2 November 2011

MR EDITOR

Sir / Madam

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **COUNCIL CHAMBER, COONAMBLE** on **WEDNESDAY, 9th NOVEMBER, 2011** commencing at 9.00 am.

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Yours faithfully
RICK WARREN

General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011

9.30 a.m. Jamie-Lea Hodges, RADO, Outback Arts
Presentation on Moorambilla Festival

9.45a.m. Lisa Murray, Coonamble Chamber of Commerce

6. DECLARATION – CONFLICT/PECUNIARY INTEREST COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011

7. CONFIRMATION OF MINUTES COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011

7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE MEMORIAL HALL, QUAMBONE, ON WEDNESDAY, 12 OCTOBER, 2011 COMMENCING AT 9.11 A.M.

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, B. O'Brien, T. Cullen, M. Webb, D. Schieb and A. Karanouh.
Also present were the General Manager, Mr. Warren, the Director of Corporate & Community Services, Ms Lianne Tasker, the Director of Development, Commercial & Urban Services, the Director of Engineering Services, Mr Brodbeck, the Manager – Environmental Services, Mr Cock and Mrs Moorhouse.

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

Council noted that the following people would be speaking during public question time at 9.30 a.m.

- Mr Martin Mallon — Quambone Economic Development – Job Creation Committee
- Mr Kevin Noonan — Road conditions
- Mr Warren Reynolds — Proposed construction of ramp in front of building.

4.0 APOLOGY

Nil

5.0 DELEGATIONS

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF THE MINUTES – EXTRAORDINARY MEETING & ORDINARY MEETING – SEPTEMBER 2011

9410 RESOLVED on the motion of Crs Karanouh and O'Brien that the minutes of the Extraordinary Meeting of Coonamble Shire Council, held on 14 September, 2011, be confirmed.

9411 RESOLVED on the motion of Crs Canham and Webb that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 14 September 2011 be confirmed.

BUSINESS ARISING:

(a) Item No. 10.29 – Roads to Recovery Program

In response to a question from Cr. Schieb the General Manager advised that the Program would be continued and it provides funds that can be used over a four year term.

(b) General Business – Cr. O'Brien

Cr O'Brien said it was not intended that the Health Council have a representative on the LEMC but that the delegate, Cr Webb and the Director of Engineering Services support the Health Council in its endeavours to provide more training for rural addressing.

(c) Quarry

The Director of Development, Commercial and Urban Services responded to Cr Schieb's question, by saying that the geotechnical investigation at the Quarry commenced today. He informed the meeting that the work in regard to the stockpile area would be carried out by Council staff.

8.0 RESOLUTION BOOK UPDATE

9412 RESOLVED on the motion of Crs. Karanouh and O'Brien that the Resolution Book Update be received and dealt with.

(a) National Rural & Remote Health Infrastructure Program – Min Nos 8285 & 8259

The General Manager informed Council that another round of funding under this program has been announced – closing date for applications is December. Council will seek funding in accordance with previous resolutions.

(b) Quambone Store – Minute No. 9393

Councillor Canham asked if any progress has been made on this matter. The General Manager advised that the Manager of Environmental Services has served notice on the owners and this matter will be progressed in accordance with protocol.

9.0 MAYOR'S ACTIVITY REPORT

The Mayor provided a verbal report to the meeting, giving details of his activities since the last Council Meeting.

- Gulargambone RTC meeting – attended on 19 September
- Gulargambone 2828 meeting – attended on 20 September
- Quambone – Future Direction – attended meeting on 22 September. Pointed out that issues were raised, including the need for a fuel outlet.

He said nominations were called for membership of the committee, which will be community driven and have Council support. Referred to Lianne Tasker's involvement and said she will be working with the Committee in the future.

- Moorambilla – attended some of the events. Commended the committee for a successful event.
- Council Social Function – this was held at the RSL Club on Thursday evening 29 September – good attendance and enjoyable night.
- Noted that some grant funding has been received from remedial work and levee study, however another $200,000 (approximately) is needed just for the study.
- Restructure – the Mayor requested an update on the restructure, in particular, the number of outdoor vacancies. The General Manager said the restructure has been undertaken to address legislative requirements, community expectations and to carry out the core functions of Council. Should additional staff be required, Council will need to consider the source of funding.

At this juncture, 9.35 am, the Manager – Environmental Services, Mr. Cock, arrived at the meeting.

- Attendance at meetings – some councillors are asking that the EDM attend meetings so that she can answer questions on specific items. The General Manager said he has no problem with this when there are issues that warrant the attendance of the EDM.
- Thanked Councillors O'Brien, Cullen, Schieb and Webb who attended various meetings throughout the month.

9413 RESOLVED on the motion of Crs Horan and Webb that the verbal report provided by the Mayor be adopted.

At this juncture, 9.35 am, the Mayor welcomed Mr Martin Mallon to the meeting to address Council on the newly formed Committee in Quambone.

QUAMBONE ECONOMIC DEVELOPMENT – JOB CREATION COMMITTEE

Mr. Mallon thanked Councillors for attending the meeting in Quambone recently. He said he represents the Quambone Economic Development – Job Creation Committee which is intended to bridge the gap between the Quambone Resources Committee and QBATS – hoping to bring three groups together to work as one for the good of Quambone. Mr Mallon said the projects the Committee is looking are the fuel outlet, food outlet/shop and the caravan park.

Council suggested that the Committee may be able to apply to become a Council Committee under Section 355 and be delegated a function by Council. It was decided that the General Manager would investigate this possibility and report to the November meeting.

Ms Leanne Delaney was also present at the meeting and advised that QBATS is working with the new Committee. Mr. Mallon said that the Quambone Resources Committee is also agreeable to work in conjunction with the committee.

The General Manager explained the implications of a Council Committee under Section 355. He said recommendations are made to Council for adoption or otherwise. Mr. Mallon was requested to write to Council advising the executive of the new committee – following receipt of a letter the General Manager will be in a position to provide feedback.

Mr. Mallon thanked Council for its time. Mr. Kevin Noonan was then invited by the Mayor to address Council.

ROAD CONDITIONS – QUAMBONE/CARINDA

Mr. Noonan raised the issue of the bad state of the Quambone/Carinda Road which was damaged by flood and has not received appropriate attention. The Director of Engineering Services said that flood damage is being carried out and, in fact, graders should be in the area now. He pointed out that Council has been working east to west and flood damage works will be carried out on Shire Road 15 and Main Road 202 in accordance with the schedule of works. The Mayor pointed out that the RTA inspects all flood damage, assesses the works and provides a schedule of works – Council has no control over what works are carried out.

Mrs Leonie Coleman thanked Council for the work carried out on the Sandy Camp Road. She said she personally thanked staff for doing such a good job.

Mr. Noonan thanked Council. At this juncture, the Mayor invited Mr. Warren Reynolds to address Council.

PROPOSAL TO CONSTRUCT RAMP ON FOOTPATH IN FRONT OF BUSINESS PREMISES

Mr Reynolds handed photos of his proposal to Council – he advised that he has looked at other options, however can see no other cost favourable alternative than positioning the ramp along the front of the building to provide an access for disabled persons, prams, etc. He advised that he hired a company which specialises in this type of construction to come up with a design. Mr Reynolds said it would be built fully to Australian Standards and, in his opinion, to be viable it would need to be located at the entrance to the building.

Councillors discussed the matter at length and the Mayor thanked Mr Reynolds for his address. At this juncture, 10.30 am, the meeting adjourned for morning tea and resumed at 10.53am.

The Mayor said that whilst Mr Reynolds was still present, he would bring the report by the Manager – Environmental Services forward.

14.0 REPORT BY MANAGER – ENVIRONMENTAL SERVICES

9414 RESOLVED on the motion of Crs. Webb and O'Brien that the report by the Manager – Environmental Services be received and dealt with.

Prior to dealing with the report, the General Manager said that because the proposed ramp is to be constructed on Council's footpath, permission of Council should have been sought prior to lodgement of the development application. He said Council should now decide if it will give permission to the applicant to submit an application for development on Council land.

14.1 DEVELOPMENT APPLICATION NO 026/2011 – TELSTRA SHOP (FORMER WESTPAC BANK BUILDING)

9415 RESOLVED on the motion of Crs. Horan and O'Brien that Council not grant permission for the proposed ramp to be constructed on the footpath.

On being put to the vote the motion was passed by 6 votes to 1 vote.

9416 RESOLVED on the motion of Crs Cullen and O'Brien that Council return the incomplete development application to Mr Reynolds, refund 100% of fees paid for lodgement **AND FURTHER** that a report be presented to the November meeting regarding closure of the laneway on the northern side of the subject building.

Mr Reynolds left the meeting at 11.15 am.

10.0 CORRESPONDENCE

9417 RESOLVED on the motion of Crs. Canham and O'Brien that the Correspondence be received and dealt with.

Section A –For Council's Consideration:

10.1 WIN NETWORK ORANGE/DUBBO W1(35700)

9418 RESOLVED on the motion of Crs O'Brien and Webb that Council not participate in the water wise campaign being run by Win Network Television this year.

10.2 UNITED SERVICES UNION B9-2+L9-1(35750)

9419 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council not support any proposed non-voluntary amalgamations of city councils.

10.3 COONAMBLE SWIMMING CLUB INC D7(35861)

9420 RESOLVED on the motion of Crs. Cullen and O'Brien that Council not make any further financial contribution to the Coonamble Swimming Club towards the annual carnival.

Section B: For Council's Information:

10.4 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW G1(35698)

Advising the Associations' Executives have endorsed the *Model Terms of Engagement* for councils participating in the national E-Waste scheme and also resolved to communicate this to Mayors of all NSW councils.

10.5 CASTLEREAGH LOCAL AREA COMMAND P5(35723)

Forwarding copies of media releases – Copies were included with the business paper.

10.6 DEPARTMENT OF PREMIER & CABINET (LOCAL GOVERNMENT) C13(35738)

Advising councils that *Anti-Discrimination Guidelines for Local Councils* and a fact sheet for councillors are available on the Division's website under the "Publications", "Directory of Policy Advice" and "Directory of Councillor Information" sessions.

10.7 NSW OFFICE OF ENVIRONMENT & HERITAGE G4-5-6(35734)

Confirming an offer of maximum funding of $5,998.25 from the NSW Government's Home Power Savings Program to assist organisations to train and equip front-line staff with information and resources to promote the benefits of the program.

10.8 DEPARTMENT OF REGIONAL AUSTRALIA, REGIONAL DEVELOPMENT AND LOCAL GOVERNMENT G5-35(35756)

Referring to Council's application for funding from the Regional Development Australia Fund (RDAF) program for the Coonamble Multipurpose Indoor Arena. Advising the application was deemed ineligible for funding as it did not meet all the mandatory eligibility criteria set out in the guidelines and giving reasons for ineligibility.

10.9 PREMIER & CABINET (DIVISION OF LOCAL GOVERNMENT) C13(35803)

Advising that a sample of 47 councillor expenses and facilities policies have been reviewed to assess compliance with the legislation and Guidelines.

10.10 MINISTERIAL CIRCULAR (MINISTER FOR LOCAL GOVERNMENT & MINISTER FOR SPORT AND RECREATION) P1(35801)
Encouraging councils to provide affordable and equitable access to sporting and recreational fields for their communities, particularly young people..

10.11 OFFICE OF ENVIRONMENT AND HERITAGE (DEPARTMENT OF PREMIER AND CABINET) F5-4-3+F5-4+F5-3(35794)
Confirming approved funding allocated to Council for Coonamble Levee Investigation & Design and Emergency Remedial Works for the High River Bank $468,571. Saying allocations will materialize when Council accepts the offer from the Minister and submit a valid work plan and progress reports in accordance with the work plan.

It was noted that the Director of Engineering Services reported on this item in his report later in the day.

10.12 AUSTRALIAN MONARCHIST LEAGUE M3-1(35812)
Advising the Mayor that 6 February 2012 will mark the Diamond Jubilee for the Queen, Australia's first Diamond Jubilee since Federation.

10.13 NSW DEPARTMENT OF PLANNING AND INFRASTRUCTURE E5-2(35846)
Advising that as delegate of the Minister for Planning and Infrastructure, he has made the Coonamble Local Environmental Plan 2011 (LEP) which will update and rationalize planning controls by providing a principal LEP for the Coonamble Government Area. Saying that the Plan will take effect when published on the NSW legislation website www.legislation.nsw.gov.au

10.14 ROADS & TRAFFIC AUTHORITY OF NSW R8-5(35849)
Advising that formal advice on approved allocations under the 2011/2012 REPAIR Program is available. Pointing out the following project has been selected for funding under the program:

MR383 Reconstruct formation to 9m, stabilize existing base/sub-base to 250mm depth, 100mm overlay and 14mm seal from 12.025 – 14.115km from intersection of MR129 and MR383 (at Baradine) towards Pilliga.)))) *$225,720*

10.15 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L9(35864)
Advising the Panel has called for comments on its Discussion Paper by 4 November and encouraging all councils to make a submission. Enclosing a kit of information to assist councils in supporting the campaign.

10.16 CHAIR, CONSTITUTIONAL RECOGNITION OF LOCAL GOVERNMENT L9(35863)

Saying that on 21 June 2011 the Australian government announced the establishment of an independent Expert Panel on Constitutional Recognition of Local Government. Advising this follows the Government's earlier commitment to hold a referendum on constitutional recognition of local government during the current Parliament or at the next election. Pointing out he is interested in council's views on recognising local government in the Australian Constitution and inviting it to make a written submission. Submissions close on Monday 4 November 2011.

9421 RESOLVED on the motion of Crs O'Brien and Webb that the information contained in Item Nos. 10.4 – 10.16 be received and noted.

URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

9422 RESOLVED on the motion of Crs. Webb and Karanouh that the following be classified 'urgent business' and dealt with.

10.17 GREAT ARTESIAN BASIN PROTECTION GROUP & NSW ARTESIAN BOREWATER USERS ASSOCIATION F9(35896)

Writing regarding a proposed rally to be held in Coonamble on Sunday 16 October, 2011.

9423 RESOLVED on the motion of Crs.Webb and Karanouh that the information be noted, however it has been indicated that the rally will not now be held in Coonamble.

10.18 MURDI PAAKI REGIONAL ENTERPRISE CORPORATION A2(35887)

9424 RESOLVED on the motion of Crs. Canham and Schieb that Council inform MPREC it is required to vacate the subject premises by 21 October, 2011, pointing out that circumstances have now changed and Council requires that accommodation for its staff.

10.19 GILGANDRA SHIRE COUNCIL L9(35901)

Regarding the inclusion of Local Government in the Australian Constitution and encouraging this Council to lobby local members for their support in this very important issue.

9425 RESOLVED on the motion of Crs.Karanouh and O'Brien that the information be noted.

10.20 THE HON PRU GOWARD MP P5(35894)

Thanking Council for its letter to the Attorney General regarding the adequacy of the Government's response to dysfunctional families within the Coonamble community Seeking nomination of a relevant contact person to liaise with Mr Scott Griffiths, Western Regional Executive Director.

9426 RESOLVED on the motion of Crs. Karanouh and O'Brien that the information be noted and that the General Manager be the contact person.

10.21 NSW OFFICE OF COMMUNITIES – SPORT & RECREATION C8(35895)

Advising the Office of Communities has commenced preparations for the transition of the Far West Academy of Sport (FWAS) from a business unit of the Sport and Recreation Division to that of an independent community-based incorporate organization in line with the operations of the ten other regional academies across the Shire.

Asking that Councillors and the General Manager make time available to meet with representatives on Thursday 1 December 2011 – in this regard, an officer from the Office of Communities, Sport and Recreation will be in touch to negotiate a convenient time for the meeting.

9427 RESOLVED on the motion of Crs. O'Brien and Schieb that interested councillors advise the General Manager at the November meeting of their intention to attend this meeting, noting that Cr Karanouh has said he will attend.

11.0 REPORT BY GENERAL MANAGER

9428 RESOLVED on the motion of Crs. Canham and Karanouh that the General Manager's report be received and dealt with**.**

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

9429 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council note Development Application No 024/2011 and Complying Development Application No. 027/2011 were approved under delegated authority since last meeting.

11.2 WATER RATES FOR SPORTING BODIES

9430 RESOLVED on the motion of Crs. Cullen and Schieb that Council make a contribution of up to $1,000 each to the Coonamble Jockey Club, the Coonamble Golf Club and Gulargambone Golf Club to assist with water charges and a review be presented to Council at the October 2012 meeting.

11.3 BUSINESS INCENTIVE POLICY

9431 RESOLVED on the motion of Crs. Webb and O'Brien that Council formally adopt the Business Incentive Scheme Policy and Guidelines which has been on public exhibition for the prescribed period, noting that the two submissions received were considered in conjunction with the adoption of this Policy & Guidelines.

11.4 LOCAL PUBLIC HOLIDAY – COONAMBLE SHOW

9432 RESOLVED on the motion of Crs. Cullen and Karanouh that the action of the General Manager in requesting the views of the Chamber of Commerce in regard to this matter be endorsed and the outcome be considered at the November meeting.

11.5 2012 LOCAL GOVERNMENT ELECTIONS

9433 RESOLVED on the motion of Crs. Karanouh and Webb that Council engage the services of the NSW Electoral Commissioner to conduct the 2012 Local Government Election.

11.6 STREET LIGHTING

9434 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council advise Essential Energy it will make a decision in regard to replacing street lights with low energy globes following receipt of independent information as to the effectiveness and efficiencies of the proposal.

11.7 DESTINATION 2036

9435 RESOLVED on the motion of Crs. Canham and O'Brien that Council support the draft Vision for Local Government contained in the Outcomes Report and provide comment on the draft Action Plan when it is released on 21 November 2011.

11.8 ICAC – OPERATION AVOCA

9436 RESOLVED on the motion of Crs Webb and Karanouh that Council endorse the response provided to the ICAC in regard to the recommendations made to Council emanating from the ICAC Operation Avoca.

CLOSED SESSION

9437 RESOLVED on the motion of Crs. Webb and Schieb that Council resolve into Closed Session in accordance with Section 10A (2) (c) of the Local Government Act 1993 which states *"…personnel matters concerning particular individuals (other than councillors)"*

9438 RESOLVED on the motion of Crs Webb and Schieb that the press and public be excluded from the meeting.

RESUME OPEN MEETING

9439 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council resume Open Meeting.

There were no recommendations to Council from Closed Session.

12.0 REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES

9440 RESOLVED on the motion of Crs O'Brien and Schieb that the report by the Director of Corporate and Community Services be received and dealt with.

12.1 RATE COLLECTIONS

9441 RESOLVED on the motion of Crs. O'Brien and Webb that the Total Combined Rate Collections to 30 September 2011 be noted.

12.2 LIST OF INVESTMENTS

9442 RESOLVED on the motion of Crs. O'Brien and Karanouh that the list of investments as at 30 September 2011 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

12.3 LIBRARY SERVICES – QUAMBONE

9443 RESOLVED on the motion of Crs. Karanouh and O'Brien and that the information contained in the report be noted.

12.4 SCHOOL TO WORK PROGRAM

The Director submitted a School to Work Program for Council's consideration.

9444 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council endorse the School to Work Policy which was attached to the Director's report.

12.5 COMMUNICATION AND ENGAGEMENT PLAN – ITEGRATED PLANNING & REPORTING

9445 RESOLVED on the motion of Crs. Karanouh and Webb that the Community Strategic Planning process be progressed in accordance with the Communication and Engagement Plan provided by KJA.

13.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

9446 RESOLVED on the motion of Crs Canham and O'Brien that the report by the Director of Engineering Services be received and dealt with.

13.1 TOWN WATER FLUORIDATION

9447 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council commission the Gulargambone Fluoridation Plant and defer the commissioning of the Coonamble units until the filtration plant and associated works are complete, utilizing the existing fluoridation units if possible and prepare a Press Release for the local media advising the community of the situation.

13.2 COONAMBLE FILTRATION PLANT

9448 RESOLVED on the motion of Crs. Karanouh and Webb that Council:

(1) advertise its intention to utilize an area of Ginty Estate if necessary for the purpose of building part of the Coonamble Water Filtration Plant;

(2) submit a development application to proceed with the construction of the settling lagoons as part of the filtration plant;

(3) excise the necessary blocks off the Ginty Estate which is on the open market for sale.

13.3 COONAMBLE LEVEE

9449 RESOLVED on the motion of Crs. Webb and O'Brien that Council:

(1) accept the offer to proceed with the preparation of an EIA and the final design of the "Coonamble Levee"; and

(2) consult with the Office of Environment and Heritage to complete remediation of the river bank at the rear of the library.

13.4 AERODROME APRON RESEAL

9450 RESOLVED on the motion of Crs. Karanouh and Webb that Council proceed with the rehabilitation of the apron at the Coonamble Aerodrome at a total cost of $41,000 and that the increased cost be obtained from savings within the budget.

13.5 WORKS IN PROGRESS

9451 RESOLVED on the motion of Crs. Webb and O'Brien that the Director of Engineering Services report on works in progress be noted.

14.0 REPORT BY MANAGER – ENVIRONMENTAL SERVICES

Council noted that this report was addressed earlier in the day.

15.0 REPORTS BY VARIOUS COMMITTEES/DELEGATES

9452 RESOLVED on the motion of Crs. O'Brien and Canham that the reports by Various Committees/Delegates, as submitted, be noted.

15.1 MINUTES OF CONSULTATIVE COMMITTEE MEETING

9453 RESOLVED on the motion of Crs O'Brien and Canham that the minutes of the Consultative Committee meeting held on 30 August, 2011 be adopted.

The Mayor referred to Mr. Frew still working at Council's Office – the General Manager advised the restructure is now complete and Mr. Frew is currently working on HR issues.

16.0 REPORT BY SALEYARDS MANAGER

9454 RESOLVED on the motion of Crs. O'Brien and Cullen that the report by the Saleyards Manager for the month of September 2011 be noted

17.0 REPORT BY CONTRACT RANGER

Council noted that the Contract Ranger had not submitted a report for the month of September, 2011. The Manager of Environmental Services advised that the Ranger who will be taking over when the Contract position expires on 15 October, 2011 had submitted numbers of animals seized and destroyed.

18.0 QUESTION ON WITH NOTICE

Nil

19.0 GENERAL BUSINESS

Cr Karanouh:

- Moorambilla – extra police attended the event as requested – it was suggested that the Moorambilla Committee express its thanks to the police.
- Melbourne Comedy Festival will be hosted by Coonamble Streets Ahead Committee in Coonamble during May 2012. Requesting an increase in the contribution Council makes to the Committee. A formal letter was requested by the Mayor.
- Stage – advised he has dimensions – also suggested that more chairs be purchased. Will follow up with a report.
- Trees for Gun Club – will be followed up by Council.

Cr Schieb:

- Trees on Walgett Road – requesting that the Director of Engineering Services inspect the area.
- Reported that the Moorambilla weekend was very successful – both socially and economically.
- Requested Director of Engineering Services to inspect Wingadee Road.
- Provided update on Crime Committee and number of notices issued.

Cr O'Brien:

- Thanked the GM for assistance on the Moorambilla Stall
- Thanked the Mayor & Staff for attending functions at Gular
- Asked when the next meeting of the Heritage Committee will be held – staff to check.

- As Outback Arts was auspicing body for Moorambilla – requesting that an invitation be extended to the RADO to give a debrief at the next meeting.
- Interagency meeting - lack of medical services at Gular. The Mayor agreed to attend the next meeting of the Interagency Committee.
- Murals on shops at Gular – it was confirmed that the new owner has property rights.
- River Walk at Gular – MPREC has completed – needs follow up with bird identification signs. Council suggested she contact the local MPREC staff. Issue can be referred to new tourism position.

Director of Development, Commercial & Urban Development:

- Quarry – preliminary investigations currently taking place.
- Parks and Gardens
- Quambone Tennis Club – insurance claim
- Eco Spa - $50,000 for progress of project to DA or sale stage.
- Rent a Farmhouse – a committee will run follow ups on this scheme. –

Mayor:

- Moorambilla – successful event and organisers happy

Cr Webb:

- Asked Director of Engineering Services to inspect No 4 Bore.

This concluded the business and the meeting closed at 1.27 p.m.

These Pages (Pages 1/4935 – 14/4949) were confirmed on the

day of 2011 and are a full and accurate

record of proceedings of the Ordinary Meeting of Coonamble Shire Council held

on 12 October 2011.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY 9 NOVEMBER 2011

10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010

8259 RESOLVED on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

8285 RESOLVED on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

Status:
The next round of funding has been announced – the Director of Corporate & Community Services has been instructed to apply for funding.

DRAFT LEP 2011 E5-2 10/11/2010

8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:

(3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:
In progress – seeking funding for Flood Study.

13.2 QUARRY DEVELOPMENT

9388 RESOLVED on the motion of Crs. Schieb and Webb that quotes for a detailed investigation of the quantity and quality of materials available be obtained, prior to discussing the possibility of obtaining additional land from the present lessee.

Status:
Seismic investigation has been undertaken – awaiting report to progress further.

14.1 QUAMBONE STORE

9393 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council put a Prohibition Order on the owners of Quambone Store preventing the preparation of food on the premises and that the Manager – Environmental Services begin action to serve a Closing Order on the premises.

Status:
Manager of Environmental Services has commenced the process to close the food preparation/service of the shop.

IMPROVEMENT WORKS - URBAN

9409 **RESOLVED** on the motion of Crs. Cullen and Webb that Council carry out improvements to the culvert known as "Coughran's Canyon", carry out sealing in the vicinity and that work be carried out at the intersection of Charles Street and McCullough Street and that these works be a priority.

Status:
Director of Engineering Services has commenced design for this work. Preliminary estimate for materials for piping the "canyon" and extension of the stormwater network to drain the area is $100,000.

8.1 COMPLETED SECTION – RESOLUTIONS TO BE REMOVED FROM RESOLUTION BOOK

Nil

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011

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10. PRECIS OF CORRESPONDENCE COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011

Section A – Matters for Consideration by Council:

10.1 SOCIETY OF ST VINCENT de PAUL (GREENE VILLA RESIDENCE) D7 (35923)

Applying for season ticket for eight people with disabilities in permanent residence at Greene Villa. Pointing out that in the past Council has made a Family Ticket available to enable clients and carers to go to the pool for training for the Tri State Games.

(NOTE BY GENERAL MANAGER – Council has previously granted permission to this request and I have advised the writer that the request has been granted. I have advised that a Family Season Ticket should be purchased at a cost of $200 for the 2011/2012 season).

Recommendation:
That Council endorse the General Manager's action in advising that permission to access the pool would be granted to the eight disabled permanent residents of Greene Villa and their carers under a Family Season Ticket at a cost of $200.

10.2 INDOOR EMPLOYEES CHRISTMAS PARTY S6-10(35972)

Advising this year's party will be held on Friday 9 December at the Coonamble RSL Club. Requesting that Council, in accordance with past practice, contribute an amount of $300 towards food and venue fees. Also inviting Councillors to the party.

Recommendation:
That Council contribute to the Indoor Employees' Christmas Party and authorise a $300 donation from the donations vote.

10.3 OFFICE OF COMMUNITIES – NSW SPORT & RECREATION C8(35895)

Advising the Office of Communities has commenced preparations for the transition of the Far West Academy of Sport (FWAS) from a business unit of the Sport and Recreation Division to that of an independent community-based incorporate organization in line with the operations of the ten other regional academies across the Shire.

Advising representatives will be visiting each of the Local Government Areas to provide both community stakeholders and Council the opportunity to learn more about the transition and how the Academy will operate in the future.

Asking that Councillors and the General Manager make time available to meet with them on Thursday 1 December 2011 – in this regard, an officer from the Office of Communities, Sport and Recreation will be in touch to negotiate a convenient time for the meeting.

(NOTE BY GENERAL MANAGER – This letter was included in the "urgent business" correspondence at the October meeting. Cr Karanouh said he would attend the meeting, however it was agreed that the matter be tabled at this meeting to get the names of other Councillors interested in meeting with FWAS officials).

Recommendation:
That if any other Councillors are interested in attending this meeting with officials of the Far West Academy of Sport at 3.30 p.m. on Thursday 1 December, 2011 they advise the General Manager at this meeting.

10.4 COONAMBLE CHAMBER OF COMMERCE H5

Advising that it fully supports a gazetted public holiday for the second day of the 2012 Coonamble Show, viz Wednesday 23 May.

Recommendation:
That Council agree to apply for the gazettal of a public holiday for the Shire of Coonamble on Wednesday, 23 May, 2012, the occasion being the second day of the annual show.

10.5 QUAMBONE PUBLIC SCHOOL D7(36024)

Advising that year the School initiated therapy services for the first time – pointing out the isolated situation made it difficult and expensive to access both equipment and professional help needed. Stating it has secured the services of a Pediatric Occupational Therapist from Gilgandra and a therapy aide from Coonamble. Saying after months of enquiries the school hopes to obtain speech therapy assessments in Term 4 2011. Pointing out there are 25 students attending the school and 11 are part of the program. Stating it is intended to develop into working with whole classes in the future.

Pointing out there are important items yet to be purchased, including a bolster ($900) and two acrylic writing boards ($100) – saying support in the amount of $1,500 would enable the school to make the most of its investment in the professional services that underpin the Quambone Public School Therapy Program.

(NOTE BY GENERAL MANAGER – Education is the responsibility of the State Government).

Recommendation:
That Council advise the Quambone Public School due to financial constraints, it is unable to assist.

10.6 GREG KILBY

Drawing attention to the closure of Moody's Motors and saying it will have a devastating effect on the economy of Coonamble businesses, people, schools and the Shire in general. Pointing out the business includes a panel beating shop, car dealership and mechanic shop. Stating that people will need to travel elsewhere to have car repairs carried out – they will need to take time off to take cars out of town and will spend money on food clothes, cars etc. Urging Council to find a manager and have staff employed immediately – saying this is a small cost against what Coonamble will lose if the shop closes.

(NOTE BY GENERAL MANAGER – Council struggles to find suitably qualified people for its current functions and could not entertain management of a motor dealership).

Recommendation:
That Council advise Mr Kilby this is a commercial decision for the owners of the business and market forces will determine any outcome.

10.7 COONAMBLE SWIMMING CLUB INC S13-1

Seeking Council's assistance with the free use of the swimming pool on 4 November and 2 December to conduct activities between 5.30 p.m. and 9.00 p.m. during which swimming club members will be involved in structured games, minor fun races, a barbeque tea and general fun activities for children. Saying that, although membership is $55/child, $51 goes to Swimming NSW for insurance and administration. Saying the two dates applied for are 'trials' and, if successful, further dates may be sought. Asking that Council provide the pool staff free of charge to the Club until 9 p.m. on the two nights for which permission has been requested.

(NOTE BY GENERAL MANAGER – As the first date applied for is before the meeting, an email was forwarded to Councillors seeking their thoughts on the request. Following receipt of responses, approval was given to the Swimming Club for the 4 November)

Recommendation:
That Council endorse the action taken by management in advising the Coonamble Swimming Pool that permission was granted to the free use of the pool for its fun night on 4 November and that Council authorise the use of the pool on the same basis on 2 December, 2011.

Section B – Matters for Information Only

10.8 NSW ROADS & TRAFFIC AUTHORITY R8-13(35966)

Advising that the NSW Government made a commitment as part of its 100 Day action Plan to make improvements to speed zoning in NSW. Saying the audit of speed zones is about getting the balance right between ensuring the right speed limit for road conditions and not having an excessive number of speed changes. Stating the audit has delivered a number of key changes to speed zoning policy and practice in NSW that will be delivered in the coming months.

Pointing out that a key aspect of the new policy is to improve engagement with key stakeholders and the community and the revised Guidelines will provide an opportunity for councils to participate in the review of speed zones in local areas as outlined below:

- Council will be notified when a speed zone review is being conducted in its area and be provided with a copy of the crash analysis report.
- Council representative(s) will be invited to attend a site inspection with the RTA speed zoning practitioner responsible for undertaking the review.
- Council will be advised on the outcome of the speed zone review.

Saying that Council participation in the review of speed zones will provide valuable local knowledge to the RTA's speed zoning practitioners which will be considered in the speed zone review.

10.9 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT A3-4(35962)

Advising of upcoming amendments to the *Public Interest Disclosures Act 1994* (the Act) which sets out a comprehensive framework for protecting public officials who disclose wrongdoing in accordance with the Act. Saying new legislative changes to the Act will take effect on 1 November 2011. Pointing out that one of the changes will require councils to update their public interest disclosures policies and general managers of local government authorities must ensure that their council's policies reflect the changes taking effect on 1 November, 2011. Summarising the changes in the circular and saying it should be brought to the attention of all councillors and staff.

(NOTE BY GENERAL MANAGER – A copy of the circular is included at **APPENDIX A)**

10.10 EMERGENCY MANAGEMENT OFFICER – CENTRAL WEST DISTRICT E4(35954)

Forwarding a copy of the DEOCON issued "Concept of Operations" for the upcoming bush fire season. Saying that, in particular, it is relevant for declared "catastrophic" bush fire condition days.

(NOTE BY GENERAL MANAGER – A copy of the documentation is attached at **APPENDIX B)**

10.11 THE HON MICHAEL GALLACHER MLC, MINISTER FOR POLICE AND EMERGENCY SERVICES P5(35981)

Responding to Council's letter regarding policing in Coonamble and apologizing for the late reply. Noting Council's concerns and particularly its request for additional resources, longer operational hours and consideration that the area be given a special remote classification. Saying currently Coonamble is classified as a "remote location" which attracts several general incentives to police officers who are appointed to the sector. Pointing out that under the *NSW Police Force Transfer and Tenure Policy* there are four criteria against which the classification of a "special remote location" is made:

- Remote in terms of the proximity of the location to the rest of the population;
- Remote from a major centre with specialist medical and dental care;
- Remote from a major centre in terms of the reasonable assortment of goods and services normally available; and
- The location's likelihood to demand special policing sensitivities involving an awareness of Aboriginal culture and a special requirement for commitment and capacity to address the community needs.

Advising the NSW Police Force does not support the changing of Coonamble to a "special remote location" as it does not currently meet all the criteria required for such a classification.

Regarding the appointment of an Aboriginal Community Liaison Officer, advising the Castlereagh Local Area Command currently has the services of two Aboriginal Community Liaison Officers. Saying he believes that whilst the officers are stationed at Walgett they are available to perform their duties across the entire Command.

Assuring Council that the NSW Government is committed to high visibility policing and will boost the ranks of the NSW Police Force by providing an additional 550 officers, including 100 Highway Patrol Officers – taking the authorised strength of the NSW Police Force to a record 16,356 officers by June 2014. Stating that a range of factors are considered to determine police strength, such as crime figures, categories of crime, population and

demographics and these are reviewed as changes occur to ensure policing meets demand.

Referring to the Government's three month wide-scale audit of police numbers and resources in NSW, which included police numbers and current allocations, authorised strength and alternative measures including full time equivalents and operational staff. Saying the audit also examined police stations, their operating hours, stations listed for closure by previous Government and the effectiveness of the current Local Area Command structure, particularly in regional areas. Advising the audit has now been completed and Mr Parsons' report is currently under consideration. Saying the audit should lead to the consideration of matters, such as those raised by Council.

Referring to Council's request for 24 hour policing in Coonamble and advising there is a lock-up keeper and backup lock-up keeper to provide an on-call presence during those times when the Station is unattended. Saying that in addition, an eaglephone is installed at the station which enables members of the community to be connected with police at Walgett for assistance.

Finally, referring to the establishment of detective and forensic services at Coonamble and saying the sector is currently serviced by the Dubbo crime Scene Section, however recruitment action is underway to fill the vacant Scene of Crime Officer position at Walgett.

10.12 NSW POLICE FORCE P5(35999)

Forwarding copies of media releases See **APPENDIX C**

10.13 COONAMBLE INTERAGENCY C8(35934)

Forwarding copy of minutes of the Coonamble Interagency Meeting held on 5 October, 2011. See **APPENDIX D**

10.14 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT S6(36027)

Advising that the purpose of the correspondence is:

1. To advise councils of the progress of the Division of Local Government's review of the *Model Code of Conduct for Local Councils in NSW* (the Model Code),
2. To invite submissions on a position paper prepared by the division in relation to its reform proposal.
3. To invite registrations from persons interested in participating in regional workshops to be held to discuss the Division's reform proposal.

4. To advise of other events the Division will be participating in for the purposes of seeking stakeholder feedback.

Advising the Model Code which came into force on 27 June 2008 is still current. Referring to the discussion paper issued in June 2011 which outlined issues raised about the operation of the current version. Advising 122 submissions were received in response to that paper and reflect the diversity of the local government sector, the different contexts that councils operate in and the range of stakeholders' interests that the sector impacts upon. Stating that a Positions Paper outlining the reform proposal can be found on the 'Publications' page of the Division's website at www.dlg.nsw.gov.au

Stating that to assist in hearing views of stakeholders involved in the administration of the Code of Conduct on the proposed reforms, the Division will be holding a series of workshops – the one at Dubbo being Tuesday 22 November 2011 – 6 p.m. – Dubbo Civic Administration Building.

10.15 INDEPENDENT COMMISSION AGAINST CORRUPTION I2(36022)

Thanking Council for its correspondence advising endorsement of the plan developed in consultation with Commission officers for the implementation of corruption prevention recommendations arising from its investigation. Advising the information has been uploaded onto the ICAC website for public viewing. Saying ICAC will write to Council again in May 2012 to request a progress report and in March 2013 to request a final report in relation to Council's implementation of the recommendations made by the Commission.

10.16 UNITED SERVICES UNION L9-1(35922)

Informing Council of the Union's position and concerns for the future of Local Government in NSW. Seeking feedback in relation to a series of questions and opinions and input from Mayors, General Managers and Elected Councillors. Pointing out the Union has a major interest in working cooperatively to maintain jobs and conditions of employment for its members, while seeking to preserve and improve services to ratepayers and communities.

Saying the union has lobbied and campaigned to protect Councils and communities in opposing forced amalgamations and secured hard fought employment protection provisions which sought to protect staff and to retain core numbers in small communities. Pointing out it has also conducted and achieved success in the past in opposing mandatory compulsory competitive tendering of RTA funding and saying this looks like becoming an issue again.

Stating that water reform is another ongoing issue in which the Union has been involved and is an area that the Union will continue to be involved in to protect Councils. Saying the Union has reviewed the Destination 2036 Report which raises numerous issues of concern to the USU and its members which have potential to impact heavily and detrimentally on Council service levels, job numbers and communities.

Inviting all concerned stakeholders to contact the Union so that ways can be found to sustain and protect services and jobs and the communities that rely on them.

10.17 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L9(36018)

Referring to previous correspondence following the release of the Discussion Paper by the Expert Panel on Constitutional Recognition of Local Government. Urging every council to lodge a submission to the Panel as an indication of the level of support within the sector. Saying the panel must have no doubt about the overwhelming support for the local government sector. Advising that the way to make certain that the Panel understands the strength of local government support is through each council making a submission. Pointing out that financial recognition will ensure that council's community will be able to get the services and infrastructure it needs and deserves.

10.18 MICHELLE LEONARD – MOORAMBILLA VOICES & LEICHHARDT ESPRESSO CHORUS

Forwarding a short presentation as an overview of this year's Moorambilla Festival for Council's information. **APPENDIX E**

RICK WARREN
General Manager
1 November 2011

11. REPORT BY GENERAL MANAGER COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011

Recommendation:
That the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

Background:
Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:
The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
12/11	Clyde Agriculture	Taylor Made Buildings	Erection of dwelling	Lot 3, DP754254 "Wingadee" Coonamble	19/09/2011

CDC No	Owners Name	Applicant	Proposed Use	Land proposed to be developed	Approval Date
NIL					

Sustainability/Legislative Provisions:
As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:
That Council note Development Application No 012/2011 was approved under delegated authority since last meeting and there were no Complying Development Applications approved during the period.

11.2 JANUARY COUNCIL MEETING

Background:
For many years Council has not held an ordinary monthly meeting in January.

Issues:
A number of people, including some councillors and staff, take holidays at this time of year and with the general shut-down of a lot of suppliers and the like, it is always a quiet period with not a great deal for Council to attend to, with other professionals – such as solicitors – normally being inactive.

Sustainability/Legislative Provisions:
The Local Government Act – Section 365 – provides:

> *"The Council is required to meet at least 10 times per year, each time in a different month".*

Financial Considerations:
Nil

Options:
1. Agree to conduct an ordinary meeting during the month of January 2011.
2. Resolve to not have an ordinary meeting during the month of January 2011.

Recommendation:
That Council resolve to not hold an ordinary monthly meeting in January 2012, noting the first meeting for the new year will be held on Wednesday, 8 February 2012.

11.3 PROPOSED CLOSURE OF OFFICE – CHRISTMAS/NEW YEAR PERIOD

Background:
It has been Council practice to close the Office between Christmas and New Year. These days have been granted in recognition of indoor staff working any unpaid overtime during the year.

Issues:
This year Christmas Day falls on a Sunday – public holidays are the Monday and Tuesday – New Year's day falls on Sunday, with the additional public holiday on Monday 2 January, 2012. The office would re-open on Tuesday 3 January. The days involved are the Wednesday, Thursday and Friday. There is little requirement for staff to work overtime and generally arrangements are made with staff members concerned when the need arises.

Sustainability/Legislative Provisions:
Council is party to the Local Government (State) Award 2010. The award contains provisions relevant to these situations in regard to payment and other arrangements for overtime.

Financial Considerations:
The cost to Council this year for the three day closure will be approximately $18,000. Council also has an ever increasing liability for annual leave, currently the provision is $651,000. If staff were to use annual leave credit for the three day shutdown the liability would also be reduced.

Options:
1. Not grant the three day period to staff as additional leave – office remain open.
2. Allow staff the time off as additional leave and close the office for 28th, 29th and 30th December, 2011 – office close.
3. Request staff take annual leave for the period – office close.

Recommendation:
That Council:
(1) Agree, for the 2011/2012 Christmas/New Year period, to give staff the time off and close the office from 5.00 p.m. Friday 23 December 2011 until 8.30 a.m. Tuesday 3 January 2012;
(2) Agree, for the 2012/2013 Christmas/New Year period, to close the office for the period between Christmas public holidays and the New Year's Day public holiday and advise staff to avail themselves of their annual leave provisions for the period.

11.4 2009/2010 COMPARISON OF COUNCILS

Background:
Each year the Division of Local Government publishes a comparison document showing results for all councils in various areas. The report is available on the Division's website.

Issues:
Council is classified as a "Group 9" council which categorises together councils of similar size. No allowance is made within the category for differences attributable to each council area. For the purposes of this report, comparisons have been made with Bogan, Warren and Gilgandra, the surrounding councils within the same group.

LGA	Residential Rate	Business Rate	Outstanding Rates/Charges
Coonamble	$287.07	$538.46	8.54%
Gilgandra	$392.16	$674.42	5.54%
Warren	$413.98	$1,198.35	3.37%
Bogan	$219.00	$835.06	11.69%

LGA	Sewer Charge	Average Water Bill	Access Charge	Charge per kilolitre
Coonamble	$346.00	$260.00	$110.00	.44
Gilgandra	$424.00	$575.00	$199.00	.89
Warren	$470.00	$625.00	$300.00	.91
Bogan	$390.00	$600.00	$335.00	1.60

From the above Council can see that Coonamble has the lowest rates and charges in comparison to surrounding councils. It should also be noted that Coonamble has the worst economic rate of return within the State for its sewerage operations of negative 4%. Council will be aware that this was identified as an issue three years ago and steps have been taken to rectify the position over time. It is anticipated that the return can become positive in the 2013/2014 budget without increases in sewage charges.

Council's sewer operations had a deficit of $135,000 last financial year. This is attributable, mainly, to the sewer operations at Gulargambone.

With regard to water supply Council remains in a healthy position, having been able to turn around an operating deficit of $118,000 to a surplus of $83,000 last financial year. Much of the surplus is a result of funds being invested with an increase in interest rates. Council still needs to remain vigilant in all areas of financial management.

Sustainability/Legislative Provisions:
N/A

Financial Considerations:
N/A

Options:
N/A

Recommendation:
That Council note the information pertaining to the 2009/2010 comparative results issued by the Department of Local Government.

11.5 QUAMBONE ECONOMIC DEVELOPMENT – JOB CREATION COMMITTEE

Background:
At the October 2011 Council meeting it was requested by Council that consideration be given to a section 355 status for this committee.

Issues:
Under s355 of the Local Government Act a Council can exercise its function in various ways, including "by a committee of council". A council can delegate by resolution functions other than those prohibited by s377. Council currently operates a s355 committee in Quambone:

Quambone Community Resources Committee:
Delegated function:

- *to promote usage of Quambone facilities, including the Quambone Hall, Swimming Pool, Racecourse/Showground;*
- *to ensure safety of patrons using these facilities;*
- *for care, control and management of these facilities.*

Quambone is a small community and currently there appears to be two organisations promoting facilities and direction of the community – viz: Quambone Community Resources Committee and Quambone Business and Tourism Services (QBATS). The new committee reportedly consists of membership from both the others and people not aligned with either. While the new committee has a different focus, it is a small community and if Council were to delegate other functions to another s355 committee there is the possibility of conflict between committees.

Council should request that the community determine a single committee to represent the interests of Quambone so that Council may work towards the future of the community. It may be prudent to allow some time for the committee to develop a single focus group before Council appoints another s355 committee.

Sustainability/Legislative Provisions:
Council has the legal capacity to delegate functions of Council to a committee. The committee will need a constitution and office bearers.

Financial Considerations:
N/A

Options:
N/A

Recommendation:
That Council:

(1) note the information relating to formation of section 355 committees under the Local Government Act;

(2) not resolve, at this stage, to appoint another s355 committee within the Quambone community;

(3) request that the three committees currently in operation within the Quambone community form a single entity to progress issues within the community.

11.6 GIFTS AND BENEFITS POLICY

Background:
Council will be aware of the current ICAC inquiry involving many councils and other public authorities where gifts and benefits may have been accepted that place the integrity of the organisation in jeopardy.

Issues:
Council does not have a policy in regard to acceptance of gifts and benefits by council officials. The matter is dealt with, in some manner, by the adopted Code of Conduct and various publications from the Department of Local Government and the Independent Commission Against Corruption (ICAC).

To address the issue currently confronting councils under investigation by the ICAC, the draft document (attached as **APPENDIX F)** is rather lengthy to cover most circumstances. In short, gifts under the value of $50 are deemed to be "token gifts" and must be declared, they may – unless extraordinary circumstances prevail – remain with the recipient. All gifts over the value of $50 will remain the property of Council. All gifts and benefits must be declared and authorised by the General Manager or Mayor. These declarations form the basis of a Gifts Register that is open to public scrutiny.

Sustainability/Legislative Provisions:
Other publications of Council, the Department of Local Government and the Independent Commission Against Corruption that relate to provision of gifts and benefits.

Financial Considerations:
Not applicable.

Options:
Not applicable.

Recommendation:
That Council place the draft Gifts & Benefits Policy on public exhibition for the prescribed 28 day period, inviting comments and submissions, prior to formally adopting the policy taking into consideration any submissions received.

11.7 INTERNAL AUDIT

Background:
Council will recall in May 2011 a report was presented in regard to this issue. There has been some progress to date of which Council needs to be made aware.

Issues:
Council agreed to a joint arrangement with Warren, Gilgandra, Narromine, Walgett and Warrumbungle Shires to establish an internal audit function to service all councils.

Advertisements were placed, calling for expressions of interest for an independent chair and an independent member to serve on the committee, and for an internal auditor to carry out the function. Applications were received from several people to serve as an independent chair and/or an independent member. As per Council resolution, the General Managers from the councils will be interviewing applicants in early December 2011 to determine suitability for the positions.

Four accounting firms have expressed interest in undertaking the role of internal auditor and it is proposed that they make presentations to the General Managers that they may then make a recommendation to councils in regard to appointment.

The internal audit guidelines recommend that Council appoint a councillor (preferably not the Mayor) to the committee. The internal audit committee for Coonamble shire council would consist of the council nominated councillor, the General Manager and both the independent chair and independent member.

Sustainability/Legislative Provisions:
The Department of Local Government, while not mandating the appointment of an internal audit committee and function, has strongly advised councils to implement this role.

Financial Considerations:
Council has included an amount of $30,000 in the 2011/12 budget to meet this expense.

Options:
Not applicable

Recommendation:
That Council:
(1) Note the information relating to the formation of its internal audit committee.
(2) Nominate a councillor to be a member of the Coonamble Shire Council Internal Audit Committee.

RICK WARREN
General Manager
1 November 2011

12. REPORT BY DIRECTOR OF CORPORATE AND COMMUNITY SERVICES COUNCIL MEETING ON WEDNESDAY 9 NOVEMBER 2011

Recommendation:
That the Director of Corporate & Community Services' report be received and dealt with.

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/10/2011 compared to 31/10/2010:

	31/10/2011	31/10/2010
Arrears 30th June previous year	598,833.17	502,953.25
Plus 2011/2012 Combined Levy	5,157,858.39	4,918,649.84
Add Transfer from Postponed	-	1,349.15
GROSS LEVY	**5,756,691.56**	**5,422,952.24**
Less: Pensioner Concession (State)	(60,822.52)	(58,319.80)
Pensioner Concession (Council)	(49,763.88)	(47,718.53)
Transfer to Postponed	(-)	(231.15)
Abandoned	(-)	-
20% Farmland Rebate	-	-
NET TOTAL LEVY FOR YEAR	**5,646,105.16**	**5,316,682.76**
Less Collections	(1,843,158.76)	(1,634,571.00)
Plus Refunds	-	2,000
NET TOTAL BALANCE	**3,802,946.40**	**3,684,111.76**
Plus Postponed	-	4,469.41
GROSS TOTAL BALANCE	**3,802,946.40**	**3,688,581.17**
Collection % of Total Receivable	32.64%	30.71%
Arrears % of Total Receivable	67.36%	69.29%

Recommendation:
Submitted for Council's information.

12.2 LIST OF INVESTMENTS

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount ($)
27/10/2011	Fixed	A1+	NAB	3	90	5.95	2,000,000
18/11/2011	Fixed	A1+	CBA	12	30	5.38	1,000,000
21/11/2011	Fixed	A2	Orana Mutal	5	90	5.80	1,000,000
30/11/2011	Fixed	A2	IMB	6	90	5.80	1,000,000
13/12/2011	Fixed	A1	Suncorp	9	91	5.78	1,000,000
17/12/2011	Fixed	A2	IMB	11	91	5.75	1,000,000
27/12/2011	Fixed	A1+	NAB	13	90	5.87	2,000,000
13/02/2012	Fixed	A1	Suncorp	8	153	5.87	1,500,000
17/02/2012	Fixed	A1+	St George	10	153	5.80	1,000,000
28/02/2012	Fixed	A1+	CBA		120	5.27	1,000,000
30/11/2011	Fixed	A1+	CBA		30	5.20	2,000,000
4/03/2012	Fixed	Unrated	Reliance C/U	7	182	5.25	500,000
At Call	Fixed	A1+	CBA			4.75	1,000,000
Total							**$ 16,000,000**

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	31%	50%	5,000,000
NAB	A1+	25%	50%	4,000,000
St George	A1+	6%	50%	1,000,000
Suncorp	A1	16%	40%	2,500,000
IMB	A2	13%	35%	2,000,000
Orana Mutal	Unrated	6%	10%	1,000,000
Reliance C/U	Unrated	3%	10%	500,000
				$ 16,000,000

Rating	% of Investment	Policy	Amount
A1+	63%	100%	10,000,000
A1	16%	80%	2,500,000
A2	13%	60%	2,000,000
Unrated	9%	30%	1,500,000
			$ 16,000,000

2515-000	General Fund Investments		8,871,721
22503-000	Coonamble Sewerage Investment Funds		2,799,438
62503-000	Gulargambone Sewerage Investment Funds	-	25,320
52503-000	Coonamble Water Investment Funds		3,216,509
72503-000	Gulargambone Water Investment Funds		942,803
12503-000	Trust Investment Funds		194,849
		$	**16,000,000**

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:
That the list of investments as at 31 October 2011 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 COMMUNITY SERVICES POLICY

Background:
It is widely recognised that addressing population level social issues requires a collaborative approach, which includes a range of agencies, organisations and community members.

As the level of government closest to the community, local government has a pivotal role in facilitating and providing facilities and services which meet the social and physical wellbeing of local communities. This role reflects Section 8 of the Local Government Act which highlights principles relating to community leadership, regard for cultural and linguistic diversity, planning and providing for the needs of children and facilitation of stakeholder participation.

As part of its vision of *"A prosperous and harmonious community, which enjoys a clean and healthy lifestyle with access to all services considered necessary in a modern society"* Council is involved in planning, facilitating and providing community services. Council recognises that it has a responsibility to contribute to the quality of life for residents, in conjunction with State and Federal Governments, in order to encourage a cohesive, harmonious and resilient community.

Issues:
The provision of effective community service is underpinned by clear policy which provides a framework for strategic direction and enables informed decision making by Council.

Council's commitment to community services is outlined in the attached policy (**APPENDIX G)**. The purpose of the policy is to provide a framework for Council's activities related to community development and provision, coordination and facilitation of community services.

The policy is underpinned by social justice principles and recognises that the demand for community services may increase at a rate exceeding the capacity of local government and community resources to supply those services, thus Council's economic constraints must be recognised.

Sustainability/Legislative Provisions:
Local Government Act 1993 – Section 8.

Financial Considerations:
Nil. Expenditure allowed for in current budget.

Options:

(1) Endorse a Community Services Policy to provide strategic direction for Council's activities.

(2) Provide community services in the absence of a Community Services Policy.

Recommendation:
That Council endorse the attached Community Services Policy and place the document on public exhibition, calling for submissions, for the prescribed period prior to formally adopting the policy taking into consideration any submissions received.

12.4 CHILD AND YOUTH DEVELOPMENT POLICY

Background:
Research relating to strong, connected communities indicates that communities with high social capital have lower levels of crime and anti social behaviour and higher levels of connectedness and resilience. Further, that developing strong social capital involves early intervention and a holistic approach to services for children and young people.

Council can play an important role in planning for, and responding to, the needs of the Shire's children and young people and recognises that children and young people are central to the social and economic future of the community.

During September and October 2011 consultation was conducted with young people at Coonamble High School, Coonamble Primary School, Coonamble Youth Centre, Gulargambone and during two community events. Ideas, views and comments provided by young people were used in the development of the attached policy (**APPENDIX H).**

Issues:
The provision of effective community service is underpinned by clear policy which provides a framework for strategic direction and enables informed decision making by Council.

The purpose of the policy is to provide a framework for Council's activities related to child and youth development activities.

The policy outlines youth development activities as taking place within the framework of *diversion, participation and development.* This framework recognises that young people are a diverse group with different needs in relation to required levels of engagement. This framework enables Council to provide engagement on a spectrum that includes pro-active initiatives, rather than solely focus on reacting to anti-social behaviours. This approach will involve facilitating, supporting, advocating, co-ordinating or building community/organisations' capacity to provide;

> *Diversion* – recreational and life skill activities involving 'first step" engagement which aims to divert children and young people from anti social behaviour or unhealthy life choices.
>
> *Participation* – opportunities for children and young people to be involved in making decisions that affect them.

Development – opportunities for children and young people to be involved in broader community participation that builds their ability to be active and valued community members.

Sustainability/Legislative Provisions:
Local Government Act 1993.
Children & Young Persons (Care and Protection) Act 1998 (NSW).

Financial Considerations:
Nil. Expenditure allowed for in current budget.

Options:
(1) Endorse the attached Child and Youth Development Policy.
(2) Not endorse the attached Child and Youth Development Policy.

Recommendation:
That Council endorse the attached Child and Youth Development Policy and place the document on public exhibition, calling for submissions, for the prescribed period prior to formally adopting the policy taking into consideration any submissions received.

12.5 EQUAL EMPLOYMENT OPPORTUNITY POLICY

Background:
Under various legislation, Council has an obligation to ensure that employees have access to an environment where opportunities exist equally on the basis of merit, regardless of individual characteristics or other factors. Employees should have the opportunity to seek personal and career development in a discrimination and harassment free workplace.

Council recognises the value of its staff and is committed to ensuring that we provide an excellent work environment that encourages good working relationships between employees. Council aims to provide a workplace that is free from discrimination and harassment and offers equal employment opportunities for current and prospective employees.

Under Section 344 of the Local Government Act 1993 Council is required to produce and implement an Equal Employment Opportunity Management Plan.

Issues:
Council's Equal Employment Opportunity Policy and Management Plan is based on the following principles:

- Fair practices in the workplace
- Management decisions made without bias
- Recognition and respect for the social and cultural backgrounds of all staff and customers
- Improved productivity by ensuring the person with the most merit is recruited or promoted, skilled staff are retained, training and development are linked to employee and Council needs, an efficient workplace free of discrimination and harassment and reduced staff turnover.

The Equal Opportunity Policy statement describes Council's commitment to ensuring all aspects of recruitment, employment and training are based on merit and provided within a workplace free of harassment.

The Equal Opportunity Management Plan demonstrates a commitment by Council and staff to provide a work environment that accepts the principles of equal employment opportunities and avoids discrimination.

Council's Plan (**APPENDIX I)** comprises four key strategies for an effective approach to EEO, as follows:

- Policies & Procedures
- Communication & Awareness
- Training & Development
- Implementation, Evaluation & Review.

Sustainability/Legislative Provisions:
Coonamble Shire Council has a legal obligation to ensure its workplaces are free from discrimination and harassment. The following legislation states these requirements:

- Anti Discrimination Act (NSW) 1977
- Local Government act (NSW) 1993
- Industrial Relations Act (NSW) 1996
- Occupational Health and Safety Act 2000
- Disability Discrimination Act 1992
- Race Discrimination Act 1975
- Sex discrimination Act 1984
- Human Rights and Equal Opportunity Commission Act 1997
- Equal Opportunity for Women in the Workplace Act 1999
- Age Discrimination Act 2004.

Financial considerations:
N/A

Options:
(1) Endorse the attached Equal Employment Opportunity Policy and Management Plan.
(2) Not endorse the Equal Employment Opportunity Policy and Management Plan.

Recommendation:
That Council endorse the attached Equal Employment Opportunity Policy and Management Plan.

12.6 COMMUNITY STRATEGIC PLAN

Background:
In accordance with Integrated Planning & Reporting requirements, Council's Community Strategic Plan is proceeding. This report provides progress to date.

Issues:
The Communication and Engagement Plan, endorsed by Council, is progressing to plan. To date the following community activities have occurred:

Activity	Group
Meetings – project introduction and awareness raising	• QBATS • Community Working Party (Coonamble) • Coonamble Interagency • Community Safety Committee (Coonamble) • Chamber of Commerce (Coonamble)
Focus groups/workshops	• Senior Citizens (Coonamble • Coonamble Youth Centre • Coonamble Primary School • Coonamble High School • Grandparents Group • Community Reference Group
Community stalls/surveys	• NAIDOC event • Strawberry Fair
Door-knocking survey	• Coonamble

To date approximately 100 completed surveys have been received. In addition, over 200 people have been reached through the focus groups and workshops (176 children/young people and approximately 30 adults).

In response to Council's advertisement for expressions of interest, a Community Reference Group has been established. The group consists of local stakeholders whose purpose is to provide the Project Team with "local knowledge" that will assist with community and key stakeholder engagement. The Community Reference Group is not a decision making body, it is one component of the stakeholder consultation activities for the Coonamble Shire Community Strategic Plan.

Activities, as outlined in the Communication and Engagement Plan, will continue through November.

Sustainability/Legislative Provisions:
Local Government Act (1993)

Financial Considerations:
N/A

Options:
N/A

Recommendation:
That Council note the Community Strategic Plan progress report.

12.7 COMMUNITY DEVELOPMENT PROGRESS

Background:
Council recognises the importance of local government's role in contributing to a safe, strong and connected community. Achieving population level indicators, such as a safe community, cannot be the responsibility of one organisation or agency. Many local and regional groups, along with State and Federal governments, are delivering programs that contribute to this population indicator.

Council's community development staff are currently addressing the population indicator of community safety through youth development and community capacity building activities. This report provides progress to date.

Issues:

- **Youth Council:**

Youth Councils can be effective methods of engaging young people to identify community issues that are important to them, take action to change their environment and involve their peers in positive and healthy social behaviour.

Facilitation of a Youth Council aligns with Council's draft *Child & Youth Development Policy* across the *"diversion, participation and development"* spectrum.

Two meetings have occurred with young people from Coonamble School, together with a meeting at Coonamble Youth Centre. 12 young people representing Coonamble and Quambone are eager to be part of the Shire's Youth Council. A meeting is scheduled to take place with interested students at Gulargambone School towards the end of November.

Principals from Coonamble High School and Gulargambone Central School have engaged with the project and are willing to allow Youth Council meetings to occur in school time. This is an important aspect of the project as it provides incentive for young people to attend school.

The first official Youth Council meeting is due to take place on 5 December with the Group seeking endorsement as a Section 355b Committee at Council's December meeting.

- **School to Work Program:**

Both Coonamble High School and Gulargambone Central School are engaged in participating in the School to Work Program. Potential candidates are currently being recruited.

- **Crime Prevention Plan**
  - Stage one of the Crime Prevention Plan has been commenced with Police engagement to facilitate safety audits. The Community safety Committee has been briefed on the status of the project and progress will occur when recruitment of the Community Development and Liaison Officer is complete.
  - Council has partnered with Coonamble Aboriginal Medical Service in an early intervention youth project taking a holistic approach to binge drinking. Council's role involves community development staff facilitating the media campaign element of the project, which aligns with the Crime Prevention Plan.
  - The re-establishment of the Coonamble Domestic Violence Support Service has progressed with Council staff involved with supporting the recruitment of a local domestic violence worker.

- **Community Capacity Building:**
  - A working group has been established to investigate the amalgamation of local children's services. Council's role involves facilitating the group to determine an effective model of service delivery to children and their families in Coonamble.
  - Partnership activity with MacKillop Rural Services has commenced to establish a Grandparent's Support Group. Groups of this nature serve to facilitate links between community members and the broader community, strengthening their capacity to provide care, role modelling and guidance for their grandchildren.
  - Coonamble Library has expanded its function as a social space with MacKillop Rural Services using the facility for its playgroup to meet. In addition, in partnership with MacKillop and local business, the inaugural NSW Grandparent's Day will be celebrated at the Library with a morning tea. Developing libraries into diverse, vibrant social spaces allows communities to connect with information and literacy based programs in a way that reflects their needs.

Sustainability/Legislative Provisions: N/A

Financial Considerations: N/A

Options: N/A

Recommendations:
That Council note the information contained in this report.

12.8 RECORDS – DESTRUCTION OF

Background:
The State Records Act allows Council to dispose of particular records after the expiration of certain time frames.

In order to maximize available storage and maintain appropriate records management, the following records will be destroyed by shredding:

Description *(include title, dates covered & file number)*	***Sentence Code***
Bank Statement Info 1/7/06-30/6/08	12.1.2
Reliance CU Statement 1/7/06-30/6/08	12.1.2
Work Orders 02-05 01/07/02-30/06/05	12.1.1
Crusher Dockets 2002-2004	12.1.1
Dog Registration Reports 1993-1994	19.8.3
Bank Statement Information 1985-1986	12.1.2
Ledger 0-1200.9999 1995-1996	12.1.1
Journals LIP 001-Input List 1995-1996	12.1.1
Ledger 802501-End 1994-1995	12.1.1
Ledger Journals 1994	12.1.1
Ledger Printout 2670-9999-End 1994	12.1.1
Ledger 1-2670 1991	12.1.1
Ledger 2699-End 1991	12.1.1
Ledger Trial Balances 1989-1999	12.1.1
Financial Reports 1999	12.1.1
Water Accounts 1993-1994/2001-2002	12.1.2
Swimming Pool Returns Gular & Cble 1994-1996	12.1.1
Auditors Ledger 1-End 1993	12.1.2
Invoices 01/97 – 07/97 7500 – 8500	12.1.2
Crusher Tickets 01/01–06/01 3427-5315	12.1.2
Debtor Invoices/Statements 07/99–06/04	12.1.2
Sundry Debtors 01/97 – 02 – 1 – 999	12.1.2

Issues: Nil

Sustainability/Legislative Provisions:
The destruction complies with the General Disposal Authority – Local Government Records, Section 21 of the State Records Act 1998.

Options: Nil

Recommendation:
That Council note the destruction of the subject records in compliance with the State Records Act 1998.

LIANNE TASKER
Director of Corporate and Community Services
1 November 2011

13. REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL & URBAN SERVICES COUNCIL MEETING ON WEDNESDAY 9 NOVEMBER 2011

Recommendation:
That the Report by the Director – Development, Commercial & Urban Services be received and dealt with.

13.1 STATUS UPDATE

Quarry:

- Macquarie Geotech has been engaged to carry out investigation into the status of the potential lifespan and development to be carried out at Council's quarry. The report will be tabled for Council's information as soon as it is available.
- A blast has been planned for 14/11/2011 with the assistance of surveyors so as to produce an even floor on the quarry and in doing so reduce the risk associated with an uneven floor in the quarry.
- Order has been received for 5,000 tonne of pre-coat

Parks & Gardens:

- New plants have been planted in McDonald Park and the main street.
- Currently seeking advice from Horticulturalist's as to the operations and suitability of plants for the main street so as to improve the gardens located within the shire.
- Town inspection checklist amended to include Smith Street Park and Parking Area behind the main street.

Pools:

- Request for Family Fun night to held on the 4/11/2011 approved on a trial basis (refer item in précis)
- Operations as per normal

Housing:

- Inspections carried out on Council houses, see recommendations included in report to Council.
- Work commencing on the planning of the Housing Development at "Yatton".

Saleyards:

- Please refer to the Saleyard Managers Report

Tourism:

- Web based and general enquiries being answered by Council staff.

Economic Development:

- Rent- A- Farmhouse – co-ordinated selection meeting.
- Co-ordinated business training workshop held in Coonamble.
- Hosted Orana EDO Network meeting held in Gulargambone and arranged Local Tours for visiting participants.
- Provide ongoing to Business & prospective residents
- Indoor Arena –sought feedback on issues with grant application
- Eco Spa – prepare expressions of interest for consultant

Recommendation:
That Council note the information.

BRUCE QUARMBY
Director – Development, Commercial and Urban Services
1 November 2011

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES COUNCIL MEETING WEDNESDAY 9 NOVEMBER 2011

Recommendation:
That the Director of Engineering Services' report be received and dealt with.

14.1 TREE PLANTATION – WALGETT ROAD (SH18 NORTH)

Background:
Councillor Schieb requested that the tree plantation on the Walgett Road be inspected. This has been completed and the following information provided.

Over the past 15 – 20 years Council has received grants to plant trees on the roads leading into Coonamble. The trees planted on the Walgett Road adjacent to the old garbage depot have had a very low survival rate, whilst about 50% - 60% have survived in other areas further to the north and adjacent to the sewage treatment plant.

Issues:
Nil

Sustainability/Legislative Provisions:
Nil

Financial Considerations:
There are no funds provided in the 2011/2012 budget for replanting/replacement of trees on rural road reserves.

In the past Council has received funding from the CMA to offset the cost of fencing and planting of native trees, as well as initial maintenance and care.

Options:
(1) Council vote funds to replace/plant additional trees, including the cost of labour to maintain the trees.
(2) Council approach local landcare groups to ascertain if they are prepared to undertake a replanting/replacement program.
(3) Do nothing.

Recommendation:
That Council advertise for expressions of interest from local environmental groups wishing to replant the area on SH18 adjacent to the old garbage depot.

14.2 URBAN STREET RECONSTRUCTION

Background:
Many of the urban streets in Coonamble and Gulargambone are in need of reconstruction. Council has requested that the roadways in Charles Street and lower Aberford Street near "Coughran's Canyon" have priority, whilst the construction and sealing of Effie Durham Drive and the lower block of Hickey Street have been included in the 2011/12 urban street reconstruction program.

Survey and design works for the latter two streets have been let out to a surveyor, whilst the other two sites have been investigated by a university student on study leave.

Issues:
Council is aware that many of the urban streets are at the end of their design life. Many of the streets were constructed from inferior materials and can no longer cope with the loads they now carry.

Drainage in most streets is poor, with damaged kerb not only unable to drain storm water and runoff, but also poses a risk to motorists and pedestrians alike.

The need to commence rehabilitation of streets is evidenced by the number of complaints and the need to carry out maintenance for potholes and cracking in the same areas on a frequent basis.

Sustainability/Legislative Provisions:
Council previously adopted a rolling maintenance program which has not been actioned for some time due to budgetary and staff constraints.

Financial Considerations:
Council has voted $320,000 for urban street construction in 2011/2012 and preliminary estimates to carry out works mentioned are as follows:

Street	*Proposed Works*	*Amount ($)*
Charles Street	Pipe and causeway upgrade	30,000.00
Aberford Street	"Coughran's Canyon" – Upgrade - culvert construction and extension	250,000.00
Effie Durham Drive	Construction – Wilga Street to Vet's	84,000.00
Hickey Street	Construction – Limerick St to Yuma St	60,000.00
	Total	**424,000.00**

This costing clearly exceeds the budget and leaves nothing to rehabilitate the likes of Nash Street which requires a full reconstruction at a cost of $295,000.

Staff are currently preparing a report prioritizing the works required to be undertaken in the urban areas. This report will form a program for works to be undertaken in future annual programs and will hopefully address the rapidly deteriorating urban road network.

Options:

(1) Council has already adopted a rolling urban street reconstruction program, but this may prove to be insufficient to address the rapidly deteriorating condition of the network. An increase in funds will have to be sourced from other areas, including perhaps the Roads to Recovery Grants.

(2) Council can resolve to carry out minimal rehabilitation works but, given that even regular reseals have lapsed and a lack of funds has contributed to the problems now being experienced, this is not acceptable.

(3) council can receive a report that itemizes and prioritises the works required to rehabilitate the urban road network. This report will then be used to determine specific works to be carried out for consecutive programs.

Recommendation:
That Council:
(1) Complete the construction of Effie Durham Drive and Hickey Street;
(2) Endeavour to obtain funds to upgrade "Coughran''s Canyon" from the Repair Program and the Roads to Recovery Program;
(3) Consider a further report on rehabilitation works to be completed this financial year and future programs.

14.3 WORKS IN PROGRESS

(a) STATE HIGHWAY

- Routine maintenance in progress as required.
- Flood damage – "Woodlands" section in progress
- Reseals and application rates for works programmed south of Coonamble to be completed when contractor becomes available.
- Slashing in progress

(b) REGIONAL ROADS

- Traffic counters re-commissioned and placed on regional roads to check traffic volumes and classes of vehicles operating
- Reforming of flood damage sections of MR202 (Quambone/Carinda Road) in progress
- Patching, guide posting and routine maintenance carried out on all Regional Roads, as required (MR383, MR129Q, MR129B & MR7515)

(c) LOCAL ROADS

- Flood damage on SR19 complete.
- Flood damage repairs on Sandy Camp Road (SR13) and Gibson's Way (SR55) in progress
- Flood damage on Urawilkie Road (SR33) in progress as plant becomes available
- Roads to Recovery works on Box Ridge road (SR87) in progress.
- Roads to Recovery works on Gulargambone/Bourbah Road (SR19) to follow SR87 works.
- Reforming of Tooraweenah Road (SR2) between Willow Downs Road and McGlynns Road in progress.
- Flood damage on Vatua Lane (SR26) in progress
- Contractor has undertaken survey of Effie Durham Drive and Hickey Street.

(d) WATER AND SEWER

- Sewer rising main repair in Wingadee Street completed.
- Meter reading and repairs continuing – Gulargambone, Quambone and Coonamble.
- Water service connection – Gulargambone - complete
- Sewer service extension – Gulargambone - complete
- Storm water drainage connection at Industrial Estate – in progress
- General maintenance and repairs.
- SOPS for Gulargambone fluoridation plant being prepared.

(e) AIRPORT

- Runway light upgrades – ongoing
- Repairs to apron at bowser
- Slashing completed.

(f) DEPOT

- Clean up of yard ongoing
- Security dog ("Harry") back at work

(g) WORKSHOP

- General maintenance – ongoing
- Workshop clean up
- Small truck warranty work to be done in Coonabarabran due to closure of local agent.

14.4 STATUS OF WORKS REQUESTED BY COUNCIL

- **Effie Durham Drive & Hickey Street Construction:**
  A consultant has been engaged to complete survey and design of both projects.
- **"Coughran's Canyon – Upgrade – Culvert Construction& Extension: -** Preliminary estimate $250,000
- **Charles Street: Pipe & Causeway Upgrade:** Preliminary estimate $30,000

Recommendation:
That Council note the information.

K N BRODBECK
Director of Engineering Services
1 November 2011

15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES COUNCIL MEETING WEDNESDAY 9 NOVEMBER 2011

Recommendation:
That the Manager of Environmental Services' report be received and dealt with.

15.1 RANGER'S REPORT – MONTH OF OCTOBER 2011

(a) HALF PRICE MICRO-CHIPPING PROGRAM

As an incentive to owners, another half-price micro-chipping program will be conducted in the new year.

(b) ZERO TOLERANCE

Zero tolerance continues to be effective within the town this month. With the appointment of the full time Ranger there has been a significant drop in the number of animal complaints, including wandering stock. Residents are being educated that ongoing undesirable animal behaviour is not tolerated at any time. A total of 22 infringement notices were issued during the month.

(c) IMPOUNDED MOTOR VEHICLE

One motor vehicle was abandoned, resulting in it being impounded

(d) WANDERING HORSE

The owner of a horse wandering in a residential street was fined.

(e) WASTE / LITTER DUMPS Nil

Recommendation:
That the above information be noted.

(f) STATISTICS:

	October 2011	2010/2011 Total	October 2010
Official Correspondence	0	126	9
Infringements (Animals)	22	123	0
Infringements (Other)	0	8	1
Microchipped dogs	0	70	0
Registrations	0	93	4
Nuisance dog declaration	3	8	0
Restricted dog declaration	0	1	0
Dangerous dog declaration	0	7	0
Total Animals Impounded	12	214	22
Motor Vehicle	0	2	0

Statistics (continued)

	October 2011				Year to Date 2010/2011			
	Cble	Gular	Qbone	Total	Cble	Gular	Qbone	Total
Dogs seized	10			10	118	10		128
Dogs surrendered	6	6		12	65	33		98
Dogs destroyed	6	6		12	136	40		176
Dogs rehoused					8			8
Dogs released					37	3		40
Dogs died					4			4
Dogs escaped								
Dogs stolen					4			4
Cats seized					27	1		28
Cats surrendered					29	1		30
Cats destroyed					55	2		57
Cats rehoused								
Cats escaped					1			1
In pound								
Cattle								
Goat					1			1
Horse					1			1

Recommendation:
That the above statistics be noted.

MATTHEW COCK
Manager – Environmental Services
2 November 2011

16. MANAGEMENT PLAN REVIEW AND QUARTERLY BUDGET REVIEW TO 30 SEPTEMBER 2011 COUNCIL MEETING WEDNESDAY 9th NOVEMBER 2011

Background:
In accordance with Section 407 of the Local Government Act 1993 and Section 203 of the Local Government (General) Regulation 2005 the General Manager must report to Council within two months of the end of each quarter the extent to which the performance targets of Council, set by the Management Plan, have been achieved and submit a review of the estimates of income and expenditure for Council's consideration – (attached A3 sheets).

Issues:

(i) *MANAGEMENT PLAN:*
A copy of the Management Plan is attached showing performance against the targets set by Council for the current year.

(ii) *BUDGET REVIEW:*
Refer to attached quarterly budget review report which has been presented in the new format in accordance with the Local Government Accounting Standards.

Sustainability/Legislative Provisions:

(i)	*Management Plan*	
	Local Government Act 1993	Section 407
(ii)	*Quarterly Review of Budget*	
	Local Government (General) Regulation)	Section 203

Financial Considerations:
Consideration of attached Budget Review and list of budget variations.

Options: N/A

Recommendation:
That Council:
(1) note the Management Plan Review;
(2) approve the variations to votes as listed in the budget review documents;
(3) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
(4) note the position of Council's estimated Reserves at 30 September 2011.

BRUCE QUARMBY
Director of Corporate Services/Responsible Accounting Officer

17. REPORTS FROM VARIOUS COMMITTEES/DELEGATES COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011

NIL

18. REPORT BY SALEYARD MANAGER FOR COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011

Recommendation:
That the report by the Saleyard Manager be received and dealt with.

18.1 SALES

CATTLE:

Date	Type	Scale	Amount ($)	VA	Amount ($)	Total Cattle/ Sheep	Total Amount ($)	No. of Yards
14/10/11	Fat	963	4,911.30	30	112.80	993	5,024.10	-
28/10/11	Fat	783	3,993.30	71	266.98	854	4,260.28	-
05/10/11	Store					1,255	4,718.80	-

Totals:	Scale	1746 head	$8,904.60	
	VA	101 head	$ 379.76	
	Store	1255 head	$4,718.80	**$14,003.16**

18.2 CASUAL WEIGHING & CASUAL USE

Nil

18.3 SALEYARDS ACCOUNT

Period to **31 OCTOBER 2011**	Income	$35,477.85
	Expenditure	$62,323.78
	Surplus/(Deficit)	($26,846.03)
Balance General Fund (30/6/2011)		$40,378.00

GREG ROBINSON
Saleyards Manager
1 November 2011