

7 December 2011

**ORDINARY MEETING of COONAMBLE SHIRE COUNCIL to be held in the COUNCIL CHAMBER, COONAMBLE on WEDNESDAY, 14<sup>th</sup> DECEMBER, 2011 commencing at 9.00 am.**

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Yours faithfully  
**RICK WARREN**  
General Manager

**5. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 14 DECEMBER 2011**

- 9.00 a.m. ANDREW STANLEY**  
**Landscape Consultant - Main Street Upgrade**
- 9.15 a.m. JOE PACE**  
**Proposal to establish business – “The Meglo”**
- 9.30 a.m. CATCHMENT MANAGEMENT AUTHORITY**  
**Presentation**
- 9.45 a.m. JAMIE-LEA HODGES**  
**Regional Arts Development Officer – Outback Arts**  
**To discuss Outback Arts Premises**
- 10.00 a.m. MARGARET CASEY**  
**Coonamble Health Council**  
**To discuss Street Numbering**
- 10.15 a.m. HEALTHY COMMUNITIES PROJECT**  
**REPRESENTATIVES**  
**To give a brief report on the outcome of the project**
- 10.30 a.m. JOHN & SUE DRUMMOND**  
**John will receive his Certificate of Australian**  
**Citizenship from the Mayor.**

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST**  
**COUNCIL MEETING WEDNESDAY, 14 DECEMBER 2011**

**7. CONFIRMATION OF MINUTES**  
**COUNCIL MEETING WEDNESDAY, 14 DECEMBER 2011**

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL  
HELD IN THE SHIRE CHAMBER, COONAMBLE, ON WEDNESDAY, 9  
NOVEMBER, 2011 COMMENCING AT 9.08 A.M.**

**PRESENT:** Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, B. O'Brien, T. Cullen, M. Webb and A. Karanouh.

Also present were the General Manager, Mr. Warren, the Director of Development, Commercial & Urban Services, Mr Quarmby, the Director of Engineering Services, Mr Brodbeck and Mrs Moorhouse.

**2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

**3.0 PUBLIC QUESTION TIME**

It was noted that there were several persons present to speak during this time.

**4.0 APOLOGY**

**9455 RESOLVED** on the motion of Crs. Webb and O'Brien that the apology from Cr Schieb for non attendance be accepted.

**5.0 DELEGATIONS**

**(a) KENILWORTH LANE**

At this point Council received a delegation, comprising John McDowell (spokesman), Charlie Beck, Colin Brown and Ross Chandler, to speak about the condition of Kenilworth Lane.

Mr McDowell said he had been asking for maintenance to be carried out on this road for over 12 months and nothing has been done. He said he is very disappointed that his requests have been ignored and now this year's harvest is about to start. He pointed out that not only is the road unsuitable for harvest traffic, in his opinion, there are also safety issues. Mr. McDowell said there are five ratepayers who will have at least 10,000 tonnes of grain, plus stock, which will need to be transported over this road and said there has been no maintenance work done, not even to the sections damaged by flooding.

The Mayor acknowledged Mr McDowell's concerns and said that most of Council's roads require attention and Council staff is doing its utmost to address the most urgent works. Cr Horan said that Council's roads have a priority rating for work and this is ongoing.

The Director of Engineering Services said that Council has been working on flood damage repairs and cannot take equipment off job sites and transport it many kilometres to work ad hoc.

Mr. McDowell implored Council to direct staff to carry out work on the road – the Mayor said that work will be carried out after harvest, pointing out that there are other roads in worse condition. The Director said that there is still a small amount of flood damage money to be spent on Kenilworth Lane.

Cr Cullen pointed out that he, in company with the Director of Engineering Services, inspected the road this morning and confirmed that other roads are in worse condition, citing the Bullagreen Road, Carinda/Quambone Road and Wingadee Road as some. The Director said that he would put rock fill in the worst sections.

Mr McDowell thanked Council for its time and the delegation left at 9.36 am.

**(b) MOORAMBILLA UPDATE**

At this juncture, Ms Jamie-Lea Hodges, the RADO of Outback Arts, was welcomed to the meeting to provide an update on Outback Arts involvement with the Moorambilla Festival. She handed out a report, identical to that provided to Council by the Artistic Director, Ms Michelle Leonard.

She said that Outback Arts auspiced the Project Officer and pointed out that due to the lack of a proper hand-over from the previous body, Outback Arts started from scratch. She pointed out that the 2011 Festival was the most successful so far and that planning is already underway for next year. Jamie Lea said that congratulations and appreciation is due to Rowena Macrae for her involvement.

The organisers are already looking at accommodation for the festival and, in this regard, investigating the costs associated with a “tent city”. Ms Hodges said Outback Arts is always looking for opportunities to get corporate sponsorships to make the Festival bigger.

The RADO had on display the trophy won by the Moorambilla Festival 2011 for the NSW Trade and Investment Event and Tourism Award which was presented recently at a Gala Presentation Dinner at South Tweed Sports Club. Council noted the award recognises that community events and tourism projects can provide an effective source of income and other positive outcomes for regional communities. Ms Hodges said \$5,000 from Prime Television for advertising was also part of the prize.

Council thanked Ms Hodges and she left the meeting at 9.45 am.

**(c) COONAMBLE CHAMBER OF COMMERCE**

Council welcomed Mrs Donna Swansborough and Ms Lisa Murray, representatives of the Coonamble Chamber of Commerce, who wanted to address Council on the proposed upgrade of the main street and signage in the Shire.

Mrs Swansborough referred to the information that had been provided to Council regarding the main street upgrade. She said Chamber of Commerce members had collected and collated the information so that Council would get a better idea of what business owners want in the CBD. Mrs Swansborough said they all support the upgrade, suggesting decorative street lighting, new garbage bins, cigarette receptacles, etc. It was also suggested that a median strip be placed in the middle of the street, removing all garden beds currently along each side.

Chamber of Commerce members are disappointed that the surveillance cameras are not being utilised to their potential – the General Manager said that only the police can use evidence provided by the cameras and they can ask Council for tapes at any time.

Ms Murray referred to the amount of signage in and around the town and said it is dull, boring and badly vandalised with graffiti. She showed Council pictures of the signs and asked whether something can be done to brighten them up and make them bright and interesting.

Mrs Swansborough and Ms Murray thanked Council and left the meeting at 10.20 am.

**(d) COONAMBLE SHOW – PUBLIC HOLIDAY**

At this juncture, the Mayor welcomed Mr Danny Keady to the meeting to discuss the future of Coonamble Show and the importance of the public holiday for the second day. Mr. Keady said he recognised that it was an imposition on businesses, including Council, to have a public holiday, but without it the show would not survive.

In response to a question regarding the proposal for a one day show, Mr. Keady said that stall holders and carnival proprietors would not attend because they rely on business over the two days. He said it would be very difficult to get any attractions to come, he also referred to horse owners who would not bother to attend for just one day.

He said, as President of the Show Society, he was endeavouring to make it more of a community event and invited Council to participate by having a stall. The Mayor said Council sought the views of the Chamber of Commerce regarding the public holiday and had received a positive response.

Mr. Keady thanked Council for its support over past years and looked forward to working with Council for the 2012 show.

**(e) IAN BERRYMAN – RODEO ARENA DESIGN/COSTINGS**

At this juncture, 10.35 a.m., Council welcomed Mr. David Burtenshaw who introduced Mr Ian Berryman of ILD NSW. Mr. Berryman is director of a shed building company located in Orange. Councillors were given a handout detailing costings for various stages of development for an undercover arena. In total Mr Berryman's costings were \$4,170,000, however when questioned by the General Manager, the amounts were just "guesstimates". Council noted that work can be done in stages.

Council's EDM, Mrs Lee O'Connor, spoke of new guidelines for funding which now almost without exception require dollar for dollar. It was noted that \$2.4M would provide a basic structure and the Mayor suggested it may be more prudent to apply for smaller grants over a timeframe of, say, ten years, rather than make application for larger amounts. The EDM said funding applications (expressions of interest) must first be submitted to the regional body and for this round of funding the closing date of the first step is 1 December 2011.

It was noted that if the shed was to be built over the present arena the event could not grow and Council's intention to have a multi purpose venue would not come to fruition. The Mayor suggested that the Steering Committee be recalled to provide detail to submit the expression of interest in the first instance. The EDM said she will still pursue corporate funding.

Mr. Brendan O'Connor, who was also present, said in his opinion an undercover arena will ensure the future of the rodeo and if Council can make the first stage of securing a roof and seating that would be a good start and further works could be done to improve the facility long term.

The Mayor suggested a meeting with the Steering Committee be convened for early next week. Mr. Berryman agreed to attend.

At this juncture, 11.05 am., the meeting adjourned for morning tea and resumed at 11.37 a.m. Mr. Berryman did not return to the meeting. Mrs Lee O'Connor and Ms Amanda Glasson were in attendance.

**INDOOR ARENA – COUNCIL COMMITMENT**

The Mayor said he wished to continue discussion about Council's commitment to the project. He said Council has already committed \$500,000 and suggested that a further \$700,000 be committed at this meeting. He said, in his opinion, this is the way to go forward, have a plan, commit funds and work from there.

Cr Horan said in his opinion it's only a matter of time before Council will be involved in "boundary changes" and said now is the time to commit to this project and promote our Showground as one big complex, noting the amount of money Council has spent on the area over recent times.

Cr. Canham asked whether the Rodeo Committee had any commitment in dollar terms – Cr. Cullen said it would be a joint venture with Council, pointing out the Rodeo Committee has already spent \$75,000 - \$80,000 on the new yards. Cr. Karanouh said he thought more time should be given before committing another \$700,000 to the project.

**9456 RESOLVED** on the motion of Crs. Cullen and Horan that Council commit a further \$700,000 to the indoor arena project, noting that \$500,000 has already been committed – making Council's contribution \$1.2M and the General Manager investigate from where the additional funds should be sourced and report back to Council.

Councillor Canham asked that his name be recorded as voting against this resolution.

Cr Karanouh referred to sealing of the Tooraweenah Road which he thought was a more worthy project. The Mayor said the arena project has been on the books for a long time and Council should now take a lead. Cr. O'Brien said the project would provide for younger people and this was a good thing. The Mayor said Council should also make application for the \$4m grant funding and said with the commitment of \$1.2m it may have a greater chance of success.

## **6.0 DECLARATIONS OF INTEREST**

Nil

## **7.0 CONFIRMATION OF THE MINUTES**

**9457 RESOLVED** on the motion of Crs Webb and O'Brien that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 12 October 2011 be confirmed, subject to the following amendment:

*Item 14.1 – Page 5/4940 – Development Application No 026/2011 – Telstra Shop (former Westpac Bank Building) – Minute No 9415*

*Change the mover of the Motion from Horan to **Webb**.*

## **8.0 RESOLUTION BOOK UPDATE**

**9458 RESOLVED** on the motion of Crs. O'Brien and Canham that the Resolution Book Update be received and dealt with.

**(a) 10.5 National Rural & Remote Health Infrastructure Program (NRRHIP) – Min Nos 8259 & 8285**

The General Manager advised that the next round of funding under this program has now opened – with applications closing on 15 December. He said application for funds for doctors housing would be submitted.

**9459 RESOLVED** on the motion of Crs. Webb and O'Brien that Council submit an application for funding in the amount of \$500,000 for the construction of two duplexes for doctors housing, to be erected on land decided by Council if the application is successful.

**9.0 MAYOR'S ACTIVITY REPORT**

The Mayor provided Council with a verbal report on his activities since the last Council meeting, which included:

- In company with the General Manager, attended the Fisher's Ghost Festival at Campbelltown. Presented Council's award to the winner of the Sculpture. Photos of the event will be available. Presented Council with the painting given by Campbelltown City Council. Said they are very concerned regarding boundary changes (amalgamations). The General Manager said Council can take the opportunity of using the expertise of their parks and gardens staff, particularly horticulturists to guide our staff.
- Eco Spa meeting – thanked Crs Karanouh and Schieb who also attended. Was an interesting meeting – the project will proceed and wont cost Council anything. It will give our community a much needed boost. Suggested that Council liaise with Crown Lands to take over the land where the caravan park is located and the balance of crown land included in Smith Park.

**9460 RESOLVED** on the motion of Crs. Horan and O'Brien that Council begin proceedings with Crown Lands to take ownership of the Caravan Park and Smith Park which is currently Crown Land under Council's control.

- Attended meeting at Gulargambone – Young Leaders – said Jenny Carter was present also and spoke about traineeships and aboriginal employment. The young people are doing good work – they want a skate park and are working towards a plan.
- Attended meeting of Conn Family Trust on 24 October. Thanked the trustees for their commitment to this cause.
- Met with Mr Kevin Humphries when he was in Coonamble – raised issues concerning crime, other agencies working together and the learning centre proposed for Coonamble.

**9461 RESOLVED** on the motion of Crs. Horan and Webb that the activity report provided by the Mayor be noted.

## **10.0 CORRESPONDENCE**

**9462 RESOLVED** on the motion of Crs. O'Brien and Webb that the Correspondence be received and dealt with.

### **Section A –For Council's Consideration:**

#### **10.1 SOCIETY OF ST VINCENT de PAUL (GREENE VILLA RESIDENCE) D7 (35923)**

**9463 RESOLVED** on the motion of Crs. O'Brien and Karanouh that Council endorse the General Manager's action in advising that permission to access the pool would be granted to the eight disabled permanent residents of Greene Villa and their carers under a Family Season Ticket at a cost of \$200.

#### **10.2 INDOOR EMPLOYEES CHRISTMAS PARTY S6-10(35972)**

**9464 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council contribute to the Indoor Employees' Christmas Party and authorise a \$300 donation from the donations vote.

#### **10.3 OFFICE OF COMMUNITIES – NSW SPORT & RECREATION C8(35895)**

**9465 RESOLVED** on the motion of Crs. Webb and O'Brien that if any Councillors are interested in attending the meeting with officials of the Far West Academy of Sport at 3.30 pm on Thursday 1 December, 2011 they advise the General Manager beforehand, noting that Cr Karanouh will participate.

#### **10.4 COONAMBLE CHAMBER OF COMMERCE H5**

**9466 RESOLVED** on the motion of Crs. Webb and Cullen that Council agree to apply for the gazettal of a public holiday for the Shire of Coonamble on Wednesday, 23 May, 2012, the occasion being the second day of the annual show.

#### **10.5 QUAMBONE PUBLIC SCHOOL D7(36024)**

**9467 RESOLVED** on the motion of Crs Cullen and O'Brien that Council advise the Quambone Public School due to financial constraints, it is unable to contribute the \$1,500 for the purchase of items for the School's Therapy Program.

#### **10.6 GREG KILBY**

**9468 RESOLVED** on the motion of Crs. Canham and Webb that Council advise Mr Kilby this is a commercial decision for the owners of the business and market forces will determine any outcome, also point out why Council extended its Industrial Estate.

**10.7 COONAMBLE SWIMMING CLUB INC S13-1**

**9469 RESOLVED** on the motion of Crs O'Brien and Cullen that Council endorse the action taken by management in advising the Coonamble Swimming Pool that permission was granted to the free use of the pool for its fun night on 4 November and that Council authorise the use of the pool on the same basis on 2 December, 2011.

**Section B – For Information Only****10.8 NSW ROADS & TRAFFIC AUTHORITY R8-13(35966)**

Regarding a new policy which has been developed following the audit of speed zones and a key aspect of the new policy is to improve engagement with major stakeholders. Saying that Council participation in the review of speed zones will provide valuable local knowledge to the RTA's speed zoning practitioners which will be considered in the speed zone review.

**10.9 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT A3-4(35962)**

Advising of upcoming amendments to the *Public Interest Disclosures Act 1994* (the Act) which sets out a comprehensive framework for protecting public officials who disclose wrongdoing in accordance with the Act. Saying new legislative changes to the Act will take effect on 1 November 2011. Summarising the changes in the circular and saying it should be brought to the attention of all councillors and staff.

**10.10 EMERGENCY MANAGEMENT OFFICER – CENTRAL WEST DISTRICT E4(35954)**

Forwarding a copy of the DEOCON issued "Concept of Operations" for the upcoming bush fire season. Saying that, in particular, it is relevant for declared "catastrophic" bush fire condition days.

**10.11 THE HON MICHAEL GALLACHER MLC, MINISTER FOR POLICE AND EMERGENCY SERVICES P5(35981)**

Responding at length to Council's letter regarding policing in Coonamble and apologizing for the late reply. Noting Council's concerns and particularly its request for additional resources, longer operational hours and consideration that the area be given a special remote classification.

Advising the NSW Police Force does not support the changing of Coonamble to a "special remote location" as it does not currently meet all the criteria required for such a classification. Also addressing other issues referred to by Council.

Cr. Webb said he was not happy with this response. Cr Karanouh referred to security cameras and said more cameras are needed, especially in Tooloon Street. Council noted that there is \$25,000 budgeted in this vote.

**9470 RESOLVED** on the motion of Crs. Karanouh and Webb that more cameras be added to the Tooloon Street area, noting there is \$25,000 in the vote for expenditure, and the General Manager submit a full review to Council, including where more cameras are needed, the most suitable type and how the cameras can be better utilised.

**10.12 NSW POLICE FORCE P5(35999)**

Forwarding copies of media releases

**10.13 COONAMBLE INTERAGENCY C8(35934)**

Forwarding copy of minutes of the Coonamble Interagency Meeting held on 5 October, 2011.

**10.14 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT S6(36027)**

Advising that the purpose of the correspondence is:

1. To advise councils of the progress of the Division of Local Government's review of the *Model Code of Conduct for Local Councils in NSW* (the Model Code),
2. To invite submissions on a position paper prepared by the division in relation to its reform proposal.
3. To invite registrations from persons interested in participating in regional workshops to be held to discuss the Division's reform proposal.
4. To advise of other events the Division will be participating in for the purposes of seeking stakeholder feedback.

Stating that a Positions Paper outlining the reform proposal can be found on the 'Publications' page of the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)

**10.15 INDEPENDENT COMMISSION AGAINST CORRUPTION I2(36022)**

Thanking Council for its correspondence advising endorsement of the plan developed in consultation with Commission officers for the implementation of corruption prevention recommendations arising from its investigation. Advising the information has been uploaded onto the ICAC website for public viewing.

**10.16 UNITED SERVICES UNION L9-1(35922)**

Informing Council of the Union's position and concerns for the future of Local Government in NSW. Seeking feedback in relation to a series of questions and opinions and input from Mayors, General Managers and Elected Councillors. Inviting all concerned stakeholders to contact the Union so that ways can be found to sustain and protect services and jobs and the communities that rely on them.

**10.17 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L9(36018)**

Referring to previous correspondence following the release of the Discussion Paper by the Expert Panel on Constitutional Recognition of Local Government. Urging every council to lodge a submission to the Panel as an indication of the level of support within the sector.

**10.18 MICHELLE LEONARD – MOORAMBILLA VOICES & LEICHHARDT ESPRESSO CHORUS**

Forwarding a short presentation as an overview of this year's Moorambilla Festival for Council's information.

**9471 RESOLVED** on the motion of Crs. Webb and O'Brien that Council note the information contained in Item Nos. 10.8 to 10.18 inclusive.

**URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE**

**9472 RESOLVED** on the motion of Crs. Webb and O'Brien that the following matters be classified "urgent" and dealt with.

**10.19 BURGERS ON BOURBAH S10-1(35858)**

**9473 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council agree to provide a public seat in front of business premises Burgers on Bourbah as requested.

**10.20 ST BRIGID'S SCHOOL D7(36073)**

**9474 RESOLVED** on the motion of Crs. Canham and O'Brien that Council agree to contribute \$100 to each of the five Schools in the Shire towards purchase of prizes for Awards Night.

**10.21 BIANCA HERTEL S5**

**9475 RESOLVED** on the motion of Crs Webb and O'Brien that Council advise the applicant it is unable to accede to her request in regard to fees and charges and she should contact the Director of Development, Commercial and Urban Services, regarding preparation of the arena surface for the event.

**10.23 NSW RURAL FIRE SERVICE – NORTH WEST ZONE A5(36053)**

**9476 RESOLVED** on the motion of Crs O'Brien and Karanouh that Council agree in principle to the use of its Aerodrome facilities during bushfire activity, subject to the RFS complying with the directions of Council's Projects Engineer.

**11.0 REPORT BY GENERAL MANAGER**

**9477 RESOLVED** on the motion of Crs. O'Brien and Karanouh that the General Manager's report be received and dealt with.

### **11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**9478 RESOLVED** on the motion of Crs. O'Brien and Webb that Council note Development Application No 012/2011 was approved under delegated authority since last meeting and there were no Complying Development Applications approved during the period.

### **11.2 JANUARY COUNCIL MEETING**

**9479 RESOLVED** on the motion of Crs Webb and O'Brien that Council resolve to not hold an ordinary monthly meeting in January 2012, noting the first meeting for the new year will be held on Wednesday, 8 February 2012.

### **11.3 PROPOSED CLOSURE OF OFFICE – CHRISTMAS/NEW YEAR PERIOD**

**9480 RESOLVED** on the motion of Crs. Webb and O'Brien that Council:

- (1) Agree, for the 2011/2012 Christmas/New Year period, to give staff the time off and close the office from 5.00 p.m. Friday 23 December 2011 until 8.30 a.m. Tuesday 3 January 2012;
- (2) Agree, for the 2012/2013 Christmas/New Year period, to close the office for the period between Christmas public holidays and the New Year's Day public holiday and advise staff to avail themselves of their annual leave provisions for the period.

Cr. Canham voted against the section of resolution requiring staff to take the days off their annual leave entitlements and asked that his name be recorded as such.

### **11.4 2009/2010 COMPARISON OF COUNCILS**

**9481 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council note the information pertaining to the 2009/2010 comparative results issued by the Department of Local Government.

The Mayor requested that this information be publicised in the Coonamble Times showing residents how much cheaper Council's charges are than other comparable Shire areas.

### **11.5 QUAMBONE ECONOMIC DEVELOPMENT – JOB CREATION COMMITTEE**

**9482 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

- (1) note the information relating to formation of section 355 committees under the Local Government Act;
- (2) not resolve, at this stage, to appoint another s355 committee within the Quambone community;
- (3) request that the three committees currently in operation within the Quambone community form a single entity to progress issues within the community.

### **11.6 GIFTS AND BENEFITS POLICY**

**9483 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council place the draft Gifts & Benefits Policy on public exhibition for the prescribed 28 day period, inviting comments and submissions, prior to formally adopting the policy taking into consideration any submissions received.

### **11.7 INTERNAL AUDIT**

**9484 RESOLVED** on the motion of Crs. Webb and O'Brien that Council:

- (1) Note the information relating to the formation of its internal audit committee
- (2) Nominate Councillor Webb as delegate and Cr. Horan as alternate delegate to the Coonamble Shire Council Internal Audit Committee.

### **12.0 REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES**

**9485 RESOLVED** on the motion of Crs Canham and O'Brien that the report by the Director of Corporate and Community Services be received and dealt with.

### **12.1 RATE COLLECTIONS**

**9486 RESOLVED** on the motion of Crs. O'Brien and Webb that the Total Combined Rate Collections to 31 October 2011 be noted.

### **12.2 LIST OF INVESTMENTS**

**9487 RESOLVED** on the motion of Crs. Webb and O'Brien that the list of investments as at 31 October, 2011 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

### **12.3 COMMUNITY SERVICES POLICY**

**9488 RESOLVED** on the motion of Crs. Karanouh and Webb that Council endorse the attached Community Services Policy and place the document on public exhibition, calling for submissions, for the prescribed period prior to formally adopting the policy taking into consideration any submissions received.

### **12.4 CHILD AND YOUTH DEVELOPMENT POLICY**

**9489 RESOLVED** on the motion of Crs. O'Brien and Webb that Council endorse the attached Child and Youth Development Policy and place the document on public exhibition, calling for submissions, for the prescribed period prior to formally adopting the policy taking into consideration any submissions received.

**12.5 EQUAL EMPLOYMENT OPPORTUNITY POLICY**

**9490 RESOLVED** on the motion of Crs. O'Brien and Cullen that Council endorse the attached Equal Employment Opportunity Policy and Management Plan.

**12.6 COMMUNITY STRATEGIC PLAN**

**9491 RESOLVED** on the motion of Crs. O'Brien and Canham that Council note the progress report concerning the Community Strategic Plan.

**12.7 COMMUNITY DEVELOPMENT PROGRESS**

**9492 RESOLVED** on the motion of Crs. O'Brien and Webb that Council note the information contained in this report.

**12.8 RECORDS – DESTRUCTION OF**

**9493 RESOLVED** on the motion of Crs Webb and O'Brien that Council note the destruction of the subject records in compliance with the State Records Act 1998.

At this juncture, 1.05 p.m. the meeting adjourned for lunch and resumed at 2.04 p.m.

**13.0 REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL AND URBAN SERVICES**

**9494 RESOLVED** on the motion of Crs. O'Brien and Webb that the report by the Director of Development, Commercial and Urban Services be noted.

**13.1 STATUS OF WORKS**

The Director provided a progress report on the following:

- Quarry
- Parks and Gardens
- Pools
- Housing
- Tourism
- Economic Development.

**9495 RESOLVED** on the motion of Crs. Canham and O'Brien that the information be noted.

**14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES**

**9496 RESOLVED** on the motion of Crs O'Brien and Webb that the report by the Director of Engineering Services be received and dealt with.

**14.1 TREE PLANTATION – WALGETT ROAD (SH18 NORTH)**

**9497 RESOLVED** on the motion of Crs. Webb and Karanouh that Council advertise for expressions of interest from local environmental groups wishing to replant the area on SH18 adjacent to the old garbage depot.

**14.2 URBAN STREET RECONSTRUCTION**

The Director of Engineering Services referred to Council’s vote of \$320,000 for urban street construction in the 2011/2012 budget and provided the following preliminary estimates to carry out works requested by Council:

<i>Street</i>	<i>Proposed Works</i>	<i>Amount (\$)</i>
Charles Street	Pipe and causeway upgrade	30,000.00
Aberford Street	“Coughran’s Canyon” – Upgrade - culvert construction and extension	250,000.00
Effie Durham Dr	Construction – Wilga Street to Vet’s	84,000.00
Hickey Street	Construction – Limerick St to Yuma St	60,000.00
	<b>Total</b>	<b>424,000.00</b>

**9498 RESOLVED** on the motion of Crs Webb and O’Brien that Council

- (1) Complete the construction of Effie Durham Drive and Hickey Street;
- (2) Endeavour to obtain funds to upgrade “Coughran’s Canyon” from the Repair Program and the Roads to Recovery Program;
- (3) Consider a further report on rehabilitation works to be completed this financial year and future programs.

**14.3 WORKS IN PROGRESS**

**9499 RESOLVED** on the motion of Crs. Webb and Canham that the works in progress report submitted by the Director of Engineering Services be noted.

**15.0 REPORT BY MANAGER – ENVIRONMENTAL SERVICES**

**9500 RESOLVED** on the motion of Crs. O’Brien and Canham that the Report by the Manager of Environmental Services be received and dealt with.

**15.1 RANGER’S REPORT**

**9501 RESOLVED** on the motion of Crs. Karanouh and O’Brien that the Ranger’s report for the month of October, 2011 be noted.

At this juncture, Cr. Canham advised the Mayor that he had to leave the meeting. The Mayor asked whether Cr Canham had anything he wished to discuss in general business. Cr Canham raised the following issue:

**CHILD CARE CENTRE, WILGA STREET**

Cr Canham referred to a sign at the Centre calling for enrolments and enquired whether the owner had complied with all the requirements necessary. The General Manager said he had, pointing out that all Council's legislative requirements have been met.

At this juncture, 2.37 pm, Cr Canham left the meeting and did not return.

**16.0 MANAGEMENT PLAN REVIEW & QUARTERLY BUDGET REVIEW**

The Director informed Councillors that the reporting system had changed in accordance with requirements of the Premier and Cabinet – Division of Local Government. He invited any councillor who wished to discuss the report or who was not sure of the new format to talk to him and he would go through any issues.

**9502 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

- (1) note the management plan review;
- (2) approve the variations to votes as listed in the budget review documents;
- (3) note that, in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- (4) note the position of Council's estimated Reserves at 30 September 2011.

**17.0 REPORTS FROM VARIOUS COMMITTEES**

No reports from Committees were tabled at this meeting.

**18.0 REPORT BY SALEYARDS MANAGER**

**9503 RESOLVED** on the motion of Crs. O'Brien and Webb that the report by the Saleyards Manager for the month of October, 2011 be noted.

**19.0 CLOSED SESSION**

**9504 RESOLVED** on the motion of Crs. O'Brien and Webb that Council resolve into Closed Session in accordance with Section 10A (2) (c) "*information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business*"

**9506 RESOLVED** on the motion of Crs. O'Brien and Webb that the press and public be excluded from the meeting.

**RESUME OPEN MEETING**

**9507 RESOLVED** on the motion of Crs Webb and O'Brien that Council resume Open Meeting.

**ADOPTION OF RECOMMENDATIONS OF COMMITTEE OF THE WHOLE**

**9608 RESOLVED** on the motion of Crs Webb and O'Brien that Council adopt the recommendations of Closed Session, being Recommendation Nos.19.1 – 19.4 as set out below:

**19.1 COUNCIL HOUSING**

**THE COMMITTEE RECOMMENDS** that:

- (1) Council agree in principle to provide one unit of accommodation to each medical practice and that each property be subject to \$100 per week rent, reviewed annually within Council's fees and charges;
- (2) Ochre Health continue with the occupation of 46 Yarran Street on this basis;
- (3) The Aboriginal Medical Service continue with the occupation of the Nash Street property subject to a weekly contribution of \$100 rent;
- (4) The dental practice be informed that Council requires a \$100 per week contribution for the Tooloon Street property;
- (5) Council sell the Ginty Estate, Aberford Street house and the Yalcogrin Street property, listing them for sale with the following prices:
  - Ginty Estate \$300,000
  - Yalcogrin Street residence \$ 85,000
  - Aberford Street residence \$ 75,000
- (6) Authorise the affixing of the Common Seal on all documents relative to these sales.

**19.2 MAIN STREET**

**THE COMMITTEE RECOMMENDS** that:

- (1) Council carry out the work in stages, commencing from the Aberford Street corner
- (2) Note that \$250,000 for the work and request the landscaper to prepare a design in 3D for Council's perusal to match the funding, pointing out that it cannot afford to do the whole street
- (3) Initial stage to include bins, seats, signage and suitable plants
- (4) Council invite the landscaper to the next meeting to give a presentation.

### **19.3 LIGHT VEHICLE PURCHASE POLICY**

**THE COMMITTEE RECOMMENDS** that when replacing light plant vehicles Council call for quotations to obtain the best price possible for vehicles of similar standard to those identified in Council's Fleet Management Plan.

### **19.4 CASTLEREAGH LEARNING CENTRE**

**THE COMMITTEE RECOMMENDS** that Council advise Coonamble High School that it is interested in the concept, however it has no funds to contribute but agrees to the use of its building currently occupied by the Radio Station and Vacation Care on a shared basis.

### **20.0 QUESTION WITH NOTICE**

Nil

### **21.0 GENERAL BUSINESS**

#### **Cr Karanouh:**

- Quambone residents happy about roads
- Asked whether Council could advertise for heavy vehicle mechanics on its website
- Lighting at Sports Oval – some lights out
- Anti Social Behaviour Officer – can Council push to have an officer located in Coonamble
- Vacation Care – no interest from parents – no attendance at meetings – future looks bleak.

#### **Cr O'Brien:**

- Thanked the Mayor for helping out with health issues at Gulargambone. Referred to the Health Expo which is being planned for early next year.
- Underage drinking – liquor being sold by supermarkets
- Crime at Gulargambone is again a problem.
- New manager of DoCS – the GM and Lianne Tasker to meet with her then provide a report to Council.

#### **Cr Webb:**

- Old caravans at Caravan Park – requested a report from the Manager of Environmental Services.

#### **Cr Horan:**

- Suggested Council look at its policy on road closures after rain
- Signage – what can be done to improve it.

#### **Director of Engineering Services**

- Signage – is having a full audit Shire wide – traffic facilities funding available. When audit is done signage will be rationalised.

- SES – attended meetings – push by the State government to make local government more responsible for emergency services. Restructure of areas – Coonamble now included in area from Lithgow to Walgett (excluding Brewarrina and Bourke)
- Kenilworth Lane – gave an overview of what is happening with road works and the reason he did not deploy a grader from another worksite. Council noted that the Director has the responsibility to make appropriate decisions.

This concluded the business and the meeting closed at 4.19 a.m.

These Pages (Pages 1/4936 – 18/4967) were confirmed on the

day of

2011 and are a full and

accurate record of proceedings of the Ordinary Meeting of Coonamble Shire

Council held on 9 November 2011.

**MAYOR**

**8. RESOLUTION BOOK UPDATE**  
**COUNCIL MEETING WEDNESDAY 14 DECEMBER 2011**

**DRAFT LEP 2011**

**E5-2**

**10/11/2010**

**8804 RESOLVED** on the motion of Crs. Karanouh and Canham that Council:

- (3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

**Status:**

**In progress – seeking funding for Flood Study.**

**13.2 QUARRY DEVELOPMENT**

**9388 RESOLVED** on the motion of Crs. Schieb and Webb that quotes for a detailed investigation of the quantity and quality of materials available be obtained, prior to discussing the possibility of obtaining additional land from the present lessee.

**Status:**

**Seismic investigation has been undertaken – Quarry Management Committee to meet.**

**14.1 QUAMBONE STORE**

**9393 RESOLVED** on the motion of Crs. O'Brien and Karanouh that Council put a Prohibition Order on the owners of Quambone Store preventing the preparation of food on the premises and that the Manager – Environmental Services begin action to serve a Closing Order on the premises.

**Status:**

**Manager of Environmental Services has commenced the process to close the food preparation/service of the shop.**

**IMPROVEMENT WORKS - URBAN**

**9409 RESOLVED** on the motion of Crs. Cullen and Webb that Council carry out improvements to the culvert known as "Coughran's Canyon", carry out sealing in the vicinity and that work be carried out at the intersection of Charles Street and McCullough Street and that these works be a priority.

**Status:**

**Further design options being investigated and an application has been submitted seeking Repair funding to upgrade Dubbo Street between Tooloon and Aberford Streets.**

**ECO SPA – RESUMPTION OF LAND**

**9460 RESOLVED** on the motion of Crs. Horan and O'Brien that Council begin proceedings with Crown Lands to take ownership of the Caravan Park and Smith Park which is currently Crown Land under Council's control.

**Status:**

**See report to Closed Session this meeting.**

**CCTV CAMERAS**

**9470 RESOLVED** on the motion of Crs Karanouh and Webb that more cameras be added to the Tooloon Street area, noting there is \$25,000 in the vote for expenditure and the General Manager submit a full review to Council, including where more cameras are needed, the most suitable type and how the cameras can be better utilized.

**Status**

**See Report from Director of Engineering Services to this meeting.**

**14.2 URBAN STREET RECONSTRUCTION**

**9498 RESOLVED** on the motion of Crs Webb and O'Brien that Council:

- (1) Complete the construction of Effie Durham Drive and Hickey Street;
- (2) Endeavour to obtain funds to upgrade "Coughran's Canyon" from the Repair Program and the Roads to Recovery Program;
- (3) Consider a further report on rehabilitation works to be completed this financial year and future programs.

**Status:**

**In progress.**

**8.1 COMPLETED SECTION – RESOLUTIONS TO BE REMOVED FROM RESOLUTION BOOK**

**10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010**

**8259 RESOLVED** on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

**Status:**

**Council has submitted an application for funding in the amount of \$500,000 for the construction of two duplexes for doctors housing. COMPLETED**

**RODEO ARENA**

**9456 RESOLVED** on the motion of Crs. Cullen and Horan that Council commit a further \$700,000 to the indoor arena project, noting that \$500,000 has already been committed – making Council’s contribution \$1.2M and the General Manager investigate from where the additional funds should be sourced and report back to Council.

**Status:**

**See report by General Manager to this meeting. COMPLETED.**

**14.1 TREE PLANTATION – WALGETT ROAD (SH18 NORTH)**

**9497 RESOLVED** on the motion of Crs. Webb and Karanouh that Council advertise for expressions of interest from local environmental groups wishing to replant the area on SH18 adjacent to the old garbage depot.

**Status:**

**Expressions of interest invited from environmental and/or landcare groups to carry out this work – no responses received. COMPLETED**

<p><b>9. <u>MAYOR'S ACTIVITY REPORT</u></b> <b><u>COUNCIL MEETING WEDNESDAY, 14 DECEMBER 2011</u></b></p>
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<b>10. PRECIS OF CORRESPONDENCE COUNCIL MEETING WEDNESDAY, 9 NOVEMBER 2011</b>
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**Section A – Matters for Consideration by Council:**

<b>10.1 OCHRE HEALTH</b>	<b>M5-1(36159)</b>
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Acknowledging receipt of advice that Council agreed to reduce the support it offers Ochre Health via the Castlereagh Medical Centre by 50%. Noting support to the Coonamble Aboriginal Medical Service (CAMS) remains unchanged. Appreciating that some members of Council are involved with the operation of CAMS and requesting feedback as to how that conflict of interest was managed. Pointing out it is grateful that 47 Yarran Street is available for continued rental to Ochre Health and requesting Council to carry out repairs as quickly as possible. Advising that a number of items needing attention were documented and made available to Council on 2 August 2010.

Pointing out it currently has a doctor in Coonamble who has not been able to bring his wife and children with him due to problems with the residence. Saying that failure to have adequate housing will compromise his ability to become settled and remain in the community. Advising that problems with the house are structural (walls and roof) and not related to tenant care. Requesting Council's opinion as to what matters were due to lack of attention by the occupant and copies of annual inspection reports (if done) would be appreciated.

Saying the house at 140 Aberford Street is unlikely to be available by 31 December, however Ochre Health is willing to make vest endeavours to find alternate accommodation on the private market as soon as "able". Pointing out initial investigations suggest there is no private rental accommodation available and it will be important to use the media to create a community appeal for assistance with accommodation. Pointing out that failure to find accommodation may result in the longest serving female GP and Hospital Visiting Medical Officer relocating to another town.

<b>10.2 OCHRE HEALTH (DR HAMISH MELDRUM)</b>	<b>M5</b>
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Referring to a discussion with the General Manager and confirming the Practice Manager is trying to secure rental accommodation and is pursuing a lead for private rental for Dr Weerasekera. Saying if this can be secured he would look at relocating Dr Yates to the Yarran Street residence when repairs are completed, however this has yet to be cleared with her.

Pointing out they are making their best endeavours but cannot guarantee to be out of the Aberford Street property by 31 December – saying it would be likely that Dr Yates would not move until repairs were completed to the Yarran Street property. Saying they would be very interested in Council's assistance and/or recommendations regarding regular inspections of the Yarran Street property going forward and they will table a condition report prior to occupation.

(NOTE BY GENERAL MANAGER – Repairs, as agreed between Council and Ochre Health in 2010, are currently being undertaken. The inability to secure qualified tradesmen is causing considerable delay and it is anticipated that repairs/renovations will be completed in the new year).

**Recommendation:**

**That Council confirm its resolution in Closed Session of the November 2011 meeting.**

**10.3 COONAMBLE SHIRE EMPLOYEES' CHRISTMAS PARTY COMMITTEE S6(36197)**

Requesting a half day holiday on Friday, 23 December 2011 and asking for a donation towards the Christmas Party. Extending an invitation to Councillors to attend the party at the Coonamble RSL Club on 23 December.

(NOTE BY GENERAL MANAGER – Council has contributed \$500 for the past five years. )

**Recommendation:**

**That Council agree to the outdoor staff finishing work at 12 noon on Friday 23 December, 2011 and contribute \$500 to the Coonamble Shire Employees' Christmas Party Committee**

**10.4 COONAMBLE STREETS AHEAD COMMITTEE R8-10(36190)**

Advising the annual Christmas Party will be held on Thursday 15 December 2011 commencing 6 p.m. Requesting closure of Castlereagh Street to all traffic from the Peace Tree to Aberford Street intersection between 5.30 pm and 9.30pm.

**Recommendation:**

**That Council agree to the closure of Castlereagh Street from the Peace Tree to Aberford Street intersection for the annual Christmas party on 15 December, 2011 between the hours of 5.30pm and 9.30pm, subject to prior approval by the local police.**

**10.5 MRS CAROL STANLEY D7(36230)**

Advising that medals from early Coonamble Shows were being auctioned and asking for financial assistance from Council. Saying that if the medals could be purchased they would become part of the archives.

(NOTE BY GENERAL MANAGER - Because the auction was held well before the Council meeting, I emailed Councillors to get their thoughts about Council agreeing to contribute towards the purchases.

I have been informed by Mrs Stanley that she was able to purchase the 1931 life membership medallion which belonged to Mr M I A Feehan for an amount of \$700, however was outbid on the saddlery medallion which fetched \$900. Only one of the agreed medallions was purchased by the Coonamble Show Society, however they purchased another medallion which was awarded for the Best Three Sheep for \$791.

It should be noted that Council agreed to contribute 50% of the indicative purchase prices of the agreed medallions (\$950) which equates to a \$475 contribution, noting that the money be sourced from the Archive Maintenance vote).

**Recommendation:**

**That Council contribute the 50% indicative price for the purchase of the agreed medallion (i.e. \$250 for the Feehan Membership Medal), noting the other medallion purchased was not included in the initial request.**

**10.6 MR BOB WARE – VISITOR INFORMATION CENTRE T3-1(36251)**

Advising that time does not allow him to continue to operate the visitor information centre and he will resign as at 31 December 2011. Saying he has been happy to operate the centre over the past years and thanking Council staff for their help over that time.

(NOTE BY GENERAL MANAGER – The VIC is currently due for accreditation which will now not take place until relocated in new premises. In the interim, brochures will be provided at the Coonamble Library and signage will indicate this temporary location).

**Recommendation:**

**That Council thank Mr. Ware for the contribution made for the provision of tourism services and also note the service will be temporarily be located at the Library.**

**10.7 ROTARY CLUB OF COONAMBLE INC**

Advising the Club has donated time and labour to contribute a substantial amount of funds to local charities as a result of its wheat collection project. Saying both individuals and groups have been supported, as over \$17,000 worth of funds have been provided to those in need this year.

Stating this year GrainCorp required the Club to move its collection point and this is posing a major issue in that there is too much gravel at the base which is making the wheat unusable, even with extension processing. Advising that, as a result of discussions between Cr Cullen, council's Mr Greg Robinson and the Club President, it is seeking permission to use the land behind the sheep yards for the remainder of the season. Pointing out this will remove a minor hindrance to the lines of trucks which occurs in the current location, making movement to the bunker smoother, safer and more efficient.

Urging council for its support and saying the Club would undertake to leave the area in an acceptable condition upon the conclusion of the arrangement.

**Recommendation:**

**That Council agree to the request by the Rotary Club to relocate their grain collection storage area on land behind the sheep yards for the remainder of this season.**

## Section B – Matters for Information Only

### 10.8 COONAMBLE RURAL TRANSACTION CENTRE G5-32(36130)

Submitting an expression of interest in coordinating the International Women's Day in Coonamble in March 2012. Saying the Centre has coordinated the event in the past two years and would be pleased to have the opportunity to do so again in 2012.

(NOTE BY GENERAL MANAGER – The Director of Corporate and Community Services is liaising with various organisations seeking input into what activities will be undertaken).

### 10.9 MAX PHILPOTT P1-3(36124)

Advising he is unable to continue with watering at the northern end of Smith Park. Saying there is always a great satisfaction associated with voluntary work and pointing out he has done this job for many years.

(NOTE BY GENERAL MANAGER – Mr. Philpott's letter has been acknowledged, he has been thanked for his commitment and advised that staff from the parks and gardens section will be directed to water the area in the future).

### 10.10 ROADS & MARITIME SERVICES R8-18(36149)

Advising that on 1 November 2011 the RTA was abolished and by law all of its assets, rights and liabilities (including those under existing contracts) were transferred to the Roads and Maritime Services (RMS). Saying this means that:

- Any current contracts in the name of the RTA are to be treated as if they are RMS contracts;
- Any claims against the RTA are to be dealt with as claims against RMS; and
- Any acts taken or approvals issued by the RTA are to be considered as having been performed or issued by RMS.
- Any reference to RTA is to be taken as a reference to RMS.

### 10.11 OFFICE OF LIQUOR, GAMING AND RACING L5-2(36196)

Advising that the Office of Liquor, Gaming and Racing has developed a *Disturbance Concerns Guide* to provide information to local residents and businesses on resolving concerns about neighbourhood disturbances related to licensed venues. Saying the guide emphasizes the local resolution of disturbance concerns as the preferred approach to dealing with disturbance issues but also outlines the options of mediation and the formal disturbance complaints process to resolve issues between residents and licensed venues.

Requesting that this information be made available to local residents and businesses to improve knowledge about appropriate approaches to dealing with disturbance issues related to licensed venues.

(NOTE BY GENERAL MANAGER – The availability of this Guide has been advertised in Council's column in the Coonamble Times Newspaper).

<b>10.12 DIVISION OF LOCAL GOVERNMENT – PREMIER AND CABINET D5-22+A20(36194)</b>
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Referring to the Commonwealth Local Government Reform Fund and saying that Council was identified as being eligible for specific assistance under the Reform Fund. Pointing out that a grant of \$30,000 will be paid to Council for the preparation of a fully funded Asset Management Maturity and Gap Analysis, which will be conducted in two stages. Urging Council to take full advantage of the assistance available for this purpose.

<b>10.13 LOCAL GOVERNMENT REMUNERATION TRIBUNAL      S6(36188)</b>
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Advising the Tribunal is required to make an annual determination, no later than 30 April 2012, on fees payable to Councillors and Mayors to take effect from 1 July 2012. Seeking comment on any significant changes that have occurred in activities of councils – saying submissions should address the following issues:

- Whether the existing categories should be reduced or expanded and, if so, on what basis
- Whether the current categorization is appropriate for this council. If not how you consider it should be categorized and on what basis you consider this re-categorisation should be granted.
- Any significant changes in the role and responsibilities of councillors and mayors since 2009.
- Other matters you may wish the Tribunal to consider as part of the review.

Saying submissions should be received no later than 1 February 2012.

<b>10.14 ESSENTIAL ENERGY      E3-1(36205)</b>
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Updating Council on changes to Essential Energy's regional management structure. Saying Essential Energy's electricity operations are delivered under a regional service model and it is the regional infrastructure operations that are responsible for the day to day field operations and maintenance of the electricity network. Advising that following a review of infrastructure operations, Essential Energy is consolidating its eight existing regions into five new regions, effective from 1 November, 2011. Saying Council will now be serviced as part of Essential Energy's new Northern Region.

**10.15 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT  
C13(36232)**

Inviting Council, councillors and the public to make submissions on the *Dual Roles: Councillors as Members of Parliament in NSW* discussion paper which is available on the “Publications” page of the Division’s website [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au). Advising the closing date for submissions is 31 January 2012.

**10.16 CASTLEREAGH LOCAL AREA COMMAND P5(36238)**

Forwarding copies of press releases – refer **APPENDIX A**.

**10.17 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT L10-1  
(36239)**

Saying the purpose of the circular is to inform the sector of issues the Division has identified as a result of a recently completed investigation of a council’s procurement and contract management practices in relation to consultancy and professional services. Pointing out that in September 2011 the Division reported on an investigation of a council under section 430 of the Local Government Act 1993 which arose from concerns about the council’s practices in relation to the engagement of contractors to provide professional and consultancy services.

Advising the investigation identified three particular concerns about the council’s practices that have a broader relevance to the sector, as follows:

- Treatment of the status of temporary contract personnel
- Variation of contracts
- Appointment of temporary contract personnel to identified positions within the council’s organizational structure.

(NOTE BY GENERAL MANAGER – This is a lengthy circular and I have included a copy at **APPENDIX B**. Council will note that it has recently reviewed its Procurement Policy and will possibly need reviewing again after the ICAC investigation.)

**10.18 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT D5-  
22(36246)**

Circular advising the State Government would like to work in partnership with local government to localize NSW 2021, which is the Government’s 10-year strategic business plan to rebuild the economy, return quality services, renovate infrastructure, strengthen the local environment and communities and restore accountability to government. Advising a copy of NSW 2021 can be accessed at [www.2021.nsw.gov.au](http://www.2021.nsw.gov.au).

Stating that many councils have already prepared their Community Strategic Plans, however councils that are yet to prepare their plans are asked to consider the goals and targets in NSW 2021.

(NOTE BY GENERAL MANAGER – Copies of the Plan will be made available at the meeting).

<b>10.19 LOCAL GOVERNMENT &amp; SHIRES ASSOCIATIONS</b>	<b>L9-1(36179)</b>
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Referring to the Associations' decision to agree in principle to form One Association to represent Local Government in NSW, based on the 27 principles agreed to by the Associations. Forwarding a copy of the draft constitution (the "sixth draft versions") for One Association to be called tentatively the "*Local Government and Shires Association of NSW*". Saying the Association may also be known as "*Local Government NSW*" which is a business name currently owned by the two Associations.

Advising the draft constitution provides for a board of 24 elected Directors:

- 1 x President
- 1 x Vice President (metropolitan/urban)
- 1 x Vice President (rural/regional)
- 1 x Treasurer
- 20 other Directors (10 from metropolitan/urban area and 10 from rural/regional area).

Advising that all general purpose NSW councils are eligible for ordinary membership of the Association, and County Councils and the Aboriginal and Land Rights Act Regions are eligible for ordinary membership or associated membership at their election.

Asking that councils provide feedback so the two Associations can resolve any differences which may still exist and then proceed to a final draft of the rules for a new Association. Requesting all councils to consider the draft rules and advise the Associations by 16 December 2011 of any further issues or concerns – general comments would also be appreciated.

(NOTE BY GENERAL MANAGER – A copy of the Draft Rules has been printed and will be available at the meeting for Councillors' perusal. Should any Councillor wish to make a submission, please advise me.)

<b>10.20 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY</b>	<b>E5-3(36248)</b>
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Inviting Council to collaborate with the Authority on projects that promote the 2012 Year of the Farmer. Saying the Year of the Farmer is a national celebration of the hard work all our farmers put into producing, processing, handling and selling products from the 136,000 farms in the nation.

Advising the Central West CMA and Landcare have formed a partnership aimed at using the Year of the Farmer theme to promote some of our great producers and the work they do, whilst trying to break down some of the knowledge gaps between producers and consumers, both locally and more broadly across the state and nation.

Setting out examples of what the program could consist of and ideas canvassed at a recent meeting between the joint Central West Local Government Reference Group and the NRM Working Group. Saying if Council wishes to be involved, to nominate an officer to be the liaison so that activities can be planned for the year ahead.

**10.21 MR JOSEPH PACE, JOSEPH PACE HOLDINGS PTY LTD  
PR12245.5(36259)**

Advising he is considering the possibility of coming to Coonamble to establish his business and reside in the town. Saying he is interested in purchasing 4 hectares plus to start the business which will initially employ six people and, hopefully, as it progresses, up to 30 or more. Advising he has spoken to Council's Economic Development Manager regarding his intentions. Looking for Council's response.

(NOTE BY GENERAL MANAGER – Additional information has been provided by Mr Pace and is included in Closed Session)

**10.22 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT**

Advising that the draft *Destination 2036 Action Plan* has been released by the Implementation Steering Committee (ISC) for stakeholder consultation. Saying a copy of the draft document can be downloaded from the Destination 2036 webpage. Encouraging Councillors to review and consider this important draft plan, which will be open for consultation until Wednesday 15 February 2012. Pointing out there are a number of mechanisms by which council can provide feedback, which are set out in Section 5 of the draft document.

(NOTE BY GENERAL MANAGER – A copy of the complete draft plan will be tabled at the meeting. Attached as **APPENDIX C** is a summary of the draft action plan which may assist councillors in making comments and providing input. I encourage Councillors to seriously consider the implications of this document, particularly in relation to resource sharing, potential amalgamations and regionalization of services).

**RICK WARREN**  
General Manager  
6 December 2011

**11. REPORT BY GENERAL MANAGER  
COUNCIL MEETING WEDNESDAY, 14 DECEMBER 2011**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
30/11	D.Schieb	Owner	Subdivision	"Mikimba" Coonamble	03/11/2011
35/11	Skinner,JC Mrs	Rural Fire Service	Shed/Amenities	Lot 7009 Tucka Tucka St.Qbone	03/11/2011

CDC No	Owners Name	Applicant	Proposed Use	Land proposed to be developed	Approval Date
29/11	Heiken, Gerd	Owner	Roof over existing slab	Lot 206 Effie Durham Dr.Cble	03/11/2011
33/11	Smith, S&J	Owners	Extensions/pool installation	6 Nash Street Coonamble	03/11/2011
36/11	Rackham, J	Owner	Extensions	"Orara" Coonamble	24/11/2011

**Sustainability/Legislative Provisions:**

As stated in the Promoting Better Practice Review from the Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council note Development Application Nos. 030/2011 & 035/2011, together with Complying Development Certificate Application Nos. 029/2011, 033/2011 & 036/2011, have been approved under delegated authority since the last meeting.**

## 11.2 FUNDING FOR INDOOR RODEO ARENA

### **Background:**

At its meeting of 9 November 2011 Council resolved to commit \$700,000 towards this project and requested a report be provided from where to source these funds.

### **Issues:**

At the September 2011 budget review Council had externally restricted reserves of \$9.146 million. These are specific purpose funds, including water and sewer funds, that are required to be spent on this activity.

Internally restricted funds of which Council has control are \$6.685 million. Given Council's expected expenditure for the remainder of the year, the reserve balance at 30 June 2012 is anticipated to be \$4.643 million. The majority of this balance comprises funds set aside for plant and equipment, leave, ELE, road works and indoor arena funds. These funds are required to carry out future works and are generally committed through the adopted budget or Council long term strategies.

For Council to commit \$700,000 without reducing the future works programs leaves only one avenue to source funds and that is to borrow. Council's current debt ratio is .30%. It is suggested that rather than borrow externally Council could borrow on internal basis from the combined sewer fund which is anticipated to have a balance of \$2.934 million at 30 June 2012.

In utilizing an internal borrowing facility from a money that has been raised for a special purpose charge, Council must comply with s410 of the Local Government Act 1993 by seeking Ministerial Approval to borrow the funds. The Minister's borrowing order requires Council to borrow at a rate less than the indicative rate published by the NSW Treasury Corporation.

### **Sustainability/Legislative Provisions:**

Council must comply with Section 410 of the Local Government Act.

### **Financial Considerations:**

For a \$700,000 loan over a 10 year period at an interest rate of 7.5% repayments would be approximately \$101,000 per annum. General fund would have to make this payment to the Sewer fund. Total interest over the 10 year period is approximately \$307,470.

### **Options:**

Nil

**Recommendation:**

**That Council:**

- (1) note the information contained in the report**
- (2) seek Ministerial approval for an internal loan of \$700,000 from Sewer Fund to General Fund for the purpose of funding an indoor arena.**

### 11.3 INTERNAL AUDIT

**Background:**

To date Council has resolved to be part of a joint arrangement with neighbouring councils to address internal audit requirements of the Division of Local Government. Cr Webb has been appointed by Council as the Council member of the committee, with Cr Horan as alternate.

**Issues:**

Expressions of interest were sought from independent members and from organisations prepared to carry out the audit activity.

*(i) Independent Member/Chair:*

Applications for the independent chair were received from:

- Megan Dixon (Dubbo)
- Matthew Lawrence (Canberra)
- Brendyn Williams (Sydney)
- David Honner (Dubbo)
- Andrew Fletcher (Bathurst)

On review of the applications it was considered that Andrew Fletcher was the most suitable for the independent chair. Mr Fletcher is also the independent chair of the Bathurst/Dubbo/Orange Audit Committee. The General Managers of the six councils – Warren, Walgett, Narromine, Warrumbungle and Coonamble – recommend Mr Andrew Fletcher's appointment as independent chair of all six committees – each Council needs to formally make an appointment. There is still a need for an independent committee member to be appointed.

*(ii) Audit Function:*

Expressions of interest were received from four organisations for the position of internal auditor. The Management Committee was keen to interview all applicants, as each demonstrated experience in this field. The final selection came down to two organisations :

- Pitcher Partners (Sydney)
- The Morse Group (Dubbo/Bathurst)

Based on relevant experience and service offered it is recommended that The Morse Group is the most suitable, based on its offer of:

- Visiting each Council twice throughout the year (two by two weeks/three staff) with the first visit to assess risk and develop an audit plan and program and the second visit to deliver agreed audit services.

- Attending four internal audit and risk management committee meetings
- Audit team will comprise three staff members
- The proposal was broken down by cost for each of the Councils, with the amount for Coonamble being \$25,190 (inclusive of travel and accommodation).

**Sustainability/Legislative Provisions:**

As reported to Council previously, the internal audit function is a guideline, however the Division of Local Government is requesting Council to report on progress towards undertaking an internal audit function and it is anticipated the requirement will be mandated in the near future.

**Financial Considerations:**

The advantage of appointing an audit firm means that member councils do not have to carry overheads or provide vehicles, computers, phones and any/or any other equipment required. The appointment would be for a period of three years with the internal auditor dealing directly with Council's Audit Committee.

To minimize cost it is proposed that three internal audit committees hold meeting on one day at a central location and the other three committees meet the following day.

Council has allowed a sum of \$30,000 in the 2011/2012 budget for internal audit function.

**Options:**

N/A

**Recommendation:**

**That in line with the recommendation of the Management Committee (comprising the General Managers of the six Councils), Council appoint Mr Andrew Fletcher as independent chair to its Audit and Risk Management Committee and appoint the Morse Group as internal auditor.**

## **11.4 STAGE FOR SHOWGROUND PAVILION**

### **Background:**

At its meeting in July 2011 Council considered a request from Coonamble Streets Ahead Committee to purchase a stage for the pavilion and resolved to seek costings for the proposal.

### **Issues:**

Council recently received information from the Streets Ahead Committee, through Cr Karanouh, indicating the type of stage required and potential cost of the item. The type of stage proposed is shown on the attached sheet. The units, which cost \$2,350 each, have interlocking systems to join several together to form a stage – each module is 410mm high, 1830mm wide and 2440mm long. The purchase of six has been requested – total cost of \$14,100.

### **Sustainability/Legislative Provisions:**

N/A

### **Financial Considerations:**

Currently Council has no surplus and the majority of reserve funds are committed to council projects. The showground reserve currently has a balance of \$55,000 and appears to be the only reserve from which the purchase could be funded.

### **Options:**

- (1) Decline the purchase of portable staging.
- (2) Purchase the staging.

### **Recommendation:**

**That Council agree to purchase six portable module stage units at a total cost of \$14,100 funded from Showground reserve.**

## 11.5 SALEYARDS AMENITIES BUILDING

### **Background:**

Recently several complaints have been received regarding the condition of toilets/shower amenities at the saleyards.

### **Issues:**

An inspection of the amenities block reveals it is in very poor condition, which has resulted from lack of maintenance not through vandalism. The facility does need urgent repair if it is to continue to be used.

The toilets were previously locked and available only on sale days however, some time ago, the door was kicked in – they have remained open since that occurrence. The facility is used by truck drivers on a fairly regular basis and given this, it may be appropriate to continue to have the facility available during the day and locked at night.

An estimate has been prepared to repair the men's toilet and surrounding building, materials and labour – total \$14,822.

### **Sustainability/Legislative Provisions:**

N/A

### **Financial Considerations:**

Council does not have the ability to fund the repair from its current budget, however the saleyard reserve has an anticipated balance of \$49,000 at 30 June 2012.

**Options:** N/A

### **Recommendations:**

#### **That Council:**

- (1) undertake repairs to the toilet facility and surrounding amenities block at the saleyards;
- (2) source \$15,000 from the saleyard reserve to fund the re3pair
- (3) make toilet facilities at the saleyards available during the day and locked at night.

### **RICK WARREN**

General Manager  
6 December 2011

**12. REPORT BY DIRECTOR OF CORPORATE AND COMMUNITY SERVICES**  
**COUNCIL MEETING ON WEDNESDAY 14 DECEMBER 2011**

**12.1 RATE COLLECTIONS**

Total Combined Rate Collections to 30/11/2011 compared to 30/11/2010:

	<b>30/11/2011</b>	<b>30/11/2010</b>
Arrears 30 <sup>th</sup> June previous year	598,833.17	502,953.25
Plus 2011/2012 Combined Levy	5,165,663.40	4,919,212.35
Add Transfer from Postponed	-	1,349.15
<b>GROSS LEVY</b>	<b>5,764,496.57</b>	<b>5,423,514.75</b>
Less: Pensioner Concession (State)	(61,197.90)	(29,119.49)
Pensioner Concession (Council)	(50,071.00)	(48,372.85)
Transfer to Postponed	(-)	(231.15)
Abandoned	(-)	-
20% Farmland Rebate	-	-
<b>NET TOTAL LEVY FOR YEAR</b>	<b>5,653,227.67</b>	<b>5,315,772.16</b>
Less Collections	(2,523,757.41)	(2,190,449.66)
Plus Refunds	-	2,500.00
<b>NET TOTAL BALANCE</b>	<b>3,129,470.26</b>	<b>3,127,841.60</b>
Plus Postponed	-	4,476.31
<b>GROSS TOTAL BALANCE</b>	<b>3,129,470.26</b>	<b>3,132,317.91</b>
Collection % of Total Receivable	44.64%	41.16%
% of Balance of Net Levy to be Collected	55.36%	58.84%

**Recommendation:**  
**Submitted for Council's information.**

## 12.2 LIST OF INVESTMENTS

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
13/12/2011	Fixed	A1	Suncorp	9	91	5.78	1,000,000
17/12/2011	Fixed	A2	IMB	11	91	5.75	1,000,000
27/12/2011	Fixed	A1+	NAB	13	90	5.87	2,000,000
17/01/2012	Fixed	A1+	CBA	17	60	5.16	1,000,000
25/01/2012	Fixed	A1+	NAB	16	90	5.75	2,000,000
30/01/2012	Fixed	A1+	CBA	20	6	5.53	2,000,000
13/02/2012	Fixed	A1	Suncorp	8	153	5.87	1,500,000
17/02/2012	Fixed	A1+	St George	10	153	5.80	1,000,000
28/02/2012	Fixed	A1+	CBA		120	5.27	1,000,000
29/02/2012	Fixed	A2	IMB	19	91	5.75	1,000,000
4/03/2012	Fixed	Unrated	Reliance C/U	7	182	5.25	500,000
21/03/2012	Fixed	A2	Orana Mutal	18	120	5.55	1,000,000
	At Call Fixed	A1+	CBA			4.75	1,000,000
<b>Total</b>							<b>\$ 16,000,000</b>

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	31%	50%	5,000,000
NAB	A1+	25%	50%	4,000,000
St George	A1+	6%	50%	1,000,000
Suncorp	A1	16%	40%	2,500,000
IMB	A2	13%	35%	2,000,000
Orana Mutal	Unrated	6%	10%	1,000,000
Reliance C/U	Unrated	3%	10%	500,000
				<b>\$ 16,000,000</b>

Rating	% of Investment	Policy	Amount
A1+	63%	100%	10,000,000
A1	16%	80%	2,500,000
A2	13%	60%	2,000,000
Unrated	9%	30%	1,500,000
			<b>\$ 16,000,000</b>

2515-000	General Fund Investments	8,871,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds -	25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		<b>\$ 16,000,000</b>

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

**Recommendation:**

**That the list of investments as at 30 November 2011 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.**

**12.3 RATE CERTIFICATE AT LEVY 2011/2012****Background:**

The 2011/2012 rate notices were levied according to the minimums and cents in the dollar adopted for each rate category at a meeting on 8 June 2011 and in accordance with the provisions of the Local Government Act.

**Issues:**

The rates levied as shown on the Rate Certificate at Levy 2011/2012 attached as **APPENDIX D** have been brought to account and the valuation figures upon which the rates have been levied have been checked with the valuations determined by Council from the total of the General Valuation.

The list of non-rateable properties referred to on the Certificate have been examined and certified that such properties are exempt by or have been exempted by the Council under the provisions of the Act.

**Sustainability/Legislative Provisions:**

Nil

**Financial Considerations:**

Nil

**Options:**

Not applicable

**Recommendation:**

**That Council note the Rate Certificate at Levy for 2011/2012 and authorise the affixing of the Seal.**

**12.4 FINAL RATE CERTIFICATE FOR YEAR 2010/2011****Background:**

The 2010/2011 rate notices were levied according to the minimums and cents in the dollar adopted for each rate category at a meeting on 9 June 2010 and in accordance with the provisions of the Local Government Act 1993.

**Issues:**

The rates levied as shown on the Final Rate Certificate for the year 2010/2011 attached as **APPENDIX D** have been brought to account and the valuation figures upon which the rates have been levied have been checked with the valuations determined by Council from the total of the General Valuation.

The list of non-rateable properties referred to on the Certificate have been examined and certified that such properties are exempt by or have been exempted by the Council under the provisions of the Act.

**Sustainability/Legislative Provisions:**

Nil

**Financial Considerations:**

Nil

**Options:**

Not applicable

**Recommendation:**

**That Council note the Final Rate Certificate for the Year 2010/2011 and authorise the affixing of the Seal.**

## 12.5 ANNUAL REPORT

### **Background:**

Under section 428(1) of the Local Government Act 1993 Council must, within five months after the end of each year, prepare a report as to its achievements with respect to the objectives and performance targets set out in its Management Plan for that year.

### **Issues:**

Various statutory disclosures are required and have been addressed within the report. A copy of the report was sent to the Department of Local Government on 24 November, 2011.

Requirements of the report are to provide detailed information relating to Councillor activities, expenses provided and training undertaken by Councillors relating to the performance of their civic function. Detailed information is also required relating to the administration of the Companion Animals Act 1998.

### **Sustainability/Legislative Provisions:**

Various legislation requires information be provided within Council's Annual report, the following legislation offsets the report:

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Government Information (Public Access) Act 2009
- Privacy and Personal Information Protection Act 1998
- Environmental Planning and Assessment Act 1979
- Companion Animals Act 1998.

### **Financial Considerations:**

The Annual Report takes considerable time and staff resources to produce. Council is required to provide a State of the Environment Report to be included in the Annual report. Reference is made to the Supplementary State of the Environment Report which is available on Council's website.

### **Options:**

Nil

### **Recommendation:**

**That Council note the tabling of the Annual Report for 2010/2011 and that a copy of the report was furnished to the Division of Local Government on 24 November, 2011.**

**12.6 COMMUNITY STRATEGIC PLAN – CONSULTATION REPORT****Background:**

In accordance with Integrated Planning and Reporting Requirements, Council's Community Strategic Plan has progressed with community consultation now complete. A Consultation Report is attached to this report for Council's information. **APPENDIX E.**

**Issues:**

The Communication and Engagement Plan, endorsed by Council, has progressed to plan with consultation taking place throughout the Shire. The consultant company, KJA Consulting, have provided a draft Community Engagement Report which sets detailed outcomes of various activities undertaken.

**Sustainability/Legislative Provisions:**

Local Government Act (1993)

**Financial Considerations:**

N/A

**Options:**

N/A

**Recommendation:**

**That Council note the Draft Community Engagement Report provided.**

**LIANNE TASKER**

Director of Corporate and Community Services

6 December 2011

**13. REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL  
& URBAN SERVICES**  
**COUNCIL MEETING ON WEDNESDAY 14 DECEMBER 2011**

**13.1 FUTURE DEVELOPMENT OPTIONS FOR 'THE MEGLO'**

**Background:**

Council purchased 'The Meglo' in 1992 for the purpose of attracting "second phase rural industry". Specifically, the Meglo was acquired to have land available for the local Wool Co-operative's proposed wool scour/topmaking plant which did not progress.

A draft subdivision plan was prepared by Langford & Rowe in 1996, however, this plan was fortunately not adopted.

Council has sold blocks on an ad hoc basis when approached by prospective purchasers. In 1996/97 Graincorp purchased 11.6ha along the rail line. A request in 1998 by Underwood Seed Grading for 40ha and a further request by Graincorp did not proceed.

In 2004, Council was approached by Hibbert Enterprises and arrangement was made to lease 49ha for three years with an option to purchase. At this time, Council provided three phase power and a 200 kVA transformer, a bluemetal causeway from the Quambone Road, and a 40mm polypipe extension to supply town water to Lot1 of the Meglo for a Rabbit Growing facility at a cost to Council in excess of \$80,000. This enterprise did not continue beyond 12 months, the lease was cancelled and the land was retained by Council.

In 2005 Council undertook some short-term local advertising to gauge interest in the proposed subdivision, sale and development of The Meglo. There was little response. From this time no further action was taken by Council in relation to subdivision, servicing, or selling the land.

In 2010 sales of land were made to Graincorp (40ha) and MPREC (40ha) this created new local interest with three expanding local businesses subsequently purchasing blocks of 3-4ha along the Quambone Road.

Inquiries have generally been from local proponents, and new value-adding enterprises have been among those not progressing in the past two years. Two recent inquiries indicate a potential level of interest for industrial land from external entities.

**Issues:**

Council has no detailed plan for The Meglo land and no long term policy in place to encourage and manage industrial development across the Shire.

Continuing to sell on an unplanned basis will almost certainly generate a range of development control issues for Council being:

- The potential to 'land lock' a large area of The Meglo by selling road-frontage blocks, thereby preventing sale of a large portion of the remainder.
- Demand for services such as power, water and sewage which would be difficult and costly to deliver on a case by case basis.
- Supply of cheaper blocks, diverting interest from the more expensive, fully-serviced blocks available in the Hooper Drive Industrial Estate.

Due to the design and size restrictions associated with Hooper Drive the estate it is unable to cater for heavy industry which may require larger allotments for medium intensity uses. Limiting Industrial Land availability to the Hooper Drive estate may constrain development, business growth and employment in the Shire by deterring larger, value-adding agribusiness or heavy industrial developments. While demand is not high, it is relatively consistent with one or two serious contenders each year. This occurs without any promotional activity by Council.

The lack of suitably located, larger sized blocks, and the lack of access to rail loading and/or water may have deterred three new enterprises in the past two years.

The challenge for Council is to position itself to encourage controlled development through appropriate policies, and carefully planned and staged infrastructure development, that is both affordable and sufficiently flexible to meet an unpredictable level of demand.

**Sustainability/Legislative Provisions:**

3.1 Zoning - The Meglo land is zoned RU1 Primary Production. Two of the objectives of this zone are to:

- Encourage sustainable primary industry production by maintaining and enhancing the natural resource base.
- Encourage diversity in primary industry enterprises and systems appropriate for the area.

A wide range of activities are permitted with consent including: freight transport facilities; extractive industries, heavy industrial storage establishments; heavy industries; intensive livestock agriculture; truck depots; plant nurseries.

### 3.2. Subdivision and Service Provision –

3.2.1 Subdivision - Please see attached conceptual subdivision plans for The Meglo. All dimensions and areas are approximate only. The subdivision options have been designed for heavy industrial uses (as opposed to light industrial in Hooper Drive and Railway Street). It is suggested that any reconfiguration be carried out in stages to enable flexibility to respond to future demand for unanticipated developments.

Option 1 allows for the availability of a lot on the Quambone Road to be sold should an enquiry be made during the proposed process.

Option 2 is a more flexible design allowing for future subdivision of larger lots on a needs basis. Please note the southern boundary reconfiguration is subject to rail authority approval of traffic flow and costs.

3.2.2 Infrastructure (road access) and services (water, power) would need to be planned and fully costed. Staging infrastructure provision may reduce the financial pressure on Council while keeping pace with demand. Options for financing could be explored including Contributions Plan (levy); partnerships with private developers; and a range of land pricing options relating to the type of development and its infrastructure/service requirements.

3.3 Development Control – a new Development Control Plan (DCP) for the Shire's Industrial Land could be developed, with a sub-section detailing special conditions for each area or industry type (eg. Light industrial, general, heavy industrial). It would take at least 3 months to prepare a new DCP and a further 6-12 months to incorporate it into the LEP. In the interim, any sales/development occurring would need to comply with current policies and legislation.

#### **Financial Considerations:**

- Option 1: No new financial impact if blocks are sold on the same basis as those recently sold. That is, purchasers are responsible for costs of subdivision and servicing.
- Option 2: Cost of staff time in review and planning plus survey costs. Future cost implications depend on whether Council then decides to proceed with subdivision, servicing and so on. These costs may also be offset to some extent depending on decisions relating to how works would be staged and financed.

#### **Options:**

1. Continue to sell 'The Meglo' blocks on request, referring to zoning provisions under the new LEP and the existing development control plan.
2. Undertake a thorough investigation and planning process to promote new industrial activities which stimulate employment and economic growth within the Shire. This would include:

- preparation of a detailed, staged subdivision.
  - a review of the current Industrial DCP to encourage and manage specific development in existing precincts, limit potential conflicts and support attractive, low impact development of a high standard.
  - An investigation of the finance and pricing options available to Council to ensure delivery of infrastructure and services in a cost-effective and affordable manner while keeping pace with demand.
3. Cease sale of blocks at The Meglo for industrial or agribusiness value-adding purposes and hope that private development will occur in other areas of the Shire.

**Recommendation:****That Council:**

- 1. prepare a staged subdivision plan for potential demand at the Meglo;**
- 2. instruct the DES to provide Council with a report indicating the need to consider a review of the existing Development Control Plan for Industrial Land Use in the Shire;**
- 3. investigate the finance and pricing options for provision of infrastructure for potential industrial land development at The Meglo.**

## 13.2 STATUS UPDATE

### Quarry:

- Macquarie Geotech report into the quarry tabled at the recent Quarry Management Committee meeting.
- Currently advertising for a replacement Quarry Operator due to the recent resignation of a member of staff
- The recently planned blast has been carried out successfully. It is anticipated that another blast will not be required this financial year as there has been sufficient raw materials generated from the recent blast.

### Parks & Gardens:

- Trialling the use of Gazania flowers in some of the garden beds in the main street. Gazania's were chosen as they are a drought tolerant ground cover flower.
- Recent weather conditions have led to a "spurt" in the growth of vegetation. Mowing & slashing programs have been adjusted to catch up with the backlog.
- Operations as per normal.

### Pools:

- Expressions of interest for casual employees to work at the pool have been called to cover potential short term staffing demands.
- Coonamble Swimming Club held its carnival over the 27 -28 November with positive feedback from visiting members of the public with regards to the condition of the pool complex.
- Operations as per normal.

### Housing:

- Housing, as per Council's recommendation from its November meeting, has been listed for sale.
- Offers have been received on the Aberford Street residence.
- Work commencing on the planning of the Housing Development at "Yatton".

### Saleyards:

- Please refer to the Saleyard Managers Report

### Tourism:

- Applications closed for Tourism Development Manager. It is anticipated that interviews will be conducted during the week ending 16 December, 2011

**Economic Development:**

- Rent- A- Farmhouse – co-ordinate with volunteers the shortlisting of 450 applicants.
- Keep Coonamble Kicking – provided assistance to the Coonamble Chamber of Commerce. The Campaign commenced with over 73 businesses involved.
- Indoor Arena –design committee has met and re-scoped the project with the EOI for the project submitted to the Regional Development Australia Fund.
- Indoor Arena – Liaise with Brookfield Multiplex to determine what services they are willing to contribute to the project at no cost to council.
- Eco Spa – Jenny Rand engaged as a Design Input & Financial Modelling Consultant.
- Eco Spa – Liaise with Crown Lands regarding site acquisition, please refer separate report in Closed Session.
- Quambone Fuel/Tourism Project – referred funding opportunities to committee.

**Recommendation:**  
**That Council note the information.**

**BRUCE QUARMBY**

Director – Development, Commercial and Urban Services  
6 December 2011

## **14. REPORT BY DIRECTOR OF ENGINEERING SERVICES** **COUNCIL MEETING WEDNESDAY 14 DECEMBER 2011**

### **14.1 SECURITY CAMERA COVERAGE**

#### **Background:**

At the November meeting Council requested a review of security camera coverage, with particular interest in Tooloon Street.

Photographic display indicates current coverage of Tooloon Street area and aerial photo indicates coverage of the town. These maps will be on exhibition at the meeting, however a smaller version of the area covered in Tooloon Street is attached to this report.

#### **Issues:**

Council has \$25,000 in the estimates for 2011/2012 for expenditure on security cameras. The computer equipment and hard drives would need to be expanded and updated in order to accommodate any additional cameras to increase surveillance within the town. It is estimated that the majority of the \$25,000 would be needed for this upgrade.

The current system is hard wired for improved reliability. Remote portable wireless cameras have been investigated in the past and tend to be problematic with the need for line of sight to be compatible with Council's current monitoring system. Information from independent portable units needs to be manually down loaded to be saved or for review and would be practicable only in known remote trouble spots. Council would also need to advertise and signpost that the area is under camera surveillance.

Tooloon Street currently has two fixed cameras, one covers the front entrance of the RSL Club and the other is focused on Yorkies Store. In addition to the fixed cameras there is one PTZ camera that covers all of Tooloon Street from Namoi Street to the roundabout on a 2½ minute circuit.

#### **Sustainability/Legislative Provisions:**

According to Council's Code of Practice for the CCTV system a change such as installing additional cameras can only take place after consultation with relevant interest groups.

**Financial Considerations:** Nil

**Options:** N/A

**Recommendation:**  
**That Council note the information relating to the current coverage of its CCTV network.**

## 14.2 TOWN WATER FILTRATION – GEOTECHNICAL INVESTIGATION

### **Background:**

Council has engaged the services of Public Works – Water Solutions – to complete the contract documentation for the design and construction of the water filtration plant to be constructed in Barton Street. The works also include the construction of water mains in Wingadee Street, Floyd Street, Railway Street, Barton Street and through Smith Park to the mains in Castlereagh Street.

To determine the footage detail, thrust block sizes and geological properties through which the pipes will be laid, a geotechnical investigation is necessary.

### **Issues:**

To provide adequate information for prospective consultants requested to tender for the water filtration plant and associated works, the properties of the natural materials has to be determined.

Due to the urgency in completing these works to the satisfaction of the Federal Department, the quote submitted by Public Works – Water Solutions – has been accepted.

### **Sustainability/Legislative Provisions:**

Soil and earth parameters must be investigated to ensure that the plant and pipes are constructed to achieve the most cost-efficient result.

### **Financial Considerations:**

Two quotations were received at follows:

- |                                   |                   |
|-----------------------------------|-------------------|
| 1. Barnson                        | \$51,660 (ex GST) |
| 2. Public Works – Water Solutions | \$38,000 (ex GST) |

### **Options:**

Council has already engaged the Public Works Department to complete the contract documentation and the use of that Department to advance the project may be advantageous.

### **Recommendation:**

**That Council note the Director of Engineering Services' action in accepting the quote from Public Works – Water Solutions – in the amount of \$38,000 (ex GST) to carry out the Town Water Filtration Geotechnical Investigation.**

### 14.3 COONAMBLE LEVEE INVESTIGATION

**Background:**

Council has been successful in obtaining funding to undertake an environmental impact assessment of the proposed levee, as well as repairs to the high bank adjacent to the library. A Consultant's Brief was prepared for the EIA and forwarded to five companies with the expertise to complete the EIA. At the time of closing, three proposals were received and two companies indicated they were unable to provide proposals.

**Issues:**

To obtain further funding and proceed to the final design and documentation before inviting tenders an EIA must be obtained.

An environmental assessment is also required before repairs can commence on the river bank adjacent to the library.

**Sustainability/Legislative Provisions:**

Before commencing any works on the levee, including the repairs to the high bank, Council must comply with the Protection of the Environment Act. Consultants will be required to ensure that the Act's regulations are satisfied.

**Financial Considerations:**

Three fee proposals were received, with the high price of \$114,290 down to \$51,400. The proposals have been forwarded to the Office of Environment and Heritage for advice on the best value proposal that meets Council's requirements.

**Options:**

1. That Council accept the lowest tender.
2. That Council receive advice from the Office of Environment and Heritage and that the Environmental Assessment for the proposed levee and high bank restoration works be awarded to the company meeting the statutory regulations.

**Recommendation:**

**That Council receive advice from the Office of Environment and Heritage and that the Environmental Assessment for the proposed levee and high bank restoration works be awarded to the company meeting the statutory regulations.**

## 14.4 DEPOT IMPROVEMENTS

### **Background:**

Council currently has an old 15,000 litre bitumen emulsion tank that is not capable of storing a full tanker load of emulsion. Recently, whilst Council has been undertaking priming works there was insufficient emulsion in stock and Council had to purchase emulsion from neighbouring Shires.

The present storage vessel is also difficult to clean and often, during cold weather, the bitumen precipitates out of the emulsion causing blockages in the patching trucks.

There has been a move away from horizontal to vertical tank type storage vessels because of the above issues and other OH&S concerns.

### **Issues:**

Council has a need to ensure that an adequate supply of emulsion is available and that the tank is able to be operated efficiently and safely.

### **Sustainability/Legislative Provisions:**

The current storage vessel has no safety ladders and is difficult to clean. This raises OH&S issues which can be addressed with a new tank. Old emulsion can also be removed by the emulsion supplier to reduce the number of blockages.

### **Financial Considerations:**

Council has a Depot Improvement Reserve of \$113,000 and works to the existing unit to improve safety railing this financial year would cost \$10,000.

The cost of a new tank is \$51,250 plus installation – estimated at \$20,000.

### **Options:**

- (1) Continue with the existing storage vessel and do nothing.
- (2) Continue with the existing storage vessel and upgrade the ladders and safety rails.
- (3) Remove the existing tank from the bunded area and install a new 20k litre vertical standpipe at an estimated “all up” cost of \$70,125.

### **Recommendation:**

**That Council remove the existing tank from the bunded area and install a new 20k litre vertical standpipe at an estimated “all up” cost of \$70,125 and that funds be sourced from the Depot Improvement Reserve.**

## 14.5 COONAMBLE LEVEE

### **Background:**

For many years Council has received complaints from residents whose properties abut the levee concerning the dust and noise pollution caused by motor bikes and vehicles driving along and up and over the levee. This practice not only causes a nuisance, but does damage the levee and has the potential to threaten the integrity of the levee during periods of flooding.

### **Issues:**

The cost of constructing barriers is an obvious issue, particularly as the barriers will be easily bypassed by motorbikes.

Damage to the levee is another issue as well as the liability that may arise should someone be injured through a vehicle accident.

The unabated noise and dust pollution can cause injury and harm to local residents and should be of concern to Council.

### **Sustainability/Legislative Provisions:**

The ongoing maintenance of the levee now and following the reconstruction of the levee will remain with Council and it has a duty of care to ensure that adequate protection is provided, not only in times of flood but to users of the levee. The uncontrolled use of the levee poses risks and when the new levee is built, every attempt should be made to prevent unauthorised access to and along the levee.

### **Financial Considerations:**

No funds are available to construct gates and barriers at any strategic locations in the current budget. The cost of erecting signs at locations where vehicular access is currently obtained is not warranted unless Council is prepared to follow through with enforcement of any bylaws that it makes. The cost of barriers is \$20,000 at four strategic locations.

### **Options:**

- (1) Do nothing.
- (2) Erect gates and barriers on the levee in the following locations:
  - Namoi Street
  - Queen Street
  - Aberford Street
  - King Street

- (3) Advertise that the levee is not a public thoroughfare and request local police to patrol the problem areas, checking registrations and whether any public nuisance is being caused.

**Recommendation:**

**That Council Advertise that the levee is not a public thoroughfare and request local police to patrol the problem areas, checking registrations and whether any public nuisance is being caused.**

**14.6 WORKS IN PROGRESS**

**(a) STATE HIGHWAY:**

Flood damage: Heavy patching being carried out on segments 3185, 3190 south of Coonamble.

**(b) REGIONAL ROADS – SEALED & UNSEALED:**

- Routine patching, mowing & edge sealing carried out on:
  - RR129B
  - RR129Q
  - RR383
  - RR202
  - RR7515
- Further works will be completed as resources permit.
- Construction completed on SR87 – both sections – chainage 8.32km to chainage 9.34km and chainage 9.90km to chainage 11.440km east of Gulargambone.
- Flood damage currently being carried out on RR202 and will be completed in the coming weeks.

**(c) LOCAL ROADS:**

- Flood damage and maintenance grading has been completed, or is underway, on the following local roads:

<i><b>Road No.</b></i>	<i><b>Road Name</b></i>	<i><b>Road No.</b></i>	<i><b>Road Name</b></i>
SR 2	Tooraweenah	SR 26	Vatua Lane
SR 3	Goorianawa	SR33	Urawilkie
SR 7	Wingadee	SR55	Gibson Way
SR11	Bullagreen	SR46	Quanda
SR13	Sandy Camp	SR97	Hollywood
Lane			
SR15	Beanbah	SR102	Thurn
SR201	Bluey's Lane		

- Bitumen patching and slashing has been completed on the following roads:
  - RR383 Pilliga
  - RR129B Baradine
  - SR86 Carinda
  - RR129Q Quambone
  - SR87 Box Ridge
  - SR19 Gular / Quambone

**(d) URBAN STREETS:**

- Patching has been undertaken during the month
- Replacement of signs and guide posts
- General road maintenance on laneways and streets.

**(e) WATER AND SEWER:**

- Meter repairs continuing in Coonamble, Gulargambone and Quambone
- Sewer extension connections in Gulargambone
- General maintenance and repairs.

**(f) AIRPORT:**

- Ongoing runway light upgrades
- Repairs to apron at bowser
- Tree lopping

**(g) DEPOT:**

- Continuing with clean up of yard
- Tool checks – Coonamble, Gulargambone and Quambone plant
- Stock take

**(h) WORKSHOP:**

- General maintenance –ongoing
- Workshop clean up.

**(i) SPECIAL WORKS / OTHER PROJECTS:**

- ( i) Weed spraying has been carried out on the Highway and regional roads.
- ( ii) Continued flood damage works
- (iii) Causeway on MR7515 to be reconstructed as plant becomes available.
- (iv) Survey has been completed on Effie Durham Drive and Hickey Streets upgrades. Designs will now be prepared and works programmed for 2012.

**K N BRODBECK**

Director of Engineering Services

6 December 2011

**15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES**  
**COUNCIL MEETING WEDNESDAY 14 DECEMBER 2011**

**15.1 DEVELOPMENT APPLICATION NO: 050/2010 - MR VINCE  
MAGNOCAVALLO**

Applicant details:	Mr Vince Magnocavallo 39 Grimwade Street <b>MITCHELL ACT 2913</b>
Description of development:	Strata subdivision existing six (6) units (Lot A, DP315012) Proposed single storey four (4) unit development and strata subdivision of proposed four additional units. (Lot 1, DP662445)
Ownership:	PL Enterprises Pty Ltd 9 Santagiuliana Parade <b>THORNLANDS QLD 4164</b>
Zoning:	Village – Coonamble LEP 1997
Site:	Lots A, 1, DP's 315012, 662445 18-22 Maule Street <b>COONAMBLE NSW 2829</b>

**Comment:**

A development application was received on 18 November, 2010 for the construction of six x two bedroom flats. The applicant was advised that further information was required to enable Council to consider the proposal and a 'stop the clock' notation was placed on the application. Subsequently the application was amended to incorporate the construction of four flats, i.e. two x three bedroom and two x three bedroom units.

Adjoining property owners were notified of the development and, as a result, two submissions were received objecting to the development on the following grounds:

- Underage drug abuse
- Underage alcohol consumption
- Break/enter cars
- Break/enter homes
- Vandalism
- Theft

The amended application and plans for Strata Title on Lot A (existing six (6) units) and proposed single storey four (4) unit development on Lot 1, were received from the developer on 8 November 2011. The application has been assessed and the following determination is recommended to Council.

**Recommendation:**

**That Council approve Development Application No. 050/2010, submitted by Mr Vince Magnocavallo from Digital Projects Pty Ltd, for the Strata of Lot A, DP.315012 and proposed single storey four (4) unit development and strata of Lot 1, DP. 662445, 18 - 22 Maule Street Coonamble, subject to the following conditions, noting that the two submissions received were considered in conjunction with the determination:**

- 1. The determination shall be regarded as being in accordance with the particulars and information set out and described in Development Application No.050/2010 except where varied by any or all of the following conditions. Any additional development not subject to this approval shall require the further consent of Council.**
- 2. That prior to the commencement of the proposed development, a formal application for a Construction Certificate, together with all prescribed fees, plans and specifications be submitted to and approved by Council, or alternatively a privately certified Construction Certificate be lodged with council no less than forty eight (48) hours prior to the commencement of the proposed development.**
- 3. That the developer notify Council, not less than forty eight (48) hours prior to the commencement of the work of:  
date of commencement of the work.  
name of the principle certifying authority for the issue of compliance, occupation and/or subdivision certificates.**
- 4. As Principal Certifying Authority, Council will require to inspect the various stages of construction as follows:**
  - a. Strip footing/slab etc. when steel is laid prior to pouring concrete.**
  - b. Internal and external drainage prior to covering.**
  - c. Framework prior to lining internally.**
  - d. Flashing of wet areas prior to tiling.**
  - e. Stormwater drainage before covering.**
  - f. Final - when building is completed prior to occupation.**

**It should be noted that if a stage requires a second inspection, due to work being incomplete or wrong, Council may require an additional fee to carry out the work.**

- 5. That prior to the commencement of construction, the applicant lodge with, and receive approval for the following listed S68 Local Approval (s):**
  - B1 – carry out water supply work
  - B4 – carry out sewerage work
  - B5 – carry out stormwater drainage work
- 6. That the building be constructed in accordance with the requirements of the Building Code of Australia.**
- 7. Residential building work**
  - 1. That building work that involves residential building work (within the meaning of the Home Building Act 1989) not be carried out unless the principal certifying authority for the development to which the work relates:**
    - (a) in the case of work to be done by a licensee under that Act:**
      - i. has been informed in writing of the licensee's name and contractor licence number, and**
      - ii. is satisfied that the licensee has complied with the requirements of Part 6 of that Act, or**
    - (b) in the case of work to be done by any other person:**
      - i. has been informed in writing of the person's name and owner-builder permit number, or**
      - ii. that the value of the work is less than \$12,000.00.**
  - 2. That an Insurance Certificate in relation to the work has been issued. A copy to be provided to Council.**
- 8. That a concrete layback gutter crossing and full width concrete driveway between gutter and property boundary to Council specification be constructed at full cost to the applicant.**
- 9. That all internal driveways, parking and manoeuvring areas of the complete site be constructed with a asphalt surface to Council's requirement.**
- 10. That temporary water closets be provided before the commencement of any site or building work.**
- 11. That any damage to Council's footpath, road or other land being restored in accordance with Council's specifications. Contact Council's Engineering Services Department.**

**12. That no materials or machinery to be used in the construction of the building shall be stored or stacked on Council's footpath, nature strip or roadway.**

**13. That the site be prepared so as to effectively divert surface water away from and around the building. In this regard, Council may require permanent surface or subsoil drains or a combination of both to be placed within or on the site..**

**14. That the storm water be discharged to the street gutter, or stormwater system.**

**15. The boundary/common wall between all existing units shall be constructed to meet the requirements of the Building Code of Australia 2011.**

**16. That a works as executed drainage plan indicating the location of the drainage pipelines be submitted at the time of installation of such pipes.**

**17. A waste containment facility shall be provided on the construction site for all construction waste and is to be regularly serviced.**

**18. Prior to commencement of any works within the road reserve for the provision of a driveway crossing, the applicant or their nominated contractor shall make application to Council and receive approval for the construction of the driveway. Application shall be made on Council Driveway Construction Application. The construction of the footpath crossing must be completed prior to issue of Final Occupation Certificate.**

**19. The Strata Title Subdivision Certificate will not be endorsed until all fire separation and fire safety requirements have been met.**

**20. A Subdivision Certificate shall not be issued until an Accredited Certifier or Council is satisfied that the requirements of Section 37AA of the Strata Schemes (Freehold Development) Act 1973 and Section 29A of the Strata Schemes (Freehold Development) Regulation 2007 have been met.**

**NOTE: You are advised that where telephone connections or alterations are proposed, you should contact Telstra at their business office.**

<b>15.2 RANGER'S REPORT – MONTH OF NOVEMBER 2011</b>
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<b><u>Compliance</u></b>	<b><u>November 2011</u></b>	<b><u>Year to Date 2011/2012 Total</u></b>
Official Correspondence	0	4
Infringements (Animals)	0	14
Infringements (Other)	0	0
Microchipped dogs	2	2
Registrations	2	2
Nuisance dog declaration	0	0
Dangerous dog declaration	0	0
Restricted dog declaration	0	0
<b><u>Impoundments</u></b>		
Dogs	6	31
Cats	4	4
Stock	0	0
Other	0	0
<b>TOTAL ANIMALS IMPOUNDED</b>	<b>10</b>	<b>35</b>
Motor vehicle	0	0
<b><i>Breakdown of impoundments:</i></b>		
Dogs destroyed	6	31
Dogs surrendered by owner	2	14
Dogs re-housed	0	0
Dogs released	0	2
Cats destroyed	4	4
Cats re-housed	0	0
Cats released	0	0
Gulargambone dogs impounded	1	8
Quambone dogs impounded	0	0
<b>Villages:</b>		
Gulargambone:	Have done several patrols of Village with no incidences to report	
Quambone:	Nil to report	

**Stock Impounded**

No stock have been impounded although six people have been spoken to about the tethering of their horses on footpaths and reserves. They were given instruction to remove the electrical tape confining the animals. All have complied.

**Illegal signs**

A shop owner in Aberford St complained of illegal parking in front of his premises when swimming carnivals were on. He had put signs up at the front of his shop stating customers only parking. However after checking his complaint he is, in fact, breaking the law by putting signs out. Appropriate action will be taken if this occurs again..

**Dog Attack**

No official reports this month.

<b>Recommendation: That the above statistics be noted.</b>
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**MATTHEW COCK**

Manager – Environmental Services  
6 December 2011

**16. REPORTS FROM VARIOUS COMMITTEES/DELEGATES**  
**COUNCIL MEETING WEDNESDAY, 14 DECEMBER 2011**

**16.1 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD IN THE  
COUNCIL BUILDING ON WEDNESDAY 2 NOVEMBER 2011  
COMMENCING AT 2 PM**

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**PRESENT:** David Vant (RMS Representative), DES (Director Engineering),  
Matthew Dalkieth (Police Representative), Natalie Manuel  
(Minute Secretary)

**APOLOGIES:** Mark Hoath & Sharon Grieson

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**1. CONFIRMATION OF MINUTES**

**Committee Recommendation:**

Minutes of the Traffic Committee meeting confirmed by David Vant and seconded by Matthew Dalkeith.

**Committee Recommendation:**

That the minutes be accepted.

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David Vant advised that the RTA have now amalgamated with Maritime Services and will now be known as RMS (Roads & Maritime Services).

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**1. TRAFFIC MARSHAL – HARVEST SEASON**

Request for Traffic Marshal to be appointed for the harvest season.

**Committee Recommendation:**

Council has followed up with Graincorp, costs quoted at \$3,500/day. Suggestion made to approach employment agency has been followed up with no response in three weeks.

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**2. PEDESTRIAN CROSSING – CASTLEREAGH HIGHWAY**

**Committee Recommendation:**

No further action.

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**3. NO STOPPING SIGNAGE – TOOLOON STREET NEAR SCHOOL**

'No Stopping' signage near the school on Tooloon Street needs to be checked.

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**Committee Recommendation:**  
Complete.

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**4. ERECTION OF INFORMATION & NOTICEBOARD SIGNAGE  
(DA 036/2010) ON CASTLEREAGH HIGHWAY**

Development Application 036/2011 for the erection of information and noticeboard signage on Castlereagh Highway (cnr Aberford St. & Castlereagh Hwy, near Bag-A-Bargain.

**Committee Recommendation:**  
No action required.

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**5. STATEWIDE LEVEL CROSSING IMPROVEMENT PROGRAM**

FYI - Statewide funded level crossing improvement program. Council to inspect crossings to ensure compliance with AS1078.

**Committee Recommendation:**  
Council to inspect level crossings within the Shire to ensure compliance with AS1078. Council to compile a list of level crossings within the Shire on local and regional roads that require inspection. List to be forwarded to RMS to arrange Graham Norris to contact DES for discussion.

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**6. ROAD SAFETY**

Council to compile a list of road safety issues. RMS is willing to fund if they meet the criteria.

**Committee Recommendation:**  
Council to conduct an audit and submit a list to the RMS for possible funding. RMS has put in for a pedestrian upgrade grant.

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**7. AUDIT ON PEDESTRIAN/SCHOOL CROSSING SIGNAGE**

**Committee Recommendation:**  
That the RMS follows up with the school principal.

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**8. MAIN STREET BEAUTIFICATION**

General discussion regarding the possibility of nose-in parking and/or other possibilities.

**Committee Recommendation:**  
No action required.

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**9. PREDESTRIAN CROSSING SIGNAGE – COONAMBLE TOWNSHIP**

**Committee Recommendation:**

Signage around Coonamble has been inspected. No further action required.

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**10. BERTRAM STREET – SET DOWN ZONE**

**Committee Recommendation:**

No action necessary.

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**11. LIMERICK STREET MEDIAN ISLAND**

Request for possible upgrade of crossing.

**Committee Recommendation:**

Plan to be forwarded to RMS.

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**12. DISABLED PARKING AND EMERGENCY ACCESS**

Letter received from the Coonamble Public School dated 2008 Re: Disabled parking and Emergency Access.

**Committee Recommendation:**

DES has replied via letter detailing signage not councils responsibility. No further response has been received.

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**13. RTA PEDESTRIAN FACILITY GUIDE**

An extract of the RTA's Pedestrian Facilities Guide 2005 has been supplied by the RMS. (Attached).

**Committee Recommendation:**

That application be made to RMS for funding.

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**14. NEAR MISS – WARREN ROAD AND CASTLEREAGH HIGHWAY INTERSECTION**

Specific details of the near miss were sketchy.

**Committee Recommendation:**

That signs and markings be upgraded in conjunction with flood damage reseals.

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**15. RECENT VEHICLE ACCIDENTS IN THE COONAMBLE SHIRE**

There have been at least four vehicle accidents that have occurred in our area of late, wildlife being most likely the cause. One accident occurred on the Old Dubbo Road, one on the Baradine road and one involving a gentleman from Gulargambone. Details of the fourth unknown.

**Committee Recommendation:**

DES has asked that the police notify the council when accidents occur so that the site can be inspected.

RMS would also like to attend the inspections with DES if warranted.

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**DATE OF NEXT MEETING**

Date: Wednesday 7 March 2012  
Time: 2:00pm  
Venue: Committee Room  
Coonamble Shire Council

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**MEETING CLOSED**

2:30pm

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**16.2 MINUTES OF A MEETING OF THE CONSULTATIVE COMMITTEE  
HELD IN THE COMMITTEE ROOM ON THURSDAY, 1 DECEMBER, 2011  
COMMENCING AT 8.30 A.M.**

**PRESENT:** Kristern Ramien, Peter Hurst, Kaylene Atkins, Rick Warren and Barry Frew.

**APOLOGY:** T. Dray and K. Brodbeck.

**1. CONFIRMATION OF THE MINUTES**

Minutes of previous meeting of 30 August, 2011 – **CONFIRMED.**

**2. BUSINESS ARISING**

Nil

**3. GENERAL DISCUSSION - ORGANISATIONAL RESTRUCTURE**

Chairman stated staff were, in the main, happy with what had happened and, in particular, were happy with the more direct lines of supervision and communication. The attendance of the General Manager at a recent union meeting clarified many issues and “put to bed” unfounded rumours relating to the workforce.

Position descriptions were provided to the Consultative Committee to take and discuss with the workforce. It was noted that traineeship positions, vacation care and the library were not yet completed.

Discussion ensued regarding the position of Pool Superintendent and the relief position in regard to the off pool season. Further discussion to be held to determine if the classification fits the full year, as the plant operator position is graded at a lower level.

The new format of position description being considered is based on what is already in Council position descriptions, as well as other councils and the private sector. The new format will allow for ease of undertaking performance review in line with a changed salary system.

Some licensing requirements and inconsistencies within the job descriptions are still being identified.

The next step is for the managers to discuss with staff the position descriptions, to determine if they accurately represent the job being undertaken within the workforce.

It was agreed that position description should allow for the range of steps within the band and level of Council's salary system.

This concluded the business and the meeting closed

**16.3 DELEGATE'S REPORT – INFORMATION PROVIDED BY THE  
GENERAL MANAGER ON ORANA REGIONAL ORGANISATION OF  
COUNCILS' ANNUAL GENERAL MEETING.**

The OROC annual general meeting was held at Coonabarabran on 2 December 2011 – I attended in company with Cr. Webb.

Cr. Bill McAnally from Narromine Shire was elected Chairperson for the next 12 months, with Cr Rex Wilson (Warren Shire Council) and Cr Andrew Lewis (Bourke Shire Council) re-elected as Deputy Chair.

The meeting was addressed by Kevin Humphries, MP – Member for Barwon. The greater proportion of the OROC district is covered by this electorate.

Mr Humphries made mention of the Government's commitment to no forced amalgamations, but confirmed that his Government saw the role of ROCs as increasing in the service delivery of local government. The NSW Government is looking to ROCs as the key regional planning, consultation and delivery mechanisms for the new *State Plan – NSW 2012*.

Mr Humphries stated the Government is looking at different policing models and a different approach to dealing with social issues, revolving around regional manager groups. He expects that Councils will need to become involved in the co-ordination of these services.

Mention was made of the need for regional approaches to be made in relation to transport plans, as the Government is looking to deal with regional bodies, not individual councils.

Mr John Walkom, Chair of Regional Development Australia – Orana Committee – discussed the next round of RDA funding. He stated that the committee supports a maximum of only three projects from the Orana region. Mr. Walkom indicated four submissions had been received at the close of expressions of interest.

He fielded questions from the Group which were critical of the new guidelines in that they were restrictive and severely impacted on the ability of smaller Councils to apply. Several Councils said they could not afford to provide matching funding for projects. The larger Councils were critical of the cost and detail required to submit an application.

Cr. Webb may like to expand further on the meeting.

**17. REPORT BY SALEYARD MANAGER  
FOR COUNCIL MEETING WEDNESDAY, 14 DECEMBER 2011**

**17.1 SALES**

**CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
11.11.11	Fat	809	4,125.90	10	37.60	819	4,163.50	-
09.11.11	Store					665	2,500.40	-

<b>Totals:</b>	Scale	809 head	\$4,125.90					
	VA	10 head	\$ 37.60					
	Store	665 head	\$2,500.40				<b>\$6,663.90</b>	

**17.2 CASUAL WEIGHING & CASUAL USE**

Nil

**17.3 SALEYARDS ACCOUNT**

Period to <b>30 NOVEMBER 2011</b>	Income	\$39,504.61
	Expenditure	\$70,427.86
	Surplus/(Deficit)	(\$30,923.25)

**GREG ROBINSON**

Saleyards Manager

5 December 2011

**18. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY 14 DECEMBER 2011**

**NIL**

**19. GENERAL BUSINESS**  
**COUNCIL MEETING WEDNESDAY 14 DECEMBER 2011**