

EMPLOYMENT APPLICATION COVER SHEET/ CONSENT FORM –

This sheet must be completed and attached to the front of your application.

Name

Postal Address

Post Code

Contact Telephone No(s) Mobile

Email address

ESSENTIAL - YOU MUST ENCLOSE: *(tick as appropriate)*

- Claims against Selection Criteria as listed on the job description
- Copy of resumé, including contact details for referees)

OPTIONAL - ADDITIONAL MATERIAL TO SUPPORT YOUR APPLICATION: *(tick if included)*

- Copies of any licences or certificates held (do not send originals)

PLEASE INDICATE HOW YOU HEARD ABOUT THIS VACANCY:

- Newspaper (please specify which one) _____
- Council Website
- Local Government Job Directory
- Job Network office/website
- Word of mouth (friend, family, etc.)
- Job vacancy website (eg: Seek)
- Other: _____

Consent (signature required below)

I understand and agree that:-

- Coonamble Shire may arrange for employment screening checks to be carried out
- Coonamble Shire may contact my nominated referees, with/without further confirmation from me (delete with or without, in accordance with your wishes)

I further confirm that:-

- The information supplied in support of my application is true and correct
- Any employment or offer of employment may be withdrawn if I have provided false or incorrect information in support of my application

Name Signature Date

Form supplied by Coonamble Shire Council in connection with Position.
(please specify)