

4 April 2012

«Title__Name»
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Councillors

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **SHIRE CHAMBER, COONAMBLE** on **WEDNESDAY, 11TH APRIL, 2012** commencing at 9 am.

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Yours faithfully
RICK WARREN
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE GULARGAMBONE CENTRAL SCHOOL HALL ON
WEDNESDAY, 14TH MARCH, 2012 COMMENCING AT 9.16 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, M. Webb, D. Schieb and A. Karanouh.

Also present were the General Manager, Mr. Warren, the Director of Corporate & Community Services, Ms Tasker, the Director of Development, Commercial & Urban Services, Mr Quarmby, the Director of Engineering Services, Mr Brodbeck and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

It was noted that representatives of the Gulargambone Youth Club indicated they would be attending at 9.30 a.m.

4.0 APOLOGY

9781 RESOLVED on the motion of Crs. Karanouh and Webb that an apology for non attendance be accepted from Cr. Barbara O'Brien.

5.0 DEPUTATIONS/DELEGATIONS

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF THE MINUTES

9719 RESOLVED on the motion of Crs Karanouh and Webb that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 8 February 2012 be confirmed.

BUSINESS ARISING**(a) Proposed Purchase of Pt "The Meglo – Joe Pace**

In response to a question from Cr. Schieb, the General Manager advised that this proposal is proceeding – staff are negotiating the layout of the block. The Mayor referred to a report on the future of "The Meglo" that would be discussed later in the day and asked that further discussion be deferred until that time.

(b) Scout Hall

Cr Karanouh asked whether there was any progress with this issue – the General Manager advised that the Manager – Environmental Services has inspected the building, which requires considerable attention. He said it is intended to issue an Order on the owners.

(c) Front Counter Upgrade

The Mayor enquired whether changes to upgrade the front counter area were still to be undertaken. The General Manager said the door would be moved to secure the area so that there was no entry to the staff section. He said the former Rates office has been vacated and the Finance Manager (when appointed) would occupy that area.

(d) Yatton – Proposed Housing

Cr Schieb referred to Council's proposal to investigate housing options on this land. The General Manager said the Committee appointed to oversee the development is investigating options. He referred to prices received for two duplex units of 2x3 bedrooms each being \$440,000 which was too expensive. Council noted that other options are being pursued and costings will be reported when available.

(e) New Business Proposal

The Mayor referred to a proposed new business that will commence in Coonamble around October – he said it would bring six jobs and from discussions with the proponent, it has been revealed that difficulty is being experienced in finding suitable housing to purchase. Councillors discussed various areas where land may be available, however the General Manager said consideration would have to be given to zoning provisions, flood areas and other factors. One block in particular was discussed as a possible residential area, however no decision was made.

8.0 RESOLUTION BOOK UPDATE

9720 RESOLVED on the motion of Crs. Schieb and Webb that the Resolution Book Update be received and dealt with.

(a) Improvement Works – Urban – Min No 9409

The Mayor asked about works included in this resolution – the Director of Engineering Services stated he is endeavouring to obtain RMS funding and also investigating various options on the best way to address the current drainage problem in the area. Mr Brodbeck said he is looking at funding in the next financial year for this work and also sealing works in the vicinity of the new teacher housing in Gordon Street.

(b) Castlereagh Highway – 8 Mile Park area

Cr Schieb referred to the build up of dirt at this location which does not allow the flow of water. The Director of Engineering Services said the RMS will not take any action at this location because of the optic fibre installation. The Director said that the area in question has not changed in 10 – 15 years.

(c) Urban Street Reconstruction – Minute 9498

The Mayor questioned why this resolution was in the “Completed” section when the works are still outstanding – the General Manager said all works are in the “pipeline” to be completed – the Director of Engineering Services said that Effie Durham Drive and Hickey Street will be completed before the end of this financial year.

At this juncture, 9.50 a.m., Cr. Canham and the Manager of Environmental Services arrived at the meeting.

9.0 MAYOR’S ACTIVITY REPORT

The Mayor gave a verbal report on his activities for the past month, which included the following:

- Rodeo Committee – met twice – arena set up discussed and back on track; the incident concerning the charge for the yards was also sorted.
- Joe Pace – meeting regarding the proposal to establish a business at “The Meglo”
- Apologised for not being able to attend the Youth Council meetings – to be advised of future meetings.
- Discussed proposed new business venture – informed meeting that the proponent has purchased a block on the railway line and it was hoped that the business would be up and going for the forthcoming harvest.
- TAFE – made representations to save the building at TAFE – formerly the Coonamble Tennis Clubhouse. Noted the General Manager has placed an Interim Heritage Order thereon – expires in 6 months. The General Manager said Council could resolve to place a 12 months duration on the Interim Heritage Order.

9721 RESOLVED on the motion of Crs Horan and Webb that Council resolve to place an Interim Heritage Order on the building located at Coonamble TAFE that was formerly the old Coonamble Tennis Clubhouse and that the Order be for a period of 12 months.

- Eco Spa – four expressions of interest were received – the successful applicant has been advised – this is for design and development application approval for the project. Mentioned that valuation of the area is not to hand at this stage.

At this juncture, the Mayor left the Chair to take a phone call – the Deputy Mayor took the chair.

15.0 REPORT BY MANAGER – ENVIRONMENTAL SERVICES

9722 RESOLVED on the motion of Crs. Karanouh and Canham that the report by the Manager of Environmental Services be received and dealt with.

At this juncture, the Mayor returned and resumed the Chair.

15.1 RECLASSIFICATION OF LAND – PLANNING PROPOSAL

9723 RESOLVED on the motion of Crs. Karanouh and Canham that Council:

- (1) Note the Public Hearing Report.
- (2) Resolve that all 17 sites identified in the report be reclassified from “community” to “operational” land, with no interests changed.
- (3) Forward documentation to the DP&I supporting the drafting of Planning Proposal.
- (4) Delegate authority to the General Manager to consider the finalisation of the Planning Proposal.

15.2 RANGER’S REPORT – FEBRUARY 2012

9724 RESOLVED on the motion of Crs. Karanouh and Canham that the Ranger’s report for the month of February 2012 be noted.

The Manager of Environmental Services informed the meeting that notices are presently being served on owners of untidy blocks to have them cleared of rubbish and debris.

Cr Schieb referred to the issue of party packs and said he understood that another Council had a scheme whereby new packs were not given until the used needles are returned. It was agreed that this would be impossible to police and perhaps not enforceable.

The Manager left the meeting at 10.10 a.m.

MAYOR'S ACTIVITY REPORT (continued)

The Mayor advised that he had further matters to report, as follows:

- New business referred to earlier confirmed (by phone) that it will be using the railway line and operational in October.
- Met with members of Coonamble Rotary Club and the exchange students who were visiting – hosted morning tea, toured the Council building, including Archives and spoke on local government in Australia.

9725 RESOLVED on the motion of Crs. Horan and Webb that a letter of thanks and commendation be forwarded to the Rotary Club of Coonamble for their involvement in this very important Program.

- Attended Coonamble Bowling Club for its official celebration for its recently achieved milestone of 75 year anniversary.

9726 RESOLVED on the motion of Crs Horan and Karanouh that the Bowling Club be congratulated on its very successful celebrations, particularly the Pennants Day, in celebration of its 75 year anniversary.

- Coonamble Greyhound Club – said the Club had approached him regarding Council's support again this year.

9727 RESOLVED on the motion of Crs. Horan and Canham that Council contribute \$2,500 to the Coonamble Greyhound Racing Club, noting that last year Council sponsored a race for \$2,000, noting this donation is to be included in the 2012/13 operational budget.

- "C" Division Conference – Wellington – Advised he is unable to attend – Cr. Webb agreed to attend.

9728 RESOLVED on the motion of Crs. Horan and Canham that the Mayor's Activity Report be noted.

At this juncture, 10.15 am, the meeting adjourned for morning tea and resumed at 10.30 am.

10.0 CORRESPONDENCE

9729 RESOLVED on the motion of Crs. Karanouh and Webb that the Correspondence be received and dealt with.

Section A –For Council’s Consideration:**10.1 DANNY & VICKII MURRAY R8-11(36606)**

9730 RESOLVED on the motion of Crs. Webb and Karanouh that Council advise the applicants it is unable to accede to their request to lease the northern end of the lane behind premises at 62 Namoi Street, Coonamble until works associated with the levee design are complete.

10.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L10(36581)

9731 RESOLVED on the motion of Crs. Webb and Canham that Council note the information concerning closing date for motions as being 27 April and also that any motions to be submitted to the 2012 National General Assembly of Local Government should be advised and formally adopted at the April Meeting.

10.3 ROTARY CLUB OF COONAMBLE – DISTRICT 9650 PR2463-01(36666)

9732 RESOLVED on the motion of Crs. Cullen and Schieb that Council agree to the Rotary Club of Coonamble using an area of approximately 50 metres x 50 metres of the sheep yards for use as a grain receival depot, subject to no infrastructure being erected without the submission of a development application, noting that only the bins and auger would be located on the site.

10.4 COONAMBLE SENIOR CITIZENS ASSOCIATION D7(36755)

9733 RESOLVED on the motion of Crs. Karanouh and Webb that Council agree to contribute \$300 to the Coonamble Senior Citizens Association towards cost of the Seniors Luncheon on 19 March, 2012.

Cr. Webb informed the meeting that he would not be able to attend the function and perhaps Council may wish to send another representative.

10.5 LEN SCOTT

9734 RESOLVED on the motion of Crs. Webb and Karanouh that Council note the suggestion of signage for business premises.

Section B – For Council’s Information:**10.6 CASTLEREAGH LOCAL AREA COMMAND P5(36701)**

Forwarding copies of media releases

**10.7 THE HON GLADYS BEREJIKLIAN MP, MINISTER FOR TRANSPORT
R2(36703)**

Referring to Council's letter regarding the Dubbo to Coonamble rail line and saying that in 2010/2011 the Country Rail Infrastructure Authority spent in excess of \$19 million on works associated with resleepering and bridge renewals on the Dubbo to Coonamble rail line.

9735 RESOLVED on the motion of Crs. Cullen and Webb that a copy of this letter be forwarded to Agri-Grain through Council's Economic Development Manager for information.

**10.8 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY
E5-3(36585)**

Informing Council of recent new appointments to the Central West Catchment Management Authority Board:

- Christine White of Coolah (appointed 1 September 2011)
- Rob Napier of Borenore (appointed 1 November 2011)

Reappointments are: Tom Gavel (Chair), Reg Kidd, Ian Rogan and existing Board Members include Rob McCutcheon and Dr Anne Kerle.

10.9 ATTORNEY-GENERAL'S DEPARTMENT G5+P5(36642)

Inviting local government organisations to consider applying for funding under the Proceeds of Crime Act 2002 (POCA). Saying the non-recurrent funding available is for anti graffiti activities that aim to prevent, reduce and / or remove graffiti. Pointing out that proposals seeking funding between \$50,000 and \$150,000 are preferred.

The Director of Corporate and Community Services advised the meeting that an application would be submitted for graffiti removal.

**10.10 THE HON PRU GOWARD MP – MINISTER FOR WOMEN G5-
32(36758)**

Referring to Council's application for the NSW Government's 2012 International Women's Day (IWD) grants program. Advising Council has been successful and will be provided with \$1,000 to help celebrate the day in 2012 and wishing Council all the best with its activities.

10.11 KEVIN HUMPHRIES MP – MEMBER FOR BARWON W1-2(36797)

Advising that when a response is received from the Minister for Primary Industries, the Hon Katrina Hodgkinson MP, regarding funding in regard to Country Towns Water and Sewer Program he will advise.

**10.12 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT
L10-1(36790)**

Informing councils of NSW Government policy and encouraging councils to procure goods and services from disability employment organisations. Pointing out that Goal 14 of *NSW 2021* is to increase the participation of people with disabilities in employment and further education.

**10.13 INDEPENDENT COMMISSION AGAINST CORRUPTION (ICAC)
I2(36788)**

Advising that the Anti-corruption safeguards and the NSW planning system report was recently released by the Commission. Saying copies of the report may be downloaded from the Commission's website www.icac.nsw.gov.au

10.14 OAKS BORE WATER TRUST W1-6+PR1225-5(36707)

Saying there is no set water entitlement for Trust members, other than a stock and domestic usage. Asking Council for names and contact details of any new owners of blocks within Council's original 325ha.

The General Manager informed the meeting that the requested information has been supplied to the Oaks Bore Water Trust.

Councillors noted that water is available for stock/domestic use, not industrial purposes. The Mayor referred to a report on "The Meglo" which would be discussed later in the day.

**10.15 CENTRAL WEST COUNCILS SALINITY & WATER QUALITY
ALLIANCE W1(36772)**

Pointing out that in 2009 the Alliance revitalized its primary planning document – the rolling Five Year Plan. Saying that to ensure the ongoing success and implementation of the plan the Central West CMA will be supporting the Alliance, committing \$80,000 in funding over the next two years in addition to administrative support. Requesting Council to continue its support for the Alliance by again contributing \$3,000/annum for the next two years. Asking Council to confirm acceptance to this financial commitment.

10.16 UNITED SERVICES UNION L9-1(36787)

Referring to its submission to the Minister for Local Government, The Hon Don Page, on the draft *Destination 2036 Action Plan* and saying the submission clearly articulates serious concerns regarding the plans for the Local Government Industry in NSW. Encouraging councils to make a submission and seeking a copy.

The General Manager reminded Councillors that they were provided with a copy of the Draft Action Plan at the December 2011 meeting and resolved to note the information.

9736 RESOLVED on the motion of Crs Horan and Karanouh that Council make a submission, strongly opposing amalgamations and/or boundary changes.

10.17 ROADS & MARITIME SERVICES R8-1(36575)

Saying the revision of the NSW Route Assessment Guideline for Restricted Access Vehicles (Guideline) has been undertaken as part of a broad review of heavy vehicle of heavy vehicle access. Inviting comment by 26 March, 2012.

The Director of Engineering Services advised that all Council's bridges are being assessed to ascertain whether they will carry HMLs and when this information is to hand a determination will be made on the suitability of Council's roads for HMLs.

9737 RESOLVED on the motion of Crs. Karanouh and Webb that the information contained in Item Nos. 10.6 – 10.17 inclusive be noted.

11.0 REPORT BY GENERAL MANAGER

9738 RESOLVED on the motion of Crs. Canham and Karanouh that the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

9739 RESOLVED on the motion of Crs. Karanouh and Webb that Council note Complying Development Certificate Nos 001/2012 and 013/2012, issued during the month of February were approved under delegated authority.

11.2 MANAGEMENT PLAN 2012 – 2015 TIMETABLE

The General Manager suggested the following time table to progress the 2012 – 2015 Delivery Program & Operational Plan and a workshop for Councillors following the April meeting:

Date	Function
11/04/12	Draft Delivery Program and Operational Plan (considered as part of April 2012 Council meeting) and placed on public exhibition
15/05/12	Public Meeting (evening) for Council to present its Delivery Program & Operational Plan to the Community.
18/05/12	Submissions from the public close
13/06/12	Delivery Program and Operational Plan adopted (at normal monthly Council meeting)

9740 RESOLVED on the motion of Crs. Webb and Schieb that the time table suggested by the General Manager for the 2012 – 2015 Delivery Program and Operational Plan be adopted.

11.3 PROPOSAL FOR INTERNAL LOAN – INDOOR ARENA PROJECT

9741 RESOLVED on the motion of Crs. Webb and Canham that Council note staff are preparing a response to the Division of Local Government that addresses all issues raised by the Division for further consideration of Council's application to raise an internal loan of \$700,000.

12.0 REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES

9742 RESOLVED on the motion of Crs Webb and Karanouh that the report by the Director of Corporate and Community Services be received and dealt with.

12.1 RATE COLLECTIONS

9743 RESOLVED on the motion of Crs. Karanouh and Webb that the Total Combined Rate Collections to 29 February 2012 be noted.

12.2 LIST OF INVESTMENTS

9744 RESOLVED on the motion of Crs. Webb and Karanouh that the list of investments as at 31 January, 2012 and as as 29 February, 2012 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

12.3 VACATION CARE

9745 RESOLVED on the motion of Crs. Karanouh and Webb that Council operate the Vacation Care service during the April school holiday period with Community Services staff co-ordinating the service and investigations be made into the viability of Council operating the service as a function of Council and the outcomes of the investigation be reported to the April meeting **AND FURTHER** that Council advertise the fact that the service may close if there is no interest shown by parents in taking up positions on the Committee.

12.4 INDIGENOUS COORDINATION CENTRE CRIME PREVENTION PROJECT

The Director submitted a progress report in connection with this matter, pointing out Council has been granted external funds by Indigenous Coordination Centre for the purpose of addressing family violence in Indigenous families.

9746 RESOLVED on the motion of Crs. Webb and Schieb that the information contained in the report be noted.

12.5 YARN UP PROJECT

The Director advised that Council has been successful in a funding application in the amount of \$20,000 for the facilitation of the "Yarn Up" project. She provided a report outlining the project for Council's information and advised that Josh Fernando would be facilitating this project.

9747 RESOLVED on the motion of Crs. Karanouh and Webb that Council note the information contained in the report.

12.6 2012/2013 RURAL FIRE FIGHTING FUND ESTIMATES – NORTH WEST ZONE

9748 RESOLVED on the motion of Crs. Karanouh and Canham that Council approve the Rural Fire Fighting fund Estimates, with a contribution by Coonamble Shire Council of \$98,400.

URGENT BUSINESS – REPORT BY GRANTS & EVENTS MANAGER

9749 RESOLVED on the motion of Crs Canham and Webb that the information contained in the report by the Grants and Events Manager be classified "urgent" and dealt with.

SHOWGROUND BOOKING – COONAMBLE HACK & PONY CLUB AND MOORAMBILLA FESTIVAL INC

9750 RESOLVED on the motion of Crs. Canham and Karanouh that Council advise Moorambilla Festival Inc that due to a prior booking of the Showground Pavilion for a zone event, the Festival will have to make alternate arrangements.

Whilst discussing this issue the Mayor indicated he would like to be part of the local committee of Moorambilla, however he has no time to commit

13.0 REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL AND URBAN SERVICES

9751 RESOLVED on the motion of Crs. Karanouh and Webb that the report by the Director of Development, Commercial and Urban Services be noted.

13.1 STORES AND MATERIALS UNACCOUNTED FOR & STORES AND MATERIALS WRITTEN IN – PERIOD 1 JULY 2011 TO 31 DECEMBER 2011.

9752 RESOLVED on the motion of Crs. Webb and Canham that Council authorise the writing in of stores and materials in the sum of \$2,938.89 and the writing off of stores and materials in the sum of \$58.24, as shown below, for period ending 31 December, 2011.

(i) **Items Unaccounted for:**

Stores No	Description	Qty	Amount
S00001	Abrasive disc	12	42.95
S00331	Hat	1	15.29
			58.24

(ii) **Items in Excess:**

Stores No	Description	Qty	Amount
S00038	Bits Drill	2	5.93
S00143	Diesel	1540	2,114.15
S00270	Fly spray	16	139.27
S00285	Gloves	23	151.42
S00302	Grease tubes	18	90.19
S00460	Padlocks	2	105.34
S00466	Paint Spray Cans	1	5.29
S00487	Gal. Posts	3	91.47
S00492	Post brackets	2	3.93
S00531	Safety vest	2	42.00
S00535	Safety glasses	2	18.72
S00702	Water cooler	1	21.21
S50071	Maincock 1 x 3/4"	2	84.33
S50259	Screwbolted trap 150mm	2	35.40
S50260	Cap Pushon 150m	1	12.00
S50268	Junction 150mmx900mm M&F	1	16.19
S50278	Bend 100mmx45'	1	2.05
			2,938.89

13.2 COUNCIL STAFF POLICY REVIEW – COMMUNITY ENGAGEMENT POLICY (TOURISM)

The Director informed Council that management is currently conducting a review of its Staff Policies and has identified the need for a Community Engagement Policy for the Tourism Officer. He said the adoption of such policy will assist in clearly defining the role of the Tourism Officer in relation to her involvement in Community Organisations and Committees.

9753 RESOLVED on the motion of Crs. Karanouh and Webb that Council adopt the Community Engagement Policy – Tourism Development Officer, which defines the role of the officer in relation to involvement with Community organisations and committees.

13.3 FUTURE DIRECTION OF “THE MEGLO” – FEASIBILITY STUDY

The Director submitted a report in response to Council’s request for further information concerning future development of “The Meglo”. He said a feasibility study was undertaken, with outcomes, included and this was presented for Council’s information.

Discussion took place as to what options Council may have and whether it wishes to pursue further interest at "The Meglo" or concentrate more on the newly created industrial area. The Mayor suggested that portion be subdivided and offered for sale. Various other issues were discussed and Council took into account the two business proposals previously put forward to set up on "The Meglo".

9754 RESOLVED on the motion of Crs. Cullen and Schieb that no further development take place at "the Meglo" and a report be provided to Council detailing the following two options:

Option (1) – Retain Lots 1 – 4 and half of Lot 9, running from the Quambone Road to the boundary with Forgione; with the balance of the area being offered for sale.

Option (2) – Retain Lots 1 – 4, running from the Quambone Road to the southern boundary of Lot 4, with the balance of the area being offered for sale.

13.4 PROPOSED COUNCIL FEES & CHARGES – 2012-2013

A list of revised fees and charges was presented to the meeting for Council's consideration. Council also noted that the amenities fee for the Saleyards has been replaced with a fee per head charge levied on users of the facility – it is an additional 0.50c/head, which is included in the usage fee of \$3.70/head.

The General Manager explained that if these fees and charges go on public display now, it will give people time to make a submission. He said the fees and charges will be adopted as part of the Management Plan.

9755 RESOLVED on the motion of Crs. Webb and Karanouh that the fees and charges be placed on display and the public be invited to comment, noting that they will be adopted in conjunction with the Management Plan.

13.5 STATUS UPDATE – WORKS IN PROGRESS

9756 RESOLVED on the motion of Crs. Webb and Cullen that the information contained in the works in progress report be noted.

The Mayor requested that reports from the Economic Development Manager and the Tourism Development Manager be submitted to Council as previously.

The Director informed Council that he has requested the A/Saleyards Manager to provide a list of works which need to be carried out at the Saleyards and the Common.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

9757 RESOLVED on the motion of Crs Webb and Karanouh that the report by the Director of Engineering Services be received and dealt with.

14.1 GREEN WASTE RECYCLING

9758 RESOLVED on the motion of Crs. Webb and Karanouh that Council direct the applicant to liaise with Batterline Earthmoving to negotiate the reuse of the green waste for his proposed mulching operations, subject to there being no cost to Council.

14.2 FLOOD MANAGEMENT ASSOCIATION CONFERENCE

9759 RESOLVED on the motion of Crs. Karanouh and Webb that Council make application to fund flood studies for the three principal urban areas and to determine flood heights in flood-prone lands in the remainder of the Shire.

14.3 CLOSURE OF CROWN ROADS

9760 RESOLVED on the motion of Crs. Karanouh and Schieb that Council await advice from the Crown Lands Department to determine the best option for all parties involved to secure their access to Thara Road.

14.4 WORKS IN PROGRESS

9761 RESOLVED on the motion of Crs. Webb and Schieb that the information contained in this item of the Director's report be noted.

16.0 REPORTS FROM VARIOUS COMMITTEES

9762 RESOLVED on the motion of Crs. Canham and Cullen that the reports from various Committees be dealt with.

16.1 MINUTES OF LOCAL EMERGENCY MANAGEMENT COMMITTEE

9763 RESOLVED on the motion of Crs Cullen and Canham that the minutes of the Local Emergency Management Committee meeting held on 6 February 2012 be noted.

16.2 MINUTES OF COONAMBLE SHIRE YOUTH COUNCIL

9764 RESOLVED on the motion of Crs. Karanouh and Webb that the minutes of the Coonamble Shire Youth Council meeting held on 20 February 2012 be noted.

16.3 MINUTES OF COONAMBLE SHIRE YOUTH COUNCIL

9765 RESOLVED on the motion of Crs. Karanouh and Webb that the minutes of the Coonamble Shire Youth Council meeting held on 27 February 2012 be noted.

16.4 MINUTES OF TRAFFIC COMMITTEE

9766 RESOLVED on the motion of Crs. Webb and Karanouh that the minutes of the Traffic Committee meeting held on 7 March 2012 be noted.

(a) Funding – Pedestrian Study – 40kmp

9767 RESOLVED on the motion of Crs. Webb and Karanouh that Council seek funding to implement a 40kph study in the main CBD and seek assistance from the RMS to source the necessary funding.

(b) Nose in Parking

9768 RESOLVED on the motion of Crs. Webb and Karanouh that Council consider nose in parking in conjunction with the main street upgrade, from Aberford to Macquarie Streets (both sides); Tooloon Street from DoCS premises to Namoi Street (both sides) and Aberford Street to Namoi Street (both sides).

16.5 MINUTES OF CCTV CAMERAS COMMITTEE

9769 RESOLVED on the motion of Crs. Canham and Karanouh that the minutes of the CCTV Cameras Committee meeting held on 13 March 2012 be noted.

(a) Options to Improve Lighting

9770 RESOLVED on the motion of Crs. Schieb and Karanouh that Council adopt the Committee's recommendation to investigate different options to improve lighting and when determined, apply for funding through the Safer Communities Program.

(b) Upgrade Current System

9771 RESOLVED on the motion of Crs. Canham and Webb that Council adopt the Committee's recommendation to use the \$25,000 currently in the budget to upgrade the system in Council's Office and the Police Station.

(c) Code of Practice

9772 RESOLVED on the motion of Crs. Schieb and Canham that a change to the Code of Practice for the CCTV System to allow the use of portable cameras to cover 'hot spots'.

18.0 CLOSED SESSION

9773 RESOLVED on the motion of Crs. Schieb and Karanouh that Council resolve into Closed Session in accordance with Section 10A (2) (c) *"information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business"*

9774 RESOLVED on the motion of Crs. Schieb and Karanouh that the press and public be excluded from the meeting.

RESUME OPEN MEETING

9775 RESOLVED on the motion of Crs Karanouh and Schieb that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

9776 RESOLVED on the motion of Crs Karanouh and Schieb that Council adopt the recommendations of Closed Session, being Recommendation Nos.18.1, 18.2 and 19.1.

18.1 PROPOSED SALE – “THE MEGLO” – PACE

THE COMMITTEE RECOMMENDS that Council:

- (1) accept the offer of \$5,500/hectare from Mr. Pace for the 5 hectares requested by him
- (2) instruct the General Manager to continue negotiations with Mr Pace regarding the proposed development.

18.2 INDOOR ARENA / CAMPDRAFT YARDS

THE COMMITTEE RECOMMENDS:

- (1) That Council note the information and correspondence between Council and the Rodeo and Campdraft Association in relation to the building of new campdraft yards.
- (2) That Council inform the Rodeo & Campdraft Association of its Resolution No. 8348, that it would provide \$10,000 for the base of the new yards at the northern end of the Showground facility.
- (3) That Council note resolution No. 8348 was conveyed to the Rodeo and Campdraft Association through the General Manager by letter dated 12 March 2010.
- (4) That Council note there is no facility in reserve to provide any interest free loan to the Rodeo & Campdraft Association.

19.1 QUOTES FOR SUPPLY OF TRACTOR & SLASHER

THE COMMITTEE RECOMMENDS that Council:

- (1) accept the quotation from Geronimo Farm Equipment for the purchase of a New Holland T5050 (97hp) 4WD Tractor for a price of \$63,521 (excluding GST);
- (2) accept the quotation from Chesterfield Australia for the purchase of a Howard XHD 300 Heavy Duty Slasher for a price of \$18,2300 (excluding GST).

20.0 QUESTION WITH NOTICE

Nil

22.0 GENERAL BUSINESS

Cr Schieb:

- Bridge in Gilgandra Shire on Tooraweenah Road affecting transport to Coonamble – the Mayor said repair of this bridge is not a priority for Gilgandra Shire. Cr Webb suggested that signage be erected indicating an alternate route – the Director of Engineering Services agreed to follow up.
- Community Services – the Director of Corporate and Community Services will encourage attendance at community functions by Aboriginal groups.

Cr Karanouh:

- Referred to construction faults on the new industrial estate area – the Director of Engineering Services said he holds the contractor responsible and has been negotiating with him.
- Leasing of Council land – the GM advised that if people are interested in leasing land owned by Council, they should write expressing that interest. He said Council will be required to advertise if there are expressions of interest.
- Trees at sportsground growing through fence again – the Director said that these trees will be removed next year.
- Levee – the Director said the Public Works has been engaged to finalise the design. He said that repairs to the river bank behind the Library are estimated to cost \$550,000 – it appears that sheet piling 12m deep is required, however in the initial investigation sheet piling was required to be 3 metres deep.

17.0 REPORT BY A/SALEYARDS MANAGER

9777 RESOLVED on the motion of Crs. Canham and Webb that the report by the A/Saleyards Manager for the month of February 2012 be noted.

General Manager:

- Referred to the method used in engaging Contractors – some contractors have not been happy with the selection process. The General Manager explained the process.
- Internal audit – will cost \$50,000/year – all councils must comply – guideline from Division of Local Government.

Mayor:

9778 RESOLVED on the motion of Crs Horan and Karanouh that a letter of congratulations be forwarded to Ms Vicky Fulmer for her effort in collecting rubbish as she walks to and from work each day.

This concluded the business and the meeting closed at 1.10 pm.

These Pages (Pages 1/5006 to 17/5022) were confirmed on the
day of _____ 2012 and are a full and
accurate record of proceedings of the Ordinary Meeting of Coonamble Shire
Council held on 14 March 2012.

MAYOR

**8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY 11 APRIL 2012**

DRAFT LEP 2011**E5-2****10/11/2010**

8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:
(3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:

In progress – seeking funding for Flood Study.

13.2 QUARRY DEVELOPMENT

9388 RESOLVED on the motion of Crs. Schieb and Webb that quotes for a detailed investigation of the quantity and quality of materials available be obtained, prior to discussing the possibility of obtaining additional land from the present lessee.

Status:

Seismic investigation has been undertaken – Quarry Management Committee to consider further, following report on planning requirements.

IMPROVEMENT WORKS - URBAN

9409 RESOLVED on the motion of Crs. Cullen and Webb that Council carry out improvements to the culvert known as “Coughran’s Canyon”, carry out sealing in the vicinity and that work be carried out at the intersection of Charles Street and McCullough Street and that these works be a priority.

Status:

Further design options being investigated and an application has been submitted seeking Repair funding to upgrade Dubbo Street between Tooloon and Aberford Streets.

ECO SPA – RESUMPTION OF LAND

9460 RESOLVED on the motion of Crs. Horan and O’Brien that Council begin proceedings with Crown Lands to take ownership of the Caravan Park and Smith Park which is currently Crown Land under Council’s control.

Status:

Process commenced – Council allocated \$100,000 in 2012/13 budget.

CLEARING OF RIVER BED

9663 RESOLVED on the motion of Crs O’Brien and Cullen that Council investigate funding sources and submit application for grant money to clean the bed of the river.

Status:

CMA is submitting a joint submission (involving three councils) to remove invasive weeds. This is a first step in the process of trying to get funding to carry out work on the river.

11.3 PROPOSAL FOR INTERNAL LOAN – INDOOR ARENA PROJECT

9741 RESOLVED on the motion of Crs. Webb and Canham that Council note staff are preparing a response to the Division of Local Government that addresses all issues raised by the Division for further consideration of Council's application to raise an internal loan of \$700,000.

Status:

Awaiting completion of capital revenue being undertaken by Economic Development Manager.

12.3 VACATION CARE

9745 RESOLVED on the motion of Crs. Karanouh and Webb that Council operate the Vacation Care service during the April school holiday period with Community Services staff co-ordinating the service and investigations be made into the viability of Council operating the service as a function of Council and the outcomes of the investigation be reported to the April meeting **AND FURTHER** that Council advertise the fact that the service may close if there is no interest shown by parents in taking up positions on the Committee.

Status:

The Director of Corporate & Community Services is awaiting further information from Children's Services to enable completion of this report.

BRIDGE IN GILGANDRA SHIRE - TOORAWEEAH ROAD

Suggestion that signage be erected indicating an alternate route

Status:

Inspected by Director of Engineering Services – concerns regarding the causeway and directing vehicles, especially those towing caravans, over a corrugated road. There would be an expenditure of around \$2,000 for signs.

INDUSTRIAL ESTATE AREA

Construction faults on the new industrial area – negotiations with contractor.

Status:

Remedial work on this area is scheduled to commence week commencing 16 April 2012.

<p>8.1 COMPLETED SECTION – RESOLUTIONS TO BE REMOVED FROM RESOLUTION BOOK</p>
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FORMER RAILWAY STATION BUILDING

9717 RESOLVED on the motion of Crs Cullen and Webb that Council contact the State rail authority, advising that the old railway station building has been vandalised to a point where it is impossible to use and request that the building be fenced off to prevent further incidents of vandalism.

<p>Status: Information forwarded.</p>	<p>COMPLETED.</p>
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13.3 FUTURE DIRECTION OF “THE MEGLO” – FEASIBILITY STUDY

9754 RESOLVED on the motion of Crs. Cullen and Schieb that no further development take place at “the Meglo and a report be provided to Council detailing the following two options:

Option (1) – Retain Lots 1 – 4 and half of Lot 9, running from the Quambone Road to the boundary with Forgione; with the balance of the area being offered for sale.

Option (2) – Retain Lots 1 – 4, running from the Quambone Road to the southern boundary of Lot 4, with the balance of the area being offered for sale.

<p>Status: See report this meeting.</p>	<p>COMPLETED</p>
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9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

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10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

Section A – Matters for Consideration by Council:

**10.1 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION –
NSW BRANCH INC F5(36893)**

Writing to the Mayor advising that the Association at its meeting in Muswellbrook recently, discussed the impacts of flooding felt in affected areas of NSW. Pointing out that the Moree Plains LGA, in particular, had suffered significantly and the Association resolved to offer financial support to the community via the Mayor, Cr Katrina Humphries.

Advising the Executive resolved to write to all 152 councils launching the Moree Flood Appeal. Respectfully asking that Council consider supporting a fellow council and its community and saying if Council agrees, to forward a cheque to ALGWA NSW Moree Flood Appeal. Pointing out that all monies will be handed to the Mayor of Moree Plains Shire Councils in the names of all supporting councils.

Recommendation:

That Council not accede to this request, due to financial constraints.

10.2 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS S3

Advising that the Shires Association of NSW annual conference for 2012 will be held in Sydney from Monday 4 to Wednesday 6 June. Stating the theme for this year is *Keeping the Local in Local Government*. Urging Councils to be represented to discuss and set policy for the coming year.

(NOTE BY GENERAL MANAGER – Generally attended by the Mayor, General Manager and other interested councillors).

Recommendation:

That Council determine delegates to this year's Conference so that appropriate arrangements can be made.

10.3 CHARLES STURT UNIVERSITY D7

Advising the Charles Stuart University launched the *Tony McGrane Memorial Scholarship Fund* in 2010 and it has successfully assisted two regional students in 2011 with the costs associated with attending University and will do so again in 2012.

Offering sponsorship opportunities to business and local community organisations who would like to contribute to the Fund. Advising that a member of the organizing committee will contact Council in the near future to discuss the opportunity.

Recommendation:

That Council decline the invitation to sponsor The Tony McGrane Memorial Scholarship Fund, advising that it is committed to the Coonamble & District Education Foundation on an annual basis.

10.4 COONAMBLE ARTS ALIVE INC L4-3(37024)

Advising it intends to hold a two day writing workshop on 28 & 29 April, 2012, which is subsidised by Regional Arts NSW Ltd. Seeking permission to use the Library as the venue – the workshop will run from 10am to possibly 6pm on Saturday and from 8.30am or 9.00am on Sunday to approximately 3.00pm. Planning to set up in the main library area and utilise kitchen facilities and toilets. Pointing out they will not be using Council's photocopiers, computers or other equipment. Saying the Librarian has offered to open and close the building and set alarms – other staff will also be attending. Pointing out that Coonamble Arts Alive Inc holds current public liability insurance which covers this activity. Anticipating approximately 20 people will be attending, with registrations having been received from Coonabarabran, Walgett, Warren and Cobar. Advising they will promote Council's assistance in providing the venue.

Recommendation:

For Council's determination.

10.5 COONAMBLE GOLF CLUB D7

Seeking Council support in helping to fund the NSW Golf Sand Green Four Ball Championships on April 21 & 22. Saying the tournament has attracted 190 entrants, with accommodation for the weekend having been booked out. Pointing out the Club has undertaken upgrade of the course, including removal of running rails, re-sanding of greens, new tee markers, as well as an extensive general cleanup. Advising that the Club has had several setbacks recently, including theft of the work vehicle, a break-in requiring the fitting of new front doors and other repairs to the clubhouse. Seeking financial support to the amount of \$1,000.

Recommendation:

For Council's determination.

Section B – For Council’s Information:**10.6 DIVISION OF LOCAL GOVERNMENT D6(36930)**

Advising of the release of the Dog Attack Report for 2010/11 which presents analysis of information related to dog attacks provided to the Division by local councils. Saying there was a 17% increase in the number of attacks reported by councils between 2009/20 and 2010/11. Pointing out that council compliance with dog attack reporting requirements may have contributed to the increase, other relevant factors may include:

- Increasing public awareness of the importance of reporting dog attacks to councils; and
- Substantial increase in the number of dogs kept as pets (8% increase since 2009/10).

Saying the report is available on the ‘Publications’ page of the Division’s website.

10.7 DEPARTMENT OF FINANCE & SERVICES H5(36885)

Advising that the Minister has declared the appointment of a local public holiday on Wednesday 23 May 2012 within the Coonamble Shire Council area on the occasion of the second day of the annual show.

10.8 LYNDY REGAN, COONAMBLE TAFE CAMPUS L3(36891)

Thanking the Mayor and Councillors for support in saving the student amenities block at the local TAFE College. Appreciating the opportunity to speak at Council’s meeting and saying her gained encouragement from its positive support.

10.9 DIVISION OF LOCAL GOVERNMENT L10-1(36960)

Advising councils of the *Local Government (General) Amendment (Election Procedures) Regulation 2012* which took effect on 24 February 2012. Saying the object of the Regulation is to amend the *Local Government (General) Regulation 2005*.

(NOTE BY GENERAL MANAGER – The information contained in this item is for Councillors to note and comply with. A copy of the circular and attachment is at **APPENDIX A**)

**10.10 THE HON ADRIAN PICCOLI MP, MINISTER FOR EDUCATION
PR124(36971)**

Writing to the Mayor regarding the proposed replacement of the student amenities building with a multi purpose class room at Coonamble TAFE College. Advising the Department has deferred the construction project at the site and will continue to consult with Council to see if the student amenities building can be preserved in a way that also meet the education and economic objectives of the Department. Acknowledging the fact that an Interim Heritage Order has been placed over the building, which is of historical significance to the community.

**10.11 THE HON DON PAGE, MINISTER FOR LOCAL GOVERNMENT L10-
1(36976)**

Forwarding copy of brief on Local Government Review Panel, which was announced on Tuesday 20 March 2012. Saving that the Terms of Reference and the background to the panel are covered in this brief and that councils may wish to consider these when participating in the process and responding to the review responding to the Review Panel.

(NOTE BY GENERAL MANAGER – I have attached a copy of the brief as **APPENDIX B** and wish to draw attention to the following extracts therefrom:

“The panel will investigate and identify options for governance models, structural arrangements and boundary changes for local government in NSW, taking into consideration:

- 1. ability to support the current and future needs of local communities;*
- 2. ability to deliver services and infrastructure efficiently effectively and in a timely manner;*
- 3. the financial sustainability of each local government area;*
- 4. ability for local representation and decision making; and*
- 5. barriers and incentives to encourage voluntary boundary changes.*

The panel will be comprised of three members, chaired by Professor Graham Sansom and is expected to report to the Minister by 12 to 14 months from the start of the review”

“An Important Word on Amalgamations

- The NSW Government has reconfirmed its stated position that it does not support forced amalgamations.*
- The Local Government Association of NSW and the Shires Association of NSW have not in any way changed their positions on this issue and will continue to oppose forced amalgamations or forced boundary changes.*

- *The Associations will however support voluntary amalgamation or voluntary boundary changes.*

Whilst the NSW Government does not support forced amalgamations it has consistently agreed that reform is necessary.”

10.12 ELECTION FUNDING AUTHORITY OF NSW	E2(36978)
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Advising of recent amendments that have been made to the *Election Funding, Expenditure and Disclosures Act 1981*. Pointing out that local government councillors and candidates should know and understand their obligations and responsibilities under the Act. Advising that the Election Funding Authority will soon publish revised guidebooks and information on its website (www.efa.nsw.gov.au). Stating the Authority will be conducting information seminars in May, June and July this year for candidates, groups and political parties throughout NSW ahead of the 2012 local government elections.

10.13 SHIRES ASSOCIATION OF NSW	L9(36975)
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Providing an update on the issue of One Association to represent Local Government in NSW. Saying that at its recent meeting the Executive, based on legal advice from the Associations' lawyers, agreed to follow the process known as the "*Host Organisation*" method to achieve the creation of a new Association. Advising the Executives of both Associations have decided that it would be preferable for the formal process for the creation of the new Association to be finalized before the forthcoming Local Government elections on 8 September, however given the various legal processes which must be followed, this is a tight deadline. Saying the Association will continue to provide updates on the progress towards One Association as appropriate.

10.14 MRS AUDREY HARDMAN, AO – COMMUNITY CONSULTATION COMMITTEE, CHARLES STURT UNIVERSITY MEDICAL PROGRAM C6(36986)
--

Providing an update on the work of the Community Consultative Committee established to support Charles Sturt University's bid for a new rurally based medical school. Saying the role of the Committee is to promote discussion and debate about the effectiveness of current approaches to addressing rural medical workforce shortages and to advocate for Charles Sturt University's innovative medical school proposal to train rural medical students at the regional university. Advising Charles Sturt University's new medical school would have a number of features that are unique and relevant to meeting the needs of rural and regional communities. Stating the Committee has promoted two important initiatives to support its goals :

1. the establishment of the Doctors4thebush Facebook site (www.facebook.com/doctors4thebush)
2. the creation of a petition that will be forwarded to the NSW & Federal Governments in the coming weeks to demonstrate the strong support of people from across rural Australia for Charles Sturt University's solution to the rural doctor crisis.

Urging Council to express support and encourage the approval of Charles Sturt University's proposal as soon as possible to allow work to begin on a new medical school to support rural Australians.

“C” DIVISION SHIRES ASSOCIATION OF NSW

S3-3

Forwarding copy of the Minutes from the “C” Division Annual Conference held on Monday, 19 March, 2012, hosted by Wellington Shire Council. **APPENDIX C.**

RICK WARREN

General Manager
30 March 2012

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED
AUTHORITY**

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
05/12	Mr & Mrs Rae	Taylor Made Buildings	Dwelling	"Laura Downs" Coonamble	15/03/2012
09/12	Chadwick,D	Owner	Shed	"Fairy Bower" Coonamble	20/03/12

CDC No	Owners Name	Applicant	Proposed Use	Land proposed to be developed	Approval Date
07/12	Bettridge,L	Owner	Swimming Pool	13 King Street Coonamble	05/03/12
08/12	Tyres4U	Tyreright P/L	Signage	89 Aberford Street Coonamble	07/03/12
10/12	Chapman,P	Owner	Additions–Dwelling	14 Coonamble Tce Coonamble	15/03/12
12/12	Chapman, T	Owner	Garage	38 Bimble Street Coonamble	22/03/12

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application Nos. 005/2012 & 009/2012, together with Complying Development Certificate Application Nos. 007/2012, 008/2012, 010/2012 and 012/2012 have been approved under delegated authority since last meeting.

11.2 COMMUNICATION WITH THE MEDIA POLICY**Background:**

At its meeting on 8 February, 2012 Council resolved to place this draft policy on public exhibition and invite submissions.

Issues:

The document, which provides clear guidelines for both Councillors and Staff in the dealings with the media, has been on display for the prescribed 28 day period. The closing date for submissions was Friday, 9 March, 2012.

No submissions or comments were received.

Sustainability/Legislative Provisions:

Not applicable

Financial Considerations:

Not applicable

Options:

Not applicable

Recommendation:

That Council formally adopt the Policy – Communication with the Media - noting that the draft document was on public exhibition for the prescribed 28 day period and that no submissions were received.

**11.3 DELEGATES REPORT – “C” DIVISION OF SHIRES ASSOCIATION
ANNUAL CONFERENCE – 19 MARCH 2012**

Background:

The annual “C” Division Conference was held at Wellington on 19 March 2012 and was attended by the Deputy Mayor and the General Manager.

Issues:

Several speakers addressed the Conference during the morning and the afternoon session was allocated to the consideration of motions put forward by the member Councils of “C” Division.

Addresses were given by:

- **Mr Peter Dearden** Regional Manager – Western – Roads and Maritime Services
- **Mr Carolyn Raine** General Manager, Catchment Management Authority Central West
- **Mr Don Dunhan** CEO Western NSW Local Health District
- **Superintendent Stan Single** – NSW Police
- **Mr Brian O’Mara** CEO Local Government Procurement

The President of the Local Government & Shires Associations (LGSA), Cr Ray Donald, discussed the case for re-drafting the code of Conduct for Local Councils and gave an overview of the current position on amalgamations and boundary adjustments and the difficulty of these, relative to rural councils.

The agenda and business paper is tabled for Councillors’ information. Should they prefer a copy to be emailed, please advise the General Manager.

Hosting of Next Year’s Conference

Coonamble Shire Council was invited to host the “C” Division Conference in 2013. Each of the Councils in the Division has the opportunity to host the function.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

N/A

Options:

N/A

Recommendation:

That Council note the information and agree to host the “C” Division Conference in 2013

11.4 MANAGEMENT PLANNING CYCLE – STAGE 1

Background:

Council's draft Management Plan and Budget for 2012 – 2015 has been prepared under the Integrated Planning and Reporting Guidelines. Council will find the structure of the Plan different to that previously used, as it is based on the requirements of IP&R.

Issues:

The Integrated Planning and Reporting framework has been developed as part of the Local Government Reform Program. The framework requires councils to identify and plan for funding priorities and service levels in conjunction with the community.

In order to comply with the Integrated Planning and Reporting Guidelines, Council has produced the following documents:

- Coonamble Community Strategic Plan
- Delivery Plan covering three years
- Operating Plan 2012 – 2013
- Operating Budget.

The above documents will allow Council to consider the information and seek comment from the community prior to its adoption at the June meeting. At the May 2012 meeting of Council a set of asset management plans, long term resourcing strategy and workforce plan will be presented to Council being developed and refined from Council and community input.

The Community Strategic Plan

The purpose of the plan is to identify the community's main priorities and aspirations for the future and to plan strategies for achieving these goals. The process will consider resources that are realistically available to achieve these aims. The community strategic plan must identify strategies addressing the big items of:

- Community
- Environment
- Economy
- Governance (or leadership)

The Delivery Program

Within this program the community's strategic goals are translated into actions. The delivery program replaces the former Management Plan requirements. It is the reference point for the principal activities undertaken by Council. After the new Council is elected in September 2012, it must review the Community Strategic Plan and prepare a new Delivery Program and Operational Plan by 30 June 2013.

Progress on the Delivery Program must be reported to Council each six months.

The Operating Plan and Budget

This consists of the annual plan and the budget containing operational performance measures and Council's revenue policy. It shows the relationship to the delivery program.

The operational budget has been prepared on an activity basis in line with past procedure. It details Council's recurrent operating expenditure and income and items that are capital in nature.

Budget Assumptions

Council has traditionally adopted a balanced budget. The initial budget was calculated using:

- A 3.6% increase for general rates in line with rate pegging limit set by IPART
- A 3.5% increase in salary estimates to cover Award increases and any movement by employees through Council's salary system.
- An estimated interest return on investments of 5.28%.
- An estimated increase of general expenses of 3%.
- An increase in water and sewer access charges of 10%.
- An estimated increase in insurance and electricity of 10%.
- An increase in income from the Financial Assistance Grant of 1%.

Fees and Charges

Fees and charges pertaining to areas of Council operations other than rates, water, sewer and domestic waste charges were presented at the Council meeting held on 14 March 2012. They are currently on display allowing for comment and submissions to be made.

Sustainability/Legislative Provisions:

Council has prepared the above plans under the Guidelines of Integrated Planning and Reporting.

Financial Considerations:

Addressed within the Operational budget.

Options:

N/A

Recommendation:

That Council note the presentation of the Community Strategic Plan, Delivery Program, Operational Program and Operational Budget, also noting the plans will be brought to the May meeting of Council with any amendments requested as part of the complete Management Plan for 2012-2013.

11.5 REPORT ON SHOWGROUND UPGRADE OF SERVICES

Author: *Grants & Events Manager – Amanda Glasson*

Background:

Coonamble Shire Council received letter from the Coonamble Rodeo Association requesting that more powered and water camping sites be provided nearer to the newly built Campdraft Arena.

Issues:

The committee feels that more of the Campdraft competitors will want to camp at the northern end of the grounds which will help alleviate congestion in the current stable/camping area. This will provide easier access for emergency services if required. The initial request is for a generator to be supplied for campers to utilise - costing for this is yet to be acquired but is expected to be prohibitive.

In 2010 a series of four posts containing 4 power and 2 water outlets at each was installed. Initial contact was made with Essential Energy, which suggested that a powerhead with 4-8 16A outlets and 4 water taps could be installed from each of the 4 existing UG Mains and switch boards. Essential Energy proposes that a K-Mac Powerhead unit be used (see attached). The estimate to supply and install one would be in the vicinity of \$5,000, if ordering 4 units (more expensive as individuals).

Water connection and polythene pipe would not be the responsibility of Essential Energy, however the same trench could be utilised, thus keeping costs to a minimum.

In line with the upgrading of the facilities at the showground, a quote for supply of 2 hot water services (as advised by Health & Building to cope with capacity) for the transportable shower/toilets facility located to the North West of the Pavilion was sought from HJ & A Wiatkowski. Supply only of 2 x DUX 400ltr twin element HWS is \$3,080.

The Committee has also requested a financial contribution to the hire of the additional toilets and showers from Sam's Liquid Waste which will be in the order of approximately \$5,000.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

Power head supply & installation	approx. \$ 5,000
Water Connection and poly pipe (2inch) + laying	approx. \$ 500
2 x DUX HWS supply only	\$ 3,080
Hire Sam's Liquid Waste	approx. \$ 5,000
	<u>\$13,580</u>

Should Council agree to the request, this expenditure should be funded from the Showground Reserve (balance \$40,000).

Options:

1. Agree to install additional powerhead boxes at the Northern end of the grounds with the four water taps also install HWS into the transportable shower and toilet unit.
2. Agree to assist with paying the hire fees for Sam's Liquid Waste.
3. Hire a generator for the weekend.
4. Not provide any financial assistance or part of the assistance requested.

**Recommendation:
For Council's determination.**

11.6 RURAL FIRE SERVICE DISCUSSION PAPER

Background:

The LGSA has released a discussion paper *Review of Local Government Engagement with the RFS* and is requesting comment on:

- Current arrangements with the RFS;
- Issues/problems commonly arising;
- Current arrangements considered effective;
- Comment on the range of options presented in the discussion paper.

A copy of the Discussion Paper is attached – see **APPENDIX D**.

Issues:

Council is currently in a “zone arrangement” with Warren and Walgett - called the North West Zone. Coonamble provides all administrative and accounting services for the North West Zone. There appears to be a good working relationship with the member councils and the previous RFS management. Currently the Service is recruiting for a Zone Manager.

The four options put forward in the discussion paper are:

Option 1

Retract Local Government Operational Involvement with the RFS

While this option has a lot of merit and would see lines of responsibility more clearly defined, there would appear to be still the need for council support during times of bushfire emergency. There is an argument that council would experience some financial loss if equipment vested in it was transferred to the RFS without adequate compensation. The reality is that Council, although having ownership vested in it, has no control over the assets and it would be relieved of future expenditure and maintenance.

Option 1A

Merge the RFS and the NSW Fire and Rescue

Under this option it is believed economies of scale would be realised and is probably a sensible course of action if operational involvement is retracted from Local government.

Option 2

Retain current arrangements with process improvements

Put simply the current arrangements are viewed by many councils as the council being dictated to by the RFS. There is very little consultation with councils and little consideration given to council capacity to respond to and fund an ever-demanding bureaucracy.

Option 3***Local Government recovering bushfire responsibility***

If this was to occur local councils would have greater liability for bushfire mitigation and response activity. Council would need to increase the resources and expertise of staff. For a council such as Coonamble there would be difficulty in returning to a fully equipped and trained bush fire service.

Option 4***Maintain the Status Quo***

Given the level of angst and frustration with the current arrangements, it is obvious this really is not a viable option.

It would appear that Options 3 and 4 have very little merit and defeat the purpose of the discussion paper, given that there is so much concern with current arrangements.

Options 1 and 1A appear to be reasonable types of solution. Economics of scale can be achieved and resourcing would be more flexible by having both authorities combined.

Option 2 remains difficult without clear guidelines on input to the Service by local government, there will continue to be difficulty and demarcation where one body is attempting to influence the direction and operation of another. It still leaves councils obligated to provide additional resources.

Sustainability/Legislative Provisions:

Currently Council has obligations under the Local Government Act 1993 and the Rural Fires Act 1997.

Financial Considerations:

Over the past five years Council's contribution to the RFS has increased by 51% from \$65,000 in 2008 to \$98,400 requested for the RFS budget in 2012. Council also provides assistance in times of emergencies for which it is not usually reimbursed.

Options:

N/A

Recommendation:**That Council :**

(1) provide comment on the Discussion Paper prepared by the Associations in regard to the arrangements with the Rural Fire Service, acknowledging issues with the status quo and favouring the amalgamation of the Rural Fire Service and the NSW Fire & Rescue;

(2) express its concern as to the increases to the Rural Fire Service contributions that have no regard for Council's capacity to fund and that are not subject to any cap on increases while councils are subject to a rate peg limit.

11.7 BANKING SERVICES

Background:

Council has been approached by Orana Mutual Credit Union to consider placing its banking with that organisation.

Issues:

At present, the Orana Mutual Credit Union does not have a physical presence in Coonamble. Representatives from the organisation have stated they would open a branch in Coonamble, offering full banking services on a full time basis, should Council bank with them.

As Council is aware, its transactional banking is conducted with the Commonwealth Bank and investments are placed with approved institutions in accordance with Council's Investment Policy.

Council often receives requests from institutions to place its banking with them, however consideration also needs to be given to the finely balanced banking options currently available in Coonamble for the community.

Should Council resolve to test the market in regard to provision of banking services, it will be required to conduct a tender for the service.

Sustainability/Legislative Provisions:

- Local Government Act 1993 – section 55
- Local Government (General) Regulation 2005 – part 7.

Financial Considerations:

N/A

Options:

N/A

**Recommendation:
For Council's consideration.**

RICK WARREN

General Manager

30 March 2012

12. REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES
COUNCIL MEETING ON WEDNESDAY 11 APRIL 2012

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/03/2012 compared to 31/03/2011:

	31/03/2012	31/03/2011
Arrears 30 th June previous year	598,833.17	502,953.25
Plus 2011/2012 Combined Levy	5,186,723.14	4,956,691.14
Add Transfer from Postponed	-	1,349.15
GROSS LEVY	5,785,556.31	5,460,993.54
Less: Pensioner Concession (State)	(64,080.32)	(59,399.87)
Pensioner Concession (Council)	(52,429.35)	(48,602.23)
Transfer to Postponed	-	(231.15)
Abandoned	-	-
NET TOTAL LEVY FOR YEAR	5,669,046.64	5,352,760.29
Less Collections	(3,936,187.26)	3,760,471.36
Plus Refunds	-	5,710.35
NET TOTAL BALANCE	1,732,859.38	1,597,999.28
Plus Postponed	-	4,605.13
GROSS TOTAL BALANCE	1,732,859.38	1,602,604.41
Collection % of Total Receivable	69.43%	70.15%
Arrears % of Total Receivable	30.57%	29.85%

Recommendation:
Submitted for Council's information.

12.2 LIST OF INVESTMENTS

INVESTMENTS REPORT TO COUNCIL - MARCH 2012					
Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit -30/04/2012	5.80%	91 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 30/04/2012	5.26%	91 Days	2,000,000.00
St George	A1+	Term Deposit - 24/05/2012	5.67%	90 Days	1,000,000.00
Commonwealth Bank	A1+	Term Deposit - 28/05/2012	5.41%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 28/06/2012	5.80%	120 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 04/09/2012	4.80%	182 Days	500,000.00
Suncorp	A1	Term Deposit - 13/06/2012	5.72%	91 Days	1,000,000.00
IMB	A2	Term Deposit - 18/05/2011	5.50%	60 Days	1,000,000.00
Orana Mutual	Unrated	Term Deposit - 19/07/2011	5.65%	120 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 25/07/2011	5.90%	120 Days	2,000,000.00
Commonwealth Bank	A1+	Business Online Saver - at call	4.25%	N/A	1,250,000.00
TOTAL					\$ 13,750,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	31%	50%	4,250,000
National Australia Bank	A1+	29%	50%	4,000,000
St George	A1+	7%	50%	1,000,000
Suncorp	A1	7%	40%	1,000,000
IMB	A2	15%	35%	2,000,000
Orana Mutal	Unrated	7%	10%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 13,750,000

Rating	% of Investment	Policy	Amount
A1+	67%	100%	9,250,000
A1	7%	80%	1,000,000
A2	15%	60%	2,000,000
Unrated	11%	30%	1,500,000
			\$ 13,750,000

2515-000	General Fund Investments	6,621,721
22503-000	Coonamble Sewerage Investment Fund	2,799,438
62503-000	Gulargambone Sewerage Investment Fund	(25,320)
52503-000	Coonamble Water Investment Fund	3,216,509
72503-000	Gulargambone Water Investment Fund	942,803
12503-000	Trust Investment Fund	194,849
		\$ 13,750,000

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:

That the list of investments as at 31 March 2012 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 ASSET MANAGEMENT POLICY

Background:

Council noted at the February 2012 meeting that a national framework has been adopted for financial and asset planning by Local Government, which includes a monitoring process that covers community engagement, asset management, governance and financial sustainability.

A draft policy was presented to the meeting when Council resolved to place the document on public exhibition for the prescribed 28 day period, inviting submissions from the public.

Issues:

The draft document was placed on public exhibition from 9th February to 8th March 2012, inviting submissions and/or comments from the public. The closing date for submissions was Friday, 9 March, 2012.

Sustainability/Legislative Provisions:

Local Government Act 1993

Financial Considerations:

Nil

Options:

Nil

Recommendation:

That Council formally adopt the Asset Management Policy, noting the document has been on public exhibition for the prescribed 28 day period and that no submissions were received.

12.4 INTEGRATED PLANNING & REPORTING

Background:

In 2009 a new planning and reporting framework for NSW local government was introduced. These reforms replace the former Management Plan and Social Plan with an integrated framework. All NSW Councils must comply with this legislation and must produce the following documents:

- Long Term Community Strategic Plan)
- 4 year Delivery Program)
- Annual Operational Plan) **APPENDIX E**
- Asset Management Strategy)
- Human Resources Strategy)
- Long Term Financial Plan)

Each of the documents must be integrated and must address specific elements. As the plans must be reflective of community views and aspirations, the Community Strategic Plan represents the highest level document.

Community consultation took place during August – December 2011 in accordance with the Community Engagement Plan endorsed by Council and facilitated by consultants, KJA Strategic Communications & Project Management.

This report presents draft documents as follows:

- Coonamble 2026 – Community Strategic Plan for Coonamble Shire
- Delivery Program 2012/13 – 2015/16
- Asset Management Strategy 2012/13- 2022/23
- Human Resources Strategy 212/13 – 2015/16
- Operational Plan 2012/13

Issues:

Community Strategic Plan (CSP)

This plan represents the community's views and aspirations for the Shire's future. It is a whole of community plan over which Council has no control. The actions identified in the CSP have been raised by community members as possible solutions. These are not actions for which Council has responsibility, even where Council is mentioned.

Delivery Program

The Delivery Program is a four year strategic document listing the actions Council plans to implement to achieve the community's needs as set out in the CSP. According to the legislation, this document must be set within a social justice framework.

Operational Plan

The Operational Plan and annual Budget draws down the actions for the coming financial year.

Asset Management Strategy

This strategy is a broad overview of Council's assets outlining current assets, how they will support the Delivery Program and Council's asset management improvement plans.

Human Resource Strategy

This strategy outlines how our people and human resource processes support the Delivery Program.

Sustainability/Legislative Provisions:

Local Government Act 1993.

Environmental Planning and Assessment Act 1979

Local Government (General) Regulation 2005

Local Government Amendment(Planning and Reporting) Act 2009

Financial Considerations:

Nil.

Options:

Nil

Recommendation:

That Council consider the attached documents and further draft documents be presented to Council at the May meeting

LIANNE TASKER

Director of Corporate & Community Services

2 April 2012

**13. REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL
AND URBAN SERVICES**
COUNCIL MEETING WEDNESDAY 11 APRIL 2012

13.1 ECONOMIC DEVELOPMENT MANAGER'S SECTION

Author: *Economic Development Manager – Lee O'Connor*

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Indoor Arena	Delegation to Crown Lands Department to outline the project and seek their initial ideas. M Wilson attended. Design Team met 29.3.12. Commenced compiling information for Capital Expenditure Review to be supplied to Dept of Local Government.	Advertisements to be placed week beginning 9 th April calling for EOIs to bring project to DA approval. Approaches to be made to government and opposition to seek support for future stages.
Eco Spa + Caravan Park	<ul style="list-style-type: none"> • Convened selection panel. • Organised Project Committee, Council staff and community stakeholders to meet with consultancy Team. • Sought extension on TQUAL funding and prepared First Milestone Report. • Working through requirements for Crown Land acquisition with assistance from C Duffield and Crown Lands staff. 	<ul style="list-style-type: none"> • Site survey completed. • Brewster Hjorth Architects + ACOR + Taylor Bremmer appointed. • Meeting with Consultancy Team 23.3.12. • Revised Delivery Schedule to be confirmed. • First Milestone Report submitted including Risk Management Plan and Community Consultation Plan.
Industrial Estate expansion	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Awaiting confirmation of expenditure from Engineering to complete grant acquittal.
Quambone Service Centre (kiosk, fuel and Marshes Education Centre)	Met with Quambone CED & JC committee and Central West CMA officer 15.3.12 to discuss joint application for funding for kiosk/Marshes Education Centre. Assisting with Business Plan preparation and advising on funding application to TQUAL program.	<ul style="list-style-type: none"> • CMA to provide \$20,000 initial funding. • TQUAL grant closes 19 April. • Request support letter from Council.
New enterprises at The Meglo.	Conveyed Council's March decision to Joe Pace and supplied contacts for regional surveyors. Contacted other proponent to convey water options.	J Pace to organise and pay for survey.

Rail Loading/ Container Packing Operation	Provided further information to proponents of container packing plant.	Proponents advise purchase of site has been agreed to but not finalised.
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2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Coonamble Chamber of Commerce	Provided contacts for neighbouring Chambers/Business Groups and info on Gilgandra's Christmas Car Promotion.	For Chamber consideration.
Support new and existing business	Support Business Start-Ups/Expansions: provided information, contacts and referrals to new business proponents. Provided information re Heavy Vehicle Inspection Station to company engaged by RTA to manage infrastructure.	<ul style="list-style-type: none"> Assisted 3 potential new - Tree-logging, Austar installation, remedial massage. Meeting set up to progress Heavy Vehicle Inspection Station in meeting RTA requirements.
Employment Circle	Meeting held 20.3.12.	See minutes of meeting attached.
New/Prospective Residents	Respond to website and telephone requests for Prospective Residents Information. Respond to inquiries from new residents seeking rental accommodation.	<ul style="list-style-type: none"> 6 packs distributed to prospective residents from Vic, W.A., Maroubra, Gold Coast, Narellan Vale. 3 inquiries re rental accommodation.

3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Rent-a-Farmhouse	Co-ordination between farmers, volunteers and applicants. Maintained website. Interview on ABC Radio Western Plains 29.3.12. Approached Lions and Rotary Clubs for assistance with Rentafarmhouse.	Four houses currently available. Families visited 24.3.12 and 30.3.12. W Phillips (Lions) and K & D Glover (Rotary) to assist with welcoming families.
Gulargambone Golf Club	Assisting Golf Club committee representatives to explore options for the future if Club closes.	Crown Lands supplied information on their requirements.

4. Networking, Advocacy and Lobbying

PROJECT	ACTIONS	STATUS/OUTCOMES
Enterprise Zones	Provided information from Tent Summit and Barwon Darling Alliance research and lobbying to B Barlow, OROC CEO to assist with OROC submission to NSW Government Inquiry.	To be advised.

Employment Circle Notes – Meeting Tuesday 20/03/2012 at 11.30 a.m.

Present: Priscilla Harvey (CHS), Lee O'Connor (CSC EDM), Shane Kilby (TAFE), David Floyd (Youth Express), Anna Lane (OEC), Taryne Albert (MPREC), Damien Day (Youth Connections, Mission Aust), Fiona Harris (TAFE Outreach), Chris ? (Australian Integrated Training), Donna Swansborough (Sureway)

Apologies: Cr Alan Karanouh, Ana Pateman (Western Student Connections), Allyssa Bennett (Skillset), Richard Simpson (DAA), Jo Ellis (Reconnect Youth), Elizabeth McKay (TAFE), Elisha Bailey (Education, Skills and Jobs Coordinator, Orana and Far West), Sandra Harrison (Coonamble RTC), Belinda Barlow (OROC), Kate Keizer (Mission Aust), Wayne Fernando (CWP), Daisy Buckley (MPREC).

1. Participant Update

- Marie Thomas has changed roles at the High School and is no longer able to participate.
- Amanda Nixon has left Sureway and is now working at Coonamble Shire Council. Donna Swansborough is now with Sureway.
- Alison Salt had planned to attend this meeting to explain the NCAP program. Priscilla advised that the high school has long been interested in working with NCAP but has had no luck making contact.

2. Employer Information Evening

Elements to retain: local employers speaking about their experiences; Q&A session;

Possibly also have a specific theme eg. why employ local people?

Things not to do: hold it at night in winter. Discussion re hosting a breakfast in spring.

Taryne suggested a careers expo format instead – see below. It was felt that Employment Circle could organise Employer Info and Careers Expo on alternate years.

3. Career Expo

For adult jobseekers as well as youth. Employers to have stalls. Major employes to present eg. Graincorp, Council, plus JSAs and CDEP re assistance available to jobseekers. The Careers Expo supported by Employment Circle in May 2008 and co-ordinated by Western Student Connections with Alison Dent in charge was a great success and was valued by both employers and jobseekers. Agreed that the key is to have an employed person to do the ground-level organisation. David explained that WSC is no longer funded to do this type of service delivery. It is not clear whether there is any organisation responsible for this type of service delivery.

Agreed: That the Coonamble Employment Circle advocate to relevant agencies and political representatives to ensure that on-the-ground service delivery such as Career Expos is catered for. To be discussed with Elisha Bailey at the next meeting.

ACTION: Taryne to find out if MPREC have plans and funding for a Career Expo that Employment Circle could support.

ACTION: Decision to be made at next meeting whether to hold Employer Info event or Career Expo in 2012.

4. Driver Training

Previously this group was going to seek funding to establish a driver training/logbook hours project. After discussions with MPREC it was agreed that they would deliver a Driver Training & Mentoring Program which would deliver similar outcomes. This program has not progressed as expected.

ACTION: Taryne to confirm status of MPREC Driver Training Program.

It was agreed to look again at seeking funding to train volunteers as driving support staff/instructors. Shane and Zoe previously spoke to Neil Milton, Dubbo TAFE who can deliver a Cert 4 course but funding would be needed. This provides a Provisional Driving Instructor qualification which is not to be used for commercial driving instruction.

Funding is currently open under the FRRR Small Grants for Small Communities Program and under the NRMA Crime Prevention Program. Agreed that Coonamble RTC would be the best option in terms of auspice if they agreed to assist. Would require a pool of volunteers to be recruited.

ACTION: Fiona to get a quote to deliver the Certificate 4 course.
Lee to discuss with Sandra Harrison, Coonamble RTC.
If agreed, applications should be submitted to train local volunteers to Cert 4 level.

5. Literacy & Numeracy Contract (LLNP)

Has been operating out of MPREC's training centre. Taryne advised that the course will be finishing on Wednesday due to lack of referrals and participants. Anna has referred some clients, who did not comply with requirements and were penalised. Only a small number of CDEP clients completed the course. Agreed that it is a very difficult contract to run and administer given the unavoidably high attrition rate and the stringent requirements. The LLNP does not seem to be viable or sustainable as a stand-alone commercial venture.

ACTION: Lee to ask Western College if they plan to conduct a review or make a report on why the project did not succeed in Coonamble.

Discussion ensued as to whether the loss of this program will leave a serious gap for jobseekers in Coonamble. TAFE Coonamble Campus have a literacy/numeracy course operating which has a good attendance. CDEP were doing an on-line literacy numeracy course specifically designed to suit Indigenous participants. Having an on-site mentor was critical but did not guarantee overall success of the program. CDEP have now moved to having literacy/numeracy built in as a component of other training courses eg. construction. Participants still gain the skills and enjoy delivery that is not classroom-based.

AGREED: Not to pursue further literacy/numeracy delivery at this time as other initiatives are in place which seem to be meeting local needs.

6. Skills Attraction Strategy

This is an initiative which was raised at Employment Circle some years ago as a 'skills audit'. It was taken up at a regional level by Orana EDO Network and funding secured. Quotes were obtained and it is proposed to work with AEC Group to conduct the project. Council Economic Development Officers and their local partners will be responsible for ensuring that surveys are completed and returned. It was hoped to have surveys completed by May. This timeframe may not be possible as survey design has not yet been completed. Discussion re using a combination of survey methods including survey monkey, phone surveys, distributing with rate notices.

ACTION: Lee to distribute draft survey for comment when available.

7. General Business

7.1 TAFE 'What Drivers Auto Know' – enrolment and information session this Thursday. If necessary, could be run on a Saturday. Teacher is Stephen Lane. Information to be distributed.

7.2 Coonamble Community Employment Strategy is due for review. Copies to be circulated for discussion at next meeting.

NEXT MEETING: TUESDAY 1st May, Global Village. 11.30am

13.2 TOURISM DEVELOPMENT MANAGER'S SECTION

Author: *Tourism Development Manager – Lauren Picone*

1. Tourism Projects – Product development & tourism/visitor infrastructure:

PROJECT	ACTIONS	STATUS/OUTCOMES
Assessment of visitor infrastructure including parks/gardens, amenities etc.	Assess the state of visitor infrastructure in Quambone, Gulargambone and Coonamble.	Staff representatives from parks/gardens, town planning and tourism conducted an inspection of visitor infrastructure in Quambone on 27-3-12. The results were poor. Gulargambone and Coonamble visitor infrastructure yet to be assessed.
Visitor Information Centre Development	Oversee refurbishment of the new Visitor Information Centre in conjunction with other relevant staff. Seek expressions of interest for volunteers to staff the new VIC.	Painting and floor restoration have been completed. Blinds and reception desk installation are yet to be completed. Advertisement will appear in Coonamble Times seeking volunteers for new VIC. Cottage Industries have also agreed to pass on information.
Indoor Arena	Provide support to EDM.	Continue to seek progress updates from EDM.
Eco Spa and Caravan Park	Provide support to EDM.	Continue to seek progress updates from EDM.
Quambone Service Centre	Met with Quambone CED & JC committee and Central West CMA to discuss grant opportunities.	Committee intends to apply for TQUAL tourism grant in partnership with Central West CMA.
Quambone Primitive Campsite	Site inspection – mapping out campsite boundary and signage locations. Source quotes for construction /development.	Included in Councils Budget 2012/2013 Budget
Tin Town Project	Continue the work started by past TDM.	Contact has been made with Coonamble Elder, Gloria Fernando re project. Past TDM to email most recent report.

2. Strategic Planning – to inform the new Destination Management Plan

PROJECT	ACTIONS	STATUS/OUTCOMES
Develop new Destination Management Plan	Accommodation audit – assessment of accommodation quality and capacity.	Review of most recent audit completed. Figures to be confirmed with all accommodation operators.
	Destination ‘experience’ audit – assessing consumer attitudes and feelings toward current tourism experiences in the Shire.	Submitted enquiry to Destination Experience consultants who were recently employed by Dubbo Zoo to increase visitation and attraction potential.
	Market assessment of Shire and surrounding area – source relevant statistics and conduct comparative analysis.	There are no current statistics on the Coonamble Shire from the ABS or Destination NSW. Option- to review the data of a neighbouring shire to get a approximate indication of visitation in the area.
	Re-evaluation of tourism signage needs in the shire.	Assessment has been conducted in Quambone regarding directional signage to the Macquarie Marshes. Evaluation of Coonamble and Quambone yet to be completed.
	Cement current strategic alliances and establish new alliances.	Contact has been made the Warrumbungle Cluster group and other strategic alliances are currently being considered.

3. Marketing & Promotion

PROJECT	ACTIONS	STATUS/OUTCOMES
Website redevelopment	Quote for Shire website redevelopment (website ‘facelift’) and for new tourism website to be hosted off the same platform with no extra set-up cost.	Brief submitted to Bosweb IT Web consultants. Bosweb to reply with proposal including quote.
Monthly newsletter	Monthly newsletter to provide updates on tourism projects, upcoming events and provide opportunity for reader feedback.	Monthly tourism newsletter established and distributed to all relevant stakeholders.

4. Stakeholder/Community Engagement

PROJECT	ACTIONS	STATUS/OUTCOMES
Coonamble Rodeo Committee	Have agreed to provide support to committee until a new Promotions Officer is appointed.	Creation of the new 2012 rodeo advertisement completed. Corporate sponsors have been approached. Several local sponsors have been secured.

Coonamble Chamber of Commerce	Met with Chamber of Commerce – TDM introduction.	Gained an understanding of the Chamber of Commerce's objectives and role within the community.
Eco Spa	Attended community consultation meeting	Strong community support for project.
Heritage Advisory Committee	Attended meeting re Heritage day event with Events/Grants Manager	'Tennis in the Coonamble Shire' was chosen as the Heritage day theme.
Streets Ahead	Agreed to assist Streets Ahead with the promotion of the upcoming Comedy Roadshow promotion.	Promotion of comedy festival in newsletter, and distribution to relevant networks.
Orana RTO	Met with economic development and tourism managers from the Orana regional tourism organisation.	Networked and made contacts with tourism officers within the region.
Café 2828	Attended annual Dinner Under the Stars.	Would like to extend huge congratulations to Barbara O'Brien and the 2828 committee for an outstanding event.
Tourism Manager's Exchange and Annual Shire Tourism Conference	Network with tourism industry contacts.	Gained knowledge and information re the NSW Tourism industry.

**Recommendation:
For Council's information.**

13.3 FUTURE OF THE MEGLO

Author: *Co-ordinator – Urban & Tourism Projects – Christina Duffield*

Background:

Following a report to the March 2011 meeting, Council requested further information regarding the future development of “The Meglo”.

The initial report was initiated due to the need for development control to ensure appropriate land use and prevent disjointed proportions of land. The investigation involved a feasibility study for a 20 lot subdivision which found the development to be unviable with a substantial loss suffered by Council if proceeded with. This was mainly due to the significant costs associated to infrastructure requirements.

Overall the study illustrated the need to reduce infrastructure costs in order to make any future development viable. Council resolved to cease development and further investigate:

Option 1 - Retain Lots 1 – 4 and half of Lot 9:

This option provides a narrow block with an area of approximately 48ha which will have two street frontages. Under standard government policy new level railway crossings are currently being abolished. Therefore the likelihood of access being approved from Black Gular Road is highly unlikely.

Option 2 - Retain Lots 1 – 4:

Option 2 is similar to Option 1 however only retaining an area of approximately 26ha. Overall the shape of the proposed lot leaves little room for further development with the adjoining lot (to be sold) benefitting from Council’s road expenditure.

Option 3 – Retain or Sell Entire Lot

There is an option to retain or sell the entire property. The site is zoned Primary Production (RU1) with an area of approximately 216ha remaining. The property has previously been used for farming purposes with a reported loss over the last 10 years. However a share farming agreement is currently under negotiations. Realistically the site can only be used for primary production in the short to medium term.

Sustainability/Legislative Provisions:

It should be noted that under the new LEP 2011 development consent must not be granted unless essential services, for the proposed development, are available or adequate arrangements have been made. Therefore any additional blocks created will require:

- water,
- electricity,
- suitable road access,
- drainage control.

Given the location of the site, and as noted in the previous report, the installation of all services comes with obstacles and at a considerable cost:

- **Water** – Town water supply requires a study for main upgrade. Alternative option through Oaks Bore Trust which has limited water supply.
- **Electricity** – Current transmission line ends in a private property. Negotiation and compensation required to access line.
- **Suitable road access** – Highly reactive soil therefore sealed road required. Ongoing maintenance costs for a gravel road would far exceed the initial costs of a sealed road
- **Drainage control** – Stormwater management control required. Whether enforced onsite or through a pooling pond.

The site was identified in the Western Councils Land Use Strategy report (2009) as a good medium to long-term industrial precinct however was not rezoned in the new LEP as future studies were required including flooding and site contamination. Therefore it is highly recommended that before any future development is undertaken a flood study and contamination investigation must be carried out.

Financial Considerations:

The findings from the 3 options are listed in the following table. Please note that the estimates are subject to change upon a commissioned survey plan. Some of the estimates for services are still outstanding and will not be further investigated or confirmed until a firm decision is made.

Option	Gross Realisation	Total Costs	Net Proceeds of Sale
1	\$714,200	\$1,227,000	-\$935,514
2	\$698,200	\$1,028,575	-\$330,375
3	\$432,800	\$16,648	\$416,152

Options:

- 1) Retain 48ha and develop at a loss of \$935,514
- 2) Retain 24ha and develop at a loss of \$330,375
- 3) Retain the property with the long term view as an industrial precinct while allocating funding, at a loss, to extended services to the site and without any further subdivisions undertaken until a flood and contamination investigation is undertaken.
- 4) Sell the entire property.

Recommendation:

That Council adopt option 3 and sell “The Meglo”

13.4 UPDATE – ONGOING WORKS**(i) Parks & Gardens:**

- Works program continues to focus on improving the presentation of Council open spaces under its control.
- Replacement of seating in the Grandstand has been completed.
- Quotes for the construction of portable Grandstand seating as included in the Budget have been sought.
- Colin Jerrett has been appointed to the vacant position in Gulargambone and will commence duties with Council on the 23rd of April.

(ii) Pools:

- Official Season closed to the public 1st April, 2012.
- Completion of the capital works included in the 2011/12 Budget for the Gulargambone Pool are planned to commence shortly.

(iii) Housing:

- Council has recently sold two of its houses, these properties being the residences at Yalcogrin Street, Gulargambone and 140 Aberford Street, Coonamble.
- Inspections are continuing on an ongoing basis on Council Assets.

(iv) Saleyards:

- Contract for the washing of the yards for the next 6 months has been filled.
- Repairs to the crush have been carried out.
- At the time of writing this report it is anticipated that works on the saleyards amenities building should be approaching completion.

(v) Tourism:

- Refer Tourism Officers report

(vi) Economic Development:

- Refer Economic Development Officers report..

Recommendation:
That Council note the information.

BRUCE QUARMBY

Director of Development, Commercial & Services
3 April 2012

**14. REPORT BY DIRECTOR OF ENGINEERING SERVICES
COUNCIL MEETING WEDNESDAY 11 APRIL 2012****14.1 WORKS IN PROGRESS****(a) LOCAL & REGIONAL ROADS:**

- Reseals MR129Q – Complete
- Line Marking Commenced 3 April 2012:
 - SR1
 - SR2
 - SR19
 - SR86
 - MR129B
 - MR129Q
 - MR7515
- Emergency Heavy Patches – SR86 – Complete
- Emergency Heavy Patches – MR383 – In Progress
- Re-sheeting – SR46 – In Progress
- Flood Damage – various local & regional roads – In Progress
- Effie Durham Drive – Construction scheduled to start 10 April 2012
- Airport Refuelling Apron – scheduled 10 April 2012 (in conjunction with Effie Durham Drive works)
- Kerb & Guttering – Coonamble Street, Gulargambone – Rectified
- Drainage Cleaning – various locations in Coonamble – Underway
- Ongoing Slashing and Pothole Repairs.

(b) CASTLEREAGH HIGHWAY:

- Heavy Patches 20kms south of Coonamble – Complete
- Reseals – Scheduled to commence 23 April 2012
- Heavy Patches 45kms north of Coonamble – Scheduled following completion of Effie Durham Drive works.

(c) DEPOT:

- Training in online ordering/stock keep
- General cleanup

- (d) **AIRPORT:**
- Slashing
 - Apron – heavy patch – in progress (weather permitting)
 - General cleanup
 - CASA audit upgrades
- (e) **WORKSHOP:**
- General servicing / maintenance of plant as required
- (f) **WATER AND SEWER:**
- General maintenance
 - Tenders for Sewer Relining being prepared
 - Water Treatment Plant – in design stage
 - Quotation accepted for 180m of 100mm PVC water main extension – Yatton Estate – scheduled to commence within the next 2 – 3 weeks
 - Trainee employed through Skilset – commenced work 26 March 2012.
- (g) **ONGOING:**
- First lot of quotations for vehicle replacement received from Golden West Holden – delivery expected in 2 – 3 weeks
 - Slashing tractor purchased from Geronimo Farm Equipment Walgett due to arrive 3 April 2012
 - Slasher purchased from Chesterfield due to arrive in approximately 10 days
 - Second lot of quotations for light trucks received and being reviewed.
- (h) **LEVEE**
- Application for Financial Assistance 2012/2013 under the Floodplain Management Program has been submitted to the Office of Environment & Heritage for Tender Invitation and review. The grant amount sought is \$60,000 (Council is responsible for \$30,000) – making a project of \$90,000 this financial year.
 - The project overview for the current financial year is the completion of ongoing detailed designs and subsequent to that, the invitation of tenders and their assessment, which is the final stage in the upgrade of the Coonamble Levee prior to physical works commencing.

- In the financial years 2013/2014 and 2014/2015 Council is seeking funds of \$5 million (\$10 million over the two years) and Council will be responsible in those two financial years for contributions of \$2 million (\$1 million in each year).

Recommendation:
That Council note the information

K N BRODBECK
Director of Engineering Services
3 April 2012

15. <u>REPORT FROM MANAGER – ENVIRONMENTAL SERVICES</u> <u>COUNCIL MEETING WEDNESDAY, 11 APRIL 2012</u>
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15.1 RANGER'S REPORT

Statistics:

<u>Compliance</u>	<u>March 2012</u>	<u>Year to Date 2011/2012 Total</u>
Official Correspondence	1	5
Infringements (Animals)	2	16
Infringements (Other)	0	0
Microchipped dogs	1	6
Registrations	1	5
Nuisance dog declaration	0	0
Dangerous dog declaration	0	0
Restricted dog declaration	0	0
<u>Impoundments</u>		
Dogs	23	134
Cats	15	55
Stock	0	1
Other	0	0
TOTAL ANIMALS IMPOUNDED	43	222
Motor vehicle	0	0
<i>Breakdown of impoundments:</i>		
Dogs destroyed	21	124
Dogs surrendered by owner	14	74
Dogs re-housed	1	1
Dogs released	1	3
Cats destroyed	15	59
Cats re-housed	0	0
Cats released	0	0
Gulargambone dogs impounded	0	12
Quambone dogs impounded	0	0

Villages:

Gulargambone:

Nil to report

Quambone:

Nil to report

MATTHEW COCK

Manager – Environmental Services

3 April 2012

16. REPORTS BY VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

NIL

**17. REPORT BY SALEYARD MANAGER
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012**

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

17.1 SALES**(a) CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle	Total Amount (\$)	No of Yards
02/03/12	Fat	614	3,131.40	18	67.68	632	3,199.08	
30/03/12	Fat	1020	5,202.00	3	11.28	1023	5,213.28	

Totals:	Scale	1634 head	\$8,333.40	
	VA	21 head	\$ 78.96	
	Store	NIL head	\$ NIL	
	Yards	NIL each	\$ NIL	\$8,412.36

17.2 CASUAL WEIGHING & CASUAL USE

NIL

17.3 SALEYARDS ACCOUNT

Period to 31 March 2012	Income	\$ 91,267.83
	Expenditure	<u>\$113,933.47</u>
	Surplus/(Deficit)	(\$22,665.64)

DANIEL VEER

A/Saleyards Manager

3 April 2012

18. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

NIL

19. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

20. APPENDIX A – DLG – ELECTION PROCEDURES
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

21. APPENDIX B – LG PANEL REVIEW BRIEF
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

22. APPENDIX C – MINUTES “C” DIVISION
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

23. APPENDIX D – RFS DISCUSSION PAPER
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012

24. APPENDIX E – IP&R DOCUMENTS
COUNCIL MEETING WEDNESDAY, 11 APRIL 2012