

6 June 2012

«Title__Name»

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Councillor

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **SHIRE CHAMBER, COONAMBLE** on **WEDNESDAY, 13TH JUNE, 2012** commencing at 9 am.

BUSINESS OF THE MEETING:

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Yours faithfully
RICK WARREN
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 13 JUNE 2012

- 09.30 a.m. MILTON & SANDRA RALSTON**
To discuss the proposal to construct a heavy
vehicle inspection station in Coonamble
- 09.45 a.m. ANNE KENNEDY**
To discuss petroleum exploration licences over
this district.

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 13 JUNE 2012

7. CONFIRMATION OF MINUTES **COUNCIL MEETING WEDNESDAY, 13 JUNE 2012**

7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 9TH MAY, 2012 COMMENCING AT 9.08 A.M.

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, M. Webb, B. O'Brien, D. Schieb and A. Karanouh.

Also present were the General Manager, Mr. Warren, the Director of Corporate & Community Services, Ms Tasker, the Director of Development, Commercial & Urban Services, Mr Quarmbly, the Director of Engineering Services, Mr Brodbeck and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

MAYORAL REPORT

At this juncture, the Mayor informed the meeting that he wished to bring forward his Mayoral Report.

9823 RESOLVED on the motion of Crs. Horan and O'Brien that the Mayoral Report be brought forward for discussion at this time.

The Mayor informed Council that he was disappointed to read the letter to the Editor in last week's Coonamble Times concerning the rodeo arena. He said it contained many inaccuracies and he wanted to present the facts and asked Councillors to bear with him. He advised that he has provided a response in a letter to the Editor for this week's Coonamble Times.

Cr Horan said, in his opinion, the letter defames Council and he asked Council's legal adviser, Mr. David Ryan, to 'sit in' while this matter was being discussed. Messrs David Burtenshaw and Jim Hiscock (representing the Rodeo Committee) were observers.

In beginning to present his case, the Mayor said the proposed rodeo arena was not his idea – saying it has been floating around well before he was elected to Council in 2004. Cr Horan said as far as he is concerned, the feedback and consultation clearly indicates that the arena is supported.

Cr. Horan said the concept of the arena was introduced in 2002 and in 2003 the Tourism Action Plan clearly identified the rodeo arena as a project that needs to be planned to be ready in the next 5 – 10 years.

The following précis was provided, with evidence to support each claim:

12 August 2009 TDM report to Council – outlining benefits of the rodeo and indicating the event continues to expand each year, with nominations up by at least 25%.

10 February 2010 Council Meeting – Adoption of Showground Management Plan which included the proposed arena. Saying no submission was received and Cr Schieb seconded the motion formally adopting the report. Pointing out key elements of the plan have the arena at No 1 position.

9 June 2010 Council Meeting – Review of Management Plan – one response received – not related to the arena. TDM's report re planning discussions. Full detailed project summary provided to Council (included background, consultation process, support, project uses and project contacts).

14 July 2010 Report by TDM Steve Baldwin advising another successful rodeo. All councillors provided with report on the site master plan for Coonamble Showground – clearly indicating the proposed arena.

8 September 2010 Council Meeting – Steve Baldwin advised he was still working with the Rodeo Committee in relation to the rodeo arena.

13 October 2010 Council Meeting – arena discussed - \$25,000 allocated to assist with Corporate Visit.

10 December 2010 Council Meeting – Receipt of \$17,500 funding for project – resolution to accept the money. Mayoral Activity Report contained overview of meeting held with University students working on the project.

The matter was raised at Council meetings held on 10 November, 2010, 9 March, 2011 and 13 April, 2011 (Council resolved to commit \$500,000 “at this stage”). Also at April meeting Council resolved to adopt the Arena Steering Committee reports, as well as vote \$100,000 funding for Showground amenities. At the same meeting there was a recommendation by the Steering Committee to change/review the strategic plan.

9 May 2011 Council Meeting – letter from RDA endorsing the proposal and also noted it as a stand out.

- 11 May 2011 Discussed costs – Mayor’s activity report included general overview of proposal.
- 8 June 2011 Council Meeting – report from EDM – talks about the stand at the Show for consultation concerning the arena. Informed the meeting that the Coonamble High School had provided a model (firstly displayed in the Council foyer and now in McCullough Hall where it has been for some months).
- 13 July 2011 Council Meeting – outcomes of the RDA application discussed.
- 14 September 2011 Council Meeting – General Manager sought guidance re future of the arena. Council decided to discuss possible structure changes with Rodeo Committee. Cr Cullen moved a motion which was seconded by Cr Schieb that no further action be taken regarding Corporate Sponsorship.
- 9 November 2011 Council Meeting – motion to increase funding – no objection. Cr Canham was concerned about funding sources. Presentation by Ian Berryman – no issues raised. Resolution passed to increase total commitment to \$1.2m – Cr Canham objected in relation to funding options.
- 8 February 2012 Council Meeting – letter from RDA advising application was unsuccessful in Round 2.
- 21 March 2012 Mayoral report in Coonamble Times – talks about time frames, dollar commitment and the fact that contracts for construction are underway.

The Mayor said that from all the facts presented, it is clearly obvious that Cr Schieb did not speak against the proposed arena when he clearly had many opportunities to do so. Cr Horan said that for anyone to say this Council does not consult is not correct and that comments have been made that the arena project should be referred to ICAC.

The Mayor asked Cr Schieb whether he believed there has been corrupt activities by him (the Mayor) or any other Councillor on the arena project or any other issue. Cr Horan also brought forward other issues before inviting Councillors to ask questions.

Cr Schieb said that at no time did he imply that this Council was acting corruptly and it was his opinion that he did not defame Council in his letter to the Editor. He agreed that he does support the arena project and commended the rodeo committee on its work and success. Cr Schieb said he was of the opinion that the \$500,000 voted would have been a very fair contribution to the project.

Cr Cullen said that Council is not about making money, its about providing services to the community for the betterment of the Shire. He pointed out that the quarry and saleyards are the only two functions of Council that make money. It is Council's role to provide the best services it can for the enjoyment of ratepayers. He said Council does not have any tourist attractions so it must provide other facilities which will attract people to the town. It was also noted that the Shire's population has dropped dramatically over the past 10 years and Council must endeavour to at least maintain the status quo.

The Mayor advised that there will be no rate increase attributable to the arena project – the rates will rise in accordance with the rate pegging limit of 3.6%. Cr. Cullen said that some members of the public gathered from Cr. Schieb's letter that rates will rise to pay for the covered arena. Cr. Karanouh asked whether Council is still awaiting Ministerial Approval to raise the loan internally – the General Manager replied that Council will have no problem in addressing the issues the Minister put forward.

Further general discussion continued on how Council should provide infrastructure and facilities to attract people to the Shire or, at the least, make venues attractive for events so that those events can expand.

9824 RESOLVED on the motion of Crs. Horan and Webb that the report by the Mayor be adopted.

3.0 PUBLIC QUESTION TIME

No person was present during public question time.

4.0 APOLOGY

Nil

5.0 DEPUTATIONS/DELEGATIONS

Three delegations are booked for today's meeting:

- Coonamble High School
- Mr Sam Jeffries, MPREC
- Ms Judy Su, DoCS – Coonamble Branch

(a) Murdi Paaki Regional Assembly – Mr Sam Jeffries

The Mayor welcomed Mr Jeffries to the meeting and invited him to begin his presentation. Mr. Jeffries said he is the Chairman of the Murdi Paaki Regional Assembly – he pointed out it is a completely separate entity from the Murdi Paaki Regional Enterprise Corporation. Mr Jeffries said it is the Assembly's role to set strategies and plan to address issues to ensure a better and stronger relationship between Aboriginal people, local government and communities. He said it has no fiscal responsibility and his area covers eight LGAs.

Mr Jeffries said the main purpose of his address is to promote the Regional Partnership Agreement which is currently being renegotiated with the government and will commence on 1 January 2013. He said we have to identify ways to address declining populations and may be joint planning and job creation may be a good start. Mr Jeffries said all levels of government should consider employment of Aboriginal people, we should invest in our own local community by employment and training.

Mr. Jeffries said it is important that all local government areas covered by the Assembly sign the Regional Partnership Agreement. He said strategies are developed by Aboriginal people in the region and owned by all people in the region. Mr Jeffries pointed out the Assembly is not incorporate or legislated, thus it cannot be abolished or go into administration.

At this juncture, the Mayor requested that Mr. Jeffries adjourn his presentation to allow Coonamble High School Students to present to Council, as the students have a limited timeframe.

(b) Students from Years 7 – 8 – Coonamble High School

At this time, five students from Coonamble High School, accompanied by a teacher, were welcomed to the meeting. They were present to put forward their predictions for Coonamble Shire in the year 2050 and why they believed those changes would occur.

The students were Tim Ibbott, Lucy Buckley, Cameron Markey, Imogen Pawley and Dylan Ryan. Each one did a separate presentation with graphs and images to support their predictions. The areas they covered included farming/agriculture, travel/transport, solar power and much more. The vehicles predicted to be driven in the year 2050 leave the current range way, way behind and believe it or not, what the robots will be doing (controlled by farmers at home) is amazing!!!

At the end of the presentations, the Mayor thanked the children and congratulated them on their foresight, creativity and ability to put forward very good cases. They left the meeting at 10.29 a.m. and Mr. Jeffries returned to his presentation.

Murdi Paaki Regional Assembly (continued)

Mr. Jeffries briefed the meeting on the principles of the Regional Partnership Agreement which, he said, will bring benefits to the region. It was noted that Council, at a prior meeting, agreed to continue to be a signatory to the Agreement.

This concluded Mr. Jeffries' presentation – the Mayor thanked him and invited him to join Council and staff for morning tea. The meeting adjourned at 10.55 a.m. and resumed at 11.15 a.m.

(c) Address by Vivian Hall – Department of Community Services, Coonamble.

The meeting noted that Ms Judy Su was to attend today's meeting but was unable to come and sent an apology. Ms Hall said that DoCS is not only about child protection, but covers many other areas within family situations.

In response to a question concerning control of juveniles in the streets at night, Ms Hall said DoCS did not have the power to intervene. Reports must be submitted and the Department prioritises on a 'category' basis. It was agreed that parental responsibility is a must and Ms Hall said that in some cases the Department works with families in attempts to make this happen. She said domestic violence is another area where the Department works with families, where it is seen that children may be at risk.

Ms Hall said there are currently five case workers in Coonamble and she also works within Coonamble and Walgett. Ms Hall said that there is a freeze on external recruitment at the moment, however internal recruitment can help when areas are short staffed. She said that if Councillors require further or specific information she will have it provided to them.

The Mayor thanked Ms Hall for attending and addressing Council and she left the meeting at 11.28 a.m.

(d) Coonamble Show Society – Old Medals

Mr. Gordon Ditchfield was present to show Council the medals which were purchased by the Show Society and to which Council contributed towards the purchase price. Mr. Ditchfield passed the framed medals around for Councillors to view and gave a commentary of the history of each one. The first was a medal awarded to Andrew Tobin at the first Coonamble Show in 1883, the second was a medal of appreciation presented to Maurice Field for his contribution to the early history of Coonamble and District and the third was presented to J.Jones in 1887 for a Durham Cow.

Mr. Ditchfield informed the meeting that the medal Coonamble Show Society really wished to acquire was too expensive. He said it was the medal awarded to Harry Broad in 1836 for the pig skin saddle he built and exhibited at the Coonamble Show. He said it is now in the National Archives in Canberra.

Before leaving the meeting Mr. Ditchfield said he is currently in the process of researching the Coonamble Tennis Club – Councillors commended him and advised that a 12 month Interim Heritage Order has been placed on the building. Mr. Ditchfield left the meeting at 11.40 a.m.

6.0 DECLARATIONS OF INTEREST

The Mayor declared an interest in Item 11.3 (General Manager's report) – Dental Housing.

7.0 CONFIRMATION OF THE MINUTES

9825 RESOLVED on the motion of Crs O'Brien and Karanouh that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 11 April, 2012 be confirmed.

BUSINESS ARISING

(a) Eco Spa Proposal

Cr Karanouh asked whether a meeting date has been set for the Committee to meet to determine the scope and develop a brief for the Architect. The Director of Development, Commercial & Urban Services advised that, due to other commitments, he has not set a date at this stage.

(b) Banking Services

In response to a question from Cr Schieb, the General Manager said that an advertisement has been placed, inviting expressions of interest and a report will be presented to the June meeting.

Cr. O'Brien informed the meeting that the local Westpac Agency has jumped from No. 6 to No. 2 in NSW for Customer Service. Cr O'Brien said that the Rural Transaction Centre representatives are taking the staff to lunch at the Bowling Club on 16 May at 1 p.m. in recognition of their effort and invited interested councillors/staff to join them.

9826 RESOLVED on the motion of Crs. Horan and Webb that a letter of congratulations be forwarded to the staff of the Westpac Agency for their achievement in being awarded the No. 2 position in New South Wales for Customer Service from 174 In-store Agencies

(c) Heavy Vehicle Inspection Station

Council noted that the local applicant has RMS approval to go ahead with the Heavy Vehicle Inspection Station and has been guaranteed a minimum of 36 days/year use

(d) Survey – Nose In Parking

Cr O'Brien commended Cr Canham's suggestion to put out a survey regarding the proposal for nose in parking – she said it has created a lot of interest.

A request was made to instruct the Ranger to patrol the main street area and issue penalties for parking in excess of the limited time.

(d) Country Week

It was agreed that only one Councillor attend Country Week in company of a staff member. Councillor O'Brien agreed to accompany Council's Economic Development Manager, Lee O'Connor.

(e) Airport – Use by Crop Dusters

In response to a question, the Director of Engineering Services advised he taken no action in this matter as he is endeavouring to ascertain correct guidelines for this activity.

8.0 RESOLUTION BOOK UPDATE

9827 RESOLVED on the motion of Crs. O'Brien and Karanouh that the Resolution Book Update be received and dealt with.

(a) Grant Funding – Flood Study – Min No 8804

The Director of Engineering Services advised that a flood study of the eastern side of Coonamble has been carried out. He said this application is for a complete flood study of the urban areas of the Shire (including west Coonamble). He said that the outcome of Council's application will not be known until announcements are made in September.

(b) Driveway – Showground

The Director of Engineering Services said that work has been carried out, however further work will be done prior to the Show. Councillors commented that recent painting done at the Showground has improved the look of the area.

9.0 MAYOR'S ACTIVITY REPORT

The Mayor's report was dealt with earlier in the day.

10.0 CORRESPONDENCE

9828 RESOLVED on the motion of Crs. O'Brien and Webb that the Correspondence be received and dealt with.

Section A –For Council's Consideration:

10.1 MATERIAL GIRLS L4(37071)

9829 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council agree to the use of the Coonamble Library for the Annual Exhibition by the Material Girls on Saturday and Sunday, 9 & 10 June 2012, in accordance with previous arrangements.

10.2 URUNGIE PARTNERSHIP – S.J.GOLDSMITH R8-11(36664)

Council noted that the Director of Engineering Services has advised Mr Goldsmith of the process to be followed in respect to the closing of roads. It was also noted that letters have been forwarded to adjoining landowners, seeking their agreement of otherwise.

9830 RESOLVED on the motion of Crs. Karanouh and Schieb that Council note the application and also that letters have been sent to adjoining landowners, seeking their consent prior to application being made to the Minister for Lands.

10.3 GREG & SHANE KILBY R8-11(37204)

9831 RESOLVED on the motion of Crs. Karanouh and Schieb that Council note Mr & Mrs Kilby's objection to the proposed road closure by Mr Goldsmith and advise Mr Goldsmith that until all adjoining landowners agree, Council will not make application to the Minister.

10.4 EXECUTIVE DIRECTOR NAIDOC WEEK INITIATIVES A2(37044)

9832 RESOLVED on the motion of Crs. Canham and Webb that Council advise Koori Kids Executive Officer that it has, in the past, supported activities locally through the Coonamble Primary School and is committed to provide that support again this year.

10.5 OUTBACK RADIO 2WEB A4(37139)

9833 RESOLVED on the motion of Crs. O'Brien and Canham that Council decline the offer from 2WEB for an annual Local Government advertising package in the amount of \$5,500 advising that Council prefers to support its local Community Radio Station.

10.6 QUAMBONE POLOCROSSE CLUB INC D7(37098)

9834 RESOLVED on the motion of Crs. Karanouh and Webb that Council contribute \$100 towards the Quambone Polocrosse Carnival.

10.7 GULARGAMBONE GOLF CLUB D7

9835 RESOLVED on the motion of Crs. Webb and Cullen that Council advise the Gulargambone Golf Club that due to the nature of the regular commitment and the size of the are required to be maintained Council cannot undertake the activity because of lack of resources.

10.8 COONAMBLE LITTLE ATHLETICS ASSOCIATION D7(37205)

9836 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council advise Coonamble Little Athletics Association to liaise with the Director of Development, Commercial and Urban Services to identify work required and costings be obtained.

Section B – Matters for Council’s Information.**10.9 NSW RURAL FIRE SERVICE B13**

Providing the Rural Fire Fighting Fund Estimates for 2012/2013 – included with the business paper.

10.10 ELECTORAL COMMISSION OF NSW E2(37103)

Forwarding copy of Local Government Election Bulletins – Numbers 1 and 2, 2012 – included with the business paper.

10.11 NSW POLICE – CASTLEREAGH LOCAL AREA COMMAND P5(37147)

Forwarding copies of Media Releases – included with the business paper.

10.12 DIVISION OF LOCAL GOVERNMENT – PREMIER & CABINET E2(37066)

Advising councils and other stakeholders of changes to the *Election Funding, Expenditure and Disclosures Act 1981* which came into effect on 9 March 2012 and will apply to political donations made to candidates standing at the September 2012 ordinary elections. Pointing out that further information regarding the changes can be found on the Election Funding Authority’s (EFA) website: www.efa.nsw.gov.au

10.13 DEPUTY DIRECTOR GENERAL, PLANNING AND PROGRAMS – TRANSPORT FOR NSW R8-1(37131)

Reminding Council of the invitation to attend the Central West regional forum to discuss the future of transport planning in NSW. Saying that the regional forum for the Central West will be held on Thursday 26 April, 2012 at “The Forum” 135 Byng Street, Orange from 6.00 pm to 9.00 pm.

The General Manager advised that Council was represented at the forum by the Chairman and Executive Officer of OROC, following from endorsement by the member Councils at the Board Meeting at Lightning Ridge on 19 April.

9837 RESOLVED on the motion of Crs. Cullen and Webb that Council arrange to have regular meetings with local truck drivers to identify problems and develop a case for consideration, noting that the feeder bus service in Dubbo from CountryLink be included for clarification, e.g. who runs the service, why it is not available to all who wish to avail themselves of the service.

**10.14 DIVISION OF LOCAL GOVERNMENT – PREMIER & CABINET
C13(37137)**

Advising that in conjunction with the Local Government and Shires Associations of NSW, the Division will be providing support to councils and councillors to help them in their role. Advising the Division will be conducting a series of Councillor Induction Workshops following the September 2012 elections. Encouraging councils to support all councillors elected in September 2012 to attend one of the upcoming Councillor Induction Workshops. Saying that further details of workshops will be advised prior to the elections.

10.15 PARLIAMENTARY SECRETARY FOR POLICE & EMERGENCY SERVICES F5(37159)

Referring to correspondence regarding the absence of automated gauges on the Castlereagh River and Warrena Creek. Pointing out the decision to remove the automated gauge by the NSW Office of Water was made in consultation with the SES, Bureau of Meteorology and Council.

**10.16 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW
C13(37160)**

Advising the Division of Local Government is currently updating the *Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW*. Pointing out that Councils should continue to use the current guidelines to prepare policies for the coming year.

10.17 KEVIN HUMPHRIES MP R2(37128)

Enclosing information regarding the Inquiry into Inter-Regional Public Transport. Advising that the State & Regional Development Committee is currently conducting an inquiry into inter-regional public transport and providing a copy of the terms of reference. Pointing out the closing date is Friday 18 May 2012.

The General Manager advised that OROC will be making a submission on behalf of its member councils, however Council is free to make an individual submission should it so desire.

9838 RESOLVED on the motion of Crs. O'Brien and Webb that the information contained in Item Nos. 10.9 to 10.17, excluding Item No. 10.13, be noted.

URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

9839 RESOLVED on the motion of Crs. Canham and Webb that the following item be classified "urgent" and dealt with.

10.18 COONAMBLE PRIMARY SCHOOL D7(37246)

9840 RESOLVED on the motion of Crs. Canham and Webb that Council contribute \$450 towards the annual NAIDOC Celebrations to be held on 28 June, 2012.

11.0 REPORT BY GENERAL MANAGER

9841 RESOLVED on the motion of Crs. Canham and Webb that the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

9842 RESOLVED on the motion of Crs. Webb and O'Brien that Council note Development Application Nos. 004/2012, 006/2012 & 011/2012 have been approved under delegated authority since last meeting and no Complying Development Certificate Applications were approved in that period.

11.2 MENTOR ACTIVITY – SEPTEMBER COUNCIL ELECTIONS

9843 RESOLVED on the motion of Crs. Webb and O'Brien that it be noted Councillors Webb and Karanouh have nominated as potential mentors, in accordance with the Activity Statement submitted to the meeting.

11.3 DENTAL HOUSING – COONAMBLE

At this juncture, 11.15 a.m., the Mayor – having declared an interest – vacated the Chair and left the room. Cr Webb, the Deputy Mayor, took the Chair.

9844 RESOLVED on the motion of Crs Cullen and Karanouh that Council agree to retain the residence at 43 Tooloon Street for use by a dentist at a rental of \$100 per week and major repairs identified be carried out at the premises during the vacancy period.

The Mayor returned to the meeting at 11.17 a.m. and resumed the Chair.

11.4 WATER AND SEWERAGE PERFORMANCE MONITORING 2010/2011

9845 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council note the information pertaining to the Water & Sewer Performance Monitoring by the NSW Office of Water for the 2010/2011 financial year.

9846 RESOLVED on the motion of Crs. O'Brien and Webb that staff be commended on the efficient management of Council's water supply as reflected in the results contained in the NSW Office of Water Performance Report for 2010/2011.

11.5 LOCAL GOVERNMENT ELECTION 2012

9847 RESOLVED on the motion of Crs. O'Brien and Webb that Council note the information provided in relation to the local government elections in September 2012 and that the following locations are polling places on election day:

- Coonamble High School
- Gulargambone Central School
- Quambone Public School.

11.6 PERFORMANCE AGREEMENT – GENERAL MANAGER

- 9848 RESOLVED** on the motion of Crs. Webb and O'Brien that Council:
- (1) note clause 7.6 of the standard conditions of employment requires the employee to give Council 21 days notice of an annual performance review date; and
 - (2) agree to conduct the review of the performance of the General Manager at the Council meeting of 13 June 2012.

12.0 REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES

- 9849 RESOLVED** on the motion of Crs Webb and Schieb that the report by the Director of Corporate and Community Services be received and dealt with.

12.1 RATE COLLECTIONS

- 9850 RESOLVED** on the motion of Crs. O'Brien and Canham that the Total Combined Rate Collections to 30 April 2012 be noted.

12.2 LIST OF INVESTMENTS

- 9851 RESOLVED** on the motion of Crs. O'Brien and Karanouh that the list of investments as 30 April, 2012 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

12.3 INTEGRATED PLANNING & REPORTING

- 9852 RESOLVED** on the motion of Crs Webb and O'Brien:
- (1) that Council endorse the following documents;
 - Coonamble Shire 2026 – Community Strategic Plan for Coonamble Shire
 - Delivery Program 2012/13 – 2015/16
 - Asset Management Strategy 2012/13- 2022/23
 - Workforce Plan 212/13 – 2015/16
 - Operational Plan 2012/13
 - Long Term Financial Plan;
 - (2) that the Coonamble Shire 2026 Strategic Plan, Delivery Program, Operational Plan and Asset Management Strategy be placed on public exhibition, calling for submissions, for the prescribed period prior to formally adopting the documents, taking into consideration any submissions received;

- (3) that Council note the following plans:
- Recreational Facilities Management Plan 2013/23
 - Water & Sewer Management Plan 2013/23
 - Quarry Management Plan 2013/23
 - Building Management Plan 2013/23
 - Fleet Management Plan 2013/23

Roads Management Plan

9853 RESOLVED on the motion of Crs. Horan and Webb that the Roads Management Plan be referred to the Roads Committee for perusal, noting that the current document does not reflect a previous decision by Council.

12.4 COMMUNITY SERVICES PROGRESS

9854 RESOLVED on the motion of Crs. Canham and Webb that Council note the information contained in the Community Services progress report.

It was noted the report contained a brief overview of the events held during Youth Week. The Mayor congratulated the Director of Corporate and Community Services, together with her staff, for the successful running of the events. He said good feedback has been received.

13.0 REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL AND URBAN SERVICES

9855 RESOLVED on the motion of Crs. Cullen and Webb that the report by the Director of Development, Commercial and Urban Services be noted.

13.1 ECONOMIC DEVELOPMENT MANAGER

9856 RESOLVED on the motion of Crs. Cullen and Webb that the report by the Economic Development Manager be noted.

The Mayor commented about the interest in the Nickname Hall of Fame and that media is currently in town filming a segment to show on Weekend Sunrise. It was also noted that the rent a farm house scheme seems to be going along well. Regarding staffing for the Visitor Information Centre, Council noted that it is intended to place a school to work trainee there two days per week.

13.2 TOURISM DEVELOPMENT MANAGER

9857 RESOLVED on the motion of Crs. Cullen and Webb that the information contained in the report be noted.

Cr O'Brien requested the Director to follow up on Gulargambone Tourist signage with the TDM. She also provided a section for the Tourism Newsletter which was not included – the Director said he would also check on this matter.

The Mayor commented that the current Tourist Action Plan was implemented in 2003 and he requested that it be brought back to the meeting so that it could be updated and/or changed to focus on Council's current strategies.

13.4 UPDATE – ONGOING WORKS

9858 RESOLVED on the motion of Crs. Karanouh and Cullen that the information contained in this item be noted.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

9859 RESOLVED on the motion of Crs Webb and O'Brien that the report by the Director of Engineering Services be received and dealt with.

14.1 COONAMBLE WATER TREATMENT PLANT – TENDERS AND PROJECT MANAGEMENT

9860 RESOLVED on the motion of Crs. Karanouh and Webb that Council engage NSW Public Works to project manage the works to enable work to proceed to completion in accordance with the project timetable.

The Director informed the meeting that 12 expressions of interest were received for the pipe work – five were within budget and will be reviewed.

14.2 WORKS IN PROGRESS

9861 RESOLVED on the motion of Crs. Schieb and O'Brien that the information contained in this item of the Director's report be noted.

15.0 REPORT BY MANAGER – ENVIRONMENTAL SERVICES

9862 RESOLVED on the motion of Crs. Webb and O'Brien that the report by the Manager of Environmental Services be noted.

15.1 RANGER'S REPORT

9863 RESOLVED on the motion of Crs. Webb and O'Brien that the Ranger's report for the month of April 2012 be noted.

Cr. O'Brien said that last year Mr Colin Readford lost a considerable number of sheep – she said they were mauled by dogs from the old mission being allowed to stray. Cr. O'Brien requested that a direction be given to the Ranger to inspect the area.

16.0 MANAGEMENT PLAN REVIEW & QUARTERLY BUDGET REVIEW TO 31 MARCH 2012

9864 RESOLVED on the motion of Crs. O'Brien and Schieb that Council:

- 1) note the Management Plan review;
- 2) approve the variations to votes as listed in the budget review documents;
- 3) note that, in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;

- 4) note the position of Council's estimated Reserves at 31 March 2012.

17.0 REPORTS FROM VARIOUS COMMITTEES

Council noted that no reports from Committees were submitted to the meeting.

18.0 SALEYARDS REPORT

9865 RESOLVED on the motion of Crs. O'Brien and Canham that the Saleyards Report for the month of April 2012 be noted.

19.0 CLOSED SESSION

Council did not resolve into Closed Session as no discussion was needed prior to adopting the following recommendation:

9866 RESOLVED on the motion of Crs. Karanouh and Webb that Council accept the tender of Kembla Water Tech for the rehabilitation of 5112.6 metres of sewer mains at a tendered price of \$556,110.40 (excluding GST).

19.0 QUESTION WITH NOTICE

Nil

19.0 GENERAL BUSINESS

Cr Karanouh:

- Reported that staff are doing a good job in the CBD – washing the street and watering the gardens.
- Referred to the main street upgrade – said it is planned to change the lights, but he was of the opinion that the old lights were remaining.

Cr Schieb:

- Referred to the Crime Prevention Survey regarding security of homes and asked whether Council staff could assist. The Director of Corporate & Community Services said that Council conducted a letter box drop in 'hot spot' areas. The Director agreed to discuss with Safety Committee.
- Shutters at the RTC – said that one roller door is required because occupants are having trouble with the shutters. Cr. O'Brien asked why this issue was not mentioned at a meeting with management recently. It was agreed to let Crs. O'Brien and Cullen take this matter back to Centre Management.

O'Brien:

- Informed the meeting that 2828 is up for accreditation shortly – requested that the Disabled (wheelchair) access be repainted.
- Requested that the Mayor attend the next Men's Shed meeting – Cr Horan agreed – Cr O'Brien to advise date.

Cr Cullen:

- Referred to the dusty state of the meeting room and requested that it be cleaned.
- Regarding the share farming agreement – he has spoken to the contractors who are happy to have the guarantee of 12 months.

Cr Canham:

- Asked when the street sweeper works – the Director of Development, Commercial and Urban Services to check.

Director of Development Commercial & Urban Services:

- Advised parks and gardens staff are doing well, considering one member of the gang is on sick leave and one member has resigned and will leave shortly.
- Noted that Council is mowing the Gulargambone Cemetery – the CDEP is unreliable and the area gets out of hand.
- Community Radio – advised a quote has been accepted, but a date has not been given as to when the work will be carried out.

General Manager:

- Wanted to record his appreciation to staff in the preparation of documents which were submitted to Council today. He said it has been a lot of work and a very good template has been established for future years.

This concluded the business and the meeting closed at 1.20 p.m.

These Pages (1/5036 – 18/5053) were confirmed on the.....day of JUNE 2012 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire held on 9 May 2012.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY 13 JUNE 2012

DRAFT LEP 2011**E5-2****10/11/2010**

8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:
 (3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:**In progress – seeking funding for Flood Study.****13.2 QUARRY DEVELOPMENT**

9388 RESOLVED on the motion of Crs. Schieb and Webb that quotes for a detailed investigation of the quantity and quality of materials available be obtained, prior to discussing the possibility of obtaining additional land from the present lessee.

Status:**Seismic investigation has been undertaken – Quarry Management Committee to consider further, following report on planning requirements.****IMPROVEMENT WORKS - URBAN**

9409 RESOLVED on the motion of Crs. Cullen and Webb that Council carry out improvements to the culvert known as “Coughran’s Canyon”, carry out sealing in the vicinity and that work be carried out at the intersection of Charles Street and McCullough Street and that these works be a priority.

Status:**Further design options being investigated and an application has been submitted seeking Repair funding to upgrade Dubbo Street between Tooloon and Aberford Streets.****ECO SPA – RESUMPTION OF LAND**

9460 RESOLVED on the motion of Crs. Horan and O’Brien that Council begin proceedings with Crown Lands to take ownership of the Caravan Park and Smith Park which is currently Crown Land under Council’s control.

Status:**Process commenced – Council allocated \$100,000 in 2012/13 budget.****QUARRY MEETING****Status:****Will be convened when the Development Study is complete.**

**10.13 DEPUTY DIRECTOR GENERAL, PLANNING AND PROGRAMS –
TRANSPORT FOR NSW R8-1(37131)**

9837 RESOLVED on the motion of Crs. Cullen and Webb that Council arrange to have regular meetings with local truck drivers to identify problems and develop a case for consideration, noting that the feeder bus service in Dubbo from CountryLink be included for clarification, e.g. who runs the service, why it is not available to all who wish to avail themselves of the service.

Status:
No action to date

ROADS MANAGEMENT PLAN

9853 RESOLVED on the motion of Crs. Horan and Webb that the Roads Management Plan be referred to the Roads Committee for perusal, noting that the current document does not reflect a previous decision by Council.

Status:
Meeting not yet scheduled

8.1 COMPLETED SECTION – RESOLUTIONS TO BE REMOVED FROM RESOLUTION BOOK

CLEARING OF RIVER BED

9663 RESOLVED on the motion of Crs O'Brien and Cullen that Council investigate funding sources and submit application for grant money to clean the bed of the river.

Status:
Funding Application unsuccessful. COMPLETED

11.3 PROPOSAL FOR INTERNAL LOAN – INDOOR ARENA PROJECT

9741 RESOLVED on the motion of Crs. Webb and Canham that Council note staff are preparing a response to the Division of Local Government that addresses all issues raised by the Division for further consideration of Council's application to raise an internal loan of \$700,000.

Status:
Response forwarded to the Division of Local Government. Capital Expenditure Report to this Meeting. COMPLETED.

12.3 VACATION CARE

9745 RESOLVED on the motion of Crs. Karanouh and Webb that Council operate the Vacation Care service during the April school holiday period with Community Services staff co-ordinating the service and investigations be made into the viability of Council operating the service as a function of Council and the outcomes of the investigation be reported to the April meeting **AND FURTHER** that Council advertise the fact that the service may close if there is no interest shown by parents in taking up positions on the Committee.

Status:
See report from Director of Corporate & Community Services this meeting. COMPLETED.

INDUSTRIAL ESTATE AREA

Construction faults on the new industrial area – negotiations with contractor.

Status:
Repairs completed – Company has been placed in Administration. COMPLETED

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 13 JUNE 2012

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**10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 13 JUNE 2012**

Section A – Matters for Consideration by Council:

10.1 MOORAMBILLA FESTIVAL INC S5-1(37257)

Making application to hire the newly acquired stage for the Moorambilla Festival to be held between 21 and 24 September 2012. Advising the stage is required at the COLA – St Brigid’s School and installation of the stage at that venue will be discussed later.

(NOTE BY GENERAL MANAGER – As Council is aware this portable stage was purchased with the intention of hiring it when required by other organisations. The Fees and Charges approved by Council recently and currently on public exhibition do not include a charge for hire of the facility. It should also be decided whether there will be an additional charge if Council staff is required to transport the item to and from the venue and install and dismantle same.)

Recommendation:

That Council agree to make available the stage for the Moorambilla Festival and that costs associated with delivery/set up and dismantling/return be charged at the private hire rate, based on equipment needed and staff required.

10.2 SHIRES ASSOCIATION OF NSW L9(37251)

Advising that recently the Executive of both Associations each separately took important formal steps for progressing the proposal to establish “One Association” to the next stage, which is to have the proposal submitted to a secret postal ballot of delegates of the members of each Association. Asking Council to advise the name of the voting delegate for the “One Association” vote which will be held prior to the Local Government Elections in September 2012.

(NOTE BY GENERAL MANAGER – An email was forwarded to all Councillors on 15 May 2012 advising that this information is required by the end of May. I suggested that the Mayor be nominated as the voting delegate and had no feedback, positive or otherwise, from councillors).

Recommendation:

That Councillor Tim Horan be nominated as Council voting delegate to participate in the forthcoming secret postal ballot to deal with the matter of “One Association” and that his name and postal address be forwarded to the Associations to form the Roll of Voters.

10.3 WATERFORD RYAN	PR1484-01(37318)
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Responding to Council's enquiry in relation to its liability for the Coonamble Retirement Units Trust. Advising that the Constitution of the Trust was amended on 11 December 1980 to provide that Council would have no financial liabilities or obligations in relation to Trust property. Pointing out that without exploring this matter further, if Council is prepared, as indicated by the previous resolution to transfer the title to the property to the Incorporated Association (which now represents the trust), Council should pass a resolution relinquishing its Trusteeship and authorise the execution of a transfer to the Association.

Recommendation:

That Council:

- (a) **formally relinquish its Trusteeship of the Coonamble Retirement Units Trust, in accordance with Resolution No 1345 of Council passed on 8 July 1997;**
- (b) **authorise the execution of a Transfer from Council to the Coonamble Retirement Units Incorporated; and**
- (c) **authorise the affixing of the Common Seal to the Transfer document.**

10.4 LGSA CIRCULAR – LOCAL GOVERNMENT REMUNERATION TRIBUNAL C13
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Advising that pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to councillors, mayors, members and chairpersons of county councils, effective on and from 1 July 2012 have been determined:

<i>Category</i>	<i>Councillor/Member Annual Fee</i>		<i>Mayor/Chairperson Additional Fee*</i>	
	<i>Minimum</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Maximum</i>
Rural	\$7,740	\$10,220	\$8,220	\$22,310

(NOTE BY GENERAL MANAGER – Councillors are currently paid \$8,760, the Mayor receiving an additional \$14,895 of which 10% is paid to the current deputy mayor. The Tribunal has allowed for an additional 2.5% increase in allowances.

Coonamble Shire Council is Category 4 – Rural and the current determination is provided in the above table. The mid-point is \$8,980 for councillors and \$15,765 for the mayor

Recommendation:

For Council's determination

10.5 NSW RURAL FIRE SERVICE	B13(37283)
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Writing to Mayors in relation to the discussion paper “*Review of Local Government Engagement with the RFS*” recently circulated by the LGSA. Advising that the LGSA has been informed by the RFS of a “number of factual errors in their paper”. Pointing out the RFS has always been receptive to suggestions as to how processes can be improved to strengthen the relationship between the Service and local government. Saying there is concern that not only does the LGSA discussion paper contain inaccuracies, but also that premature, uninformed or confusing media coverage may hinder opportunities for well considered and constructive discussion of the issues.

Advising he remains strongly of the view that maintaining our existing fire service arrangements will benefit volunteers, brigades, councils and communities.

(NOTE BY GENERAL MANAGER – This is a lengthy letter and I have included a copy at **APPENDIX A** for Councillors’ perusal. Council has provided a response indicating it is in favour of the status quo.)

Recommendation:

That Council note the response received from the NSW Rural Fire Service in relation to the discussion paper “Review of Local Government Engagement with the RFS”.
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10.6 RADO, OUTBACK ARTS	A11(37224)
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Requesting Council to approve for its plinths and easels to be used at the Outback Arts Gallery premises, rather than being stored at the Shire depot and under-utilised. Saying they will be a valuable resource for the community exhibition area and will be used only by Outback Arts at the Coonamble premises. Pointing out that should Council need to use the items they would be provided upon request.

(NOTE BY GENERAL MANAGER – Council owns six plinths and nine easels and uses them only to display items during the Waste2Art Exhibition. The plinths are of minimal value (being made of MDF material) and easels are priced around \$70/each. Should Council adhere to the request by Outback Arts it could impose conditions on the use of the items, e.g. not to be taken from Coonamble, used for display purposes only and they must be available at any time should Council require their use.)

Recommendation:

That Council agree to the use of its plinths and easels at the Outback Arts Office in Coonamble, subject to the following conditions:
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- | |
|--|
| <ul style="list-style-type: none"> (a) Must be available for Council’s use at any time in the future; (b) Must not be taken away from Coonamble; (c) Must be used for display purposes only. |
|--|

10.7 COONAMBLE RURAL TRANSACTION CENTRE D5-4(37383)

Referring to a meeting the RTC Manager had with Council representatives recently and “noting that authorization was given” by those delegates that Council would provide paint for the RTC building. Advising staff will purchase the paint and an employee will commence painting. Pointing out that the Centre has carried out some minor repairs and renovations over the past 12 months. Saying the overall colour will not change, but it is planned to put a feature wall in “a couple of the rooms”. Thanking Council for its ongoing support.

**Recommendation:
For Council’s determination.**

**10.8 DIVISION OF LOCAL GOVERNMENT – CIRCULAR 12-14
C13(37386)**

Informing councils of new resources to help attract people from diverse backgrounds to stand for election to local government. Saying the resources are designed to help councils develop local strategies to attract candidates. Listing the resources :

- Webpage – Council Elections 2012
- Brochures – Stand for your Community. Be a Councillor
- Publication – Thinking about becoming a Councillor?
- Candidate Information Seminars – a seminar was held in Coonamble in May.

Encouraging Councils to make use of these resources and welcoming views on whether Council finds them useful. Asking Council to provide the Division with information about current or past local strategies found successful in attracting diverse people to stand for election.

**Recommendation:
That Council advise the Division that it has offered to undertake mentoring programs with potential candidates.**

**10.9 DEPARTMENT OF PRIMARY INDUSTRIES – CATCHMENTS & LANDS
SR109+R8-11**

Referring to Council’s enquiry regarding the proposed closure of roads within and adjoining the property known as “Thara” at Billeroy near Coonamble and saying a section of Council road, which links with a very small section of Crown road, provides continuous access from Thara Road to Lot 43 DP754187. Saying that the Department, as well as Council, has received objections in regard to the proposed closure of this section of road.

Pointing out the Department has determined that the preferred resolution would be for Council to apply for the transfer to Coonamble Shire Council control of the small section of Crown road shown in an attached diagram. Advising that, as such, the transfer would allow the extension of Thara Road and the continuity of access to Lot 43 DP754187 and provide resolution to the objections. Pointing out the Department requires Council's written consent to request the Transfer of the subject area of crown road to its control – a gazettal notice would then be published to formalize the Transfer of control of the subject section of road.

(NOTE BY GENERAL MANAGER – The Director of Engineering Services suggested that the cost of dedication and any upgrading works over the new road should be the responsibility of the landowner, in accordance with a resolution recently passed by Council.)

Recommendation:

That Council apply for the transfer to Coonamble Shire Council for control of the small section of Crown road to provide a continuous access from Thara Road to Lot 43 DP754187 and that all costs associated with this process be the responsibility of the owner of that lot.

10.10 LIFELINE CENTRAL WEST

F2 (37349)

Requesting that Council consider financial support for Lifeline Central West, which operates from various centres and provides coverage to an area of approximately one-third of western NSW. Saying that Lifeline Central West provides telephone crisis support via the national 13 11 14 help line. Pointing out that it is experiencing a dramatic increase in crisis and financial counselling services in particular, brought on chiefly by recent increases in costs of living.

(NOTE BY GENERAL MANAGER – A check of Council's records reveal that Council provided \$1,000 in 2010, however it appears that no contribution was sought in 2011).

Recommendation:

For Council's determination.

10.11 ANNE KENNEDY

Requesting Council's assistance in alerting Coonamble Shire residents to the fact that there is a petroleum exploration licence (PEL) over this district and to ensure that they are aware of their rights in this matter. Referring to her address to Council in July last year and thanking Council for its support at that time.

Saying that she has recently been made aware that Santos will be stepping up its push to gain access to properties in the Coonamble and Walgett Shires for further CSG exploration and testing. Saying she is requesting that Coonamble Council post a flyer (attached) to all ratepayers in the Shire alerting them of the situation.

(NOTE BY GENERAL MANAGER – A copy of Mrs Kennedy’s letter in full, together with the flyer, is attached to the Business Paper as **APPENDIX B**. Council should consider the ramifications if it agrees to forward this flyer – it will set a precedent for other groups and/or organisations who wish to convey a message and seek Council support).

Recommendation:
For Council’s determination.

Section B – Matters for Council's Information:**10.12 DEPARTMENT OF HEALTH AND AGEING C6+M5(37284)**

Referring to Council's correspondence of 12 April 2012 to the Minister for Health, the Hon Tanya Plibersek MP, regarding support for establishment of a medical school at Charles Sturt University. Saying Council's support is noted. Advising that Australia is experiencing an unprecedented increase in medical graduates from Australian Universities – the numbers are projected to rise from 1,914 in 2009 up to 3,254 in 2016 – an increase of over 70%. Pointing out that the higher numbers are placing significant demands on existing medical training systems, particularly in terms of clinical training for graduates undergoing their internship.

Advising that any changes to Commonwealth supported medical places will involve consultation with stakeholders to ensure adequate consideration of the impact of increasing medical places on the health system, including the extent to which medical students and junior doctors can access high quality clinical training. Pointing out the Commonwealth is working to increase national clinical training capacity and in 2010 committed \$632m to train more doctors. Saying this funding will be used to expand overall training capacity in the system including medical internships through:

- Expansion of the *Prevocational General Practice Placements Program* to 975 places by 2013;
- Increasing the number of places available for medical graduates to train to become a general practitioner from 600 to 1200 by year 2014;p
- Increasing the available places in the *Specialist Training Program* from 360 in 2010 to 900 per year by 2014.

Stating the Australian Government will continue to support and invest in improving access to health services for all Australians, including initiatives that cater specifically to the needs of rural, regional and remote Australian communities.

10.13 CAMPBELLTOWN CITY COUNCIL T3-11(37269)

Advising this year sees the 50th year of the Festival of Fisher's Ghost Art Award and saying Council's continuing contribution enables the Centre to fund the most prestigious category of this award which, in turn, enables the Centre's permanent collection to grow. Pointing out that Council has contributed significantly to the *Sculpture Award* and wishing to meet and discuss its continuing financial contribution and further sponsorship opportunities within the Award.

(NOTE BY GENERAL MANAGER – Council has voted \$2,000 in its 2012 budget).

10.14 MARK DREYFUS QC, CABINET SECRETARY**E5(37289)**

Updating Council on what the Australian Government is doing to help local councils take advantage of opportunities in the Clean Energy Future Plan and prepare for the implementation of the carbon pricing mechanism. Saying the Government will continue to provide support to local governments, including outreach and information activities, and guidance about compliance obligations, particularly in regard to landfill.

Saying some local councils will be unsure of whether they have a carbon price liability – as a general rule of thumb, councils that service population centres with 20,000 people or more and operate landfill facilities should consider whether they will be liable for emissions from landfill waste under the carbon pricing mechanism. Pointing out landfill facilities will be liable if they emit 25,000 tonnes or more of carbon dioxide equivalent greenhouse gas emissions each year from waste deposited after 1 July 2012.

Explaining some of the key elements of the carbon pricing mechanism and listed the following:

- Landfill facilities
- Price setting to meet carbon pricing liabilities
- Opportunities to reduce greenhouse gas emissions
- Electricity costs
- Construction and fuel costs

Saying the carbon price will not apply to fuel used by light vehicles; heavy on-road transport will not be covered until 1 July 2014. Pointing out that an effective carbon price will apply to off-road fuel use from 1 July 2012 through a reduction in fuel tax credits (6.21 cents per litre for diesel). Saying, however, the combined effect of other planned changes to fuel tax credits and the effective carbon price means that the fuel tax rate for off-road diesel use (road construction and maintenance) will fall by around 13 cents per litre on 1 July 2012.

10.15 SHIRE OF WALGETT**C8(37308)**

On behalf of the Walgett Shire Council Youth Development Team, Walgett Shire Youth Council and young people throughout the Shire, expressing thanks for Coonamble Shire Council's support during Youth Week 2012. Saying such support has aided in Youth Week 2012 achieving a record number of participants attending events/initiatives across the Shire. Advising the Walgett Shire Youth Development Team, in consultation with the Youth Council, believes it is the most engaging program delivered to date, with total numbers of young people attending events 1854.

**10.16 CATCHMENT MANAGEMENT AUTHORITY CENTRAL WEST –
SALINITY AND WATER QUALITY ALLIANCE**

Forwarding a copy of the official announcement of the Bio Diversity Grants – first round. Saying that after a response of 1530 applications, 317 projects will receive funding of \$271m over the next six years. Advising that almost 40% of projects are driven by community groups, individuals, non government organisations and partnerships involving these groups and approximately one-third intend to participate in the carbon market. Further advising that \$26m will be directed towards projects led by Indigenous groups and a further \$21.7m will support projects generating additional employment opportunities for Indigenous Australians.

**10.17 DEPARTMENT OF SUSTAINABILITY, ENVIRONMENT, WATER
POPULATION AND COMMUNITIES G5(37313)**

Thanking Council for its application to Round One of the Biodiversity Fund for grant funding *Castlereagh River, Giant Reed (Arundo Donax) Eradication and Promotion*. Advising the application was unsuccessful and encouraging Council to review the criteria for future rounds of the Biodiversity Fund and consider applying.

**10.18 PROJECT SUPPORT OFFICER – SALINITY & WATER QUALITY
ALLIANCE R11**

Advising that the Livestock Health & Pest Authority (LHPA) is currently under review and the matter was discussed at the recent Local Government Reference Group meeting in Orange. Saying the meeting heard presentations on details of the review as well as how it may effect local government in the central west. Stating the meeting decided that the Alliance make a submission to the LHPA Review, which would be formed based on discussion at the meeting and submitted as such. Advising that a copy of the submission is attached.

(NOTE BY GENERAL MANAGER – A copy of the Submission is attached as **APPENDIX C**)

10.19 DEPARTMENT OF HEALTH AND AGEING G5 (37555)

Thanking Council for applying for funding in the sixth round of the National Rural and Remote Health Infrastructure Program (NRRHIP). Advising the application has been assessed against the eligibility criteria and found to be non-compliant.

(NOTE BY GENERAL MANAGER – This application for funding was for Doctor Housing).

10.20 CASTLEREAGH LEARNING CENTRE G2-1 (37356)

Invitation to a BBQ lunch on Friday 15 June 2012 at 1.00 p.m – the Centre is at the back of the Lands Council in Castlereagh Street. Advising there will be an introduction to the Centre, student works and a power point display, as well as their own branded beef for the barbeque lunch. Asking that responses to be forwarded to Marie Thomas on 0488 330417 or marie.thomas1@det.nsw.edu.au

10.21 NSW GOVERNMENT – MINISTERIAL CIRCULAR S6(37374)

Advising the purpose of the circular is to encourage all NSW councils to participate in the “50:50 Vision” - *Councils for Gender Equity Program*. Saying the Program is a national initiative and encourages councils across Australia to address gender equity issues within the organization and among their elected representatives. Pointing out the Program is an accreditation and awards program which will make it easier for councils to attract and keep quality women candidates and officers. Saying women are under-represented in leadership roles within the ranks of council employees and this program seeks to address the issue by having councils ‘sign up’ to take steps to improve women’s access to these local government roles. Encouraging council to register for the program and work towards the achievement of its goals. Pointing out that ALGWA representatives will be participating in the Election Funding Authority Candidate Information Seminars to be held across NSW from May to July this year and commending them on their level of commitment.

10.22 STUART DAVIES, EMERGENCY MANAGEMENT OFFICER, CENTRAL WEST

In an email to all members of the Central West DEMC forwarding “an interesting publication” – referring, in particular to Chapter 10. Advising the document *Draft Report of the Productivity Commission Inquiry into Regulatory and Policy Barriers to Effective Climate Change Adaptation April 2012*, has been published for public consultation.

(NOTE BY GENERAL MANAGER – The document is over 300 pages, however Chapter 10 deals with Emergency Management and an extract is attached to the Business Paper as **APPENDIX D**)

**10.23 THE HON TONY ABBOTT MHR – LEADER OF THE OPPOSITION
E5(37392)**

In a letter to the Mayor, saying that the carbon tax which begins on 1 July will add to the operating costs of councils across Australia – the Australian Local Government Association estimates the cost (excluding landfill operations) on local government will be \$200 million nationwide. Pointing out that in addition councils across Australia will pay directly or indirectly carbon tax on the landfill operations they run or use. Saying that collecting and disposing of household rubbish is a core responsibility of local government and, under the carbon tax, councils will be sluggish for undertaking this responsibility. Advising that the longer the carbon tax is in place, the worse the consequences for the economy, jobs and families – it will drive up the cost of living, threaten jobs and do nothing for the environment. Saying at the next election, he will seek a mandate from the Australian people to repeal this tax. Encouraging council to publicly detail the impact of the carbon tax on its operations so that the community is fully informed about the damage inflicted by this toxic tax.

**10.24 THE HON DON PAGE MP – MINISTER FOR LOCAL GOVERNMENT
L10-1(37423)**

Forwarding a Ministerial Circular regarding the temporary policy to apply to proposals to change local government boundaries in NSW. Advising that following the recent formation of the Independent Local Government Review Panel, he has determined it appropriate to implement a temporary policy that will apply to proposals to change local council boundaries. Saying this is because one of the Terms of Reference for the Independent Local Government review Panel will be to *“investigate and identify options for governance models, structural arrangements and boundary changes for local government in NSW.”*

Pointing out the Panel is expected to report back to Government by July 2013 but pending the Government’s consideration of the report, the following policy will now apply in relation to proposals for council boundary changes:

- *Valid proposals of a minor nature which are not contentious and which have the support of all of the affected councils will continue to be assessed and processed by the Division of Local Government, Department of Premier and Cabinet and, if appropriate, recommended by me for approval by the Governor.*
- *Valid proposals which, if they were to proceed, would result in a major change to local council boundaries or which are of a contentious nature, including any proposal not supported by all of the affected councils, will be referred to the Boundaries Commission or the Director General of the Division of Local Government, Department of Premier*

and Cabinet for a report as required by the Local Government Act 1993. However after receipt of any report on the proposal, the implementation of that proposal will not be recommended by me for approval to the Governor during this period unless there are compelling and extraordinary reasons to do so.

Saying that, in adopting this policy he has also had regard to the undesirability of changes to local council boundaries because of the impact they may have upon the preparation of electoral rolls for the upcoming ordinary local government elections in September 2012. Advising that after the Government has received the Panel's report, he will review this position and councils will be advised accordingly.

RICK WARREN
General Manager

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 13 JUNE 2012**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED
AUTHORITY**

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

CDC No	Owners Name	Applicant	Proposed Use	Land proposed to be developed	Approval Date
013/12	Jamieson & Mulholland	L.Jamieson	New dwelling	24 Auburn Street Coonamble	17/05/2012
014/12	Langlands, G&J	G.Langlands	New shed	Tucka Tucka Street Quambone	21/05/2012
016/12	Hall, Glen	Owner	Erect shed & additions	11 Aberford Street Coonamble	18/05/2012

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note there were no Development Applications approved under delegated authority since last meeting and that Complying Development Application Nos. 013/2012, 014/2012 & 016/2012 have been approved under delegated authority during the period.

11.2 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS

Background:

In accordance with s252 clause (1) of the Local Government Act 1993 (*Payment of expenses and provision of facilities*) Council must, within five months after the end of each year, adopt a policy concerning the payment of expenses incurred or to be incurred by and the provision of facilities to the mayor, the deputy mayor and other councillors in relation to discharging the functions of civic office.

Clause (5) of s253 of the Act (*Requirements before policy concerning expenses and facilities can be adopted or amended*) requires Council to comply with this section when proposing to adopt a policy each year in accordance with s252 (1) even if the council proposes to adopt a policy that is the same as its existing policy.

Issues:

At Council's July 2011 meeting, it adopted the current Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors and to accord with the Local Government Act s252 and s253 it is required to formally adopt the policy for the ensuing 12 month period.

A copy of the Policy is included with the business paper as **APPENDIX E**.

Sustainability/Legislative Provisions:

Section 252 of the Local Government Act requires Council to have a separate policy for the payment of expenses and provision of facilities for councillors as does clause 403 of the Local Government (General) Regulation 2005.

Financial Considerations: Nil

Options:

1. Amend the existing policy
2. Adopt the current policy.

Recommendation:

That Council place the amended Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition for the prescribed 28 day period and invite comment AND FURTHER that the Policy be formally adopted at the August meeting, taking into account any submissions received.

11.3 SEPTEMBER COUNCIL MEETING

Background:

The September meeting of Council is normally held at Quambone. This year the day of the Council meeting falls four days after the 2012 Local Government Elections.

Issues:

Elections for Council will be held on Saturday, 8 September, 2012 – Council meeting is scheduled for Wednesday, 12 September. The lead time is insufficient for new councillors to be provided with business papers and an informal induction on the first meeting day.

Section 290 of the Local Government Act requires that a meeting be held within three weeks of an ordinary election.

It is proposed to hold the meeting in September at Coonamble rather than Quambone – this will allow for the availability of resources for the new Council, if required. It is also recommended that the date for the September meeting be changed to the third Wednesday, namely 19 September, allowing time for Declaration of the Poll and forwarding of business papers to the Council.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

N/A

Options:

N/A

Recommendation:

That Council agree to hold the September 2012 meeting on the third Wednesday, viz 19 September, in Coonamble and the meeting for October be held in Quambone to allow for the Local Government Election to be declared.

11.4 PARKING IN MAIN STREET PRECINCT**Background:**

At a recent meeting of the Traffic Committee a recommendation was made to Council that it consider “nose in” parking in conjunction with the upgrading of the CBD.

Issues:

Council resolved that the community be consulted on the issue. A survey was prepared and distributed. The closing date for return of responses was 31 May, 2012.

The response from the community was encouraging - 604 surveys were returned, with the following result:

- | | | |
|---|----------------------|-----|
| • | Rear to Kerb Parking | 512 |
| • | Nose in Parking | 92 |

Some of the surveys contain comments and, should Councillors wish to peruse the file, it will be available at the meeting.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

N/A

Options:

N/A

Recommendation:

That Council agree to continue with rear to kerb parking and advise the Traffic Committee of its decision, referring to the outcome of the community survey.

11.5 2012 COONAMBLE RODEO & CAMPDRAFT – TEMPORARY ACCOMMODATION

Background:

In 2009 Council approved temporary camping accommodation due to the number of visitors expected to attend the event. It appears that interest in this year's rodeo and campdraft has increased and this is expected to encourage more people to visit Coonamble over the June long weekend.

Issues:

It is important that sufficient facilities for tents, caravans and campervans is available should the need arise. Space at the showground is primarily restricted and limited to competitors and there are safety issues with trying to fit visitors there.

As was the case in 2009, the southern half of Smith Park is available and was again opened up as a temporary non-powered camping area, with access through the existing caravan park or off the highway. Arrangements for use of the area, e.g. payment, booking and management of the temporary will be coordinated by the Coonamble Riverside Caravan Park with toilet and shower facilities being available at Smith Park and the Sportsground.

A check of the booking register reveals that no sporting activities are planned for either Smith Park or the Sportsground over the June long weekend.

Sustainability/Legislative Provisions: N/A

Financial Considerations: N/A

Options: N/A

Recommendation:

That Council endorse the action of the General Manager in instructing staff to create a temporary extension to the Coonamble Riverside Caravan Park from 9 – 11 June 2012, within the area currently designated as Smith Park, south of the netball courts AND FURTHER, if bookings dictate the necessity, endorse the action of the General Manager in providing additional sites at the Coonamble Sportsground.

RICK WARREN

General Manager

12. REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES
COUNCIL MEETING ON WEDNESDAY 13 JUNE 2012

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/05/2012 compared to 31/05/2011:

	31/05/2012	31/05/2011
Arrears 30 th June previous year	598,833.17	502,953.25
Plus 2011/2012 Combined Levy	5,206,630.62	4,969,679.93
Add Transfer from Postponed	-	1,349.15
GROSS LEVY	5,805,463.79	5,473,982.33
Less: Pensioner Concession (State)	(63,771.49)	(60,068.60)
Pensioner Concession (Council)	(54,323.87)	(49,149.41)
Transfer to Postponed	-	(231.15)
Abandoned	-	(14,748.39)
NET TOTAL LEVY FOR YEAR	5,687,368.43	5,349,784.78
Less Collections	(4,920,559.43)	(4,316,393.85)
Plus Refunds	-	6,710.35
NET TOTAL BALANCE	766,809.00	1,040,101.28
Plus Postponed	-	4,638.56
GROSS TOTAL BALANCE	766,809.00	1,044,739.84
Collection % of Total Receivable	86.50%	80.56%
Arrears % of Total Receivable	13.50%	19.44%

Recommendation:
Submitted for Council's information.

12.2 LIST OF INVESTMENTS

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit -24/07/2012	5.55%	91 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 29/08/2012	5.30%	90 Days	2,500,000.00
St George	A1+	Term Deposit - 17/08/2012	5.00%	92 Days	1,000,000.00
Commonwealth Bank	A1+	Term Deposit - 29/06/2012	4.62%	30 Days	1,000,000.00
IMB	A2	Term Deposit - 28/06/2012	5.80%	120 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 04/09/2012	4.80%	182 Days	500,000.00
Suncorp	A1	Term Deposit - 13/06/2012	5.72%	91 Days	1,000,000.00
IMB	A2	Term Deposit - 16/08/2012	5.25%	90 Days	1,000,000.00
Orana Mutual	Unrated	Term Deposit - 19/07/2012	5.65%	120 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 25/07/2012	5.90%	120 Days	2,000,000.00
ME Bank	BBB	Term Deposit - 30/07/2012	5.75%	90 Days	2,000,000.00
Commonwealth Bank	A1+	Business Online Saver - at call	0.00%	N/A	2,250,000.00
TOTAL					\$ 17,250,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	33%	50%	5,750,000
National Australia Bank	A1+	23%	50%	4,000,000
St George	A1+	6%	50%	1,000,000
Suncorp	A1	6%	40%	1,000,000
IMB	A2	12%	35%	2,000,000
ME Bank	BBB	12%	35%	2,000,000
Orana Mutal	Unrated	6%	10%	1,000,000
Reliance C/U	Unrated	3%	10%	500,000
				\$ 17,250,000

Rating	% of Investment	Policy	Amount
A1+	62%	100%	10,750,000
A1	6%	80%	1,000,000
A2	23%	60%	4,000,000
Unrated	9%	30%	1,500,000
			\$ 17,250,000
General Fund Investments			10,121,721
Coonamble Sewerage Investment Fund			2,799,438
Gulargambone Sewerage Investment Fund			(25,320)
Coonamble Water Investment Fund			3,216,509
Gulargambone Water Investment Fund			942,803
Trust Investment Fund			194,849
			\$ 17,250,000

INVESTMENTS REPORT TO COUNCIL - May 2012

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 24/07/2012	5.55%	91 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 29/08/2012	5.30%	90 Days	2,500,000.00
St George	A1+	Term Deposit - 17/08/2012	5.00%	92 Days	1,000,000.00
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Orana Mutual	Unrated	Term Deposit - 19/07/2012	5.65%	120 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 25/07/2012	5.90%	120 Days	2,000,000.00
ME Bank	BBB	Term Deposit - 30/07/2012	5.75%	90 Days	2,000,000.00
Commonwealth Bank	A1+	Business Online Saver - at call	0.00%	N/A	2,250,000.00
TOTAL					\$ 17,250,000

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St George	A1+	6%	50%	1,000,000
Suncorp	A1	6%	40%	1,000,000
IMB	A2	12%	35%	2,000,000
ME Bank	BBB	12%	35%	2,000,000
Orana Mutual	Unrated	6%	10%	1,000,000
Reliance C/U	Unrated	3%	10%	500,000
				\$ 17,250,000

Rating	% of Investment	Policy	Amount
A1+	62%	100%	10,750,000
A1	6%	80%	1,000,000
A2	23%	60%	4,000,000
Unrated	9%	30%	1,500,000
			\$ 17,250,000
General Fund Investments			10,121,721
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Gulgambone Sewerage Investment Fund			(25,320)
Coonamble Water Investment Fund			3,216,509
Gulgambone Water Investment Fund			942,803
Trust Investment Fund			194,849
			\$ 17,250,000

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:

That the list of investments as at 31 May 2012 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 VACATION CARE

Background:

Vacation Care services provide out of school hours care for school aged children. This type of service plays an important role in communities as it enables working parents to provide appropriate care for their children during holiday periods. Coonamble Vacation Care service operates from Cnr Tooloon and Castlereagh Streets, Coonamble and is open from 8am – 6pm, Monday – Friday during school holiday periods (12 weeks of the year).

The service employs a number of casual staff and has most recently provided:

- 232 occasions of care during the December 2011– January 2012 school holidays and;
- 73 occasions of care during the April 2012 school holidays.

Vacation Care operates through grant funding from the Department of Community Services, Child Care Benefit payments from Centrelink and/or user payment from parents.

Coonamble Shire Council has operated the Vacation Care Service as a Section 355 Committee under the Local Government Act for some years. Council provides recruitment and payroll services (ie: processes Vacation Care staff wages).

The S355 Committee ceased operation in early 2012 and Council, at its March 2012 meeting, resolved to consider operation of the service as a function of Council's Community Services Department (Resolution No 9745). In accordance with Council's resolution, the service was operated throughout the April 2012 school holiday period as a function of Council. The service operated effectively during this period delivering 73 occasions of care.

Issues:

From January 1, 2012 new National Law and National Regulations apply to educational and care services. The new legislation involves changes to how child care services are accredited and operated.

Accreditation

The accreditation system has changed in line with the new Legislation and regulations. Existing licensing systems will be replaced by a national system of provider and service approvals. Services will be assessed and rated against the National Quality Framework (set of standards) every 1 – 3 years. Services will be assessed from June 2012 by Department of Education and Communities.

Impact on Coonamble Vacation Care Service

As Coonamble Vacation Care is an existing approved service, it receives provisional accreditation until invited to apply for approval. The provider application fee is waived. However, an annual service fee of \$185.00 will apply.

Operation

School aged care services must now implement a new framework called “My Time, Our Place”. The framework focuses on the child’s wellbeing and development in terms of providing engaging play and leisure-based experiences that build foundations for lifelong learning.

Impact on Coonamble Vacation Care Service

More focused programming will be required to ensure compliance with the new framework. This will involve “a shift in thinking” by programming staff and will have little impact on service delivery except to improve the quality of service offered to the community.

Services are required to have a “nominated supervisor” or “certified supervisor”, present and placed in day to day charge of the service.

Impact on Coonamble Vacation Care Service

It is envisaged that the Vacation Care Coordinator will be the certified supervisor, with additional staff also gaining certification. This will involve a \$30 fee for each application.

Services are required to prepare a Quality Improvement Plan (QIP).

Impact on Coonamble Vacation Care Service

A QIP will be prepared annually to demonstrate the service’s progress against the rating system (service standards). This will have little impact on service delivery, except to aim for continual service delivery improvement.

Summary

- Changes required by the new National Quality Framework relate to accreditation and operations and will involve working towards meeting new National standards and reorganisation of service process and procedure.
- Conforming with the new standards should result in an enhanced service to the community with no anticipated changes to the physical environment.
- Council is currently auspicing the service with no changes required to recruitment, payroll or reporting processes.
- If Council operates the service it will become part of the Community Services section with Community Development staff being responsible for overseeing the service.
- If Council resolves not to operate the service, as there is no governing body, the service will cease to operate.

Sustainability/Legislative Provisions:

- Education and Care Services National Law Act 2010
- Educational and Care Services National Regulations 2011
- Local Government Act 1993, Sections 8, 355
- Occupational Health & Safety Act
- Equal Employment Opportunity Act

Financial Considerations:

Operating costs of the service will increase by approximately \$700.00 per year. As this is a minimal increase it will be accommodated within the current annual grant budget, with no financial impact on Council.

Options:

- (1) Operate the Vacation Care service as a function of Council.
- (2) Do not operate the Vacation Care service as a function of Council and close the service.

Recommendation:

That Council operate the Coonamble Vacation Care service as a Community Services function of Council.

12.4 WASTE TO ART COMPETITION 2012

Author; Librarian - Beverley Davidson

This innovative program was instigated by NetWaste and has proven to be a very effective way of engaging with the community about waste issues.

The competition has grown significantly since its inauguration in 2005 and now involves 23 of the 28 NetWaste regions. The competition has been sponsored for many years by the Australian recycling metal company, Sims Metal.

Through this sponsorship it is hoped the message will spread to recycle and reuse waste materials. The competition achieves those aims in a unique way by specifically encouraging all entrants to use waste products, recovered resources and materials in the creation of art. The competition is open to all of the community.

With the materials being of very little cost no one can be excluded due to financial reasons. This is particularly the case for children, who, with their vivid imaginations have created some wonderfully creative artworks involving the use of materials that would have been otherwise thrown away to become landfill.

Coonamble Shire is a member of the NetWaste region and funded the competition in 2012 with an amount of \$1,500.00. The competition has previously been facilitated by Council's Engineering staff and this year moved to Library services with the project running from March to May 2012.

This year ten entries were received, three from adults and seven from children. The competition finalized with the opening event on the 4th May 2012. The opening coincided with the Outback Arts new office and gallery opening situated in Castlereagh Street in the "old Monterey" building.

The number of people attending on the night is estimated between 70 and 100. Partnering with Outback Arts served to make the Waste2Art exhibits more accessible to the public, as well as share the costs of the evening. Ongoing display of the Waste2Art entries, at the Outback Arts office, will also lift the profile of the competition with the aim of increasing the number of entries for next year.

The winners of the sections entered for 2012 were:

Open - Functional – Amanda Colwell

Open – 2D – Marion Murray

Open – 3D – Coleen Graham

Primary – 2D – Peppah McMullen

Primary – 3D – Peppah McMullen

Waste 2 Art expenditure 2011

<i>Description</i>	<i>Amount</i>
Prizes	105.00
Coonamble Times - Advertising	99.38
Overheads – Coonamble Shire	4.97
Coonamble Cellars – Beverages	294.12
Outback Arts – Share catering costs	199.27
Coonamble Times – Advertising	43.56
Total	749.30

The winning entries of each of the categories have been sent to Forbes for the regional exhibition and judging. Regional winners will form part of a travelling photographic exhibition which will tour all participating Councils.

Planning for the 2013 competition will begin in December this year with improvements to community engagement involving workshops and direct contact with Art teachers at all schools.

Recommendation:

That Council note the information contained in this report.

LIANNE TASKER

Director of Corporate & Community Services

**13. REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL
AND URBAN SERVICES
COUNCIL MEETING WEDNESDAY 13 JUNE 2012**

13.1 ECONOMIC DEVELOPMENT MANAGER'S SECTION

Author: *Economic Development Manager – Lee O'Connor*

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Indoor Arena	Meeting 8 th May to select companies to tender for Design & Approval Covered Arena. Tender document compiled and distributed.	17 EOIs received. 4 companies invited to tender. Inspection + site meeting 12 June. Tenders close 14 th June, 10am.
Eco Spa + Caravan Park	1. Design & Approval – draft concept drawing and initial engineering report distributed to Steering Committee for comment. Feedback provided to consultants. 2. Smith Park Land Acquisition – discussions with Crown Lands and Division of Local Government. Information compiled for request to DLG and Governor for approval to purchase.	1. Consultants met with Steering Committee Thursday 31 May to review concept designs. 2. Investigations into best method of land acquisition continuing.
Industrial Estate expansion	Finalising paperwork for grant acquittal.	Project completed. Grant acquittal due.
Quambone Service Centre (kiosk, fuel and Marshes Education Centre)	Assisting potential purchaser of former General Store. Advice and referrals provided re fuel setup, and government assistance.	Business Plan preparation on hold. Outcome of private purchase inquiry TBA.
New enterprises at The Meglo.	Survey of block for Joe Pace received 22 nd May. Information provided to Council's solicitor to organise contract.	Progressing.
Nickname Hall of Fame	Co-ordinated visit and interviews 8&9 May by reporter and cameraman for Channel 7 Weekend Sunrise.	Segment aired on Weekend Sunrise Sat 12 May.

2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Support new and existing business	Support Business Start-Ups/Expansions: Provide information and referral for proposed sand extraction business; potential purchaser Quambone Store;	Outcomes TBA
Employment Circle	Meeting held 1 st May: 1. Jobs & Skills Expo – assist with funding application; approach RTC to auspice; approach potential co-ordinators. 2. Driver Mentoring – liaise with MPREC re access to vehicle and mentor for Coonamble residents. 3. TAFE luncheon – presentation on local economy/employment and Coonamble Employment Circle.	Notes 1st May meeting included in BP. 1. DEEWR approached to fund Expo. 2. Driver Mentor to provide trial supervised sessions Friday 1 st June. 3. Visit by Acting Director Western Institute of TAFE plus Head Teachers Vocational Access. Outline of presentation included in BP - FYI. 4. Next Employment Circle meeting 5 June.
New/Prospective Residents	1. Respond to website and telephone requests for Prospective Residents Information. 2. Respond to inquiries from new residents seeking rental accommodation.	1. 3 packs distributed to prospective residents from St Marys, Dungog, Mardi NSW. 2. 2 new inquiries re rental accommodation.

3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Rent-a-Farmhouse	Contacting families to invite to visit and interview.	5 houses available plus 2 new ones awaiting inspection.
Gulargambone Golf Club	Met with Gulargambone representatives 14.5.12 to discuss best options for leasing Golf Club building as Artist Residence and Studio.	Progressing.
TV Show	Responded to inquiry from David Atkins Enterprises seeking a suitable town interested being part of “a positive, uplifting and feel-good television series which will boost the town profile, on a national level, and provide a boost to the local economy.”	TBA

4. Networking, Advocacy and Lobbying

PROJECT	ACTIONS	STATUS/OUTCOMES
Orana Education Skills & Industry Forum	Nominated to represent OROC and Coonamble Employment Circle at Forum to be held 1 st June.	EDM unable to attend.
NSW Transport Plan	Preparing discussion paper for Local Transport Plan to feed into state Plan.	Underway.
Remote Jobs & Communities Program (RJCP)	Requested information from Western NSW Regional Manager of Department of Education, Employment & Workplace Relations re impacts on our Shire of changes to CDEP, Disability Employment Services, Job Services Agencies, and Indigenous Employment Program.	See attached Fact Sheet and Map. Community Information Sessions in Dubbo 9 July & Walgett 10 July. Response to inquiries TBA.

APPENDICES TO EDM REPORT:

- Outline of Presentation to TAFE included in Reports from Various Committees' Section
- Employment Circle notes included in Reports from Various Committees' Section.
- Fact Sheet / Map – Remote Jobs & Communities – **APPENDIX F**

Recommendation:

That the report by the Economic Development Officer be received and noted.

13.2 TOURISM DEVELOPMENT MANAGER'S SECTION

Author: *Tourism Development Manager – Lauren Picone*

1. Tourism projects – product development and tourism/visitor infrastructure

PROJECT	ACTIONS	STATUS/OUTCOMES
Visitor Information Centre Development	Oversee refurbishment of the new Visitor Information Centre in conjunction with other relevant staff. Seek expressions of interest for volunteers to staff the new VIC.	<ul style="list-style-type: none"> - Reception desk has been installed. - Building Trades Coordinator is in the process of building a backing board for brochure holders. - Toilet block refurbishments and repairs to the roof have been identified and will be completed in the new financial year as funding becomes available to the to be completed by Building and Trades Staff - Directional Signage quotes have been obtained and the signage. request has been submitted to the local Traffic Committee for approval - Main building sign and visitor information signage are currently being completed and restored by sign business in Dubbo. - Garden boxes to be restored and replanted by Parks and Gardens staff - School traineeship has been advertised – one student has been secured for work experience between the 25th-29th of June. - Volunteers will be approached when the VIC is operational.
Indoor Arena	Provide support to EDM.	- Continue to seek progress updates from EDM.
Eco Spa and Caravan Park	Provide support to EDM.	- Continue to seek progress updates from EDM.
Quambone Service Centre	Met with Quambone CED & JC committee and Central West CMA to discuss grant opportunities.	Committee are considering alternative options for the development of the visitor information/ café complex.
Warrumbungle Wired	Project acquittal and evaluation needs to be completed by councils involved.	Have organised meeting with Gilgandra Visitor Information Centre Manager to complete project acquittal and evaluation.
Macquarie Marshes	Meet with key, local stakeholders to identify short term goals.	Organised a meeting between key, local stakeholders to map out a local project plan for the Marshes.

2. Strategic Planning – to inform the new Destination Management Plan

PROJECT	ACTIONS	STATUS/OUTCOMES
Develop new Destination Management Plan	Accommodation audit – assessment of accommodation quality and capacity.	- Audit has been completed. Local motel operators identified their key target markets.
	Destination ‘experience’ audit – assessing consumer attitudes and feelings toward current tourism experiences in the Shire.	- Inland NSW Tourism is currently in the process of developing a research report on consumer attitudes in the region. This data will be included in the plan.
	Market assessment of Shire and surrounding area – source relevant statistics and conduct comparative analysis.	- Destination NSW compiled tourism data from the Coonamble LGA on domestic overnight visitation, international visitation and the profile of the domestic overnight visitors over different periods. This data will be included in the plan.
	Re-evaluation of tourism signage needs in the shire.	- Assessment has been conducted in Quambone regarding directional signage to the Macquarie Marshes. Evaluation of Coonamble and Gulargambone yet to be completed.

3. Marketing and promotion

PROJECT	ACTIONS	STATUS/OUTCOMES
Rodeo	Have assisted Rodeo Committee with graphic design and printing of promotional poster, development of evaluation tools including attendee surveys, sponsorship, writing newspaper editorial, website management, advertising and site risk assessment.	- Promotional poster has been distributed to regional VICs and local MP offices. - NW Magazine published editorial in the Rodeo feature. - Sponsor has donated funds to purchase a flatscreen TV from local electrical store as survey prize.
Coonamble Shire Council Facebook Page	Continue to update Facebook page with current events.	- Total ‘likes’ – 104 (up from 94)
Monthly newsletter	Monthly tourism newsletter established and distributed to all relevant stakeholders.	- Received positive feedback.

Inland Tourism Awards	Assisted local caravan operator with award submission.	- Award has been submitted for consideration.
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4. Stakeholder/Community Engagement

PROJECT	ACTIONS	STATUS/OUTCOMES
Coonamble Rodeo Committee	Have agreed to provide support to committee until a new Promotions Officer is appointed.	- Corporate and local sponsors have been secured. - Management of publicity for the Rodeo Committee has been formally 'handed over'.
Warrumbungle Cluster Group	Met with cluster council representatives regarding past project success and future project ideas.	- Project acquittal to be completed Warrumbungle Wired. - New projects to be identified.
Eco Spa	Have attended two community consultation meetings.	- Strong community support for project.
Inland Tourism Forum	Approached Inland Tourism NSW regarding the possibility of hosting a joint tourism networking night and forum. This will provide local tourism operators and interested Shire residents the opportunity to network, brainstorm and learn about what Inland Tourism NSW is and how Coonamble Shire will benefit from membership and involvement within the organisation.	- Planned date had to be re-scheduled due to interested people being involved in show preparation. Forum has been re-scheduled for July. Date to be confirmed.

Recommendation:

That the report by the Tourism Development Manager be received and noted.

13.3 DEVELOPMENT PROGRESS REPORT – LOT 2 “YATTON”

Author: *Co-ordinator Urban Projects – Christina Duffield*

Background:

Development has commenced at “Yatton” with a survey plan completed, water mains installed and electrical supply design awaiting approval from Essential Energy.

Construction of the dwelling has been placed on hold pending approval of the building type. Industry enquiry indicates building rates of approximately \$1,972 for a three bedroom brick veneer dwelling, compared to \$1,537 for a transportable home. It should be noted that rates vary depending on the size, shape and fitout. Rates generally increase for smaller dwellings and decrease for larger homes.

Issues:

Allocated funding of approximately \$350,000 has placed limitations on construction. An assessment of estimated development costs has been undertaken with findings detailed in the financial section of this report.

The assessment involved a comparison of an entry level, 3 bedroom brick veneer to a 3 bedroom transportable home. The cheapest brick dwelling (quoted price of \$190,000 excluding fixtures) actually indicated a rate of \$1,972 for a 94m² dwelling including fixtures but excluding the garage to ensure a comparison of like with like. An entry level transportable home (quoted price of \$125,335 excluding fixtures) indicated a rate of \$1,599 for a 102m² (including additional pier costs for highly reactive soil, service connection fees and fixtures). This is a savings of \$373/m².

In addition to this an analysis of staged construction was undertaken to assess the most effective use of the budget. Overall, a transportable home has less essential upfront costs, approx. \$176,000, to erect a dwelling that is habitable compared to \$218,000 for a brick veneer home. By deferring a majority of external works including landscaping and carport it would be possible to fund another transportable home for Lot 3.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

In addition to headworks (approx. \$70,000) the entire project costs for Lot 2 are expected to be:

	Brick Veneer (3 Bed / 1 Bath)	Transportable Home (3 Bed / 1 Bath)
Dwelling	(94m ²) \$167,37	(102m ²) \$144,78
Garage / Carport	(25m ²) \$23,12	(18m ²) \$6,30
	<u>\$190,000</u>	<u>\$151,085</u>
Fixtures & Fittings	\$18,000	\$12,000
	<u>\$208,500</u>	<u>\$163,085</u>
External Works	\$32,000	\$32,000
	<u>\$240,500</u>	<u>\$195,085</u>
Professional Fees / Contingency	\$15,000	\$15,000
Total	<u>\$255,500</u>	<u>\$210,085</u>

This shows a lump sum difference of approximately \$45,000 between a brick veneer dwelling and a transportable home.

Options:

- (1) Proceed with the construction of a brick veneer dwelling
- (2) Proceed with the purchase of a transportable home
- (3) Purchase a transportable home for Lot 2 with external works deferred and remaining budget put towards purchasing a dwelling for Lot 3.
- (4) Cease development.

Recommendation:

That Council purchase a transportable home for Lot 2 with external works deferred and remaining budget put towards purchasing a dwelling for Lot 3.

13.4 UPDATE – WORKS IN PROGRESS**Parks & Gardens:**

- Works program continues to focus on improving the presentation of Council open spaces under its control.
- New portable grandstand has been ordered, currently awaiting delivery.
- Major focus for the past month has been the preparation of the Showground and facilities for the annual show and the upcoming Rodeo.
- Currently in the process of filling the vacancy in the Parks and Gardens team with the recent resignation of one its labourers.

Pools:

- Official Season close to the public 1st April, 2012.
- Capital Works programmed at the Gulargambone Pool for the 2011/12 Financial Year has commenced.

Housing:

- Necessary repair works as identified have been carried out to Council buildings, including the works required to Tooloon Street residence which should be completed prior to the next Council meeting.
- Inspections are continuing on an ongoing basis on Council Assets.

Saleyards:

- Operations as per normal.
- Repairs to the Pump have been carried out

Tourism:

- Refer Tourism Officers report

Economic Development:

- Refer Economic Development Officer report..

Recommendation:

That Council note the information contained in this update report.

BRUCE QUARMBY

Director of Development, Commercial & Services

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 13 JUNE 2012**

14.1 HIRE OF CONTRACT PLANT

Background:

Annually Council adopts a Fleet Management Plan that details Council's plant hire rates and the annual plant replacement plan. In addition to the plant fleet operated by Council, contract plant is hired to supplement Council's fleet when specialist plant is required or when additional plant is needed.

Contract plant is hired with an operator, where possible, or operated by a Council employee if one is available and the plant is hired outside of the Shire.

Varying rates apply where the contract plant has an operator and all fuels, oils, etc. are supplied by the owner - "A" Rate - or alternatively, where Council supplies the operator and the fuels – "B" Rate.

An additional rate ("C" Rate) is also paid for a limited time when the plant is stood down because of inclement weather or occurrences where the works cannot proceed for operational reasons.

Issues:

Council is required to advertise and invite tenders for the supply of goods and services where there is an expectation that the annual payment for an individual contractor will exceed \$150,000.

To ensure that Council obtains value for money, the individual plant items are recorded in a data base and ranked in order of best value to worst.

Ranking is determined by tendered rates (\$) and suitability (OH&S and RMS criteria).

The following is a list of contractors (in alphabetical order) who are recorded in Council's data base and have submitted tenders in accordance with the tendering regulations:

- Accurate Asphalt & Road Repairs Pty
- Batterline Earthmoving
- Castlereagh Hire
- Coates Hire
- DE&AJ Murray t/a Conex Services Pty Ltd
- Earth Plant Hire
- Full Tilt Contracting

- Maas Group Pty Ltd
- Neill Earthmoving Pty Ltd
- Newbold Bulk Haulage Pty Ltd
- Robbo's Construction & Earthworks
- Rollers Australia Pty Ltd.

Sustainability/Legislative Provisions:

The Local Government Act requires Council to engage the services of contractors in accordance with the Tender Regulations.

Council's Procurement Policy also requires that quotations be invited when the value of goods and services is less than \$150,000.

Financial Considerations:

To ensure best value for Council in completing works, it is necessary that contractors be engaged on the basis of best value.

To provide a system that is transparent and equitable to all is Council's goal and individually tendered prices remain "*Commercial-in-Confidence*" with limited access to tender information.

Options:

- (1) Council engage contractors in accordance with Council's Procurement Policy, ensuring that the tendering regulations are adhered to
- (2) Council not hire contractors and purchase all plant for its operations.

Recommendation:

That Council accept all of the contractors shown above, who are recorded in the data base and have submitted tenders in accordance with the tendering regulations for the period ending 30 June 2013.

14.2 WATER TREATMENT PLANT – UPDATE

Background:

Council was previously advised that a pre-tender meeting was held on 17 April, 2012 to discuss any issues that prospective tenderers may have with the proposed water treatment plant, rising and reticulation mains.

Council also resolved at the May meeting to accept the offer of NSW Public Works to finalise the tender process and project manage the project through to completion.

Issues:

To ensure that suitably qualified and experienced contractors are offered the works, the NSW Public Works is conducting technical and financial reviews of the two tenders.

Discussions with the preferred WTP tenderer will be held on Friday 8 June regarding a number of technical details and qualifications whilst a financial check of the preferred tenderer is almost complete.

Sustainability/Legislative Provisions:

To operate a potable water supply Council is required to have Section 60 approval from the NSW Office of Water. Its representative will be present at the negotiations with the preferred tenderer in Sydney to ensure that the treatment proposals will satisfy its requirements.

Financial Considerations:

Hopefully details of the tenders received and the prices submitted will be the subject of a late report to the June meeting, with recommendations as to the most suitable tenderers.

Options:

Nil

Recommendation:

That the report be noted and Council consider a further report when the investigations are completed and a recommendation received from NSW Public Works.

14.3 WORKS IN PROGRESS**(a) STATE HIGHWAY 18**

- Patches north of Kennedy's Creek 80% complete, reseals over area scheduled weather permitting.
- Flood Damage Reseals and line marking 80% - remainder scheduled weather permitting.
- Culvert maintenance as directed by RMS on Culverts 39 and 40 complete.

(b) REGIONAL ROADS

- REPAIR programme MR383 scheduled to commence next week (stabiliser/spreader truck booked)
- Flood Damage mostly complete with the only remaining work left on MR7515
- Line marking on all main roads renewed
- Shoulders MR129B complete

(c) LOCAL ROADS

- Flood Damage 98% complete
- Shoulder work SR86 complete
- Causeway maintenance SR7 complete
- Reforming sections of SR92 and SR97 underway
- Maintenance SR1 underway
- Maintenance SR14, SR111, SR2, SR33, MR383 and MR202 scheduled for coming weeks.

(d) PLANT

- Three (3) Vehicles from Golden west Holden, have been delivered
- Two (2) light trucks purchased from Taylor Ford Gunnedah delivered
- Seven (7) light trucks re-purchased from Clancy Ford Dubbo delivery expected 10 weeks
- One (1) Light truck to be purchased from Taylor Automotive Coonabarabran inspected - delivery 10 weeks
- Tenders for Heavy plant are being assessed and an outcome is expected within a week
- Re advertise for quotations on Low Loader and Semi tipper as no tenders submitted

(e) DEPOT

- Training in online ordering /stockkeep
- General clean-up continuing
- Security lights installed at pound and yard (activated between 6pm and 6am)

(f) AIRPORT

- Slashing and general clean-up
- CASA audit upgrades
- Lighting maintenance

(g) WORKSHOP

- General servicing / maintenance

WATER & SEWER

- General maintenance
- Tenders for sewer relining reviewed and adopted.
- WTP Tenders in review
- 180m of 100mm pvc watermain extension at Yatton estate completed
- 200 metre x100mm water main renewal in Hickey Street completed
- New roof for Quambone reservoir .Quotation accepted for Jeff Hort Engineering Dubbo ,in design stage expected completion in 10 weeks

Recommendation:
That Council note the information.

K N BRODBECK

Director of Engineering Services

15. <u>REPORT FROM MANAGER – ENVIRONMENTAL SERVICES</u> <u>COUNCIL MEETING WEDNESDAY, 13 JUNE 2012</u>

15.1 RANGER'S REPORT – MAY 2012
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Statistics:

<u>Compliance</u>	<u>May 2012</u>	<u>Year to Date 2011/2012 Total</u>
Official Correspondence	1	8
Infringements (Animals)	1	19
Infringements (Other)	1	1
Microchipped dogs	6	15
Registrations	4	12
Nuisance dog declaration	0	0
Dangerous dog declaration	0	0
Restricted dog declaration	0	0
<u>Impoundments</u>		
Dogs	16	171
Cats	2	66
Stock	0	1
Other	0	0
TOTAL ANIMALS IMPOUNDED	18	237
Motor vehicle	0	0
<i>Breakdown of impoundments:</i>		
Dogs destroyed	15	159
Dogs surrendered by owner	6	14
Dogs re-housed	0	0
Dogs released	1	5
Cats destroyed	2	67
Cats re-housed	0	3
Cats released	0	0
Gulargambone dogs impounded	0	21
Quambone dogs impounded	1	1

Villages:

Gulargambone:	Nil
Quambone:	Nil

<u>Illegal signs</u>	Nil
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<u>Dog Attacks</u>	Nil
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MATTHEW COCK

Manager – Environmental Service

**16. REPORT BY GENERAL MANAGER – ADOPTION OF
DELIVERY PROGRAM & OPERATIONAL PLAN
COUNCIL MEETING WEDNESDAY 13 JUNE 2012**

16.1 DELIVERY PROGRAM & OPERATIONAL PLAN

In accordance with Chapter 13 Part II of the Local Government Act 1993 Council prepared a draft Delivery Program and Operational Plan which was adopted by Council at the Ordinary Meeting held on Wednesday, 11 April 2012. Further, Council was required to give public notice under Sections 402, 403, 404 and 405 of the Act which provided for public exhibition and submissions regarding the contents of the community strategic plan, resourcing strategy, delivery program and operational plan. Council has adopted the permissible rate increase of 3.6%.

It is now necessary to adopt the Community Strategic Plan, Resourcing Strategy, Delivery Program and Operational Plan. Further, Council is required to take into consideration any submissions received, with the closing date for receipt of submissions being Thursday, 7 June, 2012.

Recommendation:

That in accordance with Sections 402, 403, 404 and 405 of the Local Government Act 1993 Council adopt the Community Strategic Plan, Resourcing Strategy, Delivery Program and Operational Plan, noting that at the time of writing this report, no submissions have been received and noting that the Community Strategic Plan, Resourcing Strategy, Delivery Program and Operational Plan were advertised and exhibited for the prescribed period of 28 days, with advertisements being placed in the Coonamble Times on 9 May, 16 May and 23 May 2012.

16.2 ADOPTION OF LEVY OF RATES

(a) Ordinary Rates

WHEREAS the draft Operational Plan for the year 1/7/2012 to 30/6/2013 was prepared by Council in accordance with S405 and advertised in the Coonamble Times on 9 May, 16 May and 23 May, 2012 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Ordinary Rates and that in accordance with S492, S493 and S529 of the Local Government Act 1993 the following ordinary rates be made and levied on all rateable land within the Shire for the period 1 July 2012 to 30 June 2013:

Type of Rate	Cents in \$	Minimum (\$548)
Ordinary	1.2900	360.00
Farmland	0.5360	329.00
Small Rural Holdings	0.810	406.00
Rural Residential	0.682	360.00
Business	2.559	422.00

(b) User Charges - Water and Sewerage

WHEREAS the draft Operational Plan for the year 1/7/2012 to 30/6/2013 was prepared by Council in accordance with S405 and advertised in the Coonamble Times on 9 May, 16 May and 23 May 2012 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the User Charges and that in accordance with S501 and S502 of the Local Government Act 1993 Council levy on such land on which water and sewerage is connected or able to be connected in accordance with S552 as follows:

(a) Water:

Town/Village	Access Charge (\$)	Usage Charge 1 st Tier (c/kl)	2 nd Tier Pricing Limit (kl)	Usage Charge 2 nd Tier (c/kl)
Coonamble	121.00	44	370	67
Gulargambone	176.00	60	430	89
Quambone	175.00	62	430	92

Item	Coonamble (\$)	Gulargambone (\$)	Quambone (\$)
Access charge (20mm meter)	121.00	176.00	193.00
Access charge (25mm meter)	191.00	278.00	304.00
Access charge (40mm meter)	486.00	708.00	774.00
Access charge (50mm meter)	761.00	1,107.00	1,211.00
Access charge (75mm meter)	1,936.00	2,816.00	3,080.00
Access charge (100mm meter)	3,025.00	4,400.00	4,825.00

(b) Sewer:

Council has adopted a user charge applicable to residential and commercial use – there is no land value based charge.

Residential:

Town/Village	Annual Domestic Charge (\$)
Coonamble	426.00
Gulargambone	594.00
Coonamble - Flats	359.00
Gulargambone – Flats	502.00

Non-Residential:

The sewer charge for non-residential services is at minimum charge of:

Coonamble	\$426.00 and
Gulargambone	\$594.00

Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. Further information is contained in Council's Water and Sewer Management Plan.

Treatment Charge – per kilolitre:

Coonamble	82 cents/kl
Gulargambone	98 cents/kl

(c) Domestic Waste Management Service (Garbage)

WHEREAS the draft Operational Plan for the year 1/7/2012 to 30/6/2013 was prepared by Council in accordance with S405 and advertised in the Coonamble Times on 9 May, 16 May and 23 May 2012 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Domestic Waste Management (Garbage) Rates and that in accordance with s496 and s501 of the Local Government Act 1993 Council levy a charge for the year 1 July, 2012 to 30 June, 2013 as follows:

Coonamble	\$280.00
Gulargambone	\$365.00
Quambone	\$315.00
Vacant Land	\$ 48.00

Commercial Waste Management Charge:

Coonamble	\$280/service
Gulargambone	\$365/service
Quambone	\$315/service

(d) Interest on Outstanding Rates and Charges

In accordance with section 566 (3) of the Local Government Act 1993, interest on outstanding rates and charges is set as per the Determination of the Minister for the period 1 July 2012 to 30 June, 2013.

(e) Fees and Charges:

WHEREAS the draft Operational Plan for the year 1/7/2012 to 30/6/2013 was prepared by Council in accordance with S405 and advertised in the Coonamble Times on 9 May, 16 May and 23 May 2012 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period to the time of preparing this report no objection was made in making the fees and charges and in accordance with S501 of the Local Government Act 1993 Council adopt the fees and charges for period 1 July 2012 to 30 June 2013, **AND FURTHER** that Council, in setting these charges, examined the criteria detailed in S539

16.3 ADOPTION OF 2012/2013 ESTIMATES

Recommendation:

That Council hereby votes for expenditure for the period 1 July 2012 to 30 June 2013 the sums set out in the draft estimates considered by Council on 11 April 2012 and advertised in the Coonamble Times on 9 May, 16 May and 23 May 2012, details of which are as follows:

Details	Expenditure	Income
Administration	8,136,190	11,385,130
Public Order & Safety	333,650	24,000
Health	307,540	7,000
Community Services & Education	93,430	48,500
Housing & Community Amenities	1,079,900	593,490
Water Supplies	660,121	5,569,800
Sewerage Services	1,278,475	900,140
Recreation & Culture	1,262,115	74,200
Mining, Manufacturing & Construction	1,418,930	1,488,800
Transport & Communication	8,601,560	5,182,070
Economic Services	636,100	279,200
Capital - General	3,165,429	1,383,500
Capital – Water	5,146,900	-
Capital – Sewerage	262,560	276,210
TOTAL	32,382,900	27,212,040

RICK WARREN

General Manager

17. REPORTS BY VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 13 JUNE 2012

17.1 NOTES FROM COONAMBLE SHIRE HERITAGE ADVISORY
COMMITTEE MEETING HELD IN THE SHIRE CAMBER, ON TUESDAY 29
MAY 2012 COMMENCING AT 11.00 A.M.

PRESENT: Amanda Glasson, Angie Little, , Neville Owen, Michael Webb,
Gordon Ditchfield, Shar Jones,

APOLOGIES: Marion Murray, Helen Cant, Lauren Picone, Barbara O'Brien,
Ray Christison, Lisa Wheeler

Minutes from previous meeting (28th March 2012) distributed. Moved Angie 2nd Neville they were a proper account of the previous meeting.

1. Code of Conduct — Amanda explained to the group how Council had engaged all staff in compulsory training for Code of Conduct. During the course it was raised that all Section 355 Committees of Council as well as all volunteers should be provided with information regarding Code of Conduct. The trainer from the workshop has provided an abridged Code of Conduct for Committee's and Volunteers which was distributed. As responsibility for actions would fall to the individual the group moved the following motion:

Recommended that Council organize Code of Conduct training to incorporate all members of Section 355 Committees of Council.

2. Honorary Curators Museum Report (Angie Little)

REPORT for MAY 2012 @ the MUSEUM:

-13 Tourists visited the Museum ranging 5 school students to visitor's from Queensland & Victoria.

4 visitors came for assistance in Family Research.

-4 hours of Community work has been done at the Museum, sanding back and painting the Front fence. Still a couple of hours work left to be done to complete the job.

- Projects that I'm working on at the moment for [2013 Exhibits](#)~.*
- Tennis*
- Scouts*
- Dr. Broome's Photo Exhibit*
- Coonamble Rifle Club*
- St Barnabas Church*

- *Placing Neville's photos from the Archives up on Facebook has proved very productive, quite a lot of feed back. At the moment there are 347 Fans. Including 12 from America and 8 from the UK I find that there is a larger Visitor's site on FB than personal visits .*

3. Archives Report (Gordon Ditchfield verbal report) —
 - i. Latest activity included the purchase of the Show medals in partnership with the Coonamble Show Society and CSC.
 - ii. Received old minute & membership books from the Coonamble Bowling Club
 - iii. The archives are in possession of all minute books from the old Wingadee Shire & the Coonamble Municipal Council (except for about 5(?) which were burnt in the old store room fire.

There was discussion regarding how often things of significance are thrown away to the tip by family members once people are deceased. The group agreed that a notice be put in Council's column saying that the Archives is interested in collecting documents and photos of historical significance to Coonamble. If residents would kindly ring Gordon or drop to Council.

4. LHF — the group was informed that the fund was not expended for the financial year 2011/12. Michael Webb reported he had contacted Council in September 2011 and was told that the fund was fully expended at that time. He also reported that the Heritage Advisor had not been in contact regarding his daughters house. He has requested that Ray visit the house when next in town.
5. Museum Advisor Shar Jones — Museum Under the Bridge Draft Policy & Procedures were distributed. Shar explained the need for these documents with the procedures document being needed to assist with the day to day running of all facets of the Museum. and the policy document being used to describe how the collection is to be managed. Shar went through the documents explaining the steps and how they are meant to be interpreted. She has requested that all members read the documents and supply her with feedback.
6. Insurance and Valuation of the Collection — questions were raised regarding in particular the insurance of both the museum and archives collection. Subsequent to the meeting the GEM spoke with the GM to clarify the situation, currently both collections are covered by Council's contents insurance on both the Council building and the Museum. He requested that a list of loan items be supplied to Council.

Meeting concluded 12.25pm

Next Meeting to be held in the week Shar Jones is visiting August 6-9.

**17.2 NOTES - COONAMBLE EMPLOYMENT CIRCLE MEETING HELD ON
TUESDAY 1 MAY, 2012 AT THE GLOBAL VILLAGE CAFÉ,
COMMENCING AT 11.30 A.M.**

- Present:** Donna Swansborough (Sureway), Anna Lane (OEC), Tegan Smith (BEC), Alison Salt (NCAP), Priscilla Harvey (CHS), Robyn Macpherson (RDA Orana), Elisha Bailey (DEEWR), Damien Day (Mission Australia), Cr Alan Karanouh, Kathryn Taylor (Skillset), Rodney Ney (Skillset)
- Apologies:** David Floyd, Fiona Harris, Taryne Albert, Rene Wykes, Adam Willner, Shane Kilby, Sandra Harrison
- Chair:** Priscilla Harvey
- Notes:** Lee O'Connor

Business Arising

1. Employer/Businesses info evening or Careers Expo

Priscilla explained background to discussion. CEC would like to do either a Career Expo or a Business Information Evening this year. Preference is for Careers Expo this year. Likely to be September. Need assistance with Co-ordination – no longer available through Western Student Connections. Options are to partner with another organisation who may plan to run one (eg. MPREC) or to seek financial assistance and organise local co-ordination.

ACTION: Elisha to look into it and report back re funding and other assistance.

Request in minutes if anyone is interested in co-ordinating it.
Lee/AI to ask RTC re co-ordinating expo. If not, Chamber could auspice and a local person could be engaged on a short term part-time basis.

2. Driver Training/Logbook Hours

Priscilla and Lee provided background. That is, some success by CEC and MPREC in recent years with obtaining birth certificates, providing some driving instruction and L-plate tests. Still a need to address the issue of getting logbook hours as well as continuing to address the preliminary issues. These include assistance with test preparation, legal issues. A proposal had been developed last year based on Lismore model that CEC was going to seek funding for. Met with Sharlie Ovarim, Transport NSW, and arrangements were made with MPREC to proceed. Uncertain as to current status of that program. If we can't participate in that project, then need to look at funding for a locally-managed joint project. Aim is to make it available to everyone – school students, CDEP participants, other jobseekers. Could involve fee for service for JSA clients and families with capacity to pay.

ACTION: MPREC to provide info in 2 weeks time as to whether there is opportunity for Coonamble through their Driver Mentoring Program.

Lee to distribute the outline of the Lismore project.
Discuss next steps at next CEC meeting.

3. LLNP - Literacy Numeracy –

Western College are not preparing a report on the failure and withdrawal of the program. Issues were insufficient referrals, and inconsistent attendance by students. Not enough sustained participation to meet minimum number requirements.

Noting discussion from last meeting that the alternative arrangements put in place by TAFE seem to be meeting local needs at present.

ACTION: CEC to write to Mark Coulton, who facilitated discussions when Western College first gained the contract, to explain the outcomes of service delivery by outreach.
Elisha to inquire if funding for that program is still through DEEWAR or with another dept.

4. Skills Attraction Strategy

Refers to Strategy (ii) in our Strategic Employment Plan – under Action Item 1 'Local Jobs for Local People'. "Work with community stakeholders to assess current/future job opportunities and identify skill shortages around Coonamble Shire."

Lee met with Gilgandra EDO yesterday to work on draft survey. Should be ready for feedback later this week. Survey will be designed to get information from businesses/employers as well as jobseekers and the general public. It is being conducted as a joint project with other neighbouring shires. It will be conducted by phone, online and face to face. If ready, we could have a stand at the Coonamble Show. Donna suggested using the electoral roll.

ACTION: CEC members to provide feedback on survey draft and assist with conducting survey.
Robyn will promote participation through RDA.

5. Coonamble Community Employment Strategy

This is the plan that established the Employment Circle and guides our activity. It was prepared in 2006 and last reviewed in 2009. Now overdue for review. May need to be clearer on our areas of influence. Also, some things have changed in terms of how services are delivered.

ACTION: **Lee to revise page 1. Background, partners and other plans.**
Everyone to consider barriers to employment on page 2.
Next meeting – break into groups based on 3 action areas.

TAFE western connect – virtual campus: Should be an opportunity to access courses and overcome minimum numbers. It is a new program that allows courses to be delivered by – distance, connected classrooms, and/or mobile unit. Priscilla reported that some courses are not running yet. Also, won't be suited to all kinds of training.

Feeding into regional plan – based on RDA boundaries (Orana = 13 LGAs) . Plans are drafted. Has to go through 3 different government departments for approval so will come back looking different. Lee has already distributed copies of draft. Regional Education Jobs & Skills co-ordinator for Orana and far west is Eleisha (funded to June 2014). Started end of August 2011. Plan covers Early childhood, school education, higher education, jobs and workforce skills. Initial strategies are broad. Issues raised today are occurring across whole Orana and should feed into the plan. Once approved, the final draft will be available on www.myregion.gov.au . Hoping to be released in July. Then Eleisha starts working on revised version which our plan can feed into.

6. General Business

- Melbourne Comedy Festival Roadshow - 29 May. \$35. Lee to distribute info with notes.
- 1. Skillset – currently offering water operations and environmental training with Coonamble Shire Council. Workforce development team working with small businesses re their succession planning. Based in Dubbo. Has group training.

ACTION: Skillset to provide info on workforce development with the possibility of speaking to Coonamble Chamber of Commerce.

- 2. Regional Development Australia (RDA) Orana work with skilled migration – wondering if Skillset could run a resume course for self-sponsored migrants living in Dubbo on a 3 year temporary visa. Have to work 1 year in 3 and live in a regional designated area to apply for a full visa. How do businesses tap into that? RDA might put list of skills on their website. Lily Romanoski has been employed.

ACTION: AI to speak to Lily to find out what skills are available that might work for Coonamble.

Lily will ring Lee to organise a visit to Coonamble.

- 3. Aboriginal Enterprise Development Officer with the Business Enterprise Centre (BEC), Tegan covers all western NSW. Helps with startups and existing businesses. Has a Cert 4 in accounting and is doing diploma at present. Assesses where the business is at and how they can help. No funding available for business start-up. Helps with business plans, grant finding and applications. If not suited she refers to Alison Salt. Mostly it is financial issues that stop people from starting. No security to approach bank. IBA loans are available but takes ages (up to 2 years). Not really other grants around for individuals and partnerships.
- 4. Careers for Aboriginal People, Alison is NCAP officer with Summit Employment & Training – has 200 clients on her database, 5 in Coonamble. Helps people look for work, incentives for employers, getting people job ready (resumes, goal setting). Priscilla advised that CHS had

been waiting for NCAP to help with transition from Yr12. Alison advised NCAP can't work with yr 10,11 because DET take this as trying to take children out of school. Happy to assist with Yr 12 students. As an example, Alison just did a program with Access Group training getting a group of girls through children's services training. Alison offers mentoring, visits every couple of weeks. Skillset could help with getting people into work.

5. Lack of support for Transition: Issue identified re no support for transition periods in education>training>employment pathways, ie. gaps between school > training > work experience > work. Work readiness support prior to leaving school is needed. A lot of Aboriginal people are very well trained but have no work experience. Creates issues with depression for people having difficulty making the transitions. Getting jobs by traditional means is difficult as 70%of jobs are not advertised. Also, a lot of work opportunities in small towns are not 'jobs' but self-employment opportunities.

Would make a big difference if support could be in place before students leave school. At risk kids still drop out aged 15-17. They don't realise they still have to do 25 hours/week study or work. Not enough courses at our local TAFE to do 25 hours week. School isn't for everyone. The new Castlereagh Learning Centre is providing an alternative for kids who don't want the academic side but want the skills to get a job. Seems to be working well for yr 9 and 10. It is for kids who aren't engaged in school – not all are students in trouble (suspension, expulsion).

6. Ongoing difficulties linking businesses and potential apprentices: Kathryn advised that new 2 year contracts were released for apprenticeship centres yesterday. Reduced number of Apprenticeships Centres in western NSW. Those remaining include ABL, MEGT (new), CWCC, and Dept of Education & Communities. GTOs and RTOs still continue. Whose job is it to let communities know about these changes?

ACTION: Elisha will forward info on changes.

7. Mission Australia - Damien Day, Bianca Birks, began a program with girls at the high school. May be \$ to do an automotive course perhaps with yr 10 students in pship with jjs – early stages. Either thru schools or jj referrals. CHS already running automotive course through TVET to get to cert2.

8. Workforce Development Forum - RDA have been asked to put in a proposal by DEWR (tomorrow) to run a regional workforce development co-ordinators forum. Might run it in Warren. To ensure efficient connection of employers to other systems. Will get a small steering committee via telephone.

ACTION: Robyn to contact Lee re representing Coonamble Employment Circle.

9. Australian Skills Connect – Elisha to email info. Single portal. Eg National workforce development fund that is open to employers, includes co-contribution. About current and future workforce development needs. Also includes mentoring and advisory programs plus the Industry Skills Council.

10. Remote Jobs and Communities Program – is a new program announced by Ministers Julie Collins and Jenny Macklin last week in Bourke – doesn't impact on Coonamble. Coonamble and Walgett not classified as remote under JSA definitions. To start July 2013.

ACTION: Elisha will send link.

Lee to give info to Al K who will contact Mark Coulton to push for Coonamble to be included.

NEXT MEETING: Tuesday 5th June, 11.30am, Global Village.

17.3 SUMMARY OF PRESENTATION TO TAFE HEAD TEACHERS AND ACTING DIRECTOR WESTERN INSTITUTE OF TAFE – COONAMBLE TAFE CAMPUS – THURSDAY, 24 MAY 2012

1. Coonamble Shire - economy and trends

- declining population – Cble LGA had 10th fastest decline in Australia between 2001 & 2006, losing 494 people or 2.1% of our population in 4 yrs. [13.3% in 10 yrs, or 667 people]
- agricultural upheaval and resilience – despite droughts, floods, structural adjustment - agriculture still employs about one third of the workforce; only 3.9% of ag workforce are indigenous while almost one third of local population are indigenous; trends in ag away from employing staff to casual staff, contractors;
- other industries by employment are education & training (12.3% indigenous), health & social (22.5% indigenous), followed by retail (12.9% indigenous) then public administration/safety (11.7%indigenous). [Note: 57% of admin/support services workers are indigenous]
- private sector is still the major employer in the Shire at 79% of workforce, state govt 14%, local govt5%
- skills gaps/labour shortages - ARAMS report to government -

It was misleading to use “skills shortage” as a generic coverall. There is a clear distinction in the marketplace between skills shortages and labour market shortages. For the mining industry it was a skills shortage – attracting and retaining skilled labour - as there were plenty of people willing to work in the industry, but not necessarily skilled. The agricultural sector was facing both a skill shortage and a general labour shortage.

- emerging or potential opportunities - new agricultural skills, value-adding enterprises (eg. abattoir, agrigrain,); self-employment in agricultural services.

2. Issues and local characteristics to consider in workforce development

Community strengths and challenges

- self determination - we know what we need eg. wider range of courses, back to basics (employability skills that are transferable)
- localisation - staff on the ground, lack of mobility, illiteracy, need for consistency in staffing/delivery, networks and partnerships,

- fast take-up of technology vs people without internet NB: 56% of households in the Shire don't have internet connected
- business fatigue/confusion with fast changing government policy and programs - community and business can't keep up - high turnover in staff, easy for outreach services not to come here, frustration dealing with acronyms/specialist language
- need local delivery of courses/programs/services based on flexibility and creativity with focus on who they're servicing and the end game (outcomes) - rather than adhering to minimum number requirements, attendance requirements, single sector courses [15.8% of households don't have a motor vehicle; 15.9% of families are lone parents of U15s or dependents (ie. 177 families)]

Economic fragility

- centralisation of government services and decision-making - includes state and local govt purchasing policies; impact on local business
- lack of depth and diversity due to reliance on agriculture
- low capacity for succession - 1 auto electrician, 1 physio, lose 1 mechanic has big impact. Need to promote self-employment attract new skills
- low indigenous workforce participation

3. Employment Circle

- formation 2006 by community partnerships facilitator, now co-ordinated by CSC EDM.
- Organisation not perfect, constantly changing, poor attendance by indigenous organisations, revolving door of JSA staff; inclusive, welcoming, frank and open, willing to challenge, values local knowledge and works off local consensus and practical partnerships.
- Coonamble Community Strategic Employment Plan – review commencing 5th June
- Key activities/outcomes – business/employer info evenings; CDEP Host Employment; careers/skills expos; driver licensing; skills audit; mentoring/work readiness; CSC school-based traineeships; info for employers on CSC website and via email networks;
- other outcomes - local information sharing, better client support, advocacy (eg. apprenticeship servicing of Coonamble/Gular), one stop shop for visiting agencies assists with orientation to the community, useful contacts and working partnerships.

- Employment Circle widely recognised as a successful working model for change.

**18. REPORT BY SALEYARD MANAGER
COUNCIL MEETING WEDNESDAY, 13 JUNE 2012**

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

18.1 SALES**(a) CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle	Total Amount (\$)	No of Yards
11/05/12	Fat	823	4,197.30	2	7.52	825	4,204.82	-

Totals:	Scale	823 head	\$4,197.30	
	VA	2 head	\$ 7.52	
	Store	NIL head	\$ NIL	
	Yards	NIL each	\$ NIL	\$4,204.82

18.2 CASUAL WEIGHING & CASUAL USE

08/05/2012 Halcroft & Bennet (A/c Parkins) 160 head \$544.00

18.3 SALEYARDS ACCOUNT

Period to 31 May 2012	Income	\$113,666.37
	Expenditure	<u>\$156,850.54</u>
	Surplus/(Deficit)	(\$ 43,183.67)

DANIEL VEER
A/Saleyards Manager