

1 August 2012

«Title__Name»

«Address_1»

«Address_2»

Councillor

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **SHIRE CHAMBER, COONAMBLE** on **WEDNESDAY, 8TH AUGUST, 2012** commencing at 9 am.

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Yours faithfully
RICK WARREN
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

- 09.30 a.m.** **Coonamble Little Athletics Representative**
Discuss works at Coonamble Sportsground for Long Jump.
- 09.45 a.m.** **Mrs Anne Kennedy**
Update on meeting re exploration licences over the area - held in Coonamble recently.
- 12.45 p.m.** **Jack (Wally) Hume and Cheryl**
Joining Council for lunch – Wally resigned recently after 21 years employment.

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

7. CONFIRMATION OF MINUTES **COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012**

7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 11TH JULY, 2012 COMMENCING AT 9.04 A.M.

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. T. Cullen, M. Webb, B. O'Brien, D. Schieb and A. Karanouh.

Also present were the General Manager, Mr. Warren, the Director of Corporate & Community Services, Ms Tasker, the Director of Development, Commercial & Urban Services, Mr Quarmby, the Director of Engineering Services, Mr Brodbeck and Mrs Moorhouse. Mr John Walker, Mr Adam Robinson and Mr Adam Cohen attended the meeting as "mentees".

4.0 APOLOGY

9937 RESOLVED on the motion of Crs Webb and O'Brien that an apology be accepted from Cr Jack Canham for non attendance.

PRESENTATION – MARGARET CASEY – STREET NUMBERING

At this juncture, the Mayor welcomed Mrs Margaret Casey to the meeting to again discuss the importance of correct house numbering in Coonamble. Mrs Casey was representing the Coonamble Health Council and she provided letters of support from Police, Ambulance, Meals on Wheels, Neighbourhood Centre and a taxi service.

Mrs Casey advised the type of numbering that both Police and Ambulance would like and indicated their preference for placement of the numbers. She pointed out that volunteers wont continue with Meals on Wheels and it has come to pass that the Coordinator of the service has purchased numbers to have displayed on premises.

The Mayor said he agreed with Mrs Casey's sentiments, but reminded her that Council has no legal right to direct residents to put numbers up. The Director of Engineering Services said that numbers have been purchased for Gulargambone and staff will be delivering them to residents. Mr Brodbeck said staff offer to place the appropriate number on the fence if required – he said Council staff are not permitted to put the numbers on actual dwellings.

Mrs Casey said she hopes that something can be done as a priority and referred to the worst case scenario of someone dying because emergency services had difficulty in locating the premises.

Cr O'Brien suggested that Council seek cooperation of the Rotary Club and/or the Lions Club to deliver and instal the numbers, following purchase by Council.

9938 RESOLVED on the motion of Crs. Horan and O'Brien that Council seek costings in relation to numbering and submit a report back to Council.

Mrs Casey also referred to the fact that at a meeting of the Health Council recently it became obvious that the rural addressing is not working properly. She said the current system is extremely confusing especially to new employees of the emergency services.

The Mayor said Council was funded to implement a numbering system that would provide uniformity State-wide so that emergency services could find individual addresses without confusion.

Mrs Casey thanked Council and remained at the meeting as an observer.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

The Mayor welcomed Mr Walker and Mr Robinson to the meeting and advised them of their obligations. They both accepted the conditions imposed for their participation in the meeting. Mr. Adam Cohen was not due to arrive until 10.00 a.m.

3.0 PUBLIC QUESTION TIME

Council noted that Mrs Casey had already presented her case. Mr. Terry Lees would be accompanying Council to lunch as he is leaving Council's employ on Friday 13 July after 21 years' service.

5.0 DEPUTATIONS/DELEGATIONS

There were no further deputations at the meeting.

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF THE MINUTES

9939 RESOLVED on the motion of Crs O'Brien and Webb that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 13 June, 2012 be confirmed.

BUSINESS ARISING

(a) Quarry Upgrade

In response to a question from Cr Schieb, the Director of Engineering Services advised that when the development study is complete and a report furnished he will convene a meeting of the Quarry Management Committee.

(b) Bird Droppings – Bag-A-Bargain Premises

Cr O'Brien again referred to the unsightly state of the main street in areas where pigeons roost and make a mess. She said that if the problem is not addressed shortly, it will impede the beautification program. The General Manager said that a Notice of Intention to Issue an Order has been served on the owner, with a time frame of 60 days to allow work to be done. Mr Warren said the solution is simple in that flashing could be installed under the awning and this would alleviate the problem, however Council cannot do anything until the 60 days has elapsed. Cr. Schieb referred to the same problem under the awning in front of the Sons of the Soil hotel.

(c) Saleyards – Advertisement for Position

Cr Cullen asked when an appointment would be made to the position at the Saleyards. The General Manager said it has been advertised internally and an appointment should be made within three weeks. Cr. Cullen said he is keen to have a meeting of the Committee and requested that it be convened following appointment to the new position.

(d) Indoor Arena

Cr Schieb said it has been requested that professional advice be sought when the chutes are being designed for the new arena. The Mayor said that when the project reaches that stage professional rodeo people will be given an opportunity to provide input.

(e) Fees and Charges – Coonamble Landfill

The General Manager referred to the charges set and adopted by Council for operation of the Coonamble Waste Landfill. Mr Warren said he has spoken with the contractor, reminding him that Council set fees for the Waste Depot to be collected by him, he was given the opportunity to make a submission prior to the adoption of the charges – and he did not.

Mr. Warren said the contract was awarded in accordance with adopted fees and those charges should be applied. The Mayor requested that this matter be followed up to ascertain that the contract is being conducted in accordance with the fees adopted.

8.0 RESOLUTION BOOK UPDATE

9940 RESOLVED on the motion of Crs. O'Brien and Webb that the Resolution Book Update be received and dealt with.

(a) Urban Improvement Works – Coughran’s Canyon – Min 9409

Cr Cullen referred to this work which has been on Council’s agenda for a considerable time. The Director of Engineering Services said that Council is waiting on advice from the RMS regarding funding and that will not be available until September. The Director said that some years ago Aberford Street was taken off the list of Regional Roads – he said that King Street and Dubbo Street are now the Regional Roads and heavy vehicles should be encouraged to use those streets.

9941 RESOLVED on the motion of Crs Cullen and Webb that Council consider this work a top priority.

(b) “Yatton” – Proposal to erect Dwelling

In response to a question from Cr Schieb, the Director of Development, Commercial and Urban Services said that the process has started and it is hoped that a report will be available for the September meeting.

9.0 MAYOR’S ACTIVITY REPORT

The Mayor gave a verbal report on his activities since last meeting, which included the following:

- Combined Service Clubs Changeover Dinner – thanked Cr Webb for attending in his absence.
- Coal Seal Gas meeting – tendered an apology as he was in Sydney - been in contact with Mrs Kennedy who was very pleased with the result – reinforced Council’s support

9942 RESOLVED on the motion of Crs. Horan and Webb that a letter of congratulations be forwarded to Mrs. Anne Kennedy for the success of the meeting and commending her on the very positive outcomes from the meeting.

- Meeting with new owners of the Abattoirs –hoping to have it operational within two months – works are in progress – will start with cattle/sheep kill – have expressed interest in leasing the block at the airport – (this would have to be checked prior to any decision being made).
- Attended meeting of Oaks Bore Trust – was disappointed that Council was attacked for allegedly telling prospective purchasers of Meglo land that there was unlimited water available. Mayor said this was not correct – Council has always advised interested parties that they would have to make own arrangements regarding water. Other options were discussed regarding the purchase of water on the open market – then source from the Oaks Bore.

9943 RESOLVED on the motion of Crs. Horan and Cullen that Council investigate various options available for the supply of water and prepare a report for Council to consider.

- Eco Spa – attended meeting last week – the General Manager said that the Committee should recommend to Council what it requires in the DA, then seek expressions of interest to build the facility. He said \$100,000 has been allocated for this process.

9944 RESOLVED on the motion of Crs. Horan and O'Brien that Council authorise the expenditure of these funds when appropriate.

The Mayor requested that the concept plans be provided to the meeting for Councillors perusal.

9945 RESOLVED on the motion of Crs. Horan and Webb that the Mayor's activity report be adopted.

10.0 CORRESPONDENCE

9946 RESOLVED on the motion of Crs. O'Brien and Karanouh that the Correspondence be received and dealt with.

Section A – Matters for Consideration by Council:

10.1 COONAMBLE CLAY TARGET CLUB D7(37591)

9947 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council agree to contribute \$100 towards the Golden Grain Shoot to be held in October.

10.2 COONAMBLE RURAL TRANSACTION CENTRE INC D5-6(37631)

Prior to this matter being discussed, the General Manager informed the meeting that an account for \$1,600 has been received by Council from the Coonamble RTC towards the conduct of the Jobs and Skills Expo.

9948 RESOLVED on the motion of Crs. O'Brien and Karanouh that the Chair of the RTC (Cr Cullen) meet with Centre management to clarify this matter.

9949 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council agree to its Events and Grants Manager providing guidance to the RTC in the conduct of the Jobs & Skills Expo, where necessary, however advise that this Officer is not available to organize the event on behalf of the Rural Transaction Centre.

10.3 MANAGER, LOCAL BRANCH NAB B7(37603)

Raising concerns with issues of the main street beautification. Saying she would welcome the opportunity to discuss this matter at length with Council.

Council noted that the Manager of Environmental Services inspected the site, in company with a Bank employee. The Development Application was subsequently approved because no problems were evident.

9950 RESOLVED on the motion of Crs. O'Brien and Cullen that this information be noted and deferred, pending a meeting with the Manager regarding the issues raised.

10.4 DIVISION OF LOCAL GOVERNMENT E2(37636)

9951 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council note the amendments made on 22 June 2012 to the Local Government General Regulations mandating formal pre-election caretaker provisions.

10.5 COONAMBLE STREETS AHEAD COMMITTEE D7(37633)

9952 RESOLVED on the motion of Crs. O'Brien and Webb that Council advise Coonamble Streets Ahead Committee that it has already budgeted the 2012/2013 amount and the request for an additional yearly contribution will be submitted to the 2013/2014 budget.

10.6 MOORAMBILLA FESTIVAL S5-1(37656 + 37657)

Booking the Coonamble Showground Pavilion for the 2013 and 2014 Moorambilla Concerts, to be held on 20 – 23 September and 12 – 14 September respectively.

This matter was debated at length – Councillors noted that the Pony Club has been holding its annual camp at the Showground for many years and there is no other venue appropriate. Councillors also noted that in the past the Pony Club has compromised with Moorambilla. The General Manager said it is important to have the matter settled so there is no confusion regarding the showground facility.

9953 RESOLVED on the motion of Crs. Webb and Karanouh that Moorambilla be requested to move the Festival one week forward so that both events can use the facility.

9954 RESOLVED on the motion of Crs. Horan and Schieb that Council authorise the Mayor and General Manager to discuss this matter with organisers of both events so that a suitable compromise can be reached.

- 10.7 SHIRE PICNIC DAY COMMITTEE S6-10(37669)**
9955 RESOLVED on the motion of Crs Webb and O'Brien that Council agree to regard Friday 14 September 2012 as its employees' annual picnic day for financial union members and non-Union members be required to take a day's annual leave.
- 10.8 FAMILY & COMMUNITY SERVICES C8-6(37334)**
9956 RESOLVED on the motion of Crs. Webb and O'Brien that Council note funding approved for Coonamble Children's Services for the 2012/2013 financial year and authorise the affixing of the Common Seal on the Service Agreement.
- 10.9 COONAMBLE STREETS AHEAD COMMITTEE D5-2(37702)**
9957 RESOLVED on the motion of Crs.Karanouh and O'Brien that Council advise Coonamble Streets Ahead Committee it is unable to include the community survey regarding the markets with the current rates mail out due to the number of other information sheets, however it can be included in the next lot of instalment notices.
- 10.10 COONAMBLE RURAL TRANSACTION CENTRE S5-1(37696)**
9958 RESOLVED on the motion of Crs Webb and O'Brien that Council advise the RTC it will be charged for use of the facilities it has requested at the Coonamble Showground for the conduct of the Jobs & Skills Expo on 19 September and Council point out that it actively encourages multiple use of the ground.
- 10.11 MARTHAGUY PICNIC RACE CLUB D7(37689)**
9959 RESOLVED on the motion of Crs.Karanouh and Webb that Council agree to contribute an amount of \$3,000 which was provided in the 2012/2013 budget towards cost of the toilets at this year's race meeting which will be held on 1 September.
- 10.12 ORANA REGIONAL ORGANISATION OF COUNCILS (OROC) O5(37687)**
9960 RESOLVED on the motion of Crs. Webb and O'Brien that Council:
(a) nominate the Mayor, or his delegate, Cr Cullen and the General Manager to attend the Panel Session on 17 August 2012; and
(b) identify suitable community members with a view to seeking their approval to participate, then advise OROC accordingly.

Section B – Matters for Council’s Information

10.13 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L9(37514)

Providing an update on progress of the Constitutional Recognition of Local Government and enclosing copies of the final report of the Expert Panel. Saying the matter will be further discussed at the National General Assembly to be held in Canberra from 17 – 20 June.

10.14 NSW EDUCATION & COMMUNITIES – PUBLIC SCHOOLS NSW E1(37544)

Referring to the Department’s strategy to provide more local decision making power to schools. Advising the strategy *Local Schools, Local Decisions* was announced by the Premier and Minister in March. Pointing out key features of *Local Schools, Local Decisions*. Saying that 16 schools in Western NSW Region have been included in the initial implementation.

10.15 CHAIRMAN - AUSTRALIAN RURAL ROAD GROUP INC R8-1(37525)

Presenting his report – The Year in Review 2011/12 - acknowledging the Executive Committee for their energy and commitment to improving all local roads across Australian. Saying he is hopeful that both the Federal National and Liberal parties will adopt the group’s ideas and write them into party policy.

10.16 MARK DREYFUS QC MP –CABINET SECRETARY T1-3(37557)

Saying it has been brought to his attention that a number of councils have been sent misleading information about the effect of the Australian Government’s climate change policies on their operations. Advising that in relation to off-road fuel costs from 1 July 2012 councils will pay less as a result of changes to fuel tax credits.

10.17 VAL & LAWRIE SCHACHE D5-21(37565)

Advising they travelled on to Coonamble for the rodeo, camped at the showground and had a great time, but they would not have come if they had known the weather was inclement. Pointing out that whilst in Coonamble they had a look at plans to build the “equine centre” over five stages – encouraging everyone involved to persevere and get it done.

10.18 PRESIDENT, SHIRES ASSOCIATION OF NSW L9-1(37588)

Referring to the recent Conference and extending appreciation to the organizers of the event. Advising the motions from the Conference have been put on the LGSA website at:

<http://www.lgsa.org.au/events-training/sa-annual-conference/motions-and-business-papers>

Saying the responses will be conveyed to relevant councils. Advising that on 12 June 2012 the issue of One Association was heard before Fair Work Australia with FWA Senior Deputy President Hamberger subsequently issuing the order to progress the matter to a vote of members – the secret postal ballot will open on 12 July and close 7 August 2012.

10.19 NSW HEALTH – HEALTH WATER UNIT W1(37551)

Inviting Council to participate in the development of a risk-based drinking water management system. Saying the Public Health Act 2010 will require all water suppliers to establish and adhere to a quality assurance program that is consistent with the Australian Drinking Water Guidelines (National Health and Medical Research Council 2011). Encouraging Council to participate in the project which is expected to be completed within six to 12 months.

Council noted that the Director of Engineering Services has written to NSW Health – Health Water Unit - advising that Council is currently proceeding with its water filtration plant, which is expected to be operational by mid 2013. The Director has asked whether Council can defer any decision regarding its participation in the development of a risk-based drinking water management system until the plant is up and running.

10.20 FLOODPLAIN MANAGEMENT ASSOCIATION

Forwarding important information from the Floodplain Management Association and requesting that it be brought to the attention of the Mayor, Councillors and staff involved in flood management (planning, engineering, development, control, drainage, subdivision, emergency management and natural resources officers). The information was provided to Council as an appendix to the business paper.

10.21 DIVISION OF LOCAL GOVERNMENT C13(37606)

Advising the Division has just released the updated *Councillor Induction and Professional Development – A Guide for Councils*. Saying it aims to provide councils with information to assist them develop and implement councillor induction and continuing professional development programs so that councillors have the information, skills and resources to undertake their roles and responsibilities effectively. Saying the *Guide for Councils* is available electronically on the Department's website at "Council Elections 2012". Encouraging council to use this guide to develop locally appropriate programs to support those councillors elected at the September 2012 local government elections.

10.22 ATTORNEY GENERAL'S DEPARTMENT G5(37618)

Advising the outcome of Council's application under the *Proceeds of Crime Act 2002 (POCA)* was one of 143 received. Informing Council that, on this occasion, its application was not successful and they will contact Council when future funding opportunities become available.

10.23 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW R2(37652)

Calling on the Australian Government to invest more funds and start building the Melbourne to Brisbane Rail Line this decade. Referring to the Inland Rail Symposium held in Parkes on 21 & 22 June and saying rail is a vital component of the transport network in rural and regional areas of NSW and is the most appropriate form of transport for bulk freight products. Urging the Australian Government to recognize the importance of this nation building project by substantially increasing the allocated funding for the Melbourne to Brisbane rail line and speed up its delivery.

10.24 PLANNING & INFRASTRUCTURE T4(37653)

Advising that the Urban Activation Precincts (UAP) Program was announced by the Treasurer in the budget on 12 June 2012. Advising the program will see the NSW Government partner with councils to deliver key urban housing and renewal projects. Seeking comment on the draft guidelines for the UAP program and welcoming local government feedback no later than 31 July 2012.

This information was provided to Councillors as an appendix to the business paper.

10.25 OFFICE OF THE COMMISSIONER -STATE EMERGENCY SERVICE S7(37690)

Advising the State Government has committed additional funding over the next five years to the NSW SES. Pointing out the additional funding is part of the *Strategic Disaster Readiness Package*. Stating the two key components of the package are Fleet Management and Unit Support Funding:

- *Fleet Management*.
- *Unit Support Funding*

Advising the SES Region Controller will arrange a meeting with Council to discuss how the package may affect current partnership arrangements with your SES unit and to outline the changes that will occur specifically in relation to the ownership and management of the NSW SES operational vehicle fleet.

10.26 DIVISION OF LOCAL GOVERNMENT E2(37667)

Reminding council of the obligations of council officials in relation to the use of council resources and the potential for council publications to be considered 'electoral matter'. Asking General Managers to bring the information contained in the circular to the attention of all councillors and senior staff. Saying that General Managers should ensure that appropriate mechanisms are in place to ensure that council resources are used appropriately. Pointing out that Councils must not issue publications that fall within the definition of "electoral matter" during the 40-day regulated period prior to the election.

A copy of this circular was included with each Councillor's business paper.

10.27 THE HON BRAD HAZZARD MP D5-22

Advising he has decided to re-appoint all State members and alternates of the Joint Regional Planning Panels for a period of 12 months up to 30 June 2013 as an interim measure pending the implementation of the NSW planning review.

Council formerly resolved that the General Manager be its delegate.

10.28 SKYDIVE OZ A5(37695)

Requesting use of Coonamble Aerodrome for tandem skydiving operations on 14 August, 2012. Saying there is no change to aircraft or operations. Advising they will ensure that other users are not disrupted and all instructors will carry ASIC cards and escort all passengers on and off the airfield. Attaching Certificate of Currency which includes \$20 million public liability coverage and indemnifies council.

10.29 OUTBACK ARTS A11

Presenting, through Board Members, its Summary of Activities from March to June 2012.

A copy of this information was included with the business paper.

9961 RESOLVED on the motion of Crs O'Brien and Webb that the information contained in Item Nos. 10.13 to 10.29 inclusive be noted.

URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

9962 RESOLVED on the motion of Crs. O'Brien and Webb that the following matters be classified "urgent business" and dealt with.

10.30 MOORAMBILLA R8-10+D5-6-1(37734)

9963 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council accede to the request to close Castlereagh Street to all traffic from the Peace Tree to Aberford Street between 8.30 a.m. and 4.00 p.m. on Saturday 22 September for the community markets.

10.31 BATHURST REGIONAL COUNCIL E5-5(37745)

9964 RESOLVED on the motion of Crs. O'Brien and Webb that that Council agree to contribute \$3,750 (excluding GST) which has been included in Council's 2012/2013 budget for the preparation of the 2011/12 Regional State of the Environment Report which is a mandatory requirement for inclusion with the annual report.

10.32 DIVISION OF LOCAL GOVERNMENT L9-1(37755)

Referring to the New South Wales Treasury Corporation (TCorp) which will undertake a review of the financial sustainability of each council. Asking that to maximize the value of the independent financial assessments councils are encouraged to work collaboratively with TCorp.

9965 RESOLVED on the motion of Crs. O'Brien and Webb that Council note the information.

**10.33 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW
A17(37718)**

Advising that Local Government Week will be held from 13 – 19 August this year and will be launched at an Awards Evening on Wednesday 15 August at 6.30 p.m. at the Civic Pavilion, Chatswood.

Councillors noted that the Director of Corporate and Community Services has submitted an entry for the RH Dougherty Awards for Communication, based on the communication strategy which was implemented to address the Community Strategic Plan under the IP&R Guidelines.

9966 RESOLVED on the motion of Crs. O'Brien and Webb that the information be noted.

10.34 MANAGER, NATIONAL AUSTRALIA BANK B7

Acknowledging receipt of Council's response to her concerns regarding the street awnings which are part of the street improvements and saying it does not address the issues.

9967 RESOLVED on the motion of Crs. O'Brien and Karanouh that this matter be deferred until a meeting is held with the Manager of the NAB

10.35 COONAMBLE HEALTH COUNCIL T4+R4-5(37786)

9968 RESOLVED on the motion of Crs O'Brien and Webb that Council note Mrs Casey has already addressed Council on the need for correct street numbering.

At this juncture, 10.05 a.m., Mr. Adam Cohen arrived at the meeting to participate as a "mentee". He was advised of his obligations and agreed to the conditions.

11.0 REPORT BY GENERAL MANAGER

9969 RESOLVED on the motion of Crs. Karanouh and O'Brien that the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

9970 RESOLVED on the motion of Crs. O'Brien and Webb that Council Development Application Nos. 017/2017 and 020/2012 were approved under delegated authority since last meeting and no Complying Development Certificate Applications were approved.

11.2 ELECTION 2012

The General Manager provided information on the Returning Officer who is being shared with Gilgandra – he advised Mrs Helen Murray has been appointed, she will be located at Gilgandra and will visit Coonamble from time to time – her email address is :RO.GilgandraRegion@elections.nsw.gov.au

9972 RESOLVED on the motion of Crs Karanouh and O'Brien that the information regarding the local government elections be noted.

12.0 REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES

9973 RESOLVED on the motion of Crs O'Brien and Schieb that the report by the Director of Corporate and Community Services be received and dealt with.

12.1 RATE COLLECTIONS

9974 RESOLVED on the motion of Crs. O'Brien and Webb that the Total Combined Rate Collections to 30 June 2012 be noted.

Council also noted that debt recovery is in progress – the General Manager advised that Council has some large outstanding rural debts, however they are being addressed under the instalment process.

12.2 LIST OF INVESTMENTS

9975 RESOLVED on the motion of Crs. O'Brien and Webb that the list of investments as 30 June, 2012 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

12.3 COMMUNITY DEVELOPMENT PROGRESS

9976 RESOLVED on the motion of Crs. O'Brien and Karanouh that the information contained in the Community Development Progress report be noted.

The Mayor informed the meeting that the Sydney Morning Herald will be doing a story in Coonamble on Saturday. Cr Schieb asked a question about the *Street Work Program* – the Director advised that staff patrol streets during school hours at random times (not during holiday times). She said they don't have the capacity to police students, but they endeavour to talk with them to find out why they are not at school.

The Mayor congratulated the Director on her work with Council's Community Strategic Plan.

13.0 REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL AND URBAN SERVICES

9977 RESOLVED on the motion of Crs. O'Brien and Webb that the report by the Director of Development, Commercial and Urban Services be noted.

13.1 ECONOMIC DEVELOPMENT MANAGER

(a) National Broadband Network

The Mayor referred to a meeting in Coonabarabran to discuss the national broadband network and said it looks promising for Coonamble – he said that representatives will meet with Council to identify the best place for a fixed wireless.

(b) Rail Loading

Council noted that as part of the Government's upgrading program a loop line will be provided for a new siding and loading area at Coonamble Railway. Councillors said this will help Agrigrain and the Abattoirs and is a very good outcome.

9978 RESOLVED on the motion of Crs. O'Brien and Webb that the information contained in the report by the Economic Development Manager be noted.

13.2 TOURISM DEVELOPMENT MANAGER

(a) Development of VIC

Councillors noted that the TDM has moved into the new building.

9979 RESOLVED on the motion of Crs O'Brien and Webb that the information contained in the report by the Tourism Development Manager be noted.

13.3 WORKS IN PROGRESS

9980 RESOLVED on the motion of Crs. O'Brien and Webb that the information contained in this section of the report be noted.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

9981 RESOLVED on the motion of Crs O'Brien and Webb that the report by the Director of Engineering Services be received and dealt with.

14.1 COONAMBLE LEVEE UPDATE

9982 RESOLVED on the motion of Crs. Webb and O'Brien that Council note the information contained in the report and consider the Concept Report from NSW Public Works – Water Solutions – when received.

14.2 WORKS IN PROGRESS

9983 RESOLVED on the motion of Crs. Webb and O'Brien that the information in this report be noted.

At this juncture, 10.25 a.m., Council adjourned for morning tea and resumed at 10.50 a.m.

15.0 REPORT BY MANAGER – ENVIRONMENTAL SERVICES

9984 RESOLVED on the motion of Crs. O'Brien and Webb that the report by the Manager of Environmental Services be noted.

15.1 RANGER'S REPORT

9985 RESOLVED on the motion of Crs. Webb and O'Brien that the Ranger's report for the month of June 2012 be noted.

CORRESPONDENCE (DEFERRED)**10.3 + 10.34 MANAGER, NAB**

Issues in relation to the main street upgrade. Council deferred consideration on both these matters until the Manager could meet with Council.

At this juncture, Council's Manager of Environmental Services was at the meeting. He explained there are no safety concerns or, in fact, any issues with the proposal in relation to the NAB building. Mr Cock said that the first letter was received just a day before the development application was approved under delegated authority. The Manager said he inspected the site, found the matters raised to be insignificant and approved the development.

9986 RESOLVED on the motion of Crs Karanouh and O'Brien that Council note the information provided by the Manager of Environmental Services and offer to meet with the Manager of NAB.

The Manager left the meeting at 11.03 a.m.

16.0 REPORTS FROM VARIOUS COMMITTEES

9987 RESOLVED on the motion of Crs O'Brien and Karanouh that reports from various committees, as listed below, be noted:

16.1 Notes from Coonamble Employment Circle Meeting (Tuesday, 5 June 2012)

9988 RESOLVED on the motion of Crs. O'Brien and Webb that the information contained in the notes from the Employment Circle Meeting held on 5 June 2012 be noted.

16.2 Notes from Coonamble Employment Circle Meeting (Tuesday 26 June 2012)

9989 RESOLVED on the motion of Crs. O'Brien and Karanouh that the information contained in the notes from the Employment Circle Meeting held on 26 June 2012 be noted.

17.0 SALEYARDS REPORT

9990 RESOLVED on the motion of Crs. O'Brien and Webb that the Saleyards Report for the month of June 2012 be noted.

Cr Cullen referred to the position currently being advertised for the saleyards and asked when an appointment would be made. The General Manager said he was hopeful of having it filled within two – three weeks.

It was noted that sales income is down – Council needs to actively market and promote the yards – the General Manager said that when the position is filled that will be one of the roles of the successful applicant.

Cr Cullen requested that a meeting of the Saleyards Management Committee be convened as a priority when the position is filled. Cr O'Brien suggested that we look at changing the sale day

9991 RESOLVED on the motion of Crs. Cullen and Webb that Council convene a meeting with the Coonamble Associated Agents, when an appointment is made to the position, with a view to increasing throughput and promoting/marketing the facility.

URGENT BUSINESS – LATE CORRESPONDENCE

9992 RESOLVED on the motion of Crs. O'Brien and Webb that the following item be classified 'urgent' and dealt with.

MOORAMBILLA

Seeking Council support to collect and return additional staging from a supplier in Dubbo – saying tentative date for collection would be Thursday 20 September/return Monday 24 September.

Councillors noted that it has already assisted this year's festival well above the amount allocated. It previously agreed to deliver/assemble/return its own stage at no cost to the Festival, as well as provide an additional \$5,000 contribution.

9993 RESOLVED on the motion of Crs. O'Brien and Webb that Council not accede to this request.

18.0/19.0 CLOSED SESSION

9994 RESOLVED on the motion of Crs. O'Brien and Webb that Council resolve into Closed Session in accordance with Section 10A (2) (c) *"information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business"*

9995 RESOLVED on the motion of Crs. O'Brien and Webb that the press and public be excluded from the meeting.

RESUME OPEN MEETING

9996 RESOLVED on the motion of Crs. Webb and O'Brien that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

9997 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the recommendations of Closed Session, being Recommendation Nos. 18.1 & 19.1, as detailed below.

18.1 MR IAN RINDFLEISH – AGRIGRAIN

THE COMMITTEE RECOMMENDS that Council decline to provide a discount on quarry products.

19.1 TENDER – COONAMBLE WATER SUPPLY – CONSTRUCTION OF WATER PIPE LINES AND WATER TREATMENT PLANT

THE COMMITTEE RECOMMENDS that Council:

- (a) accept the tender of Milbant Constructions Pty Ltd for the construction of water pipelines in an amount of \$1,043,381.51 (inc.GST), being Contract No 1200242;
- (b) accept the tender of Aquatic-Maxcon Pty Ltd for the construction of the water treatment plant in an amount of \$3,832,033;
- (c) authorise the affixing of the Common Seal on documents relevant to these Contracts.

20.0 QUESTION WITH NOTICE

Nil

21.0 GENERAL BUSINESS**Cr Schieb:**

- Referred to the meeting held at the Bowling Club on Sunday regarding coal seam gas. Said everyone in attendance supported the move to stop the activity in this Shire.
- Been approached by a resident concerning excessive noise at a recent function at the Showground – referred to the PA system. The Director advised that a letter has been forwarded in response to this complaint.

- Director of Engineering Services said he would inspect the Come-by-Chance sign and replace if necessary.

Cr O'Brien:

- Referred to Museum sign – the Director said he had ordered a sign to indicate the new name.

Cr Webb:

- Referred to seats being removed from the Sydney Cricket Ground – said he has been advised that, if Council is interested, it should contact the Local Member to put a case forward. Cr Webb asked that this matter be followed up with the EDM.

Director of Development, Commercial & Urban Services:

- Referred to staffing situation – saying an appointment has been made to replace one person who has left – applications invited for the other job.
- Informed the meeting that Barnsons are carrying out a structural audit of the portable grandstand.

General Manager:

- Referred to elections and reminded councillors of their responsibilities
- Referred to the election of a Returning Officer who will be stationed in Gilgandra.

This concluded the business and the meeting closed at 11.45 p.m.

These Pages (1/5055 – 18/5072) were confirmed on theday of AUGUST 2012 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire held on 11 July 2012.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY 8 AUGUST 2012

DRAFT LEP 2011**E5-2****10/11/2010**

8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:
 (3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:**In progress – seeking funding for Flood Study.****13.2 QUARRY DEVELOPMENT**

9388 RESOLVED on the motion of Crs. Schieb and Webb that quotes for a detailed investigation of the quantity and quality of materials available be obtained, prior to discussing the possibility of obtaining additional land from the present lessee.

Status:**Meeting tentatively scheduled for mid August 2012.****IMPROVEMENT WORKS - URBAN**

9409 RESOLVED on the motion of Crs. Cullen and Webb that Council carry out improvements to the culvert known as “Coughran’s Canyon”, carry out sealing in the vicinity and that work be carried out at the intersection of Charles Street and McCullough Street and that these works be a priority.

Status:**“REPAIR” funding application unsuccessful.****ECO SPA – RESUMPTION OF LAND**

9460 RESOLVED on the motion of Crs. Horan and O’Brien that Council begin proceedings with Crown Lands to take ownership of the Caravan Park and Smith Park which is currently Crown Land under Council’s control.

Status:**See Report by Economic Development Manager – August Meeting.****10.13 DEPUTY DIRECTOR GENERAL, PLANNING AND PROGRAMS – TRANSPORT FOR NSW R8-1(37131)**

9837 RESOLVED on the motion of Crs. Cullen and Webb that Council arrange to have regular meetings with local truck drivers to identify problems and develop a case for consideration, noting that the feeder bus service in Dubbo from CountryLink be included for clarification, e.g. who runs the service, why it is not available to all who wish to avail themselves of the service.

Status:**No action to date**

ROADS MANAGEMENT PLAN

9853 RESOLVED on the motion of Crs. Horan and Webb that the Roads Management Plan be referred to the Roads Committee for perusal.

Status:

Meeting has not yet been convened.

13.3 DEVELOPMENT PROGRESS REPORT – LOT 2 “YATTON”

9905 RESOLVED on the motion of Crs. Webb and Schieb that Council call tenders for the erection of one brick veneer dwelling on Lot 2 – Yatton Subdivision.

Status:

Tender/Specification documents are being prepared.

BAG-A-BARGAIN BUILDING – PIGEON PROBLEM

Council noted that pigeons roost under the awning of the subject building, creating a mess in that area of the main street. The General Manager said he would instruct the Manager – Environmental Services to issue a Notice to Serve Order on the owners to have the problem rectified. Councillors requested that this be done as a priority.

Status:

Windows has been replaced – further discussion will be held with owner this week.

COONAMBLE SHIRE HERITAGE ADVISORY COMMITTEE MEETING

9921 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the recommendation from the Committee that Code of Conduct training be organised for all members of Section 355 Committees of Council following the Local Government Elections in September.

Status:

Training for all Section 355 Committee members will be implemented following re-election in September for the next four year term.

SALEYARDS REPORT

Councillors suggested that a meeting of the Saleyards Management Committee be convened in the short term.

Status:

Position filled – meeting will be convened.

MR MICHAEL T WILSON, DUBBO D5-21

9888 RESOLVED on the motion of Crs. Cullen and O'Brien that Council's Economic Development Manager arrange a meeting between the Chairman of the RDA (Mr Walkom), and both Local Members of Parliament (Messrs. Humpries and Coulton) to discuss Council's indoor arena project and the concept design to enhance its funding opportunity under the Regional Development Australia Program.

Status:

Information Session arranged by RDA Orana will be held in Coonamble on 23 August, 2012.

STREET NUMBERING

9938 RESOLVED on the motion of Crs. Horan and O'Brien that Council seek costings in relation to numbering and submit a report back to Council.

Status:

The Director of Engineering Services has provided an estimate of \$5,000

SUPPLY OF WATER – OPTIONS AVAILABLE

9943 RESOLVED on the motion of Crs. Horan and Cullen that Council investigate various options available for the supply of water and prepare a report for Council to consider.

Status:

Ongoing

10.6 MOORAMBILLA FESTIVAL S5-1(37656 + 37657)

9953 RESOLVED on the motion of Crs. Webb and Karanouh that Moorambilla be requested to move the Festival one week forward so that both events can use the facility.

Status:

Awaiting response from Moorambilla

**8.1 COMPLETED SECTION – RESOLUTIONS TO BE REMOVED FROM
RESOLUTION BOOK**

BITUMEN BYPASS – BACK COMBARA ROAD

9931 RESOLVED on the motion of Crs. Schieb and Karanouh that staff prepare costings for bitumen sealing of the Back Combara Road to provide a bitumen bypass around Coonamble for heavy vehicles to and from the Abattoirs and proposed Agri-Grain business.

Status:

The Director of Engineering Services provided an estimated cost of \$2.65 million. COMPLETED

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

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10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

Section A – Matters for Consideration by Council:

10.1 COONAMBLE LITTLE ATHLETICS D7(37717)

Advising the Club has been liaising with Council regarding the long jump pit and forwarding quotes for the various works:

- Cost of Cement only – 3 quotations were received ranging from \$10,560 to \$12,300
- Cost of Soft Fall only – 2 quotations were received – namely \$15,565 (supply and lay – 3 yrs warranty – 5 – 7 years durability) and \$9,490 (5 years warranty – 10 years durability – purchased from local business)
- Specification requirements of Long Jump Pit - putting forward three options.

- Option 1* Council pay for all work – Coonamble Little Athletics make a contribution.
- Option 2* Coonamble Little Athletics pay for cement and laying of soft fall – Council pays for clearing, leveling, mesh and preparation of form work and pay for the purchase of soft fall.
- Option 3* Council may be able to offer Coonamble Little Athletics a loan to be paid off over a period.

Thanking Council for its support and saying the Club is committed to working with Council to find new ways to promote and encourage more people to our community.

(NOTE BY GENERAL MANAGER – Little Athletics wrote to Council earlier in the year, seeking assistance with the long jump site. At its May meeting Council resolved that members of the Club liaise with Council prior to obtaining costings for Council's consideration. The minimum cost could be \$20,000. Council has no reserve funds or budget to undertake these works.

Council could discuss the possibility of a loan being made available to Coonamble Little Athletics. Over a five year period this would equate to repayments of \$4,000/annum, should the loan be interest free).

Recommendation:

That Council advise the Coonamble Little Athletics that due to financial constraints, Council is unable to assist this financial year, however consider the request in conjunction with the 2013/14 operational plan.

**10.2 CURRUMBIN PALM BEACH SUB-BRANCH INC – VETERANS’
SUPPORT CENTRE D7(37902)**

Advising that in conjunction with the Palm Beach/Currumbin High School, the Centre is producing a Collage to commemorate the 100th year of the landing at Gallipoli ANZAC 2015. Saying the Collage will be made from photographs of Cenotaphs from around Australia and asking for photos of Council’s War Memorial. Also seeking a donation and pointing out that all donors will be listed on a scroll bordering the poster – should Council send a donation of \$100 or more, it will receive a poster for hanging in its Council Chamber.

(NOTE BY GENERAL MANAGER – Council would be aware that it has made a substantial contribution to the Vietnam Veterans’ Memorial at Gulargambone).

Recommendation:

That Council advise the Currumbin Palm Beach Sub Branch Veterans Support Centre that it is unable to contribute due to financial constraints.

**10.3 DEPARTMENT OF PRIMARY INDUSTRIES – CROWN LANDS DUBBO
R8-11+SR109(36785)**

Advising that the transfer of Crown road to Council control is now complete via the notification published in the Government Gazette on 13 July 2012.

(NOTE BY GENERAL MANAGER – This transfer is relevant to Crown road south of Lot 21 DP754187. When notification was given concerning proposed road closings in the Shire, Mr Dennis Fitzgerald objected to the proposed closure of this small section of Crown road.

At the same time Council received objections from other landowners whose access would be affected should the section of road at the end of Thara Road be closed.

At the March 2012 meeting Council decided to await advice from the Crown Lands Office to determine the best option. The Office advised Council the best way forward was to have the area transferred to Council control.

The Director of Engineering Services has inspected the reserve and found that there is a fence across the reserve that will need to be removed and/or a grid or a fence installed along the reserve boundary)

Recommendation:

That Council advise Mr Fitzgerald that transfer to Council control has now been gazetted of the Crown road south of Lot 21 DP754187 and Council is in a position to form the road after it has been re-fenced or a grid installed.

10.4 COONAMBLE SWIMMING CLUB INC	S13(32385)
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Requesting permission for the Club to use Coonamble Pool and facilities from 1 September to commence official club training. Saying there has been a resurgence of members and last season was the most successful in over 30 years and was successful in taking out the prestigious “Most Successful Club for 2012” within the region. Pointing out the Coonamble facilities are rated 2nd to Dubbo.

(NOTE BY GENERAL MANAGER – The pool is not due to open to the public until the Tuesday following the long weekend in October 2012. A similar request was made by the Club last year and Council was able to allow use by swimming club members from 6 September, 2011. Council staff are currently undertaking maintenance at the Coonamble complex, this includes painting of the pool.)

Recommendation:

That Council advise the Coonamble Swimming Club that a maintenance program is in progress, which includes painting of the pools and upon completion, the Club should liaise with the Director of Development, Commercial and Urban Services to ascertain when access can be provided.

10.5 COONAMBLE SWIMMING CLUB INC	S13
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Advising that the Club purchased new lane ropes, however the old ropes were kept so they could be shortened and created into suitable lane ropes (anti wave) for the 25m pool. Saying that schools use the pools for their swimming carnivals and use the 25m pool for non-competitive races. Requesting Council to fit to each end of the 25m pool in each lane built in hooks/clips (identical to the 50m pool) so the ropes can be fastened. If Council agrees, asking could the work be done prior to the summer season. Pointing out benefits for use of proper race lane ropes and advising the Club will supply the extra proper reel for storage.

Recommendation:

That Council agree to the request, complete this work in conjunction with preparation of the pools for the forthcoming season and that costs be incorporated with normal maintenance.

10.6 NATIONAL YOUTH WEEK 2012	G5-9(33700)
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Announcing that Council is a Finalist for the 2012 Local Government Youth Week Awards. Saying the Advisory Committee assessed the reports and has selected finalists and winners. Inviting representatives to the Local Government Awards Night on Wednesday 15 August at the Civic Pavilion on The Concourse, 409 Victoria Avenue, Chatswood, where winners will be announced.

Recommendation:

That Council nominate the Mayor (or his nominee), the Director of Corporate and Community Services and a representative from the Youth Council to attend the Local Government Awards Night on 15 August 2012.

10.7 MICHAEL L LEONARD	R8-6-2+SH18(37922)
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Requesting Council to carry out maintenance grading on the access road to his property from the Castlereagh Highway. Saying the road is difficult for trucks to access and it would be appreciated if some maintenance could be provided.

(NOTE BY GENERAL MANAGER – The area in question is not a classified road, but a travelling stock route which has never been maintained by Council. Council's Roads Management Plan stipulates that roads serving less than five properties are graded when approval given by Council on written. Unformed roads are not maintained by Council. Mr. Leonard could have access off Shire Road 2 if he wished to carry out necessary works).

Recommendation:

That Council advise Mr Leonard this is not a road and therefore, in accordance with previous resolutions, he would be responsible for having the road dedicated and upgraded.

10.8 MRS ANNE KENNEDY	E5
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Thanking Council for its congratulations for the Coal Seam Gas Information Day and Meeting and apologising for not responding earlier. Thanking Council also for its strong and continuing support over the past year. Saying the assistance of the local Council and the community has made an enormous difference. Acknowledging the phone call from Mayor Horan prior to the meeting, reiterating Council's support.

(NOTE BY GENERAL MANAGER – Mrs. Kennedy's letter, together with attachments, are included as **APPENDIX A**)

**Recommendation:
For Council's determination.**

10.9 MRS ANNE KENNEDY E5

Saying that residents and ratepayers in Coonamble shire should be made aware of the consequences of CSG mining and the impact it will have on their region. Pointing out the town and district is totally dependent on bore water and the impact of the loss of the GAB cannot be overstated. Saying that at the June 2012 meeting Council agreed to send a flyer to all ratepayers, alerting them to the fact there is a PEL over this district and to inform them of their rights. Pointing out that often landowners are given incorrect information and saying this is such a critical issue and attaching a copy of a sample flyer. (Refer **APPENDIX B**)

(NOTE BY GENERAL MANAGER – Council has already agreed to assist in this matter, however it is necessary that the information being sent out is first approved by Council's legal adviser and Council).

**Recommendation:
For Council's determination.**

Section B – Matters for Council's Information:**10.10 SHIRES ASSOCIATION OF NSW****L9-1(37802)**

Advising that after almost 9 years of discussion and debate, the time has come for Council's voting delegate to cast their vote to determine if there is to be a single Association to be the voice of Local Government in NSW. Advising each voting delegate will receive a package of material from the Australian Electoral Commission (AEC) which will include both a "yes" case and a "No" case. Urging all voting delegates to vote "Yes".

10.11 THE HON DON PAGE, MP – MINISTERIAL CIRCULAR**F9(37799)**

Advising the NSW Government is committed to the use of biofuels as a means of protecting the environment, growing regional economies, helping farmers and reducing Australia's reliance on foreign fuel imports. Saying to achieve this the Government has introduced biofuel mandates which require that 6% of the total volume of petrol and 2% of the total volume of diesel sold in NSW are biofuels. Encouraging Councils to share this commitment and help achieve the biofuel mandates by mandating the use of biofuels where possible.

10.12 MR KEVIN HUMPHRIES, MP**W1+S4(37838)**

Referring to Council's letter regarding Country Towns Water and Sewer Programs and advising he has made formal representations to the NSW Minister for Primary Industries, Hon Katrina Hodgkinson MP, concerning financial assistance to upgrade the Coonamble Water Supply. Apologising for delay and saying he understands advice should be to hand shortly.

10.13 DIVISION OF LOCAL GOVERNMENT**G5(37860)**

Informing councils of the outcome of round one of the NSW Government Local Infrastructure Renewal Scheme. Advising in its 2011-2012 budget the NSW Government provided a total of \$70 million over five years for the implementation of the local infrastructure backlog policy. Saying the Local Infrastructure Renewal Scheme (LIRS) which provides a 4% interest subsidy to fund council infrastructure backlog borrowing is a key component of this policy. Advising that the Minister for Local Government has announced that 82 projects put forward by 62 Councils, totaling \$430m have been approved. Pointing out that a full list of projects approved for funding, subject to a satisfactory financial assessment of the Council by TCorp, is now available on the DLG website at http://www.dlg.nsw.gov.au/dlg/dlghome/dlg_index.asp

10.14 DIVISION OF LOCAL GOVERNMENT D5-21(37863)

Responding to Council's correspondence regarding a capital expenditure review for the Coonamble Multipurpose Indoor Arena. Thanking Council for providing the details and saying after reviewing the information it has been determined that Council has satisfactorily addressed the Division's capital expenditure criteria. Pointing out that, although Council has generally satisfied the Division's capital expenditure criteria, it is important to note that the response should not be construed to be an endorsement of the capital expenditure proposal.

10.15 DIVISION OF LOCAL GOVERNMENT L10(37901)

Referring to Council's application seeking approval for an internal loan of \$700,000 from the Sewer Fund to the General fund for 10 years for the purpose of funding improvements to Coonamble showground, at an interest rate of 6.5% per annum. Advising the Minister has approved of an internal loan pursuant to section 410(3) of the Local Government Act 1993, subject to conditions set out in the attached Instrument of Approval. Pointing out the approval is also on the understanding that the loan arrangements will not adversely affect Council's ability to maintain and provide necessary sewer infrastructure. Advising that the approval should not be construed to be an endorsement of the project for which the funds have been sought. Saying Council should continue to rely on its own advice as to the merits and the appropriate management of these projects.

10.16 NATIONAL AUSTRALIA BANK LIMITED – PORT MACQUARIE B7(31581)

Referring to Council's recent letter to the NAB Business Bank, Dubbo and a subsequent telephone discussion with the General Manager. Regarding comments by Ms Knight, assuring Council they were not made on behalf of the Bank. Pointing out the Bank was unaware such meetings/comments had been made until receipt of Council's letter. Apologising for the confusion and confirming the Bank's continued presence in Coonamble. Saying a representative would be happy to meet with Council if it wishes to further discuss the issue.

10.17 ELECTORAL COMMISSION NSW E2(29738)

Providing a copy of Local Government Elections Bulletin Number 6 – 20 July 2012 – attached as **APPENDIX C**

10.18 JENNY CARTER, OPTUSNET C8-13(37938)

Providing an update to the Mayor regarding fundraising in Sydney, with the assistance of four primary schools, for the Gulargambone skate park. Saying so far they have collected \$1,300 and there are four major BBQs planned for Spring with Bunnings – all supported by the Primary Schools. Detailing other fundraising endeavours planned and saying that they hope to have \$5,000 to donate to Council by the end of the year. Advising that for Christmas as a gift from the schools in Sydney hoping that each child in the school will have a skate board.

10.19 MEDIA RELEASE – NSW TREASURER & MINISTER FOR POLICE & EMERGENCY SERVICES E4(37741)

Seeking community feedback to develop a better, fairer and more efficient way of funding emergency services in NSW. Pointing out the combined fire and emergency services have a proud and long history of helping the people of NSW, however the way in which these services are currently funded in NSW is complicated, inefficient and unfair. Advising the Government has released a *Funding our Emergency Services* discussion Paper as part of a three month consultation period to identify a better way to fund emergency services in NSW. Saying that funding currently comes from three sources, with the bulk 73.7 per cent provided by a tax on insurance companies, while the remainder are provided by Governments, i.e. 11.7 per cent local government and 14.6 per cent State Government. Pointing out a better and fairer system would spread the costs across the whole community and the government is considering a number of ways to replace the current insurance-based levy to bring NSW into line with most States & Territories. Advising the review and consultation process fulfils an election promise and pointing out the public consultation period of open until 8 October 2012. The discussion paper and public submissions can be found at www.haveyoursay.nsw.gov.au/ESL

10.20 COONAMBLE INTERAGENCY C8(37949)

Forwarding copy of minutes of the Coonamble Interagency meeting held on 4 July 2012 – attached – See **APPENDIX D**

RICK WARREN
General Manager

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED
AUTHORITY**

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

CDC No	Owner	Applicant	Proposed Use	Address of land	Approval Date
018/12	MPREC	Owner	Demolition/Erection of 2x2 bedroom dwellings	37 Nash Street Coonamble	20/07/2012

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note no Development Applications were approved under delegated authority since last meeting, however Complying Development Certificate Application No.018/2012 was approved in the period.

11.2 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS**Background:**

At the June 2012 meeting Council resolved to place the draft Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition.

Issues:

The document was on display until Friday, 20 July, 2012, with the closing time for submissions being 5.00 p.m. on that date. No submissions were received.

Sustainability/Legislative Provisions:

Section 252 of the Local Government Act requires Council to have a separate policy for the payment of expenses and provision of facilities for councillors as does clause 403 of the Local Government (General) Regulation 2005.

Financial Considerations:

Nil

Options:

N/A

Recommendation:

That Council formally adopt the Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors, noting that the document was on public exhibition for the prescribed period and no submissions were received.

11.3 NATIVE TITLE CLAIM – Ns D2308/2011, NC11/6**Background:**

Council has received notice of a Native Title Determination Application by the Gomerio People for land where the native title has not been extinguished. Refer to **APPENDIX E**

Issues:

Council has received notice of this claim as land within the Coonamble Shire may be affected. This being the case, Council can apply to become a party to the application which will, in effect, keep Council up to date and informed as to the progress of the claim. It will also give Council opportunity to be involved in mediation and Court action to ensure Council interests are taken into account.

Generally, native title may exist where aboriginal people continue to follow their traditional laws and customs and have maintained a link with country and where it has not been extinguished. Much of the land in the claim area will not be recognized as being eligible for native title to co-exist. Native title cannot be claimed over freehold land, pastoral or agricultural leases that grant exclusive possession, residential, commercial or community purposes leases or public works – like roads, schools and hospitals. The final determination as to the co-existence of native title with any land arrangement rests with the Federal Court.

The process is still in its infancy and it is anticipated that there will be little action on the claim for at least 12 months. There will be a substantial time period involved in determining where native title has been extinguished across the area.

At this point in time it would be prudent for Council to apply to become a party to the proceedings to address any Council interests that may become evident.

Sustainability/Legislative Provisions:

- Native Title Act 1993

Financial Considerations:

At this stage there are no financial implications for Council.

Options:

N/A

Recommendation:

That Council resolve to make application to the Federal Court to become a party to the claim by the Gomerio People as identified in the National Native Tribunal Application NC11/6

RICK WARREN

General Manager

12. REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES
COUNCIL MEETING ON WEDNESDAY 8 AUGUST 2012

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/07/2012 compared to 31/07/2011:

	31/07/2012	31/07/2011
Arrears 30 th June previous year	763,910.00	598,833.17
Plus 2011/2012 Combined Levy	5,381,320.67	5,068,905.75
Add Transfer from Postponed	-	-
GROSS LEVY	6,145,230.67	5,667,738.92
Less: Pensioner Concession (State)	(61,347.48)	(49,047.06)
Pensioner Concession (Council)	(50,193.38)	(40,129.41)
Transfer to Postponed	-	(-)
Abandoned	-	(-)
NET TOTAL LEVY FOR YEAR	6,033,689.81	5,578,562.45
Less Collections	(52,502.36)	(180,128.27)
Plus Refunds	-	-
NET TOTAL BALANCE	5,981,187.45	5,398,434.18
Plus Postponed	-	-
GROSS TOTAL BALANCE	5,981,187.45	5,398,434.18
Collection % of Total Receivable	0.08%	3.2%
Arrears % of Total Receivable	99.92%	96.8%

Recommendation:
Submitted for Council's information.

Please Note:
Rate Notices were sent on 31 July 2012.

12.2 LIST OF INVESTMENTS – JULY 2012

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 21/10/2012	5.08%	91 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 29/08/2012	5.30%	90 Days	2,500,000.00
St George	A1+	Term Deposit - 17/08/2012	5.00%	92 Days	1,000,000.00
Commonwealth Bank	A1+	Term Deposit - 29/10/2012	4.50%	91 Days	1,000,000.00
IMB	A2	Term Deposit - 26/09/2012	5.00%	90 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 04/09/2012	4.80%	182 Days	500,000.00
Bendigo Bank	A-	Term Deposit - 20/09/2012	5.00%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 16/08/2012	5.25%	90 Days	1,000,000.00
Orana Mutual	Unrated	Term Deposit - 21/10/2012	4.88%	91 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 28/11/12	5.06%	120 Days	2,000,000.00
ME Bank	A2	Term Deposit - 29/10/2012	5.10%	90 Days	2,000,000.00
Commonwealth Bank	A1+	Business Online Saver - at call	0.00%	N/A	2,250,000.00
TOTAL					\$17,250,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	33%	50%	5,750,000
National Australia Bank	A1+	23%	50%	4,000,000
St George	A1+	6%	50%	1,000,000
Bendigo Bank	A-	6%	40%	1,000,000
IMB	A2	12%	35%	2,000,000
ME Bank	A2	12%	35%	2,000,000
Orana Mutal	Unrated	6%	10%	1,000,000
Reliance C/U	Unrated	3%	10%	500,000
				\$ 17,250,000

Rating	% of Investment	Policy	Amount
A1+	62%	100%	10,750,000
A1	6%	80%	1,000,000
A2	23%	60%	4,000,000
Unrated	9%	30%	1,500,000
			\$ 17,250,000
<hr/>			
	General Fund Investments		10,121,721
	Coonamble Sewerage Investment Fund		2,799,438
	Gulargambone Sewerage Investment Fund		(25,320)
	Coonamble Water Investment Fund		3,216,509
	Gulargambone Water Investment Fund		942,803
	Trust Investment Fund		194,849
			\$ 17,250,000

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:

That the list of investments as at 31 July 2012 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 PUBLIC ACCESS INFORMATION

Background:

The Government Information Public Access (GIPA) Act 2009 commenced in 2010, replacing the Freedom of Information (FOI) system which was in operation from 1989. The new system is designed to meet community expectations for more open and transparent government.

The Act requires information disclosure through mandatory publication and release of “open access information”.

The guiding principle of the GIPA Act is the public interest, with a general presumption that disclosure of information is in the public interest, unless a strong case to the contrary can be demonstrated. Under the GIPA Act, it is compulsory for agencies to disclose information about their structure, functions and policies, and the proactive and informal disclosure of other information is promoted and encouraged.

Issues:

In order to comply with the legislation, Council’s draft Public Access Information Policy is attached for adoption. **APPENDIX F.**

Sustainability/Legislative Provisions:

Local Government Act 1993

The Government Information Public Access (GIPA) Act 2009

Financial Considerations: Nil.

Options: N/A

Recommendation:

That Council note the Public Access Information Policy and place the document on public exhibition for the prescribed 28 day period, prior to formal adoption at the October meeting, taking into account any submissions received.

12.4 COONAMBLE VACATION CARE

Background:

Council has resolved to operate Coonamble Vacation Care service as a function of Council. In order to comply with the *Education and Care Services National Law Act 2010* and *Educational and Care Services National Regulations 2011* certain policies and procedures must be established.

Issues:

1. This report presents draft policies relating to Vacation Care administration, health and safety, environment and facilities and safety and emergency for Council adoption. The policy document (**APPENDIX G**) addresses various mandatory issues and ensures Council's compliance with the Law and Regulations under the Act.
2. Policy 1.11 *Council Fees & Charges* states that fees will be set by Council each year. This fee is not currently reflected in Council's Schedule of Fees and Charges.
Vacation Care presently charges the fee of \$25.00 per day per child. A Child Care Benefit subsidy is generally available to parents/carers, depending on eligibility of the child's family.

Sustainability/Legislative Provisions:

- Local Government Act 1993
- Education and Care Services National Law Act 2010 and Educational and
- Care Services National Regulations 2011

Financial Considerations: Nil.

Options:

- Adopt or amend the Vacation Care policies presented;
- Adopt, amend or reject the daily Vacation Care fee of \$25.00

Recommendation:

That Council:

- 1. agree to place on public exhibition the Coonamble Vacation Care Policies for the prescribed period of 28 days, seeking comment and/or submissions;**
- 2. adopt the daily fee of \$25/child**
- 3. amend its Schedule of Fees and Charges to include Vacation Care daily fee of \$25.**

LIANNE TASKER

Director of Corporate & Community Services

**13. REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL
AND URBAN SERVICES
COUNCIL MEETING WEDNESDAY 8 AUGUST 2012**

13.1 ECONOMIC DEVELOPMENT MANAGER'S SECTION

Author: *Economic Development Manager – Lee O'Connor*

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Covered Arena	Received revised tenders 12 July. Meeting to review held 17 July. Further information requested and supplied. Selection meeting held 25 July.	NBRS+ Partners selected as preferred tenderer to finalise design and obtain DA approval for Covered Arena project. Endorsement sought from Councillors via email 26 July.
Eco Spa + Caravan Park	<ol style="list-style-type: none"> 1. Design & Approval – Revised designs, staging, cost estimates and operational forecasts received and reviewed by Project Committee via videoconference on 5th July. 2. Smith Park Land Acquisition – consultation with Crown Lands to clarify options for purchase. 	<ol style="list-style-type: none"> 1. See project update report attached. 2. As above.
Rail Loading	<ol style="list-style-type: none"> 1. Provided information to local agent re access to land adjacent to rail at Combara for new enterprise. 2. Provided 	<ol style="list-style-type: none"> 1. TBA. 2. TBA

	information to local business re inquiry to lease Railway Station building. Referred to Heritage Advisor, John Holland Rail, and Country Rail.	
Industrial Estate marketing	Advertisement prepared by C Duffield incorporated into Rural Press Country Week supplement with editorial.	
New enterprises at The Meglo.	Contract sent to J Pace 20.7.12. Site inspection visit 17.7.12.	Water supply still to be resolved pending Council review of water allocation.

2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Abattoir	Provided information to new owners as agreed at meeting 5 July. Received inquiries from various companies offering services, equipment, supply of livestock, and individuals interested in manager/inspector positions.	All information forwarded to new owners.
Country Week	Circulated information to local businesses. Received information on business and work opportunities. Put information on website and forwarded for inclusion in Jobs Board, and Investment Board at the Expo. Prepared text for regional marketing collateral and advertising. Organised accommodation for Shire representatives.	Attending Expo with Cr O'Brien from Friday 3 rd to Sunday 5 th August.
Support new and existing	Support Business Start-Ups/Expansions: Received second	Outcomes TBA

business	inquiry re chemist in Gular. Met with owner of new retail business Coonamble.	
Employment Circle	<p>Meetings held 24 July 11am and 3.30pm:</p> <ol style="list-style-type: none"> 1. Jobs & Skills Expo – Coonamble Rural Transaction Centre to co-ordinate. 2. Attended Workforce Development Forum, Warren, 19 July. 3. Remote Jobs & Communities Program – 	<p>Notes attached July CEC meetings.</p> <ol style="list-style-type: none"> 1. Date of Jobs & skills Expo changed to March 2013. 2. See below.
New/Prospective Residents	<ol style="list-style-type: none"> 1. Respond to website and telephone requests for Prospective Residents Information. 2. Respond to inquiries from new residents seeking rental accommodation and/or employment. 	<ol style="list-style-type: none"> 1. 2 packs distributed to prospective residents from Brisbane & NZ. 2. 2 new inquiries re how to find local employment.

3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Rent-a-Farmhouse	Visit by Victorian family postponed.	No further action this month.

4. Networking, Advocacy and Lobbying

PROJECT	ACTIONS	STATUS/OUTCOMES
Orana Education Skills & Industry Forum	Presented Case Study on Coonamble Employment Circle with Employment Circle representatives from CHS and TAFE.	TBA
NSW Transport Plan	No action this month.	Underway.
Remote Jobs & Communities Program (RJCP)	Meeting held with CEC members 24 July to discuss social and economic impacts of impending CDEP closure.	See separate report and recommendations.

APPENDICES TO EDM REPORT:

- Report on Remote Jobs & Communities Program impacts.
- Caravan Park + Eco Spa Investment Ready – Update.

Recommendation:

That the report by the Economic Development Manager be received and noted.

13.2 REPORT ON IMPACT OF REMOTE JOBS & COMMUNITIES PROGRAM ON COONAMBLE SHIRE EMPLOYMENT SERVICES & COMMUNITIES

Author: *Economic Development Manager – Lee O'Connor*

Background:

In May 2012 Council received advice of a new federal government program, the *Remote Jobs & Communities Program (RJCP)*, designed to “ensure more Indigenous and other remote job seekers participate in meaningful community activities and get the skills they need to find and keep a job.” Within the designated ‘remote’ regions, the new initiative would create a ‘one stop shop’ for job seekers assisted by Job Services Australia (JSA), Disability Employment Services (DES), Indigenous Employment Program (IEP) and the Community Development Employment Projects (CDEP) Program. The RJCP is due to commence on 1 July 2013.

www.deewr.gov.au/Employment/Consultation/Pages/RemoteJobsCommunitiesProgram.aspx

Within the Barwon Darling region, Walgett and Coonamble Shires were not included in the designated ‘remote’ region. It is expected to be ‘business as usual’ for JSA, DES, and IEP services. The CDEP program however, will cease to operate from 1 July 2013 without plans for a replacement program. Participants currently under CDEP will be assisted by the other services without additional resources.

A letter was sent seeking further information and we were advised that one of the topics for discussion during information sessions was to be the potential review of the boundaries. The General Manager attended one of these information sessions in Dubbo. Inclusion of Coonamble in the remote region was declined.

Subsequent meetings of the Coonamble Employment Circle discussed the likely negative impacts of the closure of the CDEP program on Coonamble and Gulargambone. This included a lowering of morale within affected families, limited number of job vacancies within the Shire to accommodate a substantial increase in active jobseekers, and social impacts such as increased alcohol/drug use, increased crime and particularly domestic violence. It was agreed that some sort of social engagement and work pathways program for long term / Indigenous unemployed people was required to reduce these impacts on our communities.

Coonamble Employment Circle is proposing trial of a locally-managed Workforce Participation and Transition Program, sponsored by Coonamble Shire Council in partnership with local Employment Services, businesses/employers, and Registered Training Organisations. The Federal Government should be approached to fund the proposed program as a two year trial for communities in high-need communities excluded from the RJCP regions.

Issues:

- There is a general level of satisfaction with the existing JSA, DES and IEP services and an unwillingness to “risk” the current level of service from those agencies by seeking inclusion in the RJCP region.
- Closure of CDEP will return approximately 90 people to the employment market in our Shire.
- Many of these people suffer multiple disadvantage and, under the current arrangements, it is unlikely that the JSA services will be able to provide sufficient assistance to allow them to gain meaningful employment.
- It is felt that additional resources need to be directed to Indigenous job seekers in our Shire to enable them to continue to “participate in meaningful community activities and gain the skills they need to find and keep a job”.
- There is a feeling that new local opportunities are opening up which could provide future employment for many of the former CDEP participants, but additional mentoring, work experience and work readiness training is required to enable this transition.
- The proposed model is for Council to become the ‘sponsor’ organization, with stakeholder representatives from the Coonamble Employment Circle forming an Advisory Committee. Partnerships with key stakeholders (employers, trainers, NGOs, etc) would be negotiated and formalized with alignment to clear outcomes for job seekers. Any resources required over and above what is available within the existing resources of program partners would need to be sourced from other levels of government.

Sustainability/Legislative Provisions:

Not applicable.

Financial Considerations:

- Council does not have the financial or staff resources to absorb the role of sponsor without additional funding.
- A reasonable level of funding would be required to cover administrative and supervising/mentoring staff, insurances and workers compensation for staff and participants in host employment or engaged in community projects.
- The program would need to be properly scoped with clear goals, timeframes, performance indicators, and agreed roles for partner organizations.

Options:

1. Identify an alternate course of action to address the impacts likely to arise from the closure of the CDEP program.
2. Decline to take the sponsorship role for the proposed trial and seek to identify an alternate sponsor.
3. Agree in principle to sponsor the trial subject to sufficient external funding and partnership support to enable successful implementation.

(NOTE BY GENERAL MANAGER – The General Manager attended the Information Session at Dubbo on 9 July 2012, at which it was strongly advocated by him and the CEO of Murdi Paaki that Coonamble and Gulargambone should be included in the Remote Services Area. The argument was put that there were good outcomes being achieved in these areas and the service should provide sound outcomes in the future.

The meeting was told that Walgett was not now classified as a remote area, nor was Coonamble. It was stated the boundaries were not set in stone, however it was unlikely they would be changed until after the review, which would take place in approximately 2015.

The briefing was very scripted and little information was provided in regard to non-remote areas, except that the CDEP participants would transfer to JSA providers already contracted in these areas and these providers would have their contracts renegotiated and extended to provide assistance for these participants. This will attract funding to these organisations to achieve outcomes. It was stated that the detail was yet to be finalized with the current organizations represented in Coonamble and Walgett.

CDEP provides an important role in the Coonamble Community and it is imperative that this service be continued in some form to maintain employment and training opportunities for participants and the community.

The employment market is very complex and dependent upon government contracts for funding which are outcome based. Issues to be considered include:

- Legal status
- Governance
- Operating strategies
- Funding opportunities and contractual obligations
- Financial implications – sponsor organization
- Skill availability and requirements
- Asset acquisition and maintenance
- Capital requirements
- Workplace relations legislation
- Community non-profit and for profit organizational relationships.

Although not exhaustive the above – at a minimum – needs to be considered by any organization contemplating entering into any employment services market or government funded employment programs.

Recommendation by General Manager:

That a report be brought back to Council providing detail as to a model that can be offered as a viable alternative to the proposed service delivery model of the Department of Education, Employment and Workplace Relations post 1 July 2013.

13.3 REPORT ON PROGRESS OF PROJECT - CARAVAN PARK + ECO SPA – INVESTMENT READY**Background:**

The project commenced on 1 November 2011 with joint funding from Ausindustry's TQUAL Program and NSW Trade & Investment. The aim is to design a re-developed caravan park incorporating an eco spa facility and finalise DA approval. The timeframe for completion is 20 December 2012.

Once the design process was underway investigations revealed that the current operation of the caravan park is not consistent with the designation of the Smith Park Reserve on which the caravan park is located. In December 2011, Council agreed to proceed with acquisition of the necessary land to enable the development to occur. Funds were allocated to this purpose.

There are now two distinct aspects to the project:

- 1) **Design & Approval** – a process managed in conjunction with a community-based steering committee.

- 2) **Land Acquisition** – an internal Council process managed by Council staff in consultation with the Office of Crown Lands.

Issues:

1. **Design & Approval** – the consultant architect has met with the Steering Committee on three occasions, including most recently via videoconference on 5 July 2012. The overall and staged concept designs have been developed to the Steering Committee's satisfaction to a point where it was agreed that Expressions of Interest (EOI) from private investors could be sought. The current progress towards concept Development Application stage is satisfactory.

2. **Land Acquisition** – three options for purchase of the land were identified and have been investigated. The option which seems to offer the best chance of securing the site within a reasonable timeframe is now being pursued. This requires Ministerial approval and gazettal of a change of Trust Manager for the land involved.

Sustainability/Legislative Provisions:

- 1 **Design & Approval** - There remains some question about the precise mechanics of delivering water to the Eco Spa. These practicalities are currently the subject of discussion between ACOR engineers and Council's Engineering Division and will need to be resolved to Council's satisfaction before EOIs are called.

2 Land Acquisition - It is not advisable to seek private interest in the project until the site has been secured. To enable land acquisition to proceed under the preferred option, Council needs to relinquish its role as Trustee of the relevant portion of the Smith Park Reserve to the Ministerial Corporation on behalf of Crown Lands.

Financial Considerations:

The project is proceeding within the allocated budget.

Options:

- Resolve outstanding design and ownership issues before proceeding to Expression of Interest or submission of Development Application.
- Seek a change of Trust Manager for the specified portion of Smith Park Reserve to the Ministerial Corporation.

Recommendation:

That Council agree to contact the Minister for Lands seeking to be removed as Trust Manager for the specified portion of Smith Park Reserve.

13.4 TOURISM DEVELOPMENT MANAGER'S SECTION

Author: *Tourism Development Manager – Lauren Picone*

1. Tourism projects – product development and tourism/visitor infrastructure

PROJECT	ACTIONS	STATUS/OUTCOMES
Visitor Information Centre Development	Oversee refurbishment of the new Visitor Information Centre. Seek expressions of interest for volunteers to staff the new VIC.	<ul style="list-style-type: none"> - TDM is hosting a morning tea and short information session for all those interested in volunteering at the Visitor Information Centre in August - Met with local Men's Shed to gauge the number of interested volunteers - Partnered with Outback Arts to encourage local artists to exhibit in the Visitor Information Centre. Applications are now open and have been advertised in the local paper.
Primitive Campsite Quambone	Erect signage	<ul style="list-style-type: none"> - A application has been submitted for approval
Macquarie Marshes	Meet with key, local stakeholders to identify short term goals.	<ul style="list-style-type: none"> - ill meet with Inland Tourism NSW to discuss a tourism strategy for the Macquarie Marshes
Inland Tourism Networking Night and Forum	Inland Tourism NSW and CSC will host a joint tourism networking night and forum.	<ul style="list-style-type: none"> - CEO of Inland Tourism NSW will attend the Networking night. He is yet to confirm a date
Inland Tourism NSW Business Planning and Product Development	The TDM has expressed an EOI for Coonamble to host a workshop next year	<ul style="list-style-type: none"> - CSC have been earmarked as a potential recipient of the subsidised workshop

2. Strategic Planning – to inform the new Destination Management Plan

PROJECT	ACTIONS	STATUS/OUTCOMES
Develop new Destination Management Plan	Re-evaluation of tourism signage needs in the shire.	<ul style="list-style-type: none"> - DA is currently being submitted for the Coonamble VIC and Primitive Campsite in Quambone - The following advice has been received on the process of updating the Café 2828 sign: Under the TASAC guidelines Cafés are not eligible for signposting. This is why the current sign identifies Café 2828 as a museum. If Café 2828 wanted to change the sign so that it identified Café 2828 as a café, as well as, or instead of a museum, approval would need to be sought from the RMS and the local traffic committee not TASAC.
	Seek advice on effective Destination Management Planning from industry leaders	<ul style="list-style-type: none"> - The Australian Regional Tourism Organisation is working with the NSW Government's Visitor Economy Taskforce to release a practitioner's guide for effective Destination Management Planning. TDM has asked to be advised when guide is released.

3. Marketing and promotion

PROJECT	ACTIONS	STATUS/OUTCOMES
Inland and NSW Tourism Awards	Provide support to local tourism operators and providers to submit their award applications.	<ul style="list-style-type: none"> - Café 2828 and Gulargambone Caravan Park and both finalists in the Inland Tourism Awards for 2012 - The Coonamble Rodeo Association are submitting an entry for this year's State Tourism Awards
Website – Events Page	Continue to promote local events on the CSC website	<ul style="list-style-type: none"> - 14 local events have been listed
Monthly newsletter	Continue to distribute monthly tourism newsletter to relevant stakeholders.	<ul style="list-style-type: none"> - Received positive feedback.

4. Events

PROJECT	ACTIONS	STATUS/OUTCOMES
Coonamble Rodeo and Campdraft	Met with the Committee President to present findings of event survey and recommendations on how to increase event growth.	- The Rodeo Committee President presented the TDM's recommendations to the committee members – the committee has agreed to adopt some of the recommendations.
Moorambilla Festival	Assist Events Manager with the promotion of the event.	- The event has been promoted on the CSC website, Regional Events Live, has been included on the Spring Events flier and will be posted on the CSC Facebook page closer to the event.

5. Industry Partnerships

PROJECT	ACTIONS	STATUS/OUTCOMES
W'bungle Cluster Group	Have called another meeting for the Warrumbungle Cluster	- The meeting will take place in Coonamble on August 7 - The Cluster will decide on which projects the remaining demand building fund money should be allocated to
Industry Membership/ Sponsorship	Consider joining significant industry associations and sponsoring regional tourism projects	- Industry membership including, Tourism Industry Council of NSW, Australian Regional Tourism Organisation. - Sponsorship including Macquarie River Trails (Dubbo and Narromine are sponsors of the project)

Recommendation:

That the report by the Tourism Development Manager be received and noted.

13.5 WORKS IN PROGRESS UPDATE**Parks & Gardens:**

- Works program continues to focus on improving the presentation of Council open spaces under its control. Works have been carried out on the approaches to Coonamble with note the Castlereagh Highway
- Repairs to amenities at Coonamble Sportsground have been carried out with works scheduled to commence on repairs to the McDonald Park amenities.
- Applications for the position of Overseer, Park & Gardens and Urban Services have closed with interviews to be held within the next month.
- Currently advertising for the position of Ganger – Parks and Gardens Urban Services following the recent resignation of the incumbent due to ill health.
- Council works on the Vietnam War Memorial at Gulargambone have been completed, awaiting community member to affix plaque.

Pools:

- Preparations have commenced for the opening of the pool.
- Painting of the pools with rubber based paint will be carried out for the Coonamble and Gulargambone Pools prior to the opening of the pools.

Buildings:

- Quotes for signage alterations at the museum have been obtained with minor repair works scheduled to be carried out at the museum at the same time.
- Work has commenced with the extension of the power at the Yatton development site.
- Inspections are continuing on an ongoing basis on Council Assets.

Saleyards:

- Management has appointed Amanda Glasson to the position of Acting Saleyards and Facilities Manager.
- A saleyard committee meeting will be held once Amanda commences her new role.

Recommendation:

That Council note the information contained in this update report.

13.6 STORES AND MATERIALS UNACCOUNTED FOR & STORES AND MATERIALS WRITTEN IN – PERIOD 1 JANUARY TO 30 JUNE 2012

The stock take of stores and materials has been completed and a list of store items requiring adjustment is set out below:

Items Unaccounted For:

Stores No	Description	Qty	Amount
S00472	Petrol	10	13.84
S00492	Post brackets	5	9.82
S00531	Safety vests	3	77.53
S00535	Safety glasses	3	28.49
S50254	Junction 150x90F&F	1	16.31
S50259	Screw bolted trap 150mm	1	17.70
S50260	Cap push on 150mm	1	12.00
	Total		\$163.88

Excess:

Stores No	Description	Qty	Amount
S00143	Diesel	273	376.57
S00487	Post Galv 10x2	3	69.08
S50271	Ca push on 100mm	1	2.77
	Total		\$448.42

Items in Excess	\$448.42
Items Unaccounted For	\$163.88
Total S&M Written Off	\$281.94

Recommendation:

That Council authorise the writing in of stores and materials in the sum of \$448.42 and the writing off of stores and materials in the sum of \$163.88 as shown above for the period ending 30 June 2012.

BRUCE QUARMBY

Director of Development, Commercial & Services

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 8 AUGUST 2012**

14.1 STATE HIGHWAY 18 SIGNAGE

Background:

The Roads & Maritime Services (RMS) is responsible for supplying signage on the highway network throughout NSW. At recent Traffic Committee meetings the RMS representative has been requested to advise if an audit could be undertaken within the Coonamble town boundaries as signage does not reflect:

- that Aberford Street east of Castlereagh Street is no longer a regional road; and
- that the direct route to Baradine is via King Street and Dubbo Street.

Issues:

The intersection at the corner of Castlereagh Street and Aberford Street does not allow road trains to turn from Castlereagh Street to Aberford Street within the desired turning paths, resulting in damage to signage and tracking over the kerb extrusions. In some cases, damage is also caused to garden beds.

The route also passes the Coonamble High School and heavy vehicles should not be encouraged to travel past this facility.

The approved route is via King Street and Dubbo Street, but Council may wish to allow heavy vehicles to use Warrena Street as an alternative. This is already used by local haulers and, if signage reflected this route, other transport vehicles could do likewise.

Council will be required to upgrade Warrena Street in the foreseeable future and funds to ensure that it meets criteria for heavy vehicles will have to be sourced from Council funds.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

Council may be required to contribute towards the cost of signage on the Regional Road network from the Traffic Facilities Grant.

The cost of signage on the State Highway will fall under the RMS Maintenance Contract.

Any costs associated with local road upgrades will be Council's responsibility and Regional Road works will be funded from the Block Grant.

Options:

Nil

Recommendation:

That Council request the erection of signage on Castlereagh Street and SH18 indicating the route to Baradine is via King Street and Dubbo Street, with an alternate route via Warrena Street.

14.2 MT MAGOMETON QUARRY – LOAM ISSUE

Background:

To produce good quality road base it is necessary to blend a fine “brickies” sand with crushed rock. Up until Friday 20 July, 2012 council was sourcing material from a borrow put on Back Gular Road owned by Harrisons and previously owned by Peter Roach.

No formal agreement exists with the present owners and, despite verbal approval being granted by one of the owners to enter the area and remove material stockpiled by Council to meet orders Council has for road base, approval has been refused as of 20 July 2012. This means that Council has very limited capacity to produce quality assured road base for works on road construction or sale to private developers.

Issues:

To produce quality material it is necessary to comply with Australian Standards with respect to gradings, particle size and P.I. (plasticity index).

Council will need to find an alternate supply of fine sandy material to blend with the quarry product. Presently discussions are underway with several landowners and samples of possible sources of material have been forwarded to the Roads & Maritime Services for testing.

Sustainability/Legislative Provisions:

To operate a quarry or mine Council must gain the consent of the Mines Department, the owner of the land, prepare management plans and nominate suitably qualified staff as Mine Managers and Operators.

If testing proves satisfactory for the sites selected and the necessary consent can be obtained from the owners, Council will make application in accordance with the relevant guidelines.

Financial Considerations:

All cost will be funded from the Quarry budget as part of normal operations.

Options:

To maintain quality assurance for the supply and manufacture of road base, Council must satisfy relevant Australian and RMS specifications and no options exist apart from ceasing production of a valuable resource.

Recommendation:

That Council note the report and endorse the actions of staff to secure alternate sources of quarry product.

14.3 WORKS IN PROGRESS**(a) Plant:**

- Quotations invited for 13 small vehicles/utes – closing 24 August 2012.
- Delivery of 7 light trucks from Clancy Ford Dubbo expected within 3 weeks.
- 1 light truck from Taylor Automotive, Coonabarabran – delivery expected within 3 weeks.
- Backhoe/loader purchased from JCB delivered and working
- Delivery expected within 3 weeks of Excavator and Loader from Komatsu
- Street sweeper purchased from Rosmech – delivery 7 weeks.
- Flip screen delivered.
- Re-advertised quotations for low loader and semi tipper – no offers submitted previously
- Toora radio transmitter to be repaired/replaced by Pages Electronics

(b) Depot:

- Training in online ordering/stockkeep ongoing
- General clean up continuing
- Emulsion tank purchased from Downer – erected and will be commissioned on 2 August 2012
- Obsolete materials sold and removed from depot.

(c) Airport:

- Slashing
- CASA Audit upgrades
- General clean up continuing
- Lighting maintenance in progress

(d) Workshop:

- General servicing / maintenance continuing
- Registration checks for heavy plant and vehicles in progress

(e) Water & Sewer:

- General maintenance
- Tenders for sewer relining awarded to Kembla – commencement expected late august
- WTP tender awarded to Aquatec-Maxcon Pty Ltd
- Contract for construction of water pipelines awarded to Milbant Constructions

- Quotation from Jeff Hort Engineering Dubbo accepted for new roof for Quambone Reservoir – currently in design stage – completion expected in two weeks
- Kembla to carry out jetting and camera work in Coonamble and Gulargambone for water and sewer assets revaluation.

(f) State Highway 18:

- Pothole and edge repair in progress
- Roadbase for Stage 2 of the Wingadee Intersection upgrade has been cated.

(g) Regional Roads:

- MR7515 – heavy patching of causeways in progress
- MR383 – shoulder grading complete
- MR129Q – shoulder grading in progress
- MR202 – maintenance grading

(h) Local Roads:

- Maintenance grading is in progress on the following local roads:
 - SR8
 - SR10
 - SR2
 - SR12
- Grading completed on the following local roads:
 - SR14
 - SR33
 - SR7
 - SR100
 - SR111

(i) Urban Streets:

- Pram ramps – complete
- K&G repairs in Castlereagh Street – in progress.
- Grading of lanes in progress.
- Bitumen patching in progress as required.

Recommendation:

That Council note the information contained in the Works in Progress report.

K N BRODBECK

Director of Engineering Services

15. REPORT FROM MANAGER – ENVIRONMENTAL SERVICES **COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012**

15.1 ILLEGAL USE OF RESIDENTIAL PREMISES

Background:

Council would be aware that numerous complaints have been received from residents in the vicinity of 43 – 47 Barton Street, Coonamble, owned by Mr. John Jackson, concerning the premises being illegally used as a truck depot/mechanical workshop.

The complaints were investigated and found to be both legitimate and reasonable.

Issues:

The land in question was approved as a site for a private dwelling in 1993 and the shed was approved for storage purposes only.

The current owner continues to use the shed as a mechanical workshop for his fleet of trucks and farm machinery and has, in fact, increased its use over recent times.

Because the land is located in close proximity to the Coonamble Primary School there are safety issues with increased traffic flow, especially heavy vehicles.

Under the terms of the Local Environmental Plan 2011 – the land is zoned R1 General Residential and the activities currently being undertaken are prohibited. The owner has been approached on many occasions, but continues to disregard Council's instruction.

Mr Jackson acquired a block at "The Meglo" for use as a truck depot but has failed to move his business from his residential address.

Sustainability/Legislative Provisions:

- Local Environmental Plan – 2011

Financial Considerations:

NIL

Options:

N/A

Recommendations:

That Council:

- (1) advise Mr John Jackson that due to excessive noise, dust nuisance and constant complaints from residents in the vicinity, he has six months to relocate his business to land purchased at “The Meglo” and in the interim he may conduct work at his Barton Street address between the hours of 9 a.m. and 5 p.m. Monday to Friday, with no work being carried out during weekends**
- (2) point out to Mr Jackson that any contravention of Council’s direction will incur an immediate Order to cease work together with appropriate fines.**

15.2 RANGER'S REPORT – JULY 2012

STATISTICS:

<u>Compliance</u>	<u>July 2012</u>	<u>Year to Date 2012/2013 Total</u>
Official Correspondence	1	1
Infringements (Animals)	3	3
Infringements (Other)		
Microchipped dogs	1	1
Registrations	1	1
Nuisance dog declaration	0	0
Dangerous dog declaration	0	0
Restricted dog declaration	0	0
<u>Impoundments</u>		
Dogs	15	15
Cats	12	12
Stock	0	1
Other	0	0
TOTAL ANIMALS IMPOUNDED	27	27
Motor vehicle	0	0
<i>Breakdown of impoundments:</i>		
Dogs destroyed	4	4
Dogs surrendered by owner	4	4
Dogs re-housed	3	3
Dogs released	3	3
Cats destroyed	10	10
Cats re-housed	2	2
Cats released	0	0
Gulargambone dogs impounded	2	2
Quambone dogs impounded		
Villages:		
Gulargambone:	Nil to report	
Quambone:	Nil to report	

Recommendation:
That Council note the information.

MATTHEW COCK
Manager – Environmental Service

16. REPORTS BY VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

**16.1 NOTES FROM COONAMBLE EMPLOYMENT CIRCLE MEETING HELD
IN THE COMMITTEE ROOM ON TUESDAY, 24 JULY 2012 – 11.00 A.M.**

PRESENT: Karen Neyle (Verto), Steve Hodder (Verto) Shane Kilby (TAFE Coonamble), Teagan Smith (BEC), Lee O'Connor (CSC EDM), Kristina Higham (RDA Orana), Kathy Smart (RDA Orana), Kate Keizer (CNC), Priscilla Harvey (CHS Careers)

APOLOGY: Elisha Bailey (DEEWR), Robyn McPherson (RDA Orana), Alison Salt (Summit), Wayne Fernando (Lands Council), Taryne Albert (MPREC CDEP), Rene Wykes (MPREC). Donna Swansborough (Sureway/CCOC), David Floyd (Youth Express), Rodney Ney (Skillset), Adam Willner (ABL), Al Karanouh (CSC). Lyndy Regan (TAFE TVET), Jim Quinn (CRS), Fiona Harris (TAFE Outreach), Amanda Glasson (CSC GEM),

Chair: Priscilla Harvey Notes: Lee O'Connor

1. Introductions:

Teagan Smith, Indigenous Business Development Manager, BEC, covers 1/3 NSW. Plans to focus more on Coonamble this year. Works with start-ups and expansion.

Kathy Smart – replaced Lily Romanovski as program officer for skilled migration with RDA Orana. Came from NSW Trade & Investment. Giving self-funded regionally-sponsored skilled migrants assistance to find work. Majority are mining, medical, agricultural science graduates. Condition that they work in the region somewhere for first 3 years. Then they can apply for permanent residency. Some find it difficult to get work even though their skills are recognised. Must be fully self funded so no access to Centrelink, public schools for children. All have very good English skills. Kathy is also running the regional sponsored migration program.

Kristina Higham, new project officer RDA Orana – working on NBN info sessions. Yesterday in Dubbo for Council staff, hoping to run more of those sessions, important to get message of benefits out; also working on Country Week with Councils. Plan to review the strategic plan in the next few months. Was with Ausindustry for 13 years in Canberra.

Steve Hodder – apprenticeship consultant with Verto was formerly CW Community College. Name change July 1. Statewide with 26 sites. Verto is latin = skills to transform. Assist in apprentice sign-up and advice/assist to employers. Karen Neyle – Veto. Steve taking over part of her area. She will return her focus to New England area.

Kate Keizer – new to Coonamble Neighbourhood Centre as Co-ordinator. Formerly with a JSA. CNC is an information hub. Have Dept of Housing and Meals on Wheels use office. Working on a new Community Services Directory. Work with DV collective. Big email distribution list. Facilitates Interagency Association which meets monthly. Looking at getting a Food Bank because Vinnies no longer do food vouchers and DoCS have had funding cut. Lot of need. DV Collective looking at establishing a safe house in Coonamble.

Lee - Economic Development Manager with Coonamble Shire Council. Areas of focus include infrastructure development, eg. rail line upgrade, rail loading, industrial estate, Caravan Park + Eco Spa, Covered Arena at Showground. Business support – eg. Abattoir, business start-up/expansion. Activities to promote business, employment and population growth – eg. Country Week, Rentafarmhouse. Also supports community-driven enterprise projects.

1. Jobs & Skills Expo 2012

- Date – postponed to March 2013.
- Teagan spoke to STS. It is in the process. Hope for info in next couple of weeks.
- Priscilla to see Sandra to compare contact lists.
 - **Lee to Ask JSAs for contribution to advertising etc.**

NDOC – Karen/Steve to approach Cynthia Fitzpatrick tomorrow re funding contribution.

- Date – Priscilla to check school dates.
- Time – 10am to 2pm
- Taste of TAFE (TVET opportunities) –**ACTION: Fiona to send around her enrolment/evaluation for comment.**
- Include IPROWD – Maxine Greenfield? **Kristina to get list of contacts from Warren Forum.**
- ACC – **ACTION: Karen to send copy of info on changes to incentives. Not printed yet. Will send when received.**
- Venue – Showground – **ACTION: Sandra to book when date confirmed**

- Catering – will need morning tea/lunch. Phil has spoken to Lions Club – would probably do it ‘at cost’; CHS hospitality, possibly for morning/arvo teas and real coffee – **ACTION: Priscilla to speak to new teacher;**
- **Kate spoke to AHS – include Bobby on database**
- **ACTION:– Sandra to draft for input**
- Risk management plan – CRS to do this (Heidi or Jodi)
- Further funding – **ACTION: grant application to go to Clubs NSW (Sandra) check progress**

ACTION: Kate to check other sources.

TAFE and CHs will contribute to printing costs. JSAs could print their own.

ACTIONS: RTC to prepare draft database listings of organisations and businesses to be invited.

RTC to prepare draft budget.

CEC members and partners to consider and confirm financial or in-kind contributions.

Coonamble RTC contact details: Sandra Harrison or Phil Abrahall.

Tel: 68224420 or email: Sandra@coonamblertc.org.au

2. Warren Workforce Collaboration Forum

Focus was on improving employment services. Will be interesting to see what actions come out of it. Successful in putting CEC model of “place-based collaboration” out there. Mentioned ongoing projects and issues eg. need for service directory, licensing, more communication at regional level.

3. Driver Training/Mentoring

- MPREC reported no referrals.
- Priscilla put it in CHS newsletter.
- Kate tried to contact the phone number – disconnected. 68210111. So no flyer distributed.
- Suggested working through the school – to co-ordinate bookings.
- Kate got onto Fiona Harris re cost of licensing for pensioners. Approx \$40 for pensioners to sit test. Free if they pass. TAFE will cover the cost of their first attempt.

ACTION: Fiona to report on trial in Gular.

Tell MPREC this afternoon that the phone number didn’t work.

4. LLNP (Literacy Numeracy Program)

Letter completed. Elisha has forwarded it to the responsible program officer in DEEWR.

5. Skills Attraction Strategy (including skills audit)

No further progress. Waiting on final survey format before distributing.

6. AGCAPS

Karen is still chasing Russell Stewart about expanding the AGCAPS program to our area. [see information in previous meeting notes]

7. General Business

- Remote Jobs and Skills Program – meeting this afternoon with MPREC and other stakeholders.

Action: Interested CEC participants are welcome to attend if possible.

8. Strategic Employment Plan

Postponed to next meeting.

ACTION: Bring suggestions to complete Action Item 1, plus items for Action Item 2 'Pathways to Employment Through Education & Training', and 3 'Self Employment & Local Enterprise' (new name?)

Next meeting Tues 28th August 2012 (11am, back to Global Village)

**16.2 COONAMBLE MUSEUM REPORT FOR JULY 2012 – SUBMITTED BY
ANGIE LITTLE**

Six tourists visited the Museum this month, two of whom were ex-locals returning to visit our wonderful community. They were Gae and Steve Daley – Steve used to run our local community radio station. They spent a few days in town prior to heading to Queensland.

I have received wonderful feedback with photos I have been posting on the Museum's Facebook Wall. The photos are of local businesses and date back to December 1999 - they were taken by Neville Owen. I had forgotten the names of some staff members, but true to form, my facebook friends came to the rescue!

This month there have been 386 fans which is 32 more than for June.

On Monday the Shire boys came and fixed the men's toilet – now there are two working toilets. This will be very handy for the Moorambilla Festival and I have been informed that both toilets will be painted in readiness for the September weekend.

Cheers
Angie

**Recommendation:
That the Coonamble Museum Report for July 2012 be noted**

17. REPORT BY SALEYARD MANAGER
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

17.1 SALES**(a) CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle	Total Amount (\$)	No of Yards
06.07.12	Fat	953	5,575.06	6	26.70	959	5,601.75	-
25.07.12	Store					1,308	5,820.60	-

Totals:	Scale	953 head	\$5,575.05				
	VA	6 head	\$ 26.70				
	Store	1308 head	\$5,820.60				
	Yards	NIL each	\$ NIL				\$11,422.35

17.2 CASUAL WEIGHING & CASUAL USE

NIL

17.3 SALEYARDS ACCOUNT

Period to **31 July 2012**

Income	\$11,422.35
Expenditure	<u>\$10,356.58</u>
Surplus/(Deficit)	<u>\$ 1,065.77</u>

DANIEL VEER
A/Saleyards Manager

18. REPORT TO CLOSED SESSION
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

**18.1 TENDER SELECTION – SUPPLY OF CONCEPT & DETAILED DESIGN
 – COONAMBLE MULTIPURPOSE COVERED ARENA**

Background:

The steering committee for the Covered Multipurpose Arena has recently been through the extensive tender selection process for the provision of Concept and detailed designs for the Coonamble Multipurpose Indoor Arena complete to DA approval stage.

As part of the selection process tenders received were short listed for further consideration and review, with the committee selecting NBRS & Partners and Perumal Pedavoli Architects for further consideration.

Further information was sought to clarify areas of concern with regard to both tenders. The steering committee then met and held a telephone hook-up with both companies to further assess their tenders.

Issues:

The steering committee has met, along with a representative from Project & Construction Management Services and assessed the tenders provided to Council. The following factors were considered on a weighted basis and tenders scored accordingly.

- | | |
|---------------------------|----|
| • Lump Sum Fee | 10 |
| • Key Personnel | 2 |
| • Subcontractors | 2 |
| • Program Timeline | 2 |
| • Project Plan | 2 |
| • History of Cost Control | 2 |
| • Design Methodology | 5 |

NBRS & Partners proved to be the highest rated tender. Attached (**APPENDIX H**) for Council's information are reports from Project & Construction Management Services with further information regarding the selection progress undertaken by the committee.

Sustainability/Legislative Provisions:

Division of Local Government Tendering Guidelines and Regulations,
NSW Local Government Act 1993

Financial Considerations:

NBRS & Partners prove to provide the best value for money tender.

Options

N/A

Recommendation:

That Council award the tender to NBRS and Partners for the Concept Design and Detailed Design for the Coonamble Multipurpose Arena

BRUCE QUARMBY

Director of Development, Commercial & Urban Services

19. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

NIL

20. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

21. APPENDIX A – COAL SEAM GAS UPDATE
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

22. APPENDIX B – FLYER CSG
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

23. APPENDIX C – ELECTION BULLETIN
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

24. APPENDIX D – INTERAGENCY MINUTES
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

25. APPENDIX E – NATIVE TITLE CLAIM
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

26. APPENDIX F – PUBLIC ACCESS INFORMATION
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

27. APPENDIX G – VACATION CARE
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012

28. APPENDIX H – TENDER SELECTION INFORMATION
COUNCIL MEETING WEDNESDAY, 8 AUGUST 2012