

5 December 2012

ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL to be held in the **COUNCIL CHAMBER, COONAMBLE** on **WEDNESDAY, 12th DECEMBER, 2012** commencing at 9 am.

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Yours faithfully
RICK WARREN
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY 12 DECEMBER 2012

9.30 a.m. MRS ANNE KENNEDY
Coal Seam Gas Update and Latest Developments

9.30 a.m. CR BEVAN O'REGAN
Coal Seam Gas – Section 734 Public Hearings by Councils.

**10.30 a.m. ADJOURNMENT – MAYOR TO ADDRESS TAFE
GRADUATION CEREMONY**

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012

7. CONFIRMATION OF MINUTES **COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012**

7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY 14 NOVEMBER 2012 COMMENCING AT 12.15 P.M.

PRESENT: Cr. Tom Cullen, Mayor, in the Chair, with Crs. M.Webb, J.Walker, D.Keady, A.Karanouh and D.Schieb.

Also present were the General Manager, Mr. Warren, the Director of Corporate & Community Services, Ms Tasker, the Director of Development, Commercial & Urban Services, Mr Quarmbly, the Director of Engineering Services, Mr. Brodbeck and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

4.0 APOLOGIES

0159 RESOLVED on the motion of Crs. Webb and Schieb that an apology for non-attendance be accepted from Cr Burnheim.

5.0 DEPUTATIONS/DELEGATIONS

Mr Luke Robinson, Director of the Moorambilla Festival, had an appointment to address Council at 11.00 a.m. Due to Councillor Training, Council was behind schedule and following the morning tea adjournment, the training was adjourned to receive Mr. Robinson, as he had other commitments during the day.

Notes were taken during Mr Robinson's meeting with Councillors. Briefly, Mr Robinson presented the Moorambilla Festival 2012 report and invited questions from Councillors. The Mayor asked whether a date for the 2013 event had been determined – Mr. Robinson advised that for 2013 the dates are 19 – 22 September, with the Gala Concert on 21 September. Mr Robinson said the pavilion at the showground is the only venue for the Concert and said both the Festival Committee and the Pony Club can work together. Mr Robinson said he was willing to make a definite booking for the Gala Concert at the Pavilion on 21 September and pay the necessary fees today.

During discussions the General Manager said a tentative booking had been made for both parties and that the Pony Club is willing to work with the Committee to allow both parties to utilise the venue. Mr Warren said Council facilities are there for the whole community and must be utilised as much as possible.

Mr Robinson thanked Council for its support and said that next year's event will include more local participation. He left the Council Chamber at 11.50 a.m. Councillors then resumed their training course.

6.0 DECLARATIONS OF INTEREST Nil

7.0 CONFIRMATION OF THE MINUTES

0160 RESOLVED on the motion of Crs Webb and Keady that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 10 October 2012 be confirmed, subject to the following amendment:

Page 6 – The Quambone Community Resources representative is Mr. Dave O'Brien (not Mr Bill O'Brien)

Business Arising From Minutes:

(a) Nakadoo – Payment of Insurance Premium (Min No 0119)

Cr Webb requested that a notation be included in the minutes that he is a relative of Nakadoo's representatives and, although he did not take part in discussion or voting when the matter was discussed, he wished to have his interest recorded. The motion was moved and seconded from the floor and resolved before Cr Webb was able to leave the room.

(b) Future of CDEP

In response to a question, the General Manager said that the Economic Development Manager is still in touch with this matter. He said that when future information is available and, in particular, when a plan has been formulated, a report will be presented to Council.

(c) Grant to Improve Infrastructure – Local Saleyards

Council was informed that an application has been submitted for grant funding under this program to upgrade a loading ramp at the Coonamble saleyards.

(d) Pigeon Problem – Castlereagh Street

Councillors discussed this matter again and noted that attempts to fix the problem have not been successful. Other options available to Council were discussed and these will be investigated. The General Manager said that wherever awnings are not enclosed the problem will continue.

He said other business owners in the main street have also been contacted relative to this problem. Other issues were brought forward by the

General Manager regarding staff having to clean the footpath of bird droppings and the costs of this additional cleaning.

(e) Main Street Pavers

Cr Karanouh referred to issues with the main street beautification work, particularly the pavers. The General Manager said that issues have been raised with the Contractor, who is on site today to address concerns.

(f) Position of Grants Officer

In response to a question from Cr Schieb, the Director of Development, Commercial and Urban Services informed him that applications have been invited for the position.

8.0 RESOLUTION BOOK UPDATE

0161 RESOLVED on the motion of Crs. Webb and Walker that the Resolution Book Update be received and noted.

(a) Coughran's Canyon

The Mayor referred to work being carried out in the vicinity of Coughran's Canyon – he was informed by the Director of Engineering Services that Contractors are relining sewer mains in that area. Mr Brodbeck also advised that he has resubmitted an application for REPAIR funds to carry out this work and when a Graduate Engineer appointment has been finalised, design works will commence to enable a final costing to be prepared.

(b) Oaks Bore

The Mayor asked whether any progress has been made on this matter – the Director of Development, Commercial and Urban Services said that the staff member assigned this investigation has left Council's employ. He said consultation has commenced, however information was provided in point form only and a report will be prepared to the December meeting.

Cr Cullen referred to the unsatisfactory time lapse that has occurred in connection with a proponent who is interested in establishing a business, but is waiting on information from Council.

(c) CCTV Cameras

Cr Schieb reported that some of the CCTV cameras are not recording properly – he was advised that the Contract has been advised of the problem and will be in Coonamble next week to carry out maintenance, liaise with the local police and fix any faulty units.

9.0 MAYOR'S REPORT

The Mayor gave a brief account of his activities since the October meeting and included the following:

- Visited Tamworth – inspected the Australian Equine and Livestock Events Centre, met with Tamworth City Council representative and representatives from the Quarter Horse and Cutting Horse Associations. Very positive input and wonderful support for our multi purpose centre.
- Attended OROC meeting in company with the Director of Development, Commercial and Urban Services.
- Referred to a project at Warren where tyres are melted and oil extracted – tyre companies funding the initiative.
- Attended the Remembrance Day Service.

0162 RESOLVED on the motion of Crs. Cullen and Walker that the Mayor's Activity Report be received.

10.0 CORRESPONDENCE

0163 RESOLVED on the motion of Crs. Karanouh and Schieb that the Correspondence be received and dealt with.

Section A – Matters for Consideration by Council:

10.1 JUDITH FRASER, 13 DUBBO LANE R8-6-2+ST4(38628)

0164 RESOLVED on the motion of Crs. Webb and Karanouh that Council advise Ms Fraser that works in Dubbo Street have been identified as a priority, however the Dubbo Lane area is not scheduled for work at this time and the issue of illegal use of motorcycles should be referred to the local police.

0165 RESOLVED on the motion of Crs. Schieb and Walker that a letter be written to the Local Police concerning illegal use of motorcycles and other traffic in the Dubbo Lane and Tooloon Street areas including the levee.

10.2 PRINCIPAL, GULARGAMBONE CENTRAL SCHOOL T5(38659)

0166 RESOLVED on the motion of Crs. Karanouh and Webb that Council advise the Principal of Gulargambone Central School that his concerns regarding traffic parking and movements adjacent to the School will again be referred to the Traffic Committee for determination and if breaches continue to occur, he contact the Local Police.

The Director of Engineering Services informed the meeting that a Traffic Adviser from the RMS was to inspect the area and advise a solution. The Director said that some zones around school areas are not legal.

10.3 COONAMBLE CHAMBER OF COMMERCE C2+T5-1(38630)

0167 RESOLVED on the motion of Crs. Webb and Keady that the Coonamble Chamber of Commerce be advised that a dump site is located at the Coonamble Caravan Park and the matter of signage on the State Highway will be referred to the next meeting of the Traffic Committee.

10.4 MR & MRS CARROLL, OWNERS - GULARGAMBONE CARAVAN PARK C2-2(38704)

0168 RESOLVED on the motion of Crs. Webb and Keady that Council request a report be provided considering the effects the improved chemicals may have on the sewer system and the cost and location of a facility.

10.5 MOORAMBILLA FESTIVAL D5-6-1+D7(38678)

0169 RESOLVED on the motion of Crs. Keady and Webb that Council not accede to the request to flag the additional \$5,000 for future Moorambilla events and that the funds be returned to General Fund to offset the current deficit.

10.6 COONAMBLE SWIMMING CLUB P1-1(38714)

0170 RESOLVED on the motion of Crs. Webb and Walker that Council again not agree to waive the hire charge for the use of the pool, but grant permission to the Club retaining the gate takings over the two days of the Carnival.

10.7 ST BRIGID'S SCHOOL D7(38724)

0171 RESOLVED on the motion of Crs Karanouh and Walker that Council agree to contribute \$100 to each of the five schools in the Shire towards prizes for their Presentation Awards.

10.8 CSC EMPLOYEES' CHRISTMAS PARTY COMMITTEE S6(387839)

0172 RESOLVED on the motion of Crs Keady and Webb that Council contribute \$500 towards the Outdoor Employees' Break-up Party.

10.9 CSC EMPLOYEES' INDOOR CHRISTMAS PARTY S6(38743)

0173 RESOLVED on the motion of Crs Karanouh and Keady that Council contribute \$300 towards the Indoor Employees' Christmas Party.

10.10 COONAMBLE PRIMARY SCHOOL P1-1(38759)

0174 RESOLVED on the motion of Crs Karanouh and Schieb that Council waive the entry fee for staff attending Swimming Lessons with students from any of the five schools within the Shire.

10.11 YONG CAO A5(38766)

0175 RESOLVED on the motion of Crs. Karanouh and Webb that Council, as the landowner, consent to Mr Yong Cao lodging a development application to build a single aircraft hangar at the Coonamble Airport.

10.12 COACH – GULARGAMBONE SWIMMING CLUB S13-2(38857)

0176 RESOLVED on the motion of Crs. Walker and Keady that Council accede to the request to extend Friday opening time to 7.00 p.m. to allow for point score to be conducted.

10.13 COONAMBLE HIGH SCHOOL D7+E1(38789)

0177 RESOLVED on the motion of Crs. Karanouh and Webb that Council agree to contribute an annual sponsorship of \$100 towards prizes towards the Positive Behaviour for Learning initiative.

**10.14 COONAMBLE CHAMBER OF COMMERCE T5
A MOTION**

PROPOSED by Cr Karanouh **SECONDED** by Cr Schieb that Council abandon the 2 hour parking limit in the main business area, **WAS LOST**

0178 RESOLVED on the motion of Crs. Webb and Keady that the 2 hour parking limit in the main business area continue and that enforcement be on a patrolled irregular basis once per week.

On being put to the vote, there were 3 votes for and 3 votes against, however the motion was passed on the Mayor's casting vote, i.e. 4 votes to 3 votes.

10.15 STEWART ROBINSON L11

Requesting to lease the park known as Smith Street Park, which is at the rear of his property. The General Manager reported that he has also had a request to lease land at the Sewerage Treatment Works.

0179 RESOLVED on the motion of Crs. Walker and Webb that Council investigate the ownership of the Smith Street park area, noting that it was provided when the housing commission development was taking place in the vicinity, that a report be provided to the December meeting on the outcome and include details of the treatment works area, whether or not it is practical to lease and, if so, expressions of interest will have to be called if either area is available for lease.

10.16 THE HON BRAD HAZZARD MP E5-2(38796)

0180 RESOLVED on the motion of Crs. Keady and Walker that Council agree to accept the delegations and nominate the General Manager to be empowered to exercise the delegations.

Section B – Matters for Information Only:

**10.17 ZONE MANAGER, NORTH WEST ZONE RURAL FIRE SERVICE
B13(38803)**

Advising all permits to burn are cancelled effective as of and including 31 October 2012. Stating the permit restriction ban will remain in force until the end of November 2012 when the situation will be re-assessed and further advice issued.

10.18 MINISTRY FOR POLICE & EMERGENCY SERVICES E4(38586)

Advising that the Emergency Legislation Amendment Bill 2012 amended the State Emergency and Rescue Management Act 1989.

The General Manager informed the meeting that he has exercised his powers under section 378 of the Local Government Act 1993 and delegated the position of Chairperson to the Director of Engineering Services.

10.19 MR GREG KILBY R8-6-2+D5-21(38587)

Making suggestions regarding the proposed covered arena and pointing out that the suggested 'awning' would not be as expensive as what is being planned. Asking Council to not overburden the Shire with debt and suggesting other ways to spend funds.

A copy of Mr. Kilby's correspondence was included with the business paper.

**10.20 INDEPENDENT LOCAL GOVERNMENT REVIEW PANEL L10-
2(38590)**

Advising the Panel visited 18 regional centres during its Listening Tour and spoke to over 700 community and council leaders. Pointing out that a second discussion paper is currently being prepared outlining the case for change in the local government sector – the paper is due for release in November.

Details of the Panel's Dubbo visit were included with the business papers.

10.21 THE HON BRAD HAZZARD MP D5-22(38604)

Thanking Council for its role in the operation of the Joint Regional Planning Panels (regional panels) and saying he has recently approved revised Operational Procedures, Code of Conduct and Complaints Handling Policy for those panels. Advising the revised documents are available on the following websites: www.planning.nsw.gov.au and at www.jrpp.nsw.gov.au

10.22 DEPARTMENT OF PRIMARY INDUSTRIES – COMMISSIONER - OFFICE OF WATER E5 (38554)

Referring to Council's letter to the Hon Katrina Hodgkinson concerning coal seam gas activities and saying the Minister has requested him to respond. Advising the NSW Government is committed to ensuring there are appropriate policies in place to protect our valuable land and water resources, while ensuring the NSW economy remains vibrant and strong. Saying further information is available at www.nsw.gov.au under the Strategic Regional Land Use prompt.

10.23 PREMIER & CABINET C13-1+L10-1(38676)

Reminding councillors of their obligations under the Local Government Act 1993 in relation to the lodgement of the *'Disclosures by Councillors and Designated Persons Return'*. Asking General Managers to ensure Councillors receive a copy of this circular.

A copy of the circular was provided to each Councillor.

10.24 ROADS & MARITIME SERVICES C6-13+R8-13(38717)

Referring to Council's request and quotation to carry out minor safety improvement works for the relocation of the school crossing in Bertram Street. Advising RMS has accepted the quote and setting out conditions which must be adhered to.

10.25 COONAMBLE YOUTH MENTORING M3-1(38741)

Inviting the Mayor and Councillors to the Student Film Launch on Wednesday 21 November – Coonamble High School Library – 7.30 p.m. – 8.30 p.m. Pointing out the RSVP date is Friday 16 November to Tanya Hind – 6822 1522 – email tanya.hind@det.nsw.edu.au for catering purposes.

10.26 COONAMBLE CHAMBER OF COMMERCE L3+D7(38753)

Thanking Council for its generous support of the 2012 Shop Local Promotion which has enabled the Chamber to extend the potential benefit to all businesses in the community. Stating the promotion commences on 22 October and closes at the Christmas Carnivale on Thursday 13 December.

10.27 TRADE AND INVESTMENT E5(38751)

Responding to Council's enquiry about chemicals used in coal seam gas activities and saying that in NSW CSG exploration is assessed under the Environmental Planning and Assessment Act 1979. Stating that as part of the approvals process proponents are required to submit a Review of Environmental Factors (REF) that addresses all potential impacts of the proposal, including potential impacts on the environment, water resources and the community. Pointing out that a copy of the REF which accompanies an application can be viewed on the Department's website:

<http://www.resources.nsw.gov.au/environment/ref>

10.28 KEVIN HUMPHRIES, MP – MEMBER FOR BARWON E5(38746)

Referring to Council's letter concerning the Regional Community Benefit Funds which has been established as part of Restart NSW. Saying a component of Restart NSW has been set aside for regional NSW – 10% of this component is specifically set aside for communities directly affected by mining. Pointing out that the fund is new money and is very much subject to the current state of the NSW budget. Further advising that in addition, prior to production mining and gas companies are obliged to enter into Voluntary Planning Agreements with affected councils and this makes up part of the planning and approval process. Saying that companies will negotiate directly with local councils to identify projects to be supported.

10.29 INFRASTRUCTURE NSW R2

Media release headed *Regional road, freight and water upgrades recommended in State Infrastructure Strategy*. Advising major road and rail projects proposed for construction or planning in the Strategy. Saying the strategy's recommendations have been provided to the Government for its consideration in developing plans for infrastructure investment – the Strategy can be found at www.insw.com

The General Manager tabled the document (which is over 200 pages) at the meeting and advised it can be accessed at www.infrastructure.nsw.gov.au The sections of particular interest to Council were included in the business paper.

10.30 LIBRARIES NSW – CENTRAL WEST ZONE – DUBBO L4(38785)

Advising the Annual Public Libraries NSW (PLNSW) Conference is scheduled to be hosted by a PLNSW Central West Zone member council and their library service in November 2014 and will be hosted by Mid Western Regional Council.

10.31 THE HON SIMON CREAN MP G5-1(38828)

Responding to Council's letter concerning Financial Assistance Grants (FAGs) allocations for 2012/13. Pointing out the reason for this year's larger than expected negative adjustment is because there was a reduction in the CPI figures as well as an adjustment downwards of Australia's population estimates. Advising the Commission will undertake a range of activities, including engaging with stakeholders, to inform their findings.

10.32 JOHN & GEORGINA BURTON R8-10+R8-11+SR109(38835)

Informing Council that the minutes of the October 2012 meeting are incorrect regarding the Thara Road. Pointing out Mr Burton objected to the transfer of Crown Road in Lot 21 in DP754184 to Council's control and this has not been stated. Also saying he objected to a road being constructed in Lot 21 DP7541284 and this has not been noted in the minutes.

The General Manager included an excerpt (*s254 – matters to be included in minutes of council meeting*) from the Local Government Regulation (General) 2005. He informed the meeting there is no requirement for Council to include anything other than the decisions made by Council.

10.33 PREMIER & CABINET S13+L10-1(38837)

Advising that the *Swimming Pools (Amendment) Act 2012* commenced on 29 October 2012 and a number of amendments have been made. Stating all pool owners are required to register their pools on a new State-wide online register which is being developed and will be available by no later than the end of April 2013. Advising Councils will need to develop, in consultation with their communities, a swimming pool inspection program and also issue compliance certificates where an inspected pool barrier complies with the Act. Asking general managers to bring this matter to the attention of councillors and relevant staff.

10.34 LOCAL GOVERNMENT WEEKLY E5

Concerning major reform to agricultural and NRM services and advising Catchment Management Authorities and Livestock Health & Pest Authorities and parts of the Department of Primary Industries will be amalgamated into new regional organisations. Stating that from January 2014 the new organisations (called *Local Land Services*) will deliver functions currently provided by the 13 CMAs and 14 LHPAs and agriculture advisory services of Agriculture NSW (part of the Department of Primary Industries).

Further information on this reform was included with the business paper for Councillors' information.

0181 RESOLVED on the motion of Crs that the information contained in Item Nos. 10.17 to 10.34 inclusive be noted.

URGENT BUSINESS – SUPPLEMENTARY CORRESPONDENCE

0182 RESOLVED on the motion of Crs. Schieb and Keady that the following be classified "urgent business" and dealt with.

10.35 REBEL AG PTY LTD A5(38884)

10.36 CROPJET AVIATION A5(38885)

Councillors noted that both companies wish to acquire the same portion of land at the Coonamble Airport.

The General Manager said he had instructed staff to meet with representatives of both companies to identify a location and resolve the matter. It was also noted that the Aero Club should be included in negotiations.

0183 RESOLVED on the motion of Crs Keady and Webb that a meeting be held between Council staff and representatives of both companies and the Aero Club to investigate the costs to Council and the companies; the best possible site to operate from the Coonamble Airport and a report of the outcome of the meeting be presented at the December Council meeting.

10.37 DETECTIVE SUPT BRIAN HAY – QUEENSLAND POLICE SERVICE D7(38900)

0184 RESOLVED on the motion of Crs Walker and Webb that Council decline to provide sponsorship to the 2013 Fiscal the Fraud Fighting Ferret Calendar, which is clearly a Queensland Police Service initiative.

10.38 PRESIDENT, COONAMBLE SWIMMING CLUB D7(38896)

0185 RESOLVED on the motion of Crs. Keady and Karanouh that:

- (a) Council will contribute \$10,430 to provide airconditioning to the Swimming Club building;
- (b) the Club be advised it may commence work on the building, however all works have to be completed to standards set by The Building Code of Australia;
- (c) Council point out that the balcony is not to be used and internal access must be used;
- (d) Council will undertake work to address safety aspects concerning the building after the current swimming season.

10.39 SOCIETY OF ST VINCENT de PAUL D7

0186 RESOLVED on the motion of Crs. Webb and Karanouh that Council allow the eight permanent residents of Greene Villa and their carers to purchase a Family Season Ticket at a cost of \$207 to cover admission to the Coonamble Pool for the 2012/2012 season.

11.0 REPORT BY GENERAL MANAGER

0187 RESOLVED on the motion of Crs. Karanouh and Webb that the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

0188 RESOLVED on the motion of Crs. Karanouh and Webb that Council note Development Application Nos. 030/2012 & 032/2012, together with Complying Development Certificate Application Nos. 031/2012, 036/2012, 038/2012 & 041/2012, were approved under delegated authority since last meeting.

11.2 PROPOSED CLOSURE OF OFFICE – CHRISTMAS/NEW YEAR PERIOD

0189 RESOLVED on the motion of Crs. Karanouh and Webb that Council close the office at 5pm on Friday 21 December 2012 and reopen at 8.30am on Wednesday 2 January 2013 and that staff use annual leave provisions for the four days not covered by public holidays.

At this juncture, 1.20 p.m., the meeting adjourned for lunch and resumed at 2.23 p.m.

11.3 REVIEW OF LOCAL GOVERNMENT ACT

0190 RESOLVED on the motion of Crs. Karanouh and Webb that all Councillors attend the Councillor Workshop and the General Manager and Senior Staff attend the Officers Workshop on 27 November 2012.

11.4 LOCAL INFRASTRUCTURE RENEWAL SCHEME

0191 RESOLVED on the motion of Crs. Karanouh and Webb that Council not seek funding under the Local Infrastructure Renewal Scheme.

11.5 ADDITIONAL SHOWER AND TOILET FACILITIES – COONAMBLE SHOWGROUND

The General Manager referred to Council's earlier request to table a report on this matter. He said the proposal is for seven shower units in both male and female facilities and this will incorporate a disabled unit in each. Male toilets have four stalls and a urinal, female toilets have six stalls each facility incorporating a disabled accessible unit. The storage facility is approximately 54 square metres. The report estimated costs to complete the project at \$250,000.

A map was available at the meeting to more clearly show the proposal.

Council noted that investigations were being made to ascertain whether this project would be eligible for 'tourism' funding. Councillors noted that these facilities would be showground improvements in the overall Management Plan of the Showground and would give support to the application to RDA for funding for the multi purpose arena.

0192 RESOLVED on the motion of Crs Webb & Walker that Council make application to the Tourism Industry Regional Development Fund Grants to maximise potential for the Indoor Arena overall plan at the Showground.

11.6 DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN

0193 RESOLVED on the motion of Crs. Karanouh and Webb that Council note the tabling of the Disclosures by Councillors and Designated Persons Returns for 2012.

11.7 NOTICES OF MOTION

The General Manager informed Councillors that the two Notices of Motion submitted by Cr Karanouh need to be moved and seconded in accordance with normal meeting procedure.

(a) CR ALLAN KARANOUH C13(38734)

Giving notice of intention to move the following motion at this meeting:

"...that Council investigate the cost to place rubber stoppers along the kerb in the Coonamble CBD to prevent vehicles backing into the awning posts and, if acceptable, the funding be provided from Urban Roads Reserve"

0194 RESOLVED on the motion of Crs.Karanouh and Schieb that Council investigate the cost of traffic stoppers, including freight and installation, noting that 70 units would be provided and a report be submitted to Council, including the practicalities of installing these items in the CBD.

Cr Webb requested that his name be recorded as voting against this resolution.

(b) CR ALLAN KARANOUH C13(38756)

Giving notice of intention to move the following motion at this meeting:

"...that Council purchase 10 garbage receptacles with capacity of around 240 litre, estimated to cost in the vicinity of \$1,500 each and install them in various locations throughout the CBD, and fund the cost from Urban Roads Reserve"

0195 RESOLVED on the motion of Crs Karanouh and Walker that Council purchase 10 x 240 litre garbage receptacles and install them in various locations throughout the CBD, funding of approximately \$15,000, plus installation, to come from the Urban Roads Reserve.

On being put to the vote, the motion was passed with 4 votes in favour.

11.8 REGIONAL DEVELOPMENT AUSTRALIA FUND (RDAF)

0196 RESOLVED on the motion of Crs. Karanouh and Keady that Council continue to maximise partnership opportunities and submit an EOI for Round 4 for the proposed arena at the Showground.

11.9 RATE CERTIFICATE AT LEVY 2012/2013

0197 RESOLVED on the motion of Crs. Karanouh and Webb that Council note the Rate Certificate at Levy for the Year 2012/2013 and authorise the affixing of the Seal.

11.10 FINAL RATE CERTIFICATE 2011/2012

0198 RESOLVED on the motion of Crs. Keady and Walker that Council note the Final Rate Certificate for the Year 2011/2012 and authorise the affixing of the Seal.

12.0 REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES

0199 RESOLVED on the motion of Crs Webb and Walker that the report by the Director of Corporate and Community Services be received and dealt with.

12.1 RATE COLLECTIONS

0200 RESOLVED on the motion of Crs. Webb and Walker that the Total Combined Rate Collections to 31 October 2012, as amended, be noted.

12.2 LIST OF INVESTMENTS

0201 RESOLVED on the motion of Crs. Keady and Webb that the list of investments as 31 October 2012 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

12.3 COMMUNITY SERVICES PROGRESS

The Director provided a summary of progress and activities of community services for September-October, including:

- Community Development
- Crime Prevention
- Youth anti-social behaviour
- Events - Australia Day
- Vacation Care
- Library
- External Funding - \$66,000 from NSW Crime Prevention Grants through the NSW Justice & Attorney General to be used for the facilitation of the Burglar Beware Phase II project.
- Integrated Planning and reporting.

Cr. Schieb referred to the overall drop in crime statistics and said the various programs are doing well. He referred to the number of cameras being used for bush surveillance which is also helping to control incidents of crime. Cr Schieb said a letter would be forthcoming from the Committee seeking Council's assistance in installing cameras on roads within the Shire.

The General Manager explained Council's position and the need to comply with various regulations

0202 RESOLVED on the motion of Crs Webb and Walker that the information contained in the Community Services Progress report be noted.

12.4 LIBRARY SERVICES POLICY

0203 RESOLVED on the motion of Crs. Webb and Walker that Council endorse the attached Library Services Policy and place the document on public exhibition, calling for submissions, for the prescribed period prior to formally adopting the policy taking into consideration any submissions received.

13.0 REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL AND URBAN SERVICES

0204 RESOLVED on the motion of Crs. Webb and Walker that the report by the Director of Development, Commercial and Urban Services be noted.

13.1 REPORT BY ECONOMIC DEVELOPMENT MANAGER

0205 RESOLVED on the motion of Crs. Webb and Keady that the information contained in the report by the Economic Development Manager be noted.

13.2 REPORT BY TOURISM DEVELOPMENT MANAGER

0206 RESOLVED on the motion of Crs. Cullen and Keady that the information contained in the report by the Tourism Development Manager be noted.

The following issues were discussed:

- Primitive Camp Site – Quambone – signs ordered; students will paint building; staff will clean toilets, as well as open/close.
- Tin Town project – waiting on historical information to enable signage to be ordered.
- Inland Tourism – the Director said when a date is known for the meeting Councillors will be advised.

13.3 SHOWGROUND SECURITY OPTIONS

0207 RESOLVED on the motion of Crs Webb and Karanouh that Council agree to the following:

- Lock the two main gates directly onto the highway, leaving the gate near the dog track open;
- Signage be erected at all gates with Office & Manager's numbers and requesting that anyone wishing to rest stock or ride casually contact Council.
- Camping Prohibited signs be erected, with power boxes locked to discourage casual camping
- Review current booking system and fee structure in readiness for the future indoor facility, bringing the proposed income for the area into line with the business plan.

13.4 FINANCIAL REPORTS & AUDIT REPORT – YEAR ENDED 30TH JUNE 2012

Copies of the audited financial reports and audit report for the year ended 30 June 2012 were available at the meeting.

0208 RESOLVED on the motion of Crs. Webb and Walker that Council note the presentation and tabling of its Auditors Report and Financial Reports for the year ended 30th June 2012.

13.5 STRUCTURAL ENGINEERING REPORT – COONAMBLE MUSIC SHELL

A copy of this report was provided to each Councillor with the business paper.

0209 RESOLVED on the motion of Crs. Webb and Karanouh that Council call for expressions of interest to demolish the Music Shell ('Opera House') and following demolition, include in future estimates the cost of a replacement amenities block in Lions Park.

13.6 CARAVAN PARK AMENITIES BLOCK - UPGRADE

0210 RESOLVED on the motion of Crs. Schieb and Webb that Council not apply for funding under the guidelines of the Tourism Industry Regional Development Fund (TIRF) for grants to upgrade the current amenities block at the Riverside Caravan Park.

13.7 WORKS IN PROGRESS

0211 RESOLVED on the motion of Crs. Webb and Karanouh that the information contained in this report be noted.

0212 RESOLVED on the motion of Crs. Walker and Schieb that a report be prepared for Council's consideration of leasing the swimming pool for the next season.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

0213 RESOLVED on the motion of Crs Webb and Schieb that the report by the Director of Engineering Services be received and dealt with.

14.1 PROPOSED TREE PLANTING – ABERFORD STREET

0214 RESOLVED on the motion of Crs. Webb and Walker that Council not plant trees in Aberford Street, west of the bridge due to the number of underground services, overhead power lines and security cameras in the area, noting that the available area for trees in much of the area is non-existent.

14.2 WORKS IN PROGRESS

0215 RESOLVED on the motion of Crs Webb and Walker that the information contained in this section of the report be noted.

15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES

0216 RESOLVED on the motion of Crs Schieb and Karanouh that the report by the Manager of Environmental Services be received and dealt with.

15.1 RANGER'S REPORT – OCTOBER 2012

0217 RESOLVED on the motion of Crs Webb and Walker that the report by the Ranger for the month of October 2012 be noted.

16.0 MANAGEMENT PLAN REVIEW & QUARTERLY BUDGET REVIEW – 30 SEPTEMBER 2012

The presentation of the quarterly budget review document was discussed. The General Manager informed Council that the presentation of this information is mandated by the Division of Local Government. He said if Councillors wish to receive the information minus depreciation that it would be arranged, however he would also prepare the mandatory presentation and provide Councillors with a copy.

Mr Warren invited Councillors to come forward to either himself or the Director of Development, Commercial and Urban Services, if they would like to go through the document one-on-one.

0218 RESOLVED on the motion of Crs Webb and Walker that Council:

- (1) note the Management Plan Review;
- (2) approve the variations to votes as listed in the budget review documents;
- (3) note that, in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- (4) note the position of Council's estimated Reserves at 30 September 2012.

17.0 REPORTS FROM VARIOUS COMMITTEES

0219 RESOLVED on the motion of Crs Schieb and Webb that reports from various committees, as listed below, be noted:

- *Audit & Risk Management Committee Meeting – 8 May 2012*
- *Employment Circle Meeting – 23 October 2012*
- *Museum Report for October*
- *Delegates Report – Campbelltown Visit*

18.0 SALEYARDS REPORT

0220 RESOLVED on the motion of Crs. Webb and Walker that the Saleyards Report for the month of October 2012 be noted.

19.0 RESCISSION MOTION – MAIN STREET UPGRADE

A Rescission Motion, signed by Crs. Karanouh, Schieb and Keady in connection with the Main Street Upgrade was not moved at the meeting.

A MOTION

PROPOSED by Cr Karanouh **SECONDED** by Cr Schieb that the Contractor be instructed to move the pillars across to the other side of the footpath (not against buildings), **WAS LOST.**

After considerable deliberation, Councillors agreed to make an impromptu inspection of the area.

0221 RESOLVED on the motion of Crs Keady and Walker that the Contractor be instructed to place pillars alongside buildings in accordance with the plan, however the pillars on the western side go to the end of the NAB premises and on the eastern side be erected as per the original proposal.

20.0 CORRESPONDENCE TO CLOSED SESSION

0222 RESOLVED on the motion of Crs. Keady and Schieb that Council resolve into Closed Session in accordance with Section 10A (2) (a) *“personnel matters concerning particular individuals (other than councillors)”*

0223 RESOLVED on the motion of Crs. Keady and Schieb that the press and public be excluded from the meeting.

RESUME OPEN MEETING

0224 RESOLVED on the motion of Crs. Walker and Webb that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

0225 RESOLVED on the motion of Crs. Walker and Webb that Council adopt the recommendation of Closed Session, as detailed below.

20.1 MR VERN SMITH

THE COMMITTEE RECOMMENDS that Mr Smith be advised Council is prepared to write off the balance of the debt pending transfer of the land to the new owner.

21.0 QUESTION WITH NOTICE Nil

22.0 GENERAL BUSINESS

Cr. Walker:

- Future of old sheep yards – Council decided to leave the sheep yards until the abattoir is operational.

Cr Karanouh:

- LEP zoning – Cr. Schieb is agent for a vendor in the area to be discussed – he left the room whilst the matter was being dealt with. The General Manager produced a map and informed the meeting that the ‘pink’ colour is zoned Residential. He said the question was asked whether Council would consider rezoning the area from Aberford Street to Searle Avenue on the eastern side of Railway Street “industrial”, noting the cost of rezoning would be in the vicinity of \$20,000. Further discussion ensued regarding residential properties located within that area.

0226 RESOLVED on the motion of Crs. Keady and Webb that Council take no action at this point in time regarding action to have the area on the eastern side of Railway Street from Aberford Street to Searle Avenue rezoned ‘industrial’.

- Referred to pot holes in the Charles Street area – the Director of Engineering said he will be submitting a report on resealing this area in the future.

Cr Schieb:

- Cr Schieb reported that there were no tetanus shots available in Coonamble recently.
- Smoke alarm at Radio Station has been received, but not installed.
- Quarry figures – the Director reported that unofficial figure to date for quarry earnings is around \$400,000
- Spraying road shoulders on loam roads – the Director said he would carry out a trial on a section of SR12.
- Referred to side tippers being used by other Councils – said they are more economical. The Director said they are considerably dearer than conventional tippers, but he would investigate the possibility of Council obtaining a side tipper when future purchases are being considered.

Cr.Keady:

- Referred to the proposal by Local Land Services to transform service delivery to NSW Farmers and Landowners. Suggested councillors should have a look on the website to be aware of what is proposed.

0227 RESOLVED on the motion of Crs Karanouh and Cullen that Council write to the Minister for Primary Industries, the Hon Katrina Hodgkinson MP, objecting in the strongest possible terms to the loss of the agronomist position in Coonamble.

Director of Corporate and Community Services:

- Seeking a Council representative to attend the next meeting of the Community Working Party which will be held at the Bowling Club on Tuesday 4 December 2012 at 10 a.m. The Mayor agreed to attend.

General Manager:

- Thara Road – referred to the lengthy letter received from Mr and Mrs Burton – he said he would respond saying that Council has taken control of the road; survey is being undertaken in accordance with decision previously made.
- Training Calendar – referred to a new calendar of training for councillors and said he would email a copy to each Councillor.

This concluded the business and the meeting closed at 4.58 pm.

These Pages (1/5137 to 20/5156) were confirmed on theday of DECEMBER 2012 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire held on 14 November 2012.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY 12 DECEMBER 2012

DRAFT LEP 2011

E5-2

10/11/2010

8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:
(3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:

In progress – Consultant’s Brief being prepared.

13.2 QUARRY DEVELOPMENT

9388 RESOLVED on the motion of Crs. Schieb and Webb that quotes for a detailed investigation of the quantity and quality of materials available be obtained, prior to discussing the possibility of obtaining additional land from the present lessee.

Status:

Land Acquisition not yet finalised – with Minister for signing off.

IMPROVEMENT WORKS - URBAN

9409 RESOLVED on the motion of Crs. Cullen and Webb that Council carry out improvements to the culvert known as “Coughran’s Canyon”, carry out sealing in the vicinity and that work be carried out at the intersection of Charles Street and McCullough Street and that these works be a priority.

Status:

Regional Roads budget to be reviewed to determine availability of funds and further REPAIR Grant funding being sought in the 2012/2013 year.

ECO SPA – RESUMPTION OF LAND

9460 RESOLVED on the motion of Crs. Horan and O’Brien that Council begin proceedings with Crown Lands to take ownership of the Caravan Park and Smith Park which is currently Crown Land under Council’s control.

Status:

Letter to Crown Lands – awaiting response. Letter also written to Local Member requesting support – no response to date.

**10.13 DEPUTY DIRECTOR GENERAL, PLANNING AND PROGRAMS –
TRANSPORT FOR NSW R8-1(37131)**

9837 RESOLVED on the motion of Crs. Cullen and Webb that Council arrange to have regular meetings with local truck drivers to identify problems and develop a case for consideration, noting that the feeder bus service in Dubbo from CountryLink be included for clarification, e.g. who runs the service, why it is not available to all who wish to avail themselves of the service.

Status:
EDM to schedule

**13.2 REPORT ON IMPACT OF REMOTE JOBS & COMMUNITIES
PROGRAM ON COONAMBLE SHIRE EMPLOYMENT SERVICES &
COMMUNITIES**

0028 RESOLVED on the motion of Crs. O'Brien and Karanouh that a report be brought back to Council providing detail as to a model that can be offered as a viable alternative to the proposed service delivery model of the Department of Education, Employment and Workplace Relations post 1 July 2013.

Status:
No action to date

FIXED LIGHTS – PERGOLAS

0118 RESOLVED on the motion of Crs. Karanouh and Webb that Council place fixed lights on the pole so that the recently erected pergolas are well lit for cameras to get clear pictures, noting that \$20,000 is available for expenditure on street lighting upgrades.

Status:
Upon advice from Essential Energy, seeking quotes for design and installation.

COONAMBLE SHOWGROUND

0120 RESOLVED on the motion of Crs Webb and Keady that Council make application to the Department of Lands for ownership of Coonamble Showground to be transferred to Council.

Status:
Awaiting response to Council's two letters to Crown Lands and also response from Mr Kevin Humphries.

13.3 SHOWGROUND SECURITY OPTIONS

0207 RESOLVED on the motion of Crs Webb and Karanouh that Council agree to the following:

- Lock the two main gates directly onto the highway, leaving the gate near the dog track open;
- Signage be erected at all gates with Office & Manager's numbers and requesting that anyone wishing to rest stock or ride casually contact Council.
- Camping Prohibited signs be erected, with power boxes locked to discourage casual camping
- Review current booking system and fee structure in readiness for the future indoor facility, bringing the proposed income for the area into line with the business plan.

Status:
Works in progress.

REPORT – LEASING THE COONAMBLE SWIMMING POOL

0212 RESOLVED on the motion of Crs. Walker and Schieb that a report be prepared for Council's consideration of leasing the swimming pool for the next season.

Status:
Report will be prepared for February 2013 meeting.

13.5 STRUCTURAL ENGINEERING REPORT – COONAMBLE MUSIC SHELL

0209 RESOLVED on the motion of Crs. Webb and Karanouh that Council call for expressions of interest to demolish the Music Shell ('Opera House') and following demolition, include in future estimates the cost of a replacement amenities block in Lions Park.

Status:
Council is investigating using its day labour force and equipment to demolish this structure in the New Year.

8.1 COMPLETED SECTION – RESOLUTIONS TO BE REMOVED FROM RESOLUTION BOOK

COONAMBLE SHIRE HERITAGE ADVISORY COMMITTEE MEETING

9921 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the recommendation from the Committee that Code of Conduct training be organised for all members of Section 355 Committees of Council following the Local Government Elections in September.

Status:

Committee members were notified that training had been arranged for Wednesday 14 November 2012. Some S355 Committees were represented. COMPLETED

OAKS BORE - SUPPLY OF WATER – OPTIONS AVAILABLE

9943 RESOLVED on the motion of Crs. Horan and Cullen that Council investigate various options available for the supply of water and prepare a report for Council to consider.

Status:

See Report this meeting.

COMPLETED

SMITH STREET PARK

0179 RESOLVED on the motion of Crs. Walker and Webb that Council investigate the ownership of the Smith Street park area, noting that it was provided when the housing commission development was taking place in the vicinity, that a report be provided to the December meeting on the outcome and include details of the treatment works area, whether or not it is practical to lease and, if so, expressions of interest will have to be called if either area is available for lease.

Status:

- (1) Smith Street Park is owned by the Housing Commission – letter sent requesting lease.**
- (2) Treatment Works - Information provided by Council's Water & Sewer Manager indicates that if stock are kept in the area of the treatment works damage results to channels and ponds. This caused problems in the past and it is not considered an appropriate area to lease. COMPLETED.**

RUBBER STOPS – COONAMBLE CBD

0194 RESOLVED on the motion of Crs.Karanouh and Schieb that Council investigate the cost of traffic stoppers, including freight and installation, noting that 70 units would be provided and a report be submitted to Council, including the practicalities of installing these items in the CBD.

Status:

**See report by Director of Engineering Services this meeting.
COMPLETED.**

11.5 ADDITIONAL SHOWER AND TOILET FACILITIES – COONAMBLE SHOWGROUND

0192 RESOLVED on the motion of Crs Webb & Walker that Council make application to the Tourism Industry Regional Development Fund Grants to maximise potential for the Indoor Arena overall plan at the Showground.

Status:

**Application to be submitted by 14 December 2012 – underway.
COMPLETED**

GARBAGE BINS – CASTLEREAGH STREET - CBD

0195 RESOLVED on the motion of Crs Karanouh and Walker that Council purchase 10 x 240 litre garbage receptacles and install them in various locations throughout the CBD, funding of approximately \$15,000, plus installation, to come from the Urban Roads Reserve.

Status:

Bins ordered. COMPLETED.

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012

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10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012

Section A – Matters for Consideration by Council:

10.1 NSW DEPARTMENT OF FAIR TRADING S4(38926)

Pointing out that the *Plumbing and Drainage Act 2011* (the Act) was passed by Parliament on 9 November 2011, establishing a single scheme of regulation of on-site plumbing and drainage work in NSW and established NSW Fair Trading as the NSW plumbing regulator. Saying from 1 January 2013 Fair Trading will become the single regulator across NSW, however it has always intended to delegate certain functions back to local councils in order to continue the important regulatory role of councils in their local areas. Forwarding an Instrument of Delegation for Council's consideration and saying acceptance of the delegation is required to enable council to continue to undertake activities in the regulation of on-site plumbing and drainage work.

Recommendation:

That Council accept the delegation of certain functions from the NSW Fair Trading and authorise the affixing of the Common Seal to the Instrument of Delegation.

10.2 NSW DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER – NATIONAL PARKS & WILDLIFE SERVICE T3(39025)

Referring to Council's letter regarding tourism in the Quambone area and agreeing that long term planning and promotion of events like the Macquarie Marshes Nature Reserve Open Days is beneficial. Advising that every flood event is different and planning for these types of events needs to be very flexible and that decent planning can take place only when an idea of water levels in the marshes is known. Pointing out that the 2012 Open Weekend was deliberately kept low key and focused on the western side of the marsh due to the fact that the Gibson Way was closed. Saying this meant that most of the activities were limited to the western side – and with the closure of Gibson Way – a long way from Quambone. Advising NP&WS will endeavour to improve planning and promotion of these events and is committed to involving the Quambone Resources Committee in the future.

Recommendation:

That Council note the information supplied by the National Parks and Wildlife Service and convey the contents of the letter to the Quambone Resources Committee.

10.3 WESTERN DIVISION COUNCILS OF NSW**A2-1-1(39042)**

Writing to the Mayor as this Council is one of the 10 shires in the Western Division of NSW being asked to respond to a native title claim that has been lodged by the Ngemba, Ngiyampaa, Wangaaypuwan and Wayilwan people. Advising that at a recent meeting in Bourke it was decided to deal with the claim as a Collective and asking Council if it wished to join the group to deal with the Claim, noting that other Councils involved are Gilgandra and Warren. Saying a letter has been written to the NSW Shires Association seeking legal advice for all Member Councils under the Claim. Pointing out the Claim takes in the Bogan, Brewarrina, Carrathool, Central Darling, Cobar, Coonamble, Gilgandra, Lachlan, Walgett and Warren Council Areas. Advising the Division has also received offer of assistance from Mr Ed Wensing FPIA, Visiting Lecturer, Urban and Regional Planning Program, University of Canberra and Director of Planning Integration Consultants Pty Ltd. Saying he has extensive experience in working within the Native Title framework, is presently studying, lives in Canberra and is available provided Councils are prepared to cover his expenses. Asking whether Council is interested in joining the Collective of Councils and further information will be provided.

(NOTE BY GENERAL MANAGER – Council would be aware that it has had Native Title Claims lodged previously. We have elected to be a ‘party to the proceedings’, thereby being informed of progress with these Claims).

Recommendation:

That Council not participate in the Collective of Councils at this stage, having received legal advice from Council’s Solicitor that little would be gained in participating which may involve Council in considerable expense.

10.4 NSW DIVISION OF LOCAL GOVERNMENT**B11(39071)**

Releasing the Model Asbestos Policy for NSW Councils and saying it has been developed by the Heads of Asbestos Coordination Authorities as part of the NSW Government’s response to the NSW Ombudsman Report, *Responding to the asbestos problem: The need for significant reform in NSW*. Advising the Model Policy and Guide has been prepared by the Local Government and Shires Associations of NSW. Saying the Model Asbestos Policy and the Supporting Guide are available on the Division’s website at www.dlg.nsw.gov.au Advising the LGSA have been funded to assist councils develop local asbestos policies and saying councils are expected to formally adopt an asbestos policy to enable them to fulfil their legislative obligations relating to asbestos management and in developing this policy, saying councils should consider the Model Asbestos Policy and Guide.

Pointing out that Council who already have an asbestos policy are strongly encouraged to review the policy and amend it as necessary to ensure the policy is consistent with the Model Policy, in particular, that it is up to date and comprehensive.

Recommendation:

That Council adopt the Model Asbestos Policy for NSW Councils and the Supporting Guide which has been developed by the Heads of Asbestos Coordination Authorities, place the document on public exhibition inviting submissions for the prescribed period before formally adopting the Policy in conjunction with any submissions received.

10.5 COONAMBLE ASSOCIATED AGENTS PTY LTD

S1(39098)

Advising that at its recent meeting the Association decided it would like to bring the start time of Friday sales forward from 8.15 a.m. to 8.00 a.m. commencing with the sale scheduled for Friday 4 January 2013. Requesting Council's approval of the change.

Recommendation:

That Council agree to the request by the Coonamble Associated Agents Pty Ltd to commence Friday sales at 8.00 a.m. commencing Friday 4 January 2013.

10.6 TAFE WESTERN – COONAMBLE CAMPUS

D7(38975)

Advising the Campus will be conducting its Graduation Ceremony on 12 December and seeking support by way of donation towards the cost of a prize for presentation at the award ceremony. Formally inviting the Mayor to attend and to present an award.

(NOTE BY GENERAL MANAGER – Until this year, Council has provided a prize to TAFE for presentation to a business course student. This year TAFE requested a donation towards the cost of a prize. The letter was not received until 15 November 2012 and TAFE has been advised that the request will be presented to this meeting and, if approved, a donation will be forthcoming after the event).

Recommendation:

For Council's determination

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| 10.7 ALF WATERS TAXI SERVICE | T5(39054) |
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Regarding the taxi rank and asking Council to remove the median and make two car parks or, alternatively, one there and one outside IGA. Asking also to have the phone box removed as it poses a danger to children hitting their heads. Pointing out the taxi rank needs to remain in its current location as elderly people can be dropped off to go to the chemist and picked up to return home.

(NOTE BY GENERAL MANAGER – The Director of Engineering Services has been in contact with both taxi cab proprietors regarding the taxi rank and this letter is a response to those discussions.)

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| Recommendation: |
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| That Council authorise the removal of the concrete median adjacent to the Taxi Rank and provide two car parks for taxi cabs in the current location. |
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| 10.8 REGIONAL LANDCARE FACILITATOR – CENTRAL WEST REGION |
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Referring to the Landcare Support Project which it is hoped can be run in partnership with Council and seeking interest. Saying the aim of the project is to provide support to the Landcare community on a district level through maintenance/reinvigoration of local Landcare networks. Pointing out that funding of \$13,500 would be provided to support a part-time position in the community, hosted at Council's office. Stating the role of the position would be to establish a baseline of information about NRM community groups and work with Council and the CMA to better engage and work with these groups.

Advising the Landcare Support Project aims to provide a level of support to eight Landcare networks in the Central West region. Stating that the Coonamble and surrounding region has been something of a gap area for CMA support in the past, particularly with regard to Landcare/NRM Group support. Saying the program would commence as early as possible in 2013 and conclude in June 2013.

Stating the Central West Regional Landcare Facilitator would provide a level of support and guidance to the person in the role and the person would have the opportunity to be involved in the regional NRM Working Group where they can draw on experience of the wider catchment Landcare work.

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| Recommendation: |
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| That Council advise the Regional Landcare Facilitator that it is interested in the Landcare Support Project and the General Manager seek nominations from within the community. |
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| 10.9 COONAMBLE SHOW SOCIETY INC | S5(39146) |
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Advising that in 2013 the Society will celebrate its 130th Show. Saying an issue at the moment is the lighting around the Pavilion area and entry gates. Pointing out that each year it endeavours to have an entertainment event in front of the Pavilion and have to source flood lighting from elsewhere. Saying apart from the workload involved in carting/returning/assembling the lights it is dangerous having stands and leads amongst the crowd and trailers that hold the light stands are not registered for road use.

Stating that another problem area is the entry gate lighting – which required the Society to roll out heavy power cable to power the lights, which is also a safety issue. Saying generators have been used previously, but since the theft of one that option will not be pursued.

Asking Council to consider installing permanent flood lighting on the eastern side of the Pavilion, believing this is fundamental to the safety and viability of the venue for all users of the Pavilion. Saying it is understood that Council has plans involving future expenditure at the Showground and its representatives would be willing to be involved in further plans to examine all possibilities.

(NOTE BY GENERAL MANAGER – As Council is submitting an application to Round 4 of the RDAF, I suggest that this matter be deferred until the outcome of the submission is known).

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| Recommendation: |
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| That Council defer this matter until the outcome of its application to Round 4 of the RDAF is known. |
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| 10.10 MATERIAL GIRLS | L4(39142) |
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Pointing out that 2013 will be the 10th year the Material Girls have presented a patchwork and quilting exhibition – all of which have been held in the Library and saying over \$12,000 has been raised for local charities and organisations. Stating that to celebrate this milestone they would like to hold an opening night party at the Library on Friday 7th June 2013 and seeking Council's approval to enable preparations to continue. Pointing out they are thinking along the lines of a drinks and finger food reception from 6.00 p.m. to 8.00 p.m. by invitation only – similar to the Waste2Art evenings.

Recommendation:

That Council agree to the Material Girls conducting an opening night party at the Library on Friday evening 7 June 2013 to celebrate the 10th anniversary of the Patchwork and quilting exhibition, subject to appropriate staff being on site during the event.

**10.11 INDEPENDENT PRICING AND REGULATORY TRIBUNAL (IPART)
R4(39070)**

Advising IPART has determined that councils general income may be increased by 3.4% under section 506 of the *Local Government Act 1993* for the rating year commencing 1 July 2013. Saying the rate peg decision has been announced earlier than in past years to help councils to undertake their planning and budgeting with greater certainty.

Recommendation:

That Council's rates forecast for 2013/2014 be prepared on the basis of a 3.4% increase, in line with IPART determination.

Section B – Matters for Information Only

10.12 ROADS & MARITIME SERVICES

R8-18(38925)

Advising that a new road numbering system is being introduced to the NSW network to simplify signage and reduce confusion for road users. Stating that from early 2013 the nationally recognized system that has already been in place in Victoria, Queensland, South Australia and Tasmania for several years, will significantly improve the way motorists navigate the state's road network. Pointing out that the new system will use a combination of a letter and a number between 1 and 99 to identify a route:

- “M” – motorway standard road M1
- “A” – route of national significance A25
- “B” – route of state significance B76

Advising that some important routes will be given new names as motorways but this will not mean they will be tolled roads. Saying it is expected that implementation of the system will be completed by the end of 2013.

10.13 DEPARTMENT OF PRIMARY INDUSTRIES – OFFICE OF WATER

W1-13(338928)

Advising that approval has been given to the Section 60 Application for the Coonamble Water Treatment Plant, comprising a 5.5ML/d lagoon sedimentation water treatment plant and associated works to treat water sourced from bores, noting the plant has provision to soften the bore water, and two lagoons for clarification/softening of water which will function as the backwash wastewater and sludge management system.

10.14 PRESIDENT, SHIRES ASSOCIATION OF NSW

L9(38973)

Touching base with councils and hoping councillors have settled into the challenges of elected life, particularly newly elected persons. Advising Cr Col Price, Mayor of Glen Innes, has been appointed to fill the vacancy created by Adam Marshall's departure and Warren Mayor, Cr Rex Wilson OAM was elected Vice President.

Updating members on a number of important issues and changes that will occur during the early part of this term. Saying the main development will be progress towards the first conference of One Association which will be called *Local Government NSW* to be held in Sydney around October 2013. Advising the amalgamation date is expected to be 1 March 2013 when the existing Committees and the Executive of the Shires Association of NSW and the Local Government Association of NSW will cease to meet.

Advising details of the makeup of the new Board for Local Government NSW and how voting will occur will be in accordance with the adopted Constitution which was endorsed by the recent vote of members to form One Association – details will be sent later.

Saying he attended a dinner at Wagga hosted by Greater Hume Shire Council to present certificates to some retiring Councillors. Extending congratulations to and making special mention of the 50 years continuous service as a Councillor by Bill McDonald.

Stating the Independent Panel investigating all aspects of Local Government and the Taskforce looking at a review of the Local Government Act are both progressing. Saying a paper *the Case for Change* will shortly be released by the Independent Panel and recommending all councils take advantage of the opportunity to have input into the next round of consultation. Stating that review of the Act presents councils with the welcome opportunity to influence the future legislative guidelines for our sector which must become less regulated and provide more autonomy for local government.

Pointing out the latest situation as we progress efforts to have local government recognized in the Australian Constitution is that Federal Local Government Minister Simon Crean has appointed a Parliamentary Committee to recommend to the Federal Government the question to be asked and other relevant information necessary to be considered prior to the referendum. Saying one key matter is the timing of the referendum which he strongly believes should not be held in conjunction with the next Federal election. Suggestions of a referendum carried out by postal ballot separate to an election are being considered. Pointing out that, at this stage, not all State Governments support Local Government to be given the financial recognition in Section 96 of the Constitution. Saying critical to the success of this referendum could well be the future funding of programs like Roads to Recovery, which could seriously be put at risk if another High Court case found that the Federal Government could not constitutionally fund Local Government direct.

Referring to the recent LGA annual conference in Dubbo, where a large majority of delegates supported the resolution that Local Government retract operational involvement with the Rural Fire Service. Saying this gives the Associations a combined platform to again approach Emergency Services Minister Gallagher to set up a working party to look at future involvement and operation of Local Government with RFS.

Advising he has been appointed by the Minister for Primary Industries to be part of the reference panel to consider aspects of establishing Local Lands Services. Saying all stakeholders should follow the progress of these changes and, when

possible, insure they have input into the retention of adequate extension services to the rural industry, maintaining employment levels and keeping LLS offices open throughout rural NSW and ensuring that funding of the new arrangements does not lead to excessive rate increases.

Pointing out he will be embarking on a fourth listening tour towards the end of November taking in a number of councils in northwest areas of the State and looking forward to meeting as many councillors and staff members as possible. Stating he will be bringing with him members of the Associations' staff to update those attending on a number of relevant matters.

10.15 NSW RURAL FIRE SERVICE ASSOCIATION INC E4(38961)

Referring to previous correspondence concerning the Association's response to the Government's Discussion Paper *Funding our Emergency Services*. Saying that, now having had the opportunity to review new information, the Association has prepared a supplementary response and the comments made focus solely on the potential impact for the community of NSW and the rural fire service should a property based levy system be introduced. Pointing out the response takes into account public information which is now available, including:

- The submission to the NSW government's Discussion Paper *Funding Our Emergency Services* by the Insurance Council of Australia;
- The General Purpose Standing Committee No 4 outcome of 11 October 2012
- Central NSW Regional Organisation of Councils (CENTROC) response to the Discussion Paper.

Pointing out that, of particular relevance, is the impact of a property levy on rural and residential ratepayers and the loss of revenue in the form of levies paid by contents insurance policy holders in rental accommodation, both commercial and residential. Saying the Association is concerned that the well intentioned efforts of the Government may be misdirected by those with vested interests in cost shifting rather than equitability.

10.16 FLOODPLAIN MANAGEMENT ASSOCIATION F5-2

Forwarding notes from Flood Insurance Workshop held on Thursday 30 August 2012. Advising the workshop was convened at the request of members to hear their issues, latest developments and to provide a forum with the insurance industry. Providing the main outcomes from the Workshop and other relevant and interesting information.

(NOTE BY GENERAL MANAGER – Council has received several complaints concerning the cost of insurance over recent times and it is interesting to read that flood insurance has only been available for homes in Australia in the last few years.)

10.17 THE HON CHRIS HARTCHER MP – MINISTER FOR RESOURCES AND ENERGY E5(39055)

Responding to Council's letter of 14 August 2012 concerning the coal seam gas industry in the Coonamble LGA and apologizing for the delay. Saying council's resolutions from its meeting of 8 August 2012 have been noted and stating the NSW Government has introduced stringent controls to address community concerns. Pointing out the Strategic Regional Land Use Policy released by the NSW Government in September 2012 establishes a comprehensive set of initiatives to balance growth in the mining and coal seam gas industries with the need to protect agricultural land and water resources. Setting out key elements of the policy and saying NSW boasts the strongest regulation of coal seam gas activities in Australia. Further advising the NSW Government has implemented two new Codes of Practice that will require world's best practice for coal seam gas hydraulic fracturing and well design and these were independently peer-reviewed by the Chief Scientist and Engineer, Professor Mary O'Kane.

Stating that coal seam gas activities with unacceptable impacts will not be approved by the NSW Government and it will establish new Regional Community Funds that will see local communities receive a share of their region's assets. Pointing out these funds will provide much needed funding for projects such as critical infrastructure or human services, with funding to be determined according to community needs in consultation with the industry and the community.

10.18 INDEPENDENT LOCAL GOVERNMENT REVIEW PANEL L10-2(39104)

Forwarding Media Release headed *No simple answers for NSW country councils – there's no pot of gold or silver bullet to cure the ills of rural councils in NSW according to the Independent Local Government Review's latest findings*. Advising the Panel has released its discussion paper *Better, Stronger Local Government* which proposes a broad package of measures to strengthen the "strategic capacity" of councils across NSW. Pointing out that to address the challenges of the far west will require new approaches to governance that effectively combine the capacities of local, state and federal agencies. Further advising the Panel is considering options for rural, regional and coastal councils and expects a blend of boundary changes, new regional organisations and shared services may provide the answer. Saying the Panel would continue to consult on the issues raised in the Discussion Paper (attached as **APPENDIX A**) with comments welcome until March 2013. Copies of the Discussion Paper are available at www.localgovernmentreview.nsw.gov.au

| | |
|--|--------------------|
| 10.19 SALINITY & WATER QUALITY ALLIANCE (CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY) | E5-3(39049) |
|--|--------------------|

Saying that the CMAs, NSW DPI (extension services) and LHPAs are in the process of transition into Local Lands Services and an important step in the transition has been made with the release of a draft of the LLS boundaries, which are currently open for consultation. Recommending very highly that Council consider the new boundaries and how any changes may impact on Council's current working partnerships with the CMA and other councils in the region. Attaching the full release from the Minister with a map of the proposed boundaries – **APPENDIX B**.

(NOTE BY GENERAL MANAGER – Should Councillors wish to make a submission, please provide the General Manager with the basis of their concerns).

| | |
|---|------------------|
| 10.20 NSW DEPARTMENT OF FINANCE & SERVICES | W1(39056) |
|---|------------------|

Informing Council about an important review the NSW Government is currently undertaking regarding the *Water Industry Competition Act 2006* (WIC Act) and the regulation of recycled water schemes under the *Local Government Act 1993* (LG Act). Advising the purpose of the review is to address issues with the current regulation of the urban water sector and develop a consistent whole-of-sector approach that appropriately manages risks to public health, the environment and consumers without imposing unnecessary red tape. Pointing out a Discussion Paper is available at www.haveyoursay.nsw.gov.au/urbanwaterregreview and seeking feedback – saying submissions are due by 15 February 2013. Also advising workshops are available and encouraging Council to send more than one officer to the workshops as they will include break-out sessions to consider a range of reform options.

| | |
|--|------------------|
| 10.21 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION | L9(39053) |
|--|------------------|

Providing an update on constitutional recognition and urging councils to make a submission to the Inquiry as these are critically important in convincing the committee of the level of support within local government and to counter submissions lodged which might oppose constitutional recognition. Saying that although the Committee has not yet called for submissions, Councils do not need to wait for this and setting out key points which should be included in a submission.

(NOTE BY GENERAL MANAGER – At the February 2011 meeting Council passed a resolution declaring its support for financial recognition of local government in the Australian Constitution so that the Federal Government has

the power to fund local government directly and also for inclusion of local government in any new Preamble to the Constitution, if one is proposed and called on all political parties to support a referendum by 2013 to change the Constitution to achieve this recognition. Council also wrote to the Prime Minister, the Leader of the Opposition and the Local Federal Member advising its support for recognition.

In February 2012, in response to correspondence from the LGSA, Council resolved to pay a special levy of \$9,693.65 (plus GST), by three equal instalments, commencing in 2012/2013 for a national advertising campaign promoting the Constitutional Recognition of Local Government. It was agreed that, for any reason, should the referendum or national advertising campaign not go ahead, instalments paid would be refunded.)

RICK WARREN
General Manager

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED
AUTHORITY**

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

| DA No | Owner | Applicant | Proposed Use | Address of land | Approval Date |
|-------|---------------------|---------------------|-------------------------------|---------------------------|---------------|
| 30/12 | NSW Housing | Daaniel Ouma-Machio | 2 dual occupancy developments | 14 Greene Av Coonamble | 18/10/2012 |
| 34/12 | NSW Teacher Housing | Mr RF Wright | 2 four bedroom dwellings | 56 Namoi Street Coonamble | 23/10/2012 |

| CDC No | Owner | Applicant | Proposed Use | Address of land | Approval Date |
|--------|-------------------------|-----------|--------------|---------------------------|---------------|
| 31/12 | William Chown | Owner | Garage | 72 Aberford St Coonamble | 23/10/2012 |
| 36/12 | Tim Johnston | Owner | Dwelling | "Nelgowrie" Coonamble | 16/10/2012 |
| 38/12 | Coonamble Shire Council | Owner | Dwelling | "Yatton" Coonamble | 19/10/2012 |
| 41/12 | Aimee Swansborough | Owner | Additions | 120 Aberford St Coonamble | 22/10/2012 |

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Recommendation:

That Council note Development Application Nos 031/2012 & 034/2012, together with Complying Development Certificate Application Nos. 031/2012, 036/2012, 038/2012 and 041/2012 were approved under delegated authority since last meeting.

11.2 CODE OF MEETING PRACTICE

Background:

Council was required to adopt a Code of Meeting Practice immediately following the election of the new Council - the Code was presented to the September Meeting.

Issues:

The Code of Meeting Practice was placed on public exhibition, with the closing date for submissions being 12 noon on Wednesday, 31 October 2012. No submissions were received.

This matter was the subject of a comprehensive report to Council on 19 September 2012 and it is considered that no further detail is required.

Sustainability/Legislative Provisions:

The Act provides, at section 360(2), that Council may adopt a Code of Meeting Practice. The Code may only be amended in accordance with the provisions of Division 1 of Part 2 of Chapter 12 of the Local Government Act.

Financial Considerations:

Nil

Options:

Nil

Recommendation:

That Council formally adopt the Code of Meeting Practice submitted to the September 2012 meeting and which has been on public exhibition for the prescribed period, noting that no submissions were received.

11.3 ANNUAL REPORT – 2011/2012**Background:**

Under section 428(1) of the Local Government Act 1993 Council must, within five months after the end of each year, prepare a report as to its achievements with respect to the objectives and performance targets set out in its Management Plan for that year.

Issues:

Various statutory disclosures are required and have been addressed within the report. A copy of the report was sent to the Department of Local Government on 13 November, 2012.

Requirements of the report are to provide detailed information relating to Councillor activities, expenses provided and training undertaken by Councillors relating to the performance of their civic function. Detailed information is also required relating to the administration of the Companion Animals Act 1998.

Sustainability/Legislative Provisions:

Various legislation requires information be provided within Council's Annual report, the following legislation offsets the report:

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Government Information (Public Access) Act 2009
- Privacy and Personal Information Protection Act 1998
- Environmental Planning and Assessment Act 1979
- Companion Animals Act 1998.

Financial Considerations:

The Annual Report takes considerable time and staff resources to produce. Council is required to provide a State of the Environment Report to be included in the Annual report. Reference is made to the Supplementary State of the Environment Report which is available on Council's website.

Options:

Nil

Recommendation:

That Council note the tabling of the 2011/2012 Annual Report and that a copy of the report was furnished to the Division of Local Government on 13 November 2012.

11.4 NOTICE OF MOTIONS

(The following Notices need to be moved and seconded in accordance with normal meeting procedure).

CR BILL BURNHEIM

Giving notice of intention to move the following motion at this meeting:

“...that Council reimburse the Coonamble Senior Citizens Committee an amount of \$400 for the purchase of a sound system for the Senior Citizens Hall”.

**Recommendation:
For Council’s determination**

CR BILL BURNHEIM

Giving notice of intention to move the following motion at this meeting:

“...that, following a request from the Youth Council, the swimming pools across the Shire be free admission for youth of the shire for the duration of the school holidays”.

**Recommendation:
For Council’s determination**

RICK WARREN

General Manager

12. REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES
COUNCIL MEETING ON WEDNESDAY 12 DECEMBER 2012

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 30/11/2012 compared to 30/11/2011:

| | 31/11/2012 | 31/11/2011 |
|---|---------------------|---------------------|
| Arrears 30 th June previous year | 763,910.00 | 598,833.17 |
| Plus 2012/2013 Combined Levy | 5,412,456.98 | 5,165,663.40 |
| Add Transfer from Postponed | - | - |
| GROSS LEVY | 6,176,366.98 | 5,764,496.57 |
| Less: Pensioner Concession (State) | (65,984.70) | (61,197.90) |
| Pensioner Concession (Council) | (53,987.49) | (50,071.00) |
| Transfer to Postponed | - | (-) |
| Abandoned | - | (-) |
| NET TOTAL LEVY FOR YEAR | 6,056,394.79 | 5,653,227.67 |
| Less Collections | (2,625,764.08) | (2,523,757.41) |
| Plus Refunds | - | - |
| NET TOTAL BALANCE | 3,430,630.71 | 3,129,470.26 |
| Plus Postponed | - | - |
| GROSS TOTAL BALANCE | 3,430,630.71 | 3,129,470.26 |
| Collection % of Total Receivable | 43.36% | 44.64% |
| Arrears % of Total Receivable | 56.64% | 55.36% |

Recommendation:
Submitted for Council's information.

12.2 LIST OF INVESTMENTS – NOVEMBER 2012

| Financial Institution | Invest Rating S&Ps | Investment Type/Maturity Date | Current Rate | Term | Amount (\$) |
|-------------------------|--------------------|---------------------------------|--------------|----------|----------------------|
| National Australia Bank | A1+ | Term Deposit -24/01/2013 | 4.50% | 91 Days | 2,000,000.00 |
| Commonwealth Bank | A1+ | Term Deposit - 25/02/2013 | 4.29% | 90 Days | 2,500,000.00 |
| St George | A1+ | Term Deposit - 17/02/2013 | 4.35% | 90 Days | 1,000,000.00 |
| Commonwealth Bank | A1+ | Term Deposit - 02/01/2013 | 4.31% | 30 Days | 1,000,000.00 |
| IMB | A2 | Term Deposit - 25/02/2013 | 4.50% | 90 Days | 1,000,000.00 |
| Reliance C/U | Unrated | Term Deposit - 04/03/2013 | 4.50% | 182 Days | 500,000.00 |
| Bendigo Bank | A- | Term Deposit - 19/12/2012 | 4.90% | 90 Days | 1,000,000.00 |
| IMB | A2 | Term Deposit - 14/02/2013 | 4.50% | 90 Days | 1,000,000.00 |
| Orana Mutual | Unrated | Term Deposit - 21/01/2013 | 4.05% | 91 Days | 1,000,000.00 |
| National Australia Bank | A1+ | Term Deposit -27/03/2013 | 4.55% | 120 Days | 2,000,000.00 |
| ME Bank | A2 | Term Deposit - 28/01/2013 | 5.15% | 90 Days | 2,000,000.00 |
| Commonwealth Bank | A1+ | Business Online Saver - at call | 3.75% | N/A | 1,450,000.00 |
| TOTAL | | | | | \$ 16,450,000 |

| Financial Institution | Invest Rating S&Ps | % of Investment | Max per Investment Policy | Amount (\$) |
|-------------------------|--------------------|-----------------|---------------------------|----------------------|
| Commonwealth Bank | A1+ | 30% | 50% | 4,950,000 |
| National Australia Bank | A1+ | 24% | 50% | 4,000,000 |
| St George | A1+ | 6% | 50% | 1,000,000 |
| Bendigo Bank | A- | 6% | 40% | 1,000,000 |
| IMB | A2 | 12% | 35% | 2,000,000 |
| ME Bank | A2 | 12% | 35% | 2,000,000 |
| Orana Mutal | Unrated | 6% | 10% | 1,000,000 |
| Reliance C/U | Unrated | 3% | 10% | 500,000 |
| | | | | \$ 16,450,000 |

| Rating | % of Investment | Policy | Amount |
|---------------------------------------|-----------------|--------|----------------------|
| A1+ | 60% | 100% | 9,950,000 |
| A1 | 6% | 80% | 1,000,000 |
| A2 | 24% | 60% | 4,000,000 |
| Unrated | 9% | 30% | 1,500,000 |
| | | | \$ 16,450,000 |
| General Fund Investments | | | 10,121,721 |
| Coonamble Sewerage Investment Fund | | | 2,799,438 |
| Gulargambone Sewerage Investment Fund | | | (25,320) |
| Coonamble Water Investment Fund | | | 3,216,509 |
| Gulargambone Water Investment Fund | | | 942,803 |
| Trust Investment Fund | | | 194,849 |
| | | | \$ 17,250,000 |

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:

That the list of investments as at 30 November 2012 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 GRANT FUNDED PROJECTS

Background:

Council has been advised of successful grant applications that will result in two new projects commencing in 2013. This report provides an overview of the projects and their objectives.

The projects align with Council's *Community Services Policy* and *Child and Youth Development Policy* and are linked to Coonamble Shire Council Delivery Program 2012/13 – 2015/16 as follows:

P4.1 – Increase opportunities for our community to celebrate together

P4.1.1 – Support activities that promote cultural awareness and diversity in ability and age.

P4.2 – Improve interaction across social, cultural and age groups

P4.2.1. Provide strategic early intervention community development programs for children and young people .

EC3.1 – Leading organisations provide cadetships and graduate employment opportunities

E3.1.1. Continue to provide the School to Work program, offering options for work experience and Traineeship/ Apprenticeship employment with Council

Issues:

1. *Burglar Beware II*

This project will build on the Burglar Beware I project which provided a security infrastructure subsidy together with home safety and non-residential audits. Evaluation of the Burglar Beware I outcomes, together with further community consultation, resulted in the development of the Burglar Beware II project.

The project is funded by the NSW Justice & Attorney General's Department through its Crime Prevention Grants. Sixty six thousand dollars (\$66,000) will be received for the facilitation of the project which will aim to reduce residential burglary through access control measures and a targeted community awareness campaign.

Over a twelve (12) month period, in both Coonamble and Gulargambone, the project will have the following objectives:

1. Reduce repeat victimisation of residential dwellings in identified hotspot areas
2. Reduce break and enter (dwelling) in the LGA
3. Increase participant knowledge of burglary prevention through access control
4. Increase participant application of access control measures

The project will be facilitated by Council's Community Development Officer, who will work with Police and residents in Coonamble and Gulargambone to target harden their homes, as well as increase their knowledge of, and commitment to, home safety. The target group will involve residents of hotspot areas, many of which are aged and/or vulnerable residents. The project officer will:

* Contact residents in hotspot areas who have undertaken the home safety audit during phase I of the project. Many of these residents did not take up the subsidy attached to phase I of the project as it was not substantial enough to meet their security needs. These residents will be offered the opportunity to purchase a fully subsidised alarm system or other security measure (identified during the phase I audit).

* Continue to engage these residents in the project for a three month period where the project worker will:

a) Visit the resident either on an individual basis or in "street clusters". Regular visits to the residents will include crime prevention information and tailored assistance with managing issues related to access control.

b) Develop connections between residents in close proximity, providing information and encouragement for them to be vigilant. This will include developing knowledge between neighbours of what constitutes "suspicious" behaviour at their residence. It will also include encouraging residents to report suspicious behaviour either directly to the local Police Station or through the Police Eyewatch website.

The awareness campaign will be "place based" and will focus on directing the residents to actions specific to their, and their immediate neighbours', circumstances. Targeted residents who were not involved in phase I of the project will be referred to the project worker via the Police.

2. *Bang the Table*

The Bang the Table project is funded through the NSW Office of Communities in the amount of \$49,904.00. The project will build on previous community consultation with children and young people. The consultations engaged young people to talk about their vision for the Coonamble Shire over the next 20 years.

The project will involve young people, through the Youth Council, taking action on issues they have identified, aiming to develop their leadership skills and build their skills and capacity for youth led community participation.

The project will take a holistic approach to building the leadership and communication skills of young people with the following aims:

1. Increase opportunities for young people to connect with each other and groups in the community
2. Increase opportunities for young people to participate in local decision making
3. Increase communication, leadership and self-perception of young people as valued members of the community.

The project will reach its aims through the following activities:

- Employment of a young person, as a trainee project worker.
- Youth workshops focussed on exploration of self-perception, community perception of young people, community pride and community participation.
- Development of a youth led program of activities/events.
- Facilitation of 7 events that aim to expose young people to opportunities they would not otherwise have access to.

A youth forum that will provide the opportunity for young people to connect with key decision makers and express their views about young peoples' vision for the Shire and their ideas for achieving that vision. This forum will be hosted by young people. It will not only provide an opportunity for young people to express their views, it will allow them to see that their voice is important to key decision makers.

It is envisaged that regional representatives from organisations selected by young people will be invited to attend. For example, Juvenile Justice, Police, Department of Aboriginal Affairs, Indigenous Coordination Centre, Housing NSW, Department of Education. This forum will also provide an opportunity for regional Youth Councils to attend (eg: Walgett , Gilgandra & Coonabarabran Shires).

The Coonamble Shire Youth Council has identified a number of community issues it believes to be important and has already taken action to address some of these. For example, the desire for young people to have more opportunity for cultural expression and broader community connection resulted in the Youth Council planning and hosting a "Big Day Out" during Youth Week 2012. This highly successful event was enjoyed by a cross section of community.

The Youth Council has demonstrated its ability to take action around issues that affect them and the Bang the Table project is intended to develop these skills in Youth Council members, and other young people.

Financial Considerations:

Nil.

Options:

N/A

Recommendation:

That information contained in the Community Services report be noted.

LIANNE TASKER

Director of Corporate & Community Services.

**13. REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL
AND URBAN SERVICES
COUNCIL MEETING WEDNESDAY 12 DECEMBER 2012**

13.1 ECONOMIC DEVELOPMENT MANAGER'S SECTION

Author: *Economic Development Manager – Lee O'Connor*

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|---|--|--|
| Covered Arena (<i>Western Education & Events Centre</i>) | 1. Design & Approval – 2. Funding –. | 1. Revised Plans received 27.11.2012, costing estimates received 29.11.2012. Design Committee to meet 3.12.2012 for final feedback on plans. 2. Deadline for EOI submission is 6.12.2012. Work on the preparation of the submission is ongoing, at the time of the writing of this report. Have received some letters of support |
| Eco Spa + Caravan Park | 1. Design & Approval – 2. Smith Park Land Acquisition – | 1. Provided feedback to architects and engineers on design, landscaping, engineering issues. Still in process of resolving issues such as heat exchange and waste water. 2. Follow up letter requesting to relinquish Trust Management Role sent to Crown Lands. Awaiting response. |
| Water for New enterprises. | | See separate report from DDCU in Closed Session |

2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|-----------------------------------|---|---|
| Support new and existing business | 1. Support Business Start-Ups/Expansions: | 1. Information provided on an ongoing basis |

| | | |
|---------------------------|---|---|
| | 2. Chamber of Commerce: Keep Coonamble Kicking. | 2. Provide ongoing support for event organisers , assistance provided with marketing strategies |
| Employment Circle | 1. Jobs & Skills Expo – 2. Closure of CDEP – 3. Skills Attraction Strategy – 4. Review into Agricultural Education & Training in NSW – | 1. Progressing. 20 March 2013. 2. Further requests for information has been made with no additional information received 3. No further progress to date. 4. Compiled submission to review on behalf of Employment Circle. Extension granted to Friday 30 November. |
| New/Prospective Residents | Respond to website and telephone requests for Prospective Residents Information. | 2 inquiries this month. |
| Abattoir | Information to new owners and Manager. | Continuing. |

3. Community Economic Development + Physical Amenity

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|---------------------|-----------------------------------|---|
| Rent-a-Farmhouse | | No action this month. |
| Coonamble Aero Club | Airfield Accommodation & Training | Awaiting outcome of application to Community Building Partnership Fund. |

4. Networking, Advocacy and Lobbying

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|--|---------|--|
| Connected Communities Program | | Executive Director and Executive Principal for CHS, plus Acting EP for CPS are visiting Coonamble on 12.12.12. |
| Remote Jobs & Communities Program (RJCP) | | See Employment Circle re CDEP. |

Recommendation:

That the report by the Economic Development Manager be received and noted.

13.2 AGRIBUSINESS LEASES – COONAMBLE AIRPORT

Background:

In 2001, Rebel Ag approached Council to lease a site at the airport as a base for their aerial crop spraying operations. An agreement was subsequently entered into for 2 acres of land adjacent to the main hangar. The agreement was not renewed in 2007 and the site was not utilized for a long period during the drought. Rebel Ag has continued to pay the rent on a month by month basis.

In November 2012, Council was approached by Cropjet, Wee Waa, to also establish a presence at the airport. A request was received soon after from Rebel Ag, Trangie, to renew the agreement that had lapsed in 2007.

Both companies have met with Council staff to clarify their requirements in relation to land area, proposed infrastructure, water and power, access requirements, and duration of lease. Council's Projects Engineer has prepared a site plan incorporating two blocks of 9000m² which both companies have viewed and deemed appropriate.

Issues:

Council looked at the possibility of shared infrastructure. However, neither company felt it was practical and preferred to develop their own sites independently.

Cropjet are proposing the following infrastructure on the site:

- Sealed wash down bay
- Water storage
- Fuel storage
- Drum-muster compound
- Site office with toilet*
- Evaporation pond
- Drive-through hangar

Rebel Ag are proposing the following infrastructure on the site:

- Water storage
- Fuel storage

Both companies require access to town water and Cropjet requires access to power. Council will need to put in an access road which will service both blocks. The old taxiway would need minor improvements to also service both blocks.

Both companies have indicated a preference for the northern block. Cropjet have indicated that they would be interested in leasing the former Terminal Building as an alternative to installing a separate site office*. This option is still being investigated.

Subdividing airport land in the vicinity of the runway for sale as freehold blocks is not considered to be a reasonable option.

Council recently re-sealed the apron in front of the main hangar and a large amount of the damage had been caused by crop spraying planes due to propeller blast. This proposal would protect that area from future damage.

Sustainability/Legislative Provisions:

- Airport Security – The current Transport Security Program accommodates airside operations of aerial spraying. Therefore both companies would operate under Council's program.
- CASA – Both companies would be required to operate under all relevant CASA regulations for airport operations and aerial spraying operations.
- Zoning – Aerial crop spraying is an agricultural enterprise and as such is a permissible use under Zone RU1 of Council's LEP. Cropjet would be required to lodge a DA for structural works. Rebel Ag are not proposing any structural works.
- EPA – Both companies would be required to operate within the EPA guidelines in relation to fuel and chemical storage, evaporation ponds, etc.

Financial Considerations:

Cost of Council Works – Initial estimate of \$15,000 to upgrade taxiway and construct road from Effie Durham Drive to rear of blocks.

Lease Charges – It is planned to set lease charges to offset expenditure on the above within a 5 year period.

Connection of power and water will be at the lessee's expense. Water usage will be charged at standard rates.

Options:

- 1 To lease or not to lease land at the airport for this type of enterprise.

Recommendations:

That Council:

- (a) agree to lease blocks at Coonamble Airport to both Cropjet and Rebel Ag and proceed with preparing leases of five (5) years with two (2) five (5) year options for renewal;**
- (b) set a monthly rental of \$220 for each block with annual increases to correspond with CPI;**
- (c) advise Cropjet that it has first option on choice of block given its proposal is for a more substantial presence;**
- (d) instruct staff to continue to investigate the potential lease of the Terminal Building with a report and recommendation to be brought to Council in February 2013.**

13.3 TOURISM DEVELOPMENT MANAGER'S SECTION

Author: *Tourism Development Manager – Lauren Picone*

1. Tourism projects – product development and tourism/visitor infrastructure

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|---|---|---|
| Inland Tourism Networking Night and Forum and Marketing Workshop | Inland Tourism NSW and CSC will host a joint tourism networking night and online marketing workshop | - The Social Media and Online Marketing Workshop and the Tourism Networking Night will be held at the Coonamble Bowling Club on the 4 th of December. There has been a good response with over 15 local businesses and community groups registering for the workshop. |
| Indoor Arena | Gather letters of support | - Inland NSW Tourism, Caravan Motorhome Club of Australia (CMCA), Warrumbungle Cluster and the Great Inland Way Committee have all agreed to provide letters of support. |
| Macquarie Marshes | Meet with key, local stakeholders to identify short term goals. | Directional signage is currently being erected on the Carinda Rd at the Sandy Camp turn-off for the Macquarie Marshes Bird Viewing Platform. Currently in discussion with key stakeholders regarding tourism objectives. |
| Visitor Information Centre Development | Oversee refurbishment of the new Visitor Information Centre (VIC). Coordinate volunteers. | - 4 volunteers (1 volunteer only wants to be used as an emergency contact) have undergone a WHS induction. - Starting dates are currently being confirmed for each volunteer. |
| Tin Town | Erect appropriate interpretative signage for the Tin Town site. | - Meet with Coonamble Common Culture and Environment Heritage Group to determine appropriate interpretative signage for the Tin Town site. The President is waiting on historical photographs for inclusion in the interpretive signage- until then the project has been put on hold. |

2. Strategic Planning – to inform the new Destination Management Plan

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|--|--|--|
| Develop new Destination Management Plan | Seek advice on effective Destination Management Planning from industry leaders | - Process is ongoing; seeking to utilise industry contacts and relationships to further develop a Destination Management plan for Coonamble Shire. TDM will meet with the Narrabri TDM to discuss destination management planning. |

3. Marketing and promotion

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|---|--|---|
| IPhone Visitor App | Big Sky Publishing has invited CSC to participate in a free pilot app program. | <ul style="list-style-type: none"> - Similar apps on the market cost approx. \$9000 – so this would be a great opportunity to get a new, online marketing tool at no cost. - CSC are waiting for the company to produce a written Service Level of Agreement in order to proceed. |
| QR Codes | Attain QR Code | <ul style="list-style-type: none"> - QR Codes are a way for Smartphone users to access information instantaneously by scanning the code with a Smartphone app. - Coonamble Shire now have their own QR code which has been used on promotional material such a brochures and newsletters to direct people to further information. |
| Macquarie Marshes Pocket Guide | Develop a cost-effective guide to Macquarie Marshes | <ul style="list-style-type: none"> - The guide details directions, conditions, locations, tours, accommodation and a mud map (new QR code with a link to visitor information on the CSC website has been used). |
| Reprint of Coonamble Shire Visitor Brochures | Liaise with relevant stakeholders with regards to redesigning Visitors brochures | <ul style="list-style-type: none"> - A graphic designer has been outsourced to complete visitor guide cover drafts for Council to review. - Coonamble Shire Council have previously subsidised the design and printing of the visitor guides. However, next year local businesses will be offered advertising packages for a fee. |
| Monthly newsletter | Continue to distribute monthly tourism newsletter to stakeholder database. | <ul style="list-style-type: none"> - Final December eNewsletter for 2012 will be distributed on 29th of November. |

4. Events

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|--------------------------------------|---|---|
| Coonamble Rodeo and Campdraft | Submitted an application on behalf of the Coonamble Rodeo Association (CRA) for the Regional Flagship Funding Program, administered by Destination NSW. | <ul style="list-style-type: none"> - EOI was accepted - the CRA have now been invited to submit an application. As part of the application the CRA have been asked to collect letters of support from the Mayor. |
| CMCA Rally | Investigate possibility of Coonamble hosting a future CMCA rally. | <ul style="list-style-type: none"> - CMCA have agreed to assess the suitability of the Coonamble Showground as a potential venue. |

5. Industry Partnerships

| PROJECT | ACTIONS | STATUS/OUTCOMES |
|---|--|--|
| Warrumbungle Cluster Group | Cluster members attended the Canberra Caravan and Camping Show in October to promote the four Shires of the Cluster. | - There was a very positive response from the tradeshow and approximately 800 information packs were handed out. |
| Great Inland Way (GIW) Committee | Represent Council | - Work with the GIW committee to increase awareness of the route in NSW through promotional activities. |

Recommendation:

That Council note the information contained in the report be noted.

13.4 WORKS IN PROGRESS - UPDATE

Parks & Gardens:

- Works program continues to focus on improving the presentation of “open spaces” under Council control.
- Preparation of the Coonamble Sportsground for the Little Athletics Carnival is well in hand, staff are liaising with representatives in an effort to ensure that all required works are carried out.
- The second of the new portable grandstands for the Coonamble Sportsground has been delivered.
- The bin surrounds requested for the main street have been ordered.

Pools:

- The Coonamble Swimming Club’s two day carnival was held on the weekend of the 24-25th November 2012 with positive comments received regarding the state of the complex.
- Applications for a “pool” of casual labour to act as a backup/support for permanent staff have closed and induction sessions have commenced for those wishing to be placed in the pool.
- Safety improvement works to the filter beds at Coonamble pool have commenced.
- The spike in incidences of illegal access to the Coonamble Pool facility via the cutting of the fences at the rear of the premises, has slowed in the recent months

Buildings:

- Painting / Repairs to the Quambone Tennis Club House have commenced.
- Orders have been placed with builders to carry out repair works identified and funded in the current budget.
- Construction works to the new residence at “Yatton” is progressing with work on the erection of the frame progressing at the time of writing this report.
- Inspections are continuing on an ongoing basis on Council Assets.

Saleyards:

- Awaiting notification of the outcome of the recent grant application submitted to the Australian Livestock and Rural Transport Association (ALRTA).

- Maintenance work to the yards, as identified by the Saleyards Manager, is ongoing.

Tourism:

- Refer Tourism Officers report

Economic Development:

- Refer Economic Development Officer report..

Recommendation:

That Council note the information contained in this update report.

BRUCE QUARMBY

Director of Development, Commercial & Services

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 12 DECEMBER 2012**

14.1 COONAMBLE LEVEE

Background:

At its meeting on 14 December 2011 Council considered fee proposals for an Environmental Impact Assessment in connection with the Coonamble tow levee upgrade. Council accepted the proposal submitted by Geolyse Pty Ltd in the amount of \$69,457 and awarded the Contract to that firm.

Issues:

The final Review of Environmental Factors has been completed following a number of studies that date from a safety audit undertaken in 1992 that determined the existing levee was in a poor condition and detailed numerous defects.

In January 2010 broad scale flooding triggered emergency responses from responsible agencies that indicated the existing levee was stable up to a gauge height of 5.2 metres, but would have to be re-assessed if flood levels were to approach 5.4 metres.

The Dams & Civil Section of NSW Public Works was commissioned by Council to prepare a Concept Design Report which was received in August 2011. This report drew on information from several other studies that included:

- Geotechnical investigations
- Flood gradient sensitivity modelling
- Flood protection options
- Cost effective analysis
- Differing levee-type designs.

Council also commissioned a report to determine the most effective option to stabilize the 'high bank' adjacent to the Shire Library, which was damaged in the 2010 flood. These works will be undertaken in conjunction with the levee reconstruction.

In January 2012 Council commissioned the NSW Public Works to complete the final design of the levee and the stabilization of the 'high bank' as mentioned above.

Following relevant studies, the draft REF was placed on display and forwarded to relevant agencies for comment. Comments received have been considered by the Consultants and a final REF is now presented for Council's adoption.

Attached as **APPENDIX C** is a checklist of the suite of actions that council must undertake prior to the upgrade works commencing. The final Review of Environmental Factors will be available at the meeting for perusal.

Sustainability/Legislative Provisions:

Statutory planning obligations under Part 5 of the *Environmental Planning and Assessment Act 1979* – specifically for Council to consider the impacts of the levee upgrade before making a determination to proceed.

Financial Considerations:

N/A

Options:

N/A

Recommendation:

That Council adopt the final Review of Environmental Factors for the Coonamble Town Levee Upgrade as presented at the meeting.

14.2 TELEMETRY SYSTEM

Background:

To operate Council's water and sewerage systems it is necessary to have technology that enables staff to respond to emergencies.

During the HAZOP and CHAZOP meetings for the finalization of plans for the new water treatment plant it became apparent that a radio telemetry system is required to better control the operation of the rain water pumps supplying water for the Bores at No 5 and No 3 reservoir sites.

Issues:

Currently Council has a partial telemetry system that provides operational information for the Gulargambone water pumps on the bores at the river and the old bore at the sportsground.

A telemetry system will also provide instant notification of mechanical and individual system breakdowns which will allow Council staff to respond more readily, both during normal work hours and after hours.

Because of the licence requirements of both water and sewage systems, it is preferable that a telemetry system be installed in all pump stations and treatment plants. It is also possible to install gauges to record flood heights on selected rivers and streams to enable Council officers to readily monitor river levels during periods of flooding. It is possible to remotely monitor river levels at Coonamble, as well as Combara and the Warrena Creek, on Shire Road 2 for example.

Sustainability/Legislative Provisions:

Council is required, under its licensing agreements with statutory bodies, to provide accurate details on water consumption, water pumped and sewage throughput. A full telemetry system is the best way to achieve these conditions.

Financial Considerations:

Public Works has provided a fee proposal to undertake a radio field survey and to install a system on all water and sewage systems in an amount of \$400,000.

A private company, Indratel, which has undertaken telemetry works for neighbouring Councils, has indicated that the cost to supply the equipment, documentation, commissioning and testing will cost \$150,000 with Council to undertake installation at the various sites.

Options:

N/A

Recommendation:

That Council:

- (a) Engage the services of Indratel to install telemetry systems at its water and sewer pump stations and that the cost be met from each of the corresponding funds;**
- (b) Engage Indratel to install flood level monitors at Coonamble, Combara and Warrena if concurrence of the Bureau of Meteorology (BOM) to the installations is forthcoming;**
- (c) Dependent on (b), make application to the NSW Office of Water to install the flood monitors.**

14.3 MAIN STREET BEAUTIFICATION - UPDATE

- Work on the project has been progressing off site with the structures being repainted charcoal grey as per Council resolution and concrete reinforcement shaped.
- Drainage has been addressed on the western corner with the installation of a channel.
- The raised traffic calming area will have concrete approaches installed to replace the pavers. This work will be carried out as follows:
 - Thursday 17th of January close street for removal of existing pavers and bitumen
 - Friday 18th. Install steel and form up ready for concrete. Afternoon have the area inspected by council's engineer. Pour and finish concrete
 - Saturday 19th. Wet down concrete and cut in expansion joints and control joints. Paint steel structures.
 - Monday 21st. Open road.
- Pergolas have been scheduled as follows:
 - Tuesday 15th of January. Install safety fence and commence excavation of footings. 3 days allowed for excavation
 - Friday 18th. Install steel cages and have the footings inspected by council's engineers
 - 7 days allowed for the footings to set.
 - Friday 25th and Saturday the 26th. Install pergola structures.
 - Monday 29th . Re-instate pavers and complete and painting required. Install steel cabling

**Recommendation:
For Council's information**

14.4 WHEEL STOPS – COONAMBLE CBD

Background:

At the November meeting, Council requested a report on the possibility of installing wheel stops in the CBD.

Issues:

Wheel stops are normally installed in car parks and off street parking areas to stop cars from driving into gardens or walls etc. These areas have little or no foot traffic.

Installing wheel stops along streets, as proposed for the CBD, would create undesirable trip hazards for pedestrians, exposing Council to unnecessary litigation. They would also limit access for the street sweeper and would necessitate the return of manual sweeping of the gutters in the CBD.

Due to the number of larger vehicles eg. 4WD's and land cruisers, concrete wheel stops would be more appropriate than stops made of rubber.

Of the 70 (approximately) parks in the CBD only 22 have verandah posts behind them. These post are easily visible and have been in position since the buildings were erected and, as such, are the responsibility of the property owners to protect as they see fit.

By law, drivers are required to reverse in a save manner. Council has not had a single incident reported in the traffic incident data of accidents from the RMS.

Australian Standard 2890.1 – *Parking Facilities* - stipulates that wheel stops should be avoided in any situation where they may be in the path of pedestrians moving to or from parked vehicles or crossing a car park for any other purpose.

Stops in areas where rear to kerb parking is in place are normally 900mm high bollards and are installed at the adjacent landowner's cost.

Sustainability/Legislative Provisions: Ni

Financial Considerations:

Concrete stops cost \$92 each plus installation and ongoing maintenance. Council has not made provision in the current financial period for this expenditure.

Options:

- (1) Council install wheel stops in the CBD.
- (2) Council not install wheel stops in the CBD.

Recommendation:
That Council not install rubber wheel stops in the Coonamble CBD

14.5 NSW LIVESTOCK LOADING SCHEME

Background:

In October 2012 the RMS advised councils of the NSW Government's approval of a new Livestock Loading Scheme. On 19 November 2012 Council was requested to complete a bridge data request and forward the information to the RMS.

Issues:

The NSW Government has approved a new NSW Livestock Loading Scheme to improve productivity and protect jobs in the NSW meat and livestock industry. The Scheme will allow livestock vehicles fitted with certified road friendly suspension to operate at Higher Mass Limits (HML) and will require driver training to reduce the incidence of livestock vehicle roll-overs.

Under the Scheme livestock vehicles may only use applicable Restricted Access Vehicle (RAV) routes, including routes approved for 4.6m high vehicles, B-doubles and road trains, meaning the same types of vehicles will operate on the same roads, but will carry a few more head of livestock.

The RMS proposes to work with councils to develop an efficient and consistent approach to installing new load limit signs on RMS and council bridges where required.

Council has been requested to :

- Provide information on the location of bridges managed by it and the current load limits; and
- For bridges currently accessible at CML, indicate if the bridge may require new load limit signage due to implementation of the Scheme.

The information provided will be used to:

- Assist RMS and councils adopt a consistent approach to identifying bridges that require new load limit signs
- Enable RMS to develop maps indicating all bridges with load limits, to assist operators plan routes and enable effective compliance monitoring and enforcement.

The Scheme has been approved on the basis that road managers, including RMS and councils, may install load limit signs to prevent scheme vehicles from using bridges that are not capable of safely bearing increased livestock loads.

In effect this may require new load limit signs to be installed on bridges which are currently accessible to vehicles operating at Concessional Mass Limits (CML) but which are not capable of safely bearing livestock loads at HML.

To provide sufficient time for the installation of new bridge load limit signs, it is proposed that:

- The scheme will commence on approved HML routes only from December 2012 since no new load limit signs will be required on bridges on routes already approved for HML;
- The Scheme will be extended to other NSW roads in early 2013 as any required signposting of councils and RMS bridges is completed.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

No funds have been budgeted for this work and it is estimated that it could cost \$40,000.

Options:

1. Request the RMS to carry out this work
2. Contract the works at Council cost

Recommendation:

That Council request the RMS to fund the investigation into the structural integrity of the bridges that Council cannot guarantee will carry the increased loading from HMLs

14.6 WORKS IN PROGRESS**(a) Plant:**

- Routine maintenance completed as required
- Orders for all transport utilities completed
- Tenders / quotations being prepared for a further eight (8) sedans and utilities
- Tenders/quotations being prepared for Heavy plant (as follows) which is scheduled for replacement:
 - 2 x Multi-tyred Rollers
 - 1 x Smooth drum roller
 - 1 x Skidsteer Loader
 - 1 x Low Loader
 - 1 x Compactor multi-purpose
 - 2 x Tri-axle semi tipper and 1 dolly converter
 - 1 x Water cart slide on

(b) Depot:

- Routine maintenance as scheduled
- Ongoing training in stock and ordering online
- Stocktake in progress

(c) Airport:

- Routine maintenance as required

(d) Workshop:

- General maintenance to workshop buildings and equipment as required.
- Major maintenance to 20T SP Roller in progress.
- Caterpillar Grader repaired by Westrac
- Repairs to differential in Izusu Truck in progress.

(e) Water & Sewer:

- Milbant, WTP water mains contractors have completed rising main pipe work as part of the Water Treatment Plant capital works
- Aquatec–Maxcon continue WTP construction with two (2) Lagoons 80% complete
- General Maintenance to sewer pump stations, treatment plants as required.
- Relining of sewer mains by Kembla Water Tech are almost complete.

- Tiger Tees at boundary junctions will be completed in early 2013 which will finalise the current contract.

Highway:

- Ongoing minor maintenance
- Slashing in progress
- Line marking reinstated on resealed sections
- Reseal Segment 3125 scheduled

Regional Roads:

- 9km reseal complete MR383 (from the boundary towards town)
- 1km reseal complete MR129B
- Shoulder grading MR129Q complete
- Edge break repairs MR383 ongoing

Local Roads:

- Maintenance grading complete SR19, SR3, SR6, SR73 & SR79
- Yarraman Bridge approaches graded to remove corrugations
- Pot hole repairs SR86 underway following harvest damage
- Headwalls culvert on SR86 constructed
- Audit of all damaged or missing signage undertaken across entire network

Urban Streets:

- Reseals - part Charles St and part Yarran St – completed
- Reseals – Castlereagh St, Macquarie St, and part Namoi St being programmed for 2013.

Recommendation:

That Council note the information contained in the Works in Progress report.

K N BRODBECK

Director of Engineering Services

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|---|
| 15. <u>REPORT FROM MANAGER – ENVIRONMENTAL SERVICES</u> <u>COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012</u> |
|---|

| |
|---|
| 15.1 RANGER'S REPORT – NOVEMBER 2012 |
|---|

STATISTICS:

| <u>Compliance</u> | <u>November</u> <u>2012</u> | <u>Year to Date</u> <u>2012/2013 Total</u> |
|--|--------------------------------|---|
| Official Correspondence | 0 | 8 |
| Infringements (Animals) | 1 | 7 |
| Infringements (Other) | 2 | 4 |
| | | |
| Microchipped dogs | 1 | 10 |
| Registrations | 17 | 26 |
| | | |
| Nuisance dog declaration | 0 | 0 |
| Dangerous dog declaration | 0 | 1 |
| Restricted dog declaration | 0 | 0 |
| | | |
| <u>Impoundments</u> | | |
| Dogs | 39 | 114 |
| Cats | 11 | 41 |
| Stock | 0 | 1 |
| Other | 0 | 0 |
| TOTAL ANIMALS IMPOUNDED | 50 | 156 |
| | | |
| Motor vehicle | 0 | 0 |
| | | |
| <i>Breakdown of impoundments:</i> | | |
| Dogs destroyed | 37 | 84 |
| Dogs surrendered by owner | 28 | 56 |
| Dogs re-housed | 0 | 6 |
| Dogs released | 0 | 11 |
| | | |
| Cats destroyed | 8 | 36 |
| Cats re-housed | 2 | 2 |
| Cats released | 1 | 1 |
| | | |
| Gulargambone dogs impounded | 23 | 26 |
| Quambone dogs impounded | 0 | 0 |

Villages:

Gulargambone: Nil to report
Quambone: Nil to report

Dog Attack

Dog attack reported in Warrena Street. A dog attacked a twelve year old girl which resulted in the surrendering of the attacking dog and no medical attention required. All parties involved agreed no further action required.

Recommendation:
That Council note the information.

MATTHEW COCK

Manager – Environmental Service

**16. REPORTS BY VARIOUS COMMITTEES/DELEGATES
COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012****16.1 MINUTES OF A MEETING OF THE COONAMBLE HERITAGE & MUSEUM UNDER THE BRIDGE COMMITTEE HELD IN THE SHIRE CHAMBER, COONAMBLE ON MONDAY 19 NOVEMBER 2012 COMMENCING AT 2.05 P.M.**

PRESENT: Angie Little, Gordon Ditchfield, Helen Cant, Cr Michael Webb, Ray Christison, Matthew Cock, Kristy Presnell and Bruce Quarmby.

Cr Webb opened the meeting and thanked everyone for their attendance.

APOLOGIES: John Walker Neville Owen

MINUTES FROM THE PREVIOUS MEETING: Moved as true and correct – Angie Little, 2nd Gordon Ditchfield

BUSINESS ARISING: Angie advised the meeting that the Code of Conduct training has been carried out

MUSEUM REPORT:

- Angie advised the meeting that she has been approached by OEC for it to act as a facilitator for volunteers wishing to assist with Museum Operations. She said currently one volunteer is assisting with operations 2 days per week.

***Recommendation** (Michael Webb/ Gordon Ditchfield) – That the offer from OEC to act as a facilitator for potential volunteers be accepted.*

- The museum has been offered for display a powered bench saw. Mathew Cock and Michael Webb will investigate the offer with regards to the suitability of the item being placed on display and report back to the next Heritage Committee Meeting.
- Angie addressed the meeting with regards to the “Driers cash register” currently on loan to the museum and the history associated with the cash register. It was noted that Shar Jones had previously advised that the cash register be removed from display.

Ray advised the committee that the item needed to be provided to ensure that visitors to the museum became aware of the history associated with the item. He also provided the committee with a contact at

the Museum and Galleries New South Wales who may be able to assist with grant funds for the task.

Recommendation (Michael Webb/ Helen Cant) – that the Driers family be formerly approached to donate the cash register and that the cash register be provided utilising possible grant funds.

- The tennis club trophy previously lent to the Tennis has since been located at Council offices.

Recommendation (Gordon Ditchfield/ Angie Little) – that the Tennis Club trophy be returned to go on display at the museum.

- A list of donations received at the museum since the last meeting was read to the meeting.

Recommendation (Angie Little/ Helen Cant) – that the information contained in the report be noted

ARCHIVES REPORT:

- Gordon advised the meeting that the Archives have accepted the old minute books from the Coonamble Bowling Club and they are being stored in the Archives. Other than that nothing else to report with the archives.

Recommendation (Gordon Ditchfield/ Angie Little) – that the information contained in the report be noted

LOCAL HERITAGE FUND REPORT:

- Ray tabled his report which contained a list of recommendations for the disbursement of the Heritage funds for the 2012/2013 financial year.

Recommendation (Michael Webb/ Gordon Ditchfield) – that the committee adopt the recommendations that grant funding be dispersed as per the following table.:

| Property | Applicant | Works | Cost | Request | Recommend |
|---------------------------------------|--|-----------------------------------|----------|---------|-----------|
| Butcher Shop (fmr.) | Rae Cochrane | Paint exterior | \$3,600 | \$3,000 | \$1,800 |
| Coonamble Post Office | Leslie Slack-Smith | Erect new fence | \$5,192 | \$2,596 | \$2,400 |
| Gulargambone Pioneers Memorial Church | Paul Ferguson | Install new guttering | \$3,604 | \$1,802 | \$1,800 |
| Gulargambone Post Office (fmr.) | Gulargambone RTC | Repair termite damage & guttering | \$7,744 | \$3,000 | \$2,500 |
| Gulargambone Showground Grandstand | Gulargambone Showground Trust | Replace floorboards | \$25,000 | \$3,000 | \$2,500 |
| St Barnabas Anglican Church | St Baranabas Anglican Church Coonamble | Repaint building | \$50,000 | \$3,000 | \$2,500 |

| Property | Applicant | Works | Cost | Request | Recommend |
|-------------------------|--|------------------|------------------|-----------------|-----------------|
| St Barnabas Church Hall | St Baranabas Anglican Church Coonamble | Repaint building | \$21,560 | \$3,000 | \$2,500 |
| | | | \$116,700 | \$19,398 | \$16,000 |

REPORT SEXTONS HUT:

- Mathew addressed the meeting and informed the Committee that the Sextons Hut at the Coonamble Cemetery is need of repairs with regards to the footings. He discussed the plan to “lift” the Hut and place it on a concrete footing either as an entire slab or as a ring slab so as to remove the base of the footings away from the soil

***Recommendation** (Michael Webb/ Gordon Ditchfield) – that the information be noted*

GENERAL BUSINESS:

- Ray advised the meeting that he has been working on a report with regards to the Sheep Pavilion and restorations needed and anticipates it will be tabled at the next Heritage Committee meeting.
- Helen raised the question with regards to the Tennis Club house and where things are up to with it with regards to the Heritage Order and proposed demolition by TAFE.

***Recommendation** (Helen Cant/ Gordon Ditchfield) – that Mathew be requested to provide a status report to the next Heritage Committee Meeting on the Tennis Club House to keep the committee informed on the developments.*

- Bruce advised the meeting of the recent resolution from the November Council meeting that the “Opera House” located in Lions park was to be demolished due to safety concerns arising from its poor structural condition.

***Recommendation** (Angie Little/ Gordon Ditchfield) – that Archival record of the “Opera House” be created prior to the demolition of the Building.*

- Angie raised the possibility of the Coonamble Shire Tourism Officer being allowed to Open the Museum for visitors if Angie was unavailable.

***Recommendation** (Angie Little/ Helen Cant) – that a request be made to Council Management to permit the Tourism Officer to perform this duties.*

- Ray raised the poor state of Coonamble Railway Station and advised he has been in contact with John Holland Pty with regards to having the building secured again. Mathew advised the meeting that it had been

secured recently and it had once again been further vandalised and damaged.

- Michael raised the possibility that Council may be considering in the future the option of relocating the Cobb & Co Stage Coach into a secure display under the awning in front of the Visitors information Centre

Recommendation (Angie Little/ Michael Webb) – that the committee endorse the proposed relocation of the Cobb & Co Stage Coach to the front of the Visitors information centre once Council wishes to progress the project .

DATE OF NEXT MEETING The next meeting will be held on 18/02/2012 at 2pm at Council offices. With no further business the meeting closed at 3.05pm

16.2 NOTES FROM COONAMBLE EMPLOYMENT CIRCLE MEETING HELD IN THE SHIRE COMMITTEE ROOM ON TUESDAY 20 NOVEMBER 2012 COMMENCING AT 11 A.M.

PRESENT: Lee O'Connor (CSC EDM), Kate Keizer (CNC), David Floyd (Youth Express), Cynthia Fitzpatrick (National Disability Co-ordinator), Donna Swansborough (Sureway), Shane Kilby (TAFE), Chris Kelly (NCAP), Priscilla Harvey (CHS careers)

APOLOGY: Elisha Bailey (DEEWR), Cheri McDonald (CHS), Amanda Nixon (CSC HR), Ron Maxwell (Western College), Kristina Higham (RDA Orana), Jim Quinn & Heidi Russell (CRS), Trish Butler & Melissa Baker (Joblink), Kathryn Taylor (Skillset), Steve Hodder (Verto), Bianca Birks (Mission Aust, Youth Connections)

Chair: David Floyd **Notes:** Lee O'Connor
1. CEC logo



Agreed to go ahead with logo as is for the time being.

2. Jobs & Skills Expo 2013

- Date – **Wed 20 March**. Time – 10am to 2pm.
- Showground booked. Waiting for invoice.
- Application to FRRR – unsuccessful.
- Database – businesses to invite. 1 response received. **Please review and send contacts to Kate K.**
- Database – organisations and services to invite. CEC participants to notify contact details.
- Draft Claim the Date was tabled by Kate and wording was revised.
- Ideas for employer flyer were discussed.
- Budget/marketing plan – Lee tabled a draft budget. (attached) NDCO to contribute \$1000.
- Geographic catchment – schools/TAFE/JSAs in Lightning Ridge, Walgett, Baradine, Gular, Gilgandra, Warren, Wee Waa, Coonabarabran, Brewarrina; and local businesses.

- Childminding/face-painting – Kate to approach McKillop to offer a childminding/activity at the Expo.
- No response from JSAs re financial contribution – **Lee to send a separate email requesting contribution and support in transporting clients from other areas.**
- Amanda Glasson – Showground Manager – arrived at the meeting. Will inquire re barriers for parking areas. 150 chairs are available in the pavilion. Suggest meeting on site. Suggested site booking sheet with specific space/power/shade/parking etc requirements listed. Suggested entry be at northern end of Showground with parking area cordoned off. Suggested pre-registration and on-the-day registration at point of entry.
- Cynthia has an old banner that could be printed on the back.

ACTIONS:

- **Claim the date to be sent to potential exhibitors/services.**
- **Lee to send Cynthia a copy of the draft budget, including marketing strategy to discuss with her media dept.**
- **Kate to invoice NDCO via Cynthia for \$1000 contribution.**
- **CEC participants to check draft exhibitor/business list and provide suggestions/contacts to Kate at CNC.**
- **Catering –Kate to talk to Phil Abrahall to claim date with Lions Club.**
- **Kate to approach CWA Evening Branch or Golf Club Ladies re meal packages for stallholders.**
- **Priscilla to ask for cost estimate from Hospitality Unit (Maureen Michie) re tea/ coffee and morning tea food.**
- **Lee to email Sureway, OEC, Joblink requesting financial contribution and assistance in transporting people from other towns.**
- **Amanda G will discuss generic banner/flags for the Showground with L Picone, Tourism Manager.**
- **Lee and Cynthia to liaise re large vinyl banner/s for Showground gate and town display. Preferably with removable date.**
- **Bring ideas for prize for feedback – go in the draw to win... when evaluation form completed.**

Amanda Glasson left the meeting. Priscilla Harvey arrived.

3. RDA Workforce Collaboration Forum

- Kristina to keep us posted.

4. Driver Training/Mentoring

- To be discussed at next meeting.

5. LLNP (Learning Literacy Numeracy Program)

Ron Maxwell, Western College advised that there are likely to be multiple contracts per Business Services Area.

ACTIONS: Further info as it comes available.

6. Remote Jobs & Communities Program – CDEP Closure

No response received from ICC, DEEWR, FAHCSIA, M Coulton's office. Major changes in TAFE will also have an impact on jobseekers and local service delivery. The high level of uncertainty is undermining morale and preventing effective planning. No detail available to assist with planning. Very little consultation with on-the-ground service providers.

ACTION: Lee to keep seeking information on proposed changes.

7. Skills Attraction Strategy (including skills audit)

Plan for conducting the survey to be mapped out at next meeting.

8. Australia Apprenticeships Centres

No further detail has been received on changes to incentives etc.

ACTION: ACCs to send copy of info on changes to incentives. Lee to follow up with Steve.

9. General Business

- Connected Communities – Margaret Mulcahy announced as Exec Principal for CHS. Michele Hall is Exec Director for the 15 schools across NSW. No appointment for CPS – to be readvertised. Acting person to be appointed.
- Abattoir–due to open late January/early Feb.
- Grain handling positions with Graincorp – all recruitment was on-line. Difficult for locals without computer skills to apply. Graincorp report difficulties with reliability. CEC/JSAs to be in touch with Graincorp. Make sure they attend Jobs & Skills Expo.
- Western Education & Events Centre–Lee distributed Project Summary and described project. (see attached) Coonamble Shire is seeking interest from organisations who would like to use the facility, be partnered with other organisations to conduct activities there, and who are willing to provide a

letter of support. Contact Lee to discuss. Lee to attend Youth Services Interagency on Wed 5 December to outline the project and opportunities available.

- NSW Government Review into Agricultural Education & Training – Lee to distribute Terms of Reference link. Submissions close this Friday 23 November. Please send issues relevant to this region. Discussion covered – need for local delivery of longer term courses for those not yet in the industry; courses to comply with Centrelink requirements; Ag industry needs to promote the opportunities available; training needs to fit with industry trends towards contracting and away from direct on-farm employment; drivers license is still a major barrier for local jobseekers entering the Ag industry.
- Meeting was held between JSAs and TAFE re appropriate courses for local employment, specifically in agriculture. Issues with Centrelink not enforcing breaches. Need for mentoring, work readiness. Ag Industry needs to promote itself.
- Teagan advised that this is her last meeting as is taking up position in CBA with Graduate Financial Planning in the Orange region. Not sure when her replacement starts. Thanked those present for their support and involvement via the Employment Circle.

10. Coonamble Community Strategic Employment Plan

Amendments due by ... (1 week before next meeting)

ACTION: Lee to attach draft to minutes.

11. Next meeting Tuesday 18th December 2012 11am Coonamble Shire Committee Room (bring a little party food to share).

16.3 COONAMBLE MUSEUM UNDER THE BRIDGE – REPORT FOR THE MONTH OF NOVEMBER – COUNCIL MEETING ON WEDNESDAY 12 DECEMBER 2012

I am pleased to report that 25 people visited the Museum during November.

On 2 November I had a young lady call in asking if I would be willing to take her on as a volunteer to help with the cleaning and may be do some research for me at the Library. Her name is Caroline Lewis – I jumped at the chance and, touch wood, she has arrived every Monday and Wednesday that she is available.

On 7 November 2012 I had the pleasure of escorting and entertaining 21 Year 1 Students from St Brigid's Primary School, together with Mrs Lees and Mandy Meers.

They were an inquisitive group of kids and listened very intently to what I was telling them – then, without asking if they had any questions, more than half the class were in awe of finding out more about the subject I was discussing with them.

Prior to leaving the whole class – all in time – thanked me by saying –
“Thank you Angie for showing us the Museum and may God Bless you”.
How precious is that – it makes it all worth while!

At the moment I am collecting all props necessary for next year's story line. Still waiting on a lady to bring a Scouts uniform for me to display. As you know the Scouts don't exist here in Coonamble anymore – which is a shame.

Some photos have been handed in to me – were found at the tip – dates and names unknown but looking at the clothing they date back to late 1800s - early 1900s – some of the photos had “Coonamble” written on the back. I have posted them on the Museum's FB Wall hoping someone may recognize them.

Up to now I have 446 Facebook Fans – 27 more than last month!!

ANGIE LITTLE

Curator

17. REPORT BY SALEYARD MANAGER
COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

17.1 SALES**(a) CATTLE:**

| Date | Type | Scale | Amount \$ | VA | Amount \$ | Total Cattle | Total Amount \$ | No of Yards |
|----------|-----------------|-------|--------------|----|--------------|-----------------|-----------------------|----------------|
| 15/11/12 | Casual Weigh | 131 | 471.60 | | | | \$471.60 | |
| 23/11/12 | Fat | 1118 | 6540.30 | 22 | 97.90 | 1140 | \$6638.20 | - |
| 27/11/12 | Casual Weigh | 88 | 316.80 | | | 88 | \$316.80 | - |

| | | | | |
|----------------|-------|-----------|------------|-------------------|
| TOTALS: | Scale | 2065 head | \$7,328.70 | |
| | VA | 22 head | \$ 97.90 | |
| | Store | NIL head | \$ NIL | |
| | Yards | NIL each | \$ NIL | \$7,426.60 |

17.2 SALEYARDS ACCOUNT

| | | |
|-----------------------------------|-------------------|--------------------|
| Period to 30 November 2012 | Income | \$58,667.87 |
| | Expenditure | <u>\$83,899.20</u> |
| | Surplus/(Deficit) | (25,231.33) |

AMANDA GLASSON

Manager – Saleyards & Facilities

18. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012

NIL

19. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY, 12 DECEMBER 2012