

8 May 2013

AN ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL WILL BE HELD ON WEDNESDAY 15TH MAY 2013 COMMENCING 9.00 A.M

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RICK WARREN
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 15 MAY 2013

9.30 a.m. MR LUKE BALLARD
Representing Clontarf – Presentation on the activities of the organisation.

09.45 a.m. COONAMBLE HIGH SCHOOL PRINCIPAL
To discuss Connected Communities

10.00 a.m. QUAMBONE RESIDENTS
Kathy & Darius Smith and Justine Bucknell
Discuss issues with traffic in Quambone.

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 15 MAY 2013

**7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 15 MAY 2013**

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE
COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON
WEDNESDAY, 10TH APRIL 2013 COMMENCING AT 9.07 A.M.**

PRESENT: Cr. Tom Cullen, Mayor, in the Chair, with Crs. M.Webb, J.Walker, D.Keady, B.Burnheim, A.Karanouh and D.Schieb. Also present were the General Manager, Mr. Warren, the Director of Corporate & Community Services, Ms Tasker, the Director of Development, Commercial & Urban Services, Mr. Quarmby, the Director of Engineering Services, Mr. Brodbeck and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

Nil

CEO – COONAMBLE ABORIGINAL MEDICAL SERVICE

Mayor Cullen informed the meeting that the CEO of Coonamble Aboriginal Medical Service, Mr. Tim Horan, was present to answer questions concerning the land in Castlereagh Street, adjacent to premises owned by the Service. Mr. Horan said he would answer questions from Council regarding the position of the Service. He said the Service is not in a position to purchase the land at market value, with the accompanying conditions stipulated by Council. Mr Horan did indicate that the Service would be in a position to purchase at market value without any conditions imposed.

He explained it is the intention to construct a \$6m purpose built medical/specialist facility on the land, but, as CEO, he cannot apply for funding until the Service has the land on which to construct in its name. Mr Horan said the Service is already endeavouring to attract a third doctor to Coonamble and pointed out that approximately 60% of current patients are non-Aboriginal. It was also noted that 80% of free dental care is provided by the Service and pointed out that Coonamble is one of the few centres to have received “super clinic” funding.

Mr Horan invited members of Council to inspect the current buildings occupied by the Aboriginal Medical Service.

The Mayor said that he would like to see the subject land valued so Council was aware of its “current market value”.

Councillors thanked Mr. Horan for attending the meeting and he left at 9.18 a.m.

At this juncture, Year 4 Students from St Brigid's School, in company with their teacher, arrived to present their case on "*Why Coonamble Needs Recycling*". Five children addressed Council – Harvey Keady, Leah Wiatkowski, Anita McKenzie, David Ibbott and Georgie Rackham. They all had very good reasons and put their cases to Council in a very matter-of-fact manner.

The Mayor thanked the students and he suggested that, as a Class, they write letters to bottle manufacturers, suggesting that refunds be offered on empty bottles. Cr Cullen said that this seems to work in South Australia and it would be one step further for the local students to go towards their goal.

The students agreed to do this and left the meeting at 9.35 a.m.

4.0 APOLOGIES

Nil

5.0 DEPUTATIONS/DELEGATIONS

Two delegations were booked for today's meeting:

9.30 a.m. Year 4 Students – St Brigid's School – Recycling.

10.00 a.m. Santos representatives.

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF THE MINUTES

0407 RESOLVED on the motion of Crs Karanouh and Keady that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 13 March 2013 be confirmed.

Business arising from Minutes:

(a) **Rehabilitation Centre** – In response to a question from Cr Burnheim, the General Manager said that he and Cr Schieb met with Garry Trindall to discuss this matter. He said that any progress is subject to grant funding.

(b) **Batching Plant** – When asked the position with the batching plant, the Director of Engineering Services said that he heard a deal had been done, then he heard this was not the case. He said at this stage Council is not undertaking any concreting works. Mr. Brodbeck drew attention to some concrete work at the new water treatment plant failing to meet standards and had to be demolished. The Director said that consultants are on hand for every pour to take samples for testing.

(c) **Orana Regional Action Plan** – Cr. Burnheim said that the Orana Booklet contains incorrect information – Mudgee is not included in the publication, however is in the Orana Region and there is a decrease in population from 97,000 to 95,000 in 2031. He said these incorrect statistics cause funding losses.

0408 RESOLVED on the motion of Crs. Burnheim and Karanouh that, through OROC, the Minister be requested to correct these anomalies in the next reprint of the magazine.

It was noted that Dubbo has disputed its quoted figures and has commissioned an independent study. The General Manager reminded Councillors that Coonamble was hosting an OROC Meeting on Friday 19 April.

(d) **Heavy Vehicle Inspection Station** – The General Manager said he has not yet contacted the Roads and Maritime Services on this issue, as he wished to first have discussions with Mr. Ralston. He will again endeavour to contact Mr. Ralston to progress the matter.

(e) **Nakadoo Junior Rodeo** – Cr Walker said the Junior Rodeo held at the Showground last weekend was a great success. He said all emergency services were represented and the young people had a good time. Cr Walker said the film crew is planning to follow through over a 12 months period with these young people and make a documentary.

0409 RESOLVED on the motion of Crs. Walker and Burnheim that Council congratulate all those associated with the weekend, especially the Nakadoo Rodeo for organising the day and making the time to provide an activity for the young people to become involved and off the streets.

(f) **Blue Light Disco** – In response to a question from Cr Schieb, the Director of Corporate and Community Services said the Blue Light Disco held on 9 April was an outstanding success. She said 200 young people attended and had a great time.

(g) **Grants Officer Position** – The General Manager advised that the recently appointed Grants Officer will commence work around 15 April. He said she has now found suitable accommodation and pointed out this has been the reason her commencement with Council was delayed.

8.0 RESOLUTION BOOK UPDATE

0410 RESOLVED on the motion of Crs. Keady and Webb that the Resolution Book Update be received and noted.

Business Arising From Resolution Book:**(a) Proposal to Close Street (Nebea/Yuma Streets Area) – Min No 0293**

The Director of Engineering Services asked the meeting for clarification regarding what exactly is intended regarding this closure. He pointed out that the LHPA uses this route when moving stock and there are also power lines in the vicinity and the appropriate authority requires access. He said the area is not maintained in an effort to discourage use.

0411 RESOLVED on the motion of Crs. Walker and Webb that Council not take any action regarding the road closure in this vicinity.

(b) Coonamble Taxi Rank Seat – The General Manager referred to this matter and said Council must decide where to move the seat, noting that it was the only seat left in the main street precinct.

0412 RESOLVED on the motion of Crs Karanouh and Webb that, in accordance with Resolution No. 0349 of the March 2013 meeting, the seat remain in its current location, but be turned around to face the street.

(c) Sportsground Lighting – Cr Webb said he has had further complaints regarding lights being left on when users have left the ground. He suggested that a meeting of user group representatives be called to discuss this matter. The General Manager said that work to upgrade the switchboard at the Sportsground would be referred to next year's budget.

9.0 MAYOR'S REPORT

The Mayor informed the meeting that he attended the following events since last meeting:

- Nakadoo Junior Rodeo at the Showground over the weekend of 6 & 7 April. He said he was very pleased with the turnout and thanked all organisers of the event.
- Officiated at the opening of the Art Centre – formerly the Boy Scout Hall - in Janet Cant Memorial Apex Park. He said there was also a good crowd in attendance and congratulated those for refurbishing the old building.
- Referred to the Roads & Estimates meetings which have been put back to Tuesday 16 April at 9.00 a.m and requested that this be confirmed.

0412 RESOLVED on the motion of Crs. Burnheim and Webb that the Roads Meeting and the Workshop to consider the draft Operational Plan and Delivery Program, together with the Estimates, be scheduled for 9am on Tuesday 16 April 2013.

0413 RESOLVED on the motion of Crs Cullen and Karanouh that the Mayor's Activity Report be received.

PRESENTATION BY SANTOS

At this juncture, Mr Sam Crafter and Ms Kate McMahon, representatives of Santos, were welcomed to the meeting by the Mayor, along with a gallery of anti-CSG campaigners.

Mr Crafter addressed the meeting and showed slides of the various stages of the CSG activities, e.g. works in progress, rehabilitation, etc. He answered questions from Councillors and the Mayor allowed some questions and comments from the floor. It was noted that Council has been invited by Santos to tour sites of CSG mining activities on Wednesday 17 April.

The Santos representatives left the meeting at 11.01 a.m. At that stage, the Mayor adjourned the meeting for morning tea and it resumed at 11.25 a.m.

10.0 CORRESPONDENCE

0414 RESOLVED on the motion of Crs. Webb and Karanaouh that the Correspondence be received and dealt with.

Section A – For Council's Consideration:

10.1 GULARGAMBONE SHOWGROUND TRUST G5(39941)

0415 RESOLVED on the motion of Crs. Webb and Walker that Council provide a letter of support to the Gulargambone Showground Trust to accompany its application for funding to cement the floor of the shed located at the showground.

Cr. Keady said it was his understanding that the Gulargambone Showground Trust is looking to Council for grant funds. The General Manager said he would follow up and clarify the intent of the letter.

10.2 COONAMBLE GREYHOUND RACING CLUB INC D7(40037)

0416 RESOLVED on the motion of Crs. Karanouh and Webb that Council contribute \$2,500 as sponsorship for the 2013 Coonamble Greyhound Racing Carnival to be held in October.

Section B: For Council's Information:

10.3 OFFICE OF THE HON KATRINA HODGKINSON MP A6+E5-3(39919)
Responding to Council's letter regarding concerns about the proposed staffing arrangements of the new Local Land Services organization and particularly that of an Agronomist position at Coonamble. Noting Council's concern about the continuation of the District Agronomist position within the Shire under Local Land Services and saying the Office is confident that advisory capacity in the region will be well represented in the new arrangements and that primary producers in this area will continue to receive quality services and support.

0417 RESOLVED on the motion of Crs. Burnheim and Webb that Council write to the Minister for Primary Industries, pointing out the unique qualities of the north west cropping zone and the real need to have a research agronomy position stationed in Coonamble.

**10.4 DEPARTMENT OF RESOURCES, ENERGY AND TOURISM
G5(39973)**

Advising Council's application for grant funding for upgrade of main pavilion amenities at Coonamble Showground under Round One of the Tourism Industry Regional development Fund (TIRF) Grants Program was unsuccessful.

10.5 THE HON DON PAGE MP L10(40025)

Advising that, for the first time in 17 years, there is not a single council in NSW under administration and the proposed new early intervention laws currently before Parliament will help keep it that way. Pointing out that proposals in the Bill are explicitly designed to improve the performance of councils in NSW by balancing measures to encourage councils to drive their own improvement with sanctions for failing to take action. Saying that the public expects councils to perform and the Government to act when they do not. Strongly believing that these proposals will go a long way to ensuring councils meet the expectations of the community. Encouraging councils to support these proposals.

10.6 DIVISION OF LOCAL GOVERNMENT S13+L10-1(40029)

Requesting General Managers to bring the matter of the implementation of the *Swimming Pools Amendment Act 2012* to the attention of councillors and relevant staff. Reminding councils to develop and adopt a locally appropriate and affordable risk-based inspection program in consultation with their communities by 29 October 2013.

10.7 LOCAL GOVERNMENT NSW L10(40066)

Advising that the Local Government Association of NSW and the Shires Association of NSW merged to become one single and united association called *Local Government NSW (LGNSW)* on 1 March 2013. Saying the new LGNSW Board and President will be elected at the first annual LGNSW conference on 1 – 3 October at Sydney Town Hall. Advising members of the Interim Board will be visiting councils across the state to discuss key issues of importance and ensure all the benefits of a single association are understood and to address any issues that councils may have.

10.8 LOCAL GOVERNMENT NSW L10(40067)

Updating Council on negotiations with the Minister for Local Government, the Hon Don Page, on the Local Government Amendment (Early Intervention) Bill, given the Minister wrote to all Mayors last week. Pointing out the Board resolved as follows:

That the Presidents seek a further urgent meeting with the Minister to discuss the Bill;

That a press release be issued calling for an immediate deferral of this Bill until all details are released;

That LGNSW brief members on its concerns and request member councils to contact their local members calling for an immediate deferral of the Bill;

That LGNSW concerns be conveyed to all government and opposition members.

10.9 TOM & CAROLYN LYONS E4+R4-5(39939)

Referring to a letter to Council dated 2 March 2009 and a most unsatisfactory reply from the then General Manager. Stating it appears that the road sign NARRITAGAH on SR46 - installed some years ago is incorrect - and asking that a correct road sign be installed as a matter of urgency. Referring to other issues of concern regarding rural addressing and asking Council to undertake the responsibility of informing ratepayers as to what action should be taken in an emergency and the reason for and importance of the new numbers and signs. Saying it appears many people have no idea of correct procedure especially for a fire. Urging Council to take positive action on this important issue.

The General Manager informed the meeting that a response has been forwarded to Mr and Mrs Lyons. Mr Warren pointed out that a response from the previous General Manager was forwarded, however Mr & Mrs Lyons were not satisfied with the information contained therein.

Councillors debated the issue of rural addressing and were advised that Council adopted a standard which has been endorsed by the Emergency Services personnel at LEMC meetings. It was suggested that letters be written to emergency service head offices asking that a directive be given that the local emergency service personnel that they work with Council's rural addressing system.

0418 RESOLVED on the motion of Crs. Schieb and Webb that the information contained in Item Nos. 10.4 to 10.9 inclusive be noted.

URGENT BUSINESS – SUPPLEMENTARY CORRESPONDENCE

0419 RESOLVED on the motion of Crs. Webb and Keady that the following be classified "urgent business" and dealt with.

10.10 J BELLGARDT, JOE'S QUALITY MEATS PR1904(40092)

Strongly objecting to the sale of No 9 Namoi Street Coonamble, saying this is the back access to the butcher shop and pointing out meat is delivered three times weekly during working hours. Saying that heavy trucks parking in the main street during business hours is disruptive to both customers and business premises. Advising that the cool room entrance is located at the rear of the butcher shop and it is important that meat be delivered via the back access.

The General Manager pointed out that this issue is raised elsewhere in the business paper and this item should be considered in conjunction.

0420 RESOLVED on the motion of Crs. Webb and Karanouh that Council defer this matter for consideration in conjunction with a report to Closed Session later in the meeting.

10.11 DIVISION OF LOCAL GOVERNMENT L10-1(40093)

Announcing the release of the Local Government Acts Taskforce (LGAT) Discussion Paper "*A New Local Government Act for NSW*". Pointing out the Discussion Paper outlines the deliberations of the LGAT on options and proposals for the principles of the new legislation and contains a number of proposals for consideration and discussion. Encouraging Councils to make submissions commenting on the proposals contained in the Discussion Paper – saying the closing date is Friday 28 June 2013..

A copy of the Discussion Paper was emailed to each Councillor on Monday 8 April.

0421 RESOLVED on the motion of Crs. Webb and Keady that the information be noted and also note it is unlikely any change will be made until after the report of the Independent Review Panel, which is expected to be released late April 2013.

10.12 HON GEORGE SOURIS MP T3+G5(40096)

Advising he has announced the new \$7.2 million *Regional Visitor Economy Fund* which will commence on 1 July 2013. Advising that Destination NSW will assess each application based on its merits and ability to contribute to the NSW Government's achievement of the 2020 target. Saying a key criterion will be that all applications align to the relevant Destination Management Plan.

0422 RESOLVED on the motion of Crs Webb and Walker that the information be noted.

10.13 GENERAL MANAGER, COUNTRY RAIL CONTRACTS R2

0423 RESOLVED on the motion of Crs Webb and Schieb that Council write to its local State Member, Mr Humphries, advising it is not satisfied with the response from Transport NSW, Country Rail Contracts section, advising it has sought data and specific information in light of the flood position and request that he make representations for this information to be provided.

10.14 COONAMBLE CHAMBER OF COMMERCE D5-28+D7(4-133)

0424 RESOLVED on the motion of Crs. Karanouh and Webb that Council congratulate the Coonamble Chamber of Commerce on its initiative and wish it well with the 2013 Shop Local Campaign.

11.0 REPORT BY GENERAL MANAGER

0425 RESOLVED on the motion of Crs. Karanouh and Webb that the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

0426 RESOLVED on the motion of Crs. Webb and Keady that Council note Development Application Nos. 002/2013, 003/2013, 006/2013 and 007/2013 have been approved under delegated authority since last meeting and no complying Development Applications were approved.

11.2 COUNCIL'S MAY MEETING

0427 RESOLVED on the motion of Crs. Webb and Karanouh that Council resolve to conduct its meeting for the month of May on Wednesday 15th owing to the second day of the Coonamble Show being held on the normal meeting day, viz 8th May.

11.3 NSW LOCAL GOVERNMENT COMMUNITY SAFETY AND CRIME PREVENTION CONFERENCE

0428 RESOLVED on the motion of Crs Webb and Keady that Council note the information contained in the report and thank the Director of Corporate and Community Services for her contribution on behalf of Council.

11.4 LEASE OF PART "THE MEGLO"

0429 RESOLVED on the motion of Crs. Karanouh and Webb that Council advise the Company that expressions of interest have been invited for the lease/purchase of property adjoining Lot 5 at "The Meglo" and the Company will need to submit an offer.

11.5 RESCISSION MOTIONS

0430 RESOLVED on the motion of Crs Webb and Walker that Minute No. 0366 of 13 March 2013, as set out below be rescinded:

(a) COONAMBLE ABORIGINAL HEALTH SERVICE

"RESOLVED on the motion of Crs. Karanouh and Keady that Council agree to sell the block at market value on the condition that the Coonamble Aboriginal Health Service will build on the block within a reasonable timeframe and that no conveyancing action be taken until concept plans of the proposed building have been submitted to Council and appropriate funding made available for commencement of building works".

Councillors discussed this matter following discussions with the CEO of the AMS earlier in the day. The Mayor suggested Council have the block valued to ascertain current market value and then negotiate its sale. It was noted that the CEO said the Service was prepared to pay 'market value' without conditions.

0431 RESOLVED on the motion of Crs. Burnheim and Webb that Council agree to have the block valued by a Registered Valuer to ascertain the 'full market value' then proceed to negotiate with the Coonamble Aboriginal Health Service to sell the land.

0432 RESOLVED on the motion of Crs. Webb and Walker that the following Rescission Motion be deferred and dealt with in Closed Session later in the day.

(b) SALES MANAGER – RAY WHITE RURAL

Min. No 0365 of 13 March 2013 *“RESOLVED on the motion of Crs. Karanouh and Keady that Council not agree to sell the block of land at No 9 Namoi Street, Coonamble and advise Ray White Rural accordingly”*

12.0 REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES

0433 RESOLVED on the motion of Crs Webb and Schieb that the report by the Director of Corporate and Community Services be received and dealt with.

12.1 RATE COLLECTIONS

0434 RESOLVED on the motion of Crs. Webb and Walker that the Total Combined Rate Collections to 31 March 2013, be noted.

12.2 LIST OF INVESTMENTS

0435 RESOLVED on the motion of Crs. Karanouh and Keady that the list of investments as 31 March 2013 be noted, and it also be noted that Council’s investments comply with s625(2) of Local Government Act 1993 and Council’s Investment Policy.

12.3 QUAMBONE PARK

0436 RESOLVED on the motion of Crs Webb and Walker that Council consider options for development of the Quambone Park, as outlined in the report, in conjunction with the 2013/2014 budget planning.

13.0 REPORT BY DIRECTOR OF DEVELOPMENT, COMMERCIAL & URBAN SERVICES

0437 RESOLVED on the motion of Crs. Webb and Keady that the report by the Director of Development, Commercial and Urban Services be received and dealt with.

13.1 ECONOMIC DEVELOPMENT MANAGER’S REPORT

0438 RESOLVED on the motion of Crs. Keady and Walker that the information contained in the Economic Development Manager’s report be noted.

The following items from the report were discussed:

- Abattoirs – noting that a meeting was held on 23 March with the owners. There are still compliance issues with the Department of Industry and Investment funding.
- Job Skills Expo – Cr Keady congratulated the organisers on a successful event.

- CDEP – noted a meeting to discuss the matter has been postponed, but it was thought the closure would occur at the end of this financial year.
- Application for funding – RDA – Western Education & Events Centre – due on 11 April.

13.2 TOURISM DEVELOPMENT MANAGER'S REPORT

0439 RESOLVED on the motion of Crs Karanouh and Walker that the information contained in the Tourism Development Manager's report be noted.

13.3 WORKS IN PROGRESS UPDATE

0440 RESOLVED on the motion of Crs. Webb and Walker that the information contained in this report be noted.

Cr Karanouh again referred to the breaks in the fence between Macdonald Park and the Bowling Club and requested that action be taken to fix the fence.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

0441 RESOLVED on the motion of Crs Webb and Keady that the report by the Director of Engineering Services be received and dealt with.

14.1 COONAMBLE WATER SUPPLY – WATER TREATMENT PLANT CONSTRUCTION UPDATE

0442 RESOLVED on the motion of Crs. Webb and Walker that Council note the information contained in this report.

14.2 WORKS IN PROGRESS - UPDATE

0443 RESOLVED on the motion of Crs. Karanouh and Schieb that the information contained in this report be noted.

Reference was made to the Coonamble Airport and the Director advised it needs regular maintenance scheduled to keep it to a reasonable standard. He said there is a lot of work to do, especially the access road. Mr Brodbeck also reported that currently three graders are out of action undergoing repairs.

0444 RESOLVED on the motion of Crs Webb and Walker that this information be noted.

At this juncture, 1.06 p.m., the meeting adjourned for lunch. Councillors noted that following the luncheon adjournment an Election Funding Seminar would be conducted prior to resuming the meeting. The meeting resumed at 2.36 p.m.

15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES

0445 RESOLVED on the motion of Crs Webb and Walker that the report by the Manager of Environmental Services be received and dealt with.

15.1 RANGER'S REPORT – NOVEMBER 2012

0446 RESOLVED on the motion of Crs Webb and Walker that the report by the Ranger for the month of March 2013 be noted.

16.0 REPORTS BY VARIOUS COMMITTEES

0447 RESOLVED on the motion of Crs. Webb and Walker that the report by various committees be received and dealt with.

16.1 Minutes of AGM of Coonamble Shire Youth Council

0448 RESOLVED on the motion of Crs. Webb and Walker that the minutes of the annual general meeting of Coonamble Shire Youth Council held on 25 March 2013 be noted.

16.2 Minutes of Meeting of Coonamble Shire Youth Council

0449 RESOLVED on the motion of Crs. Webb and Walker that the minutes of the Coonamble Shire Youth Council meeting held on 25 March 2013 be noted.

17.0 SALEYARDS REPORT

0450 RESOLVED on the motion of Crs. Burnheim and Karanouh that the report by the Manager of Saleyards & Facilities for month of March 2013 be noted.

18.0/19.0 CLOSED SESSION

0451 RESOLVED on the motion of Crs Burnheim and Keady that Council resolve into Closed Session in accordance with the Local Government Act 1993 s10A (2)(a) *“personnel matters concerning particular individuals (other than councillors) and (2)(d)(i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it”*.

0452 RESOLVED on the motion of Crs. Burnheim and Keady that the press and public be excluded from the meeting.

RESUME OPEN MEETING

0453 RESOLVED on the motion of Crs. Schieb and Karanouh that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS FROM CLOSED SESSION

0454 RESOLVED on the motion of Crs. Webb and Walker that Council adopt the recommendations from Closed Session, being Recommendation Nos. 18.1, 18.2, 18.3, 18.4 and 19.1, as detailed below:

18.1 LEASES OF VARIOUS AREAS OF LAND

THE COMMITTEE RECOMMENDS as follows:

- (a) accept the offer of \$500/annum from Bradley Shields for the former Go-Kart block;
- (b) accept the offer of \$650/annum from FI&DF Holland for the lower Aberford Street block;
- (c) accept the offer of \$170/annum from Lola Scarlett for Lease No 7 at Quambone; and
- (d) accept the offer of \$100/annum from Kristy Presnell for the area of Crown land fronting King Street.

At this juncture, Council discussed the Rescission Motion deferred from earlier in the day.

18.2 RESCISSION MOTION – NAMOI STREET LAND

THE COMMITTEE RECOMMENDS that Minute No.0365 of 13 March, as set out hereunder, be rescinded:

Sales Manager – Ray White Rural

“RESOLVED on the motion of Crs. Karanouh and Keady that Council not agree to sell the block of land at No 9 Namoi Street, Coonamble and advise Ray White Rural accordingly”

At this juncture Council discussed the following item which was deferred for consideration in conjunction with this matter:

Item No. 10.10 – Urgent Business – Correspondence -J Bellgardt, Joe’s Quality Meats PR1904(40092)

Strongly objecting to the sale of No 9 Namoi Street Coonamble, saying this is the back access to the butcher shop and pointing out meat is delivered three times weekly during working hours. Saying that heavy trucks parking in the main street during business hours is disruptive to both customers and business premises. Advising that the cool room entrance is located at the rear of the butcher shop and it is important that meat be delivered via the back access.

18.3 PETER ROHR – OFFER TO PURCHASE LAND – 9 NAMOI STREET

THE COMMITTEE RECOMMENDS that Council agree to sell No. 9 Namoi Street, Coonamble, inviting expressions of interest and advising Mr Rohr that he will need to submit his interest before submissions close **and further** that the General Manager follow up with Rohr Holdings Pty Ltd. the transfer of the part of laneway as per previous correspondence.

18.4 ORGANISATION STRUCTURE

THE COMMITTEE RECOMMENDS that Council adopt the proposed organisational structure as tabled by the General Manager.

Crs. Burnheim and Keady requested that their names be recorded as voting against this recommendation.

19.1 FEE PROPOSALS – FLOOD STUDY – WEST COONAMBLE AND VILLAGES OF GULARGAMBONE AND QUAMBONE

THE COMMITTEE RECOMMENDS that Council engage SKM to carry out the flood study for West Coonamble, Gulargambone and Quambone and that Council authorise the affixing of the Seal to any relevant documents.

20.0 QUESTIONS WITH NOTICE Nil**21.0 GENERAL BUSINESS****Cr. Schieb:**

Referred to the ongoing problem pigeons are causing – asked that ways to cull them be investigated.

Cr Karanouh:

Requested on behalf of Material Girls use of the showground pavilion in April and August. Council noted that the hire of the facility is \$40/day.

Cr Burnheim:

Maintenance funding be continued on Council assets.

Cr Keady:

- Rex Airlines – Mayor said he will contact head office of the company to discuss whether the airline will come to Coonamble.
- Show Society – requested the name of the contact person for the upcoming annual show – the Director advised it is Peter Hurst.
- Asked whether any penalty notices have been issued for parking in Castlereagh Street – saying it should be abolished if it is not being policed.

0455 RESOLVED on the motion of Crs. Keady and Burnheim that the 2 hour parking limited in the Coonamble CBD be abolished. **CARRIED 4 votes to 3 votes.**

Cr Walker:

Referred to bus shelters for school children – asked whether Council could get funding for approximately 6 shelters. The Director of Engineering Services said he was cautious of providing the shelters due to anti social behaviour. The General Manager said locations would be required prior to making an approach to the Roads and Maritime Services.

Cr Webb:

Footpath at Towri Units in Castlereagh Street requires urgent attention. The Director of Engineering Services said he will inspect the area.

Director of Development, Commercial & Urban Services:

Reported that leaks have been identified in the pool and further investigations are underway.

Cr Walker:

Referred to works carried out on the top storey of the pool clubhouse – saying the Club is very pleased with the result and invites councillors to inspect.

General Manager:

Reminded Councillors that OROC will be meeting in Coonamble on Friday 19 April. Invited Councillors to the Bowling Club on Thursday evening for drinks with members who are arriving on Thursday.

Mayor:

Referred to successful grant application for playground equipment at the Coonamble Pool.

Director of Engineering Services:

Concerning Thara Road and said a plan has been received – the next step is for Council to advertise its intention to dedicate the road for the prescribed 28 days, inviting submissions/comments then submit a report to Council for a formal resolution.

There being no further business the meeting closed at 4.06 p.m.

These Pages (1/5210 to 16/5225) were confirmed on theday of MAY 2013 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 10 April 2013.

MAYOR

7.2 MINUTES OF DEFERRED MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON TUESDAY 16TH APRIL, 2013 COMMENCING AT 9.05 A.M.

PRESENT: Cr Tom Cullen, Mayor, in the Chair, with Crs M. Webb, J.Walker,D.Keady, B.Burnheim and A.Karanouh.
Also present were the General Manager, Mr.Warren, the Director of Corporate and Community Services, Ms Tasker, the Director of Development, Commercial & urban Services, Mr. Quarmby, the Director of Engineering Services, Mr. Brodbeck and Mrs Moorhouse.

APOLOGY

0455 RESOLVED on the motion of Crs Walker and Webb that an apology for non-attendance be accepted from Cr Don Schieb.

BUSINESS OF THE MEETING

At the Ordinary Meeting of Council held on Wednesday 10 April 2013 Councillors resolved (Min No 0412) to schedule the Roads Meeting and the Workshop to consider the draft Operational Plan and Delivery Program, together with the Estimates to Tuesday 16 April 2013.

Roads Committee

- (a) Roads Management Plan – 2012/2013 – 2022/2023
- (b) Urban Street Rehabilitation
- (c) Regional and Local Road Plan
- (d) Local Road Asset Inspections – Ramp Defects

Draft Estimates Workshop

- (a) Integrated Planning & Reporting – 2013/2014 Operational Budget

At this juncture, the General Manager sought permission of the Mayor to table two additional items, as follows:

- 1. Lease of Various Areas of Land
- 2. Request by USU to Vary Staff RDO

0456 RESOLVED on the motion of Crs. Karanouh and Burnheim that the above items be tabled and dealt with.

At this juncture, Cr Webb left the meeting after declaring an interest as a relation of the party concerned.

1. LEASE OF VARIOUS AREAS OF LAND

The General Manager reported that when Council dealt with this matter at its April meeting, one offer had been omitted from the report as it had been placed in the tender box. As Council invited expressions of interest, the

tender box was not checked – consequently the offer from Mr. Kennedy for the former Go-Kart land was not considered. Council noted, however, it was lower than that accepted for the land.

0457 RESOLVED on the motion of Crs. Burnheim and Karanouh that the report be noted.

Cr. Webb returned to the meeting.

2. REQUEST BY USU TO VARY STAFF RDO

The General Manager informed Council that an approach had been made by the USU Delegate to change a 'rostered day off' from 15 April 2013 to 26 April 2013 to coincide with the ANZAC Day public holiday on Thursday 25 April.

Mr Warren said management has discussed the proposal regarding Outdoor staff and agreed the change would not adversely affect the works program, however if the Indoor staff was included, the Office would have to close on Friday 26 April 2013.

0458 RESOLVED on the motion of Crs. Karanouh and Webb that Council not agree to the Indoor Staff changing their "rostered day off" to Friday 26 April 2013 and note the Outdoor Staff have been given approval for this change as a "one off". **Carried 3 votes in favour, 2 against.**

A MOTION

PROPOSED by Cr Burnheim **SECONDED** by Cr Keady that Council move into Closed Session to discuss standards of performance of the General Manager, **WAS LOST.** **Lost 2 votes in favour, four against.**

3. ROADS COMMITTEE

0459 RESOLVED on the motion of Crs Karanouh and Webb that the Roads Committee Report be received and dealt with.

3.1. ROADS MANAGEMENT PLAN – 2012/2013 – 2022/2023

The Director of Engineering Services advised the meeting that the Roads Management Plan has identified that to provide basic maintenance of the local road network, the following funds are required:

Urban Streets	\$ 607,000	
Rural Roads	<u>\$1,050,000</u>	\$2,657,000

The Director pointed out that a current review of Council's Asset Management Plan has identified that to maintain the local road network to an acceptable standard, based on current maintenance costs and a 30 year life cycle, rehabilitation funds in a total amount of \$4,467,000 are required.

Mr Brodbeck said this Council's position is not unique – it's the same with all small councils with limited income and huge roads network to maintain. He said that larger councils have a greater rate base because of a bigger population.

The Director urged Council to re-establish the Urban Streets Reconstruction Program to build up a reserve to address issues on town streets.

The Director also referred to the approval of routes for heavy vehicles and suggested that 99% of grids on those routes would not be of an acceptable standards to carry heavy vehicles. He said with a shoestring budget allowing only limited road works Council will continue to wear criticism and perhaps liability. Mr Brodbeck said it is evident that the Carinda, Quambone, Pilliga and Baradine Roads all require works to improve their standard.

Referring to re-logging works, the Director said Council has only 2 or 3 loam pits registered with the Mines Department. He said that because of stringent requirements of the Department landowners will not allow Council to cart from their properties. Mr Brodbeck said it is a requirement that the pits be registered with the Mines Department and fenced out to comply with regulations, effectively stopping the landowner accessing his own land.

The Director of Engineering Services said that following a nominal amount (5 – 10 mls) of rain Council closes its roads trying to protect them from being cut up, however this has limited value due to the use of 4WD vehicles having the ability to traverse them in wet conditions.

Councillors discussed various options in relation to addressing the Shire's road network and the urban streets. The Director suggested that, following consideration of the budget later in the meeting, he would be aware of funds available for various works and he would be in a position to present a report to the May meeting outlining works that could be undertaken within the funds allocated and a suggested priority of those works.

The General Manager reminded Council that it cannot deal with items in isolation. He said to keep Council sustainable the Delivery Plan, Operational Program and Budget have to be reviewed in conjunction.

0460 RESOLVED on the motion of Crs Karanouh and Walker that Council consider increasing funds provided for rehabilitation works on the rural road network in 2013/2014.

3.2. URBAN STREETS REHABILITATION

The Director of Engineering Services provided Council with a list of works required to be undertaken in the Coonamble urban area which has previously been reported to Council.

Mr Brodbeck said that priority one has been identified as Dubbo Street reconstruction. In response to a question the Director said that Aberford Street does not carry a great deal of heavy traffic, as the heavy vehicle route is Warrena Street. He said rehabilitation of Warrena Street (\$212,520) has been listed as Item 2.

Councillors discussed the problem of inadequate drainage in the Aberford Street area – the Director said this was caused by culverts at the entrances to properties along Mundooren Street not being adequate. Councillors also referred to this crossing as a traffic hazard.

0461 RESOLVED on the motion of Crs Webb and Walker that Council allocate funds in the 2013/2014 Operational Plan to undertake works detailed in this item of the Director's report.

3.3. REGIONAL AND LOCAL ROAD PLAN

The Director of Engineering Services referred to the formation of a Secretariat of Council Engineers charged with creating a portfolio of roads that should be upgraded to create strategic links to support productivity. Mr Brodbeck said a report has been released and from 100 routes or roads nominated, only 40 were selected as having regional significance. The Director said the report is available for Councillors should they wish to peruse the contents.

0462 RESOLVED on the motion of Crs Webb and Walker that the report be noted.

3.4. LOCAL ROAD ASSET INSPECTIONS – RAMP DEFECTS

The Director referred to inspections carried out of roads throughout the Shire, which included determination of the condition of the road surface, signage, delineation and the condition of pipes and structures on or under roads. He also referred to the NSW Route Assessment Guidelines which indicate that for B Doubles 20-26 metres long, Roadtrains <36.5 and Roadtrains 36.5 to 53.5 long, the carriageway width is to be 7.0 metres and 8.1 metres respectively, except on straight sections, where an opposing smaller vehicle can pull over and where 5.5 metres is available with a 6.1 batter on the shoulder.

He reported that most of the grids do not comply with regulations – Mr Brodbeck said the grids are the responsibility of the landowner who should maintain approaches and provide proper signage. The Director said the landowners should be given notification to make their grids safe and if no response is received, Council remove the grids, prioritizing the worst ones first.

0463 RESOLVED on the motion of Crs Burnheim and Webb that Council:

- (a) immediately notify landowners of unsafe ramps, directing they be repaired within 14 days or Council will remove the structures;
- (b) notify landowners of ramps that are full, or where sidetracks operate, that the ramps are to be removed when plant is in the area;
- (c) notify all landowners of the defects with signs, site boards and approaches that repairs must be completed within 90 days;
- (d) amend Council's Specification for all new and replacement ramps so that they can be upgraded to a minimum width of 7.0 metres on unsealed and sealed rural roads.

4. INTEGRATED PLANNING & REPORTING – 2013/2014 OPERATIONAL BUDGET

At this juncture, Council's Director of Corporate and Community Services addressed Council on the Community Strategic Plan, the Delivery Program and the Operational Plan. She pointed out that the Delivery Program covers a four year term and the Operational Plan is a yearly document. Ms Tasker suggested that Council go through the budget in conjunction with its operational plan.

In response to a question, Ms Tasker said that if Council wishes to change its Delivery Program, either by adding to or deleting from it, a report should be presented outlining why it is believed the change is a better direction.

At this juncture, 10.40 a.m., the meeting adjourned for morning tea and resumed at 11.01 a.m.

0464 RESOLVED on the motion of Crs. Webb and Walker that the Integrated Planning and Reporting – 2013/2014 Operational Budget be now dealt with.

At this juncture, Council's Director of Development, Commercial and Urban Services proceeded to go through the budget with Councillors in an endeavour to prune the deficit to bring about a 'balanced budget'.

The Director said that there has been a 2.2% increase in the Fees and Charges for the ensuing year and the Minister has set a 9% penalty for overdue rates. Council noted that the rate pegging limit set by IPART is 3.4%; a 3.5% increase in salary estimates to cover Award increases and any movement through Council's salary system; estimated interest return on investments has been set at 5%. Other estimated percentages are :

- Increase of general expenses 2.5%
- Increase in water access charges 20%
- Increase in sewer access charges 3.4%
- Increase in water and sewer usage charges 10%
- Increase in electricity and insurance 2.5%.

Mr Quarmby said Council's decision to allow teachers and students free admission to the Pools has been reflected in the budget.

At this juncture, 1.00 p.m., Council adjourned for lunch and resumed at 1.58 p.m.

As Councillors went through the budget, the following requests/suggestions were made:

- A question was raised concerning Council's percentage of on costs which is set at 40% - in response the Director advised that other councils charge up to 46%.

- Requested that a report be presented to the May meeting on levee bank works and costings. It was noted that \$1.25m is Council's share of funding for the first stage of the levee upgrade. Suggestion was made to investigate a special rate for funding this work. It was also noted that 'special circumstances' may receive favourable consideration from funding authorities.
- Regarding the feasibility/cost analysis and consultant's brief for a bio plant, the Director of Engineering Services said he would make enquiries of other Councils.
- Discuss the present arrangement for provision of housing for doctors/ dentist. The General Manager will explore current market rental rate and report to next meeting.
- Green Waste – Council is open to any offer to purchase – interested parties should put their offer in writing.
- General Manager to submit a report on library services to the May meeting.
- End of year Quarry profit – add to reserve for spending on roads.
- Put a deal to the Coonamble Associated Agents re purchase of saleyards.

The amendments made to the presented budget and agreed to by Council are shown in the following table:

Functions/Activities

<i>Expenditure</i> (\$)		<i>Income</i> \$	
<u><i>Administration:</i></u>		<u><i>Administration:</i></u>	
Salaries & Allowances – Admin.	81,146	Financial Assistance Grant – 1% Growth	<u>18,100</u>
Legal Expenses	10,000		
Doubtful Debts	20,000		
Elected Members – Travel & Sus.	10,000		
Delegates Expenses	1,000		
Engineering Salaries	50,000		
Signs & Bollards	10,500		
Additional T/fr Plant Reserve	<u>200,000</u>		
	<u>382,646</u>		<u>18,100</u>
<u><i>Public Order & Safety</i></u>	(-)	<u><i>Public Order & Safety</i></u>	-
<u><i>Health</i></u>	(-)	<u><i>Health</i></u>	
		T/fr LEP Reserve	<u>25,000</u>
			<u>25,000</u>
<u><i>Environment</i></u>		<u><i>Environment</i></u>	
Street Cleaning – Coonamble	<u>30,000</u>		
	<u>(30,000)</u>		-
<u><i>Community Services/Education</i></u>		<u><i>Community Services/Education</i></u>	
Feasibility Study – Rehab.Centre	<u>20,000</u>		
	<u>(20,000)</u>		-
<u><i>Housing & Comm.Amenities</i></u>		<u><i>Housing & Comm.Amenities</i></u>	
T/fr Cemeteries Reserve	<u>10,000</u>	T/fr Premises Refurbish.Reserve	<u>50,000</u>
	<u>(10,000)</u>		<u>50,000</u>
<u><i>Water Supplies</i></u>	-	<u><i>Water Supplies</i></u>	-
<u><i>Sewerage Services</i></u>		<u><i>Sewerage Services</i></u>	
Study on Bio Plant	100,000	Grant Funds	<u>50,000</u>
T/fr to Reserve	<u>50,000</u>		
	<u>(50,000)</u>		<u>50,000</u>

<u>Recreation & Culture</u>		<u>Recreation & Culture</u>	
Museum Advisor	6,000	T/fr Reserve Museum Advisor	<u>6,000</u>
T/fr Showground Reserve	<u>10,000</u>		
	(16,000)		6,000
<u>Mining, Manufacturing & Const</u>	=	<u>Mining, Manufacturing & Const</u>	=
<u>Transport & Communication</u>		<u>Transport & Communication</u>	
Urban Rds – RLR Town	400,000	Financial Assist Grant 1% Growth	12,920
St.Recon.	525,210	T/fr Urban Roads Reserve	<u>200,000</u>
Rural Roads – Reconstruction	250,000		
Rural Roads – Reseals	1,700,000		
Gravel/Loam Resheeting	100,000		
Footpath Replacement	50,000		
Kerb & Gutter – General	<u>2,200</u>		
Car Parking / bus Shelter	(3,027,410)		212,920
<u>Economic Services</u>		<u>Economic Services</u>	
Tourism Salary	12,580	T/fr Development Fund	30,761
Nickname Hall of Fame	3,000	T/fr Farming Reserve	43,000
Business Assistance Fund	25,000	Share Farming Income	30,000
Promotions/Marketing	5,000	T/fr Industrial Land	<u>84,926</u>
Employment Circle Contribution	5,000		
Eco Spa Promotion	15,000		
Radio Station/Vacation Care	<u>5,000</u>		
	(60,580)		188,687
<u>Capital Expenditure – General</u>		<u>Capital Income – General</u>	
Security Camera Program	25,200	T/fr Office Equipment	40,000
Construction Pound Facility	300,000	Sale of Industrial Land	60,000
Women’s Refuge	100,000	Grant Funds – Showground	40,590
Cble Swimming Pool – Capital	75,000	Grant Funds – Lions Park	65,000
T/fr to Main Street Reserve	<u>10,000</u>	Grant Funds – Quambone Park	<u>30,600</u>
	(510,200)		236,190
<u>Capital Expenditure - Water</u>	(-)	<u>Capital Income – Water</u>	-
<u>Capital Expenditure – Sewerage</u>	(-)	<u>Capital Income – Sewerage</u>	-
<u>Total Change in Budgeted Expenditure</u>	(4,106,836)	<u>Total Change in Budgeted Income</u>	686,897

0465 RESOLVED on the motion of Crs. Karanouh and Webb that having developed a suite of documents to guide its operations for the next one to four years, Council place the amended documents (Delivery Program, Operational Plan and Budget) on public exhibition for the prescribed 28 days, inviting submissions prior to formal adoption at the June 2013 meeting, together with any submissions received.

0466 RESOLVED on the motion of Crs Karanouh and Webb that Council agree to place the fees and charges for 2013/2014, as presented, on public exhibition for the prescribed 28 days, calling for submissions prior to formal adoption at the June 2013 meeting, together with any submissions received.

This concluded the business and the meeting closed at 4.40 p.m. These Pages (1/5226 – 8/5233) were confirmed on the day of MAY 2013 and are a full and accurate record of proceedings of the meeting of Coonamble Shire Council held on 16 April 2013

MAYOR

**8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 15 MAY 2013**

8.1 RESOLUTIONS IN PROGRESS

13.2 QUARRY DEVELOPMENT

9388 RESOLVED on the motion of Crs. Schieb and Webb that quotes for a detailed investigation of the quantity and quality of materials available be obtained, prior to discussing the possibility of obtaining additional land from the present lessee.

Status:
Awaiting Minister's approval.

**10.13 DEPUTY DIRECTOR GENERAL, PLANNING AND PROGRAMS –
TRANSPORT FOR NSW R8-1(37131)**

9837 RESOLVED on the motion of Crs. Cullen and Webb that Council arrange to have regular meetings with local truck drivers to identify problems and develop a case for consideration, noting that the feeder bus service in Dubbo from CountryLink be included for clarification, e.g. who runs the service, why it is not available to all who wish to avail themselves of the service.

Status:
EDM to schedule

**13.2 REPORT ON IMPACT OF REMOTE JOBS & COMMUNITIES
PROGRAM ON COONAMBLE SHIRE EMPLOYMENT SERVICES &
COMMUNITIES**

0028 RESOLVED on the motion of Crs. O'Brien and Karanouh that a report be brought back to Council providing detail as to a model that can be offered as a viable alternative to the proposed service delivery model of the Department of Education, Employment and Workplace Relations post 1 July 2013.

Status:
No action to date

13.3 SHOWGROUND SECURITY OPTIONS

0207 RESOLVED on the motion of Crs Webb and Karanouh that Council agree to the following:
Lock the two main gates directly onto the highway, leaving the gate near the dog track open;
Signage be erected at all gates with Office & Manager's numbers and requesting that anyone wishing to rest stock or ride casually contact Council.
Camping Prohibited signs be erected, with power boxes locked to discourage casual camping

Review current booking system and fee structure in readiness for the future indoor facility, bringing the proposed income for the area into line with the business plan.

Status:

- a) **Main gates locked**
- b) **Signage received – to be installed**
- c) **Review booking system/fee structure in progress.**

EXCAVATION OF HOLDING LAGOON – SEWER TREATMENT WORKS

0309 RESOLVED on the motion of Crs Karanouh and Schieb that the Director of Engineering Services further investigate this proposal and seek sources of funding for the project.

Status:

Proposal to be discussed with the EPA

14.3 ABERFORD STREET AND DUBBO STREET – UPGRADES

0342 RESOLVED on the motion of Crs. Webb and Karanouh :

- (1) That Council hold a special meeting prior to the annual estimates meeting to consider a report on the 10 Year Delivery Program for Roads; and
- (2) that any funds unspent in the 2012/2013 program be used to purchase materials for the future urban improvement program.

Status:

- (1) **Special meeting held.**
- (2) **Application submitted to RMS.**

10.4 NSW POLICE SERVICE CASTLEREAGH LAC C6-18+S2-1+S13-1 (39336)

0302 RESOLVED on the motion of Crs. Webb and Walker that Council:

- (1) investigate establishing a pedestrian access along the river bank adjacent to the pool and carry out works as a priority;
- (2) investigate lighting of the area at the rear of Macdonald Park and include the Limerick Street area and the cost be included for consideration in conjunction with the 2013/2014 estimates.

Status:

Waiting on advice from police.

CARAVAN PARK+ECO SPA STAGE 2 – INVESTMENT READY

0392 RESOLVED on the motion of Crs. Webb and Schieb that:

- (a) Council note the General Manager will determine the Development Application under delegated authority;
- (b) following approval of the Investor Brief, with adjustments approved by the General Manager, commence proceedings in calling for expressions of interest;

- (c) continue proceedings to purchase the land required for the development of the Eco Spa, together with the rest of Smith Park in its entirety;
- (d) upon completion of the process, classify the land as 'operational'.

Status:

- (a) **Approved**
- (b) **Ready for approval**
- (c) **Underway - awaiting approval.**

EXTENSION OF COONAMBLE LANDFILL SITE

0397 RESOLVED on the motion of Crs. Karanouh and Keady that Council:

- (1) negotiate with the LHPA and Crown Lands to acquire a portion of approximately 16 hectares of land being Part TSR 24312 by way of the compulsory process and further, Council make application to the Minister of Local Government seeking approval from the Governor to acquire the land using the compulsory process;
- (2) reclassify the land being acquired under the compulsory process under section 31 of the Local Government Act to operational land and further, pursuant to section 34 of the Local Government Act, give public notice of its intention to reclassify the land;
- (3) engage a Registered Surveyor to survey the parcel of land and lodge the deposited plan with the Land Titles Office;
- (4) engage Councils Solicitors to commence the legal proceedings of formally acquiring the land and lodging of the deposited plan.

Status:

Application made to Minister seeking approval to acquire the land.

COONAMBLE LANDFILL SITE

0398 RESOLVED on the motion of Crs. Karanouh and Webb that :

- (1) Council make application to the Minister of Local Government seeking approval under section 14(3) of the Land Acquisition (Just Terms Compensation) Act 1991 to reissue the proposed acquisition notice in respect to lots 1 and 2 DP 1007782 being Crown land;
- (2) Under section 31 of the Local Government Act, the land being acquired under the compulsory process will be classified as operational land and further pursuant to section 34 of the Local Government Act Council give public notice of its intention to classify the land as operational

Status:

In progress – endeavouring to clarify status of Aboriginal Land Claim over this land.

8.2 RESOLUTIONS COMPLETED – TO BE REMOVED FROM THE RESOLUTION BOOK

PROPOSAL TO CLOSE STREET

0293 RESOLVED on the motion of Crs Karanouh and Keady that Council investigate the possibility of closing the street running from Nebea Street to Conimbia Street at the rear of properties in Yuma Street.

Status:
Prior to taking any action on this resolution clarification is required as to the area to be closed. COMPLETED.

DRAFT LEP 2011

E5-2

10/11/2010

8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:
 (3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:
In progress – Consultant appointed at meeting on 10 April 2013. COMPLETED.

COONAMBLE TAXI RANK

0349 RESOLVED on the motion of Crs. Webb and Karanouh that Council not remove the seat from the Taxi Rank, but turn it around to face Castlereagh Street.

Status:
Seat left in same location – turned to face the street. COMPLETED.

FLYER – RURAL WATCH

0317 RESOLVED on the motion of Crs Schieb and Karanouh that Council include with the rates to be mailed in May a flyer detailing Rural Watch, with a contact phone number and name and that details also appear in Council's column from time to time.

Status:
Flyer prepared and sent with May Rate Instalment Notices. COMPLETED.

19.3 REHABILITATION CENTRE

THE COMMITTEE RECOMMENDS that a report on this matter be submitted to a future meeting of Council.

Status:
Project will be subject to funding. COMPLETED.

STREET NUMBERING - QUAMBONE

0292 RESOLVED on the motion of Crs. Schieb and Karanouh that Council provide street numbers for all residences in Quambone.

Status: Numbers supplied to residents.	COMPLETED.
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FOOTPATH – TOWRI UNITS

Footpath at Towri Units in Castlereagh Street requires urgent attention. The Director of Engineering Services said he will inspect the area.

Status: Inspected – footpath OK.	COMPLETED.
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SPORTSGROUND LIGHTING

0406 RESOLVED on the motion of Crs. Karanouh and Walker that a timing mechanism be utilised to enable lights to be turned on for the duration of time requested by the sporting organisation and automatically switch off at the conclusion of the period.

Status: Light timers reduced to two hours.	COMPLETED
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ORANA REGIONAL ACTION PLAN

0408 RESOLVED on the motion of Crs. Burnheim and Karanouh that, through OROC, the Minister be requested to correct these anomalies in the next reprint of the magazine.

Status: Raised by Mayor at OROC meeting – OROC CEO advised the matter had been taken up by the State Member through OROC previously.	COMPLETED.
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11.4 LEASE OF PART “THE MEGLO”

0429 RESOLVED on the motion of Crs. Karanouh and Webb that Council advise the Company that expressions of interest have been invited for the lease/purchase of property adjoining Lot 5 at “The Meglo” and the Company will need to submit an offer.

Status: Expressions of Interest close on 13 May 2013 – report to come to Council	COMPLETED.
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CASTLEREAGH STREET BLOCK - VALUATION

0431 RESOLVED on the motion of Crs. Burnheim and Webb that Council agree to have the block valued by a Registered Valuer to ascertain the 'full market value' then proceed to negotiate with the Coonamble Aboriginal Health Service to sell the land.

Status:

Aspect Property Services has been requested to supply valuation.

COMPLETED.

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 15 MAY 2013

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10. PRECIS OF CORRESPONDENCE COUNCIL MEETING WEDNESDAY, 15 MAY 2013
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Section A – Matters for Consideration by Council:

10.1	COONAMBLE GARDEN CLUB	T6(40164)
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Requesting that its letter be tabled at this meeting and saying the Club proposes a possible joint venture with the Shire, the Associated Agents, Saleyards Committee and the residents and businesses of Railway Street. Advising stage one would involve planting trees down the median strip, commencing in March 2014 provided all parties agree. Saying the plans will be drawn up from aerial photos that are in Council's possession and asking Council to agree, in principle, to the proposal, subject to the following:

1. *Automatic Watering System* – asking that an investigation be made to ensure that all watering points are working (to allow for automatic watering system that is vandal resistant). Pointing out that unless an inexpensive watering system can be installed, the joint venture will not proceed.
2. *Adding London Plane Trees to the Approved List of Trees* – Asking that the officer in charge of Council's Tree Management Policy and Procedure be made aware that the surviving trees in the median of Railway Street are believed to be London Plane trees and they are not included on Appendix A – Suitable Species List – saying they are hardy trees and may be an option to consider adding to Council's approved list.
3. *Inspection of Trees in the Median Strip of Railway Street* - Asking that a Tree Inspection Checklist be carried out – to enable the joint venture to be organized in accordance with procedure.
4. *Tree Planting Plan to be Developed* – Asking that the Garden Club be given a copy of the aerial plans that Council has for Railway Street – noting that when developed, the plan will take into consideration obstructions with signs to saleyards and traffic and line of sight – saying that is the reason no planting will take place in the first median strip closest to Aberford Street where oleanders are planted.
5. *Full Costs be Investigated* – Asking that full costs be prepared, including vandal resistant automatic watering systems, drip lines, slow release fertilizer, purchase of additional plants for use where trees are lost. Saying Garden Club members are prepared to care for the additional plant purchased and contribute to these costs. Suggesting that grant funds be investigated with possibility of sourcing funds from the CMA – noting the Saleyards Committee does not have available funds for the project.

6. *Joint Venture to include all Parties* – Pointing out the joint venture will not proceed unless all parties agree to be involved and there is community ownership of the project through *Adopt a Tree Program* that the Garden Club is willing to establish and coordinate with the local businesses and residents of Railway Street.

Recommendation:

For Council's information, noting that the applicant has been requested to provide information regarding costs.

10.2 UNITED SERVICES UNION S6

Advising that Canterbury City Council has recently identified the issue of an ageing workforce and youth unemployment. Saying the motion that was unanimously carried at its recent meeting has paved the way for a State-wide approach to sustaining a productive workforce in Local Government. Pointing out the USU has launched a report (NSW Local Government Next Generation of Employees Report 2012) and this can be found on line at <http://www.usu.org.au/news/local-government/382-usu-nsw-councils-need-more-apprentices>

Strongly encouraging Council to consider the following motion at its next meeting and seeking its support:

“...that :

1. *Canterbury City Council supports the campaign by the United Services Union (USU) to address the national skills shortage in local government and the ageing workforce in local councils.*
2. *Accordingly Council resolves:*
 - a) *to set a target of a minimum five percent engagement of youth employment in the categories of apprentices, trainees, scholarships, interns, work experience, school based traineeships or mature age study assistance;*
 - b) *to support the establishment of a retention/succession plan for youth employees in the abovementioned categories, including mandatory mentoring training for designated council staff supervising these young employees.*
3. *Council further resolves to seek federal government assistance for local councils to implement the above policies.*
4. *Council calls on all NSW councils to adopt this policy.*
5. *The content of this motion be conveyed in writing to the Local Government Association, the Federal Minister, the Local State & Federal MPs and the United Services Union.”*

Recommendation:

That Council note the information.

10.3 STATE AND REGIONAL DEVELOPMENT COMMITTEE – LEGISLATIVE ASSEMBLY F9(40222)

Advising the State & Regional Development Committee is a Specialist Standing Committee of the NSW Legislative Assembly. Saying the Committee has resolved to conduct an inquiry into downstream gas supply and availability in NSW and, in particular:

The adequacy of transmission pipeline systems and distribution networks for future downstream gas needs and supply challenges;

Barriers to the expansion of downstream gas supply and distribution networks;

The effectiveness of competition in the downstream gas market and consumer pricing implications;

The effectiveness of existing protections for consumers and measures to facilitate access to gas connection and supply; and

Possible measures to encourage gas network operators to extend existing distribution networks, including financial incentives of licence obligations, particularly in regional centres that do not have access to reticulated gas.

Pointing out that for the purposes of this inquiry “downstream” refers to gas operations that take place after exploration, production and processing phases and concerns the delivery of gas to consumers. Inviting Council to make a submission by 31 May 2013.

(NOTE BY GENERAL MANAGER – Should Council wish to make a submission, Councillors are requested to supply the General Manager with the basis of their concerns)

Recommendation: That Council note the information.

10.4 LOCAL GOVERNMENT NSW L10(40246)

Advising the Board of LGNSW approved an application for legal assistance by Mid-Western Regional Council. Saying Mid-Western Regional Council currently has a matter before the Land and Environment Court challenging Council’s categorization of land for ratings purposes when Council has determined land which is used for mining purposes to be appropriately categorized, notwithstanding that the land is not located within the boundaries of a mining lease.

Pointing out the land is owned by a mining company and may be used for such purposes as a passive buffer for the attenuation of noise, for the disposal of excess mine water, for environmental offset and other purposes relating to the mining of coal.

Stating that Council argues that if it is able to defend its categorization in Court it will have major benefits to all councils. Saying that although the

matter does not strictly fall within the Legal Assistance Policy and Guidelines, in that it is not a matter before the NSW Court of Appeal or the High Court of Australia, the Board concluded that the matter was of importance to all councils in that mining, including coal seam gas mining, was a major issue for local government and the application should therefore be supported. Advising that a letter seeking Council's support by way of a voluntary contribution will be forwarded shortly.

Recommendation:**That Council decline to provide assistance in this matter at this stage.****10.5 QUAMBONE POLOCROSSE CLUB INC
D7(40256)**

Advising the Club will host its annual carnival on 29 & 30 June and seeking financial support from Council. Saying that last year Council provided \$100 and hoping for the same support in 2013.

Recommendation:**For Council's determination.****10.6 GULARGAMBONE SHOWGROUND TRUST D7&G5 (40303)**

Seeking funding from Council in relation to cementing the floor of the shed at Gulargambone Showground. Saying the shed is currently used for shearing as well as wool and sheep judging at the Gulargambone show. Pointing out the Showground currently supports itself by self-raising revenue, which pays for such things as electricity and minor upkeep of the ground. Saying major projects such as this require support from other organisations. Advising when the shed was built some 10 years ago it replaced two older structures which were blown down by storm. Stating that Dominic Spora supplied the shed at cost price and was responsible for its construction, the Showground Trust provided labour.

Pointing out the shed has a lot of potential for use by the community and a clean cemented floor would allow this to happen. Stating that with organisations such as Lions Club, Jockey Club, Camp Draft Committee, Show Society, Gular Rugby Club and others the possibilities are endless and would benefit the community.

Seeking a grant from Council of \$20,000 to supply the cement for the area to supply the cement for this area (approximately 10m x 30m). Labour will be provided by members of various community groups. Pointing out the reinforcement has already been donated by a member of the community. Asking Councillors to support this application which will be a tremendous contribution to the community.

Recommendation:**For Council's determination.**

10.7 OUTBACK RADIO 2WEB A4(40302)

Offering Council an annual advertising package with 2WEB – advising that for the 2013/2014 year this Local Government package is \$5,500 + GST. Pointing out that the package entitles Council to unlimited announcements for 12 months. Saying the financial support of local government makes it possible for 2WEB to provide services to the many community organisations in the Shire who utilize the station for publicity purposes.

(NOTE BY GENERAL MANAGER – This offer is made to Council annually and, in the past, Council has declined preferring to support its local Community Radio Station with a significant annual contribution).

Recommendation:

That Council decline the offer from 2WEB for an annual Local Government advertising package in the amount of \$5,500 due to financial constraints.

**10.8 PREMIER OF NEW SOUTH WALES G5-
48+S13(40192)**

Congratulating Council on its successful application for Playground Equipment at the Swimming Complex in the 2012 NSW Government's Community Building Partnership Program. Wishing Council every success with the project which will provide improved local infrastructure for the benefit of the community.

(NOTE BY GENERAL MANAGER – Since being advised of the successful grant I have had representations from a councillor to change the nature of the equipment to aquatic equipment in the toddler's pool. This will involve variation being submitted to the funding body for approval prior to the commencement of any installation activity).

Recommendation:

That Council endorse the current funding proposal or provide an alternate proposal for the variation.

Section B – Matters for Council's Information:**10.9 THE HON ROBYN PARKER MP – MINISTER FOR THE ENVIRONMENT B13+P5(40267)**

Thanking the Mayor for meeting with her at the Community Cabinet Meeting in Dubbo on 11 February 2013. Assuring Council that the NSW Government is committed to increasing the number and area of strategic hazard reduction treatments in national parks and reserves. Saying the Government has funded and resourced additional efforts in hazard reduction and will work to reduce fuel build-up in targeted areas. Pointing out that as at 12 April 2013 NPWS has already treated over 107,000 hectares on parks and reserves in NSW through hazard reduction burning and an additional 270,000 in 576 treatments is scheduled to be undertaken over the next two years subject to favourable weather conditions.

Saying that in relation to Warrumbungle National Park, the NPWS has undertaken nine hazard reduction burns in the last five years treating over 900 hectares. Advising that most of this burning has been done in strategic areas aimed at preventing the escape of fires from the eastern boundary of the park and protecting Siding Springs Observatory. Stating she is pleased to hear that NPWS has done more burning in Coonamble and Warrumbungle Shires than all other land managers combined, despite only managing less than 2% of this landscape and to report in future years it will be more than doubling this current level of effort.

Noting concerns raised regarding shooting from public roads in the Coonamble shire and saying this is a police matter. Saying that for the supplementary pest control program for national parks, NPWS will be imposing the condition that restricted game hunting licence holders will not be allowed to shoot from or across any publicly accessible tracks or trails on NPWS managed reserves and that exclusion areas will be imposed around public roads and highways to further reduce the risk of an accident or injury.

Appreciating suggestions regarding open days at the Macquarie Marshes and saying she has asked NPWS to work with Council on this matter. Stating she has been advised that Mr Rob Smith, Regional Manager, Northern Plains NPWS will contact Council in this regard.

10.10 CENTRAL WEST LIVESTOCK HEALTH & PEST AUTHORITY G1-1(40183)

Advising the Board resolved that the Authority's permission be granted for Council to acquire the TSR land identified to extend the Coonamble landfill as proposed in Council's letter.

10.11	LOCAL GOVERNMENT NSW	L10(40195)
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Providing a further update on negotiations with the Minister for Local Government, The Hon Don Page, on the Early Intervention Bill. Saying LGNSW has received a formal letter from the Minister confirming he was prepared to consider amendments to the Bill and an offering the draft supporting guidelines for it to work on in confidence. Saying the Board was very concerned that the Early Intervention Bill had been introduced into the NSW Parliament without considerable detail and supporting guidelines being shared in advance. Assuring Council that Parliament does not sit again until 30 April and Local Government NSW is using that time to continue to work on changes. Saying it will continue to press for a deferral and encourage councils to support LGNSW in this demand.

10.12	DEPARTMENT OF ATTORNEY GENERAL & JUSTICE	C8(40221)
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Referring to Council's letter concerning sittings of the District Court at Coonamble and saying that the Court Services Division of his Department assures Council there are no plans to cease District Court Sittings at Coonamble. Saying it is understood that, for many years, custodial matters have been heard at Dubbo, while trials and short matters are dealt with at Coonamble. Advising District Court is scheduled to sit at Coonamble for two weeks commencing 26 August 2013. Pointing out that sitting locations are determined by the District Court's Chief Judge, not the Attorney General – this is consistent with the principles of judicial independence.

10.13	DIVISION OF LOCAL GOVERNMENT	L10+L10-1(40215)
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Announcing a series of workshops to be held by the Local Government Acts Taskforce during May 2013. Pointing out the Taskforce has been appointed by the Government to re-write the *Local Government Act 1993* and review the *City of Sydney Act 1988*. Advising that workshops are being held at a number of locations across NSW during May to discuss the options and proposals contained in the Discussion Paper. Encouraging Councillors and appropriate council staff to attend.

(NOTE BY GENERAL MANAGER – The workshop scheduled for Dubbo is on Wednesday 15 May which is the day of the Council Meeting. There are no other locations close to Coonamble – the Sydney Workshop is being held on Thursday 23 May 2013 from 10.00 a.m. to 1.00 p.m. Registrations for any workshop close 48 hours prior to the selected workshop).

10.14	DIVISION OF LOCAL GOVERNMENT	L10-1+L10-2+F2(40240)
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Advising councils that the Minister for Local Government and the Treasurer have publicly released the NSW Treasury Corporation (TCorp) report: *Financial Sustainability of the New South Wales Local Government Sector*.

Referring to the establishment of the Independent Local Government Review Panel, the DLG expanded the scope of TCorp's work to include a financial sustainability and benchmarking assessment of all 152 NSW councils. Pointing out the report for each council can be downloaded from the Division's website at www.dlg.nsw.gov.au Asking that Councillors read the reports to ensure they are briefed on their content.

10.15	DIVISION OF LOCAL GOVERNMENT	C13(40249)
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Informing Councils of guidelines on the closure of council and committee meetings. Saying Councils should consider these guidelines which have been prepared in accordance with section 10B(5) of the *Local Government Act 1993* when closing meetings to the public.

(NOTE BY GENERAL MANAGER – The circular and guidelines are included as **APPENDIX A** for Councillors' information).

10.16	DIVISION OF LOCAL GOVERNMENT	A3-3(40272)
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Thanking Council for assisting the Division in preparing the *NSW Local Government Infrastructure Audit Report* and providing feedback on the results of the audit as they relate to Council. Pointing out the main objectives of the audit were to examine the infrastructure backlog in NSW, assess data reliability, identify infrastructure trends and explore related risk exposure. Saying the Division surveyed Council in July 2012 to obtain core data for the audit to assess Council's relative strength in terms of:

1. Infrastructure management assessment;
2. Financial position;
3. Community infrastructure needs and
4. Council capacity.

Advising that the report is currently being finalized for the consideration of the Minister for Local Government and it is expected to be released thereafter.

10.17	MR DAVE McLEAN	F5+F5-4(40202)
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Drawing Council's attention to motor cycles and cars racing along the levee bank. Saying he has written to Council on previous occasions to no avail. Pointing out that now the riders of the motorcycles shine spotlights on residences in the vicinity all hours of the night and early morning. Saying he has contacted the Police who say they cannot do anything about it. Further stating the dust this illegal use of the levee causes is a big concern.

Pointing out that both Nyngan, Warren and Wee Waa have levees around their townships and they do not have any problems like those being experienced here. Saying the Police in the other centres take action. Pointing out these young people ride their motorcycles from the levee along the main road to the Roadhouse.

Asking why Council cannot do something to stop motorcycles and cars causing havoc to residents in the vicinity. Saying he has been requested by members of the neighbourhood to contact Council in an endeavour to eliminate the problems.

(NOTE BY GENERAL MANAGER – The Director of Engineering Services has responded to this letter, advising that the local police have been requested to patrol the subject areas and enforce the Motor Traffic Act with regard to the use of unregistered vehicles on public streets and thoroughfares. Some time ago Council placed barricades on the levee to prevent this type of inappropriate and unauthorized use, however they were removed and the unacceptable activities in the area continue. The Director has also written to the local Sergeant asking for his cooperation and assistance in alleviating at least some of the problems being experienced by residents in the vicinity of the levee).

10.18	LOCAL GOVERNMENT GRANTS COMMISSION	G5-
1(40283)		

Confirming the meeting with Councillors on 30 May 2013 at 1.00 p.m. for approximately two hours. Advising the purpose of the meeting is for the Commission to explain its operations and the basis of its calculation of financial assistance grants. Saying the meeting also gives Council the opportunity to present its particular problems and for the Commission to see first hand Council's circumstances. Pointing out that, at this stage, members of the Commission's Group will be:

- Richard Colley, Chair
- Grahame Gibbs, Deputy Chair
- Cr Gae Swain, Commissioner
- Bruce Wright, Executive Officer.

Saying the presentation will take approximately one hour, with the following issues being discussed:

- Background to the Commission
- The basis of the grant distribution
- Grants for 2012/2013
- Presentation showing Council's grant calculation
- Answers to common questions
- General discussion of methodology and issues.

Pointing out the Commission is also happy to discuss a range of broad themes as they affect the grants, including:

- Rate pegging
- Capital needs
- Efficiency
- Assessment of revenue raising capacity
- Entrepreneurial activities
- The influence of Council's spending.

Asking to be advised if Council has any specific issues to discuss and saying if Council wishes to make a submission to the Commission during the visit it would be helpful if an outline of the matters to be raised could be forwarded prior to the meeting.

Encouraging as many elected members and senior staff to attend as possible and wear name badges – saying the meeting is open to the public.

10.19 HON DON PAGE MP – MINISTER FOR LOCAL GOVERNMENT L10-2(40286)

In a Ministerial Circular advising that the *Independent Local Government Review Panel* has released its third report, *Future Directions for NSW Local Government*, setting out the options for creating stronger local government and stronger communities in NSW. Saying the report provides comprehensive draft options for the future of local government in NSW. Pointing out the report provides suggestions for improving the fiscal responsibility and financial sustainability of councils and the services and infrastructure that are critical to the sector and the State.

Advising it also provides options for new structures and boundaries in local government designed to make councils a stronger and more effective partner of the State. Stating the Panel's report provides local government and its representative body Local Government NSW an opportunity to continue to shape the future direction of councils and communities. Encouraging all councils to read the report and contribute to the next stage of consultation to ensure the final report provides by the Panel presents real solutions to the significant challenges facing local government in NSW. Copy of Report attached at **APPENDIX B**.

10.20 THREEFOLD FILMS PTY LTD G5-9(40290)
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Thanking Council for allowing them to film in Coonamble during the recent Rodeo School. Saying the event was a huge success with over 250 kids in attendance over the two days. Saying this could not have been achieved without the support of the local police providing transport to many of the participants. Saying it is a credit to members of the community groups and volunteers who donate their time and resources for the good of the community.

Advising their intentions are to produce a 5 min. "sizzle reel" which will be used to seek funding for a documentary which follows a bunch of young kids who will be attending the Nadadoo Rodeo School in the coming months. Saying the story will touch on the community support to help get kids off the street and into more positive aspects of community life. Stating that if the film submission is successful, they would be looking to conduct more filming within Coonamble in the near future, with Council's approval.

10.21	DEPARTMENT OF PRIMARY INDUSTRIES	E5-
3(40311)		

Advising the independent *Local Land Services Stakeholder Reference Panel* has submitted its recommendation report to the NSW Government and the recommendations are available at the Local Land Services [Have Your Say website](#). The media release reports that the recommendations consolidate feedback and representations made to the Panel by interested stakeholder groups including local government, industry groups, not-for-profit organisations, LHPA ratepayers and landowners. Saying the NSW government now has a solid, considered foundation to work from to establish *Local Land Services* as a fit for purpose organization that places the customer at its core.

10.22	ELECTORAL COMMISSIONER NSW	E2(40337)
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Advising the Joint Standing Committee on Electoral Matters, NSW Parliament has commenced an inquiry into the conduct of the 2012 Local Government Elections. Advising the NSW Electoral Commission (NSWEC) will be providing its report to the Committee at the end of April 2013 and the report will cover the NSWEC's performance against the standards in the 2012 Local Government Service Charter.

Advising that the report is composed of three parts:

- Part 1* Addresses not only performance against the targets in the Service Charter but also services provided to electors, councils, candidates and political parties, the costing model and stakeholder feedback
- Part 2* Contains the reports of elections conducted for individual councils.
- Part 3* Contains supplementary material, including the independently undertaken elector surveys.

Further advising that following public release by the Joint Standing Committee of the submissions received, including the NSWEC's report, a report will be forwarded to Council on the conduct of its elections.

10.23	THE HON CHRIS HARTCHER MP – MINISTER FOR RESOURCES AND ENERGY
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Issuing an invitation to a briefing on the regulation of the coal seam gas (CSG) industry in NSW. Saying the information session will be held on Thursday, 16 May from 10 a.m. to 12.30 p.m. in Sydney at a venue to be confirmed. Advising it will include representatives from the NSW Government agencies responsible for regulating the CSG industry. Further advising the briefing is focussed on the regulatory regime that governs the operation of coal seam gas exploration and production in NSW – it will not be possible to deal with region specific issues.

Pointing out the Strategic Regional Land Use Policy, released by the NSW Government on 11 September 2012, establishes a comprehensive set of initiatives to balance growth in the coal seam gas industry with the need to protect our valuable agricultural land and water resources. Saying that on 19 February 2013 the NSW Government announced additional measures to regulate the industry and the Environment Protection Authority (EPA) is now the agency responsible for compliance and enforcement of environmental and health-related regulations of CSG activities and an Environment Protection Licence will be required for all CSG activities.

Further advising the NSW Chief Scientist and Engineer has been asked to conduct an independent review of all CSG activities across the State, including the potential impact on water catchments and the Office of Coal Seam Gas has been established to administer licences and regulate non-environmental issues, such as occupational health and safety of the industry.

(NOTE BY GENERAL MANAGER – If any Councillor wishes to attend, please advise so that the appropriate registration form can be completed and sent).

RICK WARREN
General Manager
3 May 2013

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 15 MAY 2013**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER
DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program
L1.4.5 Governance is open and transparent.*

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
05/13	NSW Land & Housing Corp	David Carey	3 new dwellings/ boundary adjust.	9 Mundooren Street Coonamble	08/04/2013

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
08/13	Mr A Schieb	Owner	In-ground pool	46 Nash Street Coonamble	10/04/2013

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application No. 005/2013 and Complying Development Application No 008/2013 have been approved under delegated authority since the last meeting.

11.2 PERFORMANCE AGREEMENT – GENERAL MANAGER

***Link to Community Strategic Plan / Council's Delivery Program:
L1.4.5 Governance is open and transparent.***

Background:

General Managers of NSW Councils are employed on a standard contract which requires that a performance agreement be negotiated between the General Manager and the Council. The attached Agreement was adopted by Council at the June 2012 meeting – **APPENDIX C.**

Issues:

The clause of the standard contract for employment of General Managers relating to performance reviews states :

7 Performance agreement and review

- 7.1 *Within 3 months after the commencement date, the employee and Council will sign a performance agreement setting out agreed performance criteria.*
- 7.2 *In the event that the employee and Council are unable to agree on the performance criteria, Council will determine such performance criteria that are reasonable and consistent with the employee's duties and functions under clause 6 and in Schedule B.*
- 7.3 *The performance agreement may be varied from time to time during the term of this contract by agreement between the employee and Council, such agreement not to be unreasonably withheld.*
- 7.4 *Within 2 months after signing or varying the performance agreement, the employee will prepare and submit to Council an action plan which sets out how the performance criteria are to be met.*
- 7.5 *Council will ensure that the employee's performance is reviewed (and, where appropriate, the performance agreement varied) at least annually. Any such review is to have regard to the performance criteria.*

Note: Council may review the employee's performance every 6 months or more frequently if necessary.

- 7.6 *The employee will give Council 21 days' written notice that an annual performance review in accordance with sub-clause 7.5 is due.*

- 7.7 *Council will give the employee at least 10 days notice in writing that any performance review is to be conducted.*
- 7.8 *The structure and process of the performance review is at the discretion of Council following consultation with the employee.*
- 7.9 *The employee may prepare and submit to Council an assessment of the employee's own performance prior to a performance review.*
- 7.10 *Within 6 weeks from the conclusion of a performance review, Council will prepare and send to the employee a written statement that sets out:*
- (a) Council's conclusions about the employee's performance during the performance review period;*
 - (b) any proposal by Council to vary the performance criteria as a consequence of a performance review; and*
 - (c) any directions or recommendations made by Council to the employee in relation to the employee's future performance of the duties of the position.*
- 7.11 *The employee and Council will, as soon as possible after the employee receives the written statement referred to in sub-clause 7.10, attempt to come to agreement on any proposal by Council to vary the performance criteria and on any recommendations by Council as to the future performance of the duties of the position by the employee.*
- 7.12 *Subject to the employee being available and willing to attend a performance review, Council undertakes that if a performance review is not held in accordance with this clause, this will not operate to the prejudice of the employee unless the employee is responsible for the failure to hold the performance review.*

Sustainability/Legislative Provisions:

Division of Local Government Circular 06/37 – Standard Contract for General Managers

Financial Considerations: N/A

Options: N/A

Recommendation:

That Council :

- (1) note clause 7.6 of the standard conditions of employment requires the employee to give Council 21 days notice of an annual performance review date;**
- (2) agree to conduct the review of the performance of the General Manager at the Council meeting of 12 June 2013.**

11.3 COUNCIL ELECTIONS – 2016

***Link to Community Strategic Plan / Council's Delivery Program:
L2 A community that supports active respected leaders.***

Background:

Council elections are held every four years – the next is due September 2016.

Issues:

Amendments have been made to the Local Government Act for elections to be conducted by the General Manager of a Council or the Electoral Commissioner.

For the Electoral Commission to conduct the election, the Council must resolve to make arrangements with the Electoral Commissioner to administer all elections for Council until the conclusion of the following ordinary election of councillors.

For a General Manager to conduct the election, they must appoint a Returning Officer and a Substitute Returning Officer for the election. The Returning Officer will appoint all other staff required to conduct the election.

Sustainability/Legislative Provisions:

Section 296 Local Government Act 1993.

Elections carried out by the Electoral Commissioner are conducted to the required standard. Assistance to conduct elections by another person or body will not be provided by the Electoral Commissioner.

Financial Considerations:

The cost of the 2012 election was \$26,891.70 inclusive of GST. It is not anticipated any saving could be made by Council conducting its own election.

Options:

- (1) Appoint the Electoral Commission to administer Council elections, including the 2016 election.
- (2) The General Manager administer the Council elections for the future three years.

Recommendation:

That Council resolve to make arrangements with the Electoral Commissioner to conduct future Council Elections until the conclusion of the following ordinary election of Councillors.

11.4 MEDICAL PRACTITIONERS – HOUSING

***Link to Community Strategic Plan/Council's Delivery Program:
P3.2.1 Maintain existing level of assistance to medical and dental
facilities within the Shire***

Background:

Council, at its Budget Meeting of 16 April 2013, requested a report be brought back in regard to the current situation with housing provided to the medical service providers in Coonamble.

Issues:

Council considered a report on its housing stock at the November 2011 meeting. At this meeting Council resolved:

- (1) *To agree, in principle, to provide one unit of accommodation to each medical practice and that each property be subject to \$100 per week rent*
- (2) *Ochre Health continues with the occupation of 46 Yarran Street on this basis*
- (3) *The Aboriginal Health Service continue with the occupation of the Nash Street property, subject to a weekly contribution of \$100*
- (4) *The dental practice be informed that Council requires a \$100 per week contribution for the Tooloon Street property.*

At the Council meeting of 9 May 2012 Council resolved to retain the residence at 43 Tooloon Street for use by a dentist at a rental of \$100 per week.

Enquiries made indicate that, at a conservative figure rent for Tooloon Street and Yarran Street would be around \$250 per week and for Nash Street around \$220 - \$230 per week.

Sustainability/Legislative Provisions: Nil

Financial Considerations:

If Council were to receive the above rent for the three properties currently occupied by medical practitioners and the dentist it would increase the income stream by \$21,840 per annum.

Options: N/A

Recommendation:

That Council note the information relating to the market value rent of properties currently occupied by two medical practitioners and the dentist.

11.5 SPECIAL RATES & CHARGES***Link to Community Strategic Plan/Council's Delivery Program:
L1.4.5 Governance is open and transparent*****Background:**

At its budget meeting of 16 April 2013 Council requested a report be presented identifying the potential for raising revenue through special rates and charges.

Issues:**Special Rates:**

Councils may make a special rate for or towards meeting the cost of any works or services provided or proposed to be undertaken within the whole or any part of Council's area.

The special rate is to be levied on such rateable land in the Council's area which, in the Council's opinion –

- Benefits or will benefit from the works, facilities or activities; or
- contributes or will contribute to the need for works, services or activities; or
- has or will have access to works, services, facilities or activities.

Special rates are classified as general rate revenue and are, therefore, subject to rate pegging limitations of total rate income.

If Council wishes to increase the income from the community it would be prudent to apply for a special rate variation and allocate the required revenue to a reserve, rather than raise a special rate. Council could seek a variation for a single year or for a period of two to seven years. Any request for an increase in rate levy income will be assessed by IPART.

Assessment Criteria Includes:

Demonstrated need for the revenue requested in the special variation. The need is to be clearly articulated in the Council's IP&R documents.

Provide evidence that the community is aware of the need for and the extent of the rate rise and that Council has engaged the community.

Show that the impact on affected ratepayers is reasonable, having regard to current rate levels. The proposed rise must also be affordable, having regard to ratepayers' capacity to pay.

Base its proposed Delivery Program and Long Term Financial Plan on realistic assumptions.

Explain the productivity improvements and cost containment strategies it has realised in the past years and plans to realise over the proposed special variation period.

Submissions for an increase in rate income above the rate pegging limit are usually required in March of each year for the upcoming financial year.

Sustainability/Legislative Provisions:

Local Government Act 1993 section 508(2), section 508A

Financial Considerations:

Council's current general rate base is approximately \$4,122,000, with the allowable rate increase of 3.4% applied the yield is approximately \$140,000. If Council was to seek an additional 3% increase it would yield \$123,000.

Options:

N/A

Recommendation:

That Council note the information relating to special rate variations as a means of raising additional revenue.

11.6 LIBRARY OPERATIONS - GULARGAMBONE

***Link to Community Strategic Plan/Council's Delivery Program:
12.3.2 Investigate & maximise opportunities for Council buildings to be
used for multi purpose community activity
EC3.4.4. Promote Shire libraries as venues for innovative
educational support.***

Background:

Council, at its budget meeting of 16 April 2013, requested a report be brought back to Council investigating the operation of the library service at Gulargambone through part time staff.

Issues:

Council currently contributes \$21,600 to Twoeighttwoeight for the provision of library services at Gulargambone. The service is currently open 15 hours/week – Wednesday to Saturday. Hours of operation are 10.00 a.m. to 1.00 p.m. with an additional opening on Friday from 2.00 p.m. to 5.00 p.m.

Borrowing statistics for the library are fairly consistent each month, with approximately 120 issues/120 returns. Six new members joined the library in the previous 12 months – current membership is 91.

For Council to employ a part time library assistant for 15 hours per week the cost would amount to \$21,840/annum, inclusive of all on costs. Effectively, to operate the library costs \$28/hour for staff time. Any changes to hours of operation would reflect this amount.

Sustainability/Legislative Provisions: N/A

Financial Considerations:

Financially there is no great variation for Council to provide this service or to continue with the current arrangement with the Twoeighttwoeight organisation.

Options:

- (1) Continue to operate the service in the current format.
- (2) Operate the library service as a council operation, with the employment of a library assistant at Gulargambone
- (3) Review the operating hours of the service with consequential adjustments to the cost.

Recommendation:
That Council note the information relating to operation of the Gulargambone Library.

RICK WARREN
General Manager
3 May 2013

12. REPORT BY DIRECTOR OF CORPORATE & COMMUNITY SERVICES
COUNCIL MEETING ON WEDNESDAY 15 MAY 2013

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 30/04/2013 compared to 30/04/2012:

	30/04/2013	30/04/2012
Arrears 30 th June previous year	763,910.00	598,833.17
Plus 2012/2013 Combined Levy	5,498,433.50	5,190,123.21
Add Transfer from Postponed	-	-
GROSS LEVY	6,262,343.50	5,788,956.38
Less: Pensioner Concession (State)	(65,818.79)	(64,389.01)
Pensioner Concession (Council)	(53,851.74)	(52,681.91)
Transfer to Postponed	-	-
Abandoned	-	-
NET TOTAL LEVY FOR YEAR	6,142,672.97	5,671,885.46
Less Collections	(4,367,932.36)	(4,032,295.85)
Plus Refunds	-	-
NET TOTAL BALANCE	1,774,740.61	1,639,589.61
Plus Postponed	-	-
GROSS TOTAL BALANCE	1,774,740.61	1,639,589.61
Collection % of Total Receivable	71.11%	71.09%
Arrears % of Total Receivable	28.89%	28.91%

Recommendation:
Submitted for Council's information.

12.2 LIST OF INVESTMENTS

INVESTMENTS REPORT TO COUNCIL - April 2013

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit -25/06/2013	4.35%	90 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 25/06/2013	4.10%	90 Days	1,500,000.00
St George	A1+	Term Deposit - 17/05/2013	4.20%	90 Days	1,000,000.00
ME Bank	A1+	Term Deposit - 05/06/2013	4.40%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 27/05/2013	4.50%	90 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 04/09/2013	3.90%	182 Days	500,000.00
Bendigo Bank	A-	Term Deposit - 17/07/2013	4.25%	120 Days	1,000,000.00
IMB	A2	Term Deposit - 16/05/2013	4.15%	90 Days	1,000,000.00
Orana Mutual	Unrated	Term Deposit - 20/07/2013	4.22%	91 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 18/07/2013	4.29%	90 Days	2,000,000.00
ME Bank	A2	Term Deposit - 29/07/2013	4.45%	90 Days	1,000,000.00
TOTAL					\$ 13,000,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	12%	50%	1,500,000
National Australia Bank	A1+	31%	50%	4,000,000
St George	A1+	8%	50%	1,000,000
Bendigo Bank	A-	8%	40%	1,000,000
IMB	A2	15%	35%	2,000,000
ME Bank	A2	15%	35%	2,000,000
Orana Mutal	Unrated	8%	10%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 13,000,000

Rating	% of Investment	Policy	Amount
A1+	50%	100%	6,500,000
A1	8%	80%	1,000,000
A2	31%	60%	4,000,000
Unrated	12%	30%	1,500,000
			\$ 13,000,000
General Fund Investments			5,947,426
Sewerage Investment Fund			2,708,914
Water Investment Fund			4,343,660
			\$ 13,000,000

Recommendation:

That the list of investments as at 30 April 2013 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 COMMUNITY DEVELOPMENT PROGRESS**Background:**

Council's *Community Services Policy* and *Child and Youth Development Policy* outline the strategic direction Council follows in relation to community services. This report presents a summary of community services progress and activities for the period February – April 2013.

Issues:**Community Development****1.1 *Crime Prevention*****1.1.1 Domestic Violence**

Link to Community Strategic Plan / Council Delivery Program – P2.2.1 Work with partners to develop programs that assist women and children to escape from family violence and men to address family violence

The Coonamble Domestic Violence Committee is continuing to progress a community level Domestic Violence Prevention Plan. The group is also working to develop a business case for the establishment of a Women's Refuge in Coonamble, both plans are expected to be finalised in June.

1.1.2. Drugs& Alcohol

Link to Community Strategic Plan / Council Delivery Program – P2.2.3 Work with community groups to develop local solutions to drug and alcohol related issues

The FARE project concluded in April with project outcomes achieved. The externally funded project aimed to address binge drinking and related alcohol harms in young people. The project involved the Coonamble Shire Youth Council developing a number of resources through workshop activity. Project outputs include posters, wrist bands and coasters which have been distributed throughout the community. The project officially launched during Youth Week with a presentation to a representative from the Bucking Bull Hotel. The project also produced an Intergenerational Plan which will be used to strengthen relationships with the Shire's young people and older residents.



Youth Council Vice Chairperson, Tray Blattman, presenting coasters to Tony Fitzsimmon of the Bucking Bull Hotel. Photo courtesy of the Coonamble Times.

1.1.3 Burglar Beware II (break and enter)

***Link to Community Strategic Plan / Council Delivery Program –
P2.2.4 Work with partners to develop strategies to minimise crime
and anti- social behaviour in the community***

The Burglar Beware II Project is progressing to project plan with 17 community members engaged to date.

1.2 Youth anti-social behaviour

1.2.1. Coonamble Shire Youth Council.

***Link to Community Strategic Plan / Council Delivery Program-
L1.1.1 Continue to support Coonamble Shire Youth Council as a link
between young people and the Council***

Two Youth Council meetings in March have occurred and dates have been set for the remainder of the year as follows:

Tuesday 18th June, Wednesday 31st July, Wednesday 4th September, Friday 25th October, Friday 29th November.

1.2.2. Junior Youth Council

***Link to Community Strategic Plan / Council Delivery Program-
P4.2.1. Provide strategic early intervention community development
programs for children and young people.***

A workshop session was held with years 5 and 6 at Coonamble Public School in preparation for the development of a Junior Youth Council. 46 children were engaged and a similar session is planned at the Catholic School in May.

The aim of the Junior Youth Council will be to engage this age group in diversionary activity, build leadership skills and connect participants to positive recreational choices.

1.2.3. Bang the Table

Link to Community Strategic Plan / Council Delivery Program – P4.2.1 Provide strategic early intervention community development programs for children and young people

The Bang the Table project is funded through the NSW Office of Communities in the amount of \$49,904.00. The project is progressing to plan with young people currently development a program of youth-led activities.

1.2.4 Youth Week

Link to Community Strategic Plan / Council Delivery Program – P4.1.1 Support activities that promote cultural awareness and diversity in ability and age

A program of events were facilitated during Youth Week in partnership with NSW Police, Murdi Paaki Youth Centre, Nestle, Transport NSW, Beyondblue and Mission Australia. Activities provided opportunities for young people to engage in music, entertainment and sports, as well as express their views on future activities.

2. Vacation Care

Link to Community Strategic Plan / Council Delivery Program- I2.1.3 Support development of diverse cultural and recreational opportunities for children and young people

56 occasions of care were provided by Vacation Care during the April 2013 school holiday period.

Council received Provider Approval (under Section 15) and Nominated Supervisor certification (under Section 111) of the *Children (Education and Care Services) National Law (NSW)*.

3. Library

Link to Community Strategic Plan / Council Delivery Program- I2.2.2 Provide high quality library services that are responsive to community need

Book deliveries to housebound and Koonambil fortnightly
Book exchanges completed with Gulargambone and Quambone libraries

Annual General Meeting of the North Western Library
Library lover's day competition held in on in February

Story walk conducted with 25 pre-schoolers attending and morning tea at the Library afterwards.
Harmony day activity held

External groups utilising Library space:

- Heritage meeting facilitated
- Family history meetings held
- Writer's group meetings held
- Tutoring conducted in library
- High School class visit
- Visit from Coonamble Preschool

Statistics:

Nov 2012- Jan 2013	Total issues	Total returns	New members
Coonamble	3497	3027	21
Gulargambone	361	314	1
Quambone	171	2	0

Library early literacy projects -

***Link to Community Strategic Plan / Council Delivery Program –
12.2.1 Expand the role of Council libraries to support early language/
literacy skills and life skills programs***

1. Story Time in Language (STIL) aims to provide early literacy development to children aged 0-5 while increasing the target group's exposure to language and cultural diversity. S.T.I.L involves a Library Officer, together with children and families listening to stories incorporating a language other than English. The stories are read by culturally diverse community members who incorporate words and anecdotes from their own cultural perspective. The project's first session took place in conjunction with Harmony Day and involved a story read by Councillor Karanouh and the sharing of generously donated cultural food.

2. Story Walk aims to provide early literacy development to children aged 0-5 and their families. The project also aims to strengthen connection between participants and commercial spaces within the Coonamble main street area. The project involves a Library Officer, together with children and families, visiting businesses in Coonamble's main street. The visits involve business employees reading chapters of a story to the group. The Story Walk concludes at the library with a hands-on activity relevant to the story theme. The second session took place in February with 25 children and 13 adults attending.

Shop readers included staff from Cants Home Hardware, Leonard's Store and the Coonamble Times.

4. Grants & Events

Link to Community Strategic Plan / Council Delivery Program
L1.3.1 Continue to work in partnership with key services in the Shire, assisting with governance and leadership development
L1.4.1. Maintain long term financial viability

The position of Grants and Events Officer was filled during the reporting period.

5. Integrated Planning & Reporting

Link to Community Strategic Plan / Council Delivery Program –
L1.4.5 Governance is open and transparent

Corporate & Community Services staff continue to deliver Council Delivery Program actions.

A Community Newsletter reporting progress against the Delivery Program for the period July – December 2012 was distributed in February 2013.

Financial Considerations: N/A

Options: N/A

Recommendation:
That information contained in the Community Services Progress report be noted.

12.4 MODEL PRIVACY MANAGEMENT PLAN***Link to Community Strategic Plan / Council Delivery Program
L1.4.5. Governance is open and transparent*****Background:**

The Model Privacy Management Plan for Local Government (produced by the Division of Local Government) was presented to the March meeting.

Issues:

In accordance with Council's resolution, the Model Privacy Management Plan was placed on public exhibition – with the closing date for submissions being Friday 19 April, 2013. No submissions and/or comments were received.

The Model Privacy Management Plan provides a framework to enable council to adhere to the Information Protection Principles in terms of collection, retention and security of personal information as well as access and disclosure to other parties.

Sustainability/Legislative Provisions:

Local Government Act 1993, Section 8.
Privacy and Personal Information Protection Act 1998
Health Records and Information Privacy Act 2002.

Financial Considerations: Nil.

Options: Nil.

Recommendation:

That Council formally adopt the Model Privacy Management Plan for Local Government, noting the document has been on public exhibition for the prescribed period and no submissions and/or comments were received.

LIANNE TASKER

Director of Corporate & Community Services
2 May 2013

**13. REPORT BY DIRECTOR OF DEVELOPMENT,
COMMERCIAL AND URBAN SERVICES
COUNCIL MEETING WEDNESDAY 15 MAY 2013**

13.1 ECONOMIC DEVELOPMENT MANAGER'S SECTION

Author: *Economic Development Manager – Lee O'Connor*

Link to Community Strategic Plan / Council Delivery Program:

EC2.1.1 *Promote the Shire as a location for business development and investment.*

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Covered Arena (<i>Western Education & Events Centre</i>)	Design & Approval – Funding – application to Round 4, Regional Development Australia Fund.	1. DA approved 28 March. 2. Online application submitted 11 April.
Eco Spa + Caravan Park "Investment Ready"	Design & Approval – Smith Park Land Acquisition – Funding – acquittals require auditor's report.	1. DA approved 28 March. 2. Awaiting outcome. 3. Project completed 31 March. Final reports submitted 14 and 30 April. 4. Did ABC Radio Interview on project status. Received inquiry from potential investor as a result.
Hooper Drive Industrial Estate	1. Provide information in response to inquiries.	No further inquiry.

2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Support new and existing business	Support Business Start-Ups/Expansions: provide information and referral. Chamber of Commerce:	Three new inquiries this month. Continuing to work with Quambone Store re fuel outlet. Next Chamber meeting is AGM Tuesday 14 May, 1pm, Bowling Club.

PROJECT	ACTIONS	STATUS/OUTCOMES
New/Prospective Residents	1. Respond to website and telephone requests for Prospective Residents Information.	1. 2 Information Packs distributed – Wollongong, and Melbourne.
Abattoir		Progressing.

3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Rent-a-Farmhouse		On hold. 2 farmhouses available + Gular Golf Clubhouse.
Coonamble Aero Club	Airfield Accommodation & Training	Unsuccessful for Community Building Partnership grant. Application submitted to Graincorp Community Fund.

4. Networking, Advocacy and Lobbying

PROJECT	ACTIONS	STATUS/OUTCOMES
Orana Network	EDO	Meeting for 19 April postponed. May meeting TBA.

Recommendation:

That the report by the Economic Development Manager be received and noted.

13.2 TOURISM DEVELOPMENT MANAGER'S SECTION

Author: *Tourism Development Manager – Lauren Picone*

Link to Community Strategic Plan / Council Delivery Program:
EC1.1.3 Identify opportunities for new tourism products

1. Tourism projects – product development and tourism/visitor infrastructure

PROJECT	ACTIONS	STATUS/OUTCOMES
NSW Environmental Trust Grants	Apply for funds to establish a Macquarie Marshes Education Station and Mini Marsh <i>No matching council funds required.</i>	Submitted Environmental Trust EOI on 26 April.
Public Reserves Management Fund Program	Submit application to upgrade Caravan Park amenities.	Submitted application on 3 May.
National Library of Australia - Community Heritage Fund Grant	Apply for a "Preservation Needs Assessment" for Neville Owen's photographic collection.	Submitted application on 29 April.
Macquarie Marshes Environmental Education Resources	CMA has given \$5k to the QCED&JC and Quambone Resources Committees to fund the purchase of educational material on Macquarie Marshes to be housed in the Quambone General Store. Community would like Charles Kerry photographs to be relocated from School to General Store to accompany educational information. TDM to assist with process.	In progress
RiverSmart (Macquarie River Trails)	The RiverSmart Board is looking for a new HQ in the region.	Considering Warren and Narromine as HQ locations. Not considering Coonamble Shire as not on Macquarie River.

2. Strategic Planning

PROJECT	ACTIONS	STATUS/OUTCOMES
Destination NSW Funding	On April 3 rd 2013 NSW Tourism Minister George Souris announced the new Regional Visitor Economy Fund.	<p>There will be \$7.2 million dedicated to the promotion of regional tourism each year for the next three years under two streams of funding – \$3.7 million of ‘quarantined’ funding for Regional Tourism Organisations for marketing and product development purposes, and an additional \$3.5 million of ‘contestable’ funding.</p> <p>Criteria Under the new guidelines, there are several key funding criteria: All funds will be required to be matched, with allocations between \$50,000 - \$500,000 (ex GST); It will be necessary to have Destination Management Plans in place to be eligible for funding; All projects will be required to demonstrate how their activity will grow overnight visitor expenditure. DNSW is looking to invest in projects aiming to deliver a minimum of 7% growth.</p> <p>Contestable Funding There will be two rounds of contestable funding in the 2013/14 financial year: Round One – opens 1 May 2013. Applications must be received by 28 June, 2013, 5.00pm AEST. Round Two – opens 2 December 2013. Applications must be received by 31 January, 2014, 5.00pm AEST.</p>
Inland NSW Tourism’s Regional Destination Management Plan	Inland NSW Tourism to develop a Destination Management Plan for the Dubbo region (one of the several clusters within the Inland NSW Tourism membership area).	<p>Hosted successful workshop on May 2nd with a number of local participants.</p> <p>Final report will be delivered at Narromine – week commencing 19 August (date TBC)</p>

PROJECT	ACTIONS	STATUS/OUTCOMES
Coonamble LGA Action Plan	CSC to develop a local Action Plan that relates to the Inland NSW Tourism Destination Management Plan for the Dubbo Region	Discussions will be held with key stakeholders after the Coonamble workshop to talk specifically about Coonamble's local action plan and how it will relate and link to the regional DMP.

3. Marketing and Promotion

PROJECT	ACTIONS	STATUS/OUTCOMES
Coonamble Visitor iPhone App	BSP to create a new Visitor iPhone App for the Coonamble area.	App is being reviewed and will be released in the coming months.

4. Events

PROJECT	ACTIONS	STATUS/OUTCOMES
Coonamble Rodeo and Campdraft	Work with Coonamble Rodeo & Campdraft Association to deliver the Regional Flagship Funding Grant and assist with the marketing and promotion.	In progress.
Heritage Day	Work with Heritage Committee to organise Heritage Day.	Heritage Day was held on the 20th of April

Recommendation:

That the report by the Tourism Development Manager be received and noted.

13.3 WORKS IN PROGRESS – STATUS REPORT**Parks & Gardens:**

- Works program continues to focus on improving the presentation of open spaces under Council's control, in particular preparation of the showground and approaches to town in readiness for the upcoming Coonamble Show.
- Following preparations for the skills expo held at the showground, recent work was focused on town streets and open spaces in preparation for Easter weekend celebrations.
- The timer for the lights at the sportsground has been reduced to a 2 hour time frame in an effort reduce wasting of resources.

Vandalism Update:

There has been a noticeable spike in the incidents of vandalism during the latter half of April 2013.

- a) Toilets at Macdonald Park have had lights pulled out of the roof and destroyed, as well as damage to interior fixtures.
- b) The watering system at the Coonamble sportsground has had a number of sprinkler heads "kicked off" - they are being replaced.
- c) A fire was set in the Ladies Public toilets at the rear of the RTC. Police and the Fire Brigade attended. As a result the toilets have been repainted and staff are in the process of repairing the damage.
- d) Main Street entrance has been subject to minor acts of graffiti, works staff have been instructed to include regular inspections of these areas and clean as required

Pools:

- 2012/2013 Pool Season has finished.
- Following the use of a Sonic Leak detector staff have dug up four skimmer boxes which were identified as leaking. The main cause of leaks in this area has been the failure of the join seals and movement in the pipes at the joints.
- Expressions of interest have been sought to repair the leaks and Council's water department will also provide an estimate of the costs to carry out the necessary repairs.
- Further repairs and maintenance will be carried out at the pool complex during the off-season with a detailed report into the state of the facility to be provided to Council for consideration with the 2014/15 estimates.
- Investigations continue into leaks at the Coonamble and Quambone Pools.

Buildings:

Continuing to follow up availability of local contractor to carry out ordered works for the following.

- VIC Roofing repairs.
- Roofing repairs to Gulargambone residence.
- Construction of the new residence at “Yatton” has been completed and the installation of a watering system and laying of turf will be completed shortly.

Saleyards:

Refer Saleyard officer report.

Tourism:

- A Local tourism workshop was held on the 02/05/2013 at the Coonamble Bowling Club.
- Council hosted the “Action Planning” workshop for the Regional Destination Management Plan on the 02/05/2013 at the Coonamble Bowling Club
- Refer Tourism officers report

Economic Development:

- The grant funding application for the WEEC was submitted.
- Refer Economic Development officers report

Recommendation:

That the information contained in this item be noted.

BRUCE QUARMBY

Director of Development, Commercial & Urban Services

2 May 2013

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 15 MAY 2013**

14.1 COONAMBLE LEVEE

Link to Community Strategic Plan / Council's Delivery Program:

11.2 Minimise the effects of flooding on our infrastructure

11.2.1 Continue to invest in levee management

11.2.2 Provide flood levee for East Coonamble

Background:

Following an audit of the structural integrity of the existing levee some years ago Council has been involved in many studies to finalise the design of a new levee on the eastern side of the Castlereagh River.

The final design and contract documents will be completed by the end of the current financial year, which will enable the invitation of tenders for the first stage of the works in 2013/2014 when the outcome of Council's application for funding is known.

Issues:

The cost of undertaking the reconstruction and extension of the levee to provide protection of the eastern side of the town is the main issue facing Council. The cost is currently estimated to exceed \$10.1M and the works will be programmed over five (5) stages to enable Council to let the contract in more easily managed stages.

This will also allow Council to attract maximum Federal and State Government grants and reduce the amount of funding that Council will be required to find.

Sustainability/Legislative Provisions: Nil

Financial Considerations:

The anticipated cost of the levee is \$10.1M, broken into the following stages:

<i>Stage No</i>	<i>Year</i>	<i>Estimated Cost</i>
1	2013/2014	2,970,000
2	2014/2015	2,485,000
3	2015/2016	1,890,000
4	2016/2017	1,680,000
5	2017/2018	1,075,000

The cost to Council will be dependent on the level of funding obtained and, in the past, has varied from 16.7% (1/6th) to 12.5% (1/8th) of the annual project grant for construction, with Council responsible for up to 1/3rd or 33.3% for investigation and studies.

Council will also be responsible for a share of the cost of resumption and compensation of privately owned lands upon which the levee is constructed. This may be determined when construction is complete.

Options:

There are no options available apart from proceeding with the project.

Recommendation:

That Council note the information contained in this item

14.2 REMOTE ACCESS ASSESSMENT GUIDELINES

Link to Community Strategic Plan / Council's Delivery Program:

11.1 Maintain local road maintenance and construction

11.1.5 Routine maintenance, heavy patching and reseals continued under Regional Roads Block Grant contract

11.1.6 Reconstruction of sealed regional roads under Regional Roads Repair Program continued.

Background:

The Roads & Maritime Services (RMS) has released revised guidelines for the assessment of roads and routes for restricted over dimension vehicles. The operators of over dimension vehicles have to make application to the roads authority to traverse the road network and the roads authority is responsible for assessing the suitability of the route.

Issues:

The RMS is the roads authority responsible for issuing approvals for the State Road Network, whilst councils are the responsible authority under the Road Act for regional and local roads.

The assessments must be carried out by a suitably trained or experienced officer of Council and must be completed within 40 days of the application being received.

The assessment should consider the physical aspects of the route, as well as its impact on neighbouring councils, safety for other users, impact on other authorities (i.e. rail, forestry and NPWS) and crash history of the route, to name a few.

If Council refuses an application the applicant can appeal the decision to the RMS general manager for a final decision.

Sustainability/Legislative Provisions:

Council is the responsible authority for granting approvals under the Roads Act.

Financial Considerations:

The assessment is a detailed analysis of the route that will involve a cost directly attributed to inspections and investigations of crash history, as well as the structural capability of structures, such as bridges, ramps and culverts.

Expert advice may be required to assess large culverts and bridges and costs from other authorities in completing assessments on their infrastructure may be applicable.

Following the assessment, Council may be required to undertake improvement works which will have to be funded from council's budget or levied on the applicant as a condition of approval.

Whilst it is not envisaged that a large number of applications will be received, it would be appropriate to have an assessment fee listed in Council's fees and charges. The cost to undertake an assessment and to liaise with the other authorities and, probably the local traffic committee is assessed at a minimum of \$3,200 plus any specialist structure investigations.

Options:

N/A

Recommendation:

That Council note the report and include a cost of \$3,200 per application for the assessment of routes for over dimensional vehicle route assessments and that the fee be advertised for the prescribed period, prior to adoption by Council.

14.3 FLOODPLAIN RISK MANAGEMENT COMMITTEE

Link to Community Strategic Plan / Council's Delivery Program:

11.2 Minimise the effects of flooding on our infrastructure

11.2.3 Investigate flood levels West Coonamble

Background:

At the April meeting, Council resolved to commence a flood study of West Coonamble, Gulargambone and Quambone.

Issues:

As part of the process Council is required to form a *Floodplain Risk Management Committee*.

The Committee should comprise:

- 2 Councillors
- 3 key staff members
- 3 members of the public (one from each area)
- 1 Representative from SES
- 1 Representative from Department of Planning and Infrastructure
- 1 Representative from the Office of Environment and Heritage

A copy of the Terms of Reference for the committee is attached for Council's information. **APPENDIX D**

Council is asked to nominate Councillors to sit on the Committee.

Sustainability/Legislative Provisions: Nil

Financial Considerations: Nil.

Options:

- (1) Do nothing
- (2) Nominate 2 representatives to sit on the Floodplain Risk Management Committee.

Recommendation:

That Council nominate two Council delegates to the Floodplain Risk Management Committee.

14.4 WORKS IN PROGRESS**(a) Plant:**

- General maintenance
- Tenders/quotations being prepared for seven sedans and utilities
- Tenders/quotations being prepared for heavy plant and will be discussed with prospective suppliers at CIVINEX
 - 2 x multi tyred rollers
 - 1 x smooth drum roller
 - 1 x skidsteer
 - 1 x low loader
 - 1 x compactor multi purpose
 - 2 x tri-axle semi tipper and 1 dolly converter
- 1 x water cart slide-on unit has arrived and is in use
- Hire of plant tenders – closes 15 May 2013

Depot:

- Routine maintenance in progress
- Quotes for sealing front entry being obtained

Airport:

- General clean up in progress
- Compound needs clean up of asbestos runway markers and building repairs
- Road construction to spray facilities to commence after pegging out.

Workshop:

- Programmed maintenance to all plant as required.
- Grader 52 has been repaired in Dubbo and will be returned by 13 May.

Water & Sewer:

- Aquatec-Maxcon continued WTP construction – two lagoons complete and ready to test
- Walls and roof main building in progress
- Block laid for main building
- Filter tank poured
- Indratel engaged to do telemetry for WTP and water and sewer pump stations at Coonamble, Gulargambone and Quambone – completion hopefully this month.

General Maintenance:

- Repairs to sewer mains
- Kembla Water Tech completed – awaiting final invoice
- Investigation into sewage treatment works tertiary pond de-silting – in discussion with EPA Dubbo
- Investigation into repairs to leaking reservoir at Sportsground – awaiting quotations

- Filter rotor on Coonamble STP collapsed – seeking quotations for construction/repair from engineering companies.

State Highway 18

- (i) Stage 2 of the rehabilitation works at Wingadee are progressing on schedule with an extension of the works being negotiated.
- (ii) Repairs to culvert adjacent to Koonambil completed
- (iii) Reseals from Showground to 90kph marker completed
- (iv) Repairs to Sir Edward Hallstrom Bridge abutment have commenced and will take 3 – 4 weeks. Works are being undertaken by RMS and local contractors, Batterline. Council supplying traffic control.

Regional Roads:

Only emergency repairs completed as grant funds have been spent for 2012/2013.

Local Roads:

- (i) Reshaping and reforming on SR12 is in progress
- (ii) Reshaping of SR139 completed
- (iii) Routine maintenance only undertaken where water is available

Urban Streets:

Patching of urban streets in progress as required.

Recommendation:

That Council note the information contained in this report.

K N BRODBECK

Director of Engineering Services

6 May 2013

15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES COUNCIL MEETING WEDNESDAY 15 MAY 2013

15.1 RANGER'S REPORT – APRIL 2013
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*Link to Community Strategic Plan/Council's Delivery Program:
P2.2.5 Control straying animals*

STATISTICS:

<u>Compliance</u>	<u>April 2013</u>	<u>Year to Date 2012/2013 Total</u>
Official Correspondence	6	40
Infringements (Animals)	6	29
Infringements (Other)	0	9
Microchipped dogs	0	18
Registrations	3	41
Nuisance dog declaration	0	2
Dangerous dog declaration	0	1
Restricted dog declaration	0	0
<u>Impoundments</u>		
Dogs	19	216
Cats	4	73
Stock	0	2
Other	0	0
TOTAL ANIMALS IMPOUNDED	23	291
Motor vehicle	0	5
<i>Breakdown of impoundments:</i>		
Dogs destroyed	16	174
Dogs surrendered by owner	8	115
Dogs re-housed	0	10
Dogs released	3	19
Cats destroyed	4	66
Cats re-housed	0	2
Cats released	0	3
Gulargambone dogs impounded	3	49
Quambone dogs impounded	0	0
Villages:		
Gulargambone:	Nil to report	
Quambone:	Nil to report	

Dog Attacks

There were two separate dog attacks during April. The animals were surrendered to the Ranger by the owners.

**Recommendation:
That Council note the information**

MATTHEW COCK

Manager – Environmental Services

2 May 2013

17. REPORTS FROM VARIOUS COMMITTEES
18. COUNCIL MEETING WEDNESDAY, 10 APRIL 2013

NO REPORTS FROM COMMITTEES THIS MONTH

**19. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 15 MAY 2013**

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

19.1 SALES**CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
12/04/13	Fat Sale	421	2,457.40	7	25.90	470	2,483.30
16/04/13	Casual Weighing	39	140.40			39	140.40
05/04/13	Casual Use			>100	36.00		36.00

Totals:	Scale	421 head	\$2,457.40		
	VA	7 head	\$ 25.90		
	Casual Weigh	39 head	\$ 140.40		
	Casual Use	>100 head	<u>\$ 36.00</u>		\$2,659.70

19.2 SALEYARD ACTIVITIES

Nil for April

19.3 SALEYARDS ACCOUNT

Period to 30 April 2013	Income	\$ 96,974.14
	Expenditure	\$156,644.65
	Surplus/(Deficit)	(\$ 59,670.51)

Recommendation:

That Council note the information

AMANDA GLASSON

Manager - Saleyards & Facilities

6 May 2013

20. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 15 MAY 2013

NIL

21. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY, 15 MAY 2013