

**MINUTES OF SPECIAL MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY 19th
SEPTEMBER, 2012 COMMENCING AT 9.02.AM .**

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PRESENT: Cr. Tim Horan, Outgoing Mayor, in the Chair, with Cr. Bill Burnheim, Cr Tom Cullen, Cr Al Karanouh, Cr Danny Keady, Cr Don Schieb, Cr John Walker & Cr Michael Webb.

Also present were the General Manager, Mr. Warren, the Director of Corporate & Community Services, Ms Tasker, the Director of Engineering Services, Mr Brodbeck, the Director of Development, Commercial and Urban Services, Mr Quarmbly and Mrs Moorhouse.

The Outgoing Mayor opened the meeting and congratulated Councillors on their success in the recent election, before wishing them well in addressing the challenges that will arise during their term in office. Cr. Horan also thanked the four Councillors who served in the previous Council, before inviting the General Manager to act in the role of Returning Officer and vacating the Chair.

1. NOMINATION AND ELECTION OF MAYOR

At this juncture the General Manager, as Returning Officer, called for further nominations for the role of Mayor, advising that he one nomination, being for Cr Tom Cullen, has already been handed to him. No further nominations were forthcoming.

The Returning Officer therefore declared Cr. Tom Cullen elected unopposed for the ensuing 12 months in accordance with Schedule 7 of the Local Government (General) Regulations 2005.

2. NOMINATION AND ELECTION OF DEPUTY MAYOR

The General Manager/Returning Officer called for nominations for the position of Deputy Mayor.

There were two nominations for the position of Deputy Mayor, being Cr. Michael Webb and Cr. Danny Keady. Cr. Webb informed the Returning Officer that he wished to withdraw his nomination and gave his support to the nomination of Cr Danny Keady.

The Returning Officer then declared Cr Danny Keady duly elected to the position of Deputy Mayor for the ensuing 12 months in accordance with Schedule 7 of the Local Government (General) Regulations 2005.

At this juncture, Outgoing Mayor Horan congratulated Cr Cullen and handed him the Chain of Office. Cr. Cullen thanked Mr Horan and assumed the Chair.

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In his address, Cr Cullen thanked Councillors for their vote of confidence and demanded teamwork – saying a united Council is of paramount importance to build and maintain trust between Council, the Community and Staff. He explained various policies and procedures and said he looked forward to heading Council during this election term.

The General Manager handed out a document outlining various Acts and Legislations under which Council has responsibility and according to which Council must operate.

He touched briefly on various policies of Council, as well as roles and responsibilities of Councillors, Mayor, General Manager and Council staff. The General Manager reminded Councillors of their responsibilities under the Code of Conduct and Code of Meeting Practice.

Prior to handing back to the Mayor, the General Manager introduced Council's Management Team and briefly outlined the areas of responsibility of each member:

- Kel Brodbeck, Director of Engineering Services
- Lianne Tasker, Director of Corporate & Community Services
- Bruce Quarmby, Director of Development, Commercial and Urban Services
- Matthew Cock (who was not present at this stage) – Manager of Environmental Services.

Mr. Warren thanked Council and handed back to the Mayor.

3. ELECTION OF VARIOUS COUNCIL COMMITTEES (1 Year Term)

The meeting noted that the Mayor, by virtue of his office, shall be a member of every Council Committee (cl. 260(2) of the Local Government (General) Regulation 2005).

The General Manager provided the meeting with information on the roles of each Committee and the Mayor invited Councillors who have an interest in that activity to nominate as Council's delegate.

0048 RESOLVED on the motion of Crs. Schieb and Karanouh that delegates, as shown, be appointed to the following Council Committees for the ensuing one year term:

(a) Saleyards Management Committee:

- Mayor Cullen
- Cr Danny Keady

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(b) Conduct Committee:

The meeting noted that Mr. Kevin Keady is the Coonamble representative on this Committee. Cr Keady informed the meeting that Mr Kevin Keady wishes to resign his position.

It was agreed that enquiry be made prior to the October meeting as to a suitable replacement for Mr. Keady on the Conduct Committee and further consideration be given the matter at that time.

(c) Council's Internal Audit Committee:

- Cr Webb (alternate delegate Cr Karanouh)

(d) Quarry Management Committee:

0047 RESOLVED on the motion of Crs. Karanouh and Schieb that the Quarry Management Committee not be made redundant and that the delegates be:

- Cr Schieb
- Cr Webb

(e) Roads Committee:

Lengthy debate ensued as to whether or not a Roads Committee should be re-elected. Cr Keady suggested that to have community input it may be prudent to have a community member. The Director of Engineering Services explained how issues are current dealt with and that complaints are always investigated.

The General Manager informed Councillors that the Roads Management Plan was one of the documents that would be provided to all members today. The Mayor suggested that the Plan be perused and Councillors make a decision about this Committee at the October meeting.

4. ELECTION OF DELEGATES - VARIOUS OUTSIDE COMMITTEES

(One Year Term)

0048 RESOLVED on the motion of Crs. Webb and Karanouh that delegates be appointed to the various Outside Committees for the ensuing one year term:

(a) Traffic Facilities Committee:

- Cr Karanouh
- Cr Webb

(b) Bush Fire Management Committee:

- Cr Webb

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- (c) **Great Inland Way Tourist Promotions:**
- Cr Karanouh
 - Cr Keady
- (This Committee combines the former Tourism Committee)
- (d) **Outback Arts:**
- Cr Burnheim
 - Cr Walker
 -
- (e) **Coonamble Rural Transaction Centre Committee:**
- Cr Cullen
 - Cr Burnheim
- (f) **Local Emergency Management Committee:**
- Cr Keady)
 - Cr Webb)also the Director of Engineering Services
 - Cr Burnheim)
- (g) **Closed Circuit Television Committee:**
- Cr Karanouh)
 - Cr Schieb)also the Director of Engineering Services
- (h) **Moorambilla Steering Committee:**
- Cr Keady
 - Cr Walker
- (i) **Employment Circle:**
- Cr Karanouh
 - Cr Walker
- (j) **Eco Spa Project Management Committee:**
- Cr Karanouh
 - Cr Cullen
 - Cr Keady

5. ELECTION OF COMMITTEES OF COUNCIL – SECTION 355

The meeting noted that the Mayor, by virtue of his office, shall be a member of every Committee (cl. 260(2) of the Local Government (General) Regulation 2005).

0050 RESOLVED on the motion of Crs. Webb and Walker that delegates, as shown, be appointed to the following Council Committees (Section 355) for the ensuing one year term:

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(a) Coonamble Streets Ahead Committee:

- Cr Karanouh
- Cr Schieb

(b) Quambone Resources Committee:

- Cr Burnheim

(c) Coonamble Senior Citizens Association:

- Cr Burnheim
- Cr Walker

(d) Gulargambone Memorial Hall Committee :

- Cr Cullen (Alternate Cr Keady)

(e) Coonamble Shire Youth Council:

This Committee replaced the Coonamble Vacation Care which has become a Section 355 Committee of Council. The Director of Corporate and Community Services advised the meeting that the role of the Youth Council is to voice concern regarding issues affecting young people, to encourage discussion about those issues and to play a major role in the organisation and conduct of events during Youth Week. The delegates are:

- Cr Burnheim)also the Director of Corporate and Community
- Cr Schieb) Services

(f) Coonamble Heritage & Museum under the Bridge Committee:

- Cr Webb
- Cr Walker

(g) Conn Family Trust:

- Mayor
- General Manager (Secretary).

The Committee also consists of Mr David Ryan, Mr Geoff Secombe, Mrs Anne Wiatkowski; Mrs Kylie Parry; Mrs Elizabeth Head.

(h) Combara Hall Committee:

- Cr Keady
- Mrs Lee O'Connor

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6. REGULAR MEETING DAY

The General Manager informed the meeting that Section 365 states that Council is required to meet at least 10 times each year, each time in a different month.

0050 RESOLVED on the motion of Crs. Karanouh and Keady that Council agree to hold its Ordinary Meeting on the second Wednesday of each month, commencing at 9.00 a.m. **AND FURTHER** that the March meeting be held at Gulargambone and the October meeting at Quambone.

7. NOTICE OF MEETINGS

0051 RESOLVED on the motion of Crs. Webb and Walker that the information contained in Section 367 concerning notice of meetings be noted.

8. MEETING QUORUM

The meeting noted a 'meeting quorum' is the majority of the Councillors of the Council who hold Office for the time being and are not suspended from Office.

9. PECUNIARY INTEREST FORMS

The General Manager handed out the Pecuniary Interest Forms advising they must be completed and returned prior to the October meeting so they can be tabled. Mr. Warren informed the meeting that these are classified 'public documents' and upon request can be viewed by members of the public.

0052 RESOLVED on the motion of Crs. Burnheim and Keady that the Pecuniary Interest forms for all Councillors plus Designated Persons be completed and returned so they can be tabled at the October meeting.

**10. ELECTION OF REPRESENTATIVES TO COMMITTEES
(FOUR YEAR TERM)**

0053 RESOLVED on the motion of Crs. Webb and Burnheim that delegates be appointed to represent Council for the four year term (expiring September 2016) on the following Committees :

(a) Castlereagh Macquarie (Weeds) County Council:

- Cr Webb
- Cr Schieb

(b) North Western Co-operative Library Service:

- Cr Burnheim
- Council's Librarian

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(c) Orana Regional Organisation of Councils (OROC)

- Mayor
- General Manager

This concluded the business and the meeting closed at 9.50 a.m.

These minutes (Pages 1/5095 to 7/5101) were confirmed on the

day of 2012 and are a full and accurate record of

proceedings of the special meeting of Council held on 19 September 2012 .

MAYOR