

3 July 2013

**NOTICE OF ORDINARY MEETING OF
COONAMBLE SHIRE COUNCIL TO BE HELD IN THE
SHIRE CHAMBER COONAMBLE
ON WEDNESDAY 12 JULY 2013 – 9.00 A.M.**

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Yours faithfully
RICK WARREN
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 10 JULY 2013

9.15 a.m. *DIANNA PENNELL, KAREN KENNEDY & JANE CAMPBELL*
representing the Coonamble Hack and Pony Club

9.30 a.m. *HELEN RACKHAM*

9.45 a.m. *GREG O'BRIEN*

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 10 JULY 2013

**7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 10 JULY 2013**

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE
COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON
WEDNESDAY, 12TH JUNE 2013 COMMENCING AT 9.09 A.M.**

PRESENT: Cr. Tom Cullen, Mayor, in the Chair, with Crs. M.Webb, J.Walker, D.Keady, B.Burnheim, A.Karanouh and D.Schieb.
Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Tasker, the Director of Corporate Services, Mr. Quarmby, the Director of Engineering Services, Mr. Brodbeck and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

Nil

4.0 APOLOGIES

Nil

5.0 DEPUTATIONS/DELEGATIONS

No deputations or delegations were booked for today's meeting.

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF THE MINUTES – ORDINARY MEETING

0527 RESOLVED on the motion of Crs Karanouh and Walker that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 15 May 2013 be confirmed, subject to the addition of :

***8.00 Resolution Book Update (Page 5/5238) –
Crs Webb & Karanouh***

Business arising from Minutes:

(a) Clontarf Foundation

The Mayor referred to this organisation and said it is gaining momentum – he said young people participating in the Foundation's program worked at the recent Rodeo event. Cr Cullen also referred to mention of Coonamble and Luke Ballard at a recent meeting he attended. The Mayor said the Foundation is achieving goals and he commended its work.

(b) Future of CDEP

In response to a question, the Director of Community Services advised she attended a further meeting on 20 May, however no additional information was supplied. Ms Tasker said Murdi Paaki was not sure exactly what is happening with job providers, however the participants of the scheme will still be paid – she said Centrelink will be involved however there are still issues to be sorted out.

Ms Tasker advised that nothing was asked of Council by the CEO of Murdi Paaki at the meeting, who advised that a business plan would be prepared and presented to partners, including Council, however nothing has been received or no further contact has been made. The General Manager said Council agreed to work with Murdi Paaki but it should not be taking a leading role.

Cr Keady asked if Council is going to get involved if the participants of the former CDEP are unable to get work – it was stated that it is not Council's responsibility.

(c) Heavy Vehicle Inspection Station

Cr Schieb asked whether there has been any response from the RMS regarding this matter. The General Manager said he has been speaking with Mr Ralston who has informed him that the facility will proceed to completion. The main issue of concern is that the RMS will not commit to the amount of use of the facility.

(d) Rental Of Premises – Doctors & Dentist

In response to a question from Cr Karanouh, the General Manager advised that both medical practices have been informed of Council's decision to increase rent. No correspondence has been received to those letters.

(e) Livestock Health & Pest Authority

Cr Schieb asked whether Council ever received a response to its enquiry concerning how money collected by the Authority in the Coonamble LGA was spent. The General Manager said that this question has not received a response. Cr. Schieb referred to weed control being undertaken by the LHPA – the General Manager said Council contributes to the Castlereagh Macquarie County Council (CMCC) annually for weed control in the Shire. It was noted that the CMCC has the opportunity to submit a bid to retain this service. Cr Webb said he would be further discussing this issue in Closed Session later in the day.

(f) Purchase of pt "The Meglo" – Joe Pace

In response to a question, the General Manager said he understood settlement of this transaction was yesterday. Cr Karanouh referred to conditions of sale on other lots at "The Meglo" and said it would appear that some of the purchasers have not complied with those conditions.

The General Manager said he has recently inspected the area and works are going ahead.

(g) Floodplain Management – Survey

Cr Keady referred to the survey which has been distributed to residents in flood prone areas and suggested that more publicity should be given to the request for information. The General Manager agreed to have copies of the survey placed at local business premises and an item would be included in the local newspaper asking for information from residents on past flood events.

8.0 RESOLUTION BOOK UPDATE

0528 RESOLVED on the motion of Crs. Karanouh and Schieb that the Resolution Book Update be received and noted.

Business Arising From Resolution Book:

(a) Excavation of Holding Lagoon – Sewage Treatment Works

The Director of Engineering Services advised he has sought guidelines from the EPA prior to undertaking this work. Mr Brodbeck said the requirements of the Authority must be met because the works have to be licensed by it. He said he has contacted the Authority on several occasions – with no response to date.

9.0 MAYOR'S REPORT

0529 RESOLVED on the motion of Crs Keady and Webb that the Mayor's Activity report for the period since last meeting be adopted.

Cr Cullen made mention of the following events which he attended since last meeting:

- Meeting at Gilgandra – Independent Local Government Review Panel – attended with Crs Keady, Burnheim and Webb, together with senior staff. The Mayor said the meeting did not give any guidance and/or indication of how/why its recommendations would benefit local government.
- Hawkesbury Reunion – advised in excess of \$60,000 was raised for the Coonamble Quota Club Cancer Fund – he said the funds would be returned to Coonamble and distributed to needy persons undergoing treatment. He said approx 400 attended the event.
- Attended the rodeo on Saturday and was pleased to see the number of competitors and spectators.
- Caught up with the delegation from Campbelltown City Council on Friday evening and Saturday afternoon.

10.0 CORRESPONDENCE

0530 RESOLVED on the motion of Crs. Webb and Walker that the Correspondence be received and dealt with.

Section A – For Council’s Consideration:**10.1 COONAMBLE CHAMBER OF COMMERCE****D7(40474)**

Asking Council to consider contributing an amount of \$6,000 to the 2013 Keep Coonamble Kicking Campaign, confirming Council’s position as “major sponsor”.

The General Manager informed the meeting that \$20,000 has been allocated to the Donations Vote in the budget.

0531 RESOLVED on the motion of Crs. Karanouh and Keady that Council agree to provide sponsorship of \$6,000 to the 2013 Keep Coonamble Kicking Campaign.

10.2 LOCAL GOVERNMENT REMUNERATION TRIBUNAL C13

Advising the annual fees to be paid in each of the categories to councillors, mayors, members and chairpersons of county councils, effective on and from 1 July 2013, have been determined.

The General Manager reported that Councillors are currently paid \$8,980, the Mayor receiving an additional \$15,765. Mr Warren said the Tribunal has allowed for an additional 2.5% increase in allowances. He pointed out Coonamble Shire Council is Category 4 – Rural. As a guide the General Manager reported that the mid-point is \$9,205 for councillors and \$15,650 for the mayor.

0532 RESOLVED on the motion of Crs. Karanouh and Webb that Council agree to fix its payment to councillors and the mayor at the mid-point, being \$9,205 for councillors and an additional \$15,650 for the mayor.

10.3 HON NATASHA MacLAREN-JONES MLC T3(40520)

0533 RESOLVED on the motion of Crs Burnheim and Walker that Council make a submission to the Standing Committee, drawing attention to the importance of tourism in regional and rural communities and focusing on the benefits to Coonamble Shire.

10.4 LOCAL GOVERNMENT NSW L9-1(40581)

Advising Local Government NSW’s inaugural conference will be held at Sydney Town Hall from 1 – 3 October 2013. Seeking Council’s input to guide the content of the business sessions and requesting that it identify the most important three to five issues which it believes are causing concern – these responses to the Association prior to Friday 19 July 2013. Encouraging Council to suggest an appropriate solution by including either a motion which could be considered by the Conference or notes which might guide delegates to an agreed position.

0534 RESOLVED on the motion of Crs Karanouh and Keady that Council note the Conference will be held from 1 – 3 October 2013 and matters to be considered at the Conference must be resolved at the July Council meeting.

The General Manager encouraged Councillors to consider specific issues of concern if wishing to submit motions to the annual conference.

Cr Burnheim referred to a comprehensive study being undertaken by Regional Development Australia into economic and social issues covering the whole of the Orana region. He said that the results of the study are at least 12 months away.

Section B – For Council’s Information:

10.5 ANTHONY ALBANESE – MINISTER FOR REGIONAL DEVELOPMENT AND LOCAL GOVERNMENT & CATHERINE KING – MINISTER FOR REGIONAL SERVICES F2(40439)

Saying that the Budget delivers on the Federal Labor Government’s commitment to regional Australia. Detailing key elements of the budget that will benefit regional Australia.

10.6 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L10(40497)

Inviting the Mayor, Councillors and General Manager to the Constitutional Campaign briefing at the National General Assembly. Advising the National Assembly will be held from 16 – 19 June at the National Convention Centre, Canberra and urging Council to have at least one representative attend.

Cr Burnheim said he would be in Canberra and would attend as Council’s representative if necessary.

0535 RESOLVED on the motion of Crs. Karanouh and Keady that Council authorise Cr Burnheim to attend the Dinner and the National General Assembly on its behalf.

10.7 DIVISION OF LOCAL GOVERNMENT E2+L10-1+S6(40493)

Reminding council officials of their obligations in relation to the use of council resources in the lead up to the 2013 Federal election. Referring to the new Model Code of Conduct which provides council officials with guidance as to what they **must not** do. Requesting that this issue be brought to the attention of councillors and staff.

The General Manager reminded Councillors they were provided with a copy of the Model Code of Conduct at the February 2013 meeting.

10.8 NSW PRIVACY COMMISSIONER S2-1(40511)

Advising that following the commencement of the Regulation under the PPIP Act local councils in NSW are exempt from some privacy obligations relating

to the collection of personal information by using a CCTV camera installed for the purpose of filming in a public place and the disclosure to NSW Police of that information by way of live transmission. Pointing out a fact sheet has been prepared and is available on www.ipc.nsw.gov.au

10.9 LOCAL GOVERNMENT NSW C17(40562)

Asking for assistance in better quantifying the extent of cost shifting onto NSW Local Government by completing Local Government NSW cost shifting survey for 2011/12. Pointing out indicative figures show it amounts to around 6% of councils' total income before capital amounts and has increased significantly from \$308M in 2005/2006 to \$499M in 2010/2011.

The General Manager informed the meeting that the survey has been completed. He said it is estimated that government cost-shifting, as a whole, has cost this Council in the vicinity of \$700,000 annually.

10.10 THE HON DON PAGE MP – MINISTERIAL CIRCULAR S2-1(40548)

Saying the Government has acted to ensure councils can continue using Closed Circuit Television (CCTV) camera systems for the purposes of assisting local police. Pointing out the Government has amended the *Privacy and Personal Information Regulation 2005* to exempt councils from Section 11 and Section 18 of the Act, however councils must continue to comply with all other Information Protection Principles in the Act, including sections 10 and 12(c) and section 18 in relation to disclosures other than the NSW Police. Saying this also includes a requirement to install and maintain appropriate signage near CCTV cameras.

10.11 NSW ELECTORAL COMMISSION E2(40576)

Acknowledging receipt of Council's letter advising that it has resolved that the NSW Electoral Commission is to administer all elections, excepting those of Mayors and Deputy Mayors, including constitutional referendums and polls, until the conclusion of the 2016 Local Government elections. Advising an officer of the Commission will contact Council shortly.

10.12 KEVIN HUMPHRIES MP R2(40596)

Referring to Council's letter requesting specific information and data concerning Hydraulic studies commissioned by Transport NSW, Country Rail Contracts, to determine the size of culverts required to carry storm and flood waters under the Coonamble railway line link. Advising he has met with the Minister for Roads and Ports and requested that the data be supplied.

10.13 TOORAWEEAH PRIME LAMB MARKETING COOPERATIVE LTD

R8-7(40575)

Seeking Council's consideration to have all roads in the Coonamble LGA approved to have access for B-Double trucks. Pointing out about 90% of members live "off highways" and, therefore, not on designated B-Double routes.

The Director of Engineering Services informed the meeting that all Council's roads throughout the Shire were approved many years ago for the operation of B Double trucks. Mr. Brodbeck said this information is available from the RMS website. The Director further stated that application must be made for individual routes that may be required for over-dimension vehicles, in accordance with his report to the May 2013 meeting.

10.14 STEWART ROBINSON, GARBAGE CONTRACTOR G1-4

Advising that since Council disposed of No 9 Namoi Street, Coonamble he is unable to access the rear lane with the garbage collection vehicle to collect bins from premises in Castlereagh Street. Asking Council to advise where business owners should place bins for collection.

The General Manager informed the meeting that Council's intention to dispose of this land was well publicised on two separate occasions and this issue was not raised during that time.

Councillors suggested that owners of affected business premises be advised to leave their trade waste bins in Castlereagh Street in front of premises, noting the bins are collected early-morning.

0536 RESOLVED on the motion of Crs Webb and Burnheim that the information contained in Item Nos. 10.5 to 10.14 be noted.

URGENT BUSINESS – SUPPLEMENTARY CORRESPONDENCE

0537 RESOLVED on the motion of Crs. Karanouh and Webb that the following be classified "urgent business" and dealt with.

10.15 LOCAL GOVERNMENT NSW L10(40609)

Saying LGNSW is seeking feedback from all councils on the provisions of the Local Government (Early Intervention) Bill so that a whole of local government submission may be made to the State Government. Pointing out that matters LGNSW would like council to consider include, but not limited to, the following:

- (1) Performance Improvement Orders and Suspension Orders are not necessarily linked in the Bill in its current form.
- (2) By way of the Bill, the Minister will have total discretion to decide when action should be taken to improve the performance of the council.
- (3) As the Bill is currently drafted, the Minister would be able to initially suspend a council for three months and to appoint an interim administrator where the Minister believes that such action is necessary to improve or restore the "proper functioning of the council".

Saying Council's advice on whether it agrees with the Association's position on the above three points is requested.

0538 RESOLVED on the motion of Crs. Webb and Karanouh that Council advise Local Government NSW that it supports its position in regard to the Local Government (Early Intervention) Bill 2013.

11.0 REPORT BY GENERAL MANAGER

0539 RESOLVED on the motion of Crs. Karanouh and Schieb that the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

0540 RESOLVED on the motion of Crs. Schieb and Karanouh that Council note no Development Applications or Complying Development Applications have been approved under delegated authority since the last meeting.

11.2 DEVELOPMENT CONTROL PLAN (DCP)

0541 RESOLVED on the motion of Crs Webb and Keady that Council place the Development Control Plan (DCP) on public exhibition for the prescribed 28 day period, inviting submissions and/or comments, before formally adopting the DCP taking into account any submissions received.

Cr. Schieb referred to the LEP and Council's decision to make application to have it varied. The General Manager said it is necessary for Council, as a whole, to spend time looking at mapping, zoning, permissible use and other issues that may influence its decision. Mr Warren said there may be only one opportunity to vary the Standard Instrument and Council should be clear on its intentions.

11.3 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS

0542 RESOLVED on the motion of Crs. Karanouh and Walker that Council place the draft Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition for the prescribed 28 day period and invite comment AND FURTHER that the Policy be formally adopted at the August meeting, taking into account any submissions received.

11.4 RETURNS DISCLOSING PECUNIARY INTEREST

The General Manager reported that Councillors and designated persons are required to complete and lodge disclosure of interest returns by the end of September each year. The returns required are for period 1 July 2012 to 30 June 2013 and are to be tabled at the next meeting of Council after 30 September.

0543 RESOLVED on the motion of Crs. Webb and Keady that Council note this information and submit their Pecuniary Interest Declarations to the General Manager by the closing date of 31 July 2013.

11.5 INDEPENDENT LOCAL GOVERNMENT REVIEW PANEL

The General Manager provided a report on an Information Session in Gilgandra on 3 June 2013 relating to various proposals put forward by the Panel. He said several Councillors attended, in company with himself and the Director of Corporate Services.

Mr Warren said, amongst other things discussed was the proposal to limit the terms of elected members to three and increase the term of council elected mayors to two years. He said Council will need to discuss the matter in detail and formulate a position. The General Manager said against the backdrop of the report is the present position of the State Government in that there will be no forced amalgamations, but he referred to 'boundary adjustments' which are currently being discussed.

It was noted that this was the last public consultation forum and there is no government model available for councils to view. Councillors discussed this matter and length and agreed its position was to be as per the following resolution.

0544 RESOLVED on the motion of Crs. Burnheim and Webb that Coonamble

Shire Council:

- (1) does not wish to amalgamate with any other shire, believing that the County Council model proposed by the Panel is flawed in that it will be expensive to administer, cumbersome to implement and an extra tier or bureaucracy (government) that is unnecessary;
- (2) there are no clear advantages to the residents of our LGA, it would be a win/lose scenario with smaller LGA's very much the loser and it attacks the very fabric of our society and would eventually diminish our community to irrelevancy;
- (3) suggest the review panel look at the area of State and Federal Government cost shifting, more equitable FAG distribution, abolition of rate pegging and look seriously at the area of compliance and reporting, then a large number of smaller LGA's would be seen as very viable and providing a great service to their communities, the State and the nation;
- (4) as a local council can address the unrealistic expectations of our constituents as to the services needed to be provided, noting those expectations have been created by both State and Federal Governments, as well as the members of the community, who are well-meaning but flawed as to the reality of services provided at this level.

11.6 CONSULTATIVE COMMITTEE CONSTITUTION

0545 RESOLVED on the motion of Crs Webb and Walker that Council approve the amended Constitution of the Consultative Committee, a copy of which was provided with the Business Paper.

Cr Keady asked if a role of the Consultative Committee was to deal with grievances – the General Manager said grievances were dealt with under the Award. Cr Keady questioned the main changes to the amended constitution – the General Manager said:

- Inclusion of the Health and Building Surveyor as a party
- General Manager can call meeting
- To reflect the General Manager is not a member of the Committee – his role is to receive recommendations from the Committee.

11.7 ECONOMIC DEVELOPMENT MANAGER'S REPORT

0546 RESOLVED on the motion of Crs Karanouh and Keady that the information contained in the report be noted.

The following matters from the report were mentioned:

- Western Education & Events Centre – Application for RDA funding – Council noted that both Orange and Parkes have received significant funding under this program and Council's outcome should be known by July.
- Three new enquiries regarding businesses – Cr Keady referred to Council's decision to cut Business Assistance Funding from the budget. The General Manager said that will be done for the 2013/14 year.

(a) Report on Project Finalisation – Caravan Park + Eco Spa Stage 3 – Investment Attraction

0547 RESOLVED on the motion of Crs Karanouh and Keady that Council:

- (1) call for expressions of interest after the land acquisition is confirmed;
- (2) request a report be brought to the July meeting of Council outlining the scope of any assistance to be offered by Council.

At this juncture, 10.41 a.m., the meeting adjourned for morning tea and resumed at 11.01 a.m.

URGENT BUSINESS – SUPPLEMENTARY REPORT BY GENERAL MANAGER

0548 RESOLVED on the motion of Crs Walker and Webb that the following business be classified 'urgent' and dealt with:

11.8 ORGANISATIONAL ISSUES – STAFF SALARIES & CONDITIONS

0549 RESOLVED on the motion of Crs. Schieb and Karanouh that Council note the information pertaining to disclosure of individual staff conditions.

In discussing this issue the General Manager again pointed out Council's role and that of the general manager. He said when a general manager is appointed, the role comes with duties allocated by State Government and obligations under various other Acts. Mr

Warren said the mayor and elected members have the role of setting strategic policies, objectives and direction as well as reviewing the organisation's performance to deliver at a high level. He said it is specifically and totally the general manager's role to manage staff, appoint and dismiss staff, as well as monitor the performance of staff and this is stated in the Act.

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

0550 RESOLVED on the motion of Crs Burnheim and Walker that the report by the Director of Community Services be received and dealt with.

12.1 RATE COLLECTIONS

0551 RESOLVED on the motion of Crs. Webb and Walker that the Total Combined Rate Collections to 31 May 2013, be noted.

12.2 LIST OF INVESTMENTS

0552 RESOLVED on the motion of Crs. Keady and Karanouh that the list of investments as 31 May 2013 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.0 REPORT BY DIRECTOR OF CORPORATE SERVICES

0553 RESOLVED on the motion of Crs. Karanouh and Webb that the report by the Director of Corporate Services be received and dealt with.

13.1 INVESTMENT POLICY – ANNUAL REVIEW

0554 RESOLVED on the motion of Crs Karanouh and Burnheim that in accordance with Investment Policy Guidelines provided by the Division of Local Government Council adopt the reviewed Investment Policy for the ensuing 12 months.

At this juncture, Mr & Mrs John Burton arrived at the meeting as observers.

13.2 WORKS IN PROGRESS UPDATE

0555 RESOLVED on the motion of Crs. Burnheim and Karanouh that the information contained in this section of the report be noted.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

0556 RESOLVED on the motion of Crs Karanouh and Webb that the report by the Director of Engineering Services be received and dealt with.

14.1 DEDICATION OF PUBLIC ROAD

Lengthy discussion took place concerning this matter. The Director of Engineering Services said that when the area was first subdivided, conditions should have been imposed regarding property accesses. He said the land is now in Council's name and he is of the opinion that the Lands Department will decline Council's offer to return it.

- 0557 RESOLVED** on the motion of Crs. Karanouh and Keady that Council not proceed with the dedication of the land as a public road and offer to return the land to the Crown. *Carried – 5 votes/2 votes*

Cr Walker said he was confused when he voted and asked permission to change his vote. The Mayor said that a vote could now be taken on the recommendation before Council. *The recommendation was re-submitted.*

- 0558 RESOLVED** on the motion of Crs. Cullen and Webb that Council proceed with the dedication of the land as a public road to provide a continuous access from Thara Road to Lot 42 DP754187 **AND FURTHER** respond to submissions received. *Lost-3 votes for/4 votes against.*

14.2 WORKS IN PROGRESS

- 0559 RESOLVED** on the motion of Crs. Webb and Walker that the information contained in this section of the report be noted.

The following issues were discussed:

- Works near Wingadee – it was reported that contractors were working at this site after dark – the Director said they had traffic control in hand. He said he would pass the message on to the contractors regarding this concern.
- Sample of water from Macquarie Street was handed to the Director – who agreed to contact the resident.
- Approach works at bridge – the Director said that concrete will be poured and the works completed when he is able to get concrete.
- The Director said that he is endeavouring to obtain insurances and quality assurance documentation from the new operators (PW Concrete) of the former Boral business.

15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES

- 0560 RESOLVED** on the motion of Crs Webb and Walker that the report by the Manager of Environmental Services be received and dealt with.

15.1 NEW PLANNING SYSTEM FOR NSW

- 0561 RESOLVED** on the motion of Crs Karanouh and Webb that Council make a submission during the public consultation period regarding the Planning White Paper titled *A New Planning System for NSW & Draft Planning Bill 2013*, drawing attention to the issues outlined in Attachment A, which accompanied the report.

15.2 RANGER'S REPORT – MAY 2013

- 0562 RESOLVED** on the motion of Crs Webb and Burnheim that the report by the Ranger for the month of May 2013 be noted.

16.0 ADOPTION OF THE DELIVERY PROGRAM & OPERATIONAL PLAN
0563 RESOLVED on the motion of Crs Karanouh and Webb that Council proceed to adopt the Delivery Program and Operational Plan as follows:

16.1 DELIVERY PROGRAM & OPERATIONAL PLAN

The General Manager informed the meeting that only one submission was received in connection with the fees and charges and was dealt with in his report to Council.

0564 RESOLVED on the motion of Crs Burnheim and Schieb that in accordance with Sections 404 and 405 of the Local Government Act 1993 Council adopt the Delivery Program and Operational Plan, noting that one submission has been received and noting that the Delivery Program and Operational Plan were advertised and exhibited for the prescribed period of 28 days, with advertisements being placed in the Coonamble Times on 8 May, 15 May and 22 May 2013.

16.2 ADOPTION OF LEVY OF RATES

0565 RESOLVED on the motion of Crs Burnheim and Schieb that Council adopt the making and levying of rates and charges as follows:

(a) Ordinary Rates

WHEREAS the draft Operational Plan for the year 1/7/2013 to 30/6/2014 was prepared by Council in accordance with S405 and advertised in the Coonamble Times on 8 May, 15 May and 22 May, 2013 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Ordinary Rates and that in accordance with S492, S493 and S529 of the Local Government Act 1993 the following ordinary rates be made and levied on all rateable land within the Shire for the period 1 July 2013 to 30 June 2014:

Type of Rate	Cents in \$	Minimum (\$548)
Ordinary	1.334	375.00
Farmland	0.554	329.00
Small Rural Holdings	0.838	421.00
Rural Residential	0.705	375.00
Business	2.646	457.00

(b) User Charges - Water and Sewerage

WHEREAS the draft Operational Plan for the year 1/7/2013 to 30/6/2014 was prepared by Council in accordance with S405 and advertised in the Coonamble Times on 8 May, 15 May and 22 May 2013 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the User Charges and that in accordance with S501 and S502 of the Local Government Act 1993 Council levy on such land on which

water and sewerage is connected or able to be connected in accordance with S552 as follows:

(i) Water:

Town/Village	Access Charge (\$)	Usage Charge 1 st Tier (c/kl)	2 nd Tier Pricing Limit (kl)	Usage Charge 2 nd Tier (c/kl)
Coonamble	145.00	49	370	74
Gulargambone	211.00	66	430	98
Quambone	212.00	68	430	1.01

Item	Cble (\$)	Gbone (\$)	Qbone (\$)
Access charge (20mm meter)	145.00	211.00	212.00
Access charge (25mm meter)	229.00	334.00	335.00
Access charge (40mm meter)	584.00	849.00	851.00
Access charge (50mm meter)	913.00	1,328.00	1,332.00
Access charge (75mm meter)	2,323.00	3,379.00	3,388.00
Access charge (100mm meter)	3,630.00	5,280.00	5,294.00

(ii) Sewer:

Council has adopted a user charge applicable to residential commercial use – there is no land value based charge.

Residential:

Town/Village	Annual Domestic Charge (\$)
Coonamble	440.00
Gulargambone	614.00
Coonamble - Flats	365.00
Gulargambone – Flats	510.00

Non-Residential:

The sewer charge for non-residential services is at minimum charge of:

Coonamble	\$440.00 and
Gulargambone	\$614.00

Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. Further information is contained in Council's Water and Sewer Management Plan.

Treatment Charge – per kilolitre:

Coonamble	82 cents/kl
Gulargambone	98 cents/kl

(c) Domestic Waste Management Service (Garbage)

WHEREAS the draft Operational Plan for the year 1/7/2013 to 30/6/2014 was prepared by Council in accordance with S405 and advertised in the Coonamble Times on 8 May, 15 May and 22 May 2013 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Domestic Waste Management (Garbage) Rates and

that in accordance with s496 and s501 of the Local Government Act 1993 Council levy a charge for the year 1 July, 2013 to 30 June, 2014 as follows:

Coonamble	\$280.00
Gulargambone	\$365.00
Quambone	\$315.00
Vacant Land	\$ 48.00

Commercial Waste Management Charge:

Coonamble	\$280/service
Gulargambone	\$365/service
Quambone	\$315/service

(d) Interest on Outstanding Rates and Charges

In accordance with section 566 (3) of the Local Government Act 1993, interest on outstanding rates and charges is set as per the Determination of the Minister for the period 1 July 2013 to 30 June, 2014 @ 9%.

(e) Fees and Charges:

The two suggestions put forward in the submission from Batterline Earthmoving Pty Ltd were dealt with in conjunction with the adoption of the fees and charges.

WHEREAS the draft Operational Plan for the year 1/7/2013 to 30/6/2014 was prepared by Council in accordance with S405 and advertised in the Coonamble Times on 8 May, 15 May and 22 May 2013 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period one submission was received regarding making of the fees and charges and in accordance with S501 of the Local Government Act 1993 Council adopt the fees and charges for period 1 July 2013 to 30 June 2014, **AND FURTHER** that Council, in setting these charges, examined the criteria detailed in S539.

3. ADOPTION OF 2013/2014 ESTIMATES

0566 RESOLVED on the motion of Crs. Burnheim and Schieb that Council hereby votes for expenditure for the period 1 July 2013 to 30 June 2014 the sums set out in the draft estimates considered by Council on 10 April 2013 and advertised in the Coonamble Times on 8 May, 15 May and 22 May 2013, details of which are as follows:

<i>Details</i>	<i>Expenditure</i>	<i>Income</i>
Administration	8,271,002	11,522,655
Public Order & Safety	274,430	11,330
Health	283,500	32,400
Environment	925,215	466,700
Community Services & Education	93,530	52,000
Housing & Community Amenities	264,200	218,860
Water Supplies	868,965	1,492,200
Sewerage Services	1,122,528	942,515
Recreation & Culture	1,390,465	71,500
Mining, Manufacturing & Construction	1,516,700	1,540,700
Transport & Communication	7,929,700	4,991,880

Economic Services	752,112	446,887
Capital – General	10,192,430	8,899,197
Capital – Water	862,700	-
Capital – Sewerage	488,220	289,510
TOTAL	35,235,697	30,978,334

17.0 REPORTS FROM VARIOUS COMMITTEES

0567 RESOLVED on the motion of Crs Webb and Karanouh that the reports by various committees be received and dealt with.

17.1 CONSULTATIVE COMMITTEE MEETING MINUTES

0568 RESOLVED on the motion of Crs. Karanouh and Webb that the minutes of the Consultative Committee meeting held on 4 April 2013 be noted.

18.0 SALEYARDS REPORT

0569 RESOLVED on the motion of Crs. Webb and Schieb that the report by the Manager of Saleyards & Facilities for month of May 2013 be noted.

The Mayor advised that a meeting of the Saleyards Management Committee would be held next week and he requested a complete breakdown of figures for the meeting.

19.0 & 20.0 CLOSED SESSION

0570 RESOLVED on the motion of Crs Karanouh and Webb that Council resolve into Closed Session in accordance with the Local Government Act 1993 s10A (2)(a) *“personnel matters concerning particular individuals (other than councillors) and (2)(d)(i) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it”*.

0571 RESOLVED on the motion of Crs Karanouh and Webb that the press and public be excluded from the meeting.

RESUME OPEN MEETING

0572 RESOLVED on the motion of Crs. Webb and Schieb that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS FROM CLOSED SESSION

0573 RESOLVED on the motion of Crs. Webb and Schieb that Council adopt the recommendations from Closed Session, being Recommendation Nos. 19.1 and 20.1 to 20.4, as detailed below:

20.1 NETWASTE TENDER 145/534/984/1 – COLLECTION & RECYCLING OF SCRAP METAL

THE COMMITTEE RECOMMENDS that Council, in relation to NetWaste Tender 145/534/984/1 – Tender for Collection and Recycling of Scrap Metal for Councils in the NetWaste Region:

- (1) agree to award the Contract to Sims Metal Management;

- (2) confirm its involvement in the Contract to the NetWaste Projects Coordinator;
- (3) authorise the affixing of the Seal to the Contract document.

20.2 HIRE OF EQUIPMENT (PLANT AND TRUCKS) TENDER

THE COMMITTEE RECOMMENDS that Council accept all conforming tenderers and they be placed on Council's Hire of Equipment (Plant and Trucks) database for the supply of hired equipment for the period 1st July 2013 to 30th June 2015.

20.3 PLANT REPLACEMENT

(i) Semi Tipping Trailer x 2

THE COMMITTEE RECOMMENDS that Council accept the quote submitted by Hartwigs for supply and delivery of two x semi rear tipping trailers for a price of \$184,854.

Councillor Schieb requested that his name be recorded as voting against this recommendation.

(ii) Low Loader Trailer

THE COMMITTEE RECOMMENDS that Council accept the quote submitted by Brentwood for supply and delivery of one low loader trailer at a price of \$127,000.

(iii) Converter Dolly

THE COMMITTEE RECOMMENDS that Council accept the quote submitted by Hartwigs for supply and delivery of Hamelex Dolly at a price of \$33,000.

THE COMMITTEE RECOMMENDS that Council:

- (1) Accept the offers to purchase Council's plant and offer trade as part of purchase.
- (2) Seek quotations for the disposal of the plant listed.
- (3) Accept the offers from vendors as detailed above to supply and deliver equipment.

20.4 SUPPLY & DELIVERY OF BULK FUEL

THE COMMITTEE RECOMMENDS that Council continue to purchase fuel to the depot and mobile tankers from Caltex, subject to the Company providing a service that meets Council's requirements.

Councillor Burnheim requested that his name be recorded as voting against this recommendation.

19.0 PERFORMANCE AGREEMENT – GENERAL MANAGER

At this juncture, all staff members left the Chamber and the mayor and councillors proceeded to complete the performance review document and discuss the performance of the general manager.

At around 1.15 p.m, the meeting adjourned for lunch and Councillors resumed at 2.05 p.m. with their review of the General Manager's performance. Prior to the meeting recommencing, Mr Warren was called to go through issues and answer questions.

THE COMMITTEE RECOMMENDS that the General Manager be awarded an 8.5% increase on the salary component as Council considers his performance satisfactory.

Staff members were called back to the meeting at 3.40 p.m.

21.0 QUESTIONS WITH NOTICE Nil

22.0 GENERAL BUSINESS

Cr Schieb:

RADIO STATION – PARKING FOR VOLUNTEERS

0574 RESOLVED on the motion of Crs. Schieb and Karanouh that Council refer to the Traffic Committee the request from the Coonamble Community Radio station to provide two parks for disabled persons adjacent to the premises, noting two of the volunteers are physically challenged.

- Clearing bed of Castlereagh River – referred to the huge amount of growth in the bed of the river, as well as the build up of sand. Suggested that an approach be made to the Catchment Authority to have it cleaned out to provide more efficiently for flood events. It was noted that the Rural Fire Service wanted to carry out hazard reduction some time ago and was refused permission. Council agreed that staff approach CMA to see if funding is available.

Cr Karanouh:

- Insurance cover for stall holders at markets – referred to the one-off markets held in front of the Library during the June long weekend. Cr Karanouh said initially the Rodeo Association was going to cover stallholders with its insurance, but this did not happen. Enquired about the confusion regarding Coonamble Streets Ahead (S355 Committee) covering those persons. The General Manager said he would obtain written clarification from Council's Insurer regarding this matter. He said that if Streets Ahead is acting in its capacity as a s355 – then insurance cover is provided.
- Commercial Hotel – referred to unsatisfactory condition of the balcony of the building - the GM said he has instructed the Manager of Environmental Services to issue an Order on the owner to make good and Council is obliged to follow the process with regard to time frames.
- Abandoned car in car park at the rear of Sons of the Soil Hotel – the GM said instructions would be given to staff to impound the vehicle.
- Flags for special events – the General Manager said enquiries would be made and prices sought for flags for various other events in the area.

Cr Burnheim:

- Referred to Council's policy on coal seam gas and what was stated by the Mayor at a recent meeting of Regional Development Australia – he said he found the comments disconcerting.

Cr Keady:

- Requested that a copy of the minutes from the recent meeting of Regional Development Australia be obtained.
- Expressions of interest for library service at Gulargambone – the GM said they close on 21 June.
- Requested that a copy of the letter sent to Crown Lands regarding the hand-back of Thara Road be provided. *(This item has been amended – in the first instance it was recorded incorrectly).*
- Grants Officer – the General Manager said the grants officer did not have a role in the rodeo/campdraft event – the Tourism Development manager was involved.

Cr Walker:**BUS SHELTERS FOR SCHOOL CHILDREN**

0575 RESOLVED on the motion of Crs Walker and Webb that Council check with town bus drivers to ascertain appropriate locations for bus shelters and submit a report to Council on locations/costs/liability and the availability of grant funding.

Cr Webb:

- Flood Management Committee – inspected West Coonamble, Quambone and Gulargambone – found markers of the 1955 flood and located interesting information concerning flood events in the Shire.

Director of Corporate Services:

- Regarding grant funding of \$60,000 for play equipment at Coonamble pool and said because of the age of the pool it is insufficient to carry out works that will have to be completed for the installation of the equipment. The Director said he would submit a report to the July meeting.

General Manager:

- Coonamble RTC toilets – reported that the toilets are being locked from 3.00 p.m. because of vandalism. Referred to fires being lit in the toilets and causing damage.

0576 RESOLVED on the motion of Crs Webb and Keady that a petition be prepared and left at business premises to inform the community what is being proposed for local government within the State.

Cr Burnheim:

- Noticed heavy vehicles are parking near the Industrial Estate and asked whether Council could make a more defined area for parking/resting of drivers. The Director of Engineering Services said he would raise the matter with the RMS.

The General Manager referred to copies of the Management Plans which were distributed at the meeting and informed councillors that those are the plans that underpin Council's Operational Plan and Delivery Program.

There being no further business the meeting closed at 4.38 p.m.

These Pages (1/5254 to 21/5274) were confirmed on theday of JULY 2013 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 12 June 2013.

MAYOR

**8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 10 JULY 2013**

8.1 RESOLUTIONS IN PROGRESS

13.2 QUARRY DEVELOPMENT

9388 RESOLVED on the motion of Crs. Schieb and Webb that quotes for a detailed investigation of the quantity and quality of materials available be obtained, prior to discussing the possibility of obtaining additional land from the present lessee.

Status:

Awaiting Minister's approval. The consultant has contacted the Department of Lands requesting an indication be given as to when a response is likely to be received, noting the original application was provided in July 2013 and proof of the Development Consent in January 2013. Stressing the urgency of the situation.

13.3 SHOWGROUND SECURITY OPTIONS

0207 RESOLVED on the motion of Crs Webb and Karanouh that Council agree to the following:

Lock the two main gates directly onto the highway, leaving the gate near the dog track open;

Signage be erected at all gates with Office & Manager's numbers and requesting that anyone wishing to rest stock or ride casually contact Council.

Camping Prohibited signs be erected, with power boxes locked to discourage casual camping

Review current booking system and fee structure in readiness for the future indoor facility, bringing the proposed income for the area into line with the business plan.

Status:

- b) Signage received – to be installed**
- c) Review booking system/fee structure in progress.**

EXCAVATION OF HOLDING LAGOON – SEWER TREATMENT WORKS

0309 RESOLVED on the motion of Crs Karanouh and Schieb that the Director of Engineering Services further investigate this proposal and seek sources of funding for the project.

Status:

Proposal to be discussed with the EPA – subject to grant application.

14.3 ABERFORD STREET AND DUBBO STREET – UPGRADES**0342 RESOLVED** on the motion of Crs. Webb and Karanouh :

- (1) That Council hold a special meeting prior to the annual estimates meeting to consider a report on the 10 Year Delivery Program for Roads; and
- (2) that any funds unspent in the 2012/2013 program be used to purchase materials for the future urban improvement program.

Status:

Application submitted to RMS – indications are that Dubbo Street will receive funding – Council will be required to find the shoulder upgrade costs.

CARAVAN PARK+ECO SPA STAGE 2 – INVESTMENT READY**0392 RESOLVED** on the motion of Crs. Webb and Schieb that:

- (a) Council note the General Manager will determine the Development Application under delegated authority;
- (b) following approval of the Investor Brief, with adjustments approved by the General Manager, commence proceedings in calling for expressions of interest;
- (c) continue proceedings to purchase the land required for the development of the Eco Spa, together with the rest of Smith Park in its entirety;
- (d) upon completion of the process, classify the land as 'operational'.

Status:

Waiting for approval from the Department of Lands

EXTENSION OF COONAMBLE LANDFILL SITE**0397 RESOLVED** on the motion of Crs. Karanouh and Keady that Council:

- (1) negotiate with the LHPA and Crown Lands to acquire a portion of approximately 16 hectares of land being Part TSR 24312 by way of the compulsory process and further, Council make application to the Minister of Local Government seeking approval from the Governor to acquire the land using the compulsory process;
- (2) reclassify the land being acquired under the compulsory process under section 31 of the Local Government Act to operational land and further, pursuant to section 34 of the Local Government Act, give public notice of its intention to reclassify the land;
- (3) engage a Registered Surveyor to survey the parcel of land and lodge the deposited plan with the Land Titles Office;
- (4) engage Councils Solicitors to commence the legal proceedings of formally acquiring the land and lodging of the deposited plan.

Status:

Application made to Minister seeking approval to acquire the land. Application made to Coonamble Local Aboriginal Lands Council as the land is subject to an Aboriginal Land Claim.

COONAMBLE LANDFILL SITE

0398 RESOLVED on the motion of Crs. Karanouh and Webb that :

- (1) Council make application to the Minister of Local Government seeking approval under section 14(3) of the Land Acquisition (Just Terms Compensation) Act 1991 to reissue the proposed acquisition notice in respect to lots 1 and 2 DP 1007782 being Crown land;
- (2) Under section 31 of the Local Government Act, the land being acquired under the compulsory process will be classified as operational land and further pursuant to section 34 of the Local Government Council give public notice of its intention to classify the land as operational

Status:

In progress – endeavouring to clarify status of Aboriginal Land Claim over this land. To be tabled at meeting of Local Aboriginal Lands Council this week.

10.8 PREMIER OF NEW SOUTH WALES G5-48+S13(40192)

0483 RESOLVED on the motion of Crs. Karanouh and Webb that Council obtain prices for suitably priced pool-associated play equipment and advertise its intention on Council's website inviting community input.

Status:

Quotations sought subject to suitability of plumbing for the design of the equipment.

SERVICE AWARDS

THE COMMITTEE RECOMMENDS that Council acknowledge the service of former Cr Canham with a Certificate of Service and acknowledge the services of former Cr Horan with a Certificate of Service and the Emeritus Mayor Certificate and, when obtained, the Certificates be presented at a future Council meeting.

Status:

In progress.

8.2 RESOLUTIONS COMPLETED – TO BE REMOVED FROM THE RESOLUTION BOOK

SALEYARDS COMMITTEE MEETING

Manager of Saleyards & Facilities to convene meeting to discuss issues.

Status:

Meeting held – see report in Business Paper. COMPLETED

OLD PUMP AT DEPOT

0526 RESOLVED on the motion of Crs. Webb and Burnheim that should the old pump in the depot no longer be required by Council it be given to he RFS for historical restoration.

Status:

Awaiting collection by RFS personnel. COMPLETED.

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 10 JULY 2013

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**10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 10 JULY 2013**

Section A – Matters for Consideration by Council:

10.1 MOORAMBILLA R8-10(40710)

Advising that in conjunction with the Coonamble Streets Ahead Committee, Moorambilla Festival will be supporting the running of markets in the main street over the Festival weekend – September 20 – 22. Requesting closure of Castlereagh Street to all traffic from the Peace Tree to the Aberford Street intersection on Saturday 21 September – seeking to block traffic access from 8.30 a.m. to 4.00 p.m. if possible.

Recommendation:

That Council grant permission to close Castlereagh Street to vehicular traffic on Saturday 21 September 2013 for the markets to be held in conjunction with Moorambilla; noting the street will be closed from the Peace Tree to the intersection with Aberford Street from 8.30 a.m. to 4.00 p.m, subject to prior approval for the local police.

10.2 GULARGAMBONE JOCKEY CLUB D7(40786)

Referring to the success of last year's race meeting and saying Council's sponsorship can be attributed to the result. Hoping Council felt it received mutual benefit and will be willing to pursue the partnership arrangement for the race meeting set down for Saturday 28 September. Advising there is an option for businesses to place an advertisement in the race book without sponsoring, thereby assisting with marketing, but minimizing costs.

(NOTE BY GENERAL MANAGER – Last year Council's sponsorship to the event was \$200).

Recommendation:

For Council's determination.

10.3 UNITED SERVICES UNION S6-2(40791)

Inviting Council to advertise in the forthcoming Union diary, an official publication of the United Services Union. Saying the successful publication will be well received by delegates and officials of the USU and employers will be able to request limited copies. Advising the diary will contain all contact details and information relevant to employees/employers. Pointing out this is a unique opportunity to showcase and promote Council. Asking that Council discuss an advertising package with Diary Publisher, Summit Advertising and place an advertisement.

(NOTE BY GENERAL MANAGER – The advertising contract received for the USU NSW Branch Pocket Diary 2014 from Summit Advertising Pty Ltd is in the amount of \$505.95 (+GST)

Recommendation:
For Council's determination.

**10.4 COONAMBLE SHIRE EMPLOYEES' PICNIC DAY
COMMITTEE S6-10(40808)**

Requesting that Council recognize Friday 13 September 2013 as the annual picnic day holiday for financial members of the United Services Union.

Recommendation:
That Council agree to recognize Friday 13 September 2013 as the annual picnic day holiday for members of the United Services Union and other staff be informed they must take leave.

10.5 CROWN LANDS – CENTRAL WEST D5-21(40823)

Referring to Council's letter requesting transfer of the Coonamble Showground (Dedication D520011) Reserve to Coonamble Shire Council in fee simple. Advising that in investigating the request it was noted that Council requested assistance of the Deputy Premier, the Hon Andrew Stoner MP and a copy of his reply was received by Crown Lands. Pointing out that, as indicated in that correspondence, in principle support has been given to the proposal. Asking Council to advise whether its submission for funding has been successful.

Recommendation:
That Council advise the Crown Lands – Central West Branch – that its submission for funding in Round 4 of the Regional Australia Development Fund program was unsuccessful however it intends to make an application under the Murray Darling Basin Infrastructure Fund.

10.6 COONAMBLE HACK AND PONY CLUB S5

Expressing disappointment on behalf of the Club and saying it has been a regular user of the showground for over 50 years, gladly offering letters of support whenever Council seeks funding for projects. Stating that, unfortunately the committee is never consulted when decisions are being made regarding the ground. Saying the club has never asked Council for funds to upgrade its Clubhouse which is erected at the showground. Pointing out the Club has held an annual camp at the same time of year since its inception. Explaining members used the former pavilion (in its dilapidated state) for many years without complaint, however now there is a new pavilion the club has been overlooked with its annual booking.

Stating it is apparent Moorambilla has decided to make the showground a regular venue for its weekend and pointing out organizers moved the initial festival date back two weeks, now clashing with the annual pony club camp. Saying that when the festival organizer was told the camp was held at the showground each year, the response was that Moorambilla does not have access to any other suitable venue, however neither does the pony club!

Stating the first clash with Moorambilla was in 2011 - the pony club had the showground booked and the organizers of the festival eventually convinced the club to let them use the pavilion. Saying after discussion with members, the decision was made to start the camp a day later allowing Moorambilla use of the pavilion on the Saturday night – this caused considerable disruption in setting up eating and sleeping quarters for the large number of young people attending the camp. Saying that in 2012 it was the Coonamble Pony Club's turn to host the Zone Jamboree – the venue was already booked, but again members were continually harassed by Moorambilla organizers for the date. Pointing out that due to a number of reasons the event was cancelled and within a very short time the festival organizer was wanting to use the pavilion. Saying it would have been easier to have not agreed, but again the pony club members agreed to step aside.

Saying it is very disappointing that Council has resolved to allow Moorambilla to use the pavilion for the next two years. Pointing out that because the Jamboree was cancelled in 2012, Coonamble was offered the event in 2013. Saying it has been the club's understanding that bookings for venues could not be made prior to January of each year and that is when the club's bookings have always been made.

(NOTE BY GENERAL MANAGER – At Council's July 2012 meeting following a presentation by Mr Luke Ballard, Council instructed staff to book the pavilion for Moorambilla for these two periods (2013 and 2014).

Recommendation:

That Council advise the Coonamble Hack and Pony Club that the Moorambilla event has been given permission to use the Pavilion in 2013 and 2014.

10.7 LOCAL GOVERNMENT NSW S3-3

Forwarding draft Program for the Local Government NSW Annual Conference 1 – 3 October 2013, together with Registration Form, Business Program, Social Program and Partners Program, along with other relevant information.
(APPENDIX A)

(NOTE BY GENERAL MANAGER – This function takes the place of the former Shires Association Annual Conference and provides the opportunity for Councillors and partners to attend. The ‘early bird’ registration deadline is Monday 19 August and information regarding attention is required before that date so Council can take advantage of the cheaper registrations. Cost of attending, including accommodation, will be approximately \$2,000/delegate).

Recommendation

That Councillors wishing to attend the Conference advise the General Manager as a priority.

Section B – Matters for Council's Information:

10.8	THE HON KATRINA HODGKINSON MP – MINISTER FOR PRIMARY INDUSTRIES	A6+E5-3(40614)
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Referring to Council's concerns about the proposed staffing arrangements of the new Local Land Services (LLS), particularly that of an agronomist position at Coonamble. Advising that the creation of this organization coincides with a restructure of agriculture services and NSW DPI will continue to conduct agronomic research and be a trusted source of technical information while LLS will provide advisory and extension services, based at Trangie, Tamworth and Narrabri. Pointing out these teams will be conducting regional trials across local production areas, including Coonamble. Advising the new LLS will be operational in January 2014 and in the interim landowners will still have access to existing services.

10.9	DIVISION OF LOCAL GOVERNMENT	A3-3+L10- 1(40644)
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Advising that the Minister for Local Government has publicly released the *Local Government Infrastructure Audit Report*. Saying the audit had four key objectives:

- Provide information on the infrastructure backlog in NSW;
- Assess the reliability of information provided by councils to determine the backlog;
- Identify trends in infrastructure needs by area and asset type;
- Identify current infrastructure risk exposure.

Advising the report can be downloaded from the Division's website www.dlg.nsw.gov.au Asking that councils review the report and ensure that councillors are briefed on its content.

10.10	THE HON THOMAS GEORGE MP	L10(40660)
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Advising on progress of the *NSW Decentralisation Taskforce Report* and the NSW Government response process. Thanking Council for making a submission and saying its contribution was a reflection of the high level of enthusiasm and interest amongst regional NSW stakeholders. Advising that in early April the Taskforce submitted its report to the Government – the report made 19 recommendations which are intended to provide better focus and impetus for the strategy. Stating the Government is currently preparing its response. Saying for further information email decentralization.taskforce@business.nsw.gov.au

10.11	PLANNING & INFRASTRUCTURE	S8(40655)
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Referring to its review of the NSW state and local area population projections and inviting council to provide any information that may help the department develop high quality projections. Stating a preliminary set of projections for period 2011 – 2041 will be released by August 2013 and be followed by a final release in 2014 after a detailed analysis has been made. Saying that an important part of reviewing population projections is to set assumptions about future levels of births, death and migration, as these are the three demographic events that produce population change.

10.12	LOCAL GOVERNMENT GRANTS COMMISSION	G5-1(40724)
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Thanking Council for the cooperation, assistance and hospitality extended to the Commission on its recent visit. Saying the Commission appreciated the opportunity to be able to meet and explain its approach to the assessment of grants and trusting Council found the discussion of issues helpful.

10.13	PRINCIPAL POLICY OFFICER – INDEPENDENT LOCAL GOVERNMENT REVIEW PANEL	L10-2(40709)
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Thanking Mayors, councillors and staff who attended the Orana Councils Workshop. Forwarding a copy of a document outlining the options for this grouping identified in the *Future Directions for NSW Local Government* paper which has been prepared to inform the Panel's deliberations. Saying this document is made available to councils for consideration in any discussions on future options. Also providing a copy of the standard presentation for use in any discussions you may have with Councillors and staff. Thanking Gilgandra Council for arranging the Workshop and Community Hearing and all Councils who have informed their communities of the opportunity to have their say on the future of local government in NSW – (Documents at **APPENDIX B**)

10.14	MURRAY DARLING ASSOCIATION	L9(40675)
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Advising the upcoming referendum pertaining to the proposed Constitutional Alteration for Local Government 2013 has some serious implications for Federal Government funding directly to local government. Saying that apart from the vertical and horizontal fiscal equalization arrangements being put at risk, other payments to local authorities from the Commonwealth Government could cease. Pointing out these payments would be made to the States which would pass them on to local authorities. Stating the history of States passing funds from a Federal level to a local level has been fraught with cost-shifting – this would include direct funding to local authorities for works and measures in relation to Murray-Darling Basin initiatives.

Advising many members of the Association have expressed concern about the referendum and believe that a positive vote for the inclusion of local government in the Constitution Act S96 should be strongly supported.

10.15	CASTLEREAGH LOCAL AREA COMMAND – NSW POLICE FORCE	P5+A2(40711)
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Giving notice of a Police Aboriginal Consultative Committee (PACC) meeting on 25 June 2013 at 10 a.m. Saying the meeting will be held in the Conference Room at the Coonamble Aboriginal Health Service in Castlereagh Street. Providing the contact person as Inspector David Ralph – telephone 6828 6899

10.16	ESSENTIAL ENERGY	S10(40723)
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Referring to Council's request for additional street lighting and saying the design and installation of new street lights is contestable work on which Essential Energy does not currently quote. Pointing out the design and construction of additional street lighting is carried out by suitably qualified Accredited Service Providers (ASP). Providing Council with a website link for further information.

10.17	NSW ELECTORAL COMMISSION	E2(40681)
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Referring to the 2013 NSW Redistribution and advising of the formal publication of the proposed State District Alterations in the NSW Government Gazette ON Monday 17 June 2013. Advising that councils are required by law to display the most relevant proposed electoral districts maps for the council area and asking that they be displayed from 17 June up to 17 July 2013. Pointing out that interested persons and organisations may submit suggestions and objections to the alteration proposals until 17 July 2013.

(NOTE BY GENERAL MANAGER – The map of the Proposed State District Alterations, together with a Facts Sheet, has been placed on public exhibition in Council's Foyer. Copies of both the existing boundaries and proposed boundaries are attached at **APPENDIX C**)

10.18	LOCAL GOVERNMENT NSW	L9(40758)
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Saying that legislation to allow a referendum to be held to financially recognize Local Government in the Australian Constitution recently passed through the House of Representatives 133-2 and it is expected to receive the same level of support when it goes before the Senate this week. Enclosing invoices for the second and third instalments of Council's contribution to the campaign. Thanking Council for its financial support which is vital to the success of the national campaign.

10.19 LOCAL GOVERNMENT NSW A17(40770)

Advising Local Government Week will be held from 29 July – 4 August 2013 and will be launched by the Joint Presidents of Local Government NSW on Thursday 1 August at 6.30 p.m. in Sydney. Saying it is a significant evening in the local government calendar when community and business awards are presented to winning councils for the RH Dougherty Awards for Communication, the Youth Week Local Government Awards, the Heart Foundation Local Government Awards and the Cancer Council Local Government Partnership Awards 2013. Asking that management and staff attend the dinner to support the efforts of all NSW councils, winners and entrants. Attaching an invitation to the event.

10.20 ROADS & MARITIME SERVICES G5-1-2(40764)

Thanking Council for applying for funding to conduct a community bike ride event in Coonamble during Bike Week and advising the submission was successful. Advising that RMS agrees to fund a maximum of \$2300 (GST inclusive) and funding is subject to:

- All advertising/promotion must use RMS templates
- All artwork & resource concepts be approved by RMS regional office prior to production
- A written evaluation report be provided at the completion of the project, including a complete budget.

Pointing out that reimbursement will be provided to Council upon the receipt of a tax invoice.

10.21 CROWN LANDS, WEST REGION R8-11+SR109(40801)

In response to Council's letter regarding the access to Lot 43 in DP754187 advising there is no mechanism for the Crown to remove a road from Council control once transfer has been done as the road is no longer within Crown jurisdiction. Saying Council may apply to close a road and have it disposed of as Crown land if no Council monies have been spent, however if an objection is received and accepted, the application fee is not refundable and the road will remain under Council control.

(NOTE BY GENERAL MANAGER – This response follows Council's resolution at the June meeting to offer the portion of land back to Crown Lands.)

10.22 REGIONAL DEVELOPMENT AUSTRALIA G5-34(40807)

Advising Council's application for funding from Round Four of the Regional Development Australia Fund (RDAF) program for the indoor arena project was not successful. Saying all eligible applications were considered by an independent Advisory Panel which noted that while Council's project would

deliver benefits to regional Australia it did not present as strong a case against the selection criteria as other applications.

10.23	DIVISION OF LOCAL GOVERNMENT	E2(40825)
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Informing councils of recent amendments to section 296 of the *Local Government Act 1993* relating to the conduct of council elections. Saying the Local Government Amendment (Conduct of Elections) Act 2013 enhances the flexibility of councils to make decisions on the conduct of their elections. Advising key changes, which include:

- Councils are able to decide up to 18 months prior to an ordinary election to enter into a contract with the NSWEC to conduct all of their elections, referendums and polls and to enter into any such contract up to 15 months before the election.
- The contract may be terminated by either party at any time following the ordinary election and will expire 18 months prior to the next ordinary election unless terminated earlier.
- Councils may also enter into a contract with the NSWEC to conduct their individual elections (other than ordinary elections), referendums and polls at any time.
- In exceptional circumstances the NSWEC may agree to conduct an ordinary election at any time.
- Councils that have already resolved to engage the NSWEC to conduct a by-election under section 296 within 12 months of the 20122 ordinary elections will not be obliged to use the NSWEC to conduct other elections, referendums or polls.

Requesting that this information be brought to the attention of councillors and staff involved in the coordination or management of elections.

10.24	THE HON BRAD HAZZARD MP D5-22(40820)
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Advising that he has decided to re-appoint all State members and alternates of the Joint Regional Planning Panels for a period of 12 months up to 30 June 2014 as an interim measure pending the implementation of the NSW planning review. Saying Mrs Gabrielle Kibble has chosen not to continue with the regional panel, Mr Gordon Kirkby has been appointed as the new chair, Ms Ruth Fagan has been re-appointed as a State member and Mr Mark Grayson has been appointed as the new State member. Thanking Council for its ongoing cooperation with and support for the regional panels.

10.25	DIVISION OF LOCAL GOVERNMENT	L10-1(40834)
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Advising councils of the commencement of the Local Government Amendment (Early Intervention) Act 2013. Saying the Act commenced on 25 June 2013 and puts in place a new approach for addressing dysfunction and poor performance in councils.

Pointing out the new approach provides the Minister for Local Government (or his delegate) with several powers, including:

- A power to issue a performance improvement order;
- A power to suspend a council for up to three months, with possible extension of a further three months if required;
- A stronger power to gather information from councils to identify dysfunction – this power may also be exercised by the Chief Executive, Local Government.

Saying the Act also contains other changes designed to enhance the existing powers of investigation and public inquiry. Pointing out the Amending Act can be viewed online at www.legislation.nsw.gov.au and further information will be provided in the near future. Asking that this information be brought to the attention of councillors.

RICK WARREN
General Manager
2 July 2013

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 10 JULY 2013**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER
DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program
L1.4.5 Governance is open and transparent.*

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
12/13	Matthew Cock	Owner	Extensions	10 Macquarie Street Coonamble	12/06/2013
10/13	Kylie Parry	Owner	Extensions	Effie Durham Drive Coonamble	10/06/2013
13/13	Jayne Coleman	Owner	Relocate dwelling	24 Bimble Street Coonamble	06/06/2013

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application Nos 012/2013, 010/2013 and 013/2013 were approved under delegated authority since the last meeting and no Complying Development Applications have been approved.

11.2 TOURISM INDUSTRY REGIONAL DEVELOPMENT FUND GRANTS

Link to Community Strategic Plan / Council's Delivery Program

EC2.1.7 *Support projects that enhance and promote local natural resources to encourage business and tourism – 2014 action – Investigate opportunities for Marsh development in line with Regional Destination Plan.*

I2.1.3 *Support development of diverse cultural and recreational opportunities for children and young people. Action – Pursue grant funding for Quambone Recreational Space.*

Background:

Round 2 of the grant funding has opened and applications close 7th August 2013.

Issues:

Council has applied in the past for grant funding to establish an education and tourism facility at Quambone – to date without success. This round of funding will allow Council to submit another application for a project that is ready to go ahead.

The project will see the creation of a passive Macquarie Marshes Education Station and include signage, information portal, an educational and interactive nature zone located at the Quambone park. The project appears to have strong community and stakeholder support and meets targets associated with National, State and Regional Tourism Plans, as well as the Central West Catchment Management Authority Action Plan.

There is a requirement of \$100,000 cash contribution for the project to proceed on a dollar for dollar basis. Other applications to various funding bodies have relied on funding from one source to be used as a contribution to other funding applications. A contribution from Council would be considered more favourably than the other type of arrangement. While Council does not have \$100,000 identified as a contribution towards this project, it would be possible to use \$100,000 from the reserve currently set aside for the indoor arena as timing would allow this to be replaced over the next year.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

The total cost of the project is \$200,000, summarized below:

<i>Budget Item(s)</i>	<i>Grant Funds (exc.GST)</i>	<i>Matching Cash (exc GST)</i>	<i>Total (exc GST)</i>
Landscape Consultant Fee	\$5,000	\$5,000	\$10,000
Interpretative Designer Fee (artwork/concept design)	\$5,000	\$5,000	\$10,000
Endemic Plants (trees, shrubs, grasses)	\$10,000	\$10,000	\$20,000
Interpretative Signage/Nature Zone/Structure	\$57,000	\$57,000	\$114,000
Other materials (chip bark, mulch, gravel etc)	\$10,000	\$10,000	\$20,000
Labour & Equipment Hire	\$12,000	\$12,000	\$24,000
Admin Costs (External Audit at completion of Project)	\$1,000	\$1,000	\$2,000
TOTALS	\$100,000	\$100,000	\$200,000

Options:

- (1) Apply for the funding
- (2) Not submit an application

**Recommendation:
That Council**

- (a) make application to Round 2 of the Tourism Industry Regional Development Fund Grant for the Macquarie Marshes Education Centre for Quambone Park;
- (b) that, if successful, the cash contribution be sourced from the indoor arena reserve subject to funds being transferred from any surplus in the 2013/2014 financial year or part of the 2014/2015 year budget.

11.3 COMMUNITY BUILDING PARTNERSHIP PROGRAM

*Link to Community Strategic Plan / Council's Delivery Program
P3.1.3 Investigate and develop further age appropriate play areas that meet the needs of ages 0-5 and 6-12 years.*

Background:

Applications have opened for this funding program. An allocation of \$300,000 has been made available for the Barwon Electorate on a dollar for dollar basis should Council wish to apply for funding. Applications close 31st July 2013.

Issues:

The amount available is not great considering there are 13 Local Government areas within the Electorate. The funding round is open to local government and not for profit organisations.

The Gulargambone Community has identified a skate park as a facility that would be used by the youth of the community and has the endorsement of the school. Council will be aware there has been substantial fund-raising taking place in Sydney to assist the youth of Gulargambone and, at last report, there was approximately \$20,000 cash available to put towards the project. Should Council wish to submit an application for funding, \$30,000 is considered an amount that may receive favourable consideration under this round. Given the anticipated cost of the project to be \$60,000, there would be a shortfall of \$10,000 that would need to be covered by Council to meet the guidelines of the application. See **APPENDIX D** for examples.

The location of such a facility needs to be considered. Any location on the highway near the current playground is considered unsuitable due to passing traffic. A more suitable location would be in the park area opposite the police station or across the road towards the creek on the northern side.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

The estimated cost for a simple concrete constructed facility is \$60,000. Grant funds requested are \$30,000, cash available from external source is \$20,000 – Council could source the \$10,000 difference from the balance of the Election Reserve (\$14,000).

Options:

- (1) Apply for grant funding of \$30,000
- (2) Not apply for grant funds.

Recommendation:

That Council make application for \$30,000 grant funding under the Community Building Partnership, sourcing \$20,000 from external funds and \$10,000 from the balance of the Election Reserve, for a skate park facility at Gulargambone.

11.4 ECONOMIC DEVELOPMENT MANAGER'S SECTION
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Author: *Economic Development Manager – Lee O'Connor*

Link to Community Strategic Plan / Council Delivery Program:
EC2.1.1 Promote the Shire as a location for business development and investment.

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Western Education & Events Centre	<ol style="list-style-type: none"> 1. Funding – application to Round 4, Regional Development Australia Fund. 2. Round 5 RDAF is open as an allocative grant funding round. Our Shire is eligible for \$195,295. 	<ol style="list-style-type: none"> 1. Email received 27 June. Application unsuccessful. 2. Round 5 online applications open 1st July and closes 22nd July.
Eco Spa + Caravan Park	<ol style="list-style-type: none"> 1. Smith Park Land Acquisition – 2. Stage 2 – Investment Ready. 3. Stage 3 – Investment Attraction. 	<ol style="list-style-type: none"> 1. In progress. 2. NSW T&I grant acquitted. Project Committee dissolved at final meeting. 3. Stage 3 – SEE SEPARATE REPORT CLOSED SESSION.

2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Support new and existing business	<ol style="list-style-type: none"> 1. Support Business Start-Ups/Expansions: provide information and referral. 2. Chamber of Commerce: Attended meetings. Circulated information. Assisted planning. 	<ol style="list-style-type: none"> 1. 6 businesses supported this month. Ag Auto Spark operational via mobile unit. Pace purchase of Meglo block settled.
Employment Circle	<ol style="list-style-type: none"> 1. Skills Attraction Strategy – to be discussed at EDO meeting 3rd July. 2. Country Week 2013 – 3&4 August. 	<ol style="list-style-type: none"> 1. TBA 2. Cost to participate \$800 + travel/ accommodation.
New/Prospective Residents	<ol style="list-style-type: none"> 1. Respond to website and telephone requests for Prospective Residents Information. 	<ol style="list-style-type: none"> 1. No requests this month.
Abattoir	Meeting with owners Wed 18 June.	Progressing.

Recommendation:
**That the information contained in the Economic Development
Manager's report be noted.**

RICK WARREN
General Manager
2 July 2013

12. REPORT BY DIRECTOR OF COMMUNITY SERVICES **COUNCIL MEETING ON WEDNESDAY 10 JULY 2013**

12.1 COMMUNITY SERVICES PROGRESS

Background:

This report presents a summary of community services progress and activities for the period May– June 2013.

Issues:

1. Community Development

1.1 *Crime Prevention*

1.1.1 Domestic Violence

Link to Community Strategic Plan / Council Delivery Program - P2.2.1 Work with partners to develop programs that assist women and children to escape from family violence and men to address family violence

The Coonamble Domestic Violence Committee has finalised its Business Case for the establishment of a Women's Refuge in Coonamble. The group's community level domestic violence prevention plan is due to complete by the end of June 2013.

1.1.3 Burglar Beware II (break and enter)

Link to Community Strategic Plan / Council Delivery Program – P2.2.4 Work with partners to develop strategies to minimise crime and anti- social behaviour in the community

The Burglar Beware II project is progressing with 47 residents engaged to date.

1.2 Youth anti-social behaviour

1.2.1. Coonamble Shire Youth Council.

Link to Community Strategic Plan / Council Delivery Program- L1.1.1 Continue to support Coonamble Shire Youth Council as a link between young people and the Council

The scheduled Youth Council meeting took place during June (meeting Minutes attached). The group's invited guest, Sergeant Mark Hoath, answered young people's questions regarding drugs, alcohol and community safety.

A relationship has been formed with the newly established Girl's Academy staff at Coonamble High School. A collaborative approach to working with the same young people will ensure students are provided with complimentary service and support.

1.2.1. Bang the Table

Link to Community Strategic Plan / Council Delivery Program – P4.2.1 Provide strategic early intervention community development programs for children and young people

The Bang the Table project is funded through the NSW Office of Communities in the amount of \$49,904.00. The project involves (a) employment of a young person, as a trainee project worker, (b) youth workshops focussed on exploration of self-perception, community perception of young people, community pride and community participation, (c) development of a youth led program of activities/ events and (d) the facilitation of a regional Youth Forum.

The project commenced in January 2013 with the employment of a Business Administration Trainee and the development of workshop material. The trainee's role involves providing administrative support to the Youth Council including research, development of project material, Minute taking and dissemination of information.

Youth Council meetings have included session time for the exploration of youth related issues and building of leadership skills. During the June Youth Council meeting, young people asked relevant questions and engaged in meaningful discussion with Sergeant Mark Hoath, Coonamble Police.

1.2.2 Yarn Up Project

Link to Community Strategic Plan / Council Delivery Program – P2.2.3 Work with Community groups to develop local solutions to drug and alcohol related issues.

The externally funded Yarn Up project concluded during the reporting period.

The "Yarn-up" project was funded through the Foundation for Alcohol Research & Education and ran during the period April 2012– 30th June 2013. The project aimed to assist young people to respond to alcohol related harms, by strengthening their capacity to take responsibility for their own drinking behaviours, and respond to the drinking behaviour of other family members.

The main elements of the project were:

- Informal group work focusing on self-esteem and self-determination.
- Production of resources developed by the young people.
- Development of a plan for young people to connect with respected Elders in the community.

The project aimed to contribute to positive social indicators by providing an informal forum for young people to explore their own behaviours, cultural connections and take a leadership role in developing a community message.

Activity - 8 Youth Council sessions, 32 street sessions. A summary of street session survey responses is attached.

Products - 4 different types of resources produced (Posters, wrist bands, t-shirts, coasters), "Walk together" cultural plan developed (copy attached).

Outcomes -

Measure (quantity)	Number	Comment
Number of young people participating in sessions	119	107 young people – street sessions 12 young people – School sessions
Number of sessions conducted	40	8 school, 32 street sessions
Number of community members engaged	10	Community Working Party members at CWP meetings.
Resource produced (types)	4	Posters, wrist bands, T-shirts, coasters
Youth/Elder connection plan produced	1	Walk Together Plan presented to Community Working Party February 2013
Measure (quality)		Comment
Percentage of participants who completed sessions	100%	Individual young people remaining for duration of session
Percentage of participants who completed project	80%	Individual young people (school sessions) that engaged until the end of the project
Percentage of participants who contributed to production of resource	90%	Young people who participated in resource development decision making(street and school sessions)
Percentage of participants who contributed to Walk Together plan	100%	Young people who participated in decision making/ development of plan (school sessions).
Measure (impact)		Comment
Percentage of participants who completed sessions	100%	Individual young people remaining for duration of session
Percentage of participants who completed project	80%	Individual young people (school sessions) that engaged until the end of the project
Percentage of participants who contributed to production of resource	90%	Young people who participated in resource development decision making(street and school sessions)
Percentage of participants who contributed to Walk Together plan	100%	Young people who participated in decision making/ development of plan (school sessions).

1.2.3. Junior Youth Council

Link to Community Strategic Plan / Council Delivery Program- P4.2.1. Provide strategic early intervention community development programs for children and young people.

Further to the Coonamble Public School workshop, year 5 and 6 students at the Catholic School were engaged during May. Additional consultation with this group of children occurred during the School's NAIDOC celebrations in June. The aim of the Junior Youth Council will be to engage this age group in diversionary activity, build leadership skills and connect participants to positive recreational choices.

1.3 Skill Circle (Skircle)

**Link to Community Strategic Plan / Council Delivery Program-
P1.3.1 Support activities/projects that increase community participation and connection**

During Youth Week 2013, a group of community members raised the issue of isolation, experienced by young mothers, and the limited opportunities for this demographic to connect. The impact of disconnection from the broader community, and effects on mental health, were discussed. In response to this, a “Skircle” has commenced in the Coonamble Library. The group involves each individual sharing a skill with the rest of the group. A 12 week program commenced on the 14th May and has to date, included participants learning (and sharing) drawing, felt making, jewellery making, sewing and sculpture. The program is facilitated in partnership with MacKillop Rural Community Services who provide child supervision at the Library, while their mothers/ carers engage with the group.

2. Vacation Care

**Link to Community Strategic Plan / Council Delivery Program-
I2.1.3 Support development of diverse cultural and recreational opportunities for children and young people**

During the reporting period Council received service approval under Section 48, Children (Education and Care Services) National Law (NSW).

3. Library

**Link to Community Strategic Plan / Council Delivery Program-
I2.2.2 Provide high quality library services that are responsive to community need**

- Waste to Art exhibition facilitated in conjunction with Outback Arts. Mrs Alison Dent, winner of the *sustainable building functional* section, also won a regional Award for her piece “Wild Horse Frieze”.
- Visiting author, Don Tate spoke of his experiences in the Vietnam War and his book “The War Within”.
- 5 afternoon craft sessions held for school aged children.
- National simultaneous story time held. 33 children attended a reading by Michael Graham of *The Wrong Book*.

External groups utilising Library space:

- Writer’s group and family history meetings
- Child care visit
- Tutors (3)
- Weekly Skircle activity group
- Distance Education exams
- Dubbo employment agency utilised meeting room

- The Annual quilt show was held with approximately 50 quilts and other items displayed. Approximately two hundred people visited the library including Campbelltown Council visitors.

May – June 2013	Total issues	Total returns	New members
Coonamble	2029	1794	13
Gulargambone	220	201	0
Quambone	245	104	0

4. Grant funding

Link to Community Strategic Plan / Council Delivery Program-

I2.2.1 Expand the role of Council libraries to support early language/literacy skills and life skills programs

I2.2.2 Provide high quality library services that are responsive to community need

Council has been successful in grant funding in the amount of \$82,000 from the State Library of NSW for the facilitation of the “Library Connections” project. The project aims to build connections between the Aboriginal community of Coonamble Shire and the Coonamble Library. A number of strategies will be employed to develop a sense of place as well as ongoing Indigenous community development.

The project goals:

1. Develop Cultural Competency in the Coonamble Shire Library.
2. Increase visitation to Coonamble Library by Aboriginal community members.
3. Develop sustainable, responsive, cultural Library programs and activities.

The project involves a part time Project Worker (Library Officer) facilitating a twelve (12) month program in accordance with a framework *involving place making, bridge building and cultural development.*



Place making – integrating cultural competency into the Coonamble Library space. The essence of place-making is community engagement. Place-making deliberately seeks to express the community’s identity and values through the active decision-making of community members. It is an act of producing environments that have significance for whole communities of people.

Bridge building– facilitating an outreach early literacy program “Stories in the Street”. This project will involve the Project Worker providing an outreach early literacy program. The Project Worker will visit community “in-place”, such as parks, pools and events, conducting story time sessions. The target group will be those families with children 0 – 5years who are not traditional library visitors.

Cultural development – in conjunction with the local Aboriginal Community Working Parties and community, developing sustainable programs and opportunities.

Examples may include:

- Elders teaching language and culture
- Community artists teaching local markings and art
- Providing opportunities for Aboriginal people to act as role models, developing cultural identity, spirituality and a sense of community pride
- Developing locally relevant educational resources in collaboration with Elders and community

5. Tourism

5.1 Moorambilla

Link to Community Strategic Plan / Council Delivery Program- P4.4.1 Assist with Moorambilla event

In line with Moorambilla MOU the following has been completed:

- Supply of accommodation audit
- Production of evaluation tool
- Promotion of event through the website, Facebook page and eNewsletter
- Promotional material sent to VICs in the region and Campbelltown Council/VIC

5.2 Coonamble Rodeo and Campdraft

Link to Community Strategic Plan / Council Delivery Program- P4.4.2 Assist Coonamble Shire events with marketing and promotion

Administration of the Regional Flagship Funding for the annual Coonamble Rodeo and Campdraft has progressed in accordance with funding requirements.

5.3 Destination Management Planning

Link to Community Strategic Plan / Council Delivery Program- EC1.1.6 Develop new visitor markets in line with Inland RTO

Tourism staff have actively engaged in the destination management planning process, facilitated by Inland NSW Tourism, to develop new and existing markets and to secure Council’s eligibility for tourism grant programs. The Destination Management Plan for the Dubbo region will be publicly released in Narromine in August 2013.

5.4 School to Work trainee

***Link to Community Strategic Plan / Council Delivery Program-
EC3.1.1 Continue to provide the School to Work program, offering
options for work experience and traineeship employment with
Council***

During the reporting period, a Business Administration trainee has commenced in the Visitor Information Centre. Tourism staff are providing support and leadership to develop and strengthen the trainee's business and customer service skills.

5.5 Visitor Information Centre

***Link to Community Strategic Plan / Council Delivery Program-
EC1.1.8 Tourism information be displayed at regional and interstate
visitor centres***

Coonamble Visitor Information Centre

	May	June
Number of visitors during reporting period	116	103
Most popular place of origin (where did visitors travel from?)	Local Victoria Sydney Dubbo QLD	Local Sydney Newcastle/ Hunter Tasmania Victoria
Most popular service request (what did visitors ask for?)	Maps & Brochures Attractions/ events Accommodation Toilets Directions	Info on other towns Toilets Accommodation Maps & Brochures Directions

Financial Considerations: Nil.

Options: N/A

***Recommendation:
That information contained in the Community Services Progress report
be noted.***

YARN UP STREET SESSIONS

Question	Response
Why do you / your friends drink alcohol?	Don't drink - 1% Escape / forget about stuff - 29.9% Have fun with friends/ laugh – 32.7% Nothing else to do / something to do – 36.4%
How does alcohol affect you/ your friends or other young people in Coonamble? Prompt: When you / your friends are drunk what bad things happen to you / what good things happen?	Loose control/ self respect – 87.8% No sleep -85.9% Fight with friends - 79.4% Property damage – 76.6% Good/fun to watch people drunk -72.9% Good/ fun to be drunk – 72% No money for food – 70% Get into trouble with family/ Police - 67.2% Easy to hook up with girls – 67.2% Embarrassing situations (eg: Facebook) – 57.9% Car crashes -39.2% Physically unsafe (sexually) – 38.3%
What would be a good way to get the message out about keeping safe from these things ? Prompt: eg: Posters, badges, song/drama. Who would the messages be aimed at?	Posters – 43.9% Wrist Bands – 23.3% Don't know- 34.5% Message targeted to: Young people -39.2% Adults – 16.8% Families – 14% Don't know/ didn't answer -29.9%
Think about the people that you look up to in the community... who are they? Prompt: Who do you respect, or would want to be like? Family, friend, teachers, coach If none, people outside the community. Why do you respect them?	Don't know any/ could not answer – 54.2% Grandparents – 20.56% Other family/friends/ teachers – 8.4% Football coach – 5.6% Siblings – 3.7% Health/ community workers 1.8% Looks after/cares for me - Is kind/funny/caring -37.1% Listens to me – 15.8 Treats me fairly- 14% Has a good job, earns good money – 18.6 Talk to me outside of school/sports – 11.2% Stays out of trouble / doesn't fight 3.7% Other – 1.8%

Quick quiz. *What do you know?.....*

	% of correct answers		% of correct answers
<i>Symptoms of alcohol poisoning can include coughing blood?</i>	18.6%	<i>How long does it take to have enough alcohol in your blood to measure?</i>	6.5%
<i>A person can die from alcoholic poisoning?</i>	65.4%	<i>How many young people are hospitalised each week as a result of alcohol?</i>	7.4%
<i>How many young people die per week as a result of alcohol?</i>	5.6%		

Walk Together



Introduction:

The Coonamble Shire Youth Council (CSYC) has identified issues in their communities that, they believe, could be addressed with the help of Elders and older community members. Members of CSYC believe that more contact between young people and older people could help young people to:

- Break community stereotyping about young people
- Break down barriers between the two generations
- Learn about history and Aboriginal culture
- Learn practical skills
- Exchange ideas and develop understanding of each generation
- Get on better with all people in the community

Background:

Youth Council members and other young people in Coonamble have difficulty in identifying community leaders, or respected adults, in their lives. A survey of 107 young people in Coonamble revealed the following answers to the question

“Think about the people that you look up to in the community... who are they? Why do you respect them?”

- 52 - young people responded “don’t know any” , or could not answer.
- 22 - young people identified their grandparents,
- A small number of young people identified siblings (4), football coach (6), other family (9),
- A small number of young people (8) named particular people in the community, two of which are Coonamble Aboriginal Health Service staff and one of which is a Shire staff member.

This information, coupled with following comment from young people, show the need for action in this area:

“We get told we have to step up as Aboriginal youth, but we don’t know where to step” and “People see us as no good, trouble makers, but we are not all like that”

What is an intergenerational program?

An intergenerational program is more than a mentoring program. It's not about "doing things for" young people, or "teaching them how". It's about exchanging ideas, values and skills.... *Walk together* to help build strong, resilient young people. It's about local youth and older people connecting in meaningful ways that benefits both generations.

The Youth Council's vision:

Young people want to *walk together* with Elders and other community leaders. They would like less separation in the community between Aboriginal and non-Aboriginal young people (and the community generally). Both Aboriginal and non-Aboriginal Youth Council members would like to learn about local culture and increase their sense of identity. CSYC believe that a solid connection with Elders and older people will help young people to grow, and the community to be stronger.

Some of the activities young people have suggested are:

- Cultural Camps / workshops involving traditional knowledge and skill exchange
- Learning new skills that will help them get a job or develop life skills (eg: build a car)
- Work on practical activities that take care of, or develop something important to the community
- Develop opportunities with young people to divert them from negative activities. These suggestions have included social enterprise projects (eg: Movie theatre, games centre).

Where to from here?

The Community Working Party (CWP) is best placed to help Coonamble's young people reach their vision. The first step involves a commitment by both generations to moving forward with an attitude of "learning with", not "doing for". To get the ball rolling, the CSYC have developed a **plan of attack**, which is attached for the CWP's consideration.

Let's Walk Together





Walk Together

What?	Why?	Who?	When?
Approach Community Working (CWP) Party with project idea	To see whether CWP are interested in <i>walking together</i> with us.	Youth Council send proposal to CWP for them to consider at their meeting	February 2013
Meet with CWP	To talk about the project more and start to develop ideas about activities.	CWP representatives meet with Youth Council at school (during a lunch time)	February 2013
CWP decide whether they want to <i>walk together</i> with us. Do they have the people, time, resources?	To find the right Elders, community people to walk with us.	CWP	March 2013
Both generations meet together to talk about how they would like to learn from each other	To develop a plan of activities for a 12 month period.	CWP & Youth Council	April 2013
Put the plan in writing	To make sure everyone knows what they are doing and commits to the plan	CWP & Youth Council	April 2013
Begin the plan	Start doing what we said we would..... start <i>walking together</i>	CWP & Youth Council	May 2013
Review the plan	To make sure it is working for both generations	CWP & Youth Council	August, November 2013, February 2014,

12.2 COONAMBLE RODEO & CAMPDRAFT

Author: *Tourism Development Manager – Lauren Picone*

**Link to Community Strategic Plan / Council Delivery Program–
P4.4. Promote more cultural events in the shire
P4.4.2 Assist Coonamble Shire events with marketing and promotion**

Background:

In 2013 Coonamble Shire Council agreed to administer the 2013-2015 Regional Flagship grant for the annual Coonamble Rodeo and Campdraft on behalf of the Coonamble Rodeo Association. In 2013, 2014 and 2015 Destination NSW will allocate a budget of \$20, 000 to be used exclusively on the marketing and promotion of the event. The administration of the grant includes the submission and management of an annual marketing plan, budget and a post-event report. Key performance indicators (KPIs) such as number of visitor nights, length of stay and visitor expenditure must be achieved and measured. This report summarises the outcome of the community survey undertaken at the event.

Issues:

The 2013 event attracted over 4000 people, with 3000 people residing outside the Coonamble LGA. This is higher than the 2012 event which attracted an estimated 3500 people.

The survey (sample size: 270) conducted over the two days of the event identified that attendees wanted the following items to be improved and/or developed.

- Onsite Entertainment – 37%
- Kid's Activities – 17%
- Retails Stalls – 15%
- Food/Beverage – 12%
- Pedestrian Only/Horse Only Zones – 10%
- Corporate/Sponsor Catering – 6%
- Better Infrastructure (Toilets, Showers, Grandstand Safety) – 3%
- Onsite entertainment/activity was identified by respondents as the main area for improvement (69%), followed by food/beverage & catering (18%).

The 2013 survey highlighted that attendees wanted to see improved onsite entertainment and food and beverage. Unfortunately, the Destination NSW grant cannot be used to fund any improvements in these areas. However, as the additional financial support from Destination NSW now covers the majority of costs associated with the marketing and promotion of the event, the committee may be in a position to invest in activities that promote event growth and improvement.

In addition, in response to the survey results, Council's financial sponsorship of the event could be conditional on the committee using a percentage of the funds to improve the event.

Financial Considerations:

Nil

Options:

Nil

Recommendation:

Council note the information contained in the report.

LIANNE TASKER

Director of Community Services

1 July 2013

**13. REPORT BY DIRECTOR OF CORPORATE SERVICES
COUNCIL MEETING WEDNESDAY 10 JULY 2013**

13.1 RATE COLLECTIONS

Total Combined Rate Collections to 30/06/2013 compared to 30/06/2012:

	30/06/2013	30/06/2012
Arrears 30 th June previous year	763,910.00	598,833.17
Plus 2012/2013 Combined Levy	5,437,034.38	5,282,768.84
Add Transfer from Postponed	-	-
GROSS LEVY	6,200,944.38	5,881,602.01
Less: Pensioner Concession (State)	(65,970.06)	(64,496.94)
Pensioner Concession (Council)	(53,975.50)	(52,770.22)
Transfer to Postponed	-	-
Abandoned	-	-
NET TOTAL LEVY FOR YEAR	6,080,998.82	5,770,334.85
Less Collections	(5,365,916.63)	(5,085,254.35)
Plus Refunds	-	-
NET TOTAL BALANCE	715,082.19	685,080.50
Plus Postponed	-	-
GROSS TOTAL BALANCE	715,082.19	685,080.50
Collection % of Total Receivable	88.24%	88.13%
Arrears % of Total Receivable	11.76%	11.87%

Recommendation:
Submitted for Council's information.

13.2 LIST OF INVESTMENTS

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 23/09/2013	4.11%	90 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 26/08/2013	3.82%	60 Days	1,500,000.00
St George	A1+	Term Deposit - 17/08/2013	4.20%	90 Days	1,000,000.00
ME Bank	A1+	Term Deposit - 03/09/2013	4.25%	90 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 04/09/2013	3.90%	182 Days	500,000.00
Bendigo Bank	A-	Term Deposit - 17/07/2013	4.25%	120 Days	1,000,000.00
IMB	A2	Term Deposit - 12/09/2013	3.90%	90 Days	1,000,000.00
Orana Mutual	Unrated	Term Deposit - 20/07/2013	4.22%	91 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 18/07/2013	4.29%	90 Days	2,000,000.00
ME Bank	A1+	Term Deposit - 29/07/2013	4.45%	90 Days	1,000,000.00
ME Bank	A1+	Term Deposit - 29/08/2013	4.15%	63 Days	1,500,000.00
ME Bank	A1+	At Call Account	3.75%	-	1,000,000.00
CBA	A1+	At Call Account	2.75%	-	1,500,000.00
TOTAL					\$ 16,000,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	19%	50%	3,000,000
National Australia Bank	A1+	25%	50%	4,000,000
St George	A1+	6%	50%	1,000,000
Bendigo Bank	A-	6%	40%	1,000,000
IMB	A2	6%	35%	1,000,000
ME Bank	A1+	28%	35%	4,500,000
Orana Mutal	Unrated	6%	10%	1,000,000
Reliance C/U	Unrated	3%	10%	500,000
				\$ 16,000,000

Rating	% of Investment	Policy	Amount
A1+	78%	100%	12,500,000
A1	6%	80%	1,000,000
A2	6%	60%	1,000,000
Unrated	9%	30%	1,500,000
			\$ 16,000,000
General Fund Investments			9,035,568
Sewerage Investment Fund			2,757,153
Water Investment Fund			4,207,279
			\$ 16,000,000

Recommendation:

That the list of investments as at 30 June 2013 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS – STATUS REPORT**Parks & Gardens:**

- Works program continues to focus on improving the presentation of Council open spaces under its control in particular preparation of the approaches to Town following the recent period of wet weather.
- The car parking area, including the lane way behind the RTC, has been cleaned up and included in the regular checklist for council staff to monitor.
- Installation of the street bin surrounds has been completed in the main street.
- Minor tree maintenance/removal is planned during the month of July.

Vandalism Update:

- Incidents of vandalism remained low during the month of June.

Pools:

- Council staff has continued to carry out the necessary off season maintenance works to the pool including the repainting of shade cover over the babies pool.
- Quotes have been sourced for the replacement of the fencing around the “observation area” to comply with the relevant safety guidelines.
- An estimate is being compiled regarding the proposed grant funded wet play area at the Pool.

Buildings:

- Necessary repair works to the roof of the VIC have commenced and are progressing well.
- Staff is in the progress of reviewing the building valuations of council’s building assets as part of the end of financial year process.

Recommendation:

That the information contained in this item be noted.

BRUCE QUARMBY

Director of Corporate Services

3 June 2013

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 10 JULY 2013**

14.1 REMOTE ACCESS ASSESSMENT GUIDELINES

Link to Community Strategic Plan / Council's Delivery Program:

11.1 Maintain local road maintenance and construction

11.1.5 Routine maintenance, heavy patching and reseals continued under Regional Roads Block Grant contract

11.1.6 Reconstruction of sealed regional roads under Regional Roads Repair Program continued.

Background:

I reported to the May 2013 meeting the revised guidelines released by the Roads & Maritime Services (RMS) for the assessment of roads and routes for restricted over dimension vehicles.

Issues:

Council noted my report and resolved to include in its Fees and Charges a cost of \$3,200 per application for the assessment of routes for over dimension vehicle route assessments. Notice of Council's intention to set the fee was placed on exhibition for the prescribed period, with the closing date for submissions being 20 June 2013. No submissions or comments were received.

As reported previously, operators of over dimension vehicles must make application to Council (the roads authority) to traverse the road network within its LGA and the roads authority (Council) is responsible for assessing the suitability of the route.

Sustainability/Legislative Provisions:

- Roads Act

Financial Considerations:

The assessment is a detailed analysis of the route that will involve a cost directly attributed to inspections and the capability of structures. Following assessment Council may be required to undertake improvement works.

It is necessary that an "assessment fee" be included in Council's fees and charges and, at a minimum for the 2013/2014 year, it will be \$3,200, plus any specialist structure investigations cost.

Options:

N/A

Recommendation:

That Council formally adopt an “Assessment Fee for Over Dimension Vehicle Routes” of \$3,200, plus any specialist structure investigations cost, it be included in Council’s Fees and Charges for 2013/2014 AND FURTHER it be noted that Council’s intention to impose this fee has been on public exhibition for the required time with no submissions and/or comments being received.

14.2 THARA ROAD

Link to Community Strategic Plan / Council's Delivery Program **11.1 Maintain local road maintenance & construction.**

Background:

Council previously resolved to apply for the transfer of a small parcel of Crown land at the end of Thara Road following representations by local landowners who objected to an application by an adjacent owner to close the road.

The land was duly transferred to Council's ownership and Council further resolved to advertise its intent to gazette the land as a public road.

At its meeting held on 12 June 2013 to consider public comments, Council resolved not to proceed with the dedication as a public road and further, to enquire as to the feasibility of returning the land to the Crown.

Issues:

Council has received a response from NSW Trade and Investment – Crown Lands – and I quote:

“...there is no mechanism for the Crown to remove a road from Council control once a transfer has been done”.

Council may apply to close a road and have it disposed of as Crown Land if no Council monies have been spent on the road. However, if an objection to the closure is received and accepted, the application fee is not refundable and the road will remain under Council control.

Given that Council will receive objections to the closure due to several structures encroaching on the land and that several owners will claim the 200 metres of unformed 1963 dedicated road and the newly acquired 72m of road adjacent to their properties are required for access, it is unlikely that Council can relinquish ownership of the land involved.

Sustainability/Legislative Provisions:

- Roads Act 1993
- Crown Lands Act 1989

Financial Considerations:

Council has currently spent \$180.00 on an application to have the last portion of Thara Road gazetted. In addition, hundreds of hours have been spent researching and reporting on the way to reach a best solution for those affected by the proposed closure and possible gazettal.

Mr Fitzgerald has declared that he will pay the cost of the survey and Council has indicated he will be responsible for fencing and forming the road. Direct cost to Council will, therefore, be minimal.

Options:

Clearly the only option is for Council to reconsider its stance and proceed with the dedication of the small portion of land and for the public road to be fenced and run-on forming completed.

Recommendation:

That Council rescind its resolution not to proceed with the dedication (Resolution No 0557 of 12 June 2013) and grant approval for the formation and fencing of the road.

14.3 WORKS IN PROGRESS**(a) State Highway 18:**

(1) Wingadee Stage 2 works have been completed and heavy patching at Gulargambone has been completed to prime seal stage. Works are proceeding on the reconstruction of the shoulders in section 2C of Stage 2 – Wingadee.

(2) Repairs to the abutment of the Sir Edward Hallstrom Bridge have been completed by RMS Contractors. Council has completed the replacement of damaged concrete footpath adjacent to the bridge.

(b) Regional Roads:

(1) Repairs have been undertaken on the regional road network as required.

(2) Slashing of road shoulders on the Quambone and Pilliga Road is in progress and, in some locations has been completed.

(c) Local Roads:

(1) Maintenance grading is continuing on SR19, SR2, SR38 and SR86.

(2) Final seals have been programmed for SR86 Roads to Recovery works completed previously in current program. Materials will be carted to areas programmed for restoration in the forthcoming financial year.

(3) Bitumen patching is being undertaken as required, with emphasis on restoring areas damaged in the water main repairs throughout the urban areas.

(d) Plant:

(1) Tenders have been advertised for plant to be replaced in 2013/2014 and close on 17 July 2013

(e) Depot:

- Maintenance to fences and re-growth as required.
- Building maintenance carried out as necessary.

(f) Airport:

- General maintenance as required.
- Asbestos runway markers and old pipes removed.

(g) Workshop:

- General maintenance and repairs to plant as notified by operators and as scheduled.

(h) Water and Sewer:

- WTP construction 95% completed, with painting and fit-out in main building in progress, commissioning in progress.
- Telemetry for WTP and water and sewerage pump stations at Coonamble, Gulargambone and Quambone approximately 98% complete.
- General maintenance to mains as required.
- Investigation into sewerage treatment works tertiary pond desilting in progress. EPA advice will be provided to ensure licence requirements.
- Investigation into repairs to leaking reservoir at sportsground continuing.
- Trickling filter rotors on Coonamble STP are being fabricated in Dubbo and will be installed by Jeff Hort Engineering in the next few weeks.
- Quotations are being received for the erection of a man-proof fence around No 5 Bore area reservoir

Recommendation:

That Council note the information contained in this report.

K N BRODBECK

Director of Engineering Services

3 July 2013

15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES
COUNCIL MEETING WEDNESDAY 10 JULY 2013

15.1 RANGER'S REPORT – JUNE 2013

*Link to Community Strategic Plan/Council's Delivery Program:
P2.2.5 Control straying animals*

STATISTICS:

<u>Compliance</u>	<u>June 2013</u>	<u>Year to Date 2012/2013 Total</u>
Official Correspondence	3	71
Infringements (Animals)	3	59
Infringements (Other)	0	9
Microchipped dogs	1	19
Registrations	5	454
Nuisance dog declaration	0	2
Dangerous dog declaration	0	4
Restricted dog declaration	0	0
<u>Impoundments</u>		
Dogs	18	243
Cats	36	129
Stock	0	2
Other	0	0
TOTAL ANIMALS IMPOUNDED	54	374
Motor vehicle	1	6
<i>Breakdown of impoundments:</i>		
Dogs destroyed	14	195
Dogs surrendered by owner	11	133
Dogs re-housed	4	15
Dogs released	0	19
Cats destroyed	36	122
Cats re-housed	0	2
Cats released	0	3
Gulargambone dogs impounded	4	53
Quambone dogs impounded	0	0
Villages:	Gulargambone:	Nil to report
	Quambone:	Nil to report

Recommendation:
That Council note the information

MATTHEW COCK

Manager – Environmental Services
1 July 2013

16. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 10 JULY 2013

**16.1 MINUTES OF CONSULTATIVE COMMITTEE MEETING HELD
IN THE COMMITTEE ROOM, COONAMBLE, ON TUESDAY, 4 JUNE
2013**

PRESENT: Mr Kristern Ramien (Chair), Director of Engineering Services, Mr Brodbeck, Director of Corporate and Urban Services, Mr Quarmby, Mr Phillip Ryan, Mr Mathew Cock, Ms Kookie Atkins, Ms Amanda Nixon and Mr Martin Wynne USU Representative.

1.0 APOLOGIES

Mr Peter Hurst

2.0 CONFIRMATION OF THE MINUTES

Minutes of prior meeting held Thursday 4th April 2013 confirmed by agreement of Committee.

3.0 CONFIRMATION OF CURRENT REPRESENTATIVES

Committee discussed and confirmed members as per the list tabled.

4.0 COMMITTEE ELECTION

Positions of Chairman, Deputy Chairman and Secretary declared vacant and Mr Bruce Quarmby called for nominations.

- Chairman – Mr Peter Hurst, nominated by Mr Quarmby and seconded by Ms Atkins. Mr Peter Hurst was absent from the meeting but will confirm his acceptance at the next meeting.
- Deputy Chairman – Mr Kristern Ramien, nominated by Ms Nixon and seconded by Ms Atkins. Mr Ramien accepted the position.
- Secretary – Ms Amanda Nixon, nominated by Ms Atkins and Mr Cock. Ms Nixon accepted the position.
- Alternate Secretary – Ms Kookie Atkins,

Mr Ramien to control the Chair in Mr Hurst's absence for the duration of this meeting.

5.0 ORGANISATIONAL CHART

The Committee discussed the Organisational Chart tabled. Ms Nixon advised the chart was approved at the April 2013 Council Meeting. Changes and positions commented on were some reporting changes and the chart includes the three new positions created, including an

Engineering Cadet, and Water/Sewer Operator. The extra Water & Sewer Operator is in response to the new Treatment Facility. A GIS / Survey & Design Officer has also been included which is yet to be advertised.

6.0 REVIEW POSITION DESCRIPTIONS AND SKILLS PROGRESSION/ APPRAISALS

Place back on the agenda as Ms Nixon has yet to complete. Completed at the time of meeting but not tabled were two draft position descriptions and skills progression. General concern voiced over the ongoing problems surrounding the Salary Review system. Both Outdoor and Indoor staff are affected and better communication may help.

Action: Ms Nixon to table a draft timetable for completion of Position Descriptions and Skills and also if possible table some completed ones.

7.0 CORRESPONDENCE

No correspondence tabled.

8.0 GENERAL BUSINESS

Discussed general concerns over employee training, the difference between required and/or desired training and the lack of training that has been offered. Ms Nixon discussed budgetary constraints. Mr Wynne stated that we need to ensure training does not result in skills impediment. It is important to identify essential training via skills appraisals.

9.0 DATE OF NEXT MEETING

Agreed the next meeting is to be held on Tuesday 30th July 2013 8.30am
Council Chambers

CLOSED 9.00am

16.2 MINUTES OF A MEETING OF THE COONAMBLE SHIRE YOUTH COUNCIL HELD ON 18 JUNE 2013.

Minute taker: Kodie Ireland, Cody Gilmore

Apologies: Riley Fernando, Monique Bennett, Christine Blattman, Tamara Rushworth, Clr Bill Burnheim

Present: Josh Fernando, Cody Gilmore, Yasmine Astill, Jasmine Haycock, Ashleigh Deveigne, Emily Albert, Tray Blattman, Mark Hoath, Lianne Tasker, Kodie Ireland

Meeting Opened: 1.00pm

Official Meeting & Acknowledgement of country/traditional people – by Chairperson, Emily Albert

1. Introductions – Members old and new introduced themselves and their role.

2. Questions for Police Representative

Emily Albert – Thanked Mark Hoath for attending and answering questions.

Mark Hoath – Grateful to be invited to the meeting.

Q1: What are police currently doing about the drug problem in Coonamble?

Sgt Mark Hoath acknowledged questions raised by Youth Council are of broad community concern and issues are experienced in many other small country towns.

Sgt Hoath outlined current drug problems - heavier drugs are infrequent at the moment, prescription drug use with the elderly is sometimes a problem, Cannabis (Marijuana) is the main drug of choice, Oxycontin and Methamphetamines are in town and are also a community health issue; they have been linked to cancer and mental health issues i.e. schizophrenia.

Coonamble Police are allowed to search known offenders on the street and their vehicles but not their homes, providing they have a reasonable suspicion. They must get a warrant from a magistrate to be able to search a property. Police are able to stop, search and detain a motor vehicle based on reasonable suspicion which can be from:

- Past Intelligence
- Past Convictions
- Informants

Informants can be anonymous but police ask that only credible information is given. Coonamble police pride themselves on the highest person search in the Castlereagh area..

A difficulty for the Police is that under legislation a person without a prior criminal record, if caught with cannabis under a certain weight, is given a “Cannabis Caution”. They are entitled to two “Cannabis Cautions” and the third caution is when they are able to take them to court.

Sgt Hoath informed the group about pills and local synthetic drug usage, the dangers, what young people can do to protect themselves.

Discussion by Youth Council involved Police using undercover Police to bust drug dealers, needle supply and Police Taser usage (and review procedure).

Q2: What powers do police have about underage intoxication and drug use? (Why can't they go into a house and stop it from happening?)

Sgt Hoath replied:

- Police cannot enter a house unless there is a serious offence or a disturbance of the peace committed. Parents or guardians should supervise the parties thrown by teenagers but often don't.
- Police can take alcohol in a public street, if the carrier is under 18.
- People over 18 can carry unopened alcohol in public street but cannot drink.

Q3: What can be done about older people sitting in the main street commenting and staring at girls?

Sgt Hoath replied:

- “Move On” legislation where Police can make people move on if they are hanging around for too long.
- Staring is not an offence, Police can only assist if inappropriate behaviour. Police will assist by talking to the offenders/ business owners.
- Youth Council could write a letter to the Café and ask them to keep an eye on what is going on.

Discussion regarding recording actual behaviour and approach café if necessary.

Emily Albert (Chairperson) thanked Sgt Hoath for attending. Sgt Hoath advised Sarah Bancroft is the new Youth Liaison Officer.

3. Minutes of previous meeting

Emily Albert read minutes with amendments to be made:

Christine Blattman – change to correct name.

With above amendments moved by Tray and seconded by Adam.

4. Business Arising from previous Minutes

- a). Josh advised that there is nothing in the Terms of Reference about consequences of members missing meetings .

Amendment to the Terms of Reference moved by Tray Blattman Seconded by Adam Raworth

“If any member holding an Executive position is absent from 3 meetings without an adequate reason they will step down from their executive position and become an ordinary member”.

Lianne said that all Youth Council members need to be aware of this potential change to the Terms of Reference, so it will be voted on at the next meeting. This will give everyone a chance to attend and vote on this important change.

Action: Josh to let all members know about the proposed change.

- b). 355 meeting at the bowling club was attended by Tray, Adam, Christine and Monique. Adam reported that the meeting was letting us know that we have to be properly insured when running events.

5. Correspondence – nil.**6. General business**

- a). Yarn up Project – Lianne advised shirts had been ordered. Discussion about shirt colour, Pink was preferred by the majority.

b). Bang the Table project – Lianne.
Discussion about the types of activities to be facilitated through this project. Group talked about opportunities that are new and would be taken up by a broad range of young people. Discussed some of the issues to address in the community; young people seen as criminals, not getting on with other parts of the community; not seen as leaders or having a voice, not motivated to do positive things.

- c). Workshop activities – Group split into two went through a decision making/ planning exercise for event ideas. Ideas included:

- Music Concert/Festival (Reece Mastin, TIMOMATIC, FLUME, Justice Crew, Jessica Mauboy)
- Sports Competition
- Touch Football knockout
- Street Art Festival

- Trip to Dubbo

Action: Josh to research costs of music artists.

d). Building Tour - Lianne took the group on a tour of the Shire Buildings.

Meeting Closed: 3:15pm

17. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 10 JULY 2013

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

17.1 SALES**CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
21/06/13	Fat	569	3,338.40	13	48.10	582	3,386.50

Totals: Scale 569 head \$3,338.40
 VA 38 head \$ 48.10 **\$3,386.50**

17.2 SALEYARD ACTIVITIES

- Meeting held to discuss future of the yards – report attached.

Recommendation:**That :**

- (a) the Saleyards Manager source quotes for promotional signage for Council trucks, along with static signage at the entrance to Railway Street;
- (b) Council write to Coonamble Associated Agents Pty Ltd asking for a commitment to promoting the yards via the local/ regional media

17.3 SALEYARDS ACCOUNT

Period to 30 June 2013	Income	\$102,416.83
	Expenditure	<u>\$154,640.00</u>
	Surplus/(Deficit)	(\$52,224.83)

Recommendation:

That Council note the information

AMANDA GLASSON

Manager - Saleyards & Facilities
 July 2013

17.4 NOTES TAKEN AT MEETING OF SALEYARDS COMMITTEE HELD AT THE AMENITIES BUILDING ON WEDNESDAY 26 JUNE 2013 AT 3.00 P.M.

Present: Kel Brodbeck (DOE CSC), Jim Hiscock (AJF Brien), Matt Prentice (Elders), Steve Colwell (H&B), Roger Hertel (Producer), Peter O'Connor (AJF Brien), Dan Keady (Councillor CSC), Tom Cullen (Mayor CSC), Amanda Glasson (MS&F CSC)

Apologies: Don McKenzie, David Chadwick, David Thompson

Chair: Tom Cullen

Notes: Amanda Glasson

1. Throughput and proposals for the future of the facility:

Income and Expenditure statement was supplied for the past 3 years ie 2010/11, 2011/12 & 2012/13, Kel explained how it was broken down including the loss of income in the past year by Council waiving the Amenities Building Rent and the loss of scanning fee by contracting external scanners. These two income items amount to over \$28,000 of loss of income for the year. Discussion regarding the Amenities Building Rent being initially set to pay for the construction of the building, which agents felt has been covered. Kel said although that portion may have been covered - ongoing maintenance is not being covered. Further discussion was had about breakeven point for sales.

Promotion:

Questions were asked regarding the lack of promotion of the facility in the past 12 months, Amanda explained there was a lack of budget to undertake promotion, however, the yards had been advertised in most of the saleyard specific promotions in the major rural papers. Ideas about how to promote the facility better were discussed these included:

- Stickers? Or flyers on livestock trucks
- Interviews with cattle buyers about the days market and how it relates to other sales in the state, the buyers would have to be happy to be named in articles
- Promotional marketing document focusing on the cost of freight and shrinkage to the vendor
- Form a club for vendors with prizes for the vendors like the drizabone which will need to be embroidered with the logo
- Signage to be completed at the end of Railway Street.
- EU Accreditation for the yards

- Mail out to the producers, promoting the yards including information about dates, shrinkage and freight costs plus a use it or lose it message.

A promotional budget will need to be sourced to complete any of the ideas with contribution to be sought from both CSC & CAA.

- ACTION:**
- a) **AG to investigate process of yards obtaining EU Accreditation**
 - b) **AG to request marketing budget from Council plus write to the association regarding joint promotion.**

2. Safety Inductions and updates:

The Saleyard manager raised the issue of staff not being able to 'read' the livestock and then being put into danger by lack of knowledge. It was agreed this knowledge came from experience. Amanda spoke about an incident that happened in the yards on the 21/6/13 where a member of the yard staff was knocked down by a beast within the forcing area in front of the scales. Amanda suggested that a more knowledgeable stockperson be supplied by each agent to fulfil this position. Agents suggested that they ensure Billy Thurston is available for each sale, which is a short term solution. A longer term solution where this area is automated not requiring a person to be in the area was discussed. It was suggested that the two hydraulic gates that are not currently utilised be relocated to form smaller forcing area where cattle will automatically walk through to the end point.

Discussion was had regarding dangerous cattle within the yards with ideas of how to identify specific cattle to ensure safety to all handlers. Roger H was not in favour of identifying said cattle prior to the sale as it may affect the price, there was general agreement to this. It was decided that red ribbon be placed on each gate containing dangerous cattle post sale to alert yard staff with each agent generally warning the staff once the cattle are on or near the scale area.

ACTIONS: **AG to put together a prioritised list of work to be completed with costings**

3. HVSPF Funding:

Amanda informed everyone that funding had been approved with council supplying approximately \$30000 for a project of just over \$160,000. Plans of the new double decker ramp were circulated and discussion about possible changes. It was thought that a ramp in the design of Ramp 5 would work but would need to be located further to the south so as not to negatively impact the current double decker ramp or the access for vehicles to the centre lane. A construction design needs to be created to engineering standards. The installation of slam shut gates was briefly discussed.

ACTION: **Send designs to everyone for feedback.**

Meeting Closed 4.30pm

18. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 10 JULY 2013

NIL

19. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY, 10 JULY 2013