

**COONAMBLE SHIRE COUNCIL’S next meeting will be held on
WEDNESDAY 12 FEBRUARY 2014 in the COUNCIL CHAMBER**

COONAMBLE, commencing at 9.00 a.m.

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Yours faithfully
RICK WARREN
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 12 FEBRUARY 2014

9.30 a.m. Liquor Accord Representatives

9.45 a.m. Messrs Fernando, Harris and Trindall
Discussion re Coonamble Library Project

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 12 FEBRUARY 2014

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 11 DECEMBER 2013

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE
COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON
WEDNESDAY 11TH DECEMBER 2013 COMMENCING AT 9.18 A.M.**

PRESENT: Cr. Al Karanouh, Mayor, in the Chair, with Crs. Michael Webb, John Walker, Dan Keady, Bill Burnheim and Tom Cullen.
Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Tasker, the Director of Engineering Services, Mr Brodbeck and Mrs Moorhouse.

It was noted that Cr Webb was absent during this part of the meeting – he was attending a function at the School.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

Ms Cherie Parsons and Mrs Lindy Regan were present to discuss issues that have been raised about the library service. Ms Parsons referred to discontent amongst library users – she said the library has gone down and people are not happy. She referred to the fact that books are not up-to-date, there is no new stock to borrow and, as a reader, she finds it very frustrating.

The General Manager explained that Coonamble Library is a member of a Cooperative Library Service and books are shared between the four member libraries in book “exchanges”. He also said that Coonamble Library has a separate vote of \$5,000 to purchase a limited number of its own books. Ms Parsons reiterated the need to “update books”. She referred to Aboriginal artefacts which have been displayed at the Library and said they should be moved to the main street (Outback Arts) – create local jobs for local people. She said the Library is too small for additional displays/exhibitions.

Ms Parsons referred to having a qualified Librarian who is able to run the Library efficiently and has been doing so for many years. She stated it has been said that another person is now in charge.

At this juncture, Cr Walker left the meeting to attend the Presentation of Awards Ceremony at the Coonamble Public School.

Mr Warren said if Council wants its Library to be a “stand alone” facility, it will have to budget \$200,000 annually. Ms Parsons said the whole library issue is about everybody and Council should do something about it – the

issue wont be resolved until updated books are in stock, even Aboriginal history books could be included. When Ms Parsons was informed her information was incorrect, she passed a petition to Council and left the meeting.

The General Manager said Coonamble Library is a totally under-utilised facility. The Mayor stated that if a certain book is required, the Librarian will order and have it available as quickly as possible. The General Manager said that Council contributes \$50,000 to the North Western Library Service to be a member of the Cooperative.

Cr Cullen said the program, which focuses on Indigenous members of the community, is a worthwhile one – he was informed by the Director of Community Services that it is totally funded and although it does focus on early literacy it is an “all of community” project. The General Manager said what Council is doing aligns with the State Library of NSW direction.

Mrs Regan said she is an avid reader and borrows books every two weeks. She said it is very difficult to get new books and they cannot be sourced from the Library currently. The General Manager said the Librarian was requested by the State Library to remove older books from the shelves and this has been carried out. Ms Regan said she appreciates the need to teach young people to read but stated, in her opinion, the general public expect the library to be a quiet place where they can spend time reading. She said libraries are “the social hub of communities” and, as a user of the facility, she feels that is not now the case with our local library.

Cr Keady said it was obvious that the current use of the Library is alienating users and Council should take action to remedy the situation. He referred to the “consultation” process – the General Manager said “consultation” does not mean seeking approval – this is the role of councillors; it is a way of letting stakeholders know what is happening and seeking their input.

Cr Burnheim said we are a small community and people do not like this new project – he said the program is a good one in the wrong location – and it is resulting in resistance from users and dividing the community. Cr Burnheim emphasised the project was divisive and dividing the community and suggested it be moved to another location. It was pointed out that the program is to encourage Aboriginal people to use the library – the General Manager said if Council does not want it to proceed, the funding could be returned – the decision has to be made by Council.

0611 RESOLVED on the motion of Crs Keady and Burnheim that the General Manager investigate options for another location for the program to operate, and if it cannot be suitably located, investigate options in regard to hours of operation. ***Carried 4 votes***

At this juncture, 9.58 a.m., the meeting was adjourned so the Mayor could attend the Graduation and Presentation of Awards Ceremony at TAFE. The meeting resumed at 11.10 a.m., with Crs. Webb and Walker still absent.

4.0 APOLOGIES

0612 RESOLVED on the motion of Crs. Burnheim and Cullen that an apology be accepted from Cr Don Schieb who would be arriving at the meeting later in the day.

5.0 DEPUTATIONS/DELEGATIONS Nil

6.0 DECLARATIONS OF INTEREST Nil

7.0 CONFIRMATION OF THE MINUTES

0613 RESOLVED on the motion of Crs Keady and Burnheim that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 13 November 2013 be confirmed.

Business arising from Minutes:

(a) Local Aboriginal Land Council – in response to a question the General Manager advised that there has been no response to Council's letter to date.

(b) Heavy Vehicle Inspection Station (HVIS) – the Mayor informed the meeting that advice has been forthcoming from RMS that the facility will be used – it has indicated that additional work is required and Mr Ralson will put a pit in – it is anticipated that the facility will be ready in six months.

(c) PA System - Councillors noted that all the equipment has been received and will be installed during the holiday period for the meeting in February 2014.

(d) Seating in Main Street – it was noted that a problem arose when the installation was not level – the units have been removed and will be correctly installed shortly.

(e) Pool Play Equipment – Councillors noted the equipment has been installed and is operational. In response to a question, the General Manager said that no additional supervision is necessary.

0614 RESOLVED on the motion of Crs. Keady and Burnheim that the above matters be noted.

8.0 RESOLUTION BOOK UPDATE

0615 RESOLVED on the motion of Crs. Keady and Burnheim that the Resolution Book Update be received and noted.

Business Arising From Resolution Book:

(a) **Caravan Park – Min No 0392** – the Mayor referred to the inappropriate and untidy condition of the Caravan Park and suggested that Council look into taking over management. He also suggested that additional cabins be provided, which would generate more revenue. The General Manager said no major works have been initiated at the Caravan Park because of the Eco Spa project, when it was planned to upgrade the area in conjunction. The General Manager said the Minister has agreed to return the Crown Land to Council and this should happen prior to the end of 2013.

At this juncture, 11.23 a.m., Cr Webb returned to the meeting.

Cr Burnheim suggested that various options for the future management of the Caravan Park be investigated and a report presented to the February meeting – the report to include the estimated amount of income that could be generated if the facility is brought up to date.

At this juncture, 11.28 a.m. Cr Walker returned to the meeting.

0616 RESOLVED on the motion of Crs Burnheim and Keady that the General Manager report back to Council investigating options for Council to manage the operation of the Caravan Park.

(b) **Truck Parking Area – Pilliga/Baradine Turnoff**– Councillors referred to the subject truck parking area – the Director of Engineering Services advised this is incorrect, the area that should have been recorded was near the Industrial Estate on the Castlereagh Highway north of Coonamble.

0617 RESOLVED on the motion of Crs Keady and Burnheim that the above items be noted.

9.0 MAYOR'S REPORT

The Mayor gave a verbal account of his activities during the week, which included the following:

- Attended, in company with General Manager, the LGNSW Christmas function in Sydney and met with Minister Duncan Gay and Kevin Humphries – positive outcome from Minister Gay's visit in that if Council contributes funds for works on the Tooraweenah Road, the Minister will consider financial assistance probably next year.
- Attended, with the General Manager, the OROC meeting held in Gilgandra. Commented on facilities for aged care in Gilgandra.
- Spoke with Kevin Humphries regarding the drought – members from the Minister's office are scheduled to make further visits and include Coonamble in their next trip.

- Together with Cr Walker, attended the function at the Swimming Complex – was very pleased with the work the Club has done. Good crowd in attendance at the function.
- Attended the White Ribbon (Violence against Women) function at the Bowling Club.
- Referred to the Dinner at the Bowling Club hosted by the Coonamble High School Bovine Appreciation Club – it was a great evening, good food and the students spoke very well and represented their school with distinction.

0618 RESOLVED on the motion of Crs Keady and Karanouh that Council support OROC endeavours to have Dubbo City recognised for its contribution to Western NSW. **Carried 4 votes/2 votes (Cr Webb out of room)**

- Regarding the Common – suggested that Council give 100% income, then charge to run the facility. Cr Cullen suggested our aim for the reserve should \$10,000. The General Manager said should the commoners want to manage it themselves, Council has two options : (a) relinquish Trusteeship – approach the Minister to remove Council as Trustee; (b) close the Common and return it to the Commoners to manage under their own Board.

0619 RESOLVED on the motion of Crs. Karanouh and Keady that the Mayor's Activity report be adopted.

10.0 CORRESPONDENCE

0620 RESOLVED on the motion of Crs. Keady and Walker that the Correspondence be received and dealt with.

Section A – For Council's Consideration:

10.1 NSW WESTERN INSTITUTE D7(42065)

0621 RESOLVED on the motion of Crs. Cullen and Keady that Council agree to a donation of \$100 to the Coonamble Campus of TAFE towards its prizes for Presentation of Awards Ceremony.

10.2 ROBBO'S CONSTRUCTION & EARTHWORKS G1(42129)

0622 RESOLVED on the motion of Crs.Cullen and Keady that Council accede to the request to change garbage collection days over the Christmas period, noting the Contractor will be responsible for the letter box drop informing residents accordingly.

10.3 COONAMBLE SENIOR CITIZENS ASSOCIATION H1(42138)

0623 RESOLVED on the motion of Crs Burnheim and Keady that Council agree to pay 100% of the electricity charges at the Senior Citizens Hall and funds initially be drawn from the Development Fund, then factored into maintenance expenses for the future years.

10.4 OFFICE OF ENVIRONMENT & HERITAGE F5-4(42040)

Referring to Council's application for financial assistance under the 2013/14 Floodplain Management Program for Stage 2 – Coonamble Levee Upgrade – and advising the application has been placed on a reserve list.

10.5 OFFICE OF ENVIRONMENT & HERITAGE F5-4(42039)

Referring to Council's application for financial assistance under the 2013/14 Floodplain Management Program for Stage 1 – Coonamble Levee Upgrade – and advising the application has been placed on a reserve list.

The meeting noted that the Director of Engineering Services has written to the Office of Environment & Heritage in response to the above two letters, advising that, in both cases, Council is ready to commence works as soon as funding is made available, as all design and investigation works have been completed.

0624 RESOLVED on the motion of Crs. Keady and Cullen that Council endorse the actions of the Director of Engineering Services in seeking reconsideration of Council's applications and that Council write to both its Local State and Federal Members seeking their support in lobbying for funds for Stages 1 and 2 of the Levee Upgrade project.

Councillor Burnheim advised he is Council's delegate on the Rural Transaction Committee and left the room while discussion and voting took place.

10.6 COONAMBLE RURAL TRANSACTION CENTRE INC D54(42177)**A MOTION**

PROPOSED by Cr Webb **SECONDED** by Cr Keady that Council inform the Coonamble Rural Transaction Centre Inc that the cost of repairs/replacement of the shutters is the responsibility of the RTC **was withdrawn.**

0625 RESOLVED on the motion of Crs Webb and Keady that Council contribute \$4,000 from its Development Fund towards the cost of repairing/replacing shutters in the RTC building.

Cr Burnheim returned to the room.

10.7 REGIONAL DEVELOPMENT AUSTRALIA – ORANA NSW D7(42182)

0626 RESOLVED on the motion of Crs Walker and Keady that, although Council considers the Orana Driver Licence Program a worthwhile project, it considers it needs further development, particularly identified commitment to costings from stakeholders, then Council will contribute \$5,000 from its Development Fund on the condition that 15 students participate in the scheme.

There was discussion regarding the success of this program in Gilgandra – Cr Burnheim understood employers subsidised employees who were guaranteed jobs. It was noted that the project provides the opportunity for participants to get farm jobs. Cr Cullen said the Coonamble RTC has received funding to purchase a car to be used for “Learn to Drive” lessons.

10.8 THE HON MARIE FICARRA MLC L2 (42141)

The meeting noted that correspondence has been provided to Council by the Coonamble Community Safety Committee in response to issues raised concerning sentencing of offenders and other matters.

0627 RESOLVED on the motion of Crs. Webb and Keady that Council advise Coonamble Community Safety Committee that it supports its ongoing efforts to have appropriate action taken against offenders and request a meeting be convened with representative of the Castlereagh Local Area Command, the Mayor, Councillor Schieb and the Magistrate to discuss this matter.

Section B: Matters for Council’s Information:

10.9 TOURISM INDUSTRY REGIONAL DEVELOPMENT FUND G5-42(42009)

Saying that in August 2013 Council submitted an application to Round 2 of the TIRF Grants Program and advising that Round 2 of the Program will not proceed. Saying the applications were not assessed therefore they are not able to provide feedback.

10.10 TRANSPORT FOR NSW R8-7(42000)

Advising of the State Government’s recent announcement that will see the delivery of school zone flashing lights to all schools in NSW. Saying this accelerated program will commence in early 2014 and will be rolled out progressively across the State and all schools that do not currently have flashing lights will receive a set of school zone flashing lights by the end of December 2015.

10.11 TRANSPORT FOR NSW R2 (42047)

Referring to Council’s letter requesting the installation of an additional rail siding at Coonamble. Saying the extension of the grain siding was being considered to improve operational flexibility at Coonamble while other major works were being delivered, however subsequent assessment of operational needs did not support this work. Stating that Transport for NSW will continue to monitor operational efficiency in the area and if demand supports investment in further improvements, then it will review the requirements.

Councillors noted that a meeting has been arranged to discuss issues and a firm date/time will be advised.

10.12 NORTH WESTERN LIBRARY CO-OPERATIVE L4-4

Forwarding Notice of Annual General Meeting at Bogan Shire Council on 21 November 2013. A copy of the Business Paper was attached for Councillors' information.

10.13 BRUCE A SMITH S1(42115)

Providing authority for Council, the Coonamble Shire Saleyard Manager and Cr Tom Cullen to have and hold for their exclusive use the document "*Model Code of Practice for the Workplace Health and Safety, Animal Welfare, Operational and User Responsibilities at Australian Livestock Market Centres – September 2013*".

Cr Cullen said this document is not accredited – ALMA will not adopt but it is a useful tool for guidance at our Saleyards.

10.14 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY E5-3(41112)

Announcing the appointment of Laurie Dwyer as the General Manager of Central West Local Lands Service. Saying Mr Dwyer comes with experience in private and public service and experience in management within a Victorian Government agency. Advising Mr Dwyer will be based in Dubbo and take up the position on 2 December 2013.

10.15 COONAMBLE SENIOR CITIZENS ASSOCIATION G2-1(42179)

Inviting all Councillors to the Coonamble Senior Citizens Christmas Party on Monday 16 December 2013 at 12 noon – Senior Citizens Hall - \$5 members; \$10 non-members. Asking to please RSVP to 68 221 879 or 68 221 142.

Councillor Walker said he would attend the function; Cr Burnheim said he has a prior commitment.

10.16 COONAMBLE SENIOR CITIZENS ASSOCIATION C8-3(42190)

Pointing out it is the intention of the new Committee to keep the Senior Citizens Association Inc a viable proposition and forwarding a copy of the financial summary for 2012-2013 which was attached for Council's information.

10.17 COONAMBLE CANCER SURVIVAL FUND INC S10-1(42195)

Thanking Council for its support for the "Walk the Loop" event and advising \$5,102.85 was raised. Saying with these funds they are able to continue to make a "Feel Good Gift" to those in our community affected by cancer.

10.18 DIVISION OF LOCAL GOVERNMENT A3-3(42060)

Advising the Division, with local government sector representatives, has commenced work on a new Local Government Performance Measurement Framework and asking for feedback. Saying the closing date for submissions is Friday 24 January 2014. A copy of the Discussion Paper was attached to the Business Paper and Councillors should forward any submissions to the General Manager.

10.19 LOCAL GOVERNMENT NSW (LGNSW) G5-34(42147)

Writing to the Mayor saying it is disappointing that the current Australian Government is continuing to refuse to honour the previous Government's commitment of \$150M in funding for Local Government Projects approved under the last round of the Regional Australia Development Fund (RDAF Round 5). Encouraging councils to individually write to the Minister requesting that funding be granted to all successful council applications under RDAF Round 5.

The General Manager informed the meeting a letter has already been forwarded to the Minister.

10.20 THE HON KATRINA HODGKINSON MP A6(42202)

Referring to Council's letter regarding current drought conditions and the availability of Government Assistance for primary producers. Saying the NSW Government announced the introduction of new measures to help farmers prepare for and manage the impacts of drought. Saying the new reporting mechanism acts as a management tool to help landholders manage operations and prepare for worsening seasonal conditions and drought. Pointing out that her announcement of 30 October 2013 advised that a suite of assistance measures were being made available, targeted particularly at primary producers in the north west of the State. Advising that conditions across the State, including Coonamble LGA, continue to be monitored and other measures to assist landholders, including freight subsidies, are currently also being considered.

In discussing Council's endeavours to have its LGA included in drought declarations, it was stated that it does not seem the Government will include the whole LGA, but may consider declaring parts of the Shire, e.g. on a parish basis. It was also noted that EC is still available. Cr. Burnheim said Council has to keep lobbying for some sort of drought relief.

0628 RESOLVED on the motion of Crs. Keady and Webb that the information contained in Item Nos. 10.9 to 10.20 inclusive be noted.

URGENT BUSINESS – SUPPLEMENTARY CORRESPONDENCE

0629 RESOLVED on the motion of Crs Webb and Keady that the following matters be classified "urgent" and dealt with.

10.21 LOCAL GOVERNMENT NSW (LGNSW) E5-3(42253)

0630 RESOLVED on the motion of Crs Webb and Keady that Council make a submission to IPART, objecting to:

- (i) the collection of any rate levy as proposed by the LLS Board of Chairs;
- (ii) the proposal to make council land holdings subject to the LLS rates.

**10.22 INDEPENDENT PRICING & REGULATORY TRIBUNAL (IPART)
R4(42232)**

0631 RESOLVED on the motion of Crs Webb and Walker that Council note rate peg determination for 2014/2015 has been set at 2.3%.

10.23 THE HON ANDREW STONER MP S5(42246)

Advising approval of a 2013-14 Public Reserves Management Fund Program (PRMFP) grant of \$76,349 to Coonamble Showground Reserve Trust for replacement of security fencing, restoration of sheep pavilion and the upgrade of power boxes at the Showground.

10.24 THE HON ANDREW STONER MP C7(42247)

Advising approval of a 2013-14 Public Reserves Management Fund Program (PRMFP) grant of \$49,842 to Coonamble Common Trust for the design and construction of new steel yards at the Common.

10.25 THE HON ANDREW STONER MP C2-1(42245)

Advising approval of a 2013-14 Public Reserves Management Fund Program (PRMFP) grant of \$289,340 to the Coonamble Recreation Reserve Trust towards the cost of demolishing existing amenities and construction of new amenities at the Coonamble Caravan Park.

0632 RESOLVED on the motion of Crs Webb and Walker that the information in the above two items be noted.

10.26 FIRE & RESCUE NSW B13(42241)]

0633 RESOLVED on the motion of Crs Webb and Walker that Council note its contribution for the 2013-2014 year is \$16,763 which has been included in the budget.

18.0 CLOSED SESSION

0634 RESOLVED on the motion of Crs Walker and Burnheim that Council resolve into Closed Session in accordance with the Local Government Act 1993 s10A:

“2(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business”

0635 RESOLVED on the motion of Crs Walker and Burnheim that the press and public be excluded from the meeting.

RESUME OPEN MEETING

0636 RESOLVED on the motion of Crs. Webb and Keady that Council resume Open Meeting.

ADOPTION OF RECOMMENDATION FROM CLOSED SESSION

0637 RESOLVED on the motion of Crs. Webb and Keady that Council adopt the recommendations from Closed Session, being Recommendation Nos. 18.1 to 18.3 (a) & (b) as detailed below:

18.1 COONAMBLE RODEO & CAMPDRAFT EVENT

THE COMMITTEE RECOMMENDS that following the election of a President and Secretary of Coonamble Rodeo Association, Council meet to form a business alliance to assist in promotion and marketing of the event.

18.2 PROPOSAL FOR RAIL TERMINAL

The information provided was noted by Council. A meeting will be held at the Bowling Club on Monday 16 December to discuss options with representatives of State Rail.

18.3 REPLACEMENT OF ROLLERS

THE COMMITTEE RECOMMENDS that Council accept the tenders from vendors as detailed in the attached summaries and recommendations.

(a) Smooth Drum Vibrating Roller

THE COMMITTEE RECOMMENDS that, following trials and inspections of rollers offered and given the price advantage, that Council accept the offer of Conplant for the purchase of a 17.0T Ammann Roller and accept its offer of \$79,000 for the purchase of Plant 75.

(b) Multi Tyred Rollers

THE COMMITTEE RECOMMENDS that Council:

- (a) purchase three Bomag machines from Tutt Bryant in an amount of \$158,400 each;
- (b) accept the offer of Tutt Bryant for the trade purchase of \$40,000 each for Council Plant Nos. 77 & 81;
- (c) accept the offer from SS & MT Contracting for Plant No. 83 in the amount of \$42,000.

At this juncture, 12.58 p.m., the meeting adjourned for lunch and resumed at 1.59 p.m. Cr. Schieb was now present at the meeting.

11.0 REPORT BY GENERAL MANAGER

0638 RESOLVED on the motion of Crs Keady and Walker that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

0639 RESOLVED on the motion of Crs. Webb and Keady that Council note Development Application Nos 024/2013 & 025/2013, together with Complying Development Application No 026/2013, were approved under delegated authority since the last meeting.

11.2 LOWER MACQUARIE WATER UTILITIES ALLIANCE

0640 RESOLVED on the motion of Crs Webb and Keady that Council accept the invitation and join the Lower Macquarie Water Utilities Alliance,

noting that it comprises the Councils of Bourke, Bogan, Brewarrina, Dubbo City, Narromine, Warren and Wellington, together with Cobar Water Board.

11.3 LIBRARY CONNECTIONS PROJECT

0641 RESOLVED on the motion of Crs Webb and Keady that the report in regard to the Library Connections Project be noted.

Council's Manager of Environmental Services was at the meeting to present his report.

15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES

0642 RESOLVED on the motion of Crs Webb and Walker that the report by the Manager of Environmental Services be received and dealt with.

15.1 COONAMBLE SHIRE LOCAL ENVIRONMENTAL PLAN (LEP)

The General Manager stated that this is the starting point for Council in the preparation of a document to present to the Department of Planning to consider the changes Council wishes to put forward. He said Council would have another opportunity to look at the document, but it needs to be very clear and definite in what it requires as the "finished product".

Cr Burnheim said it is his argument that there are under-utilised building blocks in the town. The Manager of Environmental Services referred to allotments in Conimbia and Wilga Streets, as well as others along the Highway. Cr. Schieb referred to the zoning in Conimbia Street – in referring to flood prone land, the Manager said it would be 12 months or so before the flood maps are completed.

Questions were raised concerning dwelling entitlements – the Manager said that each case had to be investigated and if there was a building entitlement attached to a block of land prior to 1977 LEP it **MAY** be that it was still available, but would require a development application to be submitted for determination.

The General Manager said that the submission to the Department of Planning would probably be ready about March 2014 – Council has yet to source quotes to engage a consultant to do the work. It was suggested that if Councillors want further changes, they contact the Manager and discuss the matter with him.

0643 RESOLVED on the motion of Crs Webb and Keady that Council review the current LEP, incorporating the information provided above and further review the document prior to making a submission to the Department of Planning.

15.2 RANGER'S REPORT – OCTOBER 2013

0644 RESOLVED on the motion of Crs Webb and Walker that the report by the Ranger for the month of November 2013 be noted.

Cr Burnheim reported that 11 of his sheep were killed by pig dogs recently. The Manager advised of a recent action against the owner of pig dogs, where \$2,800 fines were issued. He said early in the New Year Council would be carrying out inspections and ascertaining how many pig dogs are kept within the urban areas. The Manager also referred to the fact that shooters continue to dump pig carcasses around the town area. Cr Schieb referred to the \$1,000 fine now in force for entering farm land without the owner's permission.

The Manager also referred to the very strict rules and regulations concerning backyard swimming pools. He said every pool must now be registered and there are heavy penalties for not complying with the law. In response to a question, the Director said that it costs \$10 to have a pool registered.

The Director of Environmental Services left the meeting at 2.32 p.m.

General Manager's Report (continued)

11.4 MANAGEMENT OF COMMON

Councillors discussed this matter at length in an attempt to come to some mutually beneficial arrangement with Commoners. The meeting noted that Council could undertake the administrative side, check water and feed and maintain fencing.

Cr Cullen said Council should maintain the status quo for the payment of \$4/head/week. Cr Schieb suggested that a 'handling fee' of \$10 be applied.

The Director of Engineering Services said that Council does not have a clear operating procedure – he said it is essential to put something in place so that everyone is aware of what their fee covers. The Director also pointed out there are a lot of expenses relative to the Common that the fee does not cover.

0645 RESOLVED on the motion of Crs. Webb and Walker that :

- (a) Council seek advice from its insurer in the development of a set of procedures to allow the commoners to undertake their own mustering, drenching, marking and other husbandry practices, and in doing so
- (b) Council, as trustee, undertake administrative activity and oversight of collective requirements such as water supply, fencing and asset management.

11.5 NSW LOCAL INFRASTRUCTURE RENEWAL SCHEME

The General Manager said that financial information is included in this item of the report regarding Council's proposal to borrow \$4M under the above Scheme. A question was raised about Council's debt service level ratio – the General Manager said it would not be a concern as it was very low.

Mr Warren informed the meeting that if Council decides to proceed with applying for the loan it would be subject to assessment by TCORP. Cr Keady referred to Council's Roads Management Plan and how funding is allocated. The Director of Engineering Services advised the meeting that Council's current roads are at the end of their life and funds are required to bring them up to a satisfactory standard.

Councillors discussed areas that require urgent attention – two mentioned were the area at the grain receival depot and SR12. The Director of Engineering Services said that when Council is notified of its Roads to Recovery amount it has to identify roads on which works will be undertaken over a five year term – he said the funds are to address any backlog of works.

The Director also referred to the National Heavy Vehicle Regulation and said Council has received application for over dimension vehicles to travel on the Pilliga and Baradine Roads and Aberford Street. Mr Brodbeck said he has reservations about these vehicles being allowed to use school bus routes. He said that a 7 metre seal is required for over dimension vehicles.

Mr Brodbeck referred to the need for works on the Carinda Road, saying parts of the existing seal require urgent attention. Cr Webb asked would money be available to carry out maintenance on the Tooraweenah Road if it is sealed.

The Director suggested that the Roads Management Plan not be changed until Council is preparing budget documents in March 2014 – then look at how Council wishes to proceed. Council noted that to maintain the existing road network it needs between \$700,000 - \$800,000. He said Council cannot afford to look after the roads for which it is responsible.

The Mayor said his meeting with the Minister for Roads & Ports was positive, although there would be no money for the current year – if Council contributed towards sealing the Tooraweenah Road, the Minister would provide funds next year as our proposal 'ticked all the boxes'. Cr Webb said that it would be a waste of money, as the bridge in Gilgandra Shire is not going to be repaired. Cr Cullen referred to grain and produce carted from the area and said it went to Gulargambone and/or Baradine. Cr Keady asked whether the Minister gave any indication as to the amount he would provide. In response to a question from Cr Schieb, the Director of Engineering Services said that Council staff would carry out the works. Cr. Keady said Council would not be bound to borrow if approval was given – the General Manager questioned how future applications for loans would be viewed should Council take that action. Cr Walker suggested Council not borrow the \$4M, but use the amount of repayments to do the work.

0646 RESOLVED on the motion of Crs. Cullen and Burnheim that Council make application to borrow \$3,000,000 under the State Government initiative *NSW Local Infrastructure Renewal Scheme* and if successful, funds be used as follows:

- \$2,000,000 – unsealed streets in Coonamble & Gulargambone;
- \$1,000,000 – rural roads infrastructure.

0647 RESOLVED on the motion of Crs Webb and Keady that information contained in the report by the General Manager be noted.

11.6 TOWN STREETS – SEALING

Council perused the list of unsealed streets as presented and pruned \$400,000 by removing the four lanes, noting this amount would be spent on the Gulargambone Streets.

0648 RESOLVED on the motion of Crs. Cullen and Burnheim that Council note the information provided regarding unsealed streets in Coonamble.

11.7 ECONOMIC DEVELOPMENT MANAGER'S REPORT

0649 RESOLVED on the motion of Crs. Webb and Keady that the information contained in the EDM report be noted.

(a) Coonamble Shire Economic Development Committee

In response to a question, the General Manager said that expressions of interest have been invited for the outside positions on the Committee and those received will be presented at the February meeting, when Council can nominate its delegates to the Committee.

11.8 NICKNAME HALL OF FAME SONG A MOTION

PROPOSED by Cr Webb **SECONDED** by Cr Walker that Council contribute \$5,000 to have a single of the song professionally produced, recorded and reproduced in formats for CD and radio/itunes, **WAS LOST**

Councillors requested that Ms Cate Woods be thanked for her efforts in creating and performing the song and offering it to Council at no charge. Council noted that currently there is an allocation of \$2000 in the Nickname Hall of Fame vote and payment of two additional caricatures have to be met. At this stage, it was decided to take no further action.

11.9 SHIRE BUSINESS AWARDS – 2014

0650 RESOLVED on the motion of Crs. Cullen and Schieb that Council offer to sponsor the Awards to an amount of \$3,000 from the Country Week budget, seek Chamber of Commerce commitment to the balance; with the Economic Development Manager providing assistance to the Chamber Secretariat in organising the nomination, judging and awards process **and further** that nomination forms/drop off boxes be available at all businesses.

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

0651 RESOLVED on the motion of Crs Walker and Keady that the report by the Director of Community Services be received and dealt with.

12.1 ANNUAL REPORT

0652 RESOLVED on the motion of Crs Cullen and Walker that Council note the tabling of the 2012/2013 annual report and that a copy of the report was furnished to the Division of Local Government on 8 November 2013.

A copy of the Annual Report – 2012/2013 was available for Councillors to peruse.

12.2 REGIONAL VISITOR ECONOMY FUND PROGRAM

0653 RESOLVED on the motion of Crs. Schieb and Cullen that the report by the Tourism Development Manager be noted.

12.3 SPRING FESTIVAL

0654 RESOLVED on the motion of Crs Webb and Walker that the information contained in this item be noted.

Councillors discussed how Council could promote the idea of a spring festival and suggested that organisations running annual events be contacted to ascertain the level of interest. He suggested that if we could 'parcel' all events within a specified timeframe may be worth thought and that all interest groups have input. If sufficient interest, then Council consider sponsoring an event. Cr Keady said he would start the process by further discussion, with one person/organisation, invited to attend the next Tourism meeting. He said it would be a way Council could promote and market all the events held within the community.

12.4 COUNCIL SPONSORED CORPORATE EVENT – COONAMBLE RODEO AND CAMPDRAFT

0655 RESOLVED on the motion of Crs Keady and Burnheim that Council agree to host a Corporate Event at the 2014 Rodeo/Campdraft event on the Sunday of the June long weekend and nominated Option 4 (\$16,175) – with funds being sourced from the Arena Reserve.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

0656 RESOLVED on the motion of Crs. Webb and Walker that the report by the Director of Corporate Services be received and dealt with.

13.1 RATE COLLECTIONS

0657 RESOLVED on the motion of Crs. Webb and Walker that the Total Combined Rate Collections to 30 November 2013 be noted.

13.2 LIST OF INVESTMENTS

0658 RESOLVED on the motion of Crs. Cullen and Schieb that the list of investments as 30 November 2013 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

0659 RESOLVED on the motion of Crs. Walker and Schieb that the information contained in this section of the report be noted.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

0660 RESOLVED on the motion of Crs. Keady and Burnheim that the report by the Director of Engineering Services be received and dealt with.

14.1 COONAMBLE WATER SUPPLY – WATER TREATMENT PLANT CONSTRUCTION UPDATE

0661 RESOLVED on the motion of Crs. Webb and Schieb that Council note the report and that commissioning of the plant is nearing completion and it is currently achieving a 71% reduction in calcium levels and a 63% reduction in total hardness.

In response to a question, the Director of Engineering advised that the plant can achieve better results in the reduction in calcium levels, but it would be more expensive. He said the raw water still meets guidelines and the reduction in levels is purely aesthetic – it has nothing whatsoever to do with health. The Director said the operation of the plant will be ‘fine tuned’ when Council has to commission fluoride in six – 12 months time.

14.2 WORKS IN PROGRESS

0662 RESOLVED on the motion of Crs. Webb and Keady that the information contained in this section of the report be noted.

16.0 REPORTS FROM VARIOUS COMMITTEES

0663 RESOLVED on the motion of Crs Keady and Walker that the reports by various committees be received and noted:

16.1 Coonamble Shire Youth Council Meeting

0664 RESOLVED on the motion of Crs Webb and Walker that the minutes of the Coonamble Shire Youth Council meeting held on Friday 25 October 2013 be noted.

16.2 Coonamble Shire Youth Council Meeting

0665 RESOLVED on the motion of Crs Webb and Walker that the minutes of the Coonamble Shire Youth Council meeting held on 29 November 2013 be noted.

16.3 Report by Heritage Advisor – Coonamble Shire Local Heritage Fund 2013/2014

0666 RESOLVED on the motion of Crs. Burnheim and Keady that Council agree to disperse \$14,120 from the Coonamble Shire Council Local Heritage Fund 2013/2014 via the following grants:

- (a) \$10,000 for All Saints Anglican Church, Yoolundry Street, Gulargambone;

- (b) \$3,360 for Coonamble Jockey Club Grandstand, Caswell Street, Coonamble;
- (c) \$760 for Sacred Heart Church, Mungie Street, Quambone and a further \$769 from the Donation vote which is the full amount applied for to repair fascia, guttering and steps.

17.0 SALEYARDS REPORT

0667 RESOLVED on the motion of Crs.Keady and Webb that the report by the Manager of Saleyards & Facilities for month of November 2013 be adopted.

19.0 QUESTIONS WITH NOTICE

Nil

20.0 GENERAL BUSINESS

Cr Schieb:

- Cleaning of weir – stated it must be cleaned out to remain useable – the General Manager said formal request must be made before any work can proceed – it's on a Crown Reserve.
- LHPA – asking for support of staffing situation – losing one member from Coonamble. Referred to ground tanks on TSRs that have no water – Coonamble LHPA area makes money and it is earmarked for expenditure in other districts. The General Manager said he had spoken to a representative of the LHPA and was advised that \$20,000 has been spent in the Coonamble district and that no positions are going. He said it is up to the landowners who pay rates to start making representations and to nominate for election to the new LLS Board. Council noted the Chair is already in place, together with the Government appointees.

0668 RESOLVED on the motion of Crs Schieb and Burnheim that Council write to head office of this LHPA District asking why the money it makes through rates in Coonamble is not spent locally and refer to ground tanks which have no water for travelling stock that are in need of de-silting and cleaning.

0669 RESOLVED on the motion of Crs Schieb and Keady that Council write to the National Parks & Wildlife Service highlighting the problem brumby horses are causing on the main road to Pilliga and seeking assistance in having the five animals controlled.

0670 RESOLVED on the motion of Crs Keady and Walker that Council write to Coonamble Cellars congratulating the owners and staff on recently winning a major award.

General Manager:

- Wished Councillors & their families a happy Christmas and all the best for 2014.

Cr Keady:

- Referred to insurance issues for Carols by Candlelight – the General Manager said he would resolve the issue.

Director of Engineering Services:

- Referred to the over dimension vehicle routes which have to be approved as suitable – said he has concerns regarding what expectations are expected of dirt roads – suggested that Councillors give some thought – a report will be presented to the February 2014 meeting. The Director suggested that Council should get community input before approving any routes.
- Wished Councillors and families all the best for Christmas and the New Year.

There being no further business the meeting closed at 5.35 p.m.

These Pages (1/5374 to 20/5393) were confirmed on theday of FEBRUARY 2014 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 11 December 2013.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 12 FEBRUARY 2014

8.1 RESOLUTIONS IN PROGRESS

CARAVAN PARK+ECO SPA STAGE 2 – INVESTMENT READY

0392 RESOLVED on the motion of Crs. Webb and Schieb that:

- (a) Council note the General Manager will determine the Development Application under delegated authority;
- (b) following approval of the Investor Brief, with adjustments approved by the General Manager, commence proceedings in calling for expressions of interest;
- (c) continue proceedings to purchase the land required for the development of the Eco Spa, together with the rest of Smith Park in its entirety;
- (d) upon completion of the process, classify the land as 'operational'.

Status:

A new valuation has been received for the whole of Smith Park. Council must now advise the Department of Lands whether the range is acceptable so sale price can be confirmed.

EXTENSION OF COONAMBLE LANDFILL SITE

0397 RESOLVED on the motion of Crs. Karanouh and Keady that Council:

- (1) negotiate with the LHPA and Crown Lands to acquire a portion of approximately 16 hectares of land being Part TSR 24312 by way of the compulsory process and further, Council make application to the Minister of Local Government seeking approval from the Governor to acquire the land using the compulsory process;
- (2) reclassify the land being acquired under the compulsory process under section 31 of the Local Government Act to operational land and further, pursuant to section 34 of the Local Government Act, give public notice of its intention to reclassify the land;
- (3) engage a Registered Surveyor to survey the parcel of land and lodgment of the deposited plan with the Land Titles Office;
- (4) engage Councils Solicitors to commence the legal proceedings of formally acquiring the land and lodging of the deposited plan.

Status:

Application made to Minister seeking approval to acquire the land. No response to Council's correspondence to the Coonamble LAC at this stage.

**19.1 COONAMBLE LOCAL ABORIGINAL LAND COUNCIL
THE COMMITTEE RECOMMENDS** that Council:

(b) request a report investigating the use of the western end of “The Meglo” as a potential landfill site;

Status:

Based on the cost to establish the existing garbage depot some 10 years ago, an indicative price to relocate the operation is \$325,000

TRUCK PARKING AREA – PILLIGA/BARADINE TURNOFF

RESOLVED on the motion of Crs Karanouh and Webb that the Director of Engineering Services make representations to the Roads and Maritime Services to have a truck parking area established at the Baradine/Pilliga turnoff.

Status:

No reply to date from the Roads & Maritime Services.

10.8 THE HON MARIE FICARRA MLC L2 (42141)

0627 RESOLVED on the motion of Crs. Webb and Keady that Council advise Coonamble Community Safety Committee that it supports its ongoing efforts to have appropriate action taken against offenders and request a meeting be convened with representative of the Castlereagh Local Area Command, the Mayor, Councillor Schieb and the Magistrate to discuss this matter.

Status:

The Commander took up his position in January and a Community Safety Committee is being scheduled by the Police. The General Manager will ascertain when the LA Commander is available for a meeting at that time.

18.1 COONAMBLE RODEO & CAMPDRAFT EVENT

THE COMMITTEE RECOMMENDS that following the election of a President and Secretary of Coonamble Rodeo Association, Council meet to form a business alliance to assist in promotion and marketing of the event.

Status:

Awaiting advice on new Executive. Two meetings have been held, with no result and a further meeting will be held within the next week.

11.10 MANAGEMENT OF COMMON

0645 RESOLVED on the motion of Crs. Webb and Walker that :

- (a) Council seek advice from its insurer in the development of a set of procedures to allow the commoners to undertake their own mustering, drenching, marking and other husbandry practices, and in doing so
- (c) Council, as trustee, undertake administrative activity and oversight of collective requirements such as water supply, fencing and asset management.

<p>Status: In progress.</p>

**8.2 RESOLUTIONS COMPLETED – TO BE REMOVED FROM THE
RESOLUTION BOOK****COONAMBLE LIBRARY PROJECT**

0611 RESOLVED on the motion of Crs Keady and Burnheim that the General Manager investigate options for another location for the program to operate, and if it cannot be suitably located, investigate options in regard to hours of operation.

Carried 4 votes

Status:

See report this meeting.

COMPLETED

MANAGEMENT OF CARAVAN PARK

0616 RESOLVED on the motion of Crs Burnheim and Keady that the General Manager report back to Council investigating options for Council to manage the operation of the Caravan Park.

Status:

See report this meeting.

COMPLETED

PLANTER BOXES

0704 RESOLVED on the motion of Crs. Schieb and Walker that suitable planter boxes be purchased for placing on the eastern side of Castlereagh Street to provide a cover over the rails.

Status:

Planter boxes ordered – awaiting delivery. When weather conditions are more favourable they will be installed with appropriate plantings.

COMPLETED

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY 12 FEBRUARY 2014

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10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 12 FEBRUARY 2014

Section A – Matters for Consideration by Council:

10.1 COONAMBLE RODEO & CAMPDRAFT INC T3-8(42360)

Forwarding a Sponsorship Proposal to Council for the 2014 Coonamble Rodeo and Campdraft. Pointing out it is recognised by NSW Tourism as a regional flagship event and consistently supported by the local community. Saying over two days of the June long weekend, competitors vie for prizemoney of over \$30,000 and on the third day the Junior Rodeo takes place. Listing the benefits to sponsors and seeking sponsorship levels, as follows:

- Major >\$5,500
- Gold \$2,200
- Silver \$1,100
- Bronze \$ 550
- Brass \$ 275
- Business \$ 250

Recommendation:
For Council's determination.

10.2 THE HON ANDREW STONER MP, MINISTER FOR TRADE & INVESTMENT C2-1(42245)

Advising he has approved a 2013-14 Public Reserves Management Fund Program (PRMFP) grant of \$36,167 and a loan of \$289,340 towards the cost of demolishing existing amenities and construction of new amenities at Coonamble Caravan Park. Advising offers must be accepted in accordance with terms and conditions provided.

Recommendation:
That Council accept the grant of \$36,167 and the loan of \$289,340 under the PRMFP towards the cost of demolition / construction of amenities at Coonamble Caravan Park and that authority be given to affix the Seal to relevant documents.

10.3 THE HON ANDREW STONER MP, MINISTER FOR TRADE & INVESTMENT S5(42246)

Advising he has approved a 2013-14 Public Reserves Management Fund Program (PRMFP) grant of \$76,349 to the Coonamble Showground Reserve Trust for replacement of security fencing, restoration of the sheep pavilion and upgrade of power boxes at Coonamble Showground. Advising offers must be accepted in accordance with terms and conditions provided.

Recommendation:

That Council accept the grant of \$76,349 under the PRMFP for replacement of security fencing, restoration of the sheep pavilion and upgrade of power boxes at Coonamble Showground and authorise the affixing of the Seal to relevant documents.

10.4 THE HON ANDREW STONER MP, MINISTER FOR TRADE & INVESTMENT C7(42247)

Advising he has approved a 2013-14 Public Reserves Management Fund Program (PRMFP) grant of \$49,842 to the Coonamble Common Trust for the design and construction of new steel yards at the Coonamble Common. Advising offers must be accepted in accordance with terms and conditions provided.

Recommendation:

That Council accept the grant of \$49,842 under the PRMFP for design and construction of new steel yards at the Coonamble Common and authorise the affixing of the Seal to relevant documents.

10.5 NSW RURAL DOCTORS NETWORK D7(42506)

Inviting Council to participate in the 2014 Bush Bursary / Country Women's Association Scholarship Scheme which is offered annually to selected medical students in NSW and the ACT. Saying the Scheme is financially supported by the rural councils of country NSW, the Country Women's Association and the NSW Rural Doctors Network (RDN). Stating that if Council wishes to participate in the Scheme, RDN will invoice it \$3,300 which will be provided to the medical student who will agree to spend two weeks of rural placement in the Council area during holidays. Saying RDN matches successful students with a sponsoring council, who nominates a placement coordinator to liaise with the sponsored student and organise activities included in the placement.

(NOTE BY GENERAL MANAGER – Council has not participated in the Bush Bursary Scholarship Scheme for many years. Initially, when Council did participate no benefit was achieved for the community).

Recommendation:

That Council advise the NSW Rural Doctors Network that it will not be participating in the 2014 Busy Bursary / Country Women's Association Scholarship Scheme.

10.6 WATERFORD RYAN G6+S5+L11(42546)

Forwarding lease of part Coonamble Showground to Coonamble Greyhound Racing Club Inc and requesting that it be executed by Council.

Recommendation:

That Council authorise the affixing of the Seal to the Lease of pt. Coonamble Showground to the Coonamble Greyhound Racing Club Inc for an initial term of five years, with option to renew for a period of 2 x 5 years.

10.7 PATTY WEBB G3+R4-5+T4(42569)

Letter addressed to the Mayor on behalf of a group of landowners and residents in the Warrumbungle area to the west of the Warrumbungle National Park who have always used Warrumbungle as their postal/property address. Saying they are aware that in the mid 1990s Shires were broken up into localities and Warrumbungle landowners/residents in Gilgandra Shire are now in the Tonderburine locality and those in Coonamble Shire in the Mount Tenandra or Black Hollow localities. Pointing out this has been of little consequence until recent years with evolution of address data bases used by large corporations and government bodies, which will only accept the address given by their data base.

Advising that the Land & Property Information and the Geographical Names Board are undergoing an overhaul of rural addressing and they want to establish a single source of address information and the residents/landowners fully support the process. Saying they have been given road numbers and names and are happy to include them in their addresses, but they have an issue with the locality name – they wish to retain the Warrumbungle identity.

Attaching a list of property owners who wish to be in the Warrumbungle locality and who, currently, are either in Tonderburine (for Gilgandra Shire) or Mount Tenandra/Black Hollow (Coonamble Shire). Stating that according to LPI website a Warrumbungle locality does already exist. Looking to expand the locality in the Warrumbungle valley and slopes across the two Shires and saying that in the proposed new boundary change they have suggested the inclusion of Gilgandra's portion of the Warrumbungle National Park logically be included in a

new Warrumbungle locality. Advising they have forwarded the same proposal to Gilgandra Shire Council and hoping the two Shires will work together to make the change possible. Saying they feel that the very distinct locality at the foothills of the Warrumbungle mountains has heritage value and they cannot stand by as it slowly disappears from use. Reiterating they wish to retain their Warrumbungle identify.

(NOTE BY GENERAL MANAGER – It is not considered this is a matter in which Council should become involved. Localities are determined by the Geographical Names Board and are based on logistics of services).

Recommendation:
That Council advise the landholders that their request is not within Council's jurisdiction.

10.8 COONAMBLE SINGERS D7(42590)

Advising the Coonamble Singers have been entertaining the community for over 20 years, performing at many local functions and events as a community service. Saying they perform on a regular basis at the Residential Aged Care and Koonambil, as well as events including Anzac Day, Australia Day celebrations and Christmas Carnivale. Stating the current keyboard needs to be updated which will cost \$1,358 – enclosing a quote from Totally Music Pty Ltd. Pointing out their financial situation is not good and asking Council to help with the cost of a new keyboard.

Recommendation:
For Council's determination.

10.9 PROJECTS MANAGER – NSW TRADE & INVESTMENT – CROWN LANDS

Forwarding the latest valuation report on the whole of Smith Park and asking Council to provide feedback on whether the value range is acceptable so that a sale price can be confirmed. Advising the original valuation on 1.872ha (caravan park + proposed eco spa portion) was \$25,487.70, however this valuation on the whole of Smith Park – 4.193ha – is \$80,000 – range \$70,000 - \$90,000.

Recommendation:
For Council's determination.

Section B – Matters for Council's Information.**10.10 THE HON WARREN TRUSS MP G5(42274)**

Confirming the Coalition Government's decision to fund uncontracted projects from Rounds 2, 3 and 4 of the former Regional Development Australia Fund (RDAF). Saying the projects will be funded out of the Coalition Government's new Community Development Grants program, which will invest an additional \$342m in infrastructure projects across regional Australia. Advising the Government will not fund projects announced by the former Government in Rounds 5 and 5B of the RDAF. Saying these projects were election commitments of the former Government announced during the election campaign or just prior.

10.11 PREMIER & CABINET G5-1-2+C8(42272)

Advising that Council's application for the Gulargambone Skate Park funding has been unsuccessful under the NSW Government's 2013 Community Building Partnership Program (CBP). Saying a new round of the CBP will be conducted next year should Council wish to reapply or submit a new project.

10.12 COONAMBLE PUBLIC SCHOOL PRESCHOOL L4-1-1+L3(42271)

Saying thank you to Fleur for visiting the service fortnightly and reading Aboriginal stories with the children, as well as singing Aboriginal songs. Advising the children and staff have thoroughly enjoyed the visits and hoping they continue in 2014.

10.13 THE HON VICTOR DOMINELLO MP A9(42298)

Informing Council of a new Centenary of Anzac website (www.centenaryofanzac.nsw.gov.au), including an events portal, to help NSW communities plan and commemorate the Centenary of World War I and ANZAC 2014 – 2018. Stating the 100th anniversary of the First World War is a unique milestone in world history and one of great significance for many people. Encouraging councils to use the website.

10.14 THE HON GEORGE SOURIS MP G5-49-1(42368)

Advising funding of \$2,700 has been approved under the NSW Government's 2014 Country Arts Support Program (CASP) towards the Bush Poets Breakfast. Saying he is pleased to be able to provide funding to arts and community organisations in regional NSW to support short term, locally initiated projects.

10.15 WESTERN NSW LOCAL HEALTH DISTRICT M5(42358)

Advising tenders for the provision of medical services for the towns of Bourke, Condobolin, Brewarrina, Coonamble, Collarenebri and Lightning Ridge are expected to go out in early February/March 2014. Saying the Expressions of Interest recently released saw six respondents and all will be invited to tender in the process. Stating there has been no change to the level of medical service provision as there remains a contracted arrangement with Ochre Pty Ltd on a short term basis. Saying the Health District will keep Council updated as the tender process progresses.

10.16 COONAMBLE CHAMBER OF COMMERCE G5-42-1(42356)

Advising the Chamber welcomes Council's initiative to upgrade and diversify the accommodation options at Riverside Caravan Park as the current standard and range does not meet market demand and expectations. Stating the Chamber strongly supports the proposed Eco Spa Project and looks forward to having such an attraction. Saying it anticipates the improved accommodation will quickly translate into increased overnight stays in Coonamble and pointing out the project will benefit all local businesses and enhance perceptions of the Shire as a place to live and work.

10.17 NSW RURAL FIRE SERVICE, NORTH WEST ZONE B13

Providing a list of resources available to the North West Zone which includes the Shires of Coonamble, Walgett and Warren. Advising North West Zone has a mix of new and second hand tankers, however the category of each type is the same as the list provided. A copy is included at **APPENDIX A**

10.18 MOREE PLAINS SHIRE COUNCIL R2(42424)

Media Release announcing that Moree Plains Shire Council has set the date for the Inland Rail Symposium, which will be attended by the Deputy Prime Minister and Minister for Infrastructure, the Hon Warren Truss, for Friday 7 March 2014. Saying the Symposium follows the Federal Government's announcement that a high-level Implementation Group will be created to fast track the Melbourne to Brisbane Inland Railway. Pointing out the Inland Rail Symposium will be a forum for stakeholders to provide input into decisions regarding the Inland Rail route, access points along the route and appropriate technologies to be used. Saying the Symposium will be one of the best opportunities stakeholders have to get in on the "ground floor" and clearly express their needs.

(NOTE BY GENERAL MANAGER – Council representatives did attend the Symposium in Parkes over 12 months ago, however the meeting was considered to have little value. Should Council wish to attend, please nominate a delegate).

10.19 CASTLEREAGH MACQUARIE COUNTY COUNCIL (CMCC) N7(42422)
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Referring to Coonamble Shire Council's letter of 16 September 2013 concerning alleged lack of action by CMCC regarding extensive growth of boxthorn throughout the Coonamble Shire. Advising the matter was considered by the County Council at its October 2013 meeting, when the Chairman reported as follows:

"CMCC has received a letter from Coonamble Shire Council concerning the lack of control of boxthorn throughout the area. After receiving the letter, as Chairman of the County, he travelled 600 kilometres through the area inspecting properties, roadsides and government lands.

During these inspections he travelled north, south east and west inspecting roadsides where he saw extremely well maintained roadsides. He also inspected at least 25 properties – on all but three properties there has been extensive work carried out. Two of the three properties will carry out work with contractors as soon as seasonal conditions permit and the third landholder will carry out when both financial and seasonal conditions permit.

He spoke to 10 landholders about boxthorn control - one landholder spent \$400 and will continue to carry out control work. The following nine landholders spent between \$3,000 and \$30,000 and will continue to carry out control works. He also looked at government controlled land e.g. Department of Lands and feels there needs to be further work carried out."

Advising when the matter was put to the vote it was moved Crs Webb and Schieb and carried:

"10/13/4 Resolved:

That the General Manager review the Weeds Inspection and Reporting Procedure to include:

- 1. details of the initial inspection and action to be taken*
- 2. details of the re-inspection*
- 3. follow up letter*
- 4. a media campaign*
- 5. details of any legal action to be taken*

and Council also forward an appropriate reply to Coonamble Shire Council".

Saying it is proposed that the revised reporting procedure will be in place from January 2014 and that, through a more open and transparent reporting and follow up procedure, the issues raised by Council will be adequately addressed.

10.20	STATECOVER MUTUAL LIMITED	I4-1(42447)
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Advising that as part of the annual WHS self-audit conducted by StateCover, a number of audits are randomly selected for verification to ensure adequate quality control. Saying this verification process was conducted for Council and involved assessing Council documentation for two of the audit elements and comparing the results to responses provided during by Council during the audit. Stating the results of the verification for Council were generally consistent with the responses provided during the audit.

10.21	COONAMBLE SENIOR CITIZENS ASSOCIATION INC.	C8-3(42439)
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Thanking Council for its generous offer to pay the electricity accounts for the Senior Citizens Hall in Namoi Street. Saying the Association was hoping for some assistance, but Council's offer is overwhelming and will enable it to give members more activities and functions. Advising 80 seniors attended the Christmas luncheon on 16 December and all enjoyed the three course meal and gift from Santa.

10.22	DIVISION OF LOCAL GOVERNMENT	L10+L10-1(42462)
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Advising that the final reports of the Independent Local Government Review Panel and the Local Government Acts Taskforce have been released. Saying Councils have an opportunity to comment on the reports of the Panel and the Taskforce, with written submissions closing on Friday 7 March 2014. Advising the final reports are a significant milestone in the journey towards stronger, more sustainable local government and contain a series of recommendations for reform. Pointing out the NSW Government will consider the final reports over the coming months and prepare its response. Saying feedback provided by councils and community members in the current round of consultation will help to inform the response. Encouraging councils to access and review the reports on www.dlg.nsw.gov.au

(NOTE BY GENERAL MANAGER – A report will be available at the meeting)

10.23	LOCAL GOVERNMENT NSW	L10(42465)
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Media Release – *LGNSW demands the NSW Government extend time for councils to respond to Review Panel Report.* Saying LGNSW slammed the NSW Government for imposing such a limiting consultation deadline for councils to respond to the Independent Local Government Review Panel's final report. Advising LGNSW is calling on the NSW Premier to extend the consultation period until the end of April 2014. Pointing out the vast majority of NSW councils do not have their first council meeting for 2014 until February, leaving little to no time to properly consider and respond to the NSW Government's deadline of 7 March. Pointing out that LGNSW plans to canvass council views in early/mid-March and will be holding a series of forums in regional and rural locations as well as the Sydney metropolitan area.

10.24	MAYOR, DUBBO CITY COUNCIL	D5+T3(42441)
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Referring to brief discussion at the December 2013 meeting of OROC in regard to a proposal to market Dubbo as the Capital of Western NSW. Saying in discussions with Cr John Walkom, who is promoting the proposal, both Council's General Manager and himself consider it most important that any such proposal is considered by those Councils located in Western NSW. Stating that preliminary advice from the NSW Geographical Names Board is that from their perspective the use of the word "Capital" would not be appropriate in a legal sense and, given that, the matter becomes a branding and marketing issue. Saying that whilst the matter is in its early stages, he requests Council provide thoughts on the proposal so that discussions can be furthered or otherwise.

(NOTE BY GENERAL MANAGER – A letter has been sent to Cr Dickerson advising that Council, at its December 2013 meeting, resolved to support the proposal to recognise Dubbo as the *Capital of Western NSW*.)

10.25	COUNTRY MAYORS ASSOCIATION OF NSW	L10-2(42505)
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Press Release advising the Association welcomes the release of the Independent Local Government Review Panel and the Local Government Acts Taskforce. Saying the Association would like to call for the Minister for Local Government to consider moving the deadline for submissions to late April or early May 2014 to allow councils enough time to review these reports thoroughly, engage with key stakeholders and provide a considered response back to the Government.

10.26	GENERAL MANAGER, NSW LOCAL LAND SERVICES R11+R8-21(42487)
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Referring to Council's letter regarding de-silting of ground tanks and funds spent at a local level. Advising the Central west Livestock Health and Pest Authority has changed to the Central West Local Land Services, which is an initiative to combine Catchment Management Authorities, Livestock Health and Pest Authorities and extension staff from the NSW Department of Primary Industries. Pointing out the Central West Local Land Services is committed to providing services to local landholders at a local level.

Saying he has been informed that two ground tanks in the Coonamble district have been de-silted in recent months, the cost of which is approximately \$40,000 each and tanks are cleaned on a priority basis. Advising local staff monitor Travelling Stock Reserves, including ground tanks, on a weekly basis to ensure their capacity to water travelling stock through major drift ways. Further advising the Central West Local Land Services is currently in the planning process for the future management of travelling stock route network and the cleaning of ground tanks will be included in the development of these plans.

10.27	ROADS & MARITIME SERVICES	C6-13+R8-6(42539)
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Referring to correspondence concerning the Mundooren Street realignment and traffic island and offering funding on a 50/50 basis for the project based on the provision of detailed designs and costing relevant to the RMS component of the works. Pointing out RMS funding will only apply to road rehabilitation and kerb and guttering. Saying when a start date, provision of plans and detailed costing is provided the amount of funding can be confirmed.

10.28	RDA ORANA	D7(42558)
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Referring to Council's enquiry requesting further information on the Orana Driver Licence Program and advising the current financial commitments are as follows:

Department of Employment	\$5,000	Confirmed
Coonamble Shire Council	\$5,000	Prospective
RDA Orana	"In kind" funding (\$3000)	Confirmed
Birrang Enterprises	"In kind" funding (\$2000)	Confirmed
	\$10,000*	

Advising that at present the local JSA involved will cover the additional costs (\$10,000)* as a fee per client. Pointing out final commitments from the JSAs will, therefore, depend on the number of participants and which JSA they are serviced by. Saying that according to the indicative budget the total cost for 15 participants would be \$15,750.

10.29	NSW INDUSTRIAL RELATIONS	H5(42604)
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Referring to Council's application seeking approval for the appointment of a local public holiday on Wednesday 28 May 2014 within the Coonamble Shire Council area on the occasion of the second day of Coonamble annual show. Advising the Minister has declared the requested public holiday and the necessary Order under the Public Holidays Act 23010 will be published on the NSW legislation website on 24 January 2014.

10.30	OFFICE OF THE NEW SOUTH WALES VALUER GENERAL
R4-1(42602)	

Advising that Notices of Valuation showing the land value of a property based on market conditions as at 1 July 2013 are being issued in Council's LGA. Saying a total of 57 local government areas are being issued with Notices of Valuation from 6 January 2014 until 31 January 2014. Pointing out landholders are able to lodge an objection to have their land value reviewed by a professional valuer who was not involved in the original valuation. Saying 60 days is given to lodge an objection and further information can be found at www.valuergeneral.nsw.gov.au

10.31	COONAMBLE SENIOR CITIZENS ASSOCIATION INC	C8-
3(42627)		

Forwarding copies of the Association's minutes from meetings held in November 2013 and January 2014. Advising there was no meeting held in December. Please see **APPENDIX B**.

10.32	OFFICE OF ENVIRONMENT & HERITAGE	E5-2(42635)
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Referring to Council's request for additional funding and a variation to the funding term in connection with the Preparation of Flood Studies in the three townships in Coonamble Shire under the 2012-2013 Floodplain Management Program. Offering Council an additional \$88,571 under the Floodplain Risk Management Grants Scheme, bringing the maximum funding amount for the project to \$188,571. Saying Council's request to extend the funding term to 30 November 2014 has also been approved

10.33 OFFICE OF WATER, DUBBO L5+P1-13(42639)

Advising it has reviewed documents associated with the integrated development of Warrena Weir – de-silt and deepen Warrena Weir and, as the applicant is a public authority it is exempt from section 91E(1) of the *Water Management Act 2000* and no Controlled Activity Approval is required. Stating this exemption is subject to any applicable requirements set by the Minister for the protection of waterfront land or any river, lake or estuary to which that land has frontage. Pointing out any relevant requirements will be published on the Office of Water's website – www.water.nsw.gov.au Waterlicensing>Approvals>Controller activities. Stating the Minister may also issue a direction in relation to a controlled activity that is having, has had, or is likely to have an adverse effect on a water source or waterfront land and works which degrade the watercourse or waterfront land may be subject to compliance action.

**10.34 NSW TRADE AND INVESTMENT – CROWN LANDS DIVISION
L5(24628)**

Requesting a copy of the Environmental Impact Statement for the deepening of the watercourse of the Warrena Weir.

(NOTE BY GENERAL MANAGER – An Environmental Impact Assessment was not undertaken as this criteria was addressed in the application that was submitted to the Department of Primary Industries. Consent was sought from the owner of the land (Crown Lands) as required by the application process).

**10.35 STANDING COMMITTEE ON STATE DEVELOPMENT
A5(42431)**

Advising the NSW Legislative Council's Standing Committee on State Development is currently conducting an Inquiry into regional aviation services and forwarding a copy of the terms of reference. Inviting Council to make a submission to the Inquiry – closing date Friday 14 March 2014. Pointing out the Standing Committee will inquire into and report on the provision of aerial regular passenger transport (RPT) services to regional centres in NSW and, in particular:

- Cost of access to Sydney Airport, regional NSW airports and other landing fields.
- Financial management and viability matters impacting on RPT operators.
- Economic impact on regional communities of gaining or losing RPT services.
- Potential for development of future modern RPT aviation.
- Any other matter relating to the provision of aerial regular passenger transport services.

(NOTE BY GENERAL MANAGER – Should Council wish to make a submission or appear before the Committee, please advise).

10.36	THE HON DON PAGE MP	L10(42476)
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Advising the final reports of the Independent Local Government Review Panel and Local Government Acts Taskforce have been released. Saying their release marks another milestone in the journey towards stronger, more sustainable local government and reaffirms the NSW Government's commitment to involve councils and their communities in these important discussions on reform. Hoping councils will take the opportunity to consider the recommendations and provide feedback. Saying written submissions on both documents will be received until Friday 7 March 2014.

(NOTE BY GENERAL MANAGER – Following the meeting of OROC constituents held at Warren on 3 February 2014, a supplementary report will be submitted at the meeting).

10.37	SPORTS MARKETING AUSTRALIA (SMA)	S13(42531)
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Advising that Sports Marketing Australia (SMA) is contracted to 33 councils across regional Australia to grow and develop sports tourism as an industry. Saying it also works with a number of State and National sporting associations to place their events within Council areas in which SMA works. Pointing out that Swimming NSW is one of the associations and it has asked SMA to place all three of its events in 2015 in regional NSW.

Stating that the 2015 Swimming NSW Country Regional Meet has the potential to be conducted in Coonamble and providing information for consideration:

- January 2015 (exact dates TBA)
- 300 competitors + 40 officials
- 2 days of competition – competitors from across NSW
- Event previously held in Shoalhaven, Inverell, Singleton (2014), Orange and Lismore (2013)
- Pool requirements – 50m pool with minimum of 6 lanes, diving blocks that comply with Royal Lifesaving Safe Diving Depths Policy
- Accompanying partner rate for the event is approximately 2.2:1 – event is expected to attract 1088 people to the region
- Based on Tourism Research Australia's calculation that, on average, a sports tourist will spend \$249/person/day (translate to economic benefit of approx \$541,824)
- Seeking a **Hosting Fee from Council of \$5,000 + GST** to offset costs – same fee as paid by other councils who have hosted the event over the past three years.

Saying that should Council decided to move forward, Swimming NSW will speak with the local association to gauge its level of interest in hosting the event. Pointing out that in return for Council's support Swimming NSW will provide the following benefits to Council:

- Promotion of the Visitor Information Centre as the officially endorsed accommodation booking service for the event
- Branding opportunities through logo recognition on all event collateral and signage at the event
- Invitation for the Mayor to officially welcome competitors to the region and/or present trophies
- Provide a brief post event acquittal outlining the actual tourism impact the event had on the region in addition to branding and community benefits
- Promote any tourism information or special offers that businesses in the region may have for competitors and their families while in the region.

(NOTE BY GENERAL MANAGER – There is insufficient accommodation available to cater for the number of visitors, competitors and officials expected to attend the event.)

10.38 LOCAL GOVERNMENT REMUNERATION TRIBUNAL S6(42573)

Advising the Tribunal has commenced its review for the 2014 annual determination. Saying pursuant to s243 of the *Local Government act 1993* (the Act) it is required to make an annual determination no later than 30 April 2014 on fees payable to Councillors and Mayors to take effect from 1 July 2014. Stating that as part of the annual review the Tribunal will seek to meet with Local Government NSW to receive a sector wide view on the future direction for local government. Pointing out the Tribunal is not calling for general submissions from individual councils, but if there are issues of concern Council wishes to raise correspondence should be received no later than 21 February 2014.

10.39 DEPARTMENT OF ABORIGINAL AFFAIRS	I6-1(42584)
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Referring to the Murdi Paaki Regional Assembly (MPRA) Non-Government Organisation (NGO) Forum held in Bourke on 15 & 16 May 2013. Advising the forum aimed to map the Non-Government service provision to Aboriginal people in the Murdi Paaki region and allow for further consultation to improve and implement a communication protocol between the MPRA and the NGO sector as well as develop monitoring and evaluation tools in accordance with the MPRA Regional Plan and the Regional Partnership Agreement.

Pointing out Aboriginal Affairs is responsible for three actions from the MPRA NGO Outcome Paper. Saying one of these actions is to form a MPRA NGO Consultative Committee to develop policy, protocol and further development.

Inviting Expressions of Interest for the Consultative Committee from interested NGOs who operate within the boundaries of the Murdi Paaki region and if Council is interested it should complete an Expression of Interest which must be received by cob Friday 28 February 2014.

RICK WARREN
General Manager
4 February 2014

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 12 FEBRUARY 2014**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER
DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program
L1.4.5 Governance is open and transparent.*

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
27/13	Mr & Mrs Quigley	Natasha Hodges	Takeaway food shop	51 Castlereagh Street Coonamble	19/12/2013
28/13	Harry Harris	Taylor Made Buildings	Instal manufactured home	"Moora" Walgett	19/12/2013
34/13	Maged Hanna	Owner	Change use – takeaway to chemits	9 Bourbah Street Gulargambone	18/12/2013

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
31/13	Artesian Motor Inn	Bob Ware	Replace existing signs	145-147 Castlereagh Highway, Coonamble	17/12/2013

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application Nos. 027/2013, 028/2013 & 034/2013, together with Complying Development No 031/2013, were approved under delegated authority since the last meeting.

11.2 WIRELESS HOT SPOT – MAIN STREET***Link to Community Strategic Plan / Council's Delivery Program:******EC1.1.1 Continue to plan and implement Coonamble main street beautification & revitalization projects******EC2.1.1 Promote the Shire as a location for business development and investment.*****Background:**

Council has had requests in the recent past for the availability of internet wireless within the CBD. Council's IT Manager has prepared the attached (**APPENDIX C**) report to provide Council with information regarding the issue.

Issues:

Currently the library operates a low powered internet wireless hotspot. This delivers service to the library and Visitor Information Centre but does not extend beyond that immediate area.

This proposal covers the CBD area and could use the swimming pool building for an additional site if coverage is to extend to Macdonald Park.

Legislative Provisions:

Not applicable

Financial Considerations:

Should Council proceed with the proposal, \$3,100 will need to be sourced to cover the CBD, with an additional outlay of \$1,500 to commission a hotspot at the swimming complex as well. Ongoing maintenance expenses will be \$1,500 per annum – initial outlay \$4,600. Council will need to identify source of funds should it proceed.

Options:

1. Provide wireless hotspot to the CBD
2. Provide wireless hotspot to the CBD and Macdonald Park
3. Not provide additional wireless hotspots within Coonamble.

Recommendation:

For Council's determination.

11.3 CLEANING / DESILTING WARRENA WEIR

Link to Community Strategic Plan / Council's Delivery Program:

12.3 Share access to local facilities to fully realize the potential of local infrastructure.

Background:

At the December 2013 meeting it was raised in general business that the weir needs to be cleaned out to remain viable. While no formal resolution was made to the effect, the following information is provided to Council for it to make any determination.

Issues:

No clear direction has been given by Council as to what it requires to happen with the weir. Council currently holds a licence issued by the NSW Office of Water for the overshot dam on the Warrena Creek. This licence has conditions with which Council must comply in regard to water flow and height of the dam wall.

Suggestions have been made that Council, or other parties, just go ahead and do any work they see fit. In this regard, Council's attention is drawn to section 200(1) of the Fisheries Management Act 1994:

"A local government authority must not carry out any dredging or reclamation work except under the authority of a permit issued by the Minister – Penalty to \$220,000".

The permit application also requires consent from Crown Lands, as the owner of the land and agreement from the NSW Office of Water.

An application for a permit to dredge has been lodged with the Department of Primary Industries should it be resolved to undertake any work.

If it is proposed to deepen the creek, it is envisaged a metre of material would be removed from the current bed level over approximately one kilometre. This entails the removal and disposal or possible stockpiling of useable material for the levee, to a volume of 60,000 cubic metres.

If Council was to undertake the work it would necessitate the hiring of an elevating scraper to obviate the need for a loader and trucks should the bulldozer be used. To move the material by scraper would require 562 hours at around 100 cubic metres per hour, hire expense of \$300 per hour equates to \$168,600.

It has also been raised that local owners of plant are prepared to undertake the work if Council supplies fuel. At an average of 45 litres of fuel per hour, the amount required for fuel would be \$38,400. Should this approach be adopted it would need to be project managed with volunteers committing to an

agreed number of machine hours and a formal project being developed to address required outcomes. It is unlikely sufficient commitment will be provided to undertake removal of 60,000 cubic metres of material. Should a lesser amount of work be required it will need to be determined and costed with a Council resolution to commit Council funds to any project. To date no proposal has been developed and considered by Council.

Sustainability/Legislative Provisions:

- Fisheries Management Act 1994
- Crown Lands Act 1989.

Financial Considerations:

Any works funded by Council will need to have source of funding identified.

Options:

For information only.

Recommendation:
For Council's information.

11.4 LIBRARY CONNECTIONS PROJECT

Link to Community Strategic Plan / Council's Delivery Program

P1.3.1 Support activities/projects that increase community participation and connection.

P4.1.1 Support activities that promote cultural awareness and diversity in ability and age.

I2.1.9 Continue to develop the libraries as multi-purpose community spaces.

Background:

The Library Connections Project is funded by the NSW State Library through its Country Libraries Fund Grants 2012/13. The project funds total \$82,170 to be expended over a period of 15 months. Funding was granted in May 2013 with notation from the NSW State Library;

“The quality and range of grant requests was impressive, indicative of the vibrant, dynamic NSW public library network; and the assessment process was extremely competitive”.

Project goals are:

1. Develop Cultural Competency in the Coonamble Shire Library.
2. Increase visitation to Coonamble Library by Aboriginal community members.
3. Develop sustainable, responsive, cultural Library programs and activities.

At its meeting in December 2013 Council passed the motion “*that the General Manager investigate options for another location for the program to operate, and if it cannot be suitably located, investigate options in regard to hours of operation*”

This report presents issues surrounding the above motion. The report presented to the December Council meeting is attached (**ANNEXURE D**) as a source of information regarding the project details.

Issues:

(i) Program aims:

The project is specifically aimed at increasing visitation and developing cultural library programs in the Coonamble Library. The aims of the program could not be met if the activities were not facilitated at the Library.

(ii) Alternative venue:

Possible venues for community activities to take place in Coonamble include:

- (Council controlled)
- Vacation Care Building
- Showground Pavilion
- Senior Citizens Hall

(Community venues)
RSL Club
Bowling Club

The project could be re-located to one of the above venues, requiring significant re-location of resources. For example, Library books, computer, early literacy resources, children's resources etc. would need to be set up for each session. Whilst this is achievable, it is neither practical nor economical. Obviously, facilitating activities, that are designed to encourage people into the Library, in one of the above spaces would not be conducive to meeting program aims.

(III) Hours of operation:

The Library is currently affected by the project as follows:

- Early literacy / storytime – Wednesdays 11.30am – 12pm.
- Homework Help & after school activities – Mondays and Tuesdays 3pm- 5pm.
- Big Screen Movies – Fortnightly on Fridays 4 – 7pm.

The suggestion that the project move to another time is impractical as the activities for school aged children can only be hosted after school hours. The reality of this is young people will be involved in activity 4 hours per week and for one hour (4-5pm) on alternate Friday afternoons.

Other programs are in development and it would be expected that group activities, ranging from 1-2 hours per session will evolve. These are not yet developed but due consideration will be paid to the timing of the sessions. For example, if a weekly Book Club session is developed for seniors, this will not take place between 3-5pm, when young people are engaged in Library activity.

Discussion was held with representatives of the Working Party, Mr Ted Fernando, the Local Aboriginal Lands Council, Mr Brendon Harris and Mr Les Trindall who approached the general manager following the December meeting resolution. All were concerned that the project if moved from the library would not achieve the outcomes identified within the project brief.

Mr Fernando, Mr Harris and Mr Trindall have all indicated they will be attending the Council meeting in February to discuss their concerns with Council.

Sustainability/Legislative:

(i) Strategic direction:

The project is in line with Council's Delivery Program actions as outlined below. If the project is ceased on the basis that it is not appropriate for the Library, the Delivery Program should reflect this. Under Section 406 of the

Local Government Act, the guidelines require re-exhibition of the Delivery Program, should significant amendment be made.

Community Plan Actions	Strategic	Council Delivery Program Actions
I2.2. Maintain and improve the role of our community libraries		I2.2.1. Expand the role of Council libraries to support early language/literacy skills and life skills programs
		I2.2.2. Provide high quality library services that are responsive to community need
		I2.1.9. Continue to develop the libraries as multi-purpose community spaces
I2.3. Share access to local facilities to fully realise the potential of local infrastructure		I2.3.2. Investigate and maximise opportunities for Council buildings to be used for multipurpose community activity

Financial Considerations:

The program is externally funded by the NSW State Library to meet the specific project aims. If the project is varied, permission is required from the funding body. Changing the venue of the project would have a dramatic effect on the project outcomes, and in all likelihood, be rejected by the funding body. This would result in project cessation and return of grant funds.

Options:

- 1
 - (a) Seek a variation from the State Library to relocate the project to an alternate venue, if the variation is not approved, cease the project and return the funds.
 - (b) Reflect the change of direction in Council’s Delivery Program, adhering to the *Local Government Amendment (Planning and Reporting) Act 2009*

- 2
 - (a) Cease the project and return the funds to State Library of NSW.
 - (b) Reflect the change of direction in Council’s Delivery Program, adhering to the *Local Government Amendment (Planning and Reporting) Act 2009*

- 3 Do not relocate the project and proceed with the project plan, as funded.

Recommendation:
For Council’s determination.

11.5 ECONOMIC DEVELOPMENT

Author: Lee O'Connor – Economic Development Manager

Links to Council's Community Strategic Plan/Delivery Plan:

EC2.1 Identify and attract industry programs that will draw new industry to the Shire.

12.1.2 Encourage development of multi-purpose community facilities.

EC.3.3.1 Support social enterprise opportunities that allow young people to transition from school/TAFE to employment.

PROJECT	ACTIONS	STATUS/OUTCOMES
Eco Spa + Caravan Park	1. Liaison with Crown Lands.	<ul style="list-style-type: none"> • Land acquisition progressing. • Land valuation received.
Rail Loading	Meeting with Transport NSW and John Holland Rail 16 December to discuss potential for increased rail access.	Progressing. Seeking further information on Open Access Model for rail loading. Potential to actively seek companies. Further discussion needed.
Support new and existing business	<ol style="list-style-type: none"> 1. Support Business Start-Ups and Expansions: provide information and referral. 2. Chamber of Commerce – Buy Local Campaign. 3. Micro Finance for Small Business – 4. Business Awards – 5. Business Dinner – Guest speaker Kerrie Phipps is available to present. Co-ordinate between Chamber and 2828. 6. Business Training – Visual Merchandising workshop. Liaising with Chamber and other EDOs. 7. Public Works opportunity – opportunity for local and indigenous employment at local public schools via maintenance and improvement works. 8. Drought – impact on farm and non-farm business, and local economy. 	<ol style="list-style-type: none"> 1. Following up with 2 new business inquiries. 2. 2013 Buy Local Promotion – completed 19th December. Spending of Chamber Dollars till end March. 3. Awaiting response from Many Rivers re microfinance and mentoring for Coonamble district businesses. 4. Business Awards – for discussion at February Chamber meeting. 5. Dinner postponed due to staff changes at 2828. 6. Progressing. Date TBA. 7. Supplied updated contact list of local tradespeople to R Naden, NSW Public Works. 8. Impacts and assistance to be discussed at Feb Chamber meeting.

PROJECT	ACTIONS	STATUS/OUTCOMES
Employment Circle	<ol style="list-style-type: none"> 1. Driver Licensing – 2. RuralSkills – 3. Employer Information Evening - 	<ol style="list-style-type: none"> 1. Orana Learner Driver Licence Program to commence 6 March for 5 weeks. 2. Funding approved for Common stockyards project. Application submitted by CHS for Mobile Workshop. 3. Proposed for May 2014.
Review & Develop Shire Investment Strategy	<ol style="list-style-type: none"> 1. Shire ED Committee – 2. Business/Investor Prospectus – 	In progress.

Recommendation:
That the information be noted.

11.6 CIVIL EMERGENCY LEAVE POLICY

Author: *Amanda Nixon – Manager of Human Resources*

Link to Community Strategic Plan / Council Delivery Program:

L1.4.7 Maintain consultation process with workforce

Background:

Council currently has employees who participate in emergency service agencies and has supported employees required to respond to emergencies as part of an emergency service unit. Most are active members in a volunteer capacity, however members of the NSW Fire & Rescue do receive financial payment for their services.

In late 2013 Council employees requested that a formal policy be developed to clarify the informal arrangements currently in place in regard to an employee's requirement to leave the workplace, remuneration and leave entitlements.

Issues:

As a community focused organization, Council recognizes the benefit to the community brought about by Council employees participating in emergency service units.

Employees of Coonamble Shire Council may apply for leave for the purpose of attending a civil emergency under the circumstances and conditions outlined in the attached policy (**ANNEXURE E**).

Council will continue to pay an unpaid volunteer who is a member of the SES or RFS their normal salary or wages for the duration of an emergency incident they are required to attend, up to a limit of one week per financial year for incidents inside the Coonamble Shire area. Paid volunteers retained by NSW Fire & Rescue shall be granted leave without pay or annual leave for the entire period they are away from work.

For incidents outside the Coonamble Shire area, Council will support employees by allowing access to annual leave for the period they are away from work. Allowances have been made for Section 44 State of Emergency Bushfires under this policy.

Sustainability/Legislative Provisions:

The Local Government (State) Award 2010 (or other Awards relevant to Council staff) does not contain provisions in relation to paid leave to attend civil emergencies. However, definitions and part sections of the following legislative provisions do relate to this policy:

- Order No 602 2013 under the State Emergency & Rescue Management Act 1989
- Rural Fires Act 1997

Financial Considerations:

Council will incur direct financial costs associated with employees responding to emergency call-outs, as well as indirect costs associated with disruptions to normal scheduled operations. An exact figure for direct financial costs incurred cannot be provided due to the unforeseeable nature of incidents requiring an emergency response, however an estimate of \$14,000 per financial year is not unrealistic.

Options:

1. That Council endorse the Civil Emergency Leave Policy for adoption
2. That Council not endorse the Civil Emergency Leave Policy for adoption.

Recommendation:

That Council endorse the attached Civil Emergency Leave Policy and place the document on public exhibition for the prescribed period, inviting submissions prior to formally adopting the policy taking into consideration any submissions received.

11.7 CLEAN UP AUSTRALIA DAY

Author: *Grants & Events Officer, Jennie Geerdink*

Link to Community Strategic Plan / Council's Delivery Program:
P1.3.1 Support activities/projects that increase community participation and connection.

Background:

Clean Up Australia Day is held nationally in March. This year the date is Sunday 2 March and Council has the opportunity to participate in this national event.

Issues:

Clean Up Australia Day is a national event founded in 1990 by internationally renowned sailor Ian Kiernan. The day encourages the community to participate through registered "clean up" sites to educate and inform about environmental and litter reduction issues.

In January Council was invited to lodge an Expression of Interest for support for local activities and encouragement to actively participate in 2014 Clean Up Australia Day.

Councillors would be aware there are a number of sites in Coonamble township which would benefit from a litter reduction campaign such as this. On Thursday 30 January 2014, the Grants and Events Officer toured five key sites – Back Combara Road, Baradine Road, Walgett Road and Tooraweenah Road, as well as the immediate area under the Sir Edward Hallstrom Bridge.

The Grants and Events Officer identified Back Combara Road, from the cemetery to the Agrigrain complex, as the prime area which would benefit from Clean Up Australia Day promotions and the Baradine Road, between the weir road and Pilliga turnoff, could also benefit from Clean Up Australia Day.

While Walgett Road did have some litter there is not enough of an issue to have to follow the site requirements for Clean Up Australia Day registration and activities on a state highway. Tooraweenah Road had one patch of litter about 2km from town.

To ensure this day is a success, it is proposed to register three (3) sites – Back Combara Road and Baradine Road, together with the immediate area under the Sir Edward Hallstrom Bridge.

To properly manage activities under the auspice of the Clean Up Australia Day organisation, there are a number of resources which need to be provided. These include site supervisors, volunteer overseers and rubbish collection. This presents Council with an ideal opportunity to take an active stand on litter reduction, environmental management and community education in these

areas. Councillors would be aware there is a growing movement towards environmentally sustainable activities sponsored by local government, including recycling, waste minimisation programs and education.

For Clean Up Australia Day activities to be success, Councillors will need to make an active contribution to the day, as site managers/coordinators, and join with the community participating in the clean up activities. Not only is this an opportunity to show community leadership, it is a vehicle for on the ground community engagement. Without the active support of Councillors in a grass roots movement such as Clean Up Australia Day, there is little likelihood of its success in Coonamble.

Councillors will need to indicate their intent to participate to the General Manager by Friday 21 February to ensure all organisation and planning is complete prior to the day and Councillors are fully aware of the activities.

Sustainability/Legislative Provisions:

- Local Government Act 1993

Financial Considerations:

Council will need to provide at least one truck for collection of rubbish at the proposed sites, properly manned.

Council may consider hosting a sausage sizzle at the end of activities and will need to ensure adequate water is available. I would anticipate this to be less than \$500.

Options:

1. Council nominate Back Combara Road and Baradine Road, together with the immediate area under the Sir Edward Hallstrom Bridge as Council sponsored sites to participate in Clean Up Australia Day activities.
2. Not participate in Clean Up Australia Day activities.

Recommendation:

Council nominate Back Combara Road, Baradine Road and the river bank area around the bridge as Council sponsored sites to participate in Clean Up Australia Day activities and further, Councillors participating in the activity to notify the General Manager by Friday, 21 February 2014 to ensure appropriate site management information is provided.

RICK WARREN

General Manager
4 February 2014

**12. REPORT BY DIRECTOR OF COMMUNITY SERVICES
COUNCIL MEETING ON WEDNESDAY 12 FEBRUARY 2014****12.1 COMMUNITY CONSULTATION POLICY**

Link to Community Strategic Plan / Council Delivery Program:
P4.2.7 Develop Community Consultation guidelines.

Background:

The purpose of the Community Consultation Policy is to provide a framework for Council's activities related to the facilitation and management of community consultation and participation. The draft Policy was presented at Council's November 2013 meeting when Council resolved to place the document on public exhibition.

Issues:

The Policy document was placed on public exhibition at the following locations, as well as Council's website:

- Coonamble Shire Council Administration Centre
- Coonamble Shire Library
- Gulargambone Library
- Gulargambone Rural Transaction Centre
- Quambone Store.

The closing date for written submissions was 5.00 p.m. Friday 20 December 2013.

Sustainability/Legislative Provisions:

- Local Government Act 1993

Financial Considerations: Nil.

Options: Not applicable

Recommendation:

That Council formally adopt the Community Consultation Policy, noting there were no submissions or comments received.

12.2 COONAMBLE HERITAGE AND MUSEUM ADVISORY COMMITTEE CONSTITUTION

Author: Grants and Events Officer, Jennie Geerdink

**Link to Community Strategic Plan / Council's Delivery Program:
12.3.4. Continue to provide museum advisory support**

Background:

Coonamble Heritage and Museum Advisory Committee is a S355 committee of Council charged with providing advice and community input into the management of Coonamble's built and natural heritage and the Museum Under the Bridge.

The Advisory Committee, at its meeting of Tuesday, 15 October 2013, agreed the constitution of the Committee needed to be updated to properly reflect its dynamic responsibilities.

Issues:

The Advisory Committee's constitution was first adopted in 2006 and has not been revisited since then. However, in the intervening years, the name of the committee has been altered, the museum name has been changed (under Resolution 9088 at the Ordinary Council Meeting Wednesday 13 April 2011) to the *Museum Under the Bridge – Stories from Coonamble's History*. The Committee believes formally changing the name to Coonamble Heritage and Museum Advisory Committee reflects both the references in Council's adopted minutes over the years and the responsibilities of the Committee.

The Constitution adopted in 2006 was examined by the committee and it was felt there were adjustments that needed to be made to further strengthen and recognise the activities of the Committee. The 2006 Constitution was not clear on the Committee's role in relation to the Museum or the Archives, which do not have management or advisory committees.

Changes to the 2006 Constitution are minimal, have no legal or financial implications, but purely serve to more clearly articulate the role the Committee serves to Council and the community. The original constitution and recommended changes were distributed to all committee members and were ratified at a meeting of the committee held on Tuesday, 3 December, 2013. They are presented in attachment (**APPENDIX F**), with the changes made in bold.

Sustainability/Legislative Provisions:

- Local Government Act 1993

Financial Considerations: Nil

Options:

1. That Council adopt the 2013 Draft Constitution of the Coonamble Heritage and Museum Advisory Committee as presented, to replace the constitution adopted by Council on 14 June 2006.
2. That Council not adopt the 2013 Draft Constitution of the Coonamble Heritage and Museum Advisory Committee as presented.

Recommendations:

(1) That Council adopt the attached 2013 Draft Constitution of the Coonamble Heritage and Museum Advisory Committee as presented to replace the constitution adopted by Council on 14 June 2006.

(2) That Council note the attached minutes of the meeting of the Coonamble Heritage and Museum Advisory Committee held on Tuesday, 3 December 2013.

12.3 MINUTES OF A SPECIAL MEETING OF THE HERITAGE AND MUSEUM ADVISORY COMMITTEE HELD ON TUESDAY, 3 DECEMBER AT 11AM AT THE MUSEUM UNDER THE BRIDGE

PRESENT: Angie Little (Hon Museum Curator), Helen Cant, Marion Murray, Eric Fisher, Jennie Geerdink (CSC Grants and Events Officer).

APOLOGIES: Ray Christison (CSC Heritage Advisor), Gordon Ditchfield, Cr Michael Webb

Meeting opened at 11.15am

Minutes of the previous meeting as previously circulated were adopted. **Eric Fisher/Angie Little**

ELECTION OF OFFICE BEARERS: Having again just gained quorum and with the absence of both Councillors, the election of office bearers was again deferred.

ACTION: GEO to seek advice on moving forward.

CONSTITUTION: Members discussed the draft updated constitution as presented.

MOVED Eric Fisher/Helen Cant that the draft constitution be adopted and presented to Council for ratification.

HERITAGE DAY: GEO pointed out that Heritage Day planning needed to start. 2014 Heritage Festival theme is "Journeys". Discussion was held on dates – Easter is the weekend usually allotted for Heritage Day, with Anzac Day the following Friday.

AGREED: Heritage Day is to be held on Saturday, 3 May at the Plaza Theatre.

The day will focus on the journeys people have taken to come to Coonamble, from the first explorers through to the early settlers, our migrant population and tree changers.

AGREED: Steering committee to comprise Gordon Ditchfield, Angie Little, GEO and Family History representative to be invited. Committee to be kept updated on activities and plans through email communication until the next meeting.

The meeting agreed that there must be only one door open at the Plaza to allow for admission donations to be collected. Queried whether there was enough promotion of the Day. This will be looked at by the GEO. A number of ideas were floated, including a school story writing competition, an oral history table, slideshow displays of Neville's photographs as well as a display of individuals' journeys.

Next meeting to be held in February.

Meeting closed at 12.45pm.

LIANNE TASKER

Director of Community Services

3 February 2014

**13. REPORT BY DIRECTOR OF CORPORATE & URBAN
SERVICES**
COUNCIL MEETING WEDNESDAY 12 FEBRUARY 2014

13.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/01/2014 compared to 31/01/2013:

	31/01/2014	31/01/2013
Arrears 30 th June previous year	791,468.50	763,910.00
Plus 2013/2014 Combined Levy	5,679,001.15	5,419,872.51
Add Transfer from Postponed	-	-
GROSS LEVY	6,470,469.65	6,183,782.51
Less: Pensioner Concession (State)	(61,442.75)	(65,268.26)
Pensioner Concession (Council)	(50,271.34)	(53,401.30)
Transfer to Postponed	-	-
Abandoned	-	-
NET TOTAL LEVY FOR YEAR	6,358,755.56	6,065,112.95
Less Collections	(3,255,266.71)	(3,232,039.80)
Plus Refunds	-	-
NET TOTAL BALANCE	3,103,488.85	2,833,073.15
Plus Postponed	-	-
GROSS TOTAL BALANCE	3,103,488.85	2,833,073.15
Collection % of Total Receivable	52.04%	53.29%
Arrears % of Total Receivable	47.96%	46.71%

Recommendation:
Submitted for Council's information.

13.2 LIST OF INVESTMENTS

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 22/03/2014	3.66%	90 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 24/02/2014	3.30%	30 Days	1,000,000.00
St George	A1+	Term Deposit - 17/03/2014	3.55%	90 Days	1,000,000.00
ME Bank	A1+	Term Deposit - 03/03/2014	3.70%	90 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 04/03/2014	3.85%	182 Days	500,000.00
Bendigo Bank	A-	Term Deposit - 17/04/2014	3.50%	90 Days	1,000,000.00
Bendigo Bank	A-	Term Deposit - 24/04/2014	3.60%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 11/03/2014	3.50%	90 Days	1,000,000.00
Orana Mutual	Unrated	Term Deposit - 20/02/2014	3.39%	90 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 14/04/2014	3.70%	90 Days	2,000,000.00
ME Bank	A1+	Term Deposit - 28/04/2014	3.65%	90 Days	1,000,000.00
ME Bank	A1+	Term Deposit -25/02/2014	3.70%	90 Days	1,500,000.00
ME Bank	A1+	At Call Account	3.10%	-	1,500,000.00
CBA	A1+	At Call Account	2.50%	-	1,000,000.00
TOTAL					\$ 16,500,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	12%	50%	2,000,000
National Australia Bank	A1+	24%	50%	4,000,000
St George	A1+	6%	50%	1,000,000
Bendigo Bank	A-	12%	40%	2,000,000
IMB	A2	6%	35%	1,000,000
ME Bank	A1+	30%	35%	5,000,000
Orana Mutual	Unrated	6%	10%	1,000,000
Reliance C/U	Unrated	3%	10%	500,000
				\$ 16,500,000

Rating	% of Investment	Policy	Amount
A1+	73%	100%	12,000,000
A1	12%	80%	2,000,000
A2	6%	60%	1,000,000
Unrated	9%	30%	1,500,000
			\$ 16,500,000
General Fund Investments			9,588,002
Sewerage Investment Fund			2,770,057
Water Investment Fund			4,141,941
			\$ 16,500,000

Recommendation:

That the list of investments as at 31 January 2014 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

13.3 STORES AND MATERIALS UNACCOUNTED FOR & STORES AND MATERIALS WRITTEN IN – PERIOD 1 JULY TO 31 DECEMBER 2013

*Link to Community Strategic Plan / Council's Delivery Program:
L1.4.5 Governance is open and transparent*

The stock-take of stores and materials has been completed and a list of store items requiring adjustment is set out below:

Items in Excess:

Stores No	Description	Qty	Amount
SOO472	Petrol	15	19.94
S50003	Adaptor Socket 100mm	1	7.78
S50004	Adaptor Spigot 100mm	1	4.02
S50009	Bend 150mm x 15' FF	1	12.05
S50147	St Connector	1	2.95
S50260	Cap Pushon 150mm	2	24.00
			\$70.74

Items Unaccounted for:

Stores No	Description	Qty	Amount
S00001	Abrasive disc	2	5.59
S00070	Broom Bass	2	29.79
S00071	Brush Paint	2	10.95
S00143	Diesel	2187	3011.03
S00324	Handle Pick	1	15.08
S50146	St Connector No 3 1 x 0.7	1	4.51
S50310	St Coupling 150mm threaded	2	32.95
			\$3109.90

Summary:	Items in Excess	\$ 70.74
	Items Unaccounted for	<u>\$3,109.90</u>
	Total S&M Written Off	<u>(\$3039.16)</u>

Recommendation:

That Council authorise the writing in of stores and materials in the sum of \$70.74 and the writing off of stores and materials in the sum of \$3109.90, as shown above for the period ending 31 December 2013.

13.4 CORPORATE CREDIT CARD POLICY – REVIEW

***Link to Community Strategic Plan/Council's Delivery Program:
L1.4.06 Review Council Policies***

Background:

As per clause 14 of the Local Government (Financial Management) Regulations 1999 and the Guidelines issued by the Division of Local Government (Circular 04-04), Council is required to have in place appropriate operational policy which governs the use of Council issued credit cards.

A review of the Corporate Credit Card Policy has been recently carried out with the General Manager approving the variations to the policy. This report is to inform Council of the approved variations to the Corporate Credit Card Policy. Copy of Policy attached **APPENDIX G**

Issues:

The review highlighted two areas that required some inclusions to ensure that the policy was compliant with the following Guidelines / Regulations:

- Goods & Services Tax – Policy now clearly states the required supporting documentation to all the claiming of any input tax credits relating to GST paid.
- Fringe Benefits Tax – Policy now clearly states the required level of supporting documentation for Council to meet all of its Fringe Benefits reporting obligations.

Sustainability/Legislative Provisions:

- Local Government Act 1993
- Division of Local Government Circulars (04/04)
- Local Government (Financial Management) Regulation 1999
- Council Policy - Policy for the Payment of Expenses and the Provision of Facilities for Mayor and Councillors

Financial Considerations: N/A

Options: N/A

Recommendation: For Council's information
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13.5 URBAN SERVICES – VANDALISM UPDATE***Link to Community Strategic Plan/Council's Delivery Program:
13.4.1 Maintain / Improve Parks to an acceptable standard*****Background:**

Vandalism updates are normally presented to Council for information as part of the status update for Corporate and Urban Services. During the past 6 weeks there has been a noted increase of incidents of vandalism occurring to Council Facilities.

The significant incidents that have occurred over this reporting period are as follows.

- Broken / damaged windows to both the VIC and Library.
- Entry sensor was severed from the rear of Council administration building which required the callout of the Security provider.
- Electricity meter box at the Gulargambone sports ground was severely damaged.
- 19 Sprinkler heads were “kicked” off the irrigation system at the Coonamble Sports ground.
- Vandalism to the Public Toilets in McDonald Park including the destruction of a Sharps Disposal container and the spreading of the used syringes throughout the Toilets.
- Increase in the quantity of smashed bottles and other rubbish in both McDonald Park and the Swimming Pool Complex requiring additional labour hours to clean the facilities each morning.
- Skate Park was vandalized with graffiti on the northern ramp of the park.
- The theft of Hoses and irrigation equipment from the Coonamble Cemetery, these items were stolen though daylight hours.

As incidents of vandalism to Council facilities leads to increased running costs and disruption to the provision of services to the community it is important for Council to be kept informed of these events as they occur.

Security Cameras have been ordered and will be installed covering the exterior of the Library, Visitors information Centre and the rear of the Council Administration building. It is anticipated that these cameras will act as a deterrent towards further acts of vandalism to these facilities.

Photos of damage to windows and the electricity meter box have been included for Council's information

VIC – Window



Library - Window



Elect Meter Box - Gular



Alarm Sensor



Skate Park Ramp



Issues: N/A

Sustainability/Legislative Provisions: N/A

Financial Considerations:

Currently the additional cost caused by these incidents of vandalism is being absorbed in operational budget of Council. Should the vandalism continue in its current trends it may require additional funding to be allocated to cover shortfall within its operational budget.

The approximate total cost for repairs for the above mentioned acts of vandalism is \$7,750

Options:

Traditional deterrents towards anti-social behaviour in the past have included the instillation of additional security lighting and CCTV in areas prone to this type of behaviour. Council may wish to consider allocating funding towards this goal as part of the 2014/2015 estimates process.

**Recommendation:
For Council's consideration**

13.6	2014-2015 DRAFT OPERATIONAL PLAN
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Link to Community Strategic Plan/Council's Delivery Program:

14.2.04 Identify infrastructure expenditure by both: • Expenditure Category - asset group; for example, road pavement• Expenditure Type - operating, maintenance, capital renewal, upgrade

Background:

Each year Council is required to prepare and adopt an Operational Plan, complete with financial estimates, for the upcoming - in this case - 2014-2015 year.

Management and staff have already commenced the process compiling information from historical data and Council's long term plans in place to form the basis of the estimates. Part of this process also involves Councillors and management submitting items for consideration as part of the estimate process for the upcoming year.

The purpose of this report is to once again invite Councillors to consider and submit items that they wish to see included in the upcoming estimates.

Issues:

As per the requirements of Section 405 of the Local Government Act Council is required to prepare and place on display a Draft Operational Plan and invite submissions for a period of not less than 28 days. It is intended that the 2014-2015 Draft Operational Plan be tabled at Council's April meeting for consideration.

Given the timetable in place to allow for the completion of the estimates, Councillors are requested to have any items they wish considered as part of the 2014-2015 estimates to the Director of Corporate and Urban Services by the **March Council Meeting**. Items for inclusions should include an estimated cost and identify possible funding sources for that item.

Sustainability/Legislative Provisions:

- Section 405 of the Local Government Act 1993.

Financial Considerations: Nil

Options: Nil

Recommendation:

That the information be noted.

13.7 STATUS UPDATE – WORKS IN PROGRESS

Parks & Gardens:

- Works program continues to focus on improving the presentation of Council open spaces in particular during the last month particular focus has been preparation of Council facilities for Australia Day celebrations.
- A combination of seasonal weather conditions and water restrictions has had a negative impact on the appearances of Council's open spaces under its control.

Vandalism Update:

- See separate report.

Pools:

- The "Splash Pad" has been a popular addition to the Coonamble Pool; currently it is set to run via an automated sequence for 12 minutes and has 8 minutes off. Staff also has the ability to manually override this sequence if necessary.
- Minor disruptions to operations have been caused through tampering of the equipment installed on the Splash Pad by children utilising the area.
- For Council's information the numbers of free admissions for school aged children attending Council's Pool facilities during the school holidays are as follows:
 - Coonamble 1859.
 - Gulargambone 631.
 - Quambone Pool is unmanned - an accurate count is unavailable.
- As per Council resolution the facilities have been operating on extended hours Friday, Saturday and Sunday nights. Numbers indicate the Pool at Gulargambone has been well patronised with 255 persons making use of the extended hours. Coonamble has had limited success with 52 patrons making use of the extended hours offered by Council.
- The Coonamble Swimming Club held its annual Carnival during the month and Council received positive feedback on the state of the facility.

Buildings:

- Minor planned maintenance works to Council buildings has been included on works rosters for completion subject to the availability of staff and contractors.

Recommendation:
That Council note the information.

BRUCE QUARMBY
Director of Corporate and Urban Service
3 February 2014

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 12 FEBRUARY 2014**

14.1 LOWER MACQUARIE WATER UTILITIES ALLIANCE (LMWUA)

Link to Community Strategic Plan / Council's Delivery Program:
13.1.4 Ensure water assets are well maintained
13.1.6 Maintain sewer assets

Background:

Council resolved at the December 2013 meeting to accept the invitation of the LMWUA to become part of the group to enable Council to better manage its water and sewer operations, thus ensuring that it has access to additional resources and expertise.

The Alliance meets several times a year with the General Managers' Committee meeting once a year to ensure that commitment to the Alliance is maintained. The Technical Committee meets bi-monthly with representations from the plant operators and engineering departments of Councils meeting to discuss common problems and ideas.

Issues:

Cost of joint projects is levied on a per service connected basis with projects for the benefit of one member only, being that Council's responsibility.

Total operating costs are in the order of \$90,000 and this Council's contribution will be in the order of \$5,000 as previously advised.

To date the Alliance has completed the following projects:

- Regional Strategic Plans, including Council specific chapters
- Demand Management Plans
- Drought Management Plans
- Water Quality Management Plans
- Stormwater Harvesting Plans
- Development of a Regional Resource Sharing, Mentoring and Training Program
- Development of Joint Policies covering water restrictions, disinfection and fluoridation.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

Annual running costs attributed to Council will be included in the running costs of Council's Water Treatment & Sewerage Schemes, with specific projects funded as required.

Options:

N/A

Recommendation:

That the information be noted.

14.2 WORKS IN PROGRESS

(a) Plant:

- 3 x multi-tyred rollers and 1 x smooth drum roller received
- General maintenance
- Awaiting delivery of three (3) senior staff vehicles
- Brentwood low loader advertised locally for sale
- Three trade vehicles to be taken to Pickles Auctions for sale (P0552; P0718 and P0535)

(b) Depot:

- General maintenance as required
- General business
- Ongoing stock take and ordering online
- Asphaltting of front portion and driveway to depot yard completed

(c) Airport:

- Routine maintenance as required

(d) Workshop:

- Routine servicing completed as required
- Radio fitted to new plant
- Heavy plant maintenance completed as required

(e) Water & Sewer:

- Water Treatment Plant:
 - Aquatec-Maxcon operator induction and testing and defect rectifications at plant in progress
 - Treated water being distributed to town reticulation
- Sewerage Treatment Works:
 - Tertiary pond de-silting/decommission tertiary pond No 1
 - Preparation of effluent dam extension
- Warrena, Dubbo, Aberford Maule and Gordon Streets water main replacement commenced
- General maintenance – Coonamble, Gulargambone and Quambone

(f) State Highway No 18:

- Asphalt works in Castlereagh and Aberford Streets completed
- Final seals on SH18 south completed
- Shoulder grading south of 90kph zone completed
- Reseals on SH18 in Gulargambone completed

(g) Regional Roads:

- Edge repairs in progress as required
- Final seals applied on heavy patching – MR129Q, MR129B & MR7575
- Reseals completed on MR129B & MR383
- Repair program to be completed during next four weeks

(h) Local Roads:

- Final seals completed on SR1 & SR87
- R2R completed to prime stage on Carinda Road (SR86) – final seal to follow as funds permit
- Shoulder grading on SR12 completed
- Bitumen patching and roadside furnishings completed as required

(i) Urban Streets:

- Bitumen patching underway on urban streets following pavement audit
- Reseals to be completed as part of rolling program in the next few months
- Works to commence shortly on Aberford, Mundooren and Gordon Streets, including relaying of Coughran's Canyon and kerb and gutter construct.

Recommendation:

That Council note the information contained in this report.

K N BRODBECK

Director of Engineering Services

4 February 2014

**15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES
COUNCIL MEETING WEDNESDAY 12 FEBRUARY 2014**

15.1 RANGER'S REPORT – DECEMBER 2013 - JANUARY 2014

*Link to Community Strategic Plan/Council's Delivery Program:
P2.2.5 Control straying animals*

STATISTICS:

<u>Compliance</u>	<u>December 2014</u>	<u>Year to Date 2013/2014 Total</u>
Official Correspondence	4	41
Infringements (Animals)	28	57
Infringements (Other)	5	8
Microchipped dogs	1	10
Registrations	1	15
Nuisance dog declaration	2	4
Dangerous dog declaration	2	4
Restricted dog declaration	0	1

Impoundments

Dogs	30	131
Cats	28	64
Stock	0	0
Other	0	0
TOTAL ANIMALS IMPOUNDED	58	195

Motor vehicle	1	6
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Breakdown of impoundments:

Dogs destroyed	24	110
Dogs surrendered by owner	24	50
Dogs re-housed	2	19
Dogs released	2	14
Cats destroyed	28	67
Cats re-housed	0	0
Cats released	0	0
Gulargambone dogs impounded	0	2
Quambone dogs impounded	0	0

Illegal Signs

Fines have been issued regarding three signs which were placed contrary to the conditions of approval.

Dog Attacks

There were three dog attacks over the two month period. Four dogs were involved, two of which attacked a sheep have been surrendered, however the owner of the other two has decided to keep them. Those two dogs have therefore been declared 'dangerous' and the process is in hand regarding owner's responsibilities.

Recommendation: That Council note the information
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MATTHEW COCK

Manager – Environmental Services

31 January 2014

**16. DELIVERY PROGRAM & QUARTERLY BUDGET REVIEW –
PERIOD ENDING 31/12/2013
COUNCIL MEETING WEDNESDAY 12 FEBRUARY 2014**

Background:

In accordance with Section 407 of the Local Government Act 1993 and Section 203 of the Local Government (General) Regulation 2005 the General Manager must report to Council within two months of the end of each quarter the extent to which the performance targets of Council, set by the Delivery Program, have been achieved and submit a review of the estimates of income and expenditure for Council's consideration – (attached A3 sheets).

Issues:

(i) *DELIVERY PROGRAM:*
 Details of progress against Council's Delivery Program for the quarter ending 31 December 2013 is attached.

(ii) *BUDGET REVIEW:*
 Refer to attached quarterly budget review report which is presented in accordance with the Local Government Accounting Standards.

Sustainability/Legislative Provisions:

- | | | |
|------|--|-------------|
| (i) | <i>Delivery Program</i>
Local Government Act 1993 | Section 407 |
| (ii) | <i>Quarterly Review of Budget</i>
Local Government (General) Regulation | Section 203 |

Financial Considerations:

Consideration of attached Budget Review and list of budget variations.

Options:

N/A

Recommendation:

That Council:

- (1) note the Delivery Program Review;**
- (2) approve the variations to votes as listed in the budget review documents;**
- (3) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;**
- (4) note the position of Council's estimated Reserves at 31 December 2013.**

BRUCE QUARMBY

Responsible Accounting Officer.

17. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 12 FEBRUARY 2014

NIL REPORTS THIS MEETING

18. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 12 FEBRUARY 2014

NIL REPORT
DETAILS WILL BE PROVIDED IN NEXT MONTH'S BUSINESS PAPER.