

6 August 2014

***A MEETING OF COONAMBLE SHIRE COUNCIL will be held in the SHIRE CHAMBER, COONAMBLE on WEDNESDAY 13 AUGUST 2014.***

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Yours faithfully  
**RICK WARREN**  
 General Manager

**5. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

- 9.15 a.m.**            **Mr Bobby Jones**  
Drug & Alcohol Worker & Chair of the Drug &  
Alcohol Advisory Group
- 9.30 a.m**            **Mrs Mary Eason**  
Proposed site of bus shelter in Limerick Street.

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST**  
**COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

**7. CONFIRMATION OF MINUTES**  
**COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL  
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY 09<sup>TH</sup>  
JULY 2014 COMMENCING AT 9.01 A.M.**

**PRESENT:** Cr.Al Karanouh, Mayor, in the Chair, with Crs. Michael Webb, John Walker, Bill Burnheim, Tom Cullen and Don Schieb.

Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Tasker, the Director of Corporate & Urban Services, Mr Quarmby, the A/Director of Engineering Services, Mrs Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

**1.0 OPENING PRAYER**

**2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

**3.0 PUBLIC QUESTION TIME**

**4.0 APOLOGIES**

**0947 RESOLVED** on the motion of Crs. Burnheim and Walker that an apology for non attendance be accepted from Cr Danny Keady

**5.0 DEPUTATIONS/DELEGATIONS**

No deputations were booked for this meeting.

**6.0 DECLARATIONS OF INTEREST**

Nil

**7.0 CONFIRMATION OF THE MINUTES**

**0948 RESOLVED** on the motion of Crs Webb and Walker that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 11 June 2014 be confirmed.

**Business Arising from the Minutes:**

**(i) Code of Conduct Recommendations**

Cr Burnheim referred to the Code of Conduct recommendations and said although he previously apologised to one staff member, he notes that further apologies are required. Cr Burnheim apologised to Council, all Councillors, the General Manager and the Manager of Community Services. He asked whether mediation is being arranged – the General Manager said HR is still endeavouring to secure a mediator – Cr Burnheim said he is prepared to participate in any course Council may determine.

The General Manager said he is trying to get Code of Conduct training on the same day as the October meeting – as was done previously. Mr Warren referred to the need for all councillors to attend the course annually. The Integrated Planning and Reporting training has been arranged for 13 August 2014 – the day of the Council meeting.

**(ii) Coonamble Greyhound Carnival**

Cr Schieb referred to the suggestion that the Rodeo & Campdraft Committee may be able to arrange an event at the Showground over the October long weekend. He said Council should support the greyhound club and not allow a second event on the ground. The Mayor reported that this was only a suggestion and will not happen as the Rodeo/Campdraft Committee was not able to secure the date.

**(iii) Planning Submission**

Cr Schieb referred to the submission he intends to put forward regarding block sizes and having areas included in the LEP for development as hobby farms type development. He referred to some people who own land that could provide for small lots also submitting their objections. The General Manager said research has revealed that a lot of shires have approval for smaller lot sizes for dwellings and perhaps Council does have a valid case. He also referred to submissions received and pointed out they do not have sufficient detail. Their objections must include reasons – otherwise they will be ineffective.

Cr Schieb referred to 'spot assignment areas' and said with community support Council has authority to rezone areas in a specific location. Cr Burnheim suggested that the Manager of Environmental Services contact Moree and Narrabri to ascertain what arguments they put forward to the Department. The Manager said Council has to be careful in doing 'spot' rezoning – it is very expensive and the costs would have to be met by the proposers. The Mayor suggested also to contact other Councils and said if we can get 400ha approved, that would be beneficial and allow for additional blocks to be used for dwellings.

**8.0 RESOLUTION BOOK UPDATE**

**0949 RESOLVED** on the motion of Crs. Webb and Schieb that the Resolution Book Update be received and noted.

**Business Arising from the Resolution Book Update:**

**(i) Eco Spa Development** – Cr Schieb asked whether the eco spa development is still going ahead. The General Manager said Crown Lands advertised its intention to sell the land to Council in The Land Newspaper of 30 June 2014. When the 14 days submission time has expired, the land will be handed over to Council. Following which Council will advertise for an investor.

**(ii) Coonamble Riverside Caravan Park** – Cr Schieb referred to the state of the caravan park and asked whether Council has taken steps to investigate new management. The General Manager said when the new amenities block is completed Council will be in a better position to assess the situation.

**0950 RESOLVED** on the motion of Crs Webb and Walker that the above information be noted.

#### **9.0 MAYOR'S ACTIVITY REPORT**

**0951 RESOLVED** on the motion of Crs Webb and Burnheim that the Mayor's activity report be received and dealt with.

#### **9.1 COUNTRY MAYORS' ASSOCIATION OF NSW**

**0952 RESOLVED** by Cr Karanouh and Schieb that the information be noted, along with the Mayor's suggestion that other councils in this region be encouraged to join the Association.

#### **9.3 ORANA REGIONAL ACTION PLAN**

**0953 RESOLVED** by Cr Karanouh and Schieb that this information be noted and that the new Regional Action Plan will be released following these consultative processes.

#### **9.3 NATIONAL ASSEMBLY OF LOCAL GOVERNMENT**

**0954 RESOLVED** by Cr Karanouh and Schieb that Council note the attendance of the Mayor at this event and the discussion regarding the future of Financial Assistance Grants, drought relief and the sustainability of infrastructure by local government.

Cr Karanouh also advised he and Cr Keady attended the NAIDOC Celebrations at the School.

#### **10.0 CORRESPONDENCE**

**0955 RESOLVED** on the motion of Crs. Walker and Webb that the Correspondence be received and dealt with.

### **Section A – Matters for Consideration by Council:**

#### **10.1 CAMPBELLTOWN CITY COUNCIL                      A1+T3-11(43611)**

**0956 RESOLVED** on the motion of Crs. Cullen and Webb that Council sign the Sponsorship Agreement for the three year period and return it to Campbelltown City Council, noting that its Sponsorship of the Sculpture Awards is \$1,000 (ex GST) annually.

#### **10.2 LOCAL GOVERNMENT NSW                      L10(43571)**

Advising the Annual Conference will be held at the C.ex Coffs from Sunday 19 October to Tuesday 21 October 2014. Requesting that Council identify the most important issues which it believes are causing concern to Council and/or the local community and provide these details to the Association prior to Friday 1 August 2014.

**0957 RESOLVED** on the motion of Crs. Webb and Walker that Councillors Cullen and Karanouh attend the Conference from 19 – 21 October 2014.

**10.3 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION S3-1**

Advising that the National Local Roads and Transport Congress will be held in Tamworth during 12 – 14 November 2014.

The General Manager informed Council that traditionally Council has not attended this congress due to it being held interstate, however this year Council may wish to nominate a representative to attend at Tamworth. Mr Warren pointed out that Council's November meeting will be held on Wednesday 12 which is the first day of the congress; however the congress does not commence until 5.00 p.m.

**0958 RESOLVED** on the motion of Crs. Cullen and Schieb that Councillors Webb and Walker, along with the Director of Engineering Services, attend this the National Local Roads & Transport Congress from Wednesday to Friday, 12 - 14 November 2014.

**10.4 WATERFORD RYAN PR1484-01**

**0959 RESOLVED** on the motion of Crs Webb and Schieb that Council authorise the affixing of the Seal to the Deed of Appointment of New Trustee for the Coonamble Retirement Units Trust as required.

**Section B – Matters for Information Only:****10.5 OFFICE OF ENVIRONMENT & HERITAGE F5-4(43606)**

Referring to Council's application for an extension to the funding term of Stage 1 Coonamble Levee Upgrade – Grant Offer \$2,700,000 – and approving the request in line with the latest revised work plan submitted on 4 June.

The A/Director of Engineering Services informed the meeting that it is hoped to have tenders for the work available for the August meeting.

**10.6 THE HON GLADYS BEREJIKLIAN MP – MINISTER FOR TRANSPORT G5(43616)**

Advising that Council's application for funding in the 2013/2014 Country Passenger Transport Infrastructure Grants Scheme for \$23,972 (ex GST) was successful. Congratulating Council on its success and saying she is greatly encouraged that it shares the NSW Government's interest in providing quality public transport infrastructure for passengers.

**10.7 ROADS & MARITIME SERVICES – ROAD USER SAFETY G5(43666)**

Advising Council's application for funding to conduct a community bike ride event in Coonamble during Bike Week was successful, with a maximum of \$2,100 (GST inclusive) being allocated.

**10.8 MRS DOREEN BEST L3-2(43664)**

Thanking Council for contributing \$4,000 towards the printing costs of the book – *Gulgambone – As It Was ..* – a history of the village. Saying both she and Mrs Byrne are most grateful for Council's generosity. Stating an application has been forwarded for a RAHS Cultural Grant.

**10.9 WATERFORD RYAN R8-7(43674)**

Referring to closure of pt MR202 at Quambone and advising Crown Lands received the Road Closure Application on 16 September 2013. Pointing out the Department advised it would be a long time before the application was processed, as it is currently working on applications submitted from 2007 to 2009.

**10.10 WATERFORD RYAN L11(43672)**

Referring to Council's lease to Coonamble Greyhound Racing Club and stating they have now contacted the Manager at Crown Lands Dubbo, who advised that a letter will shortly be sent outlining what further steps are needed to finalise the matter.

**10.11 KEVIN HUMPHRIES MP – MEMBER FOR BARWON A7(43680)**

Referring to Council's letter in relation to Ambulance services at Coonamble and advising he has made representations to The Hon Jillian Skinner MP, Minister for Health and Medical Research and will contact Council when a response is received.

**10.12 REGIONAL ARTS DEVELOPMENT OFFICER D7(43696)**

Advising the 2013 CASP round released a range of projects for the region and the 2014 CASP also provided cultural opportunities. Saying the current premises of the Gallery is providing invaluable space and its opportunities are still growing. Referring to the AGM held on 15 March – Council's nominated and accepted delegate is Cr Bill Burnheim with Cr John Walker the alternate.

**10.13 ORANA REGIONAL ORGANISATION OF COUNCILS 05**

Advising a letter has been forwarded to The Hon Barnaby Joyce, Minister for Agriculture, concerning Federal government drought assistance. Pointing out in the letter that the OROC Board considers there is not enough focus towards drought 'in event' and 'recovery' support and providing additional points of concern in support.

**0960 RESOLVED** on the motion of Crs Webb and Walker that the information contained in Item Nos. 10.5 to 10.13 be noted.

**11.0 REPORT BY GENERAL MANAGER**

**0961 RESOLVED** on the motion of Crs Burnheim and Walker that the report by the General Manager be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**0962 RESOLVED** on the motion of Crs. Webb and Burnheim that Council note Development Application Nos 006/2014, 007/2014 and 008/2014 have been approved under delegated authority since last meeting.

Cr Walker informed the meeting that, in connection with DA 006/2014, his son is part owner of the land.

**11.2 COONAMBLE SCOUT HALL BUILDING L11**

**0963 RESOLVED** on the motion of Crs. Burnheim and Cullen that Council advise Arts Alive Coonamble that should Scouts NSW offer the former scout hall to Council, Council would be prepared to negotiate with Arts Alive with a view of



entering into a use and maintenance arrangement with Arts Alive Coonamble that entailed no ongoing expense to Council.

### **11.3 INTERNAL AUDIT**

**0964 RESOLVED** on the motion of Crs. Webb and Cullen that Council endorse an extension of up to 12 months for the current internal audit committee to continue to operate while arrangements are being made between OROC councils interested in a joint internal audit function to develop a proposal to employ an internal auditor.

The General Manager said currently 6 councils are participating in the OROC arrangement and if the other two councils agree to join the current amount payable by each Council will be less. He said each council has its own committee structure – Mr Warren referred to our external audit of finances and said that we do not want a double-up – with the internal audit providing better value on processes.

In response to what information is available to the internal auditor, Mr Warren said they get what they request which enables them to identify high priority issues which can be programmed over three years. He said some of the recommendations from the Internal Audit are not achievable for this council due to cost restraints and they are advised accordingly.

### **11.4 ECONOMIC DEVELOPMENT**

**0965 RESOLVED** on the motion of Crs Burnheim and Webb that the economic development report be received and noted.

Cr Cullen said he wanted to discuss the future of the covered arena within the long term financial plan. He said Councillors should be looking at an achievable outcome – pointing out applications for funding have been rejected by both state and federal bodies on a number of occasions. The Director of Corporate and Urban Services pointed out that finances will not be available to maintain and manage the facility – particularly as it will not be ‘self sufficient’ – and when in operation it would have a huge impact on Council’s finances.

The Manager of Environmental Services said we should consider covering the existing arena and increase seating as was proposed when the project was first discussed. The General Manager informed the meeting that since the project has been on the table – within the last 10 years – 15 years – Council has spent in the vicinity of \$500,000 on the concept. Cr Burnheim said he is inclined to agree with Cr Cullen that we should pull back on what we are aiming to achieve.

Cr Schieb referred to Aboriginal Employment Schemes and said funding is available for training of young Aboriginal people and this may be an avenue to be followed. He said the schemes are to provide employment in country towns – Cr Cullen said Council has already had discussions with Murdi Paaki that did not come to anything.

The Manager of Environmental Services said Council should lodge another development application – cost around \$20,000 – for seating around the current arena noting the seats would become the walls and would be covered, however the arena would remain open.

Councillors agreed that this is the way to proceed with the project.

## **12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES**

**0966 RESOLVED** on the motion of Crs Burnheim and Schieb that the report by the Director of Community Services be received and dealt with.

## **12.1 COMMUNITY SERVICES PROGRESS**

**0967 RESOLVED** on the motion of Crs Webb and Walker that the progress report on community service activities be noted.

### **(i) Library Connections Project**

Cr Webb referred to the visit from Anne Dougherty – State Library of NSW – and said it is very pleasing to have received a good report, noting that Ms Dougherty was very satisfied that the services and activities at the Library are aligned with the State Library directions.

### **(ii) Council Representative – Youth Council**

Cr Burnheim noted that since his resignation from this Committee, there is no Council representative on the Youth Council. He was of the opinion that it is important to have a councillor on board – the Mayor agreed to be the new representative on the Coonamble Shire Youth Council.

## **12.2 COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE GRANTS**

**0968 RESOLVED** on the motion of Crs. Burnheim and Webb that Council endorse the recommendations for the location of the bus shelters below, accept grant funding of \$23,972 from Transport for NSW for six bus shelters and authorise the affixing of the Seal on relevant documents:

- Cnr Limerick/Calga Streets
- Cnr Limerick/Edward Streets
- Cnr Smith Street/Greene Avenue
- Cnr Nash/Floyd Streets
- Cnr Dubbo/King Streets
- Cnr Charles/McCullough Streets.

Cr Webb said the shelters must be transportable so they can be relocated to areas of need as demographics of students change.

## **12.3 COMMUNITY BUILDING PARTNERSHIPS – SHADE FOR COONAMBLE POOL**

**0969 RESOLVED** on the motion of Crs Webb and Walker that Council apply for funding of \$15,000 for the provision of shade to Coonamble Pool through the Community Building Partnerships Program and allocate matching funding of \$15,000 from operations 2013/2014.

### **Application for Funding - Aero Club**

Cr Schieb referred to the Aero Club's intention to apply for funding under the Community Building Partnerships program. The Mayor said Mr Kevin Humphries is keen for this project to be funded and he would further discuss the matter in Closed Session. The General Manager said that Barwon Electorate has been allocated \$400,000 amongst 13 councils and perhaps there will be applications for a number of projects. He referred to a discussion he had with the Gulargambone Memorial Hall Committee President, who wishes to submit an application for air conditioning/curtains/and acoustics for the Hall – Mr Warren understands the Committee has the matching funds if the application is successful.

### **13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**

**0970 RESOLVED** on the motion of Crs Burnheim and Walker that the report by the Director of Corporate Services be received and dealt with.

### **13.1 RATE COLLECTIONS**

**0971 RESOLVED** on the motion of Crs. Webb and Walker that the Total Combined Rate Collections to 30 June 2014 be noted.

The Mayor referred to the sale of land for overdue rates auction which was very successful.

The General Manager informed the meeting that Council will be issuing summonses for unpaid rates shortly. He said if any ratepayer is finding it difficult to meet commitments, Council will make an arrangement – but they must approach Council and discuss their position.

### **13.2 LIST OF INVESTMENTS**

**0972 RESOLVED** on the motion of Crs. Webb and Burnheim that the list of investments as 30 June 2014 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

### **13.3 LOCAL GOVERNMENT (STATE) AWARD 2014**

Council noted that the Local Government (State) Award 2010 expired on 1 July 2014 and Local Government NSW has been holding Award briefing sessions to inform councils of proposed changes included in the draft award. Over the next three financial years, the proposed rates of pay increases are :

- 2014/2015                    2.6%
- 2015/2016                    2.7%
- 2016/2017                    2.8%.

**0973 RESOLVED** on the motion of Crs Webb and Cullen that the information be noted.

### **13.4 FINANCIAL REPORTS FOR YEAR ENDED 30 JUNE 2014**

**0974 RESOLVED** on the motion of Crs Webb and Walker that :

- (1) the necessary elected members and staff be authorised to sign the Statement by Council on the Financial reports for the year ended 30 June 2014

- (2) Council's financial reports for the year ended 30 June 2014 be referred for audit.

### 13.5 STORES & MATERIALS UNACCOUNTED FOR AND STORES AND MATERIALS WRITTEN IN – PERIOD 01/01/2014 – 30/06/2014

**0975 RESOLVED** on the motion of Crs. Webb and Schieb that Council authorise the writing in of stores and materials in the sum of \$1,077.67, as shown below, for period 1 January 2014 to 30 June 2014:

*Excess:*

<b>Stores No</b>	<b>Description</b>	<b>Qty</b>	<b>Amount (\$)</b>
S00302	Grease tubes	2	12.69
S00270	Fly spray	17	154.59
S00535	Safety glasses	4	43.17
S00508	Post – guide (flexible)	20	475.00
S00143	Diesel	228	314.73
S00472	Petrol	19	25.26
S50095	Pathcock $\frac{3}{4}$ F&F	3	52.23
	<i>Total</i>		<i>1,077.67</i>

*Items Unaccounted For:* NIL

### 13.6 WORKS IN PROGRESS

**0976 RESOLVED** on the motion of Crs. Webb and Walker that the information contained in this section of the report be noted

Cr Schieb inquired whether all incidents of vandalism are reported to the police – the Director replied that graffiti issues and the like are dealt with, however any criminal acts – setting fires in toilets, break and enters – are always reported. Cr Schieb asked are the cameras being used and can the offenders be identified – the Director said they are checked on a daily basis and a log is kept of incidents.

### URGENT BUSINESS – SUPPLEMENTARY REPORT BY DIRECTOR OF CORPORATE AND URBAN SERVICES

**0977 RESOLVED** on the motion of Crs Webb and Walker that the following item be classified 'urgent' and dealt with.

### 13.7 PURCHASE OF BARBEQUE

**0978 RESOLVED** on the motion of Crs. Cullen and Walker that Council purchase a suitable barbeque for use at the Gulargambone pool, at an estimated cost of \$1,000 to be funded from the existing maintenance vote, noting the barbeque will be stored at the pool and free use will be provided to patrons of the pool.

At this juncture, 10.29 a.m. the meeting adjourned for morning tea and resumed at 10.50 a.m.

### 14.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES

**0979 RESOLVED** on the motion of Crs. Burnheim and Schieb that the report by the A/Director of Engineering Services be received and dealt with.

#### **14.1 PROPOSED CLOSURE – END OF FLOYD STREET**

The A/Director of Engineering Services informed the meeting that a request had been received to consider closing the end of Floyd Street to prevent vehicle access through Eurimie Creek due to unauthorised use, especially by motor bikes.

**0980 RESOLVED** on the motion of Crs. Webb and Walker that Council agree to install a guard rail barrier to prevent vehicle access to the creek, allowing pedestrian access as well as access to the land-locked blocks.

#### **14.2 WORKS IN PROGRESS**

**0981 RESOLVED** on the motion of Crs. Webb and Schieb that the information contained in this section of the report be noted.

Cr Schieb referred to two culverts on the Walgett Road, badly in need of maintenance. The A/Director said she understood the RMS has highway works programmed and they will be included in that program. He also referred to bitumen breaking up near Kelly's property on the outskirts of town – the A/Director reported that major works are programmed for this area shortly. A question was asked regarding a contractor carrying out works north of Coonamble – the A/Director said Council may get some sub-contract works from this.

#### **15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES**

**0982 RESOLVED** on the motion of Crs Webb and Schieb that the report by the Manager of Environmental Services be received and dealt with.

#### **15.1 DOMESTIC ANIMAL POLICY**

**0983 RESOLVED** on the motion of Crs Webb and Burnheim that Council place the draft *Domestic Animal* policy on public exhibition for the prescribed period, inviting public comment and/or submission before formally adopting the policy, taking into account any submission received.

The Manager of Environmental Services said Council needs to have a definite policy on the keeping of animals in urban areas, as there seems to be confusion about the keeping of cattle. He said that should a submission be received from a landowner wishing to keep stock, zoning of the area may be considered.

#### **15.2 DEVELOPMENT PROGRESS REPORT – LOT 2 “YATTON”**

Council previously resolved to subdivide the property into three individual allotments of 2.022ha each for private sale. The meeting noted that when the property was purchased it was divided into five lots, with the existing dwelling on Lot 1 and the residence Council constructed on Lot 2 – both fronting the Carinda Road. The blocks for subdivision are Lots 3, 4 and 5 with access via the lane running along the western boundary.

Cr Schieb suggested that trees be planted around the Council houses at “Yatton” to improve the aesthetics of the area. The Director of Corporate and Urban Services said he would investigate the purchase of trees.

**0984 RESOLVED** on the motion of Crs Webb and Cullen that Council proceed with the development of Lots 3, 4 and 5 as shown on the plan of subdivision submitted to the meeting.

### **15.3 RANGER'S REPORT – JUNE 2014**

**0985 RESOLVED** on the motion of Crs Webb and Burnheim that the report by the Ranger for the month of June 2014 be noted.

Cr Burnheim reported that dogs destroying sheep is an ongoing problem – he had had another incident recently involving two dogs. The Manager of Environmental Services was requested to make enquiries regarding a premises in Coonamble which has a lot of dogs – allegedly pig dogs – in an area where there are children.

### **16.0 REPORTS FROM VARIOUS COMMITTEES**

**0986 RESOLVED** on the motion of Crs Webb and Schieb that the following reports be noted.

**0987 RESOLVED** on the motion of Crs Webb and Walker that the minutes of the following meetings be noted:

**16.1 Coonamble Shire Youth Council** - minutes of the meeting held on 9 July 2014.

**16.2 Coonamble Shire Youth Council** - minutes of the meeting held on 16 June 2014.

**16.3 Coonamble Employment Circle** – *minutes of meeting held on 10 June 2014.*

**16.4 Coonamble Shire Economic Development Committee** – minutes of meeting held on 25 June 2014.

**0988 RESOLVED** on the motion of Crs. Burnheim and Cullen that the minutes of this meeting be received and dealt with.

In discussing these minutes Councillors referred to the impact of the drought and considered information in the report submitted by the Economic Development Manager. Cr Burnheim said if we could have a 'natural disaster' declaration for drought it would make things better for rural producers – it was acknowledged that the drought already has had a big impact on the town and businesses. One way governments could help is by offering 15 year loans with low interest – the offer of a five year loan is not realistic.

Councillors agreed that Council should lobby for a drought declaration and push for relief for farmers and rural producers through OROC, as well as any media outlets available. The Mayor suggested that there would be the opportunity to discuss the matter with the Minister for Agriculture at the OROC meeting to be held in Sydney. Cr Burnheim said any assistance, even rate relief, would be of benefit.

**0989 RESOLVED** on the motion of Crs Burnheim and Cullen that Council:

- (a) lobby government ministers, pointing out Coonamble Shire is in a very fragile state

- (b) further advise rate commitments may not be met resulting in a negative impact on Council funding
- (c) point out the need for multi purpose insurance to be considered and made available as a long term solution
- (d) demand immediate relief for the Shire area, referring to 15 year loans being made available at low interest
- (e) seek support through OROC and include the lack of assistance for farmers and rural producers as a motion to the Local Government NSW conference.

## **17.0 REPORT BY SALEYARDS MANAGER**

**0990 RESOLVED** on the motion of Crs. Webb and Walker that the report by the Manager – Saleyards & Facilities be received.

Cr Cullen questioned the income/expenditure figures provided in the report – the Director of Corporate & Urban Services advised they were for the first six months of 2014.

## **18.0 CLOSED SESSION**

**0991 RESOLVED** on the motion of Crs Webb and Walker that Council resolve into Closed Session in accordance with the Local Government Act Section 10A:

- 2 (d) *commercial information of a confidential nature that would, if disclosed:*
  - (ii) *prejudice the commercial position of the person who supplied it*

**0992 RESOLVED** on the motion of Crs Webb and Walker that the press and public be excluded from the meeting.

## **RESUME OPEN MEETING**

**0993 RESOLVED** on the motion of Crs. Webb and Walker that Council resume Open Meeting.

## **ADOPTION OF RECOMMENDATION OF COMMITTEE OF THE WHOLE**

**0994 RESOLVED** on the motion of Crs Webb and Walker that Council adopt the following recommendation from Closed Session, being Recommendation Nos. 18.1 and 18.2:

### **18.1 Sale of Council Property – Cnr Castlereagh and Tooloon Streets, Coonamble**

**That Council** seek expressions of interest from local licensed agents to auction the property, setting a reserve price as agreed at the meeting.

### **18.2 Proposed Activities – Coonamble Aerodrome**

**That Council** commit \$50,000 to the Coonamble Aero Club if the Club's application for funding for the construction of a hangar is successful, noting \$25,000 will be sourced from the covered arena reserve and \$25,000 from the development fund.

## **19.0 QUESTIONS WITH NOTICE**

Nil

## 20.0 GENERAL BUSINESS

### Cr Schieb:

- Asked who is responsible for control of box thorn on the Quambone reserve – the General Manager advised Castlereagh Macquarie County Council is the authority to enforce landowners to take action. Cr Webb referred to the two employees from CMCC having recently carried out inspections in the Quambone area and notices will be served to control box thorn/weeds on properties.
- Referred to increase in malicious damage incidents, break ins and other criminal activity – noted that the Community Safety Precinct Committee meeting will be held on 29 July – will discuss policing and drug issues at that meeting.

### Cr Cullen:

- Referred to information supplied this morning regarding Sister City Brother Bush – pilot partnership between City of Sydney Council and Coonamble Shire Council – requested the General Manager to liaise with Mrs Kennedy and report to the August meeting.
- Referred also to the request for road signs – indicating Coonamble Shire is a NO GO region for coal seam gas – Council to consider at August meeting.

### Cr Burnheim:

- Asking how the Wi-Fi is operating – the Mayor said it is having a lot of use – it was noted that it's on a 12 months trial – it was requested that signage be erected indicating it is available.
- Advising he will be an apology from the August and September meetings.

### Director of Community Services:

- Suggested that Council might like to have Mr Bobby Jones, the Drug and Alcohol Worker and Chair of the Drug & Alcohol Advisory Group, address a future meeting. It was agreed that Mr Jones be invited to a meeting.

### Cr Karanouh:

- Requested that dead trees in the streets be replaced
- Will discuss issues with OROC
- Referred to the need for trees to be planted in King Street adjacent to the oval.

### Cr Cullen:

- Referred to the proposed Spring Festival – asked whether there is interest. The Director of Community Services advised that the Tourism Development Manager has brochures out – trying to ascertain if it will be supported – the Director said the aim is to find out what appeals to locals – indication is that most do not want it associated to rodeo – there was no interest in supporting the festival financially – that responsibility would be left to Council.



There being no further business the meeting closed at 11.45 a.m.

These Pages (1/5492 to 16/5507) were confirmed on the THIRTEENTH day of AUGUST 2014 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 9 JULY 2014.

**MAYOR**

**8. RESOLUTION BOOK UPDATE**  
**COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

**8.1 RESOLUTIONS IN PROGRESS**

**CARAVAN PARK+ECO SPA STAGE 2 – INVESTMENT READY**

**0392 RESOLVED** on the motion of Crs. Webb and Schieb that:

- (a) Council note the General Manager will determine the Development Application under delegated authority;
- (b) following approval of the Investor Brief, with adjustments approved by the General Manager, commence proceedings in calling for expressions of interest;
- (c) continue proceedings to purchase the land required for the development of the Eco Spa, together with the rest of Smith Park in its entirety;
- (d) upon completion of the process, classify the land as 'operational'.

**Status:**

**Advice received advertisement will be placed this week by Crown Lands. After 14 days Council will be notified of the outcome.**

**EXTENSION OF COONAMBLE LANDFILL SITE**

**0397 RESOLVED** on the motion of Crs. Karanouh and Keady that Council:

- (1) negotiate with the LHPA and Crown Lands to acquire a portion of approximately 16 hectares of land being Part TSR 24312 by way of the compulsory process and further, Council make application to the Minister of Local Government seeking approval from the Governor to acquire the land using the compulsory process;
- (2) reclassify the land being acquired under the compulsory process under section 31 of the Local Government Act to operational land and further, pursuant to section 34 of the Local Government Act, give public notice of its intention to reclassify the land;
- (3) engage a Registered Surveyor to survey the parcel of land and lodgment of the deposited plan with the Land Titles Office;
- (4) engage Councils Solicitors to commence the legal proceedings of formally acquiring the land and lodging of the deposited plan.

**Status:**

**Application made to Minister seeking approval to acquire the land. Progressing.**

**TRUCK PARKING AREA – PILLIGA/BARADINE TURNOFF**

**RESOLVED** on the motion of Crs Karanouh and Webb that the Director of Engineering Services make representations to the Roads and Maritime Services to have a truck parking area established at the Baradine/Pilliga turnoff.

**Status:**

**Further letter written to the RMS requesting concurrence.**

**HOUSE NUMBERING**

Requested that a check be made to see what progress has been made with House Numbering, as the matter was again discussed at a Health Meeting recently. The Director advised that the numbers were being ordered, but he would check. It was noted that \$5,000 remains in the budget to assist with this project.

**Status:**

**Coonamble High School P&C has advised that due to insufficient members it is unable to carry out this work.**

**19.1 CODE OF CONDUCT BREACH**

that Council, impose the following sanctions, being the recommendations of the *Report for Coonamble Shire Council Investigation of Alleged Code of Conduct Breach*:

*“Having determined that Cr Burnheim has committed a breach a section 6.7(a) of the Code of Conduct, it is recommended that:*

*2.. Cr Burnheim be required to immediately undertake training in the Code of Conduct, particularly relationships and interactions between councillors and council staff members and in the Procedures for the Administration of the Code of Conduct, particularly the role of the complaints coordinator.*

*3.. Following counselling and completion of training in the Code of Conduct, Cr Burnheim be required to sign a statement that he has received, read, understood and will abide by his obligations under the Code of Conduct.*

*4. Cr Burnheim be required to undertake training in Department of Local Government Integrated Planning and Reporting.*

*5. Consideration be given to requiring all councillors and staff to attend annual Code of Conduct training.*

**Status:**  
**Training to be provided during October or November, dependent upon trainer's availability.**

*7. Develop and promulgate a policy requiring all councillors and staff to sign a statement that they have received, read, understood and will abide by their obligations under the Code of Conduct.*

**Status:**  
**Formal policy being determined. In progress**

*8. Professional, formal mediation occur between Cr Burnheim and Mr Warren and Cr Burnheim and Ms Tasker"*

**Status:**  
**Council's Human Resources Department identifying potential mediators. In progress**

#### **16.1 HERITAGE ADVISOR**

**0926 RESOLVED** on the motion of Crs Cullen and Webb that Council call for expressions of interest for a qualified person to fill the role of Heritage Advisor and, if no suitable applicants apply, Council finalise the Local Heritage Fund.

**Status:**  
**No response to date – a further request has been made.**

<b>8.2 RESOLUTIONS COMPLETED</b>
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**14.3 BILL DELANEY PARK – ELECTRIC BARBEQUES**

**0919 RESOLVED** on the motion of Crs Schieb and Cullen that the Director bring a further report to the July meeting, which details prices of new barbeques suitable for location at the Gulargambone pool and main street area and both gas and electric options be included.

**Status:**

**This matter was resolved at the July Meeting (Min #0978)**

**COMPLETED.**

**10.5 ROLEY GREEN****T6(43310)**

**0857 RESOLVED** on the motion of Crs. Cullen and Walker that Council note Mr Green's proposal will proceed, with funding being provided from the Urban Roads Maintenance Vote.

**Status:**

**Works carried out.**

**COMPLETED**

**10.17 MR DAVID CHADWICK****A5(43386)**

**0863 RESOLVED** on the motion of Crs Burnheim and Webb that Council develop a Plan of Management for the Coonamble Airport for 2014/15 onwards and that all users of the Airport be invited to contribute to the Plan.

**Status:**

**Meeting held and Plan developed.**

**COMPLETED**

**CODE OF CONDUCT BREACH**

**AND FURTHER**, in addition to the recommendations of the conduct reviewer that Cr Burnheim be required to apologise to any person or organisation affected by the breach.

**Status:**

**Apology given at July meeting.**

**COMPLETED**

**RESTRICT ACCESS – EURIMIE CREEK**

**0980 RESOLVED** on the motion of Crs. Webb and Walker that Council agree to install a guard rail barrier to prevent vehicle access to the creek, allowing pedestrian access as well as access to the land-locked blocks.

**Status:**

**Barriers in place – work completed.**

**COMPLETED.**

**9. MAYOR'S ACTIVITY REPORT**  
**COUNCIL MEETING WEDNESDAY 13 AUGUST 2014**

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**10. PRECIS OF CORRESPONDENCE**  
**COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

**Section A – Matters for Consideration by Council:**

**10.1 MRS ANNE KENNEDY S3**

Forwarding information which includes a proposed motion from the 2014 Local Government NSW annual conference in Coffs Harbour in October. Advising the motion will be *that metropolitan LGAs support rural and regional LGAs in their struggle against invasive coal and gas developments through a partnership arrangement called 'Sister City Brother Bush'*. Pointing out the partnerships will work to ensure that key food producing areas, water catchments and special wild places across NSW are protected from inappropriate fossil fuel extraction.

(NOTE BY GENERAL MANAGER – The information provided was made available to Councillors at the June meeting, however it is attached as **APPENDIX A** )

**Recommendation:**

**That Council support the motion at the Local Government NSW annual conference, write to Sydney City Council requesting further information concerning Sister City Brother Bush relationship.**

**10.2 MRS ANNE KENNEDY T5-1**

Referring to the Gasfield-Free Declaration day held in Coonamble in March and advising all the Brigades and areas now have a sign declaring their road "Gasfield Free". Saying that the Great Artesian basin Coonamble Action Group (GABCAG) also wants to put "No CSG" signs on main roads or entrances to the town. Asking whether Council would support the proposal and assist with the erection of the signs. Attaching copy of a sample sign and suggesting the words **You are entering Coonamble Shire, a NO GO regional for Coal Seam Gas**. Pointing out there are other designs but firstly wanting to know if Council will approve the signs at the approaches of the town.

(NOTE BY GENERAL MANAGER – This information was provided on the day of the June meeting and a copy of the proposed sign was given to Councillors.)

**Recommendation:**

**That Council note a letter has been forwarded to Mrs Kennedy advising what requirements are necessary for this signage to be placed at the approaches of the town.**

**10.3 GULARGAMBONE JOCKEY CLUB D7**

Advising that it has scored the same weekend as last year to hold its “Back to Gular” Race Meeting, viz Saturday 27 September. Seeking Council’s continued support and its agreement to a partnership arrangement for 2014.

(NOTE BY GENERAL MANAGER – Last year Council’s contribution was \$500).

**Recommendation:  
For Council’s determination.**

**10.4 COONAMBLE STREETS AHEAD COMMITTEE C5+S5(43853)**

Advising of an event it hopes to coordinate in October this year at the Showground – saying they are presenting Bush Poets Breakfast with special guest Murray Hartin early in the morning of 4 October, leading into a camp oven cook off.

Pointing out the idea for the camp oven cook off is to invite participants to cook a batch of their favourite camp oven meal and essentially have a cook off for whoever’s meal is the best. Saying a live performer has been invited to entertain participants and guests in the afternoon, leading into the greyhound races later that evening.

Advising the committee is considering commencing the cook off for tasting around 3.00 – 4.00 pm, with winners judged and announced around 6.00 p.m. (times flexible at this stage). Saying in order for this to be successful each participant will need to have a small camp fire for their cooking space – will work with RFS.

Wishing to utilize the arena in front of the pavilion (inside the main arena) for the cook off and seeking approval from Council to do so. Saying the committee would like to have written confirmation of its plan to have small fires going in the arena. Forwarding a diagram showing what it proposes but inviting any feedback and approvals Council deems fit for the event to proceed.

**Recommendation:  
That Council accede to the request on the condition that no fires are lit outside the designated area i.e. inside the arena area NOT on any grassed areas of the ground.**



**10.5 SENIOR PROPERTY MANAGEMENT OFFICER, CROWN LANDS  
F5-4(434873)**

Advising the Department of Crown Lands requires written approval for the levee upgrade works from the Trust Manager (Council) for the following Reserves & Dedications affected by the proposal:

- Reserve 24510 for Public Recreation – Bimble Street lease (proposed works include raised retaining wall; earth levee upgrade and construction of spillway)
- Reserve 97932 for Public Recreation – Cutting corner Tooloon Street (proposed works include new retaining wall and earth levee upgrade)
- Dedication 520011 for Showground – Coonamble Showground Reserve (proposed works include floodgates and earth levee upgrade)
- Dedication 520047 for Recreation Ground – Smith Park (proposed works include raised retaining wall).

**Recommendation:**

**That Council, as Trust Manager, provide written approval for the levee upgrade works on the following Reserves & Dedications which will be affected by the proposal:**

- a) Reserve 24510 for Public Recreation – Bimble Street lease
- b) Reserve 97932 for Public Recreation – Cutting corner Tooloon Street
- c) Dedication 520011 for Showground – Coonamble Showground
- e) Dedication 520047 for Recreation Ground – Smith Park

**10.6 DR ROBYN CLELAND, ACTING GENE TECHNOLOGY  
REGULATOR – DEPARTMENT OF HEALTH**

Advising that on 27 February 2014 the former Gene Technology Regulator, Dr Joe Smith, issued a Notification of Application for licence application DIR 127. Seeking advice on the consultation Risk Assessment and Risk Management Plan (RARMP) that has been prepared by the Office of the Gene Technology Regulator (OGTR). Noting that local governments do not usually have specialist scientific advice available to them and the purpose in consulting council is to make it aware of the application and seek comment from people who are familiar with the area where the release could take place.

Advising that eight weeks will be allowed for written comments to be lodged, making the closing date for submissions 18 September 2014. Pointing out that if council's advice is not received within the time period, Regulation 8(3) of the Gene Technology Regulations 2001 requires the Regulator to proceed without regard to that advice. Please see **APPENDIX B** for further information.

**Recommendation:**

**That if any Councillor wishes to make a submission, he advise the General Manager.**

**10.7 SENATOR THE HON MARISE PAYNE, MINISTER FOR HUMAN SERVICES C8(43804)**

Referring to Council's letter about Centrelink services in Coonamble and saying she understands Coonamble is the only location in Australia where the Department provides two Agents and it has no plans to change these arrangements. Pointing out the Department is committed to responding to the growing demand for digital services by allowing customers to self-manage, especially through the Express Plus smartphone apps. Saying this allows the Department to provide tailored support through its call and face to face channels to other customers who need more personalized assistance.

**Recommendation:**

**That Council note the response from Senator The Hon Marise Payne, Minister for Human Services, which advises that no increased Centrelink service will be provided in Coonamble.**

**10.8 COONAMBLE SHIRE EMPLOYEES' PICNIC DAY COMMITTEE**

Requesting Council to recognize Friday 26 September 2014 as the annual picnic day. Advising the social function will be held on Thursday evening 25 September and seeking Council's consideration of a contribution towards the event.

**Recommendation:**

**That Council approve the date of the Council employees' picnic and advise the Committee that Council has, in the past, made a contribution to the annual Christmas party, not employees' picnic day.**

**10.9 MRS MARY EASON B12**

Objecting regarding the proposal to locate a school bus shelter in front of her premises. Pointing out problems will be created by children climbing on the shelters and accessing her yard, also they will be used as a sleeping place. Saying she lives alone and asking Councillors to take her circumstances into account prior to making any final decision.

(NOTE BY GENERAL MANAGER – Mrs Hughes has made an appointment to address Council at 9.30 a.m.)

**Recommendation:  
For Council's determination.**

**10.10 KEVIN BUCKLEY L11**

Expressing an interest in leasing part of Lot 94 DP44844 Warrena Weir Recreation Reserve for grazing purposes.

(NOTE BY GENERAL MANAGER – With regard to leasing of land, it is Council's normal practice to advertise inviting expressions of interest, before making a decision).

**Recommendation:  
That Council invite expressions of interest to lease the subject land for grazing purposes.**

**Section B – Matters for Information Only:****10.11 MRS DOREEN BEST L3(43795)**

Personally thanking Council for the \$4,000 which has been deposited in the bank account of the Gulargambone Historical Society. Saying the wonderful sense of relief from the Shire's donation is uplifting.

**10.12 COONAMBLE PISTOL CLUB INC L3(43830)**

Thanking Council for granting a one year exemption of rates and saying it has allowed members to utilize limited funds for worthwhile projects which involve safety and ground maintenance.

**10.13 OFFICE OF LOCAL GOVERNMENT**

Following Council's enquiry regarding notification of the outcome of its application for road network infrastructure under the 3<sup>rd</sup> round of LIRS funding, advising that the Minister has indicated that announcements are not likely until around September.

**10.14 CASTLEREAGH MACQUARIE COUNTY COUNCIL N7(43889)**

Advising that contributions of Constituent Councils have been increased by the rate pegging limit of 2.3% and this Council's contribution for 2014/2015 is. \$97,185 plus GST.

**10.15 NSW ROADS & MARITIME SERVICES R8-5(43911)**

Advising that formal advice on approved allocations under the 2014/2015 REPAIR Program can now be provided. Saying the projects nominated by Council were not selected for funding.

(NOTE BY GENERAL MANAGER – Council sought funding of \$238,400 for the rehabilitation of RR7515 (widening to 8.0m) 23.27 – 24.76km from intersection with Castlereagh Highway 18 towards Warren. Total cost of the project was \$476,800, with Council's share being \$238,400)

**10.16 COONAMBLE CANCER SURVIVAL FUND R8-10(43935)**

Seeking approval to conduct the annual "Walk the Loop" fundraising event on Sunday 7 September, commencing at 10 a.m. and using the same route as previous years. Asking that Council provide witches hats to direct walkers when

entering the highway from the starting area. Saying a letter has also been forwarded to the local police seeking their support.

(NOTE BY GENERAL MANAGER – The organisers have been advised that Council has no objection to the function being held on Sunday 7 September and agreeing to provide witches hats to guide the walkers where necessary).

<b>10.17 NSW ROADS AND MARITIME SERVICES, SYDNEY R8-14 (43934))</b>
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Responding to Council's letter to the Minister for Roads and Freight concerning the Bells Line of Road. Advising the first program of work includes seven overtaking lanes between Kurrajong and Bell to be built over the next four years. Saying an eastbound overtaking lane at Kurrajong Heights is nearing completion and community feedback is being invited on the next stage of the \$48 million safety improvement program. Pointing out that in addition to the \$48 million package now underway, the Government is separately investigating the opportunity to complete further work at selected locations along the corridor, utilising funding from the \$200 million Regional Freight Pinch Point and Safety Program announced as part of the 2014/15 NSW Budget. Advising that future operation of Higher Mass Limit vehicles is being included as an objective for this work.

**RICK WARREN**  
General Manager  
4 August 2014

**11. REPORT BY GENERAL MANAGER  
COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER  
DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program  
L1.4.5 Governance is open and transparent.*

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
02/14	Robert Thomas	Owner	Change of use – auto spares to camping & ammo	98-100 Castlereagh St Coonamble	24/7/2014
13/14	Telstra Inc	L Crawford	Demolition (asbestos present)	1 Namoi Street Coonamble	24/7/2014
14/14	Jayne Coleman	Owner	Subdivide 1 lot to 2 lots	24 Bimble Street Coonamble	31/7/2014

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

**Sustainability/Legislative Provisions:**

As stated in the Promoting Better Practice Review from the Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council note Development Application Nos. 002/2014, 013/2014 and 014/2014 have been approved under delegated authority since last Council Meeting.**

**11.2 LONG TERM FINANCIAL SUSTAINABILITY REPORT – LUKA GROUP**

*Link to Community Strategic Plan / Council's Delivery Program:  
L1.4.11 Maintain long term financial viability*

**Background:**

TCorp NSW released reports covering the Financial Assessment, Sustainability and Benchmarking of all general purpose councils in March 2013. Council's internal auditor – Luka Group – also conducted a review of the financial status of Council based on a review of the last 10 years' historical data, financial position and future 10 year projections based on Council's Long Term Financial Plan – both documents are attached – **APPENDIX C**.

**Issues:**

Councillors should read the executive summary of both documents to gain an understanding of the major issues being faced into the future.

Comments made by Luka Group noted that Council had addressed long term sustainability issues and the current Long Term Financial Plan reflects a position of "living within our means". However, Council will need to maintain vigilance and address current asset maintenance programs. Council is the custodian of \$266 million of community assets and must maintain the service potential of these assets.

Council's record in this regard and the strength of the Long Term Financial Plan will have a huge effect on its positioning within the government's response to the Revitalising Local Government report.

**Sustainability/Legislative Provisions:**

- Local Government Act 1993
- Integrated Planning and Reporting Guidelines
- TCorp Financial Assessment, Sustainability and Benchmarking Report – March 2013.

**Financial Considerations:** N/A

**Options:** N/A

**Recommendation:**

**That Council note the financial position of Council, as identified by TCorp in March 2013 and the revised financial position as assessed by the Luka Group in July 2014.**

**11.3 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS**

*Link to Community Strategic Plan / Council's Delivery Program:*

*11.1 Maintain local road maintenance and construction*

*11.2 Minimise the effect of flooding on infrastructure*

**Background:**

Advice has been received from NSW Public Works of changes to Natural Disaster Arrangements following the NSW Government formally adopting the eligibility criteria offered by the Commonwealth Government in the December 2012 Determination.

**Issues:**

Council Essential Public Assets no longer are eligible for funding – this includes sporting and recreational facilities, community facilities, memorials, patrolled beach cleanup and walking tracks. It is expected Council's will have insurance coverage of these facilities. Guideline 6 (**APPENDIX D**) provides information on what is considered an "essential public asset" (EPA) and an eligibility overview of what will be considered for assistance.

**Sustainability / Legislative Provisions:**

Natural Disaster Relief and Recovery Arrangements Determination of Terms and Conditions 2012.

**Financial Considerations:**

A natural disaster event must exceed \$240,000 in damage before the NSW Government will consider issuing a Natural Disaster Declaration. For damage to infrastructure Council is responsible for the first \$29,000. This amounts to 75% subsidy for the first \$116,000 and 100% thereafter.

**Options:**

N/A

**Recommendation:**

**That Council note there have been changes made to eligibility of essential public assets under the 2012 Determination for Natural Disaster Relief and Recovery.**



**11.4 RETURNS DISCLOSING PECUNIARY INTEREST**

***Link to Community Strategic Plan / Council's Delivery Program:  
L1.4.5 Governance is open and transparent***

**Background:**

Councillors and designated persons are required to complete and lodge disclosure of interest returns by the end of September each year. These returns are to be tabled at the next meeting of Council after 30 September.

**Issues:**

The returns required are for the period **1 July 2013 to 30 June 2014**. The completed returns should be with the General Manager. These returns can be inspected by members of the public and assist in ensuring transparency and accountability in Local Government decision making. The obligation is on councillors and others to submit the return.

**Sustainability / Legislative Provisions:**

Section 449 of the Local Government Act 1993 requires councillors and designated persons to complete the returns.

Section 450A(2) requires the General Manager to keep a register of returns and table them at the appropriate meeting of Council.

**Financial Considerations:** Nil

**Options:** N/A

**Recommendation:**  
**That the information be noted.**

<b>11.5 SECTION 355 COMMITTEES</b>
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**Author:** *Council's Grants & Events Officer – Jennie Geerdink*  
**Link to Community Strategic Plan / Council's Delivery Program:**  
**L1.4.5. Governance is open and transparent**

**Background:**

Council's Internal Auditor has identified governance shortcomings in the management of Council's Section 355 (s.355) Committees. This report examines options available to Council to remedy these shortfalls.

**Issues:**

In September 2013, Council's Internal Auditor reported to the Internal Audit Committee after examining the function and compliance of Council's s.355 committees.

Council currently has eight (8) committees formed under s.355 of the Local Government Act, 1993. Section 355 gives Councils the capacity to delegate the exercise of functions (other than those specified in Section 377) to nominated groups. As Committees of Council, they are required to abide by the Act, Regulations and other Council instruments, including the adopted Code of Conduct.

A s.355 committee is appointed through a resolution of Council. Councillors can be appointed as members on s.355 committees and the current holder of the Mayoral position is always an ex-officio member.

In 2008, Council adopted the policy "Guide to Operations Section 355 Committees" which outlines the roles and responsibilities of these committees. The auditor's report noted that committees are not compliant with the 2008 policy, including the presentation of minutes, reporting of membership or financial accounting.

The current Guide is heavy on legislative wording and contains a raft of appendices outlining the roles of individual office bearers as well as copies of relevant sections of the Act. This document runs to 38 pages.

Council is required to endorse the members of each committee within three months of an ordinary election. It is also required to review delegations. This has not been happening.

Committees are required to provide minutes, financial reports and memberships to Council as part of governance compliance. This, in many cases, has not been happening.

**RELEVANCE**

An internal examination of the functions of Council's s.355 committees was undertaken to look at the relevance of their activities to Council's functions under s.377.

Council's s.355 committees are currently:

- Coonamble Streets Ahead
- Quambone Resources
- Coonamble Senior Citizens Association
- Gulargambone Memorial Hall
- Coonamble Shire Youth Council
- Coonamble Heritage & Museum Under The Bridge
- Conn Family Trust
- Combara Hall

Of these eight committees five manage or oversee the management of Council owned facilities. Quambone Resources, Coonamble Senior Citizens Association, Gulargambone Memorial Hall, Coonamble Heritage and Museum Under the Bridge and Combara Hall committees are essentially committees of management for these facilities. It is suggested they remain a committee of Council under s.355. It is suggested that their scope of delegation be reviewed.

Common convention in Local Government in NSW is that local Youth Councils are formed as s.355 committees. It is suggested that the Coonamble Youth Council and the Conn Family Trust remain in their current form.

Coonamble Streets Ahead Committee has benefits for the town through business and community events. However, none of the activities conducted by Streets Ahead are strictly delegated functions of the Council in the context of the Act or the Regulations. Similar groups can be formed, and have in other communities, utilising incorporation as the governance structure. As with any other community group (regardless of the structure) statutory provisions, such as environmental health for food stalls or road closure approvals, need to be complied with for public activities.

**LEGISLATIVE REQUIREMENTS FOR S.355 COMMITTEES**

Apart from the formation of committees (s.355), the delegation of functions (s.377) and Pecuniary Interest disclosures and declarations (s.449), there is no prescribed manner in which s.355 committees are expected to report to Council.

The internal auditor's report referenced the Guide to Operations Section 355 Committees as the document against which compliance or otherwise was met.

As previously described, this document is cumbersome and not helpful in explaining in plain English the responsibilities of s.355 committees.

The document has been revised to include all legislative requirements, clarify all responsibilities and set timeframes for reporting to Council and is presented to Council in attachment. **APPENDIX E.**

**Sustainability/Legislative Provisions:**

- Local Government Act 1993

**Financial Considerations:**

Nil

**Options:**

1. That Council resolve as per the recommendation
2. That Council further examine the operations of s.355 committees.

**Recommendations:**

- 1) That the revised *Guide to Operations Section 355 Committees* as attached be adopted;
- 2) That Council write to Coonamble Streets Ahead and negotiate dissolution of that group as a s.355 committee of council;
- 3) That Council write to all remaining s.355 committees informing them of the revision of the Guide, with a copy of the adopted Guide, as well as a copy of the Office of Local Government publication, *Model Code of Conduct – Your Obligations as a Council Committee Member*;
- 4) That Council write to all remaining s.355 committees reminding them of their reporting obligations, requirement for governance compliance, and providing contact details for an assisting officer of Council;
- 5) That the reporting meeting each year for the s.355 committees be the September extraordinary meeting, and that all s.355 committees are made aware of this

<b>11.6 ECONOMIC DEVELOPMENT REPORT</b>
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*Author: Council's Economic Development Officer – Lee O'Connor*

Links to Council's Community Strategic Plan/Delivery Plan:

**EC2.1 Identify and attract industry programs that will draw new industry to the Shire.**

**I2.1.2 Encourage development of multi-purpose community facilities.**

**EC.3.3.1 Support social enterprise opportunities that allow young people to transition from school/TAFE to employment.**

PROJECT	ACTIONS	PROGRESS/OUTCOMES
Eco Spa + Caravan Park		<ol style="list-style-type: none"> <li>1. Crown Lands advertising completed.</li> <li>2. Awaiting acceptance of offer.</li> </ol>
Western Education & Events Centre		<ol style="list-style-type: none"> <li>1. Council to consider applying for next round of ClubGrants Category 3.</li> </ol>
Support new and existing business	<ol style="list-style-type: none"> <li>1. <b>Support Business Start-Ups and Expansions:</b> provide information, advocacy and referral.</li> <li>2. <b>Chamber of Commerce</b> – attended July meeting.</li> <li>3. <b>Business Awards</b> – assisting Chamber with launch. Approached sponsors.</li> <li>4. <b>Inquiries New Residents</b> – respond to online inquiries from prospective residents.</li> <li>5. <b>Online Business Directory</b> – update business details as needed on <a href="http://www.localinfo.org.au">www.localinfo.org.au</a>.</li> <li>6. <b>Local Trades for Government Contracts</b> – met with NSW Public Works and TAFE re maintenance/upgrade works at local schools.</li> </ol>	<ol style="list-style-type: none"> <li>1. 0 new inquiries this month. Pitter Patter opened.</li> <li>2. Chamber AGM 16<sup>th</sup> August, 6pm.</li> <li>3. Business Awards – Launched 1<sup>st</sup> Aug. Close 30 Sept. Nominations online <a href="http://bit.do/cccawards">http://bit.do/cccawards</a>.</li> <li>4. 0 inquiries this month.</li> <li>5. New businesses added to Online Business Directory. Advertised for businesses to check and update.</li> <li>6. Work commenced 7<sup>th</sup> July. TAFE construction course offered with on-site work. 4 enrolments.</li> </ol>
Employment Circle	<ol style="list-style-type: none"> <li>1. Convened Employment Circle meeting held 15<sup>th</sup> July.</li> <li>2. <b>Operation Ag Workforce</b> –</li> <li>3. <b>Work for the Dole</b> –</li> <li>4. <b>Learner Driver Programs</b> –</li> <li>5. <b>Green Army</b> – Castlereagh River Cleanup project.</li> <li>6. <b>Impact of Federal Budget</b> – drafted letter re community services and jobs.</li> </ol>	<ol style="list-style-type: none"> <li>1. See Employment Circle meeting notes attached.</li> <li>2. Event postponed to March 2014 due to impact of ongoing drought conditions on employment.</li> <li>3. Work for the Dole - progressing</li> <li>4. Drive Your Life program – progressing.</li> <li>5. River Cleanup project – awaiting outcomes of funding EOIs.</li> </ol>

PROJECT	ACTIONS	PROGRESS/OUTCOMES
Economic Development Committee	<ol style="list-style-type: none"> <li>1. Convene meetings and distribute information.</li> <li>2. Impact of drought – collected feedback from agents, agronomists and local business. Contacted and provided info to NSW Farmers Assoc, OROC, NSW Business Chamber.</li> <li>3. Changes to TAFE – met with L Burnheim, Leader Student Engagement 28.7.14 to discuss potential local industry training.</li> <li>4. Business opportunities for investigation. Gathered information on Aircraft Maintenance Facility and prepared funding application.</li> </ol>	<ol style="list-style-type: none"> <li>1. Next meeting 19<sup>th</sup> August.</li> <li>2. Organised Council delegation to meet with staff of Drought Policy &amp; Reform Unit of federal Dept of Agriculture in Walgett on Tues 5<sup>th</sup> August.</li> <li>3. Progressing.</li> <li>4. Application for funding submitted under Community Building Partnerships Fund for construction of Aircraft Maintenance Facility at Coonamble Airport.</li> </ol>
Advocacy	<ol style="list-style-type: none"> <li>1. <b>Mobile Blackspots Program</b> – gathered information and prepared submission on behalf of Council.</li> <li>2. <b>Regional Aviation Services Inquiry</b> – attended Public Hearing with Cr Keady in Dubbo 24 July.</li> </ol>	<ol style="list-style-type: none"> <li>1. Submission 30.6.14 to Mobile Blackspots Implementation Committee, Department of Communications.</li> <li>2. Air Services Inquiry – media follow-up from CSC presentation to date Daily Liberal and Daily Telegraph. Questions on notice due 22 August.</li> </ol>
Orana EDO Network	<ol style="list-style-type: none"> <li>1. Attend EDO Meeting 13 August in Warren.</li> </ol>	Outcomes TBA September.

**Recommendation:**

**That the information contained in the report be noted.**

**RICK WARREN**  
General Manager  
4 August 2014

**12. REPORT BY DIRECTOR OF COMMUNITY SERVICES  
COUNCIL MEETING ON WEDNESDAY 13 AUGUST 2014****12.1 MULTICULTURAL POLICIES AND SERVICES PROGRAM**

*Link to Community Strategic Plan / Council's Delivery Program:*

**P4.1.1. Support activities that promote cultural awareness and diversity in ability and age**

**P4.2.5 Develop a Multicultural Services Program Plan and review annually.**

**Background:**

At the June meeting, Minute No 0915, Council resolved to endorse the Multiculturalism Policy and Multicultural Policies and Services Plan as presented to the meeting.

**Issues:**

The documents were placed on public exhibition and submissions invited – the closing date for written submissions was Friday 18 July 2014. No submission was received.

**Sustainability/Legislative Provisions:**

- Local Government Act 1993
- Community Relations Commission and Principles of Multiculturalism Act 2000

**Financial Considerations:**

NIL.

**Options:**

N/A

**Recommendation:**

**That Council formally adopt the Multiculturalism Policy and Multicultural Policies and Services Plan, noting the documents were on public exhibition for the prescribed period and no submissions were received.**

**12.2 INTEGRATED PLANNING & REPORTING – BI-ANNUAL REPORT****Background:**

In 2009, the NSW Government introduced a different framework guiding local government in a new approach to planning for, and reporting on, their activities. This new framework is known as Integrated Planning and Reporting.

Coonamble Shire Council adopted its first suite of documents within the Integrated Planning Framework in 2012. Overarching this suite of interrelated plans is the Community Strategic Plan 2026 which identifies the aspirations of the community.

Council's Delivery Program outlines activities that Council will undertake in order to deliver its part of the Coonamble Shire Strategic Plan. At the beginning of each year, Council prepares an Operational Plan which outlines the actions Council will undertake to work towards achieving the outcomes in the four year Delivery Program.

**Issues:**

Council is required to report its performance in these activities to the community, on a six monthly basis. The Bi-Annual report (**APPENDIX F**) outlines Operational Plan activity for the period 01 January to 30 June 2014.

In summary, the majority of the 188 items are completed. 28 actions continue to be progressed and 7 actions have not been progressed during the reporting period. 4 actions are not due to commence until the next reporting year.

The actions remaining incomplete will be progressed as part of the 2014/15 Operational Plan.

**Sustainability/Legislative Provisions:**

- Local Government Act 1993

**Financial Considerations:** Nil.

**Options:** N/A

**Recommendation:**

**That Council notes information contained in the report.**



**12.3 COMMUNITY SURVEY**

**Background:**

This report presents the key findings of the 2013 community survey regarding community satisfaction with Council’s key service areas.

**Issues:**

Council’s Delivery program contains the following action:

**“L1.4.15- Conduct 2 yearly, Shire wide, community survey”**

A survey was conducted (September – December 2013) with the purpose of obtaining quality of life information, community satisfaction with Council services and information on the importance of those services to the community.

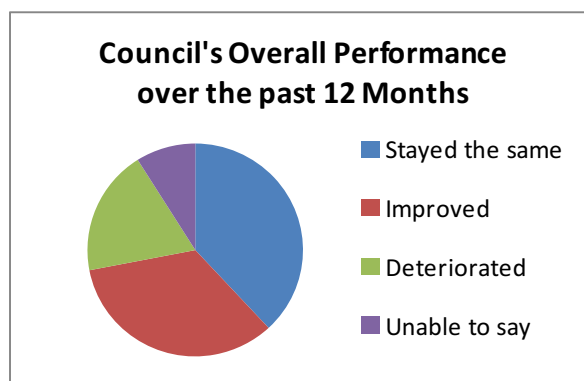
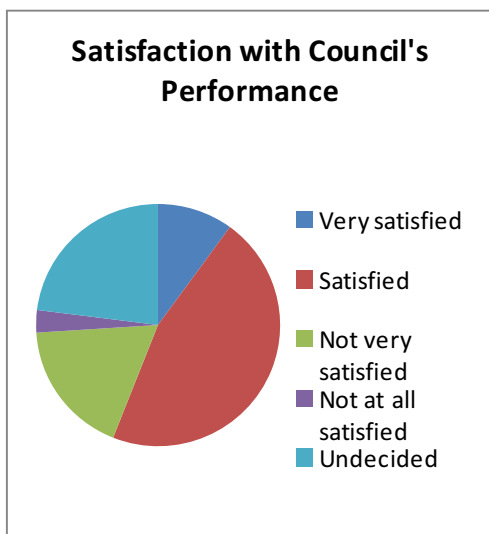
The survey sought community feedback and attitudes on a range of Council-related issues, including customer service, the environment, infrastructure, economy, leadership and community services. Participants were asked to rank these areas in importance and satisfaction.

Surveys were distributed by mail to all residents of Coonamble, Gulargambone and Quambone. Surveys were also available at local business premises.

A survey sample of 92 was received. This response rate does not enable a statistically representative sample and the findings, therefore, represent only the opinions expressed by those in the sample. It cannot be concluded that the findings represent the population.

As this is the first survey of its type, there are no comparative results.

**Summary of Key Findings**



72% of respondents believed Council's overall performance during the past 12 months to have either stayed the same (38%) or improved (34%). 19% believed performance has deteriorated and 9% did not have an opinion.

In response to the question about performance across the whole of Council's areas of responsibility, 10% of respondents were very satisfied, 46% were satisfied, 18% were not very satisfied, 3% were not at all satisfied and 23% were undecided.

#### Relative importance of services

The majority of services (16) were rated high for importance and high for satisfaction. Seven services were rated high for importance with medium satisfaction. Four services were rated high for importance and low for satisfaction. One service was rated low for importance and high for satisfaction. Service ratings are outlined in table A.

#### Survey snapshot

	Majority response
<b>Participants</b>	
Age group	26 - 49 years (24) 50 - 65 years (22) 66 - 75 years (19)
Country of birth	Australia (74), Other (8)
Aboriginal or Torres Strait Islander origin	No (72), Yes (7)
Length of residence in Coonamble Shire	More than 20 years (49)
Gender	Female (54), Male (25)
<b>Contact with Council</b>	
Method of contact	In person (38) Telephone (35)
Reason for last enquiry	Rates/ fees/ charges (16) Roads/ footpaths (9)
Information from/about Council	Local newspaper (39) Printed brochure or poster (14)
<b>Quality of life</b>	
Perception of safety "I feel safe in my community"	Agree (31), disagree (26), undecided (22)
Involvement with community activities	Regularly (52), occasionally (12), rarely/never (14)
Attend sporting/cultural events	Regularly (39), occasionally (14), rarely/never (11)
Perception of community connection "I feel connected to my community"	Agree (59), undecided (17), disagree (5)
Perception of Coonamble Shire Council as an employer of choice "I think Council would be a good place to work"	Undecided (26), Agree (23), Disagree (19)

<b>Table A – Service ratings</b>	High Importance & High satisfaction	High Importance & Medium satisfaction	High Importance & Low satisfaction	Low importance & High satisfaction
<b>Environment</b>				
General appearance of Shire	✓			
Street cleaning/litter/graffiti removal	✓			
Provision/maintenance of public spaces	✓			
Swimming pools	✓			
Environmental education programs		✓		
Animal control	✓			
Balance between built and natural environment	✓			
Local Heritage fund				✓
<b>Leadership</b>				
Community input into Council decision making			✓	
Provision of Council information to the community	✓			
Long term planning for the Shire		✓		
Developing young leaders	✓			
Developing residents as community leaders		✓		
<b>Economy</b>				
Visitor information services		✓		
Economic development activities		✓		
Tourism development services	✓			
<b>Infrastructure</b>				
Public buildings (halls/libraries/museum)	✓			
Provision/maintenance of public toilets		✓		

	High Importance & High satisfaction	High Importance & Medium satisfaction	High Importance & Low satisfaction	Low importance & High satisfaction
Overall condition of local road network			✓	
Sewer services	✓			
Provision of waste collection services	✓			
Flood protection and preparedness		✓		
Water quality			✓	
<b>People</b>				
Community safety programs	✓			
Council events (Australia Day/Youth Week)	✓			
Vacation Care service	✓			
Library programs			✓	
Youth programs	✓			
	16	7	4	1

**Sustainability/Legislative Provisions:**

- Local Government Act 1993

**Financial Considerations:**

Nil

**Options:**

N/A

**Recommendation:**

**Submitted for Council's Information.**

<b>12.4 COMMUNITY SERVICES PROGRESS</b>
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**Background:**

In line with Council's 2013/14 Operational Plan, this report presents a summary of community services progress and activities for the period July 2014.

**Issues:****1. Community Development****1.1 Gulargambone Youth Centre**

***Link to Community Strategic Plan/Council Delivery Program – 12.1.3 Support development of diverse cultural and recreational opportunities for children and young people.***

The Gulargambone Holiday Program operated between 10am – 3pm week days from 30<sup>th</sup> June to 11<sup>th</sup> July 2014. A total of 132 school aged young people attended with the daily attendance between 9 and 21. In addition 6 adults attended the service with their 11 pre-school aged children.

The program included a mixture of activities involving active/ball games, board games and arts/crafts. One excursion to Coonamble took place enabling Gulargambone young people to participate in a Football & Netball day hosted by Mission Australia. One external service, the Giyaali Youth Van visited the service, hosted by NSW Police.

**1.2. Bang the Table**

***Link to Community Strategic Plan / Council Delivery Program – P4.2.1 Provide strategic early intervention community development programs for children and young people.***

The Bang the Table project is progressing with the Youth Council continuing to plan and develop youth-led events. The group is currently planning a circus activity event.

**1.3 Youth Council**

***Link to Community Strategic Plan/Council Delivery Program L1.1.1 Continue to support Coonamble Shire Youth Council as a link between young people and their Council.***

No Youth Council meetings were scheduled during the reporting period.

**1.4 Community Working Party**

***Link to Community Strategic Plan / Council Delivery Program- P4.2.4. Work in collaboration with agencies and community groups to address existing and emerging issues specific to the Aboriginal community.***

The July scheduled Community Working Party meeting was postponed.

### 1.5 Youth Week

***Link to Community Strategic Plan / Council Delivery Program- P4.1.1 1 Support activities that promote cultural awareness and diversity in ability and age - Participation in Youth Week***

Council has been nominated as one of four Finalist for the 2014 Local Government Youth Week Award “Best Small Council with the Most Outstanding Youth Week Program in 2014”. Two Youth Council members will attend the Awards which will be held on the 7<sup>th</sup> August at Parliament House, Sydney.

This nomination is a great achievement for the Youth Council, who worked to provide a varied and entertaining 2014 Youth Week program for the Shire.

### 1.6 NAIDOC

***Link to Community Strategic Plan / Council Delivery Program- P4.1.1 Support activities that promote cultural awareness and diversity in ability and age***

NAIDOC activity support was provided to NSW Health in the form of staff assistance and financial contribution to the event held at the Coonamble Hospital aged care facility in July.

### 1.7 External Community Service Delivery

***Link to Community Strategic Plan / Council Delivery Program- L1.3.1 Continue to work in partnership with key services in the Shire, assisting with governance and leadership development.***

From 30 June 2014 the following changes have occurred with service providers in the Shire:

Service	Previous provider	New provider
Domestic Violence support	Inspiration House	Warrumbungle Homelessness and Housing Support Service – Mission Australia
Youth Homelessness	Mission Australia	As above

The new service will target homelessness or risk of homelessness for young people, adults and families, including women escaping domestic and family violence. The service will provide crisis support, early intervention and post crisis support to help people break the cycle of homelessness, support for homeless clients to access long term secure accommodation and will use an early intervention approach to support tenancies at risk. The new service will cover the Warrumbungle, Gilgandra and Coonamble Shires.

### 1.8 Coonamble Drug & Alcohol Advisory Group (CDAAG)

***Link to Community Strategic Plan / Council Delivery Program- P2.2.3 Work with community groups to develop local solutions to drug and alcohol related issues.***

The Coonamble Drug & Alcohol Advisory Group is facilitated by the Coonamble Aboriginal Health Service’s Drug & Alcohol Worker. The

group is made up of community groups and agencies operating in the community sector. The group meets once a month and provides information and support to local providers, building their capacity to work with clients affected by drugs and alcohol. Council is a member of the group.

The group is currently working on a community change project that will look at a collaborative (whole of community) approach to addressing the current lack of:

- Drug and alcohol detox services
- Support to integrate into the community after detoxification
- Assistance to address the *causes* of drug and alcohol abuse

The group has identified that current approaches to drug and alcohol issues are clearly not working in Coonamble and that a strategic approach to meeting local needs is required. While work on this project has only just commenced, early discussions have involved the approach including:

- A community awareness raising campaign that aims to change attitudes about the underlying reasons for drug and alcohol abuse
- Engaging the whole of community to be involved (including groups, agencies and individuals who are working outside the community services sector)
- Establishing pathways for drug and alcohol detoxification
- Providing holistic education and support programs to ensure appropriate integration back into the community

Council staff will continue to work with CDAAG and progress will be reported at future Council meetings. Council will be able to assist, when requested, by providing advocacy and lobbying support.

## 2. Library

***Link to Community Strategic Plan / Council Delivery Program- 12.2.2 Provide high quality library services that are responsive to community need***

- Increase of membership, including a number of juniors, and increase of inter-library loans (from libraries outside our region)
- Encouraged a number of patrons to join North West Regional Library initiative BorrowBox, an online library that allows patrons to choose from over 2000 ebooks and audiobooks
- Commenced organising Gulargambone Book Exchange for August and completed Quambone Book Exchange for July
- Weeding of old North Western Regional Library stock continues. Once the items have been identified, they are removed from the book



rotation and will be permanently housed in Coonamble Library adding to our stock

***Link to Community Strategic Plan/Council Delivery Program – I2.2.3 Continue to develop the Library as a multi-purpose community space***

- Family History Society and Writers' Group attended with members utilising the library meeting room and resources
- Interact Employment Services utilise the Library as a venue to meet with their clients

***Link to Community Strategic Plan/Council Delivery Program – P4.1.1 Support activities that promote cultural awareness and diversity in ability and age***

- Librarian attended Hospital NAIDOC Day celebrations, providing outreach services to residents at the long stay facility

***Link to Community Strategic Plan/Council Delivery Program – P4.2.1 Provide strategic early intervention community development programs for children and young people***

- Home Work help and after school activities. Originally initiated through Library Connections it was initially only on Monday and Tuesday. As children use the service on these days they are exposed to the Library environment and most, if not all, attend each day of the week
- Big Screen movie nights continue Friday fortnightly
- School Holiday Movies played each Wednesday of the July school holidays
- 40 Holiday Activity Books compiled and distributed for use at children's events during the holidays and for general use by children attending the library
- Two Vacation Care excursions to the Library occurred during the school holidays
- Literacy based scavenger hunt activity facilitated for children during the school holiday period

***Link to Community Strategic Plan/Council Delivery Program – I2.1.5 Continue to support Regional Arts Development***

- Coonamble Waste 2 Art entrant, Toby Jones named as a major Regional Competition winner

***Link to Community Strategic Plan/Council Delivery Program – L1.1.4 Encourage children and young people to be involved in the planning and design of community spaces***

- Baby and Toddler area made secure with wooden playpen. Furniture, books and activities arranged throughout the area in consultation with patrons who utilise this space

**LIBRARY STATISTICS**

(i) Service 20 June 2014 – 01 August 2014:

Total Issues	New Memberships	BorrowBox	Audiobooks	Ebooks	WiFi	Internet
1002	19	50	16	38	106	366

(ii) Patron Assistance 20 June 2014 – 01 August 2014

Reference Enquiries	Technology Enquiries	Local History Enquiries
30	78	13

**3. Tourism**

***Link to Community Strategic Plan / Council Delivery Program – P4.4.2 Assist Coonamble Shire events with marketing and promotion, EC1.1.5 Develop existing visitor markets, EC1.1.6 Participate in Inland Tourism and Great Inland Way initiatives***

- Expanded the merchandise offering in the Coonamble Visitor Information Centre
- Administration of the Regional Flagship Funding for the annual Coonamble Rodeo and Campdraft on behalf of the Coonamble Rodeo Association
- Promoted a spring calendar of events through advertising in the Coonamble Times, Western Magazine, The Land and Caravanning Australia. Also designed, printed and distributed a magnetic flyer promoting spring events
- Regional Tourism Projects (Product Development and Marketing)
  - Participated in the Dubbo & Western Plains Region Visitor Guide  
Expressed interest in participating in the Investor Ready Accommodation Prospectus for Central Inland, which will engage consultants to analyse prime development opportunities for potential investors. Total cost of participation is approximately \$1000 for each LGA
  - Next Inland Tourism meeting to be held in Coonabarabran on Tuesday the 19th of August. Venue to be confirmed

**Visitor Statistics for Reporting Period (May-Jul 14)**

May 2014

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details	
86	Retiree	NSW	53	Local	Directions 39
	42	QLD	3	57	Attractions 16
	Worker	VIC	5	Regional	Eateries 1
	17			12	Toilets 11
	Family				Souvenirs 5
7	Backpacker	1		Accommodation 15	

## June 2014

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details
99	Retiree 36 Worker 8 Family 3	NSW 30 QLD 4 TAS 3 VIC 6 SA 1 ACT 2	Local 35 Regional 13	Directions 24 Attractions 15 Toilets 13 Souvenirs 3 Accommodation 3

## July 2014

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details
88	Retiree 47 Worker 8 Family 5	NSW 47 QLD 4 TAS 1 VIC 7 SA 1	Local 50 Regional 13	Directions 30 Attractions 20 Eateries 2 Toilets 10 Souvenirs 2 Accommodation 7

**Sustainability/Legislative Provisions:**

- Local Government Act 1993

**Financial Considerations:** Nil.

**Options:** N/A

**Recommendation:**

**That Council note the information contain in the Community Services report.**

**LIANNE TASKER**

Director of Community Services

4 August 2014

**13. REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**  
**COUNCIL MEETING WEDNESDAY 13 AUGUST 2014**

**13.1 RATE COLLECTIONS**

Total Combined Rate Collections to 31/07/2014 compared to 31/07/2013:

	<b>31/07/2014</b>	<b>31/07/2013</b>
Arrears 30 <sup>th</sup> June previous year	777,517.49	791,468.50
Plus 2014/2015 Combined Levy	5,816,727.54	5,635,740.70
Add Transfer from Postponed	-	-
<b>GROSS LEVY</b>	<b>6,594,245.03</b>	<b>6,427,209.23</b>
Less: Pensioner Concession (State)	(56,586.34)	(59,376.42)
Pensioner Concession (Council)	(46,297.91)	(48,580.70)
Transfer to Postponed	-	-
Abandoned	-	-
<b>NET TOTAL LEVY FOR YEAR</b>	<b>6,491,360.78</b>	<b>6,319,252.11</b>
Less Collections	(143,840.92)	(111,946.44)
<b>NET TOTAL BALANCE</b>	<b>6,347,519.86</b>	<b>6,207,305.67</b>
Plus Postponed	-	-
<b>GROSS TOTAL BALANCE</b>	<b>6,347,519.86</b>	<b>6,207,305.67</b>
Collection % of Total Receivable	3.74%	3.42%
Arrears % of Total Receivable	96.26%	96.58%

**Recommendation:**  
**Submitted for Council's information.**

<b>13.2 LIST OF INVESTMENTS</b>
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## INVESTMENTS REPORT TO COUNCIL - July 2014

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 18/09/2014	3.56%	90 Days	2,000,000.00
National Australia Bank	A1+	Term Deposit - 14/10/2014	3.50%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 30/09/2014	3.50%	90 Days	1,000,000.00
St George	A1+	Term Deposit - 17/09/2014	3.30%	91 Days	1,000,000.00
ME Bank	A1+	Term Deposit - 01/09/2014	3.60%	91 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 04/09/2014	3.25%	184 Days	500,000.00
Bendigo Bank	A-	Term Deposit - 17/10/2014	3.45%	93 Days	1,000,000.00
Bendigo Bank	A-	Term Deposit - 24/09/2014	3.60%	150 Days	1,000,000.00
IMB	A2	Term Deposit - 09/09/2014	3.50%	92 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 13/07/2014	3.66%	90 Days	2,000,000.00
ME Bank	A1+	Term Deposit - 26/08/2014	3.70%	120 Days	1,000,000.00
ME Bank	A1+	Term Deposit - 25/08/2014	3.60%	91 Days	1,500,000.00
<b>TOTAL</b>					<b>\$ 14,000,000</b>

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
National Australia Bank	A1+	36%	50%	5,000,000
St George	A1+	7%	50%	1,000,000
Bendigo Bank	A-	14%	40%	2,000,000
IMB	A2	14%	35%	2,000,000
ME Bank	A1+	25%	35%	3,500,000
Reliance C/U	Unrated	4%	10%	500,000
				<b>\$ 14,000,000</b>

Rating	% of Investment	Policy	Amount
A1+	68%	100%	9,500,000
A1	14%	80%	2,000,000
A2	14%	60%	2,000,000
Unrated	4%	30%	500,000
			<b>\$ 14,000,000</b>
			<b>General Fund Investments 8,220,226</b>
			<b>Sewerage Investment Fund 2,263,676</b>
			<b>Water Investment Fund 3,516,098</b>
			<b>\$ 14,000,000</b>

**Recommendation:**

**That Council note the list of investments as at 31 July 2014 and also that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.**

<b>13.3 PROGRAMMED WORKS – TREE REPLACEMENT PROGRAM COONAMBLE SPORTSGROUND</b>
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***Link to Community Strategic Plan/Council's Delivery Program:  
13.4 Maintain all recreational facilities to ensure safety  
and promote use.***

**Background:**

Included in the 2014/2015 operational plan is funding to commence the replacement of the Athel Pine trees at the Coonamble Sportsground with a more suitable trees.

**Issues:**

The decision to replace the trees was due to two main considerations, firstly that the Athel pine is a notifiable noxious weed and secondly, over the years they have caused damage to the perimeter fence. Given the impact of these trees on the soil, it is extremely difficult to establish/ maintain turf in the area and this detrimental effect will continue to degrade the presentation of Council's facility.

The programmed works will commence on the corner of the Castlereagh Highway and King Street, progressing along King Street then moving along Dubbo Street. Due to the presence of both water mains and Telstra cable along the footpath of King Street, the mature saplings will be planted inside the sportsground fence line around the perimeter of the grounds. Two species of trees have been identified as ones that will both enhance that appearance of the ground and provide adequate shade cover. These are the Butterfly Tree (*Bauhinia Purpurea*) and the Ash tree (*Fraxinus Genus*). Photos are included for Council's reference

Butterfly Tree



Ash Tree



Dependent on Council's final selection of species will determine the actual location and spacing of the replacement trees. It is planned to stage the work over three stages and below are photos of stage one and two for Council's information



Stage 1 – Trees planted along King Street



Stage 2 – Trees replaced along Dubbo Street

**Sustainability/Legislative Provisions:** Nil

**Financial Considerations:**

Nil as Council has already allocated funds within its 2014/2015 operational plan to allow for the works to be carried out.

**Options:**

1. That Council endorse management's actions in applying for a grant for the upgrade of the irrigation systems under the Participation and Facilities Program.

**Recommendation:**  
For Council's consideration.



<b>13.4 POOL OPENING DATES FOR 2014/2015 SWIMMING SEASON</b>
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*Link to Community Strategic Plan/Council's Delivery Program:  
12.2 Ensure Pools are well maintained*

**Background:**

In the past Council has opened its Pools to the public for the swimming season on the Tuesday following the October Long weekend, this year it would be the 7<sup>th</sup> October, 2014. Unfortunately, as was the case the previous year, this would be at the end of the School Holidays which commence two weeks prior.

Council will recall last year it was unable to open early, as it was undertaking repairs to leaks at the Coonamble facility. At this stage no further works have been identified and the facility will be ready for opening to the public in time for the school holidays, subject to no unforeseen incidents.

**Issues:**

The 2014/15 operational estimates adopted by Council were prepared based on the same level of service being provided to the community. If Council wishes to increase its level of service by opening the swimming pool facilities to the public two weeks earlier than previous, it will be required to either source the additional funds required or identify possible savings in order to maintain a balanced operational budget.

**Sustainability/Legislative Provisions:**

- NSW Local Government State Award (2014)

**Financial Considerations:**

Additional expenses that would be incurred by Council based on the proposed model being implemented in Coonamble and Gulargambone Pools is approximately \$13,500, being wages plus on costs. This estimated cost is split between the Coonamble Pool (\$8,500) and the Gulargambone Pool (\$5,000).

The increase in costs is made up of additional employee costs that Council would be required to pay in accordance with existing award provisions.

**Options:**

1. Council extend the 2014/2015 swimming season by two weeks to include the September school holidays and identify the source of additional funds, or possible savings, to maintain a balanced budget.

2. Council maintain the status quo of operations at the pool facilities throughout the Shire, commencing the swimming season on 7 October 2014.

**Recommendation:  
For Council's consideration**

<b>13.5</b>	<b>2014/15 LONG TERM FINANCIAL PLAN</b>
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***Link to Community Strategic Plan/Council's Delivery Program:  
L1.4.11 Maintain long term financial viability***

**Background:**

Following planning and reporting reforms introduced to NSW Local Government in 2009, all NSW Councils must produce the following list of documents:

- Long Term Community Strategic Plan
- 4 year Delivery Program
- Annual Operational Plan
- Assets Management Strategy
- Human Resources Strategy
- Long Term Financial Plan

Each of the documents must be integrated and must address specific elements. These plans must be reflective of community views and aspirations, which the Community Strategic Plan represents as the highest level document. The Operational Plan and the Annual Budget represent the cornerstone on which the longer term plans are modelled.

In accordance with the regulations governing the preparation of the long term financial plan, management prepares plans for each of its individual funds, being the General, Water and Sewer Funds. These plans are then joined together to form the "Consolidated" long term financial plan which examines the whole of Council's operations.

Following the adoption of the 2014/15 Operational Plan and Budget the Long Term Financial Plan has been updated to reflect the changes in assumptions or information that have occurred with the adoption of the new operational plan and budget. Two of the major points from the 2014/15 budget include:

- Stage 1 of the construction of the Coonamble Levee Bank at a cost of \$3,116,000
- Inclusion of \$3,000,000 Road Network Infrastructure Capital Program funded by a LIRS loan

The adjusted Long Term Financial Report is now being tabled for Councils information (**APPENDIX G**). Whilst Council is examining the Long Term Plan in its current state it should remember that it is indeed just a plan and model based on assumptions. By changing some of the assumptions on which the Long Term Financial Plan is based Council will and can alter the results that occur throughout the life of the plan.

**Issues:**

In order to better understand the information contained within Council's long term financial plans, each of the plans for the individual funds will be reviewed at first then come together in the Consolidated Long Term Financial Plan.

**(i) Water Fund**

The basic assumptions used in the modelling of the Long Term financial plan for the Water Fund are as follows;

- Income from Annual Charges increasing at 5% annually
- Income from User charges increasing at 2.5% annually
- Operating Grant matching income and expenditure increase by 2.5% annually
- Employee Costs increasing by an average annual cost of 3.35%
- Materials and consumable by 2.5% annually
- Average annual planned capital expenditure over the life of the plan of \$513,850

Overall the Long Term Financial Plan for the Water Fund demonstrates positive results for the long term sustainability for the Water Fund. This is evident through the operational surpluses achieved throughout the life of the plan.

Council will also note that evident on the Water Fund Balance Sheet there is a long term trend of improving the financial position of the fund, in particular the projected cash at bank. The replenishment of funds is critical as this will allow for the funding of ongoing operations and major capital works such as the replacement of Water reservoirs.

**(ii) Sewerage Fund**

The basic assumptions used in the modelling of the Long Term Financial Plan for the Sewerage Fund are as follows;

- Income from Rates and Annual Charges increasing at 3.0% annually
- Income from User charges increasing at 2.5% annually
- Operating Grant matching income and expenditure increase by 2.5% annually
- Employee Costs increasing by an average annual cost of 3.35%
- Materials and consumable by 2.5% annually
- Average annual planned capital expenditure over the life of the plan of \$262,334

Overall the Long Term Financial Plan for the Sewerage Fund demonstrates similar positive results for the long term sustainability for the Sewerage Fund. This is evident through the operational surpluses achieved throughout the life of the plan, with an average annual operational surplus of \$114,308 being achieved.

Council will also observe a gradual improvement in the financial position of the fund. The fund will become debt free in the 2016/17 with the finalisation of the loan for the Gulargambone sewerage fund. Cash at bank over the life of the plan is also projected to improve to an estimated final balance of \$6,332,243. This is also significant for the Sewerage fund as this will allow for the funding on ongoing operations and future capital works.

**(iii) General Fund**

As with the other two Council funds the Long Term Financial Plan for the General Fund was modelled utilising a similar set of assumption. Some of the assumptions utilised in the General Fund are as follows;

- Income from Rates and Annual Charges increasing at 3.0% annually
- Income from User charges increasing at 2.5% annually
- Operating Grant matching income and expenditure increase by 2.5% annually
- Employee Costs increasing by an average annual cost of 3.35%
- Materials and consumable by 2.5% annually
- Average annual planned capital expenditure over the life of the plan of \$3,441,460. Whilst this figure may appear high it also includes construction costs for the Coonamble town levee of \$10,100,000.

Overall the Long Term Financial Plan for the General Fund raises serious questions with regards to the long term sustainability of the General Fund. On examination Council will note that over the projected 10 year period of the Long Term Financial Plan there are only 3 years that show a Surplus Operating result from continuing operations. In fact the surpluses in these years are due to the receipt of large amounts of Capital Grant funds for the construction of the Levee. The average operating result for the life of the plan is a deficit of (\$1,093,751). Some of the factors that are influencing the operating result over the life of the Long Term Financial Plan include the following:

- Income from interest on investment is projected to decline as Councils cash at bank is diminished from continuing operational deficits. In 2023/24 it is only expected to yield \$119,784.
- Increased borrowing costs over the life of the Long Term Financial Plan, these costs represent the interest component of loan repayments. In total this amounts to \$1,281,284 over the life of the plan.
- Operational expenses increasing at a higher rate than Council operational revenue streams.
- Changes to service levels provided by Council and the subsidisation provided for the supply and delivery of these services.

Moving on to examine the effect that continued operational deficits have on the balance sheet, the clearest indicator that the performance of the General fund is not sustainable is the depletion of the cash on hand balance. This continues to the point of in the 2022/23 financial year that Council will have exhausted its cash on hand and actually has an anticipated overdraft of \$621,733.

Reviewing the cash flow statement for the General fund Council will note the significant impact on the cash flow for the general fund:

- Projected decrease in revenue generated from Interest on investments.
- Increases in payments for Employee Benefits and & On-costs caused through increases outside of council control for example; award mandated increases as well as increases to the superannuation guarantee %.
- Increased level of debt repayment, over the life of the plan council is repaying an estimated \$4,896,080 in general fund external debt.

Whilst the long term financial sustainability of the General fund appears to be questionable it should be noted that changes with regards to the current set of assumptions that have been utilised in the formation of the Long Term Financial plan and model will flow through the life of the plan and adjust the results accordingly.

#### ***(iv) Consolidated Long Term Financial Plan***

The Consolidated Long Term Financial Plan is a compilation of each of the long term financial plans for Councils funds. As such it was modelled utilising the same assumptions in place for the funds which are

- Income from Rates and Annual Charges increasing at 3.0% annually
- Income from User charges increasing at 2.5% annually
- Operating Grant matching income and expenditure increase by 2.5% annually
- Employee Costs increasing by an average annual cost of 3.35%
- Materials and consumable by 2.5% annually.

The Consolidated Income Statement shows operational surpluses for the first four year of the plan, again mainly attributable to receipt of large Capital Grant funds for the levee. The remainder of the life of the plan presents average operational deficits of \$1,204,372 with the General Fund result being the main driving force for the deficit.

Whilst a review of the Consolidated Balance sheet paints a picture of a relatively solid financial position Council should consider the following. The balance of Cash & Cash equivalents as tabled is comprised solely of the Water and Sewerage fund bank accounts; it is anticipated that the general fund Bank account will be indeed overdrawn by this stage.

**Sustainability/Legislative Provisions:**

- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government Amendment (Planning and Reporting) Act 2009

**Financial Considerations:**

At the time of the writing of this report management is satisfied with the anticipated performance of the Water and Sewerage funds in their respective Long Term Financial plans. Unfortunately the same cannot be said of the performance of the General Fund Long Term over the life of its Long Term Financial plan. Council cannot sustain ongoing General Fund operational deficits that occur throughout the life of the plan and should make the necessary adjustments to key variables to ensure the ongoing viability of Council's operations.

**Options:** N/A

<b>Recommendation: For Council's consideration</b>
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**13.6 WORKS IN PROGRESS****Parks & Gardens:**

- Works program continues to focus on improving the presentation of Council open spaces.
- At the time of the writing this report the replacement of the old wooden railings with metal bollards and chains at Smith Park is progressing well.
- Orders for the replacement/supply of the following items of plant have been placed:
  - ,72 inch cut Flail Deck mower
  - a separate slasher
- Tree saplings have been supplied to the Gulargambone community for its annual tree planting project.

**Vandalism Update:**

- Minor acts of graffiti to street furnishings in Coonamble Main Street
- Minor loss of plants from street garden beds

**Pools:**

- Vacancy for the Coonamble Pool attendant has been filled
- Order has been placed for the supply and installation of an automatic dosing system at the Gulargambone Pool to comply with the relevant health legislation and guidelines
- Order for the installation of concrete slab and shed at the Gulargambone Pool for the storage of swimming club equipment has been placed, staff have been following up with contractor to ensure completion prior to commencement of the 2014/15 swimming season.

**Buildings:**

- Minor planned maintenance has been carried out as scheduled.

**Recommendation:**  
**That Council note the information.**

**BRUCE QUARMBY**

Director of Corporate and Urban Service

4 August 2014



**14. REPORT BY A/DIRECTOR OF ENGINEERING SERVICES**  
**COUNCIL MEETING WEDNESDAY 13 AUGUST 2014**

**14.1 URBAN STREETS UPGRADE**

*Link to Community Strategic Plan / Council's Delivery Program:*

***11.1 Maintain local road maintenance and construction.***

***11.1.8 Continue local sealed roads routine maintenance, heavy patching and resealing.***

**Background:**

At the October 2013 meeting Council resolved to undertake the following urban street upgrades:

(1)	Dubbo Street	Taloon St to Aberford St
(2)	Aberford Street	Dubbo St to Arthur St
(3)	Mundsooren & Dubbo Sts	Intersection upgrade
(4)	Gordon Street	Namoi St to Bimble St
(5)	Aberford & Castlereagh Sts	Asphalt works
(6)	Warrena Street	Castlereagh St to Dubbo St

All listed projects, with the exception of Warrena Street, have been completed and are awaiting final seals. The traffic island at the intersection of Mundsooren and Dubbo Streets requires landscaping. Works will commence in Warrena Street when the mains can be relocated.

**Issues:**

The following projects have been identified as high priority for any future urban improvement works:

- Nash Street from Broad Street to Pages Terrace
- Nash Street associated kerb and gutter works
- Dubbo Street from Warrena Street to McCullough Street
- Maule Street from Aberford Street to Tooloon street
- Munnell Street from Bourbah Street to Wilga Street
- Coonamble Terrace from Dubbo Street to Namoi Street

**Sustainability / Legislative Provisions:**

Council is the roads authority as defined in the Roads Act 1993.

**Financial Considerations:**

The cost of individual streets referred to under "Issues" above is as follows:

(1)	Dubbo Street	(Warrena to McCullough Sts)	\$130,000
(2)	Maule Street	(Aberford to Tooloon)	\$ 75,000
(3)	Munnell Street	(Bourbah to Wilga)	\$ 95,000
(4)	Nash Street	(Broad St to Pages Tce)	\$225,000
(5)	Nash Street	(associated K&G)	\$ 75,000
(6)	Coonamble Tce	(Dubbo to Namoi)	<u>\$200,000</u>
			<b><u>\$800,000</u></b>

The work carried out last financial year addressed some of Council's backlog of works however, it is important to continue providing some level of funding to ensure that Council does not lose ground.

It is acknowledge that Council does not have the reserves to fund the listed works in their entirety. However, it is suggested that Council fund Items (1), (2) and (3) with the remainder of the projects undertaken as funds allow.

Council has allocated \$150,000 in the 2014/2015 financial year for urban street rehabilitation, leaving a shortfall of \$150,.000 for the works proposed in the recommendation. It would be possible to fund the difference from surplus of other transport contract works from the previous year.

**Options:**

The inability of Council to provide funds to rehabilitate its road assets has resulted in a backlog of works needed to maintain the network to an acceptable standard. Council, therefore, has only one option and that is to make funds available.

**Recommendation:**

**That Council undertake the following rehabilitation works on urban streets for 2014/2015, with \$150,000 funded from the 2013/2014 surplus road funds:**

<b>1. Dubbo Street</b>	<b>(Warrena to McCullough)</b>	<b>\$130,000</b>	
<b>2. Maule Street</b>	<b>(Aberford to Tooloon)</b>	<b>\$ 75,000</b>	
<b>3. Munnell Street</b>	<b>(Bourbah to Wilga)</b>	<b>\$ 95,000</b>	<b>\$300,000</b>

**14.2 WORKS IN PROGRESS**

- (a) **Plant/Workshop:**
- Repairs have been completed as required on plant:
  - Routine servicing of transport vehicles completed as required.
- (b) **Saleyards:**
- The extension to the saleyards to accommodate the new ramp is complete with the exception of a few gates.
  - Construction of ramp held up, waiting for certification - will be completed by end of month.
- (c) **Airport:**
- Routine maintenance completed as required.
  - Meeting held with users to formulate a management plan
- (d) **Depot:**
- Routine maintenance to depots and buildings as required.
  - Increased monitoring of fuel issues in progress.
- (e) **Water Treatment Plant & Reticulation:**
- Repairs have been completed to water mains, meters and services as required in Coonamble, Gulargambone and Quambone.
  - Treatment plant operating well.
- (f) **Sewerage:**
- Routine maintenance and clearing of blockages has been undertaken at Coonamble and Gulargambone.
- (g) **State Highway:**
- RMS conducting preliminary investigations towards rehabilitating 5kms of highway immediately north of Coonamble.
  - Wilbur Creek guardrail replacement and embankment protection complete.
  - Wingadee (stage 3) reconstruction of 2.1km due to commence September.
- (h) **Regional Roads:**
- Heavy patching on MR383.
  - Heavy patching on MR7515.
  - Work on box culverts on MR129Q 2kms from Quambone about to commence
  - Road Survey underway

- (i) **Local Roads:**
- Grading on local roads has been confined to areas where there is sufficient moisture or in close proximity to urban water supplies.
  - Spraying continuing
- (j) **Urban Streets:**
- Bitumen patching of Bourbah Street, Gulargambone
- (k) **Quarry:**
- Pre-coater installed.
  - Aggregate bins installed
- (l) **Levee:**
- Report to committee
- (m) **Common:**
- Site preparation complete including the removal of a number of large Athol Pine trees and levelling of site.
  - It is anticipated that all works will be completed by mid October.

**Recommendation:**  
**That Council note the information contained in this report.**

**KAYLENE ATKINS**  
A/Director of Engineering Services  
4 August 2014

**15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES**  
**COUNCIL MEETING WEDNESDAY 13 AUGUST 2014**

**15.1 RANGER'S REPORT – MONTH OF JULY 2014**

*Link to Community Strategic Plan/Council's Delivery Program:  
P2.2.5 Control straying animals*

**Compliance Issues**

<b>Correspondence</b>	<b><u>July 2014</u></b>	<b><u>Year to Date 2013/2014 Total</u></b>
Official Correspondence	12	12
Infringements (Animals)	12	12
Infringements (Other)	0	0
Microchipped dogs	5	5
Registrations	5	5
Nuisance dog declaration	0	0
Dangerous dog declaration	0	0
Restricted dog declaration	0	0
<b>Impoundments</b>		
Dogs	16	16
Cats	16	16
Stock	0	0
Other	0	0
<b>TOTAL ANIMALS IMPOUNDED</b>	<b>32</b>	<b>32</b>

**Breakdown of impoundments**

Dogs destroyed	<b>12</b>	12
Dogs surrendered by owner	<b>0</b>	0
Dogs re-housed	1	1
Dogs released	3	3
Cats destroyed	16	16
Cats re-housed	0	0
Cats released	0	0
Gulargambone dogs impounded	1	1
Quambone dogs impounded	0	0

**Recommendation:**

**That the information provided by Council's Ranger and contained in this report be noted.**

**MATTHEW COCK**

Manager – Environmental Services

4 August 2014

**16. REPORTS FROM VARIOUS COMMITTEES**  
**COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

**16.1 MINUTES OF A MEETING OF COONAMBLE SENIOR  
CITIZENS ASSOCIATION INC HELD AT 23 NAMOI STREET ON  
TUESDAY 24 JUNE 2014**

**Present :** Kenny Baker, Peter Mayoh, Gloria Fernandom, Jenny Driscoll,  
Bev Wilson, Lynn Betteridge, Alma Backhouse and Lorna  
O'Brien

**Apologies:** Bruce O'Brien, Siffia Fernando

**Minutes**

Read by Lorna O'Brien

Sec. Alma Backhouse

**Business Arising:**

- (1) Microwave is on order
- (2) Terry Lees has been paid
- (3) Lorna to ring Council regarding exit lights
- (4) The committee agreed to buy rubbers for the chairs.

**Correspondence In :** Bank statement from Commonwealth Bank

**Correspondence Out:** Copy of minutes of May meeting to Council

**Treasurer's Report**

**Moved** Peter Mayoh that his report be accepted and accounts passed for  
payment.

**Seconded** Jenny

**General business:**

Nil

Meeting closed at 2.00 p.m

Minutes prepared by Secretary Lorna O'Brien Date: 20 May 2014.

<b>16.2 MINUTES OF A MEETING OF THE COONAMBLE HERITAGE AND MUSEUM ADVISORY COMMITTEE HELD AT MUSEUM UNDER THE BRIDGE ON FRIDAY 4 JUNE 2014</b>
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Meeting opened at 10.30am

**PRESENT:** Cr Michael Webb (Chair), Cr John Walker, Angie Little (Hon. Museum Curator), Jennie Geerdink (GEO, CSC), Eric Fisher

**APOLOGIES:** Matt Cock (CSC), Gordon Ditchfield, Helen Cant

**MINUTES OF PREVIOUS MEETINGS:** The minutes of the meeting held on Monday, 1 April 2014 were circulated prior to the meeting.

**MOVED:** Angie Little/ Cr Walker they be adopted.

**BUSINESS ARISING FROM THE MINUTES:**

**Heritage Day:** to be discussed in General Business

**Stagecoach:** Cr Webb will follow up

**Coonamble Bricks:** no success in finding right bricks. Cr Webb to follow up again

**Display cabinet from ANZAC Day grant:** Is on order. GEO told the meeting the arrival of the cabinet needed to be timed to ensure it could be moved from the truck and assembled. Cr Webb suggested he be contacted to assist with organising this.

**Tin Town:** Cr Webb said he would follow this up.

**GENERAL BUSINESS:**

**HERITAGE ADVISOR RESIGNATION:** Cr Webb advised the meeting of the resignation of Heritage Advisor Ray Christison. Cr Webb outlined the intent of Council, the actions taken and future possibilities in relation to the position.

**GOVERNANCE:** Cr Webb explained various governance requirements the Committee needs to fulfil and explained the various forms required.

**HERITAGE DAY:** Discussion was held about future Heritage Day activities. It was agreed that linking in with the National Heritage Festival wasn't necessary and, being during the town's busier months (being Show month, Mother's Day, Anzac Day, Easter, school holidays) it may not be the best timing.

Suggestions included linking in with the Gold Cup or holding it on the October long weekend with heritage related activities, have a standalone open day and look at linking with other community activities. Further discussions will be held on this.

**DONATIONS:** Donations have been received from Coonamble Garden Club and Material Girls. The funding has been allocated to tables and chairs, an urn, tea and coffee facilities and related items.

**MOVED:** Eric Fisher/Cr Walker that the donations be accepted with thanks and outlined expenditure be approved.

The GEO outlined temporary arrangements for the Museum during July.

**Meeting closed at 11.40am**





**16.3 MINUTES OF A MEETING OF COONAMBLE EMPLOYMENT  
CIRCLE HELD ON TUESDAY, 15<sup>TH</sup> JULY 2014 COMMENCING AT  
11.00 A.M.**

**Present:** David Floyd (Youth Express), Trish Butler (Joblink), Kate Keizer (CNC), Leah Burnheim (TAFE), Kate Keizer (CNC), Sharon Pitt (TAFE Western), Peter Deveigne (TAFE Western), Matt White (TAFE Western), Steve Hodder (Verto), Deon Allen (NCAP), Cr John Walker (CSC), Nikki Shields (Joblink), Katie Phelan (Joblink), Andrew Shearer (RFCS), Tracey Shillingsworth (DAA), John Lewis (MA), Sam Harris (CRTC), Michael Cooper (STS), Jade ? (Mackillop RCS), Lee O'Connor (CSC EDM).

**Apologies:** Shane Kilby (TAFE), Priscilla Harvey (CHS), Robyn Howard (APM), Mark Noonan (APM), Rachel Mac Smith (Skillset), Natalie Young (Many Rivers), Luke Cameron (Skillset), Corrie Taylor (Mackillop RCS), Ruth Cardier (MA), Tina Montgomery (RDA Orana), Maxine Greenfield (TAFE), Natalie Jezard-Clarke (MA), Sarah Stanford (RDA Orana), Coonamble Local Aboriginal Land Council, Kerry McMahon (MPREC), Kristi Logan (AEDO), Bianca Birks (MA), Peter Boon (DAA), Jo Ellis (Mackillop).

**Chair:** David Floyd      **Notes:** Lee O'Connor

**1. Agency / Staff Changes**

Mackillop - two years till service closes.

TAFE Western - Sharon Pitt is Aboriginal Student Support position covering Coonamble. There will also be an Aboriginal Community Consultant position based in Coonamble soon.

TAFE VET - Leah Burnheim's position is Head Teacher Student Engagement.

- new regime being implemented across all training called 'Smart & Skilled'. It is a user-driven model that will turn VET on its head. TAFE Western have responded by providing increased support to students to improve their access to education and to improve pathways to employment.

Mission Aust - no funding from 31 December.

Youth Express - no funding from 31 December.

Discussion re local job losses associated with these program cuts. Positions to go = Inspiration House (1), Mission Australia (2), Medicare Local (2).

Query re Hospital Security Staff.

**ACTION:** Lee to draft and circulate a letter to M Coulton expressing concern re the impact on employment, post-school transition in an area that has highest rate of youth unemployment, impacts on JSAs, removal of preventative programs which derail disengagement.

State Training Services – Michael Cooper is Aboriginal Training Co-ordinator. STS funds NCAP and AEDO roles.

Dept of Employment - Howard Aldis based in Orange. Manages JSA contracts. JSAs have Employment Pathway Fund at their disposal to assist jobseekers. There are other programs that run in conjunction with JSAs including New Enterprise Incentive Scheme (NEIS) which provides a Cert 4 in Business Management and income support while a business is being established. Howard encourages TAFE to discuss their proposed courses with the local JSAs.

DET has been restructured and the former Regional Jobs & Skills Program has ended. Mark Merchant has been returned to his former position. The RESJ Newsletter previously distributed by Mark (and Elisha Bailey) was recommended as being particularly useful. It is expected that this service will continue under the new arrangements.

## **2. TAFE Western Certificate I in Construction**

Matt White and Peter Deveigne attended to promote the Cert I Construction course currently taking enrolments in Coonamble. Aboriginal-focused but non-Aboriginals can attend. Course runs for 10 weeks, Monday to Wednesday. Very hands-on with at least 1 day per week on-site work at Coonamble High School with David Payne Constructions who won the refurbishment/maintenance contract. At the end of the course participants can apply for a Minor Maintenance Licence (non-structural repairs).

Starts next Monday at TAFE 8.30am. Days 1-3 involve induction at TAFE and on-site. A Working with Children Check is required and a White Card. TAFE organises these with the \$230 cost included in the course costs. Cost to attend for Aboriginals is \$0 and for non-Aboriginals is \$253. There are no age or gender restrictions.

Have done radio and newspaper advertising. So far 2 people interested, would like 8-10. Feedback from CEC was that the advertising did not indicate that there was a practical component. Ad also sounded like it was for school students only.

**ACTION: Cr Walker will mention on his radio program.**

**Kate K will circulate flyer through CNC networks with note re open to all ages + practical.**

**Matt will go to see Joblink and APM (who have a lot of former CDEP participants).**

The course has good pathways. Cert I Construction contains 10 units towards Cert III Carpentry so would suit someone apprenticed to a local builder. Cert I opens possible employment through NSW Housing, Aboriginal Housing, and delivers skills in lawn mowing, fencing, locks, concreting, basic plumbing. Good self-employment opportunities in building repairs.

Discussion re need for help with business skills and registration. It was noted that there is very low compliance in Western NSW. There is a \$20,000 fine for operating a business without a licence.

**ACTION: Lee to contact Aboriginal Enterprise Development Officer re meeting with students re business skills/registration.**

### 3. Other TAFE Courses

- **A to B (Apprentice to Business)** – is currently running. Cert III in micro business operations and Cert IV in Business Management. Small Business Connect report two Coonamble apprentices currently enrolled in this program.
- **Virtual Adviser Program** – conducted via on-line webinars. For businesses wishing to get their business on-line. Runs a 6 week rolling program with two choices of time per subject (eg. Monday evening or Wed 11am). Participants can join at any time during the course.

### 4. TVET

TVET is the funding of Vocational Education & Training (VET) within schools. I.e. what TAFE delivers in schools. There is limited funding available for TAFE Western to distribute to schools across the region on a needs basis.

TVET should not be affected by the changes occurring under the Smart & Skilled system. However, parents need to be aware of students' and jobseekers' individual entitlements to VET courses. If young people access VET courses while at school, it will not affect their entitlement to VET courses after school so they effectively get additional training.

**ACTION: Leah B to contact Priscilla H to discuss any concerns re TVET funding.**

### 5. Smart & Skilled

M Cooper advised Smart & Skilled is a reform of the whole Vocational Education system. Information is just being released. State Training Services (STS) will be responsible for Smart & Skilled through the funding process. Clients (students) will decide which training organisation they want to deliver their courses. This will affect TAFE. TAFE Western has strategies in place to respond to the changes.

- Nationally 42-47% completion rates in VET. Smart & Skilled is intended to increase completion.
- Currently there are over 800 Registered Training Organisations. This may increase. NSW has been slow to implement these reforms as they need to quantify and validate training organisations to avoid the situation that occurred in Victoria where hundreds of new training organisations appeared 'overnight'.
- Courses will be provided free to Aboriginal and disabled clients. There is some question as to whether there will be processes in place to prevent people claiming Aboriginality so as to get free training.
- Other concerns relate to 'educating' people on how to use their training 'credits'.
- Clients need to pick the courses where the jobs are, as ongoing funded courses will not be available.

- There is an obligation to deliver in remote areas. There is also a list of identified skill needs.
- Consultation was conducted in larger regional centres ie. Tamworth, Dubbo, Bathurst.
- Smaller communities like Coonamble need to look at sustainable employment programs. i.e. tailor training to local needs. For eg. if we want aged care courses, construction, ag.

To get the message out re these changes STS will be running roadshows around the region.

Discussion re identifying local skill gaps and employment opportunities. Lee advised that RDA Orana are the lead agency for a Workforce Planning & Development Project that Coonamble Shire Council is a partner in. The company Urbis has won the contract to undertake a 'skills audit/assessment' for the region. They will conduct surveys and interviews of employers and other stakeholders. Results are due in November

**ACTION: Lee to send Workforce Planning & Development info to M Cooper.**

## **6. Work for the Dole**

Meeting held on Tues 14 June to discuss possible local projects. APM advise that a combined project is getting underway with Coonamble Golf Club and Coonamble Jockey Club. Also a Voluntary Work Experience position with the General Assistant at Coonamble High School.

Discussions with Coonamble Shire Council yet to occur. Other community organisations also need to be aware of the opportunities.

Howard Aldis explained that the government funding for Work for the Dole is currently focused on 18 designated areas, not including Coonamble. There is not much funding available until those areas are expanded.

**ACTION: Community organisations to be notified about Work for the Dole/Voluntary Work Experience opportunities and referred to the JSAs.**

**Meeting to be held with JSAs and CSC General Manager and HR Manager.**

## **7. OPERATION Ag WORKFORCE – Employer Information Event**

Proposed date: Wed 10th September, 6pm. Focus: Finding the Right People to Grow Local Agribusiness

Kate advised that the Bowling Club is available that week but not on the Wed night.

D Floyd and L O'Connor raised the issue of the impact of the drought on local Ag-related business. Just over 50% of the local crop has been sown, and much of that is on doubtful soil moisture. The harvest will be significantly reduced ie. by at least 50%, even if rain were to occur during the remainder of the growing season. Many cattle/sheep farms are still destocked to varying degrees. Contractors are not employing casual staff. Local retail businesses

report the downturn commenced around March 2013 and has intensified in recent months.

Given the above situation, it was agreed to postpone the Operation (Ag) Workforce event until March 2014. Agreed that a format with two separate sessions should be considered ie. session 1 employers, session 2 jobseekers. There was discussion about hosting a similar activity focused on other business sectors. It was agreed that the timeframe was too short to host something in Sept/Oct and that the flow-on effects of the drought were likely to impact the vast majority of local business.

**ACTIONS: Guest speakers to be advised of the postponement.**

### **8. Rural Skills Update**

- David F has provided contacts to Adam Macrae with a view to expanding the primary industries program at CHS. Remaining need for funding for a mentor position.
- RDA Orana is preparing an application to hold four Young People in Ag Expos in the region in March 2015. Proposed that Coonamble be one of the sites.
- The Common project –is almost ready to commence. Henry Andrews has won the tender and will work with CHS students rebuilding stockyards etc.

### **9. Community Working Party (CWP)**

Lee attended CWP meeting on 17 June and invited representatives to attend Employment Circle.

Tracey Shillingsworth, Regional Director for Aboriginal Affairs, introduced herself and outlined the discussions underway among Working Parties around the region about their roles in local decision-making along with Murdi Paaki Regional Assembly (MPRA). MPRA covers 16 communities and is comprised of elected Chairs of local CWPs. Our member is Ted Fernando.

Tracey is responsible for the OCHRE strategy which is the NSW Government's Aboriginal Affairs Strategy. Community Working Parties are looking at getting focused on specific issues. Tracey has been holding discussions with Local Government in relation to linking CWP Action Plans with Council Strategic Plans with a long term view to having just one single plan.

Discussion re improving Aboriginal employment and the need to change the mindset of many jobseekers who see Centrelink as a more attractive option than paid employment, and communicating with employers, many of whom still have negative attitudes to employing Aboriginal people. The NSW Industry Skills Council held a workshop in August 2013. Can use this information to identify areas of opportunity. DEEWR also did surveys of employers in Western NSW. Efforts are now being made to have surveys done in Central West.

**ACTION: M Cooper to send info on Industry Skills Council findings to Lee for distribution.  
Lee to send CEC Employment Strategy to Tracey.  
Ask Ted Fernando if he is happy for CWP Action Plan to be distributed to CEC.  
Next CWP meeting is Tuesday 5<sup>th</sup> August, 11am at Lands Council offices.**

### **10. Driver Training**

Debbie Maguire, Birrang, was connected by telephone for this part of the meeting.

The Employment Circle (through Council) was granted \$15,000 'Drive Your Life' project by NSW Transport. Funds will be managed by Coonamble Neighbourhood Centre Inc. A meeting was held on 16<sup>th</sup> June at Coonamble TAFE involving CHS, JSAs, TAFE, Birrang, Neighbourhood Centre and Council (Cr Walker, L O'Connor).

It was agreed that the focus would be on assisting people with skills and hours to get from L Plates to P Plates. Birrang will provide an intensive program that will contribute additional logbook hours. CNC will also recruit Volunteer Driver Mentors. To have success, the project needs to focus on people who are motivated to attend and complete the course. It was agreed that an EOI process would be used and people selected from that.

The local TAFE Campus is looking into running a program 'Get Licensed, Get Legal' to help people get L Plates. This may happen before the Drive Your Life commences so that they can move from one to the other. CNC has applied for a RMS computer to have available for practice tests.

Participation would not be limited in terms of age, Aboriginality, or whether they are/not JSA clients. Agreed to encourage participants from a range of target groups eg. via Mission Australia (16-19 years), Deon Allen (older Aboriginal people) and so on.

Debbie advised that Birrang will be able to provide training to the Volunteer Driver Mentors at no extra cost by building onto the training with L Platers. Compiling a proper budget is extremely difficult without knowing numbers, ages and driving stage (ie. logbook hours completed). The project will need good lead time.

Agreed to seek Expressions of Interest, collate that data and then work out a schedule, with costs to be within the project budget. Other sources of income, such as JSAs financially supporting their clients, will help the project deliver to more people.

**ACTION: Priscilla Harvey to draft EOI forms (including questions on logbook hours completed, and outstanding fines or other limitations.)  
Draft forms to be distributed for comment before release.**

### 11. Centrelink Services

Cr Walker advised that Council had discussed the situation raised by CEC and written to federal member Mark Coulton. He tabled a reply from the Hon Marise Payne, Minister for Human Services, advising that the department has no plans to change the current service setup and that the department is expanding its on-line and smartphone services to allow clients to 'self-manage'.

Discussion re difficulties with on-line setup and access. Eg. Joblink assisted a client. It took 90minutes to complete the setup process. Then the online access did not work, taking a further 90minutes to gain entry. There are also persistent issues with general client literacy and digital literacy.

A further issue has emerged with Centrelink clients having payments cut due to non-attendance at DHS phone appointments when the phone appointments had been postponed by DHS.

Discussion re the pressure placed on local services (not just the funded Centrelink agencies) to provide assistance to their clients to access Centrelink via telephone and on-line. This is a cost impost in terms of staff time, telephone call costs, internet costs, and tying up of computers and landlines for extensive periods (Up to 2 hours at a time) which are then not available for use by other clients or staff.

Services impacted include all three JSAs, Mission Australia, Coonamble Neighbourhood Centre, Coonamble RTC, and TAFE. These services have no direct call number to Dubbo Centrelink. Often the general Dubbo Centrelink phone goes unanswered.

**ACTION: Information to be forwarded to Tracey Shillingsworth, who will take it to Dale Frew, Regional Centrelink Manager. Kate K to contact Wellington and Wee Waa to see whether they have similar issues with access to Centrelink services.**

### 12. Supporting Self Employment & Local Business Growth

1. Local Start Ups and Expansion – number of inquiries to EDM have slowed noticeably over the past 2 months.
2. Abattoir – start up date still not known.

Meeting closed 1.00pm.

**13. NEXT MEETING: TUESDAY 12<sup>th</sup> AUGUST, 11AM.  
CSC COMMITTEE ROOM**



**Acronyms:**

APM =	Australian Personnel Management
AIT =	Australian Integrated Training
BEC =	Business Enterprise Centre
CDEP =	Community Development Employment Program
CHS =	Coonamble High School
CNC =	Coonamble Neighbourhood Centre
CRS =	Commonwealth Rehabilitation Service
CSC =	Coonamble Shire Council
CWP =	Community Working Party
<i>EIEIO =</i>	<i>Just Checking to See if You're Paying Attention</i>
ICC =	Indigenous Co-ordination Council (no longer operational)
MA =	Mission Australia
MPREC =	Murdi Paaki Regional Enterprise Corporation
NCAP =	New Careers for Aboriginal People
OROC =	Orana Region Organisation of Councils
PMC =	Dept of Prime Minister & Cabinet
RFCS =	Rural Financial Counselling Service
RTC =	Rural Transaction Centre (26 Castlereagh Street Coonamble)
STS =	State Training Service
TVET =	
WSC =	Western Student Connections

**16.4 MINUTES OF A MEETING OF THE TRAFFIC COMMITTEE  
HELD IN THE COMMITTEE ROOM ON WEDNESDAY 16 JULY 2014,  
COMMENCING AT 3.10 P.M.**

**PRESENT:** Mr David Vant (RMS Representative),  
Cr. Michael Webb (Coonamble Shire Council),  
Mrs Kookie Atkins (A/Director of Engineering Services)  
Mr Mark Hoath (Police)

1. **APOLOGIES** Nil

2. **CONFIRMATION OF MINUTES**

Minutes of the previous meeting of the Traffic Committee held on 17 July, 2013 were tabled for adoption.

**Moved:** David Vant **Seconded:** Cr Webb

3. **BUSINESS ARISING FROM MINUTES**

**3.1 Coonamble Public School – Bertram Street**

The RMS representative referred to signage recently installed at this location Now up to standard. A/Director raised concern that the flags for the crossing are not being displayed. A/Director rang school and reminded the school it is its responsibility to put the flags in place.

**3.2 Quambone speeding traffic**

Traffic classifiers placed in Tucka Tuck St, from 15 October 2013 to 9 January 2014.

Classifiers confirmed that a percentage of the vehicles where exceeding the speed limit, the police did not feel that the volume warranted increased police presence. Committee recommends the installation of additional 50km speed signs.

**3.3 School Bus Shelters**

Confirmation that funding for 6 school bus shelters has been approved.

**3.4 Coughran's Canyon Intersection**

Confirmation that work has been carried out in the vicinity of Coughran's Canyon.

4. **OUTSTANDING WORKS** - No issues were discussed under this heading.

5. **CORRESPONDENCE/ISSUED RAISED SINCE LAST MEETING**

**5.1 Bus Parking Area – Coonamble RSL Club**

The Committee noted the correspondence from the RSL Sub Branch requesting a bus stop for the courtesy bus.

**The committee recommends that the request be declined.**

**5.2 Road Closures for events**

The Committee noted that requests for road closures are not being referred to the traffic committee.

**The committee recommends that all requests be emailed to the committee members for comment in the interim and that a policy including a standardised application form be developed.**

**6. GENERAL BUSINESS****6.1 RMS Funded Pram Ramps**

The RMS representative inspected the installed pram ramps and requested minor road restorations in the vicinity of the ramps. It was also agreed to install tack tiles on the ramps funded out of the unspent project funds.

**6.2 Variable Message Boards Used For Advertising**

A/Director asked about the use of variable message boards for advertising. The RMS representative confirmed that a DA is required for any such advertising and that variable message boards are not intended for road side advertising.

**7. DATE OF NEXT MEETING – 3 September 2014.**

At this juncture, 4.23 pm, the meeting adjourned.

**17. REPORT BY SALEYARD MANAGER**  
**FOR COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

**Recommendation:**  
**That the report by the Saleyards Manager be received and dealt with**

**SALES**

No sales were held during the month.

**WORKS UPDATE:**

Work on the new ramp is proceeding.

**INCOME & EXPENDITURE REPORT - SALEYARDS ACCOUNT**

**Period 01/07/2014 – 30/07/2014:**

<b>Saleyards Operations:</b>	Income	\$	NIL
	Expenditure	\$	<u>11,889.93</u>
	<b>Deficit</b>		<b><u>\$11,889.93</u></b>
<b>Truckwash Operations:</b>	Income	\$	2,559.75
	Expenditure	\$	<u>1,011.23</u>
	Surplus	\$	1,548.52
<b>Summary of Operations:</b>	Income	\$	2,559.75
	Expenditure	\$	<u>12,901.16</u>
	<b>Deficit</b>		<b><u>\$10,341.41</u></b>
<b>Saleyard Reserves:</b>	Reserve Balance 01/07/2013		<b><u>\$59,844.26</u></b>
	<b>Deficit 2013/2014</b>		<b><u>\$37,375.84</u></b>
	<b>30/06/2014 Reserve Balance</b>		<b><u>\$97,220.10</u></b>

**Note:**

**Saleyards not charged depreciation, but pays for capital purchases as acquired**

**Recommendation:**  
**That the information contained in the report be noted.**

**AMANDA GLASSON**  
 Manager – Saleyards & Facilities  
 4 August 2014

**18. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**

**19. GENERAL BUSINESS**  
**COUNCIL MEETING WEDNESDAY, 13 AUGUST 2014**