

MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY 9th SEPTEMBER, 2015 COMMENCING AT 9.12.AM .

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PRESENT: Cr Allan Karanouh, Cr Michael Webb, Cr. John Walker, Cr Danny Keady, Cr Bill Burnheim and Cr Tom Cullen.

Also present were the General Manager, Mr. Warren, the Director of Corporate and Urban Services, Mr Quarmby, the Director of Engineering Services, Mr Chudek, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

BUSINESS OF THE MEETING:

1. NOMINATION AND ELECTION OF MAYOR

The General Manager informed the meeting that under the Local Government Act he is to act as Returning Officer for the Election of the Mayor. He informed the meeting he had received the following nominations:

- i) Cr Karanouh
- ii) Cr Webb

The Returning Officer the called for further nominations.

2. METHOD OF VOTING

The General Manager, as Returning Officer, informed the meeting that the method of voting must be determined and it could be either of the following:

- Open Voting (show of hands)
- Ordinary Ballot

Councillors unanimously voted on the method of voting be show of hands (open voting).

At this juncture the General Manager, as Returning Officer, advised that the above two nominations are valid – no further nominations were forthcoming.

The General Manager, as Returning Officer, requested a show of hands, with the following result:

- Cr Allan Karanouh 3 votes
- Cr Michael Webb 3 votes

The Returning Officer said because the voting was tied, it was necessary to determine the position of Mayor by lot. The Returning Officer requested the Director of Corporate and Urban Services to prepare two pieces of paper of identical size, put a name on each, fold each one identically and place them both in the receptacle. This done, the Returning Officer shook the receptacle, held it over his head and drew out the name of Cr Michael Webb.

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In accordance with Schedule 7 of the Local Government (General) Regulations 2005, the Returning Officer therefore declared Cr Michael Webb elected as Mayor for the ensuing 12 months.

3. NOMINATION AND ELECTION OF DEPUTY MAYOR

The General Manager, as Returning Officer, called for nominations for the position of Deputy Mayor. One nomination for the position of Deputy Mayor was received, being Cr. Dan Keady.

The Returning Officer declared Cr Dan Keady duly elected to the position of Deputy Mayor for the ensuing 12 months in accordance with Schedule 7 of the Local Government (General) Regulations 2005.

At this juncture, Mr Warren resumed his role as General Manager and handed the meeting to the Mayor. Incoming Mayor Webb took the Chair and thanked Councillors for their support. He also congratulated the outgoing Mayor for his contribution and said he looks forward to leading Council for the next 12 months.

At this juncture, 9.20 a.m., Cr Karanouh advised he has appointments to attend to, left the meeting and did not return.

4. APOLOGY

1611 RESOLVED on the motion of Crs Burnheim and Keady that an apology for non attendance be accepted from Cr. Schieb and that Cr. Karanouh be excused from the meeting, due to prior commitments.

5. ELECTION OF VARIOUS COUNCIL COMMITTEES (1 Year Term)

The meeting noted that the Mayor, by virtue of his office, shall be a member of every Council Committee (cl. 260(2) of the Local Government (General) Regulation 2005).

(a) Saleyards Management Committee:
Councillor Cullen and Councillor Keady

(b) OROC Code of Conduct Review Panel:
The meeting noted that Council is a member of the OROC Code of Conduct Review Panel – Mr David Taylor is no longer Council's delegate.

(c) Council's Internal Audit Committee:
The meeting noted that this Committee will not be operative in the short term, however may be resurrected in the future. No delegates at this stage.

(d) Quarry Management Committee:
Councillor Schieb and Councillor Karanouh
Councillor Cullen **withdrew from the Committee.**

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- (e) **Floodplain Risk Management Committee:**
Councillor Webb, Councillor Walker and Councillor Keady.
- (f) **Economic Development Committee:**
Mayor, Councillor Burnheim, Councillor Keady and Councillor Cullen
- (g) **Other Committees:**

The General Manager pointed out that, over the life of the Council, it may be prudent and/or necessary to form other Committees and these may be either permanent or “sunset”.

1612 RESOLVED on the motion of Crs. Keady and Walker that delegates, as shown, be appointed to the following Council Committees for the ensuing one year term.

6. ELECTION OF DELEGATES - VARIOUS OUTSIDE COMMITTEES (One Year Term)

- (i) **Traffic Facilities Committee:**
Councillor Karanouh and Councillor Webb
- (ii) **Bush Fire Management Committee:**
Mayor Alternate: Councillor Walker.
- (iii) **Great Inland Way Tourist Promotions:**
Councillor Karanouh and Councillor Keady
- (iv) **Outback Arts:**
Councillor Burnheim Alternate Councillor Walker
- (v) **Coonamble Rural Transaction Centre Committee:**
Councillor Cullen and Councillor Keady
- (vi) **Local Emergency Management Committee:**
Councillor Keady and Councillor Webb
Councillor Cullen **withdrew from the Committee**
- (vii) **Closed Circuit Television Committee:**
Councillor Karanouh and Councillor Schieb
- (viii) **Employment Circle:**
Councillor Karanouh and Councillor Walker

The General Manager informed the meeting that this is not a Council Committee – we facilitate and provide input, but do not drive the Committee.

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- (ix) **Eco Spa Project Management Committee:**
Councillor Karanouh and Councillor Keady.
Councillor Cullen **withdrew from the Committee**

- (x) **Coonamble Alcohol & Drug Initiative (CADi)**
Councillor Walker

1613 RESOLVED on the motion of Crs. Keady and Walker that delegates, as shown, be appointed to the various Outside Committees for the ensuing one year term.

7. ELECTION OF COMMITTEES OF COUNCIL – SECTION 355

The meeting noted that the Mayor, by virtue of his office, shall be a member of every Committee of Council (cl. 260(2) of the Local Government (General) Regulation 2005).

The General Manager advised the meeting that Council cannot appoint a staff member to any Committee, it must delegate the General Manager.

- (a) **Quambone Resources Committee:**
Councillor Burnheim

(b) **Coonamble Senior Citizens Association:**
The meeting noted that the Coonamble Senior Citizens Association no longer exists. Should one be formed in the future, members will be appointed and a function delegated to the Committee.

- (c) **Gulgambone Memorial Hall Committee :**
Councillor Karanouh Alternate: Councillor Keady

- (d) **Coonamble Shire Youth Council:**
Councillor Webb Alternate: Councillor Schieb

- (e) **Coonamble Heritage & Museum under the Bridge Committee:**
Councillor Webb and Councillor Walker

- (g) **Mayor's Fire Appeal - Conn Family:**
Mayor and General Manager
The Committee also consists of Mr David Ryan, Mr Geoff Secombe, Mrs Anne Wiatkowski; Mrs Kylie Parry; Mrs Elizabeth Head.

- (h) **Combara Hall Committee:**
Councillor Keady Alternate: General Manager

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1614 RESOLVED on the motion of Crs. Walker and Keady that delegates, as shown, remain on the following Council Committees (Section 355) for the remainder of the four year term **AND FURTHER** that the information provided by the three S355 Committees be noted and their office bearers elected for the ensuing year be approved:

(i) *Coonamble Heritage & Museum Under the Bridge Advisory Committee:*

Chair	Cr Michael Webb
Vice-Chair	Cr John Walker
Secretary/Treasurer	Angie Little
Council Liaison	Grants & Events Officer

(ii) *Coonamble Senior Citizen's Association Inc:*

President	Bruce O'Brien
Vice President	Alma Backhouse
Treasurer	Gloria Fernando
Secretary/Public Officer	Lorna O'Brien.

(iii) *Combara Hall Committee:*

Chair	Peter O'Connor
Vice-Chair	Mark Regan
Secretary/Treasurer	Donna Butler

URGENT BUSINESS – ADDITIONAL ITEM 7 – SECTION 355 COMMITTEE

1615 RESOLVED on the motion of Crs Keady and Walker that this item be classified 'urgent' and dealt with.

GULARGAMBONE WAR MEMORIAL & MECHANICS INSTITUTE HALL COMMITTEE

1616 RESOLVED on the motion of Crs. Keady and Walker that delegates, as shown, remain on the Gulargambone War Memorial and Mechanics Institute Hall Committee (Section 355) for the remainder of the four year term **AND FURTHER** that the information provided by the Committee be noted and its office bearers elected for the ensuing year, be approved:

(iv) *Gulargambone War Memorial and Mechanics Institute Hall Committee:*

President	Beryl Ryan
Treasurer	Colin Ryan
Secretary	Doreen Best.

8. REGULAR MEETING DAY

The General Manager informed the meeting that Section 365 states that Council is required to meet at least 10 times each year, each time in a different month.

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1617 RESOLVED on the motion of Crs. Keady and Burnheim that Council agree to hold its Ordinary Meeting on the second Wednesday of each month, commencing at 9.00 a.m. **AND FURTHER** that the March meeting be held at Gulargambone and the October meeting at Quambone, noting that no meeting is held during the month of January

9. NOTICE OF MEETINGS

1618 RESOLVED on the motion of Crs. Keady and Burnheim that the information contained in Section 367 concerning notice of meetings be noted.

10. MEETING QUORUM

The meeting noted a 'meeting quorum' is the majority of the Councillors of the Council who hold Office for the time being and are not suspended from Office.

1619 RESOLVED on the motion of Crs Keady and Walker that the information be noted.

11. PECUNIARY INTEREST FORMS

The meeting noted that Pecuniary Interest forms have been completed and handed to the General Manager.

12. ELECTION OF REPRESENTATIVES TO COMMITTEES (FOUR YEAR TERM)

1620 RESOLVED on the motion of Crs. Keady and Walker that the following delegates represent Council for the remainder of the four year term (expiring September 2016) on the Committees listed below:

- (a) **Castlereagh Macquarie (Weeds) County Council:**
Councillor Webb and Councillor Schieb
- (b) **North Western Co-operative Library Service:**
Councillor Webb and the General Manager (or his nominee)
- (c) **Orana Regional Organisation of Councils (OROC)**
The Mayor and the General Manager (or their nominees)

This concluded the business and the meeting closed at 9.30 a.m.

These minutes (Pages 1/5724 to 6/5729) were confirmed on the **FOURTEENTH** day of **OCTOBER 2015** and are a full and accurate record of proceedings of the extraordinary meeting of Council held on 9 September 2015.

MAYOR

This is **Page 6/5729** of minutes of Extraordinary Meeting of Coonamble Shire Council held on 9 September 2015.