

3 September 2014

**AN ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL WILL BE HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY 10 SEPTEMBER 2014 COMMENCING 9.00 A.M.**

**BUSINESS OF THE MEETING:**

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Yours faithfully  
**RICK WARREN**  
 General Manager

**5. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**

- 9.00 a.m.            Mike Svikis and Wayne Garnsey**  
Discuss proposed changes to the LEP
- 9.30 a.m.            Anne Hull & Others**  
Roads in the vicinity of cross roads Coonamble/  
Warren Road
- 10.00 a.m.           Kate Carey**  
TAFE – Discussion with Council
- 10.15 a.m.           Kevin Buckley**  
Warrena Weir Recreation area land

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST**  
**COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**

**7. CONFIRMATION OF MINUTES**  
**COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL  
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY 13<sup>TH</sup>  
AUGUST 2014 COMMENCING AT 9.05 A.M.**

**PRESENT:** Cr.Al Karanouh, Mayor, in the Chair, with Crs. Michael Webb, John Walker, Danny Keady, Tom Cullen and Don Schieb.

Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Tasker, the Director of Corporate & Urban Services, Mr Quarmby, the A/Director of Engineering Services, Mrs Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

**1.0 OPENING PRAYER**

**2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

**3.0 PUBLIC QUESTION TIME**

Two people have been booked to address Council during public question time:

9.15 a.m. Mr Bobby Jones

9.30 a.m. Mrs Mary Eason

**4.0 APOLOGIES**

**0995 RESOLVED** on the motion of Crs. Keady and Webb that an apology for non attendance be accepted from Cr Bill Burnheim.

**PROPOSED LOCATION OF BUS SHELTER**

At this juncture Mrs Mary Eason was present to address Council on the proposed bus shelter in the vicinity of her dwelling. Council noted that she had also submitted a letter (Item 10.9) voicing her concerns. Mrs Eason said she did not think it right that the shelter should be located where indicated on the plan she was given. She referred to previous damage to her fence and vandalism that has occurred in the past.

Mrs Eason left the meeting at 9.11 a.m.

The A/Director of Engineering Services advised that in company with the General Manager, she had inspected all sites selected by the bus company and previously approved by Council. Ms Atkins said the shelter can be moved further from the corner and be located at the side of the dwelling fronting Nebea Street.

**5.0 DEPUTATIONS/DELEGATIONS**

No deputations were booked for this meeting.

## **6.0 DECLARATIONS OF INTEREST**

A declaration of interest was declared by Councillor Schieb in relation to an urgent matter in Closed Session – expression of interest from Ray White to sell land for Council.

## **7.0 CONFIRMATION OF THE MINUTES**

**0996 RESOLVED** on the motion of Crs Webb and Walker that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 9 July 2014 be confirmed.

### **Business Arising from the Minutes:**

#### **(i) Ambulance**

The Mayor said he could not recall the ambulance service issue being discussed. The General Manager said it was a matter raised following a report from a local resident of incidents where an ambulance was not available to assist people who were ill and to transport a seriously ill person to hospital.

The General Manager said that following Council's letter to the Ambulance Service in Dubbo, he received information that local records reveal at the times stated the ambulance vehicle was available. He said he understands that a letter confirming this will be forwarded to Council.

#### **(ii) Planning Proposal**

Cr Schieb asked regarding the status of Council's proposal to change its LEP. The Manager of Environmental Services said that Council's consultant is now putting the submission together and it will be presented to the September meeting. The General Manager said that 12 submissions have been received and are being checked as some of the blocks mentioned may have building entitlements due to subdivision under the former LEP.

The Manager said a separate proposal would need to be put to the Department of Planning regarding the Dubbo Road blocks and other issues that have been raised as Council resolved to not include them in the proposal currently being prepared.

The General Manager said Council has to resolve at the September meeting exactly which way it wishes to proceed – this will need to be when the submission prepared by the consultant is being dealt with at the meeting, along with objections received.

The Manager said representatives from the Department of Planning are available to come to Council and discuss issues following the September meeting when Council has made its final decision.

## **8.0 RESOLUTION BOOK UPDATE**

**0997 RESOLVED** on the motion of Crs. Walker and Webb that the Resolution Book Update be received and noted.

**Business Arising from the Resolution Book Update:****(i) Funding for Aero Club**

Cr Schieb asked whether Council has had a response concerning the application for funding for the Coonamble Aero Club – the General Manager said no response is to hand at this time.

**(ii) Caravan Park+Eco Spa Stage 2 – Investment Ready**

In response to a question from Cr Keady as to whether the same development application as discussed for the Eco Spa project would be used for the refurbishment of the caravan park, the Manager of Environmental Services advised it would be a separate application.

Cr Keady asked whether tenders have been invited, the Manager said Council is waiting on the engineers design for the slab and when that information is available, tenders will be invited and the first stage of the project will be completed by Christmas.

**(iii) Heritage Advisor**

The General Manager advised that the Office of Environment would be forwarding a list of appropriately qualified persons/companies Council should contact regarding submission of an expression of interest to fill the role of Heritage Advisor.

**(iv) Running Rail from Showground**

Cr Schieb asked where the aluminium running rail dismantled from the showground was – the General Manager advised some panels were no good for further use and the other panels are stored at the Depot.

**9.0 MAYOR'S ACTIVITY REPORT**

**0998 RESOLVED** on the motion of Crs Keady and Walker that the Mayor's activity report be received and dealt with.

**URGENT BUSINESS – MAYOR'S REPORT**

**0999 RESOLVED** on the motion of Crs Webb and Keady that the following items be classified 'urgent business' and dealt with.

**9.1 DROUGHT POLICY & REFORM – MEETING IN WALGETT**

Councillors discussed issues arising from this meeting – the Mayor advised that a paper on the effects of drought in Coonamble Shire will be prepared and presented to the next meeting of the NSW Country Mayors' Association. Cr Karanouh said information taken to the meeting was presented to the Minister, who agreed that Coonamble will be included in the next visit by the government representatives.

The Mayor advised there is no new money available and people are not taking up the offer of \$1m loans. Cr Cullen asked whether the three shires could be grouped for natural disaster considerations. It was agreed the only way to progress the issue is to constantly lobby and pressure the government for drought relief. Cr

Keady suggested that media releases be put out, however the Mayor said he speaks to the media regularly and is always pushing the need for drought assistance.

It was noted that the Minister's office is endeavouring to arrange a meeting with banks and the Mayor said he would request that if this comes to fruition, Council representatives be invited to attend.

## 9.2 ACTIVITY REPORT

(i) **Awards** – The Mayor said he attended the NSW Local Government Awards Function arranged at Parliament House on 7 August. Coonamble was a finalist in the Youth Week category and although not the winner, he was presented with a framed certificate which was displayed at the meeting.

(ii) **NSW Country Mayors' Association Meeting** – Cr Karanouh, in company with the General Manager, also attended this meeting on 8 August. The Attorney General was one of the speakers – the issue of parents being held responsible for damage caused by their children was raised. Mr Hazzard said this cannot be done and he is not in favour of young people being sent to jail.

Many other issues were raised at the meeting – one being the government's response to the Local Government Review. The Minister for Local Government, the Hon Paul Toole, also spoke and said the response will be released prior to the end of 2014.

### (iii) Other Activities

Together with Cr Webb, attended the Museum and received a cheque from Mark Coulton for \$895 – funding under the Federal Government's Centenary of ANZAC Project. The funds were used to purchase a display cabinet for the Museum.

Attended the Education Foundation's 10<sup>th</sup> anniversary function – it was well attended and very rewarding to speak with locals who have been assisted by funding from the Foundation to assist them in their tertiary studies.

## 10.0 CORRESPONDENCE

**1000 RESOLVED** on the motion of Crs. Keady and Schieb that the Correspondence be received and dealt with.

### Section A – Matters for Consideration by Council:

#### 10.1 MRS ANNE KENNEDY S3

**1001 RESOLVED** on the motion of Crs Cullen and Keady that Council support the motion *“that metropolitan LGAs support rural and regional LGAs in their struggle against invasive coal and gas developments through a partnership arrangement called Sister City Brother Bush”* at the Local Government NSW annual conference and write to Sydney City Council requesting further information concerning Sister City Brother Bush relationship.

**10.2 MRS ANNE KENNEDY T5-1**

**1002 RESOLVED** on the motion of Crs Webb and Keady that Council note a letter has been forwarded to Mrs Kennedy advising what requirements are necessary for this signage - **You are entering Coonamble Shire, a NO GO regional for Coal Seam Gas** - to be placed at the approaches of the town.

**10.3 GULARGAMBONE JOCKEY CLUB D7**

**1003 RESOLVED** on the motion of Crs Keady and Cullen that Council agree to support the "Back to Gular" Race meeting on Saturday 27 September and contribute \$500 from the donations vote.

**10.4 COONAMBLE STREETS AHEAD COMMITTEE C5+S5(43853)**

**1004 RESOLVED** on the motion of Crs Cullen and Keady that Council accede to the request for the Committee to utilize the arena in front of the pavilion inside the main arena for the cook off during the Bush Poets' Breakfast on 4 October 2014.

**10.5 SENIOR PROPERTY MANAGEMENT OFFICER, CROWN LANDS F5-4(434873)**

**1005 RESOLVED** on the motion of Crs. Webb and Walker that Council, as Trust Manager, provide written approval for the levee upgrade works on the following Reserves & Dedications which will be affected by the proposal:

- Reserve 24510 for Public Recreation – Bimble Street lease
- Reserve 97932 for Public Recreation – Cutting corner Tooloon Street
- Dedication 520011 for Showground – Coonamble Showground
- Dedication 520047 for Recreation Ground – Smith Park

**10.6 DR ROBYN CLELAND, ACTING GENE TECHNOLOGY REGULATOR – DEPARTMENT OF HEALTH**

**1006 RESOLVED** on the motion of Crs Keady and Cullen that if any Councillor wishes to make a submission or comment on the Risk Assessment and Risk Management Plan that has been prepared by the Office of the Gene Technology Regulator, he advise the General Manager, noting that submissions close on 18 September 2014.

Cr Keady suggested that the community be advised through Council's column in the Coonamble Times that submissions are being invited, closing 18 September 2014.

**10.7 SENATOR THE HON MARISE PAYNE, MINISTER FOR HUMAN SERVICES C8(43804)**

**1007 RESOLVED** on the motion of Crs Webb and Keady that Council note the response from Senator The Hon Marise Payne, Minister for Human Services, advising that no increased Centrelink service will be provided in Coonamble.

**10.8 COONAMBLE SHIRE EMPLOYEES' PICNIC DAY COMMITTEE**

**1008 RESOLVED** on the motion of Crs. Webb and Keady that Council approve Friday 26 September 2014 the date of the Council employees' picnic and

advise the Committee that Council has, in the past, made a contribution to the annual Christmas party, not employees' picnic day.

**10.9 MRS MARY EASON B12**

Council noted that Mrs Eason addressed the meeting regarding her concerns about the location of the bus shelter during Public Question Time. Council agreed that action .be taken to site the shelter further from the front of her dwelling

**10.10 KEVIN BUCKLEY L11**

**1009 RESOLVED** on the motion of Crs Webb and Walker that Council not agree to Mr Buckley's request to lease the area described as part of Lot 94 in DP44844 Warrena Weir Recreation Reserve for grazing purposes.

**Section B – Matters for Information Only:**

**10.11 MRS DOREEN BEST L3(43795)**

Personally thanking Council for the \$4,000 which has been deposited in the bank account of the Gulargambone Historical Society. Saying the wonderful sense of relief from the Shire's donation is uplifting.

**10.12 COONAMBLE PISTOL CLUB INC L3(43830)**

Thanking Council for granting a one year donation of rates and saying it has allowed members to utilize limited funds for worthwhile projects which involve safety and ground maintenance.

**10.13 OFFICE OF LOCAL GOVERNMENT**

Following Council's enquiry regarding notification of the outcome of its application for road network infrastructure under the 3<sup>rd</sup> round of LIRS funding, advising that the Minister has indicated that announcements are not likely until around September.

**10.14 CASTLEREAGH MACQUARIE COUNTY COUNCIL N7(43889)**

Advising that contributions of Constituent Councils have been increased by the rate pegging limit of 2.3% and this Council's contribution for 2014/2015 is. \$97,185 plus GST.

**10.15 NSW ROADS & MARITIME SERVICES R8-5(43911)**

Advising that formal advice on approved allocations under the 2014/2015 REPAIR Program can now be provided. Saying the projects nominated by Council were not selected for funding.

The General Manager informed the meeting that Council had sought funding of \$238,400 for the rehabilitation of RR7515 (widening to 8.0m) 23.27 – 24.76km from intersection with Castlereagh Highway 18 towards Warren. He said the total cost of the project was \$476,800, with Council's share being \$238,400.

**10.16 COONAMBLE CANCER SURVIVAL FUND R8-10(43935)**

Seeking approval to conduct the annual "Walk the Loop" fundraising event on Sunday 7 September using the same route as previous years. Requesting that Council assist with the provision of witches hats to direct walkers onto the highway. Advising a letter has also been forwarded to the local police seeking their support.

The meeting noted that organisers have been advised Council has no objection provided approval is also given by the local police and that Council will make available the witches hats as requested.

#### **10.17 NSW ROADS & MARITIME SERVICES, SYDNEY R8-14(43934)**

Responding to Council's letter to the Minister for Roads and Freight concerning the Bells Line of Road. Advising the first program of work includes seven overtaking lanes between Kurrajong and Bell and saying an eastbound overtaking lane at Kurrajong Heights is nearing completion. Pointing out community feedback is being invited on the next stage of the \$48 million safety improvement program and further operation of Higher Limit vehicles is being included as an objective for future work.

**1010 RESOLVED** on the motion of Crs Webb and Keady that the information contained in Item Nos. 10.11 to 10.17 be noted.

#### **ADDRESS BY DRUG & ALCOHOL WORKER**

At this juncture, Mr. Bobby Jones was received to the meeting to address Council on issues he is dealing with in his current role and to answer questions. He said that problems being experienced are not specific to Coonamble – it happens everywhere and costs health care, police, courts and others, millions of dollars annually.

Mr Jones said that legal drugs are also being misused by addicts and as a community we need to 'do something' together. He said addiction is the only health condition that does not receive funding for treatment. Mr Jones said we can all acknowledge that how issues have been addressed in the past has not/is not working – suggesting we rearrange how we look at young people. He said a plan needs to be developed so that the community, as a whole, can become involved. Mr Jones said it is important to identify what is behind unacceptable behaviour within the community – he said currently we react to what we see.

Cr Keady enquired how many would accept rehabilitation – Mr Jones said 15% - 20% out of 50. He said that to agree to rehab the offender receives a medical disability pension which is paid to the rehabilitation centre – leaving no money for rent, electricity or other essentials. Mr Jones said the current stint for rehabilitation is three months and suggested that it should be a longer time. In discussion costs of rehabilitation, he said \$40,000 would cover one year compared to prison where it costs \$180,000/year/inmate.

Cr Cullen asked what can be done physically to stop the problem – Cr Schieb asked whether programs at schools are being successful. Mr Jones said drug and alcohol programs do not work at schools. He suggested that sport is something being promoted but really other avenues need to be pushed as well – the young people need confidence and self esteem before they make any progress.

Mr Jones said he would like to see a rehabilitation centre established nearby – at the present time there is one in Cowra and one in Canowindra with a detox establishment located at Orange. He said besides the centre there would need to be a ‘half way’ house – Cr Keady asked how staff would be required to run these facilities – Mr Jones said about 36 people between the two establishments.

Mr Jones informed Council that a meeting of the Drug and Alcohol Advisory Group was being held next week and invited Councillors/staff to attend. The Mayor thanked Mr Jones for his address and he left the meeting at 10.12 a.m.

### **URGENT BUSINESS - SUPPLEMENTARY CORRESPONDENCE**

**1011 RESOLVED** on the motion of Crs Webb and Walker that the following be classified ‘urgent business’ and dealt with.

#### **10.18 LOCAL GOVERNMENT NSW**

Advising Local Government NSW (LGNSW) has announced the appointment of the highly experienced Donna Rygate as its new Chief Executive. Stating Ms Rygate replaces Bill Gillooly AM who has retired after 10 years in the position.

#### **10.19 ROLEY GREEN T6**

Informing Council that the tree planting in Railway Street has been completed and thanking Peter Hurst and his gang for a job well done. Saying with plenty of care, water and no vandalism the trees should do well. Also thanking Councillors for supporting the scheme.

#### **10.20 LOCAL GOVERNMENT GRANTS COMMISSION G5-1-1 (43931)**

Saying the Minister for Local Government has approved the grants Commission’s preliminary recommendations for the 2014/2015 Financial Assistance Grants. Pointing out the final recommendations will be subject to approval by the Commonwealth Minister for Infrastructure and Regional Development and are subject to revised national funding levels.

**1012 RESOLVED** on the motion of Crs Webb and Keady that the information contained in Item Nos 10.18 – 10.20 be noted.

#### **10.21 COONAMBLE AMATEUR SWIMMING CLUB C13-1**

Stating that in previous years Council has allowed Club members to begin squad training prior to the pool being open to the public. Requesting that Council grant permission again this year for training to commence on 1 September 2014.

**1013 RESOLVED** on the motion of Crs Webb and Walker that Council defer consideration of this matter and it be considered in conjunction with Item 13.4 of the Director of Corporate and Urban Services’ report later in the day.

#### **10.22 GULARGAMBONE LIONS CLUB INC S10-2(43964)**

**1014 RESOLVED** on the motion of Crs Keady and Walker that Council agree to the Gulargambone Lions Club request to conduct the annual market day on 6 September – 9.00 a.m. – 12 noon – in the park adjacent to the highway just north of the ANZAC memorial.

**10.23 BATTERLINE EARTHMOVING PTY LTD G1-1(43976)**

**1015 RESOLVED** on the motion of Crs Keady and Walker that Council resolve to extend the contract with Batterline Earthmoving Pty Ltd for management of the Coonamble waste facility and Gulargambone transfer station for one year in accordance with the terms and conditions therein.

**10.24 COONAMBLE LOCAL ABORIGINAL LAND COUNCIL A2(43977)**

**1016 RESOLVED** on the motion of Crs Keady and Webb that Council note NAIDOC celebrations will be held on 1 October 2014, with a Welcome to Country and flag raising at the Land Council office at 9 a.m. followed by a march to the sportsground for a family fun day.

**10.25 COONAMBLE LOCAL ABORIGINAL LAND COUNCIL A2(43979)**

**1017 RESOLVED** on the motion of Crs Cullen and Keady that Council agree to close Castlereagh Street whilst the march is in progress and the participants then be instructed to walk along the footpath to the sportsground for the NAIDOC family fun day.

Cr Webb referred to formal procedures put forward by the Traffic Committee regarding the closing of streets and said there are forms to be completed for consideration of the Traffic Committee. It was noted that the Traffic Committee would not be holding another meeting prior to this march and the A/Director of Engineering Services said that forms would be emailed for completion by the Coonamble Local Aboriginal Land Council.

**11.0 REPORT BY GENERAL MANAGER**

**1018 RESOLVED** on the motion of Crs Keady and Walker that the report by the General Manager be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**1019 RESOLVED** on the motion of Crs. Webb and Keady that Council note Development Application Nos 002/2014, 013/2014 and 014/2014 have been approved under delegated authority since last meeting.

**11.2 LONG TERM FINANCIAL SUSTAINABILITY REPORT – LUKA GROUP**

The General Manager provided Councillors with copies of reports released by TCorp NSW and Council's internal auditor – Luka Group – covering long term financial sustainability. Mr Warren suggested that Councillors read both documents to gain an understanding of the major issues being faced into the future.

He pointed out that while the current long term financial plan reflects a position of Council "living within its means", it will be necessary for Council to be vigilant and address current asset maintenance programs. The General Manager said that Council's record in this regard and the strength of the Long Term Financial Plan will have a huge effect on its positioning within the government's response to the Revitalising Local Government report. Mr Warren said that Council must practise restraint and continue to maintain its assets.

**1020 RESOLVED** on the motion of Crs. Webb and Keady that Council note its financial position, as identified by TCorp in March 2013 and the revised financial position as assessed by the Luka Group in July 2014.

Councillors noted that the Federal Government has ceased reimbursing councils for the pensioners' rate rebate, however for 2014/2015 the State Government agreed to provide assistance to councils but, in future years that expense will have to be borne by councils. Cr Keady raised the issue of declining population and suggested that Council should continue to point out Coonamble Shire is not losing population.

The General Manager said OROC raised this matter through planning, pointing out that declining population does not equate to declining rates as rates are a property-based charge not population based. He also said there is a real move for more formal arrangements for resource sharing and the government has indicated that included in its response to the local government review will be greater resource sharing take place.

### **11.3 NATURAL DISASTER RELIEF AND RECOVERY ARRANGEMENTS**

This item of the General Manager's report conveyed information concerning advice from NSW Public Works of changes to Natural Disaster Arrangements which includes the fact that council "essential public assets" (EPA) are no longer eligible for funding.

**1021 RESOLVED** on the motion of Crs Keady and Webb that Council note there have been changes made to eligibility of essential public assets under the 2012 Determination for Natural Disaster Relief and Recovery.

### **11.4 RETURNS DISCLOSING PECUNIARY INTEREST**

The General Manager reminded Councillors that returns for the period 1 July 2013 to 30 June 2014 should be returned by the end of September.

**1022 RESOLVED** on the motion of Crs Webb and Keady that the information be noted.

### **11.5 SECTION 355 COMMITTEES**

**1023 RESOLVED** on the motion of Crs. Webb and Keady ...

1. That the revised *Guide to Operations Section 355 Committees* as attached be adopted;
2. That Council write to Coonamble Streets Ahead and negotiate dissolution of that group as a s.355 committee of council;
3. That Council write to all remaining s.355 committees informing them of the revision of the Guide, with a copy of the adopted Guide, as well as a copy of the Office of Local Government publication, *Model Code of Conduct – Your Obligations as a Council Committee Member*;
4. That Council write to all remaining s.355 committees reminding them of their reporting obligations, requirement for governance compliance, and providing contact details for an assisting officer of Council;

5. That the reporting meeting each year for the s.355 committees be the September extraordinary meeting, and that all s.355 committees are made aware of this requirement.

## **11.6 ECONOMIC DEVELOPMENT REPORT**

**1024 RESOLVED** on the motion of Crs Webb and Walker that the economic development report be noted.

The following issues were discussed:

- Green Army – Castlereagh river clean up project – the GM advised that there has been no contact to date, however the Commonwealth Government has appointed providers to manage the ‘work for the dole’ programs.
- Cr Keady said he and the EDM attended the Regional Aviation Services Inquiry on 24 July – he said some of the points Council put forward had not been previously promoted (health/ageing) and there has been follow up from the media.

**1025 RESOLVED** on the motion of Crs Keady and Webb that the above information be noted.

## **12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES**

**1026 RESOLVED** on the motion of Crs Cullen and Keady that the report by the Director of Community Services be received and dealt with.

## **12.1 MULTICULTURAL POLICIES AND SERVICES PROGRAM**

**1027 RESOLVED** on the motion of Crs Cullen and Keady that Council formally adopt the Multiculturalism Police and Multiculturalism Policies and Services Plan, noting the documents were on public exhibition for the prescribed period and no submissions were received.

## **12.2 INTEGRATED PLANNING & REPORTING – BI-ANNUAL REPORT**

The Director presented the bi-annual report outlining operational plan activities for the period January to June 2014 – a copy of the report was included with each Councillor’s business paper.

**1028 RESOLVED** on the motion of Crs Webb and Walker that the information contained in the report be noted.

## **12.3 COMMUNITY SURVEY**

The Director informed the meeting that the community survey was posted to every ratepayer in the Shire, however only 92 responses resulted. She said Council cannot even use it as a base line for future surveys. It was suggested that a media campaign be conducted in conjunction with the next survey or invite community organisations to respond as a group.

**1029 RESOLVED** on the motion of Crs Webb and Keady that Council note the key findings of the 2013 community survey regarding community satisfaction with Council’s key service areas.

At this juncture, 10.37 a.m. the meeting adjourned for morning tea and resumed at 11.01 a.m. The Mayor did not return to the meeting and the Deputy Mayor took the Chair.

## **12.4 COMMUNITY SERVICES PROGRESS**

**1030 RESOLVED** on the motion of Crs Webb and Walker that the information contained in the Community Services report be noted.

Councillors discussed various sections of the Director's report covering domestic violence and drug and alcohol issues and the possibility of having a crisis centre established in Coonamble. The Director said that Coonamble has never had such a facility and it does appear that funding would not be available.

The meeting also discussed issues raised by the Drug and Alcohol Worker, Bobby Jones, earlier in the meeting however was aware that without funding and resources it was very difficult to progress.

In response to a question regarding the library, the Director said that it is going well – attendance during the day has been significantly better, with a huge increase in the use of computers and wi fi.

**1031 RESOLVED** on the motion of Crs. Webb and Walker that the above information be noted.

## **13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**

**1032 RESOLVED** on the motion of Crs Schieb and Cullen that the report by the Director of Corporate Services be received and dealt with.

### **13.1 RATE COLLECTIONS**

**1033 RESOLVED** on the motion of Crs. Webb and Cullen that the Total Combined Rate Collections to 31 July 2014 be noted.

### **13.2 LIST OF INVESTMENTS**

**1034 RESOLVED** on the motion of Crs. Webb and Walker that the list of investments as 31 July 2014 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

### **13.3 TREE REPLACEMENT PROGRAM – COONAMBLE SPORTSGROUND**

The Director advised that funding is included in the 2014/2015 operational plan to commence the replacement of trees at the Coonamble Sportsground and indicated that work will be carried out in stages.

Council was advised that two species of trees, Butterfly Tree (*Bauhinia Purpuea*) and the Ash tree (*Fraxinus Genus*), have been identified as types that will enhance that appearance of the ground and provide adequate shade cover.

**1035 RESOLVED** on the motion of Crs Cullen and Webb that Council endorse the action of management in allocating funds for the replacement of trees at Coonamble Sportsground in the 2014/2015 budget and agree to plant Ash Trees in stages as indicated in the Director's report.

#### **13.4 POOL OPENING – 2014/2015 SEASON**

Councillors discussed this matter in conjunction with the Director's report and the request from the Coonamble Swimming Club, noting that pools usually opened on the Tuesday following the October long weekend, which will be the end of the school holidays.

The meeting took into account additional expenses that would be incurred if the opening of the season was changed to include the September school holidays.

**1036 RESOLVED** on the motion of Crs.Webb and Cullen that Council agree to extend the swimming season by two weeks to include the September school holidays for one season only (2014/2015) and that the additional expenditure be sourced from savings in the operational budget **AND FURTHER** that Council agree to work with the Swimming Club as best it can.

#### **13.5 2014/2015 LONG TERM FINANCIAL PLAN**

An adjusted Long Term Financial Report was included with each Councillor's business paper and was considered in conjunction with this item of the Director's report. In his report the Director advised that at the time it was prepared, management is satisfied with the anticipated performance of both the water and sewerage funds, however the performance of the General Fund over the life of its long term financial plan is not satisfactory. He said Council cannot sustain ongoing General Fund operational deficits and should make adjustments to key variables to ensure the ongoing viability of Council's operations.

Councillors debated this matter at length and noted that the General Fund would be in deficit in 2015/2017 if Council is successful in its application for a \$3m loan. It was noted that Council may decline to take up the loan, if approved. The Director said that the pensioners rebates, previously subsidised by the government, will cost in the vicinity of \$60,000/year. He said that Council has to look at its level of service and maximise its income streams. Councillors noted also that the government will look at accountability of individual councils in the future.

**1037 RESOLVED** on the motion of Crs. Schieb and Walker that Council note the information contained in the report.

#### **13.6 WORKS IN PROGRESS**

**1038 RESOLVED** on the motion of Crs Webb and Walker that the works in progress report submitted by the Director of Corporate and Urban Services be noted.

#### **14.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES**

**1039 RESOLVED** on the motion of Crs. Webb and Walker that the report by the A/Director of Engineering Services be received and dealt with.

**14.1 URBAN STREETS UPGRADE**

**1040 RESOLVED** on the motion of Crs. Webb and Cullen that Council undertake the following rehabilitation works on urban streets for 2014/2015 with \$150,000 funded from the 2013/2014 surplus road funds:

- |    |                |                         |                            |
|----|----------------|-------------------------|----------------------------|
| 1) | Dubbo Street   | (Warrena to McCullough) | \$130,000                  |
| 2) | Maule Street   | (Aberford to Tooloon)   | \$ 75,000                  |
| 3) | Munnell Street | (Bourbah to Wilga)      | <u>\$ 95,000</u> \$300,000 |

**Crossing near Coonamble TAFE**

**1041 RESOLVED** on the motion of Crs Schieb and Cullen that the Engineering Department investigate costing to improve the crossing adjacent to Coonamble TAFE in Dubbo Street and report back to Council.

Cr Webb asked that his name be recorded as voting against this resolution.

**14.2 WORKS IN PROGRESS**

**1042 RESOLVED** on the motion of Crs. Webb and Walker that the information contained in this section of the report be noted.

The following matters were discussed:

- Saleyards – Cr Schieb referred to the new yards at the saleyards and said stock cannot be moved through the race and something should be done to correct the problem. The General Manager reminded Council that any changes to works already carried out will be at Council's expense.
- Saleyards Committee – it was requested that a meeting of the Saleyards Committee be convened ASAP to discuss various issues concerning the yards.

**1043 RESOLVED** on the motion of Crs Walker and Webb that the above matters be actioned.

**15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES**

**1043 RESOLVED** on the motion of Crs Webb and Schieb that the report by the Manager of Environmental Services be received and dealt with.

**15.1 RANGER'S REPORT – JUNE 2014**

**1044 RESOLVED** on the motion of Crs Webb and Cullen that the report by the Ranger for the month of July 2014 be noted.

**16.0 REPORTS FROM VARIOUS COMMITTEES**

**1045 RESOLVED** on the motion of Crs Webb and Walker that the following reports be noted.

**1046 RESOLVED** on the motion of Crs Webb and Walker that the minutes of the following meetings be noted:

- 16.1 Coonamble Senior Citizens Association-** minutes of the meeting held on 24 June 2014.

**16.2 Coonamble Heritage & Museum Advisory Committee** - minutes of the meeting held on 4 June 2014.

**16.2a OROC Board** – minutes of meeting held at Warrumbungle Shire Council on 23 May 2014.

In discussing matters raised in these minutes, mention was made of the following :

- Aboriginal Land Claims and the lack of information available at present.
- Use of roads for HML vehicles – there is no overall position – but no approvals will be given until routes are properly assessed.
- Finance Professional Team – that the GM Rick Warren has been appointed as a ‘sponsoring general manager’.

**16.3 Coonamble Employment Circle** – minutes of meeting held on 15 July 2014.

**16.4 Traffic Committee**

**1047 RESOLVED** on the motion of Crs Schieb and Webb that the minutes of the Traffic Committee meeting held on 16 July 2014 be dealt with.

- 90kph traffic signage – Cr Schieb referred to the distance from town of this sign on the highway south of Coonamble and asked that the Traffic Committee consider relocating it closer to town, e.g. near the Pistol Club.

**1048 RESOLVED** on the motion of Crs Schieb and Cullen that Council request the Traffic Committee to revisit speed limits within the urban area of Coonamble and consider moving the 90kph signage closer to the town on the northern and southern approaches to Coonamble.

- Road Closures for Events – Cr Webb referred to the recommendation that all requests for road closures for events be emailed to the Committee for comment and that a policy, including a standardised application form, be developed.

- Bus Parking Area – Coonamble RSL Club

**1049 RESOLVED** on the motion of Crs Walker and Schieb that Council investigate the possibility of providing a bus parking area opposite the RSL Club, following a recommendation from the Traffic Committee that it be declined.

**17.0 REPORT BY SALEYARDS MANAGER**

**1050 RESOLVED** on the motion of Crs. Walker and Cullen that the report by the Manager – Saleyards & Facilities be received.

Council noted that there are proposed changes to areas of responsibility for various facilities since the resignation of the Manager – Saleyards and Facilities. The General Manager said engineering would retain the saleyards; the cemetery and showground may revert to parks & gardens and the common to environmental services.

Cr Keady said the Coonamble Associated Agents have not been advised regarding a replacement for the saleyards manager and he asked about assistance for future sales. In response, the A/Director of Engineering Services said that nothing will change and Council will have staff available to manage the saleyards, including sale days.

### **18.0 CLOSED SESSION**

**1051 RESOLVED** on the motion of Crs Cullen and Webb that Council resolve into Closed Session in accordance with the Local Government Act Section 10A:

*2 (d) commercial information of a confidential nature that would, if disclosed:*  
*(ii) prejudice the commercial position of the person who supplied it"*

**1052 RESOLVED** on the motion of Crs Cullen and Webb that the press and public be excluded from the meeting.

### **RESUME OPEN MEETING**

**1053 RESOLVED** on the motion of Crs.Webb and Walker that Council resume Open Meeting.

### **ADOPTION OF RECOMMENDATION OF COMMITTEE OF THE WHOLE**

**1054 RESOLVED** on the motion of Crs Webb and Walker that Council adopt the following recommendation from Closed Session, being Recommendation Nos. 18.1 and 18.2:

#### **18.1 Tender for Stage 1 - Coonamble Levee Upgrade That Council**

- (a) accept the tender submitted by Batterline Earthmoving Pty Ltd in the recommended tender amount of \$2,501,772.00 for Contract No 1300971 – Coonamble levee upgrade stage 1 – mandatory works and
- (b) should additional funding become available, Council vary the contract to include the optional additional works during the contract period, in the recommended amount of \$417,021.00 for Contract No 1300971 Coonamble levee upgrade stage 1.

### **URGENT BUSINESS – CLOSED SESSION**

**1055 RESOLVED** on the motion of Crs Webb and Walker that Council classify the following item “urgent business” and it be dealt with.

At this juncture, Cr Schieb declared an interest and left the meeting.

#### **18.2 Expressions of Interest – Auction of Council Property**

**That Council** accept the offer from Halcroft & Bennett Pty Limited, based on financial considerations to auction property – 19-21 Tooloon Street and 21-23 Castlereagh Street on behalf of Council.

**19.0 QUESTIONS WITH NOTICE**

Nil

**20.0 GENERAL BUSINESS****Cr Schieb:**

- Referred to the laneway running off Limerick Street and said it needs to be closed to stop motor bikes.
- Suggested that Council should make application for Crown land it may need in the future. The General Manager said that councils will be given the first option prior to the land being made available for purchase.
- Referred again to the problem with box thorn – publicise the need for landowners to be vigilant regarding control measures. The General Manager said that notices are being issued by the CMCC.

**Cr Cullen:**

- Requested that a meeting of the Quarry Management Committee be convened as soon as possible.
- Referred to testing of ballast – the A/Director advised that 200 kilos is required for testing.
- The General Manager said testing has been carried out on material for fertiliser value.

**Cr Walker:**

- Suggested that Council take some action regarding the clearing of the river – the GM said that perhaps this is a proposal that the “Green Army” may be able to consider/undertake.
- Work for the dole – the GM informed the meeting that Council previously had agreements with MPREC, however Council is unable to wear the costs associated with these arrangements.

**Cr Keady:**

- Reported an issue with a ratepayer that Council has gravel stored adjacent to his access road and it is blocking the table drain and culvert. The A/Director agreed to investigate and take action.
- Referred to the blocking off of Floyd Street and said there are at least two land-locked blocks – the A/Director said that access would be made available to those allotments.

There being no further business the meeting closed at 12.35 p.m.

These Pages (1/5508 to 20/5527) were confirmed on the TENTH day of SEPTEMBER 2014 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 13 August 2014.

**MAYOR**

**8. RESOLUTION BOOK UPDATE**  
**COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**

**8.1 RESOLUTIONS IN PROGRESS**

**CARAVAN PARK+ECO SPA STAGE 2 – INVESTMENT READY**

**0392 RESOLVED** on the motion of Crs. Webb and Schieb that:

- (a) Council note the General Manager will determine the Development Application under delegated authority;
- (b) following approval of the Investor Brief, with adjustments approved by the General Manager, commence proceedings in calling for expressions of interest;
- (c) continue proceedings to purchase the land required for the development of the Eco Spa, together with the rest of Smith Park in its entirety;
- (d) upon completion of the process, classify the land as 'operational'.

**Status:**

**Advice received advertisement will be placed this week by Crown Lands. After 14 days Council will be notified of the outcome.**

**EXTENSION OF COONAMBLE LANDFILL SITE**

**0397 RESOLVED** on the motion of Crs. Karanouh and Keady that Council:

- (1) negotiate with the LHPA and Crown Lands to acquire a portion of approximately 16 hectares of land being Part TSR 24312 by way of the compulsory process and further, Council make application to the Minister of Local Government seeking approval from the Governor to acquire the land using the compulsory process;
- (2) reclassify the land being acquired under the compulsory process under section 31 of the Local Government Act to operational land and further, pursuant to section 34 of the Local Government Act, give public notice of its intention to reclassify the land;
- (3) engage a Registered Surveyor to survey the parcel of land and lodgment of the deposited plan with the Land Titles Office;
- (4) engage Councils Solicitors to commence the legal proceedings of formally acquiring the land and lodging of the deposited plan.

**Status:**

**Application made to Minister seeking approval to acquire the land. Progressing.**

**TRUCK PARKING AREA – PILLIGA/BARADINE TURNOFF**

**RESOLVED** on the motion of Crs Karanouh and Webb that the Director of Engineering Services make representations to the Roads and Maritime Services to have a truck parking area established at the Baradine/Pilliga turnoff.

**Status:**

**To date RMS has not responded to Council's further enquiry regarding current position.**

**HOUSE NUMBERING**

Requested that a check be made to see what progress has been made with House Numbering, as the matter was again discussed at a Health Meeting recently. The Director advised that the numbers were being ordered, but he would check. It was noted that \$5,000 remains in the budget to assist with this project.

**Status:**

**Service Clubs/Coonamble High School P&C have indicated they are unable to assist. Council has invited expressions of interest through its column in the Coonamble Times**

**19.1 CODE OF CONDUCT BREACH**

that Council, impose the following sanctions, being the recommendations of the *Report for Coonamble Shire Council Investigation of Alleged Code of Conduct Breach*:

*"Having determined that Cr Burnheim has committed a breach a section 6.7(a) of the Code of Conduct, it is recommended that:*

*2.. Cr Burnheim be required to immediately undertake training in the Code of Conduct, particularly relationships and interactions between councillors and council staff members and in the Procedures for the Administration of the Code of Conduct, particularly the role of the complaints coordinator.*

*3.. Following counselling and completion of training in the Code of Conduct, Cr Burnheim be required to sign a statement that he has received, read, understood and will abide by his obligations under the Code of Conduct.*

*4. Cr Burnheim be required to undertake training in Department of Local Government Integrated Planning and Reporting.*

*5. Consideration be given to requiring all councillors and staff to attend annual Code of Conduct training.*

**Status:****Training scheduled for October meeting day – Wednesday 8<sup>th</sup>.**

*7. Develop and promulgate a policy requiring all councillors and staff to sign a statement that they have received, read, understood and will abide by their obligations under the Code of Conduct.*

**Status:****Formal policy to follow training.**

*8. Professional, formal mediation occur between Cr Burnheim and Mr Warren and Cr Burnheim and Ms Tasker”*

**Status:****Council’s Human Resources Department identifying potential mediators.  
In progress****16.1 HERITAGE ADVISOR**

**0926 RESOLVED** on the motion of Crs Cullen and Webb that Council call for expressions of interest for a qualified person to fill the role of Heritage Advisor and, if no suitable applicants apply, Council finalise the Local Heritage Fund.

**Status:****A list of appropriately qualified persons/companies has been supplied to enable expressions of interest to be invited. No interest to date.****90kph TRAFFIC SIGNAGE**

**1048 RESOLVED** on the motion of Crs Schieb and Cullen that Council request the Traffic Committee to revisit speed limits within the urban area of Coonamble and consider moving the 90kph signage closer to the town on the northern and southern approaches to Coonamble.

**Status:****Will be referred to the next meeting of the traffic committee.**

**8.2 RESOLUTIONS COMPLETED****CROSSING NEAR COONAMBLE TAFE**

**1041 RESOLVED** on the motion of Crs Schieb and Cullen that the Engineering Department investigate costing to improve the crossing adjacent to Coonamble TAFE in Dubbo Street and report back to Council.

**Status:****See report by A/Director of Engineering Services****COMPLETED****BUS PARKING AREA – COONAMBLE RSL CLUB**

**1049 RESOLVED** on the motion of Crs Walker and Schieb that Council investigate the possibility of providing a bus parking area opposite the RSL Club, following a recommendation from the Traffic Committee that it be declined.

**Status****See report by A/Director of Engineering Services****COMPLETED**

**9. MAYORAL MINUTE**  
**COUNCIL MEETING WEDNESDAY 10 SEPTEMBER 2014**

**9.1 MEETING WITH PREMIER OF NSW, THE HON MIKE BAIRD MP**

On Wednesday 27 August, in company with Cr Keady and the General Manager, I attended a meeting with the Premier Mr Mike Baird at the property of Ed & Jill Fessey, "Bullabelalie", Weilmoringle.

I discussed drought assistance with the Premier, drawing his attention to the need for immediate freight subsidies and other assistance for our farming community. We also discussed how a shire need not be totally in drought for there to be a need for assistance for specific areas within that Council's boundaries.

While having the opportunity, I also discussed the broader social issues and flow on to our community of drought. Issues such as youth opportunity, retention of our skilled workforce, the need for further counselling services to be available to the community and provision of drug and rehabilitation units in our area.

Cr Keady discussed with the Minister for Primary Industries, the Hon Katrina Hodgkinson the situation our Shire currently faces as the drought continues to impact on farmers.

Our thanks also to the NSW Farmers Association for organising the visit and for extending an invitation to us to meet with the Premier and Minister.

**Recommendation:**  
**That Council note the information.**

**AHMAD (ALLAN) KARANOUH**  
**Mayor**

**10. PRECIS OF CORRESPONDENCE**  
**COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**

**Section A – Matters for Consideration by Council:**

**10.1 COONAMBLE CHAMBER OF COMMERCE D7(44049)**

Reporting on the successful 'Buy Local' campaign in 2013 which included Gulargambone and Quambone. Advising 4,735 entries were received with more than \$710,250 spent during the campaign, with the \$10,000 'Chamber dollars' prizes bringing the total to \$720,250 spent in businesses within the district. Stating the Chamber intends to run another campaign in 2014, envisaging similar costs to previous years. Pointing out it intends to boost promotional collateral and media advertising.

Advising that previous sponsorship from Council enabled the Chamber to offer substantial prizes and in order to maintain and build on this success the Chamber is asking Council to consider being the major sponsor and increase its contribution to \$7,500 for 2014.

**(NOTE BY GENERAL MANAGER – Council has contributed the following amounts to the Chamber of Commerce over past years :**

Year 2012	\$4,000
Year 2013	\$6,000

It should also be noted that Council contributes \$1,600 per year for the *Keep Coonamble Kicking* campaign).

**Recommendation:**  
**For Council's determination at the meeting.**

**10.2 CATHY PURDY, BARADINE D7(44066)**

Advising she is planning a charity bike ride for the Westpac Rescue Helicopter Service from 12<sup>th</sup> to 19<sup>th</sup> September, starting in Glen Innes. Saying a team of 41 riders and 10 volunteers will ride and work together to raise funds for this great service. Pointing out she is the only participant from this area and hoping to raise funds to contribute. Seeking Council's financial support i.e. sponsorship or donation.

**Recommendation:**  
**For Council's determination.**



<b>10.5</b>	<b>COONAMBLE COMMUNITY SHED</b>	<b>L11(44094)</b>
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Applying to extend the current lease of the shed at the rear of No 34 Yarran Street for a further three years. Thanking Council for the current arrangement and requesting that members' appreciation for Council's help be placed on record.

(NOTE BY GENERAL MANAGER – The Coonamble Community Shed Inc was granted exclusive right to the shed at the rear of the Council owned dwelling at 32 Yarran Street for a three year period, commencing October 2011. The nominal rental per annum was set at \$1.00, with the user paying all electricity charges. Council remained responsible for repairs and maintenance, with the exception of damage caused by the user, as well as building insurance, rates and water charges).

**Recommendation:**

**That Council agree to extend the Coonamble Community Shed Inc's lease of the shed at the rear of Council owned premises at 32 Yarran Street, Coonamble under the same terms and conditions, for a further three year term commencing 1 October 2014.**

**Section B – Matters for Information Only:****10.6 INLAND NSW TOURISM T3-12(43995)**

Advising that the Board of destination NSW invited the Inland NSW Board to a joint function hosted by Shaw Wines at Murrumbateman and it was an excellent opportunity for the directors and senior staff of both boards to meet with many of the local industry operators. Stating the Executive Committee of Inland NSW and the CEO attended the DNSW Board meeting and it was pleasing to learn how highly regarded Inland NSW is and how they can support each other and their members to achieve the State's target.

Regarding Inland NSW's approach to the Destination Management Process and the Regional Visitors Economy Fund the meeting was advised the importance of taking a consumer facing approach to marketing. Pointing out as a result of this approach, together they have invested \$5.39m in cooperative marketing and product development grants; secured more than \$3m in matched funds for five cross regional Destination Appeal campaigns plus \$1.6m for the development of a cohesive digital platform to champion cross regional tours and trails and the visiting friends and relatives (VFR) market.

Stating they are able to demonstrate that this new collaborative approach is working from the fact that cumulative overnight visitor expenditure for the region has grown 21% to \$5.5b over the three years. Saying that Inland NSW was the first RTO Board that the DNSW Board has invited to meet and gratifying to be told that Inland NSW is considered the benchmark by DNSW.

**10.7 KEEP NSW BEAUTIFUL K1(44054)**

Thanking Council for renewing its membership and saying that over the last twelve months there has been growth and change and saying that this trend will continue over the next year.

**10.8 COONAMBLE COUNTRY WOMEN'S ASSOCIATION OF NSW  
L3(44058)**

Thanking staff for replacing the Association's sign at the sportsground and saying the Coonamble Branch celebrated its 89<sup>th</sup> anniversary in June and it is proud to be seen beside other worthy organizations in the town.

<b>10.9</b>	<b>NSW GOVERNMENT – THE TREASURY</b>	<b>H5(43993)</b>
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Referring to the administrative process for councils to apply to the Minister for declaration of local public holidays and local event days under the *Public Holidays Act 2010*. Advising council should consult with relevant stakeholders, such as chamber of commerce, local banks, major employers and local schools within its LGA.

(NOTE BY GENERAL MANAGER - Letters have been forwarded to relevant organizations seeking their input and a notice has been placed in the Coonamble Times inviting comment. Should Council decide to make application for declaration of a public holiday the application should be forwarded to the Department by 7 November. A report will be submitted to the October meeting for Council's determination.)

<b>10.10</b>	<b>THE HON BARNABY JOYCE, MP</b>	<b>D9-1(44073)</b>
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Thanking Council for its correspondence about the ongoing drought – saying he appreciates the information sent on the impact dry conditions are having in the Coonamble Shire. Acknowledging Council's request for further drought assistance and saying he understands that some farmers are still doing it tough. Saying he is pleased that the Australian Government has been able to provide support to farmers through the February 2014 assistance package, despite an extremely tight budget situation. Stating he understands that support is now flowing to those who need it. Encouraging Council to promote the assistance currently available, such as the Farm Household Allowance, concessional loans for drought-affected farmers and mental health and social support.

<b>10.11</b>	<b>KEVIN HUMPHRIES MP</b>	<b>A7</b>
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Forwarding a copy of correspondence from The Hon Jillian Skinner MP, Minister for Health and Medical Research regarding the ambulance service at Coonamble.

**APPENDIX B**

(NOTE BY GENERAL MANAGER – This letter is in response to Council's concerns regarding the alleged unavailability of the ambulance service in Coonamble in recent emergencies).

<b>10.12</b>	<b>LOCAL GOVERNMENT NSW</b>	<b>S6-6(43987)</b>
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Providing information regarding the LGNSW Learning Solutions: July to December 2014 Calendar for Mayor and Councillors. Advising it is committed to ensuring that councils and their councillors continue to have access to relevant, current and high quality learning opportunities that are tailored specifically to the needs of local government. **APPENDIX C**

<b>10.13</b>	<b>DEPARTMENT OF PREMIER AND CABINET</b>	<b>O5</b>
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Forwarding a copy of *Rebuilding NSW Discussion Paper (APPENDIX D)* which contains information relating to the potential sale and lease of the electricity “poles and wires” network. Advising that written submissions are due by 19 September 2014.

<b>10.14</b>	<b>NARRANDERA SHIRE COUNCIL</b>	<b>A2(44050)</b>
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Advising that the NSW Local Government Aboriginal Network (LGAN) Conference will be held in Narrandera from 10 – 12 September 2014. Inviting Council to register for the event and saying the conference forms part of the suite of NSW Local Government conferences held annually throughout the State.

**RICK WARREN**  
General Manager  
2 September 2014

**11. REPORT BY GENERAL MANAGER**  
**COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER  
DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program  
L1.4.5 Governance is open and transparent.*

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
10/14	C&D Newbold	Owner	Erect shed	23 Edward Street Coonamble	18/08/2014

**Sustainability/Legislative Provisions:**

As stated in the Promoting Better Practice Review from the Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council note that Complying Development Application No 010/2014 has been approved under delegated authority since last Council Meeting.**

<b>11.2 DOMESTIC ANIMAL POLICY</b>
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***Link to Community Strategic Plan / Council's Delivery Program:  
P2.2 Develop and grow the community's sense of shared responsibility***

**Background:**

The revised Domestic Animal Policy was presented to Council's July meeting, where Council resolved that it be placed on public exhibition and submissions invited. The document was on public exhibition for the prescribed period, with the closing date for submissions being 15 August 2014.

**Issues:**

The following was the only submission received:

*Milton Ralston – in relation to property at 1 Conimbia Street, Coonamble (described as Lot 2 DP1144540).*

*Stating although classed technically as 'residential' the property in question is on the edge of town and comprises 32 acres. Pointing out the property is surrounded by land on which stock (cattle) is permitted. Further stating there are no houses within the 32 acres excluding his own and the perimeter is securely fenced.*

*He points out Wingadee Street is the closest residential street – which is a road's distance from his property – referring to the fact that properties on the corner of Wingadee & Conimbia Streets are permitted to have cattle. Pointing out that should houses be built close to his property in the future, he would have no hesitation in moving the cattle. Saying he has no problem in council determining the number of cattle permitted on the block. Asking that his application be reviewed based on the circumstances of the Lot in question.*

When adopted this policy is a legal authority for Council staff to enforce Council's regulations. The policy establishes enforceable guidelines under the Local Government Act to control animals in urban areas of the Shire.

**Sustainability / Legislative Provisions:**

- Local Government Act 1993 – Chapter 7
- Companion Animals Act 1998.

**Financial Considerations:**        N/A

**Options:**

1.     Adopt the policy as submitted
2.     Amend the policy taking into account the submission received.

**Recommendation:**

**That Council, after having considered the submission received, formally adopt the Domestic Animal Policy which was on public exhibition for the prescribed period.**

<b>11.3 ECONOMIC DEVELOPMENT</b>
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Links to Council's Community Strategic Plan/Delivery Plan:

EC2.1 Identify & attract industry programs that will draw new industry to the Shire.

I2.1.2 Encourage development of multi-purpose community facilities.

EC.3.3.1 Support social enterprise opportunities that allow young people to transition from school/TAFE to employment.

PROJECT	ACTIONS	PROGRESS/OUTCOMES
Eco Spa + Caravan Park	Crown Lands advertising completed. Awaiting acceptance of offer.	1. No change since last meeting.
Western Education & Events Centre		1. Council to consider applying for next round of ClubGrants Category 3 and Murray Darling Basin Economic Diversification Fund.
Support new and existing business	<ol style="list-style-type: none"> <li>1. <b>Support Business Start-Ups and Expansions:</b> provide information, advocacy and referral.</li> <li>2. <b>Chamber of Commerce</b> – assisted with survey questions for annual Member Survey.</li> <li>3. <b>Business Awards</b> – assisting Chamber with promotional activities.</li> <li>4. <b>Inquiries New Residents</b> – respond to online inquiries from prospective residents.</li> <li>5. <b>Online Business Directory</b> – update business details on <a href="http://www.localinfo.org.au">www.localinfo.org.au</a>.</li> <li>6. <b>Local Trades for Government Contracts</b> – participate in meetings with NSW Public Works &amp; contractors.</li> <li>7. <b>Small Business Commissioner</b> – met with Commissioner and staff in Gilgandra 29 August. Two Chamber members attended.</li> <li>8. <b>Emissions Reduction Fund</b> – attended information session in Dubbo 26 August.</li> </ol>	<ol style="list-style-type: none"> <li>1. Follow up conducted on Heavy Vehicle Inspection Station. Lease pending between RMS and Batterline.</li> <li>2. Chamber AGM held 16<sup>th</sup> August. Committee returned. D Swansborough President.</li> <li>3. Business Awards – nominations close 30 Sept. Nominations online <a href="http://bit.do/cccawards">http://bit.do/cccawards</a>.</li> <li>4. 1 inquiry this month. Origin: Central Coast.</li> <li>5. New businesses added to Online Business Directory.</li> <li>6. Work continuing at CHS &amp; CPS. Local sub-contractors employed for fencing and other works. CHS and TAFE students participating in work placement on site. 4 designated local Aboriginal trades positions.</li> <li>7. Recommend Council participation in Small Business Friendly Councils Program. <b>See attached notes from meeting.</b></li> <li>8. Information received re opportunities for local business and Council to receive payment for actions to reduce or offset carbon emissions.</li> </ol>

	<p>9. <b>Key commercial sites</b> – approached by vendors of CBD/highway sites re attracting new businesses needed in the district.</p>	<p>9. Council to discuss what types of business or facility are needed that may require CBD or highway location.</p>
<p>Employment Circle</p>	<p>1. Convened Employment Circle meeting held 12<sup>th</sup> August.                  2. <b>Work for the Dole</b> – convened meeting 21 August with GM and Australian Personnel Management (APM) to discuss potential Council projects.                  3. <b>Learner Driver Programs</b> – assist Neighbourhood Centre prepare EOI forms.                  4. <b>Green Army</b> – Castlereagh River Cleanup project.                  5. <b>Impact of Federal Budget</b> – letter to Hon. M Coulton MP.</p>	<p>1. See <b>Employment Circle meeting notes attached</b>. Next meeting 9<sup>th</sup> September.                  2. Work for the Dole - progressing                  3. Drive Your Life program – progressing. EOIs called for participants and volunteer driver mentors. <b>See attached flyer</b>.                  4. River Cleanup project – awaiting outcomes of funding EOIs.                  5. M Coulton offer to meet with Employment Circle to discuss Budget impacts on local jobs and services.</p>
<p>Economic Development Committee</p>	<p>1. Impact of drought – collected further feedback from local business.                  2. Changes to TAFE – Smart &amp; Skilled.                  3. Aircraft Maintenance Facility -</p>	<p>1. August meeting postponed to 2 September.                  2. Smart &amp; Skilled - Councils encouraged to identify skill development and training priorities.                  3. Awaiting outcome of application to Community Building Partnerships Fund.</p>
<p>Advocacy</p>	<p>1. <b>Mobile Blackspots Program</b> –                  2. <b>Regional Aviation Services Inquiry</b> –</p>	<p>1. Awaiting next stage of implementation.                  2. Raised at meeting with Small Business Commissioner.</p>
<p>Orana EDO Network</p>	<p>1. Attend EDO Meeting 13 August in Warren.                  2. Regional Relocation Project –                  3. Workforce Planning &amp; Development – provided local business contacts for survey and focus groups.</p>	<p>1. Outcomes                  2. Quotes called for branding and marketing collateral.                  3. Surveys underway by SurveyTalk. Employer Forums for the workforce planning strategy will occur on:  <b>Dubbo – 15<sup>th</sup> October – 2pm - 5pm</b>  <b>Coonamble – 16<sup>th</sup> October – 11am – 2pm Mudgee – 17<sup>th</sup> October – 10am – 1pm</b>                  Numbers limited to 16-20 per Forum. Councillors to advise EDM if they wish to attend.</p>

**Recommendation:**  
**That the information contained in the report be noted.**

**RICK WARREN**  
General Manager  
2 September 2014

## **12. REPORT BY DIRECTOR OF COMMUNITY SERVICES COUNCIL MEETING ON WEDNESDAY 10 SEPTEMBER 2014**

### **12.1 COMMUNITY SERVICES PROGRESS**

#### **Background:**

In line with Council's 2013/14 Operational Plan, this report presents a summary of community services progress and activities for the period August 2014.

#### **Issues:**

#### **1. Community Development**

##### **1.1 Bang the Table**

**Link to Community Strategic Plan / Council Delivery Program – P4.2.1 Provide strategic early intervention community development programs for children and young people.**

The Bang the Table project is progressing with the Youth Council planning two activities to take place during the September school holidays. The group is also working on a youth forum which is planned to take place at Gulargambone Central School in November 2014.

##### **1.2 Community Working Party**

**Link to Community Strategic Plan / Council Delivery Program- P4.2.4. Work in collaboration with agencies and community groups to address existing and emerging issues specific to the Aboriginal community.**

The August Community Working Party meeting was held for members only.

##### **1.3 Youth Week**

**Link to Community Strategic Plan / Council Delivery Program- P4.1.1 1 Support activities that promote cultural awareness and diversity in ability and age - Participation in Youth Week**

Youth Council members Christine Blattman and Shanaye Kennedy attended the Local Government Awards evening at Parliament House in Sydney. Council received a Finalist Award for “Best Small Council with the Most Outstanding Youth Week Program in 2014”. The winner of the category was awarded to Walgett Shire Council and Tumut Council, jointly.



#### 1.4 School Holiday Activities

##### **Link to Community Strategic Plan / Council Delivery Program – P1.3.1 Support activities/projects that increase community participation and connection.**

In collaboration with the Youth Interagency network, Council is co-ordinating a September school holiday program. Activities will span the two weeks of the holidays and will be facilitated by staff from Council, Mission Australia, Coonamble High School, MacKillop Community Services and Coonamble Primary School. Transport from Gulargambone will be available for some of the events.

<b>Date</b>	<b>Event</b>	<b>Lead agency</b>
Mon 22/9	Bike Day (NSW Police Bicycle Team)	Council
Tue 23/9	BigAir School – skate/scooter/bike workshop, demo and competition	Council
Wed 24/9	Big Screen Movie Marathon	Council
Thu 25/9	Football & Netball Day	Mission Australia
Fri 26/9	Disco/ Trivia Night	High School
Mon 29/9	Treasure Hunt	MacKillop
Tue 30/9	Mini Jeep Driving	Council
Wed 1/10	Community NAIDOC celebration	Land Council
Thu 2/10	Basketball Competition	Primary School
Fri 3/10	Coonamble's Got Talent!	High School

#### 1.5 Coonamble Drug & Alcohol Advisory Group (CDAAG)

##### **Link to Community Strategic Plan / Council Delivery Program- P2.2.3 Work with community groups to develop local solutions to drug and alcohol related issues.**

The Coonamble Drug & Alcohol Advisory Group is facilitated by the Coonamble Aboriginal Health Service's Drug & Alcohol Worker. The group is made up of community groups and agencies operating in the community sector. The group meets once a month and provides information and support to local providers, building their capacity to work with clients affected by drugs and alcohol. Council is a member of the group.

The group is currently working on a project that will focus on addressing the *causes* of drug and alcohol abuse and will be applying for funding under the Department of the Prime Minister and Cabinet Indigenous Advancement Strategy.

#### 1.6 Community well-being initiative

##### **Link to Community Strategic Plan / Council Delivery Program- P3.1.1 Advocate, support and raise awareness of programs that promote the physical and mental health and well-being of community members.**

Coonamble High School is facilitating a joint agency approach to community well-being with a focus on mental health. A whole of community event is planned to take place at the Coonamble Showground during November. The event will aim to provide education and information about depression and

anxiety. Council is a member of the working group and will contribute to funding and facilitating the event.

### **1.7 Gulargambone Women's Group**

**Link to Community Strategic Plan / Council Delivery Program- P1.3.1 Support activities/projects that increase community participation and connection.**

The Gulargambone Women's group is a newly formed group that aims to connect and support isolated women in the community. The group is facilitated by Uniting Care Burnside with community development assistance from Council staff. The group has developed a program that includes recreational, social and life skill activities.

### **1.8 After School Activities – Coonamble**

**Link to Community Strategic Plan/Council Delivery Program – P4.2.1 Provide strategic early intervention community development programs for children and young people**

Home Work help and after-school activities continue at the Library with 103 children attending during August.

Big Screen movie nights continue Friday fortnightly with 10-15 attendees.

## **2. Library**

**Link to Community Strategic Plan / Council Delivery Program- I2.2.2 Provide high quality library services that are responsive to community need**

- Monthly Local Promotion – Two adult tickets to the Marthaguy Picnic Races in Quambone were offered to patrons borrowing from the library during August.
- Introduced “Reader Recommended” program which involves the promotion of a book that has been recommended by a library patron.

**Link to Community Strategic Plan/Council Delivery Program – I2.2.3 Continue to develop the library as a multi-purpose community space**

- External groups utilising Library –Writers' Group, Interact Employment Service.
- The Library Connections project has allowed funding for the re-development of the Library kitchen and outdoor space. The kitchen area will be revamped, and the rear outdoor area enhanced, to provide a more user friendly space.

**Link to Community Strategic Plan/Council Delivery Program – EC3.1.1 Leading organisations provide cadetship and graduate employment opportunities**

Coonamble High School Trainee Shai Smith working every Wednesday at the Library. This month's task involves weeding of the Library collection.

**Link to Community Strategic Plan/Council Delivery Program – P1-1-2  
Utilise internet technology to provide community information to specific demographic and interest groups**

- ‘Tech Savvy Seniors’ program is a key initiative of the NSW Ageing Strategy and the Telstra Digital Literacy Strategy. A grant was sourced by the NWRL for each of the Co-operative libraries. Coonamble chose to host 10 workshops over a two week period. The sessions included online shopping and banking, smart phones, tablets and social media. The program was attended by a total of 25 people.
- Private space created for patrons who wish to utilise computer technology to record music.

**Link to Community Strategic Plan/Council Delivery Program – P4.1.1  
Support activities that promote cultural awareness and diversity in ability and age**

- One hundred books and three talking books were donated to the Library under the Indigenous Literacy Foundation Book Supply Program 2014. Of these, 46 are identified as indigenous. The books target all age groups including picture books, junior fiction, adult fiction, adult non fiction and junior non fiction. The total retail value for the pack is \$2026.58. This has greatly increased the library’s Indigenous collection.
- The Skircle (skills circle) began this month providing attendees with the opportunity to connect while learning new craft skills.

**Link to Community Strategic Plan/Council Delivery Program – P4.2.1  
Provide strategic early intervention community development programmes for children and young people**

Library outreach reading visits recommenced at two local pre-schools.

**Library statistics**

Service	Total Issues	New Memberships	WiFi	Internet
Coonamble	888	15	29	192
Gulargambone	91	1		

Patron assistance	Reference Enquiries	Technology Enquiries	Local History Enquiries
	41	74	10

### 3. Tourism

#### **Link to Community Strategic Plan / Council Delivery Program – P4.4.2 Assist Coonamble Shire events with marketing and promotion, EC1.1.5 Develop existing visitor markets, EC1.1.6 Participate in Inland Tourism and Great Inland Way initiatives**

- Designed and distributed new Coonamble Shire town maps for visitors and local businesses.
- Continued to promote 2014 Spring Calendar of events through website, Facebook and promotional mail outs.
- Next Inland Tourism meeting to be held in Narromine on the 18<sup>th</sup> of November at Narromine Shire Council.
- Administration of the Regional Flagship Funding for the annual Coonamble Rodeo and Campdraft on behalf of the Coonamble Rodeo Association

#### **Visitor Statistics (August 2014)**

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details*
125	Retiree 100 Worker 12 Family 13 Backpacker	NSW 77 QLD 10 TAS 6 VIC 27 SA 5	Local 90 Regional 35	Directions 60 Attractions 50 Eateries 10 Toilets 35 Souvenirs 5 Accommodation 15  *Some visitors had more than 1 enquiry

### 4. Community Newsletter

#### **Link to Community Strategic Plan / Council Delivery Program – L1.4.3 Provide high quality customer service to the community.**

September 2014 Community Newsletter produced with shire wide distribution set for the week commencing 1<sup>st</sup> September.

## 5. Events

**Link to Community Strategic Plan / Council Delivery Program- P1.3.1 Support activities/projects that increase community participation and connection. P4.1.2. Continue to facilitate Australia Day activities. P4.4.1. Assist with Moorambilla event.**

- Commenced organising Australia Day 2015.
- Progressed organisation of Bike Week event to be held during September school holiday period.
- Liaised with Moorambilla to ensure smooth running of the concert.

## 6. Museum

**Link to Community Strategic Plan / Council Delivery Program- P1.3.1. Support activities/projects that increase community participation and connection**

- Facebook numbers are up to 1,282. There is continuing interaction between the community and the Museum through Facebook, including information sharing and conversation.
- Michael Bennett from the State Library visited the Museum to look at the Black Tracker exhibition and to find local information. Michael is a Native Title historian and is currently researching the role of the Black Tracker in early settlement.
- Mark Coulton, Member for Parkes, visited to congratulate the Museum on the successful ANZAC Day grant and met with the chair of the Heritage and Museum Committee, Cr Michael Webb and Mayor Karanouh.
- A new display cabinet has been assembled and is now a major exhibit in the dedicated War Memorabilia Room at the Museum.

### **Sustainability/Legislative Provisions:**

- Local Government Act 1993

**Financial Considerations:** Nil.

**Options:** N/A

### **Recommendation:**

**That Council notes the information contained in the Community Services Progress report.**

<b>12.2 COONAMBLE VACATION CARE SERVICE</b>
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***Link to Community Strategic Plan / Council's Delivery Program:  
P4.2.1 Provide strategic early intervention community  
development programs for children and young people./***

**Background:**

Council has resolved to sell the premises situated on the corner of Tooloon and Castlereagh Streets, currently housing the Coonamble Vacation Care service. This report presents options for the re-location of Vacation Care.

**Issues:**

The Coonamble Vacation Care service operates during school holiday periods between the hours of 8am and 6pm. Service is approved for a maximum of 30 children per session aged between 5 and 12 years (who are enrolled in school). The service operates for eleven weeks of the year and has provided 517 occasions of care for the period January 2013- July 2014.

<b>Holiday period</b>	<b>Number of children</b>
January 2013	155
April 2013	56
July 2013	48
October 2013	42
January 2014	133
April 2014	30
July 2014	53

Vacation care is a fee for service operation with additional funding received from the Department of Education and Communities.

In order to be an approved child care provider the premises must comply with the *Education and Care Services National Law Act 2010* and *Education and Care Services National Regulations 2011*.

Auction of the existing premises is scheduled for September 2014. An alternative venue may therefore be required for the commencement of the January 2015 holiday period. Council has a limited number of suitable community facilities with options outlined below:

***1. Senior Citizen's Centre – Namoi Street Coonamble***

The Centre meets the National Quality Framework requirements and is conveniently located. The Senior Citizen's Association currently occupies the Centre with the following activity:

- Bingo each Tuesday 11 – 1pm
- Craft group each Thursday – all day
- Committee meeting third Tuesday of each month

Co-locating Vacation Care would increase utilisation of the building, maximising Council's asset.

*2. Showground Pavilion*

The Pavilion does not meet National Quality Framework requirements in terms of security and surveillance of children. Costs involved with constructing fencing and securing entry/exits, would be significant. Storage would be required to ensure Vacation Care equipment is protected during non-use periods.

*3. Facilities not directly under Council's control include:*

Primary Schools, Pre-schools, Arts Alive Centre.

These facilities either do not meet the National Quality Framework requirements or are not available for use.

Murdi Paaki Regional Enterprise (MPREC) has advised that Expressions of Interest for the rent or lease of the Coonamble Youth Centre building will be advertised around mid-September.

**Sustainability/Legislative Provisions:**

- Local Government Act 1993
- Education and Care Services National Law Act 2010
- Education and Care Services National Regulations 2011

**Financial Considerations:**

Relocation to the Showground will involve costs associated with installation of fencing to ensure the venue meets the National Quality Framework.

**Options:**

1. Relocate the Coonamble Vacation Care service to the Coonamble Senior Citizen's building, effective from 5 January 2015.
2. Relocate the Coonamble Vacation Care service to the Coonamble Showground Pavilion, effective from 5 January 2015.
3. Cease to operate the Coonamble Vacation Care service, effective from 4 October 2014.

**Recommendation:  
For Council's determination.**

**LIANNE TASKER**

Director of Community Services

1<sup>ST</sup> September 2014

**13. REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**  
**COUNCIL MEETING WEDNESDAY 10 SEPTEMBER 2014**

**13.1 RATE COLLECTIONS**

Total Combined Rate Collections to 31/08/2014 compared to 31/08/2013:

	<b>31/08/2014</b>	<b>31/08/2013</b>
Arrears 30 <sup>th</sup> June previous year	777,517.49	791,468.50
Plus 2014/2015 Combined Levy	5,818,518.55	5,661,987.89
Add Transfer from Postponed	-	-
<b>GROSS LEVY</b>	<b>6,596,036.04</b>	<b>6,453,456.39</b>
Less: Pensioner Concession (State)	(60,011.74)	(61,495.57)
Pensioner Concession (Council)	(49,100.51)	(50,314.55)
Transfer to Postponed	-	-
Abandoned	-	-
<b>NET TOTAL LEVY FOR YEAR</b>	<b>6,486,923.79</b>	<b>6,341,646.27</b>
Less Collections	(1,657,722.63)	(1,497,992.55)
<b>NET TOTAL BALANCE</b>	<b>4,829,201.16</b>	<b>4,843,653.72</b>
Plus Postponed	-	-
<b>GROSS TOTAL BALANCE</b>	<b>4,829,201.16</b>	<b>4,843,653.72</b>
Collection % of Total Receivable	25.55%	23.62%
Arrears % of Total Receivable	74.45%	76.38%

**Recommendation:**  
**Submitted for Council's information.**

**13.2 LIST OF INVESTMENTS**

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 18/09/2014	3.56%	90 Days	2,000,000.00
National Australia Bank	A1+	Term Deposit - 14/10/2014	3.50%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 30/09/2014	3.50%	90 Days	1,000,000.00
St George	A1+	Term Deposit - 17/09/2014	3.30%	91 Days	1,000,000.00
ME Bank	A1+	Term Deposit - 01/09/2014	3.60%	91 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 04/09/2014	3.25%	184 Days	500,000.00
Bendigo Bank	A-	Term Deposit - 17/10/2014	3.45%	93 Days	1,000,000.00
Bendigo Bank	A-	Term Deposit - 24/09/2014	3.60%	150 Days	1,000,000.00
IMB	A2	Term Deposit - 09/09/2014	3.50%	92 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 13/07/2014	3.66%	90 Days	2,000,000.00
ME Bank	A1+	Term Deposit - 25/11/2014	3.50%	90 Days	1,000,000.00
ME Bank	A3	Business Online Saver - at call	3.00%	N/A	1,000,000.00
ME Bank	A1+	Term Deposit - 25/11/2014	3.50%	92 Days	1,500,000.00
<b>TOTAL</b>					<b>\$ 15,000,000</b>

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
National Australia Bank	A1+	33%	50%	5,000,000
St George	A1+	7%	50%	1,000,000
Bendigo Bank	A-	13%	40%	2,000,000
IMB	A2	13%	35%	2,000,000
ME Bank	A1+	30%	35%	4,500,000
Reliance C/U	Unrated	3%	10%	500,000
				<b>\$ 15,000,000</b>

Rating	% of Investment	Policy	Amount
A1+	70%	100%	10,500,000
A1	13%	80%	2,000,000
A2	13%	60%	2,000,000
Unrated	3%	30%	500,000
			<b>\$ 15,000,000</b>
<b>General Fund Investments</b>			<b>8,068,062</b>
<b>Sewerage Investment Fund</b>			<b>4,187,541</b>
<b>Water Investment Fund</b>			<b>2,744,398</b>
			<b>\$ 15,000,000</b>

**Recommendation:**

**That Council note the list of investments as at 31 August 2014 and also that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.**

**13.3 FINAL RATE CERTIFICATE FOR YEAR 2013/2014****Background:**

The 2013/2014 rate notices were levied according to the minimums and cents in the dollar adopted for each rate category at a meeting on 12 June 2013 and in accordance with the provisions of the Local Government Act 1993.

**Issues:**

The rates levied as shown on the Final Rate Certificate for the year 2013/2014 (on the following page) have been brought to account and the valuation figures upon which the rates have been levied have been checked with the valuations determined by Council from the total of the General Valuation.

The list of non-rateable properties referred to on the Certificate have been examined and certified that such properties are exempt by or have been exempted by the Council under the provisions of the Act.

**Sustainability/Legislative Provisions:**

Nil

**Financial Considerations:**

Nil

**Options:**

Not applicable

**Recommendation:**

**That Council note the Final Rate Certificate for the Year 2013/2014 and authorise the affixing of the Seal.**

**13.4 RATE CERTIFICATE AT LEVY 2014/2015****Background:**

The 2014/2015 rate notices were levied according to the minimums and cents in the dollar adopted for each rate category at a meeting on 11 June 2014 and in accordance with the provisions of the Local Government Act.

**Issues:**

The rates levied as shown on the Rate Certificate at Levy 2014/2015 (on the following sheet) have been brought to account and the valuation figures upon which the rates have been levied have been checked with the valuations determined by Council from the total of the General Valuation.

The list of non-rateable properties referred to on the Certificate have been examined and certified that such properties are exempt by or have been exempted by the Council under the provisions of the Act.

**Sustainability/Legislative Provisions:**

Nil

**Financial Considerations:**

Nil

**Options:**

Not applicable

**Recommendation:**

**That Council note the Rate Certificate at Levy for 2014/2015 and authorise the affixing of the Seal.**

**13.5 WORKS IN PROGRESS****Parks & Gardens:**

- Works program continues to focus on improving the presentation of Council open spaces. During the last month particular focus has been on the sporting grounds under Councils control.
- Installation of the metal bollards and chains at Smith Park has been completed.
- Flowers for the seasonal replanting of the main street garden beds in Coonamble have been ordered and will be planted accordingly.
- Carry over works to the upgrades of rest facilities at the Coonamble Sportsground and Smith Park have been completed.

**Pools:**

- Preparations are on schedule to allow for the opening of the pools in time for the September school holidays as per Council resolution.
- At the time of the writing of this report the concrete slab for the shed at Gulargambone Pool has been laid and erection of the building is due to take place during the week ending 5<sup>th</sup> September, 2014
- The installation of the automatic dosing system at the Gulargambone Pool is scheduled to take place during the week ending 26<sup>th</sup> September, 2014
- Council is currently calling for expressions of interest to conduct the Kiosk at the Coonamble Pool, following the current lessee's decision not to exercise her option to extend for a third term.

**Buildings:**

- Minor planned maintenance has been carried out as scheduled - in particular the Saleyards building has had gutters replaced.

**Recommendation:  
That Council note the information.**

**BRUCE QUARMBY**

Director of Corporate and Urban Service

1<sup>ST</sup> September 2014

## **14. REPORT BY A/DIRECTOR OF ENGINEERING SERVICES** **COUNCIL MEETING WEDNESDAY 10 SEPTEMBER 2014**

### **14.1 BUS STOP FOR RSL COURTESY BUS**

*Link to Community Strategic Plan / Council's Delivery Program:  
11.3.1 Support projects that aim to reduce transport disadvantage*

#### **Background:**

At the August 2014 meeting Council noted the minutes of the local traffic committee. Item 5.1 of the minutes related to a request from the RSL Sub Branch to have a bus stop situated in Castlereagh Street for the club courtesy bus. The traffic committee recommended that the request be declined.

Council resolved to further investigate the possibility of providing a bus parking area opposite the RSL Club against the recommendation of the local traffic committee.

#### **Issues:**

If Council wishes to go against the recommendation from the traffic committee, it must inform the RMS and NSW Police via their representatives on the traffic committee of council's intention and give reasons for the decision.

The RMS and NSW Police then have 14 days to respond. If either of the bodies do not agree to the proposal it will then be sent to the regional traffic committee for determination. The decision of the regional traffic committee is final and there is no avenue for appeal.

By sanctioning a bus stop on the eastern side of Castlereagh Street, Council would be directing patrons that are over the limit to cross the road at night with no designated crossing.

#### **Sustainability/Legislative Provisions:**

- Local Government Act 1993
- Transport Administration Act 1988

#### **Financial Considerations:**

Nil

#### **Options:**

1. Endorse the recommendation of the local traffic committee and decline the request from the RSL sub branch for a bus stop.
2. Ignore the recommendation of the local traffic committee and forward notice of such to the RMS and NSW Police for review.

**Recommendation:**

**That Council endorse the recommendation of the local traffic committee declining the request from the RSL sub branch for a bus stop.**

**14.2 DISH DRAIN - DUBBO STREET**

***Link to Community Strategic Plan / Council's Delivery Program:***

***11.1 Maintain local road maintenance and construction.***

***11.1.8. Continue local sealed roads routine maintenance, heavy patching and resealing.***

**Background:**

At the August 2014 meeting Council requested that staff investigate options for the dish drain located in Dubbo Street at its intersection with Warrena Street.

**Issues:**

Because of the proximity of the intersection with Warrena Street the gradient to the north cannot be reduced. The base of the drain can be widened and the grade to the south can be lengthened. This option will not eliminate the drain but will provide a marginally better ride through the intersection. The cost of this work is estimated at \$60,000.

Because of the lack of fall available for drainage, the installation of a culvert is not an option. Any other construction that may accommodate heavy vehicles would be cost prohibitive - in the vicinity of \$250,000 minimum.

**Sustainability/Legislative Provisions:**

- Roads Act 1993

**Financial Considerations:**

Nil

**Options:**

1. Improve the dish drain at a cost of \$60,000.
2. Leave the drain as is and install additional signs.

**Recommendation:  
For Council determination.**

**14.3 WORKS IN PROGRESS**

- (a) **Plant/Workshop:**
- Repairs have been completed as required on plant:
  - Routine servicing of transport vehicles completed as required.
- (b) **Saleyards:**
- The extensions to the sale yards to accommodate the new ramp is complete with the exception of a few gates.
  - Meeting held with associated agents .
- (c) **Airport:**
- Routine maintenance completed as required.
  - Management plan still under review
- (d) **Depot:**
- Routine maintenance to depots and buildings as required.
  - Increased monitoring of fuel issues in progress.
- (e) **Water Treatment Plant & Reticulation:**
- Repairs have been completed to water mains, meters and services as required in Coonamble, Gulargambone and Quambone.
  - Treatment plant operating well.
  - Staff training underway
- (f) **Sewerage:**
- Routine maintenance and clearing of blockages have been undertaken at Coonamble and Gulargambone.
- (g) **State Highway:**
- RMS conducting preliminary investigations towards rehabilitating 5kms of highway immediately north of Coonamble.
  - Wingadee (stage 3) reconstruction of 2.1km due to commence October.
  - Heavy patching work about to commence between Coonamble and Gulargambone.
- (h) **Regional Roads:**
- Heavy patching on MR383.
  - Heavy patching on MR7515.
  - Work on box culverts on MR129Q 2kms from Quambone about to commence
  - Repairs to Lucy Morrison bridge to commence
  - Road Survey underway

- (i) **Local Roads:**
  - Grading on local roads continuing as moisture allows.
  - Spraying continuing
  
- (j) **Urban Streets:**
  - Bitumen patching of Bourbah Street, Gulargambone completed.
  - Bitumen patching of various streets in Coonamble
  
- (l) **Levee:**
  - Final preparations underway.
  
- (m) **Common:**
  - Construction of yards 75% complete.

<p><b>Recommendation:</b> <b>That the information be noted.</b></p>
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**KAYLENE ATKINS**  
A/Director of Engineering Services  
2 September 2014

## **15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES** **COUNCIL MEETING WEDNESDAY 10 SEPTEMBER 2014**

### **15.1 RESPONSIBLE PET OWNERS GRANT**

*Link to Community Strategic Plan / Council's Delivery Program:  
P2.2.5. Control straying animals*

*Authors: Manager, Environmental Services, Matthew Cock  
and Grants and Events Officer, Jennie Geerdink*

#### **Background:**

The Office of Local Government has announced applications for Stage One of the Responsible Pet Owners Grant program are opened and has issued guidelines. The Responsible Pet Owners Grant program is a three year program in response to the Companion Animals Taskforce recommendations and was announced in the 2014 State Budget. Applications close October 3, 2014 with announcements expected in the second quarter of the 2014/15 financial year (December to February). Funds need to be expended by June 30, 2015.

#### **Issues:**

The State Government, through the Office of Local Government, is offering grants of up to \$15,000 for programs to promote responsible pet ownership through education and information programs, and subsidised de-sexing and micro-chipping and registration programs.

Registration fees are set by the State Government, however there are discounts for animals that have been de-sexed, and a de-sexing program gives residents the opportunity to take advantage of these discounts.

A program of subsidised de-sexing for companion animals combined with an education and information campaign on the benefits of de-sexing, as well as dog management has been proposed, which falls in the eligibility of the Responsible Pet Owners grant program.

It is a legal requirement under the Companion Animals Act 1998 (as amended) and the Companion Animals Regulations, that animals older than 12 weeks are registered and micro-chipped (with some exemptions).

The need for such a program has been identified, with a number of animals seized and subsequently euthanised each year. Over the course of the 2013/14 year, more than 300 animals were destroyed. Animals released are those which have been micro-chipped and registered, with the owners contacted. The program will target an increase in a level of compliance expected from the community.

The planned program for the funding will include:

- An education and information campaign on the project, consisting of 2 LGA wide bulk mail drops, brochures and posters, and advertising (\$3,000);
- A subsidised de-sexing, micro-chipping and registration program for around 100 animals with 50/50 cost recovery from residents (\$16,000);
- An education and information campaign on responsible dog ownership, particularly in relation to dangerous and menacing dogs with owners' rights and responsibilities under dangerous and menacing dog legislation (\$2,500)
- An advertising campaign over the course of the project (\$5,000).

Initial estimates put the cost of the project at a minimum \$26,500. These costs will vary with formal quotations.

**Financial Considerations:**

\$15,000 co-contribution

**Sustainability/Legislative Provisions:**

- Local Government Act 1993
- Companion Animals Act 1998
- Companion Animals Regulation 2008

**Options:**

1. Council apply for funding of \$15,000 to the Responsible Pet Owners grants program and commits contributory funds of \$15,000.
2. Council declines the opportunity to participate in the program.

**Recommendation:**

**That Council apply for funding of \$15,000 to the Responsible Pet Owners grants program and commits contributory funds of \$15,000 from its Development Fund.**

<b>15.2 REVIEW OF LOCAL ENVIRONMENTAL PLAN</b>
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***Link to Community Strategic Plan / Council's Delivery Program:  
EN2.1.3 Continue to review Local Environmental Plan***

**Background:**

Council engaged Mr Mike Svikis to undertake a Planning Proposal that is covered in the issues below.

**Issues:**

The planning proposal that received Gateway Determination (from the Department of Planning and Environment) and was exhibited by Council dealt with the extent of the IN1 Industrial zone boundary in the vicinity of Railway Street, the B2 Local Centre boundary on the southern side of Coonamble and the Minimum Lot Size (MLS) in some R5 Large Lot Residential land at Effie Durham Road. Although it initially covered a wider range of issues it was limited to these matters in response to the Council resolution of 9<sup>th</sup> April 2014 that stated:

*“AND FURTHER*

*(7) that Council not include any proposal for a review of land known as “The Meglo” on the Quambone Road to an IN3 zone – and that the current zone remain the same;*

*(8) that Council not include in the proposal any reduction in lot size in the RU1 zone (Primary Production);*

*(9) that Council not consider a review of land between the Castlereagh Highway and the river on the Dubbo Road zoned RU1, nor consider any reduction in lot size.”*

No submissions responded to any of the matters dealt with in the planning proposal.

The issues that have arisen out of the public exhibition include:

- Support for IN3 zone to be used on land on Quambone Road (one submission);
- All lots that were less than the minimum lot size (as at the time LEP 2011 commenced) to be regarded as having a dwelling entitlement (one submission);
- A reduction in MLS for land between the Castlereagh River and the Castlereagh Highway (two submissions);
- A reduction in the MLS for land north of Conimbia Street in Coonamble to allow rural residential development to occur there (three submissions); and
- Support for a reduction of the MLS in the RU1 zone (twelve submissions).

Most of the submissions addressed one or more of the matters that Council expressly stated would not be dealt with by this planning proposal. Since Council exhibited a planning proposal that did not address these matters it should not now include any of these matters before finalising the planning proposal. To do this would be to ignore procedural fairness to the wider community and landowners that have not been consulted on these matters; the alteration would be fundamentally different to that which was sent for Gateway Determination and then placed on public exhibition and therefore inconsistent with the legislation; and the Council has a duty to landowners, Government Departments and anyone affected by the planning proposal to properly inform them of its content and allow them to make a submission on that content.

If the Council decides it wants to support one or more of the matters raised in submissions it could either:

1. include them in this planning proposal and then ask for a revised Gateway Determination from the State Government with a view to re-exhibiting the planning proposal; or
2. let this planning proposal proceed as it is and commence a new planning proposal to address the other issues.

Allowing this planning proposal to be completed in its current form would achieve its stated outcomes and not put it at risk of delays from unrelated matters.

The planning proposal directly affects the following property details and existing zones:

- Approximately 17 properties along Castlereagh Street in the vicinity of Namoi Street and McCullough Street – which are currently zoned R1 Residential under Coonamble LEP 2011
- Approximately 11 properties along Railway Street and the Quambone Road – which are currently zoned R1 Residential under Coonamble LEP 2011
- Three small lots (Lots 33 & 34 DP11896694 and Lot 35 DP1177233) that were part of Council's Meglo block along Quambone Road – which are currently zoned RU1 Primary Production under Coonamble LEP 2011
- One lot (Lot 2161 DP881316) along Effie Durham Drive – currently zoned R5 Large Lot Residential under Coonamble LEP 2011

To date the property on the Castlereagh Highway between the river and the road has not been included for re-zoning or for a reduced lot size and is currently zoned RU1 Primary Production with a minimum 1000 hectare for a dwelling entitlement.

Should Council wish to make changes to this area it will need to be included by way of resolution to have it added to the changes for the gateway determination process.

**Sustainability / Legislative Provisions:** N/A

**Options:** N/A

**Recommendation:**

**That Council :**

1. Council endorse the making of the Planning Proposal (as attached to this report) and resulting multiple changes to Coonamble LEP 2011, and refer the Planning Proposal to the NSW Department of Planning and Environment to be made,
2. Direct staff to obtain quotes to prepare a draft rural residential strategy (based on the 2009 Western Councils' Sub Regional Strategy) and draft planning proposal to review the land that is available for rural residential purposes within 5km of the town of Coonamble,
3. Direct staff to obtain quotes to prepare a draft rural lands strategy that specifically reviews the MLS for land zoned RU1 in Coonamble LGA to consider if the current 1000 ha MLS for a lot with a dwelling entitlement is appropriate.

**MATTHEW COCK**

Manager – Environmental Services

28 August 2014

**SUBMISSIONS RECEIVED REGARDING COUNCIL'S PLANNING PROPOSAL**

<b>Submission</b>	<b>Issues Raised</b>	<b>Site Specific Planning Response</b>	<b>Recommendation</b>
J. Hiscock	Owens 40 ha on Gadsens Lane near Grain Corp. Wants a dwelling entitlement as there is a shortage of small properties with a dwelling entitlement near Coonamble.	Council records show this property has a dwelling entitlement.	No action required.
R & G Hodgson	Owens land north of Conimbia Street and wants to create some small lots to build houses on. No MLS suggested.	This land has an existing dwelling. Council could consider it for closer rural settlement as part of a rural settlement strategy, however it is adjacent to an STP and a 400m buffer would apply to avoid odour issues.	Council could commence a rural residential strategy using the 2009 draft strategy as a starting point. Consider this land as part of that strategy process.
B. Lewis	Owens land south of Coonamble along the Castlereagh Highway (on both sides) with river frontage. Wants to be able to build up to 6 new dwellings on the land each with its own title.	Specific lots not identified in the submission. See comments below.	Council could commence a rural residential strategy using the 2009 draft strategy as a starting point. Consider this land as part of that strategy. However, this land did not get into the draft 2009 strategy due to constraints and government department objections and it is not clear that anything has changed.
M. Kennedy	Owens 20 ha on corner of Conimbia and Wingadee (Lot 1 DP 854199) zoned RU1 and wants to be able to subdivide and build houses on it. No MLS suggested.	Council could consider this land for closer rural settlement as part of a rural settlement strategy. It was recommended for this use in 2009 subject to a flood and contaminated land assessment. The flood	Council could commence a rural residential strategy using the 2009 draft strategy as a starting point. Consider this land as part of that strategy process.

		assessment is likely to be available in September, but the SEPP 55 land contamination assessment would have to be undertaken by the landowner.	
P & T Kennedy	Owns Lot 45 DP 721247, Pilliga Road (approximately 210 ha). Wants to be able to build a dwelling on it.	Located about 16km north west of Coonamble in a broad acre farming locality. Council records show that this property does not have a dwelling entitlement.	Council could consider reviewing its MLS for RU1 land as part of a rural lands strategy. However, this is not recommended on the basis of information submitted to this planning proposal.
P & K Kennedy	Owns Lot 12 DP 825259, Quambone Road and Lot 92 DP 754199, Walgett Road. Wants a dwelling on each lot.	<p>Lot 12 DP 825259 is located on the Quambone Road immediately west of the Meglo block. It is approximately 688 ha. Council records show that this property does not have a dwelling entitlement.</p> <p>Lot 92 DP 754199 is an 11 ha lot located on land zoned R5 Large Lot Residential with frontage to the Castlereagh Highway. The MLS for R5 is 2 ha so the site currently has a maximum subdivision potential of 5 lots subject to Council approval.</p>	<p>Council could consider reviewing its MLS for RU1 land as part of a rural lands strategy. However, this is not recommended on the basis of information submitted to this planning proposal.</p> <p>No action required on the R5 zoned land.</p>
M.L Leonard	Owns 403 ha on Dubbo Road and wants a dwelling entitlement.	Located south of Coonamble between the Castlereagh Highway and the Warrana/Wongy Road consisting of 41 lots including: Lot 1, DP. 132234; Lots 3, 4, DP. 547529; Lot 1, DP. 651844; Lot 1, DP. 652141; Lot 86,87,88,89,	Council could consider reviewing its MLS for RU1 land as part of a rural lands strategy. However, this is not recommended on the basis of information submitted to this planning proposal.

		90,91,92,93,94,95,96,97,98,99,100,101,102,103,104,105,182,183,184,185,186,187,188,189,190,191,192,193,205,206,213,225 DP. 754227. Would have three dwelling entitlements property as existed prior to 1977 in same ownership (an existing holding).	
S & J Harrison	Owens Wengello on Back Gular Road and wants to be able to subdivide in the future.	Lot 175,231,233, DP. 754199 Lot 51, DP. 754247 Has a dwelling entitlement	Council could consider reviewing its MLS for RU1 land as part of a rural lands strategy. However, this is not recommended on the basis of information submitted to this planning proposal.
V. Underwood	Supports 400 ha or 100 ha MLS to enable succession planning and retirement on the farm.	Lot's 23, 24 DP. 754231. Has an existing dwelling entitlement. Property is located approximately 35km south west of Coonamble on Willow Downs Road.	Council could consider reviewing its MLS for RU1 land as part of a rural lands strategy. However, this is not recommended on the basis of information submitted to this planning proposal.
P. Underwood	Has two titles of 500 ha and 381 ha. Has a house on one and would like to build on the other. Should be able to build a dwelling on 381 ha.	Lot's 23,24, DP. 754231. Has an existing dwelling entitlement. Property is located approximately 35km south west of Coonamble on Willow Downs Road.	Council could consider reviewing its MLS for RU1 land as part of a rural lands strategy. However, this is not recommended on the basis of information submitted to this planning proposal.

<p>BM Fagan, SM Fagan, ME Russell</p>	<p>Owns land 5km north of Coonamble on the Walgett Road and wants to be able to subdivide with a dwelling down to 200 ha. Most neighbouring LGA's have a MLS much smaller than 1000 ha at Coonamble.</p>	<p>Owns 3920 Hectares on Carinda Road Has existing dwelling with 2 extra dwelling entitlements.</p>	<p>Council could consider reviewing its MLS for RU1 land as part of a rural lands strategy. However, this is not recommended on the basis of information submitted to this planning proposal.</p>
<p>D. Schieb</p>	<p>1000 ha MLS in RU1 land is excessive. 400 ha is more realistic and consistent with neighbouring LGA's.</p> <p>All lots that are below the MLS and existed before the current LEP started in 2011 should also be given a dwelling entitlement.</p> <p>An area of IN3 Heavy Industry is supported along the Quambone Road to provide for the freight industry and a dwelling is also required for owner operators.</p> <p>Land south of Coonamble between the Castlereagh Highway and the Castlereagh River should be permitted a MLS of between 5 ha and 20 ha with a dwelling entitlement as a rural residential area.</p> <p>Land north of Conimbia Street should be permitted a MLS of 5 ha with a</p>	<p>Neighbouring LGA's range from 100 ha to 1000 ha with an average of 510 ha.</p> <p>See comments below</p>	<p>Council could consider reviewing its MLS for RU1 land as part of a rural lands strategy. However, this is not recommended on the basis of information submitted to this planning proposal.</p> <p>It is recommended Council work with freight operators to approve one or more freight transport depots on appropriate RU1 zoned sites with good access and services. These sites could then be considered for scheduling in LEP 2011 to permit a dwelling ancillary to the approved freight transport facilities.</p> <p>Council could commence a rural residential strategy using the 2009 draft strategy as a starting point. It could consider land north of Conimbia Street as part of that strategy. Note, the land south of Coonamble did not get into the</p>

	dwelling entitlement as a rural residential area.		draft 2009 strategy due to constraints and government department objections.
RMS	RMS were notified in writing at the commencement of the public exhibition. As at the completion of this submissions report it had not responded.	No response	No action required.

<b>15.3 RANGER'S REPORT – MONTH OF AUGUST 2014</b>
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*Link to Community Strategic Plan/Council's Delivery Program:  
P2.2.5 Control straying animals*

**Compliance Issues**

<b>Correspondence</b>	<b><u>August 2014</u></b>	<b><u>Year to Date 2013/2014 Total</u></b>
Official Correspondence	15	27
Infringements (Animals)	15	27
Infringements (Other)	0	0
	1	6
Microchipped dogs Registrations	7	12
Nuisance dog declaration	1	1
Dangerous dog declaration	1	1
Restricted dog declaration	0	0

**Impoundments**

Dogs	14	30
Cats	16	32
Stock	0	0
Other	0	0
<b>TOTAL ANIMALS IMPOUNDED</b>	<b>30</b>	<b>62</b>
	0	0
Motor vehicle		

**Breakdown of impoundments**

Dogs destroyed	12	24
Dogs surrendered by owner	4	4
Dogs re-housed	0	1
Dogs released	1	4
	16	16
Cats destroyed		
Cats re-housed	0	0
Cats released	0	0
Gulargambone dogs impounded	0	1
Quambone dogs impounded	0	0

**Dog Attack**

One dog attack in Gulargambone – owner has had notice of intention to declare the dog dangerous and has seven days to appeal.

**Recommendation:**

**That the information provided by Council's Ranger and contained in this report be noted.**

**MATTHEW COCK**

Manager – Environmental Services  
2 September 2014

**16. QUARTERLY BUDGET REVIEW PERIOD ENDING**  
**30/06/2014**  
**COUNCIL MEETING WEDNESDAY 10 SEPTEMBER 2014**

**Background:**

In accordance with Section 203 of the Local Government (General) Regulation 2005 the General Manager must report to Council within two months of the end of each quarter.

**Issues:***(i) BUDGET REVIEW:*

Refer to attached quarterly budget review report which has been presented in the new format in accordance with the Local Government Accounting Standards.

**Sustainability/Legislative Provisions:**

- (i) Quarterly Review of Budget*  
Local Government (General) Regulation                      Section 203

**Financial Considerations:**

Consideration of the Budget Review and list of budget variations.

**Options:**

N/A

**Recommendation:****That Council:**

- (1) approve the variations to votes as listed in the budget review documents;**
- (2) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;**
- (3) note the position of Council's estimated Reserves at 30 June 2014**

**BRUCE QUARMBY**

Responsible Accounting Officer.

1 September 2014



**17.2 MINUTES OF A MEETING OF COONAMBLE EMPLOYMENT CIRCLE HELD ON TUESDAY 12 AUGUST 2014 COMMENCING AT 11.00 A.M.**

**Present:** Howard Aldis (DET), Trish Butler (Joblink), Kate Keizer (CNC), Leah Burnheim (TAFE), Shane Kilby (TAFE), Priscilla Harvey (CHS), Deon Allen (NCAP), Katie Phelan (Joblink), Kristi Logan (AEDO), Bianca Birks (MA), Michael Cooper (STS), Richard Innes (Joblink), Colin Shillingsworth (APM), Duncan Lovelock (CHS), Lee O'Connor (CSC EDM).

**Apologies:** Cr John Walker (CSC), Robyn Howard (APM), Mark Noonan (APM), Rachel Mac Smith (Skillset), Natalie Young (Many Rivers), Steve Hodder (Verto), Luke Cameron (Skillset), Corrie Taylor (Mackillop RCS), Ruth Cardier (MA), Tina Montgomery (RDA Orana), Sarah Stanford (RDA Orana), Andrew Shearer (RFCS), Tracey Shillingsworth (DAA), John Lewis (MA), Coonamble Local Aboriginal Land Council, Kerry McMahon (MPREC), Peter Boon (DAA), Jo Ellis (Mackillop), David Floyd (Youth Express), Sharon Pitt (TAFE Western), Matt White (TAFE Western)

**Chair:** Priscilla Harvey/Kate Keizer

**Notes:** Lee O'Connor

### 1. Update from Meeting held 15 July

- **Correction: only Youth Express is losing their funding, not Mission Australia.**
- Letter sent to Mark Coulton re budget impacts via service cuts and job losses.
- JSAs were not visited by TAFE reps re Cert I in Construction.
- Lee contacted Kristi Logan re working with TAFE to assist students from the above course if interested in business start-up.
- L Burnheim and P Harvey met re TVET.
- Speakers were advised of postponement of Operation Ag Workforce to March 2015.

### 2. Agency / Staff Changes

**2.1 TAFE Aboriginal Education Training Unit** – Gail Simpson has commenced in a position covering communities from Gular to Goodooga. Will undertake community consultation with Aboriginal communities to identify training needs.

**Action:** *Lee to refer Gail Simpson to Ted Fernando.  
Kristi to send Community Working Party dates for distribution.*

### 3. Driver Licensing

**3.1 Drive Your Life** – draft EOI forms for participants and volunteer driver mentors were tabled and changes discussed. Needs good promotion and

referral with minimum 6 week lead time. Marketing to include: newspaper (KK to ask for price), posters, Facebook (CHS, CNC), Emails, Community Radio.

**Action:** *Lee to update EOI forms to include maximum numbers, Birrang as course providers, tailored to suit participants, selection panel, closing date. Mentors will require Working with Children Check.*

*Kate and Lee to liaise re promotional plan.*

### 3.2 Get Licensed Get Legal - TBA

#### 4. Centrelink Issues

Phone call received from Centrelink Dubbo following last meeting advising Wayne Cole is the Manager, not Dale Frew. T Shillingsworth was to follow up with the Manager.

**Action:** *Kate K to contact Wellington to see whether they have similar issues with access to Centrelink services.*

*Follow up with Tracey Shillingsworth re her contact with Regional Manager.*

*Invitation to be sent to Centrelink Regional Manager to attend next CEC meeting.*

#### 5. Orana Workforce Planning & Development

Lee tabled information provided by RDA Orana targeting regional businesses/employers nominated by EDOs in each community.

**Action:** *Lee to circulate project information and methodology.*

**6. Work for the Dole** - meeting date to be confirmed between APM and Council General Manager.

- Lee to liaise with Kate K re community organisation contact details for Work for the Dole discussions.

#### 7. Smart & Skilled - reform of the NSW vocational education and training system

##### 7.1 General

- Tenders closed last Friday for RTOs in NSW. Will take 2 months to assess.
- Launch of the new system proposed for 1 January 2015.
- Basis of new system is user choice – concern re lack of awareness in community of changes coming.
- There is talk about price increases for training. People are confusing the Smart & Skilled changes with the outcome of the IPART review on pricing. Federal government has changed the funding model to a loan-style arrangement like HECS. Eg. Trade Support Loan for apprentices up to \$20,000.
- Please find all related information to Smart and Skilled at the following address: <https://www.training.nsw.gov.au/smartandskilled/index.html>
- This is a critical source of all information in relation to Smart and Skilled. This will be constantly updated with information for all stakeholders in the process of the implementation for 2015.

## 7.2 Aboriginal Training

- STS will be tracking the funding. The challenge for the Aboriginal Services Section is that fee exemptions will apply to all Aboriginal people, which may encourage non-Aboriginal people to 'tick the box' on Aboriginality.
- Discussion ensued re who is responsible for determining Aboriginality. Not a Community Working Party responsibility. Local Aboriginal Lands Council have some role. TAFE policy is not to question if a student claims Aboriginal status. STS/DET ask for proof of Aboriginality – not necessarily a certificate, can be community references. CHS will not accept 'tick a box'. There is no consistency across departments/agencies.
- See flyer attached – Smart, Skilled & Deadly – provided by M Cooper.
- For more information in relation to Aboriginal Programs that State Training Services provide please find the following address [www.training.nsw.gov.au/aboriginal\\_services](http://www.training.nsw.gov.au/aboriginal_services)

## 7.3 Eligibility for Training – Regional Priorities

- New policy is 'no more training for training's sake'. There must be employment pathways/outcomes. There will be a list of targeted priorities for the region. Details are still being developed.
- There is a skills list on the Industry Skills Council website that was compiled through industry consultation. <http://www.isc.org.au/>
- The Industry Skills Council is the body that represents Local Government, they have a number of tools at their disposal in relation to assisting with workforce planning and development <http://www.governmentskills.com.au/>

*Priscilla Harvey left the meeting. Kate Keizer took Chair.*

## **8. Community Working Party (CWP)**

Meeting on 5<sup>th</sup> August was for Aboriginal Community members only to participate in action planning.

## **9. Other Business**

9.1 Literacy – discussion re low literacy among school leavers and adults as the biggest barrier to successful course completion. RTOs deliver courses with as much tutorial support as possible but often can't get students over the line.

- under Smart & Skilled there will be a Community Obligations Fund. Funds will be held by TAFE to distribute to community colleges and TAFE campuses.

- the SEE Program is currently in place. Provides in-class assistance for literacy but has very specific rules including 10hrs/week assistance. Not possible to do this amount of hours within another course eg. agriculture. Would need 11 students attending every course every day to make it pay. Coonamble campus rarely receive that many referrals. SEE funding is inflexible with contextual learning for literacy/numeracy in the vocational skills courses. 2-3 hrs/week would be more appropriate. SEE Program in Coonamble would function better with

more referrals and regular attendance. Currently free to every registered jobseeker aged 15-55years. Higher course numbers would also see more of the 'meaty courses' offered locally eg. shearing.

9.2 JSA Referrals & Feedback – If JSA clients contribute to an agreement to participate in training there is an obligation to attend. It is in the interests of JSAs to see their clients attend and achieve. To help encourage more consistent attendance regular feedback is needed from RTOs during the course, not just at the end. Some instructors are better than others at providing feedback to JSAs. Agreed that there is a need to establish stakeholder list for each student to improve communication to support attendance/completion. Also comes back to the issue of Centrelink compliance action for non-attendance.

9.3 Compliance Issues – concern re leniency by Centrelink staff towards non-attenders including repeated rejection of JSA applications for breach of agreements. Discussion re meetings held in Dubbo called PAGES – Providers of Australian Government Employment Services – as an opportunity to review processes that may not be working. Some CEC members have attended these meetings in the past.

**Action:** *L Burnheim to follow up re working with JSAs to send a consent form to TAFE.*

*Compliance action processes to be discussed with Centrelink at next meeting.*

*Kristi L to provide contact name and number for PAGES meetings.*

9.4 New Employment Services – proposed to commence 1 July 2015. Request for tenders comes out next month. New Work for the Dole Co-ordinators commence on 1 May 2015.

9.5 Representation of Small Communities – query re who represents service providers, employers and other stakeholders who work at ground-level in local communities. Whether there are appropriate meetings where CEC could send a representative to provide a voice from the small town perspective in issues relating to compliance and jobseekers.

9.6 Virtual Access Program – open to individuals, non-profit organisations and small business owners in our region. Is a 6 session free course on How to Get Your Business Online. Is delivered via live webinar.

9.7 It's All About Me – see attached.

9.8 Drought Impact on Employment – Council has been consulting with non-farm business owners and the feedback is concerning with business reporting limited capacity to retain staff. Climate becomes very difficult for JSAs who struggle with an increased caseload as former employees arrive and the number of employment vacancies decline. Businesses could be reminded about wages subsidies, however, these are generally for new staff/trainees

not existing core staff. Federal government relocation assistance contributes to the loss of skilled staff.

**Action:** *D Allen to provide information on wage subsidies to be distributed to employers.*

9.9 Green Army – River Cleanup – funding has been announced but no word yet on whether our Castlereagh River Clean-up Project is included.

**Action:** *Lee to contact Ashleigh Bland, Bathurst Skillset re funding outcomes.*

9.9.1 Castlereagh Macquarie County Council – service closure? Restructure? Concern re impact of job losses, loss of local knowledge and possible loss of weed management program. Lee to find out.

Meeting closed 12.30pm.

**13. NEXT MEETING: TUESDAY 9<sup>th</sup> SEPT, 11AM. CSC COMMITTEE ROOM**

<b>Action summary C.E.C. meeting 12.8.14. Deadline: next meeting 9.9.14</b>		
<b>Agenda Item</b>	<b>Action</b>	<b>Responsibility</b>
2. Service Update	Refer Gail Simpson to Ted Fernando re training priorities Working Party meeting dates for distribution	Lee Kristi > Lee
3. Drive Your Life	<i>update EOI forms to include maximum numbers, Birrang as course providers, tailored to suit participants, selection panel, closing date. Mentors will require Working with Children Check. Liaise re promotional plan – prepare and circulate material.</i>	Lee  Kate/Lee
4. Centrelink	<i>Contact Wellington NC to see whether they have similar issues with access to Centrelink services. Follow up with Tracey Shillingsworth re her contact with Regional Manager. Invitation to be sent to Centrelink Regional Manager to attend next CEC meeting.</i>	Kate K  Lee  Lee
5. Orana Workforce Planning & Development	<i>circulate project information and methodology.</i>	Lee
7 Smart & Skilled	<i>Information and website links. [incorporated in these minutes]</i>	M Cooper
6. Work for the Dole	Contact details for Community organisations re Work for the Dole.	Kate > Lee
9. Other Business – compliance issues	<i>follow up re working with JSAs to send a consent form to TAFE.  provide contact name and number for PAGES meetings.</i>	L Burnheim  Kristi L
9. Other Business - Drought	<i>provide information on wage subsidies to be distributed to employers.</i>	D Allen
9. Other Business – Green Army	Contact Ashleigh Bland, Bathurst Skillset re funding outcomes.	Lee

**17.3 EMISSIONS REDUCTION FUND & DIRECT ACTION PLAN –  
NOTES FROM INFORMATION SESSION HELD IN DUBBO ON 26  
AUGUST 2014**

**Background:**

The Emissions Reduction Fund (ERF) is a central element of the Australian Government's Direct Action Plan. The aim of the ERF is to help Australia meet its emissions reduction target of 5% below 2000 levels by 2020.

The ERF will enable the Government to purchase carbon credit units from a wide range of sources, providing an incentive to businesses, householders and landowners to reduce their emissions.

The Clean Energy Regulator will administer the ERF.

The Carbon Market Institute (CMI) hosted a series of information briefings in July and August in Melbourne, Sydney, Perth, Adelaide, Brisbane, Townsville, Geelong, Newcastle and Dubbo. The CMI is a non-profit peak body for carbon market participation. It acts as an information conduit.

The sessions provided a breakdown of how the ERF will operate, the opportunities available under the ERF and how to participate.

A copy of the presentation from the Information Sessions is attached as an appendix.

**Key Points from Dubbo Session**

- \$2.5b has been allocated by the government.
- Timeline for implementation is fluid and policy-dependent. The bill passed the lower house at the end of June and is poised to be debated in the Upper House.
- Allocation is on the single criteria of least cost (genuine and additional) emission reduction.
- Government want to make it easy for business to participate.
- There are 3 elements to the ERF 1) generate credits; 2) buy/sell credits; 3) protect emissions reduction.
- The ERF is open for project registration.
- There are currently over 150 registered carbon farming projects. The ERF is built on the success of the Carbon Farming Initiative. New land sector methods will be delivered by the end of 2014. Currently, the following are approved methods under the ERF:

- sequestration – reforestation, afforestation, permanent plantings of native species, native forest protection.
- agricultural emissions avoidance – destruction of methane in piggeries/dairies; dietary additives to cattle; soil carbon sequestration in grazing systems
- landfill and alternative waste treatment – capture and use methane, diversion of waste, mechanical processing, composting.
- Additional methodologies are being developed for other industries/sectors. The following will be available for businesses to use in the initial period of the ERF:
  - facility-level methods - improvements to large scale facilities eg. lighting)
  - coal mine gas capture
  - transport – technology upgrades, low emission vehicles
  - waste – landfill gas, alternative waste treatment, waste water treatment
  - industrial energy efficiency – technology upgrades, boiler upgrades
  - commercial buildings – retrofits, co- and tri-generation, building on existing energy efficiency programs
- See attached information for processes on registering, approvals and management. **APPENDIX E**
- See attached Case Studies for examples of different industry projects including large office lighting, rotational grazing, boiler upgrade, co-generation plant for pulp/paper mill. **APPENDIX E**

### Points from Q&A Session

- ◆ Lot of opportunity for agricultural sector – and there is ‘carbon fatigue’ (people sick of hearing about it) so fewer potential takers will push the price up.
- ◆ Companies have started to register projects to position their clients for when legislation passes the Senate in the next couple of weeks.
- ◆ The Minister has an appetite for energy abatement projects.
- ◆ Native forest protection (Greencollar have 19 projects registered. 8 have already received credits worth up to \$20m). There is space to grow to meet federal targets.
- ◆ Clive Palmer will be irrelevant in the vote if either the Greens or Labor support it. Had had cross party support for years. Big players are actively negotiating. If legislation does not get up government will probably look at different options for taking Direct Action Plan forward eg. grants programs.
- ◆ There is a ‘first mover advantage’. Submitting a Notice of Intent is a risk-free entry point.

- ◆ Peter Yench, Cobar shows what it can do for economies and communities that need help. 19-20 people have already received payment, 13-14 more signed up. Landholdings in that area mostly 40-50,000 acres, setup as soldier settler blocks, no longer a living area. Are using \$ to employ fencers, clear to improve land, can still graze and use. Sees it as an opportunity to open up and put \$ back into the western division.
- ◆ The requirement to have Property Vegetation Plan (done before 2010) needs to be removed to allow new entrants.
- ◆ Major issue with CRI was the rigour involved and the amount of information required. Methods are now more streamlined and flexible. Opportunities are available for even small farmers. Smallest project registered is 0.7ha. Can expect a lot more uptake now the requirement to change land titles has been reduced.
- ◆ Aggregation will be key. Government is after larger pools. Councils are in a great position to aggregate either within a region (using roads, waste management, interaction with communities) or between regions using a single method. Can have multiple projects happening over different methodologies.
- ◆ Bundling projects is a good idea to reduce compliance costs (audit, legal, project management) and spread risk to maximise investment. 10 Councils could do 20 different projects and bundle them to share cost.
- ◆ There are 2 markets. 1) Primary market – developer sells direct to government
  - 2) Secondary – certificates sold a 2<sup>nd</sup> time or to a 3<sup>rd</sup> party.
- ◆ Eg. 1 Council with 60 different types of abatement could use an external certified aggregator under contract so they take the risk. Council manages the contract. Can operate through an external 3<sup>rd</sup> party whereby the aggregator carries the risk.
- ◆ New methodologies will emerge in the 4<sup>th</sup> quarter 2014 and early 2015. Eg. new list of land sector methods that will include biochar etc.
- ◆ Notice of Intention – purpose is that activities need to be ‘new’ but if you need to start you lodge an NOI while waiting for legislation to come through. Can be lodged to the regulator by form and email. NOI lapse in mid 2015.
- ◆ Additionality – there will be a ‘common practice’ test in each methodology to check if what you’re proposing is new and additional.
- ◆ Payment will be based on a minimum 5 year contract. Sequestration is 7-25 years. Government is trying to get the most bang for buck. Can’t continue to pay for an activity indefinitely. Need to work out where the

line is drawn so business can build in recouping the costs of implementation. After the 5yrs you can sell credits off to a secondary market.

### **Final Comments**

- If you have ideas for abatement, don't wait for a methodology to be developed. Write it down and give it to Government. Eg. soil carbon and afforestation.
- Government funding is available for drafting methodologies.
- Warrumbungle Shire issue with Councils owning choke points. Sydney Uni want to work with government to improve transport links. Can turn the problem into potential credits by developing a methodology. Eg. most direct route saves fuel burn etc.
- Needs to be more education in Councils to get a holistic approach.
- Lots of employment opportunities emerging that could be based in regional areas. eg. auditors, contracts, project management.
- Need to build a community-of-interest.
- No question is too stupid. Department very keen to hold conversations.

### **Further information:**

Carbon Market Institute

Telephone: (03) 9245 0900 Email: [info@carbonmarketinstitute.org](mailto:info@carbonmarketinstitute.org)  
<http://www.carbonmarketinstitute.org/>

Department of the Environment

<http://www.environment.gov.au/climate-change/emissions-reduction-fund>

**17.4 NOTES FROM MEETING WITH SMALL BUSINESS COMMISSIONER, ROBYN HOBBS, HELD IN THE GILGANDRA SHIRE CHAMBERS ON FRIDAY 29 AUGUST 2014 – 10.30 A.M. – 11.30 A.M.**

Present: Robyn Hobbs OAM (Commissioner), 3 staff members, Sandra Ralston (CCOC), Anita Murray (CCOC), Lee O'Connor (CSC EDM), Pam Dickerson (VP, Regional Advisory Council, Central West Orana NSWBC), Vicki Secombe (Regional Manager, NSWBC), Peter Croft (Regional Manager BEC), Chamber rep Mudgee

**Robyn Hobbs, Small Business Commissioner**

Business Units within the NSW Commission for Small Business:

1. Advocacy and Communications – representing the interests of small business across the state using an evidence-based approach.
2. Mediation and Dispute Resolution – expects to receive 15,000 calls from small business this year. Also a free web portal. Success rate 94%.
3. Small Business Connect – 19 Business Enterprise Centres, travelling Small Business Advisers, Small Business Bus.

Looking for a 'stretch factor to do more'. Some new initiatives:

- Support for multicultural businesses – one third of NSW business owners are born overseas. NESB languages are mainly Arabic, Chinese, Korean, Vietnamese. Introducing a language portal on Commission's website.
- Small Business Friendly Councils Program – unique – Councils receive income from commercial and residential rates. In most centres commercial rates tend to contribute more. Program involves Councils looking at what means they have to support their business community. So far 35 out of 152 NSW Councils have indicated they want to be involved in the program. Each Council is to come up with 2 ideas to support business. These will be shared around the state. Measures must be included in Council's operational plans. The program will be launched next month.
- Small business program – regional NSW needs support. Commissioner was invited to Deniliquin to present their Business Awards. Discussed their issues with getting abattoir and ethanol plant off the ground. Both had "hit the wall". They told her it was easier to do business in Victoria. Commissioner has made a commitment to work with Deniliquin Council for 3 years. Brought key players together (NSW Planning, Deputy Premier etc) to help 'free up the process' re abattoir. Funding announced through Regional Investment Fund. Ethanol Plant will create about 2000 jobs, \$100m investment. Commissioner happy to

help where asked. Plans to pick about 5 regional areas. Can assist with Place Management, planning controls, communication within state and with commonwealth governments. Coonamble and Gilgandra might want to cluster. Will also work with Dubbo, Parkes, Forbes.

### **Coonamble Representatives**

Coonamble has some major projects that have suffered lengthy delays.

- Abattoir – delays from communication with EPA. Response: talk to Holly Byers. Provide information.
- Heavy Vehicle Inspection Station – Response: email dot points to Holly. Include statistics.
- Warrena Weir – as above. Response: As above.

Contact the Commissioner with any issues like this.

Other issues affecting small business potential.

- Time-consuming and costly paperwork. Eg. RMS requiring 3 different traffic plans to be submitted for Levee Upgrade. Response: The current NSW Government was elected on a commitment to cut red tape. They welcome suggestions of how to do this.
- Procurement policies of state and local government. Government money spent in small communities has minimal impact due to contracts being given to larger, centralised companies. Must be a better way. Eg. Public Works were required to set Aboriginal employment targets for their work at Connected Communities schools. Suggestion that this be expanded to include Local Employment Targets on all government contracts to keep money/employment in the local area, and provide some drought-proofing to local business. Response: Very interested in this issue and the suggestion of target seems something that could be looked at. Will put that idea on the table with government.

### **Dubbo and Mudgee Representatives**

- NBN – lack of connectivity/capacity is constraining small business from operating in the global market.
- Air Services (Mudgee) – is a serious constraint on growth.

### **Final points from the Commissioner:**

- Small Business Bus – Service NSW wants to partner with the Commission. Suggestion of bringing the bus back with other government services on board eg. Workcover, ATO, ACCC. Response: Those present thought this would be worthwhile if, as well as answering questions and providing advice, the services would be willing to take on feedback from businesses about service issues.

- Small Business Friendly Councils – Commission will use this program as an 'incubator' for how things can change. Will do mini-surveys with businesses and councils through this program.

Meeting closed 11.30am.

<b>17.5 MINUTES OF A MEETING OF THE QUARRY MANAGEMENT COMMITTEE HELD IN THE COMMITTEE ROOM, ON TUESDAY 26 AUGUST 2014, COMMENCING AT 2.00 P.M.</b>
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**PRESENT:** Crs Karanouh, Webb and Cullen, together with the A/Director of Engineering Services, Mrs Atkins and the Quarry Manager, John Smith.

1. **APOLOGIES** Nil

2. **BUSINESS OF THE MEETING**

**2.1 *Boundary Extension***

Extension of the boundary is complete. This will extend the life of the quarry indefinitely. During the survey it was discovered that there is a small section where the fence does not follow the boundary line.

**Recommended that the subject land be acquired or the right to access be formalised.**

**2.2 *Dust Control***

The manager reported that dust is still a problem on site.

**Recommended that Council investigate relocating Plant 153 to the quarry when it is due for replacement rather than selling the item.**

**2.3 *Quarry Control***

A discussion held about whether the control of the quarry should sit with the engineering department or the finance department.

**Recommended that the control remain under the engineering department.**

**2.4 *Sale of old pre-coater and grizzly***

The manager spoke about the antiquated equipment on site, some is only fit for scrap and some could be sold.

**Recommended that the equipment be sold as either scrap metal or advertised as second hand equipment.**

**2.5 *QA Audit***

The manager gave a run down on the QA Audit and its findings recently undertaken.

3. **GENERAL BUSINESS**

**3.1 *Expansion of Quarry Production***

It was discussed about the viability of increasing the production of the quarry

**The committee recommends that options be investigated for the expansion and whether market demands need to be met.**

### **3.2 New Product and Repricing of Existing Product**

The manager gave a rundown of a material that is currently being produced that is combined with other materials for sale. This product is not currently available for sale as a stand alone product. Additionally 20mm DGS20 which is currently priced at \$20.21 is overpriced in relation to the cost of production.

**The committee recommends that a new product be introduced called 20mm crusher run at \$18.50 and that the 20mmDGS20 be repriced to \$15.29 following the changes being on public display for the mandatory 28 days.**

A/Director asked about the use of variable message boards for advertising. The RMS representative confirmed that a DA is required for any such advertising and that variable message boards are not intended for road side advertising.

## **7. DATE OF NEXT MEETING – TBA.**

At this juncture, 3:40 pm, the meeting adjourned.

**17.6 NOTES TAKEN AT MEETING OF THE SALEYARDS COMMITTEE HELD IN THE COUNCIL CHAMBER ON TUESDAY 26 AUGUST 2014**

**Present:** Danny Keady (Councillor CSC), Tom Cullen (Councillor CSC), Kookie Atkins (Action DOE CSC), Matt Cock (MES), David Thompson (H&B), Steve Colwell (H&B), Peter O'Connor (AJF Brien), Matt Prentice (Elders & President Assoc. Agents), Tony Mooy (SBB)

**Apologies:** Al Karanough (CSC Mayor), Rick Warren (CSC GM)

**Chair:** Danny Keady

**Notes:** Jen Hoath

**1. PROMOTION**

Questions were asked regarding the saleyards promotion campaign agreed to previously. Matt Prentice stated that the Associated Agents contributed \$2,000 towards the promotion and requested an update on how this and Council's contribution was spent.

It was noted that advertising in the Western Magazine and the Land newspapers was conducted. Attendees recalled that new branding was developed and requested access to templates to enable them to utilise the new branding and promote the Coonamble Livestock Exchange when advertising. They also enquired about proposed poster/sticker promotion and new signage which was also discussed as part of this campaign and would like details of what was achieved and the costs associated with same.

***ACTION: CSC to provide further information on how funds were expended and what outcomes were achieved. CSC also to provide access to templates of Coonamble Livestock Exchange and the "Head Quarters to Hindquarters" branding to the Agents.***

**2. SALEYARDS 2013/2014 EXPENDITURE**

Income and Expenditure statement was supplied for the 2013/2014 financial year. Agents voiced concern over the increasing M&R costs. A request was made by the agents for a more detailed breakdown of expenditure. In particular, to look at M&R for the Saleyards and Amenities Building. It was noted that a large proportion of the Amenities Building M&R costs appear to be insurance and this may need to be proportioned across all Saleyards job numbers.

***ACTION: Council to provide a breakdown of saleyard costs to labour, plant and materials***

### 3. HVSPF FUNDING

It was reported that the new ramp is currently being installed. That the funds can only be utilised on improvements to transporting related areas of the saleyards and safety improvements. Works include the new ramp, some gates and earthworks.

Council confirmed that a total funding allocation of \$160,000 exists with \$30,000 being contributed by CSC, the remainder being a grant. Tom Cullen requesting information on where the \$30,000 Council contribution is coming from, when the saleyard reserve currently has no funds.

Information was requested on a breakdown on how these funds are being expended.

***ACTION: Council to provide further details on grant application.***

### 4. SALEYARDS MANAGER

Kookie Atkins provided an update on the Saleyards Manager position following the resignation of Amanda Glasson effective from 5pm on Friday 8<sup>th</sup> August, 2014. Council are currently reviewing the need for a full time position and discussions followed around the essential duties of this position.

The saleyard manager has been responsible for:

- Managing the facility and responsible for general maintenance of same. All parties agreed that this could be managed by a part time staff member but that it is essential that yards are well maintained.
- Manager has (for the majority of time) been present overseeing the loading and unloading of livestock
- Manager has been responsible for the draw – Discussion on whether duty agent could/should take on this role
- Manager has attended sales and undertaken pencilling (recorded sales price and cattle numbers) and essentially been an independent third party and arbitrator for any disputes – Possible research required to determine legal responsibility for same. It was agreed that as long as a suitable staff member is available on Thursday & Friday for fat sales that the Wednesday store sales can be managed by phone.

During the discussion Steve Loane, General Manager of the Warrumbungle Shire Council and also Chairman of the ALMA (Australian Livestock Marketers Association) came into the meeting to answer any questions. Mr Loane stated that the owner of the facility (Council) is not required by law to have a representative at sales to be

the independent recorder and arbitrator, however, it is considered best practice to do so.

Agents agreed that they did not feel it was necessary to have a Council representative at Wednesday Store sales, however, they do feel the need to have the representative attend the saleyards on Thursday and Friday for Fat sales.

Agents also would like Council to continue to manage the draw for sales.

## 5. HOSPITAL PEN ALLOCATION

Mr Loane discussed in relation to livestock welfare the practice of having a Vet pen or Hospital pen nominated for each sale. That if euthanasia is required, in particular stock which are located inside a truck, this role needs to be undertaken by someone specifically trained, so as to consider things such as deflections etc.

Mr Loane said that it is part of their code of practice that any animal bleeding or in pain is not to be transported to sale. It was noted that all Agents currently advise producers not to send any injured livestock to sale and that a need for a Hospital pen would generally only be required for livestock injured during transport to the saleyard.

It is best practice to have staff on site that are trained to destroy animals but following a risk assessment it could be decided that they are on call.

It was also recommended that the saleyards maintain a Livestock Medical Kit.

***ACTION: Council has staff trained for the purpose of euthanasing injured animals, however, will review staff training.***

## 6. COMMUNICATION BETWEEN COUNCIL AND AGENTS

It was raised that following the resignation of the Saleyard Manager there has been communication issues. Council advised that Dan Veer now has the Saleyard Managers phone and is available for them to contact him on the same telephone number. Unfortunately there were handover issues and short notice provided to Council and although Council are endeavouring to reduce staff and costs associated with the saleyards they hope that they can work with Agents to improve their communication and systems going forward.

## 7. FUTURE OF SALEYARD FACILITY

Discussion on the adverse seasonal conditions and the impact this has had on the number of sales and throughput. A recovery period will be required for numbers to increase.

The loss of the abattoirs has also had a detrimental effect on cattle sales. Council was asked about the abattoirs and the status in relation to it re-opening. Council stated that they believe that there is a lot of work and expense required to bring the abattoirs up to EPA standards and that the new owners are in negotiation with the EPA regarding same.

Tom Cullen asked the agents if the Associated Agents would consider leasing the saleyard. The Agents said that there had been no discussion and asked if Council has a proposal for same. They stated that the saleyards are an important facility for producers, agents and the Coonamble Community as a whole and it would be beneficial to all to keep the saleyards operating.

It was stated that there is no firm proposal, however, the saleyards are operating at a loss. The Associated Agents were asked to consider a potential leasing agreement as an option and provide possible suggestions on how this could work.

Danny Keady asked about the history of rent charges that Agents have previously paid for the use of the Amenities Building. The agents said that the rent was introduced to cover the cost to build the amenities building and this cost had been covered. The agents also asked if the business utilising the Amenities Building kitchen was being charged rent. It was agreed that the business would not make any great profit and considered that this was provided more as a service than as a money making venture.

***ACTION: Associated Agents to consider a leasing agreement with Council as a possible way to manage the saleyards going into the future.***

## **8. SCANNER**

Agents asked if the old scanner had been sold. Council staff in attendance at the meeting are unsure and will look into same.

***ACTION: Council staff to check records to see if the old scanner had been sold.***

## **9. COMPLAINTS REGARDING – NEW LOAD OUT SECTION OF YARDS**

Council have heard reports that the agents are not happy with the new load out section at the saleyards. The agents assured Council that this is not the case, that they and others were given plenty of time to consult and review the plans. All agents present stated that they are happy with the works completed.

**17.7 MINUTES OF A MEETING OF THE COUNTRY MAYORS'  
ASSOCIATION OF NSW, HELD IN SYDNEY ON FRIDAY 8 AUGUST  
2014**

Please see following sheets.

**17.8 MINUTES OF A MEETING OF THE OROC BOARD HELD AT  
DUBBO ON FRIDAY 15 AUGUST 2014 COMMENCING AT 9.30 A.M.**

Please see following sheets.

**18. REPORT ON SALEYARD ACTIVITIES  
FOR COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**

**Recommendation:**

That the report on Saleyard activities and income and expenditure be noted.

**SALES**

Nil to report

**WORKS UPDATE:**

See update A/Director of Engineering Services' report.

**INCOME & EXPENDITURE REPORT - SALEYARDS ACCOUNT**

**Period 1/7/2014 to 31/8/2014:**

<b>Saleyard Operations:</b>	<i>Income</i>	\$11,608.49
	<i>Expenditure</i>	\$39,260.71
	<i>Deficit</i>	<b>\$27,652.22</b>
<b>Truck Wash Operations:</b>	<i>Income</i>	\$ 2,559.75
	<i>Expenditure</i>	\$ 2,145.29
	<i>Surplus</i>	\$ 414.46
<b>Summary of Operations:</b>	<i>Income</i>	\$14,168.24
	<i>Expenditure</i>	\$41,406.00
	<i>Deficit</i>	<b>\$27,237.76</b>
<b>Saleyard Reserves:</b>	<i>Balance 1/7/2013</i>	<b>\$ 59,884.26</b>
	<i>Balance 1/7/2014</i>	<b>\$ 37,375.84</b>
	<i>Operational Result to date</i>	<b>\$ 27,237.76</b>
	<i>Projected 30/6/2015 reserve balance (deficit)</i>	<b>\$124,497.86</b>

Saleyards are not charged depreciation, but pay for capital purchases as acquired.

**Recommendation:**

That the information contained in the report be noted.

**BRUCE QUARMBY**

Director of Corporate and Urban Services  
2 September 2014

**19. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**

NIL

**20. GENERAL BUSINESS**  
**COUNCIL MEETING WEDNESDAY, 10 SEPTEMBER 2014**