

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 9TH
DECEMBER 2015, COMMENCING AT 9.10 A.M.**

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PRESENT: Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Danny Keady, Bill Burnheim, Tom Cullen, Don Schieb and Ahmad Karanouh.

Also present were the General Manager, Mr. Warren, the Director of Corporate and Urban Services, Mr. Quarmby, the Director of Engineering Services, Mr Chudek, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

Mr Andrew Shearer requested to attend the meeting at 9.30 a.m. to speak on behalf of the Coonamble Rural Transaction Centre's request for "seed" funding to conduct an Agricultural Field Day.

4.0 APOLOGIES

Nil

5.0 DEPUTATIONS/DELEGATIONS

No deputations were booked to attend today's meeting.

6.0 DECLARATIONS OF INTEREST

Cr Schieb Yatton Subdivision – Proposed Sale of Blocks
Interest as a local agent

7.0 CONFIRMATION OF THE MINUTES

1788 RESOLVED on the motion of Crs Schieb and Walker that the minutes of the ordinary meeting of Coonamble Shire Council held on 11 November 2015 be confirmed.

Business Arising from Minutes:

- Cr Keady – Saleyards Meeting – minutes included in business paper.
- Cr Schieb – Caravan Park – old bus still there – eyesore and should be moved.

8.0 RESOLUTION BOOK UPDATE

1789 RESOLVED on the motion of Crs. Burnheim and Karanouh that the Resolution Book Update be received and noted.

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8.1 Resolutions in Progress

i) Offer to purchase Meglo Block

The General Manager informed the meeting that he has not had a response from the proponent as to whether or not Council's price and conditions is acceptable. However, Mr Warren said he was contacted by the solicitor regarding the proposed sale. Cr Cullen referred to the purchaser being responsible for survey costs – the General Manager said that the block needed to be surveyed and the cost, as well as legal fees, would be the purchaser's responsibility. It was pointed out that the offer was made to purchase – Council did not have the property on the market.

Mr Warren informed the meeting that should the potential purchaser not indicate his acceptance of the conditions and contracts exchanged by 28 February 2016, Council withdraw the offer.

ii) Pool Fencing

Cr Karanouh said this should become a priority following the four consecutive nights of vandalism at the pool. The Manager of Environmental Services said to erect a concrete fence, as proposed, would be very expensive and he has requested quotes on other options. The General Manager reminded Councillors that if a concrete fence is decided upon, a development application must be lodged. Mr Warren said Council would, perhaps, have issues with Police regarding sighting of the area and effectiveness of CCTV cameras. Another issue would be graffiti – Cr Karanouh said graffiti may not be a problem – the fence may provide an opportunity for promotional material.

iii) Septic Systems Quambone

In regard to a question raised concerning this and the prospective sale of a property, the General Manager said that Council agreed to pay for a transportation pit design that would be suited to the soil type of the area and residents could get a copy of the design – saving each resident around \$2,000. Mr Warren said the disposal of sewage is the landowner's responsibility and the method must comply with the Department of Health regulations.

iv) Combara Road – Signs

Cr Burnheim asked whether signs have been placed as agreed previously – the Director of Engineering Services said that they would be erected when the whole of the road is completed. Mr Chudek said that there have been a couple of trials carried out on the road, being of 1 kilometre each in length. He said Council previously allocated \$60,000 and an application has been submitted for funding under *Fixing Country Roads* and, if successful, Council will be able to complete the whole road.

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1790 RESOLVED on the motion of Crs. Keady and Walker that the information be noted.

9.0 MAYORAL REPORT – GENERAL MANAGER’S PERFORMANCE AGREEMENT & POSITION DESCRIPTION

1791 RESOLVED on the motion of Cr Webb that his Mayoral Report be received and dealt with.

The meeting noted that this matter is again listed in Closed Session and contain copies of the documents referred to above.

1792 RESOLVED on the motion of Crs Keady and Karanouh that Council note this report and refer the other report concerning the General Manager’s Performance Agreement and Position Description to Closed Session for consideration.

10.0 CORRESPONDENCE

1793 RESOLVED on the motion of Crs. Karanouh and Schieb that the Correspondence be received and dealt with.

Section A – For Council’s Consideration:

10.1 COONAMBLE STREETS AHEAD COMMITTEE R8-10(46887)

1794 RESOLVED on the motion of Crs Karanouh and Burnheim that Council :

- a) raise no objection to the closure of Castlereagh Street to all traffic (Peace Tree to Aberford Street intersection) from 5.30 p.m. until 9.30 p.m. on Thursday 17 December 2015, subject to Police approval;
- b) provide and erect barricades to close off the area;
- c) provide sandbags so the operators can secure the jumping castle;
- d) provide the stage i.e. deliver to site, erect/dismantle, return to showground – costs to be funded from donation vote.

10.2 EMPLOYEES INDOOR CHRISTMAS PARTY D7+S6(46867)

1795 RESOLVED on the motion of Crs Burnheim and Keady that Council agree to contribute \$350 towards the indoor employees’ Christmas party.

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10.3 COONAMBLE GREYHOUND RACING CLUB G6(46926)

1796 RESOLVED on the motion of Crs Karanouh and Keady that Council advise the Coonamble Greyhound Racing Club that the old concrete tank near the sheep saleyards may be relocated to the greyhound track as requested, at no cost to Council.

10.4 JILLIAN KELLY D7(46966)

Advising she is applying for a Royal Agricultural Society (RAS) Community Futures Grant of \$25,000 and is seeking funding to provide a full colour mobile LED video board. Stating the quote is \$29,700 incl GST, which is \$4,700 short of the grant. Asking Council if it would pledge support to cover all or some of the shortfall if the grant is approved.

Councillors noted that a similar request has been made by the Coonamble Rugby League Football Club – refer Item 10.11.

1797 RESOLVED on the motion of Crs Walker and Karanouh that this matter be deferred for consideration in conjunction with Item 10.11.

The meeting noted that Mr. Shearer is due to speak to this letter however, he was not present.

A MOTION

PROPOSED by Cr Keady **SECONDED** by Cr Cullen that this matter be deferred for consideration until Mr. Shearer addresses Council – **was withdrawn**.

10.5 COONAMBLE RURAL TRANSACTION CENTRE D7(46968)

Seeking financial assistance in the amount of \$3,000 “seed” funding to conduct the inaugural Coonamble Agricultural Field Day on Saturday 2 April 2016.

1798 RESOLVED on the motion of Crs Karanouh and Burnheim that Council agree to provide “seed” funding of \$3,000 to the Coonamble RTC for the inaugural Agricultural Field Day on Saturday 2 April 2016 – noting funds would be sourced from the development fund.

Section B: Matters for Information Only

10.6 QUAMBONE PUBLIC SCHOOL D7(46868)

Thanking Council for its generous donations to the School’s presentation of awards function. Saying the money will purchase books to present to the high achievers. Inviting Councillors to attend the Presentation Night on Friday 11 December 2015.

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10.7 GULARGAMBONE AMATEUR SWIMMING CLUB D7(46875)

Thanking Council for its sponsorship for the 2015 carnival – saying swimmers came to Gulargambone from all over the Western Region. Saying Council's sponsorship helped pay for medals, prize money and other costs.

10.8 PRESIDENT, LOCAL GOVERNMENT NSW R8-5

Advising the NSW Government has announced that Expressions of Interest for second round of the Fixing Country Roads Program has now opened and encouraging Council to develop applications. Pointing out projects can include treatments to roads and bridges or pavement works to increase road capacity, improve safety and improve access for high productivity vehicles.

10.9 ORANA REGIONAL ORGANISATION OF COUNCILS

Forwarding copy of minutes from last Board Meeting held on 30 October 2015 in Lightning Ridge. Noting the next OROC Board meeting is scheduled for Friday 4 March 2016 in Cobar unless it is necessary to meet prior to this date pending news from Fit for the Future process.

A copy of the minutes were attached to the business paper.

Cr Burnheim asked about outcomes of the meeting of OROC – the Mayor said there are no merges on the agenda. The General Manager stated regarding Joint Organisations, it is felt that OROC is successful the way it currently operates – however a legislated model will depend on the structure the Government decides upon – as yet that is not known.

At this juncture, 9.30 a.m., Mr Shearer arrived at the meeting – he was advised that Council has already passed a resolution to provide the \$3,000 “seed” funding for the proposed field day. Mr Shearer thanked Council for its generosity and said it is hoped the day would be successful, with attendance from neighbouring areas. It is anticipated, at this stage, that exhibitors will spend at least three nights in Coonamble which will give the economy a boost. He said there probably won't be a profit, however it is expected to cover costs. Mr Shearer said the biggest expense envisaged at this time is security for the Friday and Saturday nights. He left the meeting at 9.35 a.m.

10.10 ST BRIGID'S SCHOOL PARENTS & FRIENDS D7(46971)

Thanking Council for its generous donation which was used as a prize on the Chocolate Wheel at the fete on 16 October. Saying the fete raised \$15,000 and will finance a number of projects for the benefit of the students. Wishing Councillors and staff all the best for the festive season.

1799 RESOLVED on the motion of Crs Walker and Karanouh that the information contained in Item Nos. 10.6 to 10.10 inclusive, be noted.

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URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

1800 RESOLVED on the motion of Crs Keady and Walker that the following matters be classified “urgent” and dealt with:

At this juncture, Council brought forward Item 10.4 for consideration.

i) 10.4 JILLIAN KELLY D7(46966)

Advising she is applying for a Royal Agricultural Society (RAS) Community Futures Grant of \$25,000 and is seeking funding to provide a full colour mobile LED video board. Stating the quote is \$29,700 incl GST, which is \$4,700 short of the grant. Asking Council if it would pledge support to cover all or some of the shortfall if the grant is approved.

Councillors debated whether there is a need for two score boards in the community and, if Council committed funds, who would own and be responsible for the unit. It was noted that both score board options come with their own trailer for ease of movement.

10.11 COONAMBLE RUGBY LEAGUE FOOTBALL CLUB INC D7(46986)

Advising the Club is in the process of applying for a grant through the NSW Office of Sport & Recreation to purchase an electronic score board. Making application to Council to commit financially towards the project which will come under Facility Development and Capital Equipment.

A MOTION

PROPOSED BY Cr Karanouh **SECONDED** by Cr Burnheim that Council commit a financial contribution of \$2,700 from the Donation vote to the application being made by Ms Jillian Kelly to the Royal Agricultural Society (RAS) Community Futures Grant **WAS LOST**.

1801 RESOLVED on the motion of Crs. Schieb and Walker that the Club be requested to submit more detailed information, for example, the amount it intends to make application for and the level of commitment from other Clubs and that a report be available for the February meeting.

10.12 LOCAL GOVERNMENT NSW

Forwarding media release by President Cr Keith Rhoades following the announcement of a 1.8% rate cap by IPART for 2016-2017. Calling on State and Federal Governments to commit to a fair go in funding for councils and communities in NSW.

1802 RESOLVED on the motion of Crs Keady and Walker that the information be noted.

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10.13 DEPARTMENT OF TRANSPORT OR NSW G5(46987)

Advising the application for \$34,000 (excluding GST) funding for the Coonamble Levee Leapers transport initiative in the western region has been successful.

The General Manager said that this application was made to provide transport for young people to and from events.

1803 RESOLVED on the motion of Crs. Burnheim and Keady that the information be noted.

10.14 NSW OFFICE OF ENVIRONMENT & HERITAGE F5-4(46985)

Referring to Council's application for financial assistance under the 2015-16 Floodplain Management Program for stage 2 of the Coonamble levee upgrade and advising it did not receive a grant offer. Advising the application was ranked highly and has been placed on a reserve list which may be activated at any time up until 29 April 2016 if funding is available under the program.

The General Manager said the same response was received prior to funding being made available for stage one of the levee upgrade and he expected that money would be forthcoming to do stage two.

The Director of Engineering Services informed the meeting that all documentation covering the first stage of the upgrade has been properly completed and submitted. Mr Chudek said he would be making representations to the Department as it was made clear to Council that funds would be available for the next stage of the work. The Director pointed out that the work already done will be useless if Council cannot proceed with the next phase. The General Manager pointed out that the current work finished about 200 metres short of the Tooraweenah road.

Mr Chudek informed the meeting that Council's application for just under \$1 million under the National Stronger Regions Fund to carry out a major overhaul and upgrade of water supplies was not successful.

1804 RESOLVED on the motion of Crs Keady and Walker that Council note the information.

10.15 CRS SCHIEB, KARANOUH & CULLEN C13

Returning signed Rescission Motion, giving notice of their intention to move for the rescission of Minute No 1719 of 14 October 2015, as follows:

"... that Council not proceed to have Coonamble declared 'RV Friendly'

1805 RESOLVED on the motion of Crs Karanouh and Schieb that the following Minute No 1719 of 14 October 2015 be rescinded:

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*Min No 1719) Resolved on the motion of Crs Cullen and Burnheim
Of) Burnheim that Council not proceed to have Coonamble
14 Oct 2015) declared "RV Friendly"*

At this juncture, 10.00 a.m., the Mayor vacated the Chair to meet his commitment at the Presentation of Awards at the School. The Deputy Mayor took the Chair.

1806 RESOLVED on the motion of Crs Schieb and Karanouh that Coonamble be declared as a "RV Friendly" town which will promote the area and make it more attractive for travellers and tourists to 'stop over', thus boosting the economy.

Cr Karanouh spoke in favour of the resolution and Cr Walker referred to the area behind the bowling club/pool which could be utilised as a caravan parking area.

Cr Burnheim spoke against the motion, saying Council's decision to allow caravans to park at various sites will have a severe impact on the caravan park – he said that Council has been planning an improvement program for the park and, in fact, work has started on the upgrade. Cr Burnheim said that it is his belief that the money already spent is "just being thrown away".

He also referred to Council owing the Caravan Park and it should encourage all travellers / tourists to stay there. Cr Burnheim said in his mind, Council's decision will encourage further incidents of crime and reminded Councillors that Coonamble already does not have a good reputation and he is completely against the idea.

The Mayor put the motion to a vote and it was carried 4 votes / 1 vote on the floor.

The General Manager said that particular sites will have to be developed for caravans and motor homes parking and a report will be presented at the February 2016 meeting.

10.16 CSC OUTDOOR EMPLOYEES S6

Thanking Council for its generous donation and advising the party is being held at the Coonamble RSL on 23 December from 12 noon. Extending an invitation to Councillors and management to attend some time during the afternoon to have a drink and refreshments with the staff.

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1807 RESOLVED on the motion of Crs Cullen and Karanouh that Council note the invitation to the outdoor staff Christmas party / end of year function at the Coonamble RSL Club on Wednesday 23 December 2015 from 12 noon.

10.17 CASTLEREAGH-MACQUARIE COUNTY COUNCIL N7(46991)

Advising of the severe impact the cut of \$92,339.33 in the 2015-16 grant applications will have on Council's operations and each of the constituent councils. Requesting Council's support in making appropriate representations to the Minister and Local State Member as a constituent council of the CMCC.

1808 RESOLVED on the motion of Crs Burnheim and Walker that Council write to the Minister for Primary Industries and the Local Member, Kevin Humphries supporting the Castlereagh Macquarie County Council's application for reconsideration of the WAP1520 2015/16 grant allocations.

11.0 REPORT BY GENERAL MANAGER

1809 RESOLVED on the motion of Crs Karanouh and Walker that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

1810 RESOLVED on the motion of Crs. Karanouh and Walker that Council note no Development Applications or Complying Development Applications were approved since the last meeting.

11.2 ECONOMIC DEVELOPMENT

1811 RESOLVED on the motion of Crs Karanouh and Walker that the information contained in the Economic Development report be noted.

The following issues were briefly discussed:

- Drought funding applications – the General Manager said that the list of projects being submitted prior to Christmas is progressing. It was suggested that the pool fence be a priority – the General Manager said the application for fencing covers the showground, sportsground and pool. He said the other application being submitted now is for upgrading facilities at Combara Hall. The General Manager said that Council has the opportunity to continue to submit projects up to 2019. Reference was made to the grids and gates proposal – Mr Warren said that it is one of the projects that requires further time and the Economic Development Manager will continue to work on getting it together.
- Regarding the cost of a concrete fence at the pool – the Manager of Environmental Services said it would be in the vicinity of \$80,000 –

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Cr Burnheim asked that a 'cap' be put on the cost of this project, saying that the grids and gates is the big project for Council.

- Cr Schieb referred to the state of the fence at the aerodrome on the Back Combara Road, saying it should be renewed – the General Manager said that it will be inspected and costed.
- Cr Karanouh referred to endeavours to get a Flying School established here – bringing students from overseas – it was suggested that this project is worthwhile pursuing.

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

1811 RESOLVED on the motion of Crs Karanouh and Burnheim that the report by the Director of Community Services be received and dealt with.

12.1 COMMUNITY SERVICES PROGRESS

1812 RESOLVED on the motion of Crs Burnheim and Karanouh that the information contained in the Community Services progress report be noted.

The following matter was raised:

- i) Club Grants Category 3 – it was noted that Council has been invited to submit a full application for funding under this category for \$825,000 for the Smith Park Family Playspace project.

At this juncture, 10.22 a.m., the meeting adjourned for morning tea and resumed at 10.45 at which time the Mayor had returned and took the Chair.

12.2 AUSTRALIA DAY 2016 AWARDS

The Director reported that nominations for the 2016 Australia Day awards opened in August and close on 14 December and that a selection panel will be invited to make decisions on the various categories of the awards.

The meeting noted that the Ambassador for the 2016 Australia Day celebrations is Byron Watson and Councillors may be requested to attend some sort of a welcome function during his visit.

1813 RESOLVED on the motion of Crs Keady and Walker that the Mayor be Council's representative on the selection panel, with the alternate being Cr Karanouh and that Council agree to attend functions, if requested.

12.3 CLEAN UP AUSTRALIA DAY 2016

In a report to Council, the Director advised that the Clean Up Australia Day is held nationally in March and in 2016 it will be 6th March. The meeting noted that Council has actively participated in the day over the past two years and community participation has grown over that time. It was pointed out that to properly manage activities under the auspice of the Clean Up Australia Day

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organisation, there needs to be site supervisors, volunteer overseers and rubbish collection.

1814 RESOLVED on the motion of Crs Keady and Karanouh that Council support Clean Up Australia Day activities, nominates and registers the following clean up sites and agree to have a council employee coordinator on the day for registrations, etc:

- Combara road
- River near museum under bridge
- Entrances to town
- Airport area

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

1815 RESOLVED on the motion of Crs Keady and Karanouh that the report by the Director of Corporate Services be received and dealt with.

13.1 RATE COLLECTIONS

1816 RESOLVED on the motion of Crs Karanouh and Keady that the Total Combined Rate Collections to 27 November 2015 be noted.

Cr Schieb asked how much was outstanding for more than two years. The General Manager referred Cr Schieb to the report showing outstanding amounts at 1 July 2014 and 1 July 2015.

13.2 LIST OF INVESTMENTS

1817 RESOLVED on the motion of Crs Keady and Burnheim that the list of investments as 30 November 2015 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 QUAMBONE PARK – PLAYGROUND SHADE STRUCTURES

The Director provided costs for three options to provide and install shade structures over the playground equipment at Quambone Park, ranging from \$17,410 to \$44,200 (exclusive of GST). It was noted that no opportunity exists at the present time to have these costs covered by grant funding.

Mr Quarmby handed Councillors plans of the three options for shade covers listed in his report.

1818 RESOLVED on the motion of Crs Burnheim and Karanouh that Council agree to proceed with Option 3, being 9 post Hypar structure with 4 shade sails, measuring approx. 14.5m x 21.5m, at a cost of \$32,750 and that the shade structures be erected as soon as possible.

13.4 WORKS IN PROGRESS

1819 RESOLVED on the motion of Crs Karanouh and Keady that Council note the information contained in the works in progress section of the Director's report.

The Director reported briefly on the following matters:

- Vandalism at Coonamble pool – break-ins on four consecutive nights.
- Builder has measured up for alterations to the RTC area to house the new agency service
- Upgrading cameras at pool following damage caused by vandals.

In response to a question from Cr Schieb, the Director said that the police were called and arrived at the scene at 3.00 a.m. – they will act on footage provided. Mr Quarmby said that the lights at the pool will be repositioned and put on a 24 hour switch.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

1820 RESOLVED on the motion of Crs. Keady and Karanouh that the report by the Director of Engineering Services be received and dealt with.

14.1 WORKS IN PROGRESS

1821 RESOLVED on the motion of Crs Burnheim and Walker that Council note the Director's report on works in progress.

The following matters were briefly mentioned:

- The Director referred to road construction and heavy patching being carried out on SH18, also work has been carried out on both the Baradine and Pilliga roads.
- Plant and Equipment – the Director handed Councillors a sheet showing costs/savings concerning the plant replacement items.
- Report from RMS – the Service is very pleased with works carried out by Council within budget and on time.
- Referred to seven items of plant purchased – will deliver a better outcome for council
- Plant purchases have come in \$43,000 under the original budget.
- Only one item of Council plant yet to be auctioned – next auctions set down for 17 January 2016.

14.2 WINGADEE ROAD – CONDITION REPORT

Following an inspection of the Wingadee Road, the Director submitted a report on its condition. Council noted that, based on visual assessment, it appears that the overall condition of the road is satisfactory, however there are two sections requiring maintenance.

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The Director said that repair works to both sections have been scheduled for mid-February 2016 following reconstruction of the Highway west of Mowlma Creek.

1822 RESOLVED on the motion of Crs Keady and Karanouh that this information be noted.

15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES

1823 RESOLVED on the motion of Crs Keady and Schieb that the report by the Manager of Environmental Services be received and dealt with.

15.1 WORKS IN PROGRESS

1824 RESOLVED on the motion of Crs Karanouh and Walker that this item be noted.

The following issues were raised:

- Referred to meeting with Agents regarding the saleyards and a subsequent inspection at the yards to look at options to make the yards more efficient – two designs were suggested – a report will be submitted to the February 2016 meeting.
- Councillors referred to the decision to upgrade the current amenities at the Caravan Park – the Manager said it will be refurbished to become a two bedroom caretaker's dwelling.
- Saleyards – discussion ensued regarding issues at the saleyards – it was noted that the minutes of the Saleyards meeting were in the business paper for consideration later in the day.

15.2 RANGER'S REPORT – NOVEMBER 2015

1825 RESOLVED on the motion of Crs Keady and Walker that the Ranger's report for the month of November 2015 be noted.

i) Dog Audit

The Manager referred to the dog audit and reported that staff have completed the eastern side of Coonamble and currently about half way through doing the west side of Coonamble. He said that most people have complied and some have made arrangements for an extension. Mr Cock pointed out that some people own four dogs and it is very expensive to micro-chip and register this number – he said some have even more than four animals. He asked for Council's direction as to how to proceed – whether to continue to issue fines and pursue those people who do not comply.

The General Manager reminded Council that the Companion Animals Act is law and Council cannot deviate from the legislation contained in the Act – it must act according to the law.

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1826 RESOLVED on the motion of Crs Karanouh and Cullen that Council continue to address issues in accordance with the legislation in the Companion Animals Act.

URGENT BUSINESS – SUPPLEMENTARY REPORT – MANAGER OF ENVIRONMENTAL SERVICES

1827 RESOLVED on the motion of Crs Keady and Karanouh that the following matter be classified ‘urgent’ and dealt with:

15.3 YATTON SUBDIVISION

The Manager provided a report concerning the three subdivided blocks that Council previously resolved to sell at the Yatton Estate.

At this juncture, Cr Schieb having declared an interest in this matter, left the meeting.

1828 RESOLVED on the motion of Crs Karanouh and Cullen that :

- a) Council agree to extend water and power to the three blocks;
- b) expressions of interest be invited for the three blocks;
- c) Council stipulate one block per person – with no associated parties;
- d) Council include the area in the Scavenging District for domestic waste management as part of the new collection contract;
- e) Council authorise the affixing of the Common Seal to any documents relative to the sale of these blocks.

16.0 MINUTES / REPORTS FROM VARIOUS COMMITTEES

1829 RESOLVED on the motion of Crs Karanouh and Keady that the reports / minutes from various committees, as listed hereunder, be noted.

16.1 Coonamble Shire Youth Council – minutes of meeting on 12 November 2015.

16.2 Coonamble Employment Circle – minutes of meeting on 17 November 2015.

16.3 Coonamble Shire Economic Development Committee – minutes of meeting on 26 November 2015.

1830 RESOLVED on the motion of Crs Karanouh and Keady that the information contained in the above minutes be noted.

16.4 Coonamble Saleyards Management Committee – minutes of meeting held on 1 December 2015

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HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 9TH
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1831 RESOLVED on the motion of Crs Karanouh and Keady that the Saleyards Management Committee minutes be received and dealt with.

i) Name & Membership of Committee – Saleyards Management

The General Manager said this is a Council committee and, as such, Council determines how it works, including membership. He said that the purpose of the committee is to advise Council on issues relating to the facility.

ii) Promotional Expenses

The Director of Corporate and Urban Services said \$12,000 was spent on marketing and a further \$7,200 is held in reserve. Regarding the two signs required, Council noted that \$20,000 is in a Reserve, and suggested that prices for the signs be obtained.

iii) Proposed Upgrade of Yards

This item was the subject of an on site inspection with the Manager of Environmental Services and agents' representatives recently – a report will be presented to the February 2016 meeting.

iv) Council Employee - Hours

It was noted that for an employee to work after 3.30 p.m. and up until 9.00 p.m. would cost around \$300 – the Manager said the agents are happy to meet this expense.

It was agreed that Council contact the Coonamble Associated Agents advising the outcome of the recommendations from the Saleyards Management Committee meeting.

1832 RESOLVED on the motion of Crs Keady and Walker that the above information be noted.

17.0 SALEYARDS REPORT

1833 RESOLVED on the motion of Crs. Keady and Burnheim that the Saleyards report be received.

17.1 Sales / 17.2 Saleyards Account

1834 RESOLVED on the motion of Crs Keady and Burnheim that the above two items in the Saleyards Report be noted.

The Mayor brought forward Items 19.0 and 20.0 prior to going into Closed Session.

19.0 QUESTIONS WITH NOTICE

Nil

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20.0 GENERAL BUSINESS

1835 RESOLVED on the motion of Crs Keady and Cullen that General Business be now discussed.

Cr Karanouh:

- Asked that Hollywood Lane sign be installed – suggested it be placed on a concrete block – the Director of Engineering Services said he would do so.
- Requested that staff check whether a truck wash can be made available at Gulargambone

Cr Schieb:

- Referred to the need to fence the aerodrome on the Back Combara Road.
- Suggested additional road sealing should be carried out – saying other shire areas are getting funding – suggested that the Back Combara Road be sealed and Council endeavour to obtain appropriate funding. The General Manager said a report, including costings, would be prepared for the February meeting. The Director of Engineering Services said Council has made application for funds under *Fixing Country Roads* and, if successful with the \$60,000 allocated by Council, the whole road could be rebuilt.

Cr Burnheim:

- Thanked the garden staff for their work in the appearance of the town – Cr Burnheim said he has had many positive remarks from visitors.

Cr Keady:

- Congratulated Council on its achievements throughout the year and wished all a happy Christmas.

Director of Corporate & Urban Services:

- Advised that the old trough at the showground has been painted – waiting on the Traffic Committee outcome.
- Touch Football for Councils – stated that each year in February a touch football match is organised for Councils – said members of Council staff have indicated they would like to participate.

1836 RESOLVED on the motion of Crs Burnheim and Keady that Council agree to sponsor a team from Coonamble Shire Council and cover the cost of shirts for 15 people, noting the shirts will have Council's logo.

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General Manager:

- Main street gardens – said that work on the other side of the main street gardens will recommence after summer – leaving the bigger trees for the present time provides some shade.

Director of Engineering Services:

- Has had request to seal the area in front of the bowers at the airport – apparently stones from the area are causing problems. The Director said that a typical road seal will not hold and to re-seal the area will cost in the vicinity of \$10,000. Mr Chudek said when the aircraft facility under construction is complete, it will probably be necessary to extend the seal and it may be better to wait until then and re-build the whole area.

1837 RESOLVED on the motion of Crs Keady and Burnheim that the area in front of the bower at the airport, which is causing problems as planes taxi from the bower, be re-sealed immediately and the \$10,000 be sourced from the Development Fund.

1838 RESOLVED on the motion of Crs Schieb and Keady that Council contact Telstra regarding the removal of the bank on the eastern side of the Castlereagh Highway at the 9 mile.

Mayor:

- Extended best wishes for Christmas to Councillors, staff and families.
- Thanked Council for its support since his election as Mayor.
- Invitation to Councillors to his home for drinks around 5.30pm – 6.00pm.

Director of Engineering Services:

- Invited Councillors to come any time to inspect the new plant.

At this juncture, all members of the staff left the meeting.

18.0 CLOSED SESSION

1839 RESOLVED on the motion of Crs Burnheim and Keady that Council resolve into Closed Session, in accordance with section 10A of the Local Government Act 1993 “*section 2 (a) personnel matters concerning particuoar individuals (other than councillors)*”.

1840 RESOLVED on the motion of Crs Burnheim and Keady that the press and public be excluded from the meeting.

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RESUME OPEN MEETING

1841 RESOLVED on the motion of Crs Burnheim and Schieb that Council resume Open Meeting.

ADOPTION OF RECOMMENDATION OF CLOSED SESSION

1842 RESOLVED on the motion of Crs Burnheim and Schieb that Council adopt the recommendation from Closed Session, being Recommendation No. 18.1, as set out hereunder:

18.1 General Manager's Performance Agreement & Position Description

That Council resolve as follows:

- i) adopt the Position Description and Performance Agreement (incorporating Key Performance Indicators) which was attached to the business paper;*
- ii) that the Position Description and Performance Agreement, incorporating KPIs be incorporated in the new contract between Coonamble Shire Council and the General Manager;*
- iii) that the first review of the General Manager's performance under the new contract be an interim informal review and be carried out in October 2016, with the first Annual Formal Review under the new contract to be carried out in July 2017;*
- iv) that Council reaffirm that the Performance Review Committee (PRC) for the General Manager will be the entire Council and will be facilitated by an external consultant mutually agreeable to the General Manager and Mayor of the day.*

This concluded the business and the meeting closed at 12.26 p.m.

Pages (1/5784 to 18/5801) confirmed on the **TENTH** day of **FEBRUARY 2016** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **9 DECEMBER 2015**.

MAYOR