

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE, ON WEDNESDAY, 13TH
JULY 2016, COMMENCING AT 9.05 A.M.**

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PRESENT: Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Bill Burnheim, Tom Cullen, Ahmad Karanouh and Don Schieb.
Also present were the General Manager, Mr. Warren, the Director of Corporate & Urban Services, Mr. Quarmby, the A/Director of Engineering Services, Mrs Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

4.0 APOLOGIES

2117 RESOLVED on the motion of Crs Burnheim and Karanouh that an apology for non attendance be accepted from Cr Keady.

3.0 PUBLIC QUESTION TIME

Mrs Mary Skuthorpe will be addressing Council during public question time – she has been informed to attend at 9.30 a.m.

5.0 DEPUTATIONS/DELEGATIONS

It was noted that Mr Akhter Hossain, the Principal Water Resources Engineer with Jacobs Group (Australia) Pty Ltd would be at the meeting today to discuss concerns and answer questions Councillors have regarding the draft Flood Study Reports for West Coonamble, Gulargambone and Quambone.

6.0 DECLARATIONS OF INTEREST

Cr Burnheim declared an interest in a matter relating to Gibson's Way, which will be raised during the meeting, viz: Item 14.2 - Bridge Approaches.

7.0 CONFIRMATION OF THE MINUTES

2118 RESOLVED on the motion of Crs Schieb and Karanouh that the minutes of the ordinary meeting of Coonamble Shire Council held on 8 June 2016 be confirmed.

Business Arising from Minutes:

- i) **Speed signs** – ramps on Wingadee Road – Cr Schieb said he noticed speed signs had been erected at ramps on this road and asked whether it was Shire-wide. The Mayor said Council agreed to erect these speed signs on the Wingadee Road at last meeting.

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Cr Burnheim referred to Council's application for grant funds to repair/remove grids throughout the Shire and asked if the policy could be changed to incorporate 2 x 6 metre gates, with 4 metre wide grids. The A/Director of Engineering Services informed the meeting that if the policy changes, all grids/gates – even those currently in acceptable condition – would have to comply. It was agreed that the status quo remain.

The General Manager said a copy of the adopted policy would be emailed to Councillors and a report submitted to next meeting so that Council could make amendments to the policy, if thought necessary.

At this juncture, 9.15 a.m., Mr Len Scott arrived at the meeting.

ii) **Golf Club – Quote for Sealing Car Park** – in response to a question, the General Manager informed the meeting that no further contact has been made by the Golf Club on this matter.

8.0 RESOLUTION BOOK UPDATE

2119 RESOLVED on the motion of Crs. Karanouh and Walker that the Resolution Book Update be received and noted.

8.1 Resolutions in Progress

i) **Green Army** – Cr Karanouh asked for clarification on this matter – the General Manager said he had discussions with Ms Bonnington who informed him that projects have been submitted through the Coonamble Neighbourhood Centre and Council's proposal to have the bamboo cleared from the river bed has been included.

9.0 MAYORAL REPORT

2120 RESOLVED on the motion of Cr Webb that his report be received and dealt with:

9.1 Mayor's Activities

2121 RESOLVED on the motion of Crs Walker and Schieb that the Mayor's report detailing activities since the June meeting was noted.

URGENT BUSINESS – SUPPLEMENTARY MAYORAL ACTIVITIES REPORT

2122 RESOLVED on the motion of Cr Webb that the following matters be classified 'urgent' and dealt with.

9.2 Mayor's Activities (continued)

2123 RESOLVED on the motion of Crs Burnheim and Schieb that the additional Mayoral activities be noted.

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9.3 Coonamble Greyhound Club

- 2124 RESOLVED** on the motion of Crs Karanouh and Burnheim that Council inform the Coonamble Greyhound Club that it supports the Club and the industry in their endeavours to resolve the proposed ban on greyhound racing at the political level, stating also the drastic impact banning the sport will have on this Shire's economic development.

MR LEN SCOTT – COONAMBLE RODEO ASSOCIATION

Mr Scott was welcomed to the meeting – he thanked Council for its support in preparing the grounds for the recent rodeo. He said even without the campdrafting section, it was a very successful event – taking \$48,000 on the gate. Mr Scott thanked management and staff for their efforts throughout a difficult time. He also said the paint provided by Council to uplift the buildings at the showground was greatly appreciated.

The Mayor thanked Mr Scott – who then left the meeting.

10.0 CORRESPONDENCE

- 2125 RESOLVED** on the motion of Crs. Karanouh and Burnheim that the Correspondence be received and dealt with.

Section A – For Council's Consideration:

- 10.1 COONAMBLE CHAMBER OF COMMERCE D5-28(47793)**
Seeking \$3,000 sponsorship towards the 2016 Business Awards Dinner. The General Manager informed Council that \$2,500 'sponsorship' was provided to the Chamber in 2015 however the dinner did not take place.
- 2126 RESOLVED** on the motion of Crs. Walker and Cullen that Council inform the Coonamble Chamber of Commerce that \$2,500 was provided as a 'sponsorship' for the 2015 dinner, which did not take place and suggest the amount be utilised for this year's dinner.
- 10.2 COONAMBLE CHAMBER OF COMMERCE D5-28(47792)**
2127 RESOLVED on the motion of Crs. Karanouh and Schieb that Council agree to provide \$8,000 towards the 2016 Buy Local Campaign, noting the amount is included in the adopted budget.
- 10.3 GULARGAMBONE BOWLING CLUB LTD S2-2(47818)**
GULARGAMBONE HOTEL S2-2(47817)
5 STAR SUPERMARKET, GULARGAMBONE S2-2(47813)
GULARGAMBONE CENTRAL SCHOOL S2-2(47814)
TWO EIGHT TWO EIGHT S2-2(47815)

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Drawing attention to the concerns of residents and businesses in Gulargambone relative to crime and policing and asking for two surveillance cameras for Gulargambone to assist the community's police officer.

10.4 PJ HALING PARTNERSHIP

S2-2(47816)

Letter signed by Annie Haling, a partner in the company, referring to the same issues as the previous letter and seeking the same outcome. Advising she initiated the action to write to Council, the police and the local member.

The General Manager advised that appropriate CCTV coverage of the Gulargambone CBD would be in excess of \$100,000. Mr Warren said that no information has been provided as to the locations of the so called "hot spots" and further research would need to be undertaken. He reminded Council of protocol regarding access to CCTV footage and the need to ascertain the cost benefit of such expenditure. Mr Warren said there are programs available to which grant applications could be submitted - citing the Victims of Crime Program.

A MOTION

PROPOSED by Cr Karanouh that Council transfer \$50,000 from the Development Reserve to a Camera Reserve at the June 2016 review and that application for funding be made under the Safer Communities Program to provide CCTV coverage for Gulargambone taking in the main street and along the highway, **lapsed for want of a seconder.**

A suggestion was put forward that suitable cameras be installed in affected business premises in lieu of general coverage – it was stated that these individual cameras cost in the vicinity of \$700. However, Councillors were of the opinion that this action could be taken by business proprietors.

2126 RESOLVED on the motion of Crs Burnheim and Schieb that Council note the information, develop a project brief, investigate options and bring a report back to Council so application for grant funding can be made at the earliest opportunity.

Cr Schieb suggested that Council arrange a meeting with police to ascertain what type of footage is acceptable for Court use. He also suggested that Council should meet with the Gulargambone Officer regarding crime "hot spots" referred to in correspondence from residents.

Mrs Mary Skuthorpe

At this juncture, 9.35 a.m., Mrs Skuthorpe was welcomed to the meeting. She spoke with Council on options that may be available to help keep businesses in the main street viable. Council thanked her for her input and she left the meeting at 9.48 a.m.

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10.5 LOCAL GOVERNMENT NSW L10

Advising that this year's Local Government NSW Annual Conference will be held from Sunday 16 to Tuesday 18 October at WIN Entertainment Centre, Wollongong and inviting Council to attend.

The General Manager reminded Councillors that the composition of Council will not be known until after the elections in September. Mr. Warren suggested that Council provide nominations at the inaugural meeting of the new Council.

2127 RESOLVED on the motion of Crs. Burnheim and Walker that Council nominate delegates at the inaugural meeting of the new Council to be held in September.

10.6 COONAMBLE ABORIGINAL HEALTH SERVICE C4

2128 RESOLVED on the motion of Crs. Walker and Cullen that Council approve the request by Coonamble Aboriginal Health Service to construct a Memorial Wall at Coonamble Cemetery, subject to the submission and approval of a development application.

10.7 COONAMBLE ABORIGINAL HEALTH SERVICE D7(47896)

Requesting use of the Showground pavilion on 3 & 4 November 2016 for a function/stop-over for bike riders cycling from Wollongong to Walgett to raise awareness for Aboriginal health. Saying any support will be greatly appreciated.

The General Manager advised Council that the adopted fee for kitchen, bar and pavilion for a community group/not for profit organisation is \$110/use.

2129 RESOLVED on the motion of Crs. Karanouh and Burnheim that Council agree to the Coonamble Aboriginal Health Service request to waive the fee for hiring the showground pavilion on Thursday and Friday 3 & 4 November 2016 to cater for cyclists riding from Wollongong to Walgett raising awareness of Aboriginal health, noting that the Service will be arranging an activities evening for the visitors on Friday 4 November.

Cr Cullen requested that his name be recorded as voting against this motion.

Cr Schieb asked that his name be recorded as voting against free use of the pavilion – referring to charges adopted by Council and saying that, whoever/whatever wishes to use the facility, the adopted fee should be applied.

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Section B: For Council's Information:

10.8 SHOWMAN'S GUILD D7

On behalf of all the showmen who attended the Coonamble show and advising that the 'hat was passed around' after the show – some money from the collection was given to the Show Society and \$200 was donated to Council to say 'thank you' for use of the ground and acknowledging the good condition in which it was presented.

10.9 MARK COULTON MP E5(47801)

Thanking Council for correspondence regarding its request to extinguish the expired Petroleum Licence 434 held by Santos and to extinguish all other expired and inactive CSG PELs in NSW. Saying this is a matter for the NSW Government and is the portfolio responsibility for the NSW Minister for Planning, Rob Stokes.

10.10 KEVIN HUMPHRIES MP L3-1(47819)

Thanking Council for its letter regarding the much needed redevelopment of Dubbo Hospital and establishment of an integrated cancer care centre. Saying he offers his full support for the proposal and has made representations to the NSW Minister for Health, The Hon Jillian Skinner MP.

10.11 KEVIN HUMPHRIES MP E5(47820)

Referring to Council's letter concerning PEL434 and saying he cannot support some of the claims made. Saying that the government put in place the gas plan for NSW – this includes a NO entry onto any land without landholder consent, pulling back PELs where companies don't have the long term expertise, the prime ag policy, the aquifer interference policy. Advising he will not be supporting Council's request.

10.12 NSW TRANSPORT FOR NSW R8-25(47922)

Referring to the application submitted by Council for funding of the upgrade of Warren Road under Round Two of the NSW Government's Fixing Country Roads program. Saying the standard of applications was exceptionally high and, while the upgrade of Warren Road is recognised as an important project, it was not successful due to the limited funding available.

10.13 NSW TRANSPORT FOR NSW R8-25(47920)

Referring to application submitted by Council for funding to upgrade the Quambone Road / Back Gular Road under Round Two of the NSW Government's Fixing Country Roads program. Advising 122 applications were reviewed and assessed and, as a result, 64 projects were short-listed for funding, however this did not include Council's application.

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10.14 LOCAL GOVERNMENT NSW

L10(47918)

Advising the AEC has just declared the results of the LGNSW Board Elections and the results are as follows:

- Vice President (Rural/Regional) – Cr Lindsay Brown
- Directors (Metropolitan/Urban) – Cr Christine Forster, Cr Lesley Furneaux-Cook, Cr Paul Hawker, Cr Yvonne Keane and Cr Linda Scott
- Directors (Rural/Regional) – Cr Ruth Fagan, Cr Alice Glachan, Cr Rod Kendall, Cr Phyllis Miller, Cr Denise Osborne and Cr Darriea Turley.

2130 RESOLVED on the motion of Crs. Walker and Karanouh that the information contained in Item Nos. 10.8 – 10.14 inclusive be noted.

11.0 REPORT BY GENERAL MANAGER

2131 RESOLVED on the motion of Crs. Walker and Karanouh that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

2132 RESOLVED on the motion of Crs. Karanouh and Walker that Council note Development Application Nos 009/2016, 013/2016, 010/2016 and 012/2016 were approved since the last meeting.

11.2 COUNCILLOR FEES – LOCAL GOVERNMENT REMUNERATION TRIBUNAL

The General Manager informed Council that each year increases in councillor fees are considered by the Local Government Remuneration Tribunal and he provided with each business paper a copy of the publication released by the Tribunal.

Council noted that Coonamble Shire remains within the Rural category, annual fee range for councillor being \$8,540 to \$11,290, with an additional range between \$9,080 to \$24,630 being paid to mayor in recognition of increased activity.

A MOTION

PROPOSED by Cr Karanouh **SECONDED** by Cr Walker that the maximum level of remuneration for a rural category council for councillors/mayor be adopted by this Council **WAS LOST**

2133 RESOLVED on the motion of Crs Cullen and Schieb that Council adopt the mid-range point for councillors/mayor for financial year 1 July 2016 – 30 June 2017, being \$9,915 for councillors, with an additional payment of \$16,555 for mayor.

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11.3 COUNCILLORS' EXPENSES & FACILITIES POLICY

2134 RESOLVED on the motion of Crs. Karanouh and Walker that Council now formally adopt the policy for Payment of Expenses and Provision of Facilities to the Mayor and Councillors for 2016/2017, noting that no submission or comment was received during the public exhibition period.

11.4 PROMOTION / ADVERTISING – CENTRAL WEST LIFESTYLE MAGAZINE

2135 RESOLVED on the motion of Crs. Karanouh and Cullen that Council not participate in the promotional forum offered by the Central West Lifestyle Magazine, noting the diverse range of advertising already covered by Council.

11.5 DROUGHT FUNDING PROJECT – FENCING

2136 RESOLVED on the motion of Crs. Burnheim and Cullen that the information submitted regarding the Coonamble Community Fencing project be noted and Council agree to proceed, noting that heavy steel fencing will be erected around the Coonamble Pool, with chain wire fencing at both the Showground and Sportsground.

11.6 JOINT ORGANISATIONS (J.O.)

2137 RESOLVED on the motion of Crs. Burnheim and Karanouh that if grant applications for funding are not successful, Council proceed to sink a second bore at Gulargambone, using its own funds to secure a stable water supply for the community.

2138 RESOLVED on the motion of Crs. Cullen and Karanouh:

- (1) That Council note the information released by the State Government in relation to Joint Organisations;
- (2) that the proposed model of operation of the JOs will impact on Council's financial capacity;
- (3) that Council continue to monitor the proposal and consider functions that may transfer to this new level of governance.

11.7 2016/2017 SAFER ROADS PROJECT – ROADS & MARITIME SERVICES

2139 RESOLVED on the motion of Crs. Karanouh and Burnheim that Council accept the offer of funding from the RMS for a shared path/cycleway from the Gulargambone Aboriginal Community to the Gulargambone Central School, and that construction not exceed the \$150,000 provided by the RMS.

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11.8 ECONOMIC DEVELOPMENT

2140 RESOLVED on the motion of Crs. Walker and Karanouh that the information contained in the Economic Development report be noted.

The following items were mentioned briefly:

- Inland Rail – Council noted that there is no definitive route at this stage – and there has been no new information to provide. The route currently being put forward covers a 2km wide corridor.
- Coonamble Shire Economic Development Committee – the General Manager informed the meeting that due to there not being a quorum at the meeting held recently, there could be no business transacted.

At this juncture, 10.29 a.m., the meeting adjourned for morning tea and resumed at 10.50 a.m.

PRESENTATION – MR AKHTER HOSSAIN – DRAFT FLOOD STUDY REPORTS

Upon resumption of the meeting the Mayor welcomed Mr Hossain, the Principal Water Resources Engineer from Jacobs Group (Australia) Pty Ltd – the consultant who was engaged to prepare the flood study reports for West Coonamble, Gulargambone and Quambone.

Mr Hossain said he would go through the three draft reports and invited Councillors to ask questions at any time. Mr Hossain pointed out that these draft reports, with recommendations, formed the foundation which will eventually be used to develop a Risk Assessment and Management Plan. Cr Schieb asked how local information was gauged – in response the A/Director of Engineering Services said that surveys were forwarded to affected property owners in the three study areas, as well as consulting local residents with historical records and knowledge.

Cr Burnheim asked for clarification of a number of points, especially recommendations within all three studies.

The Mayor thanked Mr Hossain for his attendance at today's meeting and making himself available to clarify issues within the three studies with Council. Mr Hossain left the meeting.

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

2141 RESOLVED on the motion of Crs Karanouh and Walker that the report by the Director of Community Services be received and dealt with.

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12.1 COMMUNITY SERVICES PROGRESS

2142 RESOLVED on the motion of Crs Karanouh and Schieb that the information contained in the Community Services progress report be noted.

1.3 NAIDOC Day – the Mayor said he attended the Flag Raising Ceremony/ sausage sizzle on 5 July – Cr Webb said it was well attended – a big improvement on last year – which was good.

1.6 Coonamble Alcohol & Drug Initiative (CADI) – Cr Schieb informed the meeting that the Community Safety Committee has disbanded – he said CADI is addressing the same issues.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

2143 RESOLVED on the motion of Crs Karanouh and Burnheim that the report by the Director of Corporate Services be received and dealt with.

13.1 RATE COLLECTIONS

2144 RESOLVED on the motion of Crs Karanouh and Burnheim that the Total Combined Rate Collections to 30 June 2016 be noted.

13.2 LIST OF INVESTMENTS

2145 RESOLVED on the motion of Crs Karanouh and Schieb that the list of investments as 30 June 2016 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

2146 RESOLVED on the motion of Crs Karanouh and Burnheim that Council note the information contained in the works in progress section of the Director's report.

13.4 FINANCIAL REPORTS – YEAR ENDED 30 JUNE 2016

2147 RESOLVED on the motion of Crs. Karanouh and Walker :

- 1) that the necessary elected members and staff be authorised to sign the Statement by Council on the Financial Reports for the year ended 30 June 2016;
- 2) that Council's financial reports for the year ended 30 June 2016 be referred for audit.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

2148 RESOLVED on the motion of Crs. Karanouh and Burnheim that the report by the Director of Engineering Services be received and dealt with.

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14.1 WORKS IN PROGRESS

2149 RESOLVED on the motion of Crs Karanouh and Schieb that Council note the Director's report on works in progress.

14.2 BRIDGE APPROACHES

2150 RESOLVED on the motion of Crs. Burnheim and Schieb that Council note the information pertaining to the sealing of bridge approaches on unsealed roads and set aside \$240,000 from the Road Reserve (sealed) to carry out work on two bridges on the Sandy Camp Road and one each on the Carinda Road and Wingadee Road, with the intention of completing approach works on other bridges in the next financial year.

15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES

2151 RESOLVED on the motion of Crs Walker and Schieb that the report by the Manager of Environmental Services be received and dealt with.

15.1 DEVELOPMENT APPLICATION NO 020/2016 – PROPOSED FUNERAL HOME – 21 - 23 RAILWAY STREET, COONAMBLE – COONAMBLE ABORIGINAL MEDICAL SERVICE

2152 RESOLVED on the motion of Crs. Burnheim and Walker that Council approve Development Application 020/2016 for the development of a funeral home at 21 – 23 Railway Street, Coonamble on Lot B in DP401456 and Lot 6 in DP1103285, incorporating alterations to an existing building, subject to the following conditions:

(1) The mortuary must be connected to a permanent water supply in compliance with the requirements of the local water supply authority.

REASON:- Statutory Requirement.

(2) A backflow prevention device complying with the requirements of Part 6 of this Regulation and specified by the local water supply authority must be provided between the water supply and all equipment, appliances, fittings and areas in the mortuary.

REASON:- Statutory Requirement.

(3) The mortuary must be connected to a water carriage sewerage system approved by the local water supply authority.

REASON:- Statutory Requirement.

(4) The mortuary must be provided with:

- separate water closets for the persons of each sex at the rate of 1 water closet for every 20 persons or part of 20 persons of each sex working in or about the mortuary at any one time, and
- shower facilities approved by the council, with an adequate supply of hot and cold water, for use by persons working in or about the mortuary, and

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- a hand wash basin, with an adequate supply of hot and cold water, adjacent to each water closet in the mortuary.

REASON:- Statutory Requirement.

(5) Water closet and shower facilities must be provided with an air lock approved by the council between those facilities and any other part of the premises.

REASON:- Statutory Requirement.

(6) The mortuary must be physically separated from all public areas of the building in which it is situated but may be integral with the construction of the remainder of the building.

REASON:- Statutory Requirement.

(7) A body preparation room, capable of being sealed off from the remainder of the premises, must be provided in the mortuary.

REASON:- Statutory Requirement.

(8) The body preparation room must have:

- a floor area of not less than 9.3 square metres, and
- a ceiling height of not less than 2.4 metres measured above the finished floor level, and
- the floor constructed of impervious material with a smooth unbroken surface and uniformly graded to discharge liquids to a floor drain, and
- a floor drain discharging through a removable screen so as to prevent the discharge of any solid material to the sewerage system, and
- all walls and partitions constructed of impervious materials with a smooth unbroken finish capable of being readily cleansed, and
- all joints between the floor, walls, partitions, ceiling, ventilation grilles, fittings, pipe work, windows and light fittings sealed with impervious material so as to facilitate cleansing, and
- all joints between the floor and walls or partitions provided with coving of not less than 75 millimetres radius so as to facilitate cleansing, and
- all external windows fitted with fly proof screens, and
- all external doors fitted with self-closing fly screen doors or other suitable apparatus to prevent the entry of flies.

REASON:- Statutory Requirement.

(9) A vehicle reception area adjacent to it and so designed that the transfer of un-coffined bodies from area to room and room to area is screened from public view.

REASON:- Statutory Requirement.

(10) At least one hand basin, with an adequate supply of hot and cold water and fitted with elbow operated, foot operated or hands-free taps.

REASON:- Statutory Requirement.

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(11) Sufficient slabs, tables and other fittings for the preparation of bodies for burial or cremation constructed of smooth impervious material and designed to facilitate draining and their cleaning.

REASON:- Statutory Requirement.

(12) Refrigerated body storage facilities big enough for 2 adult bodies.

REASON:- Statutory Requirement.

(13) One or more impervious containers, each fitted with an elbow operated or foot operated close-fitting cover or lid, for the reception and storage of all solid wastes arising from the preparation of bodies and for the reception and storage of all screenings from floor drains.

REASON:- Statutory Requirement.

(14) A person must not use the refrigerated body storage facilities in a body preparation room or holding room except to store bodies.

REASON:- Statutory Requirement.

(15) A funeral director or the operator of a mortuary transport service must not use for the transport of bodies the part of a vehicle that is used by the funeral director or service for other purposes.

REASON:- Statutory Requirement.

(16) A funeral director or the operator of a mortuary transport service must not use for any other purpose the part of a vehicle that is used by the funeral director or service for the transport of bodies.

REASON:- Statutory Requirement.

(17) If part of a vehicle has been used to transport a body, a person must not use, or permit the use of, that part for the transport of another body until it has been cleaned of any exudates from the first body.

REASON:- Statutory Requirement.

(18) A person must not dispose of a vehicle that the person has used for the transport of a body unless the vehicle has been cleaned since that use to remove any body exudates.

REASON:- Statutory Requirement.

(19) A person must not transport an un-embalmed body unless:

- during that transport, the body is refrigerated at a temperature of less than 10 degrees Celsius, or
- the duration of the transport is 8 hours or less and the person reasonably believes that transporting the body without refrigeration will not be a risk to public health.

REASON:- Statutory Requirement.

(20) A funeral director must retain a body:

- in a refrigerated body storage facility, and
- in a mortuary or a holding room.

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REASON:- Statutory Requirement.

(21) However, a funeral director may cause the body to be removed from a refrigerated body storage facility:

- to another part of the mortuary, for a maximum of 8 hours a day for the purposes of preparing the body for burial or cremation, embalming the body or viewing of the body by mourners, or
- for the purpose of transporting the body for burial, interment or cremation, or
- for the purpose of transporting the body to another mortuary.

REASON:- Statutory Requirement.

(22) A funeral director may only remove a body from a body bag if:

- the funeral director has no reason to believe it is infected with a prescribed infectious disease, and
- the removal is for the purpose of:
 - embalming the body, or
 - preparing the body for viewing, transport, burial or cremation, or
 - transferring the body to a coffin.

REASON:- Statutory Requirement.

(23) After a funeral director has embalmed or prepared a body, the funeral director must place it in a coffin or in a new body bag.

REASON:- Statutory Requirement.

(24) A funeral director who makes an un-embalmed body available for viewing:

- must not remove the body from refrigeration for a period longer than is necessary for making it available for viewing, and
- unless the body is to be buried or cremated immediately, must place the body under refrigeration after the viewing, and
- must not allow the body to remain un-refrigerated for a period of more than 8 hours in any day.

REASON:- Statutory Requirement.

(25) A funeral director may make a body available for viewing by mourners. However, a funeral director must not make available for viewing a body infected with a prescribed infectious disease or a body that the funeral director has reason to believe is infected with a prescribed infectious disease.

REASON:- Statutory Requirement.

(26) A responsible person must ensure that the body of a dead person is not removed from a place unless:

- the body has been placed and secured in a bag or wrapping in a manner that prevents the leakage of any body exudate or other substance, and
- the name of, or an identification of, the dead person is clearly and indelibly written on the top outer surface of the bag or wrapping, and
- if the person has reason to believe that the body is infected with a prescribed infectious disease—the bag or wrapping is clearly and indelibly

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marked with the words "PRESCRIBED INFECTIOUS DISEASE—
HANDLE WITH CARE".

REASON:- Statutory Requirement.

(27) Unless otherwise approved by the Secretary, generally or in a particular case, a person must not bury or cremate (other than by alkaline hydrolysis) a body unless:

- the body has been placed in a coffin, and
- the lid of the coffin has been securely sealed.

REASON:- Statutory Requirement.

(28) Unless otherwise approved by the Secretary in a particular case, a person who buries a body contained in a coffin must place the coffin so that its upper surface is not less than 900mm below the natural surface level of the soil where it is buried.

REASON:- Statutory Requirement.

(29) All works and operational methods must comply with:

- Public Health Regulation 2012
- Public Health Act 2010 No 127
- Local Government Act 1993 No 30
- Local Government (General) Regulation 2005

REASON:- Statutory Requirement.

(30) That the development, as identified in the application received by Council (D.A. 020/2016), be carried out in accordance with this consent, except where amended by the conditions of consent.

Notes:

Any alteration to the drawings and/or documentation, as approved by Council, will require further Council consent, as per S96 of the Environmental Planning and Assessment Act.

No other works, other than those approved by this consent notice, shall be carried out without the prior consent from Council.

Where there is an inconsistency between the documents lodged with this application and subsequent approval, and the following conditions, the conditions shall prevail to the extent of the inconsistency.

REASON:- To confirm the application to which this consent relates.

(31) The developer shall notify Council, not less than forty eight (48) hours prior to the commencement of the 'work (s)' of:

- date of commencement of the 'work (s)';
- name of the principle certifying authority for the issue of compliance, occupation and/or subdivision certificates;

form attached.

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(32) Prior to the occupation of the building/structure, the developer apply for, using the prescribed form and payment of the prescribed fee, an occupation (final or interim) certificate.

Notes:

prescribed form attached;

if certificate issued by a private certifier, the certificate is to be lodged with Council not less than forty eight (48) hours to the occupation of the building/structure.

REASON:- Statutory Requirement.

(33) Use of the building for residential habitable purposes is prohibited. Further Council consent is required for a change of use.

REASON:- Statutory Requirement

(34) Any use of the subject land shall not commence until all relevant conditions of consent have been met or unless other satisfactory arrangements have been made with Council.

REASON:- To ensure compliance with conditions of consent.

Motion Carried: *Crs Webb, Burnheim, Schieb, Karanouh, Walker, Cullen
Cr Keady absent.*

15.2 RANGER'S REPORT – JUNE 2016

2153 RESOLVED on the motion of Crs Schieb and Walker that the Ranger's report for the month of June 2016 be noted.

16.0 REPORTS FROM VARIOUS COMMITTEES

Nil

17.0 SALEYARDS REPORT

2154 RESOLVED on the motion of Crs Burnheim and Walker that the Saleyards report be received.

18.1 Sales / 18.2 Saleyards Account

2155 RESOLVED on the motion of Crs Burnheim and Karanouh that the above two items in the Saleyards Report be noted.

18.0 CLOSED SESSION

2156 RESOLVED on the motion of Crs Karanouh and Burnheim that Council resolve into Closed Session, in accordance with section 10A of the Local Government Act 1993 "section 2 (c) "information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business"

2157 RESOLVED on the motion of Crs Karanouh and Burnheim that the press and public be excluded from the meeting.

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URGENT BUSINESS – SUPPLEMENTARY REPORT TO CLOSED SESSION

2158 RESOLVED on the motion of Crs. Karanouh and Walker that the following item be classified “urgent business” and dealt with:

18.2 Tender for Supply & Delivery of Bulk Water Treatment Chemicals

RESUME OPEN MEETING

2159 RESOLVED on the motion of Crs Karanouh and Cullen that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

2160 RESOLVED on the motion of Crs Karanouh and Cullen that Council adopt the recommendations from Closed Session, being Recommendation Nos.18.1 and 18.2 as set out hereunder:

18.1 Supply & Delivery of Bulk Fuel – Tender REGPRO021617

Council resolves:

- 1) *that Caltex Australia Petroleum Pty Ltd being the best “fit for purpose” supplier for its needs as a single source tender for period 1 July 2016 to 30 June 2018; and*
- 2) *that a provision be allowed for a 12 month extension, based on satisfactory supplier performance, which may take this contract through to 30 June 2019.*

18.2 Supply & Delivery of Bulk Water Treatment Chemicals – Tender No REGPRO061617

Council resolves:

- 1) *that it select Ixom for Schedules A2, A3, 1 & K1 only for the period 1 July 2016 to 30 June 2019; and*
- 2) *that a provision be allowed for a 12 month extension, based on satisfactory supplier performance, which may take this contact through to 30 June 2020.*

19.0 QUESTIONS WITH NOTICE

Nil

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20.0 GENERAL BUSINESS

Cr Schieb:

- Item 10.7 – Correspondence – Cr Schieb wished to clarify that he did not wish his vote recorded against Minute No 2129. He referred to Council having adopted fees and charges for use of all its facilities and said that an appropriate fee/charge should be made, no matter who wishes to use the amenity for whatever purpose. Cr Schieb said if fees and charges are too expensive, Council should address the issue. *(This explanation has also been printed in the Minutes on Page 5/5896).*
- Referred to the need to investigate how Coonamble can be promoted based around tourism – saying we should connect with Gilgandra and Coonabarabran.

Cr Cullen:

- Thanked Council and staff for support while he was in Sydney undergoing medical treatment.

Director of Corporate and Urban Services:

- Advised Council has received approval to demolish and rebuild the hangar at the airport.

A/Director of Engineering Services:

- Advised she is preparing grant applications for Risk Assessment/Management Plan in conjunction with Council's flood studies.

This concluded the business and the meeting closed at 12.40 p.m.

Pages (1/5892 to 18/5909) confirmed on the **TENTH** day of **AUGUST 2016** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **13 JULY 2016**.

MAYOR