

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL  
HELD IN THE SHIRE CHAMBER, COONAMBLE, ON WEDNESDAY, 28<sup>TH</sup>  
SEPTEMBER 2016, COMMENCING AT 9.05 A.M.**

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**PRESENT:** Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Karen Churchill; Bill Fisher, Ahmad Karanouh and Paul Wheelhouse.

Also present were the General Manager, Mr. Warren, the Director of Corporate and Urban Services, Mr Quarmby, the Director of Engineering Services, Mr Chudek, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

**1.0 OPENING PRAYER**

**2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

**4.0 APOLOGIES**

**2220 RESOLVED** on the motion of Crs. Walker and Fisher that an apology for non attendance be accepted from Cr Tom Cullen.

**3.0 PUBLIC QUESTION TIME**

No person was present for public question time.

**5.0 DEPUTATIONS/DELEGATIONS**

No delegations/deputations had been booked for the meeting.

**6.0 DECLARATIONS OF INTEREST**

Nil

**7.0 CONFIRMATION OF THE MINUTES**

**2221 RESOLVED** on the motion of Crs Walker and Karanouh that the minutes of the ordinary meeting of Coonamble Shire Council held on 10 August 2016 be confirmed.

**Business Arising from Minutes:**

i) **Inland Rail** – Cr Wheelhouse asked what action Council was taking in regard to the route of the inland rail line – the General Manager said that Council has not adopted any position. He said that since its inception, Council has taken a proactive approach and endeavoured on many occasions to have the line closer to Coonamble and from what has come forward from ARTC to date, it's not going to happen.

## **8.0 RESOLUTION BOOK UPDATE**

**2222 RESOLVED** on the motion of Crs. Karanouh and Walker that the Resolution Book Update be received and noted.

### **8.1 Resolutions in Progress**

i) **Sportsground Irrigation** – In response to a question from Cr Karanouh, the Director of Corporate and Urban Services said that Council has submitted an application for funding under a ClubGrant Program for an underground watering system. Cr Walker asked about topdressing the oval – the Director said that no funds have been allocated by Council for this work – it may be possible to do it under general maintenance.

## **9.0 MAYORAL REPORT**

The Mayor informed the meeting that he has attended the following events:

- Gulargambone Rural Transaction Centre Annual General Meeting.
- Gular Long Table – an event that was organised to fill the void caused by cancellation of the Gular races last Saturday.
- Coonamble and District Business Awards – said it was a very successful event with a lot of interest from the business sector.
- Met with Chinese representatives who are travelling around the country asking for support against harvesting of human organs.
- Attended the Year 12 presentation.

**2223 RESOLVED** on the motion of Cr Webb that his Mayoral Activities report be noted.

## **10.0 CORRESPONDENCE**

**2224 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that the Correspondence be received and dealt with.

### ***Section A – For Council's Consideration:***

#### **10.1 COONAMBLE PUBLIC SCHOOL D7+PR116(48102)**

**2225 RESOLVED** on the motion of Crs Karanouh and Fisher that Council not refund any of the water charge to the Coonamble Public School, but refund and write off the amount of \$6,949, being the sewer charge, based on the average use for the previous three years.

**10.2 COUNTRY WOMEN'S ASSOCIATION OF NSW – COONAMBLE  
BRANCH PR1150-8(48145)**

**2226 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council advise the Coonamble Branch of the CWA that it will refund the general rate portion of the account, an amount of \$490.00.

**10.3 CASTLEREAGH TRACKERS ABORIGINAL NETBALL GROUP  
D7(48203)**

Seeking Council's financial support to help cover costs of registration, accommodation and travel to represent Coonamble in the annual Koori Netball Tournament at Newcastle.

**PROPOSED** by Cr Walker **SECONDED** by Cr Wheelhouse that Council provide \$1,000 sponsorship to the Castlereagh Trackers Aboriginal Netball Group.

**AN AMENDMENT**

**2227 PROPOSED** by Cr Wheelhouse **SECONDED** by Cr Churchill that Council provide \$500 sponsorship to the Castlereagh Trackers Aboriginal Netball Group.

On being put to the vote, the **AMENDMENT WAS CARRIED** and on becoming the motion was carried.

**10.4 WESTERN NSW LOCAL HEALTH DISTRICT D7(48251)**

**2228 RESOLVED** on the motion of Crs Karanouh and Churchill that Council agree to waive the hire charge of \$110 for use of the showground pavilion for the Local Health District to launch a health program for the area.

**Section B: For Council's Information:**

**10.5 CASTLEREAGH MACQUARIE COUNTY COUNCIL D7(48101)**

Advising that the County Council has resolved to increase contributions of constituent councils by the rate-pegging limit of 1.8% - saying Council's contribution for 2016/17 is \$101,309.40 plus GST.

**10.6 TWO EIGHT TWO EIGHT A19-1(48172)**

Advising that Two eight two eight intends to apply for a Liquor on Premise Licence and also a Preliminary Services Authority (authority to serve alcohol without the purchase of food).

**10.7 MURRAY DARLING ASSOCIATION S3+L10(48184)**

Inviting the General Manager, the Mayor and interested delegates from Council to attend the 72<sup>nd</sup> Annual MDA National Conference and AGM to be held in

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Dubbo on 26 & 27 October 2016. Stating the theme of this year's National Conference is *Local Government – the Voice of the Basin*.

**10.8 THE HON CATHERINE CUSACK MLC + PRESIDENT LOCAL GOVERNMENT NSW L10(48240)**

Advising NSW was the first State to sign up to the Safe Haven Enterprise Visa (SHEV) Scheme which will give asylum seekers an alternative to the Temporary Protection Visa, with a five year option to live, study and work in regional NSW. Seeking Council's views on the community's willingness to welcome new arrivals and how it may support and provide opportunities to offer refugees. . Asking for responses by 14 October.

Cr. Karanouh requested that Council take advantage of the opportunity to participate in the SHEV Scheme.

**2229 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the information contained in Item Nos. 10.5 to 10.8 inclusive, be noted.

**11.0 SPECIAL REPORT BY GENERAL MANAGER**

**2230 RESOLVED** on the motion of Crs Karanouh and Walker that the report be received and dealt with.

**11.1 Election of Various Council Committees (One Year Term)**

- i) Saleyards: Crs Wheelhouse & Cullen  
(Director of Engineering Services/Manager Environmental Services as General Manager's delegates))
- ii) OROC Code of Conduct Committee: OROC Panel
- iii) Quarry Management: Crs Karanouh, Wheelhouse, Fisher  
(Director of Engineering Services/Quarry Production Manager as General Manager's delegates)
- iv) Floodplain Risk Management: Crs Webb and Walker  
(Director of Engineering Services/Manager Environmental Services as General Manager's delegates)
- v) Economic Development: Crs Karanouh & Fisher  
(General Manager/Economic Development Manager)

The meeting noted that Council would advertise for expressions of interest from private individuals to be included on the Committee. The General Manager said that applicants for inclusion would be reported to Council for selection to the Committee.

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**11.2 Election of Delegates – Various Outside Committees (One Year Term)**

- i) Traffic Committee: Cr Webb  
(Director of Engineering Services as General Manager's delegate)
- ii) Bushfire Management: Cr Webb (Alternate Cr Karanouh)  
(Director of Corporate & Urban Services as General Manager's delegate)
- iii) Great Inland Way Tourist Promotions: Cr Walker  
(Tourism Development Officer as General Manager's delegate)
- iv) Outback Arts: Cr Walker (Alternate Cr Wheelhouse)
- v) Coonamble Rural Transaction Centre: Crs Churchill & Cullen
- vi) Local Emergency Management Committee: Cr Webb  
(Alternate Cr Wheelhouse)  
(Director Engineering Services as General Manager's delegate)
- vii) Closed Circuit Television Committee: Crs Webb & Walker  
(General Manager)
- viii) Employment Circle: Crs Walker & Karanouh  
(Economic Development Manager as General Manager's delegate)
- ix) Coonamble Alcohol & Drug Initiative: Crs Walker & Webb  
(Director of Community Services as General Manager's delegate)

**11.3 Election of Committees of Council (S355)**

- i) Coonamble Shire Youth Council: Crs Churchill & Walker  
(Director of Community Services as General Manager's delegate)
- ii) Conn Family Appeal Committee: Mayor & General Manager  
(Mr David Ryan, Mr Geoff Secombe, Mrs Anne Wiatkowski, Mrs Kylie Parry & Mrs Elizabeth Head)

**A MOTION**

**PROPOSED** by Cr Wheelhouse **SECONDED** by Cr Karanouh that Council appoint a combined Committee to deal with Plant & Roads, **WAS LOST.**

**11.4 Regular Meeting Day**

**2231 RESOLVED** on the motion of Crs Karanouh and Fisher that Council hold its ordinary meetings on the second Wednesday of each month,

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commencing at 9.00 a.m. **AND FURTHER** that the March meeting be held at Gulargambone and Quambone host the October monthly meeting.

**11.5 Notice of Meetings**

**2232 RESOLVED** on the motion of Crs Karanouh and Churchill that the information contained in Section 367(1) and Section 367(2) regarding notice to be given for meetings be noted.

**11.6 Meeting Quorum**

Councillors noted that a meeting quorum is the majority of councillors of the council who hold office for the time being and are not suspended from office.

**11.7 Pecuniary Interest Forms**

**2233 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the Pecuniary Interest forms are to be completed and returned to the Manager of Corporate and Urban Services no later than Wednesday 12 October 2016.

**11.8 Election of Representatives to Committees (Four Year Term)**

- a) Castlereagh Macquarie (Weeds) County Council**  
Cr Webb and Fisher
  
- b) North Western Cooperative Library Service**  
Cr Churchill  
(General Manager [or delegate]/Director of Community Services)
  
- c) Orana Regional Organisation of Councils (OROC)**  
Mayor and General Manager

**2234 RESOLVED** on the motion of Crs. Karanouh and Fisher that delegates to all Committees, listed above, be noted.

**12.0 REPORT BY GENERAL MANAGER**

**2235 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that the report by the General Manager be received and dealt with.

**12.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**2236 RESOLVED** on the motion of Crs. Karanouh and Fisher that Council note Development Application Nos 019/2016 and 024/2016 were approved since the last meeting.

## **12.2 CODE OF MEETING PRACTICE**

A copy of the Code of Meeting Practice was included in each councillor's business paper.

**2237 RESOLVED** on the motion of Crs. Karanouh and Fisher that Council adopt the Code of Meeting Practice, place it on public exhibition for 28 days – allow 42 days from the date it is first advertised during which submissions may be made, then formally adopt the Code after considering any submissions received.

## **12.3 CODE OF CONDUCT**

A copy of the Model Code of Conduct provided by the Office of Local Government was provided to each councillor with the business paper.

**2238 RESOLVED** on the motion of Crs Karanouh and Churchill that Council adopt the Model Code of Conduct provided by the Office of Local Government.

## **12.4 DELEGATIONS OF AUTHORITY**

The General Manager provided councillors with a list of delegations of duties which he has been permitted to perform under Section 377 of the Act.

**2239 RESOLVED** on the motion of Crs. Karanouh and Fisher that Council adopt the delegations to the General Manager, as submitted with the business paper.

## **12.5 REVIEW OF LOCAL GOVERNMENT RATING SYSTEM – IPART DRAFT REPORT**

Councillors were provided with a copy of the report and the General Manager advised that submissions are being sought, with a closing date of 14 October 2016. The General Manager spoke to the report and explained Council's position to the meeting.

**2240 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council note the information and draft report from IPART – *Review of the Local Government Rating System*.

## **12.6 PROPOSED EMERGENCY SERVICES PROPERTY LEVY (ESPL)**

The General Manager provided a report regarding the NSW Government's intention, from 1 July 2017, to abolish the Emergency Services Levy (ESL) on insurance policies and replace it with an Emergency Services Property Levy (ESPL).

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**2241 RESOLVED** on the motion of Crs Walker and Wheelhouse that Council note the status to date of the imposition of the Emergency Services Property Levy.

**12.7 ECONOMIC DEVELOPMENT**

**2242 RESOLVED** on the motion of Crs Walker and Karanouh that the information contained in the Economic Development Manager's report be noted.

**13.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES**

**2243 RESOLVED** on the motion of Crs Karanouh and Fisher that the report by the Director of Community Services be received and dealt with.

**13.1 COMMUNITY SERVICES PROGRESS**

**2244 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the information contained in the Community Services progress report be noted.

**14.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**

**2245 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the report by the Director of Corporate Services be received and dealt with.

**14.1 RATE COLLECTIONS**

**2246 RESOLVED** on the motion of Crs Fisher and Karanouh that the Total Combined Rate Collections to 31 August 2016 be noted.

**14.2 LIST OF INVESTMENTS**

**2247 RESOLVED** on the motion of Crs Karanouh and Walker that the list of investments as 31 August 2016 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

**14.3 WORKS IN PROGRESS**

**2248 RESOLVED** on the motion of Crs Walker and Churchill that Council note the information contained in the works in progress section of the Director's report.

i) **Pool Opening Times** – In response to an enquiry from Cr Churchill regarding extension of pool opening times, the Director advised that Council has experimented in the past with extending and varying the times, however on each occasion there has been no positive response from the public. The Director informed the meeting that the Pool Supervisor has authority to extend opening hours by up to one hour, without prior consent, if there are sufficient patrons at the venue.



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**2249 RESOLVED** on the motion of Crs Wheelhouse and Walker that Council agree to provide a concession to any person who is in possession of an Australian Government pension card.

**14.4 STORES & MATERIALS – 30 JUNE 2016**

**2250 RESOLVED** on the motion of Crs Walker and Karanouh that council authorise the writing in of stores and materials in the sum of \$1,911.33 and the writing off of stores and materials in the sum of \$3,638.89.

At this juncture, 10.33 a.m., the meeting adjourned for morning tea and resumed at 10.50 a.m.

**15.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES**

**2251 RESOLVED** on the motion of Crs. Karanouh and Fisher that the report by the Director of Engineering Services be received and dealt with.

**15.1 WORKS IN PROGRESS**

**2252 RESOLVED** on the motion of Crs Walker and Karanouh that Council note the Director's report on works in progress.

i) **Quarry** – The Director informed the meeting that there have been several downtimes at the quarry – he said the main problem was wet weather and moist aggregate. He said that although less material has been produced, Council has the capacity to deliver requirements. Mr Chudek said that a recent blast at the Quarry resulted in a supply of good quality blue metal.

**16.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES**

**2253 RESOLVED** on the motion of Crs Karanouh and Fisher that the report by the Manager of Environmental Services be received and dealt with.

**16.1 STREET TRADING POLICY**

A copy of the draft Street Trading Policy was included with the business paper. Councillors noted that with the introduction of gutter stops in the main street, requests have been made to approve seating in the area of the footpath nearer the kerb.

**2254 RESOLVED** on the motion of Crs Karanouh and Fisher that Council adopt the Footpath Trading Policy, as presented and the policy be placed on public exhibition for 28 days seeking submissions, before its formal adoption taking into account any submissions and/or comments received.

**16.2 RANGER'S REPORT – AUGUST 2016**

**2255 RESOLVED** on the motion of Crs Walker and Churchill that the Ranger's report for the month of August 2016 be noted.

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**17.0 QUARTERLY BUDGET REVIEW TO 30 JUNE 2016**

**2256 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council:

- 1) approve the variations to votes as listed in the budget review documents;
- 2) note that, in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- 3) note the position of Council's estimated reserve at 30 June 2016.

**18.0 REPORTS FROM VARIOUS COMMITTEES**

Nil this month.

**19.0 SALEYARDS REPORT**

**2257 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the Saleyards report be received.

**19.1 Sales / 19.2 Saleyards Account**

**2258 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the above two items in the Saleyards Report be noted.

**2259 RESOLVED** on the motion of Crs Wheelhouse and Fisher that Council continue to run the Coonamble Saleyards and, in the interim, arrange a meeting of the Saleyards Committee, to discuss issues and options available to make them a viable proposition in the future.

**20.0 CLOSED SESSION**

**2260 RESOLVED** on the motion of Crs Walker and Karanouh that Council resolve into Closed Session, in accordance with section 10A of the Local Government Act 1993 "*section 2 (c) "information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business"*

**2261 RESOLVED** on the motion of Crs Walker and Karanouh that the press and public be excluded from the meeting.

**RESUME OPEN MEETING**

**2262 RESOLVED** on the motion of Crs Walker and Wheelhouse that Council resume Open Meeting.

**ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION**

**2263 RESOLVED** on the motion of Crs Walker and Wheelhouse that Council adopt the recommendations from Closed Session, being Recommendation Nos.20.1, 20.2 and 20.3 as set out hereunder:

**20.1 Tender for Purchase of Low Loader**

**Council** resolves that it not accept a tender for the purchase of a low loader and retain Council's low loader (Plant No 30182).

**20.2 Regional Procurement Tender REGPRO171617 - Supply & Delivery of Concrete Pipes & Concrete Drainage Products**

**Council** resolves:

- 1) that it select the best and preferred supplier (Holcim (Aust) P/L t/a Humes) to support operations and award this contract as the Single Source by Council to participating HUN/ MNC / OROC/RTC client councils for period 1 October 2016 to 30 September 2018; and
- 2) that a provision be allowed for a 12 month extension, based on satisfactory supplier performance, which may take this contract through to 30 September 2019.

**20.3 Waste Management Tender**

**Council** resolves:

That it accept the tender of Robbo's Construction and Earthworks for provision of waste management services in the amount of \$1,472,529.67 **AND FURTHER** that Council authorise the affixing of the Common Seal to all relevant documents.

Crs Wheelhouse and Karanouh requested that their names be recorded as voting against this resolution.

**21.0 QUESTIONS WITH NOTICE** Nil

**22.0 GENERAL BUSINESS**

Cr Wheelhouse:

- Requested that a roads inspection be organised.
- Referred to STOP sign at railway crossing – end Railway Street – to be referred to the Traffic Committee.
- Letters from two ratepayers re roads – no responses to date – Director of Engineering Services to check.
- Drew attention to new fence around the pool.

Cr Karanouh:

- Vatua Lane – needs attention – (holes)
- Wilga Street – bitumen is damaged.

Cr Fisher:

- Condition of dirt roads generally throughout the Shire.

Cr Churchill:

- Road conditions

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Cr Walker:

- Lanes in urban areas needing attention.

Mayor:

- Handed out sponsorship bands for greyhound carnival this weekend – offered the four passes to interested councillors. Cr Webb said the Club has over 1100 nominations for the carnival and that the Leader of the State Opposition, Luke Foley and the Local Member, Kevin Humphries, will be attending the carnival.

This concluded the business and the meeting closed at 12.09 p.m.

Pages (1/5926 to 12/5937) confirmed on the 12<sup>th</sup> day of **OCTOBER 2016** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **28 SEPTEMBER 2016**.

**MAYOR**