

1 March 2017

**The next meeting of Coonamble Shire Council will be held in  
the Memorial Hall, Gulargambone on Wednesday 8 March  
2017 commencing at 9.00 a.m.**

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Yours faithfully  
**RICK WARREN**  
General Manager

**5. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST  
COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**7. CONFIRMATION OF MINUTES  
COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE  
COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON  
WEDNESDAY, 8<sup>TH</sup> FEBRUARY 2017 COMMENCING AT 9.07 A.M.**

**PRESENT:** Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Karen Churchill, Tom Cullen, Bill Fisher, Ahmad Karanouh and Paul Wheelhouse.

Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Davids, the Director of Corporate and Urban Services, Mr. Quarmby, the Director of Engineering Services, Mr Chudek, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

**1.0 OPENING PRAYER**

**2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land – past, present and future.

**3.0 PUBLIC QUESTION TIME**

It was noted that Mrs Barbara Deans & Mr Don McKenzie will be attending the meeting at 9.30 a.m. to discuss the Inland Rail project.

**4.0 APOLOGIES**

Nil

**5.0 DEPUTATIONS/DELEGATIONS**

No official deputations or delegations have been booked for the meeting.

**6.0 DECLARATIONS OF INTEREST**

Nil

**7.0 CONFIRMATION OF THE MINUTES**

**2405 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 14 December 2016 be confirmed.

**Business Arising from Minutes:**

**a) Footpath in front of McKeown’s Store – Dubbo Street**

Cr Wheelhouse referred to this matter, raised at last meeting and reported that the footpath work has not been completed. The matter was mentioned later in the meeting.

## 8.0 RESOLUTION BOOK UPDATE

**2406 RESOLVED** on the motion of Crs. Karanouh and Walker that the Resolution Book Update be received and noted.

## 9.0 MAYORAL REPORT

**2407 RESOLVED** on the motion of Cr Webb that his Mayoral activity report be received and dealt with.

Cr Webb provided a report on his activities on Council's behalf since the December meeting was held, which included:

- End of year presentations – three schools in Coonamble
- Roads inspection
- Australia Day celebrations
- Global Geo Park meeting which was held in Coonamble
- North Western Library Cooperative meeting – Warren

The Mayor informed the meeting that on Thursday 2 February he attended a meeting of the Macquarie Marshes Environmental Landholders Association. He said the Association is currently preparing a submission to the Murray Darling Basin Authority's proposed amendments to the Northern Basin Plan. The closing date for the submission has been extended to 24 February 2017 and the Association is seeking Council's support.

Cr Webb said a letter has been provided to Council, however due to the Telstra system being down it was not received and he personally collected it – the letter was tabled at the meeting. It states that the detailed submission will oppose proposed amendments to the Northern Basin Plan which will have extremely detrimental impacts on a number of Association members.

The General Manager said as soon as the submission is received he will forward a copy to Councillors – it will then be decided whether to provide support.

**2408 RESOLVED** on the motion of Crs Karanouh and Fisher that if the submission is in accordance with Council's thoughts following feedback from Councillors, a letter of support will be provided.

## 10.0 CORRESPONDENCE

**2409 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that the Correspondence be received and dealt with.

### ***Section A – For Council's Consideration:***

#### **10.1 COONAMBLE SWIMMING CLUB**

**S13-1**

Endeavouring to have opening hours at the Coonamble pool extended and seeking permission to use the facility between 8.00 a.m. and 10.00 a.m. each morning during school holidays.

Councillors noted that the Club was advised that should its request be approved, it must provide evidence of the following:

1. Public Liability Insurance
2. Deed of Release indemnifying Council for any public liability claims
3. Risk Assessment & Management Plan for use of pool outside Council hours.

**2410 RESOLVED** on the motion of Crs Karanouh and Churchill that the Coonamble Swimming Club be advised that its request to use the pool between 8.00 a.m. and 10.00 a.m. during school holidays has been approved subject to the Club providing the documentation mentioned above.

### **10.2 LOWER MACQUARIE WATER UTILITIES ALLIANCE C13**

The General Manager reminded Councillors that the information concerning this workshop was forwarded on 11 January 2017 for their information.

Councillors were provided with this information in January – with a request they advise of their intention to attend the Asset Management Training which will be carried out at Warren. It was noted that the workshop is funded by the Lower Macquarie Water Utilities Alliance but is available to all OROC Councils. The General Manager stated the course will cover requirements and expectations of the State Government in connection with asset management.

**2411 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Councillors interested in attending the Asset Management Training Workshop at Warren on Thursday 23 February 2017 advise the General Manager so registrations can be forwarded, noting that Crs Webb and Walker will attend.

### **10.3 NSW RURAL FIRE SERVICE, GRANVILLE A5(48977)**

Seeking approval for the RFS to conduct practical aviation training of volunteers and drop diluted fire suppressants at Coonamble airport on Sunday 7 May 2017. Pointing out use of the facility would be required from Friday 5 May to put equipment in place.

**2412 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council approve use of the Coonamble airport from 5 to 7 May 2017 for the practical aviation training and it liaise with the Director of Engineering Services in relation to the proposed exercise.

**Section B: For Information Only:**

**10.4 NSW DEPARTMENT OF INDUSTRY A2-1-1(48890)**

Advising the Minister has determined that Aboriginal Land Claim 15117 lodged by NSW Aboriginal Land Council in relation to Lot 7015 DP1025123 at Gulargambone has been approved and the land will be transferred to the Weilwan Local Aboriginal Land Council.

**10.5 NSW DEPARTMENT OF INDUSTRY A2-1-1(48889)**

Advising the Minister has determined that Aboriginal Land Claim 12762 lodged by NSW Aboriginal Land Council in relation to Reserve 33569 – Lot 1 Section 13 DP758480 at Gulargambone has been approved and the land will be transferred to the Weilwan Local Aboriginal Land Council.

**10.6 NSW DEPARTMENT OF INDUSTRY A2-1-1(48780)**

Referring to Aboriginal Land Claim 6698 lodged by the Coonamble Local Aboriginal Land Council in relation to Lot 48 DP754178 at Gulargambone. Advising the Minister has determined the subject land was not claimable Crown Land and subsequently refused the Claim.

**2413 RESOLVED** on the motion of Crs Karanouh and Cullen that the information contained in Item Nos. 10.04 to 10.06 be noted.

**11.0 REPORT BY GENERAL MANAGER**

**2414 RESOLVED** on the motion of Crs. Karanouh and Walker that the report by the General Manager be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**2415 RESOLVED** on the motion of Crs. Karanouh and Fisher that Council note Development Application Nos 029/2016 to 032/2016 have been approved during the month.

**11.2 PROCUREMENT POLICY**

The General Manager referred to the decision at the December 2016 meeting to defer consideration of this matter until this meeting. A copy of the current Procurement Policy document was again included with the business paper.

**2416 RESOLVED** on the motion of Crs Wheelhouse and Karanouh that consideration of this matter be deferred until later in the day.

**11.3 CODE OF MEETING PRACTICE**

**2417 RESOLVED** on the motion of Crs. Karanouh and Cullen that Council formally adopt the Code of Meeting Practice, noting it was placed on public exhibition for the required 28 days and 42 days were allowed for receipt of submissions **AND FURTHER** note that no submissions were received.

#### **11.4 GARBAGE SCAVENGING AREA – COONAMBLE DOMESTIC WASTE MANAGEMENT SERVICE**

**2418 RESOLVED** on the motion of Crs. Karanouh and Fisher that Council accept the proposed scavenging district boundaries as detailed in the Domestic Waste Service map tabled at the meeting, place the map on public display for 28 days seeking submissions and consider any submissions received prior to formally adopting the Domestic Waste Management Scavenging District boundaries which will become effective 1 July 2017.

#### **11.5 AIRPORT MAINTENANCE – VEGETATION MANAGEMENT**

**2419 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council advise the Coonamble Aero Club it has reconsider its decision upon the Club demonstrating it has the strategy, capacity and resources to undertake the role and is agreeable for the contract to proceed.

#### **11.6 RENEWAL OF LEASE – COONAMBLE RURAL TRANSACTION CENTRE**

**2420 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council resolve to charge the Coonamble Rural Transaction Centre a commercial rent for the site of \$300 (plus GST) per week, which is considered appropriate for this building and enter into a five year lease agreement on the same terms and conditions as previously.

#### **INLAND RAIL DEPUTATION**

At this juncture, 10.40 a.m., Mrs Barbara Deans, Mr. Don McKenzie and others were welcomed to the meeting. Mrs Deans said the reason for addressing the meeting is to ask that Council prepare a submission to ARTC requesting that alignment of the rail come past Coonamble. She said advice has been received that ARTC will be meeting with landholders mid-February and there is a need to have a solid plan in place to put a case for change to the route.

Mrs Deans said there have already been some changes to the original route and it is not too late to request that the line run past Coonamble, citing the benefits it would bring in encouraging other business to the area. Mrs Deans said that ARTC has advised that it is prepared to study alternate line options and now is the time to put our case forward.

The Mayor referred to a previous resolution of Council made in August 2016 when it agreed to consider options for preparing a business case for the realignment of the inland rail to Coonamble.

Mrs Deans thanked Council and Mr. Don McKenzie asked for permission to speak on another matter – the Mayor agreed.



## **WESTERN SLOPES PIPELINE**

Mr McKenzie said it has just been announced that APA is undertaking preliminary studies for construction of a 450 kilometre gas pipeline – the Western Slopes Pipeline – to connect natural gas from Santos' proposed Narrabri gas project to the NSW gas transmission pipeline system. It is understood that a comprehensive program of regulatory approval, landowner and community consultation will be undertaken in two weeks.

The Mayor thanked Mr. McKenzie who provided a copy of the brochure for Councillors' information.

## **MRS MARGARET GARNSEY – QUAMBONE FUEL PROPOSAL**

Mrs Garnsey said she was present to discuss further details of the Quambone fuel outlet proposal and was under the impression that Council had a copy of the business plan.

The General Manager said the business plan document was received with no covering letter or comment – he said that prior to submitting it to Council further information was required as the business plan does not contain adequate information to support a decision by Council.

### **11.7 DROUGHT FUNDING STATUS**

**2421 RESOLVED** on the motion of Crs. Karanouh and Churchill that Council:

- Note the status of projects approved under the Drought Communities Program and that the Quambone Hall relining project is currently being prepared for submission;
- Resolve to submit a program of replacement of grids and gates to a total of \$250,000;
- Include proposal for a single toilet block and pergola to be erected at the Coonamble cemetery;
- Investigate costings for a bore baths (similar to Pilliga bore) at the Coonamble racecourse and include as a project for funding.

### **12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES**

**2422 RESOLVED** on the motion of Crs Walker and Wheelhouse that the report by the Director of Community Services be received and dealt with.

### **12.1 COMMUNITY SERVICES PROGRESS**

**2423 RESOLVED** on the motion of Crs Walker and Churchill that the information contained in the Community Services progress report be noted.

### **12.2 DISABILITY INCLUSION ACTION PLAN (DIAP)**

**2424 RESOLVED** on the motion of Crs Walker and Wheelhouse that Council formally adopt the Disability Inclusion Action Plan, noting that comments received during the public exhibition period have been considered.

**13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**

**2425 RESOLVED** on the motion of Crs Walker and Karanouh that the report by the Director of Corporate Services be received and dealt with.

**13.1 RATE COLLECTIONS**

**2426 RESOLVED** on the motion of Crs Karanouh and Fisher that the Total Combined Rate Collections to 31 January 2017 be noted.

**13.2/13.3 LIST OF INVESTMENTS**

**2427 RESOLVED** on the motion of Crs. Karanouh and Walker that the list of investments as 31 December 2016 and 31 January 2017 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

**13.4 CCTV CAMERA NETWORK REPAIRS / UPGRADE**

The Director reported that the existing network of cameras is approaching the end of their useful life, with five that have either stopped working or the quality of feed has deteriorated to such an extent that footage is useless. The Director provided Council with costings to install two multisensory cameras in the vicinity of the former Macs Dry Cleaners building, CJ's Country Kitchen and the NAB Bank and also provide a 6m pole for associated equipment to connect to the CCTV network.

**2428 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council allocate the additional funding of \$12,579 from the current operational budget surplus as at the December 2016 review to allow for all works to be carried out in the current financial year, noting that initial funding was provided from the surplus of the March review.

**13.5 2017/2018 DRAFT OPERATIONAL PLAN**

**2429 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the information in this report be noted and items to be included for consideration in conjunction with the 2017/2018 estimates be handed to the Director of Corporate and Urban Services no later than Wednesday 8 March 2017.

At this juncture, 10.25 a.m., the meeting adjourned for morning tea and resumed at 10.40 a.m.

**13.6 SMITH PARK – PLAYGROUND INSTALLATION**

**2430 RESOLVED** on the motion of Crs Karanouh and Fisher that Council purchase a mixed design of playground and fitness equipment at an estimated cost of \$66,295 (GST exclusive) and the installation include equipment for the 0 – 5 year age bracket.

Council noted that to complete these works, it would be responsible for site preparation costs, including the cutting and removal of turf, plus installation of timber edging, weed matting and the spreading of the playground certificate mulch – which would require expenditure of

approximately an additional \$8,000 and this has been included in the above costing of \$66,295.

### **13.7 COUNCIL POLICY (OPERATIONAL): RELATED PARTY DISCLOSURE**

Council noted that the Australian Accounting Standards Board has determined that from 1 July 2016 AASB 124 Related Party Disclosures will apply to Local Government. The Director reported that Council must now disclose related party relationships, transactions and outstanding balances, including commitments in the Annual Financial Statements. A draft policy was included in the business paper.

**2431 RESOLVED** on the motion of Crs Karanouh and Fisher that Council note the report and adopt the Related Party Disclosure Policy as tabled.

### **13.4 WORKS IN PROGRESS**

**2432 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note the information contained in this section of the report.

Crs Karanouh and Fisher congratulated staff on the presentation of the sporting fields and open spaces, as well as the appearance of the sportsground since the new trees have been planted.

### **14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES**

**2433 RESOLVED** on the motion of Crs. Wheelhouse and Walker that the report by the Director of Engineering Services be received and dealt with.

### **14.1 WORKS IN PROGRESS**

**2434 RESOLVED** on the motion of Crs Fisher and Wheelhouse that Council note the Director's report on works in progress.

The Director informed the meeting that:

- the retaining wall at the quarry should be completed next week
- the new bore at Gulargambone is complete, with testing to be carried out shortly;
- stage 2 of the levee upgrade commenced in February and is progressing well, taking into account the extremely hot weather conditions
- works have been completed on the highway, Bourbah Street, Yarran Street and the lane adjacent to the High School. Cr Walker said teachers and staff thank Council for work undertaken in the access lane during the holidays.

### **14.2 REPLACEMENT OF TRUNK MAIN – CASTLEREAGH STREET COONAMBLE AND PROCUREMENT OF STANDBY GENERATOR**

The Director provided information to Council regarding the inadequate condition of the trunk mains and the need to replace the old 225AC main in

Castlereagh Street. He said tender documentation has been prepared and it is anticipated that work will commence in June this year.

Council also noted that a stand-by generator was purchased in the 2015/16 financial year, together with a trailer for transportation due to insufficient area to install the unit at the water treatment plant

Burtenshaws General Welding has been employed to undertake modifications to the trailer and HJ&A Wiatkowski will be installing the high voltage switchboard and carrying out PLC modifications. Both companies have advised the work will be completed late March 2017.

**2435 RESOLVED** on the motion of Crs Karanouh and Fisher that the information supplied by the Director be noted.

#### **14.3 CARINDA ROAD MANAGEMENT PLAN**

**2436 RESOLVED** on the motion of Crs Karanouh and Churchill that Council consider works on the Carinda Road in forthcoming budget cycles.

#### **14.4 BUDGET ADJUSTMENT FOR ESSENTIAL WORKS**

**2437 RESOLVED** on the motion of Crs. Karanouh and Cullen that Council transfer \$200,000 from Unsealed Rural Roads to Urban Sealed Roads to allow shoulder resealing works in Aberford Street to proceed.

#### **15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES**

**2438 RESOLVED** on the motion of Crs Wheelhouse and Karanouh that the report by the Manager of Environmental Services be received and dealt with.

#### **15.1 RANGER'S REPORT – NOVEMBER 2016**

**2439 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the Ranger's report for the month of January 2017 be noted.

#### **15.2 SWIMMING POOLS WITHIN THE SHIRE**

**2440 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note the Regulation in relation to swimming pools and that Council officers are undertaking inspections in accordance with requirements of the Office of Local Government.

#### **15.3 DOMESTIC ANIMALS POLICY / COMPANION ANIMALS ACT**

**2441 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council formally adopt the Domestic Animals Policy, noting that no submissions were received during the public exhibition period.

#### **16.0 QUARTERLY BUDGET REVIEW – 31/12/2016**

The Director of Corporate and Urban Services invited Councillors to ask questions as he informed the meeting of several significant adjustments to the December quarterly review, which were listed in his report and included Coonamble and Gulargambone water supplies; lower than expected interest rates and the Block Grant.

- 2442 RESOLVED** on the motion of Crs. Karanouh and Walker that Council:
- a) approve the variations to votes as listed in the budget review documents;
  - b) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
  - c) note the position of Council's estimated Reserves at 31/12/2016.

## **17.0 REPORTS FROM VARIOUS COMMITTEES**

- 2443 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council note the minutes of the following meetings:

### **17.1 Traffic Committee** – held on 7 December 2016.

Cr Wheelhouse referred to "Stop" signs at the Railway Crossing and asked if they could be replaced with "Give Way" signs. The General Manager said he thought the matter had been to the Traffic Committee previously – if so he would bring back the minutes – if not, it would be placed on the agenda for the next meeting of the Traffic Committee.

## **18.0 SALEYARDS REPORT – DECEMBER 2016 & JANUARY 2017**

- 2444 RESOLVED** on the motion of Crs Karanouh and Cullen that the saleyards reports for the two months be received.

### **18.1 Sales / 18.2 Saleyards Account**

- 2445 RESOLVED** on the motion of Crs Karanouh and Churchill that the above two items in both Saleyards Reports be noted.

The Manager of Environmental Services informed the meeting that a report is being prepared on the future of the saleyards and options for Council to consider. He said at the present time the agents run the sales without any assistance from Council – it was also noted the fees charged at Coonamble yards are the cheapest of six other selling centres contacted.

Mrs Barbara Deans and others, who were observers at the meeting and the press, were asked to leave the room.

## **19.0 CLOSED SESSION**

- 2446 RESOLVED** on the motion of Crs Karanouh and Walker that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A:

*"section 2 (d) "commercial information of a confidential nature that would, if disclosed:*

- (i) Prejudice the commercial position of the person who supplied it".*

- 2447 RESOLVED** on the motion of Crs Karanouh and Walker that the press and public be excluded from the meeting.

**URGENT BUSINESS – CLOSED SESSION**

An offer for a block of land in Council's Industrial Estate was submitted as late business for Closed Session

**2448 RESOLVED** on the motion of Crs Karanouh and Walker that this matter be classified "urgent business" and dealt with.

**RESUME OPEN MEETING**

**2449 RESOLVED** on the motion of Crs Karanouh and Churchill that Council resume Open Meeting.

**ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION**

**2450 RESOLVED** on the motion of Crs Karanouh and Churchill that Council adopt the recommendations from Closed Session, being Recommendation Nos. 19.1, 19.2 and 19.3 as set out hereunder:

**19.1 Coonamble Riverside Caravan Park**

*Council resolves to engage Sustainable Park Solutions to undertake a master plan redesign and business plan, then identify the immediate and strategic sources of funding to redevelop the caravan park.*

**19.2 Offer – Industrial Estate**

*Council resolves to accept the offer from Woodham Petroleum of \$50,000 (plus GST) for the sale of Lot 1 – Industrial Estate – Hooper Drive, Coonamble and authorises the affixing of the Common Seal to relevant documents.*

**19.3 Submission – Inland Rail**

*Council resolves to prepare a submission to ARTC setting out the benefits of having the Inland Rail route realigned to pass near Coonamble.*

At this juncture, the observers returned to the meeting – Mrs Deans was informed of Council's decision regarding the submission to ARTC and requested to provide information to the General Manager to assist in preparing a submission. It was requested that the information be provided by 17 February.

Prior to leaving the meeting, Mrs. Deans thanked Council for its decision and also congratulated Council staff on keeping the road network in good condition under extremely difficult conditions throughout the harvest period.

## 11.2 PROCUREMENT POLICY

Earlier in the meeting, Council resolved to defer consideration of this matter until now.

The General Manager explained how the policy is managed and the various 'weightings' for local suppliers. He also made it clear that any purchase over \$150,000 has to have a resolution of Council. Mr Warren said that Council always makes the decision regarding awarding of tenders for goods/services in excess of \$150,000 and it does not have to accept the lowest tender.

**2451 RESOLVED** on the motion of Crs Wheelhouse and Karanouh that the Procurement Policy be amended with variations that address the weighting given to local suppliers and it be re-submitted to Council.

## 20.0 QUESTIONS WITH NOTICE

Nil

## 21.0 GENERAL BUSINESS

*Cr Karanouh:*

- Suggested that the Mayor/General Manager put to the next OROC meeting this Council's desire to not participate in a Joint Organisation now that amalgamations are not proceeding.

At this juncture, 12.20 p.m., Cr Karanouh left the meeting.

*Cr Wheelhouse:*

- Suggested that all unsealed streets in Coonamble be included in the budget for 2017/18 budget for resealing.
- Referred to the recently cut tree which is now in the river – the GM said Council has a Tree Preservation Order and an infringement notice could be issued if Council so desires.
- Requested that the area at the weir be levelled so that it can be used, as advertised, by RV Friendly vehicles
- Asked about mobile CCTV cameras to record dumping of litter on stock routes – the Manager of Environmental Services said he has retrieved names from some litter and will be taking action.
- Provide in the estimates funds for a sign to advertise "What's On Locally".

*Cr Fisher:*

- Passing on complaint regarding Shire vehicle/staff driving past branches blown onto the roadway, which could cause damage – asked if staff could be more observant.

*Cr Cullen:*

- Thanked staff for the work done on the Billeroy Road.

*Cr Walker:*

- Commented on the improved presentation of Coonamble landfill site.

*Mayor:*

- Referred to lighting at Smith Park – suggested that Council defer any action with upgrades at this time as the third stage of the levee upgrade will be in that vicinity and it may be more prudent to wait until works are completed.

This concluded the business and the meeting closed at 12.30 p.m.

Pages (1/5977 to 13/5989) confirmed on the **8<sup>th</sup>** day of **MARCH 2017** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **8<sup>TH</sup> February 2017**.

**MAYOR**



**8. RESOLUTION BOOK UPDATE**  
**COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**8.1 Resolutions in Progress**

**14.2 SPORTSGROUNDS - IRRIGATION**

**1935 RESOLVED** on the motion of Crs Karanouh and Keady that Council approve construction of the automatic system for irrigation of the sportsgrounds, with a budget of \$70,000 to be sourced from the water fund.

**Status:**

**In progress – to be incorporated with mains replacement program.**

**11.7 DROUGHT FUNDING STATUS**

**2421 RESOLVED** on the motion of Crs. Karanouh and Churchill that Council:

- Note the status of projects approved under the Drought Communities Program and that the Quambone Hall relining project is currently being prepared for submission;
- Resolve to submit a program of replacement of grids and gates to a total of \$250,000;
- Include proposal for a single toilet block and pergola to be erected at the Coonamble cemetery;
- Investigate costings for a bore baths (similar to Pilliga bore) at the Coonamble racecourse and include as a project for funding.

**Status:**

**In progress**

**15.2 RELINING OF QUAMBONE HALL**

**2397 RESOLVED** on the motion of Crs.Wheelhouse and Churchill that Council note the estimated cost to reline Quambone Hall is \$63,569 and agree to make an application for funds to carry out the work under the Drought Communities Program.

**Status:**

**Waiting on quotes to include with an application for funding.**

**8.2 RESOLUTIONS COMPLETED**

**DROUGHT FUNDING**

**1982 RESOLVED** on the motion of Crs Burnheim and Schieb that Council make application under the Drought Communities Program for funding of \$800,000 to undertake upgrade of grids and gates on public roads project, noting that it meets the DCP criteria.

**Status:**

**Dealt with at the February Meeting.**

**COMPLETED**

## **9. MAYORAL REPORT** **COUNCIL MEETING WEDNESDAY 8 MARCH 2017**

### **9.1 WESTERN SLOPES GAS PIPELINE**

On 15 February 2017, in company with the General Manager, I met with representatives from the Australian Pipelines Authority (APA) to discuss the proposed western slopes pipeline. Much of the discussion centred around information provided on the factsheet handed to Councillors at the February meeting.

We were informed that preliminary studies identified a proposed route that commences to the north of the Pilliga National Park and Pilliga West State Conservation Areas, travelling west-southwest to connect to the Moomba Sydney pipeline at the Bundure mainline valve station - approximately 100km west of Condobolin.

The representatives advised that the land access process would commence on 27 February 2017. Initially, APA will be seeking access to properties for the purposes of conducting environmental and other technical surveys required to inform and project Environmental Impact Assessment. It was pointed out that when the alignment is confirmed, APA will seek option agreements for an easement to accommodate the pipeline, with any such agreement being appropriately compensated. APA will also be responsible for landowners' reasonable costs incurred in negotiating agreements.

At this stage, it is expected that EIS approval by the Minister for Planning will be obtained in late 2018.

### **9.2 WARRUMBUNGLE PRE-ASPIRING UNESCO GLOBAL GEOPARK STEERING COMMITTEE**

A meeting of the Steering Committee was held on the Warrumbungle Shire Chambers on Tuesday 28 February – I attended in company with Council's Director of Community Services. The meeting was chaired by Mayor of Warrumbungle, Cr Peter Shinton – also present was the Mayor of Gilgandra Shire Council, Cr Doug Batten.

Representatives from the National Parks & Wildlife Service, the Observatory and Angus Robinson were also in attendance.

Business of the meeting included consideration of the 'self-evaluation' document which was sent to members for input; as well as a list of community organisations which will be contacted in conjunction with the community consultation process. Letters of support from organisations within the various Shires are still being collated.

The next meeting of the Committee is set down for Tuesday 28 March at Gilgandra.

### 9.3 VARIOUS OTHER MEETINGS

I have kept appointments and represented Council at the following :

- **14 February** – Local Emergency Management Committee Meeting..
- **16 February** – Supt Jim Stewart & Supt David Cheakley who is the new Commander of the Southern LAC. Discussed matters relevant to local policing and activities within the Shire.
- **20 February** – Castlereagh-Macquarie County Council Meeting.
- **23 February** – In company with Cr Walker and the General Manager attended Asset Management Training in Warren – it was well attended and will be beneficial to councillors when dealing with the management of Shire assets.
- **25 February** – Welcome to Coonamble Dinner – 21 new families were represented having come from South Africa, Mt Gambier, Sydney, Newcastle, Cairns and many places in between. It was an enjoyable, informal evening which allowed everyone to meet and greet.
- **28 February** – Met with two residents at Gulargambone to discuss problems they are experiencing with their water supply.

#### **Recommendation:**

**That Council note the information contained in the Mayor's Activity Report for the month of February 2017.**

**MICHAEL WEBB**  
Mayor

**10. PRECIS OF CORRESPONDENCE**  
**COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**Section A – Matters for Consideration by Council:**

**10.1 NSW RURAL DOCTORS NETWORK D7(49005)**

Inviting Council to participate in the Bush Bursary/CW A Scholarship program in 2017. Saying Council would be responsible for payment of \$3,000 (plus GST) for the sponsored student, nomination of a Placement Coordinator and organisation of accommodation and social aspects of the two week placement.

(NOTE BY GENERAL MANAGER – Council has declined to participate in this scheme in previous years).

**Recommendation:**

**That Council not participate in the Bush Bursary / CWA Scholarship Program in 2017.**

**10.2 COONAMBLE CLAY TARGET CLUB D7(49009)**

Thanking Council for past support and advising the annual open shoot will be held on 8 and 9 April 2017. Seeking a sponsorship from Council and advising that Council's contribution will be acknowledged over three months in the Australian Shooters News, an information flyer emailed to every gun club in Australia and displayed within the community and displayed at the event.

(NOTE BY GENERAL MANAGER – Last year Council contributed \$100 towards the event).

**Recommendation:**

**For Council's determination.**

**10.3 COONAMBLE CLAY TARGET CLUB D7(49054)**

Advising the Club is working on improving its facilities and saying it is working on designing referee and scorer stands and updating layouts. Saying it has a big following of shooters for its Annual Open Shoot and Christmas Shoot. Pointing out the events contribute to businesses through accommodation, fuel, produce and entertainment and the Club also financially supports local causes.

Acknowledging Council's annual donation to the Open Shoot and its support in 2014 when the Club was upgrading facilities. Saying the two layouts it hopes to work on have to be replaced to comply with Work Health & Safety regulations. Stating that members will give their time and resources to assist and the Club has sought funding. Requesting from Council a donation of 100 tonne x 20mm road base and 100 tonne x concrete mix.

(NOTE BY GENERAL MANAGER – For Councillors information, the value of the product the Club is requesting is as under, noting this does not include transport which would be approximately an additional \$2,000:

• 100 tonne x 20mm road base = \$27.80/tonne	\$2,780.00
• 100 tonne x concrete mix = \$42.20/tonne	<u>\$4,220.00</u>
	<u>\$7,000.00</u>

In 2014 the Club requested a donation of crusher products – 100 tonne x 20mm road base and 50 tonne x concrete mix, the cost of which was in the vicinity of \$3,400 – Council agreed to contribute \$2,000 to be credited against the Club's sundry debtor account on that occasion.

**Recommendation:  
For Council's determination**

#### **10.4 GULARGAMBONE SHOWGROUND & RACECOURSE TRUST D7(49018)**

Advising the Trust was successful in applying for a \$20,000 grant from Stronger Communities Program to upgrade toilet facilities at the showground/racecourse. Saying financial and voluntary contributions from the following stakeholder groups were obtained to support the grant application:

- Gulargambone Jockey Club
- Gulargambone Show Society
- Gulargambone Campdraft Club
- Gulargambone Rugby Union Club
- Gulargambone Trust.

Advising that at a Trust meeting in September it was determined that the writer (Ms Annie Haling) undertake project management. Pointing out that the amount of the grant - \$20,000 – is not a large sum and it is imperative that the project be managed to ensure the desired result is achieved, with an effective allocation of limited resources. Advising that quotes from a builder and plumber have been received and further quotes are being sought, stakeholder volunteers will be undertaking works to gut the block, dig up old earthenware plumbing and paint interior/exterior.

Saying as the Trust is administering the works and is not registered for GST (which is \$3,030) and asking Council to make a contribution equivalent to the amount of GST.

(NOTE BY GENERAL MANAGER – The Committee has provided an income and expenditure statement covering one month only, which provides little information for Council to determine the financial status of the organisation).

**Recommendation:  
For Council's determination.**

**10.5 CASTLEREAGH ALL BLACKS INC D7(49029)**

Seeking financial support to participate in this year's NSW Aboriginal Rugby League Knockout – which offers the opportunity to connect with members of the Aboriginal community. Saying the event includes competitions for men, women and youth and is expected to attract between 90 – 100 teams. Pointing out it is also an opportunity for Council to be recognised as a sponsor. Saying sponsorship will assist with providing uniforms, travelling and accommodation costs. Advising the following sponsor packages:

- Bronze \$1000 – sponsor mention in team proposal package and logo displayed on team news page.
- Silver \$2500 – sponsor logo on shorts + bronze level
- Gold \$5000 – sponsor logo on sleeves, team polo shirt & shorts + bronze level
- Platinum \$10000 – sponsor logo on front & back jersey, team polo shirt & shorts + bronze level.

(NOTE BY GENERAL MANAGER – Last year was the first year this Group sought financial assistance from Council - no assistance was forthcoming – Council advising that it supports teams within both Coonamble and Gulargambone which consist of local players. Council should note that this Group Secretary is based in Narrabri.)

**Recommendation:  
For Council's determination.**

**10.6 DEPARTMENT OF PRIMARY INDUSTRIES G5(49021)**

Inviting expressions of interest to stock native fish into approved public waters in NSW on a dollar-for-dollar basis. Saying the next stocking season (September 2017 – May 2018) funding has been set aside from the Recreational Fishing Freshwater Trust to stock Australian Bass in eastern drainage waters and Murray Cod and/or Golden Perch in western drainage waters. Saying that for each application, offers of between \$1,000 and \$5,000 will be considered for matching funds, with the closing date being Friday 5 May 2017.

**Recommendation:**

**That Council submit an expression of interest for dollar-for-dollar funding under the Recreational Fishing Freshwater Trust to stock native fish and that, if successful, matching funds of \$1,000 be sourced from budget surplus.**

**10.7 GULARGAMBONE LIONS CLUB****D7(49073)**

Advising the Club will be hosting a Welcome to Gular Day on 11 April at Lions Park in Gulargambone. Saying it is an opportunity for people to meet and they invite as many different services as possible to provide literature for new residents to let them know what is available in the town. Requesting Council to contribute financially towards the purchase of meat for the barbeque and to supply “welcome bags” for distribution to new residents. Taking the opportunity to invite councillors to attend.

**Recommendation:**

**For Council’s determination.**

**10.8 COONAMBLE RURAL TRANSACTION CENTRE INC  
PR1493+D5-4 (49158)**

Advising that the Centre is not in a position to meet the proposed increase in the weekly rent payable to Council.

(NOTE BY GENERAL MANAGER - As the RTC has advised it is in no position to pay the proposed rental increase, however having supplied no information to support its claim, be requested to provide Council with copies of its audited financial statements for the year 2015/16).

**Recommendation**

**That Council request the Coonamble Rural Transaction Centre to provide copies of its audited financial statements for the year 2015/2016**



**Section B: Matters for Information Only:****10.9 NSW ROADS & MARITIME SERVICES R8-5(49031)**

Advising that in response to Council's request for assistance for restoration of flood damage (30 August 2016 event), the following amounts have been approved:

\$ 224,628	Regional Roads	(Project No P0021150)
\$1,409,471	Local Roads (available to assist with restoration)	(Project No P0021221)

Saying work should be completed no later than 22 December 2017.

**10.10 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L10(49074)**

Advising the 2017 National General Assembly of Local Government (NGA) is to be held in Canberra from 18 – 21 June. Inviting Council to participate in the NGA by submitting a notice of motion. Advising that to be eligible for inclusion in the NGA business papers and subsequent debate on the floor of the Assembly, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. be consistent with the themes of the NGA;
3. complement or build on the policy objectives of your state and territory local government association;
4. be from a council which is a financial member of their state or territory local government association;
5. propose a clear action and outcome;
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Saying motions should be received by ALGA no later than 11:59pm Friday 21 April 2017 electronically in the prescribed format.

**10.11 GULARGAMBONE WAR MEMORIAL & MECHANICS' INSTITUTE HALL C13(49127)**

Confirming the hall will be available for the Council meeting and the committee will provide morning tea. Taking the opportunity to belatedly thank Council for the supply of plastic chairs to be used at the Australia Day celebration and for community functions in the hall. Saying the seating was most appreciated this year as Cr Karanouh and the General Manager would have noted when they attended the Gulargambone Australia Day activities.

**RICK WARREN**  
General Manager  
1 March 2017

**11. REPORT BY GENERAL MANAGER**  
**COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER  
DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program  
L1.4.5 Governance is open and transparent.*

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
1/17	Peter O'Connor	Peter O'Connor	Pitched patio	3361 Back Gular Road Gulargambone (Lot 3 DP754214)	21/02/2017

**Sustainability/Legislative Provisions:**

Promoting Better Practice Review - Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council note Complying Development Application No 001/2017 has been approved under delegated authority since the last meeting.**

**11.2 ECONOMIC DEVELOPMENT STRATEGY*****Link to Community strategic Plan / Council's Delivery Program:  
EC.1 Support our local economy without compromising on quality*****Background:**

Council received funding from the Murray Darling Basin Authority to undertake an economic development strategy – a draft report has been received from the consultant and is attached as **APPENDIX A** for Council's information.

**Issues:**

A strategy is a high level document that provides the framework within which an organisation can achieve its long term goals. The strategy should reflect the commitment to Council to ensure the local economy is maintained and improved through support and opportunity taken where possible.

At present Council is reviewing its Community Strategic Plan and Delivery Program and is developing the Operational Plan for 2017/2018. The draft Economic Development Strategy as proposed contains too much detail that should be incorporated within the above suite of documents. Many of the key actions detailed in the document are beyond Council's capacity to resource and deliver.

The draft document provides a great deal of information that is now combined in a single document. It is a very useful document for Council to use as a reference when considering the four year delivery program. It does not, in its current format, lend itself to a document that is easily read, or succinctly demonstrates Council's position and goals within the economic base of our community.

From this document, much information can be used through the IP&R process, however a more concise document needs to be developed as an economic development strategy.

**Sustainability / Legislative Provisions:** N/A

**Financial Considerations:** N/A

**Options:**

- 1) Adopt the plan as presented
- 2) Develop a more concise higher level document to form Council's economic development strategy.

**Recommendation:**

**That Council note the detailed information contained within the draft Economic Development Strategy and develop a more concise higher level document for consideration with the 2017/2018 Operational Plan and Delivery Program**

<b>11.3 INTEGRATED PLANNING AND REPORTING PROCESS</b>
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***Link to Community Strategic Plan/Council's Delivery Program:  
L1.4.5. Governance is open and transparent***

**Background:**

A time table is required to ensure the orderly progress of the 2017 – 2021 Delivery Program and Operational Plan process. The requirements of the Integrated Planning and Reporting are applicable to this year's management plan.

**Issues:**

It is suggested that the following time table be adopted:

<b><i>Date</i></b>	<b><i>Function</i></b>
10 May 2017	Draft Delivery Program & Operational Plan to be considered on 10 May 2017 and placed on public exhibition
Tuesday 16 May at 7.00 p.m.	Public meeting for Council to present its Delivery Program & Operational Plan to the Community.
5 June 2017	Submissions from the public close
Wednesday 14 June 2017	Delivery Program & Operational Plan adopted (at normal monthly Council meeting)

**Sustainability/Legislative Provisions:**

Council is required to place its Operational Plan for the coming year on public exhibition for a minimum of 28 days and must consider any submissions made by the public.

**Financial Considerations:** Variable.

**Options:** N/A

**Recommendation:**

**That Council note the information, determine a date for the workshop and note the proposed percentage increase in rates for the 2017/2018 financial year draft budget.**

**RICK WARREN**  
General Manager  
1 March 2017

## **12. REPORT BY DIRECTOR OF COMMUNITY SERVICES** **COUNCIL MEETING ON WEDNESDAY 8 MARCH 2017**

### **12.1 COMMUNITY SERVICES PROGRESS**

#### **Background:**

In line with Council's 2016/17 Operational Plan, this report presents a summary of community services progress and activities for the period February 2017.

#### **Issues:**

#### **1. Community Development**

***1.1 Youth Week - Link to Community Strategic Plan / Council Delivery Program - L1.1.1. Continue to support Coonamble Shire Youth Council as a link between young people and their Council.***

National Youth Week is an annual, week-long celebration of young people (aged 12–25) throughout Australia. It is an opportunity for young people to express their ideas and views, act on issues that affect their lives, and create and enjoy activities and events.

Coonamble Shire Youth Council is involved with developing and facilitating the Youth Week program which will run from 31 March 2017 to Sunday 9 April 2017. Planning continued during the reporting period with the program to be finalised by the end of February.

#### **2. After School Programs**

***Link to Community Strategic Plan / Council Delivery Program - P4.2.1 Provide strategic early intervention community development programs for children and young people.***

Gulargambone After School Program operates 3.30pm – 6.00pm Monday to Wednesday during school terms. During the reporting period the centre provided two hundred and fifteen occasions of service.

Quambone After School Program operates from the Quambone Primary School, Wednesday and Thursdays 3.00pm – 5.30pm. During the reporting period the program operated for two weeks providing twenty six occasions of service.

#### **School Holiday Activities**

The Gulargambone School Holiday Program operated for one week of the reporting period providing 109 occasions of care.

The Coonamble Library hosted eighty two children and young people for school holiday events.

### **3. Community Strategic Plan Review**

**Link to Community Strategic Plan / Council Delivery Program – L1.4.5. Governance is open and transparent.**

The Community Engagement Strategy was progressed to schedule during the reporting period. During February the following occurred:

<b>Activity</b>	<b>Audience</b>	<b>Participation</b>
Workshop	Coonamble Shire Council staff	35
Workshop	Coonamble Shire Council staff	14
Workshop	Gulargambone staff	6
Focus Group	Coonamble community (day)	4
Focus Group	Coonamble community (evening)	3
	Live stream on line presence	9
Workshop	Quambone community	0
Focus Group	Gulargambone community	10
Interview	Quambone staff	1
Focus Group	Senior Citizen's Craft Group	8
Workshop	Coonamble Community Service agencies	15
Focus Group	Coonamble young people	10

A paper survey has been posted to all Shire residents and an on-line survey is currently available. Further consultation activities will occur during March.

### **4. Library**

***Link to Community Strategic Plan / Council Delivery Program- I2.2.2 Provide high quality library services that are responsive to community need. I2.2.3 Continue to develop the library as a multi-purpose community space. P4.1.1 Support activities that promote cultural awareness and diversity in ability and age. P4.2.1 Provide strategic early intervention community development programs for children and young people.***

- Assist with Homework help and after school activities. Children are encouraged to bring in schoolwork and assignments and complete them using the library resources. Librarian assists where needed.
- Expansion of Indigenous Literacy Foundation collection.
- Gulargambone and Quambone book exchange completed.

- Librarian attended North Western Regional Library Cooperative Annual General meeting with Council representatives at Warren where the new chair and executive were nominated.
- Senior Citizens Craft Group engaged in a focus group with Council's Community Services staff regarding the Community Strategic Plan review.
- Movie night continues throughout school term fortnightly.
- Housebound, Words on Wheels, deliveries to patrons continued.
- Harmony Day preparation occurred during the reporting period. The event, scheduled for 21 March, will involve two community members with diverse backgrounds sharing information from their country of origin.

The message of Harmony Day is 'everyone belongs', the day aims to engage people to participate in their community, respect cultural and religious diversity and foster sense of belonging for everyone.

- Preparation for Senior's Week event occurred during the reporting period with a "Research your Roots" project in development. The project will involve a staff member assisting seniors to research and produce their family tree. The activity will take place 6-10 March from 10.30 – 5pm at the Library.

### Library statistics (February 2017)

Patron assistance	Reference Enquiries	Technology Enquiries	Local History Enquiries
Coonamble	30↓	60↓	8↓

Service	Total Issues	New Member-ships	WiFi	Internet	Kids Inter-net	Junior visits	Adult visits	Total visits
Coonamble	996↓	9 ↓	157↓	439↓	82↓	559↓	329↓	888↓
Gulargambone	48↓	0→						

Coonamble activities	Attendance
Pre school visits	35
Movies	11
Exams/ study/tutor	20
Senior Citizen's craft group	32
VIC enquiries	10
Words on Wheels	25
Special events -	
Breakthru	4
Interact	31
Lazer Tag excursion	22
Creative design	9
Dream catchers	14
Clay creations	10
Play Doh inventions	18
Sand Art	9

**5. Tourism**

**Link to Community Strategic Plan / Council Delivery Program – EC1.1.5/EC1.2.5 Develop existing visitor markets, EC1.1.6/EC1.2. Develop new visitor markets in line with Inland RTO, P4.4.2 Assist Coonamble Shire events with marketing and promotion.**

**5.1 Visitor Statistics for Reporting Period (February 2017)**

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details*				
15	Retiree	7	NSW	8	Local	9	Directions	5
	Family	0	VIC	0	Regional	0	Attractions	5
	Worker	8	SA	2	Interstate	4	Toilets	5
	Backpacker	0	QLD	5			Accommodation	1
			ACT	0			Eateries	0
			WA	0			Souvenirs	0
			Overseas	0			Family History	0

\*Some visitors had more than 1 enquiry

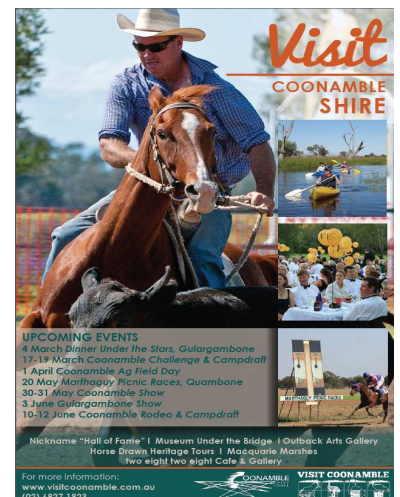
- Month to Date (MTD) decrease of 37.5% (\*Feb16 vs.Feb17)

**5.2 Marketing**

- Visit Coonamble Website – Monthly Statistics:
 

Number of Visitors	425
Number of Visits	365
Number of Page Views	2,120
- Sessions by Device:
 

Desktop Computer	51.8%
Mobile Phone	36.7%
Tablet/iPad	11.5%





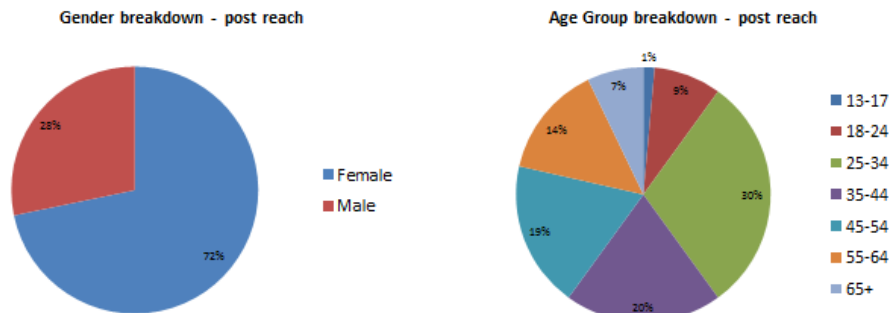
- Top 3 Page Views:
- 1) About Coonamble
  - 2) About Quambone
  - 3) My Coonamble

- Advertising in Caravanning Australia autumn issue, promoting upcoming events in the local area.
- Coonamble Visitor Information Centre' Facebook page February 2017 statistics:

## ENGAGEMENT



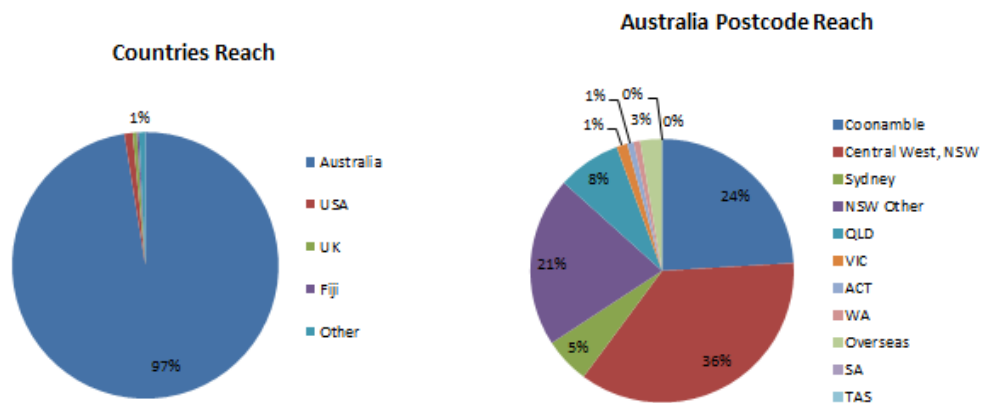
Our Facebook Posts reached **395** people in February 2017...



## ENGAGEMENT



65% of our Facebook Posts were read by people in **NSW** in February 2017...



### 5.3 Signage

New signage scheduled for installation 6-8 March 2017:

- Welcome to Coonamble Shire (boundary sign) –  
Walgett/Coonamble Shire boundary
  
- Welcome to Coonamble Shire (boundary sign) –  
Quambone/Warren boundary

### 5.4 Warrumbungles Pre-Aspiring UNESCO Global Geopark

During the reporting period information regarding the proposed UNESCO Global Geopark was distributed throughout the community.

A community consultation plan has been developed and the following stakeholders have been approached to date:

- Gulargambone Land Council
- Coonamble Land Council
- Gulargambone Women's Group
- Gulargambone Community Working Party
- Coonamble Community Working Party
- Quambone Resources Group
- Macquarie Marshes Environment Landholder's Association
- Quambone Resources Association
- 2828 Café, Gulargambone
- Coonamble Senior Citizen's Group

Community Strategic planning discussion also included the geopark concept with overwhelming community support.

Common responses regarding the project included:

- Opportunity to showcase our natural beauty to the rest of the world
- Would provide good opportunities for local people to become involved in tourism
- Will benefit local Agri-tourism ventures and encourage others to diversify
- Will provide opportunities to build on existing tourism
- Encourage people to visit, stay and spend money.

The next steering committee meeting is scheduled to take place on 28 February in Coonabarabran.

## 6. Back to Business Week

Back to Business Week is a NSW Government initiative that celebrates small to medium businesses and promotes and supports the critical role they play in local communities.

Council will facilitate a “Missed Business” discussion for small business owners/ operators. The Missed Business Guide was developed by the Australian Human Rights Commission and Marrickville Council. It aims to provide small businesses with information on how they can make their businesses more accessible to all their customers, particularly people with disabilities. The event is scheduled for 2 March 2017.

**Sustainability/Legislative Provisions:**

Local Government Act 1993

**Financial Considerations:**

Nil.

**Options:**

N/A

**Recommendation:**

**That Council note the information contained in the Community Services Progress Report.**

**12.2 INTEGRATED PLANNING & REPORTING – BI-ANNUAL  
REPORT*****Link to Community Strategic Plan / Council Delivery Program  
L1.4.5 Governance is open and transparent*****Background:**

Under the Integrated Planning and Reporting framework Council is required to report its Delivery Program performance on a six monthly basis.

The Bi-Annual report outlines Operational Plan activity for the period 01 July to 31 December 2016.

**Issues:**

In summary, the majority of the one hundred and eighty seven items are progressing. Twenty two actions are completed, fourteen actions are not yet due to commence and five actions have not progressed.

One hundred and forty six actions are progressing and are on track to be finalised by 30 June 2017.

The Bi-Annual report is attached as **APPENDIX B**.

**Sustainability/ Legislative issues:**

Local Government Act

**Financial Considerations:**

Nil.

**Options:**

N/A

**Recommendation:**

**That Council note the information contained in the report.**

**LIANNE DAVIDS**

Director of Community Services  
27 February 2017

**13. REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**  
**COUNCIL MEETING WEDNESDAY 8 MARCH 2017**

**13.1 RATE COLLECTIONS**

Total Combined Rate Collections to 28/02/2017 compared to 26/02/2016:

	<b>28/02/2017</b>	<b>26/02/2016</b>
Arrears 30 <sup>th</sup> June previous year	533,958.78	544,764.74
Plus 2016/2017 Combined Levy	6,199,382.65	6,096,487.75
Add Transfer from Postponed		-
<b>GROSS LEVY</b>	<b>6,733,341.43</b>	<b>6,641,252.49</b>
Less: Pensioner Concession (State)	(67,024.08)	(60,370.33)
Pensioner Concession (Council)	(54,837.89)	(49,393.91)
Transfer to Postponed	-	-
Abandoned	-	-
<b>NET TOTAL LEVY FOR YEAR</b>	<b>6,611,479.46</b>	<b>6,531,488.25</b>
Less Collections	(4,471,938.44)	(3,943,597.04)
Plus Refunds	-	-
<b>NET TOTAL BALANCE</b>	<b>2,139,541.02</b>	<b>2,587,891.21</b>
Plus Postponed	-	-
<b>GROSS TOTAL BALANCE</b>	<b>2,139,541.02</b>	<b>2,587,891.21</b>
Collection % of Total Receivable	67.64%	60.38%
Arrears % of Total Receivable	32.36%	39.62%

**Recommendation:**  
**Submitted for Council's information.**

<b>13.2 INVESTMENTS – FEBRUARY 2017</b>																																													
<b>Financial Institution</b>	<b>Invest Rating S&amp;Ps</b>	<b>Investment Type/Maturity Date</b>	<b>Current Rate</b>	<b>Term</b>	<b>Amount (\$)</b>																																								
National Australia Bank	A1+	Term Deposit - 09/04/2017	2.60%	90 Days	2,000,000.00																																								
National Australia Bank	A1+	Term Deposit - 22/05/2017	2.50%	90 Days	500,000.00																																								
National Australia Bank	A1+	Term Deposit - 25/03/2017	2.60%	90 Days	500,000.00																																								
National Australia Bank	A1+	Term Deposit - 20/05/2017	2.60%	180 Days	1,000,000.00																																								
IMB	A2	Term Deposit - 16/05/2017	2.60%	90 Days	500,000.00																																								
IMB	A2	Term Deposit - 28/04/2017	2.57%	90 Days	500,000.00																																								
St George	A1+	Term Deposit - 18/04/2017	2.45%	120 Days	500,000.00																																								
St George	A1+	Term Deposit - 28/05/2017	2.55%	180 Days	500,000.00																																								
ME Bank	A2	Term Deposit - 27/04/2017	2.65%	90 Days	1,000,000.00																																								
Reliance C/U	Unrated	Term Deposit - 04/03/2017	2.40%	90 Days	500,000.00																																								
Bendigo Bank	A2	Term Deposit - 17/04/2017	2.40%	121 Days	1,000,000.00																																								
Bendigo Bank	A2	Term Deposit - 25/05/2017	2.30%	90 Days	1,000,000.00																																								
IMB	A2	Term Deposit - 06/03/2017	2.60%	90 Days	500,000.00																																								
IMB	A2	Term Deposit - 05/05/2017	2.57%	90 Days	500,000.00																																								
National Australia Bank	A1+	Term Deposit - 06/04/2017	2.60%	90 Days	2,000,000.00																																								
Commonwealth Bank	A1+	Term Deposit - 09/03/2017	2.62%	90 Days	1,500,000.00																																								
ME Bank	A2	Term Deposit - 18/04/2017	2.10%	120 Days	500,000.00																																								
ME Bank	A2	Term Deposit - 04/03/2017	2.30%	90 Days	500,000.00																																								
ME Bank	A2	Term Deposit - 16/05/2017	3.15%	90 Days	1,500,000.00																																								
Bankwest	A1+	Term Deposit - 24/03/2017	2.55%	60 Days	500,000.00																																								
AMP	A1	Notice Account	2.70%	N/A	1,000,000.00																																								
<b>TOTAL</b>					<b>\$ 18,000,000</b>																																								
<b>Financial Institution</b>	<b>Invest Rating S&amp;Ps</b>	<b>% of Investment</b>	<b>Max per Investment Policy</b>	<b>Amount (\$)</b>																																									
Commonwealth Bank	A1+	8%	50%	1,500,000																																									
National Australia Bank	A1+	33%	50%	6,000,000																																									
St George	A1+	6%	50%	1,000,000																																									
Bankwest	A1+	3%	50%	500,000																																									
Bendigo Bank	A2	11%	40%	2,000,000																																									
IMB	A2	11%	35%	2,000,000																																									
ME Bank	A2	19%	35%	3,500,000																																									
Reliance C/U	Unrated	3%	10%	500,000																																									
AMP	A1	6%	30%	1,000,000																																									
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**Recommendation:**

**That the list of investments as at 28 February 2017 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.**

**13.3 PROCUREMENT POLICY – DRAFT**

***Link to Community Strategic Plan / Council's Delivery Program:***  
***L1.4.5 Governance is open and transparent***  
***L1.4.6 Review Council policies***

**Background:**

Council requested (Minute No 2369) at the December 2016 meeting that this matter be deferred and re-submitted to the February 2017 meeting.

**Issues:**

At the February meeting (Minute No 2451) Council resolved to amend the policy with variations that address the weighting given to local suppliers. The amendments have been made and are highlighted. The draft Policy is attached as **APPENDIX C**.

**Sustainability / Legislative Provisions:**

N/A

**Financial Considerations:**

N/A

**Options:**

N/A

**Recommendation:**

**That Council adopt the draft policy and resolve to place it on public exhibition for the prescribed period of 28 days inviting submissions, prior to formally adopting the policy, taking into account any submissions received.**



**13.4 COUNCIL RATES – WRITING OFF – SUNDRY DEBTOR NO DC077**

***Link to Community Strategic Plan/Council's Delivery Program:  
L1.4.5 Conduct all business in compliance with Local  
Government Act & Regulations***

**Background:**

During a review of outstanding sundry debtor balances, the above mentioned account was identified, with an outstanding amount of \$1,100. It represents unpaid lease fees for the Coonamble Aerodrome dating back to May 2015. The debt was owed to Council by the Company Crop Jet Aviation which was placed into liquidation in June 2015.

A Statement of Claim was provided to the Company's appointed Liquidator, RSM Bird Cameron Partners, who advised Council that the likelihood of any dividend being paid to unsecured creditors would be unlikely.

**Issues:**

Following completion of the liquidation process, Council, as expected, did not receive payment of the amount owed by Crop Jet Aviation. This is the result of Council's debt being classified as an "unsecured debt" which ranks in the lowest order of priority for settlement during the liquidation process.

Due to the Company being liquidated and de registered Council has no other legal recourse for recovering the outstanding amount. As \$1,100.00 exceeds the General Manager's authority to write off, a resolution of Council is required to write off the amount outstanding.

**Sustainability/Legislative Provisions:**

Local Government Act 1993 Section 607

Local Government (General) Regulation 2005 – Reg 131

**Financial Considerations:**

N/A

**Options:**

N/A

**Recommendation:**

**That Council resolve to write off the amount of \$1,100.00 from Sundry Debtor No DC077 – Crop Jet Aviation which represented rental payable for land at the Coonamble Aerodrome.**

**13.5 WORKS IN PROGRESS****Urban Services:**

- Works program focuses on improving the presentation of Council open spaces following the recent adverse climatic conditions.
- Playground design for Smith Park has been altered to include an infant swing, as requested by Council and the order has been placed with the supplier.
- Sprinkler system has been installed to the grounds of the Council Administration Building.
- Contractors have been engaged to locate and correct the problem with the irrigation system at Skate Park in Gulargambone.

**Vandalism Update:**

- Vandalism cost incurred by Council incurred during the 2016/2017 financial year to date total \$4,707.54.
- Fencing Panels have been removed from the front fence of the Arboretum at Coonamble
- A mature tree at the sportsground was snapped off by vandals.
- Magnetic door locks and CCTV camera at the rear of Council administration building have been damaged by vandals.
- Installation of CCTV camera's as outline in the report to the February Council meeting has been placed with Council Supplier



*Photo – Missing Fence panels at Arboretum*



*Photo – Damaged Tree at Coonamble Sportsground*

**Pools:**

- Coonamble Pool has hosted a number of Local and Regional Swimming Carnivals and positive feedback has been received by staff.

**Buildings:**

- Ongoing minor maintenance continues as planned

**Recommendation:**

**That Council note the information in this report.**

**BRUCE QUARMBY**

Director of Corporate and Urban Services  
23 February 2017

**14. REPORT BY DIRECTOR OF ENGINEERING SERVICES**  
**COUNCIL MEETING WEDNESDAY 8 MARCH 2017**

**14.1 WORKS IN PROGRESS**

**(a) Plant/Workshop:**

- Plant repairs completed on as required basis.
- Routine servicing of transport vehicles completed on “as required” basis.

**(b) Airport:**

- Routine maintenance completed.

**(c) Depot:**

- Routine maintenance to depots and buildings as required.
- Redevelopment plan developed.

**(d) Water Treatment Plant & Reticulation:**

- Repairs have been completed to water mains, meters and services as required in Coonamble, Gulargambone and Quambone.
- Gulargambone - new water supply bore completed at the sportsgrounds

**(e) Sewerage:**

- Gular STP – routine maintenance.
- Routine maintenance and clearing of blockages have been undertaken at Coonamble and Gulargambone.
- Coonamble STP – Commenced water supply to Coonamble golf course. Effluent storage about 18% of its total capacity.

**(f) Roads Report:**

**State Highway:**

- Works Completed

Item	Task	Comments
1	Routine Maintenance	Routine Maintenance Ongoing
2	Hwy Slashing	Ongoing
3	Spraying	Ongoing
4	Heavy Patching Coonamble	Repairs

- Works in Progress or Scheduled to Commence

Item	Task	Comments
1	Mowlma Creek – Rehabilitation St 2	Stage 2 commenced



**Urban, Local and Regional Roads:**

- Works Scheduled to Commence.

Item	Task	Comments
1	Pilliga Road	Reconstruction
2	Heavy Patching Coonamble	Repairs
3	Tooraweenah Road	Reconstruction
4	Slashing	Ongoing



*Warren Road at Bourbah*

- Works Completed

Item	Task	Comments
1	Box Ridge Road	Reconstruction
2	Heavy Patching Coonamble	Repairs
3	Carinda Road	Reconstruction
4	Warren Road	Reconstruction
5	Various Roads	Maintenance grading
6	Slashing	Ongoing



*Box Ridge Road Gulargambone*



*Carinda Road Coonamble*

**(g) Quarry:**

- Minor breakdowns and repairs carried out on a needs basis.
- Preventative maintenance on going.
- Retaining Wall construction 98% completed.



*Coonamble Quarry Retaining Wall Construction*

**(h) Levee:**

**Progress to date**

Construction commenced on 9 January on the section of the levee between Tooloon and Macquarie Streets as well as the section south of Tooraweenah Road.

**Delays**

Minor delay due to excessive debris being uncovered in the Tooloon Street area.

**Any issues arisen in respect to engineering, construction or administration matters.**

Nil

**Review of the completion date.**

Completion due July 2017

**(i) Matters Arising From Last Meeting:**

- **Warrena Weir** – Access unsealed road grading completed.

**Recommendation:**

**That Council note the information contained in this report.**

**PETER CHUDEK**

Director of Engineering Services

27 February 2017

## **15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES** **COUNCIL MEETING WEDNESDAY 8 MARCH 2017**

### **15.1 RANGER'S REPORT - FEBRUARY 2017**

*Link to Community Strategic Plan/Council's Delivery Program:  
P2.2.5 Control straying animals*

#### **Compliance Issues**

Council has issued two infringement notices during the month..

<b>Correspondence</b>	<b><u>February</u></b>	<b><u>Year to Date</u></b> <b><u>2016/2017 Total</u></b>
Official Correspondence	49	471
Infringements (Animals)	1	91
Infringements (Other)	1	2
<hr/>		
<b><u>Change Details</u></b>	14	83
Microchipped dogs	20	166
Registrations	13	130
Nuisance dog declaration	0	0
Dangerous dog declaration	0	6
Menace dog declaration	0	0
<hr/>		
<b>Impoundments</b>		
Dogs	10	163
Cats	7	34
Stock	0	0
Other	0	0
<b>TOTAL ANIMALS IMPOUNDED</b>	<b>17</b>	<b>197</b>
<hr/>		
Motor vehicle	1	1
<hr/>		
<b>Breakdown of impoundments</b>		
Dogs euthanased	8	66
Dogs surrendered by owner	6	63
Dogs re-housed	1	64
Dogs released	1	25
Cats euthanased	7	33
Cats re-housed	0	2
Cats released	0	3
Gulargambone dogs impounded	5	13
Quambone dogs impounded	0	1



## ACTIVITY REPORT

### i) Office of State Revenue

Mrs Meegan Sunderland, a representative from the Office of State Revenue, visited Coonamble during the month and paid a courtesy visit to Council's office. She spoke with the Ranger, Mrs Davidson and myself and congratulated Council on the manner in which it has been dealing with the Infringement Notices issued. It is very rewarding to know that Council is 'on par' with the State. Most of the infringement notices issued here in Coonamble – 96.60% - cover animal-related offences.

### ii) Court Hearing

Council recently declared a dog a Dangerous Dog, and issued infringements for dog in public place not under control, together with one for a dog attack. The offender chose the 'court elect' action to deal with the infringement. However at Court, the offender changed his mind and stated he was happy to pay the fines, but this did not sit well with the Magistrate, who informed the person he had wasted both Council's and the Court's time. The Magistrate increased penalties as follows:

- Dog in public place increased from \$220 to \$600
- Dog attack increased from \$550 to \$2,500.

This was a good result for Council.

**Recommendation:**

**That the information in the Ranger's report for the month of February 2017 be noted.**

**MATTHEW COCK**

Manager – Environmental Services

28 February 2017

**16. REPORTS FROM VARIOUS COMMITTEES**  
**COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**NIL**

**17. SALEYARDS REPORT**  
**COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**17.1 CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
01/02/17	Casual Weigh	0	0	0	0	68	265.82
03/02/17	Fat Sale	834	1,516.38	0	0	857	4,051.31

<b>TOTALS:</b>	Scale	834 head	\$ 1,516.38
	Agents Levy	857 head	\$ 934.93
	Dues & Rent	857 head	\$ 3,116.38
	Casual Weigh	68 head	\$ 265.82
			<b>\$ 5,833.51</b>

**17.2 SALEYARDS ACCOUNT 01/07/2016 – 28/02/2017**

<b>Saleyards Operations:</b>	Income	\$46,250.08
	Expenditure	\$72,451.18
	<b>Deficit</b>	<b>\$26,201.10</b>

<b>Truckwash :</b>	Income	\$18,142.48
	Expenditure	\$10,140.06
	<b>Surplus</b>	<b>\$8,002.42</b>

<b>Summary:</b>	Income	\$64,392.56
	Expenditure	\$82,591.24
	<b>Deficit</b>	<b>\$18,198.68</b>

<b>Saleyard Reserves:</b>	Balance 01/07/16	\$245,501.13
	Operational result to date	\$ 18,198.68
	<b>Reserve Balance at 28/02/2017</b>	<b>\$263,699.81</b>

**Recommendation:**  
**That Council note the information contained in this report for the month of February 2017.**

**BRUCE QUARMBY**  
 Director of Corporate & Urban Services  
 28 February 2017

**19. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**

**NIL**

**20. GENERAL BUSINESS**  
**COUNCIL MEETING WEDNESDAY, 8 MARCH 2017**