

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE WAR MEMORIAL HALL, GULARGAMBONE, ON
WEDNESDAY, 8TH MARCH 2017, COMMENCING AT 9.13 A.M.**

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PRESENT: Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Karen Churchill, Tom Cullen, Bill Fisher, Ahmad Karanouh and Paul Wheelhouse.

Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Davids, the Director of Corporate and Urban Services, Mr. Quarmby, the Director of Engineering Services, Mr Chudek and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land – past, present and future.

3.0 APOLOGY

2452 RESOLVED on the motion of Crs Karanouh and Churchill that an apology be accepted from Cr Paul Wheelhouse.

Immediately following this resolution, Cr Wheelhouse and the Director of Engineering Services arrived at the meeting.

5.0 DEPUTATIONS/DELEGATIONS

No official deputations or delegations have been booked for the meeting.

6.0 DECLARATIONS OF INTEREST

Cr Churchill declared an interest in a matter not before Council – it refers to the expressions of interest called by Council for a driving instructor for Youth Week activities – saying she intends to submit an interest. The General Manager informed the meeting that a decision will be made by staff – Council will not be involved.

7.0 CONFIRMATION OF THE MINUTES

2453 RESOLVED on the motion of Crs Walker and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 8 February 2017 be confirmed.

Business Arising from Minutes:

i) Item 11.5 of last meeting – Aerodrome Vegetation Contract

Cr Fisher declared an interest – his son is President of the Coonamble Aero Club, which was awarded the Vegetation Maintenance Contract at last meeting.

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ii) CCTV Cameras

Cr Karanouh asked what progress has been made with the upgrade/replacement of the CCTV cameras. The Director of Corporate and Urban Services said an order has been issued and he has been in constant contact with the contractor.

iii) Garbage Service Contract

Cr Karanouh referred to the new contract – the General Manager said part of that was supply of new 240 litre Otto bins – he said the manufacturer is behind with the order. Mr Warren said the new bins will be branded with Council's logo and delivered to each residence/business – from that time only those bins will be collected by the contractor. The General Manager said that residents will be made aware in due course. In response to a question regarding services to businesses, Mr Warren said those services will remain the same – the number of bins required will be provided.

Cr Wheelhouse referred to recycling – the General Manager said investigations were carried out during the term of the last Council – however the outcome was not encouraging. He said if Council wanted to re-consider its position, he would provide information.

iv) Sale of Industrial Lot

Cr Karanouh asked whether the purchase of Lot 1 in the Industrial Estate went ahead – the General Manager said the price was accepted by Woodham Petroleum and conveyancing is in hand.

PUBLIC QUESTION TIME

i) Memorial Hall, Gulargambone

Mr Colin Ryan drew attention to problems being experienced at the hall, including:

- Broken water main under the building – water was up to the bearers and has caused significant damage –
 - i) serious depression in the floor
 - ii) mildew on the ceiling (happened since the water was under the building)
 - iii) the foundations have moved and caused problems in the kitchen area.

He said the pipe has been fixed, however other problems need to be addressed as a priority. The Director of Corporate & Urban Services noted the information and action will be taken to remedy the damage.

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ii) Ms Kelly Eldridge

Presented a sample of water from her residence at 6 Wilga Street, Gulargambone which displayed rust. The Mayor referred to recent breakages in water pipes in that vicinity and said Council has been flushing to remove sediment – Ms Eldridge said the problem has been ongoing.

The Director of Engineering Services said Council is constantly collecting water samples and having them analysed and will continue to monitor the supply. He said that the water supply complies with Australian Drinking Water guidelines. It was pointed out that pipes from the boundary of each premise is the owner's responsibility. It was also noted that old galvanised pipes need to be replaced.

The General Manager informed the meeting that another bore has been sunk at the sportsground and is expected to be commissioned in a couple of months.

iii) Gulargambone Staff

Colin Ryan commented on the commitment and dedication of the Shire staff based in Gulargambone. He complimented them on their work ethic and being always willing to help out whenever needed. He said they show an interest in keeping the town neat and tidy and should be congratulated.

8.0 RESOLUTION BOOK UPDATE

2454 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the Resolution Book Update be received and noted.

9.0 MAYORAL REPORT

2455 RESOLVED on the motion of Cr Webb that his Mayoral activity report be received and dealt with.

Cr Webb provided a report on his activities on Council's behalf since the February meeting, which included:

i) *Western Slopes Gas Pipeline* – meeting with representatives from the Australian Pipelines Authority (APA) to discuss the proposed western slopes pipeline. The report indicated that most of the discussion centred around information made available to Councillors at the February meeting.

Cr Karanouh requested that it be noted he also was present at this meeting.

ii) *Warrumbungle Pre-Aspiring Unesco Global Geopark Steering Park* – meeting in Coonabarabran with other stakeholders, together with representatives from the National Parks & Wildlife Service and the Observatory.

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The Mayor said that letters of support from organisations within the various Shires are still being collated.

10.0 CORRESPONDENCE

2456 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that the Correspondence be received and dealt with.

Section A – For Council's Consideration:

10.1 NSW RURAL DOCTORS NETWORK D7(49005)

2457 RESOLVED on the motion of Crs Karanouh and Cullen that Council advise the NSW Rural Doctors' Network that it will not be participating in the 2017 Bush Bursary / CWA Scholarship Program

10.2 COONAMBLE CLAY TARGET CLUB D7(49009)

2458 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council advise the Coonamble Clay Target Club that it will contribute \$100 sponsorship towards the 2017 Open Shoot to be held on 8 and 9 April.

Cr Wheelhouse declared an interest in the following matter and took no part in discussion or voting.

10.3 COONAMBLE CLAY TARGET CLUB D7(49054)

The General Manager informed the meeting that the product requested by the Coonamble Clay Target Club amounts to approximately \$7,000, with an additional \$2,000 for cartage. He said that in 2014, in response to a similar request, Council agreed to contribute \$2,000 credit against the Club's sundry debtor account.

2459 RESOLVED on the motion of Crs. Karanouh and Fisher that Council agree to credit \$3,500 from the Donations vote against the Club's account for the supply of product from Council's quarry.

10.4 GULARGAMBONE SHOWGROUND & RACECOURSE TRUST D7(49018)

The General Manager said that, in response to a request to supply financial information to assist Council make a decision, the Committee has provided an income and expenditure statement covering one month only, which provides little information for Council to determine the financial status of the organisation.

2460 RESOLVED on the motion of Crs Karanouh and Churchill that Council agree to provide \$3,030 as requested by the Gulargambone Showground and Racecourse Trust towards the upgrade of toilet facilities from Donation Vote.

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10.5 CASTLHEREAGH ALL BLACKS INC D7(49029)

2461 RESOLVED on the motion of Crs Walker and Karanouh that Council advise the Castlereagh All Blacks Inc that it is unable to provide financial support towards its participation in this year's NSW Aboriginal Rugby League Knockout.

10.6 DEPARTMENT OF PRIMARY INDUSTRIES G5(49021)

2462 RESOLVED on the motion of Crs Karanouh and Churchill that Council submit an expression of interest for dollar-for-dollar funding under the Recreational Fishing Freshwater Trust to stock native fish and that, if successful, matching funds of \$1,000 be sourced from budget surplus.

10.7 GULARGAMBONE LIONS CLUB D7(49073)

2463 RESOLVED on the motion of Crs Karanouh and Fisher that Council inform the Gulargambone Lions Club that will contribute \$300 towards the purchase of meat for the barbeque and will supply Welcome to Gulargambone bags to be handed to new residents.

10.8 COONAMBLE RURAL TRANSACTION CENTRE INC D5-4(49158)

Council noted the RTC has advised it is in no position to pay the proposed rental increase, however no supporting information was provided.

2464 RESOLVED on the motion of Crs Karanouh and Churchill that Council request the Coonamble RTC Inc to provide copies of its audited financial statements for the year 2015/16 to enable Council to re-consider the rental issue.

The General Manager referred to a report he prepared some time ago regarding the Coonamble RTC, which provided details of income and expenditure and said he would email it to Councillors for information prior to the next meeting.

Section B: For Information Only:

10.9 NSW ROADS & MARITIME SERVICES R8-5(49031)

Advising that in response to Council's request for assistance for restoration of flood damage (30 August 2016 event), the following amounts have been approved:

\$ 224,628	Regional Roads	(Project No P0021150)
\$1,409,471	Local Roads (available to assist with restoration)	(Project No P0021221)

Saying work should be completed no later than 22 December 2017.

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10.10 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L10(49074)

Advising the 2017 National General Assembly of Local Government (NGA) is to be held in Canberra from 18 – 21 June. Inviting Council to participate in the NGA by submitting a notice of motion. Saying motions should be received by ALGA no later than 11:59pm Friday 21 April 2017 electronically in the prescribed format.

10.11 GULARGAMBONE WAR MEMORIAL & MECHANICS' INSTITUTE HALL C13(49127)

Taking the opportunity to belatedly thank Council for the supply of plastic chairs to be used at the Australia Day celebration and for community functions in the hall

2465 RESOLVED on the motion of Crs Walker and Wheelhouse that the information contained in Item Nos. 10.9 to 10.11 inclusive be noted.

11.0 REPORT BY GENERAL MANAGER

2466 RESOLVED on the motion of Crs. Karanouh and Fisher that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

2467 RESOLVED on the motion of Crs. Karanouh and Churchill that Council note Complying Development Application No 001/2017 has been approved during the month.

11.2 ECONOMIC DEVELOPMENT STRATEGY

2468 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council note the detailed information in the draft Economic Development Strategy and develop a more concise higher level document.

11.3 INTEGRATED PLANNING AND REPORTING PROCESS

The General Manager said a time table is required to ensure the orderly progress of the 2017 – 2021 Delivery Program and Operational Plan process. The requirements of the Integrated Planning and Reporting are applicable to this year's management plan. He submitted a suggested time table.

2469 RESOLVED on the motion of Crs Fisher and Wheelhouse that Council adopt the following time table for this year's Integrated Planning & Reporting process and, if required, a workshop will follow immediately after the May meeting to address budget and operational plan:

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<i>Date</i>	<i>Function</i>
Wednesday 10 May 2017	Draft Delivery Program & Operational Plan to be considered on 10 May 2017 and placed on public exhibition
Tuesday 16 May at 7.00 p.m.	Public meeting for Council to present its Delivery Program & Operational Plan to the Community.
Monday 5 June 2017	Submissions from the public close
Wednesday 14 June 2017	Delivery Program & Operational Plan adopted (at normal monthly Council meeting)

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

2470 RESOLVED on the motion of Crs Walker and Karanouh that the report by the Director of Community Services be received and dealt with.

12.1 COMMUNITY SERVICES PROGRESS

2471 RESOLVED on the motion of Crs Karanouh and Walker that the information contained in the Community Services progress report be noted.

3. Community Strategic Plan Review

The Director provided an update on this matter, saying 115 people have now been surveyed and approximately 100 paper surveys have been returned.

12.2 INTEGRATED PLANNING & REPORTING – BI-ANNUAL REPORT

2472 RESOLVED on the motion of Crs Walker and Karanouh that Council note the information contained in this item and the report which was attached to the business paper.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

2473 RESOLVED on the motion of Crs Walker and Karanouh that the report by the Director of Corporate Services be received and dealt with.

13.1 RATE COLLECTIONS

2474 RESOLVED on the motion of Crs Karanouh and Fisher that the Total Combined Rate Collections to 28 February 2017 be noted.

13.2 LIST OF INVESTMENTS

2475 RESOLVED on the motion of Crs. Fisher and Karanouh that the list of investments as 28 February 2017 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

Cr Karanouh requested that interest earned be included in the List of Investments each month.

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13.3 PROCUREMENT POLICY - DRAFT

The Director reported that the draft policy presented has been amended with variations addressing the weighting given to local suppliers.

2476 RESOLVED on the motion of Crs Wheelhouse and Walker that Council approve the draft policy and place it on public exhibition for the prescribed 28 days, inviting submissions prior to formally adopting the policy, taking into account any submissions received.

13.4 COUNCIL RATES – WRITING OFF SUNDRY DEBTOR NO DC-077

2477 RESOLVED on the motion of Crs Karanouh and Fisher that Council resolve to write off the amount of \$1,100 from Sundry Debtor Account No DC-077 – Crop Jet Aviation, representing rental payable for land at the Coonamble Aerodrome – noting the Company was placed in liquidation in June 2016.

13.5 WORKS IN PROGRESS

2478 RESOLVED on the motion of Crs. Karanouh and Walker that Council note the information contained in this section of the report.

The Director briefly mentioned the following:

- Order has been placed for play equipment for Smith Park
- Sprinkler system has been installed at the administration building surrounds
- Vandalism has continued – sheets of material have been stolen from the Arboretum
- New change room at the Coonamble Pool for people with a disability has commenced.

Request for Trees – Coonamble Showground

2479 RESOLVED on the motion of Crs Karanouh and Wheelhouse that costings be obtained and included in the budget for the purchase of mature trees to be planted outside the showground fence on the approach to town to help beautify the area.

Community Security

2480 RESOLVED on the motion of Crs Churchill and Karanouh that investigations be made regarding cost to provide a security person to work in Coonamble during dark hours on a 7 days/8hr basis and a report be presented to Council AND FURTHER that Council make application for funding under Safer Communities Programs when available.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

2481 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that the report by the Director of Engineering Services be received and dealt with.

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14.1 WORKS IN PROGRESS

2482 RESOLVED on the motion of Crs Fisher and Karanouh that Council note the Director's report on works in progress.

The Director informed the meeting of the following:

- Works carried out on the Box Ridge Road and Carinda Road have had savings due to the efficiency of recently purchased equipment – a report will be submitted. The Mayor also requested that a report on the actual cost of works in Yarran Street also be provided.

15.0 REPORT FROM MANAGER OF ENVIRONMENTAL SERVICES

2483 RESOLVED on the motion of Crs Karanouh and Walker that the report by the Manager of Environmental Services be received and dealt with.

15.1 RANGER'S REPORT – NOVEMBER 2016

2484 RESOLVED on the motion of Crs Wheelhouse and Karanouh that the Ranger's report for the month of February 2017 be noted.

16.0 REPORTS FROM VARIOUS COMMITTEES

No reports or minutes of Committee meetings were presented to the meeting.

17.0 SALEYARDS REPORT – FEBRUARY 2017

2485 RESOLVED on the motion of Crs Karanouh and Cullen that the saleyards report for February 2017 be dealt with.

17.1 Sales / 17.2 Saleyards Account

2486 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the above two items in the report be noted.

At this juncture, 10.30 a.m., the meeting adjourned for morning tea and resumed at 10.55 a.m.

18.0 CLOSED SESSION

2487 RESOLVED on the motion of Crs Fisher and Karanouh that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A:

“section 2 :

- (a) personnel matters concerning particular individuals (other than councillors); and*
- (d) “commercial information of a confidential nature that would, if disclosed:*

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(i) *Prejudice the commercial position of the person who supplied it”.*

2488 RESOLVED on the motion of Crs Fisher and Karanouh that the press and public be excluded from the meeting.

RESUME OPEN MEETING

2489 RESOLVED on the motion of Crs Wheelhouse and Walker that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

2490 RESOLVED on the motion of Crs Wheelhouse and Walker that Council adopt the recommendations from Closed Session, being Recommendation Nos. 18.1, 18.2 and 18.3 as set out hereunder:

18.1 Offer to Repay Outstanding Debt – Mr David Malcomess

Council resolves to inform Mr Malcomess that it has declined to accept an offer of the land in lieu of payment of rates – in keeping with previous practice.

18.2 Tender – Supply & Delivery of Industrial Hardware – T291516OROC

Council resolves :

i) *to award this contract to J Blackwood & Son Pty Ltd as the single source supplier to participating OROC member Councils for period 1 January 2017 – 31 December 2018 and to accept the alternative pricing offer;*

ii) *allow a provision for a 12 months extension, based on satisfactory supplier performance which may take this contract through to December 2019.*

18.3 Plant Replacement – Graders & Loader

Council resolves to accept the tenders submitted by Westrac for the supply and delivery of two graders and one wheel-loader; at a total changeover cost of \$638,250.

19.0 QUESTIONS WITH NOTICE

Nil

20.0 GENERAL BUSINESS

Cr Karanouh:

- Inland Rail – the General Manager said he expected to have the submission by Friday and would email Councillors a copy – asking that they look over and get back to him with any amendments by Monday – submission would be lodged Tuesday.

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- OROC – referred to the need to discuss amalgamations and Joint Organisations – the Mayor advised the meeting was scheduled for this Friday – matters would be raised.
- Gutters in Aberford Street – need repair – the General Manager said that this work has been contracted – the contractor is currently working on another job for Council and when completed, will commence this project.
- Pigeons – again becoming a problem – it was noted that there have been several “culls”.

2491 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council provide \$10,000 from the Development Fund for a further two culls to control pigeons in the CBD and part of the agreement be that the contractor is responsible for the clean up after.

Cr Wheelhouse:

- Referred to issues of law and order and suggested that Council make an approach to authorities in an endeavour to bring incidents with offenders on motor bikes and cars under control. It was agreed that the local Sergeant be invited to meet with Councillors to have an informal discussion on law and order and policing.

Cr Churchill:

- Referred to a large tree in Calga Street – the Director of Corporate and Urban Services said that A1 Tree Service inspected this tree and could not identify any problem. Council will request that it again be inspected and assessed.

This concluded the business and the meeting closed at 11.35 a.m.

Pages (1/5990 to 11/6000) confirmed on the **12th** day of **APRIL 2017** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **8th March 2017**.

MAYOR

This is **Page 11/6000** of minutes of ordinary meeting of Coonamble Shire Council held on 8 March 2017