

2 August 2017

The next meeting of **COONAMBLE SHIRE COUNCIL** will be held on **WEDNESDAY 9 AUGUST 2017** in the **COUNCIL CHAMBER, COONAMBLE** commencing at 9.00 a.m.

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Yours faithfully

RICK WARREN
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

9.30 a.m.

Barbara Deans

Provide an update on the inland rail meeting held at Curban. Requesting Council make a joint approach with Gilgandra Shire Council to Minister Chester for a meeting with the newly formed Gilgandra Coonamble Alliance Group.

12.15 p.m.

Rick & Jenny Swansborough

Presentation to Rick on his retirement after 45 years' service. Will attend lunch with Council.

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 12TH JULY 2017 COMMENCING AT 9.02 A.M.

PRESENT: Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Karen Churchill, Tom Cullen OAM, Bill Fisher, Ahmad Karanouh and Paul Wheelhouse.

Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Davids, the Director of Corporate and Urban Services, Mr. Quarmbly, the A/Director of Engineering Services, Mrs Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

1.0 OPENING PRAYER

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

3.0 APOLOGY

Nil

5.0 DEPUTATIONS/DELEGATIONS

An enquiry was received to address Council from Mr Mick Doolan, however he did not confirm his attendance. An invitation was extended to former Councillor Don Schieb to attend and receive his Certificate of Service Award.

6.0 DECLARATIONS OF INTEREST

One declaration of interest was received – Cr Bill Fisher – regarding Item 10.4 in the Precis of Correspondence from Paul Backhouse, Coonamble Aero Club. Cr Fisher's son is president of the Aero Club.

7.0 CONFIRMATION OF THE MINUTES

2625 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 14 June 2017 be confirmed.

8.0 RESOLUTION BOOK UPDATE

2626 RESOLVED on the motion of Crs Churchill and Walker that the Resolution Book Update be received and noted.

- i) Generator – Water Treatment Plant – a report to come to the August meeting of Council.

- ii) Quarry Meeting – meeting to be convened prior to August Council meeting.

9.0 MAYORAL REPORT

2627 RESOLVED on the motion of Cr Webb that his Mayoral activity report be received and dealt with.

The following items were included in the Mayor's report:

i) Congratulations to Cr Karanouh and the artists for painting the reservoir at the sportsground, which has become a real talking point.

ii) Reported on discussions with the two representatives from Campbelltown City Council who attended the rodeo and campdraft over the June long weekend.

iii) Met with Inspector David Checkley and discussed issues concerning crime statistics, police numbers and the likelihood of establishing a PCYC in Coonamble.

iv) Attended a meeting of the Castlereagh-Macquarie County Council which was held in Coonamble on Monday 26 June – advised that discussions were held regarding the process to reduce Councillor representation and this is being investigated.

2628 RESOLVED on the motion of Cr Webb that the information contained in the Mayor's report be noted.

10.0 CORRESPONDENCE

2629 RESOLVED on the motion of Crs. Walker and Churchill that the Correspondence be received and dealt with.

Section A – For Council's Consideration:

10.1 ST BARNABAS ANGLICAN CHURCH D7(49669)

2630 RESOLVED on the motion of Crs. Walker and Cullen that Council decline to provide a donation to St Barnabas' Anglican Church for water and sewer charges incurred at the Church in Gulargambone, noting the Church is exempt from payment of general rates.

10.2 OUR LADY'S ROSARY MAKERS C4(49819)

2631 RESOLVED on the motion of Crs. Karanouh and Fisher that Our Lady's Rosary Makers be requested to provide the steel cross to Council and staff will erect it in a suitable location in the Catholic Section of Coonamble Cemetery.

10.3 WESTERN SLOPES PIPELINE COMMUNITY CONSULTATIVE COMMITTEE 5(49806)

Extending an invitation to Council to nominate a representative to become a member of the Western Slopes Pipeline Community Consultative Committee.

A copy of the advertisement forwarded by the Committee was attached to the business paper for Councillors' information.

2632 RESOLVED on the motion of Crs. Fisher and Churchill that Council nominate Councillor Karanouh for a position on the Western Slopes Pipeline Community Consultative Committee.

At this juncture, Cr. Fisher left the meeting.

10.4 PAUL BACKHOUSE, COONAMBLE AERO CLUB A5
2633 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that Council agree to carry out aircraft tie-down works, estimated to cost \$5,000 and that this amount be sourced from the Development Fund.

Cr Fisher returned to the meeting.

Section B: For Information Only:

10.5 RICKY & TALLAH LOOTEN SR2+SR16(49680)
Writing to say how impressed they are by roadworks on the Tooraweenah Road and the Baradine-Goorianawa road as well as patch jobs on Mungery Road. Saying the contractors are doing an excellent job and thanking Council for carrying out works on these roads.

10.6 LOCAL GOVERNMENT NSW L10(49756)
Providing an update regarding this Council's successful conference motion and saying the President raised the matter that the NSW Government include all police stations within a LAC as 'special remote' where the LAC is classified as special remote. Pointing out the issue is on the agenda for the NSW Police Award negotiations as the Award expires 30 June 2017. Saying LGNSW will seek an update on these negotiations.

2634 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the information contained in the above Item Nos. 10.5 & 10.6 be noted.

URGENT BUSINESS – SUPPLEMENTARY CORRESPONDENCE

2635 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the following items be classified "urgent business" and dealt with.

10.7 TAFE NSW – COONAMBLE ST3-1(49898)
2636 RESOLVED on the motion of Crs Wheelhouse and Churchill that Council inform TAFE that it does not grant permission to park the bus in the location requested, due to safety issues with traffic stops, however permission be granted for the bus to be parked in Castlereagh Street in front of the Shire Library.

10.8 DAVID FRAZIER – GULARGAMBONE CARAVAN PARK PR2745-7
This matter refers to additional bins for the Gulargambone Caravan Park and a possible reduction in additional charges.

2637 RESOLVED on the motion of Crs Churchill and Wheelhouse that this matter be deferred for consideration later in the day during discussion on Item 11.3 in the General Manager's report.

PUBLIC QUESTION TIME

i) Mr Mick Doolan

Mr Doolan thanked Council for the opportunity to discuss his request to have legal fees waived. He explained the situation – saying he bought his partner out of a property and following the transaction, the address provided for service of notices was incorrect.

He explained to Council that his rates are paid and up to date, however he has been given limited time to pay the court costs associated with non-payment when he wasn't receiving rate notices at his address in Coonabarabran. Council agreed that the Director of Corporate & Urban Services should review the situation with Mr Doolan and that legal fees will be held in abeyance until a solution is reached.

Mr Doolan thanked Council and left the meeting.

ii) Presentation of Certificate of Service – Former Councillor Don Schieb

At this juncture Mr Don Schieb was present – the Mayor presented Mr Schieb with a Certificate of Service issued by Local Government NSW for his eight years' service to the community as a Councillor. Mr Schieb thanked Council and said he appreciated the gesture. He remained at the meeting and joined Councillors and Staff for morning tea.

11.0 REPORT BY GENERAL MANAGER

2638 RESOLVED on the motion of Crs. Karanouh and Walker that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

2639 RESOLVED on the motion of Crs. Karanouh and Fisher that Council note Development Application Nos 010/2017; 011/2017; 013/2017; 016/2017 & 018//2017 have been approved under delegated authority since the last meeting.

11.2 COUNCILLORS' EXPENSES & FACILITIES POLICY

2640 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that Council formally adopt the policy for Payment of Expenses and Provision of Facilities to the Mayor and Councillors, noting that the draft was on public exhibition for the prescribed period and no submissions or comments were received.

11.3 GARBAGE SERVICE

2641 RESOLVED on the motion of Crs Karanouh and Fisher that this matter be dealt with.

Cr Karanouh informed the meeting that for many years businesses have been receiving two pick-ups per week and being charged the ordinary (single) collection rate. He said that the status quo should be retained due to health issues. It was also stated that business waste is not “domestic”, but “commercial or trade” waste and Council does not have a policy to cover that type of waste.

The General Manager suggested that Council consider the matter in two parts – dealing with the business area separately. He also said the service should be self-sufficient and pointed out there has been no cost increase in domestic waste charges for some years.

- a) Domestic Waste Service – Residential Area - \$280/annum single service. For each additional service, bin is provided and the additional charge is \$280/annum/bin
- b) Domestic Waste Service – CBD Area - \$280/annual x 2 pickups/weekly. For each additional service, bin is provided and the charge is \$280/annum/bin x 2 pickups/week.

2642 RESOLVED on the motion of Crs Wheelhouse and Karanouh :

a) Residential:

That the residential area domestic waste service be \$280 per service for one pickup per week each year – each additional service be \$280 per service for one pickup per week per year – includes provision of one bin per service;

b) Business:

That domestic waste services to the premises paying a business rate be \$280 per service per year with two pickups per service per week – each additional service be \$280 per service per year with two pickups per service per week – one bin supplied per service;

c) That the General Manager negotiate with the owner of the Gulargambone Caravan Park to determine the number of bins required on average over the year and he be charged accordingly.

WEIGHT LIMIT – MOBILE GARBAGE BINS

2643 RESOLVED on the motion of Crs Karanouh and Wheelhouse that a weight limit of 85 kilograms per 240 litre MGB be fixed so that bins will not be damaged by the lift arm when being emptied.

At this juncture, 10.18 a.m., Council adjourned for morning tea and resumed at 10.40 a.m., noting that Mr Schieb joined Councillors for morning tea. Mr. David Monk, Regional Controller of the State Emergency Service, was present following morning tea.

URGENT BUSINESS – GENERAL MANAGER’S SUPPLEMENTARY REPORT

2644 RESOLVED on the motion of Crs. Walker and Churchill that the following matters be classified “urgent business” and dealt with.

11.4 FIXING COUNTRY ROADS

2645 RESOLVED on the motion of Crs Wheelhouse and Karanouh that Council nominate the Pilliga Road causeway, the Back Combara/Quambone Roads/Highway intersection and a section of the Carinda Road as projects under the Fixing Country Roads Round 3, noting a report will be provided to the August meeting with more detail.

11.5 GRANT FUNDING – STRONGER COUNTRY COMMUNITIES FUND

2646 RESOLVED on the motion of Crs Karanouh and Fisher that Council nominate the construction of four hard-surface netball courts and a lighting upgrade as a project under the Stronger Country Communities Fund, at an estimated cost of \$800,000, with the co-contribution of approximately \$80,000 sourced from the Development Reserve.

MR DAVID MONK – COONAMBLE SES FACILITY

Council noted that Mr Monk was invited to the June meeting, however was unable to attend. The Mayor thanked him for making himself available today to address Council.

Mr Monk is the Regional Controller of the SES and said he wanted to discuss with Council the current condition of the local SES facility. He reminded Councillors that SES is a State Government body consisting mainly of volunteers. He said it is the responsibility of the Council to provide a suitable facility for training, operations centre and housing of plant. Mr Monk pointed out that his organization can provide a subsidy of between \$100,000 and \$150,000 to assist Council – saying the asset remains with Council it does not become property of the SES.

The Regional Controller said that recently a new facility has been built at Nyngan – the cost of which was \$300,000. He pointed out that plans would be suitable for Coonamble’s purpose, with the exception that a larger operations centre would be required here. In response to a question, Mr Monk said the SES provides council with the criteria for facilities, however it is Council’s responsibility to organize building. The General Manager enquired what timeframe would be required, saying Council has put aside \$100,000 in a reserve for the purpose – Mr Monk said the current ‘shed’ is not suitable however his organization would provide subsidy payments in two financial years if that was necessary. The Regional Controller said the current site is good because in times of emergency helicopters can land adjacent to the facility.

2646(a) RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council allocate \$100,000 from the Development Reserve to the Emergency Services Building Reserve, making this reserve in total

\$200,000 and that a new building be constructed on the current site subject to the SES contributing \$150,000 towards the cost of the structure.

The Mayor suggested inspections be carried out in company with Mr Monk – he adjourned the meeting at 11.10 a.m. and the inspections were undertaken. The meeting resumed at 11.30 a.m.

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

2647 RESOLVED on the motion of Crs Karanouh and Walker that the report by the Director of Community Services be received and dealt with.

12.1 COMMUNITY SERVICES PROGRESS

2648 RESOLVED on the motion of Crs Fisher and Churchill that the information contained in the Community Services progress report be noted.

At this juncture, Cr Cullen left the meeting.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

2649 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the report by the Director of Corporate Services be received and dealt with.

13.1 RATE COLLECTIONS

2650 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the Total Combined Rate Collections to 30 June 2017 be noted.

13.2 LIST OF INVESTMENTS

2651 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that the list of investments as 30 June 2017 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

2652 RESOLVED on the motion of Crs. Wheelhouse and Karanouh that Council note the information in this item of the Director's Report.

URGENT BUSINESS – DIRECTOR OF CORPORATE & URBAN SERVICES' SUPPLEMENTARY REPORT

2653 RESOLVED on the motion of Crs Karanouh and Churchill that the following matter be classified "urgent business" and dealt with.

13.4 PAINTING OF WATER TOWER – UPDATE

The Director provided a report on costs associated with painting the old water reservoir at Coonamble sportsground. Council noted that \$25,000 was set aside for the project, costing to date is \$33,385.82.

2654 RESOLVED on the motion of Crs Karanouh and Wheelhouse that costings for the project be noted and that the additional amount be sourced from the Development Fund.

At this juncture, Cr Cullen returned to the meeting.

14.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES

2655 RESOLVED on the motion of Crs. Wheelhouse and Karanouh that the report by the A/Director of Engineering Services be received and dealt with.

14.1 WORKS IN PROGRESS

2656 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council note the A/Director's report on works in progress.

15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES

2657 RESOLVED on the motion of Crs Fisher and Churchill that the report by the Manager of Environmental Services be received and dealt with.

15.1 RANGER'S REPORT – JUNE 2017

2658 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the Ranger's report for the month of June 2017 be noted.

16.0 REPORTS FROM VARIOUS COMMITTEES

There were no committee reports or minutes presented at the meeting.

17.0 SALEYARDS REPORT – JUNE 2017

2659 RESOLVED on the motion of Crs Fisher and Churchill that the saleyards report for June 2017 be dealt with.

17.1 Sales / 17.2 Saleyards Account

2660 RESOLVED on the motion of Crs Karanouh and Fisher that the above two items in the report be noted.

18.0 CLOSED SESSION

2661 RESOLVED on the motion of Crs Fisher and Karanouh that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A:

"section 2 :

(a) personnel matters concerning particular individuals (other than councillors);

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business"

2662 RESOLVED on the motion of Crs Fisher and Karanouh that the press and public be excluded from the meeting.

URGENT BUSINESS – CORRESPONDENCE TO CLOSED SESSION

2663 RESOLVED on the motion of Crs. Fisher and Karanouh that Item 18.2 be classified "urgent" and dealt with.

RESUME OPEN MEETING

2664 RESOLVED on the motion of Crs Fisher and Walker that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

2665 RESOLVED on the motion of Crs Fisher and Walker that Council adopt the recommendations from Closed Session, being Recommendation Nos.18.1 to 18.2 as set out hereunder:

Council dealt with Item 18.2 first:

18.2 Batterline Earthmoving – Disputing Landfill Charges

Council resolves that Resolution No 2574/19.2, as follows, stand:

“Council resolves to leave the adopted fees and charges for the 2016/2017 year stand and give consideration to options that may provide solutions to issues currently being experienced with costs at the landfill when adopting the fees and charges for 2017/2018 at the June meeting”.

Cr Wheelhouse requested that his name be recorded as voting against this resolution.

At this juncture, the Mayor requested that staff leave the meeting.

18.1 General Manager’s Performance Appraisal

Council resolves :

- a) *to note the annual performance assessment of the General Manager was undertaken on 14 June 2017, with an overall rating of the General Manager’s performance being “more than satisfactory”; and*
- b) *to grant a 2.5% performance based increase to the General Manager’s Total Remuneration Package in accordance with clause 8.3 of the General Manager’s Contract.*

19.0 QUESTIONS WITH NOTICE

Nil

20.0 GENERAL BUSINESS

Cr Wheelhouse:

- Tooraweenah Road – graded in November and again about a month ago – suggesting that the particular section be sealed. The General Manager referred to the Roads Management Plan and the Long Term Financial Plan and said Council could resolve to carry out works as it wishes, however it also has to determine what works will be deleted if it changes the adopted plan. Mr Warren said \$120,000 had been allocated by the RMS to repair flood damage on the Tooraweenah Road.
- Charles/McCullough Streets – drainage – the GM referred to the change in engineering services staff and said that no progress has

been made on this request to date, however levels will be taken as soon as possible.

Cr Karanouh:

- Staffing issues – specifically appointments to the positions of Development Officer and Engineer. The GM said that the organisational structure is being reviewed and will be presented to the August meeting – he reminded Council that staff issues are the domain of the General Manager and not that of Councillors.

Cr Fisher:

- Raised issues about the bad location of the pedestrian crossing in Gulargambone. The GM said the matter will be referred to the Traffic Committee for determination.

Cr Churchill:

- Traffic Committee issue – “Dip” sign in McCullough Street at Auburn Street.
- Proposed bore at racecourse – contact with Office of Water by GHD – seems Council will be required to buy water from the open market – perhaps will have to go through a water broker.
- Security patrol – GM said no funding sources have yet been identified to cover the employment of a security patrol service.

Cr Walker:

- Referred to request from Health Council wanting sharps disposal bins made available at various locations, especially the weir. The meeting noted that sharps disposal bins are available in public parks.

Director of Community Services:

- Library has won a national award for its after school program
- Council has been nominated for two awards by NSW Local Government – the presentation will be held at an evening function on 3 August 2017 – the Mayor said he would be at the event.

Manager of Environmental Services:

- Regarding disposal of sharps – advised he does a ‘run’ each Monday morning covering all the “hot spots” – said the number of needles found has dropped dramatically over past months. Cr Churchill referred to the gully in front of her residence – the Manager said he checks there monthly. Mr Cock pointed out that when Council receives a report regarding discarded needles, it makes a point of collecting them immediately.

This concluded the business and the meeting closed at 12.35 p.m.

Pages (1/6044 to 11/6054) confirmed on the 9th day of **AUGUST 2017** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **12TH July 2017**.

MAYOR

8. BUSINESS ARISING FROM MINUTES
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

9. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

9.1 Resolutions in Progress

14.2 SPORTSGROUNDS - IRRIGATION

1935 RESOLVED on the motion of Crs Karanouh and Keady that Council approve construction of the automatic system for irrigation of the sportsgrounds, with a budget of \$70,000 to be sourced from the water fund.

Status:

In progress – to be incorporated with mains replacement program.

11.7 DROUGHT FUNDING STATUS

2421 RESOLVED on the motion of Crs. Karanouh and Churchill that Council:

- Note the status of projects approved under the Drought Communities Program and that the Quambone Hall relining project is currently being prepared for submission;
- Resolve to submit a program of replacement of grids and gates to a total of \$250,000;
- Include proposal for a single toilet block and pergola to be erected at the Coonamble cemetery;
- Investigate costings for a bore baths (similar to Pilliga bore) at the Coonamble racecourse and include as a project for funding.

Status:

In progress.

14.3 PROPOSAL TO EXTEND TOWN WATER TO 90KM ZONE SOUTH OF COONAMBLE

2608 RESOLVED on the motion of Crs. Wheelhouse and Churchill that another report be provided costing the extension along the Castlereagh Highway south to the 90km zone.

Status:

No progress to date. Anticipated report will be available for the September meeting.

MOTION FOR LOCAL GOVERNMENT CONFERENCE

2592 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council submit the following motions to LGNSW for inclusion on its agenda for the Conference :

That Coonamble Shire Council request Castlereagh-Macquarie County Council (CMCC) to increase enforcement of boxthorn eradication within its constituents' areas – in particular, attention be paid to the river systems within the geographic boundaries

That Coonamble Shire Council lobby the State Government for increased funds to enable CMCC to carry out weed control activity within the Shires

That Coonamble Shire Council submit a motion to the annual Local Government NSW Conference calling on the State Government to increase funding for weed control within the State of New South Wales.

Status:

Will be forwarded at the appropriate time, when motions are being invited.

GRANT FUNDING - STRONGER COUNTRY COMMUNITIES FUND

2646 RESOLVED on the motion of Crs Karanouh and Fisher that Council nominate the construction of four hard-surface netball courts and a lighting upgrade as a project under the Stronger Country Communities Fund, at an estimated cost of \$800,000, with the co-contribution of approximately \$80,000 sourced from the Development Reserve.

Status:

Application for funding being prepared.

EMERGENCY SERVICES BUILDING RESERVE

2646(a) RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council allocate \$100,000 from the Development Reserve to the Emergency Services Building Reserve, making this reserve in total \$200,000 and that a new building be constructed on the current site subject to the SES contributing \$150,000 towards the cost of the structure.

Status:

Funds placed in reserve – awaiting SES contribution advice.

9.2 RESOLUTIONS COMPLETED

GENERATOR – WATER TREATMENT PLANT

2606 RESOLVED on the motion of Crs Wheelhouse and Walker that the Director of Engineering Services provide a report to Council on the layout of the water treatment plant and why the generator cannot be placed in a semi-permanent position on site.

Status:

See report by A/Director of Engineering Services this meeting.

COMPLETED

QUARRY MEETING

Cr Wheelhouse said he understands that product is being carted from Dubbo to Walgett because Council cannot provide sufficient rock. He asked whether a meeting of the Quarry Committee could be convened - the General Manager agreed to convene a meeting of the Committee to discuss issues.

Status:

Meeting held on 31 July 2017. See minutes in business paper.

COMPLETED

15.2 RELINING OF QUAMBONE HALL

2397 RESOLVED on the motion of Crs.Wheelhouse and Churchill that Council note the estimated cost to reline Quambone Hall is \$63,569 and agree to make an application for funds to carry out the work under the Drought Communities Program.

Status:

Project submitted for funding approval.

COMPLETED

Coonamble Rural Transaction Centre Building – Committee to Cease Trading

Council resolves to manage the building as it currently operates, with all Tenants required to enter into a lease at current rent, with increases in accordance with annual CPI.

Status:

Council staff has contacted tenants directly and informed them of Council's requirements.

COMPLETED

11.4 FIXING COUNTRY ROADS

2645 RESOLVED on the motion of Crs Wheelhouse and Karanouh that Council nominate the Pilliga Road causeway, the Back Combara/Quambone Roads/Highway intersection and a section of the Carinda Road as projects under the Fixing Country Roads Round 3, noting a report will be provided to the August meeting with more detail.

Status:

See A/Director of Engineering Services' report this meeting.

COMPLETED.

10. MAYORAL REPORT
COUNCIL MEETING WEDNESDAY 9 AUGUST 2017

10.1 Western Regional Industry Forum

On Friday 21 July 2017, in company with the General Manager, I attended the Western Region Industry Forum held at Dubbo. The forum was attended by RMS- NSW, Health NSW and the Department of Education who were showcasing the capital projects undertaken and still in the pipeline for Regional NSW.

During the morning I was able to speak with the Minister for Roads, Maritime and Freight, the Hon Melinda Pavey, regarding the issue with not being able to access the \$1.9 million for the Warren Road. The Minister was surprised this had not happened and asked that I follow it up with her when she is back at her office.

I also discussed with Ken Gillespie issues relating to water supply and some projects Council is looking at, including the bore baths at the racecourse and, potentially a larger water tower across the road from the treatment works to provide for a greater buffer between the plant and reticulation system. Ken is employed by the Department of Premier and Cabinet and his role is to get infrastructure happening within Regional NSW.

10.2 Meeting re Proposed P.C.Y.C.

On 25 July 2017, met with Superintendent James Stewart and Inspector David Checkley from NSW Police, along with community members from the schools and Murdi Paaki.

In attendance was Dominic Teakle, CEO of NSW PCYC's, who outlined the road ahead for Coonamble to achieve the goal of a PCYC for the community. Mr Teakle said the NSW Police Commissioner views youth intervention as a high priority and hopes that a business case can be built between various stakeholders and the PCYC structure ultimately resulting in this coming to fruition in Coonamble.

10.3 Office of Local Government – Conduct of Council Meetings

As Councillors may be aware, the Office of Local Government (OLG) has been reminding Mayors of governance requirements when running council meetings. At recent meetings I have attended the question of 'General Business' as an agenda item has come up. The OLG has directed that business can only be transacted in accordance with clause 241 of the Local Government (General) Regulation 2005 – i.e. written notice is required and councillors receive notice of the business in accordance with section 867 of the Act – Councillors must be given three days' notice of the business.

Questions can be asked of another councillor or the General Manager in regard to business before the council, or a motion or amendment relative to the business being conducted is allowed. Questions without notice through the meeting or motions not relevant to the business at hand are not allowed. The reasoning behind this requirement is that councillors should be allowed time to research an issue and/or consult with their constituents in regard to the matter and should not be making decisions “on the run” – the OLG has stated that it is important that transparency of decision-making is maintained.

I have sought advice from the Office of Local Government regarding the practice of conducting general business as this Council does at each meeting. I was referred to Meetings Practice Note 16 – which covers questions without notice and general business.

The Practice Note states it would be acceptable to allow councillors to raise questions on the understanding the answer would be provided at the next meeting and recorded in the minutes. This would formalise the requirement of the Act in that the question would be included on the next agenda and constitute the giving of notice. If the question is straightforward, it may be answered at that meeting and both question and answer recorded.

I propose that from this meeting this practice will be applied and should Councillors wish to introduce business to the Council meeting it will be done in accordance with the legislative requirements.

<p>Recommendation: For Council’s information – Items 9.1 to 9.3 inclusive</p>

MICHAEL WEBB
Mayor

11. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

Section A – Matters for Consideration by Council:

11.1 LANDMARK, COONAMBLE D3(49929)

Pointing out an outstanding amount of \$743.49 on its debtor account has recently been brought to attention. Saying this overdue amount related to fat sale billing errors encountered at the saleyards between 2012 – 2013. Stating that obviously initiation of the fees and charges did not occur and, at the time, the impact on vendors was its primary concern. Advising it was reasoned that recharging was impractical given the time lapse and asking Council to consider the position with vendors at the time and waive the debt.

(Note by General Manager – It would appear that between July 2012 and January 2013 Landmark was undercharged on invoices issued by Council for fat sales and casual weighing. From investigation it seems that charges raised were those adopted for the previous year).

Recommendation:

That Council advise Landmark the fees will remain as owing and payable.

11.2 COONAMBLE CHAMBER OF COMMERCE D7(49944)

Advising a sub-committee has been formed to prepare for the 2017 Coonamble District Buy Local Campaign. Thanking Council for its past support and seeking financial assistance to the value of \$8,000 for this year's campaign. Pointing out the Chamber of Commerce organises this promotion with the aim of keeping people shopping locally and as the "chamber cash" can be spent only in participating businesses, the district benefits as the money circulates through the community.

Recommendation:

That Council request from the Coonamble Chamber of Commerce an outline of the proposed activity and full costing detailing contribution towards the project by the Chamber and members.

11.3 NSW TREASURY – DEPARTMENT OF INDUSTRIAL RELATIONS H5(49951)

Regarding applications under the Public Holidays Act 2010 for the declaration of local public holidays for 2018 and 2019. Advising the Act permits the Minister to declare a local public holiday or a local event day for the whole or part of the Council's local government area.

Saying that Council should consider costs to business and the community and expecting that Council will undertake public consultation to assess the **costs and benefits** of declaring a public holiday. Pointing out consultation should include local chamber of commerce, local banks, major employers and schools in the area. Attaching a copy of *Guidelines for Local Public Holiday and Local Event Day Applications* to assist in making applications to the Minister for Industrial Relations.

Advising that applications must be forwarded by Friday 24 November 2017 to enable sufficient time for the application to be processed before the Christmas break.

(Note by General Manager – To comply with the consultation process, letters have been forwarded as required, asking for written responses supporting, or otherwise, the public holiday for the second day of the Coonamble Show in 2018 and 2019. It has also been advertised in Council's column in the Coonamble Times.

The date for 2018 is Wednesday 16 May (second day) and 2019 is Wednesday 29 May (second day.)

Recommendation:

That Council agree to make application for a public holiday for the Shire of Coonamble on the second day of the Coonamble Show in 2018 and 2019, subject to the community and businesses providing support.

Section B: Matters for Information Only:**11.4 LOCAL GOVERNMENT NSW L10**

Local Government NSW has issued an easy-to-read report card, summarising things LGNSW has done for its members over the past 12 months. Saying it realises its members are constantly being asked to demonstrate the value they provide to their communities – pointing out that LGNSW is committed to the same standards of accountability.

Advising that two years ago LGNSW introduced an Annual Report, outlining its work for the sector each year. Pointing out this year it has drilled down further to report on the services, support and advocacy provided to individual members.

Saying the report card is informed by policy decisions made at the Annual Conference – it wants to deliver maximum value to its members and communities they serve and the report card is a way of showing how it's done.

(Note by General Manager – A copy of the report card is attached to this report).

11.5 AUSTRALIAN ACCOUNTING STANDARDS BOARD C13

Advising that from July 2016 AASB 124 Related Party Disclosures will apply to Local Government which means councils must disclose related party relationships, transactions and outstanding balances, including commitments in the annual financial statements. Advising Council needs to collect information from its Key Management Personnel (KMP) to identify related party relationships and transactions. KMP are defined as those persons having the responsibility to plan, direct and control the activities of Council.

(Note by General Manager – In February 2017 Council adopted a policy on Related Party Disclosure, including Related Party Disclosure by Key Management Personnel. Although this is new requirement for the public sector, these disclosures have been long standing in the private sector.

Council's policy aims to provide guidance in preparation of Council's General Purpose Financial Statements to comply with Australian Accounting Standards. In accordance with the adopted policy, Council has provided forms to be completed and returned.

This item is included with the business paper as a reminder to Councillors who have not yet completed and returned the Related Party Disclosure form).

RICK WARREN

General Manager – 1 August 2017

12. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

12.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

*Link to Community Strategic Plan / Council's Delivery Program
L1.4.5 Governance is open and transparent.*

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
20/17	St Vincent de Paul Society	Owner	Upgrade building – fire safety	104-106 Castlereagh Street, Coonamble.(Lot 10 DP1073724)	03/07/2017
14/17	Jessica Dodd	Jessica Dodd	Set up tattoo parlour	17 Dubbo Street, Cble (Lot 7 DP758282)	13/07/2017

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
24/17	Karen Churchill	Karen Churchill	New Colorbond shed	1 Calga Street, Cble (Lot 22 DP3386)	13/07/2017

Sustainability/Legislative Provisions:

Promoting Better Practice Review - Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application Nos 014/2017 and 020/2017, together with Complying Development Application No 024/2017, have been approved under delegated authority during the month of July 2017

12.2 RETURNS DISCLOSING PECUNIARY INTEREST

***Link to Community Strategic Plan / Council's Delivery Program:
L1.4.5 Governance is open and transparent***

Background:

Councillors and designated persons are required to complete and lodge disclosure of interest returns by the end of September each year. These returns are to be tabled at the next meeting of Council after 30 September.

Issues:

The returns required are for the period 1 July 2016 to 30 June 2017 – the newly elected Councillors' returns are for the period 11 September 2016 to 30 June 2017. The completed returns should be lodged with the General Manager. These returns can be inspected by members of the public and assist in ensuring transparency and accountability in Local Government decision making. The obligation is on councillors and others to submit the return.

It is anticipated, with the emphasis being placed on this issue by the NSW Auditor-General, the annual audit of Council's accounts will include an audit of Councillors' compliance with this requirement.

Sustainability / Legislative Provisions:

Section 449 of the Local Government Act 1993 requires councillors and designated persons to complete the returns.

Section 450A(2) requires the General Manager to keep a register of returns and table them at the appropriate meeting of Council.

Financial Considerations: Nil

Options: N/A

Recommendation:
That the information be noted.

12.3 NOTICE OF MOTION

Councillor Churchill has given notice that, at the meeting of 9th August 2017, she intends to move the following motion :

“That the second waste collection service provided to business ratepayers be charged at \$100 per service to meet the cost of providing the service”.

Note:

There is a perception in the community that businesses are being provided with a service for free and that should an ordinary (domestic) ratepayer require a second garbage service the cost will be a further \$280.

I have requested the General Manager to make enquiries as to the cost to provide the additional (second pickup) service during the week and, while the information is commercial-in-confidence, the proposed amount of \$100 per annum for the additional service should be about ‘break even’ to provide the service.

Councillors are urged to consider the public perception of this decision – how it looks to the ordinary ratepayer who we, as councillors, represent.

(Signed) Cr Karen Churchill

RICK WARREN
General Manager
1 August 2017

13. REPORT BY DIRECTOR OF COMMUNITY SERVICES COUNCIL MEETING ON WEDNESDAY 9 AUGUST 2017

13.1 COMMUNITY SERVICES PROGRESS

Background:

In line with Council's 2017/18 Operational Plan, this report presents a summary of community services progress and activities for the period July 2017.

Issues:

1. After School Programs - *Link to Community Strategic Plan / Council Delivery Program - P4.2.1 Provide strategic early intervention community development programs for children and young people.*

Gulargambone After School Program operates 3.30pm – 6.00pm Monday to Wednesday during school terms. During the reporting period the centre provided fifty two (not including holiday program) occasions of service.

Quambone After School Program operates from the Quambone Primary School, Wednesday and Thursdays 3.00pm – 5.30pm. Eighteen occasions of service were provided during the reporting period.

2. School Holiday Programs – *Link to Community Strategic Plan / Council Delivery Program - P4.2.1 Provide strategic early intervention community development programs for children and young people.*

The Gulargambone and Coonamble School Holiday Program were held 3 July – 14 July at the Coonamble Shire Library and Gulargambone Youth Hall.

Children had the option to join in activities such as tie dye, velvet art, clay making, Lego creation, jewellery making, face painting and movies. There were two organised excursions to Dubbo.

The Coonamble program provided two hundred and twenty four occasions of service. The Gulargambone program provided two hundred and forty five occasions of service.

3. Community Development

3.1 Together Partnership Group - *P3.4.1. Support appropriate community development activities undertaken by a range of organisations and provide assistance with project development, governance, grant writing, community building and group facilitation.*

The Together Partnership Group met during the reporting period with the following outcomes:

- The majority of organisations have committed to the Service Promise and a public launch will proceed.
- The group will be using HSNet, an online coordination tool aiming to streamline referrals and information sharing.
- Work on establishment of baseline data and shared measurements for the group will commence.

3.2 Domestic Violence Committee - P2.2.1. Work with partners to develop programs that assist women and children to escape from family violence and men to address family violence.

The Domestic Violence Committee met during the reporting period with the following outcomes:

- White Ribbon Day activity (25 November) will include an awareness raising campaign involving community signage, stickers and media advocacy.
- Walk a Mile Coonamble Style will occur on the 9th of September and will involve a male led pledge and street march followed by a community family BBQ.

3.3 Warragul Mental Health Wellbeing event– Link to Community Strategic Plan / Council Delivery Program – P3.1.1. Advocate, support and raise awareness of programs that promote the physical and mental health and well-being of community members.

Planning for the Warragul Mental Health Wellbeing event continued. The event will occur in October and is led by Coonamble High School and facilitated by a number of community organisations and groups. The aim of the event is to raise awareness and provide mental health education.

3.4 CADI Strong Coonamble - Link to Community Strategic Plan / Council Delivery Program – P2.2.3. Work with community groups to develop local solutions to drug and alcohol related issues.

The Coonamble Alcohol and Drug Initiative's research project "Strong Coonamble" focusses on theft of prescription drugs by people known to the victim. The first phase of the project is complete with data gathered confirming that there is an issue with fentanyl diversion in Coonamble and that this problem is underreported to authorities.

Phase two, involving further interviews with people impacted by the issue, is due to take place during August.

3.5 NAIDOC Week - Link to Community Strategic Plan / Council Delivery Program – P4.1.1. Support activities that promote cultural awareness and diversity in ability and age.

NAIDOC Week celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples. Council staff attended NAIDOC celebrations at the Coonamble Aboriginal Land Council on 4 July.

3.6 Quambone Community Day- Link to Community Strategic Plan / Council Delivery Program – P1.3.1 Collaborate with Government and non-Government organisations in facilitation of activities that build social capital.

Council participated in the Quambone Community Information Day hosted by McKillop Rural Community Services on 11 July. The activity aimed to raise awareness of community services available to Quambone residents. A small number of community members were engaged during the event.

3.7 Gular Women's Group - Link to Community Strategic Plan / Council Delivery Program – P1.3.1 Collaborate with Government and non-Government organisations in facilitation of activities that build social capital.

The Gulargambone Women's Group was established by Council in partnership with the Gulargambone community and Uniting Burnside. Establishment of the group aimed to provide an avenue of connection for women in the community, particularly isolated women. The group is now self-sustaining, meeting weekly and sharing their knowledge and skill around crafts.

4. Library

Link to Community Strategic Plan / Council Delivery Program- I2.2.2 Provide high quality library services that are responsive to community need. I2.2.3 Continue to develop the library as a multi-purpose community space. P4.1.1 Support activities that promote cultural awareness and diversity in ability and age. P4.2.1 Provide strategic early intervention community development programs for children and young people.

- School holiday activities were well attended by children and parents. Community Services and Coonamble High School staff worked with Library staff to ensure a fun and safe experience for the children.
- The NSW State Library conducted a compliance assessment of all libraries within the North Western Co-op. Audit outcomes revealed that Coonamble Library is achieving above the baseline in most of the reportable areas. Statistics relating to turnover of stock, public internet workstations, library programs and circulation of stock were all above the baseline. Detailed reports will be available in the coming months.
- Operation of Gulargambone Library is occurring through the Gulargambone RTC Committee. The Librarian provided two weeks of

technical and procedural training for new volunteer staff at the Gulargambone site.

- Facilitated usage by existing groups such as Senior Citizens Craft Group, Tutors, Interact, study room. The meeting room is available to book by anyone. It is isolated from the rest of the library and has wifi and computer access.

Library statistics (July 2017)

Service	Total Issues	New Member-ships	WiFi	Internet	Kids Inter-net	Junior visits	Adult visits	Total visits
Coonamble	1016 ↑	8↑	182↑	546↑	158↑	682 ↑	431↑	1113↑
Gulargambone	50↑	1↑						

Patron assistance	Reference Enquiries	Technology Enquiries	Local History Enquiries
Coonamble	17↓	48↓	17↑

Coonamble activities	Attendance
Movies	6
Exams/ study/tutor	23
Senior Citizen's craft group	21
Words on Wheels	13
Velvet Art	23
Movie Marathon	67
Lego Creations	20
Flipout	
Face Painting	2
Claymaking	8
Tie Dye	44
Jewellery making	10
Duibbo SportsWorld	
External meetings -	
Breakthru	4
Interact	26

5. Tourism - Community / Council Program –

*Link to
Strategic Plan
Delivery*

EC1.1.5/EC1.2.5 Develop existing visitor markets, EC1.1.6/EC1.2. Develop new visitor markets in line with Inland RTO, P4.4.2 Assist Coonamble Shire events with marketing and promotion.

5.1 Marketing

- Visit Coonamble Website – Monthly Statistics:

Number of Visitors	699
Number of Visits	830
Number of Page Views	3,719

Sessions by Device:

Desktop Computer	41.7%
Mobile Phone	40.7%
Tablet/iPad	17.6%

- Top 3 Page Views:
- 1) About Coonamble
 - 2) Coonamble Riverside Caravan Park
 - 3) About Quambone

- Feedback received from travellers regarding the RV Friendly free camp site at Coonamble Showground:

“Thanks Coonamble great spot for overnight.”
“Stayed here for 4 days. Great spot to rest up for a few days.”

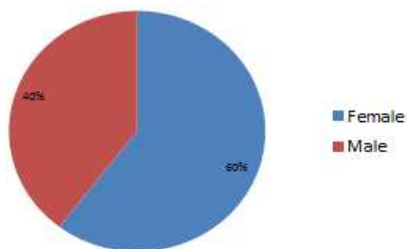
- ‘Coonamble Visitor Information Centre’ Facebook page July statistics:

ENGAGEMENT

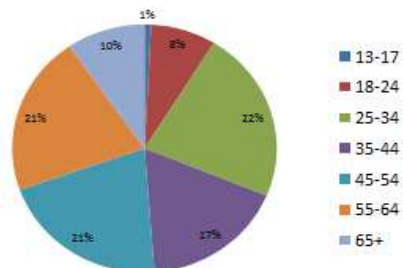


Our Facebook Posts reached **2,523** people in July 2017...

Gender breakdown - post reach



Age Group breakdown - post reach

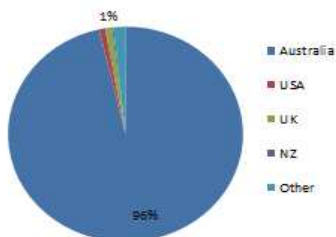


ENGAGEMENT

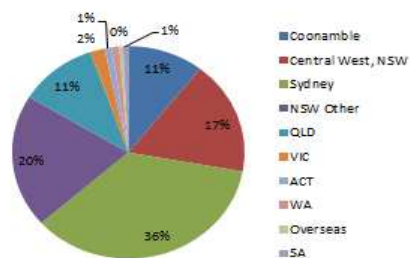


84% of our Facebook Posts were read by people in NSW in July 2017...

Countries Reach



Australia Postcode Reach



5.2 Visitor Statistics for Reporting Period (July 2017)

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details*				
121	Retiree	82	NSW	84	Local	73	Directions	37
	Family	11	VIC	19	Regional	40	Attractions	54
	Worker	25	SA	4	Interstate	8	Toilets	4
	Backpacker	2	QLD	7			Accommodation	26
			ACT	2			Eateries	5
			WA	3			Souvenirs	9
			Overseas	0			Family History	0
			TAS	2				

*Some visitors had more than 1 enquiry Month to Date (MTD) decrease of 35% (*July16 vs.July17)

5.3 Warrumbungles Pre Aspiring GEOPARK - Link to Community Strategic Plan / Council Delivery Program – EC2.1.7. Support projects that enhance and promote local natural resources to encourage business and tourism.

Council forms part of the steering committee for the Warrumbungle Aspiring UNESCO Global Geopark application.

The steering committee has been working towards lodging an Expression of interest with UNESCO by July 2017. Delays have been experienced in terms of support from necessary stakeholders and the July deadline has not been met. The group is scheduled to meet again during August 2017.

6 Grants and Events

6.1 Country Passenger Transport Infrastructure Grants Scheme Link to Community Strategic Plan / Council Delivery Program – 11. Community connections support and facilitate our access to each other and our local services.

The Minister for Transport & Infrastructure has announced the successful applicants for the 2015-17 Country Passenger Transport Infrastructure Grants Scheme. Council has been granted \$30,000 to install bus shelters in Aberford Street, adjacent to Coonamble High School.

6.2 Local Government Week - Link to Community Strategic Plan / Council Delivery Program –L1.2.1. Utilise Local Government Week to raise awareness of the role and function of Council.

An information stall is planned for Coonamble main street during Local Government Week. Representatives from Council departments will engage with community members on 2 August 2017.

6.3 Australia Day 2018-Link to Community Strategic Plan / Council Delivery Program - L2.3.1 Facilitate annual Australia Day event.

Preparations for Australia Day 2018 began during the reporting period. Promotion will commence in September with the closing date for nominations being mid December 2017. The Ambassador Program registration occurs in October and outcomes will be known in November.

6.4. Fishers Ghost Festival - Link to Community Strategic Plan / Council Delivery Program- P4.4.2 – Participate in Sister City Fisher Ghost Festival.

Each November, Campbelltown City Council hosts the Festival of Fisher's Ghost. Held over ten days, the festival features a street parade, the Fisher's Ghost Art Award, street fair, craft exhibition and open days.

As Campbelltown's Sister City, Coonamble Shire sponsors the Fisher's Ghost Art Award. Local artists have the opportunity to exhibit and compete for a number of category prizes. Advertising for local artists commenced during the reporting period.

Sustainability/Legislative Provisions:

Local Government Act 1993

Financial Considerations:

Nil.

Options:

N/A

Recommendation:

That Council notes the information contained in the Community Services Progress Report.

LIANNE DAVIDS

Director of Community Services

31 July 2017

14. REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES
COUNCIL MEETING WEDNESDAY 9 AUGUST 2017

14.1 RATE COLLECTIONS

Total Combined Rate Collections 31/07/2017 compared to 31/07/2016:

	31/07/2017	31/07/2016
Arrears 30 th June previous year	533,958.78	533,958.78
Plus 2017/2018 Combined Levy	6,282,570.69	6,126,829.90
Add Transfer from Postponed	-	-
GROSS LEVY	6,816,529.47	6,660,788.68
Less: Pensioner Concession (State)	(48,763.86)	(62,319.80)
Pensioner Concession (Council)	(39,897.71)	(50,988.93)
Transfer to Postponed	-	-
Abandoned	-	-
NET TOTAL LEVY FOR YEAR	6,727,867.90	6,547,479.96
Less Collections	(179,532.86)	(171,798.85)
Plus Refunds	-	-
NET TOTAL BALANCE	6,548,335.04	6,375,681.10
Plus Postponed	-	-
GROSS TOTAL BALANCE	6,548,335.04	6,375,681.10
Collection % of Total Receivable	2.67%	2.62%
Arrears % of Total Receivable	97.33%	97.38%

Recommendation:
Submitted for Council's information.

14.2 INVESTMENTS – JULY 2017

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 09/10/2017	2.43%	92 Days	2,000,000.00
National Australia Bank	A1+	Term Deposit - 21/08/2017	2.48%	90 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 25/09/2017	2.47%	94 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 21/08/2017	2.48%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 15/08/2017	2.50%	90 Days	500,000.00
IMB	A2	Term Deposit - 30/10/2017	2.49%	90 Days	500,000.00
IMB	A2	Term Deposit - 29/08/2017	2.50%	91 Days	1,500,000.00
St George	A1+	Term Deposit - 18/10/2017	2.45%	92 Days	500,000.00
St George	A1+	Term Deposit - 28/08/2017	2.35%	90 Days	500,000.00
ME Bank	A2	Term Deposit - 27/10/2017	2.50%	90 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 02/09/2017	2.40%	90 Days	500,000.00
Bendigo Bank	A2	Term Deposit - 17/10/2017	2.25%	92 Days	1,000,000.00
Bendigo Bank	A2	Term Deposit - 24/08/2017	2.25%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 05/09/2017	2.55%	92 Days	500,000.00
IMB	A2	Term Deposit - 08/08/2017	2.54%	90 Days	500,000.00
IMB	A2	Term Deposit - 11/09/2017	2.55%	90 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 06/11/2017	2.44%	123 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 23/11/2017	2.35%	120 Days	2,000,000.00
ME Bank	A2	Term Deposit - 15/10/2017	2.00%	90 Days	500,000.00
ME Bank	A2	Term Deposit - 01/08/2017	2.90%	120 Days	500,000.00
Bankwest	A1+	Term Deposit - 20/09/2017	2.45%	90 Days	500,000.00
Bankwest	A1+	Term Deposit - 11/09/2017	2.45%	90 Days	1,000,000.00
Bank of Queensland	A2	Term Deposit - 11/10/2017	2.55%	120 Days	1,000,000.00
AMP	A1	Notice Account	2.70%	N/A	1,000,000.00
Commonwealth Bank	A1+	@ Call Account	1.50%	N/A	500,000.00
TOTAL					\$ 21,500,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	12%	50%	2,500,000
National Australia Bank	A1+	28%	50%	6,000,000
St George	A1+	5%	50%	1,000,000
Bankwest	A1+	7%	50%	1,500,000
Bendigo Bank	A2	9%	40%	2,000,000
IMB	A2	19%	35%	4,000,000
ME Bank	A2	9%	35%	2,000,000
Bank of Queensland	A2	5%	35%	1,000,000
Reliance C/U	Unrated	2%	10%	500,000
AMP	A1	5%	30%	1,000,000
				\$ 21,500,000

Rating	% of Investment	Policy	Amount
A1+	51%	100%	11,000,000
A1	5%	80%	1,000,000
A2	42%	60%	9,000,000
Unrated	2%	30%	500,000
			\$ 21,500,000
	General Fund Investments		14,812,178
	Sewerage Investment Fund		4,119,837
	Water Investment Fund		2,567,985
			\$ 21,500,000

Interest earned on Investments for 2017-2018 as at 31 July 2017

\$ 52,403

Recommendation:

That the list of investments as at 31 July 2017 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

14.3 FINANCIAL REPORTS FOR YEAR ENDED 30/06/2017***Link to Community Strategic Plan/Council's Delivery Program:***

14.2.04 *Identify infrastructure expenditure by both: • Expenditure Category - asset group; for example, road pavement • Expenditure Type - operating, maintenance, capital renewal, upgrade*

Background:

Each year Council is required to provide General Purpose Financial Reports and Special Schedules. These reports must contain a statement in the approved form by Council as to its opinion on the reports (attached).

Issues:

Staff is currently in the process of completing the financial statements and making the necessary arrangements to allow for the Auditors' end of financial year audit to be carried out. Council's auditors require the following statutory requirement to be completed prior to their Audit of Council's Financial Statements

Sustainability/Legislative Provisions:

Required in accordance with Section 413(2)(c) of the Local Government Act 1993.

Financial Considerations:

Nil

Options:

Nil

Recommendations:

- (1) That the necessary elected members and staff be authorised to sign the Statement by Council on the Financial Reports for the year ended 30 June 2017.**
- (2) That Council's financial reports for the year ended 30 June 2017 be referred for audit.**

14.4 WORKS IN PROGRESS

Urban Services:

- Works program continues on improving the presentation of Council open spaces. During the last month focus has been maintaining the presentation of the Coonamble open spaces.
- Planned replacement of footpath and guttering in front of the Coonamble Court House is due to commence within the next month.
- The installation of the layback at the Coonamble Sportsground has been completed



Vandalism Update:

- McDonald Park toilets were vandalised with a toilet dislodged from its flange and left in the doorway.
- Broome Park toilets suffered minor vandalism with the toilets being deliberately blocked with soft fall material.
- Minor vandalism occurred to the public toilets at Gulargambone Park.



Pools:

- Routine inspection and minor maintenance and inspections will continue through the “offseason”.
- Inspections of the Gulargambone & Quambone Pools have revealed the facilities have issues with leaks. Works have commenced on the process of locating and fixing the leaks at these facilities.

Buildings:

- Work is progressing with the construction of the replacement Hangar for the Coonamble Aerodrome. It is anticipated that the new Hangar will be completed by the end of August 2017
- Ongoing minor maintenance continues as planned

Recommendation:

That Council note the information contained in this item.

BRUCE QUARMBY

Director of Corporate and Urban Services

31 July 2017

**15. REPORT BY A/DIRECTOR OF ENGINEERING SERVICES
COUNCIL MEETING WEDNESDAY 9 AUGUST 2017****15.1 WORKS IN PROGRESS****(a) Plant/Workshop:**

- Plant repairs completed on as required basis.
- Routine servicing of transport vehicles completed on “as required” basis.
- Durotank trailers due for delivery early August

(b) Airport:

- CASA audit undertaken, report pending
- Routine maintenance completed.
- Tie down area rostered

(c) Depot:

- Routine maintenance to depots and buildings as required.
- Stock take carried out.

(d) Water Treatment Plant & Reticulation:

- Repairs have been completed to water mains, meters and services as required in Coonamble, Gulargambone and Quambone.
- Gulargambone new water supply bore completed at the sportsgrounds auxiliary works scheduled.
- Reservoir roof repairs (Coonamble & Gular) to be carried out.
- Coonamble Water Treatment Plant desludging of the second lagoon scheduled.
- Quambone installation of new tanks complete
- Begin implementing Sewer AMP's

(e) Sewerage:

- Gular STP – routine maintenance.
- Routine maintenance and clearing of blockages have been undertaken at Coonamble and Gulargambone.
- Coonamble STP – pump installation for utilisation of effluent storage.
- Coonamble Floyd St and Yarran St and Gulargambone Munnell St sewer cleaning and videoing completed
- Begin implementing Sewer AMP's

(f) Quarry:

- Minor breakdowns and repairs carried out on a needs basis.
- House keeping
- Internal audit progressing

(g) Levee:

Work on the levee is currently ahead of schedule and work has commenced on the new culverts.

(h) Roads Report:**i) State Highway:**

Item	Task	Comments
1	Routine Maintenance	Ongoing
2	Highway Slashing	Ongoing
3	Spraying	Ongoing
4	Line marking	Completed
5	Idle Hours Heavy Patching	Completed
6	Jabiru (60km north)	Scheduled for August
7	Glenhaven – heavy patch	Commenced

ii) Urban, Local and Regional Roads:

Item	Task	Comments
1	Slashing	Ongoing
2	Flood Damage – various roads	Progressing (3 contractors)
3	Slashing	Ongoing
4	SR 7 Wingadee Rd sealing of the bridge approaches	Complete
5	SR86 31.530 – 32.530	Scheduled
6	SR86 Carinda Rd Resealing various sections	Resealing
7	SR86 Carinda Rd Reconstruction	Completed
8	MR7515 Shoulders	Completed
9	SR 13 Flood damage/ Maintenance	See Photos

**Recommendation:**

That Council note the information contained in this item.

15.2 WATER TREATMENT PLANT – BACKUP GENERATOR***Link to Council's Delivery Program:******13.1.3 Ensure water assets are well maintained******13.1.6 Treatment plants maintained to legislative requirements*****Background:**

Council resolved in July 2015 to purchase a backup generator for the water treatment plant in order to alleviate the risk prolonged power outage possess on the town water supply.

As a result of this resolution a generator was purchased along with a trailer to mount the unit on and electrical works carried out on the plant to enable connection.

At the Council meeting in June a report was requested in regard to why the generator can't be placed in a semi-permanent position at the water treatment plant.

Issues:

The location that the generator needs to sit in order to connect to the plant impedes access to the sediment ponds for maintenance and monitoring. While this may be acceptable in times of emergency it is not acceptable on a permanent basis. Additionally, the fuel tank for the generator is not bunded but should it become a permanent fixture it would require bunding, taking up more space.

If a black out was to occur it is not necessary to switch to auxillary power for several hours, given that the generator is set up on a trailer, staff have ample time to retrieve the unit from the depot and position the generator on site.

Given the limited space at the treatment plant, it is planned to store the generator at council's depot until required.

As a foot note to this report, NSW Water carried out a site inspection of the treatment plant in June. At the time the generator was in position to test the system, the inspector raised concerns regarding the generator and will be commenting on the subject in his report.

Sustainability/Legislative Provisions: N/A**Financial Considerations:** N/A**Options:** N/A**Recommendation:**
Submitted for Council's information.

15.3 PBS VEHICLES ON COUNCIL ROADS***Link to Council's Delivery Program:******11.3.1 Support projects that aim to reduce transport disadvantage*****Background:**

For some time councils roads have been pre-approved with the National Heavy Vehicle Regulator for road trains, B doubles, B triples (GML) and A-B triples (GML). This has allowed for heavy vehicle movement through and around the shire to be stream lined and avoids an unnecessary burden of paperwork on council resources.

In addition to the class of vehicles listed above, there are also performance based standard vehicles. Prior to the introduction of the Heavy Vehicle National Law 2014, NSW Roads and Maritime (RMS) administered access for all PBS vehicles in NSW by issuing permits for all roads including the roads within our shire. These permits provided access for PBS Level 1 vehicles onto all roads and for PBS Level 2 vehicles on the B-double networks.

A vehicle approved under PBS as a Level 1 vehicle has the same impact as a 19 metre semitrailer combination that for many years been afforded general access under legislation to all roads. A PBS Level 2 vehicles have similar impact to a B-double and are suited to operate on B-double networks.

Issues:

With the introduction of the Heavy Vehicle National Law (HVNL), the National Heavy Vehicle Regulator became the responsible entity for issuing permits, and is required to obtain the consent from the Road Manager to issue a permit. The consents for PBS vehicles to operate within our shire, have to date been provided by RMS with the National Heavy Vehicle Regulator (NHVR) then issuing the permits. In essence these PBS vehicles have historically been operating on our roads.

Recently RMS have advised they would no longer be providing consents for all roads and that specific Local Government consent would need to be obtained for PBS vehicle applications where access is required.

While these PBS vehicles have been accessing our road network for well over 5 years, these new arrangements mean councils consent is now required as part of the permit process for these PBS vehicles. Under the new arrangements, council will soon see an escalation in the number of requests from the NHVR relating to PBS vehicles for renewal or new applications.

The National Heavy Vehicle Regulator are seeking council's continued support to ensure access for these PBS vehicles. Council can pre-approve these vehicles, in the same manner that road trains, B doubles, B triples (GML) and A-B triples (GML) are already pre-approved.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

N/A

Options:

N/A

Recommendation:

That Council pre-approve access for level 1 and level 2 performance based standard vehicles on Council's road network.

15.4 FIXING COUNTRY ROADS***Link to Council's Delivery Program:******11.3.1 Support projects that aim to reduce transport disadvantage*****Background:**

As discussed at Council's July meeting round three of fixing country roads has opened seeking submissions for projects on strategic freight routes that span multiple local government areas.

Issues:

The following projects have been identified as projects suitable for application:

- i) Upgrade Quambone Road/Back Gular Road – Project cost \$500,000

The project will fully rehabilitate the section of road from the Castlereagh Highway to the railway crossing road including 1km of Quambone Road and 3km of Back Gular Road meeting a section of road which has recently been rehabilitated providing a full round trip for heavy vehicles.

- ii) Floodway on Pilliga Road – Project cost \$400,000

Reconstruction of a concrete floodway 69m long x 8m wide approximately 36.6kms on MR383 Pilliga Road near Floddenfield Road intersection. This project would complement the culvert replacements and repairs already carried out.

- iii) Carinda Road – Project cost \$500,000

Ch: 21.000 – 22.800 = 8m wide = 7440m²

Full width reconstruction and widening.

This project will continue to improve Carinda Road complementing works already carried out over the last 5 years. Councilor Wheelhouse accompanied council staff to ensure that the correct section of Carinda Rd was identified for this submission.

Sustainability/Legislative Provisions: N/A**Financial Considerations:**

Council will be required to contribute to these projects should they be successful. Applications will seek 75% funding.

Options:

- a) That council not apply for any projects under fixing country roads
- b) That council pick one or more of the projects listed to apply for funding
- c) That council apply for all three projects, being Quambone Road/Back Gular Roads Upgrade, Pilliga Road , Floodway and Carinda Rd reconstruction.

Recommendations:

That Council proceed with the applications for all three projects, being Quambone Road/Back Gular Roads Upgrade, Pilliga Road , Floodway and Carinda Rd reconstruction.

15.5 HIRE OF EQUIPMENT (PLANT AND TRUCKS) TENDER

***Link to Community Strategic Plan / Council's Delivery Program:
L1.4.4 Governance is open & transparent***

Background:

Council invited tenders, closing 12.00 p.m. Wednesday, 19 July 2017, for the 2017 - 2019 Hire of Equipment (Plant and Trucks) Register.

This tender was advertised in the following media:

- Coonamble Times on 14th & 21st July 2017
- Western Magazine on 13th, 20th & 27th July 2017
- Sydney Morning Herald on 13th and 20th July 2017

Issues:

Sixteen (16) tendered offers of equipment were received by closing time from the following:

1. Aqua 2020 Assets Pty Ltd
2. Batterline Earthmoving Pty Ltd
3. Castlereagh Hire Pty Ltd
4. Coonamble Hire
5. Coates Hire Operations Pty Ltd
6. Conex Services
7. Downer Pty Ltd
8. Ezyquip Hire Pty Ltd
9. Earth Plant Hire Pty Ltd
10. Neill Earthmoving
11. Kennards Hire
12. Newbold Bulk Haulage Pty Ltd
13. Rollers Australia
14. Robbo's Construction & Earthworks
15. Sherrin Rentals
16. Universal Mobile Tower Hire

Two (2) offers of equipment were received after closing time as follows:

17. Conplant Pty Ltd
18. Stabilised Pavements Australia

These tenders are currently undergoing evaluation considering compliance with the tender requirements as below:

- Hire Rates
- Availability of equipment
- WHS & Environmental knowledge
- Valid and enforceable insurance policies
- Equipment requirement compliance

Conforming offers will be put on Council's database for the period 1st July 2017 until 30th June 2019 for use in Council's works program where additional

plant resources are required to complete construction, maintenance and improvement works. Non-conforming tenderers will be notified by mail.

Offered prices are fixed until 1st July 2018 at which time a CPI increase will take effect for the remainder of the contract being 1st July 2018 until 30th June 2019.

In accordance with the Local Government (General) Regulation 2005 – Section 7 Tendering, where expenditure on a tender exceeds \$150,000 over the term of the contract, a Council must adopt by resolution a report accepting the tender recommendation.

Where expenditure is less than \$150,000 over the term of the contract, acceptance of the tender recommendation may be undertaken by the manager responsible (subject to internal delegations).

Council's acceptance/rejection of the tenderers is required prior to the successful tenderers being advised.

Sustainability / Legislative Provisions:

Local Government Act 1993 – Tendering Requirements.

Financial Considerations:

N/A

Options:

Nil

Recommendation:

That all conforming tenderers be awarded this tender and placed on Council's Hire of Equipment (Plant and Trucks) database for the supply of hired equipment for the period 1st July 2017 to 30 June 2019.

15.6 McCULLOUGH AND CHARLES STREETS - DRAINAGE**Background:**

At the June Council meeting Councillor Wheelhouse highlighted a problem with storm water drainage in the vicinity of McCullough and Charles Streets.

Issues:

As Council is aware, the levee is currently being upgraded. As part of these works the flood gates to the east of town are in the process of being replaced and the table drains that flow into these gates will be cleared out and falls checked and if possible improved.

Once this work is carried out, levels will be taken in the areas of concern and appropriate corrective action planned.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

N/A

Options:

Nil

Recommendation:

That Council note the information provided relative to the drainage at the intersection of McCullough and Park Streets.

KAYLENE ATKINS

A/Director of Engineering Services

31 July 2017

16. REPORT BY MANAGER – ENVIRONMENTAL SERVICES
COUNCIL MEETING WEDNESDAY 9 AUGUST 2017

16.1 RANGER'S REPORT - JULY 2017

*Link to Community Strategic Plan/Council's Delivery Program:
P2.2.5 Control straying animals*

<i>Correspondence</i>	July 2017	Total YTD 2017/18
Official correspondence	12	12
Infringements (animals)	6	6
Infringements (other)	0	0
Change of details	3	3
Microchipped dogs	2	2
Registrations	1	1

<i>Impounded Animals</i>	July 2017	Total YTD 2017/18
Dogs	17	17
Cats	6	6
Stock	0	0
Other	0	0
Total	23	23
<i>Breakdown of Impoundments</i>		
Dogs euthanased	11	11
Dogs surrendered by owners	11	11
Dogs re-housed	6	6
Dogs released	0	0
Cats euthanased	5	5
Cats re-housed	1	1
Cats released	0	0
Gulargambone – Dogs impounded	6	6
Quambone – Dogs impounded	0	0

Dog Attacks:

Two dog attacks this month – both on sheep – one in Coonamble, the other in the Gulargambone area.

Recommendation:

That Council note the information in the Ranger's report for the month of July 2017.

MATTHEW COCK

Manager – Environmental Services

27 July 2017

17. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

17.1 MINUTES OF A MEETING OF THE QUARRY MANAGEMENT COMMITTEE HELD IN THE COMMITTEE ROOM, COONAMBLE SHIRE COUNCIL ADMINISTRATION CENTRE ON MONDAY 31 JULY 2017 COMMENCING AT 8:00 A.M.

PRESENT: Cr. Michael Webb, Cr Bill Fisher, Cr Paul Wheelhouse, Acting Quarry Manager Brian Thurston, Acting Director of Engineering Services Kookie Atkins

APOLOGIES Cr. Al Karanouh & Director of Corporate & Urban Services, Bruce Quarmby

BUSINESS OF THE MEETING

- 1. *Minutes of previous meeting, 7 October 2015***
The minutes of the previous meeting were tabled and confirmed.
- 2. *Business Arising from Minutes***
Purchase of a water cart for the crusher. This item will be purchased this financial year. (Council resolution 1716, October 2015).
- 3. *Financial Statement***
Financial statement for the year ending 30/6/2017 was tabled for information
- 4. *Current production – products & stock on hand***
Total stock on 14,625 tonnes. A copy of the weekly quarry report was tabled for information.
- 5. *Forward Orders***
The quarry manager explained that there are always forward orders for council requirement, at this time there are no outstanding orders for private sales.
- 6. *Internal Audit***
As part of the audit process, hazards or risks are identified, assessed and controls/mitigation measures recommended to minimise the risks. These hazards or risks cover not only health and safety but also environmental aspects on the operation of the quarry and Interested Parties and their requirements. The committee reviewed these reports.

All aspects of the quarry operation has been inspected and analysed to ensure all concerns are addressed. However, total elimination of a risk or hazard is not always possible. Each identified hazard or risk has a post control rating, council is required to accept or reject these ratings

The Committee Recommendations:
That Council being aware of the Certification requirements of the Quality, Safety and Environmental Management Systems along with the list of Interested Parties and their requirements and how they apply to the quarry, have reviewed the level of residual risks remaining after controls have been applied and believe them to be acceptable.

6. Sale of McCloskey, Kompaq Power Screener

In October 2015 Council purchased a power screener. While there is a need to screen material this Item has never been used at the quarry because it is too small and slow to be effective. Staff will investigate options for screening material and options available, this will be a subject of a report at a later date.

The Committee Recommendations: That McCloskey, Kompaq Power Screener be sold.
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7. DATE OF NEXT MEETING – TBA.**8. Meeting Closed 8:33am.**

18. SALEYARDS REPORT
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

18.1 SALES - CATTLE

No sales this month.

18.2 SALEYARDS ACCOUNT 01/07/2017 – 31/07/2017

Saleyards Operations:	Income	\$ NIL
	Expenditure	\$7,693.90
	Deficit	\$7,693.90
Truckwash :	Income	\$2,740.65
	Expenditure	\$ 233.91
	Surplus	\$2,506.74
Summary:	Income	\$2,740.65
	Expenditure	\$7,927.81
	Deficit	\$5,187.16
Saleyard Reserves:	Balance 01/07/17	\$277,796.91
	Operational result to date	\$ 5,187.16
	Reserve Balance at 31/07/2017	\$282,984.07

Recommendation:

That Council note the information contained in this report for the month of July 2017.

BRUCE QUARMBY

Director of Corporate & Urban Services
 31 July 2017

19. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 9 AUGUST 2017

NIL