

6 September 2017

**The next meeting of COONAMBLE SHIRE COUNCIL will be  
held in the SHIRE CHAMBER, COONAMBLE on WEDNESDAY  
13 SEPTEMBER 2017 commencing at 9.00 a.m.**

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Yours faithfully

**RICK WARREN**  
General Manager

**5. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

- 10.00 a.m.**            **Mr Matt Williams**  
Sustainable Park Solutions – Redevelopment  
Strategy of Council’s Riverside Caravan Park
- 10.15 a.m.**            **Mr Michael Leonard**  
Potential new business development –  
Castlereagh Street.

**The foregoing matters will be dealt with in Closed Session, in  
accordance with Section 10(A) – clauses 2(d) (i) & (ii)**

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

## **7. CONFIRMATION OF MINUTES** **COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

### **7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 9<sup>TH</sup> AUGUST 2017 COMMENCING AT 9.03 A.M.**

**PRESENT:** Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Karen Churchill, Tom Cullen OAM, Bill Fisher, Ahmad Karanouh and Paul Wheelhouse.

Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Davids, the Director of Corporate and Urban Services, Mr. Quarmby, the A/Director of Engineering Services, Mrs Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

#### **1.0 OPENING PRAYER**

#### **2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

#### **3.0 PUBLIC QUESTION TIME**

Mrs Barbara Deans has advised she will address Council at 9.30 a.m. in regard to the meeting held recently at Curban to discuss the inland rail project. Mrs Deans intends to request Council to consider writing a letter, in conjunction with Gilgandra Shire Council, to Minister Chester for a meeting with the newly formed Gilgandra Coonamble Alliance Group. She has stated that the meeting with the Minister will be to point out the effects the proposed project will have on farms and people.

#### **4.0 APOLOGIES**

**2666 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that the meeting note Cr Cullen OAM has advised he will be arriving late and his absence be approved.

#### **5.0 DEPUTATIONS/DELEGATIONS**

At 12.15 p.m., Mr and Mrs Rick Swansborough have been invited to the meeting – Rick has retired after 45 years' service and the Mayor will make a presentation on behalf of Council, following which Rick and Jenny will accompany Councillors to lunch.

#### **6.0 DECLARATIONS OF INTEREST**

There was one declaration of interest – Cr Karen Churchill – in connection with Item 12.1 – Development Application 024/2017.

## 7.0 CONFIRMATION OF THE MINUTES

**2667 RESOLVED** on the motion of Crs Wheelhouse and Churchill that the minutes of the ordinary meeting of Coonamble Shire Council held on 12 July 2017 be confirmed.

## 8.0 BUSINESS ARISING FROM MINUTES

The Mayor pointed out that this item has been re-introduced to give Councillors the opportunity to ask questions on business within the minutes.

At this juncture, Cr Cullen OAM arrived at the meeting.

### Item 12.2 – Notice of Motion – Waste Collection Service

Cr Karanouh asked whether the subject notice of motion could be dealt with at this meeting – saying he understood Council had to wait for three months to bring this motion forward.

The General Manager said it depends on the nature of the resolution – he pointed out the Notice of Motion is not “negative” to the motion on Council’s books – it’s an addition to the motion and Council is within its rights to deal with it today.

Mr Warren consulted the Code of Meeting Practice and quoted clause 39 (1) – which states, in part :

*“A resolution passed by the Council may not be altered or rescinded except by a motion of that effect of which notice has been duly given in accordance with clause 23”*

The General Manager then quoted clause 23 of the Code of Meeting Practice which states, in part :

*“The Council must not transact business at a meeting of the Council :*  
*(a) Unless a councillor has given notice of the business in writing by noon of the Tuesday immediately preceding the meeting; and*  
*(b) Unless notice of business has been sent to the councillors at least three days before the meeting, or – in the event of an extraordinary meeting called in an emergency – at least one day”.*

Mr Warren explained that if the motion is “negated”, it cannot come back to Council any time under three months.

## 9.0 RESOLUTION BOOK UPDATE

**2668 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the Resolution Book Update be received and noted.

### i) Emergency Services Building Reserve

In response to a question from Cr Karanouh, the General Manager said Council is waiting on confirmation and timeframe regarding the contribution of \$150,000 from the SES.

**ii) Proposal to Extend Town Water – 90km Zone South of Coonamble**

Cr Wheelhouse asked about this proposed report – the A/Director of Engineering Services said she hopes to present it to the September meeting, pointing out that she needs to further investigate the impact on town water since the reservoir has been taken off line.

**iii) Coonamble RTC Building**

The Manager of Environmental Services said that new keys have been provided to tenants – all tenants are operating as usual and rent is being paid to Council.

**10.0 MAYORAL REPORT**

**2669 RESOLVED** on the motion of Cr Webb that his Mayoral activity report be received and dealt with.

The following items were included in the Mayor's report:

- i) Western Regional Industry Forum – on Friday 21 July 2017 in Dubbo – attended with the General Manager.
- ii) Meeting regarding Proposed PCYC – on 25 July 2017 met with Supt. James Stewart and Insp. David Checkley, together with community members from the schools and Murdi Paaki. The Mayor said this meeting was positive – the PCYC Property Manager has agreed to visit Coonamble and inspect sites. The Mayor said some sites have been suggested as suitable for inspection.
- iii) Conduct of Meetings – regarding advice sought from the Office of Local Government regarding general business.

The Mayor informed the meeting that he attended the LGNSW Awards Evening in Sydney and Council was a finalist in two categories, both relating to youth activities.

**2670 RESOLVED** on the motion of Cr Webb that the information contained in the Mayor's report be noted.

**11.0 CORRESPONDENCE**

**2671 RESOLVED** on the motion of Crs. Karanouh and Walker that the Correspondence be received and dealt with.

***Section A – For Council's Consideration:***

**11.1 LANDMARK, COONAMBLE D3(49929)**

The General Manager pointed out that this discrepancy occurred when the company was billed at the previous year's charge for fat cattle sales held during a short period. Mr Warren said that Landmark always has a 'running'

balance with Council – and, apparently, this is how the \$739.49 has been identified as outstanding from a previous year.

**A MOTION**

**PROPOSED** by Cr Fisher **SECONDED** by Cr Karanouh that the outstanding amount of \$739.49 owing by Landmark Coonamble be written off **WAS LOST**

**A MOTION**

**PROPOSED** by Cr Wheelhouse **SECONDED** by Cr Walker that Council advise Landmark the outstanding fees of \$743.49, being fat sales billing errors, will remain owing and payable **WAS LOST**.

**2672 RESOLVED** on the motion of Crs Churchill and Cullen that Council agree to write off half the outstanding debt and inform Landmark that it is required to pay the balance. *Carried*

**PUBLIC QUESTION TIME - MRS BARBARA DEANS**

At this juncture, the Mayor welcomed Mrs Deans to the meeting to discuss the outcome of a meeting recently held at Curban regarding the proposed route of the inland rail. Mrs Deans said there is still uncertainty and speculation amongst landholders as to what is happening in regard to the route and there are many questions not being answered by ARTC.

Mrs Deans said both Coonamble and Gilgandra Councils were represented at the Curban meeting and the Mayor of Gilgandra has committed to making a joint approach to the Minister for Infrastructure, Mr Chester asking that he visit the area and meet with landholders along the proposed route. Mrs Deans pointed out that because reports were completed several years ago, the matter should be further and more thoroughly investigated.

Initially Mrs Deans asked whether Council would support a letter written by the Alliance Group to the Minister – the Mayor said it would have to come to the next meeting to get Council approval. Cr Karanouh suggested that the letter be received by the Mayor and emailed to individual Councillors for their approval, however the Mayor said Council could not be seen as conducting business outside of official meetings.

**2673 RESOLVED** on the motion of Crs Karanouh and Fisher that the Mayor be delegated to sign the letter to the Federal Minister for Infrastructure and Transport from the Coonamble Gilgandra Alliance Group (if deemed appropriate) requesting that he visit the area to meet with landholders along the proposed route.

Mrs Deans thanked Council and left the meeting at 9.50 a.m.

**11.2 COONAMBLE CHAMBER OF COMMERCE D7(49944)**

**2674 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that prior to considering the Chamber of Commerce request for financial assistance to the value of \$8,000 to support the 2017 Coonamble District Buy Local Campaign, the Chamber be requested to provide an outline of the proposed activity and full costing, detailing contribution towards the project by the Chamber and members.

**11.3 NSW TREASURY – DEPARTMENT OF INDUSTRIAL RELATIONS H5(49951)**

The General Manager informed the meeting that to comply with the consultation process, letters have been forwarded as required, asking for written responses supporting, or otherwise, the public holiday for the second day of the Coonamble Show in 2018 and 2019. Mr Warren said the issue has also been advertised in Council's column in the Coonamble Times.

**2675 RESOLVED** on the motion of Crs Walker and Karanouh that Council agree to make application for a public holiday for the Shire of Coonamble on the second day of the Coonamble Show in 2018 (Wednesday 16 May) and 2019 (Wednesday 29 May), subject to the community and businesses providing support.

***Section B – For Council's Information:*****11.4 LOCAL GOVERNMENT NSW L10**

Local Government NSW has issued an easy-to-read report card, summarising things it has done for its members over the past 12 months. Saying it realises its members are constantly being asked to demonstrate the value they provide to their communities – pointing out that LGNSW is committed to the same standards of accountability.

A copy of the report card was included in the business paper for Councillors' information.

**11.5 AUSTRALIAN ACCOUNTING STANDARDS BOARD C13**

Advising that from July 2016 AASB 124 Related Party Disclosures will apply to Local Government which means councils must disclose related party relationships, transactions and outstanding balances, including commitments in the annual financial statements.

The General Manager said this issue was included in the business paper as a reminder to Councillors who have not yet completed and returned the Related Party Disclosure form.

**2676 RESOLVED** on the motion of Crs Karanouh and Fisher that the information contained in the above Item Nos. 11.4 & 11.5 be noted.

**12.0 REPORT BY GENERAL MANAGER**

**2677 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that the report by the General Manager be received and dealt with.

At this juncture, Cr Churchill left the room.

**12.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**2678 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note Development Application Nos 014/2017 and 020/2017, together with Complying Development Application No 024/2017, have been approved under delegated authority since the last meeting.

Cr Churchill returned to the meeting.

**12.1a RETURNS DISCLOSING PECUNIARY INTEREST**

**2679 RESOLVED** on the motion of Crs. Fisher and Wheelhouse that Council note the report and the requirement to complete and lodge disclosure of interest returns by the end of September each year.

Relevant forms were handed to Councillors at the meeting. The General Manager said it is anticipated, with the emphasis being placed on this issue by the NSW Auditor-General, the annual Audit of Council's accounts will include an audit of Councillors' compliance with this requirement.

**12.2 NOTICE OF MOTION**

Cr Churchill gave notice that she intended to move the following motion:

*"That the second waste collection service provided to business ratepayers be charged at \$100 per service to meet the cost of providing the service".*

Cr Churchill said she was of the opinion that all services rendered should be paid for – pointing out that to make a second pickup weekly does cost the contractor and the \$100 per service annual charge would help to defray costs. She pointed out that residential ratepayers are required to pay \$280 per service annual charge for each additional service and for business ratepayers to be afforded a second weekly collection free of charge is, in her mind, unfair.

**2680 RESOLVED** on the motion of Crs Churchill and Walker that the following changes be introduced to the domestic waste collection service :

- i) charge for the second weekly collection to business ratepayers be \$100 per service per annum (one bin); and
- ii) charge for second bin service (same day collection) for residential area ratepayers be \$140 per service per annum (one bin).

**13.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES**

**2681 RESOLVED** on the motion of Crs Churchill and Walker that the report by the Director of Community Services be received and dealt with.

**13.1 COMMUNITY SERVICES PROGRESS**

**2682 RESOLVED** on the motion of Crs Churchill and Wheelhouse that the information contained in the Community Services progress report be noted.

**3.2 Domestic Violence Committee** – The Director draw attention to the amended date for Walk-a-Mile Coonamble Style event – it is now Saturday 16 September.

**6.4 Fisher’s Ghost Festival** – The Director referred to Council sponsoring the Fisher’s Ghost Art Award and local artists have the opportunity to exhibit and compete in a number of categories.

**2683 RESOLVED** on the motion of Crs Webb and Churchill that Council increase its annual donation to Campbelltown City Council for the Fisher’s Ghost Art Award to \$2,500 commencing this year.

At this juncture, 10.10 a.m., Council adjourned for morning tea and resumed at 10.35 a.m.

**14.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**

**2684 RESOLVED** on the motion of Crs Fisher and Churchill that the report by the Director of Corporate Services be received and dealt with.

**14.1 RATE COLLECTIONS**

**2685 RESOLVED** on the motion of Crs Fisher and Wheelhouse that the Total Combined Rate Collections to 31 July 2017 be noted.

**14.2 LIST OF INVESTMENTS**

**2686 RESOLVED** on the motion of Crs. Wheelhouse and Karanouh that the list of investments as 31 July 2017 be noted, and it also be noted that Council’s investments comply with s625(2) of Local Government Act 1993 and Council’s Investment Policy.

**14.3 FINANCIAL REPORTS FOR YEAR ENDED 30/06/2017**

**2687 RESOLVED** on the motion of Crs Walker and Wheelhouse that :

- a) the necessary elected members and staff be authorised to sign the Statement by Council on the Financial Reports for the year ended 30 June 2017;
- b) Council’s financial reports for the year ended 30 June 2017 be referred for audit.

**14.4 WORKS IN PROGRESS**

**2688 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note the information in this item of the Director’s Report.

**15.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES**

**2689 RESOLVED** on the motion of Crs. Churchill and Wheelhouse that the report by the A/Director of Engineering Services be received and dealt with.

**15.1 WORKS IN PROGRESS**

**2690 RESOLVED** on the motion of Crs Karanouh and Fisher that Council note the A/Director's report on works in progress.

**15.2 WATER TREATMENT PLANT – BACKUP GENERATOR**

**2691 RESOLVED** on the motion of Crs Karanouh and Fisher that the information relating to the positioning of the generator at the water treatment plant be noted.

**15.3 PBS VEHICLES ON COUNCIL ROADS**

**2692 RESOLVED** on the motion of Crs Wheelhouse and Churchill that Council pre-approve access for Level 1 & Level 2 Performance Based Standard (PBS) vehicles on Council's road network, noting that RMS will no longer be providing consents for roads and specific Local Government consent must be obtained for PBS vehicle applications where access is required.

The A/Director informed the meeting that a vehicle approved under PBS as a Level 1 Vehicle has the same impact as a 19 metre semi-trailer combination which has been afforded general access under legislation to all roads. She said a PBS Level 2 Vehicle has similar impact to a B-Double and is suited to operate on B-Double networks.

**15.4 FIXING COUNTRY ROADS**

The A/Director provided details regarding the three projects identified as suitable for application under the Fixing Country Roads – pointing out also that successful applications seek 75% funding.

**2693 RESOLVED** on the motion of Crs Karanouh and Cullen that Council proceed with funding applications for the following three projects under Fixing Country Roads funding:

- i) Upgrade Quambone Road/Back Gular Road (Project cost \$500,000)
- ii) Floodway – Pilliga Road (Project cost \$400,000)
- iii) Carinda Road – Ch21.000 – 22.800 8m wide = 7440m<sup>2</sup> (Project cost \$500,000)

**15.5 HIRE OF EQUIPMENT (PLANT & TUCKS) – TENDER**

**2694 RESOLVED** on the motion of Crs Wheelhouse and Karanouh that all conforming tenderers be awarded this tender and placed on council's Hire of Equipment (Plant & Trucks) data base for the supply of hired equipment for the period 1 July 2017 to 30 June 2019.

**15.6 DRAINAGE ISSUES – McCULLOUGH /CHARLES STREETS**

**2695 RESOLVED** on the motion of Crs Wheelhouse and Churchill that the information relating to the drainage works at the intersection of Charles and McCullough Streets be noted.

**16.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES**

**2696 RESOLVED** on the motion of Crs Wheelhouse and Fisher that the report by the Manager of Environmental Services be received and dealt with.

**16.1 RANGER'S REPORT – JULY 2017**

**2697 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the Ranger's report for the month of July 2017 be noted.

**17.0 REPORTS FROM VARIOUS COMMITTEES**

**2698 RESOLVED** on the motion of Crs Wheelhouse and Karanouh that Council deal with the following minutes.

**17.1 Quarry Management Committee Meeting – 31 July 2017**

**2699 RESOLVED** on the motion of Crs. Wheelhouse and Karanouh that Council adopt the following recommendation from the Quarry Management Committee :

*“That Council being aware of the Certification requirements of the Quality, Safety and Environmental Management Systems, along with the list of Interested Parties and their requirements and how they apply to the quarry, have reviewed the level of residual risks remaining after controls have been applied and believe them to be acceptable”.*

**2700 RESOLVED** on the motion of Crs Karanouh and Fisher that Council adopt the following recommendation from the Quarry Management Committee :

*“That the McCloskey Kompaq Power Screener be sold, noting it is unsuitable for use at the quarry”.*

**18.0 SALEYARDS REPORT – JULY 2017**

**2701 RESOLVED** on the motion of Crs Walker and Churchill that the saleyards report for July 2017 be dealt with.

**18.2 Saleyards Account**

**2702 RESOLVED** on the motion of Crs Karanouh and Fisher that the Saleyards Account to 31 July 2017 showing a reserve Balance deficit of \$282,984.07, be noted.

**19.0 CLOSED SESSION**

**2703 RESOLVED** on the motion of Crs Karanouh and Fisher that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A:

*“section 2 :*

*(a) personnel matters concerning particular individuals (other than councillors);*

**2704 RESOLVED** on the motion of Crs Karanouh and Fisher that the press and public be excluded from the meeting.

#### **RESUME OPEN MEETING**

**2705 RESOLVED** on the motion of Crs Karanouh and Fisher that Council resume Open Meeting.

#### **ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION**

**2706 RESOLVED** on the motion of Crs Karanouh and Fisher that Council adopt the recommendation from Closed Session, being Recommendation No.19.1 as set out hereunder:

##### **19.1 Organisational Structure**

**Council** resolves that it note the organisational structure presented to the meeting and determine that the Council shall operate under a five unit departmental structure, with the functions allocated as detailed in the organisational structure report

#### **20.0 QUESTIONS WITH NOTICE**

Nil

At this juncture, the Mayor spoke about the need to comply more closely with the Code of Meeting Practice in relation to governance issues – in particular, General Business section of the meeting which is not permitted under the regulations.

The Mayor pointed out ‘questions without notice’ requiring a decision to be made by Council on the day is regarded in very poor light by the Office of Local Government (OLG) through circulars and practice notes. Time should be allowed for Councillors to research the issue and the public to be aware by reading the agenda, hence the need for questions or motions to be on notice and included in the agenda.

In accordance with OLG guidelines, questions can be asked at the end of the meeting, if they can be answered they will, if not they will be taken on notice and brought back on the agenda next meeting.

The Mayor explained the regulation relevant to urgent business as specified in the Local Government Regulations.

Cr Wheelhouse raised an issue as urgent, it was agreed as such by the Council and permitted to be introduced by the Mayor. This issue related to earthworks at the showground and a timeframe that was before the next Council meeting for action. This was deemed “urgent” under the circumstances and dealt with by Council.

**EARTHWORKS AT COONAMBLE SHOWGROUND**

**2707 RESOLVED** on the motion of Crs Wheelhouse and Fisher that this matter be dealt with as urgent business.

**2708 RESOLVED** on the motion of Crs Wheelhouse and Fisher that Council:

- 1) auspice the money pledged to the project;
- 2) give permission for earthworks to be undertaken to the campdraft arena to improve drainage;
- 3) approve David Burtenshaw as point of contact for the project;
- 4) not be responsible for any cost in relation to works undertaken.

**QUESTIONS FROM COUNCILLORS**

Cr Churchill            Levee Bank Walking Track  
The A/Director of Engineering Services said the section from the Tooraweenah Road to the Baradine Road has been identified as suitable for a walking track.

Cr Fisher                Referred to the Country Lifestyle Magazine which is printed quarterly – The General Manager said Council declined to contribute initially, then decided to proceed. The Editors said it was too late as the article which was to include Coonamble had already been done. The General Manager said Council would make a further approach.

This concluded the business and the meeting closed at 11.50 p.m.

Pages (1/6055 to 12/6066) confirmed on the **13<sup>th</sup>** day of **SEPTEMBER 2017** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **9<sup>TH</sup> August 2017**.

**MAYOR**

**8. BUSINESS ARISING FROM MINUTES**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

**9. RESOLUTION BOOK UPDATE**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

**9.1 Resolutions in Progress**

**14.2 SPORTSGROUNDS - IRRIGATION**

**1935 RESOLVED** on the motion of Crs Karanouh and Keady that Council approve construction of the automatic system for irrigation of the sportsgrounds, with a budget of \$70,000 to be sourced from the water fund.

**Status:**

**In progress – to be incorporated with mains replacement program.**

**11.7 DROUGHT FUNDING STATUS**

**2421 RESOLVED** on the motion of Crs. Karanouh and Churchill that Council:

- Note the status of projects approved under the Drought Communities Program and that the Quambone Hall relining project is currently being prepared for submission;
- Resolve to submit a program of replacement of grids and gates to a total of \$250,000;
- Include proposal for a single toilet block and pergola to be erected at the Coonamble cemetery;
- Investigate costings for a bore baths (similar to Pilliga bore) at the Coonamble racecourse and include as a project for funding.

**Status:**

**Ongoing.**

**EMERGENCY SERVICES BUILDING RESERVE**

**2646(a) RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council allocate \$100,000 from the Development Reserve to the Emergency Services Building Reserve, making this reserve in total \$200,000 and that a new building be constructed on the current site subject to the SES contributing \$150,000 towards the cost of the structure.

**Status:**

**Funds placed in reserve – awaiting SES contribution advice.**

**11.2 COONAMBLE CHAMBER OF COMMERCE D7(49944)**

**2674 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that prior to considering the Chamber of Commerce request for financial assistance to the value of \$8,000 to support the 2017 Coonamble District Buy Local Campaign, the Chamber be requested to provide an outline of the proposed activity and full costing, detailing contribution towards the project by the Chamber and members.

**Status:**

**The Chamber of Commerce has not yet responded to Council's request for additional information.**

## 9.2 RESOLUTIONS COMPLETED

### MOTION FOR LOCAL GOVERNMENT CONFERENCE

**2592 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council submit the following motions to LGNSW for inclusion on its agenda for the Conference :

*That Coonamble Shire Council request Castlereagh-Macquarie County Council (CMCC) to increase enforcement of boxthorn eradication within its constituents' areas – in particular, attention be paid to the river systems within the geographic boundaries*

*That Coonamble Shire Council lobby the State Government for increased funds to enable CMCC to carry out weed control activity within the Shires*

*That Coonamble Shire Council submit a motion to the annual Local Government NSW Conference calling on the State Government to increase funding for weed control within the State of New South Wales.*

**Status:**

**Motion forwarded on 10 August 2017.**

**COMPLETED.**

### PROPOSED ROUTE – INLAND RAIL PROJECT

**2673 RESOLVED** on the motion of Crs Karanouh and Fisher that the Mayor be delegated to sign the letter to the Federal Minister for Infrastructure and Transport from the Coonamble Gilgandra Alliance Group (if deemed appropriate) requesting that he visit the area to meet with landholders along the proposed route.

**Status:**

**The Gilgandra Coonamble Rail Alliance forwarded Council a copy of its letter to the Minister for Infrastructure & Transport seeking a meeting with him – Council endorsed the request on 29 August 2017. COMPLETED.**

### 11.3 NSW TREASURY – DEPARTMENT OF INDUSTRIAL RELATIONS H5(49951)

**2675 RESOLVED** on the motion of Crs Walker and Karanouh that Council agree to make application for a public holiday for the Shire of Coonamble on the second day of the Coonamble Show in 2018 (Wednesday 16 May) and 2019 (Wednesday 29 May), subject to the community and businesses providing support.

**Status:**

**Council's submission forwarded.**

**COMPLETED**

### 14.3 PROPOSAL TO EXTEND TOWN WATER TO 90KM ZONE SOUTH OF COONAMBLE

**2608 RESOLVED** on the motion of Crs. Wheelhouse and Churchill that another report be provided costing the extension along the Castlereagh Highway south to the 90km zone.

<b>Status:</b> See A/Director of Engineering Services' report.	<b>COMPLETED</b>
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**GRANT FUNDING - STRONGER COUNTRY COMMUNITIES FUND**

**2646 RESOLVED** on the motion of Crs Karanouh and Fisher that Council nominate the construction of four hard-surface netball courts and a lighting upgrade as a project under the Stronger Country Communities Fund, at an estimated cost of \$800,000, with the co-contribution of approximately \$80,000 sourced from the Development Reserve.

<b>Status:</b> Application for funding submitted.	<b>COMPLETED.</b>
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## **10. MAYORAL REPORT** **COUNCIL MEETING WEDNESDAY 13 SEPTEMBER 2017**

### **10.1 BRIEFING SESSION – DEPARTMENT OF PREMIER & CABINET FOR REGIONAL NSW**

On Monday 28 August 2017 I attended a briefing session with the Executive Director, Department of Premier & Cabinet for Regional NSW. The purpose being to provide councils with information as to the forthcoming funding opportunities under the Regional Growth Fund.

At the briefing it was made plain that smaller councils will not be eligible for regional funding where they are not the regional hub – the “regional hub” was identified as Dubbo, Narromine and Wellington for the ORANA Region.

The following funds will not support applications from smaller local government authorities:

- Regional Sports Infrastructure Fund
- Regional Cultural Fund
- Growing Local Economics.

The following funding opportunities are available for councils such as Coonamble Shire as it involves local infrastructure:

- Connecting Country Communities
- Stronger Country Communities Fund
- Resources for Regions – Coonamble does not have mining-related activity within its LGA therefore will not be eligible for this program.

As Council will be aware an application was submitted recently for approximately \$800,000 for the netball court development at Smith Park. There will be a second round of this funding available in around 12 months where Council can expect up to \$700,000 for a suitable project.

#### **Recommendation:**

**That Councillors identify projects in keeping with the Community Strategic Plan to be endorsed by Council for the next round of funding under the Stronger Country Communities Fund.**

### **10.2 VISITS TO GULARGAMBONE AND QUAMBONE**

On Thursday 24 August, in company with Cr Walker, I visited Gulargambone and Quambone to meet with residents and discuss issues of concern to them.

In Gulargambone there was a request for a playground for the younger children 0 – 5 years – to be located in Lions Park opposite the Police Station. I believe this has merit and the project should be put to the local community

for its opinion as it would be eligible for grant funding under proposed regional growth funds.

A request was also made for two bus stops to be located in Gulargambone for the bus to collect children to take to Preschool. MacKillop Rural Community Services is going to undertake further investigation and get back to Council with appropriate location to best serve the clients.

**Recommendation:**  
**Submitted for Council's information.**

**MICHAEL WEBB**  
Mayor

**11. PRECIS OF CORRESPONDENCE**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

**Section A – Matters for Consideration by Council:**

**11.1 GULARGAMBONE LIONS CLUB D7(50011)**

Saying the Club works tirelessly within the community and providing a list of projects within Lions Park in Gulargambone in which the Club has been involved. Pointing out that travellers utilise the area and it is venue to Australia Day celebrations, Welcome to Gular, Family Fun Days and Wellbeing events, as well as Youth Week activities and other functions.

Stating that to be able to continue to maintain this area, the Club is looking - as a major project for the 2017/18 year – to refurbish the Park whilst updating some of its features to make it more user-friendly. Advising that some ideas are:

- A new gas barbeque
- More tables and chairs throughout the area
- Repair and refurbish existing covered area
- Update power supply and amenities block.

Asking Council to consider helping the Club financially as the project would benefit everyone in the Shire, making the park more user-friendly for locals, tourists and organisations. Saying the Club will continue to fundraise but hoping Council's response will be positive.

**Recommendation:**

**That Council advise the Gulargambone Lions Club to request the exact assistance it requires, so that Council can further consider the matter.**

**11.2 LEN W SCOTT D3(50115)**

Advising he received an account from Council in the sum of \$93.80 for fees for use of the saleyards. Explaining he sold three head of cattle to the local butchery on Thursday, weighed them at 8.30 a.m. Friday – they were to be transported to Nyngan abattoirs however the livestock truck was broken down and the cattle were not able to be loaded until Saturday night. Saying he is willing to pay the cost of weighing at \$4.50/head, but not the yard dues. Asking Council to consider waiving the amount.

**Recommendation:**

**That Council advise Mr Scott that the debt will be referred to debt recovery for collection.**

<b>11.3 COONAMBLE CHAMBER OF COMMERCE G1-1(50235)</b>
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Requesting that Council not implement the proposed additional charges on local businesses for the second weekly garbage pickup. Putting forward the following points:

1. Many businesses currently pay for, but only occasionally use the weekly pickup service – while a limited number of others regularly require a twice weekly service – believing that the overall result is that the contractor does, on average, less business pickups than he is currently paid for.
2. Small businesses employ a large number of locals – while the Chamber is aware there needs to be a ‘user pays’ system in place Council should consider the impact of additional charges on local businesses in what is currently a difficult trading environment.
3. A large proportion of the second weekly pickup is recyclable packaging materials, primarily cardboard – saying in neighbouring Shires businesses have cardboard collected free and if this service was available here it would significantly reduce the need for a second pickup service.
4. While the proposed additional charge might seem small to Council, for many businesses it is on top of costs already imposed by Council in terms of tip fees, bulk waste disposal.
5. Council has no commercial garbage rate for anything other than tree branches. Saying in light of the above points, asking Council to consider the overall costs and impacts and consult further with local businesses before finalising the new waste collection charges.
6. Businesses already pay commercial rates and additional charges for street trading with no additional services
7. Additional public bins are needed in some areas, including the main street, so that customers do not continue to use the businesses’ own bins for their private rubbish – saying that with insufficient public bins, businesses are essentially absorbing the costs for Council.

Advising the Chamber would be happy to work with Council to arrange a discussion around these issues to gain input from affected local businesses.

(NOTE BY GENERAL MANAGER – It is difficult to ascertain exactly what the Chamber is basing its request on – Point 1 would indicate that once a week service is considered by many business houses as excessive as they only avail themselves of the opportunity either fortnightly or monthly. It should also be noted that the contractor is not paid per pickup.

Point 3 – enquiries from neighbouring Shires indicate that no free pickup for cardboard are provided to businesses. Recycling services, should Council wish to introduce them, would come at an additional cost to the user. Council has regularly declined to introduce a costly recycling service.

The Chamber makes a good point at 5 – there is no commercial garbage rate, technically there should be as business waste is not covered under domestic waste. Council should consider introducing a commercial and trade waste policy and charge for the 2018/19 budget.

Point 6 – businesses in Coonamble enjoy a much lower business rate than those of surrounding councils. The charges for street trading are to cover the additional costs incurred by Council in regulating these activities on behalf of the State Government.

Point 7 - Council has never had as many garbage bins within the main street precinct and parks and gardens as it has at the present time. It is unfortunate that businesses in town see fit to fill these garbage bins with their own waste.)

**Recommendation:**  
**Submitted for Council's information.**

<b>11.4</b>	<b>LOCAL GOVERNMENT NSW</b>	<b>L10</b>
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Giving notice that councils will need to nominate a voting delegate for policy motions and for election of Office Bearers to Local Government NSW at the annual conference.

**Recommendation:**  
**That Council nominate the Mayor as its voting delegate to the 2017 Local Government NSW annual conference.**

**Section B: Matters for Information Only:****11.5 TRASPORT FOR NSW G5(50015)**

Advising Council's submission for funding under the Country Passenger Transport Infrastructure Grants Scheme (CPTIGS) has been successful, with \$30,000 being allocated for three new shelters at Coonamble High School. Praising Council for sharing the government's interest in providing quality public transport infrastructure for passengers.

**11.6 CSC EMPLOYEES' SOCIAL FUND S6**

Making application for permission to hold the annual picnic holiday on Friday 22 September 2017. Advising the Committee, this year, has decided not to hold a social function on the prior Thursday evening.

(NOTE BY GENERAL MANAGER – As this is an operational matter, approval has been granted for the annual picnic holiday to take place on Friday 22 September 2017 under the same terms and conditions as previous years).

**11.7 AUDIT OFFICE OF NSW I2(50103)**

Drawing attention to the Independent Commission Against Corruption (ICAC) recent report titled *Investigation into the conduct of the former City of Botany Bay Council Chief Financial Officer and Others*. Pointing out the investigation highlighted that material frauds can happen when serious weaknesses in controls and governance exist. Saying the report contains lessons for Councils, Council management and Auditors.

(NOTE BY GENERAL MANAGER – A copy of the report is available at the ICAC website – [www.icac.nsw.gov.au](http://www.icac.nsw.gov.au) for Councillors to view).

**11.8 NSW ROADS & MARITIME SERVICES I6(50184)**

Enclosing report for the NSW Grain Harvest Management Scheme July 2015 to June 2016 harvest period. Saying the report provides an overview of the scheme's operation during the period based on data provided by Participating Grain Receivers and analysed by Roads & Maritime Services. Pointing out the results of the data confirm there is high utilisation of the scheme by the grain industry with 80% of deliveries using the scheme concession. Saying this confirms the importance of the scheme in continuing to provide significant benefits to regional communities through promoting the safe and productive movement of grain. Stating the scheme is meeting its objectives of protecting road infrastructure and facilitating the safe movement of grain through low levels of overloading and saving an estimated 9,525 one-way trips.

(NOTE BY GENERAL MANAGER – A copy of the report is included in the business paper for Councillors' information).

**11.9 LOCAL GOVERNMENT GRANTS COMMISSION G5-1**

Providing information regarding the calculation of Financial Assistance Grants and explanation of the calculations. Saying the Federal Government has resumed indexation of the grants thereby increasing the quantum of funds by 3.4%. A copy of the report is attached at **APPENDIX A**.

(NOTE BY GENERAL MANAGER – Council will receive \$3,722,128 for the 2017/18 financial year – Council's grant for 2016/17 was \$3,573,211).

**11.10 WESTERN SLOPES PIPELINE COMMUNITY CONSULTATIVE COMMITTEE E5(50216)**

A letter to Cr Karanouh referring to his appointment as a local government representative to the Western Slopes Pipeline Community Consultative Committee. Advising the CCC will operate in two groups – northern and southern – with the initial meeting of the northern group being held at Narrabri on Wednesday 13 September.

(NOTE BY GENERAL MANAGER – The northern group of the CCC is made up of the following:

*Community Members:*

*Don McKenzie, Hugh Palmer, Cameron Staines, Rohan Boehm and Ms Louise Tout*

*Local Government:*

*Cr Allan Karanouh (Coonamble) & Cr Robert Kneale (Narrabri).*

**11.11 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION S3-1(50223)**

Saying the National Local Roads & Transport Congress provides an opportunity to hear from leading thinkers and practitioners who are driving the national road and transport agendas. Encouraging Council to be represented at the Congress to be held in Albany WA from 6 to 8 November 2017. Pointing out the Congress is not only an opportunity to learn from the very best it is the platform for local government to stand up and be heard.

**RICK WARREN**  
General Manager  
5 September 2017

**12. REPORT BY GENERAL MANAGER**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

**12.1 DEVELOPMENT APPLICATIONS DETERMINED  
UNDER DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program  
L1.4.5 Governance is open and transparent.*

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
22/17	ML & JK Sheppard	Taylor Made Homes	Residential	1380 Quabathoo Road Conimbia (Lot 23 DP754279)	03/08/2017
23/17	Ram Narayan Ram Land Pty Ltd	James McMahon	Replace existing pylon sign	66 Aberford Street Coonamble (Lot 1 DP658499)	07/08/2017
25/17	Woodham Petroleum Services P/L	Dominic Ward	Self service diesel fuel dispensing tank	5 Hooper Drive Coonamble (Lot 1 DP1169793)	08/08/2018
15/17	MC&AE Cock	Mrs E Cock	Subdivision to amalgamate 5 lots into 3 lots	Vicinity of Macquarie, Bimble & Mendooran Streets Coonamble	10/08/2017
27/17	SF&SA Swansborough	Shane Swansboroug	Steel roof awning over coolroom	8-10 McMahon Street Coonamble (Lots 36 & 37 DP3693)	21/08/2017

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
Nil					

**Sustainability/Legislative Provisions:**

Promoting Better Practice Review - Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council note Development Application Nos 015/2017, 022/2017, 023/2017, 025/2017 and 027/2017 have been approved under delegated authority during the month of August 2017.**

<b>12.2 COONAMBLE SALEYARDS - STATUS</b>
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**Link to Community Strategic Plan / Council's Delivery Program:**  
**12.3 Share Access to local facilities to fully realise the potential of local infrastructure.**

**Background:**

At the December 2014 meeting Council resolved to note the Saleyards Report prepared by the Director of Corporate & urban Services detailing the issues surrounding the saleyards. A copy of the report is attached for Council's information. This report provides a brief overview of the current status.

**Issues:**

At the end of the 2016/2017 financial year the saleyards had an accumulated loss of \$272,727.

The previous five years' results – all deficits – are detailed below:

2017	(\$27,226)
2016	(\$30,916)
2015	(\$34,044)
2014	(\$22,198)
2013	(\$52,224)

The wages component of expenses has been reduced to an all time low of around \$9,000 from approximately \$70,000 immediately prior to the Director bringing the last report to Council.

There is, however, little room to move on building and yard M&R if the facility is to be available for use in a workable, safe condition.

**Fee Structure Comparison 2017/2018:**

Location	Yard Fee	Agents Levy	Scale Fee
Coonamble	4.00	1.25	2.00
Dubbo	8.77	1.00	-
Forbes	13.86	-	5.88
Gunnedah	8.65	-	4.97
Mudgee	6.80	0.60	2.80

As can be seen, selling costs attributed to the facility are quite low in comparison to other saleyards. Coonamble Shire does not enjoy the benefit of scale or size of the other locations, however has the lowest charges resulting in this business unit being subsidised by the ratepayer.

While it is difficult to compare the operation of Dubbo saleyards to Coonamble, it is interesting to note that Dubbo forecast sales of 190,000 cattle for the 2017/18 financial year and sales of 1,200,000 sheep. Coonamble, in 2015/16 had 11,531 head throughput and in 2016/17 10,457

head were sold. Council needs around 23,000 throughput annually to break even. This financial year Council has a forecast deficit of \$55,000 for the saleyards.

**Sustainability/Legislative Provisions:**

Saleyards are classified by the NSW government as business units when they have a profit motive. Councils are also required to make subsidies to business activities as explicit transaction.

- Local Government Act 1993
- Local Government (General) Regulation 2005.

**Financial Considerations:**

Contained within the “Issues” section.

**Options:**

N/A

**Recommendation:**

**That should Council not achieve a break even financial position for the 2017/18 financial year, it advise the Coonamble Associated Agents of its intention to review the operations with a view to decommissioning the saleyards from the 2018/19 financial year.**

**12.3 DROUGHT COMMUNITIES FUNDING – FOOTPATHS & KERBING & GUTTERING**

*Link to Community Strategic Plan / Council's Delivery Program:*

*14.1 Ensure long term management and protection of community assets.*

**Background:**

Council will be aware there is still approximately \$1M uncommitted from the funds approved for Coonamble as an identified community affected by drought.

**Issues:**

The eligibility requirements relate to increased employment opportunities for locals whose employment was affected by drought.

Recent inspections have identified areas of footpaths and kerb and guttering that need repair and would provide an opportunity to employ additional staff on a temporary basis, meeting the objectives of the program and undertaking repair work to Council assets that Council is unable to adequately fund from rate reserve.

It is proposed that footpath and kerb and gutter repair be identified up to \$200,000 and this be submitted to the Department of Infrastructure and Regional Development as a project for approval.

**Sustainability / Legislative Provisions:**

Council does own assets of this nature where an injection of funding would improve the serviceability of footpaths and kerb and gutter.

**Financial Considerations:**

This year Council has allocated \$67,700 for footpath and kerb and gutter repair works.

**Options:**

- (1) Submit an application to the funding authority for up to \$200,000 for footpath and kerb and gutter repair works under drought funding guidelines.
- (2) Not submit an application for funding.
- (3) Nominate another project that meets the guidelines.

**Recommendation:**

**That Council prepare an application for footpath and kerb and gutter repair works of approximately \$200,000 and this be submitted to the Department of Infrastructure and Regional Development as a project under the drought communities program.**

<b>12.4</b>	<b>PROPOSED SKI PARK – WARRENA WEIR</b>
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**Link to Community Strategic Plan / Council's Delivery Program:**  
**EC1.1.3 Identify opportunity for new tourism product**

**Background:**

At the March 2016 meeting of Council it was resolved to carry out a review of Environmental Factors (\$52,800) to enable Council to proceed with a project to develop a longer course for skiing at the weir.

**Issues:**

The review of environmental factors was completed in August 2016 and work has commenced to navigate through the maze of regulation necessary to obtain approvals.

Below is an extract of information provided by the Dubbo Office of the NSW Department of Industry – Lands and Forestry. Please note the last paragraph, stating that any investigation and determination of the proposal by this authority could take upwards of two years to complete.

*"The draft REF for the proposed Coonamble Ski Park has been reviewed and I can advise as follows:*

- *At 2.1.2 – you state that in accordance with clause 65(3) of State Environmental Planning Policy (Infrastructure) 2007 the proposal is permissible without consent as the works are "outdoor recreational facilities on a public reserve". Whilst this applies to that part of the project over R24511 for Public Recreation, it does not apply to the majority of the affected land within the Coonamble Common or the Crown waterway (Warrena Creek). The definition of public reserve under the Local Government Act 1993 states that a public reserve **does not include a common**. It is considered that Development Consent to the proposal will need to be obtained at a minimum for lands within the Common and Warrena Creek. Given that a permit under the Fisheries Management Act 1994 and an Environment Protection Licence under the Protection of the Environment Operations Act 1997 are also required, the proposal would also appear to be integrated development under the Environmental Planning and Assessment Act 1979.*
- *Any application for Development Consent with Coonamble Shire Council will require an application for Land Owners Consent to Lodge a Development Application to be submitted to this Office prior to submitting the application to Council.*

- *From the information provided (volume of material to be extracted), it would appear that a surface area of more than 2 hectares of land will be disturbed which would appear to make the proposal designated development under the EP&A Act Regulations.*
- *In order to dredge Warrena Creek, a Crown Lands Act Extractive Industries Licence application would be required. This licence is separate to any application to authorise the Ski Park as an ongoing enterprise.*
- *There are a number of Aboriginal Land Claims over the site that will need to be either determined or withdrawn (either wholly or partly). These claims have all been lodged by NSW Aboriginal Land Council (NSWALC) and no works can commence until the Claims are determined or withdrawn.*
- *Although Coonamble Shire Council has received the support of the Coonamble Local Aboriginal Land Council (LALC) to the project, the consent / support of NSWALC is required as NSWALC is the lodging party for the claims. Note – any consent from a LALC should be a result of a duly convened meeting of the members of the LALC. Details of the meeting should be reflected in the correspondence and / or a copy of the minutes of the meeting should be attached.*
- *Native Title over all affected lands has not been investigated to determine if it can be considered extinguished. All the affected lands are within NC2011/006 by the Gomeroi People. If Native Title in the lands, including Warrena Creek, is not considered extinguished, further investigation will be required to determine if the proposal can proceed.*
- *The proposal is inconsistent with the purpose of Common. In order for the proposal to be considered, a Plan of Management for the Coonamble Common that allows for a Ski Park would need to be approved by the Minister.*

*Given the extent of the proposal, Council may wish to investigate if acquisition of the land, including the affected part of Warrena Creek, subject to the proposal, is a viable option.*

*I trust this information assists you. As can be seen there are a number of matters that need further investigation by both the proponent and this department. At this stage the proposal can be considered and, in order for this department to commence investigations, a formal application from Council for a Crown Lands Act licence will be required. Note: if the proposal is approved, a licence will be the minimum authority granted. During the investigation it may be determined that a more secure form of tenure or acquisition is necessary. Coonamble Shire Council must be made fully aware that **no guarantee is being made as to the success or otherwise of any application lodged.***

*Submission of an application simply enables this department to fully investigate the proposal. Council should also be aware that given the nature and size of the proposal, together with the need to reference a number of other agencies / affected parties, the investigation and determination of the proposal by this department could take upwards of two years to complete.”*

**Sustainability / Legislative Provisions:**

Council can see from the body of the report the number of different parties that are involved and the complexity of dealing with these organisations.

**Financial Considerations:**

To date Council has expended approximately \$55,000 to get to this stage. At this time it is unknown how much more cost will be involved to obtain the necessary approval.

**Options:**

- (1) Continue with the application for the project and Council be advised when cost estimates are provided.
- (2) Not proceed with the development of the proposed Ski Park at Warrena Weir.

**Recommendation:**

**That Council not proceed further with the proposed Ski Park development at Warrena Weir.**

**RICK WARREN**

General Manager

5 September 2017

**13. COMMUNITY SERVICES UPDATE**  
**COUNCIL MEETING ON WEDNESDAY 13 SEPTEMBER 2017**

**13.1 TOURISM OFFICER'S REPORT – AUGUST 2017**

*Link to Community Strategic Plan / Council Delivery Program – EC1.1.5/EC1.2.5 Develop existing visitor markets, EC1.1.6/EC1.2. Develop new visitor markets in line with Inland RTO, P4.4.2 Assist Coonamble Shire events with marketing and promotion, EC1.2.4 Provide training and support to tourism related businesses in the Shire, EC1.1.7/EC1.2.7 Participate in Inland Tourism and Great Inland Way initiatives, EC1.1.8/EC1.2.8 Tourism Information on Coonamble Shire be displayed at regional and interstate visitor centres.*

**Background:**

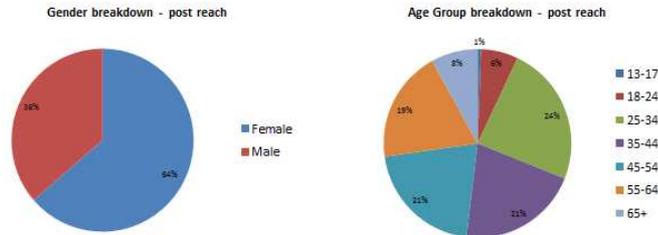
In accordance with Council's Delivery Program the Tourism Officer is delivering against the above goals:

- 'Coonamble Visitor Information Centre' Facebook page August statistics:

**ENGAGEMENT**



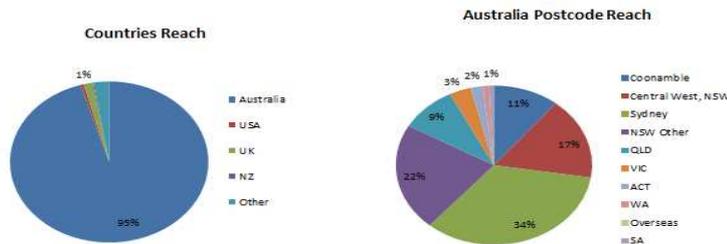
Our Facebook Posts reached **3,976** people in August 2017...



**ENGAGEMENT**



84% of our Facebook Posts were read by people in NSW in August 2017...



- Visit Coonamble Website – Monthly Statistics:

Number of Visitors	578
Number of Visits	671
Number of Page Views	3336

## Sessions by Device:

Desktop Computer	44.4%
Mobile Phone	40.4%
Tablet/iPad	15.2%

## Top 3 Page Views:

- 1) About Coonamble
- 2) About Quambone
- 3) Coonamble Riverside Caravan Park

- Feedback received from travellers regarding the RV Friendly free camp site at Coonamble Showground:

*“Very quiet lots of space, toilets ok, good stop over, honesty box on site would be good.”*

*“Top spot, water available, close to town, good for a few nights. Thanks to the shire of Coonamble.”*

*“Gold coin donation at info centre, toilets no power or showers.”*

*“Lovely spot, toilets opened and cleaned every morning. Stayed two nights and was very relaxing. No power but plenty of water.”*

### Visitor Statistics for Reporting Period (August 2017)

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details*				
123	Retiree	10	NSW	64	Local	93	Directions	38
	Family	9	VIC	5	Regional	14	Attractions	38
	Worker	11	SA	18	Interstate	17	Toilets	9
	Backpacker	1	QLD	8			Accommodation	36
			ACT	0			Eateries	0
			WA	4			Souvenirs	10
			Overseas	4			Family History	2
			TAS	5				

\*Some visitors had more than 1 enquiry

- Month to Date (MTD) decrease of 31% (\*August16 vs.August17)

## 13.2 LIBRARIAN'S REPORT – AUGUST 2017

**Link to Community Strategic Plan / Council's Delivery Program:**  
**12.2.2 Provide high quality library services that are responsive to community need.**

- a) Activities:
- i) Met with the Director of Community Services to discuss and decide on successful quote for re-flooring of Coonamble library.
  - ii) Met with Grants Officer to discuss future grant opportunities.
  - iii) In response to the outcome of a survey conducted last year the library now remains open one hour later each Thursday. This has been advertised via Facebook, Council's column in the Coonamble Times and Coonamble community radio.
  - iv) Attended a course on Readers' Advisory Service in Mudgee. "Readers' Advisory" is a service which involves suggesting fiction and non-fiction titles to a reader through direct or indirect means – it is a fundamental library service.
- b) Total Issues for Coonamble 27/07/2017 to 28/08/2017: 1275  
 New memberships 27/07/2017 to 28/08/2017 13  
 Resigned memberships 27/07/2017 to 28/08/2017 2 (deceased)
- c) Total Issues Gulargambone 27/07/2017 to 28/08/2017: 61  
 New memberships 27/07/2017 to 28/08/2017 0  
 Resigned memberships 27/07/2017 to 28/08/2017 0
- d) Manual Statistics for Coonamble (attendance) – 27 July – 28 August
- |                             |     |
|-----------------------------|-----|
| i. Library visits           | 736 |
| ii. Junior visits           | 363 |
| iii. Adult visits           | 373 |
| iv. Reference enquiries     | 31  |
| v. Technology enquiries     | 29  |
| vi. Local History enquiries | 9   |
| vii. Wi Fi                  | 105 |
| viii. Internet              | 405 |
| ix. Kids' computers         | 147 |
- e) Programs:
- |                        |    |
|------------------------|----|
| i. Homework help       | 0  |
| ii. Senior craft       | 23 |
| iii. Movies            | 26 |
| iv. Preschool visits   | 76 |
| v. Housebound          | 11 |
| vi. Study/tutor        | 39 |
| vii. VIC enquiries     | 27 |
| viii. Special events:  |    |
| 1. Breakthrough        | 8  |
| 2. Interact            | 14 |
| 3. Preschool excursion | 17 |
| 4. Heritage meeting    | 9  |

**Issues:**  
 Nil

**Sustainability/Legislative Provisions:**

Nil

**Financial Considerations:**

Nil

**Options:**

Nil

**Recommendation:**

**That Council notes the information contained in the Community Services Progress Report.**

**14. REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**  
**COUNCIL MEETING WEDNESDAY 13 SEPTEMBER 2017**

**14.1 RATE COLLECTIONS**

Total Combined Rate Collections 31/08/2017 compared to 31/08/2016:

	<b>31/08/2017</b>	<b>31/08/2016</b>
Arrears 30 <sup>th</sup> June previous year	533,958.78	533,958.78
Plus 2017/2018 Combined Levy	6,300,104.25	6,141,958.68
Add Transfer from Postponed	-	-
<b>GROSS LEVY</b>	<b>6,834,063.03</b>	<b>6,675,917.46</b>
Less: Pensioner Concession (State)	(56,731.27)	(65,154.11)
Pensioner Concession (Council)	(46,416.50)	(53,307.90)
Transfer to Postponed	-	-
Abandoned	-	-
<b>NET TOTAL LEVY FOR YEAR</b>	<b>6,730,915.26</b>	<b>6,557,455.45</b>
Less Collections	(1,831,381.75)	(1,682,928.87)
Plus Refunds	-	-
<b>NET TOTAL BALANCE</b>	<b>4,899,533.51</b>	<b>4,874,526.58</b>
Plus Postponed	-	-
<b>GROSS TOTAL BALANCE</b>	<b>4,899,533.51</b>	<b>4,874,526.58</b>
Collection % of Total Receivable	27.21%	25.66%
Arrears % of Total Receivable	72.79%	74.34%

**Recommendation:**  
**Submitted for Council's information.**

<b>14.2 INVESTMENTS – AUGUST</b>
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Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 09/10/2017	2.43%	92 Days	2,000,000.00
National Australia Bank	A1+	Term Deposit - 20/11/2017	2.44%	90 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 25/09/2017	2.47%	94 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 22/01/2018	2.46%	150 Days	1,000,000.00
IMB	A2	Term Deposit - 16/01/2018	2.45%	154 Days	500,000.00
IMB	A2	Term Deposit - 30/10/2017	2.49%	90 Days	500,000.00
IMB	A2	Term Deposit - 29/11/2017	2.40%	91 Days	1,500,000.00
St George	A1+	Term Deposit - 18/10/2017	2.45%	92 Days	500,000.00
St George	A1+	Term Deposit - 28/02/2018	2.50%	180 Days	500,000.00
ME Bank	A2	Term Deposit - 27/10/2017	2.50%	90 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 28/02/2018	2.50%	180 Days	500,000.00
Bendigo Bank	A2	Term Deposit - 17/10/2017	2.25%	92 Days	1,000,000.00
Bendigo Bank	A2	Term Deposit - 17/10/2017	2.25%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 05/09/2017	2.55%	92 Days	500,000.00
IMB	A2	Term Deposit - 06/11/2017	2.49%	90 Days	500,000.00
IMB	A2	Term Deposit - 11/09/2017	2.55%	90 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 06/11/2017	2.44%	123 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 23/11/2017	2.35%	120 Days	2,000,000.00
ME Bank	A2	Term Deposit - 15/10/2017	2.00%	90 Days	500,000.00
ME Bank	A2	Term Deposit - 29/11/2017	2.90%	120 Days	500,000.00
Bankwest	A1+	Term Deposit - 20/09/2017	2.45%	90 Days	500,000.00
Bankwest	A1+	Term Deposit - 11/09/2017	2.45%	90 Days	1,000,000.00
Bank of Queensland	A2	Term Deposit - 11/10/2017	2.55%	120 Days	1,000,000.00
AMP	A1	Notice Account	2.70%	N/A	1,000,000.00
Commonwealth Bank	A1+	@ Call Account	1.50%	N/A	500,000.00
<b>TOTAL</b>					<b>\$ 21,500,000</b>

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	12%	50%	2,500,000
National Australia Bank	A1+	28%	50%	6,000,000
St George	A1+	5%	50%	1,000,000
Bankwest	A1+	7%	50%	1,500,000
Bendigo Bank	A2	9%	40%	2,000,000
IMB	A2	19%	35%	4,000,000
ME Bank	A2	9%	35%	2,000,000
Bank of Queensland	A2	5%	35%	1,000,000
Reliance C/U	Unrated	2%	10%	500,000
AMP	A1	5%	30%	1,000,000
				<b>\$ 21,500,000</b>

Rating	% of Investment	Policy	Amount
A1+	51%	100%	11,000,000
A1	5%	80%	1,000,000
A2	42%	60%	9,000,000
Unrated	2%	30%	500,000
			<b>\$ 21,500,000</b>
General Fund Investments			14,935,124
Sewerage Investment Fund			4,015,585
Water Investment Fund			2,549,292
			<b>\$ 21,500,000</b>
Interest earned on Investments for 2017-2018 as at 31 August 2017			<b>\$ 107,051</b>

**Recommendation:**

**That the list of investments as at 31 August 2017 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.**

**14.3 WORKS IN PROGRESS****Urban Services:**

- Works program continues to focus on improving the presentation of Council open spaces.
- Replanting of the main street garden beds with seasonal flowers is planned for completion within the next month.
- The replacement of footpath and guttering in front of the Coonamble Courthouse is has been completed.

**Vandalism Update:**

- The rear fence at the Coonamble Showground was damaged due to a minor vandalism attack.
- Vandalism costs incurred by Council for the 2017/2018 financial year are \$210.00.

**Pools:**

- Preparations for the commencement of the 2017/2018 are progressing well with the facilities to be opened to the public for the September school holidays.

**Buildings:**

- Construction of the replacement Hangar at Coonamble Aerodrome is progressing well with works planned to be completed prior to the September Council meeting.

**Recommendation:**

**That Council note the information contained in this item.**

**14.4 BUILDING MAINTENANCE PROGRAM –  
ADJUSTMENT TO PLANNED WORKS**

***Link to Community Strategic Plan/Council's Delivery Program:  
14.2 Ensure Long term management and protection of our  
community assets***

**Background:**

As part of its ongoing asset inspection and maintenance program, a number Council owned residences have been identified requiring preventative maintenance to protect Council assets from deterioration due to building movement and water leaks due to damaged and moved roofing tiles. The work in question involves replacing the tiled roof of two Council residences with aluminum roofing. It is envisaged the planned works will reduce future maintenance costs.

These works were originally scheduled to be carried out in the 2018/2019 financial year as part of Council's long term asset management plan for buildings.

**Issues:**

As one of the residences in question is currently vacant it presents Council with the opportune time to carry out the works without causing significant disturbance.

As the initial estimates were prepared previously, it is proposed that Council call for quotations from appropriate licenced tradespersons to carry out the subject works to include both residences. It is hoped that by doing so Council may not only benefit from economies of scale but be successful in attracting interest from contractors.

**Sustainability/Legislative Provisions:**

Local Government Act 1993

Local Government Regulation 2005

NSW Government Code of Practice for Procurement, January 2005

**Financial Considerations:**

The estimates prepared for inclusion in Council's long term asset management plan were approximately \$80,000. By retesting the open market it is anticipated that Council may be able to secure savings on this figure. As the case with planned building maintenance projects these works will be funded from a transfer from the Premises Refurbishment Reserve, which currently has a balance of approximately \$355,000 following the June 2017 Budget Review.

Once Council receives the quotation for the works it will be included for consideration as part of the September Budget review.

**Options:**

N/A

**Recommendation:  
That Council note the information.**

**14.5 COONAMBLE SPORTSGROUND – FIXED LED SIGN INSTALLATION**

**Link to Community Strategic Plan/Council’s Delivery Program:**

***P3.1.1 Advocate, support and raise awareness of programs that promote the physical and mental health and well-being of community members.***

***I2.3.1 Continue to upgrade and maintain infrastructure that supports cultural, recreational and leisure activities.***

**Background:**

Included in the 2017/2018 Operational Plan was an electronic “WHAT’S ON” sign to be installed at the Coonamble Sportsground. A budget of \$40,000 was included for the work.

**Issues:**

As per previous discussions with Council, the intended location for the sign is inside the perimeter fence of the sportsground on the corner of the Castlereagh Highway and King Street. The existing sign on this corner will be relocated to the front of the sportsground.

A number of designs have been considered by management and are shown below for Council consideration:



**Sustainability/Legislative Provisions:**

New South Wales Local Government Act 1993

**Financial Considerations:**

Three alternative designs have been provided for Council's consideration, considering first the option for supply and installation of 4 line full colour LED Screen, dual pole construction with custom shaped header panel and installation. The design of the sign would be similar to those examples above and estimated to cost \$27,000 plus other minor installation costs.

The second design for Council's consideration is full colour 3 line (single side) LED Screen, fully clad construction with custom 3D Council Logo and installation at an estimated cost of \$30,000 including installation.

The third option for Council consideration is the installation of a dual side external full colour LED screen, display size 2240mm wide by 1600mm high. The estimated price for this sign is \$22,800, although it should be noted that as per the terms of the quote Council would be responsible for sourcing the stand for the sign locally and other installation costs.

As stated, Council has already allocated \$40,000 in its current budget to allow this project to proceed. All of these options can be completed within this budget allocation

**Options:**

1. Select Option 1 - 4 Line full colour LED Screen, dual pole construction with custom shaped header panel and installation at an estimated cost of \$27,000 plus other minor installation costs.
2. Select Option 2 full colour 3 line (single side) LED screen, fully clad construction with custom 3D Council Logo at a cost of estimated cost of \$30,000 including installation.
3. Select Option 3 dual side external full colour LED screen, display size 2240mm wide by 1600mm high noting that Council will be responsible for sourcing the stand and other associated installation costs
4. Seek further quotations for the supply and installation of suitable LED sign at Coonamble Sportsground

**Recommendation:**  
**Submitted for Council's consideration.**

**14.6 COUNCIL RATES – WRITING OFF OF SUNDRY  
DEBTOR NO DM005**

***Link to Community Strategic Plan/Council's Delivery Program:  
L1.4.5 Conduct all business in compliance with Local  
Government Act & Regulations***

**Background:**

During a recent review of outstanding sundry debtor balances the above account was identified with the outstanding balance of \$1,160, which represents unpaid costs associated with the restoration of damage caused to Council garden beds by the debtor. This account has been outstanding since July 2004

Council has attempted, on a number of occasions, to recover the debt but has been unsuccessful due to the fact of not being able to locate the debtor.

**Issues:**

Given the age of the debt and the fact that Council has been unsuccessful in its previous attempts to locate the debtor and commence legal action to recover the costs, it is highly unlikely that further attempts at recovering the debt would prove successful.

As \$1,160.00 exceeds the General Manager's authority, a resolution of Council is required to write off the amount outstanding.

**Sustainability/Legislative Provisions:**

Local Government Act 1993 Section 607

Local Government (General) Regulation 2005 – Reg 131

**Financial Considerations:** N/A

**Options:** N/A

**Recommendation:**

**That Council resolve to write off the amount of \$1,160.00 from Sundry Debtor No DC005.**

**BRUCE QUARMBY**

Director of Corporate and Urban Services

4 September 2017

**15. REPORT BY A/DIRECTOR OF ENGINEERING SERVICES**  
**COUNCIL MEETING WEDNESDAY 13 SEPTEMBER 2017**

**15.1 WORKS IN PROGRESS**

**(a) Plant/Workshop:**

- Plant repairs completed on as required basis.
- Routine servicing of transport vehicles completed on “as required” basis.
- Durotank trailers arrived

**(b) Airport:**

- CASA audit complete, 6 NCR’s issued
- Routine maintenance completed.
- Tie down area rostered

**(c) Depot:**

- Routine maintenance to depots and buildings as required.

**(d) Water Treatment Plant & Reticulation:**

- Repairs have been completed to water mains, meters and services as required in Coonamble, Gulargambone and Quambone.
- Gulargambone new water supply bore completed at the sportsgrounds auxiliary works commenced.
- Reservoir roof repairs (Coonamble & Gular) to be carried out.
- Coonamble Water Treatment Plant desludging of the second lagoon scheduled.
- Begin implementing Sewer AMP’s

**(e) Sewerage:**

- Gular STP – routine maintenance.
- Routine maintenance and clearing of blockages have been undertaken at Coonamble and Gulargambone.
- Coonamble STP – pump installation for utilisation of effluent storage.
- Coonamble Floyd St and Yarran St and Gulargambone Munnell St sewer cleaning and videoing completed
- Begin implementing Sewer AMP’s

**(f) Quarry:**

- Minor breakdowns and repairs carried out on a needs basis.
- House keeping
- Internal audit progressing

**(g) Levee:**

Work on the levee is nearing completion.

**(h) Roads Report:****i) State Highway:**

Item	Task	Comments
1	Routine Maintenance	Ongoing
2	Highway Slashing	Ongoing
3	Spraying	Ongoing
4	Idle Hours Heavy Patching	Completed
5	Jabiru culverts	Quotes called
6	Glenhaven – heavy patch	Complete
7	Mowlma Ck shoulder grading	Commenced

**ii) Urban, Local and Regional Roads:**

Item	Task	Comments
1	Slashing	Ongoing
2	Flood Damage – various roads	Progressing (3 contractors)
3	Slashing	Ongoing
4	SR86 31.530 – 32.530	Scheduled
5	SR86 Carinda Rd Resealing various sections	Resealing
6	SR 33 Flood damage/ Maintenance	See Photos



*Before*



*After*

**Recommendation:**

**That Council note the information contained in this item.**

## 15.2 PROPOSAL TO EXTEND TOWN WATER TO 90KM ZONE SOUTH OF COONAMBLE

*Link to Community Strategic Plan / Council's Delivery Program:*

*I3.1 Deliver safe drinking water and sewer services*

*I3.2 Improve community access to services*

### **Background:**

At Council's June meeting a report was requested to extend the town water supply along the Castlereagh Highway to the 90/100km marker to service dwellings south of Coonamble.

### **Issues:**

While it is possible to extend the water supply along the Castlereagh Highway approximately 2.5km at an estimated cost of \$750,000 the bigger issue is whether the system can cope with the extra demand.

The total capacity of the two remaining reservoirs is 6ML, their effective storage is approximately half, given delivery pressures are significantly reduced below 50% capacity leaving 3 ML capacity during periods of peak demand the town needs 5.48ML. During these periods the water treatment plant run times exceed 21 hours to achieve 5.48ML. There is no buffer in production capacity for events such as planned/unplanned shut down/maintenance, power failures, and increased demand for water during fire events.

This situation has been exacerbated by the sportsground reservoir being taken off line. Staff are currently seeking funding sources for the construction of a new reservoir to address the situation, however the project will need studies, site investigations, design and planning before actual construction can begin. The estimated cost of a new reservoir would be approximately \$2 million, Council may need to contribute up to 50%.

Demand on the system should not be increased until the issue of insufficient storage is rectified.

### **Sustainability/Legislative Provisions:**

- NSW Water Act 2007
- The Water Services Association of Australia's "Water Supply Code of Australia" - 2002 (WSCOA)
- Australian Drinking Water Quality Guidelines

### **Financial Considerations:**

Council should begin forward planning for the construction of an additional reservoir.

**Options:**

1. Proceed with extending the water supply to the 90/100 km marker noting that this may be at the detriment of the water supply to the entire community.
2. Place a moratorium on any water supply extensions until the storage capacity can be increased by the construction of a new reservoir

**Recommendation:**

**That Council place a moratorium on any water supply extensions until the storage capacity can be increased by the construction of a new reservoir.**

**15.3 PROPOSED ROAD WORKS 2017 – 2018**

***Link to Community Strategic Plan / Council's Delivery Program:***

***11.1 Maintain local road maintenance & construction***

***11.1.8 Continue local sealed roads routine maintenance, heavy patching and resealing.***

**Background:**

At the Operational Plan & Budget meeting in May 2017, Council resolved to allocate \$209,000 towards sealing of some of the unsealed sections of town streets.

**Issues:**

The proposed upgrades included :

- Nebea Street – from Yuma Street to the river
- Quonmoona Street – from Wilga Street to the river
- Herrmann Street – from the end of the bitumen to the creek
- Reid Street – from Yarran Street to the river.

After allowing for the reserve funding for urban streets in the 2017/2018 budget Council retains a balance of \$355,000 in the Urban Streets Reserve which will allow for a larger than adopted sealing program of town streets in Coonamble and Gulargambone.

It is suggested to Council that the section of Herrmann Street be deferred until associated drainage works, which will impact on the final seal integrity, are resolved. Nebea Street consists of a 300 metre seal to service one residence with a cost of around \$80,000 – suggest it also be deferred.

Should the two projects above be deferred, it would allow Buckley Drive to be sealed to the end of the road and Reid Street from Wilga Street to Railway Street be sealed.

It is suggested that an additional treatment be applied to Effie Durham Drive from the airport entrance to the Back Combara Road in attempt to prevent the corrugating that is prevalent on unsealed roads – estimated cost \$70,000 – 650 metres.

Council has also recently been advised it has received \$246,000 to upgrade the seal on Breelong Street, Gulargambone from the highway to Mendooran Street – a total of 550 metres.

The following streets have also been assessed as requiring high priority repair to both shoulders and pavement:

- Conimbia Street, Coonamble – from the highway to east of the inspection station entrance – 400 metres - \$48,000
- Munnell Street, Gulargambone – from Yalcogrin Street to Armatree Street – 400 metres - \$96,000.

**Sustainability / Legislative Provisions:**

Council is the roads authority as defined in the Roads Act 1993 and has an obligation to maintain the roadway in a safe condition for both local and visiting users.

**Financial Considerations:**

Council budgeted for \$209,000 capital works on the Urban Streets for the 2017/18 financial year. This proposal would see the works increased to \$434,000, with the additional \$225,000 funded from Urban Streets Reserve current balance \$355,000.

**Options:**

- 1) Modify the identified projects for this financial year and fund the additional projects from the Road Reserve.
- 2) Not change the list of works for this financial year.

**Recommendation:****That Council:**

- a) defer the sealing of Nebea Street (\$56,000) and Herrmann Street (\$45,000);
  - b) undertake shoulder restoration and reseal to part of Conimbria Street – 400 metres - \$48,000;
  - c) undertake shoulder restoration and reseal to Munnell Street, Gulargambone between Yalcogrin Street and Armatree Street – 400 metres - \$96,000;
  - d) undertake an alternate treatment of Effie durham Drive using an additive to reduce the corrugation – 650 metres - \$70,000;
  - e) seal Reid Street from Railway Street to the river - \$110,000;
  - f) seal Buckley Drive to the end of the road – 200 metres - \$55,000;
  - g) seal Quonmoona Street from Wilga Street to the river - \$55,000;
- noting Council has received \$246,000 funding to rehabilitate and seal Breelong Street, Gulargambone – 550 metres.

**KAYLENE ATKINS**

A/Director of Engineering Services  
4 September 2017

**16. REPORT BY MANAGER – ENVIRONMENTAL SERVICES**  
**COUNCIL MEETING WEDNESDAY 13 SEPTEMBER 2017**

**16.1 RANGER'S REPORT - AUGUST 2017**

*Link to Community Strategic Plan/Council's Delivery Program:  
P2.2.5 Control straying animals*

<b><u>CORRESPONDENCE</u></b>	<b><u>August</u></b>	<b><u>Year to Date 2017/2018 Total</u></b>
Official Correspondence	87	99
Infringements (Animals)	4	10
Change of Details	10	13
Microchipped dogs	37	39
Registrations	32	33
Nuisance dog declaration	2	2
<b><u>IMPOUNDED ANIMALS</u></b>		
Dogs	24	41
Cats	3	9
<b>TOTAL</b>	<b>27</b>	<b>50</b>
<b><u>BREAKDOWN</u></b>		
Dogs Euthanased	9	20
Dogs surrendered by owner	11	22
Dogs re-housed	12	18
Dogs released	3	3
Cats Euthanased	3	8
Cats re-housed	0	1
Gulargambone dogs impounded	1	7

**DOG ATTACK**

During the month of August, there was one dog attack – action has been taken against the owner of the offending dog. There were also two Nuisance Dog Orders issued during the month.

**Recommendation:**

**That Council note the information in the Ranger's report for the month of August 2017.**

**MATTHEW COCK**

Manager – Environmental Services  
September 2017

**17. QUARTERLY BUDGET REVIEW TO 30 JUNE 2017**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

**Background:**

In accordance with Section 203 of the Local Government (General) Regulation 2005 the General Manager must report to Council within two months of the end of each quarter.

**Issues:***(i) BUDGET REVIEW:*

Refer to attached quarterly budget review report which has been presented in the new format in accordance with the Local Government Accounting Standards.

**Sustainability/Legislative Provisions:**

- (i) Quarterly Review of Budget*  
Local Government (General) Regulation                      Section 203

**Financial Considerations:**

Consideration of the Budget Review and list of budget variations.

**Options:**

N/A

**Recommendation:****That Council:**

- (1) approve the variations to votes as listed in the budget review documents;**
- (2) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;**
- (3) note the position of Council's estimated Reserves at 30 June 2017**

**BRUCE QUARMBY**

Responsible Accounting Officer.  
September 2017

**18. REPORTS FROM VARIOUS COMMITTEES**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

Nil during August.

**19. SALEYARDS REPORT**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

**19.1 SALES**

No sales were held during the month of August 2017

**19.2 SALEYARDS ACCOUNT – 1/7/2017 – 31/8/2017**

Saleyards Operations:	Income	\$ NIL
	Expenditure	<u>\$16,852.75</u>
	<b>Deficit</b>	<b>\$16,852.75</b>
Truck Wash:	Income	\$ 2,781.56
	Expenditure	<u>\$ 1,008.19</u>
	<b>Surplus</b>	<b>\$ 1,773.37</b>
Summary:	Income	\$ 2,781.56
	Expenditure	<u>\$17,860.94</u>
	<b>Deficit</b>	<b>\$15,079.38</b>
Saleyard Reserves:	Balance 1/7/2017	<u>\$277,796.91</u>
	Operational result to date	<u>\$ 15,079.39</u>
	Reserve Balance 31/8/17	<b>\$292,876.29</b>

**Recommendation:**

**That Council note the information contained in this report for the month of August 2017.**

**BRUCE QUARMBY**

Director of Corporate & Urban Services

1 September 2017

**20. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**

**NIL**

**21. QUESTIONS FROM COUNCILLORS**  
**COUNCIL MEETING WEDNESDAY, 13 SEPTEMBER 2017**