

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 8TH
NOVEMBER 2017, COMMENCING AT 9.06 A.M.**

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PRESENT: Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Karen Churchill, Tom Cullen OAM, Bill Fisher, Ahmad Karanouh and Paul Wheelhouse.

Also present were the Director of Corporate & Urban Services, the Director of Community Services, Ms Ryan, the A/Director of Engineering Services, Mrs Atkins and Mrs Moorhouse.

Council noted that the General Manager had been summoned for Jury Duty.

1.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

2.0 PUBLIC QUESTION TIME

Councillors noted that two organisations have advised their representatives will address the meeting:

9.30 a.m. Kate Davidson – regarding relocation of the Coonamble Neighbourhood Centre. Ms Davidson later advised she would not attend the meeting.

9.45 a.m. Quambone Resources Committee representatives – regarding the Quambone fuel facility.

3.0 APOLOGIES Nil

4.0 DEPUTATIONS/DELEGATIONS

Council has a Naturalisation Ceremony for Mrs Jalpa Modi booked for 10.00 a.m. The Mayor will conduct ceremony – Mrs Modi and her guests will then have morning tea with Council.

5.0 DECLARATIONS OF INTEREST

A declaration was received from Cr Karen Churchill – Item No 20.3 – Urgent Business in Closed Session – association with one of the tenderers.

6.0 CONFIRMATION OF THE MINUTES

2802 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 11 October 2017 be confirmed.

7.0 BUSINESS ARISING FROM MINUTES

i) Item 14.2 – Walking Track on Levee

Cr Churchill referred to the decision at last meeting not to proceed with coating the top of the levee with gravel dust to use as a walking track. The Director of Corporate and Urban Services informed Cr Churchill that the resolution was that the work not proceed.

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8.0 RESOLUTION BOOK UPDATE

2803 RESOLVED on the motion of Crs Walker and Karanouh that the Resolution Book Update be received and noted.

i) Minute No 1935 – Irrigation of Sportsgrounds

Cr Karanouh asked whether this work has commenced – the Director of Corporate and Urban Services advised it had not and would, in fact, be done in conjunction with the mains replacement later. The Director said it was intended to use the decommissioned reservoir as storage for water to irrigate the sportsgrounds.

9.0 MAYORAL REPORT

2804 RESOLVED on the motion of Cr Webb that his Mayoral activity report be received and dealt with.

The Mayor advised that the Coonamble Branch of the CWA has forwarded an invitation to Councillors and Staff to attend International Day on Friday 10 November at the CWA Hall – between 10.00 a.m. and 11.00 a.m. – there would be morning tea and refreshments.

Cr Webb informed the meeting he attended the last meeting of the Country Mayors' Association in Sydney where he met the new Minister for Emergency Services. The Mayor said the Minister is adamant that the SES and RFS work collaboratively with councils – he said this is a good decision for Council as it will enable the SES to be accommodated at the RFS headquarters building, saving Council considerable expenditure.

2805 RESOLVED on the motion of Cr Webb that the information contained in the Mayor's report be noted.

10.0 CORRESPONDENCE

2806 RESOLVED on the motion of Crs. Wheelhouse and Walker that the Correspondence be received and dealt with.

Section A – For Council's Consideration:

10.1 GULARGAMBONE ROVERS RUGBY LEAGUE CLUB D7(50471)

2807 RESOLVED on the motion of Crs Karanouh and Fisher that Council advise the Gulargambone Rovers Rugby League Club it is unable to assist with sponsorship due to financial constraints.

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- 10.2 COONAMBLE NETBALL ASSOCIATION P1-13(50465)**
2808 RESOLVED on the motion of Crs Karanouh and Wheelhouwe that Council advise the Coonamble Netball Association it will provide \$500 towards lighting at Smith Park, on the same conditions as last year, and the balance of the charge is to be paid in instalments by the Association during the period of the competition.
- 10.3 CASTLEREAGH TRACKERS D7(50461)**
2809 RESOLVED on the motion of Crs. Karanouh and Fisher that the Castlereagh Trackers Netball Group be advised that due to financial constraints, Council is unable to assist financially this year.
- 10.4 GULARGAMBONE CARAVAN PARK S13-2(50490)**
2810 RESOLVED on the motion of Crs. Fisher and Karanouh that Council inform the Gulargambone Caravan Park management it is unable to assist and that adopted admission fees applicable to the Gulargambone Pool will remain and must be paid by patrons from the Park.
- 10.5 GULARGAMBONE PRESCHOOL INC D7(50491)**
2811 RESOLVED on the motion of Cr Karanouh and Wheelhouse that Council contribute \$100 to the Gulargambone Preschool towards its Christmas Tree fundraising event.
- 10.6 GULARGAMBONE AMATEUR SWIMMING CLUB INC S13-2(50494)**
2812 RESOLVED on the motion of Crs. Karanouh and Churchill that Council not agree to the request from the Gulargambone Swimming Club and it be advised that lane hire charges adopted by Council will apply.
- 10.7 ARTC / INLAND RAIL R2(50544)**
2813 RESOLVED on the motion of Crs. Karanouh and Fisher that Council note the information pertaining to the Inland Rail consultations and refer all enquiries to the Inland Rail Project Team (inlandrailnsw@artc.com.au) for response.
- 10.8 COONAMBLE PUBLIC SCHOOL D7(50508)**
2814 RESOLVED on the motion of Crs. Karanouh and Fisher that Council agree to contribute \$100 to each of the five Schools within the Shire towards prizes for their Presentation of Awards functions.
- 10.9 COONAMBLE SWIMMING CLUB INC S13-1+S13-6(50517)**
2815 RESOLVED on the motion of Crs Karanouh and Churchill that Council agree to the Coonamble Swimming Club conducting its annual carnival on Sunday 19 November, 2017 with the Club retaining gate takings for the day.

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10.10 QUAMBONE RESOURCES COMMITTEE D7

2816 RESOLVED on the motion of Crs Karanouh and Fisher that, in accordance with the request made by Quambone Community Health Services Auxiliary and Quambone Resources Committee, Council agree to contribute \$55,000 works 'in-kind' (from the development fund) for the construction of the driveway and vehicle movement area for the proposed fuel outlet, such construction to be supervised by Council's Director of Engineering Services.

Section B – For Council's Information:

10.11 NSW RURAL FIRE SERVICE B13+E4(50478)

Referring to Council's letter regarding possible co-location of the SES and RFS facilities at the current RFS site in Coonamble. Saying RFS has no objection to Council facilitating a Master Plan project to look at the feasibility of such a proposal.

10.12 KEVIN HUMPHRIES, MEMBER FOR BARWON P1-13(50466)

Acknowledging receipt of Council's letter outlining concerns regarding the proposed Ski Park at Warrena Creek. Saying the matter has been taken up with Minister Toole's office and a representative from the Minister's office will liaise with Council to work through the current challenges.

10.13 COONAMBLE BRANCH CWA PR1058(50440)

Council noted that the General Manager authorised the refund of \$490 which is the general rate portion of the assessment, following application by the Coonamble Branch of CWA for a refund of current rates.

10.14 CASTLEREAGH MACQUARIE COUNTY COUNCIL N7(50524)

Advising it wishes to keep Council informed on investigations being made in relation to the following matters:

1. Option of reducing the number of elected delegates from 10 (two per constituent council) to five (one per constituent council)
2. What structure could be established if the County Council was to be dissolved and replaced by a S355 type committee operating under the umbrella of one of the constituent councils.

Advising it has asked the Office of Local Government for comments and advice in relation to these issues and will keep Council informed of the outcome.

2817 RESOLVED on the motion of Crs Karanouh and Fisher that the information contained in Item Nos. 10.11 to 10.14 inclusive be noted.

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URGENT BUSINESS – SUPPLEMENTARY CORRESPONDENCE

2818 RESOLVED on the motion of Crs Fisher and Wheelhouse that the following item be classified “urgent” and dealt with.

10.15 GULARGAMBONE ENTERPRISES CO-OPERATIVE S13-2(50595)

2819 RESOLVED on the motion of Crs Walker and Cullen that the Gulargambone Enterprises Cooperative be granted approval to use the Gulargambone pool for the grand final draw of the Buy Local Campaign and the Carnivale on 15 December, 2017 subject to the following conditions:

- i) Council will not allow the sale of alcohol at the pool;
- ii) stalls may be set up and operated on pool grounds, however there are to be no food or drinks sold, as this would be in direct competition to the lessee of the kiosk;
- iii) the catering van is for use by charitable organisations, service clubs and schools – it will not be available for use on the night;
- iv) Council grants free admission to the pool for patrons attending the function.

11.0 REPORT BY GENERAL MANAGER

2820 RESOLVED on the motion of Crs. Walker and Fisher that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

2821 RESOLVED on the motion of Crs. Karanouh and Churchill that Council note Development Application Nos 030/2017, 031/2017, 035/2017 and 039/2017, together with Complying Development Application No. 036/2017, have been approved under delegated authority since the last meeting.

11.1a PROPOSED CLOSURE OF OFFICE – CHRISTMAS / NEW YEAR PERIOD

2822 RESOLVED on the motion of Crs. Karanouh and Churchill that Council close the Office at c.o.b. Friday 22 December 2017, re-opening on Tuesday 2 January 2018 and that staff use leave provisions for the three days not covered by public holidays.

11.3 ANNUAL REPORT – 2016/2017

Council noted that its Annual Report for period 1 July 2016 to 30 June 2017 has been prepared and it waiting on its audited financial statements to be returned so they can be included with the report.

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2823 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council note the Annual Report has been completed and will be lodged with the Office of Local Government prior to the due date, with or without the audited statements.

DELEGATION FROM QUAMBONE RESOURCES COMMITTEE

At this juncture, 9.45 a.m., Mrs Margaret Garnsey, Mr. John Wild and Mr David O'Brien were welcomed to the meeting.

The Mayor informed the delegation that Council had dealt with an issue concerning its commitment to the proposed fuel outlet at Quambone and he read Minute No. 2816 resolving to provide \$55,000 of in-kind assistance in the construction of the driveway and vehicle movement area. The delegation thanked Council and agreed to liaise with Council's A/Director of Engineering Services to proceed.

At this juncture, the delegation left the meeting.

11.4 CODE OF CONDUCT

2824 RESOLVED on the motion of Crs. Karanouh and Webb that Council review the Model Code of Conduct and the Model Procedures for Administration of the Model Code of Conduct (consultation draft documents) and note that any further submissions need to be lodged with the General Manager by 30 November 2017.

11.5 NOTICE OF RESCISSION

Council noted that a notice of rescission had been received in connection with Minute No 2776 of 11 October 2017.

2825 RESOLVED on the motion of Crs Wheelhouse and Churchill that Minute No 2776 of 11 October 2017, as follows, **be rescinded**:

"Proposed by Cr Fisher Seconded by Cr Karanouh that Council not waive the fee of \$270 (use of ground \$205 + lights \$65) because of the precedent it would set and the Royal Far West be advised it is required to pay for the use of the rodeo arena for its Carols by Candlelight event on 15 December 2017".

11.6 NOTICE OF MOTION

Cr Churchill gave notice of her intention to move a motion following the rescission of Minute No. 2776 of 11 October 2017.

"... that Council waive the \$270 fee and allow the Royal Far West to conduct its Carols by Candlelight at the Coonamble rodeo arena on 15 December 2017".

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2826 RESOLVED on the motion of Crs Churchill and Wheelhouse that Council contribute \$500 (from the Donations vote) to the Royal Far West, from which would be deducted \$265 ground hire and lighting charges, and agree to any area at the Showground being used for the Carols by Candlelight function on 15 December 2017.

12.0 COMMUNITY SERVICES UPDATE

2827 RESOLVED on the motion of Crs Fisher and Walker that the Community Services update be received and dealt with.

12.1 TOURISM OFFICER'S REPORT – OCTOBER 2017

2828 RESOLVED on the motion of Crs Walker and Karanouh that the information provided by the Tourism Officer for the month of October 2017 be noted.

12.2 LIBRARIAN'S REPORT – OCTOBER 2017

2829 RESOLVED on the motion of Crs Walker and Karanouh that the information contained in the Librarian's report for October 2017 be noted.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

2830 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the report by the Director of Corporate Services be received and dealt with.

13.1 RATE COLLECTIONS

2831 RESOLVED on the motion of Crs Walker and Karanouh that the Total Combined Rate Collections to 31 October 2017 be noted.

13.2 LIST OF INVESTMENTS

2832 RESOLVED on the motion of Crs. Karanouh and Fisher that the list of investments as 31 October 2017 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

2833 RESOLVED on the motion of Crs Karanouh and Fisher that Council note the information in this item of the Director's report.

2834 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council purchase a smaller, suitable tree to replace the Peace Tree and develop/beautify the garden area around the new tree.

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2835 RESOLVED on the motion of Crs Wheelhouse and Karanouh that Council allow use of the Coonamble pool for out-of-hours Learn to Swim sessions, from 27 November to 8 December – 2 hrs/day – 9.30 a.m. to 11.30 a.m. (Mon – Fri) and that additional wages be off-set from a contribution from the Development Fund.

At this juncture, 10.00 a.m. the Mayor welcomed Mrs Jalpa Modi and her husband, Sehul, to the meeting for Mrs Modi's Citizenship Ceremony. The Mayor proceeded with the Ceremony and presented Mrs Modi with her Certificate of Australian Citizenship. The Ceremony concluded at 10.20 a.m. - Jalpa and Sehul, along with their visitors, joined Councillors and Staff for morning tea.

Following morning tea the meeting resumed at 10.40 a.m. Councillor Cullen OAM did not return to the meeting.

14.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES

2836 RESOLVED on the motion of Crs. Walker and Karanouh that the report by the A/Director of Engineering Services be received and dealt with.

14.1 WORKS IN PROGRESS

2837 RESOLVED on the motion of Crs Karanouh and Churchill that Council note the A/Director's report on works in progress.

The A/Director informed the meeting that the Crusher will be back in service either Friday or early next week – staff are waiting on a part to have it operational again. She also reported that the approaches to the bridges on the Sandy Camp Road are complete and the flood damage works are 80% complete.

15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES

2838 RESOLVED on the motion of Crs Fisher and Wheelhouse that the report by the Manager of Environmental Services be received and dealt with.

15.1 RANGER'S REPORT – OCTOBER 2017

2839 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the Ranger's report for the month of October 2017 be noted.

15.2 DA 026/2017 – PROPOSED MOORAMBILLA SOLAR FARM – LOT 3 IN DP547529 – COONAMBLE

2840 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that Council endorse Development Application No 026/2017 for the Moorambilla Solar Farm on Lot 3 in DP547529, subject to the conditions within Section 4 of the Assessment Report conducted by GHD in October

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2017 and that Council's endorsement and report be forwarded to the Joint Regional Planning Panel for assessment.

15.3 DA034/2017 – PROPOSED RAIL CONSTRUCTION – LOT 111 IN DP861246 - COONAMBLE

2841 RESOLVED on the motion of Crs Wheelhouse and Churchill that Council consent to the encroachment of the Back Combara Road road reserve for submission of Development Application No 034/2017, such encroachment will be subject to supervision and control of Council's Director of Engineering Services to ensure safety of road users.

16.0 QUARTERLY BUDGET REVIEW – 30/09/2017

2842 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that Council :

- 1) Approve the variations to votes as listed in the budget review documents;
- 2) Note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- 3) Note the position of Council's estimated reserves at 30 September 2017.

17.0 REPORTS FROM VARIOUS COMMITTEES *Nil this month*

18.0 SALEYARDS REPORT – OCTOBER 2017

2843 RESOLVED on the motion of Crs Fisher and Churchill that the saleyards report for October 2017 be dealt with.

18.2 Saleyards Account

2844 RESOLVED on the motion of Crs Fisher and Churchill that the Saleyards Account to 27 October 2017 showing a reserve balance deficit of \$293,691.83, be noted.

19.0 CLOSED SESSION

2845 RESOLVED on the motion of Crs Fisher and Churchill that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A:

“section 2(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it;*
- (ii) confer a commercial advantage on a competitor of the council ...”*

2846 RESOLVED on the motion of Crs Fisher and Churchill that the press and public be excluded from the meeting.

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URGENT BUSINESS – CLOSED SESSION

2847 RESOLVED on the motion of Crs. Fisher and Walker that Security Patrol Costings report be classified “urgent” and dealt with.

Cr Churchill, having declared an interest in the following matter, left the Chamber while the issue was being discussed and took no part in discussion or voting. She returned to the meeting following Council’s determination.

RESUME OPEN MEETING

2847 RESOLVED on the motion of Crs Karanouh and Fisher that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

2848 RESOLVED on the motion of Crs Karanouh and Fisher that Council adopt the recommendation from Closed Session, being Recommendation Nos. 20.1, 20.2 and 20.3, as set out hereunder:

20.1 Staff Accommodation

Council resolves to note the information in the report and request that another report be presented detailing further options, including vacant blocks for sale, old houses for demolition and better quality brick veneer homes which are for sale in Coonamble.

20.2 Coonamble Caravan Park Upgrade

Council resolves to:

- i) note the funding sources applicable for the development of the caravan park - \$500,000 from Council’s Caravan Park, Showground and Development reserves;*
- ii) nominate the redevelopment of the caravan park as its priority project for the balance of the Stronger Communities Fund for the round opening in 2018 – expected to be around \$700,000;*
- iii) seek grant funding opportunities to develop the final stage of the caravan park in future years, noting the amount will be around \$700,000;*
- iv) commence the project basically following the order detailed in the Capital Works Program developed by Sustainable Park Solutions.*

Councillor Wheelhouse requested that his name be recorded as voting against this resolution.

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20.3 Security Patrol Costing

Council resolves to note the report and not pursue a security patrol service at this time and the Director of Community Services provide a report detailing other options for leverage of funding in conjunction with a Community Safety Plan.

19.0 QUESTIONS WITH NOTICE Nil

20.0 QUESTIONS FROM COUNCILLORS

Cr Karanouh:

- Drew attention to two trees inside the sportsground that require tidying and a hole on the playing field – the Director of Corporate and Community Services said staff would attend to both requests.

Cr Wheelhouse:

- Regarding RMS Agency office closures – requested more notice of proposed closures – the Director of Corporate & Urban Services said this is an operational matter – he said the office closes when there is no staff available due to unforeseen issues.
- Asked when the RMS Agency office will be relocated – the Director advised he has been liaising with the RMS – the process will take up to 12 weeks, however presently it is hoped the office will be operational in its new location from 29 January 2018.
- Tenants at former RTC building – in response to a question, the Director said that tenants were notified of the sale of the building shortly after the decision was made.

This concluded the business and the meeting closed at 11.15 a.m.

These minutes Pages (1/6097 to 11/6107) were confirmed on the 13th day of **DECEMBER 2017** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **8TH November 2017**.

MAYOR