

6 December 2017

The next meeting of Coonamble Shire Council will be held in the Shire Chamber, Coonamble on Wednesday 13 December 2017 commencing at 9.00 a.m.

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Yours faithfully
Rick Warren
 General Manager

4. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

9.30 a.m. Annie Haling & Alison Dent
Gulargambone Community Enterprises Co-op Ltd
Present projects proposed by the Co-operative

5. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

6. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

6.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY 8TH NOVEMBER 2017, COMMENCING AT 9.06 A.M.

PRESENT: Cr Michael Webb, Mayor, in the Chair, with Crs. John Walker, Karen Churchill, Tom Cullen OAM, Bill Fisher, Ahmad Karanouh and Paul Wheelhouse.

Also present were the Director of Corporate & Urban Services, the Director of Community Services, Ms Ryan, the A/Director of Engineering Services, Mrs Atkins and Mrs Moorhouse.

Council noted that the General Manager had been summoned for Jury Duty.

1.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

2.0 PUBLIC QUESTION TIME

Councillors noted that two organisations have advised their representatives will address the meeting:

9.30 a.m. Kate Davidson – regarding relocation of the Coonamble Neighbourhood Centre. Ms Davidson later advised she would not attend the meeting.

9.45 a.m. Quambone Resources Committee representatives – regarding the Quambone fuel facility.

3.0 APOLOGIES Nil

4.0 DEPUTATIONS/DELEGATIONS

Council has a Naturalisation Ceremony for Mrs Jalpa Modi booked for 10.00 a.m. The Mayor will conduct ceremony – Mrs Modi and her guests will then have morning tea with Council.

5.0 DECLARATIONS OF INTEREST

A declaration was received from Cr Karen Churchill – Item No 20.3 – Urgent Business in Closed Session – association with one of the tenderers.

6.0 CONFIRMATION OF THE MINUTES

2802 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 11 October 2017 be confirmed.

7.0 BUSINESS ARISING FROM MINUTES

i) Item 14.2 – Walking Track on Levee

Cr Churchill referred to the decision at last meeting not to proceed with coating the top of the levee with gravel dust to use as a walking track. The Director of Corporate and Urban Services informed Cr Churchill that the resolution was that the work not proceed.

8.0 RESOLUTION BOOK UPDATE

2803 RESOLVED on the motion of Crs Walker and Karanouh that the Resolution Book Update be received and noted.

i) Minute No 1935 – Irrigation of Sportsgrounds

Cr Karanouh asked whether this work has commenced – the Director of Corporate and Urban Services advised it had not and would, in fact, be done in conjunction with the mains replacement later. The Director said it was intended to use the decommissioned reservoir as storage for water to irrigate the sportsgrounds.

9.0 MAYORAL REPORT

2804 RESOLVED on the motion of Cr Webb that his Mayoral activity report be received and dealt with.

The Mayor advised that the Coonamble Branch of the CWA has forwarded an invitation to Councillors and Staff to attend International Day on Friday 10 November at the CWA Hall – between 10.00 a.m. and 11.00 a.m. – there would be morning tea and refreshments.

Cr Webb informed the meeting he attended the last meeting of the Country Mayors' Association in Sydney where he met the new Minister for Emergency Services. The Mayor said the Minister is adamant that the SES and RFS work collaboratively with councils – he said this is a good decision for Council as it will enable the SES to be accommodated at the RFS headquarters building, saving Council considerable expenditure.

2805 RESOLVED on the motion of Cr Webb that the information contained in the Mayor's report be noted.

10.0 CORRESPONDENCE

2806 RESOLVED on the motion of Crs. Wheelhouse and Walker that the Correspondence be received and dealt with.

Section A – For Council's Consideration:

10.1 GULARGAMBONE ROVERS RUGBY LEAGUE CLUB D7(50471)

2807 RESOLVED on the motion of Crs Karanouh and Fisher that Council advise the Gulargambone Rovers Rugby League Club it is unable to assist with sponsorship due to financial constraints.

- 10.2 COONAMBLE NETBALL ASSOCIATION P1-13(50465)**
2808 RESOLVED on the motion of Crs Karanouh and Wheelhouwe that Council advise the Coonamble Netball Association it will provide \$500 towards lighting at Smith Park, on the same conditions as last year, and the balance of the charge is to be paid in instalments by the Association during the period of the competition.
- 10.3 CASTLEREAGH TRACKERS D7(50461)**
2809 RESOLVED on the motion of Crs. Karanouh and Fisher that the Castlereagh Trackers Netball Group be advised that due to financial constraints, Council is unable to assist financially this year.
- 10.4 GULARGAMBONE CARAVAN PARK S13-2(50490)**
2810 RESOLVED on the motion of Crs. Fisher and Karanouh that Council inform the Gulargambone Caravan Park management it is unable to assist and that adopted admission fees applicable to the Gulargambone Pool will remain and must be paid by patrons from the Park.
- 10.5 GULARGAMBONE PRESCHOOL INC D7(50491)**
2811 RESOLVED on the motion of Cr Karanouh and Wheelhouse that Council contribute \$100 to the Gulargambone Preschool towards its Christmas Tree fundraising event.
- 10.6 GULARGAMBONE AMATEUR SWIMMING CLUB INC S13-2(50494)**
2812 RESOLVED on the motion of Crs. Karanouh and Churchill that Council not agree to the request from the Gulargambone Swimming Club and it be advised that lane hire charges adopted by Council will apply.
- 10.7 ARTC / INLAND RAIL R2(50544)**
2813 RESOLVED on the motion of Crs. Karanouh and Fisher that Council note the information pertaining to the Inland Rail consultations and refer all enquiries to the Inland Rail Project Team (inlandrailnsw@artc.com.au) for response.
- 10.8 COONAMBLE PUBLIC SCHOOL D7(50508)**
2814 RESOLVED on the motion of Crs. Karanouh and Fisher that Council agree to contribute \$100 to each of the five Schools within the Shire towards prizes for their Presentation of Awards functions.
- 10.9 COONAMBLE SWIMMING CLUB INC S13-1+S13-6(50517)**
2815 RESOLVED on the motion of Crs Karanouh and Churchill that Council agree to the Coonamble Swimming Club conducting its annual carnival on Sunday 19 November, 2017 with the Club retaining gate takings for the day.

10.10 QUAMBONE RESOURCES COMMITTEE D7

2816 RESOLVED on the motion of Crs Karanouh and Fisher that, in accordance with the request made by Quambone Community Health Services Auxiliary and Quambone Resources Committee, Council agree to contribute \$55,000 works 'in-kind' (from the development fund) for the construction of the driveway and vehicle movement area for the proposed fuel outlet, such construction to be supervised by Council's Director of Engineering Services.

Section B – For Council's Information:**10.11 NSW RURAL FIRE SERVICE B13+E4(50478)**

Referring to Council's letter regarding possible co-location of the SES and RFS facilities at the current RFS site in Coonamble. Saying RFS has no objection to Council facilitating a Master Plan project to look at the feasibility of such a proposal.

10.12 KEVIN HUMPHRIES, MEMBER FOR BARWON P1-13(50466)

Acknowledging receipt of Council's letter outlining concerns regarding the proposed Ski Park at Warrena Creek. Saying the matter has been taken up with Minister Toole's office and a representative from the Minister's office will liaise with Council to work through the current challenges.

10.13 COONAMBLE BRANCH CWA PR1058(50440)

Council noted that the General Manager authorised the refund of \$490 which is the general rate portion of the assessment, following application by the Coonamble Branch of CWA for a refund of current rates.

10.14 CASTLEREAGH MACQUARIE COUNTY COUNCIL N7(50524)

Advising it wishes to keep Council informed on investigations being made in relation to the following matters:

1. Option of reducing the number of elected delegates from 10 (two per constituent council) to five (one per constituent council)
2. What structure could be established if the County Council was to be dissolved and replaced by a S355 type committee operating under the umbrella of one of the constituent councils.

Advising it has asked the Office of Local Government for comments and advice in relation to these issues and will keep Council informed of the outcome.

2817 RESOLVED on the motion of Crs Karanouh and Fisher that the information contained in Item Nos. 10.11 to 10.14 inclusive be noted.

URGENT BUSINESS – SUPPLEMENTARY CORRESPONDENCE

2818 RESOLVED on the motion of Crs Fisher and Wheelhouse that the following item be classified "urgent" and dealt with.

10.15 GULARGAMBONE ENTERPRISES CO-OPERATIVE S13-2(50595)
2819 RESOLVED on the motion of Crs Walker and Cullen that the Gulargambone Enterprises Cooperative be granted approval to use the Gulargambone pool for the grand final draw of the Buy Local Campaign and the Carnivale on 15 December, 2017 subject to the following conditions:

- i) Council will not allow the sale of alcohol at the pool;
- ii) stalls may be set up and operated on pool grounds, however there are to be no food or drinks sold, as this would be in direct competition to the lessee of the kiosk;
- iii) the catering van is for use by charitable organisations, service clubs and schools – it will not be available for use on the night;
- iv) Council grants free admission to the pool for patrons attending the function.

11.0 REPORT BY GENERAL MANAGER

2820 RESOLVED on the motion of Crs. Walker and Fisher that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

2821 RESOLVED on the motion of Crs. Karanouh and Churchill that Council note Development Application Nos 030/2017, 031/2017, 035/2017 and 039/2017, together with Complying Development Application No. 036/2017, have been approved under delegated authority since the last meeting.

11.1a PROPOSED CLOSURE OF OFFICE – CHRISTMAS / NEW YEAR PERIOD

2822 RESOLVED on the motion of Crs. Karanouh and Churchill that Council close the Office at c.o.b. Friday 22 December 2017, re-opening on Tuesday 2 January 2018 and that staff use leave provisions for the three days not covered by public holidays.

11.3 ANNUAL REPORT – 2016/2017

Council noted that its Annual Report for period 1 July 2016 to 30 June 2017 has been prepared and it waiting on its audited financial statements to be returned so they can be included with the report.

2823 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council note the Annual Report has been completed and will be lodged with the Office of Local Government prior to the due date, with or without the audited statements.

DELEGATION FROM QUAMBONE RESOURCES COMMITTEE

At this juncture, 9.45 a.m., Mrs Margaret Garnsey, Mr. John Wild and Mr David O'Brien were welcomed to the meeting.

The Mayor informed the delegation that Council had dealt with an issue concerning its commitment to the proposed fuel outlet at Quambone and he read Minute No. 2816 resolving to provide \$55,000 of in-kind assistance in the construction of the driveway and vehicle movement area. The delegation thanked Council and agreed to liaise with Council's A/Director of Engineering Services to proceed.

At this juncture, the delegation left the meeting.

11.4 CODE OF CONDUCT

2824 RESOLVED on the motion of Crs. Karanouh and Webb that Council review the Model Code of Conduct and the Model Procedures for Administration of the Model Code of Conduct (consultation draft documents) and note that any further submissions need to be lodged with the General Manager by 30 November 2017.

11.5 NOTICE OF RESCISSION

Council noted that a notice of rescission had been received in connection with Minute No 2776 of 11 October 2017.

2825 RESOLVED on the motion of Crs Wheelhouse and Churchill that Minute No 2776 of 11 October 2017, as follows, **be rescinded**:

“Proposed by Cr Fisher Seconded by Cr Karanouh that Council not waive the fee of \$270 (use of ground \$205 + lights \$65) because of the precedent it would set and the Royal Far West be advised it is required to pay for the use of the rodeo arena for its Carols by Candlelight event on 15 December 2017”.

11.6 NOTICE OF MOTION

Cr Churchill gave notice of her intention to move a motion following the rescission of Minute No. 2776 of 11 October 2017.

“... that Council waive the \$270 fee and allow the Royal Far West to conduct its Carols by Candlelight at the Coonamble rodeo arena on 15 December 2017”.

2826 RESOLVED on the motion of Crs Churchill and Wheelhouse that Council contribute \$500 (from the Donations vote) to the Royal Far West, from which would be deducted \$265 ground hire and lighting charges, and agree to any area at the Showground being used for the Carols by Candlelight function on 15 December 2017.

12.0 COMMUNITY SERVICES UPDATE

2827 RESOLVED on the motion of Crs Fisher and Walker that the Community Services update be received and dealt with.

12.1 TOURISM OFFICER'S REPORT – OCTOBER 2017

2828 RESOLVED on the motion of Crs Walker and Karanouh that the information provided by the Tourism Officer for the month of October 2017 be noted.

12.2 LIBRARIAN'S REPORT – OCTOBER 2017

2829 RESOLVED on the motion of Crs Walker and Karanouh that the information contained in the Librarian's report for October 2017 be noted.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

2830 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the report by the Director of Corporate Services be received and dealt with.

13.1 RATE COLLECTIONS

2831 RESOLVED on the motion of Crs Walker and Karanouh that the Total Combined Rate Collections to 31 October 2017 be noted.

13.2 LIST OF INVESTMENTS

2832 RESOLVED on the motion of Crs. Karanouh and Fisher that the list of investments as 31 October 2017 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

2833 RESOLVED on the motion of Crs Karanouh and Fisher that Council note the information in this item of the Director's report.

2834 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council purchase a smaller, suitable tree to replace the Peace Tree and develop/beautify the garden area around the new tree.

2835 RESOLVED on the motion of Crs Wheelhouse and Karanouh that Council allow use of the Coonamble pool for out-of-hours Learn to Swim sessions, from 27 November to 8 December – 2 hrs/day – 9.30 a.m. to 11.30 a.m. (Mon – Fri) and that additional wages be off-set from a contribution from the Development Fund.

At this juncture, 10.00 a.m. the Mayor welcomed Mrs Jalpa Modi and her husband, Sehul, to the meeting for Mrs Modi's Citizenship Ceremony. The Mayor proceeded with the Ceremony and presented Mrs Modi with her Certificate of Australian Citizenship. The Ceremony concluded at 10.20 a.m. - Jalpa and Sehul, along with their visitors, joined Councillors and Staff for morning tea.

Following morning tea the meeting resumed at 10.40 a.m. Councillor Cullen OAM did not return to the meeting.

14.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES

2836 RESOLVED on the motion of Crs. Walker and Karanouh that the report by the A/Director of Engineering Services be received and dealt with.

14.1 WORKS IN PROGRESS

2837 RESOLVED on the motion of Crs Karanouh and Churchill that Council note the A/Director's report on works in progress.

The A/Director informed the meeting that the Crusher will be back in service either Friday or early next week – staff are waiting on a part to have it operational again. She also reported that the approaches to the bridges on the Sandy Camp Road are complete and the flood damage works are 80% complete.

15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES

2838 RESOLVED on the motion of Crs Fisher and Wheelhouse that the report by the Manager of Environmental Services be received and dealt with.

15.1 RANGER'S REPORT – OCTOBER 2017

2839 RESOLVED on the motion of Crs Karanouh and Wheelhouse that the Ranger's report for the month of October 2017 be noted.

15.2 DA 026/2017 – PROPOSED MOORAMBILLA SOLAR FARM – LOT 3 IN DP547529 – COONAMBLE

2840 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that Council endorse Development Application No 026/2017 for the Moorambilla Solar Farm on Lot 3 in DP547529, subject to the conditions within Section 4 of the Assessment Report conducted by GHD in October 2017 and that Council's endorsement and report be forwarded to the Joint Regional Planning Panel for assessment.

15.3 DA034/2017 – PROPOSED RAIL CONSTRUCTION – LOT 111 IN DP861246 - COONAMBLE

2841 RESOLVED on the motion of Crs Wheelhouse and Churchill that Council consent to the encroachment of the Back Combara Road road reserve for submission of Development Application No 034/2017, such encroachment will be subject to supervision and control of Council's Director of Engineering Services to ensure safety of road users.

16.0 QUARTERLY BUDGET REVIEW – 30/09/2017

2842 RESOLVED on the motion of Crs. Karanouh and Wheelhouse that Council :

- 1) Approve the variations to votes as listed in the budget review documents;
- 2) Note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- 3) Note the position of Council's estimated reserves at 30 September 2017.

17.0 REPORTS FROM VARIOUS COMMITTEES

Nil this month

18.0 SALEYARDS REPORT – OCTOBER 2017

2843 RESOLVED on the motion of Crs Fisher and Churchill that the saleyards report for October 2017 be dealt with.

18.2 Saleyards Account

2844 RESOLVED on the motion of Crs Fisher and Churchill that the Saleyards Account to 27 October 2017 showing a reserve balance deficit of \$293,691.83, be noted.

19.0 CLOSED SESSION

2845 RESOLVED on the motion of Crs Fisher and Churchill that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A:

“section 2(d) commercial information of a confidential nature that would, if disclosed:

- (i) prejudice the commercial position of the person who supplied it;*
- (ii) confer a commercial advantage on a competitor of the council ...”*

2846 RESOLVED on the motion of Crs Fisher and Churchill that the press and public be excluded from the meeting.

URGENT BUSINESS – CLOSED SESSION

2847 RESOLVED on the motion of Crs. Fisher and Walker that Security Patrol Costings report be classified “urgent” and dealt with.

Cr Churchill, having declared an interest in the following matter, left the Chamber while the issue was being discussed and took no part in discussion or voting. She returned to the meeting following Council’s determination.

RESUME OPEN MEETING

2847 RESOLVED on the motion of Crs Karanouh and Fisher that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

2848 RESOLVED on the motion of Crs Karanouh and Fisher that Council adopt the recommendation from Closed Session, being Recommendation Nos. 20.1, 20.2 and 20.3, as set out hereunder:

20.1 Staff Accommodation

Council resolves to note the information in the report and request that another report be presented detailing further options, including vacant blocks for sale, old houses for demolition and better quality brick veneer homes which are for sale in Coonamble.

20.2 Coonamble Caravan Park Upgrade

Council resolves to:

- i) note the funding sources applicable for the development of the caravan park - \$500,000 from Council's Caravan Park, Showground and Development reserves;
- ii) nominate the redevelopment of the caravan park as its priority project for the balance of the Stronger Communities Fund for the round opening in 2018 – expected to be around \$700,000;
- iii) seek grant funding opportunities to develop the final stage of the caravan park in future years, noting the amount will be around \$700,000;
- iv) commence the project basically following the order detailed in the Capital Works Program developed by Sustainable Park Solutions.

Councillor Wheelhouse requested that his name be recorded as voting against this resolution.

20.3 Security Patrol Costing

Council resolves to note the report and not pursue a security patrol service at this time and the Director of Community Services provide a report detailing other options for leverage of funding in conjunction with a Community Safety Plan.

19.0 QUESTIONS WITH NOTICE

Nil

20.0 QUESTIONS FROM COUNCILLORS

Cr Karanouh:

- Drew attention to two trees inside the sportsground that require tidying and a hole on the playing field – the Director of Corporate and Community Services said staff would attend to both requests.

Cr Wheelhouse:

- Regarding RMS Agency office closures – requested more notice of proposed closures – the Director of Corporate & Urban Services said this is an operational matter – he said the office closes when there is no staff available due to unforeseen issues.
- Asked when the RMS Agency office will be relocated – the Director advised he has been liaising with the RMS – the process will take up to 12 weeks, however presently it is hoped the office will be operational in its new location from 29 January 2018.
- Tenants at former RTC building – in response to a question, the Director said that tenants were notified of the sale of the building shortly after the decision was made.

This concluded the business and the meeting closed at 11.15 a.m.

These minutes Pages (1/6097 to 11/6107) were confirmed on the **13th** day of **DECEMBER 2017** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **8TH November 2017**.

MAYOR

7. BUSINESS ARISING FROM MINUTES
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

8.1 Resolutions in Progress

14.2 SPORTSGROUNDS - IRRIGATION

1935 RESOLVED on the motion of Crs Karanouh and Keady that Council approve construction of the automatic system for irrigation of the sportsgrounds, with a budget of \$70,000 to be sourced from the water fund.

Status:

In progress – to be incorporated with mains replacement program. Contractor has commenced preliminary work.

EMERGENCY SERVICES BUILDING RESERVE

2646(a) RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council allocate \$100,000 from the Development Reserve to the Emergency Services Building Reserve, making this reserve in total \$200,000 and that a new building be constructed on the current site subject to the SES contributing \$150,000 towards the cost of the structure.

Status:

Funds placed in reserve – meeting arranged for November – subsequently cancelled by SES.

PLAYGROUND – LIONS PARK - GULARGAMBONE

2725 RESOLVED on the motion of Crs Karanouh and Wheelhouse that community consultation be undertaken regarding play equipment for the 0 – 5 years range in Lions Park at Gulargambone and a report detailing costing be provided to the next meeting.

Status:

Quotations and designs have been received.

8.2 Resolutions Completed

DROUGHT COMMUNITIES FUNDING – FOOTPATHS & KERBING & GUTTERING

2740 RESOLVED on the motion of Crs. Walker and Karanouh that Council prepare an application for footpath and kerb and gutter repair works of approximately \$200,000 and this be submitted to the Department of Infrastructure and Regional Development as a project under the Drought Communities Program.

Status:

Application approved – payment for first milestone is expected shortly. COMPLETED.

11.3 DROUGHT COMMUNITIES FUNDING – PROPOSAL FOR CEMETERY WORK

2783 RESOLVED on the motion of Crs. Karanouh and Churchill that Council submit an application to the Department of Infrastructure and Regional Development for a project to provide for two additional rows in the lawn cemetery, provide toilet facilities and a kerb border around the front section of the cemetery, at an estimated cost of \$140,000 under the Drought Communities Program.

Status:

Application approved – payment for first milestone is expected shortly. COMPLETED

11.3 ANNUAL REPORT – 2016/2017

2823 RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council note the Annual Report has been completed and will be lodged with the Office of Local Government prior to the due date, with or without the audited statements.

Status:

Annual Report forwarded to the Office of Local Government on 24 November 2017. A copy will be available at the meeting.

COMPLETED

19.0 STAFF ACCOMMODATION

2848/20.1 *Council resolves to note the information in the report and request that another report be presented detailing further options, including vacant blocks for sale, old houses for demolition and better quality brick veneer homes which are for sale in Coonamble.*

Status:

See report by General Manager to this meeting.

COMPLETED

9. MAYORAL REPORT **COUNCIL MEETING WEDNESDAY 13 DECEMBER 2017**

9.1 JOINT ORGANISATIONS

Background:

Fellow Councillors will be aware of the focus on joint organisations under the *Fit for the Future Program* over previous years. The agenda was that “rural” councils would be part of a joint organisation and this would be mandated by the State Government.

The *Local Government Amendment (Regional Joint Organisations) Bill 2017* will allow this to happen on a voluntary basis, rather than be mandated.

Issues:

Each JO will comprise at least three member councils who will align themselves with a regional council within the State Strategic Growth Planning Regions. Western NSW Councils – e.g. Walgett, Bourke, Brewarrina – are excluded from these arrangements.

Of concern is the request to resolve to be a member of a joint organisation prior to the charter being developed and adopted. Of greater concern is the fact that once a council is a member of a joint organisation there is no mechanism to leave – council will be a member for ever. This is totally different to the current ROC arrangements where collaboration is a key element of our functioning. This organisation has served member councils well over the past decade.

I have included background information received by Council with the business paper for information.

Sustainability / Legislative Provisions:

The Local Government Act will be amended to provide for joint organisation structures.

Financial Considerations:

Currently unknown – however it would appear an executive officer would be employed with similar functions to council general managers.

Options:

N/A

Recommendation:
For Council’s determination.

9.2 MAYORAL ACTIVITIES

Remembrance Day – attended the Remembrance Day service on Saturday 11 November – laid a wreath on behalf of Council.

Conn Family Appeal Committee Meeting- attended the meeting on 14 November – see minutes included elsewhere in this Business Paper.

Coonamble CWA – represented Council at a function held at the CWA Rooms to commemorate International Day. The guest speaker talked about her experiences in Nepal. It was a very interesting and informative talk.

Unveiling of Photo – Cr Cullen OAM – on Thursday 30 November we had a gathering to celebrate the unveiling of a photograph of Cr Cullen OAM honouring his long service to the community as a Councillor. The photo will hang in McCullough Hall. Thank you to those Councillors who attended.

OROC – attended the OROC AGM and Board meeting at Trangie Research Station on Friday 1 December. Cr Doug Batton from Gilgandra was elected Chairperson, with Cr Barry Holman from Bourke as Deputy Chair.

Local Government NSW Annual Conference - Council's motion to the Conference was supported – copy of the business paper is available at the LGNSW website.

MICHAEL WEBB
Mayor

10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

Section A – Matters for Consideration by Council:

10.1 CSC OUTDOOR EMPLOYEES D7(50540)

Requesting Council to consider contributing towards the annual Christmas breakup party to be held on Thursday 21 December. Also asking for permission to have a half-day holiday from 12 noon to attend the party. Inviting Councillors and management to join staff in a Christmas drink and refreshments at the RSL Club.

(NOTE BY GENERAL MANAGER – Council has always provided a contribution – over recent times it has been \$500 and has also granted the half day holiday. The arrangement to hold the break-up party on Thursday has been approved, noting that staff will use Friday as a flexi-day).

Recommendation:

That Council agree to contribute towards the outdoor employees' break-up party and note the arrangements to finish work at 12 noon on Thursday 21 December.

10.2 CSC INDOOR EMPLOYEES D7(50711)

Seeking a financial contribution of \$400 from Council towards the annual Christmas party for indoor staff.

(NOTE BY GENERAL MANAGER – Over past years Council has provided \$350 towards this function).

Recommendation:

That Council agree to make a contribution towards the indoor employees' Christmas party which will be held on Thursday 14 December 2017.

10.3 GUNGALMAN WATER SKI CLUB PR2916(50614)

Advising the Club is a very small one which struggles to meet its rate commitments. Asking Council to consider making a donation towards rates on the small portion of land used by the Club.

(NOTE BY GENERAL MANAGER – The rates in question amount to \$465.00 – the Club requested Council waive the amount last year, but the request was declined).

Recommendation:
That Council advise the Gungahman Water Ski Club it cannot agree to the request to make a donation towards rates paid on land used by the Club.

10.4 LOCAL GOVERNMENT NSW L10

Media release regarding annual rate cap set by the Independent Pricing and Regulatory tribunal (IPART). Saying the rate peg is calculated by IPART on the basis of the Local Government Cost Index – similar to the Consumer Price Index – and has been set at 2.3% for 2018/19. Advising that IPART has attributed the increase to rises in labour costs, electricity and street lighting charges and higher construction costs for roads, drains, footpaths, kerbing and bridges.

(NOTE BY GENERAL MANAGER – An increase of 2.3% will see an increase of approximately \$100,000 in Council’s rate revenue from the previous year. The Local Government State Award allows for a 2.5% increase in salary in 2018/19 – this will equate to an approximate increase of \$150,000).

Recommendation:
That Council adopt a 2.3% increase for general rates for the 2018/19 financial year as approved by IPART.

10.5 COONAMBLE CHALLENGE & CAMPDRAFT D5-6(50778)

Offering Council an opportunity to become a sponsor of the Coonamble Challenge & Campdraft which will be held at Coonamble Showground from 16 – 18 March 2018. Saying the three day event attracts over 200 competitors from NSW, Queensland and Victoria and is fast becoming a premier event on the Campdraft circuit. Setting out the following levels of sponsorship:

	Platinum \$5,000	Gold \$2,000	Silver \$1,000	Bronze \$500	Brass \$250	Copper <\$250
Event naming rights	✓					
Section naming rights	✓ Open challenge	✓				
Presentation of winners and place getters of sponsored section	✓ Open challenge	✓				
Limited edition Coonamble Challenge & Campdraft merchandise (caps or equivalent)	✓ (4)	✓ (2)	✓ (1)			
Your name or logo on all event advertising	✓	✓	✓			
Promotional stall during the event	✓	✓	✓	✓		
Tickets to Dinner/Presentation on Saturday night at the event	✓ (4)	✓ (4)	✓ (2)	✓ (2)		
Prominent banner display at event (Banners/Signage to be supplied by the sponsor)	✓	✓	✓	✓	✓	
Your company name or logo on posters and flyers	✓	✓	✓	✓	✓	
Your name and logo on our website and program and promotion on Facebook	✓	✓	✓	✓	✓	✓

Sponsor a Peg - \$200

- Your company name or logo featured on the first, second or a gate peg, which will be in prominent view all weekend and featured in published photos taken of competition in the arena.

Sponsor the Dry Work Arena Markers - \$500

- Your company name or logo featured on all (6-8) of the dry work arena markers which will be in prominent view all weekend and featured in published photos taken of competition in the arena.

Recommendation:

That Council advise the Coonamble Challenge and Campdraft Committee it is unable to take up a sponsorship package for the 2018 event due to financial constraints.

10.6 GULARGAMBONE COMMUNITY ENTERPRISES CO-OP LTD C8(50789)

Forwarding scope of works and for the two arts projects which the Co-operative has discussed with Council – the Bullock Wagon installation and Pave the Way street art. Also forwarding detailed information on the street art project, together with names of artists who have indicated they will participate. Saying they would like to present to Council and answer any questions.

(NOTE BY GENERAL MANAGER – Copies of documents forwarded by the Co-operative are attached as **APPENDIX A**. The representatives have been invited to address Council at 9.30 a.m.

At the June 2017 meeting Council resolved to allocate \$6,000 from its Development Fund for the bullock wagon art installation. The Co-operative was requested to provide a full scope of works, location, final costings and sources of funding prior to the funds being released).

Recommendation:

For Council's consideration

10.7 COONAMBLE CHALLENGE & CAMPDRAFT INC S5(50796)

Advising that all users of the showground have agreed to support the construction of the permanent Campdraft area at the showground. Advising that the total cost of the project is \$59,389, commitments from user groups \$34,500, leaving a shortfall of \$24,889. Requesting that Council contribute to the project on a 50 / 50 basis with the user groups (i.e. \$34,500). Saying that the development application submitted by the Committee will be determined by Council at this meeting.

Recommendation:

For Council's determination.

Section B: Matters for Information Only:**10.8 THE HON DARREN CHESTER MP R8-8(50656)**

Advising he has issued a Statement of Expectations for the Roads to Recovery (R2R) Program to bring it in line with other Government programs where funding is issued with a set of expectations. Saying this statement is the first one for the R2R program and it aims to improve road safety. Saying the statement asks councils to consider directing more of their R2R funding to projects that are likely to reduce fatalities and serious injuries in crashes and to work with the Department of Infrastructure and Transport to improve the reporting of safety and other outcomes from the R2R program. Requesting that the Statement of Expectations be considered when selecting and administering R2R projects within this Council area.

(NOTE BY GENERAL MANAGER – A copy of the Statement of Expectations is attached to the Precis of Correspondence for Councillors' information.)

10.9 LOCAL GOVERNMENT NSW L10

Forwarding its annual report for 2016/17 – saying the report highlights the benefits of membership and details work performed on councils' behalf. Saying it has been another year of significant change for the sector and LGNSW has achieved a great deal over that time. Stating it welcomed the NSW Government's decision not to proceed with further forced amalgamations and continued to support amalgamated councils as they adjusted to the major organisational change required.

Advising LGNSW is dedicated to meeting the needs of members and has expanded the range and relevance of its services to continue to improve communication and information. Looking forward to meeting representatives of councils at the upcoming LGNSW annual conference in December.

(NOTE BY GENERAL MANAGER – A copy of the report will be available for Councillors' perusal at the meeting).

**10.10 NSW OFFICE OF ENVIRONMENT & HERITAGE
F5-4(50757)**

Advising that it will provide the following financial assistance under the Floodplain Management Program:

- Floodplain risk management studies and management plans for three towns - \$192,888
- Coonamble levee upgrade – stage three - \$1,586,680.

Congratulating Council on its successful applications and wishing it well with the projects.

**10.11 DEPARTMENT OF INDUSTRY – CROWN LANDS
C7(50790)**

Referring to Council's letter to the Hon Paul Toole MP, Minister for Lands & Forestry and Minister for Racing, regarding Council's interest in developing a water ski facility on the lower end of Warrena Creek – responding on the Minister's behalf.

Saying all waterways are open to the public for use and enjoyment – skiing and other recreational pursuits on Warrena Creek do not require a lease or licence under the *Crown Lands Act 1989* – however any works in a waterway, such as dredging, require approvals in accordance with relevant legislation. Pointing out the provisions of the *Native Title Act 1993* must also be considered in all dealings with land and waterways.

Stating the Council has previously been advised that the Department of Industry – Crown Lands supported the project in-principle and that a number of legislative requirements must be met in order to allow the proposal to proceed.

Advising the site is within an undetermined Native Title Claim and if native title is not considered extinguished, additional investigation will be required to determine if the proposal can proceed. Advising further there are incomplete Aboriginal Land Claims over these lands that have to be determined prior to authorisation of any works.

Saying the *Commons Management Act 1989* states that the Common Trust has an "estate in fee simple" in the Coonamble Common unless the Common is revoked. Advising that under the Act Council – as trustee of the Common – may enter into a transaction in respect of the land only with the Minister's consent – any transaction without Ministerial consent is void. Pointing out the Common Trust may adopt a management plan that allows activities other than grazing on the Common and saying Crown Lands can provide assistance to Council with preparation of a management plan.

RICK WARREN
General Manager
4 December 2017

11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

**11.1 DEVELOPMENT APPLICATIONS DETERMINED
UNDER DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program
L1.4.5 Governance is open and transparent.*

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
34/17	GrainCorp	Mr B Croxon	Upgrade rail works	Lot 11 DP861246 Back Gular Road	16/11/2017
38/17	Mrs J Storck	Mrs J Storck	Extensions to dwelling	Lot 133 DP754227 No 4 Charles Street	30/11/2017
40/17	Serova P/L	RW Kirby	Re-development of service station	Lot 101 DP609976 121 Castlereagh Street	20/11/2017
41/17	Alan Dodd	Alan Dodd	Residential garage	Lot D DP35617 29 Yarran Street	20/11/2017
43/17	T&R Kennedy	T&R Kennedy	Inground fibreglass pool	Lot 66 DP754233 211 Kensington Road	30/11/2017

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

Sustainability/Legislative Provisions:

Promoting Better Practice Review - Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application Nos 034/2017; 038/2017; 040/2017; 041/2017 & 043/2017 have been approved under delegated authority during the month of November 2017.

11.2 STAFF HOUSING

*Link to Community Strategic Plan / Council's Delivery Program:
L1.4.8 Review recruitment & retention strategies*

Background:

Following a report to Council in October 2017 Council resolved to request a report on costings and suitable sites to construct new housing for staff. Further to this report, Council resolved to note the information and requested another report detailing further options, including vacant blocks for sale, old houses for demolition and better quality brick veneer homes for sale in Coonamble.

Issues:

Council currently has the following housing stock in Coonamble:

- | | |
|----------------------|-------------------------------------|
| • 46 Yarran Street | Doctor |
| • 39 Tooloon Street | Dentist / Doctor |
| • 24 Nash Street | Gymnasium Manager |
| • 27 Townsend Street | General Manager |
| • 32 Yarran Street | Engineer (vacant) |
| • Yatton Estate | Director Corporate & Urban Services |
| • Yatton Estate | Director Community Services. |

The following has been identified for sale at the time of writing the report:

Vacant Land:

- i) 10 Macquarie Street – a double block actually fronting Mundooren Street - \$100,000
- ii) 20 Yarran Street – 828 sq.m. block next to the lane to the public school oval - \$49,995
- iii) 54 – 56 Barton Street – 1.2 ha – sold by Council several years ago as part of the sale of the Reid Street house - \$180,000
- iv) 70 Wilga Street – 1316 sq.m long narrow block – no sewer service - \$18,000
- v) 25 Wilga Street – block of approximately 900 sq.m. - \$50,000

Brick Veneer Houses for Sale:

- i) 140 Aberford Street - \$320,000 – house sold by Council several years ago, renovated by builder and back on the market.
- ii) 90 – 108 Wilga Street - \$499,000 – four bedrooms, pool, large block, large shed.

Older Houses for Demolition:

Houses less than \$100,000 for sale:

16 Auburn Street	\$49,000
8 Greene Avenue	\$59,000
38 Edward Street	\$75,000

The anticipated cost of demolition is around \$25,000 to \$30,000

Building – New Accommodation:

The cost of building a brick veneer house, as estimated by the local builders, is \$350,000 - \$450,000. As the General Manager, I could never recommend to Council to spend this amount of money on housing for any staff member, let alone for an incentive to attract and retain middle management staff. The intention is not to provide accommodation as part of employment, but to have accommodation available for convenience of staff who would pay market rental.

Sustainability / Legislative Provisions:

N/A

Financial Considerations:

It would be irresponsible to spend up to \$500,000 for a single unit of accommodation.

Options:

This is the third report provided to Council to consider various options available in regard to staff accommodation.

Recommendation:

That Council note the information relating to the need for staff accommodation to address future workforce requirements.

11.3 SHOWGROUND USERS' MEETING

***Link to Community Strategic Plan / Council's Delivery Program:
12.1.6 Maintain showground to ensure reasonable standard of facility is provided.***

Background:

The showground users met on 7 November 2017 – a copy of the minutes are included in the business paper – *Reports from Various Committees* section. There are a few items from the minutes that Council may need further information to consider the issues.

Issues:

i) Campdraft Fence

Subject to a development application consideration by Council later in the meeting, all users have been made aware of the proposal and have been asked to provide any submission by c.o.b. 30 November 2017. No submissions have been received by this date. Council will need to consent to the application going on the land at the showground.

ii) Levelling of Arena and Drainage

All users were in agreement with the Coonamble Stockman's Challenge / Campdraft attempting to level the arena to alleviate drainage issues. Council has supplied surveyor information that it holds, but is not involved with the activity.

iii) Fence on Western Side of Showground

A request was made by the organiser of the machinery field days to remove the fence from the northern side of the pavilion bordering the grassed area, as it causes an inconvenience on the day the ground is used for the event.

iv) Northern Ticket Box Power

Requested that power be supplied to the ticket box. As with the southern end, it will be supplied to nearest pole to allow for cords to be connected. The structure of the ticket boxes do not allow for hard-wired power connections.

As there is no ticket box at the northern end of the showground, with the old one blowing away during a storm, it would be appropriate for Council to consider a suitable structure in the 2018/2019 budget process.

v) Showground Inner Fence

The users consider the current fence around the arena inadequate and too low for the purpose of baulking animals and considers it a safety risk to horse events at the showground. The fence will need to be around 30cm higher than present and be more visible to rider and animal. It was requested that Council replace the fence with a more suitable structure.

Sustainability / Legislative Provisions:

Some of the issues raised do impact on the risk management of the showground and should be addressed within Council's resourcing ability over the coming year.

Financial Considerations:

It may be appropriate to consider the replacement of the arena fence in the 2018/19 estimates – by which time a costing can be prepared.

Similarly, with the ticket booth, a costing should be prepared for the next financial year.

Options:

N/A

Recommendations:**That Council :**

- i) determine costings for the replacement of the inner arena fence, including the fence in front of the pavilion and replacement of the ticket booth at the northern entrance to the showground and submit as a project under the Drought Communities Program;
- ii) note the Coonamble Stockman's Challenge / Campdraft will continue to address drainage issues within the arena area.

11.4 NOTICE OF RESCISSION

We, the undersigned, hereby give notice of our intention to move for the rescission of the following resolution at the next meeting of Council on 13 December 2017 :

Security Patrol Costing

Minute No 2848/20.3) **Council** resolves to note the report and not pursue a security
of :) patrol service at this time and the Director of Community
8 November 2017) Services provide a report detailing other options for
leverage of funding in conjunction with a Community
Safety Plan.

Signed: Karen Churchill

John Walker

Paul Wheelhouse
23 November 2017

11.5 NOTICE OF MOTION

Cr Churchill has given notice of her intention to move the following motion at the meeting on 13 December 2017:

“... that Council undertake a trial period of six (6) months for a security patrol service and a report be brought back providing costings for the activity to be undertaken by Council staff”.

Signed: Cr Karen Churchill

RICK WARREN
General Manager
30 November 2017

12. REPORT BY DIRECTOR OF COMMUNITY SERVICES COUNCIL MEETING ON WEDNESDAY 13 DECEMBER 2017

12.1 COMMUNITY SERVICES PROGRESS UPDATE

Background:

In line with Council's 2017/2018 Operational Plan, this report provides a summary of community services progress and activities.

Issues:

1. After School and Holiday Programs

Link to Community Strategic Plan / Council Delivery Program:

P4.2.1 Provide strategic early intervention community development programs for children and young people.

Gulargambone After School Program operates 3.30pm – 6.00pm Monday to Wednesday during school terms. During the reporting period the centre provided ninety three occasions of service to young people in the community.

Quambone After School Program operates from the Quambone Primary School, Wednesday and Thursdays 3.00pm – 5.30pm. Thirty seven occasions of service were provided during the reporting period.

The Coonamble Shire Holiday Program for Gulargambone and Coonamble is currently being developed. The program will operate for 4 weeks over the school holiday break from 18 December – 22 December and then 15 January through to 2 February 2018.

2. Library Services

Link to Community Strategic Plan / Council Delivery Program:

I2.2.2 Provide high quality library services that are responsive to community need

- Increased DVD collection. The library is currently the only location in Coonamble that has DVD movies available.
- Completed the Gulargambone book exchange.
- Books relating to war and conflict displayed on the central pyramid in recognition of Remembrance Day.
- Book of the Week and Reader Recommended Book is proving very popular with a quick turnaround of books.
- Children's puzzles and toys available for "in house" use. Parents have been appreciative of having something to occupy the children as they sit and talk with friends or make use of other facilities.
- Encouraged a number of patrons to join North West Regional Library initiative BorrowBox, an online library that allows patrons to choose from over 2000 ebooks and audiobooks.
- Assisted non locals with information, directions and cross promotion of Visitor Information Centre.
- New patrons signed up to service.

- Cataloguing and inter-branch loans continue with the other three libraries within the North Western Regional Library, making the most of the stock and rotation.

Link to Community Strategic Plan/Council Delivery Programme:

I2.2.3 Continue to develop the library as a multi-purpose community space

- Warrangal Community Mental Health event was held at the library with staff assisting those hosting the program (attracted over 50 people).
- The library is currently use by 3-4 tutors per week, who utilise the meeting room when able and when not, study in the main area of the library.
- Currently the library is being used by a few mothers as a safe and accepting place to breastfeed their babies. The children's area has a comfortable lounge that is in an unobtrusive area where mothers can feel comfortable breastfeeding while their older children are still within visual range.
- Students are using the quiet study space to study and to attend teaching sessions.
- Interact Employment Service have been utilising meeting room.
- Movie night continues throughout school term fortnightly.

Link to Community Strategic Plan/Council Delivery Programme:

P1-1-2 Utilise Internet Technology to Provide Community Information to Specific Demographic and Interest Groups

- Coonamble Shire Library Service Facebook page is being maintained by the Librarian. Images and short snippets on new books, DVD's and library happenings are recorded and being shared.
- Headphones are being utilised by patrons to ensure that the library does remain user friendly for those that require quiet to study and for those preferring a place to quietly read.
- Assisted patrons to access internet information.

Link to Community Strategic Plan/Council Delivery Programme:

P4.1.1 Support Activities that Promote Cultural Awareness and Diversity in Ability and Age

- Housebound deliveries to patrons with copy of senior's magazine continue fortnightly. This includes deliveries to Koonambil Aged Hostel.
- Senior Citizens Craft Group utilise our meeting room weekly. They stay from 10.30-3.00pm enjoy lunch, crochet/sew and socialise.

Link to Community Strategic Plan/Council Delivery Programme:

P4.2.1 Provide Strategic Early Intervention Community Development Programmes for Children and Young People

- Summer Reading Club has commenced.
- Assist with homework help and afterschool activities.
- Big Screen movie nights continue Friday fortnightly with 10-15

attendees typically between the ages of 5-15. The attendees are offered popcorn, sandwiches, fruit and water.

***Link to Community Strategic Plan/Council Delivery Programme:
12.2.3 Maintain and Improve the Role of Our Community Library***

- Facilitated usage by existing groups such as Senior Citizens Craft Group, Tutoring, Breakthru Disability, Interact Employment Specialists and various meetings.
- Housebound book deliveries around the community.

2.1 Library Statistics: Period 26/10/17 – 29/11/17

Service	Total Issues	New M/ships	Wi-Fi	Internet	Children's Computers	Junior Visits	Adult Visits
Coonamble	1244	5	55	395 (378.5hrs)	105	402	471
Gulargambone	49	0					

Manual Statistics - Coonamble (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
873	13	45	21	11

Program Statistics - Coonamble (numbers refer to people attending)

Senior Craft	Pre-School Visits	House bound	Study/Tutor	Home School	Breakthru	Interact
29	75	22	39	6	6	22

3. Tourism Services

Link to Community Strategic Plan / Council Delivery Program:

EC1.1.5/EC1.2.5 Develop existing visitor markets, EC1.1.6/EC1.2. Develop new visitor markets in line with Inland RTO, P4.4.2 Assist Coonamble Shire events with marketing and promotion, EC1.2.4 Provide training and support to tourism related businesses in the Shire, EC1.1.7/EC1.2.7 Participate in Inland Tourism and Great Inland Way initiatives, EC1.1.8/EC1.2.8 Tourism Information on Coonamble Shire be displayed at regional and interstate visitor centres.

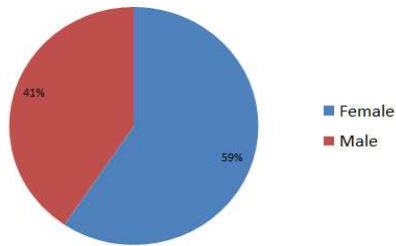
3.1 ‘Coonamble Visitor Information Centre’ Facebook page November statistics:

ENGAGEMENT

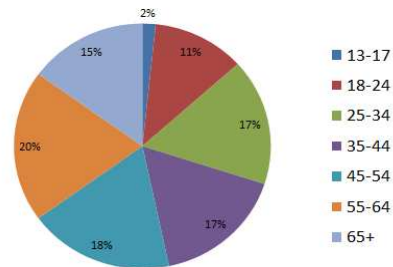


Our Facebook Posts reached **991** people in November 2017...

Gender breakdown - post reach



Age Group breakdown - post reach

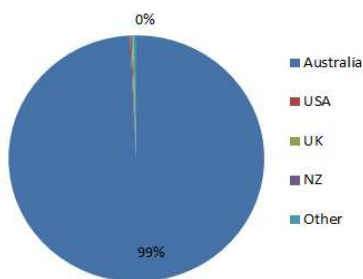


ENGAGEMENT

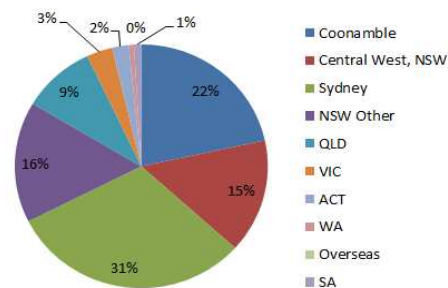


84% of our Facebook Posts were read by people in **NSW** in November 2017...

Countries Reach



Australia Postcode Reach



3.2 Activities

- Signage – Tourism sign on Gilgandra side of Gulargambone re-installed following damage by strong wind.
- Arranged distribution for Coonamble Shire brochures to Dubbo Visitor Information Centre and Armidale Visitor Information Centre.

3.3 Visit Coonamble Website Monthly Statistics

Number of Visitors	Number of Visits	Number of Page Views
649	756	4,277

Sessions by Device

Desktop Computer	Mobile Phone	Tablet/iPad
43.3%	42.6%	14.2%

Top 3 Page Views:

- 1) About Coonamble
- 2) Coonamble Riverside Caravan Park
- 3) My Coonamble

3.4 Visitor Statistics for Reporting Period (November 2017)

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details*				
78	Retiree	55	NSW	46	Local	44	Directions	22
	Family	8	VIC	8	Regional	22	Attractions	21
	Worker	13	SA	2	Interstate	14	Toilets	6
	Backpacker	2	QLD	22			Accommodation	20
			ACT	0			Eateries	9
			WA	0			Souvenirs	3
			Overseas	0			Family History	5
			TAS	0				

*Some visitors had more than 1 enquiry

Recommendation:

That the information contained in the Community Services Progress report be noted.

12.2 FUTURE DELIVERY OF VISITOR SERVICES

Link to Community Strategic Plan/ Council's Delivery Program: EC2.1.5 Support projects that enhance and promote local natural resources and encourage business and tourism.

Background:

In January 2018, Council will relocate the Service NSW office to the facility next to the library which currently houses the Visitor Information Centre and Coonamble Family History Society.

Issues:

The relocation of the Service NSW office will change the dynamics of the precinct to a more community focused facility that will offer an enhanced level of service to residents.

The operation of the Service NSW office will see an increase in vehicle and pedestrian movements in and around the precinct which may impact on Council's ability to provide appropriate parking for visitors to the information centre.

With significant external funding opportunities on offer over the next three years, it is timely that Council give consideration to investigating options for the design and construction of a purpose built visitor information centre in a more accessible and visible location.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

External funding opportunities available for the design and construction of new visitor information centres. These are competitive funding programs.

Options:

- 1) Investigate external funding opportunities, potential locations and design concepts for the construction of a purpose built visitor information centre in Coonamble.
- 2) Take no further action in relation to this report.

Recommendation:

That Council investigate external funding opportunities, potential locations and design concepts for the construction of a purpose built visitor information centre in Coonamble.

12.3 COMMUNITY SAFETY PLAN FUNDING OPPORTUNITIES

Link to Community Strategic Plan/ Council's Delivery Program: P2.1.2 Work with Police and communities to target crime "hot spots". P 2.1.3 Support activities that promote community involvement in neighbourhood safety. P2.1.4 Provide crime prevention information.

Background:

At the November meeting, Council requested a report detailing funding options for the development of a Community Safety Plan and supporting activities.

Issues:

On 16 November 2017, the NSW Government announced the third round of the NSW Community Safety Fund.

Administered by the NSW Department of Justice, the fund aims to reduce criminal and anti-social behaviour with a particular focus on disadvantaged and regional and remote communities.

The fund provides grants of up to \$250,000 for community safety initiatives with a crime prevention focus including those that:

- Address local crime hot spots
- Address anti-social behaviour in communities
- Promote safe and inclusive use of public space, and
- Promote collaborative approaches to community safety and crime reduction, prevention and detection initiatives.

Following discussions with the Department of Justice, Council has an opportunity to submit an application for the development of a Community Safety Plan and trial a security patrol for a 6 month period. Applications for the fund close on 20 December 2017 with the announcement of successful projects expected in 2018.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

External funding opportunity available through the NSW Community Safety Fund. This is a competitive funding program.

Options:

- 1) Submit an application under the NSW Community Safety Fund to develop a Community Safety Plan and implement a 6 month security patrol trial.
- 2) Take no further action in relation to this report.

Recommendation:

That Council submit an application under the NSW Community Safety Fund to develop a Community Safety Plan and implement a 6 month security patrol trial.

ROBYN RYAN

Director of Community Services

4 December 2017

13. REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES
COUNCIL MEETING WEDNESDAY 13 DECEMBER 2017

13.1 RATE COLLECTIONS

Total Combined Rate Collections 30/11/2017 compared to 30/11/2016:

	30/11/2017	30/11/2016
Arrears 30 th June previous year	533,958.78	533,958.78
Plus 2017/2018 Combined Levy	6,340,043.23	6,184,875.95
Add Transfer from Postponed	-	-
GROSS LEVY	6,874,002.01	6,718,834.73
Less: Pensioner Concession (State)	(59,418.76)	(66,790.33)
Pensioner Concession (Council)	(48,615.35)	(54,646.64)
Transfer to Postponed	-	-
Abandoned	-	-
NET TOTAL LEVY FOR YEAR	6,765,967.91	6,597,397.76
Less Collections	(3,386,458.32)	(3,116,029.05)
Plus Refunds	-	-
NET TOTAL BALANCE	3,379,509.59	3,481,368.71
Plus Postponed	-	-
GROSS TOTAL BALANCE	3,379,509.59	3,481,368.71
Collection % of Total Receivable	50.05%	47.23%
Arrears % of Total Receivable	49.95%	52.77%

Recommendation:
Submitted for Council's information.

13.2 INVESTMENTS – NOVEMBER 2017

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 09/01/2018	2.49%	92 Days	2,000,000.00
National Australia Bank	A1+	Term Deposit - 20/03/2018	2.48%	120 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 29/01/2018	2.54%	120 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 22/01/2018	2.46%	150 Days	1,000,000.00
IMB	A2	Term Deposit - 16/01/2018	2.45%	154 Days	500,000.00
IMB	A2	Term Deposit - 31/01/2018	2.50%	90 Days	500,000.00
IMB	A2	Term Deposit - 29/05/2018	2.50%	183 Days	1,500,000.00
St George	A1+	Term Deposit - 18/02/2018	2.47%	120 Days	500,000.00
St George	A1+	Term Deposit - 28/02/2018	2.50%	180 Days	500,000.00
ME Bank	A2	Term Deposit - 27/01/2018	2.50%	90 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 28/02/2018	2.50%	180 Days	500,000.00
Bendigo Bank	A2	Term Deposit - 17/02/2018	2.30%	92 Days	1,000,000.00
Bendigo Bank	A2	Term Deposit - 24/02/2018	2.20%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 05/12/2017	2.40%	91 Days	500,000.00
IMB	A2	Term Deposit - 31/01/2018	2.50%	90 Days	500,000.00
IMB	A2	Term Deposit - 12/12/2017	2.40%	92 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 05/04/2018	2.48%	150 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 23/03/2018	2.35%	120 Days	2,000,000.00
ME Bank	A2	Term Deposit - 15/01/2018	2.50%	90 Days	500,000.00
ME Bank	A2	Term Deposit - 29/03/2018	2.90%	120 Days	500,000.00
Bankwest	A1+	Term Deposit - 20/01/2018	2.50%	120 Days	500,000.00
Bankwest	A1+	Term Deposit - 11/01/2018	2.45%	120 Days	1,000,000.00
Bank of Queensland	A2	Term Deposit - 10/04/2018	2.60%	180 Days	1,000,000.00
AMP	A1	Notice Account	2.70%	N/A	1,000,000.00
Commonwealth Bank	A1+	@ Call Account	1.50%	N/A	500,000.00
TOTAL					\$ 21,500,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	12%	50%	2,500,000
National Australia Bank	A1+	28%	50%	6,000,000
St George	A1+	5%	50%	1,000,000
Bankwest	A1+	7%	50%	1,500,000
Bendigo Bank	A2	9%	40%	2,000,000
IMB	A2	19%	35%	4,000,000
ME Bank	A2	9%	35%	2,000,000
Bank of Queensland	A2	5%	35%	1,000,000
Reliance C/U	Unrated	2%	10%	500,000
AMP	A1	5%	30%	1,000,000
				\$ 21,500,000

Rating	% of Investment	Policy	Amount
A1+	51%	100%	11,000,000
A1	5%	80%	1,000,000
A2	42%	60%	9,000,000
Unrated	2%	30%	500,000
			\$ 21,500,000
General Fund Investments			13,051,405
Sewerage Investment Fund			3,105,187
Water Investment Fund			5,343,408
			\$ 21,500,000
Interest earned on Investments for 2017-2018 as at 30 November 2017			\$ 207,876

Recommendation:

That the list of investments as at 30 November 2017 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

13.3 FINANCIAL REPORTS & AUDIT REPORT – YEAR ENDED 30TH JUNE 2017

Link to Community Strategic Plan/Council's Delivery Program:
14.2.04 Identify infrastructure expenditure by both: • Expenditure Category - asset group; for example, road pavement• Expenditure Type - operating, maintenance, capital renewal, upgrade

Background:

The Audit Office of NSW has completed its audit of Council's record for the year ended 30 June 2017 and provided a report to Council.

Council's Financial Reports and Auditor's Report are required to be presented at a public meeting within five (5) weeks of Council receiving the audit report. These reports are tabled at this meeting and a copy has been emailed to each Councillor prior to the meeting.

Issues:

In the opinion of the Auditors Council's overall financial position is sound. Council's auditors also expressed the opinion that:

- a) The Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13 part 3 Division 2;
- b) The financial statements:
 - (i) have been prepared in accordance with the requirements of this Division;
 - (ii) are consistent with Council's accounting records;
 - (iii) presents the Council's financial position, the results of its operations and cash flows; and
 - (iv) are in accordance with the applicable Accounting Standards and other mandatory professional reporting requirements in Australia.
- c) All information relevant to the conduct of the audit has been obtained; and
- d) There are no material deficiencies in the accounting records or financial reports.

Council received an unqualified audit opinion relating to its financial statements.

Sustainability/Legislative Provisions:

Section 418 of the Local Government Act 1993 requires Council to present its Financial Reports and Auditors Report at a Public Meeting

Financial Considerations:

Nil

Options:

N/A

Recommendation:

That Council note the tabling of its Audited Report and Financial Reports for the year ended 30th June 2017.

13.4 WORKS IN PROGRESS**Urban Services:**

- Works program continues to focus on maintaining the presentation of Council open spaces. During November particular focus was the Coonamble Cemetery and approaches to town.
- Order has been placed for the supply for the LED “What’s On Sign”.
- Planned works to upgrade the facilities at Broome Park have commenced with the installation of an irrigation system and turf around the new play area and toilet facilities.
- The Peace Tree has been removed as per Council resolution.

Vandalism Update:

- Vandalism costs incurred by Council for the 2017/2018 financial year are \$3,573.21.

Pools:

- Coonamble Pool has hosted a number of swimming carnivals, with positive feedback provided to Council staff regarding the facility.
- A new disability lift has been ordered for the Gulargambone Pool.
- Minor repairs to the filtration system at the Gulargambone Pool have been completed.

Buildings:

- Expressions of interest for the fitout / relocation of Council’s Service NSW agency have closed and a contractor will be appointed to carry out the works as soon as possible.
- Ongoing minor maintenance continues as planned

Recommendation:

That Council note the information contained in this item.

BRUCE QUARMBY

Director of Corporate and Urban Services

4 December 2017

14. REPORT BY A/DIRECTOR OF ENGINEERING SERVICES
COUNCIL MEETING WEDNESDAY 13 DECEMBER 2017**14.1 WORKS IN PROGRESS****(a) Plant/Workshop:**

- Plant repairs completed on as required basis.
- Routine servicing completed on “as required” basis.
- New Paveliner arrived

(b) Airport:

- CASA audit complete, NCR's complete
- Routine maintenance completed.
- Tie down area rostered – materials being stock piled

(c) Depot:

- Routine maintenance to depots and buildings as required.

(d) Water Treatment Plant & Reticulation:

- Repairs have been completed to water mains, meters and services as required in Coonamble, Gulargambone and Quambone.
- Gulargambone new water supply bore completed at the sportsgrounds auxiliary works commenced.
- Reservoir roof repairs (Coonamble & Gular) to be carried out.
- Coonamble Water Treatment Plant desludging of the second lagoon commenced.
- Begin implementing Water AMP's
- Hydrant Audit continuing
- Reid St pain replacement commenced

(e) Sewerage:

- Gular STP – routine maintenance.
- Routine maintenance and clearing of blockages have been undertaken at Coonamble and Gulargambone.
- Coonamble Floyd St and Yarran St and Gulargambone Munnell St sewer cleaning and videoing completed
- Begin implementing Sewer AMP's

(f) Quarry:

- Repairs to processing plant complete.
- Housekeeping on going
- Accreditation audit complete – result pending

(g) Roads Report:**i) State Highway:**

Item	Task	Comments
1	Routine Maintenance	Ongoing
2	Highway Slashing	Ongoing
3	Spraying	Ongoing
4	Heavy Patch 20km south of C'ble	Commenced
5	Jabiru culverts	Quotes readvertised
6	Jabiru Rehab	Scheduled for Jan 2018
7	Reseals	Scheduled for December

ii) Urban, Local and Regional Roads:

Item	Task	Comments
1	Slashing & Spraying	Ongoing
2	Flood Damage – various roads	Finalised in December
3	Warren Rd Shoulder grading	Scheduled
4	SR86 33.07 – 34.73	Scheduled
5	SR26 – Vatua Ln	See Photo
6	SR 13 – Sandy Camp Rd bridges	See Photo
7	Pilliga Rd shoulder grading	Scheduled
8	Quambone Rd culvert replacement	Scheduled



Shire Road No 13



Shire Road No 26

Recommendation:

That the information contained in this item be noted.

14.2 TENDERS – ROAD STABILISING SERVICES & SUPPLY & DELIVER PASSENGER CAR TYRES

*Link to Community Strategic Plan / Council's Delivery Program:
11.1 Maintain local road maintenance & construction*

Background:

From time to time councils participate in joint tender processes to secure services and goods. Council has recently participated in an OROC tender and a group tender conducted by Regional Procurement.

Issues:

OROC councils recently conducted a tender for supply and delivery of passenger car tyres to participating councils. The evaluation report is contained in the Closed Session papers.

Regional Procurement conducted a tender for the provision of road stabilising services across a greater geographic area, giving higher discount due to the size of the tender. The full evaluation report is contained within Closed Session.

Sustainability / Legislative Provisions:

Achieves the objective of the Office of Local Government with councils sharing resources.

Financial Considerations:

Increased financial benefit due to size of anticipated contracts.

Options:

N/A

Recommendation No 1:

That Coonamble Shire Council accept the panel of suppliers as below, in no order of precedence, for the period 1 January 2018 to 30 December 2020; :

- i) Accurate Asphalt & Road Repairs
- ii) Hiway Stabilizers Australia Pty Ltd
- iii) Stabilised Pavements of Australia Pty Ltd
- iv) The Mining Pty Ltd
- v) Stabilco Pty Ltd

and that a provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this contract through to 31 December 2021.

Recommendation No 2:

That tenderers Bridgestone Australia Ltd and Tyres4u Pty Limited as trustee for TWA Trust trading as TYRES4U be awarded this contract as a Panel Source Contract for the period 1 January 2018 to 31 December 2019; and that a provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this contract through to 31 December 2020.

KAYLENE ATKINS

A/Director of Engineering Services
30 November 2017

15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES **COUNCIL MEETING WEDNESDAY 13 DECEMBER 2017**

15.1 RANGER'S REPORT - NOVEMBER 2017

*Link to Community Strategic Plan/Council's Delivery Program:
P2.2.5 Control straying animals*

<u>CORRESPONDENCE</u>	<u>November</u>	<u>Year to Date 2017/2018 Total</u>
Official Correspondence	37	218
Infringements (Animals)	15	44
Infringements (Other)	0	0
Change of Details	7	24
Microchipped dogs	11	81
Registrations	4	59
Nuisance dog declaration	0	2
Dangerous dog declaration	2	2
Menace dog declaration	0	0
<u>IMPOUNDED ANIMALS</u>		
Dogs	29	94
Cats	13	38
Stock	0	0
Other	0	0
TOTAL	42	132
<u>BREAKDOWN</u>		
Dogs Euthanased	6	29
Dogs surrendered by owner	18	58
Dogs re-housed	15	51
Dogs released	3	6
Cats Euthanased	13	24
Cats re-housed	2	3
Cats released	0	0
Gulargambone dogs impounded	0	9
Quambone dogs impounded	0	0

DOG ATTACKS

Two dogs were declared "Dangerous" this month following their involvement in the death of 14 goats and four sheep.

Recommendation:

That Council note the information for the month of November 2017.

**15.2 DEVELOPMENT APPLICATION NO. 037/2017 –
PROPOSED ERECTION OF CAMPDRAFT ARENA STEEL
FENCE - COONAMBLE SHOWGROUND - CASTLEREAGH
HIGHWAY - LOT 238 DP40043 - COONAMBLE**

Background:

The proposal involves the erection of a camp draft arena yard attached to existing yards at the northern end of the Coonamble Showground, Castlereagh Highway – Lot 238 in DP40043 – Coonamble. The development will consist of steel post and rail fencing with 1.200 x 12mm rubber attached.

Issues:

The proposed arena will be confined within the northern end of the old trotting track. The permanent fence will allow the camp draft to operate in a safer manner and can be utilised by other show ground users.

The site is zoned RE2 Private Recreation under the provisions of the Coonamble Local Environmental Plan 2011. The development has been assessed as a permissible use within the objectives of the RE2 Private Recreation zoning table and meets the requirements of assessment under Section 79c of the Environmental Planning and Assessment Act 1979.

The proposed development will allow events to be held with greater safety to both competitors and spectators.

Sustainability/Legislative Provisions:

Local Government Act 1993 No 30

Local Government (General) Regulation 2005

Environmental Planning and Assessment Act 1979

Crown Lands Act

Financial Considerations:

To be at the cost of the applicant

Options:

N/A

Recommendation:

That Council approve Development Application No 037/2017 for the construction of a permanent camp draft arena at Coonamble Showground, Castlereagh Highway - Lot 238 – Coonamble - subject to the following conditions:

1. The development being carried out in accordance with the development application and the stamped approved drawings, except where amended, by the following conditions.
2. A copy of all stamped approved plans, specifications and documents must be kept on site at all times so as to be readily available for perusal by any officer of Council or the Principal Certifying Authority.
3. All building work to be undertaken is to be a minimum of three (3) metres clear of any overhead power lines / electricity circuits, as set out in the approved plans. Should the proponent wish to make any further changes to the development that would see buildings erected within three (3) metres of an overhead line, a subsequent modification must be submitted to Council for consideration. Any building work within three (3) metres of a power line requires referral to the relevant energy authority. D11
4. The person acting with this consent shall provide dust suppression, as appropriate, by continually dampening the site to ensure neighbouring properties are not inconvenienced by the effects of dust during construction activities.
5. Unless otherwise approved by Council, any person acting on this consent shall ensure that construction works involving electric or pneumatic tools or other noisy operations shall be restricted to the following hours:

Monday to Saturday (inclusive)	7.00 a.m. to 6.00 p.m.
Sunday	Nil
Public Holidays	Nil
6. Should Aboriginal relics be discovered, work shall cease immediately and application be made for consent for Destroy and Care and Control Permits under the provisions of the NSW National Parks and Wildlife Act 1974. Any applications for permits shall be supported by written documentation from the Local Aboriginal Land Council demonstrating appropriate consultation.
7. The applicant shall bear the cost of all restoration works to Council's property damaged by the applicant or his/her contractors during the course of this development.
8. The arena is not to be used or occupied until a final inspection has been carried out and an Occupation Certificate has been obtained from the Principle Certifying Authority.
9. Artificial lighting which projects beyond the boundary of the land on which the development is situated shall comply with the provision of Australian Standard 4282-1997 "Control of the obtrusive effects of outdoor lighting".
10. All external lighting is to be of a fully shielded design and directed in a downward position.
11. The applicant / persons acting with this consent shall ensure the development does not cause or permit the emission of any offensive odour as defined by the Protection of Environmental Operations Act 1997

MATTHEW COCK

Manager – Environmental Services

30 November 2017

16. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

**16.1 SHOWGROUND USER GROUPS' MEETING HELD IN
THE COMMITTEE ROOM, COONAMBLE ON TUESDAY 7
NOVEMBER 2017 COMMENCING AT 6.00 P.M.**

PRESENT: Brendon O'Connor (Coonamble Show Society); Kris Parsons (Coonamble Rodeo Association); Dianne Pennell (Coonamble Pony Club); Andrew Shearer (Stockman's Challenge/Campdraft); Michael Webb (Coonamble Shire Council) and Rick Warren (Coonamble Shire Council).

APOLOGY

David Burtenshaw
Fiona Pennell

Moved: K Parsons
Seconded: D Pennell

Bianca Hertel (Coonamble Rodeo Association) arrived at 6.15 p.m.

CONFIRMATION OF THE MINUTES

Minutes of last meeting held on Tuesday 1 September 2015

Confirmed

Moved: A Shearer
Seconded: B O'Connor

ITEM 5 – DEVELOPMENT APPLICATION

This item was dealt with first – the General Manager explained the process of a Development Application and why the one submitted by the Stockman's Challenge and Campdraft is invalid. The DA will be taken to the Council meeting in December 2017 for determination and user groups will be encouraged to have input prior to the determination.

ITEM 4 – CORRESPONDENCE

1. Coonamble Rodeo Association – letter regarding proposed campdraft fence.

General discussion around the contributions each organization has committed to the arena project. This is a matter for the organization / person submitting the DA to determine and it was suggested that each organization provide a letter of commitment in this regard.

2. Fence on the western side of the showground

Users would like to see the small fence on the northern side of the pavilion removed as it is causing inconvenience to the machinery field days.

3. Levelling of arena and drainage

All organisations agreed to the Coonamble Stockman's Challenge/Campdraft attempting to level the arena area to alleviate drainage issues.

4. Northern ticket box power

Power is to be supplied to the closest pole near the ticket box location after completion of levee work and finalization of fencing.

5. Sheep pavilion sign

Whereabouts unknown – another sign to be attached to the sheep pavilion.

6. Showground inner fence

The current fence around the arena of the showground is considered to be too low for the purpose of baulking animals. It was agreed the fence needs to be around 30cm higher than the present fence. Requesting Council consider replacement of the current fence with a structure that would achieve the desired result.

The meeting closed at 7.20 p.m.

17. SALEYARDS REPORT
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

17.1 SALES

CATTLE:

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
	NO SALES DURING THE MONTH						

TOTALS: Nil Income

17.2 SALEYARDS ACCOUNT 01/07/2017 – 30/11/2017

Saleyards Operations: Income \$ 789.55
 Expenditure \$ 23,011.78
Deficit \$ 22,222.23

Truck wash :

Income \$ 7,321.32
 Expenditure \$ 2,443.69
Surplus \$ 4,877.63

Summary: Income \$ 8,110.87
 Expenditure \$ 25,455.47
Deficit \$17,344.60

Sale yard Reserves: Balance 01/07/17 \$277,796.91
 Operational result to date \$ 17,344.60
Reserve Balance at 30/11/2017 \$295,141.51

Recommendation:

That Council note the information contained in this report for the month of November 2017.

BRUCE QUARMBY

Director of Corporate & Urban Services

4 November 2017

18. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017

NIL

19. QUESTIONS FROM COUNCILLORS
COUNCIL MEETING WEDNESDAY, 13 DECEMBER 2017