

4 April 2018

The next ordinary meeting of COONAMBLE SHIRE COUNCIL

will be held in the Shire Chamber, Coonamble

on WEDNESDAY 11 APRIL 2018 commencing 9.00 a.m.

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Yours faithfully

*Rick Warren*

General Manager

**4. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**5. DECLARATION – CONFLICT/PECUNIARY INTEREST**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**6. CONFIRMATION OF MINUTES**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**6.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE  
COUNCIL HELD IN THE WAR MEMORIAL HALL,  
GULARGAMBONE ON WEDNESDAY 14<sup>TH</sup> MARCH 2018,  
COMMENCING AT 9.05 A.M.**

**PRESENT:** Cr Michael Webb, Mayor, in the Chair, with Crs. Karen Churchill, John Walker, Bill Fisher, Ahmad Karanouh and Paul Wheelhouse.

Also present were the Director of Corporate & Urban Services, Mr Quarmby, the Director of Community Services, Ms Ryan, the A/Director of Engineering Services, Mrs Atkins and Mrs Moorhouse.

**1.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

**2.0 PUBLIC QUESTION TIME**

Councillors noted that two bookings were made for public question time:

- i) Gulargambone War Memorial Hall Committee;
- ii) Gulargambone Community Enterprises Corporation.

**3.0 APOLOGIES**

Nil

**4.0 DEPUTATIONS/DELEGATIONS**

No deputations are booked to attend the meeting.

**5.0 DECLARATIONS OF INTEREST**

The following declarations were noted:

- i) Cr Webb                      Item 18.2 – Public Toilets in CBD
- ii) Cr Wheelhouse            Item 10.2 – Neighbourhood Centre

**PUBLIC QUESTION TIME**

There were already people in the gallery and the Mayor brought public question time forward. Council's Gulargambone parks and gardens staff was present at the meeting, together with Senior Technical Officer, Peter Hurst.

**i) Gulargambone Memorial Hall**

The first person to address the meeting was Mr Colin Ryan OAM on behalf of the Gulargambone Memorial Hall. Before he raised hall issues, Mr Ryan thanked Council for the assistance given to install and unveil the art sculpture of the bullock wagon on Saturday evening.

Mr Ryan pointed out a couple of issues with the handrail and emergency door as well as the two doors at the Hall – saying they still don't shut properly. The Director said he would take action to address these issues. Mr Quarmby said that small matters such as these should be reported to the office, pointing out there is no need to wait for a Council meeting to raise them.

Another issue raised by Mr Ryan was the charge for use of the facility – the Director of Corporate and Urban Services said he would discuss this matter with Mrs Best so the Committee could be uniform in its charges to all organisations. Mr. Ryan thanked the Mayor for the newsletter which is prepared immediately after each meeting and sent to all residents – he said it is a great way for the community to keep up with Council activities and plans.

Finally, Mr Ryan commended the parks and gardens staff – he said they do a great job and are very willing to assist whenever and wherever they can.

The Mayor explained that Council has the opportunity to apply for funding and has included the Gulargambone Hall in its applications under the Drought Communities Program. Cr Webb also advised that two further applications have been approved under the program :

- \$300,000 for works at the aerodrome and golf club car park
- \$100,000 for fencing at the waste depot.

Mr Ryan thanked Council for the opportunity to speak and raise these issues.

**ii) Water Account – Ms Joyce Newton**

At this juncture, the Mayor welcomed Ms Newton who has already been in contact with the office regarding an excessive water account, which she is disputing. She also raised issues about the meter. The Director of Corporate and Urban Services said that he would prepare a report for the April meeting and Council could make a determination regarding this matter.

**6.0 CONFIRMATION OF THE MINUTES**

**2952 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 14 February 2018 be confirmed.

**7.0 BUSINESS ARISING FROM MINUTES**

**i) Item 10.4 – Delivery and spreading of gravel to Aerodrome**

In response to a question from Cr Wheelhouse, the A/Director of Engineering Services advised she has spoken with a representative of the Aero Club to ascertain its requirements. Ms Atkins said that work will be carried out shortly.

## 8.0 RESOLUTION BOOK UPDATE

**2953 RESOLVED** on the motion of Crs Karanouh and Churchill that the Resolution Book Update be received and noted.

### i) Sportsground Irrigation

Cr Karanouh asked whether this work has commenced – the Director of Corporate and Urban Services said that work being carried out at the sportsground recently was to install a drip system to water trees around the perimeter of the ground.

In speaking about this matter, the A/Director of Engineering Services said that the water main along the Highway has to be replaced and in conjunction with this work, a ‘hook in’ will be made to either the reservoir or a special tank for irrigation purposes. She said that engineering designs are currently being investigated.

### ii) State Emergency Services

Cr Karanouh referred to this item and said there will be a User Group Meeting on 20 March. He pointed it has been reported to him that volunteers of the organisations do not wish to combine both services. Cr Karanouh said the RFS is planning to build a 3 bay shed at its site and that the SES wants to stay at its current location. The Mayor said that at this stage no indication of funding has been received from the SES.

It was agreed that Council be represented at the user group meeting on 20 March, following which a report be prepared and presented to the April Council meeting.

## 9.0 MAYORAL REPORT

**2954 RESOLVED** on the motion of Cr Webb that his Mayor’s Activity Report be received and dealt with.

Councillors noted that the Mayor had attended the following functions on Council’s behalf since the February meeting:

- Country Mayors’ Conference
- Tour de OROC function to handover cheque to Dubbo Home Stay Committee
- CEO of Regional Development Australia – Orana – discussions with Megan Dixon
- Bushfire Management Committee meeting
- Unveiling of the bullock wagon structure on 10 March.

The Mayor also advised that the Balmoral Group will meet in Coonamble on 31 March and the first meeting of *Together Partnership* will be held on Friday. Council noted this initiative is to get all services to work together to promote development and improve the economic status of the Shire.

The Mayor reminded everyone that the Seniors' Week Dinner is being held at the Bowling Club on Thursday 5 April and encouraged all Councillors to attend.

**2955 RESOLVED** on the motion of Cr Webb that his activities report be noted.

#### **FORMAL HANDOVER OF BULLOCK WAGON INSTALLATION**

At this juncture, Mrs Alison Dent presented a draft document to the meeting, which formally hands over the bullock wagon installation to Council, noting that it has been located on the Park area off the Highway in Gulargambone which is under Council's control. Council noted that when this is finalised the art work will be included with Council's insurances and, in the interim, the sculpture will be covered by Council's insurer.

**2956 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council accept the bullock wagon art installation, subject to the draft document being reviewed and adopted and a report on the matter being brought to the April meeting.

#### **PRESENTATION OF CONCEPTS – PAVE THE WAY TO GULAR ART FESTIVAL**

Council noted that concepts for the three Council owned sites were made available yesterday and copies were handed out at the meeting.

At this stage, Mrs Annie Haling was present and proceeded to address Council, advising that the festival will take place between 5 and 8 April, however work on the water tower will commence on 21 March and go through to 29 March because of the unavailability of the artist during the festival. The Mayor reminded the Co-operative that it would need to prepare and submit a risk assessment to Council for approval prior to work commencing.

Ms Haling said that the bus stop was not included with the sites at this point in time, however it is hoped that a young local artist may agree to complete this building in the future. The Mayor said that Council must have the design concept of any intended public art so it can be given approval.

The Mayor referred to a portrait of a local deceased identity – Mrs Haling said that is the former owner of the Two eight two eight building and the portrait would be on the back of the building.

**2957 RESOLVED** on the motion of Crs Karanouh and Fisher that Council accept the concepts provided for Council owned properties which will be included in the *Pave the Way to Gular Art Festival*.

#### **TRUCK WASH – GULARGAMBONE**

At this juncture, Mr Peter O'Brien, a local carrier addressed Council saying that it is most inconvenient not having a truck wash for use by livestock carriers in Gulargambone.

**PAUL FISHER**

At this juncture, Mr Fisher thanked Council for its assistance with the bullock wagon installation. He said he wondered why a Council employee would make a phone call regarding replacing signage that was moved only to provide access for the installation. The A/Director of Engineering Services said she did receive a report that the signs had been moved and pointed out there is a substantial fine for interfering with RMS signage.

**2958 RESOLVED** on the motion of Crs Fisher and Wheelhouse that Council's Director of Community Services work with the Gulargambone Show Society on promotional material for its visit to the RAS in Sydney at Easter.

**GULARGAMBONE CENTRAL SCHOOL**

The Principal and three students from the Gulargambone Central School attended the meeting – Mr Spora thanked Council staff at Gulargambone for their assistance during the year. He also said that the School is very supportive of the art initiative which will be a great benefit to students.

As President of the Gulargambone Swimming Club, he also thanked Council and said the Club was very appreciative of the work Council does, pointing out that this season has been very successful with 40 children enrolled as members.

**10.0 CORRESPONDENCE**

**2959 RESOLVED** on the motion of Crs. Karanouh and Fisher that the Correspondence be received and dealt with.

***Section A – For Council's Consideration:*****10.1 COONAMBLE CLAY TARGET CLUB D7(51058)**

**2960 RESOLVED** on the motion of Crs. Karanouh and Fisher that Council donate \$200 to the Coonamble Clay Target Club towards its Annual Open Shoot to be held on 7 and 8 April, 2018.

At this juncture, Cr Wheelhouse declared an interest in the following item and left the meeting.

**10.2 COONAMBLE NEIGHBOURHOOD CENTRE D7(51057)**

**2961 RESOLVED** on the motion of Crs. Webb and Walker that Council ascertain the amount of rent being paid by the Coonamble Neighbourhood Centre and subsidise 50% of the market rent from the Donations Vote.

Cr Wheelhouse returned to the meeting.



**10.3 GREAT ARTESIAN BASIN PROTECTION GROUP D7(51162)**  
**2962 RESOLVED** on the motion of Crs. Karanouh and Churchill that Council advise the Great Artesian Basin Protection Group that it will donate a 2018/2019 Family Season Ticket to the Coonamble Pool for the fundraising auction to support the Group.

**10.4 JJ ROBINSON – TEAM ORGANISER D7(51156)**  
**2963 RESOLVED** on the motion of Crs. Walker and Karanouh that Council agree to a donation of \$500 towards the costs of entering a team in the Walgett Aboriginal Rugby League Knockout in September.

**10.5 OFFICE OF THE MAYOR, DUBBO REGIONAL COUNCIL L10 2(51070)**  
**2964 RESOLVED** on the motion of Crs. Karanouh and Walker that Council note the information from Dubbo Regional Council regarding making a decision on Joint Organisations and further note that Council will be dealing with its own report concerning this matter later in the day.

**10.6 COONAMBLE RODEO ASSOCIATION S5(51159)**  
**2965 RESOLVED** on the motion of Crs. Walker and Karanouh that Council inform the Coonamble Rodeo Association that if it is not ready for the grandstands and concrete slab project at the Showground, the application for funding be diverted to the Coonamble Visitor Information project, in accordance with Council's resolution at the February 2018 meeting.

**10.7 COONAMBLE EASTER COMMITTEE H5(51189)**  
Requesting that Council staff assist the Committee in erecting figures depicting the Crucifixion and the Resurrection over the Easter period.

**2966 RESOLVED** on the motion of Crs. Karanouh and Walker that Council inform the Coonamble Easter Committee that permission has been granted to erect figures over the main street during the Easter period, Council staff will assist as previously and that \$300 has been allocated to refurbish the figures, noting funds will be sourced from the Donations Vote.

***Section B – For Council's Information:***

**10.8 COONAMBLE COMMUNITY RADIO L3+D7(51175)**  
Thanking Council for its \$7,000 contribution to the radio station and saying that without that support the facility would struggle financially.

**10.9 GULARGAMBONE CENTRAL SCHOOL C8(51194)**  
Expressing the School's absolute support for the *Pave the Way to Gular* initiative and thanking Council for its support of the event. Saying that by supporting the *Pave the Way to Gular* initiative Council is also supporting the students of Gulargambone Central School.

**10.10 NSW ROADS & MARITIME SERVICES R8-5(51201)**

Advising that the 2017/18 REPAIR Program allocations have been approved and the following projects have been selected for funding

- MR129 Rehabilitate and widen road. *Council Priority No 1* \$212,500
- RR7515 Rehabilitate and widen road. *Council Priority No 2* \$144,000.

Saying that under the REPAIR Program Council is required to complete the approved works within the 2017/18 financial year.

**10.11 WATERFIND AUSTRALIA W1**

Advising that the purchase of water 100ML documentation is still in progress with the Water Authority. Saying it is expected the review and approval will be completed within 12 days as at 28 February 2018 – anticipated completion end of April 2018.

**2967 RESOLVED** on the motion of Crs Karanouh and Churchill that the information contained in Item Nos. 10.8 to 10.11 inclusive be noted.

**11.0 REPORT BY GENERAL MANAGER**

**2968 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that the report by the General Manager be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**2969 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note Development Application Nos 004/2018 and 007/2018 to 010/2018 inclusive, have been approved under delegated authority since the last meeting.

**11.2 INTEGRATED PLANNING & REPORTING PROCESS**

**2970 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note the following timetable for the 2018/2019 Budget and Operational Plan process:

Date	Function
09 May 2018	Draft Budget & Operational Plan to be considered on 9 May 2018 and placed on public exhibition.
15 May 2018 – 7.00 p.m.	Public meeting for Council to present its Operational Plan to the community.
06 June 2018	Submissions from the public close.
13 June 2018	Budget & Operational Plan adopted (normal Council meeting day).

**11.3 JOINT ORGANISATIONS - UPDATE**

Each Councillor was provided with a copy of the Local Government (General) Amendment (Regional Joint Organisations) Regulation 2018.

**2971 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council note the information available to date regarding the proposed Joint Organisation Model, as conveyed in OLG Circular 18-02 and resolve to not join a Joint Organisation.

At this juncture, 10.20 a.m., Council adjourned for morning tea and resumed at 10.55 a.m.

#### 11.4 LOWER MACQURIE WATER USERS ALLIANCE (LMWUA)

Council noted that it has been requested by the Alliance to provide a financial contribution in 2018/2019 of \$80,965. The General Manager reported that a review of the operation of the LMWUA has been recommended and suggested that it would be prudent for Council to support the review.

**2972 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that Council support the review of the operations of the LMWUA and consider the budget contribution following completion of the review.

#### 11.5 MANAGEMENT PLANS

The draft Management Plans were included separately with the business papers. These plans provide information regarding the maintenance and upgrade of Council's assets and comprise :

1. Sewer Asset Management Plan
2. Water Asset Management Plan
3. Roads Management Plan
4. Quarry Management Plan
5. Fleet Management Plan
6. Aerodrome Management Plan
7. Building Maintenance Plan
8. Recreational Facilities Plan
9. Showground Management Plan.

The Director of Corporate and Urban Services referred to the Management Plans and suggested Councillors read through and should they wish to make amendments, advise at the next meeting.

**2973 RESOLVED** on the motion of Crs. Karanouh and Walker that Council note the draft management plans provided for the 2018/2019 Operational Plan and Budget.

#### 11.6 GRANT FUNDING STATUS

**2974 RESOLVED** on the motion of Crs. Karanouh and Churchill that Council develop and submit the following projects to the Stronger Country Communities Fund on the basis identified, noting the cost of the projects will be in the vicinity of \$2,100,000, grant applications in a total amount of \$1,595,000 and co-contributions from Council \$505,000:

Project	Cost	Grant	Co-Cont.
Splash pad – Gulargambone	250,000	200,000	50,000
Toilet block – Main Street	400,000	280,000	120,000
Visitor Information Centre	450,000	330,000	120,000
Refurbish toilets – Shire	250,000	180,000	70,000
Skate bowl – West Coonamble	150,000	120,000	30,000
Extend irrigation – Coonamble oval	100,000	80,000	20,000

Project	Cost	Grant	Co-Cont
Playground shade structures	100,000	80,000	20,000
Playground/gym equipment – Lions Park at Gulargambone	150,000	135,000	15,000
Pool blanket/change rooms – Coonamble pool	200,000	150,000	50,000
Basketball Court – Youth Centre at Gular	50,000	40,000	110,000

## 12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

**2975 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that the report by the Community Services Director be received and dealt with.

### 12.1 COMMUNITY SERVICES PROGRESS UPDATE

**2976 RESOLVED** on the motion of Crs Karanouh and Fisher that the information contained in this item be noted.

The Mayor congratulated the Director on the *Boots & Pearls Luncheon* promotional material for the Seniors Dinner which is being organised for 5 April at the Bowling Club.

### 12.2 ANNUAL BUY LOCAL STRATEGY

**2977 RESOLVED** on the motion of Crs. Churchill and Karanouh that Council endorse the inclusion of a contribution of \$25,000 in the 2018/19 budget to assist in delivering actions within the proposed Buy Local Strategy and Marketing Plan, noting the Director of Community Services will facilitate the implementation and development of the Plan.

### 12.3 GULARGAMBONE COMMUNITY ENTERPRISES CO-OPERATIVE LTD – PAVE THE WAY TO GULAR ARTS FESTIVAL

Council noted this matter was dealt with earlier in the day during the presentation by Ms Annie Haling on behalf of the Co-operative in Minute No. 2957 when Council resolved to accept the concepts provided for the Council owned properties.

## 13.0 REPORTS BY DIRECTOR OF CORPORATE & URBAN SERVICES

**2978 RESOLVED** on the motion of Crs Karanouh and Churchill that the report by the Director of Corporate and Urban Services be received and dealt with.

### 13.1 RATE COLLECTIONS

**2979 RESOLVED** on the motion of Crs Karanouh and Churchill that the Total Combined Rate Collections to 28 February 2018 be noted.

### 13.2 LIST OF INVESTMENTS

**2980 RESOLVED** on the motion of Crs. Karanouh and Wheelhouse that the list of investments as 28 February 2018 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

**13.3 DRAFT REVENUE POLICY 2018/2019**

**2981 RESOLVED** on the motion of Crs.Karanouh and Churchill that Council agree to place the Revenue Policy for 2018/2019, as presented, on public exhibition for the prescribed 28 days, calling for submissions prior to formally adopting it at the June 2018 meeting in conjunction with any submissions received.

**13.4 WORKS IN PROGRESS**

**2982 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council note the information in this item of the Director's report.

**14.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES**

**2983 RESOLVED** on the motion of Crs. Fisher and Wheelhouse that the report by the A/Director of Engineering Services be received and dealt with.

**14.1 WORKS IN PROGRESS**

**2984 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council note the A/Director's report on works in progress.

**14.2 COONAMBLE LEVEE EASEMENTS**

**2985 RESOLVED** on the motion of Crs.Karanouh and Walker that :

a) Council proceed to acquire easements by compulsory process under the Land Acquisition (Just Terms Compensation) Act 1991 by authority contained in the Local Government Act 1993 for the purposes of Coonamble flood levee affecting the following lots:

- Lot 7020 DP1061274
- Lot 1 DP547529
- Lot 229 DP754227
- Lot 1 Section 7 DP758282
- Lot 701 DP1054308;

b) minerals are to be excluded from this acquisition;

c) these acquisitions are not for the purpose of re-sale;

d) the necessary applications be made to the Minister for Local Government and the Governor;

e) authority be given to affix the Common Seal to all documents relative to these acquisitions.

**15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES**

**2986 RESOLVED** on the motion of Crs Fisher and Wheelhouse that the report by the Manager of Environmental Services be received and dealt with.

**15.1 RANGER'S REPORT – FEBRUARY 2018**

**2987 RESOLVED** on the motion of Crs Churchill and Walker that the Ranger's report for the month of February 2018 be noted.

**16.0 REPORTS FROM VARIOUS COMMITTEES**

**2988 RESOLVED** on the motion of Crs Wheelhouse and Walker that the Council note there are no reports and/or minutes from organisations for the month of February 2018.

**17.0 SALEYARDS REPORT – FEBRUARY 2018**

**2989 RESOLVED** on the motion of Crs Walker and Churchill that the saleyards report for January 2018 be dealt with.

**17.2 Saleyards Account**

**2990 RESOLVED** on the motion of Crs Walker and Churchill that the Saleyards Account to 28 February 2018 showing a reserve balance deficit of \$347,673.97, be noted.

**18.0 CLOSED SESSION**

**2991 RESOLVED** on the motion of Crs Walker and Fisher that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A: *section 2(d) commercial information of a confidential nature that would, if disclosed:*

- (i) *prejudice the commercial position of the person who supplied it;*
- (ii) *confer a commercial advantage on a competitor of the council ..."*

**2992 RESOLVED** on the motion of Crs Walker and Fisher that the press and public be excluded from the meeting.

**RESUME OPEN MEETING**

**2993 RESOLVED** on the motion of Crs Churchill and Fisher that Council resume Open Meeting.

**ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION**

**2994 RESOLVED** on the motion of Crs Churchill and Fisher that Council adopt the recommendation from Closed Session, being Recommendation Nos. 18.1 and 18.2, as set out hereunder :

**18.1 Code of Conduct Committee - Panel**

**Council resolves** to appoint the following as eligible Code of Conduct Reviewers in accordance with the Expressions of Interest conducted by OROC:

- *Aimee Saaib of O'Connell Workplace Relations*
- *Eden Elliott of Wise Workplace*
- *Rochelle Luhn of Nemises Consultancy Group*
- *Peta Tumpey of Tress Cox Lawyers*
- *Robert Lopich of Mediate Today*
- *Phil O'Toole of Centium*
- *Kath Roach of Sinc Solutions*
- *Andrew Klein of Russell Kennedy Pty Ltd*
- *Chris Stratten of Quadrant Management Systems Pty Ltd*

- *Viv Mercer of PKF Forensic & Risk Services*
- *Phil O'Brien of Australian Workplace Training & Investigation*
- *Greg Waters of MSAM Loss Management*
- *John Renshaw of O'Connor Marsden & Associates.*

At this juncture, after declaring an interest in the following matter, the Mayor vacated the Chair and left the meeting – the Deputy Mayor took the Chair.

**18.2 Proposed Toilet Block – Main Street – Grant Funded Project  
Council resolves to:**

- 1) *negotiate to purchase the building and authorise the affixing of the Common Seal on documents relative to the purchase;*
- 2) *submit an application to the Stronger Country Communities Funding program for \$400,000;*
- 3) *contribute \$120,000 towards the project;*
- 4) *classify the land, when purchased, as 'operational land';*
- 5) *develop a design and construct tender to complete the project should the application be successful.*

At this juncture, the Mayor returned to the meeting and took the Chair.

**19.0 QUESTIONS WITH NOTICE**

Nil

**21.0 QUESTIONS FROM COUNCILLORS**

Nil

This concluded the business and the meeting closed at 11.45 a.m.

These minutes Pages (1/6138 to 13/6150) were confirmed on the **11<sup>th</sup>** day of **APRIL 2018** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **14<sup>th</sup> March 2018**.

**MAYOR**

**6.2 MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON TUESDAY 27<sup>TH</sup> MARCH 2018, COMMENCING AT 6.00 P.M.**

**PRESENT:** Cr Michael Webb, Mayor, in the Chair, with Crs. Karen Churchill, John Walker, Bill Fisher and Paul Wheelhouse.

Also present were the General Manager, Mr Warren, the Director of Corporate & Urban Services, Mr Quarmby, the Director of Community Services, Ms Ryan and the A/Director of Engineering Services, Mrs Atkins.

**LEAVE OF ABSENCE**

**2995 RESOLVED** on the motion of Crs Wheelhouse and Fisher that Cr Karanouh be granted leave of absence.

**BUSINESS OF THE MEETING**

*Consideration of the number of Councillors from seven to nine.*

**2996 RESOLVED** on the motion of Crs Fisher and Wheelhouse that, in accordance with section 224(2) of the Local Government Act 1993 that Council determine that the number of councillors for the term commencing September 2020 be nine councillors and that, in accordance with section 224(3), a referendum be held in conjunction with the 5<sup>th</sup> May 2018 by-election to increase the number of councillors from seven to nine.

*For the Motion:*

Cr Fisher  
Cr Wheelhouse

*Against the Motion:*

*Cr Churchill  
Cr Walker  
Cr Webb*

**THE MOTION WAS LOST            2 VOTES FOR / 3 VOTES AGAINST.**

*This concluded the business and the meeting closed at 6.08 p.m.*

*This is Page 1/6151 of Minutes of Extraordinary Meeting of Coonamble Shire Council held on 27 March 2018.*

*These minutes were confirmed on 11<sup>th</sup> day of **APRIL 2018** and are a full and accurate record of proceedings of the Extraordinary Meeting of Coonamble Shire Council held on **27<sup>th</sup> March 2018***

**MAYOR**



**7. BUSINESS ARISING FROM MINUTES**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**8. RESOLUTION BOOK UPDATE**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**8.1 Resolutions in Progress**

**14.2 SPORTSGROUNDS - IRRIGATION**

**1935 RESOLVED** on the motion of Crs Karanouh and Keady that Council approve construction of the automatic system for irrigation of the sportsgrounds, with a budget of \$70,000 to be sourced from the water fund.

**Status:**

**Incorporated with mains replacement program subject to grant fund application under the Stronger Communities Fund.**

**EMERGENCY SERVICES BUILDING RESERVE**

**2646(a) RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council allocate \$100,000 from the Development Reserve to the Emergency Services Building Reserve, making this reserve in total \$200,000 and that a new building be constructed on the current site subject to the SES contributing \$150,000 towards the cost of the structure.

**Status:**

**Funds placed in reserve – negotiations commenced - with current building plans submitted to SES and RFS senior management. SES has provided a grant fund application for submission by Council.**

**PLAYGROUND – LIONS PARK - GULARGAMBONE**

**2725 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that community consultation be undertaken regarding play equipment for the 0 – 5 years range in Lions Park at Gulargambone and a report detailing costing be provided to the next meeting.

**Status:**

**Quotations and designs have been received – It is expected that some of the cost will be defrayed with a grant application to the Stronger Communities Fund.**

**SHOWGROUND USERS' MEETING**

**2875 RESOLVED** on the motion of Crs Karanouh and Churchill that Council :

- i) determine costings for the replacement of the inner arena fence, including the fence in front of the pavilion and replacement of the ticket booth at the northern entrance to the showground and submit as a project under the Crown Reserve Trust funding which will become available in the New Year;

- ii) note the Coonamble Stockman's Challenge & Campdraft committee will continue to address drainage issues within the arena area.

**Status:**

**Application for grant funds submitted to Crown Reserves Trust Management Fund – awaiting outcome.**

**12.3 COMMUNITY SAFETY PLAN FUNDING OPPORTUNITIES**

**2881 RESOLVED** on the motion of Crs Churchill and Fisher that Council submit an application under the NSW Community Safety Fund to develop a Community Safety Plan and implement a six month security patrol trial, together with the installation of additional security cameras.

**Status:**

**Application submitted – awaiting outcome.**

**8.2 Resolutions Completed****FORMAL HANDOVER OF BULLOCK WAGON INSTALLATION**

**2956 RESOLVED** on the motion of Crs Karanouh and Wheelhouse that Council accept the bullock wagon art installation, subject to the draft document being reviewed and adopted and a report on the matter being brought to the April meeting.

**Status:****See report by General Manager this meeting.****COMPLETED**

**9. MAYORAL REPORT**  
**COUNCIL MEETING WEDNESDAY 11 APRIL 2018**

**9.1 MAYOR'S ACTIVITY REPORT**

**i) OROC**

Attended the OROC Board meeting on 16 March – as was expected the formation of joint organisation was the main topic of debate. It appears the eastern councils are in favour of forming a J.O. however Dubbo has decided, at this stage, to not participate. There is strong support for OROC to retain its current form.

It appears Gilgandra, Mudgee, Narromine and Warrumbungle Councils are in favour of forming a J.O. The remaining councils have varying opinions from 'wait and see' to 'not join' a J.O.

Also of concern are the changes proposed to the Crown Lands Act that will see greater expense and regulation forced on councils, as the State divests itself of much of the Crown land to local authorities.

**ii) Balmoral Group**

On 21 March met with Grant Leslie from the Balmoral Group regarding Regional Economic Development Workshop. Unfortunately, although widely advertised, the evening was poorly attended.

**iii) Seniors Luncheon**

Attended the lunch at the Bowling Club held in honour of our senior citizens. It was wonderful to see the number of people enjoying the function.

**iv) NSW Government – Regional Infrastructure Funding Information Session at Dubbo**

I believe that the projects Council has approved for submission are sound, in light of the information provided.

**Recommendation:**

**That Council note the Mayor's activities since the March Meeting.**

**MICHAEL WEBB**

Mayor

**10. PRECIS OF CORRESPONDENCE**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**Section A – Matters for Consideration by Council:**

**10.1 GREAT ARTESIAN BASIN PROTECTION GROUP  
D7(51238)**

Referring to its upcoming auction fundraiser and the possibility of booking and utilising the showground pavilion for the event on Saturday 7 July. Asking Council to waive / discount the hire fee – saying it would be utilising tables and chairs and the stage inside the pavilion on the night. Pointing out that any assistance Council can offer would be appreciated, as it would mean that more of the funds raised could be used to assist the cause.

(NOTE BY GENERAL MANAGER – The 2017/18 charge for a not-for-profit organisation to hire the Pavilion, including kitchen and bar, is \$115. This charge also includes tables/chairs and the stage).

**Recommendation:**

**That Council inform the Great Artesian Basin Protection Group it is unable to accede to the request to waive or discount the fee for hire of the showground pavilion, noting the 2017/18 charge for a not-for-profit organisation is \$115.**

**10.2 COONAMBLE RODEO ASSOCIATION D7(51251)**

Advising that a quote for the hire of the toilet trailer has been obtained and amounts to \$6,650 (plus GST) and asking Council to confirm it will again pay for this hire. Saying in the past it has been found that the shower block at the campdraft end of the ground is not sufficient to cater for campers and the committee is considering an extra shower block which will cost an extra \$2,100 plus GST. Asking Council to fund this additional shower block as well as the toilet trailer.

(NOTE BY GENERAL MANAGER – Following my request, the Association provided a copy of its AGM minutes and a copy of the audited financial statements (including audit report).

**Recommendation:**

**That Council, in considering the financial accounts provided by the Coonamble Rodeo Association, considers the Association in a sufficiently sound position to meet this expense and noting the toilet facilities at the showground have been substantially upgraded over the last few years.**

**10.3 COONAMBLE GREYHOUND RACING CLUB INC  
D7(51296)**

Seeking sponsorship for the October long weekend racing carnival. Pointing out it is the largest non-TAB meeting in Australia and attracts trainers and visitors from all over Australia and certainly boosts the local economy. Thanking Council for its past support and looking forward to a sponsorship for the 2018 event.

**Recommendation:**

**That Council again sponsor a race at the Coonamble greyhound racing carnival in October 2018 and commit \$1,000 to the Club from the Donations Vote.**

**10.4 LEN SCOTT, ROTARY CLUB OF COONAMBLE A8**

Requesting Council to consider building a set of toilets at the Rest Stop located on the Castlereagh Highway just north of the Coonamble Golf Club. Saying the Club will contribute towards the cost of the facility.

(NOTE BY GENERAL MANAGER – Council has considered similar requests in the past and has always been concerned with additional ongoing maintenance of such a facility).

**Recommendation:**

**For Council's determination.**

**10.5 CAMPBELLTOWN ARTS CENTRE D7(51304)**

Advising Fisher's Ghost Art Award is now in its 56<sup>th</sup> year and continues to attract artists from a cross section of disciplines and stages in their careers. Inviting Council to continue supporting the Art ward through sponsorship of the "Sculpture Award" – a unique section of the overall Fisher's Ghost Art Award.

(NOTE BY GENERAL MANAGER – Last year Council sponsored the Sculpture Award for an amount of \$2,500).

**Recommendation:**

**That Council agree to sponsor the "Sculpture Award" in conjunction with the Fisher's Ghost Festival in Campbelltown and commit \$2,500 from the Donations Vote.**

**10.6 COONAMBLE PUBLIC SCHOOL D7**

Saying the School is holding Sky Story Night on 10 May 2018 from 6.30 p.m. until approx. 8.30 p.m. at the showground, to celebrate the Aboriginal Dreamtime Story of the Emu seen in the Milky Way. Requesting Council to donate facilities at the showground, including the pavilion, and set up the IT equipment.

(NOTE BY GENERAL MANAGER – Council is continually funding State Government activity – we do not need to voluntarily accept cost-shifting from the State Government – we have enough imposed on councils already. The income from the showground is minimal and needed to provide the facilities).

**Recommendation:**

**That Council advise the Coonamble Public School that it does not agree to provide use of the Showground or set up equipment free of charge.**

**10.7 MERVYN CANHAM & DOUG WHITE**

Requesting that the old trough be replaced at the Castlereagh Street roundabout, noting it was taken away to prepare the area for planting of the new tree. Saying it is currently at the showground and hoping it will be relocated to the site shortly. Suggesting that if it cannot be put back at the roundabout, Council may consider placing in on the lawn in front of the Museum. Drawing attention to the historical nature of the trough and saying it should be located in an area visible to locals and tourists.

(NOTE BY GENERAL MANAGER – It was always intended that the trough be returned upon completion of the roundabout garden).

**Recommendation:**

**That Council inform Messrs Canham and White that the trough will be returned to the Castlereagh Street roundabout upon completion of the garden.**



**Section B – Matters for Information Only:****10.8 NSW ELECTORAL COMMISSION E2(51105)**

Acknowledging receipt of Council's letter advising that it resolved to engage the NSW Electoral Commission to administer the forthcoming By-Election and noting that Mr Steve Robb has been in contact with Council in relation to election arrangements, which will be conducted on Saturday 5 May 2018.

**10.9 CASTLEREAGH RUGBY LEAGUE D7(51104)**

Thanking Council for its financial support of \$300 for the first Castlereagh Women's Rugby League – saying this will greatly help with costs. Saying Council's sponsorship will be recognised on all home game programs and social media releases, as well as announcements throughout the games.

**10.10 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L10(51240)**

Inviting Council to attend this year's National General Assembly of Local Government in Canberra from 17 to 20 June. Saying the theme this year – *Australia's Future, Make it Local* – reflects not just the wide scope and importance of local government, but its ability to influence and effect fundamental change and improvement at the community level.

(NOTE BY GENERAL MANAGER – Early Bird Registration is \$969/person; standard registration \$1,290/person with additional charges for other activities).

**10.11 KAREN FLAKELAR C8(51242)**

Saying she represents a growing number of women who would benefit from the opening of a Women's Shed in Coonamble. Stating they were using the High School's shopfront in the main street, however it folded and they had nowhere to go. Saying there are many women in Coonamble who are widowed, lonely, depressed or disabled who would benefit from such a facility. Asking Council for a letter of support to accompany their grant application.

(NOTE BY GENERAL MANAGER – The letter of support has been provided as requested).

**10.12 COONAMBLE & DISTRICT RSL CLUB LIMITED P1(51203)**

Advising there have been three separate incidents recently with children throwing rocks/clods at the RSL bus while it was being driven – all incidents have been reported to the local Police.

Pointing out one of the incidents happened in Macdonald Park, where the main problem is lack of lighting. Saying it is a hazard for drivers in that area and the Police agree as they are unable to see who threw the bottle and stones at the bus as they cannot get proper CCTV footage of the incident. Also drawing attention to the amount of vandalism in the area.

<b>10.13</b>	<b>COONAMBLE AG FIELD DA</b>	<b>S5(51195)</b>
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Congratulating Council on the improvements at the showground over the past year. Referring to the Showground User Group Representatives meeting in November 2017 and saying it was suggested that users would like the small fence to the north of the pavilion removed as it causes an inconvenience to the running of the field day. Urging Council to consider this matter and have the fence removed.

(NOTE BY GENERAL MANAGER – As discussed by Council at the November 2017 meeting, the fence provides delineation from the maintained area around the pavilion to the less maintained area of the showground. The fence acts as a barrier to vehicular traffic using the lawn area, ensuring weddings and other functions have a manicured, well maintained area for photos).

**RICK WARREN**  
General Manager  
4 April 2018

**11. REPORT BY GENERAL MANAGER**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED  
UNDER DELEGATED AUTHORITY**

*Link to Community Strategic Plan / Council's Delivery Program  
L1.4.5 Governance is open and transparent.*

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
Nil					

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
Nil					

**Sustainability/Legislative Provisions:**

Promoting Better Practice Review - Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council note no Development Applications or Complying Development Applications were approved during the month of March 2018.**

**11.2 HANDOVER - BULLOCK WAGON, GULARGAMBONE**

***Link to Community Strategic Plan/Council's Delivery Program:  
P4.4.2 Provide opportunities for access to arts related activity***

**Background:**

At the March 2018 meeting Council resolved to review the draft document with a report being brought back to the April meeting.

**Issues:**

The document was forwarded to Council's solicitors for comment – which was *'there is no need for such a document and Council should not enter into any such deed'*.

Such an agreement could involve considerable expense being incurred without Council's approval or knowledge. Council's public arts policy is sufficiently broad to accommodate the artwork should Council resolve to take ownership of the works, which should be with no conditions attached.

As part of the Council infrastructure the works will be insured however, Council will have the decision should a situation arise where damage has occurred.

**Sustainability/Legislative Provisions:**

N/A

**Financial Considerations:**

The draft deed has the potential of incur considerable liability to Council.

**Options:**

- (1) Not accept the artworks as part of Council infrastructure.
- (2) Accept the artworks without any conditions attached.

**Recommendation:**

**That Council resolve to accept the bullock wagon art sculpture subject to Council's Public Arts Policy as determined from time to time and no other conditions attached to the acceptance.**

**RICK WARREN**

General Manager

4 April 2018

## **12. REPORT BY DIRECTOR OF COMMUNITY SERVICES** **COUNCIL MEETING ON WEDNESDAY 11 APRIL 2018**

### **12.1 COMMUNITY SERVICES PROGRESS UPDATE**

#### **Background:**

In line with Council's 2017/2018 Operational Plan, this report presents a summary of community services progress and activities for the period February 2018 to March 2018.

#### **Issues:**

#### **1. LIBRARY SERVICES**

*Link to Community Strategic Plan/Council Delivery Program – P1.1.2  
Utilise Internet Technology to Provide Community Information to  
Specific Demographic and Interest Groups*

*Link to Community Strategic Plan/Council Delivery Program – P4.1.1  
Support Activities that Promote Cultural Awareness and Diversity in  
Ability and Age*

#### **1.1 Seniors Week Update**

The Coonamble Shire Seniors Week event has been launched and will be held at the Coonamble Bowling Club on Thursday 5 April, 2018. An extensive marketing campaign through print, social media and radio, including Gulargambone and Quambone has resulted in over 125 people booked at the time of writing this report. A return bus will operate from Gulargambone.

Following the Boots and Pearls Luncheon guests will be entertained by well-known singer Stephen Cheney.

#### **1.2 TAFE Visit**

In March, the library hosted a visit from TAFE and the TAFE Foundation Skills students from Castlereagh Industries. The Foundation Skills program teaches a variety of living skills, such as cooking and computer operation.

During the visit the Librarian provided an overview of library hours, a library tour, computer safety tips and terms of membership.

One student became a member of the library and several past members were re-enrolled.



### 1.3 Waste2Art

The Coonamble Library in conjunction with Outback Arts has commenced marketing the 2018 Waste 2 Art Exhibition and Competition.

This year the theme category is polystyrene and there is also the annual Scrap Metal Award. There are several categories to choose from and entry can be a group effort, a community installation, piece of furniture or a painting! Everyone from individuals to schools to professional artists are invited to take up the challenge and create a new life for materials that would otherwise have been disposed of. This competition really challenges the creative process and what people's perception of rubbish really is.



Entries close on Wednesday 2 May, 2018 and the exhibition will be hosted in the newly renovated exhibition space of Outback Arts in Castlereagh Street Coonamble. Opening night and the announcement of winners will take place on Thursday 10 May, 2018 commencing at 6.00pm.

### 1.4 Harmony Day

Coonamble Library celebrated Harmony Day on 21 March with a *Taste of Harmony*.

Regulars library users got to sample various foods from around the world, and had a chance to win food packs. After successfully guessing the countries the different food came from, the children and young people then had to locate the countries on a globe before winning a prize.

Discussion was held regarding what harmony actually means, what Harmony Day represents in Coonamble and how they see their role in promoting harmony.



The answers were surprising, insightful and interesting. People spoke about how they identify themselves and if they had ever met anyone from a different country or culture. Thank you to Coonamble Primary School Pre School who provided colour in sheets with different types of houses and hats from around the world.

## Link to Community Strategic Plan/Council Delivery Programme – P4.2.1 Provide Strategic Early Intervention Community Development Programs for Children and Young People

### 1.5 Easter Visit

Easter celebrations were in full swing on Tuesday 20 and Thursday 22 March when the Coonamble Primary School Pre School visited the library. The Librarian read an Easter story and the children spent time enjoying the games, children's computers, toys, colouring-in and making faces in the wobbly.



### 1.6 Storytime Visits

Storytime visits have now commenced for 2018 with the Librarian visiting both preschools regularly.

### 1.7 Movie Nights

The popular Big Screen movie nights have also commenced for 2018 with a first night attendance of approximately 15.

A Friday 13<sup>th</sup> Movie Night will be held on April 13 to launch Youth Week 2018.

### 1.8 Library Statistics (February 2018 – March 2018)

Service	Issues	New M/ships	Wi-Fi	Internet	Children's Computers	Junior Visits	Adult Visits
Coonamble	928	5	135	245 (279.07)	96	324	397
Gulargambone	53	1					

### Manual Statistics - Coonamble (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
721	16	56	14	19

**Activity Statistics** - Coonamble (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Study/Tutor	Movie Night
22	54	10	8	15

**Usage Statistics** - External meetings

Breakthru	Interact
0	18

**Special Events –**

Storytime Pre School Excursion	29
TAFE Foundation Skills Visit	15
Harmony Day	5

**2. YOUTH AND CHILDREN'S SERVICES****2.1 After School Programs**

*Link to Community Strategic Plan / Council Delivery Program - P4.2.1 Provide strategic early intervention community development programs for children and young people*

*Link to Community Strategic Plan / Council Delivery Program – P 4.1.3 Facilitate and support appropriate child and youth activities*

The Gulargambone After School Program operates three days per week out of the Gulargambone Youth Centre. Over the past 5 months the program has seen a strong increase in the numbers of children and young people engaging in the programs. To enhance the facility, Council will seek to leverage external funding to install wall lining and air conditioning. After school programs operate 5 days per week in Coonamble and 2 days per week in Quambone.

**2.2 Youth Week 2018**

*Link to Community Strategic Plan / Council Delivery Program – P4.2.1 Provide strategic early intervention community development programs for children and young people and P 4.1.3 Facilitate and support appropriate child and youth activities*

With National Youth Week commencing on Friday 13 April, 2018 promotion of the Coonamble Shire Youth Week program has commenced.

This year Youth Week will be held during the first week of the NSW school holidays. The week long program kicks off with a Friday the 13<sup>th</sup> Movie Night at the Coonamble Library.

Activities will be hosted in Coonamble and Gulargambone during the week and will include skateboarding sessions with Totem Skate, boxing skills and drills, tie dye workshops, lawn bowls, team sports afternoon, inflatables in the park and an excursion to Pilliga Sculptures.



### 3. TOURISM

#### 3.1 Coonamble Visitor Information Centre Facebook page February statistics

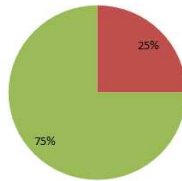
Link to Community Strategic Plan / Council Delivery Program – EC1.1.5/EC1.2.5 Develop visitor markets

## ENGAGEMENT

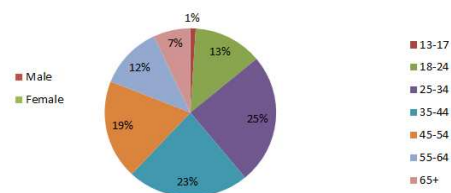


Our Facebook Posts reached **554** people in March 2018

Gender breakdown March 2018



Age people reached March 2018

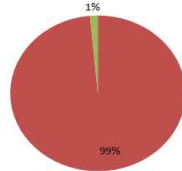


## ENGAGEMENT

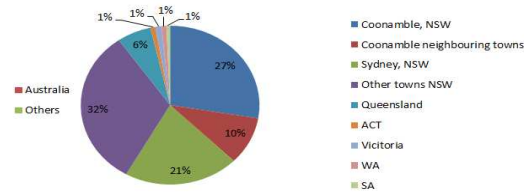


85% of our Facebook Posts were read by people **NSW** in March ...

Countries reached March 2018



Australia by postcode March 2018



#### 3.2 Visit Coonamble Website – Monthly Statistics

Number of Visitors	Number of Visits	Number of Page Views
488	572	2,716

Sessions by Device:

Desktop Computer	Mobile Phone	Tablet/iPad
50%	36%	14%

Top 3 Page Views:

- 1) About Coonamble
- 2) Coonamble Riverside Caravan Park
- 3) About Quambone

**3.3 Visitor Statistics for Reporting Period (March 2017)**

Visitor Numbers	Visitor Type	Visitor Home State	Visitor Home	Enquiry Type	Enquiry Details*	
45	Retiree	20	NSW	19	Local 21	Directions 9
	Family	2	QLD	6	Regional 10	Attractions 7
	Worker	1	Overseas	1	Interstate 5	Toilets 7
	Backpacker	1			Overseas 0	Accommodation 3
					Eateries 2	
					Souvenirs 1	
					Family History 1	

\*Some visitors had more than 1 enquiry

**3.4 Great Western Plains and Dubbo Visitor Guide**

**Link to Community Strategic Plan / Council Delivery Program – EC1.1.7/EC1.2.7 Participate in Inland Tourism and Great Inland Way initiatives**

As reported in the February Council Business Paper, Council has partnered with Dubbo and other Councils to deliver the new Dubbo and Great Western Plains Visitor Guide. The guide is designed to build visitor demand, increase visitor spend and extend the length of stay in Dubbo and the Great Western Plains region.

A copy of the new guide has been included with Councillors information.



**3.5 Under the Bridge Museum Update**

**Link to Community Strategic Plan / Council Delivery Program – EC1.1.5 Develop visitor markets in line with Regional Tourism Organisations**

Attendance for the month of March - 62

During the month the museum hosted a visit from a number of Coonambil residents. The visit included a tour of the museum and a trip down memory lane to relive Coonamble’s past and to get a snapshot of the future.



A highlight of the day was an audio presentation on Coonamble’s History, Past & Present Facebook page which showcased images of places and people the residents were familiar with.



On Saturday 17 March, 2018 a small group celebrated their class reunion at the museum.

## 4. GRANTS AND EVENTS

### 4.1 Grant Applications

***Link to Community Strategic Plan / Council Delivery Program – P3.3.1 Support appropriate community development activities undertaken by a range of organisations and provide assistance with project development, governance, grant writing, community building and group facilitation.***

***Link to Community Strategic Plan / Council Delivery Program – I1.3.1 Support projects that aim to reduce transport disadvantage***

To enhance facilities within the local community, Council has submitted grant applications for the following works:

- 1) NSW Department of Industry, Public Reserve Management Fund Program. Warrena Weir Recreation (R24511) Reserve Trust \$91,640 to supply power to the recreational area, replace barbeques, replace two seating tables, install shade sail over children's play area and waste bins.
- 2) NSW Department of Industry, Public Reserve Management Fund Program. Coonamble Showground (D520011) Reserve Trust \$59,470 to replace fencing, paint the exterior of one amenities block, construct a mobile ticket booth and upgrade electrical boxes.

#### *Grant Successes*

Council has been successful in securing \$1,500 in funding under the Family and Community Services, NSW Youth Week Bus Shuttle program to assist with travel for the 2018 Youth Week excursion.

Council's Grants and Events Officer provides regular updates to the community on grant opportunities. In November 2017, information received from the Office of Sport was distributed to local sporting organisations advising of funding for defibrillators. Coonamble Rugby League Football Club took up the opportunity and was successful with their application.

#### **Sustainability/Legislative Provisions:**

Local Government Act 1993

#### **Financial Considerations:**

N/A

#### **Options:**

N/A

#### **Recommendation:**

**That Council note the information contained in the Community Services Progress Report.**

**12.2 SAFE COONAMBLE PROJECT**

***Link to Community Strategic Plan / Council Delivery Program - P2.2.3 Work with community groups to develop local solutions to drug and alcohol related issues.***

**Background:**

As you are aware, Coonamble Shire Council has auspiced Department of Family and Community Services funding under the Liveable Communities Program on behalf of the Coonamble Alcohol and Drug Initiative (CADI) Committee.

The funding was utilised to undertake a research project “Safe Coonamble” that focusses on theft of prescription drugs by people known to the victim.

A copy of the Safe Coonamble Report is attached for your information.

**Issues:**

The report was commissioned by the Coonamble Alcohol and Drug Initiative Committee, with the School of Health – University of New England conducting the research and developing the final report.

A copy of the final report has been provided to the remaining members of CADI for comment and a planning workshop will be held in May 2018 to consider the recommendations outlined in the report.

Following the meeting, a further report will be provided to Council for consideration.

**Sustainability/Legislative Provisions:**

Local Government Act 1993

**Financial Considerations:**

Projected funded by the Department of Family and Community Services

**Options:**

N/A

**Recommendation:  
For the information of Council**

**ROBYN RYAN**

Director of Community Services

4 April 2018

**13. REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**  
**COUNCIL MEETING WEDNESDAY 11 APRIL 2018**

**13.1 RATE COLLECTIONS**

Total Combined Rate Collections 31/03/2018 compared to 31/03/2017:

	<b>31/03/2018</b>	<b>31/03/2017</b>
Arrears 30 <sup>th</sup> June previous year	566,819.63	533,958.78
Plus 2017/2018 Combined Levy	6,390,462.66	6,206,965.85
Add Transfer from Postponed	-	-
<b>GROSS LEVY</b>	<b>6,957,282.29</b>	<b>6,740,924.63</b>
Less: Pensioner Concession (State)	(59,779.47)	(66,965.64)
Pensioner Concession (Council)	(48,910.48)	(54,790.07)
Transfer to Postponed	-	-
Abandoned	-	-
<b>NET TOTAL LEVY FOR YEAR</b>	<b>6,848,592.34</b>	<b>6,619,168.93</b>
Less Collections	(4,956,047.40)	(4,735,944.20)
Plus Refunds	-	-
<b>NET TOTAL BALANCE</b>	<b>1,892,544.94</b>	<b>1,883,224.73</b>
Plus Postponed	-	-
<b>GROSS TOTAL BALANCE</b>	<b>1,892,544.94</b>	<b>1,883,224.73</b>
Collection % of Total Receivable	72.37%	71.55%
Arrears % of Total Receivable	27.63%	28.45%

**Recommendation:**  
**Submitted for Council's information.**

### 13.2 INVESTMENTS – MARCH 2018

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
National Australia Bank	A1+	Term Deposit - 09/04/2018	2.45%	90 Days	2,000,000.00
National Australia Bank	A1+	Term Deposit - 20/07/2018	2.58%	122 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 30/04/2018	2.47%	120 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 22/04/2018	2.47%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 16/04/2018	2.50%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 31/04/2018	2.52%	90 Days	500,000.00
IMB	A2	Term Deposit - 29/05/2018	2.50%	183 Days	1,500,000.00
St George	A1+	Term Deposit - 18/08/2018	2.50%	180 Days	500,000.00
St George	A1+	Term Deposit - 28/06/2018	2.41%	120 Days	500,000.00
ME Bank	A2	Term Deposit - 27/04/2018	2.50%	90 Days	1,000,000.00
Reliance C/U	Unrated	Term Deposit - 2/08/2018	2.50%	180 Days	500,000.00
Bendigo Bank	A2	Term Deposit - 20/06/2018	2.40%	120 Days	1,000,000.00
Bendigo Bank	A2	Term Deposit - 27/05/2018	2.25%	120 Days	1,000,000.00
IMB	A2	Term Deposit - 22/05/2018	2.47%	168 Days	500,000.00
IMB	A2	Term Deposit - 27/04/2018	2.54%	90 Days	500,000.00
IMB	A2	Term Deposit - 13/09/2018	2.50%	184 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 05/04/2018	2.48%	150 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 21/07/2018	2.58%	120 Days	2,000,000.00
ME Bank	A2	Term Deposit - 13/04/2018	2.00%	90 Days	500,000.00
ME Bank	A2	Term Deposit - 27/07/2018	2.50%	120 Days	500,000.00
Bankwest	A1+	Term Deposit - 19/06/2018	2.55%	152 Days	500,000.00
Bankwest	A1+	Term Deposit - 10/04/2018	2.50%	90 Days	1,000,000.00
Bank of Queensland	A2	Term Deposit - 10/04/2018	2.60%	180 Days	1,000,000.00
AMP	A1	Notice Account	2.70%	N/A	1,000,000.00
Commonwealth Bank	A1+	@ Call Account	1.50%	N/A	500,000.00
<b>TOTAL</b>					<b>\$ 22,000,000</b>

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	11%	50%	2,500,000
National Australia Bank	A1+	27%	50%	6,000,000
St George	A1+	5%	50%	1,000,000
Bankwest	A1+	7%	50%	1,500,000
Bendigo Bank	A2	9%	40%	2,000,000
IMB	A2	20%	35%	4,500,000
ME Bank	A2	9%	35%	2,000,000
Bank of Queensland	A2	5%	35%	1,000,000
Reliance C/U	Unrated	2%	10%	500,000
AMP	A1	5%	30%	1,000,000
				<b>\$ 22,000,000</b>

Rating	% of Investment	Policy	Amount
A1+	50%	100%	11,000,000
A1	5%	80%	1,000,000
A2	42%	60%	9,500,000
Unrated	2%	30%	500,000
			<b>\$ 22,000,000</b>
General Fund Investments			15,312,178
Sewerage Investment Fund			2,567,985
Water Investment Fund			4,119,837
			<b>\$ 22,000,000</b>

Interest earned on Investments for 2017-2018 as at 31st March 2018

**\$ 324,460**

**Recommendation:**

**That the list of investments as at 31 March 2018 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.**

**13.3 RECORDS MANAGEMENT POLICY**

*Link to Community Strategic Plan/Council's Delivery Program:  
L1.4.06 Review Council Policies*

**Background:**

A review of Council's Records Management Policy was carried out and a draft copy was presented to the February 2018 meeting.

**Issues:**

Council resolved to place the draft document on public exhibition for 28 days before formally adopting it at this meeting. The closing date for submissions was Friday 23 March 2018 and no submissions were received.

**Sustainability/Legislative Provisions:**

Local Government Act 1993  
Government Information (Public Access) Act 2009  
Privacy and Personal Information Protection Act 1998  
State Records Act 1998  
State Records Amendment Act 2005  
Evidence Act 1995  
Public Finance & Audit Act 1983  
Copyright Act 1968  
Health Records and Information Privacy Act 2002  
AS ISO 15489

**Financial Considerations:** N/A

**Options:** N/A

**Recommendation:**

**That Council formally adopt the Records Management Policy which was placed on public exhibition for the prescribed 28 days, noting that no submissions were received.**



**13.4 COONAMBLE SES FACILITY - UPDATE**

***Link to Community Strategic Plan/Council's Delivery Program:***

***14.2 Ensure Long term management and protection of our community assets***

**Background:**

In accordance with Council resolution 2646(a) Council allocated \$200,000 from the Emergency Services Building Reserve towards the cost of constructing a new SES building in Coonamble. This allocation of funding is conditional on the SES contributing \$150,000 to the project.

Initial discussions have been held between Council, the SES and the NSW Rural Fire Service examining the possible option of housing the proposed new facility on the same site as the RFS Headquarters. This is a move that has the support of both the Deputy Commissioners from the SES and the NSW Rural Fire Services.

It should be noted that planning for this project is still in its infancy, with Council yet to receive any concept plans regarding possible construction and layout of the new facility. As reported to Council in March, a meeting was held on the 20/03/2018 with the view to establish a working group to progress the development of the project. Representative from the Council, NSW Rural Fire Service and the SES, along with local volunteers, were in attendance.

**Issues:**

The meeting provided a forum for interested parties to discuss concerns involved with the proposed co-location of the SES facility, establish communication lines and provide for a direction forward.

The predominant concern raised was the feasibility of the project due to the space requirements of both organisations. In addressing this concern it was agreed that representatives from the SES and NSW RFS establish their respective requirements and have them incorporated on the draft masterplan for the site, which the NSW Rural Fire Service is currently developing. Following completion of the draft master plan it was agreed that the Working Group meet again to review the information. A further meeting has been scheduled for the 8<sup>th</sup> May, 2018.

It was also agreed, so as to avoid possible confusion and keep the lines of communication clear and concise, that the three organisations, viz Council, SES and NSW RFS, would deal directly with each other. Input from volunteers will be considered by their respective organisations.

**Sustainability/Legislative Provisions:**

Nil

**Financial Considerations:**

Council has already allocated \$200,000 from its internal reserves to fund the proposed development of a new SES building in Coonamble. The co-location of the two services at the site of the Coonamble RFS Headquarters presents Council with financial efficiencies as the proposed site is not a Greenfield location.

**Options:**

N/A

**Recommendation:****That Council note the information.**

**13.5 CROWN LAND REFORM**

***Link to Community Strategic Plan/Council's Delivery Program:  
L1.4.5 Conduct all business in compliance with Local  
Government Act & Regulations***

**Background:**

Late in 2016 the NSW State Government passed the *Crown Land Management Act 2016* (CLM Act), which repealed and replaced 7 Acts with one single CLM Act. Following the commencement of the legislation in 2018, it will introduce significant changes to the way Council manages Crown lands under its control.

Under the CLM Act dedicated or reserved crown lands will be “vested” in Council with Council to manage the land as if it were public land under the *Local Government Act 1993* (LG Act). Most of this land is expected to be classified as “community land” under the LG Act, meaning that councils will be required to develop and have plans of management in place. The CLM Act provides a transition period of 3 years from commencement for councils to have these plans in place.

In light of the changes contained in the legislation, the Office of Local Government has partnered with the Department of Industry to provide Council with information and resources so that Council can fulfil its legislative obligations. Included for Council's information are copies of the Circular and FAQ's that have been provided as part of the initial briefing delivered to management

**Issues:**

Whilst the new CLM Act has reduced the number Acts that Council has to comply with in regards to the management of Crown lands, it has also placed the burden and associated cost of compliance with the new legislation onto Council. Council may wish to note that is currently the Reserve Trust Manager for 21 Crown Land Reserves within the Shire.

In recognition of the additional financial burden these changes have placed on councils, the State Government has indicated that financial assistance will be available to help offset some of the initial implementation costs e.g. developing plans of management. It should be noted that ongoing costs associated with compliance will be the responsibility of Council.

**Sustainability/Legislative Provisions:**

Local Government Act 1993

Crown Land Management Act 2016

**Financial Considerations:**

Council will incur increased costs on an ongoing basis in order to comply with legislative requirements as set out per the new CLM Act

**Options:**

N/A

**Recommendation:**

**That Council note the information.**

<b>13.6 WRITING OFF WATER USER CHARGES – ASSESSMENT NO 2723</b>
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***Link to Community Strategic Plan/Council's Delivery Program:  
L1.4.5 Conduct all business in compliance with Local  
Government Act & Regulations***

**Background:**

Council has received a request from the owner of the above mentioned property that consideration be given to writing off the amount of \$571.50 which represents the 2<sup>nd</sup> Quarter water charges for 2017/2018. The water consumption associated with this bill is 570 kilolitres, which is inconsistent with previous usage history for this assessment and, as such, a re-read of the meter was ordered and the reading verified.

**Issues:**

Council staff removed the meter and informed the owner that it was faulty. Upon testing the meter at the depot, it was discovered that the unit was in working order. Communication between Council staff and the landowner was premature and should not have been conveyed prior to testing the meter.

The average consumption per quarter for the past two years is 53.8 kilolitres.

**Sustainability/Legislative Provisions:**

Local Government Act 1993 Section 603

Local Government Act 1993 Section 607

Local Government (General) Regulation 2005 – Regulation 131

**Financial Considerations:**

N/A

**Options:**

1. Council write off the amount of \$523.08 from the assessment leaving a balance of \$48.42 which represents the average consumption per quarter for the past 2 years.
2. Council write off the full amount of \$571.50 from the assessment.
3. Council not write off the account.

**Recommendation:**

**That Council resolve to write off the amount of \$523.08 from Assessment No 2723-0, leaving a balance which corresponds with usage for the same quarters over the past two years.**

**13.7 WORKS IN PROGRESS****Urban Services:**

- Works program over the past month has focused on the presentation of the Coonamble Showground with the venue hosting both the Coonamble Ag Field Day and the Coonamble Challenge & Campdraft.
- Planned works for Broome Park have been completed following the installation of bollards and additional seating.
- Additional Picnic table seating has also been installed at Smith Park
- Contractors have been engaged to carry out the installation of power for the LED sign and lighting of the Water Tower Mural.
- Installation of the LED is planned to be carried out during the month of April, 2018

**Vandalism Update:**

- Vandalism costs incurred by Council for the 2017/2018 financial year are \$9,090.70.
- Furniture and fixtures in MacDonald Park have been vandalised with Graffiti.

**Pools:**

- 2017/2018 Pool Season finished on Thursday 29/03/2018.
- Minor maintenance associated with the pool closure will be carried out over the upcoming weeks

**Buildings:**

- Ongoing minor maintenance continues as planned

**Recommendation:**

**That the information in this section of the report be noted.**

**BRUCE QUARMBY**

Director of Corporate and Urban Services  
3 April 2018.

**14. REPORT BY A/DIRECTOR OF ENGINEERING SERVICES**  
**COUNCIL MEETING WEDNESDAY 11 APRIL 2018****14.1 WORKS IN PROGRESS**

- (a) **Plant/Workshop:**
- Plant repairs completed on 'as required' basis.
  - Routine servicing completed on 'as required' basis.
- (b) **Airport:**
- Routine maintenance completed.
  - Gravel placed in front of industrial hanger.
  - New self-serve fuel bowser installed.
- (c) **Depot:**
- Routine maintenance to depots and buildings as required.
  - Preparation work for compounds underway.
- (d) **Water Treatment Plant & Reticulation:**
- Repairs have been completed to water mains, meters and services as required in Coonamble, Gulargambone and Quambone.
  - Reservoir roof repairs (Coonamble & Gulargambone) to be carried out.
  - Continue implementing Water AMP's.
  - Hydrant Audit continuing.
  - Reid & Wilga Streets water main replacement commenced.
- (e) **Sewerage:**
- Coonamble & Gular STP – routine maintenance.
  - Routine maintenance and clearing of blockages have been undertaken at Coonamble and Gulargambone.
  - Cleaning and videoing of various sewer mains in Coonamble & Gulargambone completed.
  - Continue implementing Sewer AMP's.
- (f) **Quarry:**
- Repairs to processing plant complete.
  - Housekeeping ongoing.
  - Quarterly 'in house' audit complete.

**(g) Roads Report:**

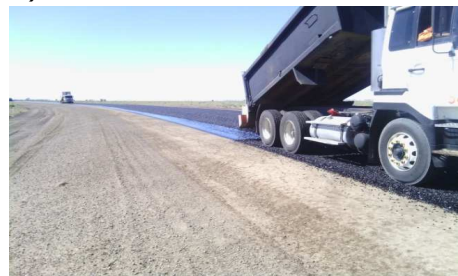
**i) State Highway:**

Item	Task	Comments
1	Routine Maintenance	Ongoing
2	Highway Slashing	Ongoing
3	Spraying	Ongoing
4	Jabiru culverts	Complete
5	Jabiru Rehabilitation	Commenced
6	Reseals	Complete

**ii) Urban, Local and Regional Roads:**

Item	Task	Comments
1	SR12 Rehab (see photos)	Complete
2	Baradine Rd reconst.	Scheduled
3	SR86 Rehab (see photos)	Commenced
4	Quambone Rd replace culvert	Complete
5	Road Survey (ARRB)	Complete waiting report
6	Quambone Fuel depot site	Complete

**Carinda Rd (SR86)**



**Back Gular Rd (SR12)**



**Recommendation:**  
**That Council note the information in this section of the report.**



**14.2 COONAMBLE AIRPORT**

***Link to Community Strategic Plan / Council's Delivery Program:  
11.3.2 Maintain certification of Aerodrome to CASA Regulations.***

**Background:**

At the February Council meeting Cr Wheelhouse requested that gravel be delivered to the Aerodrome and spread in front of the industrial hangar in preparation for the Aero Club open day.

**Issues:**

Staff met on site with a representative of the Club to ascertain what was required for the event.

Material was placed along the front of the hangar as requested by the Club in order to utilise the hangar to set up a flight simulator on the day. It should be noted that, on the day of the event, the Club decided not to use the new hangar, instead setting up the simulator on the verandah of the Clubhouse for convenience and security.

Council has received confirmation of a grant to carry out works at the airport, including the area in the vicinity of the industrial hangar. This work is yet to be programmed.

**Sustainability/Legislative Provisions:**

Nil

**Financial Considerations:**

N/A

**Options:**

N/A

**Recommendation:**

**That Council note requested work was carried out to the directions of the Aero Club representative.**

**KOOKIE ATKINS**

A/Director of Engineering Services  
27 March 2018

**15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES**  
**COUNCIL MEETING WEDNESDAY 11 APRIL 2018**

**15.1 RANGER'S REPORT – MARCH 2018**

*Link to Community Strategic Plan/Council's Delivery Program:  
P2.2.5 Control straying animals*

<b><u>CORRESPONDENCE</u></b>	<b><u>March 2018</u></b>	<b><u>Year to Date 2017/2018 Total</u></b>
Official Correspondence	23	275
Infringements (Animals)	3	62
Infringements (Other)	0	0
Change of Details	4	29
Microchipped dogs	9	111
Registrations	7	74
Nuisance dog declaration	0	2
Dangerous dog declaration	0	2
Menace dog declaration	0	0
<b><u>IMPOUNDED ANIMALS</u></b>		
Dogs	5	150
Cats	13	90
Stock	0	22
Other	0	1
<b>TOTAL</b>	<b>18</b>	<b>263</b>
<b><u>BREAKDOWN</u></b>		
Dogs Euthanased	2	48
Dogs surrendered by owner	3	79
Dogs re-housed	4	88
Dogs released	0	8
Cats Euthanased	13	76
Cats re-housed	0	3
Cats released	0	0
Gulargambone dogs impounded	0	14
Quambone dogs impounded	0	0

**Recommendation:**  
**That Council note the information for the month of March 2018.**

**MATTHEW COCK**  
Manager – Environmental Services  
28 March 2018

**16. REPORTS FROM VARIOUS COMMITTEES**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

Nil this month.

**17. SALEYARDS REPORT**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**17.1 SALES - CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
	NO SALES DURING MARCH						

<b>TOTALS:</b>	Agents Levy	1 head	\$ 64.80
	Casual Weigh	597 head	\$2,442.31
			<b>\$2,507.11</b>

**17.2 SALEYARDS ACCOUNT 01/07/2017 – 31/03/2018**

<b>Saleyards Operations:</b>	Income	\$ 2,507.11
	Expenditure	\$ 30,387.74
	<b>Deficit</b>	<b>\$ 27,880.63</b>
<b>Truck wash:</b>	Income	\$ 13,106.26
	Expenditure	\$ 5,904.90
	<b>Surplus</b>	<b>\$ 7,201.36</b>
<b>Summary:</b>	Income	\$ 15,613.37
	Expenditure	\$ 36,292.64
	<b>Deficit</b>	<b>\$ 20,679.27</b>
<b>Saleyard Reserves:</b>	Balance 01/07/17	\$330,575.47
	Operational result to date	\$ 20,679.27
	<b>Reserve Balance at 31/03/2018</b>	<b>\$351,254.74</b>

**BRUCE QUARMBY**

Director of Corporate & Urban Services  
 29 March 2018

**18. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**

**NIL**

**19. QUESTIONS FROM COUNCILLORS**  
**COUNCIL MEETING WEDNESDAY, 11 APRIL 2018**