

MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE, ON WEDNESDAY, 12 SEPTEMBER 2018 COMMENCING AT 9.01 A.M.

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PRESENT: Cr Michael Webb, Mayor, in the Chair, with Cr John Walker, Cr Karen Churchill, Cr Robert Thomas, Cr Bill Fisher, Cr Ahmad Kananouh and Cr Paul Wheelhouse.

Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Ryan, the Director of Corporate and Urban Services, Mr Quarmby, the Director of Engineering Services, Ms Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

LEAVE OF ABSENCE

Nil

BUSINESS OF THE MEETING:

At this juncture, the Mayor vacated the Chair and handed over to the General Manager to act in the role of Returning Officer for the election of Mayor (2 year term) and Deputy Mayor (1 year term).

1. Method of Voting

Mr. Warren informed the meeting that it must decide what method of voting is to be adopted for the election of Mayor – saying it can be open ballot or secret ballot.

4030 RESOLVED on the motion of Crs Webb and Walker that the election of Mayor be by secret ballot.

2. Election of Mayor

As Returning Officer, Mr Warren informed the meeting he had received the following nominations, which were valid :

- i) Cr Churchill
- ii) Cr Karanouh
- iii) Cr Webb

The Returning Officer called for further nominations – none was forthcoming. A ballot paper, initialled by the Returning Officer, was handed to each of the seven Councillors, with the instruction that “X” be placed in the box adjacent to the preferred candidate. Mr Warren asked that ballot papers be folded – they were collected and counted by the Returning Officer. The result of the ballot was :

Cr Ahmad Karanouh	4 votes
Cr Michael Webb	2 votes
Cr Karen Churchill	1 vote.

The Returning Officer declared Cr Karanouh duly elected as Mayor for the ensuing two years.

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3. Election of Deputy Mayor

The Returning Officer informed the meeting that three valid nominations for the position of Deputy Mayor had been received – being :

- i) Cr Churchill
- ii) Cr Walker
- iii) Cr Wheelhouse

4031 RESOLVED on the motion of Crs Thomas and Karanouh that the term for the position of Deputy Mayor be 12 months and that the election be by open ballot.

Following a show of hands, the result of the ballot was Cr Churchill (1 vote), Cr Walker (3 votes) and Cr Wheelhouse (4 votes). The Returning Officer declared Cr Wheelhouse duly elected to the position of Deputy Mayor for the ensuing one year term.

At this juncture, Mr Warren resumed his role as General Manager and handed the meeting to the Mayor.

Cr Karanouh thanked Councillors for their confidence and he congratulated both Cr Webb and Cr Walker for their commitment to office during their respective terms.

4. Election of Various Council Committees (One Year Term)

The meeting noted that the Mayor, by virtue of his office, shall be a member of every Committee consisting of Councillors. Chapter 12 of the Local Government Act 1993 prohibits Council delegating any function to a staff member other than the General Manager.

The Committees listed below show the nominated representatives to each:

(a) Saleyards Management Committee:

Councillors Wheelhouse & Thomas

(b) Code of Conduct Review Panel:

The meeting noted that Council is a member of the OROC Code of Conduct Review Panel – there is no specific delegate. Cr Webb pointed out that OROC had been disbanded. The General Manager explained that while OROC conducted the recruitments on behalf of OROC Councils – Council did adopt the panel in its own right.

(c) Quarry Management Committee:

Councillors Karanouh, Wheelhouse and Fisher.

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5. Election of Committees of Council – Section 355:

The delegates until the end of this Council term are :

Coonamble Shire Youth Council

Cr Karanouh

Alternate: Cr Wheelhouse

6. Regular Meeting Day:

The General Manager informed the meeting that Section 365 states that Council is required to meet at least 10 times each year, each time in a different month.

Council agreed to hold its Ordinary Meeting on the second Wednesday of each month, commencing at 9.00 a.m. **AND FURTHER** that the March meeting be held at Gulargambone and the October meeting at Quambone, noting that no meeting is held during the month of January

7. Notice of Meetings:

Councillors noted information contained in Section 367 concerning notice of meetings be noted.

8. Meeting Quorum:

The meeting noted a 'meeting quorum' is the majority of the Councillors of the Council who hold Office for the time being and are not suspended from Office.

9. Pecuniary Interest Forms:

The meeting noted that Pecuniary Interest forms must be completed and handed to the Director of Corporate and Urban Services no later than 30 September 2018.

4035 RESOLVED on the motion of Crs. Fisher and Thomas that the information contained in Item Nos. 5 to 9 inclusive be noted.

This concluded the business and the meeting closed at 9.18 a.m.

These minutes (Pages 1/6217 to 4/6220) were confirmed on the **TENTH** day of **OCTOBER 2018** and are a full and accurate record of proceedings of the extraordinary meeting of Council held on 12 September 2017.

MAYOR

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