

7 November 2018

The next meeting of **COONAMBLE SHIRE COUNCIL** will be held
in the **SHIRE CHAMBER, COONAMBLE** on **WEDNESDAY 14TH**
NOVEMBER 2018 commencing at 9.00 a.m.

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Yours faithfully
Rick Warren
General Manager

<p style="text-align: center;"><u>4. DEPUTATIONS / DELEGATIONS</u> <u>COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018</u></p>

12 noon Raymond (“Icy”) Canham
Retired after 22 years’ service.
Invited to lunch with his wife, Judy.

5. DECLARATIONS – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018

6. CONFIRMATION OF MINUTES

COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018

6.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE QUAMBONE MEMORIAL HALL ON WEDNESDAY 10TH OCTOBER 2018, COMMENCING AT 9.12 A.M.

PRESENT: Cr Ahmad Karanouh, Mayor, in the Chair, with Crs. Karen Churchill, Robert Thomas, Bill Fisher, Michael Webb and Paul Wheelhouse.

Also present were the General Manager, Mr Warren, the Director of Community Services, Ms Ryan, the Director of Corporate and Urban Services, Mr Quarmby, the Director of Engineering Services, Mrs Atkins and Mrs Moorhouse.

1.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

2.0 PUBLIC QUESTION TIME

Three appointments have been made for Public Question Time :

9.30 a.m. Neil and Anne Kennedy
9.45 a.m. Mrs Marg Garnsey
10.00 a.m. Megan Dixon

3.0 LEAVE OF ABSENCE

4076 RESOLVED on the motion of Crs Webb and Churchill that an apology for non-attendance be accepted from Cr John Walker.

4.0 DEPUTATIONS/DELEGATIONS

At this stage, Mr. Shane Wright was welcomed to the meeting and thanked Council for the opportunity to speak about the fuel depot being constructed in Quambone. He said many local residents believe they will not be able to get fuel because there is no eftpos installation – it is believed that each user is required to have an account with the company and provide an ABN.

The Mayor informed Mr Wright that Mrs Garnsey would be addressing the meeting later in the day and this matter would be clarified.

Another issue raised by Mr Wright was the fact that when the Gun Club members hold an event at the racecourse, they do not have access to the toilets because they do not have a key. The Mayor said the Director of Corporate and Urban Services would investigate this matter further and provide a key.

At this juncture, Mr. Cecil Hope addressed the meeting saying he has concerns regarding safety issues with the new fuel depot. In his opinion it needs a bund wall and he pointed out there is no hydrant on site for fire protection. Mr Hope suggested that a 100,000 litre water tank be installed on site.

The General Manager informed Mr Hope that the Development Application approval conditions would be checked and action would be taken should they not be met.

MR & MRS NEIL KENNEDY

Mr & Mrs Kennedy were present to speak about an impounding charge owing on cattle owned by them – Council noted this matter has been before a previous meeting when Councillors resolved that the charge not be waived.

Mrs Kennedy said they are appealing against the fine and said they cannot resume their business until the matter is “sorted”, citing the fact that they cannot guarantee that carriers will leave correct paperwork, which informs Council who owns the stock. Councillors noted the requirement that carriers must leave this information which indicates owner of stock and time of arrival.

On this occasion, stock were left in the saleyards without notice, no paperwork was left by the carrier and enquiries were made however no information regarding the owner of the cattle could be identified. Subsequently, Council impounded the stock and provided sustenance – this resulted in a charge, plus a release fee, which was payable by Mr Kennedy.

Mrs Kennedy said that if the matter is taken to Court it will result in costs to both parties and she asked that Council take that into consideration when dealing with their appeal. After thanking Council for the opportunity to attend the meeting, they left at 9.31 a.m.

5.0 DECLARATIONS OF INTEREST

Nil

6.0 CONFIRMATION OF THE MINUTES

i) Extraordinary Meeting of Council on 12 September 2018

4077 RESOLVED on the motion of Crs Churchill and Wheelhouse that the minutes of the extraordinary meeting of Coonamble Shire Council held on 12 September 2018 be confirmed.

ii) Ordinary Meeting of Council on 12 September 2018

4078 RESOLVED on the motion of Crs Wheelhouse and Churchill that the minutes of the ordinary meeting of Coonamble Shire Council held on 12 September 2018 be confirmed.

7.0 BUSINESS ARISING FROM MINUTES

i) Joint Organisation

Councillors noted that a response on Council's request was included in the precis of correspondence later in the meeting.

8.0 RESOLUTION BOOK UPDATE

4079 RESOLVED on the motion of Crs Churchill and Thomas that the Resolution Book Update be received and noted.

ii) SES Funding

In response to a question, the General Manager said there has been no further correspondence or information from the SES at this point.

iii) Bore Baths

The General Manager said that following contact with the Coonamble Jockey Club, it advised that the matter will be discussed at its next Board Meeting after which the Club will contact Council.

9.0 MAYORAL REPORT

4080 RESOLVED on the motion of Cr Karanouh that the Mayor's Activity Report be received and dealt with.

Cr Karanouh reported briefly on the following:

- Meeting regarding PCYC – 4 October 2018 – Government is pushing to have several clubs established in various locations – Coonamble should be eligible.
- Kevin Humphries' visit to Coonamble to present cheques for successful grants under the Stronger Communities Program funding.
- Opening of the new Visitors' Information Centre – Warrumbungle National Park.
- Visit to Coonamble of Mr Luke Foley, Leader of the Opposition – local business owners met and discussed coal seam gas, government taxes, particularly payroll tax. Cr Karanouh spoke about incentives, particularly housing, to attract police to our shire.
- Deputy Premier's Visit – encouraging Council to apply for funding to seal the Tooraweenah Road.

The Mayor congratulated the Coonamble Greyhound Racing Club on another successful carnival, saying it was a great boost to our local businesses over the weekend. Another function mentioned was the Rainedance, however the Mayor said he was extremely disappointed that Council did not get a mention as a major sponsor during the 'thank you to sponsors' speech.

4081 RESOLVED on the motion of Cr Karanouh that the Mayor's Activity Report be noted.

10.0 CORRESPONDENCE

- 4082 RESOLVED** on the motion of Crs. Churchill and Fisher that the Correspondence be received and dealt with.

Section A – For Council's Consideration:**10.1 LOCAL GOVERNMENT NSW D7(52322)**

- 4083 RESOLVED** on the motion of Crs. Wheelhouse and Fisher that Council decline to provide financial assistance towards legal costs associated with the appeal of Land and Environment Court rating categorisation decision – City of Sydney Council, North Sydney Council and Bayside City Council.

10.2 COONAMBLE PRE SCHOOL D7(52337)

- 4084 RESOLVED** on the motion of Crs. Churchill and Wheelhouse that Council contribute \$1,000 to the Coonamble Pre School to assist it with costs associated with its verandah renovation project and that the amount be sourced from the Donations Vote.

10.3 COONAMBLE SWIMMING CLUB D7(52342)

- 4085 RESOLVED** on the motion of Crs. Fisher and Churchill that Council not agree to waive the admission fee to pools and lane hire charges for this swimming season to assist drought affected residents, due to the precedent that would be set.

10.4 COONAMBLE BRANCH CWA PR1508(52313)

- 4086 RESOLVED** on the motion of Crs. Webb and Churchill that Council refund the general rates portion of rates in the amount of \$500 to the Coonamble Branch of the Country Women's Association in accordance with past practice.

10.5 CASTLEREAGH WOMEN'S RUGBY LEAGUE COORDINATOR D7(52357)

- 4087 RESOLVED** on the motion of Crs. Churchill and Webb that Council agree to provide a sponsorship of \$500 towards the 2019 competition to purchase uniforms and assist with registration of players – funded from the Donations Vote.

10.6 JOHN HOLLAND RAIL – COUNTRY REGIONAL NETWORK R2(52381)

Referring to Council's concern regarding lack of warning signs at some railway crossings and saying it is supportive of any additional signage that may reduce the risk at level crossings. Stating that in accordance with the Road Rail Interface Agreement signed in 2014 Council is responsible for any Secondary Traffic Control Devices (signage and other warning devices).

A MOTION

PROPOSED by Cr Webb **SECONDED** by Cr Fisher that the information from John Holland Rail be noted.

AN AMENDMENT

4088 PROPOSED by Cr Wheelhouse **SECONDED** by Cr Thomas that the Roads Committee carry out an inspection of the site.

On being put to the vote, the **AMENDMENT WAS CARRIED** and on becoming the motion, **WAS CARRIED**.

10.7 CASTLEREAGH TRACKERS ABORIGINAL NETBALL TEAMS D7

4089 RESOLVED on the motion of Crs. Churchill and Thomas that Council agree to a \$500 sponsorship towards costs involved in sending teams to compete in the Newcastle Aboriginal Netball Tournament.

Section B – Matters for Information Only:

10.8 LET'S DANCE CARINDA TRIBUTE COMMITTEE D7(52346)

Inviting Council to become a sponsor for its upcoming Festival to be held during the October long weekend. Pointing out that to make it happen the Committee needs support either financially or “in kind” and encouraging Council to favourably consider the request from the community.

The meeting noted that the event has already been held.

10.9 NSW DEPARTMENT OF INDUSTRY P1-13 (52286)

Referring to the Warrena Weir Recreation Reserve Trust application to the 2018/19 Public Reserves Management Fund Program and advising the funding process has been very competitive and Council's application was unsuccessful, although its merit was acknowledged.

10.10 DON HARWIN MLC - MINISTER FOR THE ARTS G5-6(52341)

Advising the NSW Government has announced additional funding over four years to transform NSW public libraries. Saying public libraries in regional NSW can apply for capital grants to build new or improve existing infrastructure under the RCF fund which was introduced in 2017-18.

10.11 THE HON DAVID ELLIOTT MP, MINISTER FOR VETERANS AFFAIRS A9(52351)

Saying that on 11 November 2018 NSW will join communities across Australia and the world to commemorate the Centenary of Armistice that marks the end of The Great War. Asking for Council's support to encourage its community to stop and pause for reflection at 11 a.m. on Sunday 11 November for one minute to remember veterans who paid the ultimate sacrifice and express gratitude for the peace and prosperity that we enjoy today.

10.12 INDEPENDENT COMMISSION AGAINST CORRUPTION NSW I2(52369)

Forwarding copy of report on *Investigation into the conduct of a principal officer of two non-government organisations and others* (Operation Tarlo), which was furnished to the Presiding Officers on 19 September 2018.

Pointing out a copy of the Commission's findings and recommendations are available at www.icac.nsw.gov.au

10.13 THE HON KAREN ANDREWS MP – MINISTER FOR INDUSTRY, SCIENCE AND TECHNOLOGY E5(52370)

Stating the Warrumbungle Dark Sky Park will continue to be supported under a \$129 million 10 year Strategic Partnership with the world's leading optical infrared observing facility. Saying the new consortium participants will collaborate constructively with the Coonabarabran community, local councils, Chamber of Commerce, stage government environmental authorities, developers and owners of major projects in the wider region to help maintain the pristine dark sky observing condition at the Siding Springs Observatory.

10.14 DEPARTMENT OF INFRASTRUCTURE, REGIONAL DEVELOPMENT AND CITIES

Advising that following assessment of all applications, Council's project to upgrade Warren Road was unsuccessful for funding. Offering feedback on Council's HVSP6 application should Council wish.

10.15 NSW PREMIER & CABINET R8-7

Thanking Council for its application under Round 6 of the Restart NSW Resources for Regions Fund to upgrade Tooraweenah Road. Advising the application was not shortlisted as it did not fully meet the Restart NSW Funding criteria outlined in the Guidelines.

10.16 KEVIN HUMPHRIES MP – MEDIA RELEASE

Pointing out that students in the Barwon electorate will attend the Invictus Games Sydney 2018, to enjoy the benefits of workshops on adaptive sports and inspirational insights from competitors. Saying the excursion will complement school curriculum materials created for public school students exploring the central themes of inclusion, resilience, service and the healing power of sport.

Councillors noted that students from Bourke High School, Gulargambone Central School and Narrabri High School will be attending the games.

10.17 OFFICE OF LOCAL GOVERNMENT L10-2(52391)

Referring to Council's resolution to join a joint organisation and responding on behalf of the Minister. Advising current government policy is to form joint organisations within the state planning. Pointing out that the NSW Government has not proclaimed Coonamble into the Far North West Joint Organisation. Strongly encouraging Council to consider joining one of the joint organisations established in its planning region.

Saying it is the intent of the Government that all regional councils become a member of a joint organisation so that their communities can benefit from a strong regional approach to strategic planning, collaboration and advocacy.

Saying Council may also consider approaching the member councils of the Far North West JO to discuss the benefits of joining as a non-voting member.

The General Manager reminded Council that it had previously resolved that if it could not become a member of the Far North West Joint Organisation it would remain a 'stand alone' council.

Councillors noted this response and discussed the matter further, agreeing to retain the status quo and remain as a 'stand alone' Council awaiting the outcome of the 12 monthly review by the Government of the operation of joint organisations.

10.18 LOCAL GOVERNMENT NSW L10

Presenting its annual report for 2017/18 ahead of the annual conference on October 21 – 23. Pointing out the annual report shows LGNSW continuing commitment to providing effective advocacy and tailored service that deliver value to all its members.

A copy of the report was tabled at the meeting for interested Councillors to peruse.

10.19 NSW DEPARTMENT OF PLANNING & ENVIRONMENT R2

Notification of the Secretary's Environmental Assessment Requirements for the Narramine to Narrabri section of the Inland Rail.

The information was included in the Business Paper to familiarise Councillors with the processes prior to the project being assessed and a determination reached.

10.19 THE HON JOHN BARILARO MP G5

Thanking Council for supporting the Stronger Country Communities Fund (SCCF) and confirming the following projects submitted by Council have been successful:

<i>Project Title</i>	<i>Grant Value</i>
Refurbish Shire public amenities	\$ 80,000
Playground/gym space – Lions Park, Gulargambone	\$135,000
Splash pad & starting blocks – Gulargambone pool	\$200,000
Shire shades and shelters	\$100,000
Basketball court/outdoor seating – Gular Youth Centre	\$ 50,000
New public amenities – main street Coonamble	\$250,000
Pool blanket & change room upgrade – Coonamble swimming complex	\$150,000
Coonamble Children's Services outdoor learning and activity space	\$103,454
Irrigation upgrade – Coonamble sports precinct	\$ 80,000
Skate bowl precinct – Coonamble	\$120,000
New Visitors Information Centre	\$330,000

4090 RESOLVED on the motion of Crs. Webb and Churchill that the information contained in Item Nos. 10.8 to 10.20 be noted.

11.0 REPORT BY GENERAL MANAGER

4091 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

4092 RESOLVED on the motion of Crs. Webb and Fisher that Council note Development Application Nos 021/2018, 024/2018, 028/2018, 030/2018 and 031/2018 were approved under delegated authority since the last meeting.

PRESENTATION BY MEGAN DIXON, RDA ORANA

At this juncture, 10.05 a.m., the Mayor welcomed Ms Dixon to present to Council on the proposed bore baths. Ms Dixon thanked Council for contracting this work to Regional Development Australia – Orana, saying such engagement provides sustainability to the organisation.

Ms Dixon said various sites were inspected, however the racecourse location fits best for the proposed development. Ms Dixon mentioned the facility at Lightning Ridge, which has free access and costs around \$90,000 annually to maintain. She pointed out there are a mix of proposals from low, easy to maintain to very high-end amenities – indicating that Council's proposal would perhaps be mid-range. Ms Dixon said Council should consider fees and charges for the sustainability and maintenance aspects of the amenity.

Cr Wheelhouse referred to his preference of having the Caravan Park at the same location, choosing not to spend money on the current caravan park. Ms Dixon said there are two different markets – with some travellers preferring to have fully serviced parks.

She said what she is wanting now are recommendations and clarification on design proposals so costing can be assessed and plans prepared ready for grant funding applications. Ms Dixon said from her research circular designs are preferred, preferring something that can be altered looking ahead towards extension.

Ms Dixon completed her presentation and left the meeting at 10.25 a.m.

LET'S DANCE CARINDA

The Mayor invited Mrs Judy Regan, a committee member of *Let's Dance Carinda*. She informed Council that the committee will be looking to Council for support in the future, pointing out that a lot of local businesses provide services to Carinda and surrounding residents.

Councillors noted that a request for financial assistance towards the Carinda event was on this business paper, however was not dealt with due to the event having been held. The Mayor suggested that Mrs Regan make the application earlier for the 2019 function.

Mrs Regan said the committee has been applying for grants to help get it going, however has not been successful to date – Council's Director of Community Services said she will contact Mrs Regan and provide assistance where possible. Mrs Regan said she has converted an old store in Carinda to an outback gallery and has already held an exhibition titled *Art 'n Ag*. She thanked Council and the meeting adjourned for morning tea at 10.35 a.m.

Following morning tea, the meeting resumed at 11.00 a.m.

MRS MARG GARNSEY

The Mayor welcomed Mrs Garnsey to the meeting – she provided Council with an update on progress with the fuel outlet and clarified the confusion regarding its use by residents of the village. Ms Garnsey said the company will not be installing an eftpos facility, but everyone will be able to access fuel. She said a 'meet and greet' will be held on Tuesday 16 October with the company representatives and issues will be discussed – and she will continue to lobby for an eftpos installation. It is hoped the facility will be operational from Friday 19 October.

After two previous attempts a grant application was successful for the purchase of tables and chairs for the Memorial Hall. Other applications have been submitted through various funding bodies, however Mrs Garnsey said they were not successful. She pointed out that Quambone continues to be a proactive community, working very hard to get funding for projects that will improve its liveability.

Mrs Garnsey discussed with Council issues regarding the hall that staff will be investigating. When asked what projects the community would like to see proceed she said further improvements to the hall; fencing at the tip and a child-proof fence in front of the hall for safety of children using the facility.

At 11.20 a.m., Mrs Garnsey left the meeting.

11.2 DROUGHT COMMUNITIES FUNDING – EXTENSION

4093 RESOLVED on the motion of Crs Wheelhouse and Churchill that Council resolved to suspend Standing Orders and form a Committee of the Whole to discuss the 40 submissions received and prioritise a list of projects to be included in the application process for funding under the Drought Communities Program – Extended.

4094 RESOLVED on the motion of Crs Webb and Fisher that Council resume Standing Orders.

4095 RESOLVED on the motion of Crs Webb and Churchill that Council approve the following projects for funding under the Drought Communities Funding Program – Extended :

1) Coonamble Arts Alive		\$ 60,000
Upgrade of art studio expected to cover flooring and internal fitouts.		
2) Coonamble Greyhound Racing Club		\$ 52,000
Improvements to the canteen area		
3) Coonamble Jockey Club		\$ 49,000
Running rail	\$40,000	
Committee room kitchen	\$ 9,000	
4) Coonamble Cemetery		\$ 25,000
Construct columbarium		
5) Quambone Resources Committee		\$145,000
Sheet ceiling/provide fence at front of Hall		
	\$50,000	
Replace transformer – racecourse	\$60,000	
Air-condition/provide doors at hall	\$35,000	
6) Coonamble Township		\$200,000
Provide entry signs & electronic billboard new VIC		
7) Coonamble Clay Target Club		\$150,000
Provide \$150,000 for work on proposed new site		
Gun Club will provide quotes on work required		
8) Gulargambone Rural Transaction Centre		\$ 8,000
Security screen upgrade		
9) Coonamble Hack & Pony Club		\$ 25,000
Storage shed/upgrade kitchen facility		
10) Coonamble Shire – Events		\$ 30,000
Conduct community events towards end of this year		
11) Gulargambone Sportsground		\$ 40,000
Provision of toilets at the oval		
12) Coonamble Children's Services		\$ 50,000
Provision of fence at Child Care Centre		
13) Gulargambone Community Enterprises		\$ 25,000
Street beautification works		

14) Gulargambone showground/racecourse Contribution towards works at showground/racecourse. Quotes to be provided for works	\$ 50,000
15) Coonamble Showground & Sportsground Provision of sound system to both locations	\$ 20,000
16) Combara Hall Improvements to supper room and hall. Committee to prioritise	\$ 40,000
17) Coonamble Show Society Provision of room dividers/display shelving	\$ 10,000
18) Coonamble Shire Council Purchase of artwork to be displayed (wire horse sculpture)	\$ 25,000
<u>TOTAL \$1,004,000</u>	

11.3 REQUEST FOR APPROVAL – NARROMINE TO NARRABRI INLANDS RAIL – GEOTECHNICAL INVESTIGATIONS – COONAMBLE SHIRE ROAD RESERVES

The General Manager provided details of the nine proposed investigation locations provided by JacobsGHD for Councillors' information. Each map has the exact description of the area in question.

4096 RESOLVED on the motion of Crs. Webb and Churchill that Council give permission to JacobsGHD joint venture to conduct geotechnical investigations on the following investigation locations within the Coonamble Shire :

BH-2-059; BH-2-060; BH-2-061; BH-2-024; BH-2-030; TP-2-074; TP-2-072; TP-2-073 and EP-2-011.

URGENT BUSINESS – SUPPLEMENTARY REPORT BY GENERAL MANAGER

4097 RESOLVED on the motion of Crs. Webb and Churchill that the information contained in the supplementary report by the General Manager be classified "urgent business" and dealt with.

11.4 FIRE DAMAGED BUILDINGS – CASTLEREAGH & ABERFORD STREETS, COONAMBLE

4098 RESOLVED on the motion of Crs. Karanouh and Webb that Council :

- a) endorse the actions of staff to date and also endorse the necessary action, if needed to be taken, to comply with the terms of the Order issued under the Local Government Act 1993 on 3 October, 2018;

- b) note that if the Order is not complied with by 15 October 2018, Council will, without further notice, enter upon the property to demolish, make safe and dispose of all debris on the sites and the costs will be recovered from the owners of the properties.

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

4099 RESOLVED on the motion of Crs Webb and Churchill that the report by the Community Services Director be received and dealt with.

12.1 COMMUNITY SERVICES PROGRESS UPDATE

4100 RESOLVED on the motion of Crs Churchill and Fisher that the information contained in this item be noted.

The Director briefly mentioned the following :

- i) **Small Business Month** – October is “small business month” and the Director advised that Council will host a free Tender Writing Workshop for locals. Ms Ryan said she has secured a professional procurement service to deliver the workshop at the end of October. It will provide participants with the opportunity to learn how to work through the process and submit tenders.
- ii) **Gunnedah CMCA Rally** – the Director informed Council she recently attended this Rally to promote the Shire – Community Services staff is still in attendance. Ms Ryan said it’s an opportunity to promote the area and encourage travellers to the region. A sample of the flyers being distributed to attendees was available at the meeting. The Director said that over the course of the event there would be approximately 700 – 800 motor homes attend. A report on the outcome would be tabled at the November meeting.

4101 RESOLVED on the motion of Crs. Churchill and Fisher that this information be noted.

12.2 COONAMBLE BORE BATH PROJECT

Council noted the information contained in the Director’s report and the and the presentation by Ms Megan Dixon of Regional Development Australia – Orana – earlier in the day.

4102 RESOLVED on the motion of Crs Webb and Wheelhouse that the information be noted and a further workshop be organised to formalise design plans for the proposed project.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

4103 RESOLVED on the motion of Crs Fisher and Churchill that the report by the Director of Corporate and Urban Services be received and dealt with.

13.1 RATE COLLECTIONS

- 4104 RESOLVED** on the motion of Crs Fisher and Churchill that the Total Combined Rate Collections to 27 September 2018 be noted.

13.2 LIST OF INVESTMENTS

- 4105 RESOLVED** on the motion of Crs. Fisher and Thomas that the list of investments as 30 September 2018 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

- 4106 RESOLVED** on the motion of Crs Churchill and Webb that Council note the information in this item of the Director's report.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

- 4107 RESOLVED** on the motion of Crs. Churchill and Wheelhouse that the report by the Director of Engineering Services be received and dealt with.

14.1 WORKS IN PROGRESS

- 4108 RESOLVED** on the motion of Crs Churchill and Thomas that Council note the Director's report on works in progress.

The Director informed the meeting that the levee upgrade is progressing well and floodgates will be installed across the Baradine and Tooraweenah Roads within the next few weeks.

15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES

- 4109 RESOLVED** on the motion of Crs Churchill and Webb that the report by the Manager of Environmental Services be received and dealt with.

15.1 RANGER'S REPORT –SEPTEMBER 2018

- 4110 RESOLVED** on the motion of Crs Webb and Churchill that the Ranger's report for the month of September 2018 be noted.

16.0 REPORTS FROM VARIOUS COMMITTEES

Nil during September.

17.0 SALEYARDS REPORT – SEPTEMBER 2018

- 4111 RESOLVED** on the motion of Crs Webb and Churchill that the saleyards report for September 2018 be dealt with.

17.2 Saleyards Account

- 4112 RESOLVED** on the motion of Crs. Webb and Fisher that the Saleyards Account to 30 September 2018 showing a reserve balance deficit of \$366,679.85 be noted.

IMPOUNDING OF CATTLE FROM SALEYARDS – NEIL KENNEDY

Following Mr & Mrs Kennedy's attendance earlier in the day to appeal this charge, Council discussed the matter at this juncture.

A MOTION

PROPOSED by Cr Karanouh **SECONDED** by Cr Fisher that the outstanding charge owing by Mr Neil Kennedy for impounding of cattle from the saleyards, with associated costs, be waived, **WAS LOST**.

18.0 CLOSED SESSION

4113 RESOLVED on the motion of Crs Webb and Churchill that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A: "*section 2 :*

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business".

4114 RESOLVED on the motion of Crs Webb and Churchill that the press and public be excluded from the meeting.

RESUME OPEN MEETING

4115 RESOLVED on the motion of Crs Webb and Churchill that Council resume Open Meeting.

ADOPTION OF RECOMMENDATION OF CLOSED SESSION

4116 RESOLVED on the motion of Crs Webb and Churchill that Council adopt the recommendation from Closed Session, being Recommendation Nos. 18.1 as set out hereunder:

18.1 Coonamble Riverside Caravan Park Upgrade – Tender No SPT161819COO

Council resolves to accept the tender submitted by Taylor Made Buildings Dubbo for the tender amount of \$407,056.35 details of which were submitted to the meeting.

19.0 QUESTIONS WITH NOTICE

Nil

20.0 QUESTIONS FROM COUNCIL

Cr Wheelhouse:

WINGADEE ROAD BRIDGE & BRIDGE NEAR "WARRANA" STATION

4117 RESOLVED on the motion of Crs Thomas and Wheelhouse that a report be presented to a future meeting on the costs associated with sealing the approaches to the Wingadee Road bridge and the Warrena Creek bridge on the Tooraweenah Road near "Warrana" Station.

Cr Fisher:

Had an enquiry from a person in the Baradine district who wants to give a book about WWI which has some historical significance to Coonamble – the General Manager said it could be donated to Council and would be passed on to the appropriate authority.

Director of Engineering Services:

Announced that Gemma Pettiford, one of Coonamble's local ceramic artists, has been commissioned to create two cups and a serving platter for the visit to Australia of the Duke and Duchess of Sussex.

This concluded the business and the meeting closed at 1.40 p.m.

These minutes Pages (1/6235 to 16/2650) were confirmed on the **14th** day of **NOVEMBER 2018** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **10th October 2018**.

MAYOR

<p><u>7. BUSINESS ARISING FROM MINUTES</u> <u>COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018</u></p>

8. RESOLUTION BOOK UPDATE **COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018**

8.1 Resolutions in Progress

EMERGENCY SERVICES BUILDING RESERVE

2646(a) RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council allocate \$100,000 from the Development Reserve to the Emergency Services Building Reserve, making this reserve in total \$200,000 and that a new building be constructed on the current site subject to the SES contributing \$150,000 towards the cost of the structure.

Status:

Contact from SES regarding provision of grant funds. Negotiating clarification of conditions of funding.

19.2 Bore Baths – Land Purchase

Council resolves to:

- a) *authority the General Manager and Mayor to negotiate with the Racecourse and Recreation Trust Land Manager to gain tenure of the subject Crown Land (Dedication 520089) and take the necessary steps to convert the land to freehold in Council's name;*
- b) *classify any acquisition of land as "operational land";*
- c) *authorise the affixing of the Common Seal to any relevant documents*

Status:

Response received from Racecourse Trust – Council's request will be taken to the next Board Meeting.

8.2 Resolutions Completed**11.4 FIRE DAMAGED BUILDINGS – CASTLEREAGH & ABERFORD STREETS, COONAMBLE**

4098 RESOLVED on the motion of Crs. Karanouh and Webb that Council :

- a) endorse the actions of staff to date and also endorse the necessary action, if needed to be taken, to comply with the terms of the Order issued under the Local Government Act 1993 on 3 October, 2018;
- b) note that if the Order is not complied with by 15 October 2018, Council will, without further notice, enter upon the property to demolish, make safe and dispose of all debris on the sites and the costs will be recovered from the owners of the properties.

Status: See report by General Manager this meeting.	COMPLETED.
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11.3a SALEYARDS – MAINTENANCE – DROUGHT FUNDING

4053 RESOLVED on the motion of Crs. Wheelhouse and Fisher that Council submit an application to the Drought Communities Program for funding of \$120,740 for repairs, as listed in the report, to the Coonamble saleyards.

Status: Funding Agreement signed.	COMPLETED
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Storage at Sportsground for Storage of Scoreboard

In response to a question, the Director of Corporate and Urban Services said that a report on this matter will be presented at the October meeting.

Status: See report by Director of Corporate and Urban Services. COMPLETED
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9. MAYORAL ACTIVITIES REPORT

COUNCIL MEETING WEDNESDAY 14 NOVEMBER 2018

i) Police Housing Subsidy

At the September 2018 Council meeting Council was addressed by Ms Fiona Ozols, representing the NSW Police Association, who discussed solutions that may attract more police officers to Coonamble and assist in retaining the officers at this location.

Currently Coonamble has a strength of 10 with two positions vacant, Gulargambone has a strength of two, of which both positions are currently vacant. Police in Coonamble have two houses, one in Aberford Street and another in Namoi Street – basically these are allocated to the lock-up keeper and the back-up lock-up keeper. In Gulargambone there is one house provided next to the Police Station. At the time of discussions, it was suggested a subsidy of 50% of the rental paid for accommodation may encourage recruitment and retention of officers.

I am recommending to Council that it provide a housing subsidy of 50% to police officers in Coonamble and Gulargambone – this would equate to around \$60,000/annum for officers not provided with housing.

ii) Local Government NSW Conference

During October, along with Cr Webb and the General Manager, I attended the Local Government NSW annual conference in Albury (21 to 23 October). At the presidents' reception on the Sunday I asked the Premier of NSW if councils were required to join a joint organisation – the Premier's response was it was not compulsory to be a member of a JO, however she believed that councils would benefit if a member.

I further asked would a council be disadvantaged by the government if it remained a council outside of a JO. The Premier responded the government would not force a council to be a member of a JO or reduce any grant funds available from the Government.

iii) Civic Function in Dubbo for Royal Visit

On Wednesday 17 October I travelled to Dubbo where I was guest of the Dubbo Mayor and attended the civic function for the Duke and Duchess of Sussex. I took the opportunity, while there, to discuss with Superintendent Peter McKenna the provision of a PCYC for Coonamble. I'm pleased to say that this is supported one hundred percent by the Superintendent.

iv) Family Wellbeing Day

On Wednesday 31 October I attended the family wellbeing day held in Macdonald Park. It was great to see many people from our community coming together and enjoying themselves.

v) Fisher's Ghost Festival at Campbelltown

Over the weekend of 3 & 4 November, Cr Fisher, in company with the General Manager, represented me at the Fisher's Ghost Festival and Parade at Campbelltown and on Saturday evening were guests of Campbelltown City Council.

Cr Fisher said there is a warm relationship between our two councils, he thanked Campbelltown Council and, in particular, its Mayor Cr George Brticevic for the generous donation to our drought-stricken community. He also stated it was interesting to talk to some of the senior staff of Campbelltown City Council, as it appears they are experiencing similar difficulties to us in regard to the imposition of regulation by other spheres of government.

vi) Inland Rail Roundtable

Council will be aware that one of the first things I wished to do after becoming Mayor was to hold a meeting with the business people of the Shire and the developers of the Narromine to Narrabri section of the inland rail in order for our local people to be conscious of the opportunities that will be available.

On Thursday 1 November the meeting was held at the Coonamble Bowling Club with over 60 people in attendance, including a large cross-section of the business community as well as our Federal Member, Mr Mark Coulton, representatives from ARTC, Department of Industry, RDA and Regional Procurement – all providing useful information regarding the project. Our Federal Member stayed for some time and was happy to meet with people and answer questions over the afternoon tea break.

I believe the meeting was a success and gave the business people a good grounding on the opportunities available to them. Thank you to David Taylor for his efforts in facilitating the event.

vii) Country Mayors' Association Meeting

I attended the Country Mayors' Association meeting in Sydney on Friday 2 November. During the meeting I moved a motion, which was seconded by Blayney Shire Council, that Country Mayors' Association, in conjunction with LGNSW arrange a question and answer session on 8 March 2019 at Parliament House between the leaders of the major NSW Political Parties and the Mayors and General Managers of NSW.

Prior to the ordinary meeting, the annual general meeting was held and the following persons were elected:

Chairperson	Cr Katrina Humphries
Vice Chair	Cr Michael Pearce
Secretary/Public Officer	Mr Lester Rodgers

Delegates to Executive	Cr John Seymour (Coolamon SC) Cr Liz Campbell (Kempsey SC) Cr Catherine Redding (Narrabri SC) Cr Kathy Sajowitz (Oberon Council) Cr Peter Petty (Tenterfield SC) Cr Rowena Abbey (Yass Valley Council)
Secretariat	Allan Burgess t/a Alkanat Consulting

The Country Mayors' Association has certainly grown from my last attendance with now over 40 councils being represented at meetings.

I believe the Association provides a valuable forum for issues localised in rural and regional areas. The calibre of the speakers who address the meetings is first class and, at this meeting, we were addressed by :

- Simon Draper – Secretary, Department of Industry
- Alex Young – Director, Community & Behavioural Change, NSW Environment Protection Authority
- Mr David Salisbury – Executive Manager Engineering, Essential Energy
- Steve Orr – Department of Premier and Cabinet
- Cr Linda Scott – President, Local Government NSW

Recommendation:

That the Mayor's activity report since the October meeting be noted.

AHMAD KARANOUH

Mayor

5 November 2018

10. PRECIS OF CORRESPONDENCE

COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018

Section A – Matters for Consideration by Council:

10.1 CR BARRY HOLLMAN, BOURKE SHIRE MAYOR L10-2(52514)

Advising Bourke Shire Council will host the 2019 annual conference of the Western Division of Councils from Sunday to Tuesday, 24 to 26 February. Pointing out the conference brings together Councils in the Far West of the State to discuss issues of mutual concern. Saying the Western Division has been an effective lobby and advocacy group and is keen to regain its status as one of the most active local government groups in NSW. Inviting the Mayor and Councillors to attend the conference and saying attendance at the event does not require membership.

Recommendation:

That Council nominate representatives to attend the 2019 Western Division of Councils' Annual Conference in Bourke from 24 to 26 February 2019.

10.2 RURAL SCHOOL COMMUNITY ENGAGEMENT OFFICER – WESTERN SYDNEY UNIVERSITY – SCHOOL OF MEDICINE D7(52541)

Drawing attention to the Rural Medical Scholarship and saying Western Sydney University is committed to supporting rural health outcomes via a number of rural-focused initiatives including :

- Rural recruitment
- Rural specific training
- Rural post graduate opportunities.

Seeking assistance in developing further strategies that will enable more rural students to access medical training programs and courses in the future - saying one of the options it proposes is the development of a rural medical scholarship for a student from this community. Seeking a commitment to support an applicant from the local community if/when that person is successful in being offered a position in the Doctor of Medicine course at WSU.

Recommendation:

That Council decline the invitation to participate in the Rural Medical Scholarship offered by Western Sydney University – School of Medicine.

**10.3 CSC INDOOR EMPLOYEES' CHRISTMAS PARTY
D7(52551)**

Seeking a financial contribution towards the annual Christmas Party and suggesting that an amount of \$400 would help offset costs associated with catering.

(NOTE BY GENERAL MANAGER – Last year Council contributed \$400 to the indoor staff for its Christmas party).

**Recommendation:
For Council's determination.**

10.4 PROPERTY NSW PR1265(52482)

Referring to proposed disposal of property 62 – 64 Aberford Street and saying to deliver better community outcomes, the government has implemented the Community Use Policy to provide local councils with the opportunity to acquire State Government owned real property assets before they are offered for sale to the open market. *See details attached.*

Should Council wish to purchase the property, the following conditions will apply:

- Sale price \$90,000 (ex GST)
- Council must utilise the property for community purposes only and classify the land as 'community land' in accordance with the Local Government Act 1993
- Restriction on use of the property for community use will be registered on the title for a period of 15 years from settlement date;
- If Council accepts the offer, the property will be transferred as soon as possible, but must occur within six months.

(NOTE BY GENERAL MANAGER - Initially Council was required to provide a response by 22 October 2018, however that date has been extended to 16 November 2018 to allow consideration at the November meeting).

**Recommendation:
That Council not accept the offer to purchase Government property situated at 62 – 64 Aberford Street, Coonamble for the sale price of \$90,000.**

10.5 COONAMBLE PUBLIC SCHOOL D7(52549)

Advising it is preparing to celebrate students' achievements for 2018 and seeking financial support from Council towards the Presentation of Awards function.

(NOTE BY GENERAL MANAGER – Each year Council contributes \$100 to each of the five schools in the Shire to go towards their Awards Ceremonies).

Recommendation:

That Council agree to contribute \$100 to each of the five schools in the Shire towards their Presentation of Awards functions

**10.6 CSC EMPLOYEES' CHRISTMAS PARTY COMMITTEE
D7(52565)**

On behalf of the outdoor staff, seeking a contribution from Council towards the annual Christmas breakup party. Requesting also that Council grant a half-day holiday from 12 noon on Thursday 20 December to enable staff to attend the party, noting staff will work the RDO on Monday 17 December in lieu of Friday 21 December. Extending an invitation to Councillors and management to join staff for refreshments during the afternoon of 20 December at the Coonamble Golf Club.

(NOTE BY GENERAL MANAGER – Council usually contributes \$500 towards the function and allows the half-day holiday with staff having to take annual leave for the days not covered by public holidays. There were instances of poor behaviour last year and it would be appropriate for Council to contribute to catering and not provide a cash donation).

Recommendation:

For Council's determination.

**10.7 COONAMBLE ABORIGINAL HEALTH SERVICES LTD
PR1906-1(52564)**

Making application for a disabled car park to be located in front of the new Castlereagh Health Centre at 29 – 31 Tooloon Street.

Recommendation:

That Council inform Coonamble Aboriginal Health Services that its request for a disabled car park in front of the new Castlereagh Health Centre will be referred to the next meeting of the Traffic Committee.

**10.8 COONAMBLE STREETS AHEAD COMMITTEE
D7(52574)**

Advising the Christmas Carnivale will be held on Friday 19 December for the benefit of the community and local businesses. Saying the committee has an extensive program planned and expenses are above the resources accumulated. Seeking a donation of \$5,000 from Council towards the event.

(NOTE BY GENERAL MANAGER – Council has \$4,800 in the current budget for Coonamble Streets Ahead, leaving a balance of \$200 to make up the amount requested).

Recommendation:
For Council's determination.

Section B – Matters for Information Only:**10.9 DAVID GITZ, ACTIVITIES MANAGER, PCYC L3(52515)**

Thanking the Director of Community Services and her staff for support during the PCYC Fun for Kids Tour. Saying it's the first time PCYC has run such an event and without support and dedication of others, it would not have been possible. Looking forward to working with Council in the future.

10.10 NSW DEPARTMENT OF PREMIER & CABINET R8-25(52461)

Referring to Council's application under Round 6 of the Restart NSW Resources for Regions Fund for upgrading of the Tooraweenah Road and advising it has not been shortlisted to progress to the Detailed Application stage, as it did not fully meet the Restart NSW Funding criteria.

10.11 ELECTORAL COMMISSION NSW E2(52537)

Thanking Council for engaging the Commission to conduct the by-election and enclosing a report into the conduct of the election for record purposes. Saying copies have been provided to the Premier, Minister for Local Government and Chair of the Joint Standing Committee on Electoral Matters. The report is available at www.elections.nsw.gov.au

10.12 GILGANDRA SHIRE COUNCIL SR2(52546)

Referring to a potential joint application under the Fixing Country Roads Program to seal Tooraweenah Road in Coonamble Shire and part of the National Park Road in Gilgandra Shire. Declining the offer to submit a joint application, but offering a letter of support to Council for its application. Saying Gilgandra Shire will prioritise an application for a future Fixing Country Roads round for the reconstruction of Hargraves Lane.

10.13 KEVIN HUMPHRIES OFFICE – MEDIA RELEASE

Saying farmers in the Barwon Electorate will have access to more mental health support with qualified professionals providing real-time online help to communities in rural and remote NSW. Pointing out that tough drought conditions were putting farmers under increasing pressure and their location often made it hard to access proper services. Advising that Virtual Psychologist, in conjunction with Aussie Helpers, is providing the support in a partnership with Safework NSW's Centre for Work Health and Safety (WHS). Stating that a \$100,000 funding boost for the program would provide services for an additional 1,100 farmers across the State.

10.14 THE HON MICHAEL McCORMACK MP D9-2(52561)

Referring to recent announcements and discussions with local governments around Australia on the Liberal and Nationals' Government drought support measures and confirming an offer to consider options for improving the delivery of local infrastructure expenditure in this LGA. Saying the government is proud to support local governments through the Financial Assistance Grant (FAG) program, helping to deliver infrastructure, health, recreation, environmental and employment projects and also deliver a range of infrastructure programs which aim to build and maintain local communities in partnership with local government.

Saying the Drought Communities Program (DCP) delivers support to targeted drought-affected regions and is managed by Senator the Hon Bridget McKenzie, Minister for Regional Services, Sport, Local Government and Decentralisation. Confirming the announcement on 19 August that the Government is providing an additional \$75 million in 2018-19 to the DCP to fund local community infrastructure and other drought relief projects, such as emergency water supply.

Pointing out that local procurement is a priority for the Federal Government and all funding is targeted at projects to stimulate local community spending, use local resources, businesses and suppliers and provide a long lasting benefit to communities and the agricultural industries on which they depend. Stating that the government is providing untied funds to 546 local councils under the Financial Assistance Grant program which gives them the opportunity to start work immediately on new projects.

Advising that the delivery of the government's drought support package is designed to ensure practical support is provided to farmers and communities in this time of hardship. Saying if council has existing infrastructure spending provided by the government and it would like to consider bringing forward expenditure or changing the schedule of project construction, urging that a proposal be provided for consideration. Understanding there are often benefits of changing the timeframes on existing project expenditure as it may align with Council's ability to ensure there is economic stimulus in communities at the right time to support local employment opportunities.

10.15 THE HON MARK COULTON MP D9-1(52566)

Forwarding copy of letter from The Hon David Littleproud MP, regarding Council's representations to have a rural financial counsellor located at Coonamble. Saying additional funding has been announced and includes the RFCS NSW Central region which services Coonamble Shire. Pointing out he has been advised that placement of additional counsellors within this region is currently being arranged.

Stating further, even where a service does not have a counsellor residing at a specific location, it provides counselling services to the whole of the region, as counsellors are highly mobile and visit clients on-farm or other mutually convenient locations.

(NOTE BY GENERAL MANAGER – Enquiries made by staff with Mr. Jeff Caldbeck recently revealed that the interview process is underway for financial counsellors to service areas, including Coonamble.

10.16 NSW SMALL BUSINESS COMMISSIONER
--

Advising Council that during 2019 it will be releasing a NSW Outdoor Dining Policy for councils to consider adopting. Requesting Council to provide any views it may have in regard to the policy and, in particular, that the policy will be fee free.

(NOTE BY GENERAL MANAGER – Please see information attached **APPENDIX A – *Bringing the Indoor Out***).

RICK WARREN
General Manager
5 November 2018

11. REPORT BY GENERAL MANAGER **COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018**

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

Link to Community Strategic Plan / Council's Delivery Program
L1.4.5 Governance is open and transparent.

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
Nil					

Sustainability/Legislative Provisions:

Promoting Better Practice Review - Department of Local Government.

Financial Considerations:

NIL

Options:

NIL

Recommendation:

That Council note no Development Applications or Complying Development Applications have been approved under delegated authority since the last meeting.

**11.2 PROPOSED CLOSURE OF OFFICE – CHRISTMAS/
NEW YEAR PERIOD**

***Link to Community Strategic Plan / Council's Delivery Program:
P1.3.1 Support activities / projects that increase community
participation and connection.***

Background:

For many years past Council closes the Office during the Christmas and New Year period.

Issues:

This year Christmas Day falls on a Tuesday, with public holidays being Tuesday 25th December and Wednesday 26th December (Boxing Day). New Year's Day falls on the following Tuesday and is also a public holiday.

In keeping with its resolution from the November 2011 meeting, staff will be required to avail themselves of leave provisions for the closedown on days not covered by public holiday provisions.

Council may wish to consider closing at 5.00 p.m. Friday, 21 December 2018 and re-open Wednesday, 2nd January 2019. Staff will be required to take leave for Monday, Thursday, Friday and Monday, 24, 27, 28 and 31 December.

Sustainability/Legislative Provisions:

Council is party to the Local Government (State) Award 2017. The Award contains provisions relevant to this situation.

Financial Considerations: Nil

Options:

- 1) Not close the Office during the Christmas/New Year period.
- 2) Close the office on Monday 24; Thursday & Friday 27 and 28 December and Monday 31 December 2018.

Recommendation:

That Council close the Office at close of business Friday 21 December 2018 and re-open on Wednesday 2 January 2019 and staff use leave provisions for the four days not covered by public holidays, viz 24, 27, 28 and 31 December 2018.

11.3 STRONGER COUNTRY COMMUNITIES – SKATE BOWL PROJECT

Link to Community Strategic Plan / Council's Delivery Program:

12.3.1 Continue to upgrade and maintain infrastructure that supports cultural, recreational and leisure activity.

Background:

At the April 2018 meeting, Council resolved to submit an application for grant funds of \$120,000 to construct a skate bowl in Coonamble. Council has been successful in obtaining the \$120,000 for the project.

Issues:

At the time of developing the idea no firm location was determined, although some discussion was held about a location behind the swimming pool and the back of the bowling club. Other suggestions were over near the railway station (Crown land) or in one of the recreation reserves, such as Lions Park or Broome Park.

Councillors may have other locations in mind however a decision will need to be made quickly as the funding documents will shortly be needing to be signed to accept the funds.

Sustainability / Legislative Provisions:

N/A

Financial Considerations:

Final cost estimates for the project were \$157,000 with grant funds of \$120,000.

Options:

All options are available to Council.

Recommendation:

That Council determine the location for the proposed skate bowl in Coonamble.

11.4 RETURNS – DISCLOSING PECUNIARY INTEREST

***Link to Community Strategic Plan / Council's Delivery Program:
L1.4.5 Governance is open and transparent.***

Background:

Councillors and designated persons are required to complete and lodge disclosure of interest returns by the end of September each year. These returns are to be tabled at the next meeting of Council after 30 September.

Issues:

The returns to be completed are for the period 1 July 2017 to 30 June 2018.

Sustainability / Legislative Provisions:

Section 449 of the Local Government Act 1993 requires councillors and designated persons to complete the returns.

Section 450(2) requires the General Manager to keep a register of returns and table these returns at the appropriate meeting of Council.

Financial Considerations:

Nil

Options:

Nil

Recommendation:

That Council note the pecuniary interest returns for period July 2017 – June 2018 have been tabled.

**11.5 DROUGHT COMMUNITIES PROGRAM – EXTENSION
– AMENITIES AT GULARGAMBONE SPORTSGROUND****Background:**

At the October meeting Council considered requests from the community regarding the infrastructure needs that could be provided prior to June 2019. One request was from the Gulargambone community for upgrades to the toilets and facilities at the Gulargambone sports oval.

Issues:

While considering the projects Council resolved for the provision of toilets at the oval – there is currently a set of toilets and change rooms at the oval and, while structurally sound, requires updating. The facilities are generally used by the school and other sporting bodies. Discussion with a representative of the school indicates updating of the toilets - given the infrequent use - would be adequate – with updating of the change rooms and showers under future grant fund opportunities.

Sustainability / Legislative Provisions:

N/A

Financial Considerations:

Council has endorsed \$40,000 for the project – this will not allow provision of new amenities but will rejuvenate the existing facility.

Options:

N/A

Recommendation:

That Council update the toilet facilities of the existing structure at Gulargambone sportsground to a total of \$40,000 under the Drought Communities Program – Extension funding.

11.6 FIRE DAMAGED BUILDINGS – TIMELINE

Background:

Council is well aware of the fire on the night of 22nd August 2018 that extensively damaged the buildings on the corner of Aberford Street and Castlereagh Streets.

Issues:

Upon extinguishment of the fire NSW Fire and Rescue handed the buildings to Council by issuing Site Handover Form No 40749. The following hazards were identified by NSW Fire and Rescue - asbestos, loose roofing materials, sharp edges and structural damage – it was recommended that no person should enter the site until a full risk assessment had been conducted by qualified persons. *Handover document dated 23 August 2018.*

27 August 2018:

Following discussion with the EPA and SafeWork NSW regarding the public health concerns from asbestos and the unstable nature of the structure, Council issued an emergency order under s124 and s129 of the Local Government Act 1993, requiring the owners of the properties to carry out the following actions:

1. Render premises safe.
2. Erect fences around the premises to prevent unauthorised access.
These two actions to be completed within 24 hours of the date of order.
3. Engage an occupational hygienist to identify all areas that contain asbestos on the premises and furnish this report to Council.
To be completed within 72 hours of the order being issued.
4. Engage a licensed contractor to spray PVA sealant and dye.
To be completed within 7 days of the order.
5. Engage a licensed contractor to remove the asbestos and demolish and remove all building debris from the premises, make site safe and dispose to a licensed facility.
6. Furnish Council with receipts from the licensed facility for the disposal of asbestos.
These two actions (5. & 6) to be completed within 21 days of the order.

The Manager of Environmental Services had several conversations with the owners of the properties during this time, however there was no compliance with the issued order on 27 August 2018. As there was no compliance and there was a considerable amount of public angst regarding the situation Council engaged both a structural engineer and an asbestos hygienist to provide independent reports regarding the site.

21 September 2018:

Council received a report from Barnson, giving a structural review of the properties. The report said walls were in danger of collapse, awnings are not tied down and would fail from uplift wind forces and recommended all walls be removed as the remaining shell of the buildings could not be repaired economically compared to complete demolition and rebuilding. *Report available to Councillors should they wish to peruse.*

4 October 2018:

Council received a report from P Clifton and Associates Pty Ltd regarding the asbestos contamination of the buildings. The report identified friable asbestos within the buildings and provided regulatory requirements regarding removal.

Following the receipt of the reports Council sought legal advice and issued another emergency order requiring compliance with all previous advised actions requiring to be carried out by Monday 15 October 2018. Council also sought quotes from suitably licensed contractors to remove the asbestos and make safe the remaining property – in this case it would entail demolition in compliance with the recommendation of the structural engineering reports.

10 October 2018:

At the Council meeting Council endorsed the actions of staff and resolved :

- "4098 RESOLVED** on the motion of Crs. Karanouh and Webb that Council :
- a) *endorse the actions of staff to date and also endorse the necessary action, if needed to be taken, to comply with the terms of the Order issued under the Local Government Act 1993 on 3 October, 2018;*
 - b) *note that if the Order is not complied with by 15 October 2018, Council will, without further notice, enter upon the property to demolish, make safe and dispose of all debris on the sites and the costs will be recovered from the owners of the properties."*

At the time of the Council meeting Council was in receipt of only one quote – Council received a second quote on 16 October 2018.

Council's Manager of Environmental Services was on leave until 22 October 2018. My conversation with him the prior week was when you come back get onto the clean-up of the site, as I will be in Albury for the first few days of the next week. Upon his return the Manager engaged the contractor with the lowest priced quote to commence the job. Notice of five days, as required, was given to SafeWork NSW with a commencement date of 29 October 2018.

On the evening of 22 October 2018 the Mayor gave me the name, phone number and email address of another contractor whom he said would be interested. I contacted the person that evening and asked for a quote – the quote arrived late Wednesday evening. The quote was not in the manner I had requested and I asked for another in the correct format. I also sought legal advice from Council's solicitor as another contractor had been given the job. The result was that a contract had been entered into and Council could be liable for damages should it terminate the contract. With this advice I informed the third contractor who provided a quote, of the situation.

15 October 2018:

Bequick Pty Ltd provided a letter to Council stating it had complied with Council's order and providing an asbestos hygienist's report, in effect complying with only Item 3 (Engage an occupational hygienist to identify all areas that contain asbestos on the premises and furnish this report to Council). The report was compiled by the same organisation that provided the report to Council and contains largely the same information. There was no other compliance with the order.

29 October 2018:

Council's contractor commenced clean-up and demolition of the site. Council's legal representatives have been involved in all aspects of the issuing and carrying out of the order.

From commencement of the demolition Council staff and contractor have received various telephone calls and emails threatening legal action – each has been referred to Council's solicitor – the work continues.

Sustainability / Legislative Provisions:

- NSW Work Place Health & Safety Act 2011
- NSW Work Place Health & Safety Regulation 2017
- Safe Work Australia – Code of Practice – Asbestos Removal
- NSW Protection of Environment Operations (General) Regulation 2009
- NSW Protection of Environment Operations (Waste) Regulation 2014
- NSW Local Government Act 1993

Financial Considerations:

All actions are recoverable from the owners of the properties.

Options:

N/A

Recommendation:

That Council note the timeline regarding clean-up of the fire damaged buildings on the corner of Aberford Street and Castlereagh Street, Coonamble.

RICK WARREN

General Manager

5 November 2018

12. REPORT BY DIRECTOR OF COMMUNITY SERVICES **COUNCIL MEETING ON WEDNESDAY 14 NOVEMBER 2018**

12.1 COMMUNITY SERVICES PROGRESS UPDATE

Background:

In line with Council's 2018/2019 Operational Plan, this report presents a summary of community development progress and activities for the period October 2018 to November 2018.

Issues:

1. LIBRARY SERVICES

1.1 Monthly Activity Report

Link to Community Strategic Plan/Council Delivery Programme - P3.1.1 Advocate, support and raise awareness of programmes that promote the physical and mental health and well-being of community members. P4.4.1 Assist Coonamble Shire events with marketing and promotion. L1.3.2 Take Measures to publicise the positive contribution young people make to the Shire.

- Library staff participated in the Community Wellbeing Day held in McDonald Park on 31 October 2018, providing a reading corner and bookmark colouring-in for the children.
- Coonamble Library Assistant Michelle Williams attended the CMCA Motorhome and Campervan Rally in Gunnedah from 6 – 13 October 2018 to promote Coonamble and the region. A report is provided in the tourism section of this report.
- The Librarian continued to publicise school holiday events and achievements to ensure strong participation in the planned activities. It should be noted that due to construction around the library precinct, the school holiday program was delivered at alternate venues around the community.
- Library staff will join the Mayor at the Coonamble Chamber of Commerce Business Awards on Friday 9 October 2018. The library has been nominated for an award.

1.2 Library Statistics (October 2018)

Service	Issues	New M/ships	Wi-Fi	Internet	Children's Computers	Junior Visits	Adult Visits
Coonamble	984	6	104	283 (281.26 hr)	108	366	530
Gulgambone	51	0					

Manual Statistics - Coonamble (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
896	20	77	19	23

Activity Statistics - Coonamble (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Study/Tutor
21	41	15	8

Usage Statistics - External meetings

Interact	Distance Education	Meetings
5	4	8

2. YOUTH AND CHILDREN'S SERVICES

Link to Community Strategic Plan/Council Delivery Program - P4.1.3 Facilitate and support appropriate child and youth activities. P4.2.3. Work in collaboration with agencies and community groups to address existing and emerging issues specific to the Aboriginal community. L1.3.1. Continue to work in partnership with key services in the Shire, assisting with governance and leadership development. L1.3.2. Take measures to publicize the positive contribution young people make to the Shire.

2.1 October School Holiday Program

Council worked collaboratively with local community service providers including Mission Australia, Clontarf, Redi.E, Coonamble Local Aboriginal Land Council, Coonamble Bowling Club and Barnardos Australia to deliver a range of activities during the October school holidays. The holiday program attracted strong participation with programs being hosted in Gulargambone and Coonamble.

The program of activities included lawn bowls, sporting games at the Coonamble Sportsground, BBQ and activities in McDonald Park followed by a Blue Light Disco hosted by PCYC and a series of arts and craft workshops. The final event on the holiday calendar saw 44 young people from Coonamble and Gulargambone travel to Dubbo for Ten Pin Bowling followed by a BBQ in Victoria Park.

2.2 Youth Off the Street – Drought Relief Convey

Council's community service staff assisted Father Chris Riley and this team when they rolled into town with the "Youth Off the Streets - Drought Relief Convey" on Wednesday November 7th. A program of activities was held at Coonamble Sports ground from 3pm – 7pm. A free BBQ was provided to all participants.



2.3 Movie Nights

Movie nights are run every second Friday night. Families are encouraged to attend, enjoy healthy snacks and socialize with other families in the community.

2.4 Community Collaboration

Council's Youth Officer has been proactive in attending meetings to assist in coordinating activities and events for the community – including Warrangul, Community Well-being Day, Gulargambone and Coonamble Inter-agencies and Coonamble Youth Interagency.

2.5 Youth Council Model

Community services staff are currently investigating the operation of Youth Councils in other local government areas to assist in developing a sustainable model for the young people of the Shire.

3. TOURISM AND EVENTS

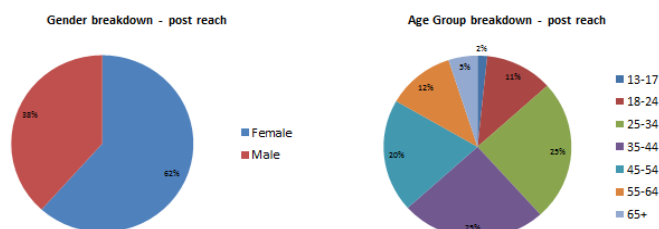
Link to Community Strategic Plan / Council Delivery Program - EC1.1.5/EC1.2.5 Develop visitor markets

3.1 Coonamble Visitor Information Centre Facebook page October statistics

ENGAGEMENT



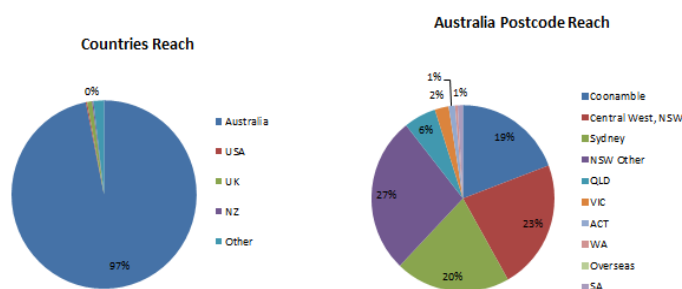
Our Facebook Posts reached **4433** people in October 2018...



ENGAGEMENT



89% of our Facebook Posts were read by people in NSW in October 2018...



3.2 Visit Coonamble Website – Monthly Statistics

Visit Coonamble Website – Monthly Statistics:

Number of Visitors	1,469
Number of Visits	1,711
Number of Page Views	7,435

Sessions by Device:

Desktop Computer	48.5%
Mobile Phone	38.1%
Tablet/iPad	13.4%

Top 3 Page Views:

1. About Coonamble
2. Coonamble Riverside Caravan Park
3. Come-by-Chance-Races-2018

3.3 Visitor Statistics for Reporting Period (October 2018)

Visitor Numbers	Visitor Type	Visitor Home State	Enquiry Type	Enquiry Details*
126	Retiree	76 NSW	Local	89 Directions
	Family	23 VIC	Regional	40 Attractions
	Worker	28 SA	Interstate	2 Toilets
	Backpackers	0 QLD		35 Accommodation
		0 TAS		7 Eateries
		1 Overseas		17 Souvenirs
				0 Family History

*Some visitors had more than 1 enquiry

3.4 Museum Under the Bridge Update

Attendance for the month of October 2018 - 37

The Museum Under the Bridge continues to evolve thanks to generous donations and contributions.

On Friday 26 October 2018, Mr Noel Thompson kindly donated a 1900s carved chair that belonged to the Coonamble's Old Court House, a telephonist headset and timer from the 1950, when he was a night boy.

Being a member of Coonamble Rifle Club for many years Mr Thompson also donated a 1945 Coonamble Rifle Club Hatband and teaspoon.



3.5 Australia Day Nominations

Planning for Australia Day 2019 is well underway with Australia Day nomination forms designed, printed and ready for distribution. An advertising campaign will commence shortly and nominations will be sent to the schools in the Shire to encourage entries from across all categories.

2019 nomination categories are:

- Citizen of the Year
- Young Citizen of the Year
- Event of the Year
- Community Group of the Year
- Sports person of the Year
- Junior Sports person of the Year

Nominations close on Monday 7 January 2019 with Award recipients announced at the Australia Day celebrations to be held at the Coonamble Showground Pavilion on Saturday January 26 commencing with a free community breakfast at 8.00am. Council's Tourism and Events Coordinator will provide assistance to the Gulargambone Australia Day Committee as requested.

3.6 CMCA Rally - Gunnedah

Council showcased the Shire at the CMCA Rally in Gunnedah from 6 – 13 October 2018.

The rally attracted over 700 RV enthusiasts from across Australia, and a significant number of CMCA members who travelled to Gunnedah for the Annual General Meeting but opted to stay in motel accommodation in the town.

There was strong interest in the Council exhibit, with many visitors to the stand keen to hear more about the Shire's RV facilities. Council took the opportunity to advertise in the official rally program that was distributed to every rally goer upon entry to the site.

Staff reported that people that did not have Coonamble on their radar, have now added the Shire to their "to visit" list and many indicated that they would now make Coonamble their stopover on their way to Lightning Ridge.

The Gulargambone Caravan Park was regarded highly amongst those that visited the exhibit and they advised that they preferred to visit country towns over the larger regional centres.

4. COMMUNITY DEVELOPMENT UPDATE

Link to Community Strategic Plan/Council Delivery Program - P3.1.1 Advocate, support and raise awareness of programs that promote the physical and mental health and well-being of community members. P4.1 Increase opportunities for our community to socialise together. P2.2.2 Work with community groups to develop local solutions to drug and alcohol related issues. P2.2.3 Work with partners to develop strategies to minimise crime and anti-social behaviour in the community.

4.1 Wellbeing Day

On Wednesday 31 October Council staff participated in the 'Community Wellbeing Day' held at McDonalds Park from 9.00 – 1.30pm. The event was coordinated by Wellways to celebrate Mental Health Week 2018.



The day was well attended with 20 local and outreach services coming together to provide healthy and fun activities for all ages with the emphasis on being a healthy mind and healthy body.



Each service offered an activity from yoga, massaging and face painting to stress ball making and reading corner. A variety of food and drink was provided by service providers.

Council's drink and fresh fruit was a hit with the weather in the mid 30's.

Approximately 150 people attended the event, with

schools, pre-school and childcare services well represented.

4.2 Healthy Lifestyle – web page

The development of the 'Healthy @ Heart' project is progressing. The project will see the addition of a 'Healthy @ Heart' section on Council's website to promote recreational and sporting facilities and public spaces across the Shire.

4.3 CADI (Coonamble Alcohol & Drug Initiative)

CADI (Coonamble Alcohol & Drug Initiative) meeting was on 18 October 2018 at the Council Chambers with five people attending, representing: Coonamble Community Corrections, Coonamble Together Partnership Group, Salvation Army and Coonamble Aboriginal Health Service.

The meeting discussed referral processes from service to service that will maximise support for clients to increase the likelihood of positive outcomes.

The next meeting of CADI will be held on 29 November 2018 at 11.00am in the Council Chambers.

4.4 Seniors Week

The Hon Tanya Davies MP – Minister for Women has advised that Council was successful in securing a \$1,000 grant to assist in hosting the 2019 Seniors Week event. Council held an event in March this year which attracted over 140 seniors from across the Shire. Planning for the 2019 event has commenced.

5. GRANTS AND COMMUNICATIONS UPDATE

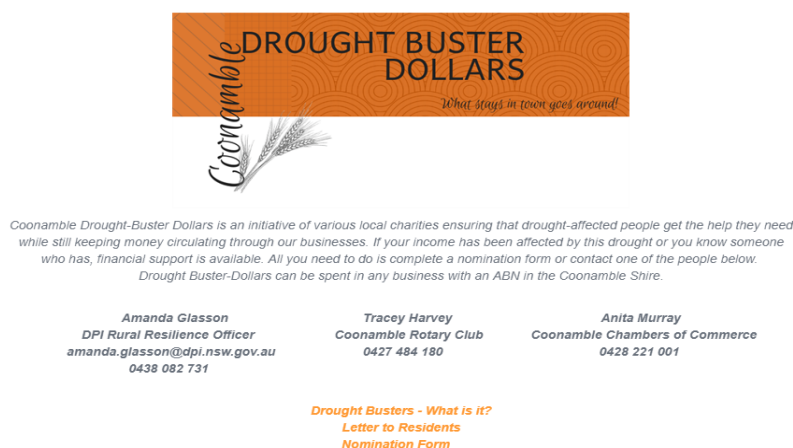
P3.1.1. Advocate, support and raise awareness of programs that promote the physical and mental health and well-being of community members. P3.3.1. Support appropriate community development activities undertaken by a range of organisations and provide assistance with project development, government, grant writing, community building and group facilitation. P1.3.1. Support activities/projects that increase community participation and connection. L1.1.2. Promote genuine opportunities for people to participate in decisions that affect them.

5.1 Drought Buster Program

Council has added Drought Buster Dollar information, contact numbers for the Alliance members and downloadable documents to the Drought and Well-Being Support page on Council's website. Having the information online provides a platform for the community to seek assistance and access services in a confidential manner.

Community services staff are coordinating the production of all promotional material for the Drought Buster Alliance and Council is auspicing the drought buster donations.

The Drought Buster Dollar packs (of \$300) are processed by three members of the Drought Buster Alliance and to date over \$10,000 has been distributed.



5.2 Grant Opportunities

Council continues to disseminate a monthly grant opportunities list to community members within the Shire. Several community members have come forward requesting inclusion on the evolving distribution list.

Council has been providing grant writing assistance and support to the Coonamble Rodeo Association with their application for Infrastructure Grant – Club Grant (Sport and Recreation) for the construction of the rodeo arena stadia seating cantilevered roof bays, which was submitted on 22 October 2018.

Assistance was provided to Council's Engineering Department for the Fixing Country Roads application - Baradine Road and Pilliga Road rehabilitation. The application was submitted on 15 October 2018.

5.3 Media

Council continues to increase its presence on social media platforms, by promoting events and current information to the community.

5.4 Clubs and Organisation Directories

Work has commenced on reviewing the community groups and sporting club directories. When complete these documents will be available on the Council website.

Sustainability/Legislative Provisions: Local Government Act 1993

Financial Considerations: Not applicable

Options: Not applicable

Recommendation:
That Council note the information contained in the Community Services Progress Report.

12.2 ECO-TOURISM FUNDING REQUEST

Link to Community Strategic Plan / Council Delivery Program

EC1.1.5/EC1.2.5 Develop visitor markets.

EC2.1.2 Support business initiatives that develop economic growth.

Background:

Council has received correspondence from Gilgandra Shire Council seeking interest in progressing discussions in relation to the development of an application under the NSW Government Regional Growth - Environment and Tourism Fund for the establishment of an Ecotourism/Geotourism experience and accommodation facility in the Warrumbungle National Park.

Issues:

As Council is aware, Warrumbungle and Gilgandra Councils have, for some time been drivers of the Warrumbungle Global Geopark Steering Committee, of which Coonamble Shire was member.

In a report to Council in June 2018, Council was advised that the Steering Committee had been disbanded and that no further action will be taken on the pursuit of a Warrumbungle UNESCO Global Geopark.

In the correspondence Gilgandra Shire make reference to the Castlereagh Economic Development Strategy. Over the past twelve months the NSW Government has assisted local councils to develop Regional Economic Development Strategies (REDS) based on the concept of a Functional Economic Region (FER), which incorporates more than one local government area. The REDS aims to provide a clear economic development strategy for the region and providing faster access to dedicated state funding.

The Castlereagh Regional Economic Development Strategy 2018-2022 incorporates the Gilgandra and Warrumbungle local government areas, whilst Coonamble sits within the Western Plains functional economic region with Bogan, Bourke, Brewarrina, Cobar, Walgett and Warren Shires. It should be noted that Council lobbied unsuccessfully to be incorporated into the Castlereagh (FER).

Gilgandra and Warrumbungle Shires have identified this project as meeting the Castlereagh REDS goal of; “Fostering a broad offering of recreational activities that enhances migration and visitation, prompting economic growth in the region”.

To progress this initiative Gilgandra Shire Council has extended an invitation to Coonamble and Warrumbungle Councils to work collaboratively to investigate the possibility of leveraging funding under the Environment and Tourism fund to develop an ecotourism/geotourism accommodation facility in the Warrumbungle National Park.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

All applications under the Regional Growth – Environment and Tourism Fund must have a minimum financial co-contribution of 25 percent of the total grant amount.

An exemption from the minimum 25 per cent co-contribution may be granted where a project is located in a disadvantaged area of NSW. Applicants must submit a case for the exemption with evidence demonstrating the disadvantage. Other considerations may include:

- impact of significant industry decline or business closure
- recovery from a significant natural disaster
- significant recent change in population or community demographics
- other exceptional circumstances.

Options:

Option 1) That Council support the concept in principle, pending further information and advise Gilgandra Shire Council accordingly.

Option 2) That Council take no further action in relation to this invitation, but offer a letter of support for the funding application.

Recommendation:

That Council take no further action in relation to this invitation, but offer a letter of support for the funding application.

ROBYN RYAN

Director of Community Services

5 November 2018

13. REPORT DIRECTOR OF CORPORATE/URBAN SERVICES
COUNCIL MEETING WEDNESDAY 14 NOVEMBER 2018

13.1 RATE COLLECTIONS

Total Combined Rate Collections 31/10/2018 compared to 31/10/2017:

	31/10/2018	31/10/2017
Arrears 30 th June previous year	540,282.85	533,958.78
Plus 2018/19 Combined Levy	6,525,091.68	6,326,856.17
Add Transfer from Postponed	-	-
GROSS LEVY	7,065,374.53	6,860,814.95
Less: Pensioner Concession (State)	(59,686.63)	(58,487.17)
Pensioner Concession (Council)	(48,834.52)	(47,853.14)
Transfer to Postponed	-	-
Abandoned	-	-
NET TOTAL LEVY FOR YEAR	6,956,853.38	6,754,474.64
Less Collections	(2,505,118.22)	(2,346,766.92)
Plus Refunds	-	-
NET TOTAL BALANCE	4,451,735.16	4,407,707.72
Plus Postponed	-	-
GROSS TOTAL BALANCE	4,451,735.16	4,407,707.72
Collection % of Total Receivable	36.01%	34.74%
Arrears % of Total Receivable	63.99%	65.26%

Recommendation:
Submitted for Council's information.

13.2 INVESTMENTS – OCTOBER 2018

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
Bank of Queensland	A2	Term Deposit - 11/02/2019	2.75%	182 Days	1,000,000.00
Bankwest	A1+	Term Deposit - 15/01/2019	2.65%	120 Days	500,000.00
Bankwest	A1+	Term Deposit - 07/03/2019	2.65%	150 Days	1,000,000.00
Bendigo Bank	A2	Term Deposit - 17/02/2019	2.45%	150 Days	1,000,000.00
Bendigo Bank	A2	Term Deposit - 24/11/2018	2.55%	184 Days	1,000,000.00
Bendigo Bank	A2	Term Deposit - 30/01/2019	2.45%	150 Days	1,500,000.00
Bendigo Bank	A2	Term Deposit - 28/02/2019	2.45%	151 Days	1,000,000.00
Commonwealth Bank	A1+	Term Deposit - 15/03/2019	2.54%	150 Days	2,000,000.00
Commonwealth Bank	A1+	Term Deposit - 06/11/2018	2.57%	160 Days	1,000,000.00
Commonwealth Bank	A1+	@ Call Account	1.50%	N/A	250,000.00
IMB	A2	Term Deposit - 16/01/2019	2.63%	90 Days	1,000,000.00
IMB	A2	Term Deposit - 01/11/2018	2.71%	90 Days	500,000.00
IMB	A2	Term Deposit - 27/11/2018	2.70%	182 Days	1,500,000.00
IMB	A2	Term Deposit - 22/11/2018	2.60%	184 Days	500,000.00
IMB	A2	Term Deposit - 25/01/2019	2.67%	90 Days	500,000.00
ME Bank	A2	Term Deposit - 08/01/2019	2.00%	90 Days	500,000.00
ME Bank	A2	Term Deposit - 24/11/2018	2.50%	90 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 07/01/2019	2.74%	182 Days	2,000,000.00
National Australia Bank	A1+	Term Deposit - 27/11/2018	2.64%	120 Days	500,000.00
National Australia Bank	A1+	Term Deposit - 18/02/2019	2.68%	151 Days	1,000,000.00
National Australia Bank	A1+	Term Deposit - 03/12/2018	2.74%	151 Days	2,000,000.00
Reliance C/U	Unrated	Term Deposit - 22/02/2019	2.40%	180 Days	500,000.00
St George	A1+	Term Deposit - 18/02/2019	2.55%	180 Days	500,000.00
St George	A1+	Term Deposit - 28/02/2019	2.45%	120 Days	500,000.00
St George	A1+	Term Deposit -27/02/2019	2.45%	120 Days	2,000,000.00
TOTAL					\$ 24,250,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	19%	50%	4,500,000
National Australia Bank	A1+	8%	50%	2,000,000
St George	A1+	19%	50%	4,500,000
Bankwest	A1+	10%	50%	2,500,000
Bendigo Bank	A2	12%	35%	3,000,000
IMB	A2	16%	35%	4,000,000
ME Bank	A2	10%	35%	2,500,000
Bank of Queensland	A2	2%	35%	500,000
Reliance C/U	Unrated	1%	10%	250,000
AMP	A1	2%	40%	500,000
				\$ 24,250,000

Rating	% of Investment	Policy	Amount
A1+	56%	100%	13,500,000
A1	2%	80%	500,000
A2	42%	60%	10,000,000
Unrated	1%	30%	250,000
			\$ 24,250,000
General Fund Investments			17,117,493
Sewerage Investment Fund			2,620,904
Water Investment Fund			4,511,603
			\$ 24,250,000

Interest earned on Investments for 2018-2019 as at 31st October, 2018

\$ 243,323

Recommendation:

That the list of investments as at 31 October 2018 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

Urban Services:

- Works program over the past month has focused on the completion of the replanting of the garden beds in the Coonamble main street precinct with seasonal flowers.
- Repairs to the damaged keystones around the Peace Tree garden bed have been completed.
- Planned upgrades to the large garden bed on the corner of Aberford and Castlereagh Streets have been completed with the replacement of soil and replanting of the bed with seasonal flowers.
- A shade shelter at Broome Park was damaged by storms on the weekend of the 21/10/2018 and is currently awaiting repairs.
- The upgrade to the Coonamble cemetery entrance has been completed.



Vandalism Update:

- Vandalism to Council property has been minor of nature with vandalism cost for the 2018/2019 financial year amounting to \$6,488.
- Signage at the front of Council Chambers was damaged by vandals, with letters removed from the name. Repairs have been arranged



Pools:

- Council's three public pools are all operational.
- The pool vacuum at Gulargambone has failed and has been replaced with one from Coonamble. A new vacuum has been purchased for the Coonamble Pool.

Buildings:

- Ongoing maintenance as required

Recommendation:

That the information in this section of the report be noted.

13.4 REQUEST FOR A LOCAL GOVERNMENT BOUNDARY CHANGE

***Link to Community Strategic Plan/Council's Delivery Program:
L1.4.5 Conduct all business in compliance with Local
Government Act and Regulations***

Background:

Following communication with both the landholder and Gilgandra Shire, Council at its July meeting agreed to support an adjustment to section of the LGA Boundary between Gilgandra and Coonamble where the existing boundary dissects previous road reserves along the centreline. See the following resolution:

3978 RESOLVED on the motion of Crs. Fisher and Churchill that Council approve, in principle, the proposed LGA move from the previous road centreline to the western boundary of Lots 17//752550, 1//10047515 and northern boundary of Lots 17//752550 and 28//752550 to be included with property owned by Mr McIsaac.

Issues:

Council has since received advice from both Gilgandra Shire and Crown Lands that additional properties along the boundary in question have been affected.

In order to avoid having to deal with further individual requests for boundary adjustments in the affected area, it is proposed that Council amend its previously adopted resolution to encompass the length of the road reserve in question. A copy of the map showing the area impacted by the proposed change is attached. Council will note a resolution from both Councils consenting to the boundary change is required before a submission can be made to the Office of Local Government. Gilgandra Council considered the matter at its September 2018 meeting and is currently awaiting advice from this Council on the proposed amendment.

Sustainability/Legislative Provisions:

- Local Government Act 1993 Sect 372
- Local Government (General) Regulations 2005

Financial Considerations:

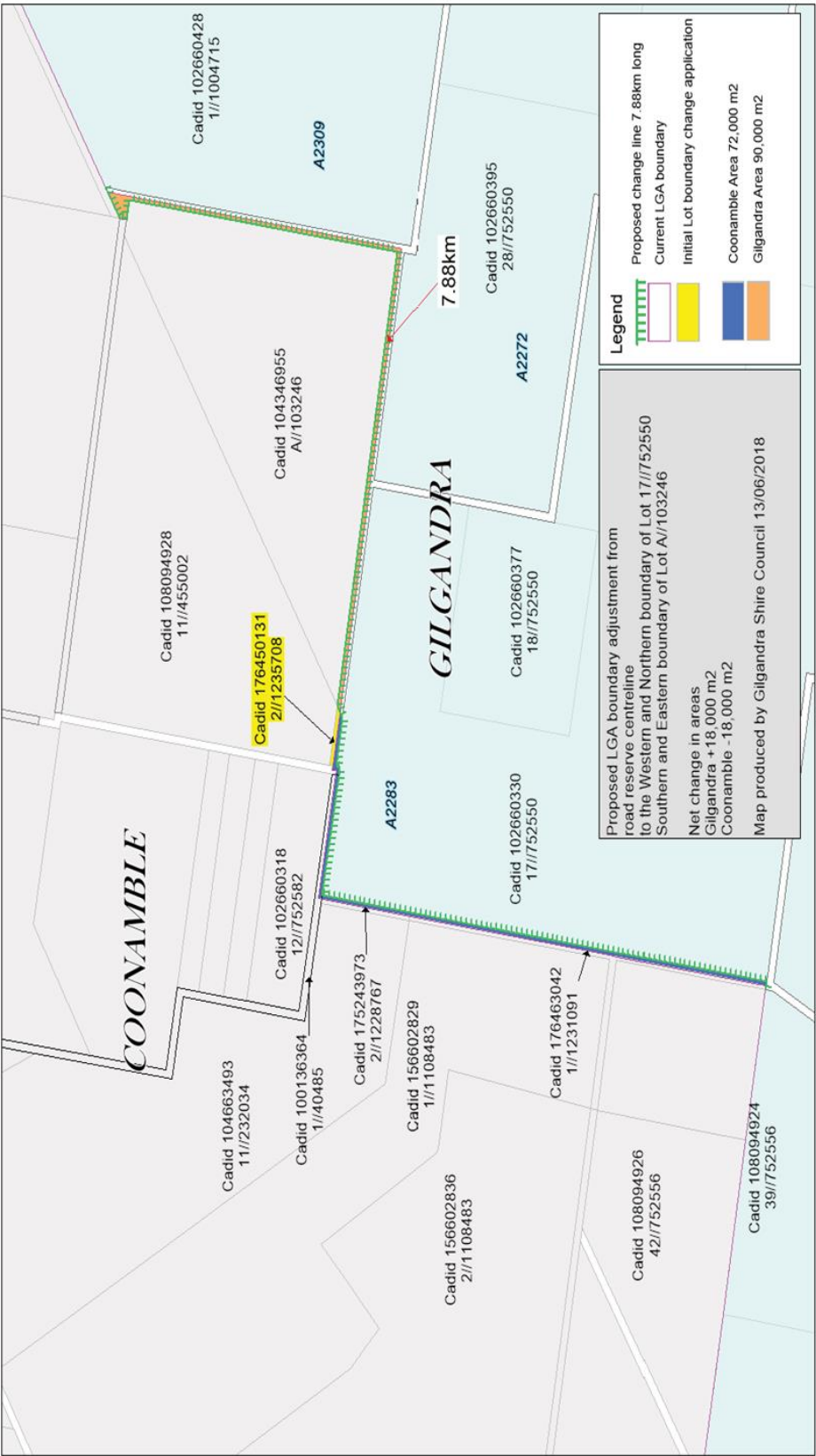
It is anticipated that the financial impact of the proposed boundary change will remain minimal and a provision for rates will not be required – which is in accordance with Council's original resolution.

Options:

Nil

Recommendation:

- 1. That, in line with the additional advice received from Crown Lands, Council amend Resolution No 3978 to support the boundary change from the previous road centreline to:**
 - a) the Western and Northern Boundary of Lot 17 DP752550, so that Lot 1 DP1231091, Lot 2 DP1228767, Lot 1 DP40485 and Lot 2 DP1235708 are wholly located in the Coonamble LGA;**
 - b) the Southern and Eastern Boundary of Lot A DP103246 so this section of road reserve is wholly located in the Gilgandra LGA.**
- 2. That Council authorise an application to the Minister and the Governor.**
- 3. That the General Manager be authorised to advise Gilgandra Shire that a provision for rates is not required.**



**13.5 FINANCIAL REPORTS & AUDIT REPORT – YEAR
ENDED 30TH JUNE 2018**

***Link to Community Strategic Plan/Council's Delivery Program:
14.2.04 Identify infrastructure expenditure by both: • Expenditure
Category - asset group; for example, road pavement•
Expenditure Type - operating, maintenance, capital
renewal, upgrade***

Background:

The Audit Office of NSW has completed its audit of Council records for the year ended 30th June 2018 and provided a report to Council.

Council's Financial Reports and Auditor's Report are required to be presented at a public meeting within five (5) weeks of Council receiving the audit report. These reports are tabled at this meeting and a copy has been emailed to each Councillor prior to the meeting.

Issues:

In the opinion of the Auditors Council's overall financial position is sound. Council's auditors also expressed the opinion that:

- a) The Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13 part 3 Division 2;
- b) The financial statements:
 - (i) have been prepared in accordance with the requirements of this Division;
 - (ii) are consistent with Council's accounting records;
 - (iii) presents the Council's financial position, the results of its operations and cash flows; and
 - (iv) are in accordance with the applicable Accounting Standards and other mandatory professional reporting requirements in Australia.
- c) All information relevant to the conduct of the audit has been obtained; and
- d) There are no material deficiencies in the accounting records or financial reports.

Council received an unqualified audit opinion relating to its financial statements that we have become aware of during the course of the audit.

Sustainability/Legislative Provisions:

Section 418 of the Local Government Act 1993 requires Council to present its Financial Reports and Auditors Report at a Public Meeting.

Financial Considerations:

Nil

Options:

Nil

Recommendation:

That Council note the tabling of the presentation and tabling of its Auditors Report and Financial Reports for the year ended 30th June 2018.

13.6 UPGRADE TO STORAGE AT COONAMBLE SPORTS GROUND

Link to Community Strategic Plan/Council's Delivery Program:

14.2 Ensure Long term management and protection of our community assets

Background:

During the August Council meeting, it was requested that a report be brought back to Council examining options to extend the storage shed at the Coonamble Sports ground to allow for the electronic scoreboard to be housed at the facility. In the process of preparing this report, further investigations revealed that additional storage space was also required to adequately house all sporting user groups' equipment at the sportsground.

Issues:

Two options for increasing the storage area have been investigated with quotes obtained for Council's information. The first being for the construction of an extension to the shed as requested, the second being for the replacement of the existing storage shed with a new shed that would encompass both the old storage area as well as the proposed area.

Investigations into the additional space required for storage of the electronic scoreboard and other sporting equipment have revealed that a further space of 6m x 6m is required. The height of the electronic scoreboard, being 3.42m was also considered. Council will note that considering the additional clearance required that the proposed extension would have a higher roof line than the existing shed.

As the sportsground is one of Council high profile assets, the option to replace the existing structure with a shed encompassing both current and proposed sections has been quoted. This option would present Council with a uniform storage area, maintaining the high standard of presentation expected of the facility.

Sustainability/Legislative Provisions:

Local Government Act 1993

Financial Considerations:

In examining first, the option for an extension to the storage area quotes have been obtained valuing the cost of works approximately at \$15,100. Considering the second option of renewal of the existing structure, including the proposed extension quotes have been obtained valuing the cost of works approximately at \$31,500.

Should Council resolve to proceed with the works as quoted, possible options for funding these works include the utilisation of Internal Reserves or alternatively Council may wish to utilise grant funding should the opportunity arise.

Options:

1. Council nominate its preferred option for the expansion to the storage area at the Coonamble Sportsground with the works to be carried out in the 2018/2019 financial year.
2. Council nominate an option for the increase of the storage shed at the Coonamble Sportsground to be considered as part of the 2019/2020 estimates process
3. Council do nothing

<p>Recommendation: For Council's consideration</p>
--

BRUCE QUARMBY

Director of Corporate and Urban Services

5 November 2018

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 14 NOVEMBER 2018**

14.1 WORKS IN PROGRESS

(a) Plant / Fleet:

- Tender advertised for Loader, Excavator, Backhoe and Watercart purchase – close date 14th November 2018.
- Annual registration process completed.
- Worksite Van Refurbishments 85% completed.
- Work scheduling system under investigation to improve prioritisation and communication of servicing and maintenance requirements.

(b) Airport:

- Routine inspection and maintenance on going.
- Annual Obstacle Limitation Surfaces inspection scheduled for early November 2018.

(c) Depot Facilities:

- Work Health Safety and Environment Inspection rescheduled for November 2018.
- Construction of compounds underway with expected completion by 2nd November 2018.
- Sale of obsolete items advertised with all bids to be received by 21st November 2018.

(d) Water & Sewer:

- General maintenance services completed on an as needs basis, as the weather warms up water main and service breaks become more frequent
- Work has begun connecting Bore No. 3 to the Sportsground Irrigation system. This will supply the irrigation system with untreated bore water, reducing the demand on the town/s drinking water supply. The Castlereagh Highway was under bored recently, with Council staff to begin installing the necessary pipework in the near future.
- Tenders for the water main replacements on Castlereagh Street in Coonamble and Munnell Street in Gulargambone have also been readvertised and report will be tabled at the November Council meeting.
- Council is working with the EPA to empty and clean the second tertiary pond at the sewer treatment plant, which should improve the effluent quality that the treatment plant produces.

- Council is continuing working on funding applications for the Safe and Secure Water Program, with projects such as new bores in Coonamble and Quambone, and a new reservoir in Coonamble, hopefully being funded through the program.
- Staff have embraced drone technology to carry out inspections on the reservoirs, reducing the need to climb the structures. The drone is also being used to record assets, works in progress, improve site plans and record accomplishments.

(e) Quarry:

- Tender advertised for Mobile Screen purchase – close date 14th November 2018.
- Repairs to processing plant complete.

(f) Levee:

- Stage 3 works progressing. Flood gates across Baradine Road nearing completion, Tooraweenah Road commenced and the stabilisation of the river bank behind the library progressing.



(g) Flood Risk Management studies for Coonamble, Gular & Quambone

- Newsletter, including community survey, has been sent out to households.

(h) Roads Report:**i) State Highway**

Routine activities including pothole and edge-break repairs, rest area maintenance, litter collection, removal of detritus and routine inspections are ongoing. Spraying invasive grasses in preparation for resealing program. Heavy patching works are programmed for November 2018. Our resealing is now programmed for late February 2019.

ii) RMS Additional Works:

Update on the RMS request to complete surface correction of bridge approaches at two locations in the Walgett Shire. We have recently received quotations from asphalt contractors to complete these works and we are finalising a work proposal for RMS consideration. With regard to the consideration of one of our own bridge approaches for similar works, RMS have assessed this site and advise that they are not in a position to asphalt these approaches and heavy patching of these areas will be completed in our 18/19 program.

iii) Urban, Local and Regional Roads:

Item	Task	Comments
1	MR202 Merri Merri Rd – Maintenance Grade	Complete
2	SR15 Beanbah Rd - Maintenance Grade	Complete
3	SR20 Killara Rd – Maintenance Grade	Complete
4	SR33 Urawilkie Road – Maintenance Grade	Complete
5	SR103 Williga Rd – Maintenance Grade	Complete
6	SR108 Coonamoona Rd – Maintenance Grade	Complete
7	SR54 Floodenfield Rd - Maintenance Grade	Complete
8	Coonamble Urban Streets – Buckley Road upgrade	Programmed
9	SR86 Carinda Rd - Rehabilitation	In Progress
	SR15 Beanbah Rd – Resheeting	In Progress
10	SR87 Box Ridge Road - Construction	In Progress
11	LR and RR - Spray invasive grasses in preparation for reseat program	In Progress
12	LR and RR – Jetpatching repairs in preparation for reseat program	In Progress

Routine activities including pothole and edge-break repairs on sealed roads, maintenance grading, litter collection and removal of detritus and routine inspections have been completed. The upgrade of Buckley Drive in is programmed for November. Construction works on the Carinda Road rehabilitation is progressing well with sealing programmed for 6 November 2018.

Recommendation:**That the information in this section of the report be noted.**

14.2 McCULLOUGH STREET – INSTALLATION OF MEDIAN ISLANDS

Link to Community Strategic Plan / Council's Delivery Program:

11.1.8 Continue local sealed roads routine maintenance heavy patching & resealing

Background:

At the June 2018 meeting of Council a report was tabled on the cost to construct median islands in McCullough Street. Council resolved to have the report tabled again after the September budget review.

Issues:

In order to construct the median islands there will be associated roads works and also the provision for water.

This estimate covers 3 blocks:

Castlereagh St – Dubbo St	250m
Dubbo St – Auburn St	210m
Auburn St – Charles St	210m

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

Capital Cost

Median kerb	1143m x \$350/lm	\$400,000
Heavy patching	2,000m ² x \$45/m ²	\$9,000
Reseal (rubber)	11,270m ² x \$6.30/m ²	\$71,000
Primer seal	2,000m ² x \$6.30	\$12,600
Traffic Control	Item	\$3,000
Linemarking/signs	Items	\$5,000
Watering system	9 x \$2000 each	\$18,000
Soil & Turf		\$60,000
Tree removal/planting	Including guards	<u>\$30,400</u>
Total Capital Costs		\$690,000

Maintenance:

Mowing	\$9,000	per annum
Watering system	<u>\$6,000</u>	per annum
Total Maintenance Costs	\$15,000	per annum

It is proposed that Council allocate \$90,000 from the road reserve to allow for preliminary works such as surveying, design and removal of some existing trees in this current year and the project to be carried out over the next two financial years, allocating \$300,000 each year.

Options:
N/A

Recommendation: For Council's determination
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14.3 DROUGHT RELIEF HEAVY VEHICLE ACCESS PROGRAM FUNDING

Link to Community Strategic Plan / Council's Delivery Program:

11.1.8 Continue local sealed roads routine maintenance, heavy patching & resealing

Background:

The NSW Government has introduced a drought relief, heavy vehicle access program to contribute to the cost of maintenance and minor improvements on council roads and roadsides.

The Roads and Maritime Services has set up a program to administer the funds and is calling for applications from councils who meet the criteria. NSW councils can submit an application for funding for proactive or reactive works and/or treatments for improved heavy vehicle access in support of the drought relief freight task. Funding approval will be merit based and limited to a maximum of \$300,000 per council for all projects.

Issues:

Staff have evaluated a number of projects against the funding criteria. Successful projects must commence within 30 days of approval and be completed within 50 days from start.

The following intersections and on street parking areas in town have been continually and repeatedly damaged due to heavy vehicle movements and would meet the funding criteria:

Castlereagh St parking lane (both sides in the vicinity of Coonamble Motel)
Castlereagh St parking lane (west side adjacent to Smith Park sporting fields)
Aberford St parking lane (both sides east of Quambone Rd intersection)
Intersection of Namoi and Castlereagh Streets
Intersection of Railway and Aberford Streets

The total cost of this remedial work, if carried out at the one time, would be \$400,000, if this work is carried out in stages the cost increases substantially.

These areas have for some time been identified as requiring a more robust treatment to address the ongoing issues.

An asphaltting program began in 2016 to systematically address and deal with town streets that are being negatively impacted by heavy vehicles.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

This project meets all the criteria of the Drought Relief Heavy Vehicle Access Program and can be delivered within the stipulated time frame. If the application is successful the additional \$100,000 can be funded from Council's rural road reserve.

Options:

- 1) Not apply for any project from the drought relief heavy vehicle access program
- 2) Apply for the project as outlined in this report
- 3). Apply for another project of Council's choosing

Recommendation:

That Council lodge an application for the drought relief heavy vehicle access program for \$300,000 for the remediation of:

- **Castlereagh St parking lane (both sides in the vicinity of Coonamble Motel)**
- **Castlereagh St parking lane (west side adjacent to Smith Park sporting fields)**
- **Aberford St parking lane (both sides east of Quambone Rd intersection)**
- **Intersection of Namoi and Castlereagh Streets**
- **Intersection of Railway and Aberford Streets;**

That Council fund an additional \$100,000 from Council's Rural Road Reserve, bringing the total cost of the project to \$400,000.

KOOKIE ATKINS

Director of Engineering Services
5 November 2018

15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES **COUNCIL MEETING WEDNESDAY 14 NOVEMBER 2018**

15.1 RANGER'S REPORT – OCTOBER 2018

*Link to Community Strategic Plan/Council's Delivery Program:
P2.2.5 Control straying animals*

<u>CORRESPONDENCE</u>	<u>October 2018</u>	<u>Year to Date 2018/2019 Total</u>
Official Correspondence	19	127
Infringements (Animals)	1	21
Infringements (Other)	0	0
Change of Details	0	17
Microchipped dogs	8	49
Registrations	10	38
Nuisance dog declaration	0	2
Dangerous dog declaration	0	0
Menace dog declaration	0	0
<u>IMPOUNDED ANIMALS</u>		
Dogs	24	89
Cats	0	19
Stock	0	0
Other	0	0
TOTAL	9	108
<u>BREAKDOWN</u>		
Dogs Euthanased	8	27
Dogs surrendered by owner	10	42
Dogs re-housed	11	44
Dogs released	5	15
Cats Euthanased	0	19
Cats re-housed	0	0
Cats released	0	0
Gulargambone dogs impounded	5	13
Quambone dogs impounded	0	0

Dog Attack:

One dog attack this month - two dogs rushed at and attacked a woman walking past. Owner of dogs was not home at the time of the incident – investigations are continuing.

Recommendation:

That Council note the information for the month of October 2018.

MATTHEW COCK

Manager – Environmental Services

1 November 2018

16. QUARTERLY BUDGET REVIEW PERIOD TO 30/09/2018
COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018**Background:**

In accordance with Section 203 of the Local Government (General) Regulation 2005 the General Manager must report to Council within two months of the end of each quarter.

Issues:*(i) BUDGET REVIEW:*

Refer to attached quarterly budget review report which has been presented in accordance with the Local Government Accounting Standards format.

Sustainability/Legislative Provisions:

- (i) Quarterly Review of Budget*
Local Government (General) Regulation Section 203

Financial Considerations:

Consideration of the Budget Review and list of budget variations.

Options:

N/A

Recommendation:**That Council:**

- (1) approve the variations to votes as listed in the budget review documents;**
- (2) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;**
- (3) note the position of Council's estimated Reserves at 30 September 2018.**

BRUCE QUARMBY

Responsible Accounting Officer.

31 October 2018

17.1 CATTLE:

TOTALS:	Casual Weigh	141 head	\$ 589.65
			\$ 589.65

<p style="text-align: center;"><u>18. QUESTIONS WITH NOTICE</u> <u>COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018</u></p>
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NIL

19. QUESTIONS FROM COUNCILLORS
COUNCIL MEETING WEDNESDAY, 14 NOVEMBER 2018