

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 12TH
DECEMBER 2018, COMMENCING AT 9.01 A.M.**

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PRESENT: Cr Ahmad Karanouh, Mayor, in the Chair, with Crs. Karen Churchill, Bill Fisher, Michael Webb and Paul Wheelhouse.
Also present were the General Manager, Mr Warren, the Director of Community Services, Ms Ryan, the Director of Corporate and Urban Services, Mr Quarmby, the Director of Engineering Services, Mrs Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

1.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

2.0 PUBLIC QUESTION TIME

No arrangements were made for anyone to attend during this session. Mr Mark Vaughan was an observer throughout the meeting.

3.0 LEAVE OF ABSENCE

4167 RESOLVED on the motion of Crs Webb and Wheelhouse that leave of absence be granted to Crs John Walker and Robert Thomas.

4.0 DEPUTATIONS/DELEGATIONS

No deputations were booked for the meeting.

5.0 DECLARATIONS OF INTEREST

Nil

6.0 CONFIRMATION OF THE MINUTES

4168 RESOLVED on the motion of Crs Webb and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 14 November 2018 be confirmed.

7.0 BUSINESS ARISING FROM MINUTES

i) Emergency Services Building Reserve

Council is in the process of having detailed plans created prior to construction of the building.

ii) Police Rental Subsidy Proposal

This matter was raised by Cr Webb, noting that it was not approved by Council at the November meeting. The Mayor apologised for the oversight at the last meeting and informed the meeting that this matter is listed again in his report later in the day.

iii) Skate Bowl – West Coonamble

Councillors noted that this matter is listed for discussion later in the meeting.

8.0 RESOLUTION BOOK UPDATE

4169 RESOLVED on the motion of Crs Webb and Churchill that the Resolution Book Update be received and noted.

8.1 Resolutions in Progress:

i) Emergency Services Building Reserve

Formal plans will be drawn up – funding approved – works will proceed.

ii) Bore Baths – Land Purchase

Trust indicates agreement in principle – awaiting letter from Land Manager.

iii) Extension of Water – Dubbo Road Residents

Report to February meeting.

iv) Storage at Sportsground

Waiting on appropriate funding opportunities.

4170 RESOLVED on the motion of Crs. Webb and Churchill that the status of all resolutions in progress be noted.

8.2 Resolutions Completed:

i) Stronger Country Communities – Skate Bowl Project

4171 RESOLVED on the motion of Crs Webb and Wheelhouse that Council note the report regarding a location for the skate bowl is included in this business paper.

9.0 MAYORAL REPORT

4172 RESOLVED on the motion of Cr Karanouh that the Mayor's Activity Report be received and dealt with.

9.1 Activities Report

The Mayor reported on the following functions attended on behalf of Council:

- Mayors' Weekend in Sydney – one of the main topics was the proposed Code of Meeting Practice.

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- Inland Rail Project – meeting at Gilgandra with the Deputy Prime Minister, the Local Federal Member and the CEO of Inland Rail.
- Gulargambone Fun Day – congratulated staff for organising this event which was well attended.
- Clontarff end of year function – commended the organisation for its work with the young men of the area and congratulated them on their achievements.

The Mayor also informed Council that he had a brief meeting with Superintendent Peter McKenna on 10 December – they spoke about police numbers and the need for more police officers in Coonamble. Supt McKenna said two new sergeants will be taking up duty shortly; one stationed at Coonamble, the other at Gulargambone. He also said an Aboriginal Liaison Officer and a DV Officer will be appointed and both stationed in Coonamble – these positions will be filled within four weeks. The Mayor said Supt McKenna is working with Council in its endeavours to have this area classified “rural remote”.

9.2 Police Housing Subsidy

In addressing this issue, Councillors mentioned that it could set a precedent from other organisations wanting similar assistance. The meeting noted that later in the business paper there is a request from the CEO of the Coonamble Aboriginal Medical Service seeking the same consideration for doctors.

A MOTION

PROPOSED by Cr Karanouh that Council provide a housing subsidy of 50% to police officers ;in Coonamble and Gulargambone – equating to approximately \$60,000/annum – for officers not provided with housing.

AN AMENDMENT

4172 PROPOSED by Cr Churchill **SECONDED** by Cr Fisher that Council support the idea in principle, but make further investigations from the Police Service / Police Association to ascertain what benefits are currently available to officers who come to the area and discuss this matter further when this information is to hand, before making any decision.

On being put to the vote, the **AMENDMENT WAS CARRIED** and on becoming the motion, **WAS CARRIED**.

9.3 Supply of Water – Residents Outside Water Area

The Mayor mentioned that he has been approached by residents living outside the water area who have run out of drinking water. Cr Karanouh suggested that Council consider providing water to these people.

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Cr Fisher enquired the number of people affected – in response the General Manager said he has had no specific requests, but enquiries have come from local agencies.

Council's Manager Environmental Services raised the issue of containers used for transporting water in relation to the Food Authority – the General Manager said Council has available and will supply potable water at a collection point, however the onus is on the person collecting the water to ensure suitable and adequate transport.

4173 RESOLVED on the motion of Crs Wheelhouse and Fisher that Council agree to provide residents living outside the water reticulation area of the Shire with potable water on the following basis:

- 1) The water is available for domestic and household use only.
- 2) Council will require the users of the water to sign a disclaimer stating they are responsible for health risks associated with the containers used to transport water and the use of that water at the destination - Council will not be responsible for guaranteeing water after it leaves the standpipe.
- 3) Water will be made available at the standpipe at Gulargambone, Quambone and Coonamble on Tuesdays and Thursdays between 8.00 a.m. and 10.00 a.m. Recipients of water will be required to provide documentation establishing residential status within the Shire boundaries.
- 4) The allocation will be on the monthly reconciliation of the annual first tier allowance of 450kl per annum i.e. maximum of 37kl per month.

4174 RESOLVED on the motion of Cr Karanouh that the Mayor's Activity Report be noted.

10.0 CORRESPONDENCE

4175 RESOLVED on the motion of Crs. Wheelhouse and Webb that the Correspondence be received and dealt with.

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Section A – For Council’s Consideration:

10.1 COONAMBLE ABORIGINAL HEALTH SERVICES LIMITED D7

Asking Council to fund the cost of repairs to the clock at the former Ambulance Station now owned by the Aboriginal Health Services and operated as a Funeral Parlour.

Councillors noted the quote provided from Tower Clock Services Australia amounted to \$35,880. It was noted that two organisations have failed to provide information to support funding applications under the Drought Communities Funding Extended Program.

PROPOSED by Cr Webb **SECONDED** by Cr Wheelhouse that Council provide \$25,000 from the Drought Communities Extended funding towards repairs to the clock on the former Ambulance Station tower, in lieu of funding for the two organisations that have not provided the required information.

The meeting noted that drought funding could not be applied to this project due to it being a private business and there are no local contractors who could carry out the work.

At this stage, Cr Webb **WITHDREW THE ABOVE PROPOSAL.**

A MOTION

PROPOSED by Cr Webb **SECONDED** by Cr Wheelhouse that Council provide \$20,000 to the Coonamble Aboriginal Medical Service towards repairs to the clock, **WAS LOST.**

The meeting noted that the clock was originally donated by Mr AB Fisher to form part of the War Memorial which was located at the building. Cr Churchill enquired whether there may be other funding opportunities available to undertake this work.

At this juncture, Cr Webb left the meeting and did not return.

10.2 MacKILLOP FAMILY SERVICES D7(52687)

Putting forward proposals for two junior sporting clubs:

i) Gularqambone Junior Cricket Club

4176 RESOLVED on the motion of Crs. Wheelhouse and Fisher that Council provide an amount of \$300 from the Donations Vote towards the purchase a cricket kit containing equipment required by the children to participate in the summer competition.

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A MOTION

PROPOSED by Cr Churchill that Council provide \$500 to the Gulargambone Junior Cricket Club in keeping with previous donations to sporting clubs, **lapsed due to no seconder.**

ii) Gulargambone Junior Rugby League Club

4177 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council provide financial assistance in the amount of \$250 so that a team can be registered to participate in a Touch Football Competition being held in Dubbo – noting that funds will be sourced from the Donations Vote.

10.3 ANNE WRIGHT, GLENBROOK B2

Wondering if Council would erect a plaque to honour the Clark family business which her great grandfather, Joseph Alfred Clark, owned in Coonamble for 49 years. Saying her great grandfather and his son, Joe Clark, both served as Mayor in Coonamble.

4178 RESOLVED on the motion of Crs. Wheelhouse and Fisher that Council note the information, but take no action.

10.4 COONAMBLE COMMUNITY RADIO D7

4179 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council agree to provide financial support to the Coonamble Community Radio in the amount of \$1,000 from the Donations vote to enable sound-proofing panel to be installed in the recording studio.

10.5 COONAMBLE ABORIGINAL HEALTH SERVICES LTD M5-2

Noting that Council intends to provide a 50% rental subsidy for police housing and asking that free or reduced rental be again provided for doctors' housing in Coonamble.

4180 RESOLVED on the motion of Crs. Wheelhouse and Churchill that Council consider a report regarding subsidy for the Coonamble Aboriginal Medical Service to come back to the February meeting following enquiries to be made with the CEO regarding incentives and benefits that are currently being provided to doctors.

Section B – Matters for Information Only:

10.6 THE HON PAUL TOOLE MP A2

Referring to Aboriginal Land Claim 6567 lodged with the Aboriginal Land Rights Registrar by NSW Aboriginal Land Council on behalf of Weilwan Local Aboriginal Land Council. Saying in the circumstances he has refused the Claim.

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Council noted that this was a long standing Claim which related to the Gulargambone Police Station & residence.

10.7 THE HON PAUL TOOLE MP A2

Referring to Aboriginal Land Claim 5940 lodged on behalf of Coonamble Local Aboriginal Land Council in relation to Section 15 (R97933), now Lot 701 DP1021382 in Coonamble. Advising that following the investigation of the Claim, he has granted the Claim.

A map showing the area of this granted Claim was provided for Councillors' information. It is an area bounded by Charles, Aberford, Warrena and Auburn Streets.

10.8 KEVIN HUMPHRIES MP B13-1

Forwarding letter from The Hon Troy Grant, MP, Minister for Emergency Services, in response to Council's request for funding to provide suitable facilities for female firefighters at Coonamble Fire Station. Stating Council's concerns have been taken into account in the prioritisation of capital funds to upgrade all stations that need improvements. Saying the capital works program will be ongoing until all facilities are suitably addressed.

4181 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the information contained in Item Nos. 10.6 to 10.8 be noted.

11.0 REPORT BY GENERAL MANAGER

4182 RESOLVED on the motion of Crs. Wheelhouse and Churchill that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

4183 RESOLVED on the motion of Crs. Churchill and Fisher that Council note Development Application No 032/2018 and Complying Development Application No 040/2018 were approved under delegated authority since the last meeting.

11.2 MODEL CODE OF MEETING PRACTICE

4184 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council:

- a) note the status of the proposed Model Code of Meeting Practice;
- b) consider the Code at the February 2019 meeting to debate optional features;
- c) organise an 'in house' workshop to debate the non-mandatory provisions of the Code, and adopting those which best suit this council's requirements.

11.3 ANNUAL REPORT – 2017/2018

A printed copy of Council's annual report was available at the meeting for perusal by interested Councillors. Copies are available at the Library and on Council's website for public viewing.

4185 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council note the 2017/2018 Annual Report has been completed and lodged with the Office of Local Government.

11.4 RESUBMITTED – SKATE BOWL PROJECT

Councillors noted this matter was resubmitted from the November meeting to allow consideration to be given to suitable locations in West Coonamble for the facility to be located. It was suggested that Council should consult with the youth who may use the facility regarding their suggestions for an appropriate site.

The meeting noted that the Youth Council is not operational currently, however it was suggested that a survey be carried out during school holidays. The Director of Community Services said that it would be necessary to have this project on the move by March 2019.

Councillors put forward suggestions of suitable sites – Macdonald Park; Lions Park. Another comment was that local police are not in favour of a second facility.

4186 RESOLVED on the motion of Crs. Wheelhouse and Fisher that an area beside the current skate park in Smith Park be suggested and a report be prepared for the February meeting indicating the area required for the facility and if there is adequate space at that location.

11.5 RELOCATION OF CENTRELINK BUILDING

4187 RESOLVED on the motion of Crs. Wheelhouse and Fisher that the applicant be advised Council is unable to assist in the relocation of the Centrelink building **AND FURTHER**, Council is not privy to the contract and cannot intervene in contractual relationships.

11.6 BORE BATHS – WATER & LAND TENURE A MOTION

PROPOSED by Cr Wheelhouse that Council guarantee supply of 6mL of town water free of charge to the Coonamble Jockey Club at an estimated cost of \$8,400, **lapsed for want of a seconder.**

4188 RESOLVED on the motion of Crs. Karanouh and Fisher that Council provide a letter to the Coonamble Racecourse Trust guaranteeing the supply of water to the Jockey Club at the current price for treated potable water.

11.7 NOTICE OF MOTION

Cr Webb gave notice that he intended to move the following motion, pointing out meetings should be conducted properly and in accordance with the adopted code.

4189 RESOLVED on the motion of Crs Churchill and Wheelhouse that this matter be dealt with, noting that Cr Webb was not present.

4190 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the Mayor conduct Council and Committee meetings in accordance with Council's adopted Code of Meeting Practice – in particular, no motion should be forthcoming from the floor at a meeting where prior notice has not been given.

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

4191 RESOLVED on the motion of Crs Churchill and Wheelhouse that the report by the Community Services Director be received and dealt with.

12.1 COMMUNITY SERVICES PROGRESS UPDATE

4192 RESOLVED on the motion of Crs Fisher and Wheelhouse that the information contained in this item be noted.

The Director briefly mentioned the following:

- i) Australia Day Nominations** – nominations close on 7 January.
- ii) Rotary Fun Day** – over 500 people attended the day at the Showground – volunteers and organisations should be commended. Council supported the event with children's events and marketing.
- iii) Caravan Park Works** – redevelopment works underway, driveway completed, plans for residence, office and cabins finalised; demolition of old amenities to be undertaken in February.
- iv) Drought Buster Program** – \$120,000 currently in the account; \$60,000 has been distributed and is circulating within the community.

Cr Churchill thanked Robyn for her work in the Drought Buster Program and her co-operation and assistance to members of the Committee.

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4193 RESOLVED on the motion of Crs Fisher and Wheelhouse that the information provided by the Director of Community Services be noted.

At this juncture, 10.20 a.m., the meeting adjourned for morning tea and resumed at 10.50 a.m.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

4194 RESOLVED on the motion of Crs Churchill and Fisher that the report by the Director of Corporate and Urban Services be received and dealt with.

13.1 RATE COLLECTIONS

4195 RESOLVED on the motion of Crs Fisher and Churchill that the Total Combined Rate Collections to 30 November 2018 be noted.

13.2 LIST OF INVESTMENTS

4196 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the list of investments as 30 November 2018 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

4197 RESOLVED on the motion of Crs Fisher and Wheelhouse that Council note the information in this item of the Director's report.

In response to a question from Cr Wheelhouse, the Director said that the wireless link will be installed within two months – currently the antennae being built in Dubbo but there has been a delay in sourcing parts. Mr Quarmby said that when installed the wireless cameras will cover the quarry and depot – any premises in the line of sight of the installation can be covered.

13.4 PROCUREMENT POLICY

The amended Policy was presented to Council with changes highlighted – Council noted minor changes to staff delegations necessitated these alterations.

4198 RESOLVED on the motion of Crs. Wheelhouse and Fisher that Council approve the changes and place the draft document on public exhibition for the prescribed 28 days, inviting submissions prior to formally adopting the Policy, taking into account any submissions received.

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13.5 RELOCATION OF STABLES – COONAMBLE SHOWGROUND

This matter was raised at the November meeting when Council requested a report, including costings, be provided to relocate a set of stables at the Showground. The Director provided two options for consideration – one was to relocate stables from one site to another on the ground; the other was to construct a new set in the proposed location. The estimates provided were \$21,000 and \$47,100 respectively.

4199 RESOLVED on the motion of Crs. Churchill and Wheelhouse that a meeting of the Showground User Groups' representatives be convened to ascertain which option they want to accept regarding the additional set of stables.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

4200 RESOLVED on the motion of Crs. Churchill and Fisher that the report by the Director of Engineering Services be received and dealt with.

14.1 WORKS IN PROGRESS

4201 RESOLVED on the motion of Crs Churchill and Fisher that Council note the Director's report on works in progress.

i) **Upgrade of levee** – the Director informed the meeting that the high bank stabilisation works are now complete and a trial run of the gates has been carried out. Installation of the gates should be completed shortly.

15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES

4202 RESOLVED on the motion of Crs Wheelhouse and Churchill that the report by the Manager Environmental Services be received and dealt with.

15.1 RANGER'S REPORT – NOVEMBER 2018

4203 RESOLVED on the motion of Crs Churchill and Fisher that the Ranger's report for the month of November 2018 be noted.

16.0 REPORTS FROM VARIOUS COMMITTEES

4204 RESOLVED on the motion of Crs.Churchill and Wheelhouse that the reports from various committees be received and dealt with.

16.1 Meeting of Roads Committee:

4205 RESOLVED on the motion of Crs Churchill and Fisher that the minutes of the meeting of the Roads Committee held on 21 November 2018 be received and noted.

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17.0 SALEYARDS REPORT – OCTOBER 2018

4206 RESOLVED on the motion of Crs Churchill and Wheelhouse that the saleyards report for November 2018 be dealt with.

17.1 & 17.2 Saleyards Income and Saleyards Expenditure:

4207 RESOLVED on the motion of Crs. Fisher and Churchill that the Saleyards Account to 30 November 2018 showing a reserve balance deficit of \$363,618.04 be noted.

Council noted that \$100,000 of drought funding money would be spent in carrying out various upgrades to the saleyards. The Saleyards Manager informed the meeting that the overgrowth has been poisoned and at the appropriate time would be removed. Welding works are in hand – waiting on the contractor.

18.0 CLOSED SESSION

4208 RESOLVED on the motion of Crs Fisher and Churchill that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A: “*section 2 :*

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business”.

4209 RESOLVED on the motion of Crs Fisher and Churchill that the press and public be excluded from the meeting.

There were two items listed for discussion in Closed Session :

18.1 Tender – Supply & Delivery of Plant and Heavy Equipment – SPT251819COO

4210/18.1 Moved Cr Churchill **Seconded** Cr Fisher that Council award this contract to the best fit for purpose tenders as follows:

i)	Backhoe/loader – Komatsu Aust P/L	\$140,480.00;
ii)	Excavator – Komatsu Aust P/L	\$200,650.00;
iii)	Wheeled loader – Komatsu Aust P/L	\$313,525.00;
iv)	Water cart – Tracserv Pty Ltd	\$256,115.50;
v)	Mobile scalper/reclaimer screen – Screenmasters Aust P/L	\$335,000.00

18.2 Tender – Supply & Installation of Splash Pad – Gulargambone Swimming Pool – SPT25291819COO

4210/18.2 Moved Cr Churchill **Seconded** Cr Wheelhouse that Council award this contract to the best fit for purpose tender, being Beau Corp Projects Pty Ltd in an amount of \$223,780 for supply and installation of a splash pool at Gulargambone swimming pool.

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At the start of the meeting a Mayoral Report was handed to Councillors advising that a discussion would take place in Closed Session regarding replacement of the General Manager.

At approximately 11.40 a.m. Cr Churchill left the Chamber, leaving Council without a quorum – councillors remaining were Cr Karanouh, Cr Fisher and Cr Wheelhouse.

These minutes Pages (1/6265 to 13/6277) were confirmed on the **13th** day of **FEBRUARY 2019** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **12th December 2018**.

MAYOR