

6 February 2019

The next **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** is to be held in the **SHIRE CHAMBER, COONAMBLE** on **WEDNESDAY 13th FEBRUARY 2019** commencing at 9.00 a.m.

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Yours faithfully

Glenn Inglis

Acting General Manager

1. ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

2. PUBLIC QUESTION TIME

Opportunity is provided to members of the community to address the Council Meeting on matters of community interest.

3. LEAVE OF ABSENCE

4. <u>DEPUTATIONS / DELEGATIONS</u>
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5. DECLARATIONS – CONFLICT / PECUNIARY INTEREST

Pecuniary Interest
Non-Pecuniary Interest
Political Donations

6. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019**6.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE
COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON
WEDNESDAY 12TH DECEMBER 2018 COMMENCING AT 9.01 A.M.**

PRESENT: Cr Ahmad Karanouh, Mayor, in the Chair, with Crs. Karen Churchill, Bill Fisher, Michael Webb and Paul Wheelhouse.
Also present were the General Manager, Mr Warren, the Director of Community Services, Ms Ryan, the Director of Corporate and Urban Services, Mr Quarmby, the Director of Engineering Services, Mrs Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

1.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

2.0 PUBLIC QUESTION TIME

No arrangements were made for anyone to attend during this session. Mr Mark Vaughan was an observer throughout the meeting.

3.0 LEAVE OF ABSENCE

4167 RESOLVED on the motion of Crs Webb and Wheelhouse that leave of absence be granted to Crs John Walker and Robert Thomas.

4.0 DEPUTATIONS/DELEGATIONS

No deputations were booked for the meeting.

5.0 DECLARATIONS OF INTEREST

Nil

6.0 CONFIRMATION OF THE MINUTES

4168 RESOLVED on the motion of Crs Webb and Wheelhouse that the minutes of the ordinary meeting of Coonamble Shire Council held on 14 November 2018 be confirmed.

7.0 BUSINESS ARISING FROM MINUTES**i) Emergency Services Building Reserve**

Council is in the process of having detailed plans created prior to c

ii) Police Rental Subsidy Proposal

This matter was raised by Cr Webb, noting that it was not approved by Council at the November meeting. The Mayor apologised for the oversight at the last meeting and informed the meeting that this matter is listed again in his report later in the day.

iii) Skate Bowl – West Coonamble

Councillors noted that this matter is listed for discussion later in the meeting.

8.0 RESOLUTION BOOK UPDATE

4169 RESOLVED on the motion of Crs Webb and Churchill that the Resolution Book Update be received and noted.

8.1 Resolutions in Progress:**i) Emergency Services Building Reserve**

Formal plans will be drawn up – funding approved – works will proceed.

ii) Bore Baths – Land Purchase

Trust indicates agreement in principle – awaiting letter from Land Manager.

iii) Extension of Water – Dubbo Road Residents

Report to February meeting.

iv) Storage at Sportsground

Waiting on appropriate funding opportunities.

4170 RESOLVED on the motion of Crs Webb and Churchill that the status of all resolutions in progress be noted.

8.2 Resolutions Completed:**i) Stronger Country Communities – Skate Bowl Project**

4171 RESOLVED on the motion of Crs Webb and Wheelhouse that Council note the report regarding a location for the skate bowl is included in this business paper.

9.0 MAYORAL REPORT

4172 RESOLVED on the motion of Cr Karanouh that the Mayor's Activity Report be received and dealt with.

9.1 Activities Report

The Mayor reported on the following functions attended on behalf of Council:

- Mayors' Weekend in Sydney – one of the main topics was the proposed Code of Meeting Practice.

- Inland Rail Project – meeting at Gilgandra with the Deputy Prime Minister, the Local Federal Member and the CEO of Inland Rail.
- Gulargambone Fun Day – congratulated staff for organising this event which was well attended.
- Clontarff end of year function – commended the organisation for its work with the young men of the area and congratulated them on their achievements.

The Mayor also informed Council that he had a brief meeting with Superintendent Peter McKenna on 10 December – they spoke about police numbers and the need for more police officers in Coonamble. Supt McKenna said two new sergeants will be taking up duty shortly; one stationed at Coonamble, the other at Gulargambone. He also said an Aboriginal Liaison Officer and a DV Officer will be appointed and both stationed in Coonamble – these positions will be filled within four weeks. The Mayor said Supt McKenna is working with Council in its endeavours to have this area classified “rural remote”.

9.2 Police Housing Subsidy

In addressing this issue, Councillors mentioned that it could set a precedent from other organisations wanting similar assistance. The meeting noted that later in the business paper there is a request from the CEO of the Coonamble Aboriginal Medical Service seeking the same consideration for doctors.

A MOTION

PROPOSED by Cr Karanouh that Council provide a housing subsidy of 50% to police officers ;in Coonamble and Gulargambone – equating to approximately \$60,000/annum – for officers not provided with housing.

AN AMENDMENT

4172 PROPOSED by Cr Churchill **SECONDED** by Cr Fisher that Council support the idea in principle, but make further investigations from the Police Service / Police Association to ascertain what benefits are currently available to officers who come to the area and discuss this matter further when this information is to hand, before making any decision.

On being put to the vote, the **AMENDMENT WAS CARRIED** and on becoming the motion, **WAS CARRIED**.

9.3 Supply of Water – Residents Outside Water Area

The Mayor mentioned that he has been approached by residents living outside the water area who have run out of drinking water. Cr Karanouh suggested that Council consider providing water to these people.

Cr Fisher enquired the number of people affected – in response the General Manager said he has had no specific requests, but enquiries have come from local agencies.

Council's Manager Environmental Services raised the issue of containers used for transporting water in relation to the Food Authority – the General Manager said Council has available and will supply potable water at a collection point, however the onus is on the person collecting the water to ensure suitable and adequate transport.

4173 RESOLVED on the motion of Crs Wheelhouse and Fisher that Council agree to provide residents living outside the water reticulation area of the Shire with potable water on the following basis:

- 1) The water is available for domestic and household use only.
- 2) Council will require the users of the water to sign a disclaimer stating they are responsible for health risks associated with the containers used to transport water and the use of that water at the destination - Council will not be responsible for guaranteeing water after it leaves the standpipe.
- 3) Water will be made available at the standpipe at Gulargambone, Quambone and Coonamble on Tuesdays and Thursdays between 8.00 a.m. and 10.00 a.m. Recipients of water will be required to provide documentation establishing residential status within the Shire boundaries.
- 4) The allocation will be on the monthly reconciliation of the annual first tier allowance of 450kl per annum i.e. maximum of 37kl per month.

4174 RESOLVED on the motion of Cr Karanouh that the Mayor's Activity Report be noted.

10.0 CORRESPONDENCE

4175 RESOLVED on the motion of Crs. Wheelhouse and Webb that the Correspondence be received and dealt with.

Section A – For Council's Consideration:

10.1 COONAMBLE ABORIGINAL HEALTH SERVICES LIMITED D7

Asking Council to fund the cost of repairs to the clock at the former Ambulance Station now owned by the Aboriginal Health Services and operated as a Funeral Parlour.

Councillors noted the quote provided from Tower Clock Services Australia amounted to \$35,880. It was noted that two organisations have failed to provide information to support funding applications under the Drought Communities Funding Extended Program.

A MOTION

PROPOSED by Cr Webb **SECONDED** by Cr Wheelhouse that Council provide \$25,000 from the Drought Communities Extended funding

towards repairs to the clock on the former Ambulance Station tower, in lieu of funding for the two organisations that have not provided the required information.

The meeting noted that drought funding could not be applied to this project due to it being a private business and there are no local contractors who could carry out the work.

At this stage, Cr Webb **WITHDREW THE ABOVE PROPOSAL.**

A MOTION

PROPOSED by Cr Webb **SECONDED** by Cr Wheelhouse that Council provide \$20,000 to the Coonamble Aboriginal Medical Service towards repairs to the clock, **WAS LOST.**

The meeting noted that the clock was originally donated by Mr AB Fisher to form part of the War Memorial which was located at the building. Cr Churchill enquired whether there may be other funding opportunities available to undertake this work.

At this juncture, Cr Webb left the meeting and did not return.

10.2 MacKILLOP FAMILY SERVICES D7(52687)

Putting forward proposals for two junior sporting clubs:

i) Gulargambone Junior Cricket Club

4176 RESOLVED on the motion of Crs. Wheelhouse and Fisher that Council provide an amount of \$300 from the Donations Vote towards the purchase a cricket kit containing equipment required by the children to participate in the summer competition.

A MOTION

PROPOSED by Cr Churchill that Council provide \$500 to the Gulargambone Junior Cricket Club in keeping with previous donations to sporting clubs, **lapsed due to no seconder.**

ii) Gulargambone Junior Rugby League Club

4177 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council provide financial assistance in the amount of \$250 so that a team can be registered to participate in a Touch Football Competition being held in Dubbo – noting that funds will be sourced from the Donations Vote.

10.3 ANNE WRIGHT, GLENBROOK B2

Wondering if Council would erect a plaque to honour the Clark family business which her great grandfather, Joseph Alfred Clark, owned in Coonamble for 49 years. Saying her great grandfather and his son, Joe Clark, both served as Mayor in Coonamble.

4178 RESOLVED on the motion of Crs. Wheelhouse and Fisher that Council note the information, but take no action.

10.4 COONAMBLE COMMUNITY RADIO D7

4179 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council agree to provide financial support to the Coonamble Community Radio in the amount of \$1,000 from the Donations vote to enable sound-proofing panel to be installed in the recording studio.

10.5 COONAMBLE ABORIGINAL HEALTH SERVICES LTD M5-2

Noting that Council intends to provide a 50% rental subsidy for police housing and asking that free or reduced rental be again provided for doctors' housing in Coonamble.

4180 RESOLVED on the motion of Crs. Wheelhouse and Churchill that Council consider a report regarding subsidy for the Coonamble Aboriginal Medical Service to come back to the February meeting following enquiries to be made with the CEO regarding incentives and benefits that are currently being provided to doctors.

Section B – Matters for Information Only:

10.6 THE HON PAUL TOOLE MP A2

Referring to Aboriginal Land Claim 6567 lodged with the Aboriginal Land Rights Registrar by NSW Aboriginal Land Council on behalf of Weilwan Local Aboriginal Land Council. Saying in the circumstances he has refused the Claim.

Council noted that this was a long standing Claim which related to the Gulargambone Police Station & residence.

10.7 THE HON PAUL TOOLE MP A2

Referring to Aboriginal Land Claim 5940 lodged on behalf of Coonamble Local Aboriginal Land Council in relation to Section 15 (R97933), now Lot 701 DP1021382 in Coonamble. Advising that following the investigation of the Claim, he has granted the Claim.

A map showing the area of this granted Claim was provided for Councillors' information. It is an area bounded by Charles, Aberford, Warrena and Auburn Streets.

10.8 KEVIN HUMPHRIES MP B13-1

Forwarding letter from The Hon Troy Grant, MP, Minister for Emergency Services, in response to Council's request for funding to provide suitable facilities for female firefighters at Coonamble Fire Station. Stating Council's concerns have been taken into account in the prioritisation of capital funds to upgrade all stations that need improvements. Saying the capital works program will be ongoing until all facilities are suitably addressed.

4181 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the information contained in Item Nos. 10.6 to 10.8 be noted.

11.0 REPORT BY GENERAL MANAGER

4182 RESOLVED on the motion of Crs. Wheelhouse and Churchill that the report by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

4183 RESOLVED on the motion of Crs. Churchill and Fisher that Council note Development Application No 032/2018 and Complying Development Application No 040/2018 were approved under delegated authority since the last meeting.

11.2 MODEL CODE OF MEETING PRACTICE

4184 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council:

- a) note the status of the proposed Model Code of Meeting Practice;
- b) consider the Code at the February 2019 meeting to debate optional features;
- c) organise an 'in house' workshop to debate the non-mandatory provisions of the Code, and adopting those which best suit this council's requirements.

11.3 ANNUAL REPORT – 2017/2018

A printed copy of Council's annual report was available at the meeting for perusal by interested Councillors. Copies are available at the Library and on Council's website for public viewing.

4185 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council note the 2017/2018 Annual Report has been completed and lodged with the Office of Local Government.

11.4 RESUBMITTED – SKATE BOWL PROJECT

Councillors noted this matter was resubmitted from the November meeting to allow consideration to be given to suitable locations in West Coonamble for the facility to be located. It was suggested that Council should consult with the youth who may use the facility regarding their suggestions for an appropriate site.

The meeting noted that the Youth Council is not operational currently, however it was suggested that a survey be carried out during school holidays. The Director of Community Services said that it would be necessary to have this project on the move by March 2019.

Councillors put forward suggestions of suitable sites – Macdonald Park; Lions Park. Another comment was that local police are not in favour of a second facility.

4186 RESOLVED on the motion of Crs. Wheelhouse and Fisher that an area beside the current skate park in Smith Park be suggested and a report be prepared for the February meeting indicating the area required for the facility and if there is adequate space at that location.

11.5 RELOCATION OF CENTRELINK BUILDING

4187 RESOLVED on the motion of Crs. Wheelhouse and Fisher that the applicant be advised Council is unable to assist in the relocation of the Centrelink building **AND FURTHER**, Council is not privy to the contract and cannot intervene in contractual relationships.

11.6 BORE BATHS – WATER & LAND TENURE A MOTION

PROPOSED by Cr Wheelhouse that Council guarantee supply of 6mL of town water free of charge to the Coonamble Jockey Club at an estimated cost of \$8,400, **lapsed for want of a seconder**.

4188 RESOLVED on the motion of Crs. Karanouh and Fisher that Council provide a letter to the Coonamble Racecourse Trust guaranteeing the supply of water to the Jockey Club at the current price for treated potable water.

11.7 NOTICE OF MOTION

Cr Webb gave notice that he intended to move the following motion, pointing out meetings should be conducted properly and in accordance with the adopted code.

4189 RESOLVED on the motion of Crs Churchill and Wheelhouse that this matter be dealt with, noting that Cr Webb was not present.

4190 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the Mayor conduct Council and Committee meetings in accordance with Council's adopted Code of Meeting Practice – in particular, no motion should be forthcoming from the floor at a meeting where prior notice has not been given.

12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES

4191 RESOLVED on the motion of Crs Churchill and Wheelhouse that the report by the Community Services Director be received and dealt with.

12.1 COMMUNITY SERVICES PROGRESS UPDATE

4192 RESOLVED on the motion of Crs Fisher and Wheelhouse that the information contained in this item be noted.

The Director briefly mentioned the following:

- i) **Australia Day Nominations** – nominations close on 7 January.

- ii) **Rotary Fun Day** – over 500 people attended the day at the Showground – volunteers and organisations should be commended. Council supported the event with children's events and marketing.
- iii) **Caravan Park Works** – redevelopment works underway, driveway completed, plans for residence, office and cabins finalised; demolition of old amenities to be undertaken in February.
- iv) **Drought Buster Program** – \$120,000 currently in the account; \$60,000 has been distributed and is circulating within the community.

Cr Churchill thanked Robyn for her work in the Drought Buster Program and her co-operation and assistance to members of the Committee.

4193 RESOLVED on the motion of Crs Fisher and Wheelhouse that the information provided by the Director of Community Services be noted.

At this juncture, 10.20 a.m., the meeting adjourned for morning tea and resumed at 10.50 a.m.

13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES

4194 RESOLVED on the motion of Crs Churchill and Fisher that the report by the Director of Corporate and Urban Services be received and dealt with.

13.1 RATE COLLECTIONS

4195 RESOLVED on the motion of Crs Fisher and Churchill that the Total Combined Rate Collections to 30 November 2018 be noted.

13.2 LIST OF INVESTMENTS

4196 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the list of investments as 30 November 2018 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

13.3 WORKS IN PROGRESS

4197 RESOLVED on the motion of Crs Fisher and Wheelhouse that Council note the information in this item of the Director's report.

In response to a question from Cr Wheelhouse, the Director said that the wireless link will be installed within two months – currently the antennae being built in Dubbo but there has been a delay in sourcing parts. Mr Quarmby said that when installed the wireless cameras will cover the quarry and depot – any premises in the line of sight of the installation can be covered.

13.4 PROCUREMENT POLICY

The amended Policy was presented to Council with changes highlighted – Council noted minor changes to staff delegations necessitated these alterations.

4198 RESOLVED on the motion of Crs. Wheelhouse and Fisher that Council approve the changes and place the draft document on public exhibition for the prescribed 28 days, inviting submissions prior to formally adopting the Policy, taking into account any submissions received.

13.5 RELOCATION OF STABLES – COONAMBLE SHOWGROUND

This matter was raised at the November meeting when Council requested a report, including costings, be provided to relocate a set of stables at the Showground. The Director provided two options for consideration – one was to relocate stables from one site to another on the ground; the other was to construct a new set in the proposed location. The estimates provided were \$21,000 and \$47,100 respectively.

4199 RESOLVED on the motion of Crs. Churchill and Wheelhouse that a meeting of the Showground User Groups' representatives be convened to ascertain which option they want to accept regarding the additional set of stables.

14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

4200 RESOLVED on the motion of Crs. Churchill and Fisher that the report by the Director of Engineering Services be received and dealt with.

14.1 WORKS IN PROGRESS

4201 RESOLVED on the motion of Crs Churchill and Fisher that Council note the Director's report on works in progress.

i) **Upgrade of levee** – the Director informed the meeting that the high bank stabilisation works are now complete and a trial run of the gates has been carried out. Installation of the gates should be completed shortly.

15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES

4202 RESOLVED on the motion of Crs Wheelhouse and Churchill that the report by the Manager Environmental Services be received and dealt with.

15.1 RANGER'S REPORT – NOVEMBER 2018

4203 RESOLVED on the motion of Crs Churchill and Fisher that the Ranger's report for the month of November 2018 be noted.

16.0 REPORTS FROM VARIOUS COMMITTEES

4204 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the reports from various committees be received and dealt with.

16.1 Meeting of Roads Committee:

- 4205 RESOLVED** on the motion of Crs Churchill and Fisher that the minutes of the meeting of the Roads Committee held on 21 November 2018 be received and noted.

17.0 SALEYARDS REPORT – OCTOBER 2018

- 4206 RESOLVED** on the motion of Crs Churchill and Wheelhouse that the saleyards report for November 2018 be dealt with.

17.1 & 17.2 Saleyards Income and Saleyards Expenditure:

- 4207 RESOLVED** on the motion of Crs. Fisher and Churchill that the Saleyards Account to 30 November 2018 showing a reserve balance deficit of \$363,618.04 be noted.

Council noted that \$100,000 of drought funding money would be spent in carrying out various upgrades to the saleyards. The Saleyards Manager informed the meeting that the overgrowth has been poisoned and at the appropriate time would be removed. Welding works are in hand – waiting on the contractor.

18.0 CLOSED SESSION

- 4208 RESOLVED** on the motion of Crs Fisher and Churchill that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A: *“section 2 : (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business”.*
- 4209 RESOLVED** on the motion of Crs Fisher and Churchill that the press and public be excluded from the meeting.

There were two items listed for discussion in Closed Session :

18.1 Tender – Supply & Delivery of Plant and Heavy Equipment – SPT251819COO

- 4210/18.1 Moved** Cr Churchill **Seconded** Cr Fisher that Council award this contract to the best fit for purpose tenders as follows:

i)	Backhoe/loader – Komatsu Aust P/L	\$140,480.00;
ii)	Excavator – Komatsu Aust P/L	\$200,650.00;
iii)	Wheeled loader – Komatsu Aust P/L	\$313,525.00;
iv)	Water cart – Tracserv Pty Ltd	\$256,115.50;
v)	Mobile scalper/reclaimer screen – Screenmasters Aust P/L	\$335,000.00

18.2 Tender – Supply & Installation of Splash Pad – Gulargambone Swimming Pool – SPT25291819COO

- 4210/18.2 Moved** Cr Churchill **Seconded** Cr Wheelhouse that Council award this contract to the best fit for purpose tender, being Beau Corp Projects Pty Ltd in an amount of \$223,780 for supply and installation of a splash pool at Gulargambone swimming pool.

At the start of the meeting a Mayoral Report was handed to Councillors advising that a discussion would take place in Closed Session regarding replacement of the General Manager.

At approximately 11.40 a.m. Cr Churchill left the Chamber, leaving Council without a quorum – councillors remaining were Cr Karanouh, Cr Fisher and Cr Wheelhouse.

These minutes Pages (1/6265 to 13/6277) were confirmed on the **13th** day of **FEBRUARY 2019** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **12th December 2018**.

MAYOR

6.2 MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON MONDAY 17TH DECEMBER 2018 COMMENCING AT 9.00 A.M.

At 9.00 a.m. no quorum was present.

APOLOGIES:

Received from Cr Churchill and Cr Thomas

PRESENT:

Cr Ahmad Karanouh, Mayor, Cr Bill Fisher and Cr Paul Wheelhouse.

At 9.30 a.m., after waiting the prescribed half hour in accordance with Clause 14 of the adopted Code of Meeting Practice, the Mayor will call another meeting at a date to be determined.

These minutes (Page 1/6278) were noted on the **13th** day of **FEBRUARY 2019** and are a full and accurate record of proceedings of the extraordinary meeting of Coonamble Shire Council held on 17 December 2018.

MAYOR

**6.3 MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE
SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE
ON THURSDAY, 10TH JANUARY 2018, COMMENCING AT 6.30 P.M.**

Meeting opened 6.30 p.m.

PRESENT: Cr Paul Wheelhouse, in the Chair, with Crs B. Fisher, R.Thomas, M.Webb, K.Churchill and J.Walker.
Also present were the General Manager, Mr. Warren, the Director of Community Services, Ms Ryan and the Director of Engineering Services, Ms Atkins.

APOLOGY

The meeting noted Cr Karanouh was not present, as he was overseas. He tendered an apology.

i) Appointment of Acting General Manager

Councillors discussed the issues surrounding the appointment of the acting General Manager, Mr Glen Inglis, by the Mayor and noted the circumstances surrounding the action of the Mayor, the lack of consultation by the Mayor and that the Mayor had signed a document appointing Mr Inglis on 10 December 2018 – two days before the matter could be dealt with by Council at its meeting of 12 December 2018.

There was considerable debate as to whether the Mayor had authority to act in this manner, given the circumstances and that sufficient time was available for the matter to be considered by Council in accordance with section 334(1) *“A council must appoint a general manager”*.

A MOTION

MOVED by Cr Churchill / Cr Webb *“that Council appoint the Director of Corporate and Urban Services, Bruce Quarmby, as the acting general manager while the recruitment process for the permanent position is undertaken”* **was proposed.**

During the debate Council resolved to move into Closed Session as various aspects of a personnel nature were being discussed.

4211 RESOLVED on the motion of Crs Churchill and Webb that Council resolve into Closed Session in accordance with the Local Government Act 1993, Section 10A:

“2(a) personnel matters concerning particular individuals (other than councillors)”

4212 RESOLVED on the motion of Crs Churchill and Webb that the press and public be excluded from the meeting.

4213 RESOLVED on the motion of Crs Webb and Fisher that Council suspend Standing Orders to discuss the issue.

Upon the motion – *“that Council appoint the Director of Corporate and Urban Services, Bruce Quarmby, as the acting General Manager while the recruitment process for the permanent position is undertaken and that Local Government NSW be instructed to commence the recruitment process immediately”* of Crs Churchill and Webb when put to the vote, did not carry - **For:** Crs Churchill, Webb and Walker
Against: Wheelhouse, Thomas and Fisher

Resume Open Meeting

4214 RESOLVED on the motion of Crs. Webb and Churchill that Council resume Open Meeting.

Adoption of Recommendations of Closed Session

4215 RESOLVED on the motion of Crs. Webb and Churchill that Council adopt the recommendations from Closed Session, being Recommendations 1 and 2 as listed hereunder:

1) Recruitment for Permanent General Manager
4215/1 **Council** resolves (Crs Churchill/Fisher) that Local Government NSW be instructed to commence the recruitment process immediately for the appointment of a permanent General Manager.
Carried

2) Appointment of Acting General Manager
4215/2 **Council** resolves (Crs Fisher/Thomas) to appoint Mr Glen Inglis as the acting General Manager for a period of four months commencing 14 January 2019 under the terms and conditions proposed by Mr Inglis and that Council authorise the Deputy Mayor, Cr Wheelhouse, to sign the contractual documents in accordance with the Council resolution carried on 10 January 2019 at the Extraordinary Meeting **AND FURTHER** that the attached delegations be given to Mr Inglis to enable him to carry out the functions of General Manager.

Upon being put to the vote the **MOTION WAS CARRIED.**

Cr Churchill requested that her name be recorded as voting against this resolution, citing lack of information provided by the Mayor and insufficient time available to consider documentation provided by Mr Inglis .

There being no further business the meeting closed at 8.05 p.m.

These minutes (Pages 1/6279 to 3/6281) were noted on the **13th** day of **FEBRUARY 2019** and are a full and accurate record of proceedings of the extraordinary meeting of Coonamble Shire Council held on 10 January 2019.

MAYOR

<p>7. <u>BUSINESS ARISING FROM MINUTES</u> <u>COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019</u></p>

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019**8.1 Resolutions in Progress****EMERGENCY SERVICES BUILDING RESERVE**

2646(a) RESOLVED on the motion of Crs Karanouh and Wheelhouse that Council allocate \$100,000 from the Development Reserve to the Emergency Services Building Reserve, making this reserve in total \$200,000 and that a new building be constructed on the current site subject to the SES contributing \$150,000 towards the cost of the structure.

Status:

Draft specification received – formal plans to be drawn up.

19.2 Bore Baths – Land Purchase

Council resolves to:

- a) *authority the General Manager and Mayor to negotiate with the Racecourse and Recreation Trust Land Manager to gain tenure of the subject Crown Land (Dedication 520089) and take the necessary steps to convert the land to freehold in Council's name;*
- b) *classify any acquisition of land as "operational land";*
- c) *authorise the affixing of the Common Seal to any relevant documents*

Status:

Racecourse & Recreation Reserve Trust has confirmed in written correspondence that a portion of Crown land held by it be put aside. A formal application to transfer title to Council has been lodged with Crown Lands Dubbo.

EXTENSION OF WATER – DUBBO ROAD RESIDENTS (14/11/2018)

4164 RESOLVED on the motion of Crs Wheelhouse and Churchill that Council revisit options and costings of supplying town water to Dubbo Road residents as far up as Jehovah's Witness building.

Status:

A comprehensive report will be prepared and provided to Council once investigations are completed.

STORAGE AT COONAMBLE SPORTSGROUND

4150 RESOLVED on the motion of Crs Churchill and Wheelhouse that Council, subject to available funding, construct a facility to replace the current storage shed, ensuring adequate height for housing the electronic scoreboard, noting it is proposed to have a concrete slab 5 bay areas, fitted with roller doors.

Status:

Applications will be submitted as appropriate funding becomes available.

11.2 MODEL CODE OF MEETING PRACTICE

4184 RESOLVED on the motion of Crs Churchill and Wheelhouse that Council:

- a) note the status of the proposed Model Code of Meeting Practice;
- b) consider the Code at the February 2019 meeting to debate optional features;
- c) organise an 'in house' workshop to debate the non-mandatory provisions of the Code, and adopting those which best suit this council's requirements.

Status:

See item in Precis of Correspondence this meeting – Councillors to agree on a date for a workshop to debate the new Model Code and the non-mandatory provisions of the Code.

13.5 RELOCATION OF STABLES – COONAMBLE SHOWGROUND

4199 RESOLVED on the motion of Crs. Churchill and Wheelhouse that a meeting of the Showground User Groups' representatives be convened to ascertain which option they want to accept regarding the additional set of stables.

Status:

Meeting of Showground User Groups will be convened in February. Report will be provided to the March Council Meeting.

POLICE HOUSING SUBSIDY**AN AMENDMENT**

4172 PROPOSED by Cr Churchill **SECONDED** by Cr Fisher that Council support the idea in principle, but make further investigations from the Police Service / Police Association to ascertain what benefits are currently available to officers who come to the area and discuss this matter further when this information is to hand, before making any decision.

Status:

Awaiting information from the ORANA Local Area Command. Matter raised with Kevin Humphries MP who advised to liaise direct with the LAC.

8.2 Resolutions Completed**SKATE BOWL PROJECT**

4186 RESOLVED on the motion of Crs. Wheelhouse and Fisher that an area beside the current skate park in Smith Park be suggested and a report be prepared for the February meeting indicating the area required for the facility and if there is adequate space at that location.

Status:

See report from Director of Community Services this meeting.

COMPLETED.

9. MAYORAL REPORT

COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019

9.1 WELCOME - ACTING GENERAL MANAGER

Firstly, as this is the first meeting with our acting General Manager, Glenn Inglis, I would like to welcome and thank him for accepting this role until a permanent General Manager is appointed to the position.

My colleagues and I look forward to working with Glenn to keep the wheels in motion and I really hope he enjoys his time with our Council and staff. We have a lot of projects in the pipeline and staff members are working hard to have a number of them completed by 30 June.

9.2 MAYORAL ACTIVITIES

Following the December meeting I attended Presentation of Awards functions at the Coonamble High School and St Brigid's. Previous commitments prevented me from attending the events at the other schools. I commend teachers and students and congratulate those students who have studied hard through the year and were acknowledged at the end of year functions.

The Christmas Carnivale held on 19 December was a huge success with a big crowd turning out – the organising committee did a great job with entertainment and activities. The weather conditions were less than favourable, with dust and more dust, followed by little rain storms, but people remained out in force.

Unfortunately there was a power outage over the district and beyond from around 5.30 p.m. until the early hours of the Thursday morning. This was very disappointing because usually the night of the carnivale is a good one for the local shops' economy, however last year it was not meant to be!

I was absent for a couple of weeks when I took leave to visit my family overseas – returning home late January. In my absence Council held an extraordinary meeting to discuss issues concerning the appointment of the acting General Manager – thank you to my Deputy, Cr Wheelhouse, for his efforts in my absence.

I attended the Australia Day celebrations at the Showground which were a great success. Although the weather was extremely hot, the crowd enjoyed the morning's events. Our Australia Day Ambassador, Dr Benjamin Veness gave a very interesting address – he is passionate about the welfare of communities such as ours – we were very lucky to have been allocated such a wonderful young man.

My congratulations to the winners of the various categories and special thanks to our Community Services Department and Director, Ms Robyn Ryan, for a job well done.

On 4 February the Acting General Manager and I attended Outback Arts for the opening night of the Exhibition of Volker Leder's works which are on display at the Art Gallery. There was a small, but enthusiastic crowd of people present who were impressed with the exhibition. The Regional Arts Development Officer said the exhibition was a memorial show as a tribute to the talent of the late Mr Leder, who died in 2017. Mrs Leger and her daughter travelled from Broken Hill to attend the opening and it was lovely to hear Mrs Leger speak about her late husband.

<p>Recommendation: That the Mayor's activity report be noted.</p>

Ahmad Karanouh
Mayor

10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019**Section A – Matters for Consideration by Council:****10.1 LOCAL GOVERNMENT GRANTS COMMISSION G5-1(52849)**

Advising the Commission would like to meet with Council on Wednesday 27 February from 1.30 p.m. Saying the purpose of the meeting is to explain the Commission's operations and the basis of its calculation of financial assistance grants. Pointing out the meeting will last approximately two hours and Council is requested to provide a light lunch at 1.00 p.m.

Stating that members of the Commission's group will be:

- The Hon Jenny Gardiner, Chair
- Grant Gleeson, Deputy Chair
- Graeme Fleming, Commissioner
- Helen Pearce, Executive Officer.

Saying the presentation will take approximately hour, with discussion on background to the Commission; grants for 2018-19; update on Council's grant calculation; methodology review and transition and answers to common questions. Other topics that may be discussed are rate pegging; capital needs; efficiency; assessment of revenue raising capacity; entrepreneurial activities and the influence of Council's spending. Pointing out that Council may wish to make a presentation to the Commission about its particular needs, or alternatively, discuss issues and make a written submission at a later time.

Pointing out the meeting between the Commission and Council should be open to members of the public – suggesting that Council place a public notice in the local press.

(NOTE BY GENERAL MANAGER – The party will arrive at 1.00 p.m. and has requested that a light lunch be provided. If Council has any specific issues it would like discussed the Commission asks that it be informed.)

Recommendation:

That Councillors attend the meeting with the Grants Commission representatives on Wednesday 27 February and advise if there are any issues to be discussed at the meeting with the Commission.

10.2 OFFICE OF LOCAL GOVERNMENT L10-1

Circular No 18-44 – advising of the new Model Code of Conduct for Local Councils in NSW and Procedures which has been prescribed by regulation.

(NOTE BY GENERAL MANAGER – Council has until 14 June 2019 to adopt the new Code).

Recommendation:

That Council agree to defer consideration of this matter and select a suitable date for a workshop to be organised to consider the new Model Code and the non-mandatory options that will best suit this Council.

10.3 COONAMBLE RACECOURSE AND RECREATION RESERVE TRUST P1-10(52046)

Agreeing that a portion of Crown land held by the Trust be put aside for Council to develop a bore baths facility. Advising that Crown Lands in Dubbo is awaiting a call from Council to further pursue the application and ascertain details such as tenure of land, fencing and survey arrangements. Stating the use of water and access to water is still to be determined and “common sense should prevail”.

(NOTE BY GENERAL MANAGER – I have had discussions with Crown Lands Dubbo and a letter has been forwarded in accordance with Council’s resolution at the September 2018 meeting. I also provided Crown Lands with a copy of the Bore Bath Preliminary Assessment – October 2018 and the above correspondence from the Coonamble Racecourse and Recreation Reserve Trust).

Recommendation:

That Council note the matter is with Crown Lands to pursue Council’s application.

10.4 LOCAL GOVERNMENT NSW – INDUSTRIAL OFFICER L10(52949)

Advising the Local Government Remuneration Tribunal has commenced its 2019 review of the fees payable to mayors and councillors. Stating the Tribunal is required to make an annual determination no later than 1 May of each year on these fees. Saying that every three years it is also required to review the categorisation of councils and this will next be considered in 2020.

Pointing out the Tribunal has noted that, as part of the 2019 review, it will consider any requests to review the categorisation of individual councils if there is a strong case to do so. Saying members are requested to advise LGNSW if they will be making a submission to the Tribunal seeking re-categorisation and to share their submissions with LGNSW in advance. Asking that members intending to make a submission to the Tribunal for the 2019 review contact the Industrial Officer.

(NOTE BY GENERAL MANAGER – From 1 July 2018 Coonamble Shire has been classified “Rural” under the heading of General Purpose Councils non-metropolitan. There are three other classifications under this heading, namely Regional City, Regional Strategic Area and Regional Rural).

Recommendation:

That the matter be noted.

10.5	COONAMBLE F.I.T. INC	D7(533043)
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Advising that Coonamble FIT (Frequent Intense Training) is a not for profit, volunteer community fitness group that was operating from a purpose-built facility in the grounds of the Coonamble High School. Saying the facility was established in 2015 with the generous financial assistance and support of Coonamble High School and has been growing steadily since. Stating as of October 2018 over 30 people regularly train there – 8 week day afternoon and evening sessions and one week end session – between 5 and 15 people attend.

Stating that through membership fees Coonamble FIT meets ongoing expenses and is slowly being able to purchase additional equipment. Pointing out that part of the agreement with Coonamble High School was that FIT used the facility rent free however as of December 21 2018 it had to vacate the premises as the School required the facility. Advising that an alternative site has been identified and a commercial lease agreement has been processed – Coonamble High School gifted a proportion of the gym equipment. Stating it is estimated that the following expenses will be incurred in the next six months as part of the fit out of the new premises:

- | | |
|-----------------------------------|---------|
| • Heavy duty rubber floor matting | \$3,000 |
| • 5 new Concept 2 rowing machines | \$9,000 |
| • Rent (weekly) | \$ 110 |
| • Electricity (quarterly) | \$ 300 |

Saying a lot of labour is being donated by locals, however Coonamble FIT needs to find approximately \$15,000 to fund relocation/fit-out. Seeking sponsorship in the form of financial support from Council and advising no members/instructors receives any financial return – all money is directed towards funding the gym and improvements. Listing the benefits Coonamble FIT believes can be delivered to the community.

Recommendation: For Council's determination.

10.6	RURAL RESILIENCE OFFICER, NSW DEPARTMENT OF PRIMARY INDUSTRIES – AGRICULTURE NSW	D7(53037)
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Saying an approach has been made by a member of the local Health Council wondering whether Council may be able to contribute \$500.00 towards a workshop with Dr Petrea King who will visit Coonamble on 15 & 16 February. Advising it is proposed that the workshop takes place on the Friday from 9.00 a.m. – 3.00 p.m., with an evening workshop (shorter) and another workshop on Saturday with a more compact agenda. Stating the cost of the two days is \$6,000 speakers' fees (including travel and accommodation), plus catering – saying \$5,500 has already been secured. Pointing out Coonamble Landcare is providing in-kind support for the event.

Recommendation: For Council's determination.

10.7 CSC CRICKET TEAM**D7(53102)**

Advising some members of Council staff has formed an over 35 years cricket team and is hoping to play in the Combara Sevens competition in April. Requesting Council consider sponsoring the side by purchasing 12 shirts at a cost of \$30/each – a total of \$360.000

Recommendation:
For Council's determination.

Section B – Matters for Information Only:**10.8 SUPT PETER McKENNA, ORANA MID WESTERN POLICE DISTRICT P5(52858)**

Acknowledging Council's letter and saying he was pleased to read that Council intends to lobby for the development of a PCYC in Coonamble that will support the youth and introduce a positive and functional environment for interaction. Advising he is fully supportive of this endeavour and Council can count on his assistance in its submissions.

10.9 PETER PRIMROSE MLC L10(52857)

Saying the State Government is always blaming local government for something – councils are routinely told they have to be more 'efficient' while the state government is wasting \$2.2b on stadiums in Sydney. Pointing out that LGNSW estimates unfunded cost-shifting from state to local government is at over \$820m every year. Pointing out that some of the initiatives NSW Labor will implement to help reduce this cost-shifting are:

- Promote budget transparency by publishing a separate local government budget paper as part of the NSW Budget Papers.
- Update the formula used by the NSW LG Grants Commission to allocate general purpose and local roads components of FAGs.
- Implement a state-wide road classification review to ensure that councils across NSW get a fair share of road funding.
- Invite all mayors and general managers to attend a summit in regional NSW to discuss local government financing.
- Actively support a 'yes' vote in any federal constitutional referendum held to recognise local government in the Australian Constitution.
- Establish a Main Streets Revitalisation Fund to assist councils in rural and regional areas to help revitalise their country main streets.
- Double the current per capita grant to local councils for local libraries in its first term and, for the first time, link it to the CPI.

10.10 INDEPENDENT COMMISSION AGAINST CORRUPTION I2(52861)

Referring to the latest publication by the NSW I.C.A.C. – *Corruption and Integrity in the NSW Public Sector : an assessment of current trends and events*. Saying the report sets out the Commission's observations in a range of areas, including conflicts of interest, undue influence on decision-making, human resources, issues, procurement and regulation. Pointing out the analysis looks at emerging issues such as cyberfraud, risks associated with contemporary approaches to outsourcing and new technologies whilst also addressing other persistent forms of corruption.

10.11 OFFICE OF ENVIRONMENT AND HERITAGE F5-4(52860)

Referring to Council's application for financial assistance under the 2018-19 Floodplain Management Program for Stage 4 of the Coonamble levee upgrade. Saying on this occasion, the application did not receive a grant, although it was ranked highly and has been placed on a reserve list.

10.12	COONAMBLE COMMUNITY RADIO	D7
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Thanking Council for its generous donation of \$1,000 to assist in sound-proofing the studio to enable better presentation.

10.13	GULARGAMBONE CENTRAL SCHOOL	L3(52855)
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Thanking Council for its continued financial support of the annual presentation of awards function. Saying staff, students and parents all appreciate Council's generosity.

10.14	COONAMBLE HIGH SCHOOL	L3(52911)
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Extending appreciation for Council's support of the annual Speech Day Awards and the Doug Moppett Prize for Literacy. Advising the funds were used as follows:

- Coonamble Shire Award for hard work and dedication: Aiden Hegarty
- CS Caltex All Rounder Year 12: Emily Underwood
- CS The Hon Doug Moppett Memorial Prize for Literacy: Amy Ibbott.

10.15	THE HON NIALL BLAIR MLC	S4-3-1(52910)
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Advising that funding for a scoping study for Coonamble Sewage Treatment Plant project has been secured through the Restart NSW – Safe & Secure Water Program and that the NSW government is providing up to \$240,000 for 75% funding of the estimated cost of \$320,000 for the project.

10.16	NSW OFFICE OF SPORT – CHIEF EXECUTIVE'S OFFICE	C8(52997)
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Advising that on 1 December 2018 the Minister for Sport, the Hon Stuart Ayres MP, launched the NSW Women in Sport Strategy – *Her Sport Her Way*. Saying *Her Sport Her Way* is a key initiative of the Office of Sport's Strategic Plan and will contribute towards building a stronger NSW sport and recreation sector where women and girls are valued, recognised and have equal choices and opportunities to lead and participate.

Pointing out that *Her Sport Her Way* builds on the current momentum in women's sport and looks through a female lens at the way sport in NSW is coached, marketed, led and sponsored. Saying the four-year strategy comprises a framework of 29 initiatives across four strategic pillars including participation, places and spaces, leveraging investment and leadership. Pointing out it provides a clear role for government to work with the sector and new partners in innovative ways to shape the future of sport for women and girls in NSW.

(NOTE BY GENERAL MANAGER – For further information and to download a full version of the Strategy, go to sport.nsw.gov.au/sectordevelopment/women-sport).

10.17 NSW ROADS & MARITIME SERVICES R8-16(53026)

Advising the 2018/2019 REPAIR Program allocations have been approved and the following projects have been selected for funding under the program:

MR383 - Rehabilitate & widen road, 5.893 – 7.000km from Coonamble (MR129) towards Pilliga. Widen to 8.5m pavement width and 8.0m seal width.

Insitu-stabilise 200mm sub-base & overlay 100mm DGB20. Primer seal with 14mm and 7mm scatter – **Council Priority No. 1 \$233,125**

MR129 – Rehabilitate & widen road, 7.455 – 8.101km from Coonamble towards Baradine. Widen to 87.5m pavement width & 8.0m seal width. Insitu-stabilise 200mm sub-base & apply 100mm overlay of DGB20. Primer seal with 14mm & 7mm scatter –

Council Priority No. 2 \$137,275

Advising the works must be completed within the 2018/19 financial year and any project not commenced by 1 June 2019 may forfeit funding for that project.

10.18 THE HON MELINDA PAVEY MP – MINISTER FOR ROADS, MARITIME AND FREIGHT R8-25(53051)

Advising the Baradine Road Rehabilitation project, submitted by Council under Fixing Country Roads 2018, has been successful in securing \$468,384 from the Restart NSW Fund. Saying this program was introduced by the NSW Government as a targeted one to help local councils assess and tackle freight connectivity issues. Congratulating Council for working closely with the local community, industry and the Government to secure this funding.

10.19 SENATOR THE HON BRIDGET McKENZIE D9-2(53063)

Informing Council that funding has been approved under the Drought Communities Program Extension to Council for the Coonamble Clay Target Club (development of a new site project) \$150,000 and Coonamble Arts Alive (studio upgrade project) \$60,000.

(NOTE BY GENERAL MANAGER – See Item 12.4 of Director of Community Services' report regarding the Coonamble Arts Alive funding of \$60,000).

10.20 NSW TREASURY I3(53052)

Advising the NSW Government has provided the opportunity for councils to reduce 52 parking fines around 25% and has mandated that councils must apply a minimum 10-minute grace period from 31 January 2019 before issuing of parking fines for the following four selected offences:

Offence description	Road Rules 2014 Section
Remain parked in ticket parking area ticket expired	207-3(4)
Remain parked in ticket parking area after maximum time allowed	207-3(5)
Remain parked in coupon parking area coupons expired	207-5(5)
Remain parked in coupon parking area after maximum time allowed	207-5(6)

Urging that all council officers engaged in the issuing of parking fines be made aware of the mandated grace period which commences on 31 January 2019.

Glenn Inglis
Acting General Manager

11. REPORT BY ACTING GENERAL MANAGER **COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019**

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

*Link to Community Strategic Plan / Council's Delivery Program:
L1.4.5 Governance is open and transparent.*

Background:

A report on all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

Sustainability / Legislative Provisions:

Promoting Better Practice Review – Department of Local Government.

Financial Considerations: Nil

Options: Nil

Recommendation:

That Council note no Development Applications or Complying Development Applications have been approved under delegated authority since the December 2018 meeting of Council.

11.2 2018-2019 DELIVERY PROGRAM – BI-ANNUAL REVIEW 31 DECEMBER 2018

*Link to Community Strategic Plan / Council Delivery Program-
L1.4.4 Conduct all business in compliance with Local Government Act and Regulations.*

Background:

The purpose of this report is for Council to endorse the 2018-2019 Delivery Program bi-annual review as at 31 December 2018 and publish the report to the community as presented.

Issues:

Section 402 of the Local Government Act, 1993 (the Act) requires that each local government area has a Community Strategic Plan (CSP) that contains the visions and aspirations of the community and Council for at least a 10 year period.

Supporting the CSP are a number of strategic documents including a Resourcing Strategy, Delivery Program and Operational Plan. The Delivery Program contains the strategies, goals and actions to achieve the objectives contained within the CSP.

Section 404 of the Act requires the General Manager to provide regular reports to Council on the progress of actions within the Delivery Program; at least every six months.

The attached report (**APPENDIX A**) provides action statements and progress indicators for those strategies contained within the 2017-2020 Delivery Program.

Highlights of the 31 December 2018 reporting period are:

- Secured \$1.6m under the NSW Government Regional Growth Fund – Stronger Country Communities for community infrastructure
 - Visitor information centre - Coonamble
 - New public amenities Coonamble CBD
 - Splash pad – Gulargambone Swimming Centre
 - Irrigation system upgrades – Coonamble Sports Precinct
 - Playground and gym – Lions Park Gulargambone
- \$180,000 grant for the expansion of the Coonamble Waste Depot
- \$1.38m levee bank construction commenced
- Support/donations provided to community groups and organisations - \$43,000
- \$1m Drought Communities – Extended funding for 18 local projects
- Upgrade to urban streets in Gulargambone and Coonamble - \$320,000
- Expansion of the Coonamble Lawn Cemetery
- Construction of new stables at the Coonamble Showground

Sustainability/Legislative Provisions:

Local Government Act 1993

Local Government (General) Regulation, 2005

Integrated Planning and Reporting Guidelines published March 2013

Chapter 13, Part 2 of the Local Government Act 1993 sets out the Strategic Planning provisions for councils which incorporates the Integrated Planning and Reporting Guidelines.

In relation to progress reporting, Section 404(5) of the Local Government Act requires that “the General Manager must ensure that regular progress reports are provided to the Council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every six months”.

Financial Considerations:

Nil

Options:

1. Endorse the 31 December 2018 Bi-annual Review of the 2017-2020 Delivery Program as presented and publish the report to the community; or
2. Endorse the 31 December 2018 Bi-annual Review of the 2017-2020 Delivery Program as presented with identified amendments to be made prior to publishing the report to the community.

Recommendation:

That Council endorse the 2017 - 2020 Delivery Program Bi-annual Review dated 31 December 2018 as presented and publish the report to the community.

11.3 NOTICES OF MOTION

I, Karen Churchill, give notice that at the February 2019 meeting of Council, I intend to move the following motion:

“That Council authorise the General Manager to extend opening hours of the Council’s public swimming pools to 8.00 p.m. each evening during periods of extreme heat conditions and expenditure to cover extended hours be considered at the next budget review.”

Signed: KAREN CHURCHILL

Dated: 30 January 2019

I, Paul Wheelhouse, give notice that at the February 2019 meeting of Council, I intend to move the following three motions:

- i) *“That Council agree to bitumen seal Effie Durham Drive and form a temporary road into the proposed housing blocks at the Aerodrome that were discussed when Council previously investigated the establishment of a skypark”*
- ii) *“That Council lobby The Hon Paul Toole, who assists the NSW Minister for Primary Industries, Lands & Water, regarding management of local stock routes, i.e. grassing in the drought affected areas and travelling stock, and put forward a suggestion that the Shire take over the routes / ranger’s position and combine it with Council’s ranger position”*
- iii) *“That Council take action to purchase the dwelling on the corner of Aberford Street / Yarran Street, Coonamble for use as a car park for patrons of the Coonamble Swimming Pool to alleviate safety issues relating to traffic movement in the area”.*

Signed: PAUL WHEELHOUSE

Dated: 30 January 2019

I, Robert Thomas, give notice that at the February 2019 meeting of Council, I intend to move the following motion:

“That Council put in place an Avdata key system at Coonamble saleyards to enable truck drivers to shower after washing out stock crates, noting that Narrabri Shire has a similar system installed at its premises”.

Signed: ROBERT THOMAS

Dated: 1 February 2019

Background:

Narrabri Shire indicates that since the Avdata installation little damage has occurred at its premises and the area is being kept clean and tidy.

I have support from Stockmaster Livestock Transport, Westdale, Cavanagh Transport, Bruce Dickinson Dubbo, V&HD Andrews Transport Gwabegar and Martins Stock Transport, Scone – all companies indicate that the Narrabri system works well for their drivers. Having access to showers provides driver comfort through appropriate rest areas and amenities and also assists with managing fatigue. It is also a principle of the COR Legislation and giving drivers access to amenities at night and on non-sale days would help in meeting this legislative obligation.

I have information from Avdata which will be made available to Councillors regarding installation and associated costs of the system, together with details on how the installation operates.

Glenn Inglis
Acting General Manager

12. REPORT BY DIRECTOR OF COMMUNITY SERVICES **COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019**

12.1 COMMUNITY SERVICES PROGRESS UPDATE

Background:

In line with Council's 2018/2019 Operational Plan this report presents a summary of community services progress and activities for the period December 2018 to January 2019.

Issues:

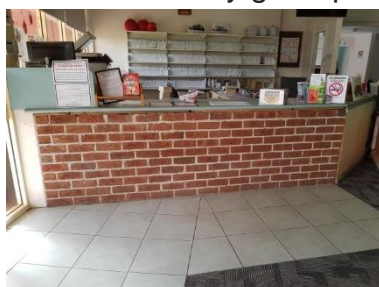
1.1 Monthly Activity Report

Link to Community Strategic Plan/Council Delivery Programme - P4.1.1 Support activities that promote cultural awareness and diversity age and ability. P4.4.1 Assist Coonamble Shire events with marketing and promotion. I2.2.1 Provide high quality, multi-purpose library services that are responsive to community need. P3.1.1 Advocate, support and raise awareness of programmes that promote the physical and mental health and well-being of community members.

- The regular story time sessions presented at the local preschools in 2018 have been a highlight for the children. The Librarian will continue the program in 2019.
- The library hosted the first visit by the Rural Financial Counsellor in December.
- The 2019 Seniors Festival "*A Splash of Red*" Luncheon will be held on Thursday 14 February at the Coonamble Bowling Club. Planning for the event is well underway.

In 2018, the Seniors Festival "Boots and Pearls" Luncheon was a huge success attracting over 130 guests, and this year is shaping up to be bigger and better with 135 residents already booked. Free return transport from Quambone and Gulargambone will be provided (bookings essential). The event is free of charge for over 50's and their carers.

- Works to create a new sensory area at the Coonamble Library are progressing with plaster boarding and painting now complete. Sensory equipment has been ordered and information desk frames will be installed in the coming weeks. The "Sensational Area" is fully funded under the NSW State Library grant program.





- The library has been a popular location during the school holidays with many children and young people seeking a cool haven during the extreme weather conditions. A series of activities were offered during the holidays under the supervision of the Community Services team.
- The library is fast becoming a hub within the community with Smart Kids Child Care Centre booking their children in for most of the school holiday activities to develop their social and motor skills.

1.2 Library Statistics (December 2018)

Service	Loans	New M/ships	Wi-Fi	Internet	Children's Computers	Junior Visits	Adult Visits
Coonamble	667	6	30	125 (144.23hr)	44	152	292
Gulargambone	21	0					

Manual Statistics - Coonamble (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
344	9	51	2	13

Activity Statistics - Coonamble (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Study/Tutor
17	28	11	2

Usage Statistics - External meetings

Interact	Distance Education	Meetings
0	0	Financial Counsellor
		7

Library Statistics (January 2019)

Service	Loans	New M/ships	Wi-Fi	Internet	Children's Computers	Junior Visits	Adult Visits
Coonamble	724	2	61	295 (333.15hr)	133	419	395
Gulargambone	49	1					

Manual Statistics - Coonamble (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
814	10	62	0	11

Activity Statistics - Coonamble (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Study/Tutor	Meetings
17	0 (Closed)	9	2	3
				External Meetings

2. YOUTH AND CHILDREN'S SERVICES

Link to Community Strategic Plan/Council Delivery Programme - P4.1 Increase opportunities for our community to socialise together. P4.1.3 Facilitate and support appropriate child and youth activities. P4.2.1. Provide strategic early intervention community development programs for children, young people and vulnerable community members.

2.1 School Holiday Program

Council coordinated and delivered a full program of school holiday activities during January including: -

- Skateboard Art workshops (2) at the Coonamble Local Aboriginal Land Council. The Land Council supported the event through the provision of a venue and lunch. Twenty five participants created their own work of art to take home. Thank you to the Land Council for their ongoing support of youth activities.



- A trip to Dubbo on 11 January saw a bus load of youth grab the opportunity for a day away from the community. The group enjoyed a movie and lunch at McDonalds.

- 'The Walkabout Barber' attended the Gulargambone Youth Centre and Coonamble's MacDonald Park on 14 and 15 January to provide a unique mentoring/support and haircutting service for our young people. This was a great couple of days which not only provided fancy haircuts but also uplifted spirits which was evident on the faces of those who participated.



- Tie Dye workshops are always a favourite and these school holidays were no different with sessions being held in both Coonamble and Gulargambone. There are now some very cool tie dye library/pool bags in use around the community, with over 50 participants joining the sessions including a childcare centre.



- The Mask Decorating session was well attended with glitter and sparkles en masse.
- The Council swimming pools were a great place to be during the heat, and in the lead up to Australia Day, Council provided inflatables at both the Coonamble and Gulargambone swimming pools. Access to the pools during the school holidays is free of charge for children.

Gulargambone School Holiday Program operated out of the Youth Centre from 10am – 3pm each day (from 7/1/2019 – 1/2/2019).

A total of 352 young people and 8 parents attended the School Holiday Program which included:

- 5 visits to the Gulargambone swimming pool (BBQ lunch on one occasion)
- Excursion to the Lightning Ridge Aquatic Centre
- Trip to Dubbo for movies and lunch
- 'Walkabout Barber'
- Tie Dying library/swimming bags, lunch and a movie.
- Dancing, cricket games, painting and colouring in



Special thanks must go to REDi.e for allowing Council to access their demountable Youth Centre during the holiday program. The air-conditioned facility provided a cool, comfortable and relaxing environment during the extreme weather conditions.

Overall the holiday program was well attended in both Coonamble and Gulargambone and Council recognises the contribution of other local services who volunteered staff, provided lunches and assisted with supervision to ensure the enjoyment and safety of the Shire's children and young people.

3. TOURISM AND EVENTS

Link to Community Strategic Plan / Council Delivery Program - EC1.1.5 Develop visitor markets. EC1.1.7 Display Coonamble Shire tourism information at regional and interstate visitor centres. P4.1.2 Continue to facilitate Australia Day activities. P4.4.1 Assist Coonamble Shire events with marketing and promotion. P4.1 Increase opportunities for our community to socialise together. EC1.2.3 Identify opportunities for new tourism product

3.1 Visit Coonamble Website – Monthly Statistics

Visit Coonamble Website – Monthly Statistics:

Number of Visitors	Number of Visits	Number of Page Views
589	669	2,910

Sessions by Device:

Desktop Computer	Mobile Phone	Tablet/iPad
43%	45.6%	12.6%

Top 3 Page Views:

1. Coonamble Riverside Caravan Park
2. About Coonamble
3. About Gulargambone

3.2 Visitor Statistics for Reporting Period (January 2019)

Due to historically low numbers during January, the Coonamble Visitor Information Centre was closed, and all visitors were directed to the Coonamble Shire Library and Coonamble Shire Council Administration Building for information. There were eleven enquiries recorded at the Library during January.

3.3 Events**Locals recognised in Australia Day Awards across the Shire**

A crowd of over 130 converged on the Coonamble Showground Pavilion on Saturday, 26 January to celebrate Australia Day and recognise the achievements of people and groups in the Coonamble community. Coonamble Rotary Club cooked up a storm with a free breakfast for everyone while students of Coonamble Public School gathered to lead the National Anthem.

Dr Benjamin Veness, the 2019 Australia Day Ambassador took to the stage to present his Australia Day Address, where everyone quickly learned about his passion and the research he has done into mental health. Dr Veness believes small communities like the Coonamble have great support units in place and should keep up the good work.

The 2019 Coonamble Australia Day Awards recipients are:

Citizen of the Year – Wayne Phillips

Young Citizen of the Year – Douglas Fernando

Community Group of the Year – Castlereagh Connection

Community Event of the Year – Coonamble Drought Relief Fun Day, organised by Coonamble Rotary Club

Australia Day celebrations in Gulargambone started early with the Gulargambone Australia Day Committee and helpers serving breakfast prior to the announcement of the Australia Day Awards by Ambassador Clio Cresswell, PhD, mathematician, writer, media presenter, educator and author of *Mathematics & Sex*.

The 2019 Gulargambone Australia Day Awards recipients are:

Citizen of the Year Award – Annie Hailing

Young Citizen of the Year – Chloe Fardel

Sportsperson of the Year – Katarina McEwen

Community Group of the Year – Gulargambone MPS

Community Event of the Year – Pave the Way Festival

Environmentalist of the Year – Gulargambone Lions Club



\$3.4m for Macquarie Marshes

The region is set to gain from the recent announcement of \$3.4m to develop tourism infrastructure in and around the Macquarie Marshes.

Director and Chief Executive Officer of RiverSmart Australia, Dr Bill Phillips, the Destination Macquarie Marshes Taskforce and Warren Shire Council have been successful in securing funding under the NSW Government Tourism and Environment Fund.

The project will see:

- The construction of a wildlife viewing platform and 1.8km boardwalk
- directional signage and interpretive bays installed in gateway communities across the region
- the redevelopment of the Windows on the Wetlands Centre to include a visitor information centre, commercial kitchen and outdoor classroom.

Council staff will work collaboratively with RiverSmart Australia ensuring that communities within the Coonamble Shire are well positioned to leverage from this tourism product development.

Coonamble Riverside Caravan Park

The redevelopment of the Coonamble Riverside Caravan Park continues with:

- the perimeter fencing now complete
- residence/office and 2 x 2 bedroom cabins now under construction (anticipated delivery date June 2019)
- entrance landscaping and signage concepts currently being developed



4. GRANTS AND COMMUNICATIONS

Link to Community Strategic Plan/Council Delivery Program - P3.1.1. Advocate, support and raise awareness of programs that promote the physical and mental health and well-being of community members. P3.3.1. Support appropriate community development activities undertaken by a range of organisations and provide assistance with project development, government, grant writing, community building and group facilitation. P1.3.1. Support activities/projects that increase community participation and connection. L1.1.2. Promote genuine opportunities for people to participate in decisions that affect them.

4.1 Drought Buster Program

Council continues to support the Drought Buster Dollars Alliance with administration and record keeping of the dollars. At the time of preparing this report 310 packs have been distributed, which equates to \$68,850.00 worth of Drought Buster Dollars in the community.

Dollars spent within local businesses continue to be returned to Council, to date Council has authorised \$44,525.00 worth of reimbursement cheques.

Drought Buster Dollar information, contact numbers for the Alliance members and downloadable documents remain on the Drought and Well-Being Support page on Council's website.

4.2 Grant Assistance

Council is providing support to two local organisations who are seeking funding under the Foundation for Rural and Regional Renewal Fund (FRRR) and the NSW Clubgrants.

4.3 Grant Opportunities

Council's latest Grant Opportunity list was distributed on 16 January and will continue monthly. Over the past month, three members of the community have requested to be added to the evolving contact list.

4.4 Regional Growth Fund – Stronger Country Communities Status Report

	Project	Status as at 1/02/2019
1	Splash pad and starting block – Gulargambone Swimming Centre	Tender let and works commenced on the construction of the splash pad. Starting block quotation review in progress
2	Irrigation Upgrade – Coonamble Sports Precinct	No action to date
3	Pool blanket and change room upgrade – Coonamble Swimming Complex	Scope of works reviewed Quotation review in progress
4	Basketball court and seating – Gulargambone Youth Centre	Quotation review in progress Proposed site identified at rear of Youth Centre
5	Playground/gym space – Lions Park Gulargambone	Further community consultation to be undertaken in late February to develop this project
6	Skate bowl precinct - Coonamble	Site location to be determined by Council. Report presented to the February Meeting of Council under separate cover
7	Shire shades and shelters	No action to date
8	New public amenities – Coonamble main street	Structural report in progress Demolition quotations currently being sought
9	New Visitor Information Centre	No action to date
10	Coonamble Children's Services	Correspondence sent to service advising of that project approval
11	Refurbish Shire public amenities	Scope of works reviewed Quotation review in progress

Sustainability/Legislative Provisions:

Local Government Act 1993

Financial Considerations:

Not applicable

Options:

Not applicable

Recommendation:

That Council note the information contained in the Community Services Progress Report.

12.2 PROPOSED BORE BATHS***Link to Community Strategic Plan / Council's Delivery Program –
EC1.2.3 Identify opportunities for new tourism product*****Background:**

As Council is aware the bore baths proposal has been discussed on several occasions and in 2018 Council contracted the initial investigation into feasibility and site locations to Regional Development Australia – Orana.

Issues:

On behalf of RDA Orana, Ms Megan Dixon, attended Council's October 2018 meeting and gave a presentation on the Coonamble Bore Baths Preliminary Assessment. A copy of the assessment was included in the October 2018 Business Paper.

Ms Dixon stated that various sites were inspected, however the racecourse location best fits Council's proposed development. In this regard, contact was made with the Coonamble Racecourse and Recreation Trust, which has agreed that part of the Trust land fronting Castlereagh Highway be set aside for the facility. The Acting General Manager has forwarded correspondence to Crown Lands Dubbo to progress Council's application.

It was expected that the facility proposed for Coonamble would be mid-range – Ms Dixon pointed out there are a mix of proposals from low/easy to high end amenities, with maintenance costs equivalent to status. Another issue raised was the most popular designs – Ms Dixon said from her research circular designs are preferable – these can be altered to effect extension more easily.

Following the presentation Council resolved that a workshop be organised to discuss potential designs for the proposed project. Due to the unavailability of all Councillors in the latter part of last year, no further action on the proposed workshop was taken.

To progress the bore baths proposal it is now timely for Council to determine the scope of the project and invite expressions of interest for design concepts and preliminary costings.

Sustainability / Legislative Provisions:

Local Government Act 1993

Financial Considerations:

Council has allocated funds in the 2018/2019 budget to undertake preliminary concepts and studies. However, the financial impact of the bore baths construction and operation will not be known until a concept design has been developed and costed.

It should be noted that the facility at Lightning Ridge, which has free access, has maintenance costs of approximately \$90,000/annually.

Options:

Not applicable

Recommendation:

That Council:

- 1. agree on a date/time to conduct an in-house workshop to develop the project scope for the proposed bore baths facility;**
- 2. invite expressions of interest for design concepts, including scope of works and preliminary costings.**

12.3 STRONGER COUNTRY COMMUNITIES - SKATE BOWL PROJECT**Resubmitted from December 2018**

***Link to Community Strategic Plan / Council's Delivery Program –
12.3.1 Continue to upgrade and maintain infrastructure that
supports cultural, recreational and leisure activity.***

Background:

In 2018, Council was successful in securing \$120,000 under the NSW Government Regional Growth Fund – Stronger Country Communities (Round 2) for the construction of a skate bowl in Coonamble.

To date, several reports have been submitted to Council to ascertain the preferred location for the skate bowl facility. At the December meeting Crs Wheelhouse and Fisher moved the following:

4186 RESOLVED on the motion of Crs. Wheelhouse and Fisher that an area beside the current skate park in Smith Park be suggested and a report be prepared for the February meeting indicating the area required for the facility and if there is adequate space at that location.

Issues:

Preliminary investigations into the proposed location at the current skate complex in Smith Park have been undertaken. The diagram below highlights two potential sites.

Site One – between skate park and netball courts
(17m x 31.5m) = 535.5m²

Site Two – between public amenities and skate park
(18m x 27.4m) = 493.2m²





The proposed skate bowl footprint will require a space of approximately 215m².

The Smith Park precinct is fast becoming congested and, as Council is aware, the construction of four new netball courts (funded under Round One of the Stronger Country Communities program) will generate significant competitor and spectator traffic during the netball season.

In selecting a site, it is prudent for Council to consider:

- Access and safety
- Existing underground services
- Netball court run-off and spectator space
- Infrastructure congestion
- Compatibility with other precinct users

To allow Council time to make an informed decision on the location of the skate bowl, staff has negotiated revised project milestone dates. See below:

Milestone 1 –

- Completed

Milestone 2 –

To be completed by 27/09/2019

- Council /community consultation
- Develop Skate Precinct design
- Call tenders
- Site preparation – earthworks
- Construct skate bowl

Milestone 3 –

To be completed by 16/10/2019

- Purchase and install seating, drinking fountain, lighting and security camera

Should Council wish to consult with the community in regarding the location, this could be achieved by:

- Survey – via Survey Monkey
- Pop - up stall and barbeque at Council's preferred location to survey children, young people, parents and carers
- Media campaign
- Facebook promotion

It would also be appropriate to develop an artist's impression of the concept design to display during the consultation period.

Community consultation outcomes to be reported to Council at the April meeting.

Sustainability / Legislative Provisions:

Not applicable

Financial Considerations:

Cost estimates for the entire project were \$157,000 with grant funds of \$120,000.

Funds available in the 2018/19 budget to undertake the community consultation.

Options:

Not applicable

Recommendation:

That the report be received and noted AND FURTHER that Council undertake targeted user groups community consultation to identify the most suitable location for the skate bowl.

12.4 DROUGHT COMMUNITIES – EXTENDED RE-ALLOCATION

Link to Community Strategic Plan / Council's Delivery Program – EC1.2.3 Identify opportunities for new tourism product. I2.3.1 Continue to upgrade and maintain infrastructure that supports cultural, recreational and leisure activity. P3.1.3 Maintain and enhance existing age appropriate play areas that meet the needs of ages 0-5 and 6-12 years.

Background:

Council will recall a report tabled at the September 2018 meeting advising of an extension to the Drought Communities program and an additional \$1m in funding. A list of eligible projects was presented to Council for consideration with Council resolving to engage with the community over a 14 day period before making a determination. **(Projects submitted for consideration under the extended program are included with the business paper).**

Expressions of interest were received from 40 groups and organisations across the Shire encompassing a broad range of projects.

At the October 2018 meeting, Council reviewed projects and resolved to endorse and submit the following initiatives for assessment by the Department of Industry Innovation and Science:

- 1) Coonamble Arts Alive - \$60,000
Upgrade of art studio
- 2) Coonamble Greyhound Racing Club - \$52,000
Improvements to the canteen area
- 3) Coonamble Jockey Club - \$49,000
Running rail and committee room kitchen upgrade
- 4) Coonamble Cemetery - \$25,000
Construct of columbarium
- 5) Quambone Resources Committee - \$145,000
Hall upgrades and replacement of transformer at racecourse
- 6) Coonamble Township - \$200,000
Entry signs and electronic billboard at new visitor information centre
- 7) Coonamble Clay Target Club - \$150,000
Development of new facility
- 8) Gulargambone Rural Transaction Centre - \$8,000
Security screen installation
- 9) Coonamble Hack & Pony Club - \$25,000

Storage shed and upgrade kitchen facility upgrade

10) Coonamble Shire – \$30,000

Community event support

11) Gulargambone Sportsground - \$40,000

Provision of toilets at the oval

12) Coonamble Children's Services - \$50,000

Provision of fence at Child Care Centre

13) Gulargambone Community Enterprises \$25,000

Street beautification works

14) Gulargambone showground/racecourse - \$50,000

Contribution towards works at showground/racecourse

15) Coonamble Showground & Sportsground - \$20,000

Provision of sound system to both locations

16) Combara Hall - \$40,000

Improvements to supper room and hall

17) Coonamble Show Society - \$10,000

Provision of room dividers/display shelving

18) Coonamble Shire Council - \$25,000

Purchase of artwork (wire horse sculpture)

Issues:

To date two projects have been approved under the Drought Communities – Extended program – Coonamble Arts Alive and Coonamble Clay Target Club.

Other applications are currently progressing through the assessment process with an expected outcome by the end of February.

On 15 January 2019, Council received correspondence from Coonamble Arts Alive Society Inc. advising that the group was successful in securing funding of over \$87,000 under the Clubgrants program and would like to respectfully decline the Drought Communities offer of \$60,000.

Quotations for the construction of the Coonamble Cemetery columbarium indicate that this project will be significantly under the \$25,000 estimate provided by the Coonamble Aboriginal Medical Service. As Council has recently undertaken substantial works at the lawn section of the cemetery under the Drought Communities Program (Round One) consideration should be given to funding the columbarium from the cemetery reserves and re-allocating the \$25,000.

To expend the entire \$1m funding allocation, Council will now need to determine a project/s to the value of \$85,000 for assessment as a matter of urgency. Projects must comply with Drought Communities Program guidelines, be approved by the Government and have the capacity to be completed by 30 June 2019.

Sustainability / Legislative Provisions:

N/A

Financial Considerations:

Should Council fund the Coonamble Cemetery columbarium from cemetery reserves a total of \$85,000 is available for re-allocation.

Options:

- 1) That Council not fund the Coonamble Cemetery columbarium from cemetery reserves
- 2) That Council fund the Coonamble Cemetery columbarium from the cemetery reserves and that funds allocated to the columbarium be reallocated under the Drought Communities – Extended
- 3) That no additional project/s be submitted for assessment
- 4) That Council prioritise remaining projects submitted for consideration under the initial community expression of interest, and submit applications for assessment
- 5) That Council identify a new project/s to be endorsed and submitted for assessment.

Recommendation:

That the report be noted AND FURTHER that :

- i) Council fund the Coonamble Cemetery Columbarium from the cemetery reserves and that funds allocated to the Columbarium be reallocated under the Drought Communities – Extended;
- ii) Council prioritise remaining projects submitted for consideration under the initial EOI process, and including consideration of any new projects;
- iii) Council submit the final agreed new projects for assessment by the Department of Industry, Innovation and Science.

Robyn Ryan

Director Community Services

13. REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES
COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019

13.1 RATE COLLECTIONS

Total Combined Rate Collections 31/01/2019 to 31/01/2018:

	31/01/2019	31/01/2018
Arrears 30 th June previous year	540,282.85	566,819.63
Plus 2018/19 Combined Levy	6,600,980.52	6,370,894.47
Add Transfer from Postponed	-	-
GROSS LEVY	7,141,263.37	6,937,714.10
Less: Pensioner Concession (State)	(59,686.63)	(59,779.47)
Pensioner Concession (Council)	(48,834.52)	(48,910.48)
Transfer to Postponed	-	-
Abandoned	-	-
NET TOTAL LEVY FOR YEAR	7,032,742.22	6,829,024.15
Less Collections	(4,126,461.09)	(3,805,286.39)
Plus Refunds	-	-
NET TOTAL BALANCE	2,906,281.13	3,023,737.76
Plus Postponed	-	-
GROSS TOTAL BALANCE	2,906,281.13	3,023,737.76
Collection % of Total Receivable	58.67%	55.72%
Arrears % of Total Receivable	41.33%	44.28%

Recommended:
Submitted for Council's information.

13.2 INVESTMENTS – JANUARY 2019

Financial Institution	Invest Rating S&Ps	Investment Type/Maturity Date	Current Rate	Term	Amount (\$)
Bank of Queensland	A2	Term Deposit - 11/02/2019	2.75%	182 Days	1,000,000
Bankwest	A1+	Term Deposit - 07/03/2019	2.65%	150 Days	1,000,000
Bendigo Bank	A2	Term Deposit - 17/02/2019	2.45%	150 Days	1,000,000
Bendigo Bank	A2	Term Deposit - 24/03/2019	2.35%	120 Days	1,000,000
Bendigo Bank	A2	Term Deposit - 30/04/2019	2.25%	90 Days	1,500,000
Bendigo Bank	A2	Term Deposit - 28/02/2019	2.45%	151 Days	1,000,000
Commonwealth Bank	A1+	Term Deposit - 15/03/2019	2.54%	150 Days	2,000,000
Commonwealth Bank	A1+	Term Deposit - 06/03/2019	2.48%	120 Days	1,000,000
Commonwealth Bank	A1+	@ Call Account	1.50%	N/A	250,000
IMB	A2	Term Deposit - 16/04/2019	2.76%	90 Days	1,000,000
IMB	A2	Term Deposit - 01/02/2019	2.67%	90 Days	500,000
IMB	A2	Term Deposit - 28/05/2019	2.65%	182 Days	1,500,000
IMB	A2	Term Deposit - 22/03/2019	2.55%	120 Days	500,000
IMB	A2	Term Deposit - 26/04/2019	2.83%	90 Days	500,000
ME Bank	A2	Term Deposit - 24/03/2019	2.50%	120 Days	500,000
National Australia Bank	A1+	Term Deposit - 02/04/2019	2.71%	120 Days	2,000,000
National Australia Bank	A1+	Term Deposit - 26/04/2019	2.70%	150 Days	500,000
National Australia Bank	A1+	Term Deposit - 18/02/2019	2.68%	151 Days	1,000,000
National Australia Bank	A1+	Term Deposit - 08/07/2019	2.73%	182 Days	2,000,000
Reliance C/U	Unrated	Term Deposit - 22/02/2019	2.40%	180 Days	500,000
St George	A1+	Term Deposit - 18/02/2019	2.55%	180 Days	500,000
St George	A1+	Term Deposit - 28/02/2019	2.45%	120 Days	500,000
St George	A1+	Term Deposit - 27/02/2019	2.45%	120 Days	2,000,000
TOTAL					23,250,000

Financial Institution	Invest Rating S&Ps	% of Investment	Max per Investment Policy	Amount (\$)
Commonwealth Bank	A1+	14%	50%	3,250,000
National Australia Bank	A1+	24%	50%	5,500,000
St George	A1+	13%	50%	3,000,000
Bankwest	A1+	4%	50%	1,000,000
Bendigo Bank	A2	19%	35%	4,500,000
IMB	A2	17%	35%	4,000,000
ME Bank	A2	2%	35%	500,000
Bank of Queensland	A2	4%	35%	1,000,000
Reliance C/U	Unrated	2%	10%	500,000
				\$ 23,250,000

Rating	% of Investment	Policy	Amount
A1+	55%	100%	12,750,000
A1	0%	80%	-
A2	42%	60%	10,000,000
Unrated	2%	30%	500,000
			\$ 23,250,000
General Fund Investments			16,315,011
Sewerage Investment Fund			2,576,804
Water Investment Fund			4,358,185
			\$ 23,250,000

Interest earned on Investments for 2018-2019 as at 31st, January 2019

\$ 419,900

Background:

Moneys received for each Fund can only be used within that Fund. An explanation for each category of restriction is described below:

Unrestricted:

These are funds required to meet short term cash flow requirements and contingencies to maintain solvency.

Internally Restricted:

Funds set aside for future commitments mostly relate to asset renewals, remediation works, or leave provisions. For General Fund, this includes self- funding activities such as the Waste Management and Fleet operations.

Externally Restricted:

Funds provided for specific purposes such as developer contributions, grants and loans.

The use of restricted funds is largely controlled by 10 – 20 year asset management plans which are included in the resourcing strategy of Council's Community Strategic Plan.

Sustainability / Legislative Provisions:

All of Council's investments are held in accordance with the Coonamble Shire Council Investment Policy which accords with the requirements of:

- Local Government Act 1993 – Section 625;
- Local Government Act 1993 – Order (of Minister) dated 16 November 2000;
- The Trustee Amendment (Discretionary Investments) Act 1997 – Sections 14A(2), 14C(1) and 2;
- Local government (General) Regulation 2005 – clauses 212 and 215; and
- Local Government Code of Accounting Practice & Financial Reporting – Update No 15 dated June 2007.

Financial Considerations:

Investment levels and interest rates are currently on par with the revised estimate calculations.

Recommendation:

That the list of investments as at 31 January 2019 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993, s212 Local Government (General) Regulation 2005 and Council's Investment Policy.

13.3 2019/2020 DRAFT OPERATIONAL PLAN

Link to Community Strategic Plan/Council's Delivery Program:

14.2.04 Identify infrastructure expenditure by both: • Expenditure Category - asset group; for example, road pavement• Expenditure Type - operating, maintenance, capital renewal, upgrade

Background:

Each year Council is required to prepare and adopt an Operational Plan, complete with financial estimates, for the forthcoming financial year, i.e. 2019/20.

Staff has commenced compiling information to form the basis of the estimates, however part of this process involves submission of items by Councillors and management for consideration in conjunction with the estimates planning for the coming year.

Councillors are invited to submit specific items they would like included in the estimates for the 2019/20 financial year.

Issues:

In accordance with Section 405 of the Local Government Act, Council is required to prepare and place on display a Draft Operational Plan and invite submissions from the public for a period of not less than 28 days. It is intended that the 2019 - 2020 Draft Operational Plan be tabled at Council's May meeting (Wednesday 8 May) for consideration.

Councillors are requested to have any items they wish considered as part of the 2019/20 estimates to the Director of Corporate and Urban Services by the March Council Meeting (Wednesday 13 March). Each item for consideration should include an estimated cost and identification of possible funding sources.

Sustainability/Legislative Provisions:

- Section 405 of the Local Government Act 1993.

Financial Considerations: Nil

Options: Nil

Recommendation:

That the information be noted and items to be included for consideration in conjunction with the 2019/20 estimates be handed to the Director of Corporate and Urban Services no later than Wednesday 13 March 2019.

13.4 PROCUREMENT POLICY

Link to Community Strategic Plan/Council's Delivery Program:

L1.4.5 Governance is open and transparent

L1.4.6 Review Council Policies

Background:

At the December 2018 meeting a draft copy of Council's Procurement Policy was tabled. The identified changes that were required to the policy were conveyed to Council.

Issues:

Council resolved to place the draft policy on public exhibition, calling for written comments from the public. The prescribed period of 28 days was given, with the closing date for submissions being Friday 18 January.

The draft document was displayed on all Council's media outlets and an advertisement placed in the local media.

At the closing date for submissions, none was received.

Sustainability/Legislative Provisions:

Local Government Act 1993

Local Government (General) Regulation 2005

Financial Considerations: N/A

Options: N/A

Recommendation:

That Council formally adopt the Procurement Policy, noting it has been on public exhibition for the prescribed period with submissions closing on 18 January 2019, noting that no submission was received.

13.5 2019-2020 RATE PEGGING – NSW LOCAL COUNCILS

Link to Community Strategic Plan/Council's Delivery Program:
L1.4.11 Maintain long term financial viability

Background:

Each year the Independent Pricing and Regulatory Tribunal (IPART) reviews and sets the rate pegging limit for Local Government in New South Wales. Rate pegging represents the maximum amount Councils may increase their General Rate Income for the financial year - for the 2019-20 year this increase is 2.7%.

IPART determines the limit by measuring changes in the Local Government Cost Index (LGCI) that includes changes in the average costs faced by councils, whilst taking into consideration a factor to represent improvements in productivity and operations. The LGCI increased by 2.7% in the year to June 2018.

The main factors contributing to the increase in the LGCI include:

- 2.4% increase in employee benefits and on costs, measured by the ABS wage price index for the NSW Public Sector.
- 14.4% increase in electricity and street lighting charges, measured by the ABS consumer price index for electricity costs.
- A 2.4% increase in construction costs – roads, drains, footpath, kerbing, bridges costs, measured by the ABS producer price index for roads and bridge construction - NSW

Issues:

Councils remain under pressure to ensure they operate in a sustainable manner moving forward into the future. Whilst Council faces ever increasing operational costs, its options for increasing streams of revenue are limited. An example of this - following the 2019/2020 award increase of 2.5 % Council's wages expenditure will increase by an estimated \$155,000, which Councillors will note is \$28,000 more than the additional revenue it will receive from the rate pegging increase.

Sustainability/Legislative Provisions:

- Local Government Act 1993 Sect 506
- Local Government (General) Regulation 2005

Financial Considerations:

The additional income generated due to the 2.7% increase equates to an estimated increase in General Rate Income of approximately \$127,000.

Options:

N/A

Recommendation:

That Council resolve to apply the rate pegging increase of 2.7% to its 2019/20 General Rate Income for the purpose of preparing its draft Operational Plan and Revenue Policies for public exhibition.

13.6 WORKS IN PROGRESS**Urban Services:**

- Works program during the last month has focused on preparation of the Coonamble Showground for Australia Day celebrations.
- Prevailing climatic conditions have impacted negatively on the presentation of Council's open spaces - arrangements have been put in place for night watering in accordance with the current water restrictions.
- Associated works with the connection of Council No.3 Bore to the reservoir at the Coonamble Sportsground is progressing - works due to be completed prior to the end of January. The connection will allow for the irrigation of the oval utilising untreated water.

Vandalism Update:

- Vandalism cost incurred by Council year to date total \$8,628.
- Coonamble Showground fence has been damaged by vandals with the fence being cut in several places.
- Minor incidents of graffiti in Coonamble CBD area and parks have been cleaned up by Council staff.

Pools:

- Council has been advised that the construction of the splash pad at the Gulargambone Pool is due to commence early February. Barring unforeseen circumstances, construction will take approximately 3 to 4 weeks to allow for completion of works.
- Quotations for the replacement of the shade structure damaged in the storm during late December are being sought and Council is awaiting the approval of the insurance claim prior to carrying out the works

Buildings:

- Contractors are currently on site carrying out the installation of Microwave links between Council facilities.
- Quotes have been sought and forwarded to Council's insurance provider in regard to the storm damage which occurred to the Quambone racecourse facility.

Recommendation:

That the information in this section of the report be noted.

Bruce Quarmby

Director Corporate & Urban Services

18 January 2019

14. REPORT BY DIRECTOR OF ENGINEERING SERVICES
COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019**14.1 WORKS IN PROGRESS****(a) Plant / Fleet:**

- Delivery of newly procured Loader, Excavator, Backhoe and Watercart is expected mid-March.
- Minor Fleet replacement program ongoing including commissioning of dedicated skid steer transportation trailer.
- Implementation of Plant Assessor has enhanced Council's management of work health & safety related obligations for plant and equipment. Plant Assessor captures Council's plant/equipment and identifies/documents item specific WHS requirements i.e. administrative controls such as labelling, tailored risk assessments and standard operating procedures.
- Project has commenced to analyse utilisation and maintenance costings across Council's fleet which will assist in future plant replacement programming and application of hire rates. Heavy plant and equipment will be analysed initially with minor plant to follow. Project is expected to be completed end February.

(b) Airport:

- Council completing additional chemical vegetation control on runway, taxiway, pavement edges and around ancillary directional equipment. Aero Club has been contacted and instructed to program slashing works as soon as possible.
- Obstacle Limitation Surfaces inspection identified areas requiring attention, primarily tree remediation works. Investigation underway for future works programming.
- Pavement crack sealing works completed with investigations underway for resealing surface. Funding opportunities to support the resealing works is being explored.
- Terminal building facilities and outer grounds have been inspected identifying maintenance works. Maintenance/Upgrade priority plan is being developed for review.

(c) Depot Facilities:

- Coonamble Depot inspection identified various work health safety and environmental matters that require further investigation and works programming. Primary focus is on vehicle access, movements and garaging; improved hazardous substance storage, such as bulk diesel, bulk chemical, bituminous emulsion, waste oil; and facilities access/suitability, such as repairs to large manual roller doors, storage suitability for perishable items, storm water runoff issues.

(d) Water & Sewer:

- General maintenance services completed on a needs basis, as the weather warms up water main and service breaks become more frequent
- Work has completed connecting Bore No. 3 to the Sportsground Irrigation System. This will supply the irrigation system with untreated bore water, reducing the demand on the town's drinking water supply.
- Work will begin on the Castlereagh Street (Coonamble) water main replacement on the 18th February, with work to begin on the Munnell Street (Gulargambone) water main replacement in the beginning of April.
- Council has taken the second tertiary pond offline for desilting and maintenance work. Desilting of the lagoon will begin on the 18 February.



- Council is continuing to work on funding applications for the Safe and Secure Water Program, with projects such as new bores in Coonamble and Quambone, and a new reservoir in Coonamble, hopefully being funded through the program.
- Quambone was taken off boil water alert on the 10th December 2018. Council will continue to monitor the drinking water system through its regular operational and maintenance work.

(e) Quarry:

- Mobile Scalper/Screen has been secured and is currently onsite and operational.

(f) Levee:

- Stage 3 works complete. Stage 4 funding on reserve list.

(g) Roads Report:**i) State Highway****Routine Activities:**

Routine activities including pothole and edge-break repairs, culvert repairs, rest area maintenance, litter collection, removal of detritus and routine inspections have been completed. Heavy patching is complete and resealing is programmed for mid-February 2019. Painting of the Oxley Rest Area shelter and furniture is programmed for end of April 2019. We have put a bid in to RMS to consider rehabilitation of a section of highway (Old Wingadee) should funds become available toward the end of financial year.

RMS Additional Works:

RMS requested a price to complete surface correction of bridge approaches at two locations in the Walgett Shire. Council submitted a price to undertake the works and RMS has now decided upon an alternate treatment. We have been asked to price this work also and are waiting on a scope of work.

ii) Urban, Local and Regional Roads:

Item	Task	Comments
1	SR86 Carinda Road – Reform	Complete
2	SR87 Box Ridge Road – Construction	In Progress
3	SR2 Tooraweenah Road – Maintenance Grading	In Progress
4	MR129 Quambone Road – Shoulder Grading	Programmed
5	SR86 Carinda Road – Slashing	Complete
6	SH18 Castlereagh Hwy – Culvert Repairs	In Progress
7	SH18 Castlereagh Hwy – Sapling Control	Ongoing
8	SR 6 Bramble Road – Resheeting	Programmed
9	LR and RR – Reseals	Complete
10	SH18 Castlereagh Hwy – Reseals	Programmed
11	Castlereagh Medical Service – Disabled Carpark	Complete
12	Coonamble - Kerb and Gutter Replacement	In Progress
13	SH18 Castlereagh – Heavy Patch Truck Parking Bay	Programmed
14	SR1 Billeroy Road – Reform (sections)	In Progress

Routine activities including pothole and edge-break repairs on sealed roads, litter collection and removal of detritus and routine inspections have been completed and are ongoing.

iii) Fixing Country Roads Program:

Council has received advice from the Hon. Melinda Pavey MP, Minister for Roads, Maritime and Freight that applications under the Fixing Country Roads 2018 has been successful in securing \$302,736 for the Pilliga Road Rehabilitation Project and \$468,384 for the Baradine Road Rehabilitation Project from the Restart NSW Fund.

Recommendation:
That Council note the information contained in this section of the report.

14.2 SUPPLY OF POTABLE WATER TO RURAL RESIDENTS**Background:**

At the December 2018 meeting Council resolved to supply eligible residents with potable water free of charge between the hours of 8:00am and 10:00am Tuesdays and Thursdays and that documentation be obtained from residents receiving the water.

Issues:

Because contract carters are delivering to multiple residents, the current 2 hour restriction on time is proving difficult as the average water cart takes up to 45 minutes to fill.

The documentation is being signed by the contractor on behalf of the rate payer which makes it difficult to confirm that the final destination is accurate.

It is proposed that Council arrange with contractors to utilise their own AVDATA accounts to access the stand pipes throughout the month and submit an account to Council accompanied with the supporting documentation from land holders for reimbursement.

Staff has also requested to have the times set to 10am till noon to allow time for Council water carts to fill and other duties to be attended to.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

N/A

Options:

1. Retain the existing arrangements.
2. Make arrangement with contract water carters for reimbursement of eligible loads.

Recommendation:

That Council agree to contractors using their individual Avdata facilities to access the standpipe and provide tax invoices for reimbursement of eligible loads and that the times of access be altered to 10.00 a.m. – 12 noon.

14.3 TOORAWEEAH ROAD

Link to Community Strategic Plan/Council's Delivery Program:

11.1 Maintain the high standard of local road maintenance and construction

Background:

Ken Wilson & Associates was engaged by Council to produce an indicative estimate to provide a sealed road carriageway for the full length of SR2, Tooraweenah Road. The section of the road under consideration commences on the eastern outskirts of the Coonamble township and continues to the boundary with Gilgandra Shire Council.

The road currently consists of 31.4km with a sealed pavement of varying width along with 25.4km of earthen formation with an average width of 7m.

A major apportionment of the sealed length is in need of rehabilitation or heavy patching. Some sections of the sealed pavement are in a serviceable condition and would be retained.

The proposal is to ultimately provide a pavement of 9.9m width with a 7.5m seal along with the provision of guideposts, centre-line and edge marking.

The treatment methods have been costed to conform to Council's usual road improvement criteria and road building practices.

It would be appropriate that a proper assessment of the drainage requirements be conducted, in the event that Council intends to proceed with the road improvements.

Attached is the full report for council information

APPENDIX B**Issues:**

As the estimates provided have been developed from a 'desk-top' exercise, without the benefit of material and deflection tests of the pavement, nor culvert waterway sizing from catchment and run-off flow calculations, the costs could include a variance of 10% - 15% for the road building component and up to 30% for the drainage components as compared to a detailed estimate exercise. This could translate to an increase over the entire project of \$3.6 million

It is important for Council to note that to apply for funding of this scale, Council will need to refine the costs estimates and complete a cost/benefit analysis.

Sustainability/Legislative Provisions:

Local Government Act 1993

Financial Considerations:

Total estimate for Tooraweenah Rd:

To fully construct 25.4km = \$13,430,330.00

To bring 31.4km of seal up to comparable standard = \$9,531,993.00

Options:

N/A

Recommendation:

That Council note the information in the report AND FURTHER, request advice from our State Member and Federal Member on grant funding strategies to complete the upgrade of Tooraweenah Road.

Kookie Atkins

Director of Engineering Services

15. REPORT BY MANAGER – ENVIRONMENTAL SERVICES **COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019**

15.1 RANGER'S REPORT – DECEMBER 2018 / JANUARY 2019

<u>CORRESPONDENCE</u>	<u>Dec/18</u> <u>Jan/19</u>	<u>Year to Date</u> <u>2018/2019 Total</u>
Official Correspondence	81	285
Infringements (Animals)	7	34
Infringements (Other)	0	0
Change of Details	19	41
Microchipped dogs	33	128
Registrations	22	78
Nuisance dog declaration	0	2
Dangerous dog declaration	1	3
Menace dog declaration	2	5
 <u>IMPOUNDED ANIMALS</u>		
Dogs	34	157
Cats	23	49
Stock	123	123
 TOTAL	 180	 329
 <u>BREAKDOWN</u>		
Dogs Euthanased	7	42
Dogs surrendered by owner	15	80
Dogs re-housed	19	83
Dogs released	4	25
Cats Euthanased	23	49
Cats re-housed	0	0
Cats released	0	0
Gulargambone dogs impounded	2	21

DOG ATTACKS / IMPOUNDED STOCK

Two dog attacks over the two months - both still under investigation.
 Impounded 123 head of cattle – released to owner on route to saleyards.

Recommendation:

That the information for the months of December 2018/January 2019 be noted.

Matthew Cock

Manager - Environmental Services

**16. QUARTERLY BUDGET REVIEW
PERIOD ENDING 31 DECEMBER 2018
COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019****Background:**

The purpose of this report is to present to Council the Quarterly Budget Review Statements for Coonamble Shire Council for the period ended 31 December 2018, in accordance with clause 203 of the Local Government (General) Regulation 2005.

Issues:

The Quarterly Budget Review Statements refer to the A3 document included with the business paper. They provide a summary of budget movements since the adopted original budget, along with revised budget forecasts for the 2018/2019 financial year and comparisons to actual transactions year to date. The statements include a review of the main budget variances for the quarter.

All budget variances that require Council approval have been submitted to Council either by a specific report or through the Quarterly Budget Review Statements.

Sustainability / Legislative Provisions:

Local Government (General) Regulation

Section 203

Financial Considerations:

This report and the Attachments provide details of the projected financial results of the 2018/2019 Budget. The variances recorded for the different funds could have financial implications for the Long Term Financial Plan and this will be reviewed as part of the ongoing Integrated Planning and Reporting process.

Options: N/A

Recommendation:**That Council:**

- 1) approve the variations to votes as listed in the budget review documents;
- 2) note that in the opinion of the Responsible Accounting Officer, Council is in a satisfactory financial position;
- 3) note the position of Council's estimated Reserves at 31 December 2018.

Bruce Quarmby

Director Corporate & Urban Services

<p>17. <u>REPORTS FROM VARIOUS COMMITTEES</u> <u>COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019</u></p>
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Nil for the period

18. SALEYARDS REPORT COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019

CATTLE:

Date	Type	Scale	Amount (\$)	V A	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)
08/01/19	Casual Weigh/Use						805.90
14/01/19	Casual Weigh/Use						106.36
17/01/19	Casual Weigh/Use						156.82
23/01/19	Casual Weigh/Use						250.91

TOTALS: Casual Weigh/Use **\$1,319.99**

SALEYARDS ACCOUNT 01/07/2018 – 31/01/2019

Sale yards Operations:	Income	\$ 3,220.48
	Expenditure	\$ 26,208.91
	Deficit	\$ 22,988.43
 Truck wash:	Income	\$ 11,924.60
	Expenditure	\$ 5,630.53
	Surplus	\$ 6,294.07
 Summary:	Income	\$ 15,145.08
	Expenditure	\$ 31,839.44
	Deficit	\$ 16,694.36
 Sale yard Reserves:	Balance 01/07/18	\$348,591.55
	Operational result to date	\$ 16,694.36
	Reserve Balance at 31/01/2019	\$365,285.91

Bruce Quarmby
Director Corporate & Urban Services

19. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019

20. QUESTIONS FROM COUNCILLORS
COUNCIL MEETING WEDNESDAY, 13 FEBRUARY 2019