

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL  
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 10<sup>TH</sup>  
APRIL 2019, COMMENCING AT 9.01 A.M.**

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**PRESENT:** Cr Ahmad Karanouh, Mayor, in the Chair, with Crs Karen Churchill, Bill Fisher, Robert Thomas, Michael Webb and Paul Wheelhouse. Also present were the A/General Manager, Mr Inglis, the Director of Community Services, Ms Ryan, the Director of Corporate and Urban Services, Mr Quarmby, the Director of Engineering Services, Mrs Atkins, the Manager of Environmental Services, Mr Cock and Mrs Moorhouse.

**1.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land – past and present.

**2.0 PUBLIC QUESTION TIME**

**i) Coonamble Women's Shed**

At this juncture, Ms Pam Parker was present to address Council on funding for the Coonamble Women's Shed and to seek Council's support in keeping the facility operational for a further 12 months. She referred to Council's contribution of \$8,000 for the previous year and said the organisation was grateful for Council's support.

Ms Parker referred to the safe environment provided by the Women's Shed and said that numbers ranged from 15 – 20 on a daily basis. She also referred to unpaid volunteers who run the facility, pointing out that into the future they wish to become self sufficient by making items for sale. Ms Parker said it is expected the facility will require \$13,000 to remain operational in the next year and requested Council to consider providing \$10,000.

Cr Churchill referred to a second organisation occupying the same premises and requested if any contribution is made to the Women's Shed for occupancy. Ms Parker said she understood that group is looking for alternate premises. Council requested that the Coonamble Women's Shed provide a copy of its financial statements for the last financial year, prior to Council making a decision.

Ms Parker again thanked Council and left the meeting.

**ii) Coonamble Jockey Club**

Messrs Ken Waterford, President of Coonamble Jockey Club was accompanied by Mr Michael Heaney to discuss with Council future allocations of water for the satisfactory maintenance of the track. Mr Waterford referred to damage caused to the track from the poor quality 'grey' water which has been used to irrigate the turf. He pointed out that, over time and increased use of the

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'grey' water during the drought, significant "black alkali" damage caused to the track had to be repaired.

Both Mr Waterford and Mr Heaney acknowledged that the Club has access to potable water, however its not in a sufficiently strong financial position to pay for the water. It was made clear to Council that less of the poor quality 'grey' water would be used and the Club would try to balance it with the bore water to maintain an adequate surface.

The Club representatives said that approximately 30ML would be required to irrigate the track in the next 12 months and when the bore baths is operational, the Club may, in particularly dry seasons, require up to 60ML/annually.

Mr Waterford said that the standard of the track for racing was monitored by NSW Racing and all racing clubs must meet their obligations. He said Coonamble Jockey Club has been endeavouring for some time to get another race date to run a heat of the Country Championships – this would be the 'jewel in the crown' – saying it would bring horses from all over the region to compete for prizemoney offered. He said we currently have a wonderful facility but without a proper racing surface the Club will not be able to continue. Mr Waterford said the Club must have an assurance from Council that it will provide the required amount of water in exchange for the transfer of the land for the bore baths. Reference was also made to the commitment the Club has made with the proposed installation of a new running rail and an irrigation system that will cost in the vicinity of \$180,000 - \$200,000.

The Mayor informed the representatives that Council would do all in its power to assist the Club, acknowledging that racing is an important part of our history.

At this juncture, Messrs Waterford and Heaney left the meeting.

**iii) Mrs Barbara Deans – Inland Rail Project**

Mrs Deans was also present at the meeting and the Mayor provided her an opportunity to address Council. She referred to the ongoing discussions with ARTC regarding the proposed route of the inland rail project, saying there may be a 'window of opportunity' for Council to again put its case forward to have the line come closer to Coonamble.

**4290 RESOLVED** on the motion of Crs Fisher and Wheelhouse that Council write to the Minister for Transport & Infrastructure, requesting an independent inquiry into the route of the proposed inland rail.

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**3.0 LEAVE OF ABSENCE**

**4291 RESOLVED** on the motion of Crs. Webb and Fisher that leave of absence, due to illness, be approved for Councillor John Walker.

**4.0 DEPUTATIONS/DELEGATIONS**

No deputations were booked for the meeting.

**5.0 DECLARATIONS OF INTEREST**

Cr Wheelhouse declared a conflict of interest in Item 10.5 *Coonamble Rodeo Association Inc.* on the Business Paper, for the reason he is President of the Club. Cr Wheelhouse further stated that it was a non-pecuniary interest but he would leave the room and not participate in debate.

**6.0 CONFIRMATION OF THE MINUTES**

**4292 RESOLVED** on the motion of Crs Webb and Fisher that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 13 March 2019 be confirmed as a correct record of the proceedings of the meeting.

**7.0 BUSINESS ARISING FROM MINUTES**

Nil

**8.0 RESOLUTION BOOK UPDATE**

**8.1 Resolutions in Progress**

**4293 RESOLVED** on the motion of Crs Churchill and Webb that the 10 items listed in the Resolution Book Update be received and noted.

**8.2 Resolutions Completed**

Nil

**9.0 MAYORAL REPORT**

**4294 RESOLVED** on the motion of Crs Karanouh and Webb that the Mayor's Activity Report be noted.

Notes:

The Mayor reported briefly on the following matters:

- Mark Coulton MP – met with Councillors for a pre-election meeting. Topics discussed included sealing of the Tooraweenah Road and funding for the Warren Road – further information was provided to Mark by the A/General Manager on both issues.
- Small Business Commissioner – Service NSW will man a stand at the Coonamble Show – the purpose being to enlighten the public on how it

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provides support to small businesses in getting started and other benefits that are available within its 'one stop' shop.

- Attended a meeting with a representative of the Education Department on 9 April to discuss recruitment of students from Coonamble High School to commence careers with Council. Council's A/General Manager and Director of Community Services also attended the meeting.

## **10.0 CORRESPONDENCE**

### **10.1 COONAMBLE CLAY TARGET CLUB D7(53256)**

**4295 RESOLVED** on the motion of Crs. Webb and Churchill that Council agree to a sponsorship of \$200 from the Donations Vote towards the "Golden Grain" two day annual shoot to be held on 13 & 14 April 2019.

Note: Cr Wheelhouse asked about progress with the Clay Target Club in acquiring land at "The Meglo" as its new site. The A/General Manager said Council is waiting on confirmation from the Firearms Registry regarding suitability of the site. Mr Inglis also said the Development Application would be submitted to the May meeting (subject to all approvals), along with Subdivision Approval.

Mr Inglis also said that work is proceeding well and this was reiterated by Council's Director of Community Services, who has been working with the Club throughout the funding process.

**4296 RESOLVED** on the motion of Crs Webb and Churchill that the meeting be adjourned from 9.45 a.m. as a mark of respect for the late Max Philpott, OAM whose funeral service would commence at 10.00 a.m.

**4297 RESOLVED** on the motion of Crs Wheelhouse and Fisher that the meeting be reconvened at 12.05 p.m.

## **19.0 CLOSED SESSION – URGENT BUSINESS**

The meeting noted that an Urgent Business Confidential Mayoral Minute was presented for discussion and consideration at this meeting.

**4298 RESOLVED** on the motion of Crs Webb and Churchill that Council resolve into Closed Session, in accordance with the Local Government Act 1993, Section 10A(2) (a) and (d)(i):

(a) *personnel matters concerning particular individuals (other than councillors);*

*and*

(d)(i) *prejudice the commercial position of the person who supplied it".*

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**4299 RESOLVED** on the motion of Crs Churchill and Fisher that the press and public be excluded from the meeting.

Note: At this juncture all staff vacated the Chamber to enable Councillors and Mr Mark Anderson, LGNSW, to conduct interviews for the position of General Manager.

**RESUME OPEN MEETING**

**4300 RESOLVED** on the motion of Crs Churchill and Fisher that Council resume Open Meeting.

**ADOPTION OF RECOMMENDATION OF CLOSED SESSION**

**4301 RESOLVED** on the motion of Crs. Webb and Churchill that Council adopt the recommendation from Closed Session, being the Recommendation set out hereunder:

***Recruitment & Appointment of General Manager Coonamble Shire Council***

***Council resolves that:***

- (a) *the Confidential Mayoral Minute "Recruitment and Appointment of the General Manager Coonamble Shire Council" to the Meeting of Council 10 April 2019 and duly considered in Closed Council be received and noted;*
- (b) *the preferred candidate selected at the conclusion of the meeting be offered the position of General Manager of the Coonamble Shire Council and that the Mayor and Deputy Mayor be authorised to finalise negotiations based on the following terms and conditions:*
  - i) *a five (5) year performance based contract;*
  - ii) *a total remuneration package of \$280,000.00;*
  - iii) *the contract of employment being in accordance with the Standard Contract of Employment for General Managers of Local Councils in NSW as prescribed by the NSW Office of Local Government;*
- (c) *no public announcement of the name of the successful candidate be made until such time as the Mayor has obtained a written acceptance of the offer from the preferred candidate;*
- (d) *the Standard Contract of Employment for General Managers of Local Councils in New South Wales be executed under the Common Seal of the Council;*

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- (e) *the correspondence and reports relevant to the subject business be withheld from access to the public as required by Section 11(2) of the Local Government Act 1993.*

Note: At this juncture, all staff returned to the Chamber, with the exception of the Manager of Environmental Services.

**10.2 COONAMBLE WOMEN'S SHED D7(53348)**

Asking if Council would consider providing \$10,000 to keep the facility operational.

Note: Councillors noted that Ms Pam Parker addressed the meeting earlier in the day. The A/General Manager referred to the initial funding provided by Council in 2018 for a "pilot" project which required the organisation to provide a report on its operations. The report has not yet been supplied to Council.

Mr Inglis also suggested that the Women's Shed should identify to which specific expenses any contribution from Council would be directed.

**4302 RESOLVED** on the motion of Crs. Fisher and Webb that the Coonamble Women's Shed be requested to provide a report on its operations for the past 12 months and include financial statements for Council to consider at the May meeting prior to making any decision.

**10.3 OUTBACK ARTS A11**

Forwarding 2019 Nomination Form for election to the Board of Outback Arts and asking Council to nominate a delegate and an alternative.

Note: The A/General Manager informed the meeting that Councillor John Walker is currently Council's representative on the Board of Outback Arts, with Councillor Paul Wheelhouse the alternate.

**4303 RESOLVED** on the motion of Crs. Webb and Fisher that Councillor Walker continue to be Council's delegate to the Board of Outback Arts and the alternative be the Mayor.

**10.4 COONAMBLE JOCKEY CLUB R1(53338)**

Pointing out there are currently significant issues with the track and setting out water requirements for the future.

Note: Representatives from the Coonamble Jockey Club addressed Council earlier in the day in connection with this correspondence.

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The A/General Manager informed the meeting that discussions with the Jockey Club have indicated that in an extremely dry year the demand for water could reach 60ML/year – this is approximately 60% of Council's bore licence and would significantly impact on the operational requirements of the bore baths.

The Club has said it will re-assess its demand estimates by re-designing the proposed irrigation system from a single row to a double row, which has the potential to improve distribution efficiency by 30%.

Mr Inglis said that it is paramount for Council work with the Jockey Club to provide a long term solution that will benefit both parties.

**4304 RESOLVED** on the motion of Crs. Wheelhouse and Thomas that Council note the information, continue to work with the Coonamble Jockey Club to determine a long term solution and for the next 12 months provide an amount of \$10,000 from the Development Fund to assist the Club to pay for the use of potable water to irrigate the track.

Note: At this juncture, 2.25 p.m., having declared a non-pecuniary interest in the following matter, Cr Wheelhouse left the Chamber.

**10.5 COONAMBLE RODEO ASSOCIATION D7  
Item 10.7 – Resubmitted from the March 2019 meeting**

Asking Council to consider financial assistance upwards of \$6,000 funding towards marketing and advertising, which will cost up to \$12,000 for 2019. Saying the promotional campaign will not be just for the event, but for the district as a whole.

Note: The A/General Manager advised that the Association has submitted its Financial Statements, including Audit Report, for year ended 31 August 2018 and a summary of the last two years accounts was provided. In 2017/18 there was a deficit of \$10,938 and 2016/17 a surplus of \$7,611.

The Director of Community Services informed the meeting that marketing time for the 2019 event is running out, but said that it would provide a good foundation for the 2020 Rodeo and Campdraft event. Ms Ryan said that the Association needs to start working on next year's event as soon as possible.

The meeting noted that funding over two years was previously provided by Destination NSW and the Director said she would make enquiries regarding funding opportunities through that source again.

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**A MOTION**

**PROPOSED** by Cr Churchill **SECONDED** by Cr Webb that Council contribute \$6,000 to the Rodeo Association towards its advertising campaign for the 2019 rodeo and campdraft.

**AN AMENDMENT**

**4305 PROPOSED** by Cr Karanouh **SECONDED** by Cr Thomas that Council provide \$8,600 from its Development Fund towards the promotion of the 2019 rodeo and campdraft.

On being put to the vote, the **AMENDMENT WAS CARRIED** and on becoming the motion, **WAS CARRIED**.

Note: At this juncture, 2.35 p.m., Cr Wheelhouse returned to the meeting and Cr. Webb left the meeting for personal reasons and did not return.

**Section B – Matters for Information Only:**

**10.6 OFFICE OF THE MAYOR, TOWNSVILLE L3(53286)**

Thanking Council for its letter expressing best wishes to the city and its residents – saying it has been extremely heart-warming to receive the outpouring of support from all over Australia.

**10.7 NSW OFFICE OF ENVIRONMENT & HERITAGE F5-4(53269)**

Referring to Council's application requesting financial assistance under the 2018-2019 Floodplain Management Program for Coonamble Levee Upgrade – Stage Four and saying Council is now being offered financial assistance of up to \$1,364,104.00 for the project.

**4306 RESOLVED** on the motion of Crs. Churchill and Thomas that the information contained in Item Nos. 10.6 and 10.7 be noted.

**URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE**

**10.8 MARTHAGUY PICNIC RACE CLUB D7(53421)**

**4307 RESOLVED** on the motion of Crs Churchill and Fisher that Council provide \$2,000 sponsorship fromn the Drought Communities Program – Community Events, to the Marthaguy Picnic Race Club for its annual race meeting to be held at the Quambone Racecourse on Saturday 11 May 2019.



## **11.0 REPORT BY ACTING GENERAL MANAGER**

### **11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**4308 RESOLVED** on the motion of Crs. Fisher and Churchill that Council note no Development Applications or Complying Development Applications were approved under delegated authority since the last meeting.

### **11.2 COONAMBLE SHOW 2019**

**4309 RESOLVED** on the motion of Crs. Churchill and Wheelhouse that Council in relation to the report *Coonamble Show 2019* Council endorse the action of the A/General Manager in advising the Coonamble Show Society that \$5,000 would be provided from the Drought Communities Fund – Extended – to offset costs associated with hiring an entertainment attraction for the 2019 Coonamble Show.

### **11.3 NOTICE OF MOTION**

Cr Robert Thomas gave notice that he would move the following motion at this meeting:

**4310 RESOLVED** on the motion of Crs. Thomas and Wheelhouse that Council investigate the costs and provide a report to the May meeting to install an Avdata key system at Coonamble saleyards to enable truck drivers to shower after washing out stock crates, noting that Narrabri Shire has a similar system installed at its premises.

### **11.4 RESCISSION MOTION – SKYPARK PROPOSAL**

A Rescission Motion, signed by Crs Webb, Walker and Churchill to move for the rescission of the Minute No 4235 of 13 February 2019 was received.

*“Resolved on the motion of Crs Wheelhouse and Fisher that Council investigate the creation of a skypark on Aerodrome land fronting Effie Durham Drive”*

#### **A MOTION**

**PROPOSED** by Cr Churchill **SECONDED** by Cr Wheelhouse that Minute No 4235 of 13 February 2019 as set out above be rescinded, **WAS LOST.**

## **12.0 REPORT BY DIRECTOR OF COMMUNITY SERVICES**

### **12.1 COMMUNITY SERVICES PROGRESS UPDATE**

**4311 RESOLVED** on the motion of Crs Wheelhouse and Fisher that the information contained in this item be noted.

**13.0 REPORT BY DIRECTOR OF CORPORATE & URBAN SERVICES**

**13.1 RATE COLLECTIONS**

**4312 RESOLVED** on the motion of Crs Churchill and Thomas that the Total Combined Rate Collections to 31 March 2019 be noted.

**13.2 INVESTMENTS – MARCH 2019**

**4313 RESOLVED** on the motion of Crs. Wheelhouse and Fisher that the list of investments as 31 March 2019 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993, s212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

**13.3 EASY TO DO BUSINESS – SERVICE NSW**

**4314 RESOLVED** on the motion of Crs. Wheelhouse and Fisher that in regard to the report *Easy to do Business – Service NSW* Council :

a) authorise the General Manager to enter into an agreement with Service NSW;

and

b) authorise the affixing of the Common Seal of Council to all relevant documents.

**13.4 WORKS IN PROGRESS**

**4315 RESOLVED** on the motion of Crs Wheelhouse and Churchill that Council note the information in this item of the Director's report.

Note: Cr Wheelhouse congratulated staff on the appearance of the sportsground and the showground, saying the grounds are in great condition. The Director said additional works have been programmed and funds budgeted for maintenance to these areas.

**14.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES**

**14.1 WORKS IN PROGRESS**

**4316 RESOLVED** on the motion of Crs Wheelhouse and Thomas that Council note the Director's report on works in progress.

**15.0 REPORT BY MANAGER OF ENVIRONMENTAL SERVICES**

**15.1 RANGER'S REPORT – MARCH 2019**

**4317 RESOLVED** on the motion of Crs Wheelhouse and Churchill that the Ranger's report for the month of March 2019 be noted.

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**16.0 QUARTERLY BUDGET REVIEW – 31 MARCH 2019**

The Director of Corporate & Urban Services, as the Responsible Accounting Officer, presented the quarterly budget review to 31 March 2019. The Director invited Councillors to ask questions as he proceeded to go through the budget documents.

- 4318 RESOLVED** on the motion of Crs. Wheelhouse and Thomas that Council:
- 1) approve variations to votes listed in the budget review documents;
  - 2) note that in the opinion of the Responsible Accounting Officer, Council is in a satisfactory financial position;
  - 3) note the position of Council's estimated Reserves at 31 March 2019.

**17.0 REPORTS FROM VARIOUS COMMITTEES**

**17.1 MINUTES OF COUNTRY MAYORS' ASSOCIATION OF NSW**

- 4319 RESOLVED** on the motion of Crs. Wheelhouse and Thomas that the minutes of the Country Mayors' Association of NSW meeting held on 8 March 2019 be received and noted.

**18.0 SALEYARDS REPORT – MARCH 2019**

**18.1 + 18.2 Sales & Saleyards Account 01/07/2018 – 31/03/2019**

- 4320 RESOLVED** on the motion of Crs Wheelhouse and Churchill that this information be noted.

Note: Cr Wheelhouse requested that a report be submitted to the May meeting on what expenditure has been carried out at the saleyards – The Director said that major capital works have been carried out under the Drought Communities Program Funding Round One.

**19.0 CLOSED SESSION**

- 4321 RESOLVED** on the motion of Crs Churchill and Fisher that Council resolve into Closed Session to consider Item Nos 19.1 and 19.2, in accordance with the Local Government Act 1993, Section 10A(2) (c):
- (c) *information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business".*
- 4322 RESOLVED** on the motion of Crs Churchill and Fisher that the press and public be excluded from the meeting.

**RESUME OPEN MEETING**

- 4323 RESOLVED** on the motion of Crs Churchill and Fisher that Council resume Open Meeting.

**ADOPTION OF RECOMMENDATION OF CLOSED SESSION**

**4324 RESOLVED** on the motion of Crs Churchill and Fisher that Council adopt the recommendations from Closed Session, being Recommendation Nos 19.1 and 19.2 as set out hereunder:

**19.1 Supply & Delivery of Water Meters – REGPRO191819**

*Council resolves to award this contract as a Single Source Supplier to Elster Metering for the period 1 April 2019 to 31 March 2021 and allow provision for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2022.*

**19.2 Supply & Delivery of Traffic & Safety Signage – T181819OROC**

*Council resolves to award this contract to Artcraft Pty Ltd; Barrier Signs Pty Ltd and Central Signs Road Safety Australia Pty Ltd as a Panel Source Contract for period 1 April 2019 to 31 March 2021 and allow provision for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2022.*

**20.0 QUESTIONS WITH NOTICE**

Nil

**21.0 QUESTIONS FROM COUNCILLORS**

**(1) Cr Wheelhouse – Stoppers in Main Street:**

The Director of Corporate and Urban Services informed the meeting that Council engaged the community in its various media asking whether or not residents wanted the stoppers in the main street precinct removed – only a few residents responded.

**(2) Cr Wheelhouse – Local Lands Services:**

In response to a question from Cr Wheelhouse, the A/General Manager said he had written to the LLS regarding issue of grazing permits – to date no response has been received.

**(3) Cr Fisher – Congratulations – Roadworks:**

Congratulated the engineering services staff on work carried out on the Quanda Road – section which runs back to Baradine.

**(4) Cr Fisher – Letter of Support for “Special Remote” Classification:**

**4325 RESOLVED** on the motion of Crs Fisher and Wheelhouse that Council write a letter to Police Commissioner Mick Fuller, APM supporting representations by the NSW Police Association to have the Coonamble LGS classified “special remote”.

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- (5) **Cr Karanouh – Bins:**  
New rubbish bins have been installed in the CBD and asking that the old bins now be removed.
- (6) **Cr Karanouh – Damaged Signpost:**  
Referred to the sign at the corner of the Post Office – asked that it be straightened.

This concluded the business and the meeting closed at 3.10 p.m.

These minutes Pages (1/6308 to 13/6320) were confirmed on the **8<sup>th</sup>** day of **MAY 2019** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **10<sup>th</sup> April 2019**.

**MAYOR**