

4 March 2010

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **TWO EIGHT TWO EIGHT HALL AT GULARGAMBONE** on **WEDNESDAY 10th MARCH, 2010** commencing at 9 am.

BUSINESS OF THE MEETING:

1.	OPENING PRAYER	1
2.	ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND	1
3.	PUBLIC QUESTION TIME	1
4.	APOLOGIES	1
5.	DEPUTATIONS/ DELEGATIONS.....	2
6.	DECLARATION – CONFLICT/PECUNIARY INTEREST	3
7.	CONFIRMATION OF MINUTES	5
8.	RESOLUTION BOOK UPDATE	39
9.	MAYOR’S ACTIVITY REPORT	47
10.	PRECIS OF CORRESPONDENCE	48
11.	REPORT BY GENERAL MANAGER	57
12.	REPORT BY DIRECTOR OF CORPORATE SERVICES	71
13.	REPORT BY DIRECTOR OF ENGINEERING SERVICES	75
14.	REPORTS FROM VARIOUS COMMITTEES	80
15.	REPORT BY ECONOMIC DEVELOPMENT MANAGERS	92
16.	REPORT BY TOURISM DEVELOPMENT MANAGER.....	107
17.	REPORT BY SALEYARD MANAGER	111
18.	REPORT BY CONTRACT RANGER.....	112
21.	REPORT BY GENERAL MANAGER TO CLOSED SESSION	113
22.	REPORT BY DIRECTOR OF ENGINEERING TO CLOSED SESSION.....	Error!
Bookmark not defined.		
23.	APPENDIX A –CWCMA 5 YR PLAN.....	113
24.	APPENDIX B – COONAMBLE SENIOR CITIZENS	113
25.	APPENDIX C – MPREC PATROLS	113
26.	APPENDIX D – INDUSTRIAL ESTATE PLAN	113

Yours faithfully
JOHN J GRIFFITHS
General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 10 MARCH 2010

- 9.30 a.m.** ***GULARGAMBONE INTERAGENCY REPRESENTATIVES***
(Jan Graham)
5 min Presentation – Emergency Card
- 9.45 a.m.** ***MURDI PAAKI REGIONAL ENTERPRISE CORPORATION***
(Janelle Whitehead)
Gulargambone CDEP update.

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 10 MARCH 2010

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 10 MARCH 2010

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 10TH
FEBRUARY, 2010 COMMENCING AT 9.14 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, M. Webb, D. Schieb and A. Karanouh.
Also present were the Acting General Manager, Mr Warren, the Director of Engineering Services, Mr. Gamage, the Finance Manager, Mrs Morrison, the Manager – Environmental Services, Mr. Cock and Mrs Moorhouse.

The Mayor, Cr. Horan, welcomed Councillors to the first meeting for 2010. He also introduced and welcomed the newly appointed Project Engineer, Mr. Brian Burge.

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

Prior to beginning the meeting, the Mayor acknowledged the original owners of the land, both past and present.

4.0 APOLOGY

8247 RESOLVED on the motion of Crs. Webb and O'Brien that an apology be accepted from the General Manager, Mr. Griffiths, who is on annual leave.

5.0 DELEGATIONS

- (a) Representatives from Coonamble Interagency to discuss issues regarding lack of facilities for disabled persons at Coonamble Pool have indicated they will address Council at 9.30 a.m.

6.0 DECLARATIONS OF INTEREST

There were no declarations of interest declared.

7.0 CONFIRMATION OF THE MINUTES

8248 RESOLVED on the motion of Crs. O'Brien and Webb that the minutes of the Ordinary Meeting of Coonamble Shire Council held 9 December 2009 be confirmed.

BUSINESS ARISING FROM MINUTES

(a) **Fencing at Racecourse**

Cr. Canham advised he has been speaking to the contractor who has been engaged to carry out the fencing and it will be completed shortly.

(b) **Tin Town/Warrena Creek Area**

In response to a question about the status of this work, the Director of Engineering Services stated there was only one car body to be removed from the area. With regard to flattening the hill to even the ground, as requested previously, he said he would have the work carried out. The Director was of the opinion that this would not be a big job.

(c) **Upgrade of Rail Branch Lines**

Cr. Schieb asked whether any further information is to hand. Cr. Cullen informed him that when the meeting was held in Sydney, Council delegates were informed that an amount of some \$121 million was allocated for maintenance for the whole network. If further funds were available branch lines would be prioritized, however no later information is to hand. Cr Cullen said it was suggested that the Federal Government be approached for funds, however he said he was not hopeful that that avenue would be successful. It appears that a large contribution would be needed from users of the line.

(d) **Pavers – Post Office**

Cr Karanouh referred to this matter and asked whether any action has been taken. In reply the Director of Engineering Services said inspections have been carried out and the work is programmed to commence.

(e) **Infinity Environmental**

Cr. Schieb asked whether this matter has progressed. The Director of Engineering Services said the status is that grant funding has been applied for, however no response to date.

(f) **Rotary Club – Toilet at Rest Area**

Cr Schieb referred to this matter and tendered a quote from Septic Sam which indicated that the cost would be \$200/truck load – and this would equate to around \$800 - \$1,000/annually. He indicated that the Club would re-apply for permission to erect the amenity. The Manager – Environmental Services stated that the current development application is being held in abeyance, awaiting further information from the Club.

(g) **Roads Program Update**

The A/General Manager replied to a question from Cr. Schieb saying the Roads Program would be put forward in conjunction with the Management Plan for the coming year. Mr Warren informed the meeting that Council is working towards a 10 year Management Plan.

(h) **Warrena Weir – Update**

Cr Schieb asked for an update on works on the Weir. The Director of Engineering Services stated that a new design structure was being prepared, in the vicinity of \$250,000. The Director stated the new design would be submitted to the March meeting.

(i) **Showground Management Plan**

Council noted this Plan had been on public exhibition, with the closing date for submissions being 22 January. The A/General Manager stated that no submissions had been received by the specified date. Cr. Schieb said he had enquiries from a member of the Rodeo Association about the priority of works. Mr. Warren advised that the Secretary of the Association had been in contact with him regarding the same issue. It was decided to defer this matter until later in the day.

DEPUTATION – INTERAGENCY RE FACILITIES AT THE POOL FOR DISABLED PERSONS

At this juncture, the Mayor welcomed Tanya Hind and Carol McNamara to address Council on lack of facilities at the Coonamble Pool for disabled persons. It was stated that a change room and separate toilet is required as well as a chair lift to provide access into the pool. Mrs. McNamara suggested that Council look at a mobile ramp to assist with wheelchair access.

The A/General Manager suggested that the Interagency representatives meet with him, providing its priorities for the pool and he will incorporate them into the upcoming Management Plan for consideration by Council.

Mrs. Hind said the Interagency would actively pursue grants that may be available for such projects.

At this juncture, 9.35 a.m., Mrs Hind and Mrs McNamara left the meeting.

MR. DAVID PROCTOR – COONAMBLE AQUATIC CLUB

Mr. Proctor said that following flooding events major washout has occurred on the northern bank of the weir. He indicated that the Club and volunteers have plugged the damage many times and requested that some permanent remedy be investigated.

The Mayor informed Mr Proctor that the Director of Engineering Services is proposing to repair the wall and a new design, with flood gates, is being prepared. Cr Horan stated that funding of \$250,000 would be required to carry out the project. The Director indicated that the new design would be presented to Council at the March meeting.

Mr. Proctor thanked Council and left the meeting at 9.40 a.m.

MESSRS. DAVID BURTENSHAW & PAUL WHEELHOUSE – COONAMBLE RODEO & CAMPDRAFT ASSOCIATION

Messrs Burtenshaw and Wheelhouse were representing the Rodeo Association concerning the Showground Management Plan. They sought permission to move the campdraft area slightly from where it is shown on the plan and enquired whether the list of works in the plan were in priority order. The Mayor advised that the works were not in priority order and he invited them to submit their requirements as a priority so that Council can consider them in conjunction with the management plan.

Mr. Burtenshaw said prices for the yards have been received, however they are wanting to get a price for foundation materials for the new yards as it is felt that good foundations were a necessity. He committed to obtaining this information and getting back to Council.

Cr Cullen said he was of the belief that the campdrafting section had been finalized and that the Show Society was in favour of the proposal. Mr. Burtenshaw said that it would be more convenient for both user groups to make this small change.

The representatives indicated that showers and toilets at the northern end of the ground will be a priority. It was agreed to seek quotations and submit them for consideration in conjunction with the forthcoming estimates meeting.

Prior to leaving the meeting at 9.50 a.m., the Mayor congratulated Mr. Paul Wheelhouse on his election as President of the Coonamble Rodeo and Campdraft Association.

8.0 RESOLUTION BOOK UPDATE

8249 RESOLVED on the motion of Crs Canham and O'Brien that the Resolution Book Update be received and dealt with.

(a) Industrial Subdivision (Min No 6951)

The A/General Manager informed the meeting that no commitment is being made at this stage by businesses wishing to set up in the extended industrial area. Mr. Warren said a meeting would be held on Thursday, 11 February with the Economic Development Managers to progress the subdivision design.

(b) Sale of Shares (Min No 7849)

With regard to this matter, the A/General Manager said that Council was still working through requirements to sell the shares.

(c) **Land Use Strategy** (Min No 8087)

Cr. Schieb asked whether any progress has been made in this matter. He was advised that Council is still waiting on the letter from the Department of Planning. Mr. Warren said it would appear that January has been a quiet month and relevant officers have been on leave.

9.0 MAYOR'S ACTIVITY REPORT

The Mayor presented his activities report to Council, which included the following:

- Morning tea for John Page who retired after 40 years' service.
- Official Opening of the Neville Owens Lounge at the Commercial Hotel.
- Activities throughout the flood event. Saying he was happy to see the Premier and Minister for Emergency Services visit Coonamble twice during the crisis. Congratulated the SES and the volunteers who worked throughout the duration of the flood. Thanked Council staff for their commitment, along with other services, organizations and others who worked tirelessly.
- Reported on visit by members of the Manly Sea Eagles who were in Coonamble on 6 and 7 February. He particularly thanked "Crusher" Cleal who instigated the visit. Said the two day stay was a great success and thanked staff who were involved in the organization of the weekend activities.

8250 RESOLVED on the motion of Crs. Horan and Webb that Council forward a letter to Mr. Noel "Crusher" Cleal thanking him for the \$10,000 donation which he made on behalf of the Club towards a community project and for his initiative in arranging to visit Coonamble to offer support following the floods.

Cr. Schieb suggested that a coordinator with local knowledge be appointed to manage emergency events in the future. He cited instances when he was unable to contact the local SES during the flood situation. Cr Webb said management was from Wollongong, in consultation with the Minister.

The Mayor asked the Director of Engineering Services raise this issue when he attends the debrief meeting on 17 February 2010 along with the matter of a pre-warning system being investigated. It was also stated that levels in the creek and river were not replaced and Council decided to request for these to be again installed.

8251 RESOLVED on the motion of Crs. Schieb and Webb that Council contact the Department of Environment & Climate Change requesting that river level gauges be replaced in both the Castlereagh River and Warrena Creek within this Shire.

8252 RESOLVED on the motion of Crs. O'Brien and Horan that a letter of thanks be forwarded to Mr. Bob Green, for his efforts on behalf of Council, during the December/January flood emergency.

Address by Mayor

At this juncture, Cr. Horan read a prepared statement which he wished to place on public record. It concerned the state of his health over the past four years and, in particular, his battle with depression over the past 18 months. The Mayor said as of 18 February, 2010 he will be medically retired from the NSW Police Force. He thanked those who have stood by him during his illness, particularly Superintendent Bob Noble for his support and friendship. Cr Horan said if councillors had any questions he would try to answer them.

Cr Canham moved a Vote of Thanks to the Mayor for his work during the flood period.

8253 RESOLVED on the motion of Crs. Horan and Webb that the Mayor's Report be adopted.

10.0 CORRESPONDENCE

8254 RESOLVED on the motion of Crs. Webb and O'Brien that the Correspondence be received and dealt with.

Section A – For Consideration by Council:

10.1 COONAMBLE INTERAGENCY S13-1 (31816)

Advising the following concerns have been raised regarding lack of facilities at the local pool for disabled people:

- Lack of access for wheel chairs at the entrance to the pool, toilets and change rooms.
- No changing facilities for disabled in change rooms (i.e. disabled toilet, shower and change cubicle to ensure privacy).
- Access to pools also an issue with the hoist having been removed and no other access available.

Requesting Council to address these issues and requesting the possibility of a ramp being installed into the pool so that disabled people can access the water safely.

Representatives from the Coonamble Interagency attended the meeting and addressed Council earlier in the day.

8255 RESOLVED on the motion of Crs.Canham and Webb that the Interagency representatives meet with the A/General Manager, Cr O'Brien and Cr Canham (if available) to discuss these issues with a view to having the matters considered in conjunction with the Management Plan.

10.2 STANDING COMMITTEE ON BROADBAND IN RURAL & REGIONAL COMMUNITIES C9 (31854)

Inviting Council to make a submission to a new inquiry by the Committee into the availability of telecommunications, including broadband and other technology services in rural and regional communities. Submissions close Friday, 26 February, 2009.

8256 RESOLVED on the motion of Crs.Webb and O'Brien that Council not make submission to the Standing Committee on Broadband in Rural and Regional Communities.

10.3 NSW RURAL DOCTORS NETWORK M5-1 (31878)

Inviting Council to consider participating in the 2010 Bush Bursary/Country Women's Association Scholarship Scheme. Stating that if Council wishes to participate RDN will invoice it \$3,000 (plus GST).

8257 RESOLVED on the motion of Crs. O'Brien and Canham that Council not participate in the 2010 Bush Bursary/Country Women's Association Scholarship Scheme.

10.4 "C" DIVISION SHIRES ASSOCIATION OF NSW S3-3 (31897)

Advising that the Annual "C" Division Conference will be held on 18 March 2010 at the Warren Sporting Cultural Centre. Saying that Warren Shire has offered to host the informal barbecue on Wednesday 17 March at the Warren Bowling Club at no cost to members.

8258 RESOLVED on the motion of Crs.Webb and O'Brien that Councillors Horan, Webb and Schieb attend the "C" Division Conference of the Shires Association Annual Conference to be held in Warren on 17 March, 2010, including participation in the barbecue on 16 March.

10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870)

Advising of the fourth round of funding which is now available and closing on 29 January 2010. Stating funding relates to the following works:

- capital works/refurbishment (up to \$500,000 (GST exclusive)
- equipment (up to \$250,000 (GST exclusive)
- strategic service planning for small rural private hospitals (up to \$50,000 (GST exclusive).

8259 RESOLVED on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

10.6 GREG KILBY, "GLENULLA", COONAMBLE SR20 (31281)

Advising that when flooding rain occurs, water runs across Baradine Road between the Pilliga Road and Warrena Ck Bridge for at least 2 kilometres.

8260 RESOLVED on the motion of Crs. Schieb and Webb that it be noted that the Director of Engineering Services has ordered the depth gauges to be installed where suggested by Mr. Kilby.

10.7 INDUSTRY & INVESTMENT NSW S10 (31855)

Advising that the NSW Lighting Code was issued by the former Department of Energy, Utilities and Sustainability (now Industry & Investment NSW) following two years of consultation and negotiation. Advising a Discussion Paper can be found on the Energy homepage of the I&I NSW website at www.industry.nsw.gov.au/energy. Inviting council to provide comments which should be made electronically by Friday 12 February 2010.

8261 RESOLVED on the motion of Crs. Webb and O'Brien that Council not make comment on the NSW Lighting Code Discussion Paper.

10.8 MR WARREN HULL, "HUGHENDEN" MR7515 (31901)

Referring to resurfacing work Council has carried out to the causeway where "Hughenden" is situated on the Warren-Coonamble Road (48km south-west of Coonamble) and saying the rain has caused some of the new tar to wash away. Saying he would like at least six culverts placed between "Hughenden" house and the Coonamble/Warren boundary. Seeking Council's assistance in assessing this matter and installing culverts as requested.

8262 RESOLVED on the motion of Crs. Webb and Canham that Council advise Mr Hull that funding is not available for the installation of culverts under the flood damage program, however the rectification has been listed as an item under the Repair Program in Council's Regional Roads Development Program.

10.9 MRS MICHELLE SHIELDS F5 + E4 (31981)

Stating she encountered problems with storm water following heavy downpours of rain recently in that water backed up, exiting via both the manhole/inspection site area as well as all outlet holes in the yard. Pointing out that she removed caps from pipes to allow water to flow directly outside rather than rise inside the house through bathroom floor drains and toilet.

Councillors were informed that Mrs. Shields included photographs for staff to view. It was pointed out that natural disaster relief funding does not extend to improvements to drainage systems. Councillors noted the following letter also deals with problems experienced during recent flooding.

10.10 MS SUSAN LEONARD S4-3 + F5 (31920)

Stating that on Saturday 2 January 2010 following heavy rain the sewerage pump could not handle the build up of water running into drains. Advising quite a few homes along the western end of Aberford Street had raw sewage flooding yards/homes. Saying the cemented outdoor area at her residence was affected and suggesting that an upgrade of the pumping facilities be considered.

At this juncture, Cr. Schieb referred to Item No. 10.43 on the Supplementary Precip of Correspondence which was in relation to the same matter.

8263 RESOLVED on the motion of Crs. Schieb and O'Brien that Council deal with Item No. 10.43 as 'urgent business' and in conjunction with Item Nos. 10.9 and 10.10.

10.43 ROB CLAYTON PR1232-1 (32017)

Writing in relation to his residence (138 Aberford Street Coonamble) which has been flooded with sewage water for the fifth time in four years. Saying flooding occurred on 22 November, 2006; 22 December, 2007; 21 June, 2008, 18 February, 2009 and 2 January, 2010 due to faulty sewage system pipes. Saying there are no plumbing issues on his property so the matter clearly is Council's responsibility. Asking what he needs to do to recoup costs and what Council's intentions are in relation to the faulty system.

8264 RESOLVED on the motion of Crs. O'Brien and Schieb that Council include in the 2010/2011 Management Plan for Coonamble Sewerage the engagement of a contractor to carry out the necessary identification of illegal connections of storm-water to the sewerage system.

10.11 ZONE MANAGER - NSW RURAL FIRE SERVICE, COONAMBLE E4+F5 (31939)

Asking members from all agencies involved in the recent flood event to comment on facilities at the EOC in regard to operational performance. Saying generally the feeling was that the facility was good however some ideas to make it more user friendly were mentioned and are listed for consideration:

- (1) Addition of more power points (ceiling mounted).
- (2) Placement of an IT person during the initial set-up period to assist with other agencies accessing computer links.
- (3) Positioning of a dedicated facsimile machine in the EOC – (Coonamble HQ Brigade Captains have offered machine but would need to run a new phone line).

- (4) Photocopier in the EOC – (Current plan to purchase colour photocopier for RFS Fire Control Centre (FCC). Saying current black and white unit owned by Council – suggesting that when new copier purchased current one be place into the EOC area)
- (5) Possible placement of flat screen television for staff to monitor news and weather
- (6) Suggestion of fitting stove into catering area to allow food to be kept hot for late shift crews.
- (7) Provision of shire maps for wall mounting during incidents
- (8) Provision of basic cleaning services on a daily basis during activation.
- (9) Provision of a reception person to control the flow of people and maintaining a register of visitors. (This area already available at entrance to the FCC).

Saying he believes the current facility is appropriate for the type of area and scale of operations normally encountered however the foregoing suggestions will make it more efficient during operational periods.

8265 RESOLVED on the motion of Crs. Webb and O'Brien that the request be noted and provision of \$4,000 be made in the 2010/2011 Management Plan for the purchase of the items considered of higher priority at the February 17th debrief.

10.12 JOHN THOMAS

E4 + F5 + F5-4 (31961)

Proposing that Council talk with the State Emergency Service advising it listens to local knowledge about *"some of the things they had no idea how to handle in the floods just past"*.

8266 RESOLVED on the motion of Crs. Canham and O'Brien that Council advise Mr Thomas that the issues raised had already been discussed with the SES and would be again put forward at the upcoming debrief meeting and further, that dedicated pumps had been applied for on a number of occasions, without success.

10.13 OUTBACK ARTS INC

A11 (32000)

Inviting the General Manager to its annual general meeting in Bourke on 18 March 2010 commencing 10 a.m.

8267 RESOLVED on the motion of Crs. Webb and O'Brien that Cr Karanouh attend the AGM of Outback Arts, as Council's delegate Cr O'Brien is unavailable on the day.

10.14 CASTLEREAGH-MACQUARIE COUNTY COUNCIL

N7 (31995)

Saying that for many years the CMCC has carried out fruit fly control free of charge for its constituent councils. Advising this year more than 500 dac pots have been distributed as well as seven bait sprays using Protein Hydrolysate and Maldison.

Pointing out that a resolution was passed at the December meeting to charge constituent councils \$3,000 towards the cost of continued control of fruit fly.

8268 RESOLVED on the motion of Crs. Karanouh and Schieb that Council agree to pay the additional \$3,000 for fruit fly control and the amount be sourced from working funds.

10.15 NSW DEPARTMENT OF ABORIGINAL AFFAIRS I6-1-1 (32013)

Forwarding an amended Charter between the Murdi Paaki Regional Assembly and the Murdi Paaki Local Government Areas for consideration and comment. Saying the document is being presented to the LGAs of Bourke, Brewarrina, Broken Hill, Central Darling, Cobar, Coonamble and Wentworth prior to finalization. Pointing out the next Assembly meeting is in the first week of March and it would be appreciated if comments are received by 28 February.

A copy of this draft document was attached to each Councillors business paper.

8269 RESOLVED on the motion of Crs. Webb and O'Brien that Council authorise the Mayor to sign the Charter of Engagement with Murdi Paaki Regional Assembly.

10.16 COONAMBLE STREETS AHEAD COMMITTEE A19 (32021)

Advising the Committee is hosting a performance of the Puccini Opera 'La Boheme' at Coonamble Showground on 31 March 2010 and the intention is to allow patrons to bring their own alcohol. Requesting that Council exempt the Coonamble Showground from the "No Alcohol in Public Places" from 1700hrs – 2300hrs on Wednesday 31 March 2010.

Council noted that under the legislation it may alter the terms of the "Alcohol Free Zones" Declaration to temporarily suspend it for a designated location and timeframe.

8270 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council agree to suspend the "Alcohol Free Zone" for the Coonamble Showground on Wednesday 31 March 2010 between the hours of 1700 – 2300, subject to no objection being raised by the Local Police.

10.17 WARRUMBUNGLA SHIRE COUNCIL R8-4 + SR2 (32022)

Advising that at the December meeting Council received Notice of Motion to support a joint approach for the completion of the construction and sealing of the road from Coonabarabran through Baradine and Gwabegar on to Mungindi. Stating that a report identified three roads having potential to benefit from cooperation from adjoining councils, being:

- Coonabarabran to Mungindi
- Wellington through Coolah to Boggabri
- Mendooran/Tooraweenah/Coonamble.

Seeking an indication from each of the potential partner councils of their commitment to each particular road. With regard to the Mendooran/Tooraweenah/Coonamble Road, asking whether Council would be prepared to commit funds be prepared to lead the preparation of the submission for the Mendooran/Tooraweenah/Coonamble Road project.

The A/General Manager informed the meeting that it was a misunderstanding regarding the contribution of \$60,000 and, in fact, only \$20,000 was required from each Council – equating to \$60,000 in total.

8271 RESOLVED on the motion of Crs. Karanouh and Cullen that Council advise Warrumbungle Shire Council that it is not prepared to participate, however it offers its support in principle to the proposal.

10.18 ROSS McALARY P5 (32016)

Referring Council's attention to the number of home invasions with offenders carrying knives. Saying he realizes this is a police matter, however pointing out that Coonamble is now considered worse than Walgett as far as break-ins, car theft and vandalism is concerned.

8272 RESOLVED on the motion of Crs. Webb and O'Brien that Council advise Mr. McAlary of the meeting held with the Local Area Commander and Local Member in respect of law and order and assure him that positive action is being taken in an attempt to mitigate the illegal activities of the minority.

Section B: For Information Only

10.19 REGIONAL DEVELOPMENT AUSTRALIA – ORANA D5 (31786)

Formally introducing Regional Development Australia – Orana NSW Inc (RDA – Orana) and its committee members and providing an overview of the “exciting role” it will be playing in the region's future.

Advising that the following persons are the appointed members:

Mr John Walkom (Chairperson)	Ms Karin Sheedy (Deputy Chairperson)
Ms Belinda Colless	Mr Joseph Flick
Mr Thomas Gavel	Ms Averil Gillham
Mr Terry Hoffman	Ms Louisa Kiely
Ms Tracey Simpson	Cr Allan Smith
Ms Merryn Spencer	Mr Kim Williams.

Encouraging Council to communicate with the committee members so that we can work together for our communities. Saying that a Regional Plan will be prepared within the next six months and inviting Council to contribute to the process.

10.20 AUSTRALIAN RAIL TRACK CORPORATION LTD (ARTC) R2 (31877)

Advising that ARTC has released the results of the second stage of the Melbourne-Brisbane Inland Rail Alignment Study. Stating that during the course of the study an alternative 1690km option emerged with shows a potentially stronger economic performance. Advising it has been adopted for further analysis in Stage 3 of the study.

Pointing out this route uses existing rail lines from Melbourne via Albury to Cootamundra, Parkes and Narromine; then a generally direct route, with substantial new construction to Narrabri; existing lines to Moree and North Star near Goondiwindi and new construction from North Star to Brisbane via Toowoomba.

10.21 THE HON STEVE WHAN MP R2 (31818)

Acknowledging receipt of Council's letter regarding Coonamble rail branch line and advising that the matter is the responsibility of the Minister for Transport, The Hon David Campbell. Saying the information has been forwarded for consideration.

10.22 COONAMBLE PRE SCHOOL INC P1-6 (31828)

Thanking Council for completing work on the leaking bore in the car park and saying it is understood is was a costly exercise. Also saying thank you for the excellent clean up of the site. Advising it has erected the sign for the car park and will complete the agreement by having the remainder of the road gravelled so that the area can be used in all weather conditions.

10.23 ELECTORAL COMMISSION NSW E2 (31841)

Referring to the 2008 local government elections and saying that according to legislation when candidates lodge their nomination forms they must pay a deposit. Further stating that legislation provides that any deposit not required to be refunded must be forfeited to the Council and advising that the following is relative to Coonamble:

Nomination deposits received from candidates	\$1,625.00
Money refunded to your candidates	\$1,250.00
Money forfeited to council	\$ 375.00

Accordingly a cheque for \$375 has been returned.

10.24 NSW INDUSTRY & INVESTMENT G5 (31838)

Thanking Council for its application to the Recreation Fishing Trust funded Habitat Action Grants for funding for Warrena Creek Weir Overflow. Saying the proposal was reviewed mid-November and Council's application has been unsuccessful.

10.25 THE HON MARTIN FERGUSON AM MP G5-42 (31835)

Informing Council of the success of its application for funding for Coonamble Eco-spa – feasibility assessment and planning submitted under TQUAL Grants. Saying that a grant of \$6,000 is specifically targeted at supporting innovative, high quality tourism products contributing to the long term economic development of Australia.

10.26 OUTBACK ARTS INC A11 (31848)

Thanking Council for its support during the past year and also for providing office space, rent free. Providing details of projects it has been working on in the last year within the region. Saying Outback Arts has continued to support presenter groups and touring groups in the Coonamble Shire. Looking forward to working with Council in 2010.

10.27 DEPUTY DIRECTOR GENERAL (LOCAL GOVERNMENT) S13 (31864)

In a lengthy circular, advising that the *Swimming Pools Amendment Act 2009* (The Amendment Act) was assented to by the Governor of NSW on 14 December 2009 and commenced on and from that date. Also providing guidance to councils in relation to the amendments and details about where to get further information and resources. Informing relevant council staff to check the existing information and resources available on the Division's website.

10.28 DAVID WARD, NATIONAL AGRONOMY MANAGER, DEMAND FARMING

Providing an update on activities of Demand Farming, saying it has been another exciting and eventful year with many professional trials and successes. Also included is the December 2009 Newsletter.

This information was provided to Councillors as an appendix to the business paper.

10.29 OFFICE OF THE MINISTER FOR TRANSPORT AND ROADS R2 (31880)

Acknowledging receipt of Council's letter regarding the Coonamble branch railway line and saying matters raised have been noted and are receiving attention. Advising that a reply will be forwarded as soon as possible.

10.30 GWAHS – COONABARABRAN COMMUNITY HEALTH S13 (31881)

Stating that as a recent user of the Coonamble Pool she would like to acknowledge the great facility and thank staff for their congenial manner and diligent work which make booking and using the pool for two days an easy task. Asking that the message be passed on to staff.

Councillors noted that a copy of the letter from Ms Jennifer Hunt, on behalf of the Central North West Health Promotion Team, has been passed on to the appropriate staff.

10.31 NSW OMBUDSMAN H2 (31891)

Advising he is currently investigating a number of issues relating to how asbestos is dealt with in NSW and in the course of inquiries have identified anomalies in the manner in which some councils provide information to the public.

Pointing out that councils have obligations under various provisions of the *Protection of the Environment Operations Act 1997* and the *Contaminated Land Management Act 1997*.

10.32 ROADS & TRAFFIC AUTHORITY, NSW CENTRE FOR ROAD SAFETY R8-18 (31284)

Thanking Council for its participation in the current road safety infrastructure assessments for identified NSW Aboriginal communities. Saying the knowledge and familiarity by Council staff with the local road network, experience regarding local issues were particularly relevant. Stating that a report will be provided to the Aboriginal Affairs NSW for it to consider under the State Plan for the whole of government initiatives focused on providing community infrastructure for Aboriginal Communities.

10.33 NSW GOVERNMENT OFFICE OF WATER W1 (31882)

Informing Council of future arrangements for the Local Water Utilities (LWU) dams safety program. Advising the dams audit unit within the NSW Office of Water (NOW) oversees the Local Water Utilities (LWU) dam safety program under Sections 60 to 63 of the Local Government Act 1993.

A copy of this correspondence was attached to the business paper.

10.34 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW G5 (31863)

Advising that Council's application for funding under the NSW Healthy Communities Grant Scheme was successful. Enclosing copies of the Funding Agreement for signature and return.

Council noted that the Funding Agreement has been signed and returned as requested.

10.35 MUSEUMS & GALLERIES NSW G5-21-5 (31286)

Forwarding agreement between Council and the Museums and Galleries NSW to provide funding to Council for the purpose of establishing a Museum Advisor Program in the Coonamble and Gilgandra LGAs for a period of 12 months commencing May 2009 – April 2010.

10.36 PREMIER & CABINET NSW GOVERNMENT R2 (31912)

Writing in response to Council's letter to the Premier concerning the Coonamble rail line. Advising the concerns raised have been forwarded to the Minister for Transport and Roads, the Hon D A Campbell, MP.

10.37 KRISTINA KENEALLY MP, PREMIER G5 + H1 (31957)

Congratulating Council on its successful application for the restoration of the roof at Gulargambone Memorial Hall and Mechanics Institute Hall, Gulargambone. Advising funding of \$5,500 will be offered to Council and Government officers will be in contact shortly prior to Letters of Offer and Agreements being provided in January/February 2010.

Councillors were informed that works on the Gulargambone Hall have been arranged for this month and electrical wiring replacement will be carried out as quickly as possible thereafter.

10.38 KRISTINA KENEALLY MP, PREMIER G5 + C8 (319058)

Writing in relation to the NSW Government's Community Building Partnership Program and congratulating Council on its successful application for the relocation of soccer field at Coonamble. Advising that funding of \$3,500 will be offered shortly and Government officers will be in contact prior to Letters of Offer and Agreements being provided in January/February 2010.

The meeting noted that staff have been requested to assess the potential for reallocating this grant for use at the new location of the soccer fields at the Coonamble Sportsground.

10.39 COONAMBLE RURAL TRANSACTION CENTRE I4-5 (31934)

Advising that as a result of recent heavy rains and floods in Coonamble, rooms have been damaged at the RTC building. Saying ceilings leaked, carpets ruined and will need replacing. Stating this disaster has interrupted daily work routine at the Centre and asking that problems be rectified as soon as possible.

In his note on this matter, the General Manager said it was disappointing that action was not taken immediately to ensure carpets were reusable. He said staff are currently assessing not only replacement carpet but also corrective action to prevent recurrence.

10.40 COONAMBLE SENIOR CITIZENS ASSOCIATION C6-12

Forwarding copy of minutes of the Association's meeting held on 19 January, 2010, together with a copy of Bank Statement for the month of December, 2009.

This information was included as an appendix to the business paper, as it is presented to Council in accordance with the requirements of Committees of Council under S355.

10.41 DEPARTMENT OF INFRASTRUCTURE, TRANSPORT, REGIONAL DEVELOPMENT AND LOCAL GOVERNMENT (OFFICE OF TRANSPORT SECURITY) A5 (32010)

Approving the Program for the Coonamble Shire Council under section 19 of the *Aviation Transport Security Act 2004*. Stating the Program will come into force on the day following issue of the notice and will remain in force for a period of five years unless replaced by a revised program under subsection 22(2) of the Act, or the approval of the Program is cancelled under Part 2 Division 5 of the Act.

10.42 CASTLEREAGH-MACQUARIE COUNTY COUNCIL N7 (32011)

Forwarding Business Paper for the ordinary meeting to be held in Warren on Wednesday, 17 February, 2010.

Previously Council requested that minutes of County Council meetings be presented for information and they were attached as an appendix.

8273 RESOLVED on the motion of Crs. O'Brien and Webb that the information contained in Item Nos. 10.19 to 10.42 inclusive be noted.

URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

8274 RESOLVED on the motion of Crs Webb and Canham that the following items be classified 'urgent business' and dealt with.

10.43 ROB CLAYTON PR1232-1 (32017)

Writing in relation to his residence (138 Aberford Street Coonamble) which has been flooded with sewage water for the fifth time in four years.

8275 RESOLVED on the motion of Crs. Webb and Canham that Council note this matter was dealt with earlier in the day in conjunction with Item Nos. 10.9 and 10.10 in the Precipis of Correspondence.

10.44 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW L9-3 (32032)

Advising that Murray Shire Council (the Council) has approached the Associations for assistance with legal costs in litigation in which it has been involved.

8276 RESOLVED on the motion of Crs. O'Brien and Webb that Council agree to contribute \$134.83 towards legal expenses incurred by Murray Shire Council and the amount be sourced from Council's 'legal expenses' vote.

10.45 COONAMBLE SENIOR CITIZENS ASSOCIATION D7 (32039)

Advising Council what is planned for the Local Senior Citizens Association during Seniors Week in March 2010. Stating a grant of \$400 has been received from the Government for the luncheon, but seeking a \$200 contribution from Council for the morning tea.

8277 RESOLVED on the motion of Crs. O'Brien and Canham that Council contribute \$200 towards morning tea for the Coonamble Senior Citizens Association and funds be sources from the 'donations' vote.

10.46 COONAMBLE CHILDRENS SERVICES INCORPORATED C8

Advising the Coonamble Childrens Services Inc (CCS) is a not-for-profit organisation providing centre based long day care for children ranging in age from babies to 5 year olds and has been providing this service since June 1989. Advising it operates with a staff of 14 and now finds itself in the grips of a financial crisis. Saying the purpose of the letter is to request Council to assist the organisation and providing options for consideration.

A copy of this letter was provided to each Councillor.

At this juncture, 10.36 a.m., the Mayor invited Mr. Geoff Secombe, Chairman of the CCS to address the meeting.

8278 RESOLVED on the motion of Crs. Horan and Cullen that Council provide an interest free loan of \$20,000 to Coonamble Children's Services Inc. repayable by monthly instalments over 60 months, with an initial non-repayment period of 12 months.

At this juncture, 10.50 a.m., the meeting adjourned for morning tea and resumed at 11.10 a.m.

17.0 REPORT BY ECONOMIC DEVELOPMENT MANAGER

8279 RESOLVED on the motion of Crs. Webb and Cullen that the report by the Economic Development Officers be received and dealt with.

Council's EDM, Amanda Glasson, was in attendance to present the report and she mentioned the following issues:

- Keep Coonamble Kicking – back in action again following a lull in January. Mr. Dave Chadwick was the lucky winner of the first \$500 drawn at the Christmas Carnivale.

- Workshop – Work Place Safety Essential – Serious about Safety – being held on 24 February 2010. Presented by WorkCover supported by the EDM office.
- All applications submitted for funding under the NSW Community Building Partnerships Program successful:
 - Coonamble Mens Shed - toilets
 - Gulargambone Memorial Hall - roof repairs
 - Quambone Hall - supper room upgrade
 - Coonamble – relocation of soccer fields'
- Supermarket – proponent called again advising the interest still remains.
- Application for community health project successful
- Saleyards – no feedback on application for funding for a Marketing Plan - \$12,000 required; \$4,000 Council; \$4,000 with grant (if successful)
- Railway issue – pursue submissions and meeting with Minister.

8280 RESOLVED on the motion of Crs. Webb and Cullen that the report by the Economic Development Managers be adopted.

Ms Glasson left the meeting at 11.31 a.m.

11.0 REPORT BY GENERAL MANAGER

8281 RESOLVED on the motion of Crs Webb and Canham that the report submitted by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

8282 RESOLVED on the motion of Crs. Webb and O'Brien that Council note Development Application Nos. 030/2009, 058/2009 & 050/2010, along with Complying Development Application Nos. 059/2009 & 04/2010, have been approved under delegated authority since the last meeting.

11.2 MANAGEMENT PLAN 2010 – 2013 – TIMETABLE

In his report the General Manager suggested the following timetable to ensure the orderly progress of the 2010 – 2013 Management Planning process.

Date	Function
Wednesday, 3 March	Workshop – Council Chambers – 9.00 a.m .
Wednesday, 14 April	Draft Management Plan (considered as part of April 2010 Council meeting) and placed on public exhibition
Wednesday, 28 April	Public Meeting (evening) for Council to present its Management Plan to the Community.

Date	Function
Wednesday, 19 May	Submissions from the public close
Wednesday 9 June	Management Plan adopted (at normal monthly Council meeting)

8283 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the Management Planning Timetable as outlined and note the allowances set out in the report.

11.3 QUARRY PRODUCTS

Councillors noted that in the General Manager's report he indicated that the rate for Rock Fill 40mm was quoted at \$17.70 (a similar price to the surrounding items) when the correct price was \$10.90.

8284 RESOLVED on the motion of Crs. Webb and Canham that Council make amendment to its 2009/2010 Fees and Charges by decreasing the price stated for Rock Fill 40mm to \$10.90/tonne and place the alteration on public exhibition for twenty eight days.

11.4 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP)

Councillors noted that the fourth round of funding under this Program closed on 29 January 2010 but it is believed that at least two further rounds will occur with the Program being finalized in 2012.

In a report on the matter the General Manager said Council previously had the Coonamble Medical Service Complex which comprised Early Childhood Services, Doctor's Surgery and Dental Practice. He stated that occupation by Community Health will cease when the MPS complex is in operation. The General Manager's report indicated that since the opening of the Coonamble Aboriginal Health Service and the employment by the Castlereagh Medical Centre of three doctors, there does not appear to be a need for a further medical practice. It went on to say that the site of the medical complex was recently discussed as being an option in respect of a new development in that vicinity and without further advice it is difficult to ensure that the property will remain in Council's ownership.

The General Manager's report indicated that the NRRHIP would be the ideal avenue to replace the dental surgery but it is unclear whether it would be eligible for funding.

Council noted that residences supplied to doctors and the dentist are in need of refurbishment and, whilst such proposal stretches the guidelines, they may be eligible.

8285 RESOLVED on the motion of Crs. Webb and Canham that Council apply for funding to:

- relocate the Dental Surgery should the possible development occur
- refurbish the three residential properties currently occupied by the doctors/dentist.

11.5 DRAFT PLAN OF MANAGEMENT – COONAMBLE SHOWGROUND

The draft Plan of Management for Coonamble Showground was presented to Council's meeting on 9 December, 2009 when it was resolved to place the document on public exhibition. The closing date for receipt of submissions was 22 January 2010. No submissions / comments were received, however enquiries have been made by the Rodeo Association concerning priority of works and slight change to the campdraft area proposed for the northern end of the ground.

8286 RESOLVED on the motion of Crs. Webb and Schieb that Council formally adopt the Plan of Management for the Coonamble Showground, noting that no submissions were received and a copy of the adopted document be forwarded to the Department of Lands **AND FURTHER** that the nineteen key elements contained in the plan be reflected to be in no priority order.

11.6 GINTY ESTATE

At the December 2009 meeting Council requested that reports previously presented to Council be resubmitted to the February meeting for Council to determine the future of the Ginty Estate. Copies of the reports were reproduced and included in the General Manager's report to the meeting.

Cr. Schieb indicated that river blocks would appeal to prospective buyers, however the rest of the area would be difficult to sell. Cr. Karanouh suggested bigger blocks. Cr Horan suggested that the section containing the river blocks be subdivided and Council obtain costings so that they could be put on the market. It was also suggested that Council provide 1 acre allotments on Ginty Estate.

8287 RESOLVED on the motion of Crs.Schieb and Cullen that the Manager Environmental Services and relevant other staff look at ideas and costings and bring their proposals back to Council so that a decision can be made in relation to the future of the area.

11.7 PUBLIC MEETING – UPGRADE OF COONABARABRAN TO MUNGINDI ROAD

In his report the General Manager advised that on 14 January 2010 he and Councillor Karanouh attended the public meeting in Pilliga called to discuss the proposal for the above major upgrade of the road.

The meeting was organized by the Pilliga Community Link Centre on behalf of the Pilliga Road Improvement Committee. It was well attended with over fifty interested persons, including representatives from Warrumbungle, Narrabri and Walgett Councils.

8288 RESOLVED on the motion of Crs. Karanouh and Webb that Council provide a letter of support to the Organising Committee of the Coonabarabran to Mungindi Road upgrade proposal.

11.8 QUARRY MANAGEMENT COMMITTEE – TERMS OF REFERENCE

At the November 2009 meeting the General Manager was instructed to develop Terms of Reference for the Quarry Management Committee for the Mt Magometon Quarry. The draft was submitted to this meeting as an appendix to the business paper.

8289 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the Terms of Reference for the Quarry Management Committee, noting that one of the Committee's roles be monitoring of product prices from neighbouring quarries.

11.9 LAW & ORDER MEETING - LOCAL MEMBER & LOCAL AREA COMMANDER

In his report on this matter the General Manager informed the meeting that, along with Councillors Karanouh, Schieb, Webb, Canham and Cullen, he met with Local Area Commander, Bob Nobel and Local Member Kevin Humphries in respect of Law and Order issues across the Shire on 15 December, 2009.

The report listed various issues dealt with at the meeting, including staffing, court and classification and a potential interagency remedy, which would see Council take a lead via Interagency to develop a holistic approach. In his report, the General Manager said that DoCS and Juvenile Justice, together with LAC, educators, public house, etc. would need to be involved. He reported that there is potential for an interventions worker being located at Coonamble within 12 months to deal with offenders' parents.

The report went on to say that an interagency remedy would need the unqualified support of regional managers of any participating agency with specific instruction on how a strategy is to be implemented for the reduction in criminal activity, including domestic violence.

The A/General Manager informed Council that the Attorney-General's Office phoned advising it will not sign off on Council's Crime Prevention Plan as it is because:

- the document is too lengthy
- too much social information
- strategies do not address the type of crime being committed.

8290 RESOLVED on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General's Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.

21.0 CLOSED SESSION

8291 RESOLVED on the motion of Crs. Webb and O'Brien that Council resolve to Closed Session in accordance with Section 10A of the Local Government Act 1993, section 2(a) "*personnel matters concerning particular individuals (other than councillors)*"; section 2(c) "*information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business*".

8292 RESOLVED on the motion of Crs Webb and O'Brien that the press and public be excluded from the meeting.

RESUME OPEN COUNCIL

8293 RESOLVED on the motion of Crs. Webb and Canham that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

8294 RESOLVED on the motion of Crs. Webb and Canham that Council adopt the recommendations of Closed Session, being Recommendation Nos. 21.1 – 21.5 and Recommendation No 22.1, as set out below:

21.1 UNITED SERVICES UNION (USU) – MOTION OF NO CONFIDENCE – CR SCHIEB

THE COMMITTEE RECOMMENDS that Council advise the USU that Cr Schieb was within his rights to request a review of the Organisation Structure, but such review will not be undertaken at this time.

21.2 CODE OF CONDUCT – OPERATIONAL ISSUES

THE COMMITTEE RECOMMENDS that Councillors individually note that any transgression into "operational" issues will immediately lead to reference of a breach of Council's Code of Conduct to a Conduct Review Committee/Reviewer.

21.3 FORMAL COMPLAINT – CR SCHIEB

THE COMMITTEE RECOMMENDS that Council note the referring of a formal complaint against Cr Schieb for potential breach of Council's Code of Conduct to a Conduct Reviewer.

21.4 PERFORMANCE APPRAISAL – MANAGER – HIGHWAY/PLANT FLEET

THE COMMITTEE RECOMMENDS that the report on this matter be noted.

21.5 PERFORMANCE APPRAISAL – MANAGER – ROADS

THE COMMITTEE RECOMMENDS that the report on this matter be noted.

22.1 OROC TENDER – STATIONERY & ANCILLARY ITEMS

THE COMMITTEE RECOMMENDS that Council accept the tender of Corporate Express for the supply of Stationery and Ancillary Items as part of the OROC request for tenders.

At this juncture, 12.45 p.m., the meeting adjourned for lunch and resumed at 1.45 p.m.

12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES

8295 RESOLVED on the motion of Crs Webb and O'Brien that the report by the Director of Corporate Services be received and dealt with.

12.1 RATE COLLECTIONS

8296 RESOLVED on the motion of Crs. Webb and O'Brien that the Total Combined Rate Collections to 31 January 2010 be noted.

12.2 LIST OF INVESTMENTS

8297 RESOLVED on the motion of Crs. Webb and O'Brien that that the Investments held at 31 January 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 STORES AND MATERIALS UNACCOUNTED FOR & STORES AND MATERIALS WRITTEN IN – PERIOD 1 JULY – 31 DECEMBER 2009

The Director of Corporate Services informed Council that the stock-take of stores and materials has been completed.

8298 RESOLVED on the motion of Crs. Horan and Webb that the Director of Engineering Services investigate and report back to Council in relation to the discrepancy of diesel from the stock-take, such review to include procedures and risk management.

8299 RESOLVED on the motion of Crs. Canham and Webb that Council authorise the writing in of stores and materials in the sum of \$461.64 and the writing off of stores and materials in the sum of \$1,801.39, as shown below, for period ended 31/12/2009:

(a) **Items Unaccounted for:**

Stores No	Description	Quantity	Amount
143	Diesel	1196	1,347.05
400	7mm Precoated Aggregate	10	454.34
			\$1,801.39

(b) **Items in Excess:**

Stores No	Description	Quantity	Amount
472	Petrol	263	288.65
562	Signs R&T	4	172.99
			\$461.64

12.4 RENEWAL LOAN – COMMONWEALTH BANK

8300 RESOLVED on the motion of Crs. Karanouh and Webb that Council not refinance the loan and that repayment, due on 5 May, 2010, in the amount of \$72,855.27, be funded from the Domestic Waste Management reserve.

13.0 REPORT FROM DIRECTOR OF ENGINEERING SERVICES

8301 RESOLVED on the motion of Crs. Karanouh and Cullen that the report by the Director of Engineering Services be received and dealt with.

13.1 PROGRESS REPORT

- Tourable Creek Bridge – has been extensively damaged – Director stated that RTA will carry out its own inspections when Council's assessment is submitted and will then prioritise the works.
- Cr Karanouh asked how Walgett Shire has been able to repair some of its roads following flood damage – the Director said he was not away of the procedures in place there.

Mr Gamage provided Council with an update of works in progress, including:

- State Highway
- Local & Regional Roads
- Water & Sewer
- Gulargambone War Memorial Hall
- Staffing
- Flood Damage
- Warrena Creek
- Quarry Management Committee.

8301 RESOLVED on the motion of Crs. O'Brien and Schieb that the report by the Director of Engineering Services be noted.

14.0 REPORT BY MANAGER – ENVIRONMENTAL SERVICES

8302 RESOLVED on the motion of Crs. Canham and Webb that the report by the Manager – Environmental Services be received and dealt with.

14.1 DEVELOPMENT APPLICATION NO. 060/2009 – PROPOSED CHILD CARE CENTRE WILGA STREET, COONAMBLE

The Director provided a detailed report to Council, advising that the proposed Child Care Centre functioning will replace the existing dwelling. He said the site is zoned 2 (v) Village under the provisions of the Coonamble Local Environmental Plan 1997.

Council noted that the development has been assessed as a permissible use within the objectives of the 2 (v) Village zoning table and meets the requirements of assessment under Section 79c of the Environmental Planning and Assessment Act 1979. Operational hours for the proposed Child Care Centre would be from 7.30am to 6.00pm week days.

Council's attention was directed to the fact that three written submissions have been received with respect to the development, these being from JW Parsons, Chris and Melinda Roach and the Coonamble Childrens Services Inc.

8303 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council, after considering submissions received, approve development application 060/2009 for the development of a child care centre incorporating extensions to an existing building subject to the following conditions:

1. That the development, as identified in the application received by Council (D.A. 060/2009), be carried out in accordance with this consent, except where amended by the conditions of consent.

Notes:

- Any alteration to the drawings and/or documentation, as approved by Council, will require further Council consent, as per S96 of the Environmental Planning and Assessment Act.
- No other works, other than those approved by this consent notice, shall be carried out without the prior consent from Council.
- Where there is an inconsistency between the documents lodged with this application and subsequent approval, and the following conditions, the conditions shall prevail to the extent of the inconsistency.

2. A copy of this notice shall be kept on site at all times. Further if the applicant is not the builder or occupier of the land to which this notice relates, a copy of this notice must be furnished to the above said persons.

3. The developer shall construct the drop off area to the development prior to having an occupation certificate issued for the development.
4. The vehicle drop off area shall be constructed with a suitable hard stand material and be at the full cost of the developer.
5. The developer shall provide four (4) off street parking spaces on a suitable hard stand area constructed to a standard as required by Council's Engineering Department. A plan indicating the location of the off street parking shall be provided to Council before approval prior to construction.
6. The developer shall ensure that all stormwater on the site is managed in such a way that stormwater will not enter or impact on adjoining properties.
REASON: To ensure management of stormwater flows.
7. A suitable child proof fence shall be erected to the development site all to the requirements of current statutory provisions.
8. Before any site works, building or demolition begins the applicant must:
 - (a) erect a sign in a prominent position on the site that can be read easily by anyone in a public road or other public place adjacent to the site. The sign is to be erected before the commencement of works and is to display the principal contractor's name, business telephone number, licence number, site address and the name, address and telephone number of the Principal Certifying Authority (PCA) and stating that unauthorized entry to the work site is prohibited. The sign or signs are to be maintained while the demolition and building works is being carried out and must be removed when the work has been completed.
 - (b) provide a temporary on-site toilet if access to existing toilets is not adequate
 - (c) protect the public land or place from obstruction, inconvenience or damage due to the carrying out of development.
9. The developer shall notify Council, not less than forty eight (48) hours prior to the commencement of the 'work (s)' of:
 - date of commencement of the 'work (s)';
 - name of the principle certifying authority for the issue of compliance, occupation and/or subdivision certificates;
 - form attached.
10. Prior to the commencement of construction of the structure, the developer lodge with, and receive approval for the following listed S68 Local Approval (s):
 - B1 – carry out water supply work
 - B4 – carry out sewerage work
 - B5 – carry out stormwater drainage work

11. Prior to the occupation of the building/structure, the developer apply for, using the prescribed form and payment of the prescribed fee, an occupation (final or interim) certificate.

Notes:

- prescribed form attached;
- if certificate issued by a private certifier, the certificate is to be lodged with Council not less than forty eight (48) hours to the occupation of the building/structure.

12. Use of the building for residential habitable purposes is prohibited. Further Council consent is required for a change of use.

13. A Fire Safety Certificate must be provided with respect to all fire safety measures installed within the building specified by the Fire Safety Schedule. Such certification must be provided prior to a final inspection or application for occupancy is considered.

14. All surplus roof water from rain water tank overflow and down pipes from the structure is to be conveyed to either Barton or Wilga Streets, Coonamble by means of a 90mm stormwater pipe.

15. The proposed land/building/structure/dwelling be connected to a 240 volts AC mains electrical supply as per the regional electricity supplier's requirements.

16. The proposed child care centre be connected to the Council's sewer system, all at the developers cost, to Council's requirements. This will require the installation of an EOne waste management system pumped to Council's sewer mains connection point in Barton Street, Coonamble to Council's Engineering Department requirements.

17. The building is to comply with the requirements of the Commonwealth Disability Discrimination Act 1992 and the NSW Anti-Discrimination Act 1977.

Notes:

- The granting of this consent does not imply or confer compliance with requirements of the Disability Discrimination Act 1992, the Anti-Discrimination Act 1977 and/or the Building Code of Australia.
- The Disability Discrimination Act 1992 and the Anti-Discrimination Act 1977 provide that it is an offence to discriminate against a person in a number of different situations.
- Compliance with part D3 of the Building Code of Australia – Access for people with disabilities, will be deemed to meet the requirements for the provision of access for people with disabilities to Class 3, 5, 6, 7, & 9 buildings. The applicant should ensure that these matters are addressed in the plans and specifications submitted with the construction certificate application.

18 Any use of the subject land shall not commence until all relevant conditions of consent have been met or unless other satisfactory arrangements have been made with Council.

19. All work associated with the implementation/construction (not operation) of the approved development activity, involving the use of electric or pneumatic tools, or other noisy operations, shall be restricted to the following hours of operation:

Monday to Saturday	7am to 8pm
Sunday	8am to 8pm
Public Holidays	8am to 8pm

Notes:

- All noise generating activities are subject to the requirements of the Protection of the Environment Act 1977.
- This condition of consent does not relieve the developer (or employees, contractors, etc) from the requirements of the relevant Noise Control legislation.

20. As PCA, Council requires the following inspections to be undertaken by Council before issuing an Occupation Certificate:

The Environmental Services Department is to be given 48 hours notice prior to the following inspections being made:

1. at the commencement of the building work; and
2. after excavation, and prior to the placement of any footings; and
3. prior to pouring any in-situ reinforced concrete building elements; &
4. prior to covering any of the framework for any floor, wall, roof or other building element; and
5. prior to covering waterproofing in any wet areas; and
6. prior to covering any stormwater drainage connections; and
7. internal sanitary plumbing and drainage; and
8. external sanitary plumbing and drainage; and
9. hot and cold water plumbing; and
10. after the building work has been completed and prior to any occupation certificate being issued in relation to the building.

21. **Asbestos Warning**

Should asbestos or asbestos products be encountered during construction or demolition works you are advised to seek advice and information prior to disturbing the material. It is a statutory requirement that an accredited contractor holding an asbestos-handling permit (issued by Work Cover NSW), be engaged to manage the proper disposal and handling of the material.

Crs. Cullen, O'Brien, Webb, Karanouh, Schieb and Horan voted for this resolution. Cr. Canham requested that his name be recorded as voting against.

QUAMBONE STORE

The Director of Environmental Services informed Council that he has had discussions with the owner of the Quambone Store. He said she has had every chance to rectify unacceptable conditions, however has failed to do so. The Director said that should conditions not be met on this occasion he will take action to close the store.

The Director advised Council of other issues he was investigating, including:

- Derelict houses at Gulargambone – proposed demolition
- Tooloon Street property – new owner has been instructed to clean yard. It is anticipated that work will be carried out on the premises shortly.
- Overgrown blocks – referred to the new legislation that precludes Council from issuing Orders on owners – this is now the responsibility of the NSW Rural Fire Service.

TREES – PROPERTY AT 140 ABERFORD STREET

8304 RESOLVED on the motion of Crs. Canham and Webb that staff follow up any agreement made by Council regarding the maintenance of grounds and take appropriate action to ensure appropriate presentation of Council property.

PUMPS FOR LEVEE

8305 RESOLVED on the motion of Crs Schieb and Canham that Council seek funding in flood damage claim to install a permanent pump station at the Levee at the end of Tooloon Street.

15.0 MANAGEMENT PLAN REVIEW & QUARTERLY BUDGET REVIEW TO 31 DECEMBER, 2009

The Director of Corporate Services referred to the necessity to report to Council within two months of the end of each quarter the extent to which the performance targets of Council, set by the Management Plan, have been achieved and submit a review of the estimates of income and expenditure for Council's consideration – which were attached.

A list of budget variations and reasons was also presented for Council's consideration. As Council's responsible accounting officer, Mr. Warren stated it is his opinion, having regard to the original estimate of income and expenditure and the quarterly review of these estimates at 31 December 2009, that Council is in a satisfactory financial position.

8306 RESOLVED on the motion of Crs. Cullen and Webb that Council waive entry fees to the Swimming Centres in the Shire for the remainder of the season (commencing immediately) noting there would be no refunds made to holders of family/ season tickets and instruct staff to keep statistics of pool entries **AND FURTHER** that Council negotiate with the Kiosk Lessee at Coonamble regarding payment in accordance with the Agreement.

8307 RESOLVED on the motion of Crs. Webb and O'Brien that Council:

- (1) note the Management Plan Review;
- (2) approve the variations to votes as listed in the budget review documents;

- (3) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- (4) note the position of Council's estimated Reserves at 31 December 2009;
- (5) note the information provided on overtime for the period 1 October 2009 to 31 December 2009.

NEW EMERGENCY/AFTER HOURS TELEPHONE NUMBER

Cr. O'Brien referred to her experience with calling this number and she queried its efficiency. The Director of Engineering Services advised it is less than \$100/month to operate and is used in place of the former mobile numbers which were listed.

8308 RESOLVED on the motion of Crs. O'Brien and Horan that the Director of Engineering Services prepare a detailed report, including costs, to the next meeting in relation to the newly acquired emergency number.

16.0 REPORTS FROM VARIOUS COMMITTEES

8309 RESOLVED on the motion of Crs. O'Brien and Schieb that the reports from various committees be received and dealt with.

16.1 MINUTES OF MEETING OF AFTER SCHOOL CARE (VACATION CARE)

8310 RESOLVED on the motion of Crs. Webb and O'Brien that the minutes of the meeting of After School Care (Vacation Care) held on 4 November, 2009 be noted.

16.2 MINUTES OF MEETING OF AFTER SCHOOL CARE (VACATION CARE)

8311 RESOLVED on the motion of Crs. O'Brien and Webb that the minutes of the meeting of After School Care (Vacation Care) held on 9 December, 2009 be noted.

16.3 MINUTES OF OCCUPATIONAL HEALTH AND SAFETY COMMITTEE MEETING

8312 RESOLVED on the motion of Crs. O'Brien and Cullen that the minutes of the Occupational Health and Safety Committee held on 8 December, 2009 be noted.

18.0 REPORT BY TOURISM DEVELOPMENT MANAGER

8313 RESOLVED on the motion of Crs. O'Brien and Webb that the report by the Tourism Development Manager be received and dealt with. Mr. Baldwin was present at this time.

The TDM asked whether Councillors had any questions concerning his report and he touched on the following matters:

- Has been working with the Aboriginal Community Facilitator – signage panel at Warrena Creek/Tin Town area.
- 2010 Rodeo – Countrylink is proposing to do up a package from Sydney for this year's rodeo – two nights – includes day trip to Western Plains Zoo, the Rodeo.
- Newsletter – two sent during January – will continue with similar content (but not monthly).

At this juncture, 3.01 p.m., Cr. Canham left the meeting and did not return.

- Regarding newsletter – Cr. Cullen suggested that it be done again next year, especially to advertise Australia Day – suggested TDM get a costing on 'mail out'.
- New website – working well – lots of interest.
- Advert costing \$380 taken with Countrylink – widespread coverage.
- Purchased 'tourism bags' in conjunction with other Shires – cost of \$500 for 3000.
- Les Lane – photo shoot – Coonamble. Cr. Cullen suggested Steve write to Channel 7 endeavouring to obtain a promotional video (footage taken during harvest).

The Director of Corporate Services asked the TDM whether he has stepped down from his position with TwoEightTwoEight. The Mayor also indicated that he would like the TDM to relinquish the Chairperson's position. TDM indicated he would do so.

Coonamble Streets Ahead

Cr Schieb informed the meeting of funding received for the Coonamble High School garden project, which enables students who do not wish to do classroom work to remain at School. He indicated that five students have returned as part of the scheme. Cr. Schieb said good alluvial soil and black belting is required for the set up of the garden. The Mayor indicated that other grants are available for projects such as this.

18.1 TQUAL GRANT

Mr. Baldwin said Council was notified in December that the application was successful and it will receive \$6,000 towards funding for the Coonamble Eco-spa. He said the grant was the only successful application in the Central NSW region.

8314 RESOLVED on the motion of Crs Webb and O'Brien that Council endorse the successful TQUAL funding agreement with the Federal Department of Energy, Resources & Tourism and agree to allocate the sum of \$6,000 in the 2009/2010 financial year from the cultural reserve.

19.0 REPORT BY SALEYARDS MANAGER

8315 RESOLVED on the motion of Crs. O'Brien and Schieb that the report by the Saleyards Manager for the month of December, 2009 be adopted.

8316 RESOLVED on the motion of Crs. Cullen and Webb that the position of the saleyards account be shown within the Saleyard Manager's report.

20.0 REPORT BY CONTRACT RANGER

8317 RESOLVED on the motion of Crs. O'Brien and Webb that the reports by the Contact Ranger for the months of December, 2009 and January, 2010 be adopted.

GENERAL BUSINESSCr Karanouh:

Grass growing in car park – rear of Cants.

Tree in car park – rear of Sons of the Soil – needs attention.

Cr O'Brien:

International Women's Day – speaker from Carcoar where rent a farm house has been a successful way of getting people to the area. Saying it may trigger other ideas. Suggested Mayor attend.

Director of Corporate Services:

New Valuations have been received – some land values have doubled – this does not mean rates will double.

Mayor:

Reminded Councillors about Waste2Art on Friday 5 March in McCullough Hall – invited them to attend.

Dinner under the Stars – asked Councillors to advise if they would like to attend – book 'Council' table and fund from Councillors Expenses vote.

Main Street seating – more seats required – perhaps near AJF Briens and Global Village

8318 RESOLVED on the motion of Crs. Horan and O'Brien that two seats be installed – one near the garden bed at AFJ Brien's Office, the other near the garden bed at Global Village.

Cr Karanouh:

Advised of uneven paving and requested that an inspection of the main street area be carried out. The Director of Corporate Services said these matters should be included in a Register of Defects – the Director of Engineering Services was instructed to arrange.

Mayor:

Advised that during floods the situation at the Charles/McCullough Street area was unsatisfactory.

8319 RESOLVED on the motion of Crs. Horan and O'Brien that culverts be installed as part of the Urban Streets Program in the Charles/McCullough Street area and the work be carried out urgently as part of the 2010/2011 Roads Management Plan.

This concluded the business and the meeting closed at 3.35 p.m.

These Pages (Page 1/4407 to 35/4441) were confirmed on the day

of2010 and are a full and accurate record of proceedings of the

ordinary meeting of Coonamble Shire Council held on 10 February 2010.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 10 MARCH 2010

DECEMBER 2007 FLOOD (13/2/2008)

6676 RESOLVED on the motion of Crs. Taylor and Jackson that Council:
 (6) Undertake repairs to damaged storm water pipes and valves.

Status:

(6) In progress – awaiting RTA works to be completed.

EXTENSION OF INDUSTRIAL SUBDIVISION (11/6/2008)

6951 RESOLVED on the motion of Crs. Taylor and Cullen that Council:
 (2) Stage the development to allow for the creation of Lots 1 – 8 initially;
 (3) Borrow half the cost of the proposed first stage development (Lots 1 – 8), including the purchase of the land in its entirety and the strip of land for the road
 (6) Authorise staff to proceed with the project subject to clause (1) above.

Status:

Expressions of interest have been invited from prospective businesses. Funding applied for under the second round of the NSW Government's program. Additional information requested has been supplied, with approval or otherwise of funding imminent. Refer General Manager's report to this meeting for amended plan.

WATER TREATMENT (11/6/2008)

6965 RESOLVED on the motion of Crs. Cullen and Jackson that Council:
 1) endorse the proposed construction of water treatment plants at each of the three Coonamble bores at an estimated total cost of \$1,500,000;
 2) construct the proposed water treatment plants in a sequence commencing at Bore 4;
 3) call tenders for the supply of the oxidation and filtration equipment required;
 4) manage the design and construction process in house with technical assistance from specialists and component suppliers as required;
 5) seek the necessary approval from the Department of Water and Energy for the proposed treatment process.

Status:

Infinity tender terminated. Application for funding lodged – awaiting outcome.

COONAMBLE RAILWAY STATION RESTORATION & REUSE 1/10/2008**7266 RESOLVED** on the motion of Crs. Cullen and Karanouh that Council:

- (1) Reject the request to seek a lease on the site and recommend that ARTC continue to negotiate with 'Back on Track'
- (2) Agree to staff continuing to facilitate progress on the project and Council may consider contributing seed funding to the project;
- (3) Together with 'Back on Track' make it clear to ARTC that funds are not immediately available for restoration works and that the ARTC contribution would be used to leverage other funding;
- (4) Contact the Heritage Office requesting that it takes strong action against ARTC to reinstate the platform at the Coonamble railway station and to fulfil its obligations under the Heritage Act;
- (5) Investigate the Issue of an Order on ARTC to secure the building as it is prejudicial to the safety of the area and its residents.

Status:

Lease from ARTC received by Coonamble RTC. Tender information distributed. Plan to have project completed and grant acquitted by end June 2010.

GULARGAMBONE RECYCLING 10/12/2008

7416 RESOLVED on the motion of Crs. Webb and Schieb that Council relocate the recycling drop off facility for rural ratepayers to the Gulargambone Transfer Station.

Status:

Relocated to original position.

COMPLETE

CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY PROJECT**11/2/2009****7488 RESOLVED** on the motion of Crs. Webb and O'Brien that Council:

- (1) Acknowledges the impasse involved with continuing with the wetland project to the west of Coonamble as specified in Resolution 7276.
- (2) Fully scope the overflow spillway and in-channel wetland at the Warrena Creek Weir and re-apply to the CMA for funding towards the project.
- (3) Lodge a Development Application for the project when funding is approved by Central Catchment Management Authority.

Status:

Grant application under a Federal Government Program not successful but funding may be available in conjunction with Murdi Paaki Regional Enterprise Corporation to allow project to proceed.

INTERNAL AUDIT COMMITTEE 11/3/2009

7529 RESOLVED on the motion of Crs. Webb and O'Brien that Council instruct the Director of Corporate Services, through the General Manager, to ensure an internal audit committee is implemented in accordance with the guidelines through surrounding Councils and/or OROC.

Status:

Draft Charters for both OROC involvement and local councils are being developed.

INDEPENDENT TRANSPORT SAFETY & RELIABILITY REGULATOR R2 (30002) 8/4/2009

7602 RESOLVED on the motion of Crs. O'Brien and Schieb that Council instruct the Director of Engineering Services, through the General Manager, to ensure interface agreements in relation to managing risks to safety that may arise because of rail or road crossings on public roads in Coonamble Shire are completed by 31 December 2010.

Status:

Noted by the Director of Engineering Services and is in progress.

COONAMBLE LITTLE ATHLETICS CLUB S5 (30420) (13/5/2009)

7693 RESOLVED on the motion of Crs. Canham and O'Brien that Council:

- (1) Instruct staff to source the necessary documents from Coonamble Little Athletics Club;
- (2) Compile cost estimates for the proposed erection of fencing structures associated with the discus activity;
- (3) Advise Coonamble Little Athletics that the matter will be further considered at the June meeting of Council, however no funding is available in this or next years' management plan.

Status:

Funding for fencing structures associated with discus and shot put activities lodged under the Community Building Partnerships Program.

DEPARTMENT OF INFRASTRUCTURE, TRANSPORT, REGIONAL DEVELOPMENT AND LOCAL GOVERNMENT G5-40 (30606) 8/7/2009

7827 RESOLVED on the motion of Crs. Webb and Karanouh that staff be instructed to coordinate four opening ceremonies on the same day, with the necessary plaques and invitation period to the Department.

Status:

Invitations have been issued to opening ceremony at Smith Park 11 March – 10.30 a.m. This ceremony is a combined event for the five projects. COMPLETED

SALE OF SHARES 8/7/2009

7849 RESOLVED on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

Status:

Action being taken to accommodate the requirements of the pending sale.

10.37 ROTARY CLUB OF COONAMBLE INC A8 (30989) 12/8/2009

7924 RESOLVED on the motion of Crs. Karanouh and O'Brien that the Director of Engineering Services, through the General Manager, be instructed to obtain comments from the RTA and prepare a thorough design of toilet facilities that could be installed at the Rotary Rest Area on Castlereagh Highway north of Coonamble township.

Status:

RTA says OK, provided maintenance is not its responsibility. DA received from Rotary, further information sought – not yet to hand.

11.5 LOCAL GOVERNMENT / MURDI PAAKI REGIONAL ASSEMBLY ENGAGEMENT FORUM 12/8/2009

7938 RESOLVED on the motion of Crs. Cullen and O'Brien that Council:

- (2) Advise the Wungali Community Working Party of the small amount of funding received under the Financial Assistance Grant for working with Indigenous populations;
- (4) Invite representatives of the Community Working Parties to participate in Council's management planning workshop for the 2010-2013 period.

Status:

In progress – awaiting reformation of Wungali Community Working Party.

RACECOURSE FENCE 9/9/2009

7974 RESOLVED on the motion of Crs. Cullen and Schieb that Council obtain costings from local contractors for the erection of the subject fence and tidying up of the adjacent entrance gate and contribute up to \$3,000 from the Racecourse Reserve **AND FURTHER** that the fence meet Council's specifications.

Status:

Gateway and fencing erected.

COMPLETED.

GAB Water Auction – Future of Proposed Sheep Feedlot 9/9/2009

7985 RESOLVED on the motion of Crs Cullen and O'Brien that Council make representations for year-round application process for commercial type licences for sustainable business enterprises.

Status:

No action.

Item 3.6 - Council Grandstands 9/9/2009

8029 RESOLVED on the motion of Crs Cullen and O'Brien that Council not adopt the recommendation and the grandstands continue to be used when required and instruction given to have them assessed by Council staff as a priority.

Status:

Necessary repairs yet to be carried out.

11.7 LAND USE STRATEGY 14/10/2009

8087 RESOLVED on the motion of Crs. Karanouh and Schieb that Council:

- (1) Formally adopt the Western Councils Land Use Strategy, with the following two amendments, noting that further review will be necessary prior to developing a new Local Environmental Plan under the standard template format:
 - (i) area from town boundary south to 8 Mile Park on the Castlereagh Highway be zoned 'rural residential' and identified for subdivision
 - (ii) minimum rural subdivision reduce from 1000ha to 200ha. in respect of permitting a residence to be built.
- (2) Undertake annual monitoring of residential, rural residential, industrial and commercial land to provide accurate development data;
- (3) Instruct staff to commence the actions identified throughout the report with a view to finalization by December 2011;
- (4) Commence review of the Land Use Strategy in July 2011 to include results of the monitoring process on demand for residential, rural residential, industrial, commercial and smaller rural allotments;
- (5) Seek quotations immediately from planning consultants for a rezoning application of land situated at the Coonamble Aerodrome with a view to developing the potential Sky Park.

Status:

Department of Planning advise that its letter will not be sent until approval is given by the Director General for the other four councils' strategies.

10.16 COONAMBLE COMMON CULTURE & ENVIRONMENTAL HERITAGE GROUP D7 + E5 (31534) (11/11/2009)

8124 RESOLVED on the motion of Crs. Canham and O'Brien that the Director of Engineering Services provide costings to the December meeting covering leveling of the area, retrieval of car bodies and towing out so they can be collected

Status:

Car body removed – costing to level area being prepared.

20.2 MPREC – BUSINESS PLAN – HORTICULTURE ENTERPRISE (11/11/2009)

THE COMMITTEE RECOMMENDS that Council:

- (1) sell the land requested to MPREC for a price equivalent to that paid by GrainCorp;
- (2) place a covenant over the land to ensure it returns to Council should the project not continue past five years;
- (3) specify a timeframe in which to have the business operational;
- (4) investigate alternate sites from which the business could be conducted.

Status:

Awaiting advice from MPREC in relation to Council's offer.

13.3 WARRENA CREEK WEIR PROJECT 9/12/2009

8230 RESOLVED on the motion of Crs. Karanouh and Webb that Council:

- (1) Allocate available \$90,000 for the above proposed work;
- (2) Endorse the Director of Engineering Services' proposal to negotiate with the Department of Water & Energy for the funding of \$200,000 to renew the spillway;
- (3) Subject to the proposed work not lowering the maximum current level of the Warrena Weir.

Status:

Design underway – flood damage funding application will be lodged by meeting date.

LOCAL LIVESTOCK HEALTH & PEST AUTHORITY 9/12/2009

8246 RESOLVED on the motion of Crs. Schieb and Cullen that a letter be forwarded to the Central West Livestock Health & Pest Authority asking why it has closed its office in Tooloon Street, Coonamble and sold the premises.

Status:

See report by General Manager to this meeting. COMPLETED.

10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010

8259 RESOLVED on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

8285 RESOLVED on the motion of Crs. Webb and Canham that Council apply for funding to:

- relocate the Dental Surgery should the possible development occur
- refurbish the three residential properties currently occupied by the doctors/dentist.

Status:
In progress

11.6 GINTY ESTATE 10/2/2010

8287 RESOLVED on the motion of Crs.Schieb and Cullen that the Manager Environmental Services and relevant other staff look at ideas and costings and bring their proposals back to Council so that a decision can be made in relation to the future of the area.

Status:
No action

11.9 LAW & ORDER MEETING - LOCAL MEMBER & LOCAL AREA COMMANDER

8290 RESOLVED on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General's Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.

Status:
In progress

12.3 STORES AND MATERIALS UNACCOUNTED FOR & STORES AND MATERIALS WRITTEN IN – PERIOD 1 JULY – 31 DECEMBER 2009

8298 RESOLVED on the motion of Crs. Horan and Webb that the Director of Engineering Services investigate and report back to Council in relation to the discrepancy of diesel from the stock-take, such review to include procedures and risk management.

Status:
See Director of Engineering Services' report to this meeting. COMPLETED.

PUMPS FOR LEVEE

8305 RESOLVED on the motion of Crs Schieb and Canham that Council seek funding in flood damage claim to install a permanent pump station at the Levee at the end of Tooloon Street.

Status:
Will be included in weir funding (grant) application.

NEW EMERGENCY/AFTER HOURS TELEPHONE NUMBER

8308 RESOLVED on the motion of Crs. O'Brien and Horan that the Director of Engineering Services prepare a detailed report, including costs, to the next meeting in relation to the newly acquired emergency number.

Status:

**See report by Director of Engineering Services to this meeting.
COMPLETED.**

SEATS IN MAIN STREET

8318 RESOLVED on the motion of Crs. Horan and O'Brien that two seats be installed – one near the garden bed at AFJ Brien's Office, the other near the garden bed at Global Village.

Status:

Included in this year's program

CHARLES / McCULLOUGH STREETS AREA

8319 RESOLVED on the motion of Crs. Horan and O'Brien that culverts be installed as part of the Urban Streets Program in the Charles/McCullough Street area and the work be carried out urgently as part of the 2010/2011 Roads Management Plan.

Status:

Noted for budget purposes

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 10 MARCH 2010

This page intentionally left blank

10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 10 MARCH 2010

Section A – Matters for Consideration by Council:

**10.1 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW S6
(32093)**

Advising the National Careers and Employment Expo will be held on 30 April/1 May 2010 at the Sydney Convention and Exhibition Centre. Stating that in response to the sustained period skills shortage being experienced by industries, the Associations' Annual Conferences have recognized the need to promote local government as an employer of choice. Encouraging the presence of Councils & ROCs at the Expo to demonstrate that the industry offers diverse and challenging work, as well as benefits such as flexible working conditions, professional advancement, equal opportunity, work/life balance and competitive salaries.

Recommendation:

That Council not participate in the National Careers and Employment Expo in Sydney on 30 April – 1 May 2010.

**10.2 DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER
F5 (32079)**

Referring to the survey of flood marks in Coonamble and advising that the January 2010 flood raised concerns about the levee and its safety at some specific locations. Stating that although the observed peak flood levels did not reach the levels predicted by the Bureau of Meteorology Council may find it beneficial to record observed flood levels at specific locations and along the town levee for future analyses. Saying the SES advises it is willing to consider financial assistance to Council provided Council confirms the following:

- Council's in-house knowledge on flood marks and its awareness of the community members who could assist in locating the flood marks with reasonable confidence;
- Availability of flood marks at present (number of weeks after the event); capability of initially pegging the flood marks and then carrying out a survey to tie those flood marks to Australian Height Datum (AHD).

Recommendation:

That Council apply for funding and record the known flood marks utilizing 'in-house' knowledge on flood marks, consulting with community members and recording the information.

10.3 MOORAMBILLA R8-10 (32064)

Advising that preparations are underway for Moorambilla 2010 which will be held over the 17 – 19 September. Seeking permission to close Castlereagh Street car parking spaces only between Plaza Theatre and Sons of the Soil Hotel on Saturday 18 September from 7.30 a.m. to approximately 5.30 p.m.

Recommendation:

That Council accede to the request to close Castlereagh Street car parking spaces only between Plaza Theatre and the lane on the southern boundary of Sons of the Soil Hotel on Saturday, 18 September from 7.30 a.m. to approx. 5.30 p.m.

10.4 NRMA INSURANCE G5 (32063)

Inviting community groups within this LGA to participate in the 2010 NRMA Insurance Community Grants Program which offers grants of between \$500 and \$5,000 to groups undertaking projects in areas of crime prevention, road safety, emergency readiness and the environment. Advising that applications are open from 1 – 31 March 2010.

(NOTE BY GENERAL MANAGER – I have prepared a report on the affixing of security measures to houses, particularly the elderly).

Recommendation:

That Council apply for funding to affix security measures to residences of the elderly and disadvantaged within the area.

10.5 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY E5-3 (32106)

Referring to Council's membership of the Central west Councils Salinity & Water Quality Alliance and saying that over the past three years, with support of the Central West Catchment Management Authority (CMA), it has become a leading force in natural resource management. Stating that towards the end of 2009 the Alliance finalized its next Five Year Plan and to ensure the ongoing implementation of this plan the Central West CMA will again be supporting the Alliance committing \$80,000 in funding over the next two years. Requesting the Alliance Councils to commit to the process by also allocating \$3000 per annum for the next two years. Asking Council to confirm acceptance to this financial commitment in writing prior to the end of May and Gilgandra Shire Council will invoice it for the 2010/11 financial year contribution.

(NOTE BY GENERAL MANAGER – A copy of the Five Year Plan is attached as **APPENDIX A** for Councillors' information).

Recommendation:

That Council make provision in its 2010/11 and 2011/12 management plans for funding of \$3,000/annum as its contribution towards the Council's Salinity and Water Quality Alliance.

10.6 COUNTRY ENERGY**S5 (32092)**

Thanking Council for the opportunity to provide a quotation for replacement of overhead Low Voltage electricity supply with underground supply at Coonamble Showground. Saying works to be carried out are:

- Design and construct underground low level electricity supply including connection pillars.
- Removal of existing overhead low voltage reticulation.

Pointing out the offer does not include civil works – Council will be responsible for supply of all trenching requirements, including supply and placement of bedding sand and re-instatement work, also connection from pillars to individual distribution board. Providing a final amount of \$78,470.15.

(NOTE BY GENERAL MANAGER – During the replacement of the showground pavilion Council was requested to defer electricity upgrading works until the requirements of the new multi purpose service were ascertained. Council was advised that Country Energy would then contribute approximately 50% of the required upgrade and \$40,000 was allowed for our contribution. That funding is still available but the quotation appears to make no allowance for the Country Energy component.)

Recommendation:

For Council's determination following receipt of further information from Country Energy.

10.7 LE & AR RINDFLEISH

Advising they own and operate a trucking company based in Coonamble, their primary business being bulk grain, with two roadtrains and five trailers. Saying they employ two people full time and utilize many local businesses and services. Stating they are looking for a permanent depot, acknowledging the fact that Council is expanding the industrial estate, however saying they are seeking 4 to 5 hectares. Suggesting that Council consider sale of a block on "The Meglo", preferring Quambone Road access towards the eastern end.

Pointing out they plan to expand by employing an apprentice diesel mechanic, another full time driver and another part time driver, with a third truck in the pipeline. Saying they plan to provide parking for trucks staying overnight in Coonamble by incorporating a shower and toilet, facilities to prepare a meal and sleeping area.

Stating they have purchased a substantial size custom built shed which has facilities for a mechanical workshop and the capacity to provide for an auto electrician/mechanic. Saying a block out of town would be ideal, given the odd hours that trucks come and go and bearing in mind dust which could become a problem in a residential area.

(NOTE BY GENERAL MANAGER – This letter was received too late to allow time to research the request. It is probable that the cost of power extension will be significant and it should be a requirement that the purchaser pays all costs associated with this and the survey and subdivision expenses.)

Recommendation:
For Council's determination.

**10.8 GULARGAMBONE WAR MEMORIAL MECHANICS INSTITUTE HALL
 COMMITTEE D7 (32149)**

Advising the Committee would like to celebrate Senior Citizens Week by holding a morning tea and seeking sponsorship from Council which would be acknowledged on invitations.

Recommendation:
That Council agree to contribute \$100 towards the morning tea for senior citizens in Gulargambone from the Donations Vote.

10.9 NSW INDUSTRY & INVESTMENT N7 (32152)

Advising that the *NSW Weeds Action Program* is a NSW Government initiative to reduce the impact of weeds under the NSW Invasive Species Plan and replaces a range of noxious weed grant programs provided by the Government. Saying the Noxious Weeds Advisory Committee proposed the changes to ensure that local weed control authorities and other key stakeholders meet the NSW Invasive Species Plan targets. Pointing out that all projects supported under the *NSW Weeds Action Program* must include a clear link between actions and outcomes, with reporting based on the achievements. Stating that completed submissions will be processed up until 5 p.m. Friday 7 May 2010.

Recommendation:
That Council refer this matter to the General Manager, Castlereagh Macquarie County Council, for a submission under the NSW Weeds Action Program.

**10.10 OFFICE OF THE DIRECTOR GENERAL, DEPARTMENT OF PLANNING
T4-2 (32153)**

Referring to the Western Councils' Steering Committee request for partial endorsement of the Western Councils' Comprehensive Land Use Strategy and commending Council for work undertaken to date in conjunction with the community and State Government. Advising the Western Councils' comprehensive Land Use Strategy has been endorsed as the basis for the strategic direction of the Bogan, Gilgandra, Narromine and Warren Local Government areas for the next 25 years.

Advising the sections relating to Coonamble Shire have been deferred at this time, as Council wishes to reconsider some recommendations of the Strategy in relation to minimum lot size for a dwelling in the rural zone and the provision of additional rural lifestyle zoned land. Pointing out that Council will need to undertake additional work and justification in relation to these issues.

Referring to a Councillor briefing session attended by staff from the Western Region Office to discuss the outstanding issues. Saying the Regional Office will provide separate correspondence to advise on these matters and work through the finer detail in order to finalise the Strategy. Looking forward to Council's cooperation in finalizing the Strategy as soon as possible.

(NOTE BY GENERAL MANAGER – The letter referred to has not yet been received from the Regional Office in Dubbo.)

Recommendation:

That Council note the information contained in the letter from the Director General of Planning.

**10.11 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY E5-3
(32154)**

Seeking confirmation of Councillor representation on the Local Government Reference Group Forum, the objective of which is to establish formal and constructive relationships between the Councils and the Central West CMA to enhance and promote strategic and sustainable natural resource management across the Central West Catchment. Pointing out commitment to the Reference Group involves attending Councillor seminars which are organized two to three times a year and encouraging others to attend; attendance at the more formal Local Government Reference Group Forums – potentially once or twice a year.

Recommendation:

That Council select a delegate from among its members.

10.12 COONAMBLE RURAL TRANSACTION CENTRE D5 + T3 (32142)

Pointing out that lack of accommodation is a problem facing all major events in town and, in some cases, limiting expansion. Advising it has come to attention there is a need for extra accommodation for Moorambilla due to its popularity and growth and the fact that it has three additional choirs plus a girls' choir of 20 students attending this year. Saying the possibility of establishing a Home Stay Project has been researched, but advising the RTC does not have staff nor the financial means to advance the project.

Envisaging the project would operate as follows:

“Cost of home stay would be approximately \$66 per night per person with \$50 for the host and \$16 for Council (this is based on the scheme in place at Gunnedah Shire Council for Agquip). The registered homes would require regular inspection and must reach the standards of a two and a half star motel accommodation”.

Requesting Council's assistance to compile the register and data base and administer the project once established. Saying this would involve Council staff receiving enquiries in regard to host placements, administration and sending details of the accommodation arrangements. Saying whilst this is seen as at least a revenue neutral venture for Council, business houses and district would benefit, as would all events held in the town.

(NOTE BY GENERAL MANAGER – Council does not have staffing resource to conduct this activity. Discussions with the Tourism Development Manager reveal that some 15 – 20 hours per week on an ad-hoc basis would be required to set up, carry out inspections and administer the program. It is understood that Gunnedah Council has an Events Officer who carries out this function. Given that the proposition is claimed to be self-funding, it is suggested that the Moorambilla Committee may be better placed to carry it out. It is understood that all accommodation was not filled during last year's event and whilst it is claimed additional participants will be attending this year, actual numbers have not been provided. Council currently provides \$11,000 in funding for the event which is greater than the amount provided to any other organization.)

Recommendation:

That Council decline the suggestion that it set up and administer a Home Stay Project for the Moorambilla Festival.

Section B – For information.**10.13 PARLIAMENTARY SECRETARY – TRANSPORT & ROADS R2
(32072)**

Thanking Council for its correspondence to the Minister for transport & roads regarding the Coonamble branch line. Advising the Coonamble line is around 160km long and primarily used for grain haulage. Stating that in 2001 the then NSW Department of Transport engaged consultants to undertake an assessment of the current infrastructure condition and propose options for investment across the NSW network. Pointing out that the report recommended restoration of the Coonamble line to conditions suitable for branch line traffic over its entire length and the recommendations were adopted as a restoration program for rural rail infrastructure. Stating that in 2004/05 the section of line from Gilgandra to Armatree was upgraded.

Saying to date the remainder of the line has not been upgraded, however the Rail Infrastructure Corporation advises that the line is currently fit for the purpose of meeting the needs of the grain harvest. Pointing out the Corporation is currently developing a ten year asset management plan for the Country Regional Network which will include further consideration of re-railing of branch lines, including the Coonamble line. Advising that prior to any investment commitment being made, the NSW Government would need to be certain that the upgraded line would be used by industry to a level that justifies the upgrade.

10.14 ANTHONY SMITH PR1388 + R8-10 (32052)

Advising that he accepts the conditions and timeframe associated with the purchase and closure of portion of lane running from Bimble Street to Dubbo Street which is adjacent to his property. Stating he will forward the nominated deposit and thanking Council for the opportunity.

10.15 COONAMBLE SENIOR CITIZENS ASSOCIATION C6-12-1

Forwarding copy of minutes of meeting held on 15 February, 2010, together with Bank Reconciliation Report.

(NOTE BY GENERAL MANAGER – The Coonamble Senior Citizens Association is a Section 355 Committee of Council which requires the submission of this information – attached as **APPENDIX B**).

10.16 MURDI PAAKI REGIONAL ENTERPRISE CORPORATION C8 (32036)

Forwarding reports and statistics for the Coonamble and Gulargambone Community Assistance Patrols.

(NOTE BY GENERAL MANAGER – Copies are provided at **APPENDIX C**)

10.17 GWYDIR SHIRE COUNCIL D5 (32107)

Inviting Council to be represented at a forum to be held in Canberra on Monday 15 March 2010 to form a cooperative of rural based, likeminded, Councils. Saying the invitation has been extended to all those local government areas where the gross value of their agricultural activity exceeded \$100 million in the 2006/2007 year. Outlining issues collectively faced in meeting mutual obligations to agricultural sectors, ensuring a reliable local road network, requires a concerted attempt to lobby for additional local road funding. Saying the ability to achieve a satisfactory outcome will be greatly enhanced if Councils work cooperatively in this endeavour as a united team. Encouraging Council to be represented.

(NOTE BY GENERAL MANAGER – This letter is the subject of my email to Councillors last week. In accordance with the responses received, arrangements have been made for the Mayor and/or the Deputy Mayor and the General Manager to attend).

10.18 DEPARTMENT OF THE ENVIRONMENT, WATER, HERITAGE AND THE ARTS

Thanking Council for its application under the Water Saving Initiatives (WSI) Component of the Strengthening Basin Communities (SBC) Program for the Coonamble Water Treatment Plant. Saying the application was not successful as elements were considered to be for ongoing operation and maintenance costs. Inviting Council to apply under future SBC rounds.

10.19 DEPARTMENT OF PREMIER & CABINET L10-1 (32138)

Advising that *The Promoting Diversity* webpage is now available on the Division's website. Saying the webpage is being developed as part of the Year of Women in Local Government, the primary focus of which is to raise awareness of the opportunities and benefits of increasing the participation of women in leadership and management roles within local government. Pointing out the webpage includes a Register of Events which have been organized by councils to celebrate the Year of women in Local Government. Saying the webpage can be accessed from the right hand side of the Division's homepage (see Year of Women in Local Government) and from the Director of Policy Advice for Councils (see Social Justice).

10.20 ABBEY RANGIAWHA L5-1 (32129)

Advising that Global Village Restaurant and Café has been granted a liquor license which extends to the al fresco dining area. Requesting that the area be gazetted so there will be no conflict with the alcohol free zone. Forwarding a copy of the approved licensed area plan and license certificate.

(NOTE BY GENERAL MANAGER – Council staff will be identifying the footpath area available in accordance with legislative requirements).

JOHN J GRIFFITHS

General Manager

2 March 2010

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 10 MARCH, 2010**

Recommendation:

That the General Manager's report be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED
AUTHORITY**

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
60/09	Aguleh, H	Owner	Extns to existing dwelling – operation of childcare centre	53-55 Wilga Street Coonamble	18/2/2010
05/10	Rangiawha,A	Heaney,D&K	Operation – retail store	62-64 Castlereagh St, Coonamble	23/2/2010

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
03/10	Vella,M	Owner	Dwelling	21-23 Nebea St Coonamble	1/2/2010
06/10	Hooper,H&V	Hooper,V	Carport	21 McMahan St Coonamble	1/2/2010
07/10	Nalder, R&M	Nalder,R.	Swimming Pool	35 Mendooran St Coonamble	17/2/2010

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application Nos. 060/2009 and 005/2010, together with Complying Development Application Nos. 003/2010, 006/2010 and 007/2010, have been approved under delegated authority since the last Council Meeting.

11.2 COUNCIL'S MAY MEETING

Background:

Council's meeting for the month of May, 2010 is scheduled for Wednesday, 12th.

Issues:

The 2010 Coonamble Show is scheduled for Tuesday and Wednesday, 11th & 12th May – the second day has been gazetted a public holiday for the Shire.

Sustainability/Legislative Provisions:

Section 365 states that Council is required to meet at least 10 times each year, each time in a different month. Council did not hold a meeting in January 2010.

Financial Considerations:

Nil

Options:

1. Conduct the meeting on the scheduled date.
2. Alter the date of the May 2010 meeting

Recommendation:
For Council's determination.

11.3 TRANSFER – PORTION OF EASON'S LANE – ROHR HOLDINGS PTY LTD**Background:**

In 2004 when Council sold the former Hotel Coonamble site to Rohr Holdings Pty Ltd it was intended to close the laneway at the rear of the premises, transfer title and consolidate that piece of land into the entire site, although this was not a condition of sale.

To provide ongoing access to the appropriate authorities for the maintenance of electricity, water and sewer, an easement was created at that time. Mr. Rohr was advised of this and the requirement for him to construct two double gates on the northern and southern boundaries where the fence crosses the laneway to allow easy access for maintenance vehicles should the need arise.

Issues:

Council advertised its proposal and took the required action to close that section of Eason's Lane, however the matter did not proceed to gazettal at the time. Prior to any transfer being effected, it was necessary to provide a copy of the gazettal notice.

Staff directed an enquiry to the Department of Lands (Crown Lands Office) as to the status of the lane closure and requested that the gazettal be effected. This has now been done – the notice appearing in the Government Gazette in January 2009. The Certificate of Title has been issued in the name of Coonamble Shire Council and the transfer can proceed.

Sustainability/Legislative Provisions:

No resolution of Council exists to allow the transfer of the land to Rohr Holdings Pty Ltd. Additionally, no authority was given to affix Council's Common Seal to transfer documents.

Financial Considerations:

The Valuer General's land value as at 1 July 2009 is \$1,500 for the 282.4 square metres of laneway. Council may decide that Rohr Holdings Pty. Ltd. be responsible for legal fees associated with the transfer.

Options:

Nil

Recommendation:

That Council inform Rohr Holdings Pty Ltd that transfer of the part of laneway can now be effected for a nominal amount, subject to Rohr Holdings Pty Ltd agreeing to pay all legal costs and, if the transfer proceeds, authority be given to affix the Common Seal to the relevant documents.

11.4 CENTRAL WEST LIVESTOCK HEALTH & PEST AUTHORITY BOARD MEETING**Background:**

I attended the Board Meeting held in Coonamble on 26 February, 2010 as a result of Council's letter to the Authority in December 2009 regarding closure of the Coonamble Office.

Issues:

A decision by the Board on the sale of the Tooloon Street Office is still pending but if the property is to be sold, this will not occur until the Industrial Estate facility is upgraded to accommodate existing staff. Efficient coordination of the Coonamble operation is paramount to the Board which has closely monitored Council's intention to expand the industrial area, having the potential of attracting rural producers to that area.

An undertaking was given by the Board that there would be no less jobs in Coonamble and certainly no decrease in field staff.

Discussion took place on service levels being delivered effectively and it was pointed out that the amalgamated body has potential to concentrate additional resources in times of emergencies, such as locust outbreaks.

I raised the issue of noxious weeds on Authority land and was informed that an annual strategy is being developed to mitigate the ongoing problem.

The Board is experiencing difficulties attracting a veterinarian to this area and a concerted effort is being made to overcome that shortcoming. However, I was advised that all veterinary issues are being dealt with at this time, either by Authority staff from outside this area or local vets.

Programs, such as fox bait program, are conducted in this area on occasions and Council will be issued an invitation to present information to the rural sector on issues of its choosing.

One of the major issues associated with the Authority being a new entity is the lack of communication between rural producers, other stakeholders and Council. To overcome this, I have suggested that Council receive updates during its public participation session of Council, should the Board of the Authority or staff see fit. Additionally, the Board will invite the Mayor to its meetings held locally to address any issues that may eventuate.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

The change to the Authority's rating system was discussed and the forced changes were identified as coming from a Government Report which recommended a 'base rate' system which generally reduced the levy for its larger landholders and increased for small holdings. The pest levy was not a new charge but simply a re-introduction of a levy that had been deferred by the Government for the past two years.

Options:

Nil

Recommendation:

That Council note the contents of the report.

11.5 PROPOSED LAYOUT – INDUSTRIAL ESTATE EXTENSION**Background:**

The original intention for the industrial estate extension was to have a curved road and join the old and the new estates by the acquisition of additional land near the sewage pump station.

Issues:

Practicalities in respect of water and sewerage installations have been discussed and the decision made that an amended plan be applicable as the cost savings could be in the order of \$70,000.

Concern has been expressed at the escalating cost of the subdivision proposal and a further decision made not to connect the old and new estates.

An amended layout plan is attached as **APPENDIX D** for Council's information.

There has been reticence by prospective purchasers to identify exact areas required, making it difficult to produce a layout plan that is practical and meets requirements of future occupants. Discussions also have revealed that blocks of only 2000 square metres will be difficult to sell and the minimum lot size now will be 4700 square metres with only eleven blocks being made available for sale.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

The saving of \$70,000 will bring the project closer to an economical undertaking as will the removal of land acquisition and pump station relocation. Detailed costs will be assessed in the near future.

Options:

Various

Recommendation:

That Council approve the amended layout plan for the extension to the industrial subdivision as presented.

11.6 VICTIMS OF CRIME

Background:

The Mayor and Local Area Commander (LAC) have been involved in discussions in respect of concerns they both hold regarding the trend to break into homes while people are there.

Issues:

The Mayor and the LAC are both concerned with the protection of elderly citizens in particular and it has been suggested that Council seek grant funding from an Insurance Group and enter into partnership with the police and a community service group (Rotary or Lions) with a view to having security screen doors and windows fitted to victims' homes.

Such a scheme is part of the Crime Prevention Action Plan referred to as "Burglar Beware". It is unknown when that document will receive approval from the Attorney General's Department and the grant funds becoming available.

Sustainability/Legislative Provisions:

The Crime Prevention Plan carries with it compact grant funding from the Attorney General's Department which could be utilised for the purpose suggested and it is disappointing that the goal posts for the development of that plan are constantly being moved.

Financial Considerations:

The finding of grant funds could be time consuming and delay such a project in any event. Concern is expressed that the "handy man" fitting of security screens may not be to the required standard and counter-productive. Similarly, the carrying out of work which may reduce the income potential of professionals is questioned.

It is understood that a presentation of some \$10,000 was made by the Manly Sea Eagles and this may be an appropriate project for use of all or some of that money.

Options:

1. Proceed with the seeking of grant funds and invite suggestions from community service organisations as to their ability to undertake such work.
2. Allow the works to be carried out under the Crime Prevention Action Plan, acknowledging the potential delay in the scheme commencing.

**Recommendation:
For Council's determination.**

11.7 RELAY FOR LIFE

Background:

The Relay for Life will be held 10/11th April 2010 at the Coonamble Sportsground in accordance with Council's approval of 9 September, 2009 under Minute No. 7980.

Included in the report presented to Council was a restriction on the time entertainment could be provided to 10 p.m. and the highlighting of the restriction of consumption of alcohol in public places due to the Alcohol Free Zone.

Issues:

The Mayor has received a request for the lifting of the Alcohol Free Zone within the confines of the Sportsground for the period of the event which is 3.45 p.m. 10 April, 2010 to 10 a.m. 11 April, 2010.

At a recent meeting of the organising committee, I was requested for an extension to the entertainment curfew to 12 midnight, as the noise levels will be minimal. An undertaking was given for surrounding residents to be informed and should a complaint be received on the night, immediate cessation would occur.

Sustainability/Legislative Provisions:

The temporary lifting of the Alcohol Free Zone should only occur with the agreement of local police and, at the time of writing, such agreement has not been received.

Security is of concern should the consumption of alcohol and behaviour by a minority result in a situation that is hazardous to the organisers and participants.

Financial Considerations:

Council has already approved the use of lighting, venue hire, facilities cleaning and removal of rubbish and these requests do not add to that contribution.

Options:

1. Approve the lifting of the Alcohol Free Zone within the confines of the Coonamble Sportsground for the period 3.45 p.m. 10 April 2010 to 10.00 a.m. 11 April 2010 and agree to an extension of the entertainment curfew to 12 midnight on 10 April 2010.
2. Not approve either request.
3. Approve only one of the requests.

Recommendation:

That Council Approve the lifting of the Alcohol Free Zone within the confines of the Coonamble Sportsground for the period 3.45 p.m. 10 April 2010 to 10.00 a.m. 11 April 2010 and agree to an extension of the entertainment curfew to 12 midnight on 10 April 2010.

11.8 NOTES FROM MANAGEMENT PLANNING WORKSHOP - 3/3/2010

The General Manager and Director of Corporate Services advised Council of income and expense issues relating to rates, financial assistance grant, interest on investments, wages and salaries, superannuation and sources of road funding.

The following suggestions for further investigation were put forward by Councillors.

Councillor Karanouh:

Councillors Karanouh and Schieb recommended that the Tooraweenah Road be sealed in accordance with a proposal presented by Cr Karanouh and containing the following elements:

- Cost of \$3.5m is mitigated by \$200,000 due to local water now being available.
- Roads to Recovery funding amounting to \$1m be utilised.
- Unspent funds due to flood restoration works being completed in lieu of - \$200,000.
- Quarry profit \$200,000.
- \$1.9m from loan funds.
- Repayment of loan @ \$280,000/annum – loan over 10 years @ 8%.
- Loan repayment annually \$200,000 from Quarry profit and \$80,000 from road funding allocation for six years.

The recommendation was put to the vote and LOST.

Cr Karanouh requested a pavement cleaner and was advised that it is included in the 2009/2010 budget.

Crs Karanouh and O'Brien requested the planting of around 30 trees on the footpath in the CBD, such trees to be of a variety that only grow 2½ - 3 metres.

Cr Karanouh requested that Weir beautification be included in the design being developed by the DES.

Crs Karanouh and O'Brien recommended that automatic sprinkler systems for gardens in the main street be investigated for inclusion in the 2010/2011 draft management plan.

Cr. Schieb:

Cr. Schieb requested that the upgrade of the Armatree to Coonamble rail line continue to be a No 1 Priority of Council.

Cr Schieb conveyed a request from the Coonamble Rodeo & Campdraft Committee for funding as follows:

- Relocation of calf yards \$40,000
- Ablutions in pavilion \$30,000
- Upgrade of electricity \$85,000 Total \$150,000

At the suggestion of Cr Cullen, it was considered that these works should be completed in this financial year, with funding to come from the Farming Reserve.

Cr Schieb requested that Coonamble become a RV friendly town with a suitable site, potentially behind Sons of the Soil Hotel and/or land at the corner of Namoi and Maule Streets.

Cr. O'Brien:

Cr O'Brien requested that the two street lighting sites in Gulargambone quoted on by Country Energy be completed under this year's funding.

Crs O'Brien and Webb recommended that a review on the operation of the Gulargambone Library be conducted, including the leak in the roof.

Crs O'Brien and Webb recommended that the Director of Engineering Services investigate the inclusion of a slasher and mower for Gulargambone in the review of the Fleet Management Plan.

Cr. Cullen:

Crs Cullen and Webb recommended that there be no reduction in the relogging program for 2010/2011.

Cr. Canham:

Crs Canham and Horan recommended that one urban street (Coonamble) be sealed, utilising profits from the Crusher.

Crs Canham and O'Brien recommended that the entry road to the Showground adjacent to the Hospital be sealed from the Highway to approximately 50 metres within the grounds.

Crs Canham and O'Brien recommended that painting of the Poultry Shed at the Showground be carried out.

Director of Corporate Services:

Crs Webb and Canham recommended that funding of around \$80,000 be included in the three year management plan, commencing 2010/2011, for a new salary system.

Crs Webb and Canham recommended that a new telephone system – costing approximately \$40,000 - for the Administration Centre be included in the three year management plan commencing 2010/2011.

General Manager:

Crs O'Brien and Webb recommended that the completion of the Land Use Study and preparation of a new LEP, costing approximately \$150,000, be included in the three year management plan commencing 2010/2011.

Cr. Horan:

Crs Horan and Karanouh recommended that the Director of Engineering Services carry out a review of the garbage collection system with a view to Council conducting its own service.

Cr Horan requested that the extension of the Industrial Subdivision be progressed as a matter of priority.

Cr Horan requested that the development of Ginty Estate be progressed without delay.

Director of Engineering Services:

The Director of Engineering Services advised that he was looking to include a mixer and spreader in the review of the Fleet Management Plan at a cost of around \$800,000.

**Recommendation:
For Council's information.**

JOHN J GRIFFITHS

General Manager

3 March 2010

**12. REPORT BY DIRECTOR OF CORPORATE SERVICES
COUNCIL MEETING ON WEDNESDAY 10 MARCH 2010**

Recommendation:

That the Director of Corporate Services' report be received and dealt with.

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 28/02/2010 compared to 28/02/2009:

	28/02/2010	28/02/2009
Arrears 30 th June previous year	614,828.79	631,019.32
Plus 2009/2010 Combined Levy	4,820,875.24	4,672,451.63
Add Transfer from Postponed	5,179.83	4,950.76
GROSS LEVY	5,440,883.86	5,308,421.71
Less: Pensioner Concession (State)	(59,617.32)	(59,178.02)
Pensioner Concession (Council)	(48,780.28)	(48,420.57)
Transfer to Postponed	(590.20)	(906.04)
Abandoned	(112,788.41)	(5,457.58)
20% Farmland Rebate	(2,900.92)	-
NET TOTAL LEVY FOR YEAR	5,216,206.73	5,194,459.50
Less Collections	(3,484,933.47)	(3,310,104.55)
Plus Refunds	17,393.88	5,495.85
NET TOTAL BALANCE	1,748,667.14	1,889,850.80
Plus Postponed	5,343.41	9,515.22
GROSS TOTAL BALANCE	1,754,010.55	1,899,366.02
Collection % of Total Receivable	66.43%	63.62%
Arrears % of Total Receivable	33.57%	36.38%

Recommendation:

Submitted for Council's information.

12.2 LIST OF INVESTMENTS

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with Financial Management Regulation 19(1) details of all money invested under Section 625 of the Local Government Act, the Ministerial Order and Councils Investment Policy for the Period Ending 28 February 2010.

Date Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
16/03/2010	Fixed	A1+	CBA	16	30	4.17	2,000,000
22/04/2010	Fixed	A2	IMB	15	90	5.50	1,000,000
20/04/2010	Fixed	A1+	St George	17	60	5.00	1,000,000
23/04/2010	Fixed	A1+	NAB	18	60	5.25	2,000,000
4/03/2010	Fixed	Unrated	Reliance C/U	11	90	4.60	500,000
10/03/2010	Fixed	A1	Suncorp	12	90	5.50	1,500,000
25/03/2010	Fixed	A1+	Westpac	7	180	4.80	1,000,000
30/08/2010	Fixed	A1+	NAB	8	337	5.00	2,000,000
	At Call Fixed	A1+	CBA			3.00	1,600,000
Total							12,600,000

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	24%	50%	3,600,000
NAB	A1+	34%	50%	4,000,000
Westpac	A1+	8%	50%	1,000,000
St George	A1+	8%	50%	1,000,000
Suncorp	A1	13%	40%	1,500,000
IMB	A2	8%	35%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 12,600,000

Rating	% of Investment	Policy	Amount
A1+	75%	100%	9,600,000
A1	13%	80%	1,500,000
A2	8%	60%	1,000,000
Unrated	4%	30%	500,000
			\$ 12,600,000

2515-000	General Fund Investments	5,471,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		\$ 12,600,000

I, Rick Warren Responsible Accounting Officer, certify that in accordance with Financial Management Regulation 19(3)(b) the investments have been made in accordance with the Local Government Act, the Ministerial Order and the Council Investment Policy

Recommendation:

That the list of investments as at 28 February 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 TENDER – CORPORATE SOFTWARE SOLUTION**Background:**

Council has, for many years, used the package provided by Fujitsu as its software platform. This section of Fujitsu's operation has been sold to Civica and the life of the product is limited.

Issues:

Fujitsu has undertaken no development since being acquired by Civica and, unless there are legislative requirements, no enhancements will be made to the package.

Council has been informed of the issue previously and it is felt that now is the time to progress the issue, given the possibility of a minimum six months lead time to the implementation of successful tender.

Sustainability/Legislative Provisions:

Council needs a comprehensive local government solution to provide services and comply with its legislative responsibilities.

Financial Considerations:

Council currently has \$102,996.04 in an office equipment reserve from where these purchases are funded. Council also has \$150,000 in the current year's budget for this purpose. It is proposed this be transferred to the reserve at the end of this financial year.

This amount, it is thought, would cover the first year which includes implementation and data conversion. There will be ongoing license costs of up to \$60,000 per annum.

Options:

- (1) Not upgrade the software.
- (2) Delay the implementation of the software.

Recommendation:

That Council note the information and a request for tenders be called to replace the current Local Government Solution software.

RICK WARREN

Director of Corporate Services
1 March 2010

13. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 10 MARCH 2010**

Recommendation:

That the Director of Engineering Services' report be received and dealt with.

13.1 COONAMBLE POOL

Background:

Council resolved in December 2009 to extend the opening hours during the school holidays. Council also resolved in February 2010 to waive the entry fee for the remainder of the current season.

Issues:

Council staff are currently working on the estimates and management plans for 2010/11. Both extending the opening hours and waiving the admission fee will impact on staffing and income. These issues should be decided now for next season to enable forward planning.

The opening hours during the school holidays (Monday to Friday) were extended as follows:

Morning	from 6am -9am	to 6am -11am
Afternoon	from 1pm -6pm	to 1pm -7pm

The extended hours proved very disappointing with no noticeable increase in patronage numbers or longer use of the pool.

Sustainability/Legislative Provisions:

Council has a duty of care to the public to ensure that the pools are adequately manned and that staff are not worked excessively long hours.

Financial Considerations:

Waiving admissions to the Council pools will potentially cost Council \$30,000 p/a, while extending pool hours will increase the running costs of the pool. Each hour the pool opens in addition to normal hours costs Council approximately \$65 per man hour on average. This represents a potential increase of \$50,000 if the opening hours are extended for the entire season.

Options:

- (1) Council retain admission charges and keep existing opening hours.
- (2) Council waive admission charges and keep existing opening hours.
- (3) Council retain admission charges and keep extend opening hours.
- (4) Council waive admission charges and keep extend opening hours

**Recommendation:
For Council's determination**

13.2 WATER TREATMENT PLANT

Background:

The Council has been dealing with the issue of installation of a water treatment plant for the town during the last few years. In 2008 Council offered a contract to Infinity Environmental Pty Ltd for the installation of a water treatment plant subject to the Section 60 of the Water Act approval from the Office of Water NSW. However the Office of Water NSW did not approve the Infinity Environmental Pty Ltd proposal advising it was not technically sound enough because it was the first plant to be installed for drinking water. Infinity Environmental's proposal was a solution for only iron content of Coonamble drinking water. It did not deal with the other issues like calcium carbonate, turbidity and occasional magnesium.

After the information from the Department of Water that the Infinity Environmental Pty Ltd proposal was not approved, it has come to light that a technically sound treatment plant can be installed for around \$2.5 million. This includes the complete installation including civil works.

In the meantime Infinity Environmental Pty Ltd has offered an obligation free trial for a 12 months period to prove the soundness of its system however there is no guarantee that after the trial period the Section 60 Approval will be granted by the Office of Water NSW.

The contract price of Infinity Environmental Pty Ltd system was \$1.5 million however, with the inclusion of civil works, the proper cost of the project will rise towards \$2 million.

Issues:

Infinity Environmental Pty Ltd system was an answer only for the iron concentration in the drinking water. The new water treatment plant should however address all of the problems in Coonamble's drinking water i.e.: iron, calcium carbonate, turbidity and magnesium.

Sustainability/Legislative Provisions:

Council must obtain Section 60 Water Act Approval for the installation of a permanent water treatment plant.

Financial Considerations:

As at today, Wednesday 3 March 2010, the Coonamble Water Reserve Fund is \$3,216,508.

Should Council decide to engage Infinity Environmental Pty Ltd the cost will be around \$2 million, however if Council decides to engage an alternate company the cost will be around \$2.5 million.

Options:

1. Delay the installation of the water treatment plant.
2. Invite Infinity Environmental Pty Ltd to conduct a no obligation trial of its system for a 12 month period.
3. Allocate \$2.5 million in 2010/2011 budget and call fresh tenders for the installation of the water treatment plant.

**Recommendation:
For Councils determination.**

13.3 PROGRESS REPORT

(a) ROADS

(i) State Highway

The Works Order for construction works at the intersection of the Come-By-Chance Road and State Highway 18 has been received however the RTA has not released the hold point so that the Council can physically start work. At present the RTA is in the process of analysing the work methods proposed by the Council. As soon as the RTA has completed its review and the hold point is released Council will then commence works.

(ii) Flood Damage

The claim for damage to roads and culverts has been submitted to the RTA. Total amount of the claim is \$3.3 million. The RTA has inspected the damages to the main roads and local roads. Repairs to the roads and culverts have already begun.

(b) WEIR

A new proposal for the Warrena Creek Weir has been designed. The total cost of the restoration is estimated to be \$300,000. The claim was submitted to the Department of Environment, Climate Change and Water (DECCW).

(c) LEVEE

The Department of Commerce has indicated that the concept design of the proposed levee will be ready by June 2010.

(d) QUARRY

Production in the Month of February 2010.

Product Name	7mm Agg	10mm Agg	14mm Agg	20mm Agg	DGB 20
Monthly Volume (T)	273	1068	1121	0	-
Product Name	Dust	20mm RB	40mm RB	Concrete Mix	Spalls
Monthly Volume (T)	1305	2416	505	420	-

DON GAMAGE

Director of Engineering Services
3 March 2010

14. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 10 MARCH 2010

14.1 MINUTES OF THE LOCAL EMERGENCY MANAGEMENT COMMITTEE MEETING HELD IN RFS HEADQUARTERS, COONAMBLE ON WEDNESDAY 17th FEBRUARY 2010 COMMENCING AT 10.10AM.

COMBINED LEMC MEETING – COONAMBLE & WALGETT LEMCs

PRESENT: Don Gamage (LEMO-CHAIR), Stuart Davies (DEMO), Mark Hoath (LEOCON-Police), Bob Noble (Local Area Commander & LEOCON-Walgett Police), Tony Place (RFS), Amanda Nixon (NSW I&I), Ben Callaghan (Ambo's), Kent Morley (NSW FB), Libby Burnheim (GWAHS), Matthew Cock (CSC-ENV Ser), David Minehan (Mac-RHG SES), David Monk (Mac-RHG SES), Ian Taylor (Walgett LEMO), Michael Webb (CSC Cr), Graham Kingsland (NSW FB), John Mill (Country Energy), Dave Boreham (Country Energy), Mark Shervashidze (Community Services)

1. APOLOGIES

Shiralee Robinson (SES), Insp Chris Taylor (Area Command-Duty Officer Police), Natalie Dunstan (Walgett-Police), Tim Horan (CSC Mayor), Russell Smith (Cble-Aerodrome)

2. CONFIRMATION OF THE MINUTES

The minutes of the meeting held on 7 October 2009, as read, were confirmed.

LEOCON Bob Noble queried the conduct of the joint meetings. DEMO advised that similar meetings had been based on the host location taking minutes and that specific Coonamble and Walgett issues would be discussed separately under "General Business" item of agenda.

3. MATTERS ARISING FROM THE MINUTES

- **Item 4 - Neighbourhood Safer Places** – Bob Noble confirmed this item has been completed and forwarded onto district level DEMO. DEMO confirmed that the LEMC provided material had been forwarded to RFS, via the SEOCON.
- **Item 5 – Fires Update** – Tony Place reported Hazard Reduction Plan with RFS is in place –process of Council being funded to slash certain areas.

- **Item 3** – The DEMO) has the **DISPLAN. DEMO** reported that he hasn't had opportunity to finalise the review as yet. Other work had prevented finalisation of review but proposed to review this plan and four (4) other Local Displans in February. Expect finalised by March. Order for finalising will be Coonamble, Walgett, Gilgandra and Wellington.. Once Plan review is finalised it will be sent to Committee for final comments & formally signed-off by LEMC. DEMO noted that LEMC contact list needs to be updated from current 2004 version!
- **Item 9 – SIMS** – DEMO reported this is a Dept of Lands (Emergency Information Coordination Unit [EMIU]) Project to capture spatial information data of all agencies, including local council area. The DEMO has been provided with the data (in a Yellow box -Hard drive) . The data provided to DEMOs is the whole State. To give you an example - by clicking on a power pole using this system it can tell you all the required information including its serial code etc. The state based SIMS Project is up to phase 2, which is "District" based training on how to operate the system. Recommendation that a council staff member attend this training when confirmed with EICU..
- **Item 10 – Rural Addressing** – LEMO advised that this is now 100% completed with information forwarded to Dept of Lands

4. **CORRESPONDENCE**

LEMO advised committee that council has received 2 letters from SES & Dept of Environment Change & Water concerning issues in wanting council to sign off on Flood level Maximum's. Committee discussed at length other council examples of using bands or rings around telegraph poles or street sign in an attempt to readily identify witch streets within a town are likely to flood and at what height. SES Regional Controller David Monk explained that they are in need of updated data and have asked that council undertake a Survey of maximum height points (marks) for each street and low houses. LEMO confirmed 2 issues have been raised at council concerning community wanting more information and confirmation of flood levels. DEMO advised that there is currently a Government grant available, that may provide funding for this council survey project. DEMO will forward funding / grant documentation to LEMO again. The SES advised that this item would be discussed further in "Flood DEBRIEF" section of the meeting.

5. **FIRES IN TOWN**

Kent Morley (NSWFB) advised nothing to reports. All been good and recent rain / flood had mitigated the problem.

6. **EMERGENCY RISK MANAGEMENT - NATURAL DISASTER PROJECT**

DEMO confirmed this project is completed however an “all-hazards” study is still required to be completed. No EM NSW policy has been issued so the project has no set timeframe for completion. In response to LEMO question of project costs, the Demo reported that similar projects in other areas had cost approximate cost \$10,000 - \$15,000, depending on Consultant used. DEMO added, that the project can be done locally with local agency resources in a more cost effectively basis than a consultant provided the LEMC had an approved template to go on. DEMO to discuss with LEMO at a later date and possibly forward copy of other council’s All Hazard Study that have already been completed.

7. **VOLUNTEERS/AGENCY CAPACITY**

DEMO confirmed this item was previously discussed / listed so the committee could report any issues concerning lack of volunteers or agencies members. RFS reported town units on recruitment drives. Machinery shed fire incident recently out of town in which 3 crews attended at all times. Lack of staff response for long duration operations will now activate to bring other crews in. (See also agency report-RFS) **It was suggested that this item should probably become a sub section to item “Agency Report”. Committee agreed.**

8. **EVENTS**

Demo advised that “Event Information” was required from LEMCs / Local Government / Agencies because of an approved action at the DEMC. District level agencies, especially HEALTH and AMBULANCE are keen to be notified of ‘large-scale’ events that may have an impact upon local resources. DEMO stated that other LGAs forward information to DEMO from their Tourism website. Committee said that most events the local people are aware of and therefore most agencies would already know about, although the one off’s e.g.: Relay for Life Event – 10th April – event with an estimated large number of people to attend should be notified, especially to hospital.

The Committee agreed to list “Events” as a permanent Agenda Item for future LEMC meetings, and information when advised to be provided to the DEMO.

9. **DISPLAN REVIEW**

See item 3. Currently being reviewed by DEMO.

10. **CONTACT DIRECTORY REVIEW**

DEMO advised the committee’s “Contact Director” is in need of review. DEMO advised that he required “email addresses” and “mobile phone numbers”. This was required as DEMO now has resource capability to sent ‘bulk numbers’ of SMS messages to notify persons/ agencies of

emergency incidents. The SMS messages will generally inform people to an email for further information, as the SMS message is limited to 160 characters.

In relation to the LEMC Contact List Format the DEMO advised that he would send Phillippa Ballard a copy of other LEMC Contact Directories for guidance. Committee agreed, once the LEMC Contact List format had been finalised it will be email out to Agencies for inputting updated information of each agency and when finalised will than forward onto DEMO., and included in local DISPLAN documents.

11. SIMS (SPATIAL INFORMATION MANAGEMENT SYSTEM)

Already referred to in item 3.

12. RURAL ADDRESSING

Already referred to in item 3.

13. FLOOD MANAGEMENT

- LEMO reported Dept of Commerce has undertaken design of levee which is now underway. Next few months design will be ready.
- Council has agreed on a 1 metre free board for the levee which refers to maximum level record plus one metre.
- Funding issue with budget estimating costs of \$6.7 million. LEMO to discuss further with GM.
- FYI – flood damage calculation of roads including bridges and weir is \$4 million.
- Levee still holding as it was, there are six priority areas of the levee. The north/west end which was major concern at recent flooding is number one priority.
- A council report for public viewing will be available in near future.

14. JOINT LEMC MEETINGS WITH WALGETT

DEMO suggested as only 2 people in attendance from Walgett LEMC that the concept & idea of the joint meetings hasn't worked and should probably than go back to separate meetings. LEOCON-Noble confirmed that although there are members that would attend both Coonamble & Walgett LEMC in attendance at the meeting attendance was lacking and agreed should that the meetings should go back to separate LEMC meetings.

The issue of “Local Rescue Committee” meetings was raised. It was stated that sometimes it is benefit to have rescue meeting prior to LEMC meeting, to prevent “rescue” issues being raised in the LEMC meeting. The LEOCON will determine if the Rescue Committee is held before or after the LEMC meeting. The DEMO advised that “rescue Issues” needed to be discussed at the Rescue Committee meeting and not the LEMC meetings. If needed, the Chair / LEOCON can report to the LEMC on any relevant rescue based issues.

15. DEMO REPORT

- District meeting in Dubbo 4th March which will have an officer from the NSW Police Force - Emergency Management Unit deliver a Presentation on the “Emergency Alert System”, which is mobile / land-line telephone based system used to notify identified community areas of Emergency Situation.
- SERM Act review – Mark Croswell has completed a written report. DEMO has copy – review period finishes end February. DEMO believes copy went to Individual agencies and shires association for comment. DEMO can not forward a copy to LEMC. DEMO advised that some recommendations in the report are centred on “District level Plans” and the number of “District Emergency Management Areas”. There appears to be a greater emphasis on support to local levels and enhancement of local planning.
- Vulnerable Community Projects – In Dubbo Police & NSWFB visited Aged & Nursing Care Facilities to obtain risk/emergency profile & Map which will eventually become sub plan to local DISPLAN. This project has been endorsed by the DEMC, and all the LEMCs will be required to complete a similar project for their local areas. One item of interest that has come out of the Dubbo Project was that many facilities did not have a system in place that allowed responding emergency services to readily identify the facility Manager as the contact manager. The project team has recommended that Facility Owners purchase and use a tabard for this purpose. The Dubbo project outcomes will be used as a “Sub Plan” to the Local DISPLAN.
DEMO advised that this course of action will need to be undertaken at each LEMC. Once the “Report Template” and Project is finalised at Dubbo the DEMO will forward the template to all LEMOs / LEMCs. The local project will require an inspection of “Aged Care / Nursing Homes / Vulnerable community places etc. by local police; NSWFB and perhaps a staff member from DOC’s. The inspections will be undertaken in consultation with and involving the Facility Manager.

DEMO advised that Facility Owners need to have their own “Emergency Contingency Plans” in place and that these plans need to have identified other facilities that are available for residents in the event of an emergency or evacuation. In the vast majority of cases the residents can not be relocated to the local hospital, as is the wording that currently exists in many facility plans.

16. **AGENCY REPORTS**

RFS: Tony Place - Bush Fire Management Plans with Bush Fire Coordinator Facility. Bush Fire Prone land reviews now completed. NSP – population area now adopted with local being responsible. After last flood – shire council has approved funding for upgrade of EOC which includes more power points, phone jacks & a photo copier and Stove for heating up meals when EOC is in activation. LEMO confirmed \$4000 from next years budget has been allocated for this. Tony Place reported a portion of the funds will be allocated to an issue that still remains when setting up stage of activation with accessing RFS’s IT system.

NSWFB: Kent Morley – Nothing to Report, although still problems with calls to rescue having long delays & on call issues. Matter to be referred to the Local Rescue Committee meeting.

GWAHS: Libby Burnheim – No issues.

Country Energy: Dave Boreham – Nothing to Report.

Police: Bob Noble - No – Some issues will be discussed in the Flood DEBRIEF section of meeting. Police wanted to report to the committee that there was no reports of increased crime over the flood period.

17. **GENERAL BUSINESS:**

A. WALGETT LEMC

Walgett LEMO – Ian Taylor reported that an Aerodrome Exercise is confirmed for April. Flood damage for Walgett area approx \$2 million – documentation has been very slow.

Walgett – issues arising from previous minutes

- **Aerodrome exercise** – no date at this point – Walgett LEMO to follow up and involve relevant agencies. DEMO advised that funding may be available for catering at exercise. DEMO will submit funding application to EM NSW for \$500. Fred Coaldi to liaise with DEMO regarding funding and to contact Tony Place for contact details of John Lewis-to discuss what is required and to then further liaise with LEOCON to confirm what is needed.

- **Risk Management Report** – draft project report format issues as per item 5.4 are carried out by LEMO with DEMO.
- **DISPLAN** – Currently with DEMO for review.
- **Events Calendar** – LEOCON Bob Noble to provide Police Notifications of events to LEMO.
- **Conflicting dates for next meetings** recorded in meeting minutes – error correct dates are 02/06/10 & 06/10/10.

B. COONAMBLE LEMC:

No General Business items for discussion.

18. DATE OF NEXT MEETING

Dates for 2010 are: 2nd June, 2010 and 6th October, 2010

Meetings to commence: Coonamble - 1400 hours and Walgett – 1000 hours

19. CLOSING OF MEETING

There being no further business the meeting closed at 11.40am.

Don Gamage
CHAIRMAN

**14.2 MINUTES OF GENERAL MEETING OF AFTER SCHOOL CARE
(Vacation Care) HELD ON WEDNESDAY 3 FEBRUARY 2010 -CORNER
TOOLOON & CASTLEREAGH STREETS.**

Present: Dianne Pawley, Lisa Murray, Deb Waterford, Jo Day, Anne Wiatkowski and Deena Hughes
Apologies: Wendy Smith, Erin Byrne, Gail Day & Bev Ewers
Meeting opened: 6.30 p.m.

1. CONFIRMATION OF THE MINUTES - MEETING HELD 09/12/2009

Recommendation:

Accept minutes with the amendment that Dianne Pawley was present.

2. BUSINESS ARISING FROM PREVIOUS MINUTES.

- 1. Signage (advertising) for south facing wall-** ongoing. Paint recessed window section with blackboard paint and cover with Perspex to allow for advertising next meeting etc.
- 2. Friends of the Flicks at the Picture Theatre.** We are still on the waiting list for use of the facility.
- 3. Child Care Management System Conversion of Lap Top.** Completed – need staff and committee training on use.
- 4. CSC Executive Committee Pecuniary Interest Forms** – completed and returned by Jo to council, can be removed from agenda.
- 5. Quality Assurance** – investigate child regulation updates
- 6. Logo** – ongoing.
- 7. Super IGA** – received Supa IGA Community Chest \$6 176 today. Michael Graham attended and to write article for Coonamble Times.
- 8. Outstanding accounts** - to be addressed at closed committee meeting.
- 9. April Activity plan and roster** - staff has placed names for shifts, activity plan done – need to do folders.

3. CORRESPONDENCE.

- **Educational Experience 2010 catalogue**
- **CSC Training calendar Feb-Jun 2010**
- **Network training calendar 2010**
- **Child Care Service Handbook 2009-2010 - Australian Government**
- **Child Care News 24 - DEEWR**

4. TRAINING OPPORTUNITIES**A) Keep them Safe workshops- Compulsory for all staff and committee!**

For those who were unable to attend, a disk has been received and must be viewed by all Committee and Staff as they are mandatory reporters.

B) Science through play – Tuesday 16th March 2010 Dubbo 6-9pm \$33**C) Belonging, Being and Becoming – Putting the Early Years Framework into Practise – Monday 3rd May 2010 Coonamble 9-12 \$33****D) Child safe – child friendly organisation – OOSH ph 9296 7202**

Recommendations – for staff and committee information

5. ATTENDANCE AT VACATION CARE

Holiday Week Ending	MON	TUE	WED	THU	FRI	Daily Av.
11 July 2008	15	13	13	20	16	15
18 July 2008	22	13	16	14	17	16
3 October 2008	12	8	10	11	9	10
10 Oct. 2008	PH	12	15	14	9	12
2 January 2009	7	9	11	PH	11	9
9 January 2009	11	11	14	14	16	13
16 Jan. 2009	12	19	21	13	15	16
23 Jan. 2009	13	20	14	18	16	16
30 th Jan 2009	PH	12	10	11	11	11
10 April 2009	PH	10	12	9	9	10
24 April 2009	14	9	6	9	7	9
17 July 2009	12	9	9	11	12	10
24 July 2009	7	14	12	10	11	10

9 October 2009	PH	11	12	12	15	12
16 Oct 2009		12	16	17	14	15
10 Jan 2010	PH	7	13	17	17	13
17 Jan 2010		19	17	20	20	20
24 Jan 2010		22	17	22	26	22
31 Jan 2010		27	PH	21	26	25
7 Feb 2010		26	23	21	----	23

6. FINANCIAL VIABILITY OF THE SERVICE

No up to date figures received.

7. COORDINATORS REPORT

- New TV and popcorn machine would be items to purchase; floors painted; enforce sun safe policy; timing of excursions during heat needs to be addressed eg afternoon at skate park – needs to be in morning; more signage of daily rosters eg over sink; metal stamping of keys to distinguish different doors.
- Issue with inappropriate contact between children, needs to be addressed at children's and staff level. Needs to be reported by staff. To ask Wendy Tym to present an education next holidays for Youth week in April.
- Strengths – popcorn and movie at centre, Chinese buffet for \$5/child, Rosa Wiatkowski – Polish information.
- Weakness – timing of excursions in heat.
- Henry Robinson volunteered to assist at pool party, cooking cakes.
- Thank you list – 19 people; congratulations to Wayne Phillips for Australia Day Award. Lisa has photo of purchased equipment for Campdraft committee – to send out with a thank you for their donation in the past.

8. FUNDRAISING:

- 1st weekend in May car boot sale \$10/table – need letter to council to advise of same; to incorporate Mothers Day raffle
- Greyhound night – another letter to Greyhound club Sept or Nov evening meeting – letter to council to loan their portable PA system;
- letter to rodeo committee for expression of interest to man cabaret door;
- Bowls night

9. GENERAL BUSINESS

- Keep them Safe; Fair Work Act; key points for updates – www.netoosh.org.au
- Staff ratios – needs to be 2 staff at all times, if a staff member is late, then the present staff member can't accept a child until second staff present.
- Swimming notes to include activities that will be run during swimming time.

- Staff training of CCMS – to be completed week 8 meeting, term 1
- Need to return Vacation Care shirts

10. DATE OF NEXT MEETING.

Meeting dates to be set on Wednesday week 8 of school term 1.

Wed 24th March 2010 5:30pm

Viewing of Keep Them Safe DVD

Meeting closed: 8:30pm

14.3 MINUTES OF MEETING OF THE QUARRY MANAGEMENT COMMITTEE HELD IN THE COMMITTEE ROOM ON THURSDAY, 25 FEBRUARY, 2010 COMMENCING AT 10.05 A.M.

PRESENT: Crs. Tim Horan, Don Schieb and Tom Cullen, together with the Director of Engineering Services, Mr. Don Gamage and the Director of Corporate Services, Mr Rick Warren./

1. **ELECTION OF CHAIRMAN**
MOVED Cr Horan **SECONDED** Cr Schieb that Councillor Tom Cullen be elected Chairman of the Quarry Management Committee.
2. **TERMS OF REFERENCE**
The Terms of Reference, which were tabled and adopted at the February 2010 meeting of Council, were discussed by the Committee.
3. **PROPOSAL TO MOVE CONVEYOR**
PROPOSED Cr. Schieb that the Director of Engineering Services provide quotations for moving the conveyor as discussed earlier.
4. **FINANCIAL POSITION**
The Committee discussed the financial position of the Quarry and the reserve. It was revealed that at present the Quarry is making around 20% profit when compared to annual expenses.
5. **PRESENCE OF PRODUCTION MANAGER AT FUTURE MEETINGS**
The Committee agreed that the Production Manager be requested to attend future Committee meetings.
6. **QUARRY MANAGEMENT COMMITTEE MEETINGS**
The Committee agreed that meetings be held at two monthly intervals, two weeks prior to the ordinary monthly meeting of Council.
7. **DATE OF NEXT MEETING**
The Committee agreed that the next meeting be held on Wednesday 31 March 2010.

The meeting closed at 10.45 a.m.

**15. REPORT BY ECONOMIC DEVELOPMENT MANAGERS
FOR COUNCIL MEETING WEDNESDAY, 10 MARCH 2010**

Recommendation:
That the report by the Economic Development Managers be received and dealt with.

1. Diversify Industry Base

PROJECT	ACTIONS	STATUS/OUTCOMES
Market Gardens	<ul style="list-style-type: none"> ▪ Discussed with GCS and MPREC reps to scope project. 	Working towards funding submission in May 2010.
Local Power Generation	<ul style="list-style-type: none"> ▪ Discussions with CEO of RDA re proposal for bulk purchasing of solar/PV systems for farms, households and businesses in Orana Region. 	Progressing.
GAB Water	<ul style="list-style-type: none"> ▪ Contacted local member of GAB Advisory Group and NSW Bore Users Committee re current status of sale of GAB water. 	Preparing approach to NSW Minister and senior staff re year-round access to licences for new enterprises.

2. Business and Employment Growth

PROJECT	ACTIONS	STATUS/OUTCOMES
Welcome Bags.	<ul style="list-style-type: none"> ○ Prepared, printed, bound new Business Directory to replace Rotary Phone Book (now out of print) in Welcome Bags. ○ Contacted businesses for information to include in Welcome Bags. Prepared Council info and packed bags. 	<ul style="list-style-type: none"> ○ Business Directory to be displayed. ○ 21 bags distributed at Welcome to Coonamble Dinner. ○ Bags sent to Welcome to Gulargambone BBQ on 2nd March.
Information for Prospective Residents	<ul style="list-style-type: none"> ○ Responded to inquiries received via website and email. 	2 information packs distributed –Kurri Kurri, Blackall Qld.
Business Training	<ul style="list-style-type: none"> ○ Supported free Workplace Safety Essentials workshop run by Workcover on 24/2/10. Contacted businesses. 	9 businesses attended + Home Care attended. Preparing for evening workshop + farmers and contractors.

Keep Coonamble Kicking	<ul style="list-style-type: none"> o Re-commenced advertising. Updated Facebook page. Printed more loyalty cards and distributed to business. 	Progressing. 264 'fans' on Facebook.
Support new and existing business	<ol style="list-style-type: none"> 1. Support Business Start-Ups: met with 1 start-up business (child care) re Business Assistance Fund. 2. Support Business Expansion: met with 2 expanding businesses. 3. Auto Electrician – following 3 possible leads. (2 Dbo, 1 Central Coast) 4. Main street Supermarket – clarified site area. 	<ol style="list-style-type: none"> 1. No application received to date. Proponent following up on DA conditions. 2. See letter from L&A Rindfleish. 3. TBA 4. Expecting builder to visit and inspect site.
Saleyards Planning	Emailed DII re response to application for funding.	Awaiting outcome of funding application.
Employment Circle	<ol style="list-style-type: none"> 1. Attended Employment Circle meeting held 16 February. 2. Skills Attraction Strategy – meeting with Gilgandra EDO on 3/3/10. 	<ol style="list-style-type: none"> 1. Notes attached for information. 2. Re-scoping of project to match available budget.

3. Infrastructure and Service Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Industrial Estate expansion	<ol style="list-style-type: none"> 1. Responded to further questions on costings from state govt Local Infrastructure Support Fund. 2. Finished contacting all businesses who had expressed interest in purchasing a site to get feedback on layout. Met with CSC engineering staff to review concept plan in preparation for surveying. 	<ol style="list-style-type: none"> 1. Additional information Submitted. 2. Refer to GM's report and revised Concept Plan.
Ginty Estate	Met with 2x real estate agents to discuss demand for residential blocks in Coonamble.	Feedback that demand exists for larger blocks with capacity to keep horses.
Rail Line Upgrade	Held further discussions with Minister Campbell's staff, J Schofield and Cr Cullen re preparing proposal to take to Minister Albanese and Minister Campbell. Briefed RDA CEO for J Walkom and K Sheedy to make representation to Minister Albanese in late March.	Progressing.
Community Infrastructure Funding	Provided information or assisted applicant groups to supply additional information to Community Building Partnerships Fund.	Projects funded include: Coonamble Men's Shed amenities, roof repairs Gular Memorial Hall, Coonamble Soccer Goals, Quambone Hall.

4. Tourism & Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Bore Baths	Prepared consultant brief in conjunction with TDM. Seeking potential partnership with UNSW to leverage additional expertise and funding.	Project steering committee to meet during March.
Indoor Rodeo Arena	<ul style="list-style-type: none"> ▪ Second round of Jobs Fund - ▪ Met with new CEO of RDA. Contacting UNSW Engineering Dept to discuss partnering prospects. ▪ Billboards arrived ▪ 	<ul style="list-style-type: none"> ▪ Announcement was due late Feb. • TBA ▪ Awaiting installation
Nickname Hall of Fame	<ul style="list-style-type: none"> • Adviser visited Coonamble and Gular on Tue 23 and Wed 24 Feb. 	<ul style="list-style-type: none"> • 1 application received and approved – Gular War Memorial lettering.
Local Heritage Fund & Heritage Adviser	Revised lease + conditions received 17/2 and forwarded to CRTC for action.	<ul style="list-style-type: none"> • Progressing – completion date remains at end June 2010.
Railway Station Restoration and Repairs	Tender information distributed to tradesmen by M Cock as Project Manager.	
Riverwalk Artwork	Sent email seeking advice on overdue notice of outcome of application to Australian Barley Board Community Grants Fund results due October 2009.	TBA

5. Community Economic Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Rent a Farmhouse	Contacted Christine Weston, Cumnock, re visit to combined public meeting (Coonamble, Gular, Quambone) in March or April.	<ul style="list-style-type: none"> • Date of public meeting to be advised.
Coonamble	Finalised 12month plan for Streets Ahead.	<ul style="list-style-type: none"> • See attached FYI.
Gulargambone	Organised Roundtable meeting – including guest speaker Jenet Stewart, Imajenit.	<ul style="list-style-type: none"> • Roundtable Monday 8th March, 6.30pm at Gular Golf Club.
Quambone	Referred MPREC to Sportsground Committee representatives	

6. Networking, Advocacy and Lobbying

ISSUE	ACTIONS	STATUS/OUTCOMES
Regional Development Australia	Met with new CEO of RDA – briefed her on key economic development projects and priorities.	Support gained for progressing key projects.

7. Other Issues

The pending sale of Clyde Agriculture’s land holdings across western NSW is creating an enormous amount of uncertainty for local business. Clyde had an established practice of supporting local businesses and we have identified a minimum of 8 local companies, for whom supplying inputs and services to Clyde’s farming and grazing enterprises represents the bulk of their business each year. The threat of losing positions and skills of Clyde employees and their partners across the Shire is only one aspect of the potential impact of the sale. Even purchase by another large agricultural conglomerate, who may have existing contracts with companies outside the district, is a cause for concern for these businesses.

APPENDICES TO EDO REPORT:

- o Employment Circle meeting notes 16/2/10.
- o Streets Ahead Plan 2010 (draft)

AMANDA GLASSON / LEE O’CONNOR

Economic Development Manager (Joint)

2 March 2010

15.1 MEETING OF COONAMBLE EMPLOYMENT CIRCLE HELD AT COONAMBLE TAFE ON TUESDAY, 16 FEBRUARY, 2010 COMMENCING AT 11 A.M.

Present: Cheri McDonald (CHS), Tanya Hind, (DPDGP Family Wellbeing Co-ordinator), Lee O'Connor (CSC), Don Schieb (Coonamble Shire Council), Shane Kilby (TAFE), Daisy Buckley (Joblink), Jen Hoath (RFCS-CW), Priscilla Harvey (CHS), Marie Thomas (CHS), Gabrielle Cusack (Regional Development Australia), Richard Simpson (DAA).

Apologies: Zoe Bridges (TAFE), Rene Wykes (MPREC), Majors Bob & Estelle Strong (Salvation Army), Belinda Barlow (OROC), Chris Dennis (Dept of Industry & Innovation), Paul Schenk (DII), Elizabeth McKay (TAFE), Kate Keizer (OEC)

Motion: That the minutes of the meeting held 17th November 2009 be accepted.
L O'Connor/J Hoath. CARRIED.

ACTION ITEM 1: LOCAL JOBS FOR LOCAL PEOPLE

1.1 Employment Circle Participant Update:

- Sureway - Kris Gersbach has left. Waiting for advice on replacement rep.
- Western Student Connections – Funding reduced. No longer have Program Co-ordinators managing Careers and Transition Support (CTS) / Adopt a School Programme (ASP)
- Regional Development Australia – Gabrielle advised that she is the CEO for this newly-created organisation that replaces both Orana ACC and GoWest.
- CHS Community Partnership Officer – Marie Thomas is newly appointed in this position.
- No attendance for many months by Aboriginal Lands Council.

ACTIONS: Richard to discuss Employment Circle involvement at Community Working Party meeting today.

1.2 Local Skills Audit

- DET skills audits for this area for 09/10 was provided by Rene Wykes and distributed by email.
- Sureway has not supplied 'Skills & Demand' info to date.
- Skills Attraction Strategy funding approved by DII has been accepted but project has not yet been re-scoped.

ACTION: *Lee to distribute info and seek input when Skills Attraction Strategy is re-scoped.
Lee to seek a copy of Skills & Demand listing for distribution from Sureway.*

1.3 Transport/Licensing Programs

- Remains a critical issue for jobseekers in our area as lack of licence or vehicle prevents them accessing available work.
- No feedback on Job Summit to date.

ACTION: *Rene Wykes to get information on road fatality statistics to determine if there is clear evidence that supports changes to legislation (relating to hours required to be accrued for licensing). (from Nov meeting)
Discuss at next meeting.*

1.4 Skills Recognition for Farmers

- Jen reported that she is working through this with Zoe.
- Leah Burnheim on leave till Semester 2.

1.5 Dare to Lead – Primary Industries

- Cheri advised that DEEWR have funded a feasibility study towards indigenous traineeships in primary industries.
- Amount funded to be confirmed 11 march.
- Project came out of Aboriginal Education Pathways Review.

ACTION: *Cheri to forward info on the proposal.
CHS to advise of planning meeting.*

1.6 Local Jobs Register

- As per previous meeting it was agreed that promoting use of JSAs would be more effective than creating a stand-alone Local Jobs Register. See below.

1.7 Recruitment Information for Business

- Use of website instructions to inform business owners of how/when to list vacancies, (casual, short term and permanent) was discussed.

ACTIONS: *Daisy to provide Lee with information/instruction on how employers can register their job vacancies with JSAs.
Lee to coordinate the production of simple instructions on how employers are able to register vacancies and included same on the Shire's website.*

1.8 Business Breakfast (now Evening)

- Proposed Business Breakfast was discussed. It was agreed that an evening forum would be more appropriate to discuss options for business in Coonamble Shire in training, apprenticeships/traineeships, and general recruitment.

- Proposed date/time: Tuesday 1st June, 6.30-8.30pm
- Venue: Coonamble Bowling Club
- Presenters: JSAs, CHS (school-based apprenticeships), MPREC
- Program - Use MC to tightly manage program with speakers given 3-5 minutes.

ACTIONS: *All members to bring to next meeting – names of speakers + topic, suggestions for MC, availability of funding contribution to meet advertising and catering costs, other organisational ideas.*

Employment through Contracting – see Action Item 3.6

1.9 Brochure for Business on Training & Recruitment

- Lee tabled possible format for brochure outlining ‘who’s who’ in relation to training and employment in Coonamble Shire.

1.10 Employment on Community Infrastructure Projects

- **Indoor Arena and Other Projects** - Lee co-ordinated a meeting with MPREC to discuss a number of projects on 26th Nov. as per Nov meeting. JSAs were invited but could not attend. Application to federal Jobs Fund was submitted for Indoor Rodeo Arena. Announcements expected late Feb. Other projects were identified as possible JSA projects: Gular Main Street Facelift; Gular Showground Upgrade; Fencing (museum, showgrounds, racecourses), Quambone Racecourse Improvements, Gular Memorial Hall, GCS Native Garden.
- **Indoor Arena** – Gabrielle suggested Philanthropy Australia as a source of funding. Also suggested building a relationship with University of NSW Engineering to help design and build.

ACTIONS: *Gabrielle to work with Lee & Amanda to progress ideas on Indoor Arena.*

- **Warrena Weir Spillway and Wetlands** – now a joint project between Council, CMA, MPREC. Work to commence in March 2010. Great result as an outcome of discussions at Employment Circle.
- **Other help for community projects** – Daisy advised that Work for the Dole would be useful and is accompanied by supporting funding. She supplied information. Use of people on Community Hours through Dept of Corrective Services was also suggested. Cheri mentioned assistance through the Alternative Learning Centre at the High School via Paul Cleary.

ACTIONS: *Lee to distribute information on sources of assistance to local community organisations.*

ACTION ITEM 2: PATHWAYS TO EMPLOYMENT THROUGH EDUCATION & TRAINING

2.1 Careers Market

Hunter Valley Youth Express won tender to run DEEWR Partnership Program including Coonamble. They met with CHS already, and have run expos (Careers Quest). Job applications for their Co-ordinator's position (based Dunedoo) close tomorrow.

Actions: *Marie to distribute surveys.
CHS to provide info to HVYE about involving older jobseekers in careers expos.
CHS to update Employment Circle on HVYE activities and invite them to meeting.*

2.2 Trade Training Centre

Correction: stated in previous minutes that Coonamble did not receive Trade Training Centre funding. Funding was in fact received for Gilgandra, Coonamble, Gular. Will enable improved facilities for Hospitality and Metals Engineering at schools.

2.3 Life Coaching

To be discussed at next meeting.

2.4 TAFE Training

- Interactive Distance Learning – information supplied after Nov meeting by Glenda.
- TAFE Outreach – information supplied by Zoe. Lee to distribute.

2.5 School-based Apprenticeships

No information was received for distribution to farmers and non –farm businesses. Difficulty for students to work on farm as many students don't have licences at that age.

CHS a handful of interested students and is having difficulty finding apprenticeship providers. Involves 100 days of employment of 2 years starting Year11.

ACTION: *discuss at next meeting.*

2.6 Murra Project

Policing experience for indigenous students. Two students on board. Only meant to have one but both interviewed well. Introductory day today. Trying to find mentors for them in the community to support them through the process.

ACTION: *Richard to ask in community for mentors.*

CHS On-the-Job Initiative

- Priscilla advised that this is temporary employment that provides a ‘taster’ experience for students in certain jobs, and aims to develop work skills eg. Arriving on time.
- Last year 2 students came out with an apprenticeship. Employers are asking for students to trial.

ACTION ITEM 3: CREATING & EXPANDING LOCAL BUSINESS & INDUSTRY TO INCREASE EMPLOYMENT & SELF-EMPLOYMENT OPPORTUNITIES

3.1 Business Entry for Young Farmers

Jen reported a slight increase from young people wanting to come back to the district to farm. No news on next round of AgStart funding. For people aged 18-35yrs. Provides max \$30,000 for capital purchases or to subsidise stamp duty on purchase.

3.2 Support for Business Start-up or Expansion

Contact details through Lee or Amanda at Coonamble Shire. 68271917.

3.3 STEP Program for Indigenous People

Glenda advised that Rod Perrin or Bill Swayne may be available to discuss this program. Glenda

ACTION: *Glenda to provide contact details.
Lee to invite them to attend.*

3.4 Contractors & Tradesmen

Jen has supplied information on assistance for businesses facing bankruptcy.

ACTION: *Lee circulate information.*

3.5 Jobs Summit

ACTIONS: *Seek feedback on Summit from Rene W and Belinda Barlow.*

3.6 Contracting Businesses

- As discussed at previous meetings, there is a clear trend especially in agriculture, towards engaging contractors rather than employing staff. This is a result of time and cost to farming businesses in complying with taxation, insurance, safety, superannuation requirements.
- There are opportunities for local people to set themselves up as contractors and gain work in farming and grazing. Training may be needed for those thinking about setting up as contractors.
- In other towns, there are companies who act as contractors and employ a large number of part-time/casual workers to supply staff. It was agreed to investigate how these businesses operate and to see if this might be transferable to our Shire.

ACTIONS: *Provide contact details for Rural Management Solutions and 'Skills' (Dubbo) and any others known in regional areas. Seek information on how these companies operate.*

3.7 Safe Work/ATO Training

Information received recently. Both scheduled for Wed 24 Feb. at Bowling Club at 10am. Note: ATO Training is focused on Agricultural Businesses.



NEXT MEETING:

**TUESDAY 16TH MARCH
COONAMBLE SHIRE COUNCIL
11AM – COMMITTEE ROOM**

15.2 COONAMBLE STREETS AHEAD PROJECT PLAN 2010

Introduction:

Coonamble Streets Ahead Committee was formed in 1994. Since that time the voluntary organisation has taken an active lead in local community and economic development, often in partnership with Council and other local groups. It has a proud history of facilitating new and innovative events, activities or public facilities that become valued features of Coonamble district life or that come to stand independently under the control of other groups. [see attached Achievements] Streets Ahead members remain open to new ideas and new partnerships to continually strive to achieve their mission. Membership is free and open to all members of the community who choose to attend meetings or become involved in projects. Streets Ahead is a Community Committee of Coonamble Shire Council (known as a Section 355 Committee) and, as such, has reporting and other responsibilities to Council.

Slogan: *COONAMBLE – RIDE THE SPIRIT*

Logo:



Mission: *'To assist the local community to revitalise Coonamble in an economic and social sense – through business support, beautification, promotion and enhancement of community spirit.'*

Events & Marketing

PROJECT	KEY TASKS	TIMEFRAME	INITIAL CONTACT	POTENTIAL PARTNERS
Community Events Calendar & Promotion	<ul style="list-style-type: none"> ▪ Write to all community/sporting groups for events list ▪ Organising with the Coonamble Times a weekly space ▪ Ensuring TDM is also given the list to update website 	Feb/July Feb 2010 ongoing	Don Schieb	Coonamble Times CSC – TDM for website calendar

Bush Poets Breakfast	<ul style="list-style-type: none"> ▪ Meet with representatives of Arts Alive to discuss if they would like to take over the coordination of this event. 	March 2010		Arts Alive
Community Markets	<ul style="list-style-type: none"> ▪ Develop guidelines and site plan for markets ▪ Develop a site booking sheet for stall holders to delegate space each markets ▪ Decide on dates annually ▪ Expand the markets to incorporate car boot sales – meet with Vacation Care and others to discuss ▪ Offer stall holders advertising on the local radio as part of a package with the special streets ahead jingle 	Ongoing	<p>Bronwyn Canham (Co-ordinator)</p> <p>TBA (committee rep)</p>	Vacation Care Other community groups for Car boot co-ordination.

Town Beautification/Community Amenity

PROJECT	KEY TASKS	TIMEFRAME	INITIAL CONTACT	POTENTIAL PARTNERS
Tribute to Neville Owen	<ul style="list-style-type: none"> ▪ Form a working party inviting other community groups to be a part ▪ Decide what kind of tribute (ideas included a collage of photos surrounding a pic of Neville with his story) ▪ Decide on the location of tribute perhaps in an area that could potentially house other iconic residents (possible locations discussed were the wall of AJF Brien facing the lane or opposite on the SOTS wall) 	Short		<p>Lions Club (brought idea to meeting)</p> <p>Other service clubs (Rotary, Quota)</p> <p>Arts Alive</p> <p>High School</p> <p>CWA</p>

Mural on Fence between public car park & St Brigids	<ul style="list-style-type: none"> ▪ Approach CSC & St B's to seek commitment to project. ▪ Facilitate the formation of a working group including the youth ▪ Seek quotes for cost of materials plus an artist to design the overall concept ▪ Seek donations/grants - Investigate CASP grant ▪ Facilitate and promote the potential of this area to be used for the markets 	Short CASP Closes Feb 10	Lisa Murray	Three schools Vacation care Child Care Service Clubs
---	---	---------------------------------	-------------	---

Tourism

PROJECT	KEY TASKS	TIMEFRAME	INITIAL CONTACT	POTENTIAL PARTNERS
Bore Baths – feasibility.	<ul style="list-style-type: none"> ▪ Participate in steering committee for Feasibility Plan/prepare Business Case. 	Short	Lee, Amanda or Steve	CSC
Nickname Hall of Fame	<ul style="list-style-type: none"> ▪ Construction Students at the High School could be asked to hang the inductees 	Ongoing	Managed by Community Project Team/EDO. Don Schieb is SA rep.	Coonamble High School

Social Development

PROJECT	KEY TASKS	TIMEFRAME	INITIAL CONTACT	POTENTIAL PARTNERS
Community Garden	<ul style="list-style-type: none"> ▪ Note¹ ▪ Have representative available to attend planning meeting in mid January at the High School 	Commence 2010	Don Schieb	CHS MPREC
Friends of the Flicks	<ul style="list-style-type: none"> ▪ Enlist a Coordinator ▪ Meet with Chris G to discuss what fee/income share arrangement he needs to cover costs ▪ Develop a policy for community groups to host movies inc outlining the potential as a fund raiser. ▪ Write to previous members of Friends of Flicks updating them of the current situation 	Short / ongoing	Ange Thompson?	Chris Gray Other community groups

Youth Leadership Group	<ul style="list-style-type: none"> ▪ Continue/formalise existing arrangement where selected students from CPS, CHS & St B's meet regularly to discuss and plan community projects. ▪ Invite students to attend Streets Ahead and Council meetings. 	Commence Feb 2010	Liz Markey	CHS CPS St Brigids
------------------------	--	-------------------	------------	--------------------------

Community Economic Development

PROJECT	KEY TASKS	TIMEFRAME	INITIAL CONTACT	POTENTIAL PARTNERS
Welcome Packs for New Residents	<ul style="list-style-type: none"> ▪ EDM's to contact businesses for promotional material ▪ Purchase new Keep Coonamble Kicking bags ▪ EDM's to create/print new business listing for inclusion ▪ Bags to be ready for distribution at Welcome to Coonamble Dinner in February 	February 2010	EDM's	Chamber of Commerce (if formed) High School Business Studies
Rent-a-farm-house	<ul style="list-style-type: none"> ▪ Meeting with Christine Weston, instigator of project in Cumnock, March ▪ Promote to local property owners 	March 2010	Don Schieb Barbara O'Brien (G) Marg Garnsey (Q)	Gular Roundtable Quambone Roundtable

Planning Meeting held 15th December 2009, Bucking Bull Hotel

Present: Lisa Murray, Liz Markey, Helen Cant, Jamie-Lee Hodgson, Bronwyn Canham, Don Schieb, Alix Goudge, Marie Thomas, Ange Thompson, Cheri McDonald, Lee O'Connor (Facilitator), Amanda Glasson (note taker), John Griffiths (until 7pm), Steve Baldwin (6.45-7pm)

Apologies: Row Macrae, Carmen Hiscock, Allan Karanouh

Lee commenced the session by presenting a brief overview of the history of Streets Ahead from its inauguration in 1994 through to the present day highlighting major achievements along the way. Many of the towns foremost accomplishments have been realised owing to the ability of the Streets Ahead committee to be the communities voice directly into Council. In 1996 the committee lobbied Council for a Shire Development Officer with the role evolving into the Economic Development Officer (now Manager) in 2002 and Event Promotions Officer with this role now being part of the Tourism Development Manager's position. Other notable projects have been the creation of the local community radio station, completion of stage 1 of the Riverwalk, partnering with the youth to build a Skate Park, bringing various live performances to town as well instigating many events including Christmas Carnivale and Bush Poets. Over the years membership has risen and fallen with participation on the increase currently. An updated Streets Ahead time-line is attached.

Other Ideas Discussed:

- Potential relocation of Water Trough at Showground - HAC has discussed and recommended that remain in its current location and be protected and preserved. It is included in the showground Management plan.
- Grain & Cropping Expo – Don Schieb noted this had been raised in Sense of Place planning meeting. It was discussed briefly about how to gauge interest in staging such a project. The following could be contacted: Coonamble Farming Co-op, Elders, Landmark, Coonamble Ag Spray, GrainCorp, ABB, grain handlers.

**16. REPORT BY TOURISM DEVELOPMENT MANAGER
FOR COUNCIL MEETING WEDNESDAY 10 MARCH 2010**

Recommendation:
That the report by the Tourism Development Manager be received and dealt with.

Tourism Development

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
TQUAL Grants (Bore Baths Feasibility)	<ul style="list-style-type: none"> • Finalised funding agreement with Ausindustry • Prepared consultants brief with EDM 	<ul style="list-style-type: none"> • Seeking consultants • Reference group formed 	In progress
Gulgargambone Brochure	<ul style="list-style-type: none"> • Prepared new draft for Round table meeting 	<ul style="list-style-type: none"> • Awaiting new drafts 	New draft 8 th March
Aboriginal Community Facilitator (ACF)Projects	<ul style="list-style-type: none"> • No action this month 	<ul style="list-style-type: none"> • Prepared draft of signage panels to be located at Warana Creek and 'Tin Town' 	In progress
Quambone-Primitive campground	<ul style="list-style-type: none"> • No action this month 	<ul style="list-style-type: none"> • See separate report 	Detailed costing to be prepared
Transportable Toilet/Shower Blocks at Showground	<ul style="list-style-type: none"> • Lodged funding application with NSW Sport and Recreation 	<ul style="list-style-type: none"> • 	Awaiting funding decision

Visitor Services

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Visitor Information Centre-Coonamble (CVIC)	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • 28 Visitors for February • 19 Phone & email enquiries 	Ongoing
Visitor Information Centre (GVIC) – Gulgargambone	<ul style="list-style-type: none"> • Ordered additional brochure display stands 	<ul style="list-style-type: none"> • 212 visitors for February (plus 463 locals) 	Ongoing

Coonamble & Gulargambone Welcome Dinners	<ul style="list-style-type: none"> Delivered and distributed council welcome packs prepared by EDM 	<ul style="list-style-type: none"> 22 distributed in Coonamble & 15 in Gulargambone 	Complete
--	---	--	----------

Marketing, Promotion & Events

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Warrumbungle Events Calendar	<ul style="list-style-type: none"> Coordinated development of a DL fridge magnet listing 2010 events for Coonamble, Gilgandra and Warrumbungle Shires 	<ul style="list-style-type: none"> Will be distributed by direct mail to around 8500 addresses. Extras available for each shire to use 	Posted late March
Coonamble Rodeo & Campdraft	<ul style="list-style-type: none"> Updated web site Prepared 2010 poster Attended February meeting 	<ul style="list-style-type: none"> Western Plains Zoo pulled out of package deal so will not be proceeding. 	Awaiting naming rights sponsor
Co-opera performance of 'La Boheme'	<ul style="list-style-type: none"> Assisted Streets Ahead committee with preparation of print advertising Prepared event plan Assisted with TV advertising 	<ul style="list-style-type: none"> Several local sponsors 	Event held March 31 st 2010 Site meeting 17 th March
Moorambilla Festival	<ul style="list-style-type: none"> Attended February committee meeting. 	<ul style="list-style-type: none"> Provided advice on promoting the 2010 event 	Event held September 17-19
Web Site Promotion/Other events	<ul style="list-style-type: none"> Loaded over 35 events to the council event calendar Confirmed market days for 2010 	<ul style="list-style-type: none"> 	Complete

2010 CASP Grants	<ul style="list-style-type: none"> Prepared five funding applications for Country Arts Support Program (including poetry, art exhibition, concerts and digital photography workshop) 	<ul style="list-style-type: none"> 	Funding decision at end of March
------------------	---	--	----------------------------------

Tourism Signage

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Info Bay Signage-Quambone	<ul style="list-style-type: none"> New information bay signs ordered 	<ul style="list-style-type: none"> 	Awaiting delivery
Information Sign-Gulargambone-Castlereagh Highway	<ul style="list-style-type: none"> Prepared new draft for Gulargambone Round table meeting 	<ul style="list-style-type: none"> 	April
Information Sign- Castlereagh Street	<ul style="list-style-type: none"> Assisted Business Action group to lodge Development Application 	<ul style="list-style-type: none"> 	April
Visitor Information Sign-Gulargambone	<ul style="list-style-type: none"> Prepared new draft for Gulargambone Round table meeting 	<ul style="list-style-type: none"> 	April
Retractable Banners	<ul style="list-style-type: none"> Ordered four retractable banners for promotional and media use 	<ul style="list-style-type: none"> Awaiting final drafts 	March

Industry and Regional Partnerships

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Central NSW Tourism	<ul style="list-style-type: none"> Teleconference on 5th March with board and marketing sub-committee. 	<ul style="list-style-type: none"> Confirmed demand-funding opportunities for 2010 	Ongoing

Great Inland Way Campbelltown City Council	<ul style="list-style-type: none"> No action this month Discussions with Campbelltown Arts Centre about travelling exhibitions Requested training schedule 	<ul style="list-style-type: none"> No suitable venues in Coonamble Shire. 	Ongoing
Coonamble Streets Ahead	<ul style="list-style-type: none"> Attended Coonamble Streets Ahead AGM 	<ul style="list-style-type: none"> New Chairman is Cr Karanouh, with Liz Markey as Secretary, Don Schieb as Vice-Chair and Carmen Hiscock as Treasurer 	Next meeting 17 th March 2010
Warrumbungle Cluster (Gilgandra, Coonamble and Warrumbungle Shires)	<ul style="list-style-type: none"> Met in Tooraweenah on 18th February Joint project for 2010 is production of a regional events calendar for all three shires 	<ul style="list-style-type: none"> All councils committed to develop a partnership agreement for 2010 Mt Tenandra operator was guest at meeting and briefed other council staff. 	Next meeting March 10th
LGSA Tourism Conference	<ul style="list-style-type: none"> Attending conference 10-12 March in Cowra 	<ul style="list-style-type: none"> Includes Tourism Managers exchange 	12 March

STEVEN BALDWIN
Tourism Development Manager
3 March 2010

**17. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 10 MARCH 2010**

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

17.1 SALES**CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
05.02.10	Fat	1018	4866.04	79	278.87	1097	5144.90	-
03.02.10	Store					868	3064.04	-

Totals:	Scale	1010	head		\$4,866.04		
	VA	79	head		\$ 278.87		
	Store	868	head		\$3,064.04		
	Yards	NIL	each		\$ NIL		
	NLIS Scanning	2337	head		\$1,589.16	\$9,798.10	

17.2 CASUAL WEIGHING & CASUAL USE

Elders Pty Ltd	\$237.60	
Halcroft & Bennett Pty Ltd	\$630.30	\$ 867.90

17.3 SALEYARDS ACCOUNT

Period to 28 February 2010	Income	\$139,886.19
	Expenditure	\$ 86,013.36
	Surplus/(Deficit)	\$ 53,872.83
Balance General Fund 1/7/09		(\$59,550.19)
Current Balance		(\$ 5,677.36)

GREG ROBINSON

Saleyards Manager
1 March 2010

**18. REPORT BY CONTRACT RANGER
COUNCIL MEETING WEDNESDAY, 10 MARCH 2010**

Recommendation:

That the reports by the Contract Ranger be received and dealt with.

18.1 DOG ATTACKS

There were four dog attacks reported this month:

- 1) A dog was allegedly killed by another dog in a public street. No action was able to be taken as there were no witnesses to the attack. Also the victim dog had already been disposed of thus making it impossible to determine injuries and/or cause of death. Both dogs were allegedly wandering unattended at the time.
- 2) A dog was killed by two other dogs on private property in Gulargambone. The offending dogs were surrendered and destroyed. Enforcement action was taken against the owner.
- 3) Livestock (sheep) were attacked by an unknown number of dogs during the first two weeks of February causing some fatalities and numerous injuries. The attacks occurred on four separate properties. Unfortunately there were no witnesses to the attacks and the identity of the dog/s and/or owner/s remains unknown.
- 4) A male pedestrian was bitten by a dog while walking in a public street. The dog was seized and subsequently surrendered and destroyed. Enforcement action is currently being taken against the owner.

18.2 STOCK PERMITS

Two permits were issued in relation to the keeping of stock.
One permit was issued for the keeping of a horse.

18.3 STATISTICS:

	<u>February 2010</u>	<u>2009/2010 Total</u>	<u>February 2009</u>
Official Cautions	13	70	16
Infringements (Animals)	2	23	5
Infringements (Other)	0	4	3
Microchipped dogs Registrations	7	23	2
	7	31	4
Nuisance dog declaration	0	4	0
Restricted dog declaration	0	0	0
Dangerous dog declaration	0	0	0
Total Animals Impounded	37	219	29
Motor Vehicle	0	0	0

	<u>19. February 2010</u>				<u>20. Year to Date 2009/2010</u>			
	<u>Cble</u>	<u>Gular</u>	<u>Qbone</u>	<u>Total</u>	<u>Cble</u>	<u>Gular</u>	<u>Qbone</u>	<u>Total</u>
Dogs seized	15	1		16	75	5		80
Dogs surrendered	8	6		14	75	19		94
Dogs destroyed	17	6		23	122	22		144
Dogs rehoused	1			1	3			3
Dogs released	3	1		4	19	2		21
Dogs died								
Dogs escaped								
In pound				6				
Cats seized					17			17
Cats surrendered	7			7	13	10		23
Cats destroyed	7			7	30	10		40
Cats rehoused								
Cats escaped								
Cattle								
Goat								
Horse					5			5
Rabbit								

CASSANDRA BOYCE

Contract Ranger

2 March 2010