

2 June 2010

Dear Sir

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **SHIRE CHAMBER, COONAMBLE** on **WEDNESDAY 9th JUNE, 2010** commencing at 9 am.

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Yours faithfully

JOHN J GRIFFITHS

General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

10.15 A.M.

MR RICHARD BOURNE

AGM – Telstra Country Wide – North West Region

Address to Council.

1.00 P.M.

MR MICHAEL STORCK - INVITATION TO LUNCH

In accordance with Council policy following Michael's retirement and to thank him for his 20 years' continuous service, he and Jayanne have been invited to join Councillors and Senior Staff for lunch. No response has yet been received.

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY 9 JUNE 2010

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 14TH
APRIL, 2010 COMMENCING AT 9.07 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, D. Schieb and A. Karanouh.
Also present were the General Manager, Mr. John Griffiths, the Director of Corporate Services, Mr. Warren, the Manager – Services, Mrs Atkins and Mrs Moorhouse.

Council's Solicitor, Mr. David Ryan, from the firm Waterford Ryan, was present at the meeting until the morning tea adjournment.

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

Prior to beginning the meeting, the Mayor acknowledged the original owners of the land, both past and present.

4.0 APOLOGY

8407 RESOLVED on the motion of Crs. Canham and Cullen that an apology for non attendance be accepted from Cr Webb who was attending a medical appointment.

The Mayor acknowledged that the Manager – Services was on leave, however she offered to attend the meeting following termination of the Director of Engineering Services' employment.

PUBLIC QUESTION TIME

(a) Investigation by ICAC – Mr Don Gamage

The Mayor spoke about the recent visit to Council's Office by two ICAC officers who are conducting an ongoing investigation into actions of former Director of Engineering Services, Mr. Don Gamage. Cr Horan stated that those investigations had nothing whatsoever to do with Coonamble Shire Council. He informed the meeting that Mr. Gamage served notice on the General Manager yesterday that he would be presenting information to the meeting. The Mayor said he would not agree to the meeting going into Closed Session for the address.

Cr. Karanouh put on record the fact that Mr Gamage tried to speak with him concerning his dismissal from Council and allegations he (Gamage) wished to make against management staff. Cr. Karanouh said he could not help him and suggested that Mr Gamage direct his concerns to ICAC.

The Mayor informed the meeting that there would be a Public Hearing in Sydney on 31 May concerning the ICAC Investigation and said the General Manager was informed that he would be required at that Hearing.

The General Manager said that he was obliged, under confidentiality provisions by ICAC, not to divulge certain information, concerning the investigation. Mr. Griffiths did, however, state he wanted to bring to Council's attention the issues Mr Gamage wished to discuss at the meeting today. Mr. Griffiths said he has nothing to hide and wanted Council to be aware of the allegations.

5.0 DELEGATIONS

(a) Larry & Ann Rindfleish – Purchase of Land at “The Meglo”

At this juncture, 9.16 a.m., Mr and Mrs Rindfleish attended the meeting to answer questions about their proposed business expansion and purchase of land at “The Meglo”. Mrs Rindfleish gave a brief outline of their intentions, acknowledging the availability of land in the new industrial estate however she said that the blocks would be too small for future business expansion.

Mr & Mrs Rindfleish said they have spoken with the RTA concerning requirements for a heavy vehicle inspection station, pointing out the shed they plan to erect would be big enough to include this facility. Mr. Rindfleish said the RTA would not give a guarantee that it would utilize the facility if it was provided and said it would be an expensive exercise if that was the outcome.

Councillors pointed out that present arrangements for truck owners to have inspections carried out is not satisfactory, with locals having to travel to either Dubbo or Coonabarabran for the purpose.

Mr & Mrs Rindfleish left the meeting at 9.28 a.m. Mr. Gamage was present at that time.

(b) Don Gamage

The Mayor advised that the meeting was Open Council – Mr Gamage requested that it be moved to Closed Session – the Mayor refused. Mr Gamage said he preferred to give a written submission to the Mayor & Councillors and terminated his address. He left the meeting at 10.30 a. m.

The Mayor asked the General Manager to read the allegations made by Mr. Gamage – Council's legal adviser, Mr. Ryan, concurred. In going through the issues, it was acknowledged that each one had been brought to Council's attention at the time of occurrence.

One of the allegations was concerning the Murrurundi incident and the General Manager said there was never any suggestion of fraud and no investigation by ICAC.

At this juncture, Mr. Ryan indicated that issues relating to Mr Gamage's dismissal should be discussed in Closed Session.

Cr. Cullen enquired what action should now be taken – the Mayor said there is a need for Council to be transparent in all its dealings. The General Manager suggested that the relevant issues should be referred to the Code of Conduct Review Panel for a report. When that report is received Council should consider its content and refer it to the Department of Local Government and, if fraudulent actions are identified, then to ICAC.

At this juncture, 9.50 a.m., the Mayor agreed to move into Closed Session to discuss Mr Gamage's dismissal.

CLOSED SESSION

8408 RESOLVED on the motion of Crs. O'Brien and Cullen that Council resolve to Closed Session in accordance with Section 10A of the Local Government Act 1993, section 2(a) "*personnel matters concerning particular individuals (other than councillors)*".

8409 RESOLVED on the motion of Crs O'Brien and Cullen that the press and public be excluded from the meeting.

RESUME OPEN MEETING

8410 RESOLVED on the motion of Crs. Canham and O'Brien that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

Council noted that no recommendations were made to Council from Closed Session.

At this juncture, 10.30 a.m., Council adjourned for morning tea and resumed at 11.04 a.m. Council's EDM was at the meeting to present the report.

15.0 REPORT BY ECONOMIC DEVELOPMENT MANAGER

8411 RESOLVED on the motion of Crs. O'Brien and Canham that the report by the Economic Development Manager be received and dealt with.

The following issues were mentioned:

- Funding approved for the industrial estate land. Council has requested a quote from Country Energy for electricity supply. Prospective purchasers waiting on Council to set a price – this cannot be done until capital costs are known, however the matter can now be expedited.
- Horticultural project MPREC – CEO has advised the matter is with Waterford Ryan – hopefully work will commence shortly.
- Farmers Meeting regarding upgrade of the railway line – Bowling Club 6 pm – Thursday 15 April – reminded Councillors to attend.
- Spoke about the Indoor Arena – trying to form a partnership – UNSW School of Civil & Environmental Engineering, together with Multiplex, have confirmed an initial interest in a design/build project.
- Bore Baths – new proponent – indicated interest in investing in bore baths on private land.

8412 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council authorise that the \$5,000 set aside for Riverwalk Stage 2 (artwork), be re-allocated from Job No 1060-850 (Riverwalk) to Job No. 1060-200 (Bore Baths Business Plan) to complete the Feasibility Assessment and Business Case.

8413 RESOLVED on the motion of Crs. Karanouh and O'Brien that the report by the Economic Development Officer be adopted.

CLOSED SESSION

8414 RESOLVED on the motion of Crs. Cullen and Karanouh that Council resolve to Closed Session in accordance with Section 10A of the Local Government Act 1993 section 2(c) *"information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposed to conduct) business"*.

8415 RESOLVED on the motion of Crs. Cullen and Karanouh that the press and public be excluded from the meeting.

At this juncture, 11.20 a.m., Cr Schieb left the meeting.

RESUME OPEN MEETING

8416 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council resume Open Meeting.

ADOPTION OF RECOMMENDATION OF CLOSED SESSION

8417 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council adopt the recommendation from Closed Session, as follows:

20.1 POSSIBLE OPPORTUNITY FOR COONAMBLE REGIONAL LIVESTOCK MARKET

THE COMMITTEE RECOMMENDS that staff be authorised to approach private consortiums with a view to expanding the saleyards complex.

At this juncture, 11.29 a.m., the Economic Development Manager left the Meeting.

6.0 DECLARATIONS OF INTEREST

The following two declarations were received:

- | | | |
|-----------|---|---------------------------|
| Cr Horan | Item No. 11.4 – Coonamble Aboriginal Medical Service. | CEO of that organization. |
| Mr Warren | Item No. 19.1 – Performance Appraisal. | |

7.0 CONFIRMATION OF THE MINUTES

8418 RESOLVED on the motion of Crs. Canham and Karanouh that the minutes of the Ordinary Meeting of Coonamble Shire Council held 10 March 2010 be confirmed.

BUSINESS ARISING FROM MINUTES

- (a) Mowing Highway – The General Manager said that last meeting Cr Schieb referred to only one tractor working on this job. He reported that the other Council tractor (a John Deere) has been broken down for 6 – 7 weeks and is being repaired under warranty. Mr.Griffiths said that Gilgandra Shire was engaged to carry out some mowing work.
- (b) Rotary Club of Coonamble – Cr Karanouh asked if the required additional information has yet been received. The General Manager stated that the development application has been returned to the Club. He said that it must be resubmitted and explained that Council can only hold these matters in abeyance for a certain time before closing the file.

At this juncture, 11.40 a.m., Cr. Schieb returned to the meeting.

- (c) Alleged Incident – Fall near Youth Club premises – the General Manager advised that Council, without accepting liability, settled a claim for damages in this incident. Cr. Canham asked whether the audit on Council's footpaths has been commenced – the General Manager said not at this stage.

8.0 RESOLUTION BOOK UPDATE

8419 RESOLVED on the motion of Crs Canham and O'Brien that the Resolution Book Update be received and dealt with.

- (a) Ginty Estate (Minute No. 8287) – The Director of Corporate Services said that he has concept plans which he was going to distribute during General Business. Mr Warren said the plans were just to give Councillors an idea of options available and stages for these options to be undertaken.
- (b) Coonamble Pool (Minute No. 8385) – The General Manager explained that this item was to be the subject of a report by the Director of Engineering Services. Mr. Griffiths said the information would be forthcoming as soon as possible.
- (c) Water Treatment Plan (Minute No. 8386) – The Director of Corporate Services said Council has no funds to proceed with this work and indicated it will not be budgeted for until 2011/2012 or later. Mr. Warren said this matter would be further discussed later in the day when Council is considering the budget. Council noted that an amount of \$2.5m is needed and no funding will be forthcoming unless Council is prepared to wait in turn – at which time it is estimated that the cost will have escalated. The General Manager said the Department has indicated it will assist with preparation of the tender specification.
- (d) Warrena Creek Weir Project (Minute No. 8230) – The General Manager advised that Mr. Brian Burge, Council's Project Engineer, has taken over management of this project.

9.0 MAYOR'S ACTIVITY REPORT

The Mayor gave an overview of his activities throughout the month, which included the following:

- Senior Citizen of the Year Award at Gulargambone – Cr Horan congratulated the organizers on a very enjoyable morning tea at which the award was presented to Mr Norman Ryan.
- Relay for Life – Cr Horan said this was a great fundraising event and a wonderful experience for the community – he said that over 700 people registered as participants and he understood about \$65,000 was raised for this very important work.

8420 RESOLVED on the motion of Crs. Canham and Schieb that Council write to the Organising Committee congratulating members on their wonderful achievement and commend them on their efforts.

- Abattoir – Cr Horan referred to an inspection carried out at the former Castlereagh Regional Abattoir with Mr. Spencer and the licensing authority representatives. He said things are looking positive towards a sale in the near future.

8421 RESOLVED on the motion of Crs. Horan and O'Brien that the Mayor's Report be adopted.

10.0 CORRESPONDENCE

8422 RESOLVED on the motion of Crs. O'Brien and Karanouh that the Correspondence be received and dealt with.

Section A – For Consideration by Council:

10.1 MOORAMBILLA FESTIVAL D5-6 (32216)

Stating the theme for the Festival is *Coming Home* and suggesting that the main street be lit with white fairy lights to form a corridor of light around to St Brigid's Church. Asking Council to investigate the possibility of placing ropes of light, or fairy lights in the trees in the shopping area, which could be used throughout the year to promote events or as a feature and tourist attraction. Stating that ideally the lights would be solar powered and perhaps Coonamble could become known as a "Lights to the Outback" town.

The General Manager advised this matter has been referred to the Overseer – Utilities for a cost estimate which is expected to run to around \$10,000. Mr Griffiths said that should Council wish to proceed it will need to identify from where the funding is to be obtained.

8423 RESOLVED on the motion of Crs. Schieb and Cullen that Council get a quote for festive lighting to be installed across the main CBD area and, if/when installed, the lighting be permanent.

10.2 SHIRES ASSOCIATION OF NEW SOUTH WALES S3

Advising that the 2010 Shires Association of NSW Annual Conference will be held from 31 May to 2 June, with the theme *Building A Brighter Future*. Advising that "early bird" registration (prior to 27/4/10) is \$585 (ex GST) per person, with accommodation being additional.

Council noted that it has an informal policy allowing attendance by the Mayor, General Manager and two Councillors. The General Manager stated variation to this informal policy is permissible and given the Department of Local Government now allows councils to contribute towards partners' expenses, he said this may also be an option.

8424 RESOLVED on the motion of Crs. Canham and Karanouh that Councillors Karanouh and Schieb, along with the Mayor and the Director of Corporate Services attend the Shires Conference in Sydney from 31 May to 2 June 2010, noting that Cr Cullen agreed to be the alternate delegate should one of the other councillors not be available at the time.

10.3 COONAMBLE VACATION CARE C8-6 + A8 (32291)

Requesting Council to carry out maintenance of the amenities at the Coonamble Vacation Care building. Advising it shares toilet facilities with the Coonamble Community Radio Station (also a s355 Committee of Council). Pointing out that maintenance is required in order for the facilities to be presented as a clean and sanitary area.

Saying another area of concern is the step down to the area which presents as a possible access issue to some volunteers at the Radio Station and would be a risk should a child with mobility or vision issues be enrolled at the Centre.

The General Manager pointed out that the Coonamble Community Radio is not a section 355 Committee of Council, as stated, but Council allows that Committee to utilize the premises free of charge. Mr. Griffiths said the matters raised are of particular concern and have been referred to the Manager – Services for a full costing and report upon her return from extended leave. He said that given the potential for sale of the premises it may be unwise to spend significant funds at this time.

Mr Griffiths said it may be prudent to consider costings at the June meeting, however in the interim Council should contact the supermarket proponents to ascertain their intentions in writing prior to making a decision.

8425 RESOLVED on the motion of Crs. Karanouh and Cullen that this matter be deferred and considered in conjunction with Item 11.4 during the report by the General Manager.

10.4 COONAMBLE VACATION CARE C8-6 (32290)

Advising it will be conducting an 'open garage sale' on Saturday 1 May between 8 a.m. and 1 p.m. on the rear court area of Coonamble Vacation Care for fundraising. Requesting use of Council's portable PA system at a fundraising event on a Saturday night later in the year.

8426 RESOLVED on the motion of Crs. Cullen and Karanouh that Council:

- (1) Approve of the use of the rear court area of the Vacation Care Centre for the holding of an 'open garage' sale on Saturday 1 May from 8.00 a.m. to 1.00 p.m.
- (2) Approve of the loan of Council's portable PA system, given it is a section 355 Committee, for a fundraising event later in the year.

10.5 COONAMBLE PUBLIC SCHOOL D7 (32317)

Advising that this year the School will hold NAIDOC Day on Thursday, 1 July and seeking a donation of \$500 towards the barbecue. Acknowledging Council's previous support.

8427 RESOLVED on the motion of Crs. Cullen and Karanouh that Council contribute \$400 towards NAIDOC Day to the Coonamble Public School.

10.6 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L10 (32283)
Inviting Council to participate in the 2010 National General Assembly of Local Government at the National Convention Centre, Canberra between 14 – 17 June.

The General Manager informed the meeting that this Assembly is not normally attended by Council, however, he said it should be noted that the Australia Wide Rural Lobby Group is to meet during the Assembly and the Australian Council of Local Government will meet 17/18 June. Council noted that the Mayor has indicated that it would be difficult to justify the cost of a full week in Canberra with the potential for little or no positive outcome.

8428 RESOLVED on the motion of Crs. Cullen and Canham that Council not attend the National General Assembly of Local Government, Australia Wide Rural Lobby Group and the Australian Council of Local Government in Canberra from 14 to 18 June 2010.

10.7 NSW DEPARTMENT OF PLANNING B11 (32249)
Writing to consult with Council on the review of State Environmental Planning Policy (Infrastructure) 2007 (the "Infrastructure SEPP"). Advising a Discussion Paper has been prepared which identifies the issues raised by state government authorities and local councils in submissions. Saying the Discussion Paper will be exhibited on the Department's website and the due date for comment is 12 April 2010.

8429 RESOLVED on the motion of Crs. Schieb and Cullen that Council not make a submission to the Department of Planning on the review of State Environmental Planning Policy (Infrastructure) 2007.

10.8 NSW DEPARTMENT OF PLANNING E5 (32346)
Referring to the Standard Instrument (Local Environmental Plan template) which was introduced in 2006 to provide a common structure and language for LEPs across the State. Saying after initial consultation and adoption of the Standard Instrument (SI) the Department indicated that in response to feedback from stakeholders and the community future reviews would occur. Forwarding a *Potential Amendments to the Standard Instrument – Options Paper* (SI Options Paper) which details how the SI could be amended to address issues raised with the Department.

8430 RESOLVED on the motion of Crs. Schieb and Cullen that Council make a submission to the Department of Planning on the Standard Instrument (Local Environmental Plan template), raising its continued concerns and pointing out deficiencies regarding minimum area for a building entitlement, future rural residential development and request that permission be provided for “exceptional circumstances” exemptions.

10.9 NSW RURAL FIRE SERVICE, COONAMBLE B13

Forwarding copies of the new Bushfire Prone Land Maps prepared for this Council's LGA and seeking Council's approval so that the maps can be signed off by the Commissioner.

Councillors were able to view these maps which were on display in the Council Chamber. The General Manager pointed out that bushfire prone land has been significantly reduced from that indicated on earlier maps. He said however that Council is invited for its input prior to the final map being prepared.

8431 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council approve the reviewed and amended bushfire prone land maps on display and advise the NSW Rural Fire Service accordingly.

10.10 LIFELINE CENTRAL WEST NSW D7 (32320)

Advising that Lifeline Central West provides three distinct services:

- 24/7 crisis telephone counselling
- Financial counselling
- Problem gambling counselling.

Saying that to maintain services and build counselling capacity to meet growing demand, Lifeline Central West needs Council's ongoing support through Section 356 contributions and any other mechanism available to Council. Pointing out it has to raise \$500,000/annum to exist.

Advising that in 2010 Lifeline Central West is holding its inaugural Book Fair, which it hopes will be a major ongoing source of funding in the future. Stating that if Council could donate used library books or act as a community based collection point, it would be very grateful.

The General Manager informed the meeting that Council made contributions from 2000 to 2008 in diminishing proportions from \$2,400 to \$300, but made no contribution in 2009. He said there is little doubt as to the value of this Service to the community, which is not funded through other spheres of Government. Mr. Griffiths said the question of library books is one for the North Western Library Service.

8432 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council contribute \$1,000 from its Donation Vote to Lifeline Central West NSW and the Service be advised Council agrees to donate funds from the sale of old books **AND FURTHER** that arrangements will be made to have a 'drop off' point for books established in Coonamble.

10.11 KEMBLA WATERTech PTY LTD TD10-1 (32296)

Forwarding its Formal Instrument of Agreement to be executed by Council for Contract T10-1 Sewer Mains Rehabilitation.

The General Manager pointed out that at its March meeting Council resolved to accept the tender from Kembra Watertech Pty Ltd for the relining of sewer mains, however no authority was given to affix the Common Seal to the Contract documents.

8433 RESOLVED on the motion of Crs. O'Brien and Canham that Council authorise the affixing of the Common Seal to any relevant documents in connection with this tender.

10.12 NSW RURAL FIRE SERVICE B13 (32329)

Advising that the RFS is currently undertaking information sessions across the State for Council staff to improve and assist their understanding of the development assessment process and application of bush fire protection measures Extending an invitation to staff to attend an interactive information session at Cobar on Thursday 17 June 2010 between 10 a.m. and 2 p.m.

8434 RESOLVED on the motion of Crs. O'Brien and Schieb that Council authorise its Manager – Environmental Services to attend the Workshop in Cobar on Thursday, 17 June, 2010, if available.

10.13 ROTARY CLUB OF COONAMBLE INC D7 (32349)

Advising that the annual clay target shoot in remembrance of Doug McKenzie is being held at "Youie" on Sunday 16 May. Asking Council to consider making a donation towards trophies for the day and inviting Councillors to attend the function.

8435 RESOLVED on the motion of Crs. Canham and O'Brien that Council agree to contribute \$120 from its Donations Vote towards the annual clay target shoot run by the Rotary Club of Coonamble.

10.14 COONAMBLE HIGH SCHOOL M3 (32354)

Advising there are several girls in Year 11 who are very interested and committed to organizing the Mayor's Debutante Ball and the date selected is Saturday 24 July, with the venue being Coonamble Bowling Club. Asking for confirmation and support from Council.

The General Manager stated that Council has not previously become involved in the organization of this event nor contributed any funding.

8436 RESOLVED on the motion of Crs. O'Brien and Canham that Council agree to the Coonamble High School Year 11 Girls organizing the Mayor's Debutante Ball for 24 July 2010 at the Coonamble Bowling Club.

10.15 MARGARET JOHNSTONE D7 (32356)

Referring to the book "*Reedbed Country – the Story of the Macquarie Marshes*" by Kay Masman and Margaret Johnston and advising the book is now out of print and the University of NSW is interested in producing a second edition under its Publishing Partnership Program. Stating that as the Program entails the University Press receiving financial assistance from the various sources Council is invited to join. Pointing out that at this stage an indication of Council's intention is necessary – financial assistance would need to be directed to UNSW Press at a later date.

8437 RESOLVED on the motion of Crs. Canham and O'Brien that Council not participate in the Publishing Partnership Program for the reprinting of *Reedbed Country – the Story of the Macquarie Marshes*.

10.16 NSW DEPARTMENT OF PLANNING E5 (23257)

Writing regarding the second round of Model Local Clauses for Standard Instrument LEPs (SI LEP) the Department is providing in draft form for comment in order to assist Council in the preparation of Council's Standard Instrument Local Environment Plan. Saying that any comments on the draft second round model clauses should be forwarded by 30 April, 2010.

8438 RESOLVED on the motion of Crs. Schieb and Karanouh that Council make a submission to the Department of Planning on the Local Clauses for Standard Instrument LEPs (SI LEP) in accordance with Resolution 8430 earlier in the day.

10.17 MR PHILLIP MALONE SR11 (32364)

Drawing attention to the poor standard of the road that services his area (Bullagreen Road), which is in urgent attention as it is not only unsafe but well below standard of a road maintained by the Shire to service ratepayers. Asking for a causeway to be installed at the eastern side of the entrance to "Terang" to allow high flows of water to cross the road in its natural direction. Suggesting that a gravel causeway be constructed between the culvert west of "Knuckledown" entrance and "Knuckledown" entrance. Advising that he would be happy to meet representatives of Council to discuss these issues.

The General Manager reported that staff have not had the opportunity to inspect the perceived problems on Shire Road 11 and a response will be prepared based on that investigation and Council's Road Management Plan. Councillors noted that a grader and roller were currently working on the road.

8439 RESOLVED on the motion of Crs. Karanouh and Schieb that Council concur with the action proposed in responding to Mr Malone in terms of the inspection and Council's Road Management Plan.

MOWING OF ROAD SHOULDERS

Councillor Schieb suggested Council consider spraying road shoulders, saying from his observation in other areas it would be a more efficient way to control shoulder growth.

8440 RESOLVED on the motion of Crs Schieb and Cullen that Council investigate the spraying option in lieu of the current method of mowing of road shoulders to control growth.

10.18 COONAMBLE BOWLING CLUB LIMITED L11 (32334)

Requesting Council to consider permitting the Club to have sole access to the land between its premises and the Tennis Courts – saying the Club will enter into a lease agreement if required. Pointing out that the area would be fenced and locked and the Club would use it as a storage area by placing a portable and secure shipping container in the front section to allow access by vehicles such as Country Energy to enter and do maintenance to lights on the tennis courts. Stating the Club would be prepared to provide Country Energy with a key .

The General Manager referred to an earlier request for this land from the Bowling Club and reported that at the November 2001 meeting Council resolved to support an application to the Department of Lands from the Bowling Club to purchase the subject land. Mr. Griffiths said Council's records are silent on the results of that application, if it was ever made. He stated that at the July 2002 meeting Council resolved that the General Manager be authorised to commence negotiations with the Coonamble Bowling Club to establish a 15 year 'peppercorn' lease over the subject land, on the conditions set out in the Manager of Works' report. Those conditions are reprinted below:

- Preparation of lease document to be responsibility of the Bowling Club and at its cost
- Structures are not to be developed upon the land unless they are easily transportable.
- The Lease will terminate if Council or the Crown requires the land for any civic purpose.
- The Bowling Club is to fence off the western and eastern approaches with high profile security fence.
- No plant, equipment or obstacle shall be stored at any time in an area 1.5 metres south of the existing tennis court fence.

- The Bowling Club is to provide, at its cost, the installation of a single swing lockable gate in the north western corner of the tennis court to provide Club access to the fenced off area for the retrieval of balls, etc.

The General Manager said again, Council's files are silent on any progress, if any, made by the Bowling Club. He said that whilst the proposal has merit, consultation should be held with the Wanderers Tennis Club and agreement reached prior to approval being given.

8441 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council convene a meeting between representatives of the Wanderers Tennis Club and the Bowling Club to reach common ground for the proposal to proceed.

10.19 OPEN LETTER TO NSW PARLIAMENT IN SUPPORT OF "NO NEW COAL POWER"

Writing to express serious concern about the proposal for new coal fired power stations in New South Wales and urging you to prohibit the construction of new coal-fired power stations in the State. Urging Parliament to take action to prohibit new coal-fired power in NSW and to instead create a positive vision for the State's energy future through strong policy and investment in efficiency improvements and renewable energy.

The General Manager advised that this letter arrived via email addressed to the Mayor from Greenpeace Australia Pacific requesting that Council join with others in calling for action in NSW Parliament to stop further approvals of new coal fired power stations.

8442 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council not sign the Open Letter to NSW Parliament in support of "no new coal power" as requested by Greenpeace Australia Pacific.

Section B – For information

10.20 DEPARTMENT OF LOCAL GOVERNMENT D6 (32199)

Advising that *The Guideline on the Exercise of Functions under the Companion Animals Act 1998* and *Companion Animals Frequently Asked Questions* document have been updated and are now available for download from the Division of Local Government's website at www.dlg.nsw.gov.au

10.21 NSW GOVERNMENT BUILDING PROFESSIONALS BOARD B11 (32208)

Advising that on 1 March 2010 new legislation introducing a framework for the accreditation of council building surveyors began. Saying the new legislation establishes qualification and experience standards for all certifiers – whether they work for a council or in the private sector – and is a major step forward in achieving one system of accreditation throughout NSW. Saying that a three

year period is also proposed to allow time for all officers to be accredited and time for employees to graduate to more senior levels of accreditation if they wish. Stating that accreditation will be free in the first year from 1 March 2010 and the Board has reduced fees in the years following.

10.22 NETWASTE G1-5 (32232)

Confirming that SIMS Metal Management has revised its pricing for the collection of scrap metal for Councils in the NetWaste region. Stating that for the March/April/May 2010 quarter the rebate value will increase from \$115+GST per tonne to \$135 per tonne + GST.

10.23 ELIZABETH LAMBELL, GWAHS S13 (32254)

Thanking Council for approving the use of Gulargambone pool outside normal times for the Aqua Aerobics Sessions. Saying 12 – 14 people took part, with favourable outcomes. Especially thanking Peter Hurst for his cooperation and saying the immaculately kept grounds and change room are a credit to him. Saying the last day of the sessions will be 24 March.

10.24 CASTLEREAGH-MACQUARIE COUNTY COUNCIL N7 (32300)

Advising that contributions to constituent councils will be increased by the rate pegging limit of 2.5%, thus increasing this Council's contribution for 2010/2011 to \$82,624 (plus GST). Also advising it has decided to continue with its Fruit Fly Control Program and the contribution will be \$3,078 (plus GST).

10.25 NSW DEPARTMENT OF PLANNING E5-2 + B11 (32261)

Stating that in July 2009 and February 2010 councils were advised of the Savings and Transitional Provisions in relation to the preparation of Local Environmental Plans (LEPs). Reminding councils of the relevant dates when draft pending "amending" LEPs need to be finalized.

10.26 LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW L9-3 (32272)

Advising that the Executive resolved to undertake a review of the Legal Assistance Policy and Guidelines. Stating the Policy/Guidelines allows a council to apply for support of the Associations in seeking contributions from all councils to assist with legal costs. Seeking assistance of all councils in the review and saying that a report will be drafted when all responses from councils have been received, with the expectation that a final report will be presented to the Associations' Joint Executive meeting in May 2010 for consideration.

10.27 LEGISLATIVE ASSEMBLY'S STANDING COMMITTEE ON PUBLIC WORKS P10 (32352)

Advising that the Committee recently commenced an inquiry into the effects of graffiti on public infrastructure. Listing what the Committee is particularly keen to learn about and seeking submissions and views by 10 May 2010.

Council noted that this correspondence was referred to the Director of Engineering Services.

8443 RESOLVED on the motion of Crs. O'Brien and Canham that the information contained in Item Nos. 10.20 – 10.27 inclusive, be noted.

URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

8444 RESOLVED on the motion of Crs. Karanouh and O'Brien that the following information be classified 'urgent business' and dealt with.

**10.28 NSW DEPARTMENT OF INDUSTRY & INVESTMENT G5-41
(32379)**

Forwarding letter of offer for financial assistance to upgrade infrastructure associated with the expansion of the Coonamble Industrial Estate. Confirming the offer to Council under the Local Infrastructure Support Fund of up to \$502,840 or 48% of actual expenditure (whichever is the lesser).

8445 RESOLVED on the motion of Crs. O'Brien and Canham that the information be noted and that authority be given to the General Manager to affix the Common Seal to documents relevant to this grant funding.

10.29 JAMES GOLDSMITH S13-1 (32375)

Requesting permission to gain access to the swimming pool during the Easter holidays so that his three children can continue to train. Saying Robert Andriske has agreed to help out while he is on holidays.

The General Manager said he has spoken to the staff member involved who requires no recompense for his actions in assisting the children who need to train for the upcoming swimming titles. Mr. Griffiths said Mr Andriske's attitude towards assisting members of our community is applauded and he subsequently authorised the continued use of the pool even though it required the pumps to be restarted, along with the solar heating system.

8446 RESOLVED on the motion of Crs. Karanouh and Canham that Council confirm the action of the General Manager in permitting the continued use of the Coonamble Swimming Pool for training of children involved in Swimming Titles.

10.30 KOORI KIDS NAIDOC WEEK SCHOOL INITIATIVES D7 (32416)

Referring to its proposal for 2010 NAIDOC Week School Initiative Competitions and saying support last year from students in Council's LGA was overwhelming and anticipating the same in 2010. Saying Council has always been a champion towards Indigenous culture and looking forward to support again in 2010.

8447 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council advise Koori Kids NAIDOC Week School Initiatives that it has already contributed \$400 to the Coonamble Primary School for activities locally and cannot agree to donate further funds at this time.

10.31 NSW DEPARTMENT OF PLANNING B11 (32409)

Seeking assistance from councils on two separate matters:

- requirement to have all large documentation in electronic form.
- advice regarding teleconferencing facilities.

8448 RESOLVED on the motion of Crs O'Brien and Canham that the information be noted.

10.32 QRMC RISK MANAGEMENT R7 (32408)

Presenting their organisation's capability in assisting Council with either the development of a business continuity plan or the review and/or testing of existing arrangements. Saying QRMC Risk Management would like the opportunity to provide a detailed quote to Council to undertake any business continuity management works currently planned.

Cr Karanouh asked whether it is a requirement for Council to have a business continuity plan. The General Manager said the Department does encourage Councils to have these plans in place, although it is not law. The Director of Corporate Services informed the meeting that Council keeps back up of its system off site and could be operational in a day or so should the current building be destroyed.

8449 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council note the information and the need for a business continuity plan to be documented.

10.33 MR COLIN RYAN G1-4 (32422)

Writing in support of retaining the recycling program and saying they have put a lot of time and effort into making the service available in Gulargambone. Pointing out that ongoing education would be beneficial to keep awareness going and this could be done by flyers every few months. Saying he would be happy to talk with Council on these matters.

The General Manager stated that at the March meeting Council instructed staff to consult with the Gulargambone community in respect of ceasing the current recycling service. He said the first stage of that consultation was to advertise through the Gulargambone community newsletter and a report was to be prepared for this meeting. Unfortunately that has not transpired.

8448 RESOLVED on the motion of Crs. O'Brien and Canham that Council note the letter from Mr. Ryan and the delay by staff in furnishing a report for consideration.

11.0 REPORT BY GENERAL MANAGER

8449 RESOLVED on the motion of Crs Karanouh and O'Brien that the report submitted by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

8450 RESOLVED on the motion of Crs. Canham and O'Brien that Council note Development Application No. 008/2010, together with Complying Development Application No. 009/2010, have been approved under delegated authority since the last meeting.

11.2 ANNUAL CONFERENCE OF "C" DIVISION COUNCILS

The General Manager reported that on Thursday 18 March 2010, in company with Deputy Mayor Michael Webb, he attended the "C" Division Annual Conference held at Warren. Mr. Griffiths provided a list of guest speakers and topics addressed and said it was one of the best Conferences he has attended in a while.

8451 RESOLVED on the motion of Crs. Karanouh and O'Brien that the information contained in the report be noted.

11.3 MEETING TO ESTABLISH AUSTRALIA-WIDE RURAL LOBBY GROUP

The General Manager referred to the invitation received by Council which was extended jointly from Gwydir Shire Council and Moree Plains Shire Council to attend a forum in Canberra on Monday 15 March 2010 to form a cooperative of rural based councils. He said that in company with Deputy Mayor Michael Webb, he attended the forum.

Mr. Griffiths said that each council was required to give a presentation in respect of their unique aspects of road maintenance and construction and each council's approach to addressing the funding shortfall. He said it is hoped to generate additional road funding for producers of rural product "for the first mile". The General Manager said a number of motions were passed, including the setting up of a temporary executive committee, initial membership fee of \$100/annum and setting the date of the next meeting to the National General Assembly to be held from 14 – 17 June 2010.

8452 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council become an inaugural member of the Australia-wide Rural Roads Group and pay the annual membership fee of \$100.

ELECTION OF CHAIR

8453 RESOLVED on the motion of Crs O'Brien and Karanouh that Cr Schieb take the Chair in the Mayor's absence.

At this juncture, 12.38 p.m., the Mayor declared a conflict of interest and left the meeting.

11.4 COONAMBLE MEDICAL CENTRE

The General Manager said that Council has received a request from the Coonamble Aboriginal Health Service (CAHS) to purchase the Centre, including the land. A copy of the letter was attached to the Business Paper.

Council's attention was drawn to discussions which have been held with a prospective developer and the potential of acquiring the former Youth Centre, together with the land adjoining including the Coonamble Medical Centre. The General Manager pointed out that the development proposed for the Council premises and land in that vicinity is known to Councillors who should be cognizant of the potential loss if these premises are sold. However, he said that should that development not proceed it would be highly beneficial to Council and the community for the Coonamble Medical Centre to be sold given the necessity for extensive remediation works on the building. The General Manager indicated that the dentist is in tune with the proposal submitted by CAHS and, in fact, he said another dentist would be employed for public health needs.

In response to a question, the General Manager said that all other services currently housed in the Baby Health Centre would be relocated to the new MPS when completed.

Mr. Griffiths pointed out that the land is "operational" under the Local Government Act and may be sold subject to necessary notice being given to lessees. He said that CAHS recognizes that the premises will not become available until the new calendar year due to the lease with GWAHS.

- 8453 RESOLVED** on the motion of Crs. O'Brien and Cullen that Council:
- (1) Contact the prospective developer (supermarket) to get a clear indication in writing of his intentions and should the Coonamble Medical Centre be required, proceed to develop a strategy for relocation of both the Coonamble Community Radio and the Coonamble Dental Practice.
 - (2) Should the prospective developer not require the Coonamble Medical Centre, proceed to formally accept the offer from CAHS, as follows, noting that transfer cannot be effected until GWAHS lease is relinquished:
 - That Council sell CAHS the "old Coonamble Medical Centre" Castlereagh Street.

- The purchase price of the building would be that obtained through a certified valuation.
 - The building would be purchased 'as is'.
 - All transaction costs for both parties would be met by CAHS.
 - CAHS continue with the current arrangement with the dentist and the provision of services to all members of the community.
 - CAHS purchase the dental equipment from Council, maintain and upgrade as required.
- (3) Place a caveat on the land that allows Council to repurchase the area in five years if the project stalls.
 - (4) Advise Coonamble Vacation Care that a full costing of anticipated works (as per Item 10.3 of Precis of Correspondence) is being developed and will be considered and also advise that at the current time the premises are under consideration for sale.
 - (5) Authorise the affixing of the Common Seal to any relevant documents.

At 12.52 p.m., the Mayor returned to the meeting and resumed the Chair.

11.5 “THE MEGLO” – PROPOSAL TO PURCHASE LAND

The General Manager referred to a request at the March meeting from Mr and Mrs Larry Rindfleish to purchase 4 – 5 hectares of land at “The Meglo” to establish a truck depot and expand their current business. He said that following the meeting Council requested further details regarding the proposal and subsequent discussion was held with Mrs Rindfleish on Thursday, 25 March, 2010. Mr & Mrs Rindfleish attended the meeting earlier in the day to answer questions concerning their intentions.

8454 RESOLVED on the motion of Crs. Cullen and Karanouh that Council agree to sell 4 hectares of “The Meglo” land to Mr & Mrs Rindfleish on the following terms:

- Purchaser to be responsible for the cost of electricity supply extension;
- Purchaser to be responsible for the extension of town water supply to the site, noting that the quantity of supply will be minimal;
- Location of land to be immediately adjacent to the MPREC development;
- Price to be \$3,800 per hectare;
- Purchaser to be responsible for the full cost of survey, subdivision, plan registration and a share of legal costs associated with the transaction;
- Vehicular entrance to conform with Council requirements;
- That a deed supported by a caveat over the land to ensure it returns to Council at the purchase cost should the project not continue past five years.

11.6 MEETING WITH GILGANDRA SHIRE – PULVEY MIXER & SPREADER

The General Manager referred to concerns in respect of the charges associated with the hire of equipment suitable for mixing damaged pavements, spreading lime/cement material and relaying roads. He pointed out that delays occurred on a number of occasions due to equipment not being available. Mr. Griffiths said that a meeting was held recently with representatives from Gilgandra Shire Council to discuss the issue, along with a potential joint project on Tooraweenah Road.

He said a proposal has been developed in principle whereby this Council purchase a spreader to be used in tandem with Gilgandra Council's mixer and both items will be contracted out to surrounding councils and/or the RTA when not required by either Council. The General Manager said coordination and marketing will be carried out by the Gilgandra Shire Council for a small fee. He said the budget and Management Plan would have to be amended to provide for the purchase.

The General Manager stated there are a number of formal arrangements permissible under the Local Government Act, however in these early stages a MoU is the simplistic way of commencing a joint venture.

8455 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council agree in principle to enter into a Memorandum of Understanding with Gilgandra Shire Council to form a joint venture whereby its Pulvey mixer and this Council's truck and spreader are offered to contract to other councils when not required by either Shire and make provision in the Fleet Management Plan for the purchase of the necessary equipment.

11.7 COUNCIL COMMITTEES

The General Manager referred to Council's decision at the March meeting to form a Crime Prevention Committee and Parks and Gardens Committee. He provided a comprehensive report and reminded Councillors that with any Committee, all recommendations must be adopted by Council prior to implementation.

Mr. Griffiths pointed out that from a staff perspective servicing of a large number of committees presents difficulties particularly in relation to finding available times and dates for meetings, production of agendas and minutes and generally taking them away from their core function.

For the two Committees already formed, the General Manager provided a Terms of Reference for each. The Mayor referred to the need for Council to have a CCTV Camera Committee and suggested it should be combined with the Crime Prevention Committee. The General Manager said that the Terms of Reference would have to be altered accordingly.

Cr Cullen indicated he would like to be a member of the Parks & Gardens Committee, together with Crs. Canham and O'Brien. The General Manager said he would alter the Terms of Reference to record the addition to the Committee structure.

8456 RESOLVED on the motion of Crs. Cullen and O'Brien that Council adopt the two Terms of Reference, as amended, for the Crime Prevention Committee and the Parks and Gardens Committee, without adding to the list.

URGENT BUSINESS – SUPPLEMENTARY REPORT BY GENERAL MANAGER

8457 RESOLVED on the motion of Crs. Karanouh and O'Brien that the following matter be classified 'urgent business' and dealt with.

11.8 FLUORIDATION OF COONAMBLE WATER SUPPLY

The General Manager said that for around four years staff has been attempting to finalise the fluoridation of the town water supply in accordance with the offer of grant from the Centre for Oral Health Strategy, NSW. He said it has now come to light that the equipment is not capable of being housed in the existing sheds at No 3 and No 4 Bores.

Mr. Griffiths informed the meeting that quotations were sought to construct new pump shed buildings and annexes at the two bores, however Council approval has never been obtained for the expending of funds for such a purpose and staff had accepted a quote. He pointed out that the project cannot proceed without adequate housing for the fluoride plant and this is not included as part of the grant subsidy. Council noted that the total cost of the project will be approximately \$110,000.

Councillor Schieb asked who was responsible for this oversight and the General Manager said that it was thought the project was to be completed at no cost to council.

8458 RESOLVED on the motion of Crs. Cullen and Schieb that staff call for a further quotation from an outside contractor, noting the two received were from local contractors.

At this juncture, 1.15 p.m., the meeting adjourned for lunch and resumed at 2.05 p.m. Cr Canham was not present upon resumption.

SHEDS FOR HOUSING OF FLUORIDE PLANT

Council's Project Engineer, Mr. Brian Burge, was present to address Council on the buildings required to house the subject plant and explained the importance of complying with standards set by the Department for the housing of fluoride. He said it was imperative that all requirements are met because of the dangerous nature of fluoride.

Mr. Burge left the meeting at 2.13 p.m. and Cr. Canham returned from lunch.

8459 RESOLVED on the motion of Crs. Karanouh and Cullen that following receipt of the additional quotation, the General Manager be authorised to accept the best offer and proceed with the work.

12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES

8460 RESOLVED on the motion of Crs Karanouh and Canham that the report by the Director of Corporate Services be received and dealt with.

12.1 RATE COLLECTIONS

8461 RESOLVED on the motion of Crs. Karanouh and O'Brien that the Total Combined Rate Collections to 31 March 2010 be noted.

The Director of Corporate Services advised that at this stage Council is ahead of last year's collection ratio.

12.2 LIST OF INVESTMENTS

8462 RESOLVED on the motion of Crs. O'Brien and Canham that that the Investments held at 31 March 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

13.0 URGENT BUSINESS – ENGINEERING WORKS REPORT

8463 RESOLVED on the motion of Crs. O'Brien and Canham that the following be classified 'urgent business' and dealt with.

13.1 MONTHLY PROGRESS REPORT – ENGINEERING WORKS

8464 RESOLVED on the motion of Crs. Cullen and Canham that the report submitted on progress of engineering works be adopted.

(a) Grading Pattern – Shire Roads

Cr Cullen referred to the grading pattern of Council's roads and said the crown is too low allowing water to pond – he suggested that staff be requested to raise the height of the road with a 'dome'. Cr. Cullen said this system would be more effective and last longer. Cr. Schieb referred to the bad condition of Wingadee Road.

Council noted that the Manager – Roads, Mr. Bob Green, has returned to work from holidays and he thanked him for his commitment.

14.0 REPORTS FROM VARIOUS COMMITTEES

8465 RESOLVED on the motion of Crs. Canham and O'Brien that the reports from various committees be received and dealt with.

14.1 MINUTES OF PUBLIC MEETING – VOLUNTARY WINDING UP – COONAMBLE SHIRE BAND

8466 RESOLVED on the motion of Crs. Canham and O'Brien that the minutes of the public meeting held on 9 March 2010 to consider the voluntary winding up of the Coonamble Shire Concert Band Inc & Distribution of Funds be noted as not being associated with Council activity.

14.2 MINUTES OF GENERAL MEETING OF AFTER SCHOOL CARE (VACATION CARE) MEETING

8467 RESOLVED on the motion of Crs O'Brien and Canham that the minutes of the meeting of After School Care (Vacation Care) held on 17 March, 2010 be noted.

14.3 MINUTES OF OH&S COMMITTEE MEETING

8468 RESOLVED on motion of Crs. O'Brien and Canham that the minutes of the meeting of the OH&S Committee held on 2 February, 2010 be noted.

At this juncture, Mr. Baldwin was at the meeting to present the Tourism Development Report.

16.0 REPORT BY TOURISM DEVELOPMENT MANAGER

Mr. Baldwin asked whether Councillors had specific questions on his report and proceeded to touch on the following issues:

- Two eight two eight – the Mayor asked whether he has relinquished the Chair of the organisation – TDM said it would happen at the AGM which will be held shortly.
- Cr Schieb said he had visited both Narrabri and Inverell and reported that there are no promotional brochures of Coonamble there. TDM said he would send some, but often they are not welcome because of the different tourism regions.
- Heritage Day – about 60 visitors to the Archives and 40 to the Museum.
- Gulargambone Caravan Park reported that the “No Camping” sign has been removed from the John Oxley Rest Area and asked that another be erected. TDM said RTA has no problem with travellers staying at rest areas overnight.

8469 RESOLVED on the motion of Crs. Karanouh and Canham that Council not re-instate the “No Camping” sign at the John Oxley Rest Area on the Castlereagh Highway.

- Showground Pavilion – furnishings. Council noted that 250 chairs are available for use at functions at the Pavilion. Cr Karanouh said refrigerators and a freezer are needed when people hire the facility. He pointed out that the refrigerators must be commercial type units (Australia made) to cope with heat.

8470 RESOLVED on the motion of Crs. Karanouh and Cullen that two (2) commercial type Australian made refrigerators and one (1) 700 litre chest type freezer be purchased for use at the Coonamble Showground Pavilion and funds be sourced from savings to be identified at the next budget review.

8471 RESOLVED on the motion of Crs. Karanouh and Canham that the report by the Tourism Development Manager be adopted.

17.0 REPORT BY SALEYARDS MANAGER

8472 RESOLVED on the motion of Crs. O’Brien and Canham that the report by the Saleyards Manager for the month of March, 2010 be adopted.

18.0 REPORT BY CONTRACT RANGER

8473 RESOLVED on the motion of Crs. Karanouh and Schieb that the report by the Contact Ranger for the month of March, 2010 be adopted.

(a) Parking of Heavy Vehicles

Councillors referred to the practice of heavy vehicles parking in front of Mr Tim Wall’s residence in King Street and requested that this be monitored, noting that the designated ‘heavy vehicle parking’ area is across the road, not directly in front of the dwelling.

Cr Canham drew attention to the danger of trucks parking too close to the corner of Castlereagh and King Streets, making visibility difficult.

8474 RESOLVED on the motion of Crs. Schieb and Karanouh that this matter be listed on the agenda for the next meeting of the Traffic Committee.

19.0 CLOSED SESSION

8475 RESOLVED on the motion of Crs. Cullen and O’Brien that Council resolve to Closed Session in accordance with Section 10A of the Local Government Act 1993:

- section 2(a) “*personnel matters concerning particular individuals (other than councillors)*”;
- section 2(b) “*the personal hardship of any resident or ratepayer*”;

- section 2(c) *“information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business”*;
- section 2(g) *“advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege”*

8476 RESOLVED on the motion of Crs Cullen and O’Brien that the press and public be excluded from the meeting.

RESUME OPEN COUNCIL

8477 RESOLVED on the motion of Crs. O’Brien and Schieb that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

8478 RESOLVED on the motion of Crs. O’Brien and Schieb that Council adopt the recommendations of Closed Session, being Recommendation Nos. 19/1 to 19/4 as set out below:

At this juncture, 2.51 p.m., the Director of Corporate Services, Mr. Warren, left the meeting.

19.1 PERFORMANCE APPRAISAL – DIRECTOR OF CORPORATE SERVICES

THE COMMITTEE RECOMMENDS that the information contained in the report be noted and the Director of Corporate Services be given a 5% increase in his total remuneration package.

19.2 PERFORMANCE APPRAISAL – MANAGER – ENVIRONMENTAL SERVICES

THE COMMITTEE RECOMMENDS that the information contained in the report be noted.

19.3 CODE OF CONDUCT – CR D SCHIEB

THE COMMITTEE RECOMMENDS that the report be noted and no action taken.

URGENT BUSINESS – PRECIS OF CORRESPONDENCE – CLOSED SESSION

8479 RESOLVED on the motion of Crs. Karanouh and O’Brien that the following matter be classified ‘urgent business’ and dealt with.

19.4 DR NIHAL PATHIRANA – LEGISLATION OF HEALTH WAIVER BILL IN NSW

THE COMMITTEE RECOMMENDS that Council:

- (1) Request the Local Member and the Duty Senator for Barwon Electorate to support the Bill on the basis of the negative impact on this community of losing the services of its doctor.
- (2) Write directly to the Minister for Immigration, Hon Chris Evans and the Premier of NSW, Hon Kristina Keneally asking that legislation of the “Health Waiver Bill” be passed as a priority.

GENERAL BUSINESS**Cr Karanouh:**

- Suggested that an approach be made to the Garden Club to tend street gardens – starting from the MPREC training centre to the Peace Tree. Staff said this method did not work before, when the work was left to only a few of the Club members.

Cr Schieb:

- Requested that mowing of streets and showground be carried out. Stated that a lot of footpaths are unkempt. Suggested that Council give publicity to keeping the town tidy and seek owners’ cooperation in mowing footpaths. The Manager – Services was requested to follow this matter up.
- Stated that the low fence around the trotting track at Showground is dangerous and asked if it could be pulled down prior to the show. Manager – Services said because of staff shortages, it can’t be done in time for the show.

Cr O’Brien:

- Stated that a ‘disabled parking’ space has been approved in front of the Twoeighttwoeight Hall, but it has not been installed. Manager – Services requested to take action.
- Referred to vandalism of roses in park – said they apparently were poisoned. John Earsman maintains the park and is very upset about the incident. Manager – Services to price new roses.
- Gulargambone War Memorial – advised new gold lettering has been applied – requested Council to look at the automatic watering system because it sprays water onto the memorial.
- Gulargambone cemetery – requested a maintenance program for mowing be put in place. Manager – Services stated the cemetery at Gulargambone is now included in a regular maintenance program.

Cr Cullen:

- Asked whether works at the Showground are progressing – noting that both the Show and the Rodeo are fast approaching.

Cr Canham:

- Referred to the grandstand at the Golf Club in the area where cricket used to be played. Said it is not used now and suggested it be removed and utilised when needed.

Director – Corporate Services:

- Ginty Estate – Referred to the concept plans handed out for Ginty Estate. Asked Councillors to select the option that best suits and staff can work out costings, pointing out that Stage 1 can be combined with both other options. The Mayor said he feels there would be demand for the river blocks.

8480 RESOLVED on the motion of Crs. Karanouh and Cullen that the plans be amended, as follows:

- Lot 1 to be combined with Lot 2,
- Lots 13 and 14 and Lots 5 and 6 be modified to reflect entrance from roadways, noting that Lots 14 & 6 will have Reid Street frontage.

General Manager:

- Referred to the petition instigated by Dawn Fardell requesting IPART not to agree to the massive rise in electricity costs and asked whether Council would approve displaying it in the Council Office.

8481 RESOLVED on the motion of Crs Karanouh and Schieb that Council approve the petition being made available to residents in the Shire.

- Referred to a letter from the Project Officer for Women in Agriculture – stated the letter was supposed to have been sent to Council in February, however a search of Council's records failed to reveal this was the case. The letter refers to conducting workshop in Coonamble on 20/21 April – wanting to use McCullough Hall and seeking donation.

8481 RESOLVED on the motion of Crs. O'Brien and Cullen that Council not agree to contribute financially and suggest that an alternate venue be sought.

Mayor:

- Disappointed that no response has been received from Police or attendance at meeting as requested. Stated that Council wants to be kept abreast of crime within the area, especially the upsurge in Gulargambone recently. Also need clarification on the vacancy at Gulargambone.

8482 RESOLVED on the motion of Crs. Horan and O'Brien that Council again write to the Police requesting that a representative attend each meeting so that Council can be informed of matters of concern regarding law and order.

- Provision of fuel depot in Gulargambone has come to a halt – suggested that Council seek clarification and present status – General Manager to follow up.
- Advised he will be away from Coonamble commencing early May for approximately four weeks, returning weekends.

MANAGEMENT PLAN REVIEW & QUARTERLY BUDGET REVIEW TO 31 MARCH, 2010.

The Director of Corporate Services referred to this report, which is usually submitted to the May meeting, however he said that in accordance with the Local Government (General) Regulation 2005 the information had to be submitted to this meeting as Council decided not to hold a meeting during May unless urgent matters arise.

Information on Council's Reserves and an Overtime Report were handed to Councillors at the meeting.

The Director drew attention to major budget variations and listed them for Council's consideration. These items were discussed and the Director answered questions from Councillors on various variations.

At this juncture, 4.30 p.m., Cr Schieb left the meeting.

8483 RESOLVED on the motion of Crs Canham and O'Brien that Council:

- (1) note the Management Plan Review;
- (2) approve the variations to votes as listed in the budget review documents;
- (3) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- (4) note the position of Council's estimated Reserves at 31 March 2010.

DRAFT MANAGEMENT PLAN – 2010 – 2013

8484 RESOLVED on the motion of Crs. Canham and O'Brien that consideration of the draft Management Plan, including the budget, for the period 2010 – 2013, be dealt with.

The Director of Corporate Services asked Councillors to query any items as Council proceeded to go through the documents prepared in relation to the management plan and budget. The General Manager said this is Council's opportunity to alter any components of the draft management plan, which must then be placed on public exhibition.

- DCS advised \$150,000 has been provided to continue LEP process
- Reloaming Reserve - \$100,000 carried forward – providing \$200,000 for the following year.
- Training vote has been increased to fulfill Council's obligation.
- Workers Compensation Premium has been increased to \$300,000 due to claims history.
- The Director of Corporate Services specifically referred to the Plant Replacement Reserve and informed the meeting that it cannot sustain the present expenditure and continue to be viable. Mr Warren said Council needs to consider very carefully expenditure from this Reserve.
- On-cost Contribution to Works – estimated income \$900,000
- Fire Protection Contribution – estimated at \$383,414, however Council is reimbursed \$238,333 from the Zone.

Council discussed expenses relative to the provision of garbage collection and disposal. The General Manager said a report will be prepared and presented to Council for consideration in relation to this service.

At this juncture, 4.49 p.m., Cr Schieb returned to the meeting.

- DCS said it may be prudent to review the capital works program for Coonamble Water.
 - Mining – Quarry – investigate production targets and take internal control of production figures.
 - Caravan Park – should investigate the purchase of another cabin at the Caravan Park.
 - Saleyards Reserve - \$29,000 will be transferred to Reserve
 - Farming Reserve - \$120,000 will be transferred to Reserve
 - Car Park Macdonald Park - \$50,000 provided.
- 8485 RESOLVED** on the motion of Crs. Cullen and Schieb that Council not proceed with the provision of a car park at the rear of Macdonald Park and that the \$50,000 allocated be re-voted.
- Plant Reserve – Needs to be reviewed – no major purchases provided.
 - Cr Canham - \$50,000 surplus – asked about partitions in Fish Bowl – was advised that layout is still being determined.

PLACING OF DRAFT MANAGEMENT PLAN ON PUBLIC EXHIBITION

8486 RESOLVED on the motion of Crs O'Brien and Karanouh that Council place the draft Management Plan, as amended, on public exhibition for a minimum period of twenty eight (28) days (15 April 2010 to 14 May 2010), seeking written submissions up to 19 May, 2010, with those submissions being considered prior to formal adoption at the Council meeting to be held on Wednesday, 9 June, 2010.

This concluded the business and the meeting closed at 5.36 p.m.

These Pages (Page 1/4472 to 31/4503) were confirmed on the day of2010 and are a full and accurate record of proceedings of the ordinary meeting of Coonamble Shire Council held on 14 April 2010.

MAYOR

7.2 MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON FRIDAY, 21ST MAY, 2010, COMMENCING AT 9.01 A.M.

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, M. Webb, B. O'Brien, D. Schieb and A. Karanouh.
Also present were the General Manager, Mr. John Griffiths, the Director of Corporate Services, Mr. Warren, the Manager – Services, Mrs Atkins and Mrs Moorhouse, together with Manager – Roads, Mr. Mark Harland.
Observers: Mr Anthony Place (NSW RFS) & Mr Kevin Keady.

BUSINESS OF THE MEETING

- 1. Local Roads Maintenance**
- 2. Modernising Local Government – Discussion Paper**

The Mayor referred to the two matters for discussion on the agenda and referred to the importance of Councillors' input to each. Cr Horan said it is apparent that change is imminent in the local government sphere and Council should have its intentions for the future set out so they can be conveyed at the workshops to be held in August.

The General Manager said the matter was raised at the Shires Conference last year and the discussion paper has been prepared in conjunction with the LGSA and the Department of Local Government. Mr Griffiths said that the Mayor and himself need Council guidance so that this Council's thoughts for the future can be clearly voiced at the workshops in August.

1. LOCAL ROADS MAINTENANCE

At this juncture, the Mayor invited Council's Manager – Roads, Mr. Harland, to address the meeting on the issues currently being raised regarding the perceived bad state of Council's local roads network.

The General Manager informed the meeting that Council's roadmaking methods have not changed. He said that Council must take into account the extremely wet conditions experienced in late 2009/early 2010 and referred to the huge amount of flood damage caused. Mr. Griffiths said that Council has concentrated on accesses being available and roads maintained to a trafficable standard.

Cr. Cullen said in his opinion Council's local roads network has not been "up to scratch" for some five to six years. He said that roads need to be made so that water will run off, referring to the Billeroy Road which was 'put down' some 3 years ago and is still in excellent condition even after the 25mm rain and flooding. Cr Cullen said that the roads are too low and current maintenance methods are just a waste of time and money. He also referred to the Darnley Chase Road which has not had significant recent work carried out, but remains in a good condition.

Mr. Harland said there is a greater emphasis on recycling and explained that material is sourced from the table drain which tends to leave 'a tail' on the first grade, however when worked for the second time the problem is overcome. He said that this is still Council's focus for maintaining the local roads network.

The General Manager said he has been told that following rain 2½ kilometres/day can be achieved with natural moisture, however when a water cart has to be used the cost is approximately three times more for much less distance.

Cr Schieb referred to the bad state of the Wingadee Road, saying that grass has been graded into the wheel tracks, with hardly any dirt and said where recent grading has been carried out the road (about 6kms – 7kms) is extremely rough. He referred to private work carried out in the vicinity by a contractor where 40mm gravel was used over 2½ kms at a cost of \$3,000. Cr. Schieb wondered why the same result could not be achieved by Council.

The General Manager said that 40mm rock fill was used on one occasion to his knowledge and Council received two claims for damaged tyres. The surface had to be covered to ensure that tyres were not damaged by the product.

Cr Canham said that we have had the wettest season in approximately 25 years, however he did acknowledge that the number of complaints being received by this council is not acceptable.

Cr Schieb asked whether there are any problems being experienced with Council's graders at the present time. The Manager – Roads said the new graders are completely different from those previously used. He said initially it was thought they were underpowered, however when Westrac provided training on operating the machines, the power and efficiency issues have been addressed.

Cr O'Brien said that she recently received advice that the Carinda Road is in excellent condition, which validates what Cr. Cullen has said about Council's road making standards. Cr. Cullen said that our grader operators should be instructed to "dome up" the road proper. Another suggestion was made concerning contract work, however, the Manager – Roads said contractors are instructed by Council and specifications are identical as those applied by Council's workforce.

Cr. Schieb referred to trials where stabilization has been used. The Manager – Roads said he has had experience with stabilization through his work with the RTA/Highway. He pointed out that for different types of clay there are a range of additives – get it right and the result is good, wrong combinations can be disastrous in both terms of time and economy.

Mr Harland said that stabilising is an approach Council should and will be looking at in its endeavours to maintain the local roads network. Cr Schieb asked how causeways/floodways are built – the Manager – Roads said he was not aware of the initial construction of those referred to, however often 40mm rock fill is used, but not on every occasion. The Manager said that there is an amount of clay retained in the 40mm product.

Cr O'Brien referred to spraying road sides some four to six weeks prior to roadworks. The Manager – Roads said this method was trialled by the RTA on the Highway without complete success, however the RTA instructed spraying to again be carried out this year in an attempt to deal with the prolific growth - its main target is couch grass which grows through the seal. The Manager said he sees merit in spraying, however it will not be easy to coordinate and, in his opinion, two sprays are required to completely kill off the grass enough to make the exercise worthwhile.

The Mayor requested that the Manager 'take on board' the suggestions and comments that have been put forward. Cr Karanouh wondered whether it would be prudent to hire contractors to enable jobs to be completed in a quicker timeframe. The General Manager said the cost of employing contractors is far more than having the work done by Council's workforce. He also referred to the fact that contractors must be supervised because design standards must be met.

The Mayor thanked Mr. Harland for attending the meeting and suggested that Council be briefed later when the Manager has had the opportunity to work within his new role. Mr. Harland left the meeting at 9.45 a.m.

Council adjourned for a short break and resumed at 10.00 a.m.

2. MODERNISING OF LOCAL GOVERNMENT – DISCUSSION PAPER

The Mayor handed over to the General Manager to proceed through the key questions for feedback provided for each section of the discussion paper. Mr. Griffiths said he hoped councillors took the opportunity to go through the discussion paper so they would be in a position to provide feedback and suggestions on this Council's intentions.

Cr. Cullen said Council should be defending its position in that it does not support amalgamation. Cr Karanouh said we should approach the issues with an open mind and make decisions that will benefit our Shire. In response to a question, the General Manager said the current proposal is being driven by the LGSA and the Department of Local Government. It was noted that both parties have stated there will be no forced amalgamations.

Mayor Horan said this Council should not support any amalgamation proposal – he said Coonamble is set financially and it would be a case of taking on others debts. He referred to the amount of extra services local government has and continues to be forced into taking over, citing health, crime prevention, rail upgrades and the list goes on.

At this juncture, 11.20 a.m., the meeting adjourned for morning tea and resumed at 11.36 a.m. Council's A/Director of Engineering Services did not return to the meeting following the morning tea adjournment.

The General Manager had prepared a presentation, which included the key questions for feedback from each section of the Discussion Paper and went through each section with councillors. Mr. Griffiths advised that he had included his thoughts in point form and invited Councillors to provide their input, by suggestions, deletions/changes/additions to what he had provided. The completed document, with Councillors' suggestions, is attached to these minutes as **ANNEXURE A**.

Mr. Griffiths said Council should have a strategy in dealing with this issue and wondered whether it should be taken to the community now, whether this Council should contact adjoining councils to get their views or wait until after the workshop to be held in August. Cr. O'Brien said she felt it was too soon to go to the community.

Mr. Kevin Keady was asked his opinion and stated that he did not think there was too much to worry about at this point in time, he did, however, mention that in past years Coonamble Shire Council tried to keep contract labour to one-third. He pointed out that Council personnel support the economy by sending children to local schools, shopping locally and the like and if contractors became the way of the future, many families would be forced to leave. The Mayor said this discussion paper was looking at the way of local government 30 years in the future.

Cr Cullen asked if Council wishes to meet with Gilgandra/Warren/Walgett to discuss a combined strategy to take to the LGSA and the Department – suggesting that a joint approach to not supporting amalgamations may carry more weight.

8407 RESOLVED on the motion of Crs. Cullen and Karanouh that the General Manager arrange a meeting between representatives of Gilgandra, Warren and Walgett Councils to discuss the report, advising them that Coonamble has done the review and getting the other Councils' feelings/intentions and then submit a combined defence against amalgamations.

UNLISTED URGENT MATTER

The Mayor, Cr. Horan, informed Council that an urgent issue has arisen and must be addressed as there will not be another Council meeting prior to the deadline for a response on this matter.

8408 RESOLVED on the motion of Crs. Horan and Karanouh that the following matter be classified 'urgent business' and dealt with at the meeting.

PROPOSED QUESTION TO FORUM PANEL – 2010 SHIRES CONFERENCE

The General Manager informed the meeting that he has received an email from LGSA advising that an important part of the program for the 2010 conference is the forum panel scheduled for 2 June. Mr. Griffiths said the panel will consist of:

- Hon Barbara Perry MP – Minister for Local Government
- Hon Tony Kelly MLC – Minister for Planning
- Mr Chris Hartcher MP - (Legislative Assembly)
- Ms Gladys Berejiklian MP – (Legislative Assembly)

He said all councils have been invited to submit a question they would like answered by a member/members of the panel. Mr. Griffiths said he has discussed with the Mayor the opportunity to raise the following issue with the Minister for Planning and now seeks approval and/or suggestions from Council:

Question: Will your Department review its 'one size fits all' philosophy to allow for differing circumstances when determining how additional rural residential land can be made available, particularly in areas suffering population decline?

8409 RESOLVED on the motion of Crs. Webb and O'Brien that if Council is chosen as one who gets an opportunity to ask members of the Forum Panel a question, the foregoing be asked of the Hon Tony Kelly MLC, as Minister for Planning.

This concluded the business and the meeting closed at 1.10 p.m.

These Pages (Page 1/4473 to 5/4477) were confirmed on the 9th day of June 2010 and are a full and accurate record of proceedings of the extraordinary meeting of Coonamble Shire Council held on 21 May 2010.

MAYOR

Annexure A
**Accompanying Minutes of Extraordinary Meeting of Coonamble
Shire Council held on 21 May 2010**

**MODERNISING LOCAL GOVERNMENT: DISCUSSION PAPER
EXTRAORDINARY MEETING ON 21 MAY 2010**

SECTION 2: LOOKING TO THE FUTURE
Key Questions for Feedback

Is the proposed goal reasonable for the future shape of NSW Local Government?

- Broadly – perhaps yes.

If so, are there any other points that need to be added to the goal?

- Local Government should be free of party politics.
- Local Government Authorities should be identifying what services are needed within their individual area, i.e strategic functional areas.
- Land use planning needs to be on a regional basis.
- The current philosophy of 'one size fits all' removed from State Agencies policies.
- Include constitutional recognition at the federal level

If so, are there any points that need to be deleted?

- No comment

If you do not agree with the goal, is there another that should be substituted?

- No comment
- Significant population growth – refer apprenticeships – retain population (DECENTRALISATION)

**SECTION 3: WHAT REFORMS WOULD ASSIST NSW LOCAL GOVERNMENT
REMAIN DEMOCRATIC?**
Key Questions for Feedback

Is it important for the future of NSW Local Government for there to be better guarantees of democratic Local Government in NSW legislation (i.e. changes to both Constitution Act 1902 s51 and Local Government Act 1993 s255 etc)?

- Regardless of legislative change, it comes back to the will of State and Local Government to work together.
- The tyrannical attitude of State Governments cannot be removed by mere legislation.
- Differences across the State – make government aware of differences between city, regional and rural councils – re the democratic process

Is it important for the future of NSW Local Government for there to be different models of elected councils?

- The current 'one size fits all' approach to models of elected councils needs to be addressed.

Is it important for the future of NSW Local Government to move to full-time paid Executive Mayors?

- People are strange creatures – a proactive and democratic Executive Mayor would be an excellent change for councils, but a dictatorial person in that position disastrous for local communities. Presently the majority rules system within council contains checks and balances to nullify councillors of such traits.
- The community has continually shown that it does not always elect the best team for the job, let alone the best person.
- No

Is it important for the future of NSW Local Government to have NSW Government funded long-term systemic programs to improve the percentage of women serving as councillors?

- Any gender, race, political persuasion or age does not guarantee improvement in policy making capacity of a group.
- Women have a different perspective on many issues and these need to be harnessed in Local Government.
- Coercion is not a proven methodology to attracting and retaining suitable personnel.
- Time is a constraining factor for women.

Is it important for the future of NSW Local Government to have Australian Government long-term systemic programs to improve the percentage of Aboriginal people serving as councillors?

- There needs to be a desire for the general good and not merely specific issues for any person to be a worthy candidate for council.
- Aboriginal councillors better understand the cultural differences within communities.
- Points as above – the Aboriginal perspective needs to be harnessed for Local Government to effectively address issues relating to that part of the community.

Are there other reforms relating to governance and democracy that may be important to shaping the future of NSW Local Government?

- The electoral system needs to revert to a democratic basis by the removal of 'above line' voting.
- Autonomy for councils needs to be returned.
- Over regulated – systems that suit the type of council

SECTION 4: WHAT REFORMS WOULD ASSIST NSW LOCAL GOVERNMENT MAINTAIN LONG-TERM PLANS THAT INTEGRATE ENVIRONMENTAL SUSTAINABILITY, SOCIAL JUSTICE AND ECONOMIC VIABILITY?

Key Questions for Feedback

Is it important for the future of NSW Local Government for there to be Government start up funding and support in the immediate future term to say 2012 to implement integrated planning and reporting?

- It is imperative for all councils, but more so for smaller councils, to have considerable guidance for the implementation of integrated planning and reporting.
- Funding needs to be available during the life of this and the next council to ensure the fundamentals of the new model continue to be enhanced over time.

It is important for the future of NSW Local Government for there to be recurrent funding and support mechanisms over the coming decade to grow integrated planning and reporting?

- As stated above, ongoing development of the skills for the new model is imperative to ensure longevity.

If so, what form should they take?

- Training needs to be compulsory for both councillors and executive staff, with a mentor being provided to guide each council through the process.
- Councillors and staff will change over the next decade and the training will be required to account for both these changes and enhancement to each council's planning and reporting.
- Definitive guidelines are required now with a moratorium on changes for at least four years.

SECTION 5: WHAT REFORMS WOULD ASSIST NSW LOCAL GOVERNMENT REMAIN OR BECOME FINANCIALLY VIABLE?

Key Questions for Feedback

Is it important for the future of NSW Local Government for rate pegging to be removed?

- Consideration must be given to the capacity of the community to pay in excess of what is identified as cost growth, i.e. Local Government is coming from a very low base due to rate pegging over the past 35 years and the 'catch up' cannot be made in a short enough period to fix the imbalance in infrastructure requirements.
- The entire system of funding Local Government needs to be overhauled.

Is it important for the future of NSW Local Government to develop additional revenue mechanisms?

- Imperative!
- A more business focused method of developing additional revenue

If so, what new or enhanced revenue measures are needed?

- A specified share of general tax revenue.
- A specific increase in GST and dedicated to Local Government.

Is it important for the future of NSW Local Government that there be an overhaul of intergovernmental fiscal relations and transfers?

- Yes
- Return of all federal grant funding to local government
- Direct federal government funding to local government
- More untied funding to councils from state and/or federal governments

What are the most critical measures to overhaul?

- Many services delivered by Federal and State Governments are now on a 'do and charge' basis and this methodology needs to be extended by Local Government to ensure the other tiers pay Local Government for services rendered.
- Where Local Government renders a service to the community that is the responsibility of the other tiers, reimbursement must be forthcoming from the appropriate source.
- State and federal governments should be subject to the same regulatory controls as every other landowner and organization.

It is important for the future of NSW Local Government for an alternative system for funding the three Emergency Services to be developed?

- The LGSA has already developed an alternative system, but perhaps this land tax system needs to be based on improved capital value.

SECTION 6: WHAT REFORMS WOULD ASSIST NSW LOCAL GOVERNMENT WORK WITH MUTUALLY AGREED SET OF FUNCTIONS CONTINUOUSLY ADAPTING TO COMMUNITY DEMAND?

The Associations believe this involves consideration of:

- Which service functions fit together locally (subsidiarity);
- Which service functions fit together better in the 21st century (rather than in the past);
- Which strategic and statutory land-use planning roles fit together locally;
- Which land-use planning roles fit together better in the 21st century;
- Which regulatory functions fit together locally; and
- Which regulatory functions fit together better in the 21st century.

SECTION 7: FUNCTIONS THAT ARE POTENTIAL CANDIDATES TO NEGOTIATE ABOUT

Key Questions for Feedback on Sections 6 and 7:

Is it important for the future of NSW Local Government for all service and regulatory functions to be mutually agreed?

- The current system has allowed both Federal and State tiers to carry out unfettered cost shifting due to roles being blurred.
- Demarcation of all service and regulatory functions needs to be mutually agreed upon to ensure the tier of Government collecting funds for a purpose is fiscally responsible for the delivery.

Is it important for the future of NSW Local Government for councils to be completely removed from Fire protection and Emergency Services?

- Fire protection and emergency services have grown into an industry of their own and should be delivered by one agency funded directly by the State Government, but perhaps under an improved capital value land-based system.

Is it important for the future of NSW Local Government for a renewed mandate and enhanced funding for Noxious Plants to be negotiated?

- Noxious plants in NSW are basically not being controlled, particularly on State-controlled land such as LHPA and that held by the Crown.
- A system that required Local Government to carry out control measures and required the owner of the land to recompense for such action is desirable.

Is there any appetite in your community to continue early childhood health centre provision in the present format?

- This should be a function of an integrated health system funded Federally and encompass all facets of health services.

If not, is it important to negotiate with the NSW Government about exiting from early childhood health centres?

- This is a function of State or Federal Government responsibility.

Is it important for the future of NSW Local Government to negotiate with the NSW Government for a revised role in Land use Planning?

- Autonomy for Local Government areas in land use planning is critical to ensure sustainability of rural communities.
- The 'one size fits all' approach cannot and does not work due to the multiplicity of differences between metropolitan, regional and rural Local Government authorities.

Is it important for the future of NSW Local Government to negotiate with the NSW Government for a renewed mandate and enhanced funding for Local Water Utilities?

- Not all communities have access to satisfactory standards of water quality and quantity and this needs to be addressed before the State withdraws its financial support.

Is it important for the future of NSW Local Government to investigate with NSW and Australian Governments and possibly the private sector alternative ways of dealing with regional and rural Airports?

- Metropolitan airports were sold off without providing support to councils affected by access shortcomings.
- Regional and rural airports were handed to Local Government and some funding is made available.
- The current system appears to work for this council.

Is it important for the future of NSW Local Government to investigate any exit strategies for Rural Roads, Bus shelters or caravan parks?

- Rural roads leading to community conservation areas, state forests and national parks solely should not be the responsibility of Local Government.
- Bus shelters in rural areas have been provided (with some grant assistance) for community members as other tiers would not accept the responsibility. Councils do not run bus companies or provide public transport and the shelters should be the responsibility of the State.
- Caravan parks are the domain of private enterprise however, marginal areas are not economically viable, leaving that responsibility to Local Government to meet the tourism needs of its area.

Is it important for the future of NSW Local Government for the revised public health role set out in the Public Health Bill 2010 to be renegotiated?

- Remote communities deserve the same consideration as metropolitan areas and if Local Government is to deliver the service it should be recompensed by the State.

SECTION 8: WHAT REFORMS WOULD ASSIST NSW LOCAL GOVERNMENT BECOME PART OF MATURE, POST-COLONIAL INSTITUTIONS?

Key Questions for Feedback

Is it important for the future of NSW Local Government for enhanced recognition in the NSW Constitution?

- Greater clarity is required as to the powers and functions for Local Government, but whether changing the NSW Constitution will achieve this, given the dictatorial attitude of the present Government, is doubtful.

Is it important for the future of NSW Local Government to have a formal whole-of-government Inter Government Agreement between the NSW Government and Local Government?

- Yes – the lack of consultation prior to changes that affect Local Government has led to many negative impacts on both tiers of Government.

Is it important for the future of NSW Local Government for councils to act as the catalyst and conduit for community input on all local services, no matter which sphere of government is delivering those services?

- The current level of service and duplication add to the inefficiencies being experienced.
- Services are commenced and withdrawn without reference to need, other service providers or consultation with the local community.
- It is imperative that someone take control of all services within a Local Government area and act as the managing body, strategically at least, to overcome the independent actions of Government agencies.

SECTION 9: WHAT REFORMS WOULD ASSIST NSW LOCAL GOVERNMENT REMAIN OR BECOME FUNCTIONING COHESIVE GEOGRAPHIC UNITS?

Key Questions for Feedback

Does your community have an appetite for councils of increased size?

- This community is remote from other centres of urban population and this influences the high level of parochialism across the Shire.
- Surrounding councils are all large in area with extensive road networks similar to our own. To enlarge areas and extend road networks appears to be counterproductive.
- Whilst the community has not considered this issue, it is in the negative.

Is there contemporary or emerging evidence supporting amalgamations based on economies of scale?

- There is no evidence to support that the level of service in areas amalgamated some six years ago has improved and, in some instances, the quality has declined.
- In remote areas where extensive distances need to be traversed to deliver services, the increasing of those distances will only exacerbate the non-productive travel time.
- Amalgamations previously based on economies of scale have failed to deliver any savings and studies carried out by Professor Brian Dollery of the University of New England have actually indicated increased costs.
- Amalgamations destroy small rural towns by diminishing the workforce and economic activity within.

Is there emerging evidence supporting amalgamations based on changed or changing communities of interest?

- This Shire has retained its entity, probably due to its remoteness and has little community of interest in common with surrounding urban centres.
- Land use planning restrictions are limiting the opportunities available for community of interest with adjoining areas.

Is there emerging evidence supporting amalgamations based on other evolving factors?

- The level of expertise, time and other resources that will be required for integrated planning and reporting is immense and will place significant pressure on councillors and professional staff alike.
- Similarly, the whole exercise associated with asset management has placed immense strain on engineering and accounting resources.
- Land use planning is now a highly professional area that this council is ill-equipped to handle.
- The coordination of community services, including crime prevention, cannot be carried out in this council due to the absence of professional staff.
- The increasing pressure of reporting is removing the opportunity for this council to deliver on the ground services

Do councils and communities need to respond systematically to the capital city strategic planning initiative?

- No comment.

Does capital city strategic planning suggest new forms that metropolitan Local Government ought to consider?

- No comment.

SECTION 10: HOW DOES NSW LOCAL GOVERNMENT BECOME AND REMAIN EMPLOYER OF CHOICE TO SUPPORT THE REFORMS IN THE NEXT 20 YEARS?

Key Questions for Feedback

What are Local Government's emerging skills needs through to 2030?

- Engineering – need for expertise in strategic asset management.
- Accounting – need for increased knowledge of accounting techniques and long term budgeting.
- Land use planning – need for professional expertise.
- Community services – need for professional coordination skills.
- Economic development and tourism – need for high level expertise to reverse population decline.
- Marketing and grant seeking expertise.
- Youth with basic education to meet the growing need in the labour market.

What does a diverse Local Government workforce look like?

- There has been a move away from the fundamental delivery of services on the ground and towards the subjective planning and reporting fields.
- Community priorities in this Shire are still based on on-ground services and the continual diminishing in this area is of concern.

What is good practice in learning and development?

- Tertiary qualifications, coupled with on-the-job experience.
- Working with our Sister City to share practices that work and not revisiting already solved problems.

What is the Local Government Workforce Strategy for 2030?

- Contractors – must be a consideration as a last resort.
- Overhaul of work practices to ensure efficiency and value for money.

How can the ACELG support to existing good practice?

- By industry based learning programs following research into trends for the industry.

How do councils become learning communities?

- By resource and expertise sharing with like councils and our Sister City.

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

DECEMBER 2007 FLOOD (13/2/2008)

6676 RESOLVED on the motion of Crs. Taylor and Jackson that Council:
 (6) Undertake repairs to damaged storm water pipes and valves.

Status:

(6) In progress – awaiting RTA works to be completed.

EXTENSION OF INDUSTRIAL SUBDIVISION (11/6/2008)

6951 RESOLVED on the motion of Crs. Taylor and Cullen that Council:
 (2) Stage the development to allow for the creation of Lots 1 – 8 initially;
 (3) Borrow half the cost of the proposed first stage development (Lots 1 – 8), including the purchase of the land in its entirety and the strip of land for the road
 (6) Authorise staff to proceed with the project subject to clause (1) above.

Status:

Survey completed and design of water, sewerage, drainage and roads underway as is cost estimates for these components. Cost estimate received from Country Energy, but awaiting Telstra estimate.

COONAMBLE RAILWAY STATION RESTORATION & REUSE 1/10/2008

7266 RESOLVED on the motion of Crs. Cullen and Karanouh that Council:
 (1) Reject the request to seek a lease on the site and recommend that ARTC continue to negotiate with 'Back on Track'
 (2) Agree to staff continuing to facilitate progress on the project and Council may consider contributing seed funding to the project;
 (3) Together with 'Back on Track' make it clear to ARTC that funds are not immediately available for restoration works and that the ARTC contribution would be used to leverage other funding;
 (4) Contact the Heritage Office requesting that it takes strong action against ARTC to reinstate the platform at the Coonamble railway station and to fulfil its obligations under the Heritage Act;
 (5) Investigate the Issue of an Order on ARTC to secure the building as it is prejudicial to the safety of the area and its residents.

Status:

Lease from ARTC received by Coonamble RTC. Tender information distributed. Plan to have project completed and grant acquitted by end June 2010. MES has completed both stages of training.

**CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY PROJECT
11/2/2009**

7488 RESOLVED on the motion of Crs. Webb and O'Brien that Council:

- (1) Acknowledges the impasse involved with continuing with the wetland project to the west of Coonamble as specified in Resolution 7276.
- (2) Fully scope the overflow spillway and in-channel wetland at the Warrena Creek Weir and re-apply to the CMA for funding towards the project.
- (3) Lodge a Development Application for the project when funding is approved by Central Catchment Management Authority.

Status:

Grant application under a Federal Government Program not successful but funding may be available in conjunction with Murdi Paaki Regional Enterprise Corporation to allow project to proceed. Application under Natural Disaster Program lodged.

INTERNAL AUDIT COMMITTEE 11/3/2009

7529 RESOLVED on the motion of Crs. Webb and O'Brien that Council instruct the Director of Corporate Services, through the General Manager, to ensure an internal audit committee is implemented in accordance with the guidelines through surrounding Councils and/or OROC.

Status:

Draft Charters for both OROC involvement and local councils are being developed.

**INDEPENDENT TRANSPORT SAFETY & RELIABILITY REGULATOR R2
(30002) 8/4/2009**

7602 RESOLVED on the motion of Crs. O'Brien and Schieb that Council instruct the Director of Engineering Services, through the General Manager, to ensure interface agreements in relation to managing risks to safety that may arise because of rail or road crossings on public roads in Coonamble Shire are completed by 31 December 2010.

Status:

Draft documents and risk assessment currently under review.

COONAMBLE LITTLE ATHLETICS CLUB S5 (30420) (13/5/2009)

7693 RESOLVED on the motion of Crs. Canham and O'Brien that Council:

- (1) Instruct staff to source the necessary documents from Coonamble Little Athletics Club;
- (2) Compile cost estimates for the proposed erection of fencing structures associated with the discus activity;
- (3) Advise Coonamble Little Athletics that the matter will be further considered at the June meeting of Council, however no funding is available in this or next years' management plan.

Status:
Funding approved. No action at this time.

SALE OF SHARES 8/7/2009

7849 RESOLVED on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

Status:
Action being taken to accommodate the requirements of the pending sale.

**11.5 LOCAL GOVERNMENT / MURDI PAAKI REGIONAL ASSEMBLY
 ENGAGEMENT FORUM 12/8/2009**

7938 RESOLVED on the motion of Crs. Cullen and O'Brien that Council:

- (2) Advise the Wungali Community Working Party of the small amount of funding received under the Financial Assistance Grant for working with Indigenous populations;
- (4) Invite representatives of the Community Working Parties to participate in Council's management planning workshop for the 2010-2013 period.

Status:
In progress – awaiting reformation of Wungali Community Working Party.

GAB Water Auction – Future of Proposed Sheep Feedlot 9/9/2009

7985 RESOLVED on the motion of Crs Cullen and O'Brien that Council make representations for year-round application process for commercial type licences for sustainable business enterprises.

Status:
COMPLETED.

Item 3.6 – Council Grandstands 9/9/2009

8029 RESOLVED on the motion of Crs Cullen and O'Brien that Council not adopt the recommendation and the grandstands continue to be used when required and instruction given to have them assessed by Council staff as a priority.

Status:
Repairs in progress. COMPLETED.

11.7 LAND USE STRATEGY 14/10/2009

8087 RESOLVED on the motion of Crs. Karanouh and Schieb that Council:

- (1) Formally adopt the Western Councils Land Use Strategy, with the following two amendments, noting that further review will be necessary prior to developing a new Local Environmental Plan under the standard template format:

- (i) area from town boundary south to 8 Mile Park on the Castlereagh Highway be zoned 'rural residential' and identified for subdivision
 - (ii) minimum rural subdivision reduce from 1000ha to 200ha. In respect of permitting a residence to be built.
- (2) Undertake annual monitoring of residential, rural residential, industrial and commercial land to provide accurate development data;
 - (3) Instruct staff to commence the actions identified throughout the report with a view to finalization by December 2011;
 - (4) Commence review of the Land Use Strategy in July 2011 to include results of the monitoring process on demand for residential, rural residential, industrial, commercial and smaller rural allotments;
 - (5) Seek quotations immediately from planning consultants for a rezoning application of land situated at the Coonamble Aerodrome with a view to developing the potential Sky Park.

Status:**Department of Planning letter to be considered at today's meeting.****20.2 MPREC – BUSINESS PLAN – HORTICULTURE ENTERPRISE (11/11/2009)****THE COMMITTEE RECOMMENDS** that Council:

- (1) sell the land requested to MPREC for a price equivalent to that paid by GrainCorp;
- (2) place a covenant over the land to ensure it returns to Council should the project not continue past five years;
- (3) specify a timeframe in which to have the business operational;

Status:**Survey completed, contract documents being drawn up.****13.3 WARRENA CREEK WEIR PROJECT 9/12/2009****8230 RESOLVED** on the motion of Crs. Karanouh and Webb that Council:

- (1) Allocate available \$90,000 for the above proposed work;
- (2) Endorse the Director of Engineering Services' proposal to negotiate with the Department of Water & Energy for the funding of \$200,000 to renew the spillway;
- (3) Subject to the proposed work not lowering the maximum current level of the Warrena Weir.

Status:**Estimate for upgrade of weir sent to DECC.**

10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010

8259 RESOLVED on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

8285 RESOLVED on the motion of Crs. Webb and Canham that Council apply for funding to:

- relocate the Dental Surgery should the possible development occur
- refurbish the three residential properties currently occupied by the doctors/dentist.

Status:

In progress. The supermarket proponent has until 15 June 2010 to respond.

11.6 GINTY ESTATE 10/2/2010

8287 RESOLVED on the motion of Crs. Schieb and Cullen that the Manager Environmental Services and relevant other staff look at ideas and costings and bring their proposals back to Council so that a decision can be made in relation to the future of the area.

Status:

Amended draft plan should be available for the meeting and some design work underway.

11.9 LAW & ORDER MEETING – LOCAL MEMBER & LOCAL AREA COMMANDER 10/2/2010

8290 RESOLVED on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General's Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.

Status:

Crime Prevention Plan approval still awaited and meeting with regional department heads to be convened.

SEATS IN MAIN STREET 10/2/2010

8318 RESOLVED on the motion of Crs. Horan and O'Brien that two seats be installed – one near the garden bed at AFJ Brien's Office, the other near the garden bed at Global Village.

Status:

Included in this year's program

CHARLES / McCULLOUGH STREETS AREA 10/2/2010

8319 RESOLVED on the motion of Crs. Horan and O'Brien that culverts be installed as part of the Urban Streets Program in the Charles/McCullough Street area and the work be carried out urgently as part of the 2010/2011 Roads Management Plan.

Status:

Noted for budget purposes

RIVER LEVEL GAUGES – CASTLEREAGH RIVER/WARRENA CREEK (MIN 8251) 10/3/2010

In response to a question from Cr Schieb on this matter, the General Manager informed the meeting that notification of grant funds being available for this type of project has just been received. The General Manager undertook to follow this up and apply for a grant.

Status:

SES has promised to reimburse 100% cost. In progress.

DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER F5 (32079) 10/3/2010

8334 RESOLVED on the motion of Crs. Cullen and Schieb that Council apply for funding and record the known flood marks utilizing 'in-house' knowledge on flood marks, consulting with community members and recording the information.

Status:

No action.

BATTERLINE EARTHMOVING PTY LTD G1-4 (32159) 10/3/2010

8351 RESOLVED on motion of Crs. O'Brien and Schieb that Council agree to remove the recycling shed from the Transfer Station at Gulargambone and publicise such removal for the following reasons:

- Domestic waste is being dumped in the recycling bags, making recyclables unusable
- Significant reduction in the amount of recyclables being left at the shed

AND FURTHER that community consultation be engaged regarding ceasing of the recycling program in Gulargambone and that a report be presented for determination at the April meeting.

Status:

Shed removed. Community consultation yet to be undertaken.

COONAMBLE AG SUPPLIES PR1420-08 (32189) 10/3/2010

8353 RESOLVED on the motion of Crs. Karanouh and Cullen that the General Manager be authorised to commence negotiations to sell the land and authority be given to affix the Common Seal to any relevant documents associated with the transaction.

Status:
Negotiations underway.

11.6 VICTIMS OF CRIME 10/3/2010

8372 RESOLVED on the motion of Crs. Horan and O'Brien that Council proceed to seek grant funding, noting that it has \$4,000 'matching funds', invite suggestions from community service organisations as to their ability to undertake such work and forward a letter to the Local Area Commander to become involved and assist Council with the project.

Status:
Application made through NRMA Grant Program – unsuccessful. COMPLETED.

11.8 NOTES FROM MANAGEMENT PLANNING WORKSHOP – 10/3/2010

8374 RESOLVED on the motion of Crs Canham and Horan that Hickey Street (from Limerick Street to Yuma Street) be sealed, using profits from the Crusher and that a costing be prepared for sealing Effie Durham Drive (from Wilga Street to the Coonamble Veterinary Surgery).

Status:
In progress

13.1 COONAMBLE POOL 10/3/2010

8385 RESOLVED on the motion of Crs. Canham and Webb that a report on maintenance works required at both the Coonamble and Gulargambone pools be presented to the April meeting and that the review of operating hours / admission charges be deferred until statistics are available.

Status:
Refer A/DES report this meeting. COMPLETED.

13.2 WATER TREATMENT PLANT 10/3/2010

8386 RESOLVED on the motion of Crs. Karanouh and Cullen that Council allocate \$2.5 million in its 2010/2011 budget and call fresh tenders for the installation of a water treatment plant that will treat all the issues associated with the water supply

Status:
Programmed for financial year 2010/2011

RISK ASSESSMENT – COUNCIL FOOTPATHS 10/3/2010

8404 RESOLVED on the motion of Crs. Canham and Karanouh that a risk assessment of all footpaths in the urban areas be carried out by Council.

Status:
Assessment of footpaths underway as time permits.

LIGHTING – PEACE TREE 10/3/2010

8405 RESOLVED on the motion of Crs. Karanouh and O'Brien that costings be obtained for lights in the Peace Tree.

Status:
Quotations sought.

10.1 MOORAMBILLA FESTIVAL D5-6 (32216) 14/4/2010

8423 RESOLVED on the motion of Crs. Schieb and Cullen that Council get a quote for festive lighting to be installed across the main CBD area and, if/when installed, the lighting be permanent.

Status:
Inspected main street with Director of Environmental Services – parapets and roofs not in an adequately sound condition to have lights installed.

10.33 MR COLIN RYAN G1-4 (32422) 14/4/2010

8448 RESOLVED on the motion of Crs. O'Brien and Canham that Council note the letter from Mr. Ryan and the delay by staff in furnishing a report for consideration.

Status:
Report will be presented to July meeting.

11.4 COONAMBLE MEDICAL CENTRE 14/4/2010

8453 RESOLVED on the motion of Crs. O'Brien and Cullen that Council:

- (1) Contact the prospective developer (supermarket) to get a clear indication in writing of his intentions and should the Coonamble Medical Centre be required, proceed to develop a strategy for relocation of both the Coonamble Community Radio and the Coonamble Dental Practice.
- (2) Should the prospective developer not require the Coonamble Medical Centre, proceed to formally accept the offer from CAHS, as follows, noting that transfer cannot be effected until GWAHS lease is relinquished:
 - That Council sell CAHS the "old Coonamble Medical Centre" Castlereagh Street.
 - The purchase price of the building would be that obtained through a certified valuation.
 - The building would be purchased 'as is'.
 - All transaction costs for both parties would be met by CAHS.
 - CAHS continue with the current arrangement with the dentist and the provision of services to all members of the community.
 - CAHS purchase the dental equipment from Council, maintain and upgrade as required.

- (3) Place a caveat on the land that allows Council to repurchase the area in five years if the project stalls.
- (4) Advise Coonamble Vacation Care that a full costing of anticipated works (as per Item 10.3 of Precis of Correspondence) is being developed and will be considered and also advise that at the current time the premises are under consideration for sale.
- (5) Authorise the affixing of the Common Seal to any relevant documents.

Status:
Awaiting response from supermarket proponent – due 15 June 2010

**PURCHASE OF REFRIGERATORS/FREEZER – SHOWGROUND PAVILION
14/4/2010**

8470 RESOLVED on the motion of Crs. Karanouh and Cullen that two (2) commercial type Australian made refrigerators and one (1) 700 litre chest type freezer be purchased for use at the Coonamble Showground Pavilion and funds be sourced from savings to be identified at the next budget review.

Status:
Refrigerators ordered – waiting until they are installed prior to ordering freezer

POLICE AT MEETINGS 14/4/2010

8482 RESOLVED on the motion of Crs. Horan and O'Brien that Council again write to the Police requesting that a representative attend each meeting so that Council can be informed of matters of concern regarding law and order.

Status:
Date of meeting conveyed via Inspector Taylor.

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

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10. <u>PRECIS OF CORRESPONDENCE</u> <u>COUNCIL MEETING WEDNESDAY, 9 JUNE 2010</u>
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Section A – For Consideration:

10.1 NRC BUSES PTY LTD	R8-10 (32054)
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Referring to wet conditions earlier in the year which necessitated some of the school bus routes (unsealed roads) to be closed for some time. Saying they understand that most of the time roads are closed for good reason and also travelling on unsealed roads whilst there is a certain level of moisture is both detrimental to the condition of the road and unsafe.

Pointing out that some roads were closed when they have been completely dry and asking that Councillors consider the following issues:

- “1. *When the unsealed roads are closed, parents still drive on the roads because their children have to get home by some method. This means that instead of one Coaster Bus travelling on the road at 50 or 60 km per hour, you have four or five 4WDs travelling at least 80km per hour. Therefore it is more detrimental to the roads for the bus not to utilize the road.*
2. *It is very difficult to coordinate the bus routes when the roads are closed because all parents have to be notified and alternative arrangements made. This is because it may not rain near a persons property (or on their road), and they may have no indication of the roads being closed”.*

Asking Council to consider an alternative arrangement for school buses to reduce the number of days the bus routes are closed, both for the convenience of the school children and the maintenance of roads. Proposing that Council increase the level of rainfall necessary to close school bus routes from 5 millimeters to 12½ millimeters.

(NOTE BY GENERAL MANAGER – This letter was received in February and an instruction issued to the former Director to prepare a report for the March meeting – this did not happen and the letter was overlooked.

The A/Director of Engineering Services has provided the following comments for Council’s consideration:

Roads are closed for a number of reasons:

- *Protection from serious damage by vehicles as a result of wet weather;*
- *Protection of members of the public from any hazards on the road;*
- *Protection of vehicles and other property from damage on the public road.*

If Council neglects these responsibilities it is open to litigation. When a school bus is involved Council needs to be especially mindful of its duty of care – it is not logical or practical to have a situation of a road being closed to the general public but deemed safe enough for a bus load of children to travel on).

Recommendation:

That Council decline the request from NRC Buses to increase the level of rainfall from 5mls to 12½mls before closing school bus routes.

10.2 NSW DEPARTMENT OF PLANNING T4-2 (32447)

Concerning the Draft Western Councils (Coonamble) Land Use Strategy and apologizing for the delay in responding. Saying it is understood that some Councillors feel a few issues remain unresolved in the Strategy and that these issues could be addressed in the preparation of the Standard Instrument Local Environment Plan. Stating the Department understands the main issues Council wishes to further consider are:

- The provision of rural lifestyle development opportunities in and around the Coonamble township.
- The reduction in the minimum lot size for a dwelling in the Rural Zone from 1000ha to 200ha.

Saying the Department is willing to assist Council to work through the process and Departmental staff are available to meet with Council staff to conduct a workshop if this may facilitate the process moving forward.

(NOTE BY GENERAL MANAGER – To provide Councillors the opportunity to peruse the letter from the NSW Department of Planning in full, a copy is attached to the Business Paper as **APPENDIX A**. I sent an email to councillors in respect of progressing a workshop, with a view to calling expressions of interest from consultants to produce an amended land use strategy and develop a new LEP. As that LEP will be required to be developed late in the 2011 calendar year, Council now needs to make a decision on how it wishes to progress the issue, as only one response to my email was received).

Recommendation:

For Council's determination.

10.3 UNITED GROUP SERVICES PTY LTD (32476)	C6-13 + ST17-2
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Advising they have been appointed by the State Property Authority to manage the premises situated at 16 Tooloon Street, Coonamble occupied by the Department of Community Services. Saying it has come to their attention that Skillmans Lane is narrow with restricted vision and there are a number of safety issues from speeding traffic, in particular speeding cars coming out of the car park at the end of Skillmans Lane. Pointing out that this practice causes severe safety issues to DoCS clients and staff and requesting that Council install speed humps along the Laneway.

Recommendation:

That this matter be referred to the next meeting of the Local Traffic Committee for inspection and appropriate action.

10.4 NSW DEPARTMENT OF JUVENILE JUSTICE	P5 + B7 (32509)
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Advising that Juvenile Justice provides three main areas of service, namely community services, custodial services and youth justice conferencing to young people who have committed criminal offences to maximize their capacity and opportunity to choose positive alternatives to offending behaviour. Stating the agency also provides funding to community agencies to assist juvenile offenders and their families. Seeking a partnership with Council to provide an avenue for young people to complete their Community Service Order (CSO) hours in a Graffiti / Beautification Program. Pointing out Council would be required to:

- Provide work sites for the program
- Provide relevant resources (eg paint, cleaning utensils, chemicals)
- Provide OH&S Risk Management training to Sessional Supervisor
- Negotiate with private businesses who require graffiti removed
- Provide appropriate gloves/masks etc for cleaning
- In consultation with Juvenile Justice conduct a OH&S Risk Assessment on all work sites/activities prior to the work party commencing.

Saying there would be a maximum of four – five offenders in the program, however there may be periods when no young people are mandated to community service work.

(NOTE BY GENERAL MANAGER – The A/Director of Engineering Services advises that Council participated in a program similar to this in the past however the minimal work associated with graffiti removal and the inconsistent work rate proved to be counterproductive).

Recommendation:

That Council decline to participate in the Graffiti / Beautification Program as part of the Community Service Order Project.

10.5 COUNTRY ENERGY**E3 (32470)**

Advising that it takes every step to inform customers about energy efficiency and environmental initiatives. Saying recently it received a request from Cobar Shire to donate a Power-mate energy meter to keep in the library and lend to the public, to which it agreed. Extending this offer to all councils in the north western region, saying the Power-mate is a simple device that plugs into appliances and gives full power and greenhouse gas measuring capabilities, which allows customers to consider various options. Asking Council if it wishes to participate in the offer.

(NOTE BY GENERAL MANAGER – Once again Council is being asked to carry out the function of another government agency).

Recommendation:

That Council not participate in the offer to administer the Power-mate energy meter from Country Energy.

10.6 NSW GOVERNMENT – OFFICE OF WATER**S4 + W1 (32466)**

Referring to the need for council to achieve full cost recovery for its sewerage business in accordance with the requirements of *National Competition Policy* and the *NSW Best-Practice Management of Water Supply and Sewerage Guidelines 2007*. Saying it is disappointing to find that the financial position of the Coonamble sewerage has declined with the economic real rate of return falling to -7.5% in 2008/09 in comparison with -6.9% in 2007/08. Pointing out that Coonamble is now the only NSW utility with over 1000 connected properties not achieving full cost recovery for sewerage and saying to overcome its 2008/09 negative operating result, a residential sewerage charge of about \$375 will be required for Coonamble in 2010/11. Asking Council to advise its proposed 2010/11 sewerage tariff.

(NOTE BY GENERAL MANAGER – The proposed sewerage charge for Coonamble for 2010/11 is \$346 and for Gulargambone \$492. The average sewerage charge would amount to \$359 whereas the Department is saying a charge of \$375 is required. It should be noted that interest on investments is not considered income by the Department and this is expected to equate to \$163,800 for the 2010/11 year which equates to about \$139 per connection.)

Recommendation:

That Council acknowledge the concerns of the NSW Office of Water and advise that it is confident the charges set for the 2010/11 year are sufficient to meet the operating needs of the Coonamble and Gulargambone sewerage services, with every effort being made to curtail expenditure during that year.

10.7 J&P GOLDSMITH, D&D BURTENSHAW, D WRIGHT & J CAMPBELL & J&C HISCOCK SR65 (32517)

Advising the last time Gadsens Lane was graded the culvert near the Oaks Bore was destroyed, causing water to run down the southern side of the road which cuts access to Goldsmiths' and Wright's/Campbell's properties. Pointing out it also runs down the road making it difficult to access Burtenshaw's property and "Moonya" feedlot. Stating this is the only access road to properties owned by Hiscock, Goldsmith, Wright/Campbell and Burtenshaw, plus employees of the feedlot access the road on a daily basis. Requesting that a council representative meet with the concerned ratepayers to discuss the problem.

(NOTE BY GENERAL MANAGER – Investigations reveal that Council did not remove the steel culvert near the Oaks Bore. A new design for that section of road has been developed by the former Roads Manager and will be implemented after details are conveyed to the landowners).

Recommendation:

That Council implement the amended design of the roadway in question following consultation with landowners in the vicinity.

10.8 GREG KILBY R8-6-2 + SR20 (32530)

Advising that the northern end of Killara Lane is in a serious state of disrepair following recent continuous heavy rain and flooding. Saying the condition of the road has been continuously getting worse as the loaming topdressing is not working. Pointing out that seven people use the road daily – equating to 14 trips a day. Saying over the years they have experimented with four loads of rock fill purchased by themselves and this worked by stabilizing the road surface and not allowing it to deteriorate during flooding. Saying he would like to buy a large quantity of rock fill to put on the northern end of Killara Lane and would like some of the flood grant money allocated as a subsidy to purchase and transport the rock fill from the crusher. Stating he would like the Shire to grade it in like previously with other roads.

(NOTE BY GENERAL MANAGER – This issue was covered at the recent Extraordinary Meeting of Council with the advice from Roads Staff to decline the request).

**Recommendation:
For Council's determination.**

10.9 PHILLIP MALONE SR 11

Thanking Council for its response to his previous letter and acknowledging the Shire plant has done work on SR11 but pointing out the inadequate result of such work. Suggesting the state of the road is not directly related to flood damage but due to poor maintenance and the wet period has caused the problem to become greater. Responding to Council's comment concerning the amount of roads to be maintained and saying this is no excuse for the poor approach used to maintain some roads. Pointing out that visiting business people say the road from his property to town is one of the worst they have travelled on.

Referring to issues with water-logging caused by the road retarding the flow of water and saying Council did not comment on this issue. Asking why a bank of dirt has been constructed on the downstream side of a causeway that will hold water up on the roadway and consequently up on his farming country – saying the bank of dirt was constructed recently when Shire plant was doing the road. Stating that similar earthworks was done some years ago and when Council was approached the bank was removed and this stopped legal action that he and the former owner of "Brewarra" were proposing to take.

Also noting that a second tail drain has been put in running parallel to the roadway and saying he has been advised that any earthworks constructed should not impede the natural flow of water, especially if it is going to flood country against the interests of adjoining landholders. Asking that the issue be rectified immediately and saying if Council and/or the Works Foreman wish to meet him he would be pleased to do so. Saying that under legal advice asking that the matter be resolved by 12 noon on Thursday April 29, 2010 otherwise he will instruct his Solicitor to commence action. Stating that he cannot afford to risk the potential loss of recently sown crops as a result of water being retarded against its natural flow.

(NOTE BY GENERAL MANAGER – The section of road in question has been inspected and no fault can be found with the work carried out, with the exception of a "small tail" left on the actual causeway which has been listed for attention when equipment is available. Mr Malone has also written to the Office of Water complaining of Council's actions).

Recommendation:

That Council advise Mr Malone that a small tail in the causeway will be removed, but no further works will be carried out at this time.

10.10 JB & A TANCRED, THE MAZE GROUP SR11 (32582)

Advising they are landowners on the Bullagreen Road and advising of the “dreadful state” of the road. Saying Council would be well aware they rely heavily on the road and its ability to safely take trucks and other machinery associated with their farming activities. Pointing out that at present the Bullagreen Road is not safe and requires attention. Asking that the road be top dressed and graded and, although “a big ask”, this will ensure that the road does not cause any accidents or injury.

(NOTE BY GENERAL MANAGER – This road has already been attended to – refer letter above)

Recommendation:

That JB & A Tancred be advised that the road has received attention recently, with no further works being envisaged at this time and drawing attention to Council’s policy to close all unsealed roads after 5mls of rain at which time roads should not be traversed.

10.11 SPENCER STEER A12 (32547)

Advising they attended Council’s Offices to conduct the interim audit in respect to the year ending 30 June 2010 and are pleased to report that Council’s books and records are being well maintained and up top date. Listing matters which came to their notice during the conduct of the audit procedures and providing recommendations on how to address them.

(NOTE BY GENERAL MANAGER – A copy of the Audit Management Letter from Spencer Steer is attached for Council’s information – see **APPENDIX B**).

Recommendation:

That Council note the information contained in the Audit Management Letter as a result of the interim audit to 30 June 2010.

10.12 COONAMBLE HACK & PONY CLUB INC S5 (23580)

Seeking permission to erect a fence around the Clubhouse at the Showground. Saying on at least three separate occasions damage has been caused to the building, seemingly by a vehicle running into the poles.

Stating the Club undertakes responsibility for maintenance of the ground within the fenced area. Saying if permission is forthcoming, the Club would like to have the fence erected prior to the June long weekend.

(NOTE BY GENERAL MANAGER – I carried out an inspection of the site of the proposed fencing and it was found that a fence in that location would be a hindrance to traffic manoeuvring and would restrict usage of the Rodeo storage container. I have suggested to the Pony Club the placing of bollards in front of the posts or a “hitching rail” as alternatives and instructed that temporary barricades be placed in front of the building for this year’s rodeo as protection).

Recommendation:

That Council endorse the action of the General Manager in declining approval for fencing in front of the Pony Club building at the Showground.

**10.13 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW E2
(32601)**

Seeking help in improving access to polling places for people with a disability and encouraging improved physical access to community and privately owned publicly accessible facilities to enable those people to fully participate in their communities. Pointing out that a survey by the Physical Disability Council of NSW after the 2008 LG Elections found that almost 59% of people with physical disability experienced difficulty in voting at polling places they attended. Seeking assistance in developing a database of information on accessible polling places for both the Australian and NSW Electoral Commissions which will be useful for all future elections. Asking Council to nominate an accessible building in its LGA which would be suitable for use as a polling place.

(NOTE BY GENERAL MANAGER – It is understood that the venues utilized, Coonamble High School Multi Purpose Centre, Gulargambone Central School and Quambone School, all comply with disabled access provisions).

Recommendation:

That Council nominate the three venues as complying with NSW Electoral Commission requirements for disabled access.

10.14 DONNA SWANSBOROUGH S6 + D5 (32636)

Writing as a concerned member of the Shire, pointing out that Council is one of the major employers in Shire and the need to make it become “the” major employer, thereby helping ourselves (the Shire/community) to become economically viable. Suggesting Council commence a program of training on the job, start to generate our own economic growth.

Recognising the initial cost would be substantial but the benefits would be worthwhile. Suggesting Council commences 'in house' training for grader drivers, engineers, payroll and accountant staff, as well as plant operators. Saying it may be possible to impose some conditions, viz. if the trained person leaves prior to their contracted time they must pay back the monetary value spent on their training or, alternatively, stay with Council for sufficient time to cover the costs. Pointing out that some time ago a former General Manager suggested cadetships and this may be something for this Council to again debate.

(NOTE BY GENERAL MANAGER - Council has extensively employed trainees in the water and sewer, carpentry/trades, mechanics, cadet engineer, electrician and other areas. Presently there are vacancies in the water and sewer area which will be filled in due course with trainees. The training of plant operators and the like is an ongoing process to allow employees to progress to the next skill level under Council's salary system. Despite these training efforts staff, for various reasons, elect to move on as occurred recently. An alteration to Council's organizational structure creating new positions would be required should Council look favourably on this suggestion.)

**Recommendation:
For Council's determination.**

10.15 GEOGRAPHICAL NAMES BOARD OF NSW N1 + P1 (32651)

Advising that the Board advertised the following proposed names for public comment in the NSW Government Gazette of 19 February 2010 and the Coonamble Times on 10 February 2010, and the following four naming proposals have been finalised:

- Coonamble Lions Park
- Bill Delaney Park
- Coonamble Sportsground
- Broome Park

Stating as follows with regard to the other five proposals:

- Gulargambone Sportsground – name already appears in the Geographical Names Register – assigned on 4/9/1987.
- Janet Cant Memorial Apex Park – proposed name too long – suggested name be either *Janet Cant Park* or *Coonamble Apex Park*. Stating that if Council adopts either one of these names it is approved to be advertised, otherwise Council should find an alternative name for this reserve.
- Smith Park – origin of name unknown, suggests Council may wish to take advantage of this and use the opportunity to propose a new name, however if Council decides to retain *Smith Park* it is approved to be advertised.

- McDonald Park – Board suggests that as origin is unknown Council take advantage of this and use the opportunity to propose a new name – however if it decides to retain the name *McDonald Park*, it is approved to be advertised.
- Warrena Creek Weir Recreation Area – name too long – suggests name be shortened to either *Warrena Creek Reserve* or *Warrena Weir Reserve*. Saying that either of these names will be approved in principle to be advertised for public comment, if acceptable to council, otherwise it should find an alternative name for this reserve.

Awaiting on Council's instructions regarding the four reserve names to commence public consultation stage by placing a notice in the Coonamble Times and the NSW Government Gazette.

(NOTE BY GENERAL MANAGER – This matter was previously agreed to by Council and placed before the Geographical Names Board who have returned four of the suggestions for reconsideration.)

**Recommendation:
For Council's determination.**

**10.16 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY E5-3
(32665)**

Advising that Council is a participant in the Central West Regional State of the Environment Report and has committed to participating in the next two Supplementary and one Comprehensive Reports for the 2010, 2011 and 2012 reporting periods. Informing Council that Molino Stewart Pty Ltd have been awarded the contract for the three reports, pointing out that company prepared the successful 2008/09 Comprehensive Report. Advising that the contract with Molino Stewart will be held with the Central West CMA, but the funding will be administered by Bathurst Regional Council.

Advising that based on the quote of \$161,349.96 (GST exclusive) for the three reports, the annual contribution for each council will be \$2,750 and requesting council to sign off on this commitment so that Bathurst Regional Council can invoice councils for the first year at the commencement of the 2010/11 financial year. Stating that the Central West CMA will be contributing \$10,000 for the 2010 and 2011 reports and hopes to do the same for the 2012 report, but cannot commit on this last amount until information is received in regard to its budget for 2012 – 2015 period.

**Recommendation:
That Council participate in the Central West Catchment Management Authority's Central West Regional State of the Environment Report and commit \$2,750 as its contribution for 2010/11.**

**10.17 HON TONY KELLY MLC, MINISTER FOR PLANNING D5-22
(32696)**

Advising the Joint Regional Planning Panels (Regional Panels) are now a successful part of the NSW planning system. Asking Council to join in a further initiative that will see a range of applications currently dealt with by the Regional Panels, determined by council officers under delegation. Proposing that the Regional Panel Chairs delegate Regional Panel applications in three circumstances (i.e. Straightforward Applications, Designated Development and Areas and Precincts) where Council has agreed that these applications will be determined by appropriate senior staff and not by the full Council or Council committee, consistent with the theme of depoliticizing the planning system. Saying that in order to effectively utilize the proposed delegations, they will apply only to councils which have themselves delegated the authority to make decisions for these classes of applications to an appropriate officer of the Council. Saying a written commitment to confer the delegations to an appropriate level of officer and other information outlined in the letter, must be with the Department within 21 days of the letter. Stating it is envisaged that the proposed delegations will be in operation for a 12 month trial period prior to a review being carried out.

(NOTE BY GENERAL MANAGER – This “about face” by the Minister for Planning is in recognition of the difficulties associated with planning approvals. Council has no professional planning staff and the delegation should be made to the General Manager).

Recommendation:

That Council accept the proposed delegation and nominate the General Manager as the appropriate officer of Council to determine these classes of development applications.

10.18 CATHERINE McKENZIE L4 (32690)

Advising that she has donated a copy of the book she has written *We Only Had Hoes* to the ‘Coonamble Shire Library’. Stating the book is about her father, Rod McKenzie’s World War II experiences in the Malaya Campaign and as a PoW in Changi and on the Thailand-Burma Railway. Saying he grew up at “Loyola” Coonamble, where members of the family still reside. Pointing out that after the war Rod came back to Coonamble before moving to Glenmorgan (in Queensland) in 1950. Stating that in the 1980s/1990s he lived with his sister, Beth Godwin on a property in Coonamble.

Recommendation:

That Council commend Catherine McKenzie for preserving her late father's experiences during World War II and thank her for the donation of the book We Only Had Hoes to the Coonamble library.

10.19 GULARGAMBONE JOCKEY CLUB D7 (32712)

Asking Council to consider a sponsorship role for the 2010 Gulargambone Gold Cup Races on Saturday 21 August. Pointing out what a race day sponsor will receive and hoping that Council will again participate.

(NOTE BY GENERAL MANAGER – Last year Council agreed to a contribution of \$500 towards marketing/advertising of the races).

Recommendation:

That Council decline to make a donation to the Gulargambone Jockey Club for the 2010 Gulargambone Gold Cup Races.

10.20 QUAMBONE POLOCROSSE CLUB INC D7 (32711)

Thanking Council for its support in 2009 and asking for a continuation of that commitment in 2010. Saying last year Council provided a cash donation of \$200 which was used to buy prizes. Advising what is offered in return for a sponsorship.

(NOTE BY GENERAL MANAGER – As stated in the Club's letter, Council did provide \$200 for the 2009 year).

Recommendation:

That Council decline to make a donation to the Quambone Polocrosse Club for this year's event.

10.21 NSW OMBUDSMAN O4 (32725)

Advising that the Ombudsman's jurisdiction includes local councils, councillors and council staff and saying that since the initiation of council Internal Ombudsman in 1999 he has observed the office and manner in which it functions within councils with interest. Stating that some of the complaints received indicate that there may be cause for concern regarding the operation of these offices. Advising an issues paper was developed in order to highlight and illustrate some relevant issues about Internal Ombudsman and this paper was initially forwarded to councils that have Internal Ombudsman, the LGSA, LGMA (NSW), Division of Local Government and ICAC, seeking comment. Forwarding copy of issues paper to council and seeking responses by 22 June 2010.

(NOTE BY GENERAL MANAGER – The position of Internal Ombudsman is confined to larger Councils and this Council has never participated).

Recommendation:

That Council not make comment on the Issues Paper forwarded by the NSW Ombudsman.

10.22 LIFE EDUCATION NSW

A19 (32726)

Writing to the Mayor seeking his support in motivating Australia to once again abstain from drinking alcohol for one month during October 2010 and to raise money to support drug and health education. Suggesting he sign up to take part at www.ocsobor.com.au – contact local media about Council's participation in the scheme, remind people that the pledge for October is "cut it out" for 30 days. Saying if Council's Mayor signs up, a kit will be sent to fully support the Campaign.

Recommendation:

That Council suggest the Mayor and Deputy Mayor participate in the Ocsobor 2010 campaign.

10.23 DEPARTMENT OF THE ENVIRONMENT, WATER, HERITAGE AND THE ARTS

W1 (32724)

Inviting Council to a public community information session on Australian Government water related policies and programs at Dubbo RSL on Friday 18 June 2010 from 2.00 p.m. to 5.30 p.m. Saying that to identify issues of most interest to Council and to tailor the program to suit your needs, asking Council to contact them in advance – this will also help with catering of light refreshments.

Recommendation:

That Council not participate in the public community information session on Australian Government water related policies and programs conducted by the Department of the Environment, Water, Heritage and the Arts.

10.24 LGSA CIRCULAR – LOCAL GOVERNMENT REMUNERATION TRIBUNAL

C13

Advising that pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to councillors, mayors, members and chairpersons of county councils, effective on and from 1 July 2010 have been determined.

Category	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
	Minimum	Maximum	Minimum	Maximum
Rural	\$7,250	\$9,570	\$7,700	\$20,890

(NOTE BY GENERAL MANAGER – Coonamble Shire Council’s Category is “Rural” and the above table indicates minimum/maximum amounts for councillors and the additional amount for mayors. In 2008 Council increased fees by 2.5%, however in 2009 no increase was made).

**Recommendation:
For Council’s determination.**

10.25 COMMUNITY SERVICES – DEPARTMENT OF HUMAN SERVICES

Forwarding two copies of the Service Agreement for funding for the financial year 2010/2011 and requesting that they be executed by Council.

**Recommendation:
That Council authorise the affixing of the Common Seal to the Service Agreements for funding for the 2010/2011 financial year.**

10.26 COONAMBLE BOWLING CLUB LTD T6-2

Seeking permission to remove the large fig tree on the eastern side of the Club boundary and giving the following reasons for the request:

- Restricting growth of section of the green
- Lack of ground cover beneath the tree
- Roots are becoming a problem with water pipes – also potential problem with power cables in the location
- Starlings nesting
- Security concerns – children climbing
- Safety issues – roots are a potential “trip” hazard.

Pointing out that if permission is granted to remove the tree, three new ones will be planted.

(NOTE BY GENERAL MANAGER – Council has been given a copy of the letter from A1 Tree Service (NSW) Pty Ltd to the Bowling Club which states, in part:

“Following the inspection we found there to be a large Ficus Hillii located in front of the front bowling green. This tree has previously been indiscriminately lopped. It now has grown back with a much thicker and denser canopy which is also regarded as more weakly attached regrowth. The tree is situated at a very close proximity to the front bowling green which is showing obvious signs of disrupting the lawn area due to the water uptake of this size tree. I noticed one side of the bowling green has a section of lawn struggling to survive. This

species of tree are to grow with very large exposed lateral roots which also can be very damaging to foundations and building structures alike.

Unfortunately it is my opinion that to maintain and for the longevity of the bowling green area the sacrifice of removing the large Ficus Hillii is inevitable.”)

**Recommendation:
For Council’s determination.**

Section B – Information Items Only.**10.27 KEVIN HUMPHRIES, MP P5 (32437)**

Referring to representations on behalf of Council to the Minister for Police regarding police numbers in Coonamble. Advising he has received a response from Minister Daley's Office and saying Council will note advice that the authorised strength of the Command for the Coonamble area as at 31/12/2009 was 68. Referring to further advice from the Minister that police officers are made aware that their employment with the NSW Police Force and their duties as police officers must take precedence over any other employment.

(NOTE BY GENERAL MANAGER – The response to Mr. Humphries is attached as **APPENDIX C**)

10.28 NETWASTE G1-5 (32436)

Advising that Sims Metal Management has revised its pricing for collection of scrap metal for Councils in the NetWaste region and for April 2010 the rebate value will increase from \$135/tonne + GST to \$175/tonn + GST.

10.29 ORANA REGIONAL ORGANISATION OF COUNCILS 05 (32433)

Forwarding the Adopted Strategic Plan which reflects changes agreed upon at a recent meeting.

(NOTE BY GENERAL MANAGER – The adopted OROC Strategic Plan for 2010 – 2015 is attached as **APPENDIX D**)

10.30 DEPARTMENT OF PREMIER & CABINET T7 (32449)

Advising that the Local Government (General) Amendment (Tendering) Regulation 2010 commenced on 9 April 2010 and saying the Regulation is published on the NSW legislation website www.legislation.nsw.gov.au

10.31 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW L9 (32479)

Reminding Council that NSW Local Government Week 2010 is being held from 2nd to 8th August, with the theme *Building a Brighter Future*. Stating it is an opportunity to focus the community on council's achievements and plans for the future. Saying that participation in LG Week can be as simple as using the LG Week logo on Council's website.

10.32 WARRUMBUNGLE SHIRE COUNCIL R8-4 (32514)

Advising that Warrumbungle Shire Council has agreed to support ongoing dialogue between Coonamble and Gilgandra Shires on developing a strategy to upgrade the Coonamble to Mendooran Road. Saying Council is also pleased to note that this Council has offered to contribute to the project. Pointing out that at this stage Gilgandra has not indicated its formal support of the project, however Warrumbungle Council will continue to facilitate a meeting between the three Councils, possibly at the Shires Conference, to gain a united understanding and approach.

10.33 RAIL TRAM AND BUS UNION, NSW BRANCH R2 (32507)

Referring to Council's correspondence in relation to the proposal to upgrade branch rail line between Armatree and Coonamble and advising the Union would support Council to have the section of branch line upgraded to a Level 3 Classification. Saying this would significantly improve safety and reliability for the transport of grain by rail from Coonamble for its members.

10.34 BOB GREEN E710 (32496)

Giving formal advice of his intended retirement from c.o.b. Friday 2 July 2010. Saying he would be more than happy to assist with any emergency or, in fact, at any time Council feels his services would be of assistance. Thanking Councils, both past and present, also work colleagues for their support and assistance over 36 years.

10.35 DEPARTMENT OF LOCAL GOVERNMENT L10-1 (32529)

Advising councils that the Swimming Pools Amendment (Penalty Notice Offences) Regulation 2010 commenced on 9 April and is published on the website at www.legislation.nsw.gov.au Saying the Act was amended to require, among other things, a high standard of four-sided, child-resistant pool barriers to be applied to all newly constructed private pools in NSW. Advising the Act was also amended to increase the maximum court imposed penalty amounts for offences, such as failure to provide and maintain a swimming pool barrier to a required standard and failure to keep gates securely closed when in actual use, from \$1,100 to \$5,500. Pointing out that other penalty amounts for offences have also been increased and advising councils to make note of the changes.

(NOTE BY GENERAL MANAGER – Councillors should pay particular attention to this amendment as staff are now obliged to prosecute non-compliant owners of swimming pools. It is expected that complaint to councillors will occur when staff carry out regulatory obligations.)

10.36 LIFELINE CENTRAL WEST L3 (32566)

Thanking Council for its generous donation, appreciating difficulties faced by all councils during these economic times and valuing Council's support of the service. Also thanking Council for arranging a 'drop off' point at the library for book donations for the Lifeline Central West Book Fair.

10.37 MATERIAL GIRLS L4 (32571)

Requesting permission to use the Coonamble Library on Saturday & Sunday, 12 & 13 June for the Annual Quilt Exhibition. Stating a Council employee will be in attendance at all times during the Exhibition which will be from 9.30am to 4.00pm daily. Thanking Council for its past support, saying that last year \$1,750 was raised for local charities/organizations.

(NOTE BY GENERAL MANAGER – Permission has been granted for use of the Coonamble Library for the Exhibition on 12 & 13 June under the same conditions as in previous years. A notice has been published in Council's column of the Coonamble Times advising of this annual event).

10.38 INDEPENDENT COMMISSION AGAINST CORRUPTION (ICAC) F2 (32578)

Advising that the ICAC's recently released *Development Assessment Internal Audit Tool* can be downloaded from the ICAC website at www.icac.nsw.gov.au Advising the document was developed to assist in the audit of local councils' development assessment and determination processes. Pointing out the tool canvasses some of the corruption risks identified in recent investigations involving planning matters and it is not intended to be a comprehensive analysis of organizational risks involved in this operational area.

10.39 NSW GOVERNMENT – DEPARTMENT OF PREMIER & CABINET N4 (32608)

Writing in response to Council's letter to the Premier concerning the "Health Waiver Scheme" in NSW and saying the matter has been forwarded to the Deputy Premier and the Minister for Health for attention.

10.40 NSW DEPARTMENT INDUSTRY & INVESTMENT I6 (32611)

Informing Council that on 18 December 2009 the NSW Land Based Sustainable Aquaculture Strategy (NSWLBSAS) along with an amendment to *State Environmental Planning Policy No 62 – Sustainable Aquaculture* (SEWPP62) were gazetted. Saying it is important that Council is aware of the following amendments to SEPP62:

- Clause 7 outlines those LEP zones in which both pond and tank aquaculture is permissible or prohibited.
- Clause 71 outlines those LEP zones in which extensive pond based aquaculture is permitted without consent.

Saying the documents are available at www.dpi.nsw.gov.au/fisheries/aquaculture/publications/general/nsw-ibsas.

10.41 THE A R BLUETT MEMORIAL TRUST A17 (32615)

Inviting Council to submit an entry for the AR Bluett Memorial Award this year. Saying entries close on 31 July 2010.

10.42 WATERFORD RYAN LD7/2009 + E230 (32650)

Advising they have written to Mr Gamage in response to his unfair dismissal claim and attaching a copy of the letter. Saying it is their understanding that termination of Mr Gamage's employment was justified as it was based on legitimate grounds. Further stating that should the matter proceed to Court, considering that Council is in a strong position to defend any claims that may be brought.

10.43 THE HON LINDA BURNEY MP – MINISTER FOR COMMUNITY SERVICES C8 (32649)

Writing to all councils asking for support in a foster care recruitment campaign in partnership with non-government agencies. Saying there are more than 16,000 children and young people in out-of-home care across the State. Pointing out that while the Government is committed to reducing numbers of children in care, there will always be those who must be removed from families for their own safety. Saying there is a need for responsible, caring people to take on the challenges and rewards of fostering with either a non-government agency or Community Services. Encouraging residents to learn about foster care so they can decide whether to become involved.

(NOTE BY GENERAL MANAGER – This information has been posted on Council's website and included in Council's weekly column in the Coonamble Times.)

10.44 INDEPENDENT COMMISSION AGAINST CORRUPTION D2 (32647)

Notifying of a new ICAC research report from the *Profiling the NSW Public Sector II Series entitled Report 3: Differences between Local & State Government*.

Saying the report can be accessed on the ICAC's website www.icac.nsw.gov.au

10.45 MAYOR, DUBBO CITY COUNCIL P-4 (32646)

Inviting Council to attend a High Performance Vehicle (HPV) Trial / Demonstration being held in Dubbo on 21 June 2010. Saying representatives from NatRoad Limited, incorporating Australian Road Train Association with assistance from the Australian Trucking Association and Dubbo City Council have taken the initiative to trial and demonstrate various multi-combination HPVs in the Dubbo area. Stating Dubbo Council is looking at how it and other regional local government partners can assist with granting access to all 'suitable routes' to 'suitable HPVs' within their respective LGAs. Pointing out that with the doubling of freight task every 20 years councils need to be proactive in planning and accommodating these efficient and productive vehicles to shift the increasing freight task. Proposing to meet at 11 a.m. for a pre-trial briefing and inspection of HPVs; 12 noon lunch; 12.30 p.m. trial start and 2.30 p.m. trial finishes, with a debriefing session and question time (allocated 1 hr) – coaches will be provided to transport guests around the trial circuit.

10.46 NSW RURAL DOCTORS NETWORK M5-1 (32634)

Advising that studies of medical students and their career decision-making indicate that early positive exposure to rural medical practice and lifestyle increases the number of medical practitioners in rural locations in the long term. Stating the Network is often asked by Councils in rural areas how they can support student medical placements and ensure positive experiences. Saying Councils can assist with a wide range of activities and opportunities that extend beyond those undertaken as part of a university medical placement. Enclosing a copy of a pamphlet "*We want a Doctor – then start with a Student*" which outlines ways to showcase the community and lifestyle aspects of rural life. Encouraging Council to sponsor a medical student for a training placement.

10.47 INDEPENDENT COMMISSION AGAINST CORRUPTION I2 (32657)

Advising that ICAC will again be offering scholarships in 2010 for public sector employees to attend the Corruption and Anti-corruption Executive Program to be held at the Australian National University (ANU) campus in Canberra. Advising that ten scholarships will be available for the 2010 program to be held from 5 – 12 October and four will be targeted at employees from rural and regional NSW.

Stating that the scholarships cover only the ANU course fee of \$5,500 – all other expenses (salary, travel, accommodation) remain the responsibility of the agency. Saying the scholarships are intended for employees who are responsible for the development and implementation of corruption prevention strategies within their council, who are in a position to influence the direction of their council in dealing with corruption risks. Inviting applications from local government employees and detailing the requirements.

10.48 KEVIN HUMPHRIES MP N4 (32655)

Writing in relation to Council's letter regarding the introduction of the Health Waiver Scheme in NSW and saying the issue has become widespread throughout the State. Pointing out that he has made representations to the Minister for Health, the Hon Carmel Tebbutt and will be in touch with Council when a response is received which outlines the Government's intentions.

10.49 NSW DEPARTMENT OF PLANNING D5-22 (32697)

Advising that the Department has recently completed the Interim Review of Operation for the Joint Regional Planning Panels and saying the finds are encouraging. Thanking council and staff for its cooperation. Updating Council on a range of operational changes that have recently been made and advising of some minor amendments to the State Environmental Planning Policy (Major Development) 2005 (MD SEPP) regarding determination of modification applications and the definition of capital investment value (CIV).

10.50 GULARGAMBONE WAR MEMORIAL MECHANICS INSTITUTE HALL COMMITTEE D7 (32719)

Thanking Council for rewiring the Hall and saying it will enable the Committee to progress with future improvements.

10.51 DEPARTMENT OF LOCAL GOVERNMENT F2 + L10-1 (32710)

Advising that changes have recently been made to the Investment Policy Guidelines as a result of feedback and saying the main changes include:

- Clarification on the role of independent financial advisors
- Removal of the term 'investment strategy'
- Guidance to councils following a breach of the council's investment policy
- A greater emphasis on councils maintaining legal title of their investments.

Pointing out that the Investment Policy Guidelines are available from the Publications page of the Division's website at www.dlg.nsw.gov.au

(NOTE BY GENERAL MANAGER – Staff will review Council's Investment Policy and make the necessary changes to ensure compliance in due course.)

10.52 DEPARTMENT OF LOCAL GOVERNMENT	L10-1 (32703)
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Advising that the Division of Local Government, Department of the Premier and Cabinet issued the revised and updated *Practice Note 16 – Meetings Practice* on 31 August 2009. Stating this was developed to assist councillors and staff conduct council and committee meetings in accordance with best practice standards. Saying the Department has been monitoring feedback on the revised Practice Note and now provides information in answer of some of the more frequently asked questions.

(NOTE BY GENERAL MANAGER – This information is contained as **APPENDIX E**).

10.53 INFINITY ENVIRONMENTAL	W1-13 (32609)
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Advising Infinity has met with Bill Ho from the NSW Office of Water and saying the outcome was extremely positive, believing Mr. Ho's issues and concerns have been addressed. Pointing out his main issues were:

- Lack of specifications attached to the tender
- Lack of information regarding the full treatment plant design
- Lack of performance measures from a contractual point of view.

Saying Infinity Environmental would still like to work with council to provide a cost effective solution for its drinking water requirements. Understanding the project will go back to tender shortly with a full design and construct scope of works. Asking that Council advise when the tenders are called.

(NOTE BY GENERAL MANAGER – the issues raised by the NSW Office of Water have been only partially conveyed to Council staff with the major consideration being explained as a dissatisfaction with the introduction of new technology.)

10.54 NRMA INSURANCE – COMMUNITY GRANTS PROGRAM G5

Thanking Council for submitting an application and advising that the project titled "*Security for Victims of Crime*" has not been successful. Saying the equipment requested is unable to be supported.

**10.55 DEPARTMENT OF INFRASTRUCTURE, TRANSPORT, REGIONAL
DEVELOPMENT AND LOCAL GOVERNMENT, RLCIP TEAM**

Thanking Council for submitting its 30/4/2010 progress report for RLCIP Project *Upgrade of Solar Facilities at the Coonamble Museum* and advising no further action is required in relation to the report unless Council is contacted by the Department.

JOHN J GRIFFITHS
General Manager
1 June 2010

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010**

Recommendation:

That the General Manager's report be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED
AUTHORITY**

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
		<i>NIL FOR THE MONTH OF MAY 10</i>			

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
14/10	Stanley, R	Owner	Garage	13 Mendooran St Coonamble	15/05/10

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note no Development Applications were approved for the month of May 2010 and note Complying Development Application No 014/2010 was approved under delegated authority since the last Council Meeting.

11.2 LEADERS OF LOCAL GOVERNMENT BRIEFING

Background:

I attended the above Briefing, hosted by the Division of Local Government - Department of Premier and Cabinet, at Parliament House, Sydney on Tuesday, 4 May 2010.

The meeting was held under the guise of State and Local Governments in NSW working together.

Issues:

A range of speakers covered many of the issues facing local government today, however it was felt that the majority were instructive to those present, as opposed to approaching the day on a conciliatory basis.

Ross Woodward, Chief Executive, Division of Local Government:

Outlined the actions by his Division in recent times and conveyed some proposed issues that would follow. His address is summarized as follows:

- Strategic Alliances and councils working together has been responsible for significant progress for the industry.
- Improving governance – strong leadership.
- Transparency.
- Involvement of the community in council matters – the ladder of participation can go from tokenism through to citizen control.
- Senior staff / council relations involve an element of trust and there can be no excuse for information being withheld.
- Integrated Planning and Reporting (IPR):
 - New way of working – whole of council process that cannot be delegated.
 - Where IPR and councils long term financial plan are linked, rate pegging does not apply.
 - Use of consultants should be made with extreme care as the process must be ‘owned’ by council.
 - IPR is linked to the NSW State Plan through consultation with the State Government agencies.
 - Process must be done right and not simply quickly to ‘tick the box’.
 - IPR is not just an imposition, but a new way of working.
 - Included in IPR is a component of Social Planning.
- Code of Conduct – not intended to make life difficult and complaints lodged – Mayors and General Managers have a role as ‘gate keepers’ and need to judge whether complaints are genuine. Don’t just send to a reviewer.
- The Division cannot look at the merits of a case - only the process - as they may be required to make a formal assessment at a later time.
- Closing of meetings – only for the specific reasons under the Act.

- **Proposal - Number of Councils** – Division wants successful councils, but the ‘elephant in the room’ is the number of councils and the constant thought that compulsory reduction will be carried out.
 - It is not about numbers but the role / function carried out by councils and what the community wants.
 - Modernisation theme was adopted by both Associations last year and, as always, ‘form follows function’.
 - In the past reform has been driven by the State and this is an opportunity for the industry to map out its future.
 - Councillors and communities need to identify what can make NSW LG the best in the world.
 - We need to use what we have and take fresh ideas.
 - Good leaders create a vision, articulate the vision, passionately own the vision and relentlessly drive it to completion. Get ideas from everywhere and involve everyone (Jack Welsh, CEO of General Electric 1981 – 2001).
 - A two day workshop of Mayors and General Managers will be called in August this year and each council’s views will be sought on how we want local government to function.
 - The proposal from the August meeting will go back to LGSA for comment.

Ms Susan Calvert, Director Strategy and Project Delivery, Department of Premier and Cabinet – State Plan:

- The NSW State Plan is a tool to manage and improve performance.
- Transport priorities include regional targets, in addition to freight and bicycles.
- Commenced life as being city-centric and is growing into the regions.
- Crime – tracking performance against the target in various crime areas.
- Aboriginals – an understanding of the issues and the impact of high performance needed with an ease of implementation.
- Local government has an understanding of rectification of many problem areas.
- The Plan is delivering locally with priorities and the ability to track action locally.
- Some data is accessible on the website at local level.
- Partnerships will be formed through local government strategic plans and IPR.
- Acknowledgement of the lack of dissection within many rural and particularly western areas.
- Ross O’Shea is the Western Regional Coordinator for the Plan.

Mr Barry Buffier, Deputy Director General, Department of State and Regional Development and Tourism:

- Made a document entitled “*The NSW Economy in 2020*” available to those present. The paper was launched last week in Sydney and shows the mega trends for NSW.
- Transition to a carbon-constrained future – opportunities for businesses specializing in carbon reduction technology.
- Demand and competition from emerging economics like China and India – China expected to grow by 8% and India 6% to 8%. This increase in resources activity could lead to a higher Australian dollar which will be a disadvantage for agriculture.
- NSW biggest export is service industry led by education.
- Rapid development of the digital economy.
- Demographic changes – population is growing and also ageing which will lead to a growth in aged services industries and with the population growing to 8 million by 2020 an additional 390,000 houses will be required.
- Regional business growth plans are now being updated through Regional Development Australia.
- NSW economy in good shape to move forward.
- Input needed from local government on the opportunities and challenges affecting communities and what can be done to positively impact.

The Hon Barbara Perry MP, Minister for Local Government:

- Focus was on governance.
- Need to work together.
- Aristotle – “Better to be Governed by Good People than Good Laws” – Minister believes we need both.
- Good governance is based on sound principles.
- IPR - new web page is available to assist in this process.
- Asset management – full cost of life of assets needs to be considered.
- Long term financial plans – revised quarterly financial statements soon to be released, along with capital expenditure and internal audit guidelines.
- Promoting better practice evaluation will be focused on key areas.
- Code of conduct and the management of conduct complaints, coupled with a new Model Code of Meeting Practice, will give confidence that these processes are robust.
- Questions without notice – elected members asking questions is important and a new circular clarifying their place at council meetings will be issued but it should be noted that notice of questions will be required and 28 days given for response.
- Suggestions for councillors to review the performance of general managers are currently with the LGSA and LGMA for review.
- A resource sharing data base has recently been made available.

- Support for the modernization of local government with structural reform being developed by the industry and suggested we should not be bound by the past.

The Hon Linda Burney MP, Minister for Community Services and Minister for the State Plan:

- Changes in child protection provisions.
- Major reform exercise – 106 recommendations of the Wood Report were adopted.
 - Underlying philosophy - shared responsibility for every single agency.
 - First protector of children is family, second community and third protector is government.
- Local government runs facilities which provide mandatory reporting – new threshold is significant risk of harm. If a child's risk falls below the statutory threshold it can now be referred to a new agency.
- Can now exchange information between agencies and local government.
- Local government is prescribed body.
- Second phase of “Keep them Safe” – training free.
- \$750m to roll out reform.
- Department of Education, NSW Police Force and Community Services all have Child Wellbeing Units.
- Department of Human Services – Still has Juvenile Justice and DoCS.

Mr Sam Haddad, Director General, Department of Planning,

- Land use planning aim to provide sustainable and orderly growth.
- Local government key partner in achieving sustainable growth/development.
- Two key factors – major level decisions – Part 3 – always be State significant development.
 - Inconsistency with intervention – needs disciplined approach
 - Zonings – not good strategies (ie Strategic Plan) – otherwise poor outcomes.
- Only seven new LEPs – should be 20 by Budget 2010.

Mr Mike Allen, Chief Executive, Housing NSW:

- Affordable rental housing SEPP.
- Provision of social housing must follow six steps.
 - Architects and planners consult with councils.
 - Second meeting for further feedback.
 - Peer review by independent architects and planners.
 - 21 day neighbour/community consultation.
 - Independent review of submissions
 - Act on legitimate concerns raised.
- Provision of affordable housing by private developers.

- Community benefits.
- Housing NSW self approvals also have set parameters.

Mr Rod Stowe, Deputy Commissioner, Fair Trading (National Reform), Department of Services, Technology and Administration:

- Business on-line services (BOS) component of the National Business Names/ABN Project.
- Discovery of all information required across all levels of government.
- Registration for National business names & ABN will commence next year.
- Local government needs to provide all their regulations.
- His project requires engagement with local government and a consultant has commenced working with a small number of councils.

Ms Lisa Corbyn, Director General, Department of Environment, Climate Change and Water:

- Have now completed six triennial surveys of which water is the top of the five main issues.
- Priorities have changed in that climate change is now a lesser concern, but there is still a belief that action should be taken.
- Partnership approach with local government desirable.
- Sustainable tourism should be an outcome of the survey.
- Waste minimization may mitigate a waste and environment levy.

Mr James Christian, Chief Executive, Aboriginal Affairs:

- COAG – Closing the Gap targets.
- COAG – National partnership on aboriginal employment.
- Local Government councils can tap into greater labour markets and better engage the aboriginal community.
- NSW Government has a target of employing 2.6% in its public sector.
- Aboriginal participation in construction guidelines – LG could adopt these.
- Job compacts – 11 sites including Dubbo. LG could become active signatories to the compacts.
- Economic development officers – nine across NSW.
- COAG – National partnership on remote service delivery – Walgett and Wilcannia are two trial sites.

Mr Peter Collins, Director Network Management Roads & Traffic Authority:

- Not enough money for roads.
- Government “dividing up the pie” – councils have vital role in keeping RTA honest.
- Council relationships:

- RTA has different issues with each council due to differing skills and growth.
- Priorities for rural areas are maintenance, whereas urban councils target safety.
- Councils are key stakeholders representing the community.
- Councils are an important network owner, with responsibility for 80% of roads.
- Councils are service providers to the RTA with 80 councils contracting across the State.
- Programs carried out by LG:
 - Block grant on regional roads - \$120m
 - Maintenance of State roads - \$130m
 - Timber bridge replacement program - \$60m
 - Natural disaster program this year - \$80m, noting that no extra funding is given to the RTA from Government.
 - There are not enough funds available and there needs to be more efficiencies gained.
- Road classification review – 1,100 kilometres have been changed in the program which commenced in 2003, but it is nearing completion with the delays relating to funding issues.
- Asset management – this is the most important issue to be addressed by the RTA as the value of roads is galloping ahead. EG the Pacific Highway, upon completion, will have an extra 700 kms to maintain, but the budget only increases by CPI.
- The No 1 call on funds is for maintenance, followed by improved use of the road, e.g. tonnage of payload, with the third priority being management of road use.
- Road freight efficiencies must be improved through HML and changes to suspension, but “last mile” issues are difficult for councils to overcome.
- Current priorities – maintenance and safety.
- \$10.6m safety net for regional roads transfer.

Panel Session – Centre for Excellence, Facilitator:

- Did report 2000 on same topic as today
- Input – *What Will Make Better LG in NSW*

Cr Genia McCaffery, President of the Local Government Association

- Mega Councils in Queensland not the answer.
- Councils must deliver services, but some are too small.
- If we do not address the issue of structural reform, it will be done for us.
- Each council should ascertain if it is adequately resourced.

Cr Bruce Miller, President of the Shires Association

- Modernisation of local government is about coming up with a system that will deliver services.

- The structure of LG in NSW needs changing.
- Geography is the last consideration, not the start.

Mr Mark Ferguson, President, Local Government Managers' Aust.

- Greater need than ever for professional expertise across all functions.
- Structure should be visited.
- Necessity for constitutional recognition.
- Local government will be the benefactor of IPR.
- Need for LG to align with State and Federal governments.

Workshops:

The Briefing Session then split into five workshops which discussed the salient points relating to structural reform. There was general recognition of a need to devise a better system for LG with each council having a wide and varied range of ideas to address the present shortcomings.

Sustainability/Legislative Provisions:

Any structural reform for LG needs to include a comprehensive overhaul of the legislature governing Councils.

Financial Considerations:

Any structural reform for LG will involve significant cost for public consultation, restructuring of the organization and have serious financial implications for local businesses.

Options:

1. Take no action and wait for the Government to carry out structural reform, possibly in the form of amalgamations.
2. Councillors to workshop the potential for structural reform of this Council and guide the Mayor and General Manager to present their recommendations at the August workshops.
3. Hold serious discussions in respect of structural reform with adjoining councils.
4. Councillors and community to workshop the potential for structural reform of this Council and guide the Mayor and General Manager to present their recommendations at the August workshops.

Recommendation:
For Council's determination.

11.3 SHEDS FOR HOUSING OF FLUORIDE PLANT**Background:**

Council considered my late report to the April meeting and instructed (Minute No 8459) that quotes be sourced from external builders for the construction of sheds to house fluoride equipment.

Issues:

In an effort to expedite the project, the former Director of Engineering Services had written Council's Official Order to a local firm for the erection of the sheds and that contractor advised materials had already been ordered.

I authorised cancellation of the external quotes and instructed that the local firm continue with the construction to ensure that the project was not unduly delayed and Council liable for breach of contract.

Sustainability/Legislative Provisions:

To cancel an official order of Council, care must be taken to ensure there is no expense already incurred by the firm. Should this occur, Council is liable for not only materials, but also damages.

Financial Considerations:

Whilst Council was not happy with the cost of the sheds, it should be noted they are purpose-built, with roof access for use of cranes and include environmental protection features.

Options:

Nil

Recommendation:

That Council endorse the actions of the General Manager in approving the completion of the sheds to avoid litigation.

11.4 LANEWAY BETWEEN COONAMBLE BOWLING CLUB AND COONAMBLE WANDERERS TENNIS CLUB

Background:

Council resolved at the April meeting (Minute No 8441) that concurrence be sought from the Wanderers Tennis Club with a proposal from the Bowling Club to close the laneway and place a shipping container for safe keeping of equipment on the site.

The meeting was held on 30 April, 2010 and was attended by Mrs Natalie Thurston (Bowling Club), Mrs Lisa Wheeler & Mr. James Hegarty (Wanderers Tennis Club) and Council representatives.

The following points were discussed and would be included in any agreement between the three parties:

- All costs associated with the preparation of the lease document to be the responsibility of the Coonamble Bowling Club.
- Access to be provided to the Coonamble Wanderers Tennis Club without restriction and also Country Energy to service lighting.
- The amenity of the area at the rear of the Bowling Club is to be improved.
- Odour control by way of keeping skip bins and oil drums closed at all times.
- Any surface installed as a base for the shipping container is not to interfere with the drainage for the tennis courts.
- Structures are not to be developed upon the land unless they are easily transported.
- Fencing at the western end of the laneway is to be adjusted to prevent pedestrian access.
- The existing northern fence of the Bowling Club is to have a lockable gate incorporated to allow access to the container.
- Provision of a high profile security fence with gates at the eastern end of the laneway will be the responsibility of the Bowling Club.
- The lease will terminate if Council or the Crown requires the land for any civic purpose.
- Maintenance of the laneway/fencing and keeping the area visible from the tennis complex free from plant, equipment and/or obstacles will be the responsibility of the Bowling Club.

The annual general meeting of the Wanderers Tennis Club was held and the matter was subsequently referred to the Executive Committee, who have responded in terms of the letter attached as **APPENDIX F**.

Sustainability/Legislative Provisions:

The land in question is Crown land and, as such, approval from the Department of Lands will be required.

Financial Considerations:

The desire of the Wanderers Tennis Club for screening of the whole area may prove fatal for the economic viability of the proposal.

Options:

Nil

Recommendation:

That the further request from the Wanderers Tennis Club be referred to the Bowling Club for consideration.

JOHN J GRIFFITHS

General Manager

1 June 2010

12. REPORT BY DIRECTOR OF CORPORATE SERVICES
COUNCIL MEETING ON WEDNESDAY 9 JUNE 2010

Recommendation:

That the Director of Corporate Services' report be received and dealt with.

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/05/2010 compared to 31/05/2009:

	31/05/2010	31/05/2009
Arrears 30 th June previous year	614,828.79	631,019.32
Plus 2009/2010 Combined Levy	4,845,557.82	4,695,790.89
Add Transfer from Postponed	5,179.83	4,950.76
GROSS LEVY	5,465,566.44	5,331,760.97
Less: Pensioner Concession (State)	(61,349.86)	(59,188.96)
Pensioner Concession (Council)	(50,197.87)	(48,429.53)
Transfer to Postponed	(590.20)	(906.04)
Abandoned	(112,788.41)	(5,482.39)
20% Farmland Rebate	(2,900.92)	-
NET TOTAL LEVY FOR YEAR	5,237,739.18	5,217,754.05
Less Collections	(4,531,797.27)	(4,369,998.39)
Plus Refunds	18,493.88	7,499.22
NET TOTAL BALANCE	724,435.79	855,254.88
Plus Postponed	5,496.90	9,725.71
GROSS TOTAL BALANCE	729,932.69	864,980.59
Collection % of Total Receivable	86.17%	83.61%
Arrears % of Total Receivable	13.83%	16.39%

Recommendation:

Submitted for Council's information.

12.2 LIST OF INVESTMENTS

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with Financial Management Regulation 19(1) details of all money invested under Section 625 of the Local Government Act, the Ministerial Order and Councils Investment Policy for the Period Ending 31 May 2010.

Date Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
19/07/2010	Fixed	A1+	CBA	21	63	5.01	2,000,000
24/07/2010	Fixed	A2	IMB	15	60	5.55	1,000,000
19/06/2010	Fixed	A1+	St George	17	90	5.26	1,000,000
24/06/2010	Fixed	A1+	NAB	22	30	5.18	2,000,000
4/09/2010	Fixed	Unrated	Reliance C/U	19	184	5.70	500,000
12/07/2010	Fixed	A1	Suncorp	20	63	5.70	1,500,000
26/06/2010	Fixed	A1+	Westpac	23	30	5.00	1,000,000
31/08/2010	Fixed	A1+	NAB	8	337	5.00	2,000,000
	At Call	Fixed	A1+	CBA		4.50	1,850,000
Total							12,850,000

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	24%	50%	3,850,000
NAB	A1+	34%	50%	4,000,000
Westpac	A1+	8%	50%	1,000,000
St George	A1+	8%	50%	1,000,000
Suncorp	A1	13%	40%	1,500,000
IMB	A2	8%	35%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 12,850,000

Rating	% of Investment	Policy	Amount
A1+	75%	100%	9,850,000
A1	13%	80%	1,500,000
A2	8%	60%	1,000,000
Unrated	4%	30%	500,000
			\$ 12,850,000

2515-000	General Fund Investments	5,721,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		\$ 12,850,000

I, Rick Warren Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and the Council Investment Policy

Recommendation:

That the list of investments as at 31 May 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy

12.3 ROADS & TRAFFIC AUTHORITY OF NSW – COUNCIL AGENCY AGREEMENT

Background:

The Agreement between Council and the RTA for the provision of agency services terminates on 30 June 2010. The RTA has forwarded an Agreement for a further three years for Council to consider.

Issues:

The provision of RTA agency services at location remote from the Administration Centre is resource intensive. In particular, provision of relief staff to cover RDOs, sick leave and annual leave is proving difficult. To cover these situations it requires a staff member from the front office to be absent from the normal duties of Council to attend the RTA, leaving the office short-staffed.

Another area of concern is the refusal of the RTA to conduct driver licensing on a different day other than the relief Friday, therefore putting an additional burden on the relief staff who are often not fully conversant with RTA policy and procedural changes, given the relieving nature of their duty. This also results in additional rework and customer inconvenience.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

The provision of a complete year salary to this operation equates to 65 weeks wages over a 52 week period.

Following are the results of the past three years agency operations:

Year	Income	Expenditure	Surplus/ (Deficit)
2007/08	71,023.07	73,474.65	(2,451.58)
2008/09	57,235.49	58,058.52	(823.03)
2009/10 (20/5/10)	54,009.48	51,628.84	2,880.74

Options:

- (1) Accept the Agreement to provide RTA agency services for the next three year period.
- (2) Decline to enter into the RTA Agency Agreement.

Recommendation:

That Council:

- (a) enter into the agreement to provide agency services to the RTA for the period 1/7/2010 to 30/6/2013;**
- (b) authorise the affixing of the Common Seal to the Agreement;**
- (c) formally request the RTA to change the driver licensing days to when Council's RTA Officer is not on a RDO.**

RICK WARREN

Director of Corporate Services

31 May 2010

13. REPORT BY ACTING DIRECTOR OF ENGINEERING SERVICES
COUNCIL MEETING WEDNESDAY 9 JUNE 2010

Recommendation:

That the Acting Director of Engineering Services' report be received and dealt with.

13.1 COONAMBLE POOL**Background:**

Council resolved in December 2009 to extend the opening hours during the school holidays. Council also resolved in February 2010 to waive the entry fee for the remainder of the 2009/2010 season.

Issues:

Both extending the opening hours and waiving the admission will impact on staffing and income. These issues should be decided now for next season to enable forward planning.

(a) *Extended Hours*

The opening hours during the school holidays were extended in the morning from 6-9 to 6-11 and the afternoons from 1-6 to 1-7 Monday to Friday. The extended hour from 6pm to 7pm proved very disappointing with only 12 days recording any patronage at all in that hour. The maximum number in a single day was 5 and 23 days recording no patrons between 6pm and 7pm. The morning extension from 9am to 11am allowed the swimming club members to train later during the school holidays but no new patrons were attracted.

In order to maintain these hours on a permanent basis it will be necessary to increase the staffing levels to ensure a safe environment for public and staff. It appears that extending the hours of the morning session during school holidays has merit, however the 6pm to 7pm extension appears futile.

(b) *Free Entry*

Council waived the entry fee at the February meeting for the last six weeks of the swimming season. This resulted in manual counts of attendees with no way of separating season ticket holders from the head count. While the overall attendance did increase, it also resulted in a number other issues that need to be considered prior to any decision being made.

1. There was an increase in teenage attendance, however, their intent more often than not was not to swim but to disrupt and annoy other patrons, resulting in staff being distracted from life saving duties to attend to unruly behaviour.

Some regular young patrons who, previously felt that the pool offered a safe haven away from the bullying and harassment of other teens now have nowhere to go. Concerns have also been raised about the pool no longer being a “family friendly” environment.

2. The Kiosk operator has indicated income from sales was badly affected as a result of patrons being able go out and purchase food from other outlets, suggesting that the kiosk would probably not be viable if free entry is offered next season.

Currently Council’s arrangement with the kiosk operator includes a percentage of “gate takings” in addition to a weekly payment. This arrangement would need to be restructured and would possibly need to be increased to attract an operator. Council would be aware of the difficulties in finding an operator for the kiosk at the best of times. It is a possibility that a kiosk will no longer be available at the pool.

3. The free entry did give genuinely underprivileged families the opportunity to utilise the complex. It has been suggested that if free entry is not extended to the next season that Council could work with the Department of Community Services to offer a limited number of family season tickets to those families.

Sustainability/Legislative Provisions:

Council has a duty of care to the public to ensure that the pools are adequately manned and that staff are not worked excessively long hours.

Financial Considerations:

Waiving admissions to the Council pools will potentially cost Council \$30,000 p/a while extending pool hours will increase the running costs of the pool, each hour the pool opens in addition to normal hours costs Council approximately \$65 per man hour on average. This represents a potential increase of \$50,000 if the opening hours are extended for the entire season.

Additionally, Council will need to negotiate the remuneration offered for the operation of the kiosk or cease operating a kiosk on site.

If Council offers 12 season tickets to underprivileged families it would have a fees & charges value of \$2340.

Options:

1. Council retain admission charges and keep existing opening hours
2. Council retain admission charges, keep existing opening hours and liaise with DOC's to allocate a maximum of 12 family season tickets.
3. Council waive admission charges and keep existing opening hours
4. Council retain admission charges and extend opening hours
5. Council retain admission charges, extend opening hours and liaise with DOC's to allocate a maximum of 12 family season tickets.
6. Council waive admission charges and extend opening hours

Recommendation:
For Council consideration.

13.2 COONAMBLE WASTE COLLECTION

Background:

The current contract for the kerbside collection of waste in Coonamble & Gulargambone expires at the end of June 2010. Staff were requested to investigate the viability of Council undertaking this service in-house.

Issues:

In order for Council to provide a waste collection service in-house it would need to purchase a collection truck. Inquiries were made into the availability and condition of second hand vehicles and it was determined that given the age, potential for problems with such automated machinery and mileage of the trucks that a new vehicle would be the most responsible option.

Sustainability/Legislative Provisions:

Waste removal is one of councils' core functions and must be provided to residences within the collection zone and paid for by a levy on each assessment. Staff could not find any other LGA that provides the service in-house - all Councils use contractors.

Financial Considerations:

Council would have an initial outlay of approximately \$200,000 for the purchase of a fully fitted collection truck. Additionally the organisation structure would need to be revised to include an additional driver as the current staffing levels would not meet Councils needs.

A cost comparison was carried out on contracted services verses in-house services. The current contract for kerbside collections of waste in Coonamble and Gulargambone costs Council \$103,000 pa compared with approximately \$166,000 if it was attempted in-house.

Additionally, there would be an added strain on administration staff to manage the collection process.

Options:

1. Call for tenders for the collection service at the expiration of the current contract.
2. Implement an 'in-house' waste collection service, noting that no allowance has been made in the current budget for purchase of plant and additional staff

**Recommendation:
For Council consideration.**

13.3 SWIMMING POOLS MAINTENANCE

Background:

At the March 2010 Council meeting a report was requested on the maintenance required on Council swimming pools.

Issues:

The following is a list of works identified for Council Pools:

Coonamble

- Paint pools, repack expansion joints & fix tiles
- New entry gates
- New hydraulic Chair for disable access to pool
- Walkway and ladder around sand filter
- Pipes from 25m to baby pool replace
- Replace concrete concourse sections
- Sand Filters need replenishing
- Replace valves on inlet pipes
- Reconfigure chlorine access to make safe
- Fence sump area
- Disable toilets & change room
- Replace Garden Shed with more secure storage
- Replace & paint farceur boards on building
- Replace roller doors on canteen
- Renew Back Fence
- Wooden Seating need replacing (10)

Gulargambone

- Paint pools, repack expansion joints & fix tiles
- New entry gates
- Pipes from 25m to baby pool repair/replace
- replace concrete concourse sections
- Window Sills, Eaves and gutters all need painting
- Windows need reglazing
- Cupboards & sink need replacing
- Office needs Air conditioner
- Shade Sails need replacing

Quambone

- Paint pools, repack expansion joints & fix tiles
- New Fence
- Pipe work need repairs
- Replace concrete concourse sections
- New Signs

Sustainability/Legislative Provisions:

Council has a duty of care to the public to ensure that the pools are adequately maintained and presented in a manner compliant with required standards

Financial Considerations:

Council has allocated the following additional funds in the 2010/11 budget.

Disabled facilities - Coonamble	\$33,000
Coonamble Pool	\$50,000
Gulargambone Pool	\$30,000
Quambone Pool	\$20,000

However, it is estimated that the above list of works will be in excess of \$315,000

Options:

N/A

**Recommendation:
For Council Information.**

13.4 PROGRESS REPORT

State Highway:

Joint Planning Assessment undertaken with Council's Road Managers and RTA Project and Asset Managers 14th May 2010 to schedule works for 2010/11 financial year.

- Shoulder widening near Come-by-Chance intersection continuing.
- Routine maintenance continuing.
- Heavy Patches north of Coonamble due commence next week.

Regional Roads:

- MR7515 Base layer & final seal completed (Repair Program)
- MR129Q Base layer & final seal completed (Repair Program)
- MR129B 5km reseal (Block Grant)
- MR383 1km reseal (Block Grant)
- MR129Q Culvert repair (Block Grant)
- MR202 Culvert repairs (Block Grant)
- MR202 Maintenance Grading & flood damage (Block Grant)

Local Roads:

Flood damage and maintenance on the following roads:

- SR 1 BILLEROY ROAD
- SR 2 TOORAWEEAH ROAD
- SR 11 BULLAGREEN ROAD
- SR 19 GULARGAMBONE ROAD
- SR 26 VATUA LANE
- SR 33 URAWILKIE ROAD
- SR 41 NELGOWRIE ROAD
- SR 52 TALEGAR LANE
- SR 54 FLODDENFIELD ROAD
- SR 93 WALLA WALLA ROAD
- SR 98 EMBY WEST ROAD
- SR 119 NORTONGONG ROAD

Fluoridation:

Bore shed #4 (cnr Barton/Yarran Sts) has been demolished & the new concrete slab poured. NSW Office of Water (Public Works) is sending staff to inspect & certify the Fluoride injectors at Gulargambone & #5 Bore Shed. Then we can claim the subsidy.

KAYLENE ATKINS

A/Director of Engineering Services

2 June 2010

**14. REPORT BY GENERAL MANAGER – ADOPTION OF
MANAGEMENT PLAN 2010 - 2013
COUNCIL MEETING WEDNESDAY 9 JUNE 2010**

14.1 MANAGEMENT PLAN

In accordance with Chapter 13 Part II of the Local Government Act 1993 Council prepared a draft management plan which was adopted by Council at the Ordinary Meeting held on Wednesday, 14 April 2010. Further, Council was required to give public notice under S405 of the Act which provided for public exhibition and submissions regarding the contents of the management plan and revenue policies. Council has adopted the permissible rate increase of 2.6%.

It is now necessary to adopt the management plan in accordance with S406. Further, Council is required to take into consideration any submissions received regarding the management plan. Closing date for receipt of submissions was Wednesday, 19 May, 2010 and one was received as follows:

Submission from Kylie Parry:

Saying she has approached Council several times in the past about the possibility of sealing Effie Durham Drive. Advising she has read the following paragraph from the Draft Management Plan:

“7.3 Strategic Road Upgrades:

It is recommended that Council:

- 6. undertake no further extension of sealed local roads using existing funding sources until after 2009/2010”***

Asking “is it possible change Council’s mind on one little (very important!!)street in Coonamble??”

Recommendation:

That in accordance with S406 of the Local Government Act 1993 Council adopt the management plan and revenue policy, noting that one submission was received and considered and that in compliance with S405 the management plan was advertised and exhibited for the prescribed period of 28 days, with advertisements being placed in the Coonamble Times on 14 April, 2010, 21 April, 2010 and 05 May, 2010.

14.2 ADOPTION OF LEVY OF RATES

(a) Ordinary Rates

WHEREAS the draft Management Plan and Revenue Policy for the year 1/7/2010 to 30/6/2011 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 14 April, 21 April and 05 May 2010 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Ordinary Rates and that in accordance with S492, S493 and S529 of the Local Government Act 1993 the following ordinary rates be levied on all rateable land within the Shire for the period 1 July 2010 to 30 June 2011:

Type of Rate	Cents in \$	Minimum (\$548)
Ordinary	1.65	325.00
Farmland	0.503	294.00
Small Rural Holdings	0.74	371.00
Rural Residential	0.652	325.00
Business	2.61	407.00

(b) User Charges - Water and Sewerage

WHEREAS the draft Management Plan and Revenue Policy for the year 1/7/2010 to 30/6/2011 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 14 April, 21 April and 05 May, 2010 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the User Charges and that in accordance with S501 and S502 of the Local Government Act 1993 Council levy on such land on which water and sewerage is connected or able to be connected in accordance with S552 as follows:

(a) Water:

Town/Village	Access Charge (\$)	Usage Charge 1 st Tier (c/kl)	2 nd Tier Pricing Limit (kl)	Usage Charge 2 nd Tier (c/kl)
Coonamble	82.00	44	370	67
Gulargambone	133.00	60	430	89
Quambone	137.00	62	430	92

Item	Coonamble (\$)	Gulargambone (\$)	Quambone (\$)
Access charge (20mm meter)	82.00	133.00	137.00
Access charge (25mm meter)	130.00	208.00	215.00
Access charge (40mm meter)	330.00	532.00	550.00
Access charge (50mm meter)	516.00	832.00	860.00
Access charge (75mm meter)	1,160.00	1,865.00	1,925.00

(b) Sewer:

Council has adopted a user charge applicable to residential and commercial use – there is no land value based charge.

Residential:

Town/Village	Annual Domestic Charge
Coonamble	\$346.00
Gulargambone	\$492.00
Coonamble - Flats	\$286.00
Gulargambone – Flats	\$408.00

Non-Residential:

The sewer charge for non-residential services is at minimum charge of:

Coonamble	\$347.00 and
Gulargambone	\$492.00

Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. Further information is contained in Council's Water and Sewer Management Plan.

(c) Domestic Waste Management Service (Garbage)

WHEREAS the draft Management Plan and Revenue Policy for the year 1/7/2010 to 30/6/2011 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 14 April, 21 April and 05 May 2010 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Domestic Waste Management (Garbage) Rates and that in accordance with s496 and s501 of the Local Government Act 1993 Council levy a charge for the year 1 July, 2010 to 30 June, 2011 as follows:

Coonamble	\$270.00
Gulargambone	\$353.00
Quambone	\$305.00
Vacant	\$ 45.00

Commercial Waste Management Charge:

Coonamble	\$270/service
Gulargambone	\$353/service
Quambone	\$305/service

(d) Interest on Outstanding Rates and Charges

In accordance with section 566 (3) of the Local Government Act 1993, interest on outstanding rates and charges is set at 9% per annum for the period 1 July 2010 to 30 June, 2011.

(e) Fees and Charges:

WHEREAS the draft Management Plan and Revenue Policy for the year 1/7/2010 to 30/6/2011 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 14 April, 21 April and 05 May 2009 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the fees and charges and in accordance with S501 of the Local Government Act 1993 Council adopt the fees and charges for period 1 July 2010 to 30 June 2011 **AND FURTHER** that Council, in setting these charges, examined the criteria detailed in S539.

14.3 ADOPTION OF 2010/2011 ESTIMATES

Recommendation:

<p>That Council hereby votes for expenditure for the period 1 July 2010 to 30 June 2011 the sums set out in the draft estimates considered by Council on 14 April 2010 and advertised in the Coonamble Times on 14 April, 21 April and 05 May 2010, details of which are as follows:</p>

Details	Expenditure	Income
Administration	6,706,232	9,129,782
Public Order & Safety	535,854	257,333
Health	253,182	14,900
Community Services & Education	140,732	105,200
Housing & Community Amenities	1,107,691	630,000
Water Supplies	766,321	3,611,700
Sewerage Services	829,878	748,430
Recreation & Culture	1,076,894	68,900
Mining, Manufacturing & Construction	1,343,596	1,453,900
Transport & Communication	7,149,279	5,570,100
Economic Services	856,932	523,900
Capital - General	2,921,564	1,607,000
Capital – Water	3,110,000	-
Capital – Sewerage	281,730	195,200
TOTAL	27,079,885	23,916,345

JOHN J GRIFFITHS
 General Manager
 31 May 2010

**14.4 ADDENDUM TO GENERAL MANAGER'S REPORT TO ADOPT
MANAGEMENT PLAN AND BUDGET 2011 – 2013.****ECONOMIC DEVELOPMENT OFFICE – BUDGET ALLOCATION****Background:**

Information supplied by the Economic Development Office for its budget allocation for 2010/11 is attached and Council advised that this was incorrectly interpreted.

Issues:

Council, in adopting the draft budget and placing it on public exhibition, acknowledged the reduction in the business assistance allocation from \$20,000 to \$15,000 and the removal of the major projects funding for the indoor arena (\$150,000). It should also be noted that "The Meglo" survey and subdivision cost is a 2009/2010 item.

A further column has been added to the budget documents supplied showing that an additional amount. It should be noted that an additional \$30,000 is required in the economic development area. Should Council wish to include a cash contribution for the indoor arena, it could be funded from the Development reserve - \$50,000 – and the Premises Refurbishment reserve - \$100,000.

Sustainability/Legislative Provisions:

It is not desirable for Council's Manager of Environmental Services to 'project manage' this undertaking due to his regulatory role in the building. The question of a project manager needs to be revisited if the project is to proceed. There is an alternative whereby Council appoints an outside certifier who would need to be independent and prove costly.

Financial Considerations:

Council has not considered any comprehensive report to justify the provision of cash funding towards this project and concern is raised that, even with the assistance of the University of NSW, Council may be granting an 'open cheque book' by the allocation of funds at this time.

Council placed a draft budget on public exhibition that showed a surplus of \$50,000 from which the additional \$30,000 mentioned above can be funded.

Options: Various

**Recommendation:
For Council's determination.**

Economic Development Budget Summary 20010/11

Project/Activity	Vote for 2010/2011	Amended Vote
Business assistance fund – incentives for business start-ups and expansion.	\$20,000	\$15,000
Skills attraction and development – <i>includes Rent a Farmhouse; Business Training; Passport for Visiting Students/Agency Staff/Locums/Graduates; Welcome Packs/Information for Prospective Residents</i>	\$8,000 ¹	\$16,000
Promote and market local business, lifestyle, assets - <i>includes Business Awards, buy local campaign, website updates, Country Week (or similar) advertising; Business Bulletin</i>	\$20,000 ²	\$20,000
Tourism Projects – <i>includes seed funding Eco-Spa, Nickname Hall of Fame, Riverwalk Artwork</i>	\$16,500 ³	\$26,500
The Meglo – survey and cost subdivision	\$10,000	2009/2010 item
Saleyards – <i>includes investigation of Pre-Sale Scanning; marketing fund to be matched by Coonamble Associated Agents and possibly DII</i>	\$15,000 ⁴	\$15,000
Heritage projects – <i>includes Heritage Advisor, Local Heritage Fund, Museum Advisor.</i>	\$16,000 ⁵	\$28,000
Signage - Keep Coonamble Kicking double-sided road signs, stands and installation for Baradine and Walgett Roads	\$6,000	\$6,000
Total estimated vote	\$111,500	\$126,500
Plus Major Projects – dependent upon external funding.		
Indoor Arena - [Cash \$150,000; In-kind \$130,000]	\$150,000 ⁶	???????????

¹ Dept of Industry & Investment (DII) provides \$8000 per year for Business Training/Development. Further funding possible for specific projects such as Rent a Farmhouse.

² Contribution to Business Awards, Buy Local Campaign, and Country Week (or similar) advertising to be advised by new regional development body Regional Development Australia Orana.

³ Approximately \$10,000 to be matched by partner agencies.

⁴ Pre-sale scanning to be made compulsory. Marketing funds to be matched by Associated Agents and possible DII.

⁵ Local heritage fund matched dollar for dollar. Heritage Advisor matched \$1 for \$2. Museum Advisor matched dollar for dollar and joint project with Gilgandra Shire Council. Total outside funding: \$12,000.

⁶ Application has been submitted to Jobs Fund. Building relationships with UNSW School of Civil & Environmental Engineering and corporate partners to design and build Indoor Arena. In-kind contribution by Council is for Project Manager. This may be able to be sourced from Corporate Partner/s.

15. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

**15.1 MINUTES OF MINUTES OF THE OCCUPATIONAL HEALTH AND
SAFETY COMMITTEE HELD IN THE COMMITTEE ROOM ON TUESDAY
13TH APRIL, 2010 COMMENCING AT 9.00 A.M.**

PRESENT: Rick Warren (Mgt Rep), John Smith (Emp Rep), Phillippa Ballard (SO), and Russell Smith (Emp Rep-Chair), Steven Rutledge (Emp Rep).

1. WELCOME AND APOLOGIES

APOLOGIES: Raquel Pickering (Emp Rep)

2. MINUTES FROM LAST MEETING.

The minutes are accepted as read from last meeting.

Moved: Steven Rutledge Second: John Smith

3. REPORT ON ACTION ITEMS.

3.1 Council Grandstands – DOE to report

Copy of minutes from council meeting held October 2009 was submitted to meeting (Min No 8029). Committee expressed concerns with this report supplied to council by DOE after committee had also done own further investigation and found issues with a lot of the council grandstands.

Recommendation by the Committee is to request from council a copy of the documented Assessment of council's grandstands by DOE to be supplied to Committee for next OHS meeting.

3.2 Coonamble Treatment works-safety rails

Chair commented that a meeting including a re-inspection of site was conducted with project & new plan handed over to Brian to implement. DCS advised that money (\$20,000) has been re-allocated and assigned to next years' budget.

Recommendation by Committee to refer this for management (GM) by way of memo attached to minutes - highlighting this as a priority project which needs his commitment, support & push for commencement of project asap.

3.3 Employee's OHS Responsibilities

SO reported Memo not yet completed-work in progress will be finished shortly.

Action required for SO to complete with Memo/s to be issued to staff.

3.4 Working in the Heat

SO reported working at present on Risk Assessment (attached) which is proving to be intensive when trying to fulfill all positions & tasks within council. SO advised once risk assessment complete this will allow ease of development of an operational procedure relating to Working in the Heat at council.

Action required for SO to complete Risk Assessment with development of procedure for presentation at next OHS meeting.

3.5 Notice for site Notice Boards

SO advised Photocopy of required notices have been ordered – once completed will be issued to worksites for displaying on notice boards.

Action required for SO to implement.

4 NEW BUSINESS

4.1 Concern raised regarding new council work shirts with High Vis reflective tape across employee's chest is causing extra sun exposure to the face & ears of the wearer.

SO advised that should there be another occurrence that it is the responsibility of that employee to report all incident/injury by way of completing an incident/injury form which are available at all work sites so that council has a record of it.

Recommendation from committee to refer item also to GM to further investigate the matter.

5 REVIEW OF INCIDENTS SINCE LAST MEETING

102/21941 – **Endorse Managers Actions and ensure development of procedure. Memo to Plant Superintendent to ensure all council vehicles have extended tongue – so that toe ball not in under vehicle, limiting access, and to ensure new style-spring loaded jockey wheels are supplied on all trailers.**

102/23521 – **Ensure Supervisor Actions. NAR. Memo to Manager of Cble Depot to ensure all areas are maintained.**

102/23403 – **Risk Assessment & Correct Procedure to be developed for “setting up & repairing leaks to water main” by Supervisor with assistance from SO. Supervisor/Overseer to ensure employees are inducted into procedure - to be made aware of risk prior to undertaking job.**

102/23502 – **Investigation Report to be sent back to supervisor – more details required in report ie. What was employee doing with hose? Was employee dragging hose? Or did it suddenly let go etc??? Contrary to whether incident was deemed minor or not - a thorough investigation is required for all incidents - with as much detail as possible to be supplied in the report.**

102/23525 – Further investigation to be sought by supervisor into use of other equipment such as Hacksaw or Axe when dealing with tree roots at an excavation site. Refer to 102/23403 – On development of this procedure - hitting tree root hazard when digging, with the required control for this is to be included in this procedure.

6 WORKPLACE SAFETY INSPECTIONS

6.1 Results last committee Inspections

P&G sites and Quambone Depot

Reports attached – Concern raised with First Aid Kits not being checked frequently enough & in some instances not available at sites or in some plant.

It was noted that small fire extinguishers not available in some plant also.

Suggestion made that it should be responsibility of Plant Super when checking or servicing Plant – for instance on alternate RDO, when all plant is available while parked at Depot with all keys centralized at Depot as well as inclusion of these items onto our Daily Plant Inspection Sheets!

Action required SO to put First Aid Kits back on Agenda for next meeting with copy of current procedure/policy for further discussion by committee.

6.2 Feedback to Workgroups

Copy of reports with minutes on notice boards.

Action required for SO to get Authorization of reports by relevant managers

Quarry Manager reported that improvements (Tiling of Toilet, shower & hand basin area) at crusher are almost complete and the approval for a cement retaining wall around the oil container have been granted and will commence upon completion of bathroom renovations.

6.3 Next Inspections-09/10 Schedule

W&S pump stations x 2 - to be inspected after lunch.

7 GENERAL BUSINESS

None to report

8 NEXT MEETING TIME AND DATE

1st June 2010 at 9am.

9 CLOSE OF MEETING

Meeting closed 10.00am.

Acronyms:

DOE - Director of Engineering	SO	Safety Officer
GM General Manager	EOA	Manager-Highway/Plant
DCS Director of Corporate Service	SEM	Manager-Services

15.2 MINUTES OF MEETING OF THE QUARRY MANAGEMENT COMMITTEE HELD IN THE COMMITTEE ROOM ON THURSDAY, 4 MAY, 2010 COMMENCING AT 9.00 A.M.

PRESENT: Cr Tom Cullen (Chair) and Cr Don Schieb, together with the Director of Corporate Services, Mr. Rick Warren, the A/Director of Engineering Services, Mrs Kaylene Atkins and Quarry Production Manager, Mr John Smith.

1. APOLOGIES

Nil

2. CONFIRMATION OF THE MINUTES

RESOLVED on the motion of Crs Cullen and Schieb that the Minutes of the Quarry Management Committee meeting held on 25 February, 2010 be confirmed.

3. RELOCATION OF ELEVATOR

The Production Manager explained the situation and said he had a quote for the work (not produced). Mr. Smith explained it would cost approximately \$50,000 and involved structural alterations to the existing elevator.

The Committee is keen to move the elevator, however the process needs to comply with Council's Procurement Policy. The Director of Corporate Services informed the meeting that funds would be sourced from Quarry Reserve.

THE COMMITTEE RECOMMENDS that the alterations be undertaken following quotations being in accordance with Council Policy.

4. OTHER BUSINESS

(a) Financial Report – Income & Expenditure Statement

THE COMMITTEE RECOMMENDS that the Quarry Income & Expenditure Statement for period 1 July 2009 to 25 April, 2010 be received and noted.

(b) General Matters

- Discussion about the current financial position of the Quarry looking sound.
- Breakdown of equipment discussed and noted that other products are produced at such times.
- Quarry Manager explained he is putting a concrete slab down to comply with requirements for storage of oil - \$5,000 cost.

- Quarry Manager to investigate relocation of power/Telecom to develop loading ramp.
- Quarry Manager to investigate purchase of suitable pump for use at Quarry and town in times of flood or need by other activity of Council. Current price expected to be \$30,000
(Report to come back to Committee)
- Amenities improvement discussed – expected to be in excess of \$7,500 as estimated.

5. NEXT MEETING

The Committee agreed to hold the next meeting at the Quarry to enable it to look at site/production.

This concluded the business and the meeting closed at 10.15 a.m.

This is Page 2 of minutes of a meeting of the Quarry Management Committee held on 4 May 2010.

15.3 MINUTES OF AFTER SCHOOL CARE (Vacation Care) ANNUAL GENERAL MEETING HELD AT 21 TOOLOON STREET, COONAMBLE ON WEDNESDAY 24th MARCH 2010 AT 5.54 P.M.

Present: Suzie Albert; Dianne Pawley; Deena Hughes; Kate Keizer; Dee Du; Lisa Murray; Tracey Harvey; Georgie Primmer.

Lisa welcomed all those present at the meeting and accepted apologies as follows:

Apologies: Jo Day; Al Kharanouh

1. Confirmation of the minutes from the last Annual General Meeting held 23rd April 2009.

The minutes were read and found to be true and correct
Moved : Lisa Murray; Seconded :Deena Hughes.

2. Executive Positions-

The following people were nominated and by consensus accepted for vacant positions on the executive to represent the remainder of committee who are comprised of a representative from each family utilising the service, at least three (3) executives are required for a quorum.

- 2 x Parent representatives** – Kate Keizer, Georgia Primmer, Dee Du
- 1 x Community representative** – Tracey Harvey, Suzie Albert
- 1 x Co-ordinator representative on the Executive** – Dianne Pawley

By consensus all positions filled with some sharing of roles and responsibilities.

3. Information Booklet & Policies – updates, changes and additions to be made for outstanding accounts, a new section to be added into information booklet

1. The account will be due and payable before the end of the holiday period.
2. The reminder notice will be issues within 21 days of the expiration of the holiday period and payable period requesting payments within fourteen days.
3. Should payment be not received a letter will be forwarded giving notice that the use of the service (child's attendance) will be refused for future holiday periods until account is paid in full.
4. Legal action will commence after a further thirty days should the amount not be paid in full or an instalment payments be implemented.
5. Council's policy of accepting instalments for outstanding amounts is applicable in order to offer continued Vacation Care service
6. Failure to comply with an instalment arrangement immediately reinstates this collection policy.

7. Legal action will be at the expense of the user in debt.
Adopted by Coonamble Vacation Care committee on 14th April 2010.

Emergency Evacuation procedures paragraph 18b 2. Need name change of evacuation point to be changed from Gooses Corner to Summos. (Evacuation signs to be changed to reflect this)

Discussion in regards to the establishment of an administration charge for each family on an annual basis.

Recommendation: To endorse the \$3 fee increase.

Suzie left meeting at 6:30pm

4. **Complaints Register** – 1 written complaint received.
 5. **Business arising from previous minutes**
 - (A) **Fundraising – car boot sale 1st May –**
Mothers Day Raffle – 1st prize \$120 gift card Myer; Necklace 2nd prize; 3rd wine
Rodeo cabaret is not happening this year - ? if to man the rodeo gate on Thursday instead.
Greyhound night in ? Sept/Nov
Bowls night ?
 - (B) **Staff training for CCMS** – needs further input
 - (C) **Bathroom** - Awaiting outcome from shire
 - (D) **Request for tree to be removed has been called into the shire**
 6. **CORRESPONDENCE RECEIVED:**
No correspondence
 7. **Quality Assurance** – Updates to be included for Information booklet
 8. **Training Opportunities.**
 - A) **Keep them Safe workshops- Compulsory for all staff and committee!**
For those who were unable to attend a disk has been received and must be viewed by all Committee and Staff as they are mandatory reporters.
 - B) **Belonging, Being and Becoming – Putting the Early Years Framework into Practise** – Monday 3rd May 2010 Coonamble 9-12 \$33
 - C) **Child safe – child friendly organisation** – OOSH ph 9296 7202
- Recommendation: For staff and committee information.**

9. Attendance at Vacation Care

Attendance at Vacation Care from 11th July 2008 to 7th Feb 2010 was noted.

Holiday Week Ending	MON	TUE	WED	THU	FRI	Daily Avge
2 nd January 2009	7	9	11	PH	11	9
9 th January 2009	11	11	14	14	16	13
16 th January 2009	12	19	21	13	15	16
23 rd January 2009	13	20	14	18	16	16
30 th January 2009	PH	12	10	11	11	11
10 th April 2009	PH	10	12	9	9	10
24 th April 2009	14	9	6	9	7	9
17 th July 2009	12	9	9	11	12	10
24 th July 2009	7	14	12	10	11	10
9 th October 2009	PH	11	12	12	15	12
16 th October 2009	12	16	17	14	15	15
10 th Jan 2010	PH	7	13	17	17	13
17 th Jan 2010	19	17	20	20	24	20
24 th Jan 2010	22	17	22	26	26	22
31 st Jan 2010	27	PH	21	26	26	25
7 th Feb 2010	26	23	21	----	----	23

Recommendation: The report on attendance figures be noted.

COONAMBLE VACATION CARE FINANCIAL STATEMENT YEAR ENDING 30 JUNE 2009

INCOME

1758.000	Parents Fees	1,453.82
1758.200	Fundraising	4,169.40
1758.500	Child Care Benefit	13,152.46
1758.600	DFCSIA - Special Needs Subsidy	-
1759.000	DFCSIA - Sustainability Assistance	11,891.04
1760.000	Department of Community Services - CSP	6,110.00
1760.800	DEEWR - CCMS Grant	1,000.00

Total Income

\$37,776.72

EXPENDITURE

398.000	Staff salaries (Co-ordinators/Assistants)	26,851.66
398.100	Food, cleaning & craft - consumables	2,095.95
398.150	Expenses - (GST free) consumables	487.24
398.222	Oncost (3.5%) and Super. (9%)	3,356.46
398.300	IT costs (phone & computer / software)	818.68
398.400	Equipment purchases	954.55
398.500	Venue, transport & advertising	88.37
398.600	QA Implementation & training	226.46
	Total Expenditure	<u>\$34,879.37</u>
	Surplus/(deficit) from Operation to Reserve	\$ 2,897.35
	RESERVE Opening Balance	\$ 1,448.03
	RESERVE Closing Balance 30/6/2009	\$ 4,345.38

Financial Statement Year Ending 30 June 2009 was noted.**11. Staff Appointments –**

Dianne Pawley and Erin Byrne have joined Vacation Care employees

12. Co-ordinator Reports – Deena Hughes – April holidays, snake in building last Friday, unsure of where it went, children removed from building, Toilet door jamming and need clean up of rear yard and back tree chopped down. No staff uniform shirt worn during holidays. Wooden blocks have been popular.

Dianne – Koonambil visit was popular.

Purchase wish list –

- Brownbuilt cupboard x2 doors 5 units
- Craft items to value \$500
- Whiteboard
- Basketball board from Toyworld
- Bench top oven
- Plasma TV \$700 to raffle for Fathers Day
- Foam shapes amount to be reviewed after total amount to be spent.
- Mens shed to make cabinet for TV
- Off cuts from mens shed for wooden blocks

13. Volunteers, Community Support & Networking – A thank you card hand made by the children attending Vacation Care has been given to all individuals and organisations that have either donated time, goods or money to the service. This includes those organisations and business' who supplement our programs with excursion activities including Koonambil, Museum, Coonamble Times, Youth Centre, town library and NRC buses.

14. Financial Viability of the Service

The following figures are as at 1 April 2010.

INCOME:

Job No.	Description	Vote (\$)	Actual YTD(\$)
1758.000	Vacation Care Parent Fees	4,000.00	1,950.92
1758.200	Fundraising	3,000.00	9,812.00
1758.500	Child Care Benefit CCB	26,000.00	12,954.38
1758.600	Special Needs Subsidy (F&C's)	1,000.00	0.00
1759.000	Sustainability Assistance (F&C's)	8,500.00	9,114.78
1760.000	Department of Community Services	6,000.00	6,257.90
1760.800	DEEWR – CCMS Grant		0.00
	TOTAL	48,500.00	40,089.98

EXPENSES:

Job No.	Description	Vote (\$)	Actual YTD (\$)
398.000	Wages	39,617.00	21,534.72
398.100	Expenses – food/cleaning and consumables	1,230.00	916.40
398.150	Expenses (GST Free) –food/training	500.00	441.20
398.222	Oncosts (12.5%)	4,953.00	2,691.84
398.300	IT Expenses – Phone & computer software	1,000.00	773.98
398.400	Equipment Purchases	400.00	2,520.56
398.500	Venue, transport and advertising	300.00	0.00
398.600	QA & Training expenses	500.00	299.10
	TOTAL	48,500.00	29,177.80

Recommendation: That the income and expenditure be noted.

15. . Fundraising Income for 2009-20April 2010 – Period July 09 – April 10

Theatrical donation	\$ 20.50
Kids Party	\$ 35.00
Lantern makers	\$200.00
Al Karanouh	\$ 60.00
Big Breakfast	\$664.35
Greyhound ticket sales	\$410.50
Come by Chance	\$500.00
Gate sales	\$ 55.80
Christmas Raffle	\$176.25
Greyhound sponsorship	\$625.00
Greyhound gate	\$199.60
Greyhound choc wheel	\$200.00
Christmas Raffle	\$218.30
Spider / \$50 raffle	\$270.70
IGA	\$6176.00
Total	\$9,812.00

The committee will make purchases of equipment and furniture after finances and fundraising expenses are reviewed and any operational surplus' identified.

16. Vacation Care Financial Budget 2009-2010

Income

1758.000	Parents Fees	4,000.00
1758.200	Fundraising	3,000.00
1758.500	Child Care Benefit 555-015-764kK (Dept FCSIA's)	26,000.00
1758.600	SNSS/ISS S26930(Dept FCSIA's)	1,000.00
1759.000	Sustainability Assistance (Dept FCSIA's) Department of Community	8,500.00
1760.000	Services Grant	6,000.00
1760.500	Vacation Care Grant (NSW Premiers Dept)	0.00
1760.800	Vacation Care Grant (FACSIA)	0.00
	Total	48,500.00

Expenses

398.000	Wages	39,617.00
398.222	Overheads	4,953.00
	Superannuation 9%	
	Oncosts 3.5%	
398.100	Expenses Including GST	1,230.00
	Food	
	Cleaning Products	
	Consumables	
398.150	Expenses (GST Free)	500
	Food	
	Training	
398.300	IT Expenses	1000
	Phone	
	Computer Software support	
398.400	Equipment Purchases	400
398.500	Venue, transport & advertisement costs	300
398.600	Quality Assurance & Training	500
	Total	48,500.00

17. Date of Next Meeting.

The next ordinary meeting will be held on Wednesday 19th May 2010 at 5.30pm.

Meeting Closed – 8:35pm

15.4 MINUTES OF AFTER SCHOOL CARE (Vacation Care) MEETING HELD AT CORNER TOOLOON & CASTLEREAGH STREETS, ON WEDNESDAY 26th MAY 2010 AT 5:00 PM.

1. CONFIRMATION OF THE MINUTES

A copy of the minutes of the Ordinary Meeting held 17th March 2010

RECOMMENDATION – That the minutes of the meeting held on 17th March 2010 be accepted as correct.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

1. Signage (advertising) for South facing wall. Is this still required?

2. Friends of the Flicks at the Picture Theatre. On waiting list for use of facility.

3. Child Care Management System Conversion of Lap top. ?training of staff completed

4. CSC Executive Committee Pecuniary Interest forms to be completed and returned to Council.

5. Quality Assurance - Policy booklet updates, disk copies and actioned documentation.

(Check dates updated in folders and disks in sleeves)

6. July Activity Plan and Roster – Dianne.

2. CORRESPONDENCE

- Brighter Futures Early Intervention Evaluation- Interim Report March 2010
- Children's hospital at Westmead School Link Newsletter-Volume 1.
- Keep them Safe Newsletter- Volume Seven
- Gary and Carol Cree's Seminar- Planning for Music Time
- Transit to School Referral Form
- CCMS Newsletter- Issue 3
- Commission for Children and Young People.
- Department of Education, Employment and Workplace Relations- Various Changes.
- Outside School Hours Care Quality Assurance- Effective Supervision
- Children's Services program Service Specification-Templates for Service Providers.
- Department of Education, Employment and Workplace Relations; Prior Notification to Child Care Service of the 2010 National Workforce Census.

- Working with children check – new process is online as of 1st June 2010 @ www.kids.nsw.gov.au/check

RECOMMENDATION – For information.

3. Training Opportunities:

- Maggie Dent Seminar- Real Kids in an Unreal World
- Seminar- Aspect Building Blocks
- Gary and Carol Crees Seminar- Planning for Music Time
- Seminar- Transition for Children.
- Seminar- Supporting Children with Intellectual Disability, Global Development Delay, Down Syndrome & Similar Chromosomal Disorders in the Primary School Setting
- Gary and Carol Crees- Yoga play and Relaxation for Young Children 3-8
- Cert IV qualification- Children's Services

RECOMMENDATION – For staff and committee information.

4. Attendance at Vacation Care

Enrolment / attendance figures for the Vacation Care Program are as follows:

Holiday Week Ending	MON	TUE	WED	THU	FRI	Daily Avge
2 nd January 2009	7	9	11	PH	11	9
9 th January 2009	11	11	14	14	16	13
16 th January 2009	12	19	21	13	15	16
23 rd January 2009	13	20	14	18	16	16
30 th January 2009	PH	12	10	11	11	11
10 th April 2009	PH	10	12	9	9	10
24 th April 2009	14	9	6	9	7	9
17 th July 2009	12	9	9	11	12	10
24 th July 2009	7	14	12	10	11	10
9 th October 2009	PH	11	12	12	15	12
16 th October 2009	12	16	17	14	15	15
10 th Jan 2010	PH	7	13	17	17	13
17 th Jan 2010	19	17	20	20	24	20
24 th Jan 2010	22	17	22	26	26	22
31 st Jan 2010	27	PH	21	26	26	25
7 th Feb 2010	26	23	21	----	----	23

RECOMMENDATION – The report on attendance figures be noted.

5. Financial Viability of the Service

The following figures are as at 1 April 2010.

INCOME:

Job No.	Description	Vote (\$)	Actual YTD(\$)
1758.000	Vacation Care Parent Fees	4,000.00	1,950.92
1758.200	Fundraising	3,000.00	9,812.00
1758.500	Child Care Benefit CCB	26,000.00	12,954.38
1758.600	Special Needs Subsidy (F&C's)	1,000.00	0.00
1759.000	Sustainability Assistance (F&C's)	8,500.00	9,114.78
1760.000	Department of Community Services	6,000.00	6,257.90
1760.800	DEEWR – CCMS Grant		0.00
	TOTAL	\$48,500.00	\$40,089.98

EXPENSES:

Job No.	Description	Vote (\$)	Actual YTD (\$)
398.000	Wages	39,617.00	21,534.72
398.100	Expenses – food, cleaning & consumables	1,230.00	916.40
398.150	Expenses (GST Free) - Food & training	500.00	441.20
398.222	Oncosts (12.5%)	4,953.00	2,691.84
398.300	IT Expenses – Phone & computer software	1,000.00	773.98
398.400	Equipment Purchases	400.00	2,520.56
398.500	Venue, transport and advertising	300.00	0.00
398.600	QA & Training expenses	500.00	299.10
	TOTAL	\$48,500.00	\$29,177.80

RECOMMENDATION – Income and expenditure be noted.

6. Coordinators Reports for last holiday period – Refer to last meeting i.e. AGM

7. Fundraising Update – \$300 plus income from car boot sale. Discussion whether this could be an annual event. Mothers day raffle – 1st prize Jessie Tym; 2nd prize – James Hartridge; 3rd – Al Karanouh - \$41 for raffle after; Plan to raffle \$1000 prize money on June long weekend, committee and parents to man raffle table Draw date 30th June 2010.

8. General Business –

- **Swimming notes – Anne to follow up re: notes**
- **Staff training of CCMS program on laptop – Georgia to f/up with Suzie**
- **Relocation of Vacation Care services? Brainstorming for possible future locations for vacation care as building we are in is under offer. Investigation of the scouts building.**
- **Staff survey request? Addressed in correspondence.**
- **Job applications x 2 : 1 not of age, 2nd application to be accepted**
- **Evacuation practice and liaison with RFS for drill. Dianne to incorporate into activity plan.**
- **Thank you cards to be distributed.**
- **Greyhound meeting date yet to be set.**
- **Skip bin to be dropped off to remove rubbish on site.**

9. Date of Next Meeting
17th June 2010 @ 5pm

16. REPORT BY ECONOMIC DEVELOPMENT MANAGERS
FOR COUNCIL MEETING WEDNESDAY,9 JUNE 2010

Recommendation:
That the report by the Economic Development Managers be received and dealt with.

1. Diversify Industry Base

PROJECT	ACTIONS	STATUS/OUTCOMES
MPREC Horticulture/ Bush Tucker	<ul style="list-style-type: none"> ▪ Met with MPREC to confirm location, size, shape of site at The Meglo. Provided information on process to be followed to initiate development. 	Draft DP for Meglo subdivision received 27/5. Revised Plan completed by B Burge.
GAB Water	<ul style="list-style-type: none"> ▪ Wrote to P Costa, Minister for Water, and David Harriss, Commissioner for Water re year-round access for commercial enterprises. 	No response to date.

2. Business and Employment Growth

PROJECT	ACTIONS	STATUS/OUTCOMES
Information for Prospective Residents	<ul style="list-style-type: none"> ○ Responded to inquiries received via website and email. 	1 Supplied 2 packs – Orange, Tasmania.
Keep Coonamble Kicking	<ul style="list-style-type: none"> ○ 2nd loyalty card draw held at Mother's Day markets. ○ Updated Facebook page. 	Winner of loyalty draw was Emma Coleman, Quambone. Next draw is on June Long Weekend. Average 150-175 hits per week on Facebook.
Support new and existing business	<ol style="list-style-type: none"> 1. Support Business Start-Ups: Referred Inland Petroleum to Dill re Gular; met with K Astill + 2 others to Small Business Adviser.. 2. Auto Electrician – met with young proponent from Central Coast 22/4. 	<ol style="list-style-type: none"> 1. Small business Advisor following up referrals. 2. Referred to Small Business Facilitator for help in business start-up.

Saleyards Planning	Consultant G Shaw, W Perkins conducted first visit on 6/5. Organised meeting with Project Team. 9 members attended.	Project underway. Due for completion by end August.
Employment Circle	1. Attended Employment Circle meetings 20/4 and 11/5.	1. Information Evening for Businesses re Staff Recruitment & Training to be held 24 August. see attached meeting notes.
2010 Business Awards	Planned timeframe for awards process. Sent letter to RDA requesting financial contribution.	Awards open 1 st July. Awards close 30 august. Awards dinner 11 September.
Chamber of Commerce	A Glasson attended Business Meeting to discuss possible formation of local Chamber.	Meeting decided to invite neighbouring Chambers to speak at a dinner. Dinner at Golf Club, 17 June.

3. Infrastructure and Service Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Industrial Estate expansion	<ol style="list-style-type: none"> Met with GM, B Burge, R Warren, J Palmer to clarify timeframes and costings for industrial estate. Supplied information to DII for deed of funding. Sent progress update to 3 businesses. 	<ol style="list-style-type: none"> Survey work completed. Awaiting Deed of Agreement from DII for funding of up to \$542,000. See attached GANT chart prepared by B Burge.

<p>Rail Line Upgrade</p>	<p>Organised Grower Meeting 15 April. Motion passed to pursue a business model with all parties involved, through a levy system or joint venture approach, to achieve an upgrade to the Coonamble Branch line to Class 3 standard to reduce the anti-competitive market practices that currently exist on the line.</p> <p>Had discussions with D Ginns, Graincorp; J Sorrell/BMason, NSWFA; M O'Brien, Weston Foods; J Carter, logistics/supply chain consultant; M Wilkinson, Graincorp; P Mann, Gilgandra Shire; L Kilby, Silo Bag Grain, Gilgandra; J Schofield, Agfarm.</p> <p>Did press release. Arranged radio interviews for Cr Cullen with ABC and 2WEB.</p> <p>Prepared Rail Upgrade Update and distributed to local growers.</p>	<p>Article in The Land and Coonamble Times. Interviews on ABC Western Plains and 2WEB.</p> <p>Council to engage J Carter to assist in preparing a draft Business Model.</p> <p>Follow-up meeting to be held 7th June 2010.</p>
<p>Community Infrastructure Funding</p>	<ul style="list-style-type: none"> ▪ Provided information or assisted applicant groups to supply additional information to Community Building Partnerships Fund. 	<p>Quambone Hall extra info has been sent 3 times but appears to have yet to reach the funding body.</p> <p>Completed projects include Gulargambone Memorial Hall roof, purchase of soccer fields requirements.</p>

4. Tourism & Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
<p>Eco-Spa (Bore Baths)</p>	<ul style="list-style-type: none"> ▪ Distributed Project Brief to 11 companies. Received quotes from 6. Organised Steering Committee meeting to select. ▪ Prepared press release on Eco spa. Prepared consultant contract. ▪ Received information and photographs from community members. ▪ Sought extension on funding. Prepared first Progress Report for TQUAL grant. 	<ul style="list-style-type: none"> ▪ J Rand & Associates selected. First visit around 15 June. ▪ Article in Coonamble Times. Interview on ABC radio 1 June. ▪ Funding extension granted. Deed of variation signed.

Indoor Rodeo Arena	<ul style="list-style-type: none"> ▪ Met with GM, Cr Webb, R Warren, G Cusack, D Burtenshaw on 29/4. Prepared Project Outline for distribution to UNSW and corporate partners. Invited CHS to become project partners. 	<ul style="list-style-type: none"> • Delegation of 5 people from UNSW to conduct site visit and meetings Thursday 24 June. • See attached Project Outline.
Nickname Hall of Fame	<ul style="list-style-type: none"> ▪ Arranged erection of new billboards. 	<ul style="list-style-type: none"> ▪ 3 Installed
Local Heritage Fund & Heritage Adviser	<ul style="list-style-type: none"> • Processed applications, final invoices etc in consultation with Heritage Adviser • Met with Museum Adviser to check progress. 	<ul style="list-style-type: none"> • Heritage Fund fully expended by 31 May 2010. Five items/properties received support in 09/10. (2 Gular, 3 Coonamble.) See Annual Report. • See attached Museum Adviser's Annual Report
Railway Station Restoration and Repairs		M Cock has completed safety training. Work on platform to commence ???
Riverwalk Artwork	Redirected funds to Eco Spa Project.	Request for funds for Riverwalk Artwork included in 10/11 estimates.

5. Community Economic Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Gulargambone	Organised Roundtable meeting 18 May @ Gular Bowling Club to commence Community Strategic Plan.	<ul style="list-style-type: none"> • 15 people attended. • First draft Plan distributed
Quambone	Liaised with community members re colour scheme for proposed painting of Bourbah streetscape.	TBA
Community funding	Provided letter of support for QRA application to Country Halls Renewal program. Provided guidelines and forms to Coonamble CWA, Anglican Church, Heritage Committee. Negotiated MOU and implementation plan with Community Health Team for 'Coonamble Health Kick' project under LGSA Healthy Communities Project.	MOU due for signing from 5 th April. Funds due to be expended by September 2011.

6. Networking, Advocacy and Lobbying

ISSUE	ACTIONS	STATUS/OUTCOMES
MOU with Dept of Industry & Investment	Prepared Quarterly Reports on relevant activities.	Reports submitted.

APPENDICES TO EDO REPORT:

- o Employment Circle meeting notes 20 April and 11 May.
- o Indoor Arena Project Outline.
- o Industrial Estate GANT chart.
- o Heritage Adviser Annual Report. **APPENDIX G**
- o Museum Adviser Annual Report.
- o Economic Development Manager Annual Report. **APPENDIX H**

RECOMMENDATION:

That Council adopt the report submitted by the Economic Development Manager for the months of April/May 2010.

**Amanda Glasson/Lee O'Connor
Economic Development Managers (Joint)
1 June 2010**

**16.1 MEETING OF COONAMBLE EMPLOYMENT CIRCLE HELD ON
TUESDAY 20 APRIL, 2010 – 11 A.M. – MPREC TRAINING CENTRE**

Present: Renee Wykes (MPREC), Jen Hoath (RFCS-CW), Marie Thomas (CHS), Tanya Hind (DPDGP Family Wellbeing Co-ordinator), Shane Kilby (TAFE), Daisy Buckley (Joblink), Glenda Simpson (TAFE), David Floyd (Partnership Broker – CMRNSW), Lee O'Connor (CSC), Amanda Glasson (CSC)

Apologies: Don Scheib (CSC), Zoe Bridges (TAFE), Elizabeth McKay (TAFE), Gabrielle Cusack (RDA) Cheri McDonald (CHS), Priscilla Harvey (CHS),

Motion: That the minutes of the previous meeting held 16th February 2009 be accepted.

Jen Hoath/ Shane Kilby
CARRIED

ACTION ITEM 1: LOCAL JOBS FOR LOCAL PEOPLE

Tracy Hardwick is now the Sureway rep - ensure she is included on emails
Marie Thomas at the CHS is to be included on email list.

David Floyd, Partnership Broker – Central Macquarie Region NSW, School Business Community Partnership Broker Program — David explained his role and how he sees the position interacting with communities. He is to work with four key stake holder groups being school, business, broader community and parents to assist with brokering partnerships. The goal of the project is to benefit students, improve school retention rates, and assist with breaking down the levee bank syndrome. David's region includes Kandos & Mudgee in the south and Coonamble and Coonabarabran in the north, with an office located in Dunedoo. The position is employed through the Hunter Valley Regional Youth Express and David has been in the role for 4 weeks. David's contact details:
David Floyd, Partnership Broker - Central Macquarie Region NSW
School Business Community Partnership Broker Program

Castlereagh Youth Express

P: 0429 313 615

E: david.floyd@hvye.com.au

Local Skills Audit

Funding of \$25,000 from NSW Industry and Investment has been secured.

Project re-scoped.

ACTION: *EDM's to drive project.*

Transport/Licensing Programs

Rene is meeting with the RTA this Friday.

ACTION: Rene to ask for statistics relating to the road fatalities.

Skills Recognition for Farmers

No action. Jen to pursue with TAFE.

Dare to Lead — Primary Industries

Ian Nebauer and Rod Little from Leadership in Indigenous Education spent several days in Coonamble meeting with various stakeholder groups including CSC, CHS, indigenous community groups and landholders to gain support for a feasibility study to be undertaken to assess the viability of this project. The project will be a school based traineeship aimed at having the students work ready at the completion of their high school education.

ACTION: Awaiting updates from Leadership in Indigenous Education.

Recruitment Information for Business

Daisy provided Lee with the website information which is now a link on the Coonamble Shire website under business and industry in workforce.

www.coonambleshire.nsw.gov.au/BusinessIndustry/workforce.html

***ACTION: EDM's to forward direct link to participants of meeting.
EDM's to include on the Council notes in the Coonamble Times for a period of 6 months.***

Business Breakfast (now Evening)

Proposed date/time/venue 1st June, 6.30 to 8.30pm, at the Bowling Club

The aim is to educate business owners of who to contact for their recruitment and training solutions, and put them in touch with local/visiting contacts.

Budget approximately \$2,500 - \$3000 depending on outcomes of funding requests by various participants. This is to include a food allowance of \$25/hd for approximately 70 attendees (inc speakers)

Each speaker to be allowed 5-8mins max with an open forum question time. It is envisaged that each speaker group will have a trade stand (Expo style) with information for dissemination.

***ACTIONS: Marie Thomas to approach the school Hospitality regarding their availability to cater for the function
EDM's to draft program and budget.
Members of this group are to source funding from their individual areas. Funding to be secured by 1st week in May, EDM's to be informed.
JSA's, TAFE, CHS, MPREC to supply guest speaker names
David to supply contacts to EDM's for Australian Business Ltd to allow contact to be made regarding them sending a speaker and information for the evening.***

EDM's to purchase and supply Keep Coonamble Kicking Bags for participants in the evening to use in collecting information.

Brochure for Business on Training & Recruitment

Rene suggested MPREC to put together with Tanya Hind to be the contact.

Employment in Community Infrastructure Projects

Indoor Arena application to round 2 of the Jobs Fund funding was unsuccessful. Gabrielle Cussack from RDA Orana is facilitating a partnership with University of NSW (various faculties), Multiplex, GHD, CSC, MPREC & Coonamble Rodeo and Campdraft. There is to be a site visit on June 24th.

Other Projects including Gular Main Street facelift, various fencing projects etc EDM's have been supplying contact details of key stakeholders as requested. MPREC are looking for small community projects for their construction program to assist with. Please contact Rene with any projects.

Warrena Weir Spillway and Wetlands Project – awaiting result of RWSSP funding application. Daryl Colwell is to return to Council, albeit in a different role.

Other help for community projects – circulate information provided previously to community groups and the Interagency.

Careers Market

David Floyd advised Careers Expo is unlikely to proceed as previous Expo's have failed to reach KPI's for the funding body.

Local reps indicated that Expos were seen to be very successful at the local level.

Western Students Connection has funding to run an expo in Dubbo.

Gabrielle Cusack (RDA Orana) through her Engineering contacts would be interested in being a part of an Expo.

Careers Expo facilitated by the Employment Circle earmarked as a possibility for next year? Co-ordinating role is key.

MPREC may be able to assist with funding a coordinator

Long term goal to have a careers day.

Life Coaching

Currently through Links to Learning program there is a life skills section Life coaching is to be offered through the PACE program.

TAFE Training

Interact Course selection is currently being decided for the next semester if people have topics they would like to see included please contact Glenda Simpson. Past courses have included Certificate 3 Teachers Aide Special and Writing workshops. Interact Courses are delivered via video conferencing, with the courses being offered free of charge. They are generally short, taster courses offered as a part of a longer course.

ACTION suggested course topics to be forwarded to Glenda Simpson.

Joblink Update

Providing staff to local farmers has resulting in 2 indigenous job seekers gain full time work. Joblink will provide transport to and from work for the next 6 months allowing the 2 participants to attain their drivers licenses and purchase transport. A 2 day plant operators course with 10 attendees was recently undertaken with more courses in the pipeline.

School-based Apprenticeships

ACTION: Renee to forward ABL contact details and an explanation.

Murra Project

Rene is in contact with the participants regularly. They have been going well in all

CHS On-the-Job Initiative

Three students have been on the program. Looking and another three shortly. One participant is transported to and from the farm daily by the school bus.

ACTION ITEM 3: CREATING & EXPANDING LOCAL BUSINESS & INDUSTRY TO INCREASE EMPLOYMENT & SELF-EMPLOYMENT OPPORTUNITIES

Support for Business Start-up or Expansion

Lee reported that 3 new businesses had contacted the Council's Economic Development Office including a Private Child Care facility.

Jobs Summit

Rene has a copy of the information and will bring to the next meeting.

Contract Businesses

EDM's have contacted Rural Management Solutions but have yet to speak to the right person in the organisation.

WorkCover training

Training very informative and will be repeated later in the year.

Next Training Course

A suggestion of Cash flow/Debt Recovery as the training to be offered in June?

STEP Program for Indigenous People

Glenda spoke to Rod Perrin who is now in a different role. Bill Swayne is the main contact.

***ACTION: Glenda to provide contact details to EDM.
EDM to invite him to attend next meeting.***

MPREC Intensive Horticulture

CSC has agreed to negotiate with MPREC to supply appropriate land.

**NEXT MEETING: TUESDAY, MAY 11th
 COONAMBLE SHIRE COUNCIL
 11AM — COMMITTEE ROOM**

**16.2 SPECIAL MEETING OF COONAMBLE EMPLOYMENT CIRCLE HELD
ON TUESDAY 11 MAY 2010 – 11 A.M. – CSC COMMITTEE ROOM.**

Present: Jen Hoath (RFCS-CW), Priscilla Harvey (CHS), Marie Thomas (CHS), Shane Kilby (TAFE), Daisy Buckley (Joblink), Kate Keizer (OEC) Taryne Albert (MPREC), Zoe Bridges (TAFE), Amanda Glasson (CSC)

Apologies: Don Scheib (CSC), Elizabeth McKay (TAFE), Gabrielle Cusack (RDA) Cheri McDonald (CHS), Lee O'Connor (CSC), Tanya Hind (MPREC)

Business Breakfast (now Evening)

Proposed date/time/venue have been changed from 1st June, 6.30 to 8.30pm, at the Bowling Club to August 24th 6.00pm to 9pm Coonamble High School MPS (subject to approval by Cherie). This will then become an alcohol free function allowing the Hospitality students to cater the event

The aim is to educate business owners of who to contact for their recruitment and training solutions, and put them in touch with local/visiting contacts.

Budget approximately \$2,500 - \$3000 depending on outcomes of funding requests by various participants. This is to include a food allowance of \$25/hd for approximately 70 attendees (inc speakers)

It was decided that to be eligible to speak each organisation would have to financially support the event to \$500. (Financial commitment for the event is confirmed from MPREC, Joblink, TAFE). Any organisation would be able to set up a trade stand.

Each speaker to be allowed 5-8mins max with an open forum question time.

It is envisaged that each speaker group will have a trade stand (Expo style) with information for dissemination.

Draft program for the evening

6.00pm	Arrive refreshments
6.30pm	Guests seated speakers commence
7.15pm	Dinner served
8.00pm	Speakers continue
8.30pm	End speakers - guests approach stands individually
9.00pm	Finish.

Invitations to be sent to all businesses plus advertising in the local paper, radio station etc as funds allow.

Invitations designed and posted by CSC by the 16th July, Invitation to include the make up of this group and the aims.

RSVP's to CHS by 6th August

CHS will phone around the businesses for RSVP's.

David Floyd had supplied contacts for apprenticeship organisations and Lee had contacted but received no reply.

ACTIONS:

- *Marie Thomas to approach the school Hospitality regarding their availability to cater for the function and request a quote for a sit down dinner. Including finger food to start, 2 types of mains, coffee and slice*
- *Priscilla Harvey to check the availability of the MPS for this function with Cherie McDonald*
- *EDM's to draft budget.*
- *EDM's draft invitation and send around for approval.*
- *Members of this group are to source funding from their individual areas. Funding to be secured asap, EDM's to be informed.*
- *JSA's, TAFE, CHS, MPREC to supply guest speaker names asap*
- *EDM's to purchase and supply Keep Coonamble Kicking Bags for participants in the evening to use in collecting information.*
- *Confirmation of speakers and \$\$ commitment*

NEXT MEETING: **TUESDAY, June 22nd**
 COONAMBLE SHIRE COUNCIL
 11AM — COMMITTEE ROOM

16.3 COONAMBLE INDOOR ARENA – 2010 – PROJECT SUMMARY

Background:

Coonamble Rodeo Arena is located on the Castlereagh Highway on Crown Land dedicated as the town's Showground Reserve and is highly valued by the local community. Some of the key events in the district's annual calendar are held at the site including the annual June Long Weekend Rodeo & Campdraft. The annual Coonamble Rodeo and Campdraft is the largest combined rodeo and campdraft event in the Southern Hemisphere. The event injects significant economic activity into Coonamble and the surrounding areas. Around a decade ago, the Coonamble Rodeo & Campdraft Association decided it was time to protect the event from disruption by bad weather and they commenced plans to put a cover over the Arena.

In 2002, Coonamble Shire Council made a commitment to working with the CRCA and other local stakeholders to progress the project. Two business plans have been prepared, originally by Committee members and Council staff, and in 2006, by Shaw & Associates, utilising funding from Coonamble Shire Council and NSW State & Regional Development. An extensive consultation process identified a wide range of equine and non-equine, community, tourism and commercial activities and events that could utilise an improved, covered arena located at the Showground.

A series of approaches were made between 2003 and 2009 to other levels of government through their various programs of community funding. To date a total of 8 funding applications have been submitted to state and federal governments to source financial assistance for the construction of the covered arena. Apart from the state government's contribution to the Business Plan, no external funds have yet been forthcoming.

In the meantime, the annual Rodeo & Campdraft continues to grow and the prospects remain strong for strengthening the local community and economy by careful and creative improvements to the site and its various facilities. In February 2010, Council's Economic Development Manager approached the CEO of the new state/federal organisation Regional Development Australia (Orana) for support. A new approach is underway, underpinned by strategic partnerships between local, regional and national stakeholder groups – user groups, Indigenous organisations, trainers and educators, government, and the corporate sector.

PROJECT DESCRIPTION

To design and construct an all-weather multi-purpose facility that will serve the Coonamble district community and visitors to the district into the future. The design must aim to minimise environmental impact and ongoing operating costs, complement other facilities located at the site, maximise the capacity for flexibility of use, and incorporate the following:

- A structure approximately 96mx60m incorporating undercover arena measuring 75mx40m
- A roof
- A partially or fully enclosed structure
- Seating to accommodate 2,000 people

- Lighting/ventilation
- Conference / seminar / teaching room
- Space for tourism displays, and the possible re-location of the Visitor Information Centre in the medium term
- Canteen, toilets, showers and store rooms

An appropriate name for the facility is yet to be decided.

PROJECTED USES

As per the Business Plan 2006 plus new initiatives

- Existing and potential local equine events and activities
- Existing and potential regional, national equine events and activities
- Existing and potential non-equine events and activities

Organisation	Current Activities
Coonamble Rodeo Association	June long w/end rodeo & campdraft Junior rodeos *
Coonamble Equestrian Club	Rallies (12 p.a.)
Coonamble Pony Club	Fortnightly rallies * Pony Club camp (7 days)
Rodeo Stock Contractors	Hold practice days and rodeos *
Coonamble High School	VET for Schools
Coonamble High School	Horse Sports
Coonamble High School	Inter school horse sports event
Orange TAFE	Vet in Schools (refer under High School)
Equine Dentist	Annual Clinic
R M Williams Rodeo Schools	Rodeo Schools, 2 p.a.

Potential Local Equine Events and Activities	Activity
Forecast Income Producing Events	
Coonamble Equestrian Club	Extra rallies, 2 p.a. plus longer ones
Coonamble Rodeo Association	Rodeo
Coonamble Rodeo Association	Junior rodeo
Rodeo Stock Contractors	Calf roping schools
Rodeo Stock Contractors	Bull dogging schools
Coonamble Equestrian Club	Eventing
Coonamble Polocrosse Club	Practice Days, 10 p.a., 5 assumed indoor
Peel Valley Cutting Club	Cutting Show, 5 p.a.
Show jumping	Night time show jumping & 6 Bar comp
Coonamble Polocrosse Club	Annual carnival-use of yards *
Coonamble Jockey Club	Yesterday's Heroes Ball *
Coonamble Polocrosse Club	Annual carnival-horse sale *
Coonamble Equestrian Club	State dressage Ch'ships *
Coonamble Rodeo Association	Legends w/e included in June rodeo *
Coonamble Rodeo Association	State of Origin *
Agents	Thoroughbred Horse Sales *

Non-Equine Potential Use / Users	Potential Use / Users
Education & training - Farming, Horse seminars, backhoe/bobcat/forklift, sheep/cattle husbandry, stock/wool handling,	Music, comedy, theatre concerts (subject to noise limits)
Conferences, Local Government and other government bodies,	Car and truck shows
Other Conferences (Murdi Paaki)	Beach volleyball
Supercross, Stadiumcross and Freestyle Motocross	Seminars
Balls/ dances (Yesterday's Heroes, Matrons etc)	Biennial Theatre Restaurant
Soccer	Bocce
Food and Wine festivals	BMX Bikes Shows
Holden / Ford Shows	Supercross and Stadium cross
Dog Shows, dog trials	Camping for motor homes
McDonald Farm Sales	Bicycle clubs
Skateboarding competitions and demonstrations	Coonamble Show Society
Horse spa facility for injured horses and horse recreation	Horse & rider camping and recreation – river rides, stock route rides,
Space for permanent and temporary tourism/heritage/cultural displays.	Potential to accommodate Visitor Information Centre

An innovative and well-designed facility will also be a visitor attraction in itself – eg. roof design, use of solar passive design/solar power generation.

FUTURE MANAGEMENT

The Facility will continue to be managed by Coonamble Shire Council on behalf of the local community. Effective strategic planning is required in order to ensure the success of design/construction and future management/marketing phases of the project.

Council would welcome assistance in preparing:

1. An investment strategy for the construction of the facility
2. A post-construction management strategy and indicative annual budget
3. A tourism/marketing strategy to both promote the facility to the broader community and assist in recruiting new users/events/activities.

PROJECT CONTACTS:

Organisation	Contact Name/Position	Telephone	Email
Coonamble Shire Council	John Griffiths, General Manager	(02) 68271911	johng@coonambleshire.nsw.gov.au
Coonamble Shire Council	Tim Horan, Mayor	0407 221 002	tjhoran@bigpond.com
Coonamble Shire Council	Lee O'Connor/Amanda Glasson, Economic Development Mgr (joint)	(02) 68271917	edo@coonambleshire.nsw.gov.au
Coonamble Shire Council	Steven Baldwin, Tourism Development Manager	(02) 6827 1936	steven@coonambleshire.nsw.gov.au

Organisation	Contact Name/Position	Telephone	Email
Coonamble Rodeo Association	David Burtenshaw, Indoor Arena Rep.	(02) 6822 1011 (business hrs)	burtowelding@hotmail.com
Coonamble Rodeo Association	Michelle Shields, Secretary	(0428) 212 830	coonamble_rodeo@hotmail.com
Murdi Paaki Regional Enterprise Corp	Janelle Whitehead, CEO	0419 430 318	ceo@mprec.org.au
Australian Integrated Training	Rene Wykes, Training Manager	(02) 6822 4296	renew@mprec.org.au
Australian Integrated Training	Tanya Hind, Co-ordinator Links to Learning & PACE	(02) 6822 4926	tanyah@mprec.org.au
Coonamble TAFE Campus	Shane Kilby, Indoor Arena Rep.	(02) 6822 1344	Shane.Kilby1@det.nsw.edu.au
Coonamble High School	Cheri McDonald, Principal	(02) 6822 1522	Cheri.mcdonald@det.nsw.edu.au
Coonamble High School	Terry Lewis, Head Teacher, Teaching & Learning	(02) 68221522	terrence.a.lewis@det.nsw.edu.au
Coonamble High School	Paul Cleary, Industrial Arts/Transition Teacher	0428224003	
Regional Development Australia, Orana	Gabrielle Cusack, CEO	(02) 6885 1488	Gabrielle.cusack@rdaorana.org.au

AMANDA GLASSON / LEE O'CONNOR

Economic Development Manager (Joint)

1 June 2010

**16.4 REPORT TITLE: COONAMBLE MUSEUM ADVISORY SERVICE
REPORT FOR 2009-2010****Background:**

The Museum Advisor, Shar Jones, was appointed in June 2009 on a program funded through Museums & Galleries NSW to support regional museums. The position is shared with Gilgandra Shire Council and the advisor works two-days every two months for each Council, mostly in the form of site visits.

The advisor visited twice during 2009:

29-30 June

10-11 August

before being forced by an accident and illness to suspend work for seven months.

She made two further visits in 2010

13-14 April

10-11 May

One additional day has been worked off-site and a further one day's work is needed to complete the current annual contract. This will be done off-site. Ms Jones underwent knee surgery on 25 May and anticipates that she will not be able to visit Coonamble again before mid July.

When the Adviser began work last June, impressive progress had been made in addressing recommendations from in a report prepared by her for Council in 2006. Achievements include

- a management and reporting structure within Council has been developed and the museum is now managed by Council's Heritage Advisory Committee.
- eight temporary exhibitions have been mounted each year on a minimal budget
- local marketing has been improved by publicising regular special events
- visitor numbers have tripled
- progress made on collection management includes:
 - a work experience student from Macquarie University began documenting the collection data base and made record photographs of collection items
 - items and temporary exhibitions no longer on display are packaged, immaculately organized and housed in a dedicated collection storage area.

The role of the Adviser, as detailed in the brief, is to:

- raise community and Council awareness of the museum, its needs and potential as an element in the cultural, social and economic development of the area
- facilitate the cultural and heritage tourism focus of Coonamble
- assist the museum to evaluate its practice and develop improvements which contribute towards its long term sustainability
- integrate museum development with Council plans and stakeholder expectations.
- assist in
 - attracting in-kind support from service providers and greater participation from individuals and associated community groups
 - developing partnerships
- identify grant funding sources and secure funds
- work with the museum to define the significance of collections and identifying specific items of significance
- coordinate significance assessment training for all museum volunteers.
- work with Council personnel from tourism, lifelong learning, community well-being and library services to promote and encourage partnerships and connections across functions and collections.
- work with the Heritage Advisory Committee in contributing to strategic and regional cultural planning
- focus on the collections and regional themes, the potential to share skill development and planning activities and explore connections across heritage collections.

Issues:

Work in 2009-2010 focused on the following

Increasing volunteer staffing

While the Coonamble District is lucky to have the services of an energetic and skilled volunteer Museum Curator, the long term sustainability of the museum is threatened the dearth of any other regular volunteer staff and the lack of any apparent succession path when the time comes for her to retire.

Discussions with the Heritage Advisory Committee resulted in a plan for active recruitment of additional volunteers with specific skills to undertake specific tasks, including documentation of collection and the development of school programs. One of the key aims of the annual Heritage Open days is to attract new volunteers. Although the Curator has been active in pursuing the plan, there have been no positive results to date.

It is essential to address this issue.

Increasing resources

Small grant programs that require no matched funding from Council have been identified and a program of ongoing submissions initiated. When grants are not successful it is often worthwhile to re-submit the following year and several applications have been re-submitted.

2009 *Secured*

VIM Grant from MGNSW for purchase of a collection database
Unsuccessful
Application to Cultural Heritage Grants Scheme for a Significance Assessment of the Neville Owen Collection.
VIM Grant for museum advisor to undertake additional work with Committee on developing policies and written procedures

2010 *New Applications*

Small Equipment Grant for the purchase of office storage, two computer chairs and a vacuum cleaner
Re-submitted applications
Cultural Heritage Grants for a Significance Assessment of the Neville Owen Collection
VIM Grant for museum advisor to undertake additional work with Committee on developing policies and written procedures.

Planning

Due to the Adviser's health problems, a proposed planning meeting has been held over until later in 2010. It will address the role and purpose of the museum, its focus, branding, major collecting/exhibition themes.

Collection management

The accession register is up to date, having been adequately maintained since 2006.

Several years ago, a work experience student, Ms Sarah Mathieson, began the task of creating a collection database and adding record photographs to it. This work was not completed during her tenure at the museum. Completed entries remain on the museum computer but further work she undertook to complete has not been forthcoming. On her appointment, the Adviser recommended replacing the home-grown database with MOSAIC, a widely used system, specially designed in WA for volunteer museums. A VIM Grant was secured in 2009 for its purchase. Although it is now installed, progress will be slow until a volunteer is found to undertake further photography and data entry.

Ideally someone should travel to a regional seminar on using the system (possibly funded by a *Legs Up* Grant from MGNSW) The Curator has advised that she has no time to leave the museum.

One room in the main building has been set aside for storage of small items and old temporary exhibitions. While immaculately organised it is approaching full capacity and needs:

- redesign of and purchase of more appropriate shelving
- purchase of archivally sound storage boxes, envelopes and acid free tissue

Increasing visitation

Visitation growth peaked in 2009 and will not be maintained in the long term without further development of programs and marketing. The development of school programs has been identified as an essential element

While the new Museum sign adjacent to the Bridge in Aberford Street is clearly visible Council needs provide better signage, in the next funding year, to direct cars up from Castlereagh Street through Skillman's Lane to the car park behind the museum

Marketing

The Curator has been successful in attracting ongoing local press coverage for special events and other museum activities.

She and the Museum Adviser have met with Council's Tourism Development Manager to develop a marketing strategy for the museum and, in particular, plan a draft printed brochure. While details we have the content it is proposed to hold back completion of the brochure for several months pending a decision on the re-branding of the Museum.

A comprehensive page on the Coonamble Shire web site already provides an effective on-line brochure and

- outlines, with illustrations, eight current temporary displays
- seeks new volunteers and items needed for addition to the collection
- links to a page of related photographs.

In March 2010 the Curator opened an Internet Facebook site on the museum displaying captioned photos and requesting further information from users. There have been 213 responses and positive feedback.

Sustainability/Legislative Provisions:

Strategies to address the lack of sufficient volunteer staff include:

- the proposed re-branding of the museum with new and iconic permanent exhibitions as a means of engaging new audiences, including out of town visitors
- the development of policies and written procedures to ensure long term continuity in case of a time lapse between active volunteer staff
- a series of community workshops to be offered by the Museum Adviser during visits on subjects relevant to museum work
- further discussions on recruitment with the Heritage Advisory Committee

There are no current legislative provisions guiding museum development or operations.

Financial Considerations:***Resource development from external sources***

The small grants programs outlined in Section 2 can be utilized regularly, in some cases twice a year, to meet most ongoing museum needs except for minor expenditure, see below.

Proposed developments requiring Council expenditure

Minor expenditure needs

It is neither appropriate nor worthwhile to seek grant funding for minor recurrent costs, including purchase of board and paper to replace existing labels and it is proposed that Council meet these using income generated by the gold coin charge and fees from the research service offered by the Honorary Curator.

Large scale projects -

Development of new mounted police exhibition to re-brand the Museum (See Section 5) Almost universally, large scale grant programs, including those of Arts New South Wales, offer assistance only on a dollar-for-dollar matched funding arrangement . While detailed costings for the stables exhibition proposal are not yet completed, it is estimated that the total cost will be about \$30,000. This would require Council to contribute \$15,000, some of which could be an in-kind contribution. When the costings are completed, the Adviser will identify potential funding opportunities from a range of Trusts and Corporations to defray this amount.

New brochure

The Tourism Development Manager has agreed to organize design and printing of the Museum brochure from the Tourism Marketing Budget 2009-2010

Options:

The Adviser is currently preparing options, with costing, for submission to the Heritage Advisory Committee and Council for re-branding the museum as a Police Museum or a Horse Museum. The issues involved need to be fully discussed by the Committee and Council and it is proposed that production of the planned brochure be delayed for some months until a decision is made.

It is proposed to re-develop the Mounted Police exhibition, on display in the stables for some years ago, with further research, designed to a high professional standard based on the use of outdoor screens constructed to withstand the environmental problems in the building.

These include possum problem that was not adequately addressed when the building was conserved. It is proposed to liaise with the Heritage Officer in seeking a permanent solution. However, it is not considered appropriate to make any major changes to the fabric of this nationally significant heritage building.

The stables exhibition will be permanent. When it is completed, it is proposed to re-develop the permanent display in the Justice room in the main building, linking it thematically with the stables exhibition. Its scope and location ensure that the cost will be significantly lower.

The two permanent exhibitions will give the museum a focus that provide a valuable cultural resource for the town, comparable with the Cooeee March Gallery in the Gilgandra Heritage Centre, that can be marketed similarly to:

- win state and national awards
- attract interstate and other travellers to spend time in Coonamble.

Furthermore, if the current curator is succeeded in the long term by volunteers who are less active in presenting wide ranging temporary exhibitions in the remaining three rooms of the main building, the museum will continue to attract visitors.

Recommendations:**That Council:**

- (1) **Work actively with the Heritage Advisory Committee and the Museum Advisor on developing strategies for recruitment of museum volunteers.**
- (2) **Develop policies and procedures to ensure continuity of practice in all aspects of museum operations.**
- (3) **Provide a venue for the Advisor to develop and deliver a series of evening community workshops on specific areas of museum thinking and work**

- (4) Authorise the Curator and Museum Advisor to meet school teachers to plan and develop education resources.**
- (5) Support the concept of re-branding the Museum with a more specific marketing focus.**
- (6) Defer publication of the new brochure until a decision has been made on re-branding the Museum .**
- (7) Meet the design and production costs for the new brochure from the Tourism Development Manager's budget**
- (8) Provide better signage to direct cars up Skillman's Lane to the car park behind the Museum in the next financial year.**
- (9) Undertake to provide funding of up to \$200/year for minor expenditure**
- (10) In conjunction with the Heritage Advisory Committee carefully consider the plan and assist in identifying funding opportunities to meet the cost, when the Advisor has completed a detailed outline and costing for the proposed new permanent exhibition in the stables.**
- (11) Agree that if external funding cannot be secured to meet 50% of the cost of the new exhibition, consider providing up to \$15,000 in the 2011/12 budget.**
- (12) Support the Museum and Heritage Advisor in planning and securing funding to ensure that the stables are vermin-proofed.**

**17. REPORT BY TOURISM DEVELOPMENT MANAGER
FOR COUNCIL MEETING WEDNESDAY 9 JUNE 2010**

Recommendation:
That the report by the Tourism Development Manager be received and dealt with.

Tourism Development

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
TQUAL Grants (Bore Baths Feasibility)	<ul style="list-style-type: none"> Handover project management to EDM 	<ul style="list-style-type: none"> Will meet with consultant in June 	In progress
Gulargambone Brochure	<ul style="list-style-type: none"> Public consultation held 14-15 April Incorporated changes to produce final draft 	<ul style="list-style-type: none"> Final draft due mid June 	Printed July
Aboriginal Community Facilitator (ACF)Projects	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	In progress
Quambone-Primitive campground	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	Detailed costing to be prepared
Transportable Toilet/Shower Blocks at Showground	<ul style="list-style-type: none"> Lodged funding application with NSW Sport and Recreation 	<ul style="list-style-type: none"> 	Awaiting funding decision

Visitor Services

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Visitor Information Centre-Coonamble (CVIC)	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 71 Visitors for May 35 Phone & email enquiries 	Ongoing
Visitor Information Centre (GVIC) – Gulargambone	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 964 visitors for May 	Ongoing
Information Packs (via web site form)	<ul style="list-style-type: none"> Sent out 29 packs 	<ul style="list-style-type: none"> 	Complete

Marketing, Promotion & Events

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Coonamble Rodeo & Campdraft	<ul style="list-style-type: none"> • Updated Rodeo web site • Prepared & Distributed 2010 poster • Prepared advertising-print, TV & Radio • Prepared 3 media releases • Attended 4 meetings May/June 	<ul style="list-style-type: none"> • 	Event held 12-14 June
Co-opera performance of 'La Boheme'	<ul style="list-style-type: none"> • Finalised online booking banking transfers 	<ul style="list-style-type: none"> • The event recorded a small loss once costs confirmed but the Streets Ahead committee very happy with outcome 	Complete
Moorambilla Festival	<ul style="list-style-type: none"> • Responded to two emails from Event Director • Attended part of meeting held on 2 June 	<ul style="list-style-type: none"> • 	Event held September 17-19
Web Site Promotion/Other events	<ul style="list-style-type: none"> • Loaded over 28 events to the council event calendar and created online ticketing for both Bush Poets Breakfast and Coonamble Rodeo 	<ul style="list-style-type: none"> • 	Complete
2010 CASP Grants	<ul style="list-style-type: none"> • Prepared five funding applications for Country Arts Support Program 	<ul style="list-style-type: none"> • All three applications unsuccessful 	Complete
Heritage Festival 2010	<ul style="list-style-type: none"> • Opened Archives on 10th April and assisted with promotion and evening entertainment 	<ul style="list-style-type: none"> • Evening concert moved from museum to Sportsground • Crowds slightly down this year at Archives and Museum 	Complete

Media Familiarisation	<ul style="list-style-type: none"> Hosted group of 10 journalists in March and assisted with follow-up information 	<ul style="list-style-type: none"> 5 stories written about Gulargambone since the visit including, Sunday Telegraph, Sun Herald, Canberra Times and Australian Senior Traveller 	Complete
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Tourism Signage

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Info Bay Signage-Quambone	<ul style="list-style-type: none"> New information bay signs ordered 	<ul style="list-style-type: none"> 	Awaiting delivery
Information Sign-Gulargambone-Castlereagh Highway	<ul style="list-style-type: none"> Revised information sign following public consultation 	<ul style="list-style-type: none"> Awaiting final draft 	News sign to be constructed July
Information Sign- Castlereagh Street	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	Draft sign in June
Visitor Information Sign-Gulargambone	<ul style="list-style-type: none"> Revised information signs following public consultation 	<ul style="list-style-type: none"> Awaiting final draft 	Sign to be installed July
Retractable Banners	<ul style="list-style-type: none"> Revised drafts following public feedback 	<ul style="list-style-type: none"> Three signs arrived in mid-May, fourth sign on way 	Complete

Industry and Regional Partnerships

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Coonamble Streets Ahead	<ul style="list-style-type: none"> Attended meeting on 20th May 	<ul style="list-style-type: none"> Planning for Bush Poets and community markets 	Next meeting 17 th June
Warrumbungle Cluster (Gilgandra, Coonamble and Warrumbungle Shires)	<ul style="list-style-type: none"> Cluster to submit demand funding marketing campaign funding 	<ul style="list-style-type: none"> Warrumbungle, Gilgandra and Coonamble Councils meeting in June 	Campaign in market from July
Campbelltown City Council	<ul style="list-style-type: none"> Confirmed invitation and itinerary for Campbelltown delegation to attend 2010 Rodeo & Campdraft 	<ul style="list-style-type: none"> Cr Hawker and his wife to attend with Mick Sewell. 	Delegation arrives Friday 11 June PM and depart Sunday 13 June AM

<p>Central NSW Tourism</p>	<ul style="list-style-type: none"> Met with Chair of Central NSW Tourism (Peter Hale) and board member John Whittall on Monday 24th May 	<ul style="list-style-type: none"> Central NSW Tourism has a new Secretariat and is developing a new business/marketing plan New Entry sign to Central NSW to be installed at Coonamble/Walgett boundary on Castlereagh Highway 	<p>Funding application lodged in June</p>
<p>Outback Arts</p>	<ul style="list-style-type: none"> Attended marketing sub-committee meeting on 10th May 	<ul style="list-style-type: none"> Revised marketing plan 	<p>Marketing plan to be submitted to June meeting</p>

STEVEN BALDWIN
 Tourism Development Manager
 3 June 2010

17.1 MINUTES OF MEETING OF THE COONAMBLE STREETS AHEAD COMMITTEE HELD ON 20 MAY 2010 AT THE GLOBAL VILLAGE

Present: Liz Markey, Carmen Hiscock, Al Karanough, Cheri McDonald, Steve Baldwin, Rowena Macrae (and Isobel)

Apologies: Ange Thompson, Don Schieb, Alix Goudge

Previous minutes: read and passed as accurate by Rowena.

Treasurers Report: presented by Carmen, moved by Liz, 2nd by Al. Income from CoOpera so far is \$5500 - \$830 still to come from Online Ticketing. We spent approx \$1000 on advertising, and finished up approx \$500-600 under. Tim and Bron Johnston have kindly converted their Landmark Rewards point and donated cash of \$500 to the local charity of choice - Streets Ahead!

Action: Liz to send a thankyou letter.

Business Arising from previous minutes:

Chairs. 300 chairs have been delivered and are at the Plaza. Total cost \$1275 inc freight.

Carmen to reimburse Al.

Row moved that we hire them out @ \$1.00 per chair + \$50 refundable deposit.

2nd Liz

Lost or damaged chairs will incur a charge of \$10. Covers are being made by the High School for events.

Action: Steve to send out an email advertising chair hire and put it on the website, with Al and Liz as contacts.

CoOpera

Funds from Online ticketing still to be finalised. Liz spoke to Cheri re the complaint.

Action: Liz to send letter now Cheri has returned to school.

Trestles

Al is looking into 15-20 good quality, fold up trestles. Can get them at Bunnings, Officeworks for approx \$60. Seat 6-8 people.

Action: Al to shop around and purchase. SA to reimburse him. Aim to have them here for Bush Poets breakfast on the 13th June.

Markets:

Last markets went smoothly, except for the usual argument between a couple of stallholders. Bron will resign as Coordinator and wants us to look for someone else.

The role of the Coordinator is to be on site for set up of stalls and collection of fees (for Christmas Carnivale from lunchtime) but the bulk of the work is correspondence and liaison with stall holders. Rowena offered to do the next markets until we find someone, she will ask Bron to help her. Row's contact details to be on all PR material.

NEXT MARKETS AUGUST 21st, before Fathers Day.

Storage for Bush Poets, Carnivale, Bags etc.

Boxes for these projects and events are currently being stored at the massage house, the Plaza, Carmen and Rows houses. It would be ideal to have a central storage facility. Al offered the back room of his premises across the street, where the new business will be located.

Action: Members to bring all Streets Ahead material to Als for storage.

Xmas Carnivale:

Time to get letters to companies requesting freebies for Santa bags – the big companies want 6 months notice. Cheri offered for the Business Services (Yr 11&12) class to do the mail merge and post the letters.

Action: Liz and Row to meet to finalise list of companies and provide details, stamps and envelopes to school. Al has 200 x A6 envelopes leftover from Christmas cards.

Need to revamp the parade – a bit tired, less bikes each year. Suggestions included:

- parade of all sporting clubs and offer a prize for Best dressed Group. This worked a few years ago when we had Little A's and Swimming Clubs involved.
- parade of local motorbike enthusiasts. To be discussed in detail later in the year.

Bush Poets Breakfast

Sunday 13th June from 7.30am, Poetry from 8am.

Team for the day: Liz, Don, Row, Anna, Ange, Mary, Phil, Marion, Lisa and anyone else we can get to help.

All details on attached event plan.

Guest poet this year is Andrew Hull – Ange waiting for confirmation from him. Rodeo posters already at printer. Get promotion out ASAP.

Action: Steve to publish poster once Ange confirms poet. Set up on the Wed or Thurs afternoon. Trestles should be here by then. Organise art displays from Val, Lisa and other local artists.

Neville Owen Tribute

Steve has given Row forms for National Australia Day awards. Other ideas to be discussed at next meeting.

Action: Row to work on this.

Business Enterprise Centre

Report from Cheri.

Murdi Paaki has purchased a parcel of the Meglo for this project – to erect a shed on the block and establish bush tucker, market garden enterprises. The BEC has commenced their part, Paul Cleary is getting garden beds started. Stephen Hind has been employed by Murdi Paaki to coordinate training.

CLAIM THE DATE: Saturday 13th August - Great Debate, a fundraiser for the CDEF

10th August: Moving into New Hospital

August: Opening of High School Science Labs and Covered Learning Area.

Meeting closed 9am

17.2 COONAMBLE STREETS AHEAD COMMITTEE – TREASURER'S REPORT – MEETING HELD 20 MAY 2010

CBA Cheque Account

The **Opening Balance** of the Cheque Account on the 01/04/2010 was \$13160.35

Deposits include - \$2308.00 Co-Opera
 \$2095.00 Co-Opera and Meals
 \$550.00 Coonamble Shire ? Showground Refund

Withdrawals include - \$5996.00 Co-Opera and Printing Fees

This gives a **Closing Balance** on the 30/04/2010 of \$12117.35

AJF Brien – Investment Account

The **Opening Balance** of the Investment Account on the 01/4/2010 was \$4983.59

Deposits include – Interest of \$16

Withdrawals include – NIL

This gives a **Closing Balance** on the 30/4/2010 of \$5000.03

AJF Brien – Friends of the Flicks Account

The **Opening Balance** of the Friends of the Flicks Account on the 01/4/2010 was \$7240.66

Deposits include – Interest of \$23.89

Withdrawals include – NIL

This gives a **Closing Balance** on the 30/04/2009 of \$7264.55

**Carmen Hiscock
TREASURER**

**18. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 9 JUNE 2010**

Recommendation:
That the report by the Saleyard Manager be received and dealt with.

18.1 SALES

CATTLE:

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
16.04.10	Fat	876	4,187.28	4	14.12	880	4,201.40	-
30.04.10	Fat	603	2,882.34	12	50.52	615	2,932.86	-
14.05.10	Fat	955	4,564.90	41	144.73	996	4,709.63	-
28.05.10	Fat	654	3,126.12	5	17.65	659	3,143.77	-
05.05.10	Store					1070	3,777.00	-

Totals:	Scale	3,088 head	\$14,760.64	
	VA	62 head	\$ 218.86	
	Store	1,070 head	\$ 3,777.00	
	Yards	NIL each	\$ NIL	
	NLIS Scanning	4,594 head	\$ 3,123.92	\$21,880.42

18.2 CASUAL WEIGHING & CASUAL USE

T.A.Field	\$363.00	
Halcroft & Bennett P/L	\$267.30	
AJF Brien & Sons	\$108.90	\$ 739.20

18.3 SALEYARDS ACCOUNT

Period to 31 May 2010	Income)
	Expenditure) <i>This information will be</i>
	Surplus/(Deficit)) <i>available at the meeting.</i>
Balance General Fund 1/7/09)
Current Balance)

GREG ROBINSON
Saleyards Manager
1 June 2010

**19. REPORT BY CONTRACT RANGER
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010**

Recommendation:

That the reports by the Contract Ranger for the months of April and May 2010 be received and dealt with.

REPORT FOR THE MONTH OF APRIL 2010

19.1 NUISANCE DOG

An incident where a dog chased a pedestrian on the nature strip of a property was investigated this month. A Nuisance Dog Intention was issued with the Declaration to be issued in May 2010

19.2 HORSE PERMIT

A permit was issued in relation to the keeping and tethering of a horse.

19.3 STATISTICS:

	<u>April 2010</u>	<u>2009/2010 Total</u>	<u>April 2009</u>
Official Cautions	5	79	17
Infringements (Animals)	0	24	1
Infringements (Other)	0	4	0
Microchipped dogs	1	27	1
Registrations	6	45	4
Nuisance dog declaration	0	4	0
Restricted dog declaration	0	0	0
Dangerous dog declaration	0	0	0
Total Animals Impounded	29	272	35

	April 2010				Year to Date 2009/2010			
	Cble	Gular	Qbone	Total	Cble	Gular	Qbone	Total
Dogs seized	14			14	101	5		106
Dogs surrendered	2			2	82	23		105
Dogs destroyed	14			14	150	26		176
Dogs rehoused					3			3
Dogs released	4			4	27	2		29
Dogs died								
Dogs escaped								
In pound				3				
Cats seized	3			3	20			20
Cats surrendered	4			4	20	10		30
Cats destroyed	5			5	38	10		48
Cats rehoused	2			2	2			2
Cats escaped								
Cattle								
Goats					6			6

**Recommendation:
That the report be adopted**

REPORT FOR THE MONTH OF MAY 2010

19.4 IMPOUNDED GOATS

Six Boer goats were impounded from the Back Combara Road at the end of March, 2010. Enquiries could not ascertain the owner of the livestock and as a result the animals were held at Council’s pound. In accordance with the Impounding Act 1993, the goats were held for a period of 28 days after which they were sold at a public auction. The auction attracted a number of buyers. The results are as follows:

3 x Boer nanny goats @ \$150 each	\$450.00
3 x Boer billy goats @ \$30 each	\$ 90.00
Total proceeds from sale:	\$540.00

19.5 NUISANCE DOG

A dog was declared a Nuisance for chasing a pedestrian on the nature strip of a property.

19.6 STATISTICS:

	<u>May</u> <u>2010</u>	<u>2009/2010</u> <u>Total</u>	<u>May</u> <u>2009</u>
Official Cautions	7	81	10
Infringements (Animals)	0	24	5
Infringements (Other)	0	4	1
Microchipped dogs	2	28	2
Registrations	4	43	3
Nuisance dog declaration	1	5	0
Restricted dog declaration	0	0	0
Dangerous dog declaration	0	0	0
Total Animals Impounded	20	263	46
Motor Vehicle	0	0	0

	May 2010				Year to Date 2009/2010			
	Cble	Gular	Qbone	Total	Cble	Gular	Qbone	Total
Dogs seized	6			6	107	5		112
Dogs surrendered	8			8	90	23		113
Dogs destroyed	7			7	157	26		183
Dogs rehoused	6			6	9			9
Dogs released					27	2		29
Dogs died								
Dogs escaped								
In pound				4				
Cats seized					20			20
Cats surrendered	6			6	26	10		36
Cats destroyed	6			6	44	10		54
Cats rehoused					2			2
Cats escaped								
Cattle								
Goat					6			6
Horse					5			5

Recommendation:
That the report be adopted

CASSANDRA BOYCE
 Contract Ranger
 2 June 2010

20. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY 9 JUNE 2010

CR O'BRIEN:

- (a) **No Department of Community Services in Gulargambone. Would like Council to follow up.**

- (b) **Syringes – Party Packs – Council to approach GWAHS re problems. Needs Council resolution to follow up.**

21. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY 9 JUNE 2010

22. APPENDIX A –DEPARTMENT OF PLANNING
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

23. APPENDIX B – AUDIT MANAGEMENT LETTER
COUNCIL MEETING WEDNESDAY 9 JUNE 2010

24. APPENDIX C – MINISTER FOR POLICE
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

25. APPENDIX D – OROC STRATEGIC PLAN
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

26. APPENDIX E – DLG - MEETINGS PRACTICE
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

27. APPENDIX F – WANDERERS TENNIS CLUB
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

28. APPENDIX G – HERITAGE ADVISOR
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010

29. APPENDIX H –EDM ANNUAL REPORT
COUNCIL MEETING WEDNESDAY, 9 JUNE 2010