

1 September 2010

MR EDITOR

Dear Sir

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **QUAMBONE MEMORIAL HALL** on **WEDNESDAY 8th SEPTEMBER, 2010** commencing at 9 am.

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Yours faithfully
JOHN J GRIFFITHS
 General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY 8 SEPTEMBER 2010

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 11TH
AUGUST, 2010 COMMENCING AT 9.20 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, D. Schieb, M. Webb and A. Karanouh.

Also present were the General Manager, Mr. John Griffiths, the Director of Corporate Services, Mr. Warren, the A/Director of Engineering Services, Mrs Atkins and Mrs Moorhouse.

COONAMBLE ARTS ALIVE

At this juncture, the Mayor welcomed Ms Jamie Lee Hodges, Ms Lisa Murray, Ms Robin Penman, Mrs Tanya Hind and Mrs Marion Murray to the meeting to discuss the proposed community sculptures project. Ms Hodges handed an information sheet to Council on the first phase of the project. Included on the sheet were photos of the proposed sculptures made from waste material. She said that sculptures appropriate to Coonamble would be placed at relevant locations and would be an attraction for tourists.

Ms Murray said it was hoped to involve all sections of the community, eg High School, Mens Shed, all Youth Groups and any individuals who wanted to take part. Mrs Hind said the approach to Council now is for permission to use Council land at the locations selected for the sculptures. Cr Cullen suggested that the rodeo phase be done in conjunction with the redevelopment of the Coonamble Showground. It was noted that land at the Weir would also be sought for a later phase of the project.

The General Manager advised the delegation that if racecourse land is required, an approach would have to be made to the Racecourse Trust and he suggested Arts Alive should contact Mr Mick Kennedy in this regard. Councillors asked where funding for the project was being sourced – Ms Hodges said that submissions would be made for grants which were available for this type of project. It was pointed out that Coonamble could enter such work in Waste2Art competitions in the future.

The Mayor suggested that Arts Alive prepare a submission for Council, detailing the whole project, including associated costs and the source of funding. He said it was also important that Council know exactly where the sculptures are proposed to be sited and, in this regard, he suggested that the exact locations be indicated on a shire/town map. Cr Horan said Council would then consider the request and make a decision.

The delegation thanked Council, agreed to provide the information and left the meeting at 9.37 a.m.

COUNTRY ENERGY – PRESENTATION

The Mayor welcomed to the meeting three representatives from Country Energy – Mr Peter Halliwell (Regional General Manager), Mr Ben Williams (Area Manager) and Ms Helen Rhodes (Manager – Community Relations). Mr Halliwell spoke about infrastructure investment and recent projects that have taken place in this region. He said that the rise in prices of electricity will pay for upgrading of the aging system, pointing out that nearly \$6 billion will be spent over the next five years in constructing new and refurbishing existing subtransmission lines, building new and refurbishing existing zone substations, installation of up to 2750 reclosers to improve network safety and reliability.

He pointed out that demand on electricity has increased dramatically over time and consumers are entitled to have an effective, efficient and safe electricity supply network. In answer to questions from Councillors regarding solar power, Mr Halliwell said there is a strong incentive to encourage the installation of solar panels, with the rebate being offered by the Federal Government and Coonamble is in Zone 2 which is the second highest region for effective use of solar energy.

Mr Halliwell said that Country Energy is facing a challenging period and is planning a second power line between Dubbo and Gilgandra which will give Coonamble a back up supply in the event of lightning strike, accidents, etc. The General Manager asked whether it was planned to upgrade the capacity in mains to Coonamble – Mr Halliwell said not at this stage. He gave an example of the wind turbines at Coolah where the capacity had to be increased and said instances such as this involved developer contribution.

Ms Rhodes said customers should understand where they are using energy and referred to “energy meters” which will soon be delivered to the Library. These units can be borrowed by individuals and can identify what items are using the most electricity. She said this information can help consumers save on power bills. Another service offered by Country Energy is a free information line where customers can be assisted in managing their use of power.

Mr. Halliwell said safety is paramount and referred to incidents that happen through lack of knowledge – he pointed out that help is available for education, signs are available and Country Energy staff is always available to be proactive rather than reactive. He referred to our local team and said they do a very good job and are dedicated to serving the area well.

This concluded the presentation and the Mayor invited the three officers to join Council for morning tea. At this juncture, 10.20 a.m. the meeting adjourned and resumed at 10.45 a.m.

The meeting opened at 10.46 a.m. with Council standing in one minute's silence to remember former Councillor Barry Jackson who passed away recently.

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

Prior to beginning the meeting, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

No persons were present at this time.

4.0 APOLOGY

Nil

5.0 DELEGATIONS

The two delegations have already presented to Council. It was noted that students from Coonamble High School would be addressing Council at 2.00 p.m.

6.0 DECLARATIONS OF INTEREST

Two declarations of interest were received:

- Cr Horan Item 21.2 Tender for Garbage Collection
(Sister in relationship with tenderer)
- Cr Schieb Item 11.2 Ginty Estate
(Member of public enquired about General
Manager's house re intention to purchase).

7.0 CONFIRMATION OF THE MINUTES

8591 RESOLVED on the motion of Crs. Canham and O'Brien that the minutes of the Ordinary Meeting of Coonamble Shire Council held 14 July 2010 be confirmed, subject to the following alteration:

Min No 8586 (Page 35/4588) should read:

"...on the motion of Crs CANHAM and O'Brien..."

BUSINESS ARISING FROM THE MINUTES

- (a) Cr Karanouh – freezers for Showground Pavilion – A/Director Engineering Services said a freezer has been ordered.
- (b) Mayor – presented quotation for beautification of main street.
- (c) Cr Schieb – referred to further complaints re Tooraweenah Road – General Manager said two items were included in correspondence.
- (d) Cr Schieb - Quambone Road – General Manager said road has been formed – loam was to be sourced by Racecourse Committee.

- (e) Cr Schieb – Flats in Pages Terrace – General Manager said an Order has been served to clean up the area. He referred to discussions with Manager – Environmental Services who advises that the flats have not been condemned because of single access.
 - (f) Cr Schieb – Sheep Pavilion at Showground – A/Director of Engineering Services advised work has not been done.
 - (g) Cr Cullen – JW Jackson – Development Application – the General Manager advised that no application has been forthcoming – time expires in 16 August.
 - (h) Cr Cullen – Coonamble RTC – Advised the Board is most grateful for Council's consideration of rent payable. He referred to the amount paid by Council to the RTC annually.
 - (i) Cr Karanouh – asked whether seats at the Sportsground grandstand have been replaced – A/Director of Engineering Services said work is being undertaken and is nearing completion.
 - (j) Cr Karanouh – Street Cleaner – A/Director said that investigations are still continuing, but the price has now risen.
- 8592 RESOLVED** on the motion of Crs. Canham and Karanouh that a final report be submitted to the September meeting, outlining costs, so that this item of equipment can be purchased.
- (k) Cr Schieb – Tree Services – A/Director said she has not been able to contact the office of Active Tree Services, however from a discussion she had with an employee of the company earlier, it would seem Council's work would have to coincide with that of Country Energy.
 - (l) Cr Schieb – Burn off – Pilliga Forest – Director of Corporate Services undertook to again take this matter up with the Rural Fire Service.
 - (m) Cr Karanouh – Crime Prevention Meeting – General Manager advised meeting was scheduled for Wednesday 18 August.
 - (n) Cr Schieb – referred to Tooraweenah Road – whether Black Spot funding could be applied to worst sections. General Manager said the criteria for this funding was that accidents causing death or serious injury had occurred - this was not the case.

8.00 RESOLUTION BOOK UPDATE

8593 RESOLVED on the motion of Crs. Webb and O'Brien that the Resolution Book Update be received and dealt with.

(a) Little Athletics – Min Nos 7693 & 8533

Cr Karanouh said he had a quote and pictures of discus cages which had been handed to him by representatives of Little Athletics. The General Manager said that Council had received confirmation from the Zone that Coonamble would be hosting the carnival. The A/Director said the type of discus facilities at Dubbo were not legal – they now have to be made from nylon netting (not mesh). She said Little Athletics have one nylon net and it will cost \$3,200 each to install the required discus cages. Council noted

it is still waiting on Little Athletics submission and decided not to take any action until this is received.

(b) Coonamble Showground Pavilion – Freezer – Min No 8470

8594 RESOLVED on the motion of Crs Cullen and Karanouh that Council order another freezer for the Showground Pavilion and fund it from budget savings.

(c) Portable Toilets – Min No 8538

In response to a question concerning a report on the proposed purchase of portable toilets, the A/Director advised that no action has been taken and at this time no quotes are available.

(d) Toilet Facilities – Showground and Caravan Park – Min No 8590

The General Manager advised that no action has been taken as the Manager – Environmental Services has been on leave.

9.0 MAYOR'S ACTIVITY REPORT

The Mayor presented his report for the period, which included a Mayoral Minute.

NAMING OF NEW POULTRY PAVILION

8595 RESOLVED on the motion of Crs Horan and Webb that, in honour of his work, Council name the new poultry pavilion at Coonamble Showground "*The Barry Jackson Memorial Poultry Pavilion*" subject to no objection being raised by the family.

8596 RESOLVED on the motion of Crs. Horan and Webb that the Mayor's Report be adopted.

10.0 CORRESPONDENCE

8597 RESOLVED on the motion of Crs. Webb and O'Brien that the Correspondence be received and dealt with.

Section A – For Consideration by Council:

10.1 MURRAY DARLING ASSOCIATION INC

W1 & E5 (33059)

Advising the Association is concerned that Local Government within the Basin is facing a rare and major occurrence which will potentially have far-reaching implications for our communities – referring to the pending Basin Plan which is due to be placed on public exhibition in July 2010. Urging Council to put in place robust and appropriate strategies or arrangements for dealing with the Draft Plan so it can be properly and thoroughly examined and meaningful submissions made within the time allowed.

Advising the Association has adopted seven primary programs which it employs to:

1. Seeks to ensure that the Basin's finite water resources and associated environmental assets are conserved and protected with integrity and transparency.
2. Strives to ensure that the natural resource management decisions of Basin Governments are made with proper and transparent considerations of their social and economic impacts on Basin communities.
3. Encourages responsible development of the basin's natural resources while ensuring that the environment is protected through education and timely dissemination of evidence based information.
4. Strives to bring a reasonable and moderated balance and understanding of Basin issues for a shared vision for the future of water and related environmental resources in the Basin.
5. Interacts with all levels of government thereby encouraging timely and effective management and policy decisions that impact upon the Basin and its communities.
6. Actively encourages education and research and development programs towards ensuring responsible development of the Basin's natural resources, which will assist in the protection of the Basin's environmental assets.
7. Maintains oversight to ensure that all Basin Government decisions addressing Basin Water security seek, where possible, an optimal balance between human needs and the environment.

Urging Council to take up membership of the MDA so that the benefits of strong and united representations on this and other issues which are or may impact on the community are available. Requesting that the matter be included on Council's meeting agenda.

The General Manager reported that this issue has received significant attention through OROC and whilst it has been assumed that this Council will not be hugely impacted, he said he believes that some negative impact will accrue when the draft plan is released. He said Council should look closely at the draft plan and its possible negative impact on rural producers.

8598 RESOLVED on the motion of Crs Cullen and Webb that Council agree to become a member of the Murray Darling Association and that it look closely at the draft plan when released to identify any negative impacts that may accrue on rural producers.

10.2 CENTRE FOR ORAL HEALTH STRATEGY NSW W1 + W1-13 (33068)

Writing about the considerable delay in implementing water fluoridation of Coonamble and Gulargambone water supplies and noting with concern that approval to fluoridate both water supplies was gazetted on 5 October 2006, stating that fluoride should be added no later than 1 September 2007.

Stating the Committee was informed that:

- Fluoridations plant at Gulargambone and Bore No 5 at Coonamble are ready for inspection and commissioning
- Revised Form 1s for Bore Nos 3 and 4 have not been submitted.

Asking Council for advice on its timing to proceed with inspection and commissioning of the fluoridations plant at Gulargambone and Bore No 5 at Coonamble and to submit the revised Form 1s for Bore Nos. 3 & 4 water supply and progress with implementation of fluoridation.

The Mayor said he was very disappointed that it has taken so long to implement water fluoridation at Coonamble and Gulargambone. The General Manger informed the meeting that staff have been working to bring the matter to fruition, however there have been unforeseen delays. The A/Director of Engineering stated that staff members still have to receive further training, pointing out that the initial stage of training has been completed.

8599 RESOLVED on the motion of Crs Horan and Karanouh that Council:

- (1) note staff have submitted revised Form 1s for Bores 3 & 4 and the facilities are now ready for installation of the equipment, once the Centre for Oral Health Strategy approval is received.
- (2) arrange an official launch of the implementation of fluoridation to water supplies when the work is completed and an official invitation be extended to the Director General of Dentistry.

10.3 CARMEL HURST S13-4 (33069)

Applying again for permission to conduct the kiosk at Gulargambone pool for the 2010/2011 swimming season under the same terms and conditions as previously.

8600 RESOLVED on the motion of Crs Karanouh and Cullen that Council grant permission for the conduct of the kiosk at Gulargambone Pool for the 2010/11 swimming season to Mrs Carmel Hurst.

Councillor Canham asked whether it was necessary for Council to call for expressions of interest. The General Manager said that the current arrangement works well.

10.4 NSW POLICE FORCE P5 (33108)

Informing of changes to the regulatory model for the security industry recently approved by the NSW Government. Advising main changes are that:

- The Security Industry Registry (SIR) will assume the role of the main regulatory body.
- To reflect the significant change in the SIR's role, it is now part of the NSW Police Force's State Crime Command and will be renamed the Security Licensing and Enforcement Directorate (SLED).

- Master licensees will no longer be required to be a member of one of the ten industry associations granted approval status by the Commissioner of Police.

Saying the findings and recommendations made in December 2009 by the ICAC in its *Report on Corruption in the Provision and Certification of Security Industry Training (Operation Columba)* suggest that without effective enforcement the intended effect of these reforms has not been fully realized. Saying the changes being introduced by the Government support the recommendations made by ICAC.

Pointing out that the Deloitte Review recommended that a fully-industry funded model be introduced to pay for the new regulatory functions and estimated the amount required would be an additional \$4.7m annually. Saying the Minister for Police is seeking views on how the additional annual requirement should be levied upon the security industry and advising submissions close on 13 August 2010.

The General Manager pointed out that this item relates, in part, to the security master licence held for the Coonamble Airport. He said it also will impact on groups/ organizations conducting events where a liquor licence is held.

8601 RESOLVED on the motion of Crs Webb and O'Brien that Council not make a submission to this Review.

10.5 COONAMBLE RODEO & CAMPDRAFT ASSOCIATION INC S5 (33157)

Acknowledging Council's letter which was tabled at a recent meeting of the Association and saying it was decided that it is in a position to make a financial contribution of \$10,000 to this phase of the Showground upgrade. Pointing out the Association has shown its commitment and dedication to the project by way of a \$25,000 contribution towards the feasibility and business planning stage. Saying it will endeavour to contribute an amount of \$100,000 towards actual construction costs should the project come to fruition. Advising this may be afforded by way of accepting the offer of an interest free loan from Council. Stating the Association is currently relocating the campdraft arena (as approved by Council) and this will utilize funds specifically set aside for the purpose.

Cr Cullen said that Council should note the Association has committed \$60,000 - \$70,000 to relocating the campdraft facility.

8602 RESOLVED on the motion of Crs Webb and O'Brien that Council note the information contained in the Association's letter.

10.6 DEAN & LIZ HAYCOCK SH18 + R8-6-2 (33149)

Referring to the condition and placement of culvert (number 40) beneath State Highway 18. Stating rain water runoff from some 14 small properties on the western side of the Highway tries to run through culverts numbers 38, 39 and 40, with the biggest part of the water actually crossing the Highway south of culvert 40. Pointing out that when water crosses the road culvert 40 is not working to capacity as it is higher than the low spot in the road and appears to be of insufficient size. Saying the culverts beneath the Highway (particularly culvert number 40) are in the wrong places and too small. Asking that Council consider upgrading the culverts to allow drainage suitable for a safe and healthy rural residential environment.

The General Manager informed the meeting that a copy of this letter has been forwarded to RTA for its consideration and a response forwarded to Mr and Mrs Haycock informing them that the issue is outside the control of Council. He said that the Manager – Highway inspected the area after the most recent rain (25mm) and advised culvert 40 was operating with no water over the road. Mr Griffiths said the Manager indicated problems seem to be with access water backed up by private entrances.

8603 RESOLVED on the motion of Crs. O'Brien and Scheib that Council confirm the General Manager's action in this matter and that representations be made to the Roads and Traffic Authority and the local State Member drawing attention to the unsatisfactory situation at this location on State Highway 18.

10.7 COUNTRY MAYORS' ASSOCIATION M3 (33167)

- Advising that the next meeting of the Association will be held in the Parkes Room (Country Embassy, Trade & Investment Centre), Level 47, MLC Centre, 19 Martin Place (cnr King & Castlereagh Streets) Sydney on Wednesday, 18 August, 2010 commencing 9.30 a.m.

Inviting Council to the meeting and requesting a rsvp to ensure an agenda is forwarded.

The General Manager pointed out that this meeting is the day after the One Association Conference that the Mayor, Cr Karanouh and the General Manager are attending. He said that Council would receive a copy of proceedings.

8604 RESOLVED on the motion of Crs Karanouh and Webb that Council not be represented at the Country Mayors' Association meeting on 18 August, 2010.

10.8 MINISTER PHILLIP COSTA MP E5-3 (33192)

Thanking Council for its letter seeking an amendment to the Water Sharing Plan for the NSW Great Artesian Basin Groundwater Sources 2008 to allow an additional entitlement to be added. Saying that under the plan up to 30% of the water savings made through capping and piping bores since 1999 may be released to extractive users to facilitate the continued economic and social welfare of regional western NSW. Stating the remaining 70% of water savings are to be retained in the aquifers of the GAB to improve pressures and provide groundwater dependent ecosystems such as the unique mound springs of NSW.

Pointing out that in July 2009 1,200ML of the water savings were released through a controlled allocation – the net proceeds of the auction (approx \$870,000) were reinvested into the Cap & Piper the Bores Program to further improve water use efficiency in the GAB. Stating he has made a public commitment to review the appropriateness of further releases of water under the Plan, however there is no immediate plan to release more water. Saying he is advised Council staff attended the July 2009 controlled allocation and some entitlement was purchased by landholders in the Shire.

Further stating that apart from the water released through the auction there is approximately 4,350 ML of entitlement in the artesian zones of the GAB which can be traded and it is estimated that less than 30% of this is currently used. Pointing out that despite this, there is no evidence that anyone has actively sought to purchase entitlement in the artesian zones of the GAB since the controlled allocation. Stating he is reluctant to release further entitlement in the GAB while a large proportion of the existing entitlement remains unused and available for purchase. Encouraging anyone wishing to obtain entitlement for commercial purposes to actively seek out and purchase some of the unused entitlement in the artesian zones of the GAB to meet their needs.

The General Manager informed the meeting that this is a response to Council's letter seeking year round ability to obtain new GAB licences for industrial purposes. He said it would appear from this information that no applications for water are being made.

8605 RESOLVED on the motion of Crs Webb and O'Brien that the information be noted.

10.9 KATRINA HODGKINSON MP – SHADOW MINISTER FOR NATURAL RESOURCE MANAGEMENT S4 + W1 (33194)

Stating that as Shadow Minister for Resource Management the Country Towns Water Supply and Sewerage Program (CTWSS) forms part of her portfolio responsibilities and she has been approached by several councils and water utilities seeking prioritization of specific projects.

Asking for information about CTWSS programs in this area and setting out the detail required, as well as advice on the priority placed on each project. Stating it would be appreciated if the information could be available by Friday 16 September.

8606 RESOLVED on the motion of Crs Karanouh and Webb that Council instruct staff to provide the information on Council's inability to attract CTWSS funding for the water treatment plant.

10.10 JOHN SINGLE SR26 (33139)

Requesting urgent repairs to two causeways at the eastern end of Vatua Lane which are currently not trafficable to trucks. Pointing out the immediate problem is that they have a contract to deliver sorghum to Sydney in August/September and given RTA restrictions to B Double access and bridge weight limits, the only other truck access to "Narratigah" is via Coonamble – adding a further 98kms to the trip one way. Saying they will aid Council where possible and would be happy to contribute up to \$2000 for the timely and successful repairs to the causeways.

The General Manager identified this as another issue relating to the ongoing wet weather and the impact on roads by the continued use of heavy vehicles on the unsealed road network. Mr Griffiths said Council staff estimate that some 300 plus ton of rock fill is required in the two causeways in question, however the condition of other causeways will be negatively impacted by any attempt to cart material of that magnitude to the site. He said the use of Calga Road for this purpose is not feasible as that access is too wet to even grade.

Mr Griffiths informed the meeting that the Manager – Roads has been in contact with Mr Single, who acknowledges that because of wet conditions Council cannot get onto the road.

The General Manager said he had been advised that semi-trailers were being pulled along Vatua Lane by tractor and said that if this has been done when roads are closed, what chance has staff got of maintaining its rural roads." A landholder in Vatua Lane was using a tractor to pull semi-trailers

8607 RESOLVED on the motion of Crs Webb and Cullen that Council advise Mr Single that repairs will be carried out when access is available to the causeways in question.

16.0 REPORT BY ECONOMIC DEVELOPMENT MANAGER

At this juncture, Ms Glasson was at the meeting to present the EDM report.

SALEYARDS – USE OF EMERGENCY TAGS

Prior to discussing items in the report, Ms Glasson informed the meeting that she had been at the Saleyards where a meeting had been held between a representative of the Livestock Health and Pest Authority and Saleyards Manager concerning the use of emergency tags. She said that the LHPA has committed to having a representative at the sales so that if cattle do not have a tag or if an emergency tag has to be used, the LHPA will provide it.

The General Manager said in the past there was a verbal arrangement between the Board/Authority and the Saleyards Manager however this is not permissible under the Act. He said that PIC tags registered to the Saleyards were being used and this arrangement has been cancelled and all books/records returned to the LHPA. Mr Griffiths said he was under the impression that a new agreement would be available in two weeks.

The EDM proceeded through the report to Council and touched on the following items:

- Abattoir – two new enquiries forwarded to Scotts.
- Demand Farming – further contact with J Larkin.
- Saleyards meeting with consultant – Tuesday 17th August. Apologies from the Mayor, Cr Karanouh and General Manager
- Business Awards – Nominations good. Encouraged to nominate businesses to show appreciation.
- Coonamble Showground – Cr Cullen asked whether it was necessary for the Uni students to have meetings with each user group – pointing out that the consultation process has been done. The EDM said it was part of the course and because they are responsible for all aspects they need the opportunity to make slight changes if necessary.

8608 RESOLVED on the motion of Crs Karanouh and O'Brien that the report by the Economic Development Manager be adopted.

16.1 LOCAL HERITAGE ADVISORY COMMITTEE MEETING

8609 RESOLVED on the motion of Crs. Webb and Schieb that the notes from the meeting held on 20 July 2010 be noted.

SHIPPING CONTAINER – MUSEUM

The A/Director of Engineering Services advised that stormwater drainage has to be installed on the container before it can be used. Council noted that items owned by Mr Neville Owens will be stored in this container at the Museum.

The next meeting of the Heritage Advisory Committee will be held on 21 September and Cr O'Brien encouraged Councillors to attend.

At this juncture, 11.58 am, Ms Glasson left the meeting.

GENERAL DISCUSSION ON ROADS

The Mayor suggested that Council have a general discussion on roads, pointing out that complaints on the condition of shire roads keep coming to Council and individual Councillors. The Mayor threw open the debate, asking what do we do to fix the problems. The following suggestions were made:

- Contractors – to catch up – give them a specific road
- Wait until new Director of Engineering Services starts before making any plans.
- Flood damage for sealing of Tooraweenah Road – this is not possible – funds must be used on the specific works already identified.

10.11 FG & JA MORSE R8-6-2 + SR2

Expressing concern regarding the condition of the Coonamble-Tooraweenah Road and saying that while the difficulties the Shire faces are acknowledged there are serious issues that need addressing. Stating that for the transport of beef and grain they have to utilize SR 79 Gummin Gummin Road which has been in a serious state of disrepair since the January rains and in its current condition not suitable for large heavy loads.

Pointing out they have had to cancel a Woolworths beef contract due to the inability to transport cattle because of road conditions. Appreciating assistance provided by Council staff earlier this year in making SR79 trafficable so they could freight home purchased cattle. Asking if there is a possibility of a joint funding venture with Gilgandra Shire and saying they would welcome an opportunity to discuss this matter with Council and staff.

The General Manager commented there is little wonder that staff cannot make any headway with road conditions when heavy transports continue to utilize roads that are only open to light traffic. He said enforcement of Council's policies is now imperative. In response to Councillors' enquiries, the General Manager said staff cannot do all the roads at once. Hew said the priority is to make them trafficable with safety. Cr Cullen said he tried to contact staff following work on the Darnley Chase road which, in his opinion, was unsatisfactory, however his calls were not returned. Cr Cullen again pointed out that roads are not being domed and until that is achieved time and effort is being wasted as water will not run from the road surface.

FORMATION OF ROADS COMMITTEE

8610 RESOLVED on the motion of Crs Cullen and Schieb that a Roads Committee, comprising the Mayor, Crs Cullen, Webb, Karanouh, O'Brien and Schieb, be formed.

Cr. Schieb referred to some grain producers whose properties are along the Tooraweenah Road and who store grain on farms and stated that they will not cart to silos at Coonamble, but will go to Mendooran. He said it may be a case of Council looking at a 'user pays' system for roadworks as Council is not in a position to finance repairs/maintenance of its entire rural network.

It was suggested that other councils policies on road closures be sought – the General Manager said he has done this however there are no formal policies. Mr. Griffiths said that Warren fines offenders when necessary and Bourke is reviewing a policy at the present time.

Councillors wondered whether action can be taken against the person pulling semi trailers along Vatua Lane while the road was closed. The General Manager said he would follow this up.

8611 RESOLVED on the motion of Crs. Karanouh and Webb that Council trial its staff during wet weather in monitoring traffic using closed roads by stopping drivers and giving them a caution and this decision be made known to landowners, along with costs associated with repairing roads damaged by wet weather usage **AND FURTHER** that FG & JA Morse be advised that Council will undertake repairs at the earliest opportunity when conditions dry.

10.12 NEIL McGAFFIN, DEPARTMENT OF PLANNING

Offering Council the opportunity to have a draft Standard Instrument LEP for Council's consideration within the next three months. Saying he would also hope to be able to deliver assistance with the s62 consultations as well. Pointing out that the draft LEP would be a 'like for like' translation or 'best fit' of Council's current LEP. Saying this assistance would be based on a mutually agreed timeframe for progression and completion of the draft LEP. Encouraging Council to also proceed with its Strategic Land Use Review.

The General Manager reported that whilst Council has advertised for expressions of interest to carry out a review of the Land Use Strategy this offer is financially beneficial and he said he has requested advice as to whether the land use strategy rejected by Council could be utilized with the exception of the rural residential and rural allotment provisions that were not acceptable. Mr Griffiths said even if this is not possible, the offer should be accepted.

8612 RESOLVED on the motion of Crs. Webb and Karanouh that Council accept the offer from the Department of Planning to formulate a draft Standard Instrument LEP, provide assistance with the s62 consultations and continue with the review of the land use strategy, at Council's cost, for future incorporation into its LEP by way of amendment.

10.13 CENTRAL WEST LIVESTOCK HEALTH AND PEST AUTHORITY

Advising the Chairman, Don Mudford and the General Manager, Narelle Rodway, will not be available until September 23, or during the week commencing October 25, to discuss the core function areas of LHPA with Councillors. Advising that non-attendance at Council's meeting was due to lack of notice and a busy schedule, not an unwillingness to meet.

The General Manager stated that in his opinion the suggested timeframe is unacceptable and, he said whilst he has had discussions with an ex-Chairman of the former Coonamble Rural Lands Protection Board, he feels the matter should be referred to the State Council pointing out the disadvantage rural producers in this area face. The General Manager commented that this will remove any chance of an amicable working relationship with the CWLHPA in the future.

8613 RESOLVED on the motion of Crs. Schieb and Webb that Council contact the State Council of the NSW LHPA advising of its dissatisfaction with the level of service rate in the dollar in this Shire compared to Warren and the deteriorating condition of TSRs within the area.

Section B – For Information:**10.14 COONAMBLE SENIOR CITIZENS ASSOCIATION**

Forwarding copy of minutes of meeting held on 21 June, 2010 for Council's information. Copies were attached to the business papers.

10.15 HON FRANK SARTOR MP L9-1 (33061)

Thanking Council for its support of the introduction of a National Container Deposit Scheme and advising that the issues raised will be given due consideration.

**10.16 DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER
A2 (33099)**

Writing regarding the release of the *Aboriginal Cultural Heritage Consultation Requirements for Proponents 20910* by the Department in April 2010. Saying information can be viewed at

<http://www.environment.nsw.gov.au/licences/consultation.htm>

10.17 UNITED SERVICES UNION REPRESENTATIVE S6-10 (33159)

Requesting Council to recognize Friday 3 September 2010 as its employees' annual picnic day and regard it as a holiday for financial members of the United Services Union.

The General Manager informed the meeting that this request is in accordance with Clause 18B of the Award as well as being included in Council's policies that the picnic holiday be the first Friday in September.

10.18 CASTLEREAGH LOCAL AREA COMMAND P5 (33145)

Providing Council with a media release covering the Castlereagh Local Area Command – copies were attached to the business paper.

10.19 HEALTH SERVICES MANAGER M5-3 (33185)

Advising of a reschedule for moving into the new Multi Purpose Service at Coonamble, which will now be 24 August. Stating in the week 16 – 20 August there may be disruption due to the move, however from 25 August all services will be from the new facility.

10.20 DEPARTMENT OF THE ENVIRONMENT, WATER, HERITAGE AND THE ARTS L9-1 (33198)

Thanking Council for its letter concerning the introduction of a national container deposit scheme. Pointing out that further information on EPHC's considerations on this matter are available from the EPHC website www.ephc.gov.au

10.21 ROADS & TRAFFIC AUTHORITY, PARKES B10 + R8-1 (33138)

Advising that the RTA is currently finalising the design and environmental assessment to rehabilitate the scour at the southern abutment of the Sir Edward Halstrom Bridge over the Castlereagh River at Coonamble. Saying when these tasks are completed it is anticipated that work will commence in the second half of the 2010/11 financial year.

The General Manager informed Council that this item relates to Resolution 6676 of 13 February 2008 which will be attended to once the RTA has completed work on the southern abutment.

8614 RESOLVED on the motion of Crs. Webb and Karanouh that the information contained in Item Nos. 10.14 to 10.21 inclusive, be noted.

URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

8615 RESOLVED on the motion of Crs. Canham and Karanouh that the following information be classified 'urgent business' and dealt with.

10.22 PREMIER OF NEW SOUTH WALES

Media Release – *NSW Moves Ahead with National Health Reforms* – Advising of the release of a discussion paper outlining a proposed restructure of the NSW hospital system – arising out of the recent COAG negotiations. Advising under the plan 17 new Local Health Networks would be established across NSW replacing the eight Area Health Services currently in place.

A copy of this discussion paper was included with each Councillor's business paper to allow perusal so that a informed decision can be made to allow a submission to be prepared. The General Manager said that it seems Orange Hospital is a Class 6, with Dubbo being Class 3 and not having oncology or renal services available and patients being sent to Bathurst for treatment. He said OROC is working towards having Dubbo as the "hub" for the Orana Region and retaining its acute care facilities.

The General Manager invited Cr. O'Brien to be Council's representative on health issues and to work with OROC. Cr O'Brien agreed and said she would be happy to take on this task.

8616 RESOLVED on the motion of Crs Cullen and Karanouh that Council endorse Cr O'Brien as its spokesperson on health issues with OROC, that it vigorously endorse OROC's stance in having Dubbo as the "hub" for health services in the Orana Region and that a separate submission be prepared on behalf of Coonamble and Gulargambone and tabled at Council's September meeting prior to sending.

At this juncture, Bob and Pat Green were present at the meeting.

10.23 BROWNE JEPPESEN & SLIGAR C89 (33223)

Advising it has come to attention that the Chief Judge of the District Court has sounded out the Director of Public Prosecutions on closing Coonamble District Court. Pointing out that the ramifications of this to the town would be disastrous and asking that Council do what it can to ensure that this closure is avoided.

The General Manager said this issue has periodically arisen however no formal submissions appear to have been made. He suggested that the matter be raised with the local member and guidance sought on possible action to prevent the negative impact on this town should the District Court be closed.

8617 RESOLVED on the motion of Crs. Karanouh and Webb that prior to writing to the Attorney General and the Local State Member opposing any move to close the District Court at Coonamble, Council write to the Chief Judge asking why this action is proposed.

10.24 SHARON HANIGAN, PRESIDENT, COONAMBLE SWIMMING CLUB S13 (33221)

Seeking permission to use the pool before it is officially opened in October. Advising the Club has 8 – 10 swimmers who would like to commence training first week in September. Pointing out this would enable them to be in an equal or catch-up position to other competitors who train year around. Stating the training would be under supervision of Robert Andriske and Kerriane Edwards – both qualified lifeguards.

The A/Director of Engineering Services advised that, given the recent wet conditions, the painting of the pool may not be completed as early as September. She pointed out that both Gulargambone and Quambone pools are rostered for painting prior to the start of the next swimming season and the Pool Superintendent will be required to supervise those works. Cr Canham requested that priority be given to painting of the Coonamble Pool and if possible the Club be permitted to use it for training.

8618 RESOLVED on the motion of Crs. Karanouh and Canham that priority be given to the Coonamble Pool and if works are completed, the Coonamble Swimming Club be permitted to use it for training purposes commencing the first week in September.

10.25 RG & KE IMRIE, GULARGAMBONE R8-6-2 + SR2 (33230)

Expressing concern regarding condition of Coonamble-Tooraweenah road and stating they, like other users, think there are serious issues that need addressing. Pointing out it is their only means of getting to and from properties and/or town and for cartage of produce. Saying that Council has a duty of care for all its ratepayers and there is a big issue with safety. Advising that they have established a B&B Retreat at Mt Tenandra Homestead which is proving very popular and asking Council to do something about the road. Welcoming an opportunity to discuss this matter with Council and/or staff.

Council noted that other complaints concerning this road have been tabled at this and previous meetings.

8619 RESOLVED on the motion of Crs. O'Brien and Webb that Council inform the writers that it will carry out repairs to the road at the earliest opportunity when conditions in the area are dry enough.

10.26 AUSTRALIAN RAIL TRACK CORPORATION LTD R2 (33240)

Advising that in March 2008 the Australian Government asked ARTC to undertake a study of the proposed Melbourne to Brisbane inland railway to determine an optimum alignment and to assess the financial and economic prospects of the project. Advising that the final report of the study has been placed on ARTC's website at <http://www.artc.com.au/Content.aspx?p=175&cp=175>

The General Manager pointed out that route is of little value to this Shire, however a number of ratepayers will be inconvenienced. He said basically the route will go from Narromine to Curban thence to join up with the Baradine/Gwabegar rail line near Kenebri.

8620 RESOLVED on the motion of Crs. O'Brien and Canham that Council note the alignment study of the Melbourne-Brisbane inland railway.

10.27 COONAMBLE GOLF CLUB LTD S6-10 (33218)

Asking Council to consider using the Coonamble Golf Club as the venue for its Christmas celebrations. Saying the club has an excellent outdoor area which will be decorated for the Christmas season. Pointing out that catering can be provided by the Lady Golfers, if required – with a variety of menus. Extending an invitation to visit the Club and discuss Council's needs.

Councillors noted that this information has been passed to staff who arrange social functions.

8621 RESOLVED on the motion of Crs. Webb and Karanouh that the information be noted.

10.28 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW L9 (33214)

Introducing the next stage of the Associations' work on how, together, we might shape NSW local government to deal with contemporary and future challenges. Providing a copy of *Modernising local government: discussion paper* which aims to continue the dialogue about the future of NSW local government that was initiated at the Associations' respective conferences in 2009. Advising that feedback will be accepted in response to the paper until 30 September.

The General Manager informed the meeting that a copy of the results of the extraordinary meeting held in May have been forwarded to the LGSA.

8622 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council endorse the actions of the General Manager in providing this information.

10.29 ROBERT J ELLIS R8-6-2 (33220)

Asking for assistance in gaining access to his property (51/58 Violet Street, Combara) and saying the last time the dirt road was graded there was a deliberate table drain cut in front of his house through to the end of the block. Pointing out there are four houses on the left hand side of the street and none on the other side. Asking would it be possible for the left hand side of the road to be built up and a table rain cut down the right hand side? Enclosing photos and saying the problem of getting onto the dirt road at the only access to the place because of a table drain is awfully frustrating and asking for remedial action.

The General Manager said that staff have had discussions with the landowner and remedial action is to be taken when the area is dry enough with care being taken not to impact on other residents in the village.

8623 RESOLVED on the motion of Crs. Webb and Canham that Council note appropriate remedial action will be taken when conditions allow and the land owner has been advised accordingly.

PRESENTATION TO BOB GREEN

The Mayor made a presentation to Bob on behalf of Council and thanked him for his lengthy and valuable service to Council. Bob responded saying he had enjoyed his time with Council and said that he would be available at any time in the future if he could be of assistance. Bob and Patsy accompanied Council and Executive Staff to lunch.

At this juncture, 12.58 p.m. Council adjourned for lunch and resumed at 1.50 p.m.

PRESENTATION BY STUDENTS OF YEARS 7 & 8 – COONAMBLE HIGH SCHOOL.

Six students, accompanied by teacher Mrs Ann Cullen, were present at the meeting. They were given an assignment on what Coonamble would be like in 2050, with the aim to compose and present an exposition outlining their predictions for Coonamble in 2050 and why they believed these changes will occur.

Individually the following students presented to Council:

- Mariam Karanouh
- Jake Buckley
- Olivia Stratton
- Olivia Robinson
- Leona Harris
- Leah Campbell.

The students' presentations were outstanding and they are to be congratulated and commended for the hard work they put in to get such amazing results. Their ideas for the future and their reasoning gave Council much to think about! The Mayor thanked the students and Mrs Cullen and they left the meeting.

11.0 REPORT BY GENERAL MANAGER

8624 RESOLVED on the motion of Crs Webb and Karanouh that the report submitted by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

8625 RESOLVED on the motion of Crs. Canham and Webb that Council note Development Application Nos 013/2010, 015/2010, 022/2010, 025/2010 and 027/2010, together with Complying Development Application Nos 023/2010, 024/2010, 028/2010, 030/2010 and 031/2010, were approved under delegated authority for the month of July 2010.

In response to a question from Cr Schieb, the General Manager advised that development applications must be submitted for rural as well as urban areas of the Shire.

Cr Schieb said he had declared an interest in the following matter in that a member of the public had approached him with respect to purchasing the house owned by Council and occupied by the General Manager. The General Manager said that should Council decide to sell the house, then Cr Schieb would have a pecuniary interest, however the Mayor said it was his understanding that was not the intention at this stage. Councillors agreed and the General Manager ruled that Cr Schieb no longer had an interest and would not be required to leave the room while the matter was discussed.

11.2 GINTY ESTATE

The General Manager reported that following Council's instruction, approaches were made to local agents in an attempt to identify potential demand for allotments in stage one of Ginty Estate redevelopment. Mr Griffiths said he has been advised by the principal of one real estate agency that three – four enquiries had been received in the past few months regarding the availability of residential land. He said the number of firm enquiries could not be quantified, however support to the proposal was offered.

In providing options available to Council, the General Manager said Council may decide to identify the source of funding, prepare a local environmental plan and proceed with development of stage one of Ginty Estate or alternatively, prepare a development control plan, local environmental plan and sell the Estate "as is".

The General Manager said that if Council intends to proceed it should consider infrastructure for the whole capacity, but carry out the development in stages. It was also agreed that sewerage would have to be made available to the estate.

8626 RESOLVED on the motion of Crs.Cullen and Schieb that Council proceed with design and costing for the Ginty Estate Residential Subdivision.

Cr Canham said he would be leaving the meeting shortly and asked that consideration be given to tenders prior to his departure.

20.0 CLOSED SESSION

8627 RESOLVED on the motion of Crs Canham and Webb that Council resolve into Closed Session in accordance with section 10A of the Local Government Act 1993:

- *“2(d) commercial information of a confidential nature that would, if disclosed: (i) prejudice the commercial position of the person who supplied it...”*
- *“2(g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege”*

8628 RESOLVED on the motion of Crs Canham and Webb that the press and public be excluded from the meeting.

RESUME OPEN MEETING

8629 RESOLVED on the motion of Crs. Webb and O'Brien that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS FROM CLOSED SESSION

8630 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the recommendations from Closed Session, being Recommendation Nos. 20.1, 21.1, 21.2 and 22.1 as set out hereunder:

20.1 TENDERS – REPLACEMENT OF COUNCIL'S LOCAL GOVERNMENT SOLUTION SOFTWARE

The Director of Corporate Services informed the meeting that five tenders were received, all of which complied with the tender terms. He spoke about systems offered by the various companies and the range in prices, which he said was an important consideration in the assessment phase.

THE COMMITTEE RECOMMENDS that Council:

- (1) receive and note the report;
- (2) accept the quotation from Civic View for \$210,050 exclusive of GST;
- (3) accept the payment plan option of \$145,610 for year one; and \$16,110 for years two or five;
- (4) authorise the affixing of the Common Seal to the Contract documents if required.

21.1 CONSTRUCTION OF INDUSTRIAL SUBDIVISION INFRASTRUCTURE – HOOPER DRIVE, COONAMBLE – TENDER TD10-3

The A/Director of Engineering Services presented a report on the three tenders received for works on the eleven block subdivision which will provide additional industrial land. She said the work offered is:

- a) construction of Hooper Drive with a 3 tiered pavement design and rollover kerb
- b) construction of sewer lines and manholes
- c) construction of two detention ponds and storm water overflow pipe to Eurimie Creek.

Councillors asked whether checks have been made with referees as to the quality of work and competence of tenderers to carry out Council's work. The A/Director advised that this was done as part of the assessment process.

THE COMMITTEE RECOMMENDS that Council accept the tender from Central West Surveying and Civil Pty Ltd from Narromine in an amount of \$344,405.38.

At this juncture, 3.02 p.m., the Mayor having declared an interest in the following matter vacated the Chair and left the room. The Deputy Mayor, Cr Webb, took the Chair.

21.2 TENDER – WASTE COLLECTION SERVICE

The current tender for this service will expire shortly and in response to calling fresh tenders, five submissions were received. The A/Director provided a report which scored the various tenders and pointed out the prices are per annum and inclusive of GST – they will be adjusted each year in accordance with the CPI.

THE COMMITTEE RECOMMENDS that the tender for the waste collection service be awarded to Stewart Robinson of Coonamble for an amount of \$103,995 rendering the service over three days.

At 3.09 p.m. the Mayor returned to the meeting and resumed the Chair.

22.1 ALLEGATIONS AGAINST TWO COUNCILLORS

The General Manager informed Council that he has received a letter from a local business owner that alleges two Councillors have been discussing proposals that involve that business owner's premises. Mr Griffiths said he has had discussion with both Councillors and has responded to the business owner in question.

THE COMMITTEE RECOMMENDS that Council endorse the actions of the General Manager in following up on these allegations and responding to the business owner concerned.

12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES

8631 RESOLVED on the motion of Crs Webb and O'Brien that the report by the Director of Corporate Services be received and dealt with.

12.1 RATE COLLECTIONS

8632 RESOLVED on the motion of Crs. Webb and O'Brien that the Total Combined Rate Collections to 31 July 2010 be noted.

At this juncture, 3.18 p.m. Cr Canham left the meeting and did not return.

12.2 LIST OF INVESTMENTS

8633 RESOLVED on the motion of Crs. Webb and O'Brien that that the Investments held at 31 July 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 STORES AND MATERIALS UNACCOUNTED FOR & STORES AND MATERIALS WRITTEN IN – PERIOD 1 JANUARY 2010 TO 30 JUNE 2010

The Director informed Council that the stock-take of stores and materials had been completed and provided a list items requiring adjustment. Mr. Warren drew Council's attention to the unacceptable quantity of diesel unaccounted for and advised that a report will be tabled later in the day by the A/Director of Engineering Services.

8634 RESOLVED on the motion of Crs. Webb and O'Brien that Council authorise the writing in of stores and materials in the sum of \$220.97 and the writing off of stores and materials in the sum of \$5,551.75 as shown below for the period ending 30 June 2010:

(a) **Items Unaccounted For:**

Stores No	Description	Qty	Amount
143	Diesel	4628*	5,551.75

* Refer report by A/Director of Engineering Services.

(b) **Items in Excess:**

Stores No	Description	Qty	Amount
472	Petrol	184	220.97

(c) **Summary:**

Items in Excess	\$ 220.97
Items Unaccounted For	<u>\$5,551.75</u>
Total S&M Written Off	(\$5,330.78)

12.4 FINANCIAL REPORTS FOR YEAR ENDED 30 JUNE 2010

The Director reported that each year Council is required to provide General Purpose Financial Reports and Special Schedules which must contain a statement in the approved form by Council as to its opinion on the reports. Mr Warren explained that the Auditors will be here before next Council meeting and it is anticipated the reports will be completed by the end of August 2010.

8635 RESOLVED on the motion of Crs. Webb and O'Brien that Council

- (1) Authorise the necessary elected members and staff to sign the Statement by Council on the Financial Reports for the year ended 30 June 2010.
- (2) Refer Council's Financial reports for the year ended 30 June 2010 for audit.

13.0 REPORT BY A/DIRECTOR OF ENGINEERING SERVICES REPORT

8636 RESOLVED on the motion of Crs. Webb and O'Brien that the report by the A/Director of Engineering Services be received and dealt with.

13.1 FUEL STORAGE AND DELIVERY SYSTEM AT COONAMBLE DEPOT

A comprehensive report was tabled by the A/Director of Engineering in response to the quantity of diesel unaccounted for at the June 30 stock-take. Council noted that during June 2010 the distillate delivery line at the Coonamble depot failed and Council incurred a substantial loss of fuel. The Director advised that the supply was isolated at the storage tank with all of Council's diesel fleet diverted to the Caltex Depot. She said the pipeline is believed to have been installed more than 30 years ago and corrosion was found to be the cause of the failure.

Ms Atkins stated that this incident prompted an investigation into the suitability of Council's current fuel equipment, delivery system and future requirements. Council noted that if no changes are made to its fuel supply, initial cost estimates indicate that the installation of the groundwater well points would be in the order of \$30,000, with an additional \$5000 per year required for annual monitoring and reporting by an independent organisation.

Councillors debated this issue at length prior to passing a resolution

8637 RESOLVED on the motion of Crs. Karanouh and Schieb that Council:

- (1) Decommission the underground tanks at the depot and have the site validated.
- (2) Purchase a small self-bunded above ground tank for Council's minor plant.
- (3) Enter into a fuel card arrangement for management staff vehicles.

13.2 TREE PLANTING – COONAMBLE POOL

The A/Director reported following a direction from the July meeting that staff investigate the planting of trees in the pool grounds fronting Aberford Street, it has been determined that the area is unsuitable due to the proximity of underground pipes associated with the filter system and solar heating system.

Cr Karanouh referred to barricades that can prevent the root system spreading and suggested these may assist. The Mayor said he thought there would be sufficient room to plant the right type of tree along the fence.

8638 RESOLVED on the motion of Crs. Webb and O'Brien that the information be noted.

13.3 ADDITIONAL STAFF – COONAMBLE POOL

Council noted the A/Director reported that, from initial investigations, it has been ascertained that Council would not be able to meet the key competencies required for a trainee to fulfil course requirements. The A/Director reported that trainees would need to be supervised at all times when at the complex and would also be off-site for a large amount of the time. She said it would seem that the desire to reduce overtime would not be achievable by employing trainees, however, suggested it may be achieved using casual staff.

It was noted that the utilisation of temporary casual staff, once they attain the appropriate certificates and deemed capable, can staff the complex unsupervised. The A/Director reported that Casual staff attract a 25% loading additionally a further 25% to 100% loading on weekends depending on the number of hours already worked in the given week. She said the cost of initial recruitment, training and supply of clothing etc for each casual staff member would be in the vicinity of between \$2000 - \$4000 each.

Cr Karanouh said we should have young people learning so that later on Council has trained and qualified personnel to step up when older members of the workforce retire. Cr. O'Brien suggested that job agencies be approached to assist Council select appropriate prospective employees.

8639 RESOLVED on the motion of Crs. Webb and Cullen that Council:

- (1) Continue with current staffing levels and associated overtime;
- (2) Note that pool opening hours for the 2010/2011 season will be:

Monday to Friday	6am – 9am	1pm-7pm
Weekends		1pm-7pm

13.4 PROGRESS REPORT

The A/Director provided a progress report on works completed and underway on regional and local roads and flood damage repairs.

8640 RESOLVED on the motion of Crs. Webb and O'Brien that the progress report be noted.

14.0 MANAGEMENT PLAN REVIEW & BUDGET REVIEW – 30 JUNE 2010

The Director of Corporate Services presented a report in accordance with Section 407 of the Local Government Act 1993 and Section 203 of the Local Government (General) Regulation 2005. Mr Warren went through the report in detail and invited Councillors to ask questions if clarification was required.

DEVELOPMENT FUND

8641 RESOLVED on the motion of Crs. Horan and Karanouh that Development Fund/Ginty Estate be renamed Development Fund and monies therein be used for beautification of the main street, etc.

TRANSFERS TO DEVELOPMENT FUND

8642 RESOLVED on the motion of Crs. Horan and Webb that the following transfers be made to the Development Fund:

▪ Cultural Reserve	\$ 1,133.96
▪ Dental Surgery Reserve	\$26,265.00
▪ Racecourse Contribution/Plant	\$ 5,446.72
▪ Showground Water System	\$30,000.00

8643 RESOLVED on the motion of Crs. Webb and O'Brien that Council:

- (1) note the Management Plan review;
- (2) approve the variations to votes as listed in the budget review documents;
- (3) note that in the opinion of the responsible accounting officer Council is in a satisfactory financial position;
- (4) note the position of Council's estimated Reserves at 30 June 2010;
- (5) note the information provided on overtime for period 1 April 2010 to 30 June 2010.

MEETING OF MAGOMETON QUARRY MANAGEMENT COMMITTEE

Councillor Cullen requested that a meeting of the Quarry Management Committee be held on Friday 20 August 2010 at 9 a.m. The General Manager was requested to prepare a report for the meeting on ways (and associated costs) that would enable Council to operate the Quarry on a 7day/week basis. It was also noted that prices for the mobile crusher would be available, however investigations are still being carried out regarding the most appropriate pump for the Quarry.

15.0 REPORTS FROM VARIOUS COMMITTEES

8644 RESOLVED on the motion of Crs. O'Brien and Webb that the reports from various committees be received and dealt with.

15.1 MINUTES OF TRAFFIC COMMITTEE MEETING

8645 RESOLVED on the motion of Crs. O'Brien and Webb that the minutes of the Traffic Committee meeting held on 10 June, 2010 be received and noted.

15.2 MINUTES OF COONAMBLE STREETS AHEAD COMMITTEE MEETING

8646 RESOLVED on the motion of Crs. O'Brien and Webb that the minutes of the Coonamble Streets Ahead Committee meeting held on 15 July 2010 be noted.

17.0 REPORT BY TOURISM DEVELOPMENT MANAGER

8647 RESOLVED on the motion of Crs O'Brien and Webb that the report by the Tourism Development Manager be received and dealt with.

Mr. Baldwin was not present at the meeting and Councillors went through his report.

8648 RESOLVED on the motion of Crs O'Brien and Webb that the report by the Tourism Development Manager be adopted.

18.0 SALEYARDS MANAGER

8649 RESOLVED on the motion of Crs. O'Brien and Webb that the report by the Saleyards Manager for the month of July, 2010 be adopted.

19.0 REPORT BY CONTRACT RANGER

8650 RESOLVED on the motion of Crs. O'Brien and Webb that the report by the Contact Ranger for the month of July, 2010 be adopted.

GENERAL BUSINESS**Cr Karanouh:**

Nil

Cr Schieb:

- Referred to the overtime report and asked the A/Director whether the Parks and Gardens gang have an organised schedule of works. She said that members of that gang would be involved with works at the pavilion, seating at the sportsground grandstand and in wet weather they are involved in other activities.

Cr O'Brien:

- Toilets at Gulargambone – now completed - thanked staff for a good job.
- Thanked the A/Director for fixing the “bird problem” at the Library.

- Recycling at Gulargambone – not working – waste of money – so much contamination that very little is sorted. Cans go to the school and batteries to the Lions Club. A/Director said she has spoken with the Contractor who concurs with Cr O'Brien.

8651 RESOLVED on the motion of Crs. O'Brien and Schieb that Council discontinue recycling at Gulargambone due to it having become ineffective and that the community be informed of Council's decision.

Director of Corporate Services:

- Reminded Councillors that Pecuniary Interest Forms are due by the end of September – undertook to provide forms, together with copies of last year's, so Councillors can complete and return in time.

General Manager:

- Referred to Shadow Cabinet Meeting held in Dubbo which he attended in company with Cr Cullen. Discussions were held on planning, restrictions on water from GAB, along with other topics.
- RTA – work on Castlereagh Highway north of Wingadee Road – will be underway during harvest. Suggested Council not object.

At this juncture 4.45 pm Cr O'Brien left the meeting.

Mayor:

- Laneway – Anthony Smith – what action has been taken. A/Director advised surveyor is due to carry out work shortly.
- Hickey Street – eastern end – asked for costing to place gravel – residents are getting bogged trying to access driveways.
- Shed at showground – instructed A/Director to knock down.

Cr Schieb:

- Requested gravel on Woodlands road.

A/Director of Engineering Services:

- Broome Park shade cloth – work cannot be staged – cost approx \$23,500 - needs additional \$8,000.

8652 RESOLVED on the motion of Crs. Webb and Karanouh that Council agree to fund the work up to \$23,500 and the additional amount (\$8,000) be sourced from the Showground Reserve.

This concluded the business and the meeting closed at 4.50 p.m.

These Pages (Page 1/4591 to 30/4620) were confirmed on the day of2010 and are a full and accurate record of proceedings of the ordinary meeting of Coonamble Shire Council held on 11 August 2010.

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

DECEMBER 2007 FLOOD**(13/2/2008)****6676 RESOLVED** on the motion of Crs. Taylor and Jackson that Council:

- (6) Undertake repairs to damaged storm water pipes and valves.

Status:

- (6) **In progress – awaiting RTA works to be completed. Refer to letter from RTA in précis of correspondence.**

COONAMBLE RAILWAY STATION RESTORATION & REUSE 1/10/2008**7266 RESOLVED** on the motion of Crs. Cullen and Karanouh that Council:

- (1) Reject the request to seek a lease on the site and recommend that ARTC continue to negotiate with 'Back on Track'
- (2) Agree to staff continuing to facilitate progress on the project and Council may consider contributing seed funding to the project;
- (3) Together with 'Back on Track' make it clear to ARTC that funds are not immediately available for restoration works and that the ARTC contribution would be used to leverage other funding;
- (4) Contact the Heritage Office requesting that it takes strong action against ARTC to reinstate the platform at the Coonamble railway station and to fulfil its obligations under the Heritage Act;
- (5) Investigate the Issue of an Order on ARTC to secure the building as it is prejudicial to the safety of the area and its residents.

Status:**Railway platform completed. Other works in progress.****CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY PROJECT
11/2/2009****7488 RESOLVED** on the motion of Crs. Webb and O'Brien that Council:

- (1) Acknowledges the impasse involved with continuing with the wetland project to the west of Coonamble as specified in Resolution 7276.
- (2) Fully scope the overflow spillway and in-channel wetland at the Warrena Creek Weir and re-apply to the CMA for funding towards the project.
- (3) Lodge a Development Application for the project when funding is approved by Central Catchment Management Authority.

Status:**Application under Natural Disaster Program lodged – awaiting outcome. CMA portion of project \$90,000.**

INTERNAL AUDIT COMMITTEE 11/3/2009

7529 RESOLVED on the motion of Crs. Webb and O'Brien that Council instruct the Director of Corporate Services, through the General Manager, to ensure an internal audit committee is implemented in accordance with the guidelines through surrounding Councils and/or OROC.

Status:

Draft Charters for both OROC involvement and local councils are being developed.

INDEPENDENT TRANSPORT SAFETY & RELIABILITY REGULATOR R2 (30002) 8/4/2009

7602 RESOLVED on the motion of Crs. O'Brien and Schieb that Council instruct the Director of Engineering Services, through the General Manager, to ensure interface agreements in relation to managing risks to safety that may arise because of rail or road crossings on public roads in Coonamble Shire are completed by 31 December 2010.

Status:

Assessment complete – organising meeting in the future.

SALE OF SHARES 8/7/2009

7849 RESOLVED on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

Status:

Action being taken to accommodate the requirements of the pending sale.

11.7 LAND USE STRATEGY 14/10/2009

8087 RESOLVED on the motion of Crs. Karanouh and Schieb that Council:

- (1) Formally adopt the Western Councils Land Use Strategy, with the following two amendments, noting that further review will be necessary prior to developing a new Local Environmental Plan under the standard template format:
 - (i) area from town boundary south to 8 Mile Park on the Castlereagh Highway be zoned 'rural residential' and identified for subdivision
 - (ii) minimum rural subdivision reduce from 1000ha to 200ha. In respect of permitting a residence to be built.
- (2) Undertake annual monitoring of residential, rural residential, industrial and commercial land to provide accurate development data;
- (3) Instruct staff to commence the actions identified throughout the report with a view to finalization by December 2011;
- (4) Commence review of the Land Use Strategy in July 2011 to include results of the monitoring process on demand for residential, rural residential, industrial, commercial and smaller rural allotments;

- (5) Seek quotations immediately from planning consultants for a rezoning application of land situated at the Coonamble Aerodrome with a view to developing the potential Sky Park.

Status:

Expressions of interest for planning consultant received and assessment will take place when Department of Planning agrees to prepare the LEP in accordance with the Land Use Strategy.

13.3 WARRENA CREEK WEIR PROJECT 9/12/2009

8230 RESOLVED on the motion of Crs. Karanouh and Webb that Council:

- (1) Allocate available \$90,000 for the above proposed work;
- (2) Endorse the Director of Engineering Services' proposal to negotiate with the Department of Water & Energy for the funding of \$200,000 to renew the spillway;
- (3) Subject to the proposed work not lowering the maximum current level of the Warrena Weir.

Status:

Estimate for upgrade of weir sent to DECC. Awaiting response.

10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010

8259 RESOLVED on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

8285 RESOLVED on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

Status:

Will progress now that decision is final on sale of the former Coonamble Medical Centre.

11.6 GINTY ESTATE 10/2/2010

8287 RESOLVED on the motion of Crs. Schieb and Cullen that the Manager Environmental Services and relevant other staff look at ideas and costings and bring their proposals back to Council so that a decision can be made in relation to the future of the area.

Status:

Costings prepared – see Director of Engineering Services' report to this meeting.

**11.9 LAW & ORDER MEETING – LOCAL MEMBER & LOCAL AREA
COMMANDER 10/2/2010**

8290 RESOLVED on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General's Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.

Status:
Crime Prevention Plan approval still awaited and meeting with regional department heads deferred, awaiting regional policy on "Keep Them Safe" Program.

CHARLES / McCULLOUGH STREETS AREA 10/2/2010

8319 RESOLVED on the motion of Crs. Horan and O'Brien that culverts be installed as part of the Urban Streets Program in the Charles/McCullough Street area and the work be carried out urgently as part of the 2010/2011 Roads Management Plan.

Status:
Included in 2010/2011 program.

RIVER LEVEL GAUGES – CASTLEREAGH RIVER/WARRENA CREEK (MIN 8251) 10/3/2010

In response to a question from Cr Schieb on this matter, the General Manager informed the meeting that notification of grant funds being available for this type of project has just been received. The General Manager undertook to follow this up and apply for a grant.

Status:
COMPLETED.

**DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER F5
(32079) 10/3/2010**

8334 RESOLVED on the motion of Crs. Cullen and Schieb that Council apply for funding and record the known flood marks utilizing 'in-house' knowledge on flood marks, consulting with community members and recording the information.

Status:
No action.

BATTERLINE EARTHMOVING PTY LTD G1-4 (32159) 10/3/2010

8351 RESOLVED on motion of Crs. O'Brien and Schieb that Council agree to remove the recycling shed from the Transfer Station at Gulargambone and publicise such removal for the following reasons:

- Domestic waste is being dumped in the recycling bags, making recyclables unusable
- Significant reduction in the amount of recyclables being left at the shed

AND FURTHER that community consultation be engaged regarding ceasing of the recycling program in Gulargambone and that a report be presented for determination at the April meeting.

Status:

Recycling cancelled in accordance with Council's resolution at the August meeting. Community consultation still needs to occur.

11.8 NOTES FROM MANAGEMENT PLANNING WORKSHOP – 10/3/2010

8374 RESOLVED on the motion of Crs Canham and Horan that Hickey Street (from Limerick Street to Yuma Street) be sealed, using profits from the Crusher and that a costing be prepared for sealing Effie Durham Drive (from Wilga Street to the Coonamble Veterinary Surgery).

Status:

Estimate for sealing part of Effie Durham Drive \$75,000. Listed on program for completion in conjunction with Hickey Street sealing (estimated to cost \$98,000 for subject section).

RISK ASSESSMENT – COUNCIL FOOTPATHS

10/3/2010

8404 RESOLVED on the motion of Crs. Canham and Karanouh that a risk assessment of all footpaths in the urban areas be carried out by Council.

Status:

In progress

11.4 LANEWAY BETWEEN COONAMBLE BOWLING CLUB AND COONAMBLE WANDERERS TENNIS CLUB

9/6/2010

8467 RESOLVED on the motion of Crs. Canham and Karanouh that the General Manager be authorised to progress this matter, subject to agreement between the Bowling Club and the Tennis Club.

Status:

Both parties have agreed to the terms discussed and the Bowling Club has been requested to arrange preparation of the Lease document. In progress.

SPORTSGROUND LIGHTING 9/6/2010

8479 RESOLVED on the motion of Crs. Schieb and Karanouh that a report be prepared on the use of lights at the Sportsground and alternate methods be investigated in an endeavour to ensure that lights are not left on when training is finished.

Status:

Waiting on quote to install a suitable switch system.

COONAMBLE LEVEE**9/6/2010**

8511 RESOLVED on the motion of Crs. Horan and Webb that Council write to the Department of Commerce, pointing out that this project has been on the drawing board for a lengthy period and requesting that it be expedited.

Status:

No advice on timeframe yet received.

**10.12 COONAMBLE LITTLE ATHLETICS ASSOCIATION D7 + P1-11 (32972)
14/7/2010**

8533 RESOLVED on the motion of Crs. O'Brien and Webb that Council seek details of the financial commitment sought and a plan of the proposed improvements to ensure it does not interfere with other users of the ground and authorise staff to grant approval in principle should no difficulties be foreseen with Council to further consider any financial contribution.

Status:

See further letter from Coonamble Little Athletics in Precis of Correspondence. Cost estimate to date \$9,000. Awaiting additional information from Little Athletics.

10.16 MARTHAGUY PICNIC RACE CLUB D7 (32992) 114/7/2010

8538 RESOLVED on the motion of Crs Webb and O'Brien that staff report back on the possible purchase of portable toilets to negate costs of Council contributions towards this amenity.

Status:

In progress – quotes being sought.

FORMATION OF ROAD – QUAMBONE RACECOURSE**14/7/2010**

8589 RESOLVED on the motion of Crs. Schieb and Karanouh that Council form the required section of access to the Quambone Racecourse, with provision for gravel; supply a loader and work with the Clubs who have offered to assist, noting that funding of \$5,000 will come from the \$20,000 surplus.

Status:

Road formed – loam to be sourced by Racecourse Committee following on site consultations.

TOILET FACILITIES – SHOWGROUND & CARAVAN PARK 14/7/2010

8590 RESOLVED on the motion of Crs. Horan and Canham that Council's Manager – Environmental Services inspect both blocks of toilets (i.e. adjacent to Greyhound Club at Showground and Coonamble Caravan Park) and report to Council on costing to refurbish.

Status:

Instruction issued to Manager Environmental Services who will develop cost estimate when Railway Station project is completed.

MONITORING TRAFFIC – CLOSED ROADS 11/8/2010

8611 RESOLVED on the motion of Crs. Karanouh and Webb that Council trial its staff during wet weather in monitoring traffic using closed roads by stopping drivers and giving them a caution and this decision be made known to landowners, along with costs associated with repairing roads damaged by wet weather usage

Status:

Awaiting advice from the Legal Section and Industrial Section of the LGSA regarding this matter.

10.12 NEIL McGAFFIN, DEPARTMENT OF PLANNING

8612 RESOLVED on the motion of Crs. Webb and Karanouh that Council accept the offer from the Department of Planning to formulate a draft Standard Instrument LEP, provide assistance with the s62 consultations and continue with the review of the land use strategy, at Council's cost, for future incorporation into its LEP by way of amendment.

Status:

Department of Planning has agreed to development of the Standard Instrument LEP and associated DCPs in accordance with the Western Councils' Land Use Strategy, with an undertaking that amendments will be permissible to accommodate the review.

10.22 PREMIER OF NEW SOUTH WALES 11/8/2010

8616 RESOLVED on the motion of Crs Cullen and Karanouh that Council endorse Cr O'Brien as its spokesperson on health issues with OROC, that it vigorously endorse OROC's stance in having Dubbo as the "hub" for health services in the Orana Region and that a separate submission be prepared on behalf of Coonamble and Gulargambone and tabled at Council's September meeting prior to sending.

Status:

Discussions held with Cr O'Brien, submission prepared and sent.

13.1 FUEL STORAGE AND DELIVERY SYSTEM AT COONAMBLE DEPOT 11/8/2010

8637 RESOLVED on the motion of Crs. Karanouh and Schieb that Council:

- (1) Decommission the underground tanks at the depot and have the site validated.
- (2) Purchase a small self-bunded above ground tank for Council's minor plant.
- (3) Enter into a fuel card arrangement for management staff vehicles.

Status:

- (1) Underground ULP supply being utilised prior to decommissioning of tanks.**
- (2) Awaiting one further quote for self banded above ground tank.**
- (3) Initial enquiries completed to arrange fuel cards – anticipated they will be available within two weeks.**

RECYCLING AT GULARGAMBONE 11/8/2010

8651 RESOLVED on the motion of Crs. O'Brien and Schieb that Council discontinue recycling at Gulargambone due to it having become ineffective and that the community be informed of Council's decision.

Status:

Community consultation is covered in Resolution No 8351 of 10/3/2010 which appears earlier in the Resolution Book Update.

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

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10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

Section A –For Council’s Consideration:

10.1 AUSTRALIAN GOVERNMENT – DEPARTMENT OF VETERANS’ AFFAIRS – COMMEMORATIONS A9 (33248)

Advising that Anzac Day is already a national commemoration however during the Anzac Centenary Australia will commemorate 100 years since its involvement in the First World War and also a century of service in war, defence and peacekeeping. Encouraging Council to put forward ideas and suggestions on how the Australian community can be engaged to mark the Anzac Centenary. Advising the planning for the Anzac Centenary is around six principle themes:

- Century of service
- Community engagement
- Infrastructure and capital works
- Education public awareness and community access
- Commemorative service
- International relations and cooperation.

Saying submissions, closing 17 September, 2010, should identify the principle theme or themes that the idea addresses. Saying submissions will then be forwarded along with recommendations to Government.

(NOTE BY GENERAL MANAGER – There would appear to be no memorials requiring restoration within the Shire which is the major component of the Infrastructure and Capital Works theme.)

Recommendation:
That Council not make submission.

10.2 MURDI PAAKI REGIONAL ENTERPRISE CORPORATION T3 (33258)

Seeking approval from Council to undertake a project along the Gulargambone Creek, one of three community development activities that FaHCSIA approved for the CDEP in Gulargambone. Saying the idea is to create a walkway from the low level bridge to the highway bridge. Saying the walkway would consist of a path 385m long, 2m wide made from compacted road base with three points along the walkway for rest and reflection and also hoping to include a path from the rear of 2828 to the ‘River Walk’ so tourists can gain access. Advising that MPREC will supply all labour and materials to complete the project and asking Council to provide guidance and approval to get it started.

(NOTE BY GENERAL MANAGER – There are at least four property owners involved and written permission is required from each and, in all probability, from relevant government departments such as fisheries, before any work is undertaken.)

Recommendation:
For Council's determination.

10.3 AUSTRALIAN RURAL EXPO PTY LTD D5 (33303)

Introducing the company to Council and advising it is focused solely on securing foreign investment and joint venture partnerships in Australian rural and regional infrastructure, food production and development projects. Stating in the past it has facilitated projects through NSW and, with their recently opened head office in Orange, expanding the service in rural and regional Australia. Pointing out their services are free to all rural and regional companies and councils who have:

1. worthwhile projects with a sound business plan
2. innovative projects that have a sound commercial basis
3. infrastructure projects
4. need capital to further expand business and require joint venture funding.

Saying the company also works closely with Staff Recruitment Pty Ltd to provide first class skilled staff to rural and regional businesses. Advising the company has submitted a proposal to the Federal Government via the Population Minister and will continue to lobby government fiercely at all levels to ensure the pathway to this economic development is not forgotten post election. Asking to be advised of any worthwhile projects and business development in the Shire.

(NOTE BY GENERAL MANAGER – This Council does not have any projects as mentioned in the four points above, however bore baths, saleyards, etc come to mind, if it can be shown that they have a sound commercial basis.)

Recommendation:
That Council keep the offer in mind should any worthwhile projects which prove to be commercially viable be identified.

10.4 NSW DEPARTMENT OF INDUSTRIAL RELATIONS H5 (33307)

Writing in regard to the administrative arrangements under which the Minister for Industrial Relations appoints local public holidays following written applications by local councils. Pointing out that the public holiday provisions contained in the National Employment Standards of the Fair Work Act 2009 apply to local public holidays appointed under the Banks and Bank Holidays Act 1912 which means that national system employees whose place of work is within a local public holiday area will be entitled to be absent from work on the day or half day that is the local public holiday or half holiday.

Pointing out that an employer may request an employee to work on the local public holiday/half holiday provided that the request is reasonable however an employee may refuse to work if the refusal is reasonable, taking into account factors specified in the National Employment Standards. Saying employees who do not work on the public holiday/half holiday will be entitled to be paid at their base rate of pay in respect of their ordinary hours of work for that day and employees who work may also have an entitlement to penalty rates under an award or other industrial instrument.

Saying Council may wish to consult with its local Chamber of Commerce as to the impact of a local public holiday/half holiday on businesses located within this LGA. Pointing out that if Council decides to proceed with a request for a local public holiday/half holiday it must inform the Director of the specific date and defined purpose in writing before 12 November.

(NOTE BY GENERAL MANAGER – Currently this area has only one annual local public holiday being the second day of the Coonamble Show which, for 2011 is 1 June. Council should consult with the local Chamber of Commerce to determine the impact of the local public holiday on businesses within the LGA and be mindful that removal of the holiday would have a massive detrimental effect on the local show.)

Recommendation:

That Council refer the granting of public holiday on the second day of Coonamble Show to the newly formed Chamber of Commerce for comment to Council for determination at the October meeting.

**10.5 THE MAZE GROUP, GULARGAMBONE
(33327)**

R8-6-2+SR39+SR11

Writing concerning the Collie/Bourbah Road; the Bullagreen Road and the Back Gular Rail Road. Saying the Bullagreen Road has severe rutting and there is concern regarding accidents. Pointing out that the road needs topdressing nearly all the way to town to allow them unrestricted access. Saying the state of these roads is appalling and costing their business/family money due to damage to vehicles. Wondering how they will get wheat out if wet weather persists Referring to difficulties in accessing medical services when required. Pointing out that other medical treatments will become extremely expensive if the patient has to move off farm to continue. Saying they would appreciate swift action in attending to problems with roads that affect ratepayers and road users in this Shire.

(NOTE BY GENERAL MANAGER – The Back Gular Rail Road is being graded 31 August; the Collie/Bourbah Road has a 20 – 30 metre waterhole that is quite deep and nothing can be done until that water subsides; the Bullagreen Road is again full of bog holes and severe wheel ruts from constant use during wet periods.)

Recommendation:

That Council advise the writer in accordance with the information contained in the General Manager’s note.

10.6 ALEXANDRA BARTLETT, “ROSEWOOD”, COONAMBLE S8-6-2+SR15 (33326)

Informing Council she is a practicing nurse/midwife and currently working at Coonamble Hospital. Alerting Council to the state of the Rosewood road, particularly the 200 metre stretch towards the end which she considers is extremely unsafe in both wet and dry conditions. Drawing attention to poor maintenance which has caused this section to become impassible and has prevented her from attending work. Asking Council to assess the road and improve its state to make it safe for vehicles and people.

(NOTE BY GENERAL MANAGER – The road in question is Category 7 and will be attended to as soon as practicable.)

Recommendation:

That Council advise the writer that the subject road is classified Category 7 and, as such, will receive maintenance as soon as practicable.

10.7 MANAGER, OGDEN’S COACHES R8-134+C6-13+SR19+SH18 (33325)

Referring to harvest time fast approaching and to two ‘close calls’ last season that could have had tragic consequences. Requesting that a “School Bus Stop Ahead” sign be placed in two areas to avoid a collision between a truck / school bus at Shire Road 19 and State Highway 18 (near RR47010). Pointing out this will notify impending heavy vehicles that school buses laden with children traverse the roads in the mornings and afternoons and encourage drivers to take care.

Recommendation:

That Council refer this request to the local Traffic Committee for inspection and determination.

10.8 SUPERINTENDENT BOB NOBLE	C13 (33330)
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Inviting the Mayor, General Manager and Councillors to attend the Castlereagh Local Area Command Police Remembrance Day Service in Walgett on 29 September 2010 at 11.00 a.m. Advising the venue will be St Peter's Anglican Church. Asking for RSVPs by Wednesday 22 September.

<p>Recommendation: For Council's determination.</p>
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10.9 CEO, GWAHS	H2-2 (33332)
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Responding to Council's correspondence raising concerns about access to and disposal of "party packs" in Gulargambone and saying promotion of the safe disposal of used equipment is a key component of the Needle & Syringe Program (NSP). Saying NSP is an evidence based public health program that aims to protect the community from the spread of infections. Referring to a meeting held in May 2008 between GWAHS and the then Director of Engineering Services to discuss the issue and it was proposed the following strategies be implemented:

Coonamble Shire Council:

Additional disposal bins be placed in public places both in Coonamble and Gulargambone.

A larger disposal bin located in Gulargambone public toilets to cater for disposal of "party packs".

Greater Western AHS:

Liners for public disposal bins supplied to CSC and returns accepted by Coonamble and Gulargambone Health Services.

Education to CSC regarding safe disposal of injecting equipment to limit the risk of injury.

Information regarding the Needle Cleanup Hotline provided to CSC.

Pointing out that the offer of liners for disposal bins is still available as soon as additional disposal bins are installed in public areas. Saying representatives from the Area Health Service are happy to assist with the implementation of other strategies.

(NOTE BY GENERAL MANAGER – It would appear that GWAHS has missed the point of the letter from Mr & Mrs Carrol in that minors are accessing the party packs. This will not be rectified by additional disposal bins or liners.)

<p>Recommendation: That Council inform GWAHS it is well aware of the May 2008 strategies, but this will not overcome minors accessing party packs.</p>

10.10 COONAMBLE PRE SCHOOL INC**P1-6+C8-1 (33331)**

Asking that Council revisit management agreement conditions of the car park. Saying it has been a valuable asset in ensuring safety of children being delivered to and collected from the Pre School. Pointing out that all requirements stated by Council have been completed by the organization, however the following issues need addressing:

- Cost of \$200 per time to Murdi Paaki to ensure the upkeep of the whole block
- Area being used as access by neighbours and when it rains the block becomes messy due to amount of mud and deep tyre tracks from trucks
- New gravel has been added to the car park which has made a huge improvement however now a mess due to access of heavy vehicles.

Asking that Council consider an option to divide the block into the quarter that is used by the Pre School, making it a smaller section to maintain. Saying the car park has been a fantastic asset and hoping a compromise can be reached.

(NOTE BY GENERAL MANAGER – The proposal is feasible, but exactly how much of the block the Pre School requires will be subject to negotiation.)

Recommendation:

That Council authorise the Director of Engineering Services through the General Manager to negotiate with the Pre School on the area required and renew the agreement accordingly.

10.11 COONAMBLE LITTLE ATHLETICS**P1-11 (33340)**

Again advising Coonamble Little Athletics has been selected to host the Annual Regional Athletics Carnival in December 2010 which is expected to attract a large number of visitors to town. Advising an inspection of facilities has taken place and attaching a copy of requirements necessary for the Carnival to proceed. Seeking permission to erect two permanent “cages” around the discus area at the southern end of the Oval and forwarding copy of regulation from Little Athletics Australia and also the specifications of what they are seeking to erect. Pointing out the benefits of the project will be available to other community groups for their events and will make the area a possible site for future School Zone/Regional Events.

Recommendation:

That Council defer consideration of this item until the report by the Director of Engineering Services on the matter.

10.12 G R BUSHBY, “CALGA STATION” R8-6-2+SR38 (33343)

Writing under instruction from the Chairman of Calga Pty Ltd requesting urgent attention be given to grading of Calga Road, which has not been graded for over 12 months and is in an unacceptable condition. Saying it causes unnecessary wear and tear on farm vehicles and plant and there is concern that serious injury may occur if there is an accident. Saying it is appreciated that rain has caused problems but previous correspondence has not resulted in any action. Asking that this matter be given priority when conditions allow.

(NOTE BY GENERAL MANAGER – The road was due for grading earlier this year however it has been too wet to carry out maintenance. Discussions with the owner some six weeks ago recognized that the area was simply too wet for grading and for placing of loam that has been outstanding since the flood.)

Recommendation:

That Council advise the writer that the road will be attended to when conditions allow.

10.13 LGSA WEEKLY CIRCULAR 33/10

Item 7 of the weekly circular deals with *Modernizing local government focus groups*, stating the Associations have released the initial timetable for discussions and councils can register for a focus group or a hearing. Saying the Associations are offering two methods for discussing the ideas contained in the discussion paper. Pointing out that to keep the idea of an in-sector dialogue moving the Associations are creating small scale listening opportunities to enable good interaction levels and input from individual participants. Saying they are also offering them in a variety of geographic areas. Pointing out the two major methods are:

- **Focus groups** with a limit of 15 people per group – with some being open (first come first served) and some by invitation – for the open focus groups they will run up to three groups simultaneously at any one venue if there is demand.
- **Hearings** for individual councils or other stakeholders – where council representatives present their thoughts on the questions to Presidents and/or other Joint Executive members.

Advising the proposed timetable for Open Invitation Focus Groups in Dubbo is Tuesday 9 November.

(NOTE BY GENERAL MANAGER – The adopted position by this Council as determined at the Extraordinary Meeting held in May 2010 has been conveyed to the LGSA. Council should now determine whether it wishes to attend the focus group or a hearing.)

Recommendation:
For Council's determination.

10.14 GULARGAMBONE LIONS CLUB INC P1-9 (33363)

Advising that the recent rain has caused an excess water issue in Lions Park Gulargambone which has come to their attention. Saying the run off water from the road flows into the toilet block creating a safety hazard and eventually it will affect the stability of the building. Requesting that a drain be built from the road directing water away from the toilet block. Pointing out that this would reduce cleaning time, minimize chances of patrons slipping over and providing amenities than can be used.

(NOTE BY GENERAL MANAGER – The area is too wet at the moment to safely cut a drain. When conditions improve levels will be taken to remediate the run off water.)

Recommendation:
That Council advise the Club that remedial work will be effected when the area is dry enough.

10.15 SOCIETY OF ST VINCENT de PAUL (GREENE VILLA RESIDENCE) S13+D7 (33357)

Applying for season tickets for eight people with disabilities in permanent residence at Greene Villa. Pointing out that in the past Council has made a Family Ticket available to enable clients and carers to go to the pool for training for the Tri State Games.

Recommendation:
That Council again allow clients/carers of Greene Villa to purchase a Family Season Ticket to access the Coonamble Swimming Pool.

10.16 OGDEN'S COACHES R8-1+SH18 (33358)

Advising that because of the increase in rainfall there is need for a "pull off pad" at 4701 Castlereagh Highway adjacent to "Misery Farm" to enable the safe conveyance of school children.

Recommendation:
That Council refer this request to the Local Traffic Committee for inspection and determination.

10.17 GULARGAMBONE AMATEUR SWIMMING CLUB S13-2 (33362)

Advising the Club has received a grant from the Department of Sport and Recreation to enable 15 Aboriginal students to join and participate in club training, coaching and district carnivals. Saying it will allow students to obtain swimming attire and will also cover training fees, bus hire and participation in competitions. Pointing out it does not include pool entry and this will limit the success of the program and the number of students participating. Asking Council to waive the cost of 13 child season tickets and one family ticket. Saying the Club is willing to participate in any media releases acknowledging this sponsorship.

(NOTE BY GENERAL MANAGER – Cost to Council would be \$1,066, made up as follows:

- 13 x Season Ticket – Child @ \$67/ea \$871
- 1 x Season Ticket – Family \$195

It is difficult to justify a Family Season Ticket when two child season tickets would only equate to \$134. It is also difficult to justify granting free access when all other patrons are required to pay – why was entry not considered when the grant application was being made?)

**Recommendation:
For Council's determination.**

10.18 SECRETARIAT JOINT STANDING COMMITTEE ON ELECTORAL MATTERS E2 (33308)

Advising that an inquiry is being conducted into the public funding of local government election campaigns as a follow up to the completed inquiry into public funding of election campaigns at the state level. Saying an issues paper has been published exploring some of the matters identified as significant in developing a public funding scheme for local government elections. Advising submissions close on 20 September.

**Recommendation:
For Council's determination.**

10.19 HON FRANK SARTOR AO MP F5-4-3 (33315)

Advising that he is granting up to \$40,000 from the State Floodplain Management Program based on a 6:1 (State:Council) funding ratio for the Coonamble Levee Investigation and Design. Advising departmental staff will contact Council shortly to finalise terms and conditions.

Recommendation:

That Council formally accept the grant of \$40,000 from the State Flood Plan Management Program based on 6:1 (State:Council) funding ratio towards the Coonamble Levee Investigation and Design.

10.20 COONAMBLE DENTAL SURGERTY	M5-4 (33372)
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Thanking Council for its ongoing support of the Dental Surgery and advising he would like to purchase the following equipment, with Council's approval:

1 x dental assistant chair	\$ 790	
1 x office chair	\$ 300	
1 x sandblaster for laboratory	\$5,000	Total of \$6,090

Recommendation:

That Council agree to the purchase of two chairs and a sandblaster for the Dental Surgery and funds be sourced from the Dental Surgery Reserve.

10.21 ELIZABETH LAMBELL	S13-2 (33365)
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Asking for permission to again use Gulargambone pool for aqua aerobics similar to the program conducted last year which will again be auspiced by GWAHS. Saying days and times are not yet available, but will be advised later. Advising she may require the time to be extended by one-half hour to 1½hrs each session.

(NOTE BY GENERAL MANAGER – Ms Lambell used the Gulargambone Pool last season and had on average 12 – 14 attendees each week. Last year participants paid the usual admission fee and Council requested a copy of the public liability insurance cover.)

Recommendation:

That Council approve the use of Gulargambone Pool for water aerobics as outlined and request a copy of the current public liability insurance cover applicable thereto.

10.22 COONAMBLE JUNIOR CRICKET	P1-11 (33371)
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Advising it is in the process of planning the coming season – saying the Club encourages as many children as possible to participate in and learn the game. Advising they need to constantly update equipment to ensure safety. Saying they have been investigating ways to improve playing conditions for C graders. Stating that currently C grade plays on mown grass however the surface has become uneven and the bounce of the ball can be erratic.

Asking Council to consider upgrading the pitch to a synthetic wicket and saying a quote has been obtained from Dubbo and two locals for the work. Stating the quote from Classic Sporting Facilities (\$7105 + GST) is for the whole job – local quotes are for concrete only. Acknowledging this is a substantial cost up front and they are prepared to find ways to reduce the outlay by doing some of the work in kind, seeking extra sponsorship and accessing grant funds.

(NOTE BY GENERAL MANAGER – The location of the synthetic pitch will not interfere with facilities for other sporting groups. Should Council agree to the request it needs to consider where funds may be sourced.)

Recommendation:

That Council:

- 1. Authorise the installation of a synthetic pitch for Junior Cricket.**
- 2. Provide 50% of the cash component of the cost up to a maximum of \$3,500.**
- 3. Identify the source of funds for 2. above**

SECTION B: For Council's Information**10.23 NSW OMBUDSMAN H2 (33250)**

Referring to letter of 21 December 2009 in which concerns were raised that many NSW Council websites contain incorrect or ambiguous information which may have caused members of the public to engage in unsafe handling of materials containing asbestos. Saying a number of suggestions were made relating to improving publicly available asbestos information on council websites. Saying councils were requested to respond to these suggestions and advising that a response from Council is required not later than 30 September 2010.

(NOTE BY GENERAL MANAGER – The letter of 21 December 2010 was included in the February 2010 Precis of Correspondence and the information was noted. Council has included information on its website and I have advised the NSW Ombudsman accordingly.)

**10.24 CENTRAL WEST LIVESTOCK HEALTH & PEST AUTHORITY
R11+S1 (33251)**

Advising that any and all existing agreements between the former Coonamble Rural Lands Protection Board (now Central West LHPA) and Coonamble Shire Council (either written or verbal) to sell NLIS emergency devices is terminated as of 5pm Friday 5 August 2010. Stating a new agreement may be considered pending review of any documentation provided by Council regarding the said agreement, however any new arrangements will be compliance with the Stock Diseases Act 1923 and current NLIS Policy and Procedures. Asking that all invoice books be returned to the Coonamble office by 4.30pm Monday 9 August 2010.

(NOTE BY GENERAL MANAGER – The Saleyards Manager informed me that he had a non-written arrangement with the former Coonamble Rural Lands Protection Board regarding use of emergency NLIS tags. In accordance with the Authority's request all invoice books were returned to the Coonamble office.)

10.25 NETWASTE G1-5 (33260)

Saying that due to conditions in the scrap commodities market it has been necessary to review the scrap metal rebate as shown:

- First quarter of financial year 2010/11 (July-August-September) minimum payment rebate will be \$165/tonne +GST
- July was paid at a rate of \$175/tonne + GST.

Advising it has undertaken to ensure that if there is any significant change in the market in this period, they will ensure that the NetWaste rebate increases before the next review date as per existing arrangements with Council.

10.26 HEART FOUNDATION D7 (33302)

Seeking support for the annual Heart Foundation Doorknock Appeal from 1st to 30th September. In a letter to the Mayor inviting him to kick off this year's appeal with a personal donation and ask the local community to join in supporting the Heart Foundation in 2010.

(NOTE BY GENERAL MANAGER – A response has been forwarded to the Heart Foundation in support of its doorknock appeal in this Shire during September).

10.27 ORANA REGIONAL ORGANISATION OF COUNCILS O5

Forwarding brief follow up information provided by RDA Orana regarding the Country and Regional Living Expo (formally known as Country Week) which was held this year from 6 - 8 August.

(NOTE BY GENERAL MANAGER – Information and further detail is available in the document which has been provided at the meeting).

10.28 BUILDING PROFESSIONALS BOARD B11 (333234)

Writing to Council's Manager – Environmental Services concerning his application for accreditation and advising that the Board is satisfied he has met the requirements under the BP Act and the Building Professionals Board Accreditation Scheme to be issued with a certificate of accreditation in the following category for period 17 August 2010 to 16 August 2011:

A2 – Accredited Certifier – Building Surveying Grade 2.

(NOTE BY GENERAL MANAGER – Council is now accredited through its Manager – Environmental Services to certify buildings but not to issue fire safety standards).

10.29 NSW POLICE FORCE A19-1 (33324)

Forwarding copy of media release issued on Monday 23 August 2010 concerning the Coonamble Licensing Agreement.

(NOTE BY GENERAL MANAGER – A copy of the media release is attached as **APPENDIX A.**)

10.30 DEPARTMENT OF LOCAL GOVERNMENT	L10+L10-1 (33334)
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Advising that the *Snapshot of NSW Councils – Comparative Information on NSW Local Government Councils for 2008/2009* publication has been released by the Minister. Saying a PDF version and updated time series data excel spreadsheet are available by selecting “Publications” and ‘Comparative Information’ on the Division of Local Government’s website at www.dlg.nsw.gov.au

10.31 ROBBO’S CONSTRUCTION & EARTHWORKS	G1-6 (33339)
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Proposing to change garbage collection days when he commences the garbage collection contract in October as follows:

- | | | |
|----|--------------------------------|---------------------------------|
| a) | <i>Coonamble:</i> | |
| | East side of Castlereagh River | Tuesday mornings starting 6am |
| | West side of Castlereagh River | Thursday mornings starting 6 am |
| b) | <i>Gulargambone:</i> | Wednesday mornings start 6am |

10.32 DEPARTMENT OF THE PREMIER & CABINET (33347)	D5-22+B11+R4
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Advising that, in response to local government sector requests, the Division has prepared a summary of the key issues identified during the review of ten councils’ planning documents as part of the assessment of recent s508A special rate variation applications. Saying the summary can be found on the Division’s Integrated Planning and Reporting web-page under “*Development and Support*” at www.dlg.nsw.gov.au. Stating that when the Division completes its review of all Group 1 Councils’ Community Strategic Plans and related documents, further feedback will be provided.

10.33 CHAIR, CENTRAL NSW TOURISM	T3-2 (33337)
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Thanking Council for support during what has been a challenging period. Saying a lot has happened and changed in the last few months and it is timely that an update be provided. Advising that since April discussion has taken place on the strategic direction of the RTO which has led to the development of the Strategic Plan attached to the correspondence. Saying CENTROC, OROC, FORTO and Deloitte have also been involved in discussions. Pointing out they are keen to hear Council’s comments. Stating they believe the strategic plan will help focus on the core issues facing tourism and particularly visitation numbers. Advising that while the plan was being developed they have been focusing on a number of more immediate activities:

1. Regional Flagship Events applications – 15 applications from Central;
2. Demands Funding applications – currently finalizing applications for this year and there is no danger of us not spending our allocated budget;
3. Stakeholder management – has obviously been an area of major concern and they have been working diligently to establish meaningful

relationships with Council representatives throughout the region. Saying they are about to embark on a program of operator investment in resources and funding to ensure the future sustainability of the tourism industry and the RTO.

Advising these activities have been undertaken whilst they set up new financial systems and processes, appointed new accounts and began the search for a new EO with support services – which means they are close to finalizing plans and processes for improving visitation to the region.

Advising that in regard to contributions from Council they have chosen to ensure that they have consolidated all issues prior to requesting funding for the 2010-2011 fiscal year – and will seek contributions when these tasks are completed. Pointing out it is intended they will remain at the 2009/10 level until the RTO can establish the added value to councils.

10.34 WOOLLAHRA MUNICIPAL COUNCIL A4-2+R8-1 (33341)

Advising it has been corresponding with the NSW Government since June 2009 in relation to the parking of boats, trailers and other vehicles with advertising on public roads, seeking a change in legislation to allow councils to regulate the parking of these types of vehicles on public roads. Saying that currently the only manner in which Council can force the relocation of these vehicles is by the provision of time restricted parking, which significantly affects the amenity of residents and creates visual pollution with excessive signposting. Stating that Council originally sought support from the NSW Government, the RTA, the LGSA and Department of Local Government in forming a taskforce to explore options, however no stakeholder was interested in supporting or facilitating such an endeavour.

Pointing out that Council has resolved to lobby NSW Government and NSW Opposition for a change to Regulation 200 of the NSW Road Rules under the following terms:

1. amendment to Regulation 200 so that boat and advertising trailers cannot stop in a built up area for longer than 24 hours;
2. that councils be given powers to issue permits to local boat owners to be able to park their boats in local streets for periods longer than 214 hours.

Seeking comments from councils to document their similar problems and to support either changes to the NSW Road Rules or the implementation of a taskforce to regulate parking of these vehicles. Saying if Council would like to provide a written submission please advise by Friday 1 October.

10.35 ACTING CHIEF JUDGE DISTRICT COURT OF NSW C8 (33375)

Advising the Chief Judge is currently on leave and Council's correspondence concerning the proposed closure of District Court Sittings at Coonamble will be referred to his attention upon his return in mid-October.

**10.36 LOWER MACQUARIE COMMUNITY & FARMER GROUP INC E5
(33374)**

Extending an invitation to attend the Annual General Meeting of the Lower Macquarie Community & Farmers Group Inc to be held at the Carinda Diggers Hall on Tuesday 14 September at 10 a.m. Advising the first presentation will be at 11 a.m. with Laura Torrible of Integrated Resource Planning presenting her draft environmental and oral study of the Lower Macquarie which was engaged by the Department of Environment and Climate Change and Water. Should Council wish to do a presentation at the meeting it is welcome and encouraged to do so.

**10.37 GULARGAMBONE RURAL TRANSACTION CENTRE D5-14-3
(33366)**

Inviting Council to the 10th Annual General Meeting of the RTC to be held Monday 20 September 2010 at 2828 commencing 7 p.m. with a light supper to follow.

JOHN J GRIFFITHS
General Manager
1 September 2010

11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

Recommendation:

That the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
26/10	CSC	CSC	Subdivision	Hooper Drive Coonamble	24/8/2010

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application No 026/2010 was approved under delegated authority since the last Council meeting.

11.2 INDEPENDENT COMMISSION AGAINST CORRUPTION INVESTIGATION

Background:

This investigation was conducted by ICAC primarily concerning an allegation that Council's former Director of Engineering, Don Gamage, offered \$15,000 to Mr Steven Blackadder in order to secure employment as Director of Technical Services at Woollahra Council. A copy of the Fact Sheet is attached as **APPENDIX B**.

In determining that the Commission is of the opinion that Mr Gamage engaged in corrupt conduct by offering \$15,000 to Mr Blackadder as a bribe, the Commission also made four recommendations in respect of recruitment by Cobar and Coonamble Councils after stating that Mr Gamage's resume falsification remained undetected because both Councils failed to adequately check Mr Gamage's employment details and relied too much on his status as a member of Engineers' Australia. They further hold that resume falsification occurs in approx one quarter of applications to the NSW Public Sector.

Councillors were previously emailed the full ICAC report.

Issues:

The recommendations will be communicated to Cobar and Coonamble Shire Councils with a request that both Councils provide a implementation plan to the Commission for the recommendations. The Commission will also request progress reports and a final report from the Councils on implementation of the recommendations.

Recommendation 1:

That Cobar Shire and Coonamble Shire councils ensure that:

- a) adequate employment screening checks are performed on preferred applicants in line with current Australian Standard on Employment Screening (AS4811-2006) and
- b) applicants for positions complete a form indicating that:
 - They consent to employment screening checks being conducted on them
 - The information provided in support of their application is true and
 - They acknowledge that any employment or offer of employment may be withdrawn if they have provided false information in support of their application.

It is interesting that AS4811-2006 recommends that employment history only be checked for the past five years, which would not have prevented the employment of Mr Gamage by this Council. Perhaps a ten year period may be more applicable for this organization. It is possible to engage firms who specialize in screening processes and it should be noted that this will extend recruitment time to allow full checking. The basic requirements for employment screening are needed before appointment; upon promotion or change of employment circumstances and prior to completion of a probationary period.

A suitable form authorizing employment screening checks; information provided is true and acknowledging any employment offer may be withdrawn if false information in support of their application is provided.

Recommendation 2:

That Cobar Shire and Coonamble Shire councils engage the use of an employment screening company if they are recruiting senior staff and are having difficulty in verifying the information supplied by the preferred applicant.

The General Manager is the only “senior staff” of this Council and it is suggested that an employment screening company be engaged for both Directors and Managers positions.

Recommendation 3:

That Cobar Shire and Coonamble Shire councils ensure that they know and are satisfied with the:

- a) verification checks performed by professional bodies before they rely on membership of them as evidence of a candidate’s skills or experience and
- b) process used in relation to a migrant skills assessment before they rely on that assessment as evidence of a candidate’s skills or experience.

In the case of professional bodies it is recommended that no reliance be placed on membership as evidence of an applicant’s skills or experience. In respect of clause b) Council would need to have a screening company give advice on the migrant skills assessment.

Recommendation 4:

That Coonamble Shire and Cobar Shire councils:

- a) obtain consent from employment applicants to verify memberships or other status that they claim to hold with professional bodies; and

- b) ensure that this consent has been provided to these professional bodies.

If Council agrees not to rely on membership of professional bodies there is no need to obtain consent from employment applicants to verify memberships, etc.

Sustainability/Legislative Provisions:

The Commission has the power as part of the performance of its statutory functions under the ICAC Act to monitor and insist on implementation of these recommendations.

Financial Considerations:

The cost of an employment screening company is in the range of \$200 - \$500 per applicant, but the additional cost of reviewing the migrant skills assessment will range from \$500 upwards.

Options:

Nil

Recommendation:

That Council authorise and implement a plan that addresses the recommendations from ICAC to be an addendum to Council's recruitment process for the positions of "manager" and above in terms of the following points:

Carry out employment screening checks in line with Australian Standard AS4811-2006.

Checks to be carried out by a recognized employment screening company covering ten years' prior employment history.

Where applicable, have the employment screening company review any migrant skills assessment.

Develop a form that grants consent by applicants to employment screening checks being conducted; a statement that the information is true and acknowledging that employment offer will be withdrawn if the information within the resume is false.

Not rely on membership of professional bodies in respect of a candidate's skills or experience.

11.3 ONE ASSOCIATION CONVENTION

Background:

The Mayor, Cr Karanouh and I attended the Convention in Sydney on 16 and 17 August 2010.

Issues:

The Hon Richard Torbay MP chaired the sessions that saw overwhelming support in favour of forming a new Association to represent the whole of local government across NSW. More than 260 representatives from 123 councils attended.

Convention Decision

That the Local Government Association of NSW and the Shires Association of NSW agree to a single uniform voice to represent Local Government in NSW and agree in principle that the following foundations will form the basis of One Association:

1. For the purposes of representation, NSW will be broken up into two (2) regions:
metropolitan/urban region; and
rural/regional.
2. The metropolitan/urban region will be defined as including all councils which fall within the County Cumberland plus Camden Council.
3. The rural/regional region will be defined as including all other councils.
4. For the purpose of voting for the Board of Directors, each region will have an equal number of votes, which will be distributed proportionally on a basis to be determined among those ordinary member councils who fall within that region, with all ordinary member councils receiving at least one vote.
5. For the purpose of voting on motions at Conference, each region will have an equal number of votes, which will be distributed proportionally among those ordinary member councils who fall within that region, with all ordinary member councils receiving a minimum of at least one vote.
6. The Board of Directors will consist of a maximum of 24 members being:
1 President
1 Metropolitan / Urban Vice President
1 Regional / Rural Vice President
1 Treasurer

10 Board members representing Metropolitan / Urban councils

10 Board members representing Rural / Regional councils

7. The position of President will be elected at large by all voting delegates.

8. The positions of board members to represent Metropolitan / Urban Councils will be elected by all voting delegates from those councils who are categorised as Metropolitan / Urban.

9. The positions of board members to represent Rural / Regional Councils will be elected by all voting delegates from those councils who are categorised as Rural / Regional councils.

10. The position of Metropolitan / Urban Vice President will be elected by all voting delegates from nominees who are elected Councillors from those councils who are categorised as Metropolitan / Urban councils.

11. The position of Rural / Regional Vice President will be elected by all voting delegates from nominees who are elected Councillors from those councils who are categorised as Rural / Regional councils.

12. The position of Treasurer will be elected at large by all voting delegates.

13. The terms of office for all Board Members and Office Holders will be for a period of two (2) years.

14. A person may hold the position of President for no more than four years (subject to being elected after the first term), before the position must alternate to the other region.

15. There will be no term limits for the positions of Vice Presidents (subject to being re-elected).

16. There will be no term limits for the position of Treasurer (subject to being re-elected).

17. There will be no term limits for the positions of Board Members (subject to being re-elected).

18. The position of President will be alternated between the two regions.

19. It will not be necessary for the position of Treasurer to be alternated.

20. There will be one (1) council membership category: Ordinary.

21. All 152 general purpose councils will be eligible for Ordinary membership.
22. The NSW Aboriginal Land Council will be eligible for Ordinary Membership.
23. All NSW County Councils will be eligible for Ordinary membership.
24. Elected Councillors from Ordinary members will be eligible to run for positions on the Board of Directors.
25. Elected Councillors from Ordinary members who are their Council's nominated voting delegates will be eligible to vote for positions on the Board of Directors.
26. Elected Councillors from Ordinary members who are their Councils nominated delegates will be eligible to vote for motions at Conference.
27. Ordinary member councils will be eligible to put motions to Conference.

The above Foundations are not binding on either association or any council at this point in time and the opportunity to add, enhance or delete will be available at the final vote.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

It is not expected that membership fees will alter as a result of One Association being formed. The level of service, particularly in relation to Industrial Relations and Legal Services, will remain at the current high level.

Options:

Council can instruct delegates to push for any of the foundations above to be altered according to their desires when the final vote is being taken.

Recommendation:

That Council endorse each of the twenty seven Foundations in the Convention Decision.

11.4 ABLUTIONS REFURBISHMENT – CARAVAN PARK & SHOWGROUND**Background:**

Council instructed that the Manager of Environmental Services undertake an investigation into pricing and requirements for the refurbishment of the ablution block at Coonamble Caravan Park as well as that serving patrons of the Showground/Greyhound Club.

Issues:

Council is required when undertaking work of this nature to provide disabled facilities for both toilets and showers. Whilst this can be achieved without significant impact at the Caravan Park there would be a reduction in facilities available at the Showground.

Both facilities will have new toilet cisterns, hand basins and other fittings, with the Caravan Park cisterns being able to be located outside the building provided suitable security measures are provided.

At the Caravan Park, hot water taps need to be replaced to avoid litigation due to scalding with tiling being the only suitable solution to the rapid deterioration that occurs with painting. Again, the Showground facility also requires tiling, however suitable lining for the walls is required prior to this.

A major obstacle at the Caravan Park is the provision of temporary ablutions whilst work is in progress and, to restrict the inconvenience, it is suggested that suitable contractors will need to work prolonged shifts to complete the work

Sustainability/Legislative Provisions:

Health requirements are currently met at the Caravan Park and, whilst the facility is kept clean, it is aging rapidly and requires significant work. Disabled facilities must be installed by Council should refurbishment be undertaken.

Financial Considerations:

The estimated cost at the Caravan Park for both male and female facilities is \$70,000.

The estimated cost for refurbishment at the Showground is \$40,000.

No provision has been made in Council's management plan or budget and Council will need to identify the source of funding.

Options:

1. Carry out refurbishment to both the Caravan Park and Showground ablution facilities.
2. Carry out refurbishment of only one ablutions block.
3. Not carry out refurbishment of either block.
4. In the case of 1. & 2. above, identify the source of funding.

**Recommendation:
For Council's determination.**

JOHN J GRIFFITHS

General Manager

1 September 2010

**12. REPORT BY DIRECTOR OF CORPORATE SERVICES
COUNCIL MEETING ON WEDNESDAY 8 SEPTEMBER 2010**

Recommendation:
That the Director of Corporate Services' report be received and dealt with.

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/08/2010 compared to 31/08/2009:

	31/08/2010	31/08/2009
Arrears 30 th June previous year	502,953.25	614,828.79
Plus 2010/2011 Combined Levy	4,907,768.32	4,785,007.69
Add Transfer from Postponed	1,349.15	5,179.83
GROSS LEVY	5,412,070.72	5,405,016.31
Less: Pensioner Concession (State)	(56,966.62)	(53,609.82)
Pensioner Concession (Council)	(46,611.32)	(43,931.03)
Transfer to Postponed	(231.15)	(590.20)
Abandoned	-	(5,179.83)
20% Farmland Rebate	-	(2,900.92)
NET TOTAL LEVY FOR YEAR	5,308,261.63	5,298,723.51
Less Collections	(1,333,777.96)	(1,308,229.52)
Plus Refunds	-	216.39
NET TOTAL BALANCE	3,974,483.67	3,990,710.38
Plus Postponed	4,414.57	5,204.70
GROSS TOTAL BALANCE	3,978,898.24	3,995,915.08
Collection % of Total Receivable	25.13%	24.69%
Arrears % of Total Receivable	74.87%	75.31%

Recommendation:
Submitted for Council's information.

12.2 LIST OF INVESTMENTS

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
4/09/2010	Fixed	Unrated	Reliance C/U	19/2010	184	5.70	500,000
13/09/2010	Fixed	A1	Suncorp	1	63	5.68	1,500,000
21/09/2010	Fixed	A2	IMB	5	60	5.65	1,000,000
28/09/2010	Fixed	A1+	CBA	6	30	4.92	1,000,000
17/10/2010	Fixed	A1+	St George	2	90	5.50	1,000,000
18/10/2010	Fixed	A1+	CBA	7	61	4.94	2,000,000
22/10/2010	Fixed	A1+	NAB	8	60	5.40	2,000,000
29/11/2010	Fixed	A1+	NAB	9	90	5.70	2,000,000
	At Call Fixed	A1+	CBA			4.50	1,350,000
Total							12,350,000

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	35%	50%	4,350,000
NAB	A1+	32%	50%	4,000,000
St George	A1+	8%	50%	1,000,000
Suncorp	A1	12%	40%	1,500,000
IMB	A2	8%	35%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 12,350,000

Rating	% of Investment	Policy	Amount
A1+	75%	100%	9,350,000
A1	13%	80%	1,500,000
A2	8%	60%	1,000,000
Unrated	4%	30%	500,000
			\$ 12,350,000

2515-000	General Fund Investments	5,221,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	- 25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		\$ 12,350,000

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:

That the list of investments as at 31 August 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy

12.3 RETURNS – DISCLOSING PECUNIARY INTEREST

Background:

Councillors and designated persons are required to complete and lodge disclosure of interest returns by the end of September each year. These returns are to be tabled at the next meeting of Council after 30 September.

Issues:

The returns required are for the period 1 July 2009 to 30 June 2010.

Sustainability/Legislative Provisions:

Section 449 of the Local Government Act 1993 requires councillors and designated persons to complete the returns.

Section 450A(2) requires the General Manager to keep a register of returns and table these returns at the appropriate meeting of Council.

Financial Considerations:

Nil

Options:

Nil

Recommendation:
Submitted for information.

RICK WARREN

Director of Corporate Services

1 September 2010

13. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 8 SEPTEMBER 2010**

Recommendation:

That the Director of Engineering Services' report be received and dealt with.

13.1 PAVED FOOTPATH CLEANING

Background:

Council's CBD consists of 3400m² in total of concrete paved footpath, which was laid approximately ten years ago. This area includes the paved section in the main street and also that on the northern side of Aberford St. from the Sir Edward Hallstrom Bridge to the corner of Namoi St. Since the last Council meeting an inspection of the area was undertaken. It was noted that generally the tiles are in fairly good condition with but are in need of some maintenance to address bird droppings, chewing gum, some minor stains and calcite residue.

In October 2007 Council declined an offer from a cleaning contractor to clean the main street as no funds were allocated for this work at the time. Instead Council opted to allocate funds towards cleaning the pavers in the 2008/09 management plan and included the purchase of a pavement cleaner as an item in the Fleet Management Plan.

Issues:

Staff have consulted other Councils that utilise or have utilised pavement cleaners for guidance on an appropriate machine. Comments generally cautioned against the use of mechanical sweeper/scrubbers for a paved sidewalk. The major concern was that repeated use tended to polish the tiles resulting in a very smooth surface that became a slip hazard when wet. Other issues raised were that rubber tyres leave marks, some models are very heavy and had a tendency to crack tiles and other models could not negotiate pram ramps due to low clearance.

Of the council's consulted, only two provided positive reports in relation to use of a mechanical cleaner. In both instances the CBD area consisted of clay tiles. One council reported that they did not seal the paving at all while the other commented that the number of scrubbing applications had to be limited in order to maintain a useful seal life.

Given the type of foundation and that water will have infiltrated the base layers, it is likely that a heavy machine will cause excessive deformation resulting in an uneven pavement and eventually damage the pavers themselves.

Legislative/Sustainability Provisions:

Nil.

Financial Considerations:

Quotations for a suitable machine were obtained in accordance with Council's Procurement Policy. There was considerable variation in the prices received, which ranged from \$25,000 for a stand-on type up to \$86,000 for a 4 cylinder diesel powered ride on model. The variation in price is attributed to the numerous machine configurations available.

In the current financial year \$30,000 is allocated for the purchase of a pavement cleaner from the plant reserve. An additional \$20,600 is budgeted for the cleaning works.

As an alternative, estimates were obtained from professionals that undertake this type of work. For a contract clean treatment the cost would be approximately \$4.00/m². Re-sealing the pavers would cost an additional \$8.00/m², which would be an extra cost anyway if Council was to purchase a pavement cleaner. The contract option equates to \$13,600 for a clean only or \$40,800 for the full treatment. Based on a ten year rejuvenation program the annual cost to Council is therefore \$4080. Council could accrue this amount (indexed each year to account for inflation) to accommodate future cleaning of the pavers.

Options:

1. Council not undertake pavement cleaning
2. Council proceed to purchase a pavement cleaner and implement a cleaning schedule for the paved area in the CBD
3. Council engage a contractor to clean only the paved area in the CBD
4. Council engage a contractor to clean and reseal the paved area in the CBD in the immediate future and then investigate regular cleaning to remove bird droppings and deleterious materials

Recommendation:**That Council:**

- a) **engage a professional cleaner to clean and seal the entire paved area,**
- b) **continue investigations into the purchase of a lightweight cleaner for routine maintenance**

13.2 COONAMBLE PRE-SCHOOL INC – CAR PARK**Background:**

In 2007 Council leased Reserve No D520021 known as “Tully Park” to the Coonamble Pre School Association Inc for the purpose of establishing a car park to service the School. The term of the lease is ten years, with option of a further ten years, with a yearly rental of \$1. The area in question is 5235 metres and a condition of the lease was that the Coonamble Pre School accept responsibility for maintenance to a standard acceptable to Council.

Issues:

Included in the Precis of Correspondence is a letter from Coonamble Pre School Inc asking that Council amend the Deed of Lease in relation to the area of Tully Park actually required for the car park. In justifying this request the Pre School points out that each time routine maintenance is carried out by Murdi Paaki the cost is \$200.

Another issue that is brought to Council’s attention is the fact that the area is used by neighbours as an access and in wet conditions becomes muddy with deep tyre tracks caused by heavy vehicles. Apparently fresh gravel was recently spread over the block, but the surface has been damaged by heavy vehicles.

Because of the problems being experienced, the Pre School is asking Council to consider an option to divide the block into the quarter that it uses, making a smaller section to maintain. It should be noted that if Council agrees the remainder of Tully Park will again be Council’s responsibility for maintenance.

The Pre School does not indicate the area required however I have spoken to the President who has indicated it would be happy to maintain the area immediately adjacent to the School, including the area bounded by the driveway and car park.

Sustainability/Legislative Requirements:

Nil

Financial Considerations:

Council will be responsible for slashing as required and as resources permit at an estimated cost of \$100/cut to be funded from the Parks and Gardens Vote.

Options:

1. Do nothing
2. Agree to maintain the area, excluding that used by Coonamble Pre School Inc which is bounded by the driveways and car park.
3. Negotiate with the Coonamble Pre School to identify another suitable compromise.

Recommendation:

That Council agree to slash the area outside of that bounded by the car park and the driveways and amend the Deed of Lease accordingly.

13.3 GINTY ESTATE – RESIDENTIAL SUBDIVISION

Background:

After ongoing investigations into options available to develop and sell residential allotments in this area Council agreed that costings be prepared so that blocks in the Ginty Estate can be placed on the market.

When Council referred the proposed sale of allotments to local real estate agents in an endeavour to gauge interest, the responses were that some interest was shown but no firm undertakings could be given because allotment prices were not available.

At a recent meeting Council agreed that capital works to service the entire Estate be prepared.

Issues:

As this is a Greenfield site water, sewer, roads, electricity and associated works have to be extended at a very significant cost to Council. There is also the question of demand, or lack thereof, for purchase of blocks in the area. Should Council provide the required infrastructure and blocks are not taken up, Council will not get a return on its funds.

There will also be associated works in Yarran Street and Reid Street particularly to bring those areas to a standard to cope with the increased traffic utilising that block.

Sustainability/Legislative Provisions:

As previously conveyed to Council Ginty Estate is classified as 'community land' and will require the preparation of a LEP to change it to 'operational land' before it can be sold.

Financial Considerations:

The estimated cost, based on indicative figures, is \$554,444, which equates to \$42,650/block. It should be noted that further detailed investigation into sewage costings are required.

Options:

1. Identify the source of funding, prepare a local environmental plan and proceed with development of stage one of Ginty Estate.
2. Advertise sale of the land as a whole.
3. Take no further action.

Recommendation:

That Council:

- 1. Not proceed with the development.**
- 2. Seek expressions of interest from developers/agents to purchase the whole of the land known as “Ginty Estate” from Council with a view to developing the site.**

K N BRODBECK

Director of Engineering Services

2 September 2010

14. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

**14.1 MINUTES OF MEETING OF THE QUARRY MANAGEMENT
COMMITTEE HELD IN THE COMMITTEE ROOM ON THURSDAY, 24
AUGUST, 2010 COMMENCING AT 9.00 A.M.**

PRESENT: Cr Tom Cullen (Chair), Mayor Tim Horan and Cr Don Schieb, together with the General Manager, Mr John Griffiths, the Director of Engineering Services, Mr Kel Brodbeck, Quarry Production Manager, Mr John Smith, Manager – Roads, Mr Mark Harland and Manager – Services, Mrs Kookie Atkins.

1. APOLOGIES

Nil

2. CONFIRMATION OF THE MINUTES

RESOLVED on the motion of Crs Cullen and Schieb that the Minutes of the Quarry Management Committee meeting held on 4 May, 2010 be confirmed.

3. BUSINESS ARISING FROM MINUTES

The General Manager reported that the cost of relocating the elevator totalled approximately \$57,000.

4. MOBILE CRUSHING PLANT

The Committee was informed that it was necessary to arrange to blast additional raw product prior to the mobile crusher arriving.

THE COMMITTEE RECOMMENDS that the quote supplied by Lovicks Engineering for the crushing of 20,000 tons be accepted.

5. PURCHASE OF PUMP

Two second hand six inch pumps have been purchased at a total cost of \$60,000 which includes fittings, following a very short window of opportunity being offered by a supplier. One pump will be utilised at the Magometon Quarry but will be available for use during flood times. The other can be utilised in sewerage pump out works that are required sporadically and will be funded from Coonamble Sewerage Fund Reserve.

THE COMMITTEE RECOMMENDS that the action of the General Manager in acquiring two second hand six inch pumps to be funded from the Quarry Reserve and the Coonamble Sewerage Reserve be confirmed.

- 6. OVERTIME AT CRUSHER**
THE COMMITTEE RECOMMENDS that approval be given for staff to work overtime in an effort to bring stock piles back up to reasonable levels and provide product for external sale.
- 7. NEXT MEETING**
The Committee agreed to hold the next meeting at the Quarry when the mobile crushing plant is in use.

This concluded the business and the meeting closed at 10.12 a.m.

**14.2 MINUTES OF MEETING OF COONAMBLE STREETS AHEAD
COMMITTEE HELD ON 28 AUGUST 2010 AT GLOBAL VILLAGE
RESTAURANT COMMENCING AT 7.30A.M.**

Present: Steven Baldwin, Rowena Macrae, Don Schieb, Al Karanouh, `Carmen Hiscock, Lisa Murray, Ange Thompson

Apologies: Liz Markey

Previous minutes

Previous meetings minutes accepted as a true and accurate record. Motioned by Carmen Hiscock, Seconded Don Schieb. **Motion carried**

Treasurer's Report

None tabled.

Chamber of Commerce

Chamber of Commerce (previously BAG) have requested \$230 from SA in order to lodge a development application for a new notice board/sign for Coonamble. Motion that SA pay the \$230 application fee on behalf of Chamber of commerce motioned by Don Schieb, seconded Rowena Macrae. **Motion carried**

Trestle Tables

- Not purchased yet
- Al looked into some for \$59 each, but not good quality

ACTION – Al to keep a look out for the right style and quality of table

Markets

- Money from both Al and Steve given to Carmen for previous markets
- Recent market – one complaint re: lack of stall holders from a stall holder. Others commented they had a good day.
- Consider not bringing the Fathers Day market forward as this year for next year. Stall holders commented they would prefer market to be week before father's day as it had been in previous years. Lisa also commented that this market clashed with another market in Dubbo so was not really suitable for stall holders.
- Moorambilla coordinator would like to know which stall holders are coming to their markets so they can use it in advertising

ACTION – Send Sandra Harrison a list of known attendees for Moorambilla markets

Bush Poets 2011

Sandy Thorne has sent a letter requesting the job of Bush Poet/MC next year.
COST \$1500.

Steve to reply that no decisions will be made until the New Year, but thanking her for her letter.

Neville Owen Tribute

Gordon Ditchfield, Al, Neville and Carmen will work on the tribute. Al will be setting up an initial meeting between all parties soon to get the ball rolling. Lee and Amanda have sent through some funding ideas. Carmen and Al to look over before the meeting.

Action – Row to email Carmen funding document.

Showground Masterplan

SA have only used the pavilion so far, but would be very interested in utilising the new proposed area/s. Committee is fully supportive of project currently being investigated by council.

Action - Row to send letter to council supporting showground masterplan.

Christmas Carnivale

- Flameless candles for Carols on Candlelight – Steve looking into confirming a price for 200.
- Carols – Sandra Harrison has approached us to get involved with the local choir. Row to get in touch and find out if they would like help to organise the schools etc to help
- SA to sponsor \$50 prizes for ??? x 10
- Domestic Olympics – teams of 4 – Christmas theme.. such as “decorate the tree”, “wrap the presents” etc etc IDEAS council, hospital, early childhood, schools, murdi paaki (look for approx 6 teams ?)
- Santa Photos – Lisa Murray willing to do them again this year. She received alot of complaint about last year, photos took too long and were hard to find (even though it was advertised in the local paper).
- Jingles the Clown – check booking for carnival.. this covers face painting and balloon animals.
- Eccles – can do the flat bed trailer and PA
- Invite Mayor / councillors to open the event (?) – maybe Ellis Ryan
- Willy Ferguson, Greg Storer, Beejays, Cass & Kate

ACTION – Row to contact Jingles and check availability and cost, Row to speak to Sandra re: carols, Steve to cost candles, Ange to talk to Cass & Kate about performance, Row to get backdrops to Lisa for photos

CBD beautification

Council have enlisted help from a professional designer for CBD beautification. Ideas have been requested from local groups. Al will be SA representative for council.

Lisa suggested asking council about doing up the rear carpark at als and the alleyway to the main street. Al suggested we write to council seeking their help to do this.

ACTION – Row draft letter to council seeking their help to make the back car park suitable for caravans with alley prettied up for walking into Main Street.

With no further business the meeting was closed with thanks,

NEXT MEETING 16th September 7.30am AT Global Village

**15. REPORT BY ECONOMIC DEVELOPMENT MANAGERS
FOR COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010**

Recommendation:
That the report by the Economic Development Managers be received and dealt with.

1. Diversify Industry Base

PROJECT	ACTIONS	STATUS/OUTCOMES
MPREC Horticulture/ Bush Tucker	<ul style="list-style-type: none"> ▪ Provided information on solar contacts to CEO. 	Project underway.
GAB Water	<ul style="list-style-type: none"> ▪ Response from Minister Costa that there is sufficient water available for trade within the basin. 	No changes to commercial allocations is anticipated.
Demand Farming	<ul style="list-style-type: none"> ▪ 	Awaiting further contact from J Larkin for meeting date.
	<ul style="list-style-type: none"> ▪ Attended presentation by Dr Muriel Watt re Solar PV organised by RDA/OROC on 12 August, 2010. 	

2. Business and Employment Growth

PROJECT	ACTIONS	STATUS/OUTCOMES
Information for Prospective Residents	<ul style="list-style-type: none"> o Responded to inquiries received via website and email. 	Six enquiries requesting prospective residents info.
Support new and existing business	<p>1. Support Business Start-Ups: message business for Gular; clothing shop Coonamble.</p>	Provided info on Business Assistance Fund.
Saleyards Planning	<p>Feedback meeting with Stakeholders held Tues 10 August. Need for education/promotion to influence perceptions and improve reputation of the saleyards a high priority.</p>	Recommendation: That Council seek the services of a PR company to conduct promotional activities for the Saleyards in the lead-up to the spring sale period. (See attached report)

Employment Circle	1. Attended Employment Circle meeting 24 August.	See attached meeting notes. Information Evening for Business Tues. 31 August.
2010 Business Awards	Printed and distributed nomination forms and collection boxes. Commenced advertising.	Awards close 30 September. Awards dinner to be held in October/November.
Country Week	Prepared information for RDA stand at Country Week.	No detailed feedback received.

3. Infrastructure and Service Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Rail Line Upgrade	Upgrade to Class 3 by 2014 has been advised.	Seeking written confirmation of commitment to upgrade by current state government and opposition.
Community Infrastructure Funding	<ul style="list-style-type: none"> ▪ Provided information or assisted applicant groups to second round of Community Building Partnerships Fund. 	Gulargambone Showground Trust to apply for improvements to stock handling, kitchen.
Industrial Estate expansion	1. Responded to query from DII on progress.	

4. Tourism & Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Eco-Spa (Bore Baths)	<ul style="list-style-type: none"> ▪ 	▪
Indoor Rodeo Arena	<ul style="list-style-type: none"> ▪ Forwarded Surveyor's plans to UNSW, GHD & Brookfield Multiplex. 	

	<ul style="list-style-type: none"> ▪ Held Working Group meeting 24 August to plan visit by Corporates on 15-17 October. • Heritage Adviser met with reps from Gulargambone on 5th Aug seeking advice on reinvigorating the main street 	<ul style="list-style-type: none"> • See attached report
Local Heritage Fund & Heritage Adviser		
Railway Station Restoration and Repairs	Work commenced on the reinstatement of the platform	Scheduled to be completed by end September

5. Community Economic Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Gulargambone	Distributed copies of Draft Community Strategic Plan to various community organisations and contacts.	Awaiting feedback
Community funding	Supporting Community Health Team in implementing the ‘Coonamble Health Kick’ project under LGSA Healthy Communities Project.	Project proceeding including Health Needs Analysis; Stepping On Program (Falls Prevention); Aboriginal Walking Program; Feeding the Family Program.

6. Networking, Advocacy and Lobbying

ISSUE	ACTIONS	STATUS/OUTCOMES

APPENDICES TO EDO REPORT:

- Report on Indoor Arena & Corporate visit 15-17 October 2010
- Report on provision of Initial Marketing & Promotion Services to Coonamble Regional Livestock Market
- Report on Response from Regional Infrastructure with regards Coonamble Regional Livestock Market

RECOMMENDATION:

That Council adopt the report submitted by the Economic Development Manager for the month of August 2010.

Amanda Glasson/Lee O’Connor

Economic Development Managers (Joint)

1 September 2010

**15.1 REPORT ON INDOOR ARENA AND CORPORATE VISIT 15-17
OCTOBER 2010****Background:**

The new partnership approach towards designing and constructing an Indoor Arena at Coonamble Showground is gaining momentum. Informal agreement has been reached with University of NSW, GHD, Brookfield Multiplex, RDA and MPREC to support the project. A site Masterplan for the Showground identifying the 'envelope' within which a new arena might be located was agreed upon at a Showground Users Meeting on 3rd August. A full survey has been done of the Showground Reserve. The Masterplan and Survey Drawings have now been forwarded to the Engineers at UNSW, GHD and Brookfield Multiplex.

It is planned for the first group of students to take up residence in Coonamble in November to begin work consulting and designing the new structure. In the meantime, Janelle Whitehead has secured the assistance of David Liddiard, Corporate Connect Ab, to begin approaching corporate partners to help finance the project. To this end, a weekend visit is being planned from Friday 15th to Sunday 17th October, where the Coonamble community, Council, and other stakeholders are asked to host a plane-load of visiting corporate identities and their partners (up to 22 people). It is hoped that some of these companies will take up a partnership with Coonamble based around the Indoor Arena Project and associated community development, youth and Indigenous employment activities.

Issues:

- 2.1. Short timeframe – the visit is scheduled for approximately 5 weeks' time.
- 2.2 High cost of catering for a large group of visitors and local stakeholders and no current allocation in 2010/11 Council budget
- 2.3 Shortage of quality accommodation – three 4star rooms have been booked at Castlereagh Lodge Motel. Accommodation for the remaining 16-20 guests needs to be arranged in local private homes. Hosts may need some reimbursement or at least for their costs to be paid to attend functions.

Sustainability/Legislative Provisions:

The Corporate visit is expected to be a one-off event.

Financial Considerations:

- 4.1 The total cost of the design and construction of the Indoor Arena is still unknown. There will be other incidental costs in the coming months which support the process of attracting investment and designing the facility.
- 4.2 Council made a commitment to co-ordinate the project at the local level but as yet have not made a financial allocation towards the project.

- 4.3 We estimate that catering, accommodation, transport and other direct costs from arrival on Friday 15th to departure on Sunday 17th will cost approximately \$20,000. An additional \$5000 should be allowed for related incidentals, plus an extra allowance for a local delegation to visit the corporate guests in Sydney as a follow up post the weekend.
- 4.4 There is \$103,000 in the Showground Reserve which could be utilized towards the cost of this visit.

Options:

- 5.1 Decide to not host corporate guests for the weekend
- 5.2 Decide to host the corporate guests and cover the financial costs for the weekend.

Recommendations:

That Council allocate up to \$25,000 from the Showground Reserve to cover the costs of the Corporate Visit and any incidental costs, plus the cost of a delegation to do a follow up visit to Sydney post the weekend..

DRAFT PROGRAM & BUDGET

Friday 15 October

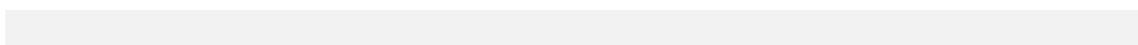
Time	Activity	Estimated Cost
2.00pm	Arrive Coonamble Airport – School Captains/Young Leaders to greet.	Buses – CHS/MPREC
	Afternoon Tea at Coonamble High School with Student Representative Council and AECG Young Leaders	CHS to pay.
	Hosts arrive to collect guests. Buses deliver guests to motels.	CHS/MPREC
6.30pm	Mayoral Reception including Local Entertainers	\$12,000

Saturday 16 October

Time	Activity	Estimated Cost
	Breakfast with hosts/motel.	\$900
10am	o Tour local and Indigenous enterprises - MPREC orchard, steel yard, Coonamble Feedlot.	
12n	Lunch in the garden	\$2000
	Optional activities: o Pigging in the bush with 'the boys' o Art workshops – woodburning or line marking/carving or Aboriginal basket weaving with Local and indigenous artists o Bore baths dip with hosts @ Whittonbri. Temp 30deg o Yabbing	Fuel, materials, tutor costs \$2000
5pm	Meet at Showground for Equine activities - o Small kids on ponies doing mounted games; o musical ride by Pony Club; o barrel racing demonstration by national champion local girl Bianca Hertel; o Campdraft short course in main arena; o Exhibition Rodeo – a taste of rough riding!	Stock hire Catering Entertainment
7pm	Camp oven dinner and campfire entertainment at Showground.	\$4000

Sunday 17 October

Time	Activity	Estimated Cost
	Brunch @ river (by Lions/Rotary) – bacon, eggs, billy tea ALTERNATE OPTION Guided walk along the 'upside down' Castlereagh River with Mick Abrahall followed by brunch @ Global Village	\$1000
	Debrief and Final farewell presentation – what the project means to Coonamble community.	
	Buses deliver to Coonamble airport	
2pm	Depart Coonamble.	



15.2 REPORT ON YOUTH TRAINING POSITIONS WITHIN COUNCIL

Background:

At the June meeting Council requested information and advice on ways to retain young people in the district and to help them develop their skills and career options by offering training positions within Council. There is a persistent shortage of skilled workers in many industry sectors across the district and both Council and local businesses have difficulty in attracting suitably qualified staff. This situation is expected to be exacerbated by a loss of staff to the continuing expansion of mining in NSW and in particular the planned Cobborah Mine near Dubbo. A further consideration is the ageing of Council's workforce, and the subsequent recruitment/succession needs with 21 of Council's 105 employees aged over 55 years.

Participants in the Coonamble Employment Circle were consulted and the recommendations below were formed with their assistance. There was some concern within Council that offering training positions without necessarily having permanent positions for the young people to move into may be a deterrent to participation. Employment Circle members, including High School, TAFE and Job Service Agencies, felt that this should not be an issue. The High School, Central West Group Apprentices and Australian Business Ltd have offered to partner Council in the process.

The EDM undertook research to identify:

- potential areas in the organization where young people could undertake training.
- Any barriers or constraints.
- Costs, subsidies and benefits.
- The best of option for each area of the organization and the process for implementation.

Issues:

- Providing training opportunities within Council is a good way to address local skill gaps and youth retention issues as it is easier to retain an existing resident than it is to recruit new residents. However, a mid to long term approach of at least 4-5 years is required rather than a large one-off intake.
- A proportion of young people will not remain in the district beyond the training period, regardless of whether full-time employment is available. This may be seen as a 'wasted investment' of time and resources. There is no guarantee.
- Some areas of Council have small number of staff so limited options for supervision of trainees.
- Insufficient range of work available within some Council roles to enable an apprenticeship to be fully completed. There may be opportunities for a partnership or pathway agreement with a private employer. There are outside agencies to facilitate this.

- Outdoor positions require applicants to be of an age where they can obtain a driver's licence and heavy vehicle/plant tickets.
- The requirement for supervision in the workplace and absences for study can hinder normal work programs, and possible increase time and costs on projects.
- The cost of sending employees away for block periods of training and/or assessment is a consideration where training cannot be achieved on-the-job or through local delivery. There is opportunity for shared training with local business or neighbouring Councils to minimize travel, accommodation costs and time away from work.
- Complexity of the traineeship/apprenticeship sector and the continual changing of incentives and requirements makes it difficult for Council to keep up to date. Partnering with organizations in delivering Youth Training Opportunities would ensure decisions are based on the most current information possible.
- No single type of training is appropriate across all areas of Council. For example, School-based Apprenticeships are currently not available in Water Industry Operations (Cert II in plumbing). Also, school-aged young people are not suited to all types of work. Therefore, training opportunities would need to be flexible and structured to match Council's operating framework. This could include a mix of Work Placement, School-Based Traineeships or Apprenticeships, Traineeships or Apprenticeships for school-leavers/young adults, and Cadetships for positions requiring university qualifications.
- **Please see the attached table identifying potential training pathways available to Council.**

Sustainability/Legislative Provisions:

- 3.1 Any training and recruitment strategy needs to match training types (work experience, school-based traineeships, adult traineeships, cadetships etc) with both capacity and areas of need within Council's organisational structure.
- 3.2 Council's organisational chart would need to be amended to accommodate new training positions. The new Director of Engineering has commenced a review of the organisational chart in relation to outdoor staff. A similar approach needs to be taken with indoor staff.
- 3.3 Successful implementation of a training and recruitment strategy will require good working partnerships both within Council and with external agencies. An offer of assistance has been received from Coonamble High School, Australian Business Ltd, and Central West Group Apprentices. Job Service Agencies would also be willing to assist. A team approach will yield the best results and greater benefits to Council and the young people involved.

Financial Considerations:

- 4.1 Creating training positions is complex and may come at a net cost to Council, especially in the first one to two years.

- 4.2 Specific costings are not possible until areas of need, units of work within specific roles within Council, and any constraints have been clearly identified and matched with the appropriate training option.
- 4.3 Partnering with CHS, Australian Business Ltd and other agencies brings opportunities for multiple employment incentives. These opportunities are further enhanced when the trainee is of Aboriginal descent.
- 4.3 To reduce costs, a regional approach in partnership with other OROC Councils should be explored to minimize the need for trainees to travel to distant places to attend training.

Options:

- Continue to follow usual training and recruitment protocols.
- Implement a program of youth training opportunities with an aim to recruit 3-4 young people per year in areas identified by the review of the organizational chart for a minimum 4-5 year period.
- Take advantage of the offer of partnerships with Coonamble High School, Australian Business Ltd, and Central West Group Apprenticeships to plan and progress the recruitment and training of young people.
- Nominate a designated person within Council who has an understanding of employment and training requirements across all areas (indoor and outdoor) to be the liaison point for other Council staff and external agencies.
- Liaise with other neighbouring Councils to identify opportunities for local delivery of training. Training providers can be brought to the area and Council's works program can be organized to accommodate those dates where workers participate in training.

Recommendations:**That Council:**

- a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training.
- b) undertake to implement a program of youth training opportunities over a 5 year period in partnership with Coonamble High School, Australian Business Ltd and Central West Group Apprentices.
- c) nominate the Payroll Officer to be the primary point of contact for the youth training program.
- d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

Option	Age	Duration/Qualification	Managed by:	Entry timeframe	Costs	Incentives
Work Experience	Year 10	Usually 1 week	CHS		Nil	Workers comp and all insurance covered by DET.
Work Placement	Yr 11& 12		CHS		Nil	Workers comp and all insurance covered by DET.
Road to Work		Trial period 1-2weeks preceding other options.	CHS		Students unpaid or insurance is void.	Workers comp and all insurance covered by DET.
School-Based Traineeship (SBT)	Yr 10, 11, 12	varies	Western Student Connections/CWGA		Applicable hourly rate.	\$1250 after 3 months.
School-Based Apprenticeship (SBA)	Yr 11, 12		Western Student Connections / CWGA	Need to be identified by end Term 3 for following year commencement.	Applicable hourly rate + 25% of hourly rate for off the job training.	\$2500 after 3 months. \$750 top up. If age 17-19 extra \$2500 at 9

Traineeship	School leavers or young adult	Varies	ABL, with a GTO such as CWGA		Depends on courses and mode of delivery	months. If kept on after school, \$750. \$1200- \$4000
Apprenticeship	School leavers or young adult	4 yrs	ABL, with a GTO such as CWGA			Varies from \$5000 - \$18000.
Cadetship	Uni entrants	Depends on University course and mode of delivery	Negotiated by employer with student/uni. May need contractual agreement between student and council eg. Clause to repay debt thru no. of yrs work at Council on completion.	Needs to be negotiated by end Term 3.	By agreement with student. Students could commence at Council in Yr 3 of course and complete studies by distance education.	

15.3 REPORT ON RESPONSE FROM REGIONAL INFRASTRUCTURE WITH REGARDS TO COONAMBLE REGIONAL LIVESTOCK MARKET

Background:

At Council's April meeting it was agreed:

'That Council staff be authorized to approach Regional Infrastructure Pty Ltd to invite their consideration of Coonamble as the western site of a Regional Livestock Exchange.'

As part of the general strategy for completing the Coonamble Regional Livestock Market Business & Marketing plan it was decided that the consultants on the project would make the initial contact with Regional Infrastructure. The consultants had tried several times to make contact with Andrew McCarron GM of Regional Infrastructure finally speaking with him on August 17th. The Coonamble site is not one that is of interest to Regional Infrastructure as they seek to secure saleyards with a turnover of at least 100,000 head with a throughput of both sheep and cattle.

The way they operate is to purchase existing saleyards thereby securing existing throughput, and constructing modern saleyards that address the problems of the generally older Council owned yards. Issues include waste treatment, animal welfare, OH&S and costs relating to stakeholders such as agents, transport operators and vendors. National agencies in particular may favour larger centres as they can reduce their overhead costs. Andrew's view was that Coonamble's throughput was well below the threshold level that they require to meet their hurdle rates of return.

Pallisade's Regional Infrastructure Fund is the infrastructure investment group which finances the purchase and construction of RI's saleyards. Its objectives are "to invest in regional and local infrastructure assets...so as to provide investors with long term capital growth and stable cash distributions". From their web site they indicate their investment focus is on:

- Regional economic viability
- Sustainable waste management
- Security of food supply
- Renewable energy generation
- Preservation of water resources

Regional Infrastructure has expressed interest in investment in Dubbo because this is a major selling centre. A centre developed in Coonamble would still have to compete with Dubbo and Gunnedah which both have the advantage of existing throughputs which are evidence of their location advantages. Such an investment would be contrary to RI's *modus operandi*, there is not much prospect of attracting interest from the likes of RI in investing in Coonamble's saleyards.

Issues:

CRLM does not meet the criteria for investment by Regional Infrastructure or Palisade's Regional Infrastructure Fund.

3. Sustainability/Legislative Provisions:

Sustainability/Legislative Provisions:**Financial Considerations:****Options:**

Recommendation: For Council's information
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15.4 REPORT ON PROVISION OF INITIAL MARKETING & PROMOTION SERVICES TO COONAMBLE REGIONAL LIVESTOCK MARKET**Background:**

Coonamble Shire Council along with Coonamble Associated Agents Pty Ltd secured funding from NSW Industry & Investment to engage consultants to complete a Business & Marketing Plan for the Coonamble Saleyards. The engaging of consultants to produce a plan was deemed necessary to combat the downturn in throughput at the facility. The final report will illustrate to Council and the Association a clear path to improve the facility and promote it to vendors/producers and buyers as a competitive market place.

Consultants for the project Gordon Shaw & Winifred Perkins visited Coonamble on August 17th and met with the Project Working Group to discuss their findings [see attached Issues Discussion Paper] and agree on a way forward. It was decided at the meeting that a marketing & promotional campaign be commenced immediately. The promotion will be aimed at educating/reminding producers to use their local facility when considering selling. It is hoped that this will capture a larger percentage of number in the predicted big selling season. The attached Marketing Brief has been prepared by Shaw & Associates in line with their findings and planned strategies for the CRLM.

Issues:

- 2.1 Final report from consultants yet to be received.
- 2.2 Short time frame to begin marketing prior to vendors starting their spring selling of cattle. This marketing is aimed to attract vendors to sell in Coonamble and thus stem the leakage to other selling centres.

Sustainability/Legislative Provisions:

The Coonamble Regional Livestock Market is a Council owned facility and as such it is Council's responsibility to ensure the facility is being utilized to its potential.

Financial Considerations:

- 4.1 Council has budgeted \$15,000 towards marketing for the Saleyards in the 2010/11 financial year.
- 4.2 Coonamble Associated Agents will consider their contribution at their next meeting. The contract will be awarded within funds available.

Options:

- 5.1 Wait until final report from Shaw & Associates including the Business & Marketing Plan is received, considered and approved by Council before taking action on promotion.
- 5.2 Proceed with the process of engaging an appropriately qualified marketer to commence the marketing campaign for CRLM.

Recommendation:

That Council approve the process of engaging an appropriately qualified marketer to commence the marketing campaign for CRLM and write requesting Coonamble Associated Agents Pty Ltd financially contribute to the marketing campaign.

15.5 COONAMBLE REGIONAL LIVESTOCK MARKET - DRAFT BRIEF FOR PROVISION OF MARKETING AND PROMOTION SERVICES

Purpose of the Brief

The Coonamble Shire Council is seeking Expressions of Interest from suitably qualified people and / or organisations with the capacity to provide marketing services for the promotion of the Coonamble Regional Livestock Market (CRLM).

Background

CRLM is owned and managed by Coonamble Shire Council. Sales are conducted by the Coonamble Associated Agents Pty Ltd. Four stock and station agents operate from CRLM, comprising two independent agents, AJF Brien & Sons and Halcroft & Bennett, and the two national agencies Landmark and Elders.

Prime sales are currently held on a fortnightly basis on Fridays, and store sales are held on a monthly basis. Yardings of cattle in 2009 totalled 30,915 head, of which 23,102 (75%) were prime and 7,813 (25%) were stores.

A Business and Marketing Plan is currently being prepared for the CRLM which has identified the need for a proactive approach to the marketing of the CRLM in order to capitalise on the increasing livestock numbers in the catchment area and to ensure the CRLM remains competitive as a Council business unit.

In terms of the marketing of the CRLM itself, this is currently relatively limited. Sales are generally covered in The Land newspaper. Monthly store sales are advertised on radio and in print media. Other promotion of the CRLM is through word-of-mouth.

Objective

The primary objective for the promotion of the CRLM is to increase the number of cattle sold through the CRLM.

Scope

The Marketing Plan which is currently being prepared will provide direction for the activities to be undertaken in this role. However, the scope of the role will include:

- The initiation and provision of regular market reports to key stakeholders such as agents, local producers, buyers and media

- Preparation and placement of paid advertising promoting sales, positive highlights from the CRLM and other communications as appropriate
- Regular generation of positive publicity in relevant media
- Implementation of permission marketing through the development and maintenance of an email database and regular email communications
- Preparation, dissemination and promotion of positive case studies and marketing collateral on the performance of the CRLM
- Preparation and maintenance of web sites material for web sites as appropriate. Web sites may include those of the Coonamble Shire Council, agents, and the Saleyard Operators of Australia
- Engagement with the wider industry through a variety of avenues such as conferences, hosting relevant events and addressing issues. Specifically this may include the preparation and promotion of a bid to host various industry conferences such as the Australian Livestock Markets Association (the newly formed national body representing saleyard operators).
- Continued liaison with the Council's Economic Development Office to ensure maximum economic benefit to the Shire is obtained from the CRLM-related activities.
- Other promotional activities as required by Council.

Performance Measurement and Monitoring

The performance criteria for the promotion of the CRLM will be determined in consultation with the successful candidate, but will include measures such as cattle numbers and prices compared to benchmark data, measurements relating to effective communication with stakeholders, regular publicity, and effective implementation of relevant parts of the Marketing Plan.

Outcome

The outcomes from the promotion of the CRLM are expected to be:

- Increased numbers of cattle being sold through the CRLM including livestock from areas to the west and northwest of the CRLM.
- Increased awareness of CRLM amongst vendors and buyers
- Improved perceptions of CRLM by key stakeholders

Project Management

The successful candidate will report to Council through Economic Development Office.

The Promotion Consultant will initially prepare an Action Plan for the period of their employment, based on the CRLM Marketing Plan and Business Plan. It is expected that the Promotions Consultant will provide regular reports to Council via the Economic Development Office on their activities in relation to this Action Plan.

Insurance

The successful candidate must hold relevant insurances.

Timing

This position is to be for an initial period of 3 months with possibility of extension after the summer period for a further 5 months.

Budget

The budget for this position is to be negotiated up to \$15,000.

Applications

Applicants should provide a detailed explanation of their relevant capabilities to undertake this role. Please address the specific points listed under the section entitled 'Scope'.

Please provide two referees.

ADDITIONAL POINTS FOR CONSIDERATION:

The role would be of interest to those with some previous exposure to livestock marketing or familiarity with saleyard selling. Alternatively the successful applicant would be able to demonstrate success in conceiving and coordinating 'pull-through' marketing strategies where the product is delivered by diffuse suppliers to a number of specifications without detracting from the fundamental 'brand.'

**15.6 MINUTES OF MEETING OF COONAMBLE EMPLOYMENT CIRCLE
MEETING HELD ON 24 AUGUST 2010 – 10 A.M. – GLOBAL VILLAGE
RESTAURANT**

Present: Don Schieb, Jen Hoath, Lee O'Connor, Priscilla Harvey, Kate Keizer, Karren Forrester Daisy Buckley, Shane Kilby, Shirley Bleechmore

Apologies: Elizabeth McKay, Rene Wykes, Zoe Bridges, Glenda Simpson, Marie Thomas, Tanya Hind. David Floyd, Adam Willner, Ana Pateman, Erifili Davis

1. Local Training/Employment Contracts

Literacy & Numeracy Contract – Shane explained that 50 people had enrolled in the TAFE course, 3 people achieved 800 hrs of training; There were always 11-12 people on the LLNP contract. The contract ended in June but 200hrs is allowed to finalise training. Ten people are still enrolled with 5 probably able to complete their training in that time.

Lee advised she had been in touch with Erifili Davis, Western College, to ask how the program would be delivered. It was explained that the contract, which included Coonamble, was to deliver the courses from the Western College base at Cobborah Road, Dubbo. Erifili was unable to attend today but invited participation in a webinar this week.

The group expressed concern that the contract had been given to a Dubbo-based organisation to run the course from their Dubbo address. Concern that these people will not be able to access courses out of Dubbo for a multitude of reasons including lack of access to transport, lack of internet access, low literacy, cost, confidence etc. It was felt that local teachers, based in an easily accessible venue like TAFE with good facilities, were likely to achieve better outcomes because of greater opportunity for face to face contact, an understanding of the background of their clientele, and a capacity to work with other local agencies/support services to provide additional support to their students.

Don Schieb advised that he was prepared to discuss the issue at Council and with the federal member Mark Coulton.

ACTION: *Shane to get information on participant access to phone, car, internet connections.*

Don to take information to Council and local members.

Request video conference and Priscilla, Jen, Kate, Daisy, Lee to attend at CHS.

Shane and Shirley to participate in webinar from Walgett.

Advise Erifili that preferred day/time for webinar is Thursday after 12noon.

- Work Readiness - Mission Australia have taken up the contact via Youth Connections. They did interviews for staff last week. Their approach will involve more counselling than Preparation for Work. The gap that this change leaves was discussed. JobLink worked with at risk young people till they were 25 so they were still receiving assistance after they left school, linked with them at home and at school, and involved children who were early school leavers but unable to get work or were not work ready. There remains a need for at risk young people to learn basic employability skills eg. Communication, presentation. Gap for kids leaving school who are non-indigenous. This gap was previously addressed by the JobLink Work Readiness program.

Other alternatives for delivering Work Readiness were discussed. TAFE could deliver a series of short courses if there was funding available. OTEN is the other option but is not easy to use and usually beyond the capacity of these young people.

It was agreed that we need to develop our own local program for Work Readiness with at risk young people aged 15 or 16 to 25 years.

ACTION: Priscilla, Shane, Kate and Daisy to get together and prepare a proposal.

Lee to provide information on Telstra Foundation Social Innovation Fund.

Invite AIT/CDEP, JJs, and Murdi Paaki to participate.

To commence after business information evening is completed.

2. Apprenticeship Program Delivery to Coonamble

- Contact regarding apprenticeships has improved significantly with Adam Willner visiting Coonamble and Luke Cameron from Central West Group Apprentices now in contact.
- Daisy reported that it took 2 months to get a young person onto a traineeship. Priscilla also has had to contact Dubbo businesses directly to set up an apprenticeship.

ACTION: Lee to distribute Adam and Luke's contact details to Employment Circle.

Daisy to get contact details for DEEWR Compliance Officer to ask questions re Literacy/Numeracy Contract and delivery of Apprenticeship information/services.

3. Business information Evening

- 9 RSVPs so far. CHS ringing businesses using EDMs database.
- Program
 - nibbles
 - welcome
 - speakers
 - meal

- informal discussion – individual questions
- Mayor to Welcome. Lee to introduce speakers.
- CHS – Priscilla Harvey re school-based programs, help with knowing who to employ
- OEC – Mark Noonan, Employment Services Manager (also attending Nicole Falkiner, NSW Area Manager)
- Joblink – Kerrard Simpson, Orana Manager
- ABL – Adam Willner
- TAFE – Lyndy Wellsmore
- CWGA -
- Lee to organise sign-in sheet. Rather than filling in an evaluation form – ask for verbal feedback with someone to notetake. EDM to supply bags. Everyone to bring information handouts, bags to be stuffed just prior to start time.

ACTION: *Lee to check CWGA participation.*

Jen to talk to Adam re ensuring info on using the GAP Year and other farmers looking for long term staff.

Priscilla to ask Benny Cao re video of evening.

Lee to bring CSC PA system as back up and pull up banners.

Lee to distribute draft program to E.C.

Kate to follow up with employers.

CHS to continue to phone businesses.

Note: if 25-30 people venue will be changed to CHS Library.

4. TAFE Training

ACTION: *TAFE staff to send course information electronically to all Employment Circle participant for promotion and referrals.*

5. Dare to Lead

Priscilla advised that the project was not dead. More information hopefully at next meeting.

ACTION: *P Harvey to continue to chase information.*

6. Information on Local Training/Recruitment Options

- The number of organisations who have a role in or capacity to influence training and employment outcomes in the Coonamble area that local groups are often unaware of. It was agreed that the Employment Circle continues to be the only effective way of finding out who these organisations are and what they do, even if information is ad hoc.
- Tanya has had little or no response for information for a Brochure for Businesses.

ACTION: *David Floyd to look at putting together a basic directory of training and employment organisations to facilitate communication and co-operation.*

ACTION: Employment Circle participants involved in delivery of job placement, training, apprenticeships etc to contact Tanya with information for inclusion in brochure. Tanya's details: tanyah@mprec.org.au

7. Council-based Training

Lee advised that she and other Council staff met with Adam Willner and David Floyd last week.

ACTION: Lee O'Connor to line up a meeting involving CHS, D Floyd, A Willner, Rene Wykes and Council staff managers. Adam to email Brad Draper's contact details to Lee.

8. General Business

- Karen Forrester is running a Taste of TAFE open day on 20th September targeting students 15yrs next year.

ACTION: Karen to do flyer and email to E.C. participants.

- AIT training centre – does it comply with requirements for small motors courses?

ACTION: Karen to check compliance.

- Non-vocational service providers – Daisy and Kate explained that they often need to refer their clients to Drug & Alcohol, Mental Health etc and it is difficult to know who, where, when, and contact details. It is very hit and miss. Discussion about inviting them to Employment circle meetings. It was agreed that this is what Interagency Meetings are for, although it is difficult to attend so many meetings. Coonamble Neighbourhood Centre compiles a community services database that JSAs could use.

ACTION: Daisy to contact Neighbourhood Centre to see if they maintain an up to date database of services.

10. NEXT MEETING:	TBA (after suitable period of recovery from
Business	Information
Evening)	

**15.7 NOTES FROM PRESENTATION BY DR M WATT, APVA – THURSDAY
12 AUGUST 2010 – RDA ORANA****Background**

- RDA and OROC Councils are keen to investigate their role in promoting renewable energy across the region.
- There is a lot of confusion and uncertainty among ratepayers and residents as a result of recent offers by solar companies taking advantage of the government's current incentives to install solar systems. Councils are increasingly being asked to respond to inquiries.
- Councils are keen to see a base of skilled people in the region to reduce the potential for the fly-in fly-out operations who install these systems.

Trends & Issues in Solar Power

- PV cells are now significantly cheaper.
- New technology is making cells progressively cheaper, although most new technologies are less efficient (2-12%) than the 'traditional' crystalline silicon.(12-20%)
- Needs clear skies. Flat plates cope better in cloudy, hazy weather.
- Focused/tracking systems increase power output by up to 30% but require a mechanical component with implications for cost and maintenance.
- Most good quality cells last minimum 25years. Some thin film only 15 yrs.
- Energy payback times are roughly 2yrs – faster in regions with more sun.
- PV panels need to be kept as cool as possible as efficiency decreases with increases in temperature over 25degrees.
- Australia was previously a world leader in solar technology up to about 10 years ago. Only re-entered the Top10 for annual installations in 2009 – as a result of new government incentives.
- US, China and India markets are growing rapidly and high government targets keep the market strong.
- An average price reduction of 13% for PV cells is expected this year. As cells become cheaper, other costs become more important eg. Wiring, installation.
- Grid parity is expected to be reached this year by countries where electricity prices are high. Australia may not see this so soon due to exchange rates and our domestic market dynamics. It is expected NSW will reach grid parity within 10years.
- Uncertainty in government policy – targets, incentives – which drive the market make planning difficult in Australia. Policy has changed every 6 months for the past 10 years.
- NSW government is currently paying a Feed in Tariff of 60c per kwh for 7 years for systems up to 10kw. Other states only pay net FiTs but last up to 20yrs.

- Current legislation separates small scale and large scale solar. I.e. Small market allows generation up to 100kwh to be deemed for Solar Credits. Large solar (1GW) is supported by Flagships Program
- There is a gap for medium generation for commercial/industrial sector (including agriculture) which is not receiving market stimulation/support via subsidies, FiTs, etc. In the rest of the world, the commercial market has provided economies of scale through quantities of 1mw, 5mw systems. Has helped to bring costs down and allow a manufacturing industry to establish.
- The commercial sector is a better load match for solar generation. I.e. residential has a 4-8pm peaking, whereas commercial is more likely to be daytime generation.
- Our electricity distribution is based around large centralised generation with a radial feeder network. It is not designed to cope with small generators scattered all over the place.
- Associated problems are existing voltage cutout points which trigger inverters to switch off. I.e. residents may install systems which could be sitting there not generating.

Issues for Councils

- Solar access zoning to ensure 'right to light'
- Planning controls to reduce shading eg. In subdivisions
- Training on PV for Council staff involved in approvals.
- Supply of information on PV to ratepayers (including accredited installers and components improved for use in Australia)
- Clear definitions of systems which do not require Council consent and guides for approval processes where DA's are required.
- Standardised processes across Councils do not yet exist
- Cost to business and Councils around the region of increasing power costs, power leakage and disruptions due to network capacity not keeping pace with growth in inner west.
- Lack of skilled/certified installers – training not in place to keep up with demand. Issues of isolation and impact on business operation for electricians in more isolated areas to participate in training.
- Protection of local business and encouragement for the region's businesses to enter the solar/renewables industry is important.
- Zoning for RETS varies across the Orana Region. Refer to www.orer.gov.au. RETS is currently under review.

Possible Role for Councils

1. Information for Ratepayers/Residents

- Guidance for ratepayers in selecting products eg. Info on website, delivery of face-to-face information, letterbox drops/mailouts, independent phone contact provided by Energy Australia/Country Energy or similar.
- Raise awareness of products meeting Australian Standards and checking certification.

- Raise awareness of need for quality installation via certified installers.
- Seek a requirement that an independent inspection system be instigated by government.
- Learn from other Councils who have done these
- Tender for interest in 'preferred supplier listings' with a limited number of offers per supplier, use of independent experts to select preferred suppliers, include score for price, specifications that suit the region, warranty, local employment.

2. Improving the Region's Skill Base

- identify realistic options with regional businesses (electricians/engineers)
- Work with TAFE to expand distribution of courses around the region eg. Inter-Shire co-operation to meet minimum numbers for short courses on DC wiring.
- Seek funding for equipment to learn on eg. Mobile workshop to remote areas
- Shortage of appropriately-qualified trainers – where are they currently located in the region?
- Bridging or professional development courses for engineers and electricians
- Regional universities to expand offering of renewable energy undergrad courses
- Renewable technology offerings in specific postgrad courses

3. Support for Solar Power in the Commercial/Industrial/Agricultural Sector

- Necessary to retain and encourage business and industry development by ensuring access to a reliable, cost-effective power supply.
- broker or facilitate a bulk supply, group purchase or preferred supplier model for commercial scale PV or alternative renewable systems.
- Broker or facilitate 'good deals' with financial institutions towards business borrowings for the upfront costs of PV or alternative systems.
- Seek funding from other levels of government to plan and implement a project.

4. Economic Development through Renewable Power

- Possible role in attracting medium to large scale solar generation to the region to keep business power costs down and encourage industry development.
- Is PV the most appropriate technology for our region? Perhaps solar thermal would provide greater efficiencies for lower cost?
- Should we aim for a small to medium plant in all towns or a limited number across the region?
- Disparity in need and capacity between LGAs in Orana Region depending on where they're located on the electricity distribution network, whether they have access to alternative power (eg. Natural gas pipeline), whether they have growing or declining populations, local business capacity etc.

NEXT STEPS

- To be discussed by OROC at a meeting with all members present. Coonamble, Wed 25 August.
- Any planning should involve local businesses involved in electrical installations and maintenance, as well as Country Energy.
- Is local government the best entity to implement these initiatives?
- A new alliance between Councils and other partners may be the best way forward. [similar to the Lower Macquarie Water Utilities Alliance]

15.8 NOTES ON GULARGAMBONE MAIN STREET BEAUTIFICATION MEETING – 5 AUGUST 2010 – 2 PM – GULARGAMBONE TWO EIGHT TWO EIGHT

Present: Ray Christison (Heritage Advisor), Cllr Barbara O'Brien, Greg O'Brien, Jim & Kerry Thompson, Amanda Glasson.

Over the years residents have expressed a desire to have the buildings in Bourbah Street undertaken as part of a beautification program. With the unkempt buildings in the main street the town looks like a ghost town. There is the general feeling that by painting the facades the town would look/feel better for visitors and residents. Thus creating a vibrant feel.

Jim Thompson had taken photos of each of the buildings individually and these were printed and displayed.

Ray C acknowledged the desire of residents to beautify the town but felt planning would be required.

- Submit application to Heritage Office and request funding from Council to complete a Main Street Study for Bourbah St. Several buildings in the main street are very neglected and may require structural work, this would need to be looked at as a whole project.
- Ray C felt that buildings that are occupied by a business should receive priority for funding from the LHF ie giving incentives to the businesses who are doing something.
- Apparently the old butchers shop has been sold to some people from Lightning Ridge who are looking to open a wellness clinic – offering the LHF to these new people was agreed, a good welcome gesture and incentive to start something.
- On a previous visit to Gular Ray had spoken with the owners of several buildings/businesses offering assistance from the LHF.
- Ray suggested that Geoff Rohr be approached to assist with the painting of the buildings, apparently Rohr's had assisted with the painting of buildings in Tooraweenah.
- The main issues were the house across from the 2828 building and the shops over the road.
- How is the group to decide on which buildings?
- Portland had suffered from businesses closing and unkempt buildings in their Main Street and the town decided to get the old advertising signs painted onto the buildings this has created an attraction in itself.
- Colours for Bourbah st would be from the Interwar period where the colours were vibrant. Each building would need 3 colours.
- The Main Street Beautification would be a whole of community project.
- Graffiti in the Main street is currently being cleaned up by the students in the Mentorship program with G O'Brien.

- Ownership of the Murals in the shop windows will need clarification and then following up with a letter to the shop owners? Who was involved in the original project? Greg are you aware?
- Ken has base paint which is available for tinting and using in this project – would someone clarify the amount and if it is only available for his buildings?

ACTIONS:

- Palette for painting of the main street buildings to be supplied to Kerry Thompson from Ray C
- Amanda to adjust the photos supplied by Jim to charcoal/pencil b&w print and make available from Kerry
- Street Heritage interpretation – story of the township, art signs mural etc, approach Gular Historical Society for their input. Barbara?
- Look for / cost the interpretative signs.
- Main Street Study ensure request for funding submitted to Council at budget time EDM & Ray C
- Grant chasing Jim. EDM to supply FRRR application to Jim
- Chase paint sponsor. Speak to Geoff R he may have ideas and he may also suggest which of his paint companies may assist in this way. Greg & Barbara.

**16. REPORT BY TOURISM DEVELOPMENT MANAGER
FOR COUNCIL MEETING WEDNESDAY 8 SEPTEMBER 2010**

Recommendation:
That the report by the Tourism Development Manager be received and dealt with.

Tourism Development

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
TQUAL Grants (Bore Baths Feasibility)	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	In progress
Gulargambone Brochure	<ul style="list-style-type: none"> Revised final draft. 	<ul style="list-style-type: none"> Sent to print 	Due back from printers in September
Aboriginal Community Facilitator (ACF)Projects	No action this month	<ul style="list-style-type: none"> 	Continuing
Quambone-Primitive campground	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	Detailed costing to be prepared

Visitor Services

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Visitor Information Centre-Coonamble (CVIC)		<ul style="list-style-type: none"> 61 Visitors called into the centre in August and approximately 40 enquiries were received by phone 	Ongoing
Visitor Information Centre (GVIC) – Gulargambone		<ul style="list-style-type: none"> 858 Visitors called into the centre in August. Phone calls not tracked. 	Ongoing
Information Packs (via web site form)	<ul style="list-style-type: none"> Sent out 9 packs 	<ul style="list-style-type: none"> 	Complete

Marketing, Promotion & Events

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Coonamble Rodeo & Campdraft	<ul style="list-style-type: none"> Loaded event photos to web site 	<ul style="list-style-type: none"> 	Complete
Moorambilla Festival	<ul style="list-style-type: none"> Prepared Macquarie Marshes tour flier as part of festival Prepared media release 	<ul style="list-style-type: none"> 	Event held September 17-19
Marthaguy Picnic Races	<ul style="list-style-type: none"> Updated Marthaguy web site Prepared promotional material & media releases 	<ul style="list-style-type: none"> 	Event held 4 September
Web Site Promotion/Other events	<ul style="list-style-type: none"> Loaded over 21 events to the council event calendar Updated Gulargambone & Come-by-Chance race sites Updated Council web site daily 	<ul style="list-style-type: none"> 	Complete
2011 Events Calendar	<ul style="list-style-type: none"> Warrumbungle Cluster councils met to discuss producing an events calendar again in 2011 	<ul style="list-style-type: none"> Agreed that a joint calendar should be produced and production to start in November 	Calendar to be mailed to all residents in Jan/Feb 2011
Coonamble Brochure	<ul style="list-style-type: none"> Met with designer to develop re-print 	<ul style="list-style-type: none"> 	New brochure November

Tourism Signage

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Info Bay Signage-Quambone	<ul style="list-style-type: none"> New information bay signs ordered 	<ul style="list-style-type: none"> Sent to production 	Awaiting delivery
Information Sign-Gulargambone-Castlereagh Highway	<ul style="list-style-type: none"> Revised information sign following public consultation 	<ul style="list-style-type: none"> Sent to production 	News sign to be installed September
Information Sign- Castlereagh Street	<ul style="list-style-type: none"> Met with main street business representatives to discuss sign format Assisted group to lodge Development Application Prepared new draft of sign 	<ul style="list-style-type: none"> 	Awaiting DA approval
Visitor Information Sign-Gulargambone	<ul style="list-style-type: none"> Revised information signs following public consultation 	<ul style="list-style-type: none"> Sent to production 	Sign to be installed September

Industry and Regional Partnerships

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Coonamble Streets Ahead	<ul style="list-style-type: none"> Coordinated community markets as previous coordinator resigned Attended meeting on 26 August 	<ul style="list-style-type: none"> Markets to be run on 18th September 	Next meeting 16 th September
Warrumbungle Cluster (Gilgandra, Coonamble, Narrabri and Warrumbungle Shires)	<ul style="list-style-type: none"> Prepared joint funding application with cluster councils 	<ul style="list-style-type: none"> Warrumbungle Cluster will run a technology based campaign. 	Campaign in Market from October/November
Campbelltown City Council	<ul style="list-style-type: none"> Prepared promotional flier for Campbelltown Art Exhibition local art 	<ul style="list-style-type: none"> Art to be on display 6-21 November Process this year to be 'in-house' and online 	Exhibition Opening 4 th November in Campbelltown

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Central NSW Tourism	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	
Outback Arts	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	Next Meeting Warren 9 th September

RECOMMENDATION:
 That Council adopt the report submitted by the Tourism Development Manager for the month of August 2010.

STEVEN BALDWIN
 Tourism Development Manager
 1 September 2010

**17. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010**

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

17.1 SALES**CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
11.08.10	Store					666	2,430.90	-

Totals:	Scale	Nil	head	\$NIL
	VA	Nil	head	\$NIL
	Store	666	head	\$2,430.90
	Yards	NIL	each	\$NIL
	NLIS Scanning	923	head	\$ 646.10

17.2 CASUAL WEIGHING & CASUAL USE

NIL

17.3 SALEYARDS ACCOUNT

Period to 31 AUGUST 2010	Income	\$15,386.96
	Expenditure	\$27,008.07
	Surplus/(Deficit)	(\$11,621.11)

GREG ROBINSON
Saleyards Manager
1 September 2010

18. REPORT BY CONTRACT RANGER
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

Recommendation:

That the report by the Contract Ranger for the month August 2010 be received and dealt with.

REPORT NOT TO HAND AT TIME OF PRINTING

Recommendation: That the report be noted and adopted

CASSANDRA BOYCE

Contract Ranger

September 2010

19. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY 8 SEPTEMBER 2010

NIL

20. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY 8 SEPTEMBER 2010

21. APPENDIX A –POLICE MEDIA RELEASES
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010

22. APPENDIX B – ICAC FACT SHEET
COUNCIL MEETING WEDNESDAY 8 SEPTEMBER 2010

23. APPENDIX C – DISCUSSION PAPER SALEYARDS
COUNCIL MEETING WEDNESDAY, 8 SEPTEMBER 2010