

6 October 2010

«Title\_\_Name»

«Address\_1»

«Address\_2»

Dear Sir

**YOU ARE HEREBY SUMMONED** to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **COUNCIL CHAMBER, COONAMBLE** on **WEDNESDAY 13<sup>th</sup> OCTOBER, 2010** commencing at 9 am.

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Yours faithfully

**JOHN J GRIFFITHS**

General Manager

**5. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**7. CONFIRMATION OF MINUTES**  
**COUNCIL MEETING WEDNESDAY 13 OCTOBER 2010**

**7.1 MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE SHIRE  
COUNCIL HELD AT THE QUAMBONE MEMORIAL HALL ON  
WEDNESDAY, 8<sup>TH</sup> SEPTEMBER, 2010 COMMENCING AT 9.15 A.M.**

**PRESENT:** Cr. Tim Horan, in the Chair, with Crs. J. Canham, T. Cullen, M. Webb, D.Schieb, B.O'Brien and A. Karanouh.  
Also present were the General Manager, Mr.Griffiths, the Director of Engineering Services, Mr. Brodbeck and Mrs Moorhouse.

At this juncture, the Mayor vacated the Chair and the General Manager assumed the role of Returning Officer. He informed the meeting that he had only one nomination for the position of Mayor, that being Councillor Tim Horan.

**1. ELECTION OF MAYOR**

As only one nomination was received for the position of Mayor, the Returning Officer declared Cr Tim Horan elected unopposed for the ensuing 12 months.

**2. NOMINATION AND ELECTION OF DEPUTY MAYOR**

The General Manager/Returning Officer called for nominations for the position of Deputy Mayor.

Two nominations were received for the position of Deputy Mayor, being Councillor Don Schieb and Councillor Michael Webb.

The General Manager/Returning Officer pointed out that Council should decide the type of ballot to be conducted for the Election of Deputy Mayor, namely show of hands or secret ballot.

**8653 RESOLVED** on the motion of Crs. Canhan and Webb that the ballot be open voting.

The Returning Officer/General Manager requested that a show of hands be given for Councillor Michael Webb (4) votes and Councillor Don Schieb (3 votes). He therefore declared Cr. Michael Webb elected Deputy Mayor for the ensuing 12 months.

At this juncture, 9.20 a.m., the Mayor resumed the Chair and thanked Councillors for their support. He said he is looking forward to the challenges of another year in Office.

### **3. ELECTION OF VARIOUS COUNCIL COMMITTEES (1 Year Term)**

The meeting noted that the Mayor, by virtue of his office, shall be a member of every Committee (cl. 260(2) of the Local Government (General) Regulation 2005).

- Cr Karanouh asked to be removed from the Coonamble After School Care Committee – Cr O'Brien agreed to take the role.
- Cr Canham asked to be included on the Roads Committee (which will now comprise the whole Council).
- Cr Karanouh withdrew from Moorambilla Committee.
- Cr Schieb resigned from the Employment Circle – with Cr Karanouh taking up that role.

**8654 RESOLVED** on the motion of Crs. Canham and Karanouh that the following Councillors be Council's delegates on the Committees listed hereunder:

- (a) **Saleyards Management Committee:**  
**Councillor Cullen**
- (b) **Conduct Committee:**  
**OROC Panel (Coonamble representative Kevin Keady)**
- (c) **Farming Committee:**  
**Councillor Cullen (with Manager – Rural Industries)**
- (d) **Quarry Management Committee:**  
**Councillors Schieb & Cullen (with Director Corporate Services & Director Engineering Services)**
- (e) **Roads Committee:**  
**All Councillors (with Director of Engineering Services & Director of Corporate Services).**
- (f) **Parks & Gardens Committee:**  
**Councillors Cullen, Canham and O'Brien (with Director of Engineering Services or his nominee).**
- (g) **Other Committees:**

The meeting noted that other committees may be formed during the life of Council – these committees may be either permanent or "sunset".

#### **4. ELECTION OF DELEGATES - VARIOUS OUTSIDE COMMITTEES (One Year Term)**

**8655 RESOLVED** on the motion of Crs. Canham and Karanouh that the following Councillors be Council's delegates on the Committees listed hereunder:

- (a) **Traffic Facilities Committee:**  
**Councillors Karanouh and Webb (with Director of Engineering Services or his nominee)**
- (b) **Melbourne – Brisbane Rail Freight Corridor:**  
**Councillors Cullen and Karanouh**
- (c) **Bush Fire Management Committee:**  
**Councillor Webb (with Director of Corporate Services)**
- (d) **Great Inland Way Tourist Promotions:**  
**Councillor Schieb (with Tourism Development Manager)**
- (e) **Outback Arts:**  
**Councillor O'Brien (Alternate Cr Karanouh)**
- (f) **Coonamble Rural Transaction Centre Committee:**  
**Councillors Cullen and O'Brien**
- (g) **Local Emergency Management Committee:**  
**Deputy Mayor and Director of Engineering Services**
- (h) **Crime Prevention/Closed Circuit Television Committee:**  
**Councillors Canham and Schieb (with Director of Engineering Services)**
- (i) **Moorambilla Steering Committee:**  
**Councillor Cullen**
- (j) **Tourism Committee:**  
**Councillor Schieb (with Tourism Development Manager)**
- (k) **Employment Circle:**  
**Councillor Karanouh**
- (l) **Reference Group:**  
**General Manager**

(m) **Bore Baths Project Steering Committee:  
Councillors Karanouh and O'Brien.**

**5. REGULAR MEETING DAY**

The General Manager informed the meeting that Section 365 states that Council is required to meet at least 10 times each year, each time in a different month.

**8657 RESOLVED** on the motion of Crs. Canham and Karanouh that Council agree to hold its Ordinary Meeting on the second Wednesday of each month, excluding January, commencing at 9.00 a.m. **AND FURTHER** that the March meeting be held at Gulargambone and the September meeting at Quambone.

**6. NOTICE OF MEETINGS**

**8658 RESOLVED** on the motion of Crs. Canham and Webb that the information contained in Section 367 concerning notice of meetings be noted.

**7. MEETING QUORUM**

The meeting noted a 'meeting quorum' is the majority of the Councillors of the Council who hold Office for the time being and are not suspended from Office.

**8659 RESOLVED** on the motion of Crs. Canham and Cullen that this information be noted.

**8. PECUNIARY INTEREST FORMS**

**8660 RESOLVED** on the motion of Crs. O'Brien and Webb that the Pecuniary Interest forms be completed and returned to the Director of Corporate Services no later than Thursday, 30 September, 2010.

**9. ELECTION OF COMMITTEES OF COUNCIL – SECTION 355**

The meeting noted that the Mayor, by virtue of his office, shall be a member of every Committee (cl. 260(2) of the Local Government (General) Regulation 2005).

**8661 RESOLVED** on the motion of Crs. Cullen and Webb that Council note the names of delegates appointed to the following s355 Committees of Council (which were appointed for a four year term expiring 2012):

(a) **Coonamble Streets Ahead Committee:  
Councillors Schieb and Karanouh**

(b) **Quambone Resources Committee:  
Councillor O'Brien (Alternate:Councillor Canham)**

- (c) **Coonamble Senior Citizens Association:  
Councillor Webb**
- (d) **Gulargambone Memorial Hall Committee:  
Councillor O'Brien**
- (e) **Coonamble After School Care Committee:  
Councillor O'Brien**
- (f) **Coonamble Heritage & Historical Museum Committee:  
Councillors Webb and Cullen**
- (g) **Conn Family Trust:  
Mayor and General Manager** (together with David Ryan, Geoff Secombe, Ann Wiatkowski, Kylie Parry & Elizabeth Head)
- (h) **Combara Hall Committee:  
Mrs Lee O'Connor**

**10. ELECTION OF REPRESENTATIVES TO COMMITTEES  
(FOUR YEAR TERM)**

**8662 RESOLVED** on the motion of Crs. Webb and o'Brien that Council note names of delegates appointed for a four year term to the following organisations (expiring 2012) that delegates be appointed to represent Council for the four year term (expiring September 2012) on the following Committees :

- (a) **Castlereagh Macquarie (Weeds) County Council:  
Councillors Schieb and Webb** (Alternate: **Cr Cullen**)
  
- (b) **North Western Co-operative Library Service:  
Councillor O'Brien** (with the **Librarian**)



**(c) Barwon Darling Alliance:  
Mayor and General Manager (Alternate: Cr Schieb)**

**(d) Orana Regional Organisation of Councils (OROC)  
Mayor and General Manager**

**(e) OROC – Health Issues:  
Councillor O’Brien.**

This concluded the business and the meeting closed at 9.26 a.m.  
These minutes (Pages 1/4621 – 5/4625) were confirmed on the .....  
day of ..... 2010 and are a full and accurate record of  
proceedings of the extraordinary meeting of Council held on 8 September 2010 .

MAYOR

**7.2 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL  
HELD AT THE QUAMBONE MEMORIAL HALL ON WEDNESDAY, 8<sup>TH</sup>  
SEPTEMBER, 2010 COMMENCING AT 9.32 A.M.**

**PRESENT:** Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, D. Schieb, M. Webb and A. Karanouh.  
Also present were the General Manager, Mr. Griffiths, the Director of Engineering Services, Mr Brodbeck and Mrs Moorhouse.

The Mayor again thanked Council for its support and he welcomed Mr. Kel Brodbeck back to Coonamble in the role of Director of Engineering Services. Cr Horan said he is looking forward to working with Mr. Brodbeck, pointing out Council is facing a challenging time particularly in bringing its road network up to standard following very wet conditions.

**2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

Prior to beginning the meeting, the Mayor acknowledged the original owners of the land, both past and present.

**3.0 PUBLIC QUESTION TIME**

No persons were present at this time.

**4.0 APOLOGY**

Nil

**5.0 DELEGATIONS**

Mrs Garnsey distributed a written submission from the Quambone Resources Committee.

**6.0 DECLARATIONS OF INTEREST**

No declarations of interest were made.

**7.0 CONFIRMATION OF THE MINUTES**

**8663 RESOLVED** on the motion of Crs. Webb and O'Brien that the minutes of the Ordinary Meeting of Coonamble Shire Council held 11 August 2010 be confirmed.

**BUSINESS ARISING FROM THE MINUTES****(a) Tree Services:**

Cr Schieb asked whether any further contact has been made with Active Tree Services. The Director of Engineering Services advised that enquiries are still being made. The General Manager reported that the A/Director had been advised that Active Tree Services was primarily engaged by Country Energy and

Council would have to fit in with visits coinciding with that authority's work in Coonamble. Cr Schieb said Active Tree Services' prices were very reasonable, compared to A1 Tree Services and he requested that the Director follow up and reach an arrangement.

**(b) District Court Sitings:**

The Mayor reported that he heard a radio report saying that District Court Sitings in Coonamble would continue. The General Manager informed the meeting that Council received an acknowledgement to its letter saying the Chief Judge is on holidays and would respond to Council on his return in October.

**(c) Recycling at Gulargambone:**

Cr O'Brien asked when the Gulargambone community was to be consulted regarding Council's decision to discontinue the recycling service. The General Manager said this should be done via a public meeting.

**(d) Livestock Health & Pest Authority:**

Cr Schieb referred to the email from ratepayers which was sent to Council. The General Manager said that, in accordance with Council's decision at last meeting, a letter was forwarded to the State Council of the LHPA, however no response has been forthcoming. Cr Cullen said Council should meet with the Board – the General Manager reported that the only dates provided to Council for such a meeting were 23 September or week commencing 25 October. Cr Cullen said the whole Council should meet representatives of the LHPA and be very aware of the facts so that the pertinent questions are asked. The Mayor agreed to call an extraordinary meeting.

**8664 RESOLVED** on the motion of Crs. Cullen and Schieb that the General Manager contact the Central West LHPA to endeavour to obtain an earlier date for the meeting, otherwise select a date that will allow all councillors to attend **AND FURTHER** that Mr Andy Moss be invited to brief council at 9.00 a.m., prior to the extraordinary meeting at 10.30 a.m.

**(e) Rail Track Upgrade Meeting:**

Cr Cullen gave a brief overview of the meeting held on 7 September, which he said was most positive. He said that the upgrade is planned for 2013 which gives time to promote and forward plan in an endeavour to attract developers and growers to Coonamble.

It was noted that as demand rises for use of the rail line it is hoped prices will reduce. Cr Cullen said Council will facilitate the group of grain growers who will be involved in getting developers/growers to Coonamble to put their case. The Mayor said it was a very good result.

**8665 RESOLVED** on the motion of Cr Cullen and O'Brien that Council note the report and the requirement for confidentiality, as the Business Model is "intellectual property" of Council **AND FURTHER** that a letter thanking Christine Robertson, MLC be forwarded.

### **DELEGATION – QUAMBONE RESOURCES COMMITTEE AND QUAMBONE SCHOOL STUDENTS**

At this point the Mayor welcomed students from Quambone School who attended the meeting, along with the Principal, as observers. Also present to address Council were Mrs Margaret Garnsey and Mr David O'Brien.

Mrs Garnsey, on behalf of the Quambone Resources Committee, addressed Council on issues raised in the submission handed to Councillors earlier in the day.

The following topics were covered:

- Outside power point had to be moved and cost the Committee \$378.40. The General Manager will arrange payment.
- Supply of trees – Council has no funds allocated for the purchase of trees – the General Manager suggested application be made to the Central West Catchment Management Authority and he would follow this up.
- Hall maintenance – one door requires slide bolt - also asking that Council redo cement work and steps at all doors and entrances to the hall.

Other issues were raised and the Mayor suggested that the Committee bring operational type problems to the attention of Council staff and not wait until Council's September meeting. Mrs Garnsey said in the past she was advised to bring the matters to this meeting, however the Committee will now change its method of approaching Council.

Mrs Garnsey said the Committee was disappointed that its budget requests for the previous year were not considered in conjunction with the current budget. The Mayor stated that Council has a big area to maintain, with many ratepayers to consider and limited resources, so not all works can be undertaken.

Another issue raised was overgrown land adjacent to the school and the serious problem of snakes. Mrs Garnsey pointed out that a student was bitten last year whilst in the playground. Council agreed to carry out an inspection of the area today. The General Manager stated that serving notices for overgrown blocks is now the responsibility of the NSW Rural Fire Service and he agreed to follow the matter up, endeavouring to identify the offending owner.

Mrs Garnsey concluded her presentation by thanking Council for completing some of the items requested and she handed a letter from Mr Sinclair to Mrs Moorhouse concerning the state of roads. The Mayor encouraged Quambone Resources Committee members to report matters of concern to Council after each Committee meeting.

#### **8.00 RESOLUTION BOOK UPDATE**

**8666 RESOLVED** on the motion of Crs. Canham and Webb that the Resolution Book Update be received and dealt with.

**(a) Warrena Weir:**

Cr Schieb drew attention to correspondence received from the Coonamble Aquatic Committee which is requesting that work be carried out to enable use of the facility during the coming summer. The Director of Engineering Services said he has met with representatives of the Club who have offered to assist, however he said that the flow level must be stabilized prior to anything being done. The Director said it appears that wet clay has been pushed into the wall and this will not work and it needs to be plugged in the correct place. He said he will endeavor to get suitable material and funds to temporarily restore (plug) the wall. Mr Brodbeck also pointed out that trying to build the wall up to provide greater depth for boats contravenes licence conditions.

**8667 RESOLVED** on the motion of Crs. Webb and Karanouh that the Director of Engineering Services meet with the Aquatic Club members as a priority and that work be carried out when the area is dry enough.

**(b) River Gauges:**

**8668 RESOLVED** on the motion of Crs. Schieb and Karanouh that the General Manager take up the issue of monitoring and reporting river heights and clarify the matter with the Emergency Management Committee (SES) at its meeting on 23 September.

**(c) Submission into Health Reform:**

Cr O'Brien congratulated the General Manager on the quality of the submission he prepared on behalf of the Shire into the proposed health reform.

**(d) Closing/Opening of Shire Roads:**

In response to a question from Cr Schieb, the General Manager said that notifications are sent to various media to announce road closures and openings. Staff will request that the notices be read when sent to keep the public up to date.

The matter of illegal use of closed roads was again discussed and the problems facing Council and growers when harvest starts. Crs Schieb and Cullen said that a lot of farmers have 'forward sold' grain and Council will be under extreme pressure when this is due for delivery.

Cr. Schieb said offenders should be cautioned and made aware of the inconvenience and considerable additional expense when grading has to be redone two or three times due to their actions. The General Manager said he is still waiting on a response to his letter to the Legal and Industrial sections of the LGSA in connection with staff carrying out this work.

At this juncture, 10.30 a.m. Council adjourned for morning tea and resumed at 11.00 a.m. Students from the school enjoyed morning tea with Councillors and Staff.

## **9.0 MAYOR'S ACTIVITY REPORT**

The Mayor presented his report for the period since last meeting.

### **(a) General Manager's Position:**

Cr Horan informed the meeting that a lot of work has been done on the advertisement for the General Manager's position, along with the Position Description. The Mayor said he needed a timeframe for advertising, together with Council's agreement on the remuneration package. Councillors put forward suggestions which were taken into account.

**8669 RESOLVED** on the motion of Crs. Webb and Scheib that:

- the whole Council be involved in the process of elimination of applications and interview of selected persons;
- advertisement to appear four times in the Sydney Morning Herald and also be included in the Australian Local Government Job Directory, along with Council's website and other websites for such vacancies;
- applications close Wednesday 6 October, 2010 with a list of applicants available at the October meeting;
- the package include a CPI indexed increase for satisfactory performance and an annual non-cumulative bonus of up to 3% for exceptional performance.
- the remuneration package be between \$160,000/pa and \$165,000/pa.

### **(b) Activity Report**

The Mayor briefly listed functions he has attended during the month, viz:

- Conn Family Trust meeting
- Met with the landscape designer working on the CBD uplift
- Local Government Forum on One Association – attended in company with Cr Karanouh and General Manager.
- Meeting of Quarry Management Committee
- OROC meeting in the Council Chamber – discussed health reforms and boundary changes.

**8670 RESOLVED** on the motion of Crs. Webb and O'Brien that the Mayor's Report be adopted.

**10.0 CORRESPONDENCE**

**8671 RESOLVED** on the motion of Crs. Webb and Canham that the Correspondence be received and dealt with.

**Section A – For Consideration by Council:****10.1 AUSTRALIAN GOVERNMENT – DEPARTMENT OF VETERANS' AFFAIRS – COMMEMORATIONS A9 (33248)**

Advising that Anzac Day is already a national commemoration however during the Anzac Centenary Australia will commemorate 100 years since its involvement in the First World War and also a century of service in war, defence and peacekeeping. Encouraging Council to put forward ideas and suggestions on how the Australian community can be engaged to mark the Anzac Centenary.

The General Manager pointed out that there is an Infrastructure and Capital Works theme under which submissions can be made. He said, however, after investigation it would appear to be for the restoration of memorials and further stated that no structures within this Shire would require restoration at this time.

**8672 RESOLVED** on the motion of Crs O'Brien and Cullen that Council forward a copy of the letter to the Coonamble RSL Sub-Branch for its information and further action if required.

**10.2 MURDI PAAKI REGIONAL ENTERPRISE CORPORATION T3 (33258)**

Seeking approval from Council to undertake a project along the Gulargambone Creek, one of three community development activities that FaHCSIA approved for the CDEP in Gulargambone. Saying the idea is to create a walkway from the low level bridge to the highway bridge. Advising that MPREC will supply all labour and materials to complete the project and asking Council to provide guidance and approval to get it started.

The General Manager informed the meeting that there are at least four property owners involved and written permission is required from each and, in all probability, from relevant government departments such as fisheries, before any work is undertaken.

**8673 RESOLVED** on the motion of Crs Karanouh and Schieb that Council support, in principle, the proposed project and advise MPREC that all property owners, including relevant government departments, will have to approve the proposal.

**10.3 AUSTRALIAN RURAL EXPO PTY LTD D5 (33303)**

Introducing the company to Council and advising it is focused solely on securing foreign investment and joint venture partnerships in Australian rural and regional infrastructure, food production and development projects. Pointing out their services are free to all rural and regional companies and councils who have:

1. worthwhile projects with a sound business plan
2. innovative projects that have a sound commercial basis
3. infrastructure projects
4. need capital to further expand business and require joint venture funding.

Asking to be advised of any worthwhile projects and business development in the Shire.

The General Manager stated that Council does not have any projects as mentioned in the four points above, however he said the bore baths and saleyards, come to mind, if it can be shown that they have a sound commercial basis.

**8674 RESOLVED** on the motion of Crs. Karanouh and Webb that Council keep the offer in mind should any worthwhile projects which prove to be commercially viable be identified.

**10.4 NSW DEPARTMENT OF INDUSTRIAL RELATIONS H5 (33307)**

Writing in regard to the administrative arrangements under which the Minister for Industrial Relations appoints local public holidays following written applications by local councils. Pointing out that the public holiday provisions contained in the National Employment Standards of the Fair Work Act 2009 apply to local public holidays appointed under the Banks and Bank Holidays Act 1912 which means that national system employees whose place of work is within a local public holiday area will be entitled to be absent from work on the day or half day that is the local public holiday or half holiday. Saying Council may wish to consult with its local Chamber of Commerce as to the impact of as local public holiday/half holiday on businesses located within this LGA.

The General Manager said that currently this area has only one annual local public holiday being the second day of the Coonamble Show which, for 2011 is 1 June. Mr. Griffiths said Council should consult with the local Chamber of Commerce to determine the impact of the local public holiday on businesses within the LGA and be mindful that removal of the holiday would have a massive detrimental effect on the local show.

**8675 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council refer the granting of public holiday on the second day of Coonamble Show to the newly formed Chamber of Commerce for comment to Council for determination at the October meeting.



**10.5 THE MAZE GROUP, GULARGAMBONE R8-6-2+SR39+SR11 (33327)**

Writing concerning the Collie/Bourbah Road; the Bullagreen Road and the Back Gular Rail Road. Saying the Bullagreen Road has severe rutting and there is concern regarding accidents. Pointing out that the road needs topdressing nearly all the way to town to allow them unrestricted access. Saying the state of these roads is appalling and costing their business/family money due to damage to vehicles. Wondering how they will get wheat out if wet weather persists Referring to difficulties in accessing medical services when required. Saying they would appreciate swift action in attending to problems with roads that affect ratepayers and road users in this Shire.

The General Manager informed the meeting that the Back Gular Rail Road was graded on 31 August. He said the Collie/Bourbah Road has a 20 – 30 metre waterhole that is quite deep and nothing can be done until that water subsides and the Bullagreen Road is again full of bog holes and severe wheel ruts from constant use during wet periods.

**8676 RESOLVED** on the motion of Crs O'Brien and Karanouh that Council advise the writer in accordance with the information provided by the General Manager.

**10.6 ALEXANDRA BARTLETT, "ROSEWOOD", COONAMBLE S8-6-2+SR15 (33326)**

Informing Council she is a practicing nurse/midwife and currently working at Coonamble Hospital. Alerting Council to the state of the Rosewood road, particularly the 200 metre stretch towards the end which she considers is extremely unsafe in both wet and dry conditions. Drawing attention to poor maintenance which has caused this section to become impassible and has prevented her from attending work. Asking Council to assess the road and improve its state to make it safe for vehicles and people.

The General Manager pointed out that the road in question is Category 7 and will be attended to as soon as practicable.

**8677 RESOLVED** on the motion of Crs. O'Brien and Webb that Council advise the writer that the subject road is classified Category 7 and, as such, will receive maintenance as soon as practicable.

**10.7 OGDEN'S COACHES R8-134+C6-13+SR19+SH18 (33325)**

Requesting that a "School Bus Stop Ahead" sign be placed in two areas to avoid a collision between a truck / school bus at Shire Road 19 and State Highway 18 (near RR47010). Pointing out this will notify impending heavy vehicles that school buses laden with children traverse the roads in the mornings and afternoons and encourage drivers to take care.

**8678 RESOLVED** on the motion of Crs O'Brien and Webb that Council refer this request to the local Traffic Committee for inspection and determination.

**10.8 SUPERINTENDENT BOB NOBLE C13 (33330)**

Inviting the Mayor, General Manager and Councillors to attend the Castlereagh Local Area Command Police Remembrance Day Service in Walgett on 29 September 2010 at 11.00 a.m. Advising the venue will be St Peter's Anglican Church. Asking for RSVPs by Wednesday 22 September.

**8679 RESOLVED** on the motion of Crs Karanouh and Webb that Council will not be represented at the LAC Police Remembrance Day Service on 29 September.

**10.9 CEO, GWAHS H2-2 (33332)**

Responding to Council's correspondence raising concerns about access to and disposal of "party packs" in Gulargambone and saying promotion of the safe disposal of used equipment is a key component of the Needle & Syringe Program (NSP). Pointing out that the offer of liners for disposal bins is still available as soon as additional disposal bins are installed in public areas. Saying representatives from the Area Health Service are happy to assist with the implementation of other strategies.

The General Manager said it would appear that GWAHS has missed the point of the letter from Mr & Mrs Carrol in that minors are accessing the party packs. He said this will not be rectified by additional disposal bins or liners.

**8680 RESOLVED** on the motion of Crs. O'Brien and Canhan that Council inform GWAHS it is well aware of the May 2008 strategies, but this will not overcome minors accessing party packs.

**10.10 COONAMBLE PRE SCHOOL INC P1-6+C8-1 (33331)**

Asking that Council revisit management agreement conditions of the car park. Saying it has been a valuable asset in ensuring safety of children being delivered to and collected from the Pre School. Pointing out that all requirements stated by Council have been completed by the organization, however there are issues that need addressing.

The General Manager informed the meeting that the Director of Engineering Services has included a report on this matter.

**8681 RESOLVED** on the motion of Crs. Karanouh and O'Brien that this matter be deferred until later in the day in conjunction with the Director of Engineering Services report on the matter.

**10.11 COONAMBLE LITTLE ATHLETICS P1-11 (33340)**

Again advising Coonamble Little Athletics has been selected to host the Annual Regional Athletics Carnival in December 2010 which is expected to attract a large number of visitors to town. Seeking permission to erect two permanent "cages" around the discus area at the southern end of the Oval and forwarding copy of regulation from Little Athletics Australia and also the specifications of what they are seeking to erect.

The Director of Engineering Services advised that negotiations are continuing with the Coonamble Little Athletics and work will be undertaken when the requirements are clarified.

**8682 RESOLVED** on the motion of Crs.Cullen and Schieb that Council instruct the Director of Engineering Services, through the General Manager to negotiate with the Coonamble Little Athletics representatives and clarify requirements to enable work to be done in time for the Carnival in December.

**10.12 G R BUSHBY, "CALGA STATION" R8-6-2+SR38 (33343)**

Writing under instruction from the Chairman of Calga Pty Ltd requesting urgent attention be given to grading of Calga Road, which has not been graded for over 12 months and is in an unacceptable condition. Saying it is appreciated that rain has caused problems but previous correspondence has not resulted in any action. Asking that this matter be given priority when conditions allow.

The General Manager pointed out that the road was due for grading earlier this year however it has been too wet to carry out maintenance. He said discussions with the owner some six weeks ago recognized that the area was simply too wet for grading/placing of loam that has been outstanding since the flood.

**8683 RESOLVED** on the motion of Crs O'Brien and Karanouh that Council advise the writer the road will be attended to when conditions permit.

**10.13 LGSA WEEKLY CIRCULAR 33/10**

Item 7 of the weekly circular deals with *Modernizing local government focus groups*, stating the Associations have released the initial timetable for discussions and councils can register for a focus group or a hearing. Saying the Associations are offering two methods for discussing the ideas contained in the discussion paper. Pointing out the two major methods are:

- **Focus groups** with a limit of 15 people per group – with some being open (first come first served) and some by invitation – for the open focus groups they will run up to three groups simultaneously at any one venue if there is demand.

- **Hearings** for individual councils or other stakeholders – where council representatives present their thoughts on the questions to Presidents and/or other Joint Executive members.

Advising the proposed timetable for Open Invitation Focus Groups in Dubbo is Tuesday 9 November.

The meeting noted that the adopted position by Council, as determined at the Extraordinary Meeting held in May 2010, has been conveyed to the LGSA. The General Manager said Council should now determine whether it wishes to attend the focus group or a hearing.

**8684 RESOLVED** on the motion of Crs Webb and O'Brien that Council attend the Open Invitation Focus Group in Dubbo on Tuesday 9 November and be represented by the Mayor, Cr O'Brien, Cr Webb and the General Manager.

#### **10.14 GULARGAMBONE LIONS CLUB INC P1-9 (33363)**

Advising that the recent rain has caused an excess water issue in Lions Park Gulargambone which has come to their attention. Saying the run off water from the road flows into the toilet block creating a safety hazard and eventually it will affect the stability of the building. Requesting that a drain be built from the road directing water away from the toilet block. Pointing out that this would reduce cleaning time, minimize chances of patrons slipping over and providing amenities than can be used.

Council was advised that the area is too wet at the moment to safely cut a drain. It was noted that when conditions improve levels will be taken to remediate the run off water.

**8685 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council advise the Club that remedial work will be effected when the area is dry enough.

#### **10.15 SOCIETY OF ST VINCENT de PAUL (GREENE VILLA RESIDENCE) S13+D7 (33357)**

Applying for season tickets for eight people with disabilities in permanent residence at Greene Villa. Pointing out that in the past Council has made a Family Ticket available to enable clients and carers to go to the pool for training for the Tri State Games.

**8686 RESOLVED** on the motion of Crs Canham and O'Brien that Council again allow clients/carers of Greene Villa to purchase a Family Season Ticket to access the Coonamble Swimming Pool.

**10.16 OGDEN'S COACHES R8-1+SH18 (33358)**

Advising that because of the increase in rainfall there is need for a "pull off pad" at 4701 Castlereagh Highway adjacent to "Misery Farm" to enable the safe conveyance of school children.

The General Manager pointed out that this is a duplication of an earlier request (see Letter No 10.7)

**8687 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council note this location was mentioned in Letter No 10.7 and it has been referred to the Traffic Committee for determination.

**10.17 GULARGAMBONE AMATEUR SWIMMING CLUB S13-2 (33362)**

Advising the Club has received a grant from the Department of Sport and Recreation to enable 15 Aboriginal students to join and participate in club training, coaching and district carnivals. Pointing out it does not include pool entry and this will limit the success of the program and the number of students participating. Asking Council to waive the cost of 13 child season tickets and one family ticket. Saying the Club is willing to participate in any media releases acknowledging this sponsorship.

The General Manager reported that the cost to Council would be \$1,066, made up as follows:

- |  |       |
|--|-------|
| ▪ 13 x Season Ticket – Child @ \$67/ea | \$871 |
| ▪ 1 x Season Ticket – Family           | \$195 |

He said it is difficult to justify a Family Season Ticket when two child season tickets would only equate to \$134. Mr. Griffiths said it is also difficult to justify granting free access when all other patrons are required to pay – he said why was entry not considered when the grant application was being made.

Cr Canham supported comments made by the General Manager that entry fees to the pool for the students participating should have been included as part of the grant application.

Cr O'Brien supported the application and said it would serve as an interest for the selected students and give them a purpose to pursue a worthwhile interest.

**8688 RESOLVED** on the motion of Crs Canham and Karanouh that Council not agree to waive the cost of 13 child season tickets and one family season ticket to enable 15 Aboriginal students to join and participate in Swimming Club activities and carnivals in the region.

Cr O'Brien requested that her name be recorded as voting against this resolution.

### **10.18 SECRETARIAT JOINT STANDING COMMITTEE ON ELECTORAL MATTERS E2 (33308)**

Advising that an inquiry is being conducted into the public funding of local government election campaigns as a follow up to the completed inquiry into public funding of election campaigns at the state level. Saying an issues paper has been published exploring some of the matters identified as significant in developing a public funding scheme for local government elections. Advising submissions close on 20 September.

The General Manager spoke about funding for individuals contesting local government elections and said he was of the opinion that this issue is not relevant to the country, however metropolitan councils may have a different view. Mr Griffiths said he thinks that provision of funding for individuals contesting local government positions would be a backward step.

**8689 RESOLVED** on the motion of Crs Webb and Karanouh that Council not provide comment to the inquiry into public funding of local government election campaigns.

### **10.19 HON FRANK SARTOR AO MP F5-4-3 (33315)**

Advising that he is granting up to \$40,000 from the State Floodplain Management Program based on a 6:1 (State:Council) funding ratio for the Coonamble Levee Investigation and Design. Advising departmental staff will contact Council shortly to finalise terms and conditions.

**8690 RESOLVED** on the motion of Crs Karanouh and Cullen that Council formally accept the grant of \$40,000 from the State Flood Plan Management Program based on 6:1 (State:Council) funding ratio towards the Coonamble Levee Investigation and Design and forward a letter of thanks to the Minister.

### **10.20 COONAMBLE DENTAL SURGERY M5-4 (33372)**

Thanking Council for its ongoing support of the Dental Surgery and advising he would like to purchase the following equipment, with Council's approval:

1 x dental assistant chair	\$ 790	
1 x office chair	\$ 300	
1 x sandblaster for laboratory	\$5,000	Total of \$6,090

**8691 RESOLVED** on the motion of Crs.Karanouh and Webb that Council agree to the purchase of two chairs and a sandblaster for the Dental Surgery and funds be sourced from the Dental Surgery Reserve.

### **10.21 ELIZABETH LAMBELL S13-2 (33365)**

Asking for permission to again use Gulargambone pool for aqua aerobics similar to the program conducted last year which will again be auspiced by GWAHS.

Saying days and times are not yet available, but will be advised later. Advising she may require the time to be extended by one-half hour to 1½hrs each session.

The General Manager informed the meeting that Ms Lambell used the Gulargambone Pool last season and had on average 12 – 14 attendees each week. Mr. Griffiths stated that last year participants paid the usual admission fee and Council requested a copy of the public liability insurance cover.

**8692 RESOLVED** on the motion of Crs O'Brien and Karanouh that Council approve the use of Gulargambone Pool for water aerobics as outlined and request a copy of the current public liability insurance cover applicable thereto.

#### **10.22 COONAMBLE JUNIOR CRICKET P1-11 (33371)**

Advising the Club has been investigating ways to improve playing conditions for C graders. Stating that currently C grade plays on mown grass however the surface has become uneven and the bounce of the ball can be erratic. Asking Council to consider upgrading the pitch to a synthetic wicket and saying a quote has been obtained from Dubbo and two locals for the work. Stating the quote from Classic Sporting Facilities (\$7105 + GST) is for the whole job – local quotes are for concrete only. Acknowledging this is a substantial cost up front and they are prepared to find ways to reduce the outlay by doing some of the work in kind, seeking extra sponsorship and accessing grant funds.

The General Manager said the location of the synthetic pitch will not interfere with facilities for other sporting groups. Mr Griffiths said that should Council agree to the request it needs to consider where funds may be sourced.

**8693 RESOLVED** on the motion of Crs. Cullen and Canham that Council:

1. Authorise the installation of a synthetic pitch for Junior Cricket.
2. Provide 50% of the cash component of the cost up to a maximum of \$3,500.
3. Source necessary funding from the Development Reserve.

#### **Section B – For Information:**

#### **10.23 NSW OMBUDSMAN H2 (33250)**

Referring to letter of 21 December 2009 in which concerns were raised that many NSW Council websites contain incorrect or ambiguous information which may have caused members of the public to engage in unsafe handling of materials containing asbestos. Saying a number of suggestions were made relating to improving publicly available asbestos information on council websites. Saying councils were requested to respond to these suggestions and advising that a response from Council is required not later than 30 September 2010.

The General Manager said the letter of 21 December 2010 was included in the February 2010 Precis of Correspondence and the information was noted.

Council noted the information has included on its website and the NSW Ombudsman has been advised accordingly.

**10.24 CENTRAL WEST LIVESTOCK HEALTH & PEST AUTHORITY  
R11+S1 (33251)**

Advising that any and all existing agreements between the former Coonamble Rural Lands Protection Board (now Central West LHPA) and Coonamble Shire Council (either written or verbal) to sell NLIS emergency devices is terminated as of 5pm Friday 5 August 2010. Stating a new agreement may be considered pending review of any documentation provided by Council regarding the said agreement, however any new arrangements will be compliance with the Stock Diseases Act 1923 and current NLIS Policy and Procedures. Asking that all invoice books be returned to the Coonamble office by 4.30pm Monday 9 August 2010.

The General Manager informed the meeting that the Saleyards Manager had a non-written arrangement with the former Coonamble Rural Lands Protection Board regarding use of emergency NLIS tags. He said that in accordance with the Authority's request, all invoice books were returned to the Coonamble office.

**10.25 NETWASTE G1-5 (33260)**

Saying that due to conditions in the scrap commodities market it has been necessary to review the scrap metal rebate as shown:

- First quarter of financial year 2010/11 (July-August-September) minimum payment rebate will be \$165.tonne +GST
- July was paid at a rate of \$175/tonne + GST.

Advising it has undertaken to ensure that if there is any significant change in the market in this period, they will ensure that the NetWaste rebate increases before the next review date as per existing arrangements with Council.

**10.26 HEART FOUNDATION D7 (33302)**

Seeking support for the annual Heart Foundation Doorknock Appeal from 1<sup>st</sup> to 30<sup>th</sup> September. In a letter to the Mayor inviting him to kick off this year's appeal with a personal donation and ask the local community to join in supporting the Heart Foundation in 2010.

Council noted that a response has been forwarded to the Heart Foundation in support of its doorknock appeal in this Shire during September.



**10.27 ORANA REGIONAL ORGANISATION OF COUNCILS O5**

Forwarding brief follow up information provided by RDA Orana regarding the Country and Regional Living Expo (formally known as Country Week) which was held this year from 6 - 8 August.

The General Manager said that information and further detail is available in the document which was available at the meeting.

**10.28 BUILDING PROFESSIONALS BOARD B11 (333234)**

Writing to Council's Manager – Environmental Services concerning his application for accreditation and advising that the Board is satisfied he has met the requirements under the BP Act and the Building Professionals Board Accreditation Scheme to be issued with a certificate of accreditation in the following category for period 17 August 2010 to 16 August 2011:

A2 – Accredited Certifier – Building Surveying Grade 2.

The General Manager advised that Council is now accredited through its Manager – Environmental Services to certify buildings, but not to issue fire safety standards.

**10.29 NSW POLICE FORCE A19-1 (33324)**

Forwarding copy of media release issued on Monday 23 August 2010 concerning the Coonamble Licensing Agreement.

A copy of two media releases were attached to each Councillor's business paper.

**10.30 DEPARTMENT OF LOCAL GOVERNMENT L10+L10-1 (33334)**

Advising that the *Snapshot of NSW Councils – Comparative Information on NSW Local Government Councils for 2008/2009* publication has been released by the Minister. Saying a PDF version and updated time series data excel spreadsheet are available by selecting "Publications" and 'Comparative Information' on the Division of Local Government's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)

**10.31 ROBBO'S CONSTRUCTION & EARTHWORKS G1-6 (33339)**

Proposing to change garbage collection days when he commences the garbage collection contract in October as follows:

- a) *Coonamble:*
  - East side of Castlereagh River Tuesday mornings starting 6am
  - West side of Castlereagh River Thursday mornings starting 6 am
- b) *Gulargambone:* Wednesday mornings start 6am

Cr Karanouh suggested that the collections for business houses will be too close, pointing out that under the current contract collections from businesses premises are Monday (in conjunction with the normal service) and Friday.

**8694 RESOLVED** on the motion of Crs. Webb and O'Brien that staff discuss the proposed timetable variation for collection of garbage in Coonamble and Gulargambone with the new contractor and report back to Council

**10.32 DEPARTMENT OF THE PREMIER & CABINET D5-22+B11+R4 (33347)**

Advising that, in response to local government sector requests, the Division has prepared a summary of the key issues identified during the review of ten councils' planning documents as part of the assessment of recent s508A special rate variation applications. Saying the summary can be found on the Division's Integrated Planning and Reporting web-page under "*Development and Support*" at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) Stating that when the Division completes its review of all Group 1 Councils' Community Strategic Plans and related documents, further feedback will be provided.

**10.33 CHAIR, CENTRAL NSW TOURISM T3-2 (33337)**

Thanking Council for support during what has been a challenging period. Saying a lot has happened and changed in the last few months and it is timely that an update be provided. Advising that in regard to contributions from Council they have chosen to ensure that they have consolidated all issues prior to requesting funding for the 2010-2011 fiscal year – and will seek contributions when these tasks are completed. Pointing out it is intended they will remain at the 2009/10 level until the RTO can establish the added value to councils.

**10.34 WOOLLAHRA MUNICIPAL COUNCIL A4-2+R8-1 (33341)**

Advising it has been corresponding with the NSW Government since June 2009 in relation to the parking of boats, trailers and other vehicles with advertising on public roads, seeking a change in legislation to allow councils to regulate the parking of these types of vehicles on public roads. Seeking comments from councils to document their similar problems and to support either changes to the NSW Road Rules or the implementation of a taskforce to regulate parking of these vehicles.

**10.35 ACTING CHIEF JUDGE DISTRICT COURT OF NSW C8 (33375)**

Advising the Chief Judge is currently on leave and Council's correspondence concerning the proposed closure of District Court Sittings at Coonamble will be referred to his attention upon his return in mid-October.

**10.36 LOWER MACQUARIE COMMUNITY & FARMER GROUP INC E5  
(33374)**

Extending an invitation to attend the Annual General Meeting of the Lower Macquarie Community & Farmers Group Inc to be held at the Carinda Diggers Hall on Tuesday 14 September at 10 a.m. Advising the first presentation will be at 11 a.m. with Laura Torrible of Integrated Resource Planning presenting her draft environmental and oral study of the Lower Macquarie which was engaged by the Department of Environment and Climate Change and Water. Should Council wish to do a presentation at the meeting it is welcome and encouraged to do so.

**10.37 GULARGAMBONE RURAL TRANSACTION CENTRE D5-14-3  
(33366)**

Inviting Council to the 10<sup>th</sup> Annual General Meeting of the RTC to be held Monday 20 September 2010 at 2828 commencing 7 p.m. with a light supper to follow.

**8695 RESOLVED** on the motion of Crs. O'Brien and Karanouh that the information contained in Item Nos. 10.23 to 10.37, with the exception of 10.31, be received and noted.

**URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE**

**8696 RESOLVED** on the motion of Crs. Webb and O'Brien that the following information be classified 'urgent business' and dealt with.

**10.38 KEVIN HUMPHRIES, MP B11+H2 (33381)**

Forwarding copy of letter from Minister for Planning in response to representations on behalf of Council regarding the dangers associated with the disturbance and removal of asbestos when undertaken as complying development under State Environmental Planning Policy (Exempt & Complying Development) 2008 (Codes SEPP). Saying the changes, effective from 18 January, 2010, were made in response to representations from the LGSA, WorkCover NSW and local councils. The Minister points out he is satisfied that the package of amendments will place appropriate safeguards for homeowners and neighbours where a structure containing asbestos is being demolished or altered, while still allowing complying development to take place.

The General Manager pointed out that these changes came into effect in January this year – the response has been exceptionally slow.

**8697 RESOLVED** on the motion of Crs O'Brien and Webb that Council note that the requested alterations to the Asbestos Regulations have been effected.

**10.39 DEPARTMENT OF PLANNING E5-2 (33405)**

Offering the Department's assistance to prepare a Local Environmental Plan and maps (LEP) in the Standard Instrument format for Coonamble Shire. Pointing out the Department has identified Coonamble Shire as a Council which may benefit from the Department's assistance to prepare a 'translation Local Environmental Plan and maps' (LEP) which could be completed prior to 30 June 2011. Advising the Department will include the provisions of the draft Strategy in the new LEP and undertakes to allow Council to alter the Plan once the review of the draft Strategy is completed.

Noting that outstanding issues are land availability for rural residential purposes, minimum lot size for rural land and completion of site specific studies such as flooding and site contamination. Saying in this regard there is concern that the completion of additional work may hold up the progression of LEP and timeframe of 30 June 2011 may not be achieved.

The General Manager pointed out this letter confirms that the Department will pay for the development of a new LEP based on the Land Use Strategy. He said it also undertakes to permit alterations to the LEP once the review of that Strategy has been completed.

**8698 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council formally accept the offer from the Department of Planning to complete a new LEP under the Standard Instrument format based on the Western Councils' Land Use Strategy.

**10.40 NSW ROADS AND TRAFFIC AUTHORITY SRT8-6+SH18 (33416)**

Responding to Council's letter regarding the condition of the Castlereagh Highway south of Coonamble, saying the site has been inspected and offering the following advice. Pointing out that the rough surface over culverts 39 & 40 will be included in the heavy patching schedule to be delivered by council under the RMCC in the current financial year. Saying funding will also be provided to allow for cleaning of the inlets and outlets of these culverts. Stating that most of the culverts under property accesses with sediment are blocked and maintenance of those culverts is the responsibility of the relevant landholders.

Further advising that given the extremely flat nature of the topography in the flood –plain it is considered that further upgrading of existing culverts would be ineffective in terms of flood mitigation and would not address the issue of water ponding on the western side of the highway during flooding or heavy storm events.

**8699 RESOLVED** on the motion of Crs Karanouh and Webb that Council instruct the relevant landowners with property accesses in the vicinity of culverts 39 and 40 on the Castlereagh Highway south of Coonamble to carry out the necessary maintenance of their culverts without delay in accordance with advice from the NSW Roads & Traffic Authority.

**8700 RESOLVED** on the motion of Crs. Schieb and Karanouh that the Director of Engineering Services further investigate this location and report on other options available to remedy the current situation.

**10.41 MAYOR OF NARRABRI SHIRE R8-1 (33393)**

Advising that Council resolved the following at its meeting of 15 June 2010:

*"373/2010 RESOLVED ... that the Shires of the highly productive black soil and floodplain areas of the North West of the State, namely the Bogan Shire, Warren, Coonamble, Walgett, Liverpool Plains, Gunnedah, Gwydir, Moree, Bourke, Brewarrina and Narrabri meet at either Coonamble or Walgett to discuss the impossible task of building and maintaining communication roads in these difficulty areas where little or no good road base gravel is available on the funds presently at our disposal with the following representatives from each Council:*

- Director Engineering Services
- Mayor"

Inviting the Mayor & Director of Engineering Services to a meeting in the Coonamble Bowling Club on Friday 17 September 2010 at 10 a.m. – light lunch available after the meeting which will be chaired by Mayor John Coulton.

The General Manager informed the meeting that no contact has been made with Council and the date of the meeting coincides with the commencement of the Moorambilla Festival.

**8701 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council note the date of the meeting and instruct the Mayor and Director of Engineering Services (through the General Manager) to participate in the meeting, noting that Cr Cullen will also attend.

**11.0 REPORT BY GENERAL MANAGER**

**8702 RESOLVED** on the motion of Crs Karanouh and Schieb that the report submitted by the General Manager be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**8703 RESOLVED** on the motion of Crs Webb and O'Brien that Council note Development Application No 026/2010 was approved under delegated authority since the last Council meeting.

## **11.2 INDEPENDENT COMMISSION AGAINST CORRUPTION INVESTIGATION**

The General Manager reported that the investigation conducted by ICAC primarily concerning an allegation that Council's former Director of Engineering, Don Gamage, offered \$15,000 to Mr Steven Blackadder in order to secure employment as Director of Technical Services at Woollahra Council has concluded.

He said a copy of the Fact Sheet from ICAC was included with each business paper and Councillors were previously emailed the full ICAC report.

The General Manager listed the four recommendations from ICAC to both Coonamble Shire Council and Cobar Shire Council, noting both Councils were requested to provide an implementation plan to the Commission for the recommendations. He said the Commission will be requesting progress reports and a final report from the Councils on implementation of the recommendations.

Mr. Griffiths pointed out that the Commission has the power, as part of the performance of its statutory functions under the ICAC Act, to monitor and insist on implementation of these recommendations.

**8704 RESOLVED** on the motion of Crs. Webb and Karanouh that Council authorise and implement a plan that addresses the recommendations from ICAC to be an addendum to Council's recruitment process for the positions of "manager" and above in terms of the following points:

- Carry out employment screening checks in line with Australian Standard AS4811-2006.
- Checks to be carried out by a recognized employment screening company covering ten years' prior employment history.
- Where applicable, have the employment screening company review any migrant skills assessment.
- Develop a form that grants consent by applicants to employment screening checks being conducted; a statement that the information is true and acknowledging that employment offer will be withdrawn if the information within the resume is false.
- Not rely on membership of professional bodies in respect of a candidate's skills or experience.

## **11.3 ONE ASSOCIATION CONVENTION**

The General Manager reported that, in company with the Mayor and Cr Karanouh, he attended the Convention in Sydney on 16 and 17 August 2010 at which more than 260 representatives from 123 councils were present.

He said the Convention decision was that the Local Government Association of NSW and the Shires Association of NSW agree to a single uniform voice to represent Local Government in NSW and agree in principle that twenty seven foundations, which were listed in his report, will form the basis of One Association.

The General Manager informed the meeting Council can instruct delegates to push for any of the foundations to be altered according to their desires when the final vote is being taken.

**8705 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council endorse each of the twenty seven Foundations in the Convention Decision, as listed hereunder:

1. *For the purposes of representation, NSW will be broken up into two (2) regions:  
metropolitan/urban region; and  
rural/regional.*
2. *The metropolitan/urban region will be defined as including all councils which fall within the County Cumberland plus Camden Council.*
3. *The rural/regional region will be defined as including all other councils.*
4. *For the purpose of voting for the Board of Directors, each region will have an equal number of votes, which will be distributed proportionally on a basis to be determined among those ordinary member councils who fall within that region, with all ordinary member councils receiving at least one vote.*
5. *For the purpose of voting on motions at Conference, each region will have an equal number of votes, which will be distributed proportionally among those ordinary member councils who fall within that region, with all ordinary member councils receiving a minimum of at least one vote.*
6. *The Board of Directors will consist of a maximum of 24 members being:*
  - 1 President*
  - 1 Metropolitan / Urban Vice President*
  - 1 Regional / Rural Vice President*
  - 1 Treasurer*
  - 10 Board members representing Metropolitan / Urban councils*
  - 10 Board members representing Rural / Regional councils*
7. *The position of President will be elected at large by all voting delegates.*
8. *The positions of board members to represent Metropolitan / Urban Councils will be elected by all voting delegates from those councils who are categorised as Metropolitan / Urban.*
9. *The positions of board members to represent Rural / Regional Councils will be elected by all voting delegates from those councils who are categorised as Rural / Regional councils.*
10. *The position of Metropolitan / Urban Vice President will be elected by all voting delegates from nominees who are elected Councillors from those councils who are categorised as Metropolitan / Urban councils.*
11. *The position of Rural / Regional Vice President will be elected by all voting delegates from nominees who are elected Councillors from those councils who are categorised as Rural / Regional councils.*

12. *The position of Treasurer will be elected at large by all voting delegates.*
13. *The terms of office for all Board Members and Office Holders will be for a period of two (2) years.*
14. *A person may hold the position of President for no more than four years (subject to being elected after the first term), before the position must alternate to the other region.*
15. *There will be no term limits for the positions of Vice Presidents (subject to being re-elected).*
16. *There will be no term limits for the position of Treasurer (subject to being re-elected).*
17. *There will be no term limits for the positions of Board Members (subject to being re-elected).*
18. *The position of President will be alternated between the two regions.*
19. *It will not be necessary for the position of Treasurer to be alternated.*
20. *There will be one (1) council membership category: Ordinary.*
21. *All 152 general purpose councils will be eligible for Ordinary membership.*
22. *The NSW Aboriginal Land Council will be eligible for Ordinary Membership.*
23. *All NSW County Councils will be eligible for Ordinary membership.*
24. *Elected Councillors from Ordinary members will be eligible to run for positions on the Board of Directors.*
25. *Elected Councillors from Ordinary members who are their Council's nominated voting delegates will be eligible to vote for positions on the Board of Directors.*
26. *Elected Councillors from Ordinary members who are their Councils nominated delegates will be eligible to vote for motions at Conference.*
27. *Ordinary member councils will be eligible to put motions to Conference.*

#### **11.4 ABLUTIONS REFURBISHMENT – CARAVAN PARK & SHOWGROUND**

The General Manager reported on this matter advising that Council is required, when undertaking work of this nature, to provide disabled facilities for both toilets and showers. He said whilst this can be achieved without significant impact at the Caravan Park, there would be a reduction in facilities available at the Showground.

Mr Griffiths said a major obstacle at the Caravan Park is the provision of temporary ablutions whilst work is in progress and, to restrict the inconvenience, he suggested that suitable contractors will need to work prolonged shifts to complete the work with the least disruption to patrons.

The meeting noted estimated cost at the Caravan Park for both male and female facilities is \$70,000 and for refurbishment at the Showground, the estimated cost is \$40,000 – no provision has been made in Council's management plan or budget for either project.

Cr Canham suggested that Council source funding to carry out the works on both ablutions. The Director of Engineering Services is investigating grant opportunities for caravan parks on Crown Land, noting that some types of work meet the criteria for such funding.



**A MOTION**

**PROPOSED** by Cr Canham **SECONDED** by Cr Webb that Council source grant funding to carry out work on both ablutions and if unsuccessful, use funds from the Development Reserve **WAS LOST**.

**8706 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council seek funding to complete work on the ablutions at the Caravan Park only and if unsuccessful use funds from the Development Reserve and the Showground ablutions be considered in conjunction with the Master Plan for upgrading the Showground.

**12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES**

**8708 RESOLVED** on the motion of Crs Cullen and O'Brien that the report by the Director of Corporate Services be received and dealt with.

**12.1 RATE COLLECTIONS**

**8709 RESOLVED** on the motion of Crs. Canham and O'Brien that the Total Combined Rate Collections to 31 August 2010 be noted.

**12.2 LIST OF INVESTMENTS**

**8710 RESOLVED** on the motion of Crs. O'Brien and Webb that that the Investments held at 31 August 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

**12.3 RETURNS – DISCLOSING PECUNIARY INTEREST**

The Director of Corporate Services reminded Councillors of the requirement for them to complete and lodge disclosure of interest returns by the end of September each year. He said these returns, for the period 1 July 2009 to 30 June 2010, must be tabled at the next meeting of Council after 30 September.

**8711 RESOLVED** on the motion of Crs. O'Brien and Canham that the information be noted and completed forms be returned to the General Manager prior to 30 September 2010.

**13.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES REPORT**

**8712 RESOLVED** on the motion of Crs. O'Brien and Webb that the report by the Director of Engineering Services be received and dealt with.

**13.1 PAVED FOOTPATH CLEANING**

The Director of Engineering Services provided a report on this matter and informed Council that an inspection of the paved footpath area was undertaken. In his report the Director indicated that generally the tiles are in fairly good condition, but in need of some maintenance to address bird droppings, chewing gum, some minor stains and calcite residue.

Mr Brodbeck said he understands Council allocated funds towards cleaning the pavers in the 2008/09 management plan and included the purchase of a pavement cleaner as an item in the Fleet Management Plan. He referred to investigations which have been carried out by staff regarding a mechanical cleaner, pointing out that comments generally were not favourable.

The Director reported that in the current financial year \$30,000 is allocated for the purchase of a pavement cleaner from the plant reserve, with an additional \$20,600 budgeted for the cleaning works. He said as an alternative, estimates were obtained from professionals that undertake this type of work and the contract option equates to \$13,600 for a clean only or \$40,800 for the full treatment - based on a ten year rejuvenation program the annual cost to Council is therefore \$4080. The Director said Council could accrue this amount (indexed each year to account for inflation) to accommodate future cleaning of the pavers.

Cr Karanouh referred to areas where pavers are uneven and requested that these be straightened and levelled prior to any cleaning/sealing work. The Director said this would be done in the course of the job. Mr. Brodbeck referred to a vacuum type unit which was only lightweight and would be an asset to keep the area cleaned being used every couple of days and suggested that Council would be better served to investigate the purchase of such a unit.

**8712 RESOLVED** on the motion of Crs. Karanouh and Webb that Council:

- (a) engage a professional cleaner to clean and seal the entire paved area, after carrying out maintenance and levelling of pavers;
- (b) continue investigations into the purchase of a lightweight vacuum-type cleaner for routine maintenance.

### **13.2 COONAMBLE PRE-SCHOOL INC – CAR PARK**

Council noted that in 2007 it leased Reserve No D520021 known as “Tully Park” to the Coonamble Pre School Association Inc for the purpose of establishing a car park to service the School. The area in question is 5235 metres and a condition of the lease was that the Coonamble Pre School accept responsibility for maintenance to a standard acceptable to Council.

Council noted the Coonamble Pre-School’s letter in the Precis earlier in the day in which it requested that Council amend the Deed of Lease in relation to the area of Tully Park actually required for the car park. In justifying this request the Pre School points out that each time routine maintenance is carried out by Murdi Paaki the cost is \$200. The meeting noted that because of this, and other problems being experienced, the Pre School is asking Council to consider an option to divide the block into the quarter that it uses, making a smaller section to maintain. It should be noted that if Council agrees the remainder of Tully Park will again be Council’s responsibility for maintenance.

The Director of Engineering Services reported that Council will be responsible for slashing the remainder of the area as required and as resources permit at an estimated cost of \$100/cut which can be funded from the Parks and Gardens Vote.

**8713 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council agree to slash the area outside of that bounded by the car park and the driveways and amend the Deed of Lease accordingly.

#### **GINTY ESTATE – RESIDENTIAL SUBDIVISION**

The Director of Engineering Services reported on this matter and referred to a recent decision of Council that costings be prepared for capital works to service the entire Estate.

Mr Brodbeck said as this is a Greenfield site water, sewer, roads, electricity and associated works have to be extended at a very significant cost to Council. He also reminded Council that there is also the question of demand, or lack thereof, for purchase of blocks in the area. The Director said should Council provide the required infrastructure and blocks are not taken up, Council will not get a return on its funds.

Council again noted that Ginty Estate is classified as 'community land' and will require the preparation of a LEP to change it to 'operational land' before it can be sold. The Director reported that the estimated cost, based on indicative figures, is \$554,444, which equates to \$42,650/block and Council should note that further detailed investigation into sewage costings are required.

**8714 RESOLVED** on the motion of Crs. Karanouh and Cullen that Council:

- (a) not proceed with the development and review the situation in two years;
- (b) prepare a development control plan for the area which identifies sewer services, kerbing and guttering, sealed roads, larger residential blocks so that Council can stipulate what is required should a developer buy the area if and when it is offered for sale in the future.

#### **14.0 REPORTS FROM VARIOUS COMMITTEES**

**8715 RESOLVED** on the motion of Crs. O'Brien and Canham that the reports from various committees be received and dealt with.

#### **14.1 MINUTES OF QUARRY MANAGEMENT COMMITTEE MEETING**

**8716 RESOLVED** on the motion of Crs. Cullen and Schieb that the minutes of the Quarry Management Committee meeting held on 24 August, 2010 be received and noted.

Cr Cullen said he is pleased with the progress this Committee is making – a quotation for a mobile crushing plant has been accepted and arrangements are in hand for the unit to commence work at the Quarry. The two pumps have been ordered and the working of overtime has been left to the discretion of the Manager.

#### **14.2 MINUTES OF COONAMBLE STREETS AHEAD COMMITTEE MEETING**

**8717 RESOLVED** on the motion of Crs. O'Brien and Webb that the minutes of the Coonamble Streets Ahead Committee meeting held on 28 August 2010 be noted.

#### **15.0 & 16.0 REPORTS BY DEVELOPMENT MANAGERS**

**8718 RESOLVED** on the motion of Crs O'Brien and Karanouh that the reports by the Economic Development Manager and Tourism Development Manager be deferred and dealt with later in the day at the Council Chamber.

#### **17.0 SALEYARDS MANAGER**

**8719 RESOLVED** on the motion of Crs. Canham and O'Brien that the report by the Saleyards Manager for the month of August, 2010 be adopted.

#### **18.0 URGENT BUSINESS - REPORT BY CONTRACT RANGER**

**8720 RESOLVED** on the motion of Crs. Karanouh and Webb that the following be classified 'urgent business' and dealt with.

#### **REPORT BY CONTRACT RANGER**

**8721 RESOLVED** on the motion of Crs. Karanouh and Webb that the report by the Contract Ranger for the month of August, 2010 be adopted.

#### **GENERAL BUSINESS**

##### **Cr O'Brien:**

##### **Women in Local Government Conference**

**8722 RESOLVED** on the motion of Crs Webb and Cullen that Cr O'Brien be authorised to attend the Women in Local Government Conference in Dubbo, noting that both Council's Economic Development Managers will also attend.

##### **Cr Schieb:**

- Come-by-Chance Races – road to course needs attention. The General Manager said the causeway at Yarraman Bridge is a swamp and two or causeways need attention – with further rain predicted it is an impossible task.
- Wingadee Station Auction – good road to Wingadee – The Director of Engineering Services said Council has spent \$100,000 on the road – which has again been cut up by illegal use. Cr Schieb said offenders should be cautioned. Vatua Lane – a landholder has offered to use

his own equipment to upgrade section of Vatua Lane at no cost to Council – wants it to be 10ft wider. In return would like a triple culvert to run water from “Wexford”. Same landowner will allocate country to straighten a bad bend in the road – also has dirt available. Will talk to Council/Director of Engineering. Cr Webb raised the issue of private individuals working for Council – General Manager said he could be employed as a contractor – Council can look at an agreement – matter referred to Director.

- Erection of Signs – Caravan Parking Area – rear of Sons of the Soil Hotel – signs approved, but not erected. Cr Schieb said it would appear that caravans go down the main street and with no indication of parking space, don't stop.
- Access Tree Services – requested that this company be kept in mind for Council's work.
- Spraying road sides – The Director said he was not in favour of this.

#### **Cr Webb:**

##### **Planting Turf – Showground Pavilion**

**8723 RESOLVED** on the motion of Crs. Webb and Cullen that the Director of Engineering Services investigate the planting of turf at the entrances (both roller doors) at the Showground Pavilion in readiness for upcoming functions .

#### **Cr Cullen:**

- VIP Weekend – October 15 – 17. Asked that all councillors be ‘on board’ to meet with the VIPs coming to Coonamble for the Corporate Visit – saying it is very important that these people get a good impression so that the companies will take up a partnership with Coonamble based around the Indoor Arena Project and associated community development, youth and Indigenous employment activities. He said there will also be a Mayoral Reception.

#### **Mayor:**

- Quambone School – carry out inspection at the conclusion of the meeting.
- Marthaguy Races – council's contribution towards Septic Sam portable toilets – races not held – General Manager follow up re money paid for hire of facilities.
- Polins Lane – Council graded last week – truck bogged there after the work was done.

#### **Cr Karanouh:**

##### **Best Wishes to Mrs Liz Markey**

**8724 RESOLVED** on the motion of Crs Karanouh and Cullen that flowers be sent to Mrs Markey in recognition of her significant contribution to the community.

This concluded the first part of the meeting and, at this juncture, 12.26 p.m., Council adjourned to inspect the Quambone School grounds, then returned for lunch and travelled back to Coonamble.

*The meeting resumed at 1.52 pm. in the Council Chamber, Coonamble.*

At this juncture, Deputy Mayor, Cr Michael Webb, was in the Chair – the Mayor retired due to sickness. It was also noted that Cr Schieb was not present upon resumption.

Mr Steve Baldwin was at the meeting to present his report.

#### **16.0 REPORT BY TOURISM DEVELOPMENT MANAGER**

**8725 RESOLVED** on the motion of Crs. Canham and O'Brien that the report by the Tourism Development Manager be received and dealt with.

Mr. Baldwin gave a preview of the projects he would concentrate on in attempt to have them completed by the end of the year. He informed Council that he has stepped back from some of his committee work in an endeavour to have these outstanding works brought to fruition.

In response to a question from Cr Cullen, Mr. Baldwin advised that he was still a member of the Coonamble Rodeo & Campdraft Committee and was working in conjunction with the EDM on the covered arena project.

The TDM referred to the Campbelltown Art Exhibition of which Council is a sponsor and informed the meeting that a representative from Council should attend on 4 November, 2011.

Cr Cullen questioned the figures provided from the Coonamble and Gulargambone VICs - (61 and 858 respectively). Mr Baldwin said the numbers are collated from the collection of postcodes and for Gulargambone, would be conservative.

**8726 RESOLVED** on the motion of Crs. Karanouh and O'Brien that the report by the Tourism Development Manager be adopted.

At 2.10 pm, Cr Schieb returned to the meeting. Mr Baldwin left the meeting at 2.11 pm.

#### **15.0 REPORT BY ECONOMIC DEVELOPMENT MANAGERS**

Council's EDMs were at the meeting to present their reports.

Mrs. O'Connor advised on the following issues:

- Employment Circle – Business Information meeting – 35 businesses were represented – excellent feedback received.

- Business Awards Dinner – Saturday 30 October – nominations extended.
- RDA – Council provided information for Country Week – haven't received anything from RDA to date, but have had some enquiries which may, or may not, have come from that event.
- Railway line upgrade – positive meeting 7 September – both Government and Coalition committed to retaining funding. Growers keen to proceed – upgrade will enhance business/development.
- Railway platform reinstated – upgrading of toilets in hand.
- Local Heritage Fund agreed to fund application for repainting facades in the main street of Gulargambone.

**8727 RESOLVED** on the motion of Crs Cullen and O'Brien that the report by the EDMs be adopted.

### **15.1 INDOOR ARENA & CORPORATE VISIT – 15 – 17 OCTOBER 2010**

Council noted the report and draft itinerary/budget presented for this event which includes some very high profile business people who are looking for a 'bush experience'. Council hopes that following the weekend the companies, as part of their community service obligations, will agree to a partnership with Council in the Indoor Arena Project.

At this juncture, 2.30 p.m. Cr Schieb left the meeting.

**8728 RESOLVED** on the motion of Crs Webb and Karanouh that Council allocate up to \$25,000 from the Showground Reserve to cover costs associated with the Corporate Visit and any incidental costs, together with the cost of a delegation to Sydney to follow up on the visit.

### **15.2 YOUTH TRAINING POSITIONS WITHIN COUNCIL**

The EDMs submitted a lengthy report on this matter, together with a supplementary report with further recommendations which were considered as one.

Mrs O'Connor spoke at length on this matter and indicated it was a way for the community to engage young people and for Council to address workforce needs. She said costs cannot be provided as they depend on the role undertaken and the individual student. Ms O'Connor said there may be travel and accommodation to take into account for training, however if a group of 15 can be guaranteed, a trainer would come to Coonamble. The EDM said it will be necessary for Council to include a section in its Training Policy to cover training for participants of the scheme.

The General Manager pointed out that Council finds it very difficult to get its own staff trained, as its workforce is not big enough to cope with absences of staff while training is being conducted.

**8729 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

- (a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training;
- (b) undertake to implement a program of youth training opportunities over a five year period in partnership with Coonamble High School;
- (c) nominate the Senior Administration Officer – Payroll to be the primary point of contact for the youth training program.
- (d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

**8730 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council:

- (a) proceed with two school-based or youth traineeships per year from 2011 in one of the areas listed in the EDMs supplementary report;
- (b) proceed with two – four traineeship/apprenticeships in any one of the areas listed in the EDMs report, subject to the Director of Engineering Services' review of organisational chart and availability of suitably qualified supervisors;
- (c) seek to offer holiday and/or other work placement to local students attending University in areas mentioned in the report;
- (d) investigate further the benefits and costs of cadetships in various areas;
- (e) ensure that the primary supervisors have completed any relevant and required training;
- (f) in creating the traineeship and apprenticeship positions work through one of the not-for-profit Australian Apprenticeship Centres, Group Training Organisations and Registered Training Organisations to minimize cost and maximize benefits of existing incentives;
- (g) develop a Training and Recruitment Policy, including a section on young people aged 16 – 25 years and including Work Experience placements and the existing allowance for staff to participate in the "Plan-it Youth" mentoring program at Coonamble High School which can be incorporated into Council's Management Plan.

### **15.3 RESPONSE FROM REGIONAL INFRASTRUCTURE RE COONAMBLE REGIONAL LIVESTOCK MARKET**

**8731 RESOLVED** on the motion of Crs Cullen and O'Brien that Council note the response from Regional Infrastructure was that Coonamble's throughput was well below the threshold level required to meet the criteria for a regional livestock exchange.



**15.4 & 15.5 PROVISION OF INITIAL MARKETING & PROMOTION SERVICES – COONAMBLE REGIONAL LIVESTOCK MARKET**

The EDMs stated that the final report on the Business and Marketing Plan for the Coonamble Saleyards will illustrate a clear way to improve the facility and promote it to vendors/producers/buyers as a competitive market place. Council noted that at a meeting with consultants recently it was decided that a marketing and promotional campaign be commenced immediately, hoping to capture a larger percentage of number in the predicted 'big selling season'.

**8732 RESOLVED** on the motion of Crs O'Brien and Cullen that Council approve engaging an appropriately qualified marketer to commence a marketing campaign for Coonamble Regional Livestock Market and request Coonamble Associated Agents Pty Ltd to financially support the campaign.

**15.6 MEETING OF COONAMBLE EMPLOYMENT CIRCLE**

**8733 RESOLVED** on the motion of Crs. O'Brien and Karanouh that the minutes of meeting of the Employment Circle held on 24 August 2010 be received and noted.

**LOCAL TRAINING/EMPLOYMENT CONTRACTS**

**8734 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council make representations through its local Federal Member, Mark Coulton, pointing out the contract to deliver these services was awarded to the Western College at Dubbo and asking how Contracts are awarded.

**15.7 NOTES FROM PRESENTATION – DR M WATT**

**8735 RESOLVED** on the motion of Crs O'Brien and Canham that the information contained in this report be noted.

**15.8 NOTES FROM GULARGAMBONE MAIN STREET BEAUTIFICATION MEETING**

**8736 RESOLVED** on the motion of Crs. Canham and O'Brien that notes from the meeting held on 5 August 2010 be noted.

This concluded the business and the meeting ended at 3.35 p.m.

These Pages (Page 1/4626 to 33/4658 were confirmed on the ..... day of .....2010 and are a full and accurate record of proceedings of the ordinary meeting of Coonamble Shire Council held on 8 September 2010.

MAYOR

**8. RESOLUTION BOOK UPDATE**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**DECEMBER 2007 FLOOD****(13/2/2008)****6676 RESOLVED** on the motion of Crs. Taylor and Jackson that Council:

- (6) Undertake repairs to damaged storm water pipes and valves.

**Status:****(6) In progress – awaiting RTA works to be completed.****COONAMBLE RAILWAY STATION RESTORATION & REUSE 1/10/2008****7266 RESOLVED** on the motion of Crs. Cullen and Karanouh that Council:

- (1) Reject the request to seek a lease on the site and recommend that ARTC continue to negotiate with 'Back on Track'
- (2) Agree to staff continuing to facilitate progress on the project and Council may consider contributing seed funding to the project;
- (3) Together with 'Back on Track' make it clear to ARTC that funds are not immediately available for restoration works and that the ARTC contribution would be used to leverage other funding;
- (4) Contact the Heritage Office requesting that it takes strong action against ARTC to reinstate the platform at the Coonamble railway station and to fulfil its obligations under the Heritage Act;
- (5) Investigate the Issue of an Order on ARTC to secure the building as it is prejudicial to the safety of the area and its residents.

**Status:****Railway platform completed. Other works in progress.****CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY PROJECT****11/2/2009****7488 RESOLVED** on the motion of Crs. Webb and O'Brien that Council:

- (1) Acknowledges the impasse involved with continuing with the wetland project to the west of Coonamble as specified in Resolution 7276.
- (2) Fully scope the overflow spillway and in-channel wetland at the Warrena Creek Weir and re-apply to the CMA for funding towards the project.
- (3) Lodge a Development Application for the project when funding is approved by Central Catchment Management Authority.

**Status:**

**No decision has been forthcoming in respect of the application under the Natural Disaster Program. Attempting to have part CMA funds used to fix weir. Representative does not think approval will be forthcoming. Council should repair using its funds allocated to CMA project.**

**INTERNAL AUDIT COMMITTEE 11/3/2009**

**7529 RESOLVED** on the motion of Crs. Webb and O'Brien that Council instruct the Director of Corporate Services, through the General Manager, to ensure an internal audit committee is implemented in accordance with the guidelines through surrounding Councils and/or OROC.

**Status:**  
**Draft Charters for both OROC involvement and local councils are being developed.**

**SALE OF SHARES 8/7/2009**

**7849 RESOLVED** on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

**Status:**  
**Action being taken to accommodate the requirements of the pending sale.**

**11.7 LAND USE STRATEGY 14/10/2009**

**8087 RESOLVED** on the motion of Crs. Karanouh and Schieb that Council:

- (1) Formally adopt the Western Councils Land Use Strategy, with the following two amendments, noting that further review will be necessary prior to developing a new Local Environmental Plan under the standard template format:
  - (i) area from town boundary south to 8 Mile Park on the Castlereagh Highway be zoned 'rural residential' and identified for subdivision
  - (ii) minimum rural subdivision reduce from 1000ha to 200ha. In respect of permitting a residence to be built.
- (2) Undertake annual monitoring of residential, rural residential, industrial and commercial land to provide accurate development data;
- (3) Instruct staff to commence the actions identified throughout the report with a view to finalization by December 2011;
- (4) Commence review of the Land Use Strategy in July 2011 to include results of the monitoring process on demand for residential, rural residential, industrial, commercial and smaller rural allotments;
- (5) Seek quotations immediately from planning consultants for a rezoning application of land situated at the Coonamble Aerodrome with a view to developing the potential Sky Park.

**Status:**  
**Department of Planning undertaking preparation of Standard Instrument LEP. Review of the two issues, being rural residential land and size of rural allotments, will be discussed with the consultants who lodged expressions of interest for the full process.**

**13.3 WARRENA CREEK WEIR PROJECT 9/12/2009****8230 RESOLVED** on the motion of Crs. Karanouh and Webb that Council:

- (1) Allocate available \$90,000 for the above proposed work;
- (2) Endorse the Director of Engineering Services' proposal to negotiate with the Department of Water & Energy for the funding of \$200,000 to renew the spillway;
- (3) Subject to the proposed work not lowering the maximum current level of the Warrena Weir.

**Status:****Estimate for upgrade of weir sent to DECC. Awaiting response.****10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010****8259 RESOLVED** on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.**8285 RESOLVED** on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

**Status:****Will progress now that decision is final on sale of the former Coonamble Medical Centre.****11.9 LAW & ORDER MEETING – LOCAL MEMBER & LOCAL AREA COMMANDER 10/2/2010****8290 RESOLVED** on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General's Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.**Status:****Crime Prevention Plan approval still awaited and meeting with regional department heads deferred, awaiting regional policy on "Keep Them Safe" Program.****DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER F5 (32079) 10/3/2010****8334 RESOLVED** on the motion of Crs. Cullen and Schieb that Council apply for funding and record the known flood marks utilizing 'in-house' knowledge on flood marks, consulting with community members and recording the information.

**Status:**  
**No action.**

**RISK ASSESSMENT – COUNCIL FOOTPATHS****10/3/2010**

**8404 RESOLVED** on the motion of Crs. Canham and Karanouh that a risk assessment of all footpaths in the urban areas be carried out by Council.

**Status:**  
**In progress**

**SPORTSGROUND LIGHTING 9/6/2010**

**8479 RESOLVED** on the motion of Crs. Schieb and Karanouh that a report be prepared on the use of lights at the Sportsground and alternate methods be investigated in an endeavour to ensure that lights are not left on when training is finished.

**Status:**  
**Waiting on quote to install a suitable switch system. Some alterations have been made to the existing system as a temporary measure.**

**COONAMBLE LEVEE****9/6/2010**

**8511 RESOLVED** on the motion of Crs. Horan and Webb that Council write to the Department of Commerce, pointing out that this project has been on the drawing board for a lengthy period and requesting that it be expedited.

**Status:**  
**No advice on timeframe yet received.**

**10.12 COONAMBLE LITTLE ATHLETICS ASSOCIATION D7 + P1-11 (32972) 14/7/2010**

**8533 RESOLVED** on the motion of Crs. O'Brien and Webb that Council seek details of the financial commitment sought and a plan of the proposed improvements to ensure it does not interfere with other users of the ground and authorise staff to grant approval in principle should no difficulties be foreseen with Council to further consider any financial contribution.

**Status:**  
**Little Athletics has been advised to proceed. COMPLETE.**

**10.16 MARTHAGUY PICNIC RACE CLUB D7 (32992)****114/7/2010**

**8538 RESOLVED** on the motion of Crs Webb and O'Brien that staff report back on the possible purchase of portable toilets to negate costs of Council contributions towards this amenity.

**Status:**  
**In progress – quotes being sought.**

**FORMATION OF ROAD – QUAMBONE RACECOURSE 14/7/2010**

**8589 RESOLVED** on the motion of Crs. Schieb and Karanouh that Council form the required section of access to the Quambone Racecourse, with provision for gravel; supply a loader and work with the Clubs who have offered to assist, noting that funding of \$5,000 will come from the \$20,000 surplus.

**Status:**  
**Road formed – loam to be sourced by Racecourse Committee following on site consultations.**

**MONITORING TRAFFIC – CLOSED ROADS 11/8/2010**

**8611 RESOLVED** on the motion of Crs. Karanouh and Webb that Council trial its staff during wet weather in monitoring traffic using closed roads by stopping drivers and giving them a caution and this decision be made known to landowners, along with costs associated with repairing roads damaged by wet weather usage

**Status:**  
**Responses received from Shires Association of NSW – see Precis of Correspondence.**

**13.1 FUEL STORAGE AND DELIVERY SYSTEM AT COONAMBLE DEPOT 11/8/2010**

**8637 RESOLVED** on the motion of Crs. Karanouh and Schieb that Council:

- (1) Decommission the underground tanks at the depot and have the site validated.
- (2) Purchase a small self-bunded above ground tank for Council's minor plant.
- (3) Enter into a fuel card arrangement for management staff vehicles.

**Status:**

<b>(1)</b>	<b>Decommissioned</b>	<b>)</b>	
<b>(2)</b>	<b>Tank ordered.</b>	<b>)</b>	<b>COMPLETED</b>
<b>(3)</b>	<b>Fuel cards distributed</b>	<b>)</b>	

**Livestock Health & Pest Authority: 8/9/2010**

**8664 RESOLVED** on the motion of Crs. Cullen and Schieb that the General Manager contact the Central West LHPA to endeavour to obtain an earlier date for the meeting, otherwise select a date that will allow all councillors to attend **AND FURTHER** that Mr Andy Moss be invited to brief council at 9.00 a.m., prior to the extraordinary meeting at 10.30 a.m.

**Status:**  
**Requested by a Councillor to defer action as State Council of LHPA was meeting with locals – no information to hand at this time.**

**River Gauges: 8/9/2010**

**8668 RESOLVED** on the motion of Crs. Schieb and Karanouh that the General Manager take up the issue of monitoring and reporting river heights and clarify the matter with the Emergency Management Committee (SES) at its meeting on 23 September.

**Status:**  
**SES will read and monitor.**

**10.31 ROBBO'S CONSTRUCTION & EARTHWORKS G1-6 (33339)**

**8/9/2010**

**8694 RESOLVED** on the motion of Crs. Webb and O'Brien that staff discuss the proposed timetable variation for collection of garbage in Coonamble and Gulargambone with the new contractor and report back to Council

**Status:**  
**New times advertised and operational – some minor problems with business houses and private arrangements.**

**10.40 NSW ROADS AND TRAFFIC AUTHORITY SRT8-6+SH18 (33416)**

**8/9/2010**

**8700 RESOLVED** on the motion of Crs. Schieb and Karanouh that the Director of Engineering Services further investigate this location and report on other options available to remedy the current situation.

**Status:**  
**Options investigated – see DES report to this meeting.**

**CLEANING OF PAVERS – CBD 8/9/2010**

**8712 RESOLVED** on the motion of Crs. Karanouh and Webb that Council:

- (a) engage a professional cleaner to clean and seal the entire paved area, after carrying out maintenance and levelling of pavers;
- (b) continue investigations into the purchase of a lightweight vacuum-type cleaner for routine maintenance.

**Status:**  
**Two quote received – job awarded to Techni-Seal**

**GINTY ESTATE – RESIDENTIAL SUBDIVISION 8/9/2010**

**8714 RESOLVED** on the motion of Crs. Karanouh and Cullen that Council:

- (b) prepare a development control plan for the area which identifies sewer services, kerbing and guttering, sealed roads, larger residential blocks so that Council can stipulate what is required should a developer buy the area if and when it is offered for sale in the future.

**Status:**  
**Consultant approached to prepare DCP**

**Planting Turf – Showground Pavilion 8/9/2010**

**8723 RESOLVED** on the motion of Crs. Webb and Cullen that the Director of Engineering Services investigate the planting of turf at the entrances (both roller doors) at the Showground Pavilion in readiness for upcoming functions .

**Status**

**Because of high traffic volumes during functions it would be better if a paved area were constructed at both doorways**

**15.2 YOUTH TRAINING POSITIONS WITHIN COUNCIL 8/9/2010**

**8729 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

- (a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training;
- (b) undertake to implement a program of youth training opportunities over a five year period in partnership with Coonamble High School;
- (c) nominate the Senior Administration Officer – Payroll to be the primary point of contact for the youth training program.
- (d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

**Status:**

**No action**

**8730 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council:

- (a) proceed with two school-based or youth traineeships per year from 2011 in one of the areas listed in the EDMs supplementary report;
- (b) proceed with two – four traineeship/apprenticeships in any one of the areas listed in the EDMs report, subject to the Director of Engineering Services' review of organisational chart and availability of suitably qualified supervisors;
- (c) seek to offer holiday and/or other work placement to local students attending University in areas mentioned in the report;
- (d) investigate further the benefits and costs of cadetships in various areas;
- (e) ensure that the primary supervisors have completed any relevant and required training;
- (f) in creating the traineeship and apprenticeship positions work through one of the not-for-profit Australian Apprenticeship Centres, Group Training Organisations and Registered Training Organisations to minimize cost and maximize benefits of existing incentives;



- (g) develop a Training and Recruitment Policy, including a section on young people aged 16 – 25 years and including Work Experience placements and the existing allowance for staff to participate in the “Plan-it Youth” mentoring program at Coonamble High School which can be incorporated into Council’s Management Plan.

**Status:**  
**Awaiting review of organisational structure by DES.**

**LOCAL TRAINING/EMPLOYMENT CONTRACTS** **8/9/2010**

**8734 RESOLVED** on the motion of Crs. Karanouh and O’Brien that Council make representations through its local Federal Member, Mark Coulton, pointing out the contract to deliver these services was awarded to the Western College at Dubbo and asking how Contracts are awarded.

**Status:**  
**Awaiting response.**

**9. MAYOR'S ACTIVITY REPORT**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

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**10. PRECIS OF CORRESPONDENCE**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**Section A –For Council’s Consideration:**

**10.1 ST BRIGID’S SCHOOL D7 (33455)**

Stating each year at Presentation Night book prizes are awarded to children in each class for Achievement, Effort and Christian Attitude with an Encouragement Award to each child in Kindergarten Advising this year Presentation Night is Friday 10 December and seeking Council’s support by way of a financial contribution.

**10.2 COONAMBLE PUBLIC SCHOOL D7 (33545)**

Referring to Presentation of Awards night and seeking Council’s support by way of a financial contribution towards prizes for students.

(NOTE BY GENERAL MANAGER – Council in the past has contributed to the five schools in the Shire towards their Presentation Night awards – last year the amount approved was \$100 each).

**Recommendation:**

**That Council agree to contribute \$100 to each of the five Schools in the Shire towards prizes for Presentation Night Awards.**

**10.3 HILL ROGERS SPENCER STEER A12 (33483)**

Providing audit report for year ended 30 June 2010 and thanking Council staff for their cooperation during the visit.

(NOTE BY GENERAL MNAAGER – A copy of the Auditors Report is attached to the Business Paper as **APPENDIX A**)

**Recommendation:**

**That Council note the Auditors Report for year ended 30 June 2010.**

**10.4 OFFICE OF THE ATTORNEY GENERAL P5 (33471)**

Referring to Council's letter concerning juvenile crime and saying while there are many challengers in dealing with young offenders, the Government is committed to protecting citizens of NSW from crime. Referring to the *Young Offenders Act 1997* which was introduced to tackle youth crime and anti-social behaviour and to ensure young people face the consequences of their actions and learn to take responsibility for their behaviour. Pointing out it also provides police with a number of options when dealing with young offenders.

(NOTE BY GENERAL MANAGER – This is a lengthy letter and I have provided a copy for each Councillor as **APPENDIX B**)

**Recommendation:**  
**For Council's determination.**

**10.5 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW T3 (33554)**

Inviting expressions of interest to present a case study pertaining to the program at the Local Government Tourism Conference to be hosted by Sutherland Shire Council from Wednesday 9 to Friday 11 March 2011. Advising the theme of the conference is '**Gone Fishing! Back Soon...**' Saying that a short outline of the proposed topic or presentation needs to be received at the Associations' office by Monday 8 November 2010 in order to be considered for the program.

(NOTE BY GENERAL MANAGER – The Tourism Development Manager advises that the topics to be covered do not lend themselves to him conducting a presentation at the Conference. He will determine, at a later time, if attendance is considered advantageous to this Shire).

**Recommendation:**  
**That Council note that a presentation will not be made at the Local Government Tourism Conference in March 2011.**

**10.6 MRS MARIE McLELLAN D5-6 (33547)**

Bringing to Council's attention the state in which St Pat's Supper Room Hall was left following the recent Moorambilla Workshop. Pointing out it was clean and ready for their use and expected that it would have been left in the same condition. Saying she was appalled at what she found when entering the Hall to set up for a function on Thursday afternoon. Stating she has never seen such filth, toilets stuffed with paper and excreta left not flushed – the stench was overpowering.

Commenting that if this is the manner in which these people live and operate it does not paint a pretty picture for the image of Moorambilla. Requesting that the complaint be tabled at Council's meeting.

**10.7 PARISH SECRETARY, OUR LADY OF PERPETUAL HELP PARISH  
D5-6 (33555)**

Advising that Moorambilla Festival Inc used St Pat's Hall & Supper Room to hold workshops over the weekend of 17 – 19 September – with an agreement that all rubbish be removed and the venue left reasonably tidy. Reporting the state in which the premises was found – toilet paper/hand towel strewn all over the floor, toilets stuffed with paper, not flushed and the smell was overpowering. Pointing out whoever was responsible did not check when the premises was left. Saying the Parish does its best to accommodate the festival each year, but is not prepared to clean up the filth that was left. Stating the Parish seems to have some sort of problem each year resulting from the festival (whether it be the Church or St Pat's Hall/Supper Room. Saying if this is the way these people live, it does not leave a good impression of the Festival and/or Committee. Asking that the letter be tabled at Council's meeting.

(NOTE BY GENERAL MANAGER – The above two letters deal with the condition of St Pat's Hall and Supper Room following use by Moorambilla for workshops.)

**Recommendation:**

**That Council forward copies of both letters to the Moorambilla Committee and advise the authors that the Festival, whilst supported by Council, is not under its auspice.**

**10.8 THE HON LINDA BURNEY MP**

Forwarding copy of letter dated 22 July 2010 sent to The Hon J Hatzikstergos regarding Council's application for the endorsement of Coonamble Shire Council Crime Prevention Plan 2009 – 2012 as a Safer Community Compact under the Children (Protection and Parental Responsibility) Act 1997. Saying Community Services has considered the Crime Prevention Plan and she is advised Community Services has been working with both Coonamble and Cobar DV Collectives to develop a DV case management service to deliver case management with an emphasis on early intervention, but with some capacity for brokerage of crisis support. Advising the service will be managed by Inspiration House – Dubbo Women's Housing Program and is expected to be operation by October 2010 and operate part-time only. Pointing out ongoing accommodation will not be available, but the project will receive one-off funding of \$121,072 for establishment costs and \$161,640/annum renewable in 2010/11 to be used across both Coonamble and Cobar.

Pointing out there is expectation Community Services would commit \$107,000 for the establishment of a DV crisis care service that includes accommodation and any available funding would be provided to the Crisis Care Service management committee. Stating that as Community Services does not have any unallocated renewable funding available, this aspect of the Plan merits further clarification.

(NOTE BY GENERAL MANAGER – This delay is inexcusable and has resulted from delays from the Attorney General's Department in dealing with the Plan).

**Recommendation:**

**That Council instruct staff to make the necessary adjustments to the Plan and express its deep concern at the further delays.**

**10.9 DR BILL & MRS ANNE KRUSE D7 (33539)**

Requesting a grant of \$1,000 for a reprint of the publication *Oral Histories of the Aboriginal Women and Men of Gulargambone*, the key outcome of the recent Gulargambone Oral History Project. Advising the project was an initiative of the Gulargambone Community Working Party facilitated through Murdi Paaki Regional Enterprises Corporation. Advising the project has been an outstanding success and the first print run of 100 copies was distributed to the participants, supporters and various libraries. Advising there is a backlog of requests for the book from both locals and visitors. Saying the funding of \$1,000 would be used to print a further 100 copies of which the majority would be sold through two eight two eight – those funds then being used for another reprint of the book – no profit would be made from sales.

(NOTE BY GENERAL MANAGER – It would appear that Council is required to provide funding for every project that is undertaken with insufficient backing.)

**Recommendation:**

**That Council decline to contribute funding of \$1,000 for a reprint of the book due to financial constraints.**

**10.10 KEEP AUSTRALIA BEAUTIFUL NSW K1 (33533)**

Issuing invitation to attend the 2010 Tidy Towns Celebration Weekend in Lockhart from 5 - 7 November. Saying the weekend offers the opportunity to interact with and learn from new and old Tidy Town participants as well as discover what made Lockhart the 2010 State Winner and Australian Tidy Town Finalist.

(NOTE BY GENERAL MANAGER – Council usually provides some financial assistance to members of the Gulargambone community to attend this annual function. However no request has been received this year.)

**Recommendation:**

**That Council not provide funding towards attendance at the 2010 Tidy Towns Celebration Weekend.**

**10.11 DEPARTMENT OF PLANNING**

**B11 (33512)**

Pointing out the *Environmental Planning and Assessment Regulation 2000* (the Regulation) plays an important role in supporting the planning provisions of the Environmental Planning and Assessment Act 1979. Saying that under the *Subordinate Legislation Act 1979*, the Regulation is reviewed and updated regularly. Inviting council to make a submission on the draft *Environmental Planning and Assessment Regulation 2010* currently on exhibition for public comment. Listing the key features of the draft 2010 Regulation and saying it is available for public comment until Friday 5 November 2010.

(NOTE BY GENERAL MANAGER – This is the latest effort to further regulate planning provisions at the expense of the community.)

**Recommendation:**

**That Council not make submission on the draft Environmental Planning and Assessment Regulation 2010.**

**10.12 NSW OUTBACK DIVISION OF GENERAL PRACTICE LTD M3 (33470)**

Saying Council would be aware that in April this year the Commonwealth formed a National COAG Agreement to implement change to the current health system in Australia. Saying this agreement prescribes the new National and State Framework for health with new governance structures, pricing, performance and quality framework for hospital, general practice and primary care, aged care and other services. Stating the two principle vehicles to implement these reforms are the establishment of Local Health (and hospital) Networks (LHNs) throughout the States and Territories and the establishment of Commonwealth funded Primary Health Care Organisations (PHCOs). Advising that the NSW Outback Division of General Practice has considered carefully the detail of proposed reform and developed a case for a remote PHCO. Saying a position paper has been prepared in direct response to key justifications supported by the Commonwealth and seeks to present conceptually a case to support a unique rural and remote collaborative that can be closer to the ground, better reflect and respond to local priorities and work within the true spirit of the reform agenda.

Advising a number of stakeholders have already expressed strong support for the proposal however, clearly, it will be a substantial challenge to get the support of Government build support for a more appropriate PHCO footprint in western NSW. Encouraging Council to visit [www.yourhealth.gov.au](http://www.yourhealth.gov.au) for more information on the reforms and their proposed implementation. Stating the Division will be working in the coming weeks to gain formal feedback from health stakeholders including local government.

(NOTE BY GENERAL MANAGER – A submission was made on the LHNs and PHCOs with the assistance of Cr O'Brien and others, which identified a number of the issues raised by the NSW Outback Division of General Practice.)

**Recommendation:**

**That Council note the concerted effort being made by all interested parties in reforming the delivery of hospital services throughout the central west and western areas of NSW.**

**10.13 SHIRES ASSOCIATION OF NSW R8-10 + R8-6-2 (33526)**

Response from the Legal Officer following Council's enquiry regarding closing of unsealed roads.

**SHIRES ASSOCIATION OF NSW R8-10 + R8-6-2 (33561)**

A further response from the Legal Officer following Council's enquiry regarding verbal warnings to offenders.

(NOTE BY GENERAL MANAGER – Copies of both letters are attached as **APPENDIX C** so that Councillors can peruse the responses in full.)

**Recommendation:**

**That Council note the legal advice portrays extreme difficulty in undertaking the proposed enforcement on unsealed roads of illegal use during periods of wet weather and remove the instruction for staff to carry out such duties.**

**10.14 COONAMBLE SWIMMING CLUB INC D7 (33521)**

Seeking sponsorship for the swimming carnival to be held on Sunday 28 November, 2010. Saying any support would be appreciated and acknowledged throughout the program.

**Recommendation:**

**That Council decline to contribute towards the swimming carnival due to the massive costs associated with providing the pool complex.**



**10.15 MURRAY DARLING BASIN AUTHORITY**

Issuing a communication alert regarding dates for community information sessions. Saying dates and locations to discuss the *Guide to the Proposed Basin Plan* (which will be released on Friday 8 October 2010) have been added to the website at [www.mdba.gov.au](http://www.mdba.gov.au) Stating that many venues are limited in size so they would appreciate RSVPs when they are confirmed.

(NOTE BY GENERAL MANAGER – The Dubbo Information Session will be held in the afternoon of 4<sup>th</sup> November at the Dubbo RSL Club from 3.00 pm to 6.00 pm. The OROC AGM has been moved from Nyngan to Dubbo and will commence at 1.00 pm to facilitate attendance at this information session).

**Recommendation:**

**That Council nominate a delegate to attend the Murray Darling Basin Plan information session with the General Manager in Dubbo on 4 November 2010.**

**10.16 CH & DA NEWBOLD TRANSPORT****PR1225-212 (33586)**

Advising their business is expanding and finding it difficult to stockpile materials, gravel, sand, dirt, quarry product and the like in present premises. Submitting an interest in a block at “The Meglo”, saying they would like to set up their screening plant, stockpile, bulk materials and products and park heavy machinery. Advising the industrial subdivision is not an option because the blocks are not big enough as they would require approximately 3 hectares.

(NOTE BY GENERAL MANAGER – Council is in the process of selling 4 hectares to a local trucking company on the following basis:

- Purchaser to be responsible for the cost of electricity supply extension;
- Purchaser to be responsible for the extension of town water supply to the site, noting that the quantity of supply will be minimal;
- Price to be \$3,800 per hectare;
- Purchaser to be responsible for the full cost of survey, subdivision, plan registration and a share of legal costs associated with the transaction;
- Vehicular entrance to conform with Council requirements.)

**Recommendation:**

**That Council agree to the sale of 3 hectares of “The Meglo” adjacent to the block recently sold to another company to Newbold Transport, subject to the following conditions:**

- a) **Purchaser to be responsible for the cost of electricity supply extension;**
- b) **Purchaser to be responsible for the extension of town water supply to the site, noting that the quantity of supply will be minimal;**
- c) **Price to be \$3,800 per hectare;**

- d) **Purchaser to be responsible for the full cost of survey, subdivision, plan registration and a share of legal costs associated with the transaction;**
- e) **Vehicular entrance to conform with Council requirements.**

#### **10.17 DEPARTMENT OF LOCAL GOVERNMENT S13 (33574)**

Seeking the cooperation of all NSW councils in undertaking a state-wide swimming pool safety education campaign before the 2010/2011 swimming season. Encouraging councils to deliver a locally based campaign that draws attention to the critical importance of swimming pool barriers meeting the requirements of the *Swimming Pools Act 1992* and the *Swimming Pools Regulation 2008*. Saying it is important to emphasise that, while fencing may assist in reducing drownings in backyard pools the most effective way to prevent drowning or near drowning is for children to be adequately supervised by a parent or responsible adult. Advising brochures will shortly be delivered to councils and requesting that they be distributed to every backyard pool owner and occupier. Saying that further information can be found on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)

(NOTE BY GENERAL MANAGER – A copy of this letter is included with the business paper as **APPENDIX D**)

#### **Recommendation:**

**That Council note the information contained in the circular, paying particular attention to the insistence that Council must enforce the regulations covering private swimming pools.**

#### **10.18 DEPARTMENT OF PREMIER & CABINET (LOCAL GOVERNMENT) C13-1 (33575)**

Advising that the introduction of standardised LEPs has seen an increase in the number of councillors wishing to make pecuniary interest exemption applications to the Minister for Local Government under section 458 of the *Local Government Act 1993*. Saying that to ensure delivery of the comprehensive LEPs in accordance with the timeframes proposed by the Department of Planning it is imperative that any necessary section 458 applications are submitted to the Division of Local Government as soon as possible. Pointing out the Minister for Local Government does not exercise her discretion for granting applications for pecuniary interest exemptions under section 458 of the Act lightly. Saying the accountability of local government is paramount and the pecuniary interest provisions of the Act are there to ensure that councillors exercise their decision-making functions in a proper and transparent manner.

Pointing out, however, section 458 of the Act acknowledges that there are occasions and circumstances where the business of a council is impeded and pecuniary interest exemptions are necessary. Saying councils may also wish to consider other options for decision-making relating to their LEPs, such as the delegation of decisions in relation to the LEP. Saying further it should be noted that if these decisions are delegated councillors can freely make written submissions to the decision-maker as part of the LEP process, secure in the knowledge that they will not be participating in the final decision in relation to the matter.

Saying he is keen to make sure applications under section 458 are dealt with as quickly as possible to avoid delays with the LEPs and it is therefore imperative that all applications have the correct information in the first instance. Stating that if council forms the view that section 458 applications are required then council should follow Circular to Councils 06-62 *Applying for pecuniary interest exemptions under section 458 of the Local Government Act 1993* to ensure that the consideration of applications occurs early. Saying the circular sets out the following requirements:

Applications should be coordinated by the general manager of the council on behalf of affected councillors and must include:

- A covering letter indicating the background to the application demonstrating:
  - Council cannot form a quorum without the participation of the councillors that would otherwise be excluded from considering or voting on a LEP because of pecuniary interest obligations;
  - It is in the interests of the electors for the Minister to grant the exemption.
- A signed application by each councillor applying for an exemption. The application must include:
  - Full name and address of the applicant councillor
  - Address(es), lot(s) and deposited plan number(s) of all of the councillors property likely to be affected by council's considerations
  - Details (including property identification where known) of any associated person(s) affected by the councillors participation in a meeting considering or voting on the LEP (see section 443 of the Act)
  - Details of the type of pecuniary interest that the councillor may have, and
  - Copy of the councillors current return of interests as required by section 449.

(NOTE BY GENERAL MANAGER – Councillors must ensure that pecuniary interest obligations are adhered to during the new LEP process and the review of the Land Use Strategy should land owned by themselves or persons covered under the requirements be considered for rezoning.)

**Recommendation:**

**That Council note the requirements for Declarations of Interest that may affect individual councillors during the review of the Land Use Strategy and the new LEP process.**

**10.19 AUSTRALIAN VISITOR RADIO T3-1 (33591)**

In a letter to the Tourism Development Manager advising they are working on Coonamble Visitor Radio production for the next twelve months to market the VIC and Shire to visitors. Enclosing copy of current advertisement which can be changed to suit present needs. Advising the full cost for the year's promotion is \$680 (GST inclusive) – looking forward to working with Council continuing to promote Coonamble.

(NOTE BY GENERAL MANAGER – Council has for many years contributed to the Coonamble Visitor Radio FM 88.)

**Recommendation:**

**That Council continue to support Coonamble Visitor Radio.**

**Section B - For Council's Information:****10.20 COUNTRY ENERGY S10 (33454)**

Providing a copy of the Annual Streetlighting Performance Report for Coonamble Shire Council for the 2009/2010 financial year. Stating the report tracks Country Energy's street lighting activities in the Coonamble area in line with its Public Lighting Management Plan.

**10.21 KATRINA HODGKINSON MP S4+W1 (33431)**

Thanking Council for its response regarding the Country Towns Water Supply and Sewerage Program and the information contained therein. Advising she will be collating information from councils/water utilities throughout the State and use it to construct an accurate picture of the current state of the CTWSS.

**10.22 REGIONAL DEVELOPMENT AUSTRALIA D5 (33439)**

Forwarding a copy of the Regional Plan 2010 – 2020 which is part of the road map to take Orana forward over the next ten years. Stating that as part of community consultation and engagement RDA Orana will be undertaking a series of information forums in 2011 across the region to promote the Regional Plan and work with community to ensure they have carriage of the plan for the region.

**10.23 AUSTRALIAN RURAL ROAD GROUP INC R8-1 (33398)**

Welcoming Council as a member of the Australian Rural Road Group Inc and thanking it for participation in endeavouring to secure the future reliability of our local road network. Advising Mr Luke Frazer from Juturna Consulting has been commissioned to prepare a funding submission on behalf of the group. Pointing out the submission will be supported by economic modelling to display the impact if local roads are not maintained to an acceptable standard.

(NOTE BY GENERAL MANAGER – Councillor Cullen attended the recent meeting at the Coonamble Bowling Club and may wish to convey other issues from that event).

**10.24 HAZEL JACKSON S5 (33406)**

Accepting the name of the Poultry Pavilion at the Showground as *The Barry Jackson Memorial Poultry Pavilion*. Saying she and family members appreciate this offer.

**10.25 NSW DEPARTMENT OF PLANNING B11+G5-40-2 (33477)**

Advising that the Department of Planning is calling for applications for Planning Reform Fund grant funding. Saying round seven of the Program will focus on the delivery of strategic planning projects that support the implementation of state policies including metropolitan and regional plans and strategies along with projects that improve service delivery and performance across the planning system. Advising closing date for applications is c.o.b. 13 October 2010.

**10.26 NSW JUSTICE & ATTORNEY GENERAL P5 (33493)**

Writing to keep Council informed of services provided by the Community Justice Centres (CJC). Saying they offer a free mediation and conflict management service throughout NSW to help people resolve their disputes. Pointing out that mediation sessions are conducted by two impartial trained mediators who help people understand each other's point of view and work together to reach an agreement. Advising they are happy to provide a speaker to attend a staff meeting or training day to explain the service.

**10.27 CASTLEREAGH LOCAL AREA COMMAND P5 (33552)**

Providing media releases on actions taken throughout the LAC for varying periods since last meeting. Attached as **APPENDIX E**.

**10.28 PARLIAMENTARY SECRETARY, TREASURER, MINISTER FOR STATE & REGIONAL DEVELOPMENT, SPECIAL MINISTER OF STATE N4 (33549)**

Referring to representations to the Premier on behalf of Dr Pathirana regarding the Commonwealth Government's Health Waiver Scheme and saying the matter falls within the portfolio responsibilities of the Treasurer. Advising the Australian Government has amended the Migration Regulations to permit a waive of the health requirement for four visa classes subject to the agreement of participating States and Territories. Pointing out the NSW Government has recently endorsed a decision which will ensure NSW is aligned with other participating States & Territories in the Commonwealth Government's Health Waiver Scheme.

**10.29 WANDERERS TENNIS CLUB F7 (33519)**

Thanking Council for its financial support of \$5,000 towards fencing of the clubhouse and surrounds. Confirming that work will be completed by December 2010 as per grant conditions. Saying the committee was keen to ensure a local contractor be given the opportunity to quote and it is waiting quotations, along with a formal quote from Blue Dog Fencing. Expecting a decision to be made early October and erection of the fence to begin in November.

**10.30 NSW RURAL FIRE SERVICE B13 (33480)**

Saying the matter of hazard complaint was raised recently and taking the opportunity to explain the procedure in an attempt to clear up any doubtful areas.

(NOTE BY GENERAL MANAGER – A copy of this letter is attached as **APPENDIX F**. It should also be noted that a copy of the Complaint Form has been sent to Council so that complainants can be given a copy to complete and take up with the NSW Rural Fire Service.)

**10.31 TAFE WESTERN COONAMBLE CAMPUS D6 (33558)**

Thanking Council for allowing students undertaking the TVET Animal Studies Certificate II the opportunity to visit the Shire and receive a presentation from Council's Ranger, Cass Boyce. Also thanking Cass for her effort and saying the students enjoyed the experience.

**10.32 MRS DEANNA (BUFFY) CANHAM S13-4 (33576)**

Withdrawing her letter seeking to renew the pool kiosk lease on the same terms as the previous year. Submitting an amended proposal for the 2010/2011 season that Council pay \$300/week and 12% turnstile revenue at the conclusion of the season.

(NOTE BY GENERAL MANAGER – Mrs Canham withdrew her offer when she was advised that the pool would be open until 7.00 p.m. along with the issue of the new gates. Council should note that a condition of the lease is that the kiosk service be available while the pool is open to the public. The Director of Engineering Services has met with Mrs Canham and agreed to her request for an additional \$100/week.)

**10.33 HON TONY KELLY MLC MINISTER FOR PLANNING E5-2  
(33572)**

Referring to the priority program for the delivery of Standard Instrument LEPs and saying that 25 of the 67 targeted for completion by the end of June 2011 have been finalised. Advising of two potential scenarios where funding may be made available under the Local Environmental Plan Acceleration Fund.

(NOTE BY GENERAL MANAGER – Council is already participating in this program.)

**10.34 NSW DEPARTMENT OF PLANNING****E5-2 (334578)**

Advising that as a consequence of the Savings and Transition provisions in the Environmental Planning and Assessment Act 1979 all LEPs where a section 65 Certificate was issued prior to 1 July 2009 and which were not finalised before 1 July 2010 have been brought into the current Part 3 of the Act or have ceased to have any effect. Reminding councils that draft “amending” LEPs where a section 65 Certificate was not issued prior to 1 July 2009 must be finalised or brought into the current Part 3 by 1 January 2011. Pointing out that if one of these two actions is not undertaken the draft LEP will also cease to have any status as a draft Environmental Planning Instrument. Saying that where Council may not be able to finalise a draft LEP in accordance with this timeframe it may wish to consider incorporating the draft plan into its Principal LEP.

**10.35 MR MARK COULTON, MEMBER FOR PARKES****L9 (33577)**

Forwarding copy of letter from the Office of the Hon Frank Sartor regarding Council’s support for a national container deposit system. Saying the NSW Government shares Council’s interest in increasing the recovery of packaging waste for recycling. Advising the Government has strongly supported and been party to an agreement for a detailed investigation into a national container deposit scheme and other options to increase packaging recovery and reduce packaging litter. Pointing out the Australian Packaging Covenant commenced on 1 July 2010 and builds on the previous covenant which set recycling and packaging targets and required industry action plans. Saying the agreement now includes a focus on sustainable packaging design, workplace and public place recycling and litter reduction programs. Pointing out that further information is available at [www.ephc.gov.au](http://www.ephc.gov.au)

(NOTE BY GENERAL MANAGER – Council made these representations on 22 February 2010).

**10.36 COONAMBLE LITTLE ATHLETICS****D7+P1-11 (33451)**

Advising representatives have met with the Zone Athletics Coordinator regarding the Zone Championships in December. Pointing out all improvements it intends to undertake will be permanent. Asking Council to consider financial assistance to complete the projects outlined which is estimated at \$8,500 (plus costing from Council for long jump excavations).

(NOTE BY GENERAL MANAGER – The Director of Engineering Services has advised that the Coonamble Little Athletics has been authorised to proceed with its requirements.)

**JOHN J GRIFFITHS**

General Manager 6 October 2010



**11. REPORT BY GENERAL MANAGER**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**Recommendation:**

**That the General Manager's report be received and dealt with.**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
33/10	RFS	Mr A Place	Shed	Tooraweenah Rd Coonamble	20.9.2010
34/10	CSC	CSC	Subdivision	Pt "The Meglo"	14.9.2010
35/10	Mr Shane Pettiford	Owner	Subdivision	"Dallas" Coonamble	20.9.2010

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
32/10	Ms E Webb	Mr G Nairne	Shed	14 Maule Street	9/9/2010

**Sustainability/Legislative Provisions:**

As stated in the Promoting Better Practice Review from the Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council note Development Application Nos 033/2010 to 035/2010 and Complying Development Application No 032/2010 were approved under delegated authority since the last Council meeting.**

**11.2 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS****Background:**

In accordance with s252 clause (1) of the Local Government Act 1993 (*Payment of expenses and provision of facilities*) Council must, within five months after the end of each year, adopt a policy concerning the payment of expenses incurred or to be incurred by and the provision of facilities to the mayor, the deputy mayor and other councillors in relation to discharging the functions of civic office.

Clause (5) of s253 of the Act (*Requirements before policy concerning expenses and facilities can be adopted or amended*) requires Council to comply with this section when proposing to adopt a policy each year in accordance with s252 (1) even if the council proposes to adopt a policy that is the same as its existing policy.

**Issues:**

On 11 November, 2009 Council adopted its current Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors and to accord with the Local Government Act s252 and s253 it is required to formally adopt the policy for the ensuing 12 month period.

A copy of the Policy is included with the business paper as **APPENDIX G**.

**Sustainability/Legislative Provisions:**

Section 252 of the Local Government Act requires Council to have a separate policy for the payment of expenses and provision of facilities for councillors as does clause 403 of the Local Government (General) Regulation 2005.

**Financial Considerations:**

Nil

**Options:**

1. Amend the existing policy
2. Adopt the current policy.

**Recommendation:**

**That Council place the amended Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition for the prescribed 28 day period and invite comment AND FURTHER that the Policy be formally adopted at the November meeting, taking into account any submissions received.**

**11.3 LOCAL PUBLIC HOLIDAY – COONAMBLE SHOW****Background:**

At the September meeting a letter from the NSW Department of Industrial Relations was tabled. In considering the contents of the letter Council resolved to refer it to the recently formed Chamber of Commerce due to the impact granting public holidays may have on local businesses. Council requested that the letter be considered at the Chamber's next meeting and the outcome advised for consideration at this meeting.

**Issues:**

As a response had not been received staff made enquiries and was advised that members of the Chamber of Commerce are still in the "setting up" stage and as a meeting had not been held the letter was not considered.

The only application made annually by Council for the granting of a holiday is for the second day of the Coonamble Show. If application is submitted for a holiday for the second day of the 2011 event is approved, it must be made in November of the previous year.

**Sustainability/Legislative Provisions:**

Formal gazettal of any public holiday must occur prior to the desired date and, in any event, the process only allows the opportunity during November, unless exceptional circumstances prevail.

**Financial Considerations:**

Council is no different to any business in that it must grant any gazetted holiday and meet the costs of staffing and any overtime requirements that may eventuate.

**Options:**

1. Make application for a public holiday for the Shire of Coonamble for the second day of the Coonamble Show.
2. Not make application for the holiday and advise the Coonamble Show Society accordingly.

**Recommendation:**

**That Council make application for the gazettal of a public holiday for Wednesday, 1 June 2011 (the second day of the Coonamble Show) for the Shire of Coonamble.**

**11.4 CONN FAMILY APPEAL TRUST****Background:**

In 2005 following the tragedy that befell the Conn Family the Mayor set up an Appeal for the three surviving children. Application was made through the Department of Gaming and Racing for authorisation to establish the Appeal and raise funds and a requirement of this is the establishment of a Trustee to administer the funds.

**Issues:**

The Trust Deed was developed by Council's legal adviser as that firm's contribution towards the Appeal. The nominated trustees are:

- (1) Mayor
- (2) General Manager
- (3) Mr David Ryan – Council's legal adviser
- (4) Mr. Geoff Secombe – Accountant
- (5) Ms Kylie Parry – Veterinarian
- (6) Ms Elizabeth Head – Manager Home Care, Coonamble
- (7) Ms Anne Wiatkowski – Occupational Therapist.

The Trust Deed was finalised, registered and operational in 2005 to permit the distribution of Appeal funds, however Council has not authorised the execution of the Deed under Council's Common Seal.

**Sustainability/Legislative Provisions:**

The Trust has been set up as a Section 355 Committee under the Local Government Act 1993. The Trustees may be replaced at any time following resignation, death or disqualification. Trustees must comply with the provisions of the Trust Deed at all times and provide both financial and information reports on a regular basis.

**Financial Considerations:**

No expenses will accrue to either Council or the Trust's Funds.

**Options:**

Nil

**Recommendation:**

**That Council authorise the affixing of the Common Seal to the Trust Deed for the Conn Family Appeal Trust.**

**11.5 FURNITURE – YALCOGRIN STREET RESIDENCE****Background:**

As part of the purchase and renovation of the medical practitioner's house at Gulargambone, Council purchased furniture including white goods for the premises at a cost of approximately \$10,000.

**Issues:**

The Coonamble Aboriginal Health Service has offered to purchase that furniture for near cost, on the understanding that it will be delivered to Coonamble for placement in the Nash Street premises which has been designated for use by the Service.

It could be held that the furniture should be offered for general sale, however the additional administrative workload that would accrue is considered unacceptable for no financial return due to the offer being near the initial purchase price.

**Sustainability/Legislative Provisions:**

The Local Government Act provides that Council assets may not be sold without a resolution of Council.

**Financial Considerations:**

It is doubtful that the cost to Council of the house and furniture will be recoverable in full and the offer of \$9,500 + GST is a generous one.

**Options:**

1. Accept the offer for the furniture and white goods from Coonamble Aboriginal Health Service of \$9,500 + GST, including delivery to Coonamble.
2. Advertise the furniture and white goods for sale to the highest bidder.
3. Not sell the furniture.

**Recommendation:**

**That Council Accept the offer for the furniture and white goods from Coonamble Aboriginal Health Service of \$9,500 + GST, including delivery to Coonamble.**

## 11.6 RECLASSIFICATION OF LAND

### **Background:**

When the Local Government Act 1993 was implemented Council classified its land in accordance with the provisions for operational and community land.

Since that initial classification Council has purchased various allotments of land and omitted to resolve that the land be classified “Operational” and, in accordance with the Local Government Act, automatically became “Community” land under the Local Government Act.

A list of this land is attached as **APPENDIX H**.

### **Issues:**

Land that is classified “Community” cannot be sold, leased or developed even though it was purchased, for example, as a residence for medical practitioners or for development as residential land for future sale.

### **Sustainability/Legislative Provisions:**

To reclassify the land as “Operational” requires a Local Environmental Plan under the Environmental Planning and Assessment Act.

The following are some, but not all of the issues that must be considered when identifying public land for reclassification:

- Why is it community land?
- How, when and why did Council acquire the land? – was it dedicated, donated, provided as part of a subdivision for public open space, s94 contribution etc.
- Each parcel needs to be clearly identified, located and mapped.
- What trusts, reserves easements etc exist (you may need to do a title search). Does Council wish to retain, alter or extinguish them?
- Why is Council proposing to classify? i.e. What is the purpose of the draft plan?
- How will the draft plan affect existing planning instruments?
- What/who prompted the draft plan?
- What is the justification for reclassification?
- What are the financial implications of the draft plan?
- What are the anticipated effects of the draft plan? What is the anticipated development? Is there a particular proposal?
- Is the draft plan consistent with policy? (see Cl 9 of the Regs and make sure all requirements are addressed)

- Who do you intend to consult with? This depends on where the land is located eg if it is or is near a heritage item then Heritage office should be consulted, if it bushfire prone – consult with NSW RFS, if it has frontage to a main road – consult with RTA etc
- A Public Hearing is required to be undertaken as part of the process – see section 3.2 of DLG PN
- What is the zone of the land? Will the zoning need to be changed?
- What are the adjoining and adjacent land uses?
- The dPlan needs follow the statutory requirements of the EPA Act and LG Act
- The dPlan is to be exhibited consistent with the DoP PN 09-003 that supersedes DUAP Guideline “LEP’s and Council land” dated Jan 1997 and DLG Practice Note 1 – Revised dated May 2000,
- Identify and address s117 Directions
- Statement of Council’s interest must be prepared and placed on public exhibition.

Briefly the process is as follows:

- Council must resolve to prepare a draft LEP and notify the Department of Planning under section 54 of the EPA Act.
- Consultations with the community and relevant Government departments must be held under section 62.
- Obtain section 65 Certificate to publicly exhibit, call for public submissions and conduct a public hearing.
- Council considers submissions and reports to DoP under section 68.
- Director General of DoP reports to Minister under section 69 who then makes the plan under section 70.

**Financial Considerations:**

At this point in the process staff can accommodate the requirements although it is unknown the extent of work required as the procedure develops.

**Options:**

Council can decide not to reclassify the land, noting that the land may not be sold or developed in the future.

**Recommendation:**

**That Council resolve to reclassify the land listed as “Operational” and notify the Department of Planning of its intention to develop a Local Environmental Plan for that purpose.**

**JOHN J GRIFFITHS**

General Manager

6 October 2010

**12. REPORT BY DIRECTOR OF CORPORATE SERVICES  
COUNCIL MEETING ON WEDNESDAY 13 OCTOBER 2010**

**Recommendation:**

**That the Director of Corporate Services' report be received and dealt with.**

**12.1 RATE COLLECTIONS**

Total Combined Rate Collections to 30/09/2010 compared to 30/09/2009:

	<b>30/09/2010</b>	<b>30/09/2009</b>
Arrears 30 <sup>th</sup> June previous year	502,953.25	614,828.79
Plus 2010/2011 Combined Levy	4,913,555.96	4,803,251.73
Add Transfer from Postponed	1,349.15	5,179.83
<b>GROSS LEVY</b>	<b>5,417,858.36</b>	<b>5,423,260.35</b>
Less: Pensioner Concession (State)	(58,230.42)	(57,880.69)
Pensioner Concession (Council)	(47,645.40)	(47,359.27)
Transfer to Postponed	(231.15)	(590.20)
Abandoned	-	(5,179.83)
20% Farmland Rebate	-	(2,900.92)
<b>NET TOTAL LEVY FOR YEAR</b>	<b>5,311,751.39</b>	<b>5,309,349.44</b>
Less Collections	(1,539,357.10)	(1,663,525.00)
Plus Refunds	2,000.00	12,372.88
<b>NET TOTAL BALANCE</b>	<b>3,774,394.29</b>	<b>3,658,197.32</b>
Plus Postponed	4,441.55	5,220.11
<b>GROSS TOTAL BALANCE</b>	<b>3,778,835.84</b>	<b>3,663,417.43</b>
Collection % of Total Receivable	28.94%	31.33%
Arrears % of Total Receivable	71.06%	68.67%

**Recommendation:**

**Submitted for Council's information.**



## 12.2 LIST OF INVESTMENTS

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date	Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
17/10/2010	Fixed	A1+	St George	2	90	5.50	1,000,000	
18/10/2010	Fixed	A1+	CBA	7	61	4.94	2,000,000	
22/10/2010	Fixed	A1+	NAB	8	60	5.40	2,000,000	
22/11/2010	Fixed	A2	IMB	12	62	5.55	1,000,000	
29/11/2010	Fixed	A1+	CBA	13	62	5.58	1,000,000	
29/11/2010	Fixed	A1+	NAB	9	90	5.70	2,000,000	
13/12/2010	Fixed	A1	Suncorp	11	91	5.77	1,500,000	
4/03/2011	Fixed	Unrated	Reliance C/U	10	180	5.25	500,000	
	At Call	Fixed	A1+	CBA		4.50	1,850,000	
<b>Total</b>								<b>12,850,000</b>

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	38%	50%	4,850,000
NAB	A1+	31%	50%	4,000,000
St George	A1+	8%	50%	1,000,000
Suncorp	A1	12%	40%	1,500,000
IMB	A2	8%	35%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				<b>\$ 12,850,000</b>

Rating	% of Investment	Policy	Amount
A1+	75%	100%	9,850,000
A1	13%	80%	1,500,000
A2	8%	60%	1,000,000
Unrated	4%	30%	500,000
			<b>\$ 12,850,000</b>

2515-000	General Fund Investments	5,721,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	- 25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		<b>\$ 12,850,000</b>

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

**Recommendation:**

**That the list of investments as at 30 September, 2010 be noted and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.**

**Recommendation:**

**That the list of investments as at 30 September 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy**

### **12.3 RETURNS – DISCLOSING INTEREST**

**Background:**

Councillors and designated persons are required to complete and lodge disclosure of interest returns by the end of September each year. These returns are to be tabled at the next meeting of Council after 30 September.

**Issues:**

The returns required have been submitted for the period 1 July 2009 to 30 June 2010.

**Sustainability/Legislative Provisions:**

Section 449 of the Local Government Act 1993 requires councillors and designated persons to complete the returns.

Section 450A(2) requires the General Manager to keep a register of returns and table these returns at the appropriate meeting of Council.

**Financial Considerations:**

Nil

**Options:**

Nil

**Recommendation:**

**That Council note the tabling of the returns disclosing interests of councillors and designated persons for the period 1 July 2009 to 30 June 2010.**

**12.4 FINANCIAL REPORTS AND AUDIT REPORT FOR YEAR ENDED 30 JUNE 2010****Background:**

Hill Rogers Spencer Steer, Council's Auditors, have completed their audit of Council's records for the year ended 30 June 2010 and provided a report to Council – (reference Item 10.3 Precipis of Correspondence + Appendix A).

Council's Financial Reports and Auditor's Report are required to be presented at a public meeting within five (5) weeks of Council receiving the audit report. These reports are tabled at this meeting and a copy has been provided to each Councillor with their Business Paper.

Included in this report to Council is:

- (1) Income Statement
- (2) Balance Sheet
- (3) Statement of Changes in Equity
- (4) Cash Flow Statement

Council has unrestricted cash and investments amounting to \$67,000 available to provide liquidity for day to day operations.

**Issues:**

In the opinion of the Auditors Council's overall financial position is sound. Council's auditors also expressed the opinion that :

- "(a) The accounting records of the Council have been kept in accordance with the requirements of Division 2 Part 3 of the Local Government Act;*
- (b) the general purpose financial report:*
  - (i) has been prepared in accordance with the requirements of Division 2 Part 3 of the Local Government Act 1993;*
  - (ii) is consistent with Council's accounting records;*
  - (iii) presents fairly the Council's financial position and the results of its operation;*
  - (iv) is in accordance with the applicable accounting standards and other mandatory professional reporting requirements.*
- (c) have been able to obtain all the information relevant to the conduct of the audit*
- (d) there are no material deficiencies in the accounting records or financial reports".*

Council received an unqualified audit opinion relating to its financial reports.

**Sustainability/Legislative Provisions:**

Section 418 of the Local Government Act 1993 requires Council to present its Financial Reports and Auditors Report at a public meeting.

**Financial Considerations:**

Nil

**Options:**

Nil

**Recommendation:**

**That Council note the tabling of the presentation and tabling of its Auditors Report and Financial Reports for the year ended 30 June 2010.**

**RICK WARREN**

Director of Corporate Services

1 October 2010

**13. REPORT BY DIRECTOR OF ENGINEERING SERVICES  
COUNCIL MEETING WEDNESDAY 13 OCTOBER 2010****Recommendation:**

**That the Director of Engineering Services' report be received and dealt with.**

**13.1 HOUSEHOLD GARBAGE COLLECTION (Reference Min No 8694)****Background:**

As previously reported the new garbage household collection contract commenced in October with a change to pick-up times.

**Issues:**

Alterations to collection days were made to overcome complaints from proprietors of Castlereagh Street business houses who, under the previous arrangement, were required to place bins out on Sunday night to ensure collection on Monday morning.

There have been some problems with business proprietors placing bins out for a twice-weekly collection – this worked with a Monday/Friday pick-up, but is not practical with a Tuesday/Thursday service.

At this stage the situation will be monitored and the contractor has indicated that he is keen to provide a workable service.

In discussions with the new contractor it has become apparent that many households and institutions are receiving more services than are paid for. Those receiving extra services will be advised of their entitlements, together with the necessary cost increase should they require the extra service to continue.

**Sustainability/Legislative Provisions:**

Council provides garbage collection services as part of its Management Plan.

**Financial Considerations:**

If Council is to provide a twice weekly service to business proprietors, it will be at an increased cost.

**Options:**

1. Continue to provide a twice weekly collection service to business premises at no cost to the owner.
2. Provide the opportunity to business proprietors to have a twice weekly service for an additional amount.

3. Advise business proprietors that Council is not prepared to provide a twice weekly service.

**Recommendation:**

**That Council monitor the pick-up of garbage and adjust pick-up times in consultation with the contractor, if necessary.**



**13.2 STATE HIGHWAY 18 – CULVERTS 39 & 40 ( Reference Min No 8700)****Background:**

As previously reported, the subject culverts and roadway are located on a very flat floodplain and during periods of very wet weather the area becomes saturated.

**Issues:**

The problem areas are caused by a number of factors which can be attributed to:

- low runoff rate (flow velocity) caused by the grade of the natural surface;
- the amount of vegetation which further slows the runoff,
- the construction of private accesses which redirect the natural flow,
- the capacity of the culverts and their inability to handle flows during extremely wet weather and
- the lack of maintenance to table drains and culvert inlets and outlet channels as a result of restrictive maintenance under the single invitation contract.

Because the flow of water is impeded by the vegetation and the grades, water is able to enter the road base which is then unable to carry the load imposed by heavy transport vehicles. This causes failure along the wheel paths and particularly the outer edge of the laneways.

Long periods of saturation also allows water to escape from old butt and damaged joints in the culverts. This again results in a weakening of the pavement on either side of the culvert and, ultimately, to failure of the roadway.

**Sustainability/Legislative Provisions:**

The responsibility of maintenance to this road lies with the NSW Roads and Traffic Authority. Council is contracted by the Authority to carry out specific works for which it is paid accordingly. All decisions regarding work, both minor and major, are made by the RTA and appropriate funding allocated.

**Financial Considerations:**

Nil for Council – 100% RTA funding.

**Options:**

To remedy the problems currently experienced it would be necessary to:

1. Replace the old culverts,
2. Improve the routine maintenance to table drains and outlet channels,
3. Reinforce road pavement (thus enhancing its capacity to carry heavy loads).

**Recommendation:**

**That Council inform the RTA it believes that the old butt culverts (Nos 39 & 40) need upgrading and that additional funds to enable increased maintenance to table drains and culvert outlets should be provided as part of the routine maintenance of the State Highway.**

**K N BRODBECK**

Director of Engineering Services

8 October 2010

**14. REPORTS FROM VARIOUS COMMITTEES**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**14.1 MINUTES OF A MEETING OF THE CONSULTATIVE COMMITTEE  
HELD IN THE COMMITTEE MEETING ROOM ON TUESDAY 31 AUGUST  
2010 COMMENCING AT 8.44 A.M.**

**PRESENT:** Kristern Ramien, Craig Nichols, Peter Hurst Chairperson, Steven Rutledge (USU), Terry Dray (USU), Andrew Morley, Mark Linton Harland, Kel Brodbeck, Vicky Fulmer and John Griffiths.

**APOLOGIES:** Kookie Atkins, Russell Smith.

**CONFIRMATION OF THE MINUTES**

**1. Moved by Kristern Ramien and seconded by Andrew Morley** that the minutes of the previous meeting held on the 8 June 2010 be confirmed as true and correct.

**2. BUSINESS ARISING FROM PREVIOUS MINUTES**

**(a) Swimming Pool Position descriptions and Skill progression documents changes (Min. 14 August 2007)**

**RECOMMENDATION** - Ongoing – Kookie will present to next meeting.

**(b) Support Ranger Duties – 13<sup>th</sup> August Council Meeting. (Min 25 Nov 2008)**

Inclusion of ranger duties in Team Leader Parks & Gardens Position description and skill progression documents.

**RECOMMENDATION** – Ongoing - Kookie to present to next meeting.

**(c) Senior Plant Operator position at Quarry (Min 25 Nov 2008)**

Quarry position descriptions and skill progression documents.

**RECOMMENDATION** - Senior Quarry Operator/ Relief Manager to be graded as Grade 5. Changes to Quarry Operator and Quarry Production Manager position description and skill progression requirement and assessment records endorsed by Committee.

**(d) Payment of Sick leave on termination of employment (Min. 1 Sept 2009).** USU has no further options to present to this meeting.

**RECOMMENDATION** – Ongoing - USU to investigate and options to be submitted to Council.

**(e) Annual Staff Appraisals (Min. 1 Sept 2009)** Discussion on completion of appraisals when employee is on highest step. 80% weighting rule clarification.

**RECOMMENDATION** – Consultant to address descriptors and weighting of skills when reviewing Salary System.

9:14am John Griffiths left the room and returned at 9:16am

### 3. CORRESPONDENCE

**(1) RICK WARREN – DIRECTOR OF CORPORATE SERVICES** – Librarian skill progression assessment changes for Step 3 & 4.

**RECOMMENDATION** – Rick to provide Position description and Skill progression requirement and assessment record for Librarian position with changes to next meeting.

### 4. GENERAL BUSINESS

a) **Annual Staff Appraisals** – grading changes as a result of assessments

(i) **2008**

Total Number of Staff Appraisals	Number Returned	Number Increased	Number Remained Same	No change on Step 4
83	61	15	46	13

(ii) **2009**

Total Number of Staff Appraisals	Number Returned	Number Increased	Number Remained Same	No change on Step 4
88	53	8	45	12

(iii) **2010**

Total Number of Staff Appraisals	Number Returned	Number Increased	Number Remained Same	No change on Step 4
78	3	0	3	2

**RECOMMENDATION** - Directors/Managers to check Annual Staff Appraisal procedures and ensure consultation is carried out between Supervisors and employees.

**(b) Item h from previous minutes - Competency documents (Min. 1 Dec 2009).** Steven Rutledge provided report on “obsolete and not relevant skills” to committee.

**RECOMMENDATION** – Director of Engineering Services in consultation with staff to look at relevancy of noted “obsolete and not relevant skills” to Councils organisation requirements, make changes as deemed necessary to documentation and provide to Consultant in conjunction with Salary System review.

*9:23 Kristern Ramien left room at 9:23am and returned at 9:28am*

**(c) Organisation Structure** – Position requirements within Council’s organisation

**RECOMMENDATION** – Staff Structure to be reviewed by Director of Engineering for recommendation of changes and/or additions to Councils Staffing requirements.

*9:39am Kristern Ramien left meeting*

#### **5. NEXT MEETING DATE**

The Committee agreed that the next meeting of the Consultative Committee will be held on Tuesday 30<sup>th</sup> November, 2010 at 8.30a.m.

This concluded the business and the meeting closed at 9.40am

**14.2 REPORT BY DELEGATE – CR BARBARA O'BRIEN - OUTBACK ARTS MEETING - COUNCIL MEETING OCTOBER 2010**

The way OBA was structured seems to have caused problems. The RADO (Regional Arts Development Officer) had to consult with a part time superior and this proved counter productive.

Contract for the RADO was not signed and this caused problems, especially as one incumbent was not advised that the position was based in Coonamble and used the OBA car to travel from her home base to Coonamble a distance of 100 kms. This was not highlighted until FBT tax had to be paid.

OBA has had 3 RADO'S in a short period of time and this has not been conducive to excellent service delivery. A lack of performance indicators also compounded the problem. Two Councils have pulled out of OBA and others perceive a lack of return for their investment.

The Board decided they needed to restructure the organisation to be able to provide an effective and efficient service delivery. The Chair of Regional Arts NSW has supported the new directions the Board proposes to embrace.

The OBA board meeting was held in Warren on Thursday 9<sup>th</sup> September. Mayor Rex Wilson greeted the members and gave a brief account of happenings around his Shire.

At the meeting the board:-

- Decided to abolish individual and group membership
- Form a sub-committee to revise the constitution and bring the revision back to the board at the December meeting
- It had been decided at a special meeting to change roles and functions of the positions and advertise these positions
- Worked towards the developing the position descriptions for staffing restructure
- The positions :-
  - – RADO – reports to board and has responsibility to run organisation. This position entails travelling through the region. 28 hrs per week
  - CAPO (Communication and Promotion Officer) – reports to RADO and is responsible for marketing etc 28hrs per week
  - Office assistant 7 hrs per week (working title) reports to RADO and is responsible for the efficient running of the office
  - All positions are part-time. The Board's objective is to have the office open 5 days per week

- The EO tendered her resignation to be effective from 30/9/10
- The CAPO had tendered her resignation effective from 7/9/10

This Council hosts the organisation – it provides work for 3 people but it is still imperative that we get value for the money we expend.

**15. REPORT BY ECONOMIC DEVELOPMENT MANAGERS  
FOR COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**Recommendation:**

**That the report by the Economic Development Managers be received and dealt with.**

**1. Diversify Industry Base**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>STATUS/OUTCOMES</b>
Solar Power	A Glasson attended Clean Energy jobs in Regional NSW Consultation Workshop (Central NSW) – 29 September	See attached notes from A Glasson not formal notes sent by organisers

**2. Business & Employment Growth**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>STATUS/OUTCOMES</b>
Information for Prospective Residents	Responded to inquiries received via website & email	2 enquiries requesting prospective residents info.
Support new & existing business	<p><b>1.Support Business Start Ups:</b></p> <p><b>2.Support Business Expansion:</b> Referred Burgun &amp; Brennan Optometrists to AHS and other property owners. Provided statistics for application to Health Infrastructure Fund</p>	1 enquiry supplied information.
Coonamble Regional Livestock Market	<p><b>1.Business Plan:</b> Received draft Final Report, Business Plan &amp; Marketing Plan. Organised meeting of Steering Committee.</p> <p><b>2.Marketing:</b> Began negotiations with Pip Goldsmith re PR. Prepared press releases following Fat Sales.</p>	<b>Refer to attached report (Item 15.4)and documentation at Appendix I.</b>
Employment Circle	<p><b>1.Business Info Evening:</b> Helped organise &amp; promote held 31/8/10 at CHS.</p> <p><b>2.Training/Apprenticeships:</b> Met with R Riley, Summit Employment.</p> <p>3. Koori Career Expos: Provided info &amp; contacts to P Crichton for expos to be held in Gular/Cble 18/19 Oct.</p>	<p>1.55 RSVPs,37 businesses &amp; farmers attended. Next meeting 12 October.</p> <p>2.Summit Employment added to Employment Circle contacts.</p> <p>3.For information.</p>



2010 Business Awards	Contd to distribute & receive nomination forms. Booked venue: Golf Club. Contacted Lady Golfers re catering. Booked guest speaker: Kerrie Phipps, Author/Personal Coach	Nominations closed 30 September. Awards Dinner to be held on Saturday 30 October.
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**3. Infrastructure and Service Development**

PROJECT	ACTIONS	STATUS/OUTCOMES
Rail Line Upgrade	<ol style="list-style-type: none"> <li>1. Organised meeting 7<sup>th</sup> September with key growers to discuss Business Model and future plans.</li> <li>2. Sent information on upgrade commitments to Geoff Honey, Grain Traders Association for distribution among members.</li> </ol>	See attached notes.

**4. Tourism & Physical Amenity**

PROJECT	ACTIONS	STATUS/OUTCOMES
Indoor Arena	<ul style="list-style-type: none"> <li>▪ Engaged J Atkinson as Event Organiser – prepared contract and provided orientation and guidance.</li> <li>▪ Attended Working Group meetings 15<sup>th</sup> &amp; 30th September to prepare for Corporate Visit.</li> <li>▪ Prepared submission by MPREC to FACSIA for \$25,000 towards UNSW student visits.</li> <li>▪ Began preparing project information/presentation for Corporates.</li> <li>▪ Gave information for MOU between CSC and MPREC.</li> </ul>	Corporate Visit postponed. <ul style="list-style-type: none"> <li>• See attached report</li> <li>• Application submitted.</li> <li>• See attached MOU – for approval.</li> </ul>
Local Heritage Fund & Heritage Adviser	<ul style="list-style-type: none"> <li>• Received and processed application for Eason Centre re advice from Senior Structural Engineer on exterior wall.</li> </ul>	<ul style="list-style-type: none"> <li>• Application recommended by Heritage Advisory.</li> </ul>
Railway Station Restoration and Repairs	Assisted CRTC with Progress Report on funding.	Platform reinstated. Amenities improvements underway. Still to come: rainwater tanks, fencing.

### 5. Community Economic Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Gulgambone Community funding	Met with Roundtable Working Group for mainstreet painting. Processed invoices for the various programs under 'Coonamble Health Kick' project under LGSA Healthy Communities Project.	Health Needs Analysis completed by Jane Atkinson.

### 6. Networking, Advocacy and Lobbying

ISSUE/ OPPORTUNITY	ACTIONS	STATUS/OUTCOMES
OROC Health Forum	Presented on Castlereagh River Walk at 'Sharing the Load to Shed the Load' at Warren on Monday 27 <sup>th</sup> September.	For information.

#### APPENDICES TO EDO REPORT:

- Notes from Renewable Energy precincts workshop
- Final Report on Saleyards Business & Marketing Plan.
- Notes from meeting with Key Growers & Jock Carter re Rail Upgrade.
- Draft MOU – MPREC/CSC.

#### RECOMMENDATIONS (as per attached reports):

**Recommendation:**  
That Council adopt the report submitted by the Economic Development Manager for the month of September 2010.

**Amanda Glasson/Lee O'Connor**  
Economic Development Managers (Joint)  
7 October 2010

**15.1 REPORT ON INDOOR ARENA AND CHANGES SINCE LAST MEETING****Background:**

At the September 2010 meeting of Council \$25,000 was voted to support the visit by some of Australia's Leading Corporate identities over the weekend 15-17 October. Jane Atkinson was subsequently engaged as Event Organiser and various arrangements were put in place for the weekend. David Liddiard, Corporate Connect Ab, continued to liaise with corporations on behalf of MPREC and other stakeholders regarding the project and their potential interest in visiting Coonamble.

Council staff were subsequently advised that the October date (proposed by David Liddiard) did not fit with many of the Corporate CEO's diaries. Rather than proceed with the weekend and not have the desired people attend, it was recommended to postpone the Corporate Visit to autumn 2011 and, in the meantime, have a luncheon in Sydney where Coonamble representatives would make a presentation to the Corporate representatives.

At a meeting of the Indoor Arena Project Working Group with David Liddiard held on Thursday 30<sup>th</sup> September it was agreed that a small group comprising Lee O'Connor, Amanda Glasson, David Burtenshaw, Chantelle Dixon (CHS), and Jai Lynch (CHS) attend a Corporate Luncheon in Sydney with the purpose of making an initial 10 minute presentation about the project. The Luncheon is likely to be held in mid November.

It was also agreed that the Corporate Visit to Coonamble should then be organized for those who make an initial commitment to the project, in March or April 2011.

**See attached minutes of that meeting for more information.**

**Issues:**

Postponing the visit to 2011 and sending local representatives to Sydney should allow more of the preferred Corporate Leaders to be involved. As David Liddiard will be visiting Coonamble in October to attend a MPREC Board meeting, it will also allow him to be better informed about the project.

The design phase involving UNSW students will be practically complete by the time the Corporate Leaders visit Coonamble, allowing a clearer idea of final design and costings.

The Corporations are unlikely to become involved in funding the design phase and approximately \$30,000 will still be needed to host the 5 summer students and the 65 students in April 2011.

The Event Organiser role is not required at this stage. There remains a substantial amount of work to be done by EDMs and other Working Group members in managing the project through the design and funding phase.

- Preparing the presentation for the Luncheon in November.
- Obtaining funding and organizing the 5 student visit November to February, and 65 student visit in April.
- Preparing applications to philanthropic foundations, state and federal government. This includes preparation of supporting information including a revised Business Plan and other documents.
- Organising the Corporate Visit in April and preparing information and documents to enable corporate resources to be contributed to the project.

**Sustainability/Legislative Provisions:**

The Sydney Luncheon and the Corporate Visit to Coonamble are expected to be one-off events.

**Financial Considerations:**

It was estimated that catering, accommodation, transport and other direct costs for the Corporate Visit would cost approximately \$20,000. An additional \$5000 was allowed for related incidentals, including an extra allowance for a local delegation to visit the corporate guests in Sydney as a follow up after the weekend.

It is estimated that attendance by 5 local people at the Sydney Corporate Luncheon, some assistance with preparing a revised Business Plan, and conducting the Corporate Visit in 2011 can be undertaken within the existing budget.

Support for the student visits and other unanticipated costs are unlikely to be accommodated within the existing budget. It is understood that Council has previously made a commitment of \$10,000 to sponsor two UNSW summer student.

**Options:**

- 1 That Council not support the revised approach to securing Corporate support for the Indoor Arena project and withdraws the funds previously allocated.
- 2 That Council agree that the \$25,000 allocated – or a greater amount as determined by Council – be spent on the revised approach involving a presentation at a Corporate Luncheon in Sydney, followed by a Corporate Visit to Coonamble at a later date.

**Recommendation:  
For Council's determination.**

**15.2 MEETING WITH COONAMBLE GRAIN GROWERS RE RAIL UPGRADE & BUSINESS MODEL TUESDAY 7<sup>TH</sup> SEPTEMBER 2010. COONAMBLE SHIRE COUNCIL COMMITTEE ROOM**

**Present:** Jock Carter, Geoff Deans, Tom Cullen, Lee O'Connor, John Griffiths, Justen Schofield, John Single, Dan Keady, Tim Johnston, Geoff Taylor, Bill Burnheim, Don Schieb, Amanda Glasson.

**Apologies:** Tim Horan, David Taylor, Matt McKenzie, Phil Malone, James Nalder.

**1. Purpose of Meeting:**

1. Business Model - get sign-off; any restrictions on future use and distribution.
2. Line Upgrade Approval – strategies to maximise benefits for the district eg. Promote competition, influence freight costs. Impact on rail loading access.
3. Inland Rail – view on proposed new route, effect on our district, whether to pursue original far western route.

**2. Presentation by Jock Carter**

Although no credit given to the local push when the upgrade was announced, it was definitely a result of the pressure from Coonamble on the Minister and the Dept of Transport - The number of people attending meetings, the visits to Ministers by Council delegation followed by Kevin Humphries' delegation. Upgrade was something they should have done a long time ago - Government didn't want another negative thing to come out at that time. Country Rail Infrastructure Authority are happy as they know the work needed doing and the more public support there is, the easier it is to keep the works in their program.

Copies of the Financial Modelling were tabled and discussed in detail.

- Numbers are estimates based on talking to people in the industry but every railroad operator would have a different cost structure.
- There is a precedent for this type of modelling. In the U.S. they have a very comprehensive model (much more complicated and expensive to produce).
- The key number to identify is the impact of the better track ie. the differential in our favour.
- Numbers need to be considered in context. No such thing as a definite freight rate.
- Assumptions were made and quantified in order to demonstrate efficiencies to be gain from upgrading the line.

- Cost per tonne and NTK (nominal tonne per km) is obtained by multiplying the total kms by the total tonnes. The higher the NTK the higher the differential. Can be used to argue with rail operators re freight rates.

### Class 5 upgraded to Class 3

Two key parameters change 1) train speed – up to 80km/h loaded, 100km/h empty – resulting in savings from shorter travel times

2) potential increase in actual load

- Gilgandra to Coonamble section of line will be better than Gilgandra to Dubbo.
- Trying to bring everything back to an hourly running rate.
- Relative difference rather than cost to go up and down the track – brings everything to a cost per hour basis.
- Improved Flexibility – can't put a number on it so it is not included in this model. eg. Coonamble line would be Weston Milling's prime source of grain for their Enfield Mill but they are currently not buying here at all.
- Graincorp argue that they have to pay \$30m before they move but that covers all the trains on all their networks and not all these trains can come to Coonamble.
- Graincorp and other operators would need to come up with reasons why the assumptions are wrong.
- Freight difference between Coonamble and Gilgandra can only be on cost per tonne.
- Still waiting for feedback from El Zorro and Pacific National. The more feedback received the more reflective the model will be.

Bill Burnheim - queried whether operators' profit margins were taken into account in the model. Pointing out that they need to expect a profit.

Jock – most would look for a 15% return. Can look at benchmark return on assets and return on investment in Graincorp's annual report.

Notes: Graincorp have increased their capacity at Newcastle port by 30% in the past 8 months.

No excess export capacity at the port of Newcastle now.

## 2. Next Steps

### 2.1 Ensuring the Upgrade Happens

The propensity for the political processes in NSW Government to un-do decisions and budgetary commitments was discussed, especially in light of the forthcoming 2011 state election.

Despite the commitments from both Labor and the Coalition, it was agreed that it would be necessary for growers and Council to maintain pressure to ensure that the upgrade occurred.

It was agreed that dialogue should be undertaken to attempt to have the upgrade schedule advanced, especially given the recent de-railment just a few kilometres south of Coonamble.

The proposal to complete the re-railing and the re-sleeping in two separate passes was discussed. D Schieb has been advised that a 30% cost saving could be achieved by having the entire process completed at once. This should be investigated further.

## 2.2 Maximising Benefits from Upgraded Line

- The rail upgrade will bring competition and improved efficiency.
- Can use minimum operating parameters to demonstrate net economic benefit eg. Increased axle loading.
- Possible opportunity for depot for wagons?
- Focus on attracting business to the Coonamble district
- Grower group to go to all major traders and domestic consumers – selling the opportunities
  - we've done a lot of work and have achieved a commitment to upgrade the line
  - Coonamble is the beach-head for a very big production area
  - we have good quality grain
  - grain from this area feeds well into Sydney for domestic users
  - ideal place to service export markets
  - Coonamble can load a 2500t export train to capacity as well as any other site
  - as a community we want to encourage activity and investment - what can we do to help you operate out of Coonamble?
- Rail loading and access - Questions that need answering
  - how will the upgrade improve rail access – how many more trains per day?
  - can we handle 24 hour loading?
  - is main line loading acceptable at more than one site?
  - if not, what additional infrastructure do we need – loop line, 1.3km siding, a run-around.
  - what speed can they load a train at Coonamble? (NB: All AWB sites can load an export train in 2 hrs)

Hold a Grower Meeting in Coonamble with Graincorp to drive home the need for efficiency.

It was suggested to hold a small grower meeting before the Graincorp pre-harvest meeting to provide feedback, especially to the new Graincorp CEO. Also to ask the question why they double-handle and re-rail Coonamble grain an extra 200km to Port Kembla? Can/will this change with a Class 3 line?

### 2.3 Minimising freight rates

- Use information gained from the financial modelling to keep pressure on operators to contain freight rates.
- Push through NSWFA for GTA rates to be based on rail rates rather than road rates.
- NSWFA should develop a rail model and take this to a whole new level.
- Tom suggested a push through Grain Growers Association – NACMA – ie a submission to reduce GTA rate.
- This harvest there will be a shortage of trucks, no trains available – traders will charge above NACMA rates.
- Bill B – would like to know actual cost to Newcastle and Port Kembla rather than from Coonamble to Gilgandra to demonstrate that there's a profit here – this would identify whether they're getting higher profit margin executing grain in Coonamble vs Gilgandra.

### 2.4 Finalising Alliance Business Model

- Jock to get the numbers quantified/confirmed by El Zorro, AWB, Westons, Pacific National before taking the model to Graincorp and asking where their numbers are at.
- It was agreed that the document should remain **confidential and not be available for distribution** at this point.
- The Model is to be the intellectual property of Coonamble Shire Council on behalf of growers and the local community with Lee and Amanda to investigate registering the Intellectual Property.
- An agreement to be drawn up between Coonamble Shire Council and Jock Carter re the above.
- The Business Model is of interest to other local areas and organisations such as NSWFA.
- It was agreed that a letter be sent to Mark Hoskinson, NSWFA, offering a partnership to develop something (a similar model) for other NSW growers. Seek financial contribution to develop so it can be taken to the decision-makers. Ensure that control of the basic IP remains with us.

### 3. Inland Rail Route

The announcements during the election campaign by both sides of federal politics that they are committed to an Inland Rail (Melbourne to Brisbane) were discussed in terms of their potential impact on the Coonamble area.

Excerpts from ARTC's most recent studies were distributed, including maps showing the proposed routes including the Parkes-Moree sub-corridors. These showed potential routes for the sub-corridor as:

1. via Werris Creek [Parkes – Narromine – Dubbo – Binnaway – Premer – Werris Creek – Emerald Creek – Baan Baa – Moree]
2. via Binnaway [Parkes - Narromine – Dubbo – Binnaway – Baan Baa – Narrabri – Moree]



3. via Curban & Gwabegar [Parkes – Narromine – Curban – Gwabegar – Narrabri – Moree]
4. via Burren Junction [Parkes – Narromine – Coonamble – Burren Junction – Moree]

There are also potential variations within these potential sub-corridors with “over 23 permutations of area routes.” Eg. Coonamble could feature in the Curban – Gwabegar option.

It was felt that if Coonamble was excluded from the route benefits from the upgrade on our branch line may be lost and that pressure should be exerted to influence the final route of the sub-corridor.

#### **4. Summary of Outcomes**

There was agreement during the preceding discussions to take the following actions:

Jock Carter to complete the consultation with independent rail operators  
 Work through the model with Graincorp  
 Finalise the Rail Alliance Business Model  
 Supply the Model to Coonamble Shire Council  
 Undertake an agreement with CSC relating to future use of the document

Coonamble Shire Council to receive Business Model from Jock Carter.  
 Inquire re registering the Model as Intellectual Property.  
 Undertake an agreement with Jock Carter re use of document.  
 Liaise further with Jock Carter and others re Inland Rail route.  
 Support local Growers to establish a Grower Group/Network - EDMs to facilitate meetings.  
 Actively participate in relevant activities with the Grower Group that encourage local economic development.

Growers to participate in the formation and operation of a local Grower Group/Network to progress the interests of local growers in relation to rail access, freight rates, Inland Rail route, improved efficiency in grain handling.

Encourage participation by other local growers.  
 Participate in meetings with major traders and domestic users to build positive relationships and encourage activity and investment in grain handling, trading, storage and value-adding in the local area.

More Information From: Lee or Amanda. Tel: 68271917. Email: [edo@coonambleshire.nsw.gov.au](mailto:edo@coonambleshire.nsw.gov.au).

**15.3 CLEAN ENERGY JOBS IN REGIONAL NSW CONSULTATION  
WORKSHOP (CENTRAL NSW) – 29TH SEPTEMBER - ORANGE TAFE -  
NOTES BY AMANDA GLASSON**

Representatives from industries, education and local government attended the forum. Currently there are 6 Renewable Energy precincts in NSW established by the NSW Government. These Precincts were chosen as they already had significant investment in Wind energy.

Brief Host introductory into the educational opportunity by TAFE - Sandra Gray  
As it was held at the TAFE campus industry contact Sandra Gray for Manufacturing, Engineering, Construction, and Transport was the host and explained about how TAFE Western had taken a lead role in developing Green Units for all their trade training. The TAFE has developed courses in the trade sector for green skills which have now been nationally accredited. This means all trade training must complete a sustainability unit. TAFE Orange is about to open their newly built Green Training Centre.

**Current Situation:**

- 90% of all energy comes from Coal
- Precincts currently created to assimilate with wind resource
- Advisory committee for each precinct is already selected
- Competitive program
- RETS is split into small and large programs with no incentives for the mid size projects.
- Small RETS program is oversupplied for the next 3 yrs so it will be a struggle to get an increase in RET \$\$\$\$.
- Rebate program is being reviewed with public comments closing end of September.
- Geothermal is 4<sup>th</sup> on the priority list of renewable energies priorities
- Silverton project which is a 100MW geothermal plant is an issue with the feeding that amount of wattage back into the lines. (Aged infrastructure)

**Opportunities:**

- Jobs to localised energy distribution
- More in small scale (home) projects
- BHD
- Biomass – job relation to propagating and planting
  - Land holders benefiting financially
- Solar geothermal (ultra pure graphite) smallish plants like the 3MW plant at Lake Cargellico
- Geothermal for heating/cooling of houses and commercial buildings technology is different to the production of electricity but could be manufactured by a company already making parts for refrigeration in the region.

- An Alternate Energies Facilitator position was discussed. It was thought this person would be employed by and attached to the ROC's and be available to assist communities wanting to attract/invest in alternate energies eg Wind Coops.
- Gassification of waste prior to burying
- Biodigestion of waste?
- Niche employment opportunities for small to medium scale projects
- Potential for manufacturing growth in Australia
- Biomass potentially could utilise invasive natural scrub but as the rule state currently if it is used it must not grow back.

**Opportunities Delta Energy:**

- Potential for a high technology power plant further west in the state up to 30MW
- Biomass job potential is approx 300 jobs in the initial start up ie the propagating of trees and planting. These jobs would be further west in the growing zone for the biomass ie out of the precinct.

**15.4 REPORT ON COONAMBLE REGIONAL LIVESTOCK MARKET  
BUSINESS & MARKETING PLAN**

**Background:**

Council decided at its April 2009 meeting to change the use of the remaining Saleyards Promotion budget to match the Coonamble Associated Agents Pty Ltd \$4,000 to attract matching funding from Industry & Investment NSW to complete a Business and Marketing Plan for the Coonamble Regional Livestock Market.

Matching funding was secured with Industry & Investment in January 2010 with consultants Gordon Shaw & Associates and PROAND Associates Australia Pty Ltd being commissioned in late April with an initial visit on 6<sup>th</sup> May 2010.

**Issues:**

To be included in main report for November.

**Sustainability/Legislative Provisions:**

N/A

**Financial Considerations:**

To be included in the main report for November

**Options:**

Nil

**Recommendation:**

**That Council:**

- (a) Peruse the Consultants Business and Marketing Plans together with the Research Report (copies provided at APPENDIX I)
- (b) Provide input to the EDM prior to the end of October so that a comprehensive report can be prepared and submitted to the November meeting for finalization of this phase of the project.

**16. REPORT BY TOURISM DEVELOPMENT MANAGER  
FOR COUNCIL MEETING WEDNESDAY 13 OCTOBER 2010**

**Recommendation:**  
That the report by the Tourism Development Manager be received and dealt with.

**Tourism Development**

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
TQUAL Grants (Bore Baths Feasibility)	<ul style="list-style-type: none"> <li>No action this month</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	In progress
Gulargambone Brochure	<ul style="list-style-type: none"> <li>Final proof</li> <li>Prepare Media Release</li> </ul>	<ul style="list-style-type: none"> <li>Copies arrive week starting 11/10/10</li> </ul>	Complete
Aboriginal Community Facilitator (ACF)Projects	<ul style="list-style-type: none"> <li>No action this month</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Continuing
Quambone-Primitive campground	<ul style="list-style-type: none"> <li>Commenced Costing work required</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Detailed costing to be prepared

**Visitor Services**

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Visitor Information Centre-Coonamble (CVIC)		<ul style="list-style-type: none"> <li>91 Visitors called into the centre in August and approximately 50 enquiries were received by phone</li> </ul>	Ongoing
Visitor Information Centre (GVIC) – Gulargambone		<ul style="list-style-type: none"> <li>1038 Visitors called into the centre in August. Phone calls not tracked.</li> </ul>	Ongoing
Information Packs (via web site form)	<ul style="list-style-type: none"> <li>Sent out 15 packs</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Complete

**Marketing, Promotion & Events**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>OUTCOMES</b>	<b>DUE COMPLETION /STATUS</b>
Moorambilla Festival	<ul style="list-style-type: none"> <li>Coordinated markets</li> <li>Prepared media release</li> </ul>	<ul style="list-style-type: none"> <li>Good media coverage, good crowds.</li> </ul>	Complete
Marthaguy Picnic Races	<ul style="list-style-type: none"> <li>Updated Marthaguy web site</li> <li>Prepared media releases</li> </ul>	<ul style="list-style-type: none"> <li>Event washed-out due to rain</li> </ul>	Complete
Web Site Promotion/Other events	<ul style="list-style-type: none"> <li>Loaded over 42 events to the council event calendar</li> <li>Updated info on Coonamble Greyhound and Coonamble Jockey Club page</li> <li>Updated Council web site daily</li> </ul>	<ul style="list-style-type: none"> <li>Hits on Council web site increasing to 150-200 a day on average</li> </ul>	Complete
2011 Events Calendar	<ul style="list-style-type: none"> <li>Warrumbungle Cluster councils met to discuss producing an events calendar again in 2011</li> </ul>	<ul style="list-style-type: none"> <li>Agreed that a joint calendar should be produced and production to start in November</li> </ul>	Calendar to be mailed to all residents in Jan/Feb 2011
Coonamble Brochure Advertising	<ul style="list-style-type: none"> <li>Prepared new draft</li> <li>Prepared advertisement to appear in Outback Touring Guide 2010-2011</li> <li>Prepared Advertisement to appear in Caravanning Australia Magazine</li> </ul>	<ul style="list-style-type: none"> <li></li> <li></li> </ul>	New brochure November

**Tourism Signage**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>OUTCOMES</b>	<b>DUE COMPLETION /STATUS</b>
Info Bay Signage-Quambone	<ul style="list-style-type: none"> <li>New information bay signs ordered</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Awaiting delivery
Information Sign-Gulargambone-Castlereagh Highway	<ul style="list-style-type: none"> <li>Finalised Info Sign</li> <li>Prepared Development application</li> </ul>	<ul style="list-style-type: none"> <li>Under construction</li> </ul>	New sign to be installed November
Information Sign- Castlereagh Street	<ul style="list-style-type: none"> <li>Prepared new draft of sign</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Awaiting DA approval
Visitor Information Sign-Gulargambone	<ul style="list-style-type: none"> <li>Approved construction</li> </ul>	<ul style="list-style-type: none"> <li>Sent to production</li> </ul>	Sign to be installed September

**Industry and Regional Partnerships**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>OUTCOMES</b>	<b>DUE COMPLETION /STATUS</b>
Coonamble Streets Ahead	<ul style="list-style-type: none"> <li>Coordinated community markets as previous coordinator resigned</li> </ul>	<ul style="list-style-type: none"> <li>Very successful markets on 18<sup>th</sup> September</li> </ul>	Next meeting 21 October
Warrumbungle Cluster (Gilgandra, Coonamble, Narrabri and Warrumbungle Shires)	<ul style="list-style-type: none"> <li>Prepared joint funding application with cluster councils</li> </ul>	<ul style="list-style-type: none"> <li>Warrumbungle Cluster will run a technology based campaign.</li> </ul>	Campaign in Market from October/November
Campbelltown City Council	<ul style="list-style-type: none"> <li>Collecting artwork for exhibition</li> </ul>	<ul style="list-style-type: none"> <li>Art to be on display 6-21 November</li> </ul>	Exhibition Opening 4 <sup>th</sup> November in Campbelltown
Central NSW Tourism	<ul style="list-style-type: none"> <li>Lodged Demand Funding application</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Awaiting funding outcome
Outback Arts	<ul style="list-style-type: none"> <li>Working with Outback Arts to prepare exhibition of Coonamble Art for Campbelltown and to develop new web site</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Next Meeting Lightning Ridge December

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Great Inland Way	<ul style="list-style-type: none"> <li>• Attended teleconference on 4th October</li> </ul>	<ul style="list-style-type: none"> <li>• Arranging Brochure reprint</li> </ul>	AGM December

**RECOMMENDATION:**  
 That Council adopt the report submitted by the Tourism Development Manager for the month of September 2010.

**STEVEN BALDWIN**  
 Tourism Development Manager  
 6 October 2010



**17. REPORT BY SALEYARD MANAGER  
FOR COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**Recommendation:**

**That the report by the Saleyard Manager be received and dealt with.**

**17.1 SALES****CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
03.09.10	Fat							
17.09.10	Fat							
08.09.10	Store							

<b>Totals:</b>	Scale	head	\$
	VA	head	\$
	Store	head	\$
	Yards	each	\$
	NLIS Scanning	head	\$

**17.2 CASUAL WEIGHING & CASUAL USE**

NIL

**17.3 SALEYARDS ACCOUNT**

Period to <b>30 SEPTEMBER 2010</b>	Income	\$35,923.00
	Expenditure	<u>\$50,893.64</u>
	Surplus/(Deficit)	(\$14,970.64)

**GREG ROBINSON**  
Saleyards Manager  
October 2010

**18. REPORT BY CONTRACT RANGER**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**Recommendation:**  
**That the report by the Contract Ranger for the month September 2010 be received and dealt with.**

**18.1 SCHOOL ZONE PARKING ENFORCEMENT**

Due to a number of complaints made to Council’s Ranger concerning the illegal stopping and parking of vehicles around Coonamble Public School the area was monitored in August and September. A total of seven (7) verbal cautions were issued.

One infringement notice was issued to a vehicle that was parked and left unattended in the bus zone. The penalty for this offence is \$258 and 2 demerit points.

**Recommendation:**  
**That Council note the information.**

**18.2 STATISTICS:**

	<u>September 2010</u>	<u>2010/2011 Total</u>	<u>September 2009</u>
Official Correspondence	3	23	8
Infringements (Animals)	2	13	4
Infringements (Other)	1	4	0
Microchipped dogs	1	9	4
Registrations	6	20	4
Nuisance dog declaration	0	2	1
Restricted dog declaration	0	1	0
Dangerous dog declaration	0	0	0
Total Animals Impounded	16	83	16
Motor Vehicle	0	0	0

	19. September 2010				20. Year to Date 2010/2011			
	Cble	Gular	Qbone	Total	Cble	Gular	Qbone	Total
<b>Dogs seized</b>	9	1		10	27	3		30
<b>Dogs surrendered</b>	2			2	17	11		28
<b>Dogs destroyed</b>	8	1		9	33	12		45
<b>Dogs rehoused</b>	1			1	2			2
<b>Dogs released</b>	2			2	9	2		11
<b>Dogs died</b>								
<b>Dogs escaped</b>								
<b>In pound</b>								
<b>Cats seized</b>	3			3	22	1		23
<b>Cats surrendered</b>		1		1	1	1		2
<b>Cats destroyed</b>	3	1		4	23	2		25
<b>Cats rehoused</b>								
<b>Cats escaped</b>								
<b>In pound</b>								
<b>Cattle</b>								
<b>Goat</b>								
<b>Horse</b>								

**Recommendation: That the report be noted and adopted**

**CASSANDRA BOYCE**  
 Contract Ranger  
 8 October 2010

**21. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY 13 OCTOBER 2010**

NIL

**22. GENERAL BUSINESS**  
**COUNCIL MEETING WEDNESDAY 13 OCTOBER 2010**

**23. APPENDIX A – AUDITORS REPORT**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**24. APPENDIX B – JUVENILE JUSTICE – A-G DEPT**  
**COUNCIL MEETING WEDNESDAY 13 OCTOBER 2010**

**25. APPENDIX C – SHIRES ASSOCIATION OF NSW**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**



**26. APPENDIX D – DLG CIRCULAR**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**27. APPENDIX E – MEDIA RELEASES - POLICE**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**28. APPENDIX F – NSW RURAL FIRE SERVICE  
COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**29. APPENDIX G – PAYMENT OF EXPENSES POLICY**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**30. APPENDIX H – RECLASSIFICATION OF LAND**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**

**This information will be emailed to Councillors prior to the meeting.**

**31. APPENDIX I – SALEYARDS REPORTS**  
**COUNCIL MEETING WEDNESDAY, 13 OCTOBER 2010**