

4 November 2010

Dear Sir

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **COUNCIL CHAMBER, COONAMBLE** on **WEDNESDAY 10th NOVEMBER, 2010** commencing at 9 am.

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Yours faithfully
JOHN J GRIFFITHS
 General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY 10 NOVEMBER 2010

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 13TH
OCTOBER, 2010 COMMENCING AT 9.05 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, M. Webb and A. Karanouh.

Also present were the General Manager, Mr. Griffiths, the Director of Corporate Services, Mr Warren. The Director of Engineering Services, Mr Brodbeck and Mrs Moorhouse.

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

Prior to beginning the meeting, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

No persons were present at this time.

4.0 APOLOGY

8737 RESOLVED on the motion of Crs. Webb and Karanouh that an apology for non attendance be accepted from Cr Don Schieb.

5.0 DELEGATIONS

No request was received from persons to address Council.

6.0 DECLARATIONS OF INTEREST

Two declarations of interest were made as follows:

Councillors Horan and Webb – Item No 11.5 – Sale of Furniture to the Aboriginal Medical Service – CEO and Board Member respectively.

7.0 CONFIRMATION OF THE MINUTES

8738 RESOLVED on the motion of Crs. Webb and Karanouh that the minutes of the Extraordinary Meeting of Coonamble Shire Council and the minutes of the Ordinary Meeting of Coonamble Shire Council, both held on 8 September, 2010, be confirmed, with an addition and an amendment to the Extraordinary Meeting Minutes in accordance with the following resolution.

(i) Extraordinary Meeting of Council: Crime Prevention Committee:

8739 RESOLVED on the motion of Crs. Webb and Karanouh that the following Councillors be elected as members of the Council's Crime Prevention Committee, together with the Mayor by virtue of his Office:

Crs. Schieb, Karanouh and Webb.

(ii) Extraordinary Meeting of Council: Coonamble Heritage & Historical Museum Committee:

Council note that the delegates on this Committee should be Crs Webb and O'Brien (Cr Cullen resigned from the Committee previously), together with the Mayor, by virtue of his office.

8.00 RESOLUTION BOOK UPDATE

8740 RESOLVED on the motion of Crs. Webb and O'Brien that the Resolution Book Update be received and dealt with.

(a) Planting Turf – Showground Pavilion – Min No 8723

Cr Karanouh referred to this item and in response to his question the Director of Engineering Services advised that because of high traffic volumes during functions it would not be practical to have turf and suggested a paved area 2 metres wide be constructed at both doorways.

9.0 MAYOR'S ACTIVITY REPORT

The Mayor presented his verbal report for the period since last meeting advising he had attended the following functions:

- Moorambilla – opened the festival. Advised he had been approached by Ms Leonard regarding options for the next three years, with a written request to be forthcoming.
- Gulargambone Rural Transaction Centre Annual General Meeting – attended with General Manager. Congratulated the Committee which does a great job.
- Saleyards Meeting – discussions regarding future direction of the facility.
- Mayor's Ball
- Advised Corporate Visit for the Indoor Arena will be held in April/May 2011. Suggested the \$25,000 set aside for the visit remain in reserve until needed.
- Applications for position of General Manager – informed Councillors that this matter would be discussed in Closed Session today.

8741 RESOLVED on the motion of Crs. Horan and Karanouh that the Mayor's Report be adopted.

10.0 CORRESPONDENCE

8742 RESOLVED on the motion of Crs. Webb and O'Brien that the Correspondence be received and dealt with.

Section A – For Consideration by Council:**10.1 ST BRIGID'S SCHOOL D7 (33455)**

Stating each year at Presentation Night book prizes are awarded to children in each class for Achievement, Effort and Christian Attitude with an Encouragement Award to each child in Kindergarten Advising this year Presentation Night is Friday 10 December and seeking Council's support by way of a financial contribution.

10.2 COONAMBLE PUBLIC SCHOOL D7 (33545)

Referring to Presentation of Awards night and seeking Council's support by way of a financial contribution towards prizes for students.

The General Manager stated that Council in the past has contributed to the five schools in the Shire towards their Presentation Night awards – he said last year the amount approved was \$100 each.

8743 RESOLVED on the motion of Crs Karanouh and O'Brien that Council agree to contribute \$100 to each of the five Schools in the Shire towards prizes for Presentation Night Awards.

10.3 HILL ROGERS SPENCER STEER A12 (33483)

Providing audit report for year ended 30 June 2010 and thanking Council staff for their cooperation during the visit.

The General Manager said a copy of the Auditors Report is attached to the Business Paper. Mr Griffiths said the matter is also dealt with in the report by the Director of Corporate Services in Item 12.4.

8744 RESOLVED on the motion of Crs O'Brien and Karanouh that Council note the Auditors Report for year ended 30 June 2010.

10.4 OFFICE OF THE ATTORNEY GENERAL P5 (33471)

Referring to Council's letter concerning juvenile crime and saying while there are many challenges in dealing with young offenders, the Government is committed to protecting citizens of NSW from crime. Referring to the *Young Offenders Act 1997* which was introduced to tackle youth crime and anti-social behaviour and to ensure young people face the consequences of their actions and learn to take responsibility for their behaviour. Pointing out it also provides police with a number of options when dealing with young offenders.

The General Manager stated that because this is a lengthy letter he provided a copy for each Councillor as an appendix to the business paper.

Council debated this matter at length, noting the amount of crime currently occurring and the lack of action on the part of local police. Councillors cited instances where drinking and unacceptable behaviour is constantly occurring, particularly in Macdonald Park. It was noted that the area is an Alcohol Free Zone, but police seem reluctant to act allowing situations to become out-of-hand.

Cr Karanouh and the General Manager are to attend a meeting in Dubbo this afternoon where Circle Sentencing will be discussed – this method of controlling offenders is to be brought to Coonamble Court.

Councillors stated they are extremely disappointed with the apathetic attitude of the local police, advising there have been complaints received from the public that the police in some instances do not respond to calls.

Council noted it has provided a significant amount of funds in trying to curtail incidents of crime and assisted the police with a financial contribution to purchase cameras. Councillors are at a loss to know what else can be done to form a working relationship with the police, who do not even make an officer available to attend meetings to discuss law and order issues.

The General Manager reminded Councillors that over the years Council has met with Police Ministers to no avail – he said deputations were received by Ministers in 2004, 2006 and 2008.

8745 RESOLVED on the motion of Crs Webb and Canham that Council lodge a formal complaint with the Regional Commands (cc to NSW Police Minister & Supt Bob Noble) regarding inappropriate responses, lack of action in handling law and order issues, lack of presence in the community and generally citing Council's lack of confidence in its local senior police officer.

10.5 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW T3 (33554)

Inviting expressions of interest to present a case study pertaining to the program at the Local Government Tourism Conference to be hosted by Sutherland Shire Council from Wednesday 9 to Friday 11 March 2011. Advising the theme of the conference is '**Gone Fishing! Back Soon...**'

The General Manager informed Council that he had been informed by the Tourism Development Manager that the topics to be covered do not lend themselves to him conducting a presentation at the Conference. Mr. Griffiths stated that the TDM will determine, at a later time, if attendance is considered advantageous to this Shire.

8746 RESOLVED on the motion of Crs O'Brien and Webb that Council note that a presentation will not be made at the Local Government Tourism Conference in March 2011.

10.6 MRS MARIE McLELLAN D5-6 (33547)

Bringing to Council's attention the state in which St Pat's Supper Room Hall was left following the recent Moorambilla Workshop. Saying she was appalled at what she found when entering the Hall to set up for a function on Thursday afternoon. Stating she has never seen such filth, toilets stuffed with paper and excreta left not flushed – the stench was overpowering. Commenting that if this is the manner in which these people live and operate it does not paint a pretty picture for the image of Moorambilla. Requesting that the complaint be tabled at Council's meeting.

10.7 PARISH SECRETARY, OUR LADY OF PERPETUAL HELP PARISH D5-6 (33555)

Advising that Moorambilla Festival Inc used St Pat's Hall & Supper Room to hold workshops over the weekend of 17 – 19 September – with an agreement that all rubbish be removed and the venue left reasonably tidy. Reporting the state in which the premises was found – toilet paper/hand towel strewn all over the floor, toilets stuffed with paper, not flushed and the smell was overpowering. Saying the Parish does its best to accommodate the festival each year, but is not prepared to clean up the filth that was left. Stating the Parish seems to have some sort of problem each year resulting from the festival (whether it be the Church or St Pat's Hall/Supper Room). Saying if this is the way these people live, it does not leave a good impression of the Festival and/or Committee. Asking that the letter be tabled at Council's meeting.

8747 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council forward copies of both letters to the Moorambilla Committee and advise the authors that the Festival, whilst supported by Council, is not under its auspice.

10.8 THE HON LINDA BURNEY MP

Forwarding copy of letter dated 22 July 2010 sent to The Hon J Hatzikstergos regarding Council's application for the endorsement of Coonamble Shire Council Crime Prevention Plan 2009 – 2012 as a Safer Community Compact under the Children (Protection and Parental Responsibility) Act 1997. Saying Community Services has considered the Crime Prevention Plan and she is advised Community Services has been working with both Coonamble and Cobar DV Collectives to develop a DV case management service to deliver case management with an emphasis on early intervention, but with some capacity for brokerage of crisis support.

Advising the service will be managed by Inspiration House – Dubbo Women's Housing Program and is expected to be operation by October 2010 and operate part-time only. Pointing out ongoing accommodation will not be available, but the project will receive one-off funding of \$121,072 for establishment costs and \$161,640/annum renewable in 2010/11 to be used across both Coonamble and Cobar.

Pointing out there is expectation Community Services would commit \$107,000 for the establishment of a DV crisis care service that includes accommodation and any available funding would be provided to the Crisis Care Service management committee. Stating that as Community Services does not have any unallocated renewable funding available, this aspect of the Plan merits further clarification.

The General Manager said the delay in this matter is inexcusable and has resulted from delays from the Attorney General's Department in dealing with the Plan.

8748 RESOLVED on the motion of Crs Karanouh and O'Brien that Council instruct staff to make the necessary adjustments to the Plan and express its deep concern at the further delays.

10.9 DR BILL & MRS ANNE KRUSE D7 (33539)

Requesting a grant of \$1,000 for a reprint of the publication *Oral Histories of the Aboriginal Women and Men of Gulargambone*, the key outcome of the recent Gulargambone Oral History Project. Advising the project has been an outstanding success and the first print run of 100 copies was distributed to the participants, supporters and various libraries. Saying the funding of \$1,000 would be used to print a further 100 copies of which the majority would be sold through two eight two eight – those funds then being used for another reprint of the book – no profit would be made from sales.

The General Manager made the comment that it would appear Council is required to provide funding for every project that is undertaken with insufficient backing. Cr O'Brien said she was under the impression that MPREC agreed to provide the funding for a reprint.

8749 RESOLVED on the motion of Crs. O'Brien and Webb that Council decline to contribute funding of \$1,000 for a reprint of the book due to financial constraints.

10.10 KEEP AUSTRALIA BEAUTIFUL NSW K1 (33533)

Issuing invitation to attend the 2010 Tidy Towns Celebration Weekend in Lockhart from 5 - 7 November. Saying the weekend offers the opportunity to interact with and learn from new and old Tidy Town participants as well as discover what made Lockhart the 2010 State Winner and Australian Tidy Town Finalist.

The General Manager stated that Council usually provides some financial assistance to members of the Gulargambone community to attend this annual function. However no request has been received this year.

Cr O'Brien informed the meeting that Gulargambone had gained another Award this year and handed information concerning the Celebration Weekend to the General Manager. She indicated that no representatives from Gulargambone would be attending. The Mayor offered Cr O'Brien the opportunity to attend, however she said it would not be possible.

8750 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council not provide funding towards attendance at the 2010 Tidy Towns Celebration Weekend.

10.11 DEPARTMENT OF PLANNING B11 (33512)

Pointing out the *Environmental Planning and Assessment Regulation 2000* (the Regulation) plays an important role in supporting the planning provisions of the Environmental Planning and Assessment Act 1979. Inviting council to make a submission on the draft *Environmental Planning and Assessment Regulation 2010* currently on exhibition for public comment.

The General Manager said this is the latest effort to further regulate planning provisions at the expense of the community.

8751 RESOLVED on the motion of Crs Karanouh and Webb that Council not make submission on the draft Environmental Planning and Assessment Regulation 2010.

10.12 NSW OUTBACK DIVISION OF GENERAL PRACTICE LTD M3 (33470)

Saying Council would be aware that in April this year the Commonwealth formed a National COAG Agreement to implement change to the current health system in Australia. Advising that the NSW Outback Division of General Practice has considered carefully the detail of proposed reform and developed a case for a remote PHCO.

Saying a position paper has been prepared in direct response to key justifications supported by the Commonwealth and seeks to present conceptually a case to support a unique rural and remote collaborative that can be closer to the ground, better reflect and respond to local priorities and work within the true spirit of the reform agenda.

Encouraging Council to visit www.yourhealth.gov.au for more information on the reforms and their proposed implementation. Stating the Division will be working in the coming weeks to gain formal feedback from health stakeholders including local government.

The General Manager informed Council that a submission was made on the LHNs and PHCOs with the assistance of Cr O'Brien and others, which identified a number of the issues raised by the NSW Outback Division of General Practice.

8752 RESOLVED on the motion of Crs Karanouh and O'Brien that Council note the concerted effort being made by all interested parties in reforming the delivery of hospital services throughout the central west and western areas of NSW.

10.13 SHIRES ASSOCIATION OF NSW R8-10 + R8-6-2 (33526)

Response from the Legal Officer following Council's enquiry regarding closing of unsealed roads.

10.14 SHIRES ASSOCIATION OF NSW R8-10 + R8-6-2 (33561)

A further response from the Legal Officer following Council's enquiry regarding verbal warnings to offenders.

The General Manager said that copies of both letters were included with the business paper to give Councillors the opportunity to peruse the contents. He said it would be too difficult to have staff perform this task – only qualified personnel can issue warnings. Mr. Griffiths said we have only two qualified people and they would not be able to monitor the number of roads.

8753 RESOLVED on the motion of Crs Webb and O'Brien that Council note the legal advice portrays extreme difficulty in undertaking the proposed enforcement on unsealed roads of illegal use during periods of wet weather and remove the instruction for staff to carry out such duties.

10.15 COONAMBLE SWIMMING CLUB INC D7 (33521)

Seeking sponsorship for the swimming carnival to be held on Sunday 28 November, 2010. Saying any support would be appreciated and acknowledged throughout the program.

8754 RESOLVED on the motion of Crs. O'Brien and Cullen that Council decline to contribute towards the swimming carnival due to the massive costs associated with providing the pool complex.

10.16 MURRAY DARLING BASIN AUTHORITY

Issuing a communication alert regarding dates for community information sessions. Saying dates and locations to discuss the *Guide to the Proposed Basin Plan* (which will be released on Friday 8 October 2010) have been added to the website at www.mdba.gov.au Stating that many venues are limited in size so they would appreciate RSVPs when they are confirmed.

The General Manager informed the meeting that the Dubbo Information Session will be held in the afternoon of 4th November at the Dubbo RSL Club from 3.00 pm to 6.00 pm. He said the OROC AGM has been moved from Nyngan to Dubbo and will commence at 1.00 pm to facilitate attendance at this information session.

8755 RESOLVED on the motion of Crs. Karanouh and Webb that Council be represented at the Murray Darling Basin Plan information session in Dubbo on 4 November 2010 by Crs Horan and Webb, together with the General Manager.

10.17 CH & DA NEWBOLD TRANSPORT PR1225-212 (33586)

Advising their business is expanding and finding it difficult to stockpile materials, gravel, sand, dirt, quarry product and the like in present premises. Submitting an interest in a block at "The Meglo", saying they would like to set up their screening plant, stockpile, bulk materials and products and park heavy machinery. Advising the industrial subdivision is not an option because the blocks are not big enough as they would require approximately 3 hectares.

The General Manager advised that Council is in the process of selling 4 hectares to a local trucking company and listed the terms of the transaction.

8756 RESOLVED on the motion of Crs Canham and O'Brien that Council agree to the sale of 3 hectares of "The Meglo" adjacent to the block recently sold to another company to Newbold Transport, subject to the following conditions:

- Purchaser to be responsible for the cost of electricity supply extension;
- Purchaser to be responsible for the extension of town water supply to the site, noting that the quantity of supply will be minimal;
- Price to be \$3,800 per hectare;
- Purchaser to be responsible for the full cost of survey, subdivision, plan registration and legal costs associated with the transaction;
- Vehicular entrance to conform with Council requirements;
- Business to be operational within two years, otherwise the land revert to Council for the price paid by the purchaser.

10.17 DEPARTMENT OF LOCAL GOVERNMENT S13 (33574)

Seeking the cooperation of all NSW councils in undertaking a state-wide swimming pool safety education campaign before the 2010/2011 swimming season. Encouraging councils to deliver a locally based campaign that draws attention to the critical importance of swimming pool barriers meeting the requirements of the *Swimming Pools Act 1992* and the *Swimming Pools Regulation 2008*. Advising brochures will shortly be delivered to councils and requesting that they be distributed to every backyard pool owner and occupier. Saying that further information can be found on the Division's website at www.dlg.nsw.gov.au

A copy of this correspondence was included with the business paper due to the importance of the topic.

8757 RESOLVED on the motion of Crs. Cullen and O'Brien that Council note the information contained in the circular, paying particular attention to the insistence that Council must enforce the regulations covering private swimming pools.

**10.18 DEPARTMENT OF PREMIER & CABINET (LOCAL GOVERNMENT)
C13-1 (33575)**

Advising that the introduction of standardised LEPs has seen an increase in the number of councillors wishing to make pecuniary interest exemption applications to the Minister for Local Government under section 458 of the *Local Government Act 1993*. Saying the accountability of local government is paramount and the pecuniary interest provisions of the Act are there to ensure that councillors exercise their decision-making functions in a proper and transparent manner.

Stating that if council forms the view that section 458 applications are required then council should follow Circular to Councils 06-62 *Applying for pecuniary interest exemptions under section 458 of the Local Government Act 1993* to ensure that the consideration of applications occurs early.

The General Manager stressed that Councillors must ensure that pecuniary interest obligations are adhered to during the new LEP process and the review of the Land Use Strategy should land owned by themselves or persons covered under the requirements be considered for rezoning.

8758 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council note the requirements for Declarations of Interest that may affect individual councillors during the review of the Land Use Strategy and the new LEP process.

10.19 AUSTRALIAN VISITOR RADIO T3-1 (33591)

In a letter to the Tourism Development Manager advising they are working on Coonamble Visitor Radio production for the next twelve months to market the VIC and Shire to visitors. Enclosing copy of current advertisement which can be changed to suit present needs. Advising the full cost for the year's promotion is \$680 (GST inclusive) – looking forward to working with Council continuing to promote Coonamble.

The General Manager reported that Council has, for many years, contributed to the Coonamble Visitor Radio FM 88.

8759 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council continue to support Coonamble Visitor Radio.

Section B – For Council’s information**10.20 COUNTRY ENERGY S10 (33454)**

Providing a copy of the Annual Streetlighting Performance Report for Coonamble Shire Council for the 2009/2010 financial year. Stating the report tracks Country Energy’s street lighting activities in the Coonamble area in line with its Public Lighting Management Plan.

10.21 KATRINA HODGKINSON MP S4+W1 (33431)

Thanking Council for its response regarding the Country Towns Water Supply and Sewerage Program and the information contained therein. Advising she will be collating information from councils/water utilities throughout the State and use it to construct an accurate picture of the current state of the CTWSS.

10.22 REGIONAL DEVELOPMENT AUSTRALIA D5 (33439)

Forwarding a copy of the Regional Plan 2010 – 2020 which is part of the road map to take Orana forward over the next ten years. Stating that as part of community consultation and engagement RDA Orana will be undertaking a series of information forums in 2011 across the region to promote the Regional Plan and work with community to ensure they have carriage of the plan for the region.

10.23 AUSTRALIAN RURAL ROAD GROUP INC R8-1 (33398)

Welcoming Council as a member of the Australian Rural Road Group Inc and thanking it for participation in endeavouring to secure the future reliability of our local road network. Advising Mr Luke Frazer from Juturna Consulting has been commissioned to prepare a funding submission on behalf of the group. Pointing out the submission will be supported by economic modelling to display the impact if local roads are not maintained to an acceptable standard.

The General Manager informed the meeting that Councillor Cullen attended the recent meeting at the Coonamble Bowling Club and he may wish to convey other issues from that event.

10.24 HAZEL JACKSON S5 (33406)

Accepting the name of the Poultry Pavilion at the Showground as *The Barry Jackson Memorial Poultry Pavilion*. Saying she and family members appreciate this offer.

10.25 NSW DEPARTMENT OF PLANNING B11+G5-40-2 (33477)

Advising that the Department of Planning is calling for applications for Planning Reform Fund grant funding. Saying round seven of the Program will focus on the delivery of strategic planning projects that support the implementation of state policies including metropolitan and regional plans and strategies along with projects that improve service delivery and performance across the planning system. Advising closing date for applications is c.o.b. 13 October 2010.

10.26 NSW JUSTICE & ATTORNEY GENERAL P5 (33493)

Writing to keep Council informed of services provided by the Community Justice Centres (CJC). Saying they offer a free mediation and conflict management service throughout NSW to help people resolve their disputes. Advising they are happy to provide a speaker to attend a staff meeting or training day to explain the service.

10.27 CASTLEREAGH LOCAL AREA COMMAND P5 (33552)

Providing media releases on actions taken throughout the LAC for varying periods since last meeting. Both releases were included for Councillors information.

10.28 PARLIAMENTARY SECRETARY, TREASURER, MINISTER FOR STATE & REGIONAL DEVELOPMENT, SPECIAL MINISTER OF STATE N4 (33549)

Advising the Australian Government has amended the Migration Regulations to permit a waive of the health requirement for four visa classes subject to the agreement of participating States and Territories. Pointing out the NSW Government has recently endorsed a decision which will ensure NSW is aligned with other participating States & Territories in the Commonwealth Government's Health Waiver Scheme.

10.29 WANDERERS TENNIS CLUB F7 (33519)

Thanking Council for its financial support of \$5,000 towards fencing of the clubhouse and surrounds. Confirming that work will be completed by December 2010 as per grant conditions.

Saying the committee was keen to ensure a local contractor be given the opportunity to quote and it is waiting quotations, along with a formal quote from Blue Dog Fencing. Expecting a decision to be made early October and erection of the fence to begin in November.

10.30 NSW RURAL FIRE SERVICE B13 (33480)

Saying the matter of hazard complaint was raised recently and taking the opportunity to explain the procedure in an attempt to clear up any doubtful areas.

A copy of correspondence from the Rural Fire Service was attached to the business paper.

The General Manager said it should also be noted that a copy of the Complaint Form has been sent to Council so that complainants can be given a copy to complete and take up with the NSW Rural Fire Service.

10.31 TAFE WESTERN COONAMBLE CAMPUS D6 (33558)

Thanking Council for allowing students undertaking the TVET Animal Studies Certificate II the opportunity to visit the Shire and receive a presentation from Council's Ranger, Cass Boyce. Also thanking Cass for her effort and saying the students enjoyed the experience.

10.32 MRS DEANNA (BUFFY) CANHAM S13-4 (33576)

Withdrawing her letter seeking to renew the pool kiosk lease on the same terms as the previous year. Submitting an amended proposal for the 2010/2011 season that Council pay her \$300/week and 12% turnstile revenue at the conclusion of the season.

The General Manager reported that Mrs Canham withdrew her offer when she was advised that the pool would be open until 7.00 p.m. along with the issue of the new gates. He said Council should note that a condition of the lease is that the kiosk service be available while the pool is open to the public.

Council noted that the Director of Engineering Services has met with Mrs Canham and agreed to her request for an additional \$100/week.

10.33 HON TONY KELLY MLC MINISTER FOR PLANNING E5-2 (33572)

Referring to the priority program for the delivery of Standard Instrument LEPs and saying that 25 of the 67 targeted for completion by the end of June 2011 have been finalised. Advising of two potential scenarios where funding may be made available under the Local Environmental Plan Acceleration Fund.

The General Manager informed the meeting that Council is already participating in this program.

10.34 NSW DEPARTMENT OF PLANNING E5-2 (334578)

Advising that as a consequence of the Savings and Transition provisions in the Environmental Planning and Assessment Act 1979 all LEPs where a section 65 Certificate was issued prior to 1 July 2009 and which were not finalised before 1 July 2010 have been brought into the current Part 3 of the Act or have ceased to have any effect. Reminding councils that draft "amending" LEPs where a section 65 Certificate was not issued prior to 1 July 2009 must be finalised or brought into the current Part 3 by 1 January 2011. Pointing out that if one of these two actions is not undertaken the draft LEP will also cease to have any status as a draft Environmental Planning Instrument. Saying that where Council may not be able to finalise a draft LEP in accordance with this timeframe it may wish to consider incorporating the draft plan into its Principal LEP.

10.35 MR MARK COULTON, MEMBER FOR PARKES L9 (33577)

Forwarding copy of letter from the Office of the Hon Frank Sartor regarding Council's support for a national container deposit system. Saying the NSW Government shares Council's interest in increasing the recovery of packaging waste for recycling. Pointing out the Australian Packaging Covenant commenced on 1 July 2010 and builds on the previous covenant which set recycling and packaging targets and required industry action plans. Pointing out that further information is available at www.ephc.gov.au

The General Manager said that Council made these representations on 22 February 2010.

10.36 COONAMBLE LITTLE ATHLETICS D7+P1-11 (33451)

Advising representatives have met with the Zone Athletics Coordinator regarding the Zone Championships in December. Pointing out all improvements it intends to undertake will be permanent. Asking Council to consider financial assistance to complete the projects outlined which is estimated at \$8,500 (plus costing from Council for long jump excavations).

The General Manager informed the meeting that the Director of Engineering Services has advised that the Coonamble Little Athletics has been authorised to proceed with its requirements.

8760 RESOLVED on the motion of Crs. Webb and O'Brien that the information contained in Item Nos.10.20 – 10.36 be received and noted.

11.0 REPORT BY GENERAL MANAGER

8761 RESOLVED on the motion of Crs Webb and Canham that the report submitted by the General Manager be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

8762 RESOLVED on the motion of Crs Karanouh and O'Brien that Council note Development Application Nos 033/2010 – 035/2010, together with Complying Development Application No 032/2010, were approved under delegated authority since the last Council meeting.

11.2 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS

The General Manager reported that in accordance with s252 clause (1) of the Local Government Act 1993 (*Payment of expenses and provision of facilities*) Council must, within five months after the end of each year, adopt a policy concerning the payment of expenses incurred or to be incurred by and the provision of facilities to the mayor, the deputy mayor and other councillors in relation to discharging the functions of civic office.

Mr Griffiths said that Council, on 11 November, 2009, adopted its current Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors and to accord with the Local Government Act s252 and s253 it is required to formally adopt the policy for the ensuing 12 month period.

8763 RESOLVED on the motion of Crs Karanouh and Webb that Council place the amended Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition for the prescribed 28 day period and invite comment AND FURTHER that the Policy be formally adopted at the November meeting, taking into account any submissions received.

11.3 LOCAL PUBLIC HOLIDAY – COONAMBLE SHOW

The General Manager referred to the letter from the NSW Department of Industrial Relations which was tabled at the September meeting when Council resolved to refer it to the recently formed Chamber of Commerce due to the impact granting public holidays may have on local businesses.

Mr Griffiths said that as a response had not been received staff made enquiries and was advised that members of the Chamber of Commerce are still in the “setting up” stage and, as a meeting had not been held, the letter was not considered.

8764 RESOLVED on the motion of Crs. Karanouh and Webb that Council make application for the gazettal of a public holiday for Wednesday, 1 June 2011 (the second day of the Coonamble Show) for the Shire of Coonamble.

11.4 CONN FAMILY APPEAL TRUST

The General Manager referred to the tragedy that befell the Conn Family in 2005 and the Mayor’s Appeal for the three surviving children. He said application was made through the Department of Gaming and Racing for authorisation to establish the Appeal and raise funds and a requirement of this is the establishment of a Trustee to administer the funds.

The General Manager said that the Trust Deed was finalised, registered and operational in 2005 to permit the distribution of Appeal funds, however Council has not authorised the execution of the Deed under Council’s Common Seal.

Council noted the Trust has been set up as a Section 355 Committee under the Local Government Act 1993 and Trustees may be replaced at any time following resignation, death or disqualification. The General Manager said that Trustees must comply with the provisions of the Trust Deed at all times and provide both financial and information reports on a regular basis.

8765 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council authorise the affixing of the Common Seal to the Trust Deed for the Conn Family Appeal Trust.

At this juncture, the Mayor vacated and Chair – Cr Horan and Cr Webb left the room, having previously declared an interest in the following matter. Cr Cullen was elected Chairman.

11.6 FURNITURE – YALCOGRIN STREET RESIDENCE

The General Manager reported that, as part of the purchase and renovation of the medical practitioner's house at Gulargambone, Council purchased furniture - including white goods - for the premises at a cost of approximately \$10,000.

Mr Griffiths stated that the Coonamble Aboriginal Health Service has offered to purchase that furniture for near cost, on the understanding that it will be delivered to Coonamble for placement in the Nash Street premises which has been designated for use by the Service.

He said it could be held that the furniture should be offered for general sale, however the additional administrative workload that would accrue is considered unacceptable for no financial return, due to the offer being near the initial purchase price.

Councillors noted that the Local Government Act provides that Council assets may not be sold without a resolution of Council. Cr Karanouh asked the initial price of the furniture and was informed that it cost approximately \$9,500 two years ago. Cr O'Brien said, in her opinion, it was a very acceptable price and she supported the General Manager's suggestion.

8766 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council accept the offer for the furniture and white goods from Coonamble Aboriginal Health Service of \$9,500 + GST, including delivery to Coonamble.

The General Manager said he had an offer of \$80,000 for the premises, which he would not accept. The interested party then asked about rental and was advised rent would be \$150/week (with furniture) or \$130/week (without furniture). The offer was rejected.

At this time, the Mayor and Cr Webb returned to the meeting and the Mayor resumed the Chair.

Councillor Horan said he would now put the offer to his Board and indicated that he expected it would agree to the price.

11.6 RECLASSIFICATION OF LAND

The General Manager reported that when the Local Government Act 1993 was implemented Council classified its land in accordance with the provisions for operational and community land. He said since that initial classification Council has purchased various allotments of land and omitted to resolve that the land be classified "Operational" and, in accordance with the Local Government Act, automatically became "Community" land under the Local Government Act.

A list of the land was handed to Councillors at the meeting.

Mr Griffiths said land classified "Community" cannot be sold, leased or developed even though it was purchased, for example, as a residence for medical practitioners or for development as residential land for future sale. He provided a list of issues that must be considered when identifying public land for reclassification and briefly outlined the process Council must follow.

8767 RESOLVED on the motion of Crs. Karanouh and Webb that Council resolve to reclassify the land listed as "Operational" on the attachment to these minutes and notify the Department of Planning of its intention to develop a Local Environmental Plan for that purpose.

URGENT BUSINESS – SUPPLEMENTARY REPORT BY GENERAL MANAGER

8768 RESOLVED on the motion of Crs Webb and O'Brien that the following item be classified "urgent business" and dealt with.

11.7 AUSTRALIA DAY CELEBRATIONS

The General Manager informed Council that there was no response to Council's recent advertisement calling for expressions of interest for an Australia Day Coordinator. He said the Australia Day Coordinator is usually employed from September to February and without a designated organiser the event cannot be held.

Council noted that the role is classified Grade 8 Salary Point 1 paying \$34.85/hr (which includes casual loading). The General Manager said the position provides for 3 hours/week and Council's budget allocation for the total cost is \$5,000, with any additional income being provided by business/community contributions.

The Mayor suggested that Council not hold a "formal" event, but grant free entry to the pool and provide a barbecue on Australia Day. Cr Karanouh requested permission to approach community organisations to ascertain whether he can get some interest. The General Manager said there is no time as Ambassador applications should be lodged now.

8769 RESOLVED on the motion of Crs Karanouh and Webb that Cr Karanouh be authorised to approach community organisations endeavouring to get a coordinator for the Australia Day Celebrations and that Council not apply for an Ambassador for the 2011 event.

12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES

8770 RESOLVED on the motion of Crs Karanouh and O'Brien that the report by the Director of Corporate Services be received and dealt with.

12.1 RATE COLLECTIONS

8771 RESOLVED on the motion of Crs. Webb and O'Brien that the Total Combined Rate Collections to 30 September 2010 be noted.

12.2 LIST OF INVESTMENTS

8772 RESOLVED on the motion of Crs. Webb and O'Brien that that the Investments held at 30 September 2010 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 RETURNS – DISCLOSING PECUNIARY INTEREST

The Director of Corporate Services tabled disclosure of interest returns completed by councillors and designated persons in accordance with the requirement that they be tabled at the next meeting of Council after 30 September. Mr Warren said the returns are for period 1 July 2009 to 30 June 2010.

8773 RESOLVED on the motion of Crs Karanouh and O'Brien that Council note the tabling of the returns disclosing interests of councillors and designated persons for the period 1 July 2009 to 30 June 2010.

12.4 FINANCIAL REPORTS & AUDIT REPORT – YEAR ENDED 30 JUNE 2010

The Director of Corporate Services reported that Hill Rogers Spencer Steer, Council's Auditors, have completed their audit of Council's records for the year ended 30 June 2010 and provided a report to Council – (reference Item 10.3 Precis of Correspondence + Appendix A).

Mr Warren said Council's Financial Reports and Auditor's Report are required to be presented at a public meeting within five (5) weeks of Council receiving the audit report. He stated that these reports are tabled at this meeting and a copy has been provided to each Councillor.

The Director stated that Council has unrestricted cash and investments amounting to \$67,000 available to provide liquidity for day to day operations.

8774 RESOLVED on the motion of Crs Webb and O'Brien that Council note the tabling of the presentation and tabling of its Auditors Report and Financial Reports for the year ended 30 June 2010.

13.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES REPORT

8775 RESOLVED on the motion of Crs. O'Brien and Webb that the report by the Director of Engineering Services be received and dealt with.

13.1 HOUSEHOLD GARBAGE COLLECTION

The Director of Engineering Services referred to the new garbage household collection contract which commenced in October with a change to pick-up times. Mr Brodbeck said alterations to collection days were made to overcome complaints from proprietors of Castlereagh Street business houses who, under the previous arrangement, were required to place bins out on Sunday night to ensure collection on Monday morning.

Mr Brodbeck reported some problems with business proprietors placing bins out for a twice-weekly collection – he said this worked with a Monday/Friday pick-up, but is not practical with a Tuesday/Thursday service. The Director stated that, at this stage, the situation will be monitored and informed the meeting that the contractor is keen to provide a workable service.

Cr Karanouh stated that business houses, especially food outlets, must have at least two services per week, especially in the summer months.

The Director referred to discussions with the new contractor and said it has become apparent that many households and institutions are receiving more services than are paid for. He said those receiving extra services will be advised of their entitlements, together with the necessary cost increase should they require the extra service to continue.

Council noted that when the Director has had the opportunity to monitor collections and ascertain how many weekly pickups are being provided in some instances, he will then contact those business proprietors/individuals advising their options.

8776 RESOLVED on the motion of Crs Karanouh and Webb that Council monitor the pick-up of garbage and adjust pick-up times in consultation with the contractor, if necessary.

Cr O'Brien reported that she has been approached regarding a refund for Gulargambone residents now that the recycling service has been discontinued. The Director of Corporate Services said there is no additional charge on the rate notice for recycling – an amount has been included in the garbage service charge. He said the most appropriate time to look at this issue would be around April next year when the Management Plan is being prepared.

13.2 STATE HIGHWAY 18 – CULVERTS 39 & 40 (Reference Min No 8700)

The Director of Engineering Services referred to the subject culverts and roadway which, he said, are located on a very flat floodplain and during periods of very wet weather the area becomes saturated.

Mr Brodbeck said the problem areas are caused by a number of factors which can be attributed to:

- low runoff rate (flow velocity) caused by the grade of the natural surface;
- the amount of vegetation which further slows the runoff,
- the construction of private accesses which redirect the natural flow,
- the capacity of the culverts and their inability to handle flows during extremely wet weather and
- the lack of maintenance to table drains and culvert inlets and outlet channels as a result of restrictive maintenance under the single invitation contract.

The Director reported that because the flow of water is impeded by the vegetation and the grades, water is able to enter the road base which is then unable to carry the load imposed by heavy transport vehicles. He said this causes failure along the wheel paths and particularly the outer edge of the laneways. The Director further stated that long periods of saturation also allows water to escape from old butt and damaged joints in the culverts - which again results in a weakening of the pavement on either side of the culvert and, ultimately, to failure of the roadway.

Council noted that the responsibility of maintenance to this road lies with the NSW Roads and Traffic Authority and all decisions regarding work, both minor and major, are made by the RTA which provides 100% funding.

8777 RESOLVED on the motion of Crs Webb and O'Brien that Council inform the RTA it believes that the old butt culverts (Nos 39 & 40) need upgrading and that additional funds to enable increased maintenance to table drains and culvert outlets should be provided as part of the routine maintenance of the State Highway.

14.0 REPORTS FROM VARIOUS COMMITTEES

8778 RESOLVED on the motion of Crs. O'Brien and Webb that the reports from various committees be received and dealt with.

14.1 MINUTES OF CONSULTATIVE COMMITTEE MEETING

8779 RESOLVED on the motion of Crs. Webb and O'Brien that the minutes of the Consultative Committee meeting held on 31 August, 2010 be received and noted.

Cr O'Brien made the comment that Item 2 (a) is listed as being before the Committee since 14 August 2007 and said this is inappropriate. The Director of Engineering Services said that job descriptions should be reviewed on a regular basis to account for statutory changes and other issues that may arise from time to time. The General Manager stated that this particular matter has been a difficult one and explained its background.

Cr Cullen referred to Item 4 (c) and asked whether the Committee could change the organisational structure. The General Manager replied that only Council could change the structure. The Director of Corporate Services said the Committee has an advisory capacity only – it should make suggestions to the General Manager who has the power to act on some issues and those he cannot action are reported to Council.

Cr Cullen asked whether it would be appropriate to have a Councillor sit on the Committee as an observer to be aware of issues that it deals with. The General Manager stated that it would achieve no purpose. Cr Cullen referred to Councillor representation in the past - the Director of Corporate Services stated that since the Better Practice Review there has not been a Councillor on the Committee.

14.2 REPORT BY DELEGATE – CR O'BRIEN – OUTBACK ARTS MEETING

Cr O'Brien spoke to her report, informing Council that Outback Arts is experiencing problems, with recent staff resignations, however she indicated that it is now looking at job descriptions and hoping that the organisation can move forward. She said Nyngan and Brewarrina have withdrawn from the organisation and other Councils perceive a lack of return for their investment.

The Mayor said that Council pays approximately \$7,500 - \$8,000 rent on behalf of Outback Arts as well as providing the same amount in a contribution.

8780 RESOLVED on the motion of Crs. O'Brien and Webb that the report covering the recent meeting of Outback Arts be received and noted.

At this juncture, 10.48 am the meeting adjourned for morning tea and resumed at 11.04 am.

17.0 SALEYARDS MANAGER

8781 RESOLVED on the motion of Crs. Webb and O'Brien that the report by the Saleyards Manager be received, noting that a more detailed report will be presented to the November meeting.

18.0 REPORT BY CONTRACT RANGER

8782 RESOLVED on the motion of Crs. Karanouh and O'Brien that the report by the Contract Ranger for the month of September, 2010 be adopted.

16.0 REPORT BY TOURISM DEVELOPMENT MANAGER

8783 RESOLVED on the motion of Crs. Webb and Canham that the report by the Tourism Development Manager be received and dealt with.

At this juncture the Tourism Development Manager was at the meeting to present his report. Mr Baldwin referred to the 18 priorities he set for completion by the end of the year and informed Council that he has finalised six of those tasks.

He said it has been a busy time with events – Moorambilla was held in September. The TDM stated that next year it is anticipated that the Showground Pavilion will be used for the Concert. In response to a question, the TDM said grant funds are received for the festival. He said the local committee does not have anything to do with funding and pointed out that there are two entities, viz Moorambilla Inc and Moorambilla Voices.

Council noted that two – three years ago the amount of the grant totalled \$100,000. The General Manager said that if the festival is to continue the new agreement will have to have inclusions on behalf Council. He said that part of the funding agreement, as he understood, was that the events not be centralised.

The Mayor referred to a prior request that a sign be erected in Smith Park providing information about the bores and asked that it be expedited.

At this juncture, 11.25 am, the TDM left the meeting and the Economic Development Manager was in attendance to present her report.

15.0 REPORT BY ECONOMIC DEVELOPMENT MANAGER

8784 RESOLVED on the motion of Crs. Karanouh and Webb that the report by the EDM be received and dealt with.

Ms Glasson briefly mentioned the following matters listed in her report:

- Optometrist – Mayor advised using CAHS 2 days/fortnight.
- Abattoirs – no further progress. GM said he had been speaking to proposed purchaser – problems now overcome – moving forward.
- Saleyards – referred to reports – requested Councillors' comments/ input before the end of October so a comprehensive report can be tabled at the November meeting.
- Business Awards – handed out invitations – bookings can be made on line.

Cr Cullen asked about the saleyards and made suggestions regarding ways the facility can be promoted. He said agents must work with Council and promote the local yards. Cr Cullen said it may be a good idea to produce a “fact sheet” outlining benefits of selling locally and send copies to producers.

It was agreed that, as an incentive, a 'driza-bone' be given to the producer topping the market at each of the fat sales for the remainder of the year. It was agreed that a voucher be arranged with Leonard's Clothing Store and that funding come from the saleyards promotion allocation.

15.1 INDOOR ARENA – CHANGES SINCE LAST MEETING

Council noted the report submitted by the EDM on this matter and that the Corporate Visit scheduled for 15 – 17 October has been put back – possibly to the autumn of 2011. It was also noted that David Liddiard (Corporate Connect Ab) would be visiting Coonamble in October at which time more details will be available.

Cr Cullen referred to the concept design to be undertaken by the University students – the General Manager informed the meeting that the concept design provides only "guesstimates". He said the detailed design would have to be completed by a qualified engineer (GHD), at which time Council will have estimates for each component of the project and would then be in a position to tender.

8785 RESOLVED on the motion of Crs Cullen and Webb that Council continue to support the project and the \$25,000 allocated for the Corporate Visit be held in reserve until required.

15.2 MEETING WITH COONAMBLE GRAIN GROWERS - RAIL UPGRADE & BUSINESS MODEL

8786 RESOLVED on the motion of Crs. Webb and O'Brien that the minutes of meeting held on Tuesday 7 September, 2010 be noted.

15.3 CONSULTATION WORKSHOP (CENTRAL NSW) – CLEAN ENERGY JOBS IN REGIONAL NSW

Council perused notes taken by the EDM at the subject workshop held on 29 September, 2010 in Orange.

8787 RESOLVED on the motion of Crs.O'Brien and Karanouh that the information be noted.

15.4 COONAMBLE REGIONAL LIVESTOCK MARKET BUSINESS & MARKETING PLAN

8788 RESOLVED on the motion of Crs.Cullen and Karanouh that Council:

- (a) peruse the consultants business and marketing plans, together with the research report;
- (b) provide input to the EDM prior to the end of October to enable a comprehensive report to be submitted to the November meeting so that this phase of the project can be finalized.

The EDM left the meeting at 11.45 am.

20.0 GENERAL BUSINESS

Cr Karanouh:

- Overgrown footpaths – near former St Vincent de Paul building and various other locations.
- Kids on footpaths – riding scooters/skateboards – posing risk to themselves and others. GM said that to age 12 years no directive can be given.

Cr O'Brien:

- Thanked the Mayor and the General Manager for attending the AGM of Gulargambone Rural Transaction Centre. Saying the Committee was grateful of their attendance.

Cr Cullen:

- Mobile Crusher – DES advised that it is currently setting up – blasts done. Referred to pot holes and washaways in roads – need rock fill. DES said that there is plenty of rockfill, both for Council use and private sale.

Cr Canham:

- Referred to overgrown state of the Ambulance Station – requested that another letter be written, directing that the area be tidied up.

Director of Corporate Services:

- Referred to the Presentation of Council's Financial Statements to the public – no person attended the meeting, although it has been advertised for several weeks. Informed Council that the public has 10 days in which to make a submission. Referred to valuation of roads – said it has been ascertained that the valuation is \$30M.

General Manager:

- Referred to new LEP – said the rezoning of land for residential use requires a flood study and it may be prudent to conduct a full flood study of the western side of Coonamble. Pointing out that householders premiums with GIO in that area have doubled. Regarding the land in Yuma Street earmarked for development SKM already has levels and I have requested a flood study of the area.

At this juncture, 11.55 am. the General Manager was called from the meeting and this item was left in abeyance for the time being. The Mayor requested that the Directors also leave the Chamber whilst the following matter is discussed in Closed Session.

CLOSED SESSION

8789 RESOLVED on the motion of Crs Webb and Karanouh that Council resolve into Closed Session in accordance with Section 10A of the Local Government Act 1993 clause 2 (a) which states "*personnel matters concerning particular individuals (other than councillors)*"

8790 RESOLVED on the motion of Crs Webb and Karanouh that the press and public be excluded from the meeting.

MAYOR'S REPORT: APPLICATIONS GENERAL MANAGER'S POSITION.

The Mayor referred Councillors to his report on this matter, which also included the eight applications Council received for the position of General Manager. Councillors indicated that they have perused all applications and discussed various issues.

RESUME OPEN MEETING

8791 RESOLVED on the motion of Crs Webb and O'Brien that Council resume Open Meeting.

ADOPTION OF RECOMMENDATION OF CLOSED SESSION

8792 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the recommendation from Closed Session, as follows:

THE COMMITTEE RECOMMENDS that after perusing applications received for the position of General Manager the interview process be conducted at an Extraordinary Meeting of Council on a date and time to be fixed.

At this juncture, 12.10 pm, the General Manager and Director of Corporate Services returned to the meeting. The General Manager continued to report on the following matter which was left in abeyance earlier in the meeting.

FLOOD STUDY – AUTHORITY TO PROCEED

8793 RESOLVED on the motion of Crs. Webb and Karanouh that the General Manager be authorised to proceed with arrangements to have a flood study conducted of the western side of Coonamble, noting that funds to cover this expense are held in reserve.

SES HEADQUARTERS SITE

Cr Canham commented on the unsightly state of this area and suggested that a directive be given to SES to tidy the area.

This concluded the business and the meeting closed at 12.16 p.m. These Pages (Page 1/4659 to 26/4684) were confirmed on the **10th** day of **November** 2010 and are a full and accurate record of proceedings of the ordinary meeting of Coonamble Shire Council held on 13 October 2010.

MAYOR

7.2 MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE SHIRE COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON MONDAY, 25TH OCTOBER, 2010 COMMENCING AT 12 NOON

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, M. Webb and D. Schieb.
Also present was Mrs Moorhouse (Secretary)

APOLOGY

8794 RESOLVED on the motion of Crs. Horan and Webb that an apology for non attendance be accepted from Cr Allan Karanouh.

BUSINESS OF THE MEETING:

*Interview for Position of General Manager
Development of Strategy on Law & Order Issues
Meeting with Superintendent Bob Noble
Evaluation of Discussions – Law & Order/Crime*

CLOSED SESSION

8795 RESOLVED on the motion of Crs O'Brien and Cullen that Council resolve into Closed Session in accordance with Section 10A of the Local Government Act 1993 section (2) (a) "*personnel matters concerning particular individuals (other than councillors)*".

8796 RESOLVED on the motion of Crs O'Brien and Cullen that the press and public be excluded from the meeting.

INTERVIEW FOR POSITION OF GENERAL MANAGER

The Mayor informed Council that Mr Rick Warren has been called for interview following his application for the General Manager's position. Cr Horan handed each Councillor a list of questions to be asked at the interview. He thanked Cr O'Brien who had input into preparation of the questions and asked whether Councillors had any suggestions prior to Mr Warren being called to the meeting.

Councillors indicated they were happy with the questions and agreed they should be asked from the Chair, noting individual councillors may ask questions throughout the interview process.

At this juncture, Mr Rick Warren was welcomed to the meeting. Mr Warren handed to Councillors a portfolio containing original documentation of his qualifications as stated in the job application.

The interview proceeded following which the Mayor thanked Mr Warren, prior to his leaving the meeting..

8797 RESOLVED on the motion of Crs. Webb and O'Brien that Council resume Open Meeting.

8798 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the recommendations from Closed Session, as set out hereunder:

THE COMMITTEE RECOMMENDS that Council offer the position of General Manager to Mr Rick Warren, subject to satisfactory results of screening checks to be carried out in accordance with Council policy, noting the timeframe to assume the position will be negotiated depending on the retirement of the incumbent (viz late 2010/early 2011) and the remuneration package offered is \$165,000.

THE COMMITTEE RECOMMENDS that authority be given to call applications for the position of Director of Corporate Services.

At this juncture, the meeting adjourned for a short break. Upon resumption, the General Manager, Mr Griffiths and the Director of Corporate Services, Mr. Warren were also in attendance.

DEVELOPMENT OF STRATEGY ON LAW & ORDER ISSUES

The Mayor reminded Council that Supt Bob Noble would shortly be arriving and Council should have a strategy outlining its concerns on incidents of crime. The following topics were tagged:

- repeat juvenile offenders
- lack of police presence
- limited staffing – why are officers from Coonamble relieving in Walgett
- ineffective leadership – senior officer
- lack of response to calls – numerous complaints from community that police are not responding to reports of crime.

The Mayor said it is important that Supt Noble know Council felt obliged to arrange today's meeting, as it has the role of acting on behalf of and representing the community and, because so many complaints are being lodged with Council and individual Councillors, it has to take a proactive approach.

The General Manager said statistics show the State average on B&E down, but this area's stats are up 44%. He asked why and suggested that heavier sentencing may be a deterrent. The General Manager also referred to complaints concerning noise and offensive behaviour at parties held regularly throughout the town.

The Mayor said from discussions he has had with victims of crime, they are made to feel like the offenders – he said this should not be the case. He also referred to significant funds spent on CCTV cameras as well as making a contribution to the police for a camera to be used jointly with Walgett.

MEETING WITH SUPERINTENDENT BOB NOBLE

At this juncture, 1.55pm, Superintendent Bob Noble, accompanied by his Secretary, were welcomed to the meeting.

The General Manager informed the Superintendent he has been approached by a group who, for want of a better description, are keen to start a vigilante group “to sort things out”. He said this is just one incident highlighting the level of unrest within the community brought about by inaction of local policing.

He said people know the perpetrators in most incidents and victims, as well as other community members, become more frustrated when told nothing can be done. He also referred to funding provided for the CCTV cameras and said that Council staff is being asked to extract the data. The General Manager said local police have advised the Station did not have correct equipment for this task, however advice to the contrary was received from the suppliers.

Supt Noble said surely this would be a training issue and he would follow up at the local level.

At this juncture a deputation of four people from Gulargambone arrived at the meeting. The Mayor decided to move to Closed Session to continue the discussion with Superintendent Noble.

CLOSED SESSION

8799 RESOLVED on the motion of Crs Webb and Canham that Council resolve to Closed Session in accordance with Section 10A of the Local Government Act 1993, clause (2) (e) *“information that would, if disclosed, prejudice the maintenance of law”*

8800 RESOLVED on the motion of Crs Webb and Canham that the press and public be excluded from the meeting.

RESUME OPEN MEETING

8801 RESOLVED on the motion of Crs Webb and O’Brien that Council resume Open Meeting.

At this juncture, the deputation, comprising Messrs. Greg O’Brien, John Walker, Paul Fisher and Geoff Taylor, was invited to the meeting. Mr Paul Fisher thanked the Mayor and the Superintendent for the opportunity to attend the meeting to put forward concerns about the current level of crime.

Mr John Walker referred to instances where the public endeavours to assist police, however when information is offered they will not listen. The deputation referred to the resignation of the Sergeant from Gulargambone - Supt Noble said that position would be filled and it was hoped to have a second officer working there, in conjunction with Coonamble, in the future.

Mr Ferguson referred to the CCTV cameras which provide the identity of offenders – Supt Noble said it was very rarely evidence that would be accepted by Court and agreed that there seem to be inequities in the law which could be taken up with the Attorney General. Supt Noble said that if anyone has a complaint or evidence that police are not doing their job they should let him know and he will address issues as a priority. He said that the police will continue to work with Council.

Superintendent Noble thanked Council for the opportunity to have this meeting and he left the Council Chamber along with members of the deputation.

The meeting adjourned for a short break – the Mayor informed Mr Warren that Council decided to offer him the position of General Manager. Mr Warren thanked Councillors for their confidence and looked forward to taking up the role.

EVALUATION OF DISCUSSIONS – LAW & ORDER/CRIME

Upon resumption of the meeting Council continued its discussion on law and order issues and incidents of crime. In an open forum the following suggestions were put forward:

- What more can Council do?
- Media will continue to report incidents – surely that publicity in that avenue will be noted.
- Community members should inform our Local Member, Kevin Humphries
- Advise victims of crime to ring Walgett (Supt Noble), the Local Member or both.

8802 RESOLVED on the motion of Crs. O'Brien and Webb that Council support the application to have a Detective position attached to the Coonamble Station and further investigation be undertaken of crime figures for this area.

The Mayor suggested that because Council is overloaded with requests to assist in law and order matters a press release be prepared encouraging people to continue to report incidents of crime. He said that if community members feel they are not being properly addressed, they should contact Supt Noble to voice their experiences. Cr Horan also referred to the number of juvenile re-offenders and said it should be stressed that parents take responsibility for their children.

8803 RESOLVED on the motion of Crs Schieb and Webb that a media release be prepared urging all victims of crime and those experiencing severe inconvenience by the actions of others to contact police as soon as possible and, if a response is not forthcoming within an acceptable time-frame, contact the Local Area Commander direct, the Duty Officer in Walgett or Kevin Humphries, the Local Member for Barwon **AND FURTHER** that, in the case of juvenile offenders, pointing out that parents must take their responsibilities seriously and make a greater effort to control their children.

There being no further business, the meeting closed at 3.30 p.m.

These Pages (Page 1/4685 to 5/4689) were confirmed on the day
of **November** 2010 and are a full and accurate record of proceedings of the
extraordinary meeting of Coonamble Shire Council held on 25 October 2010.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010

DECEMBER 2007 FLOOD**(13/2/2008)****6676 RESOLVED** on the motion of Crs. Taylor and Jackson that Council:

- (6) Undertake repairs to damaged storm water pipes and valves.

Status:**(6) COMPLETED.****COONAMBLE RAILWAY STATION RESTORATION & REUSE 1/10/2008****7266 RESOLVED** on the motion of Crs. Cullen and Karanouh that Council:

- (1) Reject the request to seek a lease on the site and recommend that ARTC continue to negotiate with 'Back on Track'
- (2) Agree to staff continuing to facilitate progress on the project and Council may consider contributing seed funding to the project;
- (3) Together with 'Back on Track' make it clear to ARTC that funds are not immediately available for restoration works and that the ARTC contribution would be used to leverage other funding;
- (4) Contact the Heritage Office requesting that it takes strong action against ARTC to reinstate the platform at the Coonamble railway station and to fulfil its obligations under the Heritage Act;
- (5) Investigate the Issue of an Order on ARTC to secure the building as it is prejudicial to the safety of the area and its residents.

Status:**Items (1) to (4) COMPLETED.****CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY PROJECT****11/2/2009****7488 RESOLVED** on the motion of Crs. Webb and O'Brien that Council:

- (1) Acknowledges the impasse involved with continuing with the wetland project to the west of Coonamble as specified in Resolution 7276.
- (2) Fully scope the overflow spillway and in-channel wetland at the Warrena Creek Weir and re-apply to the CMA for funding towards the project.
- (3) Lodge a Development Application for the project when funding is approved by Central Catchment Management Authority.

Status:

No decision has been forthcoming in respect of the application under the Natural Disaster Program. Attempting to have part CMA funds used to fix weir. SEE REPORT BY DIRECTOR OF ENGINEERING SERVICES. COMPLETED.

INTERNAL AUDIT COMMITTEE 11/3/2009

7529 RESOLVED on the motion of Crs. Webb and O'Brien that Council instruct the Director of Corporate Services, through the General Manager, to ensure an internal audit committee is implemented in accordance with the guidelines through surrounding Councils and/or OROC.

Status:

Draft Charters for both OROC involvement and local councils are being developed.

SALE OF SHARES 8/7/2009

7849 RESOLVED on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

Status:

Action being taken to accommodate the requirements of the pending sale.

11.7 LAND USE STRATEGY 14/10/2009

8087 RESOLVED on the motion of Crs. Karanouh and Schieb that Council:

- (1) Formally adopt the Western Councils Land Use Strategy, with the following two amendments, noting that further review will be necessary prior to developing a new Local Environmental Plan under the standard template format:
 - (i) area from town boundary south to 8 Mile Park on the Castlereagh Highway be zoned 'rural residential' and identified for subdivision
 - (ii) minimum rural subdivision reduce from 1000ha to 200ha. In respect of permitting a residence to be built.
- (2) Undertake annual monitoring of residential, rural residential, industrial and commercial land to provide accurate development data;
- (3) Instruct staff to commence the actions identified throughout the report with a view to finalization by December 2011;
- (4) Commence review of the Land Use Strategy in July 2011 to include results of the monitoring process on demand for residential, rural residential, industrial, commercial and smaller rural allotments;
- (5) Seek quotations immediately from planning consultants for a rezoning application of land situated at the Coonamble Aerodrome with a view to developing the potential Sky Park.

Status:

Department of Planning undertaking preparation of Standard Instrument LEP. Review of the two issues, being rural residential land and size of rural allotments, will be discussed with the consultants who lodged expressions of interest for the full process. REFER REPORT BY GENERAL MANAGER THIS MEETING.

13.3 WARRENA CREEK WEIR PROJECT 9/12/2009**8230 RESOLVED** on the motion of Crs. Karanouh and Webb that Council:

- (1) Allocate available \$90,000 for the above proposed work;
- (2) Endorse the Director of Engineering Services' proposal to negotiate with the Department of Water & Energy for the funding of \$200,000 to renew the spillway;
- (3) Subject to the proposed work not lowering the maximum current level of the Warrena Weir.

Status:**SEE REPORT BY DIRECTOR OF ENGINEERING SERVICES. COMPLETE.****10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010****8259 RESOLVED** on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.**8285 RESOLVED** on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

Status:**The next round of funding under the NRRHIP has not yet been announced – SEE CORRESPONDENCE FROM OCHRE HEALTH THIS MEETING.****11.9 LAW & ORDER MEETING – LOCAL MEMBER & LOCAL AREA COMMANDER 10/2/2010****8290 RESOLVED** on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General's Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.**Status:****Crime Prevention Plan approval still awaited and meeting with regional department heads deferred, awaiting regional policy on "Keep Them Safe" Program.****DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER F5 (32079) 10/3/2010****8334 RESOLVED** on the motion of Crs. Cullen and Schieb that Council apply for funding and record the known flood marks utilizing 'in-house' knowledge on flood marks, consulting with community members and recording the information.

Status:
No action.

RISK ASSESSMENT – COUNCIL FOOTPATHS**10/3/2010**

8404 RESOLVED on the motion of Crs. Canham and Karanouh that a risk assessment of all footpaths in the urban areas be carried out by Council.

Status:
In progress

SPORTSGROUND LIGHTING 9/6/2010

8479 RESOLVED on the motion of Crs. Schieb and Karanouh that a report be prepared on the use of lights at the Sportsground and alternate methods be investigated in an endeavour to ensure that lights are not left on when training is finished.

Status:
Waiting on quote to install a suitable switch system. Some alterations have been made to the existing system as a temporary measure.

COONAMBLE LEVEE**9/6/2010**

8511 RESOLVED on the motion of Crs. Horan and Webb that Council write to the Department of Commerce, pointing out that this project has been on the drawing board for a lengthy period and requesting that it be expedited.

Status:
Report due November – Council to consider 2011.

10.16 MARTHAGUY PICNIC RACE CLUB D7 (32992)**114/7/2010**

8538 RESOLVED on the motion of Crs Webb and O'Brien that staff report back on the possible purchase of portable toilets to negate costs of Council contributions towards this amenity.

Status:
Shower/Toilet Block - \$78,000. DES recommends no action.

FORMATION OF ROAD – QUAMBONE RACECOURSE**14/7/2010**

8589 RESOLVED on the motion of Crs. Schieb and Karanouh that Council form the required section of access to the Quambone Racecourse, with provision for gravel; supply a loader and work with the Clubs who have offered to assist, noting that funding of \$5,000 will come from the \$20,000 surplus.

Status:
Road formed – loam to be sourced by Racecourse Committee following on site consultations. COMPLETE

River Gauges: 8/9/2010

8668 RESOLVED on the motion of Crs. Schieb and Karanouh that the General Manager take up the issue of monitoring and reporting river heights and clarify the matter with the Emergency Management Committee (SES) at its meeting on 23 September.

Status: SES will read and monitor.	COMPLETE
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10.31 ROBBO'S CONSTRUCTION & EARTHWORKS G1-6 (33339)**8/9/2010**

8694 RESOLVED on the motion of Crs. Webb and O'Brien that staff discuss the proposed timetable variation for collection of garbage in Coonamble and Gulargambone with the new contractor and report back to Council

Status: New times advertised and operational – some minor problems with business houses and private arrangements.	COMPLETE
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10.40 NSW ROADS AND TRAFFIC AUTHORITY SRT8-6+SH18 (33416)**8/9/2010**

8700 RESOLVED on the motion of Crs. Schieb and Karanouh that the Director of Engineering Services further investigate this location and report on other options available to remedy the current situation.

Status: Correspondence sent to RTA.	COMPLETE
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CLEANING OF PAVERS – CBD 8/9/2010

8712 RESOLVED on the motion of Crs. Karanouh and Webb that Council:

- (a) engage a professional cleaner to clean and seal the entire paved area, after carrying out maintenance and levelling of pavers;
- (b) continue investigations into the purchase of a lightweight vacuum-type cleaner for routine maintenance.

Status: Job awarded to Techni-Seal – programmed for early December.
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GINTY ESTATE – RESIDENTIAL SUBDIVISION 8/9/2010

8714 RESOLVED on the motion of Crs. Karanouh and Cullen that Council:

- (b) prepare a development control plan for the area which identifies sewer services, kerbing and guttering, sealed roads, larger residential blocks so that Council can stipulate what is required should a developer buy the area if and when it is offered for sale in the future.

Status: Consultant approached to prepare DCP – awaiting draft.

15.2 YOUTH TRAINING POSITIONS WITHIN COUNCIL 8/9/2010**8729 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

- (a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training;
- (b) undertake to implement a program of youth training opportunities over a five year period in partnership with Coonamble High School;
- (c) nominate the Senior Administration Officer – Payroll to be the primary point of contact for the youth training program.
- (d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

Status:**Limited opportunities available in Works Department****8730 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council:

- (a) proceed with two school-based or youth traineeships per year from 2011 in one of the areas listed in the EDMs supplementary report;
- (b) proceed with two – four traineeship/apprenticeships in any one of the areas listed in the EDMs report, subject to the Director of Engineering Services' review of organisational chart and availability of suitably qualified supervisors;
- (c) seek to offer holiday and/or other work placement to local students attending University in areas mentioned in the report;
- (d) investigate further the benefits and costs of cadetships in various areas;
- (e) ensure that the primary supervisors have completed any relevant and required training;
- (f) in creating the traineeship and apprenticeship positions work through one of the not-for-profit Australian Apprenticeship Centres, Group Training Organisations and Registered Training Organisations to minimize cost and maximize benefits of existing incentives;
- (g) develop a Training and Recruitment Policy, including a section on young people aged 16 – 25 years and including Work Experience placements and the existing allowance for staff to participate in the "Plan-it Youth" mentoring program at Coonamble High School which can be incorporated into Council's Management Plan.

Status:**Awaiting review of organisational structure by DES.**

LOCAL TRAINING/EMPLOYMENT CONTRACTS 8/9/2010

8734 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council make representations through its local Federal Member, Mark Coulton, pointing out the contract to deliver these services was awarded to the Western College at Dubbo and asking how Contracts are awarded.

Status:
Awaiting response.

11.6 RECLASSIFICATION OF LAND (13/10/2010)

8767 RESOLVED on the motion of Crs. Karanouh and Webb that Council resolve to reclassify the land listed as "Operational" on the attachment to these minutes and notify the Department of Planning of its intention to develop a Local Environmental Plan for that purpose.

Status:
In progress

11.7 AUSTRALIA DAY CELEBRATIONS (13/10/2010)

8769 RESOLVED on the motion of Crs Karanouh and Webb that Cr Karanouh be authorised to approach community organisations endeavouring to get a coordinator for the Australia Day Celebrations and that Council not apply for an Ambassador for the 2011 event.

Status:
No response from Cr Karanouh.

FLOOD STUDY – AUTHORITY TO PROCEED (13/10/2010)

8793 RESOLVED on the motion of Crs. Webb and Karanouh that the General Manager be authorised to proceed with arrangements to have a flood study conducted of the western side of Coonamble, noting that funds to cover this expense are held in reserve.

Status:
In progress.

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010

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10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 10 OCTOBER 2010

Section A –For Council’s Consideration:

10.1 BATTERLINE EARTHMOVING PTY LTD G1-4 (33623)

Referring to the Gulargambone transfer station and saying the facility is being used outside operating hours by members of the public. Pointing out that rubbish has been dumped everywhere and not sorted. Asking Council to erect a man-proof fence around the perimeter to prevent this action continuing. Saying if Council agrees, he recommends that the fence be moved further out from the transfer station making the area inside larger as it currently is very difficult to manoeuvre trucks when transferring rubbish.

(NOTE BY GENERAL MANAGER – The Director of Engineering Services has advised the Contractor that no funds are available in this year’s budget to carry out any fencing work. The Director is also making enquiries as to who has keys to the facility and investigations will continue.)

Recommendation:

That Council endorse the actions of the Director of Engineering Services in advising the Contractor that no funds are available in this budget to carry out the subject fencing.

10.2 NSW GOVERNMENT – NATIONAL YOUTH WEEK 2011 G5-9 (33624)

Inviting Council to participate in Youth Week 2011 from Friday 1 to Sunday 10 April, 2011. Advising funding is available on a \$ for \$ basis as a contribution towards the cost and saying funding of \$1,230 is available to Council.

(NOTE BY GENERAL MANAGER – Youth Week Activities are normally organized by MPREC through the youth centres, however extreme difficulty has been experienced over the past few years having the grant funds acquitted, with last year’s still outstanding. This problem has been raised with the CEO of MPREC.)

Recommendation:

That Council again approach MPREC to conduct Youth Week Activities utilizing grant funds available and Council’s budgeted matching funds, stipulating that if acquittals are not received within one calendar month after the event no further participation will be forthcoming from this organization.

10.3 ORANA REGIONAL ORGANISATION OF COUNCILS (OROC) C13 (33628)

Advising OROC is coordinating a financial awareness training course that is being delivered by Local Government Learning Solutions for **councillors** in the OROC region. Saying the course runs for a full day and offers participants the opportunity to gain practical skills, knowledge and confidence in discharging the financial duties of a **councillor**. Stating the facilitator for the training is Dennis Banicevic from PricewaterhouseCoopers, Sydney who is an experienced trainer in financial management. Listing the following objectives of the course:

- Know the responsibilities of councillors in regard to council finances
- Understand basic accounting procedures
- Know how to read quarterly reviews
- Know how to interpret council balance sheets
- Know what depreciation is and how it affects council's finances
- Understand how financial information fits into council planning
- Understand the concept of risk and how it fits into financial management issues
- Know what is expected of councillors during council audits
- Explore how probing questions can assist to make more informed decisions.

Advising the course will be offered to all OROC councillors on 1 February 2011 at Dubbo City Council, C Administration Building from 9.00am until 4.00pm at a cost of \$330/person (incl GST) and includes morning tea and lunch. Pointing out the course caters for only 25 participants.

10.4 DEPARTMENT OF PREMIER & CABINET (LOCAL GOVERNMENT) C13 (33652)

Informing councils about the dates, locations and registration processes for the upcoming Councillor Information Seminars – Series II to be delivered by the Division of Local Government in November and early December 2010. Saying all councillors and general managers are invited to attend a seminar which are provided free of charge. Saying the purpose of the seminars is to explore some key areas of governance which will assist councillors in performing their duties during the second half of their term. Advising the content of the seminars will focus on:

- Getting the most out of the new financial quarterly reports
- Appointment and oversight of general managers
- Conflicts of interests update – “Avoiding the traps”.

Pointing out the seminars are focused on providing key information about current issues and designed to encourage group discussion and sharing of ideas.

(NOTE BY GENERAL MANAGER – A Seminar is scheduled for Gilgandra on Thursday 9 December, 2010 from 10.00am to 1.30pm at the Gilgandra Golf Club. With regard to both the above training opportunities I strongly urge all councillors to attend.)

Recommendation:
That Councillors now nominate for both the Training Sessions at Gilgandra (9 December 2010) and Dubbo (1 February 2011).

10.5 'C' DIVISION SHIRES ASSOCIATION OF NSW S3-3 (33665)

Advising the annual "C" Division Conference will be hosted by Warrumbungle Shire and held at Coonabarabran on Friday 11 February 2011. Saying an informal dinner will be held on the prior evening. Stating that if Council has an item for inclusion on the agenda it should advise, noting that the business paper will be sent out mid-January and closing date for motions is Friday 17 December, 2010.

Advising that the Association has engaged solicitors to draw up a draft Constitution for One Association so that all councils have plenty of time to consider the document, however this will be a lengthy process. Pointing out that the annual conference will be held in early June 2011 and it is predicted that no major changes will occur for the ensuing 12 months. Advising it is important that as soon as possible some deadlines for the joint consideration of the new Constitution be put in place so the One Association agenda does not lose its momentum. Saying the "C" Division Conference will provide a good forum for member councils to consider all aspects of the One Association progress and prepare input for the Special Conference on 23 February 2011.

Enclosing a copy of email from the Department of Local Government providing opportunity for councils to participate in some focus group meetings on the Modernisation of the Local Government Paper and commending the meeting in Dubbo as an alternative to another meeting at Parliament House.

(NOTE BY GENERAL MANAGER – Councillors need to identify motions for presentation at the NSW Shires Association Conference and submit them for inclusion on the agenda).

Recommendation:
That Council identify any motions to be presented at the annual NSW Shires Association Conference and submit them for inclusion on the Agenda for "C" Division.

10.6 ELAINE ANFORTH, GULARGAMBONE G1-4 (33667)

Advising she is a new ratepayer in Gulargambone and she thinks Council's decision to cancel the recycling service was premature in that no prior notice had been given nor were residents notified for consideration of the decision. Pointing out that every recycling service will always find some bins containing unacceptable refuse, however she says this is not a reason to give up on a vital service. Saying people should be educated so the message can be passed on to the younger generations. Advising she has spoken with many others in Gulargambone who think as she does. Requesting that Council re-address this topic and resume the collection of recyclables.

(NOTE BY GENERAL MANAGER – The Director of Engineering Services has responded, advising that because of repeated contamination in Gulargambone Council had no option but to cease the operation. He also pointed out that the local contractor had advised that it was no longer an economically viable service.)

Recommendation:

That Council note the contents of Ms Anforth's letter and endorse the Director's action in providing a response.

10.7 TAFE COONAMBLE CAMPUS D7 (33703)

Saying in the past Council has generously supported TAFE Western Coonamble Campus in providing the award for the Most Outstanding Student for Business Administration and Information Technology. Seeking Council's support for the 2010 year and saying the recipient is a young lady who has completed two business certificates to a higher standard.

Recommendation:

That Council agree to again support TAFE and supply an appropriate award for presentation to the Most Outstanding Student in Business Administration and Information Technology and that the funds be provided from the donations allocation.

10.8 COONAMBLE SENIOR CITIZENS ASSOCIATION D7 (33697)

Advising that Seniors Week will be held from Monday 21 to Friday 25 March 2011 and seeking a contribution of \$300 to assist with morning tea (21 March and lunch (23 March). Saying Council's assistance in the past has been greatly appreciated.

(NOTE BY GENERAL MANAGER – Council has provided funds towards Seniors Week in previous years, with the contribution last year being \$200. The Director of Corporate Services has submitted an application on behalf of the Coonamble Association for grant funding, however it is not known when the outcome will be known).

Recommendation:

That Council agree to contribute \$300 to the Coonamble Senior Citizens Association towards morning tea and luncheon during Seniors Week 2011 and funding be sourced from the donations vote.

10.9 COMMISSIONER, NSW RURAL FIRE SERVICE B13 (33706)

Referring to a series of local government forums being held across the State to address issue of mutual interest and extending an invitation to Mayors and General Managers to attend. Advising it is proposed to discuss the following topics :

- Victorian Bushfires Royal Commission
- Funding arrangements and S44 reimbursements
- Pre Season briefing
- Red Fleet Insurance
- District Realignment
- Rural Fire District Service Agreements
- Roadside vegetation management.

(NOTE BY GENERAL MANAGER – The forum in Dubbo is scheduled for Friday 19 November, 2010 from 10 am. to 3 pm at the Dubbo Fire Control Centre. RSVPs are required by Friday 12 November).

Recommendation:

That Council note the Forum and authorise attendance by the Mayor and General Manager (or their nominees) if available.

10.10 THE HON JODI MCKAY, MINISTER FOR WOMEN G5-32 (33712)

Advising that on March 8 each year International Women's Day (IWD) is celebrated around the World and 2011 is its centenary. Offering grants of up to \$1,000 + GST to Councils to celebrate the day. Saying the 2011 theme is *International Women's Day : Celebrating 100 Years* and encouraging Council to adopt this theme. Advising that applications for funding close on 3 December 2010.

(NOTE BY GENERAL MANAGER – In 2009 Council decided to split the \$1,00 between Coonamble and Gulargambone which resulted in the Coonamble RTC declining to facilitate an event in Coonamble due to lack of funds. Gulargambone was the recipient of the total grant amount.)

**Recommendation:
For Council's determination.**

10.11 OCHRE HEALTH M5-1 (33739)

Referring to Council's offer to provide accommodation for medical practitioners and listing repairs/renovations identified by Dr Nihal Pathirana requiring attention at 47 Yarran Street. Advising Ochre is offering to pay \$100/week for each of the two residences, commencing 2 August, 2010 and pointing out that rental is to be used towards refurbishment of the dwellings.

(NOTE BY GENERAL MANAGER – The Manager – Works estimates that \$18,500 would be required to address the following issues:

No	Problem	Solution	Est. Cost
1	Leaking Taps	Kitchen & Bathroom taps need reseating and/or replacing	\$800
2	Toilet drainage	Toilet needs new cistern	\$200
3	Commode System & bathtub	Requires cleaning with acid – bath tub painted sometime in the past.	\$200
4	Wash basin & Cupboard	Ochre to fund – replace vanity	\$1,000
5	Holes & open gaps in floor	Strip needed between kitchen & living area, holes in floor need plugging	\$300
6	Cracking of roof, ceilings & walls	Expansion joint may fix – needs painting after	\$3,000
7	Carpeting	Ochre to pay 15% - carpet is circa 1970's - needs replacing	\$5,000
8	Heating/Cooling system	For Shire's advice – gas heating and air conditioners insufficient – need 2 split systems	\$8,000

I sent this request and the estimated cost to Councillors by email, thinking the urgent works could be carried out however only three councillors responded and the matter now needs to be determined.)

**Recommendation:
For Council's determination.**

10.12 INDOOR EMPLOYEES CHRISTMAS PARTY D7 (33736)

Advising this year's party will be held on Friday 10 December at the Coonamble Golf Club. Requesting that Council, in accordance with past practice, contribute an amount of \$300 towards food and venue fees. Also inviting Councillors to the party.

Recommendation:

That Council contribute to the Indoor Employees' Christmas Party and authorise a \$300 donation from the donations vote.

10.13 GULARGAMBONE PRESCHOOL INC D7 (33758)

Advising the Preschool is conducting an end of year raffle as part of Term 4 fundraising and saying it will purchase a portable DVD player as first prize. Seeking donations to go towards second and third prizes and requesting Council to donate either a gift voucher or an item to be included in the "Monster Christmas Raffle". Advising that funds raised will be used to purchase a new air conditioner for the centre.

(NOTE BY GENERAL MANAGER – Every year Council receives a request from Gulargambone PreSchool to provide a contribution towards its Christmas Lights Competition and obliges.)

Recommendation:

That Council not contribute towards the Gulargambone PreSchool "Monster Christmas Raffle".

10.14 COONAMBLE STREETS AHEAD COMMITTEE R8-10 (33761)

Advising it is organizing the annual Christmas Party on Thursday 126 December 2010 and requesting closure of Castlereagh Street from the Peace Tree to Aberford Street intersection. Pointing out the Committee requires the street blocked off from 5.30pm to 9.30pm.

Recommendation:

That Council agree to the closure of Castlereagh Street, between the Peace Tree and the Aberford Street intersection, on Thursday 16 December for the annual Christmas Party between 5.30pm and 9.30pm, subject to the Committee obtaining approval from the local police.

10.15 RESOURCE STRATEGIES PTY LTD G1 (33694)

Referring to the Cowal Gold Project Transport of Hazardous Materials Study and seeking comments in relation to the proposed transport route for sodium cyanide through Coonamble LGA. Advising the Cowal Gold Mine is located approximately 38kms north-west of West Wyalong.

(NOTE BY GENERAL MANAGER – This letter is included in the Business Paper as **APPENDIX A**. The Director of Engineering Services and I developed a proposal whereby the hazardous material should be transported via the Newell Highway due to the lack of emergency services and the need to travel past schools and hospitals, etc.)

Recommendation:

That Council endorse the action of the Director of Engineering Services in suggesting that the hazardous material be transported via the Newell Highway due to the lack of emergency services and the requirement to travel past schools, hospitals, etc.

10.16 INDEPENDENT PRICING & REGULATORY TRIBUNAL (IPART) R8-21-2 (33713)

Advising it has released the draft report and draft determination on prices for the Water Administration Ministerial Corporation's (WAMC) monopoly services for period 1 July 2011 – 30 June 2014. Advising the Office of Water imposes the following charges to recover its costs on a range of monopoly services:

- Holding entitlements for water and extracting water from regulated rivers, unregulated rivers and groundwater sources (water management prices)
- Issuing water access licences, works approvals and other consents transactions under the Water Management Act 2000 (transaction charges).

Pointing out that water users affected by the draft determination include irrigators, environmental water holders, mines and other industry, bulk water suppliers and the local councils and water utilities that supply drinking water to cities and towns. Inviting Council to provide a submission by 29 November 2010 and saying IPART will release its Final Report and final prices in February 2011 and new prices will take effect from 1 July 2011.

(NOTE BY GENERAL MANAGER – A copy of the draft determination is attached as **APPENDIX B**. Further information is available from <http://www.ipart.nsw.gov.au/water/water.asp>)

Recommendation:

That Council note the information and not make a submission to the Draft Report and Draft Determination.

Section B – For Council's Information:**10.17 LOCAL GOVERNMENT GRANTS COMMISSION G5-1 (33634)**

Advising that the Commission has approved recommendations for the 2010/2011 financial assistance grants and the estimated entitlement for Council is \$2,973,117. consisting of two components:

- A general purpose component of: \$1,734,120
- A local roads component of: \$1,238,997.

Pointing out the local roads component comprises of a population and local road length formula amount of \$1,182,099 and a bridge length formula amount of \$56,898.

(NOTE BY GENERAL MANAGER – This is an estimate only. Last year Council received \$2,808,254, consisting of two components:

- A general purpose component \$1,640,906
- A local roads component \$1,167,348.)

10.18 GULARGAMBONE WAR MEMORIAL MECHANICS INSTITUTE HALL C6-12-1 (33621)

Forwarding copy of Minutes of Annual General Meeting held in September, together with Financial Report and minutes of ordinary meeting in September.

(NOTE BY GENERAL MANAGER – These documents are attached as **APPENDIX C**. The Gulargambone War Memorial Mechanics Institute Hall Committee is a S355 Committee of Council and is required to provide this information).

10.19 THE HON STEVE WHAN MP, MINISTER FOR EMERGENCY SERVICES E4 (33625)

Referring to arrangements under which local government provides the NSW Government with information about damage to public infrastructure following significant natural disasters. Advising that Emergency Management NSW (EMNW) and NSW Treasury have improved the arrangements for coordinating this information. Saying the Australian Government's *Natural Disaster Relief and Recovery Arrangements – Determination 2007* sets out when councils can seek reimbursement for the cost of repairing damaged public infrastructure. Pointing out the Small Disaster Criterion threshold for declaring an event a Natural Disaster has been set at \$240,000, which includes cost of repairs to damaged public infrastructure such as roads, bridges and parks as a result of storms, floods, bush fires and other natural disasters.

Stating that, to assist the Government in determining whether the threshold has been met, local councils are asked to provide, as soon as possible after an event, an initial assessment of damage to public infrastructure and the estimated damage bill. Saying that comprehensive estimates are not needed in the first instance (eg bridge washed away – estimated cost \$600,000).

Pointing out that at the same time councils should continue, in line with current practice, to consult with other government agencies, such as RTA and Department of Services, Technology and Administration, to determine accurate costings and submit claims for reimbursement to these agencies.

10.20 NSW POLICE – CASTLEREAGH LOCAL AREA COMMAND (33683)	P5
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Forwarding copies of media releases. See **APPENDIX D**.

10.21 COORDINATOR, MOORAMBILLA FESTIVAL 2010 D5-6 (33693)
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Acknowledging receipt of Council's letter concerning the condition of St Pat's Hall and Supper Room following use by members of Moorambilla. Apologising to for any negativity against Council which may have arisen. Saying she has spoken to the cleaner and also advising Michelle has made every effort to rectify the situation. Conveying apologies and saying if Moorambilla is held in Coonamble in 2011 the Committee will make every effort to avoid a similar situation.

10.22 THE HON JUSTICE R O BLANCH, CHIEF JUDGE	C8 (33696)
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Responding to Council's letter regarding a proposal to close District Court Sittings at Coonamble. Advising some time ago he did make enquiries as to the feasibility of not continuing to sit the Court at Coonamble, but resulting from those enquiries has decided sittings should continue. Pointing out that one of reasons for concern was the fact that very often sufficient citizens do not answer their jury summonses. Saying any encouragement Council can give to the citizens to perform their public duty would be appreciated.

(NOTE BY GENERAL MANAGER – On occasions Council will include an item in its weekly advertisement in the local press.)

10.23 COONAMBLE GREYHOUND RACING CLUB INC D7 (33699)

Thanking Council for sponsoring a race over the October Carnival and advising the race over 301 metres was won by "Macey" (owned and trained by Rhonda Millsteed of Coonamble). Saying "Macey" started from Box 8 and completed the distance in a time of 17.28. Looking forward to Council's continued support in 2011.

10.24 OFFICE OF MINISTER FOR POLICE P5 (33772)

Acknowledging Council's correspondence and saying matters raised have been noted and are presently receiving attention.

10.25 KATHY PICKERING L3 (33718)

Commenting on the actions of Council employees Icy Canham, Wally Hume and Terry Lees who assisted in traffic control during the funeral procession of Wayne McDermott recently. Pointing out it was a big funeral with approximately six prime movers included in the procession and saying serious problems could have arisen especially at the intersection of Castlereagh and Aberford Streets. Saying she was impressed by the actions of Council staff who all stood respectfully, stopping passing traffic to enable free flow of the funeral procession so that public safety was not compromised.

(NOTE BY GENERAL MANAGER – A copy of this letter has been given to each of the employees mentioned.)

10.26 NSW DEPARTMENT OF PLANNING E5-2 (33759)

Noting Council's acceptance of the Department's offer to assist in the preparation of Coonamble LEP in the Standard Instrument format and saying it is understood the process is well underway. Advising the Department is committed to assisting Council to complete the LEP by 30 June 2011.

10.27 SENATOR THE HON JOE LUDWIG C8 (33760)

Referring to Council's letter concerning reduced working hours of the rural financial counsellor and saying he is the Minister responsible. Advising that the Rural Financial Counselling Service NSW Central West, which employs the Coonamble-based counsellor, recently assessed client numbers and found that the number of clients in the Coonamble area was too low to sustain a full time counsellor. Pointing out that Central West agreed to restore the position to full-time if client numbers increased over the longer term – understanding that this occurred on 1 October 2010. Saying the review found that areas with high client numbers would be better served by diverting rural financial counselling resources to them. Advising that Central West will use some of the extra funding recently announced to provide increased services in areas such as Buronga and Forbes/ Parkes where there are high client numbers.

10.28 NSW DEPARTMENT OF HEALTH M5 (33775)

Thanking Council for its submission in response to the Local Health Network Discussion Paper – *Health Reform in NSW*.

(NOTE BY GENERAL MANAGER – A copy of this letter is attached as **APPENDIX E**.)

10.29 CROWN LANDS DUBBO R4 (33716)

Referring to Aboriginal Land Claim 6707 which was lodged on 28 May 2002 in respect of Lot 823 DP40479 formerly Conditional Lease 30687 and Lot 7001 DP 96348 Reserve for Travelling Stock 24829. Advising that the Minister determined that when the claim was made the land was not claimable Crown land within the meaning of the Aboriginal Land Rights Act 1983 – consequently the claim has been refused.

(NOTE BY GENERAL MANAGER – This claim referred to a section of land adjacent to the property “Quanda” on the Tooraweenah Road).

10.30 NSW DEPARTMENT OF INDUSTRY & INVESTMENT T4-2 (33746)

Advising that the Agricultural Land Use Planning Team within Industry & Investment has provided land use planning and agricultural advice to consent authorities, consultants and applicants over a long period. Informing of changed priorities and new guidelines which have been developed and providing an overview of current operating environment and focus. Stating that the regionally based team will continue to have a strong interest in strategic land use planning matters, agricultural land rezoning, intensive agricultural developments as well as major projects that may impact on agricultural resources or agricultural industries. Pointing out guidelines are available from the I&I NSW land use planning and development web portal: <http://www.dpi.nsw.gov.au/environment/landuse-planning/agriculture>

JOHN J GRIFFITHS

General Manager
2 November 2010

11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010

Recommendation:

That the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

CDA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note no Development Applications or Complying Development Applications were approved under delegated authority since the last Council meeting.

11.2 JANUARY COUNCIL MEETING**Background:**

For many years Council has not held an ordinary monthly meeting in January.

Issues:

A number of people, including some councillors and staff, take holidays at this time of year and with the general shut-down of a lot of suppliers and the like, it is always a quiet period with not a great deal for Council to attend to, with other professionals – such as solicitors – normally being inactive.

Sustainability/Legislative Provisions:

The Local Government Act – Section 365 – provides:

“The Council is required to meet at least 10 times per year, each time in a different month”.

Financial Considerations:

Nil

Options:

1. Agree to conduct an ordinary meeting during the month of January 2011.
2. Resolve to not have an ordinary meeting during the month of January 2011.

Recommendation:

That Council resolve to not hold an ordinary monthly meeting in January 2011, noting the first meeting for the new year be held on Wednesday, 9 February 2011.

11.3 PROPOSED CLOSURE OF OFFICE – CHRISTMAS/NEW YEAR PERIOD**Background:**

It has been Council policy in the past to close the Office between Christmas and New Year. These days have been granted in recognition of indoor staff working unpaid overtime during the year.

Issues:

This year Christmas Day falls on a Saturday and the holiday period concludes on Monday 3 January 2011 (inclusive), with staff returning to work Tuesday 4 January - the time involved is four public holidays.

Sustainability/Legislative Provisions:

The Local Government (State) Award gives tacit approval to the current practice however, a change in Council direction may give rise to the payment of additional time spent.

Financial Considerations:

Nil

Options:

1. Council may decide not to give staff the extra time off over the Christmas/ New Year period and close the office on the gazetted public holidays only, viz. Monday 27 December (Boxing Day holiday) and Monday 3 January (New Year's Day holiday);
2. Council may decide to give staff the extra time off agreeing to close the office from 5.00 p.m. Friday, 24 December 2010, re-opening 8.30 a.m. Tuesday, 4 January 2011.
3. Council may wish to give only one or two of the three additional days as extra time off, with the remainder being required as annual leave.

Recommendation:

That Council agree to give staff the extra time off and that the Office close from 5.00 p.m. Friday, 24 December 2010, re-opening 8.30 a.m. Tuesday, 4 January 2011.

11.4 WATER RATES FOR SPORTING BODIES**Background:**

At its meeting on 8 November 2006 (Minute No. 5802) Council resolved that up to \$1,000 per annum be contributed towards the cost of water for the Coonamble Jockey Club, Coonamble Golf Club and Gulargambone Golf Club to assist with each Club's water charges and this arrangement be reviewed annually.

Issues:

The Coonamble Jockey Club and Coonamble Golf Club both used their total contribution however the Gulargambone Golf Club has again made a concerted effort to reduce its consumption, with only \$494.03 of its \$1,000 allocation being utilized.

In the 2009/2010 Management Plan Council reduced both the cash and "in kind" contributions to the Coonamble Jockey Club.

Sustainability/Legislative Provisions:

Assistance to the Clubs is allowable under the Local Government Act.

Financial Considerations;

The maximum commitment is \$3,000/anum.

Options:

1. Grant the assistance in perpetuity.
2. Grant the assistance for a further one year period with a review annually.
3. Not grant any assistance.

Recommendation:

That Council make a contribution of up to \$1,000 each to the Coonamble Jockey Club, the Coonamble Golf Club and Gulargambone Golf Club to assist with water charges and a review be presented to Council at the November 2011 meeting.

11.5 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS**Background:**

In accordance with s252 clause (1) of the Local Government Act 1993 (*Payment of expenses and provision of facilities*) Council, at the October meeting, noted its policy for payment of expenses incurred or to be incurred by and the provision of facilities to the mayor, the deputy mayor and other councillors in relation to discharging the functions of civic office.

Clause (5) of s253 of the Act (*Requirements before policy concerning expenses and facilities can be adopted or amended*) requires Council to comply with this section when proposing to adopt a policy each year in accordance with s252 (1) even if the council proposes to adopt a policy that is the same as its existing policy.

Issues:

At the October 2010 meeting Council resolved to place the Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition for the prescribed 28 day period, closing on 9 November, 2010. At the time of writing this report, no submission or comment has been received.

Sustainability/Legislative Provisions:

Section 252 of the Local Government Act requires Council to have a separate policy for the payment of expenses and provision of facilities for councillors as does clause 403 of the Local Government (General) Regulation 2005.

Financial Considerations:

Nil

Options:

Nil

Recommendation:

That Council formally adopt the Policy for Payment of Expenses and the Provision of Facilities for Mayors and Councillors, noting that no submissions have been received.

11.6 STANDARD INSTRUMENT LEP**Background:**

At the September 2010 Council Meeting Council resolved as follows:

“...that Council formally accept the offer from the Department of Planning to complete a new LEP under the Standard Instrument format based on the Western Councils’ Land Use Strategy.”

Department of Planning Officers have led Council staff through the maze of legislative requirements and arranged for the mapping to be prepared. Copies of the Draft Coonamble LEP 2011; the Indicative LEP Process; Request for Initial Gateway Determination of the Planning Proposal and the Land Use Matrix is provided for Councillors to peruse.

In reading the Draft Plan 2011, Councillors should note that the writing in black is enshrined in legislation and can not be altered whilst the writing in red is local content and may be altered.

Officers of the Department of Planning will be in attendance at the meeting to answer questions, lead discussions and review the mapping.

Issues:

The absence of Flood Mapping has resulted in the rezoning areas of the Land Use Strategy being excluded as under the Section 117 directions, no land can be rezoned without examination of flooding issues. As such, the Planning Proposal as attached requires amendment to remove the discussion and justification regarding the sites recommended for rezoning from rural to urban uses in the Western Councils Sub-regional Land Use Strategy. A resolution to this effect will need to be made to ensure that the Planning Proposal is amended prior to submitting it to the Gateway for its determination. (Further discussion regarding the Planning Proposal and Gateway is provided below).

The process is mapping based and relies heavily on the Land Use Tables and Land Use Matrix. It is vital that Councillors have their concerns addressed now as it will be a complete revisit of the issues that will be required to make changes in this area at a later time.

Attachment 1 to this report shows basically how the zones and clauses in the current Coonamble Local Environmental Plan 1997 has been converted to the draft Coonamble Local Environmental Plan 2011.

LEP Instrument

The Land Use Tables speak to the Land Use Matrix. You will see in the Matrix that most of the terms have been put into groups. These groups are headed by a 'group term' that covers a wide range of related land uses, often including several other defined land use terms. Group terms allow LEP provisions to easily refer to a number of land uses without needing to list them individually in the Land Use Table. This is why you will see that not all terms are listed in the Land Use Tables.

LEP Maps

The LEP Maps have been prepared in accordance with the Department's standard technical requirements for LEP Maps and GIS Data. All colours, grids, numbers etc. are set by these standard technical requirements. The maps are all saved individually as this is a technical requirement and it enables PC to easily upload the maps to the NSW legislation website

These maps include are LEP Map series for:

- *Land Application Map* - this map shows the extent of the land to which the draft LEP applies, e.g. Coonamble LGA
- *Zoning Maps*- This is self explanatory - refer to Legend on the left.
- *Minimum Lot Size* - Please ensure that the correct minimum lot size standards have been applied to the correct land parcels. All land shown as white has no minimum lot size (you can subdivide to any size). This standard has been applied to all land zoned B2 Local Centre, IN1 General Industrial, RE1 Public Recreation, RE2 Private Recreation, W1 Natural Waterways and W2 Recreational Waterways.
- *Heritage* - It should be noted that the Heritage Study commissioned by Council from the Heritage Adviser has not been delivered and despite repeated promises, is still not to hand. The Heritage listing from the 1997 LEP has been used.
- *Biodiversity* - Updated information received from DECCW following completion of the Land Use Strategy.

These maps and the following natural resource management maps are referred to in the clauses of the same name in Part 6 of the draft LEP instrument. The clauses are set up as a 'flag' only for a Planner/Health and Building Manager or other assessing officer to consider as part of a development application affecting the land. The clauses are not prohibitive and do not require the preparation of additional studies unless there is an exceptional circumstance and Council feels that a study is required.

- *Groundwater Vulnerability* - Information provided by NOW.
- *Wetlands* - As above

- *Riparian Land and Waterways* - As above. You will notice that these maps are called 'Riparian Land sheets' and the clause in the LEP instrument is called 'Riparian Land and Waterways'. This will be changed before the LEP is placed on public exhibition.

LEP Process

- This is a table of the LEP process and where to from here.
- Council doesn't need to adopt this document, only just use it as a reference.

It should be noted that the Village Zone will be replaced by Residential, Commercial and Industrial zones in Coonamble. Industrial uses such as the two concrete batching plants, seed cleaning plant and the like will rely on their existing use rights to operate. Closure for a continuous 12 month period will extinguish those rights. Councillors need to aware of this issue and be very clear on the ramifications.

Sustainability/Legislative Provisions:

In July 2009, Part 3 of the Environmental Planning and Assessment Act 1979 was amended which changed the process for making a Local Environmental Plan. The process involves the preparation of a Planning Proposal which is a report prepared by Council which considers and justifies the start of a Local Environmental Plan. Once submitted, the 'Gateway' which is the Minister for Planning or his delegate makes a determination about whether the draft Local Environmental Plan should be able to move forward. Therefore, adoption of the Planning Proposal by Council is necessary for the process to move forward.

Financial Considerations:

Whilst this process is putting "the cart before the horse" in terms of having a Land Use Strategy acceptable to Council prior to moving forward, the mapping involved is worth in the range of \$25,000 - \$35,000 and that is without the expertise of the Department of Planning Staff.

There should be no adverse financial result for Council with the exception of a considerable amount of staff time.

Options:

Various

Recommendation:

That Council:

(1) Adopt the Planning Proposal for the Shire wide draft Coonamble principal LEP 2011, the draft Coonamble Local Environmental 2011 Plan (including the written instrument, Land Use Matrix and LEP Maps) and submit all of these documents to the Department of Planning and the Gateway (Minister for Planning or his delegate) for a determination;

(2) Direct the General Manager to amend the Planning Proposal to remove discussion regarding the inclusion of sites recommended for rezoning from rural to urban purposes by the Western Council's Subregional Land Use Strategy and associated justification for their rezoning (due to the additional detail and time needed to obtain necessary flooding data) and to further clarify, that Council resolve to retain the existing zoning boundaries as per the current Coonamble Local Environmental Plan 1997.

JOHN J GRIFFITHS

General Manager

4 November 2010

12. REPORT BY DIRECTOR OF CORPORATE SERVICES
COUNCIL MEETING ON WEDNESDAY 10 NOVEMBER 2010

Recommendation:

That the Director of Corporate Services' report be received and dealt with.

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/10/2010 compared to 31/10/2009:

	31/10/2010	31/10/2009
Arrears 30 th June previous year	502,953.25	614,828.79
Plus 2010/2011 Combined Levy	4,918,649.84	4,808,411.47
Add Transfer from Postponed	1,349.15	5,179.83
GROSS LEVY	5,422,952.24	5,428,420.09
Less: Pensioner Concession (State)	(58,319.80)	(58,928.84)
Pensioner Concession (Council)	(47,718.53)	(48,216.92)
Transfer to Postponed	(231.15)	(590.20)
Abandoned	-	(5,179.83)
20% Farmland Rebate	-	(2,900.92)
NET TOTAL LEVY FOR YEAR	5,316,682.76	5,312,603.38
Less Collections	(1,634,571.00)	(1,740,916.29)
Plus Refunds	2,000.00	16,213.88
NET TOTAL BALANCE	3,684,111.76	3,587,900.97
Plus Postponed	4,469.41	5,269.99
GROSS TOTAL BALANCE	3,688,581.17	3,593,170.96
Collection % of Total Receivable	30.71%	32.77%
Arrears % of Total Receivable	69.29%	67.23%

Recommendation:

Submitted for Council's information.

12.2 LIST OF INVESTMENTS

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date	Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
22/11/2010	Fixed	A2	IMB	12	62	5.55	1,000,000	
29/11/2010	Fixed	A1+	CBA	13	62	5.58	1,000,000	
29/11/2010	Fixed	A1+	NAB	9	90	5.70	2,000,000	
13/12/2010	Fixed	A1	Suncorp	11	91	5.77	1,500,000	
17/12/2010	Fixed	A1+	CBA	15	60	5.22	2,000,000	
21/12/2010	Fixed	A1+	NAB	16	60	5.50	2,000,000	
15/01/2011	Fixed	A1+	St George	14	90	5.50	1,000,000	
4/03/2011	Fixed	Unrated	Reliance C/U	10	180	5.25	500,000	
	At Call	Fixed	A1+	CBA		4.50	1,850,000	
Total								12,850,000

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	38%	50%	4,850,000
NAB	A1+	31%	50%	4,000,000
St George	A1+	8%	50%	1,000,000
Suncorp	A1	12%	40%	1,500,000
IMB	A2	8%	35%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 12,850,000

Rating	% of Investment	Policy	Amount
A1+	75%	100%	9,850,000
A1	13%	80%	1,500,000
A2	8%	60%	1,000,000
Unrated	4%	30%	500,000
			\$ 12,850,000

2515-000	General Fund Investments	5,721,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	- 25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		\$ 12,850,000

I, Rick Warren, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:

That the list of investments as at 31 October, 2010 be noted and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

12.3 COONAMBLE SHIRE COUNCIL RESERVES – 30/09/2010

	Closing Balance 30/6/10	Transfer To	Transfer From	Closing Balance 30/9/10
Aerodrome	16,153.61			16,153.61
Bonds & Deposits (12xxx)	59,354.36			59,354.36
Common	27,956.20			27,956.20
Bore Baths Study	6,000.00			6,000.00
Caravan Park	6,423.00			6,423.00
Combara Hall	5,000.00			5,000.00
Corporate Visit		25,000.00		25,000.00
Dental Surgery Reserve	6,000.00	11,700.00		17,700.00
Development Fund	233,860.68			233,860.68
Depot Improvements	130,000.00			130,000.00
ELE	706,953.03		85,000.00	621,953.03
Farming Reserve	43,448.00	120,000.00	120,000.00	43,448.00
Industrial Land	425,218.00			425,218.00
Levee Reserve	500,000.00			500,000.00
Office Equip	302,996.04		146,000.00	156,996.04
Plant	1,779,828.42	1,001,608.00	1,982,000.00	799,436.42
Premises Refurbishment Fund	130,000.00			130,000.00
Quarry	270,592.82	96,596.00	30,000.00	337,188.82
Racecourse Contribution/Plant	6,000.00		3,065.00	2,935.00
Road Reloaming	200,000.00		100,000.00	100,000.00
Rural Fire Service	36,000.00			36,000.00
Saleyards	11,378.00	29,000.00		40,378.00
Street Lights	4,000.00			4,000.00
SIC	200,000.00			200,000.00
Urban Streets	362,000.00		300,000.00	62,000.00
Road Reserve (sealed)	200,000.00			200,000.00
Museum Advisor	6,000.00			6,000.00
Riverwalk Stage 2	5,000.00			5,000.00
Showground	103,615.14		25,000.00	78,615.14
Broom Park	8,000.00		8,000.00	-
LEP Preparation	70,000.00			70,000.00
Fin Ass Grant Advance	782,456.00		782,456.00	-
Garbage Depot		24,400.00		24,400.00
TOTAL	5,210,287.78	1,308,304.00	3,581,521.00	4,371,016.30

2,937,070.78

Recommendation:
That Council note the amounts held in various Reserves as at 30 September 2010

12.4 OVERTIME REPORT – PERIOD 01/07/2010 TO 30/09/2010

	Hours	\$		
Depot/Workshop	112.75	4,355.11		
On Call	0.00	0.00		
Impounding	30.50	1,219.52		
Housing/Property	4.00	188.12		
Street Cleaning	55.50	1,782.55		
Cemetery	0.00	0.00		
Public Conveniences	42.00	1,421.16		
Flood Prevention	5.50	262.86		
Flood Damage Council Roads			0.00	0.00
Flood Damage Regional Roads			0.00	0.00
Coonamble Pool	0.00	0.00		
Gular Pool	0.00	0.00		
Quambone Pool	0.00	0.00		
Parks & Gardens/Sportsground	161.50	6,265.60		
Quarry	681.50	25,611.34		
Aerodrome	11.50	411.24		
Regional Roads	64.00	2,196.00		
Farming/Common/Saleyards	8.00	420.60		
State Highways	315.00	12,444.16		
Coonamble Sewer	100.50	4,101.02		
Quambone Water	7.00	335.76		
Sealed Local Roads	4.50	145.44		
Unsealed Local Roads	267.75	8,581.34		
Coonamble Water	70.50	2,946.29		
Gular Sewer	41.50	1,596.20		
Gular Water	18.50	690.06		
Reconstruction Roads	0.00	0.00		
	-			
Total	2,002.00	74,974.37		

<p>Recommendation: That Council note the Overtime Report for period 1 July 2010 to 30 September 2010</p>

12.5 RATE CERTIFICATE AT LEVY 2010/2011**Background:**

The 2010/2011 rate notices were levied according to the minimums and cents in the dollar adopted for each rate category at a meeting on 9 June 2010 and in accordance with the provisions of the Local Government Act.

Issues:

The rates levied as shown on the Rate Certificate at Levy 2010/2011 attached as **APPENDIX F** have been brought to account and the valuation figures upon which the rates have been levied have been checked with the valuations determined by Council from the total of the General Valuation.

The list of non-rateable properties referred to on the Certificate have been examined and certified that such properties are exempt by or have been exempted by the Council under the provisions of the Act.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

Nil

Options:

Not applicable

Recommendation:

That Council note the Rate Certificate at Levy for 2010/2011 and authorise the affixing of the Seal.

12.6 FINAL RATE CERTIFICATE FOR YEAR 2009/2010**Background:**

The 2009/2010 rate notices were levied according to the minimums and cents in the dollar adopted for each rate category at a meeting on 10 June 2009 and in accordance with the provisions of the Local Government Act 1993.

Issues:

The rates levied as shown on the Final Rate Certificate for the year 2009/2010 attached as **APPENDIX F** have been brought to account and the valuation figures upon which the rates have been levied have been checked with the valuations determined by Council from the total of the General Valuation.

The list of non-rateable properties referred to on the Certificate have been examined and certified that such properties are exempt by or have been exempted by the Council under the provisions of the Act.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

Nil

Options:

Not applicable

Recommendation:

That Council note the Final Rate Certificate for the Year 2009/2010 and authorise the affixing of the Seal.

12.7 LIBRARY OPERATION EXPENSES 2007/2008 - 2009/2010 FINANCIAL YEARS
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Background:

Council recently asked for a report in regard to the operations of the Library Service at Gulargambone. This report incorporates both Coonamble and Gulargambone Library operations for the 2009/2010 financial year, with comparisons over 3 years.

Issues:

Gulargambone Library Services is administered by the 2828 Committee; during the 2009/2010 financial year Council paid this Committee \$18,204.00 for the provision of this service.

Costs of providing library services at Gulargambone for the 2009/2010 financial year were:

2828 Administration Fee	18,204.00
Insurance (20% pro rata hall)	275.00
Rates (20% pro rata hall)	171.00
Electricity (20% pro rata hall)	120.00
I.T. Service	1,000.00
Internet	600.00
North West Library (15% of fee)	5,500.00
Newspapers	135.00
Librarian (Coonamble)	<u>1,000.00</u>
	<u>27,005.00</u>

Costs relating to the provision of Library Services in Coonamble amounted to \$169,114

Costs for the Quambone library service are not captured directly however, from analysis of library expenditures derived, expenditure for Quambone is \$5,000 per annum.

The following statistics are provided by the Regional Librarian for the financial years.

Membership	Coonamble	Gulargambone	Quambone
2009/2010	1,449	88	9
2008/2009	1,343	89	9
2007/2008	1,210	84	9
Circulation			
2009/2010	17,086	579	150
2008/2009	23,442	903	N/A
2007/2008	25,249	690	N/A

Sustainability/Legislative Provisions:

For a local authority to receive a library subsidy from the State Library, it must provide free membership to residents and ratepayers as well as free access for any person to use library material at the library, (Library Act 1939, s10). Council receives approximately \$25,000 per annum for the library subsidy.

Financial Considerations:

Based on the above figures, the cost to provide library services to the members of the library at Gulargambone is \$306.88 per member, the cost of item per circulation is \$46.65.

Cost per member for library services at Coonamble is \$116.70 and cost per item circulation is \$9.90.

Costs at Quambone amount to \$555.55 per member and \$33.33 per item circulation.

The following table offers a comparison of costs per outlet over the past 3 years.

	Coonamble	Gulargambone	Quambone
Total Cost	\$	\$	\$
2009/2010	169,114	27,005	5,000
2008/2009	169,421	25,727	4,600
2007/2008	179,003	25,447	4,300
Member Cost			
2009/2010	116.70	306.88	555.55
2008/2009	126.15	289.00	511.12
2007/2008	147.93	302.90	478.00
Circulation Cost			
2009/2010	9.90	46.65	33.33
2008/2009	7.22	28.50	N/A
2007/2008	7.09	36.88	N/A

Information provided indicates the Gulargambone Library is open Wednesday to Saturday from 10am until 1pm and Friday from 2pm until 5pm, i.e. open 15 hours per week, approximately \$23.00 per hour paid to the administrative body.

Options: N/A

Recommendation:

That Council note the information pertaining to the provision of Library Services at Coonamble, Gulargambone and Quambone.

RICK WARREN

Director of Corporate Services

1 November 2010

**13. REPORT BY DIRECTOR OF ENGINEERING SERVICES
COUNCIL MEETING WEDNESDAY 10 NOVEMBER 2010****Recommendation:**

That the Director of Engineering Services' report be received and dealt with.

13.1 WARRENA CREEK WEIR**Background:**

Following several 'on site' meetings with representatives from the Central West Catchment Management Authority, advice has been received confirming the Authority's preparedness to contribute towards funding the earthworks to remediate the eroded headcut (bank) on the north side of the weir.

Issues:

Council has repaired the weir wall but much more substantial work is required to remediate the eroded floodway which has been damaged by flooding over the past few years.

The scope of works is as follows:

1. Utilise existing material from the site and borrow from the wheat bunker site to backfill the scoured area adjacent to the north side of the weir.
2. Use rock fill from the quarry to create a spillway and to allow the water to drop from sill height to bed level.
3. Extend several rock walls within the overflow stream bed to stabilize the site.
4. Re-vegetate after the site is stabilized.

Sustainability/Legislative Provisions:

Council is the licensee of the Warrena Weir which is a designated recreation area.

Financial Considerations:

Council resolved that an application be made for funding to carry out repairs and install a sheet-piling cut-off wall. No record of this application can be found.

The CMA previously indicated that funding of \$70,000 was available for the creation of wetlands on a TSR west of Coonamble. This project was transferred to the creation of a wetland/re-vegetation project in the Warrena Creek after approval for the land to be used for the original project was withdrawn by the Livestock Health & Pest Authority.

The CMA has indicated it may consent to use part of the wetland funding to remediate the washaways, but Council will be required to contribute funds in the order of \$30,000.

The 2010/2011 budget provides \$30,900 for Climate Change Tree Planting and this should be used to undertake further filling of the eroded floodway and to place rock on the spillway. Additional funding will be required in next year's budget to complete the remediation and restoration works.

Options:

1. Not proceed with the project.
2. Carry out works using funds contributed by the CMA and allocate the \$30,900 required.

Recommendation:

That Council advise the CMA that it will allocate \$30,900 towards the cost of repairing the scoured area of the Warrena Weir and that further funds may be included in the 2011/2012 budget to complete the works and remediation of the area.

13.2 COONAMBLE SEWAGE TREATMENT PLANT**Background:**

The installation of walkways and rails at the Coonamble Sewage Treatment Plant has been raised as a safety issue and a quote has been received to complete Stage 1 of the works.

Issues:

Stage 1 of the project involves the erection of walkways and railing in the area of the humus and sedimentation pits to prevent operators from slipping and falling into the pits during daily maintenance works.

Stage 2 will be manufacture and erection of stairs and walkways to access and maintain the trickling filters.

Sustainability/Legislative Provisions:

Council must provide a safe working environment for staff. This issue has been identified as not complying with safety standards and requires correction without delay.

Financial Considerations:

The estimated cost of supply of the walkways for the initial stage is \$72,320 + GST and the hire of a crane. Council provided \$20,000 in the 2010/2011 budget.

Options:

Nil

Recommendation:

That Council proceed with the erection of walkways and rails at the Coonamble Sewage Treatment land and additional funds be allocated from reserves.

13.3 WORKS IN PROGRESS

1. State Highway 18 – Heavy patching, edge patching and sign maintenance in progress.
2. Regional Roads – Nos 383, 202, 129B, 129Q & 7515:
 - a. Heavy patching is in progress on RR383, RR129Q, RR129B & RR7515.
 - b. Slashing is in progress on RR129Q and has been completed on RR7515.
 - c. Emergency repairs on RR832 at “Floddenfield” will be completed as conditions permit.
3. Local Roads and Streets:
 - a. Pothole patching has been completed or is in progress on all urban streets and sealed roads including SR86, SR19, SR2 & SR87.
 - b. Saturated sub-base has required heavy patching to commence on SR86 with works required on the other sealed roads.
 - c. Grading has been undertaken on the following Shire Roads, with gravel patching of causeways to be completed as conditions permit – SR14, SR19, SR44, SR93, SR17b, SR30, SR17a, SR29b, SR133, SR119, SR38, SR46, SR3, SR6, SR129, SR29, SR68, SR101, SR26, SR77, SR78, SR152, SR53, SR148, SR47, SR40, SR21, SR33, SR136, SR1, SR109, SR10, SR100, SR7, SR54, SR57, SR86, SR138, SR135, SR41, SR134, SR60, SR14, SR202, SR83, SR14, SR60, SR153, SR52, SR12, SR37, SR36 & SR123.
4. Parks and Reserves:
 - a. Mowing and slashing has been completed and is continuing as required on all sporting grounds, streets, verges and reserves.
 - b. Lack of contractors available to carry out these works has resulted in many areas becoming overgrown. A similar situation has occurred on the local road network.
 - c. Works are progressing on the foundations at the campdraft cattle yards.
 - d. The old bar and portion of the sheep yards at the Showground has been demolished.

Recommendation:
That Council note the foregoing information.

K N BRODBECK

Director of Engineering Services
2 November 2010

14. MANAGEMENT PLAN REVIEW AND QUARTERLY BUDGET
REVIEW TO 30 SEPTEMBER 2010
FOR COUNCIL MEETING WEDNESDAY 10 NOVEMBER 2010

Background:

In accordance with Section 407 of the Local Government Act 1993 and Section 203 of the Local Government (General) Regulation 2005 the General Manager must report to Council within two months of the end of each quarter the extent to which the performance targets of Council, set by the Management Plan, have been achieved and submit a review of the estimates of income and expenditure for Council's consideration – (attached).

Issues:*(i) MANAGEMENT PLAN:*

A copy of the Management Plan is attached showing performance against the targets set by Council for the current year.

(ii) BUDGET REVIEW:

Council adopted the budget for the current year at its meeting of 9 June 2010. Given the advertising requirements of 28 days and the time taken to prepare the budget results in lengthy lead times. Consequently the budget is prepared without actual knowledge of the year end result which has an effect on the current budget and which has been adjusted to reflect such contingency.

The following is a list of budget variations for Council's consideration:

(a) ADMINISTRATION**Page 2 Rates**

\$34,702 reduction, due to actual rate pegging of 2.6%, as opposed to budgeted amount of 3%.

Salaries & Allowances

Additional \$26,830 required for renegotiated contracts, award increases and reclassification of position.

Contracted Administration

\$33,257 required for actual cost of Contracted Officer – Asset Revaluations.

Accrued Leave Entitlements

\$5,000 required for salaries & allowances increase.

Financial Assistance Grant

Additional \$87,322 confirmed by LGGC for 2010-11 payment plus a CPI adjustment for 2009-10.

Administration Expenses – Insurances

\$12,012 reduction in expenses with no change in Public Liability & Professional Indemnity insurance.

- Page 3 Accrual of Leave Entitlements**
\$85,000 increase required for retirement of senior staff, funded by reserve.
- Page 4 Wet pay**
Anticipated increase of \$50,000 due to an unusually wet year to date.
- (b) COMMUNITY SERVICES & EDUCATION**
- Page 7 Kick Start Coonamble**
\$14,400 adjusted to reflect 2010 unspent grant funds.
- (c) RECREATION & CULTURE**
- Page 16 Quambone Showground / Racecourse**
\$5,000 as per resolution 8589 for access road.
- (d) TRANSPORT & COMMUNICATION**
- Page 18 Rural Local Roads**
Additional \$56,324 as confirmed by LGGC. This increase in income has been proportionately distributed across local road maintenance expenditure as follows:
Urban Roads \$3,767 sealed and \$1,548 unsealed;
Rural Roads \$13,984 sealed and \$30,600 unsealed;
Footpaths \$8,970 R&M and \$1,625 replacement;
Kerb & Guttering \$830 repairs & maintenance.
Cleaning Paver – CBD
\$30,000 as per resolution 8712. Full treatment of CBD pavers.
- Page 19 State Highways**
Finalised Works Orders 1/2010 & 6/2010
\$110,727 surplus realised in 2011 due timing differences.
Block Grant
Reduction of \$44,000 in both income and expenditure. Confirmed amount is less than budgeted.
- (e) ECONOMIC AFFAIRS**
- Page 20 Railway Station Repairs**
\$18,604 being unspent funds provided by ARTC.
- Page 21 Survey Expenditure Meglo**
\$10,000 Estimated costs associated with the sale of Council Land.

(f) CAPITAL ITEMS**Page 22****Local Government Accounting Solution**

\$146,000 required funds for the purchase of new accounting system, funded from Office Reserve.

Coonamble Depot Fuel Line Repairs

\$8,586 required for unbudgeted repair works.

Broome Park Shade Sails

\$23,500 to erect shade sails funded by \$15,000 from RLCIP grant funds, \$8,000 from Showground reserve and \$500 from general fund.

Tennis Courts

\$15,000 for upgrade of Tennis Club fencing funded by RLCIP grant funds.

Crusher Plant Purchase

\$30,000 replacement of quarry pump funded from the Quarry reserve.

Page 23**Plant Acquisitions**

\$445,000 Additional anticipated purchase Truck/Spreader funded from Plant reserve.

COONAMBLE WATER SUPPLY**Fluoridation**

\$5,109 expenses to be recovered by grant funds.

COONAMBLE SEWERAGE SERVICE**Pump Purchase**

\$30,000 Purchase of a pump from restrictions.

As Council's responsible accounting officer it is my opinion, having regard to the original estimate of income and expenditure and the quarterly review of these estimates at 30 September 2009, that Council is in a satisfactory financial position.

Sustainability/Legislative Provisions:

- | | | |
|------|--|-------------|
| (i) | <i>Management Plan</i> | |
| | Local Government Act 1993 | Section 407 |
| (ii) | <i>Quarterly Review of Budget</i> | |
| | Local Government (General) Regulation) | Section 203 |

Financial Considerations:

Consideration of attached Budget Review and list of budget variations.

Options: N/A

Recommendation:

That Council:

- (1) note the Management Plan Review;**
- (2) approve the variations to votes as listed in the budget review documents;**
- (3) note that in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;**
- (4) note the position of Council's estimated Reserves at 30 September 2010.**

RICK WARREN

Director of Corporate Services
Responsible Accounting Officer
1 November 2010

15. REPORTS FROM VARIOUS COMMITTEES
COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010

**15.1 REPORT ON THE NORTH WESTERN LIBRARY SERVICE MEETING
HELD AT COONAMBLE OIN TTUESDAY 19 OCTOBER 2010.
AGM/CONTRIBUTION**

Background:

Council is a member of the North Western Library service along with the Councils of Bogan, Gilgandra and Warren. The Annual General Meeting was held at Coonamble on 19th October 2010.

Issues:

Councillor Julian Campbell was once again elected Chairperson for the ensuing twelve months.

The executive Committee consists of the Chairperson, the Executive Officer, the Regional Librarian and one other delegate elected at the AGM. Councillor Serdity from Warren Shire was elected delegate, with Councillor O'Brien from Coonamble and Councillor Spencer from Gilgandra being alternate delegates.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

The recommended contribution for member councils for the 2011/2012 financial year is \$41,000. This represents an increase of 7.8% over the previous financial year. This allows for an increase in operating expenses of \$2,500, and \$500 per council to be maintained in a reserve for the anticipated increases in library operations software at the expiration of the current contract in 2 years. The increase was hotly debated and the contributions substantially reduced from the other proposals. Proposed contributions are discussed at the AGM which is generally held around September.

Coonamble Shire Council Library operating expenses are approximately \$185,000 per year. Council receives an ever diminishing grant from the State Library of around \$25,000, other income is negligible, and there is no great opportunity to raise additional revenues. While this is a valuable service to the community council has many other service obligations, a limited budget, and the provision of service such as this must be kept in perspective and balanced across the needs of the wider shire community.

Options:

1. Adopt the proposed contribution of \$41,000
2. Decline the contribution which would result in the demise of the co-operative.

Recommendation:

That Council:

- (1) note the information pertaining to the AGM;**
- (2) adopt the contribution of \$41,000 for the North Western Library Service and this amount be incorporated into the 2011/2012 Budget.**

**15.2 AFTER SCHOOL CARE (Vacation Care) MEETING MINUTES CORNER
TOOLOON & CASTLEREAGH STREETS, WEDNESDAY 6TH OCTOBER
2010**

Present: G Primmer, K Keizer, A Wiatkowski, B Ewers, D Waterford, D Hughes, E Byrne and Dee Dee

Apologies: J Bucknell

1. CONFIRMATION OF THE PREVIOUS MINUTES

A copy of the previous minutes of the ordinary meeting held on 17th June 2010.

RECOMMENDATION – That the minutes of the meeting held on 17th June 2010 be accepted as correct.

Moved; K Keizer

Second; G Primmer

Carried

2. BUSINESS ARISING FROM PREVIOUS MINUTES

- Signage, discussion re replacement signs for the “youth centre” signs that can be placed over those existing. Council has the measurements, **G Primmer to follow up new signage.**
- Friends of the Flicks- hasn't been arranged yet. Will look at for over school holidays, approx start time 7pm. **K Keizer to follow up with C Gray.** Need to hire popcorn maker from CPS and borrow a data projector- possibly RFS may loan/hire their equipment. **G Primmer to follow up.-**
Yes HQ brigade have one and will loan it.
- Laptop conversion-nothing has been done- Suzy has not been to any further meetings so it is assumed she is no longer interested in doing this training.
- CSC Executive Committee Pecuniary Interest forms. Dee Dee completed at the meeting, will need to follow up with council who still has not returned the forms. **G Primmer to follow up with Council.**
- Quality Assurance - Policy booklet updates, disk copies and actioned documentation. Policies to be emailed to all committee on a monthly basis for discussion and amendment as required. Committee to meet on a bi monthly basis to discuss any changes to be made.

2. Correspondence

- Letter Coonamble Shire- return of Pecuniary Interest forms.
- CCMS Newsletters 12 to 6.
- Review Matters- Issue 4

RECOMMENDATION – For information.

3. Training Opportunities

None noted

4. Attendance at Vacation Care

No figures available at time of meeting.

5. Financial Viability of the Service

No figures available at the time of the meeting.

6. Coordinators Reports this holiday period-Sept/Oct

D Waterford has been acting in the Coordinators role for Sept/Oct holidays and has advised she does not wish to undertake the role again, wishes to remain as an assistant only. Have had issues with not being advised what the role requires-i.e. no job description supplied prior to commencing.

Issues/incidents noted;

- ❖ Children have been swearing out the back and have had the neighbours complain to the staff. Staff advised to discipline children immediately- i.e. sitting down with time out.
- ❖ Library visit did not go well, with some children misbehaving.
- ❖ Some children attending have not had scooters or bikes to take to the skate park when on excursions. Need to look at the possibility of purchasing some scooters and helmets for use at the Centre. **G Primmer to follow up with the Council.**
- ❖ McDonald Park excursion was good- had 29 children on the day and three staff to assist.
- ❖ Mesh around the radio station antenna stays has become a problem with children climbing the mesh and getting on top of the shade cloth and using as a trampoline. Need to approach Council to replace the mesh with 6-foot high tin so the kids cannot climb. **G Primmer to follow up.**
- ❖ DOC's documentation for some children still has not been received.
- ❖ Food issues with some children being dropped off with no food at all for the entire day.
- ❖ Collection of children have had to follow up some parents re late pick up of children.

- ❖ Children have been signed out by alternative authorised persons then have been seen to be walking home unsupervised. Once signed out they are no longer the Centres responsibility? - **G Primmer to check with J Day/V Fulmer.**
- ❖ Movies for the kids to watch will be borrowed from the Library.

7. Fundraising Update

Have raised another \$238-00 for the \$1000-00 cash raffle, will continue to sell possibly up until Xmas.

8. Parental Cancellation Issues.

G Primmer and K Keizer to review staff statements received regarding discipline procedures concerning a child. A report is to be supplied to the parents ASAP. Further discussion to be held at a closed meeting. Those present at the meeting agreed that no refund of fees charged would be given as the child was only on a first caution notice and it was the parent's decision to remove the child from the service for the remaining days booked in. Vacation Care policy states no refund will be given for days cancelled.

9. General Business –

- Skip bin, will look at having a bin dropped off prior to the weekend of the 22 November and have a working bee that weekend. **G Primmer to follow up.**
- Note to be done up to go out with parents fee accounts advising children are to be sent to the Centre with food, drink, hat, helmet/safety gear if bring a scooter/bike etc.
- Swimming notes- need to check with the pool what information they require on the notes. **A Wiatkowski to follow up.**
- Cultural grants- check if these are still open- may be able to access funds to take the kids to Dubbo for an excursion. **G Primmer to follow up. No closed 15 July 2010.**
- Lack of staff over the holiday period was noted. Need to approach Council and see if we can have some more casual staff on the books to relieve and fill in if others are unavailable. **G Primmer to follow up.**
- Coordinators role need to get Council to advertise for the Coordinators role for the Xmas holidays, as D Waterford does not want to do the role again. **G Primmer to follow up.**
- Children with no food for the day has become an issue, emergency feeding of those without meals is to be looked into- similar to what is provided by the Public School. **K Keizer to check with Mission Australia and see if they have any funding available to assist. D Waterford to check with DOC's and see if they have any funding available. G Primmer to check with the Aboriginal Medical Service and see if they have any funding available**

8. Date of Next Meeting
Wednesday November 10th at 5.30pm

15.3 MINUTES OF MEETING OF COONAMBLE STREETS AHEAD COMMITTEE HELD ON THURSDAY 21 OCTOBER 2010 AT THE GLOBAL VILLAGE RESTAURANT COMMENCING AT 1.00 P.M.

Present: Don Schieb, Carmen Hiscock, Ange Thompson, Beverley White, Rowena Macrae

Apologies: Liz Markey, Lee O'Connor, Amanda Glasson, Steve Baldwin, Al Karanouh

Correspondence

Shire documents re: S355 committee. Paperwork to be completed and returned to Shire ASAP. More forms needed. **Action:** Row to contact Shire and ask for more forms.

Treasurer's Report

Report accepted as read. Moved Don Schieb, Seconded Ange Thompson. Motion Carried.

Christmas Carnivale

- Flat Bed – Okay, Steve has discussed with Eckles and all good there. More info closer to the date.
- C-gals – entertainment. Ange has spoken to them and if free they are happy to be involved. **Action** Ange to confirm date with them and discuss options for possible end of festivities concert?
- Candle for carols – Steve has ordered
- Carols by candlelight – Sandra Harrison has expressed interest in helping to organise this. **Action** Row to invite Sandra to next meeting to discuss finer points. Ange to mention this to St Brigids and see if they would be interested in participating. Row to contact public school and high school to see if they are keen with the idea to put them in touch with Sandra if they are.
- Coonamble Dollars – 10 x \$50 prizes for various things on the night in Coonamble Dollars. **Action** Row to ask Lee & Amanda if we can get some Coonamble Dollars to “keep Coonamble kicking”
- No bike parade – instead best dressed child in various age groups – could use colouring comp as a way to promote this.
- Letters to Shire re: road closure **Action** Row to contact Shire and confirm dates and times for road closure
- Letters to emergency services re: participation in parade **Action** Row to contact emergency services
- Choc Wheel – would they be interested in using flat bed? OR do we need to section off an area especially for them?

- Special invites for markets – McKeown's store = fruit (**Row to ask**), Robyn Hull = nuts as at strawb fair (**Row to ask**), Vicki Ditchfield = nuts (**Row to ask**)
- Colouring comps – get them out as early as possible in November. **Action** Row to organise and distribute early NOV
- Jumping Castle – Ivan Little-Hales **Action** Row to ring and book
- Face painting – email around asking for this... or Ivan's wife?? **COST Row to get price when booking Ivan**
- Entertainment on flat bed – invite community members to perform – all ages. EMAIL invite and posters – prizes on the night. Also invite clubs etc to draw raffles or have entertainment to “advertise” their club/organisation etc on email too. **Action** Row to draft email and send around asking others to distribute to their networks as well
- AUCTION – SA to source goods and donate raised funds back to the community – ask groups to write to streets ahead and ask for money towards their goal/s - committee to decide on recipients
- Chairs and tables for “concert” to finish the entertainment. **Action** Al to let us know how he is going with tables. Chairs already at Plaza.
- EDITORIAL at the Times re: revamped Carnival. **Action** Row and Carmen to arrange this with the Times office

Friends of the flicks

Does Chris wish to use the FOF money for air conditioning? Adam Macrae to ask Chris next time he is in the shop about this. If he wants to utilise the funds, we can discuss at the next meeting.

Meeting times

3rd Thursday of the month 12.30pm @ GLOBAL VILLAGE. Have notified Preschool for their calendar which had to be finalised this week.

NEXT CARNIVALE MEETING

Friday 29th October 12.30pm @ global village

With no further business the meeting was closed with thanks,

NEXT MEETING 18th November 12.30pm AT Global Village

**16. REPORT BY ECONOMIC DEVELOPMENT MANAGERS
FOR COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010**

Recommendation:

That the report by the Economic Development Managers be received and dealt with.

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Solar Power	<ol style="list-style-type: none"> 1. OROC Renewable Energy Meeting, Dubbo 19 October. 2. Chris Dalitz, Senior Consulting Engineer, Country Energy Thursday 28th re solar park idea Gular/Cble. 	<ol style="list-style-type: none"> 1. Meeting notes attached. 2. More research needed. Potential to integrate with Indoor Arena roof.
Rail Line Upgrade	<ol style="list-style-type: none"> 1. Prepared notes for Mayor to present to Simon Crean in Dubbo on 3rd November. 	
Indoor Arena	<ul style="list-style-type: none"> ▪ Prepared notes for Mayor to present to Simon Crean ▪ Commenced preparation of presentation to be given in Sydney by EDM and David Burtenshaw at a Corporate function organised by CorporateAb Connect ▪ Met with David Liddiard at AWLG National Forum in Dubbo 21 October. ▪ Completed application to I&I for the UNSW Student funding 	<ul style="list-style-type: none"> • Meeting in Dubbo with Simon Crean 3rd November. • Presentation to approx 15 corporates in Sydney Friday November 26th. • Sent to I&I on 26th October
Eco Spa	<ul style="list-style-type: none"> ▪ Sought extension of funding to allow time to complete hydrogeology. 	<ul style="list-style-type: none"> • See progress report attached. • Project due for completion 10 Dec.

2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Information for Prospective Residents	<ul style="list-style-type: none"> ▪ Responded to inquiries received via website and email. 	<ol style="list-style-type: none"> 2 enquiries requesting prospective residents info.
Support new and existing business	<ol style="list-style-type: none"> 1. Support Business Start-Ups: 2. Support Business Expansion: 	<ol style="list-style-type: none"> 1 start-up enquiry supplied information and referral to Vicki Lamrock BEC

Coonamble Regional Livestock Market	1. Business Plan - Received draft Final Report, Business Plan & Marketing Plan. Organised meeting of Steering Committee. 2. Marketing – Began negotiations with Pip Goldsmith re PR. Prepared and distributed press releases following each Fat Sale.	Recommendation: That Council adopt the Final Report, Business Plan and Marketing Plan for CRLM. (attached)
Employment Circle	1. attended meeting 26 th October. Nominations closed on 30 th Sept, with over 300 received for 72 businesses + 5 apprentices/trainees. Booked venue: Golf Club. Contacted Lady Golfers re catering. Booked guest speaker: Kerrie Phipps. Author, Personal Coach.	See notes attached. Awards dinner set for Sat 30th October, has had to be postponed owing to lack of numbers. Rescheduled date TBA.
Coonamble Chamber of Commerce	Attended meeting 28 th October @ Terminus Hotel. Meeting with promotion sub-committee Wed 3 rd November.	Assisting Chamber in key areas.
Railway Station Repairs/Restoration	Assisted CRTC with 2nd and 3 rd Progress Reports to Jobs Fund.	Project almost complete. Rainwater tanks/fencing to be installed.

3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Local Heritage Fund & Heritage Adviser	<ul style="list-style-type: none"> Received and processed application for Eason Centre re advice from Senior Structural Engineer on exterior wall. 	<ul style="list-style-type: none"> Application recommended by Heritage Advisor.
Museum Adviser	Liaising with museum & heritage adviser and HAC committee members for appropriate date/time for a community meeting	Community meeting, 6:30pm 10 th November in the RSL Board Room
Community funding	Processed invoices for programs under 'Coonamble Health Kick' project under LGSA Healthy Communities Project.	Health Needs Analysis complete. Feeding the Family, Stepping On and Aboriginal Walking Group underway. Due for completion Oct 2011
	Attended meeting re expansion of Therapy Aide Program to Quambone and neighbouring towns.	Need for funding support and operational partnerships.
Crime Prevention	Responded to inquiries from Attorney General's in response to comments by Minister for Community Services.	Outcome TBA.

4. Networking, Advocacy and Lobbying

ISSUE/ OPPORTUNITY	ACTIONS	STATUS/OUTCOMES
RDA Orana	Attended and facilitated/note took for workshops as part of 2010 Year of Women in Local Government Forum in Dubbo 21 st October.	For information.
Orana EDO Network Minister for Regional Development	Attended meeting in Dubbo 20 October. Prepared information for Mayor to present to Minister Simon Crean on 3 rd November.	See meeting notes attached? TBA

APPENDICES TO EDO REPORT:

- Notes from Employment Circle Meeting 26th October
- Final Report on Saleyards Business & Marketing Plan.

RECOMMENDATIONS (as per attached reports):

Recommendation:
That Council adopt the report submitted by the Economic Development Manager for the month of October 2010.

Amanda Glasson/Lee O'Connor
Economic Development Managers (Joint)
2 November 2010

**16.1 MINUTES OF MEETING OF COONAMBLE EMPLOYMENT CIRCLE
HELD ON 26TH OCTOBER 2010 AT GLOBAL VILLAGE RESTAURANT
COMMENCING 10AM**

Present: Vicky Fulmer, Adam Willner, David Floyd, Shane Kilby, Glenda Simpson, Jen Hoath, Lee O'Connor

Apologies: Elizabeth McKay, Marie Thomas, Priscilla Harvey, Richard Simpson, Karren Forrester, Robert Riley, Sue Miles, Ana Pateman, Erifili Davis, Ian Cochrane, Robert & Estelle Strong, Kate Keizer, Daisy Buckley, Prue Crichton.

1. Business Information Evening

Outcomes: 55 RSVPs received. 35 attended on the night. Hosting by CHS was excellent including food, set-up and service by students. Jen Hoath reported positive feedback from some of her clients. Lee reported good response from businesses she's spoken to. Coonamble RTC have put on 2 trainees. Tower & General is putting on another person. Secombe & Coghill are putting someone on and have contacted TAFE re training.

Follow up: CHS was to send out some information. DVD was filmed – distribution?

Next year: Agreed it should be run again in 2011. After much discussion it was decided that August to October was a good time. Could be built on and improved. Suggestion on the night was to have a local employer speak who has experience engaging trainee/apprenticeships. More encouragement for farmers to attend - involve TAFE Rural Skills Centre – Geoff Bastian or Frank Roberts. Other suggestions: have local JSA staff speak and give examples; have someone to serve drinks.

ACTION: Begin to contact agencies about the 2011 evening.

2. Local Training/Employment Contracts

Literacy & Numeracy Contract –

- Shane Kilby provided information as requested to Cr Don Schieb and it was also supplied to Council with EDM report. Not clear what Council's response was.
- Western College has generously offered to run the LLNP in Coonamble despite this not being in their contract.
- Erifili Davis is the contact and advises she will set a start date for mid to late Feb and work towards that.
- from November 2010 they will organise pre-training assessment days.
- the program will be run face-to-face in Coonamble – will need advice on suitable venue

- they will endeavour to recruit someone local to deliver the course. Will advertise in the Coonamble Times and use existing networks. Position will be 4 days per week, 5.5-6hrs/cay including breaks.

ACTION: *Work with Erifili and Western College to enhance delivery of this program in Coonamble.*
David Floyd to make inquiries through DEEWR as to why there was no contract for Coonamble.
Lee O'Connor to follow up on Council's response to Cr Schieb's reporting.

Work Readiness -

Previous discussion was in terms of designing and running a joint local program via a partnership approach with relevant agencies.

Discussion deferred until JSAs, High School and other agencies are present.

ACTIONS from previous meeting:

Priscilla, Shane, Kate and Daisy to get together and prepare a proposal.

Lee to provide information on Telstra Foundation Social Innovation Fund.

Invite AIT/CDEP, JJs, and Murdi Paaki to participate.

3. Apprenticeship Program Delivery to Coonamble

A positive outcome of organising the Business Information Evening has been that we are now aware of a large number of Group Training Organisations, Apprenticeship Centres and others who are available to service Coonamble.

4. Training & Employment Directory

David Floyd advised that it is not within his role to organise a directory.

Shane Kilby indicated that she could undertake this as part of a Diploma she is completing.

Shane proposes sending a proforma to various agencies to requesting details including: contact details, how/when they service Coonamble Shire, who they provide services to, range of services provided.

This will be included with a chart/diagram outlining the Who's Who of Traineeships. (Original supplied by Sue Miles and adapted by Lee for Council.)

See attached for comment.

Distribution could be via Council website as well as printed version. How to update constant changes in staffing, contracts to deliver programs etc is to be discussed.

ACTION: *Shane to develop draft pro forma and distribute to those present for comment.*

Lee to distribute pro forma to Employment Circle database.

Lee to email Who's Who of Traineeships to those present for comment/changes.

Final format, distribution and updating of Training & Employment Directory to be confirmed at future meeting.

5. TAFE Training

Glenda distributed information prior to meeting.

ACTION (ongoing): *TAFE staff to send course information electronically to all Employment Circle participant for promotion and referrals.*

6. Dare to Lead

More information hopefully at next meeting.

ACTION from previous meeting: *P Harvey to continue to chase information.*

7. Council-based Training

At their September meeting, Council adopted a range of resolutions relating to youth training and training within Council in general. Vicky Fulmer was nominated as co-ordinator of the Youth Training initiatives.

Vicky advised that appointing trainees is 'on hold' until an informal review of indoor and outdoor staffing structures is undertaken. May also be delayed by changeover in General Manager position.

Council has 105 staff and has a heavy ongoing workload in training existing and new staff. It is difficult to recruit new staff with appropriate qualifications so Council has to appoint and then train, which is expensive and time consuming so impacts on Council's capacity to complete works. Lack of literacy also impacts on staff progression in the workplace.

Shane advised of the WELL (Workplace English Language & Literacy) Assistance Program

ACTION: *Vicky to meet with Priscilla Harvey this Thursday 28th October to identify potential students as applicants.*

8. General Business

- Taste of TAFE open day on 20th September – did not run.
- [from previous meeting] AIT training centre – does it comply with requirements for small motors courses?

ACTION: *Karen to check compliance.*

- Rural traineeships and training – is generally run through TAFE Rural Skills Centre in Dubbo. Local TAFE is not aware of what's happening so unable to respond to inquiries. Rural Financial Counsellor would also appreciate info so she can refer clients.

ACTION: *Lee to contact Geoff Bastian or Frank Roberts to discuss information sharing/referrals processes and invite involvement in Employment Circle.*

- Short Courses – TAFE received funding from Foundation from Rural & Regional Renewal to run Parents As Mentors courses in 2011.
- Chamber of Commerce – Lee advised that Coonamble Chamber of Commerce is in the process of establishing with constitution and connection to NSW State Chamber. Next meeting this Thursday 28th October, 12.30pm at

Terminus Hotel. Key contacts are: Donna Swansborough, President Dswanny66@gmail.com; Ann-Marie Martin, Secretary to end 2010 Ann-Marie.Martin@nab.com.au 6827 1200; or driving force Lisa Murray, Castlereagh Photographics 68223338 photos.frames@bigpond.com

ACTION: Invite Chamber members to attend Employment Circle.

- Aboriginal Employment Strategy – also servicing Coonamble. Vicky advised that an appointment had been made for a meeting with Council but no-one arrived. Adam advised that AES are a Group Training Organisation.

ACTION: AES to be invited to Employment Circle. Adam to send contact details.

**10. NEXT MEETING: TUESDAY 16TH NOVEMBER
10AM, GLOBAL VILLAGE
Castlereagh St, Coonamble.**

**16.2 REPORT ON COONAMBLE REGIONAL LIVESTOCK MARKET
BUSINESS & MARKETING PLAN****Background:**

Council decided at its April 2009 meeting to change the use of the remaining Saleyards Promotion budget to match the Coonamble Associated Agents Pty Ltd \$4,000 to attract matching funding from Industry & Investment NSW to complete a Business and Marketing Plan for the Coonamble Regional Livestock Market. Matching funding was secured with Industry & Investment in January 2010 with consultants Gordon Shaw & Associates and PROAND Associates Australia Pty Ltd being commissioned in late April with an initial visit on 6th May 2010.

Issues:

Coonamble saleyards has increased throughput in the 2009/10 year which will place the facility on a positive footing to undertake a marketing strategy. The main issues outlined in the Marketing Plan is the perception of producers, agents, buyers and transport operators of how the yards operate. There is a comprehensive action plan included in the marketing plan which is aimed at addressing many of the perceived issues. The Business plan includes some infrastructure issues some of these can be attended to at a minimal cost whilst others will require substantial funding to be addressed. Each action will need to be fully costed prior to taking action to complete any upgrades as identified in the report. These costings will be provided to Council when they are to hand.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

Council has committed \$15,000 toward addressing the outcomes from the Business and Marketing Plan's. It is envisaged that this amount of money would go towards the marketing of the saleyards with any infrastructure spend to be fully costed after a prioritized list has been developed. A letter has been forwarded to the Coonamble Associated Agents Pty Ltd asking if they would financially commit to the project a response is yet to be received.

Options:

- Adopt the reports with their action plans for the working group to implement.

Recommendation:

That Council:

- (a) Adopt the Consultants Marketing Plan with the committed \$15,000 to be used to implement the action plan as included in the report;**
- (b) Adopt the Consultants Business Plan with the action plan to be implemented by the appropriate officers.**

AMANDA GLASSON

Economic Development Manger (joint)

3 November 2010

**17. REPORT BY TOURISM DEVELOPMENT MANAGER
FOR COUNCIL MEETING WEDNESDAY 10 NOVEMBER 2010**

Recommendation:
That the report by the Tourism Development Manager be received and dealt with.

Tourism Development

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
TQJAL Grants (Bore Baths Feasibility)	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	In progress
Gulargambone Brochure	<ul style="list-style-type: none"> Distributed to regional visitor information centres 	<ul style="list-style-type: none"> Copies arrived and distributed 	Complete
Tin Town Information Sign	<ul style="list-style-type: none"> Attended Coonamble Working Party meeting and sought feedback on draft 	<ul style="list-style-type: none"> 	Continuing
Quambone-Primitive campground	<ul style="list-style-type: none"> Commenced Costing work required 	<ul style="list-style-type: none"> See separate report 	For council decision
Bore Baths sign for Smith Park	<ul style="list-style-type: none"> Prepared draft/sought quotes 	<ul style="list-style-type: none"> 	In progress

Visitor Services

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Visitor Information Centre-Coonamble (CVIC)		<ul style="list-style-type: none"> 72 Visitors called into the centre in October and approximately 45 enquiries were received by phone 	Ongoing

Visitor Information Centre (GVIC) – Gulgambone		<ul style="list-style-type: none"> • ??? Visitors called into the centre in October. Phone calls not tracked. 	Ongoing
Information Packs (via web site form)	<ul style="list-style-type: none"> • Sent out 32 packs 	<ul style="list-style-type: none"> • 	Complete
two eight two eight project	<ul style="list-style-type: none"> • Two eight two eight is a finalist in the NSW Tourism Awards 	<ul style="list-style-type: none"> • 	AGM held 10 th November 2010

Marketing, Promotion & Events

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Web Site Promotion/Other events	<ul style="list-style-type: none"> • Loaded over 30 events to the council event calendar • Updated Council web site daily 	<ul style="list-style-type: none"> • 	Complete
2011 Events Calendar	<ul style="list-style-type: none"> • Preparing draft 	<ul style="list-style-type: none"> • 	Meeting in Coonabarabran 15 th November
Reprint Coonamble Brochure	<ul style="list-style-type: none"> • Prepared new draft with new photos 	<ul style="list-style-type: none"> • Sent to printers 	Brochures due late November
Coonamble Padmaps	<ul style="list-style-type: none"> • Made corrections and redrafted map 	<ul style="list-style-type: none"> • Coonamble Times to print new edition 	Due mid-November

Tourism Signage

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Info Bay Signage-Quambone	<ul style="list-style-type: none"> • New information bay signs ordered 	<ul style="list-style-type: none"> • 	Awaiting delivery
Information Sign-Gulgambone-Castlereagh Highway	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Under construction 	Awaiting DA approval

Information Sign- Castlereagh Street	<ul style="list-style-type: none"> Prepared new draft of sign Met with proponents 	<ul style="list-style-type: none"> 	Awaiting DA approval
Visitor Information Sign-Gulgambone	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Sign to be installed November
Industry and Regional Partnerships			
PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Coonamble Streets Ahead	<ul style="list-style-type: none"> Assisting with promotion of Xmas Carnivale 	<ul style="list-style-type: none"> 	Next meeting 19 November
Warrumbungle Cluster (Gilgandra, Coonamble, Narrabri and Warrumbungle Shires)	<ul style="list-style-type: none"> Revised funding application Set-up and staffed Warrumbungle Cluster stand at Canberra Travel/Caravanning Show 	<ul style="list-style-type: none"> Funding application successful for a Technology based campaign 	Campaign in Market from March 2011 for 12 months
Campbelltown City Council	<ul style="list-style-type: none"> Collected artwork for exhibition Prepared media release Delivered art to Campbelltown 	<ul style="list-style-type: none"> Nine pieces of Art to be on display 6-21 November 	Exhibition opened 5 th November
Outback Arts	<ul style="list-style-type: none"> Met with Outback Arts staff three times 	<ul style="list-style-type: none"> 	Next Meeting Lightning Ridge December
Great Inland Way	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	AGM December

QBATS (Quambone Business & Tourism Services)	<ul style="list-style-type: none">• Attended meeting on 26th October	<ul style="list-style-type: none">• Revised Quambone Library sign and progressed amenities for park	Next meeting November
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RECOMMENDATION:
That Council adopt the report submitted by the Tourism Development Manager for the month of September 2010.

STEVEN BALDWIN
Tourism Development Manager
3 November 2010

17.1 PRIMITIVE CAMPGROUND - QUAMBONE

Background:

Following the tabling of a detailed report to the October 2009 meeting of Council the Tourism Development Manager was asked to prepare more detailed costings of the proposed primitive campground at Quambone. This follows the increase in demand for such facilities across NSW and a request from the Quambone Community. The growth of the self-contained traveller market and the propensity to 'camp' rather than use commercial accommodation has driven the demand for this type of facility. In the last year Walgett Shire has approved and developed a site in Walgett and Narrabri Shire has developed sites in Pilliga, Gwabegar & Yarrie Lake.

The purpose of this report is to provide the initial and ongoing costs that would be involved should Council proceed with the project and seek to classify the former sportsground as a primitive campground.

Issues:

The proposed site is located behind the Swimming Pool and the Tennis Courts on the sportsground and surrounds. The location already contains water and a toilet block (within the tennis clubhouse). There is no obligation to provide showers at a primitive camp site. Bins also are not essential as travellers should be encouraged to take their rubbish with them. The site is slashed already but would require more regular slashing. Waste bins and water are already available at the site.

1. **Refurbishment of Toilets:** Located at the old Tennis pavilion - would require minor refurbishment such as painting. Cleaning of the toilets would need to be addressed and would be an ongoing cost
2. **Opening of Toilets:** The toilets would be closed when the ground was not being utilised so arrangements would need to be made to have these opened as required.
3. **Charge:** The aim of the facility is to attract people to the village and, for this reason, it is proposed to offer camping for free at the site. Administration & enforcing a camping fee would also be difficult.

The self-contained traveller is attracted to primitive camping grounds for their rudimentary condition and does not require sealed roads, barbeques, washing machines, hot water, clothes driers etc, that are provided at camping grounds or caravan parks.

Sustainability/Legislative Provisions:

Coonamble Shire Council would be required to comply with the Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.

Further to this, Council would also be required to address risk issues in regard to the approval of primitive camping grounds. This would include the following:

- OH & S issues
- Insurance
- Completion of a fire and evacuation plan
- Camping density plan for the grounds

It would be expected that, certainly in the early stages, there would not be a high level of usage of the site until listed in various publications and with the major industry associations.

Financial Considerations (estimates):

Initial Costs		Annual/ongoing	
Refurbishment of Toilet block (painting and minor repairs)	\$5000	Weekly cleaning of toilet (twice weekly if required)	\$2000/year (based on \$34.10 per week which includes oncosts)
Signage at site x 2	\$1000	Additional slashing/maintenance of site	-
Directional signage x3 (Highway & Coonamble Road)	\$1500		
Marking of sites with wooden barriers (future option only)	N/A		
Repair of causeway and minor formation and topdressing driveway access from Mungie street	\$3000		
TOTAL	\$10,500		\$2000

Options:

1. Decline to establish a primitive campground.
2. Agree to establish a primitive campground and allocate funding as detailed, including \$2000 annual costs for cleaning of toilets.

Recommendation:
That Council agree to establish a 'primitive campground at Quambone and allocate appropriate funds.

STEVEN BALDWIN
Tourism Development Manager
4 November 2010

**18. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010**

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

18.1 SALES**CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
01.10.10	Fat	1393	6895.35	9	32.85	1402	6928.20	-
15.10.10	Fat	791	3915.45	10	36.50	801	3951.95	-
29.10.10	Fat	1642	8127.90	11	40.15	1653	8168.05	-
06.10.10	Store					260	949.00	-

Totals:	Scale	3826	head	\$18,938.70	
	VA	30	head	\$ 109.50	
	Store	260	head	\$ 949.00	
	Yards	NIL	each	\$ NIL	
	NLIS Scanning	4184	head	<u>\$ 2,928.80</u>	\$22,926.00

18.2 CASUAL WEIGHING & CASUAL USE

Halcroft & Bennett Pty Ltd	\$910.20	
B, Lewis	<u>\$622.20</u>	\$ 1,532.40

18.3 SALEYARDS ACCOUNT

Period to 31 OCTOBER 2010	Income	\$58,317.76
	Expenditure	<u>\$58,224.90</u>
	Surplus/(Deficit)	<u>\$ 92.86</u>

GREG ROBINSON

Saleyards Manager

3 November 2010

19. REPORT BY CONTRACT RANGER
COUNCIL MEETING WEDNESDAY, 10 NOVEMBER 2010

Recommendation:

That the report by the Contract Ranger for the month of October 2010 be received and dealt with.

REPORT NOT AVAILABLE AT TIME OF PRINTING

Recommendation: That the report be noted and adopted

CASSANDRA BOYCE

Contract Ranger

November 2010