

7 April 2011

Sir / Madam

YOU ARE HEREBY SUMMONED to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **SHIRE CHAMBER, COONAMBLE** on **WEDNESDAY, 13TH APRIL, 2011** commencing at 9 am.

BUSINESS OF THE MEETING:

1.	OPENING PRAYER.....	1
2.	ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND.....	1
3.	PUBLIC QUESTION TIME.....	1
4.	APOLOGIES.....	1
5.	DEPUTATIONS/ DELEGATIONS.....	2
6.	DECLARATION – CONFLICT/PECUNIARY INTEREST.....	3
7.	CONFIRMATION OF MINUTES.....	5
8.	RESOLUTION BOOK UPDATE.....	40
9.	MAYOR’S ACTIVITY REPORT.....	46
10.	PRECIS OF CORRESPONDENCE.....	47
11.	REPORT BY GENERAL MANAGER.....	61
12.	REPORT BY DIRECTOR OF CORPORATE SERVICES.....	65
13.	REPORT BY DIRECTOR OF ENGINEERING SERVICES.....	75
14.	REPORTS FROM VARIOUS COMMITTEES/DELEGATES.....	84
15.	REPORT BY ECONOMIC DEVELOPMENT MANAGERS.....	100
16.	REPORT BY TOURISM DEVELOPMENT MANAGER.....	113
17.	REPORT BY SALEYARD MANAGER.....	121
18.	REPORT BY CONTRACT RANGER.....	122
19.	REPORT TO CLOSED SESSION.....	Error! Bookmark not defined.
20.	QUESTIONS WITH NOTICE.....	124
21.	GENERAL BUSINESS.....	126
22.	APPENDIX A –AUDITOR’S REPORT.....	Error! Bookmark not defined.
23.	APPENDIX B – NSW FARMERS ASSN.....	Error! Bookmark not defined.
24.	APPENDIX C – INTERAGENCY MINUTES.....	Error! Bookmark not defined.
25.	APPENDIX D – MURRAY DARLING BASIN PLAN.....	Error! Bookmark not defined.
26.	APPENDIX E – LGSA ROADS & TRANSPORT.....	Error! Bookmark not defined.
27.	APPENDIX F – DRAFT INTERNET EMAIL POLICY.....	Error! Bookmark not defined.
28.	APPENDIX G – DRAFT DEBT RECOVERY POLICY.....	Error! Bookmark not defined.
29.	APPENDIX H – DRAFT PROCUREMENT POLICY.....	Error! Bookmark not defined.
30.	APPENDIX I – STANDARD CONTRACT GM.....	Error! Bookmark not defined.

Yours faithfully
RICK WARREN
 General Manager

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011**

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE GULARGAMBONE WAR MEMORIAL HALL ON
WEDNESDAY, 9TH MARCH, 2011 COMMENCING AT 9.14 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, B. O'Brien, M. Webb, D. Schieb and A. Karanouh.

Also present were the General Manager, Mr. Warren, the Director of Engineering Services, Mr Brodbeck, the Director of Corporate Services, Mr. Quarmby and Mrs Moorhouse.

In opening the meeting the Mayor thanked the Gulargambone War Memorial and Mechanics' Institute Hall Committee for making the hall available and for setting up for the meeting. He also acknowledged members of the CDEP and Youth Centre who assisted in cleaning and preparation.

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

Prior to beginning the meeting, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

(a) MR NEIL ANDERSON

Mr Anderson advised that he owned the property "Avoca" and informed Council that because Avoca Lane is officially closed he has no legal access from his property. Mr Anderson said he has been given approval to use the closed road, however was made aware that should an accident occur, there would be no insurance cover. He explained that when he wanted to move stock this was a problem and requested that Council repair and open Avoca Lane as a priority.

The Director of Engineering Services said that an application for funds to repair flood damage has been submitted and when Council receives a Schedule of Works it will be able to program works in the vicinity. The meeting agreed that this matter be investigated and that appropriate action be taken as a priority.

Cr Schieb referred to a meeting of the National Farmers' Association which was held in Gulargambone recently and advised that a formal letter would be forthcoming from the Association concerning other roads in the Shire that have been closed. The Director of Engineering Services said that Council is concentrating on flood damage repairs with grants that are available, however it is impossible to fix all the roads in the short term

Regarding Mr. Anderson's situation, the General Manager advised that his access issue would be addressed immediately.

(b) MURDI PAAKI REGIONAL ENTERPRISE CORPORATION

At this juncture, Ms Taryne Albert, distributed information on the Community Assistance Patrol in both Coonamble and Gulargambone. She then addressed Council on various issues, including the following, and apologised for the non attendance of the CEO, Janelle Whitehead.

(i) Coonamble Community Assistance Patrol (CAP)

Advised that hours were changed in Coonamble in June 2010 from 6.00 p.m. to 11.00 p.m. to 5.00 p.m. until 10.00 p.m. She explained the purpose of the patrol and advised that statistics are collected each night on the number of passengers. The document handout contained graphs of use by various groups. Taryne also referred to problems that were experienced with some members of the community regarding use of the CAP. Council noted that the Coonamble CAP has recently been suspended.

(ii) Gulargambone Community Assistance Patrol (CAP)

Taryne reported that MPREC commenced the Gulargambone CAP in October 2008 and cancelled it in December 2010 due to a number of issues following complaints from the Gulargambone community. She referred to the CAP as being a service to the whole community, not just Aboriginal members. Taryne said initially the bus was used to pick up all community members, however it is now used for sober adults and children (no-one effected by alcohol is allowed on the bus – this decision is made by the Patroller).

Council noted that following cancellation of the Gulargambone CAP, MPREC hired an independent consultant to review the service. A copy of her report was attached. Taryne also advised that the consultant completed a review of the Coonamble CAP following the recent letter from Council concerning inappropriate use.

Taryne informed the meeting that the Attorney General's Department provides funding for CAPs and the current term expires in June 2011. She said staff feel that they have no support from either Council or the Police. Both the Mayor and the General Manager disputed this, saying that Council has always been supportive of the service and worked very hard to get it up and running in the beginning. The Mayor said staff were not being targeted and should not take Council's criticism personally, as Council understood the issues that were being faced in both Coonamble and Gulargambone.

(iii) Creek Walk

Taryne advised that the CDEP in Gulargambone have commenced the Creek Walk. They will be meeting with the community shortly to get feedback and also to sort out the responsibility for maintenance of the walk when completed.

(iv) Gulargambone Cemetery

Council was advised that the shade structure was to be placed in the Gulargambone Cemetery shortly and would be available for use by all denominations. Taryne said that eight metal bench type seats have been manufactured – two would be placed in each section. She said this would be done when she receives the okay from Council.

(v) Various

- Orchard project is underway.
- Cr O'Brien asked about maintenance of a CDEP property at Gulargambone – Taryne advised that MPREC cleans the block when requested.
- Mayor informed Taryne that Council supports the organisation and will help wherever possible and reiterated that Council has no problems with staff.

At this juncture, 9.32 a.m., Taryne left the meeting and Council received Mrs. Katrina Lefebvre

(b) COONAMBLE AMATEUR THEATRICAL SOCIETY (CATS)

Mrs Lefebvre referred to the letter sent by CATS to Council, outlining the situation with regard to hiring of sound and lighting and the cost of providing these essentials. She referred to the length of time the Society has been running and the ever increasing costs of staging the bi-annual production. Mrs Lefebvre said under the current system CATS cannot afford to stage the production any more than three nights and is attempting to purchase sound and lighting equipment which could then be utilised by other groups. She said it has been ascertained that the approximate cost for sound and lighting is in the order of \$30,000 - \$40,000 and requesting a donation from Council. Mrs Lefebvre said the Society was also actively seeking grant funding.

Cr Karanouh suggested that CATS join with other groups to share costs. It was noted that the next production will be held at the Plaza Theatre where the Society can conduct a bar and provide food, which will be a way to raise funds. Mrs Lefebvre said that the cost of individual microphones is \$1,000 each. Cr O'Brien suggested that the Society approach the Coonamble Chamber of Commerce for support. The Mayor thanked Mrs Lefebvre and said the matter would be discussed later in the day. She left the meeting at 9.47 a.m.

(c) MR COLIN RYAN

Firstly welcomed Council to Gulargambone and thanked it for having its meeting there. He said his first issue was the cost of bulk water, which was \$3.85/kilolitre, and referred to the cost of town water at 54 cents/kilolitre. He said it seems to him that purchase of bulk water is very expensive and not in keeping with the town charge.

The General Manager referred to the cost of providing both water and sewer services to Gulargambone, advising that they are both incapable to 'standing alone'.

Mr Ryan referred to the need for road works and noted that Council has claimed for funds to repair flood damage. He pointed out what he considers a safety issue at the new low level bridge, saying there are no centre lines marked and traffic, especially during harvest, seems to take the curve on the wrong side of the road. The Director of Engineering Services noted this issue and will take appropriate action.

Another issue raised was Baronne Bridge – on the left hand side there is a considerable dip. The Director advised that the RTA tried to jack the approach strips after the slabs sunk. He said the Authority had a company on hand to fix the problem, however rain stopped the project. Mr Brodbeck said he would again take this matter up with the RTA to have the fault remedied.

Mr. Ryan thanked Council and left at 9.50 a.m. Mr. Jeff Taylor was welcomed to the meeting.

(d) Gulargambone Branch NSW Farmers' Association

Mr Taylor referred to the AGM held recently and said the Association would be seeking Council guidance in taking action for the State Government to take back some of the important roads so that funding can be provided to carry out maintenance. He referred to the Coonamble, Gilgandra and Warren Shires making an approach regarding this project.

Mr Taylor also mentioned the coal seam gas and said investigations are currently taking place east of Gulargambone (perhaps in Gilgandra Shire). However he said should this go ahead it will cause enormous problems to the Shire and the cost to the district would be huge. Cr Schieb said the Association is endeavouring to get funding for the Coonamble/Warren Road and is going to take action to have the title of the road changed. The Mayor commended this action, saying it's a good way to start the ball rolling and said Council will support the application to have the roads returned to the Government so that the responsibility of funding become its responsibility.

Mr Taylor said the Association is looking to GrainCorp to upgrade facilities at Gulargambone silos and would like support. The Mayor asked that a letter be forwarded to Council, to which Mr. Taylor agreed.

(e) SKATE PARK

At this juncture, Robyn Delaney and four young people from Gulargambone, addressed the meeting giving reasons why Gulargambone should have a skate park. The Mayor said the proposal would be considered in conjunction with the management plan. The General Manager referred to the skate park in Coonamble and advised that the High School students who make representations to council took on a fundraising role and provided input along the way.

(f) YOUTH CENTRES – COONAMBLE & GULARGAMBONE

At this stage, Mr. Paul Hausia, Project Officer with MPREC, and Mr Adam Cohen spoke to Council concerning the youth centres at Coonamble and Gulargambone. Mr Kemp referred to a workshop recently held in Cobar which aimed at getting youth to participate in activities and stand up for themselves – he said the workshop was very successful. He said he would like to see more activities from both the Youth Centres so that they provide projects for all youth in the communities. Mr Kemp said they are looking at appointing a representative in Gulargambone who would take on the role of mentor, with the focus on all youth in the community. The Mayor asked that a letter of request be forwarded and he assured Mr Kemp that Council will support such endeavours.

Mr. Hausia and Mr Cohen thanked Council and left the meeting.

4.0 APOLOGY

8990 RESOLVED on the motion of Crs Webb and Canham that an apology for non attendance be accepted from Cr. Tom Cullen.

5.0 DELEGATIONS

Nil

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF THE MINUTES

8991 RESOLVED on the motion of Crs O'Brien and Schieb that the minutes of the Ordinary Meeting of Coonamble Shire Council, held on 9 February, 2011 be confirmed, subject to the following amendment:

Minute No 8976 (Page 24/4756)

***Item (2) commit in principle to funding of \$16,000 (for 2011)
(in lieu of \$12,000 stated)***

BUSINESS ARISING FROM THE MINUTES

(a) Assessible Communities Program –Grant Funding (Min No 8959)

Cr Schieb referred to this item and said it may be a good idea to investigate a program for the Caravan Park in conjunction with the proposed Eco Spa development. The General Manager said that this grant funding is for 'disabled access' and, if made available funding would provide both the Pool access/change room facilities and Caravan Park toilets/showers with appropriate access for disabled persons.

The Mayor said it is reasonable to assume that the Eco Spa development will not happen for years, if ever, and he was not in favour of dropping this project. The General Manager said the Eco Spa would need to have private enterprise. He said that the Study recently conducted was funded by a grant of \$15,000 and \$10,000 contribution from Council.

(b) Trees – Coonamble Sportsground (Page 26/4758)

Cr Karanouh referred to shoots from Athol Pines growing through the fence at the Sportsground. He said this is causing damage. The Director of Engineering Services said that every 12 months these trees are trimmed and tidied up. Mr Brodbeck said he is looking at removing the trees from the area.

(c) Gulargambone Cemetery

In response to a question from Cr O'Brien as to who is responsible for maintenance at the Gulargambone Cemetery, the Director of Engineering Services said that Council carries out some maintenance, however when heavy work is required it is programmed when the slasher is working in the vicinity.

Mr. Brodbeck said he has requested the CDEP to provide him with a budget price for use of equipment and staff on a roster basis for ongoing works. He said it is necessary to have a formal agreement and pay for regular services. The Director said he also requested a price for Coonamble on the same terms. Cr O'Brien said the road into the cemetery has pot holes.

8.0 RESOLUTION BOOK UPDATE

8992 RESOLVED on the motion of Crs. Webb and O'Brien that the Resolution Book Update be received and dealt with.

The General Manager referred to the alternative format and the setting out of completed items in a different section of the current format. It was agreed that the format include completed items and they continue to be shown separately.

(a) Law & Order – Minute No 8290

Cr Karanouh said he understood that the Crime Prevention Plan had been signed off by the Attorney General. The General Manager said this was the case, however Council continues to seek funding for a facilitator. Mr Warren said three agencies (Police, DoCS and Juvenile Justice) have information sharing protocols that can be the basis for cooperation between them. He said it would be advantageous to appoint a sub-committee under the Crime Prevention Plan to address juvenile crime issues. It is understood that the Premier's Department can liaise with these agencies to ensure cooperation.

Cr Karanouh said Council should be proactive and make either the General Manager or the Director of Corporate Services available to attend meetings with Superintendent Noble to identify priorities. The General Manager referred to the Coonamble Interagency meetings where issues can be raised, however he pointed out there are insufficient protocols and Council should be involved with the three agencies (viz Police, DoCS and JJ). Mr. Warren said Superintendent Noble is committed to the cause of addressing juvenile crime issues.

9.0 MAYOR'S ACTIVITY REPORT

The Mayor provided a verbal report on his activities since the last meeting, which included the following:

- Dinner under the Stars – apologised to Cr O'Brien for not attending. Congratulated the Committee on another great event, which was enjoyed by those in attendance.
- Opening of Inspiration House – attended this event which he thinks is a move forward in addressing domestic violence.
- Met with the Landscape consultant who is preparing the Main Street Upgrade – the Director of Engineering Services and the Manager of Services also attended the meeting. Cr Horan said the plan at this stage is looking good.

8993 RESOLVED on the motion of Crs. Horan and O'Brien that the report on Mayoral activities be adopted.

10.0 CORRESPONDENCE

8994 RESOLVED on the motion of Crs. Webb and O'Brien that the Correspondence be received and dealt with.

Section A –For Council’s Consideration:**10.1 KATIE SULLIVAN, TEACHER, COONAMBLE PUBLIC SCHOOL D7 (34378)**

Advising she teaches Year One and one of her students suffers from severe Cerebral Palsy which prevents his communication with class mates and most other everyday activities. Seeking to help the student by the purchase of equipment which will cost approximately \$2,000 and asking Council to contribute.

The General Manager reported that whilst Council is sympathetic to the situation, should a precedent such as this be set, it would give the community an ongoing expectation that Council will continue to undertake and finance activities that are the responsibility of State Government. Mr. Warren said Council has a laptop and printer which is excess equipment which could be donated.

8995 RESOLVED on the motion of Crs Webb and O’Brien that Council not provide assistance in regard to supply of educational equipment that is the responsibility of the State Government.

10.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION L9 (34388)

Writing to all councils asking that they pass a resolution in the first few months of 2011 endorsing the position that a referendum be held by 2013 to change the Constitution to allow direct funding of local government bodies by the Commonwealth Government and also to include local government in any new Preamble to the Constitution if one is proposed.

8996 RESOLVED on the motion of Crs. Karanouh and O’Brien that Coonamble Shire Council declare its support for financial recognition of local government in the Australian Constitution so that the Federal Government has the power to fund local government directly and also for inclusion of local government in any new Preamble to the Constitution, if one is proposed and calls on all political parties to support a referendum by 2013 to change the Constitution to achieve this recognition **AND FURTHER** that Council write to the Prime Minister, the Leader of the Opposition and the Local Federal Member advising support for recognition.

10.3 MURDI PAAKI REGIONAL ENTERPRISE CORPORATION (MPREC) C4-1 (34420)

Seeking permission to install seating and place a mobile shade structure onto the grounds of the Gulargambone Cemetery. Advising the items were made as part of the Community Development activities approved by FaHCSIA for the CDEP in Gulargambone.

The General Manager informed the meeting that the Director of Engineering Services has written to MPREC seeking clarification regarding the type of bench seats proposed. Mr. Warren said that representatives of MPREC discussed this issue with the Director on 28 February 2011 and it was noted that the seats will be all steel construction.

8997 RESOLVED on the motion of Crs.O'Brien and Karanouh that Council endorse the action of the Director of Engineering Services in making enquiries regarding construction of the proposed seating and authorise the Director, through the General Manager, to make a decision and advise MPREC accordingly when all the information has been considered.

10.4 GULARGAMBONE WAR MEMORIAL HALL & MECHANICS INSTITUTE D7 (34433)

Advising the Committee will be celebrating Senior Citizens Week in March by holding a morning tea. Saying that last year Council sponsored the event and again looking for a monetary donation to defray the costs.

The meeting noted that last year Council contributed \$100 towards this event.

8998 RESOLVED on the motion of Crs. Karanouh and Webb that Council agree to contribute \$100 towards the Senior Citizens Week morning tea being organized by the Committee of the Gulargambone War Memorial Hall and Mechanics Institute.

10.5 COONAMBLE CHAMBER OF COMMERCE D7 + G5 (34453)

Referring to its recent meeting and putting the following items to Council for consideration:

- (1) Requesting Council to seek funding for a full-time Grants Officer which would assist all local businesses and community groups to apply for appropriate funding.

In regard to this matter, the General Manager advised this issue will be addressed in conjunction with the review of the organization structure.

- (2) Asking for clear signage to be erected on the approach to the Industrial Estate.

Council noted the process is underway to erect signage adjacent to the roadway at the Industrial Estate.

- (3) Enquiring about recycling – asking Council to investigate how surrounding areas recycle.

The General Manager stated that Council addressed the issue of recycling previously and resolved not to undertake the recycling activity as a collection service. He said recycling is undertaken at Council's Waste Management facility by the operator.

8999 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council inform the Chamber of Commerce:

- (1) That when the organization structure is being reviewed the position of a Grants Officer will be addressed;
- (2) That signage will be erected adjacent to the roadway in the vicinity of the Industrial Estate;
- (3) That Council previously resolved not to undertake the recycling activity as a collection service.

**10.6 COONAMBLE CHAMBER OF COMMERCE P15 + T1
(34454)**

Enquiring about Council's local tendering policy and saying there is concern regarding awarding of tenders to out of town contractors. Stating it is aware of the 10% rule and pointing out it would be more advantageous if the percentage was raised to at least 12%. Suggesting that Council consider an amendment to its tendering policy to include a provision for the employment of a percentage of locals on all job sites, even by out of town contractors. Reporting that the Chamber would like to see Council become more proactive towards rebuilding the qualified workforce within its employment.

The General Manager drew Councillors' attention to Council's Procurement Policy which was attached to the business paper.

Mr Warren said that since Council last reviewed its Procurement Policy, there have been changes within Regulations relating to Preference to any Supplier. He advised that the Director of Corporate Services would provide a report to the April meeting.

The General Manager said Council is aware of the difficulty in recruiting and retaining a qualified workforce. He said it should be pointed out that Council is not in a position to indenture trainees and/or apprentices to tradespeople as Council does not have them. Mr. Warren said that Council is attempting to address the situation however, he pointed out there is no quick easy fix.

9000 RESOLVED on the motion of Crs. O'Brien and Karanouh that the Chamber of Commerce be advised that Council is aware of this issue and will address it when the opportunity presents itself **AND FURTHER** Council does not have qualified staff to indenture apprentices.

10.7 MRS JANETTE HUME P1-11 (34362)

Asking that this request be tabled at Council's meeting . Advising she lives in Maule Street and stating that "*every night about 9.00 – 9.30 a mob of kids go to the football oval and bash and bang, swear, throw things and set fire to things*". Asking if the Shire can lock the oval each night to "*keep the hoons out*".

The General Manager stated that should Council decide to lock the gates, additional overtime will need to be paid. He also said that locking the gates would prevent legitimate use of the Sportsground for the purposes for which it is intended.

9001 RESOLVED on the motion of Crs. O'Brien and Webb that the vehicle gate be locked at night as is the practice recently instigated by the Director of Engineering Services and that the Police be requested to monitor the Sportsground after dark.

Cr. O'Brien declared an interest in the following item and took no part in discussions or voting.

10.8 TWO EIGHT TWO EIGHT D7

Advising that six people (five volunteers plus the TDM) will be attending the Australian Tourism Awards in Perth on March 11. Saying that two eight two eight will be representing NSW in the Specialised Tourism Services category. Wondering whether Council would consider contributing towards the cost – the total of which is \$859/pp (excluding accommodation).

9002 RESOLVED on the motion of Crs.Canham and Schieb that Council agree to pay air fares/accommodation for its Tourism Development Manager to attend the Australian Tourism Awards in Perth on March 11, 2011.

10.9 DIXON & SWANSON, SHOPFITTERS

Advising they act on behalf of Mr Yong Cao who is currently seeking to purchase the building located at 43 Castlereagh Street, Coonamble and fit it out as a retail pharmacy. Advising the existing main customer access into the building is via two concrete steps off Castlereagh Street (each step is 185mm high above the existing paved footpath). Putting forward their proposal to install a ramp and enclosing a plan for Council's perusal.

The General Manager explained that such a proposal would impede the footpath and be a target for skateboarders which would be a safety issue. It was pointed out that there is sufficient room within the premises to provide a suitable ramp and following discussions with Council Officers, the firm no longer wishes to construct the ramp on the footpath.

9003 RESOLVED on the motion of Crs. Webb and O'Brien that Council note permission is no longer sought for the ramp to be located on the footpath.

10.10 DAVE McLEAN F5-4 (34411)

Complaining about motor bikes and cars speeding on the levee bank, stirring up dust and causing safety issues. Stating that the vehicles in question are not registered. Fearing that someone will be killed and saying that something has to be done to stop this irresponsible behaviour. Wondering whether speed humps or a gate would work.

The General Manager advised that in discussions with the Director of Engineering Services, it has been determined that Council will have to make a determination regarding access to the new levee when it is constructed.

9004 RESOLVED on the motion of Crs. Karanouh and Canham that Council request police to patrol the area and issue infringements for unregistered vehicles/bikes, unlicensed drivers/riders, not wearing helmets and that Council erect signage prohibiting this activity.

10.11 LOCAL GOVERNMENT PROCUREMENT 19 (34498)

Inviting Council to join NSW Local Government Electricity and Natural Gas Tender 2011. Stating that in January 2011 LGP conducted a survey of all NSW councils seeking interest in a further tender process for:

- street lighting (un-metered)
- large sites (sites with capacity greater than 160MWh p.a.)
- small sites (sites with capacity less than 160MWh p.a.)
- Green energy
- Natural gas

Saying the survey results were an overwhelming support for a new tender process to commence immediately with the aim to be implemented by 30 June 2011.

The General Manager informed the meeting that Council spends approximately \$90,000 per year on street lighting and approximately \$50,000 for the quarry. Mr Warren said both of these sites qualify under the amount of electricity consumed.

9005 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council participate in the tender process with LGP for electricity tender for street lighting and the crusher.

10.12 COONAMBLE AMATEUR THEATRICAL SOCIETY D7 (34494)

Advising that Coonamble Amateur Theatrical Society (CATS) consists of a passionate and vibrant group of community members who, bi-annually, organize a local theatre production. Stating that various people throughout the community are involved, from school teachers/students to businessmen/farmers, and the 2009 production "Jungle Fever" held at the Coonamble Bowling Club was a sell-out over three nights. Pointing out that ticket sales was \$14,200 and expenditure was \$14,724.86 (the loss was made up by donations from members of the cast and crew). Advising the biggest expenses for the production were:

- Catering – Coonamble Bowling Club \$8,375
- Sound & Lighting (hired from Orange) \$4,760

Saying that due to overwhelming demand for future productions CATS has to rethink the direction in which it wishes to proceed and will be applying for grants and seeking donations to purchase its own equipment. Saying any funding/grants will be put towards the purchase of sound and lighting equipment, as well as some costumes and props. Pointing out that the approximate cost for sound and lighting will be in the order of \$30,000 - \$40,000 and requesting a donation from Council to allocate towards the purchase of some equipment.

Mrs Katrina Levebvre, representing the Society, addressed Council earlier in the day during public question time. The General Manager informed Council that it has \$10,000 in its Donations Vote for this financial year.

9006 RESOLVED on the motion of Crs. Karanouh and Horan that Council contribute \$5,000 to the Coonamble Amateur Theatrical Society for the purchase of sound equipment (i.e. 5 microphones @ \$1,000/each) and it be noted the equipment will be made available to other users in the future in accordance with conditions set by the Society

Section B – Information**10.13 COONAMBLE BOWLING CLUB LIMITED PR1263 (34326)**

Advising the Board of Directors has decided to close off the entrance/exit driveway in Aberford Street after considering hazards for both motorists and pedestrians. Saying there are two alternate entrance/exit driveways in Pages Terrace.

It was noted that the Director of Engineering Services has advised the Club that Council has no objection to the closure in the interest of improved safety for motorists and pedestrians. The Director suggested that new "EXIT" signs be erected, with directional arrows to delineate the route to the car park exit.

10.14 OFFICE OF THE MINISTER FOR POLICE P5 (34322)

Referring to Council's letter to the Minister for Police, Mr Michael Daley MP, regarding policing in Coonamble and noting Council's resolution of 13 October 2010 concerning the matter. Referring to Supt. Noble's meeting with Councillors with a view to achieving a mutually agreed resolution. Pointing out that if Council is unhappy with the way the Castlereagh Local Area Command is addressing its concerns, it should contact the NSW Ombudsman.

The General Manager said that at Council's February meeting it was resolved to make another formal complaint regarding this issue and letters have been sent to the Ombudsman and Supt. Bob Noble in accordance with that resolution.

10.15 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW E2 (34373)

Advising that the LGSA *NSW Election Priorities 2011* was formally launched on 7 February 2011 and an electronic version, a brief summary document and the media release is available on line at www.lgsa.org.au/election2011. Stating the Associations have requested a formal response in writing from all parties and they will be posted on the website to keep councils informed.

10.16 THE HON STEVE WHAN MP – MINISTER FOR EMERGENCY SERVICES E4 (34342)

Advising of changes to the composition of NSW Emergency Management Districts as a consequence of a recent review of the State Emergency and Rescue Management Act 1989. Saying the change will take effect from March 1, 2011 and Council's Local Emergency Management Committee now falls within the Western Slopes

A copy of the map showing the new Emergency Management Districts was provided to each Councillor. It was noted that the larger areas have already been legislated.

10.17 CASTLEREAGH LOCAL AREA COMMAND P5

Forwarding copies of media releases regarding activities within the Command region, which were included with the business paper.

10.18 COONAMBLE MULTI PURPOSE SERVICE M5-3 (34386)

Advising that during a recent risk assessment of the new MPS staff identified a potential injury risk with the entrance to the new building, in that when cars indicate to enter the MPS often the car following goes off to the left to overtake, before realizing there is a sign in their path, causing them to break suddenly. Suggesting two possible solutions and saying the entrance to the MPS is on landscaping plans and it is hoped to make it more visual.

The General Manager informed Council that the writer has been advised that this matter has been referred to the Local Traffic Committee (which includes RTA representatives) for investigation and determination. Council noted that the next meeting of the Committee will be held in March.

10.19 SHIRES ASSOCIATION OF NSW L9 (34410)

Providing a history of the NSW Aboriginal Land Council (NSWALC) membership as well some membership alternatives. Saying the matter will be discussed at the Special Shires Association Conference on 23 February 2011.

A copy of the letter was included with the business paper for Councillors' information.

10.20 DEPARTMENT OF LOCAL GOVERNMENT L9

Advising a revised Investment Order pursuant to section 625 of the *Local Government Act 1993* has been issued, was published in the Government Gazette on 11 February 2011 and replaces the Order dated 31 July 2008. Listing some of the changes made to the Investment Order.

The General Manager pointed out that changes to the Revised Ministerial Investment Order, as contained in Circular 10-11, requires deletion from Council's Investment Policy the ability to invest with Local Government Financial Services. In accordance with Clause E (Variations to Policy), this has been carried out and removed from Council's current Investment Policy.

10.21 DISTRICT EMERGENCY MANAGEMENT OFFICER

Advising that the DEMC meeting scheduled for 3 March 2011 will not be held as there will be no legal identity of "Western Slopes DEMC" on that date. Advising the Minister for Emergency Services has approved the amalgamation of the existing "Central West" and "Western Slopes" Districts to form a new emergency management district from that date. Saying the new EM District is called "Central West" District and will consist of 19 LGAs.

9007 RESOLVED on the motion of Crs. O'Brien and Webb that the information contained in Item Nos. 10.13 to 10.21 inclusive be noted.

11.0 REPORT BY GENERAL MANAGER

9008 RESOLVED on the motion of Crs. Karanouh and Webb that the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

9009 RESOLVED on the motion of Crs. Karanouh and Webb that Council note Development Application Nos. 056/2010 and 058/2010 have been approved under delegated authority since the last Council meeting.

11.2 SPECIAL CONFERENCE – SYDNEY – PROPOSAL FOR ONE ASSOCIATION

The General Manager reported that on 23rd February 2011, in company with Councillor Webb, he attended the Special Conference arranged by the Shires Association of NSW in Sydney to discuss the formation of a single association to represent Local Government in New South Wales.

Mr Warren pointed out that the Shires Association called the early Special Conference to discuss the issue rather than waiting until its usual Conference in late May 2011. He said the Conference acknowledged that one voice representing Local Government in NSW was needed to effectively lobby State and Federal Governments on local government issues.

The General Manager drew Council's attention to the fact that of the 27 principles endorsed by Council at its meeting in September 2010, six were amended – the report listed amendments

Mr Warren drew attention to the draft Constitution, a copy of which was attached to the business paper and pointed out that it is currently before all NSW councils and will require formal endorsement by all members of both Associations at future annual conferences.

9010 RESOLVED on the motion of Crs. Webb and O'Brien that Council note the information regarding the Special Conference of the Shires Association of NSW in relation to the formation of One Association and submit a response to the LGSA regarding the draft Constitution prior to 18 March 2011

11.3 QUARRY PRODUCTION

The General Manager produced a comprehensive report outlining options for the extension of the quarry which was requested at the February meeting. The report covered the following areas:

- (i) Pit
- (ii) Production
- (iii) Marketing

The General Manager stated that Council, as a public authority, is subject to many stringent regulations not applicable to private enterprise – e.g. tendering regulations and adoption of fees and charges and publication of these. He said in order to change the fees and charges, once adopted, Council would need to display and seek public submissions prior to any change.

Mr. Warren reported that Council procedure in the past has been to set the budget for quarry operations to break even with a transfer to reserve of the depreciation of crusher plant and a further \$10,000 for remediation works at the end of the quarry life. He said that generally the quarry makes a surplus from operations and this is realised at the end of the financial year, when it is generally transferred to reserves as part of Council's end of year determinations.

The General Manager reported that a much more detailed report would need to be commissioned to investigate markets and engineered specifications as to crushing equipment and mobile plant, for substantial increases in production.

In response to a question from Cr. Schieb, the Director of Engineering Services advised that Council currently works two pits which are separated by a "U" shaped piece of land that is now owned by Council. Cr Karanouh said he would like to see the quarry expanded.

9011 RESOLVED on the motion of Crs. O'Brien and Schieb that the information contained in the General Manager's report be noted.

11.4 MANAGEMENT PLAN 2011 – 2014 – TIMETABLE

The General Manager submitted the following time table to ensure the orderly progress of the 2011 – 2014 Management Planning process.

Date	Function
Wednesday 11 May	Draft Management Plan (considered as part of May 2011 Council meeting) and placed on public exhibition
Wednesday 25 May	Public Meeting (evening) for Council to present its Management Plan to the Community.
Tuesday, 7 June	Submissions from the public close
Wednesday 8 June	Management Plan adopted (at normal monthly Council meeting)

Mr. Warren informed the meeting of increases in the sewer charges and referred to the requirements of the State Government in this regard. He said to offset the total increase to ratepayers it is proposed that there be no increase in the Domestic Waste Charge, nor in the usage consumption charge for water. There will be an increase in the service charge for water supply.

Council was reminded that rates will increase by the 2.8% approved by IPART – which is an overall increase in total rates not an individual amount. The General Manager said it is proposed that the general rate minimum be increased by \$15.00. He said a report would be submitted to the April meeting.

9012 RESOLVED on the motion of Crs. Webb and Karanouh that the information be noted.

12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES

9013 RESOLVED on the motion of Crs Canham and Karanouh that the report by the Director of Corporate Services be received and dealt with.

12.1 RATE COLLECTIONS

9014 RESOLVED on the motion of Crs. Webb and O'Brien that the Total Combined Rate Collections to 28 February, 2011 be noted.

12.2 LIST OF INVESTMENTS

9015 RESOLVED on the motion of Crs. Canham and O'Brien that the list of investments as at 28 February 2011 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

12.3 CAPITAL EXPENDITURE GUIDELINES

The Director of Corporate Services informed Council that in December, 2010 the Division of Local Government Department of Premier and Cabinet released the Capital Expenditure Guidelines pursuant to section 23A of the Local Government Act 1993. Mr Quarmby said these Guidelines have been developed to assist councils prepare Capital Expenditure Reviews as part of the council's budgeting process.

Council noted that the new guidelines apply to capital projects for infrastructure facilities, including renovations and extensions that are expected to cost in excess of 10% of council's ordinary rate revenue or \$1,000,000 whichever is the greater (GST exclusive). The Director said where the anticipated cost of a project is estimated to be greater than \$10,000,000 further additional requirements will need to be completed.

A list of projects which are exempt from the guidelines was provided but, in accordance with best practise, it is anticipated that Council will apply the principles of these guidelines to all capital projects.

A Summary Flow Chart which represents the processes required to be undertaken when Council is considering capital works projects was attached to the report.

9016 RESOLVED on the motion of Crs. Karanouh and Webb that the information contained in the Director of Corporate Services report be noted.

13.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

9017 RESOLVED on the motion of Crs O'Brien and Karanouh that the report by the Director of Engineering Services be received and dealt with.

13.1 DRAFT POLICY – WORKING IN HOT OR EXTREME CONDITIONS

The Director of Engineering Services advised that a draft policy in connection with the above was adopted recently by Council's OH&S Committee. Mr Brodbeck pointed out that Council has a duty of care to ensure workers are protected from the sun and its effects to minimize exposure and as a precaution against the risk of heat stress injury.

A copy of the draft policy was included with the business paper.

The Director reported that the procedure applies to all Council employees, contractors and volunteers whose duties would place them in areas of risk in a hot outdoor environment or working with equipment that produces heat. He said the draft policy is consistent with recent amendments to the Local Government (State) Award 2010, the RTA Working in Extreme Temperatures Policy and the OH&S Act 2000 and OH&S Regulations 2001. The General Manager informed the meeting that it must be shown that Council has correct policies in place for all situations.

9018 RESOLVED on the motion of Crs Karanouh and Webb that Council advertise the Policy for Working in Hot or Extreme Conditions for a period of 28 days, inviting written submissions and/or comments and that the policy be adopted at the April meeting, after consideration of any submissions received.

13.2 ANNUAL GENERAL MEETING – NEW SOUTH WALES FLOOD PLAIN MANAGEMENT AUTHORITY

The Director of Engineering Services reported that the 51st AGM for the NSW Flood Plain Management Authority was held from 23rd – 25th February in Tamworth and, given Council's desire to progress the upgrade of the levee, he felt it was prudent to attend on Council's behalf.

Mr Brodbeck reported that the following persons spoke at the Conference:

- Dr John Wicks from the UK - flood risk management planning.
- Catherine Cusak MLC – outlined the Opposition's policy on climate change and environmental issues.
- Senator Barnaby Joyce – spoke about controlling development on floodplains to ensure that risk is considered, identified and the best options implemented to allow certain types of development to be approved.

- Tony Windsor – opposing the Federal Government’s proposed flood levy to rebuild Queensland and also the Murray/Darling Basin Committee and what he hoped to achieve in that area.

The Director reported that much of the Conference was devoted to presentations on flood risk management, community consultation, flood mitigation, emergency response, flood prediction and modeling, as well as holding the AGM on the Thursday of the Conference.

Mr Brodbeck stated that Council should continue to be represented at these types of Conferences for the networking and to be kept up-to-date with topical information and changes in legislation relative to flood mitigation.

9019 RESOLVED on the motion of Crs. Karanouh and O’Brien that the information contained in the report be noted.

13.3 TREE MANAGEMENT POLICY & PROCEDURE

The Director of Engineering Services reported that the draft policy submitted provides for the planting, maintenance and, where necessary, the removal of trees and shrubs on Council controlled property.

Mr Brodbeck pointed out that budget allocations in support of this Policy will be made on the basis that maintenance of existing trees or plantings of new or replacement trees, is costed and funded in accordance with recognised risk management principles to ensure tree asset protection, community safety, risk and resource priorities and best value are met.

9020 RESOLVED on the motion of Crs. Karanouh and O’Brien that Council place the draft Policy on public exhibition for a period of 28 days, inviting public comment and adopt the Tree Management Policy and Procedure in conjunction with consideration of any submissions received.

13.4 WORKS IN PROGRESS

In keeping with normal practice, the Director of Engineering Services submitted a ‘works in progress’ report, which included the following:

- **State Highway**
 - flood damage repairs (in progress) & reseals (commence when contractors are available)
 - further rehabilitation & widening works (will be undertaken before the end of June)
 - bitumen patching (full length completed – is ongoing).

▪ Regional Roads

- routine patching, mowing and edge sealing carried out on four regional roads
- emergency flood damage has been completed on MR202 & further works will be completed in due course as resources permit.
- Road base has been carted to RR129B and RR7515 in preparation for the start of rehabilitation works under the REPAIR program.

▪ Local Roads

- flood damage has been completed or is underway on various roads.
- bitumen patching and slashing has been completed on four Shire Roads.

▪ Urban Street

- Bitumen patching, slashing and cleaning has been completed in all urban streets.

The Mayor enquired about Hickey Street and Effie Durham Drive, asking whether the works planned for both streets were still 'on the radar'. The Director of Engineering Services said that works would be carried out, however flood damage repairs was Council's priority at this time.

Cr Schieb referred to the amount of loose metal in patching works carried out – the Director said the application rate may have been too high, however other factors, such as heat, have effects on the emulsion/gravel combination.

9021 RESOLVED on the motion of Crs. webb and O'Brien that the works in progress report be noted.

At this juncture, 11.03 a.m., Council's Tourism Manager was in attendance to present his report.

16.0 REPORT BY TOURISM DEVELOPMENT MANAGER

9022 RESOLVED on the motion of Crs. Webb and O'Brien that the report be received and dealt with.

Mr. Baldwin touched on various issues in his report, including:

- Bore baths project – some information was incorrect – Lee is checking – delay in progress.
- Warrumbungle Cluster (Gilgandra/Coonamble/Narrabri/Warrumbungle Shires) – digital campaign to be launched in Sydney on 11 March. Council has contributed \$3,000 towards the purchase of Bluetooth marketing devices.
- Moorambilla Festival – prepared accommodation audit and investigated tourist trains as accommodation/package option – event to be held 23 – 25 September 2011.

- Riversmart Macquarie – met with CEO and Coordinator to discuss potential eco cultural trail. Publicity was given on ABC Radio on 8 March. The initiative has government backing.

9023 RESOLVED on the motion of Crs. O'Brien and Webb that the report by the Tourism Development Manager be adopted.

16.1 ACCREDITED VISITOR INFORMATION CENTRE COONAMBLE

Council noted the report submitted by the TDM on this issue. Discussions ensued regarding the best location for the Coonamble VIC. The TDM said should the Eco Spa Project proceed at Smith Park, the kiosk/office at the facility would be the ideal location. The Mayor pointed out that this development is in the future and Council needs to identify a location for the VIC now. Cr Horan wondered whether the sign displaying the Italic "I" is so important and said perhaps it may be prudent to have the Centre located more centrally, even if it is not available seven days/week. The TDM said that not having seven days' service was the reason the VIC was relocated to the Cypress.

Councillors recognise for the VIC to be successful staff at the selected venue would have to have the time to spend with visitors – this is not possible in businesses that constantly busy. The General Manager said he has had discussions with the TDM and sees no sound solution. The Mayor referred to expense associated with relocation of the Centre, referring to its move from Cottage Industries to the Cypress Motel – he said every time it is moved, it is costing Council. Cr Horan suggested the Library may be the best location at this time.

The General Manager referred to the proposed restructure of Council's organisation structure and said this issue could be reviewed to accommodate staff availability. The Director of Corporate Services gave an overview of Narromine Council's experience with its Visitor Information Centre.

Cr Canham suggested that Council look at employing an Information Officer trainee. The General Manager acknowledged this suggestion.

9024 RESOLVED on the motion of Crs Webb and O'Brien that Council call for expressions of interest for another business to take on the Visitor Information Centre (VIC) service and, if that proves unsuccessful, the VIC be set up in a Council owned facility (e.g. Library, Museum, Administration Centre), which would involve opening some time during weekends, losing accreditation and reverting to the blue and white Roman "I".

16.2 MOORAMBILLA FESTIVAL 2011 – 2013

The General Manager handed each Councillor a copy of an email he received from the Artistic Director of the Festival, wherein she stated that “I have not yet received any formal response nor feedback” concerning the proposal to conduct the Moorambilla Festival in Coonamble for a further three years. Mr. Warren said he disputed the contents of the email as he previously contacted the Artistic Director advising that the proposal was to be ratified at this (the March) meeting.

The TDM said he has now received all figures and provided Council with those for the years 2008, 2009 and 2010. He said that the Festival is clearly beneficial to the town in terms of both artistic/cultural development and the value of media generated. He said that whilst other councils struggle to find a major event, the Moorambilla Festival has provided this Shire with an arts festival that continues to grow. Mr Baldwin said that whilst there have been and still are some operational issues to be resolved, these are not insurmountable.

Discussion ensued regarding the appointment of a Coordinator and Councillors are of the opinion that the position should be held by a local person to run the operational elements of the event and be Council's key contact. Cr. O'Brien nominated Councillors Karanouh and Webb for the Local Committee, however Cr Webb declined. It was agreed that the Local Committee consist of Councillors O'Brien and Karanouh

9025 RESOLVED on the motion of Crs Webb and Karanouh that Council:

- (1) Agree to support the Moorambilla Festival in 2011, 2012 and 2013;
- (2) Prepare a funding agreement with the Artistic Director which provides \$16,000 (2011); \$18,000 (2012) and \$20,000 (2013) and includes a rigid reporting structure;
- (3) Form a Local Committee comprising Councillors O'Brien and Karanouh, together with the Tourism Development Manager (alternative representative be the General Manager), along with a community member and a representative of Outback Arts and the Local Coordinator;
- (4) Advertise expressions of interest for a community member.

15.0 REPORT BY ECONOMIC DEVELOPMENT MANAGERS

Councillors noted that the EDMs were in attendance to present their reports.

9026 RESOLVED on the motion of Crs. Canham and Webb that the report by Economic Development Managers be adopted.

BUSINESS AWARDS – COONAMBLE WINNERS

9027 RESOLVED on the motion of Crs. Webb and Canham that letters of congratulations be forwarded to the business award winners in Coonamble.

15.1 INDOOR ARENA – UNIVERSITY OF NSW – DESIGN PHASE – MARCH 2011

Council noted the report from the EDM concerning this item and also noted that an allocation of \$12,500 previously made by Council, plus a grant from the Department of Industry & Innovation for up to \$17,000 to cover this phase of the project are mostly unspent will provide sufficient funds to cover the costs of students visits.

9029 RESOLVED on the motion of Crs Webb and O'Brien that the report be noted.

15.2 MEETING OF COONAMBLE EMPLOYMENT CIRCLE

9030 RESOLVED on the motion of Crs O'Brien and Schieb that the minutes of the Coonamble Employment Circle meeting held on 15 February 2011 be noted.

Cr Karanouh suggested that young people should be taught to drive, however the current requirement of 120 hours (with 20 hrs min night driving) is too lengthy and perhaps the time should be reduced.

9031 RESOLVED on the motion of Crs. Karanouh and Webb that Council write to the NSW Roads and Traffic Authority requesting that the hours be reduced for young people being taught to drive, pointing out that the number of hours required to be logged at the present time makes the task of teaching very cumbersome.

15.3 MEETING RE DELIVERY OF LITERACY & NUMERACY (LLNP) CONTRACT IN COONAMBLE

9032 RESOLVED on the motion of Crs. O'Brien that the minutes of the meeting to discuss current arrangements for the delivery of LLNP in Coonamble, held on 18 January 2011 be noted.

15.4 GULARGAMBONE COMMUNITY STRATEGIC PLAN 2011

Council noted this report was accompanied by a copy of the draft plan. The EDM reported the purpose of the Plan is to:

- Act as a framework to direct action within the Gulargambone community on agreed shared priorities.
- Facilitate co-operative working relationships between the Gulargambone community, businesses, Council and other external partners.

- Formalise the goals and objectives of the community in relation to its economic and social future.

9033 RESOLVED on the motion of Crs. Canham and Webb that Council note the Gulargambone Community Strategic Plan 2011.

14.0 REPORTS BY VARIOUS COMMITTEES

9034 RESOLVED on the motion of Crs. Schieb and Webb that the reports by Various Committees, as submitted, be noted.

14.1 MEETING OF QUARRY MANAGEMENT COMMITTEE

9035 RESOLVED on the motion of Crs Webb and O'Brien that the minutes of the Quarry Management Committee meeting held on 2 February 2011 be noted and the following recommendations adopted:

(a) Mt Magometon Quarry Management Plan 2011-2020

i) Item 5 – Plant and Equipment

(i) Section 5.1 – Mobile Plant

THE COMMITTEE RECOMMENDS that the following changes be made to Section 5.1 – Mobile Plant:

Second paragraph:

“It is felt that the size and type of mobile plant be reviewed, with additional equipment hired if necessary for campaign crushing operations”

Final paragraph to be replaced with the following wording:

“Replacement of the Quarry’s second vehicle be in accordance with Council’s current policies and procedures for plant replacement”.

ii) Section 5.2 – Fixed Plant

THE COMMITTEE RECOMMENDS that in an endeavour to increase productivity, it investigate reconfiguring the screening process to bypass the secondary jaw (HP Crusher), noting it may be possible to complete these works ‘in house’ utilizing existing plant and staff during lulls in production.

(b) Section 7 – Rehabilitation

THE COMMITTEE RECOMMENDS that the following three major components of the future site rehabilitation are:

1. Fencing and signage to ensure safety of the pit area.
2. Removal of structures, roads and other infrastructure.
3. Tree planting for the purpose of screening the site.

It was noted that the estimated cost of the major rehabilitation (Item Nos. 1 – 3 above) would be approximately \$130,00, made up as follows::

1.	Fencing/signage	\$20,000
2.	Removal of structures, etc.	\$60,000
3.	Tree Planting	\$50,000.

(c) Section 8 – Financial Plan

THE COMMITTEE RECOMMENDS that the Quarry Management Plan be amended to read:

“Section 7 of the Management Plan estimates the rehabilitation liability to be approximately \$130,000 in today’s terms, equating to an annual accumulation of \$10,000 – this amount will allow for annual price increases”.

(d) Section 9 – Conclusion & Recommendations

9.1 Existing Operation

THE COMMITTEE RECOMMENDS that Council:

1. Continue to operate the Mt Magometon quarry with the reviewed plant and equipment and existing staff levels.
2. Continue to utilise contractors for drilling, blasting and breaking down of oversize rock.
3. Continue to investigate possible improvements to increase productivity.

9.2 Future Development

THE COMMITTEE RECOMMENDS that Council:

1. Continue the development of the new pit to the south of the existing workings.
2. Commence discussions with the relevant Department to investigate securing additional land to the south of the existing pit.
3. Manage the cost of pit development through the utilisation of overburden in the production of road base wherever practical

9.3 Rehabilitation

THE COMMITTEE RECOMMENDS that Council:

1. Accrue \$130,000 at a rate of \$10,000 per annum, plus CPI increases, towards the long term rehabilitation of the quarry.

9.4 Financial Matters

THE COMMITTEE RECOMMENDS that Council:

1. Aim to achieve at least 13% return on capital invested at the site and also two million dollar annual sale within the next two years.
2. Increase prices annually in accordance with CPI, subject to a review of the prevailing market prices.

3. Continue to cash fund the depreciation of plant and equipment on the site, with mobile plant to be funded through the Plant Reserve, and fixed plant to be funded through the Quarry Reserve.

14.2 MEETING OF TRAFFIC COMMITTEE

- 9036 RESOLVED** on the motion of Crs. o'Brien and Webb that the minutes of the Traffic Committee meeting held on 7 October 2010 be noted.

14.3 MEETING OF COONAMBLE SHIRE HERITAGE & HISTORICAL MUSEUM COMMITTEE

- 9037 RESOLVED** on motion of Crs O'Brien and Schieb that the minutes of the Shire Heritage and Historical Museum Committee meeting held on 15 February 2011 be noted.

14.4 MEETING OF OCCUPATIONAL HEALTH AND SAFETY COMMITTEE

- 9038 RESOLVED** on the motion of Crs O'Brien and Webb that the minutes of the Occupational Health and Safety Committee meeting held on 15 February 2011 be adopted.

14.5 MEETING OF COONAMBLE STREETS AHEAD COMMITTEE

- 9039 RESOLVED** on the motion of Crs.O'Brien and Karanouh that the minutes of the Coonamble Streets Ahead Committee meeting held on 17 February 2011 be noted.

14.6 REPORT BY CR BARBARA O'BRIEN

Council noted that Cr O'Brien prepared a report on the Seminar – *Financial Skills for Councillors* – which was held in Dubbo on 1 February 2011 and coordinated by Local Government Learning Solutions.

- 9040 RESOLVED** on the motion of Crs O'Brien and Schieb that the report submitted by Cr O'Brien on her attendance at the Financial Skills Seminar for Councillors be noted.

17.0 REPORT BY SALEYARD MANAGER

- 9041 RESOLVED** on the motion of Crs. Canham and Webb that the report by the Saleyard Manager be received and dealt with.

URGENT BUSINESS

- 9042 RESOLVED** on the motion of Crs Webb and O'Brien that the following item be classified 'urgent business' and dealt with.

18.0 REPORT BY CONTRACT RANGER

- 9043 RESOLVED** on the motion of Crs O'Brien and Webb that the report by the Contract Ranger for the month of February 2011 be noted.

19.0 QUESTION WITH NOTICE

Cr O'Brien gave notice as follows:

“Apparently, approximately 10 years ago, a project was considered taking treated water from the sewage farm to the school/oval for watering purposes. What was the outcome of that plan?”

The General Manager and the Director of Engineering Services both provided input to the report that was provided in response to Cr O'Brien's request. It was noted that investigations into this matter were carried out ten years ago and associated costs at that time were significant. The Director of Engineering Services referred to the latest Guidelines for Reuse of Effluent obtained from the Office of Water were contained in a 145 page document.

In December 1999, when Council wrote to Mr Slack-Smith (the local member) seeking assistance, it pointed out that if funding was not forthcoming an increase of 500% would be required to recover capital costs associated with the project and this would not be feasible.

The General Manager informed the meeting that Gulargambone Sewerage Fund has no reserves and has been running at a deficit for many years. He said State Government Regulation requires water and sewerage funds to be self sustaining – this will not be the case at Gulargambone without the doubling of the current sewerage charge. Mr Warren stated that to embark on this project would be financially irresponsible in light of the above.

9044 RESOLVED on the motion of Crs. O'Brien and Webb that the information be noted and that a copy of the report be forwarded to the Gulargambone Central School for information.

20.0 GENERAL BUSINESS

Cr Karanouh:

- Seats on Grandstand at Oval – The Director of Engineering Services said to provide bench seating would be at a cost of \$7,000/row. The Director said the problem is ongoing because seating is continually vandalised. Cr Karanouh said he thought to instal the new seating in stages, with the undamaged chairs being moved to one side and the new bench seating installed on the other side. The Director said he intended to replace the seating in stages. The General Manager referred to funding available from the Department of Sport and Recreation which may be used for this purpose.

TWO HOUR PARKING – COONAMBLE CBD

A MOTION

PROPOSED by Cr Karanouh **SECONDED** by Cr Schieb that Council abolish the two hour parking limit from the Coonamble CBD.

The voting was three for and three against this motion – the Mayor used his casting vote and the **MOTION WAS LOST**.

Cr Schieb:

- Welcome to Coonamble Dinner – apologised on behalf of the Mayor. Said it was a good function – 96 people in attendance
- Roads Conference – attended this meeting in Gilgandra with Council's Manager – Highway/Plant Fleet. Many councils represented. Want to identify roads which require upgrading and make a joint application for funding. Gave notice that the Tooraweenah Road be upgraded. The General Manager gave overview of email received from Kevin Humphries on this matter – said he returned an email asking whether a response was required prior to the April meeting – no reply was forthcoming. The General Manager said that the matter would be presented to the April meeting, however he said the crux is that each council pay \$5000 for a scoping exercise to identify strategic/regional roads for upgrade.

Cr O'Brien:

- Roof on RTC at Coonamble has been damaged – repairs not yet carried out.
- Referred to Mrs Fuller's road which needs maintenance.
- Broken gutters in Bourbah Street – Director of Engineering Services agreed to inspect.
- Prue Holgate – street numbering. The GM said that it is a difficult task as a lot of residences are identified by their Lot Number.

Cr Webb:

- Referred to ongoing vandalism – broken windows – indicated that a protest is being organised regarding no policing. Mayor asked were the incidents reported.
- CCTV – only one police officer can operate CCTV system – two staff members can use the system at council's office. The Mayor asked whether Council received legal advice as to whether evidence from CCTV cameras is permissible. The General Manager will follow up.

Cr Canham:

- Law and order issues – stolen cars. Reiterated the need for all incidents to be reported. The Mayor said victims should ask for an "event number".

Director of Corporate Services:

- Said RFS has provided estimate of operational costs – a meeting is scheduled for next week – hoping to sort issues so that Council can approve.

General Manager:

- Council's relationship with RFS - overgrown blocks
- Organisation restructure
- One Association Meeting – PORTS – no direction

Director of Engineering Services:

- Staff issues
- Possibility of \$4.5m funding for water/sewer

POSITION – MANAGER – WATER & SEWER SERVICES

9045 RESOLVED on the motion of Crs. Webb and O'Brien that Council call applications for the position of Manager – Water & Sewer Services, noting that this position takes the place of the Project Officer in Council's organisation structure **AND FURTHER** should the services of a Project Officer be required in the future it be a fixed term contract for the specific works.

Cr O'Brien:

- Referred to fence behind the Twoeighttwoeight Hall and asked whether it can be removed to allow mowing of the Council owned land. Saying she needs Council authority or otherwise to take to a meeting this evening. The General Manager said he would respond by email when he returned to the office.

This concluded the business and the meeting closed at 12.37 p.m.

These Pages (Page 1/4763 to 31/4793) were confirmed on the _____ day of _____ 2011 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 9 March 2011.

MAYOR

**7.2 MINUTES OF EXTRAORDINARY MEETING OF COONAMBLE SHIRE
COUNCIL HELD IN THE SHIRE CHAMBER, COONAMBLE ON FRIDAY,
1ST APRIL, 2011, COMMENCING AT 9.01 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, T. Cullen, B. O'Brien, D. Schieb and A. Karanouh.
Also present were the General Manager, Mr. Warren and Mrs Moorhouse.

Also present were Mr Tony Zumbo, Mr. Matthew Cock, Mrs. Jeff Tym, Mrs. Val Kuhner, Mrs Rene Leonard, Ms. Susan Nicol, Ms Lisa Murray, Mr Geoff Secombe, Mrs Dianne Smith, Mr Tony Golsby, Ms. Lyn McAlary, Mrs Donna Swansborough and Mr. Barry Murray.

Mr. Michael Graham, Editor of the Coonamble Times Newspaper was also in attendance.

BUSINESS OF THE MEETING

The Mayor thanked Councillors for attending the meeting which was called at very short notice. He said it should not be deemed a public meeting – it was called to identify what stand Council could take against the escalating juvenile crime that was affecting residents throughout the Shire.

APOLOGY

9046 RESOLVED on the motion of Crs. O'Brien and Cullen that an apology for non attendance be accepted from Cr. Michael Webb.

Cr Horan said it is time Council identified what stand it would take to support residents within the area. He referred to letters which Council has written to the Police and the Ombudsman. The General Manager pointed out that these letters have been “acknowledged”, without any indication of ways to address issues.

The Mayor said that supporting a public meeting may have a negative impact in some respects, however he said it is Council's duty to look after its residents. Cr Horan referred to instances where victims have come to him and said they had not had even basic service from police. It was mentioned that people reporting incidents are given an event number and being told to claim insurance and that nothing further can be done.

Mr Tony Zumbo said that the Rotary Club of Coonamble intended to call a Law and Order Public Meeting, however nothing had been finalised at this stage, as it was seeking Council's support in the first instance.

Cr Cullen asked what role Council could take. He said that it is paramount that complaints/incidents are recorded in writing, together with any other comments victims may wish to make regarding their experiences.

An incident was cited that involved a juvenile who had to go before Court for offences, nothing was done and that same juvenile was on the streets again. The Mayor pointed out that all individuals and Councillors can do is encourage victims to make their complaints in writing.

Mr. Cock said that older residents in the community are too afraid to make such complaints for fear of retaliation. He said most of the break and enters are being carried out by young people who do not have to fear any reprisal from the law. Cr Cullen said that if the victims come to the public meeting they can be assisted to write their letters.

Cr Schieb stated that on Australia Day he was approached by people who had been victims and he informed them to write down their complaints, etc. He said they agreed at the time, but failed to follow through.

Cr O'Brien said she wanted to record the wonderful work being done at Gulargambone by the new Sergeant. She said that the two police stationed at Gulargambone are actively patrolling and things are 100% better than a month ago. Cr O'Brien referred to the Sergeant going to homes to check bail compliance and will not leave until she has sighted the juvenile offender who is on bail.

The General Manager stated that at the public meeting people who have been affected by crime must stand up. They must convey their issues and put complaints in writing. Mr Warren said that Supt. Noble indicated that before he could take any action he needed specifics – therefore it is important that the public come forward so that these 'specifics' are recorded.

Mr Zumbo said the Rotary Club of Coonamble is prepared to convene the public meeting and suggested it get people from out of town to address the meeting. Cr Karanouh felt it is not necessary to have outside people speak at the meeting – he suggested that the meeting be called without any invitations to outside individuals/organisations.

Cr O'Brien said a rally in the main street might draw more attention to the situation. The Mayor thought that this may not be the way to go, as it is necessary to have control of the meeting and let people have their say and be heard. He said a rally situation would not provide these opportunities.

Councillors all agreed that facts from victims, in writing, are what is required. It was hoped that there would be a good attendance at the proposed public meeting and if Council collected the letters it could present them on behalf of the Community to Superintendent Noble. It was noted that Rev Jeff Tym had a petition at the elections and the Mayor commended him for taking a stand. Cr Horan said he tried unsuccessfully to contact Rev Tym prior to this meeting.

It was also recalled that public meetings to address law and order issues have been held in the past, without any fruitful result. Cr Schieb said that at the last one only one member of the community spoke.

The Mayor said that by supporting the public meeting it was hoped the police do not take a zero tolerance attitude throughout the town, which could have an effect on everyone.

The meeting noted that many victims are talking about taking matters into their own hands and this is a very serious situation and one that Council does not want to see happen. Mr. Zumbo referred to the number of young children on the street all hours of the night.

Cr Schieb referred to "search and retain" and sought clarification - the Mayor said police would need justifiable evidence to search a young person – he said that in some cases the law also works against police. The police can confiscate alcohol if people are carrying opened bottles in an alcohol free zone.

Mr. Zumbo referred to an incident where the window of his van was smashed and when the scientific police came three days after he was advised no prints could be found. He said this could not have been the case, because his prints at least would have been on the door of the vehicle.

The Mayor referred to Council's investment of \$280,000 in the CCTV cameras and said they are not being used to their potential and this is very disappointing.

Cr Cullen said this public meeting needs to be approached from a different angle. The Mayor suggested it be called a Victims of Crime meeting. Cr O'Brien said we need scientific police and a detective to be stationed in Coonamble. She referred to a LALC meeting at Gulargambone from which non-Aboriginal people were asked to leave. Cr O'Brien said that Gulargambone residents are still very unhappy with the lack of police response to the robbery at the Post Office. The Mayor suggested that a bus could be arranged to bring people from Gulargambone to the public meeting.

Cr Karanouh referred to the number of students suspended from school for whatever reasons. He said why can't they be kept at school in a separate location so they are not free to roam. Susan Nicol also mentioned this and said it seems wrong that the children are not made to remain on school premises. Cr Cullen said that teachers cannot force students to stay.

Many other issues and incidents were raised by Councillors and others in attendance. The issue of curfews was raised – the Mayor said they can be put in place, but cannot be enforced. The issue of Magistrates not doing a proper job in addressing juvenile crime was raised – it was noted that Council has also written about this, however no result was achieved. The Mayor said the law at the current time is too broad – we need a review of juvenile justice laws and it may be a good time now that a new State Government has taken over.

The Mayor said Council supports the calling of a public meeting, it being invitation only to victims of crime. He said that those people will not speak up if there is a police presence and the purpose of the meeting is to gather evidence to present to Superintendent Noble. The general consensus was that the meeting should be held at either the Bowling Club or the RSL and this would be decided when a date has been set.

Mrs. Tym asked who would chair the public meeting – the Mayor said it should be a strong chairperson to ensure the meeting achieves its desired results. Cr Horan said we want solutions. The General Manager said that the meeting should be properly organised and structured, with a strong Chair, so that community members can come forward and convey their experiences. Cr Horan said we must encourage people to provide written evidence – without that Council cannot go any further in helping its residents in the fight against this unacceptable anti social behaviour.

The issue of drugs in the community was raised – the feeling of those present was that anyone dealing in drugs should be reported and, as a community, it is everyone's duty to do so.

Cr Canham suggested that if something positive doesn't come from the public meeting, a rally in front of the Court House next time Court sits should be arranged to get the message home to the Magistrate that enough's enough and the community is fed up with inaction and leniency in dealing with juveniles who are causing so much distress in the community.

Mr Secombe said that politicians should be made aware that the legal system is failing expectations. The Coonamble Chamber of Commerce President, Donna Swansborough, said it has written letters and she will table them, together with responses, at the public meeting.

Cr Schieb said it is time for Coonamble to take a stand against all the rules and regulations preventing progress in issues of juvenile crime. The Mayor said the population of the Shire has dropped 10% in the past ten years and if action is not taken to address juvenile crime it will no doubt drop further.

The Mayor said Council is doing what it has been requested by the community to do and encourages residents affected by crime to stand up for themselves and Council will support them as far as possible.

9048 RESOLVED on the motion of Crs Cullen and Canham that Council:

- wholeheartedly support the calling of a public meeting for Victims of Crime
- encourage attendance at the meeting by those affected by crime
- seek written complaints of their experiences and lack of action in addressing these anti-social issues
- encourage the new State Government to quickly honour its commitment to rural NSW

AND FURTHER that Council take charge of the letters so they can be handed to the relevant authority via Superintendent Noble to make known the angst within the community.

The Mayor thanked Councillors and members of the public for attending this extraordinary meeting – there being no further discussion, the meeting closed at 10.21 a.m.

These Pages (Page 1/4794 to 6/4799) were confirmed on the _____ day of _____ 2011 and are a full and accurate record of proceedings of the Extraordinary Meeting of Coonamble Shire Council held on 1 April 2011.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY 13 APRIL 2011

INTERNAL AUDIT COMMITTEE**F2 11/3/2009**

7529 RESOLVED on the motion of Crs. Webb and O'Brien that Council instruct the Director of Corporate Services, through the General Manager, to ensure an internal audit committee is implemented in accordance with the guidelines through surrounding Councils and/or OROC.

Status:

Draft Charters for both OROC involvement and local councils are being developed.

SALE OF SHARES**F2 + I5 8/7/2009**

7849 RESOLVED on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

Status:

Action being taken to accommodate the requirements of the pending sale. Trading in AWB shares has been suspended due to a takeover offer.

10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP)

M5 (31870) 10/2/2010

8259 RESOLVED on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

8285 RESOLVED on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

Status:

The next round of funding under the NRRHIP has not yet been announced.

GINTY ESTATE – RESIDENTIAL SUBDIVISION**D5-13 8/9/2010**

8714 RESOLVED on the motion of Crs. Karanouh and Cullen that Council:

- (b) prepare a development control plan for the area which identifies sewer services, kerbing and guttering, sealed roads, larger residential blocks so that Council can stipulate what is required should a developer buy the area if and when it is offered for sale in the future.

Status:

Council's Manager Environmental Services to undertake DCP.

15.2 YOUTH TRAINING POSITIONS WITHIN COUNCIL 8/9/2010**8729 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

- (a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training;
- (b) undertake to implement a program of youth training opportunities over a five year period in partnership with Coonamble High School;
- (c) nominate the Senior Administration Officer – Payroll to be the primary point of contact for the youth training program.
- (d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

Status:**Limited opportunities available in Works Department****8730 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council:

- (a) proceed with two school-based or youth traineeships per year from 2011 in one of the areas listed in the EDMs supplementary report;
- (b) proceed with two – four traineeship/apprenticeships in any one of the areas listed in the EDMs report, subject to the Director of Engineering Services' review of organisational chart and availability of suitably qualified supervisors;
- (c) seek to offer holiday and/or other work placement to local students attending University in areas mentioned in the report;
- (d) investigate further the benefits and costs of cadetships in various areas;
- (e) ensure that the primary supervisors have completed any relevant and required training;
- (f) in creating the traineeship and apprenticeship positions work through one of the not-for-profit Australian Apprenticeship Centres, Group Training Organisations and Registered Training Organisations to minimize cost and maximize benefits of existing incentives;
- (g) develop a Training and Recruitment Policy, including a section on young people aged 16 – 25 years and including Work Experience placements and the existing allowance for staff to participate in the "Plan-it Youth" mentoring program at Coonamble High School which can be incorporated into Council's Management Plan.

Status:**Awaiting review of organisational structure by DES – currently in progress.**

DRAFT LEP 2011**E5-2 10/11/2010****8804 RESOLVED** on the motion of Crs. Karanouh and Canham that Council:

- (3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:
In progress.

WARRENA CREEK WEIR**P1-13 + E5-3 10/11/2010**

8856 RESOLVED on the motion of Crs Cullen and Webb that Council advise the CMA it will allocate \$30,900 towards the cost of repairing the scoured area of the Warrena Weir and that further funds may be included in the 2011/2012 budget to complete the works and remediation of the area.

Status:
In progress.

J.W.JACKSON & SONS PR1225.212 (33981) 08/12/10

8896 RESOLVED on the motion of Crs. Webb and Schieb that Council agree to the sale of 4 hectares of "The Meglo" adjacent to the block recently sold to another company to J W Jackson & Sons Transport, subject to the following conditions:

1. Purchaser to be responsible for the cost of electricity supply extension;
2. Purchaser to be responsible for the extension of town water supply to the site, noting that the quantity of supply will be minimal;
3. Price to be \$3,800 per hectare;
4. Purchaser to be responsible for the full cost of survey, subdivision, plan registration and legal costs associated with the transaction;
5. Vehicular entrance to conform with Council requirements;
6. Business to be operational within two years, otherwise the land revert to Council for the price paid by the purchaser.

Status:
Subdivision being undertaken. Surveyors due April 2011.

**10.9 NSW RURAL FIRE SERVICE
8/12/10****B13****(34009)**

8940 RESOLVED on the motion of Crs. Webb and Cullen that the General Manager submit a report to the March meeting for consideration, prior to Council making any determination on the budget estimates and staffing levels within the Zone.

Status:
Rural Fire Service has provided an approximation of figures, noting that the final cost could be more or less. Council is still endeavouring to obtain the "real cost" figure.

16.2 MOORAMBILLA FESTIVAL 2011 – 2013

D5-6

9025 RESOLVED on the motion of Crs Webb and Karanouh that Council:

- (1) Agree to support the Moorambilla Festival in 2011, 2012 and 2013;
- (2) Prepare a funding agreement with the Artistic Director which provides \$16,000 (2011); \$18,000 (2012) and \$20,000 (2013) and includes a rigid reporting structure;
- (3) Form a Local Committee comprising Councillors O'Brien and Karanouh, together with the Tourism Development Manager (alternative representative be the General Manager), along with a community member and a representative of Outback Arts and the Local Coordinator;
- (4) Advertise expressions of interest for a community member.

Status:

Draft Agreement forwarded to Artistic Director – awaiting response.

8.1 COMPLETED RESOLUTIONS TO BE REMOVED FROM RESOLUTION BOOK

11.7 LAND USE STRATEGY	T4-2 14/10/2009
-------------------------------	------------------------

8087 RESOLVED on the motion of Crs. Karanouh and Schieb that Council:

- (1) Formally adopt the Western Councils Land Use Strategy, with the following two amendments, noting that further review will be necessary prior to developing a new Local Environmental Plan under the standard template format:
 - (i) area from town boundary south to 8 Mile Park on the Castlereagh Highway be zoned 'rural residential' and identified for subdivision
 - (ii) minimum rural subdivision reduce from 1000ha to 200ha. In respect of permitting a residence to be built.
- (2) Undertake annual monitoring of residential, rural residential, industrial and commercial land to provide accurate development data;
- (3) Instruct staff to commence the actions identified throughout the report with a view to finalization by December 2011;
- (4) Commence review of the Land Use Strategy in July 2011 to include results of the monitoring process on demand for residential, rural residential, industrial, commercial and smaller rural allotments;
- (5) Seek quotations immediately from planning consultants for a rezoning application of land situated at the Coonamble Aerodrome with a view to developing the potential Sky Park.

Status: Refer to report by Manager Environmental Services. COMPLETED.
--

11.9 LAW & ORDER MEETING – LOCAL MEMBER & LOCAL AREA COMMANDER	P5 10/2/2010
---	---------------------

8290 RESOLVED on the motion of Crs. Cullen and Webb that Council await the outcome of its Crime Prevention Plan Review by the Attorney-General's Department and, in the interim, authorise the General Manager to progress the high level meeting with the relevant State Government Departments and to contact Dawn Fardell, MP to obtain information that she may have that would be of assistance in addressing crime prevention issues.

Status: Meeting with regional department heads deferred – no advice as to when it is expected to be held. Still awaiting regional policy on "Keep Them Safe" Program. COUNCIL INVOLVEMENT COMPLETED
--

LIBRARY SERVICES**L4 + L4-5 10/11/2010**

8854 RESOLVED on the motion of Crs Schieb and Karanouh that options relating to the operation of the Library services at Gulargambone and Quambone be investigated.

Status:
See report by Director of Corporate Services. COMPLETED.

**DEPARTMENT OF ENVIRONMENT, CLIMATE CHANGE & WATER F5
(32079) 10/3/2010**

8334 RESOLVED on the motion of Crs. Cullen and Schieb that Council apply for funding and record the known flood marks utilizing 'in-house' knowledge on flood marks, consulting with community members and recording the information.

Status:
Flood Indicators have been placed. COMPLETED.

SPORTSGROUND LIGHTING**S10 + P1-11 9/6/2010**

8479 RESOLVED on the motion of Crs. Schieb and Karanouh that a report be prepared on the use of lights at the Sportsground and alternate methods be investigated in an endeavour to ensure that lights are not left on when training is finished.

Status:
Switch system installed for use by sporting groups. COMPLETED

COONAMBLE LEVEE**9/6/2010**

8511 RESOLVED on the motion of Crs. Horan and Webb that Council write to the Department of Commerce, pointing out that this project has been on the drawing board for a lengthy period and requesting that it be expedited.

Status:
**Refer report Director of Engineering Services April meeting.
COMPLETED**

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011

This page intentionally left blank

10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011

Section A – Matters for Consideration by Council:

10.1 MRS ANNE KENNEDY W1 + E1 + D7 (34549)

Saying she is secretary of the Great Artesian Basin Group, a non funded organization whose sole aim is to save the GAB for future generations. Advising members believe one of the greatest threats facing the GAB is from the coal seam gas (extractive) industry which de-waters and de-pressurises the Basin, whilst they are trying to conserve waters and build up diminishing pressure by capping and piping.

Advising the Group has arranged a community viewing of the documentary “Gasland” which it believes is important for Coonamble (and surrounding) communities to see. Stating that Santos has started seismic testing for coal seam gas in the area and people are unaware of what it involves. Saying entry to the film will be free and asking Council to agree to fund the showing of the documentary at Coonamble Bowling Club on Friday evening 18 March. Pointing out it cost \$275 for its hire and \$90 for advertising in the local paper – a total of \$365.

Recommendation:

That Council not assist financially in this instance.

10.2 KOREA WAR VETERANS ASSOCIATION – NSW B2 (34559)

Advising that in 2010 they commemorated the 60th anniversary of the start of the Korean War and with this in mind they applied to the Department of Veterans Affairs for a grant under Saluting Their Service to purchase Commemorative Plaques Korea War 1950 – 1956 to be erected on Memorials throughout NSW. Seeking Council’s cooperation by erecting a Plaque on War Memorials in its area to honour all Korea War Veterans. Saying that Department of Veterans Affairs has advised that if they can get a “blanket” of Councils to participate it would expedite the grant to purchase plaques in memory of all Korea Veterans who fought in a “mostly Forgotten War”.

(NOTE BY GENERAL MANAGER – Coonamble’s War Memorial honours those who served in the Korean War)

Recommendation:

That Council advise the Association that Korea Veterans are already included on Coonamble’s War Memorial.

10.3 YOUNG LEADERS OF GULARGAMBONE**C8-2 (34569)**

Signed by four young people and supporting the building of a skate park at Gulargambone. Giving many reasons for their request, including:

- Keep children off the street
- Crime prevention
- Reduce boredom and utilize energy in a positive way
- Encourage children in the community to break down barriers
- Gathering place to socialize
- Place for families to spend time
- Build a positive relationship among youth
- Local youth input and involvement – develop a sense of ownership/pride
- Address lack of outdoor recreational facilities for young people
- Gives young people the opportunity to improve, achieve small victories on a daily basis and to grow more confident in themselves and their abilities.

Asking Council to see this as a positive strategy for their community and future generation.

(NOTE BY GENERAL MANAGER – This was the proposal put to Council at its last meeting by Jessie-Lee Johnson, Andrew Wright, Taylor Hammond and Timeaka Hammond, along with Robyn Delaney, who all signed the request. It may be appropriate for this group to provide a concept design of what is required.)

Recommendation:

That Council consider this request in conjunction with its 2011 – 2012 Management Plan and, in the meantime, request the group to provide Council with a concept design.

10.4 HILL ROGERS SPENCER STEER**A12 (34613)**

Providing Council with its Audit Management Letter following the interim audit in respect to the year ending 30 June 2011. Reporting that Council's books and records are being well maintained and up to date. A copy of the report is attached as **APPENDIX A**.

(NOTE BY GENERAL MANAGER – The matters raised by the Auditors are of a minor operational nature and have been addressed.)

Recommendation:

That Council note the Auditor's Report following the interim audit in respect to the year ending 30 June 2011.

10.5 COONAMBLE SHOW SOCIETY INC D7 + S5 (34646)

Advising that further to a discussion with the Director of Engineering Services regarding power outlets at the Showground, the Society believes several outlets need extra three phase access to service the increased demand. Saying there is also a need for a new three phase power outlet on the front fence of the arena to provide for entertainment and additional traders. Pointing out the show is scheduled for May 31 & June 1 and wondering whether extra power could be made available prior to those dates. Saying the Society understands other users have to be considered, but if Council has sufficient funds in the Showground reserve it would appreciate the upgrade to power outlets/supply.

(NOTE BY GENERAL MANAGER – The Director of Engineering Services estimates the cost of the power upgrade to be in the order of \$6,000. There are sufficient funds remaining from Council’s resolution of 10 March 2010 – Min No 8379 – to cover this expense).

Recommendation:

That Council provide additional power outlets at the Coonamble Showground as requested and that funding be sourced from the Showground reserve.

10.6 COONAMBLE COMMUNITY SHED C8 + P10 (34674)

Advising the three year lease expires this year and seeking a five year lease on the same terms. Advising there is a problem with leaks and guttering which requires attention.

(NOTE BY GENERAL MANAGER- The lease expires on 30 September, 2011. Under the current terms the user pays a nominal rental of \$1/annum and electricity costs, keeps the surrounds tidy. Council is responsible for insurance, together with rates and water charges. During the next few years Council will need to review all its assets which will include buildings and houses and, as such, should be wary of entering into long term lease obligations)

Recommendation:

That Council offer the Coonamble Community Shed a further three (3) year lease under the same terms and conditions

10.7 BARBARA O'BRIEN M5-1 + M5-3 (34712)

Referring to a presentation from Barawunga Medical Service some four years ago when it promised a great comprehensive medical and outreach service for Gulargambone with a doctor based in Gulargambone. Pointing out that Council supported the service by purchasing a house for the doctor. Stating that the service provided does not meet the expectations promised, with the doctor being in Gulargambone only one day/week. Advising it is her belief that the hospital is no longer serviced by Barawunga, but a doctor from Gilgandra attends the residents on a Saturday. Pointing out she feels strongly that this service does not live up to the expectations given and saying the Youth Centre is very keen to run health programs and Gulargambone may be better serviced by another health provider.

(NOTE BY GENERAL MANAGER – Council would be fully aware of the inadequacy of the service initially proposed by Barawunga. Again, the provision of medical services is a responsibility of the State Government. Council is already heavily committed to the provision of medical services within the Shire. At this stage Council is not aware, therefore unable to comment, on any proposal being put forward by the Youth Centre).

**Recommendation:
Submitted for Council's information.**

10.8 KEVIN HUMPHRIES, MP E1 (34710)

Referring to Council's letter in relation to truancy issues in the Shire and saying it is an escalating issue in many shires across the Barwon electorate. Saying he has been a long advocate for changes to the laws governing truancy that would include a "whole social" framework approach. Recommending that Council meet with the Chamber of Commerce and representatives of the Department of Education to discuss ways in which truancy can be reduced in Coonamble Shire. Advising that following this meeting he would be interested in discussing with Council what issues were raised and work with Council to attempt to reduce the number of truant students.

(NOTE BY GENERAL MANAGER – Mr Humphries recommends Council instigate meetings with relevant agencies and provide him with information as to the outcome).

Recommendation:
For Council's information.

10.9 THE A.R.BLUETT MEMORIAL TRUST A17 (34707)

Inviting Council to consider entering the AR Bluett Memorial Award this year, noting that entries close on 31 July 2011 and Councils are judged on the relative progress made in the 2010/2011 financial year. Sailing projects and initiatives commenced in previous years, or in progress, are eligible for inclusion provided the council clearly explains the status of the project or initiative as at 30 June 2011. Pointing out that the entry process has been streamlined, adopting a web-based entry form.

(NOTE BY GENERAL MANAGER – Due to recent turnover of senior staff, Council is not well placed at this time to submit an application. This is an annual Award and Council may consider participating in future years.)

Recommendation:
That Council not submit an application for the 2010/2011 A R Bluett Memorial Award.

10.10 LEONIE GOLDSMITH S13-1

Advising that recently her son was successful at the Primary Schools Sports Association State Swimming Carnival held in Sydney and was selected into the NSW team to compete at National titles in Melbourne in July. Seeking permission for him to continue to have access to the Coonamble Pool for a few extra weeks to enable him to continue training, noting that currently they have to drive to Dubbo for him to train.

(NOTE BY GENERAL MANAGER – Due to time constraints and following from past practice, permission has been granted).

Recommendation:
That Council endorse the General Manager's action in granting approval to this request to use the pool for training purposes.

10.11 SHIRES ASSOCIATION OF NEW SOUTH WALES

Advising that the Annual Conference of the Association for 2011 is being held from Monday 30 May to Wednesday 1 June at the Sofitel Wentworth Hotel in Sydney. Inviting Council to attend the Conference which, this year, will focus on the Modernisation of Local Government. Stating that this year the program steps 'outside the box' and looks imaginatively and insightfully at a range of new ideas, emerging media and possibilities for Local Government way beyond 2011.

Recommendation:

That Council note the dates of the 2011 Shires Association Annual Conference and nominate delegates to attend.

10.12 NSW FARMERS ASSOCIATION

Writing on behalf of the Gulargambone Branch in regard to expenditure of State Government funding for flood damaged roads and saying roads in the Gulargambone district have been severely affected by floods in late 2010. Pointing out that many of the damaged roads are access roads to vital services and communities and believing that the Shire has the obligation to provide all residents of the shire with "all weather" access roads to these vital services.

(NOTE BY GENERAL MANAGER – A copy of this submission is attached as **APPENDIX B**)

Recommendation:

That Council note the submission and refer it for consideration in conjunction with the 2011/2012 Management Plan).

Section B: For Council's Information:**10.13 NSW OFFICE OF WATER W1 (34550)**

Advising the NSW Office of Water supports local water utilities in providing water supply and sewerage services. Saying its website, www.water.nsw.gov.au provides valuable information on best practice management, financial assistance, technical support and training that councils already access on a regular basis by visiting the website. Saying also that the website provides information on river management including real-time flow and water quality information that may be of interest to water managers.

(NOTE BY GENERAL MANAGER – A link to NSW Office of Water website has been placed on Council's website to ensure easier and wider access to information for the broader community.)

10.14 DEPARTMENT OF IMMIGRATION & CITIZENSHIP N4 (34505)

Acknowledging Council's letter of 20 January 2011 to the Minister for Immigration and Citizenship concerning Dr Nihal Pathirana and his current application for permanent residence in Australia. Stating he is unable to discuss this case in details without Dr Pathirana's written consent, however saying the NSW Government agreed to participate in the Skilled Health Waiver Scheme from 22 September 2010. Pointing out the Scheme allows the Minister or his delegate to waive the health requirement if satisfied that the waiver would not result in undue costs or prejudice access of Australian citizens and permanent residents to health care and community services. Saying that Dr Pathirana's case officer has been in regular contact with him in regard to the health waiver process.

10.15 COONAMBLE INTERAGENCY C8 (34533)

Forwarding a copy of the minutes of the Coonamble Interagency meeting held on 2 March 2011. Please see **APPENDIX C**.

(NOTE BY GENERAL MANAGER – I attended this meeting along with Council's Director of Corporate Services. Superintendent Bob Noble and Mr Roger Petheram (Dept. of Premier and Cabinet) were also in attendance).

10.16 NSW DEPARTMENT OF PLANNING**E5-2-1 (34589)**

Responding to Council's request for a Gateway Determination under section 56 of the Environmental Planning and Assessment Act 1979 (EP&A Act) in respect of the planning proposal to amend the Coonamble Local Environmental Plan 1997 to reclassify 17 parcels of land within the township of Coonamble and villages of Gulargambone and Quambone from "community" to "operational" land. Advising that the planning proposal should proceed subject to the conditions in the Gateway Determination. Reminding Council of its obligations for exhibiting and conducting a public hearing when reclassifying the land from "community" to "operational" land as per the Departments LEP Practice Note. Advising the planning proposal is to include a locality map identifying the relative location of the 17 parcels of land subject to reclassification in order to assist the community in locating the sites.

Advising the amending Local Environmental Plan (LEP) is to be finalized within nine months of the week following the date of the Gateway Determination and Council should aim to commence the exhibition of the Planning Proposal within four weeks from the week following this determination. Pointing out that Council's request for the Department to draft and finalise the LEP should be made six weeks prior to the projected publication date. Stating the Government is committed to reducing the time taken to complete LEPs by tailoring the steps in the process to the complexity of the proposal and by providing clear and publicly available justification for each plan at an early stage. Saying that in order to meet these commitments, the Minister may take action under s54(2)(d) of the EP&A act if the time frame outlined in the determination are not met.

10.17 NSW ROADS & TRAFFIC AUTHORITY**F5 (34582)**

Confirming that a grant of the following amount is available to assist with restoration of flood damage (December 2010 event):

- \$ 540,834 for Regional Roads and
- \$2,024,315 for Regional Roads.

Forwarding two separate schedule of works and advising that the schedule of works for local roads is inclusive of Council's \$29,000 contribution, hence RTA contribution is \$1,995,315. Advising work should be completed before May 2012.

10.18 NSW OMBUSMAN O4 (34571)

Advising that recently a proclamation was gazetted commencing amendments to the *Protected Disclosures Act 1994* that were passed by Parliament in October last year and saying the Act is now called the *Public Interest Disclosures Act 1994*. Advising the changes will come into effect in three stages – the first at the date of proclamation; the second on 1 July 2011 and the third will take effect on 1 January 2012. further information is available at website www.ombo.nsw.gov.au

10.19 BEVERLEY DAVIDSON E430 (34610)

Advising that for the last several years she has been studying to gain her Librarian Degree from the Charles Sturt University. Saying that during this time Council has been supportive in the purchase of text books and an allowance of study leave. Stating that this year she graduates and thanking Council for its past support. Enclosing a copy of her academic transcript.

10.20 DR KENNETH ADAMS M5-1 (34547)

Saying he is a GP Registrar completing his last year of training in Australia and his wife is a Registered Nurse/Diabetic Educator – both are Australian citizens. Saying they are originally from America, not tied to any particular community and looking to settle where they could make a significant difference. Asking whether this community has taken any steps towards recruiting doctors and nurses and, more specifically, are there any financial incentives or relocation packages available that would encourage a doctor and nurse to move here.

(NOTE BY GENERAL MANAGER – Council cannot forward a response or even acknowledge Dr Adams' correspondence, as he omitted to provide a return address.)

10.21 OFFICE SECRETARY, MURRAY DARLING ASSOCIATION E5 (34631)

Forwarding a communiqué from the Murray Darling Basin Plan Forum held at Dubbo on 18 February, 2011. Advising it is now available as a public document and hoping to hand it to The Hon Craig Knowles next week. The communiqué is attached as **APPENDIX D**.

**10.22 JESSICA LOVEL, HEALTH PROMOTION OFFICE, COONAMBLE
COMMUNITY HEALTH P1-1 (34632)**

Advising that the health promotion team at the Coonamble Community Health Multi Purpose Service is seeking permission to run a day event in conjunction with the National Heart Foundation on Sunday 15 May, 2011. Saying the event aims to promote the Heart Foundation Walking Program and would consist of an informal gathering in Smith Park followed by a group walk along Dubbo Street, the levee bank, down King Street, around the Oval and return to Smith Park. Advising there will be a BBQ, novelty prizes and a speaker introducing the Heart Foundation Walking Program.

(NOTE BY GENERAL MANAGER – The Director of Engineering Services has approved the request, subject to Police approval being sought and obtained.)

10.23 DEPARTMENT OF LOCAL GOVERNMENT L10-1 (34673)

Advising councils that the Swimming Pools Amendment Regulation 2011 (the Amendment Regulation) will commence on 1 May 2011. Saying the Regulation was published on the NSW legislation website at www.legislation.nsw.gov.au on 3 March 2011. Advising the object of the amendment is to promote national uniformity in relation to swimming pool barrier standards by incorporating the technical requirements for swimming pool barriers in NSW within the Building Code of Australia. Setting out the key amendments and the NSW exclusions to the Standard. Advising councils to familiarize themselves with the requirements of the amended Regulation which is available at the above website.

10.24 ROADS & TRANSPORT – LGSA R8-6-1 (34680)

Advising that in April 2010 a group of local government councils from across Australia met in Canberra to discuss solutions to difficulties experienced in providing a viable and sustainable rural road network. Saying that group has become known as the Australian Rural Roads Group (ARRG) and in December 2010 released a discussion paper *“Going Nowhere – the Rural Local Roads Crisis and its National Significance and Proposed Reforms”*. Enclosing copy of letter recently sent by the LGSA to ARRG in response to that report.

(NOTE BY GENERAL MANAGER – A copy of the letter is attached as **APPENDIX E.**)

10.25 NSW EMERGENCY MANAGEMENT E4 (34700)

Advising that in recognition of local government's key role in leading disaster recovery efforts, Emergency Management NSW is hosting the NSW Local Government in Emergency Management Conference 2011. Stating it will be an opportunity to update councils and a valuable forum for delegates to share their experience and raise topics of interest specific to recovery. Pointing out the conference will run immediately after the Shires Association of NSW Annual Conference 2011 at the Sofitel Sydney Wentworth. Saying that further details are available on the website www.em.nsw.gov.au

10.26 ANTHONY PLACE, ZONE MANAGER, RFS B13-5 (34733)

Advising that he has taken a position with the State level mitigation crews working in the west of the State, based in Dubbo and will be leaving Coonamble on April 1, 2011. Saying his current position will be filled by an expression of interest until the permanent position is advertised. Advising that any questions should be directed to Regional Manager (Region West) Paul Smith. Thanking Council for its support and continued assistance during his three years as Zone Manager and listing some of the major achievements during this time.

10.27 OUTBACK ARTS INCORPORATED A11 (34573)

Attaching invoice for the 2011/2012 contribution to the Outback Arts Regional Arts Development Program and looking forward to working with Council in 2011. Advising that in 2010 Outback Arts was instrumental in coordinating many activities in Coonamble Shire and saying it was the first year for the current Outback Arts team to be involved in the Moorambilla Festival, which provide very successful and has gained momentum for 2011. Pointing out that 2011 will bring big changes to the way Outback Arts operates and saying that if a special resolution to be put to the AGM in March is passed, membership to individuals and community bodies will be free. Saying the contribution Council makes will help support residents in applying for free membership and will allow all residents, if they so wish, to become individual members. Hoping that this will bring an increase in members and thus new ideas, enthusiasm and a broader range of experience that will improve cultural and artistic outcomes. Pointing out Council delegates need not be a Councillor, but an active community member with an interest in promoting arts and with an insight into the cultural needs of the communities within their Shire.

10.28 NSW OMBUDSMAN**P5 + P5-1 (34672)**

Thanking Council for its letter in relation to concerns about inadequate policing in Coonamble and surrounds. Advising Council's concerns have been discussed directly with the NSW Police Force Western Region Commander, Assistant Commissioner Peter Gallagher. Saying the Assistant Commissioner has indicated that he is aware of concern and crime statistics in the area. Referring to a meeting held with members of Council, Superintendent Bob Noble, Commander Castlereagh Local Area Command and Ross O'Shea, Regional Coordinator for the NSW Department of Premier and Cabinet, with the primary agenda item to discuss policing of the community.

Advising that while the Office of the Ombudsman has a strong interest in the policing of Coonamble Shire and, for this reason, has asked Assistant Commissioner Gallagher to keep it informed of developments, the Ombudsman's role in overseeing complaints about police and scrutinizing related police systems does not extend to issues such as resourcing, given that such does not involve improper conduct. Saying that if members of the Coonamble community have any specific concerns about police responses they should raise these directly with the Local Area Command in the first instance and then to the Ombudsman. Hoping the response has been of assistance.

10.29 PUBLIC LIBRARIES NEW SOUTH WALES**L4 (34684)**

Advising a new peak body for public libraries in NSW has been constituted – Public Libraries NSW Country (PLNSWC). Saying that a special general meeting was held on 4 March 2011 where the Association resolved to change its name to Public Libraries New South Wales. Stating this came about after many years of negotiation between Public Libraries NSW-Country and Public Libraries NSW-Metropolitan failed to reach agreement on a suitable single-association model. Pointing out that PLNSWC has been recognized as a highly effective lobbying and advocacy agents for its constituency throughout its 22-year history and has enjoyed an exceptionally high level of membership during recent years (approx 95% of eligible councils). Saying Public Libraries New South Wales looks forward to extending the same high-level advocacy, support and political lobbying to all councils and their libraries across the state. Stating that its executive officers will provide advice on fee structures and association benefits prior to commencement of the 2011-2012 financial year.

10.30 AMBULANCE SERVICE OF NSW**A7+PR102 (34682)**

Referring to Council's correspondence and advising approval is given to remove the clock mechanism from the tower in the former Ambulance Station at Coonamble. Stating that Council's request for consideration of returning the building to the community has been referred to the Assets & Infrastructure Department, State Headquarters, Sydney.

10.31 WATERFORD RYAN**P5 (34713)**

In response to Council's query regarding closed circuit television (CCTV) cameras advising that the footage is permissible in Court. Stating that footage may be admissible as evidence in Court in the vast majority of cases, where the footage is of sufficient quality and is relevant to the legal issue. Saying that should council reference be to Court matters of a criminal nature it will be for the police or the prosecution to determine whether the footage is useful to their case and ultimately it may be an issue for the Magistrate or Judge to rule upon. Pointing out it may also be a matter of contention for the defendant to raise and object to.

Saying in the firm's experience, when CCTV footage of an event is available, rarely does it require presentation in Court as, when made aware of its existence, defendants are likely to plead to a matter where they may otherwise have been inclined to defend it. Pointing out this is true of the CCTV cameras in the streets of Coonamble, as well as those of pubs, clubs and private businesses.

10.32 COONAMBLE AMATEUR THEATRICAL SOCIETY**L3 (34743)**

Thanking Council for its donation of \$5,000 for the purchase of five microphones (estimated to cost \$1,000/each). Saying the theatrical group has never before sought donations or funding so it is delighted with Council's response. Pointing out it is currently waiting on written quotes for the wireless headset microphones and hoping that once received, the invoice for the five microphones can be sent directly to Council.

10.33 GREAT INLAND WAY PROMOTIONS GROUP INC T3-5 (34746)

Requesting Council's continued support of the Great Inland Way (GIW) Promotions Group's ongoing development of the Great Inland Way Tourist Route. Saying the group is continuing with its work to establish the GIW as a recognized and preferred tourist route. Advising details of the newly elected Management Committee:

Cr Robyn Fuhrmeister (Balonne Shire Council)	President
Cr Joy Denton (Maranoa Regional Council)	Vice Chairperson
Lu Kealley (Charters Towers Information Centre)	Secretary
Dennis Daly (Emerald Maraboon Motor Inn)	Treasurer.

Advising that a sub Committee consists of members along the Great Inland Way Corridor. Saying that the GIW Group continues to meet on a regular basis through face-to-face meetings and teleconferences every 6 – 8 weeks. Enclosing a tax invoice for \$1,000 representing Council's contribution for 2011.

10.34 SHIRES ASSOCIATION OF NEW SOUTH WALES

Calling nominations for President, Vice President General and nine (9) Executive Committee Members (one each for the nine Electoral Divisions). Stating that nominations are required in writing and must be received by the Returning Officer no later than **12 noon on Thursday 21 April 2011**.

(NOTE BY GENERAL MANAGER – If any Councillor is interested in nominating for the various positions please advise and I will provide the relevant forms).

RICK WARREN
General Manager
4 April, 2011

11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011

Recommendation:

That the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
NIL					

CDC No	Owners Name	Applicant	Proposed Use	Land proposed to be developed	Approval Date
01/11	TAFE Western Cble College	Owner	Erection of Colorbond Shed	45 Dubbo Street Coonamble	3 March 11

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Complying Development Certificate Application No. 001/2011 has been approved under delegated authority since last meeting and no Development Applications were approved.

11.2 FRONT OFFICE CHANGES / RENOVATIONS**Background:**

Over the past suggestions have been made as to changes necessary for the front office and reception area.

Issues:

At present there is unrestricted access by the public to work areas of both engineering and administration staff. Often unauthorized people will walk through the office instead of asking at the counter and being escorted to staff member required or, as is more appropriate, having the staff member come to the counter and take them to an interview area.

To address this, it is proposed to relocate the security door near the Rates Clerk's office to the front area of the office – this will effectively make secure the area of engineering staff and the Rates Clerk. The counter closest to the administration corridor would be relocated from the point of the second cashier across to the wall of the Director of Corporate Services office and the security door moved up to this point. There is effectively no loss of public reception area.

It is anticipated that the clear glass will be replaced with a frosted or one-way mirror glass preventing the public from having a direct view into the open administration work area. The work involves mainly relocation of the two security doors and provision of glass.

Sustainability/Legislative Provisions:

Occupational Health and Safety Act NSW 2000.

Financial Considerations:

Alterations can be funded from Premises Refurbishment Reserve.

Options:

N/A

Recommendation:

That Council approve the changes to the public reception area of the Administration Centre with funding to come from the Premises Refurbishment Reserve.

11.3 REGIONAL & STRATEGIC ROADS (PROPOSAL)**Background:**

During February Cr Schieb and the Manager – Highway/Fleet Plant (Daryl Colwell) attended a roads meeting convened by the Member for Barwon, Kevin Humphries. At the meeting discussions were held regarding strategic and regional roads being identified, with a view to lobbying for funding to upgrade this infrastructure. From this initial meeting another was held in Brewarrina to formalize an approach to the issue.

Issues:

The proposal relates to the Barwon Councils and from the Brewarrina meeting a Secretariat has been formed with a representative from each Council (not to date Coonamble), consisting of the Councils of Brewarrina, Gilgandra, Lachlan, Cobar, Bogan, Bourke, Moree and Walgett.

Mr Mike Montgomery has been nominated as Chair. Brewarrina Shire will auspice and account for funding and it is anticipated the Secretariat will negotiate with Ms Jillian Kilby to co-ordinate the scoping exercise.

Member Councils have been asked to contribute \$5,000 towards the scoping exercise. These funds, if Council was to resolve that way, could be sourced within the current roads budget.

After identification of regional and strategic roads, the information will be presented in a uniform format, to Infrastructure NSW for consideration.

At the time of writing this report it is not known what effect the NSW elections will have on infrastructure funding should there be a change of government.

Much of this information is already available from Council resources and would not need to be reproduced.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

\$5,000 required to be sourced from current roads budget.

Options:

N/A

Recommendation:

That Council not participate in the scoping exercise as requested.

11.4 PREPARATION OF MANAGEMENT PLAN FOR 2011/2012**Background:**

Council must adopt a management plan and operational plan prior to the beginning of each financial year.

Issues:

Many of Council functions and services that are provided are routine in nature, allowing staff to develop for Council a budget for these activities.

Items that Council may wish to include, particularly of a capital nature, need to be advised in order to be costed into the budget process. It would be appreciated if Council could resolve which priority or additional expenditure it would like considered for the 2011 / 2012 year.

Sustainability/Legislative Provisions:

The management plan shall include a statement of revenue and expenditure and principal activities of Council for the coming year.

Financial Considerations:

Council has, in the past, adopted a balanced budget for the coming year by determining its priority and capital expenditure within available revenue resources.

Options:

N/A

**Recommendation:
For Council's determination**

RICK WARREN

General Manager

5 April 2011

**12. REPORT BY DIRECTOR OF CORPORATE SERVICES
COUNCIL MEETING ON WEDNESDAY 13 APRIL 2011**

Recommendation:
That the Director of Corporate Services' report be received and dealt with.

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 31/03/2011 compared to 31/03/2010:

	31/03/2011	31/03/2010
Arrears 30 th June previous year	502,953.25	614,828.79
Plus 2010/2011 Combined Levy	4,956,691.14	4,837,719.41
Add Transfer from Postponed	1,349.15	5,179.83
GROSS LEVY	5,460,993.54	5,457,728.03
Less: Pensioner Concession (State)	(59,399.87)	(61,040.47)
Pensioner Concession (Council)	(48,602.23)	(49,944.73)
Transfer to Postponed	(231.15)	(590.20)
Abandoned	-	(112,788.41)
20% Farmland Rebate	-	(2,900.92)
NET TOTAL LEVY FOR YEAR	5,352,760.29	5,230,463.30
Less Collections	3,760,471.36	(3,721,815.00)
Plus Refunds	5,710.35	17,393.88
NET TOTAL BALANCE	1,597,999.28	1,526,042.18
Plus Postponed	4,605.13	5,343.41
GROSS TOTAL BALANCE	1,602,604.41	1,531,473.75
Collection % of Total Receivable	70.15%	70.82%
Arrears % of Total Receivable	29.85%	29.18%

Recommendation:
Submitted for Council's information.

12.2 LIST OF INVESTMENTS

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date	Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
13/04/2011	Fixed	A1	Suncorp	21	121	6.32	1,500,000	
17/04/2011	Fixed	A1+	St George	24	90	5.60	1,000,000	
27/04/2011	Fixed	A1+	NAB	27	60	5.60	2,000,000	
23/05/2011	Fixed	A1+	CBA	31	63	5.34	1,000,000	
23/05/2011	Fixed	A2	IMB	28	91	5.90	1,000,000	
28/05/2011	Fixed	A1+	NAB	29	90	5.80	2,000,000	
20/06/2011	Fixed	A1+	CBA	32	90	5.37	2,000,000	
27/06/2011	Fixed	A1+	CBA	33	90	5.45	1,000,000	
4/09/2011	Fixed	Unrated	Reliance C/U	30	180	6.00	500,000	
	At Call	Fixed	A1+	CBA		4.50	2,250,000	
Total							\$ 14,250,000	

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	44%	50%	6,250,000
NAB	A1+	28%	50%	4,000,000
St George	A1+	7%	50%	1,000,000
Suncorp	A1	11%	40%	1,500,000
IMB	A2	7%	35%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 14,250,000

Rating	% of Investment	Policy	Amount
A1+	75%	100%	11,250,000
A1	13%	80%	1,500,000
A2	8%	60%	1,000,000
Unrated	4%	30%	500,000
			\$ 14,250,000

2515-000	General Fund Investments	7,121,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	- 25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		\$ 14,250,000

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:

That the list of investments as at 31 March 2011 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 LIBRARY SERVICES – QUAMBONE LIBRARY

Background:

Council recently resolved that a report in regard to the operations of the Library Service at Quambone be prepared. It is noted that the report dealing with the Library operations at Gulargambone was presented to the Council November 2010 Council Meeting. This report focuses on the Quambone Library Services provided by Council.

Issues:

Expenses for Quambone library service are generally wages only, with some expense incurred by Coonamble staff visiting the library on a quarterly basis. Expenditure for Quambone library is in the order of \$5,000 per annum.

The following statistics have been provided by the Regional Librarian for the past three financial years. Current membership is nine (9) with an average monthly circulation of 10.

Membership	Quambone
2009/2010	9
2008/2009	9
2007/2008	9
Circulation	
2009/2010	150
2008/2009	N/A
2007/2008	N/A

Discussions have been held with the Principal of Quambone Public School regarding co-location of the library service within the School. It appears this is impractical and would cause security issues at the School. The library service would also be unavailable during periods of school vacation.

Sustainability/Legislative Provisions:

For a local authority to receive a library subsidy from the State Library, it must provide free membership to residents and ratepayers as well as free access for any person to use library material at the library, (Library Act 1939, s10).

Financial Considerations:

Based on the above figures, the cost to provide library services to the members of the library at Quambone is \$555.55 per member and \$33.33 per item of circulation.

The following table offers a comparison of costs per Library Service provided by Council over the past 3 years.

	Coonamble	Gulargambone	Quambone
Total Cost	\$	\$	\$
2009/2010	169,114	27,005	5,000
2008/2009	169,421	25,727	4,600
2007/2008	179,003	25,447	4,300
Member Cost			
2009/2010	116.70	306.88	555.55
2008/2009	126.15	289.00	511.12
2007/2008	147.93	302.90	478.00
Circulation Cost			
2009/2010	9.90	46.65	33.33
2008/2009	7.22	28.50	N/A
2007/2008	7.09	36.88	N/A

The Quambone Library is open for 2 hours per week on Tuesday and Thursday for 1 hour per day.

Options:

N/A

Recommendation:

That Council continue to support the operation of the Quambone Library in its current state with a review of operations to be conducted as part of the Integrated Planning and Reporting process

12.4 COUNCIL POLICY REVIEW – INTERNET, EMAIL AND COMPUTER USE (INTERNAL POLICY)**Background:**

Council policies are continually reviewed and, when identified as requiring change, are brought to Council's attention. The current Email and Internet Policy adopted by Council in 2000 as one that requires updating to ensure that is compliant with today's business environment

Issues:

With changes in technology over recent years, the current policy does not provide adequate protection for today's environment.

The proposed policy addresses current requirements and in doing so, reduces Council's exposure to potential litigation.

A copy of the amended Policy is included for Council's Information as **APPENDIX F – Internet, Email and Computer Use Policy**

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

Nil

Options:

N/A

Recommendation:

That Council note the changes made to the Staff Internet, Email and Computer Use Policy.

12.5 COUNCIL POLICY REVIEW – DEBT RECOVERY POLICY

Background:

Council delegates to the General Manager the responsibility to collect all rates, annual charges, user charges and debts due to Council in an efficient and effective manner.

Council currently has in place two (2) separate policies for debt recovery, these being as follows

- Rates & Charges Recovery Policy - adopted 9th February 2005 Resolution 4501
- Debt Recovery for User Pays Water & Sewerage Accounts Policy - adopted 14th June 2006 Resolution 5407

These two policies differ in the procedures to be applied in the recovery of debt. The debt recovery process would be improved with the application of a uniform procedure.

Although there are clear terms and conditions associated with approved credit customers, Council has no specific debt recovery policy for other debtors.

The new policy (**APPENDIX G**) replaces all previous debt recovery policies and clearly outlines procedures for rates and annual charges, user charges and other debtors.

Issues:

Debt recovery is a time consuming and costly process. It utilises time of the Senior Administration Officer - Rates, the Finance Manager, Director of Corporate Services and the General Manager.

Debt recovery needs a definite and consistent approach – this will ensure efficiencies within Council and an equitable process for Council's debtors.

Sustainability/Legislative Provisions:

The Local Government Act and Local Government (General) Regulation 2005 provide a means of enforcing debts owed to Council under the Act.

Financial Considerations:

Nil

Options:

N/A

Recommendation:

That Council place the draft policy on public display for a period of 28 days, inviting comments from the public, before formally adopting it after consideration of any submissions received.

12.6 COUNCIL POLICY REVIEW – PROCUREMENT POLICY

Background:

Included in the Précis of Correspondence to the March Council Meeting was a request from the Chamber of Commerce seeking a possible increase in the percentage variation allowable to local suppliers.

Council's current policy includes a sliding scale of preferential treatment for local businesses dependant on the value of the goods being purchased.

Issues:

When considering a request relating to expenditure of "Public Monies", Council needs to ensure that its policies are:

- Open, transparent and accountable;
- Ensure that their dealings promote fairness and competition;
- Obtain best value.

"Best value" does not necessarily mean "lowest price". Other relevant factors taken into consideration include but are not limited to:

- Experience;
- Quality;
- Reliability;
- Timeliness;
- Service;
- Risk profiles;
- Initial and ongoing costs

It is acknowledged that Council has a significant role to play in "stimulating" and maintaining the local business community through its procurements. This has been Council practice with previous procurement policies.

A review of the current Procurement Policy has been conducted and several modifications are included in the draft revised policy – refer **APPENDIX H**. It includes a "Local Preference Policy" which conforms to accepted principles from the Department of Local Government.

Sustainability/Legislative Provisions:

The implementation of a local preference policy is not necessarily inconsistent with the principles of National Competition Policy. The use of local preference in the evaluation of tenders and procurement presents inherent risks in terms of anti-competitiveness and may not uphold probity.

Council should, when setting its local preference policy, ensure that there is no breach of either the Trade Practices Act 1974 or the Fair Trading Act 1987 (NSW).

Financial Considerations:

Council's currently policy provides for Local Preference commencing at 10% for items under \$1,000 and works on a sliding scale, dependent on the value of the purchase, i.e. the greater the purchase, the less the percentage preference applies.

The amounts currently contained within the policy are considered to be fair and equitable.

Options:

N/A

Recommendation:

That Council place the amended Procurement Policy on public exhibition for a period of 28 days, inviting comment, before formally adopting it after consideration of any submissions received.

BRUCE QUARMBY

Director of Corporate Services

5 April 2011

13. REPORT BY DIRECTOR OF ENGINEERING SERVICES **COUNCIL MEETING WEDNESDAY 13 APRIL 2011**

Recommendation:

That the Director of Engineering Services' report be received and dealt with.

13.1 LOCAL TRAFFIC COMMITTEE

Background:

Council appointed representatives to serve on various committees at the September 2010 special meeting. Councillors Karanouh and Webb, together with the Director of Engineering Services, were nominated to serve on the Local Traffic Committee (LTC) for the ensuing 12 months.

Issues:

The NSW Roads & Traffic Authority, in its Delegation to Councils for the Regulation of Traffic, at s5.2 Members, states:

“The LTC is to be made up of four formal members. The members are as follows:

- *One representative of Council*
- *One representative of the NSW Police*
- *One representative of the RTA*
- *The local State Member of Parliament (MP) or their nominee.”*

Council's representative may be any Councillor or Council officer. The Council (in consultation with the formal members of the LTC) may also decide to have additional informal (non voting) advisors to the LTC who can provide input into the process, e.g. Road Safety Officer.

Sustainability/Legislative Provisions:

The NSW Roads and Traffic Authority has issued a Declaration to Councils for the Regulation of Traffic in all local government areas and Council is required to comply with this declaration.

Financial Considerations:

NIL

Options:

NIL

Recommendation:

That Council:

- (1) Appoint its delegate to serve on the Local Traffic Committee**
- (2) Write to its Local Member, Kevin Humphries, inviting him to be a member of the Local Traffic Committee, or nominate a person to serve in his stead**
- (3) Alter the Committee's current structure to accord with the Delegation to Councils for the Regulation of Traffic provided by the NSW RTA.**

13.2 TESTING OF BITUMEN SEALED ROADS

Background:

Councillors will be aware that, from time to time, the Australian Road Research Board (ARRB) is engaged to carry out testing on Council's sealed road network to determine the condition of the surface and road structure. This enables Council to apply for funding and present submissions based on best industry guidelines and practice.

Issues:

To date Council has been successful in obtaining maximum funding under the REPAIR Program for rehabilitation works on the Regional Road Network. This new information will enable staff to submit meaningful proposals for future programs.

Attached are several graphs of deflections obtained on several roads using the ARRBs testing apparatus. These graphs show the chainage and the deflection of the pavement which is a critical indication of the capacity of the road to carry the loads imposed by traffic loaded legally.

The deflection of 1.5mm is accepted as the intervention level at which the road will require rehabilitation or reconstruction in the foreseeable future and, coupled with other assessments, allows the programming of works in future road programs.

When all the data has been analysed a detailed report will be submitted on the road network, advising Council of works that should be included in Council's Management Plan.

Sustainability/Legislative Provisions:

Council has an obligation to provide trafficable and safe roads throughout the Shire.

Financial Considerations:

The amount of expenditure involved will depend on what action Council intends taking to remedy flaws in its Regional Road Network.

Options:

Nil

Recommendation:

That Council:

- (1) note the report**
- (2) note a further report on rehabilitation of the road network will be included in the 2011/2012 Management Plan.**

13.3 COONAMBLE LEVEE INVESTIGATION

Background:

Council has received copies of draft concept design drawings of the Coonamble Levee (31/3/2011).

Issues:

It is anticipated that the Concept Design Report will be issued in early April 2011 and this will include:

- Quantities / Cost Estimates
- Advantages / Disadvantages of Options
- Cost Analysis
- Levee Freeboard / Spillway
- Construction Methodology
- Concrete Wall Raising / Extension.

Copies of the concept drawings will be made available for Councillors' perusal.

Sustainability/Legislative Provisions:

Council has been endeavouring to upgrade its levee for many years and consideration of the above reports will allow Council to make an informed decision on the best way forward.

Financial Considerations:

An application has been made for funding in 2011/12 to complete the investigation after Council considers the above reports and will then be better placed to seek funding to commence works on the construction.

Options:

Nil

Recommendation:

That Council note the information contained in the report.

13.4 WORKS IN PROGRESS

(a) STATE HIGHWAY:

- Flood damage 8 mile (south of Coonamble) – Complete
- Flood damage seg.3145 (approx. 25km south of Coonamble) – Complete
- Flood damage Wilber Creek Bridge – Complete
- Wingadee shoulder widening – In progress
- Routine patching and maintenance – as required.

(b) REGIONAL ROADS:

- Routine patching, mowing and edge sealing has been carried out on:
 - RR129B Baradine Road
 - RR129Q Quambone Road
 - RR383 Pilliga Road
 - RR7515 Warren Road
- Emergency flood damage has been completed – further works will be completed in accordance with the issued Schedule.
- Roadbase has been carted to RR129B, RR7515 & RR129Q in preparation for the start of rehabilitation works under the REPAIR program. Investigations into the feasibility of contracting out these works is in progress.

(c) LOCAL ROADS:

- Flood damage has been completed or is underway on the following local roads:

<i>Road No.</i>	<i>Road Name</i>	<i>Road No</i>	<i>Road Name</i>
SR 1	Billeroy	SR103	Williga
SR 2	Tooraweenah	SR 49	Ottendorf
SR 7	Wingadee	SR 24	Yarranville
SR15	Beanbah	SR 20	Killara Lane
SR89	McGlynns	SR 90	Fishers

- Bitumen patching and slashing has been completed on the following roads:

<i>Road No</i>	<i>Road Name</i>
MR383	Pilliga
MR129B	Baradine
MR7515	Warren
MR129Q	Quambone

(d) URBAN STREETS:

- Patching has been undertaken over several days in the past month.
- Laneway maintenance has been undertaken
- Signs replaced in some locations.

(e) WATER & SEWERAGE:

- Hooper Estate – water main installation in progress
- Hooper Estate – sewer pump station upgrade in progress
- No.3 and No.4 bores – fluoride installation continuing
- General maintenance on water and sewerage services in Gulargambone, Coonamble and Quambone.
- Safety rails at Coonamble STP Stage 1 – complete.

(f) PARKS & GARDENS:

- Mowing and slashing continuing
- Main Street gardens mulched
- Commenced trimming trees at sportsground
- Preparation work for football season.
- Cemetery maintenance in progress.

(g) SPECIAL WORKS / OTHER PROJECTS:

- Heavy patching planned for RR383 Pilliga and RR7515 Warren in the next month..
- Culvert restoration on all flood affected roads has commenced with an emphasis on making roads safe in the first instance.

Recommendation:
That Council note the information.

K N BRODBECK

Director of Engineering Services
5 April 2011

14. REPORT BY DIRECTOR OF ENVIRONMENTAL SERVICES COUNCIL MEETING WEDNESDAY 13 APRIL 2011

Recommendation:

That the Director of Environmental Services' report be received and dealt with.

14.1 LOCAL ENVIRONMENTAL PLAN 2011

Background:

At the September 2010 Council Meeting Council resolved as follows:

“...that Council formally accept the offer from the Department of Planning to complete a new LEP under the Standard Instrument format based on the Western Councils' Land Use Strategy.”

The process undertaken was a translation LEP converting the existing Coonamble LEP 1997 into the Standard Instrument format.

Issues:

It is now necessary for Council to:

- discuss submissions received during the exhibition period and what its response will be to those agencies - (refer **APPENDIX J**)
- discuss changes to the Standard Instrument
- review the revised Coonamble Local Environmental Plan 2011, matrix and maps.

Included with the exhibition package was the Standard Instrument Options Paper which identified many of the potential changes to the Instrument. On 25 February, 2011 – at the end of the exhibition period – the Standard Instrument (Local Environmental Plans) Amendment Order 2011, was notified, giving effect to changes to the Standard Instrument. The key Standard Instrument changes were identified and this should be considered in conjunction with the Standard Instrument (Local Environmental Plans) Amendment Order 2011.

The plan has been updated to be in accordance with s33A of the Standard Instrument Order and to respond to submissions received during the consultation period.

Sustainability/Legislative Provisions

Every Council must have a Local Environmental Plan to suit the needs of their individual areas.

Financial Considerations:

N/A

Options:

N/A

Recommendations:

That Council:

- (1) Adopt the Instrument in its current form and submit to the Department of Planning for drafting under s59(1) of the EP&A Act.
- (2) Delegate authority to the General Manager to request that the Plan be made under s59 of the Act.
- (3) Resolve to undertake a Rural Lands Study
- (4) Request the Department of Planning to draft the plan and advise how the conditions of the Gateway determination have been met.

MATTHEW COCK

Manager – Environmental Services

4 April, 2011.

15. REPORTS FROM VARIOUS COMMITTEES/DELEGATES **COUNCIL MEETING WEDNESDAY, 13 APRIL 2011**

15.1 COUNCILLOR INFORMATION SESSION

On Tuesday 15 March 2011, Cr Schieb, the Director of Corporate Services and the General Manager attended the Councillor Information Session conducted by the Division of Local Government held at Gilgandra.

The session was informative and provided an insight as to the views of the Department of Local Government on the following matters:

- Quarterly Budget Review Statements
- Employment of General Managers
- Code of Conduct.

Quarterly Budget Review Statements:

The Department of Local Government (DLG) has legislated that a standard template shall apply for the budget review document from September 2011 review onwards – ***copy of format attached to this report***. Currently Council is supplied information in this format which includes much additional information I believe is needed for Councillors to be aware of the financial situation of Council.

The annual financial statements are completed in accordance with the Australian Accounting Standards and, in accordance with the DLG code of Accounting Practice, which is reviewed annually. In Note 13 of the statements there are five ratios or KPIs that indicate to Council its financial position in general terms. These ratios and the Auditors Report should be considered by Council when adopting the statements.

Employment of General Managers:

General Managers must be employed using the standard contract determined by the DLG (**copy attached at APPENDIX I**) – this is the situation currently between the General Manager and Coonamble Shire Council.

There are to be guidelines issued by the DLG in regard to recruitment and management of General Managers. It is expected these will be issued in the next few months and will be provided to Council at that time. The only changes that will be allowed to the contract are:

- Remuneration
- Council policies
- Duties and functions as determined.

The General Manager is the only appointment made by Council, all other staff appointments and management is made by the General Manager.

Day-to-day oversight of the General Manager should be the role of Mayor, however this does not exclude other councillors interacting with the General Manager, however caution should be exercised in communication with all other staff.

Code of Conduct and Conflicts of Interest:

Council must adopt, at a minimum, the Model Code of Conduct. This is the case for Coonamble Shire – adopted 12 August 2009. Council may include additional provisions and adopt policies relating to Councillor behaviour or procedures.

“The Model Code only applies to the conduct of Council Officials when acting in their official capacity”.

“The Model code does not relate to a Council Official’s private conduct or conduct in other capacities”.

“The question of whether a Council Official was acting in their official capacity is one to be determined on the facts”.

Again, Councillors need to be aware that the perception may be they are acting in an official capacity when there is no intention by the Councillor to give that impression.

Conflict of Interest:

A Council official will only have a conflict of interest if he/she has a private or personal interest in relation to a matter in question. It is the responsibility of the individual councillor to declare a conflict of interest. Conflicts of interest are dealt with under the Code of Conduct.

Pecuniary Interest:

A pecuniary interest is different to a conflict of interest. *“A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to that person”* – LGA s442(i). The LGA s443 lists relationships in which a Council Official would have a pecuniary interest.

Councillors are aware of the requirement to complete Pecuniary Interest Returns on an annual basis, prior to the completed forms being tabled at the September meeting.

Complaints in regard to Code of Conduct breaches are dealt with in accordance with Part 3 of Council’s adopted Code of Conduct.

**Recommendation:
For Council's information**

15.2 ANNUAL CONFERENCE OF “C” DIVISION COUNCILS

On Wednesday 16 March 2011, I attended the “C” Division Annual Conference held in the Coonabarabran Bowling Club at Coonabarabran and hosted by Warrumbungle Shire Council. Apologies for non-attendance were submitted on behalf of the Mayor and Crs Karanouh and Schieb.

Guest speakers were in attendance from the following organizations:

- Mr Pete Halliwell, Regional General Manager, Country Energy.
- Dr Robin Williams, Chair of the Western NSW Local Health Network (GWAHS).
- Mr Dominic Lane, Assistant Commissioner, NSW Rural Fire Service.
- Superintendent Stan Single, Local Area Command Police.
- Mr Brian O’Mara, Local Government Procurement
- Mr Derrick Hines, Accounts Manager, Country Energy.

A Powerpoint Presentation was made by Mr Mark Anderson of Management Solutions.

Cr Ray Donald welcomed delegates and introduced Guests and the Mayor of Warrumbungle Shire Council, Peter Shinton, officially opened the Conference.

Two Urgent Motions presented at the Conference and not included on the agenda were as follows:

- (i) *Moved by Dubbo Seconded by Wellington that representations be made to Infrastructure Australia expressing concerns relating to the future of country water and sewer supplies within its report.*
- (ii) *Moved by Dubbo Seconded by Wellington that representations be made to the NSW Government expressing the need for sexual assault kits and training of necessary medical staff be made available, with a minimum of at least one trained professional within each of the Police Local Area Commands.*

Under the “C” Division Charter the 2012 Conference will be hosted by Wellington Shire Council.

A copy of the Conference Business Paper/Agenda which contains motions submitted will be tabled for interested Councillors to peruse.

**Recommendation:
For Council’s Information.**

15.3 MINUTES OF A MEETING OF THE COONAMBLE STREETS AHEAD COMMITTEE HELD IN THE GLOBAL VILLAGE RESTAURANT ON THURSDAY 17 MARCH 2011 COMMENCING AT 6 P.M.

Present: Don Schieb, Row Macrae, Carmen Hiscock, Steve Baldwin, Al Karanouh

Apologies: Ange Thompson, Lee O'Connor, Amanda Glasson, Lisa Murray

Al welcomed everyone to the meeting & read the previous AGM minutes.

Confirmation of the Minutes:

The previous minutes were accepted as a true and accurate record motioned by Don Schieb, seconded Steve Baldwin. MOTION CARRIED

Treasurer's Report

The treasurer's report was accepted as tabled and read by Carmen Hiscock at the meeting. Moved Carmen Hiscock, Seconded Steve Baldwin. **Motion carried**

Al declared all positions available

- nominations for Chairperson – Don Schieb nominated Al Karanouh, seconded by Row Macrae. Al accepted the position without opposition.
- nominations for Vice Chairperson – Row Macrae nominated Don Schieb, seconded by Al Karanouh. Don accepted the position without opposition.
- nominations for Secretary – Carmen Hiscock nominated Rowena Macrae, seconded by Don Schieb. Rowena accepted the position without opposition.
- nominations for Treasurer – Row Macrae nominated Carmen Hiscock, seconded by Al Karanouh. Carmen accepted the position without opposition.
- nominations for Market Coordinator – Kelly Keogh was nominated by Al Karanouh, She has previously expressed interest and is keen to take on the position. Row and Steve to liaise with her in the early stages.
- nominations for publicity officer – Steve agreed to continue in this capacity, but no role is defined.

Section 355 of Council

A vote was held as to continuing to be a section 355 of council. Carmen Hiscock motioned we continue, Don Schieb seconded the motion. MOTION CARRIED UNANIMOUSLY

2011 Bank Signatories:

2011 signatories will be Al Karanouh, Don Schieb, Row Macrae & Carmen Hiscock.

Motion moved Carmen Hiscock, seconded Don Schieb. MOTION CARRIED.

**With no further business the meeting was closed.
Next general meeting 21st April 2011
12.30pm @ Global Village**

**15.4 MINUTES OF ORANA REGIONAL RISK MANAGEMENT GROUP HELD
ON THE WEDNESDAY 9TH MARCH 2010 @ GILGANDRA SHIRE
COUNCIL**

Present

Sharon Ross	Parkes Shire	Rowan Lawn	Central Darling
Donna Ehsman	Parkes Shire	Scott Tonkin	JLT
Brad Byrnes	Parkes Shire	Dan O'Connor	Statewide Mutual
Chris Horan	Gilgandra Shire	Alister Quarmby	Bogan Shire
Karen Irvin	Cobar Shire	Nathan Ryan	Bourke
Frances Perry	Warrumbungle	Paul Hennock	Dubbo
Colleen Staines	Lachlan	Ashley Bullock	Narromine
Dianne Smith	Lachlan	Phillippa Ballard	Coonamble
Letiticia Tiffin	Bourke	Bryson Rees	Wellington
Lewis Parry	Bourke	David King	Wellington

2.00pm Meeting Opened

Chris Horan, Deputy Chairperson opened the meeting in the absence of Chairperson Sharon Ross and introduced Neil Alchin, Director Corporate & Business Services, Gilgandra Council, who welcomed everyone present on behalf of the Gilgandra Council's General Manager.

Neil commented on:

- Gilgandra CBD upgrade
- Workforce of 200 employees with over 100 employed in disability and aged care services
- Waste facility with recycling run by supported employees in disability services
- A new 56 lot residential subdivision
- New industrial subdivision being developed
- Gilgandra has three medical centres and supports five doctors and a part-time dental service
- Youth Centre and gymnasium (which employees fitness officers and other trained people) has about 100 members
- Skate park extensions
- Steady population increase for the local government area.

Minutes of previous meeting

Minutes of previous meeting held 2 December 2010 at Dubbo was confirmed on motion of Frances Perry and Bryson Rees.

Carried.

Lewis Parry – StateCover update and Risk Assessment Presentation

- Skin cancer screenings and incentives
- Contractor management
- 2011 OHS Audit to be done April/May 2011 (it will have a systems approach aligned to AS/NZS 4801)
- New OHS legislation
- OHS Risk Assessment

[Chairperson Sharon Ross arrived at 2.20pm and assumed the chair.]

Dan O'Connor – Statewide Mutual

- 2011 Risk Management Conference theme is 'Are You Ready?'
- 2011/12 Action Plans from Public Liability Audit will help identify projects for rebate to be spent on – requirement for General Manager to sign off on action plans
- The six Risk Management modules developed by StateWide are to receive Cert III Risk Management in Local Government status
- 2011 Public Liability Audit is designed to get senior management actively involved in the process based on the Department's Integrated Planning and Reporting framework – there will be fewer questions but they will be more focussed on strategic, project and operational plans
- Mock Trials will be held in April 2012 based on actual trials that Statewide has won or lost
- Need for an events register eg Australia Day. Information on events to go to JLT 14 days beforehand for all civil functions.
- RiskeMap II – a repository for risk assessments, event management plans – a global library to help solve issues. Contact Dan for password for the test site.

Scott Tonkin – JLT

- Clean Up Australia Day – Councils are Site Supervisors only
- Coates Hire 12.5% rate on hiring fees – be aware – there could be gaps in cover – let Scott know if cover is required, also transit cover
- Volunteers presentation delivered to Dubbo City Council by Lewis, Dan and Scott was successful.

Council Issues

- Gilgandra sought information about a document register and numbering system
- Be aware of repetitive activity when using tablets for asset data collection/inspections – ensure an ergonomic assessment is done
- Defibrillators – do risk assessments to determine need

Meeting plans

- May 2011 meeting will include an Insurance Claims Management workshop
- June meeting will be a joint meeting in Parkes with Centroc with a focus on Gathering Information and Investigation Techniques.

4.50 pm Meeting Closed

15.5 MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD IN THE COUNCIL BUILDING ON WEDNESDAY 2 MARCH 2011 COMMENCING AT 2PM

PRESENT: David Vant (RTA Representative), Kel Brodbeck (Director Engineering), Alan Karanough (Councillor), Daryl Colwell (Manager SH & Regional Roads), Mark Harland (Manager Roads), Michael Webb (Councillor), Jodi West (Police Representative), Kookie Atkins (Manager Services), Leona Terry (A/Minute Secretary)

APOLOGIES: Nil

1. CONFIRMATION OF MINUTES**Committee Recommendation:**

Minutes of the Traffic Committee meeting confirmed by David Vant and seconded by Kel Brodbeck.

Committee Recommendation:

That the minutes be accepted.

2. BUSINESS ARISING**2.1 CLARIFICATION OF COMMITTEE MEMBER NAMES & AGENCIES REPRESENTED**

Clarification of all Committee member names and the agencies that they represent.

David Vant	-	RTA
Clr Michael Webb	-	Council
Kel Brodbeck	-	Chair
Jodi West	-	NSW Police

Committee Recommendation:

That the local member be requested to nominate a representative and that Clr A Karanough has offered to be that representative.

2.2 SPEED REDUCTION – CARINDA ROAD

Letter received requesting a speed reduction from 100kph to 80kph on the Carinda Road beginning from the Castlereagh Highway for a distance of 1.5km.

Committee Recommendation:

No further action required.

2.3 TRAFFIC MARSHAL – HARVEST SEASON

Request for Traffic Marshal to be appointed for the harvest season.

Committee Recommendation:

Council to write a letter to Graincorp suggesting that they supply a suitable traffic control plan for the next harvest season and provide a Traffic Marshall to control the flow of traffic.

2.4 PEDESTRIAN CROSSING – CASTLEREAGH HIGHWAY

Committee Recommendation:

That a plan be forwarded to the RTA for comment.

2.5 SHOWGROUND GATES

Kookie to investigate installation of gates and contact Development Assessment Officer for DA Approval.

Committee Recommendation:

Deferred pending construction of the Campdraft yards.

2.6 HEAVY VEHICLE PARKING

Near Sportsground.

Committee Recommendation:

Signage has been erected – no further action required.

2.7 SIGNAGE – COONAMBLE & GILGANDRA – NO FUEL

Request for 'No Fuel' signage to be located in Coonamble & Gilgandra heading towards Gulargambone.

Committee Recommendation:

No action required. (RTA advised not permissible).

2.8 QUAMBONE PUBLIC SCHOOL

Request from Sharon Greison to rectify issues relating to her email for Quambone Public School.

Committee Recommendation:

No action required - completed.

2.9 SPEED BUMPS - SKILLMANS LANE

Request for speed bumps to be installed in Skillmans Lane (exit from car park onto Tooloon St)

Committee Recommendation:

No further action required because within 40kph zone.

2.10 'SCHOOL BUS STOP AHEAD' SIGNAGE – SR19 & SH18 (near 4701)

Request for 'School Bus Stop Ahead' signage be erected on SR19 and SH18 near 4701.

Committee Recommendation:

No action required as clarification has been sought with Ogdens Coaches re school bus route signage on SR19.

2.11 SCHOOL BUS 'PULL OFF PAD' – 4701 CASTLEREAGH HIGHWAY ADJACENT TO 'MISERY FARM'

Request for a 'Pull Off Pad' adjacent to Misery Farm 4701 Castlereagh Highway due to high rainfall.

Committee Recommendation:

Referred to the RTA Contract Manager who has advised 'No'. No further action required.

2.12 ERECTION OF GULARGAMBONE CARAVAN PARK SIGNAGE – JOHN OXLEY MEMORIAL REST AREA, CASTLEREAGH HIGHWAY

Request permission to erect signage at the John Oxley Memorial Rest Area (Castlereagh Highway) advertising the Gulargambone Caravan Park.

Committee Recommendation:

RTA to investigate and advise applicant. Inspected by the RTA and is not approved.

2.13 NO STOPPING SIGNAGE – TOOLOON STREET NEAR SCHOOL

'No Stopping' signage near the school on Tooloon Street needs to be checked.

Committee Recommendation:

That the signage be checked to close out the zones.

2.14 SIGNAGE AND SILENT COPS WITHIN THE SHIRE

'No Standing' signage outdated and no longer in use. Silent Cops do not meet the Traffic Facilities standards.

Committee Recommendation:

There are two silent cops that have been identified for removal – Wingadee Street intersection and Caltex intersection.

'No Standing' signage to be removed and replaced with 'No Stopping' signage around urban areas.

2.15 ERECTION OF INFORMATION & NOTICEBOARD SIGNAGE(DA 036/2010) ON CASTLEREAGH HIGHWAY

Development Application 036/2011 for the erection of information and noticeboard signage on Castlereagh Highway (cnr Aberford St. & Castlereagh Hwy, near Bag-A-Bargain. Kel and David Vant will inspect after this meeting

Committee Recommendation:

Copy of Development Application 036/2011 forwarded to RTA for assessment / comment. Approval will not be forthcoming.

3. GENERAL BUSINESS**3.1 STATEWIDE LEVEL CROSSING IMPROVEMENT PROGRAM**

FYI - Statewide funded level crossing improvement program. Council to inspect crossings to ensure compliance with AS1078.

Committee Recommendation:

Council to inspect level crossings within the Shire to ensure compliance with AS1078.

Council to compile a list of level crossings within the Shire that require upgrading/repairs. List to be forwarded to RTA for funding.

3.2 HOSPITAL ENTRANCE

RTA have recommended the sign be moved back 3 metres from the edge line. The sign has now been moved.

3.3 ROAD SAFETY

Council to compile a list of road safety issues. RTA is willing to fund if they meet the criteria.

Committee Recommendation:

Council to submit a list to the RTA for possible funding.

4. DATE OF NEXT MEETING

Date: Wednesday 6 July 2011
Time: 2pm
Venue: Committee Room
Coonamble Shire Council

5. MEETING CLOSED

3:05pm.

**15.6 MINUTES OF A SPECIAL MEETING OF THE SALEYARDS
MANAGEMENT COMMITTEE HELD IN THE SALEYARDS AMENITIES
BUILDING ON 30 MARCH 2011 AT 9.00 A.M.**

Present: Cllr Tom Cullen, Kel Brodbeck (Director of Engineering), Greg Robinson (Manager Saleyards), Eric Fisher (Grower Rep), Peter Bush (Coonamble Associated Agents Chair) Don McKenzie (Grower Rep), Roger Hertel (Grower Rep), Dan Veer (CSC), Cllr Tim Horan (Mayor CSC) and Amanda Glasson

PURPOSE OF THE MEETING:

The Saleyards Manager Greg Robinson explained the purpose of the meeting was to discuss the issue of NLIS scanning. It was noted that currently the length of time taken and the method of scanning NLIS devices has become outdated and time consuming. He said this is, in turn, affecting load out times for transport companies and has led to many complaints being received by the Saleyards Manager and Agents. Mr. Peter Bush said the Coonamble Associated Agents have been looking into pre sale scanning requirements and he was invited to explain to the group the results of those investigations

Mr Bush explained to the meeting that buyers are expecting cattle to be pre sale scanned, with various information available upon request. It is felt that this will become mandatory and we will have to comply with the changes. This means that the current scanning device will have to be replaced with mobile wands for the operation of scanning.

The Association has received a quote from Livestock Exchange to upgrade the saleyard operating program, plus a quote for the wand from Aleis, to incorporate pre sale scanning.

The Association, along with the Saleyards Manager, has met with Allan McGrath a Scanning Contractor from Dubbo to discuss the logistics of pre sale scanning and how things would potentially work in Coonamble and identify any limitations within the current yard infrastructure. Discussion about how the scanning would work - whether the agents would do the scanning - or if a contractor would be engaged. Mr Bush informed the committee that the Association's preference would be to engage a contractor.

Don McKenzie suggested that a group go the Narrabri Saleyards and see how they pre sale scan as he thought this was completed by each agent. This possibility was not favoured by the Association as not all agents have the man power to incorporate this into the yard operation.

Costs of the presale scanning fees were discussed with Peter explaining that if the Associated Agents were to invest and purchase the upgrades outright then they would like Council to drop their scan fee currently set at 70cents. Written quotes for presale scanning would need to be sought, to decide on the charges. Allan McGrath's fees were discussed as a base for the charges.

General discussion was had over who to employ to fulfil the contractors role and it was decided that it was not necessary to decide at this time.

THE COMMITTEE RECOMMENDS (Peter Bush/Eric Fisher) that Council agree to implement presale scanning upgrade, noting that if the Coonamble Associated Agents Pty Ltd pay the cost of purchasing the upgrade then Council must forego its 70cent/head scanning fee.

This concluded the business and the meeting closed at 10.42 a.m.

**16. REPORT BY ECONOMIC DEVELOPMENT MANAGERS
COUNCIL MEETING WEDNESDAY,9 MARCH 2011**

Recommendation:

That the report by the Economic Development Managers be received and dealt with.

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Indoor Arena	<ol style="list-style-type: none"> 1. Design – Co-ordinating next step with UNSW. 2. Corporate partners – discussed corporate follow-up with J Whitehead. 3. Funding – NSW Sport & Recreation funding closes 15th April. Up to \$200,000. Requires dollar for dollar matching funds. Regional Development Australia Fund closes 13th May. Up to \$5m requires ‘partner contribution’ but not dollar for dollar. 4. Local Partners – Met with A Cohen & P Hausia on 15th March re MPREC Young Leaders involvement. Attended Wungali Community Working Party meeting 29th March. 	<ol style="list-style-type: none"> 1. 21 UNSW students to visit site on 12th April. Councillors invited to attend evening meal. Final design to be submitted 19th May. 2. Funding and Corporate Partnerships requires updated Business Plan. Approaching company to assist with Corporate relationships. 3. See recommendation below re applications for funding. 4. For information: see attached notes from Steering Committee meeting Wed 30.3.11.
Eco Spa	<ul style="list-style-type: none"> • Sought quotes from companies to be Project Design Consultant for stage II in preparation for application to TQUAL program. • Met with Greg Beileiter, Regional Manager, DII and Greg Campbell/Renate Sherring, LPMA, re project structure, funding and crown land issues. 	<ul style="list-style-type: none"> • TQUAL grants are up to \$100,000 and require dollar for dollar matching cash. • See attached report and recommendation below.
Industrial Estate expansion	Responded to inquiry from Chris Dennis, DII, re status of project for possible payment of 2 nd grant instalment.	Water mains still to be completed to trigger 2 nd payment.
Rail Line Upgrade	No action this month. ARTC staff advised upgrade still on schedule despite flooding. Change of state govern-ment may have impact.	Recommend letter to new state government to re-confirm their commitment to upgrade schedule.

2. Business Growth – Start up/Expansion, Promotion, Education, Skill Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Support new and existing business	<ol style="list-style-type: none"> Support Business Start-Ups: met with Burgers on Bourbah; provided info on water licensing/purchase to proponent of liquid fertiliser business; working with proponent of new business in Quambone. Support Business Expansion: enquiry from auto electrician re support for expansion; 	<ol style="list-style-type: none"> Referred businesses to BEC/DII where appropriate. Provided information on Council's Business Assistance Fund where appropriate.
Coonamble Regional Livestock Market	<ol style="list-style-type: none"> Business Plan – Saleyards Committee met 30.3 to discuss pre-sale scanning. Marketing – Graphic Designer selected. Council-sponsored Selling Incentive – 	<ol style="list-style-type: none"> Refer Saleyards Manager Report. Draft logos are being prepared for agreement by stakeholders. Coonamble Cash \$100 to be distributed at 1st April Fat Sale.
Employment Circle	<ol style="list-style-type: none"> Meeting held 8th March 2011 Meeting with M Coulton held 15th March re local delivery of Literacy/Numeracy Program. Distributed TAFE query re local auto mechanic to deliver courses in Coonamble and surrounding areas. No teacher, no course. 	<ol style="list-style-type: none"> Meeting notes attached. Business Information Evening date Tues 16th August at CHS MPC. Western College to be supported by local agencies with review at end 12 months. Suitably qualified Coonamble mechanic has offered their services.
2010 Business Awards	<ul style="list-style-type: none"> Banner for Shire winner Redishear printed and delivered. 	Completed.
Coonamble Chamber of Commerce	<ol style="list-style-type: none"> Training Sub-Committee – attended meeting Wednesday 17th March to discuss Customer Service training format, target groups, dates, promotion, etc. 	<ol style="list-style-type: none"> Customer Service training to be organised for late July. Separate sessions for Retail, Trades, Jobseekers, Government/NGO.
Railway Station Repairs/Restoration	Met with Project Manager Matt Cock to discuss proposed fence to complete works under Jobs Fund grant.	No fencing to be installed due to insufficient funds. Grant to be finalised and acquitted by Coonamble RTC.

3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Gulargambone Roundtable	<p>Projects underway include:</p> <ol style="list-style-type: none"> 1. <u>Mainstreet Painting</u> – organised Heritage Adviser to meet with local working group. 2. <u>GCS Bush Tucker Garden</u> – organised meeting on 28th March b/n GCS, Gular Aboriginal CWP, Gular Youth Centre, MPREC, and TDM. 3. <u>Gular Showground Improvement</u> – monies received from NSW Community Building Partnerships \$28,000. 4. <u>Rent a Farmhouse</u> – see separate action 	<ol style="list-style-type: none"> 1. Colour schemes and owner contributions to be confirmed. 2. Confirmed as tourism-based project with educational and social activities. Initial project scope agreed based on existing youth centre garden area (on Council land) and former school oval. Local working group to be formed to manage project. Meeting Thurs 7th April. MPREC have agreed to auspice funding where relevant. A second community auspice group to be approached. TDM to take over project from formation of working group. 3. Showground Trust to manage improvements.
Heritage activities	<ol style="list-style-type: none"> 1. Heritage Committee meeting held Wednesday ? 2. Neville Owen Collection - 	<ol style="list-style-type: none"> 1. Recommend that TDM take over management of Heritage Advisory Committee activities. 2. Neville Owen Collection – see attached report. <ul style="list-style-type: none"> ▪ Gathering to be held Tues 5th April, 6.30pm, Lions Park. Sponsored by DII Rural Support Worker.
Welcome to Gulargambone	<ul style="list-style-type: none"> ▪ Preparing welcome packs for Gulargambone Gathering. Contacted businesses and sought input from community. Little response. 	
Rent a Farmhouse	<ul style="list-style-type: none"> ▪ Organised community meeting for Wed 30th March at Coonamble Bowling Club with Christine Weston, Cumnock Rentafarmhouse organiser to speak. ▪ Prepared and distributed flyers, interviews on ABC Radio x2, and 2WEB. 	<p>Recommend that Council work with Gulargambone, Quambone and Coonamble community groups to host a further meeting in July or August.</p>
Quambone	<ul style="list-style-type: none"> ▪ Contacted Resources Committee to suggest a discussion on Strategic Plan actions. 	<p>Resources Committee meeting held. Cr O'Brien attended.</p>

4. Networking, Advocacy and Lobbying

ISSUE/ OPPORTUNITY	ACTIONS	STATUS/OUTCOMES
Orana EDO Network	Orana EDO Network meeting scheduled for 29 th March.	Meeting postponed.

APPENDICES TO EDO REPORT:

- Report on Coonamble Eco Spa – Stage 2.
- Notes from Employment Circle Meeting.

Recommendations: That Council:

- (1) Apply to NSW Sport & Recreation Facility Grants program (closing 15th April) for up to \$200,000 to complete facilities or works at Coonamble Showground that would form part of or enhance the proposed Indoor Arena project and that Council identify the source of funding for the \$200,000 required as Council’s contribution should the application be successful.
- (2) Identify ‘partner contribution’ and apply to Regional Development Australia Fund in the first round (closing 13th May) for up to \$5m for the proposed Indoor Arena project.
- (3) Apply to Industry & Investment NSW – Enterprising Regions Program for funds towards Stage 2 of the Coonamble Eco Spa project.
- (4) Apply to the TQUAL Grants – Tourism Quality Projects for funds to complete Stage 2 of the Coonamble Eco Spa project and that Council identify the source of funding for the potential \$100,000 required to match the TQUAL grant application should it be successful.
- (5) Write to our local Member and the new state government to re-confirm their commitment to the Upgrade Schedule for the Coonamble to Dubbo Rail Branch Line.
- (6) Work with Gulargambone, Quambone and Coonamble community groups to host a further meeting in July or August to determine community interest in operating the Rent-a-Farmhouse Scheme within the Shire.

AMANDA GLASSON / LEE O’CONNOR

Economic Development Manager (Joint)
4 April 2011

16.1 REPORT ON COONAMBLE ECO SPA PROJECT – STAGE 2**Background:**

A preliminary Feasibility Assessment & Business Case Report prepared by Jenny Rand & Associates was accepted by Council at the February 2011. Council resolved:

[no. 8979] “that the report be adopted, further investigations be made into costings and a report be prepared on ways to progress this development.”

This report is based on the recommendations of the preliminary Feasibility Assessment and subsequent discussions with representatives of both NSW Industry & Investment and the Land & Property Management Authority (LPMA).

Issues:

Preliminary estimate for development of an Eco Spa facility, including the re-development of the Riverside Caravan Park and additional eco-accommodation, is at a cost of approximately \$3.4m. This level of investment is generally considered to be unaffordable for Council at this juncture.

In order to achieve a quality outcome, with facilities that encourage maximum visitation by desirable market segments, it is expected that external investment in the project would be the best option.

This raises questions of whether the site should be leased, sold or operated through some joint venture arrangement with private enterprise and at what point a private developer should be sought. Each of the possible scenarios will have benefits and disadvantages.

In order to achieve the best results for the community of Coonamble and the surrounding region, it is proposed that Council determine the scope and design of the project as well as the most appropriate level of external investment and ownership.

To do this, further detail is required in terms of:

- Preparation of detailed architectural plans for both the Spa and Caravan Park
- Detailed engineering assessment and advice
- Detailed costings and financial analysis of a range of ‘delivery scenarios’ including: Council as developer, LPMA as developer, joint venture, private lease, private sale.

This work is considered to be Stage 2 of the Eco Spa project. It is possible to achieve this by preparing a Detailed Financial Model and by engaging a Principal Design Consultant (PDC) to organize all expertise required, including architect, engineer and quantity surveyor. The alternative is to seek individual contractors to provide each component. Either approach should bring the project to a point where it is ‘investment ready’.

Sustainability/Legislative Provisions:

3.1 Crown Land – the proposed site is on Crown Land designated as a Recreational Reserve. The LPMA will advise on steps needed to sub-divide and re-assign the purpose of the land.

3.2 Legislation – The approval and operation of the Coonamble Eco Spa & Caravan Park must be in accordance with the following NSW Acts and supporting regulations:

- Crown Lands Act, 1989
- Local Government Act, 1993
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds & Moveable Dwellings) Regulation, 2005
- The Residential Parks Act 1998 & Residential Parks Regulation, 1999
- The Holiday Park (Long Term Casual Occupants) Act 2002 & Regulations
- Environmental Planning & Assessment Act, 1979.

Part of the role of the PDC is to ensure the final design meets all the relevant legislation.

Financial Considerations:

The estimated cost for a project of this scale is \$100,000. [PDC calculated at 10% of project value with 25% being for 'design through to Development Application'].

An application to NSW Industry & Investment's Enterprising Regions Program could provide up to \$25,000. This amount would need to be matched by Council.

A further application could then be made to the federal government's TQUAL Tourism Quality Projects to provide a matching \$50,000. The TQUAL Program closes on 15th April 2011 with no advice of further funding rounds.

Options:

- 1 Seek state and federal funding for Stage 2 of the Coonamble Eco Spa project to 'investment ready' stage.
- 2 Seek expressions of interest from a private developer now.
- 3 Council to consider self-funding the project to a level consistent with the expected budget.
- 4 Do nothing.

Recommendation:

That Council allocate at least \$25,000 and seek matching State and Federal funding for Stage 2 of the Coonamble Eco Spa Project.

16.2 EMPLOYMENT CIRCLE NOTES – MEETING ON UESDAY, 8 MARCH, 2011 AT GLOBAL VILLAGE RESTAURANT AT 10.00 A.M.

Present: Joanne Ellis (Reconnect Youth Worker MacKillop), Kate Keizer (OEC), Greg Smith (Mission Australia), David Floyd, Taryn Albert (MPREC), Clr Al Karanouh, Mark ? (OEC Emp Services Manager), Amanda Glasson (CSC EDM), Lee O'Connor (CSC EDM)

Apologies: Priscilla Kelly (CHS), Jen Hoath (CWRFC), Daisy Buckley (JobLink), Elizabeth McKay (TAFE).

1. Local Training/Employment Contracts

1.1 Literacy & Numeracy Contract (LLNP) –

- Mark Coulton's office contacted EDM's with response received from Tim Friedrich Skills Adviser to Senator Chris Evans Minister for Tertiary Education, Skills, Jobs and Workplace Relations:

ACL Western College had indicated to the department that where demand was evident, they would consider delivering LLNP at additional sites within the Orana Business Service Area.

On 18 February, ACL Western College notified the department that they are working with the local community to establish a site in Coonamble and are currently recruiting for a teacher.

ACL Western College has a Memoranda of Understanding in place with other organisations that allow them to access accommodation and facilities to meet the needs of training participants. Where it has not been practical for training participants to attend the Dubbo location due to the participants being located in outlying areas, ACL Western College has a number of established relationships with organisations across the Business Service Area, including TAFE NSW- Western Institute.

ACL Western College has successfully managed this type of arrangement in the past and it is accepted and welcomed by the local providers and communities as an effective arrangement for program delivery in small population areas.

Further to this Mr Coulton has scheduled a meeting with the EDM's next Tuesday 15th March to discuss this issue further.

1.2 Work Readiness

Job seeking skills. MPREC have a Work Experience Program which can last for up to 52 weeks where the participants need to be working alongside a current staff member (ie with supervision) with an outcome of outright employment at the end of the period.

There are two types of CDEP participants. (1) The original participants as at June 2009 who are entitled to a wage from CDEP until April 2012. (2) New participants stay on Centrelink and can be on work experience but would have to be paid for each hour by the employer with a 15hr subsidy from CDEP. In a work experience program, an agreement between employer/CDEP & participant would be drawn up to have work outcomes post the 12 month period. Wage subsidies would be applied for by the Employer. These positions could be available to someone not on CDEP via referral to CDEP.

LLNP – MPREC had a TAFE course in Gular with many participants not wanting to attend as the level was deemed to be too basic. Generally LLNP courses are included with other courses for delivery.

Certificate 1 in Vocational Education can be delivered online in a format specifically designed for Indigenous participants. MPREC currently has two CDEP participants enrolled at a cost of \$2,500 pp in an Aboriginal-specific course through an organisation in Canberra. The course covers all aspects of Work Readiness including resume writing, application letter writing, mock interviews, time management at home/work.

JSA's have Job Search training – not compulsory. OEC also have a work experience phase.

There is an indigenous Wage Subsidy up to \$6600 for 26 weeks DEEWR – direct to employers

OEC has a funded Indigenous program and Employment Aspirations course available to all JSA clients. Provides a trainer for 1 month of personal attention for final polish before applying for jobs.

TAFE want to make access courses more available. Literacy may be available through Statement of Attainment.

**ACTION: OEC to send info to EDM's for general distribution.
Information to be sent to the Chamber of Commerce regarding subsidies for work experience employees.**

1.3 TVET Courses

Currently the TAFE are unable to provide the Electro Technology course at a time that is suitable to the school curriculum. Issues in coordination.

2. Training & Employment Directory

Response not received from Shane regarding previous minutes.

3. Dare to Lead

Clr Karanouh has been talking to Farmers with regards to this program. Farmers are always interested in finding workers but workers would need to have a high skill set, as they would need to work on their own in an unsupervised situation. Further discussion and explanation of the project to farmers would be required.

ACTION from previous meetings: P Harvey to continue to chase information.

4. Rural Skills Training

- MPREC has learn to drive program but the biggest barrier is the log book hours required.
- Chris Wykes from the training centre is looking at ways for participants to do the hours. Log book hours look as though they may be changed.
- Adam Cohen is a supervisor instructor 3-1.

5. Council-based Training

- Taryn met with Rick Warren last Monday, participants interested in working with Council would need to supply resume .

6. Business Information Evening

Proposed date for the evening would be 16th August, same format as last year ie 6.30pm arrive for sit down dinner at 7pm.

Catering by hospitality Students in the MPC.

ACTION: Marie to ask Cherie if the MPC would be available. Also to ask the Hospitality teacher for availability.

7. General Business

7.1 [from previous meeting] AIT training centre – response from Taryne is that she doesn't think that the centre complies with small motors centre. CHS is doing this course with TAFE, 2 ½ hrs per week. To be used as a course for CDEP participants it would need to be 4hrs per week ie a Certificate 1 Course. To attain Rural Skills Training Maxine Greenfield is the contact within TAFE.

8.2 Chamber of Commerce

Chamber invited to attend meeting and have been added to the contact list.

8.3 Aboriginal Employment Strategy

ACTION: Kate to forward information she has.

8.4 MPREC Horticulture

A new supervisor is being sought. Currently the facility is closed but once a new coordinator is employed they will need to continue with the preparation of the ground with gypsum and manure. Prior to trees being planted the ground will need deep ripping. A market garden is planned to be along side the shed.

8.5 Murdi Paaki Projects

Taryne has 8 CDEP's to coordinate across the region and may not be able to attend all employment circle meetings but is available via email for specific questions.

8.6 Employment with Council

Clr Karanouh reported on his discussion with the GM that interested parties are to apply to Council for positions vacant, successful applicants are selected on their merits. If JSA's have clients that they feel are suitable for Council then JSA's to contact Council directly.

8.7 CHS Programs

Marie reported there are 2 students currently involved in the Road to work program, 1 being at Fusion and the other with the Primary School Preschool.

Other Business:

Greg Smith from Mission Australia informed the group that Kevin Arrowsmith is no longer working in the role of Youth Connections Officer with Mission. They are advertising for a suitable qualified person currently.

**10. NEXT MEETING: TUESDAY 5th April, 2011
 10AM, GLOBAL VILLAGE
 Castlereagh St, Coonamble.**

16.3 MINUTES OF A MEETING OF THE INDOOR ARENA STEERING COMMITTEE HELD IN THE COONAMBLE BOWLING CLUB AUDITORIUM ON WEDNESDAY, 30 MARCH, 2011 AT 5.00 P.M.

Present: David Burtenshaw, Tim Horan, Jim Hiscock, Tanya Hind, Tom Cullen, Lee O'Connor, Amanda Glasson, Dan Keady, Ross McDonald.

Apologies: Cheri McDonald, Adam Macrae

1. COMMUNITY SUPPORT:

ACTION: *EDM's to write to CWP requesting a letter of support for the project.*

ACTION: *David Burtenshaw to contact Kevin Cooper and Indigenous Rodeo organisers to gauge interest in running rodeos in the new facility.*

2. DESIGN PROGRESS - UNSW STUDENTS:

Lee explained the current situation where there are 105 students currently working on 21 different design concepts for the arena. The proposed next visit for the students is to be Tuesday 12th April which will include the 21 leaders from each group plus 2-3 lecturers. Council has funds towards transport. Would be beneficial to share a meal with the students. Also for Steering Committee to meet with Dr Gowri.

ACTION: *EDM's to seek quotes for a bus to collect the group (provided they can't get on Country Link) and to transport from site around town.*

ACTION: *Tanya to ask Pony Club if they would like to do the catering at the dinner on the 12th in the Indoor arena.
If unable EDM's to ask Golfing ladies.*

ACTION: *EDMs to organise meeting for Steering Committee to discuss final design with Dr Gowri.*

By the 5th May students will make their 1st submission. At this point in time Dr Gowri feels that the High School will be able to commence their work on a 3D model from this submission.

The most likely design to be accepted will have a raised platform on 1 side with a winged version of the plain roof.

ACTION: *EDM's to ask Dr Gowri which design he thinks will work.*

ACTION: *Whole of the working group to check through the concept design document to make sure everything is as it was discussed.*

3. FUNDING:

Federal funding through Regional Development Funding up to \$5m (it is not clear if the \$5m is total project amount or total ask amount) project must have some local contribution. Over \$5m it is \$1 for \$1.

Closing date is 13th May. Problematic as students won't present final report till 19th May and it is unclear whether full costings will be available at this time.

ACTION: *EDM's to check the guideline wording and ask for clarification. Gabbi Cusack is checking whether an extension of time will be permitted.
EDMs to recommend that Council submit an application in the first round of funding on 13th May.*

State funding through the Sport and Rec Regional facilities fund closing 15th April. Up to \$200,000. Requires dollar for dollar matching funding.

ACTION: *EDM's to recommend at the Council meeting an application be submitted for the project*

ACTION: *David Burtenshaw to speak with Kevin Humphries about the Indoor arena project and application to Sport and Rec. EDM's to supply contact details to David.*

4. BUSINESS PLAN:

The current business plan was completed in 2006 and is in need of updating. It is required for funding applications. It was suggested that Jane Atkinson be engaged to update the plan including time frames, uses and financials. After further discussion it was suggested that some of the corporate parties from the Sydney visit may be available to complete the work pro bono.

ACTION: *Lee to make contact with Corporate entity (Susan @ Allens Arthur Robinson) who showed an interest in the project. If they are unable to complete the work within a reasonable timeframe Jane Atkinson is to be asked and engaged if available.*

5. CORPORATE PARTNERS:

Confirmed commitment needs to be sought from current corporate partners being GHD (Steve Martin) and Brookfield Multiplex (Steve Boss). Nugget has now given go-ahead to make direct contact with Corporate representatives who attended the lunch in Sydney in November.

ACTION: *EDM's to contact corporate partners and check the commitment to the project.
EDM's to also contact other corporate contacts from the lunch in Sydney.*

Tim Horan spoke to the group about company the Central West CMA use to entice big business to invest into rural community projects.

ACTION: *Tim to provide contact details to the EDM's for this company.
EDM's to contact company on behalf of the project.*

ACTION: *Tom Cullen to speak to contact in CBA and Channel 7 about investing in the project.*

ACTION: *EDM's to approach Solar installation companies to gauge interest in assisting with contribution toward putting panels on the roof.*

ACTION: *EDM's to approach OneSteel, Bluescope, Boral, Mckeown (cast concreting) to see what they can contribute toward the project.
David to speak to John Jackson for contact details for McKeown.*

ACTION: *EDM's to approach Swires, Bell and Paraway to see if they would be able to contribute to the project.*

Lessons from Sydney –

- We need to be clear about what we're asking for.
- Our story needs to be strong – whole of community; youth/indigenous inclusion;
- Companies are more interested in long term relationships and providing support from within existing staff and resources eg. Pro bono advice, staff secondment, mentoring, work placement for young people.

It was agreed to make initial contact then invite corporate representatives to visit during Rodeo or Show and/or send a small team to Sydney to meet separately with senior corporate representatives. We should work towards an improved presentation to encapsulate the above and including a 'virtual tour' of the proposed facility.

Meeting closed 6.15pm

**17. REPORT BY TOURISM DEVELOPMENT MANAGER
FOR COUNCIL MEETING WEDNESDAY 13 APRIL, 2011**

Recommendation:

That the report by the Tourism Development Manager be received and dealt with.

Tourism Development

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Inland NSW Tourism Awards	<ul style="list-style-type: none"> • Assisting 3 businesses with submissions for these awards 	<ul style="list-style-type: none"> • 	Nominations due May 2011
Tin Town Information Sign	<ul style="list-style-type: none"> • No action this month • Contacted coordinator to arrange meeting 	<ul style="list-style-type: none"> • 	In-progress
Quambone-Primitive campground	<ul style="list-style-type: none"> • Preparing project plan & timeline for operation of campground 	<ul style="list-style-type: none"> • Site ready early 2011 	In-progress
Bore sign for Smith Park	<ul style="list-style-type: none"> • Revised draft 	<ul style="list-style-type: none"> • 	Under construction
Bush Tucker Walk Proposal	<ul style="list-style-type: none"> • Attended meeting in Gulargambone on 28 March 	<ul style="list-style-type: none"> • Committee formed 	Next meeting 7 April

Visitor Services

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Visitor Information Centre-Coonamble (CVIC)	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • No figures at time of report 	Ongoing
Visitor Information Centre (GVIC) – Gulargambone	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • No figures at time of report 	Ongoing
Information Packs (via web site form)	<ul style="list-style-type: none"> • Sent out 9 packs 	<ul style="list-style-type: none"> • 	Complete
two eight two eight project	<ul style="list-style-type: none"> • Attended National Tourism Awards in Perth. 	<ul style="list-style-type: none"> • The category was won by Victoria 	Next meeting 13 th April

Marketing, Promotion & Events

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Web Site Promotion/Other events	<ul style="list-style-type: none"> Loaded over 14 events to the council event calendar Updated Council web site daily 	<ul style="list-style-type: none"> 	Complete
2011 Events Calendar	<ul style="list-style-type: none"> Updated events 	<ul style="list-style-type: none"> Calendar to be 2011-2012 and be released mid-year 	July 2011
Moorambilla Festival	<ul style="list-style-type: none"> Developed funding agreement for event Prepared audit of beds at each accommodation property Investigated Tent city costs Investigated tourist trains as accommodation/package option 	<ul style="list-style-type: none"> First meeting of the local committee should occur in April 	Event held 23-25 September
Web Sites for racing events	<ul style="list-style-type: none"> Loaded 2011 details for 4 racing events in the shire to specific web pages and event listings 	<ul style="list-style-type: none"> three race clubs now have a web site, and another has a web page on the Coonamble Shire site 	complete
Coonamble Rodeo & Campdraft	<ul style="list-style-type: none"> Attended Rodeo Planning meeting and Rodeo Program meeting 	<ul style="list-style-type: none"> Prepared promotions plan, TV advertising and print advertising Updated event web site 	Event held 11-13 June 2011

Tourism Signage			
PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Info Bay Signage-Quambone	<ul style="list-style-type: none"> New information bay signs ordered 	<ul style="list-style-type: none"> 	Awaiting delivery
Information Sign- Castlereagh Street	<ul style="list-style-type: none"> Need vary location and prepare new draft 	<ul style="list-style-type: none"> 	
Industry and Regional Partnerships			
PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Warrumbungle Cluster (Gilgandra, Coonamble, Narrabri and Warrumbungle Shires)	<ul style="list-style-type: none"> Prepared media release and launched digital campaign with three other councils in March 	<ul style="list-style-type: none"> Media coverage on ABC and across NSW 	All residents will receive information on the campaign in the mail
Campbelltown City Council	<ul style="list-style-type: none"> Contacted Campbelltown regarding June Long Weekend Rodeo 	<ul style="list-style-type: none"> Awaiting reply 	Complete
Outback Arts	<ul style="list-style-type: none"> Assisted Outback Arts Business Plan and constitutional changes 	<ul style="list-style-type: none"> Outback Arts will shortly launch new web site and promotional material 	Next Meeting June
Great Inland Way	<ul style="list-style-type: none"> Provided contact details for NSW members to new secretariat 	<ul style="list-style-type: none"> New GIW brochure being developed 	Meeting April
Central NSW Tourism	<ul style="list-style-type: none"> Assisted organisation in caretaker mode Attended Central NSW tourism managers meeting on 8 April 	<ul style="list-style-type: none"> 	In progress

<p>Coonamble Streets Ahead</p>	<ul style="list-style-type: none"> • Attended AGM held on 17 March 	<ul style="list-style-type: none"> • (see attached minutes) • It should be noted that the committee has decided due to lack of volunteers that they will not be running a bush poets breakfast in 2011 and instead are planning another event later in the year. 	<p>Next meeting 21 April</p>
<p>Coonamble Heritage & Historical Museum Committee Meeting</p>	<ul style="list-style-type: none"> • Coordinated and took minutes for the meeting 	<ul style="list-style-type: none"> • See separate brief 	<p>Next meeting May 2011</p>

STEVEN BALDWIN
 Tourism Development Manager
 4 April 2011

17.1 MINUTES OF A MEETING OF COONAMBLE SHIRE HERITAGE & HISTORICAL MUSEUM COMMITTEE HELD IN THE COMMITTEE ROOM ON WEDNESDAY 23 MARCH 2011 AT 11 A.M.

1. **Apologies:** Vicky Fulmer, Gordon Ditchfield, Lee O'Connor
2. **Attendees:** Cr Michael Webb, Cr Barbara O'Brien, Shar Jones (Museum Advisor), Steve Baldwin, Angie Little, Marion Murray, Helen Cant, Gloria Chambers, Ailsa Firth

3. Minutes of previous meeting: the minutes of the previous meeting were moved with the following changes- that the change of the Museum name should be a 'resolution' not a suggestion and that there were two actions for Shar not listed in the minutes (Loan agreement form and oral history release form). Moved by Angie Little, Seconded by Shar Jones. CARRIED

4. Business Arising:

4.1 Actions From previous meeting

- ACTION-Steve to check with Bev how many copies of 'a vision splendid' have been sold.
- ACTION-Steve to approach council regarding funding for power points to be installed in stable
- TO NOTE-Mandy Jerrett has indicated she can do one day every two months
- TO NOTE-Shar has sent a link/the PDF to a Disaster Recovery plan/policy

5. Coonamble Heritage Open Day

Heritage Day 2011-9th April 10am till 2pm

- **Museum-volunteers**, Angie mentioned it was just her at the moment. Barbara agreed to come at 10am until 12 and Helen would come at 12 midday once she finished at work.
- **Archives-volunteers**-Steve gave an update from Gordon and advised that although things were tight that Gordon had found someone to help him.
- **Family History**-the group will have several volunteers there and Steve will have a trestle ready.
- **Promotion** (Media Release, poster, advertising)- Steve asked for feedback on the poster and will forward it around. He will take an advert in the Coonamble Times the week before the event and send reminders.
- **Photos (Sedg)** Steve indicated that he will be purchasing some photos from Sedg white (at a heavily discounted rate) to add to the display on the day. These include photos of the 1910 and 1955 floods

4. Museum curator's report: It has been very quiet at the museum. A former high school principal visited and was very impressed. There were also excursions from Coonamble Public School (28 & 24 students)

5. Museum advisor's report:

ACTION-all committee members should read the strategy document prior to the next meeting and bring along feedback.

POSSUM PROBLEM- Shar described how the possums were making it difficult for the Museum Curator. SB to email Ray and ask about possible solutions. SB to mention to council.

Procedures, Oral History, and loan agreements tabled as read

It was suggested that the Museum write to the Coonamble Garden Club and ask them to hold their next meeting in the Museum grounds

Cr O'Brien agreed with the suggestion that someone from this committee should attend the next meeting of the Coonamble Chamber of Commerce

6. Other business

Cr O'Brien suggested that Probation and Parole workers might be a good option for the Museum. Angie will arrange a meeting .

NEXT MEETING: 26 May 2011, 11am
Please advise ability to attend

Meeting closed 1155am

17.2 COONAMBLE HERITAGE & HISTORICAL MUSEUM COMMITTEE**Background:**

The Coonamble Heritage and Historical Museum Committee (CHHMC) met on 23 March and discussed three current issues. It was agreed by the committee that these issues need to be presented to council for a decision at the April meeting

Issues:

1. **Change of Name:** The CHHMC recommends that the name of the museum be changed to “The Museum Under the Bridge-stories from Coonamble’s history”. The committee believes that this name is distinctive and sets the museum apart from similar museums in other towns. It is also useful as a geographic identifier as to the location of the museum.
2. **Installation of Power-points in the old stables:** whilst the stables currently have lights they do not have ‘power points’. These would be essential for the future displays planned for the building as the display cabinets need power. The Museum curator advised the committee that the quote she had received varied from \$1100 to \$1700 and that this would drain the meagre savings in the museum operating budget. It was felt by the committee that this work might fit more with building maintenance and that council should consider this in their 2011-2012 management planning.
3. **Possum Problem:** The museum curator & council heritage advisor advised the committee that the stables has an ongoing problem with possums. It was suggested that council might be able to assist with ensuring the stables were ‘possum-proof’

Sustainability/Legislative Provisions:

The CHHMC is a 355 committee of Council.

Financial Considerations:

1. The change of name does not involve any financial commitment.
2. The installation of power-points will cost approximately \$1700
3. The cost of rectifying the possum problem is unknown

Options:

1. That Council ratify the name change as recommended by the committee
2. That Council not adopt the proposed name of the museum
3. That Council consider allowing for power-points and pest remedial work in the 2011-2012 Management plan
4. That Council decline to consider funding for the Museum building

Recommendation:

That Council confirm the name change of the Coonamble Historical Museum to “The Museum Under the Bridge-stories from Coonamble’s history” and consider funding for power-points & pest remedial work in the 2011-2012 budget.”

18. REPORT BY SALEYARD MANAGER
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

18.1 SALES**(a) CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle	Total Amount (\$)	No of Yards
04/03/11	Fat	1608	7959.60	21	76.65	1629	8063.25	-
18/03/11	Fat	1481	7330.95	18	65.70	1499	7396.65	-
16/03/11	Store					988	3606.20	-

Totals:	Scale	3089 head	\$15,290.55					
	VA	39 head	\$ 142.35					
	Store	988 head	\$ 3,606.60					
	Yards	NIL each	\$ NIL					
	NLIS Scanning	4465 head	\$ 3,125.50				\$22,164.60	

18.2 CASUAL WEIGHING & CASUAL USE

NIL

18.3 SALEYARDS ACCOUNT

Period to 31 March 2011	Income	\$130,515.87
	Expenditure	\$104,507.04
	Surplus	\$ 26,068.83
Balance General Fund	Surplus	\$ 11,378.00

GREG ROBINSON
 Saleyards Manager
 5 April 2011

19. REPORT BY CONTRACT RANGER
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011

Recommendation:

That the report by the Contract Ranger be received and dealt with.

19.1 HALF-PRICE MICROCHIPPING PROGRAM

The half-price microchipping program ended on 31 March. 26 dogs were microchipped in March and a total of 41 dogs were microchipped overall. It was excellent to see some residents take this opportunity to participate in the program, however, it was a little disappointing that more dogs were not microchipped.

19.2 ZERO TOLERANCE

Zero tolerance continues to be effective within the town this month. Two other Council officers have been involved with the monitoring of offences whilst the Ranger has not been in Coonamble. Reports are then given to the Ranger for enforcement. This enables enforcement of legislation every time an offence has been detected, not just during the days the Ranger is in Coonamble. Residents are being educated that the ongoing undesirable animal behaviour is not tolerated at any time.

A total of 6 infringement notices were issued this month.

19.3 IMPOUNDED MOTOR VEHICLES

Three motor vehicles were investigated this month as suspected abandoned vehicles. Two were removed by the owners, and one was impounded.

19.4 WANDERING HORSE

A horse was impounded this month for wandering a residential street.

19.5 WASTE/LITTER DUMPS

Three separate waste/litter deposits were detected this month. Investigations are currently being conducted and it is likely that enforcement action will be taken against offenders of two of the deposits.

Recommendation:

That the above information be noted.

19.6 STATISTICS:

	<u>March 2011</u>	<u>2010/2011 Total</u>	<u>March 2010</u>
Official Correspondence	15	85	12
Infringements (Animals)	6	41	0
Infringements (Other)	0	8	1
Microchipped dogs	26	59	2
Registrations	25	69	1
Nuisance dog declaration	0	5	2
Restricted dog declaration	0	1	0
Dangerous dog declaration	0	0	1
Total Animals Impounded	25	214	49
Motor Vehicle	1	1	0

	<u>March 2011</u>				<u>Year to Date 2010/2011</u>			
	<u>Cble</u>	<u>Gular</u>	<u>Qbone</u>	<u>Total</u>	<u>Cble</u>	<u>Gular</u>	<u>Qbone</u>	<u>Total</u>
Dogs seized	7			7	86	8		94
Dogs surrendered	5			5	44	16	3	63
Dogs destroyed	11			11	91	21	3	115
Dogs rehoused					5			5
Dogs released	1			1	28	3		31
Dogs died					4			4
Dogs escaped								
Dogs stolen					2			2
Cats seized	4			4	27	1		28
Cats surrendered	8			8	26	1		27
Cats destroyed	11			11	52	2		54
Cats rehoused								
Cats escaped	1			1	1			1
In pound								
Cattle								
Goat					1			1
Horse	1			1	1			1

Recommendation:
That the above statistics be noted.

CASSANDRA BOYCE
Contract Ranger
1 April 2011

20. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011

CR O'BRIEN:

Is it possible to have a caravan dump point in Gulargambone?
Caravan Park? Other location?

If not feasible at present would it be feasible in the future?

NOTE BY THE GENERAL MANAGER:

In May 2007 Gulargambone Community Enterprises wrote to Council advising that Gulargambone has been struggling to keep a service station operating in the town for some time and a community group (Gulargambone Community Enterprises) has been formed. The letter advised that the group is looking at a feasible way to open a fuel outlet in Gulargambone, however to make the business viable the target customer area must be broadened. It was pointed out that discussions had been held with twoeighttwoeight and the Flying Ahead Committee and it was agreed that continued tourism promotion would benefit all groups and businesses in the town and Shire.

The letter stated that the Easter weekend demonstrated the success of Gulargambone and the Shire and the group asked Council to consider the building of a facility for users of caravans and motor homes allowing them to dump sewage when visiting Gulargambone. The group said the facility would encourage users to stop and support local businesses, either fuelling up, eating and/or purchasing daily stores.

Council's Project Engineer investigated requirements and found that any such sewage dump is required to be secured at all times when not in use. Suggested locations included Lions Park, fuel distribution outlet and, possibly, the Caravan Park however, the Project Engineer pointed out that access will be a problem in a location other than the Caravan Park. He said costings had not been completed and would be subject to location and that Council should note that problems do manifest when loading a small sewage plant with septic waste.

At that meeting Council requested that a report be presented to a future meeting.

The Engineer at that time presented a report to the June 2007 meeting which, in part, advised:

"...the installation of a Campervan/Motorhome sewage dump point at Gulargambone will classify as trade waste and as such an application to the Department of Water and Energy (DWE formerly known DEUS) must be made. Preliminary discussions with the Department are favourable and have established that an application would be granted only if access to the dump point were restricted by lock and key.

No proposed site was suggested in the above mentioned letter thus a summary of requirements for any proposed dump point site are:

- *Gravity Sewer located at the site;*
- *Reticulated water supply;*
- *Manned shopfront for control of the lock and key.*
- *Easy access for Campervans and Motorhomes”*

“...approval for the trade waste discharge must be given by the Department of Water and Energy”.

“The installation or a supplied dump-ezy point, protective barriers and a reticulated water supply would be dependant on the actual site however the costs would be no more than \$2000”.

The options put forward to the meeting were:

1. *Council install a caravan dump point in Gulargambone at a location determined by the Director of Engineering at an estimated cost of \$2,000.*
2. *Council not install a caravan dump point in Gulargambone*

Council resolved (Minute No 6198 11/7/2007) that a caravan dump point be installed in Gulargambone at a location to be determined by the Mayor and Director of Engineering, at an estimated cost of \$2,000

When Council staff commenced preliminary works to carry out this resolution, advice indicated that septic waste would adversely affect the Gulargambone sewerage treatment works operation. It was determined that disposal of septic waste in this manner would lead to the potential of the finished product not being acceptable under the EPA Licence and possible fines being applicable.

Council agreed to not continue any further with endeavouring to install a dump point at Gulargambone.

Recommendation:

That Council note that discharging of septic waste into the Gulargambone sewer system would adversely affect the treatment works operations, therefore a dump point not be approved at the Gulargambone Caravan Park.

RICK WARREN
General Manager

21. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY, 13 APRIL 2011