

30 May 2011

**MR EDITOR**

Sir

**YOU ARE HEREBY SUMMONED** to attend an **ORDINARY MEETING** of **COONAMBLE SHIRE COUNCIL** to be held in the **SHIRE CHAMBER, COONAMBLE** on **WEDNESDAY, 8<sup>th</sup> JUNE, 2011** commencing at 9 am.

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Yours faithfully  
**RICK WARREN**

General Manager

**5. DEPUTATIONS/ DELEGATIONS**  
**COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**9.30 a.m.            Mr Adam Cohen**  
**Presentation – Youth Services within the Shire**

**9.30 a.m.            Ms Janelle Whitehead**  
**Address on Murdi Paaki activities and other issues.**

**6. DECLARATION – CONFLICT/PECUNIARY INTEREST**  
**COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**7. CONFIRMATION OF MINUTES  
COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL  
HELD IN THE SHIRE CHAMBER, COONAMBLE, ON WEDNESDAY, 11<sup>TH</sup>  
MAY, 2011 COMMENCING AT 9.05 A.M.**

**PRESENT:** Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, B. O'Brien, T. Cullen, M. Webb, D. Schieb and A. Karanouh.  
Also present were the General Manager, Mr. Warren, the Director of Engineering Services, Mr Brodbeck, the Director of Corporate Services, Mr. Quarmby and Mrs Moorhouse.

**2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND**

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

At this juncture, Cr. Cullen arrived at the meeting.

**3.0 PUBLIC QUESTION TIME**

Council noted that the following people would be attending today's meeting:

- (a) Mr Geoff Taylor – Coal Seam & Gas Exploration
- (b) Tom Lyons – Tooraweenah Road
- (c) Dennis & Sue Hargans – Presentation to Dennis & Lunch with Council.

**4.0 APOLOGY**

Nil

**5.0 DELEGATIONS**

No formal delegations have been booked for the meeting.

**6.0 DECLARATIONS OF INTEREST**

Nil

The General Manager informed Councillors that following each meeting the minutes are typed and referred to him for checking prior to printing. Mr. Warren said that if Councillors are of the opinion that, at any time, the minutes do not reflect what they understood to be the case, they should say so prior to them being adopted. The General Manager pointed out that when Council confirms the they cannot be altered in any way.

## **7.0 CONFIRMATION OF THE MINUTES - ORDINARY MEETING**

**9119 RESOLVED** on the motion of Crs O'Brien and Webb that the minutes of the Ordinary Meeting of Coonamble Shire Council, held on 13 April, 2011 be confirmed, subject to the following addition:

***Item 10.1 – Page 5/4803 – Resolution No. 9054  
“...O'Brien and Webb...”***

## **BUSINESS ARISING**

### **(a) Moorambilla Festival:**

Cr O'Brien asked whether any progress has been made – the General Manager informed the meeting that the Agreement has now been signed by both parties.

### **(b) Quambone Library:**

Cr Karanouh asked whether there has been any official response regarding Council's proposal for the Quambone Library. The General Manager said no formal response has been received. However the Mayor stated that he has had two responses, which were both negative, as it was alleged the facility is not being used.

### **(c) Farming:**

Cr. Cullen said this year farming activities would be conducted on the Common and the Meglo – he said there is no moisture at the Aerodrome and it would not be farmed this year. Cr. Cullen said sowing would be done at the end of this month.

## **8.0 RESOLUTION BOOK UPDATE**

**9120 RESOLVED** on the motion of Crs. O'Brien and Schieb that the Resolution Book Update be received and dealt with.

## **MATTERS ARISING:**

### **(a) JW Jackson & Sons – “The Meglo”**

In response to a question from Cr. Schieb the General Manager said that the survey has been completed and submitted for subdivision. Councillors noted that work seems to have stopped on the Murdi Paaki project at “the Meglo” – the General Manager said that a condition of the sale was that the land would revert back to Council should the project fail or not proceed.

Cr. O'Brien suggested that Council request a progress report from Murdi Paaki and that it include the River Walk at Gulargambone.

The Mayor referred to the fact that Council gave MPREC the building it utilises near the Library and he said Council should know where both it and Coonamble stand with the organisation. He said the building was provided to

MPREC for use as the regional office, however it is not being used as such – the regional office is in Dubbo. Council should request the return of the building as Council has need of the accommodation.

## 9.0 MAYOR'S ACTIVITY REPORT

The Mayor presented his report on activities since last meeting, which included the following:

- Anzac Day Service at War Memorial, mentioning the increasing numbers of young people taking part. He commended the Schools in the Shire for turning students out in uniform even though it was holiday period.
- Victims of Crime Meeting – the first meeting since the public meeting at the Bowling Club on 8 April – over 20 persons attended. Cr Horan said the purpose of the meeting was to elect a committee and determine a charter. Cr O'Brien said flyers and letters would be distributed shortly regarding the Protest March which will be held on 18 May (whilst Court is sitting in Coonamble).
- Judging of Waste2Art Competition – in company with Jamie-Lea Hodges and Catherine Cavalho, judged exhibits in the Waste2Art Competition which is currently on display in McCullough Hall. The winners of each category will move on to the Regional Awards in June later this year. I wish them all the best.
- Indoor Arena – meeting with EDOs, David Burtenshaw and Jim Mitchell (representing a construction company) in relation to the indoor arena. He is interested in building the structure, however he was advised that it would be a tender process. The committee requested that he do a basic design costing and advised that \$5m was the budget, however when the information was received the cost was nearly \$17m. The General Manager said it seems the concept of a covered rodeo arena has outgrown itself and maybe the committee has to define exactly what is needed. The Mayor advised that width is the deciding factor in costing because of the span – he said the structure is double the width of the existing arena. In response to a question about Corporate Partnership, the Mayor said what was initially proposed did not happen.
- Waste2Art Exhibition Opening – attended opening night on 6 May – given the lower number of entries attendance was down, but everyone had an enjoyable time. The Mayor thanked Councillor O'Brien for her attendance and assistance.
- Interview with David Taylor on Local Radio – congratulated David on his program. The Mayor said interviews such as this gave the opportunity to discuss important issues and keep the community informed of Council's many and varied activities.

**9121 RESOLVED** on the motion of Crs. Horan and O'Brien that the report on Mayoral activities be adopted.

At this juncture, 9.30 a.m., Mr. Geoff Taylor was welcomed to the meeting to address Council.

### **COAL SEAM AND GAS EXPLORATION IN THE AREA**

Mr Taylor thanked Council for the opportunity to address the meeting and said he attended a meeting in Tooraweenah recently regarding these activities in our area. He said representatives from Gilgandra Shire were in attendance and some ratepayers from Coonamble Shire. Mr Taylor said the area where these activities are currently taking place encroaches on Coonamble Shire.

Council was advised that there was a representative from Santos at the meeting who explained the process of operations and Ms Fiona Simpson, representing the NSW Farmers Association, was also there.

Mr. Taylor said landowners have no rights whatsoever in stopping exploratory mining from taking place on their property. He said we must protect underground water and, at this stage, it is not known what would happen should it become contaminated by the mining operations. The Santos representative said that water would not be disturbed, however Mr Taylor questioned how it could be fixed if it did become contaminated.

Another issue Mr Taylor raised was the fact that if commercial quantities were identified mining would proceed. He said what would happen to surrounding properties if the mining company purchased a property at well above market value – he suggested that other properties would lose at least half their market value.

Mr. Taylor said it is important to encourage landholders to lobby politicians and he seeks support from this Council and surrounding Councils to do the same. He said it is necessary to change the law to give every industry equal rights. Mr Taylor referred to Gloucester Shire and the battle it has had with mining companies. He has spoken to Council representatives there, who have informed him there is little long term gain, as workers have two weeks on/two weeks off. Workers come from outside areas and the coal seam is maintained by contractors. Mr. Taylor appealed to Council to lobby for amicable laws to allow agriculture equal rights with other industries.

Cr. Horan suggested that now might be a good time to lobby the State Government. Cr. Webb said that farmers have no rights over mining land. Mr. Taylor said mining in the Gloucester Valley had caused great distress to landholders. Cr Cullen said Council must lobby politicians to change legislation and we should seek the support of surrounding Shires. He said mining is a revenue-raiser for the Government however Council should do all it can to have the laws changed.

At this stage, Mr. Tom Lyons, who arrived at the meeting earlier, requested permission to speak. The Mayor allowed Mr Lyons to participate in this debate. Mr. Lyons said mining has a huge impact on agricultural land. He referred to the situation with water and said we depend on the Great Artesian Basin and if water is contaminated, nothing can be done to remedy the situation.

Mr. Lyons suggested that Environmental Impact Studies (EIS) must be carried out – mining companies should be made to carry out these studies. He referred to the Surat Basin and water losses due to mining.

Cr Cullen suggested Council may be able to raise this issue at the Annual Shires Association Conference in June. Mr. Taylor said anything Council can do to assist would be appreciated, referring again to the fact that at the current time the law does not work in the landowners favour.

The Mayor thanked Mr. Taylor for his address and said Council would consider the matter. Cr. O'Brien said that the night of the Tooraweenah meeting, there were two meetings in Coonamble which prevented Councillors from attending.

### **TOORAWEEAH ROAD – PROPOSAL TO SEAL**

At this juncture, the Mayor invited Mr. Tom Lyons to address Council on this matter. Mr. Lyons introduced Mr. Bill Pye and Mr Adrian Lyons, who were also in attendance.

Mr. Lyons referred to his letter to Council and said the Tooraweenah road serves very important services, i.e. shortest access to Sydney, school bus route, gain/stock transport and tourist trade. He said in this age, we must have good quality roads which allow wet weather travel. He said roads must be to a standard that can be safely used by B-doubles/road trains for the cartage of produce.

Mr. Pye reiterated Mr. Lyons comments saying he carts between 30,000 to 40,000 tonnes of grain annually. He referred to the road past "Quanda" and said it is impassable in wet weather and too rough for B-doubles/road trains to traverse. He acknowledged that the road traverses two Shires, but suggested that this Council seal from the end of the current bitumen to Gumin.

Mr. Adrian Lyons said he also carts grain and has to travel via Gular. He referred to tourist traffic which would use the road if it was sealed. Mr. Lyons stated that he has found having an unsealed road affects his ability to get employees because of school bus issues – he said this has been the case for the past five years. He also said if the number of children travelling to school via the school bus drops, the bus route will be lost. Mr. Lyons referred to the need for the road to be of a standard that caters for B-double/road train use.

The Mayor said Council accepts the fact that the road needs to be sealed, but funding is not available, noting it would cost between \$6 million and \$7 million. He said Council would have to borrow the money and explained that when repayments are made, Council's budget would not allow other works to be done. Cr Horan explained that Council is finding it difficult to maintain the roads for which it is already responsible.

Mr. Lyons suggested there may be special grants. The Mayor said that if funding was available and Council was successful Gilgandra Shire Council may not be interested in repairing the bridge on its boundary with Coonamble and Coonabarabran is not affected by this road.

The General Manager informed the meeting that the western councils in the Barwon Electorate are working to identify "strategic link roads" based on productivity.

The Mayor said Council is striving to get the work done, but without support of the other two Councils (i.e. Gilgandra and Coonabarabran) it is difficult to obtain funding for the project. He referred to the Tooraweenah Road being a priority road in Council's management plan. The Director of Engineering Services said that some shires are ripping up bitumen roads because they are too expensive to maintain.

The delegation thanked Council for its time and left the meeting at 10.06am.

## **10.0 CORRESPONDENCE**

**9122 RESOLVED** on the motion of Crs. O'Brien and Webb that the Correspondence be received and dealt with.

### **Section A –For Council's Consideration:**

#### **10.1 COONAMBLE NEIGHBOURHOOD CENTRE D7 (34533)**

**9123 RESOLVED** on the motion of Crs. O'Brien and Cullen that Council decline to assist the Coonamble Neighbourhood Centre with a yearly subsidy towards its rental.

#### **10.2 PRUDENCE HOLGATE R4 (34784) R4 (34784)**

**9124 RESOLVED** on the motion of Crs. O'Brien and Schieb that Council be provided with a report on street numbering in Gulargambone for consideration at the July 2011 meeting.

**10.3 ROTARY CLUB OF COONAMBLE INC ` D7 (34842)**

**9125 RESOLVED** on the motion of Crs. Canham and Webb that Council contribute \$120 towards trophies for the Rotary “Memorial” Shoot on 29 May 2011.

**10.4 NSW RURAL FIRE SERVICE (A/ZONE MANAGER) B13**

**9126 RESOLVED** on the motion of Crs. O’Brien and Webb that Council approve the North West Zone Rural Fire Service Estimates for 2011/2012, in a total amount of \$3,080,609.20 of which Council’s contribution is \$86,500.

**10.5 COONAMBLE GREYHOUND RACING CLUB INC D7 (34858)**

**9127 RESOLVED** on the motion of Crs Webb and O’Brien that Council sponsor a race at the Coonamble Greyhound Racing Carnival in October and commit to an amount of \$2,000 and that the amount be sourced from the Donations vote.

**10.6 QUAMBONE POLOCROSSE CLUB INC D7 (34857)**

**9128 RESOLVED** on the motion of Crs.Cullen and Karanouh that Council contribute \$200 towards the Quambone Polocrosse Carnival which is being held on 3 – 4 July 2011.

**10.7 COONAMBLE CRIME PREVENTION COMMITTEE D7**

**9129 RESOLVED** on the motion of Crs Canham and Webb that Council nominate the Mayor as its representative on the Crime Prevention Committee and agree to meeting incidental expenses of the Committee (upon production of receipts/dockets) of up to \$1,500..

**Section B – Matters for Council’s Information:**

**10.8 NSW ROADS & TRAFFIC AUTHORITY – ROAD SAFETY & TRAFFIC SH18 DA36/10 (34765)**

Referring to correspondence regarding the installation of Information and Notice Board in Aberford Street, Coonamble (Highway 18). Advising the RTA does not oppose the erection of the sign, as submitted, subject to the following points being satisfied:

- All structures should be placed outside the clear zone (approx.3m from edge of travel land) Sect 3.7 RTA Road Design Guide
- The sign not to restrict any required sight lines in accordance with the RTA Road Design Guide for all road users of the subject roads, including adjacent intersections and accesses.
- The sign to be located so as not to cause an obstruction to pedestrian traffic.
- All works to be carried out at no cost to RTA.

**10.9 INDEPENDENT TRANSPORT SAFETY REGULATOR (ITSR) R2  
(34766)**

Reminding Council of its obligations under the Rail Safety Act 2008 – saying that rail infrastructure managers and road authorities must seek to enter into interface agreements for rail or road crossings on public roads by 1 January 2012.

Advising ITSr has developed guidance material which is available at [www.transportregulator.nsw.gov.au/rail/managing](http://www.transportregulator.nsw.gov.au/rail/managing) safety.

**10.10 MANAGER, CUSTOMER EDUCATION, NSW ROADS & TRAFFIC  
AUTHORITY R12 (34809)**

Acknowledging receipt of Council's letter regarding learner log book hours and saying novice drivers are over-represented in traffic crashes for many reasons but primarily, this is simply because of inexperience in the different driving conditions encountered when they first start driving solo. Further stating that the introduction of 120 hours of supervised driving was based on research undertaken both overseas and in Australia.

**10.11 NSW POLICE FORCE P5**

Forwarding copies of media releases covering period since last meeting.

**10.12 EMERGENCY MANAGEMENT OFFICER, NSW POLICE FORCE F5  
(34841)**

In a media release advising that on 13 April 2011, the Attorney General announced the Australian Government Disaster Recovery Payment (AGDRP) will be extended to the North Western Region and Mid Western Regional Local Government Area in NSW. Further information is available at [www.disasterassist.gov.au](http://www.disasterassist.gov.au)

**10.13 COONAMBLE HIGH SCHOOL (STUDENTS FROM IM CLASS) C8  
(34773)**

Advising that during Term 1 they have been learning about "expositions" in English, i.e. how to write an argument or persuasion for or against an issue. Saying they thought it would be a good idea to write to Council outlining the argument for a Boxing Gym in Coonamble.

The General Manager informed the meeting that a letter has been forwarded to the Students advising that Murdi Paaki undertakes activities for youth. Mr. Warren said he has invited the students to again contact Council if they require further assistance.

**10.14 MARTHAGUY PICNIC RACE CLUB D7 (34834)**

Returning cheque in the amount of \$3,200 toilet sponsorship from Council for the 2010 races which were cancelled due to wet weather. Thanking Council for its continued support and asking if the 2009 sponsorship can be carried over to the 2011 races.

The General Manager said this contribution is included in the annual management plan and, as it has not been used in past two years, will be carried forward.

**10.15 INDEPENDENT COMMISSION AGAINST CORRUPTION (ICAC) I2  
(34860)**

Advising that the Commission's report on its Investigation into alleged corrupt conduct involving Burwood council's General Manager and others was furnished to Presiding officers on 20 April, 2011. Saying the report is available on ICAC website at [www.icac.nsw.gov.au](http://www.icac.nsw.gov.au)

**10.16 MURDI PAAKI REGIONAL ENTERPRISE CORPORATION LTD E1  
(34866)**

Inviting Council to be part of its Career Expo Road Show to showcase opportunities available to indigenous youth being held on 19 May at Coonamble High School and 20 May at Gulargambone central School. Encouraging Council to be part of this opportunity to engage with youth of the Murdi Paaki communities and assist in encouraging them to stay at school to be educated and work towards a pathway for life.

**9130 RESOLVED** on the motion of Crs. Webb and O'Brien that the information contained in Item No 10.8 to Item No 10.16 (inclusive) be noted.

At this juncture, 10.30am, Council adjourned for morning tea and resumed at 10.55am.

**11.0 REPORT BY GENERAL MANAGER**

**9131 RESOLVED** on the motion of Crs. O'Brien and Karanouh that the General Manager's report be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY**

**9132 RESOLVED** on the motion of Crs. O'Brien and Webb that Council note no Development Applications or Complying Development Certificate Applications were approved under delegated authority since the last Council meeting.

**11.2 INTERNAL AUDIT**

**9133 RESOLVED** on the motion of Crs. Canham and Cullen that Council:

- (1) Agree in principle to the joint arrangement with Warren, Gilgandra, Narromine and Warrumbungle Shire Council to establish an internal audit function to serve the five councils.
- (2) Note that \$30,000 is included in the budget for 2011/2012 to fund the internal audit function.

- (3) Authorise the General Manager to continue negotiations with neighbouring councils to support and develop the project.

### **11.3 SWIMMING POOL – ENTRY POLICY**

**9134 RESOLVED** on the motion of Crs. Webb and O'Brien that Council:

- (1) Agree to the following additions to its current Policy for Entry to Swimming Pools and place the amended policy on public exhibition for a period of 28 days inviting the public to make submissions, prior to adoption of the policy;
- (1) Non Swimmers paid the appropriate admission fee to the pool;
- (2) Parents, guardians, etc. accompanying a participant to Learn to Swim classes be admitted free of charge, on the proviso they leave the pool complex at the conclusion of the swimming lessons.

### **11.4 MAIN STREET BEAUTIFICATION**

**9134 RESOLVED** on the motion of Crs. O'Brien and Webb that Council:

- (1) Nominate the Mayor and Cr Canham to progress the main street concept with the Chamber of Commerce and Streets Ahead Committee;
- (2) Request staff to report to the June meeting submissions made for the main street beautification project.

### **11.5 COMMUNITY BASED HERITAGE STUDY**

**9135 RESOLVED** on the motion of Crs. O'Brien and Webb that Council, after having placed the plan on public display for 28 days and after considering submissions, adopt the report on the Community Based Heritage Study of the Coonamble Shire.

Council's Economic Development Manager, Ms Amanda Glasson, was in attendance to present the report.

### **16.0 REPORT BY ECONOMIC DEVELOPMENT MANAGER**

**9136 RESOLVED** on the motion of Crs. O'Brien and Webb that the report by the Economic Development Manager be received and dealt with.

The following items from the report were addressed:

- Various funding applications – Sport and Recreation (Showground); TQUAL (advice on application due July); working on the application to Department of I&I (no deadline for submission).
- Eco Spa – Cr Cullen asked if any progress from private sector – EDM said it has not been “pushed” at this stage.
- Indoor Arena – Cr Cullen referred to costs having blown out. EDM advised no costings have been done. Rice Constructions from Tamworth quoted \$7m

- Industrial Estate – The Mayor asked whether there has been any indication of interest since the work has been done – the General Manager said the area will be cleaned up and signage completed. Costs per block will be brought back to June meeting by the GM/DES
- Livestock Market – The Mayor asked whether any response has been forthcoming from the advertisement to appoint a Contractor for the saleyards pre sale scanning – EDM advised there has been no meeting of the Association.
- Commonwealth Heritage Program – application made for funding for the Neville Owen Photographic project.
- Centrelink – Cr O'Brien referred to persons having to travel to Dubbo although there is a Centrelink agency in the RTC. EDM advised the Manager of the RTC has not been allocated sufficient hours and the Centre is not being reimbursed for the time it spends on Centrelink duties.

**9137 RESOLVED** on the motion of Crs. Karanouh and Schieb that Council request an increased service (i.e. more hours) and that the Coonamble Rural Transaction Centre be considered to conduct Centrelink activities, pointing out that Coonamble has a high proportion of residents who require access to the Service, and noting that Council supports the growth of the Rural Transaction Centre.

**9138 RESOLVED** on the motion of Crs. Cullen and O'Brien that a report be presented to the June meeting outlining costs per block at the new Industrial Estate.

**9139 RESOLVED** on the motion of Crs O'Brien and Webb that the report by the EDM be adopted.

#### **16.1 EMPLOYMENT CIRCLE MEETING**

**9140 RESOLVED** on the motion of Crs. O'Brien and Webb that the notes from the Employment Circle Meeting on 5 April 2011 be noted.

#### **17.0 REPORT BY TOURISM DEVELOPMENT MANAGER**

**9141 RESOLVED** on the motion of Crs. Canham and Karanouh that the report by the Tourism Development Manager be received and dealt with.

Mr. Baldwin presented his report and mentioned the following matters:

- Funding applications – working with EDMs
- Tourism Awards – working with businesses to submit applications
- VIC Numbers – Coonamble had 60 visitors and 150 phone enquiries, including some from overseas. TDM said this was during the Easter period.
- Moorambilla – Contract signed by both parties. Committee moved meeting to 19 May – invites will be arranged.

- Rodeo/Campdraft – Attended meeting on Tuesday 10 May – there is strong local support with sponsorship. Has prepared posted and TV advertisement. Campdraft yards constructed – not sure whether they will be ready for use at this year’s event – will know for sure about one week prior.
- Campbelltown City Council – representatives will attend Rodeo as usual. TDM to book table for dinner function at Pavilion on Saturday night. Staff will entertain representatives on Friday evening, dinner Saturday night at Pavilion with Councillors, Rodeo Committee members, etc. Cr Cullen asked was Indoor Arena discussed at meeting – TDM said no, only operational issues.
- Campbelltown City Council – TDM advised it will again be sponsoring an event at the Rodeo/Campdraft and suggested Council should again reciprocate by sponsoring Campbelltown’s Art Festival.

**9142 RESOLVED** on the motion of Crs. O’Brien and Canham that the report by the Tourism Development Officer be adopted.

At this juncture, 11.45am, Mr. Baldwin left the meeting.

**12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES**

**9143 RESOLVED** on the motion of Crs O’Brien and Schieb that the report by the Director of Corporate Services be received and dealt with.

**12.1 RATE COLLECTIONS**

**9144 RESOLVED** on the motion of Crs. Webb and O’Brien that the Total Combined Rate Collections to 30 April, 2011 be noted.

**12.2 LIST OF INVESTMENTS**

**9145 RESOLVED** on the motion of Crs. O’Brien and Canham that the list of investments as at 30 April 2011 be noted, and it also be noted that Council’s investments comply with s625(2) of Local Government Act 1993 and Council’s Investment Policy.

**12.3 PUBLICATION GUIDE – GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009**

**9146 RESOLVED** on the motion of Crs O’Brien and Webb that Council adopt the Publication Guide as presented.

**URGENT BUSINESS – SUPPLEMENTARY REPORT BY DIRECTOR OF CORPORATE SERVICES**

**9147 RESOLVED** on the motion of Crs. Karanouh and Webb that this matter be classified “urgent business” and dealt with.

**12.4 GOODS & SERVICES TAX – COMPLIANCE CERTIFICATE**

**9148 RESOLVED** on the motion of Crs. Karanouh and O'Brien that the necessary elected members and staff be authorised to sign the Certificate of Compliance for GST for period 1 May 2011 to 30 April 2012.

**13.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES**

**9149 RESOLVED** on the motion of Crs O'Brien and Karanouh that the report by the Director of Engineering Services be received and dealt with.

**13.1 MEMBERS PARKING – COONAMBLE SHOW**

Mr Brodbeck said the responsibility is with the Coonamble Show Society, as hirer, to provide a traffic management plan and suitably qualified personnel to detail and direct traffic movements during the period of hire for the show. Cr Cullen said it was his opinion that the area does not pose a safety issue. The Director of Engineering Services said that the society should clearly define which areas are vehicular and which are pedestrian traffic only.

**9150 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council advise the Coonamble Show Society that it is necessary to provide a Traffic Management Plan, together with suitably qualified personnel, to carry out traffic control.

**13.2 ROAD RESHEETING**

The Director referred to an offer by a local landowner to contribute towards the cost of gravelling a portion of a Council road adjacent to his property, subject to Council using gravels produced at the Quarry at Mt Magometon. He said Council should be aware that it will be necessary to use local gravels to act as binders to maintain a trafficable surface.

The Director estimated the cost of supplying materials to a site 30kms from the quarry at \$18.90/tonne, compared with the estimated cost of \$6.40/tonne for natural loam or gravels. He said the total cost per kilometre for the supply of material is \$9,800 compared with \$3,330 for natural gravels. Mr Brodbeck said the cost of preparing and placing the material is assumed to be the same for either alternative and the cost for re-sheeting will be \$17,600 versus \$11,130 per kilometre.

Council noted the cost of re-sheeting a 20km local road with 40mm rock fill is \$352,000 compared with \$222,600 for natural gravels and its total annual vote for re-sheeting is \$100,000.

Mr. Brodbeck said that any such action by Council would set a precedent which may not be to Council's advantage – saying that it is for staff to identify where work is done. He said use of rock fill will provide an increased level of serviceability during wet weather, but will require increased maintenance during

dry periods to stop the surface deteriorating as the fine loam is eroded from between the larger particle sizes.

**9151 RESOLVED** on the motion of Crs Webb and O'Brien that Council note the report and that the use of rock fill be limited to causeways and localized problem areas.

### **13.3 WORKS IN PROGRESS**

The Director of Engineering Services gave a brief summary of Council's activities during the month and said he was pleased to report a few favourable comments regarding improvements to roads. He said that both the Carinda and Wingadee Roads are now in good condition.

Cr Karanouh said he has had complaints about the Quambone/Carinda Road – the Director said there is money from the 2010 flood damage to spent on this road, but work will not be carried out at the present time because of dry conditions. The Director said he drove over the road and said there is loose material in some areas caused by flooding of the Marthaguy Creek.

Cr O'Brien said she has received favourable reports about the Warren Road. Cr Schieb suggested signage, indicating the Coonamble Shire boundary, be erected on the Pilliga Road.

The Mayor referred to work recently carried out on the Baradine Road by SPA, which cost in the vicinity of \$400,000. He said he had been approached by local contractors asking why the job did not go out to tender.

The Director of Engineering Services replied that it was a rehabilitation job and local contractors are not equipped with specialised equipment for such work. The Director also referred to the deadline Council had to spend the money, otherwise lose it. He said other councils have employed SPA to carry out similar works and they were pleased with results obtained.

The General Manager said the issue was a shortness of time to spend the \$400,000 – tendering is at least a 42 day process. He said Council uses local contractors wherever it can, but can use a selective process under the tendering guidelines.

The Director of Engineering Services informed the meeting that Council has a \$5 million budget for roads generally (without flood damage money), with \$1.5 million being allocated to local roads.

The Mayor informed Council that he invited contractors to the meeting – but none accepted.

Cr Cullen said he was approached by a local contractor who said they should have been given the opportunity to quote. The Director said that some of the contractors making representations to Councillors are not on Council's Register. Cr Schieb suggested that contractors request a copy of Council's proposed works program.

### **WATER FILTRATION PROJECT**

The Director of Engineering informed Council that the State Government is not willing to provide the amount of funds needed to carry out this project. He said he had a meeting with representatives of the Public Works Department who agreed to review the matter. The Director asked Council what it wished to do if the State Government money is not forthcoming. Mr. Brodbeck said funds will be required in the 2012/2013 financial year, as it will take 12 months to have environmental studies and designs completed. Mr. Brodbeck said the Federal Government wants an answer as to whether the project will proceed.

**9152 RESOLVED** on the motion of Crs Karanouh and Webb that Council proceed with the Water Filtration Project and if funds are not forthcoming from the State Government (i.e. 25% cost initially agreed to), the additional amount of \$1 million be sources from the Coonamble Water Reserve.

**9153 RESOLVED** on the motion of Crs. O'Brien and Schieb that the update of works provided by the Director of Engineering Services be noted.

### **14.0 MANAGEMENT PLAN REVIEW AND QUARTERLY BUDGET REVIEW TO 31 MARCH 2011**

A report, together with the income and expenditure statement, was provided to Council

The Director of Corporate Services informed the meeting of the major adjustments and said the budget remains in surplus by \$10,000. The Director responded to various questions by Councillors.

At this juncture, 12.48pm, Dennis and Sue Hargans arrived at the meeting.

**9154 RESOLVED** on the motion of Crs. Webb and Schieb that Council:

- (1) Note the Management Plan review;
- (2) Approve the variations to votes as listed in the budget review documents;
- (3) Note that, in the opinion of the responsible accounting officer, Council is in a satisfactory financial position;
- (4) Note the position of Council's estimated reserves at 31 March 2011.

The Mayor welcomed Dennis and Sue – thanked Dennis for his long service to Council and made a presentation. Dennis responded thanking Council for giving him the opportunity to contribute to its workforce for nearly 47 years. Mr & Mrs Hargans accompanied Council and Staff to lunch.

At this juncture, 12.47pm the meeting adjourned and resumed from the luncheon break at 1.58pm

**14.1 RESERVES – 31 MARCH 2011 – BUDGETED**

**9155 RESOLVED** on the motion of Crs. Webb and Canham that the Budgeted Reserves as at 31 March 2011, as presented, be noted.

**14.2 OVERTIME REPORT**

**9156 RESOLVED** on the motion of Crs O'Brien and Schieb that the Overtime Report for periods listed be noted.

**SWIMMING POOLS OPERATING HOURS – 2011/2012 SEASON**

**9157 RESOLVED** on the motion of Crs. Karanouh and Schieb that a report on the operation of the Pools, including the extra hours, be prepared and submitted to the August meeting for consideration prior to the 2011/2012 swimming season.

**15.0 REPORTS BY VARIOUS COMMITTEES/DELEGATES**

**9158 RESOLVED** on the motion of Crs. Webb and O'Brien that the reports by Various Committees/Delegates, as submitted, be noted.

**15.1 MINUTES OF CONSULTATIVE COMMITTEE MEETING**

**9159 RESOLVED** on the motion of Crs. Webb and Canham that the minutes of the Consultative Committee meeting held on 22 March 2011 be noted.

**15.2 REPORT ON OUTBACK ARTS BOARD MEETING**

**9160 RESOLVED** on the motion of Crs. O'Brien and Karanouh that the report submitted by Councillor O'Brien on the Outback Arts Board meeting held on 24 March 2011 be noted.

**15.3 MINUTES OF AGM OF AFTER SCHOOL CARE (VACATION CARE)**

**9161 RESOLVED** on the motion of Crs O'Brien and Karanouh that the minutes of the Annual General Meeting of the After School Care (Vacation Care) held on 19 April, 2011 be noted.

Cr Karanouh informed Council that he attended the last meeting of After School Care (Vacation Care) and said there is no interest from parents to keep it running. He mentioned that four staff members look after six – seven children. He said he offered to assist with fundraising to keep the service going.

The Mayor suggested the Committee change its Constitution to amend the number of members to represent a quorum.

### **18.0 REPORT BY SALEYARDS MANAGER**

**9162 RESOLVED** on the motion of Crs. Canham and Webb that the report by the Saleyards Manager for the month of April, 2011 be noted.

### **19.0 REPORT BY CONTRACT RANGER**

**9163 RESOLVED** on the motion of Crs. Karanouh and Webb that the report by the Contract Ranger for the month of April, 2011 be noted.

Cr O'Brien referred to the issue of animals being stolen from the pound and damage being caused to the facility. Council noted that dogs were again stolen from the dog pound and a horse was taken from the pound yard.

The General Manager said he had instructed the Ranger to clean up straying dogs and issue fines. Mr. Warren said when dogs are impounded, the animals that can be identified are traced back and their owners notified. In response to a question as to whether the fines are paid, the General Manager said that State Debt Recovery is responsible for collection of fines. Mr. Warren said offenders can elect to go to Court to have the matters heard and Council has to accept the Court's ruling.

### **20.0 QUESTIONS WITHOUT NOTICE** Nil

### **21.0 GENERAL BUSINESS**

#### **Cr Schieb:**

- Sand from the river – DES said not allowed to remove. Anyone wanting to apply must get permits/licences and have EIS carried out. The Mayor asked whether there was anyone in particular wishing to make application and Council could support the application.
- Murdi Paaki – suggested Council request MPREC to provide an update of its general activities in the Shire, the position with its project at "The Meglo" and what use it is making of the premises given by Council
- Houses boarded up and yards in a mess. The MES could inspect and take photos which could be referred to the Department of Housing (re houses) and the NSW Rural Fire Service (overgrown blocks)

#### **Cr Karanouh:**

- Bus in Namoi Street – GM said notice will be served on the appropriate person. If not complied with, Council will remove the bus and charge the costs.
- Main Street – tables/chairs and notice boards – Asked whether other shop proprietors have paid the appropriate fee. The General Manager advised that the MES was addressing this, however immediate steps would be taken to enforce Council policy.

**Cr O'Brien:**

- Graffiti on the old service station in Gulargambone
- Houses in Gulargambone have been boarded up
- Health Council meeting on Monday – no quorum
- 28 Coonamble Street – large bump in road – could be dangerous – DES will inspect.

**Cr. Webb:**

- Barbecue in Macdonald Park – no objection provided the area is properly cleaned after user.

**Director of Corporate Services:**

- Quilt Show – Coonamble Library – June long weekend – Council raises no objection under the same conditions as previous years.

**9164 RESOLVED** on the motion of Crs O'Brien and Schieb that Council grant permission to the Material Girls to conduct the annual quilt show at the Coonamble Library on the same conditions as previous years.

**General Manager:**

- Quambone Store – standard being investigated.
- Tradespeople carrying out work on crossings etc – advised action has been taken against one contractor for not complying with the specifications.
- Visited Youth Centre – invited Adam Cohen to present at next meeting.

**Mayor:**

- Referred to Council's contribution to Demand Farming – asked that it be followed up – what has happened to Council's contribution?

Mrs. Belinda Morrison, Council's Finance Manager, was in attendance for the remainder of the meeting.

**PLACING OF 2011-2012 DRAFT MANAGEMENT PLAN ON PUBLIC EXHIBITION**

At this juncture, the Mayor informed the meeting that the draft Management Plan for the ensuing year would be discussed. Cr. Horan said he is aware that a lot of effort goes into the preparation of these documents and congratulated staff.

The Director of Corporate Services said the rates have increased by the 2.8% rate pegging allowance. He pointed out that the initial budget resulted in a deficit of \$7,215,780 and went through the adjustments made to reduce the deficit to \$6,200,000. Mr Quarmby said the current budget includes everything requested by Council to be included and that both the Tooraweenah and Carinda Roads were included, however Council would have to identify sources of funding or deletions to achieve a balanced budget.

Cr Karanouh suggested that if Council cannot seal the whole unsealed section of Tooraweenah Road it could look at sealing 8 kilometres bi-annually. Cr O'Brien asked the Director of Engineering Services whether this would be a good plan – the Director said that if Council spends money on the Tooraweenah Road, other roads would not have funds for maintenance and would deteriorate very quickly. He said the only way he could see for Council to go would be look for funding and follow through with various lobby groups. In response to a question from Cr Webb, the Director said it cost \$1,000/km to maintain unsealed roads and \$3,500/km to maintain sealed roads.

Cr Karanouh said Council may be able to carry out the first 8km of sealing under contract. Council noted that there is no commitment from either Gilgandra or Coonabarabran in regard to upgrading the road within their respective areas.

**9165 RESOLVED** on the motion of Crs Cullen and Webb that the Carinda Road be removed from this year's budget.

**9166 RESOLVED** on the motion of Crs Canham and O'Brien that sealing of the Tooraweenah Road be put on hold until Council has identified funding sources.

Crs Schieb and Karanouh requested that their names be recorded as voting against this resolution.

The General Manager stated that Coonamble is participating with the western councils in the Barwon Electorate in identifying strategic link roads, however the working party is in its infancy and no details are available at this stage.

Cr Horan said that through the year Council resolved to include items for consideration at this time and requested that in future a list of those items be presented.

The Director of Corporate Services advised that Fees and Charges have increased by the CPI.

**9167 RESOLVED** on the motion of Crs. O'Brien and Canham that Council place the draft Management Plan, as amended, on public exhibition for a period of twenty eight days from 11 May 2011 to 7 June 2011.

This concluded the business and the meeting closed at 3.54 p.m. These Pages (Page 1/4824 to 20/4843) were confirmed on the day of \_\_\_\_\_ 2011 and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on 11 May 2011.

**8. RESOLUTION BOOK UPDATE**  
**COUNCIL MEETING WEDNESDAY 8 JUNE 2011**

**SALE OF SHARES**

**F2 + I5 8/7/2009**

**7849 RESOLVED** on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

**Status:**

**Action being taken to accommodate the requirements of the pending sale. Trading in AWB shares has been suspended due to a takeover offer.**

**10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP)**

**M5 (31870) 10/2/2010**

**8259 RESOLVED** on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

**8285 RESOLVED** on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

**Status:**

**The next round of funding under the NRRHIP has not yet been announced.**

**GINTY ESTATE – RESIDENTIAL SUBDIVISION**

**D5-13 8/9/2010**

**8714 RESOLVED** on the motion of Crs. Karanouh and Cullen that Council:

- (b) prepare a development control plan for the area which identifies sewer services, kerbing and guttering, sealed roads, larger residential blocks so that Council can stipulate what is required should a developer buy the area if and when it is offered for sale in the future.

**Status:**

**Council's Manager Environmental Services to undertake DCP.**

**15.2 YOUTH TRAINING POSITIONS WITHIN COUNCIL**

**8/9/2010**

**8729 RESOLVED** on the motion of Crs. Karanouh and O'Brien that Council:

- (a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training;

- (b) undertake to implement a program of youth training opportunities over a five year period in partnership with Coonamble High School;
- (c) nominate the Senior Administration Officer – Payroll to be the primary point of contact for the youth training program.
- (d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

**Status:**  
**Limited opportunities available in Works Department**

**8730 RESOLVED** on the motion of Crs Karanouh and O'Brien that Council:

- (a) proceed with two school-based or youth traineeships per year from 2011 in one of the areas listed in the EDMs supplementary report;
- (b) proceed with two – four traineeship/apprenticeships in any one of the areas listed in the EDMs report, subject to the Director of Engineering Services' review of organisational chart and availability of suitably qualified supervisors;
- (c) seek to offer holiday and/or other work placement to local students attending University in areas mentioned in the report;
- (d) investigate further the benefits and costs of cadetships in various areas;
- (e) ensure that the primary supervisors have completed any relevant and required training;
- (f) in creating the traineeship and apprenticeship positions work through one of the not-for-profit Australian Apprenticeship Centres, Group Training Organisations and Registered Training Organisations to minimize cost and maximize benefits of existing incentives;
- (g) develop a Training and Recruitment Policy, including a section on young people aged 16 – 25 years and including Work Experience placements and the existing allowance for staff to participate in the "Plan-it Youth" mentoring program at Coonamble High School which can be incorporated into Council's Management Plan.

**Status:**  
**Awaiting review of organisational structure by DES – currently in progress.**

**DRAFT LEP 2011**

**E5-2**

**10/11/2010**

**8804 RESOLVED** on the motion of Crs. Karanouh and Canham that Council:

- (3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

**Status:**  
**In progress.**

**WARRENA CREEK WEIR P1-13 + E5-3 10/11/2010**

**8856 RESOLVED** on the motion of Crs Cullen and Webb that Council advise the CMA it will allocate \$30,900 towards the cost of repairing the scoured area of the Warrena Weir and that further funds may be included in the 2011/2012 budget to complete the works and remediation of the area.

**Status:**  
**In progress.**

**J.W.JACKSON & SONS PR1225.212 (33981) 08/12/10**

**8896 RESOLVED** on the motion of Crs. Webb and Schieb that Council agree to the sale of 4 hectares of “The Meglo” adjacent to the block recently sold to another company to J W Jackson & Sons Transport, subject to the following conditions:

1. Purchaser to be responsible for the cost of electricity supply extension;
2. Purchaser to be responsible for the extension of town water supply to the site, noting that the quantity of supply will be minimal;
3. Price to be \$3,800 per hectare;
4. Purchaser to be responsible for the full cost of survey, subdivision, plan registration and legal costs associated with the transaction;
5. Vehicular entrance to conform with Council requirements;
6. Business to be operational within two years, otherwise the land revert to Council for the price paid by the purchaser.

**Status:**  
**Subdivision being undertaken – survey completed and subdivision submitted.**

**WATER FILTRATION PROJECT**

**9152 RESOLVED** on the motion of Crs Karanouh and Webb that Council proceed with the Water Filtration Project and if funds are not forthcoming from the State Government (i.e. 25% cost initially agreed to), the additional amount of \$1 million be sources from the Coonamble Water Reserve.

**Status:**  
**Received advice on 25/05/2011 from the NSW Office of Water confirming there are no funds for the Coonamble Water Supply. Need to fund from reserve unless other sources of funding can be identified.**

**SWIMMING POOLS OPERATING HOURS – 2011/2012 SEASON**

**9157 RESOLVED** on the motion of Crs. Karanouh and Schieb that a report on the operation of the Pools, including the extra hours, be prepared and submitted to the August meeting for consideration prior to the 2011/2012 swimming season.

**Status:**

**Report will be submitted to the August 2011 meeting.**

**MAIN STREET BEAUTIFICATION**

**11/05/2011**

**9134 RESOLVED** on the motion of Crs. O'Brien and Webb that Council:

- (2) Request staff to report to the June meeting submissions made for the main street beautification project.

**Status:**

**The closing date for submissions is 3 June 2011. A report will be submitted to the July meeting and the project is identified for funding in the 2011/2012 year.**

**8.1 COMPLETED SECTION – RESOLUTIONS TO BE REMOVED FROM RESOLUTION BOOK**

**16.2 MOORAMBILLA FESTIVAL 2011 – 2013 D5-6**

- 9025 RESOLVED** on the motion of Crs Webb and Karanouh that Council:
- (1) Agree to support the Moorambilla Festival in 2011, 2012 and 2013;
  - (2) Prepare a funding agreement with the Artistic Director which provides \$16,000 (2011); \$18,000 (2012) and \$20,000 (2013) and includes a rigid reporting structure;
  - (3) Form a Local Committee comprising Councillors O'Brien and Karanouh, together with the Tourism Development Manager (alternative representative be the General Manager), along with a community member and a representative of Outback Arts and the Local Coordinator;
  - (4) Advertise expressions of interest for a community member.

**Status:**  
**Agreement signed by both parties. COMPLETED.**

**INDUSTRIAL ESTATE – COSTINGS 11/5/2011**

**9138 RESOLVED** on the motion of Crs. Cullen and O'Brien that a report be presented to the June meeting outlining costs per block at the new Industrial Estate.

**Status:**  
**See report this meeting. COMPLETED.**

**DEMAND FARMING 11/5/2011**

**Status:**  
**Letter written to Mr. Larkin requesting status and information relative to Coonamble Shire Council initiatives. COMPLETED**

**MURDI PAAKI REGIONAL ENTERPRISE CORPORATION 11/5/2011**

**Status:**  
**Letter written to CEO inviting her to attend the June meeting of Council to address Council on issues identified by Council. COMPLETED**

**VICTIMS OF CRIME MEETING**

**11/5/2011**

**Status:**

**As required, copies of letters have been forwarded to the Attorney General and Inspector Andrew Spliet. COMPLETED.**

<p><b>9. <u>MAYOR'S ACTIVITY REPORT</u></b> <b><u>COUNCIL MEETING WEDNESDAY, 8 JUNE 2011</u></b></p>
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**10. PRECIS OF CORRESPONDENCE**  
**COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**Section A – Matters for Consideration by Council:**

**10.1 GULARGAMBONE RURAL TRANSACTION CENTRE INC PR2606-03  
(34865)**

Thanking Council for informing it re the proposed heritage listing of the Gulargambone Post Office building and also thanking Mr Christison for his informative talk on heritage buildings. Pointing out the Committee of the RTC would like further time to discuss the implications of the heritage listing of its premises.

**(NOTE BY GENERAL MANAGER –** The report by Council’s Heritage Adviser was tabled at the February 2011 meeting before being placed on public exhibition. In the advertisement, notification was given that written submissions must be received no later than 5pm Friday 18 March 2011. This letter was received by Council on 28 April, 2011.)

**Recommendation:**

**That Council advise the Gulargambone Rural Transaction Centre Inc that the Community Based Heritage Study Plan was adopted at the meeting on 11 May 2011, following consideration of submissions, noting the closing date for submissions was 18 March 2011.**

**10.2 GULARGAMBONE JOCKEY CLUB D7 (34972)**

Seeking a sponsorship from Council for the 2011 Gulargambone Gold Cup Races to be held on Saturday 20 August. Saying Council’s support will ensure that the Gulargambone race meeting is a success. Listing the rewards of sponsorship.

**(NOTE BY GENERAL MANAGER –** Last year Council contributed \$200)

**Recommendation:**

**For Council’s determination.**

**10.3 COONAMBLE RURAL TRANSACTION CENTRE D7 + D5-4 (34984)**

Advising the Committee is contemplating refurbishment of Shop 4 (initial RTA room) and wish to place glass doors into the wall facing the foyer to make the shop more attractive to potential retain tenants. Saying the Committee is of the opinion that with the glass frontage the likelihood of renting the room would improve greatly and help generate new services to the community. Advising a quote in the amount of \$3,275 has been obtained to have the doors installed and asking Council to contribute half (viz \$1,637.50).

**(NOTE BY GENERAL MANAGER –** The maintenance vote for this year is practically expended, but can be funded from the 2011/2012 maintenance budget).

**Recommendation:**

**That Council agree to contribute \$1,637.50 towards the refurbishment of Shop 4 in the Coonamble RTC in the 2011/2012 financial year.**

**10.4 COONAMBLE PUBLIC SCHOOL R4-2 (34985)**

Drawing attention to the latest water and sewerage account in the amount of \$19,237.33 which has been caused by leaking water pipes under some of the building at the School. Advising the problems have not been rectified. Stating the sewerage portion of the account (\$5,032.42) is higher than normal which would indicate that water is leaking into the sewer system from other areas. Appealing to Council to reduce the amount of the sewer charges – pointing out the account has been paid, so a credit on the next account, or reimbursement would be appreciated.

**(NOTE BY GENERAL MANAGER –** Council derives no other income from State Government facilities, except for user charges and fees. The occupier is responsible for leaking water pipes and, as such, Council should not refund any portion of the water charge. It is acknowledged that sewer charges are based on a discharge factor derived from water usage through the meter.

Records indicate that the sewer charge is generally in the vicinity of \$500/quarter. The charge for the same period last year was \$520. Given a percentage increase last year of 10% in user charges the projected charge for sewer would be \$573.

In all fairness it may be appropriate to refund \$4,459.42 of the sewer charge to the Coonamble Public School due to the fact that the leaking water pipe placed no load on the sewer system upon which the charge is based).

**Recommendation:****That Council:**

- (1) **Decline to refund any portion of the water usage charge.**
- (2) **Refund \$4,459.42 of the sewer charge.**
- (3) **Write off the \$4,459.42 of sewer charges.**

**10.5 GRAINCORP****R8-6-2 (34964)**

Referring to discussions between Council and GrainCorp representatives at an on site meeting concerning improved access to Coonamble grain silo. Noting Council has agreed to:

- Arrange testing to ensure shire roads are correctly weighted to carry B triple trucks.
- Following testing of the roads Council, in conjunction with the RTA, will supply GrainCorp with a map confirming the roads B triples are able to travel.
- Remove the median strip on Railway Street to ensure trucks can safely make right hand turns.

Stating that in return, GrainCorp agrees to look into alterations to the internal traffic flow on the site if necessary.

**(NOTE BY GENERAL MANAGER** – Discussions with staff indicates that no such arrangements have been agreed to, nor does staff believe this was the impression given to GrainCorp at the on site meeting. Staff have been instructed to again discuss this matter with GrainCorp to have it resolved.)

**Recommendation:**

**That Council instruct the General Manager to clarify the issues relating to Railway Street and higher mass limit vehicles with GrainCorp and report back to Council at the July meeting.**

**10.6 COMMUNITY SERVICES DEPARTMENT OF HUMAN SERVICES NSW  
C8-6 (35003)**

Forwarding copy of the Children's Services Program funding agreement for 2011/2012 which is required to be completed under Council's Common Seal.

**Recommendation:**

**That Council authorise the affixing of the Common Seal on the Children's Services Program funding agreement for 2011/2012.**

**Section B – Information Only****10.7 KEVIN HUMPHRIES MP P5 (34915)**

Referring to Council's letter in relation to law and order issues and saying he has attended a number of meetings in both Coonamble and Gulargambone in recent months. Stating that issues in Gulargambone appear to be resolved and hopefully the lines of communication between the public and police are now aligning. Advising he has a concern about the relationship between council and the local police, which he hopes will improve. Saying some issues raised will be brought forward and resolved sooner rather than later and advising he is requesting further action through the Premier's Department in bringing the agencies together to 'tighten up' on some of the juvenile related issues. Saying he will discuss this in more detail later.

**10.8 KEVIN HUMPHRIES MP C6-13 (34914)**

Thanking Council for its letter outlining the composition of the Local Traffic Committee and saying he is happy if Cr Karanouh would consider being a delegate of the Committee on his behalf.

**(NOTE BY GENERAL MANAGER –** Following receipt of this letter, Cr Karanouh was requested to formally accept the delegation to represent Mr. Humphries on the Local Traffic Committee).

**10.9 KEVIN HUMPHRIES MP R8-4 (34912)**

Thanking Council for its consent to being involved in the Regional & Strategic Roads proposal and its commitment to pay its share of \$5000. Advising that Cr Mike Montgomery of Moree may be in touch with Council directly and that Jill Kilby will undertake the scoping.

**10.10 NSW DEPARTMENT OF EDUCATION & TRAINING E1 (34923)**

Acknowledging Council's letter of 21 April 2011 to the Minister for Education concerning truancy and saying matters raised have been noted and are presently receiving attention.

<b>10.11 REGIONAL MANAGER, NSW ROADS &amp; TRAFFIC AUTHORITY F5 (34942)</b>
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Pointing out that the western region experienced some of the most widespread and damaging flooding of recent decades, with 26 of the 28 LGAs flood affected, resulting in a total damage bill nearing \$75 million. Placing on record thanks and appreciation to all involved, saying their prompt and professional responses and high level of dedication and cooperating during the emergency were outstanding. Asking that his personal thanks be conveyed to all involved.

<b>10.12 NSW STATE EMERGENCY COMMITTEE E4</b>
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Advising that Mr Alex Smith AM resigned as Chair of the State Emergency Management Committee, effective 22 April, 2011. Stating the Premier has announced the appointment of Mr Phil Koperberg AO AFSM BEM as the new Chair.

<b>10.13 CASTLEREAGH LOCAL AREA COMMAND P5 (34952)</b>
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Forwarding copies of media releases. Refer to **APPENDIX A**.

<b>10.14 DEPARTMENT OF HEALTH AND AGEING H2 (34980)</b>
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Thanking Council for its letter to the Minister for Health & ageing regarding Coonamble Rural Transaction Centre's Medicare booth and advising the matter has been forwarded to the Minister for Human Services for appropriate action.

<b>10.15 NSW OMBUDSMAN P15 + I2 (34951)</b>
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Referring to the previous letter to Council (7/3/2011) wherein the sets of changes to the renamed Public Interest Disclosures Act 1994 were outlined. Advising that on 1 July 2011 the second set of changes will come into effect, including a requirement that Council establish a policy and procedures for receiving, assessing and dealing with protected disclosures by 1 October, 2011. Saying it is proposed to conduct information and training sessions and seeking the name of Council's representative to be included in the information and guidance network. Saying it would be beneficial to nominate a senior person to coordinate Council's work in this area.

**(NOTE BY GENERAL MANAGER** – Council previously resolved that the Director of Corporate Services be the Public Officer under the GIPA (Government Information Public Access) Act. This role complements that position and, as such, as been delegate to the Director of Corporate Services by the General Manager).

**10.16 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW L9  
(34983)**

Advising that the *Modernising Local Government: Consultation Report* is available on the Associations' web site. Stating the Associations have analysed feedback from focus groups and submissions and prepared this report which the Associations' executives will consider and determine the next steps by 31 July 2011.

**10.17 COONAMBLE CHAMBER OF COMMERCE and COONAMBLE  
COMMUNITY WORKING PARTY**

Forwarding copy of minutes:

- (a) Coonamble Chamber of Commerce – meeting on 19 May 2011
- (b) Coonamble Community Working Party – meeting on 29 March 2011.

**(NOTE BY GENERAL MANAGER – Copies attached as APPENDIX B)**

**10.18 DEPARTMENT OF HEALTH & AGEING G5-45 (35017)**

Thanking Council for submitting an application for Phase 2 of the Healthy Communities Initiative Local Government Area (LGA) Grant Program. Advising that a large number of applications were received for the 33 LGA Grants available and on this occasion Coonamble Shire Council was not successful.

**10.19 AUSTRALIAN GOVERNMENT – MEDICARE AUSTRALIA H2  
(35010)**

Thanking Council for its letter to the Minister for Health & Ageing, the Hon Nicola Roxon, MP concerning the closure of the Medicare Australia access point at Coonamble. Saying Medicare Australia sits within the portfolio responsibility of the Minister for Human Services and, accordingly, was referred to the Hon Tanya Plibersek MP.

Advising the access point at Coonamble will be closed in late May due to very low usage – on average less than 15 calls per month have been made for this access point over the last 21 months. Stating that when closed local residents can still conduct Medicare business at the same location because the Rural Transaction Centre also functions as a Centrelink Agent and the facilities provided by Centrelink can be used for Medicare online and telephone claiming.

Pointing out that customers can claim their Medicare rebate directly at their doctors if the practice offers electronic claiming. Saying this service works by using the EFTPOS facility in the doctors practice and the Medicare rebate is paid directly into the customer's nominated bank account. Encouraging Coonamble residents to speak to their doctors about this service. Also advising of other methods of claiming Medicare benefits.

**RICK WARREN**

General Manager

30 May 2011

**11. REPORT BY GENERAL MANAGER  
COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**Recommendation:**

**That the General Manager's report be received and dealt with.**

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED  
AUTHORITY**

**Background:**

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

**Issues:**

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
57/10	Quambone Business Tourism Services	Owner	Erection of photo shoot board	Tucka Tucka Street Quambone	10/05/2011
02/11	NSW THA	Alan Payne	Erection 3 units	Mendooran Street Coonamble	10/05/2011

CDC No	Owners Name	Applicant	Proposed Use	Land proposed to be developed	Approval Date
<b>NIL</b>					

**Sustainability/Legislative Provisions:**

As stated in the Promoting Better Practice Review from the Department of Local Government.

**Financial Considerations:** NIL

**Options:** NIL

**Recommendation:**

**That Council note Development Application Nos. 057/2010 and 002/2011 were approved under delegated authority since last meeting and there were no Complying Development Certificate Applications during that period.**

**11.2 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS****Background:**

In accordance with s252 clause (1) of the Local Government Act 1993 (*Payment of expenses and provision of facilities*) Council must, within five months after the end of each year, adopt a policy concerning the payment of expenses incurred or to be incurred by and the provision of facilities to the mayor, the deputy mayor and other councillors in relation to discharging the functions of civic office.

Clause (5) of s253 of the Act (*Requirements before policy concerning expenses and facilities can be adopted or amended*) requires Council to comply with this section when proposing to adopt a policy each year in accordance with s252 (1) even if the council proposes to adopt a policy that is the same as its existing policy.

**Issues:**

At Council's October 2010 meeting, it adopted the current Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors and to accord with the Local Government Act s252 and s253 it is required to formally adopt the policy for the ensuing 12 month period.

A copy of the Policy is included with the business paper as **APPENDIX C**.

**Sustainability/Legislative Provisions:**

Section 252 of the Local Government Act requires Council to have a separate policy for the payment of expenses and provision of facilities for councillors as does clause 403 of the Local Government (General) Regulation 2005.

**Financial Considerations:** Nil

**Options:**

1. Amend the existing policy
2. Adopt the current policy.

**Recommendation:**

**That Council place the amended Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition for the prescribed 28 day period and invite comment AND FURTHER that the Policy be formally adopted at the August meeting, taking into account any submissions received.**

### **11.3 CODE OF CONDUCT**

**Background:**

Councillors will be aware that it has a Code of Conduct document with which councillors and staff are obliged to comply. This also extends to s355 committees, consultants, contractors and volunteers.

The General Manager is the person responsible for reviewing complaints alleging a breach of the Code of Conduct by councillors.

**Issues:**

I have received a complaint regarding a councillor. While not specifying a breach of the Code of Conduct it implies that there has been a breach of conduct.

Clause 12-3 of the Code requires a General Manager to make enquiries and determine such matters. I have made enquiries and am satisfied there is no breach of the Code of Conduct. The complainant has been advised of my decision, that it does not relate to any official capacity.

Complaints against councillors and staff have been used in other Council that have been vexations and frivolous and used as a tool to cause inconvenience and disruption to Council by disgruntled individuals.

Although the Code of Conduct applies to the conduct of Council officials when acting in their official capacity and does not relate to private capacity, councillors need to be aware that the perception of the community is that they are always a councillor.

**Sustainability/Legislative Provisions:**

Council adopted its Code of Conduct on 18 August 2009.

**Financial Considerations:**

Nil

**Options:**

Nil

**Recommendation:**

**That Council note the information contained in the report relating to Code of Conduct complaints.**

## 11.4 SMALL VEHICLE REPLACEMENT POLICY

### **Background:**

Council has a Policy in relation to the above and also has a Fleet Management Plan for the next 10 years.

### **Issues:**

The Policy covers the purchase and replacement of small vehicles, while the Fleet Management Plan identifies types of vehicles and standard of inclusions for these vehicles. Other issues addressed by the Plan are larger items of plant, their replacement schedule and hire rates.

Of concern over the past few years has been the changeover cost of small vehicles, particularly station wagons and sedans at the three year or 80,000km limit. The changeover cost is now in the vicinity of \$18,000 - \$20,000 per vehicle. It may be prudent to examine these vehicles at the time of programmed replacement to see if they should be retained for a longer period of time. It is proposed that, while the current three years/80,000kms be retained as a guideline, authority be delegated to the General Manager to determine if such vehicles should be retained. This would be reflected in the policy – a copy of which is attached to this report.

### **Sustainability/Legislative Provisions:**

N/A

### **Financial Considerations:**

Market conditions can dictate the potential changeover cost of vehicles.

### **Options:**

N/A

### **Recommendation:**

**That Council place the draft policy on display for a period of 28 days, inviting comment from the public, before formally adopting it after consideration of any submissions received.**

## **COONAMBLE SHIRE COUNCIL**

### **SMALL VEHICLE REPLACEMENT POLICY (Draft)**

#### **Council hereby authorises/delegates the following:**

- Adopt a replacement regime for small vehicles of 3 year, 80,000km change overs, with purchase under State Government Procurement Contract through the local dealer. Disposal of used vehicles take place on a consignment basis with the local car yards. Should the vehicle not be sold after two (2) months arrangements be made to dispose of the vehicle through an auction house.
- At the suggested replacement point an assessment be made by the General Manager, in considering the market conditions and potential changeover cost, that the vehicle be replaced or retained for a further period.
- Authorise the General Manager to negotiate the changeover of any vehicle at any time, subject to Mayoral approval, a changeover cost less than \$2,000 and an annualised change-over cost less than \$6,000
- Delegate authority to the General Manager to replace small vehicles in accordance with Council's Management Plan and Small Vehicle Replacement Policy, with reporting on progress of the small vehicle changeover program to be included in Council's quarterly Management Plan review.
- Review annually its Small Vehicle Replacement Policy as part of the development of Council's Management Plan.

**11.5 BARWON DARLING ALLIANCE****Background**

Council is a member of the Barwon Darling Alliance, the organization is basically not operational and has not held a meeting for several years.

**Issues:**

Approaches have been made by other members of the Alliance that the organization be wound up and any remaining assets (approximately \$10,000) be returned to members. Reasons cited include the strengthening of OROC and presence of Regional Development Australia taking on a role in the coverage area.

The organization has been formed under Corporations law and, as such, must be dissolved in the appropriate manner.

**Sustainability/Legislative Provisions:**

Nil

**Financial Considerations:**

Nil

**Options:**

N/A

**Recommendation:**

**That Council agree to the proposal to wind up the Barwon Darling Alliance.**

**11.6 STATE EMERGENCY SERVICE (SES) – VEHICLE PURCHASE****Background:**

The SES has recently brought to Council's attention that the local unit has no vehicle available for towing of boats during floods, attending training and responding to the smaller emergency situations.

**Issues:**

The SES has approached Council with a proposal to purchase an appropriate vehicle with the cost to be shared jointly with the SES. The vehicle would be based in Coonamble with the local unit. The type of vehicle proposed is shown at **APPENDIX D**.

The cost of the vehicle fitted with the equipment body is \$60,000. The SES is seeking Council commitment for \$25,000 to purchase the vehicle. The type required is a 4-wheel-drive dual cab, of any make, as the equipment unit bolts onto the vehicle.

The issue of not being able to tow boats during the flood event was raised by the then Emergency Services Minister, who has since made available \$5,000 for the local unit contribution.

It is envisaged that the vehicle would have a useful life of five years, running costs would be the responsibility of the SES, with Council responsible for registration and insurance (approximately \$1,200/annum).

Funds could be sourced from the plant reserve to pay Council's contribution.

**Sustainability/Legislative Provisions:** Nil

**Financial Considerations:**

\$25,000 initial contribution to purchase price, funded from plant reserve.

**Options:** (1) Not contribute to the purchase of the SES vehicle.

**Recommendation:**

**That Council agree to contribute \$25,000 towards the purchase of a Holden 4-wheel-drive vehicle for the local SES unit, such funds to be sources from plant reserve.**

**RICK WARREN**

General Manager

30 May 2011

**12. REPORT BY DIRECTOR OF CORPORATE SERVICES  
COUNCIL MEETING ON WEDNESDAY 8 JUNE 2011**

**Recommendation:**

**That the Director of Corporate Services' report be received and dealt with.**

**12.1 RATE COLLECTIONS**

Total Combined Rate Collections to 31/05/2011 compared to 31/05/2010:

	<b>31/05/2011</b>	<b>31/05/2010</b>
Arrears 30 <sup>th</sup> June previous year	502,953.25	614,828.79
Plus 2010/2011 Combined Levy	4,969,679.93	4,845,557.82
Add Transfer from Postponed	1,349.15	5,179.83
<b>GROSS LEVY</b>	<b>5,473,982.33</b>	<b>5,465,566.44</b>
Less: Pensioner Concession (State)	(60,068.60)	(61,349.86)
Pensioner Concession (Council)	(49,149.41)	(50,197.87)
Transfer to Postponed	(231.15)	(590.20)
Abandoned	(14,748.39)	(112,788.41)
20% Farmland Rebate	-	(2,900.92)
<b>NET TOTAL LEVY FOR YEAR</b>	<b>5,349,784.78</b>	<b>5,237,739.18</b>
Less Collections	(4,316,393.85)	(4,531,797.27)
Plus Refunds	6,710.35	18,493.88
<b>NET TOTAL BALANCE</b>	<b>1,040,101.28</b>	<b>724,435.79</b>
Plus Postponed	4,638.56	5,496.90
<b>GROSS TOTAL BALANCE</b>	<b>1,044,739.84</b>	<b>729,932.69</b>
Collection % of Total Receivable	80.56%	86.17%
Arrears % of Total Receivable	19.44%	13.83%

**Please Note:**

*Payments for 2011 - up to 27 May 2011 – the fourth instalment is due on 31 May 2011.*

**Recommendation:**

**Submitted for Council's information.**

## 12.2 LIST OF INVESTMENTS

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
21/08/2011	Fixed	A2	Orana Mutal	38	90	6.05	1,000,000
21/08/2011	Fixed	A2	IMB	37	90	5.90	1,000,000
29/07/2011	Fixed	A1+	NAB	39	90	5.80	2,000,000
20/06/2011	Fixed	A1+	CBA	32	90	5.37	2,000,000
26/06/2011	Fixed	A1+	NAB	36	60	5.60	2,000,000
27/06/2011	Fixed	A1+	CBA	33	90	5.45	1,000,000
4/09/2011	Fixed	Unrated	Reliance C/U	30	180	6.00	500,000
13/09/2011	Fixed	A1	Suncorp	34	153	6.20	1,500,000
17/09/2011	Fixed	A1+	St George	35	153	5.80	1,000,000
	At Call Fixed	A1+	CBA			4.50	1,750,000
<b>Total</b>							<b>\$ 13,750,000</b>

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	35%	50%	4,750,000
NAB	A1+	29%	50%	4,000,000
St George	A1+	7%	50%	1,000,000
Suncorp	A1	11%	40%	1,500,000
IMB	A2	7%	35%	1,000,000
Orana Mutal	Unrated	7%	10%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000

Rating	% of Investment	Policy	Amount
A1+	71%	100%	9,750,000
A1	11%	80%	1,500,000
A2	7%	60%	1,000,000
Unrated	11%	30%	1,500,000
			<b>\$ 13,750,000</b>

2515-000	General Fund Investments	6,621,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		<b>\$ 13,750,000</b>

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

**Recommendation:**

**That the list of investments as at 31 May 2011 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.**

### 12.3 DEBT RECOVERY POLICY

**Background:**

At the April 2011 meeting the new policy on Debt Recovery, which clearly outlined procedures for collection of rates and annual charges, user charges and other debtors, was presented to Council.

**Issues:**

Council resolved that the draft document be placed on public exhibition for 28 days inviting written submissions to the General Manager. The closing date for submissions was Friday, 20 May, 2011. No submissions were received.

However, in consultation with Council's Debt Recovery Agency, it was suggested that the following paragraph be included in the Debt Recovery Policy:

*"To avoid confusion, double-handling and adverse legal issues, once a matter has been referred to Council's external law firm for collection all inbound contact from debtors is to be handled by them. Council staff are to advise such debtors to deal directly with Council's external law firm and, if necessary, provide appropriate contact details for same".*

It was also suggested that prior to referring an outstanding debt to Council's Debt Recovery Agency, the amount must be greater than \$300.

Council should note that the amendment regarding the amount of the debt to be referred to the Agency and the inclusion of the above paragraph are operational issues.

**Sustainability/Legislative Provisions:**

The Local Government Act and Local Government (General) Regulation 2005 provide a means of enforcing debts owed to Council under the Act.

**Financial Considerations:** Nil

**Options:** N/A

**Recommendation:**

**That Council adopt the Debt Recovery Policy, as amended, noting that it has been on public exhibition for the required 28 day period, that the closing date for written submissions was 20 May 2011 and no submissions were received.**

## 12.4 COUNCIL'S PROCUREMENT POLICY

### **Background:**

At Council's April 2011 meeting it agreed that the amended Procurement Policy, which contains a "Local Preference Policy" conforming to accepted principles from the Department of Local Government, be placed on public exhibition for the specified 28 day period.

### **Issues:**

Council noted that the amended policy was open, transparent and accountable; ensured that dealings promote fairness and competition and obtained best value for Council.

It also took into consideration other relevant factors and acknowledged that Council has a significant role to play in "stimulating" and maintaining the local business community through its procurements and this is continued in the This has been Council practice with previous procurement policies.

It was noted that the closing date for written submissions to the General Manager was Friday 20 May, 2011 and no submissions were received.

### **Sustainability/Legislative Provisions:**

Not applicable

### **Financial Considerations:**

Council's currently policy provides for Local Preference commencing at 10% for items under \$1,000 and works on a sliding scale, dependent on the value of the purchase, i.e. the greater the purchase, the less the percentage preference applies. The amounts currently contained within the policy are considered to be fair and equitable.

**Options:** N/A

### **Recommendation:**

**That Council adopt the Procurement Policy, noting the document has been on public exhibition for the specified period, that closing date for written submissions was 20 May, 2011 and no submissions were received.**

### **BRUCE QUARMBY**

Director of Corporate Services  
30 May 2011

**13. REPORT BY DIRECTOR OF ENGINEERING SERVICES  
COUNCIL MEETING WEDNESDAY 8 JUNE 2011****Recommendation:**

**That the Director of Engineering Services' report be received and dealt with.**

**13.1 TREE MANAGEMENT POLICY AND PROCEDURE****Background:**

At its March meeting Council the Policy and Procedure on Tree Management was presented. Council resolved that the document be placed on public exhibition for the specified period.

**Issues:**

The Policy was placed on public display, with the closing date for written submissions being Friday 15 April, 2011. No submissions were received.

**Sustainability/Legislative Provisions:**

Council is responsible for maintenance and improvement of its "urban" environment, including proper management of trees and shrubs growing on lands over which it has control.

**Financial Considerations:**

Council has an annual tree maintenance program and these works will be funded from the annual budget.

**Options:**

N/A

**Recommendation:**

**That Council adopt the Tree Management Policy and Procedure, noting the document has been on display for the required period, that the closing date for written submissions was 15 April, 2011 and that no submissions were received.**

## 13.2 WORKING IN HOT OR EXTREME CONDITIONS

### **Background:**

As previously reported, this draft policy was adopted by the Occupational Health and Safety Committee at a meeting held on 15 February, 2011. Council resolved, at its April meeting that the document be placed on public exhibition for the specified 28 day period.

### **Issues:**

Council has a duty of care to ensure workers (i.e. employees, contractors, volunteers) are protected from the sun and its effects to minimize exposure and as a precaution against the risk of heat stress injury.

The document was on public display, with the closing date for submissions being Friday 15 April, 2011.

### **Sustainability/Legislative Provisions:**

The Local Government (State) Award 2010, the RTA Working in Extreme Temperatures Policy and the OH&S Act 2000 and OH&S Regulations 2001.

### **Financial Considerations:**

N/A

### **Options:**

N/A

### **Recommendation:**

**That Council adopt the Policy for Working in Hot or Extreme Conditions, noting it has been on public display for the prescribed 28 day period, that the closing date for written submissions was 15 April, 2011 and that no submissions were received.**

### 13.3 WATER FILTRATION PROJECT

**Background:**

I reported to the May meeting of Council that the State Government may not be able to provide 25% of the funds to carry out this project. On 25 May, 2011, I received confirmation from the Office of Water that no funding is available in the short term.

**Issues:**

As reported to Council at the last meeting, funds for the project will not be required until the 2012/2013 financial year as it will take some 12 months to have environmental studies and designs completed.

The Federal Government is seeking Council's confirmation as to whether or not the project would proceed. In accordance with Council's resolution at the May meeting, it was advised that, to enable the work to proceed, the additional \$1 million would be sourced from the Coonamble water reserve, should the funds not be forthcoming from the State Government.

It is now necessary to formally indicate to the Federal Government that with funds provided under its *Strengthening Basin Communities Program – Water Savings Initiative Component*, Council will provide 50% of the cost of the project. If this is then acceptable to the Federal Government, Council engage the Public Works Department to commence contract documentation for the letting of a design and construct contract for the plant.

**Sustainability/Legislative Provisions:**

Council must have a Section 60 Certificate issued for any treatment process for public water supply. If the process does not meet Public Health criteria, Council will not be successful in securing this Certificate.

**Financial Considerations:**

Council's contribution to the project will be \$2.5 million (50% of the total cost).

**Options:**

- (1) Do nothing
- (2) Make representations to the Local Member for 25% of the cost and seek a deferment of the Federal Government's offer of 50% of the cost of the plant
- (3) Council fund 50% of the cost and make no representation for additional funds
- (4) Council fund 50% upfront and seek the Local Member's support in reimbursing it from the CTWSS Program when funds can be made available.

**Recommendation:**

**That Council:**

- (1) Confirm it will fund 50% of the cost of the project, estimated at \$2.1m and, if acceptable to the Federal Government Department, engage the PWD to prepare documentation to invite specialist contractors to tender for a design and construct contract for the Coonamble Water supply;**
- (2) Approach the Local Member and seek funding of 25% of the cost of the works.**

### 13.4 COMBARA GARBAGE DEPOT (TIP)

#### **Background:**

Since the mid 1960s a garbage refuse hole has been operational on a reserve east of Combara. This is not a reserve designated and gazetted as a garbage tip and anecdotal information suggest that it evolved from a borrow hole from which fill was used to construct a grain bunker at the Combara rail siding.

Since that period Council has maintained the site in an ad-hoc manner providing minimal maintenance and new disposal pits from time to time.'

Representation has been received from rural property owners to now close the tip because illegal dumping from Coonamble and other nearby areas results in windblown rubbish and illegal pit fires smoldering and posing a fire risk.

#### **Issues:**

The garbage tip at Combara is not a licensed tip. If litigation should arise Council will not be able to offer a defense as it has never been gazetted or licensed.

There are approximately 10 residences in the village of Combara which do not receive a garbage service and may not necessarily require one. A survey of the local Combara residents will ascertain if they require the provision of a pick-up service in the form of a wheelie bin.

Local rural residents will have no close disposal area and will have to provide 'on farm' disposal of garbage or utilize the existing services at Coonamble, Gulargambone and Quambone.

#### **Sustainability/Legislative Provisions:**

The garbage tip at Combara is not licensed and should be closed. If possible, a garbage collection service, in the form of a weekly pickup, may be implemented. The cost of pickup be levied on the ratepayers within the village boundaries.

#### **Financial Considerations:**

Council's 2011/12 domestic charges, as proposed on the existing areas, are as follows:

a)	Coonamble	\$270
b)	Gulargambone	\$353
c)	Quambone	\$305
d)	Vacant Land	\$ 45

It may be possible to have the local contractor pick up the garbage at Combara (for a fee) in conjunction with the collection of garbage at Gulargambone.

**Options:**

- (1) Do nothing - continue to provide an unlicensed depot and accept the risk of litigation.
- (2) Correspond with the local residents at Combara and advise them that the tip is to be closed.
- (3) Advise the residents of Combara that if they require a weekly pickup service (and if it can be negotiated with the existing contractor) an annual fee of \$305 will apply.

**Recommendation:**

**That Council:**

- (1) **Correspond with local residents at Combara advising that the tip is to be closed;**
- (2) **Advise the residents at Combara that if they require a weekly pickup service (and if it can be negotiated with the existing contractor) an annual fee of \$305 will apply.**

### 13.5 COONAMBLE LEVEE INVESTIGATION

#### **Background:**

As reported in April 2011, Council has received draft drawings and a report on the upgrade of the Coonamble levee. This document was referred to the Office of Environment & Heritage (OEH) - (previously the DECCW) - which has now commented on the draft. Briefly, the OEH has made the following comments:

*The report sounds OK as an engineering concept, however it lacks:*

- *Priority two design event options. Instead it does with and without wind break for 1% (1 in 100yr flood event)*
- *Cost Benefit Ratios as presented are misleading for comparison as the BCR for nothing is 11:9 which beats the concept BCRs of 1:81.*
- *The report challenges the fundamentals of floodplain management principals by saying that Council cannot have a levee for less than a 1% event (many levees are built with a lesser level of protection based on a number of factors).*

#### **Issues:**

Council, for many years, has been trying to advance the upgrade of the levee to provide a level of protection that satisfies community expectation.

When the original levee was constructed it is presumed that the 1% flood event (1 in 100yrs) was the level used plus freeboard. Following a review of assumptions made in determining flood and discharges, it was determined that flood levels in many situations were incorrect, hence the need to upgrade town levees, as well as spillways on dams and the level of storage required in dams to afford downstream flood protection.

Coonamble's levee was also deemed to be unstable following several flood events over a decade ago and funds were made available to strengthen the levee where leaks were detected.

During flooding as recent as December 2009 the levee leaked in several areas, a flood peak of 5.5 metres was predicted and again the levee's stability was questioned and evacuations were considered.

As everyone knows, the flood peak was never achieved (5.3 metres was the peak achieved) and the levee did leak but did not require any special works to improve its structural integrity.

The provision of a levee which will afford protection in the event of a 1% flood is achievable as no obvious restrictions on construction exist. It is, therefore, not necessary to consider a lesser option unless Council is prepared to accept that preparations for evacuation are preferred for every prediction over 5.0 metres.

Issues of safety and acceptable risk are a consideration due to legal liability because, unless arguments cannot be substantiated, Council and staff may be found liable.

**Sustainability/Legislative Provisions:**

The cost of providing a levee to cope with a 1% flood probability is desirable and achievable. The continuing debate over the best level of protection and the number of reports that have been completed do little to make Council's decision easy.

The provision of a levee of a lesser standard may be cheaper but does not afford the same level of protection and raises questions on duty of care and liability.

**Financial Considerations:**

The costs for the "do nothing" option versus the cost of a levee based on the 1% flood probability are \$452,407 compared with \$9,740,952 respectively.

The "do nothing" option as costed above to carry out minimal works and the 1% flood levee plus freeboard is a full reconstruction, incorporating the old levee into a new structure, raising the height of the existing concrete levee and the construction of a new concrete levee along the high bank between the rear of the Council Chambers and Tooloon Street.

**Recommendation:**

**That Council advise the Office of Environment & Heritage that it favours the levee design based on the 1% flood probability and that it wishes to proceed with the final design and contract documentation in 2011/2012**

**13.6 WORKS IN PROGRESS****(a) STATE HIGHWAY:**

- Heavy patching – segment 3295
- Flood damage – segment 3295
- Shoulder grading – segments 3280 and 3295
- Kennedy's Creek – guard rail
- Baronne Ck Bridge – re-jack approach slabs
- Ongoing pothole/edge repairs, guide post/signage replacement.

**(b) REGIONAL ROADS:**

- **Repair Program:** Works have commenced on the following roads:
  - RR129 Baradine
  - RR7515 Warren

**(c) LOCAL ROADS:**

- **Flood Damage Program 2009:**
  - SR10, SR92, SR113, SR6, SR3, SR136, SR2, SR35, SR140
- **Flood Damage Repair 2010:**
  - SR52
- **Roads2Recovery Program:**
  - SR87 - road base stockpiled in preparation for rehabilitation works.

**(d) URBAN STREETS:**

- Pothole patching completed as required.

**(e) PARKS & GARDENS:**

- Showground – preparations for show completed.
- Main Street – maintenance as per roster.

**(f) WATER AND SEWERAGE**

- Installation of reflux valve at Aberford Street residence.
- Showground – repairs and upgrades to power –toilets.
- Airport toilets upgrade
- Installation of solenoid valve at Quambone Bore
- Repairs to bore pipe work at Quambone
- Pump Station at Industrial Estate – upgrade – cylinder riser and electricals
- General W&S repairs in Gulargambone, Quambone and Coonamble.
- Upgrade to power at Showground.

**Recommendation:**  
**That Council note the information.**

**K N BRODBECK**  
Director of Engineering Services  
30 May 2011

## **14. REPORT BY MANAGER – ENVIRONMENTAL SERVICES** **COUNCIL MEETING WEDNESDAY 8 JUNE 2011**

### **Recommendation:**

**That the Manager – Environmental Services' report be received and dealt with.**

### **14.1 DOMESTIC ANIMAL POLICY – DRAFT**

#### **Background:**

Over many years Council has been receiving complaints from residents regarding problems experienced with domestic animals being kept within urban areas. The draft policy (attached as **APPENDIX E**) has been developed to minimize the impacts that domestic animals pose to the amenity as well as eradicate mistreatment of those animals.

#### **Issues:**

Council continues to be confronted with problems of wandering stock and keeping of livestock on residential blocks that would be seen as unsuitable. Due to the issues of public safety and animal welfare it is believed that restrictions should be placed on stock owners who choose to keep large animals in the urban area.

The draft policy places restrictions on the number of animals that may be kept on allotments within residential zonings within the Shire and the management of domestic animals in urban areas where there is a heightened chance of community amenity being disrupted.

The policy does not place any restriction on animals kept on land zoned for agricultural purposes, however owners are required to keep those animals in accordance with NSW legislation, including but not limited to maintaining safe and healthy conditions and the prevention of cruelty.

The provisions of the draft policy do not apply where animals are being kept prior to the adoption of the policy, unless the keeping of those animals is in breach of NSW legislation of RSPCA guidelines. Existing animals above the new number will be allowed to remain for their lifetime, provided they are not causing a nuisance.

#### **Sustainability/Legislative Provisions:**

Local Government Act 1993

Companion Animals Act 1998 & Companion Animals Regulation 1999

Impounding Act 1998

**Financial Considerations:**

Nil

**Options:**

1. Agree to place the draft policy on public exhibition.
2. Take no action.

**Recommendation:**

**That Council agree to place the draft policy on Keeping of Domestic Animals on public exhibition for the prescribed 28 day period, inviting written submissions and/or comment, before formally adopting the policy at its July meeting, taking into consideration any submissions received.**

**MATTHEW COCK**

Manager of Environmental Services

25 May 2011

**15. REPORT BY GENERAL MANAGER – ADOPTION OF  
MANAGEMENT PLAN 2011 – 2014  
COUNCIL MEETING WEDNESDAY 8 JUNE 2011**

**15.1 MANAGEMENT PLAN**

In accordance with Chapter 13 Part II of the Local Government Act 1993 Council prepared a draft management plan which was adopted by Council at the Ordinary Meeting held on Wednesday, 13 April 2011. Further, Council was required to give public notice under S405 of the Act which provided for public exhibition and submissions regarding the contents of the management plan and revenue policies. Council has adopted the permissible rate increase of 2.8%.

It is now necessary to adopt the management plan in accordance with S406. Further, Council is required to take into consideration any submissions received regarding the management plan. Closing date for receipt of submissions was Tuesday, 7 June, 2011 and one was received as follows:

***Submission by Col Ryan***

*“Asking Council to reconsider the proposed charges for water at the Gulargambone standpipe. Charges for this are much more expensive than the water prices charged for the town supply”.*

***“Fees & Charges:***

***Private Water Sales – per kilolitre                      \$4.40”***

This matter will be considered in conjunction with the adoption of Fees and Charges later in the meeting.

**Recommendation:**

**That in accordance with S406 of the Local Government Act 1993 Council adopt the management plan and revenue policy, noting that one submission was received and considered and that, in compliance with S405, the management plan was advertised and exhibited for the prescribed period of 28 days, with advertisements being placed in the Coonamble Times on 11 May, 2011, 18 May, 2011 and 25 May, 2011.**

## 15.2 ADOPTION OF LEVY OF RATES

### (a) Ordinary Rates

**WHEREAS** the draft Management Plan and Revenue Policy for the year 1/7/2011 to 30/6/2012 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 11 May, 18 May and 25 May, 2011 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Ordinary Rates and that in accordance with S492, S493 and S529 of the Local Government Act 1993 the following ordinary rates be made and levied on all rateable land within the Shire for the period 1 July 2011 to 30 June 2012:

Type of Rate	Cents in \$	Minimum (\$548)
Ordinary	1.54	340.00
Farmland	0.5182	309.00
Small Rural Holdings	0.768	386.00
Rural Residential	0.67	340.00
Business	2.53	422.00

### (b) User Charges - Water and Sewerage

**WHEREAS** the draft Management Plan and Revenue Policy for the year 1/7/2011 to 30/6/2012 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 11 May, 18 May and 25 May 2011 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the User Charges and that in accordance with S501 and S502 of the Local Government Act 1993 Council levy on such land on which water and sewerage is connected or able to be connected in accordance with S552 as follows:

#### (a) Water:

Town/Village	Access Charge (\$)	Usage Charge 1 <sup>st</sup> Tier (c/kl)	2 <sup>nd</sup> Pricing Tier (kl)	Tier Limit	Usage Charge 2 <sup>nd</sup> Tier (c/kl)
Coonamble	110.00	44	370		67
Gulargambone	160.00	60	430		89
Quambone	175.00	62	430		92

Item	Coonamble (\$)	Gulargambone (\$)	Quambone (\$)
Access charge (20mm meter)	110.00	160.00	175.00
Access charge (25mm meter)	174.00	253.00	277.00
Access charge (40mm meter)	442.00	643.00	704.00
Access charge (50mm meter)	692.00	1,007.00	1,101.00
Access charge (75mm meter)	1,760.00	2,560.00	2,800.00
Access charge (100mm meter)	2,754.00	4,006.00	4,382.00

**(b) Sewer:**

Council has adopted a user charge applicable to residential and commercial use – there is no land value based charge.

**Residential:**

Town/Village	Annual Domestic Charge (\$)
Coonamble	396.00
Gulargambone	540.00
Coonamble - Flats	329.00
Gulargambone – Flats	448.00

**Non-Residential:**

The sewer charge for non-residential services is at minimum charge of:

Coonamble           \$396.00 and  
Gulargambone       \$540.00

Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. Further information is contained in Council's Water and Sewer Management Plan.

**Treatment Charge – per kilolitre:**

Coonamble           82 cents/kl  
Gulargambone       98 cents/kl

**(c) Domestic Waste Management Service (Garbage)**

**WHEREAS** the draft Management Plan and Revenue Policy for the year 1/7/2011 to 30/6/2012 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 11 May, 18 May and 25 May 2011 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Domestic Waste Management (Garbage) Rates and that in accordance with s496 and s501 of the Local Government Act 1993 Council levy a charge for the year 1 July, 2011 to 30 June, 2012 as follows:



<b>15.3 ADOPTION OF 2011/2012 ESTIMATES</b>
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<b>Recommendation:</b>
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That Council hereby votes for expenditure for the period 1 July 2011 to 30 June 2012 the sums set out in the draft estimates considered by Council on 13 April 2011 and advertised in the Coonamble Times on 11 May, 18 May and 25 May 2011, details of which are as follows:
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Details	Expenditure	Income
Administration	7,124,275	9,813,980
Public Order & Safety	579,720	297,930
Health	227,880	3,200
Community Services & Education	118,880	55,230
Housing & Community Amenities	1,199,790	749,290
Water Supplies	761,018	1,173,800
Sewerage Services	892,345	851,792
Recreation & Culture	1,214,665	80,200
Mining, Manufacturing & Construction	1,407,430	1,500,000
Transport & Communication	8,929,880	5,521,770
Economic Services	1,032,390	675,875
Capital - General	3,520,071	2,019,153
Capital – Water	650,000	-
Capital – Sewerage	324,132	214,593
<b>TOTAL</b>	<b>27,982,476</b>	<b>22,952,313</b>

**RICK WARREN**

General Manager

26 May 2011

**16. REPORTS FROM VARIOUS COMMITTEES/DELEGATES**  
**COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**16.1 MINUTES OF MEETING OF THE SALEYARDS MANAGEMENT  
COMMITTEE HELD IN THE SALEYARDS AMENITIES BUILDING ON  
WEDNESDAY, 25 MAY 2011 COMMENCING AT 9.00 A.M.**

**Present:** Clr Tom Cullen, Greg Robinson (Manager Saleyards), Eric Fisher (Grower Rep), Peter Bush (Coonamble Associated Agents Chair) Don McKenzie (Grower Rep), Roger Hertel (Grower Rep), Dan Veer (CSC), David Thompson & Steve Colwell (Halcroft & Bennett Pty Ltd), David Chadwick, Jim Hiscock & Peter O'Connor (AJF Brien & Sons), Matt Prentice (Elders Ltd) and Amanda Glasson

**Apologies:**  
Nil

**PURPOSE OF MEETING:            PRESALE SCANNING CONTRACT**

Advertising for the position of presale scanning contractor took place in April with President of the Coonamble Associated Agents Peter Bush fielding several calls in this regard.

On further discussion with potentially interested persons only two were able to confirm they would be able to attract enough staff to operate in busy times. After discussion it was decided that the services of a professional pre-sale scanning contractor should be engaged.

**THE COMMITTEE RECOMMENDS** that the services of Allan McGrath Pre Sale Scanning Contractor from Dubbo be engaged by the Coonamble Associated Agents Pty Ltd., noting the Association is to ensure all appropriate insurances are held by the Contractor and that a copy be made available to the saleyards manager.

**GENERAL BUSINESS:**

**(a) Works at Saleyards:**

Chairman Clr Cullen asked if there were other works that would need to take place at the yards. He asked the Committee to prioritise these works so as they could be placed in the management plan.

1. Water maintenance — discussion was had about the availability of water in all yards. Vendors have been complaining especially in the hotter times of troughs being turned off and this costing them money in shrinkage. The saleyards manager has been looking into the cost of replacing all the polythene pipe, which has become leaky, with galvanised pipe. The meeting generally felt that as polythene has improved in quality immensely since the initial installation that polythene would be appropriate to use again. The replacement work will be undertaken as part of ongoing maintenance at the yards.
2. Upgrade to drafting yard design — the agents and the saleyard manager along with Henry Andrews are to look at the design of the current drafting area and discuss a plan and costing for redesigning the area to become more efficient. Costing and a design concept are to be available for the next Council meeting on June 8<sup>th</sup>.
3. Lane at back of yards for load outs during sales — currently the system is when a trucking company driver wants to load a truck and needs cattle from the delivery pens to the north of the scales weighing is suspended while the cattle are brought through. This is adding to the yards inefficiency and it was felt that a narrow lane (approx 8ft) could be added to the yards on the north west area to the scales and connect to the lane in back A this would alleviate the problem. This will need further investigation as the land is owned by NSW Rail.

**MEETING CLOSED 10 am**

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**16.2 REPORT BY HERITAGE ADVISER ON HERITAGE ACTION PLAN – 2010/2011****Background:**

During the 2010/2011 financial year activity has largely focused on working with property owners to identify and manage the cultural heritage significance of their properties.

**Achievements**

The following has been achieved in 2010/2011.

- Provision of advice on the following properties:
  - Bourbah Street, Gulargambone
  - Coonamble Historical Museum
  - Coonamble Railway Station
  - Easson's Emporium, Coonamble
  - Ginty's Garage, Gulargambone
  - 2828, Gulargambone
  - Mt Tenandra Homestead generator house
  - Nebea Homestead
  - Ramien's Star Supermarket, Gulargambone
- Local Heritage Fund
  - Provision of financial assistance with works on three places, including:
    - Easson's Emporium
    - Ginty's Garage
    - Mt Tenandra Generator House
- Preparation of Conservation Action Plan and Maintenance Checklist for All Saints Anglican Church, Gulargambone.
- Coonamble Railway Station building
  - Support for Jobs Fund Grant project including planning, and review and approval of works.
- Completion of the Coonamble Shire Community-Based Heritage Study

**Recommendation:**

**That Council adopt the report on the Heritage Advisory Service for 2010/2011.**

**RAY CHRISTISON**

Heritage Adviser

26 May 2011

**16.3 REPORT BY HERITAGE ADVISER - COONAMBLE SHIRE COUNCIL -  
HERITAGE STRATEGIC PLAN 2011 - 2014****VISION**

That the Shire's heritage be identified, conserved and appreciated.

**STRATEGIES**

## 1. Identify items of local and state significance

## Actions

- Implement the recommendations of the Coonamble Shire Community-Based Heritage Study
- Continue to identify and record heritage items within the shire.

## 2. Promote the appreciation of the Shire's heritage

## Actions

- Continue regular meetings of the Coonamble Heritage & Museum Committee
- Continue ongoing liaison with local communities and community representatives regarding heritage matters
- Heritage Advisor to brief Council on heritage and local government
- Liaise with local media, provide material as relevant
- Liaise with schools
- Liaise with tourism organisations
- Consider interpretive and heritage trail programs

## 3. Encourage conservation of the Shire's heritage

## Actions

- Inform owners that the Heritage Adviser can provide advice to owners of heritage items on heritage conservation, proposals for sympathetic alterations or extensions, and adaptive re-use of heritage items
- Use the Local Heritage Fund judiciously to ensure and encourage heritage conservation
- Assist owners in obtaining other funding that may be available.
- Support the establishment of an information sharing network for owners of heritage homesteads and woolsheds.

## 4. Protect the Shire's heritage

## Actions

- Continue to assess Development Applications with heritage implications
- Assist applicants submitting Development Applications affecting heritage items

- Liaise with State/Commonwealth agencies about heritage items they control within the Shire
  - Implement appropriate measures to protect Aboriginal, natural and moveable items not best protected through the Local Environmental Plan
5. Council to lead by example in implementing strategies 1-4.
- Actions
- Prepare and implement Conservation Management Strategies for heritage items owned by Coonamble Shire Council.

**Attachments – APPENDIX F**

- **Summary Local Heritage Fund Annual Report**
- **NSW Heritage Grants – LG Heritage Management Program**

**Recommendation:**  
**That Council adopt the 2011/2014 Heritage Strategy.**

**RAY CHRISTISON**  
Heritage Adviser  
26 May 2011

**16.4 MINUTES OF A MEETING OF COONAMBLE SHIRE HERITAGE & HISTORICAL MUSEUM COMMITTEE HELD IN THE COMMITTEE ROOM ON THURSDAY 26 MAY 2011 AT 11.00 A.M.**

**PRESENT:** Steve Baldwin, Angie Little and Marion Murray

1. **APOLOGIES**  
Barbara O'Brien & Gordon Ditchfield
2. **Minutes of previous meeting- Not read**
3. **Business Arising:**

**Due to only three attendees it was decided to continue with the meeting and action key items**

**3.2 *Actions From previous meeting***

**Heritage Day 2011-Debrief**

Over 70 attendees at both the Museum and the Archives with many from out of town including a large group attending the Mitchell Family reunion, the Dead People Society from Coonabarabran and several individuals. The displays at both venues were well received and thanks to the archive committee, family history group and museum. Special thanks to Vicki Fulmer, Gordon Ditchfield and Angie Little. Vicky suggested that perhaps next year we should look at having some activity after 2pm such as a tour of the main street historical sites or the cemetery. Having a few key items on display in McCullough Hall also worked well again as did the slide show. SB reported that he banked \$37.50 in donations and Angie banked \$120 ? Angie indicated that Robert Mitchell had donated an extra \$100 to be used towards the John Mitchell display

**A Vision Splendid:**

SB reported that 52 copies have now been sold (including several to overseas). Marion wanted to know if they could be stocked at Cottage Industries and so a box of 24 was provided to Marion and she will send the money (minus commission) to the library for banking.

**Brochure**

Council has confirmed the name so SB will prepare a draft brochure and distribute by email for feedback

**Power in Stables**

Council confirmed that they would be able to find the funding to install power points and rectify the possum problem. SB to chase Kookie to see how to progress

**4. Museum curator's report**

Angie reported that her printer did not print well on the labels and suggested we needed to find a laser printer to use. SB indicated that he would get quotes from Castlereagh Electrical given the significant quantity of labels needed.

**5. Museum advisor's report. Not given**

**6. Discussion of Museum Strategy. Not covered**

**7. Other business**

**Meeting closed 1140am**

**NEXT MEETING: July ?**

**17. REPORT BY ECONOMIC DEVELOPMENT MANAGERS  
COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise**

PROJECT	ACTIONS	STATUS/OUTCOMES
Indoor Arena	<ol style="list-style-type: none"> <li>1. Prepared application and attachments to Regional Development Australia Fund.</li> <li>2. Updating 2006 Business Plan with support from G Shaw.</li> <li>3. Corporate Partners – commitment received from GHD and Brookfield Multiplex. Contacted J Quealey to help broker other corporate partnerships.</li> <li>4. Design – Final student designs submitted 19 May. CHS constructing 3D model.</li> </ol>	<ol style="list-style-type: none"> <li>1. Application submitted 13<sup>th</sup> May requesting \$5m. Announcements July.</li> <li>2. Business Plan and Financial Analysis updated and submitted with application. <b>See attached FYI.</b></li> <li>3. TBA.</li> <li>4. BM to provide reality check and help with costing.</li> </ol>
Eco Spa	<ul style="list-style-type: none"> <li>• Prepared application to Department of Industry &amp; Innovation's Enterprising Region's Program.</li> <li>• Contacted LPMA (now dissolved) re issues relating to Crown Land.</li> </ul>	<ul style="list-style-type: none"> <li>• DII application submitted requesting \$25,000.</li> <li>• Awaiting response from LPMA.</li> </ul>
Industrial Estate expansion	Supplied invoices and evidence of payment to I&I (now Office of Trade, Business & Industry).	Should trigger 2 <sup>nd</sup> payment (\$250,000) from Local Infrastructure Support Fund. OTBI officer to inspect site.

**2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development**

PROJECT	ACTIONS	STATUS/OUTCOMES
Support new and existing business	<ol style="list-style-type: none"> <li>1. <b>Support Business Start-Ups:</b> discussions with BEC re supporting new start-ups;</li> <li>2. <b>Support Business Expansion:</b> supplied information on DII <i>Business Growth Program</i> to potential business applicant.</li> </ol>	<ol style="list-style-type: none"> <li>1. 1 business met with BEC Business Advisor. EDM met with 2 Gular start-ups to discuss BAF.</li> <li>2. Provided information on Council's Business Assistance Fund .</li> </ol>
Coonamble Regional Livestock Market	<ol style="list-style-type: none"> <li>1. <b>Business Plan</b> – attended and minuted Saleyard Sub-committee 26/5.</li> <li>2. <b>Marketing</b> –</li> </ol>	<ol style="list-style-type: none"> <li>1. See Saleyard Manager's Report re water upgrade,</li> <li>2. Graphic designer engaged working on logo.</li> </ol>

PROJECT	ACTIONS	STATUS/OUTCOMES
Employment Circle	<ol style="list-style-type: none"> <li>Organised and attended meeting held 10<sup>th</sup> May. <ul style="list-style-type: none"> <li>Circulated info to Businesses re MPREC Koori Careers Day 19<sup>th</sup> May.</li> </ul> </li> </ol>	<b>1. Meeting notes attached.</b> Claim the date: Business Information Evening Tues 16 <sup>th</sup> August at CHS MPC.
Keep Coonamble Kicking Campaign	Advertisements 'Why Buy Local' in Coonamble Times.	
Website	Updating Business Listing on Council website.	Ongoing.
Country Week 2011	Orana EDO Network and RDA Orana agreed to hold a joint regional site at Country Week 5-7 August 2011.	<b>See attached report by Bourke EDO. See recommendation below.</b>

### 3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Heritage activities	<ol style="list-style-type: none"> <li>Neville Owen Collection – prepared application to Commonwealth's Community Heritage Grants to have photographic collection digitised.</li> <li>Local Heritage Fund – received and processed application for Mt Tenandra (generator shed).</li> <li>Annual Reports to NSW Planning Heritage Office -</li> </ol>	<ol style="list-style-type: none"> <li>Application submitted 6<sup>th</sup> May.</li> <li>All 2010/11 LHF funds to be spent and report submitted by 31 May 2011.</li> <li><b>See report from Heritage Advisor Ray Christison.</b></li> </ol>

### 4. Networking, Advocacy and Lobbying

ISSUE/ OPPORTUNITY	ACTIONS	STATUS/OUTCOMES
Orana EDO Network	Did not attend meeting 18 <sup>th</sup> April. <ol style="list-style-type: none"> <li>Proposal to attend Country Week 5-7 August 2011. Note opportunity to promote Industrial Land.</li> <li>Proposal to make Orana Regional Business Excellence Awards every 2<sup>nd</sup> year.</li> </ol>	<b>See attached minutes.</b> Next meeting 9 <sup>th</sup> June. <ol style="list-style-type: none"> <li>See attached report and <b>recommendation below.</b></li> <li>Next Regional Awards September/October 2012.</li> </ol> <b>See recommendation below.</b>

**APPENDICES TO EDO REPORT:**

- Revised and updated Indoor Arena Business Plan and Financial Analysis. **APPENDIX G**
- Notes from Employment Circle Meeting 10<sup>th</sup> May.
- Notes from Orana EDO Network meeting 18<sup>th</sup> April.
- Report on Country Week 2011 by Bourke EDO. **APPENDIX H**
- Report on Multi Purpose Indoor Arena – Updated Interim Report **APPENDIX I**

**Recommendation:**

**That Council:**

- (1) **agree to align the Shire ‘*Ride the Spirit*’ Business Awards with the Orana Regional Business Excellence Awards by running every two years with the next awards to occur in 2012;**
- (2) **advise Coonamble Chamber of Commerce of this decision and request to partner with Council in running the 2012 Awards.**

**Recommendation:**

**That Council:**

- (1) **agree to contribute to a regional stand at Country Week 5-7 August 2011 at a cost of \$800 plus marketing materials, travel and accommodation for two (2) local representatives;**
- (2) **costs to sourced from the Economic Development budget Activity ‘Promote and market local business, lifestyle, assets’ to a maximum \$5000.**

**Recommendation:**

**That Council adopt the report submitted by the Economic Development Manager for the month of May 2011.**

**AMANDA GLASSON / LEE O’CONNOR**

Economic Development Manager (Joint)

26 May 2011

**17.1 MINUTES OF MEETING OF THE EDO NETWORK- HELD AT ACACIA MOTOR LODGE, COONABARABRAN, ON MONDAY 18 APRIL 2011**

**Attendance:** Aileen Bell, Angela Shepherd, Belinda Colless, Julie Robertson, Phil Johnson, Don Ramsland, Randall Medd, Emma Welsh, Alison Ruskin Rowe, Melanie Trethowan (Guest), Gabrielle Cusack, Corrina Alchin (Secretariat)

**1. Welcome**

Gabrielle opened meeting and welcomed group.

Gabrielle advised that Melanie Trethowan was present as a guest to speak about and seek feedback on the Business Awards.

Advised that Peter Bailey will be attending meeting at 1.00pm to talk about Regional Country & Living Expo.

**2. Apologies**

Amanda Glasson , Lee O'Connor, Sally Bouchier, Donna Pumpa

**3. Conflict of Interest**

Belinda advised that she is a member of the RDA Committee

**4. Adopt minutes from the EDO Meeting held in Dubbo 20 October 2010**

Moved : Belinda, Seconded : Angela – that the minutes be approved

**5. Business arising from previous minutes**

Nil

**6. Regional Priorities – each Council****7. Regional Roundup****Orana Regional Business Excellence Awards**

Melanie Trethowan led discussion and feedback on the Regional Business Excellence Awards held recently. The general feel was that a review of the questions, and the judging process needs to be looked at for future awards. It was also discussed that the timing should be reviewed and a more suitable time may be Sept / Oct. It was also thought that the Business Awards would be better held every two years.

In terms of guest speakers the idea of having business breakfasts may work in some communities, whereby guest speakers could come and provide valuable workshop sessions for business owners. Business dinners may also be a valuable forum for networking.

There was question as to whether the Business Awards are the best way to promote and encourage business growth and that maybe the Award winners need to be entered on to further awards that could provide National Recognition. This would also provide an incentive to enter the awards.

The issue of the advantages that larger communities business's have over small / remote communities when it comes to judging the awards. It is difficult for a Business in a small remote community to compete with that of a larger business in a large centre.

It was decided that the Region be divided into groups to run business road shows with the aim of having guest speakers delivering seminars and workshops to Businesses. This would be held in Sept / Oct of 2011 with the aim of having the Business Awards in 2012.

The groups were determined as; Cobar, Brewarrina, Bourke, Walgett / Gilgandra, Nyngan, Warren, Coonamble / Dubbo, Narromine, Mudgee, Wellington.

**Motion:**

- The next Business Awards be held in Sept / Oct 2012
- The Regional Business Awards be held every two years

**Moved:** Belinda Colless **Seconded:** Randall Medd

**Regional Development Australia Fund Background and Applications**

Gabrielle advised of the current position of the Regional Development Funding that was currently available and the application process. Gabrielle advised that RDA's role was to provide support but not to assess applications. This was ultimately the role of Simon Crean's Department. There was discussion in regards to the discrepancies in the guidelines and the discussions with Simon Crean. It was the general consensus that most parties would be watching how this round of funding goes and then submits applications in the next round. Some of the current applications received include, Sidings Spring Observatory, Australian Opal Centre, Community Centre and the Indoor Rodeo Arena – these are amongst others.

**Review of Regional Plan**

Gabrielle advised that a review of the Regional Plan is currently underway and is due for completion by July.

**Country & Living Expo - participation**

Discussion was held by the group prior to the presentation by Peter Bailey. General consensus was that the gains for each community should be weighed up against the financial outlays. It was decided that RDA should request 3 stands at a cost of \$7000. A theme needs to be also decided on - something that would draw attention.

**Motion:** That Phil Johnson is appointed to lead discussions and negotiations on behalf of the EDO committee.

**Moved:** Belinda Colless **Seconded:** Angela Shepherd

### **Country & Living Expo Presentation – Peter Bailey**

Peter Bailey presented an overview of the Country & Living Expo. The power point presentation is attached to the minutes.

Peter Bailey advised that the general outlay cost for participation would be \$8000 per Council to participate and that if Councils joined together it would lessen the cost. This would not include travel and accommodation costs for delegates attending to work the stands.

### **12.30 Lunch**

#### **8. Regional Roundup**

Phil Johnston – Bourke: since the new year – progressing in the agricultural season. Suggested that more needs to be done on return to air services. Professionals would use these services.

Aileen Bell –Warrumbungle: TQAUL submission just completed – 1 million project for the observatory. Equipment to be replaced and made digital. Bed and breakfast out on the property where telescope. Baradine have done a lot with a visitor's information centre and their visitor numbers are climbing. Our visitor's numbers have increased at the visitors centre. Issue currently is how to attract a dentist to the town. Current dentist is close to retirement. Looking at a rural and remote grant for a walk in and walk out dentist. Suggested that the Australasian Dental General website would be a place to look and also contact GWARS. In regards to air services, the expansion of sidings spring is seeing Japanese astronomers wasting a lot of time getting to Coonabarabran due to lack of air services. Air services would assist greatly.

Belinda Barlow – OROC: NSW ROC meeting coming up. OROC – received money through NSW environmental trust to roll out some training . Package of sharing the load guide book will be coming out soon. OROC meet 20<sup>th</sup> May in Cobar.

Randall Medd - Gilgandra: Success with school based traineeship program. Targeted at kids who are not looking at University. They are still at school while they do their traineeship. Tooraweenah gas project looking to go ahead. There could be potential employment but unsure what could happen. Council has just purchased land for an industrial sub-division. In the process of clearing land and possible purchasers have been identified. Temporary fencing has been removed from the main street. The plaza is operating. All businesses that were burnt down

in fire are back in business within 2 years of fire. Old IGA building proposal to turn into Mitre10. New toilet block will also be going into the main street. Opening of the re-development will be around the 11<sup>th</sup> July, which will be two years to the date of the fire. Invitations will be sent out.

Emma Welsh and Allison Ruskin- Rowe- Warren: Job sharing - doing about 20hrs each in the role. Working around different priorities getting an economic development plan established. They formed a town improvement committee. Empty shop front image, welcome to warren sign, information bays, lighting, and street scaping part of the project. Town planner is being consulted to get started. Council has sent a letter to chamber of commerce asking for businesses to support and start assisting with the clean up. This year is 150 years of Warren and this event has assisted in motivating the clean up. Although the rain has dampened the harvest there is still a positive atmosphere in the town. A business seminar will be held in the next couple of months. New medical centre will open in June. Hoping that doctors will come in from the outside to help with the shortage. In the midst of developing a social media plan. New child care centre will be opening next year. Information pack on attracting new residents to the town.

Julie Robertson – Mid Western Regional Council: Mining and management projects dominate. Environmental assessments are very time consuming and there are 3 winter farm proposals. NSW government put out a coal gas strategy paper. In the next 3 to 5 years there are possibly 2500 jobs coming up but will create a skill shortage. Progress made with Premier and Cabinet in setting up a working group. Schools are currently full, pre-school is full with about 100 on the waiting list. There is plenty of land but not a lot of developers. Rent and real estate prices have gone through the roof. Have been in discussions with I&I to bring out developers from Sydney to try and get houses on the ground. Mine companies prefer for employees to live locally and not travel due to safety issues.

Angela Shepherd - Cobar: Brindabella have just advised extra two runs a week. The local Caravan park comes up for lease at the end of the October. A lot of work has been done to have a new management lease ready. Ten year lease is being offered. The Cobar magazine has just come out. Two new mines powering ahead. Debate in papers in regard to shop local, but locals saying there is nowhere to shop. Trying to get shop windows up and running. Council has been doing a lot of work in the area of planning. \$43000 worth of Cobar quids in circulation. Promotion will be done at mother's day to get people to spend their quids.

Belinda Colless - Brewarrina: floods and the damage caused have been of prime focus. Brewarrina has had a visit from its sister city. Our Economic and Tourism plan is complete. Strategic plan is also complete. Management plan and budget time has arrived and will be working on these. Work still ongoing with the museum. Work on town entry signs. Looking towards town branding. Focusing

on a field day to focus on absentee rate payers to introduce them to local tradesman and trying to establish a local network and increase participation in the community. Council elections are in just under 12 months and at risk of losing the Mayor and Deputy Mayor. Concern with looking at replacement. There is a concern in relation to leadership in the community and how are champions promoted. Need to look at promoting leaders through business and Local Government.

Don Ramsland - Walgett: Review roles of community service, tourism and economic development functions. Caravan development in Lightning Ridge. Easter weekend is going to be big in Lightning Ridge. From a tourism point of view a signing strategy has been implemented around the shire. Working on beautification in main street of Walgett. Work is happening in the Cultural Centre and Visitors Centre. Participation in Closing the Gap Initiative. Working on air services. Road infrastructure – damage from floods, 2million repair bill to roads. Working with Kevin Humphries with road program. Two bridges nearly finished – will open up access to Macquarie Marshes.

TASAC: meeting on the 20<sup>th</sup> June in Coonabarabran.

#### **9. Date & Time for next meeting**

9<sup>th</sup> June in Dubbo.

#### **10. Meeting concluded**

3.30pm

**17.2 NOTES FROM EMPLOYMENT CIRCLE MEETING HELD ON TUESDAY  
10 MAY 2011 AT THE GLOBAL VILLAGE RESTAURANT AT 10 A.M.**

**Present:** David Floyd, Marie Thomas (CHS), Amanda Glasson (CSC EDM), Kim Sunderland (Western Student Connections), Ana Pateman (Western Student Connections), Sandra Harrison (Coonamble RTC),

**Apologies:** Priscilla Kelly (CHS), Tanya Hind (CHS), Cherie McDonald (CHS), Lee O'Connor (CSC EDM), Gary Brown (Western Student Connections) Amanda Nixon (Sureway){Amanda did pop in for a while}

### **1. Local Training/Employment Contracts**

#### 1.1 Literacy & Numeracy Contract (LLNP) –

An update from Kate Davies has not been forthcoming.

#### 1.2 Work Readiness

Nothing to update.

#### 1.3 TVET Courses

Funding is currently for ALL year 10 students there fore it is a compulsory unit. Funding is being cut. Issues are arising where the course content is not of interest to the students but it is compulsory. Behavioural issues are arising – TAFE is set up for people who want to learn.

### **2. Training & Employment Directory**

Awaiting survey from Shane

### **3. Dare to Lead**

Need to look at ways of doing our own thing.

### **4. Rural Skills Training – still being actioned.**

*Priscilla took the idea to PACE meeting but the project needs more involvement to complete log book hours. The hours are for learners under 25yrs. One hour with an instructor in equal to 3 hours with a registered driver.*

- *Further investigation is needed regarding the legalities of running the program with MPREC incl fuel, insurance (believed to be unaffected as the learner driver is under the control of the licensed driver.)*
- *Project — Train people to become instructors so as there is a bank of local instructors. Purchase/acquire a dual control car. Further discussion on structure would be required, look at partners ie service clubs.*
- *Possible funding 'Bridging the Gap' may require support from youth.*

- **ACTION:** *EDM's wrote to MPREC ask if they would commit to the project by allowing the use of their car, awaiting response*
- **ACTION:** *Investigate RTA requirements and cost of training and by whom.*
- **ACTION:** *Write to SRC Attn Adria Hertel for support for the program from the Young Leaders.*

## 5. Business Information Evening

Marie has booked the MPC for 16<sup>th</sup> August. Hospitality Students are booked.

**ACTION:** *Marie to request a proposed menu from Tammy for the next meeting .*

**ACTION:** *EDM's to send a Claim to Date to the paper and place in Council column*

Content for the evening was discussed with last years notes on how the evening could run to follow below:

- *Next year: Agreed it should be run again in 2011. After much discussion it was decided that August to October was a good time. Could be built on and improved. Suggestion on the night was to have a local employer speak who has experience engaging trainee/apprenticeships. More encouragement for farmers to attend - involve TAFE Rural Skills Centre – Geoff Bastian or Frank Roberts. Other suggestions: have local JSA staff speak and give examples; have someone to serve drinks.*

David Floyd has discuss with Lee what he would need to have included in the event for it to gain support through his program. Excerpt taken from email from David to Lee on April 13<sup>th</sup>:

- *If we are able to make some of the focus of the event around businesses engaging with schools/parents etc, to support students with school attendance and transitioning through school, I can probably cover the cost of the evening.*

*I mentioned about a guest speaker - Sharon Clerke is a Senior Project Director with the Australian Council for Educational Research and her project is Schools First, an initiative sponsored by NAB. ACER conducted research into school-community partnerships in 2007-8 and, working with the Foundation for Young Australians, put together a proposal to encourage schools across Australia to form partnerships with the community (including local businesses)..*

*Sharon could give a presentation about partnerships she has seen in action and talk about the benefits of partnerships to the whole community ; including the business sector. She would also be happy to be part of a Q and A type forum.*

*Sharon has to be in Melbourne Wednesdays, but would be available to attend on a Monday or Thursday evening (for example Thurs 11/8).*

## 7. General Business

7.1 Ana Pateman (Western Student Connections) — they have the new contract to manage the Trade training centres for Coonamble and Gilgandra High Schools as well as Gular Central School. These three schools are to work together. It is envisaged the curriculum at each school will highlight each of their centres. WSC contract for the next phase is to promote School Based Trainees in the town.

The new facilities in each town will be:

- Gulargambone — Primary Industries (Ag Farm)
- Gilgandra — hospitality room and industrial facility in Metals and Construction
- Coonamble — Hospitality training plus Metal Engineering

There are four phases of the plan:

1. The signing of the contract signifying the commencement of the program will take place shortly. An action plan will be developed and the promotion of the project is to start nearer the end of the year.
2. Assist each of the Schools with the promotion of the program to employers encouraging them to take on a students for a School Based trainee. DEWR have insisted that students will enrol in a trade training centre.

An initial meeting will be held in Dubbo for all schools in the region involved in the program. Planning for the start of next year. The meeting will involve the Principal and 2 other staff from each of the schools. There are 56 schools in the region getting trade training centres.

It is thought that in some instances Students from each of the clusters could come together to complete joint assessments, the use of 'connect class rooms' may be utilised for training. TAFE is also part of the project once the industry standard facilities are built TAFE will be able to utilise to run courses ie Rural Skills courses run in Dubbo could potentially be run in Gulargambone.

Full logistics for the project are yet to be defined.

7.2 Zoe Bridges through Outreach has funding to run Rural Skills courses.

7.3 The group discussed the need for a full time Centrelink office, preliminary unofficial discussions indicate it is unlikely we will ever secure a full time Centrelink office. (Council is writing to the minister regarding this issue.)

7.4 Amanda Nixon new employee at Sureway briefly attended the meeting to introduce herself. Her office hours are Tuesday and Wednesday.

7.5 Mission Australia Youth Connections workers attended the meeting at about 11am. The Youth Connections program was explained by Jade McCarthy from the Dubbo office along with Josh Fullers and Damien based in Gilgandra. Josh and Damien will visit Coonamble weekly until a suitably qualified person is found for the full time position in Coonamble. They were meeting with the principals from both the CHS & CPS. Referrals will be forwarded through to the Dubbo office. Their main focus is on education and working with young people who have become disengaged and are at risk of leaving school, developing pathways for the students to stay in School (See attach facts sheet.)

**10. NEXT MEETING: TUESDAY 7<sup>th</sup> June, 2011  
10AM, GLOBAL VILLAGE  
Castlereagh St, Coonamble.**

**18. REPORT BY TOURISM DEVELOPMENT MANAGER  
FOR COUNCIL MEETING WEDNESDAY 8 JUNE 2011**

**Recommendation:**

**That the report by the Tourism Development Manager be received and dealt with.**

**Tourism Development**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>OUTCOMES</b>	<b>DUE COMPLETION /STATUS</b>
NSW Tourism Awards	<ul style="list-style-type: none"> <li>Assisted Gulargambone Caravan Park and Warrumbungle Cluster with Inland Tourism Awards submissions</li> <li>Working with Moorambilla Festival and Mt Tenandra on NSW Tourism Awards entries</li> </ul>	<ul style="list-style-type: none"> <li>Inland NSW Tourism Awards announced on 30 July</li> <li>NSW Tourism Awards submissions close 25 July</li> </ul>	30 July
Quambone-Primitive campground	<ul style="list-style-type: none"> <li>No action this month</li> </ul>	<ul style="list-style-type: none"> <li>Site ready mid 2011</li> </ul>	In-progress
Bore sign for Smith Park	<ul style="list-style-type: none"> <li>Revised draft &amp; sent to production</li> </ul>	<ul style="list-style-type: none"> <li>Under construction</li> </ul>	Installed June
Gulargambone Riverwalk	<ul style="list-style-type: none"> <li>Commenced discussions on directional and interpretative signage</li> </ul>	<ul style="list-style-type: none"> <li>Looking at options to work with MPREC</li> </ul>	ongoing

**Visitor Services**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>OUTCOMES</b>	<b>DUE COMPLETION /STATUS</b>
Visitor Information Centre-Coonamble (CVIC)	<ul style="list-style-type: none"> <li>Costing options for possible relocation</li> </ul>	<ul style="list-style-type: none"> <li>No figures at time of report</li> </ul>	Ongoing
Visitor Information Centre (GVIC) – Gulargambone	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>No figures at time of report</li> </ul>	Ongoing
Information Packs (via web site form)	<ul style="list-style-type: none"> <li>Sent out 4 packs</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Complete

**Marketing, Promotion & Events**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>OUTCOMES</b>	<b>DUE COMPLETION /STATUS</b>
Web Site Promotion/Other events	<ul style="list-style-type: none"> <li>Revised homepage format</li> <li>Loaded over 14 events to the council event calendar</li> <li>Trained two staff on loading events to web</li> <li>Created Council Facebook page</li> </ul>	<ul style="list-style-type: none"> <li>Web site averaging 100-200 hits a day</li> </ul>	Complete
2011 Events Calendar	<ul style="list-style-type: none"> <li>No action this month</li> </ul>	<ul style="list-style-type: none"> <li>Calendar to be 2011-2012 and be released mid-year</li> </ul>	July 2011
Moorambilla Festival	<ul style="list-style-type: none"> <li>Finalised Tent City Report Tent</li> <li>Finalised Train Accommodation report</li> </ul>	<ul style="list-style-type: none"> <li>First meeting of the local committee was held 18 April</li> </ul>	Event held 23-25 September
Coonamble Rodeo & Campdraft	<ul style="list-style-type: none"> <li>Updated Rodeo Web site</li> <li>Prepared Rodeo Radio advert</li> <li>Distributed posters</li> <li>Prepared accommodation update</li> </ul>	<ul style="list-style-type: none"> <li>Strong registrations</li> </ul>	Event held 11-13 June 2011

**Tourism Signage**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>OUTCOMES</b>	<b>DUE COMPLETION /STATUS</b>
Information Sign- Castlereagh Street	<ul style="list-style-type: none"> <li>No action this month</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
AVIC signage for Bourbah Street Intersection	<ul style="list-style-type: none"> <li>Costed signage</li> </ul>	<ul style="list-style-type: none"> <li>Signage ordered</li> </ul>	June 2011

**Industry and Regional Partnerships**

<b>PROJECT</b>	<b>ACTIONS</b>	<b>OUTCOMES</b>	<b>DUE COMPLETION /STATUS</b>
Warrumbungle Cluster (Gilgandra, Coonamble, Narrabri and Warrumbungle Shires)	<ul style="list-style-type: none"> <li>Configured bluetooth devices</li> <li>Prepared mail-out</li> <li>Prepared advertising</li> </ul>	<ul style="list-style-type: none"> <li>Entered 2011 Inland NSW Tourism Awards Marketing category</li> </ul>	Mail-out to community from 20 June
Campbelltown City Council	<ul style="list-style-type: none"> <li>Arranged itinerary for Campbelltown delegation</li> </ul>	<ul style="list-style-type: none"> <li>Delegation now to consist Mick Sewell and guest</li> </ul>	Delegation in town 10-13 June
Great Inland Way	<ul style="list-style-type: none"> <li>No action this month</li> </ul>	<ul style="list-style-type: none"> <li>New GIW brochure being developed and due July</li> </ul>	Meeting June 2011
Central NSW Tourism	<ul style="list-style-type: none"> <li>Board teleconference 17-18 May</li> <li>Attended Central NSW tourism Special General meeting on 8 June</li> </ul>	<ul style="list-style-type: none"> <li>Members of CNSWT will be voting on the amalgamation proposal on 8<sup>th</sup> June</li> </ul>	Possible amalgamation from 1 July
Coonamble Streets Ahead	<ul style="list-style-type: none"> <li>No meeting held this month</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	Next meeting June
Coonamble Heritage & Historical Museum Committee Meeting	<ul style="list-style-type: none"> <li>Attended meeting on 26<sup>th</sup> May (see attached minutes)</li> </ul>	<ul style="list-style-type: none"> <li>52 copies of 'A vision splendid' have been sold</li> <li>Arranged for purchase of laser printer at the museum to print labels for displays</li> </ul>	Next meeting July

**RECOMMENDATION:**  
**That Council adopt the report submitted by the Tourism Development Manager for the month of May 2011.**

**STEVEN BALDWIN**  
 Tourism Development Manager  
 30 May 2011

**19. REPORT BY SALEYARD MANAGER  
FOR COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**Recommendation:**

**That the report by the Saleyard Manager be received and dealt with.**

**19.1 SALES****CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
13.05.11	Fat	1123	5,558.85	21	76.65	1144	5,635.50	-
04.05.11	Store					1067	3,894.55	-

<b>Totals:</b>	Scale	1123	head		\$5,558.85			
	VA	21	head		\$ 76.65			
	Store	1067	head		\$3,894.55			
	Yards	NIL	each		\$ NIL			
	NLIS Scanning	2431	head		\$1,701.70		<b>\$11,231.75</b>	

**19.2 CASUAL WEIGHING & CASUAL USE**

NIL

**19.3 SALEYARDS ACCOUNT**

Period to <b>31 May 2011</b>	Income	\$176,842.63
	Expenditure	\$142,043.99
	Surplus/(Deficit)	\$ 34,798.64
Balance General Fund (30/6/2011)		\$ 11,378.00

**19.4 QUOTE – UPGRADE DRAFTING YARDS**

At the last Saleyards Management meeting, Mr. Henry Andrews agreed to provide a quotation to upgrade the drafting yards at the Saleyards. The estimate is \$55,000 plus the cost of pneumatic rams for gates. A copy of the rough design is attached to this report.

**(NOTE BY DIRECTOR OF ENGINEERING SERVICES – Council is required to obtain plans, certifying that the structural works comply with Australian Standards. Accordingly, a quote should be obtained for the drafting and design of the upgrade)**

**GREG ROBINSON**  
Saleyards Manager

30 May 2011

**20. REPORT BY CONTRACT RANGER**  
**COUNCIL MEETING WEDNESDAY, 8 JUNE 2011**

**Recommendation:**

**That the reports by the Contract Ranger for the month May 2011 be received and dealt with.**

THE REPORT WAS NOT TO HAND AT TIME OF PRINTING

**Recommendation:**

**That the report be noted and adopted.**

**CASSANDRA BOYCE**

Contract Ranger

June 2011

**21. QUESTIONS WITH NOTICE**  
**COUNCIL MEETING WEDNESDAY 8 JUNE 2011**

**NIL**

**22. GENERAL BUSINESS**  
**COUNCIL MEETING WEDNESDAY 8 JUNE 2011**