

5. DEPUTATIONS/ DELEGATIONS
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

9.30 a.m. Mrs Anne Kennedy
Address Council on Coal Seam & Gas Exploration

9.45 a.m. Mr Jim Larkin
Report to Council on Demand Farming and associated
activities.

10.00 a.m. Mr Greg Kilby
Address on Shire Roads

6. DECLARATION – CONFLICT/PECUNIARY INTEREST
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

7. CONFIRMATION OF MINUTES
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

**7.1 MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE, ON WEDNESDAY, 8TH
JUNE, 2011 COMMENCING AT 9.08 A.M.**

PRESENT: Cr Tim Horan, Mayor, in the Chair, with Crs. J. Canham, B. O'Brien, T. Cullen, M. Webb, D. Schieb and A. Karanouh.
Also present were the General Manager, Mr. Warren, the Director of Engineering Services, Mr Brodbeck, the Director of Corporate Services, Mr. Quarmby and Mrs Moorhouse.

2.0 ACKNOWLEDGE ORIGINAL OWNERS OF THE LAND

At this juncture, the Mayor acknowledged the original owners of the land, both past and present.

3.0 PUBLIC QUESTION TIME

Nil

4.0 APOLOGY

Nil

5.0 DELEGATIONS

Two formal delegations were booked to address the meeting:

- (a) Mr Adam Cohen – Presentation on youth services within the Shire.
- (b) Ms Janelle Whitehead, CEO – Murdi Paaki Regional Enterprise Corporation

The General Manager informed the meeting that he has not been able to contact Janelle Whitehead and it would appear that she is not going to attend today's meeting.

6.0 DECLARATIONS OF INTEREST

Nil

7.0 CONFIRMATION OF THE MINUTES

9168 RESOLVED on the motion of Crs O'Brien and Schieb that the minutes of the Ordinary Meeting of Coonamble Shire Council, held on 11 May, 2011 be confirmed.

BUSINESS ARISING:

(a) Tooraweenah Road – Shire Road 2

Cr. Schieb referred to the “black spot” area on this road and asked whether Council intended to take any remedial action, as the section was included as a dangerous one. The Mayor referred to have travelled the road recently and said he thought it was in good condition – he mentioned other roads within the Shire would could also be included in this category.

(b) Overgrown Blocks – Flats Opposite Bowling Club

Cr Schieb asked whether any action has been taken about the overgrown state of this premises. The General Manager said the issue was raised with and photographs supplied supplied to the Rural Fire Service, without result. Mr Warren said it will now be referred to the Hazard Reduction Section of the RFS in Dubbo. Cr Schieb said neighbours are complaining about mice coming from the area. The General Manager said Council would take action where vermin was the issue and he would take the matter up with the Manager – Environmental Services.

(c) Main Street Beautification

Cr Schieb referred to the survey taken at the Show regarding the main street beautification proposal and asked whether the surveys have been collated. The General Manager said that a report will be prepared for the July meeting.

At this juncture, 9.16 am, Cr Cullen arrived at the meeting.

The Mayor referred to this project and asked Councillors’ views, saying he had received information that some Councillors are against the beautification proposal. Cr Karanouh said a number of people have approached him and the main concern is that they do not want any trees to be removed from the area. He said another concern was that of crossings – the public want two crossings – one each end of the street and there is also concern regarding the amount of money to be spent.

The Mayor said, at this stage, nothing is ‘set in concrete’ – Council allocated \$15,000 to get ideas on the board and that is what has been done, with the plans on display being only concept designs which came from a meeting he and Cr Karanouh had with the landscape designer. The General Manager said the design plans have been on display well over the prescribed 28 day period and will continue to be available until a final design is approved. He said that costings cannot be provided until then and, at that time, Council may decide to stage the project.

At this juncture, 9.24 am, Adam Cohen from the Coonamble Youth Centre arrived at the meeting.

Cr. O'Brien brought to attention the issue of crossings and said that raised crossings are what she would like to see. The Mayor said that this concept would also provide a 'speed hump' function. Mention was also made of the need to keep crossings open and not have hedges, or the like, obstructing view. Councillors said that business houses must come on-side and work with Council on improving the CBD.

Cr. Cullen said he was not in favour of outlaying large amounts of money on the project. The Mayor assured him there has been no decision one way or another at this point, but the plans would continue to be on display and all suggestions put forward would be considered. Cr. O'Brien said the area needs better signage – Cr. Karanouh said he thinks it is a good idea to at least freshen the area up.

(d) Farming Update

The Mayor invited Cr Cullen to give an update on farming activities. Cr Cullen said the Common has been sprayed and will be sown before the weekend. At this point, the Aerodrome and "The Meglo" land would not be farmed because of dry conditions. He said that should circumstances change further consideration may be given to those areas.

Cr. Cullen referred to an offer put to him to lease a block at "The Meglo" – the General Manager said that the proponent should put his offer in writing for Council to consider.

PRESENTATION – YOUTH CENTRE FACILITIES

The Mayor welcomed Adam Cohen to the meeting. Adam thanked Council for the opportunity to address Councillors and informed the meeting of services offered, the layout of the Centre and the large range of activities provided for youth.

He pointed out the Centre has five activities rooms and many activities are implemented within the community, e.g. skate park days, swimming, fishing, sporting activities, cooking classes, bowls, links to learning and others. Adam said that the Holiday Program was the busiest time for the Centre and additional programs are implemented to provide activities for youth, which include various sporting competitions, movie nights, discos, trips away, family fun days and night games.

Adam pointed out that the Centre has at least 12 programs running all the time and said the after school program provides basketball competitions, pool competitions, gym workouts, touch football competitions, study time with computers, help with homework, arts and crafts and many other activities. He said the Centre is involved with all the schools in various sports codes and it is also involved with assisting the disabled with sport – this program is in partnership with family support group and over the past two years cricket,

swimming, soccer, walking, bowls, life ball and basketball have been included. Adam said Youth Centre staff also help with coaching for the Tri State Games that Greene Villa attends each year. He said there was also an arts and crafts program for disabled persons (youth and older) to participate and enjoy.

The Youth Centre also conducts a fitness program which has been running for about three years, which concentrates on the correct use of weights and fitness equipment in the gym, correct eating for a healthy body, etc.

The links to learning program is a targeted program implemented by the NSW Department of Education & Training to improve outcomes for youth people. It focuses on effective transitions for 'at-risk' youth and provides grants to non-government community organisations to assist in working with young people who have left or are at risk of leaving school so they can reach their full potential. Adam said students in Years 7 to 12, identified as 'at risk of disengaging from their education' are provided with development and support services to assist them to remain or re-engage with education, training or employment.

Another area of activity is Youth Week which celebrates young people and their contribution to the local community. Adam said the theme for 2011 is "*Own It*" which promotes young people taking ownership of their future and choices. Workshops are held and community members are encouraged to attend.

The other programs conducted by the Youth Centre include:

- Lloyd McDermott Indigenous Rugby Program
- Suspension School Program (provides a place for the student to keep up with school work when suspended – partnership with the public school and the high school – needs parents support)
- Distance Education – gives youth who have problems at school a chance to finish off schooling (Dubbo Distance Education runs the program with Murdi Paaki Youth Centre)
- MEND Program – empowers young people to become fitter, healthier and happier in themselves.
- Murdi Paaki Aboriginal Young Leaders Project

Adam referred to the various partnerships the youth centre has formed with a number of agencies which deliver programs, courses and support to assist youth.

The Mayor thanked Adam for his presentation and said that Councillors would carry out an inspection of the Youth Centre during the Luncheon adjournment today. Adam invited Council to put forward any suggestions and/or ideas it may wish to implement and said the Centre is always open to input and happy to help in any way it can.

Adam left the meeting at 10.21 am.

GULARGAMBONE YOUTH CENTRE

The Mayor tabled an update from the Gulargambone Community and the Youth Centre on activities being undertaken. It was noted that the breakfast program last term was a success, along with McKillop and Vacation Care. Positive feedback has been received from the community – advising that Youth with a Mission (YWAM) was also involved in the program. Saying that during NAIDOC Week the Centre will have a Multi-Cultural week in conjunction with YWAM. Advising they are also starting a vegetable garden at the centre with donations of timers and black hoses from Mr John Earsman. Thanks was extended to Coonamble Aboriginal Medical Centre, Reconnect, Dominic Spora and Cr. Karanouh for their generosity to the Centre. A copy of this report was provided for each Councillor.

8.0 RESOLUTION BOOK UPDATE

9169 RESOLVED on the motion of Crs. O'Brien and Canham that the Resolution Book Update be received and dealt with.

MATTERS ARISING:

(a) Sale of Shares – Min No 7849

The Director of Corporate Services said the sale of shares is finalised with a cheque in the amount of \$3,856 expected shortly which will be deposited in the farming reserve.

(b) Water Filtration Project – Min No 9152

The Mayor said that funding is not available from the State Government for this project. Cr. Karanouh asked whether the new Minister made any mention of additional funding at the Conference. Council noted that it would be required to fund the work from the water reserve.

At this juncture, 10.25am the meeting adjourned for morning tea and resumed at 10.45am.

9.0 MAYOR'S ACTIVITY REPORT

The Mayor informed the meeting that he did not have a written report this month and provided an brief review of the recent Shires Association Annual Conference. Cr Horan said new ministers made big commitments, but he said that cuts in expenditure must be expected.

The Minister for Roads & Ports, Duncan Gay, spoke about transport infrastructure, he mentioned that the 110km/hr speed limit would be reinstated to the Newell Highway, however some areas will retain the 100km/hr limit. In response to a question from Cr. Cullen, the General Manager said no mention was made of the rail line upgrade.

Water issues were raised at the Conference. Overall, it was thought that most water authorities do a good job, but it seems they would like to see councils coming together to form Alliances, however it was stated that there would be no forced amalgamations. The General Manager said that Alliances are viable when councils are located in closer proximity to one another, however huge distances in this area would make it difficult to form an alliance.

The Mayor said that it has been decided to go with One Association, however this would be a lengthy procedure and possibly would not be operational for at least two years. Cr. Ray Donald was appointed President of the Shires Association for the ensuing term.

Another issue raised was Elections and after the 2012 elections it was indicated that they would be handed back to individual councils to decide whether to oversee their own elections or refer them to the Electoral Commission to conduct on their behalf.

The Mayor thanked Crs Webb and O'Brien, along with the General Manager, for attending the CWA function in Coonamble on Tuesday 7 June at which the State President of CWA was in attendance.

Cr Horan said the recent Protest March was a success, however the latest statistics were released yesterday and it was disappointing to see that Coonamble's crime rates have increased in the areas of domestic violence (+13%) and break and enter (+41½%). Cr Cullen said it seems that the police are doing their job – the Mayor acknowledged that the "clear up" rate is good, however we want to see a more proactive role.

The General Manager informed Council that Superintendent Bob Noble would be meeting with him and the Mayor at Council's Office tomorrow (9 June 2011) at 11.00 a.m. Cr. Horan invited all councillors to attend the meeting and raised issues that should be discussed with Supt Noble tomorrow. The Mayor referred to Item 10.7 in the Precis of Correspondence – a letter from Mr. Kevin Humphries, which stated that *"...he has a concern about the relationship between council and the local police, which he hopes will improve"*.

9170 RESOLVED on the motion of Crs. Horan and O'Brien that Council write to Mr. Kevin Humphries, Member for Barwon, clarifying the issue regarding Council's relationship with police.

9171 RESOLVED on the motion of Crs. O'Brien and Webb that the report on Mayoral activities be adopted.

10.0 CORRESPONDENCE

9172 RESOLVED on the motion of Crs. O'Brien and Canham that the Correspondence be received and dealt with.

Section A –For Council’s Consideration:

10.1 GULARGAMBONE RURAL TRANSACTION CENTRE INC PR2606-03 (34865)

9173 RESOLVED on the motion of Crs. O’Brien and Karanouh that Council advise the Gulargambone Rural Transaction Centre Inc that the Community Based Heritage Study Plan was adopted at the meeting on 11 May 2011, following consideration of submissions, noting the closing date for submissions was 18 March 2011.

**10.2 GULARGAMBONE JOCKEY CLUB D7 (34972)
A MOTION**

PROPOSED by Cr O’Brien **SECONDED** by Cr Schieb that Council contribute \$500 sponsorship to the Gulargambone Jockey Club for its race meeting in August, 2011.

AN AMENDMENT

9174 PROPOSED by Cr Cullen **SECONDED** by Cr Canham that Council contribute \$200 sponsorship to the Gulargambone Jockey Club for its race meeting in August 2011.

On being put to the vote, the **AMENDMENT WAS CARRIED** and **on becoming the motion was carried.**

**10.3 COONAMBLE RURAL TRANSACTION CENTRE D7 + D5-4 (34984)
A MOTION**

PROPOSED by Cr Karanouh **SECONDED** by Cr. Schieb that Council not agree to contribute \$1,637.50 towards the refurbishment of Shop 4 in the Coonamble RTC.

On being put to the vote, the MOTION WAS LOST.

9175 RESOLVED on the motion of Crs. O’Brien and Canham that Council agree to contribute \$1,637.50 towards the refurbishment of Shop 4 in the Coonamble RTC from the 2011/2012 financial year from the maintenance budget.

10.4 COONAMBLE PUBLIC SCHOOL R4-2 (34985)

Drawing attention to the latest water and sewerage account in the amount of \$19,237.33 which has been caused by leaking water pipes under some of the buildings at the School.

9176 RESOLVED on the motion of Crs. Webb and O’Brien that Council:
(1) Decline to refund any portion of the water usage charge.

- (2) Refund \$4,459.42 of the sewer charge, due to the fact that the leaking water pipe placed no load on the sewer system upon which the charge is based
- (3) Authorise the writing off the \$4,459.42 of sewer charges.

10.5 GRAINCORP R8-6-2 (34964)

The Director of Engineering Services stated that every year GrainCorp raises issues that it wants Council to address. Mr Brodbeck said that Council should request GrainCorp to contribute to works that it requires Council to undertake for harvest traffic. The Director said he has issues with safety caused by B-Doubles using areas that are not designed for large vehicles.

9177 RESOLVED on the motion of Crs. O'Brien and Webb that Council instruct the General Manager to clarify the issues relating to Railway Street and higher mass limit vehicles with GrainCorp and report back to Council at the July meeting.

10.6 COMMUNITY SERVICES DEPARTMENT OF HUMAN SERVICES NSW C8-6 (35003)

9178 RESOLVED on the motion of Crs. Schieb and O'Brien that Council authorise the affixing of the Common Seal on the Children's Services Program funding agreement for 2011/2012.

Section B – Information Only

10.7 KEVIN HUMPHRIES MP P5 (34915)

Referring to Council's letter in relation to law and order issues and saying he has attended a number of meetings in both Coonamble and Gulargambone in recent months. Saying some issues raised will be brought forward and resolved sooner rather than later and advising he is requesting further action through the Premier's Department in bringing the agencies together to 'tighten up' on some of the juvenile related issues.

Council noted that a resolution was passed earlier in the day to respond to this letter.

10.8 KEVIN HUMPHRIES MP C6-13 (34914)

Thanking Council for its letter outlining the composition of the Local Traffic Committee and saying he is happy if Cr Karanouh would consider being a delegate of the Committee on his behalf.

10.9 KEVIN HUMPHRIES MP R8-4 (34912)

Thanking Council for its consent to being involved in the Regional & Strategic Roads proposal and its commitment to pay its share of \$5000.

10.10 NSW DEPARTMENT OF EDUCATION & TRAINING E1 (34923)

Acknowledging Council's letter of 21 April 2011 to the Minister for Education concerning truancy and saying matters raised have been noted and are presently receiving attention.

10.11 REGIONAL MANAGER, NSW ROADS & TRAFFIC AUTHORITY F5 (34942)

Placing on record thanks and appreciation to all involved in the most recent flooding event, saying their prompt and professional responses and high level of dedication and cooperating during the emergency were outstanding.

10.12 NSW STATE EMERGENCY COMMITTEE E4

Advising that Mr Alex Smith AM resigned as Chair of the State Emergency Management Committee, effective 22 April, 2011. Stating the Premier has announced the appointment of Mr Phil Koperberg AO AFSM BEM as the new Chair.

10.13 CASTLEREAGH LOCAL AREA COMMAND P5 (34952)

Forwarding copies of media releases which were provided with Councillors business papers.

10.14 DEPARTMENT OF HEALTH AND AGEING H2 (34980)

Thanking Council for its letter to the Minister for Health & Ageing regarding Coonamble Rural Transaction Centre's Medicare booth and advising the matter has been forwarded to the Minister for Human Services for appropriate action.

10.15 NSW OMBUDSMAN P15 + I2 (34951)

Referring to the previous letter to Council (7/3/2011) wherein the sets of changes to the renamed Public Interest Disclosures Act 1994 were outlined. Saying it would be beneficial to nominate a senior person to coordinate Council's work in this area.

10.16 LOCAL GOVERNMENT & SHIRES ASSOCIATIONS OF NSW L9 (34983)

Advising that the *Modernising Local Government: Consultation Report* is available on the Associations' web site. Stating the Associations have analysed feedback from focus groups and submissions and prepared this report which the Associations' executives will consider and determine the next steps by 31 July 2011.

10.17 COONAMBLE CHAMBER OF COMMERCE and COONAMBLE COMMUNITY WORKING PARTY

Forwarding copy of minutes:

- (a) Coonamble Chamber of Commerce – meeting on 19 May 2011

- (b) Coonamble Community Working Party – meeting on 29 March 2011.

10.18 DEPARTMENT OF HEALTH & AGEING

G5-45 (35017)

Thanking Council for submitting an application for Phase 2 of the Healthy Communities Initiative Local Government Area (LGA) Grant Program. Advising that a large number of applications were received for the 33 LGA Grants available and on this occasion Coonamble Shire Council was not successful.

**10.19 AUSTRALIAN GOVERNMENT – MEDICARE AUSTRALIA
(35010)**

H2

Advising the Medicare access point at Coonamble will be closed in late May due to very low usage. Stating that when closed local residents can still conduct Medicare business at the same location because the Rural Transaction Centre also functions as a Centrelink Agent and the facilities provided by Centrelink can be used for Medicare online and telephone claiming.

9179 RESOLVED on the motion of Crs.Schieb and O'Brien that the information contained in Item No 10.7 to Item No 10.19 (inclusive) be noted.

URGENT BUSINESS – SUPPLEMENTARY PRECIS OF CORRESPONDENCE

9180 RESOLVED on the motion of Crs. Canham and O'Brien that the following matters be classified "urgent" and dealt with.

**10.20 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT
(35030)**

L10-1

Circular No 11-07 of 1 June 2011 – Saying the purpose of the circular is:

1. to advise councils of the Division of Local Government's review of the Model Code of Conduct for Local Councils in NSW (the Model Code); and
2. to invite submissions on a discussion paper the Division has prepared in relation to its review.

Requesting general managers to bring the discussion paper to the attention of councillors and staff, pointing out that written submissions must be received by **15 July 2011**.

9181 RESOLVED on the motion of Crs. Karanouh and Webb that Council:

- (a) note this correspondence from the Premier & Cabinet Division of Local Government,
- (b) encourage all councillors to read through the discussion paper and provide input for consideration in the revised Model Code
- (c) re-list this matter for determination at the July meeting to enable a response to be provided.

10.21 COONAMBLE COMMUNITY SAFETY COMMITTEE P5 (35035)

9182 RESOLVED on the motion of Crs. Schieb and Cullen that Council support the actions of the Coonamble community and lobby the Premier (cc Kevin Humphries) and the Attorney-General, as follows:

1. Review the number of agencies dealing with dysfunctional families.
2. Provide better coordination between agencies supporting families and bring them under a single unit.
3. Include local government at regional management level in addressing these problems.

10.22 PREMIER & CABINET DIVISION OF LOCAL GOVERNMENT L9-1 (35016)

9183 RESOLVED on the motion of Crs. O'Brien and Webb that Council authorise the Mayor (or his nominee) and the General Manager (or his nominee) to attend the two day workshop in Dubbo – *Local Government – Destination 2036* – on 17 and 18 August, 2011.

10.23 CAMPBELLTOWN CITY COUNCIL A11 + T3-11 (35025)

9184 RESOLVED on the motion of Crs. Webb and Karanouh that Council contribute \$1,000 sponsorship of the Sculpture Award of the 2011 Festival of Fisher's Ghost Art Award.

10.24 SUPT BOB NOBLE, CASTLEREAGH LOCAL AREA COMMAND P5 (35055)

Thanking Council for forwarding letters from a number of people expressing concerns over crime in Coonamble. Advising that issues identified will be taken up with those involved by Inspector Spliet and the Sergeants at Coonamble. Saying a response will be provided to each of the writers where addresses were provided, regardless of whether their letters set out any complaint issues about the conduct of police. Supt Noble says he appreciates the collaborative spirit that continues between Council and the Castlereagh LAC and looks forward to furtherance of this approach.

9185 RESOLVED on the motion of Crs. Webb and Canham that Council note the contents of Supt Noble's letter and at the meeting with the Superintendent on Thursday 9 June, 2011 draw his attention to some issues of concern in the letter.

At this juncture, Council's Economic Development Manager was in attendance to present her report.

17.0 REPORT BY ECONOMIC DEVELOPMENT MANAGER

9186 RESOLVED on the motion of Crs Karanouh and O'Brien that the report by the Economic Development Manager be received and dealt with.

The following topics were raised:

- Stand at Coonamble Show – Indoor Arena and Eco Spa projects were on display with feedback requested. Also on display were the concept plans for the main street upgrade. Cr Cullen asked why feedback is being sought about the indoor arena – the EDM said that the actual placement has not been finalised as yet and also still seeking ideas for events, etc.
- Indoor Arena Model – advised High School students would have model ready for display at the rodeo.
- Eco Spa Project – application submission to Industry & Investment for \$25,000 funding.
- Heritage – Funding program ends in May and the \$7,500 grant has all been expended.
- Saleyards Promotion – Logo still being designed. Hoping to commence in conjunction with the first presale scanning sale which will be held in two weeks.

SHIRE 'RIDE THE SPIRIT' BUSINESS AWARDS

9187 RESOLVED on the motion of Crs. O'Brien and Karanouh that Council:

- (1) Agree to align the Shire *'Ride the Spirit'* Business Awards with the Orana Business Excellence Awards, to be conducted bi-annually, with the next awards to occur in 2012.
- (2) Advise Coonamble Chamber of Commerce of this decision and request it to partner with Council in conducting the Awards in 2012.

COUNTRY WEEK – REGIONAL STAND

9188 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council:

- (1) Agree to contribute to a regional stand at Country Week (5 – 7 August 2011) at a cost of \$800, plus marketing materials, travel and accommodation for two council representatives.
- (2) Source funds from the Economic Development vote activity 'promote and market local business, lifestyle, assets' to a maximum of \$5,000.

9189 RESOLVED on the motion of Crs. O'Brien and Schieb that the report by the Economic Development Manager be adopted.

17.1 MINUTES OF MEETING OF THE EDO NETWORK

9190 RESOLVED on the motion of Crs. Webb and Karanouh that the minutes of the meeting of the EDO Network held in Coonabarabran on 18 April 2011 be noted.

17.2 NOTES – EMPLOYMENT CIRCLE MEETING

9191 RESOLVED on the motion of Crs. Karanouh and O'Brien that the notes from the Employment Circle meeting held on 10 May 2011 be noted.

The EDM left the meeting at 11.50am.

11.0 REPORT BY GENERAL MANAGER

9192 RESOLVED on the motion of Crs. O'Brien and Canham that the General Manager's report be received and dealt with.

11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY

9193 RESOLVED on the motion of Crs. Karanouh and Schieb that Council note Development Application Nos 057/2010 and 002/2011 were approved under delegated authority since last meeting and there were no Complying Development Certificate Applications during that period.

11.2 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS

9194 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council place the amended Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors on public exhibition for the prescribed 28 day period and invite comment **AND FURTHER** that the Policy be formally adopted at the July meeting, taking into account any submissions received.

11.3 CODE OF CONDUCT

The General Manager informed the meeting that he had received a complaint regarding a councillor . He said he has made enquiries and is satisfied there is no breach of the Code of Conduct. Mr. Warren said the complainant has been advised of the decision.

9195 RESOLVED on the motion of Crs. Karanouh and Schieb that Council note the information contained in the report relating to Code of Conduct complaints.

11.4 SMALL VEHICLE REPLACEMENT POLICY

The General Manager referred to the changeover cost of small vehicles, particularly station wagons and sedans, at the three year or 80,000km limit which is now in the vicinity of \$18,000 - \$20,000 per vehicle. He said it is proposed that, while the current three years/80,000kms be retained as a guideline, authority be delegated to the General Manager to determine if such vehicles should be retained. Mr Warren said this was reflected in the draft policy put to Council.

9196 RESOLVED on the motion of Crs. Karanouh and Webb that Council place the draft policy on display for a period of 28 days, inviting comment from the public, before formally adopting it after consideration of any submissions received.

11.5 BARWON DARLING ALLIANCE

9197 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council agree to the proposal to wind up the Barwon Darling Alliance, noting the organisation is basically not operational and has not held a meeting for several years **AND FURTHER** any remaining assets (approximately \$10,000) be donated to Stewart House.

11.6 STATE EMERGENCY SERVICE (SES) – VEHICLE PURCHASE

9198 RESOLVED on the motion of Crs Horan and Karanouh that Council agree to contribute \$25,000 towards the purchase of a Holden 4-wheel-drive vehicle for the local SES unit, such funds to be sources from plant reserve **AND FURTHER** that Council be responsible for registration and insurance.

URGENT BUSINESS – SUPPLEMENTARY REPORT BY GENERAL MANAGER

9199 RESOLVED on the motion of Crs. Webb and O'Brien that the following item be classified "urgent" and dealt with.

11.7 EMERGENCY WORK – FLOODS

9200 RESOLVED on the motion of Crs. Webb and O'Brien that Council:

- (1) Grant employees who worked 16 hours or more overtime during the December flood event one (1) additional day's leave.
- (2) Agree that for future emergency events the provision of the Award at that time apply.

12.0 REPORT BY DIRECTOR OF CORPORATE SERVICES

9201 RESOLVED on the motion of Crs O'Brien and Schieb that the report by the Director of Corporate Services be received and dealt with.

12.1 RATE COLLECTIONS

9202 RESOLVED on the motion of Crs. Webb and Karanouh that the Total Combined Rate Collections to 27 May 2011 be noted. The Director of Corporate Services reported that the fourth rate instalment was not included, as it was due on 31 May 2011.

12.2 LIST OF INVESTMENTS

9203 RESOLVED on the motion of Crs. Webb and O'Brien that the list of investments as at 31 May 2011 be noted, and it also be noted that Council's investments comply with s625(2) of Local Government Act 1993 and Council's Investment Policy.

12.3 DEBT RECOVERY POLICY

9204 RESOLVED on the motion of Crs Karanouh and O'Brien that Council adopt the Debt Recovery Policy, as amended, noting that it has been on public exhibition for the required 28 day period, that the closing date for written submissions was 20 May 2011 and no submissions were received.

12.4 COUNCIL'S PROCUREMENT POLICY

9205 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council adopt the Procurement Policy, noting the document has been on public exhibition for the specified period, that closing date for written submissions was 20 May, 2011 and no submissions were received.

13.0 REPORT BY DIRECTOR OF ENGINEERING SERVICES

9206 RESOLVED on the motion of Crs Karanouh and Schieb that the report by the Director of Engineering Services be received and dealt with.

13.1 TREE MANAGEMENT POLICY AND PROCEDURE

9207 RESOLVED on the motion of Crs Webb and Karanouh that Council adopt the Tree Management Policy and Procedure, noting the document was on display for the required period, that the closing date for written submissions was 15 April, 2011 and no submissions were received.

13.2 WORKING IN HOT OR EXTREME CONDITIONS

9208 RESOLVED on the motion of Crs. Karanouh and Webb that Council adopt the Policy for Working in Hot or Extreme Conditions, noting it was on public display for the prescribed 28 day period, that the closing date for written submissions was 15 April, 2011 and no submissions were received.

13.3 WATER FILTRATION PROJECT

9209 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council:

- (1) Confirm it will fund 50% of the cost of the project, estimated at \$2.1m and, if acceptable to the Federal Government Department, engage the PWD to prepare documentation to invite specialist contractors to tender for a design and construct contract for the Coonamble Water supply;
- (2) Approach the Local Member and seek funding of 25% of the cost of the works.

13.4 COMBARA GARBAGE DEPOT (TIP)

9210 RESOLVED on the motion of Crs.O'Brien and Webb that Council:

- (1) Correspond with local residents at Combara advising that the tip is to be closed;

- (2) Advise the residents at Combara that if they require a weekly pickup service (and if it can be negotiated with the existing contractor) an annual fee of \$305 will apply.

13.5 COONAMBLE LEVEE INVESTIGATION

9211 RESOLVED on the motion of Crs. Webb and O'Brien that Council advise the Office of Environment & Heritage that it favours the levee design based on the 1% flood probability and that it wishes to proceed with the final design and contract documentation in 2011/2012

13.6 WORKS IN PROGRESS

9212 RESOLVED on the motion of Crs Webb and O'Brien that Council note the information contained in this item of the Director of Engineering Services report.

14.0 REPORT BY MANAGER – ENVIRONMENTAL SERVICES.

9213 RESOLVED on the motion of Crs. Schieb and Canham that the report by the Manager – Environmental Services be received and dealt with.

14.1 DOMESTIC ANIMAL POLICY - DRAFT

9214 RESOLVED on the motion of Crs Webb and O'Brien that Council agree to place the draft policy on Keeping of Domestic Animals on public exhibition for the prescribed 28 day period, inviting written submissions and/or comment, before formally adopting the policy at its July meeting, taking into consideration any submissions received.

15.0 ADOPTION OF MANAGEMENT PLAN 2011-2014

(i) Tip Fees:

9215 RESOLVED on the motion of Crs. O'Brien and Webb that a complete review of the current system of management of the Coonamble Waste Depot be carried out at the expiration of the current contract.

15.1 MANAGEMENT PLAN

The General Manager informed the meeting that one submission was received from the public in response to the exhibition of Council's draft management plan for 2011 – 2014 and related to the Fees and Charges Section.

9216 RESOLVED on the motion of Crs. Webb and O'Brien that, in accordance with S406 of the Local Government Act 1993, Council adopt the management plan and revenue policy, noting that one submission was received and considered and that, in compliance with S405, the management plan was advertised and exhibited for the prescribed period of 28 days, with advertisements being placed in the Coonamble Times on 11 May, 2011, 18 May, 2011 and 25 May, 2011.

15.2 ADOPTION OF LEVY OF RATES

9217 RESOLVED on the motion of Crs. that Council adopt the making and levying of rates and charges as follows:

(a) Ordinary Rates

WHEREAS the draft Management Plan and Revenue Policy for the year 1/7/2011 to 30/6/2012 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 11 May, 18 May and 25 May, 2011 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Ordinary Rates and that in accordance with S492, S493 and S529 of the Local Government Act 1993 the following ordinary rates be made and levied on all rateable land within the Shire for the period 1 July 2011 to 30 June 2012:

Type of Rate	Cents in \$	Minimum (\$548)
Ordinary	1.54	340.00
Farmland	0.5182	309.00
Small Rural Holdings	0.768	386.00
Rural Residential	0.67	340.00
Business	2.53	422.00

(b) User Charges - Water and Sewerage

WHEREAS the draft Management Plan and Revenue Policy for the year 1/7/2011 to 30/6/2012 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 11 May, 18 May and 25 May 2011 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the User Charges and that in accordance with S501 and S502 of the Local Government Act 1993 Council levy on such land on which water and sewerage is connected or able to be connected in accordance with S552 as follows:

(i) Water:

Town/Village	Access Charge (\$)	Usage Charge 1 st Tier (c/kl)	2 nd Tier Pricing Limit (kl)	Usage Charge 2 nd Tier (c/kl)
Coonamble	110.00	44	370	67
Gulargambone	160.00	60	430	89
Quambone	175.00	62	430	92

Item	Coonamble (\$)	Gulargambone (\$)	Quambone (\$)
Access charge (20mm meter)	110.00	160.00	175.00
Access charge (25mm meter)	174.00	253.00	277.00
Access charge (40mm meter)	442.00	643.00	704.00
Access charge (50mm meter)	692.00	1,007.00	1,101.00
Access charge (75mm meter)	1,760.00	2,560.00	2,800.00
Access charge (100mm meter)	2,754.00	4,006.00	4,382.00

(ii) Sewer:

Council has adopted a user charge applicable to residential and commercial use – there is no land value based charge.

Residential:

Town/Village	Annual Domestic Charge (\$)
Coonamble	396.00
Gulargambone	540.00
Coonamble - Flats	329.00
Gulargambone – Flats	448.00

Non-Residential:

The sewer charge for non-residential services is a minimum charge of:

Coonamble \$396.00 and
Gulargambone \$540.00

Non-residential services are also subject to sewer discharge factor (usage charge) related to water consumption. Further information is contained in Council's Water and Sewer Management Plan.

Treatment Charge – per kilolitre:

Coonamble 82 cents/kl
Gulargambone 98 cents/kl

(c) Domestic Waste Management Service (Garbage)

WHEREAS the draft Management Plan and Revenue Policy for the year 1/7/2011 to 30/6/2012 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 11 May, 18 May and 25 May 2011 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period no objections or submissions have been received in making the Domestic Waste Management (Garbage) Rates and that in accordance with s496 and s501 of the Local Government Act 1993 Council levy a charge for the year 1 July, 2011 to 30 June, 2012 as follows:

Coonamble	\$270.00
Gulargambone	\$353.00
Quambone	\$305.00
Vacant Land	\$ 45.00

Commercial Waste Management Charge:

Coonamble	\$270/service
Gulargambone	\$353/service
Quambone	\$305/service

(d) Interest on Outstanding Rates and Charges

In accordance with section 566 (3) of the Local Government Act 1993, interest on outstanding rates and charges is set as per the Determination of the Minister for the period 1 July 2011 to 30 June, 2012.

(e) Fees and Charges:

Submission by Col Ryan

"Asking Council to reconsider the proposed charges for water at the Gulargambone standpipe. Charges for this are much more expensive than the water prices charged for the town supply".

"Fees & Charges:

Private Water Sales – per kilolitre \$4.40"

Council noted the basis of the submission is the comparison between the price per kilolitre paid by residents in Gulargambone and the price for private water sales from the standpipe. The submission does not take into consideration the access charge paid by the ratepayer. The comparable size with the standpipe is 100mm and the access fee for 100mm is \$4,006.40, water consumption of 500kl, including the access charge, plus the usage charge would equate to \$8.69/kilolitre, made up as follows:

▪ Access charge	\$4,006.40
▪ Usage charge	\$ 337.70

WHEREAS the draft Management Plan and Revenue Policy for the year 1/7/2011 to 30/6/2012 was prepared by Council in accordance with S402 and advertised in the Coonamble Times on 11 May, 18 May and 25 May 2011 in accordance with S405 **AND WHEREAS** a period of 28 days since the publication of that notice was given and during the period one objection has been received in making the fees and charges and in accordance with S501 of the Local Government Act 1993 Council adopt the fees and charges for period 1 July 2011 to 30 June 2012, after having considered the submission received **AND FURTHER** that Council, in setting these charges, examined the criteria detailed in S539.

15.3 ADOPTION OF 2011/2012 ESTIMATES

9218 RESOLVED on the motion of Crs. Webb and O'Brien that Council hereby votes for expenditure for the period 1 July 2011 to 30 June 2012 the sums set out in the draft estimates considered by Council on 13 April 2011 and advertised in the Coonamble Times on 11 May, 18 May and 25 May 2011, details of which are as follows:

Details	Expenditure	Income
Administration	7,124,275	9,813,980
Public Order & Safety	579,720	297,930
Health	227,880	3,200
Community Services & Education	118,880	55,230
Housing & Community Amenities	1,199,790	749,290
Water Supplies	761,018	1,173,800
Sewerage Services	892,345	851,792
Recreation & Culture	1,214,665	80,200
Mining, Manufacturing & Construction	1,407,430	1,500,000
Transport & Communication	8,929,880	5,521,770
Economic Services	1,032,390	675,875
Capital – General	3,520,071	2,019,153
Capital - Water	650,000	-
Capital – Sewerage	324,132	214,593
TOTAL	27,982,476	22,952,313

16.0 REPORTS BY VARIOUS COMMITTEES/DELEGATES

9219 RESOLVED on the motion of Crs. Webb and Karanouh that the reports by Various Committees/Delegates, as submitted, be noted.

16.1 MINUTES OF SALEYARDS MANAGEMENT COMMITTEE MEETING

9220 RESOLVED on the motion of Crs. Webb and O'Brien that the minutes of the Saleyards Management Committee meeting held on 25 May 2011 be received and dealt with

(a) Pre-Sale Scanning Contract

9221 RESOLVED on the motion of Crs. Webb and O'Brien that Council adopt the recommendation of the Saleyards Committee that the services of Allan McGrath Pre Sale Scanning Contractor from Dubbo be engaged by the Coonamble Associated Agents Pty Ltd, noting the Association is to ensure all appropriate insurances are held by the contractor and that copies are made available to the saleyards manager.

16.2 REPORT BY HERITAGE ADVISER ON HERITAGE ACTION PLAN – 2010/2011

9222 RESOLVED on the motion of Crs. Canham and Webb that Council adopt the report on the Heritage Advisory Service for 2010/2011.

16.3 REPORT BY HERITAGE ADVISER – COONAMBLE SHIRE COUNCIL – HERITAGE STRATEGIC PLAN 2011 – 2014

9223 RESOLVED on the motion of Crs. Canham and O'Brien that Council adopt the Coonamble Shire's Heritage Strategic Plan 2011 – 2014, as submitted by the Heritage Adviser.

16.4 MINUTES OF MEETING OF COONAMBLE SHIRE HERITAGE & HISTORICAL MUSEUM COMMITTEE

9224 RESOLVED on the motion of Crs. Canham and O'Brien that the minutes of the Coonamble Shire Heritage and Historical Museum Committee meeting held 26 May 2011 be noted.

18.0 REPORT BY TOURISM DEVELOPMENT MANAGER

9225 RESOLVED on the motion of Crs. Webb and O'Brien that the report by the Tourism Development Manager be adopted.

19.0 REPORT BY SALEYARDS MANAGER

9226 RESOLVED on the motion of Crs. Webb and Cullen that the report by the Saleyards Manager for the month of April, 2011 be noted.

UPGRADING – DRAFTING YARDS

9227 RESOLVED on the motion of Crs. Webb and O'Brien that Council advise the Coonamble Associated Agents that it approves in principle the upgrading of the drafting yards at the Coonamble saleyards and authorise the preparation of appropriate plans and firm costings for consideration by Council.

20.0 REPORT BY CONTRACT RANGER

The meeting noted that the Contract Ranger had not provided a report of activities for the month of May 2011.

21.0 CLOSED SESSION

9228 RESOLVED on the motion of Crs Webb and Canham that Council resolve into Closed Session in accordance with:

“Section 10A (2) (a) personnel matters concerning particular individuals (other than councillors)” and

Section 10A (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business”

9229 RESOLVED on the motion of Crs Webb and Canham that the press and public be excluded from the meeting.

RESUME OPEN MEETING

9230 RESOLVED on the motion of Crs. Webb and O'Brien that Council resume Open Meeting.

ADOPTION OF RECOMMENDATIONS OF CLOSED SESSION

9231 RESOLVED on the motion of Crs Webb and O'Brien that Council adopt the recommendations of Closed Session, being Recommendation Nos. 21.1 to 21.4, as set out hereunder:

21.1 PERFORMANCE AGREEMENT – GENERAL MANAGER

THE COMMITTEE RECOMMENDS that Council adopt the Performance Agreement negotiated between the General Manager and Council.

21.2 RANGER CONTRACT

THE COMMITTEE RECOMMENDS that Council:

- (1) advertise and appoint a suitably qualified person to the position of ranger;
- (2) source an appropriate vehicle to carry out the function;
- (3) advise Gilgandra Shire Council and the contract provider that it will not be seeking to continue the contract for ranger services past the current contract.

21.3 INDUSTRIAL ESTATE - COSTING

THE COMMITTEE RECOMMENDS that a Development Control Plan be implemented for the new Industrial Estate and that a further report be submitted to Council's July meeting detailing individual block prices (e.g. premium locations/sizes, etc) and that a map of the layout be given to agents in the interim.

21.4 SALE OF LAND FOR OVERDUE RATES

THE COMMITTEE RECOMMENDS that Council:

- (1) note this report;
- (2) write off the rates amounting to \$15,994.79, noting that in accordance with s.719 the rates taken to be "fully satisfied";
- (3) write off the debtor account of KP Murray & BM Thurston – Debtor No.25867 – in the amount of \$2,595.55

22.0 QUESTIONS WITHOUT NOTICE

Nil

23.0 GENERAL BUSINESS

Cr Schieb:

- Advised that the Community Radio Station 91.9 has submitted an application for \$80,000 to bring awareness to and provide an early intervention response in addressing violence against women in the Coonamble Community.
- Requested the Director of Engineering Services to inspect the Community Radio Station building as the doorway is not wheelchair accessible.

Cr O'Brien:

- Referred to kerbside rubbish collection which is funded in the management plan and asked when it would be rostered. The Director of Engineering Services said sometime in the Spring.

General Manager:

▪ **Return of Building – Former Service Station**

9232 RESOLVED on the motion of Crs. Webb and O'Brien that Council request the return of the building currently used by Murdi Paaki to Council due to Council's urgent need for additional office accommodation.

Mayor:

- Gulargambone Cemetery – requested inspection of road, fence and a general tidy up. The Director of Engineering Services will arrange.

This concluded the business and the meeting closed at 1.15p.m.

These Pages (Page 1/4844 to 24/4867) were confirmed on the

day of _____ 2011 and are a full and accurate

record of proceedings of the Ordinary Meeting of Coonamble Shire Council held

on 8 June 2011.

MAYOR

8. RESOLUTION BOOK UPDATE
COUNCIL MEETING WEDNESDAY 13 JULY 2011

10.5 NATIONAL RURAL AND REMOTE HEALTH INFRASTRUCTURE PROGRAM (NRRHIP) M5 (31870) 10/2/2010

8259 RESOLVED on the motion of Crs. Canham and Cullen that Council instruct the General Manager to have the refurbishment requirements of the residential housing provided to medical professionals identified, costed and application be made to the next round of funding under the NRRHIP.

8285 RESOLVED on the motion of Crs. Webb and Canham that Council apply for funding to:

- refurbish the three residential properties currently occupied by the doctors/dentist.

Status:

The next round of funding under the NRRHIP has not yet been announced.

GINTY ESTATE – RESIDENTIAL SUBDIVISION D5-13 8/9/2010

8714 RESOLVED on the motion of Crs. Karanouh and Cullen that Council:

- (b) prepare a development control plan for the area which identifies sewer services, kerbing and guttering, sealed roads, larger residential blocks so that Council can stipulate what is required should a developer buy the area if and when it is offered for sale in the future.

Status:

Council's Manager Environmental Services to undertake DCP.

15.2 YOUTH TRAINING POSITIONS WITHIN COUNCIL 8/9/2010

8729 RESOLVED on the motion of Crs. Karanouh and O'Brien that Council:

- (a) undertake to quickly complete the informal review of the Organisational Structure, including a consideration of opportunities for youth training;
- (b) undertake to implement a program of youth training opportunities over a five year period in partnership with Coonamble High School;
- (c) nominate the Senior Administration Officer – Payroll to be the primary point of contact for the youth training program.
- (d) undertake to liaise with neighbouring Councils to identify opportunities for shared training delivery to reduce costs and disruption to work programs.

Status:

Limited opportunities available in Works Department

8730 RESOLVED on the motion of Crs Karanouh and O'Brien that Council:

- (a) proceed with two school-based or youth traineeships per year from 2011 in one of the areas listed in the EDMs supplementary report;
- (b) proceed with two – four traineeship/apprenticeships in any one of the areas listed in the EDMs report, subject to the Director of Engineering Services' review of organisational chart and availability of suitably qualified supervisors;
- (c) seek to offer holiday and/or other work placement to local students attending University in areas mentioned in the report;
- (d) investigate further the benefits and costs of cadetships in various areas;
- (e) ensure that the primary supervisors have completed any relevant and required training;
- (f) in creating the traineeship and apprenticeship positions work through one of the not-for-profit Australian Apprenticeship Centres, Group Training Organisations and Registered Training Organisations to minimize cost and maximize benefits of existing incentives;
- (g) develop a Training and Recruitment Policy, including a section on young people aged 16 – 25 years and including Work Experience placements and the existing allowance for staff to participate in the "Plan-it Youth" mentoring program at Coonamble High School which can be incorporated into Council's Management Plan.

Status:

Awaiting review of organisational structure by DES – currently in progress.

DRAFT LEP 2011

E5-2

10/11/2010

8804 RESOLVED on the motion of Crs. Karanouh and Canham that Council:

- (3) Apply for Grant Funding to complete a flood study to allow for rezoning following the review of the Strategic Land Use Plan.

Status:

In progress.

WARRENA CREEK WEIR

P1-13 + E5-3

10/11/2010

8856 RESOLVED on the motion of Crs Cullen and Webb that Council advise the CMA it will allocate \$30,900 towards the cost of repairing the scoured area of the Warrena Weir and that further funds may be included in the 2011/2012 budget to complete the works and remediation of the area.

Status:

In progress.

J.W.JACKSON & SONS PR1225.212 (33981)

08/12/10

8896 RESOLVED on the motion of Crs. Webb and Schieb that Council agree to the sale of 4 hectares of "The Meglo" adjacent to the block recently sold to another company to J W Jackson & Sons Transport, subject to the following conditions:

1. Purchaser to be responsible for the cost of electricity supply extension;
2. Purchaser to be responsible for the extension of town water supply to the site, noting that the quantity of supply will be minimal;
3. Price to be \$3,800 per hectare;
4. Purchaser to be responsible for the full cost of survey, subdivision, plan registration and legal costs associated with the transaction;
5. Vehicular entrance to conform with Council requirements;
6. Business to be operational within two years, otherwise the land revert to Council for the price paid by the purchaser.

Status:

Subdivision being undertaken – survey completed and subdivision submitted.

SWIMMING POOLS OPERATING HOURS – 2011/2012 SEASON

9157 RESOLVED on the motion of Crs. Karanouh and Schieb that a report on the operation of the Pools, including the extra hours, be prepared and submitted to the August meeting for consideration prior to the 2011/2012 swimming season.

Status:

Report will be submitted to the August 2011 meeting.

**8.1 COMPLETED SECTION – RESOLUTIONS TO BE REMOVED FROM
RESOLUTION BOOK**

SALE OF SHARES

F2 + I5 8/7/2009

7849 RESOLVED on the motion of Crs. Cullen and Karanouh that Council sell the GrainCorp shares it currently holds and that the amount received be deposited to the farming reserve.

Status:

Shares have been sold

COMPLETED.

WATER FILTRATION PROJECT

9152 RESOLVED on the motion of Crs Karanouh and Webb that Council proceed with the Water Filtration Project and if funds are not forthcoming from the State Government (i.e. 25% cost initially agreed to), the additional amount of \$1 million be sources from the Coonamble Water Reserve.

Status:

Decision made to fund from reserve.

COMPLETED.

MAIN STREET BEAUTIFICATION

11/05/2011

9134 RESOLVED on the motion of Crs. O'Brien and Webb that Council:
(2) Request staff to report to the June meeting submissions made for the main street beautification project.

Status:

See report this meeting.

COMPLETED.

9. MAYOR'S ACTIVITY REPORT
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

This page intentionally left blank

10. PRECIS OF CORRESPONDENCE
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

Section A – Matters for Consideration by Council:

**10.1 NATIONAL ABORIGINES & ISLANDERS DAY OBSERVANCE
 COMMITTEE (NAIDOC) A2**

Advising that NAIDOC celebrations are held around Australia in July each year to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples. Stating that the National Theme for 2011 celebrations is *Change: the next step is ours*. Encouraging all Australians to participate.

(NOTE BY GENERAL MANAGER – After making enquiries with the Coonamble Local Aboriginal Land Council's CEO, it has been ascertain that locally NAIDOC Week will be celebrated in September, not July as in the past. '

In accordance with Award provisions, Council has granted a holiday to staff on a day of their choosing within NAIDOC Week.. As usual, with the granting of this holiday it is a requirement that participating staff produce evidence of their Aboriginality by way of a Form issued by either the Coonamble or Gulargambone Aboriginal Lands Councils. Some employees have already complied with this requirement and documentation is held on file. The Coonamble Lands Council has been contacted and indicated it will celebrate NAIDOC Week during September).

Recommendation:

That Council agree to grant relevant staff a holiday during NAIDOC Week Celebrations in September, 2011 and if documentation is not held by Council verifying their Aboriginality, they be required to provide same prior to the holiday being approved.

**10.2 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT L10-1
 (35030)**

Circular No 11-07 of 1 June 2011 – Saying the purpose of the circular is:

1. to advise councils of the Division of Local Government's review of the Model Code of Conduct for Local Councils in NSW (the Model Code); and
2. to invite submissions on a discussion paper the Division has prepared in relation to its review.

(NOTE BY GENERAL MANAGER – This letter was tabled at the June meeting and a copy of the discussion paper was distributed to each councillor. The resolution from the June meeting was to re-list the matter for determination at the July meeting to enable a response to be provided. Written submissions must be received by 15 July 2011.

The Code of Conduct is a controversial issue in that it places the General Manager of a Council in the position of having to potentially initiate action against councillors for perceived breaches of Council's Code of Conduct. The General Manager and the Mayor being the two people responsible to make preliminary assessments of complaints are not independent of Council. It may be appropriate for any complaint received to be assessed by an independent assessor. There is little clear guidance under the Model Code as to procedural fairness in investigation of a complaint. There is also no right of review of determinations made).

Recommendation:

That Council make a submission on the discussion paper in the following terms:

- i) That a conduct reviewer should be independent of Council;**
- ii) That clear guidelines be established as to procedural fairness of the investigation process;**
- iii) That an appeal mechanism needs to be established.**

10.3 ENGINEERING DIRECTOR, REBEL MEDIA

C8-8 (35033)

Saying that six years ago they approached council to offer broadcast stations to Coonamble on a self help basis, whereby council operates and maintains local FM repeaters to serve the local community. Advising that at that time Council decided not to proceed due to concerns about the cost of running FM repeaters. Stating that since then their services (Breeze FM and Rebel FM) have expanded to over 30 council sites. Citing as an example Bourke and Brewarrina have been served by council-operated Rebel FM repeaters for some years and earlier this year Bourke Shire Council installed and commenced a local Breeze FM service to complement both its existing Rebel FM service and Bourke Community Radio Services.

Saying he noticed that Coonamble Council last year opted to install SBS FM radio repeaters in both Coonamble and Gulargambone and renewing his offer to re-transmit Breeze FM and Rebel FM services to the communities of Coonamble and Gulargambone. Pointing out that provision of commercial radio services bolster tourism, economic development, local business support and growth. Stating it is not unusual for their stations to command a 60%+ audience share with Rebel FM targeting an under 45 age group and Breeze FM targeting the over 35 age group.

Advising that with a recent change of their satellite distribution platform it is now cheaper than ever to install and operate local FM repeaters from their services. Assuming council co-sited Breeze FM and Rebel FM repeaters with SBS FM radio (shared an existing air conditioned building, compound and SBS FM transmit antenna) Council could purchase the equipment needed to have two commercial radio stations for \$19,000 at each location. Saying that if Council would like to proceed further, a firm estimate will be provided. Further advising that the signal coverage of each service in each locality would broadly match SBS FM radio and the operational costs would typically be no greater than SBS services.

Saying he understands Coonamble is the only town of its size within NSW that cannot receive commercial radio property. Welcoming the opportunity to work with council to address that, offer residents, tourist and prospective new residents the range of commercial FM radio services that people in other similar size communities expect and rely on.

(NOTE BY GENERAL MANAGER – This issue is raised every couple of years – Council has, in the past, declined due to cost factor involved. Council has no budgeted funds in this financial year to undertake a project of this kind).

Recommendation:
That Council not participate with Rebel Media.

10.4 ELECTORAL COMMISSION OF NSW E2 (35090)

Advising the Minister for Local Government has announced the Government's intention to return to councils responsibility for the conduct of their elections. Saying Councils will however have the option to engage the NSW Electoral Commission (NSWEC) to conduct their elections. Saying it is understood councils will need to make a decision by 31 October 2011 as to whether they are going to conduct their own election or engage the NSWEC. Strongly supporting the option for councils to have a choice as to who conducts their elections, however encouraging councils to use the services of the NSWEC. Advising officers from the Commission will be holding meetings from Monday 5 July 2011 until late September to discuss a range of matters associated with assisting councils come to a decision. Saying a time will be arranged to meet with the General Manager and senior staff

(NOTE BY GENERAL MANAGER – Staff from the Electoral Commission will be meeting with the General Manager in September 2011 to discuss the issue. A report will be provided to Council after this meeting).

Recommendation:
That Council note the information

10.5 LGSA CIRCULAR 18/11 – LOCAL GOVERNMENT REMUNERATION TRIBUNAL C13

Advising that pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to councillors, mayors, members and chairpersons of county councils, effective on and from 1 July 2011 have been determined.

<i>Category</i>	<i>Councillor/Member Annual Fee</i>		<i>Mayor/Chairperson Additional Fee*</i>	
	<i>Minimum</i>	<i>Maximum</i>	<i>Minimum</i>	<i>Maximum</i>
Rural	\$7,550	\$9,970	\$8,020	\$21,770

(NOTE BY GENERAL MANAGER – Councillors are currently paid \$7,752, the Mayor receiving an additional \$12,732 of which 10% is paid to the current deputy mayor. The Tribunal has allowed for an additional 4.2% increase in allowances.

Coonamble Shire Council is Category 4 – Rural and the current determination is provided in the above table. The mid-point is \$8,760 for councillors and \$14,895 for the mayor. A 4.2% increase on the current allowances equates to \$8,087 (councillors) and \$13,267 (mayor).

**Recommendation:
For Council's determination.**

10.6 ORANA REGIONAL ORGANISATION OF COUNCILS (OROC) C13 (35173)

Advising that OROC is coordinating a Councillor Weekend Training Course delivered by Local Government Learning Solutions for **councillors** in the OROC region. Advising councillor weekends provide councillors with the opportunity to attend mini professional development modules over a two day period without the expense of travel to Sydney. Pointing out the training modules that will be delivered over the two days will be:

- Good Governance
- Financial Skills for Councillors
- Planning Fundamentals
- Effective Meeting & Chairing Skills.

Saying the weekend course is offered to all **OROC councillors** on 16 and 17 September 2011 at Dubbo City Council, Civic Administration Building, Central Conference Room, from 9.00 a.m. – 5.00 p.m. on the first day and 9.00 a.m. – 3.30 p.m. on the final day. Advising only 25 participants can be catered for and the cost is \$710/person (inc GST) which will include morning tea, lunch and afternoon tea.

Saying an informal dinner will be held on Friday 17 September which will provide a great opportunity to relax and network with peers from around the region. Pointing out that accommodation is not included – participants must make their own arrangements. Registrations must be received by 31 July 2011.

Recommendation:

That Council agree to participate in the Training Course and that Councillors wishing to attend, nominate at the meeting.

10.7 THE HON ADRIAN PICCOLI MP, MINISTER FOR EDUCATION P5+E1 (35172)

Writing in response to Council's letter regarding truancy in Coonamble and saying all NSW government schools develop, implement, monitor and review attendance on a regular basis consistent with the Department of Education and Communities' Attendance Policy. Stating that truancy is a term which refers to students who are absent from school without their parents or carers knowledge or permission. Saying it would seem that the majority of absences in Coonamble are parent condoned and habitual. Pointing out that both schools have developed strategies to address attendance concerns and that Principals submit reports on habitual non-attendance to the Child Wellbeing Unit; use the Home School Liaison Program to track students who are not attending school regularly and have formed attendance teams that meet regularly to ensure attendance processes are being followed.

Advising that the "Common Leave Pass" is effectively used at Coonamble High School and the students and community have been given clear explanations around the use and expectations associated with the pass, with clear repercussions for those students who do not adhere. Saying that both schools are aware that there are students who, through parent condoned absences, are absent from school on any given day and they are happy to work with Council and other agencies to develop solutions to the issue.

Stating that Mr Paul Loxley, School Education Director and the Principals of both schools would like to present a session to Council around the strategies Coonamble High School has in place to promote attendance and would value a frank discussion with Council.

Recommendation:

That Council contact Mr Paul Loxley inviting him and the Principals of the two local schools to make a presentation at the August meeting.

10.8 CASTLEREAGH-MACQUARIE COUNTY COUNCIL N7 (35191)

Inviting Council to participate in a Fruit Fly Control Program which is planned throughout each constituent council area. Advising the cost of the fruit fly baiting program will be \$3,078 plus GST per council.

Recommendation:

That Council agree to participate in a Fruit Fly Control Program with the Castlereagh-Macquarie County Council as a cost of \$3,078 plus GST which can be sourced from the Noxious Weeds Vote.

10.9 COONAMBLE GOLF CLUB LTD R4-2 (35219)

Expressing concern that the Club's recent water account is unusually excessive in comparison to other accounts received and was due to a water leak that has since been repaired. Requesting that Council waive the sewer tariff of \$324.72. Saying the account was paid on 16 June 2011 (due 1 June 2011) and the Club has since received an overdue notice with an interest amount of \$9.09. Pointing out the Office Manager is a volunteer working irregular hours and occasionally accounts are paid late. Also requesting that the interest fee be waived.

(NOTE BY GENERAL MANAGER – Council provides financial assistance of up to \$1,000 per year to the Golf Club by way of a water user rebate (Resolution No. 8845 – 10/11/2010). Historically, the Golf Club only incurs the minimum sewer charge of \$86.75 per quarter, given this the load based amount of sewer would be \$151.22. It may be appropriate to refund this amount as no load was placed on the system. Council is not responsible for the internal operations of other organisations and, as such, the interest on late payment of the account should stand).

Recommendation:**That Council :**

- (1) refund the amount of \$151.22 being the load based sewer charge;**
- (2) authorise writing off the amount of \$151.22 sewer charge;**
- (3) not waive the interest charge on overdue account in the amount of \$9.09.**

10.10 LOCAL GOVERNMENT MANAGERS AUSTRALIA NSW

Advising that, in conjunction with the Division of Local Government, Department of Premier and Cabinet, the LGMA will present a series of hand on, practical Integrated Planning and Reporting workshops to assist NSW councils in regional areas better implement some of the most important legislation for Local Government in NSW. Saying the workshops are aimed at Councillors and General Managers as well as those working in the areas of finance, corporate planning, human resources and asset management..

Pointing out that the Councillor & Practitioner Session will examine the Integrated Planning and reporting framework and look at the core legislative requirements. The workshops will cover the roles and responsibilities of Councillors in the Integrated Planning and Reporting framework and the integral role Councillors have in the success of the overall planning process and why it is important to have this involvement for all stakeholders. Saying the session will include a panel question and answer section with the Division of Local Government and practitioners where all participants can get answers to any questions in this important area, based on the experiences of Group 1 and 2 Councils.

(NOTE BY GENERAL MANAGER – The workshop in Dubbo is on Wednesday, 3 August, 2011 and Councillors should avail themselves of the opportunity to get as much information as possible on this process in the run up to its implementation.)

Recommendation:

That Councillors indicate if they wish to attend the Workshop in Dubbo on Wednesday 3 August, 2011 on Integrated Planning and Reporting and bookings will be arranged.

**10.11 COONAMBLE RODEO & CAMPDRAFT ASSOCIATION
D7(35230)**

Advising they had a great success for the community and visitors with the 2011 Rodeo and Campdraft, with competitors from all across Australia. Thanking Council for assistance provided and saying although the event was successful, it never results in any large amounts of profit for the Committee, as the costs associated with running the event are extremely high. Advising this year with costs of fuel and contractors costs for stock and cartage increased, cleaning expenses also increased slightly and prizemoney was increased in both arenas. Seeking assistance of Council towards covering costs of toilet/shower hire and forwarding tax invoice from Septic Sam, in the amount of \$4,840. Pointing out that previously Council assisted in meeting this cost which gives Council Gold Sponsor status. Thanking Council staff, especially Steven Baldwin, Steven Smith, Greg Robinson, Chris Parsons and Terry Lees.

(NOTE BY GENERAL MANAGER – Council has expended in excess of \$15,000 purchasing a portable toilet block and connecting it to Council's sewer system. This unit was purchased to defray this cost.)

Recommendation:

That Council not contribute to the hire of the portable toilets/shower block for the Rodeo and Campdraft event.

**10.12 COONAMBLE HIGH SCHOOL P&C DEBUTANTE REPRESENTATIVE
D7(35229)**

Advising that the 2011 Coonamble High School P&C Deb Ball will be held on 15 October and 14 Year 11 girls will be making their debut. Saying that due to the large number of debutantes it is proposed to use the Showground Pavilion (all facilities) as the venue. Advising the girls have been fundraising to assist with costs and the P&C Committee is assisting with flowers, etc. Requesting Council to waive all hire fees associated with the use of the Pavilion, pointing out the parent body has agreed to assist with cleaning of the venue after the function, which will be a non-alcohol event.

Recommendation:

That Council not waive the charge for use of the Pavilion.

10.13 COONAMBLE STREETS AHEAD COMMITTEE

Advising of a project the Committee is undertaking and hoping Council is willing to assist. Saying with events being a major part of the Committee's commitment to the district, it has considered items that can be utilized to help achieve goals and, to this end, has purchased a number of chairs and tables for both hiring and donating to those who require them. Advising the Committee purchases these items specifically with the Showground Pavilion in mind and pointing out that an extension of this "idea" could be the purchase of a custom built stage for use specifically in the pavilion. Saying the facility would then become first choice for community events and private functions. Advising the Committee is planning a "comedy festival" to replace the Bush Poets Breakfast and the staging would be extremely beneficial to the success of that event. Asking Council to consider the request at this meeting.

NOTE BY GENERAL MANAGER – the purchase of provision of a stage would add to the flexibility of the facility. It would be appropriate to determine the cost of this proposal to progress it).

Recommendation:

That the proposal be costed and a report be submitted to the August meeting.

10.14 PRINCIPAL OF COONAMBLE HIGH SCHOOL

E1

Seeking support from council for an outreach centre to be established in Coonamble. Advising she is currently in negotiations with Dubbo Distance Education Centre, Gulargambone Central School, Quambone Primary and Coonamble Primary Schools.

Stating Principals of each school recognize the imperative in the respective communities to work closely together and pool resources and expertise to provide a long term, curriculum based, structured and well planned alternative to the traditional mainstream programs in our schools. Stating she has the support of the Working Party, AEGG and would like to approach Juvenile Justice seeking its assistance.

Advising discussions to date have been around providing an alternative education centre which runs a variety of individualized programs to provide for:

- Supervision of students on suspensions from school (Year 4 – Year 12)
- Those enrolled in Distance Education but need supervision/assistance to engage in the work
- Explicit training for work readiness skills for those not seeking traditional accreditation
- Provision of a business enterprise which directly builds employable skills
- Those who find it difficult to re-engage after having been involved with the Juvenile Justice system
- Students who need to stay enrolled under the increased leaving age strategy but who disengage from mainstream credentialing (ie SC & HSC).

Saying planning to date has not been able to progress due to lack of funds to provide for a building off site which is suitable to establish a classroom or teaching facility. Saying the facility would need to have:

- Two teaching areas (or one large one able to be divided)
- Internet access
- Minimal leasing costs (preferably under \$100/year)
- Toilet facilities
- External areas for recreation and outdoor learning activities
- Long term guarantee (5-10years) to guarantee success

Pointing out some discussion with Councillors has included the possible use of a 25 acre block of land with an irrigation licence to complement the program by enabling direct control and access to practical activities. Saying the provision of a portable building or shed on the block would be required and if material costs can be met by Council, students and trained staff can erect and/or outfit. Advising that eventually they would also need to pursue support from various agencies to provide a small bus (12 seater) for transport between sites and work placements.

Stating that to establish such a centre for the start of the 2012 year would require very careful planning and resourcing and should Council see fit to provide support, they would plan to install computers, interactive whiteboards and furniture. Pointing out they will seek to form a management or planning group to ensure all relevant stakeholders involved. Seeking an agreement to suit both parties to provide access to buildings no later than October 2011 (if not before) to ensure the beginning of the 2012 school year in a profitable manner.

Referring to community concerns and perceptions about truancy, suspensions and attendance and saying when the actual data is examined these perceptions are not related directly to issues attributable to the school. Saying they relate to changes in community and family issues, changes in the economic and social nature of our communities, the changing nature of adolescents and the many changes in the dynamics of family interactions.

Thanking Council for opportunities already being offered to students through practical projects offered by Terry Lees. Also thanking Crs Schieb and Karanouh for their involvement in trying to establish program. Saying she would be available to answer questions should that be necessary.

(NOTE BY GENERAL MANAGER – Discussions have been held with the Principal regarding ways Council and the School can work together to address many aspects of school retention and appropriate transition to work opportunities.

Specifically in regard to a venue to use during school times for suspended students, Council may be able to offer the old Youth Centre building at the corner of Castlereagh/Tooloon Streets. This is currently being used by Vacation Care. Certainly more information needs to be provided and planning take place to progress this project.)

Recommendation:

That Council authorise the General Manager to continue negotiations with the Coonamble High School regarding the provision of suitable Council accommodation for the school suspension centre.

10.15 SHIRES ASSOCIATION OF NSW**S3-3**

Advising that Cr Ray Donald, the new President of the Shires Association will be in Coonamble on Tuesday, 26 July, 2011 as part of his Country Tour. Saying that Cr Donald will be arriving approximately 5.00 pm – 6.00 pm for dinner.

(NOTE BY GENERAL MANAGER – Councillors should make themselves available for this function, as it is one that should be attended by elected representatives).

Recommendation:

That Councillors note Cr Donald's visit to Coonamble on Tuesday, 26 July 2011 and nominate who will attend the dinner

Section B – Information Only**10.16 THE HON BARRY O'FARRELL MP, PREMIER S6-4 (35049)**

Explaining important details of the Government's Industrial Relations Amendment (Public Sector Conditions of Employment) Bill. Advising that, contrary to media reports, the legislation will not apply to employees of local Councils and County Councils. Stating the Bill will change the way in which the NSW Public Sector wages policy is enforced. Saying the intention of the legislation is to simply ensure that the NSW Industrial Relations Commission gives effect to this important Government policy when dealing with industrial matters affecting NSW Government employees.

10.17 CASTLEREAGH LOCAL AREA COMMAND P5 (35054)

Forwarding copies of Media Releases for Council's information – please see **APPENDIX A**.

10.18 AUSTRALIAN REGIONAL TOURISM NETWORK T3 (35052)

Offering Council's Tourism Development Manager the opportunity to register for the ARTN Convention in Townsville from 8 – 12 August 2011 at the reduced early bird rate of \$990. Saying the Convention is considered the premier national event for regional tourism practitioners, attracting delegates from all states and territories and is a unique opportunity for all industry sectors to contribute to and benefit from the program.

(NOTE BY GENERAL MANAGER – Council's Tourism Development Manager has indicated that he cannot justify the expense associated with attendance at the Convention).

10.19 MRS LYN GREEN E452 (35053)

Advising that she intends to give notice of her intention to resign from her position with Council as at 24 September 2011, following the utilization of both annual and long service leave. Thanking Council and saying she has enjoyed her employment at the Library.

10.20 MR LEO SNOODYK E1184 (35050)

Resigning from Council's employ as from c o b 9 June, 2011.

10.21 DEPARTMENT OF FAMILIES, HOUSING, COMMUNITY SERVICES & INDIGENOUS AFFAIRS G5 (35079)

Thanking Council for its interest in applying for funding under the Accessible Communities Initiative and advising that both applications were unsuccessful in this instance. Advising the Department received a strong response receiving 377 applications from 277 local governments seeking funding under Accessible communities.

(NOTE BY GENERAL MANAGER – These applications referred to disabled access facilities at the Caravan Park and the Coonamble Pool).

10.22 THE HON SIMON CREAN MP L9 (35081)

Referring to Council's letter concerning constitutional recognition of local government and saying that the Australian Government has been committed since 2007 to working with local government to advance recognition of local government, the tier of government closest to communities, in the Australian Constitution. Saying the Government last year made a commitment to hold a referendum on constitutional recognition of local government during the current Parliament or at the next election. Saying the Government supports local government taking the lead in educating the community and generating public support for constitutional recognition and last year provided the ALGA with \$250,000 to support its campaign to raise awareness within communities of the need for constitutional recognition of local government.

Saying the Government will consult widely on the different options for recognizing local government in the Constitution. Pointing out that as the outcomes of this consultation will help to shape any proposal put to referendum, the Government will carefully consider the merits of the different options. Advising the Government is currently considering options for an open and inclusive process to support its consultations and advance its commitment to a referendum and expecting that it will make an announcement in the coming months.

10.23 DEPARTMENT OF PREMIER & CABINET D6 (35092)

Advising of the commencement of the Companion Animals Amendment (Greyhound Identification) Regulation 2011 on 10 June 2011. Saying the Regulation addresses procedural issues which have arisen from a recent decision by Greyhounds Australasia to require all greyhounds whelped in Australia after 1 January 2011 to be microchipped. Pointing out that greyhounds registered in accordance with the rules under the Greyhound Racing act 2009 ("registered racing greyhounds") are exempt from the identification (microchipping) and lifetime registration requirements of the *Companion Animals Act 1998*. Saying the microchipping of registered racing greyhounds is, therefore, considered to be "voluntary".

(NOTE BY GENERAL MANAGER – A copy of this information has been made available to the Ranger).

10.24 CENTRAL WEST CATCHMENT MANAGEMENT AUTHORITY (35110)	E5-3
--	-------------

Calling for applications for Board Members. Advising the Central West Catchment Management Authority (CMA) is a Statutory Authority with responsibility for improving the condition of the natural resources in the Central West catchment. Saying the CMA is seeking to increase the diversity of the Board and particularly encourages applications from women. Advising there are three positions available and applications closed on 4 July 2011.

10.25 PRESIDENT, SHIRES ASSOCIATION OF NSW	L9 (35098)
---	-------------------

Writing to the Mayor, saying he is honoured to serve in the position of President of the Association and will endeavour to represent our community as best he can. Saying that over the past four years Bruce Miller has been an outstanding advocate for local government and paying tribute to him. Advising that one of the highlights of the Conference was the opening by the Premier and the attendance by a number of new Government Ministers. Confirming he has already had meetings with some of the Ministers who attended. Pointing out that his priorities include building on the relationship with the State Government as it reviews the Intergovernmental Agreement, the Local Government Act, carry out the audit of councils' infrastructure, compile a new State Plan and reassess the Code of Conduct, as well as the issues of rate pegging and cost shifting.

Pointing out he also wants to continue the close working relationship with the LGA President, Keith Rhoades and his Executive, particularly in the area of progressing the issue of One Association to represent Local Government in NSW. Saying another priority is the motions from the Annual Conference which covered a wide range of issues that now become policy and pointing out that he intends to take direct to the Ministers a number of these resolutions to explain their intent – hoping it will lead to a better success rate of acceptance and implementation.

Reiterating what he said at the Conference that he is very keen to visit Council and talk to councillors about any issues in the community as well as the broader Association matters. Saying he would also like to bring some members of the Association's staff so that we can better understand what the Association has to offer to assist councils. Advising that if Council would like to arrange a visit to contact him or the Association's Personal Assistant, Christine Horrocks.

10.26 CHAIRPERSON, PUBLIC LIBRARIES NEW SOUTH WALES (35120)	L4
--	-----------

Saying that when Council was advised about the formation of Public Libraries New South Wales he advised that executive officers would provide councils with information about the association's membership model and associated fee structures prior to the commencement of the 2011-2012 financial year. Pointing out that Public Libraries NSW has been able to reduce membership fees in the two highest categories of its four-tier membership model to offer a more balanced fee structure for all councils, as shown below:

<i>Membership Category</i>	<i>2010-2011</i>	<i>2011-2012</i>
Category 1 – population less than 1,000	\$425 (ex GST)	\$437 (ex GST)
Category 2 – population 10,001 – 30,000	\$796 (ex GST)	\$819 (ex GST)
Category 3 – population 30,001 – 70,000	\$1380(ex GST)	\$1200(ex GST)
Category 4 – population over 70,000	\$2124(ex GST)	\$1760(ex GST)
Category 4 – Regional Libraries	\$425 (ex GST)	\$437 (ex GST)

Pointing out that Public Libraries NSW has been recognized as a highly effective lobbying and advocacy agent for its constituency throughout its 22-year history.

10.27 COUNCILLOR REX WILSON OAM, MAYOR OF WARREN SHIRE COUNCIL L9 (35131)
--

Thanking the Mayor for support shown in enabling him to represent this council on the Shires Association Executive. Stating that all who attended the Annual Conference will know the Association is entering a crucial period with a One Association draft constitution being forwarded to Fair Work Australia for consideration before being sent to all members of the Association for eventual determination on a one council one vote basis. Saying he is available to discuss any issues council may have and pointing out that as President, Cr Ray Donald indicated at the Conference that he will conscientiously and enthusiastically represent communities in what will undoubtedly be challenging times.

10.28 NSW OFFICE OF ENVIRONMENT & HERITAGE	B11 (35134)
---	--------------------

Advising that the NSW Home Saver Rebates program will end as scheduled on 30 June 2011. Advising the program was designed to help householders with the upfront costs of investing in water and energy efficient appliances to make long term savings. Stating that the response to the program has been phenomenal – when all applications have been received more than 330,000 rebates will have been issued.

10.29 KEVIN HUMPHRIES MP P5 + E1 (35124)

Referring to Council's letter regarding truancy issues and agreeing it is a huge concern. Saying the education of our students as the future generations of our nation is a priority for the Coalition Government and therefore the issue of truancy will be raised under the new Government.

10.30 WAYNE BLATTMAN E602 (35142)

Informing Council that he is resigning from his position as Plant Operator effective Friday 1 July 2011. Thanking Council for opportunities afforded him during his employment.

10.31 GILGANDRA SHIRE COUNCIL D6 (35179)

Acknowledging Council notification of its intent not to seek a new shared ranger contract at the conclusion of the current contract on 15 October, 2011. Thanking Council for its involvement in this joint project.

10.32 PREMIER OF NEW SOUTH WALES P5 (35178)

Thanking Council for its letter of 9 June in relation to the juvenile justice system and, in particular, the sentencing for repeat juvenile offenders. Understanding the seriousness of Council's concerns and why it wrote to him. Saying Council can rest assured that the NSW Government takes juvenile justice and the sentencing of juveniles very seriously. Stating the matter raised falls within the administration of the Attorney General & Minister for Justice, the Hon Greg Smith MP and the letter has been passed on to him for consideration and a response.

10.33 COONAMBLE COMMUNITY RADIO – MTM FM 91.1 C8-8(35192)

Thanking Council for its support and enclosing tax invoice in the amount of \$5,000 for the next 12 months sponsorship which is due for payment.

(NOTE BY GENERAL MANAGER - Council has been contributing \$5,000 annually to the Coonamble Community Radio Station for a number of years. In return Council uses the radio to broadcast messages to residents, etc).

10.34 BARWON STRATEGIC ROADS GROUP R8-4 (35194)

Thanking Council for its support of the Group, the aim of which is to establish and prioritise regional and strategic roads and bridges for upgrade in the Barwon Electorate. Saying all regional and strategic roads will be considered equally but a council must prove productivity (agriculture, mining, tourism etc) and connectivity to achieve priority listing.

Pointing out information will be furthered objectively – similar to that of a block grant application – however decisions about priority will be subject to a joint meeting and evaluation of each option on individual merit. Advising that a consistent document will be produced for all roads and a funding application will be submitted to the newly formed infrastructure NSW, including a project delivery program (over 10 years), project costs and project benefits. Advising the following Councils are included in the Group:

Bogan, Bourke, Brewarrina, Cobar, Coonamble, Gilgandra, Lachlan, Moree Plains, Narrabri, Narromine, Walgett, Warren and Warrumbungle.

Including a basic program of works up to and including the month of September 2011.

10.35 CASTLEREAGH-MACQUARIE COUNTY COUNCIL N7 (35189)

Advising that the County Council resolved to increase contributions of its constituent councils by the rate pegging limit of 2.8%, making this Council's contribution for 2011/2012 \$84,956 plus GST.

(NOTE BY GENERAL MANAGER – Council budgeted in its Management Plan for this expenditure).

10.36 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT L9(35197)

Forwarding circular regarding Watershed Planning Event: *Local Government – Destination 2036*. Advising that over the next 25 years our population, technologies and economy are going to change dramatically and it is incumbent upon us to consider what these changes will mean – both for our communities and for the councils that serve them. Saying we must ensure that our system of local government is well placed to accommodate these changes. Advising that the Division of Local Government will be hosting a major strategic planning event for NSW local government in Dubbo on 17 – 18 August, 2011. Stating that *Local Government – Destination 2036* will bring together mayors and general managers of all councils, chairs and chief executives of county councils and executive officers of regional organisations of councils to consider and plan for the future in a positive and open way.

Pointing out that the Minister for Local Government, the Hon Don Page MP will be attending and is particularly interested in hearing directly what should be done to meet the challenges of the future. Saying the two day workshop which will be independently facilitated, will consider possible scenarios for the future of local communities and will be preceded by a discussion paper and online survey, both of which are designed to illicit views and stimulate interest.

Pointing out the primary objectives of *Local Government – Destination 2036* are:

- Create a bold vision for local government;
- Identify the roadmap that will put us on a path to this vision
- Develop a shared view on the best approaches for local government in NSW
- Develop a short term action plan (4 years) that is innovative, achievable and focused on priorities
- Create an opportunity for new relationships of trust within and between local government and the State Government to help deliver better services for the communities of NSW through successful councils.

Advising that further detail will be provided as the event date draw closer.

10.37 AUSTRALIAN GOVERNMENT – INDIGENOUS COORDINATION CENTREP5-1(35196)
--

Advising that \$90,000 funding has been approved under the following Program to undertake the activity below:

Families, Housing, Community Services & Indigenous Affairs
Coonamble Community Safety Plan – Family Violence Partnership
Program – Responding to Crime Prevention Plan – 2009 – 2012.

(NOTE BY GENERAL MANAGER – The Funding Agreement has been signed and returned to the Department).

10.38 “C” DIVISION SHIRES ASSOCIATION OF NSW	S3-3
---	-------------

Forwarding copy of minutes of “C” Division Annual Conference which was held at Coonabarabran on Wednesday, 16 March, 2011. Please refer to **APPENDIX B**

10.39 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT (35214)	E2
---	-----------

Advising that the NSW Parliament has passed the *Local Government (Amendment) Elections Act 2011* (the Amending Act) and advising councils of the resulting changes to the *Local Government Act 1993* (the Act) concerning the conduct of elections. Pointing out that a copy of the Amending Act can be found on the NSW Parliamentary Counsel’s Office legislation website at www.legislation.nsw.gov.au

(NOTE BY GENERAL MANAGER – This is a lengthy circular and I have included a copy at APPENDIX C.

10.40 NETWASTE ADMINISTRATION/PROJECTS OFFICER

Forwarding a regional media release in relation to the Regional Judging of the Waste2Art competition held last weekend. Advising winners of the various categories:

- Overall Winner (Blue Mountains City Council) Kathy O'Hara "Bum-drums & The Slab" – an imaginative setting made from old drums, pool noodles, casters and the top of an old tree stump.
- Primary 3 Dimensional Winner – Benjamin Fisk (Warren Shire) – "Tree Wise Owls" – an imaginative 3D portrait of owls made from old paint lids, shower heads, screws and cutlery.
- Open 3 Dimensional Winner (Oberon Council) Tom Buckland's "Collapse" – a future inhabitant – frozen in time – made from scrap items including an old tennis racquet, old pallets, packing cardboard, beads and much, much more.
- Building / Sculpture Functional – Highly Commended – Alison Dent's "The Aviary".

10.41 AUSTRALIAN GOVERNMENT DEPARTMENT OF HUMAN SERVICES C8 +L3-1(35226)

Responding to Council's letter of 13 May 2011 regarding the Centrelink Agency in Coonamble. Advising that Centrelink uses the Rural Agent Funding Allocation Model (RAFAM) to assess the level of funding allocated to rural agents. Pointing out the Model is designed to ensure an equitable allocation of funded hours that is nationally consistent, reflective of workloads and based on customer demand. Saying customer demand is measured by:

- The number of Centrelink customers in the region;
- The number and type of transactions completed in the region;
- Management information provided by the Agent;
- The use of Centrelink provided facilities such as telephones and computers.

Pointing out that the Rural Services Officer discussed Council's request for increased funding of operational hours in Coonamble with the General Manager by telephone recently and explained that Centrelink has comprehensively reviewed the Agent's current customer demand under the RAFAM, which has indicated the site is appropriately funded at 10 hours/week. Advising Centrelink will continue to monitor the usage of the Agent's facilities and will reconsider if an increase is appropriate if a substantial change in the usage figures is noted. Saying that, in the interim, Ms Frew has offered training and support to the staff in Coonamble to provide service improvements.

**10.42 TRADE & INVESTMENT, REGIONAL INFRASTRUCTURE & SERVICES
D5(35212)**

Advising with the passing of the regional Relocation Bill 2011, a grant of \$7,000 will be made available from July 1, 2011 to individuals/families who relocate from metropolitan area of NSW to regional NSW. Saying the grant will be administered by the Office of State Revenue and be dependent on an eligible applicant selling a house in the metropolitan area (as their principal place of residence) and buying a house in regional NSW (where the value of the property does not exceed \$600,000. Stating that local councils in regional NSW have the choice of opting out of this scheme if concerned about local population pressures. Seeking advice as soon as possible whether Council wishes to opt out – with the closing date for replies being July 15, 2011.

10.43 PAUL & JOCELYN COLWELL C8

Expressing concern and disappointment regarding the recent announcement of funding cuts to the rural Financial counselling Service – NSW Central West and the subsequent decision by the Board and Management to not renew the employment contracts of the admin support staff (ASO) in the 2011/12 financial year. Referring to reports that due to staffing cuts the local Rural Financial Counsellors will be unable to cope assisting with the client numbers and therefore the service will be forced to 'shed' 400 clients. Saying the free service has been a great assistance to clients and the ASOs have proven to be a vital part of the RFC team and these cuts is just another example of local rural jobs being taken away.

(NOTE BY GENERAL MANAGER – Council has responded to Mr. and Mrs Colwell, suggesting that they write to the Local Member voicing their concerns. Council has written to the Local Federal Member, Mr. Coulton, seeking his support in retaining the services of the Administration Support Staff.)

**10.44 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT
D6 (**

Reminding councils of their responsibilities to actively enforce the *Companion Animals Act 1998* by responding to concerns about dogs not under effective control in the community. Referring to a recent NSW Court case that highlighted the strong community expectation that councils actively respond to the concerns of residents who report incidents of uncontrolled dogs.

Pointing out that the effectiveness of the Act depends largely on a proactive approach by councils to identify and deal with dangerous dogs in their areas. Stating that if a concerned resident reports uncontrolled or potentially dangerous dogs in their community the local council has an obligation to investigate the matter and take action.

Pointing out that it is critical that where councils are made aware of the existence of dogs considered to be dangerous by either the council or the community, the council considers whether to issue a notice of intention to declare the dog to be dangerous without exception or delay. Saying that where a council commences action regarding a dog attack or dangerous dog matter, it is vital that it completes the action and records this on the register. Further stating that councils play an important role in educating the community about the need to report to councils all incidents of concern involving dogs not under effective control, dog attacks or dangerous dogs.

10.45 NSW RURAL FIRE SERVICE, COONAMBLE	B13 (35065)
--	--------------------

Advising the NSW RFS has received funding to build a two bay transportable fire shed at Quambone village. Saying a suitable site for the new shed has been identified, being Crown Reserve Land Lot 7009 DP96336. Seeking permission to build the new shed on the site and saying when it is complete the old brigade shed will be surplus to requirements and offering to hand control and maintenance of the old shed to Council for its use.

(NOTE BY GENERAL MANAGER – Council has written to the RFS advising that it must submit a Development Application and a Complying Development Application, together with appropriate fees, for consideration.)

10.46 PREMIER & CABINET – DIVISION OF LOCAL GOVERNMENT	D5-22+A20 (35072)
---	--------------------------

Writing regarding the Commonwealth Local government reform Fund which is to provide specific assistance to approximately 40 councils which have been identified as having limited resources and capability. Advising that Coonamble Sire Council has been identified as being offered assistance. Saying assessment had regard to each council's financial and technical capacity, and also priority to councils with a population of less than 10,000 and those that had nominated to be in Group 3 for Integrated Planning and Reporting. Advising that the assistance comprises a fully funded Asset Management Maturity and Gap Analysis and a cash grant of \$30,000 – the total value of the assistance is \$38,000.

Advising the independent assessment will be conducted in two parts – the initial assessment will provide the council with a prioritized Action Plan to guide council towards achieving better asset management and financial outcomes. Saying the second assessment is then conducted in June 2012 and will measure council's progress. Pointing out that the Division has arranged for IPWEA to make contact with Council to make arrangements to undertake the gap analysis.

(NOTE BY GENERAL MANAGER – A meeting date has been set in July for the Director of Engineering Services and other staff to meet with representatives of the IPWEA to progress any gap analysis).

**10.47 THE HON JENNY MACKLIN MP – MINISTER FOR FAMILIES,
HOUSING, COMMUNITY SERVICES AND INDIGENOUS AFFAIRS P5-1
(35132)**

Advising she has approved one-off funding of \$80,000 from Indigenous Family Safety funding to Coonamble Shire Council for the Responding to Crime Prevention project. Pointing out that levels of Indigenous family violence remain unacceptably high and the Australian Government remains strongly committed to reducing family violence and creating safe communities for Indigenous women, children and men.

**10.48 MURDI PAAKI REGIONAL ENTERPRISE CORPORATION (MPREC)
C8 (35186)**

Advising that the Community Assistance Patrol (CAP) bus ceases to operate from 30 June 2011. Saying the Corporation did not tender for a new contract after being informed there would be no funding past 2011 and its operation of the service did not meet contract guidelines.

Pointing out there is “an insurmountable gulf” between community expectation and the specific purpose of the project. Citing as an example that the community sees the bus as a “family taxi service” to and from various locations at night. Saying that on occasions where adults have been transported, the local taxi service feels aggrieved through losing potential sales. Pointing out that an independent consultant recently completed a survey and review of the service both in Coonamble and Gulargambone and the resulting reports have been forwarded to Council. Saying the review outcomes clearly show community misconception regarding the purpose of the service and, in fact, the level of dissatisfaction at Gulargambone was such that two petitions were forwarded by the community demanding that the service be withdrawn as “it wasn't working”.

Advising the bus has been transitioned to the Coonamble Youth Service where it fills a critical gap providing safe transport for Coonamble and Gulargambone youth to events. Pointing out this operation meets an identified government priority youth initiative and supports the Murdi Paaki Aboriginal Young Leaders (MPAYLP) strategy – a successful flagship project.

RICK WARREN
General Manager
5 July 2011

**11. REPORT BY GENERAL MANAGER
COUNCIL MEETING WEDNESDAY, 13 JULY 2011**

Recommendation:

That the General Manager's report be received and dealt with.

**11.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED
AUTHORITY**

Background:

Council was instructed in the Promoting Better Practice Review to report all development applications approved under Delegated Authority to each monthly meeting.

Issues:

The list covering period since last Council Meeting is as follows:

DA No	Owner	Applicant	Proposed Use	Address of land	Approval Date
10/11	Coonamble Shire Council	Owner	Subdivision of land	Pt "The Meglo"	10 June 2011

CDC No	Owners Name	Applicant	Proposed Use	Land proposed to be developed	Approval Date
04/11	Shaw, Norma	Owner	Install lift & renovations	16 Sydney Street Coonamble	6 June 2011
05/11	Crossingham, Frank	Owner	Dwelling and garage	31 Warrena Lane Coonamble	8 June 2011

Sustainability/Legislative Provisions:

As stated in the Promoting Better Practice Review from the Department of Local Government.

Financial Considerations: NIL

Options: NIL

Recommendation:

That Council note Development Application Nos 010/2011 and Complying Development Application Nos. 004/2011 and 005/2011 were approved under delegated authority since last meeting.

11.2 POLICY FOR PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES TO MAYOR AND COUNCILLORS**Background:**

At the June meeting Council resolved to place on public exhibition the draft Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors, inviting submissions.

Issues:

The policy has been on display since 9 June, 2011 and the closing date for submissions was Wednesday, 6 July, 2011. No submissions have been received.

Sustainability/Legislative Provisions:

Section 252 of the Local Government Act requires Council to have a separate policy for the payment of expenses and provision of facilities for councillors as does clause 403 of the Local Government (General) Regulation 2005.

Financial Considerations:

Nil

Options:

N/A

Recommendation:

That Council formally adopt the Policy for Payment of Expenses and the Provision of Facilities to Mayor and Councillors, noting that the document was on public exhibition from 9 June – 6 July 2011 and no submissions were received.

11.3 SMALL VEHICLE REPLACEMENT POLICY**Background:**

At the June meeting Council resolved to place the Draft Policy on Small Vehicle Replacement on public exhibition, inviting submissions and/or comments.

Issues:

The document has been on display from 9 June 2011 and the closing date for submissions was Wednesday, 6 July 2011. No submissions were received.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

As reported to the June meeting, market conditions can dictate the potential changeover cost of vehicles.

Options:

N/A

Recommendation:

That Council formally adopt the Small Vehicle Replacement Policy, which was on public exhibition from 9 June 2011 – 6 July, 2011, noting that no submissions were received.

11.4 SWIMMING POOL – ENTRY POLICY**Background:**

At its 2011 May meeting Council considered an amended policy for Entry to Council Swimming Pools. It resolved to place the policy on public exhibition, inviting submissions and/or comments.

Issues:

The document was on public exhibition for the prescribed 28 day period, with the closing date for submissions being Tuesday, 14 June, 2011. No submissions were received.

Sustainability/Legislative Provisions:

N/A

Financial Considerations:

N/A

Options:

N/A

Recommendation:

That Council formally adopt the amended Policy for Entry to Council Swimming Pools which has been on public exhibition, with the closing date for submissions being 14 June, 2011, noting that no submissions were received.

11.5 DEVELOPMENT CONTROL PLAN NO 1 – COONAMBLE TOWNSHIP & SURROUNDS – DEVELOPMENT REQUIREMENTS FOR INDUSTRIAL LAND USE

Background:

In determining the extension of the industrial subdivision Council requested that requirements for the expanded estate be developed and, in particular, restriction on residential use within that zone. Councillors should be aware that the existing industrial subdivision has become as much a residential area as one utilized for business.

Issues:

At the September, 2009 meeting a draft of an Annexure that will affix to DCP No. 1 was presented and Council agreed to place the document on display inviting public submission. The Development Control Plan No 1 – Coonamble Township and Surrounds – Annexure A – Development Requirements for Industrial Landuse was adopted by Council on 11 November 2009 (Minute No. 8149). No submissions were received during the public exhibition period or the additional fourteen (14) days allowed for public submissions.

A copy of this adopted document is attached as **APPENDIX D** to enable Councillors to again carefully examine each of the provisions to avoid misunderstandings and difficulties when conditions are imposed. Councillors should note that residential provisions specified under clause 2.7(d) have been developed having regard to other councils' requirements. Many of the provisions included in the document are contained in legislation and are needed to ensure the orderly development of the industrial estate extension.

Sustainability/Legislative Provisions:

As is required within legislation, a statement of environmental effects is required under the provisions. The Environmental Planning and Assessment Act allows Council to both develop and amend development control plans, however only one DCP can apply to any individual parcel of land. Council will be required to re-adopt this DCP upon gazettal of its new LEP.

Financial Considerations: Nil

Options: Nil

Recommendation:

That Council note the information relating to Development Control Plan No. 1 – Industrial Land Use - and when the LEP is gazetted, the reference to the Coonamble LEP 1997 be replaced with reference to the gazetted LEP in 2011.

11.6 INTEGRATED PLANNING AND REPORTING

Background:

Council is aware that under the Government's Integrated Planning and Reporting framework all NSW councils must develop, at minimum, a 10 year strategic and corporate planning framework. The plans needed will reflect the community priorities - both short and long term. This will be incorporated into the community strategic plan. The plans must address civic leadership, social, economic and environmental objectives within the community strategic plan.

Issues:

Council currently has several plans that address some of the required plans, e.g. Water Plan, LEP, Crime Prevention Plan and some asset management plans by way of roads and fleet plans.

From the timetable developed by staff, this process should be completed in order for the plans to be approved and submitted to the Council at its meeting in April 2012. It is envisaged that the process would begin in July 2011, with initial meetings and the development of a consultation program for Council. At the August meeting it is proposed to conduct a short workshop with Councillors to facilitate their involvement with the process and community consultation.

Consultation activities should take place during the period up until December 2011 and a draft Community Strategic Plan available in the new year for further community consultation. Submissions are received and will be analysed, allowing for the final plan to be presented to Council in April 2012.

Running parallel with this process will be the development and refinement of the long term financial plan, workforce management plan and asset management plans required. This combines with the Community Strategic Plan to determine a one year operational plan and a four year delivery plan.

There will be opportunity for Councillor involvement in the community consultation process which will be considered by Councillors at the August meeting.

Sustainability/Legislative Provisions:

Required by the Local Government act 1993.

Financial Considerations:

Council has allocated sufficient funding in the 2011/2012 budget to complete this task, using key external and internal resources.

Options:

Nil

Recommendation:

That Council note the information relating to the timetable for the Integrated Planning and Reporting Process.

11.7 MAIN STREET BEAUTIFICATION

Background:

Council has, for some time, had on display concept plans for the beautification of the main street. The plans have been on display well in excess of the 28 day requirement to give the community the opportunity to discuss the concept and make submissions for Council to consider prior to a decision being made.

Issues:

At the time of writing this report, there have been submissions from 27 people detailing 46 comments relating to the proposal. The main theme of the comment was:

- | | |
|-----------------------------------|-------------|
| ▪ Keep the existing trees | 14 requests |
| ▪ Leave the street as is | 7 requests |
| ▪ Proposal has too many crossings | 6 requests |
| ▪ No reduction in parking space | 3 requests |
| ▪ Improve Aberford Street access | 3 requests |
| ▪ Increase lighting | 2 requests |
| ▪ Notice board | 2 requests |

There were single comments relating to location of disabled parking, power outlets, nose to kerb parking and paint planter boxes. The comments are tabled for Council perusal if desired.

A number of comments were received that did not relate to the main street proposal and, as such, have not been included in this report but referred to staff for attention.

Taking into account the submissions Council has basically two avenues of action, the simple one being do nothing with the main street as a project and try to “spruce it up” using some colour in the flower beds, with a sprinkler system in each bed and maintain it in a clean and tidy state using day labour.

Should Council resolve to undertake a project with the main street, it will need to determine a final concept design and then proceed to a detailed costing of the design. If this course of action is determined, Council would not easily be able to deviate from the design when costed and commenced.

Sustainability/Legislative Provisions:

Not applicable.

Financial Considerations:

Council has allocated \$250,000 in the 2011/2012 financial year to undertake beautification works in the main street. This is funded from reserve funds held by Council.

Options:

- (1) Not proceed with the main street beautification project.
- (2) Prepare a final concept design and detailed costings.

Recommendation:

That Council, after considering submissions received:

- (1) **determine a final concept design and detailed costing for the main street project based on the work to date.**
- (2) **consider a report relating to costings and design at the September 2011 meeting.**

11.8 CLOSED CIRCUIT TELEVISION CAMERAS – RELEASE OF IMAGES**Background:**

Council previously requested information relating to the ability to disclose or provide recorded information from its CCTV system to third parties.

Issues:

Under the NSW Government Policy Statement and guidelines for the Establishment and Implementation of CCTV in public places, generally recordings should be released to the police only. Provision of photographs on recordings to third parties is not permitted, however a Court can subpoena a recording or information from the CCTV system.

From the guidelines, it is quite clear that onerous obligations are placed on operations of CCTV equipment and that images cannot generally be made available to third parties.

Sustainability/Legislative Provisions:

- Privacy and Personal Information Act 1998.
- NSW Government Policy & Guidelines for Establishment and Implementation of CCTV in public places.
- Workplace Surveillance Act 2005.

Financial Considerations:

Nil

Options:

Nil

Recommendation:

That Council note the information relating to the use of CCTV images.

RICK WARREN

General Manager

5 July 2011

**12. REPORT BY DIRECTOR OF CORPORATE SERVICES
COUNCIL MEETING ON WEDNESDAY 13 JULY 2011**

Recommendation:

That the Director of Corporate Services' report be received and dealt with.

12.1 RATE COLLECTIONS

Total Combined Rate Collections to 30/06/2011 compared to 30/06/2010:

	30/06/2011	30/06/2010
Arrears 30 th June previous year	502,953.25	614,828.79
Plus 2010/2011 Combined Levy	4,982,643.43	4,856,274.48
Add Transfer from Postponed	1,349.15	5,179.83
GROSS LEVY	5,486,936.83	5,476,283.10
Less: Pensioner Concession (State)	(61,302.24)	(61,710.82)
Pensioner Concession (Council)	(50,158.79)	(50,493.21)
Transfer to Postponed	(231.15)	(590.20)
Abandoned	(14,891.43)	(112,896.52)
20% Farmland Rebate	-	(2,900.92)
NET TOTAL LEVY FOR YEAR	5,360,353.22	5,247,691.43
Less Collections	(4,867,816.41)	(4,764,205.78)
Plus Refunds	7,210.35	19,992.88
NET TOTAL BALANCE	499,747.16	503,478.53
Plus Postponed	4,686.92	5,529.02
GROSS TOTAL BALANCE	504,434.08	509,007.55
Collection % of Total Receivable	90.68%	90.41%
Arrears % of Total Receivable	9.32%	9.59%

Recommendation:

Submitted for Council's information.

12.2 LIST OF INVESTMENTS

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Date Mature	Deposit Type	S&P Rating	Institution	Ref No	Terms (days)	Interest (%)	Amount (\$)
21/08/2011	Fixed	A2	Orana Mutal	38	90	6.05	1,000,000
21/08/2011	Fixed	A2	IMB	37	90	5.90	1,000,000
29/07/2011	Fixed	A1+	NAB	39	90	5.70	2,000,000
20/07/2011	Fixed	A1+	CBA	40	90	5.32	1,000,000
28/09/2011	Fixed	A1+	NAB	42	60	5.95	2,000,000
27/07/2011	Fixed	A1+	CBA	43	30	5.39	1,000,000
18/09/2011	Fixed	A2	IMB	41	90	6.00	1,000,000
4/09/2011	Fixed	Unrated	Reliance C/U	30	184	6.00	500,000
13/09/2011	Fixed	A1	Suncorp	34	153	6.20	1,500,000
17/09/2011	Fixed	A1+	St George	35	153	5.80	1,000,000
	At Call Fixed	A1+	CBA			4.50	1,750,000
Total							\$ 13,750,000

Financial Institution	S&P Rating	% of Investment	Max per Investment Policy	Amount
CBA	A1+	27%	50%	3,750,000
NAB	A1+	29%	50%	4,000,000
St George	A1+	7%	50%	1,000,000
Suncorp	A1	11%	40%	1,500,000
IMB	A2	15%	35%	2,000,000
Orana Mutal	Unrated	7%	10%	1,000,000
Reliance C/U	Unrated	4%	10%	500,000
				\$ 13,750,000

Rating	% of Investment	Policy	Amount
A1+	64%	100%	8,750,000
A1	11%	80%	1,500,000
A2	15%	60%	2,000,000
Unrated	11%	30%	1,500,000
			\$ 13,750,000

2515-000	General Fund Investments	6,621,721
22503-000	Coonamble Sewerage Investment Funds	2,799,438
62503-000	Gulargambone Sewerage Investment Funds	25,320
52503-000	Coonamble Water Investment Funds	3,216,509
72503-000	Gulargambone Water Investment Funds	942,803
12503-000	Trust Investment Funds	194,849
		\$ 13,750,000

I, Bruce Quarmby, Responsible Accounting Officer, certify that in accordance with the Local Government (General) Regulation 2005 s212 the investments have been made in accordance with the Local Government Act, the Ministerial Order and Councils Investment Policy.

Recommendation:

That the list of investments as at 30 June 2011 be noted and it also be noted that Council's Investments comply with s625(2) of the Local Government Act 1993 and Council's Investment Policy.

12.3 NSW RURAL FIRE SERVICE – NORTH WEST ZONE – SERVICE LEVEL AGREEMENT**Background:**

The current Service Level Agreement for the North West Zone is due to expire on the 31st August, 2011. A new Service Level Agreement has been drafted in consultation with the interested parties, being Council, Rural Fire Service Volunteers and the NSW Rural Fire Service itself.

Issues:

In summary, the new service level agreement basically sets the ground rules of operations between the Rural Fire Service and member Councils of the zone. At the time of the writing this report the other member Councils are due to adopt the new service level agreement at their July Meeting

A copy of the agreement is attached for Council's information – **APPENDIX E.**

Sustainability/Legislative Provisions:

Rural Fires Act 1997 (NSW)

Financial Considerations:

Nil

Options:

Nil

Recommendation:

That Council adopt the Rural Fire District Service Agreement – North West Zone, as tabled, and authorise the affixing of the Seal to the document.

BRUCE QUARMBY

Director of Corporate Services
5 July 2011

13. REPORT BY DIRECTOR OF ENGINEERING SERVICES
COUNCIL MEETING WEDNESDAY 13 JULY 2011

Recommendation:

That the Director of Engineering Services' report be received and dealt with.

13.1 COMBARA GARBAGE TIP

Background:

I refer to my report on this matter to the June meeting when I advised that representation has been received from property owners to close the tip because of illegal and unscrupulous dumping. Council was also advised at that time that the area has never been gazetted or licensed to be used for dumping of waste.

Issues:

Letters were forwarded to nine residents within the Village advising of Council's decision to close the tip and asking them to advise if they require a weekly pickup service at an annual fee.

One letter was returned unclaimed and, at the time of writing this report, only two responses have been received.

- (i) **Mr Bob Ellis** – Saying it is not the closure of the tip that people are seeking, but stopping non residents and Coonamble business owners from using the area and not dumping rubbish in the pit. Saying he has personally witnessed this practice. Advising that as Senior Deputy Captain of the Combara Volunteer Fire Service he has attended the tip on three occasions to extinguish a smouldering fire in barley dumped by GrainCorp employees. Agreeing that something has to be done and he is agreeable to participate in whatever collection service Council decides to implement.
- (ii) **Ms Carol Austin** – Saying if the six households of Combara used the tip, one hole would last for years. Pointing out a lot of "other" rural landholders rightly use the tip and they should be advised of Council's intention. Saying "we" do not want a wheelie bin – they will take rubbish to Gulargambone. Commenting that when the tip is closed, there will be the worry that irresponsible people (not from their area) will continue to dump rubbish there. Pointing out there are two fire engines at Combara and she has not heard of the fire danger before.

Council is in receipt of a letter from the NSW Rural Fire Service referring to the area and the fire danger it poses during the bush fire danger period. Council's attention was drawn to the fact that the tip is often smouldering during periods of Total Fire Danger due to it being lit irrespective of the time of year.

The Rural Fire Services recommends that Council close the Combara tip permanently and consider the placement of skip bins as an alternate waste collection and provide a similar service to that in Gulargambone.

Sustainability/Legislative Provisions:

The garbage tip at Combara is not licensed and should be closed.

Financial Considerations:

The cost of pickup be levied on the ratepayers within the village boundaries.

Options:

Nil

Recommendation:

That Council:

- (1) Inform the residents at Combara that the Combara tip will close as soon as arrangements can be made to introduce a pick-up service.
- (2) Agree to provide a pick up service free of charge until the 30 June 2012.
- (3) Inform the residents that an annual fee will be charged for the pickup service after 30 June 2012.

13.2 ALCOHOL FREE ZONES

Background:

The existing alcohol free zones over all roads, footpaths and car parks within the town limits of Coonamble, Gulargambone and Quambone expired on 1 July 2011.

Issues:

In accordance with Section 644 of the Local Government Act 1993 (as amended) and Ministerial guidelines for the establishment of alcohol free zones Council advertised its intention to renew AFZ in the Coonamble Times on 18 May 2011 and 25 May 2011. Council invited objection/comment to the proposal and at the expiry date of Friday 3 June, 2011 no comments or objections had been received.

Sustainability/Legislative Provisions:

As required Council also notified by letter the local police, liquor licensees and secretaries of registered clubs in the three centres of its intention to renew the alcohol free zones. No comment was received. Written communication was forwarded to Aboriginal groups within the area inviting representations or objections within 30 days. Again, none was received.

Financial Considerations:

Nil

Options:

1. Not proceed with the renewal of Alcohol Free Zones in Coonamble, Gulargambone and Quambone.
2. Proceed to renew the Alcohol Free Zones.

Recommendation:

That Council:

- (1) Formally declare the renewal of alcohol free zones over all roads, footpaths and car parks within the town limits of Coonamble, Gulargambone and Quambone;
- (2) Agree that the declaration remain in force until 30 June 2015 on a 24 hour basis;
- (3) Advertise this resolution and update signs to record the extension.

13.3 GULARGAMBONE STREET NUMBERING

Background:

Council requested a report on street numbering at the May meeting.

Issues:

To date staff have not commenced the renumbering of the township due to the end of financial year and the preparation for the changeover of the financial system.

It is planned to review the numbering in August and property owners will be notified of the new numbers when completed.

Sustainability/Legislative Provisions:

Nil

Financial Considerations:

It is estimated that the supply and delivery of the numbers would be \$1500.

Options:

1. Council not proceed with the review of street numbering for Gulargambone.
2. Council review the street numbering and supply number plates to all residents within the township of Gulargambone.

Recommendation:

That Council review the street numbering and supply number plates to all residents within the township of Gulargambone.

13.4 WORKS IN PROGRESS

(a) State Highway:

- Heavy Patching – segments 3295 – 3300 complete
- Flood Damage Kennedy's Creek – complete
- New Bridge Terminals (Guard Rail) installed Kennedy's Creek Bridge
- Heavy Patching – segments 3145/3155/31670 – in progress
- Reseals North of Coonamble – complete

(b) Regional Roads:

- Routine patching, mowing and edge sealing carried out on:
 - RR129B
 - RR129Q
 - RR383
 - RR7515
- Further works will be completed in due course as resources permit.
- Construction work continuing on RR7515 (Warren Rd – chainage 24.670km to chainage 25.340km – completed). Chainage 0.670km to chainage 1.630km has been stabilized and is being prepared for roadbase.
- Heavy patching completed on SR19 (chainage 10.460km west of Gulargambone).
- Continued hauling of fill material (including 200 tonnes spalls) to weir for construction of spillway.

(c) Local Roads:

- Flood damage has been completed, or is underway, on the following local roads:

Road No	Road Name	Road No	Road Name
SR3	Goorianawa	SR58	Old Dubbo
SR6	Bramble	SR79	Gumin
SR18	Wattle Creek	SR92	Fairmile
SR25	Gunnawarra	SR109	Thara
SR54	Floddenfield	SR113	Winnabah
		SR129	Warrawong

- Bitumen patching and slashing has been completed on the following roads:
 - RR383 Pilliga
 - RR129B Baradine
 - RR7515 Warren
 - RR129Q Quambone

(d) Urban Streets:

- Patching has been undertaken on urban streets over several days during the past month.
- Replacement of signs.

(e) Water and Sewer:

- Meter reads – Coonamble, Gulargambone and Quambone
- Meter repairs – Coonamble, Gulargambone and Quambone
- General maintenance
- Finishing works at the new Industrial Estate.
- Work on fluoride sheds.

(f) Parks & Gardens:

(g) Special Works / Other Projects:

- (i) Weir – mix road base for road at Aquatic Club.
- (ii) Various heavy patches around the Shire.
- (iii) K&G repairs – Limerick Street – in progress
- (iv) Stormwater Pit Reconstruction – Railway Street.

**Recommendation:
That Council note the information.**

K N BRODBECK
Director of Engineering Services
5 July 2011

14. REPORTS FROM VARIOUS COMMITTEES/DELEGATES **COUNCIL MEETING WEDNESDAY, 13 JULY 2011**

14.1 MINUTES OF MEETING OF COONAMBLE INTERAGENCY HELD ON WEDNESDAY, 8 JUNE, 2011.

Present: Cherie Stevens (CAHS), Kate Keizer & Richard Bevis (Mission Australia), Peter Hartley (Police), Rita Dunn (Childcare), Belinda Morrison (Council) - Chairperson.

Apologies: Emma Pryke, Josh Fernando (Mission Australia), Steven Smith (CAHS), Bruce Quarmby & Amanda Glasson (Council).

Opening: Belinda Morrison declared the meeting opened at 10.05 am. Belinda welcomed everyone and agreed to take the minutes.

Confirmation of Minutes: Moved Richard Bevis, seconded Kate Keizer.

Business Arising From Minutes:

- Belinda to Check with EDM that contact details have been forwarded.

Correspondence: Nil

Agenda Items: Nil

General Business:

- **Cherie Stevens (Coonamble Aboriginal Health Service)** handed out flyers for three upcoming events in June and July 2011 see flyers attached.
 1. **Men's Pit Stop Day** 15th & 16th June 2011
 2. **Gunambil Aboriginal Men's Group (GAMG) Bowls Tournament** 9th July 2011
 3. **GAMG Variety Night** 9th July 2011

10.10am Tanya Hind & Terry Lewis (Coonamble High School) arrived.

- **Kate Keizer (Mission Australia)**, receiving a steady amount of referrals, but nothing new to report.
- **Peter Heartly (Police)**. The Police have been busy with break and enters and juvenile crime, arrests have been made and a few offenders have been released on bail. Staffing - Coonamble station is losing Luke Pryke this month with another officer leaving in July, recruiting processes mean appointments will lag but approximately one month. Peter said it would be great if Magistrates attended the interagency meeting as this would help them become aware of particular issues in the community, he also acknowledged the difficulty of this with rotating magistrates.

- **Kate Keizer (Mission Australia)** informed the meeting that Inter-relate are postponing “**Wising Up**” for a fortnight. It was scheduled for this Friday 10/6/11.
- **Belinda Morrison (Coonamble Shire Council)**, Council is still pursuing funding for the employment of an officer and would like to know which agencies if any are working on the actions of Council’s Crime Prevention Plan, this will help to identify areas and agencies the position will need to work with (if it becomes available)

At this point Cherie requested Amanda send her a copy and Peter Hartley requested a copy to Jodie West.

1. **Burglar Beware** – Peter suggested Council liaise with Jodie West
2. **Safer by Design** – Tanya Hind said this is a Council issue
3. **Lighting audit** – Peter said the Police are familiar with hot spots in the area that have insufficient lighting
4. **Community Assistance Patrol** – Tanya Hind said that Murdi Paaki are running this
5. **Crisis Care Service** - Tanya Hind said that the Domestic Violence Collective was working on this action
6. **DV Volunteer Court Support** – Again Tanya said the DV collective are addressing this action. Cherie and Kate both indicated they are working on this action also
7. **DV Survival Skills Training** – Again Council needs to work with the DV collective
8. **Transport & Crisis Support Fund** – Kate thought brighter futures are doing some work in this area.

Belinda also told the meeting that any suitably qualified persons interested in this sort of role should the funding become available should register their interest with Council’s General Manager. She also stressed that any such position would be appropriately advertised.

- **Terry Lewis (Coonamble High School)** reporting that the Business Enterprise is moving forward with the help of Tanya Hind. Progress made includes ground levelling, water tanks and garden beds are ready to installed etc.

Meeting Closed, with no other business to discuss at 10.20am

The next Meeting to be held at Wednesday July 6th 2011 at 10 am at the Bowling Club

**15. REPORT BY ECONOMIC DEVELOPMENT MANAGERS
COUNCIL MEETING WEDNESDAY, 13 JULY 2011**

1. Diversify Industry Base - Infrastructure, Tourism, New Enterprise

PROJECT	ACTIONS	STATUS/OUTCOMES
Indoor Arena	<ol style="list-style-type: none"> 1. Corporate Partners – briefed J Quealey on project. Met with local reps 21 June to compile list of possible corporate partners. 2. Design – Telemeeting held with S Boss, D Waite, Dr Gowri, local reps on Thurs 22nd June. 3. Local support/input – mounted and manned display at Show and Rodeo. 	<ol style="list-style-type: none"> 1. Underway. 2. UNSW to supply final design options by 30 June. NB: RDAF and Sport & Rec funding announcements due July. 3. Feedback received from traders, cowboys, clowns, visitors and locals.
Eco Spa	<ul style="list-style-type: none"> • Mounted and manned display at Coonamble Show. 	<ul style="list-style-type: none"> • Awaiting response from LPMA. • Awaiting outcome of funding applications to TQUAL and DII.
Industrial Estate expansion	<p>Paperwork finalised for 2nd claim to Local Infrastructure Support Fund Received 2 new indications of interest in a block. 23/5</p>	<p>2nd payment (\$250,000) due. OTBI officer to inspect site. Cost of blocks? Date of release?</p>

2. Business Growth – Start-up/Expansion, Promotion, Education, Skill Development

PROJECT	ACTIONS	STATUS/OUTCOMES
Support new and existing business	<ol style="list-style-type: none"> 1. Support Business Start-Ups: discussions with BEC re supporting new start-ups; referred 1 new start-up. 2. Support Business Expansion: supplied information on DII <i>Business Growth Program</i> to potential business applicant. 	<ol style="list-style-type: none"> 1. 2 applications received to BAF. 1 start-up supported by NEIS. 2. 1 business expansion bank financed.
Coonamble Regional Livestock Market	<ol style="list-style-type: none"> 1. Business Plan – 2. Marketing – met with agents to consider logo options and marketing activities. 	<ol style="list-style-type: none"> 1. pre-sale scanning to commence at sale 8th July. 2. See separate report.

Employment Circle	1. Organised and attended meetings 7 th and 28 th June. 2. Prepared invitations to presenter groups and businesses/farmers for distribution.	1. Meeting notes attached. Claim the date: Business Information Evening Thurs 11 th August at CHS MPC.
Keep Coonamble Kicking Campaign	Ordered two additional highway signs.	Continuing
Website	Business Listing updated on Council website.	Bi-annual update complete. Revised Business Directory ready for print.

3. Community Economic Development + Physical Amenity

PROJECT	ACTIONS	STATUS/OUTCOMES
Heritage activities	1. Museum Collection – assisted Museum Advisor to prepare application for funding for new Exhibition. 2. Local Heritage Fund – finalised applications for 2010/11 fund. Referred new inquiry to Heritage Advisor & 2012 fund. 3. finalised reporting to NSW Heritage Office.	1. Application submitted for \$20,000. 2. Heritage Advisor inspected property cnr Aberford & Dubbo Sts. 3. All 2010/11 monies acquitted.
Crime Prevention	1. Contacted NSW Attorney General's Crime Prevention Division re available funding for endorsed Plan. Liaised with Police. Submitted application 30 June for 2010/11 financial year funding. 2. Worked with ICC and Wungali Aboriginal Community Working Party to assist application for 2010/11 funding.	\$50,000 approved for <i>Home & Business Safety project</i> . \$90,000 approved for <i>Coonamble Community Safety Plan – Responding to Crime Prevention Plan 2</i> .
Coonamble Aero Club	Met with instructors and members to discuss plans. Prepared and distributed press release.	For information: notes from meeting attached.

Radio Services	Contacted by Aaron Jowitt, Rebel Radio, to propose 2 new commercial radio services for the Shire. Met with Coonamble Community Radio reps to discuss implications and their future plans.	See Council correspondence re Rebel Radio. Will refer funding opportunities and help generate support for expanded listening area for MTM-FM
----------------	--	---

4. Networking, Advocacy and Lobbying

ISSUE/ OPPORTUNITY	ACTIONS	STATUS/OUTCOMES
Orana EDO Network	1. Attended meeting 9 th June.	See attached minutes.
Rural Financial Counselling Service	2. Provided information to Mayor for media interview on proposed cutbacks to local office. Raised issue at EDO Network meeting for immediate regional action.	
Wungali Aboriginal Community Working Party	3. Attended meetings ... and 28 th June.	Les Trindall nominated to Indoor Arena working group.

APPENDICES TO EDO REPORT:

- Notes from Employment Circle Meeting 7th and 28th June.
- Notes from Orana EDO Network meeting 9th June. REFER TO **APPENDIX F.**
- Report on Saleyards Promotion.
- Notes from meeting with Aero Club re accommodation.

FOR INFORMATION:**Note: Funding applications awaiting approval as at 30 June 2011**

Project	Funding Body	Funding Program	Amount Requested
Showground Amenities	NSW Sport & Recreation	Regional Sports Facilities	\$90,000
Eco Spa + Caravan Park Stage 2	Ausindustry	TQUAL	\$50,000
Eco spa + Caravan Park State 2	NSW Industry & Investment	Enterprising Regions Program	\$25,000
Indoor Arena – construction	Department of Regional Australia, Regional Development & Local Govt	Regional Development Australia Fund	\$5million
Museum Exhibition – Riding for the Law	Arts NSW	Creation &/or Presentation Project	\$20,000
Digitise Neville Owen Photographic Collection	National Library of Australia	Community Heritage Grants	\$4000
			\$5,279,000

Funding Attracted to local projects 2010-2011 – Council as applicant or auspice

Project	Funding Body	Funding Program	Amount Approved
Industrial Estate Expansion	NSW Industry & Investment	Local Infrastructure Support Fund	Up to \$502,840
Eco Spa Feasibility	Ausindustry	TQUAL	\$6000
Indoor Arena Design – UNSW	Industry & Investment NSW	Enterprising Regions Program	\$17,500
Local Heritage Fund	Planning NSW	Heritage Office	\$2531
Heritage Advisor	Planning NSW	Heritage Office	\$2400
Museum Advisor	Museums & Galleries NSW	Museum Advisory Services	\$5500
Coonamble Health Kickstart	NSW Health	Healthy Communities Program	\$20,000
Home and Business Safety Project	Attorney Generals Department	Crime Prevention Division	\$50,000
Community Safety Plan – Responding to Crime Prevention Plan 2	FAHCSIA	Family Violence Prevention Program	\$90,000
2010 Shire Business Awards	RDA Orana	n/a	\$1000
2010 Business Information Evening	OEC Employment, Joblink, TAFE	n/a	\$1500
			\$699,271

Funding attracted to local projects 2010 – 2011 – other organisations as applicant

Project	Applicant Organisation	Funding/Body Program	Amount Approved
Railway Station repairs	Coonamble RTC	Jobs Fund	\$144,150
Railway Station repairs		ARTC	\$30,000
Gulargambone Showground Improvements	Gulargambone Showground Trust		\$29,000
			\$203,150

Local Heritage Fund Assistance 2010-2011

Project	Property	Owner	Total Project Cost	LHF Contribution
Structural assessment of shop frontage	Eason's Emporium, 51-55 Castlereagh St., C'ble	L&R Quigley	\$2,750	\$1,375
Structural assessment of shop frontage	Ginty's Garage, Bourbah St, Gulargambone	GK Rohr	\$5,434	\$2,717
Stabilisation & repair of generator shed – restoration of pump house.	Mt Tenandra Homestead	RG & KE Imrie	\$7,000	\$3,500
			\$15,184	\$7,592

Recommendation:

That Council adopt the report submitted by the Economic Development Manager for the month of June 2011.

AMANDA GLASSON / LEE O'CONNOR

Economic Development Manager (Joint)

30 June 2011

15.1 REPORT ON BUSINESS ASSISTANCE FUND APPLICATION – BURGERS ON BOURBAH

Background:

Council has received a request for business assistance funding from Burgers on Bourbah.

Burgers on Bourbah opened as a fast food takeaway or eat-in business in Gulargambone on 9th April 2011. The business previously occupying the site had been closed for many months and, as the former Gulargambone Café also closed some years ago, this left no takeaway food outlet in the town.

The owners between them have extensive experience in the food industry, including local experience in private business, as volunteers at Two Eight Two Eight, and in the school canteen. They are operating a quality business for the community and already looking to employ additional staff and trainees.

Having spent considerable funds in bringing premises to standard, equipment and promotion, the business has also had to deal with the cost of repairs to windows and doors due to a recent break-in.

Issues:

1. Burgers on Bourbah addressed all eligibility criteria in their application and supplied the necessary Business Plan.
2. Details relating to eligibility criteria are attached.
3. A Ranking and recommendation has been made using the form that has been in use since 2005. See attached.

Sustainability/Legislative Provisions:

1. Any assistance offered shall be in accordance with the National Competition Policy.
2. Coonamble Shire Council may require verification of any claims made in applications.
3. Each case to be dealt with in accordance with Section 356 of the Local Government Act 1993 (as amended) whereby Council must advertise its intentions to provide assistance to private sector parties.
4. Council's decisions are discretionary, both regarding the choice of successful applicants and the amount of assistance.
5. All decisions will be final and Council will not enter into negotiations regarding any application.

Financial Considerations:

As per the 2005 policy, the cumulative total of costed in-kind, loans and grants shall not exceed that budgeted in any one financial year without Council consideration/approval.

Options:

1. Provide assistance to the value recommended.
2. Provide greater or lesser assistance.
3. Provide no assistance.

**Recommendation:
For Council's determination.**

A GLASSON / L O'CONNOR

Economic Development Manager – Joint
30 June 2011

ADDRESSING B.A.F. CRITERIA – BURGERS ON BOURBAH

1. have **employment generation** potential for the Shire
 - Yes – fill gap and supports other business
2. have the potential to improve the **skills base** of Shire residents
 - through potential traineeships (2 young people already)
3. have the potential to encourage **expansion** of existing business and infrastructure or **in-migration** of other business
 - potential to meet the demand for catering for meetings, school inservices, tourist coaches, birthday parties
 - providing meals/packed lunches to local contractors (already underway)
 - opening extended hours during the annual crop Harvest
 - providing packed lunches/morning teas to tourist coaches (this has already commenced)
4. add value to the local **community**
Supports the local community by:
 - regularly feeding the children of low income families
 - providing a clean safe welcoming environment
 - only takeaway business in town
 - supporting local tourism by encouraging travelers to stop (high visibility highway location for caravans, trucks)
5. **compete** with existing business across the Shire in general, and in a specific location
 - No competition. It is the only takeaway business providing quick traditional take-away meals.
6. represent **diversification** of the local business base
 - Only takeaway fast food open 6 days supports tourism traffic and local tourism initiatives such as creek walk which is located directly behind the café.
7. **require assistance** for implementation
 - The business will proceed regardless. BAF assistance will enhance viability and reduce risk of closure due to costs and other impact of crime.
8. **are viable** in the short, medium and long term
Both owners have a long term investment and hands-on involvement in other local businesses. Kath has had previous experience running a successful café in Gulargambone and Nicole has extensive experience in the local food industry in a variety of roles eg. Volunteer at Two Eight Two Eight, school canteen operator.
9. have a beneficial impact on the **environment**

The business recycles used cooking oil using Septic Sam. Other waste is collected weekly.

10. provide **benefits to the Shire** (Economic Impact Statement)

- Maximises highway stoppage in Gulargambone which helps to support other local businesses.
- Sources the bulk of supplies from other businesses in the Shire including a current spend of approximately \$1000/week with Swannys Frozen Food and \$1800 per month through Ramiens supermarket.

11. generate, or conserve, **export market** potential

N/A

12. assist the development of **priority areas** within the shire

Gulargambone is a priority area for Council. Having meals available for low income families, especially the children, who often come to eat without adult supervision, will hopefully help to reduce crime associated with children entering properties in search of food.

BUSINESS ASSISTANCE FUND (File no. D5-19)

SCORESHEET

APPLICANT: __Burgers on Bourbah_____

CRITERIA	POSSIBLE SCORE	ACTUAL SCORE	
		EDO	GM
1. Employment generation potential	50	50	
2. New skill development	30	30	
3. Encourages business expansion	30	30	
4. Adds value to local community	20	20	
5. Competes with existing business	0	0	
6. Diversification of local business base	20	20	
7. Requires assistance to establish	10	10	
8. Viability	30	30	
9. Impact on environment	30	15	
10. Provides benefits to Shire	30	30	
11. Generates or conserves export market potential	30	n/a	
12. Assists development of Shire priority areas	50	50	
TOTAL SCORE	330	285	

EDO recommendation:

That an amount of \$5,000 be offered to Burgers On Bourbah to assist with implementing security measures.

EDO comments:

- **For the Gulargambone community the inclusion of a café into the business sector that is operational 6 days per week for extended hours is vital for the community**
- **This business encourages travellers to stop, supports other local businesses, is operated by long term Gular residents who are realistic in their expectations of business in Gular and they are offering employment opportunities not currently available in Gular.**

GM comments:

GM assessment: approved/not approved/referred to Council meeting

15.2 REPORT ON BUSINESS ASSISTANCE FUND APPLICATION FOR GAIL DAY'S FAMILY DAY CARE

Background:

Council has received a request for business assistance funding from Gail Day's Family Day Care.

Gulargambone has long been seen as a high priority area for employment by Council. Ms Day's Family Day Care not only creates a job for herself but supports others into employment by being the only registered family day care facility in Gulargambone. Ms Day has been employed in the industry for the past 7 years at the Coonamble Children's Services having felt that Gulargambone was in need of a quality registered facility within the township.

There are no other registered day care facilities in Gulargambone with the closest facility being Coonamble. This facility allows people to enter employment or training or start their own businesses. Having a child care service available will assist in attracting and retaining professionals in the town such as Police, teachers and staff at MPS.

Issues:

- 1 Gail Day's Family Day Care addressed all eligibility criteria in her application and supplied the necessary Business Plan.
- 2 Details relating to eligibility criteria are attached.
- 3 A Ranking and recommendation has been made using the form that has been in use since 2005. See attached.

Sustainability/Legislative Provisions:

1. Any assistance offered shall be in accordance with the National Competition Policy.
2. Coonamble Shire Council may require verification of any claims made in applications.
3. Each case to be dealt with in accordance with Section 356 of the Local Government Act 1993 (as amended) whereby Council must advertise its intentions to provide assistance to private sector parties.
4. Council's decisions are discretionary, both regarding the choice of successful applicants and the amount of assistance.
5. All decisions will be final and Council will not enter into negotiations regarding any application.

Financial Considerations:

As per the 2005 policy, the cumulative total of costed in-kind, loans and grants shall not exceed that budgeted in any one financial year without Council consideration/approval.

Options:

- (1) Provide assistance to the value recommended
- (2) Provide greater or lesser assistance
- (3) Provide no assistance.

**Recommendation:
For Council's determination.**

A GLASSON / L O'CONNOR

Economic Development Manager – Joint
30 June 2011

ADDRESSING B.A.F. CRITERIA – Gail Day’s Family Day Care

13. have **employment generation** potential for the Shire

Up to seven parents will have the capacity to be employed either in Gulargambone or within the Shire.

14. have the potential to improve the **skills base** of Shire residents

Parents will be able to attend TAFE, return to school to complete education, or undertake on-line training or work experience.

15. have the potential to encourage **expansion** of existing business and infrastructure or **in-migration** of other business

By offering a service that is currently unavailable it will allow parents to re-enter the workforce.

16. add value to the local **community**

This is the only registered day care in Gulargambone.

17. **compete** with existing business across the Shire in general, and in a specific location

There are no other registered carers within the town or surrounds. The nearest Family Day Care is in Coonamble.

18. represent **diversification** of the local business base

Yes - no other registered family day carer.

19. **require assistance** for implementation

Yes - only to meet demand quicker. Some families may be considering using my service but be reluctant due to limited outdoor play area. Without additional bookings or assistance from Council, it will take a long while before I can afford to erect fencing.

20. **are viable** in the short, medium and long term

In the 2006 Census 20.3% of the population usually resident in Gulargambone (Suburb) were children aged between 0-14 years. Of these, one third were aged 0-4 years. My business caters for children from birth to 12 years through permanent and casual bookings. For instance, I can cater to families travelling to Gilgandra, Coonamble or Dubbo for appointments or work.

In our local area in 2006, 188 people aged 15 years were in the labour force. Of these, 52.7% were employed full-time, 34.0% were employed part-time, and 10.6% were unemployed. Of the unemployed and part-time employed, there would be a fair proportion of families with young children.

21. have a beneficial impact on the **environment**

Equivalent environmental impact to a family home in terms of noise, water use, and solid waste.

22. provide **benefits to the Shire** (Economic Impact Statement)

Potential for more residents to take up employment or training or start their own businesses.

Having a child care service available will assist in attracting and retaining professionals in the town such as Police, teachers and staff at MPS.

23. generate, or conserve, **export market** potential

N/A

24. assist the development of **priority areas** within the shire.

Gulargambone is a high need area

**BUSINESS ASSISTANCE FUND (File no. D5-19)
SCORESHEET**

APPLICANT: _____ Gail Day's Family Day Care _____

CRITERIA	POSSIBLE SCORE	ACTUAL SCORE	
		EDO	GM
13. Employment generation potential	50	50	
14. New skill development	30	30	
15. Encourages business expansion	30	30	
16. Adds value to local community	20	20	
17. Competes with existing business	0	0	
18. Diversification of local business base	20	20	
19. Requires assistance to establish	10	5	
20. Viability	30	20	
21. Impact on environment	30	20	
22. Provides benefits to Shire	30	30	
23. Generates or conserves export market potential	30	n/a	
24. Assists development of Shire priority areas	50	50	
TOTAL SCORE	330	275	

EDO recommendation:
Provide assistance to purchase and install a child proof fence to the value of \$2933.30

EDO comments: Ms Day left a secure job within the Coonamble Childcare to fulfil a need within her own community. This business provides support to other businesses by offering employed parents the opportunity to leave their children at a registered family day care facility.

GM comments:

GM assessment: approved/not approved/referred to Council meeting

15.3 NOTES OF EMPLOYMENT CIRCLE MEETING HELD ON TUESDAY, 7 JUNE, 2011 – GLOBAL VILLAGE RESTAURANT – 10 A.M.

Present: David Floyd, Marie Thomas (CHS), Amanda Glasson (CSC EDM), Jen Hoath (RFCS).

Apologies: Ana Pateman (Western Student Connections), Priscilla Kelly (CHS), Tanya Hind (CHS), Cherie McDonald (CHS), Lee O'Connor (CSC EDM), Gary Brown (Western Student Connections) Amanda Nixon (Sureway), Jo Ellis (Reconnect, MacKillop), Zoe Bridges (Outreach Coordinator, N W Area, TAFE NSW Western Institute), Adam Wilner (ABL Apprenticeship Centre), Taryne Albert (MPREC), Adam Cohen (MPREC), Wanitta Glover (OEC Employment)

1. Local Training/Employment Contracts

1.1 Literacy & Numeracy Contract (LLNP) –

An update from Kate Davies was received 25/5 see below:

Hello guys this should have been forthcoming and I do apologise. Though this is not an excuse I have had a month of difficulty moving with a herniated disc in my back and really incapacitated. The update is that there are 10 people referred to the program and we have a trainer ready to go. The next step is the location and I am contacting Shane re renting a room at Tafe. Am awaiting Shane's response and the plan is that we will be starting as soon as the premises is secured. I apologise for this unforgivable lack of communication from my side and hope that we can provide a service that meets some of the needs of your community. We are getting there at least in terms of acquiring a critical mass and a trainer who is local. I guess you feel very frustrated with the process at the moment and I am acknowledging that the road from here is one that is my responsibility to rebuild and I will do my best.

. Further to the above an email received by EDM after the meeting 7/6 from Erifili Davis is as follows:

We have a trainer identified and are currently trying to find a suitable venue with 2 suitable possibilities identified. TAFE was unable to accommodate us.

I expect to have more information for you next week.

1.2 Work Readiness

Marie informed the group that 6 Students from Yr 9-11 are progressing well in the Road to Work Program.

1.3 TVET Courses

2. Training & Employment Directory

Awaiting survey from Shane

3. Dare to Lead

Need to look at ways of doing our own thing.

4. Rural Skills Training – still being actioned. As at 7/6 the PACE meeting had yet to be convened to deal with the below.

Priscilla took the idea to PACE meeting but the project needs more involvement to complete log book hours. The hours are for learners under 25yrs. One hour with an instructor is equal to 3 hours with a registered driver.

- *Further investigation is needed regarding the legalities of running the program with MPREC incl fuel, insurance (believed to be unaffected as the learner driver is under the control of the licensed driver.)*
- *Project — Train people to become instructors so as there is a bank of local instructors. Purchase/acquire a dual control car. Further discussion on structure would be required, look at partners ie service clubs.*
- *Possible funding 'Bridging the Gap' may require support from youth.*
- **ACTION: EDM's wrote to MPREC ask if they would commit to the project by allowing the use of their car, awaiting response**
- **ACTION: Investigate RTA requirements and cost of training and by whom.**
- **ACTION: Write to SRC Attn Adria Hertel for support for the program from the Young Leaders.**

5. Business Information Evening

David Floyd has had further discussions with Sharon Clerke with regards to her availability for the evening, she is only available on the 11th August.

ACTION: *Attendees moved that the date for the evening be changed to Thursday, August 11th, Marie to amend the booking of the MPC and Hospitality students.*

ACTION: *Marie to request a proposed menu, including a vegetarian option from Tammy for the next meeting.*

ACTION: *EDM's to send a Claim to Date to the paper and place in Council column*

ACTION: *EDM's to forward last years budget to David Floyd*

ACTION: *EDM's to circulate draft invite for comment.*

The major focus for the evening will be businesses engaging with the school and building school – community partnerships. Sharon Clerke will be the keynote speaker speaking about the NAB's Schools 1st program and the value of industry and school partnerships.

Other topics that could be covered on the evening include:

- *Traineeships for farmers – Gap year for children on the farm. **ACTION: TAFE rural skills Centre in Dubbo to be approached to provide a speaker.***

7. General Business

7.1 Law & Order and truancy issues.

The group had a fair discussion regarding the issue of Law and Order, truancy and how this can potentially lead to a life of crime and ideas of how it can be addressed in the community. It was reported that agencies can only intervene in truancy cases when students are absent for 10 consecutive days instead of intervening at a much earlier time ie 5days. Some students have attendance percentages in the teens, it was felt that this would lead to those students becoming a disruptive influence when they are in class as they would not know what is going on in any given subject. Truancy issues need to be addressed back in infants and primary school to ensure there is a competency level achieved by the students before they enter the high school.

Ideas of ways to address some of these issues included:

- Developing partnerships with families to get the children to school – may include having someone pick the children up.
- Ask the Police to adopt a program that is in Dubbo where they can ask the children, or if they are with their parents their parents, why they are not at school.

ACTION: Employment Circle to write to community crime group supporting any action taken to encourage children to attend school.

**10. NEXT MEETING: TUESDAY 28th June, 2011
10AM, GLOBAL VILLAGE
Castlereagh St, Coonamble.**

15.4 EMPLOYMENT CIRCLE NOTES – MEETING HELD ON TUESDAY, 28 JUNE 2011 – GLOBAL VILLAGE RESTAURANT – 10 A.M.

Present: Cr Alan Karanouh, Priscilla Kelly (CHS), Marie Thomas (CHS), Amanda Glasson (CSC EDM), Lee O'Connor (CSC EDM), Amanda Nixon (Sureway), Shane Kilby (TAFE), Daisy Buckley (Joblink), Melissa Baker (Joblink)

Apologies: David Floyd, Ana Pateman (Western Student Connections), Jen Hoath (RFCS), Tanya Hind (CHS), Cheri McDonald (CHS), Gary Brown (Western Student Connections), Jo Ellis (Reconnect, MacKillop), Zoe Bridges (Outreach Coordinator, N W Area, TAFE NSW Western Institute), Adam Wilner (ABL Apprenticeship Centre), Taryne Albert (MPREC), Adam Cohen (MPREC), Wanitta Glover (OEC Employment), Kate Keizer (Mission Australia)

1. Local Training/Employment Contracts

1.1 Literacy & Numeracy Contract (LLNP) –

Emails from Kate Davies, Western College, received 25/5 and 7/6. No further information has been received. Shane confirmed that TAFE has no available rooms on certain days of the week. It is disappointing if 10 people have been referred to the program and are still waiting to start.

It was also felt that TAFE, by clever use of existing resources, is offering other alternatives for JSA local clients despite not having this contract.

ACTION: EDMs to contact Kate Davies for update. If no progress, request Coonamble Shire to write on behalf of Employment Circle.

1.2 Work Readiness

Marie is looking for more businesses/employers to accommodate Students from Yr 9-11 in the Road to Work Program.

ACTION: Marie to send brief outline of how the program works to EDMs for distribution to businesses.

1.3 TVET Courses

Restricted funding and other issues are continuing.

2. Training & Employment Directory

Shane apologised for the delay.

ACTION: Shane to forward survey to EDMs for distribution to Employment Circle database.

3. Rural Skills Training & Employment

3.1 Dare to Lead

Amanda contacted Cheri to get contact details for Ian Nebauer. Still not forthcoming.

ACTION: EDMs to ring Cheri.

3.2 Project to assist in learner drivers getting logbook hours

Still being actioned. MPREC CEO has advised that she is willing to discuss use of dual-control vehicle. PACE meeting is yet to be convened.

Further investigation is needed regarding the legalities of running the project. Short term – might be best to engage an external company to come and deliver driving lessons.

Longer term possibility to train local people to become instructors so as there is a bank of local instructors. Purchase/acquire a dual control car. Further discussion on structure would be required, look at partners ie service clubs. Possible funding 'Bridging the Gap' may require support from youth.

ACTION: ***Matt Buckley to investigate insurance implications. Investigate RTA requirements and cost of training and by whom.***

EDMs to contact private driver training companies to discuss options and costs of delivering regular driving lessons to Coonamble.

Priscilla to follow up through PACE.

Daisy will inquire via Centrelink re implications of involving volunteers.

Priscilla and Daisy left the meeting.

5. Business Information Evening

David Floyd has advised that Sharon Clerke is now no longer available on the 11th August. He will speak on her behalf on the Schools First Program for 5 minutes only. They will also pay the bulk of the cost if similar to last year. MPC has been booked and Hospitality Unit has agreed to do catering (despite disruption to facilities due to commencement of construction of Trade Training Unit). Marie distributed a proposed menu. Hospitality students to be asked if they can be available to pack 'showbag's.

ACTION: ***EDM's to send a Claim to Date to the paper and place in Council column***

EDM's to forward last years budget to David Floyd

EDM's to circulate draft invite for comment.

EDMs to invite guest speakers/offer to have stands/handouts including:

- TAFE Rural Skills Centre – Traineeships for farmers – Gap year for children on the farm.
- Skilled Migration Program – Ginni Bourke
- Local employers who have had experience with trainees/apprentices including small business and farmers eg. Glovers, E Hodgson, Sam Dent, Child Care, Secombe Coghill,
- JSAs – only one to speak
- Mission Australia – Youth Program with Kellie Hutchison and Damien Day
- Apprenticeship groups – ABL

- Trade Training centres/school-based traineeships – Ana Pateman

6. General Business

6.1 Law & Order and truancy issues.

Shane advised that the Community Safety Committee have a sub-committee dealing with school attendance. Contact is Lyndy Regan or Don Schieb.

ACTION: *Employment Circle to write to to sub-committee supporting any action taken to encourage children to attend school.*

Shane to ask Lyndy if she could provide a written update on progress to Employment Circle.

6.2 JSA/TAFE partnerships

Shane attended a meeting with Harold Altus of DEEWR. JSAs and TAFE are funded by same department – need to work together so TAFE can try to meet the JSAs requirements. Eg. JSAs need to be able to offer clients a full-time course ie. 15 hours per week, 2 semesters, 13 weeks per semester. Coonamble TAFE's Business and Access are trying to organise a full-time course next semester covering Hospitality, RSA, Retail, Literacy. Won't work unless all 3 JSAs work with TAFE to monitor attendance and compliance.

Melissa commented that the inclusion of literacy assistance is critical. She commented that illiteracy is the biggest hurdle for at least half of her 82 clients.

Action: *Shane to contact JSAs this week to discuss the above partnership.*

**10. NEXT MEETING: TUESDAY 19th July, 2011
10AM, GLOBAL VILLAGE, Castlereagh St,
Coonamble.**

**15.5 COONAMBLE AERO CLUB – GENERAL AVIATION TRAINING NOTES
20 JUNE 2011.****Background:**

Coonamble Aero Club, and predominantly local pilot Paul Backhouse, has spent many months gaining local interest and negotiating with the International School of Aviation Australia (ISAA) based at Cessnock, to organise general aviation flying training and theory classes to be delivered at Coonamble Airport.

The practical training has already commenced (19 June 2011) and it is anticipated the theory classes will begin in late July. There is no requirement for students to complete both the theory and the practical training. Both courses can be offered on a stand-alone basis.

Two instructors will visit Coonamble on a weekly basis for 2-3 days as negotiated with participants. The instructors are professional teachers with the benefit of a commercial flying background. The main instructor, Garry Fraser, is also an independent, approved testing officer for CASA and, as such, can do all necessary flight tests plus additional and recurrent ratings (eg. Night flying), catering to both student pilots and existing licensed pilots.

At this stage there are 15 interested student pilots from Coonamble and surrounding areas. To date, all recruitment has been done by word of mouth. This reflects a resurgence of interest not seen since ???

Two aeroplanes will be used, one supplied by ISAA and the Coonamble Aero Club plane.

Opportunities:

To complete general aviation training covering both theory and practice, student pilots must currently travel to Bankstown, Cessnock or ??? (Qld). This requires a substantial investment in time, travel and accommodation for regional residents additional to the actual cost of instruction. There is a potential opportunity for Coonamble to fill a niche by delivering training in a cost-effective way to student and existing pilots in the north western portion of NSW.

Once established, there is also a possibility that it may prove an attractive cost-effective option for student pilots from larger regional centres, cities and overseas. Coonamble has the advantages of a well-resourced aerodrome, very few days where flying is limited by weather conditions, and a highly accessible airspace (flight training zone) with little competing air traffic.

With Coonamble as a base, there is an opportunity for young people in the region to gain early entry into the aviation industry. Aviation theory courses can be undertaken by persons of any age. Supervised flying instruction is also available to persons of any age, however students must be a minimum age of 16 years to fly solo or gain a licence.

The involvement of ISAA brings the backing of the University of Wollongong as ISAA is now owned by the commercial arm of the university. This connection could feasibly lead to a range of add-on activities generating additional benefits for the University, Coonamble and surrounding regional communities.

Goals:

To:

- ★ Make pilot training available and affordable to people in the western region of NSW
- ★ Make better use of an excellent but under-utilised asset in terms of the Council-owned airport for the benefit of the town and district
- ★ Establish an ongoing, self-sustaining pilot training program based at Coonamble in the medium to long term

Benefits:

- ★ increased access for regional residents to quality flying training and aviation theory
- ★ reduced time and cost for local and regional residents to undertake pilot training
- ★ increased use of Council-owned aerodrome
- ★ increased use of Coonamble Aero Club plane
- ★ increased sale of aviation fuel
- ★ economic benefits from sale of food, accommodation, fuel to instructors and participants
- ★ improved assets at airport to support other users such as other training, general private or charter stopovers, Angelflight, Air Freight, Air Ambulance.

Next Steps:

1. **Promotion** - undertake media and other promotion to surrounding areas to recruit additional students to both theory classes and flying instruction.
2. **Upgrade airport amenities** – to include on-site accommodation (up to 10??) and group training facilities for small groups (up to 20)
3. **Maintenance** – liaise with Council staff to ensure repairs to tarmac, apron, and other aerodrome features are implemented in a timely fashion and retained in good working order.

Facilities:

1. Terminal building – not used on a regular basis since regular feeder flights to Dubbo were cancelled in ????. Security access with alarm and keypad entry. Building contains main area 11x6m with sink, counter, 6 low chairs, 1 table; men's toilets (1 urinal, 1 toilet not in working order - no handbasin); women's toilets (2 toilets, handbasin). Building not airconditioned. Excellent natural lighting, good carpet, paint in good repair. Would need blinds for southern and eastern windows.
2. Aero Club Clubhouse building – main area approx 4x8m containing kitchen (fridge, microwave, sink, cupboards, stove), lounge area with couch, TV and cabinet, 2 dining tables, a number of chairs, reverse cycle airconditioning. Bedroom with double bed. 2 separate toilets. 1 shower. A small verandah runs along the southern side and an external barbeque is available. Clubhouse is located within fenced security area with ASIC keypad access to tarmac, hangars etc.

Depending on numbers, it is possible in the short term to utilise the Clubhouse for group training plus meals, and the Terminal Building for sleeping accommodation (swags, stretchers). For larger groups, training may need to be conducted in the Terminal Building and other accommodation options explored.

To keep costs down for participants travelling from other areas, the possibility of allowing camping in the grounds adjacent to the Club House and special deals with local hotels or motels could also be investigated.

It is proposed that, in the medium to long term, permanent or semi-permanent low-cost on-site accommodation be established. The accommodation could be used for:

- ★ Regular group training
- ★ Overnight stays for passing aviation traffic.
- ★ Emergency accommodation for pilots.
- ★ Additional beds to accommodate overflow during peak periods in the town such as June and October Long Weekends

Council Support:

It is hoped that Council consider the following means of supporting this aviation training initiative. This may take the form of:

1. Promotion – assistance from Economic Development Office with press releases, communications and networking with schools and Indigenous organisations in the short term during establishment phase.
2. Maintenance of infrastructure – agreed repairs to be undertaken within existing maintenance budget.

3. Amenities upgrade – repairs and minor improvements to Terminal Building to be negotiated and funded by Council.
4. Additional accommodation – assistance from Council staff in exploring a range of options and sourcing funding if necessary.

Recommendation:
That Council note the report.

A.GLASSON/L.O’CONNOR
Economic Development Officer – Joint
30 June 2011

**15.6 REPORT BY ECONOMIC DEVELOPMENT MANAGER ON
PROMOTIONAL ACTIVITIES FOR COONAMBLE SALEYARDS AS AT
JUNE 2011****Background:**

In 2009, Coonamble Shire Council along with Coonamble Associated Agents Pty Ltd secured funding from NSW Industry & Investment to engage consultants to complete a Business & Marketing Plan for the Coonamble Saleyards. The Business & Marketing Plans were adopted by Council and it was also agreed by Council to engage an appropriately qualified marketer to commence the marketing campaign for the CRLM. This report refers to subsequent activities relating to the implementation of the Marketing Plan.

PGPR was engaged to manage the process to clarify key marketing messages, design a logo and supporting branding to support the implementation of broader marketing activities. A survey of agents, clients, buyers etc was conducted, followed by a 'messaging session' to confirm key messages to be used. This meeting agreed on using Coonamble Saleyards the promotional tagline 'Headquarters for Hindquarters' in all marketing. A graphic designer was engaged and briefed, and a range of logo options supplied. The final options were considered at a meeting of key stakeholders on Tuesday 28th June. Attached are the notes from that meeting including preferred logo.

Once the logo is finalized and supplied in a format suitable for use, a range of marketing collateral can be purchased. The necessary items were agreed on 28 June – see attached meeting notes. NB: A directional sign on the corner of Aberford and Railway Streets was considered a top priority but will be referred to the Traffic Committee.

Issues:

- 1 Delays in delivering agreed actions has meant that costs that should have been covered in the 2010/11 allocation will now need to come out of a smaller 2011/12 budget.

Sustainability/Legislative Provisions:

The Coonamble Regional Livestock Market is a Council owned facility and as such it is Council's responsibility to ensure the facility is being utilized to its potential.

Financial Considerations:

- 1 Council had budgeted towards marketing for the Saleyards in the 2010/11 financial year. Due to delays in developing the logo, this vote was not fully expended.

- 2 The cost of purchasing marketing materials will need to be within the allocation of \$7000 for the 2011/12 financial year. Quotes are not yet available for these items.

Options:

Nil

**Recommendation:
For Council's information.**

A GLASSON / L O'CONNOR

Economic Development Manager – Joint
5 July 2011

15.7 NOTES FROM SALEYARDS MARKETING MEETING HELD ON TUESDAY 28 JUNE 2011 – COUNCIL COMMITTEE ROOM – 1.00 P.M.

Present: Peter O'Connor (AJF Brien), Steven Colwell (Halcroft & Bennett), Matt Prentice (Elders), Peter Bush (Landmark), Tom Cullen (Councillor), Amanda Glasson/Lee O'Connor (CSC EDM)

Apologies: David Thompson, Jim Hiscock,

1. Logo

Design options V2.5 from E Berry supplied by Pip Goldsmith on 24 June were tabled and discussed.

Agreed to go with Option 10 with some changes

- Coonamble Saleyards text to run over hats in an arc
- Headquarters for Hindquarters tagline to run through middle
- 4 steer rumps under tagline

Matt to supply image of steer rumps as per meat assessment guidelines for EB to adapt.

(see below right)

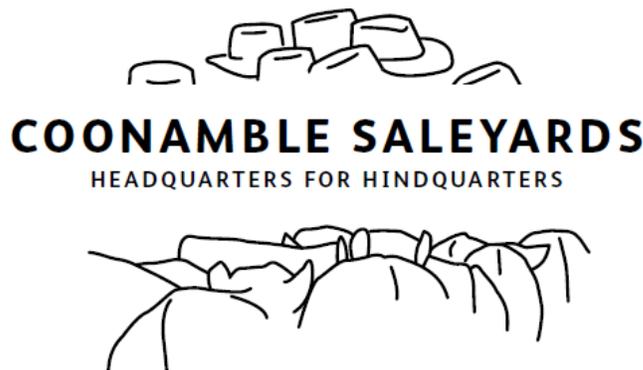


Fig. 1: Option 10 preferred design.

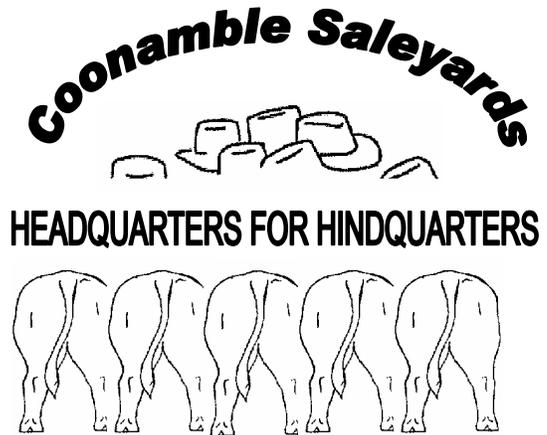


Fig.2 An Elder's artist's interpretation of

Agreed Colour - black text on white background.

Request updated logo by Thursday for inclusion in Council business papers for July meeting.

Lee/Amanda to prepare report for Council.

2. Marketing Material

The following to be costed with budget to be spent in the following priority order:

1. Highway signs x 2 + Baradine Road sign + sign at Saleyard – double-sided
2. bumper stickers – for distribution by agents to clients, buyers etc.
3. Fridge magnet with agent office numbers and web address – for distribution to clients, buyers etc.
4. 30x30 magnet for agents' vehicles

NB: A directional sign on the corner of Highway and Railway Streets was considered a top priority.

***Directional sign approval to be discussed by CSC Traffic Committee.
P Bush to check re use of Landmark fence.***

The logo and tagline will also be used for:

1. purchase self-inking stamps for use by Association
2. with compliments slips for use by Saleyard Manager, Association and Agents
3. possibly develop a watermark to go behind Association invoices
4. the bottom of emails by all supporting organisations
5. web page
6. paid advertising where appropriate

3. Promotional Activities

Agreed that webpage and other promotional activities need to be in place in readiness for spring sales ie. mid August.

Tom to check with Rick Warren re possibility of ordering marketing materials from 10/11 budget prior to final endorsement at 10 July Council meeting.

The next sale is scheduled for Friday 8th July.

This will be the first sale offering pre-sale scanning.

***Tom to book Coonamble Times to take photos at 9am Friday 8th July.
P O'C to speak to The Land newspaper about doing a story if we send photos.***

Promotional flyer – to be distributed via rural letterbox drop in the 2nd week of August. Dot points under logo and tagline spelling out advantages/strengths of selling at Coonamble Saleyards. To go to Walgett, Brewarrina, Nyngan/Marra, Goodooga, Baradine, Gular, Coonamble postcodes.

***Lee/Amanda to draft flyer and circulate for comment.
Lee/Amanda to get price from post office and book in.***

Meeting closed 2pm.

**16. REPORT BY TOURISM DEVELOPMENT MANAGER
FOR COUNCIL MEETING WEDNESDAY 13 JULY 2011**

Recommendation:

That the report by the Tourism Development Manager be received and dealt with.

Tourism Development June-July

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Gulargambone Riverwalk	<ul style="list-style-type: none"> Met three times with MPREC/Gulargambone CDEP participants Prepared draft signage 	<ul style="list-style-type: none"> Participants signed off on signage concepts Signs under construction 	Installed July
NSW Tourism Awards	<ul style="list-style-type: none"> Working with Moorambilla Festival and Mt Tenandra on NSW Tourism Awards entries 	<ul style="list-style-type: none"> Inland NSW Tourism Awards announced on 30 July NSW Tourism Awards submissions close 25 July 	30 July
Quambone-Primitive campground	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> Site ready mid 2011 	In-progress
Bore sign for Smith Park	<ul style="list-style-type: none"> Revised draft & sent to production 	<ul style="list-style-type: none"> Under construction 	Installed July

Visitor Services

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Visitor Information Centre-Coonamble (CVIC)	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> No figures at time of report 	Ongoing
Visitor Information Centre (GVIC) – Gulargambone	<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> No figures at time of report 	Ongoing
Information Packs (via web site form)	<ul style="list-style-type: none"> Sent out 78packs 	<ul style="list-style-type: none"> 	Complete

Marketing, Promotion & Events

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Joint advertising-Race clubs	<ul style="list-style-type: none"> Sought quotes and confirmation from all four race clubs for joint advertising, 10,000 fliers across 4 shires 	<ul style="list-style-type: none"> Marthaguy, Gulargambone, Coonamble & Come-by-Chance participating 	Mail-out August 2011
Advertising-Go 55s	<ul style="list-style-type: none"> Prepared advertisement in Seniors magazine 	<ul style="list-style-type: none"> Advert in circulation July-September 	complete
Moorambilla Festival	<ul style="list-style-type: none"> Attended Moorambilla local committee meeting on 16 June Provided site maps and plans Posted brochures to regional centres 	<ul style="list-style-type: none"> Next meeting held 7th July 	Event held 23-25 September
Coonamble Rodeo & Campdraft	<ul style="list-style-type: none"> Prepared feature advertisements in Daily Liberal and North West Magazine Prepared media releases 	<ul style="list-style-type: none"> Initial figures show gate figures are comparable to 2010. Detailed statistics available in July 	Event debrief to be held in July

Tourism Signage

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Smith Park Business Advertising	<ul style="list-style-type: none"> Re-advertised for businesses Progressed draft adverts for two initial businesses 	<ul style="list-style-type: none"> 	All ten businesses spots complete by mid-August
RTA Tourism Attraction Signposting Accreditation Committee (TASAC)	<ul style="list-style-type: none"> Prepared submissions for Gulargambone Riverwalk and AVIC signage 	<ul style="list-style-type: none"> Meeting held in Coonabarabran on 20th July 	20 th July

Information Sign- Castlereagh Street	<ul style="list-style-type: none"> No action this month 	<ul style="list-style-type: none"> 	
AVIC signage for Bourbah Street Intersection	<ul style="list-style-type: none"> Costed signage 	<ul style="list-style-type: none"> Signage ordered 	July 2011

Industry and Regional Partnerships

PROJECT	ACTIONS	OUTCOMES	DUE COMPLETION /STATUS
Warrumbungle Cluster (Gilgandra, Coonamble, Narrabri and Warrumbungle Shires)	<ul style="list-style-type: none"> Re-submitted mail-out Updated web site/MP3 files 	<ul style="list-style-type: none"> 	Mail-out to community now in late July
Campbelltown City Council	<ul style="list-style-type: none"> Assisted with Campbelltown visit 	<ul style="list-style-type: none"> Mick Sewell visited on 10-12 June 2011 	Complete
Great Inland Way	<ul style="list-style-type: none"> Teleconference on 27 June 	<ul style="list-style-type: none"> New GIW brochure being developed and due July 	Next meeting July, AGM September
Central NSW Tourism	<ul style="list-style-type: none"> Attended 3 board teleconferences Attended Special General meeting on 28th June Prepared letters to CNSWT and new Inland RTO 	<ul style="list-style-type: none"> See attached detailed brief 	Complete
Coonamble Streets Ahead	<ul style="list-style-type: none"> No meeting held this month 	<ul style="list-style-type: none"> 	Next meeting July
Riversmart Project	<ul style="list-style-type: none"> Attended meeting in Dubbo on 20th June 	<ul style="list-style-type: none"> Event proposed for Macquarie Marshes on 24th September 	

RECOMMENDATION:
That Council adopt the report submitted by the Tourism Development Manager for the month of June 2011.

STEVEN BALDWIN
 Tourism Development Manager
 4 July 2011

16.1 REPORT BY TOURISM DEVELOPMENT MANAGER ON CENTRAL NSW TOURISM 2011-2012**Background:**

The Tourism Development Manager has advised council on several occasions during 2010-2011 of a proposed amalgamation between New England North West, Outback and Central NSW Tourism organisations. This would create a new organisation called Inland NSW Tourism. Cr Schieb attended a meeting in Wellington on 30 November 2010 with the TDM where in-principle support was given to the amalgamation and a series of questions/issues were raised by the 16 member councils.

Council as a member of Central NSW Tourism has been working to have those questions answered prior to the amalgamation date of 1 July 2011. A Special General meeting of Central NSW Tourism was held on 8th June to vote on the amalgamation. This vote was deferred until 28th June as the members were not satisfied with the answers provided to their 30 November resolution. The Chair and vice-chair subsequently resigned.

Issues:

At the Special General meeting in Molong on 28th June the vote was seven councils for amalgamation, seven against with Blayney and Weddin Shires not present at the meeting. The constitution required 75% of members to approve so the motion was lost. The five OROC members of CNSWT (Dubbo, Narromine, Gilgandra, Warrumbungle & Coonamble) subsequently announced their intention to join the new Inland NSW Tourism body. Wellington and Lachlan councils are considering their decision.

Whilst there are legitimate concerns from existing Central NSW Tourism members about the process towards amalgamation it is quite clear that the new body presents significant opportunities for increasing the profile and promotion of Coonamble Shire

Sustainability/Legislative Provisions:

Council needs to be a member of a Regional Tourism Organisation to access marketing funding from Tourism NSW. However there is nothing to prevent council joining the new organisation.

Financial Considerations:

Council currently pays \$2500 membership annually to Central NSW Tourism. The membership fee charged by the new organisation is likely to be similar although the exact fee has yet to be set.

**Recommendation:
For Council's information.**

STEVE BALDWIN
Tourism Development Manager
4 July 2011

**17. REPORT BY SALEYARD MANAGER
FOR COUNCIL MEETING WEDNESDAY, 13 JULY 2011**

Recommendation:

That the report by the Saleyard Manager be received and dealt with.

17.1 SALES**CATTLE:**

Date	Type	Scale	Amount (\$)	VA	Amount (\$)	Total Cattle/ Sheep	Total Amount (\$)	No. of Yards
10.06.11	Fat	498	2,465.10	25	91.25	523	2,556.35	-
08.06.11	Store					741	2,704.65	

Totals:	Scale	498	head		\$2,465.10			
	VA	25	head		\$ 91.25			
	Store	741	head		\$2,704.65			
	Yards	NIL	each		\$ NIL			
	NLIS Scanning	1319	head		\$ 923.30		\$6,184.30	

17.2 CASUAL WEIGHING & CASUAL USE

Halcroft & Bennett \$166.60

17.3 SALEYARDS ACCOUNT

Period to 30 JUNE 2011	Income	\$191,939.18
	Expenditure	\$155,114.84
	Surplus/(Deficit)	\$ 36,824.34
Balance General Fund (30/6/2011)		\$ 11,378.00

GREG ROBINSON

Saleyards Manager

1 July 2011

18. REPORT BY CONTRACT RANGER
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

Recommendation:

That the reports by the Contract Ranger for the months of May and June 2011 be received and dealt with.

REPORT FOR MAY 2011

18.1 DANGEROUS DOG DECLARATIONS

The five dogs that were involved in two separate attacks last month were declared dangerous dogs this month. Owners must comply with strict control requirements in order to keep these dogs. Failure to comply can result in the dogs being seized and heavy penalties issued.

18.2 DOG ATTACKS

1. A small dog was attacked by a large dog whilst both animals were wandering unattended in a public street. Action was taken against both owners of these dogs.
2. The postal delivery worker was attacked by two dogs in the street. These dogs pulled the postie from his motor bike. Enforcement action is currently being taken against the owner of these dogs.
3. A herd of Angus cattle was chased by two dogs whilst in the paddock in Gulargambone. The dogs were observed by the owner of the cattle. Enforcement action is currently being taken against the owner of the dogs.

18.3 ABANDONED VEHICLES

Two vehicles were removed from public areas within the township this month under the Impounding Act 1993. These vehicles were impounded and, if not claimed, can be sold at a later date.

Recommendation:

That Council note the information contained in the above items.

18.4 STATISTICS:

	<u>May 2011</u>	<u>2010/2011 Total</u>	<u>May 2010</u>
Official Correspondence	19	116	7
Infringements (Animals)	31	99	0
Infringements (Other)	0	8	0
Microchipped dogs	3	69	2
Registrations	9	88	4
Nuisance dog declaration	0	5	1
Restricted dog declaration	0	1	0
Dangerous dog declaration	5	5	0
Total Animals Impounded	20	255	20
Motor Vehicle	2	3	0

	<u>May 2011</u>				<u>Year to Date 2010/2011</u>			
	Cble	Gular	Qbne	Total	Cble	Gular	Qbne	Total
Dogs seized	7			7	108	10		118
Dogs surrendered	4	4		8	52	20	3	75
Dogs destroyed	6	4		10	111	27	3	141
Dogs rehoused	2			2	8			8
Dogs released	3			3	33	3		36
Dogs died					4			4
Dogs escaped								
Dogs stolen					4			4
Cats seized					27	1		28
Cats surrendered	3			3	29	1		30
Cats destroyed	3			3	55	2		57
Cats rehoused								
Cats escaped					1			1
In pound								
Cattle								
Goat	2			2	3			3
Horse					1			1

Recommendation:
That the report be noted and adopted.

REPORT FOR JUNE 2011

18.5 DANGEROUS DOG DECLARATIONS

The two dogs that attacked the postal worker last month were declared dangerous dogs this month. The owner must comply with strict control requirements in order to keep these dogs. Failure to comply can result in the dogs being seized and heavy penalties issued.

18.6 DOG ATTACK

A dog attack was reported this month where a dog escaped its yard and bit a twelve year old child riding her bicycle in a public street. The dog was surrendered to Council and enforcement action is currently being taken against the owner of the dog.

18.7 NUISANCE DOG DECLARATIONS

Three dogs were declared as Nuisance Dogs this month for chasing a person or animal and being habitually at large. Owners must comply with the Order or heavy penalties can apply.

18.8 DANGEROUS DOGS

Council's Ranger was notified of a Declared Dangerous Dog that has moved to the Coonamble area this month from Dubbo. An inspection was conducted and it was revealed that the owner is complying with the control requirements. Ongoing monitoring will continue.

18.9 COURT ELECTIONS

Council's Ranger received 16 Court Attendance Notices this month in relation to two matters:

1. The owner of two dogs issued with infringement notices for the animals "not under effective control" has elected to have the matter heard in Local Court.
2. The owners of the dogs involved in the dog attack on a cat and the Ranger has elected to have their matters heard in Local Court.

Council's Ranger is currently compiling briefs of evidence in relation to these cases.

18.10 DISTRICT COURT CASE – WARREN SHIRE COUNCIL

A civil suit was pursued in Dubbo District Court against Warren Shire Council. The father of the four year old girl that was killed as a result of a dog attack pursued damages from Warren Shire Council on the basis that Council had a 'duty of care' to take action against the owner of the dogs and to protect the community.

The judgment was found against the Council and the following issues were raised:

1. The Council was aware of a number of potentially aggressive dogs residing at a property.
2. These dogs continually escaped from the property.
3. The amount of dogs residing at the property equated to a pack of dogs, which has a different dynamic and behaviours to a dog living alone.
4. The Council records were inadequate, non-existent or incomplete.
5. The Council did not fully exercise its powers under the Companion Animals Act 1998 in relation to the dogs.
6. Council was aware that the area was a residential area inhabited by families with small children.
7. Council had a duty of care to protect the residents of the area.
8. If dogs could escape from a yard then it was reasonable to assume that a child could enter the yard as it was not secure.
9. A child could not be expected to not enter a yard that may contain dogs.

The judgment resulted in damages amounting to approximately \$130,000 being awarded against Council.

This civil court case raises issues for all Councils. Coonamble Shire Council must maintain high standards in regard to:

- Record keeping – including the proper taking of complaints made by the public and records of habitual offenders.
- Proper, thorough and impartial investigations of the matter at hand.
- Appropriate and unbiased enforcement action taken.
- Public safety concerns in relation to matters addressed.
- Proper procedures followed to ensure natural justice for all parties are achieved.
- Ensuring that all matters are actioned within the scope of the legislation.
- Ongoing professional liaisons with other agencies, eg the Police.
- Encouraging the public to report matters directly to Council.

Aggressive dogs and dog attacks must not be tolerated in the community and Council may be legally liable if it did not take any action. Unfortunately, some dog owners do not perceive their dogs as “dangerous” and do not accept the responsibility of owning a dog. While the cost of defending matters in Court may appear excessive, the effects of having a liability judgment against Council could be far more expensive.

Recommendation:
That Council note the information contained in the above items

18.11 STATISTICS:

	<u>June 2011</u>	<u>2010/2011 Total</u>	<u>June 2010</u>
Official Correspondence	10	126	9
Infringements (Animals)	2	101	0
Infringements (Other)	0	8	1
Microchipped dogs	1	70	0
Registrations	5	93	4
Nuisance dog declaration	3	8	0
Restricted dog declaration	0	1	0
Dangerous dog declaration	2	7	0
Total Animals Impounded	24	279	22
Motor Vehicle	0	3	0

	<u>June 2011</u>				<u>Year to Date 2010/2011</u>			
	<u>Cble</u>	<u>Gular</u>	<u>Qbone</u>	<u>Total</u>	<u>Cble</u>	<u>Gular</u>	<u>Qbone</u>	<u>Total</u>
Dogs seized	10			10	118	10		128
Dogs surrendered	7	7		14	59	27	3	89
Dogs destroyed	13	7		20	124	34	3	161
Dogs rehoused					8			8
Dogs released	4			4	37	3		40
Dogs died					4			4
Dogs escaped								
Dogs stolen					4			4
Cats seized					27	1		28
Cats surrendered					29	1		30

	<u>June 2011</u>				<u>Year to Date 2010/2011</u>			
	Cble	Gular	Qbone	Total	Cble	Gular	Qbone	Total
Cats destroyed					55	2		57
Cats rehoused								
Cats escaped								
In pound								
Cattle								
Goat								
Horse								

Recommendation:
That the report be noted and adopted.

CASSANDRA BOYCE
 Contract Ranger
 1 July 2011

19. QUESTIONS WITH NOTICE
COUNCIL MEETING WEDNESDAY 13 JULY 2011

Cr O'Brien:

Referred to a presentation made to Council in March 2010 by Mr Ian Nebauer and Mr Rod Little – Dare to Lead – Coonamble High School Primary Industries Indigenous Employment Project.

Background:

On 10 March 2010 Mr Ian Nebauer and Mr Rod Little discussed the Coonamble High School Primary Industries Indigenous Employment Project – *Dare to Lead* – with Council.

Mr. Nebauer said it was hoped to increase real employment opportunities for Aboriginal youth in primary industry, as well as increase retention and attendance of Aboriginal students at Coonamble High School. He stated that presently a significant proportion of Aboriginal students are disengaged from school, with likely outcomes for these persons of unemployment and often involvement with the Justice System.

In discussing the employment project further, Mr. Nebauer said it was necessary to identify farms/farmers who would be willing to participate in the project, take on an Aboriginal youth and provide “on the job” mentoring and work placement. It was understood that the ‘dole’ would be paid to participating farmers, who would pay the minimum wage to the person working as part of the project.

Mr. Little, who is the National Development Coordinator of Employment Projects in Canberra, advised that scholarships in primary industries are available locally. He said that parents of students and associated local Aboriginal community groups will be included in the consultation and support process. Mr. Little stated that the project would be further assisted with skills development training through TAFE and the MPREC to provide wider job opportunities.

Cr. O'Brien asked whether a similar type project could be conducted in Gulargambone. Mr. Nebauer said although this was a 'pilot' project, it has the potential to be replicated across any community where factors are similar. He said it is vital to have the support of the farming community and the Aboriginal community. Cr O'Brien referred to the Aboriginal apprentice working with the Twoeighttwoeight Committee, saying he has won awards and is doing extremely well.

Council resolved (Minute No. 8358) to support the project. This resolution was passed prior to Messrs. Nebauer and Little leaving the meeting.

(Note by General Manager – In answer to Cr. O'Brien's question, there has been no contact whatsoever with Council concerning this project since the address on 10 March 2010.)

RICK WARREN
General Manager
15 June 2011

20. GENERAL BUSINESS
COUNCIL MEETING WEDNESDAY 13 JULY 2011

21. APPENDIX A – POLICE MEDIA RELEASES
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

22. APPENDIX B – “C” DIVISION MINUTES
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

23. APPENDIX C – INFORMATION RE ELECTIONS
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

24. APPENDIX D – DCP INDUSTRIAL LAND
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

25. APPENDIX E – SERVICE LEVEL AGREEMENT
COUNCIL MEETING WEDNESDAY, 13 JULY 2011

26. APPENDIX F – ORANA EDO NETWORK
COUNCIL MEETING WEDNESDAY, 13 JULY 2011