



# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 9 April 2025**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON WEDNESDAY, 9 APRIL 2025 AT 9:06 AM**

**PRESENT:** Mayor Daniel Keady, Deputy Mayor Steven Butler, Cr Karen Churchill, Cr Adam Cohen, Cr Paul Fisher, Cr Margaret Garnsey, Cr Phillipa Goldsmith, Cr Ahmad Karanouh, Cr Paul Wheelhouse

**IN ATTENDANCE:** Paul Gallagher (General Manager), Bruce Quarmby (Director Corporate Services), Kerrie Murphy (Director Infrastructure), Barry Broe (Director Community, Planning, Development & Environment), Jennifer Maundrell (Executive Manager Corporate Governance), Deborah Tatton (Acting Executive Support Officer)

## **1 OPENING MEETING**

The Mayor opened the meeting at 9:06am, advising the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

### 3 COMMUNITY CONSULTATION

Nil

### 4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

Nil

### 5 DEPUTATION/DELEGATIONS

Nil

### 6 CONFIRMATION OF MINUTES

#### RESOLUTION 2025/78

Moved: Cr Phillipa Goldsmith

Seconded: Cr Karen Churchill

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 12 March 2025 be confirmed as a correct record of the proceedings of the meeting.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

### 7 DISCLOSURES OF CONFLICTS OF INTEREST

CR M. GARNSEY – Declared a pecuniary interest in Item 10.6 – Bore Bath Project – being a board member of the Crown Trust over land referred to in the report.

CR P. WHEELHOUSE – Declared a pecuniary interest in Item 12.3 – Core and Cluster Project – as a contractor that may supply services on the project.

CR P. WHEELHOUSE – Declared a pecuniary interest in Item 12.4 – Housing Project – as a contractor that may supply services on the project.

### 8 MAYORAL MINUTE

#### MAYORAL MINUTE

#### RESOLUTION 2025/79

Moved: Cr Paul Fisher

Seconded: Cr Ahmad Karanouh

**That the Mayoral Minute for April 2025 be noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and

Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

## **SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL**

## **SECTION B - MATTERS FOR INFORMATION ONLY**

### **9 COMMITTEE REPORTS**

#### **9.1 MINUTES OF THE TRAFFIC COMMITTEE**

##### **RESOLUTION 2025/80**

Moved: Cr Karen Churchill

Seconded: Cr Margaret Garnsey

**That the report of the Local Traffic Committee and the recommendations from the minutes of the Meeting held on 21 November 2024 be adopted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

### **10 REPORTS TO COUNCIL**

#### **10.1 CORRESPONDENCE**

##### **RESOLUTION 2025/81**

Moved: Cr Adam Cohen

Seconded: Cr Paul Wheelhouse

**That the Correspondence Report April 2025 be received and noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.2 COUNCIL RESOLUTIONS/ACTIONS UPDATE****RESOLUTION 2025/82**

Moved: Cr Phillipa Goldsmith

Seconded: Cr Karen Churchill

**That Council notes the information contained in the April 2025 Resolutions/Actions Update.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.3 COMMUNITY DEVELOPMENT MONTHLY REPORT****RESOLUTION 2025/83**

Moved: Cr Ahmad Karanouh

Seconded: Cr Paul Wheelhouse

**That Council notes the information in the April 2025 Community Development report.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.4 ECONOMIC DEVELOPMENT & GROWTH****RESOLUTION 2025/84**

Moved: Cr Paul Fisher

Seconded: Cr Karen Churchill

**That Council notes the Economic Development and Growth report.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.5 PLANNING, REGULATORY & COMPLIANCE PROGRESS REPORT****RESOLUTION 2025/85**

Moved: Cr Paul Wheelhouse

Seconded: Deputy Mayor Steven Butler

**That the Planning, Regulatory and Compliance Progress Report be noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**9:35am**

Cr Garnsey left the meeting.

**10.6 BORE BATH PROJECT****RESOLUTION 2025/86**

Moved: Cr Ahmad Karanouh

Seconded: Deputy Mayor Steven Butler

**That Council:**

- 1. Notes the status of the Bore Bath Project.**
- 2. Notes the project plan.**
- 3. Notes the work already done to get the project progressing on the new site.**
- 4. Approves the continuation of the process to become Crown Land Managers and seek an interim tenure licence.**
- 5. Approves the process to submit an application to acquire the land.**
- 6. Notes the intention to submit a grant variation to the grant body and its scope.**
- 7. Notes that a further report will be provided on the strategic opportunities available and potential disposal of the land owned by council on River Road.**
- 8. Forms a Bore Bath Committee at the next project workshop comprising of three councillors to work with Council staff on the project moving forward.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 8/0**

**9:57am**

Cr Garnsey returned to the meeting.

## **10.7 YOUTH ACCOMMODATION PROJECT**

### **RESOLUTION 2025/87**

Moved: Cr Paul Fisher

Seconded: Cr Phillipa Goldsmith

**That Council notes:**

- 1. The status and program.**
- 2. That a variation to the grant has been approved, giving an extension of time to the end of September 2025, and also approving the scope change.**
- 3. That Expressions of Interest for a Service Provider will be called by 30 May 2025.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

## **10.8 COMMUNICATIONS AND MARKETING STRATEGY**

### **RESOLUTION 2025/88**

Moved: Cr Margaret Garnsey

Seconded: Cr Phillipa Goldsmith

**That Council:**

- 1. Revitalises and keeps the Weekly Connect newspaper advertisement and works with the local newspaper proprietor to better engage with the community.**
- 2. Approves the re-introduction of a quarterly Community Connect newsletter to be mailed out with rates notices, starting in July 2025.**
- 3. Resubscribes to the Western Plains App.**
- 4. Utilises community engagement opportunities with the local radio station.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

## 10.9 WASTE MANAGEMENT REPORT APRIL 2025

### RESOLUTION 2025/89

Moved: Cr Ahmad Karanouh

Seconded: Cr Paul Wheelhouse

**That the monthly report on waste management activities be received and noted.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

The meeting was suspended for morning tea at 10:32am and resumed at 10:56am.

**10:58am**

Cr Cohen left the meeting.

**11:02am**

Cr Cohen returned to the meeting.

## 10.10 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

### RESOLUTION 2025/90

Moved: Cr Paul Wheelhouse

Seconded: Cr Ahmad Karanouh

**That the information be received and noted on the works in progress within Council's Infrastructure Directorate.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

## 10.11 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE

### RESOLUTION 2025/91

Moved: Cr Paul Fisher

Seconded: Cr Margaret Garnsey

1. **That the report be received and noted on the progress of the Tooraweenah Road Upgrade Project.**
2. **That Council approves a variation to transfer an additional \$212,180.00 from the Transport Reserve to and increase the vote for 2024/25 Plant Fund to cover the costs of the purchase for amenities as listed within this report.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

## 10.12 COMMUNITY STRATEGIC PLAN UPDATE

### RESOLUTION 2025/92

Moved: Cr Phillipa Goldsmith

Seconded: Cr Adam Cohen

**That Council notes the information contained in the Community Strategic Plan update report.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.13 COONAMBLE SHIRE MASTERPLAN****RESOLUTION 2025/93**

Moved: Cr Ahmad Karanouh

Seconded: Cr Karen Churchill

1. That a further workshop be held to allow Council to review all the actions in the Coonamble Shire Masterplan and decide on which actions should remain a priority.
2. That the agreed priority actions of the Coonamble Shire Masterplan be incorporated into the draft Delivery Program 2025-2028.
3. That the draft Operational Plans and Budgets for FY25-26, FY26-27 and FY27-28 include funding for the development of business plans and costings for priority actions of the Delivery Program 2025-2028.
4. That Council pursues grant funding for preparation of business plans and costings for significant priority actions of the Coonamble Shire Masterplan. These priorities will be recommended to Council in a further report for approval.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.14 COMMUNITY SATISFACTION SURVEY****RESOLUTION 2025/94**

Moved: Cr Margaret Garnsey

Seconded: Cr Paul Fisher

**That Council receives and notes the information contained in the Community Satisfaction Survey report.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.15 2023-24 OLG COMPLAINT STATISTICS****RESOLUTION 2025/95**

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Fisher

**That Council receives and notes the information contained in the 2023/24 OLG Complaints statistics report**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.16 STATUS OF INVESTMENTS - MARCH 2025****RESOLUTION 2025/96**

Moved: Cr Phillipa Goldsmith

Seconded: Cr Paul Wheelhouse

**That Council receives and notes the list of investments from 1 March 2025 to 28 March 2025 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2021* and Council's Investment Policy.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.17 RATES AND CHARGES COLLECTIONS - MARCH 2025****RESOLUTION 2025/97**

Moved: Cr Ahmad Karanouh

Seconded: Cr Karen Churchill

**That Council receives and notes the information provided in the rates and charges collections report.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.18 GOVERNMENT GRANTS AND SUBSIDIES RECEIVABLE UPDATE****RESOLUTION 2025/98**

Moved: Cr Phillipa Goldsmith

Seconded: Cr Margaret Garnsey

**That Council receive and note the information contained in the April 2025 Government grants and receivables update.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**10.19 FORMATION OF DONATIONS COMMITTEE****RESOLUTION 2025/99**

Moved: Cr Ahmad Karanouh

Seconded: Cr Margaret Garnsey

- 1. That Council notes the information in the Formation of Donations Committee report.**
- 2. That Council nominates the Mayor, Cr Churchill, Cr Butler and the General Manager (or his/her delegate) as delegates to the Donations Committee.**
- 3. That once formed, the Donations Committee agree on a suitable meeting date and time to be held during May 2025.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

**11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil

**12 CONFIDENTIAL MATTERS****RESOLUTION 2025/100**

Moved: Cr Paul Fisher

Seconded: Cr Adam Cohen

That Council considers the confidential report(s) listed below in a meeting closed to

the public in accordance with Section 10A(2) of the Local Government Act 1993:

### **12.1 Tender T372425OROC Supply and Delivery of Traffic Safety Signage**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **12.2 Tender T382425OROC Supply and Delivery of Stationery**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **12.3 Core and Cluster Project**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **12.4 Housing Project**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

### **12.5 Sons of the Soil (SOTS)**

This matter is considered to be confidential under Section 10A(2) - c and d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business and commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

## 12.1 TENDER T372425OROC SUPPLY AND DELIVERY OF TRAFFIC SAFETY SIGNAGE

### RESOLUTION 2025/101

Moved: Cr Ahmad Karanouh

Seconded: Cr Phillipa Goldsmith

1. That Council awards Tender T372425OROC Supply and Deliver of Traffic Safety Signage to the tenderer representing best value as a Panel Source Supplier for the Period 1 April 2025 to 31 March 2027, and
2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2028

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

## 12.2 TENDER T382425OROC SUPPLY AND DELIVERY OF STATIONERY

### RESOLUTION 2025/102

Moved: Cr Phillipa Goldsmith

Seconded: Cr Margaret Garnsey

1. That Council awards Tender T382425OROC Supply and Delivery of Stationery to the tenderer representing best value as a Panel Source Supplier for the period 1 April 2025 to 31 March 2027, and
2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31 March 2028.

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

### 12.3 CORE AND CLUSTER PROJECT

#### RESOLUTION 2025/103

Moved: Cr Ahmad Karanouh

Seconded: Cr Margaret Garnsey

**That Council:**

- 1. Notes the status of the project.**
- 2. Notes the estimated cost of providing the connecting services of sewer and water.**
- 3. Notes the draft conditions proposed for the land sale contract regarding land ownership, should the project not occur.**
- 4. Approves that the service connection work be funded out of the budget line-item Residential Development – Preliminary Costs, with these costs ultimately to be recovered from the sale of the land.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 8/0**

### 12.4 HOUSING PROJECT

#### RESOLUTION 2025/104

Moved: Cr Paul Fisher

Seconded: Cr Ahmad Karanouh

**That Council:**

- 1. Notes the status of the Housing Project and the program ahead.**
- 2. Notes the summary of the key contract terms.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith and Ahmad Karanouh

Against: Nil

**CARRIED 8/0**

## 12.5 SONS OF THE SOIL (SOTS)

### RESOLUTION 2025/105

Moved: Cr Margaret Garnsey

Seconded: Cr Paul Fisher

**That Council:**

1. **Notes the information in this report.**
2. **Notes that the DA was not submitted either within the contract timeframe (of 15 September 2024) or within the further extra time provided to the developer to 31 March 2025 as per Council Resolution 2025/7.**
3. **Seeks legal advice with the intent to cancel the contract due to the developer not meeting the timeframe requirements.**
4. **Conducts market sounding of interested purchasers and potential leaseholders.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

### RESOLUTION 2025/106

Moved: Cr Phillipa Goldsmith

Seconded: Cr Ahmad Karanouh

**That Council moves out of Closed Council into Open Council.**

In Favour: Crs Daniel Keady, Steven Butler, Karen Churchill, Adam Cohen, Paul Fisher, Margaret Garnsey, Phillipa Goldsmith, Ahmad Karanouh and Paul Wheelhouse

Against: Nil

**CARRIED 9/0**

## 13 CONCLUSION OF THE MEETING

**The Meeting closed at 12:51pm.**

**The minutes of this meeting were confirmed at the Council held on 14 May 2025.**

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**CHAIRPERSON**