COONAMBLE SHIRE COUNCIL

ANNEXURES

Ordinary Council Meeting

Wednesday, 11 May 2022

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Council Resolutions Update - Annexure 1

Item No.	Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
1.	11.1.22	2022/7	Delegates to Committees	Donations Committee – Frequency to be determined	ELCS (Bruce)	Addressed as part of the March Meeting Business Paper. Applications to be considered quarterly.
2.1	11.1.22	2022/11	Priority Items to be Pursued	IP&R – CSP & DP by 30.6.22	ELESPC (Noreen)	Progress report included with the March Meeting Business Paper.
2.2	Ditto	Ditto	Ditto	Induction & Refresher Training – within 6 months	AGM (Bruce	Initial training has been provided by the GM and ELs. Norm Turkington has also presented a day's training on "Working Together" and the Code of Conduct.
2.3	Ditto	Ditto	Ditto	Additional training for Mayor – within 6 months	AGM (Bruce	Not yet addressed
2.4	Ditto	Ditto	Ditto	Review & Adoption of Approvals & Order Policies – within 12 months	Manex (Executive Management Team)	Progressing
2.5	Ditto	Ditto	Ditto	Councillors Expenses & Facilities Policy – within 12 months	AGM (Bruce	Completed - Exhibition period has closed, and the policy has been adopted
2.6	Ditto	Ditto	Ditto	Review of Organisation Structure – within 12 months	AGM (Bruce	On hold until the appointment of new GM
2.7	Ditto	Ditto	Ditto	Code of Meeting Practice – within 12 months	AGM (Bruce	Draft Code considered at March Meeting. To be amended and presented to Council for adoption.

Item No.	Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
2.8	Ditto	Ditto	Ditto	Review of Delegations – within 12 months	AGM (Bruce)	No progress
2.9	Ditto	Ditto	Ditto	Review of Code of Conduct – within 12 months	AGM/MPRI (Bruce/Amanda)	No progress
3.	9.2.22	2022/17-19	New SES Building	Consultation with all stakeholders and revised design be pursued for construction – with additional funding through Roy Butler's office	Mayor/GM/ELCS (Tim/Hein/Bruce)	Completed – Following consultation with the stakeholders the tender process for the revised design has been completed with a report being tabled to the May Council Meeting
4.	9.2.22	2022/20	Return and Earn Program Expansion	Consultation with operator and potential other operators about expansion	ELESPC (Noreen)	Completed. Current Operator and potential operator issued letters on 28 March 2022 regarding Resolutions 2022-67 and 2022-68.
5.	9.2.22	2022/21	Youth Services in LGA	Determine current services, coordination and possible duplication and gaps analysis	ELESPC (Noreen)	Ongoing. Youth Forum on 5 April 2022 heard from the Youth on current gaps, needs and wants.
6.	9.2.22	2022/22	Councillor Workshop on Masterplan	Explain and relay info about Masterplan to Councillors – within 3 months	GM/Casual MED&G (Hein/Pip)	Due to Council workshops being held following the April and May Council meetings this workshop has been postponed until the June Council meeting.
7.	9.2.22	2022/26	Coonamble Weir's accessibility to the public	Stakeholder consultation about the future operations and possibilities of the operations and management	New MED&G or revised position (Vacant)	Brief has been done for a Plan of Management to be developed for this important Crown Reserve.
8.	9.2.22	2022/27	Quarry operations and future	Report addressing life span, product prices, crushing plant	ELI (Daniel)	Investigations have started and are progressing – with the aim

Item No.	Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
				equipment, risks, retail, own supply considerations etc.		to present a report to Council at its June Meeting.
9.	9.2.22	2022/28	Quarry operations and future	Quarry Committee – Terms of Reference	ELI (Daniel)	To be presented in conjunction with the Quarry Operational Review at the June Meeting.
10.	9.2.22	2022/29	LEP Amendments	Availability of suitable residential land – including small rural blocks, larger rural subdivisions, restrictions on acreage size in RU1 zoning	ELESPC (Noreen)	LEP Amendment for housekeeping amendments tabled at 13 May 2022 meeting.
11.	9.2.22	2022/30	CDEP-like community employment and training program	Discussions with Federal MP and other stakeholders	Mayor/GM (Tim/Hein)	Redi.e are administrating similar funding and they have indicated that they are interested in applying for this funding for Coonamble – with a letter of support from Council.
12.	9.2.22	2022/31	Animal de-sexing program	Consultation with local stakeholders (like the vets) to get the program re-implemented – report to be prepared	ELESPC (Noreen)	Council has engaged with Northwest Vets. MOU to be drafted to begin with new financial year.
13.	9.2.22	2022/32	Improved maintenance at Gulargambone and Quambone cemeteries	Investigate improved maintenance – report to be prepared	ELCS (Bruce)	Ongoing
14.	9.2.22	2022/37	Membership of Country Mayors Ass	Mayor to attend next two meetings, after which membership will be reconsidered	Mayor (Tim)	To be considered
15.	9.2.22	2022/41	Procurement Policy	Councillor Workshop to be held	ELCS (Bruce)	Due to the General Manager recruitment workshop being held after the May Council meeting, this workshop has

Item No.	Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
						been rescheduled to be held after the June Council meeting.
16.	9.2.22	2022/43	Concept Design for Main Street Upgrade	Concept plans to be put on public exhibition – further report	Project Manager (David)	In process.
17.	9.2.22	2022/44	Compulsory Acquisition of land – Bore Baths	Legal processes to be followed	Casual MED&G (Pip)	Informal notice of a pending rescission motion was given to the GM, and the legal processes have not been pursued yet.
18.	9.2.22	2022/56	40km zone on the Castlereagh Highway in Coonamble	Letter to be addressed to TfNSW on the implementation progress	ELI (Daniel)	Waiting on reply
19.	9.2.22	2022/66	Development proposal on Crown Land across from the Showgrounds	Show Ground users and other stakeholders to be consulted, and proponent to be advised of the resolution	ELCS (Bruce) MED&G (David)	Feedback has been received and will be tabled for Council's consideration at the May Council meeting.
20.	9.3.22	2022/44	Council investigates options to better manage maintenance of the streets, lanes and public areas within the whole Shire		ELI (Daniel)	Will commence when Manager Urban Services appointed.
21.	9.3.22	2022/52	That the Feasibility, Business Case and Concept Design for the Coonamble Artesian Bathing Experience be placed on public exhibition for a period of 28 days, making it clear that this Business	Council put on display the Coonamble Artesian Bathing Experience on display for 28 Days for the Community feedback	MEDG (David)	Report included in May Ordinary Business Paper

Item No.	Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
			Case is not necessarily site specific and for the public to identify other viable site options.			
22.	9.3.22	2022/53	report be prepared for Council's consideration - available Council owned or controlled land as well as information on the Native Title status of the land adjoining the Coonamble Jockey Club.	Report be prepared for Council's consideration, including the community feedback gathered, so that it can be used to inform the future direction and progress of the project	MEDG (David)	Ongoing
23.	9.3.22	2022/59	Council amends its current Donations Policy to four times per year.		AGM (Bruce) AMFP (Deb.T)	The amended policy will be presented for consideration and adoption at the June Ordinary Meeting
24.	9.3.22	2022/72	Tooloon Street School Crossing		ELI (Daniel)	Now fully funded by Transport of NSW
25.	13.4.22	2022/105	DRAFT COMMUNITY STRATEGIC PLAN, DELIVERY PROGRAM AND OPERATIONAL PLAN	Council places the draft Community Strategic Plan, draft Delivery Program and Draft Operational Plan, as attached to the report, on public exhibition for a minimum period of 28 days	ELESPC (Noreen)	Report to June Council Ordinary Meeting

Item No.	Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
				for the purpose of inviting submissions from the community.		
26.	13.4.22	2022/106	Rural Roads Reconstruction Program	Report is to identify not only the recommended budgetary allocation but also to include the various funding methods available to Council to fund the proposed works	ELI (Daniel)	Progressing
27.	13.4.22	2022/109	SALEYARDS REPORT- 31 MARCH 2022	Undertakes a request for quotation to provide a design and construct communal kitchen space	ELESPC (Noreen)	Ongoing
28.	13.4.22	2022/111	4WD Ambulance Service	Letter addressed to Roy Butler and requesting 4WD NSW Ambulance Service	AGM (Bruce)	Letters sent – waiting for reply.
29.	13.4.22	2022/112	REQUEST FOR SUPPORT FROM THE RODEO AND CAMPDRAFT ASSOCIATION		AGM (Bruce) STO (Peter.H)	Waiting on reply from Rodeo committee for time to do proposed work to arena.

Item No.	Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
30.	13.4.22	2022/115	PROMOTING YOUTH RELATED EMPLOYMENT PROGRAMS	Council continues to strongly support and encourage employment and training opportunities	AGM (Bruce) MPRI (Amanda)	Completed – Council through its adopted policies continues to strongly support and encourage employment and training opportunities

COONAMBLE SHIRE COUNCIL

Councillor Expenses and Facilities Policy

Introductory Comments

The template for a Councillor Expenses and Facilities Policy, as provided by the NSW Office of Local Government as a suggested format for Councils in response to requests for guidance on better practice, has been used to develop this policy. The template has been prepared to be consistent with the *Local Government Act 1993* and *Local Government (General) Regulations 2005.* If there are any inconsistencies, the Act and Regulations take precedence.

The template has been amended to suit local needs and circumstances.

Council, in using this template, has included maximum expenditure limits for specific expenses and facilities taking into consideration its own context and community expectations.

Once exhibited and adopted, the policy will be made publicly available on Council's website.

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2. Prepayment Reconciliation Statement

3. Lease Back with Annexure 1A attached

Policy summary

This policy enables the reasonable and appropriate reimbursement of expenses and provision of facilities to Councillors to help them undertake their civic duties.

It ensures accountability and transparency and seeks to align Councillor expenses and facilities with community expectations. Councillors must not obtain private or political benefit from any expense or facility provided under this policy.

The policy has been prepared in accordance with the *Local Government Act 1993* (the Act) and *Local Government (General) Regulation 2005* (the Regulation) and complies with the Office of Local Government's Guidelines for the payment of expenses and provision of facilities to Mayors and Councillors in NSW.

The policy sets out the maximum amounts council will pay for specific expenses and facilities. Expenses not explicitly addressed in this policy will not be paid or reimbursed.

The main expenses and facilities are summarised in the table below. All monetary amounts are exclusive of GST.

Expense or facility	Maximum amount	Frequency
General travel expenses	$2,500 per Councillor $5,000 for the Mayor	Per year
Interstate, overseas and long-distance intrastate travel expenses	$5,000 total for all Councillors	Per year
Accommodation and meals	As per the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, adjusted annually	Per meal/night
Professional development	$2,500 per Councillor	Per year
Conferences and seminars	$10,000 total for all Councillors	Per year
ICT expenses	$50 per Councillor for mobile phone calls and 3GB of data	Per month
Carer expenses	$75 per Councillor	Per month
Home office expenses	$20 per Councillor	Per month
Postage stamps	Nil	Per year
Christmas or festive cards	Nil per Councillor Nil for the Mayor	Per year
Access to facilities in the Mayor's Office if and when needed (refer to Clause 9.1)	Provided to all Councillors	Not relevant
Council vehicle and fuel card (refer to Clause 10)	Provided to the Mayor	Not relevant
Reserved parking space at Council offices (if needed by the Mayor)	Provided to the Mayor	Not relevant

Expense or facility	Maximum amount	Frequency
Furnished office (refer to Clause 10)	Provided to the Mayor	Not relevant
Number of exclusive staff supporting Mayor and Councillors (refer to Clause 10)	Nil	Not relevant

Additional costs incurred by a councillor in excess of these limits are considered a personal expense that is the responsibility of the councillor.

Councillors must provide claims for reimbursement within three months of an expense being incurred. Claims made after this time cannot be approved.

Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

Part A – Introduction

1. Introduction

1.1. The provision of expenses and facilities enables Councillors to fulfil their civic duties as the elected representatives of the Coonamble Shire Council.

1.2. The community is entitled to know the extent of expenses paid to Councillors, as well as the facilities provided.

1.3. The purpose of this policy is to clearly state the facilities and support that are available to Councillors to assist them in fulfilling their civic duties.

1.4. Council staff are empowered to question or refuse a request for payment from a Councillor when it does not accord with this policy.

1.5. Expenses and facilities provided by this policy are in addition to fees paid to Councillors. The minimum and maximum fees a Council may pay each Councillor are set by the Local Government Remuneration Tribunal as per Section 241 of the Act and reviewed annually. Council must adopt its annual fees within this set range.

2. Policy objectives

2.1. The objectives of this policy are to:

- Enable the reasonable and appropriate reimbursement of expenses incurred by Councillors while undertaking their civic duties;
- Enable facilities of a reasonable and appropriate standard to be provided to Councillors to support them in undertaking their civic duties;
- Ensure accountability and transparency in reimbursement of expenses and provision of facilities to Councillors;
- Ensure facilities and expenses provided to Councillors meet community expectations;
- Support a diversity of representation;

- Fulfil the Council's statutory responsibilities.

3. Principles

3.1. Council commits to the following principles:

- **Proper conduct:** Councillors and staff acting lawfully and honestly, exercising care and diligence in carrying out their functions.
- **Reasonable expenses:** Providing for Councillors to be reimbursed for expenses reasonably incurred as part of their role as a Councillor.
- **Participation and access:** Enabling people from diverse backgrounds, underrepresented groups, those in carer roles and those with special needs to serve as a Councillor.
- **Equity:** There must be equitable access to expenses and facilities for all Councillors.
- **Appropriate use of resources:** Providing clear direction on the appropriate use of Council resources in accordance with legal requirements and community expectations.
- **Accountability and transparency:** Clearly stating and reporting on the expenses and facilities provided to Councillors.

4. Private or political benefit

4.1. Councillors must not obtain private or political benefit from any expense or facility provided under this policy.

4.2. Private use of Council equipment and facilities by Councillors may occur from time to time. For example, telephoning home to advise that a Council meeting will run later than expected.

4.3. Such incidental private use does not require a compensatory payment back to Council.

4.4. Councillors should avoid obtaining any greater private benefit from Council than an incidental benefit. Where there are unavoidable circumstances and more substantial private use of Council facilities does occur, Councillors must reimburse the Council.

4.5. Campaigns for re-election are considered to be a political benefit. The following are examples of what is considered to be a political interest during a re-election campaign:

- Production of election material;
- Use of Council resources and equipment for campaigning;
- Use of official council letterhead, publications, websites or services for political benefit;
- Fundraising activities of political parties or individuals, including political fundraising events.

Part B – Expenses

5. General expenses

5.1. All expenses provided under this policy will be for a purpose specific to the functions of holding civic office. Allowances for general expenses are not permitted under this policy.

5.2. Expenses not explicitly addressed in this policy will not be paid or reimbursed.

6. Specific expenses

General travel arrangements and expenses

6.1. All travel by Councillors should be undertaken using the most direct route and the most practicable and economical mode of transport.

6.2. Each Councillor may be reimbursed up to a total of $2,500 per year, and the Mayor may be reimbursed up to a total of $5,000 per year, for travel expenses incurred while undertaking official business or professional development or attending approved conferences and seminars within NSW. This includes reimbursement:

- For public transport fares;
- For the use of a private vehicle or hire car;
- For parking costs for Council and other meetings;

- For tolls;
- By Cab-charge card or equivalent;
- For documented ride-share programs, such as Uber, where tax invoices can be issued.

6.3. Allowances for the use of a private vehicle will be reimbursed by kilometre at the rate contained in the Local Government (State) Award.

6.4. Councillors seeking to be reimbursed for use of a private vehicle must keep a log book recording the date, distance and purpose of travel being claimed. Copies of the relevant log book contents must be provided with the claim.

Interstate, overseas and long-distance intrastate travel expenses

6.5. In accordance with Section 4, Council will scrutinise the value and need for Councillors to undertake overseas travel. Councils should avoid interstate, overseas and long-distance intrastate trips unless direct and tangible benefits can be established for the Council and the local community. This includes travel to sister and friendship cities.

6.6. Total interstate, overseas and long-distance intrastate travel expenses for all Councillors will be capped at a maximum of $5,000 per year. This amount will be set aside in Council's annual budget.

6.7. Councillors seeking approval for any interstate and long-distance intrastate travel must submit a case to, and obtain the joint approval of the Mayor and General Manager prior to travel.

6.8. Similarly, Councillors seeking approval for any overseas travel must submit a case to, and obtain the approval of, a full Council Meeting prior to travel.

6.9. The case should include:

- Objectives to be achieved in travel, including an explanation of how the travel aligns with current Council priorities and business, the community benefits which will accrue as a result, and its relevance to the exercise of the councillor's civic duties;
- Who is to take part in the travel;
- Duration and itinerary of travel;
- A detailed budget including a statement of any amounts expected to be reimbursed by the participant/s.

6.10. For interstate and long-distance intrastate journeys by air of less than three hours, the class of air travel is to be economy class.

6.11. For interstate journeys by air of more than three hours, the class of air travel may be premium economy.

6.12. For international travel, the class of air travel is to be premium economy if available. Otherwise, the class of travel is to be economy.

6.13. Bookings for approved air travel are to be made through the General Manager's office.

6.14. For air travel that is reimbursed as Council business, Councillors will not accrue points from the airline's frequent flyer program. This is considered a private benefit.

Travel expenses not paid by Council

6.15. Council will not pay any traffic or parking fines or administrative charges for road toll accounts.

Accommodation and meals

6.16. In circumstances where it would introduce undue risk for a Councillor to travel to or from official business in the late evening or early morning, reimbursement of costs for accommodation and meals on the night before or after the meeting may be approved by the General Manager. This includes where a meeting finishes later that 9.00pm or starts earlier than 7.00am and the Councillor lives more than 50 kilometres from the meeting location.

6.17. Council will reimburse costs for accommodation and meals while Councillors are undertaking prior approved travel or professional development outside the Orana Region.

6.18. The daily limits for accommodation and meal expenses within Australia are to be consistent with those set out in Part B Monetary Rates of the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, as adjusted annually.

6.19. The daily limits for accommodation and meal expenses outside Australia are to be determined in advance by the General Manager, being mindful of Clause 6.18.

6.20. Councillors will not be reimbursed for alcoholic beverages.

Refreshments for Council related meetings

6.21. Appropriate refreshments will be available for Council Meetings, Council Committee Meetings, Councillor briefings, approved meetings and engagements, and official Council functions as approved by the General Manager.

6.22. As an indicative guide for the standard of refreshments to be provided at Council related meetings, the General Manager must be mindful of Part B Monetary Rates of the NSW Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009, as adjusted annually.

Professional development

6.23. Council will set aside $2,500 per Councillor annually in its budget to facilitate professional development of Councillors through programs, training, education courses and membership of professional bodies.

6.24. In the first year of a new Council term, Council will provide a comprehensive induction program for all Councillors which considers any guidelines issued by the Office of Local Government (OLG). The cost of the induction program will be in addition to the ongoing professional development funding.

6.25. Annual membership of professional bodies will only be covered where the membership is relevant to the exercise of the Councillor's civic duties, the Councillor actively participates in the body and the cost of membership is likely to be fully offset by savings from attending events as a member.

6.26. Approval for professional development activities is subject to a prior written request to the General Manager outlining the:

- Details of the proposed professional development;
- Relevance to Council priorities and business;

- Relevance to the exercise of the Councillor's civic duties.

6.27. In assessing a Councillor request for a professional development activity, the General Manager must consider the factors set out in Clause 6.26, as well as the cost of the professional development in relation to the Councillor's remaining budget.

Conferences and seminars

6.28. Council is committed to ensuring its Councillors are up to date with contemporary issues facing Council and the community, and local government in NSW.

6.29. Council will set aside a total amount of $10,000 annually in its budget to facilitate Councillor attendance at conferences and seminars. This allocation is for all Councillors. The General Manager will ensure that access to expenses relating to conferences and seminars is distributed equitably.

6.30. Approval to attend a conference or seminar is subject to a written request to the General Manager. In assessing a Councillor request, the General Manager must consider factors including the:

- Relevance of the topics and presenters to current Council priorities and business and the exercise of the Councillor's civic duties;
- Cost of the conference or seminar in relation to the total remaining budget.

6.31. Council will meet the reasonable cost of registration fees, transportation and accommodation associated with attendance at conferences approved by the General Manager. Council will also meet the reasonable cost of meals when they are not included in the conference fees. Reimbursement for accommodation and meals not included in the conference fees will be subject to Clauses 6.17-6.20.

Information and communications technology (ICT) expenses

Clauses 6.35-6.37 relate to the contemporary practice of providing a total expenses cap which each councillor can use flexibly to meet the ICT needs associated with his or her civic duties.

6.32. Council will reimburse Councillors for expenses associated with appropriate ICT devices and services up to a limit of $50 per month for each Councillor for mobile phone calls and 3GB of data.

6.33. Councillors may seek reimbursement for applications on their mobile electronic communication device that are directly related to their duties as a councillor, within the maximum limit, and by furnishing a copy of the relevant invoice to the General Manager.

Special requirement and carer expenses

6.34. Council encourages wide participation and interest in civic office. It will seek to ensure Council premises and associated facilities are accessible, including provision for sight or hearing-impaired Councillors and those with other disabilities.

6.35. Transportation provisions outlined in this policy will also assist Councillors who may be unable to drive a vehicle.

6.36. In addition to the provisions above, the General Manager may authorise the provision of reasonable additional facilities and expenses in order to allow a Councillor with a disability to perform their civic duties.

6.37. Councillors who are the principal carer of a child or other elderly, disabled and/or sick immediate family member will be entitled to reimbursement of carer's expenses up to a maximum of $75 per month for attendance at official business, plus reasonable travel from the principal place of residence.

6.38. Childcare expenses may be claimed for children up to and including the age of 16 years where the carer is not a relative.

6.39. In the event of caring for an adult person, Councillors will need to provide suitable evidence to the General Manager that reimbursement is applicable. This may take the form of advice from a medical practitioner.

Home office expenses

6.40. Each councillor may be reimbursed up to $20 per month for costs associated with the maintenance of a home office, such as minor items of consumable stationery and printer ink cartridges.

7. Insurances

7.1. In accordance with Section 382 of the Local Government Act, Council is insured against public liability and professional indemnity claims. Councillors are included as a named insured on this Policy.

7.2. Insurance protection is only provided if a claim arises out of or in connection with the Councillor's performance of his or her civic duties, or exercise of his or her functions as a Councillor. All insurances are subject to any limitations or conditions set out in the policies of insurance.

7.3. Council shall pay the insurance policy excess in respect of any claim accepted by Council's insurers, whether defended or not.

7.4. Appropriate travel insurances will be provided for any Councillors travelling on approved interstate and overseas travel on Council business.

8. Legal assistance

8.1. Council may, if requested, indemnify or reimburse the reasonable legal expenses of:

- A Councillor defending an action arising from the performance in good faith of a function under the Local Government Act provided that the outcome of the legal proceedings is favourable to the Councillor;
- A Councillor defending an action in defamation, provided the statements complained of were made in good faith in the course of exercising a function under the Act and the outcome of the legal proceedings is favourable to the Councillor;
- A Councillor for proceedings before an appropriate investigative or review body, provided the subject of the proceedings arises from the performance in good faith of a function under the Act and the matter has proceeded past any initial assessment phase to a formal investigation or review and the investigative or review body makes a finding substantially favourable to the Councillor.

8.2. In the case of a Code of Conduct complaint made against a Councillor, legal costs will only be made available where the matter has been referred by the General Manager to a conduct reviewer and the conduct reviewer has commenced a formal

investigation of the matter and makes a finding substantially favourable to the Councillor.

8.3. Legal expenses incurred in relation to proceedings arising out of the performance by a Councillor of his or her functions under the Act are distinguished from expenses incurred in relation to proceedings arising merely from something that a Councillor has done during his or her term in office. For example, expenses arising from an investigation as to whether a Councillor acted corruptly would not be covered by this section.

8.4. Council will not meet the legal costs:

- Of legal proceedings initiated by a Councillor under any circumstances;
- Of a Councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation;
- For legal proceedings that do not involve a Councillor performing their role as a Councillor.

8.5. Reimbursement of expenses for reasonable legal expenses must have Council approval by way of a resolution at a Council Meeting prior to costs being incurred.

Part C – Facilities

9. General facilities for all Councillors

Facilities

9.1. Council will provide the following facilities to Councillors to assist them to effectively discharge their civic duties:

- Access to facilities in the Mayor's Office if and when needed, and with the prior approval of the Mayor;
- Access to shared car parking spaces while attending council offices on official business;
- Personal protective equipment for use during site visits;
- A name badge which may be worn at official functions, indicating that the wearer holds the office of a Councillor and/or Mayor or Deputy Mayor.

9.2. Councillors may book meeting rooms for official business in a specified Council building at no cost. Rooms may be booked through the Executive Support Officer or another specified staff member.

9.3. The provision of facilities will be of a standard deemed by the General Manager as appropriate for the purpose.

Stationery

9.4. Council will provide the following stationery to Councillors each year:

- Letterhead, to be used only for correspondence associated with civic duties;
- Business cards;
- up to Nil ordinary postage stamps
- up to Nil Christmas or festive cards per year for councillors and Nil for the Mayor.

9.5. As per Section 4, stamps shall only be used to support a Councillor's civic duties. Councillor mail will only be posted using the stamps provided. Any stamps not used will not be carried over to the next year's allocation.

Administrative support

9.6. Council will provide administrative support to Councillors to assist them with their civic duties only. Administrative support may be provided by a member of Council's administrative staff as arranged by the General Manager or their delegate.

9.7. As per Section 4, Council staff are expected to assist Councillors with civic duties only, and not assist with matters of personal or political interest, including campaigning.

10. Additional facilities for the Mayor

10.1. Council will provide to the Mayor a maintained vehicle to a similar standard of other Council vehicles, with a fuel card. The vehicle will be supplied for use on business, professional development and attendance at the Mayor's office.

10.2. The Mayor must keep a logbook setting out the date, distance and purpose of all travel. This must include any travel for private benefit. The logbook must be submitted to Council on a monthly basis.

10.3. The Mayoral allowance will be reduced to cover the cost of any private travel recorded in the logbook, calculated on a per kilometre basis by the rate set by the Local Government (State) Award.

10.4. A parking space at Council's offices will be reserved for the Mayor's council-issued vehicle for use on official business, professional development and attendance at the Mayor's office.

10.5. Council will provide the Mayor with a furnished office incorporating a computer configured to Council's standard operating environment, telephone and meeting space.

10.6. In performing his or her civic duties, the Mayor will be assisted by a small number of staff providing administrative and secretarial support, as determined by the General Manager.

10.7. As per Section 4, staff providing administrative and secretarial support are expected to work on official business only, and not for matters of personal or political interest, including campaigning.

Part D – Processes

11. Approval, payment and reimbursement arrangements

11.1. Expenses should only be incurred by Councillors in accordance with the provisions of this policy.

11.2. Approval for incurring expenses, or for the reimbursement of such expenses, should be obtained before the expense is incurred.

11.3. Up to the maximum limits specified in this policy, approval for the following may be sought after the expense is incurred:

- Local travel relating to the conduct of official business;

- Carer costs;
- ICT expenditure.

11.4. Final approval for payments made under this policy will be granted by the General Manager or their delegate.

Direct payment

11.5. Council may approve and directly pay expenses. Requests for direct payment must be submitted to the Executive Leader Corporate & Sustainability for assessment against this policy using the prescribed form, with sufficient information and time to allow for the claim to be assessed and processed.

Reimbursement

11.6. All claims for reimbursement of expenses incurred must be made on the prescribed form, supported by appropriate receipts and/or tax invoices and be submitted to the Executive Leader Corporate & Sustainability.

Advance payment

11.7. Council may pay a cash advance for Councillors attending approved conferences, seminars or professional development.

11.8. The maximum value of a cash advance is $100 per day of the conference, seminar or professional development to a maximum of $300.

11.9. Requests for advance payment must be submitted to the Executive Leader Corporate & Sustainability for assessment against this policy using the prescribed form with sufficient information and time to allow for the claim to be assessed and processed.

11.10. Councillors must fully reconcile all expenses against the cost of the advance within one month of incurring the cost and/or returning home. This includes providing to Council:

- A full reconciliation of all expenses including appropriate receipts and/or tax invoices;
- Reimbursement of any amount of the advance payment not spent in attending to official business or professional development.

Notification

11.11. If a claim is approved, Council will make payment directly or reimburse the Councillor through accounts payable.

11.12. If a claim is refused, Council will inform the Councillor in writing that the claim has been refused and the reason for the refusal.

Reimbursement to Council

11.13. If Council has incurred an expense on behalf of a Councillor that exceeds a maximum limit, exceeds reasonable incidental private use or is not provided for in this policy:

- Council will invoice the Councillor for the expense;
- The Councillor will reimburse Council for that expense within 14 days of the invoice date.

11.14. If the councillor cannot reimburse council within 14 days of the invoice date, they are to submit a written explanation to the general manager. The general manager may elect to deduct the amount from the councillor's allowance.

Timeframe for reimbursement

11.15. Unless otherwise specified in this policy, Councillors must provide all claims for reimbursement within three months of an expense being incurred. Claims made after this time cannot be approved.

12. Disputes

12.1. If a Councillor disputes a determination under this policy, the Councillor should discuss the matter with the General Manager.

12.2. If the Councillor and the General Manager cannot resolve the dispute, the Councillor may submit a Notice of Motion to a Council Meeting seeking to have the dispute resolved.

13. Return or retention of facilities

13.1. All unexpended facilities or equipment supplied under this policy are to be relinquished immediately upon a Councillor or Mayor ceasing to hold office or at the cessation of their civic duties.

13.2. Should a Councillor desire to keep any equipment allocated by Council, then this policy enables the Councillor to make application to the general manager to purchase any such equipment. The General Manager will determine an agreed fair market price or written down value for the item of equipment.

13.3. The prices for all equipment purchased by Councillors under Clause 13.2 will be recorded in Council's annual report.

14. Publication

14.1. This policy will be published on Council's website.

15. Reporting

15.1. Council will report on the provision of expenses and facilities to councillors as required in the Act and Regulations.

15.2. Detailed reports on the provision of expenses and facilities to Councillors will be publicly tabled at a Council meeting every six months and published in full on Council's website. These reports will include expenditure summarised by individual Councillor and as a total for all Councillors.

16. Auditing

16.1. The operation of this policy, including claims made under the policy, will be included in Council's audit program and an audit undertaken at least every two years.

17. Breaches

17.1. Suspected breaches of this policy are to be reported to the General Manager.

17.2. Alleged breaches of this policy shall be dealt with by following the processes outlined for breaches of the Code of Conduct, as detailed in the Code and in the Procedures for the Administration of the Code.

PART E – Appendices

Appendix I: Related legislation, guidance and policies

Relevant legislation and guidance:

- Local Government Act 1993, Sections 252 and 253
- Local Government (General) Regulation 2005, Clauses 217 and 403
- Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW, 2009
- Local Government Circular 09-36 Guidelines for Payment of Expenses and Facilities
- Local Government Circular 05-08 legal assistance for Councillors and Council Employees.

Related Council policies:

- Code of Conduct

Appendix II: Definitions

The following definitions apply throughout this policy.

Term	Definition
accompanying person	Means a spouse, partner or de facto or other person who has a close personal relationship with or provides carer support to a Councillor.
appropriate refreshments	Means food and beverages, excluding alcohol, provided by Council to support Councillors undertaking official business.
Act	Means the *Local Government Act 1993* (NSW).
clause	Unless stated otherwise, a reference to a clause is a reference to a clause of this policy.
Code of Conduct	Means the Code of Conduct adopted by Council or the Model Code if none is adopted.
Councillor	Means a person elected or appointed to civic office as a member of the governing body of Council who is not suspended, including the Mayor.
General Manager	Means the General Manager of Council and includes their delegate or authorised representative.
incidental personal use	Means use that is infrequent and brief and use that does not breach this policy or the Code of Conduct.
long distance intrastate travel	Means travel to other parts of NSW of more than three hours duration by private vehicle.
maximum limit	Means the maximum limit for an expense or facility provided in the text and summarised in Appendix 1.
NSW	New South Wales.
official business	Means functions that the Mayor or Councillors are required or invited to attend to fulfil their legislated role and responsibilities for Council or result in a direct benefit for council and/or for the local government area, and includes: • Meetings of council and committees of the whole; • Meetings of committees facilitated by Council: • Civic receptions hosted or sponsored by Council; • Meetings, functions, workshops and other events to which attendance by a Councillor has been requested or approved by Council.
professional development	Means a seminar, conference, training course or other development opportunity relevant to the role of a Councillor or the Mayor.
Regulation	Means the Local Government (General) Regulation 2005 (NSW).
year	Means the financial year, that is the 12-month period commencing on 1 July each year.

Coonamble Shire Council
Claim Form – Appendix III

NAME: _____

I hereby submit the following claim for expenses incurred in attending:

Date	*Type of Meeting*	*Location*	*Km Travelled (Engine capacity 2.4l & less*	*Km Travelled (Engine Capacity 2.5l & above)*		*Date*	*Other Expense Details (receipts attached)*	*Amount claimed ($)*
							Total Other Expenses	$
		Total Kms						
			@ 0.67/km	@ 0.76/km				

Councillor's Signature: _____

Claim Authorised by: _____

Coonamble Shire Council
Prepayment Reconciliation Statement – Appendix IV

Councillor_____

Claim Date:_____

Event: _____

Council Resolution:_____

Prepayment Amount:_____

Claim details:

Cheque No	PREPAYMENT BY COUNCIL	$	Less the following detailed expenses	
Date	Description of Goods or Service	Amount Claimed	Tax Invoice Attached or Kms Claimed	Job Number Office Use

In cases a mileage allowance is claimed, please provide the following details:

Vehicle Make/Model:_____ Registration No:_____

Please tick: Vehicle Engine Capacity: □□Under 2.5 litre □□2.5 litre 7 over

I certify that the expenses being claimed on this reimbursement form were legitimately incurred as part of my official civic duties as a Councillor of Coonamble Shire Council and all receipts are attached.

Councillor:_____ **Signed:**_____ **Date:**_____

AUTHORISATION

Councillor:_____ **Signed:**_____ **Date:**_____

Title: Councillor Expenses and Facilities Policy		
Department: Governance		
Version	**Date**	**Author**
Updated	July 2019	
Updated	February 2022	Hein Basson
Review Date: 2025		
Amendments in the release:		
Section Title	**Section Number**	**Amendment History**
Annexure Attached:		
Bruce Quarmby **ACTING GENERAL MANAGER**		

Motor Vehicle Leaseback Agreement

AGREEMENT made this _____ day of _____ _____

BETWEEN the **COUNCIL OF THE SHIRE OF COONAMBLE** (hereinafter known as "Council")

And_____ of "Eurimie" Carinda Road, Coonamble, as Mayor of Coonamble Shire Council (hereinafter known as "the Lessee")

AND WHEREAS Council and the Lessee have mutually agreed on the provision of a motor vehicle on the conditions contained herein.

1. APPLICATION OF AGREEMENT

This Agreement is intended to apply where the Council and the Lessee have mutually agreed upon the provision of a motor vehicle for civic and ceremonial use and outside "civic/ceremonial/council purposes" and the wider provision of access to the vehicle is under this lease back arrangement, subject to the terms and conditions of this agreement. The following conditions apply for access to the Council vehicle whilst the Lessee is in the position of Mayor of Coonamble Shire Council as hereinafter set out in Annexure "A".

2. COUNCIL OWNERSHIP OF MOTOR VEHICLE

The Lessee acknowledges that the motor vehicle is the property of Council for the duration of the current electoral term and shall be surrendered to the Council at the expiration of that period.

3. VEHICLE TYPES AND ALLOCATION

Council reserves the right to operate its motor vehicle fleet in the most cost effective manner including the rotation of motor vehicles and, depending on prevailing market conditions, may decide to reduce or extend the holding period and/or vary the type of motor vehicles purchased and allocated at any time. Motor vehicles will be replaced at the optimum replacement interval as determined by Council.

As such, there is no set time or number of kilometres when Council must replace vehicles. Motor vehicle change-over cycles are being constantly monitored and will determine the appropriate vehicle replacement cycle depending on the following:

- General market conditions;
- Local market conditions;
- Model release dates;
- Pending price increases from dealers;
- Warranty conditions;
- Capital and whole of life costs; and
- Government contract requirements (if applicable).

4. MOTOR VEHICLE USE

The motor vehicle allocated under this Agreement is to be used in a lawful and responsible manner for normal civic, ceremonial, and private use, in accordance with the motor vehicle's design parameters.

Private use for the purpose of this agreement is any use / kilometres driven that is not expressly for Council purposes.

The Lessee is not to use the motor vehicle for:

- Any unlawful purpose.
- **Travelling in excess of 20,000 private kilometres per annum (excess kilometres will be charged to the Lessee at the appropriate Award rate).**
- Conducting any private business or commercial activities or any other activity for personal reward or gain.
- Carrying passengers in excess of that for which the motor vehicle in constructed, registered or licenced, or contrary to manufacturer's recommendations.
- Carrying, hauling or towing loads in excess of that for which the motor vehicle is constructed, registered or licenced, or contrary to manufacturer's recommendations.
- Participation or involvement in any race, speed testing or speed trial, reliability trial, stunt, rally or other motor sport activity or event.
- Hunting or Shooting.
- Any activity that jeopardises the motor vehicle's structural or mechanical integrity.
- Any purpose that brings Council into disrepute.

The General Manager will have the discretion to determine whether any use of the motor vehicle is in breach of this Agreement. The General Manager will also be responsible for determining what is fair wear and tear on the motor vehicle.

5. MAINTENANCE OF MOTOR VEHICLE

Motor vehicles are to be maintained in a condition that portrays Council in a positive manner i.e. clean, tidy and well maintained. It is the responsibility of the Lessee to ensure that the motor vehicle is serviced and cleaned regularly and report unreasonable wear and tear. Each motor vehicle may be required to be presented for inspection and assessment from time to time. Lack of care

of the motor vehicle by the Lessee may result in Council instigating a disciplinary inquiry with potential disciplinary outcomes.

Circumstances, which lead to the withdrawal of the Motor Vehicle as a result of lack of care, shall be enforced through a process of written warnings. Regular inspection of motor vehicles will be undertaken, and where a request to clean a motor vehicle is not acted upon within three (3) working days, Council may have the motor vehicle cleaned and detailed, with the cost being charged to the Lessee. Unreasonable wear and tear which cannot be claimed on insurance may be charged at cost to the Lessee.

In the event that the Lessee is allocated a motor vehicle and his role as Mayor ceases, he will be required to immediately make the motor vehicle available for an inspection to be undertaken. Any unreasonable wear and tear will be identified and dealt with and, if appropriate, arrangements made for payment to Council.

The Lessee is required to notify the Asset Manager of defects in the operation of the motor vehicle within three (3) days of the incident or damage to the motor vehicle however minor. This may entail the completion of a damage report.

Any cost incurred in cleaning and rectifying unreasonable wear and tear may be deducted from the Lessee's Councillor Fee's, subject to a inquiry.

6. SMOKING & ANIMALS IN COUNCIL MOTOR VEHICLES

Smoking and animals are not permitted under any circumstances in Council motor vehicles at any time. It is noted that the no smoking policy also applies to passengers. Non-compliance will be a breach of this Leaseback Agreement, which may lead to termination of the Agreement. Any damage or smell in the motor vehicle as the result of smoking or animals will be classified as unreasonable wear and tear for the purposes of any inspection and the Lessee will be responsible for the costs of any repair and/or cleaning associated with smoking and animals in the motor vehicle.

7. MOTOR VEHICLE AVAILABILITY DURING PERIODS OF LEAVE

Where the Lessee is unable to perform the duties of Mayor for a period in excess of four (4) weeks, the motor vehicle will be returned to the appropriate carpool and be made available for general use. Any request for further use of the motor vehicle during that time will be at the discretion of General Manager. Any failure to return the motor vehicle during a period of leave will be a breach of this Agreement.

Where a motor vehicle is returned to Council during a period of leave, Council will suspend the leaseback contributions for that period.

8. AUTHORISED DRIVERS

Motor vehicles may only be driven by licenced drivers (including provisional licence holders) who fall within one of the following categories:

- The Lessee named in this Agreement or his/her spouse (married or de-facto, including same sex relationships).
- An officer or councillor of Coonamble Shire Council.

In the event of an emergency, the motor vehicle may be driven by an appropriately licenced driver without prior authorisation and without the Lessee as a passenger. The Lessee is required to advise the General Manager in writing as soon as possible after an event of this type.

9. LEASEBACK CONTRIBUTION PAYMENTS

The leaseback contribution payment for private use of the motor vehicle is currently ***$220.40*** per month in accordance with Council's fees and charges and subject to change in the event of any alterations in present taxes or induction of future taxes that may affect costs incurred by Council.

Review of Leaseback Contribution Payments

The leaseback contribution will be reviewed annually by Council's General Manager and may be increased on 1 July each year, at the discretion of the General Manager. However, as the current Leaseback fee is more than the fee being charged to Council Employee's, it will remain the same until such a time that Employee Leaseback Fee meets or exceeds the fee currently being charged to the Lessee.

The Lessee will be given at least one (1) months' notice of any payment variation.

Payment of Leaseback Contributions by Accounts Payable Deduction
Leaseback contribution payments are payable monthly by deduction from the Lessee's Councillor fees, if applicable.

10. NON-STANDARD MOTOR VEHICLE ACCESSORIES

The motor vehicle shall not be modified in any way by the Lessee. All requests for motor vehicle modifications must be made to the Senior Stores and Fleet Officer, noting that the General Manager will have the ultimate discretion to determine whether to allow such modification.

11. PETROL AND OTHER CONSUMABLES

Council will supply a fuel card with all motor vehicles.

Fuel for Council use will be available only during the hours from 6.45 am on the first working day after a weekend to 5.00 pm Thursday on the second last

working day before the weekend, unless otherwise approved by the General Manager.

The fuel card shall be used at all times when fuelling Council's motor vehicles, at any Service Station which accepts the issued fuel card. The odometer reading and the amount of private and business kilometres are to be recorded in the log book at this time. This practice is compulsory as it assists in motor vehicle management. Consistent failure of not recording readings will be deemed as a breach of the conditions of this Leaseback Agreement and may result in disciplinary action, and/or termination of this Agreement.

Other purchases

The fuel card shall only be used for the purchase of fuel for Council motor vehicles, as well as oil and other transmission fluids if required. No other purchases are permitted on the fuel card.

Fuel Card cancellation

Fuel cards must be surrendered to the Senior Stores and Fleet Officer upon termination of this agreement. Lost cards must be reported immediately to the Senior Stores and Fleet Officer who will facilitate the cancellation of the card.

Misuse of a fuel card, in any way, will result in disciplinary action. This will be deemed as a breach of the Leaseback Agreement.

In the event that a card is not used, petrol and other consumable items shall be provided by Council when purchased for work purposes in New South Wales. Receipts for any Council related purchase of petrol or other consumable item are to be retained by the Lessee and submitted to Council's Finance Section as required.

All private fuel use must be identified either by providing receipts as proof of purchase or using Council's fuel card and identifying whether the fuel use was Council related or private use. Should the 20,000km threshold of private travel be exceeded , arrangements will be made by the Lessee to reimburse Council for any private fuel use expenses incurred by Council If the Lessee fails to do so, private kilometres from the logbook will be averaged by Council and the Lessee will be charged at the current Local Government Award Rate.

12. MOTOR VEHICLE LOG BOOKS

The Lessee will complete a motor vehicle log book as provided by Council and submit a declaration detailing the number of business and private kilometres driven during the reporting period, on a monthly basis to the Finance section. This log book must also be submitted prior to extended leave or termination of the Leaseback Agreement with the final odometer reading to be provided at the end of the lease.

13. AUTHORISED DRIVER'S RESPONSIBILITIES

Authorised Drivers are responsible for:

(a) Complying with all relevant road rules and laws.

(b) Regularly cleaning the motor vehicle.

(c) Ensuring the regular checking of engine oil, engine coolant and tyre pressures.

(d) Ensuring services are completed as per manufacturers' recommendations.

(e) Reporting any defects or damage to the motor vehicle to the Asset Manager in a timely manner.

(f) Not smoking in the motor vehicle or allowing others to smoke in the motor vehicle.

(g) Garaging the motor vehicle in a secure off-street location (if possible under cover).

(h) Locking the motor vehicle when not in use and removing or concealing any equipment that may attract the attention of thieves.

(i) Returning the motor vehicle to the appropriate carpool if leave periods set out in Clause 7 (Motor vehicle Availability during Periods of Leave) of this Agreement are exceeded.

(j) Recording private and business use in log books during all periods of motor vehicle operation and provide to the Finance Department monthly.

(k) The reimbursement to Council of any fringe benefit tax liability that might arise from the use of a Council motor vehicle under this Agreement.

(l) Ensuring that only persons permitted to drive the motor vehicle, as set out in Clause 8 (Authorised Drivers) of this Agreement are allowed to drive the motor vehicle.

(m) Not driving under the influence of alcohol or drugs, or without an appropriate and current driver's licence.

Breaches of the above conditions may result in the immediate termination or suspension of the Lessee's Motor Vehicle Leaseback Agreement.

14. BREAKDOWNS AND REPAIRS

In the event of a breakdown, the Lessee is to contact the Senior Stores and Fleet Officer for assistance and instruction.

Should the breakdown occur in a location away from the Council area, the Lessee may arrange urgent repairs. Reimbursement will be made to the Lessee, upon production of receipts.

Council will charge the cost of repairs to the Lessee if such repairs are the result of the Lessee's wilful negligence or carelessness, or from using the motor vehicle in a manner that is contrary to this Agreement.

15. ACCIDENTS

In the event of an accident, the Lessee must contact the Asset Manager as soon as possible following the accident and complete a Motor Vehicle Insurance Claim form.

Excess payable on insurance claims will be paid by Council while the motor vehicle is being used for Council business, except where the damage has been caused by the Lessee's wilful negligence or carelessness, or from using the motor vehicle in a manner that is contrary to this Agreement, in which case the Lessee will be responsible for payment of any insurance excess.

16. TRAFFIC AND PARKING INFRINGEMENTS

The Lessee will be responsible for full payment of the fine if the Lessee is fined for infringing any traffic or parking rule or law, including where the driver cannot be identified.

If the Lessee is convicted of driving under the influence of any drug or intoxicating liquor, the Lessee will be personally liable/responsible for any loss or damage to Council's or any third party's property arising from driving under the influence. This would include payment of any claim for damage, injury or fine resulting from litigation.

If the Lessee has their driving licence suspended or cancelled for a breach of any road rules or laws, they will automatically have this Motor Vehicle Leaseback Agreement suspended. On regaining a licence, the Lessee may apply for reinstatement of the Lessee's Motor Vehicle Leaseback Agreement.

17. INSURANCE

An excess of up to $1,000.00 may be payable by the Lessee for any "at fault" or deemed "at fault" insurance claims.

If Council's motor vehicle Insurer declines cover for an incident, the Lessee or the driver in charge of the motor vehicle at the time of any incident will be liable for all costs incurred where the driver of the motor vehicle is unlicensed or affected by alcohol or any non-prescription drug.

Should Council Insurers decline responsibility for any accident involving the motor vehicle while on private use, the Lessee will be liable for all costs resulting from the accident associated with the claim.

Motor vehicles should not be driven where the warning on a prescribed medication indicates against driving in accordance with the drugs labelling or the driver is adversely affected by any drug taken.

All of the above in Clause 17 is subject to Council's insurance policy current at any given date.

18. COUNCIL'S RESPONSIBILITIES

Council shall be responsible for the cost of all repairs, servicing, maintenance, registration and insurance of the motor vehicle, except where such maintenance and repairs occur as a result of the Lessee breaching any part of this Agreement.

19. TERMINATION

Termination by Council

(a) This Motor Vehicle Leaseback Agreement may be terminated by agreement at any time.

(b) Where a motor vehicle is provided to the Lessee as a condition of use connected with Mayoral duties the arrangement may only be terminated by agreement.

(c) Where a motor vehicle is provided to the Lessee as a discretionary benefit the arrangement Council will give a minimum of six (6) months' written notice of the termination of the arrangement.

(d) Should the Lessee cease to hold the office of Mayor with Council, lose their licence, breach this Agreement, , Council may terminate or suspend this Motor Vehicle Leaseback Agreement without notice.

Termination by Lessee

The Lessee may terminate this Motor Vehicle Leaseback Agreement by providing four (4) weeks' notice to the General Manager.

Lessee's Obligations on Termination

Upon termination of this Motor Vehicle Leaseback Agreement the motor vehicle, keys and any other associated items included with the motor vehicle shall be returned to Council prior to, or on the date of termination and final logbook information submitted.

The Lessee will return the motor vehicle to Council in a clean and tidy working state without any damage beyond reasonable wear and tear.

20. VARIATION

Council reserves the right to vary the terms and conditions of this Agreement from time to time, in accordance with the Award.

EXECUTED AS AN AGREEMENT

EXECUTED for and on behalf of the Coonamble Shire Council:

_____	_____
Print Name	Signature
General Manager	Date

EXECUTED for and on behalf of:

TIM HORAN

_____	_____
Print Lessee name	Signature
	Date
MAYOR	
_____	
Title	

AWC Board Meeting Minutes

Meeting of:	**Alliance of Western Councils (AWC)**
Date:	**30 March 2022**
Time:	**9.00am**
Venue:	**Gilgandra Services Club**

ATTENDEES:

Clr Glenn Neil	Mayor Bogan Shire Council
Clr Vivian Slack-Smith	Mayor Brewarrina Shire Council
Clr Jared Marsden	Deputy Mayor Cobar Shire Council
Clr Mathew Dickerson	Mayor Dubbo Regional Council
Clr Doug Batten	Mayor Gilgandra Shire Council
Clr Des Kennedy	Mayor Mid-Western Regional Council
Clr Craig Davies	Mayor Narromine Shire Council
Clr Milton Quigley	Mayor Warren Shire Council
Cr Ambrose Doolan	Mayor Warrumbungle Shire Council
Derek Francis	General Manager Bogan Shire Council
Jeff Sowiak	General Manager Brewarrina Shire Council
Greg Hill	General Manager, Central Darling Shire Council
Peter Vlatko	General Manager Cobar Shire Council
Bruce Quarmby	Acting General Manager Coonamble Shire Council
Murray Wood	CEO, Dubbo Regional Council
David Neeves	General Manager Gilgandra Shire Council
Brad Cam	General Manager Mid-Western Regional Council
Jane Redden	General Manager Narromine Shire Council
Michael Urquhart	General Manager Walgett Shire Council
Gary Woodman	General Manager Warren Shire Council
Roger Bailey	General Manager Warrumbungle Shire Council

GUESTS

Ben Walker	Representing Member for Dubbo, the Hon Dugald Saunders MP

DRAFT

1 WELCOME

Clr Craig Davies declared the meeting open at 9.00am and Cr Doug Batten then welcomed everyone to the meeting.

ELECTION OF CHAIR AND DEPUTY CHAIR

Brad Cam assumed the Chair and called nominations for the position of Chair.
Clr Craig Davies was nominated by Clr Des Kennedy, seconded Clr Doug Batten. No further nominations were received, therefore Clr Craig Davies was declared as Chair of the Alliance of Western Councils for the ensuing term.

Nominations were called for the two positions of Deputy Chair. Two nominations were received, those of Clr Milton Quigley and Clr Glenn Neil (both nominated by Clr Doug Batten. seconded Cr Mathew Dickerson). No further nominations were received
Clr Milton Quigley was declared elected as Deputy Chair 1and Clr Glenn Neil declared elected as Deputy Chair 2 for the ensuing term.

2 APOLOGIES

Apologies were received for:

Clr Barry Holman	Mayor Bourke Shire Council
Clr Tim Horan	Mayor Coonamble Shire Council
Clr Jane Keir	Mayor Walgett Shire Council
Mark Riley	General Manager Bourke Shire Council
Bob Stewart	Administrator, Central Darling Shire Council
Hein Basson	General Manager Coonamble Shire Council
The Hon Dugald Saunders MP	
Roy Butler MP	

2022/01 **RESOLVED** Clr Des Kennedy/Clr V Slack-Smith, that the apologies received be accepted.

CARRIED

3 DECLARATION OF INTEREST

Brad Cam declared an interest in Item 6.3, due to his position as Chair of the Orana RDA.

CARRIED

4 CONFIRMATION OF NOTES OF MEETING HELD ON 24 NOVEMBER 2021

2022/02 **RESOLVED** Clr Glenn Neil and Jeff Sowiak, that the notes of the meeting held on 24 November 2021 to discuss the formation of the Alliance of Western Councils be received and noted.

CARRIED

5 MATTERS ARISING FROM THE PREVIOUS MINUTES

Nil

SECRETARIAT

Clr Davies congratulated Brad Cam for his secretariat services provided to the Alliance of Western Councils as he hands on the responsibilities to another Council

CONDOLENCES

The Alliance passed on their sincere condolences to Clr Barry Hollman, Mayor of Bourke Shire Council, on the recent passing of his daughter.

6 GENERAL BUSINESS

6.1 Draft Minutes of the General Managers' Meeting held on 21 February 2022

Minister of Western NSW LGA Boundaries

Discussion took place on the alignment of what Councils are classified as Western Councils under the portfolio of the Minister of Western NSW.

Ben Walker noted the concerns from the floor, acknowledged that the boundaries are currently under review, and agreed to take the concerns back to the Minister with the expressed desire that the boundaries should include the member Councils of the Alliance for the purpose of his Portfolio.

2022/03 RESOLVED Clr Milton Quigley/Clr Mathew Dickerson, that the AWC write to the Minister of Western NSW, the Hon Dugald Saunders MP expressing the Alliance's interest to include all councils of the Western Alliance under the definitions of "Western Councils".

Biodiveristy Offset Scheme

Discussion was held regarding concerns with the scheme. It was noted that no further information has been forthcoming from the NSW Government review of the scheme as presented by the Hon Dugald Sanders MP, Member for Dubbo; Minister for Agriculture and Minister for Western NSW and Gary Barnes, Secretary, Department of Regional NSW at the General Managers' meeting.

DRAFT

2022/04 **RESOLVED** Brad Cam/Clr Doug Batten, that the AWC make written representations to James Griffin (Minister for Environment and Heritage) and the Hon Dugald Saunders MP of our concerns on the detrimental impacts that Biodiversity Offset Scheme is having on Development in Regional NSW and that the Alliance be provided with an update on the forecast Changes. Further that such letter include example from Councils in the Alliance and an invitation be sent to James Griffin to attend the next meeting of the Western Alliance to provide an update.

Planning Portal Discussions

It was noted the ongoing concerns by a number of member Councils with how the portal works, the problems associated and the impacts to Councils processes.

6.2 Draft Alliance of Western Councils' Constitution

A comprehensive discussion was held on the Alliance Constitution, Fees and Structure

2022/05 **RESOLVED** Brad Cam/Clr Glenn Neill that, noting the need for an AGM, the date for the AGM be set as 1 July 2022.

2022/06 **RESOLVED** Clr M Dickerson/Clr Des Kennedy that all member Councils be charged a flat fee of $5000 to cover the establishment costs and secretariat service of the alliance for the coming 12 months.

2022/07 **RESOLVED** Jeff Sowiak/Clr Jared Marsden that the constitution be adopted as presented with the following amendments:

a) Section 24 read "Any elected Councillor of a member council may attend and speak at meetings of the Alliance. Any councillor or senior officer of a council which is a member may also attend and speak at meetings of the Board of the Alliance with the permission of the Mayor of the member council".
b) In Sections 23, reference to chairmen be amended to "chairperson" to be consistent with other references throughout the constitution.

6.3 Secretariat opportunity – Brad Cam, GM Mid-Western Regional Council

Brad Cam declared an interest and left the meeting at 10.55am.

2022/08 **RESOLVED** Clr Doug Batten/Clr Des Kennedy

1. That the Alliance decline the offer from RDA to provide the secretariat services and that the secretariat service be provided by the Council of the Chair, in this case Narromine Shire Council at a fee of $25,000.

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2. That a scope of works for the secretariat services be developed by the GM's and presented to the meeting.

Brad Cam returned to the meeting at 11.05am, having taken no part in discussion or voting.

6.4 Staffing within our Hospitals and Schools – Clr Doug Batten

A general discussion was held regarding the significant lack of resources in the Health Services and Education sectors across the region.

2022/09 RESOLVED Jeff Sowiak/Clr Vivian Slack-Smith:

1. That the alliance write to the Minister for Health and the Minister Regional Health requesting a detailed report of the resourcing gap of Health Services across each of the member Councils.
2. That Mr Mark Spitall CEO Western LHD and the Hon Minister Bronnie Taylor MLC, Minister for Women, Minister for Regional Health, and Minister for Mental Health, be invited to address the AWC at its next meeting.
3. That the Department of Regional Health be asked to outline their strategy to address the critical shortages of health service professionals across the alliance at such meeting.

2022/10 RESOLVED Mike Urquhart/Brad Cam:

1. That the alliance write to the Minister for Education requesting a detailed report of the resourcing gap of Education vacancies across each of the member Councils.
2. That Lisa Muir (Ph 4088 3560) and/or Dean White (Ph 6937 3815), Regional Directors of NSW Education and The Hon Sarah Mitchell MLC, Minister for Education and Early Learning, be invited to address the AWC at its next meeting
3. That Department of Education be asked to outline their strategy to address the critical shortages of teachers and education professionals across the alliance at such meeting.

6.5 Regional Housing proposal from Housing Plus – Brad Cam, Chair of Housing Plus

The Alliance received a verbal report from Brad Cam in his role of Chair of Housing Plus.

2022/11 RESOLVED Clr Mathew Dickerson/Cr Vivian Slack-Smith that the AWC provide a letter of support to Housing Plus on their proposal to reactivate disused, poorly maintained and dilapidated public housing currently owned by the Land and Housing Corporation across the Alliance region.

7 PRESENTATION

7.1 Orana Water Utilities Alliance (OWUA)

Doug Moorby, Chair, presented and provided the AWC with an update on key activities and issues currently being experienced by the OWUA.

8 UNSCHEDULED ITEMS

- Clr Davies provided verbal update on Narromine Shire Council's association with Indigico an Indigenous Training Provider and made the offer for Alliance Council's to participate in the program. A meeting with be scheduled in April or May with invitations sent to member councils

- Clr Davies congratulated Jeff Sowiak on his new appointment as General Manager at Balranald Shire Council and thanked him for his contributions over the past 5 years

- It was noted that the Hon Dugald Saunders MP and Roy Butler MP were invited to the meeting but were apologies due to parliament sitting. It was noted with disappointment that both Ashley Albury and Melissa Gibbs of Regional NSW were invited but did not attend.

9 NEXT MEETING

Friday, 1 July 2022 in Nyngan. Networking Dinner be held on the Thursday evening 30 June 2022.

10 CLOSURE OF MEETING

There being no further business the meeting closed at 11.15 am.

DRAFT

the Minutes (pages 1 to 5) were circulated to the Alliance of Western Councils for review on 30 March 2022, and were considered by all to be a full and accurate record of proceedings of the meeting held on 30 March 2022.

Chair:

DRAFT

audit office OF NEW SOUTH WALES

Mr Bruce Quarmby
Acting General Manager
Coonamble Shire Council
PO Box 249
COONAMBLE NSW 2829

Contact: [redacted]
Phone no: [redacted]
Our ref: D2205576/1802

6 April 2022

Dear Mr Quarmby,

Audit of the Coonamble Shire Council

for the year ending 30 June 2022

Attached is the Annual Engagement Plan (AEP) for the audit of Coonamble Shire Council's financial statements for the year ending 30 June 2022. The AEP reflects conditions unique to this engagement. You will find the standard Terms of Engagement on the Audit Office website at https://www.audit.nsw.gov.au/our-stakeholders/local-government.

If you would like to discuss the AEP, please call me on [redacted] or [redacted].

This AEP is not intended for publication. It may not be distributed to persons other than those who will sign the Statement by Councillors and Management made pursuant to section 413(2)(c) of the *Local Government Act 1993* or others you determine to be charged with governance of the Council.

Please detach, sign and return the enclosed 'Acknowledgement of Terms'.

Yours sincerely

[redacted]

[redacted]
Delegate of the Auditor-General

cc: Cr Tim Horan, Mayor

Level 19, Darling Park Tower 2, 201 Sussex Street, Sydney NSW 2000
GPO Box 12, Sydney NSW 2001 | t 02 9275 7100 | f 02 9275 7200 | mail@audit.nsw.gov.au | audit.nsw.gov.au

Office of Local Government

Circular to Councils

Circular Details	22-06 / 1 April 2022 / A814194
Previous Circular	21-04 – Information about Rating 2021-22
Who should read this	Councillors / General Managers / Council staff
Contact	Performance Team / (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Strengthening local government

Information about Ratings 2022-23

What's new or changing

- The maximum boarding house tariffs for 2022-23 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2022-23 has been determined.
- The section 603 certificate fee for 2022-23 has been determined.
- The statutory limit on the maximum amount of minimum rates for 2022-23 has been determined for commencement on 1 July 2022.

What this will mean for your council

Councils should incorporate these determinations into their 2022-23 rating structures and Operational Plan Statement of Revenue Policies.

Key points

Boarding House Tariffs

In accordance with section 516 of the *Local Government Act 1993* (the Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:

a) Where **full board and lodging** is provided:
$409 per week for single accommodation; or
$675 per week for a family or shared accommodation

b) Where **less than full board or lodging** is provided:
$275 per week for single accommodation; or
$454 per week for family or shared accommodation

Maximum Interest Rate on Overdue Rates and Charges

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2022 to 30 June 2023 (inclusive) will be **6.0% per annum.**

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 **F** 02 4428 4199 **TTY** 02 4428 4209
E olg@olg.nsw.gov.au **W** www.olg.nsw.gov.au **ABN** 44 913 630 046

The methodology used to calculate the interest rate applicable for the period 1 June 2022 to 30 June 2023 is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent of the maximum interest rate for the previous year. The cash rate used for the purposes of the maximum interest rate for local government is based on the cash rate set by the Reserve Bank on 7 December 2021.

Notice giving effect to these decisions will be published in the NSW Government Gazette.

Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2022-23 is determined to be **$90**. This is an increase of $5 from the 2021-22 fee.

This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service. Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 certificate.

Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the *Local Government (General) Regulation 2021* will be amended on 1 July 2022 by the *Local Government (General) Amendment (Minimum Amounts of Rate) Regulation 2022* so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate to be **$569** for 2022-23.

The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at **$2**.

Where to go for further information

The NSW legislation website at www.legislation.nsw.gov.au.



Melanie Hawyes
Deputy Secretary
Crown Lands and Local Government

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

Office of Local Government

Circular to Councils

Strengthening local government

Circular Details	22-07/6 April 2022/A815377
Previous Circular	22-03 Guidelines for Additional Special Variation (ASV) Process for 2022-23
Who should read this	Councillors / General Managers / Rating and Finance Staff
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

Subject

Guidelines for Additional Special Variation (ASV) Process for 2022-23

***** The ASV Guidelines set out in this circular apply in place of, and supersede, the ASV Guidelines issued in Circular 22-03 *****

What's new or changing

- The Independent Pricing and Regulatory Tribunal (IPART) will accept and process an additional round of 2022-23 Special Variation (ASV) applications from councils.
- For applications made under the ASV process, the ASV Guidelines set out in this circular apply in place of the Guidelines for the preparation of an application for a special variation to general income issued by the Office of Local Government in 2020.
- The ASV Guidelines set out in this circular apply in place of, and supersede, the ASV Guidelines issued in Circular 22-03.
- For more information on when these ASV Guidelines apply, please see 'What this will mean for your council' below.
- This one-off ASV round is available for the 2022-23 financial year only.
- This one-off ASV round is for councils that can show that the special variation will enable them to meet the obligations they set for 2022-23 in their 2021-22 Integrated Planning and Reporting (IP&R) documentation.
- Councils seeking a permanent special variation will also need to demonstrate the need for the special variation to be included in their rate base on an ongoing basis.
- Separately, IPART has also agreed to undertake a broader review of its rate peg methodology, including the Local Government Cost Index, with outcomes from the review expected to shape rate peg determinations in future years.

What this will mean for your council

- The ASV Guidelines set out in this Circular apply where council is applying for:
  - a temporary or permanent single year special variation for 2022-23 under section 508(2) of the *Local Government Act 1993* (the Act), AND
  - the percentage sought in the application is the lower of:
    - 2.5% (including population factor) or

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

        - the council's assumed 2022-23 rate peg as set out in its 2021-22 IP&R documentation (including population factor)
- For ASV applications made under the Guidelines set out in this Circular, councils will need to provide IPART with the following information:
    - Council's 2021-22 IP&R documentation identifying that council budgeted for an income increase above the percentage specified for the council for 2022-23 under section 506 of the Act; and
    - Where councils are applying for a permanent special variation, in addition to the above information, the council's 2021-22 IP&R documentation identifying that the council forecast an average Operating Performance Ratio (OPR) of 2% or lower over the next 5 years or, alternatively, evidence of need, for example, but not limited to, that the council needs to maintain a higher OPR so it can meet its capital funding requirements; and
    - Council has resolved to apply for the special variation under section 508(2) of the Act and that the resolution clearly states:
        - whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act; and
        - the additional income that council will receive if the special variation is approved; and
        - why the special variation is required; and
        - that the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved and considers that it is reasonable.
- The ASV application process is a simpler more targeted application process.
- IPART will not require councils to demonstrate community consultation or criteria outside of the processes outlined above. To demonstrate community consultation, IPART will consider the consultation undertaken through the IP&R process and consider the resolution to apply for a ASV meets the requirements outlined above.
- Revised application forms and further information will be released by IPART shortly.
- Under this ASV round of applications:
    - IPART will accept applications until 29 April 2022;
    - IPART will publish applications to enable community consultation for a period of at least three weeks; and
    - IPART will notify councils of its decision no later than 21 June 2022.

Key points

- In late 2021, IPART announced the rate peg for the 2022-23 financial year was set at an increase of between 0.7% and 5.0%.
- Special variations provide an opportunity for councils to vary general income by an amount greater than the annual rate peg. However IPART's normal period for special variation applications in relation to the 2022-23 rate peg has now passed.
- The Office of Local Government and IPART recognise that, due to the delayed council elections and the determination of the 2022-23 rate peg at a lower rate than councils had forecast, councils may not have had sufficient time to prepare special variation application within the normal timeframe.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

This may result in some councils not having sufficient funds to pay for required infrastructure and services.

- As such the NSW Government and IPART have agreed to a one-off ASV round for the 2022-23 financial year only.
- This process is not intended to address applications from councils that require a special variation (above 2.5%) to achieve long term financial sustainability for reasons other than those set out in the criteria above, which should be addressed through the standard special variation process.
- IPART's website will be updated with revised application forms and information papers shortly.

Where to go for further information

- For further information please contact IPART on 02 9290 8400 or by email to ipart@ipart.nsw.gov.au.

Melanie Hawyes
Group Deputy Secretary, Crown Lands and Local Government

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Office of Local Government

Circular to Councils

Circular Details	22-08 / 7 April 2022 / A806228
Previous Circular	21-08: Consultation on draft Model Social Media and Councillor and Staff Interaction Policies and on the development of a Model Media Policy
Who should read this	Councillors / General Managers / Council governance and communications staff
Contact	Council Governance/ (02) 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Strengthening local government

Model Social Media and Councillor and Staff Interaction Policies

What's new or changing

- The Office of Local Government (OLG) has finalised the *Model Social Media Policy* and *Model Councillor and Staff Interaction Policy.*
- The model policies have been developed following two rounds of consultation with the local government sector and represent a 'best practice' approach.
- The model policies are also informed by advice provided by key NSW Government agencies, including:
  - the Independent Commission Against Corruption
  - the Information and Privacy Commission
  - the State Archives and Records Authority, and
  - Resilience NSW.

What this will mean for your council

- The model policies are not mandatory, and councils are free to choose whether to use them or to adapt them for their own purposes. If adopted, the policies will operate to supplement the provisions of councils' adopted codes of conduct.

Key points

- OLG has previously issued a *Model Councillor Expenses and Facilities Policy* for use by councils.
- The *Model Social Media Policy*, *Councillor and Staff Interaction Policy* and *Councillor Expenses and Facilities Policy* are available on OLG's website here.

Where to go for further information

- For further information, contact OLG's Council Governance Team on (02) 4428 4100.

Melanie Hawyes
Deputy Secretary, Crown Lands and Local Government

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Office of Local Government

Circular to Councils

Circular Details	22-09 / 11 April 2022 / A803923
Previous Circular	*N/A*
Who should read this	Councillors / General Managers / council governance and procurement staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to Implement

Strengthening local government

Councils' obligations under the *Modern Slavery Act 2018*

What's new or changing

- Modern slavery is a serious violation of an individual's dignity and human rights. Exploitative practices including human trafficking, slavery, servitude, forced labour, debt bondage and forced marriage are all considered modern slavery and are serious crimes under Australian law.
- The International Labour Organisation estimates there are more than 40 million people in modern slavery conditions worldwide.
- The commencement of the *Modern Slavery Act 2018* (NSW), introduces new obligations for councils under the *Local Government Act 1993* relating to modern slavery.

What this will mean for your council

- From 1 July 2022, councils will be required to take reasonable steps to ensure that goods and services procured by and for the council are not the product of modern slavery within the meaning of the *Modern Slavery Act 2018* (NSW).
- Commencing from the 2022/23 financial year, each council will be required to publish in their annual reports:
  - a statement of the action taken by the council in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the council and identified by the Commissioner as being a significant issue, and
  - a statement of steps taken to ensure that goods and services procured by and for the council during the year were not the product of modern slavery within the meaning of the *Modern Slavery Act 2018* (NSW).

Key points

- "Modern slavery" is defined in the *Modern Slavery Act 2018* (NSW) as any conduct constituting a modern slavery offence within the meaning of that Act and any conduct involving the use of any form of slavery, servitude or forced labour to exploit children or other persons taking place in the supply chains of organisations

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Where to go for further information

- Information on modern slavery is available here.
- The *Modern Slavery Act 2018* (NSW) is available here.
- For more information, contact the Council Governance Team by telephone on 02 4428 4100 or by email at olg@olg.nsw.gov.au.



Melanie Hawyes
Deputy Secretary, Crown Lands and Local Government

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Office of Local Government

Circular to Councils

Circular Details	22-10 / 12 April 2022 / A812712
Previous Circular	*21-07*
Who should read this	Councillors / General Managers / Finance and Rating Staff / Corporate Governance and Legal staff
Contact	Policy Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to Implement

Local Government Amendment Act 2021 – Guidance on local government rating reforms

What's new or changing

- Guidance on local government rating reforms (Guidance) has been prepared to assist NSW councils with reforms to the rating system that were made through the *Local Government Amendment Act 2021* (Amendment Act) in 2021.
- The Guidance covers four rating reforms that came into effect immediately on 24 May 2021. These are:
    1. allowing each council created by merger in 2016 to bring together (harmonise) its rating structures gradually, over up to eight years, in consultation with its community
    2. enabling a different rate peg to be set for each council, or for different cohorts of councils, and allowing it to be set as a methodology rather than a percentage, including by specifying a base percentage to which an additional figure may be added in specified circumstances
    3. allowing all councils to set separate rates for different residential areas within a contiguous urban area, in certain circumstances, whether or not they have different 'centres of population', and
    4. allowing all councils to set farmland rates based on geographic location.

What this will mean for your council

- Guidance has been prepared to assist councils in the implementation of the rating reforms that came into effect on commencement of the Amendment Act.
- The Guidance does not cover other non-rating related reforms that formed part of the Amendment Act, or those further rating reforms which are yet to come into effect.
- The Guidance has been prepared in consultation with NSW council finance and rating professionals and Local Government NSW.

Key points

- Six further rating reforms formed part of the Amendment Act but did not come into effect on assent. These will be commenced by the Minister for Local Government by proclamation once, where required, supporting regulations and guidelines are in place.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Strengthening local government

- The Office of Local Government will continue consulting with NSW council finance and rating professionals and key stakeholders to develop the required regulations and supporting guidance to implement the remaining rating reforms.

Where to go for further information

- A copy of the *Local Government Amendment Act 2021 – Guidance on local government rating reforms* document is available on the OLG website at https://www.olg.nsw.gov.au/councils/council-finances/financial-guidance-for-councils/rating-and-special-variations/
- The Local Government Amendment Act 2021 is available at https://www.legislation.nsw.gov.au.
- The Office of Local Government issued circular for commencement of the Local Government Amendment Act 2021 is available at https://www.olg.nsw.gov.au/wp-content/uploads/2021/05/21-07.pdf.



Melanie Hawyes
Deputy Secretary, Crown Lands and Local Government

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 **F** 02 4428 4199 **TTY** 02 4428 4209
E olg@olg.nsw.gov.au **W** www.olg.nsw.gov.au **ABN** 20 770 707 468

Office of Local Government

Circular to Councils

Circular Details	22-11 / 19 April 2022 / A815626
Previous Circular	*N/A*
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information / Council to Implement

Misuse of Council Resources – May 2022 Federal Election

What's new or changing

- In the lead up to the May 2022 Federal election, councillors, council staff and other council officials need to be aware of their obligations under the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct) in relation to the use of council resources.

What this will mean for your council

- It is important that the community has confidence that council property and resources are only used for official purposes.
- Councils are encouraged to ensure that councillors, council staff and other council officials are aware of their obligations regarding the use of council resources.

Key points

- The Model Code of Conduct provides that council officials must not:
  - use council resources (including council staff), property or facilities for the purpose of assisting their election campaign or the election campaign of others unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for the use of the resources, property or facility
  - use council letterhead, council crests, council email or social media or other information that could give the appearance it is official council material for the purpose of assisting their election campaign or the election campaign of others.
- These obligations apply to all election campaigns including council, State and Federal election campaigns.
- Councils should also ensure that they exercise any regulatory powers in relation to election activities such as election signage in an impartial and even-handed way and in accordance with established procedures and practices.
- Failure to comply with these requirements may result in disciplinary action under the code of conduct.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Strengthening local government

Where to go for further information

- For more information, contact OLG's Council Governance Team by telephone on 4428 4100 or by email to olg@olg.nsw.gov.au.



Melanie Hawyes
Deputy Secretary, Crown Lands and Local Government

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Office of Local Government

Circular to Councils

Circular Details	GC151 / 12 April 2022 / A814632
Previous Circular	*GC 150*
Who should read this	Councillors / General Managers / Finance Managers
Contact	Helen Pearce / 02 4428 4131 / olg@olg.nsw.gov.au
Action required	Information

Strengthening local government

2022-23 Financial Assistance Grants (FAGs) – advance payment

What's new or changing

- The Federal Budget for 2022-23 released 29 March again provided for an advance payment of the estimated 2022-23 FAGs.
- The advance payment will represent approximately 75% of the amount council is entitled to. Further adjustments will need to be made to the remaining payments to take into account:
    1. the determination by the Commonwealth Treasurer of the final adjustments for 2021-22,
    2. the Grants Commission's recommendations for 2022-23.
- The Commission will advise councils of the recommendations when they have been finalised after the Commonwealth advises the amount of the final adjustments.

What this will mean for your council

- The advance payment amount, as set out in the attached schedule, was paid to councils on 12 April 2022.
- The balance of the grants will be paid with a corresponding reduction to the quarterly instalments during 2022-23.
- The first quarterly instalment is expected to be paid to councils in mid-August 2022, with subsequent instalments in November 2022, February 2023 and May 2023.
- All councils will be advised by letter of individual councils' estimated entitlements for 2022-23 FAGs.

Key points

- The grants are paid under the provisions of the *Local Government (Financial Assistance) Act 1995* (Cwlth).
- The total amount of the annual FAGs, and whether an advance payment is made, is determined by the Commonwealth.
- The NSW FAGs have been in transition to an improved, revised model for four years.
- The transition conditions provide an upper limit of +5% and lower limit 0% on an individual council's' general purpose component when compared year on year. No council has been receiving a lower grant than the previous year.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

- The NSW Grants Commission is working in consultation with local councils on a strategy to restore former upper and lower limits, including a range of +5% to -2%, to +6 to -4%.
- The FAGs will remain in transition with a 0% lower limit in 2022-23.

Where to go for further information

- Updates about the transition and general information are available on the Office of Local Government Website: https://www.olg.nsw.gov.au/commissions-and-tribunals/grants-commission
- Please contact Helen Pearce, Executive Officer, if you require any further information.

Helen Pearce

Helen Pearce
Executive Officer
Grants Commission

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

6 April 2022

Coonamble Shire Council
PO Box 249
COONAMBLE
NSW 2829

To the Mayor, Councillors and CEO (please distribute accordingly)

I am pleased to invite you to register for this year's National General Assembly of Local Government (NGA), to be held in Canberra from 19 – 22 June.

Our theme is *Partners in Progress*, recognising that we achieve more for our communities when we work collaboratively as partners in government.

This will be particularly important as we look to work with a new or re-elected Federal Government to support recovery right across our nation, and ensure no community is left behind.

The motions your councils provide will be discussed and debated, and in some cases will inform our policy and advocacy agenda for the coming year and beyond.

Please take the time to look through the attached registration brochure to see the speakers and sessions already confirmed. We are continuing to add more speakers, and I look forward to sharing these with you in the coming weeks.

You can register online at www.nga22.com.au.

Will you join me and your fellow mayors, councillors and CEOs at this year's NGA in Canberra from 19-22 June?

Yours sincerely

Linda Scott

Cr Linda Scott
President, ALGA

COONAMBLE SHIRE COUNCIL
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8 Geils Court Deakin ACT 2600 PHONE 02 6122 9400 FAX 02 6122 9401 EMAIL alga@alga.asn.au WEB www.alga.asn.au ABN 31 008 613 876



COONAMBLE SHIRE COUNCIL

COONAMBLE SHIRE YOUTH FORUM
5 APRIL 2022

COONAMBLE SHIRE YOUTH FORUM #1 – 5 APRIL 2022

The Youth Forum held on Tuesday 5 April 2022 had a wonderful turn out of over 30 students from Coonamble High School and Gulargambone Central School. Participants were treated to a keynote speech from Angry Anderson who centred his talk around community, the theme of the workshop.

After the keynote speech, Council facilitated a workshop whereby students provided answers on post-it notes and shared them with the group involving interactive conversations. The questions asked included:

- What are some issues for youth in Coonamble/Gulargambone?
- And how can we fix them?
- How can we connect better as a community, including as individuals and as the community?
- Who would you like to see next and why?

The following provides a raw data entry of the information provided and a brief analysis from a quantitative measure. It does not address or assess the feasibilities of what has been suggested.

WHAT ARE SOME ISSUES FOR YOUTH IN COONAMBLE AND/OR GULARGAMBONE?

The following provides a split of where issues were clearly identified for Coonamble and Gulargambone. There were also responses that applied in general across the local government area. Some describe key issues whereas other responses could also be identified as key opportunities for our local government area.

The coding (**I**) for 'issue' and (**O**) for 'opportunity is labelled against the responses. It could be said that all issues could be turned into opportunities, however the way they have been analysed as opportunities is that there is definitive solution, e.g. if a student states that a skate park is too small, there is opportunity to create a bigger space. However, if a student complains about lack of work opportunities, it requires multiple facets to work together including, businesses, stakeholders and a culture shift and therefore is labelled as an issue to allow for a strategic plan/project to be created around it. If a participant complains that there is not much to do, adding more activities and opportunities don't necessarily resolve the issue and thus comes back to the need for strategic approach.

Codes have also been assigned to categorise the data:

A – Centred around nothing to do on weekends or after school activities.

B – PCYC

C – Recreational and sporting opportunities.

D – Centres around lack of working opportunities.

E – Drug use/Bullying/Fighting

F – Transport concerns

G – Gulargambone Skate Park and Park comments

H – Additional shops.

"Lack of work opportunities."

"There are too many places or things to do."

(I/O)	COMMENTS	CODING
	Coonamble	
I	Nothing to do on weekends or after school.	A
O	No PCYC in Coonamble.	B
I	No activities on weekends.	A
O	No PCYC.	B
I	Lack of recreational activities.	C
I	Lack of work opportunities.	D
I	Drug use 😟	E
I	Not many sport chances.	C
O	Put a waterpark.	C
O	Have a PCYC.	B
I	More activities after school.	A
I	Have more transport.	F
I	More job opportunities.	D
I	Casual job opportunities after school other than supermarket.	D

'oonamble Shire Council: Youth Forum 5 April 2022

I	Lack of work opportunities.	D
I	Drug/Alcohol use.	E
I	More activities in town.	A
I	Sporting opportunities	C
	Gulargambone	
I	Having more things to do on the weekend.	A
I	Not a lot of job opportunities.	D
I	Wish we had places to go to meet up with friends.	A
I	After school activities.	A
I	More things to do.	A
O	We need bigger skate park.	G
O	Skate park gotta be bigger.	G
I	Not enough things to do on the weekends.	A
O	Need PCYC.	B
I	Not much to do after school.	A
O	Bigger skate park.	G
O	Movies	H
O	Get a bus for when people need to go away if they don't have a car.	F
I	Sports.	C
O	Big Park.	G
O	Bigger skate park.	G
O	Get a bigger park.	G
O	Bigger skate park.	G
I	Nothing to do on the weekend.	A
O	Get a bigger park.	G
O	KFC, Donut King.	H
O	Skate park needs to be bigger.	G
O	IGA.	H
O	Bigger skate park.	G
O	IGA.	H
I	There aren't too many places or things to do.	A
O	Skate park is too small.	G
O	Bigger skate park.	G
O	No town gym.	C
O	Bigger skate park	G
I	Not enough things to do after school and weekends.	A
I	More opportunities at jobs.	D
	General	
I	Nothing to do.	A
I	Nothing to do.	A
I	Drug usage.	E
I	Lots of unemployment in teens.	D
I/O	More shops.	H
I	More things to do.	A
O	Bus to Dubbo in the one day	F
I	Bullying/Fighting	E
I	No bullying.	E
I	Not enough events in the community.	A
O	Waterpark.	C
I/O	More shops.	H

'oonamble Shire Council: Youth Forum 5 April 2022



28% of participants felt there was nothing to do on weekends or after school.

Analysis

In total there were 62 comments made and included:

Categories	Number	Percentage
A – Centred around nothing to do on weekends or after school activities.	17	28%
B – PCYC	4	6%
C – Recreational and sporting opportunities.	7	11%
D – Centres around lack of working opportunities.	7	11%
E – Drug use/Bullying/Fighting	5	8%
F – Transport concerns	3	5%
G – Skatepark concerns at Gulargambone	13	21%
H – Additional shops e.g., Movies, IGA in Gulargambone, more shops, KFC, and Donut King.	6	10%
TOTAL	**62**	**100%**

Coonamble Shire Council: Youth Forum 5 April 2022

AND HOW CAN WE FIX THEM?

Based on the responses above, it was evident that there were some opportunities that could be seen through the issues identified. The responses above are to also be read in conjunction with the following responses.

Codes have also been assigned to categorise the data:

A – Employment

B – Engagement

C – Use of data

D – Fundraising/Funding/Money

E - Transport

F – Go to the Shire

G – Activities

H – Other – Stop fighting, Cameras

The following has not been analysed for its feasibility and provided as raw data.

"Encourage businesses to employ more casual students for work after school – programs"

COMMENTS	CODING
Coonamble	**#**
Encourage businesses to employ more casual students for work after school – programs etc.	A
Engagement between councils and youth.	B
Putting all collected data together to prioritise issues.	C
Brainstorming events/fundraisers that bring community together to raise money to fix these issues.	D
A list or group of business names that employ casuals after school.	A
If people are looking for work, post job opportunities.	A
Gulargambone	
Need more money.	D
Have the Shire come and talk to school students.	F
Having meetings with the community and letting them share ideas.	B
We need more money to be able to get these things.	D

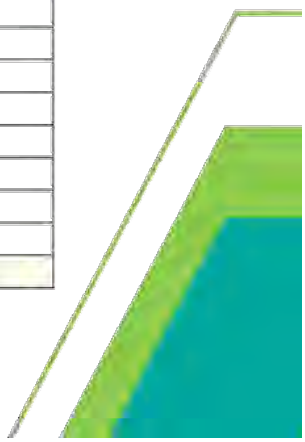
Coonamble Shire Council: Youth Forum 5 April 2022

Asking other communities what they do which we could do.	B
General	
Get more people to work at shops.	A
Need more money.	D
Get a bus.	E
The Shire need to be more involved in fixing the towns (Coonamble, Quambone, Gulargambone)	F
Go to the Shire.	F
Build more fun parks and host more activities.	G
Go to the Shire. Ask people in the Shire.	F
More people in town.	H
More activities.	G
Hold fundraising days.	D
Hold activities.	G
We need more money for weekend activities.	G
Get more jobs and shops.	A
Get more jobs.	A
Apply for funding.	D
Fundraising.	D
Run programs after school and on weekends.	G
To go to the Shire and tell them.	F
Stop fighting.	H
Cameras.	H
See people such as the Shire.	F
Fundraising.	A
Go to the shire.	F
Noreen, Youth Council.	B
Apply for funding/grants.	D
Work with different organisations.	B
More knowledge of whats to offer.	C
Stay off your devices.	B

Analysis

In total there were 39 comments made.

Categories	Number	Percentage
A – Employment	7	18%
B – Engagement	6	15%
C – Use of data and information	2	5%
D – Fundraising/Funding/Money	8	21%
E - Transport	1	3%
F – Go to the Shire	7	18%
G – Activities	5	13%
H – Other – Stop fighting, Cameras	3	7%
Total	**39**	**100%**





"Go to public events, support and offer to help."

"Go to family events."

HOW CAN WE CONNECT BETTER AS A COMMUNITY, INCLUDING AS INDIVIDUALS AND AS A COMMUNITY?

Based on the responses above, there are responses that relate to our connection with community that can be read with the information below.

Codes have also been assigned to categorise the data:

A – Community connection through sport

B – Community connection through clubs and recreational activities

Boonamble Shire Council: Youth Forum 5 April 2022

C - Getting together, activities, events

D – Community connection through new establishments

The following has not been analysed for its feasibility and provided as raw data.

ACTIVITIES	Coding
Do a sport game bring us together.	A
Art club.	B
Get together as a community.	C
Gaming but sport.	A
Activity.	C
Make more other stuff.	D
PCYC.	D
More recreational activities.	B
Cultural activities.	C
Go to events and sports games.	A
Gym.	A
Disco.	C
A lot more free events.	C
PCYC	D
Disco	D
Get more famous people to come and speak.	E
Go to public events, support and offer to help.	C
Go to family events.	C
Go public	C
Sporting programs	A
Council programs	C
Youth Centre	C
More events	C
Get outside more	C
More sporting opportunities	A
Colour run	A
Mud run	A

Analysis

There were 27 suggestions provided.

Categories	Responses	Percentage
A – Community connection through sport	8	30%
B – Community connection through clubs and recreational activities	2	7%
C - Getting together, activities, events	13	48%
D – Community connection through new establishments	4	15%
TOTAL	**27**	**100%**



WHICH GUEST SPEAKER WOULD YOU LIKE TO HAVE AND WHY?

WHO?	WHY?
Greg Inglis	
Jessica Mauboy	
Jesse Ramien	Because he grew up in these parts of NSW.
Ash Barty	
Tom Holland	
Ash Barty	
Kochie	
Jessica Mauboy and Latrell Mauboy	They both Aboriiginal and both good influencers.
Frankie Falzoni	Because he is a role model.
Jessica Mauboy	
Ash Barty	
Jesse Ramien	Anyone deadly.
Shakaya	Deadly.
Keith Urban	
Rita Ora	
Delta Goodrem	
Ash Barty	
Rita Ora	
Jeffery Bezo	To help understand online stock market.
Tom Holland	He is a role model.
Lana Rhodes	
Kochie	
Jack Miller	Good role model, rides motorbike, seems like a good bloke.
Casey Stoner	Good role model, rides motorbike, seems like a good bloke.
Ash Barty	Because she can tell us about her life and playing tennis.
Jessica Mauboy	She's a good singer and tell us how
Lil Nas	
James Charles	
Ash Barty	
(the man with no legs or arms) Nick Vujicic	
Ash Barty	So she can tell us why she left tennis behind and how she started, why she retired.
Ash Barty	
Ash Barty	Cause she's deadly.
Kylie Jenner	
Scott Morrison	
Kochie	
Ash Barty	
Jessica Mauboy	Because she is a famous person and she is a great role model/leader.
Tom Holland	

Tom Holland	
Lazer Beam	
Franky	
Ash Barty	Because she has retired.
Jessica Mauboy	Because they have experienced the Voice and have been role models.
Guy Sebastian	Because they have experienced the Voice and have been role models.
Ash Barty	She retired
Jesse Ramien	My deadly cuz, come to talk about their pathways and connection to Country.
Ash Barty	Come to talk about their pathways and connection to Country.
Jessica Mauboy	Come to talk about their pathways and connection to Country.

There were 23 names suggested as potential guest speakers.

The top five included:

1) Ash Barty (13)

2) Jessica Mauboy (7)

3) Tom Holland (4)

4) Jesse Ramien (3)

5) Kochie (3)



'oonamble Shire Council: Youth Forum 5 April 2022

COONAMBLE
SHIRE COUNCIL

PLANNING PROPOSAL

Coonamble Local Environmental Plan 2011
(Amendment 4 – House Keeping Amendment)

May 2022

COONAMBLE
SHIRE COUNCIL

Document Control

Project Report Details

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Introduction

This Planning Proposal has been prepared by Coonamble Shire Council in accordance with the requirements of Section 3.33 of the *Environmental Planning & Assessment Act 1979* and the Department of Planning and Environment guidelines '*A Guide to Preparing Local Environmental Plans*'.

The Planning Proposal seeks to make a number of housekeeping amendments to the *Coonamble Local Environmental Plan 2011* to update details and introduce new model clauses. These amendments are identified as the following, and discussed in further detail in **Appendix 1**:

- Item 1 – Minimum Lot Size for RU1 Zone Land
- Item 2 – New Clause 4.1B – Boundary Adjustments of land in certain rural and residential zones
- Item 3 – New Clause 4.1C – Minimum Subdivision lot size for certain split zones
- Item 4 – Amendment to Clause 4.2A – Erection of dwelling houses on land in certain rural and environmental protection zones
- Item 5 – Addition of prohibited development types within B2, B6 and RU5 land use zones
- Item 6 – Spot Rezoning for Lots 25, 26, and 27 DP 1159279

Background

The *Coonamble Local Environmental Plan 2011* was created in the Standard Instrument format in 2011.

The objectives / intended outcomes were to convert the existing Coonamble Local Environmental Plan 1997 into the Standard Instrument format and specify the zoning for villages and townships and non-urban areas in the Coonamble Local Government Area. The Coonamble Local Environmental Plan 2011 also included the adoption of minimum lot size mapping and creation of Clause 4.1, 4.2, 4.2A and 4.2B into the new Local Environmental Plan (LEP).

A review of the *Coonamble Local Environmental Plan 2011* has been undertaken by Coonamble Shire Council as part of a housekeeping exercise. This included the identification of the need for any updated controls and details as well as the identification of opportunities to provide greater flexibility in planning controls by adopting clauses previously settled by the NSW Department of Environment and / or applied to other local environmental plans in the region surrounding Coonamble Shire.

The review has generally been informed by the following:

- Section 3.33 of the Environmental Planning and Assessment Act 1979.
- The Standard Instrument - Principal Local Environmental Plan 2006.
- NSW Department of Planning and Environment (DPE) Guidelines for the preparation of Planning Proposals.
- Preliminary consultation with NSW Department of Planning and Environment staff.
- Preliminary consultation with neighbouring council planning staff.
- Consideration of matters previously raised by Coonamble Shire Council and / or the Coonamble Shire community.

Part 1 - Objectives or Intended Outcomes

Section 3.33(2)(a) of the *Environmental Planning and Assessment Act 1979* requires the Planning Proposal to include a statement of the objectives or intended outcomes of the proposed amendments.

The Planning Proposal seeks to make a number of housekeeping amendments to the Coonamble Local Environmental Plan 2011 to introduce new model clauses and to update details within the *Coonamble Local Environmental Plan 2011*. The six (6) specific items are listed in **Appendix 1**.

Part 2 - Explanation of Provisions

Section 3.33(2)(b) of the *Environmental Planning and Assessment Act 1979* requires the Planning Proposal to include an explanation of the provisions that are to be included in the proposed amending instrument.

The proposed changes arising from the issues described in **Appendix 1** are to be addressed through both textual and mapping changes as summarised in **Appendix 2**. A summary of the intended provisions is provided below:

- Amend minimum lot size for RU1 zone land from 1,000ha to 600ha.
- Include new model clause 4.1B – *Boundary Adjustments of land in certain rural residential zones.*
- Include new model clause 4.1C – *Minimum subdivision lot size for certain split zones.*
- Remove clause 4.2A(3)(b) to resolve an error enabling the erection of residential dwellings on undersized RU1 zoned lots.
- Include additional prohibited development types within RU5, B2 and B6 land use zones which do not align with the objectives or an intended development type to occur within the land use zones.
- Spot rezoning to Lots 25, 26 and 27 DP 1159279 to rezone part R1 zoned land to IN1 General Industry to rectify a mapping error.

Part 3 – Justification of Strategic & Site-Specific Merit

Section 3.33(2)(c) of the *Environmental Planning and Assessment Act 1979* requires the Planning Proposal to include justification for the objectives, outcomes and provisions and the process for the implementation, including whether the proposed instrument will comply with relevant directions under Section 9.1. The Justification sets out the case for making the proposed LEP amendment.

The NSW DPE Guidelines for the preparation of Planning Proposals requires the proposed LEP amendment to be justified against a number of considerations. These justifications are included as follows:

A. Need for Planning Proposal

Is the Planning Proposal a result of any strategic study or report?

The planning proposal is not the subject of a strategic study or report, however, the planning proposal follows a recent internal review of the *Coonamble Local Environmental Plan 2011* which has identified a number of housekeeping amendments. The housekeeping amendments are required to address anomalies, update controls and details in consideration of current needs, and identify opportunities to provide greater flexibility in planning controls by adopting clauses previously settled by the NSW Department of Planning and Environment and applied to other Local Environmental Plans.

Is the Planning Proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

This planning proposal relates to several housekeeping amendments to *Coonamble Local Environmental Plan 2011*, and the most appropriate means of amending an LEP is by using a planning proposal.

B. Relationship to the strategic planning framework

Will the planning proposal give effect to the objectives and actions of the applicable regional or district plan or strategy (including any exhibited draft plans or strategies)?

The Planning Proposal is generally consistent with the Central West and Orana Regional Plan 2036 (Regional Plan 2036), which was released by the then NSW Department of Planning & Environment in June 2017.

The planning proposal aligns particularly with Strategic Directions 1, 2, 10 and 12 of the Central West and Orana Regional Plan. An assessment of the proposal against these Strategic Directions is included as follows.

Table 1 – Central West and Orana Regional Plan 2036

Goal	Direction	Actions	Response
1. The most diverse regional economy in NSW	1. Protect the region's diverse and productive agricultural land	1.2 Protect important agricultural land from land use conflict and fragmentation and manage the interface between important agricultural lands and other land uses.	The amendment will: • Protect and retain viable rural lands for agricultural and intensive agricultural uses. • Restrict residential development on undersized rural lots which are not suitable for more intensive residential development. • Manage land-use conflicts between rural and residential uses by enforcing minimum lot size of 600ha that will ensure an appropriate buffer/interface between rural lands and other uses is achieved.
	2. Grow the agribusiness sector and supply chains	2.1 Encourage agribusiness diversification and value-adding opportunities by reviewing local plans to ensure land use zoning and definitions reflect industry requirements.	The amendment will: • Amend minimum lot sizes for RU1 zoned lots to support changing trends and diversification in agribusiness. • Manage the interface between agricultural land with residential uses by enforcing minimum lot sizes for the erection new dwelling houses. • Provide flexibility in planning framework to permit minor boundary adjustments and orderly subdivision for land subject to split land use zones. • Manage land use of conflicts between agricultural uses and residential uses. • Minimise unplanned rural residential development in

			RU1 Primary Production zoned land.
	10. Promote business and industrial activities in employment lands	10.4 Identify industrial and employment land opportunities and reduce land use conflicts through local land use strategies.	The amendment will: • Rectify mapping error of split zoning (R1 and IN1) to subject lots to avoid land use conflicts. • Identify additional prohibited land uses within B2 and B6 land use zone to prevent inappropriate development types which would conflict with the objectives of the zone.
	12. Plan for greater land use compatibility	2.3 Create local strategies to limit urban and rural housing development in agricultural and extractive resource areas, industrial areas and transport corridors. 12.4 Amend planning controls to deliver greater certainty of land use.	The amendment will: • Limit rural and urban housing development within RU1 Primary Production zoned land. • Manage land use of conflicts between agricultural uses and residential uses. • Provide greater certainty of land uses within RU1 Primary Production zoned land. • Manage land-use conflicts between rural and residential uses by enforcing minimum lot size of 600ha that will ensure an appropriate buffer/interface between rural lands and other uses is achieved.

The draft updated Central West and Orana Regional Plan 2041 was recently exhibited from 22 November 2021 to 18 February 2022 which provides a 5-year review of its priorities and extends the reach of the regional plan to 2041.

The Planning Proposal is generally consistent with the Draft Central West and Orana Regional Plan 2041 (Draft Regional Plan 2041), as identified in Table 2 below.

Table 2 – Draft Central West and Orana Regional Plan 2041

Goal	Strategy	Strategy and Actions	Response
1. A Sustainable and resilient place	2. Support connected and healthy communities	2.3. LEP amendments that propose to reclassify public open space must consider: • The role or potential role of the land within the open space network. • How the reclassification is strategically supported by local strategies such as open space or asset rationalisation strategies. • Where land sales are proposed, details of how sale of land proceeds will be managed. • The net benefit or net gain to open space.	No changes to community or operational land are proposed.
3. Prosperity, productivity and innovation	13. Protect agricultural production values and promote agriculture innovation, sustainability and value-add opportunities	13.1 Use strategic planning and local plans to: • Identify and enable emerging opportunities for agriculture, including agriculture innovation and value-add opportunities such as on farm processing that includes provisions for intensification of industry, farm gate sales and small-scale value adding manufacturing that advantages the differentiation of the local produce. • Protect agricultural land and industries from land use conflicts and fragmentation. • Maintain and protect agricultural land and industries from land use conflicts and fragmentation, especially those lands identified as important such as those identified as Class 1-3 using the NSW land and capability mapping, biophysical strategic agricultural land, those currently developed for irrigation, or other special use lands that support specialised agricultural industries.	The amendment will: • Amend minimum lot sizes for RU1 zoned lots to support changing trends and diversification in agriculture. • Protect and retain viable rural lands for agricultural and intensive agricultural uses. • Restrict residential development on undersized rural lots which are not suitable for more intensive residential development. • Manage land-use conflicts between rural and residential uses by enforcing minimum lot size of 600ha that will ensure an appropriate buffer/interface between rural lands and other uses is achieved.
		13.3 Use strategic and local planning to consider the quality of the land for agriculture and the scarcity of productive agricultural land in the region when making decisions regarding: • The permissibility of compatible non-agricultural land uses in rural zones, without compromising agricultural production. • Minimum lot sizes, standards for dwellings and limiting land fragmentation.	The amendment will: • Protect and retain viable rural lands for agricultural and intensive agricultural uses. • Restrict residential development on undersized rural lots which are not suitable for more intensive residential development. • Manage land-use conflicts between rural and residential uses by enforcing minimum lot size of 600ha that will

		• Farm boundary adjustments and subdivisions to create a lot for primary production.	ensure an appropriate buffer/interface between rural lands and other uses is achieved. • Provide flexibility in planning framework to permit minor boundary adjustments and orderly subdivision for land subject to split land use zones.

Is the planning proposal consistent with a council LSPS that has been endorsed by the Planning Secretary or GSC, or another endorsed local strategy or strategic plan?

Coonamble Shire Council's Local Strategic Planning Statement (LSPS) was adopted by Council on 13 May 2020. The LSPS is a 20-year land use vision prepared to guide future growth and development in Coonamble. It outlines clear planning priorities actions to be delivered over short, medium and long timeframes.

The planning proposal aligns specifically with Priority 5 and 8 of the Coonamble Shire LSPS. An assessment of the proposal against these priorities is provided below:

Priority 5 – Protect and manage natural areas and natural resources, particularly water security and waste management

Priority 5 of the Coonamble Shire LSPS identifies specific planning policies and actions which aim to protect and enhance the natural assets of Coonamble.

The Coonamble LSPS proposes to achieve this through a number of planning policies, one of which is to:

- Support retaining larger rural LEP minimum lot sizes to support farming enterprises that target new economies of large scale and improved on-farm water efficiency to compete in international markets and manage water security.

The planning proposal is consistent with this action for the following reasons:

The amendment will:

- Maintain large rural minimum lot sizes of 600ha to support greater opportunities for emerging agricultural trends.
- Restrict residential development on undersized rural lots which are not suitable for more intensive residential development.
- Maintain an appropriate buffer/interface between rural lands and other uses is achieved.

Priority 8 – Promote business and development opportunities

Priority 8 of the Coonamble Shire LSPS identifies specific planning policies and actions which aim to locate new rural residential areas close to existing urban settlements and to avoid and minimise land use conflicts with productive, zoned agricultural land and natural resources.

The Coonamble Shire LSPS proposes to achieve this through a number of actions, one of which is to undertake a housing strategy to locate new rural residential areas close to existing urban settlements to maximise the efficient use of existing physical, social and community infrastructure and services, avoiding the unnecessary fragmentation of productive agricultural land.

The planning proposal is consistent with this action for the following reasons:

The amendment will:

- Restrict the erection of new rural residential dwelling houses in areas not suitable for more intensive development.
- Manage land-use conflicts between rural and rural residential uses by enforcing minimum lot size of 600ha that will ensure an appropriate buffer/interface between rural lands and other uses is achieved.

Is the planning proposal consistent with any other applicable State and regional studies or strategies?

The planning proposal consists of a number of housekeeping amendments to the *Coonamble Local Environmental Plan 2011*. The planning proposal is generally consistent with all other applicable state and regional studies and strategies.

Is the planning proposal consistent with applicable SEPPs?

The following State Environmental Planning Policies are assessed as not applying to the Coonamble Local Government area:

- State Environmental Planning Policy (Precincts—Central River City) 2021
- State Environmental Planning Policy (Precincts—Eastern Harbour City) 2021
- State Environmental Planning Policy (Planning Systems) 2021
- State Environmental Planning Policy (Precincts—Regional) 2021
- State Environmental Planning Policy (Precincts—Western Parkland City) 2021

The following State Environmental Planning Policies apply to the Coonamble Local Government Area, but do not contain provisions which are particularly relevant or inconsistent with the proposed clause amendment to *Coonamble Local Environmental Plan 2011*:

- State Environmental Planning Policy (Biodiversity and Conservation) 2021
- State Environmental Planning Policy (Building Sustainability Index: BASIX) 2004
- State Environmental Planning Policy (Housing) 2021
- State Environmental Planning Policy (Industry and Employment) 2021
- State Environmental Planning Policy No 65—Design Quality of Residential Apartment Development
- State Environmental Planning Policy (Planning Systems) 2021
- State Environmental Planning Policy (Resilience and Hazards) 2021
- State Environmental Planning Policy (Resources and Energy) 2021
- State Environmental Planning Policy (Transport and Infrastructure) 2021

The following State Environmental Planning Policies apply to the Coonamble Local Government Area and warrant an assessment to ensure consistency with the proposed Clause amendment to *Coonamble Local Environmental Plan 2011*.

State Environmental Planning Policy (Primary Production) 2021

The proposal to amend the *Coonamble Local Environmental Plan 2011* has been assessed against the *State Environmental Planning Policy (Primary Production) 2021*. A statement of consistency is detailed as follows:

- The proposal is consistent with the aims of the SEPP and in particular will facilitate the orderly and economic use and development of rural lands for primary production and reduce land use conflicts.
- The proposal is consistent with the provisions relating to the subdivision of, or dwellings on, land in rural and environmental zoned land. The removal of Clause 4.A(3)(b) will minimise potential land use conflict between existing and proposed development on rural lands.

- The proposal will prohibit the erection of a new dwelling on a lot that does not meet the minimum lot size of 600ha within RU1 Primary Production zoned land under *Coonamble Local Environmental Plan 2011*.
- The proposal will not affect land that has been identified a State Significant Agricultural land.

State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

Part 3A Division 1, Clause 3A.2 allows the erection of a new single storey or two storey dwelling house within RU1 zoned lots that have an area of at least 4,000m^2, unless the size of the lot is less than the minimum lot size for the erection of a dwelling house under the environmental planning instrument applying to the lot (Coonamble Local Environmental Plan 2011). The minimum lot sizes under *Coonamble Local Environmental Plan 2011* will reduce from 1,000ha to 600ha under this planning proposal. The proposed changes will not result in any significant implications to the application of this clause and supports a more flexible minimum lot size that balances farming interests to live and work on farms.

Is the planning proposal consistent with applicable Ministerial Directions (section 9.1 Directions)?

An assessment of the proposal's consistency with the applicable section 9.1 ministerial directions is provided in the table below

S9.1 Direction Title	Consistency	Comment
Focus Area 1: Planning Systems		
1.1 Implementation of Regional Plans	Yes	The planning proposal is consistent with the Central West and Orana Regional Plan 2036 and draft updated Central West and Orana Regional Plan 2041 as outlined in section B above.
1.2 Development of Aboriginal Land Council Land	N/A	Does not apply to Coonamble LGA.
1.3 Approval and Referral Requirements	Yes	The planning proposal does not prohibit the existing requirements for plan making approval or referrals and is consistent with the EPA Act 1979.
1.4 Site Specific Provisions	Yes	This planning proposal does not advocate for site specific uses.
Focus Area 1: Planning Systems – Place-based		
1.5 Parramatta Road Corridor Urban Transformation Strategy	N/A	Does not apply to Coonamble LGA.
1.6 Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan	N/A	Does not apply to Coonamble LGA.
1.7 Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N/A	Does not apply to Coonamble LGA.
1.8 Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan	N/A	Does not apply to Coonamble LGA.
1.9 Implementation of Glenfield to Macarthur Urban Renewal Corridor	N/A	Does not apply to Coonamble LGA.
1.10 Implementation of the Western Sydney Aerotropolis Plan	Yes	Does not apply to Coonamble LGA.
1.11 Implementation of Bayside West Precincts 2036 Plan	N/A	Does not apply to Coonamble LGA.
1.12 Implementation of Planning Principles for the Cooks Cove Precinct	N/A	Does not apply to Coonamble LGA.
1.13 Implementation of St	N/A	Does not apply to Coonamble LGA.

Leonards and Crows Nest 2036 Plan		
1.14 Implementation of Greater Macarthur 2040	N/A	Does not apply to Coonamble LGA.
1.15 Implementation of the Pyrmont Peninsula Place Strategy	N/A	Does not apply to Coonamble LGA.
1.16 North West Rail Link Corridor Strategy	N/A	Does not apply to Coonamble LGA.
1.17 Implementation of the Bays West Place Strategy	N/A	Does not apply to Coonamble LGA.
Focus Area 2: Design and Place [This Focus Area was blank when the Directions were made]		
Focus Area 3: Biodiversity and Conservation		
3.1 Conservation Zones	N/A	The planning proposal does not apply to land within a conservation land use zone. Nothing in this proposal prohibits the preservation of identified environmentally sensitive areas.
3.2 Heritage Conservation	N/A	The planning proposal does not alter heritage conservation provisions applying to heritage items, areas, objects and places within the Coonamble LGA.
3.3 Sydney Drinking Water Catchments	N/A	Does not apply to Coonamble LGA.
3.4 Application of C2 and C3 Zones and Environmental Overlays in Far North Coast LEPs	N/A	Does not apply to Coonamble LGA.
3.5 Recreation Vehicle Areas	N/A	The planning proposal does not enable land to be developed for the purpose of a recreation vehicle area.
Focus Area 4: Resilience and Hazards		
4.1 Flooding	Yes	The planning proposal is consistent with this direction and will maintain existing flood planning provisions which apply to the Coonamble LGA.
4.2 Coastal Management	N/A	Does not apply to Coonamble LGA.
4.3 Planning for Bushfire Protection	Yes	The planning proposal is consistent with this direction and will not give rise to any new developments in hazardous areas as part of this housekeeping amendment.
4.4 Remediation of Contaminated Land	Yes	The planning proposal is consistent with this direction. The proposed spot rezoning is to rectify a mapping error and will not give rise to any increased risk of harm to human health or the environment.
4.5 Acid Sulfate Soils	N/A	Does not apply to Coonamble LGA.
4.6 Mine Subsidence and Unstable Land	N/A	Does not apply to Coonamble LGA.
Focus Area 5: Transport and Infrastructure		
5.1 Integrating Land Use and Transport	Yes	The planning proposal is consistent with this direction. The proposed spot rezoning is to rectify a mapping error and is of minor significance.
5.2 Reserving Land for Public Purposes	Yes	The planning proposal does not create, alter or reduce existing zonings or reservations of land for public purposes.
5.3 Development Near Regulated Airports and Defence Airfields	Yes	The planning proposal will not create, alter or remove a zone or a provision relating to land near a regulated airport which includes a defence airfield.
5.4 Shooting Ranges	N/A	The planning proposal will not affect, create, alter or remove a zone or a provision relating to land adjacent to and/ or adjoining an existing shooting range
Focus Area 6: Housing		
6.1 Residential Zones	No	The proposed spot rezoning is to rectify a mapping error which has resulted in a split zone across the subject lots. This housekeeping amendment seeks to resolve this error. This is considered to be of minor significance.
6.2 Caravan Parks and Manufactured Home Estates	No	The proposed spot rezoning is to rectify a mapping error which has resulted in a split zone across the subject lots.

		This housekeeping amendment seeks to resolve this error. This is considered to be of minor significance.
Focus Area 7: Industry and Employment		
7.1 Business and Industrial Zones	Yes	The proposed spot rezoning is to rectify a mapping error which has resulted in a split zone across the subject lots which will result in an increase in industrial zoned land. The spot rezoning is of minor significance.
7.2 Reduction in non-hosted short-term rental accommodation period	N/A	Does not apply to Coonamble LGA.
7.3 Commercial and Retail Development along the Pacific Highway, North Coast	N/A	Does not apply to Coonamble LGA.
Focus Area 8: Resources and Energy		
8.1 Mining, Petroleum Production and Extractive Industries	N/A	The proposed housekeeping amendment will not prohibit mining or restrict the potential development of resources of coal or other minerals, production of petroleum, or winning or obtaining of extractive materials
Focus Area 9: Primary Production		
9.1 Rural Zones	Yes	The planning proposal does not propose to rezone land from a rural zone to a residential, business, industrial, village or tourist zone, and will not increase the permissible density of land within a rural zone.
9.2 Rural Lands	Yes	The planning proposal aims to protect the agricultural production value of rural lands and minimise the potential for land fragmentation, reduce the risk of land use conflict between rural residential development and rural/agricultural uses and promotes more flexible minimum lot size that balances farming interests to live and work on farms. Furthermore, the planning proposal is consistent with the applicable strategic plans outlined Section B. The planning proposal is consistent with the terms of the direction.
9.3 Oyster Aquaculture	N/A	The planning proposal will not result in any adverse impacts on, or incompatible use of land between, Priority Oyster Aquaculture Area or a current oyster aquaculture lease in the national parks estates.
9.4 Farmland of State and Regional Significance on the NSW Far North Coast	N/A	Does not apply to Coonamble LGA.

C. Environmental, social and economic impact

Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

There is no likelihood that the matters addressed by the planning proposal would have any adverse effect on critical habitat or threatened species, populations or ecological communities, or their habitats. The planning proposal will maintain provisions which would require Council to assess the potential for adverse impacts on environmental values as part of any future development application.

Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

There are no likely environmental effects as a result of the planning proposal.

Has the planning proposal adequately addressed any social and economic impacts?

The proposal is unlikely to create unacceptable social and economic impacts. The proposed amendments are expected to benefit the farming community in Coonamble by minimising potential for land-use conflict between housing and working farms and maintain flexibility to respond to emerging business opportunities and economic pressures. Detailed social and economic assessment is considered unnecessary due to the nature of the Planning Proposal.

D. Infrastructure (Local, State and Commonwealth)

Is there adequate public infrastructure for the planning proposal?

There is adequate public infrastructure for the matters addressed by this planning proposal.

E. State and Commonwealth Interests

What are the views of State and Commonwealth public authorities consulted in accordance with the Gateway determination?

Consultation with relevant government agencies will occur as part of the public exhibition of the Planning Proposal.

Part 4 - Maps

The Planning Proposal will require an amendment to Land Zoning Map – Sheet LZN_006B. In particular, the R1 land use zoning applying to Lot 25 DP1159279, Lot 26 DP1159279 and Lot 27 DP1159279 will be rezoned to IN1. A draft map is to be included.

The Planning Proposal will also require an amendment to all Lot Size Maps to change the minimum lot size applying to RU1 zoned land from 1,000 ha to 600 ha as discussed in **Appendix 1**. A draft map is to be included.

Following public exhibition, and as part of the drafting of the LEP amendment, Council will arrange for the mapping to be prepared in accordance with the Standard Technical Requirements for Spatial Datasets and Maps.

Part 5 - Community Consultation

In accordance with Section 3.34(3) of the Environmental Planning and Assessment Act 1979, this planning proposal does not technically require community consultation. However, it is proposed that the amendment to the *Coonamble Local Environmental Plan 2011* be publicly exhibited for a period no less than 20 working days.

The public exhibition would be notified through a local newspaper advertisement at the beginning of the exhibition period, be placed on Council's website as well as letters being written to any potentially affected and adjoining landowners.

The following government agencies are considered to have interests that are particularly relevant to the issues being addressed by this Planning Proposal, will be consulted as part of the public exhibition:

- NSW Department of Primary Industries.

Part 6 - Project Timeline

Stage	Milestone	Anticipated Completion Date
Planning Proposal	Planning Proposal Preparation	11 May 2022
Consideration by Council	Report to Council	11 May 2022
	Submission to Gateway	17 June 2022
Gateway Determination		19 August 2022
Exhibition period	Advertisement of Planning Proposal	Beginning of September 2022
	Public exhibition close date	End of September 2022
Consideration of submissions		14 October 2022
Preparation of LEP		28 October 2022
Making of LEP		TBC

Conclusion

This Planning Proposal has been prepared by Coonamble Shire Council as part of a housekeeping amendment to make a number of housekeeping amendments to the Coonamble Local Environmental Plan 2011 to update details and introduce new model clauses.

The Planning Proposal is broadly consistent with the Central West and Orana Regional Plan 2036, draft Central West and Orana Regional Plan 2041, the Coonamble Local Strategic Planning Statement 2020, and relevant State Environmental Planning Policies. It is also consistent with Section 9.1 directions.

Appendix 1 – Details of Issues being Addressed

Coonamble Shire Council Report to Ordinary Meeting to be held on 11 May 2022.

Appendix 2 – List of Proposed Amendments

Changes to Text
Note: The following textual changes are indicative, and the final wording will be determined by the NSW Parliamentary Counsel's office.

Provision	Changes	Appendix A - Issue
Clause 4.1B	Insert after clause 4.1A the following clause: *4.1B Boundary adjustments of land in certain rural and residential zones* *(1) The objective of this clause is to facilitate boundary adjustments between lots if one or more lots do not meet the minimum lot size shown on the Lot Size Map in relation to that land and the objectives of the relevant zone can be achieved.* *(2) This clause applies to land in any of the following zones:* *(a) Zone RU1 Primary Production* *(b) Zone R5 Large Lot Residential* *(3) Despite clause 4.1, development consent may be granted to subdivide land by adjusting the boundary between adjoining lots if one or more lots do not meet the minimum lot size shown on the Lot Size Map in relation to that land, where the consent authority is satisfied that:* *(a) the subdivision will not create additional lots or the opportunity for additional dwellings, and* *(b) the number of dwellings or opportunities for dwellings on each lot after the subdivision will be the same as before the subdivision.* *(4) Before determining a development application for the subdivision of land under this clause, the consent authority must consider the following:* *(a) the existing uses and approved uses of other land in the vicinity of the subdivision.* *(b) whether or not the subdivision is likely to have a significant impact on land uses that are likely to be preferred and the predominant land uses in the vicinity of the development,* *(c) whether or not the subdivision is likely to be incompatible with a use referred to in paragraph (a) or (b),* *(d) whether or not the subdivision is likely to be incompatible with a use on land in any adjoining zone,* *(e) any measures proposed by the applicant to avoid or minimise any incompatibility referred to in (c) or (d),* *(f) whether or not the subdivision is appropriate having regard to the natural and physical constraints affecting the land,* *(g) whether or not the subdivision is likely to have an adverse impact on the environmental values or agricultural viability of the land.* *(5) This clause does not apply:* *(a) in relation to the subdivision of individual lots in a strata plan or a community title scheme, or* *(b) if the subdivision would create a lot that could itself be subdivided in accordance with clause 4.1*	2
Clause 4.1C	Insert after new clause 4.1B the following clause: *4.1C Minimum subdivision lot size for certain split zones* *(1) The objectives of this clause are as follows—* *(a) to provide for the subdivision of lots that are within more than one zone but cannot be subdivided under clause 4.1,* *(b) to ensure that the subdivision occurs in a manner that promotes suitable land use and development.* *(2) This clause applies to each lot (an original lot) that contains—*	3

	(a) land in Zone RU5 Village or a business, industrial zone, and *(b) land in Zone RU1 Primary Production* *(3) Despite clause 4.1, development consent must not be granted to subdivide an original lot to create other lots (the resulting lots) unless—* *(a) one of the resulting lots will contain—* *(i) land in Zone RU5 Village or a residential, business or industrial zone that has an area that is not less than the minimum size shown on the Lot Size Map in relation to that land, and* *(ii) all of the land in Zone RU1 Primary Production, that was in the original lot, and*	
Clause 4.2A	Omit subclause (3)(b) as follows: *(3) Development consent must not be granted for the erection of a dwelling house on land in a zone to which this clause applies, and on which no dwelling house has been erected, unless the land is—* *(a) a lot that is at least the minimum lot size specified for that land by the Lot Size Map, or* *~~(b) a lot created before this Plan commenced and on which the erection of a dwelling house was permissible immediately before that commencement, or~~* *(c) a lot resulting from a subdivision for which development consent (or equivalent) was granted before this Plan commenced and on which the erection of a dwelling house would have been permissible if the plan of subdivision had been registered before that commencement.* *Note—* *A dwelling cannot be erected on a lot created under clause 9 of State Environmental Planning Policy (Rural Lands) 2008 or clause 4.2 of this Plan.*	4
Land Use Table: RU5	Insert the following land uses in alphabetical order under item 4 'Prohibited' of the matter relating to Zone RU5: *Boat launching ramps; Boat sheds; Cellar door premises; Charter and tourism boating facilities; Home occupations (sex services); Helipads; Industrial training facilities; Jetties; Marinas; Moorings; Resource recovery facility; Rural workers' dwellings; Sex services premises; Water recreation structures.*	5
Land Use Table: B2	Insert the following land uses in alphabetical order under item 4 of the matter relating to Zone B2: *Biosolids treatment facilities; Boat building and repair facilities; Camping grounds; Caravan parks; Charter and tourism boating facilities; Environmental facilities; Home businesses; Jetties; Marinas; Recreation facilities (outdoor); Research stations; Resource recovery facilities; Sewage treatment lants; Transport depots; Vehicle body repair workshops; Vehicle repair stations.*	5
Land Use Table: B6	Insert the following land uses in alphabetical order under item 4 of the matter relating to Zone B6: *Biosolids treatment facilities; Camping grounds; Caravan parks; Charter and tourism boating facilities; Environmental facilities; Home businesses; Jetties; Marinas; Recreation facilities (outdoor); Resource recovery facilities; Sewage treatment plants*	5

Changes to Map Sheets

The following map sheets are to be revoked:

Map Sheets	Map Sheet Identifier	Appendix A - Issue
Land zoning Map LZN_006B	2150_COM_LZN_006B_020_20141117	6
Lot Size Map LSZ_001 LSZ_002 LSZ_002A LSZ_003 LSZ_004 LSZ_005 LSZ_006 LSZ_006A LSZ_006B LSZ_007 LSZ_007B LSZ_008 LSZ_009 LSZ_010	 2150_COM_LSZ_001_160_20141117 2150_COM_LSZ_002_160_20141117 2150_COM_LSZ_002A_020_20141117 2150_COM_LSZ_003_160_20141117 2150_COM_LSZ_004_160_20141117 2150_COM_LSZ_005_160_20141117 2150_COM_LSZ_006_160_20141117 2150_COM_LSZ_006A_020_20141117 2150_COM_LSZ_006B_020_20141117 2150_COM_LSZ_007_160_20141117 2150_COM_LSZ_007B_010_20141117 2150_COM_LSZ_008_160_20141117 2150_COM_LSZ_009_160_20141117 2150_COM_LSZ_010_160_20141117	 1 1 1 1 1 1 1 1 1 1 1 1 1 1

The following map sheets are to be adopted:

Map Sheets	Map Sheet Identifier	Appendix A - Issue
Land zoning Map LZN_006B	2150_COM_LZN_006B_020_2021*	6
Lot Size Map LSZ_001 LSZ_002 LSZ_002A LSZ_003 LSZ_004 LSZ_005 LSZ_006 LSZ_006A LSZ_006B LSZ_007 LSZ_007B LSZ_008 LSZ_009 LSZ_010	 2150_COM_LSZ_001_160_2021* 2150_COM_LSZ_002_160_2021* 2150_COM_LSZ_002A_020_2021* 2150_COM_LSZ_003_160_2021* 2150_COM_LSZ_004_160_2021* 2150_COM_LSZ_005_160_2021* 2150_COM_LSZ_006_160_2021* 2150_COM_LSZ_006A_020_2021* 2150_COM_LSZ_006B_020_2021* 2150_COM_LSZ_007_160_2021* 2150_COM_LSZ_007B_010_2021* 2150_COM_LSZ_008_160_2021* 2150_COM_LSZ_009_160_2021* 2150_COM_LSZ_010_160_2021*	 1 1 1 1 1 1 1 1 1 1 1 1 1 1

**The Map Sheet Identifiers will be updated with dates when the sheets are prepared.*

Show Cause Letter

Licence - 10694

COONAMBLE SHIRE COUNCIL

19 499 848 443
PO BOX 249
COONAMBLE NSW 2829

Letter Number	3502257
Reference Number	REG-2169
Date	12-04-2022

Dear Noreen Vu

Alleged breach of licence condition
Protection of the Environment Operations Act 1997

Why is the EPA writing to you?

The Environment Protection Authority ("EPA") has investigated an alleged offence under the Protection of the Environment Operations Act 1997 ("POEO Act") and based on the evidence obtained, believes you may have committed an offence. Before deciding upon the appropriate regulatory action in relation to this alleged offence, the EPA wants to ensure that you receive procedural fairness.

The purpose of this letter is to invite you to provide, in writing, any reasons why the EPA should not take regulatory action in response to the alleged offence, which may include issuing a penalty notice or commencing a prosecution.

If you have any queries about this matter, please contact Nicola Fernandes at info@epa.nsw.gov.au

What are you required to do?

Please read this letter carefully.

If you wish to provide a response to the EPA, please do so by no later than **5:00pm** on **28-04-2022**. You are not required to provide a response, but any response that you provide the EPA with may be used in evidence against you. If you do not provide a response, a decision on regulatory action may be made without further notice to you. You should carefully consider your position and you may wish to obtain legal advice before providing a response, or deciding not to respond, to this letter.

Phone 131 555
Phone 02 9995 5555
(from outside NSW)

TTY 133 677, then
ask for 131 155

Locked Bag 5022,
PARRAMATTA
NSW 2124

4 Parramatta Square
12 Darcy Street
Parramatta NSW 2150

info@epa.nsw.gov.au
www.epa.nsw.gov.au
ABN 43 692 285 758

Show Cause Letter

Background in relation to the alleged offence

1. The EPA has responsibility for the administration and enforcement of the POEO Act.
2. You hold Environment Protection Licence number 10694 ("the EPL") for Animal accommodation.
3. Condition R1.1 of the EPL states:

   "The licensee must complete and supply to the EPA an Annual Return in the approved form comprising:

   6. a Statement of Compliance – Requirement to Publish Pollution Monitoring Data"

4. In the recent Annual Return submitted to the EPA for the reporting period between 01-09-2020 to 31-08-2021, Coonamble Shire Council reported that there are *no* conditions attached to the licence that require pollution monitoring to be undertaken under Section 66(6) of the POEO Act.
5. The EPA found all pollution monitoring data required by the EPL has not been published online to the Coonamble Shire Council website.

Alleged offence

Based on the above findings, the EPA alleges the following offence may have been committed:

1. Failure to comply with condition - the alleged contravene condition of licence occurred during the Annual Return reporting period between 01-09-2020 to 31-08-2021, being an offence under Section 64 of the POEO Act.

Potential penalties for the alleged offence

The maximum penalty that can be imposed on a corporation is $1,000,000 and, in the case of a continuing offence, a further penalty of $120,000 for each day the offence continues.

Invitation to Show Cause

You are invited to provide any reasons, in writing, why the EPA should not take regulatory action in response to the alleged offence.

Any response should provide any information, facts, or circumstances that you would like the EPA to consider when deciding whether to take regulatory action. You may wish to include details of any mitigating circumstances.

Any submission that you wish to make in relation to the alleged offence detailed in this letter must be sent:

by email to info@epa.nsw.gov.au

To be considered, your response must be received by the EPA no later than **5:00pm on 28-04-2022.**

Further information on the EPA's responsibilities and powers, can be found on the EPA's website at https://www.epa.nsw.gov.au/licensing-and-regulation/legislation-and-compliance.

Show Cause Letter

The EPA's Compliance Policy, which summarises the EPA's general approach to compliance and enforcement, can be found at https://www.epa.nsw.gov.au/-/media/epa/corporate-site/resources/legislation/130251epacompol.pdf.

Yours sincerely



Damien Robert Rindfleish

Unit Head

Environment Protection Authority

COONAMBLE
SHIRE COUNCIL

AUDIT, RISK AND IMPROVEMENT COMMITTEE

TERMS OF REFERENCE

1. INTRODUCTION

Good corporate governance of Coonamble Council ("Council") promotes effective and efficient delivery of services to the Coonamble community with honesty and integrity.

The Audit, Risk and Improvement Committee ("Committee") has an important role in the governance framework of Council by providing Council with independent oversight, objective assurance and monitoring of Council's audit processes, internal controls, external reporting, risk management activities, compliance of and with Council's policies and procedures, and performance improvement activities.

These Terms of Reference, which are based on the guidelines issued by the Chief Executive of the Office of Local Government pursuant to s. 23A of the Local Government Act 1993, the NSW Audit Office guidelines for Local Government in Risk Management and is consistent with best practice, are intended to add value and drive the qualities of effective local government; being openness, transparency and accountability.

The Committee helps Council accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

2. COMMITTEE OBJECTIVES

2.1 The objective of the Committee is to provide independent assurance and assistance to the Council in accordance with Clause 428A of the Local Government Act 1993 (the LG Act).

Clause 428A states:
The Committee must keep under review the following aspects of the council's operations—

(a) compliance,
(b) risk management,
(c) fraud control,
(d) financial management,
(e) governance,
(f) implementation of the strategic plan, delivery program and strategies,
(g) service reviews,
(h) collection of performance measurement data by the council,
(i) any other matters prescribed by the regulations.

2.2 The Committee is also to provide information to the Council for the purpose of improving the Council's performance of its functions.

3 AUTHORITY

3.1 Clause 428A (1) states: "A council must appoint an Audit, Risk and Improvement Committee" (the Committee).

The Committee is established in accordance with Council's authority granted by section 355 of the LG Act and has no executive powers, except those expressly provided by the Council.

3.2 In carrying out its responsibilities, the Committee must at all times recognise that primary responsibility for management of Council rests with the Council and the General Manager as defined by the Local Government Act.

3.3 The Council authorises the Committee as a whole (but not individual members of the Committee) within the scope of its role and responsibilities as follows and to report any action undertaken in the meeting minutes:

a) obtain any information it needs from any employee or external party (subject to their legal obligations to protect information).
b) discuss any matters with the Auditor-General (or contracted agent) and/or external auditor and/or other external parties (subject to confidentiality considerations).
c) request the attendance of any employee or Councillor at Committee meetings.
d) obtain external legal or other professional advice considered necessary to meet its responsibilities. The engagement and payment of costs for that advice is subject to the prior approval by the General Manager.

3.4 These Terms of Reference are required to be reviewed and endorsed by the Committee each year. Any substantive changes to the Terms of Reference need to be approved by the Council.

3.5 Council must review, amend as required and adopt the Terms of Reference at least once during each term of Council at an open meeting of Council.

4 COMPOSITION

4.1 Classified as a tier 1 Council Coonamble Shire is required to have as a minimum a Committee that has:

Three (3) independent voting members comprising:

a) 1 chair prequalified under the NSW Government's prequalification scheme*
b) 2 independent persons that meet the eligibility criteria for non-prequalified committee members (see below), and
c) (optional) 1 non-voting councillor that meets the eligibility criteria for councillor members (see below).

4.2 Members (voting)

a) Three (3) independent external members, with preferably at least one who is prequalified as Chair. (Councils that currently do not have an audit, risk and improvement committee must appoint a Committee by June 2022 that complies with the requirements of the Guidelines for Risk Management and Internal Audit for Local Councils in NSW. A prequalified Chair is a requirement). *

*Exemptions. It is recognised that some small councils located in remote local government areas may find it difficult to attract and retain a prequalified chair for their audit, risk and improvement committee.
Whilst prequalification is preferred, where a tier 1 council is unable to appoint a prequalified chair, the council can apply to the Office of Local Government for an exemption from this requirement. Where a council is granted an exemption from this requirement the exemption will apply for the duration of the chair's term

4.3 Members (Non-voting)

a) One (1) Councillor (excluding the Mayor)

4.4 Attendees (Non-voting)

a) General Manager (if they wish to exercise that right)
b) Executive Leader Corporate and Sustainability (Head of Internal Audit)
c) Audit and Risk Council Staff
d) Other Councillors may attend as observers at the discretion of the Chair.

4.5 Invitees (non-voting) for special agenda items

a) Representatives of the External Auditor
b) Other staff members by invitation of the Committee.

4.6 External Independent Members Requirements

a) All Committee voting members must be independent to ensure they have no real or perceived bias or conflicts of interest that may interfere with their ability to act independently and can provide the council with robust, objective and unbiased advice about how the council is functioning.

b) Council must ensure that the chair and any voting member appointed to the Council's Committee meets the following independence criteria.

c) The independent voting committee member cannot:
   - currently be a Councillor of any NSW Council
   - be a non-voting representative of the board of a joint organisation
   - be a candidate at the last election of the Council
   - be a person who has held office in the Council during its previous term
   - be currently employed by the Council or a joint organisation, or been employed during the last 12 months
   - conduct audits of the Council on behalf of the Audit Office of NSW
   - have a close personal or business relationship with a Councillor or a person who has a senior role in the Council that may lead to a real or perceived conflict of interest
   - currently, or within the last three years, provided any material goods or services (including consultancy, legal, internal audit and advisory services) to the Council which directly affect subjects or issues considered by the audit, risk and improvement committee
   - be (or have a close family member who is) a substantial shareholder, owner, officer or employee of a company that has a material business, contractual relationship, direct financial interest or material indirect financial interest with the Council or a related entity which could be considered a real or perceived conflict of interest, or
   - currently or have previously acted as an advocate of a material interest on behalf of the Council or a related entity which could be considered a real or perceived conflict of interest.

d) Wherever possible the Independent External Members, in aggregate, will have recent and relevant knowledge and experience of:
   - Accounting or related Financial management
   - Risk management experience
   - Auditing experience in a public sector environment
   - Performance improvement
   - The Local Government framework

- Council services, activities and operations
- Governance, risk and compliance
- Community services.

4.7 Non-voting councillor members

- Non-voting Councillors should have a working knowledge of one or more of the functions undertaken by the Committee.
- The mayor cannot be appointed as a Councillor member on a Council's Committee.

4.8 Both the governing body of the Council and the General Manager must ensure that adequate procedures are in place to preserve the independence of the chair and members of the Committee

4.9 Voting at a Committee meeting is to be by open means (such as by voice or by show of hands).

4.10 **Joint internal audit arrangements**

a) Under Section 428B of the LG Act Council may enter into an arrangement with another Council, or a body prescribed by the regulations for the purposes of this section, to jointly appoint an Audit, Risk and Improvement Committee to exercise functions for more than one Council or body.

b) Council will consider entering into a joint arrangement under the LG Act as part of any review process.

5 TENURE

5.1 The Councillor member of the Committee will be appointed by resolution of the Council at the start of each Council Term for the length of the Council Term.

5.2 The Council may also resolve to appoint an alternative Councillor member to the Committee for the same period to attend meetings in the absence of the appointed Councillor member.

5.3 **Independent external members**

a) Expressions of Interest for appointment as an independent member of the Committee are to be invited by public advertisement and/or written invitation from persons eligible to be members of the Committee as outlined by these Terms of Reference including any arrangements made under a joint Committee with other Councils. All Committee members will be appointed by resolution of Council.

b) Any such nominations will be received and reviewed by the General Manager who will prepare a report for Council's consideration. Once the Independent External Member(s) is/are appointed, they will receive a letter of appointment clearly detailing the terms of their appointment and their award remuneration rates, as well as a copy of these Terms of Reference.

c) The three Independent External Members will be appointed for up to an initial period no less than three years and not exceeding five years, after which they will be eligible for extension or re-appointment following a formal review of their performance by Council (noting that the total term on the Committee will not exceed eight years).

d) Any of the three Independent External Members seeking an extension or re-appointment will be required to notify the General Manager in writing six months before their appointed is set to end.

e) The three Independent External Members are eligible for extension or re-appointment up to a maximum of eight years of continual service. Appointments must be made so that phased replacement of each of the three Independent external members is required to ensure continuity in the Committee.

f) The Independent External Members can also be removed by resolution of Council. If for any reason a vacancy in the Committee membership occurs, the position(s) shall be filled in accordance with this Charter.

5.4 **The Chair**

a) The Chair must be one of the Independent External Members who is prequalified as Chair under the NSW Government's prequalification scheme. (See exemption)

b) The Chair can be appointed for up to a maximum period of five years. The term of appointment for the Chair can be extended but any extension must not cause the total term to exceed five years as a Chair of the Committee.

c) Whenever the voting on a motion put to a meeting of the Committee is equal, the Chair of the Committee is to have a casting vote as well as an original vote.

d) If the elected Chair is not present at a meeting of the Committee, the first business of that meeting is for the Committee's voting members to elect a Chair from the Independent External Members present.

6 ROLES AND RESPONSIBILITIES

6.1 The ARIC has no executive powers, except those expressly provided by the Council.

6.2 In carrying out its responsibilities, the Committee must at all times recognise that primary responsibility for management of Council rests with the Council and the General Manager as defined by the Local Government Act (LG Act).

6.3 Members of the Committee must not act in a way that contravenes the LG Act (which includes compliance with Council's adopted Code of Conduct and Code of Meeting Practice) or any other Act. Members of the Committee are also required to comply with other relevant Policies and Procedures of Council.

6.4 The General Manager will ensure that adequate resources are available to allow for the proper functioning of the Committee, including provision of a Committee Support Officer for administrative support.

6.5 The Committee may also, at Council's expense, request the General Manager to obtain such legal, accounting or other professional advice as it reasonably considers necessary for the performance of its duties. The General Manager will give appropriate consideration to all such requests.

6.6 The responsibilities of the Committee may be revised or expanded by the Council from time to time.

Risk Management

6.7 Risk management is an essential part of effective corporate governance. It is defined as "the culture, processes and structures that are directed towards realising potential opportunities whilst managing adverse effects." (Risk Management – Principles and Guidelines" ISO 31000 2018). Enterprise Risk Management is the holistic management of all risks within Council, not just insurable risks or work health and safety.

6.8 The Committee's responsibilities are:

a) Review whether management has in place a current and comprehensive risk management framework, and associated procedures for effective identification and management of business and financial risks, including fraud, that is consistent with ISO 31000 2018;

b) Review whether a sound and effective approach has been followed in developing strategic risk management plans for major projects or undertakings;

c) Review the impact of the risk management framework on its control environment and insurance arrangements;

d) Review whether a sound and effective approach has been followed in establishing

business continuity planning arrangements, including whether plans have been tested periodically.

e) reviewing whether a sound and effective approach has been established in relation to technological related risks issues that present a threat to the operations of Council;

f) considering, and recommending to the General Manager, improvements in relation to Council activities, systems and processes; and

g) reviewing whether Council processes and procedures result in an efficient and effective allocation of resources, and accountability and transparency.

Control Framework

6.9 The Committee's responsibilities are:

a) Review whether management has adequate internal controls in place, including over external parties such as contractors and advisors;

b) Review whether management has in place relevant policies and procedures, and these are periodically reviewed and updated;

c) Progressively review whether appropriate processes are in place to assess compliance with policies and procedures;

d) Review whether appropriate policies and procedures are in place for the management and exercise of delegations; and

e) Review whether management has taken steps to embed a culture which is committed to ethical and lawful behaviour.

External Accountability

6.10 The Committee's responsibilities are:

a) Satisfy itself the annual financial reports comply with applicable Australian Accounting Standards and supported by appropriate management sign-off on the statements and the adequacy of internal controls.

b) Review the external audit opinion, including whether appropriate action has been taken in response to audit recommendations and adjustments.

c) To consider contentious financial reporting matters in conjunction with Council's management and external auditors.

d) Review the processes in place designed to ensure financial information included in the annual report is consistent with the signed financial statements.

e) Satisfy itself there are appropriate mechanisms in place to review and implement, where appropriate, relevant State Government reports and recommendations.

f) Satisfy itself there is a performance management framework linked to organisational objectives and outcomes.

Legislative Compliance

6.11 The Committee's responsibilities are:

a) Determine whether management has appropriately considered legal and compliance risks as part of risk assessment and management arrangements.

b) Review the effectiveness of the system for monitoring compliance with relevant laws, regulations and associated government policies.

Internal Audit

6.12 The Committee's responsibilities are:

a) Act as a forum for communication between the Council, General Manager, senior management, internal audit and external audit.

b) Review the internal audit coverage and Internal Audit Plan, ensure the plan has considered the Risk Management Plan and approve the plan.

c) Consider the adequacy of internal audit resources to carry out its responsibilities, including completion of the approved Internal Audit Plan.

d) Review all audit reports and consider significant issues identified in audit reports and action taken on issues raised, including identification and dissemination of better practices.

e) Monitor the implementation of internal audit recommendations by management.

f) Periodically review the Internal Audit Charter to ensure appropriate organisational structures, authority, access and reporting arrangements are in place.

g) Periodically review the performance of Internal Audit.

External Audit

6.13 The Committee's responsibilities are:

a) Act as a forum for communication between the Council, General Manager, senior management, internal audit and external audit.

b) Provide input and feedback on the financial statement and performance audit coverage proposed by external audit and provide feedback on the external audit services provided.

c) Review all external plans and reports in respect of planned or completed external audits and monitor the implementation of audit recommendations by management.

d) Consider significant issues raised in relevant external audit reports and better practice guides, and ensure appropriate action is taken.

e) Where appropriate meet with the External Auditors to discuss any matters that the Committee or Auditors believe should be discussed privately.

Fraud and Corruption Prevention

6.14 The Committee's responsibilities are:

a) Review and advise of the adequacy and effectiveness of Council's fraud and corruption prevention framework and activities, including whether Council has appropriate processes and systems in place to capture and effectively investigate fraud-related information.

Continuous Improvement

6.15 The Committee's responsibilities are:

a) Review and advise of the adequacy and effectiveness of Council's Integrated Planning and Reporting (IP&R) processes

b) Review if Council has robust systems to set objectives and goals to determine and deliver appropriate levels of service to the community and business performance

c) Review if appropriate reporting and monitoring mechanisms are in place to measure service delivery to the community and overall performance,

d) Review if the performance indicators Council uses are effective, and

e) Review whether the Council is successfully implementing and achieving its IP&R objectives and strategies.

Responsibilities of members

6.16 Members of the Committee are expected to:

a) Understand the relevant legislative and regulatory requirements appropriate to Coonamble Shire Council.

b) Contribute the time needed to study and understand the papers provided.

c) Apply good analytical skills, objectivity and good judgment.

d) Express opinions frankly, ask questions that go to the fundamental core of issues, and pursue independent lines of enquiry.

7 REPORTING

7.1 At the first Committee meeting after 30 June each year, Internal Audit will provide a report providing details of:

a) The performance of Internal Audit for the financial year as measured against agreed key performance indicators.

b) Meetings, including the number of meetings held during the relevant period, and the number of meetings each member attended;

c) The approved Internal Audit Plan of work for the previous financial year showing the current status of each audit.

7.2 The Committee may, at any time, consider any other matter it deems of sufficient importance to do so. At any time an individual Committee member may request a meeting with the Chair of the Committee.

7.3 The Committee will report regularly, and at least annually, to Council on the management of risk and internal controls

7.4 Council may request the Chair of the Committee to address Council and to answer any enquiries about the operation of the Committee.

7.5 In consultation with the Chair some or all of the Committee's annual report will form part of Council's Annual Report.

8 ADMINISTRATIVE ARRANGEMENTS

8.1 **Meetings of the Committee**

a) The Committee is bound by Council's adopted Code of Conduct

b) The Committee will meet at least four times per year, with one of these meetings to include review and endorsement of the annual audited financial reports and external audit opinion.

c) The need for any additional meetings will be decided by the Chair of the Committee, though other Committee members may make requests to the Chair for additional meetings.

d) A forward meeting plan, including meeting dates and agenda items, will be agreed by the Committee each year. The forward meeting plan will cover Committee responsibilities as detailed in this Committee's Terms of Reference.

e) When the Committee receives confidential referrals/requests that do not fall within the ambit of these Terms of Reference or the Committee's responsibilities, the Committee will refer such matters (with any suitable recommendations) to the General Manager to deal with appropriately.

8.2 **Attendance at Meetings and Quorums**

a) A quorum will consist of a majority of Committee members, including at least one independent member. All Meetings can be attended by Committee members either in person, by telephone or by video conference. If for any reason a quorum is not present within twenty (20) minutes of the scheduled commencement of the meeting, the meeting shall be rescheduled.

b) The Head of Internal Audit will be invited to attend each meeting unless requested not to do so by the Chair of the Committee.

c) The Committee may also request any other employees to participate for certain agenda items, as well as the external auditor.

d) The General Manager may attend each meeting (except for a matter relating to the standard of performance of the General Manager or the terms of the employment of the General Manager) but will permit the Committee to meet separately with each of the Head of Internal Audit and the External Auditor in the absence of management on at least one occasion per year.

e) A Committee member will be deemed to have relinquished their membership of the Committee if they do not attend two consecutive meetings of the Committee without notice or satisfactory explanation (as determined by the Chair – or in the case of the Chair the majority of the Committee).

f) Committee meetings are closed to the public and will be conducted in accordance with Council's Code of Meeting Practice.

8.3 **Secretariat**

a) The Committee has appointed the Head of Internal Audit to be responsible for ensuring that the Committee has adequate secretariat support.

b) The Secretariat will ensure the agenda for each meeting, which must specify the time and place at which, and the date on which, the meeting is to be held

and the business proposed to be transacted at the meeting, and supporting papers are circulated, at least one week before the meeting.

c) The Secretariat must also ensure minutes of the meetings are prepared and maintained. Minutes shall be approved by the Chair and circulated to each member within three weeks of the meeting being held.

8.4 **Conflict of Interests**

a) Councillors, council staff and members of council committees must comply with the applicable provisions of Council's Code of Conduct in carrying out the functions as council officials. It is the personal responsibility of council officials to comply with the standards in the Code of Conduct and regularly review their personal circumstances with this in mind.

b) Committee members must declare any conflict of interests at the start of each meeting or before discussion of a relevant agenda item or topic.

c) Details of any conflicts of interest should be appropriately minuted.

d) Where members or invitees at Committee meetings are deemed to have a real or perceived conflict of interest, it may be appropriate they be excused from Committee deliberations on the issue where the conflict of interest may exist. The final arbiter of such a decision is the Chair of the Committee (or in the case of the Chair a majority of the Committee)

8.5 **Induction**

a) New Committee members will receive all relevant information, training and briefings on their appointment to assist them to meet their Committee responsibilities.

8.6 **Assessment arrangements**

a) The Chair will initiate a review of the performance of the Committee at least once every two years. The review will be conducted on a self-assessment basis (unless otherwise determined by the Chair), with appropriate input from Council's Senior Management and any other relevant stakeholders, as determined by the Chair.

b) The review of the performance of the Committee is to be included in the Committee's annual report to Council.

COONAMBLE SHIRE COUNCIL

INTERNAL AUDIT CHARTER

This charter establishes the purpose, scope, authorities and responsibilities, organisational relationships and independence conferred by Coonamble Council on its internal audit function with respect to carrying out internal audit duties.

1. Purpose of Internal Audit

Internal audit is an independent, objective assurance and consulting activity designed to add value and improve Council's operations. It is based on a systematic and disciplined approach to the evaluation of the adequacy and effectiveness of governance, risk, financial and operational controls throughout the organisation.

1.1. Internal audit provides an independent and objective review and advisory service to provide assurance to the Council, General Manager and Management that financial and operational controls are:
- designed to manage Council's risks and achieve Council's objectives;
- operating in an efficient, effective and ethical manner; and
- assisting management in improving Council's business performance.

1.2. Internal Audit also assists the Audit, Risk and Improvement Committee (ARIC) to discharge its responsibilities related to compliance and accountability, internal controls and governance processes for Council.

2. Independence

2.1. The Internal Audit function is to be independent of Council so it can provide an unbiased assessment of the Council's operations and risk and control activities.

2.2. Internal Audit reports functionally to Council's ARIC on the results of completed audits, and for strategic direction and accountability purposes, and reports administratively to the General Manager to facilitate day-to-day operations.

2.3. Internal audit activities are not subject to direction by the Council and Management has no role in the exercise of the Council's internal audit activities.

2.4. ARIC is responsible for communicating any internal audit issues or information to the Council. Should the Council require additional information, a request for the information may be made to the Chair by resolution. The Chair may only provide the information requested by the Council where the Chair is satisfied that it is reasonably necessary for the Council to receive the information for the purposes of performing its functions under the Local Government Act.

2.5. Individual Councillors are not entitled to request or receive information from ARIC.

2.6. The General Manager must consult with the Chair of ARIC before appointing or changing the employment conditions of the Head of Internal Audit.

2.7. Where dismissal occurs, the General Manager must report to the Council advising of the reasons why the Head of Internal Audit was dismissed.

2.8. Where the chair of the Council's ARIC has any concerns about the treatment of the Head of Internal Audit, or any action taken that may compromise the head of internal audit's ability to undertake their functions independently, they can report their concerns to the Council.

2.9. The Head of Internal Audit is to confirm at least annually to ARIC the independence of internal audit activities from the Council.

3. Authority

3.1. Under the authority of the Council:

a. Internal Audit will undertake audits in accordance with plans approved by ARIC Committee on behalf of Council.
b. Internal Audit may undertake further audits and reviews as the Council may request from time to time.
c. Internal Audit may also conduct the preliminary fact-finding activities required to assess any concerns of possible fraud or corruption that come to its attention.
d. Subject to the availability of approved budget, the Head of Internal Audit is authorised to engage an external service provider to conduct the audit, specific task or investigation.

3.2. For the duration of the internal audit function and the carrying out its duties and responsibilities Council authorises the Head of Internal Audit to have full, free and unrestricted access to all functions, premises, assets, personnel, records and other documentation and information that they consider necessary to enable them to fulfil its responsibilities.

3.3. The existence of Internal Audit does not reduce the financial and operational responsibilities of management for the proper execution and control of activities, including responsibilities for the periodic conduct of system appraisals, internal controls and risk management.

4. Confidentiality

4.1 All records, documentation and information accessed in the course of Internal Audit activities are to be used solely for the conduct of these activities. All Internal Audit staff are responsible and accountable for maintaining the confidentiality of information they receive in the course of their work.

4.2 Internal Audit reports are deemed to be confidential reports of the Council and will be provided to the appointed external auditors and/or any other government agency in accordance with legislative requirements.

4.3 Access to Internal Audit records will be managed by the Head of Internal Audit who may only release Council information to external parties that are assisting with the internal audit to fulfil its responsibilities with the approval of the General Manager, except where information it is being provided to an external internal auditor as part of an investigation.

5. Role

5.1 The Head of Internal Audit is to support the ARIC to review and provide independent advice to the Council in accordance with section 428A of the Local Government Act 1993. This includes conducting internal audits of Council and monitoring the implementation of corrective actions.

5.2 The Head of Internal Audit is to also play an active role in:
- → developing and maintaining a culture of accountability and integrity
- → facilitating the integration of risk management into day-to-day business activities and processes, and
- → promoting a culture of cost-consciousness, self-assessment and adherence to high ethical standards.

5.3 Internal audit has no direct authority or responsibility for the activities it reviews.

5.4 Internal audit has no responsibility for developing or implementing procedures or systems and does not prepare records or engage in Council functions or activities (except in carrying out its own functions).

6. Internal Audit Function

6.1 Council's internal audit function is to be led by a member of Council's staff (the Head of Internal Audit) with sufficient skills, knowledge and experience to ensure it fulfils its roles and responsibilities to the Council and its ARIC.

6.2 The Head of Internal Audit function must be independent, impartial, unbiased and objective when performing their work and free from any conflicts of interest.

6.3 Responsibilities of the Head of Internal Audit include:

- → managing the day-to-day activities of the internal audit
- → managing council's internal audit budget
- → supporting the operation of the Council's ARIC
- → approving internal audit project plans, supervising audits and assessments and providing independent advice to the ARIC
- → monitoring Council's implementation of corrective actions that arise from the findings of audits
- → fulfilling the Committee's annual work plan and four-yearly strategic plan
- → ensuring the Council's internal audit activities comply with the Guidelines on risk management and internal audit in Councils in NSW, and
- → contract management and oversight of supplementary external providers (where appropriate).

7. Internal Audit Team

7.1 Council is to contract an external third-party provider to undertake its internal audit activities. To ensure the independence of the external provider, the Head of Internal Audit is to ensure the external provider:

→ does not conduct any audits on specific Council operations or areas that they have worked on within the last two years
→ is not the same provider conducting the Council's external audit
→ is not the auditor of any contractors of the Council that may be possibly subject to the internal audit, and
→ is able to meet the Council's obligations under the Guidelines on risk management and internal audit for local Councils in NSW.

7.2 The Head of Internal Audit must consult with ARIC regarding the appropriateness of the skills, knowledge and experience of any external provider before they are engaged by the Council.

8 Performing Internal Audit Activities

8.1 The work of the Internal audit function is to be thoroughly planned and executed. Council's ARIC must develop a strategic plan every four years to ensure that the following matters are reviewed by the Committee and the internal audit function over each Council term:

- Risk Management
- Internal Controls
- Legislative Compliance
- Fraud and Corruption Controls
- Financial Management and performance
- Governance
- Strategic Planning
- Service Review and Business Improvement
- Performance Data and Management

8.2 The strategic plan must be reviewed at least annually to ensure it remains appropriate.

8.3 ARIC is to develop an annual workplan to guide the work of the internal audit function over the forward year.

8.4 All internal audit activities are to be performed in a manner that is consistent with this Charter as well relevant professional standards including the International Standards for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors.

8.5 The Head of Internal Audit is to provide the findings and recommendations of internal audits to ARIC at the end of each audit. Each report is to include a response from the relevant senior manager.

8.6 The Head of Internal Audit is to establish an ongoing monitoring system to follow up Council's progress in implementing corrective actions.

8.7 The General Manager, in consultation with the ARIC, is to develop and maintain policies and procedures to guide the operation of the Council's internal audit function.

8.8 The Head of Internal Audit is to ensure that the ARIC is advised at each of the committee's meetings as follows:
- The internal audit activities completed during that quarter,
- progress in implementing the annual work plan and
- progress made implementing corrective actions.

9. Conduct

9.1 Internal audit personnel are required to comply with the Council's Code of Conduct. Complaints about breaches of Council's Code of Conduct by internal audit personnel are to be dealt with in accordance with the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW.

9.2 The General Manager must consult with the Council's ARIC before any disciplinary action is taken against internal audit personnel in response to a breach of the Council's Code of Conduct.

9.3 Internal auditor's personnel are also required to comply with the Code of Ethics for the Professional Practice of Internal Auditing issued by the Institute of Internal Auditors.

10. Administrative arrangements

a. Audit, Risk and Improvement Committee (ARIC) meetings

10.1 The Head of Internal Audit is required to:
- attend ARIC as an independent non-voting observer. The Head of Internal Audit can be excluded from meetings by the committee at any time.
- meet separately with the audit, risk and improvement committee at least once per year.
- As necessary, meet with the chair of ARIC at any time in between committee meetings.

11. External audit

11.1 Internal and external audit activities will be coordinated to help ensure the adequacy of overall audit coverage and to minimise duplication of effort.

11.2 Periodic meetings and contact between internal and external audit shall be held to discuss matters of mutual interest and to facilitate coordination.

11.3 External audit will have full and free access to all internal audit plans, working papers and reports.

12. Dispute resolution

12.1 Internal Audit should maintain an effective working relationship with the Council and ARIC and seek to resolve any differences they may have in an amicable and professional way via discussion and negotiation.

12.2 In the event of a disagreement between the Head of Internal Audit and the Council, the dispute is to be resolved by the General Manager and/or ARIC.

12.3 Disputes between the Head of Internal Audit and ARIC are to be resolved by the Council.

12.4 Unresolved disputes regarding compliance with statutory or other requirements are to be referred to the Secretary of the Department of Planning, Industry and Environment in writing.

13. Review arrangements

13.1 Council's ARIC must review the performance of the internal audit function each year and report its findings to Council.

13.2 A strategic review of the internal audit function must be conducted each Council term and reported to the Council.

13.3 This charter is to be reviewed annually by ARIC and once each Council term by the Council. Any substantive changes are to be approved by the Council.

Form: 01TG
Release: 3.1

TRANSFER GRANTING EASEMENT

New South Wales
Real Property Act 1900

Leave this space clear. Affix additional pages to the top left-hand corner.

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

(A) **TORRENS TITLE**

Servient Tenement	Dominant Tenement
FI 1/42/758282 and 1/918387	Easement in Gross

(B) **LODGED BY**

Document Collection Box	Name, Address or DX, Telephone, and Customer Account Number if any	CODE
	Reference:	TG

(C) **TRANSFEROR** ROBERT OLSEN

(D) The transferor acknowledges receipt of the consideration of $ 15,300.00 and transfers and grants

(E) **DESCRIPTION OF EASEMENT** Easement for Levee Bank 2 wide and variable shown as (A) in DP1261917 and more fully set out in Annexure A hereto.

out of the Servient tenement and appurtenant to the dominant tenement.

(F) Encumbrances (if applicable):

(G) **TRANSFEREE** Coonamble Shire Council

DATE

(H) I certify I am an eligible witness and that the transferor signed this dealing in my presence. [See note* below]

Signature of witness:

Name of witness: DAVID PAUL RYAN
Address of witness: 40 ARGYLE STREET COONAMBLE

Certified correct for the purposes of the Real Property Act 1900 by the transferor.

Signature of transferor:

I certify that I am an eligible witness and that an authorised officer of the transferee signed this dealing in my presence. [See note* below].

Signature of witness:

Name of witness:
Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the authorised officer named below.

Signature of authorised officer:

Authorised officer's name:
Authority of officer: S. 377 Local Gov. Act 1993
Signing on behalf of: Coonamble Shire Council

* s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.

1303

Form: 01TG
Release: 3.2
Licence: 01-05-042
Licensee: LEAP Legal Software Pty Limited
Firm name: Waterford Ryan

TRANSFER
GRANTING EASEMENT

New South Wales
Real Property Act 1900

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(A) TORRENS TITLE

Servient Tenement	Dominant Tenement
Lot 2 in Deposited Plan 668047	Easement in Gross

(B) LODGED BY

Document Collection Box	Name, Address or DX, Telephone, and Customer Account Number if any	CODE
	Waterford Ryan, PO Box 45, Coonamble NSW 2829 Tel: 02 6822 1577 Email: david.ryan@waterfordryan.com.au Reference: DR:BD:15210	TG

(C) TRANSFEROR

W & D Muscroft Pty Ltd

(D)

The transferor acknowledges receipt of the consideration of $8,200.00 and transfers and grants

(E) DESCRIPTION OF EASEMENT

Easement for the Levee Bank 2 wide and variable width over Lot 2 DP668047 shown as "A" in DP1261917 and more fully set out in Annexure A hereto

out of the servient tenement and appurtenant to the dominant tenement.

(F)

Encumbrances (if applicable):

(G) TRANSFEREE

Coonamble Shire Council

DATE

(H) I certify I am an eligible witness and that the transferor signed this dealing in my presence. [See note* below]

Signature of witness:

Name of witness:

Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the transferor.

Signature of transferor:

See Annexure "C"

I certify that I am an eligible witness and that the transferee signed this dealing in my presence. [See note* below]

Signature of witness:

Name of witness:

Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the transferee.

Signature of transferee:

* s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.
ALL HANDWRITING MUST BE IN BLOCK CAPITALS.

1303

Form: 01TG
Release: 3·2

TRANSFER GRANTING EASEMENT

New South Wales
Real Property Act 1900

Leave this space clear. Affix additional pages to the top left-hand corner.

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

(A) **TORRENS TITLE**

Servient Tenement	Dominant Tenement
80/114964 2/8496	Easement in Gross

(B) **LODGED BY**

Document Collection Box	Name, Address or DX, Telephone, and Customer Account Number if any	CODE
	Waterford Ryan, DX 26552 Coonamble 02 6822 1577 Email: david.ryan@waterfordryan.com.au Reference: CSC:15275	TG

(C) **TRANSFEROR**

The Trustees of the Roman Catholic Church for the Diocese of Bathurst

(D) The transferor acknowledges receipt of the consideration of $ 1,700.00

and transfers and grants—

(E) **DESCRIPTION OF EASEMENT**

The easement for Levee Bank 2 wide and variable width over Lot 80 DP114964 and Lot 2 DP8496 shown as "(A)" in the registered Plan of Acquisition being DP1261917 (see page 6 of the plan)

out of the servient tenement and appurtenant to the dominant tenement.

(F) Encumbrances (if applicable):

(G) **TRANSFEREE**

The Council of the Shire of Coonamble ABN 19 499 848 443

DATE

(H) I certify that I am an eligible witness and that the transferor's attorney signed this dealing in my presence. [See note* below].

Signature of witness:

Name of witness:
Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the transferor's attorney who signed this dealing pursuant to the power of attorney specified.

Signature of attorney: SEE ANNEXURE B

Attorney's name:
Signing on behalf of:
Power of attorney-Book:
-No.:

I certify that I am an eligible witness and that an authorised officer of the transferee signed this dealing in my presence. [See note* below].

Signature of witness:

Name of witness:
Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the authorised officer named below.

SEE ANNEXURE B

Signature of authorised officer:

Authorised officer's name:
Authority of officer:
Signing on behalf of:

* *s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.*

ALL HANDWRITING MUST BE IN BLOCK CAPITALS

2005

Form: 01TG
Release: 3.2
Licence: 01-05-042
Licensee: LEAP Legal Software Pty Limited
Firm name: Waterford Ryan

TRANSFER GRANTING EASEMENT

New South Wales
Real Property Act 1900

Leave this space clear. Affix additional pages to the top left-hand corner.

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

(A) TORRENS TITLE

Servient Tenement	Dominant Tenement
Lots 41 & 42 in Deposited Plan 229965	Easement in Gross

(B) LODGED BY

Document Collection Box	Name, Address or DX, Telephone, and Customer Account Number if any	CODE
	Waterford Ryan, PO Box 45, Coonamble NSW 2829 Tel: 02 6822 1577 Email: david.ryan@waterfordryan.com.au Reference: DR:BD:15215	TG

(C) TRANSFEROR

Jane Keizer

(D)

The transferor acknowledges receipt of the consideration of $2,900 and transfers and grants—

(E) DESCRIPTION OF EASEMENT

The easement for Levee Bank 2 wide and variable width over Lots 41 and 42 DP 229965 ash shown as "(A)" in the Plan of Acquisition being DP1261917 (see page 7 of the plan)

out of the servient tenement and appurtenant to the dominant tenement.

(F)

Encumbrances (if applicable):

(G) TRANSFEREE

The Council of the Shire of Coonamble ABN 19 499 848 443

DATE / /

(H) I certify I am an eligible witness and that the transferor signed this dealing in my presence. [See note* below]

Signature of witness:

Name of witness: DAVID IAN RYAN

Address of witness: 40 ABERFORD ST: COONAMBLE NSW 2829

I certify that I am eligible witness and that an authorised officer of the transferee signed this dealing in my presence. [See note* below].

Signature of witness:

Name of witness:

Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the transferor.

Signature of transferor:

Certified correct for the purposes of the Real Property Act 1900 by the authorised officer named below.

Signature of authorised officer:

Authorised officer's name:

Authority of officer:

Signing on behalf of:

*s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.

ALL HANDWRITING MUST BE IN BLOCK CAPITALS.

1303

Form: 01TG
Release: 3-1

TRANSFER GRANTING EASEMENT

New South Wales
Real Property Act 1900

Leave this space clear. Affix additional pages to the top left-hand corner.

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

(A) **TORRENS TITLE**

Servient Tenement	Dominant Tenement
4/999368	Easement in Gross

(B) **LODGED BY**

Document Collection Box	Name, Address or DX, Telephone, and Customer Account Number if any	CODE
	Reference:	TG

(C) **TRANSFEROR**

Kenneth James Baker

(D) The transferor acknowledges receipt of the consideration of $ 9,300.00 and transfers and grants

(E) **DESCRIPTION OF EASEMENT**

Easement for Levee Bank 2 wide and variable shown as (A) in DP1261917 and more fully set out in Annexure A hereto.

out of the servient tenement and appurtenant to the dominant tenement.

(F) Encumbrances (if applicable):

(G) **TRANSFEREE**

Coonamble Shire Council

DATE

(H) I certify I am an eligible witness and that the transferor signed this dealing in my presence. [See note* below]

Signature of witness:

Name of witness: DAVID IAN RYAN
Address of witness: 40 ABERFORD ST
COONAMBLE NSW 2829

Certified correct for the purposes of the Real Property Act 1900 by the transferor.

Signature of transferor:

I certify that I am an eligible witness and that an authorised officer of the transferee signed this dealing in my presence. [See note* below].

Signature of witness:

Name of witness:
Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the authorised officer named below.

Signature of authorised officer:

Authorised officer's name:
Authority of officer: S. 377 Local Gov. Act 1993
Signing on behalf of: Coonamble Shire Council

** s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.*

ALL HANDWRITING MUST BE IN BLOCK CAPITALS

1303

Form: 01TG
Release: 3-1

TRANSFER GRANTING EASEMENT

New South Wales
Real Property Act 1900

Leave this space clear. Affix additional pages to the top left-hand corner.

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

(A) **TORRENS TITLE**

Servient Tenement	Dominant Tenement
Lot 6 section 1 DP 758282	Easement in Gross

(B) **LODGED BY**

Document Collection Box	Name, Address or DX, Telephone, and Customer Account Number if any	CODE
	Reference:	TG

(C) **TRANSFEROR**

Bevan Keith Albert

(D) The transferor acknowledges receipt of the consideration of $ 15,300.00

and transfers and grants-

(E) **DESCRIPTION OF EASEMENT**

Easement for Levee Bank 2 wide and variable shown as (A) in DP1261917 and more fully set out in Annexure A hereto.

out of the servient tenement and appurtenant to the dominant tenement.

(F) Encumbrances (if applicable):

(G) **TRANSFEREE**

Coonamble Shire Council

DATE

(H) I certify I am an eligible witness and that the transferor signed this dealing in my presence. [See note* below]

Signature of witness:

Name of witness: DAVID JACKMAN
Address of witness: 40 Aberford St Coonamble

Certified correct for the purposes of the Real Property Act 1900 by the transferor.

Signature of transferor:

I certify that I am an eligible witness and that an authorised officer of the transferee signed this dealing in my presence. [See note* below].

Signature of witness:

Name of witness:
Address of witness:

Certified correct for the purposes of the Real Property Act 1900 by the authorised officer named below.

Signature of authorised officer:

Authorised officer's name:
Authority of officer: S. 377 Local Gov. Act 1993
Signing on behalf of: Coonamble Shire Council

** s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.*

ALL HANDWRITING MUST BE IN BLOCK CAPITALS

1303

COONAMBLE SHIRE COUNCIL BUDGET REVIEW SUMMARY- 31 March 2022

Operational Expenditure						Operational Revenues						Budget Summary Total			
Original Budget 2021/22	Sept Review	Dec Review	March Review	Revised Budget 2021/22	Actual YTD 2021/22	Original Budget 2021/22	Sept Review	Dec Review	March Review	Revised Budget 2021/22	Actual YTD 2021/22	Original Budget	Sept Review	Dec Review	Revised Budget
7,503,702	129,989	91,815	(517,799)	8,325,017	5,719,932	11,069,954	(1,234,142)	144,623	2,041,012	12,021,447	10,716,000	3,566,252	(1,364,131)	52,808	3,696,430
874,346	49,582	0	(14,000)	909,928	648,498	473,355	49,500	0	(14,000)	508,855	375,901	(400,991)	(82)	0	(401,073)
346,239	(59,782)	(9,000)	(10,400)	267,057	707,253	13,550	0	0	(1,000)	12,550	10,366	(332,689)	59,782	9,000	(254,507)
1,079,117	0	18,029	0	1,097,146	707,253	475,052	1,720	9,705	(1,164)	485,313	484,058	(604,065)	1,720	(8,324)	(611,833)
478,482	113,000	0	(191,615)	399,867	94,651	3,000	68,539	0	13,313	84,852	13,313	(475,482)	(44,461)	0	(315,015)
496,615	73,207	15,000	9,500	594,322	428,198	203,060	0	6,000	2,000	211,060	132,127	(293,555)	(73,207)	(9,000)	(383,262)
1,718,638	272,908	1,282	(135,000)	1,857,828	977,381	1,873,367	263,807	1,282	(128,305)	2,010,151	1,503,786	154,729	(9,101)	0	152,323
1,086,949	47	10,000	(53,000)	1,043,996	656,478	1,025,005	(5,271)	10,000	(60,810)	968,924	857,756	(61,944)	(5,318)	0	(75,072)
2,419,422	982	(7,128)	(31,241)	2,382,035	1,718,965	379,695	1,749	3,257	(3,810)	380,891	308,758	(2,039,727)	767	10,385	(2,001,144)
2,004,895	0	100,000	235,062	2,339,957	1,493,083	2,708,140	0	100,000	500,000	3,308,140	2,718,938	703,245	0	0	968,183
7,301,446	3,420,000	30,000	98,262	10,849,708	5,080,723	7,869,263	2,496,519	1,811,972	1,217,194	13,394,948	4,401,311	567,817	(923,481)	1,781,972	2,645,240
1,094,245	70,050	98,450	(8,038)	1,254,707	737,855	345,490	411,839	128,000		914,429	311,333	(748,755)	341,789	29,550	(340,278)
26,404,096	**4,069,983**	**348,448**	**(618,269)**	**31,321,568**	**18,970,270**	**26,438,931**	**2,054,260**	**2,214,839**	**3,564,430**	**34,301,560**	**21,833,648**	**34,835**	**(2,015,723)**	**1,866,391**	**2,979,992**

Budget Summary	Original Estimate 2021/2022	September Review	December Review	Revised Budget 2021/2022
	34,835	(2,015,723)	1,866,391	2,979,992
	6,706,093	0	11,672	6,717,765
	6,740,928	**(2,015,723)**	**1,878,063**	**9,697,757**
	12,668,857	4,478,211	1,706,744	18,648,422
	49,819	0	0	49,819
	19,120,901	2,558,091	3,538,444	28,530,842
	6,501,863	**(1,920,120)**	**1,831,700**	**9,932,239**
	2,103,831	67,262	0	2,162,932
	0	0	0	0
	2,258,560	50,000	0	2,308,560
	154,729	**(17,262)**	**0**	**145,628**
	1,039,917	67,262	0	1,107,179
	0	0	0	0
	1,039,917	0	0	1,040,049
	0	**(67,262)**	**0**	**(67,130)**
	6,656,592	**(2,004,644)**	**1,831,700**	**10,010,737**
	84,336	**(11,079)**	**46,363**	**(312,980)**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
General Purpose Revenues									
General Purpose Revenues Total	0	0	0	0	0	0	0	0	0
Governance									
Civic Activities									
Other Civic Expenses - Australia Day	11,000	0	24,000	(4,645)	19,355	30,355	30,355	0	100
Other Civic Expenses - Christmas Carnival	17,000	0	0	(10,905)	(10,905)	6,095	6,095	0	100
Other Civic Expenses - Anzac Day	3,000	0	0	0	0	3,000	0	3,000	0
Other Civic Expenses - Flags and Banners	2,000	0	0	0	0	2,000	537	1,463	27
Contributions and Donations									
- Mayoral Donation Allocation	5,000	0	0	(4,755)	(4,755)	245	245	0	100
- Sponsorship - Coonamble Show Society	5,000	0	0	0	0	5,000	2,000	3,000	40
- Sponsorship - Fishers Ghost	3,500	0	(500)	0	(500)	3,000	3,000	0	100
- Sponsorship - Coonamble Rodeo Assoc.	12,000	0	0	0	0	12,000	0	12,000	0
- Coonamble CWA Rates	1,100	0	0	0	0	1,100	560	540	51
-Sponsorship - Coonamble Greyhounds	3,000	0	0	0	0	3,000	3,000	0	100
-Sponsorship - Coonamble Challenge	2,000	0	0	0	0	2,000	2,000	0	100
-Pre-approved minor donations	1,500	0	0	0	0	1,500	1,000	500	67
- Unallocated Donations	41,900	0	500	4,755	5,255	47,155	23,650	23,505	50
Councillors & Governance									
Councillors Training Expenses	17,405	0	0	(839)	(839)	16,566	9,906	6,660	60
Governance - Other - Webcasting	2,000	0	0	839	839	2,839	2,839	0	100
Election Expenses	38,900	0	0	0	0	38,900	0	38,900	0
Mayoral Fees	21,280	0	0	0	0	21,280	13,659	7,621	64
Mayoral Travel & Subsistence Exps	1,000	0	0	0	0	1,000	0	1,000	0
Councillors Fees	100,930	0	0	0	0	100,930	59,766	41,164	59
Cncirs Travel & Subsistence Exps	7,000	0	0	0	0	7,000	1,947	5,053	28
Delegates Expenses - GST	14,000	0	0	0	0	14,000	5,579	8,421	40
Delegates Expenses - NO GST	2,410	0	0	0	0	2,410	0	2,410	0
Subscriptions & Membership Exps	24,190	0	1,030	0	1,030	25,220	25,220	0	100
Governance Total =	**337,115**	**0**	**25,030**	**(15,550)**	**9,480**	**346,595**	**191,357**	**155,238**	**55**
Corporate Services Support									
Corp Services Salaries & Allowances	1,897,780	0	(30,000)	(215,000)	(245,000)	1,652,780	1,171,915	480,865	71
Misc Costs - Corporate Support Staff - Housing	37,780	0	0	0	0	37,780	17,290	20,490	46
Staff Travelling Expenses	25,000	0	0	0	0	25,000	18,398	6,602	74
Staff Development - Other	52,500	0	0	0	0	52,500	0	52,500	0
Bank Fees & Charges	17,840	0	0	0	0	17,840	14,414	3,426	81
Administration Legal Expenses	90,000	0	20,000	0	20,000	110,000	76,605	33,395	70
Legal Expenses - Code of Conduct	60,000	0	0	0	0	60,000	26,061	33,939	43
Admin Telephone & Comms Charges	22,000	0	0	0	0	22,000	16,191	5,809	74
Administration - Rates & Charges	5,500	0	0	0	0	5,500	4,003	1,497	73
Misc. Administration Expenses GST	31,200	(725)	0	(829)	(1,554)	29,646	10,483	19,163	35
Advertising Expenses	24,240	0	0	0	0	24,240	11,356	12,884	47
Printing & Stationery	34,760	0	0	0	0	34,760	27,236	7,524	78
Postage Charges	22,500	0	0	0	0	22,500	17,154	5,346	76
Admin Subscriptions & Membership	20,000	0	0	829	829	20,829	20,829	0	100
Valuation Fees	21,460	725	0	0	725	22,185	22,185	0	100

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
ADMINISTRATION									
General Purpose Revenues									
Ordinary Rates - Farmland	3,942,363	0	0	(42,238)	(42,238)	3,900,125	3,900,125	0	100
Ordinary Rates - Residential	623,405	0	0	(1,244)	(1,244)	622,161	622,161	0	100
Ordinary Rates - Business	192,548	0	0	0	0	192,548	192,548	0	100
Ordinary Rates - Small Rural Holdings	152,730	0	0	(510)	(510)	152,220	152,220	0	100
Ordinary Rates - Rural Residential	75,232	0	0	1,235	1,235	76,467	76,467	0	100
Ordinary Rates - Villages	58,560	0	0	960	960	59,520	59,520	0	100
Pensioner Rates Abandoned	(43,965)	0	(20,540)	(1,188)	(21,728)	(65,693)	(65,693)	0	100
Extra Charges on Ordinary Rates	24,600	0	0		0	24,600	19,070	5,530	78
Grants Op (State)-Pens Rates Subsidy	23,741	0	12,528	0	12,528	36,269	36,269	0	100
Financial Assistance Grant - General Compo	2,853,390	(1,311,797)	46,937	2,416,759	1,150,899	4,004,289	3,586,212	418,077	90
General Purpose Revenues Total	**7,902,604**	**(1,311,797)**	**38,925**	**2,372,774**	**1,099,902**	**9,002,506**	**8,579,899**	**423,607**	**95**
Civic Activities									
Other Grants - Australia Day Grant	0	0	24,000	6,000	30,000	30,000	24,000	6,000	80
Mayor Lease Back Vehicle Income	2,490	0	0	0	0	2,490	1,102	1,388	44
Governance Total =	**2,490**	**0**	**24,000**	**6,000**	**30,000**	**32,490**	**25,102**	**7,388**	**77**
Corporate Services Support									
Certificates - Sec 603	7,500	0	0	3,000	3,000	10,500	3,081	1,419	86
Sundry Sales & Services	5,000	0	0	(3,000)	(3,000)	2,000	569	1,431	28
Insurance Claim Recoveries	0	16,035	0	0	16,035	16,035	16,035	0	100
Legal Costs Recovered	50,000	0	20,000	0	20,000	70,000	44,640	25,360	64

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
ADMINISTRATION									
Corporate Services Support - cont									
External Audit Fees	62,220	0	0	0	0	62,220	4,343	57,877	7
Internal Audit Costs	50,000	0	0	0	0	50,000	0	50,000	0
Other Admin - Contract Services	20,000	0	30,000	15,000	45,000	65,000	18,956	46,044	29
Crown Lands - Develop P.O.M	0	59,511	0	0	59,511	59,511	0	59,511	0
Insurance									
Administration Insurance Premiums	221,950	0	0	(10,217)	(10,217)	211,733	211,733	0	100
Administration Buildings & Grounds									
Council Offices Insurances	27,740	920	0	0	920	28,660	28,660	0	100
Council Offices Electricity	38,700	(920)	0	0	(920)	37,780	16,802	20,978	44
Council Offices Repairs & Mntce	64,500	0	0	0	0	64,500	38,384	26,116	60
Information Technology									
IT - Office Equipment Maintenance	29,890	0	0	0	0	29,890	1,589	28,301	5
IT - Contractors Services	2,700	0	0	0	0	2,700	0	2,700	0
IT - Software Licences & Renewals	84,000	0	0	0	0	84,000	77,405	6,595	92
IT - Wireless Hotspot Expenses	800	0	0	0	0	800	0	800	0
IT - Website Expenses	16,900	0	0	(15,000)	(15,000)	1,900	412	1,488	22
Asset Management									
Asset Management Salaries	269,930	0	(65,000)	(80,000)	(145,000)	124,930	98,172	26,758	79
Asset - Subs & Membership	7,500	0	0	0	0	7,500	0	7,500	0
Asset Management Improvement Program	0	15,858	65,000	0	80,858	80,858	0	80,858	0
Asset - Misc Expenses	10,000	0	0	0	0	10,000	0	10,000	0
Interest									
Interest Expenses	8,475	0	0	0	0	8,475	3,398	5,077	40
Interest on Overdraft	500	0	0	0	0	500	0	500	0
Corporate Support Total =	**3,278,365**	**75,369**	**20,000**	**(305,217)**	**(209,848)**	**3,068,517**	**1,953,974**	**1,114,543**	**64**
Engineering Technical Support									
Engineering Staff Salaries	596,428	(72,000)	(56,357)	(102,453)	(230,810)	365,618	266,711	98,907	73
Engineering Housing Subsidy	26,200	0	0	0	0	26,200	17,400	8,800	66
Engineering Staff Travel Expenses	51,920	0	0	0	0	51,920	37,633	14,287	72
Eng Supervision Telephone Expenses	3,600	0	0	0	0	3,600	3,046	554	85
Engineering Printing & Stationery	12,500	0	0	0	0	12,500	8,636	3,864	69
Engineering Office Sundry Expenses	5,000	0	0	0	0	5,000	2,200	2,800	44
Engineering Equipment Mntce	10,000	0	0	0	0	10,000	3,784	6,216	38
Engineering Subs & Memberships	37,000	0	0	0	0	37,000	22,465	14,535	61
Engineering - Contract Services	35,000	126,620	98,142	(89,829)	134,933	169,933	169,933	0	100
Software Licences & Renewals	15,000	0	0	4,934	4,934	19,934	19,934	0	100
GIS General Expenses	10,000	0	0	(4,934)	(4,934)	5,066	2,126	2,940	42

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Corporate Services Support - cont									
Insurance									
Administration Sundry Income	55,700	0	0	(20,000)	(20,000)	35,700	23,854	11,846	67
Administration Buildings & Grounds									
Information Technology									
Interest									
Interest on Investments	81,270	0	0	0	0	81,270	29,591	51,679	36
Corporate Support Total =	**199,470**	**16,035**	**20,000**	**(20,000)**	**16,035**	**215,505**	**123,770**	**91,735**	**57**
Engineering Technical Support									
Flood Damage Income	0	54,620	48,142	(102,762)	0	0	0	0	0

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Stores & Depot Operations									
Storekeeper Salaries and Wages	214,000	0	0	(25,000)	(25,000)	189,000	108,065	80,935	57
Depot Insurances	10,250	121	0	0	121	10,371	10,371	0	100
Depot Electricity Charges	12,500	(121)	0	0	(121)	12,379	5,951	6,428	48
Depot Telephone & Comms Charges	4,000	0	0	0	0	4,000	2,012	1,988	50
Depot Rates & User Charges	4,965	0	0	0	0	4,965	4,357	608	88
Depot Sundry Expenses	14,500	0	0	0	0	14,500	1,913	12,587	13
Depot Operating Expenses	35,000	0	0	0	0	35,000	7,621	27,379	22
Depot Maintenance Expenses	29,000	0	0	25,000	25,000	54,000	32,078	21,922	59
Depot Cleaning Expenses	10,000	0	0	0	0	10,000	4,371	5,629	44
Depot Stores Unaccounted for	2,000	0	0	0	0	2,000	1,156	844	58
Engineering & Works Total =	**1,138,863**	**54,620**	**41,785**	**(192,282)**	**(95,877)**	**1,042,986**	**731,763**	**311,223**	**70**
Clearing Accounts									
Workforce Operations									
Corp Services Leave Entitlements	1,176,834	0	0	400,000	400,000	1,576,834	996,549	580,285	63
Corp Services Public Holidays	272,565	0	0	0	0	272,565	119,697	152,868	44
Other Miscellaneous Staff Exps	118,765	0	0	(18,162)	(18,162)	100,603	54,684	45,919	54
Employee Superannuation	824,870	0	0	0	0	824,870	497,646	327,224	60
Fringe Benefits Tax	25,000	0	0	0	0	25,000	19,410	5,590	78
Staff Training & Development - GST	218,000	0	0	0	0	218,000	61,511	156,489	28
Staff Recruitment Expenses	72,500	0	0	0	0	72,500	80,190	(7,690)	111
General Safety Expenses	50,000	0	0	0	0	50,000	17,176	32,824	34
Workers Compensation Insurance	442,580	0	0	0	0	442,580	249,056	193,524	56
Extra Clerical Assistance	5,000	0	0	0	0	5,000	0	5,000	0
Advertising - HR	40,000	0	0	10,472	10,472	50,472	50,472	0	100
Printing and Stationery - HR	7,500	0	0	0	0	7,500	3,677	3,823	49
Subscriptions and Memberships - HR	7,500	0	5,000	0	5,000	12,500	12,399	101	99
Salaries & Allowances NEI	341,939	0	0	175,000	175,000	516,939	401,717	115,222	78
WHS Other Expenses	172,510	0	0	0	0	172,510	20,867	151,643	12
Organisational Change Costs	50,000	0	0	(50,000)	(50,000)	0	0	0	0
Less - Contributions from Works									
Oncost Recoveries	(3,553,936)	0	0	500,000	500,000	(3,053,936)	(1,825,140)	(1,228,796)	60
Training Contributions	(48,180)	0	0	0	0	(48,180)	(36,135)	(12,045)	75
Employment Overheads Total =	**223,447**	**0**	**5,000**	**0**	**1,022,310**	**1,245,757**	**723,776**	**521,981**	**58**
				0					
				0					
Plant Operations				0					
Plant Running Expenses	1,436,200	0	0	100,000	100,000	1,536,200	1,326,680	209,520	86
Small Plant & Tools Expenses	21,500	0	0	0	0	21,500	8,370	13,130	39
Workshop Operations									
Workshop Salaries and Wages	22,500	0	0	0	0	22,500	17,120	5,380	76
Workshop Other Expenses	20,000	0	0	0	0	20,000	10,323	9,677	52
				0					
				0					
				0					
Plant Running Expenses Total =	**1,500,200**	**0**	**0**	**0**	**100,000**	**1,600,200**	**1,362,493**	**237,707**	**85**
				0					
Administration - Depreciation									
Depn - Admin Vehicles	34,095	0	0	(3,000)	(3,000)	31,095	23,120	7,975	74
Depn - Admin Office Equipment	47,239	0	0	0	0	47,239	33,875	13,364	72
Depn - Admin Buildings Specialised	22,890	0	0	0	0	22,890	23,946	(1,056)	105
Depn - Engineering Vehicles	877,269	0	0	0	0	877,269	643,772	233,497	73
Depn - Depot Buildings	43,031	0	0	(2,000)	(2,000)	41,031	30,868	10,163	75
Depn - Depot Other Structures	1,188	0	0	250	250	1,438	988	450	69
Administration - Depreciation Total	**1,025,712**	**0**	**0**	**(4,750)**	**(4,750)**	**1,020,962**	**756,569**	**264,393**	**74**
ADMINISTRATION TOTAL	**7,503,702**	**129,989**	**91,815**	**(517,799)**	**821,315**	**8,325,017**	**5,719,932**	**2,605,085**	**69**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
				ADMINISTRATION					
Stores & Depot Operations									
Sale of Surplus Materials	7,500	0	0	(5,000)	(5,000)	2,500	0	2,500	0
Engineering & Works Total =	**7,500**	**54,620**	**48,142**	**(107,762)**	**(5,000)**	**2,500**	**0**	**2,500**	**0**
Workforce Operations									
Contributions to Leave Entitlements	0	0	13,556	0	13,556	13,556	13,556	0	100
Grants Operating - Staff Traineeship	6,000	0	0	0	0	6,000	2,393	3,607	40
Employee Vehicle - Lease Back Income	25,550	0	0	(10,000)	(10,000)	15,550	9,381	6,169	60
Sundry Income - Jury Service	750	0	0	0	0	750	0	750	0
Employment Overheads Total =	**32,300**	**0**	**13,556**	**(10,000)**	**3,556**	**35,856**	**25,330**	**10,526**	**71**
Plant Operations									
Diesel Fuel Rebate Tax Credits	100,000	0	0	0	0	100,000	72,649	27,151	73
Sundry Plant Income	10,000	0	0	0	0	10,000	3,195	6,805	32
Plant Hire Income Charged to Works	2,812,590	0	0	(200,000)	(200,000)	2,612,590	1,882,755	729,835	72
Private Works Sundry Income	3,000	7,000	0	0	7,000	10,000	4,108	5,900	41
Plant Running Expenses Total	**2,925,590**	**7,000**	**0**	**(200,000)**	**(193,000)**	**2,732,590**	**1,962,899**	**769,691**	**72**
ADMINISTRATION TOTAL	**11,069,954**	**(1,234,142)**	**144,623**	**2,041,012**	**951,493**	**12,021,447**	**10,716,000**	**1,305,447**	**89**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
PUBLIC ORDER & SAFETY									
Fire Services									
Cont. to Fire Board	24,030	0	0	0	0	24,030	15,534	8,496	65
Rural Fire Services									
Coonamble Contributions (Zone)	126,665	0	0	0	0	126,665	94,998	31,667	75
Other Member Contributions	401,105	0	0	0	0	401,105	300,829	100,276	75
RFS Non Reimbursables	25,000	0	0	0	0	25,000	21,701	3,299	87
Private Works Hazard Reduction	41,000	49,500	0	0	49,500	90,500	60,154	30,346	66
Fire Protection Total =	**617,800**	**49,500**	**0**	**0**	**49,500**	**667,300**	**493,216**	**174,084**	**74**
Emergency Services									
Contributions to Emergency Services	8,350	(2,550)	0	0	(2,550)	5,800	4,350	1,450	75
SES Operating Expenses	7,500	2,550	0		2,550	10,050	9,041	1,009	90
Emergency Services Total =	**15,850**	**0**	**0**	**0**	**0**	**15,850**	**13,391**	**2,459**	**84**
Animal Control Services									
Animal Control Ranger Salaries	98,140	0	0	(14,000)	(14,000)	84,140	39,019	45,121	46
Animal Control Telephone Expenses	1,020	0	0	0	0	1,020	870	150	85
Other Animal General Expenses	7,570	0	0	0	0	7,570	6,437	1,133	85
Impounding & Pound Expenses	60,000	0	0	(10,000)	(10,000)	50,000	36,732	13,268	73
Animal Control Total =	**166,730**	**0**	**0**	**(24,000)**	**(24,000)**	**142,730**	**83,058**	**59,672**	**58**
Other Public Order & Safety									
Security Cameras Insurance	1,120	82	0	0	82	1,202	1,202	0	100
Security Camera Electricity Charges	1,580	0	0	0	0	1,580	689	891	44
Security Cameras Repairs & Mntce	7,500	0	0	(200)	(200)	7,300	2,018	5,282	28
Public Defibrillators Repair & Mntce	0	0	0	200	200	200	116	84	58
Other Public Order & Safety	**10,200**	**82**	**0**	**0**	**82**	**10,282**	**4,025**	**6,257**	**39**
Public Order & Safety - Depreciation									
Depn - Plant & Equipment	2,047	0	0	0	0	2,047	1,537	510	75
Depn - Buildings Specialised	61,719	0	0	10,000	10,000	71,719	53,271	18,448	74
Public Order & Safety - Depreciation	**63,766**	**0**	**0**	**10,000**	**10,000**	**73,766**	**54,808**	**18,958**	**74**
PUBLIC ORDER & SAFETY TOTAL	**874,346**	**49,582**	**0**	**(14,000)**	**35,582**	**909,928**	**648,498**	**261,430**	**71**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Fire Services									
Fire Services									
Other Revenue - Member Contributions	401,105	0	0	0	0	401,105	300,829	100,276	75
Private Works Income Hazard Reduction	41,000	49,500	0	0	49,500	90,500	60,154	30,346	66
Fire Protection Total =	**442,105**	**49,500**	**0**	**0**	**49,500**	**491,605**	**360,983**	**130,622**	**73**
Emergency Services									
Emergency Services									
Emergency Services Total =	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Animal Control Services									
Animal Regulatory Fees & Fines	26,000	0	0	(10,000)	(10,000)	16,000	14,800	1,200	93
Impounding Fees & Charges	5,000	0	0	(4,000)	(4,000)	1,000	62	938	6
Animal Control - Sundry Sales	250	0	0	0	0	250	56	194	22
Animal Control Total =	**31,250**	**0**	**0**	**(14,000)**	**(14,000)**	**17,250**	**14,918**	**2,332**	**86**
Other Public Order & Safety									
Other Public Order & Safety	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
PUBLIC ORDER & SAFETY TOTAL	**473,355**	**49,500**	**0**	**(14,000)**	**35,500**	**508,855**	**375,901**	**132,954**	**74**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND	INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
										HEALTH SERVICES									
Health Administration										**Health Administration**									
Health Salaries & Allowances	242,120	(110,000)	(49,000)	0	(159,000)	83,120	21,238	61,882	26	Health Licences & Inspection Fees	3,510	0	0	(1,000)	(1,000)	2,510	2,002	508	80
Housing Subsidy - Health	10,400	0	0	(10,400)	(10,400)	0	0	0	0										
Health Staff Travelling Expenses	20,000	(10,000)	0	(10,000)	(20,000)	0	0	0	0										
Health Sundry Expenses	10,000	0	0	0	0	10,000	206	9,794	2										
Health - Contract Services	30,000	60,000	40,000	10,000	110,000	140,000	80,111	59,889	57										
Admin. & Inspection Total	**312,520**	**(60,000)**	**(9,000)**	**(10,400)**	**(79,400)**	**233,120**	**101,555**	**131,565**	**44**	**Admin. & Inspection Total**	**3,510**	**0**	**0**	**(1,000)**	**(1,000)**	**2,510**	**2,002**	**508**	**80**
Medical & Health Services										**Medical & Health Services**									
Medical Housing - Insurance Premium	6,430	218	0	0	218	6,648	6,648	0	100	Health Services Rentals	10,040	0	0	0	0	10,040	8,364	1,676	83
Medical Housing - Rates & Charges	3,800	0	0	0	0	3,800	1,884	1,916	50										
Medical Housing - Repairs & Mntce	16,000	0	0	0	0	16,000	4,601	11,399	29										
Total Medical & Health Services	**26,230**	**218**	**0**	**0**	**218**	**26,448**	**13,133**	**13,315**	**50**	**Total Medical & Health Services**	**10,040**	**0**	**0**	**0**	**0**	**10,040**	**8,364**	**1,676**	**83**
Health Services Depreciation																			
Depn - Health Plant & Equipment	0	0	0	4,000	0	0	3,039	(3,039)	0										
Depn - Buildings Non Specialised	7,489	0	0	0	0	7,489	5,605	1,884	75										
Health Depreciation Total =	**7,489**	**0**	**0**	**0**	**0**	**7,489**	**5,605**	**1,884**	**75**	**Health Depreciation Total =**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
HEALTH TOTAL	**346,239**	**(59,782)**	**(9,000)**	**(10,400)**	**(79,182)**	**267,057**	**120,293**	**146,764**	**45**	**HEALTH TOTAL**	**13,550**	**0**	**0**	**(1,000)**	**(1,000)**	**12,550**	**10,366**	**2,184**	**83**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Noxious Plants & Animals									
Contributions and Donations - CMCC	113,500	0	0	0	0	113,500	112,839	661	99
Pest Control Expenses	7,830	0	0	0	0	7,830	4,420	3,410	56
Admin. & Inspection Total	**121,330**	**0**	**0**	**0**	**0**	**121,330**	**117,259**	**4,071**	**97**
Other Environmental Services									
Environmental - Other Expenses	5,200	0	0	0	0	5,200	3,380	1,820	65
Subs & Membership- Environ Services	3,565	0	0	0	0	3,565	3,311	254	93
Flood Mitigation									
Levee Banks Maintenance Expenses	15,000	0	0	0	0	15,000	10,605	4,395	71
Flood Mitigation - Contract Services	5,000	0	6,357	0	6,357	11,357	11,357	0	100
								0	0
Other Environmental Protection Total	**28,765**	**0**	**6,357**	**0**	**6,357**	**35,122**	**28,653**	**6,469**	**82**
Solid Waste Management - Collection									
Contractors Solid Waste Collections	129,945	0	0	0	0	129,945	78,576	51,369	60
Bulk Waste - Kerbside Collection	60,000	0	0	0	0	60,000	0	60,000	0
Solid Waste Management - Disposal									
Waste Facility (Tip) Insurance	1,790	5,510	0	0	5,510	7,300	7,300	0	100
Electricity - Waste Depot	1,500	0	0	0	0	1,500	779	721	52
Telephone & Comms - Waste Depot	600	0	0	0	0	600	466	134	78
Waste Depots - Rates & Charges	410	0	0	0	0	410	406	4	99
General Expenses - Waste Disposal	25,000	0	0	0	0	25,000	15,704	9,296	63
Contractors - Waste Depot Operations	177,870	(5,510)	0	0	(5,510)	172,360	136,862	35,498	79
Waste Buildings Maintenance	5,000	0	0	0	0	5,000	0	5,000	0
Clean up of Old Tip Facility - Coonamble	75,000	0	0	0	0	75,000	0	75,000	0
Garbage Disposal Total =	**477,115**	**0**	**0**	**0**	**0**	**477,115**	**240,093**	**237,022**	**50**
Street Cleaning									
General Expenses - Street Cleaning	271,050	0		0	0	271,050	179,063	91,987	66
Street Cleaning Total =	**271,050**	**0**	**0**	**0**	**0**	**271,050**	**179,063**	**91,987**	**66**
STORMWATER / URBAN DRAINAGE									
Stormwater Management									
Stormwater Drainage Maintenance	10,000	0	0	0	0	10,000	3,613	6,387	36
Stormwater/Urban Drainage Total =	**10,000**	**0**	**0**	**0**	**0**	**10,000**	**3,613**	**6,387**	**36**
Environmental Services Depreciation									
Depn - Buildings Specialised	5,360	0	0	0	0	5,360	4,151	1,209	77
Depn - Other Structures	7,462	0	11,672	0	11,672	19,134	14,247	4,887	74
Depn - Storm Water Drainage	158,035	0	0	0	0	158,035	120,174	37,861	76
Environmental Depreciation Total =	**170,857**	**0**	**11,672**	**0**	**11,672**	**182,529**	**138,572**	**43,957**	**76**
EVNVIRONMET TOTAL	**1,079,117**	**0**	**18,029**	**0**	**18,029**	**1,097,146**	**707,253**	**389,893**	**64**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
ENVIRONMENT									
Noxious Plants & Animals									
Admin. & Inspection Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Other Environmental Services									
Other Revenues - Env Services GST	0	1,720	0	0	1,720	1,720	1,720	0	100
FLOOD MITIGATION									
Environmental Protection Total =	**0**	**1,720**	**0**	**0**	**1,720**	**1,720**	**1,720**	**0**	**100**
SOLID WASTE MANAGEMENT									
Domestic Waste Annual Charges	479,377	0	0	(1,163)	(1,163)	478,214	478,214	0	100
DWM Extra Charges	5,985	0	0	0	0	5,985	4,740	1,245	79
Less: Pension Write Off	(23,740)	0	21,841	(1)	21,840	(1,900)	(1,900)	0	100
Pensioner Subsidy	13,180	0	(12,136)	0	(12,136)	1,044	1,044	0	100
Solid Waste Management - Disposal									
Garbage Disposal Total =	**474,802**	**0**	**9,705**	**(1,164)**	**8,541**	**483,343**	**482,098**	**1,245**	**100**
Street Cleaning									
Street Cleaning Total =	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
STORMWATER / URBAN DRAINAGE									
Stormwater Management									
Drainage Diagram Fees - GST Free	250	0	0	0	0	250	240	10	96
Stormwater/Urban Drainage Total =	**250**	**0**	**0**	**0**	**0**	**250**	**240**	**10**	**96**
Environmental Depreciation Total =	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
EVNVIRONMET TOTAL	**475,052**	**1,720**	**9,705**	**(1,164)**	**10,261**	**485,313**	**484,058**	**1,255**	**100**

COMMUNITY SERVICES & EDUCATION

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Education									
Contributions- Coonamble Scholarship	3,000	0	0	0	0	3,000	3,000	0	100
Education Total	**3,000**	**0**	**0**	**0**	**0**	**3,000**	**3,000**	**0**	**100**
Aged & Disabled									
General Expenses - Aged & Disabled	12,000	0	0	0	0	12,000	1,079	10,921	9
Aged & Disabled Total	**12,000**	**0**	**0**	**0**	**0**	**12,000**	**1,079**	**10,921**	**9**
Children & Youth Services									
Salaries and Wages - Youth Services	86,610	0	0	0	0	86,610	37,962	48,648	44
Youth Centre Insurance	3,710	0	0	0	0	3,710	3,116	594	84
Youth Services Telephone Expenses	500	0	0	0	0	500	435	65	87
Rates Charges Gulargambone Youth Centre	1,710	0	0	0	0	1,710	868	842	51
General Expenses - Youth Programs	58,000	0	0	10,000	10,000	68,000	22,479	45,521	33
Youth Service - General Expenses	15,000	0	0	0	0	15,000	446	14,554	3
Repairs & Mntce - Gular Youth Centre	10,000	0	0	0	0	10,000	1,148	8,852	11
Cleaning - Gular Youth Centre	8,000	0	0	0	0	8,000	0	8,000	0
Grant Expenditure - TARP Youth Services	0	58,000	0	0	58,000	58,000	910	57,090	2
Grant Funded Program - Youth Council	0	55,000	0	0	55,000	55,000	0	55,000	0
Children & Youth Services Total	**183,530**	**113,000**	**0**	**10,000**	**123,000**	**306,530**	**67,364**	**239,166**	**22**
Other Community Services									
Community Services - Contract Services	20,000	0	30,000		30,000	50,000	0	50,000	0
Community Services - Wages	242,091	0	(30,000)	(201,615)	(231,615)	10,476	10,476	0	100
Aged & Disabled Total	**262,091**	**0**	**0**	**(201,615)**	**(201,615)**	**60,476**	**10,476**	**50,000**	**17**
Community Services - Depreciation									
Depn - Buildings Specialised	17,861	0	0	0	0	17,861	12,732	5,129	71
Community Services - Depreciation	**17,861**	**0**	**0**	**0**	**0**	**17,861**	**12,732**	**5,129**	**71**
COMMUNITY & EDUCATION SERVICES TOTAL	**478,482**	**113,000**	**0**	**(191,615)**	**(78,615)**	**399,867**	**94,651**	**305,216**	**24**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Education									
Education Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Aged & Disabled									
Aged & Disabled Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Children & Youth Services									
Sundry Income - Youth Services	1,000	0	0	0	0	1,000	0	1,000	
Grants - Youth Services	2,000	0	0	0	0	2,000	0	2,000	
Grants - Youth Week	0	0	0	3,313	3,313	3,313	3,313	0	10
Grant Funds - Summer Fun	0	0	0	10,000	10,000	10,000	10,000	0	10
Grant Income - Tarp Programs	0	58,000	0	0	58,000	58,000	0	58,000	
Grants - Youth Council	0	10,539	0	0	10,539	10,539	0	10,539	
Children & Youth Services Total	**3,000**	**68,539**	**0**	**13,313**	**81,852**	**84,852**	**13,313**	**71,539**	**1**
Other Community Services									
Aged & Disabled Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Community Services - Depreciation									
Community Services - Depreciatio	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
COMMUNITY & EDUCATION SE	**3,000**	**68,539**	**0**	**13,313**	**81,852**	**84,852**	**13,313**	**71,539**	**1**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
HOUSING & COMMUNITY SERVICES									
Council Housing									
Council Housing Insurance	10,100	287	0	0	287	10,387	10,387	0	100
Council Housing Rates & Charges	23,890	0	0	0	0	23,890	13,172	10,718	55
Council Housing Maintenance Expenses	45,000	0	0	0	0	45,000	16,777	28,223	37
Council Housing Total =	**78,990**	**287**	**0**	**0**	**287**	**79,277**	**40,336**	**38,941**	**51**
Public Cemeteries									
Cemeteries Rates & User Charges	14,495	0	0	0	0	14,495	8,418	6,077	58
Cemeteries Maintenance Expenses	117,500	0	0	0	0	117,500	92,373	25,127	79
Public Cemeteries Total =	**131,995**	**0**	**0**	**0**	**0**	**131,995**	**100,791**	**31,204**	**76**
Public Conveniences									
Public Conveniences Insurance	6,700	234	0	0	234	6,934	6,934	0	100
Public Conveniences Maintenance	106,500	(234)	0	0	(234)	106,266	82,218	24,048	77
Public Conveniences Total =	**113,200**	**0**	**0**	**0**	**0**	**113,200**	**89,152**	**24,048**	**79**
Street Lighting									
Street Lighting Electricity Charges	100,000	0	0	0	0	100,000	77,185	22,815	77
Street Lighting Maintenance	5,000	0	0	0	0	5,000	1,337	3,663	27
Street Lighting Total =	**105,000**	**0**	**0**	**0**	**0**	**105,000**	**78,522**	**26,478**	**75**
Town Planning									
Town Planning - Contract Services	7,500	50,000	0	(8,910)	41,090	48,590	38,227	10,363	79
Town Planning legal Expenses	10,000	0	15,000	0	15,000	25,000	8,239	16,761	33
DPIE - Planning Portal awareness Program	0	22,920	0	8,910	31,830	31,830	29,223	2,607	92
Town Planning - Sundry expenses	0	0	0	2,000	2,000	2,000	1,295	705	65
Town Planning Total =	**17,500**	**72,920**	**15,000**	**2,000**	**89,920**	**107,420**	**76,984**	**30,436**	**72**
Housing & Community Depreciation									
Depn - Buildings Specialised	10,345	0	0	1,500	1,500	11,845	8,936	2,909	75
Depn - Buildings Non Specialised	15,484	0	0	1,000	1,000	16,484	11,648	4,836	71
Depn - Other Structures	24,101	0	0	5,000	5,000	29,101	21,829	7,272	75
Total Housing & Community Depn	**49,930**	**0**	**0**	**7,500**	**7,500**	**57,430**	**42,413**	**15,017**	**74**
HOUSING & COMMUNITY AMENITIES TOTAL	**496,615**	**73,207**	**15,000**	**9,500**	**97,707**	**594,322**	**428,198**	**166,124**	**72**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Council Housing									
Council Housing Rental Income	45,240	0	0	0	0	45,240	33,835	11,405	7
Council Housing Total =	**45,240**	**0**	**0**	**0**	**0**	**45,240**	**33,835**	**11,405**	**7**
Public Cemeteries									
Cemetery Fees	81,820	0	0	0	0	81,820	60,067	21,753	7
Public Cemeteries Total =	**81,820**	**0**	**0**	**0**	**0**	**81,820**	**60,067**	**21,753**	**7**
Public Conveniences									
Public Conveniences Total =	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
Street Lighting									
Street Lighting Subsidy	39,000	0	0	0	0	39,000	0	39,000	
Street Lighting Total =	**39,000**	**0**	**0**	**0**	**0**	**39,000**	**0**	**39,000**	
Town Planning									
Development Application Fees	20,000	0	5,000	1,000	6,000	26,000	21,087	4,913	8
Subdivision Fees	2,000	0	0	(1,000)	(1,000)	1,000	790	210	7
Certificates Sec 149	12,500	0	0	1,000	1,000	13,500	13,109	391	9
Certificates Sec 735A O/S Notices	2,000	0	1,000	1,000	2,000	4,000	3,003	997	7
Town Planning Sundry Income	500	0	0	0	0	500	236	264	4
Town Planning Total =	**37,000**	**0**	**6,000**	**2,000**	**8,000**	**45,000**	**38,225**	**6,775**	**3**
HOUSING & COMMUNITY AMENITIES TOTAL	**203,060**	**0**	**6,000**	**2,000**	**8,000**	**211,060**	**132,127**	**78,933**	**6**

WATER SUPPLY OPERATIONS

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Coonamble Water Operations									
Insurance Coonamble Water Supply	29,060	3,191	0	0	3,191	32,251	32,251	0	100
Electricity - Coonamble Water Supply	123,310	0	0	(10,000)	(10,000)	113,310	56,053	57,257	49
Coonamble Wtr Cont to Training Costs	20,360	0	0	0	0	20,360	15,270	5,090	75
Telephone & Comms - Coonamble Water	2,150	0	0	0	0	2,150	1,347	803	63
Rates & Charges Coonamble Water	2,120	0	1,282	0	1,282	3,402	1,524	1,878	45
Water Treatment & Misc Expenses	294,440	0	0	(40,000)	(40,000)	254,440	150,220	104,220	59
Repairs & Mntce Coonamble Water	481,720	0	0	(50,000)	(50,000)	431,720	243,404	188,316	56
Coonamble Water - Contract Services	38,440	0	0	0	0	38,440	0	38,440	0
Coonamble Water Meter Reading	24,040	0	0	(3,000)	(3,000)	21,040	13,454	7,586	64
Administration - Engineering	86,330	0	0	(20,000)	(20,000)	66,330	33,807	32,523	51
Development of IWCM Coonamble Shire Council	0	269,700	0	0	269,700	269,700	43,902	225,798	16
Depreciation - Coonamble Water	316,055	0	0	0	0	316,055	237,041	79,014	75
Total Coonamble Water Operations	**1,418,025**	**272,891**	**1,282**	**(123,000)**	**151,173**	**1,569,198**	**828,273**	**740,925**	**53**
Quambone Water Operations									
Insurance Quambone Water Supply	220	17	0	0	17	237	237	0	100
Electricity - Quambone Water Supply	5,000	0	0	(2,000)	(2,000)	3,000	1,649	1,351	55
Other Expenses Quambone Water	15,810	0	0	0	0	15,810	13,310	2,500	84
Repairs & Mntce Quambone Water	59,780	0	0	0	0	59,780	14,194	45,586	24
Quambone Water Meter Reading	3,470	0	0	0	0	3,470	811	2,659	23
Depreciation - Quambone Water	18,189	0	0	0	0	18,189	13,642	4,547	75
Total Quambone Water Operations	**102,469**	**17**	**0**	**(2,000)**	**(1,983)**	**100,486**	**43,843**	**56,643**	**44**
Gulargambone Water									
Insurance Gular Water Supply	3,570	0	0	0	0	3,570	1,290	2,280	36
Electricity - Gular Water Supply	32,390	0	0	(10,000)	(10,000)	22,390	9,105	13,285	41
Gular Wtr Cont to Training Costs	2,770	0	0	0	0	2,770	2,078	693	75
Other Expenses Gular Water	24,620	0	0	0	0	24,620	16,983	7,637	69
Repairs & Mntce Gular Water	77,970	0	0	0	0	77,970	34,777	43,193	45
Gular Water Meter Reading	3,390	0	0	0	0	3,390	957	2,433	28
Depreciation - Gulargambone Water	53,434	0	0	0	0	53,434	40,076	13,359	75
Total Gulargambone Water Operations	**198,144**	**0**	**0**	**(10,000)**	**(10,000)**	**188,144**	**105,265**	**82,879**	**56**
WATER SUPPLY TOTAL	**1,718,638**	**272,908**	**1,282**	**(135,000)**	**139,190**	**1,857,828**	**977,381**	**880,447**	**53**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Coonamble Water Operations									
Annual Charges Coonamble Water Access	608,417	19,490	0	0	19,490	627,907	627,907	0	100
Less: Pension Rebate Coonamble	(18,170)	510	0	(175)	335	(17,835)	(17,835)	0	100
Coonamble Water Extra Charges	12,500	0	0	0	0	12,500	9,080	3,420	73
Coonamble Water Connection Fees	2,000	0	0	0	0	2,000	1,595	405	80
Coonamble Water User Pays Water	886,130	0	0	(100,000)	(100,000)	786,130	543,629	242,501	69
Sundry Sales - Coonamble Water	15,500	0	0	0	0	15,500	4,444	11,056	29
Grant Op (State) Cmble Wtr Pens Subs	9,810	0	782	0	782	10,592	9,003	1,589	85
Insurance Claim - Coonamble WTP	0	0	0	0	0	0	0	0	0
Interest on Invests Coonamble Water	7,450	0	0	0	0	7,450	3,902	3,548	52
Grant Funds - Develop IWCM	0	242,730	0	0	242,730	242,730	42,682	200,048	18
Total Coonamble Water Operations	**1,523,637**	**262,730**	**782**	**(100,175)**	**163,337**	**1,686,974**	**1,224,407**	**462,567**	**73**
Quambone Water Operations									
Annual Charges Quambone Water Access	47,570	470	0	0	470	48,040	48,040	0	100
Less: Pensioner Subsidy - Quambone	(700)	(262)	0	(2)	(264)	(964)	(964)	0	100
Quambone Water Extra Charges	500	0	500	0	500	1,000	848	152	85
Quambone Water User Pays Water	28,200	0	0	(10,000)	(10,000)	18,200	9,925	8,275	55
Sundry Sales - Q'Bone Water	300	0	0	1,960	1,960	2,260	2,207	53	98
Total Coonamble Water Operations	**75,870**	**208**	**500**	**(8,042)**	**(7,334)**	**68,536**	**60,056**	**8,480**	**88**
Gulargambone Water									
Annual Charges Gular Water Access	164,540	470	0	0	470	165,010	165,010	0	100
Less: Pension Rebate	(3,330)	399	0	(88)	311	(3,019)	(3,019)	0	100
Gular Water Extra Charges	3,000	0	0	0	0	3,000	2,646	354	88
Gular Water User Pays Water	104,360	0	0	(20,000)	(20,000)	84,360	52,850	31,510	63
Sundry Sales - Gular Water	250	0	0	0	0	250	176	74	70
Grant Op (State) Gular Water Pens Subs	1,800	0	0	0	0	1,800	1,660	140	92
Interest on Invests Gular Water	3,240	0	0	0	0	3,240	0	3,240	0
Total Coonamble Water Operations	**273,860**	**869**	**0**	**(20,088)**	**(19,219)**	**254,641**	**219,323**	**35,318**	**86**
WATER SUPPLY TOTAL	**1,873,367**	**263,807**	**1,282**	**(128,305)**	**136,784**	**2,010,151**	**1,503,786**	**506,365**	**75**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
SEWERAGE SERVICES OPERATIONS									
Coonamble Sewerage Operations									
Insurance - Coonamble Sewer	1,060	(272)	0	0	(272)	788	788	0	100
Electricity - Coonamble Sewer	32,500	0	20,000	0	20,000	52,500	37,968	14,532	72
Telephone & Comms - Coonamble Sewer	1,840	0	0	0	0	1,840	1,626	214	88
Coonamble Sewer Cont to Training	18,480	0	0	0	0	18,480	13,860	4,620	75
Rates & User Charge Coonamble Sewer	21,630	0	0	0	0	21,630	10,026	11,604	46
Other Expenses - Coonamble Sewer	9,750	0	0	0	0	9,750	8,373	1,377	86
Repairs & Mntce - Coonamble Sewer	418,310	0	(6,000)	(60,000)	(66,000)	352,310	232,531	119,779	66
Coonamble Sewer - Contract Services	52,500	0	0	0	0	52,500	1,220	51,280	2
Administration - Engineering	58,560	0	0	20,000	20,000	78,560	48,261	30,299	61
Depreciation - Coonamble Sewerage Services	259,564	0	0	0	0	259,564	194,673	64,891	75
Total Coonamble Operations	**874,194**	**(272)**	**14,000**	**(40,000)**	**(26,272)**	**847,922**	**549,326**	**298,596**	**65**
Gulargambone Sewerage Operations									
Insurance - Gular Sewer	870	319	0	0	319	1,189	1,189	0	100
Electricity - Gular Sewer	11,000	0	(4,000)	2,000	(2,000)	9,000	6,439	2,561	72
Gular Sewer Cont to Training	6,570	0	0	0	0	6,570	4,928	1,643	75
Other Expenses - Gular Sewer	3,750	0	0	0	0	3,750	2,153	1,597	57
Repairs & Mntce - Gular Sewer	141,220	0	0	(15,000)	(15,000)	126,220	55,435	70,785	44
Depreciation - Gulargambone Sewerage Services	49,345	0	0	0	0	49,345	37,009	12,336	75
TOTAL SEWERAGE SERVICES	**212,755**	**319**	**(4,000)**	**(13,000)**	**(16,681)**	**196,074**	**107,152**	**88,922**	**55**
SEWERAGE SERVICES OPERATIONS TOTAL	**1,086,949**	**47**	**10,000**	**(53,000)**	**(42,953)**	**1,043,996**	**656,478**	**387,518**	**63**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Coonamble Sewerage Operations									
Annual Charges Coonamble Sewer Access	649,025	8,550	0	(810)	7,740	656,765	656,765	0	100
Less: Pension Rebate	(8,080)	(6,572)	0	0	(6,572)	(14,652)	(14,652)	0	100
Coonamble Sewer Extra Charges	4,900	0	2,000	0	2,000	6,900	5,269	1,631	76
Coonamble Sewer - Connection Fees	1,500	0	0	0	0	1,500	0	1,500	0
Coonamble Sewer User Pays Charges	168,930	0	0	(50,000)	(50,000)	118,930	37,306	81,624	31
Interest on Invests Coonamble Sewer	11,000	0	0	0	0	11,000	4,407	6,593	40
Sundry Sales - Coonamble Sewer	3,750	0	1,862	0	1,862	5,612	4,936	676	88
Grant Op (State) Cmble Swr Pens Subs	4,360	0	3,831	0	3,831	8,191	8,191	0	100
TOTAL SEWERAGE SERVICES	**835,385**	**1,978**	**7,693**	**(50,810)**	**(41,139)**	**794,246**	**702,222**	**92,024**	**88**
Gulargambone Sewerage Operations									
Annual Charges Gular Sewer Access	151,240	(5,605)	0	0	(5,605)	145,635	145,635	0	100
Less: Pension Rebate	(2,020)	(1,644)	(263)	0	(1,907)	(3,927)	(3,927)	0	100
Gular Sewer Extra Charges	2,410	0	1,500	0	1,500	3,910	2,651	1,259	68
Gular Sewer - Connection Fees	250	0	0	0	0	250	0	250	0
Gular Sewer User Pays Charges	31,450	0	0	(10,000)	(10,000)	21,450	6,657	14,793	31
Interest on Invests Gular Sewer	4,600	0	0	0	0	4,600	1,889	2,711	41
Grant Op (State) Gular Sewer Pens Subs	1,090	0	1,070	0	1,070	2,160	2,160	0	100
Sundry Sales - Gulargambone Sewer	600	0	0	0	0	600	469	131	78
TOTAL SEWERAGE SERVICES	**189,620**	**(7,249)**	**2,307**	**(10,000)**	**(14,942)**	**174,678**	**155,534**	**19,144**	**89**
SEWERAGE SERVICES OPERATIONS TOTAL	**1,025,005**	**(5,271)**	**10,000**	**(60,810)**	**(56,081)**	**968,924**	**857,756**	**111,168**	**89**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
RECREATION & CULTURE									
PUBLIC LIBRARIES									
Library Staff Salaries & Allowances	146,010	0	(9,330)	(30,000)	(39,330)	106,680	80,157	26,523	75
Library Staff Travel Expenses	1,970	0	0	0	0	1,970	414	1,556	21
Insurance - Library	12,340	397	0	0	397	12,737	12,737	0	100
Electricity - Library	10,000	(397)	0	0	(397)	9,603	6,106	3,497	64
Library Telephone & Comms Charges	4,800	0	0	0	0	4,800	2,948	1,852	61
Contributions - North West Library	60,675	0	0	3,030	3,030	63,705	63,705	0	100
Rates & User Charges - Libraries	3,890	0	0	0	0	3,890	3,263	627	84
Printing and Stationary - Libraries	6,320	0	0	0	0	6,320	4,181	2,139	66
Library Postage	2,000	0	0	0	0	2,000	326	1,674	16
General Exps - No GST	1,000	0	0	0	0	1,000	0	1,000	0
General Expenses - Library	5,600	0	0	0	0	5,600	1,906	3,694	34
Repairs and Mntce - Libraries	18,775	0	0	0	0	18,775	9,060	9,715	48
Subscriptions and M'ships & Licences	1,000	0	0	70	70	1,070	1,070	0	100
Library - Contract Services	22,340	0	0	0	0	22,340	18,052	4,288	81
LSP Grant Expenditure - Library	10,000	0	(6,304)	2,039	(4,265)	5,735	5,735	0	100
Public Libraries Total =	**306,720**	**0**	**(15,634)**	**(24,861)**	**(40,495)**	**266,225**	**209,660**	**56,565**	**79**
Museums Operations									
Insurance - Museum	4,600	143	0	0	143	4,743	4,743	0	100
Electricity - Museum	2,410	(143)	0	(1,000)	(1,143)	1,267	649	618	51
Telephone & Comms - Museum	500	0	0	0	0	500	133	367	27
Rates & User Charges - Museum	1,000	0	0	0	0	1,000	597	403	60
Operations & Maintenance - Museum	12,500	0	1,249	0	1,249	13,749	6,193	7,556	45
Museum Total =	**21,010**	**0**	**1,249**	**(1,000)**	**249**	**21,259**	**12,315**	**8,944**	**58**
Public Hall Operations									
Insurance - Public Halls	3,830	0	131	0	131	3,961	3,961	0	100
Electricity - Public Halls	2,000	0	(131)	0	(131)	1,869	322	1,547	17
Repairs & Maintenance - Public Halls	27,500	0	0	0	0	27,500	2,510	24,990	9
Public Halls Total =	**33,330**	**0**	**0**	**0**	**0**	**33,330**	**6,793**	**26,537**	**20**
Other Cultural Services									
Contributions - Arts Council	10,000	0	907	0	907	10,907	10,907	0	100
General Exps - Other Cultural Services	2,000	0	0	0	0	2,000	1,413	587	71
Other Cultural Services Total =	**12,000**	**0**	**907**	**0**	**907**	**12,907**	**12,320**	**587**	**95**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
PUBLIC LIBRARIES									
Fees General - Library User Fees	260	0	0	0	0	260	0	260	0
Library Fines GST Free	260	0	0	0	0	260	0	260	0
Sundry Sales - Library	740	0	0	0	0	740	217	523	29
Grant Op (State) - Per Capita Grant	75,270	0	(2,243)	0	(2,243)	73,027	73,027	0	100
Public Libraries Total =	**76,530**	**0**	**(2,243)**	**0**	**(2,243)**	**74,287**	**73,244**	**1,043**	**98**
Museums Operations									
Sundry Sales & Services	200	0	0	0	0	200	0	200	0
Grant Income - Volunteer Grant	0	1,249	0	0	1,249	1,249	1,249	0	100
Museum Total =	**200**	**1,249**	**0**	**0**	**1,249**	**1,449**	**1,249**	**200**	**86**
PUBLIC HALLS									
Public Halls Total =	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Other Cultural Services									
Other Cultural Services Total =	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
RECREATION & CULTURE									
Sporting Grounds Operations									
Electricity - Sporting Grounds	13,000	0	0	0	0	13,000	5,355	6,645	49
Rates & User Charges Sports Grounds	57,500	0	0	0	0	57,500	18,303	39,197	32
Repairs & Mntce - Sporting Grounds	130,000	0	0	0	0	130,000	58,672	71,328	45
Sportsground - Specific Works Power Upgrade	60,000	0	0	0	0	60,000	57,311	2,689	96
Sporting Grounds Total =	**260,500**	**0**	**0**	**0**	**0**	**260,500**	**140,641**	**119,859**	**54**
Swimming Pools									
Salaries and Wages- Swimming Pool	136,470	0	10,000	3,882	13,882	150,352	150,352	0	100
Insurance - Swimming Pools	30,330	1,036	0	0	1,036	31,366	31,366	0	100
Electricity - Swimming Pools	44,960	0	0	0	0	44,960	31,786	13,174	71
Telephones - Swimming Pools	1,500	0	0	0	0	1,500	633	867	42
Rates & User Charges - Swim Pools	43,830	0	0	0	0	43,830	33,033	10,797	75
Pool- EPA Licence Fees	2,500	0	0	0	0	2,500	2,119	381	85
Operating Costs - Swimming Pools Kiosk	15,000	0	(5,000)	(10,000)	(15,000)	0	0	0	0
Repairs & Mntce - Swimming Pools	218,600	(1,036)	0	10,000	8,964	227,564	144,286	83,278	63
Swimming Pools Total =	**493,190**	**0**	**5,000**	**3,882**	**8,882**	**502,072**	**393,575**	**108,497**	**78**
Parks & Gardens Operations									
Insurance & Electricity- Parks and Gardens	9,655	0	1,350	0	1,350	11,005	10,079	926	92
Rates & User Chgs - Parks & Gardens	78,740	0	0	0	0	78,740	43,195	35,545	55
Repairs & Mntce - Parks & Gardens	251,620	0	0	25,000	25,000	276,620	228,010	48,610	82
Repairs & Mntce - Gulargambone River Walk	5,600	0	0	0	0	5,600	0	5,600	0
Parks & Gardens Total =	**345,615**	**0**	**1,350**	**25,000**	**26,350**	**371,965**	**281,284**	**90,681**	**76**
Showground Operations									
Insurance - Showground	13,810	475	0	130	605	14,415	14,415	0	100
Electricity - Showground	13,000	0	0	0	0	13,000	6,871	6,129	53
Rates & User Chgs - Showgrounds	18,920	0	0	0	0	18,920	15,155	3,765	80
General Exps - Event Preparation	20,000	0	0	(130)	(130)	19,870	2,750	17,120	14
Showground - Replacement of Tables & Chairs	25,000	0	(1,288)	(23,712)	(25,000)	0	0	0	0
Repairs & Maintenance - Showground	101,780	0	1,288	0	1,288	103,068	71,496	31,572	69
Rodeo Arena/Showground Total =	**192,510**	**475**	**0**	**(23,712)**	**(23,237)**	**169,273**	**110,687**	**58,586**	**65**
Other Sport & Recreation									
Insurance - Other Sport and Rec	14,720	507	0	0	507	15,227	15,227	0	100
Electricity - Other Sport and Rec	800	0	0	0	0	800	328	472	41
Contributions - Coonamble Racecourse	5,000	0	0	0	0	5,000	0	5,000	0
Rates & User Charges Other Sport & Rec	4,350	0	0	0	0	4,350	3,490	860	80
Repairs & Mntce Other Sport and Rec	2,300	0	0	0	0	2,300	1,232	1,068	54
Town Approaches Maintenance	50,200	0	0	0	0	50,200	44,157	6,043	88
Other Sport & Recreation Total	**77,370**	**507**	**0**	**0**	**507**	**77,877**	**64,434**	**13,443**	**83**
Recreation & Culture Depreciation									
Depn - Plant & Equipment	166,228	0	0	0	0	166,228	121,539	44,689	73
Depn - Furniture & Fittings	7,201	0	0	0	0	7,201	5,406	1,795	75
Depn - Buildings Specialised	282,669	0	0	(40,000)	(40,000)	242,669	176,795	65,874	73
Depn - Buildings Non Specialised	991	0	0	(550)	(550)	441	335	106	76
Depn - Other Structures	220,088	0	0	30,000	30,000	250,088	183,181	66,907	73
Recreation & Culture Depreciation Total	**677,177**	**0**	**0**	**(10,550)**	**(10,550)**	**666,627**	**487,256**	**179,371**	**73**
RECREATION & CULTURE TOTAL	**2,419,422**	**982**	**(7,128)**	**(31,241)**	**(37,387)**	**2,382,035**	**1,718,965**	**663,070**	**72**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Sporting Grounds Operations									
User Charges - Sportsgrounds	8,690	0	0	0	0	8,690	7,196	1,494	83
DCP Funding - DCP000461	253,775	0	0	0	0	253,775	191,067	62,708	75
Sporting Grounds Total =	**262,465**	**0**	**0**	**0**	**0**	**262,465**	**198,263**	**64,202**	**76**
Swimming Pools									
Swimming Pools User Fees	24,500	0	0	(3,810)	(3,810)	20,690	20,690	0	100
Grant - Active Youth Pilot Program	0	0	5,000	0	5,000	5,000	5,000	0	100
Swimming Pools Total =	**24,500**	**0**	**5,000**	**(3,810)**	**1,190**	**25,690**	**25,690**	**0**	**100**
Parks & Gardens Operations									
Parks & Reserves Fees	1,000	500	0	0	500	1,500	1,050	450	70
Parks & Gardens Total =	**1,000**	**500**	**0**	**0**	**500**	**1,500**	**1,050**	**450**	**70**
Showground									
Rents & Fees	15,000	0	0	0	0	15,000	8,882	6,118	59
Donations -RV Camping	0	0	500	0	500	500	380	120	76
Rodeo Arena/Showground Total =	**15,000**	**0**	**500**	**0**	**500**	**15,500**	**9,262**	**6,238**	**60**
Other Sport & Recreation									
Other Sport & Recreation Total	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
RECREATION & CULTURE TOTAL	**379,695**	**1,749**	**3,257**	**(3,810)**	**1,196**	**380,891**	**308,758**	**72,133**	**81**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
MINING, MANUFACTURING & CONSTRUCTION									
Building Control									
General Exps - Building Control	5,000	0	0	0	0	5,000	0	5,000	0
Building Control Total =	**5,000**	**0**	**0**	**0**	**0**	**5,000**	**0**	**5,000**	**0**
Other Mining, Manufacturing & Construction									
Quarries, Pits & Crusher Operations									
Salaries and Wages - Quarry & Pits	366,040	0	0	0	0	366,040	261,647	104,393	71
Royalties - Quarry & Crusher Ops	89,470	0	0	20,000	20,000	109,470	85,893	23,577	78
Insurance - Quarry Operations	2,140	0	0	62	62	2,202	2,202	0	100
Electricity - Quarry Operations	64,160	0	0	10,000	10,000	74,160	51,949	22,211	70
Telephone & Comms Quarry Operations	2,000	0	0	0	0	2,000	1,488	512	74
Rates & User Charges - Quarry Ops	2,000	0	0	0	0	2,000	1,993	7	100
General Exps - Q & C No GST	2,000	0	8,000	5,000	13,000	15,000	8,588	6,412	57
General Exps - Quarry & Crusher Ops	184,800	0	(8,000)	0	(8,000)	176,800	122,268	54,532	69
Printing & Stationery - Quarry Ops	1,500	0	0	0	0	1,500	17	1,483	1
Quarry & Crusher Operating Costs	304,000	0	0	160,000	160,000	464,000	382,127	81,873	82
Repairs & Mntce Quarry & Crush Ops	160,000	0	0		0	160,000	56,974	103,026	36
Contractors - Quarry Operations	216,950	0	100,000	0	100,000	316,950	143,932	173,018	45
Plant and equipment - Quarry Ops	258,600	0	0	40,000	40,000	298,600	241,077	57,523	81
Quarry Loam Pit Operations	110,000	0	0	0	0	110,000	0	110,000	0
Quarries, Pits & Crusher Operations	**1,763,660**	**0**	**100,000**	**235,062**	**335,062**	**2,098,722**	**1,360,155**	**738,567**	**65**
Mining & Const Depreciation									
Depn - Plant & Equipment & Office Equipment	223,567	0	0	0	0	223,567	124,126	99,441	56
Depn - Buildings Specialised	6,981	0	0	0	0	6,981	4,388	2,593	63
Depn - Other Structures	5,687	0	0	0	0	5,687	4,414	1,273	78
Mining & Const Depreciation Total	**236,235**	**0**	**0**	**0**	**0**	**236,235**	**132,928**	**103,307**	**56**
MINING, MANUFACTURING & CONSTRUCTION TOTAL	**2,004,895**	**0**	**100,000**	**235,062**	**335,062**	**2,339,957**	**1,493,083**	**846,874**	**64**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Building Control									
Fees General- Building Control	22,500	0	0	0	0	22,500	15,623	6,877	69
Commissions - Building Control	500	0	0	0	0	500	172	328	34
Building Control Total =	**23,000**	**0**	**0**	**0**	**0**	**23,000**	**15,795**	**7,205**	**69**
Other Mining, Manufacturing & Construction									
Quarries, Pits & Crusher Operations									
Fees - Quarry Public Sales	1,119,990	0	400,000	500,000	900,000	2,019,990	1,732,519	287,471	86
Fees - Quarry Internal Sales	1,565,150	0	(300,000)	0	(300,000)	1,265,150	970,624	294,526	77
Quarries, Pits & Crusher Operations	**2,685,140**	**0**	**100,000**	**500,000**	**600,000**	**3,285,140**	**2,703,143**	**581,997**	**82**
MINING, MANUFACTURING & CONSTRUCTION TOTAL	**2,708,140**	**0**	**100,000**	**500,000**	**600,000**	**3,308,140**	**2,718,938**	**589,202**	**82**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND	INCOME	Planned 2021/22	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
										TRANSPORT & COMMUNICATION										
Urban Roads - Local										**Operating Grants**										
Sealed Urban Roads Maintenance	81,730	0	0	28,203	28,203	109,933	84,797	25,136	77	Financial Assist Grant- Roads	1,507,336	1,569,730	(753,681)	23,294	1,139,765	409,378	1,979,108	1,807,775	171,333	91
Unsealed Urban Roads Maintenance	42,380	0	0	0	0	42,380	34,825	7,555	82	Roads to Recovery Grant Funds	0	929,818	0	0	0	0	929,818	0	929,818	0
										Grant Funds - Local Roads & Community Infrastructure	0	723,922	0	0	0	0	723,922	361,961	361,961	50
										Grant Funds - Fixing Local Roads	0	569,943	0	0	0	0	569,943	0	569,943	0
Urban Roads M'tce Total =	**124,110**	**0**	**0**	**28,203**	**28,203**	**152,313**	**119,622**	**32,691**	**79**	**Operating Grant Funds Total =**	**1,507,336**	**3,793,413**	**(753,681)**	**23,294**	**1,139,765**	**409,378**	**4,202,791**	**2,169,736**	**2,033,055**	**52**
Sealed Rural Roads - Local										**Sealed Rural Roads - Local**										
Sealed Rural Roads Maintenance	233,480	0	0	(70,000)	(70,000)	163,480	154,179	9,301	94											
Roads to Recovery - Slashing SR12, SR19, SR86, SR	0	0	0	31,000	31,000	31,000	0	31,000	0											
Sealed Rural Roads - Local	**233,480**	**0**	**0**	**(39,000)**	**(39,000)**	**194,480**	**154,179**	**40,301**	**79**	**Sealed Rural Roads - Local**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Unsealed Rural Roads - Local										**RURAL ROADS - UNSEALED**										
Unsealed Rural Roads Maintenance	600,000	0	0	90,000	90,000	690,000	597,102	92,898	87	Flood Damage Funding Income 2020 AGRN 898	0	0	0	1,788,678	77,485	1,866,163	1,866,163	613,190	1,252,973	33
Roads to Recovery - SR 53 and SR 152	0	0	30,000	0	30,000	30,000	27,338	2,662	91											
Unsealed Rural Roads - Local	**600,000**	**0**	**30,000**	**90,000**	**120,000**	**720,000**	**624,440**	**95,560**	**87**	**Unsealed Rural Roads - Local**	**0**	**0**	**0**	**1,788,678**	**77,485**	**1,866,163**	**1,866,163**	**613,190**	**1,252,973**	**33**
Local Bridges - M & R										**BRIDGES - RURAL UNSEALED ROADS**										
Local Bridges Maintenance	5,250	0	0	0	0	5,250	4,387	863	84											
Bridges - Rural Roads Total =	**5,250**	**0**	**0**	**0**	**0**	**5,250**	**4,387**	**863**	**84**	**Bridges - Rural Roads Total =**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Regional Roads										**Regional Roads**										
Sealed Rural Roads - Regional																				
Reg Roads Sealed Maintenance	306,925	170,000	0	(10,000)	160,000	466,925	272,662	194,263	58	Regional Roads Block Funding	1,399,780	1,364,000	0	0	0	0	1,364,000	1,364,000	0	100
Unsealed Rural Roads - Regional																				
Reg Roads Unsealed Maintenance	60,000	0	0	21,759	21,759	81,759	69,399	12,360	85											
Bridges SRR - Regional																				
Reg Roads Bridges Maintenance	20,000	0	0	0	0	20,000	0	20,000	0											
Main Roads Total =	**386,925**	**170,000**	**0**	**11,759**	**181,759**	**568,684**	**342,061**	**226,623**	**60**	**Main Roads Total =**	**1,399,780**	**1,364,000**	**0**	**0**	**0**	**0**	**1,364,000**	**1,364,000**	**0**	**100**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% nated EXPEND /2024	INCOME	Planned 2021/22	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
										TRANSPORT & COMMUNICATION										
Aerodromes										**Aerodromes**										
Aerodrome Insurances	3,370	795	0	0	795	4,165	4,165	0	100	Lease Rental Income	9,000	11,850	200	0	(56)	144	11,994	11,994	0	100
Aerodrome Electricity	6,000	(795)	0	0	(795)	5,205	2,788	2,417	54											
Aerodrome Telephones & Comms	500	0	0	0	0	500	435	65	87											
Aerodrome Rates & Charges	14,380	0	0	0	0	14,380	14,095	285	98											
Aerodrome Maintenance	25,700	0	0	3,300	3,300	29,000	19,544	9,456	67											
Aerodrome Contractors Costs	41,200	0	0	0	0	41,200	30,958	10,242	75											
Aerodromes Total =	91,150	0	0	3,300	3,300	94,450	71,985	22,465	76	**Aerodromes Total =**	9,000	11,850	200	0	(56)	144	11,994	11,994	0	100
Ancillary Services										**Ancillary Services**										
Kerb & Guttering																				
Kerb & Gutter Maintenance	20,000	0	0	0	0	20,000	6,771	13,229	34											
Footpaths																				
Footpaths Maintenance	133,930	0	0	0	0	133,930	66,370	67,560	50											
Street Tree Maintenance	70,000	0	0	0	0	70,000	40,350	29,650	58											
Street Tree - Replacement Program	100,000	0	0	0	0	100,000	0	100,000	0	Grant Funding Income - Street Tree Replacement		100,000	0			0	100,000	0	100,000	0
Ancillary Services Total =	323,930	0	0	0	0	323,930	113,491	210,439	35	**Ancillary Services Total =**	0	100,000	0	0	0	0	100,000	0	100,000	0
Bus Shelters & Parking										**BUS SHELTERS & SERVICE**										
Other Transport Maintenance	5,000	0	0	0	0	5,000	2,200	2,800	44											
Bus Shelters & Service Total =	5,000	0	0	0	0	5,000	2,200	2,800	44	**Bus Shelters & Service Total =**	0	0	0	0	0	0	0	0	0	0
State Roads - M & R										**State Roads - M & R**										
State Roads Maintenance & Ordered Works	1,900,000	3,250,000	0	0	3,250,000	5,150,000	934,051	4,215,949	18	State Highways Routine Maint	300,000	300,000	259,000	0	0	259,000	559,000	242,391	316,609	43
										State Highway 11 - Work Orders	760,000	2,300,000	2,991,000	0	0	2,991,000	5,291,000	0	5,291,000	0
State Roads Total =	1,900,000	3,250,000	0	0	3,250,000	5,150,000	934,051	4,215,949	18	**State Roads Total =**	1,060,000	2,600,000	3,250,000	0	0	3,250,000	5,850,000	242,391	5,607,609	4
Transport & Communication Depreciation																				
Depn - Sealed Urban Roads	237,359	0	0	0	0	237,359	178,019	59,340	75											
Depn - Unsealed Urban Roads	14,499	0	0	0	0	14,499	10,874	3,625	75											
Depn - Sealed Rural Roads	794,145	0	0	0	0	794,145	595,609	198,536	75											
Depn - Unsealed Rural Roads	1,040,844	0	0	0	0	1,040,844	780,633	260,211	75											
Depn - Local Bridges	99,187	0	0	0	0	99,187	74,528	24,659	75											
Depn - Sealed Regional Roads	1,112,591	0	0	0	0	1,112,591	834,443	278,148	75											
Depn - Unsealed Regional Roads	37,500	0	0	0	0	37,500	28,125	9,375	75											
Depn - Regional Bridges	55,428	0	0	0	0	55,428	41,623	13,805	75											
Depn - Aerodrome Buildings	27,518	0	0	(2,800)	(2,800)	24,718	18,642	6,076	75											
Depn - Aerodrome Other Structures	78,461	0	0	0	0	78,461	64,000	14,461	82											
Depn - Kerb & Gutter	84,636	0	0	0	0	84,636	64,538	20,098	76											
Depn - Footpaths	29,164	0	0	0	0	29,164	23,272	5,892	80											
Depn - Transport Other Structures	20,269	0	0	6,800	6,800	27,069	20,503	6,566	76											
Transport & Communication Depreciation Total	3,631,601	0	0	4,000	4,000	3,635,601	2,714,307	900,792	75											
TRANSPORT & COMMUNICATION TOTAL	7,301,446	3,420,000	30,000	98,262	3,548,262	10,849,708	5,000,723	5,748,483	47	**TRANSPORT & COMMUNICATION TOTAL**	3,976,116	7,869,263	2,496,519	1,811,972	1,217,194	5,525,685	13,394,948	4,401,311	8,993,637	33

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
ECONOMIC AFFAIRS									
Farming									
Rates & User Charges - Farming	1,750	1,142	0	0	1,142	2,892	2,892	0	100
General Expenses - Farming	4,000	(1,142)	0	142	(1,000)	3,000	2,932	68	98
Farming Total =	**5,750**	**0**	**0**	**142**	**142**	**5,892**	**5,824**	**68**	**99**
Commons - Trust									
Commons Rates & Charges	1,000	0	500	100	600	1,600	1,324	276	83
Repairs & Mntce - Common Operations	24,500	0	450	0	450	24,950	2,442	22,508	10
Commons - Trust	**25,500**	**0**	**950**	**100**	**1,050**	**26,550**	**3,766**	**22,784**	**14**
Caravan Parks									
Caravan Park Insurance	5,810	40	0	0	40	5,850	5,850	0	100
Caravan Park Mntce & Repairs	55,500	(40)	######	0	(38,040)	17,460	9,027	8,433	52
Caravan Park - Refurbishment of Cabins	0	0	38,000	0	38,000	38,000	0	38,000	0
Caravan Parks Total =	**61,310**	**0**	**0**	**0**	**0**	**61,310**	**14,877**	**46,433**	**24**
Tourism & Area Promotion									
Salaries & Wages - Visitor Centre	142,850	(8,200)	######	0	(18,730)	124,120	88,913	35,207	72
Tourism Staff Travel Expenses	5,000	0	0	0	0	5,000	0	5,000	0
Tourism Electricity Charges	12,000	0	0	0	0	12,000	3,261	8,739	27
Tourism Telephones	2,000	0	0	0	0	2,000	124	1,876	6
Tourism Insurance	12,340	0	######	0	(12,000)	340	0	340	0
Tourism Rates & Charges	4,000	0	0	0	0	4,000	1,732	2,268	43
Tourism Advertising & Promotion Exps	23,000	0	12,000	0	12,000	35,000	25,145	9,855	72
Tourism Printing and Stationery	2,500	0	0	0	0	2,500	158	2,342	6
Tourism Sundry Expenses	7,500	0	0	0	0	7,500	5,508	1,992	73
Tourism VIC Maintenance	10,620	0	0	0	0	10,620	5,407	5,213	51
Tourism - Contract Services	0	8,200	0	0	8,200	8,200	624	7,576	8
Tourism - Wayfinding Signage package	50,000	0	0	0	0	50,000	0	50,000	0
Business Case - Artisan Bathing Experience	0	40,050	0	0	40,050	40,050	0	40,050	0
Tourism - Contract Services	0	0	10,530	0	10,530	10,530	10,530	0	100
Tourism & Area Total =	**271,810**	**40,050**	**0**	**0**	**40,050**	**311,860**	**141,402**	**170,458**	**45**
Economic Development									
Salaries and Wages - Economic Development	213,970	0	0	0	0	213,970	159,426	54,544	75
Edo Travel Expenses	10,000	0	(720)	0	(720)	9,280	5,755	3,525	62
Economic Promotion Expenses	28,500	0	0	0	0	28,500	7,978	20,522	28
Economic Development - General Expenses	10,000	0	17,500	0	17,500	27,500	260	27,240	1
Financial Support for Local Business Groups	7,000	0	0	0	0	7,000	0	7,000	0
Sponsorship of local events and initiatives	15,000	0	0	0	0	15,000	237	14,763	2
Hosting and facilitating events and initiatives	15,000	0	0	0	0	15,000	8,514	6,486	57
Chamber of Commerce Initiatives	18,000	0	720	0	720	18,720	18,720	0	100
Subscriptions and Memberships	7,600	0	0	0	0	7,600	7,072	528	93
CBD Carpark Power Upgrades	0	30,000	######	0	0	0	0	0	0
Grant Program - Covid Stimulus Program	0	0	90,000	0	90,000	90,000	75,852	14,148	84
Tourism & Area Total =	**325,070**	**30,000**	**77,500**	**0**	**107,500**	**432,570**	**283,814**	**148,756**	**66**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Farming									
Lease Rental - Farming lease	25,240	0	0	0	0	25,240	75	25,165	0
Farming Total =	**25,240**	**0**	**0**	**0**	**0**	**25,240**	**75**	**25,165**	**0**
Commons - Trust									
Sundry Income - Common Fees	500	450	500	100	1,050	1,550	1,525	25	98
Lease Rental - Common Farming	25,000	0	0	0	0	25,000	0	25,000	0
Commons - Trust	**25,500**	**450**	**500**	**100**	**1,050**	**26,550**	**1,525**	**25,025**	**6**
Caravan Parks									
Caravan Park Site Fees	14,250	0	0	5,000	5,000	19,250	16,848	2,402	88
Grant Funds - Cabin Refurbishment	38,000	0	0	0	0	38,000	0	38,000	0
Caravan Park Redevelopment - RNSW2225	0	286,296	0	0	286,296	286,296	0	286,296	0
Caravan Parks Total =	**52,250**	**286,296**	**0**	**5,000**	**291,296**	**343,546**	**16,848**	**326,698**	**5**
Tourism & Area Promotion									
Sundry Sales	500	0	0	0	0	500	14	486	3
Tourism Sale of Merchandise	5,000	0	0	0	0	5,000	495	4,505	10
Grant Funds - Drought Stimulus Package	0	125,093	0	0	125,093	125,093	0	125,093	0
Grant Funds - Wayfinding Signage	50,000	0	0	0	0	50,000	0	50,000	0
Tourism & Area Total =	**55,500**	**125,093**	**0**	**0**	**125,093**	**180,593**	**509**	**180,084**	**0**
Economic Development									
Grant Funds - Small Business Grant	0	0	2,500	0	2,500	2,500	2,500	0	100
Grant Funds - Summer Fun	0	0	15,000	0	15,000	15,000	15,000	0	100
Grant Funds - Covid Stimulus Program	0	0	90,000	0	90,000	90,000	90,000	0	100
Tourism & Area Total =	**0**	**0**	**107,500**	**0**	**107,500**	**107,500**	**107,500**	**0**	**100**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Industrial Development									
Rates & User Chgs - Indust Estate	5,800	250	0	0	250	6,050	5,996	54	99
Industrial Promotion Expenses	2,270	(250)	0	0	(250)	2,020	0	2,020	0
Industrial Estate Maintenance Exps	5,200	0	0	0	0	5,200	0	5,200	0
Industrial Develop Total =	**13,270**	**0**	**0**	**0**	**0**	**13,270**	**5,996**	**7,274**	**45**
Saleyards									
Saleyards Insurances	8,940	0	0	0	0	8,940	3,323	5,617	37
Saleyards Electricity Charges	8,800	0	0	0	0	8,800	4,983	3,817	57
Saleyards Telephone Expenses	1,000	0	0	0	0	1,000	435	565	44
Saleyards Rates & Charges	11,000	0	0	0	0	11,000	7,112	3,888	65
Saleyards Operating Expenses	15,000	0	5,000	0	5,000	20,000	13,160	6,840	66
Saleyards Maintenance Expenses	60,000	0	10,000	0	10,000	70,000	42,960	27,040	61
Saleyards Total =	**104,740**	**0**	**15,000**	**0**	**15,000**	**119,740**	**71,973**	**47,767**	**60**
TRUCKWASH									
Truck wash Insurance	120	0	0	0	0	120	61	59	51
Truck Wash Electricity Charges	4,200	0	0	0	0	4,200	2,006	2,194	48
Truck Wash Rates & User Charges	15,960	0	0	(4,000)	(4,000)	11,960	8,005	3,955	67
Truck Wash Mntce & Repairs	10,000	0	5,000	4,000	9,000	19,000	18,120	880	95
Truck wash Total =	**30,280**	**0**	**5,000**	**0**	**5,000**	**35,280**	**28,192**	**7,088**	**80**
Service NSW Agency									
Salaries & Wages Service NSW Agency	70,647	0	0	0	0	70,647	59,973	10,674	85
RMS General Expenses GST	7,000	0	0	(2,000)	(2,000)	5,000	939	4,061	19
Service NSW Agency Total =	**77,647**	**0**	**0**	**(2,000)**	**(2,000)**	**75,647**	**60,912**	**14,735**	**81**
Council Property NEI -									
Other Building Mntce & Repairs	4,000	(1,555)	0	2,000	445	4,445	3,058	1,387	69
Council Property NEI Insurances	5,990	1,555	0	0	1,555	7,545	7,545	0	100
Council Property NEI Rates & Charges	37,000	0	0	0	0	37,000	29,034	7,966	78
Council Property NEI Maintenance	3,000	0	0	3,000	3,000	6,000	5,166	834	86
Council Properties N.E.I. Total =	**49,990**	**0**	**0**	**5,000**	**5,000**	**54,990**	**44,803**	**10,187**	**81**
Economic Affairs Depreciation									
Depn - Caravan Park Buildings Spec	27,518	0	0	0	0	27,518	16,916	10,602	61
Depn - Caravan Park Other Structures	9,303	0	0	(8,200)	(8,200)	1,103	851	252	77
Depn - Tourism Buildings Non Spec	28,836	0	0	0	0	28,836	22,410	6,426	78
Depn - Industrial Other Structure	0	0	0	120	120	120	90	30	75
Depn - Saleyards Buildings Spec	22,737	0	0	0	0	22,737	8,164	14,573	36
Depn - Saleyards Facilities	11,740	0	(5,200)	(3,800)	(9,000)	2,740	2,043	697	75
Depn -Truck Wash Other Structures	4,639	0	5,200	600	5,800	10,439	7,743	2,696	74
Depn - Council Property NEI Other Structures	24,105	0	0	0	0	24,105	18,079	6,026	75
Economic Affairs Depreciation	**128,878**	**0**	**0**	**(11,280)**	**(11,280)**	**117,598**	**76,296**	**41,302**	**65**
TOTAL ECONOMIC AFFAIRS	**1,094,245**	**70,050**	**98,450**	**(8,038)**	**160,462**	**1,254,707**	**737,855**	**516,852**	**59**

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Industrial Development									
Industrial Develop Total =	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Saleyards									
Saleyards Fees & Charges - Casual	4,000	0	0	0	0	4,000	1,640	2,360	41
Saleyards Fees & Charges - Sale	55,000	0	20,000	20,000	40,000	95,000	76,043	18,957	80
Saleyards Total =	**59,000**	**0**	**20,000**	**20,000**	**40,000**	**99,000**	**77,683**	**21,317**	**78**
TRUCKWASH									
Truck Wash User Fees	30,500	0	0	4,000	4,000	34,500	28,414	6,086	82
Truck wash Total =	**30,500**	**0**	**0**	**4,000**	**4,000**	**34,500**	**28,414**	**6,086**	**82**
Service NSW Agency									
Agency Commissions	95,000	0	0	0	0	95,000	77,579	17,421	82
Service NSW Agency Total =	**95,000**	**0**	**0**	**0**	**0**	**95,000**	**77,579**	**17,421**	**82**
Council Property NEI -									
Council Leases	2,500	0	0	0	0	2,500	1,200	1,300	48
Council Properties N.E.I. Total =	**2,500**	**0**	**0**	**0**	**0**	**2,500**	**1,200**	**1,300**	**48**
TOTAL ECONOMIC AFFAIRS	**345,490**	**411,839**	**128,000**	**29,100**	**568,939**	**914,429**	**311,333**	**603,096**	**34**

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
GENERAL FUND NON-OPERATING									
Corporate Support Services									
Computer Purchase / Network Renewal	31,655	0	0		0	31,655	1,747	29,908	6
Installation of Electronic Document Management System	45,000	0	0		0	45,000	0	45,000	0
Tfr Reserve - Financial Assistance Grant	0	0	0	2,366,942	2,366,942	2,366,942	2,366,942	0	100
Environment									
Quambone Waste Depot - Installation of fencing	0	37,105	0		37,105	37,105	37,103	2	100
Public Order & Safety									
Security Camera Upgrade	20,000	0	0		0	20,000	0	20,000	0
Coonamble SES Station Project	550,000	0	0		0	550,000	13,564	536,436	2
Plant Acquisitions									
Plant Acquisitions Nett	1,774,000	0	0		0	1,774,000	14,290	1,759,710	1
Tfr Reserve - Plant Fund	1,210,000	0	0	(200,000)	(200,000)	1,010,000	757,500	252,500	75
Loan Repayments									
Principal on Loans	49,819	0	0		0	49,819	29,147	20,672	59
Council Buildings									
Specific Works - Buildings	69,000	0	0	0	0	69,000	0	69,000	0
LRCI P2 - Grant Program - Quambone Toilet Block	0	54,675	0	0	54,675	54,675	21,651	33,024	40
SCC Grant Program - Coonamble CBD Toilet block	0	40,971	1,207	0	42,178	42,178	42,178	(0)	100
Coonamble Visitors Information Centre Const.	0	315,950	0	0	315,950	315,950	315,685	265	100
Scc Grant Program - Museum Stables	0	55,231	12,714	0	67,945	67,945	5,200	62,745	8
Scc Grant Program - Gulargambone Youth Centre	0	79,378	(12,714)	0	66,664	66,664	66,664	0	100
Renovations / Repairs - Quambone Hall & Library	0	0	50,000	0	50,000	50,000	0	50,000	0
Renovations / Repairs - Coonamble Library	0	0	17,500	0	17,500	17,500	0	17,500	0
Renovations / Repairs - Coonamble Aerodrome Terminal	0	0	40,000	0	40,000	40,000	0	40,000	0
Renovations / Repairs - Crusher Plant and Change Room (Quarry)	0	0	32,500	0	32,500	32,500	0	32,500	0
Renovations / Repairs - Chemical Storage Shed (Rubbish Depot)	0	0	50,000	0	50,000	50,000	0	50,000	0
Renovations / Repairs - Residential Premises	0	0	150,000	0	150,000	150,000	74,425	75,575	50
Library LSP Grant Funds - Upgrades to Internal Lighting	0	0	15,634	0	15,634	15,634	0	15,634	0
Tfr Reserve - Premise Refurb	900,000	0	0	0	0	900,000	675,000	225,000	75
Sport and Recreation									
DCP Funding - DCP000461	193,775	0	0	0	0	193,775	191,067	2,708	99
SCCF Netball Courts - Installation of Fence	0	49,748	0	0	49,748	49,748	49,748	0	100
Smith Park - Irrigation system Extensions	0	0	10,079	0	10,079	10,079	11,432	(1,353)	113
Showground upgrades	0	0		31,554	31,554	31,554	31,554	0	100
Coonamble Sportsground - Irrigation system modifications	0	0	36,000		36,000	36,000	10,080	25,920	28
PRMFP - Warrena Weir CCTV & Power upgrades	0	64,497	0		64,497	64,497	0	64,497	0

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Corporate Support Services									
Tfr Reserve - Financial Assistance Grant	0	1,510,772	0	0	1,510,772	1,510,772	1,133,079	377,693	75
Tfr Reserve - Office Equipment	76,655	0	0	(15,000)	(15,000)	61,655	0	61,655	0
Tfr Reserve - Unspent Crown Lands Grant Funds	0	59,511	0	0	59,511	59,511	0	59,511	0
Tfr Reserve - Unspent Youth Council Grant	0	44,461	0	0	44,461	44,461	0	44,461	0
Tfr Reserve - Unspent Planning Portal Grant	0	22,920	0	0	22,920	22,920	20,799	2,121	91
Tfr Reserve - Domestic Waste Management Reserve	0	37,105	0	0	37,105	37,105	37,105	0	100
Public Order & Safety									
Tfr Reserve - Emergency Services Building	200,000	0	0	0	0	200,000	2,600	197,400	1
Grant Funds - SES Station Project	350,000	0	0	0	0	350,000	0	350,000	0
Plant Acquisitions									
From Plant Reserve	1,774,000	0	0	0	0	1,774,000	7,180	1,766,820	1
Council Buildings									
Tfr Reserve-Premises Refurb	69,000	0	217,500	0	217,500	286,500	34,425	252,075	12
LRCI Grant Program - Quambone Toilet Block	0	54,675	0	0	54,675	54,675	21,651	33,024	40
SCC Grant Program - Grant Funds	0	140,902	0	0	140,902	140,902	71,864	69,038	51
Tfr Reserve - SCC Grant Matching Component	0	13,057	0	0	13,057	13,057	13,057	0	100
Tfr Reserve - Aerodrome	0	0	40,000	0	40,000	40,000	0	40,000	0
Tfr Reserve - Quarry	0	0	32,500	0	32,500	32,500	0	32,500	0
Tfr Reserve - Domestic Waste Reserve	0	0	50,000	0	50,000	50,000	0	50,000	0
Sale of Council Housing	120,000	0	0	0	0	120,000	0	120,000	0
Sport and Recreation									
SCC Grant Program - Grant Funds	0	49,748	0	0	49,748	49,748	49,748	0	100
Tfr Reserve - Carry Over Works	0	0	16,000	0	16,000	16,000	0	16,000	0
Tfr Reserve - Sportsground	0	0	20,000	0	20,000	20,000	10,800	9,200	54
PRMFP - Warrena Weir CCTV & Power upgrades	0	64,497	0	0	64,497	64,497	0	64,497	0

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Transport & Communication									
Urban Roads - Betram Street Reconstruction Project	350,000	0	0		0	350,000	2,288	347,712	1
Road Safety Program - Tooloon St Pedestrian Crossing	0	0	45,000		45,000	45,000	2,289	42,711	5
Urban Roads - Maude lane Reconstruct Project	0	234,970	0	(34,000)	200,970	200,970	138,588	62,382	69
Unsealed Rural Roads - Reconstruction program	0	300,000	0	0	300,000	300,000	0	300,000	0
FCR - MR7515 - Joint Project Warren Shire	637,016	0	(637,016)		(637,016)	0	0	0	0
R.O.S.I. - MR7515 Warren Road	630,172	0	(630,172)		(630,172)	0	0	0	0
Regional Roads - Capital Renewal Program	0	0	620,216	(16,470)	603,746	603,746	26,721	577,025	4
Repair Program - MR 383 Pilliga Rd Rehab - Ch:0.00-1.03km	350,200	0	0		0	350,200	107,140	243,060	31
Repair Program - MR 383 Pilliga Rd Rehab - Ch:36.97 - 37.97km	340,000	(340,000)	0		(340,000)	0	0	0	0
HVSP Program - MR7515 Warren Road / Highway Intersection	820,000	0	(820,000)	16,470	(803,530)	16,470	16,470	0	100
Roads to Recovery - SR 26 Vatua Lane - Unsealed Renewal	45,000	0	0		0	45,000	4,764	40,236	11
Roads to Recovery - SR 3 Goorianawa Road - Unsealed Renewal	182,900	0	0		0	182,900	65,188	117,712	36
Roads to Recovery - SR 86 Carinda Road - Sealed Renewal	600,000	(600,000)	0		(600,000)	0	0	0	0
Roads to Recover - Local Roads Renewal	0	600,000	(30,000)	(31,000)	539,000	539,000	0	539,000	0
Roads to Recovery - SR 86 Carinda Road - Unsealed Renewal	101,918	0	0		0	101,918	5,000	96,918	5
Roads to Recovery - SR 86 Carinda Road - Heavy Patch				15,000	15,000	15,000	14,750	250	98
Roads to Recovery - SR 87 Box Ridge Road - Heavy Patch				19,000	19,000	19,000	18,942	58	100
Roads to Recovery - SR 16 Mungery Rd - Unsealed Renewal	0	0	17,791		17,791	17,791	12,883	4,908	72
Roads to Recovery - SR 4 Emby Road - Unsealed Renewal	0	0	100,782		100,782	100,782	37,290	63,492	37
L.R.C.I. - R2 Grant Program - Box Ridge Road - Reconstruction	263,922	56,078	0		56,078	320,000	300,733	19,267	94
L.R.C.I. Grant Program - Beanbah Rd - Bridge Abutments	60,000	(60,000)	0		(60,000)	0	0	0	0
L.R.C.I. Grant Program - Upgrades to selected flood damage sites	400,000	(400,000)	0		(400,000)	0	0	0	0
L.R.C.I. - P2 Grant Program - Quambone Road - Euronne Gully culverts	0	280,000	0		280,000	280,000	1,706	278,294	1
L.R.C.I. - R2 Grant Program - Quabathoo Rd Replacement of causeway	0	63,922	0		63,922	63,922	0	63,922	0
L.R.C.I. P2 - Grant Program - Sandycamp Rd Stabilise causeway	0	15,000	0		15,000	15,000	0	15,000	0
L.R.C.I. - P2 Grant Program - Installation of VIC Driveway	0	45,000	0		45,000	45,000	40,588	4,412	90
L.R.C.I. Grant Program - P1 Wingadee Road Renewal	0	61,890	0		61,890	61,890	16,296	45,594	26
FLR1- Carinda Road Heavy Patch and Culvert	0	227,017	110,000	(20,000)	317,017	317,017	316,485	532	100
FLR R2 - SR86 Carinda Rd	569,943	0	0		0	569,943	173,224	396,719	30
FLR R3 - SR86 Carinda Rd HP & Culverts	0	0	2,265,840		2,265,840	2,265,840	153,560	2,112,280	7
FCR - R3 MR383 Pilliga Road Floodway (75/25)	0	0	304,405		304,405	304,405	49,494	254,911	16
Stormwater Drainage - Improvement Program for Coonamble	100,000	0	0		0	100,000	0	100,000	0
Toorsweenah Road - Rehab of original sealed section	7,538,000	0	0		0	7,538,000	0	7,538,000	0
Toorsweenah Rd - Preliminary Studies	0	219,790	0	(170,390)	49,400	49,400	49,400	0	100
REPA 2020- Flood Damage - Restoration of Roads Network	0	0	1,788,678	(535,705)	1,252,973	1,252,973	276,343	976,631	22
REPA March 2021- Flood Damage - Restoration of Roads Network	0	0	0	0	0	0	122,565	(122,565)	0
Tfr Reserve - Unsealed Roads Reserve	0	0	0	613,190	613,190	613,190	613,190	0	100
Tfr Reserve - Financial Assistance Grant	0	0	0	1,258,815	1,258,815	1,258,815	1,258,815	0	100
Mining, Manufacturing & Const.									
Tfr Reserve - Quarry	131,000	0	0	0	0	131,000	65,500	65,500	50
Ancillary Road Facilities									
Kerb & Gutter Construction - Nast Street	362,000	0	0	0	0	362,000	0	362,000	0
Footpaths Construction WIP	45,400	0	0	0	0	45,400	0	45,400	0
Economic Services									
Caravan Park Redevelopment - RNSW2225	0	286,296	0	0	286,296	286,296	101,105	185,191	35
Coonamble Caravan Park Upgrade	200,000	53,000	0	0	53,000	253,000	6,405	246,595	3
Town Entrance Signage Upgrades	0	197,164	0	(7,769)	189,395	189,395	103,433	85,962	55
Coonamble CBD revitalisation project Design Costs	0	296,698	0	0	296,698	296,698	29,324	267,374	10
Coonamble CBD - Skillmans Land & CBD Precinct upgrades	300,000	0	0	0	0	300,000	0	300,000	0
Public Art Installation - DCP Funded	0	125,093	0	7,769	132,862	132,862	132,862	0	100
Artesian Baths - Business Case Study	0	198,618	0	0	198,618	198,618	173,784	24,834	87
Coonamble Mineral Spa- Design and development costs	300,000	0	0	0	0	300,000	6,893	293,107	2
General Fund Non Operating Total	19,170,720	2,558,091	3,538,444	3,313,406	9,409,941	28,580,661	9,159,019	19,421,643	32

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Transport & Communication									
Tfr - Unspent Loan Funds	350,000	0		0	0	350,000	0	350,000	
Grant Funds - Road Safety Program School Zones	0	0	45,000	0	45,000	45,000	0	45,000	
Tfr Reserve - Unspent Roads to Recovery Grant Funds	0	234,970	148,573	0	383,543	383,543	154,291	229,252	40
Tfr Reserve - Unsealed Road Reserves	0	300,000	0	0	300,000	300,000	0	300,000	
Tfr Reserve - Financial Assistance Grant	0	791,368	0	0	791,368	791,368	593,526	197,842	75
Grant Funds - Fixing Country Roads Program	426,800	0	(426,800)	0	(426,800)	0	0	0	
Grant Funds - R.O.S.I. - MR7515 Warren Road	630,172	0	(630,172)	0	(630,172)	0	0	0	
Grant Funds - Repair Program	175,100	0	0	0	0	175,100	0	175,100	
Grant Funds - Repair Program	170,000	(170,000)	0	0	(170,000)	0	0	0	
Grant Funds - HVSP Program	410,000	0	(410,000)	0	(410,000)	0	0	0	
Grant Funds - Local Roads & Community Infrastructure	0	61,890	0	0	61,890	61,890	16,296	45,594	26
Grant Funds - Fixing Local Roads Rd 1	0	227,017	0	0	227,017	227,017	227,017	0	100
Tfr Reserve - Sealed Road Reserve	0	0	110,000	(20,000)	90,000	90,000	89,468	532	99
Grant Funds - Fixing Local Roads Rd 3	0	0	2,265,840	0	2,265,840	2,265,840	3,208	2,262,632	
Grant Funds - Fixing Country Roads	0	0	228,303	0	228,303	228,303	0	228,303	
Grant Funds - Toorsweenah Road	7,358,000	0	0	0	0	7,358,000	0	7,358,000	
Tfr Reserve - Unspent Grant Funds	0	219,790	0	(170,390)	49,400	49,400	49,400	0	100
Mining, Manufacturing & Const.									
Ancillary Road Facilities									
Tfr Reserve - Kerb & Gutter	13,730	0	0	0	0	13,730	0	13,730	
Tfr Reserve - Footpath Replacement	45,400	0	0	0	0	45,400	0	45,400	
Economic Services									
Tfr - Unspent Loan Funds	200,000	0	0	0	0	200,000	0	200,000	
Tfr Reserve - Carry Over Works	0	578,316	0	0	578,316	578,316	239,513	338,803	41
Tfr Reserve - Town Entrance Signage	0	197,164	0	0	197,164	197,164	65,433	131,731	33
Tfr Reserve - Unspent Grants	0	40,050	0	0	40,050	40,050	0	40,050	
Tfr Reserve - Bore Bath Establishment	300,000	0	0	0	0	300,000	3,056	296,944	1
Total Capital General Fund	12,668,857	4,478,211	1,706,744	(205,390)	5,979,565	18,648,422	2,643,515	15,804,908	15

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
WATER FUND NON-OPERATING									
Coonamble Water Supply Capital Works									
Mains Replacement Program - Coonamble									
- Calga Street	35,420	0	0	0	0	35,420	[illegible]	325	99
- Maule Street	15,068	0	0	0	0	15,068	0	15,068	0
- Mundooran Street	183,527	0	0	0	0	183,527	0	183,527	0
- Sydney Street	70,285	0	0	0	0	70,285	0	70,285	0
Construction new Sedimentation Lagoon - Coonamble	1,750,000	0	0	0	0	1,750,000	0	1,750,000	0
Mains Replacement Program - Quambone									
- Gildgerah Street	43,560	0	0	0	0	43,560	7,543	36,017	17
- Mungle Street	10,800	0	0	0	0	10,800	0	10,800	0
Construct new chlorine room at Quambone	0	50,000	0	0	50,000	50,000	0	50,000	0
GULARGAMBONE - WATER SUPPLY CAPITAL WORKS									
Mains Replacement Program - Gulargambone									
- Coonamble Street	48,968	0	0	0	0	48,968	0	48,968	0
- Munnell Street	23,165	0	0	0	0	23,165	0	23,165	0
- Kirban Street	77,767	0	0	0	0	77,767	0	77,767	0
Loan Repayments									
Principal on Loans	0	0	0		0	0	0	0	0
Total Water Fund Non-operating program	2,259,560	50,000	0	0	50,000	2,308,560	42,638	2,265,922	2

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Coonamble Water Supply Capital Works									
Tfr Reserve - Water Fund	553,931	59,101	0	0	59,101	613,032	[illegible]	570,394	1
Grant Fund Income – Construct Sedimentation Lagoon	1,400,000	0	0	0	0	1,400,000	0	1,400,000	0
GULARGAMBONE - WATER SUPPLY CAPITAL WORKS									
Tfr Reserve - Water Fund	149,900	0	0	0	0	149,900	0	149,900	0
Total Water Fund Non-operating program	2,103,831	59,101	0	0	59,101	2,162,932	42,638	2,120,294	2

EXPENDITURE	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
SEWERAGE FUND NON-OPERATING									
Coonamble Sewerage Capital Works									
Mains relining	211,570	0	0	0	0	211,570	199,577	11,993	94
Coonamble Sewer - Stage 3 Rising Main Augmentation	376,000	(376,000)	0	0	(376,000)	0	0	0	0
Installation of Flowmeters and Scada	0	84,500	0	0	84,500	84,500	4,003	80,497	5
Capital renewals - Pump Station and Treatment works	0	145,000	0	0	145,000	145,000	0	145,000	0
Reconstruct Storage lagoon banks	0	8,500	0	132	8,632	8,632	8,632	0	100
Gulargambone Sewerage Capital Works									
Gular Mains - Relining	102,347	0	0	0	0	102,347	89,971	12,376	88
Gulargambone Sewer Treatment Plant - Pasveer Channel Renewal	150,000	65,000	0	0	65,000	215,000	206,372	8,628	96
Gulargambone Sewer Treatment Plant - Tertiary Ponds	100,000	0	0	0	0	100,000	3,659	96,341	4
Gulargambone Sewer Treatment Plant - SCADA and Aeration Control	100,000	0	0	0	0	100,000	0	100,000	0
Gulargambone Sewer Treatment Plant - Reline Maturation Pond	0	60,000	0	0	60,000	60,000	0	60,000	0
Gulargambone Sewer Treatment Plant - Replace Lids and Guide Rail	0	13,000	0	0	13,000	13,000	0	13,000	0
Loan Repayments									
Principal on Loans	0	0	0	0	0	0	0	0	0
Total Sewer Fund Non-operating program	1,039,917	0	0	132	132	1,040,049	512,214	527,835	49

INCOME	ORIGINAL BUDGET 2021/22	Sept Review	Dec Review	Mar Review	Total Budget Changes	REVISED Budget	ACTUAL YTD	Remaining Budget	% EXPEND
Coonamble Sewerage Capital Works									
Tfr Reserve - Sewer Fund	587,570	67,262	0	0	67,262	654,832	[illegible]	639,952	2
Gulargambone Sewerage Capital Works									
Tfr Reserve - Sewer Fund	452,347	0	0	0	0	452,347	[illegible]	236,421	48
Total Sewer Fund Non-operating program	1,039,917	67,262	0	0	67,262	1,107,179	230,806	876,373	21

Cash & Investments Budget Review Statement

Coonamble Shire Council

Budget review for the quarter ending 31 March 2022

Cash & Investments

	Original Balance 2020/21 (000's)	Budget 2021/22	Approved Changes Sept Review (000's)	Dec Review (000's)	March Review (000's)	REVISED Budget (000's)	Projected Year end result 2021/22 (000's)	ACTUAL YTD (000's)
Total Cash and Investments	26,869	(619)	(5,658)	46	(350)	(6,231)	20,638	29,170
Externally Restricted								
Unexpended Specific Purpose Grants / Loans	2,576	-	(2,322)	(149)	(90)	(2,471)	105	2,402
Water Supplies	3,148	(335)	-	-	-	(335)	2,813	-
Sewerage Services	4,675	(804)	-	-	-	(804)	3,871	-
Domestic Waste Management	1,089	-	(37)	(50)	(1)	(87)	1,002	1,200
Total Externally Restricted	11,488	(1,139)	(2,359)	(199)	(91)	(3,697)	7,791	3,602
Internal Restrictions								
Total Internally Restricted (Table A)	13,355	(237)	(4,529)	(435)	3,443	(5,201)	11,597	12,907
Total Restricted	**24,843**	**(1,376)**	**(6,888)**	**(634)**	**3,352**	**(8,898)**	**19,388**	**16,509**
Unrestricted Cash	2,026	757	1,230	680	(3,702)	2,667	4,693	12,661

Notes :

External restrictions are funds that must be spent for a specific purpose and cannot be used by council for general operations

Internal restriction are funds that council has determined will be used for a specific future purpose

ORIGINAL Budget +/- changes in previous quarters = REVISED BUDGET
REVISED Budget +/- recommended changes this quarter = PROJECTED year end result

Investments

All investments have been placed in accordance Council's investment policies

Cash

The Bank reconciliation has been carried out and balanced as at the 31 March 2022

Table A - Internally restricted Assets

Internally restricted Assets	Original Balance 2020/21 (000's)	Budget 2021/22 (000's)	Approved Changes Sept Review (000's)	Dec Review (000's)	March Review (000's)	REVISED Budget (000's)	Projected Year end result 2021/22 (000's)	ACTUAL YTD (000's)
Plant and vehicle replacement	3,998	(564)	-	-	(200)	(764)	3,234	4,596
Employee leave entitlements	895	-	-	-	-	-	895	895
Carry over works	652	-	(578)	(16)	(35)	(629)	23	413
Aerodrome	50	-	-	(40)	-	(40)	10	50
Caravan Park	25	-	-	-	-	-	25	25
Cemetery	77	-	-	-	-	-	77	77
Common	73	-	-	-	-	-	73	53
Depot Improvements	9	-	-	-	-	-	9	9
Development Fund	197	-	-	-		-	197	247
Election expenses	13	-	-	-	-	-	13	13
Emergency services building	200	(200)	-	-	-	(200)	-	197
Financial assistance grant	2,302	-	(3,441)	-	3,674	233	2,535	1,151
Footpath replacement	125	(45)	-	-	-	(45)	80	125
Kerb and gutter replacement	34	(14)	-	-	-	(14)	20	39
Levee reserve	154	-	-	-	-	-	154	154
Local environmental plan	25	-	-	-	-	-	25	25
Office equipment	126	(76)	-	-	(15)	(91)	35	144
Other community development	248	-	(197)	-	-	(197)	51	176
Premises refurbishment	499	831	-	(217)		614	1,113	915
Quarry	1,239	121	-	(32)	-	89	1,328	1,299
Quarry rehabilitation	160	10	-	-	-	10	170	165
Recreational facilities	92	-	-	-	-	-	92	93
Road reloaming	431	-	(300)	-	-	(300)	131	431
Road reserve sealed	709	-	-	(110)	19	(91)	618	620
Rural fire service	36	-	-	-	-	-	36	36
Showground	80	-	-	-	-	-	80	80
Single invitation contract	200	-	-	-	-	-	200	200
Sportsground	20	-	-	(20)	-	(20)	-	9
Strategic plan review	20	-	-	-	-	-	20	20
Street lighting	40	-	-	-	-	-	40	40
Urban streets	95	-	-	-	-	-	95	95
Weir improvement	18	-	-	-	-	-	18	18
Bore Bath Establishment Reserve	500	(300)	-	-	-	(300)	200	497
Scc Grant matching component	13	-	(13)	-	-	(13)	-	-
Total Internally restricted	13,355	(237)	(4,529)	(435)	3,443	(5,201)	11,597	12,907

Budget Review Contracts and Other Expenses

Part A - Contracts Listing

Coonamble Shire Council

Budget review for the quarter ending 31 March 2022

Contracts

Contractor	Contract Details & Purpose	Contract Value	Commencement Date	Duration of Contract	Budgeted (Y/N)
WESTERNP	Project Management of the Tooraweenah Road Upgrade Project	$ 780,000.00	15/03/2022	27 months	Y

Explanatory Notes

1. Minimum reporting level is 1% of estimated income from continuing operations or $50,000 whichever is the lesser.

2. Contracts listed are those entered into during the quarter and have yet to be fully performed, excluding contractors that are on Council's Preferred supplier list.

3. Contract for employment are not required to be included.

4. Where a contract for services etc. was not included in the budget, an explanation will be included in the budget review commentary.

Budget Review Contracts and Other Expenses

Part B - Consultancy and Legal expenses

Coonamble Shire Council

Budget review for the quarter ending 31 March 2022

Consultancy and Legal Expenses

Expense	Expenditure YTD $	Budgeted (Y/N)
Consultancies	$ 193,741.00	Yes
Legal Fee's	$ 111,108.00	Yes

Definition of consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist/ professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors

Note

Where any expenses for consultancy or Legal fees (including Code of Conduct expenses) have not been budgeted for an explanation will be provided in the budget review commentary

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