



## **BUSINESS PAPER**

# **Ordinary Council Meeting Wednesday, 8 March 2023**

**Date: Wednesday, 8 March 2023**

**Time: 10.00 am**

**Location: Gulargambone Memorial Hall**

**Paul Gallagher  
General Manager**

**Notice is hereby given that an Ordinary Meeting of Council will be held in the Gulargambone Memorial Hall on Wednesday, 8 March 2023 at 10.00 am.**

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## **1 OPENING MEETING**

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

## **3 COMMUNITY CONSULTATION**

## **4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

## **5 DEPUTATION/DELEGATIONS**

## **6 CONFIRMATION OF MINUTES**

## **RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 8 February 2023 be confirmed as a correct record of the proceedings of the meeting.



# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 8 February 2023**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON WEDNESDAY, 8 FEBRUARY 2023 AT 4.30 PM**

**PRESENT:** Mayor Tim Horan, Deputy Mayor Karen Churchill, Cr Adam Cohen, Cr Pat Cullen, Cr Barbara Deans, Cr Bill Fisher, Cr Ahmad Karanouh, Cr Terence Lees, Cr Brian Sommerville

**IN ATTENDANCE:** Paul Gallagher, General Manager, Bruce Quarmby (Director Corporate Services), Dirk Jol (Acting Director Infrastructure), David Levick (Acting Manager Economic Development & Growth), Marina Colwell (Executive Support Officer)

## **1 OPENING MEETING**

The Mayor opened the meeting at 4.36 pm, advising the attendees of the following:

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

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## **3 COMMUNITY CONSULTATION**

Nil

**4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

Nil

**5 DEPUTATION/DELEGATIONS**

Nil

**6 CONFIRMATION OF MINUTES****RESOLUTION 2023/1**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

**That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 14 December 2022 and the Extraordinary Council Meeting of the Coonamble Shire Council held on Thursday, 15 December 2022 be confirmed as a correct records of the proceedings of the meetings.**

**CARRIED****7 DISCLOSURES OF CONFLICTS OF INTEREST**

Cr Barbara Deans declared a non-pecuniary conflict of interest with item 10.17 Tooraweenah Road Upgrade – Monthly Status Update, as her property and place of residence is on that road. She indicated that she would remain in the room and participate in the discussion on the item.

Cr Karen Churchill declared a conflict of interest in item 10.11, discussions on the Coonamble and Gulargambone Pools, as her daughter is employed by the contractor operating the pools also in item 10.15 as she has a current Development Application.

**8 MAYORAL MINUTE**

Mayor Horan welcomes Paul Gallagher as the new General Manager at Coonamble Shire Council and wishes him well in his new position.

**MAYORAL MINUTE****RESOLUTION 2023/2**

Moved: Mayor Tim Horan

Seconded: Cr Pat Cullen

**That the Mayoral Minute be received and noted.**

**CARRIED**

**SUPPLEMENTARY BUSINESS - MAYORAL MINUTE - REPORT 2****RECOMMENDATION**

That Council accepts the following item, 8.1 - Mayoral Minute - Report 2, as Supplementary Business.

**RESOLUTION 2023/3**

Moved: Mayor Tim Horan

Seconded: Cr Bill Fisher

**That the information be noted.**

**CARRIED**

**SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL****SECTION B - MATTERS FOR INFORMATION ONLY****9 COMMITTEE REPORTS**

Nil

**10 REPORTS TO COUNCIL****10.1 ELECTION OF A DEPUTY MAYOR****RESOLUTION 2023/4**

Moved: Deputy Mayor Karen Churchill

Seconded: Cr Barbara Deans

- 1. That Council elects a Deputy Mayor to serve until September 2023 term.**
- 2. That Council determine the method of voting be by way of a ballot.**
- 3. That following the declaration of the election of Deputy Mayor that the ballot papers be destroyed.**

**CARRIED**

The Returning Officer (General Manager) announced that two (2) nominations had been received for the position of Deputy Mayor, as follows:

1. Cr Terence Lees, moved by Cr Brian Sommerville and seconded by Cr Tim Horan. Cr Lees had consented to the nomination.
2. Cr Ahmad Karanouh, moved by Cr Pat Cullen and seconded by Cr Terence Lees. Cr Karanouh had consented to the nomination.

After the ballot papers have been counted by the Returning Officer and the Director for Corporate Services, the Returning Officer advised the following:

**“I declare Cr Ahmed Karanouh as the Deputy Mayor”.**

**RESOLUTION 2023/5**

Moved: Cr Barbara Deans

Seconded: Cr Bill Fisher

**That Cr Karanouh be appointed as Deputy Mayor until September 2023.**

**CARRIED**

**10.2 CORRESPONDENCE****RESOLUTION 2023/6**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

**That the correspondence listed in the body of the report be noted.**

**CARRIED**

**10.3 COUNCIL RESOLUTIONS UPDATE****RESOLUTION 2023/7**

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

**That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.**

**CARRIED**

**MOTION**

Moved: Cr Ahmad Karanouh

Seconded: Cr Pat Cullen

**That Council conduct a full review of the operations, entry fees and charges for the Coonamble, Gulargambone and Quambone pools be revisited with a report brought back to the April Council meeting.**

**10.4 DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER****RESOLUTION 2023/8**

Moved: Cr Pat Cullen

Seconded: Cr Ahmad Karanouh

- 1. That Council notes the contents of this report.**
- 2. Instrumental of delegation for the General Manager of Coonamble Shire be again noted.**
- 3. That the attached instrument of Delegation be provided to Paul Gallagher effective from 9 February 2023 to 9 February 2028 until revoked or amended.**

**CARRIED**

**10.5 JOINT ORGANISATION - MEMBERSHIP****RESOLUTION 2023/9**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

- 1. That Coonamble Shire Council approach the Board of the Far North West Joint Organisation seeking their support for an application by Coonamble Shire to become a member of the Far North West Joint Organisation.**
- 2. That subject to a positive response from the Board of the Far North West Joint Organisation that Coonamble write to the Minister for Local Government seeking their endorsement of the application and the enactment of the necessary legislative changes.**

**CARRIED**

**10.6 CHANGE OF VENUE FOR JULY 2023 COUNCIL MEETING****RESOLUTION 2023/10**

Moved: Cr Ahmad Karanouh

Seconded: Cr Pat Cullen

1. **That Council changes the venue and time for the July 2023 Ordinary Council Meeting as follows:**

Date	Location	Time
12 July 2023	Council Chamber – Quambone Community Hall	10.00 AM

2. **That the General Manager communicates the time and venue of the July 2023 Council Meeting to staff and arranges for the above information to be advertised on Council’s website and in Council’s column in the Coonamble Times.**

**CARRIED**

**10.7 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT****RESOLUTION 2023/11**

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

**That Council note the information in the report.**

**CARRIED**

**10.8 COMMUNITY SERVICES REPORT****RESOLUTION 2023/12**

Moved: Deputy Mayor Karen Churchill

Seconded: Cr Pat Cullen

**That Council note the information contained in the Community Services Progress Report.**

**CARRIED**

**10.9 RATES AND CHARGES COLLECTIONS - JANUARY 2023****RESOLUTION 2023/13**

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

**That Council notes the information provided in the report.**

**CARRIED**

**10.10 STATUS OF INVESTMENTS - DECEMBER 2022 & JANUARY 2023****RESOLUTION 2023/14**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

**That Council notes the list of investments from 01 November 2022 to 31 January 2023 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**

**CARRIED**

**10.11 QUARTERLY BUDGET REVIEW - SEPTEMBER 2022****RESOLUTION 2023/15**

Moved: Cr Barbara Deans

Seconded: Cr Ahmad Karanouh

- 1. That Council approves the variations to votes as listed in the budget review documents distributed under separate cover.**
- 2. That Council notes, in the opinion of the Responsible Accounting Officer based on the information as presented in the December Budget review; that Council will be in a satisfactory financial position as at 30 June 2023.**
- 3. That Council notes the classification and position of Council's estimated restricted (reserve) funds as at 31 December 2022.**

**CARRIED**

**10.12 COUNCILLOR REQUESTS FOR INCLUSION IN THE DRAFT 2022/23 OPERATIONAL BUDGET.****RESOLUTION 2023/16**

Moved: Cr Ahmad Karanouh

Seconded: Cr Pat Cullen

- 1. That Council notes the contents of this report.**
- 2. That Councillor requests for items to be considered for inclusion in the draft 2023 / 2024 Operational Plan and Budget be returned to Council's Finance Department by 8 March 2023.**

**CARRIED**

**10.13 COONAMBLE REGIONAL LIVESTOCK MARKET (SALEYARDS) CHARTER****RESOLUTION 2023/17**

Moved: Cr Ahmad Karanouh

Seconded: Cr Bill Fisher

- 1. That the Draft Charter as presented by adopted.**
- 2. That Expressions of Interest be called from Cattle producers with in the Local Government Area to fill the two (2) producer representative positions on the Coonamble Regional Livestock Market (Saleyards) Advisory Committee.**

**CARRIED**

**10.14 SALEYARDS REPORT- 31 JANUARY 2023****RESOLUTION 2023/18**

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

**That Council note the information provided in this report.**

**CARRIED**

**10.15 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT**

**RESOLUTION 2023/19**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

**That Council note the information contained within the Environmental and Strategic Planning Progress Report.**

**CARRIED**

**10.16 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS**

**RESOLUTION 2023/20**

Moved: Cr Ahmad Karanouh

Seconded: Cr Adam Cohen

**That Council note the information in this report.**

**CARRIED**

**10.17 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE**

**RESOLUTION 2023/21**

Moved: Cr Ahmad Karanouh

Seconded: Cr Pat Cullen

**That the information be received and noted.**

**CARRIED**

**10.1 SUPPLEMENTARY BUSINESS - NSW LOCAL GOVERNMENT RECOVERY GRANT****RECOMMENDATION**

That Council accepts the following item, 10.1 - NSW Local Government Recovery Grant, as Supplementary Business.

**RESOLUTION 2023/22**

Moved: Cr Ahmad Karanouh

Seconded: Deputy Mayor Karen Churchill

- 1. That the information be received and noted.**
- 2. That Council endorse the betterment programme as detailed for submission to the Office of Local Government under the NSW Local Government Recovery Grant.**

**CARRIED**

**11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil

**12 CONFIDENTIAL MATTERS****RESOLUTION 2023/23**

Moved: Cr Bill Fisher

Seconded: Cr Pat Cullen

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**12.1 Request for Concession Towards Water and Sewer User Charges**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**CARRIED**

At 6.35pm Council took a short tea break.

Council resumed in Closed session at 6.55pm.

**12.1 REQUEST FOR CONCESSION TOWARDS WATER AND SEWER USER CHARGES**

**RESOLUTION 2023/24**

Moved: Cr Pat Cullen

Seconded: Deputy Mayor Karen Churchill

- 1. That Council notes the information contained within this report.**
- 2. Further, that as this request falls outside the guidelines of Council's adopted Concealed Leaks Policy, that Council refuses this request.**

**CARRIED**

**MOTION**

Moved: Cr Ahmad Karanouh

Seconded: Deputy Mayor Karen Churchill

**That local historian Angie Little be added to Coonamble's 'Nick Name Hall of Fame'.**

**MOTION**

Moved: Cr Ahmad Karanouh

Seconded: Cr Adam Cohen

**That Council allocate \$75000.00 from the development fund to allow the completion of the walking loop project around the Coonamble Sportsground.**

**RESOLUTION 2023/25**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

**That Council moves out of Closed Council into Open Council.**

**CARRIED**

13 Conclusion of the Meeting

**The Meeting closed at 7.39 pm.**

**The minutes of this meeting were confirmed at the Council held on 8 March 2023.**

.....  
**CHAIRPERSON**

**7 DISCLOSURES OF CONFLICTS OF INTEREST**

## 8 MAYORAL MINUTE

### MAYORAL MINUTE

**File Number:** M3  
**Author:** Tim Horan-Mayor  
**Authoriser:** Tim Horan, Mayor  
**Annexures:** Nil

### MAYORAL MINUTE

Councillors

I submit below my Mayoral Report for the month of February 2023:

#### 1. Welcome to Coonamble Dinner

It was a pleasure to have attended the Welcome to Coonamble Dinner on Saturday evening, 25 February and had the opportunity to address the gathering and welcome new residents to our community.

I was happy to be able to welcome at least 30 new people to town and take this opportunity to congratulate and thank members of the local Service Clubs and other organisations who worked together to bring the evening to fruition.

My thanks also to local veterinarians, Scott and Kylie Parry who acted as Masters of Ceremonies, who told those present that they were welcomed to Coonamble some 20 years ago.

This was the 35<sup>th</sup> year the dinner has been held and again I thank those who organized the event and hope that the new residents settle in and enjoy the hospitality and everything else Coonamble Shire has to offer.

#### 2. Good News – Incentives for Local Police Officers

During the last week we learned of the Government's decision to offer incentives to police officers to come to our area. Council has been working towards this positive result for a very long time and I am pleased to report that our efforts have achieved a very successful outcome.

Thank you to our Editor, this week's Coonamble Times Newspaper has full coverage of the incentive scheme which will apply to many additional areas, including Coonamble. Although the Minister for Police has made the announcement prior to the election, it is a "done deal" with the scheme to commence in July 2023.

This outcome is just what we have been working so hard to achieve – Council has made numerous representations to various Ministers and Governments and there have also been delegations to Sydney to put our case forward. A big thank you to the Government and Minister for Police – this will make a huge difference to our officers in making decisions to come to outback areas.

### **3. Investigation into Purchase and Redevelopment of Sons of the Soil Hotel Site**

In Closed (Public Excluded) Session a comprehensive report on the progress of the SOTS proposal.

Council has been considering various options to enhance the main street and purchase and redevelopment of this building was seen as the best opportunity to pursue.

It is common knowledge that everyone wants the CBD revived and rejuvenated as an incentive for residents and travellers to spend time within the precinct.

Council has been keen to get the ball rolling and in July 2022 passed a resolution for the Acting General Manager to prepare a report, taking into account costs associated with purchase, demolition and construction of a new Administration Centre. Council has also had consultation with the community, which is generally in favour of Council's intentions.

It is my opinion that Council should make a firm commitment and determine what action is to be taken in relation to this matter as a priority.

Council is making considerable investment in our shire but unless we have a main street that is busy and energised with business and shops for people to spend money and enjoy themselves, we will continue to drive the main street backwards.

This is a social investment for the shire and the returns will be endless if we back ourselves and think outside the box of what council should do and should not do. If we don't step up no one else will and by the time we realise we have missed the opportunity to reignite our CBD it will be too late.

This is our opportunity to progress our community and ensure our resilience carries on well into the future.

### **RECOMMENDATION**

**That the Mayoral Minute be received and noted.**

**SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL**

**SECTION B - MATTERS FOR INFORMATION ONLY**

**9 COMMITTEE REPORTS**

Nil

## 10 REPORTS TO COUNCIL

### 10.1 CORRESPONDENCE

**File Number:** C20

**Author:** Marina Colwell-Executive Support Officer

**Authoriser:** Paul Gallagher, General Manager

**Annexures:** Nil

#### CORRESPONDENCE

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Date	Information Sent	Author	In	Out	Sent
02/02/2023	Correspondence – Sam Faraway MLC – Announcement	Charlie Crawford	✓		✓
03/02/2023	Forwarded Correspondence from Wendy Tuckerman – Grant funding	Dirk Jol – Acting Director Infrastructure	✓	✓	✓
06/02/2023	Coulton’s Catch Up – Monday 6 Feb 23	Mark Coulton MP	✓		✓
08/02/2023	Photos of Current works at Euronne Gully	Dirk Jol – Acting Director Infrastructure		✓	✓
09/02/2023	Information – Irrigation Query (Railway & Charles St’s) – Public Forum 8 February 2023	Dirk Jol – Acting Director Infrastructure		✓	✓
10/02/2023	Minutes February 2023 Ordinary Meeting	Marina Colwell		✓	✓
13/02/2023	Coulton’s Catch Up – Monday 13 Feb 23	Mark Coulton MP	✓	✓	✓
14/02/2023	Email – Coonamble Waste Facility	Paul Gallagher – General Manager		✓	✓
20/20/2023	Email – Coonamble Waste Facility	Paul Gallagher – General Manager		✓	✓
27/02/2023	River Reach – The MDBA Newsletter	MDBA	✓		✓
25/02/2023	Site Inspections	Paul Gallagher – General Manager		✓	✓
27/02/2023	Email - Pool Closure	Paul Gallagher – General Manager		✓	✓
	Coulton’s Catch Up – Monday 20 Feb 23	Mark Coulton MP	✓		✓
	Coulton’s Catch Up – Monday 27 Feb 23	Mark Coulton MP	✓		✓

22/02/2023	Confidential Email – Incident at the Pool	Paul Gallagher – General Manager		✓	✓
23/02/2023	Confidential Email – Continuations of the Structural Changes within the Council	Paul Gallagher – General Manager		✓	✓
28/02/2023	Email - Mainstreet Vandalism	Paul Gallagher – General Manager		✓	✓
02/03/2023	Site Visit Postponed	Marina Colwell – ESO		✓	✓
03/03/2023	Water Pressure Problem	Paul Gallagher – General Manager		✓	✓

**RECOMMENDATION**

**That the correspondence listed in the body of the report be noted.**

**10.2 COUNCIL RESOLUTIONS UPDATE**

**File Number:** C17; C20

**Author:** Marina Colwell-Executive Support Officer

**Authoriser:** Paul Gallagher, General Manager

**Annexures:** 1. Resolutions Update Table - March 2023

**PURPOSE**

The purpose of this report is to enable Council to keep track of important Council resolutions.

**BACKGROUND**

Important and significant Council resolutions will be added to the list of items below, and a monthly update on the status will be provided by the responsible officer.

**(a) Relevance to Integrated Planning and Reporting Framework**

Adopted Council resolutions should ideally link in with Council’s suite of Integrated Planning and Reporting Framework documents.

**(b) Financial Considerations**

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

**COMMENTARY**

A table with information about outstanding Council resolutions is attached as Annexure 1 to the report, in the following format:

Date	Resolution No.	Action Required	Responsible Officer	Status/Update

**RECOMMENDATION**

**That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.**

**Council Resolutions Update - Annexure 1**

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
11.1.22	2022/11	Priority Items to be Pursued	Review & Adoption of Approvals & Order Policies – within 12 months	Manex (Executive Management Team)	Progressing
11.1.22	2022/11	Priority Items to be Pursued	Review of Delegations – within 12 months	GM	Ongoing.
9.2.22	2022/21	Youth Services in LGA	Determine current services, coordination and possible duplication and gaps analysis	ELESPC	Ongoing.
9.2.22	2022/29	LEP Amendments	Availability of suitable residential land – including small rural blocks, larger rural subdivisions, restrictions on acreage size in RU1 zoning	ELESPC	LEP Amendment for housekeeping amendments tabled at 13 May 2022 meeting
9.2.22	2022/30	CDEP-like community employment and training program	Discussions with Federal MP and other stakeholders	Mayor/GM	Redi.e are administrating similar funding and they have indicated that they are interested in applying for this funding for Coonamble – with a letter of support from Council
9.2.22 14.8.22	2022/44 2022/225	Compulsory Acquisition of land – Bore Baths	Legal processes to be followed	Casual MED&G (David)	Acquisition is in progress
9.3.22	2022/53	Report be prepared for Council’s consideration - available Council owned or controlled land as well as information on the Native Title status of the land adjoining the Coonamble Jockey Club.	Report be prepared for Council’s consideration, including the community feedback gathered, so that it can be used to inform the future direction and progress of the project	MEDG (David)	Ongoing

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
15.6.22	2022/116	Plan of Management – Sports Oval	Inclusion of ‘one off camping facility’ at the sports oval - plan	Bruce	Progressing – the inclusion of the ability for the Sportsground to act as a ‘one off camping facility’ has been included in the draft plan
15.6.22	2022/121	Review of Social Media Policy	Review the policy, place on public exhibition for required time inviting submissions from the community before adoption	AMED (David)	Awaiting a suitable time for workshop with Councillors - Ongoing
15.6.22	2022/129	Draft Masterplan for the Coonamble Pool & McDonald Park Precinct	That Council places the Masterplan on public exhibition for required time inviting submissions from the community before adoption	Manager Urban Services MUS (Phil)	Report to be prepared - Pending results back from structural engineer. Awaiting response.
15.6.22	2022/136	Notice of Motion (Cr Churchill): 1. Collection of information regarding ‘slow down signs’ at Gulargambone	Meeting with Transport for NSW to be held regarding use of radar signage during harvest period.	MR (Dirk)	Report to April Ordinary Meeting
		2. Fence – Tully Park & Preschool	Meet with representatives to discuss the possibility of a new fence, prepare a report to be bought back to Council with estimated costs	Bruce	On Hold – meeting to be arranged between Council and Committee
		3. Coonamble Men’s Shed	Prepare a report to be bought back to Council with the estimated costs & likelihood of facilitating the following: *Improved security *Installation of Solar Panels	Bruce	On hold -Program is awaiting the identification of a suitable funding source

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
13.7.22	2022/153	Industrial Land Review	Council to research the possibility of acquiring land for industrial use	AMED (David)	Ongoing.
10.8.22	2022/204	Substitute Area for local sporting clubs	Investigate alternative and appropriate area for substitute sports grounds	(MUS)	Meetings being held with User Groups with preliminary findings indicating the issue is a scheduling challenge rather than a capacity issue. Unable to schedule meeting with Junior Rugby League as no committee. New committee has formed so a new meeting and time to be set.
09.11.22	2022/264	Cemeteries Maintenance	Staff to develop a Plan of Management for the Cemeteries within the Shire	Dirk / MUS	Plan of Management in development.
	2022/265	Traffic Stoppers - CBD	Community Consultation to be undertaken on either removal or retention.	Dirk/David	Survey out to public to close 18/3/23
	2022/267	Housing Strategy	Council to seek expressions of interest from persons with available land and or houses	GM/Bruce	ongoing
	2022/269	Warrena Weir Plan of Management (POM)	POM to be put on exhibition inviting community feedback	Bruce/David	The draft plan has been amended to incorporate input from Council Staff. Council staff will liaise with the consultant who drafted the plan, to co-ordinate the community consultation process.
	2022/288	Sale of Lot 1 Buckley Drive	Call for Expressions of interest from the community to purchase the vacant block	David	Survey went out to Community with no offers made.
	2022/291	Coonamble CBD	Investigations to be carried out on the development of the CBD	Bruce	A meeting has been held between Council Representatives and the owner of the Sons of the Soil Hotel to establish the availability and

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
					purchase price for the Sons of the Soil Hotel site.
14.12.22	2022/289	Review of Signage (mining)	Review the signage at the entrances to the town	Dirk/David	Clarification on Signs meeting framework of LEP & DCP
		Entry System to the Pool	Staff make enquires into a swipe system for entry to pools	MUS	Progressing will be part of April report.
		Contact Lifeguard Service Australia for suggested free entry to pool	Staff to contact LSA in regard to possible period of free entry to the pool	MUS	This is included in the Infrastructure Report.
	2022/290	Evaluation of 2022 Coonamble Street Carnival	Staff to gather feedback from the recent event for evaluation before the 2023 event takes place	David	Progressing
	2022/300	Resourcing Strategy	Workforce Management Strategy to be placed on public exhibition inviting submissions from the community	Amanda	Progressing
08.02.23	Motion	Shire Pools	Review of the operations – including the entry fees & charges of the 3 public pools in the shire	Bruce/Dirk	Report to be tabled to the April Council meeting
	2023/9	Joint Organisation Membership	Council approach the FNWJO to become a member	GM	A letter of application has been forwarded to the FNWJO - waiting on a response
	Motion	Historian recognition	Angie Little to be added to Coonamble's Nick Name Hall of Fame	David	
	2023/22	Betterment Programme	Council endorse the submission to the OLG from NSW Local Government Recovery Grant	Dirk	

### 10.3 COMMUNITY SERVICES REPORT

**File Number:** C8

**Author:** Raquel Pickering-Librarian

**Authoriser:** Bruce Quarmby, Director Corporate Services

**Annexures:** Nil

#### PURPOSE

The purpose of this report is to provide information on the activities within Council's Community Services section for the month of February 2023.

#### BACKGROUND

The Community Services section focuses on our community and our people and the support that Council offers in the delivery of positive outcomes. The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for your reference for the key areas in the Community Services section:

- **Community Services**

Reports on the number of services, programs, and strategies to support the community. This includes Council's involvement with the interagency meetings and committee meetings, cultural events, and activities and some events for our community (Tourism and Events will also cover other events not managed by the Community Services team.).

- **Library Services**

Coonamble Shire Council is a member of the NorthWestern Library Service (NWLS). The Service covers four local government areas and encompasses the libraries therein, i.e: Bogan (Nyngan), Coonamble, Gilgandra and Warren (where the Manager is based). The Coonamble Library has two satellite branches located in the villages of Gulargambone and Quambone within the Coonamble Shire Local Government Area. The Librarian purchases stock that is rotated to all libraries and participates in book exchanges with Gulargambone and Quambone seven times per year. The Gulargambone Library is run under an agreement with the Gulargambone Rural Transaction Centre Committee. The Quambone Library is run by an employee of Council.

- **Children and Youth Services**

Council provides services in after school activities in Gulargambone and Quambone. Council also delivers school holiday programs and the Youth Week Program. Council also operates a Youth Forum / Council.

- **Integrated Planning and Reporting (IP&R) Framework**

Following the adoption of the Community Strategic Plan at the 15 June 2022 meeting, updates on the IP&R Framework will now be reported back in the Community Services Report.

**(a) Relevance to Integrated Planning and Reporting Framework**

The information contained in this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outline in Council's recently adopted Community Strategic Plan 2032, Delivery Plan 2022-2026, and Operational Plan 2022 / 23.

**(b) Financial Considerations**

There are no financial considerations arising from this report.

**COMMENTARY**

In line with Council's 2022 / 23 Operational Plan, this report presents a summary of community service progress and activities for the period from February 2023.

**COMMUNITY SERVICES**

NIL

**LIBRARY SERVICES**

- **NWRL AGM**

The members of the Co-operative met for the North Western Library AGM in Warren. The Librarian attended with the Director Corporate Services. Of note was that Warrumbungle Library, its three main branches and its three satellite branches, approached NWRL asking that they consider joining our Co-operative. Warrumbungle is currently run by the Macquarie Regional Library based in Dubbo. As the query was very general, all NWRL branches and representatives voted for the Regional Manager to correspond asking for further details before making any decisions.

- **SERVICE NSW VISIT**

Staff from Service NSW paid a visit to the library to run an information and application session for the Regional Seniors Travel Card. While the session was only slated for two hours, the turnout was so bit that Tamara stayed an extra hour to accommodate them. Tamara has indicated that she will be in touch about running another later in the year for possibly a full day.

- **Seniors Festival Luncheon**

The Seniors Festival Luncheon was a hit with all the attendees. With over 145 people attending, the luncheon was a great success. A Coonamble Jockey Club committee member approached Council asking if they could give away several tickets to the upcoming race meeting which seemed quite apt with the theme this year being at the races "The Winners Circle". This year also saw the return of Koonambil residents which was great to see. Council also supplied six lucky door prizes and Best Dressed Male and Best Dressed Female. Thank you to the Mayor for attending and thank you to the fantastic ladies from NASCAR who attended with their teachers from Coonamble High School for cutting the cake, performing the Welcome to Country and service the fantastic lunch. Cathy from the Neighbourhood Centre and Annette from Meals on Wheels also attended with great give aways.



- **Library Statistics** (24 January 2023 – 24 February 2023)

Service	Loans	New M/ships	Wi-Fi	Internet (hr)	Internet (ppl)	Kids Comp (children)	Junior Visits	Adult Visits
Coonamble	445	10	31	5115	56	54	71	462
Gulargambone	29	1						

- **Manual Statistics - Coonamble** (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
533	13	48	3	12

- **Activity Statistics - Coonamble** (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Meetings	Seniors Cinema	Other
20	21	2	12	8	6

**CHILDREN AND YOUTH SERVICES**

Council's Children and Youth Services have been impacted with staff shortages. We have been able to deliver the After School Care in Gulargambone and Quambone. Council's Casual Youth Workers have been instructed to partner with other service partners to deliver services.

**(a) Governance/Policy Implications**

The delivery of community development and integrated planning functions and activities are carried out in accordance with Council's Operational Plan and Integrated Planning and Reporting Framework.

**(b) Legal Implications**

There are no legal implications arising from this report.

**(c) Social Implications**

Council's community services section delivers a broad range of support services, activities, and opportunities to all age groups. These services assist in building social capital within the Shire.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

The economic implications of community services are positive, in that these services provide employment opportunities, delivering a service to the community and support the local business sector.

**(f) Risk Implications**

There are no risk implications arising from this report.

**CONCLUSION**

The updates provided in this report deliver information to Council on the key activities undertaken in Council's Community Services section for the month of February 2023.

**RECOMMENDATION**

**That Council note the information contained in the Community Services Progress Report.**

**10.4 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**

**File Number:** D5  
**Author:** David Levick-Acting Manager Economic Development and Growth  
**Authoriser:** Paul Gallagher, General Manager  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is to provide Council with an update on recent activities and the progress of projects which contribute to the economic development and growth of the Local Government Area (LGA).

**BACKGROUND**

The Economic Development and Growth function is tasked with providing effective and efficient delivery of a broader economic base for the LGA, enhancing business prospects, growth, and development. The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce barriers and attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA to attract investment, industry, new residents, and tourism.

**(a) Relevance to Integrated Planning and Reporting Framework**

- ED1.2 Develop our economy, including the visitor economy.
- I1.5 Adopt successful strategies which maximise our community’s access to quality infrastructure and assets (I1.5.2 – Coonamble Livestock Regional Market).

**(b) Financial Considerations**

Activities undertaken as described by this report are within approved operational budget allocations for tourism and economic development activities and capital projects or are funded through grant monies.

**COMMENTARY**

Coonamble Artesian Bathing Experience Land Acquisition Update

Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
●	●	●	○	○	○
Survey to LRS	Application to OLG	Proposed acquisition notices	Approval	Acquisition	Title Creation

Lands Advisory Services Pty Ltd – the contracted consultant managing this aspect of the project – has now lodged the application with the Office of Local Government, seeking the Minister’s and Governor’s approval under the relevant Acts.

Advice from the Office of Local Government in late February was that the application has not been signed off by the Minister and would, therefore, not proceed until after the State Government election on 25 March.

Step 7 – Proposed acquisition notices – must be on public display for three months, which, if the new Minister is sworn in at the end of March, would probably end about mid to late July. Assuming each subsequent step would take a month, the land would not be acquired by Coonamble Shire Council any earlier than November 2023.

## Grants

Overview:

Status	This Month	Last Month	Year to Date
Grant-funded projects completed	2	3	25
Grants to be acquitted	5	6	
Grants in progress	25	17	
Grant submissions awaiting decision	3	4	
Successful grant applications	8	2	31

Detailed Status:

Grants completed & awaiting acquittal	Responsibility	Comment
Coonamble Community Recycling Centre	CPD	
Town Entrance Public Art (DSP)	CPD	
LRC11 – Quambone Park Toilet	INF	
Australia Day 2023	CPD	
NSW Seniors Festival 2023	CPD	

Grants in progress	Responsibility	Comment
Coonamble Sports Ground Upgrades	CS	Further extension sought
Gulargambone Youth Centre external upgrades	CPD	Final stages underway.
Restore Trooper Stables at Museum	CPD	Awaiting DA submission.
Riverside Caravan Park Development	CPD	Ongoing
Koori Knockout Participation	CPD	Taking expressions of interest from teams.
Volunteer Bus Driver Training	CPD	Taking expressions of interest.
Coonamble Transport Initiative	CPD	Allocated as required.
Coonamble Kids Transport Initiative	CPD	Allocated as required.
Youth Council re-establishment	CPD	Variation being drafted.
Women's Change Rooms at Sportsground	CPD	Detailed design stage.
Walking Loop around Sportsground	CPD	Preparing RFQ.
Coonamble Family and Youth Fest	CPD	Deed signed
Pedestrian and Mobility Plan revision	INF	Seeking consultants
Walkway and Cycleway Plan	INF	Seeking consultants
NSW Seniors Festival 2023	CPD	Budget prepared
Limerick Street Footpath	INF	Preparing tender
Youth Week 2023	CPD	Budget prepared

Grants in progress	Responsibility	Comment
Coonamble Artesian Bathing Experience	CPD	Land acquisition
Coonamble Youth Empowerment Program	CPD	Tender development
Business Cases for Tourism Infrastructure	CPD	Assessing Tender
Gulargambone Sportsground Amenities	CPD	Awaiting Deed
Coonamble Region Art Trail	CPD	Awaiting Deed
Wanderers Tennis Club court upgrades	CPD	Awaiting Deed
Female Friendly Community Facilities	CPD	Awaiting Deed
Mosquito Management Plan	INF	Awaiting Tranche 1

*Recent successful grants:*

1. Female Friendly Community Facilities of \$491,850 to upgrade the changerooms under the Coonamble Sportsground grandstand and the public toilets in the canteen building, including the disability toilet.
2. Mosquito Management Plan, for \$18,000, to conduct an educational program about the dangers of mosquito-borne diseases, to distribute mosquito repellent at public events, and to fit out many public buildings (Council-owned) with electric mosquito 'zappers'.

*Unsuccessful grants:*

Public Library Infrastructure Grant application for \$191,800 for double-glazing, improved lighting and air-conditioning.

Future Grant Opportunities

Grant opportunities for either Council or local businesses/organisations include:

- Growing Regional Economies Fund: Expressions of Interest close 23 May 2023.
- Regional Skills Relocation Grant: (no closing date).

*Growing Regional Economies Fund*

This grant opportunity is for applications for funding between \$2 million and \$30 million. The application process is over two stages: firstly, an Expression of Interest that closes on 23 May 2023 and, if invited, submission of a Detailed Application from 11 July to 17 October 2023.

The purpose of the Fund is to build enabling infrastructure that will support investment in regional housing projects to meet demand generated by growth in employment and economic activity.

Housing projects that are designed to meet short to medium-term demand are eligible, if the project can show it will deliver a long-term benefit for the community, such as using the enabling infrastructure to convert the development into permanent and affordable housing after the short- to medium-term demand is met.

Projects that demonstrate a strong alignment with the relevant Regional Economic Development Strategy (REDS) and that support the growth of engine or emerging industries – identified within their Functional Economic Region (FER) will be preferred.

Projects that show they are regionally significant, by delivering benefits to two or more Local Government Areas will also be preferred over local projects.

Examples of eligible projects include:

- Enabling infrastructure (such as roads, bridges and services) to develop investment precincts and housing that can be linked to economic growth and employment.
- Airport upgrades and expansions.
- Enabling infrastructure that will support increased investment, land activation and employment opportunities.

Co-contributions of 25% of the total grant amount are required, except where extenuating circumstances can be shown.

The issue with any initiative to grow the economy within the Coonamble LGA is the lack of available housing of a standard expected by potential workers. Additionally, the limit on childcare places – already insufficient to meet current local demand – is a further constraint on drawing workers from outside the LGA. Any project proposed under the Growing Regional Economies Fund would then need to include strategies to address these two limiting factors.

The upgrading of Coonamble's CBD has been identified as being of strategic significance in enhancing the local economy. In an Expression of Interest submitted for funding, a strong case could be made for the upgrading of the Coonamble CBD as the core enabling infrastructure – with a housing development and expansion of pre-school/childcare facilities as secondary components. Council officers have also discussed the possibility of including airport upgrades as a further secondary component.

It is recommended that the General Manager prepare an Expression of Interest for the Growing Regional Economies Fund, centred on upgrading Coonamble's CBD, with secondary components focused on housing, expanded pre-school/childcare facilities and the airport.

### Communications

The most frequently visited web pages of the past month have been Employment (467 visits), Contact Council (420 visits), Calls for Supply (416 visits), and Where to Stay (285 visits). The increase in visitation to the 'Where to Stay' page can be attributed to the PBR Australia festival.

Council continues to maintain its communication with the community through:

- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times*, with unique content – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council's website, on various topics as required.
- Posts in the Events Calendar hosted on Council's website.

- Posts on Council’s Facebook page, on various topics as required.
- Council’s website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, water supply interruptions, etc.

The Facebook posts that achieved the greatest reach during February related to the notice regarding drovers on the Castlereagh Highway between Coonamble and Gulargambone (with a reach to 2,400 people), with another 4 posts reaching 1000+ people. These related to the closure of Castlereagh Street for Markets in the Main, the Seniors Luncheon and closure of Council’s offices and services for the staff health and well-being day. Although an informal medium of communication from Council to the Community, the significance of Facebook as a means by which to share information quickly and widely with the community cannot be overestimated.

*Social Media (Facebook) Summary*

<b>Measure</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date</b>
Number of posts	9	34	523
Increase in number of followers	+8	+28	+988
Total number of followers	2763	2755	
Reach	5,498	9,525	

Tourism Promotion

@visitcoonamble social media pages continue to increase reach. Posts on the Visit Coonamble Facebook page reached over 4,655 people during the past month.

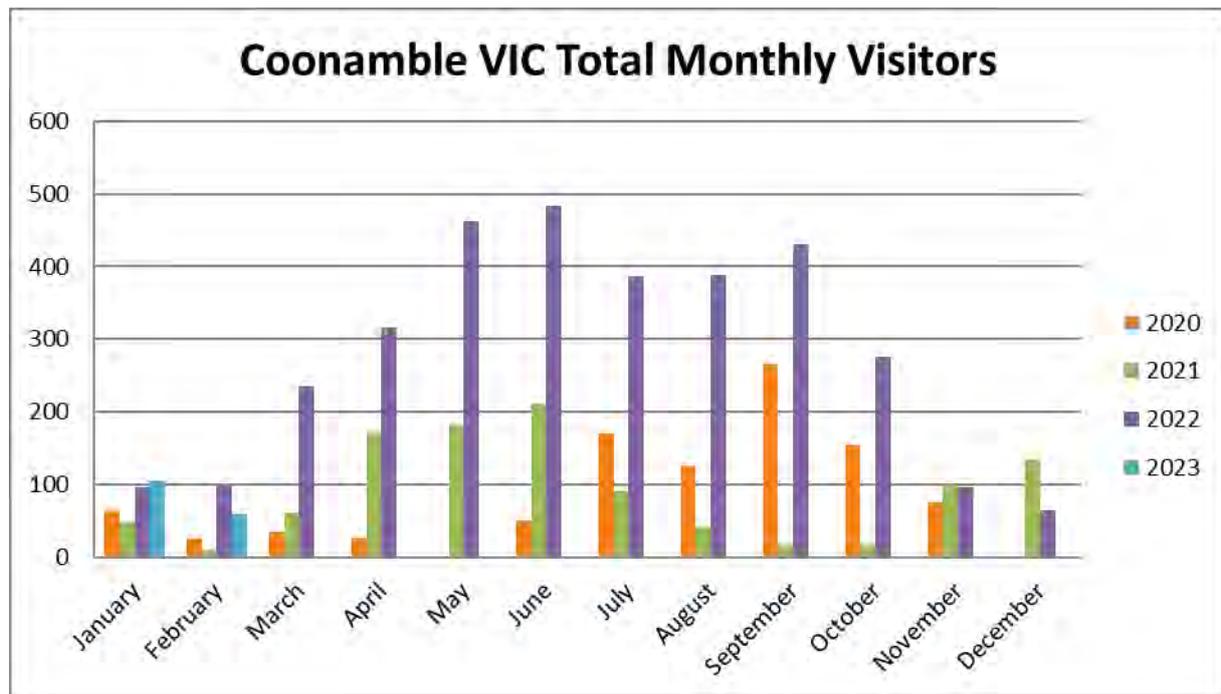
The most popular post on Facebook was the call for stallholders for the Markets in the Main. This post reached 3,600 people and had 522 engagements, which means 522 people either liked, shared, commented, clicked to read the entire caption, or stayed on the post for longer than 10 seconds.

During March, @visitcoonamble social channels continued publishing stories which have experienced a steady increase in the number of engagements.

Tourism Statistics

From the highest visitor numbers recorded for a January last month, February visitation dropped considerably compared to previous years.

The Information and Exhibition Centre now has a full complement of staff, enabling the centre to open on Saturdays. This staffing – along with several volunteers – will also allow the Museum Under the Bridge to be opened on a more regular basis.



Events

- PBR
  - PBR’s Bulls, Bands and Bikes rodeo and concert was the next major event in the Local Government Area in early March.

*Preparing for a future ‘Bougainvillea Festival’*

The idea has been discussed with the Coonamble Chamber of Commerce regarding the potential for establishing – in several years’ time – an annual Bougainvillea Festival in Coonamble on the weekend of the Coonamble Cup in October.

The long weekend of October was initially considered. It was noted that Coonamble Greyhound Club’s premier event is held that weekend and already attracts a substantial number of visitors who book out all accommodation available in town. Without additional accommodation available there would be no advantage attracting more visitors to town on the same weekend.

The purpose of such a festival would be to create another tourism event to draw a different demographic to the area. Associated activities could include open gardens, fresh produce markets, and arts and crafts markets and activities.

The only Bougainvillea Festival in Australia was held in Darwin up until 1995, when it changed its name. There are currently no other festivals using this name and associated with this plant in Australia.

The bougainvillea plant splits the community, with many loving the range of colours and long-lasting flowering period, while others reach immediately for the weed killer. While not native, it is a plant that flourishes in Coonamble’s climate, is resilient during periods of drought, flowers throughout spring and summer, and it does not readily self-propagate, meaning it is not likely to become a pest species.

Preparation for such a Festival in the future would see Council either sourcing or propagating cuttings of bougainvillea to plant as hedging or individual plants along such fence lines as that at the town entrance in front of the greyhound track and

showground, and in other public places. It would require pruning about twice a year, which would add to Council's urban services expenses.

Initial steps would be to consult with the community to determine whether there is general support for such a concept. This will be carried out in March-April and a further report prepared for Council.

**(a) Governance/Policy Implications**

Policies relevant to activities reported here include the Community Consultation Policy.

**(b) Legal Implications**

There are no legal implications directly associated to this report.

**(c) Social Implications**

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

**(d) Environmental Implications**

There are no environmental implications directly associated to this report.

**(e) Economic/Asset Management Implications**

Development of the projects proposed for funding through available grants are initiatives to meet objectives of the Community Strategic Plan 2022-32, Delivery Program 2022-2026, Coonamble Shire Masterplan 2020, the Economic Development Strategy 2021 and the Coonamble Destination Management Plan 2020.

**(f) Risk Implications**

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge.

## **CONCLUSION**

Economic Development and Growth activities and projects continue to progress according to the Economic Development Strategy 2021. Tourism activities and projects continue to progress according to the Economic Development Strategy 2021, and work towards achieving the goals of the Coonamble Destination Management Plan 2020.

## **RECOMMENDATIONS**

- 1. That Council authorise the General Manager to prepare an Expression of Interest for the Growing Regional Economies Fund, centred on upgrading Coonamble's CBD, with secondary components focused on housing, expanded pre-school/ childcare facilities and the airport.**

**That other contents of this report be noted.**

**10.5 STATUS OF INVESTMENTS - FEBRUARY 2023****File Number: Investments General - I5****Author: Deborah Tatton, Acting Manager Finance****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: 1. Coonamble Shire Council Investment Report February 2023****PURPOSE**

The purpose of the report is for Councillors to note the status of its investment portfolio.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10 Maintain long term financial viability.

**(b) Financial Considerations**

Investment levels and interest rates are currently on par with the revised estimated calculations.

**COMMENTARY**

Council will note the change in format of the investment report being tabled for Council's information. Recently Council staff have implemented a trial of a web based platform for the management and data capture of its Investment portfolio. This trial has been implemented to achieve operational efficiencies and to ensure compliance with Council policy.

The attached Investment Report was calculated at 22 February after all maturing dates for investments had passed. No further trades occurred during the month.

**AVAILABLE WORKING FUNDS**

Restricted funds are set aside by Council and external parties for a particular purpose to meet future expenses. Unrestricted funds are available to be used to cover all other expenses of Council.

As at the 30 / 06 / 2022 the balance of Unrestricted and unallocated cash (working funds) was \$2,642 million.

**(a) Governance/Policy Implications**

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

**(b) Legal Implications**

All investments continue to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

**(c) Social Implications**

Council funds are used to provide services and infrastructure to the community and, as a result, well managed funds maximise the level of financial resources available to support the community.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

**(f) Risk Implications**

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring all investments in line with Council's Investment Policy.

**CONCLUSION**

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan. Further, all investments are continued to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

**RECOMMENDATION**

**That Council notes the list of investments from 01 February 2023 to 28 February 2023 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**



# Investment Report

01/02/2023 to 22/02/2023

### Portfolio Valuation as at 22/02/2023

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	31/08/2022	01/03/2023	3.5400	500,000.00	8,534.79	1,066.85
Westpac	A-1+	TD	GENERAL	Quarterly	10/03/2022	10/03/2023	1.0800	1,500,000.00	3,240.00	976.44
Westpac	A-1+	TD	GENERAL	Quarterly	21/03/2022	21/03/2023	1.2000	1,000,000.00	2,104.11	723.29
NAB	A-1+	TD	GENERAL	At Maturity	05/12/2022	27/03/2023	3.8500	1,000,000.00	8,438.36	2,320.55
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	07/09/2022	05/04/2023	3.7400	1,500,000.00	25,975.07	3,381.37
AMP Bank	A-2	TD	GENERAL	At Maturity	19/09/2022	17/04/2023	4.1500	1,000,000.00	17,850.68	2,501.37
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	19/01/2023	19/04/2023	4.0500	2,000,000.00	7,767.12	4,882.19
NAB	A-1+	TD	GENERAL	At Maturity	24/11/2022	24/04/2023	3.9800	1,000,000.00	9,922.74	2,398.90
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	28/09/2022	27/04/2023	4.1100	1,000,000.00	16,665.21	2,477.26
Westpac	A-1+	TD	GENERAL	At Maturity	04/10/2022	03/05/2023	4.0600	1,000,000.00	15,795.07	2,447.12
NAB	A-1+	TD	GENERAL	At Maturity	07/11/2022	08/05/2023	4.2000	2,000,000.00	24,854.79	5,063.01
NAB	A-1+	TD	GENERAL	At Maturity	14/02/2023	15/05/2023	4.1500	2,000,000.00	2,046.58	2,046.58
BOQ	A-2	TD	GENERAL	At Maturity	27/10/2022	25/05/2023	4.2400	1,500,000.00	20,735.34	3,833.42
BOQ	A-2	TD	GENERAL	At Maturity	28/11/2022	29/05/2023	4.1700	1,000,000.00	9,939.45	2,513.42
NAB	A-1+	TD	GENERAL	At Maturity	04/10/2022	01/08/2023	4.1900	1,500,000.00	24,451.23	3,788.22
NAB	A-1+	TD	GENERAL	At Maturity	12/12/2022	13/06/2023	4.1700	3,000,000.00	25,020.00	7,540.27
AMP Bank	A-2	TD	GENERAL	At Maturity	23/09/2022	21/08/2023	4.3500	2,000,000.00	36,468.49	5,243.84
IMB Bank	A-2	TD	GENERAL	At Maturity	02/02/2023	03/07/2023	4.1500	1,000,000.00	2,387.67	2,387.67



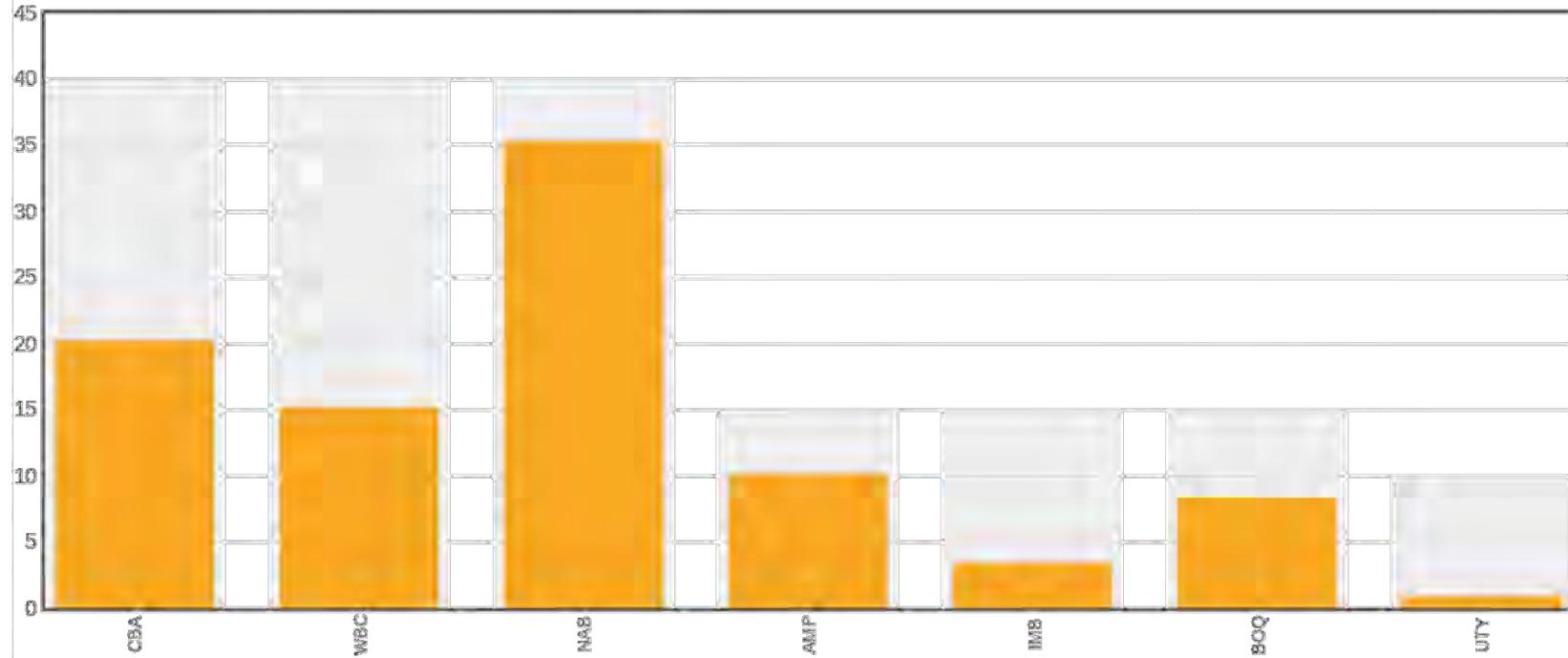
Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Capital Value	Accrued	Accrued MTD
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	09/02/2023	10/07/2023	4.4300	1,000,000.00	1,699.18	1,699.18
Westpac	A-1+	TD	GENERAL	At Maturity	20/02/2023	21/08/2023	4.5800	1,000,000.00	376.44	376.44
Unity Bank	Unrated	TD	GENERAL	Monthly	18/11/2022	18/11/2023	4.2000	250,000.00	86.30	86.30
IMB Bank	BBB+	FRTD	GENERAL	Quarterly	04/08/2022	06/08/2024	3.8649	1,000,000.00	1,800.09	1,800.09
IMB Bank	BBB+	FRTD	GENERAL	Quarterly	17/01/2022	16/01/2025	3.7700	1,000,000.00	3,821.64	2,272.33
<b>TOTALS</b>								<b>29,750,000.00</b>	<b>269,980.36</b>	<b>61,826.12</b>

## Counterparty Compliance as at 22/02/2023

### Short Term Investments

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
	Commonwealth Bank	Short	A-1+	6,000,000.00	20.17	40.00	-	5,900,000.00
	Westpac	Short	A-1+	4,500,000.00	15.13	40.00	-	7,400,000.00
	NAB	Short	A-1+	10,500,000.00	35.29	40.00	-	1,400,000.00
	AMP Bank	Short	A-2	3,000,000.00	10.08	15.00	-	1,462,500.00
	IMB Bank	Short	A-2	1,000,000.00	3.36	15.00	-	3,462,500.00
	BOQ	Short	A-2	2,500,000.00	8.40	15.00	-	1,962,500.00
	Unity Bank	Short	Unrated	250,000.00	0.84	10.00	-	2,725,000.00
<b>TOTALS</b>				<b>27,750,000.00</b>	<b>93.28</b>			

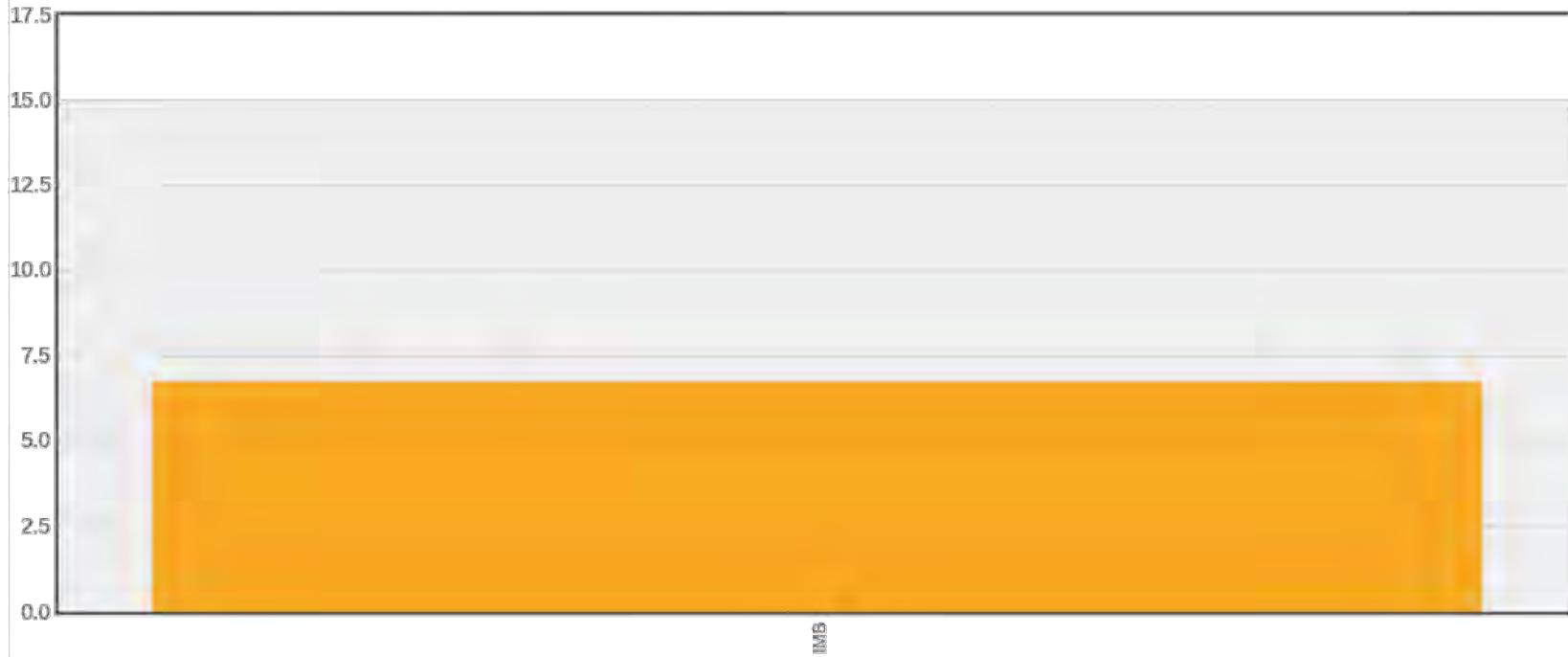
### Counterparty Compliance - Short Term Investments



**Long Term Investments**

Compliant	Bank Group	Term	Rating	Invested	Invested (%)	Limit (%)	Limit (\$)	Available
	IMB Bank	Long	BBB+	2,000,000.00	6.72	15.00	-	2,462,500.00
<b>TOTALS</b>				2,000,000.00	6.72			

**Counterparty Compliance - Long Term Investments**

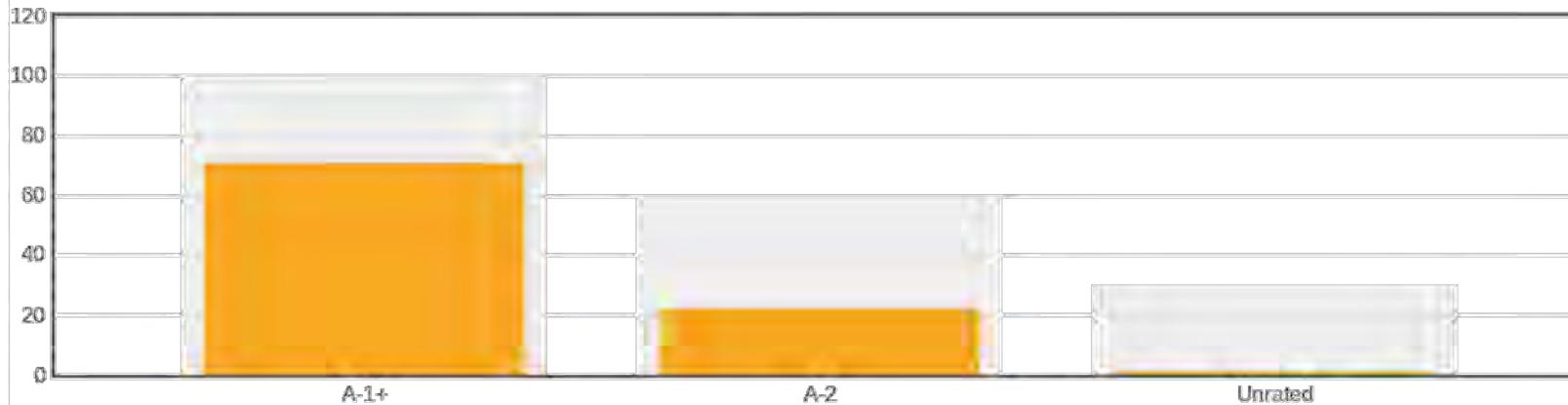


### Credit Quality Compliance as at 22/02/2023

#### Short Term Investments

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	A-1+	21,000,000.00	70.59	100.00	8,750,000.00
✓	A-2	6,500,000.00	21.89	60.00	11,350,000.00
✓	Unrated	250,000.00	0.84	30.00	8,675,000.00
<b>TOTALS</b>		<b>27,750,000.00</b>	<b>93.28</b>		

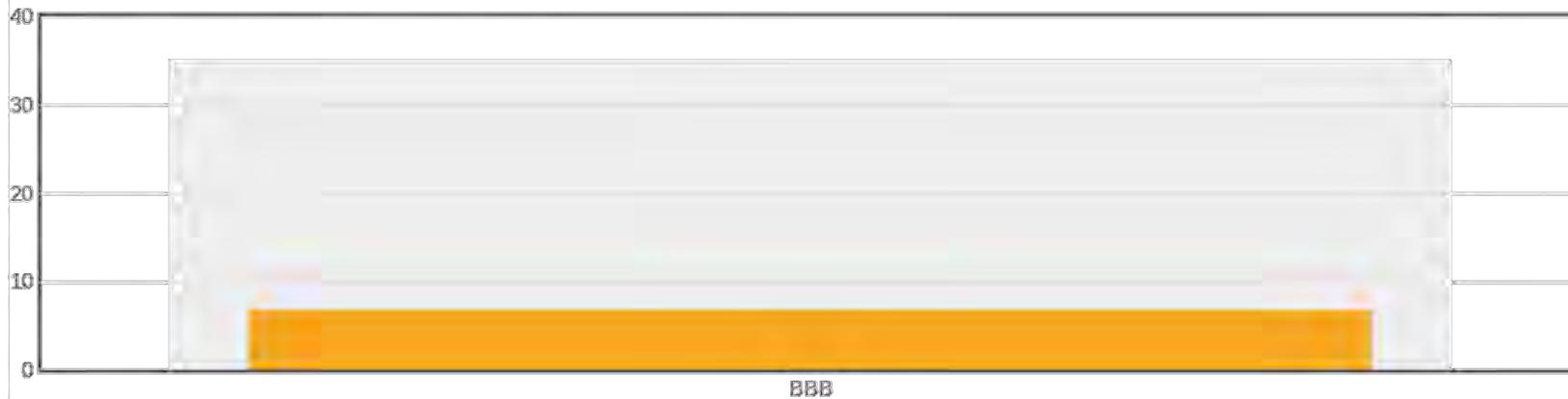
#### Credit Quality Compliance - Short Term Investments



**Long Term Investments**

Compliant	Rating	Invested (\$)	Invested (%)	Limit (%)	Available
✓	BBB	2,000,000.00	6.72	35.00	8,412,500.00
<b>TOTALS</b>		2,000,000.00	6.72		

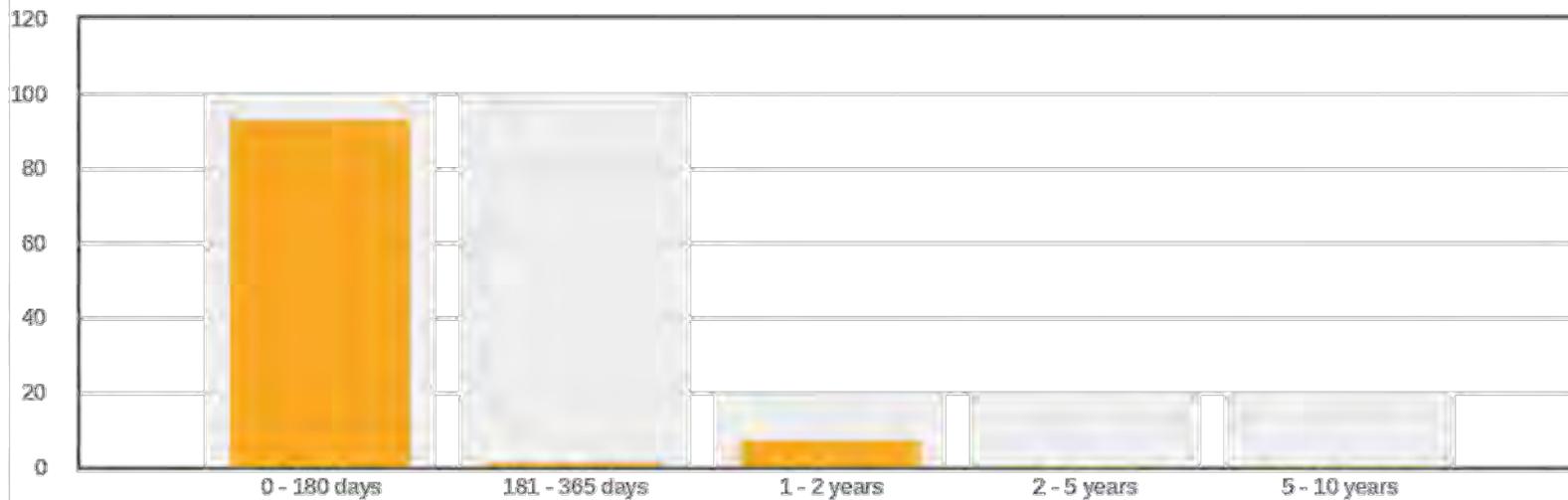
**Credit Quality Compliance - Long Term Investments**



**Maturity Compliance** as at 22/02/2023

Compliant	Term	Invested	Invested (%)	Min Limit (%)	Max Limit (%)	Available
✓	0 - 180 days	27,500,000.00	92.44	0.00	100.00	2,250,000.00
✓	181 - 365 days	250,000.00	0.84	0.00	100.00	29,500,000.00
✓	1 - 2 years	2,000,000.00	6.72	0.00	20.00	3,950,000.00
✓	2 - 5 years	-	0.00	0.00	20.00	5,950,000.00
✓	5 - 10 years	-	0.00	0.00	20.00	5,950,000.00
<b>TOTALS</b>		<b>29,750,000.00</b>	<b>100.00</b>			

**Maturity Compliance**



## Trades in Period

From: 01/02/2023 To: 22/02/2023

### New Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
IMB Bank	A-2	TD	GENERAL	At Maturity	02/02/2023	03/07/2023	4.1500	1,000,000.00	
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	09/02/2023	10/07/2023	4.4300	1,000,000.00	
NAB	A-1+	TD	GENERAL	At Maturity	14/02/2023	15/05/2023	4.1500	2,000,000.00	
Westpac	A-1+	TD	GENERAL	At Maturity	20/02/2023	21/08/2023	4.5800	1,000,000.00	
<b>TOTALS</b>								<b>5,000,000.00</b>	



### Sell Trades

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Sell	Yield/Margin	Face Value	Gross Value	Capital Value	Ref
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No entries for this item



**Matured Trades**

Issuer	Rating	Type	Alloc	Interest	Purchase	Maturity	Rate	Value	Ref
IMB Bank	A-2	TD	GENERAL	At Maturity	05/09/2022	02/02/2023	3.3900	1,000,000.00	New Investment
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	29/11/2022	07/02/2023	3.7100	1,000,000.00	
NAB	A-1+	TD	GENERAL	At Maturity	16/11/2022	14/02/2023	3.7500	2,000,000.00	
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	22/08/2022	20/02/2023	3.4400	1,000,000.00	
BOQ	A-2	TD	GENERAL	At Maturity	20/05/2022	20/02/2023	2.8000	1,000,000.00	
<b>TOTALS</b>								<b>6,000,000.00</b>	

## Interest Received in Period

From: 01/02/2023 To: 22/02/2023

### Periodic Interest

Issuer	Rating	Type	Alloc	Frequency	Value	Purchase	Maturity	Coupon Date	Type	Rate	Received
IMB Bank	A-2	TD	GENERAL	At Maturity	1,000,000.00	05/09/2022	02/02/2023	02/02/2023	Maturity	3.3900	13,931.51
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	1,000,000.00	29/11/2022	07/02/2023	07/02/2023	Maturity	3.7100	7,115.07
NAB	A-1+	TD	GENERAL	At Maturity	2,000,000.00	16/11/2022	14/02/2023	14/02/2023	Maturity	3.7500	18,493.15
Commonwealth Bank	A-1+	TD	GENERAL	At Maturity	1,000,000.00	22/08/2022	20/02/2023	20/02/2023	Maturity	3.4400	17,152.88
BOQ	A-2	TD	GENERAL	At Maturity	1,000,000.00	20/05/2022	20/02/2023	20/02/2023	Maturity	2.8000	21,172.60
Unity Bank	Unrated	TD	GENERAL	Monthly	250,000.00	18/11/2022	18/11/2023	20/02/2023	Periodic	4.2000	949.32
IMB Bank	BBB+	FRTD	GENERAL	Quarterly	1,000,000.00	04/08/2022	06/08/2024	06/02/2023	Periodic	3.5593	9,166.42
<b>TOTALS</b>					<b>7,250,000.00</b>						<b>87,980.94</b>

**10.6 RATES AND CHARGES COLLECTIONS - FEBRUARY 2023**

**File Number:** Rates - General - R4  
**Author:** Deborah Tatton, Acting Manager Finance  
**Authoriser:** Bruce Quarmby, Director Corporate Services  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of February 2023.

It should be noted that due to staff availability this report was calculated and produced at 22 February 2023 with only 22 days of data and compared with reports produced in the prior year which included 28 days of data.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

**(b) Financial Considerations**

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

	22 February 2023	28 February 2022
Rates and Charges	3,245,006.87	3,013,287.57
Water & Sewer Consumption Charges	416,594.01	493,979.43
<b>Total</b>	<b>\$3,661,600.88</b>	<b>\$3,507,267.00</b>

**COMMENTARY****Rates and Charges**

	22 February 2023	28 February 2022
Rates and charges in arrears as at 30 June 2022	1,020,037.33	905,674.57
Rates/charges levied & adjustments for 2022/23	7,466,497.20	7,200,453.78
Pension Concession	-105,319.77	-107,563.61
Amounts collected as at 22 February 2023	-5,136,207.89	-4,985,277.17
<b>Total Rates and Charges to be Collected</b>	<b>\$3,245,006.87</b>	<b>\$3,013,287.57</b>

The amount levied for rates and charges for 2022 / 23 includes the current year's annual rates and charges and any interest added since the date the rates notices

were issued. The amount received as of 22 February 2023 includes receipts for both arrears and the current year's amounts outstanding.

It should be noted that the rates and charges 2022 / 23 levied amount is reduced by the pensioner concession of \$105,319.77; reducing the amount of income derived from these rates and charges. Of this concession, Council's contribution is 45%, which represents an amount of \$47,393.90.

The rates and charges as of 22 February 2023 represent 38.24% of the total annual rates and charges levied and outstanding (compared with 37.17% on 28 February 2022).

### Water Consumption Charges

	22 February 2023	28 February 2022
Water & Sewer Consumption Charges and arrears as at 30 June 2022	329,760.33	401,325.23
Water & Sewer Consumption charges & adjustments 2022/23 year to date	431,374.69	438,889.73
Amounts collected as at 22 February 2023	-344,541.01	-346,235.53
<b>Total Water &amp; Sewer Consumption Charges to be Collected</b>	<b>\$416,594.01</b>	<b>\$493,979.43</b>

The consumption charges as at 22 February 2023 represents 54.73% of the total water consumption charges outstanding (compared to 58.79% on 28 February 2022).

### Debt Recovery Agency

In accordance with its adopted Debt Recovery Policy, Council continues to work with its Debt Recovery Agency to recover monies owed to Council. All actions undertaken by Council, or its Agency are done so in accordance with the provisions within the *Local Government Act 1993* and Council adopted Debt recovery policy.

#### (a) Governance/Policy Implications

Council staff comply with the directions provided by Council's suite of policies that govern this function of Council.

#### (b) Legal Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

#### (c) Social Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

**(d) Environmental Implications**

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that Covid with the additional increase in the cost of living could have an impact on Council's ability to collect its rates and charges.

**(e) Economic/Asset Management Implications**

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

**(f) Risk Implications**

As was stated above, the increase in living expenses, has impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest, and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio. Council has been working closely with its Debt Collection agency to reduce the amount of debt outstanding from rates and water charges.

**CONCLUSION**

The rates and charges as at 22 February 2023 represent 28.24% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 37.17% on 28 February 2022). The water consumption charges as of 28 February 2023 represent 54.73% of the total water consumption charges outstanding from previous years (compared to 58.79% on 28 February 2022).

**RECOMMENDATION**

**That Council notes the information provided in the report.**

**10.7 SALEYARDS REPORT- 28 FEBRUARY 2023****File Number: S1****Author: Deborah Tatton, Acting Manager Finance****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: Nil****PURPOSE**

The purpose of this report is to keep Council informed of monthly income and expenditure associated with the saleyards.

**BACKGROUND**

The following information details income and expenditure associated with the Coonamble saleyards for the month of February 2023.

**(a) Relevance to Integrated Planning and Reporting Framework**

14.1 Ensure long term management and protection of our community assets.

**(b) Financial Considerations**

The Saleyards / Truck wash unit was originally set up as a business unit for Council.

**Saleyards Activities**

During the month of February one (1) sale was held at the Coonamble Saleyards, with the sale held on 15 February 2023.

The following planned maintenance will be completed at the saleyards, during the month of March 2023:

- The repair/replacement of the laneway fence approaching Ramp 5. The works were originally scheduled to be completed in February but were delayed.
- The planned deep clean of the saleyard's kiosk. Council will note these works have been rescheduled from February 2023, due to resource constraints.
- The replacement/repair of a leaking trough in yard 38.
- Other planned scheduled maintenance.

**Truck Wash**

The following planned maintenance will be completed at the Truck wash facility, during the month of March 2023:

- The scheduled resetting of the pumps.
- The repair of a leak in the water service line that supplies both the Sheepyards and Truck Wash.
- General maintenance as required.

**SALEYARDS ACCOUNT 01/07/2022 - 28/02/2023****Saleyard Operations:**

Income	75,895.29
Expenditure	97,735.92
Surplus	-21,840.63

**Truck wash:**

Income	17,874.41
Expenditure	12,922.92
Surplus	4,951.49

**Summary:**

Income	93,769.70
Expenditure	110,658.84
Surplus	-16,889.14

**(c) Governance/Policy Implications**

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

**(d) Legal Implications**

There are no legal implications arising from this report.

**(e) Social Implications**

There are no social implications arising from this report.

**(f) Environmental Implications**

There are no environmental implications arising from this report.

**(g) Economic/Asset Management Implications**

Works are generally scheduled in accordance with Council's adopted Operational Plan and Budget to ensure Council's assets are maintained to an appropriate standard within budget limitations. This asset needs some major maintenance works but has been running at a financial deficit for years. More favourable seasonal conditions means that this asset is currently being used on a more frequent basis, but there are risks for Council involved with knowingly using an asset that does not comply with all legislative and other industry standards. Although a difficult situation to address, Council will have to objectively consider all facts surrounding the saleyards, and the most appropriate way forward with responsibly managing this facility into the future.

Council adopted the following resolution at its Ordinary Meeting held on 15 September 2021:

**RESOLUTION 2021/217**

Moved: Cr Bill Fisher Seconded: Cr Karen Churchill

**That Council pursues the development of an upgrade plan for the Saleyards facility to comply with the Environmental Protection Authority (EPA) and other Government Agencies' requirements and that the Executive Leader Environment, Strategic Planning obtains quotes in this regard for Council's consideration.**

CARRIED

**(h) Risk Implications**

Maintenance works are scheduled and carried out within budgetary constraints to reduce Council's overall risk exposure.

**CONCLUSION**

The saleyard operations are being closely monitored to ensure a more effective and sustainable strategy for the long term.

**RECOMMENDATION**

**That Council note the information provided in this report.**

## 10.8 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT

**File Number:** E5

**Author:** Bruce Quarmby, Acting General Manager

**Authoriser:** Paul Gallagher, General Manager

**Annexures:** Nil

### PURPOSE

The purpose of this report is to provide information on the activities within Council's Environmental Services section and Strategic Planning information for the month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management, public health, and waste management matters as they arise.

### BACKGROUND

The Environment Services section focuses on all town and environmental planning requirements including regulation and compliance, public health requirements, waste management, and environmental management considerations. Strategic Land Use Planning refers to updates to Council's planning instruments and are also included. This report provides a summary of December 2022 and January 2023.

The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for reference:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislations providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include, but is not limited to, atmosphere, built environment, heritage, land, and water.

- Development Application Information

Information on development applications lodged in the Coonamble local government area, however, the consent authority relates to another authority and not Council or its delegated staff/contractors. This can include the:

- Independent Planning Commission for state significant development,
- Regional planning panel for regionally significant development, or
- Public authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

- Strategic Land Use Planning

Matters relating to the potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops

around strategic land use planning, and this will be provided to Council for information.

- **Sustainability and Environmental Management**

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present itself and can come from government agencies, community groups and environmental champions.

- **Ranger's Monthly Report**

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information of how many animals were rehomed and euthanised. Information on dog attacks is also provided

**(a) Relevance to Integrated Planning and Reporting Framework**

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

**(b) Financial Considerations**

There are no direct financial considerations with this report.

## **COMMENTARY**

### **Compliance and Regulation**

#### **Overgrown blocks**

Inspections continue for overgrown properties in Coonamble, Gulargambone and Quambone since the commencement of a fulltime Regulatory Officer in November 2021. Since the last reporting period no new properties has been added to the register.

The total number of properties active on our Overgrown Block Register is 29

The split of the overgrown properties across the Shire is:

- Coonamble: 11
- Gulargambone: 10

- Quambone: 8

31 properties have complied with Council instructions and cleaned up their property, and Council has been in communication with the remaining property owners. Correspondence explains why owners must reduce excess vegetation because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. Depending on the block, pigeons may also cause a health hazard issue. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

#### Blocks with unsafe levels of waste:

Council has a register for properties found to have levels of rubbish or waste causing or likely to cause threat to Public Health or the health of an individual. Since the last reporting period no additional properties have been added to this register. For the three properties on the register Council staff have contacted the owner(s) regarding the condition of their block at the time of our inspection.

Correspondence explains why owners must reduce excess waste and rubbish because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

The split of the properties with unsafe levels of waste across the Shire is:

- Gulargambone: 1
- Quambone: 2

At the time of writing this report Council staff are in the process of issuing an emergency order on Lot 1 Section 2 DP758861 at Quambone. Council should note that whilst there is a process that needs to be followed, it is anticipated that no response to the order will be received, and that Council will be required to undertake the necessary works to clean up the site. Bearing this in mind quotes are currently being sourced from appropriately licenced contractors to demolish the remains of the existing structure and to clear any possible asbestos contamination from the site.

#### Development Control Orders, Public Health Orders and Infringements

Since the last reporting period no new Orders have been issued.

#### **Development Application Under Delegated Authority**

Information provided in this section of the report, provides Council information on what has been determined for the month and not subject to the Council's endorsement or approval.

Individual development applications that require the elected Council’s approval will be under its own separate Council Business Paper Report with the recommendation to determine the application as approved or refused.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed as ‘open access information’ by Clause 3 of Schedule 1 of the GIPA Act. This also includes staff’s development assessment report that is written prior to an application’s determination. This provides a high level of transparency.

Under delegated authority, the following is a summary of applications approved in February 2023.

<b>February 2023</b>			
Application Number	Description of Works	Address of Proposed Works	Approved Date
LA/ 001/2023	Operate Existing OSSMS	104 Carinda Rd Coonamble	16/02/2023

**Ranger’s Report**

The Ranger’s report is provided for February 2023. The follow is a summary of companion animal statistics.

<b><u>CORRESPONDENCE</u></b>	<b><u>February</u></b>	<b><u>Year to Date 2022/2023 Total</u></b>
Infringements (Animals)	0	<b>0</b>
Infringements (Other)	0	<b>0</b>
Change of Details	1	<b>56</b>
Microchipped dogs	1	<b>101</b>
Registrations	0	<b>8</b>
Nuisance dog declaration	0	<b>0</b>
Dangerous dog declaration	1	<b>1</b>
Menace dog declaration	0	<b>0</b>

**Impounded animals**

During the month of February 2023, a total of seven (7) dogs and one (1) cat were impounded. The following provides a breakdown:

<b>February</b>	<b>Dogs</b>	<b>Cats</b>
Returned to owners	0	0
Rehomed	5	1
Euthanised	2	3
<b>Impounded*</b>	<b>7</b>	<b>1</b>

\*Of the total impounded during February, 7 dogs were impounded from Coonamble, 0 dogs from Gulargambone and 0 from Quambone.

### Dog attacks

One dog attack occurred during the month of January with investigations continuing.

**(a) Governance/Policy Implications**

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning. There may be risk implications depending on the nature of the enquiry.

**(b) Legal Implications**

Whilst not yet formally received by Council, the EPA has indicated its intention to serve Council both a Clean-up and Prevention Notice in accordance with the provisions contained within the Protection of the Environment Operations Act 1997.

**(c) Social Implications**

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

**(d) Environmental Implications**

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

**(e) Economic/Asset Management Implications**

There may be risk implications depending on the nature of the enquiry.

**(f) Risk Implications**

There may be risk implications depending on the nature of the enquiry.

## **CONCLUSION**

The Environment and Strategic Planning Progress Report has considered town planning and strategic land use planning, waste management, compliance and regulation, and environmental management and health since the last meeting.

## **RECOMMENDATION**

**That Council note the information contained within the Environmental and Strategic Planning Progress Report.**

**10.9 COONAMBLE POOL - CHLORINE DOSING**

**File Number:** S13-1  
**Author:** Dirk Jol-Roads Manager  
**Authoriser:** Dirk Jol, Roads Manager  
**Annexures:** Nil

**EXECUTIVE SUMMARY**

Remedial works have been commissioned to be undertaken after a recent Chlorine leak at the site on 21 February 2023, the remedial work will see the site meet its compliance requirements in relation to the storage of chlorine and the operation of chlorine dosing at the site.

The remedial works are being undertaken in line with a site audit completed in July 2019 by Ixom. Works have already commenced on site and the site has been made safe with the installation of leak detection equipment along with automatic shutdown devices, the balance of works is expected to be completed by the end of March 2023 or early April 2023

**COMMENTARY**

On the 21 February 2023 there was a chlorine leak at the Coonamble pool, Councillors have been previously briefed on this matter via the General Manager.

From that incident a remedial action plan has been put in place to ensure that further leaks do not occur and to have the site comply with its requirements under NSW Legislation for the storage of greater than 500 litres of a schedule 11 chemical.

The action plan that is being enacted relates further to a report that was produced by Ixom on the 29 July 2019. The basis of the report identified several issues where the site did not meet the requirement for the storage and handling of chlorine gas (AS2927:2001).

The actions to bring the site into compliance include but it not limited to:

- Installation of new and spare chlorine vacuum lines via a new service conduit from the chlorine storage area to the dosing location under the grandstand.
- Servicing of existing equipment and installation of new leak detection devices.
- Replacement of combustible shed roofing material.
- A new track and trolley system for the delivery and connection of replacement chlorine drums.
- New scales to determine the drum contents.
- A New automatic shutdown system.
- Compliant signage for the storage area.
- New windsock and frame.

- New Colourbond sheeting so the roof separation distance is met.
- Concrete slab extension for trolley system.
- Auto Dialler for shutdowns, where this will alert Council staff.

The above remedial works that are currently in progress will bring the site into compliance with Worksafe NSW requirements and AS2927.

It is expected that the works listed above should be well on the way to completion by the end of March or early April.

The site in the meantime is safe to operate as all new fail-safe requirements for Chlorine leakage have been installed.

**(a) Governance/Policy Implications**

NIL

**(b) Legal Implications**

NIL

**(c) Social Implications**

NIL

**(d) Environmental Implications**

NIL

**(e) Economic/Asset Management Implications**

The work will see the chlorine storage and dosing system upgraded to meet industry standards and will provide redundancy in operations of the facility chlorine for several of years.

**(f) Risk Implications**

NIL

**CONCLUSION**

The action plan put in place will provide Council with the comfort that the risk associated with the site's chlorine operation is mitigated to an acceptable level and the risk to staff and public has been reduced to acceptable levels.

It will also bring the site into line with industry compliance levels for the storage and dosing of chlorine

**RECOMMENDATION**

**That council notes the information supplied in this report.**

**10.10 TOORAWEEENAH ROAD UPGRADE - MONTHLY STATUS UPDATE****File Number:** R-8-32-1**Author:** Dirk Jol-Roads Manager**Authoriser:** Paul Gallagher, General Manager**Annexures:** Nil**PURPOSE**

The purpose of this report is to provide Councillors a status update on the Tooraweenah Road Upgrade Project.

**EXECUTIVE SUMMARY**

In the month of February 2023, JJ Ryan is at 80% completion for the Section 2 design (unsealed component). The 80% version will be provided for review on March 1, and will become the issue for the tender version.

A structure list has been provided for stormwater components and procured by Council enabling the completion of the February milestone in the project.

The issue for tender (IFT) design will allow Council to proceed to tender in March.

Milestones associated with the funding deed have been extended to accommodate the delays in the design program.

A claim will be lodged for the completion of the February milestone.

Western Project Services have been meeting with landholders along the unsealed section of Tooraweenah Road to discuss reinstatement of property accesses, compound sites and potential locations for access to water.

**BACKGROUND**

Tooraweenah Road is the most direct route from the town of Coonamble to the Warrumbungles.

The section of road to be upgraded commences on the eastern outskirts of the Coonamble township and continues to the boundary with Gilgandra Shire Council.

The 56.8 km road currently consists of 30.1 km with a sealed pavement of varying width, followed by 26.7 km of unsealed earthen formation with an average width of 7m. The unsealed section includes two short-sealed sections that total 1.3km.

Most of the sealed length is in need of rehabilitation or heavy patching however some of the sections of sealed pavement are in a serviceable condition and will be retained. Unsealed sections of Tooraweenah Road will be upgraded and sealed.

The project aims to provide 56.8 km of road with a 9.9m wide pavement and 7.5m wide seal with guideposts, centreline and edge marking.

Council has resolved to complete the project in the shortest possible timeframe, preferably within a 12-month period from the time of project approval.

**(a) Relevance to Integrated Planning and Reporting Framework**

11.1.5 Complete the Tooraweenah Road upgrade project, on time and on budget.

**(b) Financial Considerations**

The capital cost of the project is fully funded by the Federal Government's Roads of Strategic Importance (ROSI) Program. The funded budget is \$22.96M.

**COMMENTARY**

Council's website has been updated following the Community Information Session in October 2022 and the provision of a full preliminary design in January 2023. Community consultation is continuing where requested provided by Western Project Services.

The Issue for tender version will replace the 50% design that is available for review on Council's website.

**RECOMMENDATION**

**That the information be received and noted.**

**10.11 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS****File Number: R6****Author: Dirk Jol-Roads Manager****Authoriser: Paul Gallagher, General Manager****Annexures: 1. Infrastructure Services Report - March****PURPOSE**

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Services Directorate.

**EXECUTIVE SUMMARY**

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Services Directorate.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

I1.1 Employ a strategic approach to the management of our critical road network.

I1.2 Strengthen our strategic approach to the management of our water infrastructure and services.

I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.

I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.

I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.

P3.1 Provide support to our sporting, recreation and community organisations which drives improved sporting and recreational opportunities for our community.

P3.2 Improve the quality of our parks, open spaces, sporting and recreational facilities, including the MacDonald Park Masterplan Precinct.

**(b) Financial Considerations**

Provision is made within the 2022 / 2023 Operational Plan and Budget to fund the associated works and programs listed in this report.

**COMMENTARY**

The quarry crushing campaign awarded to Lynch Contractors at the extraordinary meeting of Council on the 15 December 2022 has seen Lynch Contractors establish on site, Council is providing product to the floor of the crushing area and once 10 000 tonne of material is available the crushing of product will commence.

This report aims to inform Councillors of the Works in Progress in the Infrastructure Services Directorate. Updates are provided for each Departmental area which includes Roads, Water and Sewer, Urban Services, Quarry, and Workshop.

**(a) Governance/Policy Implications**

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

**(b) Legal Implications**

There are no legal implications arising from this report.

**(c) Social Implications**

Maintenance works are programmed where practical, to minimise social impacts.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

Works are scheduled in accordance with Council's adopted 2022 / 23 Operational Plan and Budget.

**(f) Risk Implications**

Maintenance works are programmed to minimise the risk to Council and the public.

## **CONCLUSION**

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

## **RECOMMENDATION**

**That Council note the information in this report.**

Roads – Operations and Maintenance						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Urban Roads Maintenance	\$150,000	\$57,155	Ongoing.	01/07/2022	30/06/2023	38%
Sealed Roads Maintenance	\$300,000	\$63,399	Routine Maintenance being subsidised by pot hole grant.	01/07/2022	30/06/2023	21%
Unsealed Rural Roads Maintenance	\$612,000	\$220,000.00	Ongoing and being subsidised by flood damage restoration funding.	01/07/2022	30/06/2023	35%
Bridge Maintenance	\$50,000	\$499	Assessment to be programmed.	01/07/2022	30/06/2023	-
Regional Roads Maintenance	\$568,060	\$188,305	Expenditure corrected from last month.	01/07/2022	30/06/2023	33%
Roads – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)

Bertram Street Reconstruction	\$350,000	\$262,500 (estimated)	Open Drain to be cleaned out rip rap treatment placed	20/10/2022	28/10/2022	75%
Urban Renewal Program	\$200,000	\$3,403	Commenced.	01/11/2022	30/01/2023	2%
Unsealed Renewal Program (Resheeting)	\$350,000	\$78,731	Commenced.	01/05/2023	30/06/2023	23%
Sealed Road Heavy Patching	\$200,000	-	To commence.	05/09/2022	30/09/2022	0%
Regional Road Capital Renewal	\$100,000	-	To commence.	01/05/2023	30/06/2023	0%
Warren Road Upgrade	\$1,267,188	-	Funding Deed approved by minister.	01/04/2023	30/06/2023	0%
Warren Road and Castlereagh Highway Intersection Upgrade	\$820,000	-	ON HOLD – Currently not fully funded. New application to be submitted to HVSP when designs complete.	06/02/2023	30/06/2023	0%
Shanklin Road Renewal	\$200,000	-	Currently being rescoped due to budget reallocation to	01/04/2023	26/05/2023	0%

			Euronne Gully Culverts			
Wingadee Road Renewal	\$150,000	-	Quantity survey underway to achieve Ch. 0.500 – Ch 5.000	03/10/2022	24/02/2023	5%
Yalcogrin Street Renewal (Gular)	\$60,000	\$60,000	Completed	05/09/2022	28/10/2022	100%
Box Ridge Road Reconstruction	\$1,859,636	\$75,000	80% Design received; Tender being prepared for advertisement	09/01/2023	26/05/2023	0%
Carinda Road Heavy Patching and Culverts	\$2,265,840	\$194,026	Heavy patching has commenced but site conditions making it difficult to park plant.	15/05/2022	01/04/2023	3%
Stormwater Improvement Program	\$175,000	100,000	JR Richard to clean and survey lines	01/07/2022	30/06/2023	20%
Tooraweenah Road Upgrade	\$13,566,000	\$1,186,022	Refer specific report.	01/07/2022	30/06/2023	10%
Flood Restoration Works	\$2,950,226	\$256,603	Flood restoration works have commenced	01/07/2022	30/06/2023	10%

			despite ongoing wet weather.			
Glenhaven Culverts	\$3,500,000	\$713,149	Revised Works Proposal has been approved. Awaiting favourable weather conditions to recommence.	01/07/2022	17/02/2023	20%
Pilliga Causeway Replacement	\$597,779	-	Tender Awarded to CONEX Services. Currently executing contracts.	01/07/2022	23/12/2022	0%
Euronne Gully Causeway	\$455,000	\$150,000	Department of Infrastructure confirmed that an extension of time will be granted for LRCI Funding till 28/2/2023	01/07/2022	23/12/2022	10%
<b>Water – Capital Works</b>						
<b>Project</b>	<b>Budget</b>	<b>Expenditure to Date</b>	<b>Comment</b>	<b>Start Date</b>	<b>End Date</b>	<b>Progress (%)</b>

Coonamble Mains Replacements	\$424,642	\$190,000.00	Maule Street complete. Mendooran Street Complete Sydney Street to Yarran St Complete	01/07/2022	30/06/2023	0%
Coonamble Chlorine Storage Relocation	\$20,000	\$20,000	Complete	01/07/2022	30/06/2023	100%
Coonamble Reservoir Improvements	\$24,000	\$20,094.34	Purchase Order placed. Expected completion end of November 2022.	01/07/2022	30/06/2023	84%
Quambone Mains Replacements	\$200 000	150,000	Project awarded and to commence shortly.	01/07/2022	30/06/2023	15%
Quambone New Chlorine Storage	\$45,000	-	Fencing to commence, development application in development.	01/07/2022	30/06/2023	0%
Quambone Chlorine Residual Monitors	\$20,000	-	Quotations received and currently being evaluated.	01/07/2022	30/06/2023	0%

Quambone Chlorine Scales and Auto Changeover	\$12,000	\$12,000	Complete	01/07/2022	30/06/2023	100%
Quambone Reservoir Improvements	\$15,000	-	RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Gulargambone Mains Replacements	\$317,893	\$238,420	Kirban, Muraiman and Munnell Street complete.	01/07/2022	30/06/2023	90%
Gulargambone Chlorine Residual Monitors	\$40,000	-	Quotations received and currently being evaluated.	01/07/2022	30/06/2023	0%
Gulargambone Scales and Auto Changeover	\$24,000	\$24,000	Complete.	01/07/2022	30/06/2023	100%
<b>Sewerage – Capital Works</b>						
<b>Project</b>	<b>Budget</b>	<b>Expenditure to Date</b>	<b>Comment</b>	<b>Start Date</b>	<b>End Date</b>	<b>Progress (%)</b>
Coonamble Mains Relining	\$535,000	-	Cleaning and CCTV inspections scheduled or early March	01/07/2022	30/06/2023	0%
Coonamble SPS1 Vent Stack	\$20,000	-	RFQ documents being prepared.	01/07/2022	30/06/2023	0%

Coonamble STP Upgrade – Concept Design	\$250,000	-	Funding Deed accepted. Grant of \$56 000 for the options study.	01/07/2022	30/06/2023	5%
Gulargambone Mains Relining	\$235,000	-	Cleaning and CCTV inspections rescheduled for March.	01/07/2022	30/06/2023	0%
Gulargambone STP Maturation Pond Relining	\$60,000	\$60,000	Scope of works being developed by PWA but currently far exceeds budget allocation. Reviewing available grant funding and achievable cost savings.	01/07/2022	30/06/2023	100%
Gulargambone STP Tertiary Pond Renewal	\$200,000	-	Reviewing available grant funding in consultation with the EPA.	01/07/2022	30/06/2023	0%
Gulargambone STP SCADA Upgrade	\$100,000	-	Alliance Automation to be engaged (Service Agreement)	01/07/2022	30/06/2023	0%

Urban Services – Capital Works						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Cemetery Improvement Program	\$20,000	-	To commence.	01/07/2022	30/06/2023	0%
Quambone Toilet Block	\$70,380	TBA	Completed	01/07/2022	30/06/2023	0%
Coonamble Pool Upgrade Program	\$466,957	\$69,916	Concrete structural integrity test results received. Currently being interpreted by third party structural engineer.	01/07/2022	30/06/2023	15%
Coonamble Sportsground	\$119,450	-	Irrigation works to be completed and improvement of playing surface.	01/07/2022	30/06/2023	0%
Footpaths Reconstruction	\$45,000	-	To commence.	01/07/2022	30/06/2023	0%
Street Tree Replacement Program	\$100,000	-	To be programmed in accordance with new policy.	01/07/2022	30/06/2023	0%

Walking Loop Footpath Construction	\$327,083	-		To commence.	01/07/2022	30/06/2023	0%
Coonamble Showground Upgrades	\$25,000	-		In progress	01/07/2022	30/06/2023	50%
<b>Quarries, Pits &amp; Crusher Operations</b>							
Balance Sheet	Estimated	Actual Date	to	Comment	Start Date	End Date	Progress (%)
Expenditure	\$2,114,325	\$775,117		Production costs inc. staff, plant, equipment and operating costs.	01/07/2022	30/06/2023	17%
Income	\$2,625,550	\$1,420,059		40mm rockfill is accounting for approx..30% of all sales to date.	01/07/2022	30/06/2023	20%
Net Revenue	+\$511,225	\$644,942		On target.	01/07/2022	30/06/2023	34%
<b>Workshop Operations</b>							
Plant Serviced or Repaired	Estimated Downtime Actual to Date (Hrs)			Comment	Start Date	End Date	Progress (%)

**10.12 STREET TREES - ABERFORD STREET COONAMBLE****File Number: T6-2****Author: Phillip Perram-Acting Manager Parkes & Urban Services****Authoriser: Paul Gallagher, General Manager****Annexures: 1. Attachment 1 Site Plan****PURPOSE**

The purpose of the report is to clarify the location and condition of the street trees adjacent to 67 Aberford Street, Coonamble.

**BACKGROUND**

There are two significant and stressed trees located on the street adjacent to 67 Aberford Street Coonamble.

Quotations were sought for the removal of these and other trees in December 2022 from Dubbo Tree Service.

Councillors sought clarification on the location of the trees and an arborist report.

Dubbo Tree Service has completed the arborist report.

**(a) Relevance to Integrated Planning and Reporting Framework**

CSP P3.2 – Improve the quality of our parks, open spaces, sporting and recreational facilities, including McDonald Park

**(b) Financial Considerations**

Provision has been made in the 2022 / 23 Operational Plan (Budget) for this expenditure.

**COMMENTARY**

An investigation has been conducted to confirm the location and integrity of the trees.

**Location**

The two (2) trees are in the road reserve adjacent to Coonamble Gym at 67 Aberford Street. The road reserve on the southern side of Aberford Street in this area is not a consistent distance from the road.

The site plan (Attachment 1) highlights the road reserve boundary and the two trees. The trees have caused considerable damage to the car park, footpath and fencing.

Additionally, a water main is located between the trees and the kerb and gutter and the electricity supply for both 65 and 67 Aberford Street pass through the trees' canopy.

**Arborist Report**

Dubbo Tree Service's Michell Hodder advises and recommends as follows:

- On 3 December 2022 I was instructed to quote the removal of two (2) trees at 67 Aberford St Coonamble. At the time I had observed that one (1) of the trees was under stress and was in serious decline.

- On 1 February 2023, I conducted a visual tree assessment.
- The lease holders at the gym advised the following:
  - Tree 1 - Has slowly declined over the last 12 months and is now completely dead, this tree has dropped limbs in storms and the roots are lifting the cement causing risk to their patrons.
  - Tree 2 - Has dropped the odd limb in storms but not to the same extent as the declining tree. These tree roots have also lifted the concrete creating a trip hazard to their patrons.
- Observations
  - Tree 1- has completely died in the 2-month gap from December 3 to February 1, this tree has completely died back and is showing no new growth the trunk has started to peel bark and is in its final stages of demise. Tree bark is essential for carrying nutrients from the root zone to the canopy, once the bark and cambium layer is compromised the tree has no way of revival. Tree has limited irrigation due to heavy soil compaction from road and cement carpark.
  - Tree 2- appears to be healthy with no die back in the canopy and the trunk appears to be in good health and structure, this tree has been heavily lopped in the past due to close proximity to powerlines and service wires, lopping trees promotes poorly attached regrowth once heavy tend to fail. Tree has limited irrigation due to heavy soil compaction from road and cement carpark.
- Recommendations
  - I recommend removing both trees given the fact that tree one (1) is dead and both trees are in a high traffic area and are structurally compromised.
  - Neither tree appear to have a habitat within the tree, nor do they have the potential to hollow and give home for habitat within the near future.
  - Both trees are lifting the sidewalk and carpark which are potentially dangerous for pedestrians and gym patrons.
  - It's also my assumption that these roots have interrupted underground services in the past.
  - **I recommend removing both trees and heavily grind stumps**, once removed the sidewalk and carpark would need to be excavated and all roots removed so you can do a complete repair to the site.

Council Officers have again inspected the site and agree with the recommendation.

**(a) Governance/Policy Implications**

Tree Management Policy and Procedure includes:

- Tree Preservation Orders - Whilst Council endorses the philosophy of tree preservation in the urban environment, where it is demonstrated that a particular tree presents a risk to persons and / or property, appropriate action will be taken to eliminate such risk, including removal of part or whole of the tree.
  
- The General Manager may arrange for the removal of any tree on Council controlled property only under the following circumstances:
  - The continuing existence of the tree poses an imminent and serious threat to the safety of persons, animals, property or the operations of vehicles or aeroplanes;
  - The undertaking of Council's operations will be seriously impeded if the tree is not removed; or
  - The tree is obviously dead.

**(b) Legal Implications**

Council's exposure to litigation is significant given the awareness of the risk through the arborist report

**(c) Social Implications**

Nil

**(d) Environmental Implications**

Council is considering a tree planting program. Two (2) replacement trees can be planted as part of a future tree planting program.

**(e) Economic/Asset Management Implications**

Nil

**(f) Risk Implications**

Both trees have an anecdotal history of dropping limbs in this highly trafficked area. The arborist considers that both trees are structurally compromised.

Additionally, considerable incidental risk remains in the footpath and carpark area as well as to electricity supply two 65 and 67 Aberford Street.

**CONCLUSION**

The trees are in the road reserve under council's care. The arborist report has identified a clear and continuing risk as well as both trees being structurally compromised.

## **RECOMMENDATION**

### **That Council**

- 1. Remove the two (2) trees located in the road reserve adjacent to 67 Aberford Street Coonamble.**
- 2. Replace the two (2) trees in a future tree planting program.**



**11 NOTICES OF MOTIONS/QUESTIONS WITH  
NOTICE/RESCISSION MOTIONS**

Nil

## 12 CONFIDENTIAL MATTERS

### RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 8 February 2023**

**12.2 Master Inland Rail Development Agreement (MIRDA)**

This matter is considered to be confidential under Section 10A(2) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, prejudice the maintenance of law.

**12.3 TEN230303DL - Tender for the construction of a walking loop around Coonamble Sportsground**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**12.4 Investigation into the purchase and redevelopment of the Sons of the Soil Hotel Site.**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**13 CONCLUSION OF THE MEETING**