



## **BUSINESS PAPER**

# **Ordinary Council Meeting Wednesday, 12 April 2023**

**Date: Wednesday, 12 April 2023**

**Time: 4.30 pm**

**Location: Shire Chamber  
Coonamble**

**Paul Gallagher  
General Manager**

**Notice is hereby given that an Ordinary Meeting of Council will be held in the Shire Chamber, Coonamble on Wednesday, 12 April 2023 at 4.30 pm.**

## Order Of Business

<b>1</b>	<b>Opening Meeting</b> .....	<b>4</b>
<b>2</b>	<b>Acknowledgement of Country</b> .....	<b>4</b>
<b>3</b>	<b>Community Consultation</b> .....	<b>4</b>
<b>4</b>	<b>Apologies/Applications for Leave of Absence by Councillors</b> .....	<b>4</b>
<b>5</b>	<b>Deputation/Delegations</b> .....	<b>4</b>
<b>6</b>	<b>Confirmation of Minutes</b> .....	<b>4</b>
6.1	Ordinary Meeting - 8 March 2023 .....	5
<b>7</b>	<b>Disclosures of Conflicts of Interest</b> .....	<b>17</b>
<b>8</b>	<b>Mayoral Minute</b> .....	<b>18</b>
	Mayoral Minute.....	18
	<b>Section A - Matters for Consideration by Council</b> .....	<b>19</b>
	<b>Section B - Matters for Information Only</b> .....	<b>19</b>
<b>9</b>	<b>Committee Reports</b> .....	<b>19</b>
	Nil	
<b>10</b>	<b>Reports to Council</b> .....	<b>20</b>
10.1	Correspondence .....	20
10.2	Council Resolutions Update .....	22
10.3	Community Services Report.....	30
10.4	Status of Investments - March 2023 .....	34
10.5	Rates and Charges Collections - March 2023 .....	36
10.6	Economic Development & Growth - Progress Report.....	39
10.7	Saleyards Report- 31 March 2023.....	45
10.8	Environment and Strategic Planning Progress Report .....	49
10.9	Applications for Financial Assistance Under Council's Donations Policy .....	55
10.10	Draft Operational Plan Action Items .....	89
10.11	Infrastructure Services - Works In Progress .....	94
10.12	Tooraweenah Road Upgrade - Monthly Status Update .....	105
10.13	Pool Operations.....	107
10.14	Street Trees.....	117
10.15	Coonamble Cemetery.....	128
10.16	Wheel Stops - Catlereaugh Street, COONAMBLE .....	131
<b>11</b>	<b>Notices of Motions/Questions with Notice/Rescission Motions</b> .....	<b>135</b>

Nil

- 12 Confidential Matters.....136**
  - 12.1 Gulargambone Pool..... 136
  - 12.2 Master Inland Rail Development Agreement (MIRDA) ..... 136
  - 12.3 Site considerations for the Coonamble Artesian Bathing Experience - and potential alternatives..... 136
  - 12.4 Coonamble and Gulargambone Waste Facility ..... 136
  - 12.5 Coonamble Shire Council Waste Collection Contract..... 136
- 13 Conclusion of the Meeting .....137**

## **1 OPENING MEETING**

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

## **3 COMMUNITY CONSULTATION**

## **4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS**

## **5 DEPUTATION/DELEGATIONS**

## **6 CONFIRMATION OF MINUTES**

## **RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 8 March 2023 be confirmed as a correct record of the proceedings of the meeting.



# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 8 March 2023**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE GULARGAMBONE MEMORIAL HALL  
ON WEDNESDAY, 8 MARCH 2023 AT 10.00 AM**

**PRESENT:** Mayor Tim Horan, Deputy Mayor Ahmad Karanouh Cr Karen Churchill, Cr Pat Cullen, Cr Barbara Deans, Cr Bill Fisher, Cr Terence Lees, Cr Brian Sommerville

**IN ATTENDANCE:** Paul Gallagher (General Manager), Bruce Quarmby (Director Corporate Services), Dirk Jol (Acting Director Infrastructure), Deborah Tatton (Manager Finance & Procurement), David Levick (Acting Manager Economic Development & Growth), Marina Colwell (Executive Support Officer)

## **1 OPENING MEETING**

The Mayor opened the meeting at 10.07 am, advising the attendees of the following:

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

### 3 COMMUNITY CONSULTATION

Mr Henry Taylor – Acknowledged the previous Gulargambone Pool superintendants, Mr Peter Hurst and Mrs Carmel Hurst. He went on to discuss issues with the new manager of the pool.

Mrs Jenny Bradley – spoke on the amount of local community groups that use the pool and commented on the lack of cleanliness, and knowledge of operating experience (light switches). She asked the following questions:

1. Was there an agency induction when they took over the pool?
2. What is the long term plan for the pool?

### 4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

#### APOLOGY

#### RESOLUTION 2023/26

Moved: Cr Pat Cullen

Seconded: Cr Bill Fisher

**That the apology from Cr Cohen be noted and leave of absence granted.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

### 5 DEPUTATION/DELEGATIONS

Nil

### 6 CONFIRMATION OF MINUTES

#### RESOLUTION 2023/27

Moved: Cr Terence Lees

Seconded: Cr Bill Fisher

**That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 8 February 2023 be confirmed as a correct record of the proceedings of the meeting.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

## 7 DISCLOSURES OF CONFLICTS OF INTEREST

Cr Barbara Deans declared a non-pecuniary conflict of interest with:

Item 10.10 Tooraweenah Road Upgrade – Monthly Status Update, as her property and place of residence is on that road, and

Item 12.2 Master Inland Rail Development Agreement. She indicated that she would remain in the room and participate in the discussion on the item.

Cr Ahmed Karanouh declared a non-pecuniary conflict of interest with item 12.4 Investigation into the purchase and redevelopment of the Sons of the Soil Hotel Site as they have businesses within the CBD. They both indicated they would remain in the room and participate in the discussion on the item.

Cr Brian Sommerville declared a non-pecuniary conflict of interest with item 12.4 Investigation into the purchase and redevelopment of the Sons of the Soil Hotel Site as they have businesses within the CBD. They both indicated they would remain in the room and participate in the discussion on the item.

Cr Pat Cullen declared a pecuniary conflict of interest with:

Item 12.4 Investigation into the purchase and redevelopment of the Sons of the Soil Hotel Site. As he is a relative of the property owner, he indicated he will leave the room and not participate in the discussion of the item.

## 8 MAYORAL MINUTE

### MAYORAL MINUTE

#### RESOLUTION 2023/28

Moved: Mayor Tim Horan

Seconded: Cr Bill Fisher

**That the Mayoral Minute be received and noted.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

## SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

## SECTION B - MATTERS FOR INFORMATION ONLY

## 9 COMMITTEE REPORTS

Nil

**10 REPORTS TO COUNCIL****10.1 CORRESPONDENCE****RESOLUTION 2023/29**

Moved: Cr Barbara Deans

Seconded: Cr Bill Fisher

**That the correspondence listed in the body of the report be noted.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**10.2 COUNCIL RESOLUTIONS UPDATE****RESOLUTION 2023/30**

Moved: Cr Ahmad Karanouh

Seconded: Cr Brian Sommerville

**That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**10.3 COMMUNITY SERVICES REPORT****RESOLUTION 2023/31**

Moved: Cr Barbara Deans

Seconded: Cr Ahmad Karanouh

**That Council note the information contained in the Community Services Progress Report.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**10.4 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT****RESOLUTION 2023/32**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

- 1. That Council authorise the General Manager to prepare an Expression of Interest for the Growing Regional Economies Fund, centred on upgrading Coonamble's CBD, with secondary components focused on housing, expanded pre-school/ childcare facilities and the airport.**
- 2. That other contents of the report be noted.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0****10.5 STATUS OF INVESTMENTS - FEBRUARY 2023****RESOLUTION 2023/33**

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

**That Council notes the list of investments from 01 February 2023 to 28 February 2023 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0****10.6 RATES AND CHARGES COLLECTIONS - FEBRUARY 2023****RESOLUTION 2023/34**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

**That Council notes the information provided in the report.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**10.7 SALEYARDS REPORT- 28 FEBRUARY 2023****RESOLUTION 2023/35**

Moved: Cr Ahmad Karanouh

Seconded: Cr Barbara Deans

**That Council note the information provided in this report.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0****10.8 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT****RESOLUTION 2023/36**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

**That Council note the information contained within the Environmental and Strategic Planning Progress Report.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0****10.9 COONAMBLE POOL - CHLORINE DOSING****RESOLUTION 2023/37**

Moved: Cr Terence Lees

Seconded: Cr Barbara Deans

**That council notes the information supplied in this report.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**10.10 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE****RESOLUTION 2023/38**

Moved: Cr Ahmad Karanouh

Seconded: Cr Bill Fisher

**That the information be received and noted.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0****10.11 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS****RESOLUTION 2023/39**

Moved: Cr Ahmad Karanouh

Seconded: Cr Barbara Deans

**That Council note the information in this report.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0****10.12 STREET TREES - ABERFORD STREET COONAMBLE****RESOLUTION 2023/40**

Moved: Cr Terence Lees

Seconded: Cr Ahmad Karanouh

**That Council**

- 1. Remove the two (2) trees located in the road reserve adjacent to 67 Aberford Street Coonamble.**
- 2. Replace with up to eight (8) advanced trees within the vicinity of the removed trees in a future tree planting program.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil

At 12.29pm Council breaks and resumes in Closed session.

**12 CONFIDENTIAL MATTERS****RESOLUTION 2023/41**

Moved: Cr Bill Fisher

Seconded: Cr Terence Lees

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

**12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 8 February 2023****12.2 Master Inland Rail Development Agreement (MIRDA)**

This matter is considered to be confidential under Section 10A(2) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, prejudice the maintenance of law.

**12.3 TEN230303DL - Tender for the construction of a walking loop around Coonamble Sportsground**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**12.4 Investigation into the purchase and redevelopment of the Sons of the Soil Hotel Site.**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

**12.1 Tender determination: Real Country Business Case and Strategy Development**

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**CARRIED**

**12.1 SUPPLEMENTARY BUSINESS - TENDER DETERMINATION: REAL COUNTRY BUSINESS CASE AND STRATEGY DEVELOPMENT**

**RESOLUTION 2023/42**

Moved: Cr Bill Fisher

Seconded: Cr Ahmad Karanouh

**That the contract for the joint tender between Coonamble, Gilgandra and Warrumbungle Shire Councils, T2/23 Real Country Tourism Experience Strategy and Infrastructure Business Case, be awarded to People Place and Partnership.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**12.2 MASTER INLAND RAIL DEVELOPMENT AGREEMENT (MIRDA)**

**RESOLUTION 2023/43**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

**This item be deferred pending the receipt of further information.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**12.3 TEN230303DL - TENDER FOR THE CONSTRUCTION OF A WALKING LOOP AROUND COONAMBLE SPORTSGROUND**

**RESOLUTION 2023/44**

Moved: Cr Ahmad Karanouh

Seconded: Cr Terence Lees

**That Council accept the submission of Conex Services for the construction of the walking loop around the Coonamble Sportsground.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**MOTION**

Moved: Mayor Tim Horan

Seconded: Cr Bill Fisher

**That a review be carried out on Council's local performance purchasing Policy, with respect of the application of a Local Indexing factor applied for local contractors and the dollar value of the tender, Council staff also to review the Tender Process for receipt of tenders.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

At this point in time Cr Pat Cullen leaves the room for the discussion on Item 12.4

**12.4 INVESTIGATION INTO THE PURCHASE AND REDEVELOPMENT OF THE SONS OF THE SOIL HOTEL SITE.**

**RESOLUTION 2023/45**

Moved: Cr Terence Lees  
Seconded: Cr Ahmad Karanouh

- 1. That authorises the Mayor and the General Manager to negotiate a purchase price with the owner of the SOTS and bring a report back to Council.**
- 2. That Council continue investigations to finance and redevelop the site – as well as the overall enhancement of the Coonamble CBD precinct – through either grant funding, a public-private partnership arrangement, purchase-then-lease model or other models yet to be identified.**
- 3. That Council prepare costings on the upgrades of the engineering section and on the current RMS building and a report be brought back to council for consideration.**

In Favour: Crs Tim Horan, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Cr Karen Churchill

Cr Churchill requested for her vote be recorded against the recommendation.

**CARRIED 6/1**

**RESOLUTION 2023/46**

Moved: Cr Bill Fisher  
Seconded: Cr Terence Lees

**That Council moves out of Closed Council into Open Council.**

In Favour: Crs Tim Horan, Karen Churchill, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

**CARRIED 8/0**

**13 CONCLUSION OF THE MEETING**

**The Meeting closed at 2.12pm.**

**The minutes of this meeting were confirmed at the Council held on 12 April 2023.**

.....  
**CHAIRPERSON**

**7 DISCLOSURES OF CONFLICTS OF INTEREST**

**8 MAYORAL MINUTE****MAYORAL MINUTE**

**File Number:** M3  
**Author:** Tim Horan-Mayor  
**Authoriser:** Tim Horan, Mayor  
**Annexures:** Nil

**MAYORAL MINUTE**

Councillors

I will submit my Mayoral Report for the month of March 2023 as a Supplementary Report on the Day of the Council Meeting. My apologies for any inconvenience to Councillors.

**RECOMMENDATION**

**That the Mayoral Minute be received as a Supplementary Report.**

**SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL**

**SECTION B - MATTERS FOR INFORMATION ONLY**

**9 COMMITTEE REPORTS**

Nil

## 10 REPORTS TO COUNCIL

### 10.1 CORRESPONDENCE

**File Number:** C20

**Author:** Marina Colwell-Executive Support Officer

**Authoriser:** Paul Gallagher, General Manager

**Annexures:** Nil

#### CORRESPONDENCE

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

Date	Information Sent	Author	In	Out	Sent
04/03/2023	Water Restrictions - Coonamble	Paul Gallagher – General Manager		✓	✓
	Coulton’s Catch Up – Monday 6 March 23	Mark Coulton MP	✓	✓	✓
07/03/2023	Country Mayors Assoc – Media Release – 3 March	Jamie Chaffey Mayor - Chairman	✓	✓	✓
	Updates to Business Paper	Marina Colwell - ESO		✓	✓
11/03/2023	CONFIDENTIAL – Advice on purchase of the SOTS	Paul Gallagher – General Manager		✓	✓
13/03/2023	Coulton’s Catch Up – Monday 13 March 23	Mark Coulton MP	✓	✓	✓
	Roy Butler Visit (14/03/2023)	Marina Colwell - ESO		✓	✓
	Campbelltown City Council – Sister City Correspondence	Paul Gallagher – General Manager		✓	✓
16/03/2023	Water Restrictions Communications	Paul Gallagher – General Manager		✓	✓
20/03/2023	Coulton’s Catch Up – Monday 20 March 23	Mark Coulton MP	✓	✓	✓
22/03/2023	CONFIDENTIAL – Additional Building – Main Street – Proposed	Paul Gallagher – General Manager		✓	✓
	Pool Contract Extension – rumour	Paul Gallagher – General Manager		✓	✓
	Additional Building – Main Street – Proposed	Paul Gallagher – General Manager		✓	✓
25/03/2023	Quambone Pool Vandalism	Paul Gallagher – General Manager		✓	✓
27/03/2023	2023 ALGWA Conference – Forbes	Marina Colwell - ESO		✓	✓

	Coulton's Catch Up – Monday 27 March 23	Mark Coulton MP	✓	✓	✓
27/03/2023	Euronne Gully – Quambone Road	Dirk Jol – Acting Director Infrastructure		✓	✓
03/04/2023	Coulton's Catch Up – Monday 03 April 23	Mark Coulton MP	✓	✓	✓

**RECOMMENDATION**

**That the correspondence listed in the body of the report be noted.**

**10.2 COUNCIL RESOLUTIONS UPDATE**

**File Number:** C17; C20  
**Author:** Marina Colwell-Executive Support Officer  
**Authoriser:** Paul Gallagher, General Manager  
**Annexures:** 1. Resolutions Update Table - April 2023

**PURPOSE**

The purpose of this report is to enable Council to keep track of important Council resolutions.

**BACKGROUND**

Important and significant Council resolutions will be added to the list of items below, and a monthly update on the status will be provided by the responsible officer.

**(a) Relevance to Integrated Planning and Reporting Framework**

Adopted Council resolutions should ideally link in with Council’s suite of Integrated Planning and Reporting Framework documents.

**(b) Financial Considerations**

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

**COMMENTARY**

A table with information about outstanding Council resolutions is attached as Annexure 1 to the report, in the following format:

Date	Resolution No.	Action Required	Responsible Officer	Status/Update

**RECOMMENDATION**

**That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.**

**Council Resolutions Update - Annexure 1**

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
11.1.22	2022/11	Priority Items to be Pursued	Review & Adoption of Approvals & Order Policies – within 12 months	Manex (Executive Management Team)	Progressing
11.1.22	2022/11	Priority Items to be Pursued	Review of Delegations – within 12 months	GM	Ongoing.
9.2.22	2022/21	Youth Services in LGA	Determine current services, coordination and possible duplication and gaps analysis	ELESPC	Ongoing.
9.2.22	2022/29	LEP Amendments	Availability of suitable residential land – including small rural blocks, larger rural subdivisions, restrictions on acreage size in RU1 zoning	ELESPC	LEP Amendment for housekeeping amendments tabled at 13 May 2022 meeting
9.2.22	2022/30	CDEP-like community employment and training program	Discussions with Federal MP and other stakeholders	Mayor/GM	Redie are administrating similar funding and they have indicated that they are interested in applying for this funding for Coonamble – with a letter of support from Council
9.2.22 14.8.22	2022/44 2022/225	Compulsory Acquisition of land – Bore Baths	Legal processes to be followed	Casual MED&G (David)	Acquisition is in progress
9.3.22	2022/53	Report be prepared for Council's consideration - available Council owned or controlled land as well as information on the Native Title status of the land adjoining the Coonamble Jockey Club.	Report be prepared for Council's consideration, including the community feedback gathered, so that it can be used to inform the future direction and progress of the project	MEDG (David)	Confidential report to be considered at the April 2023 meeting.

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
15.6.22	2022/116	Plan of Management – Sports Oval	Inclusion of 'one off camping facility' at the sports oval - plan	Bruce/MUS	Progressing – the inclusion of the ability for the Sportsground to act as a 'one off camping facility' has been included in the draft plan
15.6.22	2022/121	Review of Social Media Policy	Review the policy, place on public exhibition for required time inviting submissions from the community before adoption	AMED (David)	Awaiting a suitable time for workshop with Councillors - Ongoing
15.6.22	2022/129	Draft Masterplan for the Coonamble Pool & McDonald Park Precinct	That Council places the Masterplan on public exhibition for required time inviting submissions from the community before adoption	Manager Urban Services MUS (Phil)	Report to be prepared - Pending results back from structural engineer. Awaiting response.
15.6.22	2022/136	Notice of Motion (Cr Churchill): 1. Collection of information regarding 'slow down signs' at Gulargambone	Meeting with Transport for NSW to be held regarding use of radar signage during harvest period.	MR (Dirk)	Report to April Ordinary Meeting
15.6.22		2. Fence – Tully Park & Preschool	Meet with representatives to discuss the possibility of a new fence, prepare a report to be bought back to Council with estimated costs	Bruce	On Hold – meeting to be arranged between Council and Committee
15.6.22		3. Coonamble Men's Shed	Prepare a report to be bought back to Council with the estimated costs & likelihood of facilitating the following: *Improved security *Installation of Solar Panels	Bruce	On hold – Funding to be included in 2023/04 Draft Operational budget for Council's consideration and determination.

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
13.7.22	2022/153	Industrial Land Review	Council to research the possibility of acquiring land for industrial use	AMED (David)	Ongoing.
10.8.22	2022/204	Substitute Area for local sporting clubs	Investigate alternative and appropriate area for substitute sports grounds	(MUS)	Meetings being held with User Groups with preliminary findings indicating the issue is a scheduling challenge rather than a capacity issue. Unable to schedule meeting with Junior Rugby League as no committee. New committee has formed so a new meeting and time to be set.
09.11.22	2022/264	Cemeteries Maintenance	Staff to develop a Plan of Management for the Cemeteries within the Shire	Dirk / MUS	Plan of Management in development.
09.11.22	2022/265	Traffic Stoppers - CBD	Community Consultation to be undertaken on either removal or retention.	Dirk/David	Survey out to public to close 18/3/23
09.11.22	2022/267	Housing Strategy	Council to seek expressions of interest from persons with available land and or houses	GM/Bruce	ongoing
09.11.22	2022/269	Warrena Weir Plan of Management (POM)	POM to be put on exhibition inviting community feedback	Bruce/David	Small amendments and corrections required in the plan before calling the public consultation.
09.11.22	2022/288	Sale of Lot 1 Buckley Drive	Call for Expressions of interest from the community to purchase the vacant block	David	Survey went out to Community with no offers made. This can be removed from the action list.
09.11.22	2022/291	Coonamble CBD	Investigations to be carried out on the development of the CBD	Bruce	Following the March Council meeting discussions have been held with the current owner of the Sons of the Soil Hotel to determine the owners selling

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
					price. Management are currently in the process of engaging the required resources to facilitate the completion of the Capital Expenditure Review process for Council.
14.12.22	2022/289	Review of Signage (mining)	Review the signage at the entrances to the town	Dirk/David	Clarification on Signs meeting framework of LEP & DCP; draft signage being prepared
14.12.22		Entry System to the Pool	Staff make enquires into a swipe system for entry to pools	MUS	Progressing will be part of April report.
14.12.22		Contact Lifeguard Service Australia for suggested free entry to pool	Staff to contact LSA in regard to possible period of free entry to the pool	MUS	This is included in the Infrastructure Report.
14.12.22	2022/290	Evaluation of 2022 Coonamble Street Carnival	Staff to gather feedback from the recent event for evaluation before the 2023 event takes place	David	Progressing
14.12.22	2022/300	Resourcing Strategy	Workforce Management Strategy to be placed on public exhibition inviting submissions from the community	Amanda	Progressing
08.02.23	2023/9	Joint Organisation Membership	Council approach the FNWJO to become a member	GM	A letter of application has been forwarded to the FNWJO - waiting on a response
08.02.23	Motion	Historian recognition	Angie Little to be added to Coonamble's Nick Name Hall of Fame	David	Ongoing; locating a caricaturist
08.02.23	2023/22	Betterment Programme	Council endorse the submission to the OLG from NSW Local Government Recovery Grant	Dirk	Council endorse the submission to the OLG from NSW Local Government Recovery Grant
08.02.23	2023/32	ED&G – Progress report	That Council authorise the General Manager to prepare an Expression of	GM	Had discussions with the Deputy Director of the NSW Department

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
			Interest for the Growing Regional Economies Fund, centred on upgrading Coonamble's CBD, with secondary components focused on housing, expanded pre-school/ childcare facilities and the airport.		of Regional NSW who advised Council that upgrading the CBD couldn't be justified without growth in a particular industry; she recommended focusing on airport upgrades, justifying its relevance in improving access to health care as a key strategy of the Western Plains Regional Economic Development Strategy (REDS).
08.02.23	2023/40	Street Trees	1. Remove the two (2) trees located in the road reserve adjacent to 67 Aberford Street Coonamble. 2. Replace with up to eight (8) advanced trees within the vicinity of the removed trees in a future tree planting program.	MUS	
08.02.23	2023/42	Real Country Business Case	That the contract for the joint tender between Coonamble, Gilgandra and Warrumbungle Shire Councils, T2/23 Real Country Tourism Experience Strategy and Infrastructure Business Case, be awarded to People Place and Partnership.	David	Decisions forwarded to Gilgandra Shire Council who is managing the contract.
08.02.23	Motion	Purchasing Policy	That a review be carried out on Council's local performance purchasing Policy, with respect of the application of a Local Indexing factor applied for local contractors and the dollar value of the tender, Council staff also to review the Tender Process for receipt of tenders.	Bruce/Deborah	Progressing – An amended draft Local Preference Policy is currently being prepared for Council review and endorsement.

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
08.02.23	2023/45	SOTS	<p>1. That authorises the Mayor and the General Manager to negotiate a purchase price with the owner of the SOTS and bring a report back to Council.</p> <p>2. That Council continue investigations to finance and redevelop the site – as well as the overall enhancement of the Coonamble CBD precinct – through either grant funding, a public-private partnership arrangement, purchase-then-lease model or other models yet to be identified.</p> <p>3. That Council prepare costings on the upgrades of the engineering section and on the current RMS building and a report be brought back to council for consideration.</p>	GM	<p>13/4/2023</p> <p>Item 1; Confidential advice on the purchase of the SOTS was provided on 11 March to councillors.</p> <p>In accordance with the direction of Council that the upper limit for purchase was fixed an offer was made to the owner who has agreed to the price. There was a caveat that we had to report the matter back to Council, we had to seek approval from the OLG and undertake some more due diligence and we could be some time away before actually purchasing the site. Our next steps;</p> <p>Make contact with the OLG as we have a statutory requirement to report the business activity and gain OLG approval.</p> <p>We are sourcing quotes from a business analysis company that can do a business case study for the site with respect to more detailed options on the site, i.e. private partnerships, lease arrangements, suitable business lease to buy and overall financial returns for the options available etc.</p> <p>A further report to Council re resolution on purchase etc once</p>

Date	Resolution No.	Matter Description	Action Required	Responsible Officer	Status/Update
					the due diligence has been completed.  Item 2; Staff are in the progress of investigations to finance and redevelop the site  Item 3; No action on this item, will be subject to the outcome of the SOTS, staff have investigated some alternative sites but nothing firm at this point in time

### 10.3 COMMUNITY SERVICES REPORT

**File Number:** C8

**Author:** Raquel Pickering-Librarian

**Authoriser:** Bruce Quarmby, Director Corporate Services

**Annexures:** Nil

#### PURPOSE

The purpose of this report is to provide information on the activities within Council's Community Services section for the month of March 2023.

#### BACKGROUND

The Community Services section focuses on our community and our people and the support that Council offers in the delivery of positive outcomes. The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for your reference for the key areas in the Community Services section:

- **Community Services**

Reports on the number of services, programs, and strategies to support the community. This includes Council's involvement with the interagency meetings and committee meetings, cultural events, and activities and some events for our community (Tourism and Events will also cover other events not managed by the Community Services team.).

- **Library Services**

Coonamble Shire Council is a member of the NorthWestern Library Service (NWLS). The Service covers four local government areas and encompasses the libraries therein, i.e: Bogan (Nyngan), Coonamble, Gilgandra and Warren (where the Manager is based). The Coonamble Library has two satellite branches located in the villages of Gulargambone and Quambone within the Coonamble Shire Local Government Area. The Librarian purchases stock that is rotated to all libraries and participates in book exchanges with Gulargambone and Quambone seven times per year. The Gulargambone Library is run under an agreement with the Gulargambone Rural Transaction Centre Committee. The Quambone Library is run by an employee of Council.

- **Children and Youth Services**

Council provides services in after school activities in Gulargambone and Quambone. Council also delivers school holiday programs and the Youth Week Program. Council also operates a Youth Forum / Council.

- **Integrated Planning and Reporting (IP&R) Framework**

Following the adoption of the Community Strategic Plan at the 15 June 2022 meeting, updates on the IP&R Framework will now be reported back in the Community Services Report.

**(a) Relevance to Integrated Planning and Reporting Framework**

The information contained in this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outline in Council's recently adopted Community Strategic Plan 2032, Delivery Plan 2022-2026, and Operational Plan 2022 / 23.

**(b) Financial Considerations**

There are no financial considerations arising from this report.

**COMMENTARY**

In line with Council's 2022 / 23 Operational Plan, this report presents a summary of community service progress and activities for the period from February 2023.

**COMMUNITY SERVICES**

NIL

**LIBRARY SERVICES****• ZONE AGM AND GENERAL MEETING**

The Librarian attended the biannual Zone AGM and General Meetings in Parkes. Coonamble is a member of the Central West Zone of Libraries which is under the auspice of the NSW Public Libraries Association and is made up of over 20 LGA Libraries and is attended by representatives of NSWPLA and the NSW State Library as well as Councillor representatives from the LGA's as well. It is a unique opportunity to not only network, but to meet new library employees that can help with professional development and to hear about unique events and programmes held by other libraries in our Zone.

**• STOCKTAKE/LIBRARY MANAGEMENT SYSTEM UPGRADE**

Weeding for our biennial stocktake has commenced. The Librarian will be doing the stocktake at both Coonamble and Gulargambone libraries. The stocktake will commence 5 June. The library will close 1pm Saturday 3 June and reopen 10.30am Tuesday 13 June (Monday being a public holiday). The Library Management System (Spydus) was issued and upgrade during March. Spydus was unavailable for half a day, however, this did not interfere with operations as the staff recorded them manually, following up by entering them electronically after the upgrade was finished.

**• PRESCHOOL EXCURSION**

The Coonamble Pre School attended the library for an excursion during March. Usually, the Librarian will visit weekly to read a story, however, the school Director was able to secure transport which allowed the children to attend the Library. The children were read a book, followed by free play which involved both reading and using the Children's computers, installed with Magic Desktop programmes which caters to 0-5 years.



• **Library Statistics** (24 February – 30 March 2023)

Service	Loans	New M/ships	Wi-Fi	Internet (hr)	Internet (ppl)	Kids Comp (children)	Junior Visits	Adult Visits
Coonamble	474	19	31	4850	48	42	69	489
Gulargambone	52	0						

• **Manual Statistics - Coonamble** (numbers refer to people attending)

Library Visits	Reference Enquiries	Technology Enquiries	Local History	VIC Enquiries
558	10	38	6	8

• **Activity Statistics - Coonamble** (numbers refer to people attending)

Senior Craft	Pre-School Visits	Housebound	Meetings	Seniors Cinema	Other
23	36	4	4	12	8

**CHILDREN AND YOUTH SERVICES**

Council’s Children and Youth Services have been impacted with staff shortages. We have been able to deliver the After School Care in Gulargambone and Quambone. Council’s Casual Youth Workers have been instructed to partner with other service partners to deliver services.

**(a) Governance/Policy Implications**

The delivery of community development and integrated planning functions and activities are carried out in accordance with Council's Operational Plan and Integrated Planning and Reporting Framework.

**(b) Legal Implications**

There are no legal implications arising from this report.

**(c) Social Implications**

Council's community services section delivers a broad range of support services, activities, and opportunities to all age groups. These services assist in building social capital within the Shire.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

The economic implications of community services are positive, in that these services provide employment opportunities, delivering a service to the community and support the local business sector.

**(f) Risk Implications**

There are no risk implications arising from this report.

**CONCLUSION**

The updates provided in this report deliver information to Council on the key activities undertaken in Council's Community Services section for the month of March 2023.

**RECOMMENDATION**

**That Council note the information contained in the Community Services Progress Report.**

**10.4 STATUS OF INVESTMENTS - MARCH 2023**

**File Number:** Investments General - I5  
**Author:** Imogen Pawley, Finance Assistant  
**Authoriser:** Bruce Quarmby, Director Corporate Services  
**Annexures:** 1. Imperium Portfolio Report- March 2023 (under separate cover)

**PURPOSE**

The purpose of the report is for Councillors to note the status of its investment portfolio.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10 Maintain long term financial viability.

**(b) Financial Considerations**

Investment levels and interest rates are currently on par with the revised estimated calculations.

**COMMENTARY**

Council will note the change in format of the investment report being tabled for Council's information. The format of the report has been configured to demonstrate Council's compliance with the relevant legislative requirements along with Council's own adopted Investment Policy.

The attached Investment Report was calculated at 31 March after all maturing dates for investments had passed.

**AVAILABLE WORKING FUNDS**

Restricted funds are set aside by Council and external parties for a particular purpose to meet future expenses. Unrestricted funds are available to be used to cover all other expenses of Council.

As at the 30 / 06 / 2022 the balance of Unrestricted and unallocated cash (working funds) was \$2,642 million.

**(a) Governance/Policy Implications**

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

**(b) Legal Implications**

All investments continue to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

**(c) Social Implications**

Council funds are used to provide services and infrastructure to the community and, as a result, well managed funds maximise the level of financial resources available to support the community.

**(d) Environmental Implications**

There are no environmental implications arising from this report.

**(e) Economic/Asset Management Implications**

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

**(f) Risk Implications**

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring all investments in line with Council's Investment Policy.

**CONCLUSION**

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan. Further, all investments are continued to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

**RECOMMENDATION**

**That Council notes the list of investments from 01 March 2023 to 31 March 2023 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**

**10.5 RATES AND CHARGES COLLECTIONS - MARCH 2023****File Number: Rates - General - R4****Author: Kylie Fletcher, Revenue Officer****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: Nil****PURPOSE**

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of March 2023.

It should be noted that due to staff availability this report was calculated and produced at 28 March 2023 with only 28 days of data and compared with reports produced in the prior year which included 31 days of data.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

**(b) Financial Considerations**

The annual rate charges are set out within Council's 2022 / 23 Operational Plan.

	28 March 2023	31 March 2022
Rates and Charges	2,417,437.84	2,514,472.84
Water & Sewer Consumption Charges	394,374.79	358,403.02
<b>Total</b>	<b>\$2,811,812.63</b>	<b>\$2,872,875.86</b>

**COMMENTARY****Rates and Charges**

	28 March 2023	31 March 2022
Rates and charges in arrears as at 30 June 2022	1,020,037.33	905,674.57
Rates/charges levied & adjustments for 2022/23	7,495,098.26	7,205,468.25
Pension Concession	-105,319.77	-107,988.61
Amounts collected as at 22 February 2023	-5,992,377.98	-5,488,681.37
<b>Total Rates and Charges to be Collected</b>	<b>\$2,417,437.84</b>	<b>\$2,514,472.84</b>

The amount levied for rates and charges for 2022 / 23 includes the current year's annual rates and charges and any interest added since the date the rates notices

were issued. The amount received as of 28 March 2023 includes receipts for both arrears and the current year’s amounts outstanding.

It should be noted that the rates and charges 2022 / 23 levied amount is reduced by the pensioner concession of \$105,319.77; reducing the amount of income derived from these rates and charges. Of this concession, Council’s contribution is 45%, which represents an amount of \$47,393.90.

The rates and charges as of 28 March 2023 represent 28.39% of the total annual rates and charges levied and outstanding (compared with 31.00% on 31 March 2022).

**Water Consumption Charges**

	<b>28 March 2023</b>	<b>31 March 2022</b>
Water & Sewer Consumption Charges and arrears as at 30 June 2022	329,760.33	401,325.23
Water & Sewer Consumption charges & adjustments 2022/23 year to date	410,995.33	440,195.40
Amounts collected as at 28 March 2023	<b>-346,380.87</b>	<b>-483,117.61</b>
<b>Total Water &amp; Sewer Consumption Charges to be Collected</b>	<b>\$394,374.79</b>	<b>\$358,403.02</b>

The consumption charges as at 28 March 2023 represents 53.24% of the total water consumption charges outstanding (compared to 42.59% on 31 March 2022).

**Debt Recovery Agency**

In accordance with its adopted Debt Recovery Policy, Council continues to work with its Debt Recovery Agency to recover monies owed to Council. All actions undertaken by Council, or its Agency are done so in accordance with the provisions within the *Local Government Act 1993* and Council adopted Debt recovery policy.

**(a) Governance/Policy Implications**

Council staff comply with the directions provided by Council’s suite of policies that govern this function of Council.

**(b) Legal Implications**

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

**(c) Social Implications**

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

**(d) Environmental Implications**

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that Reserve Bank interest rate increases with the additional increase in the cost of living could have an impact on Council's ability to collect its rates and charges.

**(e) Economic/Asset Management Implications**

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

**(f) Risk Implications**

As was stated above, the increase in living expenses, has impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest, and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio. Council has been working closely with its Debt Collection agency to reduce the amount of debt outstanding from rates and water charges.

**CONCLUSION**

The rates and charges as at 28 March 2023 represent 28.39% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 31.00% on 31 March 2022). The water consumption charges as of 28 March 2023 represent 53.24% of the total water consumption charges outstanding from previous years (compared to 42.59% on 31 March 2022).

**RECOMMENDATION**

**That Council notes the information provided in the report.**

**10.6 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**

**File Number:** D5  
**Author:** David Levick-Acting Manager Economic Development and Growth  
**Authoriser:** Paul Gallagher, General Manager  
**Annexures:** Nil

**PURPOSE**

The purpose of this report is to provide Council with an update on recent activities and the progress of projects which contribute to the economic development and growth of the Local Government Area (LGA).

**BACKGROUND**

The Economic Development and Growth function is tasked with providing effective and efficient delivery of a broader economic base for the LGA, enhancing business prospects, growth, and development. The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce barriers and attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA to attract investment, industry, new residents, and tourism.

**(a) Relevance to Integrated Planning and Reporting Framework**

- ED1.2 Develop our economy, including the visitor economy.
- I1.5 Adopt successful strategies which maximise our community’s access to quality infrastructure and assets (I1.5.2 – Coonamble Livestock Regional Market).

**(b) Financial Considerations**

Activities undertaken as described by this report are within approved operational budget allocations for tourism and economic development activities and capital projects or are funded through grant monies.

**COMMENTARY**

Coonamble Artesian Bathing Experience Land Acquisition Update

Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
					
Survey to LRS	Application to OLG	Proposed acquisition notices	Approval	Acquisition	Title Creation

Council’s application to acquire the Crown Land near the Coonamble Jockey Club is at Step 7 of the 10-step process, requiring sign-off by the relevant Minister and NSW Governor.

This Step 7 is now on indefinite hold until a new Minister is sworn in, following the change in State Government on 25 March 2023. Once signed off, the proposed acquisition is placed on public display for three months, following which the remaining steps can progress, depending on submissions received and any Native Title claims made during the public exhibition period.

Grants

Overview:

Status	This Month	Last Month	Year to Date
Grant-funded projects completed	5	2	30
Grants to be acquitted	8	5	
Grants in progress	20	25	
Grant submissions awaiting decision	1	3	
Successful grant applications	1	8	32

Detailed Status:

Grants completed & awaiting acquittal	Responsibility	Comment
Coonamble Community Recycling Centre	CPD	
Town Entrance Public Art (DSP)	CPD	
LRC11 – Quambone Park Toilet	INF	
Australia Day 2023	CPD	
NSW Seniors Festival 2023	CPD	

Grants in progress	Responsibility	Comment
Gulargambone Youth Centre external upgrades	CPD	Final stages underway.
Restore Trooper Stables at Museum	CPD	DA submission
Riverside Caravan Park Development	CPD	Ongoing
Youth Council re-establishment	CPD	Variation being drafted.
Women’s Change Rooms at Sportsground	CPD	Detailed design stage.
Walking Loop around Sportsground	CPD	Preparing RFQ.
Coonamble Family and Youth Fest	CPD	Deed signed
Pedestrian and Mobility Plan revision	INF	Consultants engaged
Walkway and Cycleway Plan	INF	Consultants engaged
Limerick Street Footpath	INF	Preparing tender
Youth Week 2023	CPD	Budget prepared
Coonamble Artesian Bathing Experience	CPD	Land acquisition
Coonamble Youth Empowerment Program	CPD	Tender development
Business Cases for Tourism Infrastructure	CPD	Assessing Tender
Gulargambone Sportsground Amenities	CPD	Funding Deed signed
Coonamble Region Art Trail	CPD	Funding Deed signed
Wanderers Tennis Club court upgrades	CPD	Funding Deed signed
Female Friendly Community Facilities	CPD	Funding Deed signed
Mosquito Management Plan	INF	Awaiting Tranche 1
Autumn Holiday Break Program	CPD	Program developed

*Recent successful grants:*

1. Autumn Holiday Break funding of \$7,000 to provide the holiday fun program during the school holidays.

Future Grant Opportunities

Grant opportunities for either Council or local businesses/organisations include:

- Growing Regional Economies Fund: Expressions of Interest close 23 May 2023.
- Regional Skills Relocation Grant: (no closing date).

Communications

Council continues to maintain its communication with the community through:

- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times*, with unique content – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council’s website, on various topics as required.
- Posts in the Events Calendar hosted on Council’s website.
- Posts on Council’s Facebook page, on various topics as required.
- Council’s website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, water supply interruptions, etc.

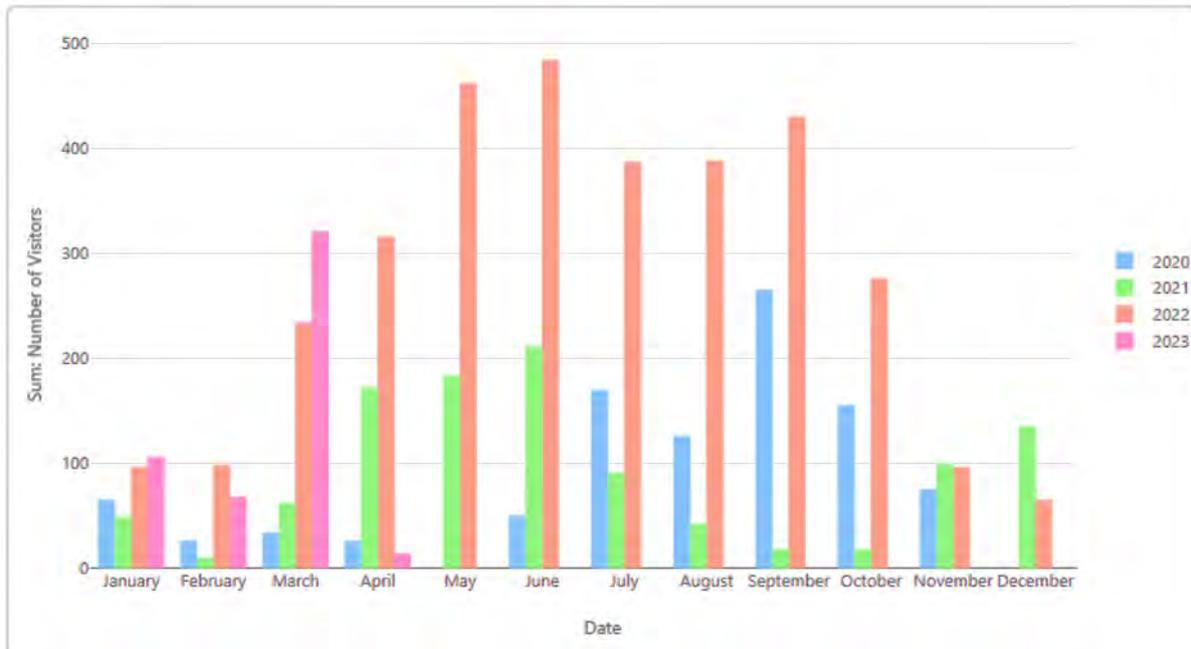
The Facebook posts that achieved the greatest reach during March related to the Coonamble singer, Max Jackson, releasing her third single, featuring a film clip filmed in Coonamble (with a reach to 13,462 people), with another 4 posts reaching 1000+ people. These related to a notice about a grass fire, promotion of the museum, completion of the Euronne Gully causeway and the lifting of water restrictions. Although an informal medium of communication from Council to the Community, the significance of Facebook as a means by which to share information quickly and widely with the community cannot be overestimated.

*Social Media (Facebook) Summary*

<b>Measure</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date</b>
Number of posts	11	9	534
Increase in number of followers	+24	+8	+1012
Total number of followers	2763	2755	
Reach	16,592	5,498	

Tourism Statistics

During March 2023, visitor numbers to the Information and Exhibition Centre were significantly higher than in previous years, and greatly increased compared with February visitation.



On Saturday, 25 March, Coonamble Rotary Club catered for 220 people travelling in 90 rally vehicles from across New South Wales and Victoria who were participating in the Beyond Bitumen Car Rally. Pulling in at Smith Park where the Rotary Club was stationed, those raising money for Beyond Blue took the opportunity to stretch their legs and visit the Information and Exhibition Centre. Visitors were excited to see the ‘School Bus’ sculpture and the water tower mural.



The District Store is continuing to stock products by local artists and artisans, with several recently needing to restock after selling out. Several opportunities have been identified to expand the Store’s range in collaboration with local artists and groups.

Museum Statistics

Throughout March, eighteen visitors toured the Museum Under the Bridge. These included locals and new residents, but the majority were tourists. Staff capacity has enabled the Museum to be open Wednesday and Friday mornings 10 am - 12 pm. In addition, there were at least three private tours booked during March.

It is a priority to continually improve the presentation of the museum. New staff are becoming familiar with the collection, whilst continuing work previously identified such as improved lighting, archival of donated items and signage for displays.

### Events

- PBR BAD Festival, 3-4 March. During the Festival weekend, the Information and Exhibition Centre engaged with 53 visitors. Some had arrived with a “bucket list” of attractions they wanted to tick off while here for the festival. On Saturday morning at the ‘Markets on the Main’ event, staff presented a tourism stall, targeting visitors to provide them with information about Coonamble Shire and highlighting additional self-guide activities they could participate in, between programmed events throughout the weekend. Tourism merchandise was available for purchase with particular items proving extremely popular.
- The Coonamble Country Championships were held on Sunday 12 March and the Coonamble Challenge and Campdraft, 23-26 March. These events were promoted through @visitcoonamble social media channels.

### Upcoming events:

- Marthaguy Picnic Races, Saturday 6 May 2023
- Coonamble Rodeo and Campdraft, 10-12 June 2023

#### **(a) Governance/Policy Implications**

Policies relevant to activities reported here include the Community Consultation Policy.

#### **(b) Legal Implications**

There are no legal implications directly associated to this report.

#### **(c) Social Implications**

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

#### **(d) Environmental Implications**

There are no environmental implications directly associated to this report.

#### **(e) Economic/Asset Management Implications**

Development of the projects proposed for funding through available grants are initiatives to meet objectives of the Community Strategic Plan 2022-32, Delivery Program 2022-2026, Coonamble Shire Masterplan 2020, the Economic Development Strategy 2021 and the Coonamble Destination Management Plan 2020.

#### **(f) Risk Implications**

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge.

## **CONCLUSION**

Economic Development and Growth activities and projects continue to progress according to the Economic Development Strategy 2021. Tourism activities and

projects continue to progress according to the Economic Development Strategy 2021, and work towards achieving the goals of the Coonamble Destination Management Plan 2020.

## **RECOMMENDATIONS**

- 1. That the contents of this report be noted.**

**10.7 SALEYARDS REPORT- 31 MARCH 2023****File Number: S1****Author: Deborah Tatton, Acting Manager Finance****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: 1. Saleyard Report 31.03.2023****PURPOSE**

The purpose of this report is to keep Council informed of monthly income and expenditure associated with the saleyards.

**BACKGROUND**

The following information details income and expenditure associated with the Coonamble saleyards for the month of March 2023.

**(a) Relevance to Integrated Planning and Reporting Framework**

14.1 Ensure long term management and protection of our community assets.

**(b) Financial Considerations**

The Saleyards / Truck wash unit was originally set up as a business unit for Council.

**Saleyards Activities**

During the month of March, three (3) sale was held at the Coonamble Saleyards, with the sales held on 1 March 2023, 15 March 2023 and 29 March 2023.

The following planned maintenance will be completed at the saleyards, during the month of April 2023:

- The permanent repair/replacement of the damaged laneway fence in W4 yard. Temporary repairs were carried out during the month of March 2023 to allow the planned sales to proceed.
- The cleaning and backfill of five (5) dirt yards.
- The replacement/repair of two (2) leaking/damaged troughs.
- The installation of isolation valves on troughs throughout the yards.
- Other planned scheduled maintenance.

**Truck Wash**

The following planned maintenance will be completed at the Truck wash facility, during the month of March 2023:

- The scheduled resetting of the pumps.
- General maintenance as required.

**SALEYARDS ACCOUNT 01/07/2022 - 31/03/2023****Saleyard Operations:**

Income	96,311.66
Expenditure	107,694.46
Surplus	-11,382.80

**Truck wash:**

Income	19,124.31
Expenditure	13,789.22
Surplus	5,335.09

**Summary:**

Income	115,435.97
Expenditure	121,483.68
Surplus	-6,047.71

**(c) Governance/Policy Implications**

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

**(d) Legal Implications**

There are no legal implications arising from this report.

**(e) Social Implications**

There are no social implications arising from this report.

**(f) Environmental Implications**

There are no environmental implications arising from this report.

**(g) Economic/Asset Management Implications**

Works are generally scheduled in accordance with Council's adopted Operational Plan and Budget to ensure Council's assets are maintained to an appropriate standard within budget limitations. This asset needs some major maintenance works but has been running at a financial deficit for years. More favourable seasonal conditions means that this asset is currently being used on a more frequent basis, but there are risks for Council involved with knowingly using an asset that does not comply with all legislative and other industry standards. Although a difficult situation to address, Council will have to objectively consider all facts surrounding the saleyards, and the most appropriate way forward with responsibly managing this facility into the future.

Council adopted the following resolution at its Ordinary Meeting held on 15 September 2021:

**RESOLUTION 2021/217**

Moved: Cr Bill Fisher Seconded: Cr Karen Churchill

**That Council pursues the development of an upgrade plan for the Saleyards facility to comply with the Environmental Protection Authority (EPA) and other Government Agencies' requirements and that the Executive Leader Environment, Strategic Planning obtains quotes in this regard for Council's consideration.**

CARRIED

**(h) Risk Implications**

Maintenance works are scheduled and carried out within budgetary constraints to reduce Council's overall risk exposure.

**CONCLUSION**

The saleyard operations are being closely monitored to ensure a more effective and sustainable strategy for the long term.

**RECOMMENDATION**

**That Council note the information provided in this report.**

ScreenName: Saleyards - Council report

Data: General Ledger Data

Filter: All

Calendar: YTD for March 2022-23

2023 01:00 AM

Hide Zero: Off

Account No	Annual Amended Budget	Jul MTH Actuals	Aug MTH Actuals	Sep MTH Actuals	Oct MTH Actuals	Nov MTH Actuals	Dec MTH Actuals	Jan MTH Actuals	Feb MTH Actuals	Mar MTH Actuals	YTD Actuals
<b>5700-0002 - SALEYARDS</b>											
<b>05 - Revenue</b>											
5700-1150 - Saleyards Fees & Charges - Casual	(3,000)	.00	0	0	0	0	0	0	0	0	.00
5700-1152 - Saleyards Fees & Charges - Sale	(88,500)	-9,804.37	-9,432	-10,408	-10,666	-18,634	0	-7,105	-9,846	-20,416	(96,311.66)
5700-1496 - Grants - Saleyards Safety Upgrade	0	.00	0	0	0	0	0	0	0	0	.00
<b>05 - Revenue Total</b>	<b>(91,500)</b>	<b>-9,804.37</b>	<b>-9,432</b>	<b>-10,408</b>	<b>-10,666</b>	<b>-18,634</b>	<b>0</b>	<b>-7,105</b>	<b>-9,846</b>	<b>-20,416</b>	<b>(96,311.66)</b>
<b>06 - Expenditure</b>											
5700-2245 - Saleyards Insurances	10,980	10,977.73	0	0	0	0	0	0	0	0	10,977.73
5700-2255 - Saleyards Electricity Charges	6,580	.00	465	432	1,397	531	1,106	641	634	712	5,919.31
5700-2260 - Saleyards Telephone Expenses	630	50.00	52	54	0	0	104	102	2	102	466.00
5700-2270 - Saleyards Rates & Charges	10,615	5,237.58	0	210	1,925	77	1,369	0	55	0	8,873.20
5700-2330 - Saleyards Operating Expenses	11,505	196.67	0	2,353	1,537	2,164	212	327	104	314	7,208.23
5700-2335 - Saleyards Operating Expenses No GST	7,500	.00	937	0	0	831	1,854	0	811	1,691	6,124.91
5700-2340 - Saleyards Maintenance Expenses	78,770	1,886.88	2,120	9,161	3,219	6,118	14,809	21,515	3,520	5,776	68,125.08
5700-2925 - Saleyards Buildings Depreciation	11,038	.00	0	0	0	0	0	0	0	0	.00
5700-2930 - Saleyards Facilities Depreciation	2,744	.00	0	0	0	0	0	0	0	0	.00
<b>06 - Expenditure Total</b>	<b>140,362</b>	<b>18,348.86</b>	<b>3,574</b>	<b>12,210</b>	<b>8,078</b>	<b>9,721</b>	<b>19,454</b>	<b>22,585</b>	<b>5,126</b>	<b>8,595</b>	<b>107,694.46</b>
<b>5700-0002 - SALEYARDS Total</b>	<b>48,862</b>	<b>8,544.49</b>	<b>-5,858</b>	<b>1,802</b>	<b>-2,588</b>	<b>-8,913</b>	<b>19,454</b>	<b>15,480</b>	<b>-4,720</b>	<b>-11,821</b>	<b>11,382.80</b>
<b>5750-0002 - TRUCKWASH</b>											
<b>05 - Revenue</b>											
5750-1150 - Truck Wash User Fees	(29,000)	-5,846.40	0	-2,341	0	-3,366	-2,621	-3,700	-1,250	0	(19,124.31)
<b>05 - Revenue Total</b>	<b>(29,000)</b>	<b>-5,846.40</b>	<b>0</b>	<b>-2,341</b>	<b>0</b>	<b>-3,366</b>	<b>-2,621</b>	<b>-3,700</b>	<b>-1,250</b>	<b>0</b>	<b>(19,124.31)</b>
<b>06 - Expenditure</b>											
5750-2245 - Truckwash Insurance	72	72.02	0	0	0	0	0	0	0	0	72.02
5750-2255 - Truck Wash Electricity Charges	2,790	.00	85	107	686	106	94	88	281	176	1,620.88
5750-2260 - Truck Wash Telephone Expenses	0	.00	0	0	0	0	0	0	0	0	.00
5750-2270 - Truckwash Rates & User Charges	13,565	.00	7	0	3,751	150	2,740	0	110	0	6,758.01
5750-2340 - Truck Wash Mntce & Repairs	16,020	.00	399	1,853	1,972	0	464	0	291	359	5,338.31
5750-2930 - Depn - Other Structures	10,400	.00	0	0	0	0	0	0	0	0	.00
<b>06 - Expenditure Total</b>	<b>42,847</b>	<b>72.02</b>	<b>491</b>	<b>1,960</b>	<b>6,409</b>	<b>256</b>	<b>3,298</b>	<b>88</b>	<b>682</b>	<b>535</b>	<b>13,789.22</b>
<b>5750-0002 - TRUCKWASH Total</b>	<b>13,847</b>	<b>-5,774.38</b>	<b>491</b>	<b>-381</b>	<b>6,409</b>	<b>-3,110</b>	<b>677</b>	<b>-3,612</b>	<b>-568</b>	<b>535</b>	<b>(5,335.09)</b>
<b>Total</b>	<b>62,709</b>	<b>2,770.11</b>	<b>-5,367</b>	<b>1,421</b>	<b>3,821</b>	<b>-12,023</b>	<b>20,131</b>	<b>11,868</b>	<b>-5,288</b>	<b>-11,286</b>	<b>6,047.71</b>

## 10.8 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT

**File Number:** E5  
**Author:** Bruce Quarmby, Acting General Manager  
**Authoriser:** Paul Gallagher, General Manager  
**Annexures:** Nil

### PURPOSE

The purpose of this report is to provide information on the activities within Council's Environmental Services section and Strategic Planning information for the month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management, public health, and waste management matters as they arise.

### BACKGROUND

The Environment Services section focuses on all town and environmental planning requirements including regulation and compliance, public health requirements, waste management, and environmental management considerations. Strategic Land Use Planning refers to updates to Council's planning instruments and are also included. This report provides a summary of December 2022 and January 2023.

The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for reference:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislations providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include, but is not limited to, atmosphere, built environment, heritage, land, and water.

- Development Application Information

Information on development applications lodged in the Coonamble local government area, however, the consent authority relates to another authority and not Council or its delegated staff/contractors. This can include the:

- Independent Planning Commission for state significant development,
- Regional planning panel for regionally significant development, or
- Public authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

- Strategic Land Use Planning

Matters relating to the potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops

around strategic land use planning, and this will be provided to Council for information.

- **Sustainability and Environmental Management**

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present itself and can come from government agencies, community groups and environmental champions.

- **Ranger's Monthly Report**

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information of how many animals were rehomed and euthanised. Information on dog attacks is also provided

**(a) Relevance to Integrated Planning and Reporting Framework**

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

**(b) Financial Considerations**

There are no direct financial considerations with this report.

## **COMMENTARY**

### **Compliance and Regulation**

#### **Overgrown blocks**

Inspections continue for overgrown properties in Coonamble, Gulargambone and Quambone since the commencement of a fulltime Regulatory Officer in November 2021. Since the last reporting period no new properties has been added to the register.

The total number of properties active on our Overgrown Block Register is 29

The split of the overgrown properties across the Shire is:

- Coonamble: 11
- Gulargambone: 10

- Quambone: 8

31 properties have complied with Council instructions and cleaned up their property, and Council has been in communication with the remaining property owners. Correspondence explains why owners must reduce excess vegetation because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. Depending on the block, pigeons may also cause a health hazard issue. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

#### Blocks with unsafe levels of waste:

Council has a register for properties found to have levels of rubbish or waste causing or likely to cause threat to Public Health or the health of an individual. Since the last reporting period no additional properties have been added to this register. For the three properties on the register Council staff have contacted the owner(s) regarding the condition of their block at the time of our inspection.

Correspondence explains why owners must reduce excess waste and rubbish because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

The split of the properties with unsafe levels of waste across the Shire is:

- Gulargambone: 1
- Quambone: 2

Following no response being received for the order issued on Lot 3 DP8496, Council has engaged contractors to carry out the necessary works to comply with the requirement of the order. These works have been completed.

#### Development Control Orders, Public Health Orders and Infringements

Since the last reporting period no new Orders have been issued.

#### Development Application Under Delegated Authority

Information provided in this section of the report, provides Council information on what has been determined for the month and not subject to the Council's endorsement or approval.

Individual development applications that require the elected Council's approval will be under its own separate Council Business Paper Report with the recommendation to determine the application as approved or refused.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed as ‘open access information’ by Clause 3 of Schedule 1 of the GIPA Act. This also includes staff’s development assessment report that is written prior to an application’s determination. This provides a high level of transparency.

Under delegated authority, the following is a summary of applications approved in March 2023.

<b>March 2023</b>			
<b>Application Number</b>	<b>Description of Works</b>	<b>Address of Proposed Works</b>	<b>Approved Date</b>
CC025/2022	Internal Office Fitout	Lot 5 DP 14305 31 Tooloon St Coonamble	28/02/2023
LA002/2023	Water & Sewer Works	Lot 5 DP 14305 31 Tooloon St Coonamble	01/03/2023
DA004/2023	Dwelling Extensions and shed	Lot 1 DP 205710, 20 Bertram St Coonamble	20/3/2023
DA005/2023	Pylon Sign	Lot 2 DP758480, 9 – 11 Yoolundry St Gulargambone	28/3/2023

**Ranger’s Report**

The Ranger’s report is provided for March 2023. The follow is a summary of companion animal statistics.

<b><u>CORRESPONDENCE</u></b>	<b><u>March</u></b>	<b><u>Year to Date 2022/2023 Total</u></b>
Infringements (Animals)	0	<b>0</b>
Infringements (Other)	0	<b>0</b>
Change of Details	1	<b>56</b>
Microchipped dogs	1	<b>101</b>
Registrations	8	<b>16</b>
Nuisance dog declaration	0	<b>0</b>
Dangerous dog declaration	1	<b>1</b>
Menace dog declaration	0	<b>0</b>
Seized Dogs	1	<b>1</b>

**Impounded animals**

During the month of March 2023, a total of seventeen (17) dogs and five (5) cats were impounded. The following provides a breakdown:

<b>March</b>	<b>Dogs</b>	<b>Cats</b>
Returned to owners	4	0
Rehomed	13	0
Euthanised	0	5
<b>Impounded*</b>	<b>17</b>	<b>5</b>

\*Of the total impounded during February, 15 dogs were impounded from Coonamble, 2 dogs from Gulargambone and 0 from Quambone.

#### Dog attacks

One dog attack occurred during the month of March with investigations continuing, however the dog was seized and a notice to declare dangerous was served on the owner.

#### **(a) Governance/Policy Implications**

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning. There may be risk implications depending on the nature of the enquiry.

#### **(b) Legal Implications**

Whilst not yet formally received by Council, the EPA has indicated its intention to serve Council both a Clean-up and Prevention Notice in accordance with the provisions contained within the Protection of the Environment Operations Act 1997.

#### **(c) Social Implications**

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

#### **(d) Environmental Implications**

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

#### **(e) Economic/Asset Management Implications**

There may be risk implications depending on the nature of the enquiry.

#### **(f) Risk Implications**

There may be risk implications depending on the nature of the enquiry.

**CONCLUSION**

The Environment and Strategic Planning Progress Report has considered town planning and strategic land use planning, waste management, compliance and regulation, and environmental management and health since the last meeting.

**RECOMMENDATION**

**That Council note the information contained within the Environmental and Strategic Planning Progress Report.**

## 10.9 APPLICATIONS FOR FINANCIAL ASSISTANCE UNDER COUNCIL'S DONATIONS POLICY

**File Number:** D7

**Author:** Bruce Quarmby-Director Corporate Services

**Authoriser:** Bruce Quarmby, Director Corporate Services

**Annexures:**

1. Application for Assistance - Coonanmble Golf Club
2. Coonamble Golf Club Fiancial Statements

### PURPOSE

The purpose of this report is for Council to consider the applications for financial assistance received from community organisations under Council's Donations Policy.

### BACKGROUND

Council adopted a Donations Policy in August 2019 to provide the opportunity for local organisations / charities to apply for financial assistance under a fair and equitable process for projects considered to benefit the community.

Initially, applications were invited twice annually however, at the August 2022 meeting, Council adopted the revised Donations Policy (Resolution 2022/191) which provides for applications to be invited quarterly for consideration and determination by the whole Council.

The Donations Policy sets out guidelines to be followed and includes an acquittal form to be completed by each recipient of funding prior to 30 June in which the funds are granted.

In the first round for the 2022 / 23 financial year, in accordance with Council resolution 2022 / 230 granted \$2,024 in financial assistance.

#### (a) Relevance to Integrated Planning and Reporting Framework

L1.4.4 Governance is open and transparent.

#### (b) Financial Considerations

An amount of \$75,000.00 has been included in the donations vote for the 2022 / 2023 financial year.

Following is a summary of the expenditure that Council has committed to fund from its 2022 / 23 donations vote. It should be noted that the following amount includes all pre-approved donation commitments, in line with Council's adopted donation policy, along with any further amounts that Council has resolved to fund from this vote during the 2022/23 financial year.

- Mayoral Donations Vote \$ 5,000.00
- Pre-Approved \$27,600.00
- Donations approved 1<sup>st</sup> round \$ 2,024.00

As Council can see the balance of funding that is available to be distributed based on the current budget allocation is \$40,376.00

**COMMENTARY**

In accordance with Council's adopted Donation Policy, at the beginning of the 2023 calendar year Council staff invited applications for the second round of funding applications from Community groups. A total of one (1) application were received by Council.

In accordance with Council resolution 2022 / 07, passed at its January 2022 Council meeting, it was resolved that the whole of Council would serve as the Donations Committee. As such, the applications received for the second round of financial assistance for 2022 / 2023 are now tabled for Council's consideration. Copies of the application forms received, have been attached as an annexure to this report.

A summary of the one (1) application received is as follows:

- **Coonamble Golf Club** – seeking \$5,000 contribution towards costs associated with the hire of machinery to assist with the cleaning up of the Coonamble Golf course. The application states that whilst the course is maintained by volunteers, that the scope of works required is outside the capacity of the volunteers and their equipment.

In addressing how the outcome benefits the people of the Coonamble Local Government Area the application sites that the golf course is used by many members of the community, not to just play golf but for other forms or recreation such as walking animals and exercising.

The advertising provisions contained in the policy actively encourage community groups to apply for funding from Council and by considering applications in a structured approach, it seeks to ensure that all are considered on merit in a fair and transparent manner.

For Council's information, at the time of writing this report Council has recommenced promoting the availability of financial assistance for community groups under the provisions contained within Council's adopted Donations policy.

**(a) Governance/Policy Implications**

Sections 23 and 24 of the *Local Government Act 1993*.

**(c) Legal Implications**

No legal implications are associated with this report.

**(d) Social Implications**

No social implications are associated with this report.

**(e) Environmental Implications**

No environmental implications are associated with this report.

**(f) Economic/Asset Management Implications**

No economic / asset management implications are associated with this report.

**(g) Risk Implications**

No risk implications are associated with this report.

**CONCLUSION**

One (1) application was received under the second round of the 2022 / 23 financial year funding in accordance with Council's Donations Policy and has been tabled for consideration by Council

**RECOMMENDATION**

**That Council resolves to provide financial assistance to the Coonamble Golf Club the amount of \$5,000.00.**



**APPLICATION FORM**  
**for a donation under the Donations Policy**  
 (see Council's Donations Policy for details)

**Applications are welcome at any time but will be held for consideration on a quarterly basis.  
 Closing dates and times: 4:30pm on the second Friday in August, November, February and May**

**ORGANISATION DETAILS:**

Name of organisation/community group: Coonamble Golf Club \_\_\_\_\_

Address: Caswell St (PO Box 309), Coonamble NSW 2829

Contact Phone: 02 6822 1303 or \_\_\_\_\_

Contact Email: admin@coonamblegolfclub.com.au \_\_\_\_\_

President's Name: Maddison Pawley \_\_\_\_\_

Secretary's Name: Damien Martin \_\_\_\_\_

Treasurer's Name: Namoi Wrench \_\_\_\_\_

ABN: 57001046055 \_\_\_\_\_

**ELIGIBILITY:**

In relation to your organisation/community group: (please tick)

- Is it registered for GST?  Yes  No
- Is it community-based and non-for-profit?  Yes  No
- Is it based in or affiliated with the Coonamble Local Government Area?  Yes  No
- Has it received any previous donation under the Donations Policy?  Yes  No

**PURPOSE:**

Describe, in some detail, what your organisation proposes to do with the requested donation.

The Coonamble Golf Club are hoping to give our course a tidy up. With the current weather conditions and dead trees falling, long grass has surrounded the trees and made it tough for our current machines to do the job. The job is beyond a Ute and trailer, and we will need a front-end loader and a truck which is expensive for our small club.

What are the outcomes/outputs you are hoping to achieve from your project/activity?

We are hoping to clean the course up to prevent any type of fire that could start by an electrical storm, arsonist etc. We also hope to put in for future grants to help fit out the golf course with a watering system, this is currently done by our volunteer. The outcome is to get the course to a better standard to attract more golfers and even maybe host golf tournaments.

How will these outcomes/outputs benefit the people of the Coonamble Local Government Area?

The Golf Course is used by many people to either play golf, walk animals and exercise. We want this space to be a spot where people feel safe and can continue to do what they love. It creates a spot for people to wind down and is especially good for mental health.



Who—and how many people—do you foresee benefiting from your project/activity both directly and



# Coonamble Golf Club Ltd

ABN: 57 001 046 055

## Financial Statements

For the Year Ended 30 June 2022



**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Contents****For the Year Ended 30 June 2022**

	Page
<b>Financial Statements</b>	
Directors' Report	1
Auditor's Independence Declaration	4
Statement of Profit or Loss and Other Comprehensive Income	5
Statement of Financial Position	6
Statement of Changes in Equity	7
Statement of Cash Flows	8
Notes to the Financial Statements	9
Directors' Declaration	21
Independent Audit Report	22
Disclaimer	25
Detailed Profit and Loss Statement	26

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Directors' Report****30 June 2022**

Your directors present their report on Coonamble Golf Club Ltd for the financial year ended 30 June 2022.

**1. General information****Directors**

The names of the directors in office at any time during, or since the end of, the year are:

<b>Names</b>	<b>Position</b>	<b>Appointed/Resigned</b>
Theuns Jacobs	President	
Ricky Luton		
Rodney Pitman		
Josh Wrench		
Charlie Milthorpe		
Fergus Lefebvre		
Tegan Jacobs		Appointed 16 January 2022
Madison Pawley		Appointed 16 January 2022
Joel Godson		Appointed 16 January 2022
Luke Giblin		Appointed 16 January 2022
Trish Butler		Appointed 16 January 2022
Ronnie Hertle		Appointed 16 January 2022
Wiley Waterford		Appointed 16 January 2022
Naomi Wrench		Appointed 21 January 2022
Nicholas Bush		Resigned 16 January 2022
Raymond Happ		Resigned 16 January 2022
Trent Bruce		Resigned 16 January 2022

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

**Principal activities**

The principal activity of Coonamble Golf Club Ltd during the financial year were to provide members and their guests with social and sporting facilities.

No significant changes in the nature of the Company's activity occurred during the financial year.

**2. Operating results and review of operations for the year****Operating results**

The profit/(loss) of the Company after providing for depreciation of \$20,036 amounted to \$33,763 (2021: \$26).

**3. Other items****Significant changes in state of affairs**

There have been no significant changes in the state of affairs of the Company during the year.

**3. Other items (continued)**

**Events after the reporting date**

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations or the state of affairs of the Company in future financial years.

**Future developments and results**

Likely developments in the operations of the Company and the expected results of those operations in future financial years have not been included in this report as the inclusion of such information is likely to result in unreasonable prejudice to the Company.

**Environmental issues**

The Company's operations are not regulated by any significant environmental regulations under a law of the Commonwealth or of a state or territory of Australia.

**Meetings of directors**

During the financial year, 6 meetings of directors (including committees of directors) were held. Attendances by each director during the year were as follows:

	<b>Directors' Meetings</b>	
	Number eligible to attend	Number attended
Theuns Jacobs	6	4
Nicholas Bush	1	-
Josh Wrench	6	6
Ronnie Hertle	6	4
Raymond Happ	1	-
Trish Butler	6	6
Wiley Waterford	6	2
Trent Bruce	1	-
Luke Giblin	6	3
Madison Pawley	6	5
Rodney Pitman	6	3
Charlie Milthorpe	6	2
Ricky Luton	6	4
Fergus Lefebvre	6	3
Joel Godson	6	3
Tegan Jacobs	6	5
Naomi Wrench	6	5

**Indemnification and insurance of officers and auditors**

No indemnities have been given or insurance premiums paid, during or since the end of the financial year, for any person who is or has been an officer or auditor of Coonamble Golf Club Ltd.

**Auditor's independence declaration**

The auditor's independence declaration in accordance with section 307C of the *Corporations Act 2001*, for the year ended 30 June 2022 has been received and can be found on page 4 of the financial report.

Signed in accordance with a resolution of the Board of Directors

Director



Heuns Jacobs

Director



Josh Wrench

Dated 16 December 2022



**PRINCIPALS**  
 Kevin Rankmore B.Bus, CA, ACIS, ASCA, DipFP  
 Roger Estens B.Fin Admin, CA, DipFP  
 Mark Riley B.Bus, CA  
 administrator@ryanrank.com  
 www.ryanrank.com

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Auditor's Independence Declaration under Section 307C of the Corporations Act 2001 to the Directors of Coonamble Golf Club Ltd**

I declare that, to the best of my knowledge and belief, during the year ended 30 June 2022, there have been:

- (i) no contraventions of the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

Type text here

**Ryan and Rankmore  
Chartered Accountants**

**Kevin L Rankmore  
RCA: 1656**

**113-115 Darling Street  
Dubbo NSW 2830**

Dated 16 December 2022

**Wellington Office**  
 1 Swift Street  
 PO Box 40  
 Wellington NSW 2820  
**T 02 6845 2177**  
 F 02 6845 3373

**Dubbo Office**  
 113-115 Darling Street  
 PO Box 1014  
 Dubbo NSW 2830  
**T 02 6884 4474**  
 F 02 6845 3373

**Gilgandra Office**  
 35 Miller Street  
 PO Box 109  
 Gilgandra NSW 2827  
**T 02 6847 2177**  
 F 02 6847 2456



Liability limited by a scheme approved

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Statement of Profit or Loss and Other Comprehensive Income  
For the Year Ended 30 June 2022**

		2022	2021
	Note	\$	\$
Revenue	3(a)	326,593	314,755
Cost of sales		<u>(123,859)</u>	<u>(121,762)</u>
<b>Gross income</b>		<b>202,734</b>	<b>192,993</b>
Other income	3(b)	44,303	48,489
Accounting and bookkeeping fees		(6,632)	(34,148)
Advertising and marketing		(4,598)	(3,947)
Bad debts		(213)	(4,735)
Bank fees		(3,803)	(3,816)
Council rates and water		(3,519)	(2,499)
Depreciation and amortisation expense	7(a)	(20,036)	(19,915)
Electricity		(15,023)	(13,428)
Employee benefits expense		(58,768)	(69,997)
Insurance		(24,899)	(27,208)
Keno expenses		(4,635)	(511)
Other expenses		(32,690)	(16,778)
Poker machine expenses		(2,776)	(153)
Raffles and prizes		(10,621)	(8,407)
Repairs and maintenance		(18,545)	(26,690)
Subscriptions		<u>(6,517)</u>	<u>(9,224)</u>
<b>Profit (loss) before income tax</b>		<b>33,763</b>	<b>26</b>
Income tax expense		-	-
<b>Profit (loss) for the year</b>		<b><u>33,763</u></b>	<b><u>26</u></b>
<b>Total comprehensive income for the year</b>		<b><u>33,763</u></b>	<b><u>26</u></b>

The accompanying notes form part of these financial statements.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Statement of Financial Position  
As At 30 June 2022**

	Note	2022 \$	2021 \$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	4	17,364	11,514
Trade and other receivables	5	-	6,265
Inventories	6	5,608	7,486
<b>TOTAL CURRENT ASSETS</b>		<b>22,972</b>	<b>25,265</b>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	7	137,041	141,591
<b>TOTAL NON-CURRENT ASSETS</b>		<b>137,041</b>	<b>141,591</b>
<b>TOTAL ASSETS</b>		<b>160,013</b>	<b>166,856</b>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and other payables	8	22,293	23,603
Bank overdrafts	9	614	29,375
Lease liabilities	10	-	13,750
<b>TOTAL CURRENT LIABILITIES</b>		<b>22,907</b>	<b>66,728</b>
<b>NON-CURRENT LIABILITIES</b>			
Employee benefits	11	3,215	-
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>3,215</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>26,122</b>	<b>66,728</b>
<b>NET ASSETS</b>		<b>133,891</b>	<b>100,128</b>
<b>EQUITY</b>			
Retained earnings		133,891	100,128
<b>TOTAL EQUITY</b>		<b>133,891</b>	<b>100,128</b>

The accompanying notes form part of these financial statements.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Statement of Changes in Equity  
For the Year Ended 30 June 2022**

**2022**

	<b>Retained Earnings</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
<b>Balance at 1 July 2021</b>	<b>100,128</b>	<b>100,128</b>
Profit/(loss) attributable to the company	33,763	33,763
<b>Balance at 30 June 2022</b>	<b>133,891</b>	<b>133,891</b>

**2021**

	<b>Retained Earnings</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>
<b>Balance at 1 July 2020</b>	<b>100,102</b>	<b>100,102</b>
Profit/(loss) attributable to the company	26	26
<b>Balance at 30 June 2021</b>	<b>100,128</b>	<b>100,128</b>

The accompanying notes form part of these financial statements.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Statement of Cash Flows  
For the Year Ended 30 June 2022**

	2022	2021
Note	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Receipts from customers	405,916	375,727
Payments to suppliers and employees	<u>(347,569)</u>	<u>(364,950)</u>
Net cash provided by/(used in) operating activities	15 <u>58,347</u>	<u>10,777</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Proceeds from sale of plant and equipment	5,500	11,000
Purchase of property, plant and equipment	<u>(15,486)</u>	<u>(25,582)</u>
Net cash provided by/(used in) investing activities	<u>(9,986)</u>	<u>(14,582)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES:</b>		
Payment of finance lease liabilities	<u>(13,750)</u>	<u>(1,250)</u>
Net cash provided by/(used in) financing activities	<u>(13,750)</u>	<u>(1,250)</u>
Net increase/(decrease) in cash and cash equivalents held	34,611	(5,055)
Cash and cash equivalents at beginning of year	<u>(17,861)</u>	<u>(12,806)</u>
Cash and cash equivalents at end of financial year	4 <u>16,750</u>	<u>(17,861)</u>

The accompanying notes form part of these financial statements.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022**

The financial report covers Coonamble Golf Club Ltd as an individual entity. Coonamble Golf Club Ltd is a non-profit Company, incorporated and domiciled in Australia.

The functional and presentation currency of Coonamble Golf Club Ltd is Australian dollars.

The financial report was authorised for issue by the Directors on 16 December 2022.

Comparatives are consistent with prior years, unless otherwise stated.

**1 Basis of Preparation**

The financial statements are general purpose financial statements that have been prepared in accordance with the Australian Accounting Standards and the *Corporations Act 2001*. The Company is a not-for-profit entity for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared on an accruals basis and are based on historical costs modified.

The amounts presented in the financial report have been rounded to the nearest dollar.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in financial statements containing relevant and reliable information about transactions, events and conditions. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless otherwise stated.

**2 Summary of Significant Accounting Policies****(a) Revenue and Other Income**

The core principle of AASB 15 is that revenue is recognised on a basis that reflects the transfer of promised goods or services to customers at an amount that reflects the consideration the Company expects to receive in exchange for those goods or services. Revenue is recognised by applying a five-step model as follows:

- Identify the contract with the customer
- Identify the performance obligations
- Determine the transaction price
- Allocate the transaction price to the performance obligations
- Recognise revenue as and when control of the performance obligations is transferred

Generally the timing of the payment for sale of goods and rendering of services corresponds closely to the timing of satisfaction of the performance obligations, however where there is a difference, it will result in the recognition of a receivable, contract asset or contract liability.

None of the revenue streams of the Company have any significant financing terms as there is less than 12 months between receipt of funds and satisfaction of performance obligations.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022****2 Summary of Significant Accounting Policies (continued)****(a) Revenue and Other Income (continued)****Specific revenue streams**

The revenue recognition policies for the principal revenue streams of the Company are:

**Sale of goods**

Revenue from the sale of goods comprises revenue earned from the provision of food, beverage and other goods and is recognised (net of rebates, returns, discounts and other allowances) at the point of sale or delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods.

**Rendering of services**

Revenue from rendering of services comprises revenue from gaming facilities together with other services to members and other patrons of the club. Revenue from rendering of services is recognised when the services are provided.

**Membership income**

Revenue from membership subscription purchases by the members are deferred as unearned income and are brought to account evenly over the course of the membership period.

**Grant revenue**

Where grant income arises from an agreement which is enforceable and contains sufficiently specific performance obligations then the revenue is recognised when control of each performance obligations is satisfied.

The performance obligations are varied based on the agreement. Each performance obligation is considered to ensure that the revenue recognition reflects the transfer of control. Within grant agreements there may be some performance obligations where control transfers at a point in time and others which have continuous transfer of control over the life of the contract.

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Where contracts are either not enforceable or do not have sufficiently specific performance obligations the income is recorded in accordance with AASB 1058.

Amounts arising from the scope of AASB 1058 are recognised at the assets fair value when the asset is received. The Company considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022****2 Summary of Significant Accounting Policies (continued)****(a) Revenue and Other Income (continued)****Donations**

Donations collected, including cash and goods for resale, are recognised as revenue when the Company gains control of the asset.

**Interest**

Interest revenue is recognised using the effective interest method.

**Other income**

Other income is recognised on an accruals basis when the Company is entitled to it.

**(b) Income Tax**

The Company has been granted an exemption from income tax under Section 50-45 of the Income Tax Assessment Act 1997. The exempt status of the Company applies indefinitely or until such time as a change in circumstances warrants a review of the exempt status.

**(c) Goods and Services Tax (GST)**

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payable are stated inclusive of GST.

Cash flows in the statement of cash flows are included on a gross basis and the GST component of cash flows arising from investing and financing activities which is recoverable from, or payable to the ATO is classified as operating cash flows.

**(d) Inventories**

Inventories are measured at the lower of cost and net realisable value.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022**

**2 Summary of Significant Accounting Policies (continued)**

**(e) Property, Plant and Equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment.

**Land and buildings**

Land and buildings are measured using the cost model.

**Plant and equipment**

Plant and equipment are measured using the cost model.

**Depreciation**

Plant and equipment is depreciated on a reducing balance basis over the assets useful life to the Company, commencing when the asset is ready for use.

Buildings are depreciated on a straight-line basis over the assets useful life to the Company, commencing when the asset is ready for use.

The depreciation rates used for each class of depreciable asset are shown below:

<b>Fixed asset class</b>	<b>Depreciation rate</b>
Plant and Equipment	13.5% - 40%
Buildings	5%

At the end of each annual reporting period, the depreciation method, useful life and residual value of each asset is reviewed. Any revisions are accounted for prospectively as a change in estimate.

**(f) Financial Instruments**

Financial instruments are recognised initially on the date that the Company becomes party to the contractual provisions of the instrument. For financial assets, this is equivalent to the date the Company commits itself to either the purchase or sale of the asset.

Financial instruments (except for trade receivables) are initially measured at fair value plus transaction costs, except where the instrument is classified at "fair value through profit or loss" in which case transaction costs are expensed to profit or loss immediately.

Trade receivables are initially measured at the transaction price.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022****2 Summary of Significant Accounting Policies (continued)****(f) Financial Instruments (continued)****Financial assets**

Financial assets are subsequently measured at:

- amortised cost; or
- fair value through other comprehensive income.

Financial assets comprising cash and cash equivalents, trade and other receivables and interest bearing deposits are subsequently measured at amortised cost as they meet the following conditions:

- the financial assets are managed solely to collect contractual cash flows; and
- the contractual terms within the financial assets give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates.

A financial asset is derecognised when the Company's contractual rights to its cash flows expires, or the asset is transferred in such a way that all the risks and rewards of ownership are substantially transferred.

All of the following criteria need to be satisfied for derecognition of a financial asset:

- the right to receive cash flows from the asset has expired or been transferred;
- all the risks and rewards of ownership of the asset have been substantially transferred; and
- the Company no longer controls the asset.

On derecognition of a financial asset measured at amortised cost, the difference between the asset's carrying amount and the sum of the consideration received and receivable is recognised in profit or loss.

On derecognition of a financial asset classified under fair value through other comprehensive income, the cumulative gain or loss previously accumulated in the financial asset reserve is not reclassified to profit or loss, but is transferred to retained earnings.

**Financial liabilities**

Financial liabilities are subsequently measured at amortised costs using the effective interest method.

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest expense in profit or loss over the relevant period.

The effective interest rate is the internal rate of return of the financial asset or financial liability, that is, it is the rate that exactly discounts the estimated future cash flows through the expected life of the instrument to the net carrying amount at initial recognition.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022****2 Summary of Significant Accounting Policies (continued)****(f) Financial Instruments (continued)****Financial liabilities (continued)**

The financial liability is derecognised when it is extinguished (i.e. when the obligation in the contract is discharged, cancelled or expires). An exchange of an existing financial liability for a new one with substantially modified terms, or a substantial modification to the terms of a financial liability, is treated as an extinguishment of the existing liability and recognition of a new financial liability.

The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable, including any non-cash assets transferred or liabilities assumed, is recognised in profit or loss.

**Impairment**

The Company recognises a loss allowance for expected credit losses on financial assets that are measured at amortised cost.

A loss allowance is not recognised for investments measured at fair value through other comprehensive income.

*Recognition of expected credit losses in financial statements*

At each reporting date, the Company recognises the movement in the loss allowance as an impairment gain or loss in the statement of comprehensive income.

The carrying amount of financial assets measured at amortised cost includes the loss allowance relating to that asset.

Financial assets measured at fair value through other comprehensive income are recognised at fair value with changes in fair value recognised in other comprehensive income. The amount in relation to change in credit risk is transferred from other comprehensive income to profit or loss at the end of the reporting period.

**(g) Impairment of Non-Financial Assets**

At the end of each reporting period the Company determines whether there is an evidence of an impairment indicator for tangible and intangible assets. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the statement of comprehensive income.

Where it is not possible to estimate the recoverable amount of an individual asset, the Company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Impairment testing is performed annually for intangible assets with indefinite useful lives.

**(h) Intangible Assets**

The water licence is recorded at cost. The Company determines on an annual basis whether there is any evidence of an impairment indicator for the water licence. If such an indication exists, the recoverable amount of the water licence is compared to the carrying value. Any excess of the carrying value over the recoverable amount is expensed to the statement of comprehensive income.

14

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022****2 Summary of Significant Accounting Policies (continued)****(i) Cash and Cash Equivalents**

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value.

**(j) Key judgements - COVID-19 impact on the financial statements**

On 11 March 2020, the World Health Organisation declared a global pandemic in relation to the COVID-19 virus.

Compliance with Government Regulations designed to reduce the spread of COVID-19 have had a detrimental impact on the operating results of the Company during the 2022 financial year. However, due to the uncertainty in relation to the extent of containment of the virus, and the large number of variables, it is not possible to reliably estimate the effect of this matter on the results of the operations of the Company during the financial year.

The directors have prepared projected cash flow information for the twelve months from the date of approval of these financial statements taking into consideration the estimation of the continued business impacts of COVID-19. These forecasts indicate that, taking account of reasonably possible downsides, the Company is expected to continue to operate, with headroom, within available cash levels.

Based on these forecasts, the directors believe that it remains appropriate to prepare the financial statements on a going concern basis and the Directors have a reasonable expectation that the Company will remain a going concern for at least the next twelve months.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022**

**3 Revenue and Other Income**

**(a) Revenue from continuing operations**

	2022	2021
Note	\$	\$
Bar sales	225,961	229,013
Fees and hire	29,583	10,954
Functions	4,473	11,026
Keno	7,331	4,148
Memberships	6,918	5,536
Poker machines	51,863	52,429
Raffles	464	1,649
	<u>326,593</u>	<u>314,755</u>

**(b) Other income**

Donations	-	1,136
Grants	28,833	26,318
Insurance refunds	2,198	4,250
Other income	7,890	10,553
Sponsorship	5,382	6,232
	<u>44,303</u>	<u>48,489</u>

**4 Cash and Cash Equivalents**

Cash on hand	9,200	9,200
Bank balances	8,164	2,314
	<u>17,364</u>	<u>11,514</u>

**(a) Reconciliation of cash**

Cash and cash equivalents reported in the statement of cash flows are reconciled to the equivalent items in the statement of financial position as follows:

Cash and cash equivalents		17,364	11,514
Bank overdrafts	9	<u>(614)</u>	<u>(29,375)</u>
		<u>16,750</u>	<u>(17,861)</u>

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022**

**5 Trade and Other Receivables**

	2022 \$	2021 \$
CURRENT		
Trade receivables	-	6,265
	<u>-</u>	<u>6,265</u>

The carrying value of trade receivables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

**6 Inventories**

CURRENT		
Inventory at cost	5,608	7,486
	<u>5,608</u>	<u>7,486</u>

**7 Property, Plant and Equipment**

Buildings		
At cost	242,847	242,847
Accumulated depreciation	(168,743)	(161,751)
Total buildings	<u>74,104</u>	<u>81,096</u>
Plant and equipment		
At cost	74,365	74,365
Accumulated depreciation	(56,069)	(51,934)
Total plant and equipment	<u>18,296</u>	<u>22,431</u>
Furniture and fittings		
At cost	44,546	42,550
Accumulated depreciation	(32,620)	(30,277)
Total furniture and fittings	<u>11,926</u>	<u>12,273</u>
Poker machines		
At cost	40,990	27,500
Accumulated depreciation	(8,275)	(1,709)
Total poker machines	<u>32,715</u>	<u>25,791</u>
<b>Total property, plant and equipment</b>	<u><b>137,041</b></u>	<u><b>141,591</b></u>

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022****7 Property, Plant and Equipment (continued)****(a) Movements in carrying amounts**

Movement in the carrying amounts for each class of property, plant and equipment between the beginning and the end of the current financial year:

	Buildings \$	Plant and Equipment \$	Poker Machines \$	Furniture and Fittings \$	Total \$
<b>Year ended 30 June 2022</b>					
Balance at the beginning of year	81,096	22,431	25,791	12,273	141,591
Additions	-	-	13,490	1,996	15,486
Depreciation expense	(6,992)	(4,135)	(6,566)	(2,343)	(20,036)
<b>Balance at the end of the year</b>	<b>74,104</b>	<b>18,296</b>	<b>32,715</b>	<b>11,926</b>	<b>137,041</b>

**8 Trade and Other Payables**

	2022 \$	2021 \$
<b>CURRENT</b>		
Trade payables	14,523	13,607
GST payable	3,101	3,406
PAYG withholding payable	1,168	2,111
Superannuation payable	2,597	3,052
Wage accrual	904	1,427
	<b>22,293</b>	<b>23,603</b>

Trade and other payables are unsecured, non-interest bearing and are normally settled within 30 days. The carrying value of trade and other payables is considered a reasonable approximation of fair value due to the short-term nature of the balances.

**9 Bank Overdrafts**

<b>CURRENT</b>		
Commonwealth bank - working account	614	29,375
	<b>614</b>	<b>29,375</b>

An overdraft facility is in place for \$50,000. Current interest rate is 6.68%.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022**

**10 Leases**

**Company as a lessee**

The Company had a finance lease over a two poker machines in the prior year.

	2022	2021
	\$	\$
Poker machine lease	-	13,750
	<u>-</u>	<u>13,750</u>

**11 Employee Benefits**

**NON-CURRENT**

Long service leave

3,215	-
<u>3,215</u>	<u>-</u>

**12 Key Management Personnel Disclosures**

Key management personnel are those persons having authority and responsibility for planning, directing and controlling the activities of the Company, directly or indirectly, including any director (whether executive or otherwise) of that Company.

No payments have been made to key management personnel during this year (2021: Nil).

**13 Contingencies**

In the opinion of the Directors, the Company did not have any contingencies at 30 June 2022 (30 June 2021: Nil).

**14 Related Parties**

**(a) The Company's main related parties are as follows:**

Key management personnel - refer to Note 12.

Other related parties include close family members of key management personnel and entities that are controlled or significantly influenced by those key management personnel or their close family members.

**(b) Transactions with related parties**

Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.

TP Catering pays Coonamble Bowling Club Limited \$150 per week, including GST, to rent the kitchen. Coonamble Golf Club Limited also pays TP Catering for admin and bookkeeping services.

Total amount paid to TP Catering is \$2,700 and total received from TP Catering is \$6,518 for the year ended 30 June 2022.

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Notes to the Financial Statements  
For the Year Ended 30 June 2022****15 Cash Flow Information****(a) Reconciliation of result for the year to cash flows from operating activities**

	2022	2021
	\$	\$
Profit for the year	33,763	26
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit:		
- depreciation	20,036	19,915
- net gain on disposal of property, plant and equipment	(5,500)	(10,553)
Changes in assets and liabilities:		
- (increase)/decrease in trade and other receivables	6,265	(2,639)
- (increase)/decrease in inventories	1,878	(2,986)
- increase/(decrease) in trade and other payables	(1,310)	7,014
- increase/(decrease) in employee benefits	3,215	-
Cash flows from operations	<u>58,347</u>	<u>10,777</u>

**16 Events Occurring After the Reporting Date**

The financial report was authorised for issue on 16 December 2022 by the board of directors.

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

**17 Statutory Information**

The registered office and principal place of business of the company is:

Coonamble Golf Club Ltd  
Caswell Street  
Coonamble NSW 2829

Coonamble Golf Club Ltd

ABN: 57 001 246 065

**Directors' Declaration**

The directors of the Company declare that:

1. The financial statements and notes, as set out on pages 5 to 20, are in accordance with the Corporations Act 2001 and:
  - a. comply with Australian Accounting Standards - Reduced Disclosure Requirements; and
  - b. give a true and fair view of the financial position as at 30 June 2022 and of the performance for the year ended on that date of the Company.
2. In the directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director   
Theuns Jacobs

Director   
Josh Wrench

Dated 16 December 2022



**PRINCIPALS**  
**Kevin Rankmore** B.Bus, CA, ACIS, ASCA, DipFP  
**Roger Estens** B.Fin Admin, CA, DipFP  
**Mark Riley** B.Bus, CA  
 administrator@ryanrank.com  
 www.ryanrank.com

## Coonamble Golf Club Ltd

# Independent Audit Report to the members of Coonamble Golf Club Ltd

## Report on the Audit of the Financial Report

### Opinion

We have audited the financial report of Coonamble Golf Club Ltd (the Company), which comprises the statement of financial position as at 30 June 2022, the statement of profit or loss and other comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of the Company is in accordance with the *Corporations Act 2001*, including:

- (i) giving a true and fair view of the Company's financial position as at 30 June 2022 and of its financial performance for the year ended; and
- (ii) complying with Australian Accounting Standards and the *Corporations Regulations 2001*.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other Information

The directors are responsible for the other information. The other information obtained at the date of this auditor's report is included in the directors' report and the detailed profit and loss statement, (but does not include the financial report and our auditor's report thereon).

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

22

**Wellington Office**  
 1 Swift Street  
 PO Box 40  
 Wellington NSW 2820  
**T 02 6845 2177**  
**F 02 6845 3373**

**Dubbo Office**  
 113-115 Darling Street  
 PO Box 1014  
 Dubbo NSW 2830  
**T 02 6884 4474**  
**F 02 6845 3373**

**Gilgandra Office**  
 35 Miller Street  
 PO Box 109  
 Gilgandra NSW 2827  
**T 02 6847 2177**  
**F 02 6847 2456**



Liability limited by a scheme approved



**PRINCIPALS**  
**Kevin Rankmore** B.Bus, CA, ACIS, ASCA, DipFP  
**Roger Estens** B.Fin Admin, CA, DipFP  
**Mark Riley** B.Bus, CA  
 administrator@ryanrank.com  
 www.ryanrank.com

## Coonamble Golf Club Ltd

### Independent Audit Report to the members of Coonamble Golf Club Ltd

If, based on the work we have performed on the other information obtained prior to the date of this auditor's report, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

#### Responsibilities of Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Corporations Act 2001* and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

#### Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.

23

**Wellington Office**  
 1 Swift Street  
 PO Box 40  
 Wellington NSW 2820  
**T 02 6845 2177**  
**F 02 6845 3373**

**Dubbo Office**  
 113-115 Darling Street  
 PO Box 1014  
 Dubbo NSW 2830  
**T 02 6884 4474**  
**F 02 6845 3373**

**Gilgandra Office**  
 35 Miller Street  
 PO Box 109  
 Gilgandra NSW 2827  
**T 02 6847 2177**  
**F 02 6847 2456**



Liability limited by a scheme approved



**PRINCIPALS**  
**Kevin Rankmore** B.Bus, CA, ACIS, ASCA, DipFP  
**Roger Estens** B.Fin Admin, CA, DipFP  
**Mark Riley** B.Bus, CA  
 administrator@ryanrank.com  
 www.ryanrank.com

**Coonamble Golf Club Ltd**

**Independent Audit Report to the members of Coonamble Golf Club Ltd**

- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**Ryan and Rankmore**  
**Chartered Accountants**

**Kevin L Rankmore**  
 RCA: 1656

**113-115 Darling Street**  
**Dubbo NSW 2830**

Dated 16 December 2022

**Wellington Office**  
 1 Swift Street  
 PO Box 40  
 Wellington NSW 2820  
**T 02 6845 2177**  
 F 02 6845 3373

**Dubbo Office**  
 113-115 Darling Street  
 PO Box 1014  
 Dubbo NSW 2830  
**T 02 6884 4474**  
 F 02 6845 3373

**Gilgandra Office**  
 35 Miller Street  
 PO Box 109  
 Gilgandra NSW 2827  
**T 02 6847 2177**  
 F 02 6847 2456



Liability limited by a scheme approved



**PRINCIPALS**  
**Kevin Rankmore** B.Bus, CA, ACIS, ASCA, DipFP  
**Roger Estens** B.Fin Admin, CA, DipFP  
**Mark Riley** B.Bus, CA  
**administrator@ryanrank.com**  
**www.ryanrank.com**

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Disclaimer**  
**For the Year Ended 30 June 2022**

The additional financial data presented on pages 26 -27 is in accordance with the books and records of the Company which have been subjected to the auditing procedures applied in our statutory audit of the Company for the year ended 30 June 2022. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and we give no warranty of accuracy or reliability in respect of the data provided. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than Coonamble Golf Club Ltd) in respect of such data, including any errors or omissions therein however caused.

**Ryan and Rankmore**  
**Chartered Accountants**

**Kevin L Rankmore**  
**RCA: 1656**

**113-115 Darling Street**  
**Dubbo NSW 2830**

16 December 2022

**Wellington Office**  
 1 Swift Street  
 PO Box 40  
 Wellington NSW 2820  
**T 02 6845 2177**  
**F 02 6845 3373**

**Dubbo Office**  
 113-115 Darling Street  
 PO Box 1014  
 Dubbo NSW 2830  
**T 02 6884 4474**  
**F 02 6845 3373**

**Gilgandra Office**  
 35 Miller Street  
 PO Box 109  
 Gilgandra NSW 2827  
**T 02 6847 2177**  
**F 02 6847 2456**



Liability limited by a scheme approved

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Detailed Profit and Loss Statement  
For the Year Ended 30 June 2022**

	2022	2021
	\$	\$
<b>Sales</b>		
Bar sales	225,961	229,013
<b>Total sales</b>	<u>225,961</u>	<u>229,013</u>
Opening stock	(7,486)	(4,500)
Purchases	125,737	118,776
Closing stock	<u>5,608</u>	<u>7,486</u>
<b>Gross Profit</b>	<u>102,102</u>	<u>107,251</u>
<b>Other Income</b>		
Donations	-	1,136
Farming	17,814	-
Functions	4,473	11,026
Gain on sale of non-current assets	5,500	10,553
Golf cart shed rental	3,110	1,100
Government grants	28,833	26,318
Green fees	3,905	2,627
Hire equipment	118	-
Insurance refunds	2,198	4,250
Keno	7,331	4,148
Kitchen hire	4,636	7,227
Memberships	6,918	5,536
Other income	1,735	-
Poker machines	51,863	52,429
Raffles	464	1,649
Special events	655	-
Sponsorship	<u>5,382</u>	<u>6,232</u>
<b>Total other income</b>	<u>144,935</u>	<u>134,231</u>

**Coonamble Golf Club Ltd**

ABN: 57 001 046 055

**Detailed Profit and Loss Statement  
For the Year Ended 30 June 2022**

	2022	2021
	\$	\$
<b>Expenses</b>		
Accounting and bookkeeping fees	6,632	34,148
Advertising and marketing	4,598	3,947
Bad debts	213	4,735
Bank fees	3,803	3,816
Bus expenses	3,550	805
Cleaning	3,407	1,558
Computer expenses	27	218
Council rates	1,640	1,285
Depreciation expense	20,036	19,915
EFTPOS fees	284	-
Electricity and gas	15,023	13,428
Equipment	6,949	-
Insurance	24,899	27,208
Interest	791	134
Keno expenses	4,635	511
Leave expenses	3,215	-
Legal fees	1,501	-
Motor vehicle expenses	36	2,178
Other expenses	-	3,466
Permits, licenses and fees	3,795	3,327
Pest control	409	448
Poker machine expenses	2,776	153
Postage	512	-
Printing and stationery	244	322
Raffles and prizes	10,621	8,407
Repairs and maintenance	15,138	25,132
Security costs	1,934	1,538
Sponsorship	9,636	1,518
Subscriptions	6,517	9,224
Superannuation contributions	3,261	6,282
Telephone expenses	1,168	1,156
Wages	51,741	61,659
Waste disposal	1,854	1,668
Water	1,878	1,214
Workers compensation	551	2,056
<b>Total expenses</b>	<b>213,274</b>	<b>241,456</b>
<b>Profit before income tax</b>	<b>33,763</b>	<b>26</b>

**10.10 DRAFT OPERATIONAL PLAN ACTION ITEMS****File Number: SS****Author: Alanna McHugh-Contractor Community Strategic Projects****Authoriser: Paul Gallagher, General Manager****Annexures: 1. Draft Operational Plan Actions 2023-2024 v2 (under separate cover)****PURPOSE**

The purpose of this report is to present to Council the draft version of the new Operational Plan 2023 / 2024's action items only and to seek, in principle, the acceptance of the draft in preparation for its required 28 days of public exhibition.

**EXECUTIVE SUMMARY**

Council's draft Operational Plan 2023/2024 (action items) provides a direct link to the four(4) year Delivery Program 2022 – 2026 and, in turn, the Community Strategic Plan 2022 - 2032. The Program is set out in the five (5) key areas of Our People, Our Infrastructure, Our Economy, Our Environment, Our Leadership: each area with a series of objectives, goals, strategic and specific actions along with performance measures.

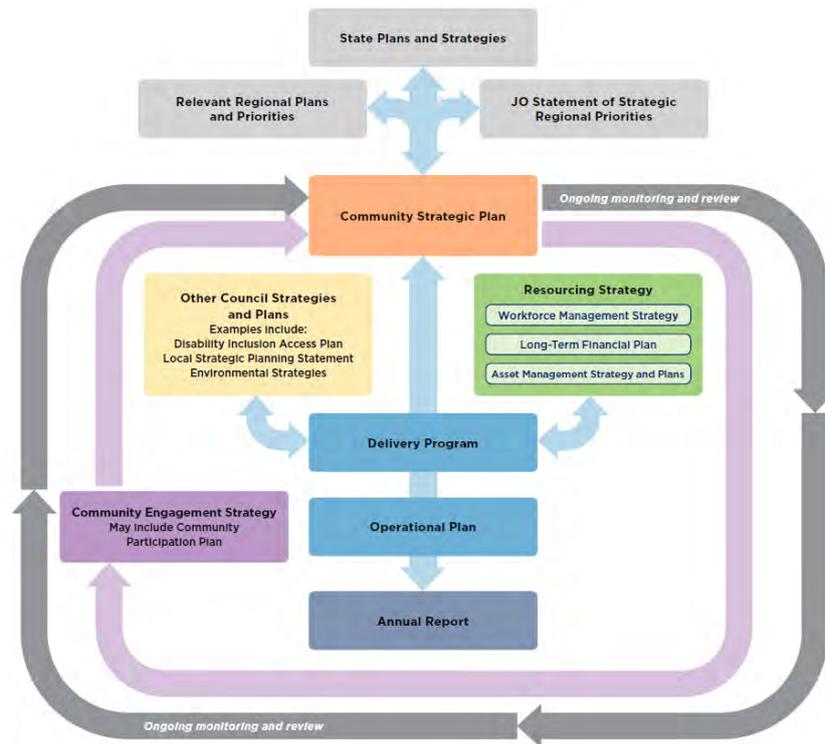
This draft Operational Plan 2023 / 2024 updates the Operational Plan 2022 / 2023 with some action items being updated/amended (24), some being newly created action items (11), and the balance of action items being unchanged (47) in the instance action items have not progressed in 2022 / 2023 but the priority within the organisation to deliver them remains unchanged.

There are a total of 82 action items within the draft Operational Plan 2023/2024 each having an associated measurer with which to report progress on over the course of 2023 / 2024.

**BACKGROUND**

Council is required to adopt by the preceding 30 June a new Operational Plan each financial year. This report is only for the action item component of the Operational Plan 2023 / 2024. The other components including the draft budget, and fees and charges will be presented to Council at the May 2023 Council meeting. The required 28 day public exhibition period for the entire Operational Plan 2023 / 2024 will be carried out in May 2023 following the Council meeting.

In line with the provisions of the *Local Government Act 1993*, relating to the Integrated Strategic Planning and Reporting Framework, Council is required to develop an annual Operational Plan that is derived from the four (4) year Delivery Program which, in turn, is developed from the ten (10) year Community Strategic Plan. Please see diagrammatical representation of the IP&R Framework and context of the Operational Plan within the diagram below.



**Integrated Planning and Reporting Framework**

The Integrated Planning and Reporting (IP&R) framework recognises that most communities broadly share similar aspirations: a safe, healthy and vibrant place to live, a sustainable environment, a caring and engaged community, opportunities for employment, reliable infrastructure, etc. The main difference lies in how each community responds to these needs. The IP&R framework allows NSW Councils to draw their various plans together, to understand how they interact and inform each another, and to get the maximum benefit from their efforts by planning holistically for the future.

The main components include:

- o Community Strategic Plan.
- o Resourcing Strategy.
- o Delivery Program.
- o Operational Plan.
- o Annual Report.

**(a) Relevance to Integrated Planning and Reporting Framework**

The information contained in this report is focused on presenting the new Operational Plan 2023 / 2024, specifically the action items, and as it relates to the Delivery Program 2022-2026 and Community Strategic Plan 2022-2032. This report recommends the in-principle acceptance of the draft Operational Plan 2023 / 2024 (action items only) for public exhibition.

**(b) Financial Considerations**

There are no direct financial considerations with the proposed public exhibition of documents. The draft operational and capital budgets for the

upcoming financial year, and the fees and charges for the Operational Plan 2023/2024 will be presented to Council at the May 2023 meeting.

**COMMENTARY**

The *Local Government Act 1993* (NSW) states the following in **Section 405** with regards to the **Operational Plan**:

- 1) *A council must have a plan (its "operational plan") that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.*
- 2) *An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.*
- 3) *A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period (not less than 28 days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.*
- 4) *During the period of public exhibition, the council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.*
- 5) *In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.*
- 6) *The council must post a copy of its operational plan on the council's website within 28 days after the plan is adopted.*

The below table provides a breakdown of the origin status (unchanged, updated/amended and new) of the Operational Plan 2023 / 2024 action items under the five pillars; Our People; Our Economy; Our Infrastructure; Our Environment; and Our Leadership.

Theme	Function Areas	No. of OP action items	No. of unchanged action items	No. of updated/amended action items	No. of new action items
<b>Our People</b>	Community Services and Wellbeing Arts and Culture Recreation and Sporting Spaces	25	20	5	0
<b>Our Economy</b>	Economic Growth and Development	9	1	2	6
<b>Our Infrastructure</b>	Infrastructure and Assets	25	9	13	3
<b>Our Environment</b>	Planning and Development Sustainable	11	7	2	2

	Environment Sustainable Waste				
<b>Our Leadership</b>	People, Risk and Improvement Corporate Performance Strategic Planning	12	10	2	0
<b>TOTAL</b>		<b>82</b>	<b>47</b>	<b>24</b>	<b>11</b>

**(a) Governance/Policy Implications**

The Operational Plan 2023 / 2024 action items were prepared in line with the Integrated Planning and Reporting Framework Guidelines (2021) and the Integrated Planning and Reporting Framework Handbook (2021).

**(b) Legal Implications**

Local Councils within the State of NSW must comply with the IP&R requirements, as it is a legislated requirement.

**(c) Social Implications**

The suite of IP&R plans and the annexed Operational Plan 2023 / 2024 action items communicates to the community the actions which Council set out to achieve in 2023 / 2024 and the measures for each actions' progress will be assessed against.

**(d) Environmental Implications**

There are environmental related action items included within the Operational Plan 2023 / 2024 which are outlined in the 'Our Environment' section.

**(e) Economic/Asset Management Implications**

There are economic and asset management related action items included within the Operational Plan 2023 / 2024 and these can be found in the 'Our Economy' and 'Our Infrastructure' sections.

**(f) Risk Implications**

Council has a responsibility to its community to produce an Operational Plan 2023 / 2024 and to ensure Council themselves are aware and understand the actions and measures. Failure to produce and note the Operational Plan 2023 / 2024 would risk compliance with the OLG's IP&R requirements, and a failure to meet its commitment made to its community to deliver the overarching CSP and DP.

**CONCLUSION**

It is recommended that Council review and 'in principle' accept the draft Operational Plan 2023 / 2024 action items with the view to place this component of the Operational Plan, along with the future adopted draft Operational Plan 2023 / 2024 budget and fees and charges on public exhibition for 28 days prior to its final adoption no later than 30 June 2023.

**RECOMMENDATION**

- 1. That Council notes the information contained in this report.**
- 2. That Council adopt 'in principle' the draft Operational Plan 2023 / 2024's action items.**
- 3. That these action items along with the remaining components of the entire Operational Plan 2023 / 2024 be placed on public exhibition for 28 days prior to its final adoption by Council no later than 30 June 2023.**

**10.11 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS**

**File Number:** R6  
**Author:** Dirk Jol-Roads Manager  
**Authoriser:** Paul Gallagher, General Manager  
**Annexures:** 1. Infrastructure Works in Progress - Apr 23

**PURPOSE**

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Services Directorate.

**EXECUTIVE SUMMARY**

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Services Directorate.

**BACKGROUND****(a) Relevance to Integrated Planning and Reporting Framework**

- I1.1 Employ a strategic approach to the management of our critical road network.
- I1.2 Strengthen our strategic approach to the management of our water infrastructure and services.
- I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.
- I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.
- I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.
- P3.1 Provide support to our sporting, recreation and community organisations which drives improved sporting and recreational opportunities for our community.
- P3.2 Improve the quality of our parks, open spaces, sporting, and recreational facilities, including the MacDonald Park Masterplan Precinct.

**(b) Financial Considerations**

Provision is made within the 2022 / 2023 Operational Plan and Budget to fund the associated works and programs listed in this report.

**COMMENTARY**

This report aims to inform Councillors of the Works in Progress in the Infrastructure Services Directorate. Updates are provided for each Departmental area which includes Roads, Water and Sewer, Urban Services, Quarry, and Workshop.

The quarry crushing campaign awarded to Lynch Contractors has commenced with 2000 tonne of DGS 20 now available, the production of material will continue, with the intent of a full scope of product being available to public sale soon.

The Department of Planning and Environment Engineers and inspectors met with Council staff at Coonamble Water Treatment Plant on the 27/3/23 to review the plants operation and performance.

Council and DPE were happy with the operation of the plant over the water restriction period. Council was satisfied that Level 1 restrictions could be removed.

The items for further work at the plant identified were:

1. The development of an operations manual due to the plants unique functionality this will be partnered with the department of health.
  
2. Training of operators, this is to be done via two modes, formal training via the Water Operations training package and DPE in house training. While council waits for places become available in the formal stream, practical training by a consultant specialist will be made available to staff.

**(c) Governance/Policy Implications**

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

**(d) Legal Implications**

There are no legal implications arising from this report.

**(e) Social Implications**

Maintenance works are programmed where practical, to minimise social impacts.

**(f) Environmental Implications**

There are no environmental implications arising from this report.

**(g) Economic/Asset Management Implications**

Works are scheduled in accordance with Council's adopted 2022 / 23 Operational Plan and Budget.

**(h) Risk Implications**

Maintenance works are programmed to minimise the risk to Council and the public.

## **CONCLUSION**

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

## **RECOMMENDATION**

**That Council note the information in this report.**

Roads – Operations and Maintenance						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Urban Roads Maintenance	\$150,000	\$57,155	Ongoing.	01/07/2022	30/06/2023	38%
Sealed Roads Maintenance	\$300,000	\$63,399	Routine Maintenance ongoing i.e. Potholing, guide patching, posts, etc.	01/07/2022	30/06/2023	21%
Unsealed Rural Roads Maintenance	\$612,000	\$220,000.00	Ongoing and being subsidised by flood damage restoration funding.	01/07/2022	30/06/2023	35%
Bridge Maintenance	\$50,000	\$499	Assessment to be programmed.	01/07/2022	30/06/2023	-
Regional Roads Maintenance	\$568,060	\$188,305	Expenditure corrected from last month.	01/07/2022	30/06/2023	33%
Roads – Capital Works						

Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Bertram Street Reconstruction	\$350,000	\$262,500 (estimated)	Open Drain to be clean out and c	20/10/2022	28/10/2022	75%
Urban Renewal Program	\$200,000	\$3,403	Commenced.	01/11/2022	30/01/2023	2%
Unsealed Renewal Program (Resheeting)	\$350,00	\$78,731	Commenced.	01/05/2023	30/06/2023	23%
Sealed Road Heavy Patching	\$200,000	-	To commence.	05/09/2022	30/09/2022	0%
Regional Road Capital Renewal	\$100,000	-	To commence.	01/05/2023	30/06/2023	0%
Warren Road Upgrade	\$1,267,188	-	Finalising ROSI funding Deed of Agreement.	01/04/2023	30/06/2023	0%
Warren Road and Castlereagh Highway Intersection Upgrade	\$820,000	-	Deed Executed by State Government.	06/02/2023	30/06/2023	0%
Shanklin Road Renewal	\$200,000	-	Currently being rescoped due to budget reallocation to Euronne Gully Culverts	01/04/2023	26/05/2023	0%

Wingadee Road Renewal	\$150,000	-	RFQ being prepared for culvert construction	03/10/2022	24/02/2023	5%
Yalcogrin Street Renewal (Gular)	\$60,000	\$60,000	Completed	05/09/2022	28/10/2022	100%
Box Ridge Road Reconstruction	\$1,859,636	\$75,000	Out to tender	09/01/2023	26/05/2023	0%
Carinda Road Heavy Patching and Culverts	\$2,265,840	\$194,026	Heavy patching has commenced but site conditions making it difficult to park plant.	15/05/2022	01/04/2023	3%
Stormwater Improvement Program	\$175,000	\$120 000	JJ Richards to complete CCTV condition survey and assessment in May	01/07/2022	30/06/2023	0%
Tooraweenah Road Upgrade	\$13,566,000	\$1,186,022	Refer specific report.	01/07/2022	30/06/2023	10%
Flood Restoration Works	\$7,995,000	\$3 000 000	Tender for ARGN 987 Closed, selection process underway	01/07/2022	30/06/2024	10%

Glenhaven Culverts	\$3,500,000	\$713,149	Revised Works Proposal has been approved. Awaiting favourable weather conditions to recommence.	01/07/2022	17/02/2023	20%
Pilliga Causeway Replacement	\$597,779	-	Tender Awarded to CONEX Services. Currently executing contracts.	01/07/2022	23/12/2022	0%
Euronne Gully Causeway	\$455,000	\$885 000.00	Completed	01/07/2022	23/12/2022	10%
<b>Water – Capital Works</b>						
<b>Project</b>	<b>Budget</b>	<b>Expenditure to Date</b>	<b>Comment</b>	<b>Start Date</b>	<b>End Date</b>	<b>Progress (%)</b>
Coonamble Mains Replacements	\$424,642	\$190,000.00	Maule Street complete. Mendooran Street Complete Sydney Street to has commenced	01/07/2022	30/06/2023	0%

Coonamble Chlorine Storage Relocation	\$20,000	\$20,000	Complete	01/07/2022	30/06/2023	100%
Coonamble Reservoir Improvements	\$24,000	\$20,094.34	Purchase Order placed. Expected completion end of November 2022.	01/07/2022	30/06/2023	84%
Quambone Mains Replacements	\$200 000	\$140 000.00	Project awarded and programmed to commence shortly.	01/07/2022	30/06/2023	0%
Quambone New Chlorine Storage	\$45,000	-	Fencing to commence, development application in development.	01/07/2022	30/06/2023	0%
Quambone Chlorine Residual Monitors	\$20,000	-	Quotations received and currently being evaluated.	01/07/2022	30/06/2023	0%
Quambone Chlorine Scales and Auto Changeover	\$12,000	\$12,000	Complete	01/07/2022	30/06/2023	100%
Quambone Reservoir Improvements	\$15,000	-	RFQ awarded	01/07/2022	30/06/2023	0%

Gulargambone Mains Replacements	\$317,893	\$238,420	Kirban, Muraiman and Munnell Street complete.	01/07/2022	30/06/2023	75%
Gulargambone Chlorine Residual Monitors	\$40,000	-	Quotations received and currently being evaluated.	01/07/2022	30/06/2023	0%
Gulargambone Scales and Auto Changeover	\$24,000	\$24,000	Complete.	01/07/2022	30/06/2023	100%
<b>Sewerage – Capital Works</b>						
Project	Budget	Expenditure to Date	Comment	Start Date	End Date	Progress (%)
Coonamble Mains Relining	\$535,000	-	Interflow on site cleaning mains in preparation for work	01/07/2022	30/06/2023	0%
Coonamble SPS1 Vent Stack	\$20,000	-	RFQ documents being prepared.	01/07/2022	30/06/2023	0%
Coonamble STP Upgrade – Concept Design	\$250,000	-	Funding Deed accepted. Grant of \$56 000 for the options study.	01/07/2022	30/06/2023	0%
Gulargambone Mains Relining	\$235,000	-	Interflow cleaning mains on site	01/07/2022	30/06/2023	0%

			cleaning in preparation.			
Gulargambone STP Maturation Pond Relining	\$60,000	\$60,000	Scope of works being developed by PWA but currently far exceeds budget allocation. Reviewing available grant funding and achievable cost savings.	01/07/2022	30/06/2023	100%
Gulargambone STP Tertiary Pond Renewal	\$200,000	-	Reviewing available grant funding in consultation with the EPA.	01/07/2022	30/06/2023	0%
Gulargambone STP SCADA Upgrade	\$100,000	-	Alliance Automation to be engaged (Service Agreement)	01/07/2022	30/06/2023	0%
<b>Urban Services – Capital Works</b>						
<b>Project</b>	<b>Budget</b>	<b>Expenditure to Date</b>	<b>Comment</b>	<b>Start Date</b>	<b>End Date</b>	<b>Progress (%)</b>

Cemetery Improvement Program	\$20,000	-	To commence.	01/07/2022	30/06/2023	0%
Quambone Toilet Block	\$70,380	TBA	Completed	01/07/2022	30/06/2023	0%
Coonamble Pool Upgrade Program	\$466,957	\$69,916	Concrete structural integrity test results received. Currently being interpreted by third party structural engineer.	01/07/2022	30/06/2023	15%
Coonamble Sportsground	\$119,450	-	To commence.	01/07/2022	30/06/2023	0%
Footpaths Reconstruction	\$45,000	-	underway	01/07/2022	30/06/2023	0%
Street Tree Replacement Program	\$100,000	-	To be programmed in accordance with new policy.	01/07/2022	30/06/2023	0%
Walking Loop Footpath Construction	\$327,083	-	Awarded to Connex Services	01/07/2022	30/06/2023	5%
Coonamble Showground Upgrades	\$25,000	-	To commence.	01/07/2022	30/06/2023	0%

Quarries, Pits & Crusher Operations						
Balance Sheet	Estimated	Actual to Date	Comment	Start Date	End Date	Progress (%)
Expenditure	\$2,114,325	\$775,117	Production costs inc. staff, plant, equipment and operating costs.	01/07/2022	30/06/2023	17%
Income	\$2,625,550	\$1,420,059	40mm rockfill is accounting for approx..30% of all sales to date.	01/07/2022	30/06/2023	20%
Net Revenue	+\$511,225	\$644,942	To be reviewed	01/07/2022	30/06/2023	34%
Workshop Operations						
Plant Serviced or Repaired	Estimated Downtime	Actual to Date (Hrs)	Comment	Start Date	End Date	Progress (%)

**10.12 TOORAWEEENAH ROAD UPGRADE - MONTHLY STATUS UPDATE****File Number: R-8-32-1****Author: Dirk Jol-Roads Manager****Authoriser: Paul Gallagher, General Manager****Annexures: Nil****PURPOSE**

The purpose of this report is to provide Councillors a status update on the Tooraweenah Road Upgrade Project.

**EXECUTIVE SUMMARY**

In the month of March 2023, Council staff and Western Project Services have been conducting an intensive review of the Section 2 design (unsealed component). The 80% version was provided for review on March 1 and will become the issue for the tender version.

A structure list has been provided for stormwater components and procured by Council enabling the completion of the February milestone in the project.

The issue for tender (IFT) design will allow Council to proceed to tender once the review and any changes that are critical for the tender version are rectified.

Milestones associated with the funding deed have been extended to accommodate the delays in the design program.

A claim was lodged for the February milestone.

With changes required to the design from the review, the tender has not made the March target for tender, the designer JJ Ryan will have the required amendments completed in three to four weeks, allowing the project to proceed to tender.

**BACKGROUND**

Tooraweenah Road is the most direct route from the town of Coonamble to the Warrumbungle's.

The section of road to be upgraded commences on the eastern outskirts of the Coonamble township and continues to the boundary with Gilgandra Shire Council.

The 56.8 km road currently consists of 30.1 km with a sealed pavement of varying width, followed by 26.7 km of unsealed earthen formation with an average width of 7m. The unsealed section includes two short-sealed sections that total 1.3km.

Most of the sealed length is in need of rehabilitation or heavy patching however some of the sections of sealed pavement are in a serviceable condition and will be retained. Unsealed sections of Tooraweenah Road will be upgraded and sealed.

The project aims to provide 56.8 km of road with a 9.9m wide pavement and 7.5m wide seal with guideposts, centreline and edge marking.

Council has resolved to complete the project in the shortest possible timeframe, preferably within a 12-month period from the time of project approval.

**(a) Relevance to Integrated Planning and Reporting Framework**

I1.1.5 Complete the Tooraweenah Road upgrade project, on time and on budget.

**(b) Financial Considerations**

The capital cost of the project is fully funded by the Federal Government's Roads of Strategic Importance (ROSI) Program. The funded budget is \$22.96M.

**COMMENTARY**

Council's website has been updated following the Community Information Session in October 2022 and the provision of a full preliminary design in January 2023. Community consultation is continuing where requested provided by Western Project Services.

The Issue for tender version will replace the 50% design that is available for review on Council's website.

**RECOMMENDATION**

**That the information be received and noted.**

### 10.13 POOL OPERATIONS

- File Number:** S13
- Author:** Phillip Perram-Acting Manager Parkes & Urban Services
- Authoriser:** Dirk Jol, Roads Manager
- Annexures:**
1. 22-23 Season Ticket Registration (under separate cover)
  2. Guidance Note Swimming Pool Operations (under separate cover)
  3. Coolah Swimming Pool Presentation May 2019 (under separate cover)

#### PURPOSE

Council has requested a review of the operations and entry fees and charges for the Coonamble, Gulargambone and Quambone Pools.

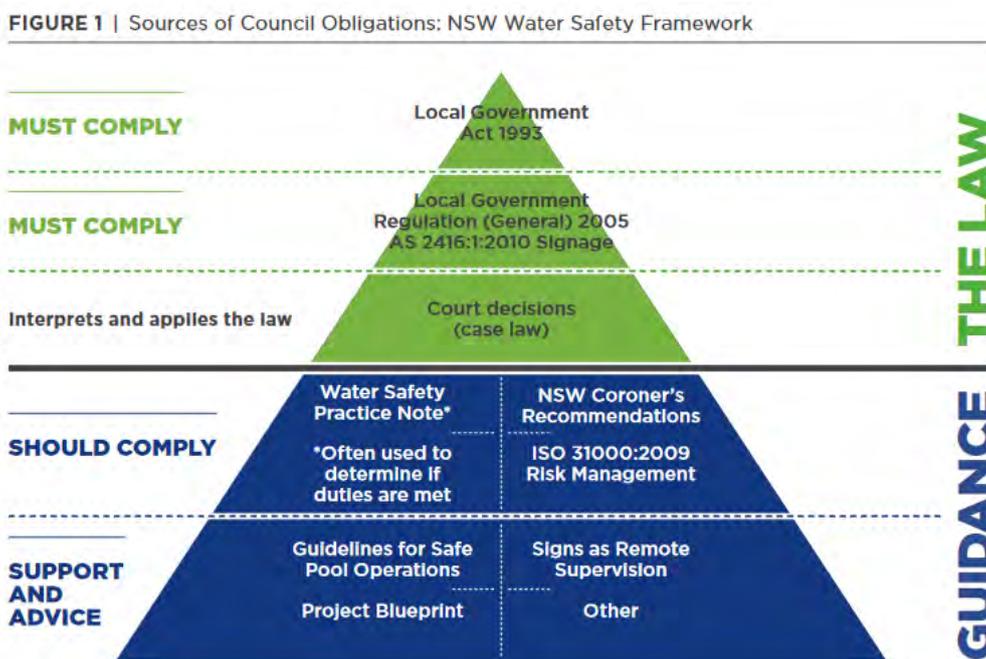
#### EXECUTIVE SUMMARY

Aquatic facilities are operated in Coonamble, Gulargambone and Quambone. Coonamble and Gulargambone pools are operated under contract while Quambone is operated by Council. All aquatic facilities have ageing infrastructure which impacts the operations and their presentation. Fees and charges for these facilities appear lower than comparative regional facilities.

#### BACKGROUND

There are significant complexities related to the operations of aquatic facilities ranging from risk identification, chemical handling, water quality, user management, public and staff safety, service provision, event facilitation, infrastructure maintenance and legislative compliance.

The NSW Government has issued Practice Note15 Water Safety which provides the following overview of Council’s Obligations:



The Overview further advised that:

*The Local Government Act 1993 provides for local government in NSW and for the role of councils within their local government areas. Under the Act, councils have the power to:*

- provide goods, facilities, services and carry out activities appropriate to the current and future needs of the local community and the wider public (section 24)*
- manage public land (Part 2, Chapter 6). Public land is defined as land vested in or under the control of the council (with certain exclusions), and*
- regulate or control various activities (Chapter 7, Chapter 16 and Chapter 17).*

*Councils make decisions to carry out various water safety functions using these general powers.*

*Councils have a responsibility to ensure all water safety functions are carried out safely and effectively to minimise risks of injury or death operation of Council's aquatic facilities include infrastructure, maintenance, management and*

Additionally, Council responsibilities under other legislation for water safety particularly the Public Health Act 2012, Civil Liability Act 2002 and Safework NSW Act 2011 and their respective regulations.

The NSW Government strongly encourages councils to base their policies, programs and activities on the NSW legislative and policy framework and the guidance in Practice Note 15. The Practice Note also refers to key guidance documents including the Royal Life Saving Society of Australia's "Guidelines for Safe Pool Operations" and Coronial reports and recommendations.

The Practice Note Highlights Council's responsibilities:

- Councils still retain responsibility to make key decisions in relation to strategic planning, risk management and resourcing for facilities they manage under a lease, licence or other arrangement.*
- Councils still retain their regulatory responsibilities when they delegate their life saving function to a member of a volunteer surf lifesaving club and/or an employee of an organisation providing contracted lifesaving services*
- Councils remain responsible for key assets they own and the services they provide when they outsource management of an aquatic facility. Councils therefore must ensure that their facilities are managed appropriately and meet at least minimum applicable standards.*

**Infrastructure**

All Council's aquatic facilities are ageing and require increasingly higher maintenance.

*Coonamble*

A significant body of work has been completed in respect of the Coonamble facilities including:

- Coonamble Pool Complex and McDonald Park Masterplan Overarching Report
- Coonamble Pool Complex and McDonald Park – Masterplan
- Coonamble Pool Complex – Structural and General Condition Assessment
- Coonamble Pool Complex – Engineering Assessment of the Coonamble Pool Water Treatment Plant
- Coonamble Pool Complex – Electrical Services Condition Assessment
- Quantity Surveyors Report
- Audit of Chlorine Gas Installations
- Pool Complex Intrusive Concrete Test Report

The key impacts are:

- The Concrete Test Report. The core samples assessed for each of the pool shells indicate that the concrete in each of the pools appear to be of good quality in its current condition. Some local defects around the movement joints and service locations, as reported in our previous report, is apparent in the pool structures but otherwise the shells, in general are performing well.
- The facility requires significant works to ensure public safety. These works have been referred to the 2023 / 24 Budget and are articulated in the Structural and General Condition Assessment.
- Chlorine gas installation compliance work has been part contracted (service, track and trolley system, scale base system, shut down system, new leak detector) and part Council works (new roof, fence panels, concrete skirt, auto-dialer) is scheduled for completion by 30 June 2023.

Off season maintenance will include:

- Completion of the gas compliance works
- Sandblast, fill defects, seal and paint all pools
- High priority safety works from the Structural and General Condition Assessment
- Top soil high wear areas and fertilise lawns
- Service and recommission water play area

*Gulgambone*

Preliminary end of season discussions have been held with the contractor as a precursor to the closure.

Off season maintenance will include:

- Sandblast, fill defects, seal and paint all pools

- Replace shade cloth (storm damage – insurance)
- Top soil high wear areas and fertilise lawns
- Service pumps and filters and water play area

### *Quambone*

Unfortunately, vandalism will result in an early end to the pool season which was originally scheduled for closure on 6 April 2023. The vandals most significant impact was glass and bottles in both pools requiring water to be drained to ensure safe use. The power supply was also broken into with repair costs yet to be assessed. Council has provided information and evidence to Police in the hope that the perpetrators will be brought to justice.

The installation of a remote-control camera security system will be investigated.

End of season discussions have been held with the contractor as a precursor to the closure. Off season maintenance will include:

- Sandblast, fill defects, seal and paint all pools
- Fence repairs
- Topsoil high wear areas and fertilise lawns
- Service pumps and filters
- Building integrity repairs to replace failing rafters and joists

This is regarded as the minimum investment for operational integrity for the 2023 / 34 season.

### **Management**

Coonamble and Gulargambone facilities are operated under contract while Quambone is operated by Council.

### *Contractor*

The Contracts began on 1 December 2023 and ends on 30 June 2023 and grants full and exclusive care and control rights to control and manage both facilities. The Contracts included performance conditions including:

- Operation in accordance with Practice Note 15 (Clause 4)
- Legislative compliance and management (Clause 7)
- Staff and qualification (Clause 8)
- Operation Hours (Clause 10)
- Maintenance of complex and equipment (Clause 17)
- Cleanliness (Clause 26)

The Contractor's season report is required to be presented following the closure of the facilities.

Council exchanged the contracts with the contractor two days before the opening resulting in a challenging initial operational stage. In view of the extenuating circumstances Council provided some assistance.

In response to Council's resolution the Contractor allowed free entry in Coonamble for the period 1 December to the 1 February.

The preliminary report advises:

- 13 local people trained at a cost of \$6K
- In February only 4 locals remained working as two have left the area
- Over \$22K of portable assets in the managed sites
- Only closures during the season due to weather impacts and the chlorine leak.

### **Coonamble patron numbers#**

<b>Date range</b>	<b>adult</b>	<b>Child</b>	<b>Pension</b>	<b>Season pass</b>
30.1.23 – 5.2.23	52	150	32	46
6.2.23 – 12.2.23	131	328	3	97
13.2.23 – 19.2.23	214	403	37	88
20.2.23 – 26.2.23	64	122	39	109
27.2.23 – 5.3.23	82	175	39	99

# Free entry period attendance not captured

### **Gulargambone patron numbers**

<b>Date range</b>	<b>adult</b>	<b>Child</b>	<b>Pension</b>	<b>Season pass</b>
19.12.22 – 25.12.22	55	81	0	4
26.12.22 – 1.1.23	78	126	5	0
2.1.23 – 8.1.23	63	156	6	2
9.1.23 – 15.1.23	53	56	5	2
16.1.23 – 22.1.23	65	64	5	4
23.1.23 – 29.1.23	67	103	3	3
30.1.23 – 5.2.23	59	90	9	8
6.2.23 – 12.2.23	99	183	8	21
13.2.23 – 19.2.23	53	165	16	10
20.2.23 – 26.2.23	69	174	15	15

#### *Quambone*

The pool operates unsupervised based on provision of keys to season ticket holders. Daily inspections are conducted.

Patronage data is not available.

#### **Fees and Charges**

The fees and charges for pool fees and charges have had no change in many and nominal change in the remainder since 2019 / 2020.

There is a significant bias for season tickets. A comparison of the fees and proposed fees is:

<b>Direct Parent</b>	<b>Fee Name</b>	<b>2022/2023 Fee (excl.GST)</b>	<b>Proposed 2023/2024 Fee (excl.GST)</b>
Pool Entry Fees	Adult	2.73	5.45

Pool Fees	Entry	Children	2.73	3.66
		10 Day Pass Card - Family	New	100
Pool Fees	Entry	10 Day Pass Card - Adult	22.73	36.36
		10 Day Pass Card - Child		27.45
		10 Day Pass Card - Concession	New	27.45
		28 Day Pass Card - Family	New	200
		28 Day Pass Card - Adult	New	113.64
		28 Day Pass Card - Child	New	77.27
		28 Day Pass Card - Concession	New	77.27
Pool Tickets	Season	Family	222.73	250
Pool Tickets	Season	Adult	125.45	175
Pool Tickets	Season	Children	79.09	80
Pool Other		Coonamble Swimming Club	409.09	500
Pool Fees	Entry	Adult	2.73	5.45
Pool Fees	Entry	Children	2.73	3.66
		Non-Swimmer Visitor	New	3.66
		Child Under 2	New	No Charge
		Child Pickup (under 10 minutes)	New	No Charge
		Companion Card	New	No Charge

A fee structure is recommended to include:

- New Fees
  - Family and Concession 10-day passes,
  - Family, Adult, Child and Concession 28-day passes
  - Non swimming visitor
- No Fees
  - Child under 2 years
  - Child Pickup (under 10 minutes)
  - Companion Card
  - Learn to swim – skill level assessment

The fees and charges revenue streams will directly impact any future contract price for contracted services.

**(a) Relevance to Integrated Planning and Reporting Framework**

CSP P3.2 Improve the quality of our parks, open spaces and recreational facilities, including the McDonald Park

**(b) Financial Considerations**

Contract operation of facilities is cheaper than in house operations.

**COMMENTARY**

The 2022 / 23 season contract was a-typical and should not be considered the norm.

The creation of a new contract to commence on 1 July 2023 with key reporting and joint monthly inspection would address the issues experienced during the past 4 months.

By way of example:

- The current contractor was unable to complete any training in the preseason and trained 13 locals during the season – contemporary advice suggest that the two-pool contracts requires 18 – 20 locals trained to sustain the operations.
- Monthly inspections can address on going issues like cleanliness and pre-opening checks on a continuing basis.
- KPIs in the contract could include monthly reporting of:
  - Number of complaints received regarding unacceptable behavior of Contractor Personnel  $\leq 3$  per /year.
  - Complaints not dealt with to Council's satisfaction  $\leq 0$  per /year.
  - Number of water body closures due to staffing or other issues under the reasonable control of the operator  $\leq 0$  per / year.
  - Duration of water body closures due to water chemistry, cleanliness, staffing or other issue under the reasonable control of the operator  $\leq 0$ .
  - Safety documentation not being completed prior to works being undertaken  $\leq 0$ .
  - High risk issues identified at Site Safety Inspections  $\leq 0$
  - Issues identified at Inspection not rectified within the specified timeframes (1 month)  $\leq 0$ .
  - Injury or illness of a patron, employee or "other" as defined in the *Work Health and Safety Act* requiring medical treatment as a result of unsafe conditions or practices within the reasonable control of the operator  $\leq 0$ .
  - Drowning (fatal or non-fatal) or death of a patron, employee or "other" as defined in the *Work Health and Safety Act*  $\leq 0$ .
  - Breaches of any health and safety, employment or environmental legislation resulting in the issuing of a notice, fine or prosecution  $\leq 0$ .

- Reports requested by provided in timeframe specified by Council ≤ 0.
- Instances where work is undertaken by unsuitably qualified staff or contractors ≤ 0.

Contracts enable a mitigation of risk, known and reduced expenditure exposure and significantly reduced human resources.

Should Council consider managing the facilities in house it is recommended that the expressions of interest be called in the immediate future and concurrent with tenders for Coonamble and Gulargambone management.

### Hours of Operation

Coonamble and Gulargambone facilities currently operate from:

- 6am to 9am and 1pm to 6pm Monday to Friday
- 1pm to 6pm Weekends

It is proposed to change this in future seasons to 6am to 9am and 1pm to 6pm every day of the week. This is based on the ability to maximise availability of the service e.g., the cycle time chlorinated water is 6.5 hours at Coonamble, any equipment failures overnight e.g., thunderstorms, can be corrected and water quality assured before the peak crowds arrive at 1pm.

### Unsupervised Pools

Practice Note 15 highlights that it is important that councils keep detailed records of the process of determining why a facility was included in a particular category. The standards that apply should be consistently audited and maintained. Decisions about categories and standards should be regularly reviewed as part of a council's formal risk management review process.

Appendix 2 of the Practice Note recommends minimum standards for aquatic facilities e.g.

**Category 5 Swimming Pool:** (Multi-Purpose Aquatic and Recreation Facility). This facility generally has more than one body of water and would typically have a high patronage level with multiple structured activities (such as learn to swim and aqua aerobics) and unstructured activities (such as paddling and water play) able to occur at the same time. Pool configuration and number of pools at the facility should also be taken into consideration for the purpose of surveillance.

On site during operational hours or delegation of responsibilities formally given to a senior staff member holding the appropriate qualifications

Statewide Mutual's presentation to Warrumbungles Council (attached) included advice that:

- It is proven that incidents of injuries, non-fatal drownings and deaths are more common in locations where no supervision is provided.
- While some councils provide unsupervised swimming facilities such as coastal rock pools, they have rigorous controls in place to reduce inherent risk.
- Additionally:
  - entry is usually via a sloping beach hence usually no diving.
  - patrons in coastal areas are usually competent swimmers.
  - facilities are usually well patronised; and

- there is generally a high volume of onlookers, persons in the direct vicinity that would be able to assist in the event of an emergency.

Coroner Mr McLaughlin (COR.103/05) Findings included:

- There is a need for minimum safety standards at public pools to be regulated. Paying patrons are entitled to at least expect that there will be a person on hand who is able to perform CPR and other resuscitation in the event of an emergency. Recommendations. The RLSS guidelines would appear to be a good starting point.

Royal Lifesaving Society's Supervision Plan does not entertain unsupervised facilities and includes:

A Supervision Plan for an aquatic facility should include but not be limited to the following:

- The arrangements to ensure that those resources and services that are needed to supervise the aquatic environment are available and effectively utilised.
- The arrangements for supervising the aquatic environment including the roles, responsibilities and rostering of staff.
- The measures taken to prevent and decrease the likelihood of aquatic risks from occurring.
- The measures taken to reduce the severity of potential or actual aquatic emergencies.
- The arrangements for testing, monitoring and improving supervision at an aquatic facility.

As an aside, the RLSS advice on supervising isolated areas includes Clause 27.2.3 "Areas such as changerooms and toilets should be checked and inspected at a minimum of 30 to 60 minutes.

Unsupervised pools are regarded as high risk. A review of the operations of Quambone's facilities is required to ensure that risks are mitigated.

**(a) Governance/Policy Implications**

Nil

**(b) Legal Implications**

Pool operations require compliance with a variety of Acts and Regulations

**(c) Social Implications**

Critical community service

**(d) Environmental Implications**

Climate change suggests that longer hotter periods will be experienced

**(e) Economic/Asset Management Implications**

Operation of aquatic centres is a loss leader for Council. Any future development should include dry activities e.g. a gym and cafe to cross subsidise wet activities.

Ageing infrastructure will result in increasing deficit operations

**(f) Risk Implications**

Aquatic facilities operate in a high-risk environment. Ageing infrastructure increases this risk.

**CONCLUSION**

Council operates the three aquatic facilities: two by contract and one in house but unsupervised.

It is timely to determine the way forward for next season. It is considered necessary to pursue a tender have either contractor appointed before 30 June 2023 or begin the recruitment process to have trained staff and volunteers to manage the facilities in house.

**RECOMMENDATION****That Council**

- 1. Resolves not to pursue unsupervised access to Coonamble and Gulargambone aquatic facilities.**
- 2. Seek tenders for contractors to manage both facilities.**
- 3. Review the operation of the Quambone facility including particularly remote camera security and alarms linked to on call staff.**

## 10.14 STREET TREES

<b>File Number:</b>	<b>T 6</b>
<b>Author:</b>	<b>Phillip Perram-Acting Manager Parkes &amp; Urban Services</b>
<b>Authoriser:</b>	<b>Dirk Jol, Roads Manager</b>
<b>Annexures:</b>	<b>1. Coonamble Street Tree Transition Plan 2033</b> <b>2. Coonamble Street Tree Transition Plan (East)</b> <b>3. Coonamble Street Tree Transition Plan (Northwest)</b> <b>4. Coonamble Street Tree Transition Plan (Southwest)</b>

### PURPOSE

To explore a strategic pathway to street tree planting and the Bougainvillea Festival in Coonamble.

### EXECUTIVE SUMMARY

Council has expressed a vision to progress an enhanced street tree planting program as well as create an iconic event for the benefit of the community and the enjoyment of visitors. This vision can be achieved through a consistent, sustained and strategic planned approach.

### BACKGROUND

Council recently resolved to develop a Bougainvillea Festival. Additionally, Council has resolved to remove the two trees adjacent to 67 Aberford Street, Coonamble and replace these trees with up to eight advanced trees in the vicinity.

Council has also expressed a desire to develop a street tree planting program.

A cohort comprising representatives from Economic Development, Parks and Urban Services and Asset Management met to develop a concept for Council's consideration of an holistic approach to both street tree planting and the Festival. The cohort's self-imposed charter was to capture Council's vision in the Coonamble of 2033 i.e.:

*To create the Coonamble Street Tree Transition Plan 2033 capturing Council's vision by enabling both incremental and significant street tree and bougainvillea plantings i.e. to systematically deliver consistently and continuously a whole of Coonamble streetscape over the next decade.*

The trees have been selected from the adopted Street Tree Policy. The Coonamble Street Tree Transition Plan 2033 proposes:

- Castlereagh Highway
  - Where
    - Greyhound Racetrack to Conimbia Street
  - What
    - Callistemon – Bottlebrush (Tree 6)
    - Keynote planting trellised bougainvillea
      - McDonald Park adjacent to skate bowl
      - Coonamble Pool adjacent to the changeroom

- Smith Park – Riverside of stopover - amenities and play equipment
- Sportsground - walkway - over seating
- Showground – 500 metre trellis both sides of highway
- Walgett Road - 500 metre trellis both sides of highway
- Riverside Caravan Park – entrance
- 67 Aberford Street – adjacent to the gym
- Rest Area opposite Buckley Drive – Massed planting two 40 metre trellises
- Main Roads
  - Where
    - King Street /Tooraweenah Road from Highway to the Levee
    - Dubbo Street / Baradine Road from King Street to 200 metres past Wier Road
    - Quambone Road from the Highway to adjacent to the Cemetery
  - What
    - Melaleuca linaraifolia – Snow in Summer (Tree 10)
  - Where
    - Back Combara Road from Quambone Road to the Railway
  - What
    - Memorial Trees
- East Coonamble - East West Street with Centre Island
  - Where
    - Townsend Street from Dubbo Street to Charles Street
    - McCullough Street from Highway to Charles Street
    - Aberford Street from Highway to Auburn Street
  - What
    - Centre Island trees – Jacaranda Mimosifolia – Jacaranda (Tree 24)
    - Centre Island - Both Ends – Trellised Bougainvillea
    - Footpaths – Lagerstroemia indica – Crepe Myrtle (Tree 9)
- East Coonamble - East West Street without Centre Island
  - Where
    - Park Street from Charles Street to Auburn Street
    - Tooloon Street from Mendooran Street to the river
    - Macquarie Street from Dubbo Street to Castlereagh Street
  - What
    - Footpaths – Lagerstroemia indica – Crepe Myrtle (Tree 9)
- East Coonamble – North South Roads with Centre Island
  - Where
    - Castlereagh Street from Highway to Macquarie Street
  - What
    - Brachychiton – Kurragong (Tree 13)
  - Where
    - Charles Street from King Street to Park Street
  - What
    - Centre Island trees – White Ash
    - Centre Island - Both Ends – Trellised Bougainvillea
    - Footpaths –Geijera Parvifolia – Wilga (Tree 8)
  - Where

- Auburn Street from Park Street to Aberford Street
  - Maule Street from McCullough Street to Namoi Street
  - Namoi Street from Highway to Macquarie Street
  - Bimble Street from Macquarie Street to Gordon Street
- What
  - Centre Island trees – Brachychiton – Kurragong (Tree 13)
  - Centre Island - Both Ends – Trellised Bougainvillea
  - Footpaths – Geijera Parvifolia – Wilga (Tree 8)
- East Coonamble – Lions Park, Broome Park, J. Cant Park and adjoining Street
  - Where
    - Lions, Broome and J. Cant Park
    - Mendooran Street from Aberford Street to Gordon Street
    - Bimble Street from Tooloon Street to Macquarie Street
    - Namoi Street from Macquarie Street to the river
    - Queen Street
  - What
    - Melaleuca linaraifolia – Snow in Summer (Tree 10)
- North West Coonamble – East West Streets
  - Where
    - Conimbia from Highway to Yuma Street
    - Edward Street
    - Nebea Street
    - Hickey Street
    - Calga Street
    - Smith Street
    - Ross Street
    - Nash Street
    - Hooper Drive
    - Buckley Drive
  - What
    - Footpaths – Lagerstroemia indica – Crepe Myrtle (Tree 9)
- North West Coonamble – North South Streets
  - Where
    - Herrman Street
    - Broad Street
    - Greene Avenue
    - Wingadee Street
    - Floyd Street
    - Pages Terrace / Limerick Street
    - Yuma Street
  - What
    - Footpaths – Prunus Cerasifera Nigra – Black Cherry Plum (Tree 12)
- South West Coonamble – East West Streets
  - Where
    - Eurimie Street
    - Sydney Street
    - Simpson Avenue
    - McMahon Street
    - Bertram Street

- Cullen Place
  - Barton Street
  - Reid Street
  - Quonmoona Street
  - Effie Durham Drive
- What
  - Acer Palmatum – Japanese Maple (Tree 4)
- South West Coonamble – North South Streets
  - Where
    - Railway Street
    - Wilga Street
    - Yarran Street Zoccoli Street
    - Forgione Street
  - What
    - Footpaths – Prunus Cerasifera Nigra – Black Cherry Plum (Tree 12)
    - Centre Island trees – Plain Trees
    - Centre Island - Both Ends – Trellised Bougainvillea
- Exclusions
  - Gordon Street
  - All Lanes

### Street Tree Policy

Suitable Species:

<b>Species suitable to plant beneath powerlines</b>			
<b>Botanical name</b>	<b>Common name</b>	<b>Tree Number</b>	<b>Height approx</b>
Acacia Pendula	Weeping Myall	1	8m
Acacia Stenophylla	Eumong, River Cooba	2	5-10m
Acer Negundo	Box Elder Maple	3	8m
Acer Palmatum	Japanese Maple	4	5m
Backhousia Citriodora	Lemon Scented Myrtle	5	6m
Callistemon species	Bottlebrush species	6	5-10m
Fraxinus Griffithii	Himalayan Ash	7	6-8m
Geijera Parvifolia	Wilga	8	8m
Lagerstroemia indica	Crepe Myrtle	9	7m
Melaleuca linaraifolia	Snow in Summer	10	8m
Photinia Glabra	Photinia	11	4-6m
Prunus Cerasifera Nigra	Black Cherry plum	12	5-6m

<b>Species suitable to plant where no height restriction is necessary</b>			
<b>Botanical name</b>	<b>Common name</b>	<b>Tree Number</b>	<b>Height approx</b>
Brachychiton species	Kurrajong, Bottle Tree	13	10-20m
Callitis Glauca	White Cypress	14	12-15m

Celtis Occidentalis	Hackberry	15	12-18m
Eucalyptus Blakelyi	Blakely's Red Gum	16	10-24m
Eucalyptus Leucoxydon	Yellow Gum	17	10-20m
Eucalyptus Mannifera	Red Spotted Gum	18	10-20m
Eucalyptus Melliodora	Yellow Box	19	15-25m
Eucalyptus Microcarpa	Grey Box	20	10-20m
Eucalyptus Polyanthemos	Red Box	21	10-20m
Eucalyptus Sideroxydon	Red Ironbark	22	15-20m
Fraxinus Raywood	Claret Ash	23	12m
Jacaranda Mimosifolia	Jacaranda	24	12-15m
Lophostemon Confertus	Brush Box	25	15-20m
Pyrus Calleryana	Callery Pear	26	12m
Ulmus Parvifolia	Chinese Elm	27	12m
Zelkova Serrata	Zelkova 'Green Vase'	28	12m

**(a) Relevance to Integrated Planning and Reporting Framework**

CSP P3.2 - Improve the quality of our parks, open spaces, sporting and recreational facilities, including the MacDonald Park Masterplan Precinct.

**(b) Financial Considerations**

Budget impacts can be identified after adoption of the vision

**COMMENTARY**

The plan may be considered as naïve, ambitious and potentially controversial. It requires scrutiny and public consultation. The concept is captured in the below plans and a large-scale plan will be on display for review prior to the meeting.

Keynote plantings of bougainvillea proposed are substantial, most notably including:

- 500 metre trellis plantings both sides of highway at the Showground
- 500 metre trellis plantings both sides of highway on Walgett Road
- 2 x 40 metre trellis plantings at the rest area opposite Buckley Drive

Additionally, the Plan proposes:

- Castlereagh Highway - Callistemons for the full town length
- Main Roads and Parks highlighted by Melaleuca Snow in Summer at:
  - King Street / Tooraweenah Road from Highway to the Levee
  - Dubbo Street / Baradine Road from King Street to 200 metres past Wier Road
  - Quambone Road from the Highway to adjacent to the Cemetery
  - Lions Park, Broome Park and J Cant Park and adjacent streets
- Centre Island creation and features in in East Coonamble
- East/ West and North/ South consistency across East, North-West and South West Coonamble

The impact of the Plan could be dramatic. By way of example, the Plan proposes that adjacent to the footpath at 67 Aberford Street a "T" shaped trellis be established and planted with bougainvillea. The plantings designed to:

- Ensure the integrity of the services particularly the adjacent water main and the overhead electricity connections
- Provide shade to both the footpath and the carpark
- Result in nominal impact on the existing car parking
- Create the initial feature planting for the Bougainvillea Festival

Additionally, Council's vision could be supported by a step change in Coonamble's tree management which could include initiatives such as:

- A three-year centre island development program comprising:
  - Year 1 - Site Creation – Centre island kerb construction and water connection
  - Year 2 – Site Preparation – Detailed design concurrent with tree works wood chips placed in centre island
  - Year 3 - Site Planting - Tree and bougainvillea planting program with drip irrigation
- Low maintenance transition i.e. elimination of mowing and whipper snipping with wood chipping for water retention and weed management.
- Proactive management of illegal parking, with the Police, to reduce the destruction of irrigation systems and trees on centre islands and footpaths.

**(a) Governance/Policy Implications**

Concept in accordance with the Bougainvillea Festival aspirations and the adopted Street Tree Policy.

**(b) Legal Implications**

Nil

**(c) Social Implications**

Builds community spirit and has a positive impact on mental health and wellbeing reducing stress and encouraging outdoor activities.

**(d) Environmental Implications**

Trees and vegetation lower surface and air temperatures by providing shade and through evapotranspiration. Shaded surfaces, for example, may be 11–25°C cooler than the peak temperatures of unshaded materials. (Akbari, H., D. Kurn, et al. 1997. Peak power and cooling energy savings of shade trees. *Energy and Buildings*)

**(e) Economic/Asset Management Implications**

Brings economic benefits to an area by reducing green-space maintenance costs and by raising house prices on aesthetic grounds.

**(f) Risk Implications**

Nil

**CONCLUSION**

The Coonamble Street Tree Transition Plan 2033 is offered as an option to deliver the Council's vision. The concept requires scrutiny and community engagement.

**RECOMMENDATION****That Council**

- 1. Receive and note the draft Coonamble Street Tree Transition Plan 2033.**
- 2. Council place the Coonamble Street Tree Transition Plan 2033 on public exhibition and workshop the plan concept with the community and local Chamber of Commerce, with a further report to be provided to Council following the consultation.**
- 3. Note the proposal to draft a Quambone and Gulargambone Street Tree Transition Plans 2033 in the near future.**
- 4. Note that the bougainvillea's will be planted on a "T" shaped trellis adjacent to the footpath at 67 Aberford Street, Coonamble.**

**COONAMBLE SHIRE COUNCIL**

**Coonamble Shire Council**

**COONAMBLE STREET TREE TRANSITION PLAN 2023**

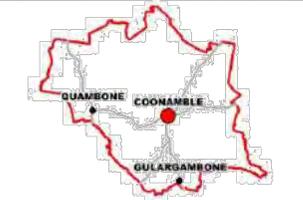
**Legend**

**Coonamble Street Tree Species:**

- Acer Palmatum – Japanese Maple
- Brachychiton – Kurragong
- Callistemon – Bottlebrush
- Geijera Parvifolia – Wiga
- Jacaranda Mimosifolia – Jacaranda
- Lagerstroemia indica – Crepe Myrtle
- Melaleuca linariifolia – Snow in Summer
- Memorial Trees
- Plain Trees
- Prunus Cerasifera Nigra – Black Cherry Plum
- Trellised Bougainvillea
- Trellised Bougainvillea (40 m)
- Trellised Bougainvillea (500 m)
- White Ash

**CSC ROADS:**

- Parks
- Planting Trellised Bougainvillea
- Melaleuca linariifolia – Snow in Summer

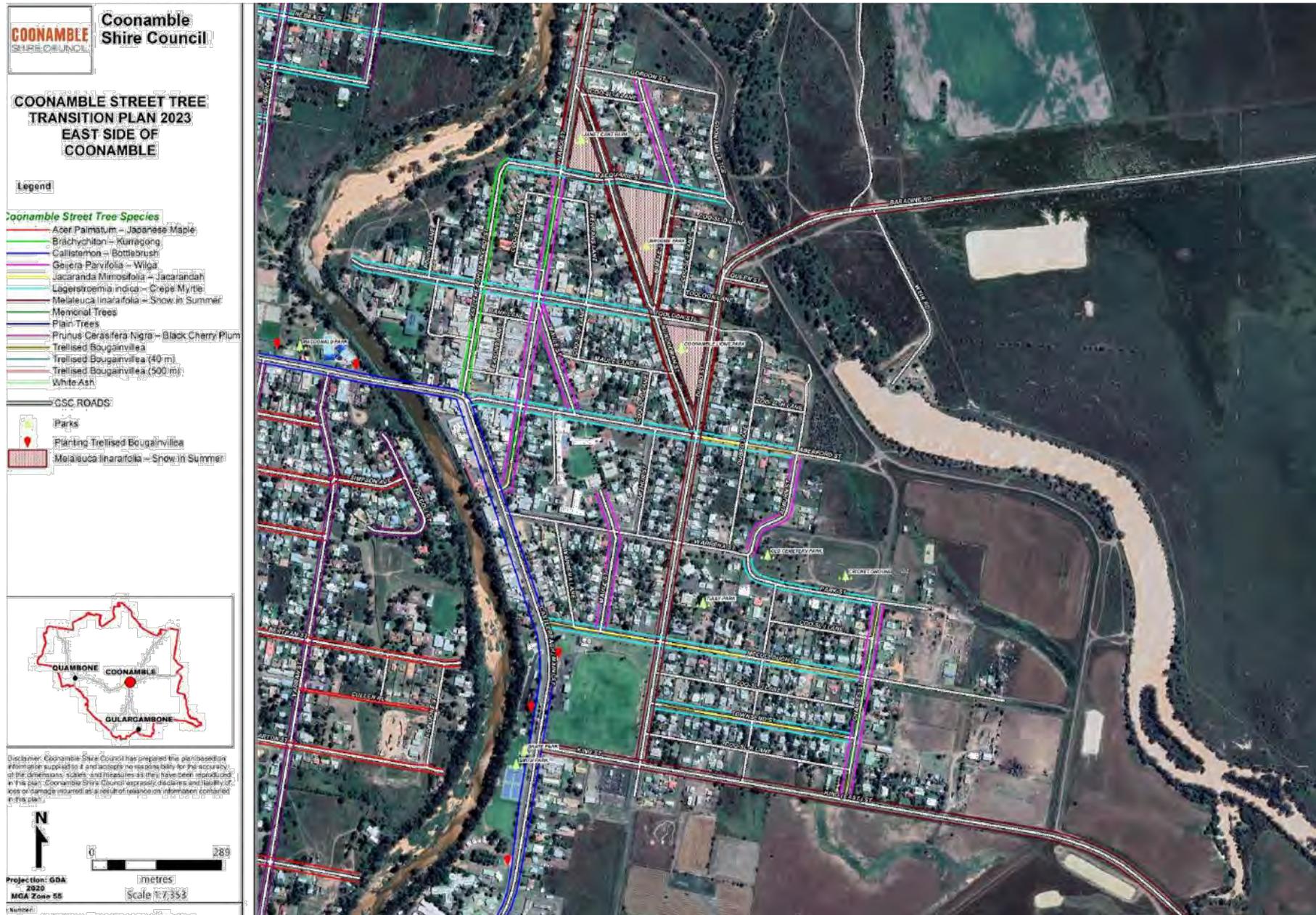


Disclaimer: Coonamble Shire Council has prepared this plan based on information supplied to it and accepts no responsibility for the accuracy of the dimensions, scales, and measurements they have been reproduced in this plan. Coonamble Shire Council expressly disclaims and liability of loss or damage incurred as a result of reliance on information contained in this plan.

**Projection:** GDA 2020  
**MOA Zone 55**

**Scale:** 1:13,400





**COONAMBLE SHIRE COUNCIL**

**Coonamble Street Tree Transition Plan 2023**  
**NORTH WEST SIDE OF COONAMBLE**

**Legend**

**Coonamble Street Tree Species**

- Acer Palmatum – Japanese Maple
- Brachychiton – Kurragong
- Callistemon – Bottlebrush
- Geijera Parvifolia – Wilga
- Jacaranda Mimosifolia – Jacaranda
- Lagerstroemia indica – Crepe Myrtle
- Melaleuca linariifolia – Snow in Summer
- Memorial Trees
- Plain Trees
- Prunus Cerasifera Nigra – Black Cherry Plum
- Trellised Bougainvillea
- Trellised Bougainvillea (40 m)
- Trellised Bougainvillea (500 m)
- White Ash

**CSC ROADS**

**Parks**

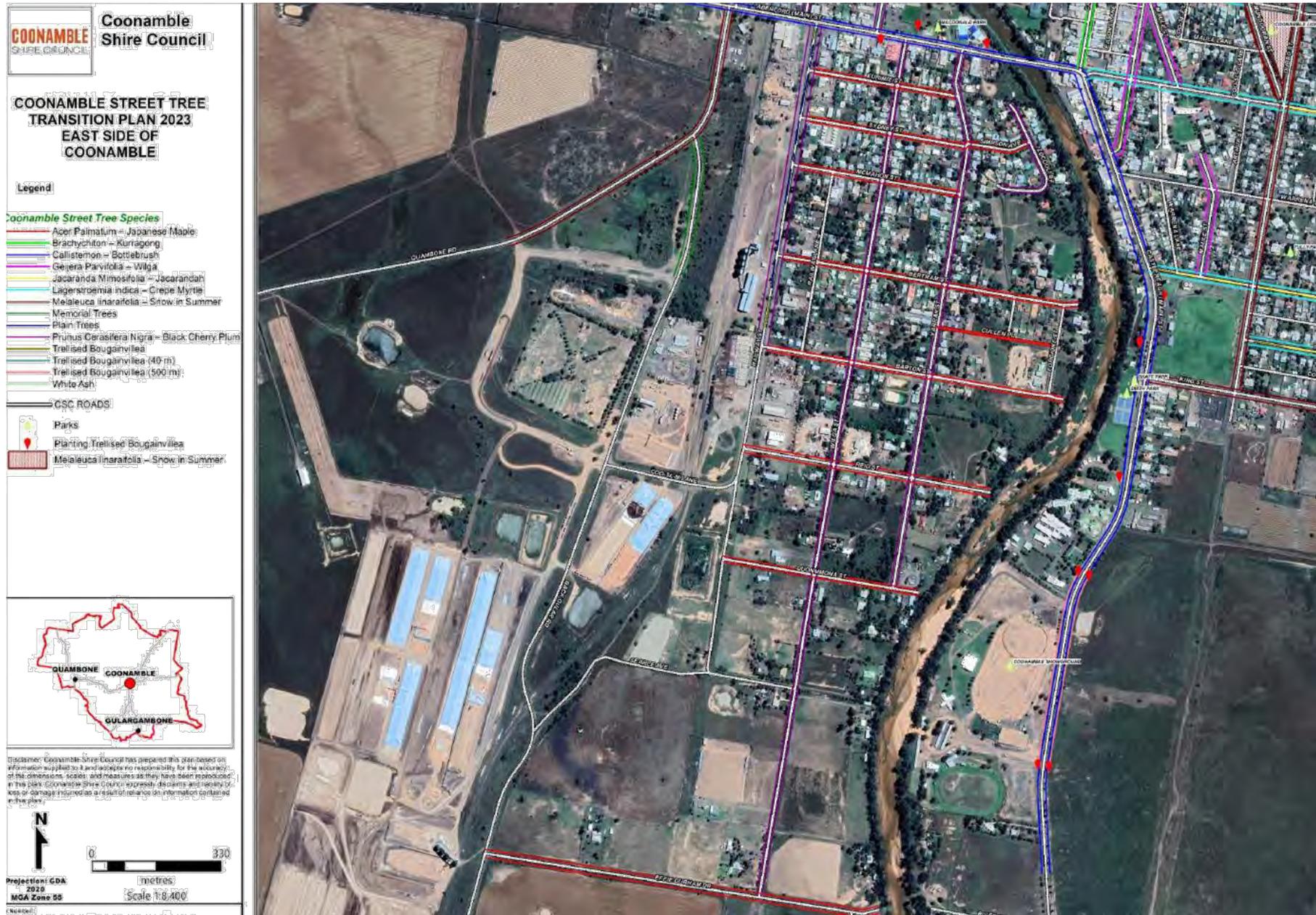
- Planting Trellised Bougainvillea
- Melaleuca linariifolia – Snow in Summer



Disclaimer: Coonamble Shire Council has prepared this plan based on information supplied to it and accepts no responsibility for the accuracy of the dimensions, scales, and bearings as they have been reproduced in this plan. Coonamble Shire Council expressly disclaims and liability for loss or damage incurred as a result of reliance on information contained in this plan.

**Projection: GDA 2020  
 MGA Zone 55  
 Scale: 1:6,587**





**10.15 COONAMBLE CEMETERY**

**File Number:** C4  
**Author:** Phillip Perram-Acting Manager Parkes & Urban Services  
**Authoriser:** Paul Gallagher, General Manager  
**Annexures:** Nil

**PURPOSE**

Cemetery Entrance Beautification and Donation.

**BACKGROUND**

Council is receiving a donation to assist with beautification works at the Columbarium and entrance to the Coonamble Cemetery.

The present Coonamble general cemetery replaced the original cemetery on the eastern side of town when it became full about the end of the 19th century. This site has been laid out in denominational portions with a lawn cemetery, established around 1990 and a columbarium wall, bearing plaques from the 1970s.

It is envisaged that the existing Cemetery will be extended into the adjacent "dirt yard" in future years when the lawn cemetery is full. This will be aligned with the existing depot's upgrade to include contemporary concrete bays for gravel, rock fill, loam, sand and mulch management.

As part of the re-landscaping of the Cemetery entrance, Council had commenced the beautification of the three entrance gardens. Concurrently, Council received an approach from Mrs Sheila Rogan to beautify the columbarium area.

Mrs Rogan's approach resulted in a redesign of the site and review of the current beautification project.

The concept now includes:

- Designation of sites for a further four columbarium
- Placement of a seat (on a slab) as a place of quiet contemplation
- Construction of a trellis over the seat with two bougainvillea to provide shade
- Planting of two additional bougainvillea's (one east and one west of the seat) on the fence line to further screen the adjoining property
- Mass planting of buxus to highlight and feature the columbarium space
- Refurbishment of the three existing entrance gardens
- Establishment of a small garden on the northern side of the entrance road to mirror the southern garden
- Extension of the Irrigation of the columbarium site and new garden

Mrs Rogan is arranging for the donation of the buxus and the bougainvillea.

The concept is captured in the following location plan:



**(a) Relevance to Integrated Planning and Reporting Framework**

CSP P3.2 – Improve the quality of our parks, open spaces, sporting and recreational facilities, including the MacDonald Park Masterplan Precinct.

**(b) Financial Considerations**

Existing budget will fund Councils contribution.

**COMMENTARY**

The presentation of the columbarium site and the existing entrance to the Coonamble Cemetery is ordinary.

The donation will enable an enhanced beautification of the area and creation of an appropriate space for grieving family and friends.

The initial plantings are scheduled for completion in May.

**(a) Governance/Policy Implications**

Nil

**(b) Legal Implications**

Nil

**(c) Social Implications**

Contributing to community wellbeing

**(d) Environmental Implications**

Nil

**(e) Economic/Asset Management Implications**

Aligned with future development of the Coonamble Cemetery.

**(f) Risk Implications**

Nil

**CONCLUSION**

The landscaping of the entrance to the cemetery and the columbarium area will provide a much-needed lift in the presentation of the Coonamble Cemetery.

Mrs Rogan's generous donation will greatly assist in the new look. It is proposed that a small plaque be attached to the seat to recognise Mrs Rogan's donation.

**RECOMMENDATION**

**That Mrs Rogan's donation and the beautification works be noted.**

**10.16 WHEEL STOPS - CATLEREAGH STREET, COONAMBLE****File Number: ST-31****Author: Dirk Jol-Roads Manager****Authoriser: Paul Gallagher, General Manager****Annexures: Nil****PURPOSE**

At the Council meeting of 9 November 2022, resolution 2022 / 265 was passed for a survey to be delivered for the feedback on the retention of wheel stops in the main street.

The framing of questions for the survey was done in such a way that the guidelines of the Australian Standard were met so this would reduce the risk to Council when it came to making a choice regarding the wheel stops.

There were two surveys conducted over the period of December to March 2023 the over result indicated that the majority of participants in the survey wanted the wheel stops retained in the main street.

The wheel stops located in Castlereagh Street are in a dilapidated state of repair and require replacing.

The recommendation to retain wheel stops and replace them with new concrete wheel stops forms part of this report.

**BACKGROUND**

At the Ordinary Council meeting held on 9 November 2022, a resolution emanated from the Mayoral Minute to undertake community consultation into the appetite for the retention of wheel stops within the Coonamble CBD. The resolution passed is as follows:

**TRAFFIC STOPS IN THE CBD****RESOLUTION 2022/265**

Moved: Mayor Tim Horan

Seconded: Cr Barbara Deans

- 1. That Council undertake community consultation and seek feedback in relation to the retention or removal or other options of the traffic stops in the Coonamble CBD to enable Council to make a decision as to their future.**
- 2. That Council allow a period of 28 days for the receipt of submissions.**

**CARRIED**

**(a) Relevance to Integrated Planning and Reporting Framework**

Nil

**(b) Financial Considerations**

Any of the proposed options to remove or remediate the site will need to be funded from council current road maintenance budget. The project can be funded this financial year for from the sealed urban roads maintenance budget for 2022 – 2023.

**COMMENTARY**

In November a survey was sent out to the community this was available via an online format and was quite well embraced with a total of 180 respondents to three questions that were designed to meet the intent of AS2890.6 1993 on street parking.

The logic behind the framing of the question for the initial survey was to ensure that the Council was responsibly managing its risk in relation to pedestrian safety and that the risk to damage of vehicles and structures would be mitigated.

This approach was in line with the recommendation of the Australian Standard for on street parking.

The questions in the survey were:

1. Are you in favour of keeping the wheel stops and rear to kerb parking replacing them with new concrete wheel stops painted white?
2. Are you in favour of removing the wheel stops and for the introduction of Nose to Kerb parking?
3. Are you in favour of parallel parking?

The results of the initial survey were:

Question 1: 113 respondents (63%)

Question 2: 60 respondents (33%)

Question 3: 7 respondents (4%)

A request from the Mayor was made at the December meeting for the survey to be republished with the direct question do you want wheel stops in Castlereagh Street? “yes or no”.

The survey ran for 56 days, and the results were that 75% of respondents wanted wheel stop and 25 percent wanted them removed. There were only 25 respondents to the survey.

**(a) Governance/Policy Implications**

Nil

**(b) Legal Implications**

Australian Standard 2890.5 On Street Parking is the standard and best proactive applied to the provision of parking on public streets. The standard recommends the use of wheel stops where there is risk to damage to infrastructure or cars. The location of awning support in the main street in conjunction with the high kerb height meets the intent for the use of wheel stops. If Council chose not to follow the Australian Standard it would need to introduce a better alternative that either meets or exceeds the Australian Standards intent, as by not achieving this Council would expose itself potentially to property damage claims.

**(c) Social Implications**

Nil

**(d) Environmental Implications**

Nil

**(e) Economic/Asset Management Implications**

Nil

**(f) Risk Implications**

Council can mitigate its risk by replacing the current wheel stops with a concrete wheel stops with painted white or the current ochre orange of shire corporate branding. This bright colour would improve the visibility of the current black plastic stops. In conjunction with an online education campaign for people to use the designated crossing locations on the main street provide at 3 separate locations.

**CONCLUSION**

The public have indicated a desire to retain the wheel stops in the main street.

The wheel stops in their current form are in a deteriorated condition and require replacing. The wheel stops come on two materials concrete and formed plastic with retro reflective markings.

**Option 1**

Replace wheel stops with concrete wheel stops it would be recommended that these be painted to improve visibility, they could be painted white or the Ochre Orange in line with Councils branding. and line mark parking bays. (This option has the most durability).

The project Estimate for this would be: \$50,000.00

**Option 2**

Replacement of the wheel stops with plastic being like for like where they are black, white, or grey plastic wheel stops with retro reflective markings and line mark parking bays. (Plastic kerb stops have a limited life span)

The project estimate for this would be \$30,000.00

**Option 3**

Remove all wheel and dispose of wheel stops and line mark parking bays.

The project estimate for this would be \$15,000.00

Any of these options could be paid for from the sealed urban roads maintenance budget for 2022 – 2023.

**RECOMMENDATION****That Council:**

- 1. Receive and note the results of the Wheel Stop Survey.**
- 2. Seek quotations to undertake the replacement of the wheel stops with concrete wheel stops potentially painted white or the Ochre Orange in line with Councils branding to improve visibility.**
- 3. Line mark the parking bays in conjunction with the replacement of the wheel stops.**
- 4. Note that the cost for these works are estimated to be \$50 000.00 and to be funded from the sealed urban roads capital renewal budget for 2022 – 2023.**

**11 NOTICES OF MOTIONS/QUESTIONS WITH  
NOTICE/RESCISSION MOTIONS**

Nil

## **12 CONFIDENTIAL MATTERS**

### **RECOMMENDATION**

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

#### **12.1 Gulargambone Pool**

This matter is considered to be confidential under Section 10A(2) - g of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

#### **12.2 Master Inland Rail Development Agreement (MIRDA)**

This matter is considered to be confidential under Section 10A(2) - e of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, prejudice the maintenance of law.

#### **12.3 Site considerations for the Coonamble Artesian Bathing Experience - and potential alternatives**

This matter is considered to be confidential under Section 10A(2) - c of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### **12.4 Coonamble and Gulargambone Waste Facility**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

#### **12.5 Coonamble Shire Council Waste Collection Contract.**

This matter is considered to be confidential under Section 10A(2) - a of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

**13 CONCLUSION OF THE MEETING**