



BUSINESS PAPER

Ordinary Council Meeting Wednesday, 9 August 2023

Date: Wednesday, 9 August 2023

Time: 3.30 pm

**Location: Shire Chamber
Coonamble**

**Paul Gallagher
General Manager**

Notice is hereby given that an Ordinary Meeting of Council will be held in the Shire Chamber, Coonamble on Wednesday, 9 August 2023 at 3.30 pm.

Order Of Business

| | | |
|-----------|---|-----------|
| 1 | Opening Meeting | 4 |
| 2 | Acknowledgement of Country | 4 |
| 3 | Community Consultation | 4 |
| 4 | Apologies/Applications for Leave of Absence by Councillors | 4 |
| 5 | Deputation/Delegations | 4 |
| 6 | Confirmation of Minutes | 4 |
| 6.1 | Ordinary Meeting - 12 July 2023 | 5 |
| 7 | Disclosures of Conflicts of Interest | 21 |
| 8 | Mayoral Minute | 22 |
| | Mayoral Minute..... | 22 |
| | Section A - Matters for Consideration by Council | 25 |
| | Section B - Matters for Information Only | 25 |
| 9 | Committee Reports | 25 |
| | Nil | |
| 10 | Reports to Council | 26 |
| 10.1 | Correspondence | 26 |
| 10.2 | Council Resolutions Update | 28 |
| 10.3 | Economic Development & Growth - Progress Report..... | 38 |
| 10.4 | Community Services Report..... | 47 |
| 10.5 | LGNSW 2023 Annual Conference..... | 51 |
| 10.6 | Status of Investments - July 2023 | 65 |
| 10.7 | Rates and Charges Collections - July 2023..... | 77 |
| 10.8 | Saleyards Report- 31 July 2023 | 80 |
| 10.9 | Environment and Strategic Planning Progress Report | 84 |
| 10.10 | Tooraweenah Road Upgrade - Monthly Status Update | 90 |
| 10.11 | Infrastructure Services - Works in Progress | 92 |
| 11 | Notices of Motions/Questions with Notice/Rescission Motions | 97 |
| | Nil | |
| 12 | Confidential Matters | 98 |
| 12.1 | Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 12 July 2023..... | 98 |
| 12.2 | Land for Housing Development | 98 |

- 12.3 TEN230713DL - TENDER FOR THE DELIVERY OF THE COONAMBLE YOUTH EMPOWERMENT PROGRAM.....98
- 12.4 Flood Damage - Road Repair Tender - TEN230329DJ.....98
- 12.5 Flood Damage - Road Repair Tender - TEN230531DJ.....98
- 13 Conclusion of the Meeting99**

1 OPENING MEETING**2 ACKNOWLEDGEMENT OF COUNTRY**

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION**4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS****5 DEPUTATION/DELEGATIONS****6 CONFIRMATION OF MINUTES****RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 12 July 2023 be confirmed as a correct record of the proceedings of the meeting.



MINUTES

**Ordinary Council Meeting
Wednesday, 12 July 2023**

**MINUTES OF COONAMBLE SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUAMBONE MEMORIAL HALL
ON WEDNESDAY, 12 JULY 2023 AT 10.00 AM**

PRESENT: Mayor Tim Horan, Cr Karen Churchill, Cr Adam Cohen, Cr Pat Cullen, Cr Barbara Deans, Cr Bill Fisher, Deputy Mayor Ahmad Karanouh, Cr Terence Lees, Cr Brian Sommerville

IN ATTENDANCE: Paul Gallagher (General Manager), Bruce Quarmby (Director Corporate Services), Kerrie Murphy (Director Infrastructure), Davi Levick (MED&G), Deborah Tatton (A/M Finance & Procurement), Sergei Iagunkov (Manager Water & Sewerage), Mick Bell (Manager Parks & Urban Services)

1 OPENING MEETING

The mayor opened the meeting at 10.06am, advising the attendees of the following:

The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;

- Attendance at the meeting is to be taken as consent by a person to their image and/or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a Council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council record;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

2 ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging.

3 COMMUNITY CONSULTATION

Margaret Garnsey from Quambone Resources provided an update on the Committee activities and events held in Quambone over the past few months. Particular attention was on the recent Polocrosse carnival which had 38 teams attend. The

carnival was a success except for the strain on the water source. Margaret mentioned that at one point an announcement was made that no water could be used for an hour, to allow the water supply to replenish to an acceptable rate. If carnivals of this size are to be continued she mentioned that Council and the committee will need to meet to work on a strategy to ensure the carnival will have adequate water supply.

Margaret also focussed on the possibility of needing Council assistance in the future for the Marthaguy Race Day. With the past few race carnivals being cancelled and further expectations being placed from racing committees, the local committee fears the Marthaguy Race Day could be in jeopardy. There is no commitment required of Council at this point.

Margaret also thanked the Mayor, Councillor Summerville, GM and Director Infrastructure for recently meeting with the Quambone Resources and were taken on a guided tour of the town in the new bus.

4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS

APOLOGY

RESOLUTION 2023/153

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Barbara Deans

That the apology from Cr Karen Churchill and Cr Bill Fisher be noted and approved.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 7/0

Late arrival apology for Cr Bill Fisher who arrived at 10.11am

5 DEPUTATION/DELEGATIONS

Nil

6 CONFIRMATION OF MINUTES

RESOLUTION 2023/154

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Pat Cullen

That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 14 June 2023 be confirmed as a correct record of the proceedings of the meeting.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 7/0

7 DISCLOSURES OF CONFLICTS OF INTEREST

Cr B Deans – Declared a Non-Pecuniary interest in Item 10.10 Tooraweenah Road Upgrade as her property is located on the Tooraweenah Road

Cr A Cohen – Declared a Non-Pecuniary interest in Item 10.6 Pool Operations – as he has placed proposal on the operations of the pool through Clontarf Foundation.

At 10.11am Cr Bill Fisher arrived at the meeting.

8 MAYORAL MINUTE

MAYORAL MINUTE

RESOLUTION 2023/155

Moved: Mayor Tim Horan

Seconded: Deputy Mayor Ahmad Karanouh

That Council:

- 1 Receive and note the Mayoral Minute.**
- 2 Resolve that the park area at the eastern end of Warrena Street generally known as the Pioneer cemetery be formally named “Coonamble Pioneer Cemetery” in remembrance and acknowledgement of the Coonamble pioneers and that the original turnstile gates be installed at the park with a plaque recognising Max Philpott and Angie Little for their efforts in our cemetery history.**
- 3. Receive a further report on the funding for the Coonamble Pioneer Cemetery project to be part of the 1st quarter budget review.**

CARRIED

RESOLUTION 2023/156

Moved: Mayor Tim Horan

Seconded: Cr Barbara Deans

That further discussions around the memorial of the Brigidine Sisters 140 years be moved into closed session on the basis:

That Council is satisfied that, pursuant to Section 10A(2) of the Local Government Act 1993, the information to be received, discussed or considered

in relation to this agenda item is:

(g) advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL

10.1 COUNCIL RESOLUTIONS UPDATE

RESOLUTION 2023/157

Moved: Cr Terence Lees

Seconded: Deputy Mayor Ahmad Karanouh

That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.

CIn Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.2 CORRESPONDENCE

RESOLUTION 2023/158

Moved: Cr Bill Fisher

Seconded: Cr Barbara Deans

That the report be received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.3 STATUS OF INVESTMENTS - JUNE 2023

RESOLUTION 2023/159

Moved: Cr Pat Cullen

Seconded: Deputy Mayor Ahmad Karanouh

That Council notes the list of investments from 1 June 2023 to 30 June 2023 and that these investments comply with section 625(2) of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.4 SALEYARDS REPORT- 30 JUNE 2023**RESOLUTION 2023/160**

Moved: Cr Pat Cullen

Seconded: Deputy Mayor Ahmad Karanouh

That the report is received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0**RESOLUTION 2023/161**

Moved: Cr Pat Cullen

Seconded: Mayor Tim Horan

That Council note that there were no submissions received from the community to join the Saleyards Committee and that no further action will be taken by Council to expand the membership of the committee other than Council staff to attend future meetings.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0**10.5 STREET TREES STRATEGY****RESOLUTION 2023/162**

Moved: Cr Terence Lees

Seconded: Cr Adam Cohen

That Council adopt the Coonamble Street Tree Transition Plan 2033, note the submissions that have been lodged and carry out further consultation with the interested parties.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

At 10.46am Cr Adam Cohen left the meeting for the discussion and voting of the following item 10.6 Pool Operations for 2023 / 24.

10.6 POOL OPERATIONS FOR 2023/24**RESOLUTION 2023/163**

Moved: Cr Bill Fisher

Seconded: Cr Terence Lees

That Council

- 1. Advertise for Expressions of interest from suitably qualified persons to operate the Coonamble Aquatic facility for the 2023/24 pool season.**
- 2. Bring the operation of the Gulargambone Aquatic facility back in-house to be operated by qualified internal staff for the 2023/24 pool season.**
- 3. Continue to monitor the utilisation of the Quambone Aquatic facility and improve the remote supervision capability by use of Security cameras and signage.**

In Favour: Crs Tim Horan, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 7/0

At 10.51am, Cr Adam Cohen returned to the meeting.

10.7 ROAD MAINTENANCE COUNCIL CONTRACT (RMCC)**RESOLUTION 2023/164**

Moved: Cr Bill Fisher

Seconded: Cr Terence Lees

That the report be received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.8 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS**RESOLUTION 2023/165**

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Mayor Tim Horan

That the information be received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

RESOLUTION 2023/166

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Mayor Tim Horan

That a report be presented to the august council meeting regarding installing exercise equipment and seating around the walking loop at the sports grounds and funding for the works to be part of the 1st quarter budget review for 2023/24.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

RESOLUTION 2023/167

Moved: Cr Bill Fisher

Seconded: Cr Pat Cullen

That a report be presented to the August Council meeting regarding the options for the placement of a new Rotunda or similar structure in Mc Donald Park, and funding for the works to be part of the 1st quarter budget review for 2023/24.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.9 RATES AND CHARGES COLLECTIONS - JUNE 2023**RESOLUTION 2023/168**

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Barbara Deans

That the report be received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.10 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE**RESOLUTION 2023/169**

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Terence Lees

That the report be received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.11 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**RESOLUTION 2023/170**

Moved: Cr Barbara Deans

Seconded: Deputy Mayor Ahmad Karanouh

That the report be received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.12 COMMUNITY SERVICES REPORT

RESOLUTION 2023/171

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Terence Lees

That the report be received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.13 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT

RESOLUTION 2023/172

Moved: Cr Barbara Deans

Seconded: Cr Terence Lees

That the report be received and noted.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

At 11.21am Council breaks for lunch

At 12.14pm Council resumes the meeting

10.14 RETURNS DISCLOSING PECUNIARY INTEREST**RESOLUTION 2023/173**

Moved: Cr Barbara Deans

Seconded: Deputy Mayor Ahmad Karanouh

That all Councillors and designated persons provide duly completed disclosure of interest forms to the General Manager by the end of September 2023, for these returns to be publicly tabled at the October 2023 Council meeting.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0Carried

10.15 2022-2023 RELATED PARTY DISCLOSURE RETURNS**RESOLUTION 2023/174**

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Barbara Deans

That all Councillors and designated persons provide the General Manager with their duly completed “Related Party Disclosure by Key Management Personnel” forms by the end of August 2023.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

10.16 GULARGAMBONE LIONS REQUEST FOR REIMBURSEMENT**RESOLUTION 2023/175**

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Bill Fisher

1. That the report be received and noted.
2. That Council resolves to refund the Gulargambone Lions club the purchase price of the BBQ's and seating, being \$23,702.80 from its Internal General Reserve.
3. That Council resolves to request the General Manager to write to the Gulargambone Lions club, to thank them for their ongoing volunteer contribution to the operations and upkeep of the Lions Park, whilst also advising that their request has been granted on this occasion.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

MOTION**RESOLUTION 2023/176**

Moved: Cr Bill Fisher

Seconded: Cr Brian Sommerville

That Council write a letter of support to the Single Family for a grant submission towards the development of Weed Mapping Drone Technology.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

11 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS

Nil

12 CONFIDENTIAL MATTERS**RESOLUTION 2023/177**

Moved: Cr Terence Lees

Seconded: Cr Bill Fisher

That Council considers the confidential report(s) listed below in a meeting closed to

the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 14 June 2023

12.2 TEN230531MS Supply & Delivery of a Padfoot Roller

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.3 Land for Housing Development

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

12.1 TEN230531MS SUPPLY & DELIVERY OF A PADFOOT ROLLER

RESOLUTION 2023/178

Moved: Deputy Mayor Ahmad Karanouh

Seconded: Cr Brian Sommerville

- 1 That Council resolves to award Tender TEN230531MS Supply and Delivery of a Padfoot Roller to GCM Agencies for the supply and delivery of one (1) Multipac 120HP-2 Padfoot Roller for the purchase price of \$196,350.00 (GST Inclusive).**
- 2 That Council resolves to award the sale of Council's current padfoot roller to GCM Agencies upon delivery of the new padfoot roller for the sale price of \$70,000.00 (GST Inclusive).**

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

12.2 LAND FOR HOUSING DEVELOPMENT

RESOLUTION 2023/179

Moved: Deputy Mayor Ahmad Karanouh
Seconded: Cr Barbara Deans

That the report be deferred to the August Meeting.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0Carried

MOTION

RESOLUTION 2023/180

Moved: Mayor Tim Horan
Seconded: Cr Barbara Deans

That Council resolve that the council owned land located in Castlereagh Street be converted to a small garden/park and further, a plaque be installed onsite in recognition of the Brigidine Sisters in time for the 140 years celebrations in September 2023.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

RESOLUTION 2023/181

Moved: Cr Bill Fisher
Seconded: Cr Terence Lees

That Council moves out of Closed Council into Open Council.

In Favour: Crs Tim Horan, Adam Cohen, Pat Cullen, Barbara Deans, Bill Fisher, Ahmad Karanouh, Terence Lees and Brian Sommerville

Against: Nil

CARRIED 8/0

13 Conclusion of the Meeting

The Meeting closed at 12.16PM.

The minutes of this meeting were confirmed at the Council held on 9 August 2023.

.....
CHAIRPERSON

7 DISCLOSURES OF CONFLICTS OF INTEREST

8 MAYORAL MINUTE

MAYORAL MINUTE

File Number: M3
Author: Tim Horan-Mayor
Authoriser: Tim Horan, Mayor
Annexures: Nil

MAYORAL MINUTE

I am pleased to present to you the Mayoral report for July 2023.

Meeting with David Liddiard Group

I participated in a two-day, face-to-face meeting with representatives of the David Liddiard Group, at the invitation of the General Manager. As a successful Indigenous footballer and now entrepreneur, David Liddiard and other members of the group have a suite of businesses that deliver in the areas of housing, employment, NDIS program development and management, Aboriginal student support, waste and recycling. They are all well connected with other government and corporate organisations that look for opportunities to help communities. The introduction was made through former Coonamble Shire Councillor, Janelle 'Nugget' Whitehead, who also attended the two days of meetings. The purpose was to find points of complementarity between Council's future needs, its funding opportunities, and the services and introductions that the David Liddiard Group could facilitate for us. The General Manager is continuing discussions with the group.

Meeting with Ministers and the Country Mayors Association

Last week, myself along with Cr Cullen and the General Manager travelled to Sydney to meet with the Ministers Graham, Jackson and Kamper to discuss the following:

- **Hon John Graham MP** in his capacity of Minister for Jobs and Tourism
- **TOURISM** – Following the success of the recent Rodeo and camp draft, Council has identified a number of items that will attract tourism to this region and of course we wish to pursue opportunities that surround the Artesian Bore Baths in Coonamble.
- **CREATION OF JOBS** - We as a council are looking to grow our own in the region and the center of excellence being discussed for water and sewerage training, as a council we are looking at progressing to address another skill shortage area in plant operation and are looking to establish a plant operator training school.

Hon Rose Jackson MP in her capacity of Minister for Water, Minister for Housing and Minister for Mental Health.

- **WATER SECURITY** – As discussed with Minister Graham, we have identified the need for an additional reservoir which would provide greater water capacity for Council remove water restrictions and provide for the development of land.

- HOUSING – in accordance with the Government policy to develop low-cost housing, Council wish to undertake development and have sought suitable lands for development Council has resolved to look at the housing shortage affecting this region in particular to Coonamble and are considering land development to create some housing, I understand there is an opportunity to partner with the Government and Landcom for the development and we wish to seek any assistance and or funding to bring this to fruition.
- We have funding for the construction of facilities for domestic violence, but we have also identified issues surrounding mental health and wish to discuss providing facilities for this community.
- MENTAL HEALTH – we want to discuss opportunities of expanding services to the community - potentially a single health serves at the old RSL site.

Hon Stephen Kamper MP in his capacity of Minister for Small Business and Minister for Lands and Property on the following.

- CROWN LAND ACQUISTION - We have the funding to construct the Artesian Bore Baths in Coonamble, the site chosen is subject to Native Title and we requested assistance to move forward and allow Council the opportunity to obtain the land in question and bring the project to fruition.
- CROWN LAND ACQUISTION – We received funding for the construction of a new SES facility in Coonamble, we have ascertained that there are some Native Title issues surrounding the land and wish to obtain the site.
- LAND DEVELOPMENT – Council has resolved to look at the housing shortage affecting this region in particular to Coonamble and are considering land development to create some housing, I understand there is an opportunity to partner with the Government and Landcom for the development and requested any assistance and or funding to bring this to fruition.

Meeting KPMG & REDii

- KPMG and Redii - meeting to progress the business analysis for the SOTS, Redii have offered to pay for the KPMG report;
- Landcom – meeting with Landcom for residential land and infill potential;
- Dinner with the Country Mayors attending the Country Mayors Association Meeting (CMA).

Country Mayors Association

Country Mayors Association meeting at Parliament House. This was an opportunity for us to network with other Country Mayors and General Managers to discuss issues relating our local area and rural and regional NSW.

Weir

Warrena Weir is the subject of a draft plan of management, that is still being finalised, and the site of proposals for tourism infrastructure under the Business Case and Strategy Development Grant shared between Gilgandra and Warrumbungle Shires and ourselves. Some tweaking of the draft plan of management will be necessary to accommodate any potential development at the Weir reserve. I am aware the Ski Club is eager to finalise management arrangements so that their ski

season can begin when the warmer weather arrives. We will be working towards a win-win situation for all stakeholders.

RECOMMENDATION

That the report be received and noted.

SECTION A - MATTERS FOR CONSIDERATION BY COUNCIL

SECTION B - MATTERS FOR INFORMATION ONLY

9 COMMITTEE REPORTS

Nil

10 REPORTS TO COUNCIL**10.1 CORRESPONDENCE****File Number:** C20**Author:** Marina Colwell-Executive Support Officer**Authoriser:** Paul Gallagher, General Manager**Annexures:** Nil**CORRESPONDENCE**

Each month a list of correspondence is sent out in the Business Paper to Councillors to ensure that they have not missed any information since the last Business Paper was produced.

| Date | Information Sent | Author | In | Out | Sent |
|-------------|--|---------------|-----------|------------|-------------|
| 02.08.2023 | OLG – Circular 23-09 September 2023 Mayoral Elections | OLG | ✓ | ✓ | ✓ |
| 29.07.2023 | Colton's catchup | P Gallagher | | ✓ | ✓ |
| 31.07.2023 | Update on the meeting with Ministers , KPMG, Landcom and Country Mayors | P Gallagher | | ✓ | ✓ |
| 29.07.2023 | Update advice on contract arrangement with The Flying Builder Pty Ltd | P Gallagher | | ✓ | ✓ |
| 28.07.2023 | Invitation to attend 15-year anniversary dinner - Coonamble Aboriginal Health Service | P Gallagher | | ✓ | ✓ |
| 20.07.2023 | Invite for Councillors to attend LGNSW Forum on 31 August for "Safety in Council Meetings" webinar | P Gallagher | | ✓ | ✓ |
| 18.07.2023 | Seeking interest from to Councillors to attend the meetings with Ministers in August. | P Gallagher | | ✓ | ✓ |
| 12.07.2023 | Advice on preliminary plans for Police housing | P Gallagher | | ✓ | ✓ |
| 12.07.2023 | Advice about the sale of 2 Buckley Drive | P Gallagher | | ✓ | ✓ |
| 11.07.2023 | Update advice on contract arrangement with The Flying Builder Pty Ltd | P Gallagher | | ✓ | ✓ |
| 06.07.2023 | Advice - Mayor and GM will see John Graham Minister for Jobs and Tourism on 2 August. | P Gallagher | | ✓ | ✓ |
| 06.07.2023 | Information from the Inland Rail team | P Gallagher | | ✓ | ✓ |
| 06.07.2023 | Confidential – Advice about sale of 2 Buckley Drive | P Gallagher | | ✓ | ✓ |

| | | | | | |
|------------|---|-------------|--|---|---|
| 06.07.2023 | Advice about the resignation of the Manager Roads | P Gallagher | | ✓ | ✓ |
| 05.07.2023 | Media release on The Flying Builder Pty Ltd | P Gallagher | | ✓ | ✓ |

RECOMMENDATION

That the report be received and noted.

10.2 COUNCIL RESOLUTIONS UPDATE

File Number: C17; C20
Author: Marina Colwell-Executive Support Officer
Authoriser: Paul Gallagher, General Manager
Annexures: 1. Resolutions Update Table - August

PURPOSE

The purpose of this report is to enable Council to keep track of important Council resolutions.

BACKGROUND

Important and significant Council resolutions will be added to the list of items below, and a monthly update on the status will be provided by the responsible officer.

(a) Relevance to Integrated Planning and Reporting Framework

Adopted Council resolutions should ideally link in with Council’s suite of Integrated Planning and Reporting Framework documents.

(b) Financial Considerations

The financial considerations relating to each item mentioned below would have been considered by Council as part of the original report that dealt with the matter.

COMMENTARY

A table with information about outstanding Council resolutions is attached as Annexure 1 to the report, in the following format:

| Date | Resolution No. | Action Required | Responsible Officer | Status/Update |
|------|----------------|-----------------|---------------------|---------------|
| | | | | |

RECOMMENDATION

That Council notes the contents of Annexure 1 attached to the report on the status of Council resolutions.

Council Resolutions Update - Annexure 1

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|---------|----------------|---|---|-----------------------------------|--|
| 11.1.22 | 2022/11 | Priority Items to be Pursued | Review & Adoption of Approvals & Order Policies – within 12 months | Manex (Executive Management Team) | Progressing |
| 11.1.22 | 2022/11 | Priority Items to be Pursued | Review of Delegations – within 12 months | GM | Ongoing. 04.07.2023 GM to review delegations to staff in September 2023 |
| 9.2.22 | 2022/21 | Youth Services in LGA | Determine current services, coordination and possible duplication and gaps analysis | ELESPC | Ongoing. |
| 9.2.22 | 2022/29 | LEP Amendments | Availability of suitable residential land – including small rural blocks, larger rural subdivisions, restrictions on acreage size in RU1 zoning | ELESPC | LEP Amendment for housekeeping amendments tabled at 13 May 2022 meeting |
| 9.2.22 | 2022/30 | CDEP-like community employment and training program | Discussions with Federal MP and other stakeholders | Mayor/GM | Redi.e are administrating similar funding and they have indicated that they are interested in applying for this funding for Coonamble – with a letter of support from Council 04.07.2023 GM and Mayor have held further discussions with Redi.e and will be discussing opportunities with other providers in late July, also booked into see the Minister to see what Government funding is available |

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|-------------------|---------------------|---|---|---------------------|--|
| 9.2.22 14.8.22 | 2022/44 2022/225 | Compulsory Acquisition of land – Bore Baths | Legal processes to be followed | MGR.EDG | Acquisition is in progress |
| 15.6.22 | 2022/116 | Plan of Management – Sports Oval | Inclusion of 'one off camping facility' at the sports oval - plan | DIR.CS MGR.US | Progressing – the inclusion of the ability for the Sportsground to act as a 'one off camping facility' has been included in the draft plan – 03/08/23 - This is not an ideal plan as the development of additional playing fields at the oval will further restrict the ability for vehicles to park within the sporting grounds 04.07.2023 Council trailed the primitive camping for the rodeo/campdraft in June opposite the showground. |
| 15.6.22 | 2022/121 | Review of Social Media Policy | Review the policy, place on public exhibition for required time inviting submissions from the community before adoption | MGR.EDG | Awaiting a suitable time for workshop with Councillors – Ongoing |

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|---------|----------------|--|---|---------------------|--|
| 15.6.22 | 2022/129 | Draft Masterplan for the Coonamble Pool & McDonald Park Precinct | That Council places the Masterplan on public exhibition for required time inviting submissions from the community before adoption | MGR.US | 03/08/23 - Reports have been received on the Coonamble pool structure, options are being explored for the Masterplan, report was submitted to July meeting regarding works to be done on pools 04.07.2023 A workshop with Councillors will be scheduled for August/September |
| 15.6.22 | 2022/136 | Notice of Motion (Cr Churchill): 1. Collection of information regarding 'slow down signs' at Gulargambone | Meeting with Transport for NSW to be held regarding use of radar signage during harvest period. | MGR.RDS | Report to April Ordinary Meeting Waiting on TfNSW in order to report to council 04.07.2023 Nil response received to date |
| 15.6.22 | | 2. Fence – Tully Park & Preschool | Meet with representatives to discuss the possibility of a new fence, prepare a report to be bought back to Council with estimated costs | DIR.CS | On Hold – meeting to be arranged between Council and Committee |
| 15.6.22 | | 3. Coonamble Men's Shed | Prepare a report to be bought back to Council with the estimated costs & likelihood of facilitating the following: *Improved security *Installation of Solar Panels | DIR.CS | 03/08/23 - Funding has been allocated in the 2023/24 Operational budget to allow for the works to proceed. |
| 13.7.22 | 2022/153 | Industrial Land Review | Council to research the possibility of acquiring land for industrial use | MGR.EDG | Ongoing. 04.07.2023 Land development and purchase of the SOT's in progress, further land has been identified and MUS |

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|----------|----------------|--|--|---------------------|--|
| | | | | | is obtaining valuations with a report to be resented to Council |
| 10.8.22 | 2022/204 | Substitute Area for local sporting clubs | Investigate alternative and appropriate area for substitute sports grounds | MGR.US | <p>03/08/23 - Works will commence at the Coonamble sports ground to develop additional playing fields within the existing grounds, work to be completed before next winter season sports starts.</p> <p>04.07.2023 Under investigation, but slow progress as staff have had other priorities, new management team reviewing suitable sites for consideration</p> |
| 09.11.22 | 2022/264 | Cemeteries Maintenance | Staff to develop a Plan of Management for the Cemeteries within the Shire | MGR.RDS MUS | <p>03/08/23 - Plan of Management in development. Plan is progressing and will become part of the overall eDERMS project.</p> <p>04.07.2023 Waiting on a report from the consultant on the change in operation and reporting</p> |
| 09.11.22 | 2022/267 | Housing Strategy | Council to seek expressions of interest from persons with available land and or houses | GM DIR.CS | <p>Ongoing</p> <p>04.07.2023 Several residents have offer land for consideration MUS has been obtaining valuations for a report to be presented to council.</p> |
| 09.11.22 | 2022/269 | Warrena Weir Plan of Management (POM) | POM to be put on exhibition inviting community feedback | DIR.CS MGR.EDG | Small amendments and corrections required in the plan |

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|----------|----------------|--|--|---------------------|--|
| | | | | | before calling the public consultation. 04.07.2023 Nil progress at this point in time, a meeting is to be held with the stakeholders. |
| 09.11.22 | 2022/291 | Coonamble CBD | Investigations to be carried out on the development of the CBD | DIR.CS | Ongoing 04.07.2023 Waiting on the outcome of the purchase of the SOT's |
| 14.12.22 | 2022/289 | Review of Signage (mining) | Review the signage at the entrances to the town | MGR.RDS MGR.EDG | Clarification on Signs meeting framework of LEP & DCP; draft signage being prepared |
| 14.12.22 | 2022/290 | Evaluation of 2022 Coonamble Street Carnival | Staff to gather feedback from the recent event for evaluation before the 2023 event takes place | MGR.EDG | Completed and to be handed to Coonamble Rotary Club for Christmas Street Party 2023 |
| 08.02.23 | 2023/9 | Joint Organisation Membership | Council approach the FNWJO to become a member | GM | A letter of application has been forwarded to the FNWJO - waiting on a response. Advice has been received that FNWJO has accepted council, the chair is waiting on advice from the OLG 04.07.2023 Report being presented to the July Council meeting. |
| 08.02.23 | Motion | Historian recognition | Angie Little to be added to Coonamble's Nick Name Hall of Fame | MGR.EDG | Ongoing; locating a caricaturist |
| 08.02.23 | 2023/32 | ED&G – Progress report | That Council authorise the General Manager to prepare an Expression of Interest for the Growing Regional | GM | Had discussions with the Deputy Director of the NSW Department of Regional NSW who advised |

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|----------|----------------|--------------------|---|---------------------|--|
| | | | Economies Fund, centred on upgrading Coonamble's CBD, with secondary components focused on housing, expanded pre-school/ childcare facilities and the airport. | | Council that upgrading the CBD couldn't be justified without growth in a particular industry; she recommended focusing on airport upgrades, justifying its relevance in improving access to health care as a key strategy of the Western Plains Regional Economic Development Strategy (REDS). 04.07.2023 Council submitted and EOI for the upgrade to the airport which fitted the criteria. |
| 08.02.23 | Motion | Purchasing Policy | That a review be carried out on Council's local performance purchasing Policy, with respect of the application of a Local Indexing factor applied for local contractors and the dollar value of the tender, Council staff also to review the Tender Process for receipt of tenders. | DIR.CS MGR.F&P | 04.07.2023 Progressing – The amended draft policy, as tabled to the June 2023 Council meeting has been placed on display for public comment. |
| 08.02.23 | 2023/45 | SOTS | 1. That authorises the Mayor and the General Manager to negotiate a purchase price with the owner of the SOTS and bring a report back to Council. 2. That Council continue investigations to finance and redevelop the site – as well as the overall enhancement of the Coonamble CBD precinct – through either grant funding, a public-private partnership arrangement, purchase- | GM | 3/4/2023 term 1; Confidential advice on the purchase of the SOTS was provided on 11 March to councillors. In accordance with the direction of Council that the upper limit for purchase was fixed an offer was made to the owner who has agreed to the price. There was a caveat that we had to report the |

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|------|----------------|--------------------|--|---------------------|--|
| | | | <p>then-lease model or other models yet to be identified.</p> <p>3. That Council prepare costings on the upgrades of the engineering section and on the current RMS building and a report be bought back to council for consideration.</p> | | <p>matter back to Council, we had to seek approval from the OLG and undertake some more due diligence and we could be some time away before actually purchasing the site. Our next steps;</p> <p>Make contact with the OLG as we have a statutory requirement to report the business activity and gain OLG approval.</p> <p>We are sourcing quotes from a business analysis company that can do a business case study for the site with respect to more detailed options on the site, I.e. private partnerships, lease arrangements, suitable business lease to buy and overall financial returns for the options available etc.</p> <p>A further report to Council re resolution on purchase etc once the due diligence has been completed.</p> <p>Item 2; Staff are in the progress of investigations to finance and redevelop the site</p> <p>Item 3; No action on this item, will be subject to the outcome of the SOTS, staff have investigated</p> |

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|----------|----------------|--|---|---------------------|---|
| | | | | | some alternative sites but nothing firm at this point in time |
| | 2023/62 | Pool Operations | <ol style="list-style-type: none"> 1. Do not pursue unsupervised access to Coonamble & Gular pools 2. Seek tenders for management of both facilities 3. Review Quambone pool operations – remote camera/security to linked on call staff | MGR.US | 03/08/23 - Report was submitted to July Council meeting to resolve to pit the running of the Coonamble pool out to an EOJ and to bring the Gulargambone pool back in house, also increase the signage and camera surveillance at the Quambone pool. |
| | 2023/65 | Wheel Stops | Seek quotations for replacement, Line-marking the bays, Councillors to inspect a sample of the proposed wheel stops prior to purchase | DIR.IF MGR.RDS | 04.07.2023 RFQ currently being advertised Sample wheel stopped placed, Council requested a longer wheel stop which will now be organised to be placed and line marking to follow thereafter. |
| | 2023/68 | Master Inland Rail Development Agreement (MIRDA) | That Council endorse the draft MIRDA | GM | 03/08/23 - Agreement has been received 01/08/2023 Gm to sign at earliest convenience |
| | 2023/69 | Site Considerations for Artesian Bath | Continue with Opt A (Golf Club Site) and continue with investigations of other possible sites. | MGR.EDG | Works in progress 04.07.2023 Mayor and GM to meet with the Minister in August to ascertain progress of the land claim |
| | 2023/71 | Waste Collection | Staff to investigate the possibility of operating the collection in-house | DIR.IF | 04.07.2023 Report received from Consultant. Report to Council August meeting |
| 10.05.23 | 2023/61 | Visual Improvements – Entrance CBD | Replanting Bougainvillea on trellis, investigate options for wall on council's vacant block | DIR.IF | 04.07.2023 Progressing. Looking at options for bougainvillea and trellis'. |

| Date | Resolution No. | Matter Description | Action Required | Responsible Officer | Status/Update |
|----------|----------------|-----------------------------------|--|---------------------|---|
| | | | | | Investigations ongoing for the wall on Council's block |
| 12.07.23 | 2023/155 | Pioneer Park/Cemetery | Plaque be erected in recognition of M Philpott & A Little for efforts in Cemetery history | MP&US | 03/08/23 - Correspondence to be had with proponents of this project |
| | 2023/155 | Pioneer Park/Cemetery | Budget report for Pioneer Cemetery project | MP&US | 03/08/23 – Report deferred to September meeting |
| | 2023/166 | Walking Loop Exercise Equip | Report back to Council regarding the possible installation of Exercise equipment around the Walking Loop | MED&G | 03/08/23 – Report deferred to September meeting |
| | 2023/167 | Rotunda | Report back to Council regarding the possible installation of a rotunda or similar in Macdonald Park. | MED&G DCS | 03/08/23 – Report deferred to September meeting |
| | 2023/173 & 174 | Disclosure & Related Party Forms. | Councillors & Managing Staff to complete | DCS | 03/08/23 - Progressing – Returns not due until end of August. |
| | 2023/156 | Brigidine Sisters 140 yrs | Council owned land in Castlereagh street to be converted to small garden/park in recognition of Brigidine Sisters with the erection of a plaque. | DI & MP&US | 02/08/23 - Discussions have taken place with relevant persons with a plan agreed to. Work is progressing. Funding to be identified as part of September Budget Review Process |

10.3 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT

File Number: D5
Author: David Levick-Manager Economic Development and Growth
Authoriser: Paul Gallagher, General Manager
Annexures: Nil

PURPOSE

The purpose of this report is to provide Council with an update on recent activities and the progress of projects which contribute to the economic development and growth of the Local Government Area (LGA).

BACKGROUND

The Economic Development and Growth function is tasked with providing effective and efficient delivery of a broader economic base for the LGA, enhancing business prospects, growth, and development. The function facilitates the development of programs and activities that will stimulate economic development by assisting growth and retention of businesses, as well as aiming to reduce barriers and attract diverse, sustainable, and responsible new industry development and improve the profile of the Coonamble LGA to attract investment, industry, new residents, and tourism.

(a) Relevance to Integrated Planning and Reporting Framework

ED1.2 Develop our economy, including the visitor economy.

I1.5 Adopt successful strategies which maximise our community’s access to quality infrastructure and assets (I1.5.2 – Coonamble Livestock Regional Market).

(b) Financial Considerations

Activities undertaken as described by this report are within approved operational budget allocations for tourism and economic development activities and capital projects or are funded through grant monies.

COMMENTARY

Coonamble Artesian Bathing Experience Land Acquisition Update

| Step 5 | Step 6 | Step 7 | Step 8 | Step 9 | Step 10 |
|---------------|--------------------|------------------------------|----------|-------------|----------------|
| ● | ● | ● | ○ | ○ | ○ |
| Survey to LRS | Application to OLG | Proposed acquisition notices | Approval | Acquisition | Title Creation |

Council’s application to acquire the Crown Land near the Coonamble Jockey Club remains at Step 7 of the 10-step process, requiring sign-off by the relevant Minister and NSW Governor.

The Mayor and General Manager met with the Minister for Lands and Property, the Hon. Stephen Kamper in early August. He indicated that even with his sign-off, there may be substantial delays in moving through the Native Title Process.

While the land itself will be a valuable asset to the community if and when it can be acquired, Council should consider other options for the location of the Coonamble Artesian Bathing Experience as a matter of urgency.

Grants

Overview:

| Status | This Month | Last Month | Year to Date |
|-------------------------------------|------------|------------|--------------|
| Grant-funded projects completed | 0 | 1 | 0 |
| Grants to be acquitted | 8 | 7 | |
| Grants in progress | 18 | 20 | |
| Grant submissions awaiting decision | 2 | 2 | |
| Successful grant applications | 1 | 1 | 34 |

Detailed Status:

| Grants completed & awaiting acquittal | Responsibility | Comment |
|--|----------------|---------|
| Coonamble Community Recycling Centre | CPD | |
| Town Entrance Public Art (DSP) | CPD | |
| Youth Week 2023 | CPD | |
| Leaps & Bounds at Coonamble Sportsground | CPD | |
| TARP41 Coming to Coonamble (TfNSW) | CPD | |
| TARP39 Community Resource (TfNSW) | CPD | |
| TARP38 Coonamble Kids (TfNSW) | CPD | |
| Winter Holiday Fun Program | CPD | |

| Grants in progress | Responsibility | Comment |
|---|----------------|-------------------------|
| Gulargambone Youth Centre external upgrades | CPD | Final stages underway. |
| Restore Trooper Stables at Museum | CPD | DA submission |
| Riverside Caravan Park Development | CPD | Ongoing |
| Youth Council re-establishment | CPD | Variation being drafted |
| Women's Change Rooms at Sportsground | CPD | Detailed design stage |
| Walking Loop around Sportsground | CPD | Nearing completion |
| Coonamble Family and Youth Fest | CPD | In progress |
| Limerick Street Footpath | INF | Tender being finalised |
| Coonamble Artesian Bathing Experience | CPD | Land acquisition |
| Coonamble Youth Empowerment Program | CPD | Tender advertised |
| Business Cases for Tourism Infrastructure | CPD | In progress |
| Gulargambone Sportsground Amenities | CPD | Funding Deed signed |
| Coonamble Region Art Trail | CPD | Funding Deed signed |
| Wanderers Tennis Club court upgrades | CPD | Funding Deed signed |
| Female Friendly Community Facilities | CPD | Funding Deed signed |
| Mosquito Management Plan | INF | In progress |
| Footpath design to Cble Showground | CPD | In progress |

Grant clarification:

At the July Ordinary Meeting of Council, a question was asked about the Scope of Work for the walking loop project around the Coonamble Sportsground, particularly in relation to the provision of exercise equipment.

A review of the Coonamble Shire Masterplan identifies the inclusion of exercise equipment in Smith Park. There is no suggestion of exercise equipment at the Coonamble Sportsground (see page 36 of that document).

In gathering supporting evidence for a submission under the Stronger Country Communities Fund (Round 4), a survey in May and June 2021 requested comment from the community for the ongoing development of Coonamble Sportsground. None of the 70 respondents suggested installation of exercise equipment.

In its subsequent Ordinary Meeting of June 2021, Council resolved (Resolution 2021/125) “that Council directs staff to make a submission to the Stronger Country Communities Fund (Round 4) for the project described as Option A in the body of this [Economic Development and Growth] report, being the development of female changerooms at the Coonamble Sportsground and a footpath/walking loop, with seating and shade amenity, around the perimeter of the sportsground.”

The project was scoped with the specified walking loop, seating and shade amenity. Seating has been ordered and will be installed, along with some shading.

There is currently about 1.5m between the outer edge of the footpath and the kerb, which is too small a space to allow installation of any exercise equipment and its safe use.

Thus, should Council wish to install exercise equipment around the walking loop, it will be necessary to move the perimeter fence inwards by about 3 metres, which will impact the number of car parking spaces available and the size of the sporting grounds available for play. There is currently no provision in the budget for the moving of the fence or the purchase and installation of exercise equipment.

As a walking loop, use of the new footpath is itself a form of exercise, and there has been no expression of community interest in the provision of additional exercise equipment at this time.

Upcoming grant opportunities:

Council is eligible to apply for two small grants in the coming month, being the Spring Holiday Break Program grant of up to \$7,000 and the Seniors Festival Grant 2024 of up to \$5,000. Applications are being prepared for both programs to offset costs for planned activities coordinated by Council.

Communications

Council continues to maintain its communication with the community through:

- 1 x weekly half-page advertisement, *Weekly Connect* in *The Coonamble Times*, with unique content – advertising Requests for Quotations, Tenders and Expressions of Interest, policies and other reports currently on public exhibition and upcoming events for the community.
- Paid classified advertising for current tenders, requests for quotations, expressions of interest and positions vacant.
- Posts in the News column on the homepage of Council’s website, on various topics as required.
- Posts in the Events Calendar hosted on Council’s website.
- Posts on Council’s Facebook page, on various topics as required.
- Council’s website – sharing all policies, plans and procedures, fees and charges, and documents for public exhibition, in the spirit of open and transparent governance.
- Media releases as required – on road conditions, water supply interruptions, etc.

Council’s website attracted 525 hits on its Call for Supply page during June 2023, indicating a healthy interest by local businesses in supply opportunities with Council. The Employment webpage attracted 464 hits, while the Contact Council page attracted 440 hits.

The Facebook posts that achieved the greatest reach during July related to the Winter Fest Out West ‘Save the Date’ notice, (reaching 7,824 people), a notice of the temporary closure of the highway at the Beanbah Road intersection due to a truck fire (reaching 5,621 people), and the meeting with the administrator of the SES Building contractor (reaching 2,988 people).

Interestingly, 70 percent of the audience on Council’s Facebook are women, while only 30 percent are men. Facebook remains an important forum through which Council can share information quickly through the community.

Social Media (Facebook) Summary

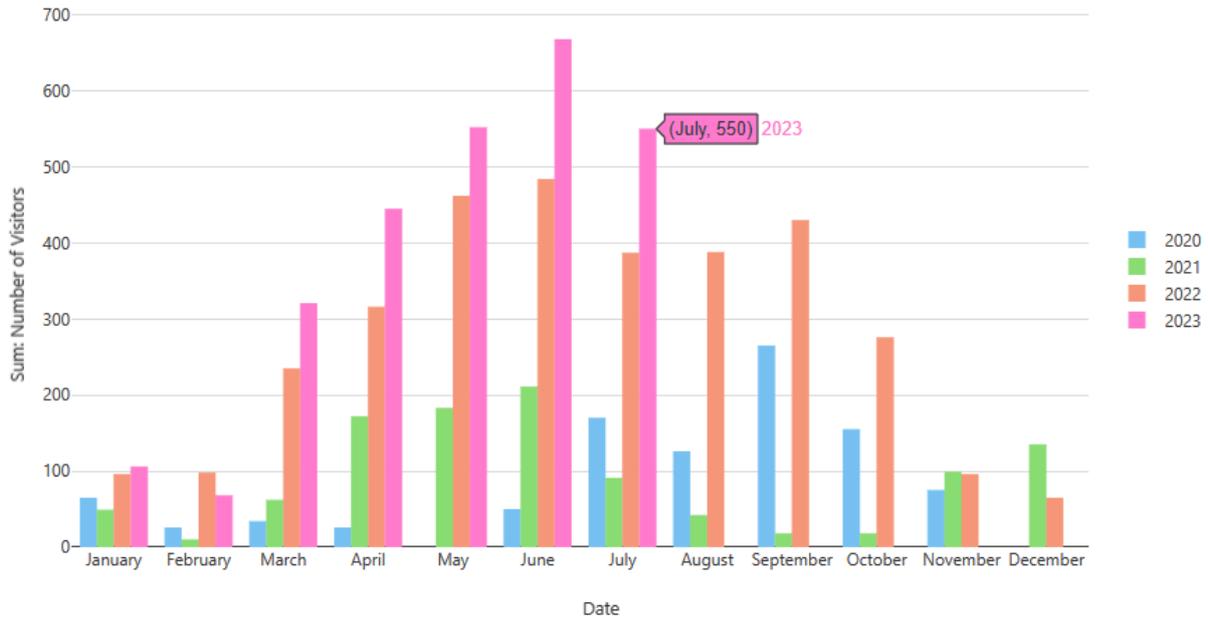
| Measure (in FY23-24) | This Month | Last Month | Year to Date |
|---------------------------------|-------------------|-------------------|---------------------|
| Number of posts | 20 | 11 | 20 |
| Increase in number of followers | +33 | +7 | +33 |
| Total number of followers | 2,869 | 2,834 | |
| Reach | 14,398 | 5,422 | |

Industrial Land

A contract is being drafted for the sale of the small, vacant property at 2 Buckley Drive, Coonamble, after calls for the expression of interest in the land. The General Manager negotiated its sale at the reserve price set by Council.

Tourism Statistics

During July 2023, the Information and Exhibition Centre attracted 550 visitors. Although this is a drop in visitation from the previous month, this decrease is expected, given the absence of a major event during the month, such as the Coonamble Rodeo and Campdraft. It is positive to see that visitation has remained high and similar to May. The number of visitors from within NSW remains high, followed by QLD and Victoria.



The Information and Exhibition Centre has noted an increased interest in merchandise, souvenirs and locally made items in the District Store. This has prompted staff to explore different products by which to promote the area. Recent arrivals include ‘Coonamble’ tote bags, featuring a horse and rider, celebrating our region’s connection and love of horses, with line work in the background representing our endless horizons. Another new item is the ‘Visit Coonamble, Gulargambone, Quambone’ ear tag-style keyrings that are expected to be very popular.



Museum Statistics

Throughout July, 37 people visited the Museum Under the Bridge. There were no major tour groups during the month.

The Museum has been receiving positive feedback, especially with regard to the facility's authentic nature and the level of local history that has been preserved. There has also been an increased number of visitors researching local history. A vital resource for tourism staff and those interested in the history of the Coonamble District is the book 'The Vision Splendid' by Joan McKenzie. Sales of this book have increased during the past few months, and a reprint should be considered in the near future.



This month, Tourism staff made it a priority to carry out maintenance on the stables at the Museum, which are a major drawcard for those touring the Museum. The stables are now clean and well-presented with plans to display relevant items from the Museum collection such as saddles and bridles, further enhancing the experience.

Events

In response to a call by Council at a previous meeting to organise a music event to attract visitors to Coonamble, staff have pursued the organisation of 'Winter Fest Out West' to be held on the weekend of 26 and 27 August at the Coonamble Showground Pavilion.

A musical event was costed at a minimum of \$100,000 for which there is no budget allocation. The 'Winter Fest Out West' event was organised for about \$35,000, utilising grant funding from the Department of Regional NSW through its Reconnecting Regional NSW – Community Events Progra, /

The major drawcard of the event will be a 10m x 20m synthetic 'ice' skating rink as a novelty for local people and for others from across the region.

On Saturday evening, a market, food stalls and music have been organised, along with a snow machine to create a 'snow fall'. This event has been organised to deliver a similar outcome as suggested by a musical festival: providing a local fun event and one that also attracts regional participation.

Upcoming Events

- 26 August - Gulargambone Jockey Club Gold Cup Race Meeting
- 26-27 August – Winter Fest Out West
- 12 September - Coonamble Auto Club Annual Car Show
- 14 September - 140 Years of Brigidine Tradition in Coonamble.

(a) Governance/Policy Implications

Policies relevant to activities reported here include the Community Consultation Policy.

(b) Legal Implications

There are no legal implications directly associated to this report.

(c) Social Implications

Projects and initiatives described in this report are undertaken with the objective of delivering social benefits to the Coonamble LGA.

(d) Environmental Implications

There are no environmental implications directly associated to this report.

(e) Economic/Asset Management Implications

Development of the projects proposed for funding through available grants are initiatives to meet objectives of the Community Strategic Plan 2022-32, Delivery Program 2022-2026, Coonamble Shire Masterplan 2020, the Economic Development Strategy 2021 and the Coonamble Destination Management Plan 2020.

(f) Risk Implications

Regular reporting to Council provides an opportunity to communicate and manage any ongoing or unexpected related risks that may emerge

CONCLUSION

Economic Development and Growth activities continue to progress according to the Economic Development Strategy 2021. Tourism activities and projects continue to progress according to the Economic Development Strategy 2021, and work towards achieving the goals of the Coonamble Destination Management Plan 2020.

RECOMMENDATION

1. That Council note the general information of the report.
2. That Council continue the acquisition of the Crown Land neighbouring the Coonamble Jockey Club for future community use.
3. That Council authorise the General Manager to identify alternative sites for the development of the Coonamble Artesian Bathing Experience as a matter of urgency.

10.4 COMMUNITY SERVICES REPORT

File Number: C8

Author: Raquel Pickering-Librarian

Authoriser: Bruce Quarmby, Director Corporate Services

Annexures: Nil

PURPOSE

The purpose of this report is to provide information on the activities within Council's Community Services section for the month of July 2023.

BACKGROUND

The Community Services section focuses on our community and our people and the support that Council offers in the delivery of positive outcomes. The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for your reference for the key areas in the Community Services section:

- **Community Services**

Reports on the number of services, programs, and strategies to support the community. This includes Council's involvement with the interagency meetings and committee meetings, cultural events, and activities and some events for our community (Tourism and Events will also cover other events not managed by the Community Services team.).

- **Library Services**

Coonamble Shire Council is a member of the Northwestern Library Service (NWLS). The Service covers four local government areas and encompasses the libraries therein, i.e.: Bogan (Nyngan), Coonamble, Gilgandra and Warren (where the Manager is based). The Coonamble Library has two satellite branches located in the villages of Gulargambone and Quambone within the Coonamble Shire Local Government Area. The Librarian purchases stock that is rotated to all libraries and participates in book exchanges with Gulargambone and Quambone seven times per year. The Gulargambone Library is run under an agreement with the Gulargambone Rural Transaction Centre Committee. The Quambone Library is run by an employee of Council.

- **Children and Youth Services**

Council provides services in after school activities in Gulargambone and Quambone. Council also delivers school holiday programs and the Youth Week Program. Council also operates a Youth Forum / Council.

- **Integrated Planning and Reporting (IP&R) Framework**

Following the adoption of the Community Strategic Plan at the 15 June 2022 meeting, updates on the IP&R Framework will now be reported back in the Community Services Report.

(a) Relevance to Integrated Planning and Reporting Framework

The information contained in this report demonstrates the work carried out by staff in achieving the strategic objectives and delivery actions as outline in Council’s recently adopted Community Strategic Plan 2032, Delivery Plan 2022-2026, and Operational Plan 2022 / 23.

(b) Financial Considerations

There are no financial considerations arising from this report.

COMMENTARY

In line with Council’s 2022 / 23 Operational Plan, this report presents a summary of community service progress and activities for the period from February 2023.

COMMUNITY SERVICES

NIL

LIBRARY SERVICES

- **STORYTIME**

The library has been extremely lucky in having a member of the public volunteer to be a Baby Storytime reader each Monday of Term 3. Mrs Hodgson is the Director of the Coonamble Pre School and is currently on maternity leave and approached the Librarian to see if she could read at story time. The Librarian ensures that all items and resources are provided, and Mrs Hodgson leads the story time session weekly.

- **MEETINGS AND EXCHANGES**

The Librarian attended the quarterly Librarians meeting in Warren and completed both the Gulargambone and Quambone exchanges.

- **ACTIVITIES AND EVENTS**

The Librarian began planning for both the Christmas Activity Bags 2023 and the Seniors Week function for 2024.

- **Library Statistics** (10 June 2023 – 1 August 2023)

| Service | Loans | New M/ships | Wi-Fi | Internet (hr) | Internet (ppl) | Kids Comp (children) | Junior Visits | Adult Visits |
|--------------|-------|-------------|-------|---------------|----------------|----------------------|---------------|--------------|
| Coonamble | 518 | 6 | 51 | 5350 | 91 | 102 | 151 | 382 |
| Gulargambone | 34 | 0 | | | | | | |

- **Manual Statistics** - Coonamble (numbers refer to people attending)

| | | | | |
|----------------|-----------|------------|---------------|---------------|
| Library Visits | Reference | Technology | Local History | VIC Enquiries |
|----------------|-----------|------------|---------------|---------------|

| | | | | |
|-----|------------------|------------------|---|---|
| | Enquiries | Enquiries | | |
| 533 | 9 | 69 | 8 | 4 |

- **Activity Statistics** - Coonamble (numbers refer to people attending)

| Senior Craft | Pre-School Visits | Housebound | Meetings | Seniors Cinema | Other |
|---------------------|--------------------------|-------------------|-----------------|-----------------------|--------------|
| 12 | 22 | 5 | 2 | 8 | 101 |

CHILDREN AND YOUTH SERVICES

Council’s Children and Youth Services have been impacted with staff shortages. We have been able to deliver the After School Care in Gulargambone and Quambone. Council’s Casual Youth Workers have been instructed to partner with other service partners to deliver services.

(a) Governance/Policy Implications

The delivery of community development and integrated planning functions and activities are carried out in accordance with Council’s Operational Plan and Integrated Planning and Reporting Framework.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

Council’s community services section delivers a broad range of support services, activities, and opportunities to all age groups. These services assist in building social capital within the Shire.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

The economic implications of community services are positive, in that these services provide employment opportunities, delivering a service to the community and support the local business sector.

(f) Risk Implications

There are no risk implications arising from this report.

CONCLUSION

The updates provided in this report deliver information to Council on the key activities undertaken in Council’s Community Services section for the month of July 2023.

RECOMMENDATION

That the report be received and noted.

10.5 LGNSW 2023 ANNUAL CONFERENCE

File Number: L 10-3

Author: Marina Colwell-Executive Support Officer

Authoriser: Paul Gallagher, General Manager

Annexures:

1. Draft Program Day 1 2023
2. Draft Program Day 2 2023
3. Draft Program Day 3 2023
4. Draft Program Social Events 2023

PURPOSE

The purpose of this report is for Council to decide to either nominate Council representatives to attend the Local Government NSW (LGNSW) Conference to be held at Rosehill Gardens Racecourse from 12 to 14 November 2023.

BACKGROUND

The annual conference is the main policy making event for the peak body of the local government sector in NSW and presents Council with an opportunity to submit motions for consideration and debate by delegates.

Motions passed at the Conference become “resolutions”, which LGNSW takes forward on behalf of its member councils as part of the local government industry’s advocacy agenda.

(a) Relevance to Integrated Planning and Reporting Framework

L1.2 Promote opportunities for leaders to learn the features of good leadership.

(b) Financial Considerations

The *Early Bird Membership* for the 2023 Annual Conference is \$1,155.00 per person, plus the cost of the Conference Dinner at \$230.00 per person, as well as the cost of travel and accommodation if paid before 28 September 2023. Council annually provides for a Delegates Expenses item in the budget to cover this expenditure.

COMMENTARY

This Conference is Council’s most important opportunity to network with other local government areas from across the State.

The Early Bird Registration costs are as follows (if paid by 28 September 2023):

| | |
|---|-----------------------|
| Member Early Bird Registration | \$1,155.00 per person |
| Member Standard Registration (paid between 29 September and 27 October 2023). | \$1,485.00 |
| Conference Dinner Ticket (optional) Not included in the registration costs. | \$230.00 per person |

The draft Program are attached to this report.

(a) Governance/Policy Implications

Councillors and executive management must stay current of developments within the local government sector in order to adequately fulfil their roles and functions.

The conference would also include the opportunity for Council's representatives to network with other Councils' delegates in identifying and addressing the challenges that the sector is continually being faced with.

(b) Legal Implications

Nil.

(c) Social Implications

Nil.

(d) Environmental Implications

Nil.

(e) Economic/Asset Management Implications

Liaising with other local government areas raises the possibility of being able to learn from and assess innovative methodologies of economic and asset management, which could be potentially have a beneficial outcome for Council in the longer term.

(f) Risk Implications

Nil.

CONCLUSION

The Conference will focus on current and future challenges that face all NSW Councils. It provides an opportunity to keep representatives updated on all aspects relative to the local government sector.

Therefore, it is recommended for Council to nominate the positions of Mayor, Deputy Mayor and General Manager to attend this Conference.

RECOMMENDATION

- 1. That Council nominates the positions of Mayor, Deputy Mayor and General Manager to attend the Local Government NSW (LGNSW) Conference that is scheduled to be held on 12 to 14 November 2023 in the Rosehill Gardens Racecourse.**
- 2. That Council, consistent with its current practice, nominates the Mayor as its voting delegate for purposes of electing the LGNSW President and Executive Board Members, as well as for voting on motions discussed at annual conferences.**
- 3. That Council takes advantage of the “early bird” registration fee of \$1,155.00 per person, to be paid by 28 September 2023.**

PROGRAM



Conference Program

12 November

| | |
|-----------------------------------|--|
| <p>12.30pm- 5.00pm</p> | <p>Registration Operational</p> <p>Exhibition open from 1pm</p> <p>Optional off-site visit to PHIVE at Parramatta Square, hosted by City of Parramatta Council (Limited spaces. Book when registering for conference).</p> |
| <p>2.30pm- 3.00pm</p> | <p>Afternoon Tea in exhibition area</p> |
| <p>3.00pm- 5.00pm</p> | <p>Plenary Room</p> <p>3pm to 3.30pm - Official welcomes (LGNSW President and Mayor)</p> <p>3.30pm to 3.55pm - AR Bluett Memorial Awards presentation</p> <p>3.55pm to 4.55pm - Housing Crisis and affordability Forum</p> <p>4.55pm to 5.00pm- President's Welcome Reception Partner Landcom address</p> |
| <p>5.00pm</p> | <p>Bus transfers to CommBank Stadium for President's Welcome Reception</p> |
| <p>5.30pm- 7.30pm</p> | <p>President's Welcome Reception at CommBank Stadium, Parramatta</p> <p>7.30pm: Delegates make own arrangements for dinner and then own arrangements to return to accommodation</p> |

*** Conference program** may be subject to change

PROGRAM



Conference Program

13 November

| | |
|--------------------|--|
| From 7.45am | Doors open – Registration opens. Light refreshments in exhibition area. |
|--------------------|--|

| | |
|------------------------------------|---|
| <p>8.00am- 8.50am</p> | <p>Ground floor Voting for LGNSW Board President, Vice-Presidents, Treasurer and Directors (voting for all positions at the one time)</p> |
| <p>8.50am- 9.00am</p> | <p>Distribution of electronic voting handsets and delegates are seated in the Grand Pavilion plenary room</p> |
| <p>9.00am- 9.10am</p> | <p>Conference Welcome – Chief Executive LGNSW Welcome to Country</p> |
| <p>9.10am- 9.20am</p> | <p>Ministerial address</p> |
| <p>9.10am- 9.20am</p> | <p>CE LGNSW thanks Minister and explains voting on motions procedure and housekeeping</p> |
| <p>9.30am- 10.45am</p> | <p>From 9.30am to 10am: Opening of the Federal and State Conferences, adoption of standing orders, business sessions and consideration of motions and conference business. Opening Address by Cr Darriea Turley AM President, LGNSW Presentation of financial reports Start of consideration of motions and conference business</p> |
| <p>10.45am- 11.45am</p> | <p>Morning refreshments AEC Voting for LGNSW Board President, Vice-Presidents, Treasurer and Directors</p> |

| | |
|------------------------------------|--|
| <p>11.45am- 11.50am</p> | <p>Address by Elite partner Statewide Mutual</p> |
| <p>11.50am- 1.00pm</p> | <p>Consideration of Conference Business (continued)</p> |
| <p>1.00pm- 2.15pm</p> | <p>Delegate lunch in Exhibition area sponsored by Distinguished Partner Active Super</p> <p>AEC Voting for LGNSW Board President, Vice-Presidents, Treasurer and Directors (until 2.10pm)</p> |
| <p>1.05pm - 2.15pm</p> | <p>Premier Partner - StateCover Mutual Members' Lunch</p> <p>GMs and CEOs join StateCover Mutual for member networking and lunch (level 1)</p> |
| <p>2.20pm- 3.30pm</p> | <p>Consideration of Conference Business (continued)</p> |
| <p>3.30pm- 4.30pm</p> | <p>Afternoon Refreshments in trade exhibition (ground level)</p> <p>AEC Voting for LGNSW Board President, Vice-Presidents, Treasurer and Directors during afternoon tea</p> |
| <p>4.35pm- 6.35pm</p> | <p>Networking in trade exhibition</p> |
| <p>7.00pm- 10.30pm</p> | <p>LGNSW Conference Dinner and entertainment. Elite Partner - Statewide Mutual.</p> <p>Presentation LG Service Awards</p> |

*** Conference program** may be subject to change

PROGRAM



Conference Program

14 November

7.30am-

8.45am

ALGWA Breakfast

Sponsored by ALGWA Breakfast Partner Maddocks.

MC Steph Brantz.

| | |
|------------------------------------|--|
| <p>From 7.30am</p> | <p>LGNSW Information Desk and Exhibition and light refreshments - Exhibition Centre</p> |
| <p>9.00am- 10.05am</p> | <p>Plenary Room MC Steph Brantz Keynote address and panel session followed by Q&A</p> |
| <p>10.05am- 10.15am</p> | <p>Speaker (to be announced)</p> |
| <p>10.15am- 10.45am</p> | <p>Refreshment break in trade exhibition, ground floor</p> |
| <p>10.45am- 10.55am</p> | <p>ALGA update Cr Linda Scott, President ALGA</p> |
| <p>10.55am- 11.45am</p> | <p>Plenary Room Panel session followed by Q&A</p> |
| <p>11.45am- 12.45am</p> | <p>Plenary Room Keynote address followed by Q&A</p> |
| <p>12.45am- 1.45pm</p> | <p>Lunch in trade exhibition</p> |
| <p>1.45pm- 2.45pm</p> | <p>Presentation and Q&A: Department of Home Affairs Presentation and Q&A: ICAC</p> |

| | |
|----------------------------------|--|
| <p>2.45pm- 3.00pm</p> | <p>Final remarks from President LGNSW, including announcement of location for Annual Conference 2024</p> |
|----------------------------------|--|

*** Conference program** may be subject to change

PROGRAM



Conference Program

Social Events

| | |
|---|--|
| <p>President's Welcome Reception</p> | <p>12 November, 5.30pm to 7.30pm.</p> <p>President's Welcome Reception at CommBank Stadium, Parramatta (bus transfer from Rosehill Gardens available at 5pm)</p> <p>The President's Welcome Reception is included in your registration. Tickets for partners and extra guests of members can be purchased at time of registration.</p> |
| <p>Conference Dinner</p> | <p>13 November, 7pm to 10.30pm.</p> <p>LGNSW Conference Dinner and entertainment. Sponsored by Elite Partner – Statewide Mutual.</p> <p>Presentation of Local Government Service Awards will be made during the Conference Dinner.</p> |

*** Conference program** may be subject to change

10.6 STATUS OF INVESTMENTS - JULY 2023

File Number: Investments General - I5
Author: Deborah Tatton-Acting Manager Finance
Authoriser: Bruce Quarmby, Director Corporate Services
Annexures: 1. Imperium Investment Report July 2023

PURPOSE

The purpose of the report is for Councillors to note the status of its investment portfolio.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

L1.4.10 Maintain long term financial viability.

(b) Financial Considerations

Investment levels and interest rates are currently on par with the revised estimated calculations.

COMMENTARY

The format of the report has been configured to demonstrate Council's compliance with the relevant legislative requirements along with Council's own adopted Investment Policy.

The attached Investment Report was calculated on 29 July 2023 after all maturing dates for investments had passed.

The total Capital Value of investments as at 31 July 2023 is \$33,250,000. This is an increase of \$2,000,000 from \$31,250,000 as at 30 June 2023.

It should be noted that at 31 July 2023, there is additional cash funds in the bank account. This cash was received as part of grant funding, which is not expected to be expensed in the short term and as such will be invested during the first week in August.

AVAILABLE WORKING FUNDS

Restricted funds are set aside by Council and external parties for a particular purpose to meet future expenses. Unrestricted funds are available to be used to cover all other expenses of Council.

As at the 30 / 06 / 2022 the balance of unrestricted and unallocated cash (working funds) was \$2,642 million. This will be recalculated as part of the year-end financial statement preparation.

(a) Governance/Policy Implications

Monthly financial reporting ensures transparency of financial reporting to enable Councillors to make financially sustainable and accountable decisions.

(b) Legal Implications

All investments continue to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

(c) Social Implications

Council funds are used to provide services and infrastructure to the community and, as a result, well managed funds maximise the level of financial resources available to support the community.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring investments in line with Council's Investment Policy.

(f) Risk Implications

Sound economic management includes maximising Council's return on investment, and this is achieved by closely monitoring all investments in line with Council's Investment Policy.

CONCLUSION

Funds have been appropriately restricted to ensure all areas of Council can continue to operate in accordance with both the annual Operational Plan and the Long-Term Financial Plan. Further, all investments are continued to be made in accordance with the requirements of the *Local Government Act 1993* and Council's Investment Policy.

RECOMMENDATION

That Council notes the list of investments from 1 July 2023 to 31 July 2023 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.



Investment Report

01/07/2023 to 31/07/2023

Portfolio Valuation as at 31/07/2023

| Issuer | Rating | Type | Alloc | Interest | Purchase | Maturity | Rate | Capital Value | Face Value | Accrued | Accrued MTD |
|-------------------|---------|------|---------|-------------|------------|------------|--------|---------------|--------------|-----------|-------------|
| NAB | A-1+ | TD | GENERAL | At Maturity | 13/03/2023 | 14/08/2023 | 4.5100 | 1,000,000.00 | 1,000,000.00 | 17,422.19 | 3,830.41 |
| Westpac | A-1+ | TD | GENERAL | At Maturity | 20/02/2023 | 21/08/2023 | 4.5800 | 1,000,000.00 | 1,000,000.00 | 20,327.67 | 3,889.66 |
| Commonwealth Bank | A-1+ | TD | GENERAL | At Maturity | 01/03/2023 | 01/09/2023 | 4.7000 | 500,000.00 | 500,000.00 | 9,850.68 | 1,995.89 |
| Westpac | A-1+ | TD | GENERAL | At Maturity | 03/03/2023 | 04/09/2023 | 4.6500 | 2,000,000.00 | 2,000,000.00 | 38,473.97 | 7,898.63 |
| NAB | A-1+ | TD | GENERAL | Quarterly | 10/03/2023 | 11/09/2023 | 4.6000 | 1,500,000.00 | 1,500,000.00 | 9,263.01 | 5,860.27 |
| BOQ | A-2 | TD | GENERAL | At Maturity | 27/03/2023 | 27/09/2023 | 4.6000 | 1,000,000.00 | 1,000,000.00 | 16,005.48 | 3,906.85 |
| NAB | A-1+ | TD | GENERAL | At Maturity | 05/04/2023 | 05/10/2023 | 4.4000 | 1,500,000.00 | 1,500,000.00 | 21,336.99 | 5,605.48 |
| AMP Bank | A-2 | TD | GENERAL | At Maturity | 19/04/2023 | 16/10/2023 | 4.9000 | 2,000,000.00 | 2,000,000.00 | 27,923.29 | 8,323.29 |
| NAB | A-1+ | TD | GENERAL | At Maturity | 24/04/2023 | 24/10/2023 | 4.5500 | 1,000,000.00 | 1,000,000.00 | 12,341.10 | 3,864.38 |
| IMB Bank | A-2 | TD | GENERAL | At Maturity | 09/05/2023 | 01/11/2023 | 4.6400 | 2,500,000.00 | 2,500,000.00 | 28,602.74 | 9,852.05 |
| Westpac | A-1+ | TD | GENERAL | At Maturity | 03/05/2023 | 03/11/2023 | 4.6400 | 1,000,000.00 | 1,000,000.00 | 11,441.10 | 3,940.82 |
| NAB | A-1+ | TD | GENERAL | At Maturity | 08/05/2023 | 09/11/2023 | 4.7300 | 2,000,000.00 | 2,000,000.00 | 22,030.14 | 8,034.52 |
| Unity Bank | Unrated | TD | GENERAL | Monthly | 18/11/2022 | 18/11/2023 | 4.2000 | 250,000.00 | 250,000.00 | 402.74 | 402.74 |
| BOQ | A-2 | TD | GENERAL | At Maturity | 29/05/2023 | 29/11/2023 | 4.9800 | 1,000,000.00 | 1,000,000.00 | 8,732.05 | 4,229.59 |
| NAB | A-1+ | TD | GENERAL | At Maturity | 07/06/2023 | 07/12/2023 | 5.1500 | 1,000,000.00 | 1,000,000.00 | 7,760.27 | 4,373.97 |
| NAB | A-1+ | TD | GENERAL | At Maturity | 13/06/2023 | 13/12/2023 | 5.2000 | 3,000,000.00 | 3,000,000.00 | 20,942.47 | 13,249.32 |
| NAB | A-1+ | TD | GENERAL | At Maturity | 15/05/2023 | 15/01/2024 | 4.7500 | 2,000,000.00 | 2,000,000.00 | 20,301.37 | 8,068.49 |
| BOQ | A-2 | TD | GENERAL | At Maturity | 25/05/2023 | 25/01/2024 | 4.9500 | 1,500,000.00 | 1,500,000.00 | 13,832.88 | 6,306.16 |



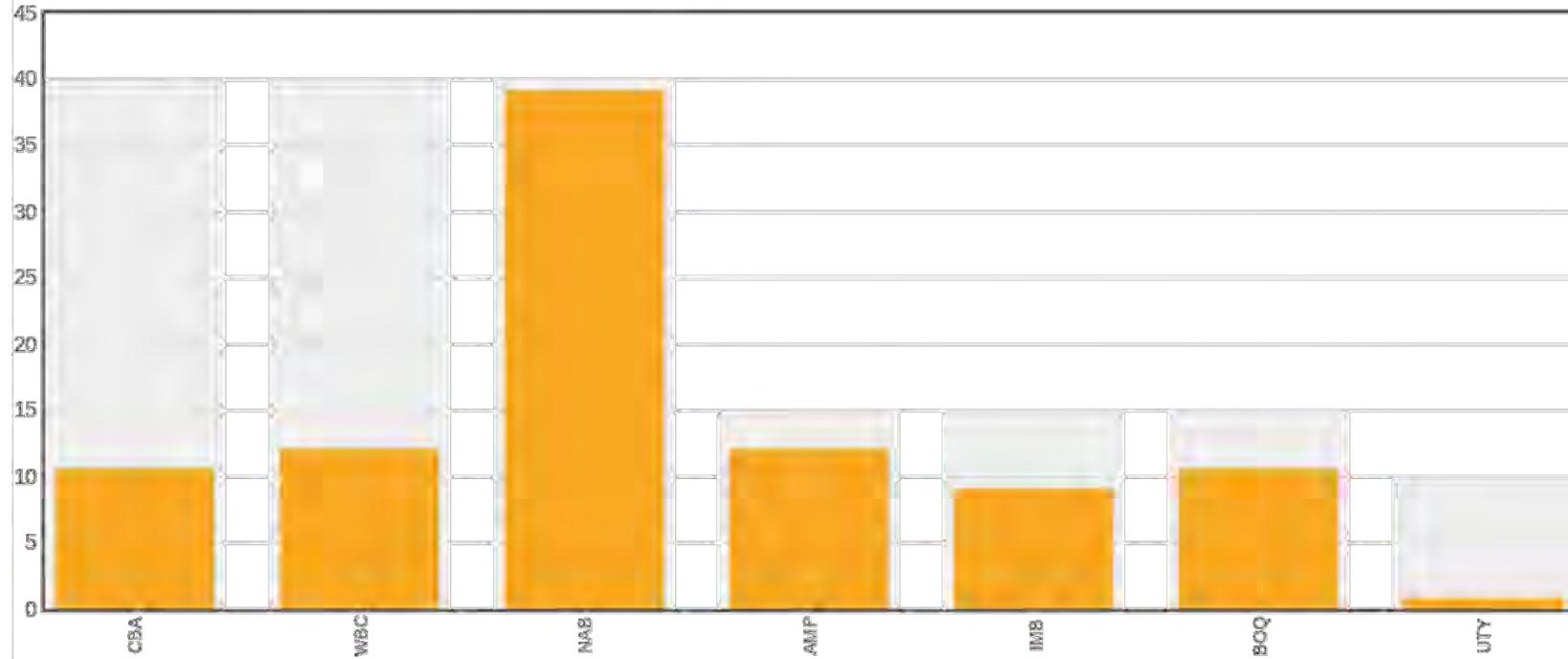
| Issuer | Rating | Type | Alloc | Interest | Purchase | Maturity | Rate | Capital Value | Face Value | Accrued | Accrued MTD |
|-------------------|--------|------|---------|-------------|------------|------------|--------|----------------------|----------------------|-------------------|-------------------|
| AMP Bank | A-2 | TD | GENERAL | At Maturity | 03/07/2023 | 05/02/2024 | 5.6000 | 1,000,000.00 | 1,000,000.00 | 4,449.32 | 4,449.32 |
| IMB Bank | A-2 | TD | GENERAL | At Maturity | 30/05/2023 | 28/02/2024 | 4.9000 | 500,000.00 | 500,000.00 | 4,228.77 | 2,080.82 |
| AMP Bank | A-2 | TD | GENERAL | At Maturity | 17/04/2023 | 16/04/2024 | 4.9000 | 1,000,000.00 | 1,000,000.00 | 14,230.14 | 4,161.64 |
| Commonwealth Bank | A-1+ | TD | GENERAL | At Maturity | 10/07/2023 | 11/06/2024 | 5.6800 | 1,000,000.00 | 1,000,000.00 | 3,423.56 | 3,423.56 |
| Commonwealth Bank | A-1+ | TD | GENERAL | At Maturity | 10/07/2023 | 10/07/2024 | 5.7100 | 2,000,000.00 | 2,000,000.00 | 6,883.29 | 6,883.29 |
| IMB Bank | BBB+ | FRTD | GENERAL | Quarterly | 04/08/2022 | 06/08/2024 | 4.3720 | 1,000,000.00 | 1,000,000.00 | 10,660.49 | 3,713.21 |
| IMB Bank | BBB+ | FRTD | GENERAL | Quarterly | 17/01/2022 | 16/01/2025 | 4.8000 | 1,000,000.00 | 1,000,000.00 | 1,972.60 | 1,972.60 |
| TOTALS | | | | | | | | 33,250,000.00 | 33,250,000.00 | 352,838.30 | 130,317.18 |

Counterparty Compliance as at 31/07/2023

Short Term Investments

| Compliant | Bank Group | Term | Rating | Invested | Invested (%) | Limit (%) | Limit (\$) | Available |
|---------------|-------------------|-------|---------|----------------------|--------------|-----------|------------|--------------|
| | Commonwealth Bank | Short | A-1+ | 3,500,000.00 | 10.53 | 40.00 | - | 9,800,000.00 |
| | Westpac | Short | A-1+ | 4,000,000.00 | 12.03 | 40.00 | - | 9,300,000.00 |
| | NAB | Short | A-1+ | 13,000,000.00 | 39.10 | 40.00 | - | 300,000.00 |
| | AMP Bank | Short | A-2 | 4,000,000.00 | 12.03 | 15.00 | - | 987,500.00 |
| | IMB Bank | Short | A-2 | 3,000,000.00 | 9.02 | 15.00 | - | 1,987,500.00 |
| | BOQ | Short | A-2 | 3,500,000.00 | 10.53 | 15.00 | - | 1,487,500.00 |
| | Unity Bank | Short | Unrated | 250,000.00 | 0.75 | 10.00 | - | 3,075,000.00 |
| TOTALS | | | | 31,250,000.00 | 93.98 | | | |

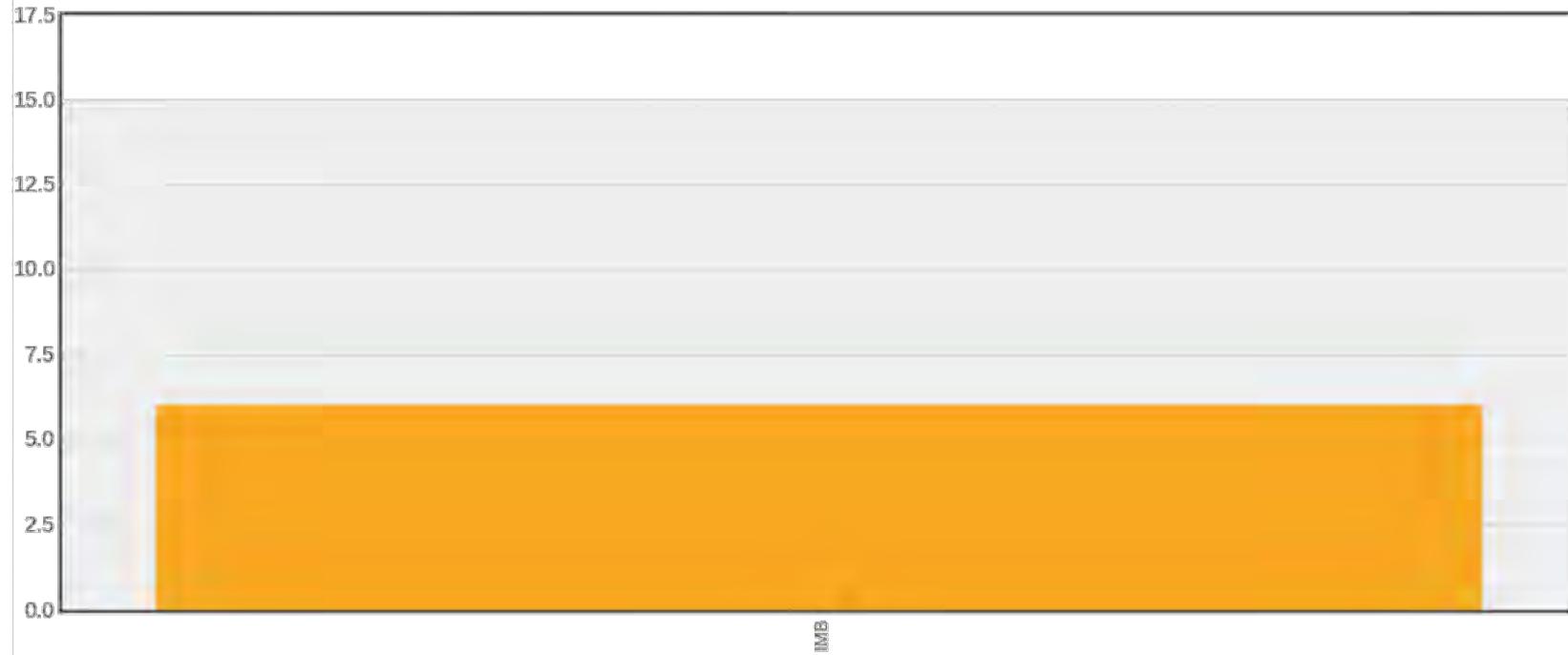
Counterparty Compliance - Short Term Investments



Long Term Investments

| Compliant | Bank Group | Term | Rating | Invested | Invested (%) | Limit (%) | Limit (\$) | Available |
|---------------|------------|------|--------|---------------------|--------------|-----------|------------|--------------|
| | IMB Bank | Long | BBB+ | 2,000,000.00 | 6.01 | 15.00 | - | 2,987,500.00 |
| TOTALS | | | | 2,000,000.00 | 6.61 | | | |

Counterparty Compliance - Long Term Investments

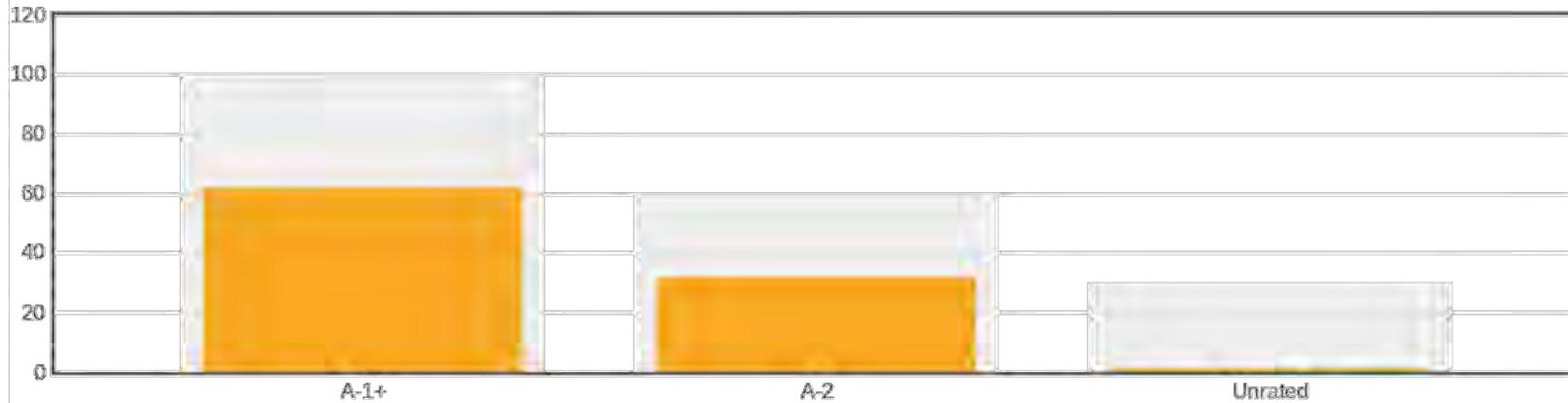


Credit Quality Compliance as at 31/07/2023

Short Term Investments

| Compliant | Rating | Invested (\$) | Invested (%) | Limit (%) | Available |
|---------------|---------|----------------------|--------------|-----------|---------------|
| ✓ | A-1+ | 20,500,000.00 | 61.65 | 100.00 | 12,750,000.00 |
| ✓ | A-2 | 10,500,000.00 | 31.58 | 60.00 | 9,450,000.00 |
| ✓ | Unrated | 250,000.00 | 0.75 | 30.00 | 9,725,000.00 |
| TOTALS | | 31,250,000.00 | 93.98 | | |

Credit Quality Compliance - Short Term Investments



Long Term Investments

| Compliant | Rating | Invested (\$) | Invested (%) | Limit (%) | Available |
|---------------|--------|---------------|--------------|-----------|--------------|
| ✓ | BBB | 2,000,000.00 | 6.01 | 35.00 | 9,697,500.00 |
| TOTALS | | 2,000,000.00 | 6.01 | | |

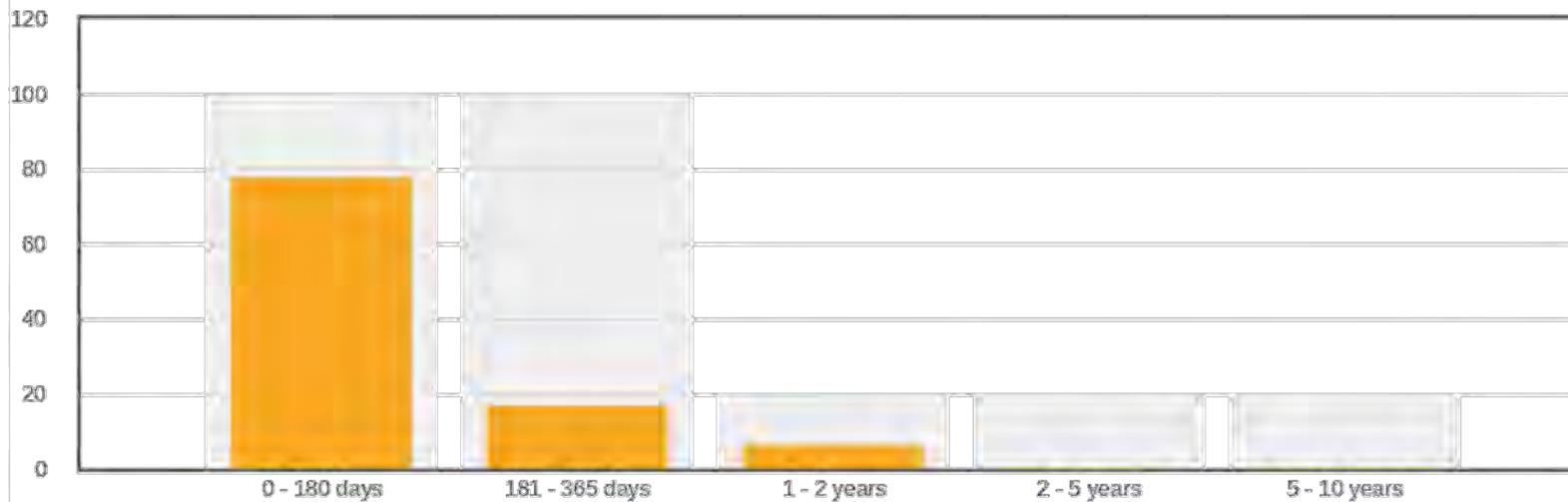
Credit Quality Compliance - Long Term Investments



Maturity Compliance as at 31/07/2023

| Compliant | Term | Invested | Invested (%) | Min Limit (%) | Max Limit (%) | Available |
|---------------|----------------|----------------------|---------------|---------------|---------------|---------------|
| ✔ | 0 - 180 days | 25,750,000.00 | 77.44 | 0.00 | 100.00 | 7,500,000.00 |
| ✔ | 181 - 365 days | 5,500,000.00 | 16.54 | 0.00 | 100.00 | 27,750,000.00 |
| ✔ | 1 - 2 years | 2,000,000.00 | 6.01 | 0.00 | 20.00 | 4,650,000.00 |
| ✔ | 2 - 5 years | - | 0.00 | 0.00 | 20.00 | 6,650,000.00 |
| ✔ | 5 - 10 years | - | 0.00 | 0.00 | 20.00 | 6,650,000.00 |
| TOTALS | | 33,250,000.00 | 100.00 | | | |

Maturity Compliance



10.7 RATES AND CHARGES COLLECTIONS - JULY 2023**File Number: Rates - General - R4****Author: Kylie Fletcher, Revenue Officer****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: Nil****PURPOSE**

The purpose of this report is for Council to be updated with the most recent information pertaining to its rates and charges collections – as applicable to the month of July 2023.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

The annual rate charges are set out within Council's 2023 / 24 Operational Plan.

(b) Financial Considerations

The annual rate charges are set out within Council's 2023 / 24 Operational Plan.

| | 31 July 2023 | 31 July 2022 |
|-------------------|-----------------------|-----------------------|
| Rates and Charges | \$8,566,788.46 | \$7,993,059.69 |
| Water Consumption | \$365,331.50 | \$318,151.20 |
| Total | \$8,932,119.96 | \$8,311,210.89 |

COMMENTARY**Rates and Charges**

| | 31 July 2023 | 31 July 2022 |
|---|-----------------------|-----------------------|
| Rates and charges in arrears as at 30 June 2022 | \$1,173,804.02 | \$1,020,037.33 |
| Rates/charges levied & adjustments for 2022/23 | \$7,887,266.38 | \$7,423,078.63 |
| Pension Concession | (\$104,046.05) | (\$102,639.02) |
| Amounts collected as at 31 July 2022 | (\$390,235.89) | (\$347,417.25) |
| Total Rates and Charges to be Collected | \$8,566,788.46 | \$7,993,059.69 |

The amount levied for rates and charges for 2023 / 24 includes the current year's annual rates and charges and any interest added since the date the rates notices were issued. The amount received as of 31 July 2023 includes receipts for both arrears and the current year's amounts outstanding.

It should be noted that the rates and charges 2023 / 24 levied amount is reduced by the pensioner concession of \$104,046.05; reducing the amount of income derived

from these rates and charges. Of this concession, Council's contribution is 45%, which represents an amount of \$46,187.56.

The rates and charges as of 31 July 2023 represent 94.54% of the total annual rates and charges levied and outstanding (compared with 94.67 on 31 July 2022).

Water Consumption Charges

| | 31 July 2023 | 31 July 2022 |
|--|---------------------|---------------------|
| Water Consumption Charges and arrears as at 30 June 2023 | \$393,023.85 | \$329,760.33 |
| Water Consumption charges & adjustments 2023 / 24 year to date | \$6,390.93 | \$1,157.66 |
| Amounts collected as at 31 July 2023 | (\$34,083.28) | (\$12,766.79) |
| Total Water Consumption Charges to be Collected | \$365,331.50 | \$318,151.20 |

The water consumption charges as at 31 July 2023 represents 91.47% of the total water consumption charges outstanding (compared to 74.76% on 31 July 2022)

Debt Recovery Agency

During the month of July 2023 Council has not issued any new referrals to the Debt Recovery Agency that acts on behalf of Council. Council's debt recovery agency has been instructed to reinstate contact with any debtors, who has previously been referred and legal action commenced. This action is in line with the provisions within the *Local Government Act 1993* and Council adopted Debt recovery policy.

(a) Governance/Policy Implications

Council staff comply with the directions provided by Council's suite of policies that govern this function of Council.

(b) Legal Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(c) Social Implications

The collection of rates and water charges does impact on the community. For this reason, Council is always willing to negotiate payment terms with outstanding debtors. Debtors are afforded several opportunities to contact Council regarding these matters.

(d) Environmental Implications

There are no direct environmental implications arising from this report. However, it needs to be acknowledged that Covid-19 along with the additional increase in the cost of living could have an impact on Council's ability to collect its rates and charges.

(e) Economic/Asset Management Implications

If Council's rates and charges collection fall behind, it will have an impact on Council's ongoing ability to meet its operational costs and making adequate funding available for necessary asset maintenance and renewal projects.

(f) Risk Implications

As was stated above, Covid-19 and the increase in living expenses, has impacted on Council's ability to collect its rates and charges as demonstrated by the increase in Council rates, annual charges, interest, and extra charges outstanding percentage. Strategies have been put in place to mitigate the risk of the further deterioration of this ratio. Council has been working closely with its Debt Collection agency to reduce the amount of debt outstanding from rates and water charges.

CONCLUSION

The rates and charges as at 31 July 2023 represent 94.54% of the total annual rates and charges levied and outstanding from previous years by Council (compared with 94.67% on 31 July 2022). The water consumption charges as of 31 July 2023 represent 91.47% of the total water consumption charges outstanding from previous years (compared to 74.76% on 31 July 2022).

RECOMMENDATION

That Council notes the information provided in the report.

10.8 SALEYARDS REPORT- 31 JULY 2023**File Number: S1****Author: Deborah Tatton, Acting Manager Finance****Authoriser: Bruce Quarmby, Director Corporate Services****Annexures: 1. Saleyards & Truckwash Report 31.07.2023****PURPOSE**

The purpose of this report is to keep Council informed of monthly income and expenditure associated with the saleyards.

BACKGROUND

The following information details income and expenditure associated with the Coonamble saleyards for the month of July 2023.

(a) Relevance to Integrated Planning and Reporting Framework

14.1 Ensure long term management and protection of our community assets.

(b) Financial Considerations

The Saleyards / Truck wash unit was originally set up as a business unit for Council.

Saleyards Activities

During the month of July, one (1) sale was held at the Coonamble Saleyards, with the sale held on 19 July 2023. For Council's information, the facility was also utilised during the month of July 2023 to house stock impounded by the stock squad.

The following maintenance was carried out during the month of July:

- The replacement/repairs to damaged internal fencing.
- The replacement of two (2) troughs.
- The restocking of the first aid cabinet.

The main expense paid during July 2023 was the annual insurance \$12,334.

The following maintenance is planned to be carried out during the month of August:

- The cleaning and backfill of three (3) dirt yards.
- The replacement of a further two (2) troughs.
- General maintenance as required.

Truck Wash

The following planned maintenance was completed at the Truck wash facility, during the month of July 2023:

- General maintenance as required.

SALEYARDS ACCOUNT 01/07/2023 - 31/07/2023

Saleyard Operations:

| | |
|-------------|----------|
| Income | 4,621 |
| Expenditure | 15,610 |
| Deficit | (10,989) |

Truck wash:

| | |
|-------------|-------|
| Income | 45 |
| Expenditure | 703 |
| Deficit | (657) |

Summary:

| | |
|-------------|----------|
| Income | 4,667 |
| Expenditure | 16,313 |
| Deficit | (11,646) |

(c) Governance/Policy Implications

Maintenance of Council’s infrastructure assets is carried out in accordance with Council’s adopted management plans.

(d) Legal Implications

There are no legal implications arising from this report.

(e) Social Implications

There are no social implications arising from this report.

(f) Environmental Implications

There are no environmental implications arising from this report.

(g) Economic/Asset Management Implications

Works are generally scheduled in accordance with Council’s adopted Operational Plan and Budget to ensure Council’s assets are maintained to an appropriate standard within budget limitations. This asset needs some major maintenance works but has been running at a financial deficit for years. More favourable seasonal conditions means that this asset is currently being used on a more frequent basis, but there are risks for Council involved with knowingly using an asset that does not comply with all legislative and other industry standards. Although a difficult situation to address, Council will have to objectively consider all facts surrounding the saleyards, and the most appropriate way forward with responsibly managing this facility into the future.

Council adopted the following resolution at its Ordinary Meeting held on 15 September 2021:

RESOLUTION 2021/217

Moved: Cr Bill Fisher Seconded: Cr Karen Churchill

That Council pursues the development of an upgrade plan for the Saleyards facility to comply with the Environmental Protection Authority (EPA) and other Government Agencies' requirements and that the Executive Leader Environment, Strategic Planning obtains quotes in this regard for Council's consideration.

CARRIED

(h) Risk Implications

Maintenance works are scheduled and carried out within budgetary constraints to reduce Council's overall risk exposure.

CONCLUSION

The saleyard operations are being closely monitored to ensure a more effective and sustainable strategy for the long term.

RECOMMENDATION

That the report is received and noted.

ScreenName: Saleyards - Council report
 Data: General Ledger Data
 Filter: All
 Calendar: YTD for July 2023-24

2023 01:37 PM
 Hide Zero: On

| Account No | Amended Budget | Jul MTH Actuals | Aug MTH Actuals | Sep MTH Actuals | Oct MTH Actuals | Nov MTH Actuals | Dec MTH Actuals | Jan MTH Actuals | Feb MTH Actuals | Mar MTH Actuals | Apr MTH Actuals | May MTH Actuals | Jun MTH Actuals | YTD Actuals |
|---|------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|----------------|
| 5700-0002 - SALEYARDS | | | | | | | | | | | | | | |
| 05 - Revenue | | | | | | | | | | | | | | |
| 5700-1150 - Saleyards Fees & Charges - Casual | (3,000) | .00 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | .00 |
| 5700-1152 - Saleyards Fees & Charges - Sale | (110,000) | (4,621) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (4,621) |
| 05 - Revenue Total | (113,000) | (4,621) | 0 | (4,621) |
| 06 - Expenditure | | | | | | | | | | | | | | |
| 5700-2245 - Saleyards Insurances | 11,801 | 12,334 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 12,334 |
| 5700-2255 - Saleyards Electricity Charges | 9,313 | 249 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 249 |
| 5700-2260 - Saleyards Telephone Expenses | 646 | 52 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 52 |
| 5700-2270 - Saleyards Rates & Charges | 15,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5700-2330 - Saleyards Operating Expenses | 19,765 | 343 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 343 |
| 5700-2340 - Saleyards Maintenance Expenses | 72,270 | 2,631 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,631 |
| 5700-2925 - Saleyards Buildings Depreciation | 11,038 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5700-2930 - Saleyards Facilities Depreciation | 2,744 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 06 - Expenditure Total | 143,177 | 15,610 | 0 | 15,610 |
| 5700-0002 - SALEYARDS Total | 30,177 | 10,989 | 0 | 10,989 |
| 5750-0002 - TRUCKWASH | | | | | | | | | | | | | | |
| 05 - Revenue | | | | | | | | | | | | | | |
| 5750-1150 - Truck Wash User Fees | (29,000) | (45) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | (45) |
| 05 - Revenue Total | (29,000) | (45) | 0 | (45) |
| 06 - Expenditure | | | | | | | | | | | | | | |
| 5750-2245 - Truckwash Insurance | 100 | 80 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 80 |
| 5750-2255 - Truck Wash Electricity Charges | 2,790 | 210 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 210 |
| 5750-2270 - Truckwash Rates & User Charges | 15,600 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 5750-2340 - Truck Wash Mntce & Repairs | 16,020 | 412 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 412 |
| 5750-2930 - Depn - Other Structures | 10,400 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 06 - Expenditure Total | 44,910 | 703 | 0 | 703 |
| 5750-0002 - TRUCKWASH Total | 15,910 | 657 | 0 | 657 |
| 6070-0002 - OTHER STRUCTURES | | | | | | | | | | | | | | |
| 08 - Non Current Asset | | | | | | | | | | | | | | |
| 6070-4999 - Other Structures Capital WIP | 50,000 | 19,627 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 19,627 |
| 08 - Non Current Asset Total | 50,000 | 19,627 | 0 | 19,627 |
| 6070-0002 - OTHER STRUCTURES Total | 50,000 | 19,627 | 0 | 19,627 |
| Total | 96,087 | 31,273 | 0 | 31,273 |

10.9 ENVIRONMENT AND STRATEGIC PLANNING PROGRESS REPORT

File Number: E5

Author: Bruce Quarmby, Director Corporate Services

Authoriser: Paul Gallagher, General Manager

Annexures: Nil

PURPOSE

The purpose of this report is to provide information on the activities within Council's Environmental Services section and Strategic Planning information for the month. This progress report considers town planning and strategic land use planning, compliance and regulation, environmental management, public health, and waste management matters as they arise.

BACKGROUND

The Environment Services section focuses on all town and environmental planning requirements including regulation and compliance, public health requirements, waste management, and environmental management considerations.

Strategic Land Use Planning refers to updates to Council's planning instruments and are also included. This report provides a summary of July 2023.

The following topics will be included into the Council Report where there is relevant information to report on. For the purposes of the new Council, a short description is provided for reference:

- Compliance and Regulation

The *Local Government Act 1993*, *Environmental Planning and Assessment Act 1979* ('EP&A Act') and *Protection of the Environment Operations Act 1997* are the main legislations providing provisions around environmental management. Compliance and regulation enforce individuals, organisations and businesses to comply with the relevant act or regulation. Environmental management can include, but is not limited to, atmosphere, built environment, heritage, land, and water.

- Development Application Information

Information on development applications lodged in the Coonamble local government area, however, the consent authority relates to another authority and not Council or its delegated staff/contractors. This can include the:

- Independent Planning Commission for state significant development,
- Regional planning panel for regionally significant development, or
- Public authority (other than council) depending on the type of development declared with an environmental planning instrument.

These types of development applications are rare.

- Strategic Land Use Planning

Matters relating to the potential amendments to Council's planning instruments such as the Coonamble Local Environmental Plan or Council's Development Control Plans. Council staff also attend forums, committees and workshops

around strategic land use planning, and this will be provided to Council for information.

- **Sustainability and Environmental Management**

Opportunities exist for Council to promote ecologically and environmentally sustainable land use and development, initiatives, and programs. Information under this topic will be reported when opportunities present itself and can come from government agencies, community groups and environmental champions.

- **Ranger's Monthly Report**

This report provides a summary of companion animals (cats and dogs) impounded and other animals. This includes information of how many animals were rehomed and euthanised. Information on dog attacks is also provided.

(a) Relevance to Integrated Planning and Reporting Framework

P3.1.2. Inspection of Food Premises.

I3.3.1. Implementation Waste Management recommendations.

EN1.1.1. Enforcement of environmental regulations.

EN.1.1.2. Continue to review Local Environmental Plan.

EN.1.1.3. Ensure compliance with NSW Building Certification.

EN.1.1.4 Provide quality over counter, telephone, and email advice to customers.

EN.1.1.5 Approvals completed within timeframe required.

P2.2.4 Controlling straying animals.

(b) Financial Considerations

There are no direct financial considerations with this report.

COMMENTARY

Compliance and Regulation

Overgrown blocks

Inspections continue for overgrown properties in Coonamble, Gulargambone and Quambone. Since the last reporting period no new properties has been added to the register.

The total number of properties active on our Overgrown Block Register is 29.

The split of the overgrown properties across the Shire is:

- Coonamble: 11
- Gulargambone: 10
- Quambone: 8

31 properties have complied with Council instructions and cleaned up their property, and Council has been in communication with the remaining property owners. Correspondence explains why owners must reduce excess vegetation because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk.

Depending on the block, pigeons may also cause a health hazard issue. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

Blocks with unsafe levels of waste:

Council has a register for properties found to have levels of rubbish or waste causing or likely to cause threat to Public Health or the health of an individual. Since the last reporting period no additional properties have been added to this register. For the three properties on the register Council staff have contacted the owner(s) regarding the condition of their block at the time of our inspection.

Correspondence explains why owners must reduce excess waste and rubbish because it causes concerns to surrounding residents and may become harbourage for vermin and other undesirable species and pose a fire risk. The correspondence explains the process of how Council as the Local Authority has responsibility to ensure that all land or premises are in a safe or healthy condition and explains this regulatory process.

The split of the properties with unsafe levels of waste across the Shire is:

- Gulargambone: 1
- Quambone: 2

As previously reported to Council, Council has issued an order to appropriately licenced and qualified contractor to carry out the demolition and clean-up of the block in Quambone. At the time of writing this report Council staff are in the process of following up with the contractor to ensure the completion of works.

Development Control Orders, Public Health Orders and Infringements

Since the last reporting period no new Orders have been issued.

Development Application Under Delegated Authority

Information provided in this section of the report, provides Council information on what has been determined for the month and not subject to the Council's endorsement or approval.

Individual development applications that require the elected Council's approval will be under its own separate Council business paper report with the recommendation to determine the application as approved or refused.

Under the *Government Information (Public Access) Act 2009* (GIPA Act), information in the form of Development Applications and its associated information is prescribed as 'open access information' by Clause 3 of Schedule 1 of the GIPA Act. This also includes staff's development assessment report that is written prior to an application's determination. This provides a high level of transparency.

Under delegated authority, the following is a summary of applications approved in July 2023.

| July 2023 | | | |
|---------------------------|--------------------------------------|---|----------------------|
| Application Number | Description of Works | Address of Proposed Works | Approved Date |
| DA009/2023 | Swimming Pool | Lot 2 Section 10 DP 754480, 10-16 Mendooran St Gulargambone | 4/7/2023 |
| DA013/2023 | Dwelling | Lot 4 DP1206628, 98 Carinda Rd Coonamble | 5/7/2023 |
| CC012/2023 | Shade Structures | Gulargambone Pre-school 8 Yalcogrin Street Gulargambone | 5/7/2023 |
| DA014/2023 | Shed | Lot 7, Sec 10, DP758480, 1 -5 Kirban St Gulargambone | 18/7/2023 |
| CC009/2023 | Swimming Pool | Lot 2 Section 10 DP 754480, 10-16 Mendooran St Gulargambone | 18/7/2023 |
| CC001/2023 | Function Centre/ facility upgrade | Lot 1-2, DP 626674 65-67 Castlereagh Street Coonamble | 20/7/2023 |

Ranger's Report

The Ranger's report is provided for July 2023. The follow is a summary of companion animal statistics.

| <u>CORRESPONDENCE</u> | <u>July</u> | <u>Year to Date 2023/2024 Total</u> |
|------------------------------|--------------------|--|
| Infringements (Animals) | 0 | 0 |
| Infringements (Other) | 0 | 0 |
| Change of Details | 3 | 3 |
| Microchipped dogs | 10 | 10 |
| Registrations | 12 | 12 |
| Nuisance dog declaration | 0 | 0 |
| Dangerous dog declaration | 0 | 0 |
| Menace dog declaration | 0 | 0 |
| Seized Dogs | 4 | 4 |
| Notice of Possession | 3 | 3 |

Impounded animals

During the month of July 2023, a total of thirteen (13) dogs and three (3) cats were impounded. The following provides a breakdown:

| April | Dogs | Cats |
|--------------------|-------------|-------------|
| Returned to owners | 5 | 0 |
| Rehomed | 6 | 3 |
| Euthanised | 2 | 0 |
| Impounded* | 13 | 3 |

*Of the total impounded during July, 8 dogs and 2 cats were surrendered from Coonamble, 1 cat from Gulargambone and 0 dogs or cats from Quambone.

Dog attacks

One (1) attack was reported during the month of July.

Control of Pests

At the time of writing this report

(a) Governance/Policy Implications

The report provides Council with opportunities to understand governance and policy implications in the environment and strategic land use planning. There may be risk implications depending on the nature of the enquiry.

(b) Legal Implications

Whilst not yet formally received by Council, the EPA has indicated its intention to serve Council both a Clean-up and Prevention Notice in

accordance with the provisions contained within the *Protection of the Environment Operations Act 1997*.

(c) Social Implications

Providing information that is open and transparent to the community will provide positive social implications for the community to understand the work that Council does.

(d) Environmental Implications

The progress report allows for environmental management to be an area of focus for Council and subsequently providing positive environmental benefits. This specifically relates to the area of public health, environmental sustainability, and waste management.

(e) Economic/Asset Management Implications

There may be risk implications depending on the nature of the enquiry.

(f) Risk Implications

There may be risk implications depending on the nature of the enquiry.

CONCLUSION

The Environment and Strategic Planning Progress Report has considered town planning and strategic land use planning, waste management, compliance and regulation, and environmental management and health since the last meeting.

RECOMMENDATION

That the report be received and noted.

10.10 TOORAWEEAH ROAD UPGRADE - MONTHLY STATUS UPDATE**File Number: R-8-32-1****Author: Kerrie Murphy-Director Infrastructure Services****Authoriser: Paul Gallagher, General Manager****Annexures: Nil****PURPOSE**

The purpose of this report is to provide Councillors a status update on the Tooraweenah Road Upgrade Project.

EXECUTIVE SUMMARY

During the month of July 2023, the project undertook a pivot on the delivery model based on the previous Council meeting. This hybrid delivery strategy involves packaging discrete sections of works that include drainage, pavement, and guardrail together as a single tender, while Council will self-deliver the earthwork and pavement sections in the areas between.

Culvert deliveries commenced late in the month and are generally going well. The deliveries will continue into early August.

BACKGROUND

Tooraweenah Road is the most direct route from the town of Coonamble to the Warrumbungle's.

The section of road to be upgraded commences on the eastern outskirts of the Coonamble township and continues to the boundary with Gilgandra Shire Council.

The 56.8 km road currently consists of 30.1 km with a sealed pavement of varying width, followed by 26.7 km of unsealed earthen formation with an average width of 7m. The unsealed section includes two short-sealed sections that total 1.3km.

Most of the existing sealed length requires rehabilitation or heavy patching, however, some of the sections of the sealed pavement are in a serviceable condition and will be retained. Unsealed sections of Tooraweenah Road will be upgraded and sealed.

The project aims to provide 56.8 km of sealed road with a 9.9m wide pavement and 7.5m wide seal with guideposts, centreline and edge marking.

Council has resolved to complete the project in the shortest possible timeframe, preferably within a 12-month period from the time of project approval.

(a) Relevance to Integrated Planning and Reporting Framework

11.1.5 Complete the Tooraweenah Road upgrade project, on time and on budget.

(b) Financial Considerations

The capital cost of the project is funded by the Federal Government's Roads of Strategic Importance (ROSI) Program. The funded budget is \$22.96M.

COMMENTARY

Council's website has been updated following the Community Information Session in October 2022.

An amended Review of Environmental Factors (REF) has been completed this was done to increase the road corridor from what was originally assessed, which will allow construction works to proceed without risk to flora or fauna.

There were a several additional scar trees identified along with two archaeological significant survey marks. These will be protected with construction fencing during the project.

Delivery of reinforced box culvert sections for the project have commenced in late July and will continue into early August. A lay down area 300m x 200m wide has been constructed in the travelling stock route. The location has been approved by local land services.

Council is co-ordinating internally on the project delivery. Discussions have also commenced with the funding bodies for a potential extension of time to allow for the delays that have been experienced to date with the weather and design.

RECOMMENDATION

That the report be received and noted.

10.11 INFRASTRUCTURE SERVICES - WORKS IN PROGRESS

File Number: R6
Author: Kerrie Murphy-Director Infrastructure Services
Authoriser: Paul Gallagher, General Manager
Annexures: 1. Monthly Works Progress Report 9 August 2023

PURPOSE

The purpose of this report is to provide Councillors with information on the works in progress within Council's Infrastructure Directorate.

BACKGROUND**(a) Relevance to Integrated Planning and Reporting Framework**

I1.1 Employ a strategic approach to the management of our critical road network.

I1.2 Strengthen our strategic approach to the management of our water infrastructure and services.

I1.3 Improve our strategic approach to the management of our sewerage infrastructure and services.

I1.4 Strengthen our strategic approach to the management of our urban drainage infrastructure and services.

I1.5 Adopt successful strategies which maximises our community's access to quality infrastructure and assets.

P3.1 Provide support to our sporting, recreation and community organisations which drives improved sporting and recreational opportunities for our community.

P3.2 Improve the quality of our parks, open spaces, sporting, and recreational facilities, including the MacDonald Park Masterplan Precinct.

(b) Financial Considerations

Provision is made within the 2022 / 2023 Operational Plan and Budget to fund the associated works and programs listed in this report.

COMMENTARY

This report aims to inform Councillors of the works in progress in the Infrastructure Directorate. Updates are provided for each Departmental area which includes Roads, Water and Sewer and Urban Services. Please note that the attachment is in an updated format with a view to provide additional information to that provided previously. The projects in this report will increase as time goes on, and more valuable information will be provided at that time.

(a) Governance/Policy Implications

Maintenance of Council's infrastructure assets is carried out in accordance with Council's adopted management plans.

(b) Legal Implications

There are no legal implications arising from this report.

(c) Social Implications

Maintenance works are programmed where practical, to minimise social impacts.

(d) Environmental Implications

There are no environmental implications arising from this report.

(e) Economic/Asset Management Implications

Works are scheduled in accordance with Council's adopted 2023 / 24 Operational Plan and Budget.

(f) Risk Implications

Maintenance works are programmed to minimise the risk to Council and the public.

CONCLUSION

This report provides updated information on the projects and planned works within the Infrastructure Department for Council's information.

RECOMMENDATION

That the information be received and noted.



MONTHLY WORKS REPORT

28 July, 2023

Infrastructure Services
 Coonamble Shire Council
 Phone: 02 6827 1900
 Fax: 02 6822 1626
council@coonambleshire.nsw.gov.au

Road and recreational area users are to proceed with caution at all work sites and observe signage to ensure safety.
 Speed zones are enforceable with possible short delays.
 For all enquiries, please contact Council's Infrastructure Services Department on 6827 1900.

CAPITAL WORKS

ROADS - URBAN – COONAMBLE, GULARGAMBONE AND QUAMBONE

| Project | Funding Source | Budget (\$) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
|-------------------------------|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|--|
| Bertram Street Reconstruction | Loan | \$350,000 | - | 350,000 | 113,808.21 | - | 113,808.21 | 45 | Open drain to be cleaned out. Concrete dimple mat to be placed |

ROADS - RURAL – UNSEALED ROAD NETWORK

| Project | Funding Source | Budget (\$) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
|------------------|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|-----------------------------------|
| Rural Resheeting | Council | 150,000 | - | 150,000 | 67,308.55 | 5786.19 | 73,094.74 | 65 | Carinda, Walla Walla, Merri Merri |

ROADS - RURAL – SEALED ROAD NETWORK

| Project | Funding Source | Budget (\$) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
|--|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|--|
| Warren Road Upgrade | HVSPP | 820,000 | - | 820,000 | 3,593.32 | 10,788.18 | 14,381.50 | 5 | Milestone development underway |
| Box Ridge Road Reconstruction | LRCI | 1,859,636 | - | 1,225,140 | 70,736 | - | 70,736 | 10 | Tender currently being assessed. |
| Carinda Road Heavy Patching and Culvert upgrades | FLR | 2,265,840 | - | 2,265,840 | 838,354.46 | 84,851.45 | 923,205.91 | 50 | Works will recommence after RLRRP work complete. |
| Carinda Road Heavy Patches | RLRRP | 709,155 | - | 709,155 | 141,495.39 | 56,748.83 | 199,244.22 | | Work in progress |
| Billeroy Road | RLRRP | 45,876 | - | 45,876 | - | - | - | - | Not yet commenced |
| Quambone Road | RLRRP | 738,957 | - | 738,957 | - | - | - | - | Not yet commenced |
| Pilliga Road | RLRRP | 588,750 | - | 588,750 | 219,823.32 | 37,730.68 | 257,554 | | Work in progress |
| Baradine Road | RLRRP | 481,307.84 | - | 481,307.84 | 63,437.04 | 22,542 | 85,979.04 | | Work in progress |
| Gulargambone Road | RLRRP | 311,406.16 | - | 311,406.16 | - | - | - | - | Not yet commenced |
| Flood Damage – REPA AGRN987 | DRFA | ≈7,800,000 | - | ≈7,800,000 | 24,432.75 | 430,129.04 | 454,561.79 | 5% | Work in progress includes Nelgowrie, Gulargambone, Beanbah, Quabathoo, Emby, Pilliga and Merri Merri Roads |
| Tooraweenah Road Upgrade | ROSI | | - | | 380,046.30 | 1,104,902.24 | 1,484,948.54 | 5 | Culvert delivery in progress. Refer to Report. |



MONTHLY WORKS REPORT
28 July, 2023

Infrastructure Services
Coonamble Shire Council
Phone: 02 6827 1900
Fax: 02 6822 1626
council@coonambleshire.nsw.gov.au

| WATER | | | | | | | | | |
|---|----------------|-----------------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|--|
| Project | Funding Source | Budget (\$) (2023-24) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
| Coonamble Mains Replacement | Council | 618,113* | - | 618,113 | 139,515 | - | 139,515 | 15 | * - included Broad street budget from 22/23. Broad street complete, Tooloon street – parts quoted, inspection planned and RFQ docs being prepared. |
| Gulargambone Mains Replacements | Council | 119,000 | - | 119,000 | - | 3,016 | 3,016 | 5 | Planning underway |
| Quambone Mains Replacement | Council | 90,000 | - | 90,000 | - | - | - | 5 | Planning underway |
| SSWP244-Integrated Water Cycle Management Strategy (IWCM) | Grant/Council | 199,165 | - | 303,900 | - | 178,562.80 | 178,562.80 | 25 | Draft Issues paper released for comments and suggestions. Meetings with stakeholders every fortnight |
| Coonamble Bulk Flowmeter – Reservoir 5 | Grant/Council | 84,750 | - | 84,750 | 65,096.52 | - | 65,096.52 | 80 | Meter installed and connected to electricity. Concrete box created. Manufacturing pit lid, expecting quote to connect to SCADA. |
| Gulargambone Bulk Flowmeter | Grant/Council | 84,750 | - | 84,750 | 44,214.39 | - | 44,214.39 | 80 | Meter installed and connected to electricity. Concrete box created. Manufacturing pit lid, expecting quote to connect to SCADA. |

| SEWER | | | | | | | | | |
|--|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|---|
| Project | Funding Source | Budget (\$) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
| Coonamble Mains Relining | Council | 250,000 | - | 250,000 | - | - | - | 5 | Options and estimates for relining received. Planning underway. |
| Gulargambone Mains Relining | Council | 100,000 | - | 100,000 | - | - | - | 5 | Options and estimates for relining received. Planning underway. |
| Coonamble STP Upgrade – Concept Design | Council | 250,000 | - | 250,000 | - | 162,338.80 | 162,338.80 | 10 | Meeting onsite conducted with PWA, work on track |
| Coonamble SPS1 Convert to wet well configuration | Council | 300,000 | - | 300,000 | - | 236,363.64 | 236,363.64 | 10 | Quote received, PO issued and approved. Works expected to commence September-October 2023 |
| Coonamble SPS2 Convert to wet well configuration | Council | 300,000 | - | 300,000 | - | 220,668.80 | 220,668.80 | 10 | Quote received, PO issued and approved. Works expected to commence September-October 2023 |

| | | |
|---|---|---|
|  | <p>MONTHLY WORKS REPORT</p> <p>28 July, 2023</p> | <p>Infrastructure Services Coonamble Shire Council Phone: 02 6827 1900 Fax: 02 6822 1626 council@coonambleshire.nsw.gov.au</p> |
|---|---|---|

URBAN SPACES

| Project | Funding Source | Budget (\$) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
|---------------------------------|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|---|
| Footpaths Reconstruction | Council | 75,000 | - | 75,000 | - | - | - | - | Condition Assessment complete. Program being drafted from this information. |
| Street Tree Replacement Program | Council | 50,000 | - | 50,000 | - | - | - | - | To be programmed in accordance with new policy, to commence in August |
| Coonamble Showground Upgrades | Council | 25,000 | - | 25,000 | - | 27,343.68 | 27,343.68 | 50 | New grandstand has been ordered |

SWIMMING POOLS

| Project | Funding Source | Budget (\$) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
|--------------------------------|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|--|
| Coonamble Pool Upgrade Program | Council | 466,957 | - | - | - | - | - | 25 | Contractor being engaged to carry out sandblasting, joint sealing, and repainting of the Coonamble Pool Repairs to the chemical dosing shed have been completed |
| | | | | | - | - | - | 100 | |

AERODROME

| Project | Funding Source | Budget (\$) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
|---------|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|---------|
|---------|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|---------|

CEMETERIES

| Project | Funding Source | Budget (\$) | Budget Variation (\$) | Total Budget (\$) | Expenditure YTD (\$) | Committed (\$) | Total YTD (\$) | % Completion | Comment |
|------------------------------|----------------|-------------|-----------------------|-------------------|----------------------|----------------|----------------|--------------|---|
| Cemetery Improvement Program | Council | 20,000 | - | 20,000 | - | - | - | 10 | Contractor engaged to replace the Main water feed line within the Cemetery, which will include a water storage tank and pressure pump |

**11 NOTICES OF MOTIONS/QUESTIONS WITH
NOTICE/RESCISSION MOTIONS**

Nil

12 CONFIDENTIAL MATTERS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

12.1 Closed (Public Excluded) Council Meeting of the Coonamble Shire Council - 12 July 2023

12.2 Land for Housing Development

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.3 TEN230713DL - TENDER FOR THE DELIVERY OF THE COONAMBLE YOUTH EMPOWERMENT PROGRAM

This matter is considered to be confidential under Section 10A(2) - d(i) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

12.4 Flood Damage - Road Repair Tender - TEN230329DJ

This matter is considered to be confidential under Section 10A(2) - d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

12.5 Flood Damage - Road Repair Tender - TEN230531DJ

This matter is considered to be confidential under Section 10A(2) - d(ii) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with information that would, if disclosed, confer a commercial advantage on a competitor of the council.

13 CONCLUSION OF THE MEETING