

### 1. BACKGROUND

The Coonamble Shire Council has undertaken and achieved accreditation under ISO 14001 Environmental Management Systems and ISO 9001 Quality Management Systems for the Mt Magometon Quarry, Roads and Depot Operations.

As part of this accreditation Council has adopted International Environmental Management Standard ISO 14001:2015 as the means by which it will control and continually improve our environmental performance.

Additionally, we have adopted the International Quality Management Systems Standard ISO 9001:2015 to provide a systematic and documented approach to the planning and implementation of quality procedures to ensure that our work practices, employees' awareness and training meet Australian legislation, standards, industry codes and customer expectations commensurate with our operations.

### 2. PURPOSE

The purpose of this document is to develop a supporting policy framework to support the adoption of the International Environmental Management Standard ISO 14001:2015 and Management System Standard ISO 9001:2015 Quality Management Systems - Requirements.

We have a transparent and highly accountable approach to our Environmental and Quality performance and this policy and other relevant information is freely available to the public and other stakeholders.

### 3. POLICY OBJECTIVE

Coonamble Shire Council are committed to the principles of environmental sustainability and prevention of pollution and have committed the organisation to conducting all of its relevant operations in an environmentally responsible manner.

Coonamble Shire Council is committed to meeting and exceeding customer needs and expectations in terms of performance, appearance and conformance to standards, codes of practice, and all statutory, regulatory and safety regulations applicable to the Roads, Depot and Quarry operations.

Through this commitment, we aim to achieve our objectives of high customer satisfaction and business growth whilst providing a satisfying working environment for our employees, suppliers and subcontractors. This is consistent with our strategic direction and appropriate to the context in which we operate.

#### **4. APPLICATION/SCOPE**

This policy has been developed as part of the Information Management System suite of documents for the ISO accreditation for the Mt Magometon Quarry, Roads and Depot Operations and does not apply to other operations of Council at this stage.

#### **5. POLICY**

Our Environmental Policy is that we will:

- Contribute in a meaningful and beneficial way to protecting the environment in which we operate to ensure sustainability through minimising waste, recycling where possible, preventing pollution and respecting the natural environment.
- Achieve continual improvement, through evolution of our procedures and adoption of technologies which will be applied to further improve our environmental efficiency and performance.
- Strive to integrate environmental considerations into all business decisions.
- Take precautions to prevent fires that may cause environmental harm and have in place tested emergency response procedures to mitigate harm in the event that an incident occurs.
- Be committed to compliance with applicable legal requirements and with other requirements that are applicable to the environmental aspects of our operations.
- Regularly review our environmental performance to ensure that it is current and relevant to our business, our stakeholders, the expectations of our customers and the ratepayers of Coonamble.
- Establish and monitor measurable objectives for our environmental performance that are consistent with this policy.
- Train our staff on the requirements of the IMS.

Our Quality Policy is that we will:

- Establishment, implementation and ongoing maintenance of a quality management system (QMS) in accordance with Management System Standard ISO 9001:2015 Quality Management Systems - Requirements.
- Identifying the needs and expectations of our stakeholders including our customers, suppliers, end-users and all who have an interest in, or are affected by, our operations.
- Total commitment of the leadership team to the Integrated Management System, this quality policy and all applicable requirements.
- Assurance that roles and responsibilities of all internal stakeholders in relation to the IMS are assigned, communicated and understood through the organisation.
- Training our staff on the requirements of the Integrated Management System.
- Executing, maintaining and continually improving the IMS and its processes.
- Establishing organisational objectives which are measurable and consistent with this quality policy.
- Conducting reviews by management to monitor performance against our declared objectives, and striving to maintain a culture of continual improvement.

<b>Title: Environment and Quality Policy</b>		
<b>Department: Infrastructure</b>		
<b>Version</b>	<b>Date</b>	<b>Author</b>
1	18 Sept 2019	Executive Leader - Infrastructure
2	16 June 2021	Executive Leader - Infrastructure
<p>This policy may be amended or revoked at any time and must be reviewed at least three (3) years since its adoption (or latest amendment). The Executive Leader – Infrastructure will be responsible for the review of this policy. Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.</p> <p><b>Review Date: May 2024</b></p>		
<b>Amendments in the release:</b>		
<b>Amendment History</b>	<b>Date</b>	<b>Details</b>
Policy developed and signed	18 Sept 2019	Approved by General Manager
Policy adopted by Council	14 Oct 2020	Council Resolution 2020/4558
Policy amended and adopted by Council	16 June 2021	Council Resolution 2021/117
<b>Annexure Attached:</b>		
<b>Hein Basson</b> <b>General Manager</b> 		