

Request for Quotation – RFQ220520

Project: Installation of fencing around the Quambone Works Depot and Bore Shed

Location: Cnr of Tucka Tucka and Yarea Streets, Quambone, NSW

Closing Date: 5pm, Friday, 20 May 2022

Project Completion Date: 30 June 2022

Site Inspection: Potential suppliers should organise a site visit with Council's Project Manager before finalising their submission (phone 6827 1900).

The successful supplier must attend an on-site, start-up meeting and inspection with Council's Project Manager no later than one (1) week following the agreed contract start date.

Submission: Submit completed Quotations on the supplied Quotation Form, with required attachments, to:

General Manager
Coonamble Shire Council
PO Box 249
Coonamble NSW 2829

or electronically as a PDF file to council@coonambleshire.nsw.gov.au

Note: Council reserves the right not to accept any quotation or award a contract. Council is not responsible for any costs associated with a supplier's preparation and submission of a quotation.

Background to the project:

As part of Coonamble Shire Council's responsibility of maintaining public facilities to required standards, fencing around the Quambone Bore Shed and Works Depot is to be replaced.

Scope of Works:

Suppliers quoting are responsible for the accuracy of all measurements and quantities.

The site boundary has been surveyed and pegged, indicating the run of the fence line (indicated by the red line on the site plan of Appendix 1. Gates are indicated in the site plan in Appendix 1.

- **Fencing:**

- Supply and erect approximately 90m of 1.8m-high chain wire fencing around the marked perimeter of the Quambone Works Depot .
- Posts to 50mm round gal pipe with 3 rows of barbed wire to top run.
- Gates: 1 x 1.2m single gate and 2 x 4m double gates.
- Gate and corner posts to be 90 x 90 x 4mm wall, 1.2m x 300mm concrete footing.
- Intermediate cranked gal post to be 50 mm pipe 3.2 wall, 700 x 300mm concrete footing.
- Chainmesh to be 3.5 mm x 50mm x 1.8 high hot-dipped gal, tied every 6th diamond with 3 salvage wires 3.15mm twisted.
- 3 barbed wire 1.57mm hot-dipped gal.
- Total fence height 2.3m.
- All posts are to be capped.

Outputs (measures and quality)

As per the specifications provided in the Scope of Works, as well as:

- All efforts are to be made to complete the project without damage to other Council infrastructure.
- Any damage to non-Council infrastructure will be at the cost to the contractor.
- All works, materials, plant and traffic control to be the responsibility of the contractor.
- Site must be left clean and tidy with all debris and rubbish removed.

Supply of materials and resources:

The successful supplier will be required to source and supply:

- Information on and asset plans of all service locations through the Dial-Before-You-Dig service.
- All materials and labour to complete the work to the scope, design and standard specified, other than that described (below), to be supplied by Coonamble Shire Council.
- Correct measurements and dimensions associated with all aspects of the work involved to provide an accurate quotation, to undertake the project and deliver the required outputs.

Council will supply:

- An old shed in the north-east corner of the site is to be demolished before installation of the fence.
- Pegging, indicating corners of the site and run of the fence line.

Supply of Quotation:

Please complete your quotation on the supplied **Quotation Form**.

Council gives very high priority to the safety of suppliers, their workers and sub-contractors. Your quotation must be accompanied by:

- Certificates of Currency for Public Liability Insurance, Professional Indemnity (if relevant), Product Liability (if relevant) and Workers Compensation Insurance.
- A Safe Work Method Statement or evidence of a Work Health and Safety Management Plan.

Quotations not including proof of insurances and a formalised, systematic approach to workplace safety will not be considered.

In addition, you will be asked to provide:

- An estimated total duration (in work days or weeks) for the project, from start of work to handover, the timing of any significant milestones (measured from the project start) and logical relationships between project components.
- An estimated cost.
- A preferred schedule of payments, based on key milestones or deliverables (if relevant).
- Any further evidence to support your Quotation.

How your quotation will be assessed in relation to other submissions:

Each quotation will be evaluated in relation to the following:

- | | |
|---|-----------|
| • Yes/No proof of insurances | Pass/Fail |
| • Yes/No proof of a formalised, systematic approach to workplace safety | Pass/Fail |
| • Total Price | 50% |
| • Duration and estimated completion date | 25% |
| • Feasibility of project plan | 10% |
| • Evidence of locally sourced labour/materials | 10% |
| • Previous experience | 5% |

APPENDIX 1: SITE PLAN

Proposed fence line marked in red.



The ‘fine print’:

**Coonamble Shire Council’s General Terms and Conditions
for the Supply of Good and/or Services**

INVOICE/QUOTE PRICE	The Price of goods or services includes: 1. All taxes, duties and other imposts for which the Supplier is liable; and 2. All amounts payable for the use of patents, copyright, registered designs, royalties, trademarks and other intellectual property rights.
GOODS	All goods supplied pursuant to this Request for Quotation shall be new and unused unless otherwise specified.
SERVICES	All services provided pursuant to this Request for Quotation shall be in accordance with the Scope of Works. The Supplier shall indemnify Coonamble Shire Council against all suits, claims and actions arising in any way whether directly or indirectly for the performance of the services.
TERMS OF PAYMENT	Payment will be made only on a correctly rendered invoice. Invoices which fail to correctly quote the Purchase Order number or are otherwise incorrect may be returned unpaid. Payment is due 30 days from receipt of invoice or acceptance of goods and/or services, whichever is later. Early settlement will be considered for discounts offered but without prejudice to the standard 30-day payment period. Payment is in accordance to the milestone payments set out in the supplier’s schedule of payments.
PACKAGING & MARKING	All goods must be suitably packed at the Supplier’s expense to ensure delivery in good order and condition. Each item shall be marked indicating Coonamble Shire Council’s order number and full delivery point details.
PRICE VARIATIONS	No price variations will be accepted, once the supplier has been contracted, unless the Supplier has notified the Contact Officer, and the Delegated Authority has accepted the variation.
SPECIFICATION	All goods or services supplied against the Request for Quotation shall be free from defects in materials and workmanship and be at least of merchantable quality and shall conform to any specifications and descriptions set out on the Supplier’s response to the Request for Quotation.
DELIVERY	All goods or services are to be delivered at the time and place detailed in the Supplier’s response to the Request for Quotation. Delivery will be Free Into Store unless otherwise specified.
INSPECTION & ACCEPTANCE	All goods are subject to check and inspection before acceptance, which shall take place at Coonamble Shire Council’s delivery point and the Coonamble Shire Council may reject any goods supplied incorrectly, damaged in excess of quantities specified on Supplier’s response to the Request for Quotation, or otherwise found not to be in accordance with these terms and conditions. If Coonamble Shire Council rejects any goods, the Supplier must, at no expense to Coonamble Shire Council, remove the goods and, at Coonamble Shire Council’s sole discretion: 1. Replace the rejected goods; 2. Refund any payment for the rejected goods; or 3. Repair the goods to the satisfaction of Coonamble Shire Council.
CANCELLATION	Coonamble Shire Council reserves the right to cancel the acceptance of this Request for Quotation in whole or in part if delivery is not made by the due delivery date specified in the Supplier’s response or if the Supplier is in breach of any other term or condition of the Request for Quotation or if the Supplier becomes insolvent or any formal action is taken against the Supplier in respect of insolvency.
TITLE AND RISK	Risk of loss or damage to goods and title shall pass to Coonamble Shire Council on acceptance by Coonamble Shire Council.
INDEMNITY – INTELLECTUAL PROPERTY RIGHTS	The Supplier indemnifies Coonamble Shire Council against all loss, damage or expense arising in respect of any action or claim for alleged infringement of any patent, copyright, registered design, royalty, trademark or any other intellectual property rights, by reason of the purchase, possession or use of the goods.
HAZARDOUS MATERIALS	The Supplier shall provide material safety data sheets for any hazardous substances to be supplied for this project.
ASSIGNMENT	The Supplier must not, without consent in writing from Coonamble Shire Council, assign the Supplier’s rights under the Contract.
APPLICABLE LAW	The Project will be governed by and construed in accordance with the laws in force in New South Wales.
ENTIRE AGREEMENT	These terms & conditions constitute the entire agreement of the parties in relation to purchase of the goods or services specified in this Request for Quotation and all other agreements warranties and representations are excluded, except for: 1. Any request for quotation issued by Coonamble Shire Council in relation to the goods or services; or 2. Any formal contract executed by both parties prior to the date of acceptance of this quotation.
WORK HEALTH AND SAFETY	The Supplier must comply with the WHS Legislation and ensure all work is carried out safely and in a manner that does not put the health and safety of persons at risk. The Supplier must comply with its duty under the WHS Legislation to consult, cooperate and coordinate activities with all persons who have a work health and safety duty in relation to the same matter. The Supplier must provide the Customer with a written report on all work health and safety matters referable to the conduct of the Services or provisions of the Goods if requested.
SUBCONTRACTORS	Subcontractors not mentioned at the time of quotation require approval from Coonamble Shire Council. Subcontracting of any part of, or the entire Supplier’s obligations on acceptance, will not relieve the Supplier from any of its obligations upon the Acceptance of this Quotation. The Supplier must make available to the Customer the details of all Subcontractors engaged to provide the Goods and/or Services upon the Acceptance of this Quotation. The Supplier acknowledges that the Customer may be required to disclose publicly such information. The Supplier must ensure that any subcontract entered into by the Supplier, for the purpose of fulfilling the Supplier’s obligations upon Acceptance of this Quotation, imposes on the Subcontractor the same obligations that the Supplier has upon the Acceptance of this Quotation. At the Customer’s request, the Supplier, at no additional cost to the customer, must promptly remove from involvement any Subcontractor that the Customer reasonably considers should be removed.
EARLY WARNING	Each party must promptly inform the other if it becomes aware of anything that is likely to affect the time for completion, or the cost or the required quality of the deliverables. This must be given in writing.
LICENCES AND APPROVALS	During the Warranty Period for the Goods, the Supplier must without delay and at no cost to the Customer correct all defects in the Goods by way of repair, replacement or such other means acceptable to Customer. The Supplier must provide the Customer with all relevant third-party warranties in respect of Goods. If the Supplier is a manufacturer, the Supplier must provide the Customer with all standard manufacturer’s warranties in respect of the Goods it has manufactured and supplied.
VALIDITY OF THE QUOTATION	Quotations will be valid for the period specified by the supplier. For projects that are grant-funded, and where there may be a delay of three to four months between the preparation of the original quotation and allocation of funding, suppliers will be requested to update quotations before a final determination is made.
WORKMANSHIP	To the extent that the standard of workmanship is not specified in the Request for Quotation, it must comply with the applicable industry standards, including (without limitation) the Building Code of Australia and any applicable Australian Standards and be fit for purposes for which they are required.
KEY PERSONNEL	The Supplier must ensure that the Key Personnel set out in the Quotation perform the part of the Services specified in that item. The Supplier must ensure that Key Personnel (if any) are not replaced without the prior written consent of the Customer. The Customer’s written consent will not be unreasonably withheld.
TERMINATION	In addition to any other rights either party has upon acceptance of the Quotation, the Customer acting in good faith, may at any time terminate the project or reduce the scope or quantity of the Goods and/or Services, by providing a Notice to the other party.