

**MINUTES OF ORDINARY MEETING OF COONAMBLE SHIRE COUNCIL
HELD IN THE SHIRE CHAMBER, COONAMBLE ON WEDNESDAY, 13TH
NOVEMBER 2019, COMMENCING AT 10.14 A.M.**

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PRESENT: Cr Ahmad Karanouh, Mayor, in the Chair, with Crs Pat Cullen, Karen Churchill, Barbara Deans, Bill Fisher and Paul Wheelhouse. Also present were the General Manager, Mr Hein Basson, the Director of Corporate and Urban Services, Mr Bruce Quarmby, the Director of Community Services, Ms Robyn Ryan, the Director of Engineering Services, Mrs Kookie Atkins and Mrs Jill Moorhouse.

Observers: Mr Greg Matthews
Coonamble Show Society Inc representatives, Ms Pip Goldsmith and Mr Henry Moxham.

1.0 OPENING MEETING

At this juncture, 10.14 a.m. the Mayor opened the meeting.

2.0 ACKNOWLEDGEMENT OF ORIGINAL OWNERS OF THE LAND

The Mayor acknowledged the traditional custodians of this land, the Wailwan people, and paid his respects to elders past and present.

3.0 COMMUNITY CONSULTATION

Mr Darren Boney made application to address the meeting on Item No. 12.11 – *Community Consultation – Request for Council Action*. Mr Boney's application was approved, and he was present at this juncture.

Note: The Mayor welcomed Mr Boney to the meeting and invited him to address Council. Mr Boney thanked Council for this opportunity. He spoke of the concerns he has with the current location of the Skate Park in Smith Park due to safety issues and about his perceived issue with the newly installed water bubbler in this location.

4.0 APOLOGIES / APPLICATIONS FOR LEAVE OF ABSENCE

4569 RESOLVED on the motion of Crs. Wheelhouse and Cullen that the written application for leave of absence from Cr Robert Thomas be noted and approved.

5.0 DEPUTATIONS / DELEGATIONS

Nil.

6.0 CONFIRMATION OF THE MINUTES

4570 RESOLVED on the motion of Crs. Wheelhouse and Cullen that the minutes of the Ordinary Meeting of Coonamble Shire Council held on 9 October 2019 be confirmed as a correct record of the proceedings of the meeting.

7.0 DISCLOSURES OF INTEREST

Note: The Mayor disclosed a pecuniary interest in Item 15.2 *Consideration of Legal Advice on the Fire Damaged Buildings – Corner Aberford and Castlereagh Streets, Coonamble* as one of the landowners involved. Cr Karanouh said he would vacate the Chair and leave the Chamber while the matter was being dealt with, not partaking in any of the discussion or voting on the item.

4571 RESOLVED on the motion of Crs Wheelhouse and Deans that the above Disclosure of Interest be noted.

8.0 RESOLUTION BOOK UPDATE

8.1 Resolutions in Progress

4572 RESOLVED on the motion of Crs Churchill and Deans that the items listed in the Resolutions in Progress be noted.

8.2 Resolutions Completed

4573 RESOLVED on the motion of Crs Wheelhouse and Churchill that the item listed in the Resolutions Completed be noted.

9.0 MAYORAL REPORT

4574 RESOLVED on the motion of Crs Karanouh and Fisher that the Mayor's Activity Report be received and dealt with.

Note: Cr Karanouh reported briefly on items in his report, which included the following:

- Local Government NSW Conference – Cr Deans also attended the Conference and workshops. Cr Deans said attending the Conference was a very interesting experience. She said it was also a great networking tool – being able to speak to other council representatives who are dealing with the same problems was comforting knowing we are not isolated in our specific problems. Cr Deans also referred to the workshops she attended – saying they were both very informative. She said an interesting point put forward at the Finance Workshop was that councils should be taking the opportunity to borrow whilst the interest rates are low.
- Tour de OROC – welcomed riders and participants of the bike ride to Coonamble on Monday 7 October.
- Country Mayors' Association Meeting – the Chief Planner for NSW was in attendance and spoke about sound planning mechanisms could be employed to facilitate growth within local government areas. It was acknowledged that 'one size' does not fit all!

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- NSW Rural Fire Service Association – volunteers' family fun day on 27 October.

4575 RESOLVED on the motion of Crs Karanouh and Fisher that Council endorses the action of the Mayor in instructing the General Manager to register two delegates from Council to attend the National Local Roads and Transport Congress in Adelaide, at an 'early bird' rate of \$895 each.

4576 RESOLVED on the motion of Cr Karanouh that his report be adopted.

10.0 CORRESPONDENCE

Section A – Matters for Consideration by Council:

10.1 Coonamble Health Council M5(54295)

4577 RESOLVED on the motion of Crs Churchill and Fisher :

- 1) That Council agrees to have a representative on the Local Health Council and nominates Cr. Barbara Deans as its delegate, with Cr Karen Churchill as the alternate delegate;
- 2) That Council adds the Coonamble Health Council to its list of Outside Community Committees.

10.2 Coonamble Show Society S5(54416)

4578 RESOLVED on the motion of Crs. Churchill and Fisher that Council approves and supports the proposed list of improvements suggested by the Coonamble Show society, as detailed in their letter and reported in the precis submitted to Council.

10.3 Allan Deans "The Grange" Baradine C6-10(54350)

4579 RESOLVED on the motion of Crs. Fisher and Deans:

- 1) That Council accepts the nomination from Mr Allan Deans to become a member of the Roads Committee, representing the eastern sector of Coonamble Shire;
- 2) That Council continues to seek nominations from other parts of the Shire to be part of the Roads Committee by advertising the three (3) vacancies for another five (5) week period in both the local newspaper and on the local radio station.

Note: The General Manager urged Councillors to speak to landowners and encourage them to make application to participate on the Roads Committee of Council. Mr Basson pointed out that Council ideally requires representatives from various areas of the Shire to provide

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geographic representation onto the committee, noting that Mr Deans will represent the eastern portion.

10.4 The Hon Mark Coulton MP SR2

Note: Mr Coulton confirmed that the Tooraweenah Road commitment, made during the 2019 Election, will be funded under the Roads of Strategic Importance initiative.

4580 RESOLVED on the motion of Crs. Cullen and Fisher that Council notes with thanks and appreciation the contents of The Hon Mark Coulton's letter received by Council on 11 October 2019.

Section B – Matters for Information Only:

10.5 The Note: Advising that she joined the Premier, Gladys Berejiklian and Deputy Premier, John Barilaro, to sign a new Intergovernmental Agreement to guide relations on strategic partnerships between the NSW Government and the Local Government sector.

Note: A copy of the new agreement was included with the Business Paper.

10.6 The Hon Shelly Hancock MP E2(54330)

Note: Advising that the Government has released its response to the NSW Parliament's Joint Standing Committee on Electoral Matters report into the impact of expenditure caps for local government election campaigns.

Note: A copy of the Government's response and a copy of the Bill were included with the Business Paper.

10.7 Coonamble Children's Services PR3651-524

Note: Thanking Council for the opportunity to take over ownership of the land on which the Centre is located, however declining the offer.

10.8 The Hon Michael McCormack MP R2(54408)

Note: Thanking Council for its letter to himself and the Jon Mark Coulton MP regarding an independent inquiry into the Inland Rail route. Pointing out the Narromine to Narrabri (N2N) section has been well considered and local preferences and other factors like hydrology and constructability continue to be measured and modelled.

10.9 Planning, Industry and Environment E5(54409)

Note: Advising of a shift in focus of the planning system to up-front strategic planning, which is required through amendments made to the *Environmental Planning and Assessment Act 1979* in March 2018.

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Reminding Council that under the *Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017*, Council is required to make its first LSPS before 1 July 2020.

Note: The General Manager informed the meeting that this issue is addressed in Reports to Council Item No. 12.6 – *Community Participation Plan – Draft*.

4581 RESOLVED on the motion of Crs. Churchill and Deans that Council notes the information contained in Item Numbers 10.5 to 10.9 inclusive.

11.0 COMMITTEE REPORTS

11.1 Minutes of Inaugural Meeting of Council's Donations Committee

a) Determination of Requests

Note: Council noted that recommendations from the Committee on applications received were put forward for adoption.

4582 RESOLVED on the motion of Crs. Churchill and Cullen that Council adopts the following recommendations from the Donations Committee and provide the financial and in-kind assistance to organisations listed below:

- ***Gulargambone Tennis Club Inc*** – Council will pay the \$1,135.65 contribution off the water charges owed by the Club.
- ***Children's Services*** – Council agrees to contribute \$2,000 to be used specifically for educational resources.
- ***Gulargambone Pioneers Memorial Presbyterian Church*** – Council agrees to contribute \$1,000 specifically towards the maintenance and upkeep of the Church grounds.
- ***Coonamble & District Education Foundation*** – Council agrees to provide \$5,000 for a Gold Sponsorship and allow an "in-kind" amount of \$1,000 towards preparations for the event.
- ***Coonamble Arts Alive*** – Council advises that it is not prepared to take over the annual insurance of the Art Studio and, on this occasion, will not contribute any funds towards the calendar prepared by Arts Alive.
- ***Coonamble Golf Club*** – Council agrees to contribute \$9,150 towards the purchase of a diesel pump.

**11.2 Urgent Meeting – Coonamble Showground User Groups
Representatives**

4583 RESOLVED on the motion of Crs. Wheelhouse and Deans that the minutes of an Urgent Meeting of the Coonamble Showground User Groups Representatives held on 5 November 2019 be received and the following recommendations noted:

That in-principle support be given to the proposed projects being included in an application for funding by the Coonamble Show Society through the Reginal Agricultural Show Development Grants Program and agreed to work together with the Show Society in determining various issues if/when funding is approved.

That user group representatives convene an on-site meeting to go through proposed layouts and determine locations of various works and services.

12.0 REPORTS TO COUNCIL

12.1 Development Applications Determined under Delegated Authority

4584 RESOLVED on the motion of Crs Wheelhouse and Deans that Council notes Development Application Nos 005/2019 and 007/2019 were approved under delegated authority since the October 2019 Ordinary Council Meeting.

12.2 Status Report Regarding Councillor Enquiries

4585 RESOLVED on the motion of Crs. Wheelhouse and Deans that Council notes the information provided.

12.3 Proposed Closure of Office – Christmas New Year

4586 RESOLVED on the motion of Crs Wheelhouse and Churchill:

1. That Council agrees to close its Office, Libraries, Service NSW Agency and the Visitor Information Centre at close of business on Tuesday 24 December 2019 and re-opening on Monday 6 January 2020.

2) That Council agrees to staff availing themselves of leave provisions for the closedown on days not covered by public holiday provisions, namely Friday, Monday and Tuesday, 27, 30 and 31 December 2019 and Thursday and Friday, 2 and 3 January 2020.

12.4 Returns – Disclosing Pecuniary Interest

Note: The General Manager reported to the meeting that under the provisions of Section 449 of the *Local Government Act 1993* pecuniary interest returns must be tabled at a Council Meeting.

4587 RESOLVED on the motion of Crs. Cullen and Deans that Council notes the tabling of pecuniary interest returns of Councillors and designated persons for the period July 2018 to June 2019.

12.5 Staff Christmas Parties

Note: Councillors noted that up to the present time, the indoor and outdoor staff sought a 'donation' from Council for each of their Christmas Parties. Over the past years \$500 has been provided to the outdoor employees for catering and \$400 to the indoor staff towards the cost of their annual function. With the recent adoption of Council's donations policy, these amounts are not eligible for consideration as they are not "community" events.

4588 RESOLVED on the motion of Crs Wheelhouse and Churchill:

1) That Council provides \$1,000 as a separate line item in its annual Operational Plan and Budget for the purpose of staff Christmas parties into the future, and that this mentioned amount be adjusted every three (3) years with the average inflation rate applicable over this period of time.

2) That Council agrees for the outdoor employees to cease work at 12 noon on the day of their end-of-year-function to allow all members to attend the Christmas party and that this arrangement be regarded as being Council's policy into the future.

3) That Council agrees to the expenditure of \$900 for the 2019 Christmas parties (representing \$500 for the outdoor staff party and \$400 for the indoor staff party) being sourced from the Staff Training and Development provision in the 2019/20 Operational Plan and Budget.

12.6 Community Participation Plan (CCP) – Draft

Note: Mr Basson said the purpose of a CCP is to provide a single document that the community can access that sets out all of council's community participation requirements under the planning legislation, including all minimum mandatory exhibition timeframes. He said the CCP is a new requirement under the *Environmental Planning and Assessment Act 1979*.

4589 RESOLVED on the motion of Crs. Deans and Churchill:

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- 1) That Council adopts the draft Community Participation Plan for the required 28 day advertising period.
- 2) That a follow-up report be prepared for Council's further consideration at its December 2019 Ordinary Meeting, after the abovementioned advertising period, in the event that submissions are received.
- 3) That, in the instance of no submission being received, Council adopts the Community Participation Plan as its final plan without any reference back to Council.
- 4) That the final Community Participation Plan be published on the NSW Planning Portal.

12.7 StateCover Work, Health and Safety Audit Report 2019

Note: A copy of the report was tabled to provide an indication of Council's performance in discharging its compliance obligations in regards to Work, Health and Safety legislation.

Note: Councillors noted the report is broken down into two sections:
Section 1 looks at the key elements of a WHS Management system and the effective implementation of WHS procedures; and
Section 2 looks at 21 common types of hazards that can lead to injury or illness.

Note: The General Manager pointed out that Council received a very favourable report within the whole of the local government sector and if this trend of low claims continues it will certainly have a positive impact on Council's Workers Compensation Insurance premiums into the future.

4590 RESOLVED on the motion of Crs.Cullen and Wheelhouse that Council notes the contents of the StateCover WHS Audit Report 2019 for its information.

12.8 Community Satisfaction Survey and Councillors' Identified Strategic Priorities

Note: The General Manager presented the Community Satisfaction Survey Report recently completed by Jetty Research and listed the Councillors' Strategic Priorities for adoption by Council. Mr Basson pointed out that the information contained in the report should also be used to inform the development of a new/revised Community Strategic Plan (and other associated Integrated Planning and Reporting Framework documents) after the 2020 local government elections.

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Note: Cr Fisher congratulated the General Manager on having had this survey completed, saying it brings a wealth of information and identifies a way forward for Council into the future and how better it can service its community.

Note: The Mayor said it was a fantastic result and Council should continue to conduct the survey every two (2) to three (3) years, as the information brought forward makes Council's job easier and provides Council with areas on which to focus.

Note: Cr Churchill referred to the proposed organisation structure, asking whether extra positions may become available. She also enquired when the structure design and development would occur.

Note: The General Manager said the first meeting with Directors will be held on Thursday 14 November, however, his aim was to have a report to Council's February 2020 meeting, pointing out it's a long and complex process. He said his goal is to provide a structure that will best support and facilitate the identified strategic objectives of Council and cater for the notion of a 'learning organisation'; providing for trainees and cadetships where appropriate and attempting to make provision for career paths within the organisation where possible and affordable.

Mr Basson further said the restructure would be done 'in-house' – which process would include consultations with staff – however, he may consider hiring an external person to assist with the development and finalisation of new position descriptions.

4591 RESOLVED on the motion of Crs. Fisher and Churchill

- 1) That Council adopts the Community Satisfaction Survey Report 2019 as was conducted by Jetty Research.
- 2) That Council adopts the following recommendations made by Jetty Research as part of their report mentioned in paragraph one (1) above, as follows:
 - 2.1 That Council focuses on those areas with the biggest gap between expectations and satisfaction, specifically:
 - a. Roads;
 - b. Economic development and tourism development;
 - c. Waste and recycling;
 - d. Animal control;
 - e. Public toilets;
 - f. Park and garden (and main street) beautification.
 - 2.2 That Council confirms the concern and desire expressed by its residents for new investment to be attracted into the Local

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Government Area by maintaining and increasing its focus on economic development initiatives – including the promotion of government investment and grants. Further, that any achievements in this regard be prominently communicated to the public.

- 2.3 That Council strongly supports and confirms the considerable community push for a bore bath development to be pursued – both as an amenity for local residents and as a tourist attraction.
 - 2.4 That Council notes the experience of Jetty research that customer service quality is consistently (i.e. among ALL councils they monitor) a higher determinant of overall community satisfaction than individual facilities and services. That Council therefore, emphasises its expectation for a high and consistent level of front desk service to be provided, as it is critical to improvements in overall customer satisfaction scores over time. In particular, the focus should be on (a) sorting out issues as quickly as possible; and (b) trying to ensure that residents are satisfied with the process – particularly when the result has not gone “their way”.
 - 2.5 That Council maintains its focus on using the Council’s newsletter and the local newspaper as the major vehicles of community communication in coming years, but also recognises that social media is rapidly rising in importance – especially to younger residents between the ages of 18 and 59. Further, that Council uses these mentioned communication avenues to promote any achievements loudly and proudly (acknowledging that subtlety can be lost on less engaged residents – which is typically the majority).
- 3) That Council formally adopts its list of aggregated identified priorities, as follows:
- 3.1 Master Plan
Coonamble Shire Master Plan
Main Street Upgrade and Signage Plan
New Visitor Information Centre (VIC)
Toilet Facilities in the CBD
 - 3.2 Bore Baths
New Bore Bath Development in Coonamble
 - 3.3 Governance
Eight (8) Elements of Governance*
No ad hoc / on the go decision-making
355-Committees
Quarry Efficiencies and Increased Profits

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- 3.4 Tooraweenah Road
Sealing of this Road with a Federal Grant at \$23 million
- 3.5 Roads
Sustainably Renewing and Maintaining its Local Roads Network – including the Rural Road Network
- 3.6 Weir Development
New Toilet Facilities or Upgrade
Power or Solar Power for Sprinkling System and Lighting
- 3.7 Caravan Park
Expend the \$438,000 State Grant in line with Caravan Park Master Plan
- 3.8 Workforce Plan (Staff)
Attracting and Retaining Skilled Staff
Developing Career Paths for Staff
Implementing New Software for Effectiveness and Efficiency Gains – including for Records Management
Become a “Learning Organisation”
- 3.9 Economic Development Manager
Permanently fill this position with a Suitably Qualified and Experienced Professional
- 3.10 Lighting at the Sports Oval
Provide the Oval with Adequate Lighting to Attract Night Games
- 3.11 MacDonald Park
MacDonald Park Development will be planned as part of the Swimming Pool Master Plan Development
Potential Soccer Field Development to the Northern End
Skate Bowl Location
Upgrade of Toilet Facilities
Sporting Grounds Expansion to this Area

*Priority point three (3) above “Governance”, include the following eight (8) elements:

- (1) Rule of Law (Fair Legal Framework)
- (2) Transparency
- (3) Responsiveness
- (4) Consensus Orientated
- (5) Equity and Inclusiveness
- (6) Effectiveness and Efficiency

- (7) Accountability
- (8) Participation

4) That Council adopts the priorities listed in paragraphs three (3) and four (4) above as strong guidance for its structured approach to decision-making into the future, and uses the Community Satisfaction Survey Report as its guiding document in determining the representative community view on matters which may require Council's involvement where relevant and appropriate.

5) That Council requests the General Manager to, amongst other considerations e.g. Council's suite of Integrated Planning and Reporting documents and his Issues Paper, use the Community Satisfaction Survey Report and List of Councillors' Strategic Priorities to inform the development of a revised organisation structure.

6) That the Community Satisfaction Survey Report be used to inform the development of a new/revised Community Strategic Plan after the 2020 local government elections.

12.9 Community Services – Progress Report

4592 RESOLVED on the motion of Crs. Deans and Churchill that Council notes the information in this report.

Note: Councillors noted that the Grant Opportunity List for November 2019 was attached to the report and has been distributed to community groups and individuals.

Note: Cr Deans referred to two projects at Gulargambone, namely the Gym Park and the Basketball Court at the Youth Centre. In response, the Director Community Services said that money is 'earmarked' for these projects. Ms Ryan said that the proposed location of the Gym Park opposite the Police Station will be considered in conjunction with the Masterplan and the Basketball Court project is currently with Barnsons for the development of the necessary design diagrams.

12.10- Rates and Charges Collections – October 2019

4593 RESOLVED on the motion of Crs. Churchill and Wheelhouse that the information be noted.

12.11 Status of Investments – October 2019

4594 RESOLVED on the motion of Crs. Fisher and Cullen that the list of investments as at 31 October 2019 be noted and it also be noted that Council's Investments comply with Section 625(2) of the *Local*

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Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

12.12 Community Consultation – Request for Council Action

Note: Council noted that this report was prepared in response to concerns raised by Mr Darren Boney regarding safety issues at the skate park in Smith Park. Mr Boney addressed the meeting during the Community Consultation session.

4595 RESOLVED on the motion of Crs. Churchill and Wheelhouse that Council notes the information contained in this report and that it extends its gratitude to Mr Boney for bringing his concerns to Council's attention.

12.13 Urban Services: Works in Progress – October 2019

4596 RESOLVED on the motion of Crs. Wheelhouse and Churchill :

- 1) That Council notes the information in this report;
- 2) That Council notes the scope of works and costings associated with the provision of disabled and emergency service parking at the Castlereagh Medical Centre will be provided following receipt of the updated specifications from Transport NSW in regards to these facilities.

12.14 Saleyards Report

4597 RESOLVED on the motion of Crs. Churchill and Deans that Council notes the information.

12.15 Request for Purchase of Road Reserve

Note: At the last meeting Council agreed to a request from a landowner to purchase a section of unused road, however, the Director of Engineering Services has been informed that the landowner is not prepared to meet the cost of the purchase, which is estimated to be in the vicinity of \$3,000 to \$5,000. Council is now being asked to consider a rental arrangement.

4598 RESOLVED on the motion of Crs. Fisher and Wheelhouse that Council agrees to rent a section of the road reserve to Mr Cornwell at the intersection of the Bullagreen Road and Gulargambone Road for a yearly amount of \$100.

12.16 Street Naming – Gulargambone

Note: This has been ongoing since Council's June 2019 meeting, when it agreed to a request to name a street in Gulargambone *Ferguson's Lane*. The name was rejected due to the fact there is a Fergusons Road at the northern end of Gilgandra Shire boundary. Council staff appealed the decision, but the determination was upheld. It is noted that a request has been made for the street to now be named *Hector Road*.

4599 RESOLVED on the motion of Crs. Wheelhouse and Cullen that Council advertises the proposal to name the road that runs east – west on the western side of Munnell Street, Gulargambone *Hector Road* for 28 days and invites submissions **AND FURTHER** if no submissions are received, Council proceeds with the formal naming.

12.17 Engineering Services – Works in Progress

4600 RESOLVED on the motion of Crs Cullen and Wheelhouse that Council notes the information in this report.

Note: Cr Deans referred to the funding under Safe and Secure Water Program and enquired whether Council could increase its licence limit if it was able to get more bores or bigger pumps. The Director Engineering Services said the Office of Water would not allow Council to increase its water licence allowance, because it believes the licence allows sufficiently for responsible use. Mrs Atkins also said that Council is capable of meeting demands with the current allocation.

Note: The General Manager referred to his recent inspection of the treatment plants in Coonamble and suggested that Councillors inspect both the sewage treatment plant and water treatment plant to get a better understanding of the complex issues and infrastructure involved in successfully operating these facilities.

Note: Both the Mayor and the General Manager pointed out that Coonamble Shire's charge for water is one of the cheapest in the State. Cr Karanouh said he will be attending a meeting in Narromine on 24 November at which the Premier and Minister for Local Government would be present. The Mayor said one of the topics to be discussed is Water Trading Guidelines.

12.18 Ranger's Report – Month of October 2019

4601 RESOLVED on the motion of Crs.Churchill and Wheelhouse that the information for the month of October 2019 be noted.

12.19 Quarterly Budget Review to 30 September 2019

Note: The Director Corporate and Urban Services invited Councillors to ask questions if there were issues they wanted clarified. Mr Quarmby explained the variations in votes which were listed in the A3 sized document distributed under separate cover.

4602 RESOLVED on the motion of Crs Deans and Wheelhouse:

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- 1) That Council approves the variations to votes as listed in the budget review documents.
- 2) That Council notes the opinion of the Responsible Accounting Officer, Mr Bruce Quarmby, that the Quarterly Budget Review Statement for Coonamble Shire Council for the quarter ended 30 September 2019 indicates that Council's financial position at 30 June 2020 is satisfactory at year-end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.
- 3) That Council notes the position of Council's estimated Reserve Funds at 30 June 2019.

Note: The Mayor enquired whether Council has been formally advised of the additional \$1M funding that has reportedly been allocated. The General Manager said he was speaking with a representative of the NSW Department of Infrastructure who confirmed the funding and advised that the guidelines have not yet been completed, but expressed the opinion that there should not be significant changes compared to the previous rules.

13.0 MOTIONS / QUESTIONS WITH NOTICE / RESCISSION MOTIONS

Nil this month.

Note: At this juncture, 11.35 a.m., Council adjourned for a tea break and resumed at 12.00 p.m.

14.0 CLOSURE OF MEETING – CLOSED SESSION

4603 RESOLVED on the motion of Crs Fisher and Churchill that Council moves into Closed Session to consider Item Nos 15.1 and 15.2, pursuant to the provisions of Section 10A(2)(c) and (d) of the *Local Government Act 1993*, which stipulate the following:

- “(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business;*
- (d) commercial information of a confidential nature that would, if disclosed:*
 - (i) Prejudice the commercial position of the person who supplied it, or*
 - (ii) Confer a commercial advantage on a competitor of Council;*
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege”.*

15.1 Facilitation of Performance Reviews for the General Manager and Directors

4604 RESOLVED on the motion of Crs. Deans and Fisher that Council appoints Local Government Management Solutions at an annual fee of \$6,000 (excluding GST), plus travelling and accommodation costs, to facilitate the performance reviews of the General Manager and Directors into the future.

Note: At this juncture, 12.03 p.m., the Mayor vacated the Chair and left the room. The Deputy Mayor took the Chair.

15.2 Consideration of Legal Advice on the Fire Damaged Buildings – Corner of Aberford and Castlereagh Streets, Coonamble

4605 RESOLVED on the motion of Crs Deans and Churchill that this matter be received and dealt with.

Note: In regard to the following matter, Mr Michael Downs of Mills Oakley was available via Skype to provide further information and respond to questions from Councillors.

4606 RESOLVED on the motion of Crs. Churchill and Deans :

- 1) That Council contacts the respective landowners on which the CBD fire costs remain outstanding, with a view to entering into an appropriate arrangement for full settlement of the accounts.
- 2) That, should no response be received from the respective landowners within a period of 21 days, Council staff implement the debt recovery procedures as outlined in Council's adopted Debt Recovery Policy.

Note: At this juncture, at 12.46 p.m., the Mayor returned to the room and took the Chair.

Resume Open Meeting

4607 RESOLVED on the motion of Crs Churchill and Fisher that Council resumes its Open Meeting.

Adoption of Resolutions of Closed Session

4608 RESOLVED on the motion of Crs Churchill and Fisher that Council adopts the resolutions from the Closed Council Session, being Resolution Numbers 4604 and 4605, into the Open Council Meeting.

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16.0 CLOSURE OF MEETING

The Mayor closed the meeting at 12.50 p.m.

Inaugural Car Club Event

Note: Cr Fisher congratulated the organising committee for the wonderful event held recently at the Golf Club by the Coonamble Car Club. He said attendance was well beyond expectations and it was a great opportunity to interact with people of similar interests from other areas. On behalf of the Club, Cr Fisher also thanked Council for its generous donation of \$500. The amount raised on the day was just over \$1,400.

These Minutes Pages (1/6420 to 17/6436) were confirmed on the **11th** day of **DECEMBER 2019** and are a full and accurate record of proceedings of the Ordinary Meeting of Coonamble Shire Council held on **13th November 2019**.

MAYOR