



# **MINUTES**

**Ordinary Council Meeting  
Wednesday, 11 November 2020**

**MINUTES OF COONAMBLE SHIRE COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE SHIRE CHAMBER, COONAMBLE  
ON WEDNESDAY, 11 NOVEMBER 2020 AT 10.00 AM**

**PRESENT:** Cr Ahmad Karanouh (Mayor), Cr Paul Wheelhouse (Deputy Mayor), Cr Pat Cullen, Cr Barbara Deans, Cr Robert Thomas.

**IN ATTENDANCE:** Hein Basson (General Manager), Bruce Quarmby (Executive Leader Corporate and Sustainability), Kookie Atkins (Executive Leader Infrastructure), Noreen Vu (Executive Leader Environment, Strategic Planning & Community), Pip Goldsmith (Manager Economic Development & Growth), Jill Moorehouse (Executive Assistant), Marina Colwell (Executive Support Officer).

## **1 OPENING MEETING**

The Mayor opened the meeting at 10.05 am, after having advised the attendees of the following:

- The meeting is being livestreamed and/or recorded for on-demand viewing via Council's website and a person's image and/or voice may be broadcast;
- Attendance at the meeting is to be taken as consent by a person to their image and /or voice being webcast (time will be allowed by the Chairperson for people to leave the meeting before it starts);
- All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent;
- Council accepts no liability for any damage that may result from defamatory comments made by persons attending the meetings – all liability will rest with the individual who made the comments;
- The recording will be available on Council's website for a minimum of 12 months and retained as a council record;
- Individuals acting in a disorderly manner can be asked by the Chairperson to leave the meeting under the Council's Code of Meeting Practice;
- The meeting must not be recorded by others without the prior written consent of the Council in accordance with the Council's Code of Meeting Practice.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The Mayor read the following acknowledgement of Country: "We acknowledge the traditional custodians of this land on which we meet today, the Wailwan people and the Gamilaroi people and recognise their continuing connection to land, water and culture. We pay our respects to Elders past, present and emerging."

**3 COMMUNITY CONSULTATION**

Nil.

**4 APOLOGIES/APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS****MOTION****LEAVE OF ABSCENCE****RESOLUTION 2020/174**

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

**That the written applications for leave of absence, including the reasons for such applications, for Cr Churchill and Cr Fisher be noted and approved.**

**CARRIED**

**5 DEPUTATION/DELEGATIONS**

Nil.

**6 CONFIRMATION OF MINUTES****RESOLUTION 2020/175**

Moved: Cr Robert Thomas

Seconded: Cr Pat Cullen

**That the minutes of the Ordinary Meeting of the Coonamble Shire Council held on Wednesday, 14 October 2020 be confirmed as a correct record of the proceedings of the meeting.**

**CARRIED**

**7 DISCLOSURES OF CONFLICTS OF INTEREST**

Cr Deans informed the meeting that she has non-pecuniary conflict of interest in Item 12.4 Economic Development & Growth – Progress Report regarding the Inland Rail Project. Cr Deans stated that her farming business is involved with grain production and her property is potentially affected by the proposed route of the Inland Rail Project. She indicated that she will remain in the room, partaking in the discussions and voting on the item.

**8 RESOLUTION BOOK**

Nil.

**9 MAYORAL MINUTE**

The Mayor delivered a verbal report of his activities during the month. Mayor Karanouh reported that he and the General Manager had met with the Federal Member for Parkes the Hon Mark Coulton MP to explore the progress of the Grandstand make-over at the Football Oval. In regards to the Tooraweenah Road upgrade, the General Manager will forward a letter to Mr Coulton requesting him to assist Council in progressing the actual expenditure of the Federal grant funding through the State Government.

**RESOLUTION 2020/176**

Moved: Cr Barbara Deans

Seconded: Cr Robert Thomas

**That Council notes the information contained in this report.**

**CARRIED**

**10 PRECIS OF CORRESPONDENCE**

Nil.

**11 COMMITTEE REPORTS**

Nil.

**12 REPORTS TO COUNCIL****12.1 DEVELOPMENT APPLICATIONS DETERMINED UNDER DELEGATED AUTHORITY****RESOLUTION 2020/177**

Moved: Cr Pat Cullen

Seconded: Cr Robert Thomas

**That Council notes Development Application No 0024/2020 has been approved under delegated authority since Council's October 2020 Ordinary Meeting.**

**CARRIED**

**12.2 STATUS REPORT REGARDING COUNCILLOR ENQUIRIES****RESOLUTION 2020/178**

Moved: Cr Robert Thomas

Seconded: Cr Barbara Deans

**That Council notes the information in this report.**

**CARRIED**

### **12.3 PROPOSED CLOSURE OF OFFICE - CHRISTMAS/NEW YEAR**

#### **RESOLUTION 2020/179**

Moved: Cr Barbara Deans

Seconded: Cr Robert Thomas

- 1. That Council closes its administrative office, libraries, Service NSW agency, the Visitor Information Centre, Council depots and quarry at close of business on Thursday 24 December 2020 and re-open on Monday 4 January 2021.**
- 2. That Council staff avail themselves of leave provisions for the annual festive period closedown on days not covered by public holiday provisions, namely the Tuesday, Wednesday and Thursday, 29, 30 and 31 December 2020.**

**CARRIED**

### **12.4 ECONOMIC DEVELOPMENT & GROWTH - PROGRESS REPORT**

#### **RESOLUTION 2020/180**

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

**That Council notes the contents of this report.**

**CARRIED**

### **12.5 CALL FOR EXPRESSIONS OF INTEREST FOR THE COONAMBLE PUBLIC AMENITY ART PROJECT**

#### **RESOLUTION 2020/181**

Moved: Cr Barbara Deans

Seconded: Cr Robert Thomas

**That Council considers the report.**

**CARRIED**

**MOTION**

Moved: Cr Ahmad Karanouh

Seconded: Cr Barbara Deans

That Council accepts Maddi Ward's Concept 1 (Emu and Girl).

As the initial outcome of the voting was not clear, a division was called for.

In Favour: Crs Ahmad Karanouh and Barbara Deans

Against: Crs Paul Wheelhouse, Pat Cullen and Robert Thomas

**LOST 2/3**

**RESOLUTION 2020/182**

Moved: Cr Paul Wheelhouse

Seconded: Cr Pat Cullen

- 1. That Council notes the contents of this report.**
- 2. That Council commissions an original design from Mrs Alison Dent Concept 1 Galloping Horses as detailed in this report and based on the advertised Artist's Brief, including delivery of:**
  - (a) Design and development of the artwork which is suitable for the site;**
  - (b) High resolution files for the amenity artwork;**
  - (c) Detailed design for two (2) screens suitable for costing assessment, construction, and installation.**

A division was again called for.

In Favour: Crs Paul Wheelhouse, Pat Cullen and Robert Thomas

Against: Crs Ahmad Karanouh and Barbara Deans

**CARRIED 3/2**

**12.6 COMMUNITY SERVICE PROGRESS REPORT****RESOLUTION 2020/183**

Moved: Cr Robert Thomas

Seconded: Cr Barbara Deans

**That Council notes the information contained in this report.**

**CARRIED**

**12.7 RANGER'S MONTHLY REPORT****RESOLUTION 2020/184**

Moved: Cr Barbara Deans  
Seconded: Cr Robert Thomas

**That Council notes the information in this report.**

**CARRIED**

**12.8 SALEYARDS REPORT****RESOLUTION 2020/185**

Moved: Cr Pat Cullen  
Seconded: Cr Robert Thomas

**That Council notes the information provided in this report.**

**CARRIED**

**12.9 RATES AND CHARGES COLLECTIONS - OCTOBER 2020****RESOLUTION 2020/186**

Moved: Cr Pat Cullen  
Seconded: Cr Barbara Deans

**That Council notes the information provided in the report.**

**CARRIED**

**12.10 STATUS OF INVESTMENTS - OCTOBER 2020****RESOLUTION 2020/187**

Moved: Cr Pat Cullen  
Seconded: Cr Barbara Deans

**That Council notes the list of investments as at 29 October 2020 and that these investments comply with section 625(2) of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investment Policy.**

**CARRIED**

**12.11 URBAN SERVICES - WORKS IN PROGRESS****RESOLUTION 2020/188**

Moved: Cr Pat Cullen

Seconded: Cr Barbara Deans

**That Council notes the information in this report.****CARRIED****12.12 CALL FOR EXPRESSION OF INTEREST FOR RURAL FIRE SERVICE SHED****RESOLUTION 2020/189**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

- 1. That Council resolves to dispose of the “old” Coonamble Rural Fire Brigade (RFB) shed.**
- 2. That Council nominates the Coonamble Clay Target Club as the successful community organisation to take ownership of the “old” shed mentioned in paragraph one (1) above.**
- 3. That Council arranges for a legal agreement to be prepared and signed on behalf of both parties, for the dismantling and removal of the “old” Coonamble RFB shed from its current site, based on the condition that the Coonamble Clay Target Club be responsible for all costs associated with these actions.**

**CARRIED****12.13 COUNCIL-OWNED PROPERTY****RESOLUTION 2020/190**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

**That Council considers the information in this report****CARRIED****RESOLUTION 2020/191**

Moved: Cr Paul Wheelhouse

Seconded: Cr Robert Thomas

**That Council advertises for Expressions of Interest for the purchase of Lot 32 DP516316 in Gulargambone, and for a report to be brought back for Council's consideration.****CARRIED**



**12.14 ENGINEERING SERVICES - WORKS IN PROGRESS****RESOLUTION 2020/192**

Moved: Cr Barbara Deans

Seconded: Cr Pat Cullen

**That Council notes the information in this report.****CARRIED**

At this juncture, 10.59 am, Council adjourned for the Remembrance Day Service and morning tea. The Council resumed it's proceedings at 11.20 am.

**12.15 STREET NAMING - GULARGAMBONE****RESOLUTION 2020/193**

Moved: Cr Robert Thomas

Seconded: Cr Pat Cullen

**That Council proceeds with naming the road that runs north/south on the western side of Munnell Street, Gulargambone, as Ryan Street.****CARRIED****12.16 WORKPLACE INJURY MANAGEMENT REPORT****RESOLUTION 2020/194**

Moved: Cr Robert Thomas

Seconded: Cr Barbara Deans

**That Council notes the contents of the WHS monthly report.****CARRIED**

**12.17 QUARTERLY BUDGET REVIEW - SEPTEMBER 2020**

**RESOLUTION 2020/195**

Moved: Cr Barbara Deans

Seconded: Cr Robert Thomas

1. That Council approves the variations to votes as listed in the budget review documents distributed under separate cover.
2. That Council notes, in the opinion of the Responsible Accounting Officer based on the information as presented in the September Budget review; that Council will be in a satisfactory financial position as at 30 June 2021.
3. That Council notes the position of Council’s estimated restricted (reserve) funds as at 30 September 2020.

**CARRIED**

**13 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE/RESCISSION MOTIONS**

Nil.

**14 CONFIDENTIAL MATTERS**

**RESOLUTION 2020/196**

Moved: Cr Barbara Deans

Seconded: Cr Paul Wheelhouse

**That Council considers the confidential reports listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*.**

Item	Report	Reason
14.1	Aerodrome Vegetation Management Contract	c information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business. d(ii) information that would, if disclosed, confer a commercial advantage on a competitor of the council.
14.2	Tender T26021OROC Supply and Delivery of Passenger, Truck and Earthmover Tyres	d(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.
14.3	Tender T25 Tender T252021OROC Supply and Delivery of Bitumen	d(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial

	<b>Emulsion 2021OROC Supply and Delivery of Bitumen Emulsion</b>	<b>position of the person who supplied it.</b>
<b>14.4</b>	<b>Tender for the design, supply and installation of Sportlighting for the Coonamble Sportsground</b>	<b>c information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.</b>
<b>14.5</b>	<b>Expressions of Interest received for the Project Management of the design, construction and installation of public art</b>	<b>d(i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.</b>

**CARRIED**

**14.1 AERODROME VEGETATION MANAGEMENT CONTRACT**

**RESOLUTION 2020/197**

Moved: Cr Paul Wheelhouse

Seconded: Cr Pat Cullen

- 1. That Council requests the Executive Leader Infrastructure to review the former contractual conditions to ensure the expectations regarding the scope and capacity needs of the service provision are consistent with current requirements, also including those of the Civil Aviation Safety Authority and the Department of Home Affairs.**
- 2. That Council advertises for quotes for vegetation control at the Coonamble Airport within the local newspaper, the Coonamble Times, and uses the revised contact referred to in paragraph one (1) as the basis for such advertisement.**
- 3. That, if more than one (1) quote is received from interested community organisations, a further report be prepared for Council’s consideration; however, if no other quote is received except than from the Coonamble Aero Club, Council enters into a contract with this Club for a further three (3) year period.**

**CARRIED**

**14.2 TENDER T26021OROC SUPPLY AND DELIVERY OF PASSENGER, TRUCK AND EARTHMOVER TYRES**

**RESOLUTION 2020/198**

Moved: Cr Paul Wheelhouse

Seconded: Cr Barbara Deans

- 1. That Council awards Tender T26021OROC Supply and Delivery of Passenger, Truck and Earthmover Tyres as a Panel Source Supplier for**

**the period 1 January 2021 to 31 December 2022, as follows:**

- Australian Tyre Traders;**
  - Bridgestone Australia;**
  - Tyremax;**
  - Tyres 4 U.**
- 2. That Council pursues the cheaper prices for tyres as tendered wherever possible, provided that value for money could still be demonstrated, and balanced with the intent of paragraph three (3) below.**
  - 3. That Council equally distributes the purchasing of tyres between the two (2) local providers, in order for it to demonstrate its support for both businesses.**
  - 4. That Council allows for a 12-month extension provision in the contract document, based on satisfactory supplier performance, which may take this contract through to 31 December 2023.**

**CARRIED**

#### **14.3 TENDER T252021OROC SUPPLY AND DELIVERY OF BITUMEN EMULSION**

##### **RESOLUTION 2020/199**

Moved: Cr Barbara Deans

Seconded: Cr Robert Thomas

**That Council considers the information in this report.**

**CARRIED**

##### **RESOLUTION 2020/200**

Moved: Cr Paul Wheelhouse

Seconded: Cr Pat Cullen

- 1. That Council awards Tender T252021OROC for the Supply and Delivery of Bitumen Emulsion to Fulton Hogan as the Single Source Supplier for the period 1 January 2021 to 31 December 2022.**
- 2. That Council allows for a 12-month extension provision in the contract document, based on satisfactory supplier performance, which may take this contract through to 31 December 2023.**

**CARRIED**

**14.4 TENDER FOR THE DESIGN, SUPPLY AND INSTALLATION OF SPORTSLIGHTING FOR THE COONAMBLE SPORTSGROUND****RESOLUTION 2020/201**

Moved: Cr Paul Wheelhouse

Seconded: Cr Barbara Deans

**That Council awards the tender for the design, supply and installation of sports lighting for the Coonamble Sportsground to O'Brien Electrical Dubbo for an amount of \$617,120 (excluding GST), in accordance with the detailed tender documentation received from this tenderer addressing the project briefing and specifications and assessment criteria.**

**CARRIED**

**14.5 EXPRESSIONS OF INTEREST RECEIVED FOR THE PROJECT MANAGEMENT OF THE DESIGN, CONSTRUCTION AND INSTALLATION OF PUBLIC ART****RESOLUTION 2020/202**

Moved: Cr Robert Thomas

Seconded: Cr Pat Cullen

- 1. That Council notes the contents of this report.**
- 2. That Council authorises the General Manager to enter into a contractual agreement with Zest Events/Donald Cant Watts Corke for the project management of the design, construction and installation of public art sculptures at the entrances to the separate towns and villages of Coonamble, Gulargambone and Quambone within the Local Government Area of the Coonamble Shire Council, as described in detail in the body of this report.**

**CARRIED**

Cr Wheelhouse requested for his vote to be recorded as against the motion.

At 11.41 am, Cr Paul Wheelhouse left the meeting.

**RESOLUTION 2020/203**

Moved: Cr Barbara Deans

Seconded: Cr Robert Thomas

**That Council moves out of Closed Council in to Open Council.**

**CARRIED**

**RESOLUTION 2020/204**

Moved: Cr Barbara Deans

Seconded: Cr Robert Thomas

**That Council adopts in Open Council the resolutions passed in Closed Session, (Resolution 2020/196), (Resolution 2020/197), (Resolution 2020/198), (Resolution 2020/199), (Resolution 2020/200), (Resolution 2020/201), (Resolution 2020/202).**

**CARRIED**

**15 CONCLUSION OF THE MEETING**

**The Meeting closed at 11.49 am.**

**The minutes of this meeting were confirmed at the Council held on 9 December 2020.**

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**CHAIRPERSON**